



MEMORANDUM

RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL
FROM: CITY MANAGER *CJP*
DATE: APRIL 10, 2013
SUBJECT: ADMINISTRATIVE REPORT NO. 13-14

I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)

- **CITY MANAGER – PAGE 5**
 - Welcome to TWO “NEW” Staff Members
 - Sheriff’s Department Patrol Station Reorganization
 - Comparison of Salary & Benefits for City Employees
- **FINANCE & IT – No report this week**
- **PUBLIC WORKS – PAGE 13**
 - San Ramon Ground Breaking Ceremony
 - San Ramon Storm Drain Project
 - Ryan Park Improvements
 - Residential Streets Construction Update
 - SCE/Eastview Project
 - Composting Workshop
- **COMMUNITY DEVELOPMENT – PAGE 16**
 - SCE Energy Leadership Partnership Program
 - Planning Commission Follow-up Agenda
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 - Junior Ranger Program
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II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)

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April 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Misetich)</i>	2 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	3	4	5	6 <i>9:30 am—11:00 am—Composting Workshop @ Hesse Park</i>
7	8	9 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	10 <i>7:00 pm—WQFP Oversight Committee Meeting—Community Room</i>	11	12	13
14	15	16 <i>5:00 pm—San Ramon Groundbreaking Ceremony @ Project Site</i> <i>7:00 pm—City Council Meeting @ Hesse Park</i>	17 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i> <i>7:00 pm—FAC—Community Room</i>	18 <i>7:00 pm—EPC Meeting—Community Room</i>	19	20 <i>9:00—12:00—RPV E-Waste Shredding Event @ City Hall</i>
21	22 <i>7:00 pm—Traffic Safety Commission @ Community Room</i>	23 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	24 <i>6:00 pm—Storm Drain Oversight Committee Meeting @ Community Room</i>	25	26	27
28	29	30 <i>7:00 pm—City Council Meeting @ Hesse Park (Budget Workshop) -</i>				

May 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5 <i>6:00 pm - "Forty & Fabulous" - RPV 40th Anniversary Gala @ Terranea</i>	6 <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Duhovic)</i>	7 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	8 <i>7:00 pm—FAC—Community Room</i>	9 <i>8:00 am—Regional Law Enforcement Meeting @ RH City Hall (Brooks/Misetich)</i> <i>7:00 pm—Vector Control Board Meeting - Culver City (Brooks)</i>	10	11 <i>9:00 am—3:00 pm—HHW/E-Waste Roundup @ City Hall Maintenance Yard</i> <i>11:00 am—12:00 pm—Meet the Goats @ PVIC</i>
12	13	14 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	15 <i>12:00 pm—Mayor's Lunch @ The Depot ((Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	16 <i>7:00 pm—EPC Meeting @ Community Room</i>	17	18
				<i>CCCA 54th Municipal Seminar—Indian Wells, CA (Brooks, Campbell, Knight, Misetich, Lehr)</i>		
19	20	21 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	22	23	24	25
26	27 <i>Memorial Day Holiday—City Hall Closed</i>	28	29 <i>7:00 pm— Storm Drain Oversight Committee Meeting—Community Room</i>	30	31	

June 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Campbell)</i>	4 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	5	6	7	8
9	10	11 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	12	13	14	15
16	17	18 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	19 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	20 <i>7:00 pm—Emergency Preparedness Committee—Community Room</i>	21	22
23	24 <i>7:00 pm—Traffic Safety Committee Meeting—Community Room—</i>	25 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	26	27	28	29
30						



MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CAROLYN LEHR, CITY MANAGER 
DATE: APRIL 10, 2013
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

WELCOME TO TWO “NEW” STAFF MEMBERS!

I am pleased to announce that the City recently filled two positions which have long been held by contract employees. Nathan Zweizig has been providing a wide variety of clerical support in the City Clerk’s Office since February 2010. Tracy Bonano has been serving as the City’s Emergency Services Coordinator and providing analyst support to the Recreation and Parks Department since October 2010. With the completion of an open recruitment, both of these individuals were the successful candidates. Nathan will continue his duties as Staff Assistant II in the City Clerk’s Office and Tracy will serve as a Senior Administrative Analyst in the City Manager’s Office, where she will continue with her responsibilities for emergency preparedness and also take on a variety of other complex administrative assignments. Please join me in congratulating both of these highly qualified City employees!

SHERIFF’S DEPARTMENT PATROL STATION REORGANIZATION

Last week, Sheriff’s Department executives announced a reorganization plan for patrol stations that has been approved by Sheriff Baca. The reorganization may go into effect as soon as this Sunday, April 14th. The Sheriff’s intent is to create four patrol divisions divided along countywide geographical boundaries: North Patrol Division, Central Patrol Division, South Patrol Division, and East Patrol Division. The Sheriff believes the new division titles will be more meaningful to the public than the Sheriff’s current configuration of Field Operation Regions 1, 2, and 3. The Lomita Station will be in South Patrol Division, along with Carson Station, Lakewood Station, Cerritos Station, Norwalk Station, Pico Rivera Station, and Avalon (Catalina) Station. Other than a potential change in our Divisional chain of command, there will be no impact to the operations of the Lomita Sheriff’s Station.

COMPARISON OF SALARY AND BENEFITS FOR CITY EMPLOYEES

Attached is a memorandum from Interim Human Resources Manager Steve Larson that was distributed previously to the City Council and provides a comparison of salary and benefits for part-time employees and full-time employees.

MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS
FROM: STEVEN LARSON, INTERIM HUMAN RESOURCES 
MANAGER – SPECIAL PROJECTS
DATE: : MARCH 18, 2013
SUBJECT: COMPARISON OF SALARY AND BENEFITS FOR PART
TIME EMPLOYEES VERSUS FULL TIME EMPLOYEES
REVIEWED: CAROLYN LEHR, CITY MANAGER

DISCUSSION

On January 15, 2012, the City Council requested a comparison of the salary and benefits between part time and full time employees of the City.

I met with the Deputy City Manager and the Deputy Director of Finance to research the history of salary adjustments and to clarify what benefits the part time staff were eligible to receive.

SALARY ADJUSTMENTS

In 1996 the City Council created a “Merit Pay Plan” that applied to both full time and part time employees. This plan provided for the following three (3) elements.

1. An annual adjustment to the salary ranges that matches the CPI in the Los Angeles area (March to March)
2. A pool of money included in the budget each year to allow for employees to receive a “merit” increase based upon their performance in the prior year. This amount included the adjustment listed in item 1 above.
3. Approximately every three to four years a market place salary survey would be conducted and salary ranges that were below the market place would be adjusted.

Since 1996, the salary ranges for both the full-time and part time positions have been treated the same. In prior years the market place survey did include both full time and part time positions. Currently, there a number of both full time and part time employees at the top of their pay range.

FRINGE BENEFITS

Attached are two (2) work sheets showing the benefits that full time employees have and what benefits part time employees are eligible to participate in. This list is very typical of what cities in Southern California tend to provide their part time employees. (See attached charts)

PART TIME RETIREMENT PLANS

In 1990, federal law was changed to require that all employees (full or part time) either be in the employer's retirement plan or covered under Social Security (or an alternative plan). Prior to that time part time employees not required to be in CalPERS did not participate in any type of retirement plan.

Based upon that change in the law, many public agencies created an alternative retirement plans for their part time employees that did not qualify for CalPERS.

Typically that would be part time employees working less than 20 hours per week.

Those types of plans require a 7.5% total contribution to the plan, versus 12.4% employee and employer contribution in Social Security. There are a number of pluses and some negatives for employees that participate in these alternative plans. This type of plan could be explored if the City Council had any interest in obtaining more information about them.

FUTURE ISSUES FACING EMPLOYERS (PUBLIC AND PRIVATE)

Beginning in 2014, all employers, with 50 or more full time employees (or full time equivalent employees) will be required to provide health insurance to their part time employees who average 30 hours worked per week or more at the same level and employer contribution as full time employees. Staff has just learned that this requirement will be based upon the average hours worked by part time employees in 2013. This issue is being reviewed with the City's insurance broker and staff.

City of Rancho Palo Verdes

Full Time Employee Benefits As of January 2013

Holidays

Paid annual holidays

Memorial Day (Last Monday in May)
Independence Day (July 4)
Labor Day (First Monday in September)
Thanksgiving Day (Fourth Thursday in November)
Friday after Thanksgiving
Winter Holiday Break (Work Days during the period
between December 24 thru January 1)
Floating Holiday (1) (as designated by the City Manager)

In the event that July 4th falls on a Saturday or Sunday the day before or day after is observed as the holiday.

