



# RANCHO PALOS VERDES

## MEMORANDUM

**TO:** RANCHO PALOS VERDES CITY COUNCIL  
**FROM:** CITY MANAGER *(Signature)*  
**DATE:** SEPTEMBER 4, 2013  
**SUBJECT:** ADMINISTRATIVE REPORT NO. 13-35

**I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)**

- **CITY MANAGER – PAGE 5**
  - Status of AB 66 (Muratsuchi)
- **FINANCE & IT – PAGE 10**
  - Update – Banking
  - Improvement of Wireless Internet At City Hall
  - Payroll Agreed Upon Procedures
- **PUBLIC WORKS – PAGE 12**
  - Annual Sidewalk Repair Project Update
  - San Ramon Canyon Update
- **COMMUNITY DEVELOPMENT – PAGE 14**
  - Department Activity Reports
  - Planning Commission Agenda
  - Applications of Note
- **RECREATION & PARKS – PAGE 26**
  - Park Site School Year Hours
  - U.S. Army Training at Ladera Linda
  - Park Events

**II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**

- A. Tentative Agendas – PAGE 29**
- B. Channel 33 Programming Schedule – PAGE 34**
- C. Channel 35 Programming Schedule – PAGE 35**
- D. Crime Report – PAGE 36**
- E. Miscellaneous – PAGE 41**

# September 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>Labor Day Holiday— City Hall Closed</i>	3 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	4	5	6	7 <i>4:00 pm—6:00 pm—40th Anniversary Founders Reception @ Trump National</i>
8	9	10 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	11	12	13	14
15	16	17 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	18 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	19 <i>7:00 pm—Vector Control Board Meeting - Culver City (Brooks)</i> <i>7:00 pm—EPC Meeting @ Community Room</i>	20 <i>LCC Conference Voting— Sacramento (Campbell)</i>	21 <i>9:00 am—12:00 pm—CA Coastal Cleanup Day @ Abalone cove Beach</i>
22	23	24 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	25	26 <i>5:00 pm—2013 SEED Awards— Terranea (Brooks/ Knight)</i>	27	28
29	30 <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/ Campbell)</i>					

# October 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	2	3	4	5 <i>9:00 am—4:00 pm—City Council Training Session @ Hesse Park</i>
6 <i>6:00 PM—PV Pastoral Event @ Terranea (Brooks/Campbell)</i>	7	8 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	9	10	11	12
13	14	15 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	16 <i>12:00 pm—Mayor’s Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	17 <i>7:00 pm—EPC Meeting @ Community Room</i>	18	19 <i>8:00 am—2:00 pm—Paper Shredding Event @ City Hall</i>
20 <i>1:00 pm—3:00 pm—Discovery Room Open House @ Ladera Linda</i>	21	22 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	23	24	25	26
27	28 <i>7:00 pm—Traffic Safety Commission Meeting—Community Room</i>	29	30	31 <i>Halloween</i>		

# November 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 <i>7:30 am—Mayor's Breakfast @ Coco's (Brooks/Knight)</i>	5 <b>ELECTION DAY</b>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8	9
10	11	12 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	13	14 <i>8:00 am—Regional Law Enforcement Committee Meeting @ RH City Hall</i>	15	16
17	18	19 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	20 <i>12:00 pm—Mayor's Lunch @ The Depot (Brooks)</i> <i>1:30 pm—Sanitation District Meeting (Brooks)</i>	21 <i>7:00 pm—Emergency Preparedness Committee—Community Room</i>	22	23
24	25 <i>7:00 pm—Traffic Safety Commission Meeting—Community Room</i>	26 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	27	28	29	30 <div style="border: 1px solid black; padding: 2px; display: inline-block;"><i>Thanksgiving Holiday—City Hall Closed</i></div>



## MEMORANDUM

**TO: HONORABLE MAYOR AND CITY COUNCIL**  
**FROM: CAROLYN LEHR, CITY MANAGER** *(Signature)*  
**DATE: SEPTEMBER 4, 2013**  
**SUBJECT: WEEKLY ADMINISTRATIVE REPORT**

### STATUS OF AB 66 (MURATSUCHI)

On August 30, 2013, Assembly Bill No. 66 (AB 66) was heard in the Senate Appropriations Committee and passed out of the "suspense file." The bill subsequently had its second reading in the full Senate on September 3, 2013, where it was further amended (see attachment). The amendments appear to be technical "word-smithing" that does not substantially alter the basic purpose of AB 66 to require electrical utilities to identify and report to the Public Utilities Commission (PUC) on the areas of the state experiencing the most frequent and longest outages. A third reading in the Senate is scheduled for September 4, 2013. Staff will continue to monitor and report on the status of AB 66 in the future.

AMENDED IN SENATE SEPTEMBER 3, 2013

AMENDED IN SENATE AUGUST 12, 2013

AMENDED IN SENATE JUNE 25, 2013

AMENDED IN SENATE JUNE 11, 2013

AMENDED IN ASSEMBLY MAY 8, 2013

AMENDED IN ASSEMBLY MARCH 14, 2013

CALIFORNIA LEGISLATURE—2013—14 REGULAR SESSION

**ASSEMBLY BILL**

**No. 66**

---

**Introduced by Assembly Member Muratsuchi**  
(Coauthors: Senators Hill and Pavley)

January 7, 2013

---

An act to add Section 2774.1 to the Public Utilities Code, relating to electricity.

LEGISLATIVE COUNSEL'S DIGEST

AB 66, as amended, Muratsuchi. Electricity: system reliability.

Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical corporations, as defined. The Public Utilities Act authorizes the commission to ascertain and fix just and reasonable standards, classifications, regulations, practices, measurements, or service to be furnished, imposed, observed, and followed by specified public utilities, including all electrical corporations. If the commission finds after a hearing that the rules, practices, equipment, appliances, facilities, or service of any public utility, or of the methods of manufacture, distribution, transmission, storage, or supply employed by the public utility, are unjust,

unreasonable, unsafe, improper, inadequate, or insufficient, the act requires that the commission determine and, by order or rule, fix the rules, practices, equipment, appliances, facilities, service, or methods to be observed, furnished, constructed, enforced, or employed. Under existing law, a violation of the Public Utilities Act or any order, decision, rule, direction, demand, or requirement of the commission is a crime.

This bill would require the commission to require an electrical corporation to include in annual reliability reports, required by a specified decision of the commission, that are due after July 1, 2014, information on the reliability of service to end use customers that identifies the frequency and duration of interruptions in services and indicates areas with both the most frequent and longest outages, using ~~geographic regions~~ *local areas* determined by the commission. The bill would require the commission to use the information to require cost-effective remediation of reliability deficiencies if the report, or more than one report, identifies repeated deficiencies in the same ~~geographic region~~. *local area and would authorize the commission to suspend this requirement upon specified findings.* The bill would require the electrical corporations to conspicuously post their annual reports on their Internet Web site. Because a violation of any order, decision, rule, direction, demand, or requirement of the commission is a crime, this bill would impose a state-mandated local program by expanding the definition of a crime.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: yes.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. Section 2774.1 is added to the Public Utilities
- 2 Code, to read:
- 3 2774.1. (a) (1) The commission shall require an electrical
- 4 corporation to include in an annual reliability report, required
- 5 pursuant to Decision 96-09-045, *as amended, or a decision that*
- 6 *supersedes Decision 96-09-045*, information on the reliability of
- 7 service to end use customers that identifies, but is not limited to,

1 the frequency and duration of interruptions in services. This  
2 information shall indicate areas with both the most frequent and  
3 longest outages, using ~~geographic regions~~ *local areas* determined  
4 by the commission. The commission, in consultation with the  
5 electrical corporation, shall ensure that the geographical boundaries  
6 of ~~regions~~ *local areas* do not split up *circuits for reporting*  
7 *purposes, if the electrical corporation aggregates data by circuits.*  
8 The information shall be sufficiently aggregated to both maintain  
9 electrical system security, and be of use and relevance to affected  
10 customers of the electrical corporation.

11 (2) Before July 1, 2014, the commission shall determine the  
12 ~~geographic regions~~ *local areas* for the purposes of paragraph (1).

13 (3) The requirements of paragraph (1) shall apply to annual  
14 reports due after July 1, 2014.

15 (4) The electrical corporation shall conspicuously post on its  
16 Internet Web site the annual report required pursuant to Decision  
17 96-09-045, *as amended, or a decision that supersedes Decision*  
18 *96-09-045.*

19 (b) (1) The commission shall use the information contained in  
20 an electrical corporation's annual reliability report to require  
21 cost-effective remediation of reliability deficiencies if the report,  
22 or more than one report, identifies repeated deficiencies in the  
23 same ~~geographic region~~ *local area* as determined by the  
24 commission pursuant to paragraph (1) of subdivision (a). In  
25 requiring cost-effective remediation, the commission ~~may~~ *shall*  
26 consult with the electrical corporation and consider mitigating  
27 factors that may impede an electrical corporation from  
28 implementing required cost-effective remediation, including, but  
29 not limited to, local permitting matters or other events or conditions  
30 or public policy considerations that may present higher priority  
31 safety or reliability issues.

