



MEMORANDUM

RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL
FROM: CITY MANAGER *CJP*
DATE: DECEMBER 4, 2013
SUBJECT: ADMINISTRATIVE REPORT NO. 13-47

I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)

- **CITY MANAGER – PAGE 5**
 - Peninsula Regional Law Enforcement Crime Statistics
 - LAUSD Districtwide Redevelopment Program
 - Update on LA Regional Interoperable Communications Systems Authority
- **FINANCE & IT – No report this week**
- **PUBLIC WORKS – PAGE 34**
 - Permit Report
 - Excavation/Traffic Control/Drainage Plans – November 2013
- **COMMUNITY DEVELOPMENT – PAGE 36**
 - Marymount CA University – November 18th Neighborhood Meeting Minutes
 - RPV/PVPLC Meeting Minutes
 - Department Division Activity Reports
 - Applications of Note
- **RECREATION & PARKS – PAGE 58**
 - Junior Ranger Program
 - Park Events

II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)

- A. Tentative Agendas – PAGE 60**
- B. Channel 33 Programming Schedule – PAGE 63**
- C. Channel 35 Programming Schedule – PAGE 64**
- D. Crime Report – PAGE 66**
- E. Miscellaneous – PAGE 68**

December 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 7:30 am—Mayor's Breakfast @ Coco's (Brooks/Misetich) 6:00 pm—City Holiday Party @ PVIC	3 7:00 pm—City Council Meet- ing @ Hesse Park	4	5	6	7 6:00 pm—7:30 pm— Peninsula Holiday Parade @ Silver Spur & Deep Valley Drive
8	9 4:00 pm—7:00 pm - Rolling Hills Holiday Reception @ RH City Hall 7:00 pm—Traffic Safety Com- mission Meeting—Community Room	10 7:00 pm—Planning Commis- sion Meeting @ Hesse Park	11	12	13	14 9:00 am—10:30 am— Breakfast with Santa @ Hesse Park
15	16	17 7:00 pm—City Council Meet- ing @ Hesse Park	18 12:00 pm—Mayor's Lunch @ The Depot () 1:30 pm—Sanitation District Meeting (Duhovic)	19 7:00 pm—Emergency Pre- paredness Committee— Community Room CANCELLED	20	21
22	23	24	25	26	27	28
Winter Holiday Break—City Hall Closed						
29	30	31	1 January—New Year's Day			
Winter Holiday Break—City Hall Closed						

January 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <i>New Years Day CITY HALL CLOSED</i>	2	3	4
5	6 <div style="border: 1px solid black; padding: 2px; display: inline-block;"><i>CA Legislative Tour - Sacramento, CA</i></div>	7	8 <i>7:00 pm—Adjourned City Council Meeting @ Hesse Park</i>	9 <i>7:00 pm—Vector Control Board Meeting - Culver City (Brooks)</i>	10	11
12	13	14 <i>7:00 pm—Planning Commission @ Hesse Park</i>	15 <i>12:00 pm—Mayor’s Lunch @ The Depot () 1:30 pm—Sanitation District Meeting (Duhovic)</i>	16 <i>7:00 pm—EPC Meeting @ Community Room</i>	17	18
19	20	21 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	22	23	24	25
26	27 <i>7:00 pm—Traffic Safety Committee @ PVIC</i>	28 <i>7:00 pm—Planning Commission @ Hesse Park</i>	29	30	31 <i>7:30 am—Mayor’s Breakfast @ Coco’s (Duhovic/ Knight)</i>	

February 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 <i>7:00 pm—City Council Meeting @ Hesse Park—</i>	5	6	7	8
9	10	11 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	12 <i>1:00 pm—3:00 pm Oversight Board Meeting—Community Room</i>	13 <i>8:00 am—Regional Law Enforcement Committee Meeting—RH City Hall</i>	14	15
16	17 <i>Clean up Day—Tentative</i>	18 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	19 <i>12:00 pm—Mayor’s Lunch @ The Depot ()</i> <i>1:30 pm—Sanitation District Meeting (Duhovic)</i>	22 <i>7:00 pm—EPC Meeting—Community Room</i>	21	22
23	24 <i>7:00 pm—Traffic Safety Meeting @ City Hall Community Room</i>	25 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	26	27	28 <i>7:30 am—Mayor’s Breakfast @ Coco’s (Duhovic/Campbell)</i>	

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CAROLYN LEHR, CITY MANAGER *CL*
DATE: DECEMBER 4, 2013
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

PENINSULA REGIONAL LAW ENFORCEMENT CRIME STATISTICS

Attached for the Council's information are pertinent excerpts from the statistics presented at the Peninsula Regional Law Enforcement Committee meeting held on November 14, 2013. The data presented is for the third quarter of 2013 (July through September).

