

MEMORANDUM



RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL  
FROM: CITY MANAGER *CJM*  
DATE: FEBRUARY 20, 2013  
SUBJECT: ADMINISTRATIVE REPORT NO. 13-07

I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)

- **CITY MANAGER – Page 5**
  - Peninsula Regional Law Enforcement Crime Stats
- **FINANCE & IT – Page 21**
  - FAA Response to Overflight Concerns
  - IT Upgrade Status
- **PUBLIC WORKS – PAGE 23**
  - Construction Update – Residential Streets Improvement Project
  - Solid Waste Sub-Committee Meeting
- **COMMUNITY DEVELOPMENT – PAGE 24**
  - Remedial Grading in the Portuguese Bend Club Community
  - City Owned Tree Removal
  - Planning Commission Agenda
  - Applications of Note
- **RECREATION & PARKS – PAGE 42**
  - Ranger Led Night Hike
  - Park Events

II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)

- A. Tentative Agendas – PAGE 45
- B. Channel 33 Programming Schedule – PAGE 48
- C. Channel 35 Programming Schedule – PAGE 49
- D. Crime Report – No report this week
- E. Miscellaneous – PAGE 50

# February 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2  <i>10:00 am—TSC PVDE Workshop @ PVIC</i>
3	4  <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Campbell)</i>	5  <i>7:00 pm—City Council Meeting @ Hesse Park—</i>	6  <i>1:00 pm—3:00 pm Oversight Board Meeting—Community Room</i>	7	8	9
10	11	12  <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	13	14  <i>8:00 am—Regional Law Enforcement Committee @ RH City Hall</i>	15	16
17	18  <i>City Hall Clean Up Day (President's Day)</i>  <i>6:00 pm—9:00 pm—Solid Waste Sub-Committee Meeting—Community Room (Campbell/Duhovic)</i>	19  <i>7:00 pm—City Council Meeting @ Hesse Park</i>	20  <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i>  <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	21  <i>7:00 pm—EPC Meeting—Community Room</i>	22  <i>9:00 am—3:00 pm—SBCCOG 14th General Assembly @ Juanita Milender-McDonald Community Center, Carson, CA</i>	23
24	25  <i>7:00 pm—Traffic Safety Meeting @ City Hall Community Room</i>	26  <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	27	28		

# March 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 <i>10:00 am—4:00 pm—Whale of a Day @ PVIC</i>
6	4 <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Knight)</i>	5 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	6	7	8	9
10	11	12 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	13 <i>7:00 pm—TSC PVDE Workshop @ The Commons Room @ Marymount College</i>	14 <i>7:00 pm—Vector Control Board Meeting - Culver City (Brooks)</i>	15	16
17 <i>5:00 pm—7:30 pm PVPLC 25th Anniversary @ PVIC</i>	18	19 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	20 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	21 <i>7:00 pm—EPC Meeting—Community Room</i>	22	23
24	25 <i>7:00 pm—Traffic Safety Meeting—Community Room</i>	26 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	27	28	29	30
31						

# April 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Misetich)</i>	2 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	3	4	5	6 <i>9:30 am—11:00 am—Composting Workshop @ Hesse Park</i>
7	8	9 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	10	11	12	13
14	15	16 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	17 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	18 <i>7:00 pm—EPC Meeting—Community Room</i>	19	20 <i>9:00—12:00—RPV E-Waste Shredding Event @ City Hall</i>
21	22 <i>7:00 pm—Traffic Safety Commission @ Community Room</i>	23 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	24	25	26	27
28	29	30				



# RANCHO PALOS VERDES

## MEMORANDUM

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** CAROLYN LEHR, CITY MANAGER *CL*  
**DATE:** FEBRUARY 20, 2013  
**SUBJECT:** WEEKLY ADMINISTRATIVE REPORT

### **PENINSULA REGIONAL LAW ENFORCEMENT CRIME STATISTICS**

Attached for the Council's information are pertinent excerpts from the statistics presented at the Peninsula Regional Law Enforcement Committee meeting held on February 14, 2013. The data presented is for the fourth quarter of 2012 (October through December). Also attached are the year-end statistics for Part 1 crimes that occurred in the areas served by the Lomita Sheriff's Station during calendar year 2012.

#### Attachments:

##### Part 1 Crime

Law enforcement agencies across the county use the FBI's Uniform Crime Reporting (UCR) system to collect and report crime statistics. Part 1 crimes consist of the eight most serious offenses including homicide, rape, robbery, aggravated assault, burglary, larceny theft, motor vehicle theft and arson.

As shown in the chart, there were significant reductions in Part 1 crimes last quarter, which the Sheriff attributes to two very significant arrests, the crime prevention enhancement enacted by the City Council this fiscal year and the continued diligence from our residents in protecting themselves and reporting suspicious activity to the Lomita Sheriff's Station.

On another note, the increase in arson from no incidents to two during the last quarter is attributed to pranks committed by juveniles in and around the school located in the Ironwood neighborhood.

##### Part 2 Crime

Part 2 crimes include 22 categories of offenses ranging from simple assaults to vagrancy.

##### Traffic Statistics

Please note that the "Traffic Enforcement Index" is a ratio of the number of hazardous traffic citations issued to the number of injury collisions. An index higher than 20 is considered to be good.

Sheriff Response Time Performance

The Sheriff's goals for response times are under 7 minutes for Emergency Calls, under 20 minutes for Immediate Calls and under 1 hour for Routine Calls. Beginning with the third quarter, in addition to the bar chart, the Lomita Station began providing the actual response time in a separate table for each call received during the quarter. Some of the longer calls were attributed to the Deputy not logging their arrival time at the scene or a change in the call's status while the unit was en route (such as being upgraded from a priority call to an emergency call). The expanded data is very insightful and staff will work with the Lomita Station to also include the call category on the chart.

Ambulance Response Statistics

The ambulance company's goal for response times is 90% under 9 minutes.

## 2012 Part I – 4th Quarter Comparison Rancho Palos Verdes

	2012	2011	Change	% Change
Homicide	0	0	0	0%
Rape	0	0	0	0%
Robbery	0	1	-1	-100%
Aggravated Assault	3	7	-4	-57%
Burglary, Residence	23	47	-24	-51%
Burglary, Other Structure	11	18	-7	-39%
Vehicle Burglary	23	44	-21	-48%
Theft from Vehicle	26	37	-11	-30%
Other Larceny / Theft	35	43	-8	-19%
Grand Theft Auto	6	9	-3	-33%
Arson	2	0	2	200%
<b>TOTAL</b>	<b>129</b>	<b>206</b>	<b>-77</b>	<b>-37%</b>

# Part II Crime Activity Comparison

## Rancho Palos Verdes

4th QUARTER

	2012	2011	2010
Forgery	5	8	15
Fraud/Identity Theft	38	37	34
Sex Offense, Felony	1	2	1
Sex Offense, Misdemeanor	2	2	0
Non-Aggravated Assault	12	6	8
Weapon Laws	0	4	0
Offenses Against Family	3	0	2
Liquor Laws	0	0	0
Drunk-Alcohol/Drugs	0	0	2
Disorderly Conduct	3	4	3
Vagrancy	0	0	0
Gambling	0	0	0
Drunk Driving-Vehicle/Boat	1	3	4
Vandalism (Non-graffiti)	21	32	14
Vandalism (Graffiti)	1	0	3
Receiving Stolen Property	0	0	0
Federal Offenses w/out money	0	2	1
Federal Offenses with money	7	4	2
Felonies, Miscellaneous	4	5	5
Misdemeanors, Miscellaneous	2	5	6
<b>TOTAL CRIME</b>	<b>100</b>	<b>114</b>	<b>100</b>

### DEPUTY GENERATED ARRESTS

Narcotics	6	6	9
Vehicle & Boating Laws	13	2	16
Warrants	18	4	14
<b>TOTAL ARRESTS</b>	<b>37</b>	<b>12</b>	<b>39</b>

# RANCHO PALOS VERDES TRAFFIC STATS

	2010				2011				2012			
	Oct	Nov	Dec	Average	Oct	Nov	Dec	Average	Oct	Nov	Dec	Average
Total Collisions	23	16	18	19	28	24	19	24	20	25	22	22
Injury Collisions	4	3	5	4	8	8	2	6	5	3	5	4
Enforcement Index	102	141	84	109	34	21	89	48	46	71	34	50
Hazardous Cites	403	424	418	415	272	166	177	205	231	212	171	205
Non-Haz Cites	70	62	86	73	33	16	14	21	39	34	17	30
Parking Cites	21	13	16	17	13	15	11	13	14	12	11	12
DUI Arrests	4	0	2	2	0	2	1	1	0	1	0	0
DUI Collisions	4	0	2	2	0	2	1	1	0	1	0	0
Fatal Collisions	0	0	0	0	0	1	0	0.3	0	0	0	0.0

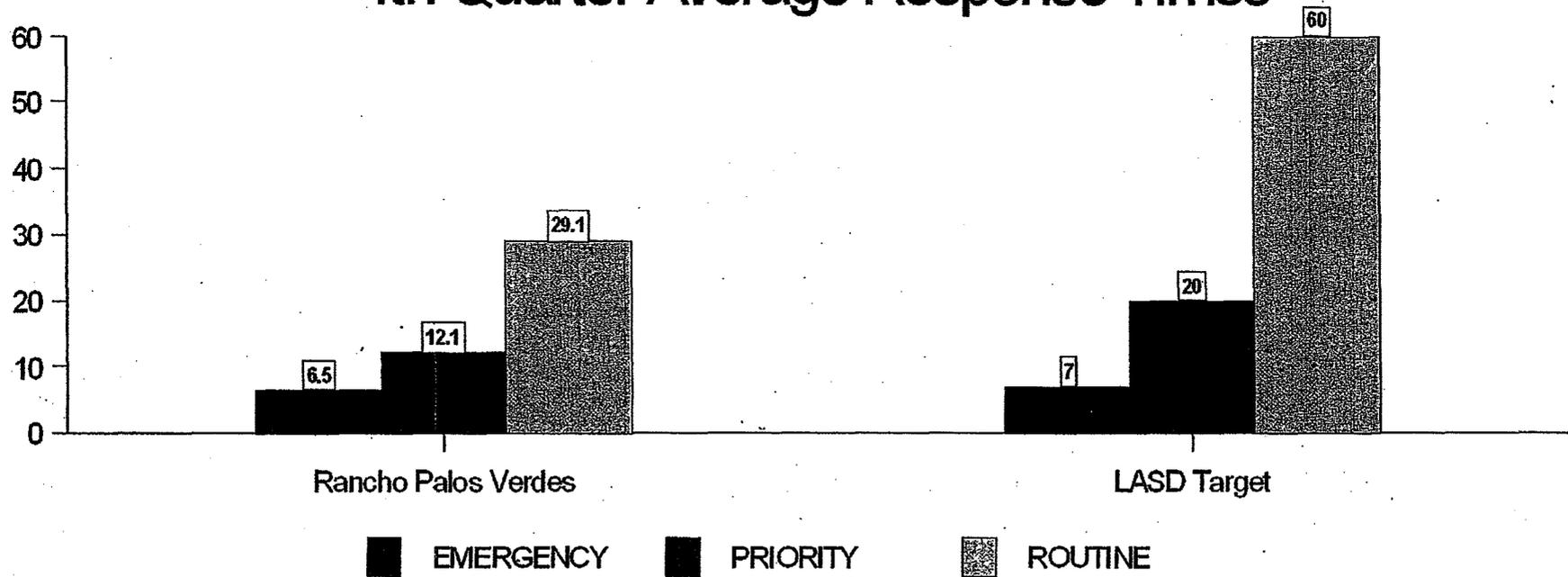
\*Traffic Enforcement Index: Haz.Cites + DUI Arrests / Fatal + Injury Collisions (20:1)

## 4th Quarter Comparison

# Rancho Palos Verdes



## 4th Quarter Average Response Times



# Rancho Palos Verdes Emergent call Response 4th Quarter page 1

RPV October 2012 - December 2012							
DATE	LOCATION	TYPE OF CALL	ENTRY	ENROUTE	ARRIVAL	RESP TIME MIN	TAG
10/03	PEACOCK RIDGE DR	MEDICAL RESCUE	0158	0159	0201	3	5
10/05	VIA COSTA VERDE	MEDICAL RESCUE	2110	2111	2119	9	136
10/06	PV DR SOUTH	TRAFFIC ACCIDENT	0601	0602	0609	8	24
10/08	TARRASA DR	BURG TO RESD	0323	0324	0328	5	11
10/10	PV DR EAST	MEDICAL RESCUE	0808	0808	0817	9	29
10/10	CROWNVIEW DR	MEDICAL RESCUE	1924	1929	1931	7	131
10/13	ELKRIDGE DR	MEDICAL RESCUE	0857	0903	0907	10	46
10/13	ADMIRABLE DR/SCHOONER	MEDICAL RESCUE	1404	1405	1412	8	75
10/14	PV DR EAST	TRAFFIC ACCIDENT	1148	1150	1154	6	52
10/16	REDONDELA DR	MEDICAL RESCUE	0817	0817	0823	6	29
10/16	STONECREST RD	PERSON HEARD SCREAMING	2145	2147	2153	8	145
10/17	MT ROSE	ATTEMPT SUICIDE	2049	2050	2055	6	126
10/18	ADMIRABLE DR	POSS BURG TO RESD	0459	0500	0509	10	9
10/18	PEACOCK RIDGE DR	DOMESTIC DISTURBANCE	2335	2337	2342	7	193
10/20	EXULTANT DR	MEDICAL RESCUE	1031	1034	1046	15	51
10/21	PV DR SOUTH	POSS DRUNK DRIVER	0713	0717	0734	21	35
10/23	ROCKINGHORSE RD/PV DR E	TRAFFIC ACCIDENT	0753	0754	0804	11	30
10/24	SILVER ARROW DR	ATTEMPT SUICIDE	1648	1649	1654	6	105