Note: Employees are scheduled to work on the following days: Martin Luther King Day, Presidents' Day, Admissions Day, Columbus Day, and Veterans Day. They may take any of these days off by using vacation or administrative leave.

Vacation

<u>Years of Service</u>	<u>Annual Hours</u>
0 – 2 years	80 hours (6.67 hours per month)
3 – 5 years	96 hours (8 hours per month)
6 - 15 years	120 hours (10 hours per month)
16 years	8 additional hours per year up to a maximum of 128 hours
17 years	8 additional hours per year up to a maximum of 136 hours
18 years	8 additional hours per year up to a maximum of 144 hours
19 years	8 additional hours per year up to a maximum of 152 hours
20 years	8 additional hours per year up to a maximum of 160 hours

An employee may not accumulate more than two times the annual accrual hours stated above. Once the 320 hour limit is reached, vacation time no longer accrues. Once the maximum limit of accumulation per category is reached, employees shall cease to accrue any further vacation time until the amount accumulated falls below the maximum.

Sell Back of Accumulated Vacation by management employees only of up to 50% of their accrual balance, only if workload exceeds the ability of the employee to take vacation time – at the determination of the City Manager.

Administrative Leave

Exempt management employees may receive annual management leave of up to sixty-two (62) hours per fiscal year at sole discretion of the City Manager. Unused hours cannot be rolled over into the next fiscal year.

Sick Leave

Sick leave accrues at the rate of eight (8) hours with pay for each full calendar month of service. An employee may use up to 48 hours as "family sick leave" for immediate family members each calendar year, per Labor Code section 233.

Maximum accumulation of 720 hours.

Sick leave shall NOT be sold or cashed out at any time including at termination. However, up to 720 hours may be reported to CalPERS as "service time" only at the time of the employee's retirement from the City. The cost of this benefit is included in the retirement rate.

Wellness Leave of four and one-half hours (4.5) can be earned for not using any sick leave time for ten consecutive week periods. Maximum accrual of nine hours. Cannot be sold or cashed out, even at termination.

Health Plans

For 2013, the City has three (3) health plans available to employees. Health Maintenance Organization (HMO); Preferred Provider Option (PPO) and Health Savings Plan (HSA). HSA plan: city annually contributes \$3,000 for single coverage or \$6,000 for employee & dependent coverage to HSA deductibles.

Employees who show proof of insurance else where and do NOT enroll in the City's health plan can receive up to 50% of the premium cost of the least expensive health plan. (\$263 month)

Dental, Vision and Mental Health Plans

The City has two dental plans available to employees: Point of Service (POS) and Health Maintenance Organization Dental plan. There is one vision plan and one Mental Health Plan available to employees. See the below chart regarding City contributions

Benefit Plan - Premium Contribution

The city will pay the cost of the employees' medical, dental, vision and mental health benefits and up to 50% of the cost of medical, dental, vision and mental health benefits for eligible dependents subject to the specific amounts listed below.

2013 Monthly Benefit Allowance	
Employee only (HMO)	\$617.14
Employee plus One (HMO)	\$920.54
Family (HMO)	\$1,116.06
Employee only (PPO)	\$992.66
Employee plus one (PPO)	\$1,471.46
Family (PPO)	\$1,791.92
Employee only (HSA)	\$ 655.10
Employee plus one (HSA)	\$ 969.61
Family (HAS)	\$1,184.42

Long and Short Term Disability Plans

The City provides employees with Long Term Disability insurance and participates in the State Short Term Disability Insurance.

Long Term Disability - after being off work due to a debilitating illness or accident for 90 consecutive days, employee receives 66-2/3% of monthly base salary up to a maximum benefit of \$10,000 per month (maximum benefit period is determined by your age as listed in the Social Security Retirement Date Table I will not be less than your age 65). (Monthly City cost is : \$0.50 per \$100 of monthly salary)

Short Term Disability – employees are enrolled in the State of California's Disability Insurance Plan. (SDI) after being off work 8 consecutive days, employee receives approximately 55% of weekly earnings up to a maximum benefit of \$1,011 a week (maximum benefit period of 52 weeks). (No Employer cost: Employee cost is 1% of salary)

Flexible Reimbursement Plans (Health Care or Dependent Care)

An employee may deduct from their salary on a pre-tax basis into a medical reimbursement account (\$2,500 annual maximum) and/or a child care account (\$5,000 annual maximum) in accordance with IRS regulations.

Deferred Compensation

An employee may deposit up to \$17,500 per year on a pre-tax basis per IRS regulations, into a deferred compensation plan. There is no City contribution to this plan. Employee's may also increase their contributions per the IRS regulations on catch-up provisions.

Life Insurance

City carries a plan for all employees that covers employee for up to 2X their annual salary up to \$350,000. (Monthly City cost is: \$0.191: per \$1,000 of annual salary)

Employee Payroll Deductions

All employee deductions for medical, dental, vision and IRS allowed benefits are done on a pre-tax basis.

Retirement

First Tier

Employees enrolled in PERS before October 2, 2012 are covered by the "2.5% at 55" formula of the Public Employees' Retirement System (PERS) plan, with final compensation determined by the single highest year average option. Employees pay all of the employee contribution of 8.0%. Employee contributions are deducted on a pre-tax basis. The City also contributes a percentage of salary (13.914%) into a general retirement account. The plan includes the benefit options of 1959 Survivor Benefit (4th Level), and \$500 death benefit.

Second Tier

Employees hired (or eligible to participate) **on or after October 5, 2012** are covered by the "2% at 60" formula of the Public Employees' Retirement System (PERS) plan, with final compensation determined by the three year average option. Employees pay all of the employee contribution of 7.0%. Employee contributions are deducted on a pre-tax basis. The City also contributes a percentage of salary (7.846%) into a general retirement account. The plan includes the benefit options of the 1959 Survivor Benefit (4th Level), and \$500 death benefit.

Third Tier

Employees hired (or eligible to participate) **on or after January 1, 2013** are covered by the "2% at 62" formula of the Public Employees' Retirement System (PERS) plan, with final compensation determined by the three year average option. Employees pay 50% of the normal cost of the plan (6.25%). Employee contributions are deducted on a pre-tax basis. The City also contributes a percentage of salary (6.25%) into a general retirement account. The plan includes the benefit options of the 1959 Survivor Benefit (4th Level), and \$500 death benefit.

Post – Retirement Health Care Saving Account

Employees contribute 1% of salary into mandatory retirement health care savings account. City contributes (\$53.63) per pay period into this account.

Auto Allowance

Management Team members (i.e., City Manager, Department Heads, and Deputy City Manager) receive monthly auto allowance of \$150. Employees that use their personal vehicle on city business are reimbursed at the current IRS allowable reimbursement rate (currently \$.565 per mile).

Tuition Reimbursement Program

Upon completion of the initial probationary period (or one year), an employee is eligible for reimbursement of tuition and text/materials for up to \$500 per fiscal year for approved completed coursework toward a college degree. The completion date of the class is used to determine the fiscal year in which the benefit will apply.

Bereavement Leave

An employee may receive up to three (3) working days off with pay upon death of a member of the employee's immediate family. See personnel rules for listing of eligible family members. An employee may receive up to two (2) additional working days if they are required to travel out of state.

On-The-Job Injury Leave

An employee may supplement the difference between California's Workers' Compensation Benefits and their full salary by using a prorated share of their accumulated sick leave or vacation.

Jury Duty

City will pay for all the days an employee is scheduled for jury duty service.

Note: This is only a summary of fringe benefits available to full time employees. Complete plan descriptions and eligibility criteria may be obtained from Human Resources.

(1/13)

CITY OF RANCHO PALOS VERDES
PART TIME EMPLOYEE - BENEFIT LISTING
(FY 2102 - 13)

Medicare

Employee contribution of 1.45% of salary
City contribution of 1.45% of salary

State Disability Insurance (Short Term Disability)

Employee contribution 1% of salary
City contribution (None)

Unemployment Insurance

Self-Insured type plan, funded by City

Workers' Compensation

Self-Insured type plan thru CJPIA, funded by City

Retirement

All Employees are required by federal law to be in either CalPERS
OR Social Security (or an alternative plan)

CalPERS

Those part time employees, that work 20 hours or more per week,
must be enrolled in CalPERS

PERS Contribution Rates (7/1/12 – 6/30/13)

(2.5% - 55) plan – (City contributes 13.914%: - Employees contributes – 8%)

(2% - 60) plan – (City contributes 7.846%: - Employee contributes 7%)

(2% - 62) plan – (City contributes 6.25%; - Employee contributes – 6.25%)

Social Security

Employee contribution – 6.2% of salary
City contribution – 6.2% of salary



TO: CAROLYN LEHR, CITY MANAGER
FROM: LES M. JONES II, INTERIM DIRECTOR OF PUBLIC WORKS
DATE: APRIL 10, 2013
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

SAN RAMON CANYON PROJECT GROUND BREAKING CEREMONY SCHEDULED

Construction on the long awaited San Ramon Canyon Project is beginning this month and a Ground Breaking Ceremony is being planned for Tuesday, April 16th. The ceremony will take place at the project site at 5 PM. The Mayor and Councilmembers will conduct the event for city and community leaders, state representatives and the media. There is no public parking available at the site. Attendees should assemble at the City Hall parking lot by 4:30 PM to catch a shuttle bus provided for the event. Busses will return attendees to the parking lot immediately after the event.

