



MEMORANDUM

RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL
FROM: CITY MANAGER *al*
DATE: JULY 3, 2013
SUBJECT: ADMINISTRATIVE REPORT NO. 13-26

I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)

- **CITY MANAGER – PAGE 5**
 - Final EIR Released for Ponte Vista Project
 - Exploring Film Permit Contracting with Film LA
 - Emergency Preparedness Message
- **FINANCE & IT – PAGE 16**
 - Civil Grand Jury Report
- **PUBLIC WORKS – No report this week**
- **COMMUNITY DEVELOPMENT – PAGE 17**
 - Coyote Education
 - Planning Division Monthly Activity Report
 - Building and Safety Division Monthly Activity Report
 - Code Enforcement Division Monthly Activity Report
 - View Restoration/Preservation Applications Monthly Activity Report
 - Right-of-Way Permit Monthly Activity Report
 - Planning Commission Agenda
 - Applications of Note
- **RECREATION & PARKS – PAGE 29**
 - 38th Annual Fourth of July Celebration
 - Park Events

II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)

- A. Tentative Agendas – PAGE 32**
- B. Channel 33 Programming Schedule – PAGE 35**
- C. Channel 35 Programming Schedule – PAGE 36**
- D. Crime Report – PAGE 37**
- E. Miscellaneous – PAGE 40**

July 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<p><i>1</i></p> <p><i>7:30 am—Mayor’s Breakfast @ Coco’s (Brooks/Knight)</i></p>	<p><i>2</i></p> <p><i>7:00 pm—City Council Meeting @ Hesse Park</i></p>	<p><i>3</i></p>	<p><i>4</i></p> <p><i>10:00 am—5:00 pm 4th of July Celebration @ Upper Point Vicente Park (City Hall Closed)</i></p>	<p><i>5</i></p>	<p><i>6</i></p>
<p><i>7</i></p>	<p><i>8</i></p>	<p><i>9</i></p> <p><i>7:00 pm—Planning Commission Meeting @ Hesse Park</i></p>	<p><i>10</i></p> <p><i>10:30 am—Chase Bank Ribbon Cutting @ Hawthorne/Crest</i></p>	<p><i>11</i></p> <p><i>7:00 pm—Vector Control Board Meeting - Culver City (Brooks)</i></p>	<p><i>12</i></p>	<p><i>13</i></p>
<p><i>14</i></p>	<p><i>15</i></p>	<p><i>16</i></p> <p><i>7:00 pm—City Council Meeting @ Hesse Park</i></p>	<p><i>17</i></p> <p><i>12:00 pm—Mayor’s Lunch @ The Depot (Brooks)</i></p> <p><i>1:30 pm—Sanitation District Meeting (Brooks)</i></p>	<p><i>18</i></p>	<p><i>19</i></p>	<p><i>20</i></p>
<p><i>21</i></p>	<p><i>22</i></p> <p><i>7:00 pm—Traffic Safety Committee Meeting—Community Room</i></p>	<p><i>23</i></p> <p><i>7:00 pm—Planning Commission Meeting @ Hesse Park</i></p>	<p><i>24</i></p> <p><i>7:00 pm—FAC—Community Room</i></p>	<p><i>25</i></p>	<p><i>26</i></p>	<p><i>27</i></p>
<p><i>28</i></p>	<p><i>29</i></p>	<p><i>30</i></p> <p><i>7:00 pm—Emergency Preparedness Committee—Community Room</i></p>	<p><i>31</i></p>			

August 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4 <i>7:00 pm—Shakespeare by the Sea “All’s Well That Ends Well” @ Hesse Park</i>	5 <i>7:30 am—Mayor’s Breakfast @ Coco’s (Brooks/Misetich)</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>8:00 am—Regional Law Enforcement Committee Meeting @ RH City Hall (Brooks/Misetich)</i>	9	10
11	12	13 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	14	15 <i>7:00 pm—Emergency Preparedness Committee—Community Room</i>	16	17
19	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21 <i>12:00 pm—Mayor’s Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	22	23	24
25	26 <i>7:00 pm—Traffic Safety Committee Meeting—Community Room</i>	27 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	28	29	30 <i>7:30 am—Mayor’s Breakfast @ Coco’s (Brooks/Duhovic)</i>	31

September 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>Labor Day Holiday— City Hall Closed</i>	3 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	4	5	6	7
8	9	10 <i>7:00 pm—Planning Com- mission Meeting @ Hesse Park</i>	11	12	13	14
15	16	17 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	18 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Misetich)</i>	19 <i>7:00 pm—Vector Control Board Meeting - Culver City (Brooks)</i>	20	21
			<div style="border: 1px solid black; padding: 5px;"><i>LCC Conference— Sacramento (Brooks)</i></div>			
22	23 <i>7:00 pm—Traffic Safety Committee Meeting— Community Room</i>	24 <i>7:00 pm—Planning Com- mission Meeting @ Hesse Park</i>	25	26	27	28
29	30					



MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CAROLYN LEHR, CITY MANAGER 
DATE: JULY 3, 2013
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

FINAL EIR RELEASED FOR *PONTE VISTA* PROJECT

Last Thursday, the City of Los Angeles released the Final Environmental Impact Report (FEIR) for the *Ponte Vista* project on Western Avenue in San Pedro (see attached notice). The FEIR and appendices are available for review on-line at the following link:

<http://planning.lacity.org/eir/PonteVistaProj2/FEIR/FEIR%20Ponte%20Vista%20Project.html>

Staff has posted a link to PDFs of the FEIR and appendices under the "Spotlight" feature on the City's home page. The FEIR is also available for review in digital form at the Miraleste Branch Library on Palos Verdes Drive East.

Staff has just begun to review the FEIR and the City of Los Angeles' responses to our previous comments on the Draft EIR. Although the 1,135-unit plan is still officially the "proposed" project, the FEIR makes it clear that it is the developer's intention to pursue the reduced-density, 830-unit proposal (Alternative 'C'). The FEIR includes detailed analysis of two (2) additional alternatives: a 169-unit detached, single-family alternative that complies with the current site zoning (R1-1XL and OS-1XL); and a 477-unit mixed-use alternative that includes commercial and office space, a branch library and a 6-acre public park. However, both of these new alternatives are rejected as financially infeasible. The FEIR also includes a detailed summary and analysis of the project's relationship to the Rancho LPG facility.

A public hearing on the development entitlements and FEIR before the Deputy Advisory Agency and the City Planning Commission Hearing Officer is scheduled for Wednesday, July 24, 2013, at 10:00 AM at Los Angeles City Hall on Downtown Los Angeles. Mayor Brooks has contacted Los Angeles City Councilman Joe Buscaino to ask for a change of venue for the public hearing. There is precedent for such a change in that there were several public hearings on the previous 2,300-unit *Ponte Vista* proposal that were held in San Pedro. However, it should also be noted that the purpose of the July 24th public hearing is only to receive public testimony on the development entitlements and FEIR.

City Manager

July 3, 2013

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Based upon public comment submitted at the hearing, a Staff report and recommendation will be prepared for the consideration of the Los Angeles City Planning Commission at a future date. The project will also need to be approved by the Los Angeles City Council.

Staff will provide a detailed report of the *Ponte Vista* project as a part of the upcoming August 6th Border Issues Status Report. In addition, we will continue to keep the City Council and residents apprised of any information about a possible change of venue for the July 24th public hearing.

EXPLORING FILM PERMIT CONTRACTING WITH FILM LA

A few weeks ago, Councilman Knight suggested to Staff that we explore the possibility of contracting for film permitting services with Film L.A., Inc. (Film LA). Film LA is a non-profit 501(c)(4) organization that coordinates film permitting in the city and country of Los Angeles, as well as in other local jurisdictions (see attached fact sheets). Councilman Knight expressed his belief that it might be worthwhile to contract with Film LA to increase the City's exposure to the film industry, improve the ease and consistency of film permitting, and provide greater public notification to surrounding residents. However, both Councilman Knight and Staff were concerned about giving up local control over filming activity in the City, particularly in the City's residential neighborhoods and on sensitive City property such as Abalone Cove Shoreline Park.

Last week, Staff met with Film LA to discuss the benefits that the City might receive from contracting out its film permit coordination functions. Some of the highlights include:

- The City maintains complete control over its film permit regulations and the issuance of film permits, with Film LA as its interface with production companies and the film industry.
- Film LA is able to provide coordination of the full range of film permits that the City currently issues, including still photography and student productions.
- Film LA is able to provide more consistent and extensive notification of surrounding neighborhoods than Staff is currently able to provide.
- There is no cost to the City to provide these services, which are paid for from the fees that Film LA collects from production companies.
- Film LA uses a web-based permitting system that allows for 24-hour-per-day submittal and payment of film permit applications and fees, something that the City cannot currently provide.
- Film LA provides on-set monitors and 24-hour-per-day access if problems arise, and coordinates directly with all affected City departments (Recreation & Parks, Public Works, etc.).

Staff was very impressed with the services that Film LA could offer to the City. They would provide enhanced customer service to both residents and the film and television industry, as compared to the range of services that Staff is able to provide with current City resources. In addition, Staff believes that contracting with Film LA would support location filming in Los Angeles County, which is an important and historic regional industry that has been undercut in recent years by "runaway" production to other states and regions.

City Manager

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Therefore, unless the City Council directs otherwise, Staff intends to continue discussions with Film LA, with the goal of bringing forward a professional services agreement with Film LA for the City Council's consideration later this summer.

EMERGENCY PREPAREDNESS MESSAGE

The July 2013 Emergency Preparedness Message is - HEAT WAVE: Do you know what to do if you or someone you love has been overexposed to the heat?

During an average summer, some 200 people across the country die due to heat injuries from exposure to high summer temperatures.

Clearly, heat can be a force, particularly in Southern California, where temperatures exceeding 100 degrees in the suburban valleys and 110 degrees in the low desert areas are not uncommon during the summer and fall.

Exposure to sunlight is a mixed blessing. Although sun is necessary for life, exposure to ultraviolet (UV) radiation is potentially dangerous and can damage the skin. Varied burns result from prolonged exposure to UV rays, but some people also may burn from very little exposure. UV rays can significantly keep the skin from compensating for the excess heat.

