

**MEMORANDUM**



**RANCHO PALOS VERDES**

**TO: RANCHO PALOS VERDES CITY COUNCIL**  
**FROM: CAROLYNN PETRU, ACTING CITY MANAGER** *CP*  
**DATE: FEBRUARY 4, 2015**  
**SUBJECT: ADMINISTRATIVE REPORT NO. 15-05**

**I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)**

- **CITY MANAGER – PAGE 5**
  - Update on LA-RICS Authority
- **FINANCE & IT – No report this week**
- **PUBLIC WORKS – PAGE 10**
  - Residential Streets Rehabilitation Construction Project Continues
  - Sunnyside Ridge Trail Improvement Project Outreach Meeting
  - Permit Report
  - Excavation/Traffic Control/Drainage Plans Received For Review
- **COMMUNITY DEVELOPMENT – PAGE 13**
  - Department Activity Reports
  - Planning Commission Follow Agenda
  - Applications of Note
- **RECREATION & PARKS – PAGE 26**
  - Spring Junior Ranger Program Off To A Great Start
  - Parks Master Plan Workshop Updates
  - Palos Verdes Nature Preserve
  - Park Events

**II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**

- A. Tentative Agendas – PAGE 35**
- B. Channel 33 Programming Schedule – PAGE 42**
- C. Channel 35 Programming Schedule – PAGE 43**
- D. Crime Report – No report this week**

# February 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 7:00 pm—City Council Meeting @ Hesse Park	4 7:00 pm—9:00 pm—Parks Master Plan Update/Focus on Gateway #2 @ Ladera Linda Park	5 6:00 pm—Lower Point Vicente Park Improvement Public Workshop #1 @ PVIC  6:30 pm—City Selection Meeting @ LA County Metro Transportation Authority Boardroom (3rd Floor) (Brooks)	6	7
8	9	10 7:00 pm—Planning Commission Meeting @ Hesse Park	11 11:30 am—State of the County Luncheon w/Don Knabe @ PV Golf Club (Knight)  7:00 pm—9:00 pm—Parks Master Plan Update/Focus on Hesse Park #2 @ Hesse Park  7:00 pm—ACLAD Meeting @ City Hall Community Room	12 8:00 am—Regional Law Enforcement Meeting @ RH City Hall (Brooks/Misetich)  6:00 pm—IMAC Meeting @ Hesse Park	13	14 8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
15	16	17 7:00 pm—City Council Meeting @ Hesse Park	18 12:00 pm—Mayor's Lunch @ The Depot (Knight)  1:30 pm—Sanitation District Meeting (Knight)  7:00 pm—9:00 pm—Parks Master Plan Update/Focus on General Master Plan # 1 @ Ladera Linda Park	19 7:00 pm—Emergency Preparedness Committee Meeting—City Hall Community Room	20	21
22	23 7:00 pm—Traffic Safety Committee Meeting @ Point Vicente Interpretive Center Sunset Room	24 7:00 pm—Planning Commission Meeting @ Hesse Park	25 7:00 pm—9:00 pm—Parks Master Plan Update/Focus on General Master Plan # 2 @ Hesse Park	26	27 7:30 am—Mayor's Breakfast @ Coco's (Knight/Campbell)  8:45 am—2:30 pm - SBCCOG General Assembly @ Millender -McDonald Community Center in Carson	28

# March 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 7:00 pm—City Council Meeting @ Hesse Park	4 6:00 pm—Preserve Public Forum @ City Hall Community Room	5 Planning Commissioners Academy @ Fairmont Newport Beach (Rojas)	6	7
8	9	10 7:00 pm—Planning Commission Meeting @ Hesse Park	11 7:00 pm—ACLAD Meeting @ City Hall Community Room	12 6:00 pm—9:00 pm – Salute to Business @ Trump National Golf Club 6:00 pm—IMAC Meeting @ Hesse Park	13	14 8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
15	16	17 7:00 pm—City Council Meeting @ Hesse Park	18 12:00 pm—Mayor’s Lunch @ The Depot (Knight) 1:30 pm—Sanitation District Meeting (Knight)	19 7:00 pm—Emergency Preparedness Committee Meeting—City Hall Community Room	20	21
22	23 7:00 pm—Traffic Safety Committee Meeting @ Point Vicente Interpretive Center Sunset Room	24 7:00 pm—Planning Commission Meeting @ Hesse Park	25 6:00 pm—Lower Point Vicente Improvement Public Workshop #2 @ PVIC	26	27 7:30 am—Mayor’s Breakfast @ Coco’s (Knight/Duhovic)	28
29	30	31 7:00 pm—City Council Adj. Meeting @ Hesse Park				

# April 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4 <i>10:00 am—4:00 pm - Whale of a Day @ PVTC</i>
5	6	7 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	8	9 <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	10	11 <i>8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location</i>
12	13	14 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	15 <i>12:00 pm—Mayor’s Lunch @ The Depot (Knight)</i> <i>1:30 pm—Sanitation District Meeting (Knight)</i>	16 <i>7:00 pm—Emergency Preparedness Committee Meeting—City Hall Community Room</i>	17	18 <i>8:00 am—11:00 am—EDCO Shredding/E-waste Day @ City Hall Civic Center Parking Lot</i>
19	20	21 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	22	23	24 <i>7:30 am—Mayor’s Breakfast @ Coco’s (Knight/Misetich)</i>	25
26	27 <i>7:00 pm—Traffic Safety Commission @ City Hall Community Room</i>	28 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	29	30		



# RANCHO PALOS VERDES

## MEMORANDUM

**TO: HONORABLE MAYOR AND CITY COUNCIL**  
**FROM: CAROLYNN PETRU, ACTING CITY MANAGER**  
**DATE: FEBRUARY 4, 2015**  
**SUBJECT: WEEKLY ADMINISTRATIVE REPORT**

### **UPDATE ON LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) AUTHORITY**

On February 3, 2015, the City received the attached letter from LA-RICS, stating that the building permit for the installation of the LTE (i.e., wireless broadband) site at Fire Station No. 83 in Miraleste Plaza had been issued by the Los Angeles County Public Works Department on January 30, 2015. As a reminder, since this is County property, the City does not have permit authority over it for planning approvals or building permits. This installation will include 70-foot-tall monopole that incorporates a hose-drying rack for the fire station. Construction is expected to be complete at this location within three (3) weeks. All inspections will be conducted by County Public Works staff. Construction hours will be from 8:30 AM to 5:30 PM.

Staff continues to discuss with LA-RICS its proposal for a similar LTE monopole at Fire Station No. 53 on Palos Verdes Drive South, which is located within the City's coastal zone. Since the City has the sole authority to issue planning approvals in our coastal zone under our certified Coastal Specific Plan, City approval of a Coastal Permit will be required for an LTE installation at Fire Station No. 53. However, LA-RICS has yet to submit an application for a Coastal Permit for this location.



**LOS ANGELES REGIONAL INTEROPERABLE  
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100  
Monterey Park, California 91754  
Telephone: (323) 881-8291  
<http://www.la-rics.org>

PATRICK J. MALLON  
EXECUTIVE DIRECTOR

SENT CORRESPONDENCE BY:  
E-MAIL

February 3, 2015

Ms.Carolynn Petru, Acting City Manager  
City of Rancho Palos Verdes  
30940 Hawthorne Boulevard  
Rancho Palos Verdes, California 90275

Dear Ms. Petru:

**LA-RICS NOTIFICATION OF PROJECT CONSTRUCTION ACTIVITY AT COUNTY  
OF LOS ANGELES FIRE STATION NO. 83**

As you are aware, the Los Angeles Regional Interoperable Communications System (LA-RICS) will provide improved radio and dedicated broadband communication for the public safety providers of the greater Los Angeles region. LA-RICS will support rapid, safe, and effective public safety response during daily operations. Importantly, large-scale responses to emergencies such as terrorism, wildfires, earthquakes, or other disasters will benefit from faster, improved communications supported by interoperability. The Long Term Evolution (LTE) broadband communications system will provide wireless day-to-day broadband data communications service.

The County of Los Angeles Fire Department and LA-RICS is hereby providing formal notification that start of construction at the County of Los Angeles Fire Station No. 83, located at 83 Miraleste Plaza, began on January 30, 2015. This minor construction project, which is slated for a (3) week duration, will result in (1) of the (229) planned LA-RICS projects in the greater Los Angeles area. Once all sites are completed the emergency responders in Los Angeles will have a proprietary communications network to optimize communications and operations in each agency involved.

