

MEMORANDUM



RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL  
FROM: CITY MANAGER *CA (CB)*  
DATE: FEBRUARY 13, 2013  
SUBJECT: ADMINISTRATIVE REPORT NO. 13-06

I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)

- CITY MANAGER – No report this week
- FINANCE & IT – Page 5
  - Comprehensive Annual Financial Report (CAFR)
  - Board of Equalization Inspections
  - Congress to Reintroduce Bills to Control LA Helicopters
  - IT Upgrade Status
- PUBLIC WORKS – PAGE 11
  - PVIC & Sub-Region One Bluff Top Erosion Control Project
  - Construction Update – Residential Streets Improvement Project
  - PVDS/Terranea Bus Shelters
  - San Ramon Project
- COMMUNITY DEVELOPMENT – PAGE 15
  - Planning Commission Agenda
  - Applications of Note
- RECREATION & PARKS – PAGE 21
  - Park Events

II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)

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- B. Channel 33 Programming Schedule – PAGE 27
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- E. Miscellaneous – PAGE 31

# February 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2  <i>10:00 am—TSC PVDE Workshop @ PVIC</i>
3	4  <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Campbell)</i>	5  <i>7:00 pm—City Council Meeting @ Hesse Park—</i>	6  <i>1:00 pm—3:00 pm Oversight Board Meeting—Community Room</i>	7	8	9
10	11	12  <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	13	14  <i>8:00 am—Regional Law Enforcement Committee @ RH City Hall</i>	15	16
17	18  <i>City Hall Clean Up Day (President's Day)</i>  <i>6:00 pm—9:00 pm—Solid Waste Sub-Committee Meeting—Community Room (Campbell/Duhovic)</i>	19  <i>7:00 pm—City Council Meeting @ Hesse Park</i>	20  <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i>  <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	21  <i>7:00 pm—EPC Meeting—Community Room</i>	22  <i>9:00 am—3:00 pm—SBCCOG 14th General Assembly @ Juanita Milender-McDonald Community Center, Carson, CA</i>	23
24	25  <i>7:00 pm—Traffic Safety Meeting @ City Hall Community Room</i>	26  <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	27	28		

# March 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 <i>10: am—4:00 pm—Whale of a Day @ PVIC</i>
6	4 <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Knight)</i>	5 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	6	7	8	9
10	11	12 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	13 <i>7:00 pm—TSC PVDE Workshop @ The Commons Room @ Marymount College</i>	14 <i>7:00 pm—Vector Control Board Meeting - Culver City (Brooks)</i>	15	16
17	18	19 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	20 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	21 <i>7:00 pm—EPC Meeting—Community Room</i>	22	23
24	25 <i>7:00 pm—Traffic Safety Meeting—Community Room</i>	26 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	27	28	29	30
31						

# April 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<p><i>1</i></p> <p><i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Misetich)</i></p>	<p><i>2</i></p> <p><i>7:00 pm—City Council Meeting @ Hesse Park</i></p>	<p><i>3</i></p>	<p><i>4</i></p>	<p><i>5</i></p>	<p><i>6</i></p> <p><i>9:30 am—11:00 am—Composting Workshop @ Hesse Park</i></p>
<p><i>7</i></p>	<p><i>8</i></p>	<p><i>9</i></p> <p><i>7:00 pm—Planning Commission Meeting @ Hesse Park</i></p>	<p><i>10</i></p>	<p><i>11</i></p>	<p><i>12</i></p>	<p><i>13</i></p>
<p><i>14</i></p>	<p><i>15</i></p>	<p><i>16</i></p> <p><i>7:00 pm—City Council Meeting @ Hesse Park</i></p>	<p><i>17</i></p> <p><i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i></p> <p><i>1:30 pm—Sanitation District Meeting (Brooks)</i></p>	<p><i>18</i></p> <p><i>7:00 pm—EPC Meeting—Community Room</i></p>	<p><i>19</i></p>	<p><i>20</i></p> <p><i>9:00—12:00—RPV E-Waste Shredding Event @ City Hall</i></p>
<p><i>21</i></p>	<p><i>22</i></p> <p><i>7:00 pm—Traffic Safety Commission @ Community Room</i></p>	<p><i>23</i></p> <p><i>7:00 pm—Planning Commission Meeting @ Hesse Park</i></p>	<p><i>24</i></p>	<p><i>25</i></p>	<p><i>26</i></p>	<p><i>27</i></p>
<p><i>28</i></p>	<p><i>29</i></p>	<p><i>30</i></p>				

# MEMORANDUM



# RANCHO PALOS VERDES



**TO:** CAROLYN LEHR, CITY MANAGER

**FROM:** DENNIS McLEAN, DIRECTOR OF FINANCE AND INFORMATION TECHNOLOGY

**DATE:** FEBRUARY 13, 2013

**SUBJECT:** WEEKLY ADMINISTRATIVE REPORT

## **COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

The City has issued its June 30, 2012 Comprehensive Annual Financial Report (CAFR), which is available electronically on the Finance & Information Technology page of the City's website. Staff expects to present the CAFR to the City Council at its March 5<sup>th</sup> meeting. Once again the City received a clean audit opinion and no management letter comments. The General Fund had a positive variance of about \$1.1 million primarily due to expenditure savings. The results of the fiscal year will be discussed in greater detail in the Staff Report to accompany the CAFR on March 5<sup>th</sup>. If you have questions about the CAFR, please contact either me or Kathryn.

## **BOARD OF EQUALIZATION INSPECTIONS**

At the end of January, the State Board of Equalization (BOE) informed the City that they were going to begin their Statewide Compliance & Outreach Program (SCOP) to identify and register active businesses without a seller's permit throughout the State. The program includes door to door canvassing of non-residential businesses, including those in Rancho Palos Verdes. Along with ensuring permitting compliance, the purpose of the SCOP program is to monitor the ongoing compliance of newly registered businesses, reduce the number of businesses operating without a seller's permit and enhance the awareness of businesses on the consequences of tax evasion. If the SCOP specialist finds that business is reporting its taxes incorrectly, they will advise the business to file amended returns, or if the business has overpaid on taxes, the SCOP specialist will advise them to file a claim for refund. SCOP specialists will report the findings to both the State and the cities, including RPV. Home-based businesses will be reviewed through phone contact and on-line avenues.

Upon completion of the inspections, the BOE will provide the City with a listing of the businesses that do not have a valid City business license at the time of inspection. The City is not financially responsible for any portion of this program, but will derive the benefits of having State workers verify that every business within the City has a valid City Business License. Upon receipt of the listing, Staff will send letters and Business License Tax applications to businesses reported as unlicensed by BOE.

For more information about the SCOP program, please visit the website listed below:

[http://www.boe.ca.gov/news/pdf/SCOP\\_Fact\\_Sheet.pdf](http://www.boe.ca.gov/news/pdf/SCOP_Fact_Sheet.pdf)

## **FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT WEEKLY REPORT**

February 13, 2013

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### **CONGRESS REINTRODUCE BILLS TO CONTROL LA COUNTY HELICOPTERS**

U.S. Representatives Adam Schiff, Henry Waxman and Brad Sherman and California's two U.S. Senators Barbara Boxer and Dianne Feinstein, reintroduced legislation to control helicopter noise in Los Angeles on February 4, 2013. This companion pieces of legislation, known as the Los Angeles Residential Helicopter Noise Relief Act (House-HR 456 and Senate S.208), are closely modeled on bills previously introduced in the House and Senate in 2011. The original sponsor of the bills introduced in 2011, U.S. Representative Howard Berman, lost his bid for re-election last year and the twin bills stalled at the Committee level. The original legislation was introduced in response to complaints about intrusive media, touring and paparazzi helicopters, especially during the first "Carmeggedon" in July 2011.