Overexposure to heat or excessive exercise in the heat also can cause other injuries. The severity of such injuries increases with age; heat cramps in a younger person may be heat exhaustion in a middle-aged person, but may be heatstroke in an elderly person. This occurs because the person has not adapted to the heat and is unable to adjust to changes in the body.

For more information, please visit these websites:

www.espfocus.org (Emergency Survival Program)

www.calema.ca.gov (California Emergency Management Agency)



CITY OF LOS ANGELES
CALIFORNIA



RECEIVED
JUN 27 2013

DEPARTMENT OF CITY PLANNING

**NOTICE OF PUBLIC HEARING
AND AVAILABILITY OF
FINAL ENVIRONMENTAL IMPACT REPORT**

To Owners: Within a 100-Foot Radius
 Within a 500-Foot Radius
 Abutting a Proposed Development Site

And Occupants: Within a 100-Foot Radius
 Within a 500-Foot Radius
And: Others

CONCURRENT PUBLIC HEARING

You are being sent this notice because you own and/or reside at property near a site for which an application, as described below, has been filed with the Department of City Planning, you have indicated an interest in the project and/or have requested such notice be provided to you, or you may have expertise/experience regarding the project. All interested persons are invited to attend the public hearing at which you may listen, ask questions, or present testimony regarding the project.

Hearing By:	Advisory Agency/Hearing Officer	Case No.:	CPC-2012-2558-GPA-ZC-SP VTT-71886-MU
Date:	Wednesday, July 24, 2013	CEQA No.:	ENV-2005-4516-EIR SCH No. 2010101082
Time:	10:00 a.m.	Previous Cases:	CPC-2006-8043-GPA-ZC-SP-DA, VTT-63399
Place:	200 N. Spring Street, Room 1020	Incidental Cases:	None
Staff Contact:	Henry Chu	Project Name:	Ponte Vista
Phone No:	(213) 978-1324	Council No.:	15
EIR Case Staff Contact:	Erin Strelch	Plan Area:	Wilmington/Harbor City
Phone No:	(213) 978-1351	Specific Plan:	None
		Certified NC:	Northwest San Pedro
		GPLU:	Low Residential and Open Space
		Zone:	R1-1XL and OS-1XL
		Applicant:	SFI Bridgeview, LLC
		Representative:	David P. Waite, Cox, Castle & Nicholson, LLP

PROJECT LOCATION: 26900 South Western Avenue

PROPOSED PROJECT IN EIR: The Project consists of the development of a residential community comprised of 1,135 dwelling units featuring a combination of single-family homes, duplexes, townhomes, and flats. The Project would be comprised of a combination of dwelling units within the following categories:

- Two- and three-story detached single-family homes with alley-loaded private garages
- Three-story buildings containing townhomes and flats with elevators and motor-court private garages
- Two- and three-story townhome duplexes with alley-loaded private garages
- Three-story buildings containing townhomes and flats with alley-loaded private garages
- Three-story townhomes in row house buildings with alley-loaded private garages
- Four-story buildings containing flats with elevators and secured common garages
- Four-story buildings with elevators over a secured common basement garage containing apartments

As part of the Project, all existing improvements would be removed from the site, including 245 residential dwelling units, a community center, and a retail convenience facility that were constructed in approximately 1962 by the U.S. Navy for the purpose of housing personnel stationed at the Long Beach Naval Shipyard. All of these buildings and uses are vacant.

The Environmental Impact Report (EIR) for the Project evaluated the following alternatives to the proposed Project, which could be considered:

Alternative A: No Project Alternative/No Development; Alternative B: No Project Alternative/Single-Family Homes; Alternative C: Staff Recommendation/Reduced Density (Environmentally Superior Alternative); and Alternative D: Revised Site Plan.

**ALTERNATIVE
 ACCEPTED BY
 APPLICANT
 AS FILED:**

Alternative C – Staff Recommendation/Reduced Density, as described in the EIR, would develop the site at a Low Medium I Residential density and would add 830 residential dwelling units, comprised of 208 single-family dwellings, 404 residential townhomes and row houses and 218 apartment units, to the site. No public park would be developed. The amount of publicly-accessible open space associated with Alternative C would be less than that associated with the Proposed Project due to the elimination of the public park component, but would include access to the trail and landscaped open space area surrounding the perimeter of the Project Site and will also include pedestrian access to the open space areas through the Project Site. Alternative C would, however, provide a greater amount of open space for the use of Project residents. An access road from Western Avenue to Mary Star of the Sea High School would be provided in this alternative..

Alternative C would involve development of a project similar to the Proposed Project on the site, however the total number of residential units would be reduced from 1,135 to 830. A total of six different housing product types would be included under Alternative C as shown in the table below:

Alternative C Dwelling Unit Summary							
Housing Product Type	Description	Proposed # of Dwelling Units	Dwelling Units/ Acre (Gross)	Avg. # of Units/ Bldg.	Avg. Size/ Unit (sq. ft.)	Average # of Bedrooms/ Unit	Other Description of Units
1	Single-Family Housing (detached)	69	5.5	1.0	2,400	3.0	2/3 Story; Street Loaded
2	Single-Family Housing (detached)	60	9.0	1.0	2,000	3.0	2/3 Story; Alley Loaded
3	Single-Family Housing (detached)	79	11.1	1.0	1,540	3.0	2/3 Story; Alley Loaded
4A/4B	Townhomes/Flats Combination	224	16.0	9.7	1,300	2.2	Elevator/Non-Elevator; Alley Loaded
5A/5B	Row Houses	180	17.8	5.9	1,440	2.3	Alley Loaded
6	Apartments	218	55.9	43.5	820	1.4	Walk-Up; Alley Loaded
Totals		830	13.5 (average)				

Source: SFI Bridgeview, LLC.

Alternative A would demolish and remove all existing improvements from the Project Site, but would leave the Property undeveloped. It would avoid most of the Project's impacts and would normally be identified as the Environmentally Superior Alternative. However, CEQA mandates that when a "No Project" alternative is identified as environmentally superior, an additional development alternative should also be identified as "environmentally superior". Alternative C is also deemed the Environmentally Superior alternative in the EIR. The Applicant has accepted Alternative C. It is expected that the City Planning Commission will consider approval of Alternative C instead of the Proposed Project in the EIR.

REQUESTED ACTION: The Deputy Advisory Agency will consider:

1. Pursuant to Section 21082.1(c) of the California Public Resources Code, the adoption of the Certification of Environmental Impact Report, findings, Statement of Overriding Considerations and accompanying mitigation measures and Mitigation Monitoring and Reporting Program for ENV-2005-4516-EIR, SCH No. 2010101082;
2. Pursuant to Los Angeles Municipal Code (LAMC) Section 17.15, Vesting Tentative Tract Map 71886 for a 244-lot subdivision for 208 single family homes, 404 townhomes and row houses, and 218 apartment units with 1,642 parking spaces and 349 guest parking spaces on a 60.6 net acre site in the R1-1XL and OS-1XL zones.

The City Planning Commission Hearing Officer will consider:

1. Pursuant to Section 11.5.6 of the Municipal Code, a **General Plan Amendment** to the Wilmington-Harbor City Community Plan to change the land use designation from "Low Residential" and "Open Space" to "Low Medium I", "Low Medium II" and "Medium Residential";
2. Pursuant to Section 12.32 of the Municipal Code, a **Zone Change** from R1-1XL and OS-1XL to a Specific Plan zone to be created;
3. Pursuant to Section 11.5.7 of the Municipal Code, the establishment of the Ponte Vista at San Pedro Specific Plan to provide regulatory controls and the systematic execution of the General Plan within the Project area;

The purpose of the hearing is to obtain testimony from affected and/or interested persons regarding this project. The environmental document will be among the matters considered at the hearing. The decision maker will consider all the testimony presented at the hearing, written communication received prior to or at the hearing, and the merits of the project as it relates to existing environmental and land use regulations. After the hearing, the Hearing Officer will prepare a report, including a recommendation, which will be considered by the City Planning Commission at a later date.

EIR CERTIFICATION: An Environmental Impact Report (EIR) has been prepared for this project, as described above, to assess potential environmental impacts. An EIR is comprised of two parts, the Draft EIR and the Final EIR. A Draft EIR was made available and circulated for public review and comment, pursuant to the provisions of the California Environmental Quality Act (CEQA), for an extended 60-day public review period from November 8, 2012 to January 7, 2013. The Final EIR responds to the comments and includes text revisions to the Draft EIR in response to input received on the Draft EIR. Unlike the Draft EIR, comments on the Final EIR are not required to be responded to by the City. If written comments are received, they will be provided to the Planning Commission as part of the staff report for the project. The EIR will be submitted to the Planning Commission and City Council for requested certification and action on the Project.

EXHAUSTION OF ADMINISTRATIVE REMEDIES: If you challenge a City action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence on these matters delivered to the Department before the action on this matter will become a part of the administrative record. Note: This may not be the last hearing on this matter.

ADVICE TO PUBLIC: The exact time this report will be considered during the meeting is uncertain since there may be several other items on the agenda. Written communications may be mailed to (Henry Chu at The Los Angeles Department of City Planning, Major Projects, City Hall, Room 750, 200 N. Spring Street, Los Angeles, CA 90012).

WRITTEN COMMUNICATION: Written communications should cite the Case Number indicated at the top of this notice and may be mailed to the attention of Henry Chu at The Los Angeles Department of City Planning, Major Projects, City Hall, Room 750, 200 N. Spring Street, Los Angeles, CA 90012.

