

MEMORANDUM



RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL
FROM: CAROLYNN PETRU, ACTING CITY MANAGER *CP*
DATE: MAY 7, 2014
SUBJECT: ADMINISTRATIVE REPORT NO. 14-18

I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)

- **CITY MANAGER – PAGE 5**
 - State Lands Commission to Review Issues Related to Rancho LPG Facility
 - Update on Los Angeles Regional Interoperable Communications System (LA-RICS) Authority
 - AED Unit Installed At Five City Facilities

- **FINANCE & IT – PAGE 11**
 - CalPERS To Consider A Change to Risk Pooling
 - Tim Schaefer Joins State Controller's Staff As Financial Advisor

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 - Energy Efficient Climate Action Plan & The General Plan Update
 - Department Activity Reports
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 - Applications of Note

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May 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 10:00 am—12:00 pm—PVIC Docent Open House @ PVIC 11:00 am—1:00 pm—Meet the Goats @ PVIC
4	5	6 7:00 pm—City Council Meet- ing @ Hesse Park	7 6:00 pm—8:00 pm—Joint Executive Emergency Train- ing for Peninsula Elected Officials @ Hesse Park (Duhovic/Knight/Misetich)	8 8:00 am—Regional Law Enforcement Committee @ RH City Hall (Brooks/ Misetich) 7:00 pm—Vector Control Board Meeting - Culver City (Sala)	9	10 8:15 am—Hike With Your Coun- cilman—Families Welcome Contact b.camp@cox.net for each month starting location (Campbell) 9:00 am—3:00 pm—HHW/E- Waste Roundup @ City Hall Maintenance Yard
11	12 7:00 pm—Traffic Safety Meeting @ City Hall Com- munity Room	13 7:00 pm—Planning Commis- sion Meeting @ Hesse Park	14 7:00 pm—Adj. City Council Meeting @ Hesse Park	15 10:00 am—Coffee with the Councilwoman—Starbucks @ Golden Cove (Brooks) 7:00 pm—EPC Meeting @ Hesse Park (Beauty & the Beast Presentation)	16	17 9:00 am—12:00 pm—PVPLC Big Sunday Volunteer Event @ PVIC (Duhovic)
				CCCA Annual Conference—Indian Wells) - Brooks/Misetich/Petru		
18	19	20 7:00 pm—City Council Meet- ing @ Hesse Park	21 12:00 pm—Mayor's Lunch @ The Depot (Brooks) 1:30 pm—Sanitation District Meeting (Brooks)	22 4:00 pm—PV Transit Meet- ing @ RHE (Brooks)	24	24
25	26 Memorial Day Holiday—City Hall Closed	27 7:00 pm—Planning Commis- sion Meeting @ Hesse Park	28 6:00 pm—PV Nature Preserve Public Forum @ City Hall Community Room (Petru/Rojas/Linder)	29	30 7:30 am—Mayor's Breakfast @ Coco's (Duhovic/Knight)	31

June 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	4	5	6	7 <i>11:30 am—2:00 pm—Docent Appreciation Luncheon @ Ports O'Call Restaurant, San Pedro (Linder/Petru)</i>
8	9	10 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	11	12 <i>5:00 pm—LAX Airfield Tour @ Bradley Terminal (Brooks)</i>	13	14 <i>8:15 am—Hike With Your Councilman—Families Welcome Contact b.camp@cox.net for each month starting location</i>
15	16	17 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	18 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	19 <i>10:00 am—Coffee with the Councilwoman—Starbucks @ Golden Cove (Brooks)</i> <i>7:00 pm—Joint City Council/Emergency Preparedness Committee Workshop @ Location TBD</i>	20	21
22	23	24 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	25	26	27 <i>7:30 am—Mayor's Breakfast @ Coco's (Duhovic/Campbell)</i>	28
29	30 <i>7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room</i>					

July 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<p><i>1</i></p> <p><i>7:00 pm—City Council Meeting @ Hesse Park (Tentatively Cancelled)</i></p>	<p><i>2</i></p>	<p><i>3</i></p>	<p><i>4</i></p> <p><i>10:00 am—5:00 pm 4th of July Celebration @ Upper Point Vicente Park (City Hall Closed)</i></p>	<p><i>5</i></p>
<p><i>6</i></p>	<p><i>7</i></p>	<p><i>8</i></p> <p><i>7:00 pm—Planning Commission Meeting @ Hesse Park</i></p>	<p><i>9</i></p>	<p><i>10</i></p>	<p><i>11</i></p>	<p><i>12</i></p> <p><i>8:15 am—Hike With Your Councilman—Families Welcome Contact b.camp@cox.net for each month starting location</i></p>
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<p><i>20</i></p>	<p><i>21</i></p>	<p><i>22</i></p> <p><i>7:00 pm—Planning Commission Meeting @ Hesse Park</i></p>	<p><i>23</i></p>	<p><i>24</i></p> <p><i>4:00 pm—PV Transit Meeting @ RHE (Brooks)</i></p>	<p><i>25</i></p> <p><i>7:30 am—Mayor's Breakfast @ Coco's (Duhovic/Brooks)</i></p>	<p><i>26</i></p>
<p><i>27</i></p>	<p><i>28</i></p>	<p><i>29</i></p> <p><i>7:00 pm—City Council Adj. Meeting @ Hesse Park</i></p>	<p><i>30</i></p>	<p><i>31</i></p>		



RANCHO PALOS VERDES

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CAROLYNN PETRU, ACTING CITY MANAGER 
DATE: MAY 7, 2014
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

STATE LANDS COMMISSION TO REVIEW ISSUES RELATED TO RANCHO LPG FACILITY

In February 2011, the Port of Los Angeles renewed a month-to-month permit with Rancho LPG, allowing it to continue to use a small portion of a rail spur line crossing Westmont Drive at Gaffey Street (see attached diagram). The rail spur along Gaffey Street carries rail tank cars to and from the Rancho LPG facility, and is operated by Pacific Harbor Lines, the railway that provides for the internal movement of cargo and materiel within and between the ports of Los Angeles and Long Beach. In June 2012, the Port of Los Angeles Community Advisory Committee (PCAC) and opponents of the Rancho LPG facility unsuccessfully sought the revocation of this permit by the Board of Harbor Commissioners (BHC) (see attached PCAC recommendation from November 2011).

The use and stewardship of public tidelands within the Port of Los Angeles is subject to the oversight of the State Lands Commission (SLC), which consists of the Lieutenant Governor, the State Controller and the State Finance Director (or their respective designees). For several years, opponents of the Rancho LPG facilities have asserted that the Port improperly issued this rail spur permit. Therefore, when the Commission recently met in Los Angeles on April 23, 2014, a group of Rancho LPG opponents appeared and spoke about this issue under "Public Comments." At the conclusion of their testimony, the Commission agreed to agendize the matter for its next meeting, seeking from its staff answers regarding:

- The Commission's role and possible actions to be taken in this matter; and,
- The State's liability exposure as a result of this matter.

Staff has subsequently learned that the next SLC meeting will be on Thursday, June 19, 2014, at 10:00 AM. Although the Commission will be meeting at the State Capitol in Sacramento, a remote location in the Los Angeles area will be provided to view the proceedings and provide testimony. Staff will keep the City Council apprised of the location of this remote hearing site as more information becomes available.

UPDATE ON LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) AUTHORITY

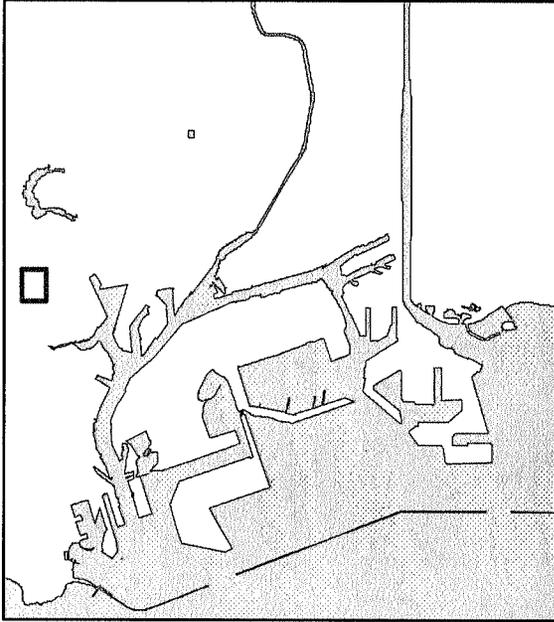
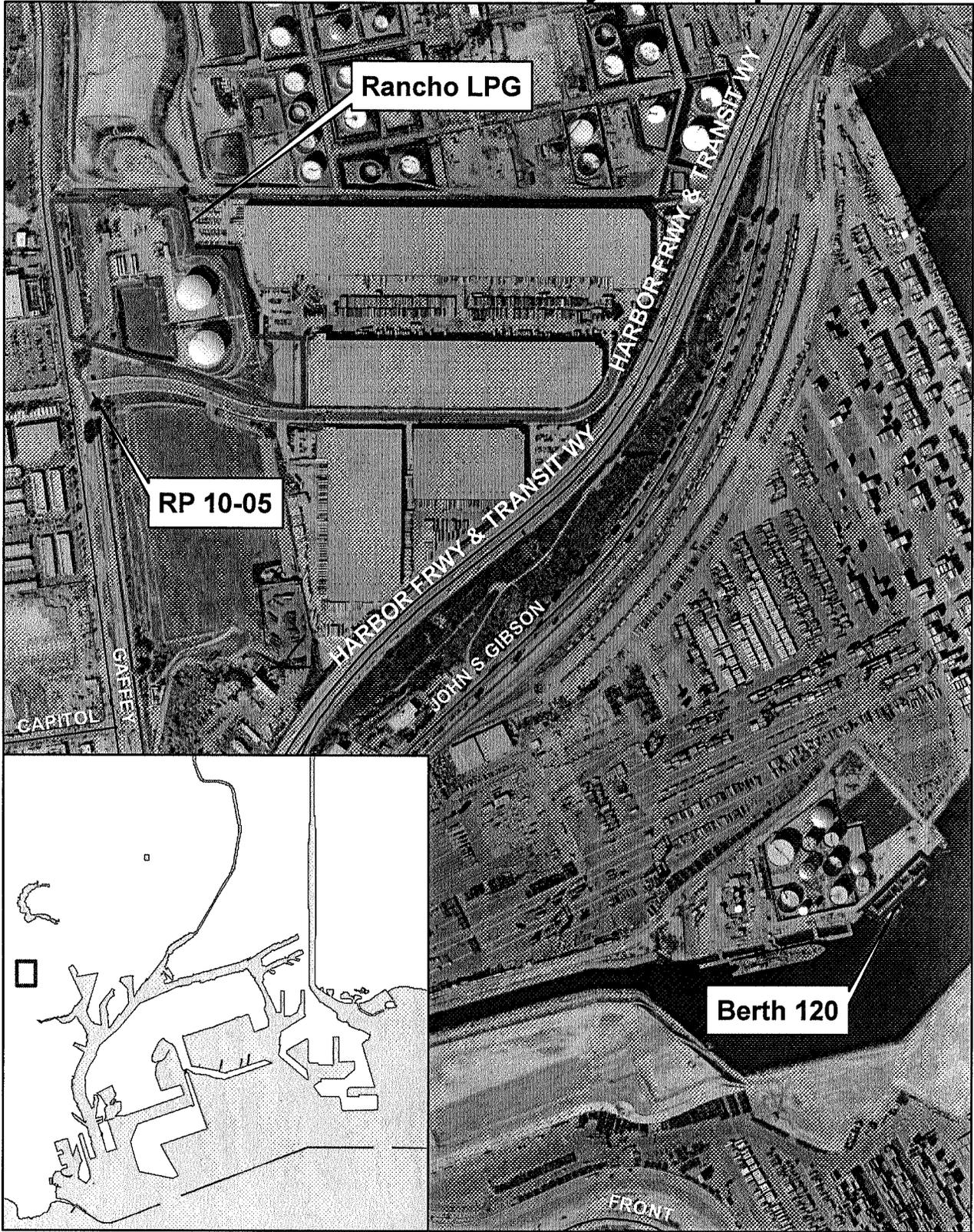
On May 7, 2014, the LA-RICS Board of Directors discussed—but did not yet adopt—the draft funding plan for the project. The discussion at today's Board meeting suggested that participating jurisdictions might be given more than thirty-five (35) days to consider "opting out" of LA-RICS. LA-RICS is running up against a June 5th deadline to adopt the funding plan in order to continue to qualify for Federal grant funding for a portion of the project. Therefore, a special Board meeting to take action on the funding plan will be held on May 28, 2014.

If the LA-RICS Board of Directors approves the draft funding plan on May 28th, the "opt out" period will begin then or shortly thereafter. Staff was preparing to present to the full City Council a summary of the pros and cons of "opting out" of LA-RICS at the City Council meeting on June 3, 2014. However, depending upon the action taken by the LA-RICS Board on May 28th and the duration of "opt out" period provided, this matter maybe pushed back to the meeting of June 17, 2014, or a later agenda. In the meantime, Staff will continue to research the City's full cost of participation in LA-RICS so that the City Council will be fully informed when it is asked to consider exercising its option to "opt out."

AED UNITS INSTALLED AT FIVE CITY FACILITIES

As a follow up to an item in the April 23rd Weekly Report, I'm pleased to report that the AED (Automatic External Defibrillator) units are now installed and operational at the following City facilities: City Hall, Hesse Park, Ladera Linda Community Center, Point Vicente Interpretive Center, and Ryan Park. Due to the park improvement project currently underway at Abalone Cove Park, the sixth AED unit will be installed at this facility once the construction is completed. The cabinets where these life-saving devices can be found are white in color, have a glass window on the front displaying the unit, and are clearly labeled. As previously reported, full-time and part-time City staff have been trained on the use of CPR/AED/First Aid.