SAN RAMON CANYON STORM DRAIN PROJECT

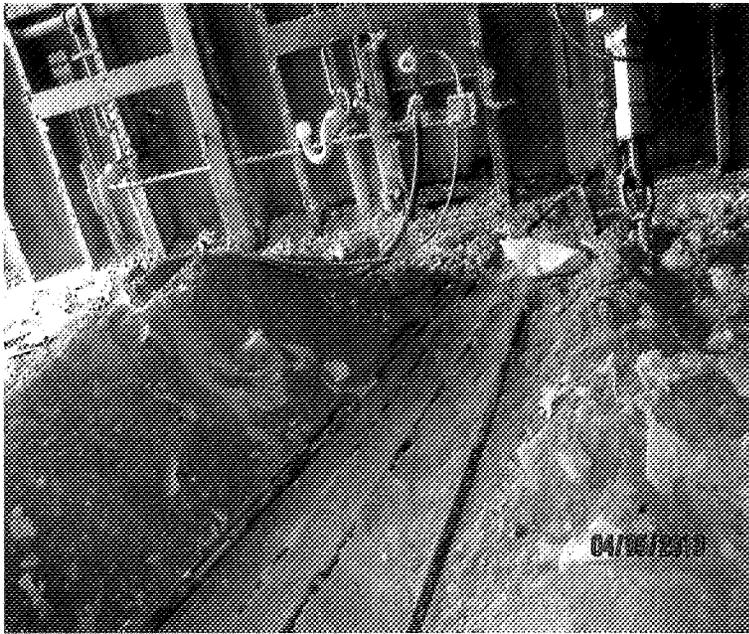
Pre-Construction Meeting:

Monday April 8, 2013 at 9am Public Works Staff conducted a pre-bid meeting for the San Ramon Canyon Storm Drain Project. Discussions included the Contractor's overall schedule. Work clearing vegetation near the switchbacks, locating underground utilities, and implementing the Stormwater Pollution Prevention Plan at the construction yard.

The Contractor was given his official notice to proceed on April 9, 2013; accordingly, the Contractor's final day of work will be April 3, 2014.

RYAN PARK RESTROOMS IMPROVEMENTS AND ACCESSIBILITY COMPLIANCE PROJECT UPDATE

Construction work at Ryan Park started in March and is expected to be completed in June 2013 as scheduled. Demolition of restrooms interior and the pathway is near completion. Work at the lower parking lot will be completed toward the end of the project. The project includes improving the restrooms, lower parking lot and ramp in compliance with ADA requirements with the goal of improving service to the community by making the facilities accessible, safe and in good condition. Ryan Park is open during construction and public access to the athletic field, playground and picnic areas is maintained. The restrooms are closed for construction, however portable restrooms and hand washing stations are provided for park users.



CONSTRUCTION UPDATE ON PHASE I OF THE FY11-12 RESIDENTIAL STREETS IMPROVEMENT PROJECT, AREAS 3 AND 5

Concrete repair continued this week at several locations on Blackhorse Rd, Diamondhead Ln, Falcon Rock Pl, and Silver Arrow Dr. Traffic sign replacements on several other streets also continued this week. The Public Works Department appreciates the continued patience and cooperation of the community with any inconveniences experienced during this construction period.



Concrete ADA Curb Ramp, Sidewalk, and Curb and Gutter Repair at the Intersections of Falcon Rock Pl at Diamondhead Ln and Blackhorse Rd at Diamondhead Ln

SOUTHERN CALIFORNIA EDISON TO INVEST \$2.2 MILLION IN SOUTH EASTVIEW AREA

To ensure continued reliable electric service, Southern California Edison (SCE) will invest more than \$2.2 million to upgrade a distribution circuit that serves the South Eastview area of the City. The work began two weeks ago and will continue through the first week of June.

SCE will replace approximately 150 poles, 57 transformers and 2.75 miles of overhead power lines to improve reliability. During this work, some residents will experience planned power outages. SCE has coordinated this work with the City and has committed to communicating with affected customers well in advance so they can make appropriate arrangements.

As a courtesy, the City sent notification letters to the affected residents at the beginning of the project to advise them of the upcoming work.

The work this week entails replacing poles on Bernice Drive and working in rear property lines on General Street preparing for pole replacements. Power outages are scheduled for Tuesday, Wednesday and Thursday at various locations. SCE has notified affected residents via door hangers.

COMPOSTING WORKSHOP POPULAR

On Saturday, April 6th, the City hosted a free composting workshop at Hesse Park. The workshop was well received and approximately 55 people attended. The workshop was taught by a LA County gardening expert who explained garden composting, water wise gardening and provided other useful information to gardening enthusiasts. Various outreach material on environmentally themed subjects including stormwater pollution prevention (NPDES), electronics waste, green waste recycling, water wise gardening, used motor oil recycling, household hazardous waste and sharps disposal, etc. was handed out. Giveaways included samples of mulch, vegetable seeds, and gardening gloves. A compost bin was raffled and approximately 30 compost and worm bins were sold at discounted rates. Furthermore, RPV residents were thankful for the City's composting rebate program and utilized the rebate.





TO: Carolyn Lehr, City Manager
FROM: Joel Rojas, Community Development Director
DATE: April 10, 2013
SUBJECT: Weekly Administrative Report

City Achieves Gold Level Status in SCE's Energy Leadership Partnership Program

In an effort to reduce the City's energy consumption, City Staff have been actively participating in SCE's *Energy Leadership Partnership Program*. The program offers 4 tiers of energy cost savings (Valued Partner, Silver, Gold and Platinum). In December 2012, Staff informed the City Council that the City had achieved Silver level status. This was achieved by enrolling the Point Vicente Interpretive Center in SCE's maximum savings Summer Discount Plan and initiating a Demand Reduction Action plan for City Hall. Since December 2012, Staff has worked closely with Staff from the South Bay Environmental Services Center (SBESC) to create an Energy Action Plan (EAP) for the City. Recently, the EAP was completed and approved by SCE. As a result, Staff is pleased to announce that the City has become a Gold Level Partner! This means that the City will obtain a 10% kWh (previously 5% kWh) savings on our energy consumption and is eligible to receive higher rebates for future energy efficient upgrades. Although the City is not obligated to implement the policies listed in the EAP, if the City desires moving up to a Platinum level (20% kWh savings potential), the City would need to implement the policies outlined in the "Execution of this Energy Action Plan" section at the end of the EAP (attached). The City has received congratulatory remarks from the South Bay Cities Council of Governments (SBCCOG) for all the coordination and hard work to make this happen!

Planning Commission Follow-Up Agenda

Attached is the follow-up agenda from the Planning Commission meeting on April 9th, 2013.

Applications of Note

Attached is a table with a summary of the applications of note that were submitted to the department between Wednesday, April 3rd, 2013 and Tuesday, April 9th, 2013.

**Community Development Department
Weekly Administrative Report
April 10, 2013
Page # 2**

Attachments

City of Rancho Palos Verdes Energy Action Plan
PC Follow-Up Agenda for April 9th, 2013 meeting
PC Approved minutes of February 26, 2013 (under separate cover)
PC Approved minutes of March 12, 2013 (under separate cover)
Applications of Note

City of Rancho Palos Verdes
Energy Action Plan
March, 2013

Long Term Vision

The City of Rancho Palos Verdes is committed to reducing its energy consumption and greenhouse gas (GHG) emissions in both its municipal operations and throughout the community. The following plan was developed to help the City in this effort by establishing a baseline, forecasting possible targets, and identifying strategies that reduce GHG emissions from electricity and natural gas. Electricity and natural gas consumption are the focus of this plan because they are responsible for approximately 38% of the City's community-wide emissions. Concurrently, Rancho Palos Verdes is developing a Climate Action Plan of which this report will be a major component. It is anticipated that the strategies in this report will be enhanced in the final Climate Action Plan providing a more robust approach to reducing electricity and natural gas consumption.