Ms. Petru, Acting City Manager  
February 3, 2015  
Page 2

This is a Davis Bacon wage project. Broadband Technology and Opportunity Program (BTOP) signage will be posted at all times for the duration of construction. Construction Hours are limited. Regular work hours are planned at 8:30 a.m. to 5:30 p.m. Enclosed please see a copy of the building permit.

For more information on the LA-RICS network please visit [www.la-rics.org](http://www.la-rics.org). You may also contact my Executive Assistant, Wendy Stallworth-Tait at (323) 881-8311 or at [wendy.stallworth-tait@la-rics.org](mailto:wendy.stallworth-tait@la-rics.org).

Respectfully submitted,



PATRICK J. MALLON  
EXECUTIVE DIRECTOR

WST:jh  
ResponseLtrCityRanchoPalosVerdes

c: Chrono  
File

COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC WORKS  
BUILDING AND SAFETY / LAND DEVELOPMENT

CENTRAL OFFICE # 9900  
900 FREMONT  
ALHAMBRA CA 91803  
PHONE: (626) 458-3180 EXT:

BUILDING PERMIT  
NEW COMMERCIAL  
BL 9900 1501130017

LEGAL ID: TR: 7145 LT: 46 BL: 001	NO. OF STORIES	CONST TYPE	NEW OCCUP GROUP	BUILDING ADDRESS: 83 MIRALESTE PL RPAL CA 90275 NEAREST CROSS STREET: THOMAS PAGE: GRID: LOCALITY: RANCHO PALOS V
ASSESSOR INFORMATION NUMBER: 7561-001-903	STRUCTURE: 430	0	V-B U	
TENANT: PSBN LTE LACF083 - ANTENNAS	EXIST BLDG USE:	USE ZONE: XX	EXIST OCC GRP:	ISSUED ON: 01/27/15 PROCESSED BY: YL
OWNER: L A COUNTY CONSOLIDATED FIRE PRO DI 500 W TEMPLE ST LOS ANGELES CA 90012	TEL. NO:	BLDGS. NOW ON LOT:	VALUATION: 70,000	FINAL DATE: FINAL BY: CODE:
APPLICANT: JIMENEZ, AURORA 4883 RONSON CT STE N SAN DIEGO CA 92111	TEL. NO: (858) 650-3130-	FEES PAID		DESCRIPTION OF WORK LARICS PSBN LTE LACF083 NEW EQUIPMENT SITE TO INCLUDE NEW 70 FT MONOPOLE WITH HOSE TOWER, 4 NEW EQUIPMENT CABINETS, 6 NEW ANTENNAS, 3 NEW MICROWAVE ANTENNAS, NEW 22KW BACK UP *
CONTRACTOR: MITCHELL J ARCHITECTURE 4883 RONSON CRT, STE N SAN DIEGO CA 92111	TEL. NO: (858) 650-3130- LIC. NO: 960736	FEE DESCRIPTION:	QUANTITY: UOM:	AMOUNT:
ARCHITECT OR ENGINEER: MITCHELL J ARCHITECTURE, INC. 4883 RONSON CT SUITE N SAN DIEGO CA 92111	TEL. NO: (858) 650-3130- LIC. NO: 960736	D1 PLANCHECK W/O EN-HC	72000.00 VAL	888.90
MAP NO: SEWER MAP BOOK: PAGE: FIRE ZONE: CMF:	3 00	AA BLDG PERMIT ISSUANCE	70000.00 VAL	28.60
NO. OF FAMILIES: DWELLING UNITS: APT/COND: STAT CLASS:	0 NO 19	AB STATE GREEN BLDG FEE	70000.00 VAL	3.00
AIR QUALITY: SCHOOL WITHIN 1000 FEET HAZARDOUS MATERIALS	NO NO NO	AE STRONG MOTION OTHER	70000.00 VAL	19.60
		A6 PLAN MAINTENANCE FEE	70000.00 VAL	23.70
		D2 PERMIT W/O EN-HC	70000.00 VAL	1,025.70
		TOTAL FEES		1,989.50
		* ADDITIONAL DATA ON FILE		
		REPORT ID: DPR261	ROUTE TO: BS9900	
				APPROVALS DATE INSPECTOR SIGNATURE
				LOCATION AND SETBACKS
				SOILS ENGINEER APPROVAL
				FOUNDATION/TRENCH FORMS
				SLAB/UNDER FLOOR
				RAISED FLOOR FRAMING
				UNDERFLOOR INSULATION
				FLOOR SHEATHING
				ROOF SHEATHING
				SHEAR PANELS
				FRAME INSPECTION
				FIRE SPRINKLER HANGERS
				INSULATION/WEATHER STRIP
				INTERIOR LATH/DRYWALL
				EXTERIOR LATH
				RATED FLOOR/CEIL ASSEM.
				RATED WALL ASSEMBLIES
				RATED SHAFTS/OPENINGS
				T-BAR CEILINGS
				LOT DRAINAGE



**COUNTY OF LOS ANGELES**

Hours: 7:00 a.m. - 5:30 p.m.

Monday - Thursday

(626) 458-2583

900 S. Fremont Ave., 5th Floor

Alhambra CA 91803

**INSPECTION RECORD**

Job Address: 83 Miralote Pl.

Permit No.: BL1501300/57 Date: 1-27-15

Owner: LA County

Description: LARIC LACFOSS New 70 Monopoles w/ hose tower

NO.	INSPECTION	DATE	INSPECTOR
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**Building Inspections and Approvals**

B1	Location/Setbacks		
B2	Soils Engineer		
B3	Foundation/Forms		
B4	Retaining Walls		
B5	Masonry Walls		
B6	Bolts/Hld Dwns/Strps		
B7	Floor Slab & Steel		
B8	Raised Floor Framing		
B9	Underfloor Insulation		
B10	1st Floor Sheathing		
B11	2nd Flr Frame/Sheath		
B12	Window Replacement		
B13	Roof Sheathing		
B14	Masonry/Mtg Fireplace		
B15	Roof Covering		
B16	Frame/Bracing		
B17	Insulat/Weather Strip		

**Do Not Cover Walls Until Frame, Insulation, & Rough Electrical, Mechanical, & Plumbing Have Been Signed**

B18	Interior Lath/Drywall		
B19	Exterior Lath		
B20	T-Bar Ceiling		
B21	Rated Floor/Ceiling		
B22	Rated Walls		
B23	Rated Shafts		
B24	Disabled Access		
B25	Demolition		
B26	Lot Drainage		
B27			
B28	(Address posted) Enter Building Final Below		

**Electrical Inspections and Approvals**

E1	Temporary Power		
E2	Service/Ground <input type="checkbox"/> Location <input type="checkbox"/> UFER <input type="checkbox"/> Water Ground <input type="checkbox"/> Driven Rod		
E3	Underground Elect		
E4	Outlets		
E5	Rough Conduit		
E6	Rough Wiring		
E7	Dist Panel(s)		
E8	Rough Electrical		
E9	Smoke Detectors		
E10	Svr Ground Fault Test		
E11	Service Panel		
E12			
E13	Electrical Final		

NO.	INSPECTION	DATE	INSPECTOR
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**Mechanical Inspections and Approvals**

M1	FAU/Wall Furnace		
M2	Exhaust Vent		
M3	Combustion Air		
M4	Duct Work		
M5	Rough Mechanical		
M6	AC/Compressor		
M7	Thermostat		
M8	Fire Dampers		
M9	Smoke Detectors		
M10	Commercial Hood		
M11	Boiler		
M12			
M13	<b>Mechanical Final</b>		

**Plumbing Inspections and Approvals**

P1	Water Service		
P2	Under Floor/Slab		
P3	Shower Pan		
P4	Water Lines		
P5	Rough Gas Piping		
P6	Rough Plumbing		
P7	Sewer (Public/Private)		
P8	Backflow Preventer		
P9	Water Heater		
P10	Lawn Sprinkler		
P11	Roof Drains		
P12	Gas (Test/Final)		
P13			
P14	<b>Plumbing Final</b>		

**Verify Other Approvals**

O1	Spec. Insp. Reports		
O2	Methane System		
O3	Grading Approval		
O4	Struct. Observation		
O5			

**Agency Approvals**

A1	Fire Department		
A2	Construction Division		
A3	Environmental Prog.		
A4	Health Department		
A5	AQMD		
A6	Planning Dept.		
A7	Business License		
A8	CalTrans		
A9	Highway Dedicat/Impr		
A10			
B28	<b>BUILDING FINAL</b>		
	Certificate of Occupancy		

POST THIS CARD AND THE APPROVED PLANS IN A CONSPICUOUS PLACE ACCESSIBLE TO THE INSPECTOR. IT SHALL BE THE DUTY OF THE APPLICANT TO CAUSE THE WORK TO REMAIN ACCESSIBLE AND EXPOSED FOR INSPECTION PURPOSES. PERMITS WILL BE VOIDED IF WORK IS NOT STARTED WITHIN 180 DAYS OR IS SUSPENDED FOR A PERIOD EXCEEDING 180 DAYS.

