

**MEMORANDUM**



**RANCHO PALOS VERDES**

**TO: RANCHO PALOS VERDES CITY COUNCIL**  
**FROM: CITY MANAGER** *aj*  
**DATE: JANUARY 23, 2013**  
**SUBJECT: ADMINISTRATIVE REPORT NO. 13-03**

**I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)**

- **CITY MANAGER – Page 5**
  - Emergency Preparedness “Beauty and the Beast” Presentations
- **FINANCE & IT – No report this week**
- **PUBLIC WORKS – PAGE 7**
  - Storm Drain Lining Project Update
  - Crest Road @ Anacapa Proposed Cell Site
  - Earth Day Events
  - Permit Report
  - Excavation/Traffic Control/Drainage Plans
- **COMMUNITY DEVELOPMENT – PAGE 10**
  - Marymount Update
  - PVPLC/RPV Monthly Minutes
  - Planning commission Follow-up Agenda
  - Applications of Note
- **RECREATION & PARKS – PAGE 25**
  - 2012 Year in Review
  - Park Events

**II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**

- A. Tentative Agendas – PAGE 33**
- B. Channel 33 Programming Schedule – PAGE 37**
- C. Channel 35 Programming Schedule – PAGE 38**
- D. Crime Report – PAGE 39**
- E. Miscellaneous – PAGE 42**

# January 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<p>1</p> <p><i>New Years Day</i> <i>CITY HALL CLOSED</i></p>	<p>2</p> <p><del>7:00 pm—TENTATIVE— City Council Meeting @ Hesse Park—CANCELLED</del></p>	<p>3</p> <p><i>1:00 pm—3:00 pm Oversight Board Meeting—Community Room</i></p>	4	5
6	7	<p>8</p> <p><i>7:00 pm—Planning Commis- sion @ Hesse Park</i></p>	<p>9</p> <p><i>1:00 pm—Finance Advisory Committee—Community Room</i></p>	10	11	12
	<p><i>CCCA Sacramento Legislative Tour</i></p>					
13	<p>14</p> <p><i>8:00 am—Mayor’s Breakfast @ Coco’s (Brooks/Duhovic)</i></p> <p><i>1:00 pm—3:00 pm Oversight Board Meeting—Community Room</i></p>	<p>15</p> <p><i>7:00 pm—City Council Meet- ing @ Hesse Park</i></p>	<p>16</p> <p><i>12:00 pm—Mayor’s Lunch @ The Depot (Brooks)</i></p> <p><i>1:30 pm—Sanitation Dis- trict Meeting (Brooks)</i></p>	<p>17</p> <p><i>7:00 pm—EPC Meeting @ Com- munity Room</i></p>	18	19
20	21	<p>22</p> <p><i>7:00 pm—Planning Commis- sion @ PVIC</i></p>	23	24	25	26
27	<p>28</p> <p><i>7:00 pm—Traffic Safety Com- mittee @ PVIC</i></p>	29	<p>30</p> <p><i>7:00 pm—FAC— Community Room</i></p>	31		

# February 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2  <i>10:00 am—TSC PVDE Workshop @ PVIC</i>
3	4  <i>8:00 am—Mayor's Breakfast @ Coco's (Brooks/Campbell)</i>	5  <i>7:00 pm—City Council Meeting @ Hesse Park—</i>	6  <i>1:00 pm—3:00 pm Oversight Board Meeting—Community Room</i>	7	8	9
10	11	12  <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	13  <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i>  <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	14  <i>8:00 am—Regional Law Enforcement Committee @ RH City Hall</i>  <i>7:00 pm—EPC Meeting—Community Room</i>	15	16
17	18  <i>TENTATIVE—City Hall Clean Up Day (President's Day)</i>	19  <i>7:00 pm—City Council Meeting @ Hesse Park</i>	20	21	22	23
24	25  <i>7:00 pm—Traffic Safety Meeting @ City Hall Community Room</i>	26  <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	27	28		

# March 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 <i>10: am—4:00 pm—Whale of a Day @ PVIC</i>
6	4 <i>8:00 am—Mayor's Breakfast @ Coco's (Brooks/Knight)</i>	5 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	6	7	8	9
10	11	12 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	13 <i>7:00 pm—TSC PVDE Workshop @ PVIC</i>	14	15	16
17	18	19 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	20 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	21 <i>7:00 pm—EPC Meeting—Community Room</i>	22	23
24	25 <i>7:00 pm—Traffic Safety Meeting—Community Room</i>	26 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	27	28	29	30
31						



# RANCHO PALOS VERDES

## MEMORANDUM

**TO: HONORABLE MAYOR AND CITY COUNCIL**  
**FROM: CAROLYN LEHR, CITY MANAGER** *CL*  
**DATE: JANUARY 23, 2013**  
**SUBJECT: WEEKLY ADMINISTRATIVE REPORT**

### EMERGENCY PREPAREDNESS “BEAUTY AND THE BEAST” PRESENTATIONS

First introduced as part of the EPC’s FY 2010-11 Annual Work Plan, the “Beauty and The Beast” (B & B) program is a Power Point presentation used by Emergency Preparedness Committee (EPC) members to promote emergency preparedness at community meetings.

Developed by our Rancho Palos Verdes EPC members, City Staff and an emergency management consultant, the “B & B” project was designed to be an interactive and dynamic tool to allow EPC members to work together with various community groups, encourage dialogue and questions and to increase the visibility of the critical need for emergency preparedness on the neighborhood level.

The chart below summarizes program activity thus far:

#	Organization	Date	Attendees
1	Sunnyside Community HOA	4/28/2011	25
2	Monaco HOA	9/18/2011	20
3	Upper Rockinghorse Road HOA	10/20/2011	24
4	PVIC Docent Chair Request	11/30/2011	35
5	Peninsula Community Church	1/5/2012	27
6	Island View HOA	4/17/2012	40
7	Mesa Palos Verdes HOA	5/2/2012	40
8	Courtyards HOA	10/27/2012	8
9	New Neighbors Club	1/10/2013	32
<b>Total</b>			<b>251</b>

Since the release of the original “B & B” presentation January 2011, EPC members and staff have worked together to modify the slides and some of the information to maintain a fresh look and stay abreast of on-going changes in emergency preparedness.

The reception of the “B & B” presentations has been 100% positive thus far. With City Council approval each year, the EPC and City Staff hope to continue this method of public outreach well into the future.

## **EMERGENCY PREPAREDNESS PUBLIC SERVICE ANNOUNCEMENTS**

EPC members together with City Staff and RPVtv Channel 33/38 Staff produced two updated emergency preparedness Public Service Announcements (PSA's). The two PSA's, "Be Prepared" and "Brush Clearance," is an on-going item from the EPC's FY 2010-11 Annual Work Plan approved by City Council June 1, 2010.

The PSA's are now approved by the EPC and scheduled to be "on the air" the week of January 28, 2013 (PSA copies will be provided to City Council prior to air time). City Staff will utilize several types of media to "spread the word" about the PSA's, including:

1. The City Manager's Weekly Report
2. The City's Newsletter (reaching 42,000 RPV residents)
3. The EPC ListServe (reaching 425 RPV residents)
4. The City's Breaking News/ListServe (reaching 2,053RPV residents)
5. Channel 33 (via Cox Cable reaching 45,000 peninsula residents)
6. Channel 38 (via Verizon reaching 60,000 subscribers including parts of Orange County, CA)
7. You Tube (reaching thousands of viewers around the world accessed by visiting the "You Tube" web site and typing - RPV Channel 33 – into the search bar)
8. Peninsula Beat (via Channel 33 reaching all peninsula residents)

These same media outlets are used to promote the "B & B" presentations discussed in the prior section.



**MEMORANDUM**

**RANCHO PALOS VERDES**

**TO: CAROLYN LEHR, CITY MANAGER**  
**FROM: LES M. JONES II, INTERIM DIRECTOR OF PUBLIC WORKS**  
**DATE: JANUARY 23, 2013**  
**SUBJECT: WEEKLY ADMINISTRATIVE REPORT**

**STORM DRAIN LINING PROJECT UPDATE**

After a brief respite over the holidays, contractor crews are deployed this week to install storm drain lining on the City's east side. Crews have been and will be working along Miraleste Drive, Mustang Road and Palos Verdes Drive East to install liners in 4 more storm drain pipes. Lining of these pipes is the culmination of rehabilitation efforts for each pipe that required improvements to inlets, addition of manholes for access, improving pipe alignments and restoring the invert (flow surface) of the pipes. These "extra-mile" efforts will ensure the lining is installed successfully, remains hydraulically efficient and more durable against wear, thus maximizing its useful life. The photo below depicts the installation of a manhole along Miraleste Drive at Via Colinita. The manhole was added in December to improve access to the pipe and to simplify its alignment.

To date all 68 pipes in the program have been inspected and cleaned and determination made regarding necessary rehabilitation efforts. About 2300 feet of CIPP liner has been installed to date. The inventory of pipes is being addressed diligently. The remaining work is the most complicated in terms of point repairs to the pipe and solving access issues. Several pipes have issues that go beyond the scope of the lining program and will need to be addressed at a later time.