REVIEW OF FILE: CPC-2012-2558-GPA-ZC-SP and VTT-71886-MU, including the application and the environmental assessment, are available for public inspection at this location between the hours of 8:00 a.m. to 4:00 p.m., Monday through Friday. Please call Henry Chu at (213) 978-1324 several days in advance to assure that the files will be available. **Case files will not be available for inspection on the day of the hearing.**

If you wish to review a copy of the Final Environmental Impact Report (FEIR) or the documents referenced in the FEIR, you may do so by appointment during our office hours of 8:00 a.m. to 4:00 p.m., at City Hall, 200 N. Spring Street, Room 750, Los Angeles CA 90012. Please call Erin Strelch at (213) 978-1351. Copies of the FEIR are also at the following Library Branches:

1. San Pedro Regional Branch Library, 931 S. Gaffey Street, San Pedro, CA 90731
2. Harbor City-Harbor Gateway Branch Library, 24000 S. Western Avenue, Harbor City, CA 90710
3. Wilmington Branch Library, 1300 N. Avalon Boulevard, Wilmington, CA 90744
4. Los Angeles Central Library, 630 W. 5th Street, Los Angeles, CA 90071

The Project Site is located near the jurisdictions of Los Angeles County, Lomita, and Rancho Palos Verdes. The DEIR will also be available in digital format for review at these libraries that are outside the City of Los Angeles Public Library system, due to their proximity to the Project Site:

5. Lomita Public Library (County of Los Angeles, Public Library), 24200 Narbonne Avenue, Lomita, CA 90717
6. Miraleste Library (City of Ranchos Palos Verdes), 29089 Palos Verdes Drive East, Rancho Palos Verdes, CA 90275

The FEIR is also available online at the Department of City Planning's website [<http://cityplanning.lacity.org>] (click on "Environmental" and then "Final Environmental Impact Reports"). The FEIRs can be purchased on CD-ROM for \$7.50 per copy. Contact Erin Strelch of the City of Los Angeles at (213) 978-1351 to purchase one.

ACCOMMODATIONS: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability. The hearing facility and its parking are wheelchair accessible. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. *Como entidad cubierta bajo el Título II del Acto de los Americanos con Desabilidades, la Ciudad de Los Angeles no discrimina. La facilidad donde la junta se llevará a cabo y su estacionamiento son accesibles para sillas de ruedas. Traductores de Lengua de Muestra, dispositivos de oído, u otras ayudas auxiliares se pueden hacer disponibles si usted las pide en avance.*

Other services, such as translation between English and other languages, may also be provided upon request. *Otros servicios, como traducción de Inglés a otros idiomas, también pueden hacerse disponibles si usted los pide en avance.*

To ensure availability of services, please make your request no later than three working days (72 hours) prior to the hearing by calling the staff person referenced in this notice. *Para asegurar la disponibilidad de éstos servicios, por favor haga su petición al mínimo de tres días (72 horas) antes de la reunión, llamando a la persona del personal mencionada en este aviso.*

Community Outreach Services

About FilmL.A.

FilmL.A. is a private, not-for-profit community benefit organization that coordinates and processes permits for on-location motion picture, television and commercial production under contract to an ever-increasing roster of public sector clients including the City of Los Angeles, Los Angeles County, and Los Angeles Unified School District, among many others.

Ongoing community relations is a key component of the service FilmL.A. provides. The organization works to strike a balance between the needs and interests of the entertainment industry and the neighborhoods affected by on-location production.

In today's highly-competitive, global entertainment production market, FilmL.A.'s services help the Los Angeles region retain its status as the entertainment production capital of the world.



Ground-Level Community Support for Productions

Films are created on a street near you. Information and a supportive presence add ease and confidence to any filming schedule. FilmL.A.'s Field Services Department employs a team of Monitors and Notifiers who provide community stakeholders and production companies with personal, ground-level support.

The Field Services Department is staffed by individuals familiar with on-location production. As residents of local communities with firsthand knowledge of how production works, FilmL.A. staffers bring keen awareness of neighborhood concerns to help facilitate good communication in the field.

FilmL.A. Monitors are available to supervise film sites at the request of the film company or local government officials. They serve as ambassadors and a point of contact for residents and business owners who may have concerns or questions about the filming process. Monitors are the first to arrive on set and the last to leave to ensure good working relations between film companies and the neighborhoods they visit.

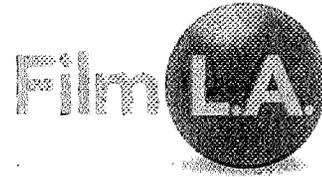
FilmL.A. Notifiers hand deliver "Notices of Filming" within a 500' radius of each location for low impact shoots and within 200' for still photo shoots or productions involving fewer than 15 people.

eNotification is a free program intended to supplement our standard notification service in areas popular for filming.

Each FilmL.A. Notice of Filming includes:

- Film permit number
- Production company and project name
- Film project date and time
- Production representatives' contact info
- Plain English description of film scene
- Parking and base camp location detail
- Pending street and single-lane closures
- Spanish-language translation as appropriate





Company Fact Sheet

Overview: FilmL.A. is a private, 501(c)4 not-for-profit community benefit organization. FilmL.A. coordinates and processes permits for on-location motion picture, television and commercial production under contract to the City of Los Angeles, Los Angeles County, and several other local jurisdictions. All permits are issued by the authority of and in accordance with the policies of each contracted jurisdiction.

Ongoing community relations is a key component of the service FilmL.A. provides. The organization works to strike a balance between the needs and interests of the entertainment industry and the neighborhoods affected by on-location production.

In today's highly competitive, global entertainment production market, FilmL.A.'s services help the Los Angeles region retain its status as the entertainment production capital of the world.

Services: FilmL.A.'s core service is to provide expert, centralized coordination of multi-jurisdictional on-location filming permits in the world's highest-volume film production region. The process of film permitting is enhanced by the following ancillary services:

- **Community relations.** FilmL.A.'s job is to facilitate filming, but not at the expense of neighborhoods. We proactively establish an open rapport with communities and coordinate permits with their concerns in mind.
- **Community notification of filming.** FilmL.A. performs uniform, consistent notification to communities to ensure that residents and businesses are well informed in advance of filming activity. These notices also solicit community input that is taken into consideration in the film permitting process.
- **Advance production planning assistance.** Even the most carefully planned and executed productions can have an impact on local communities. Advance planning minimizes this impact, pre-empts conflict and can even reduce the cost of production. By sharing our vast knowledge of area locations and known issues and conflicts, FilmL.A. prepares future permit seekers to make better, more-informed production decisions.
- **Compilation and reporting of production-related data.** FilmL.A. is asked routinely for production information, analysis and counsel by government representatives, economists and members of the media interested in understanding the Los Angeles filming environment.

Updated: 1.15.13

Structure: Most municipal film offices and state film commissions are publicly-funded government entities focused on promoting their regions to the film industry. FilmL.A. was created when the City and County of Los Angeles decided to privatize their film permit offices. The privatization allows more flexibility in providing services to production companies and the communities in which they film.

FilmL.A. is funded primarily by permit coordination fees paid by production companies (permit coordination fees are separate from the location fees charged by individual property owners).

Clients:

- o City of Los Angeles
- o County of Los Angeles
- o City of Diamond Bar
- o City of Industry
- o City of La Habra Heights
- o City of Lancaster
- o City of Palmdale
- o City of South Gate
- o City of Vernon
- o Burbank Unified School District
- o Glendale Unified School District
- o La Cañada Unified School District
- o Lawndale Elementary School District
- o Los Angeles Unified School District
- o Norwalk / La Mirada Unified School District
- o San Gabriel Unified School District
- o Angeles National Forest, U.S. Dept. of Agriculture

Contacts: Paul Audley, President
Art Yoon, Executive Vice President
Denise Gutches, CFO
Donna Washington, VP, Operations
Philip Sokoloski, VP, Integrated Communications

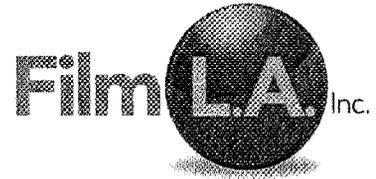
FilmL.A.'s 29-member board of directors represents a wide range of stakeholders, including entertainment industry executives, labor and trade representatives and community leaders.

Employees: 62 full-time / 13 part-time

Founded: 1995, through joint action by the City and County of Los Angeles

Headquarters: On the lot at Los Angeles Center Studios (LACS) in downtown L.A. FilmL.A. also has a liaison office dedicated to handling production in North Los Angeles County.

1201 West 5th Street, Suite T-800, Los Angeles, CA 90017
213.977.8600 • FAX: 213.977.8610 • www.filmla.com



Online Permit System (OPS)

FilmL.A.'s state-of-the-art Online Permit System (OPS) has transformed the process of applying for, coordinating and taking delivery of on-location film permits in Los Angeles. First made available to filmmakers last September, the web-based application is accessible through FilmL.A.'s home page at www.filmla.com.

Permit seekers can now apply online and enjoy the many efficiencies OPS affords, such as:

- Create and save templates for future applications
- Receive instant confirmation that permit applications were received
- Track permit progress and status of agency approvals in real-time
- Download paid-for and finalized permits at their convenience

OPS was designed with input from prospective film industry customers in an effort to help make their jobs easier. Since the system was introduced, it has received several upgrades adding new functionality for end users.

In addition to the option to use OPS, FilmL.A. customers can continue to submit permit applications in person, by email and by fax.

OPS is the product of a three-year investment of time, capital and ingenuity that pushes the limits of e-commerce. OPS allows users to design and build permits for filming, which are among the most complex and customized products available for order over the internet.

OPS' introduction demonstrates FilmL.A.'s dedication to improving the film permit process in the Los Angeles region for the mutual benefit of municipal clients, entertainment industry customers and community stakeholders.

Have a question about working with OPS? Call us at 213.977.8600 and ask to speak with a member of our IT Department.

1201 West 5th Street, Suite T-800, Los Angeles, CA 90017
213.977.8600 • FAX: 213.977.8610 • www.filmla.com

MEMORANDUM

TO: CAROLYN LEHR, CITY MANAGER
FROM: DENNIS McLEAN, DIRECTOR OF FINANCE AND INFORMATION TECHNOLOGY
DATE: JULY 3, 2013
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

ICD for DMC

CIVIL GRAND JURY REPORT ON FISCAL HEALTH, GOVERNANCE, FINANCIAL MANAGEMENT AND COMPENSATION

On June 28th, the County of Los Angeles Civil Grand Jury released a report on its study of fiscal health, governance, financial management and compensation for the 88 cities in Los Angeles County. The basis of the study was a questionnaire to City management, as well as review of cities' financial statements and policy documents. The report includes "best practice" recommendations for cities. Cities are required to respond to the Civil Grand Jury with a status of actions based on recommendations within the report by September 26th.