Rancho Facility Site Map



Transmittal No. 1 0 250 500 1,000 Feet

Harbor Department
Planning and Economic Development
Map Produced 05/2012



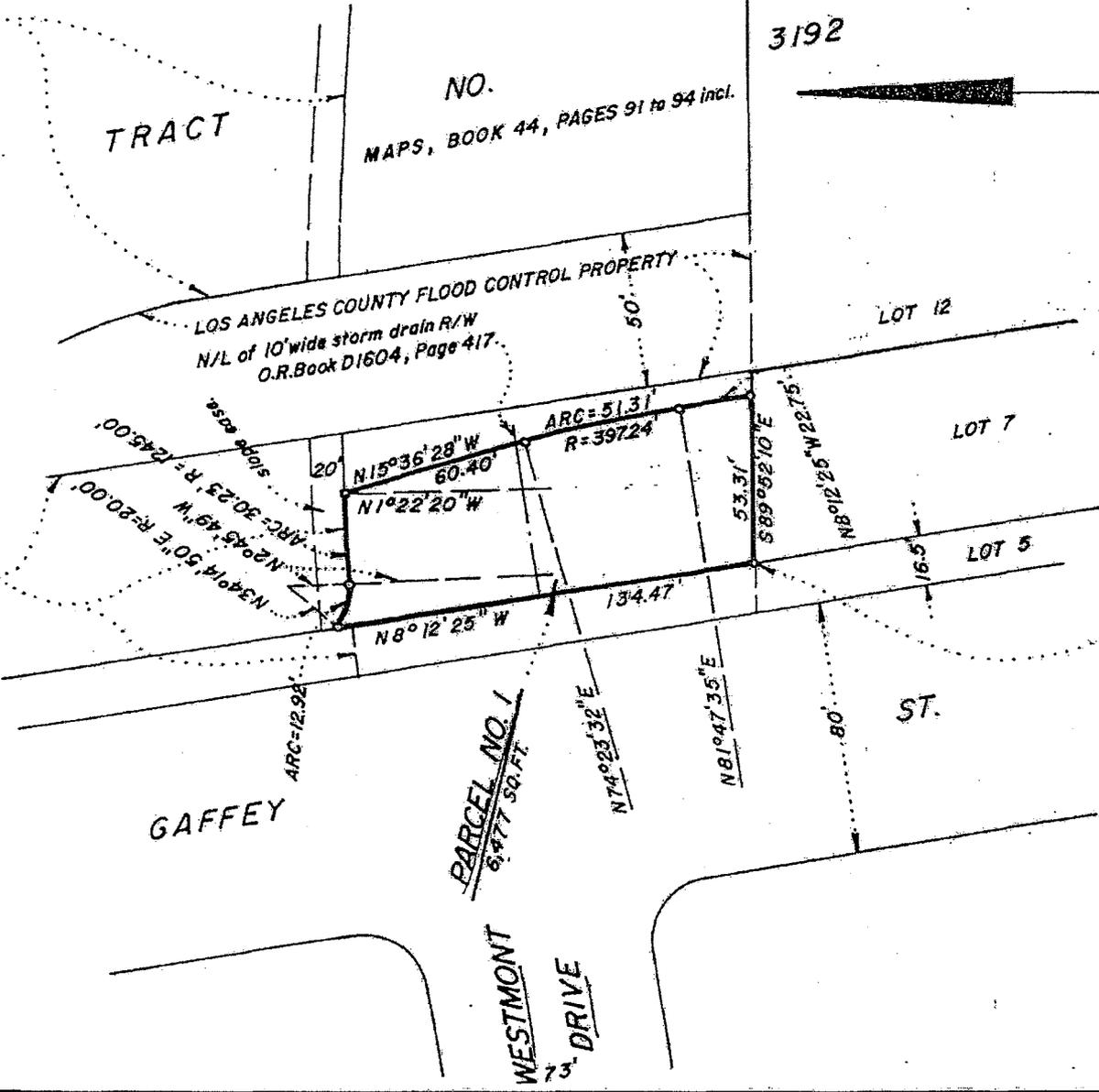
S/L of land described in O.R. Book D5227, Page 676

TRACT

NO. MAPS, BOOK 44, PAGES 91 to 94 incl.

3192

LOS ANGELES COUNTY FLOOD CONTROL PROPERTY
N/L of 10' wide storm drain R/W
O.R. Book D1604, Page 417



SW by cor. of PARCEL 1 described in O.R. Book 4819-389

SCALE: 1"=50'	RECOMMENDED FOR APPROVAL	PERMIT MAP FOR PETROLANE	DRAWING NUMBER 5-4327
DATE: 7-26-72	CHIEF OF PERMS	PORT OF LOS ANGELES	ENGINEERING DIVISION
DRAWN BY: VEA	APPROVED: [Signature]		
CHECKED BY: VEA	ASSISTANT CHIEF		
SUBMITTED	MANAGER ENGINEER		

PRINTED ON DIETERICH-POST CLEARPRINT 1000H-S

EXHIBIT A

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF LOS ANGELES COMMUNITY ADVISORY COMMITTEE
TUESDAY, NOVEMBER 15, 2011, 5:30PM – 8:00PM
WILMINGTON SENIOR CITIZEN CENTER
1371 EUBANK STREET
WILMINGTON, CA 90744**

H. ACTION ITEM:

October 18, 2011, the PCAC approved the amended recommendation below, which was moved by Pat Nave, second by June Burlingame Smith, and carried with 12 Ayes, 4 Nays and 4 Abstentions.

RECOMMENDATION:

Whereas, the PCAC has previously urged the City and the Port to relocate the Amerigas/Rancho Liquid Propane Gas (LPG) facility in San Pedro; and

Whereas, the facility is served by rail tank cars, truck tank cars and pipeline, and stores and distributes liquid propane, butane and other commodities; and

Whereas, substantial numbers of people in the Harbor area are concerned about the risk of hazard due to the facility's aging infrastructure, possibility of earthquake or natural disaster due to its location in an identified seismically active area and adjacent tsunami zone, and a potential target for terrorism in a Port city acknowledged as a likely target site; and

Whereas, the facility has from time to time changed its business operations, and there is concern by many people that there has been inadequate environmental and risk analyses of those changes; and

Whereas, over time, the Los Angeles Harbor Department has become increasingly involved in the operations conducted at the facility, such as by assisting in the transport of product by rail through the Port across Port rail lines, including a portion of the rail line spur accommodating the rail transportation of the commodities pursuant to Revocable Permit No. 10-05 dated February 2011, which appears to allow reasonable inquiry into the rail movements on the parcel subject to the permit; and

Whereas, rail tank cars containing unknown products from other manufacturers and sources other than the Rancho Facility also traverse and are stored on tracks owned by the Port and the railroads; and

Whereas, truck tank vehicles containing unknown products from sources other than the Rancho Facility also travel through our

1

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF LOS ANGELES COMMUNITY ADVISORY COMMITTEE
TUESDAY, NOVEMBER 15, 2011, 5:30PM – 8:00PM
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WILMINGTON, CA 90744**

communities, and because they do not originate from Port terminals, are not subject to, for example, the Wilmington truck route plan; and

Whereas, among the data that is available and should be provided to the Port and the community about the rail tank cars and truck tank vehicles is information such as routing, quantity, storage elsewhere in the Port while awaiting further transport, product identification criteria, fire department and hazmat notification procedures, etc.

NOW THEREFORE, be it resolved that the PCAC recommends that the Board of Harbor Commissioners (BHC) direct the Port of LA to revoke Permit No. 10-05 and work with the community and Rancho to perform a Risk Management Plan for the API Storage Tanks, ASME Pressure vessels and rail cars at the facility in accordance with 40CFR68 as well as the transport of product to and from the facility by pipeline, by rail tank car and by truck tank vehicles; and

BE IT RESOLVED, that the PCAC recommends that the BHC direct staff to work with the community and affected tenants and others to perform a risk analysis of transport of products to and through the Port and nearby communities by pipeline, by rail tank car and by truck tank vehicles; and

BE IT RESOLVED, that the BHC establish a working group of persons to assist in examining the risks associated with the operation of the facility and transport of products by rail and truck, including representatives of the Los Angeles Fire Department, United States Geological Service, EPA, university research community, local organizations and the PCAC.

PCAC ACTION:

The Committee approved the Recommendation with 12 Ayes, 3 Nays and 3 Abstentions.

MEMORANDUM



RANCHO PALOS VERDES

TO: CAROLYNN PETRU, ACTING CITY MANAGER

FROM: DENNIS McLEAN, DIRECTOR OF FINANCE AND INFORMATION TECHNOLOGY 

DATE: MAY 7, 2014

SUBJECT: WEEKLY ADMINISTRATIVE REPORT

CALPERS TO CONSIDER A CHANGE TO RISK POOLING

In the March 5th weekly report, Staff reported that the Chief Actuary of the California Public Employees Retirement System (CalPERS) planned to make additional recommendations to the CalPERS Board in June 2014 to address the impacts of employee turnover on the composition of risk pools, and the allocation of risk pool unfunded liability.

On April 14th, ahead of schedule, CalPERS Actuarial Staff proposed changes to the risk pooling structure currently in place. Employers with less than 100 active employees, such as the City, were placed in a CalPERS risk pools in 2005. Currently, there are separate risk pools for each benefit formula (e.g. 2.5% @ 55). With pension reform and employee turnover, unfunded pension liabilities for each risk pool are being spread over a lesser number of active employees; which is expected to result in additional increases to the employer contribution.

The CalPERS Board was presented with 2 alternatives to consider at its May meeting. Illustrative fiscal impacts were calculated for each employer based upon the June 30, 2012 actuarial valuation, which set the FY14-15 employer contribution rate (15.701% for the City's 2.5% @ 55 plan). The fiscal impact is illustrative only, as any changes adopted by the CalPERS Board would be implemented with the June 30, 2013 actuarial valuation that sets the FY15-16 employer contribution rate.

Alternative 1 – Not Recommended by CalPERS Staff

Retain the same number of risk pools, but change the method of amortizing the unfunded liability (City's FY14-15 rate would have theoretically increased from 15.701% to 17.894%).

Alternative 2 – Recommended by CalPERS Staff

Combine all risk pools into one pool for Miscellaneous employees, and one pool for Public Safety employees (City's FY14-15 rate would have theoretically decreased from 15.701% to 14.342%).

Staff will provide another update after the CalPERS Board conducts its meeting on or about May 20th.

TIM SCHAEFER JOINS STATE CONTROLLER'S STAFF AS FINANCIAL ADVISOR

Tim Schaefer of Magis Advisors has resigned as the City's Financial Advisor and has joined the staff of John Chiang, the State Controller, as his financial advisor. Tim will offer several referrals and participate in a smooth transition as the City retains his successor. Unless the City Council wishes to act sooner, Staff will defer the recruitment process to retain Tim's successor until a City Manager is hired by the City Council, so that the Council, City Manager and Finance Staff can work together to select a replacement for Tim. Tim will complete his draft of the proposed debt policy for the City and is available to assist with the City in transition.

Tim has advised numerous past State Controllers during his 40 year professional career in California. Although Tim has maintained confidentiality about goals and objectives set for him by the State Controller, he has told me that there are some "big things" ahead. Please join me in congratulating Tim on his new assignment. He will be missed by the City!

TO: CAROLYNN PETRU, ACTING CITY MANAGER
FROM: MICHAEL W. THRONE, DIRECTOR OF PUBLIC WORKS *WT*
DATE: MAY 7, 2014
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

PENINSULA EWMP GROUP STAKEHOLDERS MEETING

The Cities of Rancho Palos Verdes, Rolling Hills, Rolling Hills Estates, and Palos Verdes Estates, and the County of Los Angeles and Los Angeles County Flood Control District are developing an Enhanced Watershed Management Program (EWMP) and Coordinated Integrated Monitoring Program (CIMP) to help improve water quality in the Santa Monica Bay, Machado Lake, and Los Angeles Harbor watersheds. Together these agencies comprise the Peninsula EWMP Group.

One of the overarching goals of these programs is to identify opportunities to achieve multiple community benefits. The agencies involved are hosting a community stakeholder's workshop, which is open to all interested parties, from 4 PM to 5:30 PM on Thursday May 8, 2014 at the South Coast Botanic Garden. There will be a 30-45 minute presentation followed by a question and answer period. This announcement and the attached flyer were also posted to the breaking news list serve last week.

You are cordially invited to a community workshop for the Palos Verdes Peninsula Coordinated and Enhanced Watershed Management Program

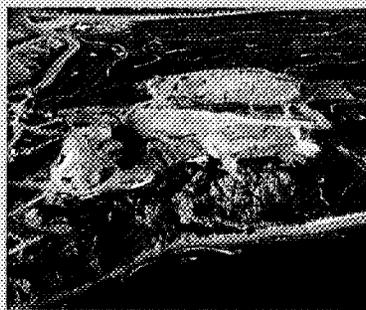
Date: Thursday May 8, 2014

Time: 4-5:30pm

Place: South Coast Botanic Garden (Frances Young Hall)
26300 Crenshaw Blvd. Palos Verdes Peninsula, Ca 90274

Peninsula Watershed Group

Agencies Involved: Rancho Palos Verdes, Rolling Hills Estates, Rolling Hills, Palos Verdes Estates, County of Los Angeles, Los Angeles County Flood Control District



The Palos Verdes Peninsula Enhanced Watershed Management Group is currently developing a Draft Enhanced Watershed Management Program Plan (EWMP) and Coordinated Integrated Monitoring Plan (CIMP) in compliance with the Los Angeles County Stormwater Permit. The goal of the EWMP is to improve the quality of stormwater and urban runoff in the Santa Monica Bay, Machado Lake, and LA Harbor Watersheds to which the Palos Verdes Peninsula drains.

This workshop will cover the general approach and concepts followed in developing the EWMP and CIMP. Your input and comments will be appreciated and welcomed.



No RSVP is necessary. For questions, please contact Susan Robinson at (562) 802-7880 ext. 34



TO: CAROLYNN PETRU, ACTING CITY MANAGER
FROM: JOEL ROJAS, COMMUNITY DEVELOPMENT DIRECTOR
DATE: MAY 7, 2014
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

ENERGY EFFICIENCY CLIMATE ACTION PLAN AND THE GENERAL PLAN UPDATE

The South Bay Cities Council of Governments (SBCCOG), has obtained a grant to hire a consultant that will assist cities in the South Bay with the preparation of individual Climate Action Plans. The SBCCOG has begun this process and Staff has been working closely with SBCCOG on these efforts. To date, the SBCCOG has provided draft GHG emission inventories for all cities in the region. With its consultant, the SBCCOG is currently working on updating these emission inventories. These inventories are important to the City as they are necessary to analyze existing GHG emissions and potential future emissions as a result of growth in the City within its CEQA document for the General Plan Update. The timing of the SBCCOG's work has been very beneficial for the City in its General Plan Update work, because having the SBCCOG conduct this work now has saved the City the cost of hiring its own consultant to prepare the necessary emissions inventory for its General Plan Update.

In addition to moving forward with preparing each City's emissions inventory, the SBCCOG is on a path to assist cities in preparing their own Energy Efficient Climate Action Plan (EECAP), which would be the foundation for developing a more comprehensive Climate Action Plan (CAP). It is important to note that any strategies identified in a future EECAP or CAP will be vetted through the Planning Commission and City Council prior to adoption. Attached is a copy of the "Draft" "City of Rancho Palos Verdes Assessment and Planning Report for an Energy Efficient Climate Action Plan", which lays out the proposed work plan for creating an EECAP. This "Draft" report provides a good "Introduction" on the issue as well as "Existing Policies, Plans and Programs", "Existing GHG Emissions Inventories", "Energy Efficiency Climate Action Plan Development Work Program", and "City Involvement" in the effort. Keep in mind that this report is a "Draft" and may be subject to additional edits in the future.