Goals and Objectives

The City's goal is to implement cost-effective energy efficiency measures to lower energy costs for its residents and businesses and reduce municipal and community GHG emissions from electricity and natural gas sources for the City. Rancho Palos Verdes is conducting energy audits on multiple facilities to determine major energy savings opportunities.

Rancho Palos Verdes will outline its energy reduction strategies and objectives for 2020 in its forthcoming Climate Action Plan. The Energy Action Plan has two near term goals: (1) reducing electricity consumption below 2004 levels consistent with the tiers of the Energy Leader Program; and (2) reducing natural gas energy consumption wherever energy savings can be identified through energy audits.

Municipal Baseline Energy Use

According to the Energy Leader Partnership Program Tier Level report for the City of Rancho Palos Verdes, the 2004 municipal baseline energy use was 739,430 kWh. Through energy efficiency projects the City has reduced its municipal energy consumption by 92,765 kWh, or by 12.6%, below its 2004 baseline as of the end of 2012.

Highest Municipal Users

The three municipal facilities in Rancho Palos Verdes with the largest energy consumption, based on 2010 annual data, are the City Hall Complex (344,420 kWh), the Vicente Interpretive Center (115,720 kWh), and Fred Heese Community Park (83,380 kWh).

**Table 1 Rancho Palos Verdes, Highest Municipal Facility Users
2010 Annual Energy Consumption and Cost**

Facility Name	Energy Consumption (kWh)	Cost
City Hall Campus	344,420	\$44,919
Vicente Interpretive Center	115,720	\$19,666
Fred Heese Community Park	83,380	\$15,153

Community Baseline Energy Use (2005)¹

Community-wide GHG emissions for the City of Rancho Palos Verdes in 2005 were 283,029 metric tons of CO₂e. (Note: Community emissions include the Municipal emissions discussed above.) Electricity (55,087 MtCO₂e) and natural gas (54,119 MtCO₂e) make up 38% of total GHG emissions. These numbers dictate that energy efficiency is a significant part of GHG mitigation strategies for the City.

Table 2 Rancho Palos Verdes Community GHG Emissions Over Time – Sources of Emissions (MtCO₂e)

Source	1990	Share of 1990 Total	2005	Share of 2005 Total	2007	Share of 2007 Total
Gasoline	183,837	60%	155,863	55%	150,076	54%
Electricity	50,738 ¹	17%	55,087	19%	53,562	19%
Natural Gas	52,125	17%	54,119	19%	57,168	21%
Diesel	11,154	4%	11,402	4%	11,185	4%
Solid Waste	7,174	2%	6,545	2%	5,806	2%
CNG	8	0%	13	0%	14	0%
Diesel/Distillate Oil	2	0%	--	--	--	--
Total	305,038	100%	283,029	100%	277,811	100%

¹ Tables 3–5 are from the City of Rancho Palos Verdes, Community Greenhouse Gas Emissions Inventory Report, March, 2011.

http://www.southbaycities.org/files/Rancho%20Palos%20Verdes_Community_Inventory.pdf

Table 3 Rancho Palos Verdes Community GHG Emissions Over Time – Commercial/Industrial/Municipal Emissions (MtCO₂e)

Commercial/Industrial	1990	Share of 1990 Source	2005	Share of 2005 Source	2007	Share of 2007 Source
Natural Gas Total	3,598	100%	3,736	100%	3,629	100%
Commercial/Industrial	3,598	100%	3,723	100%	3,610	99%
Municipal	--	--	13	0%	19	1%
Electricity Total	14,993	100%	16,509	100%	16,499	100%
Commercial/Industrial	14,767	98%	15,903	96%	15,879	96%
Municipal	227	2%	606	4%	620	4%
Fuel Total	2	100%	--	--	--	--
Diesel/Distillate Oil	2	100%	--	--	--	--
Total	18,594	--	20,246	--	20,128	--

Table 4 Rancho Palos Verdes Community GHG Emissions Over Time – Residential Emissions (MtCO₂e)

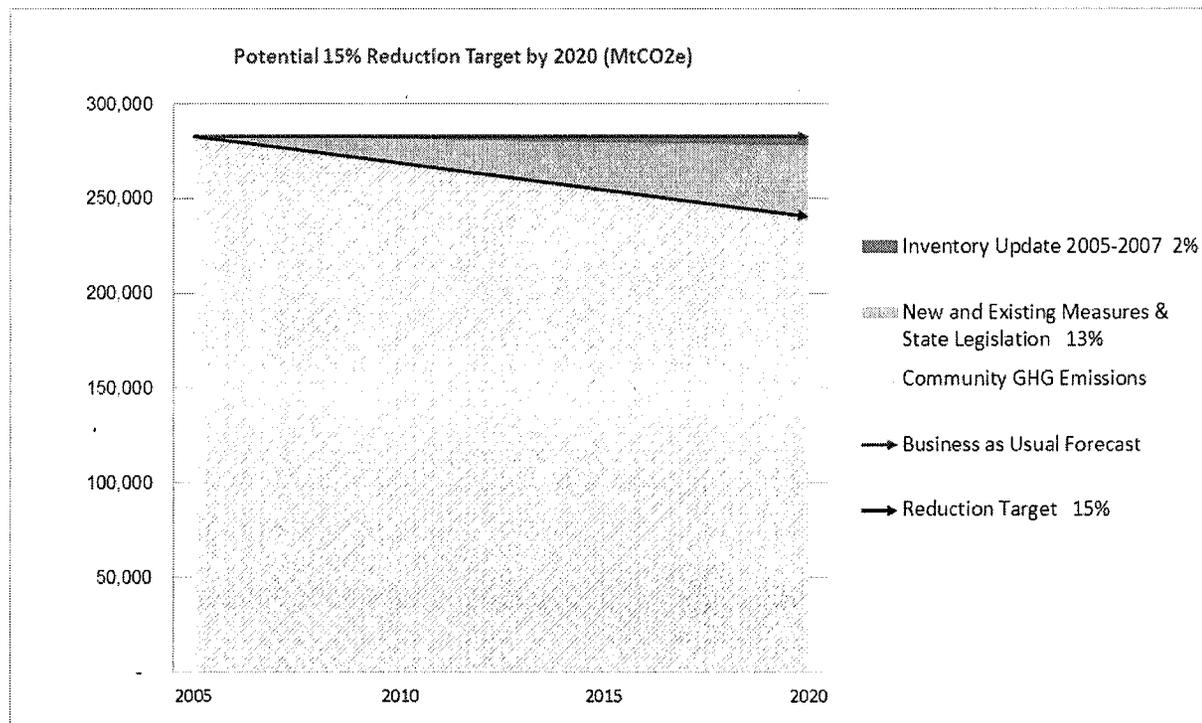
Residential	1990	Share of Source	2005	Share of Source	2007	Share of Source
Natural Gas Total	48,526	100%	50,383	100%	53,539	100%
Multi Family		--	2,273	5%	2,255	4%
Single Family		--	48,110	95%	51,284	96%
Electricity Total	35,744	100%	38,578	100%	37,063	100%
Total	84,271	--	88,961	--	90,602	--

Municipal and Community GHG Reduction Strategies

The City will set its long term targets and strategies for reducing municipal and community GHG emissions below its baseline (2005) for 2020 in its forthcoming Climate Action Plan. Cities are not required by the State of California to set a GHG emissions reduction target. However, the State's AB 32 Scoping Plan suggests that local governments set a reduction goal of 15% below baseline (2005) levels by 2020.

Graph 1 illustrates what a 15% reduction target by 2020 would look like for the City of Rancho Palos Verdes. The graph reflects that, since 2005, the City has reduced total community emissions by 2%. According to the estimates in this graph, the City will need to reduce its GHG emissions an additional 13% to meet its adopted target. The City can achieve reductions by implementing existing and new measures. A substantial portion of the 13% will also be reduced through State legislation, including the Renewable Portfolio Standard and the Pavley bill.

Graph 1 Measures needed to Meet State’s Suggested 15% Reduction Target below Community GHG Emissions Levels in 2005 by 2020.



New and existing measures needed to reduce the City’s community-wide emissions can be achieved through future energy efficiency projects that reduce electricity (kWh) and natural gas (therms) consumption. Rancho Palos Verdes is working with SBCCOG/SBESC and the Southern California Gas Company to identify potential electricity (kWh) and natural gas (therms) savings when conducting energy assessment audits. The City will further outline in its forthcoming climate action plan what existing and new measures it will implement to meet its GHG emissions reduction target and reduce its electricity (kWh) and natural gas (therms) consumption.

Current Municipal Projects

Currently the SBESC is conducting energy audits for Rancho Palos Verdes to identify potential energy saving projects. Details of identified projects are summarized in the following section.