HR 456 and S. 208 would require the Federal Aviation Administration (FAA) to exercise its authority to set guidelines on flight paths and minimum altitudes for helicopter operators throughout Los Angeles County within twelve months of being signed into law. The bills would exempt first responders and military aircraft from any guidelines. Senator Boxer said that, "This legislation will ensure that the FAA sets reasonable guidelines that allow helicopters to continue to operate above Los Angeles while protecting residents from excessive noise associated with low-altitude flights." Rep. Waxman stated that, "If the FAA won't act, Congress must."

At Rep. Schiff and Sen. Feinstein's urging, the FAA formed a working group to solicit input on this issue from communities and stakeholders in Los Angeles County. City staff attended a meeting conducted by the FAA and co-hosted by Rep. Berman on August 6, 2012 in Sherman Oaks, which was attended by hundreds of residents voicing their frustration. FAA personnel informed City staff that they anticipate completing a report on this issue within a year, which will document the identified concerns, potential solutions and will include recommendations on next steps.

The City's airspace consultant, Tom Kamman of Williams Aviation Consultants, has opined that although crafting practical and enforceable regulations will be a challenge for the FAA and the aviation community, a Helicopter Act could have the potential to reduce helicopter-based noise disturbances for residents in Rancho Palos Verdes and throughout Los Angeles County. However, Mr. Kamman also expressed that regulation of such guidelines would be difficult at best.

The City Council voted unanimously at its December 20, 2011 meeting to authorize a draft letter of support for the original Helicopter Relief Bill (HR 2677). Subsequently, a letter of support for the Senate companion bill (S. 2019) was also signed by Mayor Missetich on January 31, 2012.

Staff has a positive working relationship with officials at the FAA and will continue to monitor this important community issue and will update the City Council on any further developments. Council members should contact Matt Waters at 310-544-5218 if they have

# FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT WEEKLY REPORT

February 13, 2013

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any questions, wish to have this issue placed on a future City Council agenda or if they would like to send letters of support for HR 456 or S. 208. A February 4<sup>th</sup> Daily Breeze article and February 8<sup>th</sup> commentary by Senators Boxer and Feinstein are attached.

## IT UPGRADE - STATUS UPDATE

PVNET and City Staff have continued the implementation of the IT upgrade throughout the organization. Staff offers a summary update below.

<b>Task</b>	<b>Update</b>
Migration from the Cisco voice messaging system to Microsoft Exchange and Lync unified communication system	Staff, its IT advisors and PVNET have been continuing the review and design department scenarios for voice call handling and messaging using Microsoft (MS) Lync. The new Aastra phone handsets or headsets (with unified communication functionality) will be will be phased by department so as to mitigate any potential issues that arise with implementation. Approximately ½ of the phase in will be completed at the end of this week. It is expected that the migration to Lync voice and unified communication will be completed at the end of February. However, transfer of the call handling and voice messaging from the existing Cisco server equipment to the MS Lync server will begin in early March with about a 30 day timeline to completion.
Replacement of desktop computers	City Staff and PVNET has been working with Dell over the last month in developing a user software pre-installation configuration for the new city desktop computers. As you may recall, the delivery of Dell computers was been deferred due to Dell's year end production demands. Staff was advised that the desktop computers went into production today and expects them to be delivered in several weeks. The desktop computers are expected to be installed during the month of March. Once installed, the centralized desktop management system will be configured on the virtual server, one of the most time intensive processes for the IT Upgrade.
Migration to Microsoft Office 2010	Initially, staff intended on coupling the rollout of the new Dell desktop computers with the introduction of Microsoft Office 2010 to city employees. Due to the delay in receiving the computers (described above), Microsoft Office 2010 was installed during mid-December on existing computers so as to take advantage of training opportunities during the month of

**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT WEEKLY REPORT**

February 13, 2013

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	December. On-site training was provided to staff by Tim Owens who is an accomplished Microsoft Office trainer in the South Bay area. Staff training regarding the unified communication features of MS Office and Lync has begun.
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Staff recently met with NexLevel to discuss the Implementation Plan approved by the City Council in late 2012 that resulted from the Information Technology Service Delivery Assessment Report (the "Assessment Report"). Staff has asked NexLevel to develop a broad overview of a proposed scope of services to assist the City with facilitating the Implementation Plan. NexLevel has also agreed to assist the City with a revision of the job description for the vacant IT Senior IT Technician (to an IT Project Manager). With the revised job description, Staff will begin the recruitment process as recently directed by the City Council.

# Time to regulate buzzing copters of L.A. County

By Dianne Feinstein, Barbara Boxer and Adam Schiff

**T**HOUSANDS of Los Angeles County residents suffer intrusive and disruptive low-flying helicopter traffic above their homes every day. Helicopters are used to cover news events, patrol traffic-clogged freeways, provide sightseeing tours and move our first responders around the region.

Unfortunately, for Angelenos living in and around the neighborhoods frequented by these helicopters, the noise can be deafening.

This is particularly true when helicopters hover directly over residential neighborhoods for extended periods of times when reporting events or transporting tourists. The unique terrain of canyons and valleys also has the effect of concentrating the high decibel-level noise from low-flying helicopters, interrupting daily life for many local residents by drowning out conversations and disrupting sleep cycles.

Even worse, helicopters operating in this complex and tight airspace occasionally crash. In 1995, a helicopter flying low to avoid dense fog on a flight between Burbank and the Transamerica Building struck high-voltage wires and fell onto the Hollywood Freeway.

The helicopter pilot and a passenger were killed, and two others were injured. During rescue efforts, the freeway had to be closed for at least a mile with firefighters using flame retardant on spilled fuel.

For years, community groups have tried to work with the helicopter industry, operators and news agencies to address these dangers and disturbances through voluntary measures, such as the "Fly Neighborly" program. But these voluntary measures have proven ineffective and helicopters continue to disturb residents across Los Angeles.

Action must be taken to improve the quality of life and ensure the safety of residents. That is why last spring we wrote to U.S. Department of Transportation Secretary Ray LaHood urging the formation of a working group at the Federal Aviation Administration to

solicit input from local communities and stakeholders on helicopter noise and safety issues across Los Angeles County.

That FAA working group has now been formed. As part of that process, the FAA hosted a series of public meetings that drew hundreds of residents to share their stories about how helicopters rattled windows on their homes or caused numbing vibrations, and to express their concerns that low-flying helicopters in residential communities endangered the safety of their families.

These meetings resulted in a call to action that we hope will be reflected in a report the FAA is scheduled to release in May that will evaluate a full set of voluntary and regulatory options to reduce helicopter noise and address safety issues in Los Angeles. This report should serve as an opportunity to explore how helicopters can be regulated in a way that provides relief to residents while also meeting the needs of first responders, media and others who rely on helicopters for their livelihoods.