32 ~~(2) The commission shall determine the procedures for using~~  
33 ~~the information contained in the electrical corporation's annual~~  
34 ~~reliability report to require remediation of reliability deficiencies~~  
35 ~~and shall continue to exercise its discretion as to how to remediate~~  
36 ~~those deficiencies.~~

37 ~~(3)~~

38 ~~(2) The commission may suspend an electrical corporation's~~  
39 ~~remediation of reliability deficiencies~~ *the requirements of*  
40 *paragraph (1) if the commission finds that expenditures by the*

1 electrical corporation ~~for those purposes to comply with that~~  
2 ~~paragraph~~ are not justified or reasonable or that the remediation  
3 measures undertaken by the electrical corporation are not effective  
4 at improving safety and reliability.

5 (c) (1) The commission may order an electrical corporation to  
6 make more frequent trend analyses of ~~regional~~ *local area* service  
7 reliability and to make those analyses publicly available.

8 (2) The information made publicly available shall provide  
9 sufficient confidentiality for purposes of protecting electrical  
10 system security.

11 (3) The commission may make those analyses publicly available.

12 SEC. 2. (a) It is the intent of the Legislature in adding Section  
13 2774.1 to the Public Utilities Code, that the required system  
14 reliability information be included in the annual report required  
15 by the Public Utilities Commission in Decision 96-09-045  
16 (September 4, 1996), while preserving the discretion of the  
17 commission to modify an electrical corporation's reporting  
18 requirements.

19 (b) It is the further intent of the Legislature ~~that the existing~~  
20 ~~reporting limits be revised to accomplish both of the following: to~~  
21 ~~require an annual reliability report to include and differentiate~~  
22 ~~both sustained outages and momentary outages, as defined by the~~  
23 ~~Public Utilities Commission.~~

24 (1) ~~To require an annual reliability report to include and~~  
25 ~~differentiate both sustained outages and momentary outages, as~~  
26 ~~defined by the commission.~~

27 (2) ~~That the geographic boundaries used in an annual reliability~~  
28 ~~report not split up circuits, but will still use boundaries that are~~  
29 ~~understandable to the general public.~~

30 SEC. 3. No reimbursement is required by this act pursuant to  
31 Section 6 of Article XIII B of the California Constitution because  
32 the only costs that may be incurred by a local agency or school  
33 district will be incurred because this act creates a new crime or  
34 infraction, eliminates a crime or infraction, or changes the penalty  
35 for a crime or infraction, within the meaning of Section 17556 of  
36 the Government Code, or changes the definition of a crime within  
37 the meaning of Section 6 of Article XIII B of the California  
38 Constitution.

O

**MEMORANDUM**

**TO:** CAROLYN LEHR, CITY MANAGER  
**FROM:** DENNIS McLEAN, DIRECTOR OF FINANCE AND INFORMATION TECHNOLOGY  
**DATE:** SEPTEMBER 4, 2013  
**SUBJECT:** WEEKLY ADMINISTRATIVE REPORT



**UPDATE - BANKING**

Both Councilman Misetich and Campbell inquired about the status of the process leading to establishing a new primary bank for the City during the City Council meeting last night. The City Council directed staff to begin the process of negotiating and finalizing the terms and conditions of an agreement for banking services with Bank of the West at the beginning of June 2012. At the end of July, Richards, Watson and Gershon delivered extensive comments and strongly recommended that the agreement be memorialized in a single, master agreement. The City Attorney's comments and recommendations for a master agreement would address the common phenomenon among most of the commercial banks considered of relying on multiple agreements for public agencies. (Bank of the West has presented twelve separate agreements for the City's execution). In addition, Richards Watson has commented extensively on the Bank's proposed terms for insurance coverage, indemnification, termination, limitation of liabilities, warranties and adherence to state laws (including confidentiality and PRA's). Since the City has been operating without benefit of a "master agreement" with its depository bank for many years, the development and negotiation of such a comprehensive agreement require careful consideration of the manner in which important City objectives, including the City's Council's adopted policies on banking matters, should be embedded in the agreement. Staff will further update the City Council regarding our progress on or before September 17<sup>th</sup>.

**IMPROVEMENT OF WIRELESS INTERNET AT CITY HALL**

The public wireless access to the Internet at City Hall was recently upgraded, both inside and outside of the buildings. There are now six access points around City Hall generating a signal instead of one that was placed inside the Community Room. Any person with a Wi-Fi enabled device can now use public internet access on City Hall grounds. The public wireless system will continue to be separate from the City's network and is not intended for secured file transfer.

**PAYROLL AGREED UPON PROCEDURES**

At the request of the ad-hoc subcommittee of the City Council for Employee Compensation, the City's independent auditor (Vavrinek, Trine, Day & Co., LLP) began fieldwork today for Agreed Upon Procedures (AUP) related to the City's payroll records.

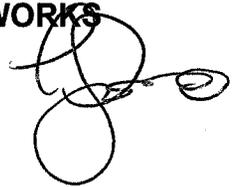
**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT WEEKLY REPORT**

June 5, 2013

Page 2

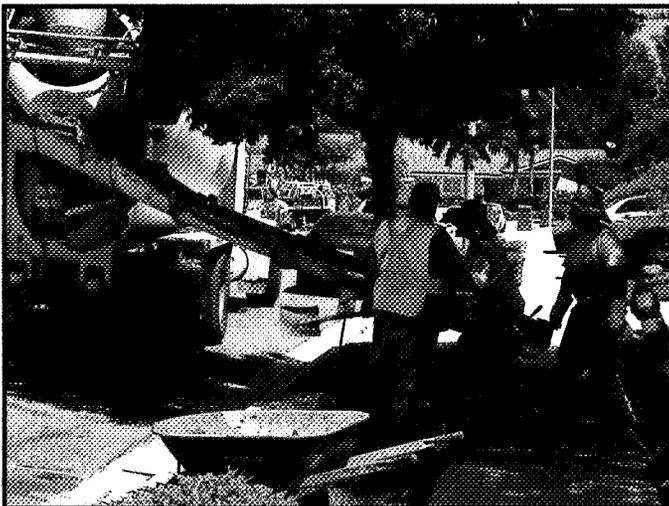
The City Manager's compensation for 2012 will be tested this week, and the auditor is expected to issue a report by the end of the month. Staff is preparing a staff report for the City Council's September 17<sup>th</sup> agenda outlining the scope of the AUP and requesting City Council direction.

**TO: CAROLYN LEHR, CITY MANAGER**  
**FROM: LES M. JONES II, INTERIM DIRECTOR OF PUBLIC WORKS**  
**DATE: SEPTEMBER 4, 2013**  
**SUBJECT: WEEKLY ADMINISTRATIVE REPORT**



**UPDATE ON ANNUAL SIDEWALK REPAIR PROJECT CONSTRUCTION**

Work progressed this week at several locations throughout the City on sidewalks in the public right-of-way, primarily repairing sidewalk panels and curbs that have been uplifted by tree roots. The contractor continued saw-cutting and removing old panels at several locations in the northern portion of the City, including Blackhorse Road, Diamondhead Lane, Fawnskin Drive, Honey Creek Road, and Silver Arrow Drive. The new concrete panels will be poured at the various locations on these streets at the end of this week. The contractor will then be moving to other repair locations on Beechgate Drive, Delacroix Road, Fawnskin Drive, Flaming Arrow Drive, Golden Arrow Drive, Halescorner Road, and Sunny Point Place next week.

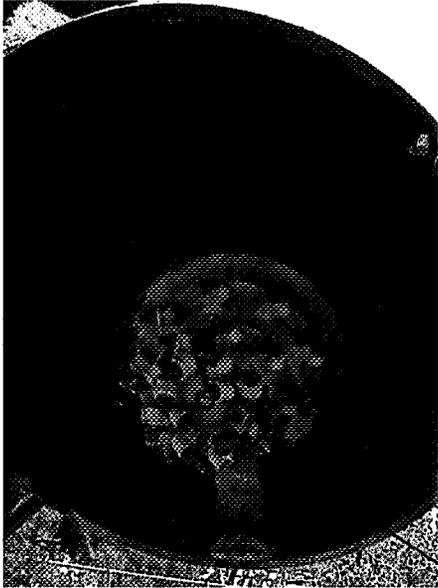
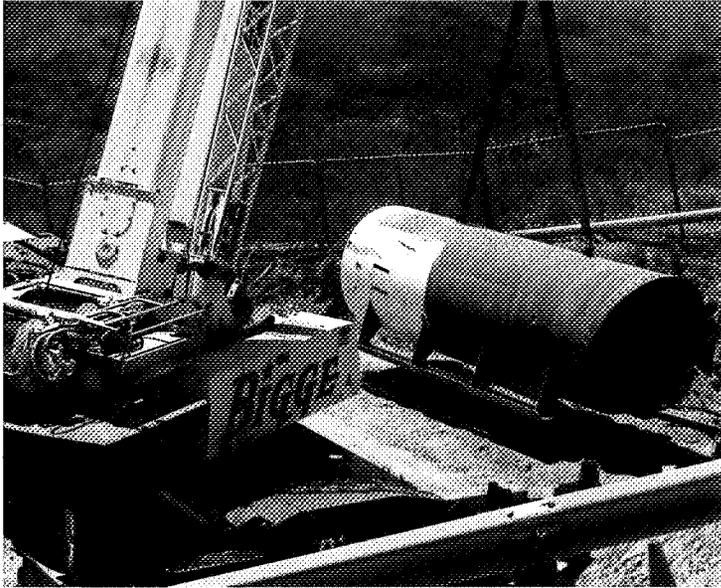


**Sidewalk Repair on Hawkhurst Drive near Rock Valley Road**

**SAN RAMON CANYON PROJECT UPDATE**

This week the contractor is finishing up the installation of the main portion of the “cut and cover” section of the project. (There will be a little more to do when both tunnel sections have been installed.) About 1800 linear feet of pipe is now laid and final welding continues on this portion. Also, the big crane has been relocated to the top of the bluff and initial

activities of the work at the outlet structure have begun. The big push this week, however, is to prepare the tunnel launch pit for full production rate tunneling heading up the hill from just below PVDS. Initial portions of the tunnel have been dug, but it is slow going at first as all the life support and production equipment are fitted into the cramped space. The customized tunneling machine and the cutting head and auger can be seen in these photos.