# Rancho Palos Verdes Emergent call Response 4th Quarter page 2

10/25	MARNE DR	MEDICAL RESCUE	1255	1257	1259	4	57
10/25	KNOLL VIEW DR	MEDICAL RESCUE	1507	1510	1514	7	95
10/25	PEACOCK RIDGE DR	MEDICAL RESCUE	1656	1657	1658	2	109
10/26	FLAMBEAU RD	DOMESTIC DISTURBANCE	2240	2243	2248	8	153
10/28	SANTA BARBARA DR	MEDICAL RESCUE	0907	0909	0911	4	39
10/28	MT LANGLEY CT	POSS BURG TO RESD	1113	1115	1119	6	48
10/28	SEAGATE DR	POSS BURG TO RESD	2309	2310	2321	12	138
10/29	LOMO DR	BURG TO RESD	0104	0105	0107	3	6
10/29	WAUKESHA PL	FIRE	1827	1830	1834	7	118
10/30	ALTA VISTA DR	MEDICAL RESCUE	0842	0844	0848	6	35
10/30	CREST RD	MEDICAL RESCUE	0854	0859	0859	5	36
10/30	NUVOLA CT	POSS BURG TO RESD	1107	1107	1111	4	49
10/31	PEACOCK RIDGE DR	MEDICAL RESCUE	2341	2347	2352	11	136
11/02	TRAILRIDERS DR	MEDICAL RESCUE	1825	1825	1827	2	108
11/03	PENINSULA VERDE DR	MEDICAL RESCUE	1945	1945	1948	3	108
11/04	TERRANEA WY	MEDICAL RESCUE	0606	0608	613	7	25
11/07	NORTHBAY RD	TRAFFIC ACCIDENT	0749	0749	0751	2	38
11/10	GOLDEN COVE CENTER	TRAFFIC ACCIDENT	1315	1316	1318	3	93
11/11	KINGSDOWN CT	FAMILY DISTURBANCE	1335	1340	1337	8	70
11/15	MACARTHUR	MEDICAL RESCUE	1441	1442	1449	8	96
11/16	HAWTHORNE/VERDE RIDGE	ROBBERY	0254	0255	0300	6	15

# Rancho Palos Verdes Emergent call Response 4th Quarter page 4

11/17	NUVOLA CT	FAMILY DISTURBANCE	2249	2250	2300	11	140
11/18	VELEZ DR	MEDICAL RESCUE	0846	0847	0849	3	31
11/21	PALO VISTA DR	MEDICAL RESCUE	1404	1405	1411	7	72
11/21	TARRASA DR	MEDICAL RESCUE	1505	1508	1511	6	77
11/22	SAILVIEW AV	MEDICAL RESCUE	1954	1955	1958	4	110
11/25	RIO LINDA DR	STRUCTURE FIRE	0538	0539	0545	7	40
11/26	CRESTRIDGE RD	MEDICAL RESCUE	1409	1411	1415	6	76
11/26	EDDINGHILL /HAWTHORNE	TRAFFIC ACCIDENT	1637	1638	1640	3	106
11/27	PV DR EAST	BURG TO RESD	0054	0055	0103	9	5
11/27	PEACOCK RIDGE DR	ATTEMPT SUICIDE	1100	1100	1103	3	56
11/27	PV DR SOUTH	TRAFFIC ACCIDENT	1259	1300	1309	10	73
11/28	BASSWOOD/MONTEMALAGA	POSS BURG TO RESD	1045	1046	1046	1	65
11/29	LA VISTA VERDE	LARGE TREE DOWN, HAZARD	1121	1123	1135	14	60
11/29	BLACKHORSE RD	MEDICAL RESCUE	1342	1343	1351	9	77
11/29	CREST RD/HAWTHORNE BL	TRAFFIC ACCIDENT	1851	1852	1854	3	132
12/05	MONERO DR	STRUCTURE FIRE	1538	1540	1548	10	116
12/05	CADDINGTON DR	BURG TO RESD	2200	2203	2203	3	161
12/07	VIA COSTA VERDE	MEDICAL RESCUE	1424	1426	1434	10	94
12/07	BERNICE DR	KITCHEN FIRE	1634	1635	1636	2	111
12/10	HEADLAND DR	MEDICAL RESCUE	1328	1328	1335	7	62
12/11	RHONE DR	FAMILY DISTURBANCE	2143	2143	2150	7	121

# Rancho Palos Verdes Emergent call Response 4th Quarter page 5

12/10	RHONE DR	FAMILY DISTURBANCE	2143	2143	2150	7	121
12/11	CADDINGTON DR	POSS BURG TO RESD	0742	0743	0748	6	31
12/11	VIGILANCE DR	MEDICAL RESCUE	0807	0807	0815	8	34
12/12	WESTERN AV	TRAFFIC ACCIDENT	1443	1445	1455	12	78
12/15	TERRANEA WY	DOMESTIC DISTURBANCE	2329	2330	2342	13	155
12/16	PV DR WEST	MEDICAL RESCUE	0948	0949	0950	2	47
12/18	ARMAGA SPRINGS RD	TRAFFIC ACCIDENT	1450	1453	1457	7	89
12/19	BLYTHEWOOD RD	MEDICAL RESCUE	1508	1511	1521	13	82
12/20	CALLE AVENTURA	POSS SUICIDE	1538	1539	1546	8	121
12/24	LOMO DR	POSS SUICIDE	0052	0053	0059	7	4
12/24	VALLETA DR	POSS SUICIDE	1400	1402	1407	7	63
12/25	LA ROTUNDA DR/PV DR S	MEDICAL RESCUE	1712	1714	1719	7	78
12/26	VIA VICTORIA	POSS BURG TO RESD	1427	1429	1436	12	83
12/29	GOLDEN MEADOW DR	POSS SUICIDE	1533	1534	1540	7	98
12/30	SUNNYRIDGE RD	MEDICAL RESCUE	1838	1839	1841	3	88
12/30	VISTA MADERA	FAMILY DISTURBANCE	2300	2302	2306	6	120



# Westmed/McCormick Ambulance

## Rancho Palos Verdes

October 2012

Date Period	1-6	7-13	14-20	21-27	28-31		
Response Period	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Total
<b>0:00 to 8:59</b>	26	31	56	34	26		173
<b>9:00 to 14:59</b>	6	7	4	4	6		27
<b>15:00 +</b>	0	0	0	0	0		0

	Week 1	Week2	Week3	Week4	Week 5	Week 6	Total
<b>Total Responses</b>	32	38	60	38	32	0	200
<b>Total On Time</b>	26	31	56	34	26	0	173
<b>Total Late</b>	6	7	4	4	6	0	27

**Total Compliance: 86.5%**



# Westmed/McCormick Ambulance

## Rancho Palos Verdes

November 2012

Date Period	1-3	4-10	11-17	18-24	25-30		
Response Period	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Total
<b>0:00 to 8:59</b>	13	36	34	38	27		148
<b>9:00 to 14:59</b>	5	6	4	4	3		22
<b>15:00 +</b>	1	0	0	0	0		1

	Week 1	Week2	Week3	Week4	Week 5	Week 6	Total
<b>Total Responses</b>	19	42	38	42	30	0	171
<b>Total On Time</b>	13	36	34	38	27	0	148
<b>Total Late</b>	6	6	4	4	3	0	23

**Total Compliance: 86.5%**



# Westmed/McCormick Ambulance

## Rancho Palos Verdes

December 2012

Date Period	1	2-8	9-15	16-22	23-29	30-31	
Response Period	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Total
0:00 to 8:59	5	34	39	55	48	15	196
9:00 to 14:59	1	4	6	7	6	1	25
15:00 +	0	1	0	0	0	0	1

	Week 1	Week2	Week3	Week4	Week 5	Week 6	Total
<b>Total Responses</b>	6	39	45	62	54	16	222
<b>Total On Time</b>	5	34	39	55	48	15	196
<b>Total Late</b>	1	5	6	7	6	1	26

**Total Compliance: 88.3%**



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT**  
**STATION, CITY & UNINCORPORATED DETAIL BY STATION & CRIME TYPE - PRELIMINARY DATA**  
**YTD 12/31/2012 - PART I CRIME RATE PER 10,000 POPULATION**

01/08/2013 08:00 am

LOMITA		2007			2011			2012		5 Year Change in YTD Crime Rate 2012/2007	1 Year Change in YTD Crime Rate 2012/2011
		YTD Reported Incidents	YTD Crime Rate	Total Reported Incidents 2007	YTD Reported Incidents	YTD Crime Rate	Total Reported Incidents 2011	YTD Reported Incidents	YTD Crime Rate		
<b>CRIMINAL HOMICIDE</b>	LOMITA	2	.95	2	1	.49	1	1	.49	-48.42	0
	RANCHO PALOS VERDES	1	.23	1	1	.24	1	0	0	-100	-100
	ROLLING HILLS	0	0	0	0	0	0	0	0	N/C	N/C
	ROLLING HILLS ESTATES	0	0	0	0	0	0	0	0	N/C	N/C
	UNINCORPORATED	0	0	0	0	0	0	0	0	N/C	N/C
	<b>STATION TOTAL</b>	<b>3</b>	<b>.39</b>	<b>3</b>	<b>2</b>	<b>.27</b>	<b>2</b>	<b>1</b>	<b>.13</b>	<b>-66.67</b>	<b>-51.85</b>
<b>FORCIBLE RAPE</b>	LOMITA	4	1.9	4	5	2.47	5	1	.49	-74.21	-80.16
	RANCHO PALOS VERDES	3	.7	3	1	.24	1	1	.24	-65.71	0
	ROLLING HILLS	0	0	0	0	0	0	0	0	N/C	N/C
	ROLLING HILLS ESTATES	1	1.24	1	0	0	0	0	0	-100	N/C
	UNINCORPORATED	0	0	0	0	0	0	0	0	N/C	N/C
	<b>STATION TOTAL</b>	<b>8</b>	<b>1.03</b>	<b>8</b>	<b>6</b>	<b>.8</b>	<b>6</b>	<b>2</b>	<b>.27</b>	<b>-73.79</b>	<b>-66.25</b>
<b>ROBBERY</b>	LOMITA	35	16.62	35	26	12.84	26	30	14.81	-10.89	15.34
	RANCHO PALOS VERDES	8	1.87	8	11	2.64	11	5	1.2	-35.83	-54.55
	ROLLING HILLS	0	0	0	0	0	0	0	0	N/C	N/C
	ROLLING HILLS ESTATES	8	9.95	8	3	3.72	3	1	1.24	-87.54	-66.67
	UNINCORPORATED	3	7.61	3	6	19.26	6	3	9.63	26.54	-50
	<b>STATION TOTAL</b>	<b>54</b>	<b>6.94</b>	<b>54</b>	<b>46</b>	<b>6.14</b>	<b>46</b>	<b>39</b>	<b>5.2</b>	<b>-25.07</b>	<b>-15.31</b>
<b>AGGRAVATED ASSAULT</b>	LOMITA	80	37.98	80	57	28.14	57	66	32.58	-14.22	15.78
	RANCHO PALOS VERDES	30	7	30	27	6.48	27	29	6.96	-57	7.41
	ROLLING HILLS	0	0	0	0	0	0	0	0	N/C	N/C
	ROLLING HILLS ESTATES	9	11.19	9	4	4.96	4	9	11.16	-27	125
	UNINCORPORATED	21	53.3	21	16	51.36	16	5	16.05	-69.89	-68.75
	<b>STATION TOTAL</b>	<b>140</b>	<b>17.98</b>	<b>140</b>	<b>104</b>	<b>13.88</b>	<b>104</b>	<b>109</b>	<b>14.54</b>	<b>-19.13</b>	<b>4.76</b>

Homicides, Rapes and Aggravated Assaults are counted by the number of victims. All others are counted by incidents. Arsons are counted regardless of crime hierarchy.

2007 Population Source: Los Angeles County Office of Urban Research (Based on estimates from CA Department of Finance)

2011 Population Source: 2011 U.S. Census. / 2012 YTD Crime Rates computed based on 2011 population data

N/C - Not Calculable. Crime counts are for patrol station crimes only

Red depicts crime increases of more than 30%. Green depicts crime decreases of more than 30%

Preliminary data - information is time sensitive and subject to change upon further analysis. For each incident, only the most serious offense is counted.



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT**  
**STATION, CITY & UNINCORPORATED DETAIL BY STATION & CRIME TYPE - PRELIMINARY DATA**  
**YTD 12/31/2012 - PART I CRIME RATE PER 10,000 POPULATION**

01/08/2013 08:00 am

<b>LOMITA</b>		2007			2011			2012		5 Year Change in YTD Crime Rate 2012/2007	1 Year Change in YTD Crime Rate 2012/2011
		YTD Reported Incidents	YTD Crime Rate	Total Reported Incidents 2007	YTD Reported Incidents	YTD Crime Rate	Total Reported Incidents 2011	YTD Reported Incidents	YTD Crime Rate		
<b>BURGLARY</b>	LOMITA	111	52.7	111	91	44.92	91	84	41.47	-21.31	-7.68
	RANCHO PALOS VERDES	151	35.24	151	181	43.46	181	168	40.34	14.47	-7.18
	ROLLING HILLS	1	5.09	1	7	37.63	7	9	48.39	850.69	28.59
	ROLLING HILLS ESTATES	52	64.65	52	44	54.54	44	35	43.39	-32.88	-20.44
	UNINCORPORATED	24	60.91	24	26	83.47	26	26	83.47	37.04	0
	<b>STATION TOTAL</b>	<b>339</b>	<b>43.54</b>	<b>339</b>	<b>349</b>	<b>46.57</b>	<b>349</b>	<b>322</b>	<b>42.97</b>	<b>-1.31</b>	<b>-7.73</b>
<b>LARCENY THEFT</b>	LOMITA	263	124.86	263	207	102.19	207	270	133.29	6.75	30.43
	RANCHO PALOS VERDES	348	81.21	348	344	82.61	344	313	75.16	-7.45	-9.02
	ROLLING HILLS	6	30.57	6	7	37.63	7	17	91.4	198.99	142.89
	ROLLING HILLS ESTATES	125	155.41	125	115	142.56	115	90	111.57	-28.21	-21.74
	UNINCORPORATED	44	111.68	44	56	179.78	56	49	157.3	40.85	-12.5
	<b>STATION TOTAL</b>	<b>786</b>	<b>100.95</b>	<b>786</b>	<b>729</b>	<b>97.28</b>	<b>729</b>	<b>739</b>	<b>98.61</b>	<b>-2.32</b>	<b>1.37</b>
<b>GRAND THEFT AUTO</b>	LOMITA	51	24.21	51	40	19.75	40	47	23.2	-4.17	17.47
	RANCHO PALOS VERDES	38	8.87	38	28	6.72	28	25	6	-32.36	-10.71
	ROLLING HILLS	2	10.19	2	1	5.38	1	1	5.38	-47.2	0
	ROLLING HILLS ESTATES	4	4.97	4	4	4.96	4	3	3.72	-25.15	-25
	UNINCORPORATED	15	38.07	15	18	57.78	18	11	35.31	-7.25	-38.89
	<b>STATION TOTAL</b>	<b>110</b>	<b>14.13</b>	<b>110</b>	<b>91</b>	<b>12.14</b>	<b>91</b>	<b>87</b>	<b>11.61</b>	<b>-17.83</b>	<b>-4.37</b>
<b>ARSON</b>	LOMITA	3	1.42	3	4	1.97	4	0	0	-100	-100
	RANCHO PALOS VERDES	6	1.4	6	2	.48	2	4	.96	-31.43	100
	ROLLING HILLS	0	0	0	0	0	0	0	0	N/C	N/C
	ROLLING HILLS ESTATES	1	1.24	1	0	0	0	1	1.24	0	N/C
	UNINCORPORATED	2	5.08	2	1	3.21	1	0	0	-100	-100
	<b>STATION TOTAL</b>	<b>12</b>	<b>1.54</b>	<b>12</b>	<b>7</b>	<b>.93</b>	<b>7</b>	<b>5</b>	<b>.67</b>	<b>-56.49</b>	<b>-27.96</b>

Homicides, Rapes and Aggravated Assaults are counted by the number of victims. All others are counted by incidents. Arsons are counted regardless of crime hierarchy.