Residential burglaries increased during the third quarter of 2013 compared with the same period in 2013. There was a very significant increase in burglaries from locked and unlocked vehicles. These are generally crimes of opportunity and are often the easiest to prevent. The Lomita Sheriff's Station has continued its campaign to remind residents to lock their cars and removal all valuables, such as purses, computer tablets, cell phone and portable navigation devices from the vehicle, or at the very least, remove them from sight inside the car. All community members are being urged to "Lock It or Lose It!" The quarter also saw a marked increase in the number of Grand Theft Auto incidents, primarily targeted at motorcycles stored in open multi-family parking structures.

Attachments:

Part 1 Crime

Law enforcement agencies across the county use the FBI's Uniform Crime Reporting (UCR) system to collect and report crime statistics. Part 1 crimes consist of the eight most serious offenses including homicide, rape, robbery, aggravated assault, burglary, larceny theft, motor vehicle theft and arson.

Part 2 Crime

Part 2 crimes include 22 categories of offenses ranging from simple assaults to vagrancy.

Traffic Statistics

Please note that the "Traffic Enforcement Index" is a ratio of the number of hazardous

traffic citations issued to the number of injury collisions. An index higher than 20 is considered to be good.

Sheriff Response Time Performance

The Sheriff's goals for response times are under 7 minutes for Emergency Calls, under 20 minutes for Immediate Calls and under 1 hour for Routine Calls.

Ambulance Response Statistics

The ambulance company's goal for response times is 90% under 9 minutes.

LAUSD DISTRICTWIDE REDEVELOPMENT PROGRAM

On November 15, 2013, the City received the Notice of Preparation (NOP) of a Draft Environmental Impact Report for (DEIR) for the Los Angeles Unified School District's (LAUSD's) Districtwide Redevelopment Program. The program is to be funded by Measure Q, which was approved by Los Angeles County voters in 2008. As stated in the attached NOP,

[the] District is proposing repair, upgrade, and modernization projects at hundreds of neighborhood schools throughout the District. Not every project will be undertaken at every campus, and some campuses may not undergo any repairs, upgrades, or modernization. Each category of project will be carried out at schools found to have the greatest need, as determined by the Strategic Execution Plan adopted by the LAUSD Board of Education.

The public review period for the NOP is scheduled to end on December 18, 2013. On November 26, 2013, Staff submitted the attached comments to LAUSD, focusing on concerns regarding the placement of temporary/portable classrooms at LAUSD campuses in the City upon their surrounding neighborhoods. Staff has also shared the NOP and our comments with the *Rolling Hills Riviera* homeowners' association.

At this point, the Districtwide Redevelopment Program is very conceptual and the nature of any future, campus-specific projects within the City would be highly speculative. As such, Staff has not yet added this matter to the Border Issues Status Report, but may do so in the future as more project details and potential impacts emerge with the release of the DEIR.

Comments on the NOP may be sent to LAUSD by December 18, 2013, via:

Mail: Los Angeles Unified School District
Office of Environmental Health & Safety
333 S. Beaudry Ave., 28th Fl.
Los Angeles, CA 90017
ATTN: John Anderson

E-mail: john.r.anderson@lausd.net

Fax: (213) 241-4119

UPDATE ON LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

In March 2009, the City Council executed a Joint Powers Agreement authorizing the City's membership in the Los Angeles Regional Interoperable Communications System (LA-RICS) Authority. LA-RICS was established to engage in a region-wide cooperative effort to plan and establish a wide-area interoperable public safety communications network. When commissioned, the system will provide first responders with the technology to communicate, in real time, to coordinate their response during times of emergency. The system is expected to include a network of Land Mobile Radio (LMR) sites (i.e., voice) and Public Safety Broadband Network-Long Term Evolution (LTE) sites (i.e., data). The system assumes the need to install a 70-foot-tall monopole (or equivalent) at each LMR or LTE site. LA-RICS currently has until August 2015 to complete the project.