**TO: CAROLYN LEHR, CITY MANAGER**  
**FROM: JOEL ROJAS, COMMUNITY DEVELOPMENT DIRECTOR**  
**DATE: SEPTEMBER 4, 2013**  
**SUBJECT: WEEKLY ADMINISTRATIVE REPORT**

**Planning Division Monthly Activity Report**

Attached is the Planning Division's Monthly Activity Report for August 2013. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the Division received **42** new applications during the month and took action on **40** submitted applications.

**Building and Safety Division Monthly Activity Report**

Attached is the Building and Safety Division's Monthly Activity Report for August 2013. The report provides information on: 1) The types and numbers of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued **131** permits during the month of August 2013.

**Code Enforcement Division Monthly Activity Report**

Attached is the Code Enforcement Division's Monthly Activity Report for August 2013. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted **41** field inspections and brought **25** cases to closure.

**View Restoration/Preservation Applications Monthly Activity Report**

Attached is the View Restoration Division's Monthly Activity Report for August 2013. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A

**Community Development Department  
Weekly Administrative Report  
September 4, 2013  
Page # 2**

summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 3 new applications in the month of August 2013.

**Right-of-Way Permit Monthly Activity Report**

The Department issued 3 right-of-way permits in the month of August 2013.

**Planning Commission Agenda**

Attached is the "Draft" Agenda for the Planning Commission meeting on September 10, 2013.

**Applications of Note**

Attached is a table with a summary of the applications of note that were submitted to the department between Wednesday, August 7, 2013 and Tuesday, September 3, 2013.

**Attachments**

- Planning Division Activity for August 2013
- Building & Safety Activity Summary for August 2013
- Building Activity Report for August 2013
- Code Enforcement Activity Summary for August 2013
- View Activity Summary for August 2013
- Right-of-Way Activity Summary for August 2013
- September 10, 2013 "Draft" Planning Commission Agenda
- Applications of Note



# City of Rancho Palos Verdes

## Monthly Planning Activity Summary For the Month of August 2013

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
42	36	0	4	0	0	0	0	0	0

New ZON* Applications by Type	
Application Type	Number
Site Plan Review	27
Foliage Analysis	6
Neighborhood Compatibility Analysis	2
Height Variation	1
Grading Approval	4
Sign Permit	5
Conditional Use Permit	1
Extreme Slope Permit	1
Geologic Investigation Permit	1
Special Use Permit	2
Planning Certification Letter	1
General Plan Consistency Finding	2
<b>Number of Unique Applications:</b>	<b>53</b>
<b>Number of New ZON Cases:</b>	<b>41</b>

New SUB* Applications by Type	
Application Type	Number
Lot Line Adjustment	1
<b>Number of Unique Applications:</b>	<b>1</b>
<b>Number of New SUB Cases:</b>	<b>1</b>

Closed Case Summary
<b>Staff Decisions</b>
Number of Cases Closed: 36
Median Processing Time: 0 days
<b>Director Decisions</b>
Number of Cases Closed: 4
Median Processing Time: 75 days
<b>All Planning Cases</b>
Number of Cases Closed: 40
Median Processing Time: 0 days

\* ZON = Zoning, SUB = Subdivision



# City of Rancho Palos Verdes

## Monthly Building & Safety Activity Summary

For the Month of August 2013

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
138	131	63,562	27,745	16,280	522,200	26	2	715	33

New BLD** Applications by Type	
Application Type	No.
Addition	3
Alteration	10
Addition & Remodel	10
Site Investigation	1
New Construction	5
Repair	10
Reroof	15
Remodel	21
Sign	1
Solar Panels	12
Pool/Spa	2
Tenant Improvement	1
<b>New BLD Cases:</b>	<b>91</b>

New ELE** Applications by Type	
Application Type	No.
Changeout	2
New Construction	3
Service Upgrade	8
Temporary Power	1
<b>New ELE Cases:</b>	<b>14</b>

New MEC** Applications by Type	
Application Type	No.
Changeout	10
New Construction	2
<b>New MEC Cases:</b>	<b>12</b>

New PLM** Applications by Type	
Application Type	No.
Changeout	7
New Construction	3
Repair	10
Repipe	1
<b>New PLM Cases:</b>	<b>21</b>

Issued Permit Summary
<b>Over-the-Counter Permits</b>
No. of Permits Issued: <b>112</b>
Median Processing Time: <b>0 days</b>
<b>Plan Checked Permits</b>
No. of Permits Issued: <b>19</b>
Median Processing Time: <b>17 days</b>

\* Other fees include SMIP, data processing, historic data input and geology review fees

\*\* BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

**Building Activity Report for Rancho Palos Verdes August 2013**

<b>Fiscal Year 2012-2013</b>	<b>Total # of Permits</b>	<b>Total Permit Fees</b>	<b>Total Fees</b>	<b>Total Valuation for Permits</b>	<b>Total # of New Plan Checks</b>	<b>Total Plan Check Fees</b>	<b># of SFRs</b>	<b>Total # of Inspections</b>	<b>Average # of Inspections per Day</b>	<b>Fiscal Year 2011-2012</b>
July	124	\$79,690.00	\$103,597.00	\$1,377,300.00	20	\$32,197.00	1	522	25	July
August	123	\$135,886.00	\$144,845.00	\$695,900.00	18	\$21,180.00	3	549	24	August
September	112	\$85,925.00	\$103,809.00	\$1,266,300.00	13	\$25,969.00	1	521	27	September
October	139	\$88,378.00	\$105,492.00	\$1,201,800.00	24	\$26,100.00	0	638	28	October
November	109	\$55,395.00	\$66,978.00	\$785,800.00	24	\$30,417.00	0	543	27	November
December	72	\$76,658.00	\$100,203.00	\$657,600.00	15	\$7,813.00	2	412	24	December
January	148	\$85,959.00	\$105,187.00	\$2,000,400.00	26	\$30,290.00	0	638	29	January
February	120	\$67,437.00	\$79,047.00	\$335,500.00	20	\$31,989.00	1	591	30	February
March	101	\$64,222.00	\$73,963.00	\$380,200.00	23	\$14,626.00	0	549	26	March
April	139	\$128,201.00	\$146,973.00	\$2,243,300.00	27	\$35,545.00	2	650	28	April
May	122	\$101,727.00	\$132,080.00	\$801,900.00	29	\$39,925.00	2	645	29	May
June	121	\$87,342.00	\$102,668.00	\$710,100.00	28	\$11,661.00	0	562	28	June
<b>YTD</b>	<b>1430</b>	<b>\$1,056,820.00</b>	<b>\$1,264,842.00</b>	<b>\$12,456,100.00</b>	<b>267</b>	<b>\$307,712.00</b>	<b>12</b>	<b>6820</b>	<b>325</b>	<b>YTD</b>
<b>Fiscal Year 2013-2014</b>	<b>Total # of Permits</b>	<b>Total Permit Fees</b>	<b>Total Fees</b>	<b>Total Valuation for Permits</b>	<b>Total # of New Plan Checks</b>	<b>Total Plan Check Fees</b>	<b># of SFRs</b>	<b>Total # of Inspections</b>	<b>Inspections per Day</b>	<b>Fiscal Year 2012-2013</b>
July	145	\$87,798.00	\$104,670.00	\$1,193,300.00	33	\$23,791.00	1	685	31	July
August	131	\$63,562.00	\$79,842.00	\$522,200.00	26	\$27,745.00	2	715	33	August
September										September
October										October
November										November
December										December
January										January
February										February
March										March
April										April
May										May
June										June
<b>YTD</b>	<b>276</b>	<b>\$151,360.00</b>	<b>\$184,512.00</b>	<b>\$1,715,500.00</b>	<b>59</b>	<b>\$51,536.00</b>	<b>3</b>	<b>1400</b>	<b>64</b>	<b>YTD</b>
Previous YR	247	\$215,576.00	\$248,442.00	\$2,073,200.00	38	\$53,377.00	4	1071	49	Previous YR
% Change/YTD	12%	-30%	-26%	-17%	55%	-3%	-25%	31%	31%	% Change YTD



# City of Rancho Palos Verdes

## Monthly Code Enforcement Activity Summary For the Month of August 2013

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
32	41	26	3	1	0	4	0	25	1

New Complaints by Violation Category	
Non-Permitted Construction	13
Non-Permitted Use	1
Other Violation	3
Property Maintenance	5
Trash Cans	10
<b>Total:</b>	<b>32</b>