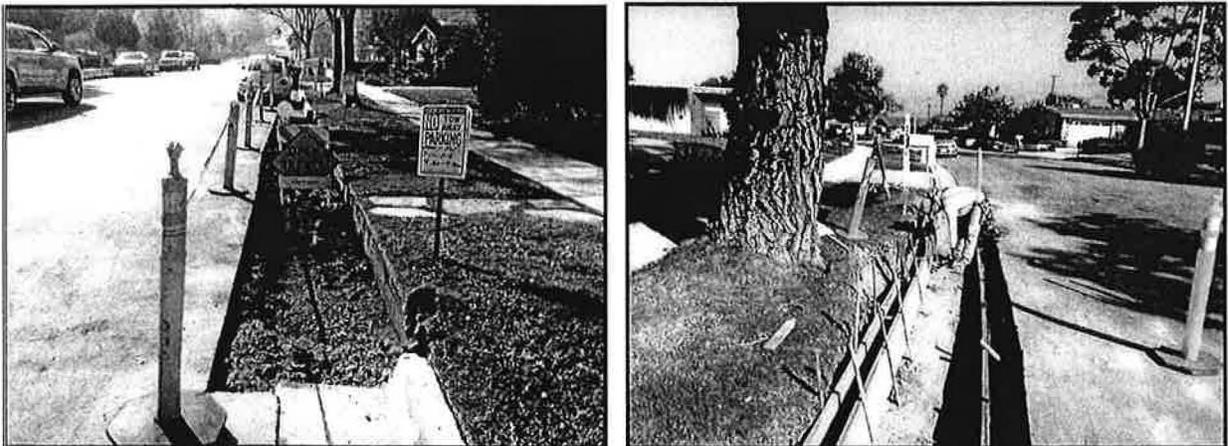
**TO:** CAROLYNN PETRU, ACTING CITY MANAGER  
**FROM:** MICHAEL W. THRONE, DIRECTOR OF PUBLIC WORKS   
**DATE:** FEBRUARY 4, 2015  
**SUBJECT:** WEEKLY ADMINISTRATIVE REPORT

**FY12-13 & FY13-14 RESIDENTIAL STREETS REHABILITATION PROJECT,  
AREAS 1, 5B, & 9: CONSTRUCTION CONTINUES**

Construction continues this week in Area 1, which is the residential area bordered by Silver Spur Road on the east, Hawthorne Boulevard on the south, and the City of Palos Verdes Estates on the west and north. The initial preparatory work is being performed, including the repair of damaged sections of concrete curb and gutter as shown in the photos below, which will be followed by localized asphalt concrete repair and crack-sealing of the roadway. The patience and cooperation of the public is greatly appreciated during this construction period. Any questions or concerns should be directed to the Public Works Department at 310-544-5252. Additional information is also available on the project website at:

[http://palosverdes.com/rpv/publicworks/FY12\\_13\\_14\\_residential\\_rehab\\_project/index.cfm](http://palosverdes.com/rpv/publicworks/FY12_13_14_residential_rehab_project/index.cfm)

m



**Curb and Gutter Repair on Basswood Avenue and Grayslake Road**

**SUNNYSIDE RIDGE TRAIL IMPROVEMENT PROJECT COMMUNITY OUTREACH MEETING**

Staff has schedule the second community outreach meeting regarding the Sunnyside Ridge Trail Improvement Project and has sent notification to interested parties. The meeting is scheduled for **Wednesday, February 18, 2015 at 6 pm at Miraleste Intermediate School, Room #306**. During the meeting, the City's consultant will present the preliminary trail design, and discuss the project elements in more detail. 10

After the consultant's presentation, staff will seek and welcome feedback and comments on the preliminary design and project elements. This would be another opportunity for interested parties to comment on the concepts, ask for clarifications, and make recommendations that could lead to modifications of the design for this project.

## **PUBLIC WORKS PERMIT REPORT**

*The Public Works Department is responsible for control of work performed within the City Public "Rights of Way". An Encroachment Permit is required to insure that any applicant working in our streets or parkways is properly licensed, insured and in compliance with the NPDES requirements.*

The following is the Public Works Permit Activity Report for the month of January 2014.

### **2014 January**

California Water Service	5
So Calif Edison	14
The Gas Company	2
Verizon	2
Crown Castle	17
Miscellaneous	11
<b>TOTAL</b>	<b>51</b>

## **PUBLIC WORKS - EXCAVATION/TRAFFIC CONTROL/DRAINAGE PLANS RECEIVED FOR REVIEW**

January 2014

The Public Works Department is responsible for control of work performed within the City Public "Rights of Way". A review of Excavation, Grading, Maintenance, Traffic Control and Drainage is required to insure that any applicant working in our streets or parkways is in compliance with the City and State Standards. The following are the plans received for review and approval for the month.

### **Excavation/Grading/Maintenance Review:**

55231/2 Montemalaga Dr - Sprint (LA34XD015)  
 27917 ½ Hazelridge - Sprint (LA34XD036)  
 27577 ½ Indian Peak - Sprint (LA34XD042)  
 30100 Miraleste - Sprint (LA36XC564)  
 Burrma Rd - Sprint (LA36XC565)  
 16 Martingale - Sprint (LA36XC591)  
 s/w Crest @ Crenshaw - Sprint (LA36XD015)

278191/2 Lomo - Sprint (LA36XC623)  
3427 ½ Corinna - Sprint (LA36XC640)  
6116 ½ Monero – Sprint (LA36XC652)  
26907 Basswood - Sprint (LA36XC653)  
Camino Porvenir & Calle de Suenos – (976-PVATT-S48-RPV) - ATT  
PVDE & Crenshaw Area – Street Improvement  
Hawthorne & Highridge - (976-PVATT-S02-RPV) – ATT  
Crenshaw & Crestridge – Crown Castle - (976-PVATT-B04-RPV) – ATT  
Crest s/o Ganado - (976-PVATT-S12-RPV) – ATT  
5721 Crestridge – (976-PVATT-S07-RPV) – ATT  
PVDE @ Ganado – (976-PVATT-S61-RPV) – ATT

### **Traffic Control Plan Review:**

Hawthorne @ 300' n/o Ocean Crest– SCE  
Crenshaw w/o Silver Spur – Crown Castle  
26808 Hawthorne Blvd – Sprint LA  
PVDE @ Mustang – SCE  
5721 Crestridge – Verizon  
Hawthorne @ Locklenna – SCE  
PVDE @ Ganado – SCE  
PVDE & Crenshaw Area – Street Improvement  
26808 Hawthorne - Sprint (LA36XC648)  
Crenshaw & Crestridge – Crown Castle - (976-PVATT-B04-RPV) – ATT  
PVDW @ Via Lorado – Crown Castle - (976-PVATT-S47-RPV) – ATT

### **Drainage Review:**

27 Mustang – Drainage & Sump Pump  
27501 Western Ave – Grading & Drainage  
27895 PVDE – Drainage, Curb/Gutter  
6620 Locklenna – Drainage, Curb & Gutter  
Terranea Resort – Swale & Drainage  
31959 Emerald View – NSF Residence Drainage  
67 Paseo de la Luz - NSF Residence Drainage & D/W Approaches



**TO: CAROLYNN PETRU, ACTING CITY MANAGER**  
**FROM: JOEL ROJAS, COMMUNITY DEVELOPMENT DIRECTOR**  
**DATE: FEBRUARY 4, 2015**  
**SUBJECT: WEEKLY ADMINISTRATIVE REPORT**

**PLANNING DIVISION MONTHLY ACTIVITY REPORT**

Attached is the Planning Division's Monthly Activity Report for January 2015. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the Division received 65 new applications during the month and took action on 58 submitted applications.