Highlights for the City of Rancho Palos Verdes included the following.

- No employees receive over \$200,000 of taxable compensation.
- Ratio of Assets to Liabilities for FY11-12 was 41.9, ranking RPV 4th in the County.
- Net revenue as a percentage of total revenue was 11.8% for FY11-12, ranking RPV 1st in the County.
- Unassigned General Fund Balance as a percentage of General Fund Expenditures was 71.4% for FY11-12, ranking RPV 14th in the County.

The report included general recommendations for all cities, and recommendations directed to specific cities. Staff will analyze the report and prepare recommendations for City Council, which may include one or more new policies for the City Council to consider.



TO: Carolyn Lehr, City Manager
FROM: Joel Rojas, Community Development Director
DATE: July 3, 2013
SUBJECT: Weekly Administrative Report

Coyote Education

As a follow-up to the article in the City's summer newsletter, and the City's continuing effort to educate residents about coyotes, letters have been sent to all of the HOAs in the City which include handouts from the Humane Society and the California Department of Fish and Game with suggestions on how to coexist with coyotes. The City will also send to any HOA requesting it, a DVD of the Channel 33 segment about coyotes in the City. It is our hope that the HOA share the handouts and DVD with the residents in their community.

Planning Division Monthly Activity Report

Attached is the Planning Division's Monthly Activity Report for June 2013. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the Division received **53** new applications during the month and took action on **51** submitted applications.

Building and Safety Division Monthly Activity Report

Attached is the Building and Safety Division's Monthly Activity Report for June 2013. The report provides information on: 1) The types and numbers of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued **119** permits during the month of June 2013.

Code Enforcement Division Monthly Activity Report

Attached is the Code Enforcement Division's Monthly Activity Report for June 2013. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median

**Community Development Department
Weekly Administrative Report
July 3, 2013
Page # 2**

processing time. As indicated in the report, the Division conducted **51** field inspections and brought **30** cases to closure.

View Restoration/Preservation Applications Monthly Activity Report

Attached is the View Restoration Division's Monthly Activity Report for June 2013. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received **2** new applications in the month of June 2013.

Right-of-Way Permit Monthly Activity Report

The Department issued **3** right-of-way permits in the month of June 2013.

Planning Commission Agenda

Attached is the Agenda for the Planning Commission meeting on July 9, 2013.

Applications of Note

Attached is a table with a summary of the applications of note that were submitted to the department between Wednesday, June 26, 2013 and Tuesday, July 2, 2013.

Attachments

- Letter to HOAs
- Planning Division Activity for June 2013
- Building & Safety Activity Summary for June 2013
- Building Activity Report for June 2013
- Code Enforcement Activity Summary for June 2013
- View Activity Summary for June 2013
- Right-of-Way Activity Summary for June 2013
- PC Agenda for July 9, 2013
- Applications of Note

July 1, 2013

Portuguese Bend Club
Gale Lovrich
4100 Palos Verdes Drive South
Rancho Palos Verdes, CA 90275

RE: Coyote Sightings

Recently the City's summer newsletter was sent to all of the residents in Rancho Palos Verdes. The newsletter contains an article regarding coyotes in the City, describing what attracts the coyotes and ways to discourage them from staying in a neighborhood. As a follow-up to the newsletter, the City would like to take the opportunity to reach out to the Homeowners Associations within the City with additional information in regards to coyotes.

Attached to this letter are informational handouts published by the California Department of Fish and Game and the Humane Society that go into more detail on how to deal with coyotes. In addition, Channel 33 recently ran a segment about coyotes in the City that can be viewed on the City's website at www.palosverdes.com/rpv. The link to the video is located under the Community Development Department/code enforcement/coyotes tab. Copies of the enclosed handouts can also be viewed at that same site.

The City would appreciate it if you would share this additional information with the residents within your community. A DVD of the video can be sent to you, as well as additional copies of the handouts if you would like to share them at one of your Association meetings. If you have any questions or would like additional information, please contact the City's Code Enforcement Division at 310-544-5228.

Sincerely,



Gregory Pfost
Deputy Community Development Director



City of Rancho Palos Verdes

Monthly Planning Activity Summary For the Month of June 2013

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
53	48	0	1	0	2	0	0	0	0

Application Type	Number
Site Plan Review	41
Foliage Analysis	16
Neighborhood Compatibility Analysis	6
Height Variation	4
Grading Approval	1
Sign Permit	7
Special Construction Permit	1
Interpretation Procedure	1
Code Amendment	1
Number of Unique Applications:	78
Number of New ZON Cases:	53

Application Type	Number
Number of Unique Applications:	
Number of New SUB Cases:	

Staff Decisions
Number of Cases Closed: 48
Median Processing Time: 0 days
Director Decisions
Number of Cases Closed: 1
Median Processing Time: 42 days
PC/CC Decisions
Number of Cases Closed: 2
Median Processing Time: 174 days
All Planning Cases
Number of Cases Closed: 51
Median Processing Time: 2 days

* ZON = Zoning, SUB = Subdivision



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Month of June 2013

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
121	119	87,342	11,661	15,326	710,100	28	0	562	28

New BLD** Applications by Type	
Application Type	No.
Addition	1
Alteration	5
Addition & Remodel	7
Demolition	2
New Construction	6
Repair	5
Reroof	11
Remodel	17
Sign	2
Solar Panels	14
Pool/Spa	5
Tenant Improvement	3
New BLD Cases:	78

New ELE** Applications by Type	
Application Type	No.
Changeout	1
New Construction	1
Service Upgrade	4
Temporary Power	3
New ELE Cases:	9

New MEC** Applications by Type	
Application Type	No.
Changeout	13
New Construction	4
New MEC Cases:	17

New PLM** Applications by Type	
Application Type	No.
Changeout	7
Repair	6
Repipe	3
Other	1
New PLM Cases:	17

Issued Permit Summary
Over-the-Counter Permits
No. of Permits Issued: 98
Median Processing Time: 0 days
Plan Checked Permits
No. of Permits Issued: 21
Median Processing Time: 21 days

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes June 2013

Fiscal Year 2011-2012	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year 2011-2012
July	119	\$71,126.00	\$81,892.00	\$836,200.00	8	\$15,427.00	0	448	22	July
August	142	\$111,132.00	\$134,609.00	\$537,500.00	19	\$22,984.00	0	605	26	August
September	117	\$56,764.00	\$64,327.00	\$603,800.00	15	\$18,279.00	0	584	27	September
October	133	\$67,341.00	\$81,189.00	\$458,600.00	10	\$16,038.00	0	565	27	October
November	119	\$57,277.00	\$65,458.00	\$394,200.00	17	\$24,650.00	1	537	27	November
December	96	\$41,756.00	\$50,965.00	\$464,800.00	11	\$25,894.00	0	423	19	December
January	133	\$167,195.00	\$178,649.00	\$346,500.00	21	\$15,012.00	0	458	21	January
February	123	\$74,099.00	\$86,917.00	\$510,800.00	15	\$35,105.00	1	548	26	February
March	114	\$101,725.00	\$116,522.00	\$1,123,900.00	18	\$15,208.00	1	556	25	March
April	107	\$71,597.00	\$81,413.00	\$492,700.00	12	\$17,112.00	0	566	27	April
May	111	\$96,936.00	\$127,787.00	\$424,000.00	10	\$25,156.00	0	513	23	May
June	76	\$34,015.00	\$44,905.00	\$264,700.00	8	\$13,005.00	0	548	26	June
YTD	1390	\$950,963.00	\$1,114,633.00	\$6,457,700.00	164	\$243,870.00	3	6351	296	YTD

Fiscal Year 2012-2013	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year 2012-2013
July	124	\$79,690.00	\$103,597.00	\$1,377,300.00	20	\$32,197.00	1	522	25	July
August	123	\$135,886.00	\$144,845.00	\$695,900.00	18	\$21,180.00	3	549	24	August
September	112	\$85,925.00	\$103,809.00	\$1,266,300.00	13	\$25,969.00	1	521	27	September
October	139	\$88,378.00	\$105,492.00	\$1,201,800.00	24	\$26,100.00	0	638	28	October
November	109	\$55,395.00	\$66,978.00	\$785,800.00	24	\$30,417.00	0	543	27	November
December	72	\$76,658.00	\$100,203.00	\$657,600.00	15	\$7,813.00	2	412	24	December
January	148	\$85,959.00	\$105,187.00	\$2,000,400.00	26	\$30,290.00	0	638	29	January
February	120	\$67,437.00	\$79,047.00	\$335,500.00	20	\$31,989.00	1	591	30	February
March	101	\$64,222.00	\$73,963.00	\$380,200.00	23	\$14,626.00	0	549	26	March
April	139	\$128,201.00	\$146,973.00	\$2,243,300.00	27	\$35,545.00	2	650	28	April
May	122	\$101,727.00	\$132,080.00	\$801,900.00	29	\$39,925.00	2	645	29	May
June	121	\$87,342.00	\$102,668.00	\$710,100.00	28	\$11,661.00	0	562	28	June
YTD	1430	\$1,056,820.00	\$1,264,842.00	\$12,456,100.00	267	\$307,712.00	12	6820	325	YTD

Previous YR	1390	\$950,963.00	\$1,114,633.00	\$6,457,700.00	164	\$258,882.00	2%	6351	296	Previous YR
% Change/YTD	3%	11%	13%	93%	63%	19%	400%	7%	10%	% Change YTD



City of Rancho Palos Verdes

Monthly Code Enforcement Activity Summary For the Month of June 2013

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
43	51	29	3	3	0	2	0	30	1

New Complaints by Violation Category	
Fence, Wall & Hedge	2
Illegal Grading	1
Non-Permitted Construction	11
Non-Permitted Use	3
Other Violation	5
Property Maintenance	5
Illegal Signs	1
Trash Cans	15
Total:	43

Closed Case Summary
Building Code Violations
Number of Cases Closed: 1
Median Processing Time: 2,029 days
Municipal Code Violations
Number of Cases Closed: 20
Median Processing Time: 27 days
Zoning Code Violations
Number of Cases Closed: 9
Median Processing Time: 14 days

Illegal Sign Abatement Summary	
Street Name	Signs Removed
HAWTHORNE BLVD	6
Total Signs Removed:	6



City of Rancho Palos Verdes

Monthly View Activity Summary

For the Month of June 2013

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
2	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
City Tree Review Permit	1
View Maintenance	1
Number of New Cases:	2

Pre-Application Meetings (MTD)	
Application Type	Number
Number of Pre-Application Meetings:	

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	5
View Preservation Permit	7
City Tree Review Permit	2
View Maintenance	7
Number of New Cases:	21

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	1
Number of Pre-Application Meetings:	1

Resolved By Mediation (YTD)	
Application Type	Number
Number of Cases:	



DRAFT

CITY OF RANCHO PALOS VERDES

AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, JULY 9, 2013
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

REGULAR MEETING 7:00 P.M.