## **CREST ROAD AT ANACAPA PROPOSED CELL SITE**

Staff participated in a neighborhood meeting where residents from The Vantage Pointe Community in Rolling Hills Estates expressed concerns about a proposed cell site that is to be located on Crest Road, near the community's main entrance. The proposed site would create aesthetic and view impacts from the back yards of several properties. The Vantage Point Community previously sent opposition correspondence letters to Congressman Rohrabacher's office about this issue. Sonny Nunez, of Crown Castle Communications was in attendance at the meeting and received community concerns with an open ear. The meeting ended with Crown Castle revisiting their application to consider several options for relocation and site modification. Staff will follow-up with Crown Castle and share relocation options with the community before the application moves forward.

## **SEVERAL EVENTS TO CELEBRATE EARTH DAY**

Mark your calendars! Staff has planned several popular recycling events in celebration of Earth Day for April and May. They include:

### **COMPOSTING WORKSHOP**

Staff and LA County are planning the next composting workshop. It will be held on Saturday, April 6<sup>th</sup> at Hesse Park, Fireside Room from 9:30 am to 11 am.

### **PAPER SHREDDING DAY**

Staff and EDCO are planning another free paper/document shredding day for RPV residents at the Civic Center (City Hall parking area) for Saturday, April 20<sup>th</sup>. The previous events were very popular. Similar to last year, electronics waste will be collected and EDCO will provide free mulch (self-serve and self-haul) for gardening enthusiasts. This event is open to RPV residents only (EDCO and UWS customers)

### **BRUSH CLEARING DAYS**

Staff and EDCO are planning the RPV Spring Brush Clearing event. The event will start on April 6<sup>th</sup> for five consecutive Saturdays ending May 4, 2013.

### **HHW/E-WASTE EVENT**

The City's next household hazardous waste/e-waste (HHW/E-Waste) roundup in RPV is on Saturday May 11, 2013. The roundup will be held at RPV Civic Center (City Yard) area from 9 am to 3 pm. The neighboring Peninsula cities have already been notified.

Outreach to residents for all the above events will begin shortly and will include: billing inserts, website information, list server announcements, press releases, etc.

## **PUBLIC WORKS PERMIT REPORT**

The Public Works Department is responsible for control of work performed within the City Public "Rights of Way". An Encroachment Permit is required to insure that any applicant working in our streets or parkways is properly licensed, insured and in compliance with the NPDES requirements.

The following is the Public Works Permit Activity Report for the month of December 2012.

### **2012 December**

So Calif Edison	21
The Gas Company	1
Calif Water Service	4
Crown Castle (NextG)	1
Dumpster	1
Miscellaneous	3
<b>TOTAL</b>	<b>31</b>

## **PUBLIC WORKS - EXCAVATION/TRAFFIC CONTROL/DRAINAGE PLANS RECEIVED FOR REVIEW**

The Public Works Department is responsible for control of work performed within the City Public "Rights of Way". A review of Excavation, Traffic Control and Drainage is required to insure that any applicant working in our streets or parkways is in compliance with the City and State Standards. The following are the plans received for review and approval for the month of **December 2012**.

### **Excavation/Maintenance Review:**

Calif Water Service: 28220 Highridge Rd  
7021 Crest Rd: Driveway Approach, Walkway  
28 Via Del Cielo: Right of Way improvements  
5345 Bayridge Rd: Driveway Approach  
30437 Rhone Dr: Widen Driveway Approach

### **Traffic Control Plan Review:**

Calif Water Service: 28220 Highridge Rd  
SCE: Crenshaw Blvd & Crest Rd  
SCE: Miraleste @ Lorraine Rd

### **Drainage Review:**

7021 Crest Rd: Curb Core Drainage



**TO:** Carolyn Lehr, City Manager

**FROM:** Joel Rojas, Community Development Director

A handwritten signature in black ink, appearing to read "JR" followed by a flourish.

**DATE:** January 23, 2013

**SUBJECT:** Weekly Administrative Report

**Marymount College Update on Parking Lot Construction, Student Street Parking, and CUP Revision Application to Modify the Council Approved Athletic Field Configuration**

The following is an update on the happenings occurring with Marymount College since the December 18th City Council Meeting, when the Council extended the College's current entitlements to May 7, 2013:

**Parking Lot Construction**

After months of planning and preparation, on January 8th, the City issued Marymount College the much anticipated Grading Permit for the Parking Lot Expansion Project. Soon after the permit was issued, the College's contractor, Del Amo Construction, began to install the construction fencing, construction trailers, sandbags, and other storm water pollution prevention measures. On January 16<sup>th</sup>, a pre-grading meeting was held between City Staff (Planning, Building and Safety, and Public Works) and the College's construction team to review the City requirements and Conditions of Approval. At the pre-grading meeting, the College's grading contractor informed the City that grading cannot occur on the site of the expanded parking lot for approximately 30 days because the soil is too dry and needs to be saturated. Therefore, grading is not scheduled to occur in the current location of the athletic field until the week of February 11<sup>th</sup>. The grading limit on the southern slope is depicted by the recently installed green silt fencing. Construction on the expanded parking lot has commenced in the areas adjacent to the existing Administration Building and Health Center building which involve removing existing asphalt and landscaping to accommodate the expanded parking stalls.

**Student Street Parking**

As discussed at the December 18<sup>th</sup> Council meeting, the College's current Student Code of Conduct Handbook specifically states that "students parking on streets surrounding the College when there is parking on campus will be cited." The Handbook indicates that a fine of \$65.00 will be levied for student offenses related to street parking ("Community Courtesy Violations"). On December 19<sup>th</sup> the City sent a letter (see attachment) to the

**Community Development Department  
Weekly Administrative Report  
January 23, 2013**

College reiterating the information found in the Handbook and requesting that the College implement its policy immediately, and in time for commencement of the Spring 2013 term. On January 14<sup>th</sup>, the Spring 2013 term at Marymount College began. Based on Staff's field observations since the first day of school, the College has posted signs on its property, oriented towards Palos Verdes Drive East, informing students that parking on the City street is prohibited. Additionally, the College has increased its parking monitors at the entry driveway, as well as increased student announcements regarding the College's parking requirements. These efforts appear to be working as Staff has observed no more than one car parked on the adjacent City Streets.

CUP Revision Application to Modify the Council Approved Athletic Field Configuration

On October 29, 2012, Marymount College formally submitted the anticipated Conditional Use Permit Revision 'F' application to modify the configuration of the Council approved athletic field and to amend certain conditions of the CUP approved by the City Council in 2010. Specifically, Marymount College is seeking City Council approval of the following four revisions:

- Remove the four tennis courts approved for the western portion of the campus in order to enlarge the playing area for the proposed Athletic Field and to change the surface material for the Athletic Field from turf grass to synthetic grass. The proposal also changes the Council approved grading quantities requiring a revision to the Grading Permit to allow export of earth material.
- Amend Condition No. 136 to allow up to three outdoor events (including the graduation ceremonies) with amplified sound on the Athletic Field with the approval of a Special Use Permit.
- Amend Condition No. 60 extending the time periods to complete each of the Council approved phases up to September 30, 2030 (Phase 3) but with the actual construction time period for construction not to exceed 36 months.
- Amend Condition No. 79 to more accurately reflect the limitations on structures for primary occupancy in the identified Geologic Setback Area.

Staff reviewed the application materials submitted by the College and determined the application package incomplete on November 27, 2012. Staff understands that the College is preparing the information requested by the City for resubmittal before the end of the month. Once the resubmitted information is received, Staff intends to begin the selection process (short list) of an environmental consultant to prepare the required environmental document to analyze the revision proposal pursuant to the California Environment Quality Act (CEQA). Once an environmental consultant is selected, the Council will be asked to execute a service agreement with the respective firm. This will likely occur in spring. The College's revision request will be considered at a later time as part of a duly noticed public hearing after the appropriate environmental documents have been completed and circulated to the public for comment.

**Community Development Department  
Weekly Administrative Report  
January 23, 2013**

In order to keep the community well informed on matters regarding Marymount College, updates will continue to be provided on the City's website along with list-serve announcements. Furthermore, City Staff will continue to monitor and update the Council on the activities occurring at Marymount College.

**PVPLC/RPV Monthly Meeting Minutes**

Attached, under separate cover, are the minutes from the January 10, 2013 monthly meeting between City and the PVPLC Staff related to management of the Palos Verdes Nature Preserve.

**Planning Commission Follow-Up Agenda**

Attached is the follow-up agenda for the Planning Commission meeting on January 22, 2013.

**Applications of Note**

Attached is a table with a summary of the applications of note that were submitted to the department between Wednesday, January 16<sup>th</sup> and January 22<sup>nd</sup>, 2013.