We believe the FAA should use this input to craft sensible and workable regulations. That's why we reintroduced the Los Angeles Residential Helicopter Noise Relief Act this week, which would require the FAA to issue regulations for helicopter operations in Los Angeles County.

The regulations would establish flight-path and altitude restrictions to reduce helicopter noise pollution in residential areas and increase the safety of operating helicopters in the complex Los Angeles County airspace.

Exemptions would be provided for emergency, law enforcement and military purposes.

Similar regulations have been put in place in the New York region, and it is time to do so in Los Angeles as well. Our legislation will help ensure that we can maintain the high quality of life that has prompted millions of Americans to make Los Angeles their home.

Dianne Feinstein and Barbara Boxer are both senators representing California. Adam Schiff is a representative of California's 28th Congressional District.

2-8-13

Daily Breeze  
Article

Most Views



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1. Lomita woman's death being investigated by Torrance detectives
2. Man guilty of killing businessman who laughed at him when pastrami fell out of his sandwich
3. Manhattan Beach athletic coaches get support after firing, disciplinary action
4. Audio: Police appear to give orders to burn down cabin with Christopher Dorner believed to be inside
5. Christopher Dorner's driver's license found with charred remains in burned-out cabin
6. Papal candidates are off and running, unofficially
7. Redondo Beach man, shot at by police in Christopher Dorner manhunt, calls Torrance officers 'reckless'
8. COLLEGE FOOTBALL: Oregon State O-line coach turns down USC offer
9. Why do foreign-born San Pedro High ESL students become fluent more quickly than native-born English learners? Christopher
10. Christopher

## Elected officials introduce bill to quiet helicopter noise in Los Angeles neighborhoods

By Dana Bartholomew, Staff Writer  
 Posted: 02/04/2013 01:35:34 PM PST  
 Updated: 02/04/2013 06:45:56 PM PST

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Legislation to quell commercial helicopter noise across Los Angeles crashed and burned last fall when author Rep. Howard Berman lost his seat in Congress.

But the phoenix rose again Monday with a new bill aimed to relieve Angelenos from their helicopter headaches.

"The residents in these areas deserve peace and quiet," said Rep. Adam Schiff, co-author of the second bill, in a statement. "If the FAA won't act, Congress must pass this legislation to give residents the relief they need."

The new bill, sponsored by Sens. Dianne Feinstein and Barbara Boxer, D-Calif., would require the Federal Aviation Administration to regulate local noise caused by low-flying commercial choppers.

The Los Angeles Residential Helicopter Noise Relief Act, would regulate the flight paths and minimum altitudes for nonemergency helicopters across L.A. County.

This include the sometimes disruptive news, celebrity tour and paparazzi whirlybirds that can hover over homes in the Hollywood Hills and beyond.

Unlike the Berman bill, the new legislation requires any FAA regulation to increase safety and minimize scheduled commercial aircraft delays.

It also requires the federal agency to craft its regulations with input from communities and helicopter operators.

Emergency responders such as police, fire and military helicopters would be exempt.

"L.A. County residents suffer from high levels of disruptive, low-flying helicopter

traffic over their neighborhoods," Feinstein said. "This bill would address that problem."

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Helicopter noise has shared the L.A. backdrop for decades. But it was during the so-called Carmageddon closure of the 405 Freeway in July 2011 that irritation hit its zenith.

With the hush of the freeway came a rush of media, paparazzi and touring choppers - and a crush of complaints to Berman's office.

Officials say celebrities have been followed. Crime scenes have been swarmed. The Rose Bowl has been overrun. And the Hollywood Bowl has been buzzed during concerts.

Last fall, hundreds of residents turned out for an FAA helicopter noise hearing in Sherman Oaks to say they were up to their ears in helicopter rotor

noise. They complained the FAA hasn't done enough to subdue the racket.

The FAA, which regulates the skies overhead, is expected to release a report in May on recommended ways to



NEW BRANCHES IN SOUTH BAY.

FIND ONE NEARBY.

Learn more



http://www.dailybreeze.com/news/ci\_22517066/elected-officials-introduce-bill-quiet-helicopter-noise-los... 2/13/2013

Elected officials introduce bill to quiet helicopter noise in Los Angeles neighborhoods - The Daily Breeze Page 2 of 3

Dorner: A look at the man behind the mayhem

quiet the them. The new helicopter noise bill was joined by Los Angeles Congressmen Henry Waxman and Brad Sherman. If passed, it would require the FAA to set flight paths and minimum altitudes within a year.

"I hear complaints about helicopter noise from ... Malibu to Brentwood to Benedict Canyon," said Waxman, who represents the 33rd District. "FAA regulation of the thunderous helicopter traffic over L.A. is long overdue.

"And if the FAA won't act, Congress must."

[dana.bartholomew@dailynews.com](mailto:dana.bartholomew@dailynews.com)

January 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

More News



MEMORANDUM

# RANCHO PALOS VERDES

TO: CAROLYN LEHR, CITY MANAGER  
FROM: LES M. JONES II, INTERIM DIRECTOR OF PUBLIC WORKS  
DATE: FEBRUARY 13, 2013  
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

## PVIC AND SUB-REGION ONE BLUFF TOP EROSION CONTROL PROJECT

Work for the bluff top erosion control project at PVIC and Sub-Region One started the week of February 11<sup>th</sup> and is expected to be completed in March 2013. The project includes installation of Geotextile Fabric and Gabion Baskets behind the existing fence toward the bluff top. This project will prevent erosion at locations of concern.

Trails will remain open during construction, with minimal inconvenience to trail users. Work has been coordinated with the Palos Verdes Peninsula Land Conservancy (PVPLC).

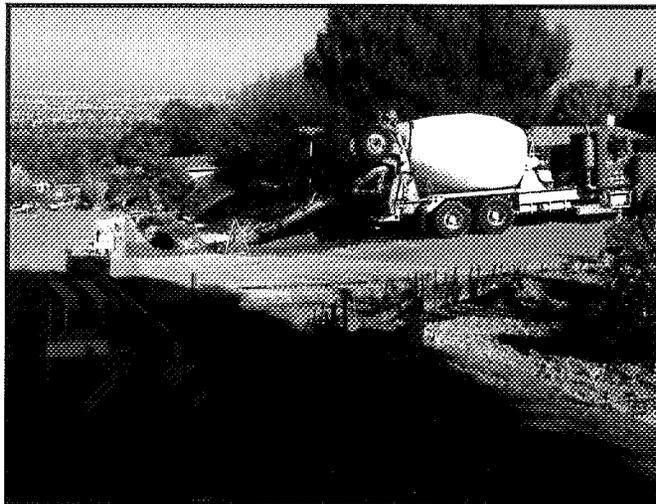
If you have any questions please contact Bindu Vaish, Public Works Department Associate Engineer, at 310-544-5252, or e-mail [binduv@rpv.com](mailto:binduv@rpv.com).