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2013-17

CALL TO ORDER:

FLAG SALUTE:

ROLL CALL:

APPROVAL OF AGENDA:

COMMUNICATIONS:

City Council Items:

Staff:

Commission:

COMMENTS FROM THE AUDIENCE (regarding non-agenda items):

CONSENT CALENDAR:

NONE

CONTINUED BUSINESS:

1. HEIGHT VARIATION, GRADING AND CONDITIONAL USE PERMIT (CASE NO ZON2007-00593): 5 CAYUSE LANE – GODDARD (AH)

Request: A request to waive the requirement that the utility lines serving a new single-family residence currently under construction at 5 Cayuse Lane be placed underground from an existing power pole or other point of connection off-site.

Action Deadline: None

Recommendation: Exempt the new residence under construction at 5 Cayuse Lane from the requirement to underground utilities.

(Note: This item was continued from the June 25, 2013 Planning Commission Meeting)

PUBLIC HEARINGS:

2. ZONE TEXT AMENDMENT – NOTICING PROCEDURES FOR CITY TREE REVIEW PERMITS (CASE NO. ZON2013-00239): CITYWIDE (JA)

Request: A City Council request to amend Development Code Section 17.76.100; a proposed modification to the noticing procedures for City Tree Review Permits.

Action Deadline: None

Recommendation:

3. GENERAL PLAN UPDATE – PROPOSED NAME CHANGE TO THE GENERAL PLAN LAND USE DESIGNATION OF “HAZARD” AND CHANGE IN LAND USE BOUNDARY FOR SPECIFIC PROPERTIES: City (GP/AH)

Request: A request to change the land use name for canyon and hillside areas from “Hazard” to “Open Space Hillside” to better reflect the “hillside” conditions of these particular areas, as well as approve the proposed land use boundary changes to the General Plan land use map related to the following properties: Crestridge Road (5555, 5701, 5721, 5741, 5801); APN 7589-013-009.

Action Deadline: None

Recommendation: That the Planning Commission 1) change the land use designation name of

"Hazard" to "Open Space Hillside" for all properties except those within the Landslide Moratorium Area and along Coastal Bluffs; and 2) change the "Open Space Hillside" land use boundary for the following properties: 5555, 5701, 5721, 5741, and 5801 Crestridge Road, and APN 7589-013-009.

4. GENERAL PLAN UPDATE – PROPOSED CHANGE IN LAND USE BOUNDARY DESIGNATION AT UPPER POINT VICENTE SITE (CITY HALL SITE): City (GP/SK)

Request: A request to approve the proposed land use changes to the General Plan land use map related to the Upper Point Vicente site.

Action Deadline: None

Recommendation: Approve the proposed land use changes to the General Plan Land Use Map for the City's Upper Point Vicente property.

NEW BUSINESS:

NONE

APPROVAL OF MINUTES:

5. MINUTES OF JUNE 11, 2013

6. MINUTES OF JUNE 25, 2013

ITEMS TO BE PLACED ON FUTURE AGENDAS:

7. PRE-AGENDA FOR THE MEETING ON JULY 23, 2013

ADJOURNMENT:

The next meeting is scheduled for July 23, 2013

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website www.palosverdes.com/RPV.
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



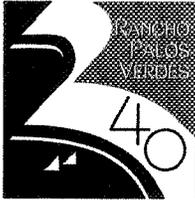
Rancho Palos Verdes Monthly Right-of-Way Permits

Issued During June 2013 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
Case Type ROW							
ROW2013-00008	6/7/13	\$98.00	6236 SCOTMIST DR	MACKLIS, HOWARD & HELENE	Dumpster/Roll-off	EDCO Corporation	9/7/13
ROW2013-00009	6/25/13	\$98.00	30103 CARTIER DR	YAMAMOTO, JITSUO & JANE M	Dumpster/Roll-off	EDCO Corporation	7/25/13
ROW2013-00010	6/27/13	\$98.00	27416 WARRIOR DR	MARINA DSOUZA	Dumpster/Roll-off	EDCO Corporation	7/27/13

Number of **ROW** cases issued: 3

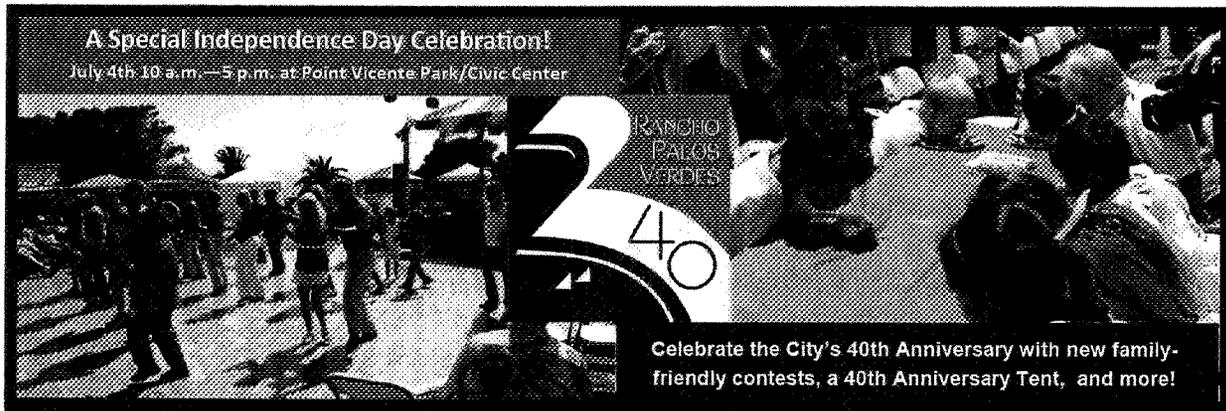
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CITY OF  RANCHO PALOS VERDES

MEMORANDUM

TO: CAROLYN LEHR, CITY MANAGER
FROM: CAROLYNN PETRU, DEPUTY CITY MANAGER / INTERIM DIRECTOR, RECREATION AND PARKS
DATE: JULY 3, 2013
SUBJECT: ADMINISTRATIVE REPORT

38th Annual Fourth of July Celebration is Here!



The 38th Annual July 4th Independence Day Celebration is here! This year's event features several special family-centered attractions tied to the City's 40th Anniversary. First off, there's a City 40th Anniversary Tent with photos, artifacts, and videos capturing the lively history and stunning beauty of Rancho Palos Verdes. Kids can enjoy an informational scavenger hunt and create fun patriotic and 40th anniversary-themed crafts, while everyone can sign and add their personal greetings to a giant City greeting card. The 40th Tent is generously sponsored by Trump National Golf Club.

In honor of the 40th Anniversary, carnival tickets will be priced at 40 cents instead of the usual \$1, and kids 16 and under can buy hot dogs and popcorn for 40 cents while supplies last! There'll also be an additional hour of all-new, fun-for-the-whole-family games and races including a watermelon race, egg relay & toss, mummy wrap, and frozen t-shirt contest from 12-1 p.m., in addition to the always popular hula hoop and pie-eating contests. To make room for all this added fun, the event will start an hour early: 10 a.m. instead of the regular 11 a.m.

Besides the new 40th Anniversary attractions, all of your event favorites will be there as well including over 20 non-profit and City Department booths, pony rides and petting zoo, helicopter tours, the big brass sounds of the Peninsula Symphonic Band, live Country Music, arts and craft vendors, a patriotic Jim Gamble Puppet show, carnival rides, and an earthquake simulator. Local historian Don Christy will have a special booth on the 100th anniversary of the Peninsula's purchase, and the Lomita Dog Obedience Club will give dog demonstrations inside of new Rancho Caninos Dog Park!

Thank you to platinum level event sponsors: LA County Supervisor Don Knabe's Office, EDCO, Trump National Golf Club, and the Peninsula News. Over \$5,000 has been raised in donations so far. For more information, please call City Hall at 310-544-5260 or visit the City's website at palosverdes.com/rpv.

Hope to see you all on the 4th!

Fred Hesse Jr. Community Park

Recreation Class Rentals (July 1st – July 7th)

- South Bay Soccer Camp (Soccer Field): Monday - Wednesday
- Aerobic Dance Lite Classes (McTaggart Hall): Monday, Wednesday
- Kuk Sool Martial Arts Classes (Fireside Room): Monday, Wednesday
- Duplicate Bridge Classes (Activity Room): Monday, Friday
- Parent & Infant Music Class (Fireside Room): Monday
- Bones for Life Class (McTaggart Hall): Tuesday
- Bridge Instruction Class (Fireside Room): Tuesday
- Basics of Fine Arts Class (Activity Room): Saturday

Community Groups/Private Rentals/City Programs (July 1st – July 7th)

- Peninsula Seniors Weekly Lecture (McTaggart Hall): Wednesday
- Peninsula Seniors Mah Jong Class (Fireside Room): Wednesday
- PV Amateur Radio Club Board Meeting (Fireside Room): Wednesday
- RPV Seniors Bridge Club (McTaggart Hall): Thursday

Ladera Linda Community Center

Recreation Class Rentals (July 1st – July 7th)

- Adult Tap Dance Class (Multipurpose Room): Tuesday
- Mommy and Me Class (Room C): Wednesday

Community Groups/Private Rentals/City Programs (July 1st – July 7th)

- Portuguese Bend Community Association Meeting (Room J): Monday

Point Vicente Interpretive Center

Facility Use

On Friday evening, July 5th, the Sunset Room and Patio are rented for a wedding reception.