Closed Case Summary
<b>Building Code Violations</b>
Number of Cases Closed: <b>1</b>
Median Processing Time: <b>34 days</b>
<b>Municipal Code Violations</b>
Number of Cases Closed: <b>18</b>
Median Processing Time: <b>15 days</b>
<b>Zoning Code Violations</b>
Number of Cases Closed: <b>6</b>
Median Processing Time: <b>28 days</b>

Illegal Sign Abatement Summary	
Street Name	Signs Removed
<b>Total Signs Removed:</b>	



# City of Rancho Palos Verdes

## Monthly View Activity Summary

For the Month of August 2013

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
3	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Preservation Permit	2
View Maintenance	1
Number of New Cases:	3

Pre-Application Meetings (MTD)	
Application Type	Number
Number of Pre-Application Meetings:	

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	8
View Preservation Permit	11
City Tree Review Permit	2
View Maintenance	11
Number of New Cases:	32

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	1
Number of Pre-Application Meetings:	1

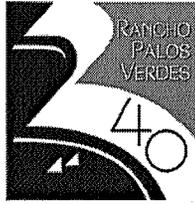
Resolved By Mediation (YTD)	
Application Type	Number
Number of Cases:	



# Rancho Palos Verdes Monthly Right-of-Way Issued During August 2013 by Community Development

Case #	Issued	Fee	Street Address	Owner	Type
<b>Case Type ROW</b>					
ROW2013-00016	8/1/13	\$ 98.00	32025 SEA RIDGE CIR	TANG-YU FAMILY TRUST	Dumpster/Roll-
ROW2013-00017	8/29/13	\$ 98.00	27416 WARRIOR DR	MARINA DSOUZA	Dumpster/Roll-
ROW2013-00018	8/30/13	\$ 98.00	7002 LOFTY GROVE DR	STEINWASSER, J & T	Dumpster/Roll-

Number of **ROW** cases issued: **3**



**DRAFT**

# CITY OF RANCHO PALOS VERDES

## AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, SEPTEMBER 10, 2013  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

### **REGULAR MEETING 7:00 P.M.**

---

#### *SCHEDULING NOTES*

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

**NEXT P.C. RESOLUTION NO. 2013-20**

---

**CALL TO ORDER:**

**FLAG SALUTE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

NONE

**CONTINUED BUSINESS:**

NONE

**PUBLIC HEARINGS:**

1. HEIGHT VARIATION (CASE NO. ZON2013-00226): 27108 DIAMONDHEAD - YEE (AH)

Request: A request for a 406 square foot, 2<sup>nd</sup>-story addition to the rear of an existing 2-story single-family residence.

Action Deadline: September 27, 2013

Recommendation: Based upon the property owner's desire to redesign the project, Staff recommends that the Planning Commission continue the public hearing to September 24, 2013.

2. CODE AMENDMENT FOR FENCES, WALLS AND HEDGES PERMIT (CASE NO. ZON2012-00346): CITYWIDE (AH)

Request: A request to consider additional code language that would integrate a pre-application step to stream-line the Fence, Wall and Hedge Permit application process and reduce costs to the Applicant, in addition to the previously reviewed and recommended code language amendments to RPVMC Section 17.76.030 that was discussed at the May 14 and May 28, 2013 Planning Commission meetings.

Action Deadline: None

Recommendation: Adopt P.C. Resolution No. 2013-\_\_\_, recommending that the City Council re-introduce Ordinance No. 546, amending RPVMC Chapter 17.76.030 of the Development Code (Fences, Walls and Hedges) to include an initial site visit conducted by Staff to assess view impacts caused by a new, non-exempt fence, wall or hedge.

**NEW BUSINESS:**

NONE

**APPROVAL OF MINUTES:**

- 3.

**ITEMS TO BE PLACED ON FUTURE AGENDAS:**

 **DRAFT**

4. PRE-AGENDA FOR THE MEETING ON SEPTEMBER 24, 2013

**ADJOURNMENT:**

The next meeting is scheduled for September 24, 2013

 **DRAFT**

---

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.palosverdes.com/RPV](http://www.palosverdes.com/RPV).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



## Applications of Note as of September 4, 2013

Case No.	Owner	Street Address	Project Description	Submitted
VRP2013-00032	GRIETJE VAN DYK	24 CRESTWIND DR	View Preservation Permit regarding foliage located at 24 Oceanaire Dr. (Park)	8/29/2013
<i>View Preservation Permit</i>				
ZON2013-00358	LONG POINT DEVELOPMENT, LLC	100 TERRANEWA WAY (GOLF COURSE EAST)	Special Use Permit to extend use of a temporary golf clubhouse and maintenance yard for an additional year.	8/29/2013
<i>Special Use Permit</i>				
ZON2013-00360	CITY OF RANCHO PALOS VERDES	UPPER FILIORUM	One core boring and one bucket auger for geologic investigation.	9/3/2013
<i>Geologic Investigation Permit</i>				
ZON2013-00363	REBECCA WEBB	30203 VIA RIVERA	16' tall flag pole in the rear yard	9/3/2013
<i>Site Plan Review</i>				

T:\Forms\Applications of Note.rpt



## MEMORANDUM

**TO:** CAROLYN LEHR, CITY MANAGER  
**FROM:** CORY LINDER, DIRECTOR, RECREATION AND PARKS <sup>CP</sup> for CL  
**DATE:** SEPTEMBER 4, 2013  
**SUBJECT:** ADMINISTRATIVE REPORT

### Park Sites Return to School Year Hours

The end of summer signals an end to extended indoor facility hours at several parks. The outside grounds remain open to the public from dawn to dusk.

#### Abalone Cove Shoreline Park (Parking Lot)

Mon. - Fri., noon to 4:00 p.m. and Sat. & Sun., 9:00 a.m. to 4:00 p.m.

#### Fred Hesse Jr. Community Park

Mon. - Fri., 9:00 a.m. to dusk and Sat. & Sun., 10:00 a.m. to dusk

#### Ladera Linda Community Center

Mon., Wed., Fri., Sat., Sun., 1:00 p.m. to 5:00 p.m.

#### Point Vicente Interpretive Center

Daily, 10:00 a.m. to 5:00 p.m.

#### Robert E. Ryan Community Park

Mon. - Fri., noon to dusk and Sat. & Sun., 10:00 a.m. to dusk

### U.S. Army Training at Ladera Linda

On Saturday, September 7<sup>th</sup>, the U.S. Army 222<sup>nd</sup> Broadcast Operations Detachment 1SG/Operations/Training Group will hold training for 20 of their soldiers on the lower field at the Ladera Linda Community Center from 8:00 a.m. to 3:00 p.m. Their unit will set up physical fitness lanes and use rubber and mock weapons. Lunch for the soldiers will be served onsite. The adjacent homeowners associations have been notified.

### Fred Hesse Jr. Community Park

Recreation Class Rentals (September 2<sup>nd</sup> - September 8<sup>th</sup>)

- Duplicate Bridge Classes (McTaggart Hall): Monday, Friday
- Bridge Instruction Class (McTaggart Hall): Tuesday

- Bones for Life Class (McTaggart Hall): Tuesday
  - Fit 4 Moms Stroller Strides Classes (Walking Path): Tuesday, Thursday
  - Mommy & Me Classes (Activity Room, Fireside Room): Tuesday, Thursday
  - Aerobic Dance Lite Class (McTaggart Hall): Wednesday
  - Kuk Sool Martial Arts Class (Fireside Room): Wednesday
  - Suika Preschool Class (Activity Room): Friday
  - Tai Chi Chuan Class (McTaggart Hall): Saturday
  - Basics of Fine Arts Class (Activity Room): Saturday
  - Palos Verdes Strings Music Classes (Fireside Room): Sunday
  - Non-Profit Club Meeting (McTaggart Hall): Sunday
  - Los Hermanos Club Meeting (McTaggart Hall): Sunday
- Community Groups/Private Rentals/City Programs (September 2<sup>nd</sup> – September 8<sup>th</sup>)
- PVP Republican Women Federated Meeting (Fireside Room): Tuesday
  - AYSO Soccer Practices & Games (Soccer Field): Tuesday – Friday
  - Peninsula Seniors Weekly Lecture (McTaggart Hall): Wednesday
  - Peninsula Seniors Mah Jong Class (Fireside Room): Wednesday
  - AYSO Board Meeting (McTaggart Hall): Wednesday
  - RPV Seniors Bridge Club (McTaggart Hall): Thursday
  - Private Rental (Fireside Room, Kitchen): Saturday

### **Ladera Linda Community Center**

Recreation Class Rentals (September 2<sup>nd</sup> – September 8<sup>th</sup>)

- Adult Tap Dance Class (Multipurpose Room): Tuesday
- Mommy and Me Class (Room C): Wednesday

Community Groups/Private Rentals/City Programs (September 2<sup>nd</sup> – September 8<sup>th</sup>)

- U.S. Army Training (Lower Field): Saturday

### **Point Vicente Interpretive Center**

#### **Los Serenos Docent Activities**

On Tuesday morning, September 3<sup>rd</sup>, staff attended the docents' monthly board meeting. Topics discussed included the Montrose Kiosk Exhibit, upcoming school hikes and tours, the September New Docent Open House and Training Class, the Sunset Party, Coastal Cleanup Day at Abalone Cove, and the October Discovery Room Open House at Ladera Linda.

#### **Facility Use**

On Thursday evening, September 5<sup>th</sup>, the Sunset Room will be rented for a non-profit group meeting.

On Saturday evening, September 7<sup>th</sup>, the Sunset Room and Amphitheater will be rented for a wedding ceremony and reception.