**BUILDING AND SAFETY DIVISION MONTHLY ACTIVITY REPORT**

Attached is the Building and Safety Division's Monthly Activity Report for January 2015. The report provides information on: 1) The types and number of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 152 permits during the month of January 2015.

**CODE ENFORCEMENT DIVISION MONTHLY ACTIVITY REPORT**

Attached is the Code Enforcement Division's Monthly Activity Report for January 2015. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 41 field inspections and brought 23 cases to closure.

## **VIEW RESTORATION/PRESERVATION APPLICATIONS MONTHLY ACTIVITY REPORT**

Attached is the View Restoration Division's Monthly Activity Report for January 2015. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 10 new applications in the month of January 2015.

## **RIGHT-OF-WAY PERMIT MONTHLY ACTIVITY REPORT**

The Department issue 1 right-of-way permit in the month of January 2015.

## **PLANNING COMMISSION AGENDA**

Attached is the "Draft" Agenda for the Planning Commission meeting on February 10, 2015.

## **APPLICATIONS OF NOTE**

There were 6 applications of note submitted to the department between Wednesday, January 28, 2015 and Tuesday, February 3, 2015.

## **ATTACHMENTS**

- Planning Division Activity for January 2015
- Building & Safety Activity Summary for January 2015
- Building Activity Report for January 2015
- Code Enforcement Activity Summary for January 2015
- View Activity Summary for January 2015
- Right-of-Way Activity Summary for January 2015
- Applications of Note
- Draft Agenda for Planning Commission Meeting



# City of Rancho Palos Verdes

## Monthly Planning Activity Summary

For the Month of January 2015

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
65	56	0	2	0	0	0	0	0	0

Application Type	Number
Site Plan Review	34
Foliage Analysis	6
Neighborhood Compatibility Analysis	1
Height Variation	1
Grading Approval	6
Sign Permit	16
Conditional Use Permit	1
Minor Exception Permit	2
Coastal Permit	1
Landslide Moratorium Exception	1
Special Use Permit	2
General Plan Consistency Finding	1
Code Amendment	1
Permit Revision/Amendment	2
Reasonable Accommodation Request	1
<b>Number of Unique Applications:</b>	<b>76</b>
<b>Number of New ZON Cases:</b>	<b>65</b>

Application Type	Number
<b>Number of Unique Applications:</b>	
<b>Number of New SUB Cases:</b>	

<b>Staff Decisions</b>
Number of Cases Closed: <b>56</b>
Median Processing Time: <b>0 days</b>
<b>Director Decisions</b>
Number of Cases Closed: <b>2</b>
Median Processing Time: <b>100 days</b>
<b>All Planning Cases</b>
Number of Cases Closed: <b>58</b>
Median Processing Time: <b>0 days</b>

\* ZON = Zoning, SUB = Subdivision



# City of Rancho Palos Verdes

## Monthly Building & Safety Activity Summary

For the Month of January 2015

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
151	152	164,694	26,306	16,985	825,700	19	0	759	36

New BLD** Applications by Type	
Application Type	No.
Alteration	17
Addition & Remodel	8
Demolition	2
Site Investigation	1
New Construction	7
Repair	12
Reroof	15
Remodel	28
Solar Panels	6
Pool/Spa	4
Tenant Improvement	4
<b>New BLD Cases:</b>	<b>104</b>

New ELE** Applications by Type	
Application Type	No.
Changeout	2
New Construction	1
Service Upgrade	6
Temporary Power	2
Other	1
<b>New ELE Cases:</b>	<b>12</b>

New MEC** Applications by Type	
Application Type	No.
Changeout	10
New Construction	2
<b>New MEC Cases:</b>	<b>12</b>

New PLM** Applications by Type	
Application Type	No.
Alteration	1
Changeout	11
Repair	5
Repipe	5
<b>New PLM Cases:</b>	<b>22</b>

Issued Permit Summary
<b>Over-the-Counter Permits</b>
No. of Permits Issued: <b>124</b>
Median Processing Time: <b>0 days</b>
<b>Plan Checked Permits</b>
No. of Permits Issued: <b>28</b>
Median Processing Time: <b>50 days</b>

\* Other fees include SMIP, data processing, historic data input and geology review fees

\*\* BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

## Building Activity Report for Rancho Palos Verdes January 2015

Fiscal Year <b>2013-2014</b>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <b>2013-2014</b>
July	145	\$87,798.00	\$104,670.00	\$1,193,300.00	33	\$23,791.00	1	685	31	July
August	131	\$63,562.00	\$79,842.00	\$522,200.00	26	\$27,745.00	2	715	33	August
September	108	\$62,444.00	\$79,106.00	\$909,300.00	22	\$12,536.00	0	567	28	September
October	141	\$57,847.00	\$78,464.00	\$617,400.00	24	\$34,652.00	0	619	27	October
November	122	\$72,226.00	\$80,845.00	\$806,400.00	15	\$21,052.00	0	613	32	November
December	82	\$72,239.00	\$91,775.00	\$1,641,600.00	23	\$31,024.00	2	511	28	December
January 2014	142	\$80,756.00	\$101,443.00	\$1,482,800.00	22	\$18,245.00	1	737	34	January
February	107	\$68,035.00	\$79,096.00	\$555,800.00	16	\$7,798.00	0	555	28	February
March	137	\$93,680.00	\$106,046.00	\$662,600.00	25	\$31,794.00	1	595	28	March
April	129	\$74,101.00	\$83,898.00	\$882,900.00	18	\$21,891.00	0	651	30	April
May	132	\$84,630.00	\$96,637.00	\$772,500.00	23	\$29,854.00	0	677	29	May
June	124	\$63,819.00	\$97,896.00	\$658,800.00	16	\$71,139.00	1	693	33	June
<b>YTD</b>	<b>1500</b>	<b>\$881,137.00</b>	<b>\$1,079,718.00</b>	<b>\$10,705,600.00</b>	<b>263</b>	<b>\$331,521.00</b>	<b>8</b>	<b>7618</b>	<b>361</b>	<b>YTD</b>

Fiscal Year <b>2014-2015</b>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <b>2014-2015</b>
July	148	\$115,809.00	\$129,615.00	\$718,800.00	21	\$45,640.00	0	751	34	July
August	117	\$76,981.00	\$91,310.00	\$484,500.00	19	\$13,600.00	0	737	34	August
September	142	\$139,076.00	\$162,724.00	\$714,900.00	15	\$25,455.00	0	746	36	September
October	141	\$99,869.00	\$120,204.00	\$1,102,100.00	14	\$31,575.00	3	765	33	October
November	123	\$62,457.00	\$76,616.00	\$524,700.00	17	\$28,848.00	1	608	34	November
December	92	\$45,794.00	\$70,172.00	\$281,400.00	29	\$31,318.00	1	628	33	December
January 2015	152	\$164,694.00	\$181,679.00	\$825,700.00	19	\$26,306.00	0	759	36	January
February										February
March										March
April										April
May										May
June										June
<b>YTD</b>	<b>915</b>	<b>\$704,680.00</b>	<b>\$832,320.00</b>	<b>\$4,652,100.00</b>	<b>134</b>	<b>\$202,742.00</b>	<b>5</b>	<b>4994</b>	<b>240</b>	<b>YTD</b>

Previous YR	871	\$496,872.00	\$616,145.00	\$7,173,000.00	165	\$169,045.00	5	4447	213	Previous YR
<u>% Change/YTD</u>	<u>5%</u>	<u>42%</u>	<u>35%</u>	<u>-35%</u>	<u>-19%</u>	<u>20%</u>	<u>0%</u>	<u>12%</u>	<u>13%</u>	<u>% Change YTD</u>



# City of Rancho Palos Verdes

## Monthly Code Enforcement Activity Summary

For the Month of January 2015

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
35	41	25	1	0	0	2	0	23	6

New Complaints by Violation Category	
Animals	1
Fence, Wall & Hedge	1
Non-Permitted Construction	2
Other Violation	3
Property Maintenance	5
Swale Maintenance	1
Trash Cans	22
<b>Total:</b>	<b>35</b>

Closed Case Summary
<b>Municipal Code Violations</b>
Number of Cases Closed: <b>19</b>
Median Processing Time: <b>8 days</b>
<b>Zoning Code Violations</b>
Number of Cases Closed: <b>4</b>
Median Processing Time: <b>35 days</b>