**Attachments**

- December 19, 2012 Letter to Marymount College
- RPV / PVPLC January 10, 2013 Team Meeting Minutes
- PC Follow-up Agenda
- Applications of Note

December 19, 2012

COMMUNITY DEVELOPMENT DEPARTMENT

Via Email and U.S. Mail

Marymount College  
Dr. Michael Brophy  
30800 Palos Verdes Drive East  
Rancho Palos Verdes, CA 90275

Subject: Marymount College Facilities Expansion Project – Implementation of the  
Parking Management Strategies

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Dear Dr. Brophy,

The City received the College's December 11, 2012 letter which was in response to the City's direction to immediately prohibit students from parking along adjacent City streets through the College's Student Code of Conduct. According to the December 11<sup>th</sup> letter, as well as a telephone conversation on December 4, 2012, the College informed City Staff that it is unable to immediately implement the City's request as the College's Student Code of Conduct typically takes several months to modify. As such, the College indicated that it is unable to apply the City's request for the Spring 2013 term, but will make its best effort to institute this requirement for the Fall 2013 term.

Anticipating that this issue may be brought up at the recent December 18, 2012 City Council meeting, Staff reviewed the College's student handbook, "The Anchor," which is posted on the College's website under the dropdown bar "Student Life." The Handbook describes guidelines for students regarding "Community Courtesy" (see attachment) and contains a paragraph on Page 41 of 55 that states "Students parking on streets surrounding the College when there is parking available on campus will be cited." Furthermore, on Page 34 of 55 (see attachment) under the heading "Fines," the Handbook indicates that a fine of \$65.00 will be levied for student offenses related to "Community Courtesy Violations."

In light of this existing Student Code of Conduct policy, the City respectfully requests that the College implement this College policy immediately as stated in the City's November 27, 2012 letter. Moreover, in order to further avoid students from parking on surrounding City streets, the City is also requesting that starting from the first day of classes for the Spring 2013 term, that the College no longer charge a fee for on-campus permit parking or that such a fee be embedded in the overall tuition fee rather than being a discretionary fee.

City Staff is committed to continue working with the College to cooperatively eliminate issues associated with student street parking. Should you have any questions please do not hesitate to contact me or Ara Mihranian, at 310-544-5228 or via email at [joelr@rpv.com](mailto:joelr@rpv.com) or [aram@rpv.com](mailto:aram@rpv.com).

Sincerely,



Joel Rojas  
Community Development Director

**Attachments**

- Page 41 of 55 Excerpt from The Anchor (student handbook) on Community Courtesy
- Page 34 of 55 Excerpt from The Anchor (student handbook) on Fines

- c. Mayor Brooks and Members of the City Council  
Don Davis, Marymount College Legal Counsel  
Jim Reeves, Vice-President, Marymount College  
Carolyn Lehr, City Manager  
Carol Lynch, City Attorney  
David Snow, Assistant City Attorney  
Ara Mihranian, Community Development Director

- Attempting to influence the impartiality of any member of a conduct body prior to and/or during the course of any conduct hearing;
- Harassment (verbal or physical) and/or intimidation of a member of any conduct body prior to, during and/or after a conduct hearing;
- Failure to comply with sanction(s) imposed under the Student Code of Conduct;
- Influencing or attempting to influence another person to commit an abuse of the student conduct system

**Community Courtesy:** Because students are considered representatives of the College, these guidelines have been established in order to uphold standards of behavior that should be demonstrated by students when they are in the surrounding communities. These guidelines apply 24 hours a day.

- **NOISE:** Stereos, other electronic equipment and human voices should be kept to reasonable levels in dwellings or in automobiles.
- **AUTOMOBILE:** All local laws should be followed regarding speed limits and parking restrictions. Students should not park or block garage entrances or driveways. The sounding of car alarms or the inappropriate or repetitive honking of horns is a violation of the Community Courtesy Policy. Students parking on streets surrounding the College when there is parking available on campus will be cited.
- **NEIGHBOR RELATIONS:** Students are reminded to be courteous to city residents and to refrain from littering, congregating or loitering on city streets or alleys.
- **RESPECT:** Students should respect the property of others. Abusive language is disrespectful and should not be used when dealing with any members of the community.

**Community Disruption:** Any pattern of behavior that disrupts the curricular or co-curricular experience of other students. Examples include, but are not limited to: behavioral outbursts, repeated inappropriate, antagonistic or antisocial behavior, repeated noise violations, disruptive use of motor vehicles, medical conditions that necessitate repetitive emergency medical responses, requiring a disproportionate amount of faculty/staff time, requiring a disproportionate amount of College resources, etc.

#### **MARYMOUNT COLLEGE RESIDENTIAL LIFE POLICIES**

In addition to the College's Student Code of Conduct, students who reside in the College's residence halls are governed by specific policies that provide behavioral guidelines for living in a residential community. By following these guidelines, students can achieve a community where members are empowered to become strong students, good neighbors and conscientious citizens.

Marymount students, regardless of residential status, are subject to Residential Life policies while on any residential property.

The conduct system exists to address behaviors inappropriate to the residential community environment and to help students redirect their behaviors in more constructive manners. Under Marymount's conduct system, the philosophical intent of all disciplinary interactions is intended to be educative as opposed to punitive. Students are encouraged to take responsibility for violations of any disciplinary policies and to make amends as appropriate.

Students may be relocated or removed from their residential assignment because of egregious violations of the Student Code of Conduct, a series of conduct violations, a pattern of disruptive behavior, and for failure to complete sanctions in a reasonable period.

## CAMPUS DRIVING

- Driving regulations and requirements of the California Motor Vehicle Code shall apply on all campuses.
- The posted speed limit on Campus is 15 mph, unless otherwise posted lower.
- Drivers must STOP at stop signs and YIELD at yield signs.
- Pedestrians in designated crosswalks have the right of way at all times.
- Driving on walkways is only allowed if prior permission has been obtained from Campus Safety.
- Campus Safety will email a traffic violation ticket when a driving infraction is observed and making contact with the vehicle could jeopardize the safety of others.
- Traffic accidents occurring on campus must be reported to Campus Safety.
- Traffic accidents involving personal injury will be reported to the police and Student Development Office (SDS).

## PEDESTRIAN RESPONSIBILITIES

- Pedestrians are urged to use designated walkways along roadways to ensure their safety.

Pedestrians should use the Marymount College street crossing or other designated crosswalks to cross Palos Verdes Drive East. Those who choose to cross the street at other points will be subject to a \$ 35.00 fine for their first offense and \$75.00 for their second.

## FINES

The following fines will be levied for these offenses at the rate indicated:

Parking in handicap space without a permit	\$150.00
Parking in a reserved/faculty/visitor only	\$55.00
Parking in a Red Zone or Emergency Access	\$75.00
Parking in Bus Stop or Loading Zone	\$75.00
Parked or Operating in off road area	\$75.00
Dangerous or reckless operation	\$200.00
Failure to obey traffic sign	\$150.00
Failure to display parking permit	\$50.00
Speeding or speed unsafe for conditions	\$200.00
Community Courtesy Violation	\$65.00
Failure to obey directions of Campus Official	\$50.00
Other violations	\$35.00

The cost to the college for determining the user of a vehicle with No Current Parking Permit may be assessed to the user as an additional charge.

## PAYMENT OF FINES

- Fines for violations are payable online via the Rydin Portal within 30 calendar days of the violation.
- Fines for violations not paid within 30 calendar days will result in the doubling of the fine amount and the possible suspension of parking privileges.

**PVPLC/RPV Preserve Management Team Meeting Minutes**  
**8 a.m. Thursday, January 10, 2012, Community Development Conference Room**

**Attendance**

Ara Mihanian, Joel Rojas,Carolynn Petru, Danielle LeFer, Andrea Vona, Katie Howe, Bindu Vaish, Emilio Blanco, Matt Waters, and Ranger Johnson

**Action Items from December 13, 2012 Meeting**

- **Finalize PUMP document for agency review (PVPLC to review)** – it was reported that the Administrative Draft of the PUMP document was forwarded to the Wildlife Agencies for their input. Their comments are required prior to presenting the document to the public and the City Council, and are expected the week of January 21<sup>st</sup>.
- **Sanitation district habitat impact at Alta Vicente and follow-up with Sanitation (Joel)** – Joel will schedule a site visit with representatives from the sanitation district and City Staff on January 18<sup>th</sup>.
- **Peppertree area easement follow-up (Ara)** – A meeting will be scheduled this month with the respective property owners to discuss acquiring permission to traverse their property for public Preserve trail purposes.
- **Fix gate at Portuguese Bend south entrance** – this item was completed before the holiday break.
- **San Ramon bike jump removal (Emilio)** – Emilio, with assistance from Ara, will install signs notifying trail users who have erected jumps that the jumps will be removed by the City if not removed in advance of a date specified in the notice.
- **Cat feeding stations at Vicente Bluffs (Holly)** – City Staff continues to work closely with the Rangers and the Docents to identify who is feeding the feral cats at Lower Point Vicente in order to try to stop this activity because the cats are threatening the existence of the protected gnatcatcher.