If City Council members wish to discuss this approach at a future Council meeting or seek a presentation from SBCCOG Staff on this issue, please contact the Acting City Manager, Carolynn Petru.

PLANNING DIVISION MONTHLY ACTIVITY REPORT

Attached is the Planning Division's Monthly Activity Report for April 2014. The report contains a brief summary of the Division's activities during this last month regarding:

1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the Division received 43 new applications during the month and took action on 40 submitted applications.

BUILDING AND SAFETY DIVISION MONTHLY ACTIVITY REPORT

Attached is the Building and Safety Division's Monthly Activity Report for April 2014. The report provides information on: 1) The types and numbers of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 133 permits during the month of April 2014.

CODE ENFORCEMENT DIVISION MONTHLY ACTIVITY REPORT

Attached is the Code Enforcement Division's Monthly Activity Report for April 2014. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 63 field inspections and brought 42 cases to closure.

VIEW RESTORATION/PRESERVATION APPLICATIONS MONTHLY ACTIVITY REPORT

Attached is the View Restoration Division's Monthly Activity Report for April 2014. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 3 new applications in the month of April 2014.

RIGHT-OF-WAY PERMIT MONTHLY ACTIVITY REPORT

The Department issued 1 right-of-way permits in the month of April 2014.

PLANNING COMMISSION AGENDA

Attached is the "Draft" Agenda for the Planning Commission meeting on May 13, 2014.

APPLICATIONS OF NOTE

Attached is a table with a summary of the applications of note submitted to the department between Wednesday, April 30, 2014 and Tuesday, May 6, 2014.

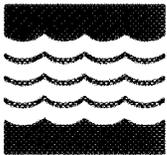
ATTACHMENTS

- City of Rancho Palos Verdes Assessment and Planning Report for an Energy Efficient Climate Action Plan (SBCCOG)
- Planning Division Activity for April 2014
- Building & Safety Activity Summary for April 2014
- Building Activity Report for April 2014
- Code Enforcement Activity Summary for April 2014
- View Activity Summary for April 2014
- Right-of-Way Activity Summary for April 2014
- May 13, 2014 "Draft" Planning Commission Agenda
- Applications of Note



City of Rancho Palos Verdes Assessment and Planning Report for an Energy Efficiency Climate Action Plan Draft May 2014

Prepared for:



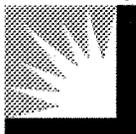
SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS

Prepared by:

ATKINS

3570 Carmel Mountain Lane, Suite 300
San Diego, California 92130

Funded by:



SOUTHERN CALIFORNIA
EDISON

Local Government Strategic Plan Strategies Program
Under the auspices of the California Public Utilities Commission

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Introduction

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Purpose and Need for the Energy Efficiency Climate Action Plan

Jurisdictions in California are increasingly facing the need to address climate change and energy efficiency due to increasing energy rates, changing weather and climate conditions, and state mandates. Many communities have taken local control of the issue by developing plans or strategies that will increase energy efficiency and lower greenhouse gas (GHG) emissions in a manner that is most feasible in their community. An Energy Efficiency Climate Action Plan (EECAP) is one such effort. An EECAP consists of evaluating the energy and other resource consumption in a jurisdiction and identifying strategies that will increase the jurisdiction's energy efficiency over time. Development and adoption of a City of Rancho Palos Verdes (City) EECAP will allow the City to:

- Take advantage of information related to energy use and GHG emissions to use in the pending General Plan Update through this grant funded program;
- Understand its municipal and community energy usage and GHG emissions now and in the future;
- Identify strategies at the local level that will result in long-term energy efficiency and lower the utility bills for City owned facilities and the community;
- Develop a plan to implement strategies, develop goals and policies; and
- Report progress toward energy-efficiency goals.

The EECAP will provide the foundation and framework to develop a comprehensive CAP and put the City on a measureable path toward energy and GHG emissions reductions.

Further, the EECAP serves as a foundation for developing a comprehensive Climate Action Plan (CAP), which also has numerous benefits.

1. A CAP allows a jurisdiction to identify strategies to reduce resource consumption, costs, and GHG emissions in all economic sectors in a way that maintains local control over the issues and fits the character of the community. It also may position the City for funding tied to climate goals.
2. A CAP may be used as GHG mitigation in a General Plan to demonstrate that the City is aligned with the state goals for reducing GHG emissions to a level considered less than cumulatively considerable. A CAP may also be used to satisfy the Attorney General's

Office, who follows climate change analyses closely and has used settlements and other agreements to ensure state policy on GHG mitigation is properly implemented.

3. CEQA review now includes GHG emissions as an issue area to be reviewed for environmental impacts. A qualified CAP may be used in future development projects as the GHG analysis for their CEQA document, resulting in greater certainty for developers and cost-effectiveness for developers and City staff.
4. The Office of Planning and Research's General Plan Guidelines (Guidelines) are currently undergoing an extensive update to include "tips for compliance, best practices, and data sources."¹ The Guidelines are expected to be released in early 2014 and will focus on four key areas: economics, equity, climate change, and healthy communities. Jurisdictions updating their General Plans can utilize the information from a CAP to address the climate change area.

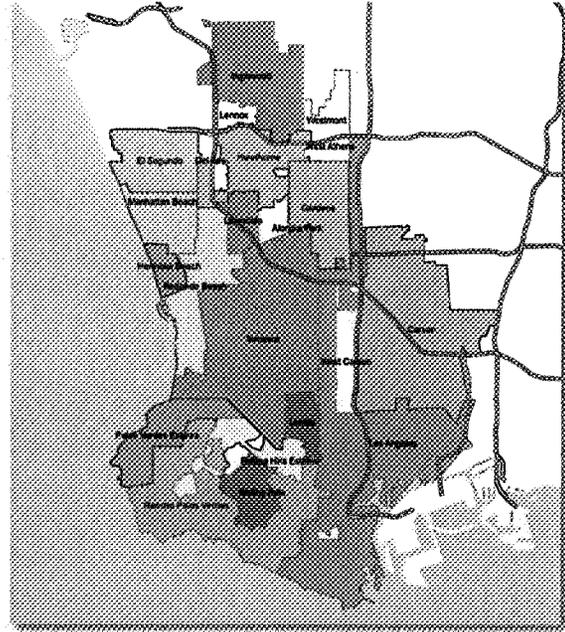


Figure 1. South Bay Member Cities

Source: <http://www.southbaycities.org/>

The City's EECAP is being developed through the South Bay Cities Council of Governments (SBCCOG). SBCCOG is a joint powers authority of 16 cities and contiguous unincorporated areas of the County of Los Angeles. SBCCOG member cities include Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Torrance, and the Harbor City/San Pedro communities of the City of Los Angeles, along with the County of Los Angeles District 2 and 4 unincorporated areas (Figure 1). The 15 communities served by SCE are participating in this effort, which excludes the City of Los Angeles, who obtains its electricity through the Los Angeles Department of Water and Power.

The SBCCOG has demonstrated its commitment to increasing environmental quality and awareness among its residents, local businesses, and jurisdictions while maintaining economic prosperity through effective sub-regional coordination. The effort also helps the SBCCOG meet the first goal (Goal A) of its Strategic Plan for Environment, Transportation and Economic

¹ General Plan Guidelines Update, http://www.opr.ca.gov/docs/General_Plan_Guidelines_2014_Website.pdf

Development: to facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

SBCCOG has assisted the South Bay sub-region in related programs and policies through its South Bay Environmental Services Center (SBESC), including many of the resources identified later in this report. SBCCOG is assisting the 15 participating cities to develop individual EECAPs, which result in cost-effectiveness and sub-regional coordination. SBCCOG will also develop a sub-regional EECAP that will identify the cumulative efforts for the South Bay and identify synergies that may compound the success of each city's EECAP by coordinating implementation of shared strategies and positioning the sub-region for unique funding opportunities.

California's Long Term Energy Efficiency Strategic Plan Alignment

In September of 2008, the California Public Utilities Commission (CPUC) adopted California's Long-Term Energy Efficiency Strategic Plan (CEESP). The purpose of the plan was to provide a single roadmap for maximum energy savings across major groups and sectors in California. The Strategic Plan presented an integrated framework of goals and strategies for energy efficiency, and affirmed the role of energy efficiency as the highest-priority in meeting California's energy needs.

In January of 2011, the CPUC updated the CEESP, which specifically set the following goals for local governments:

1. Local governments lead adoption and implementation of "reach" codes stronger than Title 24 on both a mandatory basis and a voluntary basis.
2. Strong support from local governments for energy code compliance enforcement.
3. Local governments lead by example with their own facilities and energy usage practices
4. **Local governments lead their communities with innovative programs for EE, sustainability, and climate change.**
5. Local government EE expertise becomes widespread and typical.

SBCCOG received funding through Southern California Edison Company's (SCE) 2013-2014 Local Government Partnership Strategic Plan Pilots program. SCE funded the SBCCOG to advance the Fourth Strategic Plan Goal. With this funding, SBCCOG and the South Bay cities will update their GHG emissions inventories and develop 15 city EECAPs and a sub-regional EECAP.

Assessment and Planning Report

The purpose of this Assessment and Planning Report is to describe actions that the City of Rancho Palos Verdes, the SBCCOG, and region have already taken toward the goals of reduced

energy use and GHG emissions, and to outline the process for planning and implementing new measures to continue to work toward those goals. The report includes the following:

- Current energy and economy-wide GHG emissions data, projections, and reduction targets.
- Recommended updates to energy and emissions data, projections, and reduction targets.
- Timeline of work products and milestones for completion of the EECAP.
- Opportunities for community feedback.
- Recommendations for adopting the final EECAP.

Existing Policies, Plans, and Programs

This report examines existing policies, plans, and programs that will contribute toward the City's total energy and GHG emission reductions, including regional policies and programs, general plan and general plan elements, and community-wide programs.

Regional

Southern California Association of Governments

The Southern California Association of Governments (SCAG) undertakes regional planning for the six-county SCAG region of Los Angeles, Orange, Riverside, San Bernardino, Imperial, and Ventura counties. SCAG's efforts focus on developing regional strategies to minimize traffic congestion, promote environmental quality, and provide adequate housing. The Regional Comprehensive Plan and Guide sets forth broad goals intended to be implemented by participating local and regional jurisdictions and the South Coast Air Quality Management District (SCAQMD). SCAG has adopted companion documents to the Regional Comprehensive Plan and Guide, most notably the Regional Transportation Plan.



SCAG worked with the Los Angeles County Metropolitan Transportation Authority, elected officials, and local jurisdictions in Los Angeles County to develop the 2012–2035 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). The long-range plan improves overall mobility, reduces GHG emissions and enhances the quality of life for the region's residents. Approved by state and federal agencies in June 2012, the plan includes \$180 billion in transportation projects for Los Angeles County. The RTP/SCS will be updated every four years and some of the projects will result in benefits to the City and sub-region.

South Coast Air Quality Management Plan

The South Coast Air Quality Management Plan (AQMP) is a comprehensive program designed to bring the South Coast Air Basin into compliance with all federal and State air quality standards. The AQMP was prepared and adopted by SCAG and the SCAQMD. Because of the importance of motor vehicles as a pollution source, the AQMP places substantial emphasis on reducing motor vehicle miles traveled. Cities can facilitate this by taking an active role in solving air pollution problems through adoption of trip reduction ordinances at the local level, the adoption of Air Quality Elements of City general plans, and the implementation of land use policies that mitigate the negative traffic impacts of land development. A major strategy for the SBCCOG and the South Bay cities to improve air quality standards and reduce vehicle emissions has been, and will continue to be, to promote alternative fueled vehicles both in municipal fleets and through building the supporting infrastructure in the South Bay sub-region.

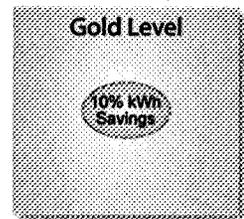
General Plan Policies

The existing General Plan was adopted on June 26, 1975, which included a Natural Environment Element, Socio/cultural Element, Urban Environment Element, Land Use Plan, and Fiscal Element. The Natural Environment Element, in particular, considered the climate and air quality of the region at that time as ideal.

The City of Rancho Palos Verdes is in the process of updating its General Plan, and is including a discussion of climate change in the Conservation Element. Preparation of an EECAP fits well into the General Plan process, which is ripe for incorporation of the EECAP and a discussion of sustainability, energy efficiency and conservation, and GHG emissions reductions. As described earlier, the Office of Planning and Research’s General Plan Guidelines will include climate change as an area to be addressed and the EECAP will provide the City with information to comply with guidance.

Energy Leadership Partnership

Rancho Palos Verdes is a Gold member of the Energy Leader Partnership (ELP) program based on their energy efficiency accomplishments to date. The ELP program is a framework that offers enhanced rebates and incentives to cities that achieve measurable energy savings, reduce peak-time electricity demand and plan for energy efficiency. The program has a tiered incentive structure with threshold criteria required to trigger advancement to the next level of participation.



Beacon Award Program

The Beacon Award program is sponsored by the Institute for Local Government and the Statewide Energy Efficiency Collaborative (SEEC). The Beacon Award recognizes California cities and counties that have achieved measurable reductions in GHG emissions and energy savings, adopted policies and programs to address climate change, and promote sustainability. On June 4, 2013, City Council adopted a motion to participate in the Beacon Award recognition program, and continues to work towards achieving the Silver, Gold, and Platinum Beacon Award levels.

Property Assessed Clean Energy Financing

Property Assessed Clean Energy (PACE) is a mechanism to finance energy efficiency, renewable energy, and water conservation upgrades to residential and commercial facilities. Financing is repaid as a special assessment on their property tax, allowing the home- or business owner to finance improvement projects that will result in GHG reductions without needing up-front capital.

The City of Rancho Palos Verdes is also joining the Home Energy Renovation Opportunity (HERO) program this year, which is a PACE program for residential upgrades, administered by the Western Riverside Council of Governments. Products eligible under the HERO program include lighting upgrades, building insulation improvements, water efficiency enhancement, renewable energy production, water heating technologies, and mechanical system upgrades.



In 2013, Rancho Palos Verdes' City Council adopted a resolution to participate in the California Figtree PACE program, which is a PACE program to help commercial and certain residential property owners improve their properties and lower their utility bills with energy efficiency, renewable energy, and water conservation upgrades. The program helps property owners voluntarily finance technologies such as solar panels, cool roofs, insulation, windows, doors, heating and cooling equipment, lighting, and plumbing equipment.



Other

The City of Rancho Palos Verdes provides [electronic brochures](#) on Energy Upgrade California, which is a statewide energy management initiative designed to help residents and small businesses learn the best ways to take action on energy to save money and be more comfortable at home and at work.

Additionally, the City of Rancho Palos Verdes provides a [Residential Energy Inspection Checklist for Newly Constructed Buildings and Additions](#), which was most recently updated in 2008.