## **CONSTRUCTION UPDATE ON PHASE I OF THE FY11-12 RESIDENTIAL STREETS IMPROVEMENT PROJECT, AREAS 3 AND 5**

Construction work has begun on Browndeer, Littlewood, Larchbluff, Elmbridge, Lone Valley, and Elkridge, repairing sidewalk, curb and gutter, and ADA-accessible curb ramps. The Public Works Department appreciates the continued patience and cooperation of the community with any inconveniences experienced during the construction period. Project status updates can be obtained by visiting the project website at:

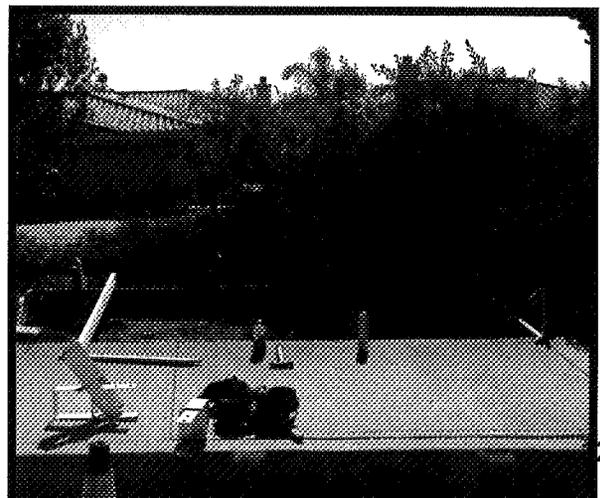
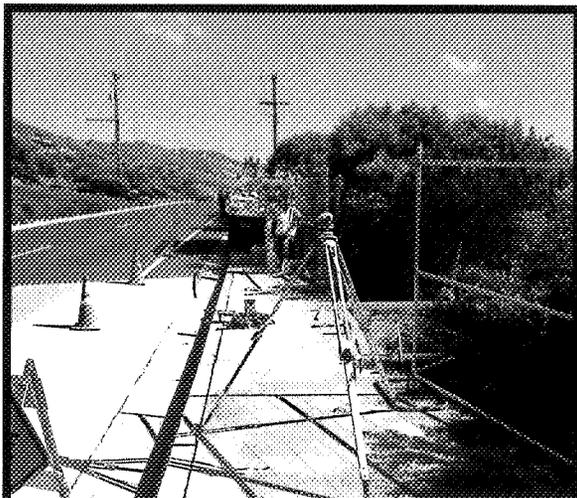
<http://palosverdes.com/rpv/publicworks/Residential-Streets-Improvement-Areas-3-5/index.cfm> or by calling the Public Works Department at 310-544-5252.



**Repair of Curb and Gutter at the Intersection of Elmbridge Dr. at Browndeer Ln.**

## **PALOS VERDES DRIVE SOUTH/TERRANEA BUS SHELTERS**

Simich Construction has begun work on the Palos Verdes Drive South Bus Shelters at Terranea Way. The improvements include a new bus shelter, concrete pad and bus bench. The bus shelter will be positioned such that ADA compliance will be adhered to and adequate clearances for the upcoming Coastal Trail and Salvation Army trail are provided for. The shelter on the south side of Palos Verdes Drive South will be constructed first, as this location has minimal constraints. The shelter on the north side of Palos Verdes Drive South will be constructed in a few weeks due to the need to grade into the slope to properly place the shelter and maintain adequate clearances.



## SAN RAMON CANYON STORM DRAIN PROJECT

Friday, January 25, 2013 Staff opened five bids which were submitted by contractors for the San Ramon Storm Drain Project. Bids have been analyzed and staff is ready to bring forward a recommendation to award a contract to the lowest responsive and responsible bidder along with the other contracts necessary to begin construction. However, State Grant funding requires an approved Labor Compliance Program be in place prior to awarding a construction contract when Proposition 84 funds are used. The grant RPV received for this project is funded through Prop 1E, which is a part of Prop 84. Accordingly, an approved Labor Compliance Program is required.

Staff is currently awaiting approval of its Labor Compliance Program which will be issued through the Department of Industrial Relations. Approval is anticipated by March 9, 2013. Not unlike the Army Corps permit which delayed advertising the project for several months; this is causing another delay to this important project. Following is a historical summary of required and major milestone associated with this project and a pocket schedule of items anticipated prior to construction:

MILESTONES	
May 2012	Department of Fish and Game Permit received.
June 2012	Project Design Complete.
July 2012	Regional Quality Control Board Permit received.
November 2012	Contractor prequalification packet released.
December 2012	Army Corps Permit received.
December 2012	Project advertised, Plans and Specifications released to contractors
January 9, 2013	Labor Compliance Program submitted to Department of Industrial Relations
January 25, 2013	Contractor's bids opened.
PLANNED SCHEDULE	
March 11, 2013	Approval of Labor Compliance Program.
<b>March 19, 2013</b>	<b>City Council award San Ramon Contracts.</b>
March 20, 2013	Contractor and Consultants notified of contract awards. Submittals required through the contract are requested.
April 10, 2013	Contract documents required to execute the contract due to City.
April 15, 2013	Staff to verify submittals and process contract for Mayor's signature.

April 16, 2013	Construction contract executed.
April 17, 2013	Pre-construction conference.
May 1, 2013	Construction schedule and submittals approved.
<b>May 1, 2013</b>	<b>Notice to Proceed issued.</b>
April 23, 2014	Last construction working day (250 working days allowed)

The schedule of events presented above allows for all requirements of the construction contract. However, it is important to note that the working time allowed for the construction contract includes delivery time for construction materials and does not include time which may be needed for unusual weather conditions. If weather events create unsafe working conditions construction activities may be extended. Conversely, if all the estimated material delivery time is not required, and materials are received early, construction activities may be accelerated.



CITY OF RANCHO PALOS VERDES

**TO:** Carolyn Lehr, City Manager  
**FROM:** Joel Rojas, Community Development Director *ARJ for J.R.*  
**DATE:** February 13, 2013  
**SUBJECT:** Weekly Administrative Report

**Planning Commission Follow-Up Agenda and Approved Minutes**

Attached is the follow-up agenda for the Planning Commission meeting on February 12, 2013. Also attached, under separate cover, are the approved minutes for the Planning Commission meetings on January 8, 2013 and January 22, 2013.

**Planning Commission Pre-Agenda**

Attached is the pre-agenda for the Planning Commission meeting on February 26, 2013.

**Applications of Note**

Attached is a table with a summary of the applications of note that were submitted to the department between Wednesday, February 6<sup>th</sup> and Tuesday February 12<sup>th</sup>, 2013.