**PVPLC Topics**

- **Ongoing trail project update:**
  - **Coastal trail connector with PV Drive (Smuggler's Cove)** – It was reported that the PVPLC's Volunteer Trail Crew are constructing the improvements for this trail.
  - **Enforcement follow up on Rim Trail/ habitat loss (Danielle)** – The PVPLC provided Joel with the estimated cost associated with the habitat loss resulting from an unauthorized trail work. The City will send a letter out to the individuals who have been reported to be conducting the unauthorized work.
- **Narcissa Fire Update (Danielle)** – The report prepared by the PVPLC was given to the Wildlife Agencies for their review.
- **Forrestal Reserve - fence stumps along trail are a potential hazard** - Danielle is going to work with Emilio to identify the fence posts that are creating a hazard and what measures could be taken to eliminate this hazard.
- **Agua Amarga Reserve – Encroachments (Danielle)** – The team discussed the encroachments and determined that they occurred prior to the City acquiring the property.
- **Jan. 26: Volunteer Open House: Ladera Linda Community Center (9-12)** – The PVPLC is scheduling a short hike at Forrestal during this event.

**City Manager Topics**

- **2009 Edison litigation status update (RPV)** - It was reported that the tentative court date is July 15, 2013.
- **Edison Pole inventory (Matt)** - Matt is scheduling a site visit with Marvin Jackmon and interested parties to discuss potential safety measures in the Preserve including conducting the pole inventory.
- **Cathy Nichols Trail Sign Vandalism** – Carolynn and Ara will follow-up with Cathy Nichols and the Sheriff on the reported City Trail Sign Vandalism.

**Public Works Topics**

- **San Ramon Stabilization Project** – It was reported that bid opening is scheduled for January 24<sup>th</sup> and construction is tentatively scheduled to begin in Spring.
- **Vicente Bluffs Reserve Trail Drainage Issues (Bindu)** – Public Works is currently negotiating the service agreement with the selected contractor so that work can commence shortly. The required CEQA document was filed with the County Clerk.
- **GIS overlays:**
  - **Dewatering wells (Public works)** - this item was continued until funding can be identified to cover the associated costs.
- **Potential motorcycle entry points to the Portuguese Bend Reserve off PVDS** – This task was completed prior to the holiday break.

- **Bollard removal at PVIC (Emilio)** - Emilio reported that the existing light standards north of the amphitheater were shut off and no complaints were received at City Hall. As such, he will now schedule the removal of these light bollards.

**RPV Planning Topics**

- **January 29, 2013 City Council Meeting** – Staff will be taking a follow-up item to the City Council, tentatively scheduled for January 29<sup>th</sup>, for its approval of the Final PUMP Document along with the following report on possible tools to minimize trail user conflicts in the Preserve.
  - PUMP document
  - Volunteer Trail Patrol Program
  - Advisory committee
  - Trail markers
  - Yield signs
  - Warning bells
  - Increased enforcement and stricter fines
- **NCCP/IA (Joel)** – The City and the PVPLC will be reviewing the comments received from the Wildlife Agencies.
- **Conservation Easement Update** - The City attorney is reviewing the recent changes proposed by the Department of Fish and Game. Joel is to follow-up with Carol.
- **Malaga and Windport Canyon Purchase Agreement Update** - Joel reported that the appraisal of the properties has been completed and is being reviewed by the WCB.
- **Abalone Cove Park Improvement Grant** - Ara reported that on December 18<sup>th</sup> the City Council executed a professional service agreement with Melendrez for the preparation of design and construction plans. The final details of the agreement are being addressed before scheduling the administrative kick-off meeting, which is tentatively set for February.
- **California Coastal Trail Update** – The Council will be asked at the January 15<sup>th</sup> meeting to review an updated scope of work and to direct Staff to issue a new bid.
- **City wide Park Signage Inventory Update (Planning)** - Ara reported that the team continues to meet regularly and is gearing up to install new Preserve Rules signs based on input from the PVPLC. The sign team will be visiting Abalone Cove this morning to review sign placement.
- **GIS overlays:**
  - **Archaeology site (planning)** – Joel provided the City’s GIS team with information needed to create the GIS layer and will follow-up with the status. He will also provide the City’s GIS team with information for creating an overlay on Preserve amenities as described in the PUMP Document.
- **Water Department habitat impact at Portuguese Bend follow-up** – Joel will send a letter to the Water Department regarding the habitat impacts.
- **Tree removal at Abalone Cove Reserve** – As discussed at the previous meeting, the team discussed a view preservation case that has been filed by a nearby resident associated with City trees in the Preserve. The estimated cost to remove the trees in question is \$20,000. It was suggested that a project form be prepared and circulated amongst the team for comments when the project is close to moving forward. At this time, this project has not proceeded.

**Recreation and Parks Topics**

- **Park Ranger Update** - Ranger Johnson provided the team with an update on some recent incidents and areas of increased concern. She reported that in December, Rangers have not seen individuals damaging habitat at Portuguese Point or evidence of feral cats being fed at Vicente Bluffs Reserve. During patrols, Rangers have not seen habitat clearing off the Fire Station Trail near the Nichols property. Ranger Johnson reported locations where trail use signs need improvement to clarify rules to users, help Rangers issue citations, and help citations stand up in court: Rim Trail (traveling up), intersection of Toyon and Garden Trails, San Ramon Reserve, and the intersection of Flying Mane and Basalt Trails. She also noted that the increase in citations to mountain bikers in the Portuguese Bend Reserve seems to be encouraging them to move to the Forrestal Reserve. Rangers are also noticing more people using the spur trail near Burma and Barn Owl Trails.
- **Night Hikes Update** – The next night hike is scheduled for January 26<sup>th</sup> and will be led by the rangers.
- **Hike handout** - An update hike scheduled was provided at the team meeting.
- **Junior Ranger Program** - An update was provided at the team meeting regarding the schedule for 2013.

<b>Conservancy Activity Schedule</b>	
Ongoing through <b>January</b>	Portuguese Bend NCCP: planting Peppertree/Ishibashi – weeding; planting

	Decal replacement at Portuguese Bend
PVPLC activities through <b>January</b>	Jan. 26: Volunteer Open House: Ladera Linda Community Center (9-12)

**Status of Projects and Grants**

<b>NCCP Plans/work</b>		Amount	
	TERPP		Ongoing
	Alta Vicente Restoration		Weeding ongoing
	Portuguese Bend Restoration		planting
<b>GRANTS</b>			
	Coastal Conservancy Grant		Coastal Trail Fishing Access
	HCF Grant		Portuguese Bend trails and associated restoration
	REI		Outdoor volunteer workday assistance
	LAWA		Three Sisters
	LACSD		Lunada Canyon
	NFWF		Abalone Cove
	SMBRC		Abalone Cove
	California Trails & Greenways		Abalone Cove (near Coastal Trail)

**Next meeting date – February 7, 2013**

## FOLLOW-UP AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, JANUARY 22, 2013  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

### **REGULAR MEETING 7:00 P.M.**

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#### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

... NEXT P.C. RESOLUTION NO. 2013-04

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**CALL TO ORDER: 7:02 pm**

**FLAG SALUTE: COMMISSIONER NELSON**

**ROLL CALL: COMMISSIONERS LEWIS & GERSTNER –EXCUSED ABSENCE;  
COMMISSIONER TOMBLIN ARRIVED AT 7:20 PM.**

**APPROVAL OF AGENDA: APPROVED AS PRESENTED**

**COMMUNICATIONS:**

City Council Items: NONE

Staff: THE DEPUTY DIRECTOR DISTRIBUTED ONE (1) LETTER OF LATE CORRESPONDENCE RELATED TO ITEM #1; ONE (1) LETTER OF LATE CORRESPONDENCE RELATED TO ITEM # 2; AND A DRAFT G.P. LAND USE MAP RELATED TO ITEM # 1.

Commission: NONE

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): **NONE**

CONSENT CALENDAR: NONE

CONTINUED BUSINESS:

1. GENERAL PLAN UPDATE – REVIEW PROPOSED CHANGES TO THE EXISTING LAND USE MAP REGARDING THE LOCATION OF THE HILLSIDE (HAZARD) LAND USE BOUNDARY: City/Citywide (GP/AH)

Request: A request to approve the proposed land use boundary changes to the General Plan land use map related to the Hillside (formally known as Hazard) land use designation.

**ACTION: MOVE FORWARD WITH ADJUSTING THE HAZARD BOUNDRY LINES AS RECOMMENDED BY THE CITY GEOLOGIST, FOR ONLY THOSE PROPERTIES WHERE THE HAZARD LAND USE AREA DECREASES. (5-0).**

CONTINUED BUSINESS:

2. GENERAL PLAN UPDATE – “DRAFT” LAND USE CHANGES: City/Citywide (GP/SK)

Request: A request to approve the proposed land use changes to the General Plan land use map related to Martingale Trailhead Park, the former School District property at Trump National Golf Club, and Tract 16540 of the Portuguese Bend Club.