Rancho Palos Verdes' website offers a variety of educational training programs, workshops, rebate opportunities, and construction improvement incentives to small businesses, through its

community and regional partners, including the South Bay Environmental Services Center. The City has also created a list-serve to notify subscribers via email of available incentives.

Existing GHG Emissions Inventories

Community Inventories

A community GHG emissions inventory and forecast provides the foundation for understanding how emissions can be reduced in the City. The inventory includes the GHG emissions from activities within the community and government operations that can be affected through regional and local programs, incentives, zoning, and other policies. SBCCOG conducted community inventories for the City for the years 2005 (the baseline year) and 2007, and projected emissions for 2020. Emissions for 1990 were estimated to show likely trends in activity but data are not as reliable as for the 2005 and 2007 inventories. The analysis showed that the City emitted 283,029 metric tons (MT) of carbon dioxide equivalent (CO₂e) in 2005 and decreased 2 percent in 2007 to 277,811 MT CO₂e. Without mitigation, emissions are expected to increase back to 2005 levels (283,136 MT CO₂e) by 2020 (Figure 2).

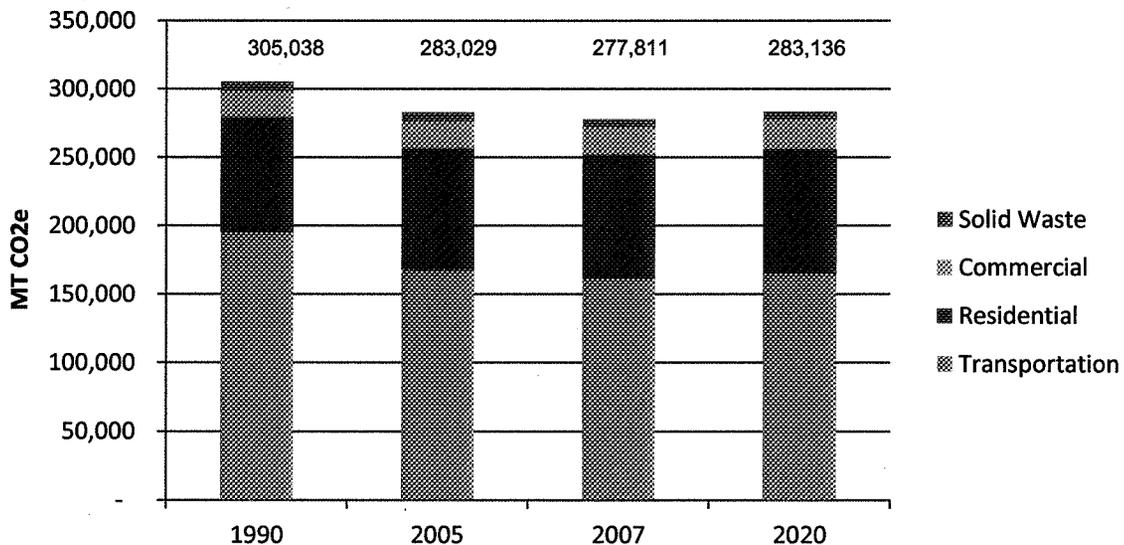


Figure 2. Rancho Palos Verdes Community GHG Emissions Profile by Sector

Note: 1990 emissions are estimates.

Source: City of Rancho Palos Verdes Community Greenhouse Gas Emissions Inventory Report, March 2011

Municipal Inventories

A municipal GHG emissions inventory and forecast is a subset of the community inventory and generally accounts for 1 to 3 percent of a city’s emissions. The inventory includes emissions from activities conducted as part of government operations in the City: building and facility energy consumption, including streetlights, park lights, and traffic signals; employee commute-related

emissions; vehicle fleet emissions; and water use and waste production in City facilities. While government operations is a fraction of the overall community emissions, it is the portion of the emissions that the City has direct control over through employee transit incentives, changing the vehicle fleet, and retrofitting and retro-commissioning buildings. The City has a chance to “lead by example” in terms of energy conservation and sustainability.

SBCCOG conducted municipal inventories for the City for the years 1990, 2005, and 2007. A large part of the 1990 emissions were estimated, but the data are not sufficiently accurate to use. SBCCOG also evaluated future emissions for the years 2012 and 2015. The analysis showed that the City’s government-operations resulted in 2,324 MT CO₂e in 2005 baseline year and 2,290 MT CO₂e in 2007, representing less than 1 percent of community emissions for each year. Forecasts for 2012 and 2015 estimated increased emissions, to 2,451 and 2,534 MT CO₂e, respectively, if no actions are taken to reduce emissions.

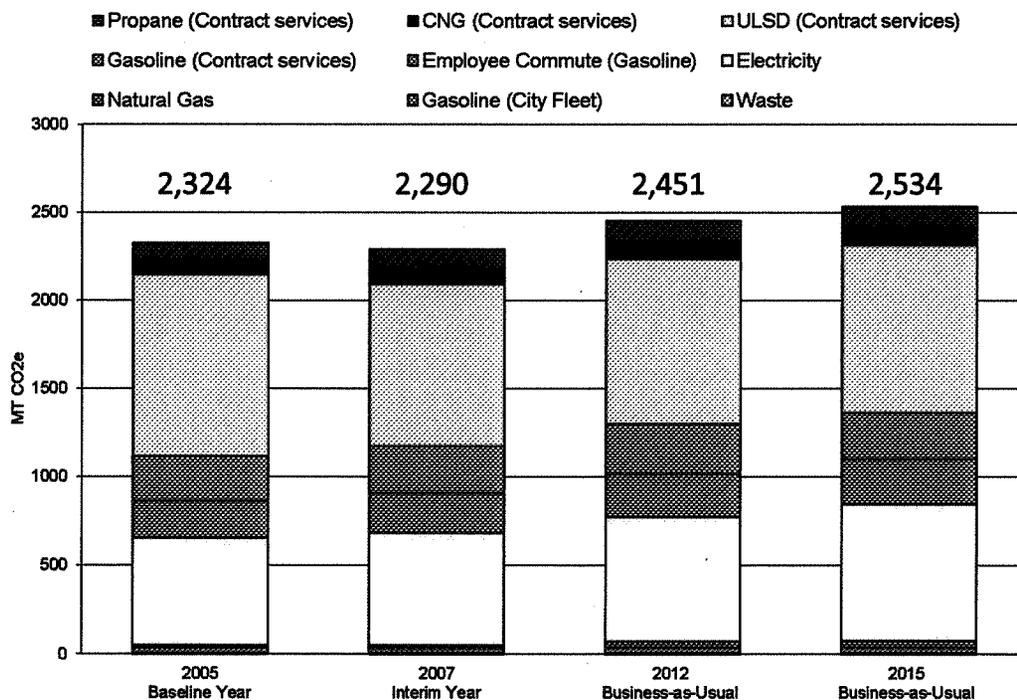


Figure 3. Rancho Palos Verdes Municipal GHG Emissions Profile by Sector

Note: 1990 emissions are not shown due to data accuracy issues.

Source: City of Rancho Palos Verdes Municipal Greenhouse Gas Emissions Inventory Report, 2009

Recommended Updates

2005 and 2007 Inventories

The emissions inventories conducted were based on the best available information at the time of the analysis. Since that time, a U.S. Community Protocol has been developed, which provides additional guidance when conducting an inventory in the U.S. In addition, the Association of

Environmental Professionals Climate Change Committee has developed a California Supplement to the U.S. Community Protocol, which provides approaches specific to California-based inventories. The documents are complementary, with the Supplement providing guidance to developing an inventory that would meet the requirements under CEQA Guidelines Section 15183.5. SBCCOG recommends consistency with these methodologies so the City would have the appropriate foundation for a CAP and an inventory that is consistent with the approach currently taken by most jurisdictions in California. The California Air Resources Board (ARB) recently published the first update to the Scoping Plan. In it, ARB noted that it was updating its global warming potential (GWP) factors to match the current international approach.

Specifically, the SBCCOG recommends that the city consider the following:

- Add a Water Sector and calculate emissions associated with the energy used to supply/convey, treat, and distribute potable water and collect, treat, and discharge wastewater in the community inventory, consistent with the U.S. Community Protocol. Water-related infrastructure in California accounts for 20 percent of total electricity use in California and much of South Bay's water is imported, using energy. Adding water as a sector of emissions allows the City to use water conservation strategies in the reduction of GHG emissions, which are some of the most cost effective reduction strategies.
- Include emissions from off-road categories recommended in the US Community Protocol that were not included previously such as off-road recreational vehicles.
- Update the emissions forecasts for community and municipal to include the years 2020 and 2035 using current population, household, and employment forecasts provided by SCAG.
- Update the Global Warming Potential factors to be consistent with the ARB's Scoping Plan Update recommendations (Table 1).
- Review all other emissions and verify that all relevant emissions are accounted for and remove any emissions that are outside of the "significant influence test".

Significant Influence Test: A jurisdiction should include all emissions over which it has significant influence. The jurisdiction should substantiate the exclusion of sources not included in the inventory in terms of a lack of control/influence or lack of data or suitable methodology.

Table 1. 100-Year Global Warming Potentials (GWP)

Gas	Previous GWP	Updated GWP
CO ₂	1	1
CH ₄	21	25
N ₂ O	310	298

Previous GWP is based on the Intergovernmental Panel on Climate Change (IPCC) Second Assessment Report, 1995. Updated GWP is based on the IPCC Fourth Assessment Report, 2007.

2010 and 2012 Inventories

The previous inventories were conducted in 2005 and 2007. The inventories are relevant as they provide a baseline from which to develop targets (ARB recommends developing a target based on emissions around 2005–2008), but they do not provide a clear picture of what the City has achieved recently. SBCCOG recommends updating the inventories for 2010 and 2012, and will assist the City in the effort. This update will allow emissions trends to be seen and a more current inventory will allow the City to understand what it needs to do to meet 2020 and 2035 goals while considering existing programs. SBCCOG is obtaining most of the data through the utility providers and other agencies; however, the City will be requested to provide additional data, especially for the municipal inventory updates. This data request will be provided in a separate memo.

Energy Efficiency Climate Action Plan Development Work Program

The EECAP Work Program is a 19-month project that will include the final EECAP Report and Reporting Tool for each of the 15 cities and the sub-region. Interim deliverables will be provided to the cities for review and input. The Work Program is broken into 7 Tasks, described below.

Task 1 Assessment and Planning Report

The purpose of Task 1, the Assessment and Planning Report, is to describe actions that the City, the SBCCOG, and region have already taken toward the goals of reduced energy use and GHG emissions, and to outline the process for planning and implementing new measures to continue to work toward those goals. The document is the City's roadmap for the rest of the work program, describing the approach that will assist the City in developing and adopting a final EECAP. This document is the draft Assessment and Report and will be sent to the City for review. When finalized, the report will be provided to the City.

Deliverables to the City:

- Draft Assessment and Planning Report for the City's review
- Final Assessment and Planning Report including City comments



Task 2 EECAP Template

Task 2 allows the City to visualize the final product early in the work program and identify any areas where the City may prefer to see information reported differently compared to other jurisdictions. SBCCOG will develop a document framework that will be sent to the City for their review. The template will likely contain, at a minimum, the following chapters:

- **Chapter 1: Purpose of the EECAP.** Chapter 1 will describe climate change and why the City is undertaking EECAP development. Describe existing regulations and benefits of an EECAP including CEQA streamlining and public health.
- **Chapter 2: Energy and Emissions Inventory, Forecast, and Targets.** Chapter 2 will present the existing energy use and GHG emissions inventories and projected energy and emissions by sector. The chapter will include a business-as-usual (BAU) forecast and adjusted BAU forecast, which will include applicable federal and state measures that result in lowering energy use and GHG emissions without further action by the City. The chapter will conclude with the “gap” of remaining reductions needed by the municipality/sub-region to meet the targets through local or regional measures.
- **Chapter 3: Energy Efficiency Strategies and GHG Reduction Measures.** Chapter 3 will describe the regional and local energy efficiency measures and actions that will lead to energy efficiencies and GHG emissions reductions in the City. Both existing measures that the City has implemented since the 2005 baseline and potential measures will be captured in this section. Measures will include the level of energy and GHG reductions anticipated, level of implementation (mandatory or voluntary), responsible staff or agency for implementation, and co-benefits (such as increased public health) for each action.
- **Chapter 4: EECAP Implementation.** Chapter 4 will describe the public participation, environmental review, and ongoing monitoring processes.
- **Appendices.** Appendices will be included to provide detailed methodology and assumptions so that the document and all calculations are transparent.

Deliverables to the City:

- Draft EECAP template to the City for review

Task 3 Inventory, Forecasting, and Target-Setting Report

Task 3, the Inventories, Long-Term Forecasts, and Targets (IFT) Report, provides a comprehensive look at energy and GHG emissions in the City by providing consistent energy and GHG emissions inventories for three historic years, assessing what future energy use and GHG emissions are likely to be under a BAU scenario and an adjusted BAU scenario that incorporates existing federal and state actions, and recommending targets for future energy consumption and emissions. This report will identify the level of local action needed to meet the recommended

targets and allow an informed conversation to begin among participants regarding how reductions can best be met.

Deliverables to the City:

- Draft IFT Report

Task 4 Measures Development

The City has existing programs, strategies, and policies that result in energy efficiencies and can be counted toward the reduction goal recommended in the IFT Report. These measures, along with an expansion or the addition of new programs, will be quantified to demonstrate energy and GHG emissions reductions that have occurred or could be implemented. SBCCOG will also discuss an approach to monitoring energy and emissions over time and develop a framework for monitoring.

Deliverables to the City:

- Menu of energy and GHG reduction programs
- Calculation of energy and GHG reduction potential by the City and whether targets are being met
- Measures Report including framework for reporting

Task 5 Draft EECAP and Tool

Task 5, the draft EECAP, will include analysis to date in the template from Task 2. The EECAP draft report will contain a summary of existing energy and GHG emissions inventories, future BAU and adjusted BAU energy and emissions, energy and GHG emissions reduction targets, and measures and programs that will achieve those targets.

Based on the discussion and comments from Task 4, SBCCOG will prepare individual municipal reporting tools as discussed in Task 4.

Deliverables to the City:

- Draft EECAP Reports for City review
- Draft reporting tools
- Tool training workshop(s)

Task 6 Final EECAP and Tool

SBCCOG will incorporate comments from the City into the final EECAP and incorporate comments from the tools and tool trainings into the final reporting tool.



Deliverables to the City:

- Final EECAP Report
- Final reporting tool

Task 7 Approval process

SBCCOG will assist the City in the EECAP adoption process by attending one to two meetings, as requested by city staff as well as assisting staff to prepare for the meeting(s).

Anticipated Timeline

The work program is anticipated to be complete in August 2015. Deliverables to the City are summarized below and may be adjusted as needed.