On Saturday evening, July 6th, the Sunset Room and Patio are rented for a wedding reception.

Robert E. Ryan Community Park

Recreation Class Rentals (July 1st – July 7th)

- Super Soccer Stars Classes (Grass Field): Tuesday, Saturday

TENTATIVE AGENDAS

Note: Time Estimates include 30 mins. for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 mins. for the last section (Future Agenda Items through Adjournment).

July 16, 2013 - (Time Est. – 3 hrs 5 mins)

Closed Session:

Study Session:

Mayor's Announcements:

City Manager Report: Cost of San Ramon Review; July 4th Wrap Up; Summary of Civil Grand Jury Report on Financial Stability of LA County Cities

New Business:

Consent

Award of Contact-Construction FY11-12 Areas 3 & 5 Resid. Streets Imp. Project Phase II
Authorize Transfer of Land from LA County for San Ramon Canyon Storm Drain Project
Authorize Purchase of Land from Richards Trust
Award Professional Services Agreement for Stormwater Master Plan
Award Traffic Signal Maintenance Contract
Award Professional Services Agreement for Citywide Street Lighting Audit
Revocable License Agmt with York & Adoption of an Amdmt to the Mngt Agmt with PVPLC
Approve Resolution to Establish Parking Restrictions on Crenshaw Blvd Extension

Public Hearings

Storm Drain User Fee (15 mins)
Code Amendment – Fence Wall and Hedge Permit Clarification (15 mins)

Regular Business

Western Avenue Vision Plan (20 mins)
PV Transit Presentation regarding Dial-a-Ride (15 mins)
Approve FY13-14 Work Plans for Advisory Boards (EPC and TSC) (15 mins)
Value Added Change Order San Ramon Canyon (60 mins)

August 6, 2013 - (Time Est. – 1 hr 25 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Border Issues Status Report

Palos Verdes Nature Preserve Landowner Agmt for Coastal Pgm Grant App for Abalone Cove Reserve

Public Hearings

Code Amendment – Walls Along Arterials (15 mins)
Annual CMP Certification (5 mins)

Regular Business

Agreement Bank of the West (10 mins)
Approve FY13-14 Work Plans for Advisory Board (FAC) (10 mins)

August 20, 2013 - (Time Est. – 1 hr 15 mins)

Closed Session:

Study Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Award Pavement Striping Maintenance Contract
Authorize Professional Services Agmt for Citywide Street Lighting Audit

Public Hearings

Regular Business

Options for Reinstating the Equestrian Committee (30 mins)

September 3, 2013 - (Time Est. –1 hr 10 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Continued Appropriation Year End Adjustments

Public Hearings

COPS Funding (10 mins)

Regular Business

Agreement with Tyler for Financial Software (15 mins)

September 17, 2013 - (Time Est. –)

Closed Session:

Study Session:

Mayor's Announcements:

City Manager Report:

New Business:

**Consent
Public Hearings
Regular Business**

Future Agenda Items (Identified at Council Meetings)

July 3, 2012 – Consideration of Implementation of a Wireless Master Plan (Campbell) [Pending receipt of memorandum from Councilman.]

August 21, 2012 – Fraud, Waste and Abuse Hotline (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

City Maintenance Yard – View, Location and Safety Issues (Campbell) [Pending receipt of memorandum from Councilman.]

November 20, 2012 – Compensation Value Model for Senior Management (Misetich) [Pending receipt of memorandum from Councilman.]

March 19, 2013 – Explore outreach program to residents to incorporate 100% participation in Neighborhood Watch Program (Misetich) [Pending receipt of memorandum from Councilman.]

April 2, 2013 - Transparency regarding Labor Negotiations (Campbell) [Pending receipt of memorandum from Councilman.]

Revisit Policy regarding Naming of Public Facilities and establish a protocol for acknowledging the passing of former City officials, civic leaders, and military personnel (Campbell) [Pending receipt of memorandum from Councilman.]

Revisiting the Skateboarding Ordinance (Brooks) [Pending receipt of memorandum from Mayor.]

April 30, 2013 – Council Allocations & Expense Reimbursement (Brooks) [Pending receipt of memorandum from Mayor.]

June 4, 2013 –Clean-up language regarding the City Council Rules of Procedure (Campbell)

Future Agenda Items Agendized or Otherwise Being Addressed

RPVtv Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your Inbox!

Week of 07/03/13 -07/09/13
Wednesday through Tuesday

6:00 AM - 6:30 AM	Dede Daniels: Relax and Stretch	3:30 PM - 4:00 PM	Future Leaders of San Pedro - May 30th, 2103
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Future Leaders of San Pedro - May 30th, 2103
7:00 AM - 7:30 AM	Around the Peninsula: The Palos Verdes Street Fair & Music Festival 2013	4:30 PM - 5:00 PM	RPV City Talk - Captain Blaine Bolin - Lomita Sheriff's Station Update
7:30 AM - 8:00 AM	RPV City Talk - Captain Blaine Bolin - Lomita Sheriff's Station Update	5:00 PM - 5:30 PM	Dede Daniels: Relax and Stretch
8:00 AM - 8:30 AM	Around the Peninsula - Green Hills Memorial Day Observance	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	Around the Peninsula - Green Hills Memorial Day Observance	6:00 PM - 6:30 PM	Around the Peninsula: The Palos Verdes Street Fair & Music Festival 2013
09:00 AM - 9:30 AM	Dede Daniels: Relax and Stretch	6:30 PM - 7:00 PM	RPV City Talk - Captain Blaine Bolin - Lomita Sheriff's Station Update
9:30 AM - 10:00 AM	Around the Peninsula - Coreology	7:00 PM - 7:30 PM	Peninsula Seniors: Edmond Doak Aviation Pioneer Part 1
10:00 AM - 10:30AM	Future Leaders of San Pedro - May 30th, 2103	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	Future Leaders of San Pedro - May 30th, 2103	8:00 PM - 8:30 PM	Future Leaders of San Pedro - May 30th, 2103
11:00 AM - 11:30 AM	Future Leaders of San Pedro - May 30th, 2103	8:30 PM - 9:00 PM	Future Leaders of San Pedro - May 30th, 2103
11:30 AM - 12:00 PM	Around the Peninsula: The Palos Verdes Street Fair & Music Festival 2013	9:00 PM - 9:30 PM	Future Leaders of San Pedro - May 30th, 2103
12:00 PM - 12:30 PM	Peninsula Seniors: Pamelli Jones - Auto Racing Legend	9:30 PM - 10:00 PM	Around the Peninsula: The Palos Verdes Street Fair & Music Festival 2013
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The City of Rancho Palos Verdes City Council Meeting July 2nd, 2013
1:00 PM - 1:30PM	Joan Moe Memorial Service taped June 17, 2013	10:30 PM - 11:00 PM	The City of Rancho Palos Verdes Planning Commission Meeting from June 25th, 2013
1:30 PM - 2:00 PM	Joan Moe Memorial Service taped June 17, 2013	11:00 PM - 11:30 PM	The City of Rancho Palos Verdes Planning Commission Meeting from June 25th, 2013
2:00 PM - 2:30 PM	Joan Moe Memorial Service taped June 17, 2013	11:30 PM - 12:00 AM	The City of Rancho Palos Verdes Planning Commission Meeting from June 25th, 2013
2:30 PM - 3:00 PM	Joan Moe Memorial Service taped June 17, 2013	12:00 AM - 1:00 AM	Community Announcements
3:00 PM - 3:30 PM	Future Leaders of San Pedro - May 30th, 2103	1:00 AM - 6:00 AM	Community Announcements



PVPTV35 Programming Schedule Guide
Week of 7/08/13 to 7/14/13

Monday, July 08

3:00PM

Palos Verdes Library Dist.

6:00PM

PVP Coordinating Council

7:00PM

PVPUSD Board Meeting

Tuesday, July 09

7:30PM

City of RHE City Council Meeting - Live

Wednesday, July 10

7:30PM

City of PVE Council Meeting , 7/09/13

Thursday, July 11

7:00PM

Friday, July 12

6:00PM

PVP Land Conservancy Nature Walk

7:30PM

City of RHE City Council Meeting, 7/09/13

Saturday, July 13

10:00AM

7:00PM

City of RPV Planning Commission, 7/09/13

Sunday, July 14

7:30PM

City of RHE City Council Meeting, 7/09/13

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT - LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 6/23/2013 - 6/29/2013**

LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT	13-02257	1710	6/23/13	0800-0830	24300 BLK CARLENE LN	N/A	"NOKIA" 900 CELL PHONE, \$15	SUSPECT: MB/16-18 REACHED INSIDE VEH'S OPEN WINDOW AND TOOK ITEM. SUSPECT L/S ON A SIL MOUNTAIN BIKE
PETTY THEFT	13-02270	1714	6/23/13-6/24/13	1830-0900	2000 BLK PCH	N/A	"SAMSUNG" FLAT SCREEN 27" TV	SUSPECTS UNKNOWN
PETTY THEFT	13-02272	1710	6/24/13	0600-0730	1900 BLK TURREL ST	N/A	"TIMBERLINE" 21 SPEED GRN/SIL BICYCLE, BICYCLE MIRROR, BICYCLE RACK W/BAGS, "KRYPTONITE" BICYCLE LOCK, TOOL BAG FITS UNDER SEAT, CELL PHONE HOLDER, MILEAGE COUNTER, JEWELRY/BEAD MAGAZINES	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	13-02278	1710	6/24/13	2225	1800 BLK W 247TH ST	N/A	NOTHING TAKEN	SUSPECT1: MH/20-23/509-511/160165lbs, SUSPECT2: MH/20-23/509-511/160-165lbs, A WITNESS SAW THE SUSPECTS OPEN THE DRIVER DOOR AND GOT STARTLED. SUSPECTS LEFT IN A DK GRY SUV W/PAPER PLATES
BURGLARY (RESIDENTIAL)	13-02292	1711	6/24/13-6/25/13	2200-1700	25400 BLK FEIJOA AV	UNK, NO SIGNS OF FORCED ENTRY	PLATINUM RING W/24 DIAMONDS, PLAYSTATION 3 CONSOLE W/4 GAMES	SUSPECT(S) UNKNOWN
PETTY THEFT	13-02283	1714	6/24/13-6/25/13	1830-1000	2000 BLK PCH	N/A	"SAMSUNG" FLAT SCREEN 32" TV	SUSPECT(S) UNKNOWN. RELATED #13-02270
PETTY THEFT	13-02293	1713	6/25/13	1925	2000 BLK PV DR NORTH	N/A	(4) "BUD LIGHT" 12 PACKS	SUSPECT1: MH/18-20/505-507/130-150lbs, SUSPECT2: MH/18-20/505-507/130-150lbs
PETTY THEFT	13-02320	1712	6/27/13	0745-2000	25000 BLK OAK ST	N/A	"POLARES" WHI BIKE W/LETTER RMK ON THE FRONT, "VENTURE" BIKE	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-02316	1713	6/27/13	1604	2000 BLK 262ND ST	WINDOW SCREEN BENT AND REMOVED	"LOUIS VUITTON" IVOY HANGBAG, "TIFFANY'S" GRY EARRINGS & BRACELET, \$1,000, BLANK CHECKS, US PASSPORT, "CITIZEN'S" MEN'S WATCH, "BULOVA" MEN'S WATCH	SUSPECT(S) UNKNOWN
PETTY THEFT	13-02338	1710	6/28/13	1500	2400 BLK LOMITA BL	N/A	"APPLE" IPAD	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	13-02340	1710	6/28/13-6/29/13	2200-0830	2000 BLK LOMITA BL	LOCK TO FRONT GATE CUT	"CRAFTSMAN" AIR COMPRESSOR	SUSPECT(S) UNKNOWN. STORAGE CONTAINERS IN BACK OF LOC WERE BROKEN INTO.
PETTY THEFT (VEHICLE PARTS)	13-02285	1751	6/23/13-6/25/13	0200-1510	1800 BLK PV DR NORTH	N/A	2003 GMC DODGE GRY TAILGATE	SUSPECT(S) UNKNOWN
ARRESTS: BATTERY-3, GTA-1								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (VEHICLE)	13-02299	1731	6/25/13-6/26/13	1800-0915	4900 BLK SILVER ARROW DR	UNK, NO SIGNS OF FORCED ENTRY	\$11	SUSPECT(S) UNKNOWN
ATTEMPT BURGLARY (VEHICLE)	13-02314	1734	6/26/13-6/27/13	2000-1300	29500 BLK STONECREST RD	DOOR LOCK CYLINDER HAD BEEN REMOVED	N/A	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-02327	1735	6/28/13	0830-0904	28000 BLK ELLA RD	SCREEN REMOVED FROM WINDOW	UNK	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	13-02306	1736	6/26/13	2130-2145	30000 BLK HAWTHORNE BL	UNLOCKED VEHICLE	"SEE'S CANDIES" GIFT CERTIFICATE, "RALPH LAUREN" WOMEN'S SUNGLASSES	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	13-02303	1740	6/25/13-6/26/13	2100-0710	6600 BLK BEACHVIEW DR	UNK	2010 BRAMU ENRTIA M/C BLK	SUSPECT(S) UNKNOWN
GRAND THEFT	13-02280	1743	6/24/13-6/25/13	2300-0600	30300 BLK GANADO DR	N/A	"COLBERT AUTOMOTIVE ENGINEERING" 1960 VINTAGE RACE CAR, RACING SUIT, "SIMPSON" HELMET, "CHICAGO" WENCH, (2) BLU LAWN CHAIRS, "WELLS" 2011 TRAILER	SUSPECT(S) UNKNOWN
GRAND THEFT	13-02273	1747	10/17/12-6/24/13	0000-0600	28000 BLK MONTEREINA DR	N/A	TOWING HITCH, TRASH BAGS, (2) 55-GALLON GASOLINE DRUMS, "WAXIE" FLOOR SCRUBBING MACHINE	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-02276	1747	6/4/13-6/24/13	1200-1800	25500 BLK RADBROOK CT	UNK, NO SIGNS OF FORCED ENTRY	MISC DOCUMENTS	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS/ID THEFT/RECEIVING STOLEN PROPERTY-1								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (CHURCH)	13-02315	1720	6/27/13	0308-0445	26400 BLK CRENSHAW BL	UNK, NO SIGNS OF FORCED ENTRY	TANG & LEMONADE POWDER	SUSPECT KNOWN

GRAND THEFT	13-02321	1724	6/27/13	2145-2215	500 BLK DEEP VALLEY DR	N/A	"VERA WANG" BLK PURSE, WOMEN'S WALET, CDL, MISC CREDIT CARDS & DEBIT CARDS, "SAMSUNG" GALAXY CELL PHONE, \$140, KEYS	SUSPECT(S) UNKNOWN
ARRESTS: ASSAULT WITH DEADLY WEAPON-1								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

WESTFIELD:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/1/2013	1/2/2013	Ken Dyda	PRA request for Employee name/title/salary and additional payroll information	1/11/13 14-day extension letter sent. 1/12/13 Mr. Dyda sent response letter. 1/18/13 Staff sent follow up letter to Mr. Dyda's 1/12 letter. 1/19/13 Mr. Dyda sent follow up email & hardcopy letter. 1/25/13 Determination letter sent calling out production dates. 1/29/13 Received response letter from Mr. Dyda. 2/7/13 sent response letter to Mr. Dyda- received response from Mr. Dyda on 2/8/13. 2/19/13 sent response letter to Mr. Dyda regarding third/final production. 2/21/13 Mr. Dyda picked up and paid for 3rd/final production. Completed. On 3/11/13 Mr. Dyda submitted questions regarding his initial PRA request. Completed. **Note- On 6/25/13 Kathryn posted the 2012 State Controller's Compensation report to the City Manager's webpage.
1/3/2013	1/3/2013	Krista Johnson	PRA request for information regarding employee hours/ wellness acrual/ comp time etc	1/11/13 14-day extension letter sent. 1/21/13 City Clerk Morreale sent email to Ms. Johnson asking if she would be coming in soon to reievw samples as stated in 14 day letter- Ms. Johnson came in later that day. 1/25/13 Determination letter sent calling out production dates. 2/19/13 sent email with details of production- awaiting payment and response. 3/4/13 Ms. Johnson met with staff at City Hall- all productions provided. Ms. Johnson selected 370 pgs, paid \$85.10. Completed.
1/22/2013	1/22/2013	Edward Teyssier	PRA requests regarding Processing fee on business licenses.	1/30/13 Emailed letter - awaiting response. 2/7/13 received payment- mailed documents. Completed.
1/30/2013	1/30/2013	Horner & Associates	PRA for documents relating to Highridge Road and Crest Road	Compiling documents. 2/8/13 Provided documents to requestor. Completed.
2/6/2013	2/6/2013	Ruthee Goldkorn	PRA for copy of charter on ballot in 2011.	Provided copy. Completed.
2/12/2013	2/12/2013	Brad Austin	PRA for unrefunded checks.	2/19/13 sent response letter via email and USPS awaiting clarification from requestor.
3/1/2013	3/4/2013	Paul Seeley with Sheppard, Mullin, Richter & Hampton LLP	Employment Records for Aladdin Dinaali	3/5/13 Sent letter. Completed.

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PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/25/2013	3/25/2013	SmartProcure LLC	PRA for PO Vendor Information	4/4/13 14-day extension letter sent. 4/18/13 received payment for requested documents. Completed.
3/28/2013	3/28/2013	Ken DeLong	PRA request for Vehicle Purchase information	4/5/13 14-day extension letter sent. 4/16/13 Final determination letter sent awaiting response from requestor. 4/18/13 Requestor met with City Clerk, reviewed documents, and paid for those selected. Completed.
4/1/2013	4/1/2013	Brad Austin	PRA request for unclaimed checks/ tax overpayments/ unclaimed funds	4/3/13 Final determination letter sent. Completed.
4/1/2013	4/1/2013	Brad Austin	PRA request for excess proceeds due to foreclosure / excess proceeds due to probate	4/3/13 Final determination letter sent. Completed.
4/2/2013	4/2/2013	John Freeman	PRA request regarding Lower Hesse Park Improvement Project	4/8/13 Emailed that no records exist. Completed.
3/28/2013	4/5/2013	Augustin Barragan with Center for Contract Compliance	PRA request regarding Ryan Park Restrooms Improvement & ADA Compliance. Requesting copy of original bid advertisement with proof of publication; signed contract; complete subcontractors list; payment & performance bond information; and project manager information.	4/8/13 PW Associate Engineer responded that this was completed on 4/4/13 - requestor had incorrect contractor listed. 4/10/13 Requestor contacted the City Clerk for an update and was informed that this was completed on 4/4/13. Requestor called back on 4/11/13 and was directed to speak to Bindu Vaish (Assoc. Eng). 4/15/13 City Clerk confirmed with requestor information received. Completed.
4/8/2013	4/8/2013	Lawrence P. Adamsky Esq.	PRA request for Business Tax Applications, or current Business Tax Licenses, or Tax Certificates issued for businesses in five different categories.	4/18/13 14-day extension letter sent. 4/30/13 Final Determination letter sent - awaiting payment from requestor. 5/2/13 Received payment. Completed.
4/8/2013	4/10/2013	Thomas Fanchild	PRA Request for a list of all unclaimed "stale dated" checks which are 6-36 months old and over \$1,500.00 in value; and a City form which can be used to apply for ownership.	4/15/13 Sent letter to requestor that no records exist. Completed.