Page 26

2007 Population Source: Los Angeles County Office of Urban Research (Based on estimates from CA Department of Finance)

2011 Population Source: 2011 U.S. Census. / 2012 YTD Crime Rates computed based on 2011 population data

N/C - Not Calculable. Crime counts are for patrol station crimes only

Red depicts crime increases of more than 30%. Green depicts crime decreases of more than 30%

Preliminary data - information is time sensitive and subject to change upon further analysis. For each incident, only the most serious offense is counted.

Ver: 10.07.13.2011.2



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT**  
**STATION, CITY & UNINCORPORATED DETAIL BY STATION & CRIME TYPE - PRELIMINARY DATA**

YTD 12/31/2012 - PART I CRIME RATE PER 10,000 POPULATION

01/08/2013 08:00 am

LOMITA		2007			2011			2012		5 Year Change in YTD Crime Rate 2012/2007	1 Year Change in YTD Crime Rate 2012/2011
		YTD Reported Incidents	YTD Crime Rate	Total Reported Incidents 2007	YTD Reported Incidents	YTD Crime Rate	Total Reported Incidents 2011	YTD Reported Incidents	YTD Crime Rate		
<b>PART I CRIMES TOTAL</b>	LOMITA	549	260.63	549	431	212.78	431	499	246.35	-5.48	15.78
	RANCHO PALOS VERDES	585	136.52	585	595	142.88	595	545	130.87	-4.14	-8.41
	ROLLING HILLS	9	45.85	9	15	80.65	15	27	145.16	216.6	79.99
	ROLLING HILLS ESTATES	200	248.66	200	170	210.74	170	139	172.31	-30.7	-18.24
	UNINCORPORATED	109	276.65	109	123	394.86	123	94	301.77	9.08	-23.58
	<b>STATION TOTAL</b>	<b>1,452</b>	<b>186.48</b>	<b>1,452</b>	<b>1,334</b>	<b>178.01</b>	<b>1,334</b>	<b>1,304</b>	<b>174</b>	<b>-6.69</b>	<b>-2.25</b>

Homicides, Rapes and Aggravated Assaults are counted by the number of victims. All others are counted by incidents. Arsons are counted regardless of crime hierarchy.

2007 Population Source: Los Angeles County Office of Urban Research (Based on estimates from CA Department of Finance)

2011 Population Source: 2011 U.S. Census. / 2012 YTD Crime Rates computed based on 2011 population data

N/C - Not Calculable. Crime counts are for patrol station crimes only

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Preliminary data - information is time sensitive and subject to change upon further analysis. For each incident, only the most serious offense is counted.

# MEMORANDUM



# RANCHO PALOS VERDES

**TO:** CAROLYN LEHR, CITY MANAGER

**FROM:** DENNIS McLEAN, DIRECTOR OF FINANCE AND INFORMATION TECHNOLOGY

**DATE:** FEBRUARY 20, 2013

**SUBJECT:** WEEKLY ADMINISTRATIVE REPORT



## FAA RESPONSE TO OVERFLIGHT CONCERNS

Mayor Susan Brooks recently emailed Barry Davis, Air Traffic Manager of the Federal Aviation Administration's Southern California Terminal Radar Approach Control (TRACON) facility to report increased aircraft over flights along the east side of the Palos Verdes Peninsula. On February 13<sup>th</sup>, Davis promptly responded that his staff performed a review of night-time over-flights from January 28, 2013 through February 1, 2013. Ten total flights were identified, eight of them between 10pm and midnight and two between midnight and 6am. Six of the ten total flights crossed land above 13,000 feet (as per TRACON's noise abatement procedures), three crossed the shoreline between 12,000 and 13,000 feet and one aircraft crossed the shoreline between 11,000 and 12,000 feet. Davis summarized that four out of ten flights were out of compliance and promised to address this issue with his personnel.

This fast and promising response from a high-ranking FAA employee is not coincidental. Davis led then-Councilwoman Brooks and Councilmember Jim Knight on a detailed tour of TRACON in San Diego on September 6, 2012, along with Senior Analyst Matt Waters and the City's Aviation Consultant, Tom Kamman of Williams Aviation. Additionally, staff has sought out and maintained positive working relationships with a number of FAA staff, as well as staff from LAX, Torrance Airport, and the LAX Community Noise Round Table. Staff believes that these on-going relationships, combined with the effort and support of the Mayor and City Council, continue to have a positive effect on over-flights and airspace noise impacts on our community.

## IT UPGRADE – UPDATE

PVNET and City Staff have continued the implementation of the IT upgrade throughout the organization. Although a fairly detailed summary was included in the Weekly Report, dated February 13, 2013, Staff offers this update.

With the migration of Public Works department to the new Microsoft (MS) Lync unified communication system last week, approximately ½ of the City Hall transfer has been completed. The Community Development departments are expected to be migrated to the new system later this week. The transfer of each department to MS Lync has been performed concurrently with user training. It is expected that the migration of all users to MS Lync voice and unified communication will be completed in early March. However,

## **FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT WEEKLY REPORT**

February 20, 2013

Page 2

transfer of the call handling and voice messaging from the existing Cisco server equipment to the MS Lync server will begin immediately afterwards with about a 30-60 day timeline to completion.

MS Instant Messaging (IM) is one of the features provided with the migration to MS Lync. Unlike email, IM use small-packet files for instant communication, much like voice over Internet protocol files transmitted as a part of the City's voice system. Unlike City email files that are archived in accordance with the City Council's direction, IM and voice traffic are not archived.



MEMORANDUM

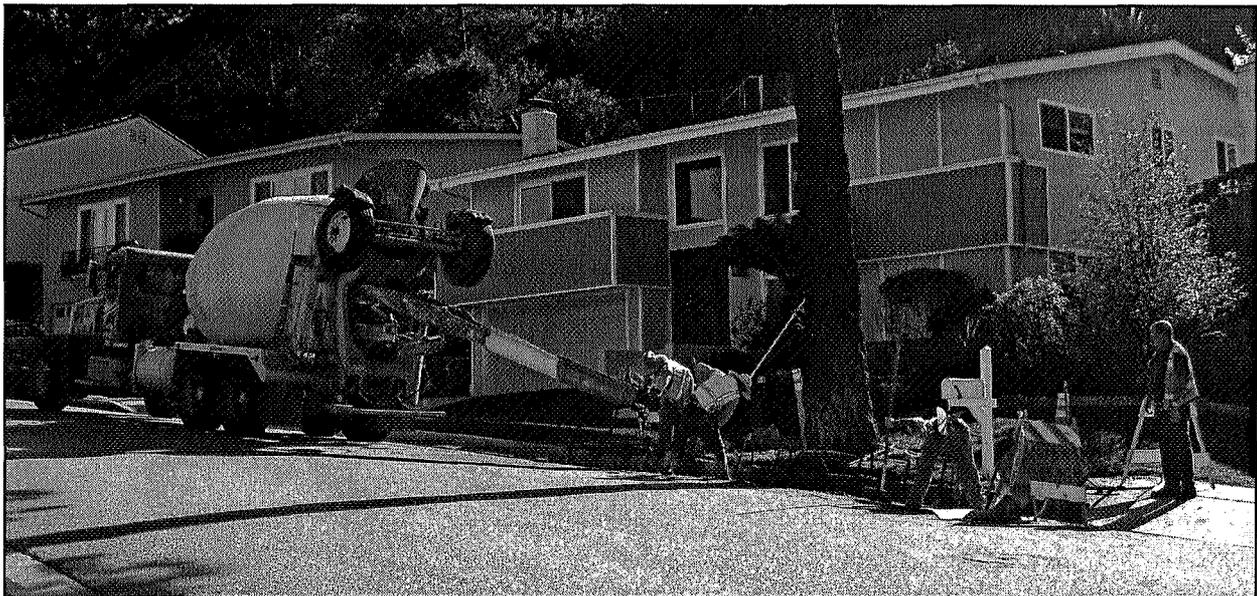
## RANCHO PALOS VERDES

TO: CAROLYN LEHR, CITY MANAGER  
FROM: LES M. JONES II, INTERIM DIRECTOR OF PUBLIC WORKS  
DATE: FEBRUARY 20, 2013  
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

### CONSTRUCTION UPDATE ON PHASE I OF THE FY11-12 RESIDENTIAL STREETS IMPROVEMENT PROJECT, AREAS 3 AND 5

Progress of the construction work slowed due to the rain showers experienced earlier this week but has now resumed on Browndeer Ln, Littlewood Dr, Larchbluff Dr, Elmbridge Dr, Lone Valley Dr, and Elkridge Dr. The contractor is continuing to make concrete repairs in this area in preparation for the final street resurfacing. An updated project schedule will be posted on the project website:

<http://palosverdes.com/rpv/publicworks/Residential-Streets-Improvement-Areas-3-5/index.cfm>



**Repair of Curb and Gutter on Browndeer Ln near Lone Valley Dr**

### SOLID WASTE SUBCOMMITTEE MEETING

The Council Solid Waste Subcommittee, comprised of MPT Duhovic and Councilman Campbell, met on Monday, February 18<sup>th</sup> at 6:30 pm. The Subcommittee discussed the issuance of the recycling rebate to residential ratepayers with staff and representatives from EDCO. The Subcommittee's recommendation will be presented to the full Council at the March 5, 2013 City Council meeting.

**TO:** Carolyn Lehr, City Manager  
**FROM:** Joel Rojas, Community Development Director  
**DATE:** February 20, 2013  
**SUBJECT:** Weekly Administrative Report

**Remedial Grading in the Portuguese Bend Club Community**

In 1996, the Planning Commission, City Council and Coastal Commission approved Coastal Permit No. 77-Revision and Grading Approval No. 1315-Revision for on-going remedial grading in the *Portuguese Bend Club* community. Since then, on multiple occasions the Portuguese Bend Club Homeowners' Association has requested and received City approval to conduct remedial grading along Yacht Harbor Drive in order to maintain access and stability to this area.

Staff recently received a request to conduct the necessary remedial grading, via a letter from the Civil Engineering Group overseeing the proposed Yacht Harbor Drive improvements. Planning Staff and the City Geologist reviewed these materials and approved the remedial grading plan upon finding that it was consistent with the scope and provisions of Coastal Permit No. 77-Revision and Grading Approval No. 1315-Revision (see attached letter dated February 15, 2013). This remedial grading is currently underway.

**City-Owned Tree Removal Scheduling-Via Cambron, Via Collado, Berry Hill Drive**

As you may be aware, City Tree Review Permit 2008-00031 was the subject of a lawsuit filed against the City in September 2011. The lawsuit attempted to overturn the City Council's decision made on July 5, 2011 to remove 10 City-owned Canary Island Pine trees located on Via Cambron, Via Collado & Berry Hill Drive (Resolution 2011-50, attached) because they were found to be significantly impairing the view of four property owners. In October 2012, the Superior Court of the County of Los Angeles denied the lawsuit and upheld the City Council's decision.

The removal of the ten Canary Island Pine trees has been scheduled for **Tuesday, February 26, 2013**. The removal work should be completed by City Crews in one to two days, barring any issues such as weather, etc. Once these trees have been removed (and the stumps ground down), another City crew will come in within a few days and begin planting 17 replacement trees, each being a 36-inch box size tree.

**Community Development Department  
Weekly Administrative Report  
February 20, 2013**

There will be “No Parking” signs posted on the street at least 24 hours in advance of the trimming, in order to avoid damage to any vehicles that would otherwise be parked on the street.

A letter, attached, with this information was mailed out on Tuesday, February 19, 2013 to all interested parties, which include the tree-adjacent residents of Via Cambron, Via Collado, and Berry Hill Drive, as well as the permit applicants on Berry Hill Drive.

**Planning Commission Agenda**

Attached is the agenda for the Planning Commission meeting on February 26, 2013.

**Applications of Note**

Attached is a table with a summary of the applications of note that were submitted to the department between Wednesday, February 13th and Tuesday February 19<sup>th</sup>, 2013.

**Attachments**

- PC Agenda for February 26, 2013
- Letter dated February 15, 2013
- Letter dated February 19, 2013
- Applications of Note



## AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, FEBRUARY 26, 2013  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

### **REGULAR MEETING 7:00 P.M.**

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#### *SCHEDULING NOTES*

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

**NEXT P.C. RESOLUTION NO. 2013-06**

---

**CALL TO ORDER:**

**FLAG SALUTE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

NONE

**CONTINUED BUSINESS:**

NONE

**PUBLIC HEARINGS:**

1. HEIGHT VARIATION, GRADING PERMIT, EXTREME SLOPE PERMIT & SITE PLAN REVIEW (CASE NO. ZON2012-00172): 5345 BAYRIDGE - CHANG (LM)

Request: A request to demolish the existing residence and construct a new 4,740 square foot two-story home (4,345 square foot residence with 395 square foot garage). The overall height of the residence will be 22'-5", as measured from the lowest finished grade adjacent to the foundation of the structure (elev. 95.0') to the highest ridgeline (elev. 117.4'), and 18'-9", as measured from the highest existing grade covered by the structure (elev. 98.65') to the top of the highest ridgeline. The project also includes 401 cubic yards of grading (cut) for the construction of the new residence and two 42" tall retaining walls on both sides of the property.