Month	Deliverable	Working Group Dates	
2014	April Task 1: Draft Assessment + Planning Report Task 2: Energy Efficiency Climate Action Plan Template	16-Apr	
	May Task 3: Final Assessment + Planning Report		
	June Task 3: Inventory, Forecasting, Target Setting Report	18-Jun	
	July		
	August Task 4: Measures Development: Menu of Strategies	13-Aug	
	September		
	October Task 4: Measures Development: Review of Reductions	15-Oct	
	November		
	December		
	2015	January Task 4: Measures Development: Measures Report	
		February	18-Feb
		March Task 5: Draft EECAP Report	
April Task 5: Tool Training		15-Apr	
May Task 6: Final EECAP Report + Tool			
June Task 7: EECAP Adoption		17-Jun	
July			
August Project Summary		19-Aug	

City Involvement

SBCCOG is excited to assist the cities in developing their EECAPs, but it is up to each city to tailor their Plan based on their community's character and needs, feasibility of implementing programs, updates to other plans and policies that can support this effort, and willingness to be part of the effort. City involvement comes in many forms and SBCCOG is recommending the following approach for the City that will serve the City and the sub-region in becoming more energy efficient.

Working Group Meetings

City staff members who have been designated as the SBCCOG Climate Action Planning contact(s) are asked to participate in Working Group meetings with SBCCOG and the EECAP team. Typically these staff members work in the City's Planning or Public Works departments. Local input is vital to the success of this work effort and these meetings provide the opportunity to summarize work completed, identify issues, raise questions, and plan for the next steps in the process. At these meetings, the team will update the Working Group on activities, provide summaries of completed deliverables, and describe next steps. These meetings will also be a venue for discussing important topics in more detail and may include:

- ii Why water is being added as a sector and what opportunities for water conservation exist
- ii What energy efficiency measures are currently being implemented in the sub-region and elsewhere that are relevant to the South Bay Cities
- ii Example ordinances that could be implemented to support EECAP strategies
- ii Why a CAP is useful when updating a General Plan

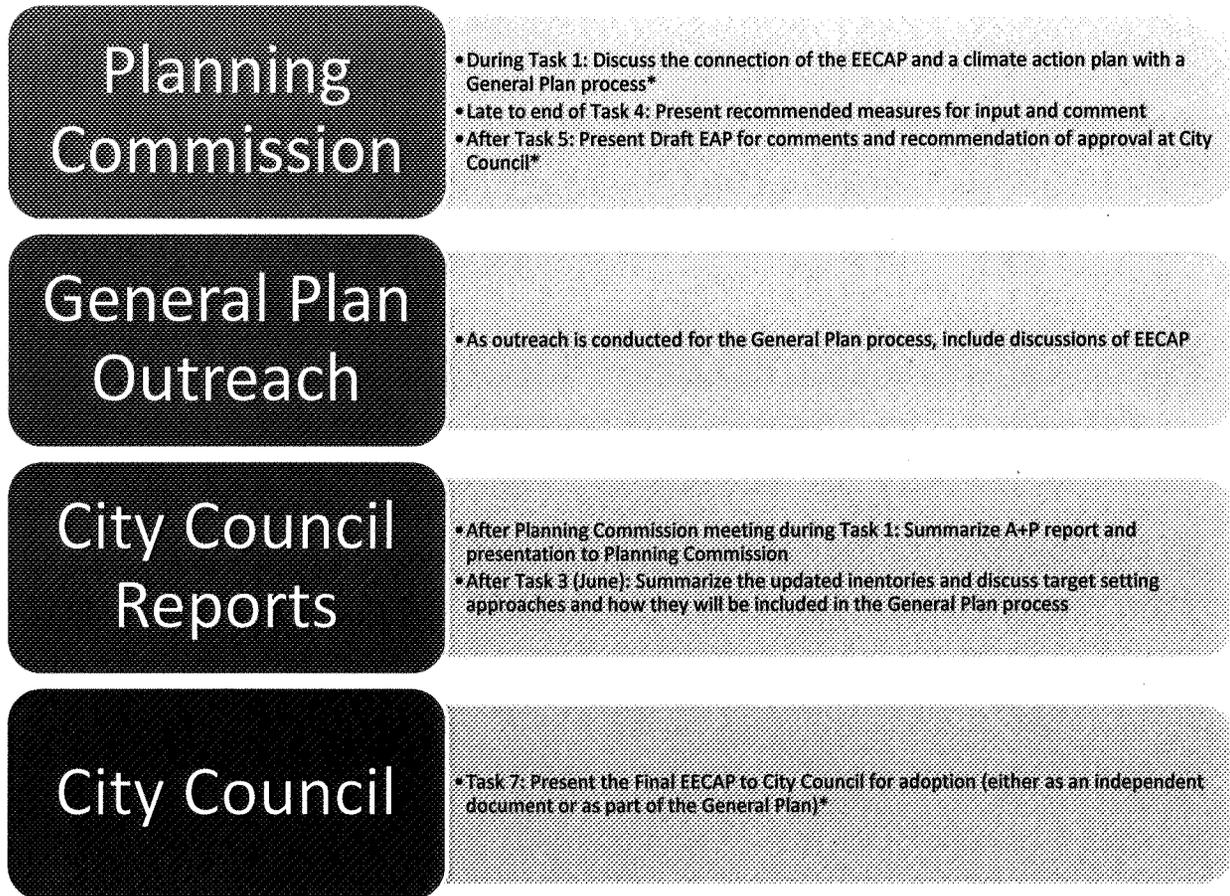
The Working Group can request relevant topics to be presented to help the cities understand how this planning process can be most useful for their city.

The Working Group meetings will generally be held the third Wednesday every other month. See the Timeline for meeting dates, which will also be posted on the South Bay Cities website.

Outreach and Approval Process

The proper approach to outreach is locally specific. Some cities have groups that would actively participate throughout the process while others benefit from a focused approach. The following is a recommendation for the City based on the one-on-one conversation with City staff and current approval process for the City. SBCCOG has identified meetings that may be useful for the EECAP to assist staff with presentations.

SBCCOG recommends close communication with the General Plan team to coordinate efforts and outreach where applicable and identify how to incorporate the EECAP into the General Plan process.



* Indicates meetings SBCCOG staff anticipate assisting in presentations.

Figure 4. Recommended Outreach

Other Potential Outreach Activities and Examples

SBCCOG understands that City staff can identify the most appropriate outreach for the community; however, there are many resources and examples of outreach conducted by SBCCOG that are described below.

The City has a great resource to provide information online: the City’s website. The website can be used to promote live events or existing programs, incentives, and trainings that are available to the community to increase energy efficiency.

Farmers markets, Earth Day Festivals, and other outdoor community events can be a fun and interactive setting for outreach. Among its many sub-regional outreach efforts, SBCCOG holds

an annual holiday light exchange to provide free LED lights to SCE customers and provides information for ongoing programs such as the PACE programs through its website.



City of Rancho Palos Verdes

Monthly Planning Activity Summary

For the Month of April 2014

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
43	38	0	1	0	1	0	0	0	0

Application Type	Number
Site Plan Review	30
Foliage Analysis	5
Neighborhood Compatibility Analysis	1
Grading Approval	4
Sign Permit	5
Conditional Use Permit	2
Environmental Assessment	1
Extreme Slope Permit	1
Geologic Investigation Permit	1
Zone Change	1
General Plan Amendment	1
Permit Revision/Amendment	1
Number of Unique Applications:	53
Number of New ZON Cases:	43

Application Type	Number
Number of Unique Applications:	
Number of New SUB Cases:	

Staff Decisions
Number of Cases Closed: 38
Median Processing Time: 0 days
Director Decisions
Number of Cases Closed: 1
Median Processing Time: 65 days
PC/CC Decisions
Number of Cases Closed: 1
Median Processing Time: 433 days
All Planning Cases
Number of Cases Closed: 40
Median Processing Time: 29 days

* ZON = Zoning, SUB = Subdivision



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Month of April 2014

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
129	133	74,101	21,891	15,297	882,900	18	0	651	30

New BLD** Applications by Type	
Application Type	No.
Addition	2
Alteration	10
Addition & Remodel	6
Demolition	1
Site Investigation	2
New Construction	4
Repair	12
Reroof	15
Remodel	17
Sign	1
Solar Panels	8
Pool/Spa	4
Tenant Improvement	2
New BLD Cases:	84

New ELE** Applications by Type	
Application Type	No.
Alteration	1
New Construction	2
Service Upgrade	11
New ELE Cases:	14

New MEC** Applications by Type	
Application Type	No.
Changeout	9
New Construction	1
New MEC Cases:	10

New PLM** Applications by Type	
Application Type	No.
Changeout	6
New Construction	3
Repair	8
Repipe	4
New PLM Cases:	21

Issued Permit Summary
Over-the-Counter Permits
No. of Permits Issued: 112
Median Processing Time: 0 days
Plan Checked Permits
No. of Permits Issued: 21
Median Processing Time: 36 days

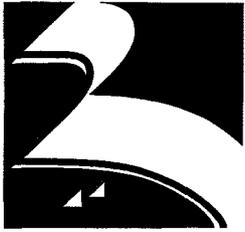
* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes April 2014

Fiscal Year 2012-2013	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year 2012-2013
July	124	\$79,690.00	\$103,597.00	\$1,377,300.00	20	\$32,197.00	1	522	25	July
August	123	\$135,886.00	\$144,845.00	\$695,900.00	18	\$21,180.00	3	549	24	August
September	112	\$85,925.00	\$103,809.00	\$1,266,300.00	13	\$25,969.00	1	521	27	September
October	139	\$88,378.00	\$105,492.00	\$1,201,800.00	24	\$26,100.00	0	638	28	October
November	109	\$55,395.00	\$66,978.00	\$785,800.00	24	\$30,417.00	0	543	27	November
December	72	\$76,658.00	\$100,203.00	\$657,600.00	15	\$7,813.00	2	412	24	December
January 2013	148	\$85,959.00	\$105,187.00	\$2,000,400.00	26	\$30,290.00	0	638	29	January
February	120	\$67,437.00	\$79,047.00	\$335,500.00	20	\$31,989.00	1	591	30	February
March	101	\$64,222.00	\$73,963.00	\$380,200.00	23	\$14,626.00	0	549	26	March
April	139	\$128,201.00	\$146,973.00	\$2,243,300.00	27	\$35,545.00	2	650	28	April
May	122	\$101,727.00	\$132,080.00	\$801,900.00	29	\$39,925.00	2	645	29	May
June	121	\$87,342.00	\$102,668.00	\$710,100.00	28	\$11,661.00	0	562	28	June
YTD	1430	\$1,056,820.00	\$1,264,842.00	\$12,456,100.00	267	\$307,712.00	12	6820	325	YTD

Fiscal Year 2013-2014	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year 2012-2013
July	145	\$87,798.00	\$104,670.00	\$1,193,300.00	33	\$23,791.00	1	685	31	July
August	131	\$63,562.00	\$79,842.00	\$522,200.00	26	\$27,745.00	2	715	33	August
September	108	\$62,444.00	\$79,106.00	\$909,300.00	22	\$12,536.00	0	567	28	September
October	141	\$57,847.00	\$78,464.00	\$617,400.00	24	\$34,652.00	0	619	27	October
November	122	\$72,226.00	\$80,845.00	\$806,400.00	15	\$21,052.00	0	613	32	November
December	82	\$72,239.00	\$91,775.00	\$1,641,600.00	23	\$31,024.00	2	511	28	December
January 2014	142	\$80,756.00	\$101,443.00	\$1,482,800.00	22	\$18,245.00	1	737	34	January
February	107	\$68,035.00	\$79,096.00	\$555,800.00	16	\$7,798.00	0	555	28	February
March	137	\$93,680.00	\$106,046.00	\$662,600.00	25	\$31,794.00	1	595	28	March
April	129	\$74,101.00	\$83,898.00	\$882,900.00	18	\$21,891.00	0	651	30	April
May										May
June										June
YTD	1244	\$732,688.00	\$885,185.00	\$9,274,300.00	224	\$230,528.00	7	6248	299	YTD
Previous YR	1187	\$867,751.00	\$1,030,094.00	\$10,944,100.00	210	\$256,126.00	9%	5613	268	Previous YR
% Change/YTD	5%	-16%	-14%	-15%	7%	-10%	-28%	11%	12%	% Change YTD



City of Rancho Palos Verdes

Monthly Code Enforcement Activity Summary

For the Month of April 2014

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
32	63	23	9	5	0	0	0	42	2

New Complaints by Violation Category	
Fence, Wall & Hedge	1
Hours/Days of Construction	1
Non-Permitted Construction	9
Other Violation	3
Property Maintenance	4
Trash Cans	14
Total:	32

Closed Case Summary
Building Code Violations
Number of Cases Closed: 1
Median Processing Time: 1,201 days
Municipal Code Violations
Number of Cases Closed: 26
Median Processing Time: 6 days
Zoning Code Violations
Number of Cases Closed: 15
Median Processing Time: 17 days

Illegal Sign Abatement Summary	
Street Name	Signs Removed
CRENSHAW BLVD	2
CREST RD	10
HAWTHORNE BLVD	6
Total Signs Removed:	18



City of Rancho Palos Verdes

Monthly View Activity Summary For the Month of April 2014

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
3	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Restoration Permit	1
City Tree Review Permit	1
View Maintenance	1
Number of New Cases:	3

Pre-Application Meetings (MTD)	
Application Type	Number
Number of Pre-Application Meetings:	

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	4
View Preservation Permit	2
City Tree Review Permit	4
View Maintenance	2
Number of New Cases:	12

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	2
Number of Pre-Application Meetings:	2

Resolved By Mediation (YTD)	
Application Type	Number
View Restoration Permit	1
Number of Cases:	1



Rancho Palos Verdes Monthly Right-of-Way Permits

Issued During April 2014 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
Case Type ROW							
ROW2014-00007	4/22/14	\$98.00	28750 COVECREST DR	MANSOUR TAFAZOLI	Dumpster/Roll-off	CA Waste Services	5/22/14

Number of **ROW** cases issued: 1

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DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, May 13, 2014
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

**REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2014-15

CALL TO ORDER:

FLAG SALUTE:

ROLL CALL:

APPROVAL OF AGENDA:

COMMUNICATIONS:

City Council Items:

Staff:

Commission:

COMMENTS FROM THE AUDIENCE (regarding non-agenda items):

CONSENT CALENDAR:

NONE

CONTINUED BUSINESS:

1. GREEN HILLS OPERATIONAL REVIEW:

Request: Perform an operational review of the Green Hills Memorial Park Master Plan.

Action Deadline: None

Recommendation:

PUBLIC HEARINGS:

2. HEIGHT VARIATION & SITE PLAN REVIEW (CASE NO. ZON2014-00008): 28117 ELLA ROAD (LM)

Request: A request to construct a new first and second floor addition to the existing residence, and construct a new 440 square foot roof deck at the rear of the new second floor.