Potential Projects

The ongoing energy audits have identified the following potential energy efficiency projects:

Facility	Expected Installation Date	Status	Estimated Savings kWh	Estimated Savings kW	Measures
Civic Center	TBD	Audit	11,083	4.3	Lighting Upgrade
Parks	TBD	Audit	35,706	3.1	Lighting Upgrade

Rancho Palos Verdes has entered into the Enterprise Energy Management Information System (EEMIS). The Rancho Palos Verdes system will be fully functional by the end of 2013. In the first quarter of 2013, the City will have seen sample reports and have the ability to view cost and consumption data for all city-owned electric accounts and possibly gas accounts. The City will then have the ability to benchmark baseline and compare like facilities for the purposes of identifying potential cost and energy savings measures. Beginning in 2014, Rancho Palos Verdes will be relying on EEMIS to identify and seek out the most cost-effective and feasible projects to begin implementing in 2013 and beyond.

The City is also currently working with SCG and SBCCOG/SBESC to identify potential projects to reduce the City's municipal natural gas (therms) consumption. If the future scope of EEMIS will include tracking natural gas consumption, then the City might also rely on this system to help better identify natural gas savings. Once all projects are completed Rancho Palos Verdes will work with Southern California Gas Company to confirm natural gas (therms) savings from these projects.

Community Programs

The City's community-wide electricity consumption reported since 2004 (177,922,336 kWh) had been reduced by 5.1% (9,003,232 kWh) in 2012. SBCCOG/SBESC continues to help the City identify natural gas savings (therms) opportunities whenever energy assessment audits are conducted. The City has implemented policies and programs to reduce electricity and energy from residents and businesses. The City has also been working with SBCCOG/SBESC to promote some of these programs, such as Energy Upgrade California and other SCE/SCG core residential and commercial programs. The following highlights the City's activities:

- Providing several community events per year to promote Energy Efficiency by collaborating with SBCCOG/SBESC to exhibit and promote energy efficiency programs for residents, businesses and public agencies such as libraries and schools located within its boundaries.
- Promoting an Energy Upgrade workshop for the City residents and businesses, in partnership with the SBESC, through educational exhibits at major City events such as Whale of a Day and the Annual 4th of July Celebration.

- Promoting community energy savings by inviting SBESC speakers to present at the home association organization meetings.
- Providing Energy Efficiency and Energy Upgrade California information to the greater community in Rancho Palos Verdes through the City newsletter and Rancho Palos Verdes CATV interview program.
- Promoting Energy Efficiency through the City's website including information on energy upgrades, water reliability, and links to related websites.
- Partnering with SBCCOG/SBESC and SCE to help conduct a community event to educate the public on demand response (DR).
- Participating in SBCCOG/SBESC Title 24 Training for City staff.
- Participating in SBCCOG/SBESC Green Building Ordinance Training for commercial buildings.
- Participating in SBCCOG/SBESC and SCE for a Pump Efficiency training for agency dewatering wells.
- Providing a Green Building Ordinance Training for residential buildings.
- Adopting the CalGreen code and implementing the Voluntary Green Building Construction Program. This program incentivizes green building construction through expedited permitting and up to 50% rebates for Planning and Building permit fees. The City provides a step-by-step guide on its website with instructions for participating in the program.
- Working with SBCCOG/SBESC and SCG to promote Energy Efficiency Kits to residents; these kits include low-flow shower heads and faucet aerators that help reduce natural gas consumption (therms) needed to heat water and are available at all community events.
- Working with SBCCOG/SBESC and SCE to promote Business Direct Install program to reduce energy usage for small businesses in the city.
- Supporting SBCCOG/SBESC and their partner West Basin Municipal Water District to promote Cash for Kitchens program, which includes SCG technician assistance to ensure commercial kitchens are operating efficiently and utilizing efficient water consuming equipment.

Rancho Palos Verdes will continue implementing community outreach programs to achieve further reductions in its community electricity and natural gas consumption. SBCCOG/SBESC will also continue working with City to promote Energy Upgrade California and other SCE/SCG core residential and commercial programs. Overall, these municipal projects and community programs will help the City meet its long term energy and emissions reduction goals for 2020 in

the Climate Action Plan. Rancho Palos Verdes' forthcoming climate action plan will also outline future energy efficiency measures needed to meet targets and how they will be funded and implemented. Rancho Palos Verdes will also work with SBCCOG/SBESC to determine whether Neighborhood Electric Vehicle (NEV) and Local Use Vehicle (LUV) programs would be suitable and feasible for the City, as well as what infrastructure the City might need to prepare for electric vehicle demand by 2020.

Policies

In order to increase energy efficiency in its facilities' operations the City will:

1. Utilize energy efficiency partner programs with SBCCOG/SBESC and Southern California Edison and Southern California Gas Company to continue identifying potential projects where significant municipal energy savings can be made and implement them where cost effective and feasible.
2. Work with SBCCOG/SBESC, Southern California Edison and Southern California Gas Company to identify audiences and venues where energy efficiency programs can be promoted and educate the community regarding the benefits of energy savings. Aggressively manage the program to help ensure the City receives its energy efficiency program credits through the Energy Leader Program model.
3. Upon system completion, the city will utilize EEMIS for City facilities to ensure the best data and analysis is available and to bear on decisions regarding facility operations and maintenance.

Funding

The City continues to work closely with SCE and SCG to obtain incentives for energy efficiency projects both large and small. Savings from these various conservation projects may be used to help fund additional projects. The City's current plans for continued energy efficiency upgrades rely on general funds allocated to each department for replacement of equipment such as boilers, generators, pumps, small scale HVAC and lighting.

Tracking

The City will work closely with the SBCCOG to track its energy-efficiency projects and the resulting energy kWh and therm savings. The SBCCOG technical staff will work closely with the City on energy projects to determine whether installations are successful and targets are being met. In addition, the SBCCOG will work with Southern California Edison and the Gas Company to track and report the City's annual municipal and community energy consumption and program achievements.

Execution of this Energy Action Plan

The City of Rancho Palos Verdes' Energy Action Plan will be considered implemented when the following actions are completed:

- 1) The City has completed the projects identified in this Energy Action Plan and/or others yet to be specified as necessary to achieve sufficient municipal energy savings to qualify for the Platinum Tier.

- 2) The City has, as needed, accepted technical support services offered by or through SCE for the identification of additional municipal energy savings projects.
- 3) The City has consistently promoted energy savings in its community, completing the requirements for the Platinum Tier as specified in the Energy Leaders Partnership (ELP) model.
- 4) A report is generated for at least one city facility documenting the annual energy consumption and the conditions of the building shell, lighting, and HVAC systems.
- 5) City staff has identified at least some funding for future energy efficiency projects and programs.
- 6) The City has incorporated this EAP into its Climate Action Plan (or other long term policy document) adopted by the City for implementation.

Conclusion

The City will begin implementing the Energy Action Plan in 2013 and identifying, installing, and confirming savings from energy efficiency projects. Beginning in 2014, Rancho Palos Verdes will reevaluate the effectiveness of the Energy Action Plan.



CITY OF RANCHO PALOS VERDES

FOLLOW-UP AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, APRIL 09, 2013
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

**REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2013-08

CALL TO ORDER: 7:12 PM

FLAG SALUTE: COMMISSIONER NELSON

ROLL CALL: COMMISSIONERS TETREAULT, LEWIS, GERSTNER, NELSON, VICE CHAIRMAN LEON, CHAIRMAN EMENHISER. COMMISSIONER TOMBLIN ARRIVED AFTER ITEM # 1.

APPROVAL OF AGENDA: APPROVED AS PRESENTED

COMMUNICATIONS: NONE

City Council Items: DIRECTOR REPORTED THAT AT THE 3/19/13 CITY COUNCIL MEETING, THE COUNCIL ACCEPTED THE 2012 ANNUAL REPORTS ON THE GENERAL PLAN AND HOUSING ELEMENT IMPLEMENTATION AS RECOMMENDED BY THE PLANNING COMMISSION. DIRECTOR ALSO REPORTED THAT AT THE 4/2/13 CITY COUNCIL MEETING, THE CITY COUNCIL CONTINUED THE CRESTRIDGE

RESIDENTIAL PROJECT TO 5/21/13, AT THE REQUEST OF THE APPLICANT.

Staff: DIRECTOR ROJAS DISTRIBUTED 3 ITEMS OF LATE CORRESPONDENCE RELATED TO ITEM # 1, AND 1 ITEM RELATED TO ITEM # 4.

Commission: COMMISSIONER LEWIS NOTED THAT HE MET WITH RESIDENTS RELATING TO ITEM # 3.