On Sunday evening, September 8<sup>th</sup>, the Sunset Room and Amphitheater will be rented for a wedding ceremony and reception.

## **Robert E. Ryan Community Park**

Recreation Class Rentals (September 2<sup>nd</sup> – September 8<sup>th</sup>)

- Suika Preschool Class (Activity Room); Friday

Community Groups/Private Rentals/City Programs (September 2<sup>nd</sup> – September 8<sup>th</sup>)

- US Youth Volleyball Parents' Meeting/Coaching Clinic (Field): Saturday

## TENTATIVE AGENDAS

**Note:** Time Estimates include 45 mins. for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 mins. for the last section (Future Agenda Items through Adjournment).

### September 17, 2013 - (Time Est. – 2 hrs 15 mins)

**Closed Session:**

**Study Session:**

**Mayor's Announcements:** Emergency Preparedness Month (September)

**City Manager Report:**

**New Business:**

#### **Consent**

Continuing Appropriations & Year-End Adjustments  
Award Professional Services Agreement for Enhanced Watershed Mgmt Plan  
Purchase Agmt for Malaga Canyon (Giani)  
Purchase Agmt for Malaga Canyon (May)  
MOU with the PVPUSD regarding Peninsula High School Swimming Pool  
Award Professional Services Agreement for Preparation of a Citywide Street Lighting Audit

#### **Public Hearings**

Housing Element Update Review (30 mins)  
City Tree Review Permit Code Amendment (15 mins)

#### **Regular Business**

Reply to LA County Civil Grand Jury (10 mins)  
Scope of Services on Agreed Upon Procedures (20 mins)

### October 1, 2013 - (Time Est. – 2 hr 45 mins)

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:** SCE Update on Infrastructure Imps.-Presentation by Marvin Jackmon

**New Business:**

#### **Consent**

Award PSA – Abalone Cove Shoreline Park Improvement Project  
Award PSA – Various City Facilities ADA Compliance Project  
Award Professional Services Agreement for Stormwater Master Plan  
Approval of Revocable License Agmt bet York & City; Amend. PVNP Mgmt Agmt.  
Award PSA – Mark Doddy RPVtv

**Public Hearings**

**Regular Business**

Employee Health Insurance Premiums for 2014 (15 mins)

Agreement with Bank of the West (20 mins)

CEDARS Agmts (20 mins)

Urg Ord/Reg. Ord-Establish Permit Restrictions for Ongoing Resid. Construction Proj. (30 mins)

Consideration of Modification to Construction Hours (20 Mins)

**October 5, 2013 – Saturday @ 9:00 a.m. (Time Est. – 8 hrs) – Adj. Reg. Mtg./Council Workshop**

**New Business:**

**Regular Business**

California Joint Powers Insurance Authority Training

**October 15, 2013 - (Time Est. – 1 hr mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Award Pavement Striping Maintenance Contract

**Public Hearings**

**Regular Business**

**November 6, 2013 (Wednesday) - (Time Est. – 1 hr 35 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

Adoption of New Building Codes (20 mins)

**Regular Business**

Agreement with Tyler for Financial Software (15 mins)

**November 19, 2013 - (Time Est. – 1 hr)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

**Regular Business**

**December 3, 2013 - (Time Est. – 2 hrs)**

**Mayor's Announcements:**

**Certification of Election**

**Ceremonial Matters**

Dedication of Hesse Park Council Chambers – Former Councilman John McTaggart

**Certification of Election**

**Swearing in and Seating**

**Council Reorganization**

**Recess/Reception:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

**Regular Business**

**December 17, 2013 - (Time Est. -)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent  
Public Hearings  
Regular Business**

**Future Agenda Items (Identified at Council Meetings)**

**July 3, 2012** – Consideration of Implementation of a Wireless Master Plan (Campbell) [Pending receipt of memorandum from Councilman.]

**August 21, 2012** – Fraud, Waste and Abuse Hotline (Duhovic) [Pending receipt of memorandum from Mayor Pro Tem.]

City Maintenance Yard – View, Location and Safety Issues (Campbell) [Pending receipt of memorandum from Councilman.]

**November 20, 2012** – Compensation Value Model for Senior Management (Misetich) [Pending receipt of memorandum from Councilman.]

**March 19, 2013** – Explore outreach program to residents to incorporate 100% participation in Neighborhood Watch Program (Misetich) [Pending receipt of memorandum from Councilman.]

**April 2, 2013** - Transparency regarding Labor Negotiations (Campbell) [Pending receipt of memorandum from Councilman.]

Revisit Policy regarding Naming of Public Facilities and establish a protocol for acknowledging the passing of former City officials, civic leaders, and military personnel (Campbell) [Pending receipt of memorandum from Councilman.]

Revisiting the Skateboarding Ordinance (Brooks) [Pending receipt of memorandum from Mayor.]

**April 30, 2013** – Council Allocations & Expense Reimbursement (Brooks) [Pending receipt of memorandum from Mayor.]

**June 4, 2013** – Clean-up language regarding the City Council Rules of Procedure (Campbell)

**July 16, 2013** – Review Code and discuss code enforcement regarding the time period trash receptacles may be placed at curb (Brooks) [Pending receipt of memorandum from Mayor.]

Policy regarding use of the City Attorney's time (Brooks) [Pending receipt of memorandum from Mayor.]

**August 6, 2013** – Discussions with Palos Verdes Peninsula Unified School District regarding use of recreational facilities (Misetich) [Pending receipt of memorandum from Councilman.]

**Future Agenda Items Agendized or Otherwise Being Addressed**

## RPVtv Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your inbox!

Week of 09/04/13 - 09/10/13  
Wednesday through Tuesday

6:00 AM - 6:30 AM	Cardio Jazz Workout	3:30 PM - 4:00 PM	The JR. Docent Nature Series - Blue and Gray Whale, Japanese Farmers and the PV Blue Butterfly
	Peninsula Fitness - DeDe Daniels	4:00 PM - 4:30 PM	Arm Chair Traveler - The PVPLC Home Tour
6:30 AM - 7:00 AM			
	Arm Chair Traveler - The PVPLC Home Tour	4:30 PM - 5:00 PM	The JR. Docent Nature Series - Blue and Gray Whale, Japanese Farmers and the PV Blue Butterfly
7:00 AM - 7:30 AM			
	The JR. Docent Nature Series - Blue and Gray Whale, Japanese Farmers and the PV Blue Butterfly	5:00 PM - 5:30 PM	Cardio Jazz Workout
7:30 AM - 8:00 AM			
	Playing the Field - All Stars & Cowboys	5:30 PM - 6:00 PM	Peninsula Fitness - DeDe Daniels
8:00 AM - 8:30 AM			
	Peninsula Beat 23- News Program - San Ramon Canyon, Peninsula Seniors, Back to School, Bowling & Crafted	6:00 PM - 6:30 PM	Arm Chair Traveler - The PVPLC Home Tour
8:30 AM - 9:00 AM			
	The JR. Docent Nature Series - Blue and Gray Whale, Japanese Farmers and the PV Blue Butterfly	6:30 PM - 7:00 PM	The JR. Docent Nature Series - Blue and Gray Whale, Japanese Farmers and the PV Blue Butterfly
9:00 AM - 9:30 AM			
	Community Calendar September 2013 - Pulse of the Port	7:00 PM - 7:30 PM	Peninsula Seniors: Whales, Offshore, Pipelines & Birds Bob Visser
9:30 AM - 10:00 AM			
	Playing the Field - All Stars & Cowboys	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:00 AM - 10:30AM			
	Peninsula Beat 23- News Program - San Ramon Canyon, Peninsula Seniors, Back to School, Bowling & Crafted	8:00 PM - 8:30 PM	Playing the Field - All Stars & Cowboys
10:30 AM - 11:00 AM			
	Arm Chair Traveler - The PVPLC Home Tour	8:30 PM - 9:00 PM	Peninsula Beat 23- News Program - San Ramon Canyon, Peninsula Seniors, Back to School, Bowling & Crafted
11:00 AM - 11:30 AM			
	The JR. Docent Nature Series - Blue and Gray Whale, Japanese Farmers and the PV Blue Butterfly	9:00 PM - 9:30 PM	Arm Chair Traveler - The PVPLC Home Tour
11:30 AM - 12:00 PM			
	Peninsula Seniors: Thomas Jefferson, Performed by Peter Small	9:30 PM - 10:00 PM	The JR. Docent Nature Series - Blue and Gray Whale, Japanese Farmers and the PV Blue Butterfly
12:00 PM - 12:30 PM			
	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The City of Rancho Palos Verdes City Council Meeting Recorded 09/03/13
12:30 PM - 1:00 PM			
	Arm Chair Traveler - The PVPLC Home Tour	10:30 PM - 11:00 PM	The City of Rancho Palos Verdes City Council Meeting Recorded 09/03/13
1:00 PM - 1:30PM			
	The JR. Docent Nature Series - Blue and Gray Whale, Japanese Farmers and the PV Blue Butterfly	11:00 PM - 11:30 PM	The City of Rancho Palos Verdes City Council Meeting Recorded 09/03/13
1:30 PM - 2:00 PM			
	Playing the Field - All Stars & Cowboys	11:30 PM - 12:00 AM	The City of Rancho Palos Verdes City Council Meeting Recorded 09/03/13
2:00 PM - 2:30 PM			
	Peninsula Beat 23- News Program - San Ramon Canyon, Peninsula Seniors, Back to School, Bowling & Crafted	12:00 AM - 1:00 AM	Community Announcements
2:30 PM - 3:00 PM			
	Arm Chair Traveler - The PVPLC Home Tour	1:00 AM - 6:00 AM	Community Announcements
3:00 PM - 3:30 PM			