Action Deadline: May 27, 2014

Recommendation: Open the public hearing, receive testimony from the public and applicant, and continue the public hearing to June 24, 2014 to allow the applicant time to redesign the project to reduce Staff's identified impacts related to privacy, neighborhood compatibility and view impairment.

3. GENERAL PLAN CONSISTENCY FINDING FOR THE CAPITAL IMPROVEMENT PROGRAM: City (SK)

Request: A finding of consistency with the Rancho Palos Verdes General Plan for the City's 2010 Capital Improvement Plan (CIP).

Action Deadline: None

Recommendation: Adopt P.C. Resolution 2014-___, finding the 2014 Five-Year Capital Improvement Plan consistent with the General Plan.

NEW BUSINESS:

4. GENERAL PLAN STATUS UPDATE: Citywide (GP)

Request: A request by the Commission for staff to provide a status report on the General Plan Update.

Action Deadline: None

Recommendation:

APPROVAL OF MINUTES:

5. APRIL 8, 2014 MINUTES

6. APRIL 22, 2014 MINUTES

ITEMS TO BE PLACED ON FUTURE AGENDAS:

7. PRE-AGENDA FOR THE MEETING ON MAY 27, 2014

ADJOURNMENT:

The next meeting is scheduled for May 27, 2014

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website www.palosverdes.com/RPV.
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



Applications of Note as of May 7, 2014

Case No.	Owner	Street Address	Project Description	Submitted
ZON2014-00169	CPT VISTA CATALINA, LLC	6507 OCEAN CREST DR (BLDG)	AT&T antenna modification	5/2/2014
<i>Conditional Use Permit Permit Reissuance</i>				
ZON2014-00170	TOOTLE, JOHN S & MARY H	5521 PALOS VERDES DR S	LME for 1,200 square feet of new habitable area	5/5/2014
<i>Landslide Moratorium Exception</i>				
ZON2014-00177	TABOR CONSTRUCTION	6 PLUMTREE RD	LME for 3,579SF SFR with 600SF attached garage	5/7/2014

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MEMORANDUM



RANCHO PALOS VERDES

TO: CAROLYNN PETRU, ACTING CITY MANAGER
FROM: CORY LINDER, DIRECTOR, RECREATION AND PARKS *Cory Linder*
DATE: MAY 7, 2014
SUBJECT: ADMINISTRATIVE REPORT

REACH DIGS NEW GARDEN!

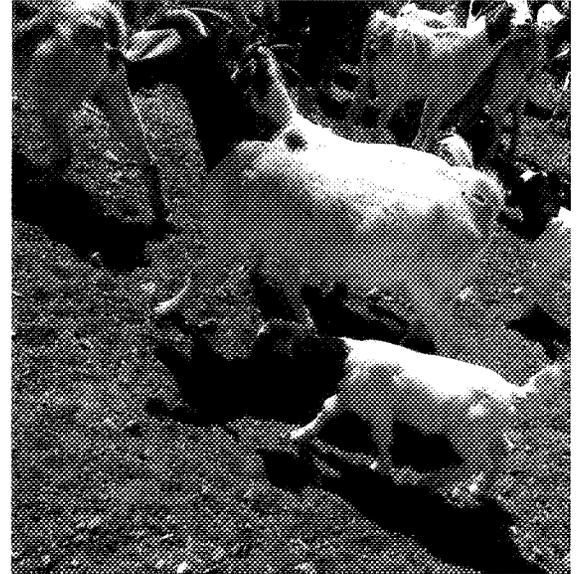
Participants from the City's REACH Program meet at Hesse Park on two Mondays each month to prepare dinner and enjoy games or a craft project. Last Monday evening, May 5th, REACH participants planted a variety of plants in their new herb and vegetable garden at Hesse Park. The garden will be maintained by the REACH participants, used to educate them about healthy food choices, and will be a source of fresh herbs and vegetables for their meal preparation. REACH thanks the Public Works Department, the local volunteer resident who created the garden design, and the Eagle Scouts who participated in the Department's Volunteer Program for their efforts in bringing this idea to fruition.



MEET THE GOATS – WHAT A TRIP!

A steady stream of visitors stopped by the Interpretive Center last Saturday, May 3rd, to see and feed the 280 goats that provide natural brush clearance as part of the City's fuel modification program. Highlights of the event were the two goat herding demonstrations. Fire Grazers, Inc. uses a Border Collie to herd the goats and their "kids" from one side of the field to the other. Did you know that a group of goats is called a trip? Enjoy these photos of this year's event!





LOWER HESSE PARK IMPROVEMENTS UPDATE

In November 2010, City Council approved a conceptual plan for Lower Hesse Park which included active and passive recreational features and improved amenities including basketball and tennis courts, improved walking trails, a restroom and staff office building, and improved landscaping for the estimated cost of \$2.6 million. In July 2012, after prioritizing capital improvement projects, City Council directed staff to work with the neighborhood homeowners association (Pacific View HOA), to develop a scaled down project that can be implemented in phases. Since July 2012, a team of Recreation and Parks, Administrative, Community Development, and Public Works staff have met with Pacific View HOA representatives to discuss a revised plan.

Some ideas shared by staff included creating a park that balances the recreational needs of the community with the beauty of the area and neighbors' concerns about park development. Some ideas HOA representatives have shared include improving the aesthetics and maintenance of the park, and while developing the park, being sensitive to impacting neighbors' views and retaining the healthy native vegetation in the park. Neighbors would also like safety and noise concerns to be addressed.

The four meetings have been productive. Staff and HOA representatives will meet once or twice more to finalize a revised plan, and staff will present the plan to City Council for review in June or July of this year.

ABALONE COVE SHORELINE PARK

Los Serenos docents will lead the following groups on a hikes to the tide pools, sharing information about the fascinating marine life living in the intertidal zone.

DATE	TIME	SCHOOL	# OF CHILDREN	# OF ADULTS
THUR., MAY 8	10:00 AM - NOON	BANDINI STREET ELEMENTARY	60 (GRADE 3)	6
SAT., MAY 10	11:00 AM - 1:00 PM	GIRL SCOUT TROOP 10225	15	6

FRED HESSE JR. COMMUNITY PARK

Recreation Class Rentals (May 5th – May 11th)

- Aerobic Dance Lite Classes (McTaggart Hall): Monday, Wednesday
- Duplicate Bridge Classes (McTaggart Hall): Monday, Friday
- Bones for Life Class (McTaggart Hall): Tuesday
- Bridge Instruction (McTaggart Hall): Tuesday
- Fit 4 Moms Stroller Strides Classes (Walking Path, Field): Tuesday, Thursday
- Suika Preschool Class (Activity Room): Friday
- Ham Radio Class (Fireside Room): Saturday
- Tai Chi Chuan Class (McTaggart Hall): Saturday
- Basics of Fine Arts Class (Activity Room): Saturday

Community Groups/Private Rentals/City Programs (May 5th – May 11th)

- Girl Scout Troop Meeting (Activity Room): Monday
- Non-Profit Group Meeting (Fireside Room): Tuesday
- Peninsula Seniors Weekly Lecture (McTaggart Hall): Wednesday
- Peninsula Seniors Mah Jong Class (Fireside Room): Wednesday
- Lunada Bay Club Baseball Team Practice (Baseball Field): Wednesday, Sunday
- Palos Verdes Seniors Bridge Club (McTaggart Hall): Thursday
- US Youth Volleyball League Practice and Game (Soccer Field): Thursday, Saturday
- Silver Spur Little League Practice (Baseball Field): Saturday
- Private Rental (McTaggart Hall): Saturday

LADERA LINDA COMMUNITY CENTER

Los Serenos docents will lead the following school groups on hikes through the Forrestal Nature Reserve, focusing on the local plants, animals, and geology. The hikers will first stop at the Ladera Linda Discovery Room to get a sneak peak of what they might see on the trail.

DATE	TIME	SCHOOL OR GROUP	# OF CHILDREN	# OF ADULTS
WED., MAY 7	10:00 AM-NOON	MIRALESTE	72 (GRADE 6)	7
FRI., MAY 9	10:00 AM-NOON	MIRALESTE	72 (Grade 6)	7
SAT., MAY 10	4:00 PM	PVP LAND CONSERVANCY		

Volunteer docents with the Palos Verdes Peninsula Land Conservancy will lead a free public hike on Saturday afternoon, May 10th through the Forrestal Nature Reserve. The docents will focus on the beautiful wildflowers and the unique geology of the area. This hike will be moderate to strenuous.

Recreation Class Rentals (May 5th – May 11th)

- Mommy and Me Classes (Room A, Room E): Monday, Wednesday
- Adult Tap Dance Class (Multipurpose Room): Tuesday
- Creative Energy Dance Class (Multipurpose Room): Wednesday
- Yoga/Tai Chi Gong Class (Multipurpose Room): Wednesday

Community Groups/Private Rentals/City Programs (May 5th – May 11th)

- Portuguese Bend Homeowners Association Meeting (Room J): Monday

POINT VICENTE INTERPRETIVE CENTER

Los Serenos Docent Activities

On Tuesday morning, May 6th, the Los Serenos Docent Board held its monthly meeting.

Los Serenos docents will take the following school groups on tours through the museum and native plant garden to learn about the natural and cultural history of the Peninsula and about the fascinating marine life living in the waters of the Pacific Ocean.

DATE		TIME	SCHOOL OR GROUP	# OF CHILDREN	# OF ADULTS
WED., MAY 7	PVIC	10:00-11:00 AM	DELORES STREET	60 (GRADES 4 & 5)	6
THU., MAY 8	PVIC	10:00-11:00 AM	DELORES STREET	60 (GRADES 4 & 5)	6
FRI., MAY 9	PVIC	9:00-11:00 AM	DAPPLEGRAY	70 (GRADE 4)	5
FRI., MAY 9	PVIC	12:00-2:00 PM	DAPPLEGRAY	35 (GRADE 4)	5

Facility Rental

On Saturday evening, May 10th, the Sunset Room will be rented for a wedding reception.

ROBERT E. RYAN COMMUNITY PARK

Recreation Class Rentals (May 5th – May 11th)

- Suika Preschool (Activity Room): Monday, Wednesday, Friday
- Super Soccer Stars (Grass Field): Tuesday, Saturday

Community Groups/Private Rentals/City Programs (May 5th – May 11th)

- Silver Spur Little League Practice (Baseball Field): Monday, Wednesday

REACH Program

REACH participants and staff met at Hesse Park on Monday evening, May 5th and planted herbs and veggies in their new REACH garden. For dinner, they made their own pizzas, then made a Mother's Day craft under the guidance of Yoly with Stampin' Up.

On Wednesday, May 7th, REACH participants and staff will head to Del Amo Mall to dine at one of the local restaurants and to shop for Mother's Day gifts.

TENTATIVE AGENDAS

Note: Time Estimates include 45 mins. for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 mins. for the last section (Future Agenda Items through Adjournment).

May 20, 2014 – (Time Est. – 4 hrs 15 mins)

Study Session:

Mayor's Announcements: Public Works Week

City Manager Report: Upcoming Construction on Palos Verdes Drive East

New Business:

Consent

First Amdt. to Agmt. - Community Development Block Grant Administration Services
Approval of Sunnyside Ridge Trail Segment Grant & Authorize Budget Approp. for Project
Approve MOU for Harbor Toxics TMDL Monitoring
Renewal of Agmt with Trump National for Management of Rentals at Founders Park

Public Hearings

General Plan Amendment Initiation Request – Crest Road (45 mins)
Appeal of Planning Commission's Determination regarding Roof-Mounted Antenna Structure on Commercial Bldg. at 28041 Hawthorne Blvd. (90 mins)

Regular Business

Portuguese Bend Nursery School Lease (30 mins)
Update regarding Agricultural Use at Pt. Vicente Park (30 mins)

June 3, 2014 – (Time Est. – 4 hrs)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Award a 1 year Contract Extension to Fire Grazers for Fuel Mod. with Goats
Award a 1 year Contract Extension to L.A. Conservation Corps
Award a 1 year Contract Extension to Nationwide Envir. Serv-Street Sweeping Services
Award a 1 year Contract Extension to West Coast Arborist-Tree Trimming Maint. Services
Award a 1 year Contract Extension to Kling Consultants
Border Issues Status Report
Easement Relocation on Alta Vista
Mountains Recreation & Conservation Authority - Extension of Contract

Public Hearings

EDCO Rate Adjustment Request for FY 14-15 (15 mins)

UWS Rate Adjustment Request for FY 14-15 (5 mins)

Regular Business

Draft Budget/Five-Year Model/CIP (1 hr)

Establishment of an Anonymous Fraud, Waste & Abuse Hotline (1 hr)

LA-Regional Interoperable Communications Systems (RICS) (30 mins)

Introduction of LA County Fire Code with Local Amendments (10 mins)

June 17, 2014 – (Time Est. – 4 hrs 5 mins)

Closed Session:

Study Session:

Mayor's Announcements: Parks and Recreation Month

City Manager Report: July 4th Celebration; West Basin Water District – Presentation by Ron Smith

New Business:

Consent

Award 1-Year Contract Extension to Marina Landscape-Parks and Trails Landscape

Award 1-Year Contract Extension to Marina Landscape-Median Maintenance

Annual Appropriation Limit for FY14-15

Award Construction & Insp. Servs. Contracts - FY13-14 Annual Sidewalk Repair Program

Public Hearings

Proposed Levy & Coll. of Assessments - Citywide Lands. & Lighting Main. Dist. (10 mins)

Abalone Cove Sewer Maintenance Fee (10 mins)

Adopt FY 14-15 Budget (15 mins)

Storm Drain User Fee (20 mins)

Zone 2 Final EIR and Code Amendment (1 hr)

Regular Business

Sheriff's Contract (15 mins)

Council Consideration of Petition submitted by residents of the Portuguese Bend Comm. (1 hr)

June 19, 2014 – Adj. Reg. Mtg. Joint Workshop with EPC 7:00 PM

July 1, 2014 – (Tentatively Canceled)

July 15, 2014 – (Time Est. – 4 hrs 35 mins)

Closed Session:

Study Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Marymount California University - Athletic Field Reconfiguration (3 hrs)
Adoption of LA County Fire Code (5 mins)

Regular Business

Placement of Video Cameras at City Entrances (30 mins)

July 29, 2014 – (Time Est. – 4 hrs 20 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Regular Business

View Ordinance Amendments (90 mins)
Skate Park at Point Vicente Park/Civic Center (90 mins)
Code Amendment Initiation to improve Exterior Lighting Standards (20 mins)

August 5, 2014 – (Time Est. – 1 hr 30 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Regular Business

Coastal Spec. Plan Corridors Element–Adoption of CC Policy-Identifying a Viewing Station (30 mins)

August 19, 2014 – (Time Est. – 1 hr 30 mins)

Closed Session:

Study Session:

Mayor’s Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Regular Business

Presentation on City’s Traffic Calming Program (30 mins)

Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)

June 4, 2013 – Clean-up language regarding the City Council Rules of Procedure (Campbell)

December 17, 2013 – Senior Mgmt hires – Council to have an advise and consent role (Duhovic)

March 18, 2014 – Review of Public Works Scanning Project (Brooks); Presentation regarding South Bay Cities Council of Governments Organization (Knight)

April 15, 2014 - Update to the Parks Master Plan (Brooks); Community Survey regarding views, noise, and other issues (Brooks); Revisiting the Skateboarding Ordinance (Brooks); Update to the City Manager job description and job requirements (Campbell); Development of a plan to deal with the Unfunded Pension Liability obligation (Campbell); Revisit status of Rancho LPG tank facility on Gaffey Street (Campbell); Creation of a new committee to discuss Public Works/Public Land Issues (Duhovic)

May 6, 2014 – Appointment of a citizen representative to the LAX Community Noise Roundtable (Brooks); Proposal for ambulance station on the south side of the City (Brooks); Staff presentation regarding the process for possible renewal of the Storm Drain User Fee (Misetich); Use of the Audit Subcommittee to consider if there should be a third party review of the Public Works plan scanning project (Duhovic)

Future Agenda Items Agendized or Otherwise Being Addressed

November 6, 2013 – Feasibility to Incorporate the Private Storm Drain on Rockinghorse Road into the City’s Storm Drain System (Misetich) [Staff to address.]