**Attachments**

- PC Follow-up Agenda for February 12, 2013
- PC Pre-Agenda for February 26, 2013
- PC approved minutes for January 8, 2013 (under separate cover)
- PC approved minutes for January 22, 2013 (under separate cover)
- Applications of Note



## FOLLOW-UP AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, FEBRUARY 12, 2013  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

**REGULAR MEETING  
7:00 P.M.**

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### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

**NEXT P.C. RESOLUTION NO. 2013-04**

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**CALL TO ORDER: 7:10 pm**

**FLAG SALUTE: COMMISSIONER TOMBLIN**

**ROLL CALL: COMMISSIONERS LEWIS, LEON, TOMBLIN, GERSTNER, VICE CHAIRMAN EMENHISER & CHAIRMAN TETREAU. COMMISSIONER NELSON EXCUSED ABSENT.**

**APPROVAL OF AGENDA: APPROVED AS PRESENTED**

**COMMUNICATIONS:**

**City Council Items: NONE**

**Staff: ASSOCIATE PLANNER MIKHAIL DISTRIBUTED FOUR (4) LETTERS OF LATE CORRESPONDENCE, TWO (2) RELATED TO ITEM #1; TWO (2) LETTERS OF LATE CORRESPONDENCE RELATED TO ITEM # 3.**

**Commission: NONE**

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): **NONE**

CONSENT CALENDAR: **NONE**

CONTINUED PUBLIC HEARINGS: **NONE**

PUBLIC HEARINGS:

1. HEIGHT VARIATION, GRADING PERMIT & SITE PLAN REVIEW (CASE NO. ZON2011-00281): 5448 BAYRIDGE - KOCH (LM)

Request: A request to demolish a 412 square foot detached garage, and construct a new 590 square foot first floor addition, 970 square foot second floor addition and a new 370 square foot attached garage. The overall height of the residence will be 24'-9", as measured from the lowest finished grade adjacent to the foundation of the structure to the highest ridgeline, and 22'-5 5/8", as measured from the highest existing grade covered by the structure to the top of the highest ridgeline. The project also includes 49.5 cubic yards of grading for the construction of a new 3'-6" tall retaining wall along a portion of the west side property line, a 3'-6" – 4'-0" tall retaining wall along the west side of the driveway, and a 5'-8" – 6'-9" tall upslope retaining wall in the rear yard.

**ACTION: ADOPTED P.C. RESOLUTION NO. 2013-04, THEREBY CONDITIONALLY APPROVING THE HEIGHT VARIATION, GRADING PERMIT AND SITE PLAN REVIEW FOR 5448 BAYRIDGE ROAD (Case No. ZON2011-00281) (5-0) WITH COMMISSIONER GERSTNER RECUSED AND COMMISSIONER NELSON ABSENT.**

2. CONDITIONAL USE PERMIT REVISION (CASE NO. 2012-00307): 5837 CREST ROAD (AH)

Request: Allow Sprint PCS to modify an existing cellular antenna monopole by removing four existing 4.5 feet tall panel antennas and replacing them with three new 6 feet tall panel antennas in the same location, installing three new RRH units below said new panel antennas, replacing two ground equipment cabinets and installing one new junction box on the ground within the current lease area.

**ACTION: ADOPTED P.C. RESOLUTION NO. 2013-05, THEREBY CONDITIONALLY APPROVING A CONDITIONAL USE PERMIT REVISION (Case No. ZON2012-00307 (5-0) WITH COMMISSIONER EMENHISER RECUSED AND COMMISSIONER NELSON ABSENT.**

3. GENERAL PLAN UPDATE – REVIEW PROPOSED CHANGES TO THE EXISTING LAND USE MAP PERTAINING THE LADERA LINDA COMMUNITY CENTER SITE AND THE GATEWAY PARK SITE: City (GP/SK)

**ACTION: MOVED TO CONTINUE TO DATE UNCERTAIN (6-0) WITH COMMISSIONER NELSON ABSENT.**

CONTINUED BUSINESS: **NONE**

NEW BUSINESS: **NONE**

APPROVAL OF MINUTES:

4. MINUTES OF JANUARY 8, 2013

**ACTION: APPROVED AS PRESENTED (6-0) WITH COMMISSIONER NELSON ABSENT.**

5. MINUTES OF JANUARY 22, 2013

**ACTION: APPROVED AS PRESENTED (6-0) WITH COMMISSIONER NELSON ABSENT.**

ITEMS TO BE PLACED ON FUTURE AGENDAS:

6. PRE-AGENDA FOR THE MEETING ON FEBRUARY 26, 2013.

ADJOURNMENT: **7:55 PM**

The next meeting is scheduled for February 26, 2013, 7:00 P.M. at Hesse Park.

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**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.

2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.

3. You can also view the agenda and staff reports at the City's website [www.palosverdes.com/RPV](http://www.palosverdes.com/RPV).

4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.

**PLANNING COMMISSION**  
**PRE-AGENDA**  
**TUESDAY, FEBRUARY 26, 2013**

**CONSENT CALENDAR:**

NONE

**CONTINUED BUSINESS:**

NONE

**PUBLIC HEARINGS:**

1. HEIGHT VARIATION, GRADING PERMIT, EXTREME SLOPE PERMIT & SITE PLAN REVIEW (CASE NO. ZON2012-00172): 5345 BAYRIDGE - CHANG (LM)

Request: A request to demolish the existing residence and construct a new 4,740 square foot two-story home (4,345 square foot residence with 395 square foot garage). The overall height of the residence will be 22'-5", as measured from the lowest finished grade adjacent to the foundation of the structure (elev. 95.0') to the highest ridgeline (elev. 117.4'), and 18'-9", as measured from the highest existing grade covered by the structure (elev. 98.65') to the top of the highest ridgeline. The project also includes 401 cubic yards of grading (cut) for the construction of the new residence and two 42" tall retaining walls on both sides of the property.

2. HEIGHT VARIATION: 30687 GANADO DRIVE - CALLANAN (AH)

Request: A request to construct a 282 square foot second story addition to the existing two-story residence. The overall height of the residence will be 23'-0" to match the existing ridgeline. The addition will be located at the front of the residence, a portion of which will extend over the existing garage.

3. GENERAL PLAN UPDATE – HAZARD AREAS: City/Citywide (GP/AH)

Request: A request of the Commission to confirm its new direction to Staff of only moving forward with changes to the "Hazard" land use designation that would see a reduction or removal of the "Hazard" land use designation from residential properties.

**NEW BUSINESS:**

NONE

\*Please note that that the actual Agenda may well expand, or possibly contract, based upon conditions (such as Continuances of public hearings, Withdrawals, etc.) prior to this meeting.

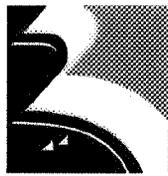
Date prepared: Wednesday, February, 13, 2013



## Applications of Note as of February 13, 2013

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>ZON2013-00059</b>	COONING, CRAIG R & SUSAN W	1 VIA CIEGA	This approval is for a 498 square foot addition.	2/8/2013
<i>Site Plan Review</i> <i>Neighborhood Compatibility Analysis</i> <i>Foliage Analysis</i>				

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## MEMORANDUM

**TO:** CAROLYN LEHR, CITY MANAGER  
**FROM:** CAROLYNN PETRU, DEPUTY CITY MANAGER / INTERIM DIRECTOR,   
RECREATION AND PARKS  
**DATE:** FEBRUARY 13, 2013  
**SUBJECT:** ADMINISTRATIVE REPORT

### Fred Hesse Jr. Community Park

#### Little Critter Afternoon Tales

On Wednesday afternoon, February 13<sup>th</sup>, parents and children met indoors for an hour of story time fun with one of the Peninsula Library librarians. They enjoyed songs, stories, and crafts in this relaxed and interactive program offered by the City and the Palos Verdes Library District.