Illegal Sign Abatement Summary	
Street Name	Signs Removed
HAWTHORNE BLVD	8
PALOS VERDES DR E	3
<b>Total Signs Removed:</b>	<b>11</b>



# City of Rancho Palos Verdes

## Monthly View Activity Summary

For the Month of January 2015

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
10	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Restoration Permit	1
View Preservation Permit	4
View Maintenance	5
Number of New Cases:	10

Pre-Application Meetings (MTD)	
Application Type	Number
Number of Pre-Application Meetings:	

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	1
View Preservation Permit	4
View Maintenance	5
Number of New Cases:	10

Pre-Application Meetings (YTD)	
Application Type	Number
Number of Pre-Application Meetings:	

Resolved By Mediation (YTD)	
Application Type	Number
Number of Cases:	



# Rancho Palos Verdes Monthly Right-of-Way Permits

## Issued During January 2015 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
<b>Case Type ROW</b>							
ROW2015-00001	1/12/15	\$98.00	30925 VIA LA CRESTA	LI, WEI & JUN	Dumpster/Roll-off	EDCO Corporation	2/12/15

Number of **ROW** cases issued: 1

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## Applications of Note as of February 4, 2015

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>VRP2015-00011</b>	WETZER, OTTO J & MAGDALENA	26554 BASSWOOD AVE	View Preservation Permit regarding foliage located at 26538 Basswood Dr. (Mofu)	2/2/2015
<i>View Preservation Permit</i>				
<b>ZON2015-00066</b>	WEDEKIND, GERALD A & XUAN	30803 RUE VALOIS	Proposed 300 SF deck extension onto an extreme slope.	2/2/2015
<i>Extreme Slope Permit Foliage Analysis</i>				
<b>ZON2015-00068</b>	DOYLE LIVING TRUST	33 CINNAMON LN	Landslide Moratorium Exception to construct (N) 3,805 SF single family residence; a 713 SF 3-car garage and a 396 SF Cabana.	2/2/2015
<i>Landslide Moratorium Exception</i>				
<b>ZON2015-00069</b>	TURNER, MICHAEL S & PEGGY P	3 AVENIDA DE ROSA	Deck addition of 135 sq. ft. to existing 426 sq. ft. deck, planter walls, cantilevered patio roof cover, relocate A/C	2/3/2015
<i>Site Plan Review Foliage Analysis</i>				

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
ZON2015-00071	ASTON, A M & NANCY B	8 COACH RD	Demolish existing stair from north deck to back lawn; widen north deck and provide (N) stair to back lawn; add (N) deck off living room and bedroom; add (N) jacuzzi area at southwest corner of house.	2/3/2015

*Site Plan Review  
Neighborhood Compatibility Analysis*

ZON2015-00073	MUKADAM, HASHAM A & REKHA	32064 PACIFICA DR	Proposed 1,414 SF 1st floor and 1,355 SF additions to 2-story single family residence; relocation of (E) pool and spa	2/3/2015
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*Site Plan Review  
Neighborhood Compatibility Analysis  
Foliage Analysis*

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## DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, FEBRUARY 10, 2015  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
REGULAR MEETING  
7:00 P.M.**

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### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

NEXT P.C. RESOLUTION NO. 2015-04

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**CALL TO ORDER:**

**FLAG SALUTE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

1. APPROVAL OF JANUARY 27, 2015 MINUTES

**CONTINUED BUSINESS:**

2. APPEAL OF FENCE/WALL PERMIT DECISIONS (CASE NOS. ZON2014-00202 & ZON2014-00415): 29023 Sprucegrove Drive / Shahbazian - Appellant (SK)

Request: Overturn the Approvals of Fence/Wall Permits that allows an 8' tall combination wall and a 7' tall freestanding fence to be constructed along the south side property line on 29023 Sprucegrove Drive.

Action Deadline: N/A

Recommendation: Adopt P.C. Resolution No. 2015-\_\_\_; thereby modifying the appeal, upholding the Director's approval and modifying the Planning Commission's approval of Fence/Wall Permits at 29023 Sprucegrove Drive (ZON2014-00202 and ZON2014-00415).

**PUBLIC HEARINGS:**

3. GENERAL PLAN AMENDMENT, ZONE CHANGE, ENVIRONMENTAL ASSESSMENT, PARCEL MAP, VARIANCE (CASE NOS. ZON2014-00279 & SUB2014-00004): 5656 Crest / Arbor Capital Group, Inc. (SK)

Request: Change the General Plan Land Use and Zoning Map designations of a vacant property from R1-2 and RS-2 to R2-4 and RS-4 for a subdivision of a single vacant lot into two separate lots with reduced lot widths.

Action Deadline: June 20, 2015

Recommendation: Adopt P.C. Resolution No. 2015-\_\_\_; thereby recommending that the City Council 1) certify a mitigated negative declaration and 2) approve a General Plan Amendment, Zone Change, Vesting Tentative Parcel Map 72999 and Variance (ZON2014-00279 & SUB2014-00004).

**NEW BUSINESS:**

NONE

**ITEMS TO BE PLACED ON FUTURE AGENDAS:**

#### 4. PRE-AGENDA FOR THE MEETING ON FEBRUARY 24, 2015

#### **ADJOURNMENT:**

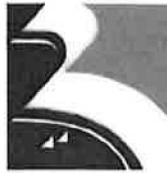
The next meeting is scheduled for February 10, 2015

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**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

#### **Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.palosverdes.com/RPV](http://www.palosverdes.com/RPV).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



**MEMORANDUM**

**TO: CAROLYNN PETRU, ACTING CITY MANAGER**  
**FROM: CORY LINDER, DIRECTOR, RECREATION AND PARKS**  
**DATE: FEBRUARY 4, 2015**  
**SUBJECT: ADMINISTRATIVE REPORT**

**SPRING JUNIOR RANGER PROGRAM OFF TO A GREAT START!**



The spring Junior Ranger Program began last Saturday, January 31<sup>st</sup>, with 16 children attending orientation at Ladera Linda Community Center. MRCA Ranger Laura shared program and scheduling information and children created their own name button. This popular program provides an opportunity for children ages 7 to 12 to explore the outdoors and learn about the natural history of the Peninsula and trail safety. The second orientation will be held this Saturday, February 7<sup>th</sup>.

**PARKS MASTER PLAN UPDATE WORKSHOP THIS WEEK: FOCUS ON GATEWAY PARK**

The Parks Master Plan Update public outreach effort continues, with public workshops scheduled every Wednesday through February. A workshop focusing on Pt. Vicente Park/Civic Center was held last Wednesday evening at Pt. Vicente Interpretive Center. Approximately 20 people attended and offered their ideas about future uses for the City Hall site, including a potential skate plaza and pool. Staff presented a recap of the first workshop as well as sample results from the online survey.

This week's workshop, scheduled for Wednesday, February 4<sup>th</sup> from 7:00 p.m. to 9:00 p.m. at Ladera Linda Community Center, is the second addressing Gateway Park. A presentation about the site and results of the previous December 3<sup>rd</sup>, 2014 Gateway Park workshop will be discussed.

**UPCOMING PUBLIC WORKSHOPS**

<u>Date</u>	<u>Topic</u>	<u>Time</u>	<u>Location</u>
Wed. Feb. 11	Hesse Park	7-9 pm	Hesse Park
Wed. Feb. 18	General Master Plan	7-9 pm	Ladera Linda
Wed. Feb. 25	General Master Plan	7-9 pm	Hesse Park

Public outreach for these workshops includes banners at two City locations, press releases, and list serve messages. Residents who would like to be part of this process are encouraged to

attend and share their ideas at these important public workshops. The draft master plan is scheduled to be presented to City Council in April 2015.

The Department is encouraging residents to also complete an online survey regarding the Parks Master Plan Update, available on the City's website. Contact Sr. Admin. Analyst Matt Waters at mattw@rpv.com or 310-544-5218 with any questions about these public workshops and the Parks Master Plan Update process.

## **PALOS VERDES NATURE PRESERVE**

### Palos Verdes Peninsula Land Conservancy (PVPLC) Volunteer Trail Watch

The City is participating in the Palos Verdes Peninsula Land Conservancy's Volunteer Trail Watch (VTW) Training sessions January 24<sup>th</sup>, January 31<sup>st</sup>, and February 7<sup>th</sup>. The PVPLC began this Volunteer Program in 2012 with the support and participation of the City. The Program's mission is to serve as the eyes and ears of the PVPLC and City with a view to protect the natural resources of the Palos Verdes Nature Preserve while enhancing safety and the overall experience for all visitors. Volunteers are on foot, on horseback, and on mountain bike to help educate the public and reduce trail user conflicts. During these three training sessions, volunteers receive training from PVPLC, MRCA Rangers, and seasoned VTW volunteers. The City is excited to be a part of this beneficial program as it continues to grow.