**ACTION: APPROVED THE STAFF’S RECOMMENDED CHANGES TO THE GENERAL PLAN LAND USE MAP RELATED TO MARTINGALE TRAILHEAD PARK, THE FORMER SCHOOL DISTRICT PROPERTY AT TRUMP NATIONAL GOLF CLUB, AND TRACT 16540 OF THE PORTUGUESE BEND CLUB. (5-0)**

NEW BUSINESS: NONE

APPROVAL OF MINUTES:

3. MINUTES OF DECEMBER 11, 2012

**ACTION: APPROVED AS PRESENTED (3-0-2) WITH COMMISSIONERS NELSON & TOMBLIN ABSTAINING.**

ITEMS TO BE PLACED ON FUTURE AGENDAS:

4. PRE-AGENDA FOR THE MEETING ON FEBRUARY 12, 2013.

**ACTION: ACCEPTED AS PRESENTED (5-0).**

ADJOURNMENT: **9:43 PM**

The next meeting is scheduled for February 12, 2013, 7:00 P.M. at Hesse Park.

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**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.palosverdes.com/RPV](http://www.palosverdes.com/RPV).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



## Applications of Note as of January 23, 2013

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>VRP2013-00003</b>	VITKUS, GINTAUTAS & RAMUNE	30211 MATISSE DR	View Preservation Permit regarding foliage located at 6477 Chartres Dr (Campbell)	1/17/2013
<i>View Restoration Permit</i>				
<b>VRP2013-00004</b>	PETERSON, MICHAEL A & CHRISTINA M	5319 IRONWOOD ST	View Maintenance request for foliage located on the vacant property at APN 7546-008-021 (VRP2010-00033)	1/21/2013
<i>View Maintenance</i>				
<b>ZON2013-00024</b>	DAVID PARK	29 VIA DEL CIELO	985 square feet of additional square footage to the upper-level of an existing split-level residence, and a 230 square foot extension to the existing upper-level balcony along the rear of the residence.	1/18/2013
<i>Site Plan Review</i> <i>Foliage Analysis</i>				
<b>ZON2013-00027</b>	JIMENEZ, LUIS R & JOSEPHINE C	26616 INDIAN PEAK RD	New 200 SF sunroom at the front of an existing 1-story SFR.	1/22/2013
<i>Site Plan Review</i> <i>Foliage Analysis</i>				

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>ZON2013-00028</b>	MASSOUD DAVOODIAN	30506 PALOS VERDES DR W	Removal of existing retaining wall on neighboring property, restoration of slope on neighboring property, construction of new 6'-0" tall retaining, conversion of previous garage to habitable and construction of new garage.	1/22/2013
<i>Site Plan Review</i> <i>Grading Approval</i>				
<b>ZON2013-00029</b>	KEVIN STRINGFIELD	30092 CARTIER DR	Major Grading of 150 CY of exported cut to convert 1,086 SF of building footprint into habitable space.	1/23/2013
<i>Grading Approval</i> <i>Site Plan Review</i>				

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# MEMORANDUM



**TO:** CAROLYN LEHR, CITY MANAGER  
**FROM:** CAROLYNN PETRU, DEPUTY CITY MANAGER / INTERIM DIRECTOR,   
RECREATION AND PARKS  
**DATE:** JANUARY 23, 2013  
**SUBJECT:** ADMINISTRATIVE REPORT

## Recreation and Parks Department 2012 Year in Review

The Recreation and Parks Department would like to share some of the special events and recreational offerings the City provided to the community in 2012 to improve quality of life, because as the National Recreation and Parks Association's slogan proclaims, Parks Make Life Better! We look forward to another productive year in 2013.

### **Whale of a Day: March 3rd**



The 28<sup>th</sup> annual *Whale of a Day*, held at the Point Vicente Interpretive Center, was a great success, drawing approximately 3,000 guests. Congratulations to all the Los Serenos docents, vendors, community organizations, and staff that made this event possible. Visitors were delighted with the beautiful weather as they enjoyed the variety of entertainers, Coast Guard activities, educational opportunities, and the fun zone for kids! Local organizations were pleased to have an opportunity to share information with event participants, and many enjoyed whale watching from the Interpretive Center's back patio.

### **Egg Hunt Egg-stravaganza: April 7th**



The City's Egg Hunt Egg-stravaganza took place at the Ladera Linda Community Center. More than 100 children and family members took part in this year's event. Activities included taking pictures with the Big Bunny, searching for paper eggs, collecting prizes, storytelling, and petting real bunnies in the petting area. The day was filled with smiles and chocolate!

### **Night at the Museum: May 4th-5th, and September 21st-22nd**



Youngsters ages 7 to 12 joined staff and volunteers at two Night at the Museum sleepovers at the Point Vicente Interpretive Center in 2012. They enjoyed night hikes, museum tours, various fun craft activities, and late night movies with snacks. In the morning, participants enjoyed tasty breakfasts on the back patio as they watched for whales and learned about the majestic marine mammals.

### **Meet the Goats: May 20th**



The City held its 2nd annual Meet the Goats event at Lower Point Vicente Park. The event was a great success with over 120 guests and 300 goats! The City uses goats as an environmentally friendly and cost effective method to reduce brush for its fuel reduction program, and it just so happens that these four-legged fuel reducers are friendly and popular with local children and adults! Representatives from goat owners, Fire Grazers Inc., did a terrific job of providing information on the goats and providing herding dog demonstrations. Children and adults had a great time feeding, petting, and “meeting” the goats.

### **Pet Vaccination, Microchip, and Licensing Clinics: May 23rd and October 6th**



The City hosted two vaccination clinics at Hesse Park. The first event was a partnership with Los Angeles County and the Society for California Veterinary Vaccine Care (SCVVC) which offered pet microchips and licensing and low cost pet vaccinations. The second event was a partnership with the SCVVC, and provided low cost pet vaccinations. Between the two events, microchips were administered to 25 animals, 32 dog licenses were issued, and 168 vaccinations were administered.

### **Music Fest for Kids: June 2nd**



Ladera Linda hosted the Music Fest for Kids coordinated by *Kids Music N Motion* and City staff. Families and children enjoyed free music workshops that gave children the opportunity to dance, play electric keyboards and guitars, and experiment with many different instruments in a “musical instrument petting zoo.” Children also enjoyed arts and crafts and karaoke, and made their own tambourines. To top off the day, participants enjoyed petting and feeding baby goats, courtesy of Fire Grazers, Inc.

### **Docent Appreciation Luncheon: June 9th**



Each year the City recognizes the tremendous contributions made to the community by the Los Serenos de Point Vicente Docents, Junior Docents, and volunteers. At the 2012 luncheon, then Councilmembers Susan Brooks, Jerry Duhovic, and Jim Knight thanked Los Serenos docents and volunteers for their more than 11,000 hours of public service. Newly past president Renée Cartwright gave a heartfelt thank you to the City and Los Serenos board members while accepting her award for serving more than 897 hours in 2011-2012. Betty Riedman (with over 500 service hours), Lynn Scollo, and Joe Moeller were honored as Docents of the Year; and Cindy Blindbury and Elena Johnson were honored for their over 20 years of service.

### July 4th Celebration: July 4th



The 37<sup>th</sup> Annual July 4<sup>th</sup> Celebration at Point Vicente Park/Civic Center attracted over 4,000 participants! Attendees enjoyed rides, games, live music, arts and crafts, local community organizations, and great food! Attendees participated in a myriad of activities including the hula-hoop and pie-eating contests. Jim Gamble's Marionettes, the Statue of Liberty on Stilts, pony rides, and the vendor area all made for a fabulous 4<sup>th</sup> of July. Donations of \$2,450 from local businesses, homeowner associations, and individuals helped offset the cost of the event.

### Shakespeare by the Sea: July 15th



The City hosted another wonderful outdoor performance by Shakespeare by the Sea at Hesse Park. The actors performed the popular comedy *Two Gentlemen of Verona* at Hesse Park. A record crowd of over 700 people gathered on the upper field with their blankets, beach chairs, and picnics to enjoy an evening of fun theatrical fare.

### PVPUSD Summer Writing Program: July 16th-20th



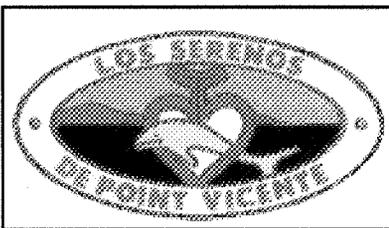
For the second year in a row, the City hosted the Palos Verdes Peninsula Unified School Districts' popular "Writing by the Sea" summer class, taking place Monday through Friday at the Interpretive Center. Twenty-six eager young writers enrolled in the class, which combined the mechanics of creative writing with the students' first-hand experiences of the natural world.

### Junior Ranger Program: July and August



In July and August, the City partnered with the Mountains Recreation and Conservation Authority Rangers to provide 7 to 12 year old children a hands-on program focusing on nature and the Palos Verdes Nature Preserve. Weekly topics included: What to include in a hiking backpack, trail etiquette, 'leave no trace' principles, trail safety, wildlife and tracking, and fire ecology and our ecosystem. The program culminated in August with a graduation ceremony for the new Junior Rangers.