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): **NONE**

CONSENT CALENDAR:

1. GENERAL PLAN CONSISTENCY FINDING (ZON2013-00107): CITY (SK)

Request: A finding of consistency with the Rancho Palos Verdes General Plan for the acquisition of a 5.7-acre southwest portion of Deane Dana Friendship Community Regional Park.

ACTION: ADOPTED P.C. RESOLUTION 2013-08; THEREBY FINDING THE CITY'S ACQUISITION OF ASSESSOR PARCEL NO. 7561-025-900, CONSISTANT WITH THE GENERAL PLAN (6-0).

CONTINUED BUSINESS: **NONE**

PUBLIC HEARINGS:

2. SITE PLAN REVIEW (CASE NO. ZON2012-00410): 30517 CAMINO PORVENIR – SK ARCHITECTS (AH)

Request: A request for a 192 square foot addition to the 1st-floor with a new roof deck accessible from the 2nd-floor habitable space, and architectural feature modifications that measure 23'-4" tall and a new chimney, at the rear of an existing 2-story single-family residence.

ACTION: ADOPTED P.C. RESOLUTION 2013-09; THEREBY APPROVING A 192 SQUARE FOOT ADDITION TO THE 1ST FLOOR, NEW ROOF DECK ACCESSIBLE FROM THE 2ND FLOOR SPACE, ARCHITECTURAL MODIFICATIONS AND A NEW CHIMNEY AT THE REAR OF AN EXISTING 2-STORY SINGLE-FAMILY RESIDENCE. (7-0).

3. GENERAL PLAN UPDATES – REVIEW PROPOSED CHANGES TO THE EXISTING LAND USE MAP PERTAINING THE LADERA LINDA COMMUNITY CENTER SITE AND THE GATEWAY PARK SITE: City/Citywide (GP/SK)

Request: A request to approve the proposed land use changes to the General Plan land use map related to the Ladera Linda Community Center site and the Gateway Park site.

ACTION: APPROVED STAFF RECOMMENDATION TO CHANGE THE GENERAL PLAN LAND USE MAP DESIGNATION FOR THE CITY'S PORTION OF THE LADERA LINDA COMMUNITY CENTER TO INSTITUTIONAL PUBLIC, AND TABLED DISCUSSION REGARDING GATEWAY PARK PROPERTY (7-0).

4. GENERAL PLAN UPDATES – REVIEW PROPOSED CHANGES TO THE EXISTING LAND USE MAP REGARDING THE LOCATION OF THE HILLSIDE (HAZARD) LAND USE BOUNDARY: City/Citywide (GP/AH)

Request: A request to approve the proposed land use boundary changes to the General Plan land use map related to the Hillside (formally known as Hazard) land use designation.

ACTION: APPROVED STAFF RECOMMENDATION TO ADJUST THE OPEN SPACE HILLSIDE BOUNDRY AS PROPOSED IN THE STAFF REPORT, AS RECOMMENDED BY THE CITY GEOLOGIST (6-1) WITH COMMISSIONER GERSTNER DISSENTING.

CONTINUED BUSINESS: **NONE**

NEW BUSINESS: **NONE**

APPROVAL OF MINUTES:

5. MINUTES OF FEBRUARY 26, 2013

ACTION: APPROVED AS PRESENTED (6-0-1) WITH COMMISSIONER LEWIS ABSTAINING, SINCE HE WAS ABSENT FROM THE MEETING.

6. MINUTES OF MARCH 12, 2013

ACTION: APPROVED AS PRESENTED (6-0-1) WITH COMMISSIONER TETREALT ABSTAINING, AS HE WAS ABSENT FROM THE MEETING.

ITEMS TO BE PLACED ON FUTURE AGENDAS:

ADJOURNMENT: **8:05 PM**

The next meeting is scheduled for April 23, 2013 at 7:00 P.M. at Hesse Park.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940

Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.

3. You can also view the agenda and staff reports at the City's website www.palosverdes.com/RPV.

4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



Applications of Note as of April 10, 2013

Case No.	Owner	Street Address	Project Description	Submitted
VRP2013-00011	MICHAEL MOSCHOS	5757 CAPESWOOD DR	View Preservation Permit regarding foliage located at 26222 Barkstone Dr. (Saporito); add'l foliage applicant at 5763 Capeswood Dr. (Reto)	4/8/2013
<i>View Preservation Permit</i>				
VRP2013-00012	LINSKY, STUART T & CELIA	21 GOLDENSPUR LN	View Preservation Permit regarding foliage located at 22 Goldenspur Ln. (Slagle)	4/9/2013
<i>View Preservation Permit</i>				
ZON2013-00134	YORK POINT VIEW PROPERTIES, LLC	6001 PALOS VERDES DR S	Implementation of the golf course component of the Point View Master Plan.	4/8/2013
<i>Site Plan Review</i>				
ZON2013-00135	WARD, DAVID A & MICHELE M	5242 SUNNY POINT PL	15' tall, 646SF single-story addition	4/9/2013
<i>Site Plan Review</i> <i>Neighborhood Compatibility Analysis</i> <i>Foliage Analysis</i>				

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MEMORANDUM

TO: CAROLYN LEHR, CITY MANAGER
FROM: CAROLYNN PETRU, DEPUTY CITY MANAGER / INTERIM DIRECTOR, RECREATION AND PARKS 
DATE: APRIL 10, 2013
SUBJECT: ADMINISTRATIVE REPORT

Junior Ranger Program



On Saturday, April 6th, Junior Rangers met at Del Cerro Park to learn about wildfires, including the role of wildfires in the cycle of habitat growth, and fire safety tips. Junior Rangers then hiked through the Portuguese Bend Reserve to practice their Junior Rangers skills and to observe areas of the Reserve that burned in the 2009 wildfire.

Fred Hesse Jr. Community Park

Little Critter Afternoon Tales

On Wednesday afternoon, April 10th, parents and children met indoors for an hour of story time fun with one of the Peninsula Library librarians. Parents and children enjoyed songs, stories, and crafts in this relaxed and interactive program offered by the City and the Palos Verdes Library District.

Recreation Class Rentals (April 8th – April 14th)

- Parent and Infant Music Class (Fireside Room): Monday
- Aerobic Dance Lite Classes (Multipurpose Room, Activity Room): Monday, Wednesday
- Kuk Sool Martial Arts Classes (Fireside Room): Monday, Wednesday
- Suika Mommy & Me Classes (Activity Room, Fireside Room): Monday, Wednesday, Friday
- Duplicate Bridge Classes (Activity Room): Monday, Friday
- Bridge Instruction Class (Multipurpose Room): Tuesday
- Bones for Life Class (Multipurpose Room): Tuesday
- Mommy and Me Classes (Activity Room): Tuesday, Thursday
- Tai Chi Chuan Class (Multipurpose Room): Saturday
- Basics of Fine Arts Class (Activity Room): Saturday
- Music Workshop for Teachers (Fireside Room): Saturday
- Palos Verdes Strings Classes (Activity Room): Sunday

Community Groups/Private Rentals/City Programs (April 8th – April 14th)

- AARP Driver Safety Class (Fireside Room): Tuesday, Thursday
- Peninsula Seniors Weekly Lecture (Multipurpose Room): Wednesday
- Seniors Bridge Club Meeting (Multipurpose Room): Thursday

- US Youth Volleyball League Practice and Games (Soccer Field): Thursday, Saturday
- Silver Spur Little League Practice (Baseball Field): Saturday
- Private Rental (Multipurpose Room, Kitchen): Sunday
- Cub Scout Troop Meeting (Activity Room): Sunday
- Beach Head Lacrosse Clinic (Soccer Field): Sunday

Ladera Linda Community Center

Recreation Class Rentals (April 8th – April 14th)

- Adult Tap Dance Class (Multipurpose Room): Tuesday
- Mommy and Me Class (Room C): Wednesday
- Parent and Me Music Class (Room J): Saturday

Community Groups/Private Rentals/City Programs (April 8th – April 14th)

- Las Candelistas Meeting (Room G): Wednesday
- Non-Profit Group Meeting (Multipurpose Room): Sunday

Point Vicente Interpretive Center

On Monday afternoon, April 8th, staff met with members of the Los Serenos Publicity Committee. Topics discussed included docent participation at the 40th Anniversary Gala and an upcoming junior docent training video.

Los Serenos docents took a field trip to Rancho Los Alamitos Historic Ranch and Garden on Wednesday afternoon, April 10th and enjoyed a docent-led tour, followed by lunch. These field trips are an opportunity for the docents to learn about other volunteer organizations, historic sites, and museums.

Los Serenos Docent-Led Hikes and Tours

On Monday, April 8th, fifty children from Richstone Family Center and sixty students from Caroldale Elementary will be touring the museum to learn about the natural history of the Palos Verdes Peninsula.