Action Deadline: June 9, 2013

Recommendation: Direct the applicant to redesign the project to reduce the overall scale of the residence and reduce bulk and mass impacts created by the front, west two-story façade, and continue the public hearing to March 12, 2013.

2. HEIGHT VARIATION PERMIT (CASE NO. ZON2012-00356): 30687 GANADO DRIVE - CALLANAN (LM)

Request: A request to construct a 282 square foot second story addition to the existing two-story residence. The overall height of the residence will be 23'-0" to match the existing ridgeline. The addition will be located at the front of the residence, a portion of which will extend over the existing garage.

Action Deadline: March 8, 2013

Recommendation: Adopt P.C. Resolution No. 2013-\_\_, thereby conditionally approving the Height Variation for 30687 Ganado Drive (Case No. ZON2012-00356).

3. GENERAL PLAN UPDATE – DIRECTION REGARDING CHANGES TO OPEN SPACE HILLSIDE (HAZARD) AREAS: City/Citywide (GP)

Request: A request of the Commission to confirm its direction to Staff of only moving forward with changes to the "Hazard" land use designation that would see a reduction or removal of the "Hazard" land use designation from residential properties.

Action Deadline: None

Recommendation: Staff recommends that the Planning Commission provide direction to Staff regarding changes to the General Plan's Open Space Hillside (Hazard) land use areas.

**NEW BUSINESS:**

NONE

**APPROVAL OF MINUTES:**

4. FEBRUARY 12, 2013 MINUTES

**ITEMS TO BE PLACED ON FUTURE AGENDAS:**

5. PRE-AGENDA FOR THE MEETING ON MARCH 13, 2013

**ADJOURNMENT:**

The next meeting is scheduled for Tuesday, March 13, 2013, 7:00 P.M. at Hesse Park.

**\*Please note that that the actual Agenda may well expand, or possibly contract, based upon conditions (such as Continuances of public hearings, Withdrawals, etc.) prior to this meeting.**

Date prepared: Wednesday, February 20, 2013



CITY OF RANCHO PALOS VERDES

COMMUNITY DEVELOPMENT DEPARTMENT

February 15, 2013

Klondike Canyon Geologic Hazard Abatement District  
PMB 142  
PO BOX 7000  
Rolling Hills Estates, CA 90274

Attention: Ms. Gale Lovrich

Dear Ms. Lovrich:

The City received a letter dated January 29, 2013 written by Mr. Scott T. Kerwin regarding the proposed grading along the western boundary of the Portuguese Bend Club area in order to improve the roadway access. The City Geologist conducted a site visit to the area related to the proposed grading on February 6, 2013 and determined that no further review is required so long as the grading conforms to the approved plan attached.

The City of Rancho Palos Verdes hereby finds that the proposed remedial grading is consistent with the provisions of Coastal Permit No. 77-Revision and Grading Approval 1315-Revision and is approved because the proposed limits of grading fall within the scope of grading established by Coastal Permit No. 77-Revision and Grading Approval No. 1315-Revision, as depicted on the approved plan in the City's files.

If you have any questions or need additional information, please contact me at (310) 544-5228 or via e-mail at [abigailh@rpv.com](mailto:abigailh@rpv.com).

Sincerely,



**Abigail Harwell**  
Assistant Planner

**Attachments:**

- E-mail from James Lancaster
- Letter from Scott Kerwin
- DCA Remedial Grading Plan

cc: Joel Rojas / Community Development Director  
Greg Pfof / Deputy Community Development Director  
Ron Dragoo / Senior Engineer / Public Works Department  
Gale Lovrich / Portuguese Bend Club / 4100 Palos Verdes Dr S / Rancho Palos Verdes, CA 90275  
Steve Cummins / DCA / 17625 Crenshaw Blvd, Ste 300 / Torrance, CA 90504  
Address File (Portuguese Bend Club)



COMMUNITY DEVELOPMENT DEPARTMENT

February 19, 2013

Interested Party  
Rancho Palos Verdes, CA 90275

**Subject: Scheduling for Removal and Replacement of City-owned Canary Island Pine Trees on Via Cambron, Via Collado and Berry Hill Drive**

Dear Interested Party,

As you may be aware, City Tree Review Permit 2008-00031 was the subject of a lawsuit filed in September 2011. This lawsuit attempted to overturn the City Council's decision to remove 10 City-owned Canary Island Pine trees located on Via Cambron, Via Collado & Berry Hill Drive (Resolution 2011-50, attached). In October 2012, after due legal process, the Superior Court of the County Of Los Angeles denied the lawsuit and upheld the City's decision.

After a 60-day appeal period for the Court's decision, during which no appeals were submitted, City Staff commenced the background work for the tree removal and replacement. After some work to confirm the number and location of the replacement trees, City Staff contacted the City's tree trimming company to schedule the removal and replacement.

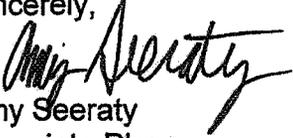
Thus, the removal of the ten Canary Island Pine trees has been scheduled for **Tuesday, February 26, 2013**. The removal work should be completed by a City Crew in one to two days, barring any issues such as weather, etc. Once these trees have been removed (and the stumps ground down), another City crew will come in within a few days and begin planting the replacement trees. You may wish to note that the City will be planting a total of 17 trees, each being a 36-inch box size tree, while Municipal Code Section 17.76.100 (attached) only requires that a removed tree be, "... *replaced with a similar twenty-four-inch box size tree...*" Please also note that there will be "No Parking" signs posted on the street at least 24 hours in advance of the trimming, in order to avoid damage to any vehicles that would otherwise be parked on the street.

Also, the City has obtained the services of a qualified biologist who inspected the pine trees, other trees within a 250-foot buffer area, as well as several previously known inactive nests in some nearby elm trees on Monday February 18, 2013. The biologist determined that there were no active nests in the ten Pine trees, nor in any nearby trees and that it would be safe to complete the Pine removal work in one week's time.

Also, as you may be aware, the Public Works Department will be completing some road repair in the near future for the street, curbs, sidewalks, gutters, etc. on Via Cambron, Via Collado and Berry Hill Drive. It is my understanding that the right-of-way repair bids from potential contractors are due Friday 2/22/13 and the work is anticipated to be completed between Thursday 2/27/13 and Wednesday 3/15/13.

If you have any questions regarding the tree removal and replacement scheduling, please contact me at (310) 544-5228 or via email at amys@rpv.com. If you have any questions about the road right-of-way repair, please contact the Public Works Department at (310) 544-5252. Thank you.

Sincerely,

  
Amy Seeraty  
Associate Planner

Enclosures: City Council Resolution 2011-50  
RPVMC 17.76.100

CC: File  
Joel Rojas, Community Development Director  
Greg Pfof, Deputy Community Development Director  
Les Jones, Interim Public Works Director  
Nicole Jules, Senior Engineer, Public Works Department  
Emilio Blanco, Maintenance Superintendent, Public Works Department  
Carol Lynch, City Attorney  
Virginia Leon, 30413 Via Cambron  
Current Resident, 7369 Berry Hill Drive  
Nancy Parsons, 7361 Berry Hill Drive  
Jerene Tussey, 30303 Via Cambron  
Current Resident, 30311 Via Cambron  
Mr. & Mrs. Perez, 30317 Via Cambron  
Current Resident, 30327 Via Cambron  
Tim Rosseno, 30405 Via Cambron  
Mr. & Mrs. Ganeko, 7313 Via Collado  
Larry Marinovich, 7315 Berry Hill Drive  
Joseph Yousefpour, 7306 Berry Hill Drive  
Marjorie C. Carter, 7307 Via Collado  
Mr. & Mrs. Allen, 7301 Via Collado (via email)  
J.P. Agronick, 7300 Via Collado  
Patrick C. O'Brien, 7310 Via Collado  
Mr. & Mrs. Levander, 30429 Via Cambron  
Mrs. Barbara O'Sullivan, 30466 Via Cambron  
Norma Crook, 30451 Via Cambron  
Current Resident, 30438 Via Cambron  
Frederic Whitson, 30441 Via Cambron  
D. Slutsky, 30445 Via Cambron  
R.C. Hoskins, 30435 Via Cambron  
Janice Spivey, 30456 Via Cambron  
Kay B. Schoof, 30423 Via Cambron  
Mr. & Mrs. Fooks, 30457 Via Cambron  
Phillip Alley, 7336 Berry Hill Drive

City Tree Removal Scheduling  
February 19, 2013  
Page 3 of 3

Donna Butler, 30462 Via Cambron  
Stu Thomson, 30463 Via Cambron  
Ewan White, 7303 Berry Hill Drive  
Current Resident, 7318 Berry Hill Drive  
Mr. & Mrs. Wiggins, 7321 Berry Hill Drive  
Jim Morrison, 7284 Berry Hill Drive  
Mr. & Mrs. Galvin, 7333 Berry Hill Drive  
Roola Zulli, 7346 Berry Hill Drive  
Karen & John Jordan, 7302 Via Collado  
Mr. & Mrs. Jakes, 7306 Via Collado  
Ms. Yamamoto, 30461 Via Cambron  
Current Resident, 30418 Via Cambron  
Current Resident, 30438 Via Cambron  
Mr. & Mrs. Slusser, 7270 Berry Hill Drive

**CITY COUNCIL RESOLUTION NO. 2011-50**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES OVERTURNING PLANNING COMMISSION RESOLUTION 2011-18 WHICH REQUIRED THE REMOVAL OF ONE CITY TREE AND THE TRIMMING OF NINE CITY TREES TO ELIMINATE THE SIGNIFICANT VIEW IMPAIRMENT CAUSED BY THE TREES TO FOUR PROPERTIES AND INSTEAD REQUIRE THE REMOVAL OF ALL TEN TREES.**

WHEREAS, on October 16, 2008, Mr. Joseph Yousefpour and Mr. Larry Marinovich, owners of property located at 7306 and 7315 Berry Hill Drive, respectively, (herein "the Applicants"), in the City of Rancho Palos Verdes ("City"), filed an application requesting approval of a City Tree Review Permit ("Permit") to restore a view from their properties that is significantly impaired by ten (10) City-owned Canary Island Pine Trees, located in the public right-of-way on Via Cambron, adjacent to 30405, 30327 and 30317 Via Cambron and 7313 Via Collado, and in the public right-of-way on Via Collado, adjacent to 7313 Via Collado, and on Berry Hill Drive adjacent to 30303 Via Cambron in the City of Rancho Palos Verdes; and,

WHEREAS, On May 28, 2009, pursuant to the Code provisions governing the processing of City Tree Review Permits, the Director made a preliminary determination, finding that the ten (10) Canary Island Pine Trees significantly impair the view from the applicants' viewing areas and approved CTRP2008-00031, requiring the removal of the ten (10) Trees. The City of Rancho Palos Verdes mailed to surrounding residents this preliminary determination of approval and Notice of Decision approving a request to remove the Trees because they significantly impair the ocean and Catalina Island view from the viewing areas of the applicants located at 7306, and 7315 Berry Hill Drive; and,

WHEREAS, during the period from May 2009 through August 2009, several residents of Via Cambron and Via Collado who received the Director's preliminary determination of approval and several who did not, submitted correspondence commenting on this preliminary report; and,

WHEREAS, on February 12, 2010, the Director determined that the issues raised by these residents did not constitute grounds under the City's ordinance to warrant an administrative denial of the City Tree Review Permit application, and issued a Final Notice of Decision for Tree Nos. 4-10, with the modifications of eliminating Tree Nos. 1-3 from the application and allowing the potential adoption of Tree Nos. 5, 7 and 10. This Final Notice was mailed to the original 14 residents who received the preliminary staff report, the applicants, and all other residents who submitted comments on the preliminary staff report; and,

WHEREAS, on March 2, 2010, Mrs. Nancy Parsons, Ms. Marjorie C. Carter, and Mr. Michael O'Sullivan submitted an appeal to overturn the Director's decision; and,

WHEREAS, after notice issued on April 8, 2010 pursuant to the requirements of the Rancho Palos Verdes Development Code, the Planning Commission held a duly noticed public hearing on April 27, 2010, at which time all interested parties were given an opportunity to be heard and present evidence; and,

WHEREAS, at the Planning Commission hearing on April 27<sup>th</sup>, 2010, the Planning Commission modified Staff's recommendation, recommending that all seven Trees be trimmed down out of the Catalina Island view (horizon level) as viewed from the Marinovich viewing area at 7315 Berry Hill Drive, with the exception of Tree No. 4, (if the residents directly adjacent to Tree No. 4 continued to object to its adoption). The Planning Commission stated that adoption agreements must be prepared prior to the Trees being trimmed, and that after the Trees are

trimmed, Staff should schedule the item to return to the Planning Commission. At this follow-up meeting, the Planning Commission would determine if the trimming eliminated the significant view impairment from the applicant's viewing areas, and if not, could require one or more of the trimmed Trees to be removed. The Planning Commission also stated that if there were additional applicants who withdrew from the initial application process, they should be allowed to have their views assessed after the trimming is completed as well. Staff was to make the revisions to the Resolution and bring it back to the next Planning Commission meeting for formal approval; and,

WHEREAS, as a result of the Planning Commission recommendation at the April 27<sup>th</sup> meeting, Staff realized that there were two issues with the Planning Commission direction that would require additional work by Staff to resolve. Staff drafted a memo to the Planning Commission, requesting that Staff be allowed to delay bringing back the Planning Commission's revised resolution for formal approval. These two issues were 1) how to address views from other potential applicants' properties under this same application, (i.e., review the views prior to after the initial trimming), and 2) that Municipal Code Section 17.76.100.F.1.c.iv requires that the abutting neighbor must agree in writing when the tree directly abutting their property is proposed to be adopted, and Staff only had the written disagreement of one abutting resident. The Planning Commission received and filed this report on May 11, 2010; and,

WHEREAS, after noticed issued on November 25, 2010 pursuant to the requirements of the Rancho Palos Verdes Development Code, the Planning Commission held a duly noticed public hearing on December 14, 2010, at which time all interested parties were given an opportunity to be heard at the December 14, 2010 meeting and present evidence; and,

WHEREAS, the Planning Commission discussed the matter, heard public testimony and gave Staff direction regarding Staff's recommendations and requested that the resolution containing the amended recommendation be brought back to the Commission for review and approval at the next Planning Commission meeting; and,

WHEREAS, a resolution was presented to the Planning Commission at the meeting of January 11, 2011 for the approval of CTRP2008-00031, as amended, and this Resolution (Planning Commission Resolution No. 2011-01) was approved and signed by the Chairman of the Planning Commission; and,