Staff last reported to the City Council on LA-RICS in the Weekly Administrative Report of September 11, 2013. At that time, LA-RICS had identified four (4) locations in the City to install LMR and LTE sites. One of these sites is at City Hall and the other three (3) are County properties (i.e., the County antenna "farm" behind Congregation Ner Tamid on Crestridge Road and Fire Station Nos. 53 and 83 on Palos Verdes Drive South and Miraleste Plaza, respectively). On October 30, 2013, LA-RICS provided Staff with preliminary draft plans for the proposed monopole at City Hall. Staff identified a number of issues of concern with the preliminary draft proposal for City Hall, and relayed these concerns to LA-RICS on November 12, 2013. Staff has requested (but not yet seen) preliminary draft plans for the three (3) County-owned sites.

On November 21, 2013, Staff attended a stakeholder meeting for the LA-RICS project (see attached agenda and handouts). The purpose of the meeting was to solicit input from participating jurisdictions regarding the variables to be considered in developing a funding plan for LA-RICS. Variables to be considered include land area, residential population, levels/types of risk, sworn force levels and other metrics. Two (2) more stakeholder meetings are scheduled in December 2013 and January 2014 to present the results of the November 21st meeting and the final funding plan, respectively. Staff still expects to present the LA-RICS draft commercial site license to the City Council for its consideration in the first quarter of 2014.

2013 Part I – 3rd Quarter Comparison Rancho Palos Verdes

	2013	2012	Change	% Change
Homicide	0	0	0	0%
Rape	0	0	0	0%
Robbery	2	1	1	100%
Aggravated Assault	7	8	-1	-13%
Burglary, Residence	33	20	13	65%
Burglary, Other Structure	11	10	1	10%
Vehicle Burglary	30	14	16	114%
Theft from Vehicle	34	13	21	162%
Other Larceny / Theft	36	27	9	33%
Grand Theft Auto	13	6	7	117%
Arson	0	0	0	0%
TOTAL	166	99	67	68%

Part II Crime Activity Comparison

Rancho Palos Verdes

3rd Quarter

	2013	2012	2011
Forgery	2	4	8
Fraud/ID Theft	46	52	29
Sex Offense, Felony	0	2	2
Sex Offense, Misdemeanor	1	0	1
Non-Aggravated Assault	5	20	8
Weapon Laws	0	2	2
Offenses Against Family	2	4	3
Liquor Laws	0	0	0
Drunk-Alcohol/Drugs	10	14	10
Disorderly Conduct	5	8	2
Vagrancy	0	0	0
Gambling	0	0	0
Drunk Driving-Vehicle/Boat	1	3	3
Vandalism (Non-graffiti)	12	12	23
Vandalism (Graffiti)	0	3	2
Receiving Stolen Property	0	0	1
Federal Offenses w/o money	0	0	1
Federal Offenses w/ money	3	2	2
Felonies, Misc	3	4	5
Misdemeanors, Misc	1	1	6
TOTAL CRIME	91	131	108

ARRESTS

Patrol
Deputies

Part I	19	5	9
Part II	34	53	41
Total Arrests	53	100	50

56

Invest
Detectives

Burglaries	5	0	1
GTA's	50	0	1
Narco	6	3	6

RANCHO PALOS VERDES TRAFFIC STATS

	2011				2012				2013			
	Jul	Aug	Sep	Average	Jul	Aug	Sep	Average	Jul	Aug	Sep	Average
Total Collisions	11	26	16	18	14	19	33	22	18	18	13	14
Injury Collisions	3	7	6	5	3	5	17	8	3	1	7	3
Enforcement Index	82	48	28	53	67	44	12	41	65	136	14	72
Hazardous Cites	245	336	170	250	201	221	206	209	195	136	101	144
Non-Haz Cites	28	44	56	43	20	30	19	23	12	16	11	13
Parking Cites	36	42	37	38	19	16	15	17	7	10	9	9
DUI Arrests	1	2	1	1.3	0	1	2	1.0	0	0	1	0
DUI Collisions	1	2	1	1.3	0	1	2	1.0	0	0	1	0
Fatal Collisions	0	0	0	0	0	0	0	0	0	0	0	0