### Mountains Recreation and Conservation Authority (MRCA) Quarterly Report

Attached is the MRCA Quarterly Report on the Palos Verdes Nature Preserve for the period of October through December 2014.

## **FRED HESSE JR. COMMUNITY PARK**

### Recreation Class Rentals (February 2<sup>nd</sup> – February 8<sup>th</sup>)

- J. S. Aerobic Dance Classes (Fireside Room): Monday, Wednesday
- Bones for Life Class (Fireside Room): Tuesday
- Fit 4 Moms Stroller Strides Classes (Walking Path, Field): Tuesday, Thursday
- Mommy & Me Class (Activity Room): Tuesday
- Adult Voice Class (Fireside Room): Thursday
- Suika Preschool (Activity Room): Friday
- Duplicate Bridge Class (McTaggart Hall): Friday
- Tai Chi Chuan Class (McTaggart Hall): Saturday
- Basics of Fine Arts Class (Activity Room): Saturday
- Palos Verdes Strings Classes (Activity Room): Sunday

### Community Groups/Private Rentals/City Programs (February 2<sup>nd</sup> – February 8<sup>th</sup>)

- Non-Profit Group Meeting (Fireside Room): Monday
- Non-Profit Group Meeting (Fireside Room): Tuesday
- Peninsula Seniors - Mah Jong Class (Fireside Room): Wednesday
- PV Amateur Radio Club Board Meeting (Fireside Room): Thursday
- Rancho Palos Verdes Seniors Bridge Club (Activity Room): Thursday
- Non-Profit Group Meeting (Activity Room): Saturday
- Private Rental (McTaggart Hall, Kitchen): Sunday

## LADERA LINDA COMMUNITY CENTER

### Recreation Class Rentals (February 2<sup>nd</sup> – February 8<sup>th</sup>)

- Dance Classes (Multipurpose Room, Room I): Mon., Tue., Wed., Fri., Sat., Sun.
- Irish Dance Class (Room I): Tuesday
- Adult Tap Dance Class (Room G): Tuesday
- Tai Chi Gong Class (Multipurpose Room): Wednesday
- Zen Balance Class (Multipurpose Room): Wednesday
- Yoga Class (Room I): Friday

### Community Groups/Private Rentals/City Programs (February 2<sup>nd</sup> – February 8<sup>th</sup>)

- Portuguese Bend Community Association (Multipurpose Room): Monday
- Parks Master Plan Update Workshop (Multipurpose Room): Wednesday
- Junior Ranger Orientation (Multipurpose Room): Saturday
- Non-Profit Group Meeting (Multipurpose Room): Sunday

## POINT VICENTE INTERPRETIVE CENTER

### Los Serenos Docent Activities

The Los Serenos Docent Class #49 graduation luncheon was held last Saturday, January 31<sup>st</sup> in the Sunset Room. Five energetic and enthusiastic docents received graduation accolades for completion of the five-month docent training. This extensive training provides in-depth information about the natural and cultural history of the Peninsula, as well as the local marine life, with a special emphasis on the Pacific gray whale and its annual migration. Classroom learning is supplemented with many field trips, and opportunities to learn from fellow docents who currently lead hikes at several Peninsula



locations and tours of the museum. The new docents are looking forward to participating in this year's annual Whale of a Day Celebration on Saturday, April 4<sup>th</sup> at PVIC.

Staff attended the Monday morning, February 2<sup>nd</sup> Los Serenos Membership Committee meeting and the Tuesday morning, February 3<sup>rd</sup> Los Serenos Docent Board meeting.

Los Serenos docents led fifteen adults on a tour of the museum on Wednesday morning, February 4<sup>th</sup>.

Los Serenos docents will lead 75 third grade students and five adults from 7<sup>th</sup> Street Elementary School on a tour of the museum on Friday morning, February 6<sup>th</sup>.

The thirteen students in the Junior Docent class will meet on Saturday afternoon, February 7<sup>th</sup> and enjoy a docent-led hike in Ocean Trails Reserve, learning about the natural history of Palos Verdes, with a special focus on local animals and native plants.



## MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Franklin Canyon Park  
2600 Franklin Canyon Drive  
Beverly Hills, California 90210  
Phone (310) 858-7272 Fax (310) 858-7212

### MEMORANDUM

**DATE:** January 7, 2015  
**TO:** Katie Howe, City of Rancho Palos Verdes  
**FROM:** Jewel Johnson, MRCA Supervising Ranger  
**RE:** RPV | MRCA Ranger Services Activity Report

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### PRESERVE ACTIVITY

- October 1 – December 31, 2014

#### Portuguese Bend Reserve

- PVPLC report: Unauthorized early morning vehicle use
- Early morning patrols found no evidence of activity
- Repair chain at Palos Verdes Drive South entrance (see 12/27 Evernote)
- Unidentified lock (**SPRIN**) on Portuguese Nature Reserve gate (see 12/30 Evernote)
- Additional “Reserve Hours” signs
  - Portuguese Bend Reserve Crenshaw Trailhead
  - Filiorum Reserve Rattlesnake Trailhead

#### Forrestal Reserve

- Monitor dog off leash activity
- Monitor unauthorized trail use off Conqueror Trail

#### Ocean Trails Reserve

- Monitor Founders Park and RPV Beach for dog off leash activity
- Recommend “Rule Sign” at top of Ocean Trails Reserve

## Facility Rentals

The Duplicate Bridge class from Hesse Park met in the Sunset Room on Monday afternoon, February 2<sup>nd</sup>.

The Bridge Instruction class from Hesse Park met in the Sunset Room on Tuesday afternoon, February 3<sup>rd</sup>.

The Peninsula Seniors Lecture Series meeting from Hesse Park met in the Sunset Room on Wednesday morning, February 4<sup>th</sup>.

The Lower Pt. Vicente Park Workshop will be held in the Sunset Room on Thursday evening, February 5<sup>th</sup>.

The Sunset Room is rented on Saturday evening, February 7<sup>th</sup> for a private event.

## **ROBERT E. RYAN COMMUNITY PARK**

Recreation Class Rentals (February 2<sup>nd</sup> – February 8<sup>th</sup>)

- Suika Preschool Classes (Activity Room): Monday, Wednesday, Friday
- Super Soccer Stars Classes (Grass Field): Saturday

Community Groups/Private Rentals/City Programs (February 2<sup>nd</sup> – February 8<sup>th</sup>)

- Girl Scout Troop Meeting (Activity Room): Wednesday

## **REACH PROGRAM**

On Saturday, February 7<sup>th</sup>, REACH will travel to Rancho Los Cerritos in Long Beach to take a tour of the buildings and gardens, with a stop along the way for lunch. This national, state and city historic site echoes with the rich history of the Spanish, Mexican and American California and the families who helped transform Southern California from its ranching beginnings to a modern, urban society.