WHEREAS, P.C. Resolution 2011-01 was not appealed within the 15-day appeal period and so was made final at 5:30pm on January 26, 2011; and,

WHEREAS, pursuant to Section 17.80.120 of the Municipal Code, and P.C Resolution 2011-01, the appellants and other contributors to the appeal fee had the full cost of the appeal (\$2,255.00) refunded to them within 30 days of the January 11, 2010 meeting; and,

WHEREAS, per Condition No. 6 of P.C. Resolution 2011-01, signed and notarized adoption covenants for Tree Nos. 1-10 were submitted to Staff by 12:00pm on February 15, 2011; and,

WHEREAS, per Condition No. 9 of P.C. Resolution 2011-01, on February 14, 2011 and February 23, 2011, the City had a biologist inspect Tree Nos. 1-10 to determine whether there was an active nest(s) in any of the trees. The biologist identified one nest in Tree No. 8, but this nest was not active; and,

WHEREAS, as no active nests were found in Tree Nos. 1-10, per the requirements of Condition No. 9 of P.C. Resolution 2011-01, the City's contracted tree trimming company, West Coast Arborists, Inc., completed the trimming of Tree Nos. 1-10 on February 17, 18 and 24, 2011; and,

WHEREAS, in February 2011, Staff observed the views and took photographs of the trimmed trees from the applicants' viewing areas; and,

WHEREAS, per Condition No. 8 of P.C. Resolution No. 2011-01, Staff scheduled a duly noticed public hearing before the Planning Commission for the sole purpose of determining if the tree trimming as described above has eliminated the significant view impairment for the four applicants; and,

WHEREAS, notice of the public hearing was issued on March 24, 2011 pursuant to the requirements of the Rancho Palos Verdes Development Code, a draft Resolution was presented to the Planning Commission for approval and signature at the Planning Commission meeting of April 12, 2011; and,

WHEREAS, the Planning Commission approved Planning Commission Resolution 2011-18 on April 12, 2011, which stated, among other things, that the trimming of the ten trees had eliminated the significant view impairment from the applicants' properties; and,

WHEREAS, an appeal of P.C. Resolution 2011-18 was submitted on April 27, 2011 by Mr. Larry Marinovich, property owner at 7315 Berry Hill Drive, Mr. Joseph Yousefpour, property owner at 7306 Berry Hill Drive, Mr. James Morrison, 7284 Berry Hill Drive; and,

WHEREAS, notice of the public hearing was issued on June 16, 2011 pursuant to the requirements of the Rancho Palos Verdes Development Code, and a draft Resolution was presented to the City Council for approval and signature at the City Council meeting of July 5, 2011.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

**Section 1:** As defined by Section 17.02.040 of the City's Development Code, the Applicants at 7306 Berry Hill Drive, 7315 Berry Hill Drive, 7284 Berry Hill Drive and 7333 Berry Hill Drive have a view of the Ocean and Catalina Island.

**Section 2:** The Applicant's viewing area at 7306 Berry Hill Drive, as defined by Section 17.02.040 of the City's Development Code, is from the living room/dining room. The Applicant's viewing area at 7315 Berry Hill Drive, as defined by Section 17.02.040 of the City's Development Code, is from the living room. The Applicant's viewing area at 7284 Berry Hill Drive, as defined by Section 17.02.040 of the City's Development Code, is from the dining area next to the kitchen. The Applicant's viewing area at 7333 Berry Hill Drive, as defined by Section 17.02.040 of the City's Development Code, is from the living room.

**Section 3:** The completion of the initial trimming by the City of the ten (10) City-owned, and privately-adopted Canary Island Pine Trees located on Via Cambron, Via Collado & Berry Hill Drive has eliminated the significant view impairment from the four applicant's properties located at 7306, 7315, 7284 and 7333 Berry Hill Drive.

**Section 4:** Based on new information obtained from the Public Works Department that the trees are indeed damaging the public right-of-way including streets, sidewalks, curbs and gutters, the City council determines that Tree Nos. 1-10 are indeed damaging the public right-of-way and thus per Municipal Code Section 17.76.100.F.1.c.iii, cannot be adopted and trimmed and thus must be removed and replaced.

**Section 5:** Pursuant to Section 15304 of the California Environmental Quality Act, the proposed project is categorically exempt under Class 4 of that section because the work required

to restore the Applicants' view does not include the removal of scenic and mature Trees as identified by the City of Rancho Palos Verdes General Plan (Visual Aspects; Figure 41). This finding, demonstrates that the decision complies with the provisions of CEQA because the decision does not cause any significant adverse environmental impacts. Since the subject Trees are not considered to be scenic or mature Trees as identified in the City's General Plan, the environmental impacts due to removal are insignificant.

**Section 6:** For the foregoing reasons and based upon the information presented at the public hearing, the City Council of the City of Rancho Palos Verdes hereby approves the appeal, thereby overturning the Planning Commission's approval of P.C. Resolution 2011-18, thereby finding that Tree Nos. 1-10 be removed and replaced with 24-inch box size trees, the variety and number of which shall be determined by the Public Works Department.

**Section 7:** The time within which judicial review of the decision reflected in this Resolution, if available, must be sought is governed by Section 1094.6 of the California Code of Civil Procedure and other applicable short periods of limitation.

PASSED, APPROVED AND ADOPTED this 5<sup>th</sup> day of July 2011.

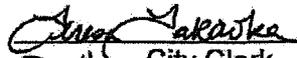
/s/ Thomas D. Long  
Mayor

Attest:

/s/ Carla Morreale  
City Clerk

STATE OF CALIFORNIA                    )  
COUNTY OF LOS ANGELES            )ss  
CITY OF RANCHO PALOS VERDES        )

I, Carla Morreale, City Clerk of the City of Rancho Palos Verdes, hereby certify that the above Resolution No. 2011-50 was duly and regularly passed and adopted by the said City Council at a regular meeting held on July 5, 2011

  
Deputy City Clerk

such as cigarettes and soft drinks, may only be displayed in vending machines in specially designed areas approved by the planning commission. Sale or display of nonautomotive items, other than items in vending machines and temporary promotional gifts, is prohibited unless a conditional use permit or a revision to an existing conditional use permit, to allow a convenience store, is obtained pursuant to Section 17.76.080 (Convenience stores) of this title.

2. Outdoor operations shall be limited to:

- a. The retail sale of petroleum products;
- b. The supply of air and water;
- c. Auto washing by hand, where an area of not more than five hundred square feet is used;
- d. Waxing and polishing automobiles;
- e. Tire changing;
- f. Battery servicing, charging and changing;

and

g. Installation of minor accessories, e.g., windshield blades and arms, gas caps, lamps, lamp globes and performance of minor repairs.

3. Other operations related to the servicing of motor vehicles may be conducted within the building. A mechanical car wash may be permitted with conditional use permit or a revision to an existing conditional use permit; provided, that it is clearly auxiliary to the service station use, and in a roofed structure enclosed on at least two sides. There shall be no body and fender work, painting, repair and rebuilding of electro-chemical batteries or other work of a similar nature.

4. The rental of cars or trailers may be permitted as an adjunct to the service station business, provided that:

- a. A conditional use permit or a revision to an existing conditional use permit, pursuant to Chapter 17.60 (Conditional Use Permits) of this title, is obtained;
- b. Site area sufficient for the parking of rental vehicles must be provided in addition to the minimum area required for the station, and no more than ten percent of the total lot area may be occupied by rental vehicles;
- c. Rental vehicles may not be parked in required parking spaces, nor in the area between the building setback lines and street right-of-way lines;
- d. The rental of trucks, tractors, trailers or similar large vehicles or implements is prohibited.

E. Abandonment.

1. A conditional use permit for a new service station at any location within the corporate limits of the city shall not be approved and granted to any company or to an affiliate of a company that owns, leases, rents or in any manner controls, property within the city that is occu-

ried by an abandoned or vacant service station. "Abandoned or vacant," as used in this section, shall mean that the service station has not been in operation for a period of sixty days or more prior to the date the planning commission adopts its resolution of decision on the application for a new service station. This provision shall not apply to a service station that is not in operation because it is in the process of being reconstructed or remodeled; having its underground storage tanks replaced; or as a result of an involuntary or voluntary act taken against the buildings and/or land, which is not the fault of the property owner or lessee.

2. It shall become the responsibility of the property owner to remove any and all structures and equipment both above and below the ground from the lot if the service station has been abandoned, as here defined, for one hundred eighty days. Once this time has elapsed, the property owner will have ninety days to complete the removal of all structures and equipment and the restoration of the site. (Ord. 320 § 7 (part), 1997; Ord. 217 § 6, 1987; Ord. 90 § 3 (part), 1977; Ord. 78 (part), 1975)

17.76.100 City tree review permit.

A. Purpose. This chapter provides a procedure for the pruning and/or removal of trees and/or foliage which are located on city property, a city easement or within the public right-of-way in order to protect the public health, safety and welfare by preventing the needless impairment of views from vista points and view lots.

B. Approval Required. A city tree review permit is required prior to the pruning and/or removal of any tree and/or foliage, located on city property, a city easement or within the public right-of-way, for the purposes of view restoration.

C. Exemption. Trees and/or foliage located within the boundaries of the Miraleste recreation and park district shall not be subject to the provisions of this section.

D. City Tree Review Permit Application. Any person owning land in the city may file an application for a city tree review permit. An application for a city tree review permit shall be made to the director on forms provided by the city, and shall include the following items:

1. A completed application form signed by the property owner of the property where the view is impaired;
2. A plan or map, drawn to the satisfaction of the director, which clearly shows the location of each tree and/or foliage located on city property, a city easement, or within the public right-of-way that is impairing the view of the applicant;

3. A current photograph of the alleged view impairment taken from the applicant's viewing areas; and

4. An application fee, as established by city council resolution.

E. Review Criteria. The director or the director's designee shall either grant, or conditionally grant the city tree review permit if, after conducting an investigation of the applicant's property, it is determined that trees and/or foliage located on city property, a city easement or in the public right-of-way are significantly impairing a view from a viewing area of the applicant's lot, as defined in Section 17.02.040 (Single-Family Residential Districts) of this title.

F. Conditions of Permit Issuance. In granting any approval under this section, the director may impose such conditions thereon as may be reasonably necessary to prevent danger to public or private property; to prevent the tree removal or pruning from being conducted in a manner that is likely to create a nuisance; or to preserve the intent of any goal or policy of the general plan. No person shall violate any conditions so imposed by the director. Such conditions may include, but shall not be limited to, the following:

1. For a city tree and/or foliage that is located within the parkway and roadway median, or within any other city property or city easement (except city parks):

a. A view-impairing tree and/or foliage shall be removed and replaced with a similar twenty-four-inch box size tree by the city. The city shall pay for all costs of tree and/or foliage removal and replacement. Trees and/or foliage that are removed shall not be replaced if the following conditions exist:

i. The replacement tree or foliage will immediately cause a significant impairment of the view from the applicant's viewing area;

ii. The director of public works determines a replacement tree would cause damage to the improvements in the public right-of-way (street, curb, sidewalk, etc.) or obscure traffic visibility or create an impediment to pedestrian access within the public right-of-way;

b. The city shall make the final determination as to the type and number of replacement trees and/or foliage, if any.

c. If a person who has received notification of the director's decision files a written request to not remove the tree or foliage (within seven days of the notification), then the tree and/or foliage may be pruned instead of removed, provided the following conditions can be met:

i. The director determines that the pruning of the subject tree and/or foliage will eliminate the significant impairment of the applicant's view;

ii. The director determines that the pruning of the subject tree and/or foliage will not result in an unsightly tree and /or likely kill or weaken the tree;

iii. The director of public works determines that the tree and/or foliage has not, and will not, cause damage to improvements in the public right-of-way (street, curb, sidewalk, etc.);

iv. Upon receipt of the written agreement of the owner(s) of the property directly abutting or underlying the public right-of-way or parkway where the tree and/or foliage is located, the city and any of the parties who were notified pursuant to subsection (G)(1) of this section enter into an agreement that is recorded on the title of the agreeing party's property, binding that property owner and any future owners of that property to maintain the trees and/or foliage so as to prevent future significant view impairment by such tree and/or foliage. The agreement between the city and the property owner shall specify the maximum time interval, as determined to be appropriate by the director, within which the property owner shall undertake and pay for such maintenance;

v. Should the property owner, who has entered into an agreement with the city to maintain a city tree or foliage, within thirty days of receiving a notice from the city requesting maintenance, fail to adhere to the maintenance provisions of the agreement, then the city shall terminate the agreement and shall remove the subject tree(s)/foliage at the city's expense.

2. For trees and/or foliage located within a city park:

a. If the city determines that the tree and/or foliage needs to be removed in order to restore the applicant's view, the city shall determine whether the tree and/or foliage shall be replaced, and shall make the final determination as to the type and number of replacement trees and/or foliage.

b. If the city determines that the tree and/or foliage can be pruned to restore the applicant's view without damaging or killing the tree or foliage, the city shall maintain the tree and/or foliage so as to prevent future view impairment by the tree and/or foliage.

c. The city shall pay for all costs of tree and/or foliage pruning, removal and/or replacement. The city shall make the final determination as to the type and number of replacement trees and/or foliage. Whenever work is to be performed, it shall be performed by the city.

G. Notification. When the director makes a determination regarding a city tree review permit, written notice of the decision shall be given as follows:

1. When the foliage is located on a city street or easement, a notice of the determination to grant the appli-

cation shall be sent to the applicant(s), the appropriate homeowners association, and the ten closest adjacent properties including the owner(s) of the property directly abutting or underlying the public right-of-way where the subject tree(s) and/or foliage are located. Adjacent properties shall include the ten closest lots, which are on the same street, directly abutting and adjacent to the property where the tree and/or foliage are located. Notice of denial shall be given only to the applicant.

2. When the foliage is located in a city park, notice of the director's decision shall be given only to the applicant.

H. Appeals. Any interested person receiving notice of the director's decision may appeal the decision to the planning commission, in writing, within fifteen calendar days of the director's decision. Pursuant to Section 17.02.040(C)(2)(g) of the Municipal Code, the decision of the planning commission on such an appeal may be appealed to the city council. Any appeal must be accompanied by payment of the appropriate appeal fee, as established by city council resolution. No city tree review permit shall be effective until all applicable appeal periods have been exhausted. (Ord. 415 § 4, 2005; Ord. 320 § 7 (part), 1997)

#### 17.76.110 Exotic animal permit.

A. Purpose. The exotic animal permit is established to permit the keeping of wild animals, as defined in Section 6.04.230 (Animals) of this Municipal Code, or other domestic animals not specifically authorized elsewhere.