#### Recreation Class Rentals (February 11<sup>th</sup> – February 17<sup>th</sup>)

- Infant & Parent Music Class (Fireside Room): Monday
- Duplicate Bridge Classes (Activity Room): Monday, Friday
- Aerobic Dance Lite Classes (Multipurpose Room, Activity Room): Monday, Wednesday
- Kuk Sool Martial Arts Classes (Fireside Room): Monday, Wednesday
- Suika Preschool Classes (Activity Room, Fireside Room): Monday, Wednesday, Friday
- Bones for Life Class (Multipurpose Room): Tuesday
- Mommy & Me Classes (Activity Room): Tuesday, Thursday
- Suika Mommy & Me Class (Fireside Room): Friday
- Tai Chi Chuan Class (Multipurpose Room): Saturday
- Basics of Fine Arts Class (Activity Room): Saturday
- Palos Verdes Strings Group Music Classes (Activity Room): Sunday

#### Community Groups/Private Rentals/City Programs (February 11<sup>th</sup> – February 17<sup>th</sup>)

- RPV Homeowners Association Meeting (Multipurpose Room): Monday
- AARP-sponsored Driver Safety Class (Fireside Room): Tuesday, Thursday
- Peninsula Seniors Weekly Lecture (Fireside Room): Wednesday
- Palos Verdes Amateur Radio Club Meeting (Activity Room): Wednesday
- Seniors Bridge Club Meeting (Multipurpose Room): Thursday
- Silver Spur Little League Practice (Baseball Field): Friday
- Private Rental (Fireside Room): Saturday
- Local Non-profit Group Meeting (Fireside Room): Sunday

### Ladera Linda Community Center

#### Recreation Class Rentals (February 11<sup>th</sup> – February 17<sup>th</sup>)

- Adult Tap Dance Class (Multipurpose Room): Tuesday
- Mommy and Me Class (Room C): Wednesday
- Blue Train Tutoring Class (Room J): Saturday

## Community Groups/Private Rentals/City Programs (February 11<sup>th</sup> – February 17<sup>th</sup>)

- Las Candalistas Meeting (Multipurpose Room): Wednesday
- RPV Homeowners Association Meeting (Room J): Sunday

## Point Vicente Interpretive Center (PVIC)

### Los Serenos Docent Meetings and Lectures

On Monday afternoon, February 11<sup>th</sup>, staff attended the 4<sup>th</sup> Grade Program Committee meeting. Attendees discussed ways to improve the 4<sup>th</sup> and 6<sup>th</sup> Grade Programs.

On Wednesday morning, February 13<sup>th</sup>, members of the Exhibit Design Crew met and continued work on the museum exhibits; hanging the bear skin in the Cultural Room and labeling some of the new exhibits.

On Wednesday evening, February 13<sup>th</sup>, the Los Serenos docents will sponsor an evening lecture featuring world renowned photographer and environmental activist Colin Finlay, who grew up in Palos Verdes.

### Los Serenos Docent-led Tours/Hikes Report

On Monday morning, February 11<sup>th</sup>, fifty-seven 4<sup>th</sup> grade students from Lunada Bay Elementary School attended a docent-led tour at PVIC, learning about the history of the surrounding area as part of the 4<sup>th</sup> Grade Program.

On Tuesday morning, February 12<sup>th</sup>, an additional twenty-five students from Lunada Bay Elementary School visited PVIC to participate in the 4<sup>th</sup> Grade Program.

On Wednesday morning, February 13<sup>th</sup>, sixty-three 4<sup>th</sup> grade students from Cornerstone Elementary School attended a docent-led tour at PVIC as part of the 4<sup>th</sup> Grade Program.

### Los Serenos Junior Docent Training

On Saturday morning, February 16<sup>th</sup>, members of the Junior Docent class will learn about the cultural history of Palos Verdes, focusing on the original Native American inhabitants, the early days of ranching and farming, the history of the four Palos Verdes cities, and the story of Marineland. They will also learn about leading a museum tour at the Interpretive Center.

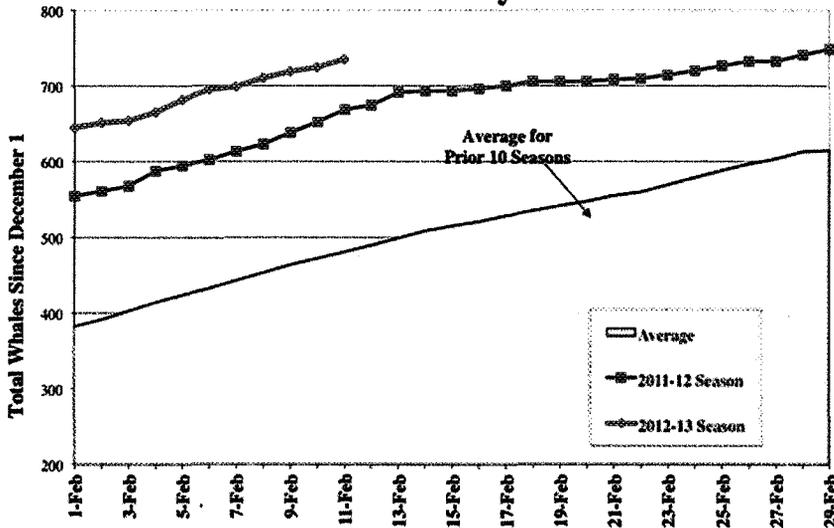
### American Cetacean Society/LA Whale Watch

Each year, on the back patio of the Interpretive Center, the ACS/Los Angeles Whale Watch group conducts a census of Pacific gray whales as they make their annual migration from the waters off of Alaska to Baja California and back. Below is information on how this season compares to prior seasons.

Season to Date  
Southbound -----712  
Northbound ----- 23  
Total ----- 735  
Cow/calves South - 21  
Cow/calves North -- 0

Season to Date in history (using 10 Years)  
Average Southbound ---- 459.5  
Maximum Southbound --- 627  
Least Southbound ----- 245  
  
Average C/c Southbound - 28.5  
Most C/c Southbound ----- 60  
Least C/c Southbound ---- 17

## How Does This Season Compare To Prior Seasons in February?



### Robert E. Ryan Community Park

Recreation Class Rentals (February 11<sup>th</sup> – February 17<sup>th</sup>)

- Super Soccer Stars Youth Classes (Grass Field): Tuesday

Community Groups/Private Rentals/City Programs (February 11<sup>th</sup> – February 17<sup>th</sup>)

- PVP Girls Softball League Practice (Baseball Field): Thursday, Friday

### REACH Program

On Monday evening, February 11<sup>th</sup>, REACH participants met at Hesse Park and prepared a hearty meal of tacos, followed by a Valentine-themed craft.

On Saturday, February 16<sup>th</sup>, REACH participants will walk in the footsteps of Indiana Jones as they embark on an archeological adventure at the Discovery Science Center in Santa Ana, followed by a late lunch at Johnny Rockets.

## TENTATIVE AGENDAS

**Note:** Time Estimates include 15 mins. for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 mins. for the last section (Future Agenda Items through Adjournment).