### Los Serenos de Point Vicente Docents Open House: September 5th



The Los Serenos de Point Vicente docent organization held an Open House Meet and Greet at the Interpretive Center for individuals interested in learning more about this rewarding and educational volunteer program. Attendees had the opportunity to meet docents and learn about the interesting educational programs offered to the community, as well as the educational opportunities and social outings available for volunteers and docents.

### Abalone Cove Shoreline Park Coastal Clean Up: September 15th



A total of 268 volunteers, including 30 Los Serenos docents and 4 members of the Palos Verdes Peninsula Land Conservancy, participated in the coastal cleanup at Abalone Cove beach. Students from Peninsula and Palos Verdes High Schools participated in the cleanup. A total of 677 pounds of trash and 249 pounds of recyclables were removed, as well as hundreds of pounds of invasive ice plant from the cliff side.

### **Annual Paddle Tennis Tournament: September 29th**



The City held its 3<sup>rd</sup> annual Paddle Tennis Tournament by the Sea at the Ladera Linda Community Center. Registration was full, and 15 teams competed for the RPV Paddle Tennis Tournament trophies. Advanced Division winners were U.S. Paddle Tennis Association President Steve Gumplo and his partner Mark Curtis; and B Division winners were Rancho Palos Verdes husband and wife, Tim and Kim Ursich, who shared a victory kiss on the court after the winning point. Many spectators came to watch the fun!

### **Local Authors Book Signing: November 10th**



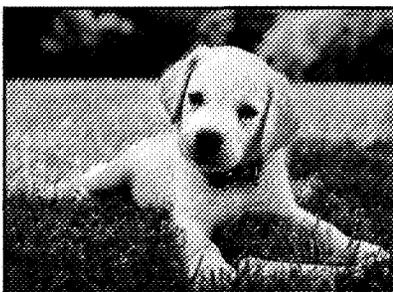
The Point Vicente Interpretive Center hosted its first annual book signing event. Eight local authors shared stories and highlights from their books with approximately 40 attendees during this two-hour event. Book topics ranged from local history to flora and fauna, with many of the visitors purchasing copies of the books to be personalized as gifts for family or friends, or for their own library. The authors were pleased that sales of their books exceeded \$600 for this pre-holiday program.

### **Breakfast with Santa: December 10th**



The City's annual Breakfast with Santa REACH fundraiser was a great success, with 140 people attending this fun-filled morning of festivities at Hesse Park. Santa Claus arrived on the hook and ladder truck from Fire Station #106 to spread holiday cheer. Guests enjoyed holiday music, a delicious breakfast buffet, festive crafts, pictures with Santa, a Jim Gamble Puppet Show, and singing holiday carols. Proceeds from this event benefit the City's REACH Program for young adults with developmental disabilities. A special thank you goes out to the local businesses for their generous donations to this event.

### **Pet Adoptions at Hesse Park: Second Saturdays of the Month**



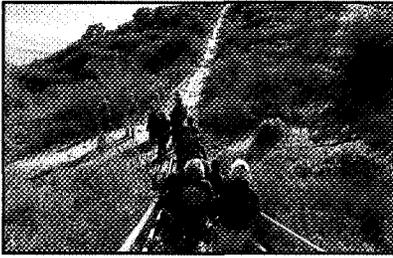
Pet adoptions were held January through April in 2012 at Hesse Park in partnership with the City of Los Angeles' Harbor Animal Care Center to find homes for young dogs and cats. Budget cuts in the City of Los Angeles led to discontinuation of their mobile pet adoption program.

### **Ranger-led Night Hikes: Monthly in Fall and Winter**



Public night hikes are a recreational offering provided by the Recreation and Parks Department in partnership with the Mountains Recreation and Conservation Authority (MRCA) Rangers. During night hikes, participants experience the quiet and special quality of a moonlight hike, and hopefully see and hear nocturnal animals. Four public night hikes were scheduled in 2012 in the months of January, February, November, and December.

## Docent-led Public Hikes and Tours



In 2012, Los Serenos volunteer docents led approximately 3,000 participants on scheduled hikes and tours at Abalone Cove, Forrestal Nature Reserve, Vicente Bluffs Reserve, the public trails at Trump National Golf Course, and the Point Vicente Interpretive Center while sharing information on the unique geology and habitat preservation in Palos Verdes.

## Los Serenos Docent 4th Grade Program



Los Serenos Docents, together with City staff and Palos Verdes Peninsula Unified School District (PVPUSD) coordination, initiated the 4th Grade Educational Program at the Point Vicente Interpretive Center in 2012. This program is available to all fourth grade students in PVPUSD schools, and teaches them about local natural and cultural history as it relates to fourth grade California teaching requirements. Information is shared on Tongva Native Americans, local marine habitat, ranchos and cultural history, native plants, and geology of the Peninsula. Over 700 students participated in this great new program.

## Junior Docent Program



The Junior Docent Program operated throughout 2012, and a new class graduated on February 29th at the Point Vicente Interpretive Center. The Junior Docents are recruited through local high schools and go through a weekly training program that culminates with a graduation. Junior Docents assist Los Serenos de Point Vicente with special events and community service at the Interpretive Center.

## Little Critter Afternoons Tales: Second Wednesdays of the Month



Little Critter Afternoon Tales, held at Hesse Park, is a joint program offered by the City and the Palos Verdes Library District. A member of the library's Young Readers Department led children and parents through story-time, songs, and craft activities. This free program is geared to youngsters ages 2 to 5 and their parents, but children of any age are welcome.

## Adult Co-ed Softball League



The City offered a new adult co-ed softball league in the summer. Four teams competed at the renovated softball fields at Hesse and Ryan Parks. Players has an awesome time playing while their families and friends cheered for their favorite teams! The Department's inaugural league helped players get fit, have fun, and enjoy the great game of softball in the parks!

### **Abalone Cove Shoreline Park**

On Monday, January 21<sup>st</sup>, docents led thirty third grade students and three adults from Cheder Menachem School on a hike to the tide pools at Abalone Cove.

### **Fred Hesse Jr. Community Park**

Recreation Class Rentals (January 21<sup>st</sup> – January 27<sup>th</sup>)

- Mommy & Me Music Class (Fireside Room): Monday
- Duplicate Bridge Classes (Activity Room): Monday, Friday
- Aerobic Dance Lite Classes (Multipurpose Room, Activity Room): Monday, Wednesday
- Kuk Sool Martial Arts Classes (Fireside Room): Monday, Wednesday
- Bones for Life Class (Multipurpose Room): Tuesday
- Mommy & Me Classes (Activity Room): Tuesday, Thursday
- Suika Preschool Class (Activity Room): Friday
- Tai Chi Chuan Class (Multipurpose Room): Saturday
- Basics of Fine Arts Class (Activity Room): Saturday
- Palos Verdes Strings Group Music Classes (Activity Room): Sunday

Community Groups/Private Rentals/City Programs (January 21<sup>st</sup> – January 27<sup>th</sup>)

- Peninsula Seniors Weekly Lecture (Fireside Room): Wednesday
- AYSO Board Meeting (Activity Room): Wednesday
- Angels of Hope Meeting (Fireside Room): Thursday
- Seniors Bridge Club Meeting (Multipurpose Room): Thursday
- PVP CERT Refresher Meeting (Multipurpose Room): Thursday
- Traffic Citation Hearings (Fireside Room): Friday
- Private Rental (Multipurpose Room, Kitchen): Saturday

### **Ladera Linda Community Center**

Recreation Class Rentals (January 21<sup>st</sup> – January 27<sup>th</sup>)

- Adult Tap Dance Class (Multipurpose Room): Tuesday
- Mommy and Me Class (Room C): Wednesday
- Blue Train Tutoring Class (Room J): Wednesday, Saturday

Community Groups/Private Rentals/City Programs (January 21<sup>st</sup> – January 27<sup>th</sup>)

- Junior Ranger Program Orientation Class (Multipurpose Room): Saturday
- PVP Land Conservancy (Multipurpose Room): Saturday
- Mediterranean Homeowners Association Meeting (Room J): Sunday
- Portuguese Bend Homeowners Association Meeting (Room J): Sunday

### **Point Vicente Interpretive Center**

On Monday morning, KTLA Channel 5 reporters arrived at PVIC to interview the American Cetacean Society/Los Angeles Whale Watch census takers about the annual migration of Pacific gray whales and the impact of kayakers and other water sport enthusiasts on fin whales.

### **Los Serenos de Point Vicente Docents**

On Monday afternoon, January 21<sup>st</sup>, staff met with members of the Grants Oversight Committee to discuss distribution of funds for Title I school busses, memory books, and teaching aids.<sup>30</sup>

On Monday afternoon, January 21<sup>st</sup>, staff met with members of the Public Relations Committee to discuss possible opportunities for participation in the City's upcoming 40<sup>th</sup> Anniversary events.

On Tuesday morning, January 22<sup>nd</sup>, staff accompanied the docents to the Japanese American Museum in downtown Los Angeles. The visit was intended to help the docents better understand the new exhibit on Japanese farming, which will be in place soon.