November 19, 2013 (Study Session) - City Street Tree Maintenance Practices (Brooks) (To be placed on a future agenda.)

April 15, 2014 - Revisit the process of placing speed bumps in neighborhoods (Duhovic) (To be placed on a future agenda) [Agendized for August 19, 2014]

RPVtv Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your inbox!

Week of 05/07/14 - 05/13/14
Wednesday through Tuesday

6:00 AM - 6:30 AM	Peninsula Fitness with DeDe Daniels	3:30 PM - 4:00 PM	RPV City Talk: with RPV Mayor Jerry Duhovic May 2014
	Peninsula Fitness with DeDe Daniels	4:00 PM - 4:30 PM	Playing the Field: Long Beach Grand Prix 2014
6:30 AM - 7:00 AM			
	PENINSULA BEAT EPISODE 32: Lomita Sheriff Bike Patrol, PVPLC Film Series, Relay for Life, Malaga Cove Art Show, "Under the Big Top" PVLD Gala Event, Peninsula High School Baseball & Whale of a Day 2014	4:30 PM - 5:00 PM	Playing the Field: Long Beach Grand Prix 2014
7:00 AM - 7:30 AM			
	Around the Peninsula: The PV Street Fair 2014 Promo	5:00 PM - 5:30 PM	Peninsula Fitness with DeDe Daniels
7:30 AM - 8:00 AM			
	RPV City Talk: with RPV Mayor Jerry Duhovic May 2014	5:30 PM - 6:00 PM	Peninsula Fitness with DeDe Daniels
8:00 AM - 8:30 AM			
	RPV City Talk: with RPV Mayor Jerry Duhovic May 2014	6:00 PM - 6:30 PM	PENINSULA BEAT EPISODE 32: Lomita Sheriff Bike Patrol, PVPLC Film Series, Relay for Life, Malaga Cove Art
8:30 AM - 9:00 AM			
	Playing the Field: Long Beach Grand Prix 2014	6:30 PM - 7:00 PM	Around the Peninsula: The PV Street Fair 2014 Promo
9:00 AM - 9:30 AM			
	Playing the Field: Long Beach Grand Prix 2014	7:00 PM - 7:30 PM	Peninsula Seniors: Bringing the Space Shuttle Endeavor to LA Dr. Kenneth Phillips
9:30 AM - 10:00 AM			
	PENINSULA BEAT EPISODE 32: Lomita Sheriff Bike Patrol, PVPLC Film Series, Relay for Life, Malaga Cove Art	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:00 AM - 10:30 AM			
	Around the Peninsula: The PV Street Fair 2014 Promo	8:00 PM - 8:30 PM	Playing the Field: Long Beach Grand Prix 2014
10:30 AM - 11:00 AM			
	Playing the Field: Long Beach Grand Prix 2014	8:30 PM - 9:00 PM	Playing the Field: Long Beach Grand Prix 2014
11:00 AM - 11:30 AM			
	Playing the Field: Long Beach Grand Prix 2014	9:00 PM - 9:30 PM	RPV City Talk: with RPV Mayor Jerry Duhovic May 2014
11:30 AM - 12:00 PM			
	Peninsula Seniors: George Washington - Performed by Peter Small	9:30 PM - 10:00 PM	RPV City Talk: with RPV Mayor Jerry Duhovic May 2014
12:00 PM - 12:30 PM			
	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The City of Rancho Palos Verdes City Council Meeting, recorded Tuesday May 6th, 2014
12:30 PM - 1:00 PM			
	RPV City Talk: with RPV Mayor Jerry Duhovic May 2014	10:30 PM - 11:00 PM	The City of Rancho Palos Verdes City Council Meeting, recorded Tuesday May 6th, 2014
1:00 PM - 1:30 PM			
	RPV City Talk: with RPV Mayor Jerry Duhovic May 2014	11:00 PM - 11:30 PM	The City of Rancho Palos Verdes City Council Meeting, recorded Tuesday May 6th, 2014
1:30 PM - 2:00 PM			
	PENINSULA BEAT EPISODE 32: Lomita Sheriff Bike Patrol, PVPLC Film Series, Relay for Life, Malaga Cove Art	11:30 PM - 12:00 AM	The City of Rancho Palos Verdes City Council Meeting, recorded Tuesday May 6th, 2014
2:00 PM - 2:30 PM			
	Around the Peninsula: The PV Street Fair 2014 Promo	12:00 AM - 1:00 AM	The City of Rancho Palos Verdes City Council Meeting, recorded Tuesday May 6th, 2014
2:30 PM - 3:00 PM			
	RPV City Talk: with RPV Mayor Jerry Duhovic May 2014	1:00 AM - 6:00 AM	Community Announcements
3:00 PM - 3:30 PM			



PVPTV35 Programming Schedule Guide
Week of 05/12/14 to 05/18/14

Monday, May 12

3:00PM

Palos Verdes Library Dist.

6:00PM

PVP Coordinating Council

7:00PM

PVPUSD Board Meeting

Tuesday, May 13

7:00PM

City of RHE City Council Meeting - Live

Wednesday, May 14

7:30PM

City of PVE Council Meeting , 05/13/14

Thursday, May 15

7:00PM

Friday, May 16

6:00PM

PVP Land Conservancy Nature Walk

7:00PM

City of RHE City Council Meeting, 05/13/14

Saturday, May 17

10:00AM

City of RPV City Council Meeting, 05/14/14

7:00PM

City of RPV Planning Commission, 05/13/14

Sunday, May 18

7:00PM

City of RHE City Council Meeting, 05/13/14

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 4/27/2014 - 5/3/2014**

LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT	14-01320	1711	4/26/2014-4/29/2014	1000-0900	2100 BLK 248TH ST	UNK	2003 WHI FORD E-250 VAN WITH CARPET CLEANING EQUIPMENT	SUSPECT(S) UNKNOWN. VEH RECOVERED.
GRAND THEFT (AUTO)	14-01337	1713	4/30/2014-5/1/2014	1930-0820	2000 BLK GARNER ST	UNK	1997 WHI 4-DR HONDA ACCORD	SUSPECT(S) UNKNOWN.
ASSAULT WITH A DEADLY WEAPON (KNIFE)	14-01355	1714	5/2/2014	1908	2100 BLK PCH	N/A	N/A	1 SUSPECT ARRESTED
PETTY THEFT (UNLOCKED VEHICLE)	14-01372	1713	5/3/2014-5/4/2014	1845-0500	2100 BLK PV DR NORTH	UNLOCKED VEHICLE	"BILT" MOTORCYCLE FULL FACE HELMET, RED/BLK "JOE ROCKET" MESH MOTORCYCLE JACKET, RED "JOE ROCKET" MOTORCYCLE GLOVES	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	14-01373	1714	5/3/2014-5/4/2014	1900-1730	1900 BLK PCH	REAR DRIVER'S SIDE WINDOW WAS SHATTERED BY UNK OBJECT	"KENWOOD" RADIO/CD/GPS CAR RADIO	SUSPECT(S) UNKNOWN
ARRESTS: ADW-1, DISORDERLY CONDUCT-1, DOMESTIC BATTERY-1, DOMESTIC VIOLENCE-1, DRUGS-3								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT	14-01338	1736	4/29/2014	1505	30000 BLK HAWTHORNE BL	OPEN FOR BUSINESS	SEVERAL RAZOR CARTRIDGES	SUSPECT: MW/600-602/200 ENTERED LOC AND STOLE THE ITEMS.
GRAND THEFT	14-01342	1746	4/30/2014	1500-1630	28600 BLK WESTERN AV	OPEN FOR BUSINESS	"MACBOOK PRO" LAPTOP	SUSPECT(S) UNKNOWN
PETTY THEFT	14-01360	1747	5/2/2014	1000	28000 BLK MONTEREINA ST	N/A	IPHONE 5S CELL PHONE	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-1								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (SHOPLIFTING)	14-01333	1724	4/30/2014	1830	PENINSULA CENTER	OPEN FOR BUSINESS	BOTTLE OF SMIRNOFF VODKA	3 SUSPECTS ARRESTED
ARRESTS: BURGLARY-3, WEAPON-1								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
ARRESTS: DRUGS-2								

PVP:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2014

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/15/2014	1/15/2014	Ken DeLong	PRA City Manager job description	City Clerk Morreale responded to requestor. Completed.
1/16/2014	1/16/2014	Kathy Yellé	PRA Agreements for cable systems circa 1997 or 2004	1/21/14 Response sent to requestor. Completed.
1/21/2014	1/21/2014	George Zugsmith	Request to review 1st production of Marymount documents prepared for Mr. Davis re Marymount dated 12/16/13.	1/22/14 Awaiting response from Mr. Zugsmith to schedule appointment to review. 1/23/14 Mr. Zugsmith stopped by to review documents. Completed.
1/22/2014	1/22/2014	Segment Returns LLC / Jeffrey Falbo	PRA for Information re: uncashed checks and unclaimed funds in amounts greater than \$999.99 and older than 6 months	1/22/14 Accountant Lin provided documentation. 1/22/14 Determination letter sent. Awaiting response/payment. 2/3/14 received payment. Completed.
1/24/2014	1/24/2014	SmartProcure (Eric Chung)	PRA for Purchase Orders with line item information; Vendor IDs etc	1/28/14 provided information to requestor. Completed.
1/27/2014	1/27/2014	Shannon & Wilson Inc.	PRA requests for numerous soils reports; geologic reports or geotechnical reports	2/3/14 Requested correct tract nos. 2/6/13 Received revised/corrected request- staff is compiling documents for requestor review. 2/24/14 CDD staff is copying over 400 pages of documents for the requestor (copy charges were collected 2/21/14). Requestor will pick up documents on 3/4/14. Completed.
1/28/2014	1/28/2014	Shannon & Wilson Inc.	PRA requests for numerous soils reports; geologic reports or geotechnical reports	2/3/14 Requested correct tract nos. 2/6/13 Received revised/corrected request- staff is compiling documents for requestor review. 2/24/14 CDD staff is copying over 400 pages of documents for the requestor (copy charges were collected 2/21/14). Requestor will pick up documents on 3/4/14. Completed.
1/29/2014	1/29/2014	Ken DeLong	PRA for clarification of PVNet invoices and billing practices	2/6/14 Determination letter sent to requestor. Awaiting response. 2/7/14 Mr. DeLong picked up and paid for documents. 2/10/14 Mr. DeLong sent additional questions. 2/21/14 Senior Engineer sent responses via email to Mr. DeLong. Completed.
1/29/2014	1/29/2014	Diane Smith	PRA for documents from Rolling Hills border lawsuit dating back to 1978-80's	2/6/14 Determination letter sent to requestor. Completed.
1/30/2014	1/30/2014	Karen Colvin Sungard H T E	PRA Update on status of RFP for an Enterprise System	2/5/14 Response sent to requestor. Response pending April 2014.
2/4/2014	2/4/2014	Chuck Hawley	PRA for records regarding major grading and site plan application ZON2011-00349	2/14/14 Determination letter sent. 2/28/14 1st production ready. 3/4/14 Mr. Hawley paid for and picked up 1st production. 2nd Production due 3/14 and possible 3rd production due 3/28/14. 3/14/14 Mr. Hawley paid for and picked up the 2nd and final production. No 3rd production created. Completed.
2/7/2014	2/7/2014	Brian Campbell	PRA for any and all writings from Jan. 1, 2010-Jan. 31, 2014 from Carolyn Lehr which pertain /make mention of Brian Campbell	2/14/14 14 day letter sent. 3/3/14 determination letter sent- 1st production due 3/21/14; 2nd 4/11/14; 3rd 5/2/14; possible 4th due 5/23/14. Per email from Councilman Campbell dated 3/6/14, hold off on producing documents as he will revise and simplify scope of request.
2/11/2014	2/11/2014	Kwabena B. Donkor	PRA for Payroll/Compensation Records for City Council; City Manager; Interim City Manager 2000-2012	2/21/14 14 -day extension letter sent. 3/7/14 Determination letter, sent awaiting response/payment. 3/18/14 Payment received, records sent. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2014