On Tuesday, April 9th, sixty students from Caroldale Elementary will be attending a hike at Forrestal Nature Reserve, to learn about the geology of Palos Verdes and the Native Americans that once lived here.

On Thursday, April 11th, ten girls from a Torrance Daisy Troop will attend a docent-led tour at PVIC focusing on the geology of Palos Verdes.

On Friday, April 12th, fifteen Ner Tamid students will visit the museum for a docent-led tour focusing on the history of whale stations in the Portuguese Bend area.

Whale Watching Report

Members of the Los Angeles Chapter of the American Cetacean Society continued their annual whale census on the back patio of PVIC. Here are their observations, with some comparison statistics.

As of April 7th, 2013

Southbound today ----- 0
Northbound today ----- 7
Today Whales today --- 7
Cow/calves South today - 0
Cow/calves North today - 2

Season to Date

Southbound ----- 769
Northbound ----- 754
Total ----- 1523
Cow/calves South ---- 21
Cow/calves North ----- 8

Facility Use

The Sunset Room and Patio have been rented on Saturday, April 13th for a memorial service. Approximately 100 guests are expected to attend.

Robert E. Ryan Community Park

Recreation Class Rentals (April 8th – April 14th)

- Super-Soccer Stars Youth Classes (Grass Field): Tuesday, Saturday

Community Groups/Private Rentals/City Programs (April 8th – April 14th)

- PVP Girls Softball League Practice (Baseball Field): Thursday, Friday

REACH Program

On Wednesday, April 10th, REACH participants will travel to The Local Place for a Hawaiian-themed dinner, followed by a visit to a local park.

TENTATIVE AGENDAS

Note: Time Estimates include 30 mins. for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 mins. for the last section (Future Agenda Items through Adjournment).

April 30, 2013 - (Time Est. – 2 hrs) – Budget Workshop – Adj. Reg. Mtg

Closed Session: Potential Nuisance Abatement Action

New Business:

Regular Business

Budget Workshop (2 hrs)

May 7, 2013 - (Time Est. – 3 hrs)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

RFP for Selection of Independent Auditors

Approval of MOA for Machado Lake Trash Screen Project

Revocable License Agreement with Jim York for a Multi-Purpose Public Trail

Public Hearings

Marymount College Time Extension (2 hrs)

Regular Business

Agreement with Tyler for Financial Software (15 mins)

May 21, 2013 - (Time Est. – 3 hrs 35 mins)

Closed Session:

Study Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Award Prof Services Contract for City of RPV Infrastructure Report Card
Approve Extension of Contract for Tree Maintenance
PW Inspection Services Renewal
Landscape & Lighting Maintenance District Engineer's Report
Pavement Striping Maintenance Renewal
Award Professional Services Contract for Storm Water Quality Consultant
Award Traffic Signal Maintenance Contract

Public Hearings

Crestridge Senior Condominium Housing Project (60 mins)

Regular Business

Draft Annual Budget (45 mins)
Draft Five Year Model (15 mins)
Draft Capital Improvement Plan (20 mins)
Options for Reinstating the Equestrian Committee (30 mins)

June 4, 2013 - (Time Est. – 2 hrs 5 mins)**Closed Session:****Mayor's Announcements:****City Manager Report:****New Business:****Consent**

Border Issues Status Report
Award AB 939 Consultant Contract
Renewal of Contract for City Geologist
Renewal of Contract for Building and Safety Consultants
Renewal of Contract for View Restoration Mediator
Renewal of Contract for City Arborist
Renewal of Contract for City Biologist
Renewal of Contract for City View Simulation Consultant
Adoption of Resolutions - November 5, 2013 General Municipal Election

Public Hearings

EDCO Rate Adjustment FY 13-14 (20 mins)
UWS Rate Adjustment FY 13-14 (10 mins)

Regular Business

Beacon Award Resolution (10 mins)
City of RPV Accessibility Self-Evaluation and Transition Plan (40 mins)

June 18, 2013 - (Time Est. – 2 hrs 40 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Extension of Prof. Services Contract for HIP Administration
Extension of Prof. Services Contract for CDBG Administration

Public Hearings

Adoption of Annual Budget (30 mins)
Landscape & Lighting Maintenance District Engineer's Report (10 mins)
Abalone Cove Sewer System Engineer's Report (15 mins)
Storm Drain User Fee (15 mins)

Regular Business

2013 Five-Year Capital Improvement Plan (20 mins)
2013 Five-Year Financial Model (10 mins)
Sheriff's Contract (15 mins)

July 2, 2013 - (Time Est. –)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Regular Business

July 16, 2013 - (Time Est. – 1 hr 15 mins)

Closed Session:

Study Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent
Public Hearings
Regular Business
Civic Center Master Plan Status Report (30 mins)

Future Agenda Items (Identified at Council Meetings)

June 19, 2012 - Planning Commission's review of the Annenberg project with the purpose of developing a Lessons Learned paper for the Council (Campbell) [Pending receipt of memorandum from Councilman.]

July 3, 2012 – Proliferation of cell towers along roadways that blanket the City and impact views (Campbell) [Pending receipt of memorandum from Councilman.]

August 21, 2012 – Fraud, Waste and Abuse Hotline (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]
City Maintenance Yard – View, Location and Safety Issues (Campbell) [Pending receipt of memorandum from Councilman.]

November 20, 2012 – Compensation Value Model for Senior Management (Misetich) [Pending receipt of memorandum from Councilman.]

December 18, 2012 – Naming Opportunity for former Mayor/Councilman John McTaggart (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

February 5, 2013 – Invocation at the beginning of Council Meeting (Brooks) [Pending receipt of memorandum from Mayor.]

March 19, 2013 – Explore outreach program to residents to incorporate 100% participation in Neighborhood Watch Program (Misetich) [Pending receipt of memorandum from Councilman.]

April 2, 2013 - Transparency regarding Labor Negotiations (Campbell) [Pending receipt of memorandum from Councilman.]
Revisit Policy regarding Naming of Public Facilities and Establish a protocol for acknowledging the passing of former City officials, civic leaders, and military personnel (Campbell) [Pending receipt of memorandum from Councilman.]
Expansion of notification radius for City Tree Review Permits; Review standards that apply to City street trees in the Miraleste area (Brooks) [Pending receipt of memorandum from Mayor.]
Prohibition of Skateboarding Citywide (Brooks) [Pending receipt of memorandum from Mayor.]

Future Agenda Items Agendized or Otherwise Being Addressed



RPVTV Channel 33 Programming Schedule Guide

Sign up for the RPV ListServe to get the updated program guide schedule to your inbox!

Week of 04/07/13 - 04/13/13
Monday through Sunday

6:00 AM - 6:30 AM	Sit and Be Fit - Low Impact Fitness	3:30 PM - 4:00 PM	PTF Dodgers Spring Training 2013
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Armchair Traveler - Chandler Reserve
7:00 AM - 7:30 AM	Armchair Traveler - The New and Improved PV Art Center	4:30 PM - 5:00 PM	Armchair Traveler - Del Cerro Park
7:30 AM - 8:00 AM	Around the Peninsula: Whale of a Day 2013	5:00 PM - 5:30 PM	Sit and Be Fit - Low Impact Fitness
8:00 AM - 8:30 AM	Armchair Traveler - Chandler Reserve	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	Armchair Traveler - Del Cerro Park	6:00 PM - 6:30 PM	Armchair Traveler - The New and Improved PV Art Center
09:00 AM - 9:30 AM	PTF Dodgers Spring Training 2013	6:30 PM - 7:00 PM	Around the Peninsula: Whale of a Day 2013
9:30 AM - 10:00 AM	PTF Dodgers Spring Training 2013	7:00 PM - 7:30 PM	Peninsula Seniors: SR 71 Blackbird Air Park & AF Flight Test Center Museum
10:00 AM - 10:30 AM	LA County News	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	Pulse of the Port	8:00 PM - 8:30 PM	LA County News
11:00 AM - 11:30 AM	Around the Peninsula: The Palos Verdes Peninsula Land Conservancy 25th Anniversary	8:30 PM - 9:00 PM	Pulse of the Port
11:30 AM - 12:00 PM	The Palos Verdes Peninsula Land Conservancy 25th Anniversary	9:00 PM - 9:30 PM	PTF Dodgers Spring Training 2013
12:00 PM - 12:30 PM	Peninsula Seniors: History of Medicine and War, Dr. Joseph Wagner	9:30 PM - 10:00 PM	PTF Dodgers Spring Training 2013
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The City of Rancho Palos Verdes Planning Commission Meeting - April 9th, 2013
1:00 PM - 1:30 PM	Armchair Traveler - The New and Improved PV Art Center	10:30 PM - 11:00 PM	The City of Rancho Palos Verdes Planning Commission Meeting
1:30 PM - 2:00 PM	Around the Peninsula: Whale of a Day 2013	11:00 PM - 11:30 PM	The City of Rancho Palos Verdes Planning Commission Meeting
2:00 PM - 2:30 PM	Armchair Traveler - Chandler Reserve	11:30 PM - 12:00 AM	The City of Rancho Palos Verdes Planning Commission Meeting
2:30 PM - 3:00 PM	Armchair Traveler - Del Cerro Park	12:00 AM - 1:00 AM	The City of Rancho Palos Verdes Planning Commission Meeting
3:00 PM - 3:30 PM	PTF Dodgers Spring Training 2013	1:00 AM - 6:00 AM	Community Announcements



PVPTV35 Programming Schedule Guide
Week of 04/15/2013 to 04/21/2013

Monday, April 15

3:00PM

Palos Verdes Library Dist.