**PVPTV35 Programming Schedule Guide**  
Week of 9/09/13 to 9/15/13

**Monday, September 09**

**3:00PM** Palos Verdes Library Dist.  
**6:00PM** PVP Coordinating Council  
**7:00PM** PVPUSD Board Meeting

**Tuesday, September 10**

**7:30PM** City of RHE City Council Meeting - Live

**Wednesday, September 11**

**7:30PM** City of PVE Council Meeting , 9/10/13

**Thursday, September 12**

**7:00PM** City of RHE "Hills Are Alive"

**Friday, September 13**

**6:00PM** PVP Land Conservancy Nature Walk  
**7:30PM** City of RHE City Council Meeting, 9/10/13

**Saturday, September 14**

**10:00AM**  
**7:00PM** City of RPV Planning Commission, 9/10/13

**Sunday, September 15**

**7:30PM** City of RHE City Council Meeting, 9/10/13

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 8/25/2013 - 8/31/2013**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	13-03051	1711	8/24/13-8/25/13	2000-0600	25300 BLK CYPRESS ST	UNK	2000 BLK 2DR ACURA INTEGRA	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	13-03055	1712	8/25/13	1950	ESHelman AV / PCH	UNK	1996 GRN 4DR HONDA CIVIC	1 SUSPECT ARRESTED. VEH RECOVERED.
BURGLARY (VEHICLE)	13-03071	1713	8/26/13-8/27/13	2200-1030	1800 BLK W. 262ND ST	UNK, NO SIGNS OF FORCED ENTRY	DEBIT CARD, VEH REGISTRATION CARD, CELL PHONE CHARGER, "FILA" PINK RUNNING SHOES, (2) CASES OF REAL WATER	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	13-03075	1710	8/27/13	1752	2000 BLK LOMITA BL	OPEN BUSINESS	18 PACK OF "BUDWEISER" BEER, 12 PACK OF "STELLA ASTOIR" BEER	1 SUSPECT ARRESTED. ITEMS RECOVERED.
PASSING OF FAKE CHECK / BURGLARY	13-03091	1714	8/28/13	1049	2200 BLK PCH	OPEN BUSINESS	NOTHING TAKEN	SUSPECT: MW/29/600/160lbs/BRO HAIR/GRN EYES/TATTOOS/WRG BLK SHIRT W/GRAPHICS ATTEMPTED TO CASH A FAKE CHECK.
<b>ARRESTS: DRUGS-1, ADW/BATTERY-1, GTA-1, BURGLARY-1</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	13-03094	1737	8/16/13-8/28/13	0730-1400	7200 BLK RUE GODBOUT	BATHROOM WINDOW SCREEN REMOVED, LOUVER OF GLASS WAS BROKEN INTO	NOTHING TAKEN	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-03049	1730	8/17/13-8/25/13	0500-0100	27000 BLK GRAYSLAKE RD	SLIDING GLASS PATIO DOOR LOCK WAS BROKEN	"MARTIN" ACCOUSTIC WOOD GUITAR, BLK DRESS	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-03095	1735	8/28/13	0720-1910	28400 BLK GOLDEN MEADOW DR	NO SIGNS OF FORCED ENTRY; ENTRY THROUGH LIVING ROOM WINDOW	"DELL" LAPTOP COMPUTER, "SAMSUNG" LAPTOP COMPUTER, "HITACHI" EXTERNAL HARD DRIVE, "APPLE" IPAD	SUSPECT(S) UNKNOWN
GRAND THEFT (UNLOCKED VEHICLE)	13-03123	1734	8/30/13-8/31/13	2230-1000	6000 BLK SCOTMIST DR	UNLOCKED VEHICLE	"KIMNO" PINK BACKPACK, CHECKBOOK, TEXT BOOKS, "GARMIN" GPS, VARIOUS MUSIC CD'S, "MOTOROLA" CELL PHONE CHARGER, PRESCRIPTION MEDICATION	SUSPECT(S) UNKNOWN

BURGLARY (VEHICLE)	13-03145	1747	8/30/13- 9/2/13	1736- 1030	2100 BLK SANTA RENA DR	UNK, NO SIGNS OF FORCED ENTRY	"APPLE" MACBOOK PRO LAPTOP, \$340, WORK ID, TEMPORARY CHECKS, CABLE BOX RECEIVER "DISH NETWORK" W/TWO REMOTES	SUSPECT(S) UNKNOWN
NO ARRESTS DURING THIS TIME								

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT (SHOPLIFTING)	13-03093	1724	8/28/13	1746	PENINSULA CENTER	OPEN BUSINESS	100W SELF BALLASTED MERCURY VAPOR LIGHT	SUSPECT: MH/23-26/510/165lbs/BLK HAIR
ARRESTS: DRUGS-1								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO ARRESTS DURING THIS TIME								

**WESTFIELD:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
ARRESTS: DRUGS-1								

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 8/18/2013 - 8/24/2013**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT	13-02967	1712	8/18/13	0800-0810	25500 ESHELMAN AV	N/A	"APPLE" IPHONE 3G, "APPLE" IPHONE 4S, CELL PHONE CHARGING CASE	SUSPECT(S) UNKNOWN
PETTY THEFT (SHOPLIFTING)	13-02966	1713	8/18/13	0415-0445	25800 BLK NARBONNE AV	OPEN BUSINESS	12 PACK OF NATURAL LIGHT BEER	1 SUSPECT ARRESTED
PETTY THEFT (UNLOCKED VEHICLE)	13-02979	1713	8/18/13-8/19/13	1900-0730	26200 BLK REGENT AV	UNLOCKED VEHICLE	TOTE BAG, TWIC CARD, WORK ID, "ANCHOR" RADIO, "APPLE" I-TOUCH	SUSPECT(S) UNKNOWN
PETTY THEFT	13-03023	1711	8/21/13-8/22/13	1630-0800	2200 BLK 247TH ST	UNK, NO SIGNS OF FORCED ENTRY	"EPSON" WHI PROJECTOR	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	13-03035	1711	8/23/13	1836	25700 BLK ESHELMAN AV	UNK	RECOVERED STOLEN VEHICLE 2004 FORD GRV RANGER	1 SUSPECT ARRESTED
BURGLARY (BUSINESS)	13-03028	1714	8/23/13	1330	2100 BLK PCH	OPEN BUSINESS	MISC DVD'S	1 SUSPECT ARRESTED. ITEMS RECOVERED
GRAND THEFT (AUTO)	13-03040	1711	8/24/13	0000-0529	25000 BLK FEIJOA AV	UNK	1987 RED TOYOTA P/U TRUCK	SUSPECT(S) UNKNOWN
<b>ARRESTS: GTA/POSSESSES BURGLARY TOOLS-1, DUI-1, DISORDERLY CONDUCT-1, PETTY THEFT-1</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY	13-03019	1735	8/11/2013-8/22/13	0800-1800	6900 BLK STARSTONE DR	UNK, NO SIGNS OF FORCED ENTRY	UNK AMOUNT OF U.S. CURRENCY, (6) GOLD NECKLACES, (3) SSN, "CROWN ROYAL" WHISKEY	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	13-03004	1746	8/18/13	1150-1250	28900 BLK WESTERN AV	UNK, NO SIGNS OF FORCED ENTRY	"J-LO" BEIGE PURSE, "SAMSUNG" CELL, MISC CREDIT CARDS, \$650, CDL	SUSPECT(S) UNKNOWN
GRAND THEFT (FROM VEHICLE)	13-02977	1746	8/19/13	0600	28700 BLK MT ROSE RD	N/A	"MK" SAW, "HONDA" PRESSURE WASHER	SUSPECT1: MH/35-40/508-509/170-180lbs/BLK HAIR SUSPECT2: FH/35-40/501-502/130-140lbs/BLK HAIR PARKED THEIR VEH SIL TOYOTA TACOMA W/EXTENDED CAB NEXT TO VICT'S VEH AND TOOK ITEMS FROM BACK OF VICT'S TURCK BED.
BURGLARY	13-03020	1740	8/20/13-8/22/13	0700-1700	TERRANEA WAY	REAR SLIDING GLASS DOORS	NOTHING TAKEN	1 SUSPECT ARRESTED
PETTY THEFT (UNLOCKED VEHICLE)	13-03005	1744	8/20/13-8/21/13	1700-0600	6400 BLK VIA COLINITA	UNLOCKED VEHICLE	GAS CREDIT CARD, MISC COINS, PARKING CARD	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-03007	1730	8/21/13	1000-2100	26500 BLK BASSWOOD AV	LIVING ROOM SLIDING GLASS DOOR LOCK WAS PUNCHED	"DELL" INSPIRON LAPTOP COMPUTER	SUSPECT(S) UNKNOWN