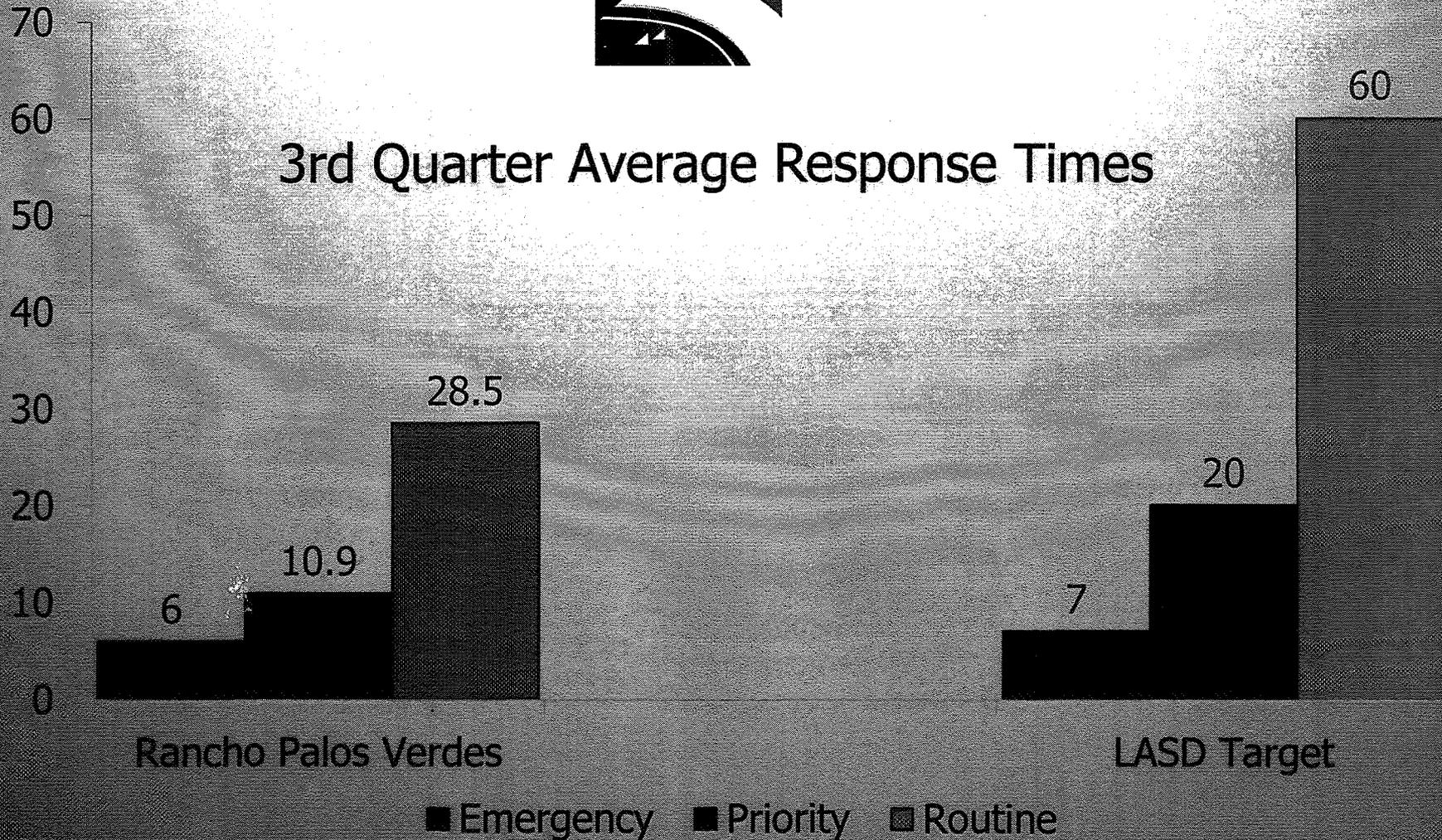
*Traffic Enforcement Index: Haz.Cites + DUI Arrests / Fatal + Injury Collisions (20:1)