6:00PM

PVP Coordinating Council

7:00PM

PVPUSD Board Meeting

Tuesday, April 16

7:00PM

City of RPV City Council Meeting - Live

Wednesday, April 17

7:30PM

City of PVE City Council Meeting 04/09/13

Thursday, April 18

Friday, April 19

6:00PM

PVP Land Conservancy Nature Walk

7:00PM

City of RPV City Council Meeting 04/16/13

Saturday, April 20

10:00AM

City of PVE Planning Commission 04/16/13

7:00PM

City of RPV Planning Commission 04/09/13

Sunday, April 21

7:00PM

City of RPV City Council Meeting 04/16/13

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 3/31/2013 - 4/6/2013**

LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	13-01166	1713	3/31/13	1300-1700	1900 BLK VIA MADONNA	UNKNOWN	"GUCCI" PURSE W/GOLD EMBLEM, "TIFFANY & CO" DIAMOND RING, BLUE STONE RING, "APPLE" IPAD, MAC BOOK LAPTOP	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	13-01205	1711	4/3/13	1000	25600 BLK NARBONNE AV	OPEN BUSINESS	\$320	SUSPECT ARRESTED
PETTY THEFT	13-01211	1714	4/2/13-4/3/13	1000-1100	2200 BLK PCH	N/A	37" VIZIO LCD TV	SUSPECT(S) UNKNOWN
PETTY THEFT	13-01218	1714	4/3/13	2030	2100 BLK PCH	N/A	7" GOOGLE CERTIFIED ANDROID 4.0 TABLET	SUSPECT: MH/40's/510/160lbs
ROBBERY	13-01231	1714	4/4/13	1016	1900 BLK PCH	N/A	\$85	SUSPECT: MH/25-30/602/210lbs/BLK HAIR/BRO EYES/WRG BLK & WHI RAIDER JACKET/BLU & RED BASEBALL CAP
PETTY THEFT	13-01231	1713	4/4/13	0955	2100 BLK PV DR N	N/A	CELLPHONE GALAXY III SAMSUNG W/ORANGE PROTECTIVE CASE	SUSPECT: MH/20-25/505/180lbs/BRO HAIR/BRO EYES/WRG PLAID LONG SLEEVE SHIRT/BLU JEANS GRAB CELL PHONE AND LEAVE IN A WHI FORD F-150
PETTY THEFT	13-01241	1713	4/3/13	1435-1500	25900 BLK ESHELMAN AV	N/A	"APPLE" IPAD 2	SUSPECT(S) UNKNOWN
BURGLARY (CARPORT)	13-01251	1713	4/4/13-4/5/13	1200-1315	26000 BLK CAYUGA AV	CABLE CORD CUT	GREEN WOMEN'S BEACH CRUISER BICYCLE W/SILVER STRIPE AND CHROME METAL BASKET	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	13-01271	1713	4/7/13	1625	PV DR N / ROLLING VISTA DR	N/A	1964 GREEN & WHITE CHEVY BEL AIR 4dr	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-3, BURGLARY-2, PETTY THEFT-1, WEAPON-1, RECEIVING STOLEN PROPERTY-1, VEHICLE THEFT-1								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	13-01170	1742	4/1/13	633	4300 BLK DAUNTLESS DR	GARAGE DOOR KICKED IN	NOTHING TAKEN	SUSPECT1: MH/25-35/508-510/180/190lbs SUSPECT2: MH/25-35/505-507/160-170lbs SUSPECT3: MH/25-35/505-507/160-170lbs
GRAND THEFT	13-01208	1740	4/3/13	0001-0750	6400 BLK VISTA PACIFICA	N/A	\$4,000, CAR KEYS	SUSPECT UNKNOWN
BURGLARY (RESIDENTIAL)	13-01221	1734	4/3/13	1300-1930	28100 BLK HIGHRIDGE RD	SLIDING GLASS SCREEN DOOR REMOVED FROM BALCONY	GRAY SUITCASE, SAFE, MISC OLD CREDIT CARDS, "APPLE" MAC BOOK LAPTOP	SUSPECT: MH/508-509/160-170lbs

BURGLARY (RESIDENTIAL)	13-01236	1731	4/4/13	0945- 1150	4800 BLK ELKRIDGE DR	RIPPING SCREEN TO REAR WINDOW AND SLIDING THE ULNLOCKED WINDOW OPEN	UNKNOWN	SUSPECT(S) UNKNOWN
ARRESTS: VEH TAMPERING-1, DUI-1								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT	13-01189	1721	3/22/13- 3/31/13	1500- 2000	26800 BLK ROLLING HILLS RD	N/A	(8) TOTE TRAYS PLASTIC, SHOE LACING FRAME WOOD & CLOTH RED, MISC PRACTICAL LIFE CLASSROOM MATERIALS	NAMED SUSPECT
BURGLARY (VEHICLE)	13-01261	1721	4/6/13	0900- 1030	3000 BLK PV DR NORTH	PRY TOOL USED TO BREAK INTO FRONT PASSENGER WINDOW	"KOHL'S" GRAY PURSE WITH WALLET CONTAINING MISC CREDIT CARDS AND UNKNOWN AMOUNT OF MONEY, CDL	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-1								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
ATTEMPT BURGLARY (RESIDENTIAL)	13-01249	1750	4/4/13	0800- 2320	900 BLK 6TH ST	PRY/BEND LIVING ROOM SCREEN	NOTHING TAKEN	SUSPECT(S) UNKNOWN TURNED OFF ALL THE SWITCHES INSIDE THE CIRCUIT BREAKER BOX SHUTTING OFF ALL THE LIGHTS TO THE LOC.
NO ARRESTS DURING THIS TIME								

WESTFIELD:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

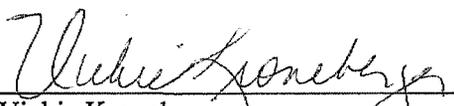


March 27, 2013

NOTICE OF REORGANIZATION

NOTICE IS HEREBY GIVEN that at a regular meeting of March 26, 2013, the City Council of Palos Verdes Estates reorganized as follows:

Mayor	James F. Goodhart
Mayor Pro Tempore	Ellen Perkins
Councilmember	Rosemary Humphrey
Councilmember	George F. Bird, Jr.
Councilmember	John Rea


Vickie Kroneberger,
Executive Assistant/Deputy City Clerk



City of Commerce

Linda Kay Olivieri,
MMC
City Clerk

NOTICE OF CITY COUNCIL REORGANIZATION

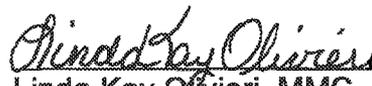
Notice is hereby given that, at a regular meeting held on Tuesday, March 19, 2013, at 6:30 p.m., the City Council of the City of Commerce reorganized as follows, with said reorganization effective April 2, 2013:

JOE AGUILAR	MAYOR
LILIA R. LEON*	MAYOR PRO TEMPORE
IVAN ALTAMIRANO**	COUNCILMEMBER
TINA BACA DEL RIO*	COUNCILMEMBER
DENISE M. ROBLES	COUNCILMEMBER

*Re-elected March 5, 2013; sworn in March 19, 2013.

**Originally appointed March 13, 2012, to fill City Council vacancy for unexpired term, expiring in conjunction with March 5, 2013, General Municipal Election. Elected March 5, 2013, sworn in March 19, 2013.

Dated: April 9, 2013


Linda Kay Olivieri, MMC
City Clerk

REORGANIZATION LETTER.DOC

2535 Commerce Way
Commerce, CA 90040
Phone: 323-722-4805
Fax: 323-375-0329
E-mail: lindao@ci.commerce.ca.us

"Where Quality Service Is Our Tradition"