#### B. Procedure.

1. Written applications shall be filed with the director; except, that no application shall be accepted if final action has been taken on an application requesting the same or substantially the same permit within the previous twelve months, unless the previous application is denied without prejudice by the director, or on appeal by the planning commission or city council. An application for an exotic animal permit shall contain the following information:

a. The name and address of the applicant and of all persons owning any or all of the property proposed to be used. If applicant does not own the subject property, written permission from the owner or owners to make such application must be included with the application;

b. The address and legal description of the subject property;

c. The reason for the request;

d. A sketch or plan indicating the area and dimensions of the building or enclosure in which the animal or animals are to be kept and the location and the di-

mensions of all other structures on the subject and adjacent properties; however, no sketch or plan shall be required if the subject of the application involves only the height of fences;

e. The names and addresses of all persons who are shown on the latest available assessment roll of the county as owning property within five hundred feet from the exterior boundaries of the subject lot or parcel;

f. A fee, as established by resolution of the city council; and

g. Other appropriate information as the director may require.

2. The director shall mail a notice to all property owners shown on the application. The notice shall state the location of the subject property, the intent of the application and the recipient's right to oppose the permit. All opposition to the permit must be submitted in writing to the director within ten working days after the mailing of such notice.

3. The director shall approve an application for an exotic animal permit where the information presented by the applicant substantiates the following findings:

a. That the permit, if issued, will not be detrimental to the public health, safety or general welfare; and

b. That the proposed site is adequate in size and shape to accommodate the proposed use without material detriment to the use, enjoyment or valuation of properties in the vicinity of the site, and that the requested use is an appropriate use of the site.

4. The director may impose such conditions on permits as are deemed necessary to insure that animals will be maintained in accordance with the provisions of this chapter.

5. The director shall deny the application where the information presented by the applicant fails to substantiate the required findings to the satisfaction of the director.

6. The notice of decision of an exotic animal permit shall be given by the director to the applicant and any interested person, pursuant to Section 17.80.040 (Hearing Notice and Appeal Procedures) of this title. Any interested party may appeal the director's decision to the planning commission pursuant to Section 17.80.050 (Hearing Notice and Appeal Procedures) of this title. The decision of the planning commission may be appealed to the city council pursuant to Section 17.80.070 (Hearing Notice and Appeal Procedures) of this title.

7. Each permit shall be permitted to continue until the lot(s) or parcel(s) is/are sold or transferred, unless a different time period is specified by the city. For purposes of this subsection, change of ownership shall not



## Applications of Note as of February 20, 2013

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>VRP2013-00005</b>	MCHUGH, WALTER & KATINA	2222 RUE LE CHARLENE	View Maintenance request for foliage located at 2215 Rue Le Charlene (VPP 30)	2/14/2013
<i>View Maintenance</i>				
<b>VRP2013-00006</b>	CATHY CORBETT	2051 TRUDIE DR	View Maintenance request for foliage located at 2035 Trudie Dr (VRP2008-00039)	2/15/2013
<i>View Maintenance</i>				
<b>ZON2013-00063</b>	JIA ZHANG	2902 VISTA DEL MAR	New split-level, single family residence on a downsloping lot, measuring 10,656 square feet in total area. The project also includes an 852 square foot detached garage at the front, and a 178 square foot detached pool/restroom at the rear. A total of 6,570 cubic yards of grading (cut and fill) is proposed to accommodate the proposed project.	2/14/2013
<i>Conditional Use Permit Grading Approval Neighborhood Compatibility Analysis</i>				
<b>ZON2013-00069</b>	CARUSO, MICHAEL J, SR & CYNTHIA W	30704 VIA LA CRESTA	New 979 square foot addition and indoor pool.	2/19/2013
<i>Site Plan Review</i>				

**Case No.                      Owner    Street Address    Project Description    Submitted**

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# MEMORANDUM



RANCHO PALOS VERDES

**TO: CAROLYN LEHR, CITY MANAGER**  
**FROM: CAROLYNN PETRU, DEPUTY CITY MANAGER / INTERIM DIRECTOR,**   
**RECREATION AND PARKS**  
**DATE: FEBRUARY 20, 2013**  
**SUBJECT: ADMINISTRATIVE REPORT**

## Ranger Led Night Hike: February 23<sup>rd</sup>

On February 23<sup>rd</sup>, Mountains Recreation and Conservation Authority Rangers will lead participants on a night hike through the Portuguese Bend Nature Reserve. During these unique hikes, individuals look for the sights and sounds of nocturnal animals, learn hiking safety tips, and enjoy the beautiful Portuguese Bend Reserve by moonlight. Registration is required, and these popular night hikes sell out early!

## Fred Hesse Jr. Community Park

### Recreation Class Rentals (February 18<sup>th</sup> – February 24<sup>th</sup>)

- Duplicate Bridge Classes (Activity Room): Monday, Friday
- Aerobic Dance Lite Classes (Multipurpose Room, Activity Room): Monday, Wednesday
- Bones for Life Class (Multipurpose Room): Tuesday
- Kuk Sool Martial Arts Classes (Fireside Room): Monday, Wednesday
- Suika Preschool Classes (Activity Room, Fireside Room): Wednesday, Friday
- Mommy & Me Classes (Activity Room): Tuesday, Thursday
- Suika Mommy & Me Class (Fireside Room): Friday
- Tai Chi Chuan Class (Multipurpose Room): Saturday
- Basics of Fine Arts Class (Activity Room): Saturday
- Amateur Radio Class (Fireside Room): Saturday
- Palos Verdes Strings Group Music Classes (Activity Room): Sunday

### Community Groups/Private Rentals/City Programs (February 18<sup>th</sup> – February 24<sup>th</sup>)

- Peninsula Seniors Weekly Lecture (Multipurpose Room): Wednesday
- RPV Council of Homeowners Associations Meeting (Activity Room): Wednesday
- Seniors Bridge Club Meeting (Multipurpose Room): Thursday
- Silver Spur Little League Practice (Baseball Field): Friday
- Cub Scout Event (Multipurpose Room): Sunday

## Ladera Linda Community Center

### Recreation Class Rentals (February 18<sup>th</sup> – February 24<sup>th</sup>)

- Adult Tap Dance Class (Multipurpose Room): Tuesday
- Mommy and Me Class (Room C): Wednesday
- Blue Train Tutoring Class (Room J): Saturday

## Point Vicente Interpretive Center (PVIC)

### Los Serenos Docent Meetings and Lectures

On Monday afternoon, February 18<sup>th</sup>, staff attended the Grants Oversight Committee meeting. Topics discussed included budgets for the 4<sup>th</sup> & 6<sup>th</sup> Grade and WOW Programs, and bus payment and scheduling issues.

On Tuesday morning, February 19<sup>th</sup>, staff and docents held their final Whale of a Day meeting.

On Wednesday morning, February 20<sup>th</sup>, members of the Exhibit Design Crew met and continued their work on the museum exhibits, including the hanging of the black bear hide and enhancement of the California Missions exhibit.

On Wednesday morning, February 20<sup>th</sup>, staff met with RPVTV personnel to film a short segment featuring past film shoots that took place on the Peninsula.

### Los Serenos Docent-led Tours/Hikes Report

On Monday morning, February 18<sup>th</sup>, five students from Rancho Del Mar Adult School attended a docent-led hike at Abalone Cove, learning about the animals living in the intertidal zone.

On Wednesday, February 20<sup>th</sup>, third grade students from Soleado Elementary School attended a docent-led tour at PVIC, with a focus on the Tongva Native Americans.

On Wednesday morning, February 20<sup>th</sup>, forty-five students from Lorena Street Elementary School attended a docent-led tour focusing on the tide pools at Abalone Cove.

On Friday morning, fifty students from 93<sup>rd</sup> Street Elementary School will enjoy a docent-led hike to the tide pools at Abalone Cove.

On Sunday morning, Los Serenos docents will lead a public hike down to the tide pools at Abalone Cove.

### Los Serenos Junior Docent Training

On Saturday morning, February 23<sup>rd</sup>, members of the Junior Docent class will review various topics and will present their docent papers, focusing on a specific area of interest related to the Interpretive Center, local sea life, or Peninsula history.

### Junior Rangers Visit PVIC

On Saturday morning, Junior Rangers and MRCA Interpretive Rangers will meet outside at the Interpretive Center. They will learn how early Native Americans used indigenous plants for food and to make everyday objects such as spoons and musical instruments. They will also enjoy a nature walk and museum tour.

### American Cetacean Society/LA Whale Watch Report

The Los Angeles Chapter of the American Cetacean Society reported the following information regarding the whale census taking place on the back patio at the Interpretive Center.

As of February 18<sup>th</sup>, 2013

Southbound	-----	2
Northbound	-----	0
Total Whales	----	2

Season to Date

Southbound -----	729
Northbound -----	33
Total -----	762
Cow/calves South ----	21
Cow/calves North ----	0

**Robert E. Ryan Community Park**

Recreation Class Rentals (February 18<sup>th</sup> – February 24<sup>th</sup>)

- Super Soccer Stars Youth Classes (Grass Field): Tuesday, Saturday

Community Groups/Private Rentals/City Programs (February 18<sup>th</sup> – February 24<sup>th</sup>)

- PVP Girls Softball League Practice (Baseball Field): Thursday
- Pony League Practice (Baseball Field): Friday
- Cub Scout Meeting (Activity Room): Sunday

**REACH Program**

On Monday evening, February 18<sup>th</sup>, REACH participants met at Hesse Park and prepared a dinner of fish sticks, French fries and fruit, followed by several rousing games of “Presidential Bingo.”

## TENTATIVE AGENDAS

**Note:** Time Estimates include 15 mins. for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 mins. for the last section (Future Agenda Items through Adjournment).

### **March 5, 2013 - (Time Est. – 2 hr 40 mins)**

**6:00 p.m. – Interview Applicants for Chair of Finance Advisory Committee (FAC)**

**Closed Session:**

**Mayor's Announcements:** Terranea Announcement of Milestone Achievement

**City Manager Report:**

**New Business:**

**Consent**

Midyear Financial Review

**Public Hearings**

Crestridge Residential Project (60 mins)

**Regular Business**

Appointment of Chair of City Advisory Boards (20 mins)

Agricultural Use @ Upper Pt. Vicente Update (30 mins)

Review Payment Options for Recycling Rebate to Residential Rate Payers (20 mins)

### **March 19, 2013 - (Time Est. – 3 hrs 30 mins)**

**Closed Session:**

**Study Session:** Above Ground Cellular Antenna Memorandum (Councilman Campbell)

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

License Agreement with Palos Verdes Shores Estates Mobile Park

Annual Report – General Plan

Annual Report – Housing Element

Approve the Purchase of Two Vehicles w/AQMD Funds for CDD

Richards Easement

York Trail License Agreement

**Public Hearings**

**Regular Business**

Award Construction Contract for San Ramon Canyon Project (30 mins)

Matrix Consulting Group - Citywide Management and Staffing Study (60 mins)

Final PUMP Approval including Preserve Trails Plan Enforcement (90 mins)

**April 2, 2013 - (Time Est. – 1 hr 45 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Award Extension of Maintenance Contract for Street Sweeping

Award Extension of Maintenance Contract for Tree Maintenance

**Public Hearings**

**Regular Business**

Options for Reinstating the Equestrian Committee (60 mins)

Agreement for Enterprise Resource Planning System (15 mins)

**April 16, 2013 - (Time Est. – 3 hr 10 mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Award of Contract for RPV California Coastal Trail Project

Exten. of Fuel Modification Maintenance Contracts - LA Conserv. Corps & Fire Grazers Inc.

**Public Hearings**

Marymount College Time Extension (2 hrs)

**Regular Business**

Civic Center Master Plan Status Report (30 mins)

Beacon Award Resolution (10 mins)

### **Future Agenda Items (Identified at Council Meetings)**

**June 19, 2012** - Planning Commission's review of the Annenberg project with the purpose of developing a Lessons Learned paper for the Council (Campbell) [Pending receipt of memorandum from Councilman.]

**July 3, 2012** - Proliferation of cell towers along roadways that blanket the City and impact views (Campbell) [Pending receipt of memorandum from Councilman.]

**August 21, 2012** – Fraud, Waste and Abuse Hotline (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

City Maintenance Yard – View, Location and Safety Issues (Campbell) [Pending receipt of memorandum from Councilman.]

**November 20, 2012** – Compensation Value Model for Senior Management (Misetich) [Pending receipt of memorandum from Councilman.]

**December 18, 2012** – Naming Opportunity for former Mayor/Councilman John McTaggart (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

**January 15, 2013** – Regulation of City Attorney Workload (Brooks) [Pending receipt of memorandum from Mayor.]

**February 5, 2013** – Invocation at the beginning of Council Meeting (Brooks) [Pending receipt of memorandum from Mayor.]