### March 5, 2013 - (Time Est. – 2 hr 55 mins)

6:00 p.m. – Interview Applicants for Chair of Finance Advisory Committee (FAC)

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Midyear Financial Review

**Public Hearings**

Crestridge Residential Project (60 mins)

**Regular Business**

Appointment of Chair of City Advisory Boards (20 mins)

Agreement for Enterprise Resource Planning System (15 mins)

Agricultural Use @ Upper Pt. Vicente Update (30 mins)

Review Payment Options for Recycling Rebate to Residential Rate Payers (20 mins)

### March 19, 2013 - (Time Est. – 3 hrs 30 mins)

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

License Agreement with Palos Verdes Shores Estates Mobile Park

Annual Report – General Plan

Annual Report – Housing Element

Approve the Purchase of Two Vehicles w/AQMD Funds for CDD

**Public Hearings**

**Regular Business**

Award Construction Contract for San Ramon Canyon Project (30 mins)  
Matrix Consulting Group - Citywide Management and Staffing Study (60 mins)  
Final PUMP Approval including Preserve Trails Plan Enforcement (90 mins)

**April 2, 2013 - (Time Est. – 1 hr 30 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Award Extension of Maintenance Contract for Street Sweeping  
Award Extension of Maintenance Contract for Tree Maintenance

**Public Hearings**

**Regular Business**

Options for Reinstating the Equestrian Committee (60 mins)

**April 16, 2013 - (Time Est. – 1 hr 10 mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Award of Contract for RPV California Coastal Trail Project  
Exten. of Fuel Modification Maintenance Contracts - LA Conserv. Corps & Fire Grazers Inc.

**Public Hearings**

**Regular Business**

Civic Center Master Plan Status Report (30 mins)  
Beacon Award Resolution (10 mins)

### **Future Agenda Items (Identified at Council Meetings)**

**June 19, 2012** - Planning Commission's review of the Annenberg project with the purpose of developing a Lessons Learned paper for the Council (Campbell) [Pending receipt of memorandum from Councilman.]

**July 3, 2012** - Proliferation of cell towers along roadways that blanket the City and impact views (Campbell) [Pending receipt of memorandum from Councilman.]

**August 21, 2012** – Fraud, Waste and Abuse Hotline (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

City Maintenance Yard – View, Location and Safety Issues (Campbell) [Pending receipt of memorandum from Councilman.]

**November 20, 2012** – Compensation Value Model for Senior Management (Misetich) [Pending receipt of memorandum from Councilman.]

**December 18, 2012** – Naming Opportunity for former Mayor/Councilman John McTaggart (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

**January 15, 2013** – Regulation of City Attorney Workload (Brooks) [Pending receipt of memorandum from Mayor.]

**February 5, 2013** – Invocation at the beginning of Council Meeting (Brooks) [Pending receipt of memorandum from Mayor.]

### **Future Agenda Items Agendized or Otherwise Being Addressed**



## RPVTV Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your inbox

Week of 02/18/13 - 02/24/13  
Monday through Sunday

6:00 AM - 6:30 AM	Sit and Be Fit - Low Impact Fitness	3:30 PM - 4:00 PM	Around the Peninsula: PV Juniors
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Peninsula Beat 18 - RPV and Flight Paths, Fire Safety & Bird Rescues
7:00 AM - 7:30 AM	Peninsula Beat 18 - RPV and Flight Paths, Fire Safety & Bird Rescues	4:30 PM - 5:00 PM	Around the Peninsula: Whale of a day March 2nd 2013 Promo
7:30 AM - 8:00 AM	Around the Peninsula: Whale of a day March 2nd 2013 Promo	5:00 PM - 5:30 PM	Sit and Be Fit - Low Impact Fitness
8:00 AM - 8:30 AM	One on One with John Clayton	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	Around the Peninsula: PV Juniors	6:00 PM - 6:30 PM	Peninsula Beat 18 - RPV and Flight Paths, Fire Safety & Bird Rescues
09:00 AM - 9:30 AM	RPV City Talk: Susan Brooks, RPV Update February 2013	6:30 PM - 7:00 PM	Around the Peninsula: Whale of a day March 2nd 2013 Promo
9:30 AM - 10:00 AM	RPV City Talk: Lomita Sheriff's Update with Captain Blaine Bolin	7:00 PM - 7:30 PM	Peninsula Seniors: Back from Combat, Charles Norm Stevens
10:00 AM - 10:30AM	Peninsula Beat 18 - RPV and Flight Paths, Fire Safety & Bird Rescues	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	Around the Peninsula: Whale of a day March 2nd 2013 Promo	8:00 PM - 8:30 PM	One on One with John Clayton
11:00 AM - 11:30 AM	RPV City Talk: Susan Brooks, RPV Update February 2013	8:30 PM - 9:00 PM	Around the Peninsula: PV Juniors
11:30 AM - 12:00 PM	Spotlight on our Schools with Walker Williams	9:00 PM - 9:30 PM	RPV City Talk: Susan Brooks, RPV Update February 2013
12:00 PM - 12:30 PM	Peninsula Seniors: Hot Wheels Design - Larry Wood	9:30 PM - 10:00 PM	Spotlight on our Schools with Walker Williams
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The City of Rancho Palos Verdes City Council Meeting from February 19th, 2013
1:00 PM - 1:30PM	RPV City Talk: Susan Brooks, RPV Update February 2013	10:30 PM - 11:00 PM	Peninsula Beat 18 - RPV and Flight Paths, Fire Safety & Bird Rescues
1:30 PM - 2:00 PM	RPV City Talk: Lomita Sheriff's Update with Captain Blaine Bolin	11:00 PM - 11:30 PM	Around the Peninsula: Whale of a day March 2nd 2013 Promo
2:00 PM - 2:30 PM	Peninsula Beat 18 - RPV and Flight Paths, Fire Safety & Bird Rescues	11:30 PM - 12:00 AM	RPV City Talk: Susan Brooks, RPV Update February 2013
2:30 PM - 3:00 PM	Around the Peninsula: Whale of a day March 2nd 2013 Promo	12:00 AM - 1:00 AM	RPV City Talk: Lomita Sheriff's Update with Captain Blaine Bolin
3:00 PM - 3:30 PM	One on One with John Clayton	1:00 AM - 6:00 AM	Community Announcements