3rd Quarter Comparison

Rancho Palos Verdes



3rd Quarter Average Response Times



Rancho Palos Verdes Emergent call Response 3rd Quarter page 1

RPV July 2013 - Sept 2013							
DATE	LOCATION	TYPE OF CALL	ENTRY	ENROUTE	ARRIVAL	RESP TIME MIN	TAG
07/02	HAWTHORNE BL/VIA CAPRI	MEDICAL RESCUE	0107	0108	0119	12	12
07/02	GOLDEN MEADOW	ATTEMPT ROBBERY	0611	0613	0616	5	36
07/03	MT ROSE RD	MEDICAL RESCUE	1231	1232	1234	3	74
07/04	MONTEMALAGA RD	TRAFFIC ACCIDENT	1059	1100	1105	6	57
07/05	VISTA MADERA	SPOUSAL ASSAULT	2150	2152	2156	6	166
07/06	HAWTHORNE/INDIAN VALLEY	MEDICAL RESCUE	1640	1641	1645	5	97
07/06	WESTERN AV	BUSN DISTURBANCE	2055	2056	2100	5	147
07/07	FAWSKIN DR	BURG TO RESD	0403	0404	0408	5	19
07/08	CALLE DE SUENOS	ATTEMPT SUICIDE	2208	2209	2217	9	137
07/09	RAVENSPUR DR	BRUSH FIRE	1115	1116	1120	5	67
07/09	KING ARTHUR CT	ATTEMPT SUICIDE	2314	2315	2319	5	146
07/11	GOLDEN MEADOW	MEDICAL RESCUE	0744	0745	0754	10	55
07/11	PEACOCK RIDGE RD	BURG TO RESD	1035	1037	1041	6	78
07/11	LONGHILL DR	BURG TO RESD	1105	1105	1106	1	79
07/11	LOS VERDES DR	ASSAULT/BATTERY	2149	2150	2152	3	178
07/13	BROWNDIEER LN	BURG TO RESD	0421	0422	0425	4	28
07/13	DEL CERRO PARK	MEDICAL RESCUE	1459	1500	1506	7	82
07/15	WALLON DR	MEDICAL RESCUE	0202	0203	0208	6	2
07/15	FINCHREST DR	MEDICAL RESCUE	1240	1242	1245	5	64
07/15	WOODBROOK RD	MEDICAL RESCUE	0734	0735	0737	3	36

Rancho Palos Verdes Emergent call Response 3rd Quarter page 2

07/20	WARRIOR DR	BURG TO RESD	1550	1551	1557	7	93
07/20	REDONDELA DR	FAMILY DISTURBANCE	1640	1640	1643	3	98
07/21	PV DR SOUTH	MEDICAL RESCUE	0921	0922	0923	3	50
07/22	GOLDEN MEADOW	BURG TO RESD	1152	1153	1156	4	65
07/25	DRIFTWOOD/LOCKLENNA	MEDICAL RESCUE	1015	1018	1019	4	65
07/26	CALLE AVENTURA/PV DR E	DOMESTIC DISTURBANCE	2005	2007	2009	4	115
07/27	HAWTHORNE/HIGHRIDGE	TRAFFIC ACCIDENT	1047	1052	1057	10	65
07/27	VIA COLINITA	MEDICAL RESCUE	1726	1729	1735	9	109
07/27	PICARDIE/PV DR E	TRAFFIC ACCIDENT	2205	2206	2209	4	142
07/27	VIA VICTORIA	TRAFFIC ACCIDENT	2341	2342	2353	11	153
07/28	TERRANEA WY	MEDICAL RESCUE	0449	0450	0456	7	15
07/30	CRESTRIDGE RD	MEDICAL RESCUE	0759	0800	0802	3	37
07/31	HAWTHORNE/CREST RD	MEDICAL RESCUE	0757	0758	0800	3	44
07/31	OCEAN CREST DR	MEDICAL RESCUE	1016	1017	1018	2	55
07/31	FOND DU LAC RD	MEDICAL RESCUE	1244	1245	1250	6	72
08/03	CREST RD	POSS BURG TO RESD	2109	2110	2113	4	119
08/04	DUPRE/HAWTHORNE BL	TRAFFIC ACCIDENT	1144	1146	1149	5	60
08/05	PV DR EAST	FAMILY DISTURBANCE	0119	0120	0126	7	6
08/06	SUANA DR	SUSPICIOUS PERSON	0540	0540	0547	7	20
08/06	PV DR S/SEACLIFF	TRAFFIC ACCIDENT	1838	1839	1850	12	115
08/06	WOODFERN DR	MEDICAL RESCUE	1522	1524	1533	11	99
08/09	PEACOCK RIDGE RD	SUSPICIOUS PERSON	2337	2338	2346	9	140
08/10	WESTERN AV	MEDICAL RESCUE	0026	0028	0032	6	2
08/10	AVENIDA TRANQUILA	ATTEMPT SUICIDE	1631	1632	1635	4	85