On Wednesday morning, January 23<sup>rd</sup>, training programs were offered for docents for the 4<sup>th</sup> Grade Program.

On Wednesday morning, January 23<sup>rd</sup>, staff met with members of the Exhibit Design Crew to provide updates regarding Lower Point Vicente. The crew continued work on planned refinements to PVIC's interior exhibits, and the exhibits to fill the display cases in the newly relocated Discovery Room at Ladera Linda.

The fall 2012 docent trainees attended class on Wednesday afternoon, January 23<sup>rd</sup>. Participants began presentation of their docent papers to the other class members.

On Friday, January 25<sup>th</sup>, staff will attend the California Gift Show in Los Angeles to purchase items for resale in the gift shop, as well as specialty items for the City's 40<sup>th</sup> Anniversary Celebration.

On Saturday morning, January 26<sup>th</sup>, local members of the California Native Plant Society will provide gardening services for the Center's Native Plant Garden.

Members of the new 2013 Junior Docent class will meet on Saturday morning, January 26<sup>th</sup> for training about the Forrestal Nature Preserve hike, local geologic formations, and local flora and fauna.

Los Serenos Docents will lead a public hike on Sunday afternoon, January 27<sup>th</sup> in the eastern bluff area of the Ocean Trails Reserve at Trump National Golf Club. Participants will walk through coastal sage habitat, enjoy coastal views, see WW II sites, and look for gray whales.

#### ACS/LA Whale Census Update as of January 20th

Southbound - 38  
Northbound - 0  
Total Whales -38  
Calves South -1  
Calves North -0

#### Season to Date

Southbound ----- 460  
Northbound ----- 1  
Total ----- 461  
Calves South ----- 17  
Calves North ----- 0

The American Cetacean Society/Los Angeles, which takes an annual whale census on the back patio of the Point Vicente Interpretive Center during whale season, reported that a new 30 year gray whale pod size record of at least 23 gray whales was sighted on January 20<sup>th</sup>.

## **Robert E. Ryan Community Park**

Recreation Class Rentals (January 21<sup>st</sup> – January 27<sup>th</sup>)

- Suika Preschool Classes (Activity Room): Wednesday, Friday
- Super Soccer Stars Youth Classes (Grass Field): Tuesday, Saturday

Community Groups/Private Rentals/City Programs (January 21<sup>st</sup> – January 27<sup>th</sup>)

- Cub Scout Meeting (Activity Room): Sunday

## **REACH Program**

On Wednesday evening, January 23<sup>rd</sup>, REACH participants will dine at the Grand Chinese Buffet, celebrating the 2013 Year of the Dragon.

## TENTATIVE AGENDAS

**Note:** Time Estimates include 15 mins. for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 mins. for the last section (Future Agenda Items through Adjournment).

### Jan 29, 2013 - (Time Est. – 1 hr)

6:00 p.m. – Interview Remaining Applicants for Traffic Safety Commission and All Applicants for Emergency Preparedness Committee

### Feb 5, 2013 - (Time Est. – 1 hrs 45 mins)

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Gifts for Parks

Adoption of Massage Establishments and Technicians Ordinance

**Regular Business**

Appt. of Two EPC Members and Three TSC Members (15 mins)

Border Issues Status Report and Presentation Clearwater Program (LACSD) (15 mins)

Above-Ground Facilities in the Right-of-Way (30 mins)

Update to the City's 40<sup>th</sup> Anniversary Plans (15 mins)

### Feb 19, 2013 - (Time Est. – 2 hrs 35 mins)

**Closed Session:**

**Study Session:**

**Mayor's Announcements:** Whale of a Day - Poster Contest Winners

**City Manager Report:**

**New Business:**

**Consent**

License Agreement with Palos Verdes Shores Estates Mobile Park

Midyear Financial Review

Award of Contract for Ryan Park Restroom Improvements & ADA Compliance

**Public Hearings**

**Regular Business**

Award Construction Contracts for San Ramon Canyon Project (20 mins)  
Agricultural Use @ Upper Pt. Vicente Update (30 mins)  
New MS4 Permit Review (60 mins)  
Agreement for Enterprise Resource Planning System (15 mins)

**March 5, 2013 - (Time Est. – 2 hr 25 mins)**

**6:00 p.m. – Interview Applicants for Chair of Planning Commission (PC), Oversight Committee (OC), and Finance Advisory Committee (FAC)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Award of Contract for RPV California Trail Projects

**Public Hearings**

Crestridge Residential Project (60 mins)

**Regular Business**

Appt. of Chair of PC, OC and FAC (20 mins)  
Adopt a Median Program (20 mins)  
Community Volunteer Day Program (15 mins)

**March 19, 2013 - (Time Est. – 3 hrs 45 mins)**

**6:00 p.m. – Interview Applicants for Chair of Traffic Safety Commission (TSC) and Emergency Preparedness Committee (FAC)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Annual Report – General Plan  
Annual Report – Housing Element

**Public Hearings**

**Regular Business**

Appt. of Chair of TSC and EPC (15 mins)  
Civic Center Master Plan Status Report (30 mins)  
Matrix Consulting Group - Citywide Management and Staffing Study (60 mins)  
Final PUMP Approval including Preserve Trails Plan Enforcement (90 mins)

**April 2, 2013 - (Time Est. – mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**  
**Public Hearings**  
**Regular Business**

**April 16, 2013 - (Time Est. – )**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**  
**Public Hearings**  
**Regular Business**

**Future Agenda Items (Identified at Council Meetings)**

**June 19, 2012** - Planning Commission's review of the Annenberg project with the purpose of developing a Lessons Learned paper for the Council (Campbell) [Pending receipt of memorandum from Councilman.]

**July 3, 2012** - Proliferation of cell towers along roadways that blanket the City and impact views (Campbell) [Pending receipt of memorandum from Councilman.]

**August 21, 2012** – Rancho Palos Verdes Business Exposition (Knight) [Pending receipt of memorandum from Councilman.]

Fraud, Waste and Abuse Hotline (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

City Maintenance Yard – View, Location and Safety Issues (Campbell) [Pending receipt of memorandum from Councilman.]

**November 20, 2012** – Compensation Value Model for Senior Management (Misetich) [Pending receipt of memorandum from Councilman.]

**December 18, 2012** – Naming Opportunity for former Mayor/Councilman John McTaggart (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

**January 15, 2013** – Regulation of City Attorney Workload (Brooks) [Pending receipt of memorandum from Mayor.]

**Future Agenda Items Agendized or Otherwise Being Addressed**



## RPVTV Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your inbox!

Watch on **RPVTV** or **33.org**  
**Monday through Saturday**

6:00 AM - 6:30 AM	Sit and Be Fit - Low Impact Fitness	3:30 PM - 4:00 PM	Palos Verdes Peninsula Land Conservancy Nature Hike
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Playing the Field: Superbowl 2013 Special
7:00 AM - 7:30 AM	Peninsula Beat - Ep. 17 - Chamber Breakfast, Green Cars, Green Hills and Local Authors	4:30 PM - 5:00 PM	Playing the Field: Superbowl 2013 Special
7:30 AM - 8:00 AM	Peninsula Beat - Ep. 17 - Chamber Breakfast, Green Cars, Green Hills and Local Authors	5:00 PM - 5:30 PM	Sit and Be Fit - Low Impact Fitness
8:00 AM - 8:30 AM	Palos Verdes Peninsula Land Conservancy Nature Hike	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	Palos Verdes Peninsula Land Conservancy Nature Hike	6:00 PM - 6:30 PM	Peninsula Beat - Ep. 17 - Chamber Breakfast, Green Cars, Green Hills and Local Authors
9:00 AM - 9:30 AM	Playing the Field: Superbowl 2013 Special	6:30 PM - 7:00 PM	Peninsula Beat - Ep. 17 - Chamber Breakfast, Green Cars, Green Hills and Local Authors
9:30 AM - 10:00 AM	Playing the Field: Superbowl 2013 Special	7:00 PM - 7:30 PM	Peninsula Seniors: Cabrillo Aquarium - Bobbie Hedges
10:00 AM - 10:30AM	Community Cooking	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	California's Green	8:00 PM - 8:30 PM	Community Cooking
11:00 AM - 11:30 AM	Around the Peninsula - Equinox Pilates	8:30 PM - 9:00 PM	California's Green
11:30 AM - 12:00 PM	Around the Peninsula: Ofie's Pilates at Golden Cove	9:00 PM - 9:30 PM	Playing the Field: Superbowl 2013 Special
12:00 PM - 12:30 PM	Peninsula Seniors: Heinkel He 162 Jet Fighter Pilot Harald Bauer	9:30 PM - 10:00 PM	Playing the Field: Superbowl 2013 Special
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	Palos Verdes Peninsula Land Conservancy Nature Hike
1:00 PM - 1:30PM	Peninsula Beat - Ep. 17 - Chamber Breakfast, Green Cars, Green Hills and Local Authors	10:30 PM - 11:00 PM	Palos Verdes Peninsula Land Conservancy Nature Hike
1:30 PM - 2:00 PM	Peninsula Beat - Ep. 17 - Chamber Breakfast, Green Cars, Green Hills and Local Authors	11:00 PM - 11:30 PM	Playing the Field: Superbowl 2013 Special
2:00 PM - 2:30 PM	Around the Peninsula - Equinox Pilates	11:30 PM - 12:00 AM	Playing the Field: Superbowl 2013 Special
2:30 PM - 3:00 PM	Around the Peninsula: Ofie's Pilates at Golden Cove	12:00 AM - 1:00 AM	Peninsula Beat - Ep. 17 - Chamber Breakfast, Green Cars, Green Hills and Local Authors
3:00 PM - 3:30 PM	Palos Verdes Peninsula Land Conservancy Nature Hike	1:00 AM - 6:00 AM	Community Announcements