**PVPTV35 Programming Schedule Guide**  
**Week of 02/18/2013 to 02/24/2013**

**Monday, February 18**

**3:00PM**

**Palos Verdes Library Dist.**

**6:00PM**

**PVP Coordinating Council**

**7:00PM**

**PVPUSD Board Meeting**

**Tuesday, February 19**

**7:00PM**

**City of RPV City Council Meeting - Live**

**Wednesday, February 20**

**7:30PM**

**City of PVE City Council Meeting 02/12/13**

**Thursday, February 21**

**7:00PM**

**Friday, February 22**

**6:00PM**

**PVP Land Conservancy Nature Walk**

**7:00PM**

**City of RPV City Council Meeting 02/19/13**

**Saturday, February 23**

**10:00AM**

**City of PVE Planning Commission 02/19/13**

**7:00PM**

**City of RPV Planning Commission 02/12/13**

**Sunday, Febraury 24**

**7:00PM**

**City of RPV City Council Meeting 02/19/13**

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 2/3/2013 - 2/9/2013**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	13-00504	1713	2/8/13	0730-1830	2400 BLK STEED CT	FRONT DOOR KICKED IN	3 SHOTGUNS, LOUIS VUITTON PURSE, CHECKBOOK, BASEBALL BAT, 2 SONY LAPTOP, XBOX 360	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	13-00453	1751	2/4/13	0815-0830	26600 BLK S WESTERN AV	UNK, PURSE WAS IN UNLOCKED JANITOR CLOSET	PURSE CONTAINING PURPLE IPOD, KEYS, \$15	SUSPECT(S) UNKNOWN
GRAND THEFT (FROM VEHICLE)	13-00463	1713	2/5/13	0445	1900 BLK 259TH ST	UNLOCKED VEHICLE	COMPUTER IPAD MINI, LAPTOP BAG, CANON CAMERA	SUSPECT M/600-603/200-220LBS
PETTY THEFT	13-00471	1714	2/5/13	0800-1600	1960 BLK PACIFIC COAST HWY	N/A	LEATHER BAG CONTAINING WALLET, CDL, SSN, \$200, CREDIT CARDS, CHECK BOOK	SUSPECT MW/30-35/508/170-180LBS
BURGLARY (BUSINESS)	13-00476	1714	2/6/13	0030	25800 BLK NARBONNE AV	OPEN BUSINESS	SEVERAL BEAUTY ITEMS SUCH AS MAKEUP, NAIL POLISHES, HAIR ACCESSORIES. MARKERS, BEANIE	3 SUSPECTS ARRESTED
BURGLARY (BUSINESS)	13-00480	1714	2/5/13	1955	2100 BLK PACIFIC COAST HWY	OPEN BUSINESS	LIQUOR ABSOLUT, JACK DANIELS, JOSE CUERVO	SUSPECT 1 MH/25-30/5'10", SUSPECT 2 MB/30-35
PETTY THEFT (SHOPLIFTING)	13-00485	1713	2/6/13	1648	25800 BLK NARBONNE AV,	N/A	ANTIQUE TIN TYPE PHOTOS, ANTIQUE GERMAN BOOK	SUSPECT MW/510/145LBS
BURGLARY (VEHICLE)	13-00486	1712	2/4/2013-2/5/2013	1900-0800	25300 BLK EBONY LN	PASSENGER DOOR AND SLIDING DOOR LOCK PUNCHED	ELECTRIC DRILL DEWALT	SUSPECT(S) UNKNOWN
<b>ARRESTS: BURGLARY-1; DOMESTIC VIOLENCE-1; PAROLE VIOLATION/DRUGS-1; UNAUTHORIZED USE OF ID/DRUGS-1; VANDALISM-1</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	13-00464	1746	2/04/2013-2/05/2013	1930-0730	28600 BLK VISTA MADERA	UNK	1996 BLK TOYOTA 4DR 4-RUNNER	SUSPECT(S) UNKNOWN
PETTY THEFT	13-00467	1734	2/5/13	0300-1045	6200 BLK SCOTMIST DR	N/A	MERCEDEZ BENZ EMBLEM	SUSPECT(S) UNKNOWN
GRAND THEFT	13-00477	1735	2/1/2013-2/4/2013	1530-0630	29900 BLK HAWTHORNE BL	N/A	COLEMAN GENERATOR, WHEELBARROW BRIGADE, NAIL BOXES, SHOVEL, CHAIN	SUSPECT(S) UNKNOWN. ITEMS WERE CHAINED TOGETHER
BURGLARY (VEHICLE)	13-00489	1747	2/6/2013-2/7/2013	2030-0800	1800 BLK REDONDELA DR	DRIVER DOOR LOCK PUNCHED	DRILL SET DEWALT W/CASE	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	13-00492	1744	2/5/2013-2/6/2013	1700-0900	2200 BLK RUE LE CHARLENE	DRIVER SIDE WINDOW SHATTERED	NOTHING TAKEN	SUSPECT(S) UNKNOWN

GRAND THEFT (AUTO)	13-00501	1746	2/8/13	0224	29600 BLK WESTERN AV	UNK	2001 GRN HONDA ACCORD	SUSPECT(S) UNKNOWN. VEH WAS RECOVERED
<b>ARRESTS: CONTROLLED SUBSTANCE-1; SUSPENDED LICENSE-1</b>								

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES OCCURRED DURING THIS TIME								
<b>NO ARRESTS DURING THIS TIME</b>								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (BUSINESS)	13-00498	1721	2/8/13	0141	2700 BLK PV DR E	WINDOW SMASHED	GOLF BAGS, GOLF CLUBS	SUSPECT(S) UNKNOWN
<b>NO ARRESTS DURING THIS TIME</b>								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	13-00440	1750	2/1/2013-2/3/2013	0130-1100	7TH ST / ALMA	UNK	2011 BLK GMC SIERRA P/U TRUCK	SUSPECT(S) UNKNOWN
BATTERY / PETTY THEFT (SHOPLIFTING)	13-00441	1750	2/3/13	1425	900 BLK W 1ST ST	N/A	MEAT	SUSPECT ARRESTED. ITEM RECOVERED
BURGLARY (RESIDENTIAL)	13-00497	1750	2/7/13	1345-1520	1300 BLK 4TH ST	PRY MARKS TO REAR SLIDING DOOR	LAPTOP HP, YELLOW GOLD RING, BACKPACK JANSPOUT TEAL	SUSPECT(S) UNKNOWN
<b>ARRESTS: BATTERY/PETTY THEFT-1</b>								

**WESTFIELD:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
<b>NO ARRESTS DURING THIS TIME</b>								



# Women Leading Government

City of Santa Clarita • 23920 Valencia Blvd, Suite 120  
Santa Clarita 91355

January 11, 2013

Carolyn Lehr, City Manager  
City of Rancho Palos Verdes  
30940 Hawthorne Boulevard  
Rancho Palos Verdes, CA 90275

*Carolyn -  
delighted you joined WLG.  
I saw you in RSVP!*



Dear Carolyn,

I am delighted to welcome you to Women Leading Government and on behalf of the entire Women Leading Government Board, thank you for your membership.

Women Leading Government was conceived five years ago by several active women members of the Cal-ICMA Preparing the Next Generation Work Group. These women recognized that the unique professional development and networking needs of women leaders in local government were not being fully met through the various existing local government associations. So, with a focus on the unique skills and challenges that women bring to and face in the profession, Women Leading Government is delivering high-quality, distinctive and impactful events that have been very well attended and thoroughly enjoyed by attendees over the past few years.

For the coming year, Women Leading Government is in the process of developing our work plan for 2013 which will be aimed at offering our members enjoyable & productive professional development and networking opportunities. We plan to continue sponsoring breakout sessions at MMASC, MMANC and CSAC Annual Conferences, as well as hosting mini-roundtables and Noshing & Networking Luncheons. We also launched a small group coaching program last year that was very successful and we are delighted to offer this program again this year.

A strong, committed membership is key to every successful organization. As a young organization it is even more critical to our success. As a token of our appreciation for your membership and support of WLG, a WLG bookmark is enclosed with this letter. We hope the bookmark will inspire you to remain committed to your professional development and to tell others about the benefits of a WLG membership. I, and the entire Women Leading Government Board, look forward to seeing you at our upcoming events.

Warm regards,



Jennifer Phillips  
Chair