### **Future Agenda Items Agendized or Otherwise Being Addressed**



## RPVTV Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your Inbox!

Week of 02/25/13 -03/03/13  
Monday through Sunday

6:00 AM - 6:30 AM	Sit and Be Fit - Low Impact Fitness	3:30 PM - 4:00 PM	Peninsula Beat - Ep 18 - Flight Path and the Peninsula - PV Dr. East - Whale of A Day - Cross Country - International Bird Rescue
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Armchair Traveler - San Pedro Art Walk
7:00 AM - 7:30 AM	Around the Peninsula: Whale of a day March 2nd 2013 Promo	4:30 PM - 5:00 PM	Armchair Traveler
7:30 AM - 8:00 AM	Peninsula Beat - Ep 18 - Flight Path and the Peninsula - PV Dr. East - Whale of A Day - Cross Country - International	5:00 PM - 5:30 PM	Sit and Be Fit - Low Impact Fitness
8:00 AM - 8:30 AM	RPV City Talk - RPV Mayor Pro Tem Jerry Duhovic and RPV City Councilmember Jim Knight	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	RPV City Talk - Lomita Sheriff's Department Update	6:00 PM - 6:30 PM	Around the Peninsula: Whale of a day March 2nd 2013 Promo
09:00 AM - 9:30 AM	Armchair Traveler - San Pedro Art Walk	6:30 PM - 7:00 PM	Peninsula Beat - Ep 18 - Flight Path and the Peninsula - PV Dr. East - Whale of A Day - Cross Country - International
9:30 AM - 10:00 AM	Armchair Traveler	7:00 PM - 7:30 PM	Peninsula Seniors: Birdwatching with Donna & Fred Niedermeyer
10:00 AM - 10:30AM	Around the Peninsula: Whale of a day March 2nd 2013 Promo	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	Peninsula Beat - Ep 18 - Flight Path and the Peninsula - PV Dr. East - Whale of A Day - Cross Country - International	8:00 PM - 8:30 PM	Armchair Traveler - San Pedro Art Walk
11:00 AM - 11:30 AM	RPV City Talk - RPV Mayor Pro Tem Jerry Duhovic and RPV City Councilmember Jim Knight	8:30 PM - 9:00 PM	Armchair Traveler
11:30 AM - 12:00 PM	RPV City Talk - Lomita Sheriff's Department Update	9:00 PM - 9:30 PM	RPV City Talk - RPV Mayor Pro Tem Jerry Duhovic and RPV City Councilmember Jim Knight
12:00 PM - 12:30 PM	Peninsula Seniors: Back from Combat - Charles Norm Stevens	9:30 PM - 10:00 PM	RPV City Talk - Lomita Sheriff's Department Update
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	Peninsula Symphonic Winds Concert Series
1:00 PM - 1:30PM	RPV City Talk - RPV Mayor Pro Tem Jerry Duhovic and RPV City Councilmember Jim Knight	10:30 PM - 11:00 PM	Peninsula Symphonic Winds Concert Series
1:30 PM - 2:00 PM	RPV City Talk - Lomita Sheriff's Department Update	11:00 PM - 11:30 PM	Peninsula Symphonic Winds Concert Series
2:00 PM - 2:30 PM	Playing the Field: Dodger Fan Fest	11:30 PM - 12:00 AM	Peninsula Symphonic Winds Concert Series
2:30 PM - 3:00 PM	Around the Peninsula: Evan Brown, Local Musician	12:00 AM - 1:00 AM	Peninsula Symphonic Winds Concert Series
3:00 PM - 3:30 PM	Around the Peninsula: Whale of a day March 2nd 2013 Promo	1:00 AM - 6:00 AM	Community Announcements



**PVPTV35 Programming Schedule Guide**  
**Week of 02/25/2013 to 03/03/2013**

**Monday, February 25**

**3:00PM**

**Palos Verdes Library Dist.**

**6:00PM**

**PVP Coordinating Council**

**7:00PM**

**PVUSD Board Meeting**

**Tuesday, February 26**

**7:00PM**

**City of RHE City Council Meeting - Live**

**Wednesday, February 27**

**7:00PM**

**City of PVE City Council Meeting 02/26/13**

**Thursday, February 28**

**7:30PM**

**Friday, March 01**

**6:00PM**

**PVP Land Conserancy Nature Walk**

**7:30PM**

**City of RHE City Council Meeting 02/26/13**

**Saturday, March 02**

**10:00AM**

**City of PVE Planning Commission 02/19/13**

**7:00PM**

**City of RPV Planning Commission 02/26/13**

**Sunday, March 03**

**7:30PM**

**City of RHE City Council Meeting 02/26/13**

## Carolynn Petru

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**From:** Lu, MyMy (CCI-California) <MyMy.Lu@cox.com>  
**Sent:** Thursday, February 14, 2013 9:58 AM  
**Cc:** Engel, Ileana (CCI-California); White, Doug (CCI-California); Vincelet, Melissa (CCI-California); Bradley, Debbie (CCI-California); Zimmerman, Lori (CCI-California); Shaw, Barbara (CCI-California); Clark, Sarah (CCI-California)  
**Subject:** Cox Product and Services Update - 2013 Customer Rights and Information Notice  
**Attachments:** Annual Notice 2013 Spanish Copy.pdf; Annual Notice 2013 English Copy.pdf



Throughout January and February, our customers have been receiving the attached 2013 Annual Customer Notification along with their regular billing statement. In our continuing efforts to provide our customers with outstanding service, this notification explains many of our service options, as well as local and federal regulations. Much of the same information is provided for Cox's new customers at the time of initial cable installation. This type of annual customer notification is also a requirement under FCC rules and regulations.

Should you have any questions, please do not hesitate to contact us.

Sincerely,

**MyMy Lu**  
COX Public Affairs  
5651 Copley Dr., San Diego, CA 92111  
858.836.7315 office  
619.534.1623 cell  
[www.cox.com](http://www.cox.com)



## Annual Customer Notice 2013

### Video Service Information

**Products and Services Offered** – Cox offers a variety of video programming tiers and services, including a basic service tier (Cox TV Starter) that includes many of the local television broadcast stations in your area, and in most areas, an expanded basic service tier (Cox TV Essential) and other service tiers and packages that include many additional cable programming services. Many of the local broadcast stations included in the basic service tier are available in both an analog and a digital format (except for Cox systems that have transitioned all customers to digital). There are many additional digital cable programming services and features that you may purchase with Cox Advanced TV options, which include access to the interactive programming guide, digital music channels, and Video-On-Demand (On DEMAND). Cox also offers premium channels and Pay-Per-View services for additional movies, sports and other special events. Various tiers of service offered by Cox may be sold separately or as a package with other tiers; however, as a prerequisite for subscribing to any of the video programming offered including premium or Pay-Per-View events, customers are required by law to subscribe to the basic service tier. Cox may also offer customers the option to rent equipment, such as cable set-top converters, CableCARDs, and remotes that may be needed to access certain programming services. Visit us at <http://www.cox.com> or call us at the number on your bill for more information about products and services in your area.

**Prices, Channels and Programming Options** – A complete listing of the channel lineup and prices available to you can be found at <http://www.cox.com> or you may call us at the number on your bill to obtain a printed copy.

**Changes in Service or Prices** – Subject to applicable law, we have the right to change our services and prices at any time. As a Cox customer, you will generally receive notice of changes in services or prices at least 30 days in advance or in compliance with applicable laws. The notice may be provided on your monthly bill, as a bill insert, as a newspaper legal notice or information channel notice, in a separate mailing or some other written form. Additional information regarding such notices may also be found on the Cox website.

**Installation and Service Maintenance Policies** – Someone over 18 years of age must be home during any installation or repair of your cable television service. Cox may offer an On-Time Guarantee for cable television installation and service calls in your area. If so, and a Cox technician is not on time for a scheduled appointment, Cox will provide you with a coupon for a credit on your next bill. Cox will also make every reasonable effort to reschedule any missed service appointment at a convenient time for you.

**Access to Customer Premises** – By ordering service, you agree to allow employees and agents of Cox access to your premises at reasonable times to inspect and maintain the cable equipment at your service address and, upon termination of service, to remove the equipment. Cox is not deemed to have abandoned equipment that it does not remove.

**How to Use Your Cable Services** – Customers may visit us at <http://www.cox.com> or call us at the telephone number on your bill for more information regarding how to use your Cox cable service.

**Billing: Miscellaneous Fees** – Your monthly Cox bill provides the charges, due date, payments and credits for your account, and may also contain special customer messages. There may be a nominal charge for computer coding service tier changes you request. Additional information for your area regarding Cox billing may be found at

<http://www.cox.com> or you may call us at the telephone number listed on your bill. A late fee is added to any bill amount unpaid after the due date. If your payment is made with a non-sufficient fund check, you may be charged a fee for handling.

**Connecticut Customers (required notice): Video Outage Bill Credit** – Customers must notify Cox within 30 days of a video service outage affecting a customer's service that lasts 24 or more consecutive hours to receive a bill credit.

**Complaint Procedures** – Customers can direct cable billing or service complaints to Cox at the telephone number listed on your bill. If you believe Cox has not properly resolved your issue, you may contact your local franchise authority. Refer to your monthly cable bill or call the local customer service number listed on your bill for the address of your franchise authority contact designated to receive consumer complaints.

For customers with specific complaints regarding closed captioning, please submit written complaints to the dedicated contact at the address listed on your bill for closed-captioning problems or email [closedcaption@cox.com](mailto:closedcaption@cox.com).

**Delinquent Accounts** – If your service is disconnected for non-payment, we require full payment of the balance, a deposit, a reconnect fee, and a minimum of one month's service before reconnecting service.

**Disconnect Policy** – A request to disconnect cable service can be made at any time. Billing for service will stop on the day you request the service to be discontinued, subject to billing for applicable fees and outstanding balances on Cox video and/or other services. Additionally, equipment provided to you by your local Cox cable office must be returned upon disconnecting or appropriate charges will apply. Nonpayment of any portion of your Cox bill may result in interruption or disconnection of any and all Cox services.

**Theft of Cable Service** – Unauthorized cable hook-up or cable theft is a crime that is punishable by fines and/or imprisonment.

**Signal Blocking Tools** – If you can see images or hear sound from scrambled premium adult or other channels that you do not subscribe to or you do not want to receive a free review of any premium channel that Cox notifies you it as offering, you may contact Cox at the number on your monthly bill for information on tools to block the channel.

**Television Picture Quality** – If you experience problems with the quality of television signals you receive, you should call us at the telephone number listed on your bill. A fully trained Cox customer service representative can often resolve your problem over the telephone. If this cannot be done, we will set up an appointment for a skilled technician to come to your home. If, in your opinion, the service technician fails to correct the reception problem, you should call us again and we will review the actions taken. Should we continue to be unable to resolve the problem to your satisfaction, we will explain the reasons we cannot solve the problem. You may also refer to your monthly cable bill or call the local customer service number listed on your bill for the address of your franchise authority contact designated to receive consumer complaints.

**Television Equipment Compatibility** – Most modern television sets and DVRs are cable compatible (or "cable ready") and can receive, when connected directly to the cable service, the analog television channels carried on the cable system that have not been encrypted to secure the signals. Many of these newer devices are also certified "digital cable ready" and may be connected directly to the cable system to receive digital channels present on the system that have not been encrypted. Except with television sets and other display devices equipped to use the CableCARD technology described below, encrypted standard or high-definition digital television channels carried on Cox systems will not be viewable without a cable set-top converter compatible with and authorized by the Cox system providing service to you.

**Cable Converters** – If you have a cable ready or digital cable ready TV/display device you may not need a set-top converter to receive basic, unencrypted services; however, some models of TVs, VCRs and DVRs – especially older TV sets that are not "cable ready" – may not receive all of the channels offered when connected directly to the cable system. If your TV, VCR or DVR is not able to receive all of the channels desired, you can obtain a set-top converter from Cox at a low monthly charge, or if available, purchase a different device capable of accessing the cable

services you want at a retail outlet. If you plan to purchase cable services that we scramble or encrypt, such as, premium, Pay-Per-View and some other digital services, you should make sure that any set-top converter, navigation device or digital cable ready TV/display device you purchase from a retail outlet is capable of working with separate security cards (CableCARDs) that we must provide in order for your equipment to access encrypt and such programming services. Upon request, we will provide you with the technical parameters that are needed for any such device to operate with our security cards and cable system. In addition, you should know that receivers with descrambling units are illegal to sell or use unless authorized by Cox.

If you receive service through a cable set-top converter, you may not be able to use special features and functions of your TV or DVR. These may include features that allow you to view a program on one channel while simultaneously recording a program on another channel; record two or more consecutive programs that appear on different channels; and, use advanced picture generation and display features such as "Picture-in-Picture", channel review and other functions that necessitate channel selection by the consumer device. You may be able to resolve these issues (and other compatibility issues associated with the reception of programming services) through an additional converter or other equipment that is available for lease from Cox upon request, or from another electronics retail vendor. Please call us at the telephone number listed on your bill for technical assistance with questions about the type of special equipment needed to resolve individual compatibility problems.

**CableCARDs** – Certain TVs/display devices are sold with a port for a CableCARD that can substitute for a cable set-top converter. However, some of these devices are "one-way" (often referred to as UDCP devices) and cannot access interactive or two-way services offered by Cox, such as On DEMAND, impulse Pay-Per-View and the Cox interactive programming guide. Cox may have also deployed Switch Digital Video (SDV) technology in its system to achieve bandwidth efficiencies that enable Cox to enhance its offerings. With SDV, a two-way service, the switched channels cannot be accessed with UDCP devices; however, a special device offered free by Cox called a Tuning Adapter will enable some UDCPs to access switched channels. Devices capable of supporting two-way services (which may be labeled as Tru2way) will be able to access Cox interactive services (including SDV) with a CableCARD and Cox plans to support these devices as they may become available at retail. You may visit <http://www.cox.com> or contact Cox customer service for more information.

**Remote Controls** – Cox includes a remote control unit with its set-top converters. Some television, VCR or DVR remote controls are also capable of controlling the basic features of your set-top converter. "Universal" remote control units that are compatible with the basic features of set-top converters may also be obtained from many other sources, such as consumer appliance, electronics outlets or over the Internet. These universal remote controls may not be compatible with certain set-top features or services available from Cox in certain markets. If you have specific questions concerning where to find remote controls or their compatibility, we encourage you to contact a Cox customer service representative at the number listed on your monthly bill.

**About this Notice** – The information in this notice may change in the future. We will provide appropriate notice of any significant changes in advance so that you can make decisions about your future service needs. Customers receiving service as part of a commercial account, bulk rate or similar arrangement may be subject to separate policies or procedures than those outlined herein.



X59400

## COX Your Privacy and Annual Notice as a Cox Customer 2013 Cox Communications

Updated 1/1/2013  
See your bill for contact information

## Your Privacy as a Cox Customer

Updated 1/1/2013

See your bill for contact information

We have updated this year's privacy notice to cover new Cox services coming your way, including video recommendations for you and our network practices. We show these and any other important changes in bold. In keeping with our commitment to be the most trusted provider of communications and entertainment services, our basic privacy policy remains:

We keep only the personal information needed to serve you, treat it as private, use it only for what we offer you, do not sell it to others, work to keep it secure and to destroy it when no longer needed. We will give you clear, prior notice and the right to choose, if a service requires an exception to this promise.

We cannot cover here every situation that affects your personal information, but we have included those we believe are most of interest to you. We offer updates for you at [Cox.com](http://Cox.com). If you receive your bills electronically, we will send this notice by email. If you would like a written copy, contact us at [privacy@Cox.com](mailto:privacy@Cox.com). You can also learn more about your privacy rights through the Federal Trade Commission at <http://www.ftc.gov> and the Federal Communications Commission at <http://www.fcc.gov>.

### Information We Collect

**Personally Identifiable Information** – In providing our services, we sometimes collect personal information ("Your Information"). Your information may include name, address, telephone numbers, social security number, driver's license number, premium services you select, demographics, user ID, password, PIN, email addresses and communications records. We maintain information concerning subjects like credit, billing, payment, security deposits, maintenance, repair and services. We may also collect information about your video equipment, computer hardware and software, modems, routers, usage, settings and preferences to aid in customer support.