**PVPTV35 Programming Schedule Guide**  
**Week of 01/28/2013 to 02/03/2013**

**Monday, January 28**

**3:00PM**

**Palos Verdes Library Dist.**

**6:00PM**

**PVP Coordinating Council**

**7:00PM**

**PVPUSD Board Meeting**

**Tuesday, January 29**

**No Programming**

**Wednesday, January 30**

**7:30PM**

**City of PVE City Council Meeting 01/22/13**

**Thursday, January 31**

**No Programming**

**Friday, February 01**

**6:00PM**

**PVP Land Conservancy Nature Walk**

**7:00PM**

**Saturday, February 02**

**No Programming**

**7:00PM**

**City of RPV Planning Commission 01/22/13**

**Sunday, February 03**

**No Programming**

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 01/13/2013 & 01/19/2013**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
ATTEMPTED GRAND THEFT (AUTO), BURGLARY (VEHICLE)	13-00167	1713	1/13/13-1/14/13	2000-0630	25900 BLK NARBONNE AV	LOCKED VEH, UNK ENTRY	GARAGE DOOR OPENER, SWEATER	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-00200	1713	1/16/13	1300-1550	1900 BLK 262ND ST	LOCKED REAR GLASS DOOR DAMAGED	JEWELRY-MEN'S DIAMOND RING	SUSPECT(S) UNKNOWN
PETTY THEFT	13-00224	1714	1/18/2013	1120	2300 BLK PACIFIC COAST HWY	N/A	SWEATER	1 SUSPECT ARRESTED
PETTY THEFT	13-00228	1714	1/18/2013	1300	1900 BLK PACIFIC COAST HWY	N/A	\$40	SUSPECT(S) UNKNOWN
PETTY THEFT (BICYCLE)	13-00233	1711	1/15/13-1/16/13	2000-0900	25600 BLK NARBONNE AV	N/A	WOMEN'S BEACH BIKE FIRMSTRONG	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	13-00235	1714	1/18/2013	2350-2357	2300 BLK PACIFIC COAST HWY	GLASS DOOR SHATTERED	NOTHING TAKEN	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	13-00237	1710	1/18/13-1/19/13	1800-0715	2300 BLK LOMITA BL	FRONT GLASS DOOR SMASHED	UNKNOWN	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	13-00240	1713	1/19/2013	0030-1530	25800 BLK WALNUT ST	LOCKED REAR DOOR	MILITARY ID, SOCIAL SECURITY CARD, POCKET KNIFE, MISC PAPERS	SUSPECT(S) UNKNOWN
<b>ARRESTS: DISORDERLY CONDUCT-1, DUI-1, PETTY THEFT-1, WEAPON/RECEIVING STOLEN PROPERTY-1</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (MAUSOLEUM)	13-00153	1747	12/01/12-1/13/13	1100-1100	27500 BLK WESTERN AV	UNK	RING-YELLOW GOLD WEDDING BAND, RING-WHITE GOLD WEDDING BAND	SUSPECT(S) UNKNOWN
GRAND THEFT (FIREARM)	13-00156	1746	1/08/13-1/11/13	0800-1330	ROCKINGHORSE RD	LOCKED SAFE IN GARAGE	\$4,000, HANDGUN .380 CALIBER SEMI-AUTOMATIC PISTOL, HANDGUN .357 CALIBER REVOLVER	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-00174	1742	1/14/2013	1000-1330	3900 BLK PV DR SOUTH	LOCKED GARAGE DOOR ATTACHED TO HOUSE	SILVER SPOONS, SAMSUNG CELL PHONE, BANK STATEMENTS, PILLOW CASE	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-00177	1745	1/14/2013	1345-1500	6200 BLK PICARDIE RD	LOCKED REAR DOOR	SILVERWARE, SEIKO WATCH	SUSPECT(S) UNKNOWN
GRAND THEFT (EMBEZZLEMENT)	13-00180	1736	9/1/12-1/15/13	UNK	6700 BLK LOS VERDES DR	N/A	VARIOUS RENTAL CHECKS	NAMED SUSPECT

BURGLARY (RESIDENTIAL)	13-00186	1730	1/15/2013	0630-1800	5500 BLK ELMBANK RD	UNLOCKED BATHROOM WINDOW	JEWELRY-RINGS, NECKLACES, EARRINGS	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-00187	1730	1/15/2013	1700-1930	5300 BLK MANITOWAC DR	UNSECURED DOGGIE DOOR	NOTHING TAKEN	SUSPECT(S) UNKNOWN
THEFT FROM UNLOCKED VEHICLE	13-00199	1735	1/15/13-1/16/13	1700-0900	6600 BLK ABBOTTSWOOD DR	UNLOCKED DOOR	3 SUNGLASSES-BRANDS KLEIN, MAUI JIM, OAKLEY, MOVIE TICKETS, APPLE IPOD	2 SUSPECTS ARRESTED
BURGLARY (VEHICLE)	13-00207	1745	1/16/13-1/17/13	2100-1100	6200 BLK VIA CANADA	REAR WINDOW SHATTERED	BACKPACK, CDL, GATE REMOTE, PRESCRIPTION MEDICATION, WALLET, CREDIT CARD	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-00208	1730	1/17/2013	0930-1200	26200 BLK BASSWOOD AV	UNLOCKED FRONT DOOR	TABLET COMPUTER IPAD2	SUSPECT(S) UNKNOWN
ROBBERY (HOME INVASION, BURGLARY (RESIDENTIAL))	13-00223	1739	1/18/2013	1120	32000 BLK PACIFICA DR	UNLOCKED SLIDING DOOR	WHITE GOLD RING, CELLPHONE IPHONE4, \$200	1 SUSPECT ARRESTED
<b>ARRESTS: DUI/MANSLAUGHTER-1, CRIMINAL CONSPIRACY/RECEIVING STOLEN PROPERTY-1</b>								

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES OCCURRED DURING THIS TIME.								
ARRESTS:								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES OCCURRED DURING THIS TIME.								
ARRESTS: SUSPENDED LICENSE-2								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT	13-00161	1750	1/13/2013	1800	1300 BLK W 7TH ST	N/A	3 WALKIE TALKIES, PURSE, CDL, APPLE IPAD, IPHONE 5 CELL	SUSPECT 1 ARRESTED. SUSPECT 2/MW/20's
BURGLARY (BUSINESS)	13-00165	1750	1/14/2013	0120	1200 BLK W 6TH ST	FRONT WINDOW SHATTERED	MEDICINE OXYCONTIN, 10 COUGH SYRUPS	SUSPECT 1/M/509-510/170-180lbs, SUSPECT 2/MB or MH/509-510/170-180lbs
ARRESTS: GRAND THEFT-1								

**WESTFIELD:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES OCCURRED DURING THIS TIME.								
NO ARRESTS DURING THIS TIME								



Council members FYI

2929 182nd Street  
Redondo Beach, CA 90278-3922

City of Rancho Palos Verdes

Tel: 310.605.4194  
Fax: 310.214.4676  
mlow@semprautilities.com

JAN 16 2013

City Manager's Office

January 11, 2013

Ms. Carolyn Lehr  
City Manager  
City of Rancho Palos Verdes  
30940 Hawthorne Blvd.  
Rancho Palos Verdes, CA 90275

Re: Request for advanced notice of Council meetings considering new or increased fees and/or service charges

Dear Ms. Lehr,

Happy New Year! It's that time of year where I am requesting, on behalf of Southern California Gas Company, prior notification for any new or increased fees or service charges being considered at City Council meetings. Pursuant to section 66016 of the Government Code, written notice is requested of all public meetings convened by the City of Rancho Palos Verdes to consider new or increased fees or service charges. Section 66016 requires that such notice include the time and place of the meeting, a general explanation of the matter to be considered, and a statement that the data required by section 66016 is available. The law also requires that such notice shall be mailed at least 14 days prior to the meeting to any interested party who files a written request for mailed notice of the meeting.

Please provide all requested notices by mail or email to:

**Marcella Low**  
**Public Affairs Manager**  
**SoCalGas**  
**2929 182<sup>nd</sup> Street**  
**Redondo Beach, CA 90640-2598**  
**(310) 605-4194**  
**mlow@semprautilities.com**

Thank you for your help.

Sincerely,

Marcella Low  
Public Affairs Manager