Rancho Palos Verdes Emergent call Response 3rd Quarter page 3

08/11	HAWTHORNE BL	FIRE	1853	1854	1858	5	115
08/12	WESTERN AV	SPOUSAL ASSAULT	1406	1407	1410	4	83
08/12	KINGSDOWN CT	FAMILY DISTURBANCE	1942	1943	1946	4	107
08/13	FAWNSKIN DR	BURG TO RESD	1136	1137	1137	1	76
08/13	PEPPERTREE RD/PV DR S	MEDICAL RESCUE	1506	1507	1518	12	108
08/16	AVENIDA DE ROSA	BURG TO RESD	0406	0407	0420	14	30
08/20	AVENIDA FELICIANO	MEDICAL RESCUE	1833	1833	1838	5	149
08/20	EXULTANT DR	ATTEMPT SUICIDE	1920	1921	1933	13	154
08/20	ROCKINGHORSE RD	MEDICAL RESCUE	1931	1931	1932	1	155
08/21	CREST RD	ATTEMPT SUICIDE	2308	2312	2320	12	185
08/23	CRESTRIDGE RD	MEDICAL RESCUE	1550	1552	1555	5	88
08/24	MT VANCOUVER CT	PARTY DISTURBANCE	2234	2236	2238	4	130
08/25	WESTERN AV	TRAFFIC ACCIDENT	0248	0250	0254	6	21
08/25	TERRANEA WY	MEDICAL RESCUE	0947	0947	1000	3	50
08/25	BLACKHORSE RD	FIRE	1819	1820	1824	5	106
08/26	CRENSHAW BL/PARK PL	MEDICAL RESCUE	0824	0825	0828	4	40
08/26	CRESTRIDGE RD	MEDICAL RESCUE	2038	2039	2044	6	142
08/28	CREST/WHITLEY COLLINS DR	TRAFFIC ACCIDENT	0513	0513	0519	6	23
08/28	HAWTHORNE/SAN NICHOLAS	TRAFFIC ACCIDENT	0705	0710	0716	11	32
08/29	PORTUGUESE BEND RD	PLANE CRASH	1142	1142	1153	11	96
08/31	LOS VERDES DR	MEDICAL RESCUE	1858	1859	1905	7	120