Our policy is to collect only the personal information needed to provide the services we offer or plan to offer with the quality you deserve. We take reasonable precautions to identify you or your authorized representative when contacted about your account. We sometimes ask for personal information for special reasons, such as for research, in surveys or registering at our web sites. If so, we will tell you first how we will use it, and you may choose not to participate. When we offer new services to you, we will tell you what information we need and how we may use it.

**Cable Television Services** – New cable and Internet technologies allow us to capture information about your video selections. We use this information to make recommendations to you and for other purposes, such as to market to you. We treat this information as confidential and will not use it to identify you to third parties without your consent. You may opt-out of our use of viewing information for recommendations for most devices by using the settings menu on your set-top box or application. To block other individual or household tracking uses, go online to [www.cox.com/privacyrequest](http://www.cox.com/privacyrequest).

We sometimes combine anonymous or aggregate viewing information with additional demographic information and may use or share it with others for programming, marketing, advertising and similar purposes. Some types of cable television services, such as Pay-Per-View, interactive, entertainment-On-Demand and some types of devices we offer, may obtain limited personal information in fulfilling the service.

**Internet Services** – Like most Internet service providers, we automatically collect and store Internet Protocol (IP) addresses (an identifier given to your connection while online), the amount of bandwidth used by your household, Internet connection performance, modem MAC address, and connection dates and times. If you are accessing the Internet through a WiFi connection provided by Cox or its partners outside your home (not your home network), we may also collect the device MAC ID, device type, and session information such as duration and location of the access point used. We may also use available tools to collect and store other usage statistics, such as the amount of bandwidth used by protocols and services, to help us understand how our network is used and to tailor the services we offer.

**Telephone Services** – In providing telephone services, we receive usage information, including calls made and received and their duration. We treat this information as private and retain it in most jurisdictions for up to eighteen months. We do not share these records with others, unless we receive a lawfully issued request. We do not listen to or record your calls to third parties. We do monitor certain calls with Cox employees or agents for quality purposes. If you object to this, tell us when you call Customer Care. We keep records of these calls for up to two years and treat the information as private.

**Wireless Services** – Wireless services sold by us are subject to the terms, conditions and policies of their provider.

**Cox Home Security** – Home security services offered by Cox are subject to the terms, conditions and policies contained in their services agreement.

### Use and Sharing

**Personal Information** – We consider Your Information confidential, and use it only in providing the services we offer for such things as sales, installation, operations, administration, advertising, marketing, support, development of new services, network management, maintenance, customer care, communications with you, and billing and collection. We may combine Your information with demographic and other information for purposes consistent with this Policy.

**Sharing Restrictions** – It is our policy not to disclose Your Information to others outside of Cox, our affiliates, vendors and business partners without your prior consent. You can ask us to note your account with a special flag as added assurance of this promise. You can also notify us if you prefer not to receive marketing contacts. Simply go online to <http://www.cox.com/privacyrequest>.

**Aggregate Information** – We use and share aggregate information about usage by groups of customers for a variety of purposes. Aggregate information is collected anonymously and does not identify individual customers. We may use this aggregate information along with demographic data from other sources and may share it with others for programming, advertising and similar purposes.

**Outside Parties** – We sometimes use affiliates, vendors or partners in providing our services and may share Your Information for these purposes. We require these parties to assure at least the level of confidentiality we maintain. We also prohibit them from using Your Information for any other purpose.

**Special Exceptions** – We reserve the right to disclose Your Information if we have a good faith belief it is necessary to: (1) comply with the law; (2) protect our rights or property or those of others; (3) respond to fraud, abuse or unauthorized reception; (4) enforce our Policies posted on [Cox.com](http://Cox.com); or (5) act in an emergency to protect your safety or that of another. We may also transfer Your Information as a part of a sale or transfer of business operations.

**Retention Policy** – We retain personal customer information of current and former customers until no longer needed for business, tax or legal purposes.

**Telephone Services** – If you call to discuss your telephone account, we may ask for your "Cox PIN" found in the top right portion of your bill. If you request, Customer Care can remove your PIN number from your bill to enhance your security. At Cox offices, telephone customers must show a government issued photo ID. If you, or anyone authorized by you, make significant changes to your telephone account, Cox will send you notice to confirm that you made these changes. If you suspect that someone may have made unauthorized changes to your account, contact Customer Care. If we discover any unauthorized access to your account, we will send you notice promptly, in keeping with applicable law.

Our telephone customers can designate their listings as non-published for print or electronic directories or for directory assistance services. We do not publish these directories and are not responsible for their content or accuracy. Because of the complexity of this process and the involvement of others, errors sometimes occur. Our telephone services are subject to tariff or contractual terms that limit our liability in the event of listing errors. For more information on telephone privacy, see the Customer Proprietary Network Information below.

**Cable Television Services** – When you use an interactive service to participate in or to order a product or service, we will ask for your permission to provide contact information to the appropriate party. As explained above, we also use set-top box viewing information for certain purposes.

**Internet Services** – Unless addressed to us, we do not read the content of your online communications. We may however, retain and provide such communications if we are legally required to do so. Incoming and outgoing email messages are generally scanned electronically to identify and filter out likely spam and for viruses or related problems that could harm your equipment, the network or other users. For more information, see our Policies at [Cox.com](http://Cox.com).

### Internet Security

**Taking Proper Precautions** – Maintaining the security of your personal computer is an important way to protect your privacy and to help us protect our network and customers. You must follow our Policies posted on [Cox.com](http://Cox.com) and maintain your antivirus software, firewall, wireless network security and your operating system to prevent harm and potential theft of data. You should regularly back up your computer to preserve your files, including messages you want to keep, and change your login password regularly. Always be sure whom you are dealing with before clicking on an Internet link or opening personal information. When communications enter the Internet, it is possible for outside parties to access them. Since we cannot control web sites or services operated by third parties, you should review their terms of service and privacy policies. We encourage you to visit our website at [Cox.com](http://Cox.com) or the Federal Trade Commission ("FTC") at <http://www.ftc.gov> for tips on protecting yourself.

Cox may take protective action related to your Internet service or contact you to help with security issues we identify. Unsecured WiFi home networks can make customers vulnerable to a number of problems, such as unauthorized persons using their Internet service. We may check for unsecured WiFi networks attached to Cox Internet service and provide instructions on how to secure them. We monitor our

network and scan incoming and outgoing email messages to filter out likely spam, harmful messages, viruses, malware, spyware and related risks that could harm your equipment, the network or others. We may also share network traffic data with trusted third parties who work to protect ISPs and the Internet at large from botnets and other dangers.

**Spam** – Cox tries to block incoming and outgoing spam using a variety of methods. You can help by preventing unauthorized access to your computer. We suggest that you remain up-to-date on ways to combat spam by watching for tips on our website at <http://www.cox.com>. You can forward unwanted spam to [spamreport@Cox.net](mailto:spamreport@Cox.net) and phishing scams to [phishingreport@Cox.net](mailto:phishingreport@Cox.net) to help update our filters. We may use email to send transactional, informational, or relationship messages related to your service. However, we will never ask you to send personal information to us by unsecured email. If you prefer, you may opt-out of marketing messages we may send by notifying us in response to any you may receive.

**Cookies and Web Beacons** – We and third parties that place ads on our websites may use "cookies" to collect anonymous information about your visit to our website and to manage your preferences while there. A cookie does not give any other personal information about you. It can, however, be read by the website that placed it to note information about your visit, such as your type of browser, operating system and IP address. A cookie also helps to recognize you when you log in as a registered user or as a repeat visitor. You can control the cookies your computer accepts through the settings on your web browser. Doing so, however, may limit the personalization available to you. Web beacons or clear GIFs are a type of computer code sometimes placed by advertisers on a webpage. As with cookies, you can use your browser settings to control web beacons. We use cookies to tailor our site by remembering you and any options you select. We may share non-personal information obtained from cookies with vendors, advertisers and others.

**Behavioral or Interest Based Ad Options** – Cox and other website owners or advertisers may use special types of cookies or other tools to provide customized ads based on visits to their websites. You can find more information about these tools, including benefits they can provide at <http://www.networkadvertising.org>. Many companies that collect information for behavioral advertising are members of the Network Advertising Initiative ("NAI"). NAI offers the ability for you to opt-out of the behavioral advertising programs of their members by going to [http://www.networkadvertising.org/management/opt\\_out.asp](http://www.networkadvertising.org/management/opt_out.asp) or <http://www.aboutads.info/choices>. Please note that if you use a different computer, change your web browser, or delete your cookies, you will need to renew your opt-out choices.

### Law Enforcement and Legal Requests

**Information Disclosure** – We regularly receive legal requests for customer information from government and law enforcement personnel. We also receive discovery requests in civil cases. In all such cases, we cooperate by providing the information required by law. Cox does not volunteer customer information or give access to customer communications to law enforcement or others, except in the "Special Exceptions" detailed above or if we have a good faith belief that an emergency involving an immediate danger of death or serious physical injury requires disclosure. Many criminal subpoenas require that we not disclose or notify you of the request. Due to this fact and the volume of requests we receive, we do not assume any duty to notify you of receipt of any legal requests.

**Internet Information** – Information concerning your Internet access may be subpoenaed by the government or by others. Files shared over "peer-to-peer" services often include your IP Address, and you could be identified in this way if we receive a lawful subpoena. Law enforcement can obtain details about your Internet use and the content of communications through a court order or similar authority.

**Telephone Information** – Law enforcement must obtain a court order or other similar authority to use a telephone wiretap or a device to capture dialing information. Law enforcement can also subpoena account and call record information.

**Cable Television Programming Selections** – Records identifying your video programming selections may generally be obtained only under court order, after notice is given to you and you have the opportunity to object in court.

### Security of Information

We continue to work on new ways to protect Your Information from data security breaches. For our most sensitive databases, we use encrypted formats within controlled and secure environments that have restricted access. Although we work to ensure the integrity and security of our network and computer systems, we cannot guarantee that our security measures will prevent unauthorized access.

### Children's Privacy

Children should always get permission from a parent or guardian before sending personal information over the Internet. The websites provided by Cox are not directed at, or intended for use by, children under the age of 13. We do not knowingly allow anyone under the age of 18 to subscribe to a Cox service that incurs a charge. If you believe your child may have provided us with personal information, you can contact us at the address on your bill and we will delete the information. Information concerning services provided for family use is treated as that of our adult customer, even if used by a child. We encourage adults to assure responsible use by minors. You can find more information about protecting children's privacy by clicking on "Take Charge" on [Cox.com](http://Cox.com) or visiting <http://www.ftc.gov>.

### Child Pornography

The law requires us to report any evidence concerning child pornography we learn of. We work closely with the National Center for Missing and Exploited Children and other groups to eliminate child pornography on the Internet.

### Customer Information Access and Enforcement Rights

You may check the accuracy of personal information in your account by contacting a Customer Care representative. You may also personally examine Your Information and advise us of any errors you believe we should correct, upon prior request and at your own cost, during business hours at the Cox office listed on your bill. You can enforce your legal privacy rights concerning our collection, use and sharing of your personally identifiable information. Among your remedies is the right to seek damages under 47 U.S.C. 551.

### Other Terms and Changes in Policy

Other terms and conditions affect our service offerings, including the online privacy policies for our websites, service contracts, our Acceptable Use Policy for High Speed Internet service, tariffs and the Terms of Use for our websites. This Policy is incorporated as part of these documents. Changes in our service offerings or the law may cause us to make changes to this and other policies from time to time. We will post any changes at [Cox.com](http://Cox.com) along with the effective date of the changes.

### Network Practices

The following describes Cox's network practices as of the date of this disclosure; it may be updated from time to time as Cox's practices change. Cox may take any appropriate measures, whether or not they are specifically below, in response to extraordinary levels of usage, denial of service attacks, or other exigent circumstances that have a significant effect on our customers' ability to obtain service or Cox's ability to provide service.

Cox is committed to the ongoing management of its network to improve its service offerings, protect customers, and create new services and feature enhancements for its customers. Cox does not use inspection technology to shape or throttle Internet traffic. Cox uses inspection technology to better understand the types of traffic on its network, for growth and capacity planning, for customer service and analysis purposes, and to develop products and services. Additionally, Cox uses inspection technology for security purposes including identification and blocking of botnets, viruses, phishing sites, and malware. Cox uses other measures to ensure the best overall experience for our customers, including, without limitation: rate limiting of email (as set forth in our email policies), email storage limits (including deletion of dormant or unchecked email), rejection or removal of "spam" or otherwise unsolicited bulk email, and data usage allowances. Cox also employs other means to protect customers, children, and its network, including blocking access to child pornography (based upon lists of sites provided by a third party and an international police agency).

### Customer Proprietary Network Information

There are special protections for personal information we obtain in providing telephone services to you. That information, when matched to your name, address, or telephone number is known as "Customer Proprietary Network Information" or CPNI. Examples of CPNI include who, when and where you call; where you call from; how much you spend on local and long distance phone calls; the phone services you receive; pricing plans; billing information; and your PIN number, password and other security measures. Cox does not sell your CPNI information, and your CPNI will not be disclosed to third parties outside of Cox and our affiliates, agents, joint venture partners, and independent contractors, except as required by law.

By law, we can use your CPNI to offer our communications-related services to you, unless you request otherwise during the 30-day period following receipt of this notice. You can also withdraw the right for us to use your CPNI at <http://www.cox.com/privacyrequest>. Regardless, we do not share your CPNI with independent contractors, vendors or any joint venture partners for marketing purposes without your prior consent.

When you contact us, we may ask for your consent to use your CPNI in marketing Cox packages. This consent applies only for the duration of the call or Internet session. Restricting our use of your CPNI will not affect your service. If you previously contacted us to approve or restrict our use of your CPNI, we will continue to honor your request and you do not need to contact us again.

### Annual Do-Not-Call Registry Notice

To help reduce unwanted telemarketing calls, the FCC offers telephone subscribers the opportunity to register their residential telephone numbers, including wireless numbers, in its National Do Not Call registry. You may also check for the list website by calling 1-888-382-1222 or TTY 1-866-290-4236 from the telephone number you are registering or online at [www.donotcall.gov](http://www.donotcall.gov). The FCC/FTC rules contain an "established business relationship" exception that permits a company that has such a relationship with you, like Cox, to call even if your number is registered.