BURGLARY (RESIDENTIAL)	13-03021	1730	8/21/13-8/22/13	1300-1800	26500 BLK BASSWOOD AV	LIVING ROOM WINDOW BROKEN	18 CT. GOLD NECKLACE, PEARL NECKLACE, GOLD LOCKET, GOLD BRACELET, GOLD HOOP EARRINGS, (2) "MICHELLE" WATCHES, 18 CT. GOLD BRACELET, GOLD CUFFLINKS, SAVINGS BOND CERTIFICATE	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	13-03001	1734	8/20/13	2000	28100 BLK PEACOCK RIDGE DR	UNK	2006 BLU/GRY HARLEY DAVIDSON ROAD GLIDE MOTORCYCLE	SUSPECT(S) UNKNOWN
GRAND THEFT	13-03037	1738	8/23/13	1360-2130	TERRANEA WAY	N/A	"VOLCOM" WALLET, \$3,800, CDL, MISC CREDIT CARDS, DISNEYLAND ANNUAL PASS ID	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	13-03032	1742	8/23/13	1730-1800	OCEAN TRAILS	DRIVER'S SIDE REAR PASSENGER WINDOW SHATTERED	"VERSACE" PURSE, WOMAN'S WALLET, CDL, \$400, MISC CREDIT CARDS, "VERSACE" HANDBAG	SUSPECT(S) UNKNOWN
<b>ARRESTS: SUSPENDED LICENSE-1</b>								

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
<b>NO ARRESTS DURING THIS TIME</b>								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	13-03029	1720	8/18/13-8/23/13	0700-1200	SANTA BELLA RD	UNK, NO SIGNS OF FORCED ENTRY	BLK 14x14 SAFE CONTAINING MISC JEWELRY	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	13-02985	1724	8/19/13	1330-1400	600 BLK SILVER SPUR RD	DRIVER'S DOOR LOCK WAS PUNCHED BY UNK OBJECT	"LAND'S END" TOTE, "COACH" WALLET CONTAINING MISC CREDIT CARDS, CDL, \$100	SUSPECT(S) UNKNOWN
<b>ARRESTS: SUSPENDED LICENSE/SPEEDING-1</b>								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT	13-03042	1750	8/22/13	1900-2300	1300 BLK W. 4TH ST	N/A	GALAXY S4 CELL PHONE, MISC CREDIT CARDS, CDL, \$60, TRI-FOLD PHONE CASE, "KIA" CAR KEY	SUSPECT(S) UNKNOWN
<b>NO ARRESTS DURING THIS TIME</b>								

**WESTFIELD:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	13-03043	1753	8/24/13	1330	3600 BLK ESTATES LN	CLIMBED UP TO BALCONY AND OPENED SLIDING GLASS DOOR	NOTHING TAKEN	1 SUSPECT ARRESTED. VICT KNOWS SUSPECT.
<b>NO ARRESTS DURING THIS TIME</b>								

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/1/2013	1/2/2013	Ken Dyda	PRA request for Employee name/title/salary and additional payroll information	1/11/13 14-day extension letter sent. 1/12/13 Mr. Dyda sent response letter. 1/18/13 Staff sent follow up letter to Mr. Dyda's 1/12 letter. 1/19/13 Mr. Dyda sent follow up email & hardcopy letter. 1/25/13 Determination letter sent calling out production dates. 1/29/13 Received response letter from Mr. Dyda. 2/7/13 sent response letter to Mr. Dyda- received response from Mr. Dyda on 2/8/13. 2/19/13 sent response letter to Mr. Dyda regarding third/final production. 2/21/13 Mr. Dyda picked up and paid for 3rd/final production. Completed. On 3/11/13 Mr. Dyda submitted questions regarding his initial PRA request. Completed. **Note- On 6/25/13 Kathryn posted the 2012 State Controller's Compensation report to the City Manager's webpage.
1/3/2013	1/3/2013	Krista Johnson	PRA request for information regarding employee hours/ wellness accrual/ comp time etc	1/11/13 14-day extension letter sent. 1/21/13 City Clerk Morreale sent email to Ms. Johnson asking if she would be coming in soon to reievw samples as stated in 14 day letter- Ms. Johnson came in later that day. 1/25/13 Determination letter sent calling out production dates. 2/19/13 sent email with details of production- awaiting payment and response. 3/4/13 Ms. Johnson met with staff at City Hall- all productions provided. Ms. Johnson selected 370 pgs, paid \$85.10. Completed.
1/22/2013	1/22/2013	Edward Teyssier	PRA requests regarding Processing fee on business licenses.	1/30/13 Emailed letter - awaiting response. 2/7/13 received payment-mailed documents. Completed.
1/30/2013	1/30/2013	Horner & Associates	PRA for documents relating to Highridge Road and Crest Road	Compiling documents. 2/8/13 Provided documents to requestor. Completed.
2/6/2013	2/6/2013	Ruthee Goldkorn	PRA for copy of charter on ballot in 2011.	Provided copy. Completed.
2/12/2013	2/12/2013	Brad Austin	PRA for unrefunded checks.	2/19/13 sent response letter via email and USPS awaiting clarification from requestor.
3/1/2013	3/4/2013	Paul Seeley with Sheppard, Mullin, Richter & Hampton LLP	Employment Records for Aladdin Dinaali	3/5/13 Sent letter. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/25/2013	3/25/2013	SmartProcure LLC	PRA for PO Vendor Information	4/4/13 14-day extension letter sent. 4/18/13 received payment for requested documents. Completed.
3/28/2013	3/28/2013	Ken DeLong	PRA request for Vehicle Purchase information	4/5/13 14-day extension letter sent. 4/16/13 Final determination letter sent awaiting response from requestor. 4/18/13 Requestor met with City Clerk, reviewed documents, and paid for those selected. Completed.
4/1/2013	4/1/2013	Brad Austin	PRA request for unclaimed checks/ tax overpayments/ unclaimed funds	4/3/13 Final determination letter sent. Completed.
4/1/2013	4/1/2013	Brad Austin	PRA request for excess proceeds due to foreclosure / excess proceeds due to probate	4/3/13 Final determination letter sent. Completed.
4/2/2013	4/2/2013	John Freeman	PRA request regarding Lower Hesse Park Improvement Project	4/8/13 Emailed that no records exist. Completed.
3/28/2013	4/5/2013	Augustin Barragan with Center for Contract Compliance	PRA request regarding Ryan Park Restrooms Improvement & ADA Compliance. Requesting copy of original bid advertisement with proof of publication; signed contract; complete subcontractors list; payment & performance bond information; and project manager information.	4/8/13 PW Associate Engineer responded that this was completed on 4/4/13 - requestor had incorrect contractor listed. 4/10/13 Requestor contacted the City Clerk for an update and was informed that this was completed on 4/4/13. Requestor called back on 4/11/13 and was directed to speak to Bindu Vaish (Assoc. Eng). 4/15/13 City Clerk confirmed wth requestor information received. Completed.
4/8/2013	4/8/2013	Lawrence P. Adamsky Esq.	PRA request for Business Tax Applications, or current Business Tax Licenses, or Tax Certificates issued for businesses in five different categories.	4/18/13 14-day extension letter sent. 4/30/13 Final Determination letter sent - awaiting payment from requestor. 5/2/13 Received payment. Completed.
4/8/2013	4/10/2013	Thomas Fanchild	PRA Request for a list of all unclaimed "stale dated" checks which are 6-36 months old and over \$1,500.00 in value; and a City form which can be used to apply for ownership.	4/15/13 Sent letter to requestor that no records exist. Completed.

**PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013**

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/3/2013	5/3/2013	Ken DeLong	PRA re: Gala Event ticket sales etc.	5/13/13 Emailed 14 day extension letter. 5/28/13 Sent determination letter to requestor. Mr. DeLong will meet with City Clerk Morreale on 6/3/13 at 10AM. Mr. DeLong reviewed the documents and selected and paid for one copy. Completed.
5/3/2013	5/3/2013	Nima Bahrami	PRA re: new businesses (hotels/restaurants/bars) for SiRV's information gathering - they are a Digital Signage Products company	5/13/13 Emailed 14 day extension letter. 5/15/13 Emailed final determination letter. Completed.
5/8/2013	5/13/2013	Center for Contract Compliance	Inspection Logs/Daily reports and Certified Payroll records for the Ryan Park Restroom Improvements/ADA Compliance	5/16/13 Sent certified letter to ZK Construction regarding requests. 5/23/13 Sent final determination letters - awaiting payment from requestor. 6/6/13 Payment received. Completed.
5/23/2013	5/23/2013	Laura Connolly	PRA for City Manager employment agreement	5/23/13 Sent requestor link to website. Completed.
5/23/2013	5/23/2013	Sharon Yarber	PRA #1 San Ramon Canyon pipe issues/writings etc.	5/31/13 Emailed and mailed 14 day extension letter. 6/13/13 Letter sent via email and USPS 1st production due 6/13/13; 2nd production due 6/27/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/28/13 Ms. Yarber reviewed 2nd production of documents and paid for those selected. Completed.
5/28/2013	5/28/2013	Sunshine	PRA request for ICLEI and Subgroup information	5/29/13 Associate Planner Mikhail emailed response to questions. Completed.
5/29/2013	5/29/2013	Edgepoint/Nick Jacobs	PRA request for unclaimed checks/ tax overpayments/ unclaimed funds	6/3/13 Completed sent determination letter. Completed.
5/30/2013	5/30/2013	Sharon Yarber	PRA #2 San Ramon Harris & Assoc Engineering Change/ Bids from all contractors etc.	6/7/13 Emailed and mailed 14 day extension letter. 6/13/13 Letter sent via email and USPS 1st production due 6/13/13; 2nd production due 6/27/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/28/13 Ms. Yarber reviewed 2nd production of documents and paid for those selected. Completed.
5/31/2013	5/31/2013	Sharon Yarber	PRA #3 Questions regarding Kennedy Jenks	6/10/13 Emailed and mailed 14 day extension letter, 1st production due 6/13/13; 2nd production due 6/20/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/20/13 email sent to Ms. Yarber no additional records available for 2nd production. Completed.
6/3/2013	6/3/2013	Joe Olivares c/o Richardson Haran Ober	PRA Any and all records relating to 20 Rockinghorse Lane APN No. 7556-014-008	6/13/13 letter sent awaiting response from requestor. 6/21/13 Requestor paid and picked up documents. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/15/2013	Sharon Yarber	PRA #4-1. Please provide a copy of the contract between the City and Kennedy/Jenks (excluding all exhibits). As I am sure this is readily available I would like to pick up a copy tomorrow morning. Please advise me today if this will be ready by around 7:45 A.M. tomorrow. If not available tomorrow please let me know when it will be available as soon as possible;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-2 Please produce for me the letters from the attorney for Mike Bubalo Construction regarding the rejection of its bid as late and the all correspondence (in paper or electronic form) or other writings from the City or the City Attorney in response thereto;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA#4-3. Please provide a copy of the portion of the bid package that sets forth the date and time deadline by which bids had to be received by the City;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-4 Please provide a copy of all notes, correspondence, memoranda or other writings (in electronic or in paper form) reflecting communication of any nature between anyone on staff and anyone at Kennedy/Jenks or anyone at L.H. Woods with regard to retaining the services of Kennedy/Jenks. Please provide me with a copy of any invoices that have been received by Kennedy/Jenks and copies of any checks or wire transmittals in payment of same.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-5 Please provide for me copies of all written information in possession of the City that discloses that Harris & Associates is not a steel pipe specialist, including reports, articles, communication to or from Harris & Associates or any other documentation or materials that supports the statement in the staff report.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-6 Please provide all written materials that discuss the condition of the pipe or the pipe lining installed at McCarrell Canyon from January 1, 2011 through today's date, together with all records of all inspections of the pipe and its lining by City staff or anyone retained by the City during that timeframe, including dates performed and observations noted.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-7. Please provide all reports, writings, notes, correspondence and other documentation between Permalok and the City with regard to the damage to the pipes for McCarrell Canyon sustained during transport.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-8. Please provide all reports, writings, notes, correspondence or other documentation between the City and Harris & Associates regarding whether the proposed pipe was an exact equal of the Permalok pipe.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-9. Please provide a copy of all records pertaining to the dates upon which inspections, if any, were made and the dates when any calibrations were performed on the date and time stamp used by the City to record when the bids were received on this project.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.

**PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013**

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-10. Please provide me with a copy of all documents that detail how the savings of \$630,000 (approx..) was calculated, including all breakdown information as between pipe, lining, labor, etc.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-11. Please provide me with a copy of the formal submittal, if any, received by the City from L.H. Woods requesting approval of the value engineering revision, together with a copy of the submittal of same to Harris for review.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/10/2013	6/10/2013	Sharon Yarber	PRA #5 Value Engineering change orders for McCarrell Canyon	6/13/13 Emailed and mailed letter. Completed.
6/17/2013	6/17/2013	Sharon Yarber	PRA #6 Request for information relating to rejected bids.	6/25/13 City Clerk Morreale sent email response. Completed.
6/19/2013	6/19/2013	Sharon Yarber	PRA #7 Costs associated with San Ramon PRA	6/20/13 Response emailed to Ms. Yarber. Completed.
6/27/2013	6/27/2013	Devin Ralston	PRA Employee Salary Reporting information	7/3/13 Emailed response to requestor. Completed.
6/30/2013	6/30/2013	Dillan Betts SmartProcure	Preprogrammed Software reports for purchasing	7/8/13 Sent email to requestor. Awaiting response/payment. 7/18/13 received payment. Completed.
7/3/2013	7/3/2013	Daniel Simon	PRA request for transcripts or video for Dr. Roth from the late 80s	7/3/13 Administrative Analyst Cloke emailed requestor for clarification. Awaiting response/payment.
7/7/2013	7/8/2013	Professional Finders Jeff Koch	PRA request for stale/uncashed checks; Cash deposits/Perf Bonds Prop Tax Overpayment	7/17/13 Sent letter via email/USPS. Completed.
7/7/2013	7/8/2013	John Jensen	PRA- 4th of July Helicopter flyovers	7/17/13 Sent letter via email/USPS. Awaiting response. 7/19/13 Requestor met with Deputy City Clerk Takaoka today. Completed.
7/9/2013	7/9/2013	Allison Faris	PRA Ocean Trails	7/22/13 Requestor reviewed documents, selected some and will pick up and pay for them week of 7/29/13. 8/1/13 Requestor paid and picked up documents. Completed.
7/12/2013	7/12/2013	Donahoo & Associates Letitia Sorensen	PRA Records pertaining to Unique Performance Generator System Installation	7/22/13 Letter sent to requestor via email and USPS. Awaiting response/payment. 7/31/13 Payment received. Completed.
7/15/2013	7/15/2013	Sungard Karen Colvin	PRA for proposals or ERP Systems	7/23/13 Response letter sent via email and USPS. Response pending.
7/18/2013	7/18/2013	City of Torrance Gillian S. Studwell	PRA for residential street inspection	7/22/13 Sent letter to requestor via email and USPS. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/19/2013	7/19/2013	Center for Contract Compliance	PRA for Contractor information regarding RPV California Coastal Trail	7/22/13 Letter sent to requestor - completed (Vaish).
7/15/2013	7/22/2013	Great West Financial	PRA or service agreements; /Assets/457s	8/1/13 sent 14 day extension letter to requestor. 8/8/13 Final Determination letter sent. Awaiting payment. Check Payment of \$2.53 received 8/12/2013. Mailed 8/13/2013.
7/18/2013	7/22/2013	Center for Contract Compliance	PRA Certified Payroll records for ZK Cnstruction	8/1/13 sent determination letter to requestor - awaiting payment. 8/19/13 Received payment. Completed.
7/18/2013	7/22/2013	Center for Contract Compliance	PRA Certified Payroll records for ZK Cnstruction's subcontractor Service First Contractors Network	8/1/13 sent 14 day extension letter to requestor. 8/15/13 Final determination letter sent. Awaiting payment.
8/19/2013	8/26/2013	Center for Contract Compliance	PRA for Contract information regarding RPV California Coastal Trail	
8/27/2013	8/27/2013	Donald Davis (Marymount College)	PRA request for writings regarding Marymount College from 8/1/10 to present.	

**Carolynn Petru**

---

**From:** Lu, MyMy (CCI-California) <MyMy.Lu@cox.com>  
**Sent:** Friday, August 30, 2013 3:42 PM  
**Cc:** Zimmerman, Lori (CCI-California); Engel, Ileana (CCI-California); White, Doug (CCI-California); Vincelet, Melissa (CCI-California)  
**Subject:** Cox Products and Services Update - More HD channels!



Cox Communications is committed to providing our customers the best in entertainment and communication services. Please see the below legal notices regarding the launch of new HD and sports pay-per-view channels in our lineup.

***Cox Communications announces the following change to the channel lineup in our Palos Verdes service areas: Effective on or about September 26, 2013, Cox Communications California will launch the following HD channels: Starz Edge (ch. 1382), WEtv (ch. 1215), TCM (ch. 1045), OWN (ch. 1105), HLN (ch. 1050) and Nat Geo Wild (ch. 1238). At the same time, Cox will move NBC Sports Network from ch. 256/1256 to ch. 72/1072; the channel will remain in a digital format and require a CableCARD or digital receiver to view and will now be part of the Cox TV Essential service. Televisions and other consumer owned devices equipped with a CableCARD may require a two way capable device or digital receiver in order to receive all programming options offered by Cox. For the residents of the City of Los Angeles, please contact the Information Technology Agency, Cable Franchise Division. 200 N. Main St., 14th floor, Los Angeles, CA 90012. Telephone number 3-1-1 – “One Call to City Hall” or (866) 452-2489. [www.ita.lacity.org/ita](http://www.ita.lacity.org/ita)***

***Cox Communications announces the following change to the channel lineup in our Palos Verdes service area: effective on or about Oct 10, 2013. Cox Communications California will launch Team 1-9 HD (Sports Pay-Per-View Package Channels) on ch. 1651 – ch. 1659. Televisions and other consumer owned devices equipped with a CableCARD may require a two way capable device or digital receiver in order to receive all programming options offered by Cox. For the residents of the City of Los Angeles, please contact the Information Technology Agency, Cable Franchise Division. 200 N. Main St., 14<sup>th</sup> floor, Los Angeles, CA 90012. Telephone number 3-1-1 – “One Call to City Hall” or (866) 452-2489. [www.ita.lacity.org/ita](http://www.ita.lacity.org/ita)***

Should you have any questions, please do not hesitate to contact us.

Sincerely,

**MyMy Lu**  
Manager, Public Affairs  
COX California  
5651 Copley Dr., San Diego, CA 92111  
858.836.7315 office  
619.534.1623 cell  
[www.cox.com](http://www.cox.com)