### **Three Sisters Reserve**

- Monitor trails for unauthorized “Falconry”

### **Filiorum Reserve**

- User conflict on Kelvin Canyon trail “walk zone”
- Unauthorized trail use on Eucalyptus trail
  - Confusion due to lack of signage

### **San Ramon Reserve**

- Secured gate off Palos Verdes Drive East (see 11/1 Evernote)
- City Report of aggressive behavior by mountain bikers building jumps
  - Same location of March 2013 removal
- Monitor location and observed bike activity adjacent to San Ramon Reserve
  - Observed off-road motorcycle and vehicle use of Private and LA County property entering from San Pedro
- Repair and/or reroute trailhead at the top of Palos Verdes Drive East
  - Washed out in the December rains

### **Abalone Cove Reserve**

- High Surf Advisory – (Oct/Nov/Dec)
- Removed tagging – (see 12/6 and 12/11 Evernote)
- Report tagging on trash bin and table (see 12/17 Evernote)

### **Vicente Bluffs Reserve**

- Contact transient | found no camp (October)
- Monitor newly posted “Area Closed” locations
  - Recommend additional signage along Seascape Trail
- Point Vicente Interpretative Center
  - Open Space off overflow lot open and evidence of off-road activity (see 12/11 Evernote)
- Vegetation encroaching Seascape Trail

### **Alta Vicente Reserve**

- Field report of water not working in dog park
- Check for transient camps off trails

**Ranger Service Calls – 20**

October – 7 | November – 6 | December - 7

- Vicente Bluffs Reserve (Pelican Cove)
  - Fishing in “no take” area
  - Man sitting on cliff in closed area
- Abalone Cove Reserve
  - Someone fainting in reserve | LASO already on scene
  - Inquiry on hiking and swimming
  - Fishing locations
  - Gates closed
  - Naked hiker in canyon off Sea Dahlia trail
  - Fishing Boat
  - Fishing below Archery Range (allowed)
  - Camping inquiry
  - 2 People with orange buckets going down to tide pools
- Three Sisters Reserve
  - Falconry
- Filiorum Reserve
  - Dogs off leash
- Forrestal Reserve
  - Dog off leash (Fossil Trail)
- Misc
  - Port of Long Beach inquiry
  - Ladera Linda Community Center
    - Dogs off leash
  - Malaga Cove
    - Rope climb inquiry

## CITATIONS – 10

### OCTOBER (5)

- Vicente Bluffs Reserve (Pelican Cove)
  - Fishing w/o License – 3
- Filiorum Reserve
  - Dog off leash
- Abalone Cove Reserve
  - Animals on the Beach

### NOVEMBER (4)

- Portuguese Bend Reserve
  - Unauthorized Trail Use – 3
- San Ramon Reserve

### DECEMBER (1)

- Portuguese Bend Reserve
  - 7 Dogs off Leash (commercial dog walker – parked in private community)

## ADMINISTRATIVE

- Field meeting regarding private entry points from Portuguese Bend Club
- Abalone Cove Shoreline Park Re-Opening
- Preserve Management/PUMP Public Forum (October)
- PVPLC/City Preserve Management Team Meeting (October | December)
  - **Trail Etiquette Brochure**

### INTERPRETATIVE PROGRAMS

- Ranger-led Night Hike at Portuguese Bend Reserve)
  - **October 8 “Blood Moon”**
  - **December 5 “Cold Moon”**
  
- FALL 2014 Junior Ranger Program
  - **OCTOBER 4<sup>TH</sup> VOLUNTEER DAY**  
OCEAN TRAILS RESERVE: Hike to the beaches below the Ocean Trails Reserve and participate in a beach clean up! Show your community pride and practice the Junior Rangers’ “Leave No Trace” principle.
  
  - **OCTOBER 18<sup>TH</sup> NATIVE ANIMALS AND ANIMAL TRACKING**  
FORRESTAL NATURE RESERVE: Venture out to find clues about the wildlife living in our hills and neighborhoods. Also, learn about some of the special protected bird and plant species that make the Palos Verdes Nature Preserve such a special place.
  
  - **NOVEMBER 1<sup>ST</sup> NATIVE AMERICANS AND NATIVE PLANTS**  
POINT VICENTE INTERPRETIVE CENTER: Hike through the Vicente Bluffs Reserve, visit the native plant garden, and learn about the local Native Americans that once lived in Palos Verdes.
  
  - **NOVEMBER 15<sup>TH</sup> FIRE ECOLOGY**  
LADERA LINDA COMMUNITY CENTER: Meet MRCA wildland firefighters and learn about wildfires. Participants try on real fire gear and try out a fire hose.
  
  - **DECEMBER 6<sup>th</sup> JUNIOR RANGER GRADUATION**  
LADERA LINDA COMMUNITY CENTER

## TENTATIVE AGENDAS\*

**\*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.**

**Note:** Time Estimates include 45 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

### **February 17, 2015 – (Time Est. – 3 hrs 50 mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**Ceremonial:** Presentation to Retired Deputy Knox

**City Manager Report:** Presentation from Director Harold Williams, West Basin Water District

**New Business:**

#### **Consent**

Notice of Completion – Ryan Park

Gifts for Parks

Salary Schedule Resolution Update

Letter of Support for Los Angeles Air Force Base

Prof Services Agmt with Storyline for PVC Exhibits

Alta Vista Easement Relocation Agreement

#### **Regular Business**

Appointments to the Finance Advisory Committee (10 mins)

Parking Restrictions near Marymount California University (45 mins)

Peafowl Trapping and Management Plan (45 mins)

Modified 2015 Capital Improvement Plan Process (10 mins)

Public Safety Programs (45 mins)

Prof Services Agmt. for Fraud, Waste and Abuse Hotline Agreement (15 mins)

### **March 3, 2015 – (Time Est. – 3 hrs 45 mins)**

**6:00 P.M.–Adj. Reg. Meeting–Interviews of Applicants for Chairs of Committees/Commission**

**Closed Session:**

**Ceremonial:** Whale of a Day - Poster Contest Winners

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Approval of 2015 Work Plan – Infrastructure Management Advisory Committee  
Award Contract to Strath Pump for Dewatering Wells  
Mid-Year Budget Review  
Agreed Upon Procedures for Employee Compensation Schedule  
Public Works – Computerized Maintenance Mgmt System

**Public Hearings**

Channel View Permit Parking (30 mins)

**Regular Business**

Appointments of Chairs to Committees/Commission (10 mins)  
Comprehensive Annual Financial Report (10 mins)  
Lower Hesse Park Improvements (45 mins)  
Initiation of Code Amendment to the Landslide Moratorium Ordinance (20 mins)  
Results of the Street Light Audit & Recommended Next Steps (20 mins)  
Classification/Compensation Study (30 mins)

**March 17, 2015 – (Time Est. – 3 hrs 25 mins)**

**Closed Session:**

**Study Session:**

**Ceremonial:** Presentation of Plaques to Outgoing Committee Members; Retirement of City Employee

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

General Plan Implementation – Annual Report  
Housing Element – Annual Report  
Award of Contract for McCarrell Canyon Relining Project

**Public Hearings**

**Regular Business**

Abalone Cove Parking Fees (20 mins)  
Proposed Amendment to Municipal Code – Petty Cash Fund (5 mins)  
Taxi Ordinance (20 mins)  
Budget Policy Issues (1 hr)  
Results of IT Services RFP Process (30 mins)  
Membership of Emergency Preparedness Committee (10 mins)

**March 31, 2015 – (Time Est. – 3 hrs 20 mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

Appeal of PC Approval of New SFR on Knoll View Drive (1 hr)

**Regular Business**

Arterial Walls Along Major Corridors (45 mins)

Intro. of Ordinance - Low Impact Development and Green Streets Policy (15 mins)

Adopt LA County & Abalone Cove Sewer System Management Plans (20 mins)

**April 7, 2015 – (Time Est. – 3 hrs 50 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

Parcel Map Subdivision at 5656 Crest Road (1 hr)

St. John Fisher – Conditional Use Permit Revision Request (20 mins)

**Regular Business**

Budget Menu Exercise (1 hr)

Wireless Antenna Ordinance (30 mins)

**April 21, 2015 – (Time Est. – 3 hrs 35 mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Adoption of Ordinance - Low Impact Development and Green Streets Policy

**Public Hearings**

Appeal of Fence/Wall Permit on Sprucegrove Drive (1 hr)

**Regular Business**

Approval of Final Proj Design & Specs – Sunnyside Ridge Trail Improv. Project (15 mins)

Parks Master Plan (1 hr)

GIS System Support (20 mins)

**May 5, 2015 – (Time Est. – 3 hrs 5 mins)**

**Closed Session:**

**Mayor’s Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Citywide Landscaping and Lighting Maintenance District – Initiate Proceedings

**Public Hearings**

**Regular Business**

Draft Budget Review (1 hr)

Draft Five-Year Model (10 mins)

Draft CIP (20 mins)

Ambulance Service – Additional Location Request (15 mins)

Information Technology Services Agreement (20 mins)

**May 19, 2015 – (Time Est. – 1 hr 20 mins)**

**Closed Session:**

**Study Session:**

**Mayor’s Announcements:** Public Works Week

**City Manager Report:**

**New Business:**

**Consent**

First Admt. to Agmt. for Community Development Block Grant

Award Street Sweeping Contract

Extension of AB 939 Contract with SCS Engineering

**Public Hearings**

Rate Adjustment Request for EDCO (15 mins)

Rate Adjustment Request for UWS (5 mins)