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/14/2014	2/14/2014	Brian Campbell	PRA for all "writings" from 6/1/09-2/13/14 to and from Carolyn Lehr (writings defined as any transmitting or receiving from any device or recording electronically or by electronic email (email), including all attachments, letters, words, pictures, sounds or symbols, or combinations thereof.)	2/21/14 14 day - extension letter sent. 3/7/14. On hold pursuant to email dated 3/7/14.
2/19/2014	2/19/2014	Ryan Berlino	PRA for records spill history, building permits, site remediation, underground storage tank records, other environmental reports, regarding 5975 Peacock Ridge Road	2/25/14 CDD staff emailed requestor that files are ready for review. Awaiting response. 2/25/14 Mr. Berlino will be in tomorrow at 9AM to review the files. Mr. Berlino did not come in to review the files. Awaiting his response.
2/20/2014	2/20/2014	Brad Austin	PRA Unrefunded cash escrow/certificates of deposit/ property tax overpayment etc	2/26/14 Determination letter sent. Completed.
2/22/2014	2/24/2014	Richard Hopp	PRA request for City Clerk information	2/24/14 City Clerk Morreale responded. Completed.
2/24/2014	2/24/2014	Diane Albertoni	PRA owner of Green Hills Mortuary	2/24/14 City Clerk Morreale responded. Completed.
2/24/2014	2/24/2014	Angelique Dulce (Waste Management)	PRA for Current Rate Sheet for RPV Residential Waste hauling contract with EDCO.	2/25/14 Senior Administrative Analyst Ramezani responded to requestor. Completed.
2/24/2014	2/24/2014	Jeff Lewis Broedlow Lewis LLP	PRA for communications between attorneys Burke Williams & Sorensen staff; and Richards Watson Gershon	3/6/14 14 day determination letter sent (via email and USPS). 3/17/14 re-sent letter returned in mail due to incorrect mailing address on requestor's stationery. 3/20/14 determination letter sent- 1st production due 3/24/14; 2nd production due 4/4/14; 3rd (if necessary) production due 4/18/14. 3/24/14 requestor paid for and picked up 1st production. 4/3/14 2nd production ready, requestor will pick up/ pay for CD 4/7/14. 4/8/14 requestor paid for and picked up 2nd (final) production. Completed.
2/25/2014	2/18/2014	Lenée Bilski	PRA for files relating to 3344 PVDW 3300 PWW; and 3400 PVDW	2/25/14 Ms. Bilski will review files with Associate Planner Mikhail this afternoon. Per Assoc. Planner Mikhail Ms. Bilski reviewed files and believes this PRA is completed.
2/21/2014	2/24/2014	Rob Meredith	PRA re:RC use in public parks	2/24/14 Administrative Analyst Lozano responded. Completed.
2/27/2014	2/27/2014	Christian Petronelli	PRA re: Council correspondence Terranea regarding taxis, cabs, transportation etc.	3/7/14 14 day determination letter sent. 3/21/14 determination letter sent. Awaiting response/payment from requestor. 3/25/14 Received payment from requestor. Completed. 3/27/14 Requestor called regarding records. 3/31/14 City Clerk Morreale responded to this request that additional due diligence was performed no other documents found, this PRA is completed.
3/4/2014	3/4/2014	Sprinkler Fitters Local 709	PRA for grading, building permits from Jan 2014 to 3/4/14	3/10/14 Sent final determination letter to requestor. Awaiting response/payment. 3/24/14 Requestor sent payment. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2014

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/5/2014	3/5/2014	Jim Parker	PRA for 2 copies of dvds of City Council meeting of 3/4/14.	3/5/14 Mr. Parker paid for dvds. 3/6/14 Mr. Parker picked up dvds. Completed.
3/11/2014	3/12/2014	Kari Anderson Division Labor Standards Enforcement	Notice of DLSE Investigation Ryan Parks Restrooms Improvement & ADA Compliance ZK Construction	3/14/14 Determination letter sent. 4/9/14 Final Determination letter sent. Completed.
3/13/2014	3/13/2014	Ruby Bermudez	PRA for commercial and residential waste disposal services contract	3/13/14 Senior Administrative Analyst Ramezani contacted requestor. Completed.
3/23/2014	3/24/2014	Gino Brion	PRA for list of employee names and email addresses.	3/24/14 Response sent. Completed.
3/26/2014	3/26/2014	Craig Ziegler Geosystems Inc	PRA for grading and geology reports for 3528 Newridge Dr Lot 63 APN 7566-018-011 or Tract 27625	3/27/14 Admin. Staff Asst. Garrett emailed requestor with available times to review documents next week. Awaiting response. 4/1/14 Mr. Ziegler will be in on 4/3/14 to review the documents. The requestor did not appear or call.
4/1/2014	4/1/2014	Yolanda M. Valdez Public Labor Advisors	PRA for Memorandum of Understanding for RPV Labor Association	4/3/14 Response sent. Completed. 4/15/14 Ms. Valdez sent email with additional follow up request. Employee Association Member Schonborn responded. Completed.
4/15/2014	4/18/2014	Barbara Zuliani	PRA for copy of check as requested in February of 2011 from Mr. and Mrs. Pisano c/o Colt Road Board of Directors for an Ernest Dahlman Whale Walk memorial plaque	4/18/14 Ms. Zuiliani picked up and paid for copies as provided for PRA of 02/2011. 4/22/14 After reviewing an unredacted check, staff confirmed via telephone call with Ms. Zuliani that no other name appears above the Pisano's check. Completed.
4/24/2014	4/24/2014	Smart Procure LLC Eric Chung	PRA for Purchase Orders with line item information; Vendor IDs etc	4/28/14 Responded to requestor. Completed.

Carolynn Petru

From: Lu, MyMy (CCI-California) <MyMy.Lu@cox.com>
Sent: Monday, May 05, 2014 4:34 PM
Cc: Attisha, Sam (CCI-California); Mendoza, Adriana (CCI-California); Clark, Sarah (CCI-California); Zimmerman, Lori (CCI-California); Camuglia, Kristen (CCI-California); White, Doug (CCI-California); Engel, Ileana (CCI-California)
Subject: Cox Product and Services Update - One Time Charges



Cox Communications is committed to providing our customers the best in entertainment and communication services. As part of our ongoing effort to enhance customer service, we will be making some changes to the one-time charges for some of our services. Please note that some of these fees will decrease, and that these are one-time charges only. Although these changes will not affect the majority of our customers, we will notify all customers via bill messages and a legal notice. Below are the new rates for one-time charges, which will be in effect on or after June 17, 2014.

Video:

Swap Defective Equipment from \$39.99 to \$0
Tap Connection Work from \$30 to \$0
Drop Replacement/Work from \$0 to \$60.00
Exterior Wiring from \$0 to \$60.00

Data:

Relocate Modem from \$0 to \$60.00

Telephone:

Directory Listing change from \$5.00 to \$3.00
Install Additional Jack on same trip from \$30.00 to \$25.00
Install Additional Jack on separate trip from \$30.00 to \$60.00
Relocate Telephone Modem from \$30.00 to \$60.00

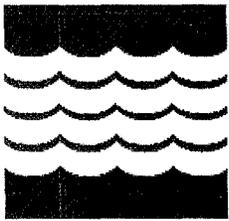
Video, Data or Telephone:

Equipment Pick up from \$30.00 to \$20.00
House Amplifier Purchase from \$0 to \$50.00
Video Service Appointment from \$45.00 to \$60.00

If you have any questions, please do not hesitate to contact us.

Sincerely,

MyMy Lu
Manager, Public Affairs
COX California
5651 Copley Dr., San Diego, CA 92111
858.836.7315 office
619.534.1623 cell
www.cox.com



**SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS**

20285 S. Western Ave., #100
Torrance, CA 90501
(310) 371-7222
sbccog@southbaycities.org
www.southbaycities.org

May 1, 2014

INVOICE ATTACHED

Carolynn Petru, Acting City Manager
City of Rancho Palos Verdes
30940 Hawthorne Blvd.
Rancho Palos Verdes, CA 90274

City of Rancho Palos Verdes

MAY 05 2014

City Manager's Office

Dear Carolynn,

The South Bay Cities Council of Governments (SBCCOG) has had another successful year working with our member cities and the county to help advance important programs as well as developing tools and maximizing resources for our members. What follows are the accomplishments and activities of the SBCCOG for the last fiscal year (for the purposes of this memo we are using April 2013 - March 2014) and those that specifically benefited the City of Rancho Palos Verdes.

Energy Efficiency:

- As part of the greater South Bay: Our energy efficiency work is cumulative with annual savings that continues into the future. Since 2010, we accomplished through our collaboration with all of the South Bay Cities \$715,555 of energy cost savings per year and 4,718,053 kWh. In addition to these savings, we've held 18 energy efficiency presentations/trainings for residents and approximately 100 community/employee events throughout the South Bay over the last year.
- Energy Leader Program: The City of Rancho Palos Verdes attained Gold status in the Energy Leader Program.
- Energy Management System: through a SCE grant, the SBCCOG worked with city staff to implement an Enterprise Energy Management Information System (EEMIS) which provides ongoing energy tracking across city facilities. This system gives the city greater control over its energy consumption.
- Monitoring Tool: The Quarterly "At a Glance" tool was developed to give Board members and City Managers a snapshot view of the energy efficiency projects completed in your city, as well as opportunities for reducing operating costs through energy efficiency projects.
- Greenhouse Gas Emission Reduction (GHG): SBCCOG is working with city staff on greenhouse gas reduction target setting and has collected sustainability best practices for the City's Energy Action Climate Action Plan (EECAP) through a SCE grant awarded to the SBCCOG for \$771,630. SBCCOG is also in the process of developing an updated GHG inventory for the municipal and communitywide activities and a long-term forecast of energy consumption and GHG emissions for each of the cities and for the South Bay sub-region.

LOCAL GOVERNMENTS IN ACTION

Carson El Segundo Gardena Hawthorne Hermosa Beach Inglewood Lawndale Lomita
Manhattan Beach Palos Verdes Estates Rancho Palos Verdes Redondo Beach Rolling Hills
Rolling Hills Estates Torrance Los Angeles District #15 Los Angeles County

- Workshops and Trainings: Of the 11 workshops for elected officials and city staff, Rancho Palos Verdes had 6 attendees representing the city.
- Holiday Light Exchange: Fourteen residents in Rancho Palos Verdes participated in this program, which was open to SCE customers and allowed each household to trade up to two working strings of old electricity-guzzling incandescent holiday lights for two new, energy-efficient LED strings.
- Protecting Local Control: Understanding the uniqueness of the South Bay, SBCCOG advocated on behalf of the City to protect local policies and streamline local reporting with the utilities.

Water Conservation:

- Presentations: SBCCOG scheduled presentations on Water Reliability 2020 at 1 commission in the City of Rancho Palos Verdes.
- Cash for Kitchens: SBCCOG conducted 4 Free *Cash for Kitchens* Audits in commercial kitchens. This program provides a FREE water-use survey offered to businesses with commercial kitchens. Water saving devices like faucet aerators, flow restrictors, waterbrooms, and pre-rinse kitchen sprayers may be distributed. The program also educates businesses on rebate opportunities for other water savings devices like connectionless steamers, air cooled ice machines, high efficiency toilets, and high efficiency urinals. The Gas Company also participates by sending out a Customer Service Technician, who cleans and calibrates gas equipment during the visit.
- Smart Irrigation Controllers: SBCCOG introduced West Basin's *Weather-Based Irrigation Controller* program to Rancho Palos Verdes residents, resulting in 21 households participating. These households exchanged 31 old controllers for 31 new, smart weather-based controllers which will reduce their use of water.
- Community Events:
 - SBCCOG staffed an exhibit table at the Water Conservation Plant Sale held at the Rancho Palos Verdes Home Depot.
 - SBESC staffed an exhibit table at 3 community events and 1 employer events in Rancho Palos Verdes.

4 Rancho Palos Verdes businesses participated in the Cash for Kitchens and received an audit and free equipment.

21 Rancho Palos Verdes households participated in Weather-Based Irrigation Controller program, exchanging 31 old controllers for 31 new smart controllers.

Transportation:

- SBCCOG effectively protected the funds in the Measure R Highway Program from Metro's potential 'raid' in order to finance their revenue shortfalls on the Crenshaw line. This action kept our program intact and protected for city projects for improving regional mobility.

Electric Vehicle Readiness:

- SBCCOG worked with Rancho Palos Verdes staff on plug in electric vehicle readiness.

Battery Electric Vehicle (BEV) Demonstration Project:

- Three BEVs were placed in households in the City of Rancho Palos Verdes. The BEV Program rotates vehicles among South Bay residents providing an opportunity for people to use an electric vehicle in their everyday life. Participants are provided group driver training

including goals of the demonstration, vehicle operation, charging, data collection, other logistics, and vehicle use agreement.

Reliability of the SCE Infrastructure:

- SBCCOG worked with our legislators and the Public Utilities Commission to get SCE to provide each South Bay city with information on their infrastructure and SCE's plans to address the excessive power outages.

Legislative Advocacy:

- SBCCOG tracked legislation and facilitated meetings with legislative staff as well as corresponded with legislators and their staff to address South Bay issues.
- SBCCOG hosted quarterly legislative breakfast briefings, at which 1 staff or elected official from Rancho Palos Verdes attended.
- SBCCOG staff has represented Rancho Palos Verdes' interest in regional and state forums, including SCAG policy committees, sub-regional coordinators, executive meetings, Metro's Ad Hoc Sustainability Committee, AQMD, CARB, LA Regional Collaborative, Adapt LA, CPUC, CEC, and other regional meetings on behalf of the South Bay cities.

Networking:

- Rancho Palos Verdes is a regular participant at the Livable Communities Working Group, the Economic Development Directors' Roundtable, Planning Directors, Parks & Recreation Directors, Infrastructure Working Group (Public Works Directors), and Senior Services Working Group.

Memberships:

- SBCCOG facilitated umbrella memberships for our members to ICLEI and CALPAC.

Mindful of scarce city resources, SBCCOG actively sought and obtained grants and partnership funds which underwrite 21% of the SBCCOG operating budget and leverage existing South Bay resources.

Throughout the year, we have often heard from our Board members, city managers, and city staff that the work we do in energy efficiency, transportation, electric vehicle infrastructure, legislative advocacy and climate action planning could not have been done without the assistance of the SBCCOG staff.

Please share this information with your Councilmembers and department heads and we look forward to our continuing collaboration in the coming year.

Sincerely,



Jacki Bacharach
Executive Director
South Bay Cities Council of Governments



CITY OF LAWNDALE
 14717 Burin Avenue, Lawndale California 90260
 Phone: (310) 973-3200, Fax (310) 644-4556
<http://www.lawndalecity.org>

NOTICE OF
CITY COUNCIL REORGANIZATION

Notice is hereby given that at a special meeting on April 28, 2014, the City Council of the City of Lawndale and its various agencies reorganized as follows:

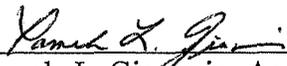
		Term Expires:
Mayor:	Robert Pullen-Miles	April 2016
Mayor Pro Tem:	James Osborne	April 2016
Councilmember:	Larry Rudolph	April 2018
Councilmember:	Pat Kearney	April 2018
Councilmember	Vacant	April 2016

Our other officials are:

City Clerk Bernadette Suarez, term expires April 2018

- Stephen Mandoki, City Manager
- Tiffany J. Israel, City Attorney
- Nasser Abbaszadeh, Public Works Director/City Engineer
- Dan Bartelson, Assistant to the City Manager/Human Resources Director
- Mike Estes, Community Services Manager
- Pamela L. Giamario, Assistant City Clerk
- Otis Ginoza, Deputy City Manager
- Deborah Holland, Municipal Services Manager
- Ken Louie, Finance Director/City Treasurer

Dated this 29th day of April, 2014



 Pamela L. Giamario, Assistant City Clerk

The Lawndale City Council conducts regular meetings on the first and third Mondays of each month at 6:30 p.m. in the Lawndale City Hall council chamber. The Successor Agency to the Lawndale Redevelopment Agency, Lawndale Public Financing Authority, Lawndale Cable Usage Corporation and Lawndale Housing Authority may meet concurrently on the same schedule.