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PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/3/2013	5/3/2013	Ken DeLong	PRA re: Gala Event ticket sales etc.	5/13/13 Emailed 14 day extension letter. 5/28/13 Sent determination letter to requestor. Mr. DeLong will meet with City Clerk Morreale on 6/3/13 at 10AM. Mr. DeLong reviewed the documents and selected and paid for one copy. Completed.
5/3/2013	5/3/2013	Nima Bahrami	PRA re: new businesses (hotels/restaurants/bars) for SiRV's information gathering - they are a Digital Signage Products company	5/13/13 Emailed 14 day extension letter. 5/15/13 Emailed final determination letter. Completed.
5/8/2013	5/13/2013	Center for Contract Compliance	Inspection Logs/Daily reports and Certified Payroll records for the Ryan Park Restroom Improvements/ADA Compliance	5/16/13 Sent certified letter to ZK Construction regarding requests. 5/23/13 Sent final determination letters - awaiting payment from requestor. 6/6/13 Payment received. Completed.
5/23/2013	5/23/2013	Laura Connolly	PRA for City Manager employment agreement	5/23/13 Sent requestor link to website. Completed.
5/23/2013	5/23/2013	Sharon Yarber	PRA #1 San Ramon Canyon pipe issues/writings etc.	5/31/13 Emailed and mailed 14 day extension letter. 6/13/13 Letter sent via email and USPS 1st production due 6/13/13; 2nd production due 6/27/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/28/13 Ms. Yarber reviewed 2nd production of documents and paid for those selected. Completed.
5/28/2013	5/28/2013	Sunshine	PRA request for ICLEI and Subgroup information	5/29/13 Associate Planner Mikhail emailed response to questions. Completed.
5/29/2013	5/29/2013	Edgepoint/Nick Jacobs	PRA request for unclaimed checks/ tax overpayments/ unclaimed funds	6/3/13 Completed sent determination letter. Completed.
5/30/2013	5/30/2013	Sharon Yarber	PRA #2 San Ramon Harris & Assoc Engineering Change/ Bids from all contractors etc.	6/7/13 Emailed and mailed 14 day extension letter. 6/13/13 Letter sent via email and USPS 1st production due 6/13/13; 2nd production due 6/27/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/28/13 Ms. Yarber reviewed 2nd production of documents and paid for those selected. Completed.
5/31/2013	5/31/2013	Sharon Yarber	PRA #3 Questions regarding Kennedy Jenks	6/10/13 Emailed and mailed 14 day extension letter, 1st production due 6/13/13; 2nd production due 6/20/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/20/13 email sent to Ms. Yarber no additional records available for 2nd production. Completed.
6/3/2013	6/3/2013	Joe Olivares c/o Richardson Haran Ober	PRA Any and all records relating to 20 Rockinghorse Lane APN No. 7556-014-008	6/13/13 letter sent awaiting response from requestor. 6/21/13 Requestor paid and picked up documents. Completed.

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PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/15/2013	Sharon Yarber	PRA #4-1. Please provide a copy of the contract between the City and Kennedy/Jenks (excluding all exhibits). As I am sure this is readily available I would like to pick up a copy tomorrow morning. Please advise me today if this will be ready by around 7:45 A.M. tomorrow. If not available tomorrow please let me know when it will be available as soon as possible;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-2 Please produce for me the letters from the attorney for Mike Bubalo Construction regarding the rejection of its bid as late and the all correspondence (in paper or electronic form) or other writings from the City or the City Attorney in response thereto;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA#4-3. Please provide a copy of the portion of the bid package that sets forth the date and time deadline by which bids had to be received by the City;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-4 Please provide a copy of all notes, correspondence, memoranda or other writings (in electronic or in paper form) reflecting communication of any nature between anyone on staff and anyone at Kennedy/Jenks or anyone at L.H. Woods with regard to retaining the services of Kennedy/Jenks. Please provide me with a copy of any invoices that have been received by Kennedy/Jenks and copies of any checks or wire transmittals in payment of same.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.

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PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-5 Please provide for me copies of all written information in possession of the City that discloses that Harris & Associates is not a steel pipe specialist, including reports, articles, communication to or from Harris & Associates or any other documentation or materials that supports the statement in the staff report.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-6 Please provide all written materials that discuss the condition of the pipe or the pipe lining installed at McCarrell Canyon from January 1, 2011 through today's date, together with all records of all inspections of the pipe and its lining by City staff or anyone retained by the City during that timeframe, including dates performed and observations noted.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-7. Please provide all reports, writings, notes, correspondence and other documentation between Permalok and the City with regard to the damage to the pipes for McCarrell Canyon sustained during transport.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-8. Please provide all reports, writings, notes, correspondence or other documentation between the City and Harris & Associates regarding whether the proposed pipe was an exact equal of the Permalok pipe.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-9. Please provide a copy of all records pertaining to the dates upon which inspections, if any, were made and the dates when any calibrations were performed on the date and time stamp used by the City to record when the bids were received on this project.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.

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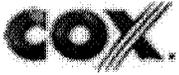
PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-10. Please provide me with a copy of all documents that detail how the savings of \$630,000 (approx.) was calculated, including all breakdown information as between pipe, lining, labor, etc.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-11. Please provide me with a copy of the formal submittal, if any, received by the City from L.H. Woods requesting approval of the value engineering revision, together with a copy of the submittal of same to Harris for review.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/10/2013	6/10/2013	Sharon Yarber	PRA #5 Value Engineering change orders for McCarrell Canyon	6/13/13 Emailed and mailed letter. Completed.
6/17/2013	6/17/2013	Sharon Yarber	PRA #6 Request for information relating to rejected bids.	6/25/13 City Clerk Morreale sent email response. Completed.
6/19/2013	6/19/2013	Sharon Yarber	PRA #7 Costs associated with San Ramon PRA	6/20/13 Response emailed to Ms. Yarber. Completed.
6/27/2013	6/27/2013	Devin Ralston	PRA Employee Salary Reporting information	
6/30/2013	6/30/2013	Dillan Betts SmartProcure	Preprogrammed Software reports for purchasing	

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Carolynn Petru

From: Lu, MyMy (CCI-California) <MyMy.Lu@cox.com>
Sent: Friday, June 28, 2013 3:32 PM
Cc: Zimmerman, Lori (CCI-California); Vincelet, Melissa (CCI-California); Engel, Ileana (CCI-California); White, Doug (CCI-California)
Subject: Cox Products and Services Update - new DVR, Univision Deportes, Univision tlnovelas



Cox Communications is committed to providing our customers the best in entertainment and communication services. Please see the below legal notices for upcoming changes to services in our Palos Verdes area. We are particular excited to launch a new DVR with additional recording and storage capacity and more channels such as Univision Deportes and Univision tlnovelas.

Cox Communications announces the following change for our Palos Verdes service area: effective on or after July 1, 2013. Cox Communications California will soft launch a new DVR with additional recording and storage capacity at existing equipment rates (\$8.50), with a DVR service fee of \$14.99 for access to this additional functionality. A \$10 fee will also apply when subscribing to the new DVR equipment and service. Customers can visit our website for details on how to order the new DVR service. For the residents of the City of Los Angeles, please contact the Information Technology Agency, Cable Franchise Division, 200 N. Main St., 14th floor, Los Angeles, CA 90012. Telephone number 3-1-1 – “One Call to City Hall” or (866) 452-2489. www.ita.lacity.org/ita

Cox Communications announces the following changes for our Palos Verdes service area: effective on or about August 1, 2013, Cox will make the following changes to certain one-time installation charges. Cox Digital Telephone installation: Professional installation will change from \$0 to \$60; the Self Activation fee will change from \$0 to \$30. To install an additional telephone jack on a separate trip will change from \$30 to \$60. Video Services installation: Professional Installation, currently \$60, will include two additional outlets. All analog wired outlets will also be included until an amplifier is required; otherwise, incremental additional outlets will be \$25 per outlet. The charge to exchange out an existing Trio receiver to a Record 6 DVR will change from \$39.99 to \$60. The price of a service call needed to correct a failed Self Installation on Video, High Speed Internet and/or Telephone services will change from \$30 to \$60. For the residents of the City of Los Angeles, please contact the Information Technology Agency, Cable Franchise Division, 200 N. Main St., 14th floor, Los Angeles, CA 90012. Telephone number 3-1-1 – “One Call to City Hall” or (866) 452-2489. www.ita.lacity.org/ita

On or about August 21st, Cox will make the following lineup changes: GSN will move from ch. 224 to ch. 90. Hallmark Channel will move from ch. 228/1228 to ch. 88/1088. Hallmark Movie Channel will move from ch. 197/1197 to ch. 89/1089. At this time GSN and Hallmark Channel will move from the Variety Pak to Cox TV Essential. GSN will also be added to Cox’s TV Economy service. Hallmark Movie Channel will move from Movie Pak to Cox TV Essential. These channels will remain digital and require a CableCARD or digital receiver to view them.

Cox Communications announces the following change to the channel lineup in our Palos Verdes service areas: effective on or about August 31, 2013, Cox Communications California will launch Univision Deportes (ch. 87) in Digital Essential, Latino Pak and El Mix; Univision tlnovelas (ch. 432) in Latino Pak and El Mix. At the same time, Cox will remove TV Chile (ch. 415) and Canal Sur (ch. 409) from Latino Pak and El Mix lineups. Televisions and other consumer owned devices equipped with a CableCARD may require a two way capable device or digital receiver in order to receive all programming options offered by Cox. For the residents of the City of Los Angeles, please contact the Information Technology Agency, Cable Franchise Division, 200 N. Main St., 14th floor, Los Angeles, CA 90012. Telephone number 3-1-1 – “One Call to City Hall” or (866) 452-2489. www.ita.lacity.org/ita

Should you have any questions, please do not hesitate to contact us.

Sincerely,

MyMy Lu
Manager, Public Affairs
COX California
5651 Copley Dr., San Diego, CA 92111
858.836.7315 office