**Regular Business**

**June 2, 2015 – (Time Est. – 4 hr 35 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Contract Renewal for Geotechnical Consulting Services

Contact Renewal for View Restoration Mediator Professional Services

Award of Contract – Consultant for Building and Safety Services

Renewal of Contract for On-Call Biological and Arboricultural Consulting Services

Contract for View Restoration Arborist

**Public Hearings**

Adoption of the Budget (15 mins)

Storm Drain User Fee (20 mins)

Green Hills Memorial Park (3 hrs)

**Regular Business**

**June 16, 2015 – (Time Est. – 1 hr 10 mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:** Recreation and Parks Month

**City Manager Report:**

**New Business:**

**Consent**

Award Park Landscaping Contract

Award Median Maintenance Contract

Tree Trimming Contract Amendment

Award Pavement Striping Maintenance Contract

Award Contract Extension – Crossing Guard Services

Annual Investment Policy

Appropriations Limit

**Public Hearings**

Citywide Landscaping and Lighting Maintenance District (10 mins)

**Regular Business**

**June 30, 2015 – (Time Est. –)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

**Regular Business**

**Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)**

**April 15, 2014** - Revisiting the Skateboarding Ordinance (Brooks); Development of a plan to deal with the Unfunded Pension Liability obligation (Campbell)

**July 15, 2014** – Wireless Antenna Master Plan (Campbell)

**July 29, 2014** – Discussion of the roles, responsibilities and duties of the City Manager and the City Council (Campbell)

**September 30, 2014** – Review of recent City Council Policy No. 47 and/or 48 regarding review of certain records and communications by Council Members (Campbell)

**October 7, 2014** - Councilman Buscaino's letter regarding the Rancho LPG Tank Facility (Duhovic)

**October 21, 2014** - Citizen's United – 2010 Supreme Court decision regarding campaign expenditures and impact on local elections (Knight)

**November 4, 2014** – Regulation of Ultra-Light Aircraft and Drone Flights Along the City's Coastline (Brooks)

**December 2, 2014** – Location for a Sheriff's Substation at the south side of the City (Misetich)

**December 16, 2014** – Revisit the PVPLC Management Agreement regarding Naming Opportunities (Duhovic)  
Current Council Ancillary Insurance Coverage (Campbell)

**January 20, 2015** – Public Safety Programs (expanding Volunteers on Patrol; consider a camera on 25<sup>th</sup> Street) (Misetich/Brooks); Consideration of Renaming Shoreline Park (Duhovic); Consider feasibility of a resident oversight committee of the Sheriff Department's Services (Campbell)

**Future Agenda Items Agendized or Otherwise Being Addressed**

**May 14, 2014** – Council Identification Badges during Emergencies (Misetich) [Staff currently working on this]

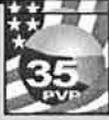
**October 7, 2014** - Process of responding to residents' emails sent to [cc@rpv.com](mailto:cc@rpv.com) (Duhovic) [Staff currently working on this]

**November 4, 2014** – Update on Wall of Honor (Brooks) [Staff to provide an update]

**February 3, 2015** - Wireless Antenna Ordinance (Knight) [Agendized for April 7, 2015]

**RPVtv Channel 33 Programming Schedule Guide**  
 Week of 02/04/15 - 02/10/14

<b>Wednesday, Thursday, Friday</b>	<b>Saturday, Sunday, Monday</b>	<b>Tuesday</b>
Cardio Jazz Fitness	6:00 AM - 6:30 AM	Cardio Jazz Fitness
Cardio Jazz Fitness	6:30 AM - 7:00 AM	Cardio Jazz Fitness
Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox	7:00 AM - 7:30 AM	Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox
RPV City Talk: Lomita Sheriff Update February 2015	7:30 AM - 8:00 AM	RPV City Talk: Lomita Sheriff Update February 2015
Playing the Field: February Sports 2015	8:00 AM - 8:30 AM	Playing the Field: February Sports 2015
Peninsula Beat Episode 44: Trump Donation PVPLC, Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox	8:30 AM - 9:00 AM	Peninsula Beat Episode 44: Trump Donation PVPLC, Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox
RPV City Talk: Lomita Sheriff Update February 2015	9:00 AM - 9:30 AM	RPV City Talk: Lomita Sheriff Update February 2015
Metro Motion	9:30 AM - 10:00 AM	Metro Motion
LA County News	10:00 AM - 10:30 AM	LA County News
Playing the Field: February Sports 2015	10:30 AM - 11:00 AM	Playing the Field: February Sports 2015
Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Northrop Aircraft 75th Anniversary	11:00 AM - 11:30 AM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Northrop Aircraft 75th Anniversary
Peninsula Seniors (continued)	11:30 AM - 12:00 PM	Peninsula Seniors (continued)
Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox	12:00 PM - 12:30 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Volunteer Day, Social Media, Exec. Chef Trump
RPV City Talk: Lomita Sheriff Update February 2015	12:30 PM - 1:00 PM	RPV City Talk: Lomita Sheriff Update February 2015
LA County News	1:00 PM - 1:30 PM	LA County News
LA County News	1:30 PM - 2:00 PM	LA County News
Playing the Field: February Sports 2015	2:00 PM - 2:30 PM	Playing the Field: February Sports 2015
Peninsula Beat Episode 44: Trump Donation PVPLC, Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox	2:30 PM - 3:00 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox
RPV City Talk: Lomita Sheriff Update February 2015	3:00 PM - 3:30 PM	RPV City Talk: Lomita Sheriff Update February 2015
Cardio Jazz Fitness	3:30 PM - 4:00 PM	Cardio Jazz Fitness
Cardio Jazz Fitness	4:00 PM - 4:30 PM	Cardio Jazz Fitness
Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox	4:30 PM - 5:00 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, RPV City Talk: Lomita Sheriff Update February 2015
RPV City Talk: Lomita Sheriff Update February 2015	5:00 PM - 5:30 PM	RPV City Talk: Lomita Sheriff Update February 2015
Cardio Jazz Fitness	5:30 PM - 6:00 PM	Cardio Jazz Fitness
Cardio Jazz Fitness	6:00 PM - 6:30 PM	Cardio Jazz Fitness
Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox	6:30 PM - 7:00 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, RPV City Talk: Lomita Sheriff Update February 2015
Peninsula Seniors: Harry Truman by Peter Small	7:00 PM - 7:30 PM	Peninsula Seniors: Harry Truman by Peter Small
Peninsula Seniors (continued)	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
Playing the Field: February Sports 2015	8:00 PM - 8:30 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
Peninsula Beat Episode 44: Trump Donation PVPLC, Around the Peninsula: Retiring Lomita Sheriff Officers David Rozas and Chris Knox	8:30 PM - 9:00 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
RPV City Talk: Lomita Sheriff Update February 2015	9:00 PM - 9:30 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
The City of Rancho Palos Verdes City Council Meeting, February 3rd, 2015	9:30 PM - 10:00 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
The City of Rancho Palos Verdes City Council Meeting,	10:00 PM - 10:30 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
The City of Rancho Palos Verdes City Council Meeting,	10:30 PM - 11:00 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
The City of Rancho Palos Verdes City Council Meeting,	11:00 PM - 11:30 PM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
Community Announcements	11:30 PM - 12:00 AM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
Community Announcements	12:00 AM - 1:00 AM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small
Community Announcements	1:00 AM - 6:00 AM	Peninsula Beat Episode 44: Trump Donation PVPLC, Peninsula Seniors: Harry Truman by Peter Small



PVPTV35 Programming Schedule Guide  
Week of 2/9/15 to 2/15/15

**Monday, Feb. 9**

**3:00PM**

**Palos Verdes Library Dist.**

**6:00PM**

**PVP Coordinating Council**

**7:00PM**

**PVPUUSD Board Meeting**

**Tuesday, Feb. 10**

**7:00PM**

**City of RHE City Council Meeting - Live (6 hour block)**

**Wednesday, Feb. 11**

**7:30PM**

**City of PVE City Council Meeting, 2/10/15**

**Thursday, Feb. 12**

**7:00PM**

**No Programming**

**Friday, Feb. 13**

**6:00PM**

**PVP Land Conservancy Nature Walk**

**7:00PM**

**City of RHE City Council Meeting , 2/10/15**

**Saturday, Jan.14**

**7:00PM**

**City of RPV Planning Commission , 2/10/15**

**Sunday, Feb.15**

**7:00PM**

**City of RHE City Council Meeting, 2/10/15**