Rancho Palos Verdes Emergent call Response 3rd Quarter page 4

08/31	CORSINI PL	POSS BURG TO RESD	2150	2152	2153	3	143
09/01	NANTASKET DR	ATTEMPT SUICIDE	0347	0348	0357	10	23
09/01	AVENIDA FELICIANO	MEDICAL RESCUE	1039	1041	1043	4	57
09/01	SEAGATE DR	MEDICAL RESCUE	1349	1350	1357	8	85
09/01	PALO VISTA	FIRE	1747	1749	1758	11	116
09/05	GALERITA DR	POSS BURG TO RESD	1619	1622	1626	7	119
09/06	HAWTHORNE/PV DR W	TRAFFIC ACCIDENT	1725	1727	1930	5	132
09/09	RAVENSPUR DR	MEDICAL RESCUE	2146	2146	2150	4	155
09/10	AVENIDA APRENDA	TRAFFIC ACCIDENT	1120	1121	1127	7	89
09/12	GANADO DR/PV DR E	POSS BURG TO RESD	0612	0614	0619	7	22
09/12	REDONDELA DR	MEDICAL RESCUE	1440	1441	1441	1	144
09/14	ELDENA DR	FAMILY DISTURBANCE	0716	0718	0722	6	40
09/14	ELDENA DR	FAMILY DISTURBANCE	0909	0909	0910	1	52
09/14	HAWTHORNE/VALLOM DR	TRAFFIC ACCIDENT	0945	0946	0955	10	54
09/14	COACH RD/PV DR E	TRAFFIC ACCIDENT	1019	1021	1024	5	56
09/15	MARNE DR	FIRE	1023	1024	1029	6	61
09/15	ALVESTA PL	MEDICAL RESCUE	1922	1923	1926	4	109
09/16	EDDINGHILL/HAWTHORNE	SUSPICIOUS PERSON	1319	1320	1321	2	104
09/17	CACHAN PL	DOMESTIC DISTURBANCE	0055	0056	0101	6	3
09/18	HAWTHORNE BL	TRAFFIC ACCIDENT	1004	1004	1005	1	53
09/23	DELACROIX	POSS BURG TO RESD	1245	1245	1251	6	83
09/23	COVECREST DR	MEDICAL RESCUE	1556	1558	1602	6	107
09/25	TERRANEA WY	MEDICAL RESCUE	0213	0214	0219	6	17
09/26	PEMBONA RD	BURG TO RESD	1236	1237	1246	10	85
09/27	WHITESTONE RD	MEDICAL RESCUE	0945	0947	0955	10	42
09/28	SHOREVIEW DR	POSS BURG TO RESD	1502	1503	1511	9	156
09/28	SILVER SPUR/WHITEFOX RD	TRAFFIC ACCIDENT	1053	1054	1100	7	64



Westmed/McCormick Ambulance

Rancho Palos Verdes

July 2013

Date Period	1-6	7-13	14-20	21-27	28-31		
Response Period	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Total
0:00 to 8:59	39	36	36	34	23		168
9:00 to 14:59	1	8	6	6	2		23
15:00 +	0	0	0	0	0		0

	Week 1	Week2	Week3	Week4	Week 5	Week 6	Total
Total Responses	40	44	42	40	25	0	191
Total On Time	39	36	36	34	23	0	168
Total Late	1	8	6	6	2	0	23

Total Compliance: 88.0%



Westmed/McCormick Ambulance

Rancho Palos Verdes

August 2013

Date Period	1-3	4-10	11-17	18-24	25-31		
Response Period	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Total
0:00 to 8:59	17	34	34	28	46		159
9:00 to 14:59	0	6	7	6	3		22
15:00 +	0	0	0	0	0		0

	Week 1	Week2	Week3	Week4	Week 5	Week 6	Total
Total Responses	17	40	41	34	49	0	181
Total On Time	17	34	34	28	46	0	159
Total Late	0	6	7	6	3	0	22

Total Compliance: 87.8%



Westmed/McCormick Ambulance

Rancho Palos Verdes

September 2013

Date Period	1-7	8-14	15-21	22-28	29-30		
Response Period	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Total
0:00 to 8:59	33	38	36	24	11		142
9:00 to 14:59	10	2	7	5	2		26
15:00 +	0	0	0	0	0		0

Total Responses

Total On Time

Total Late

	Week 1	Week2	Week3	Week4	Week 5	Week 6	Total
	43	40	43	29	13	0	168
	33	38	36	24	11	0	142
	10	2	7	5	2	0	26

Total Compliance: 84.5%

Los Angeles Unified School District

Office of Environmental Health and Safety

JOHN E. DEASY, Ph.D.
Superintendent of Schools

RECEIVED
NOV 15 2008
COMMUNITY DEVELOPMENT
DEPARTMENT
ENRIQUE G. BOULL'T
Interim Chief Operating Officer
JOHN STERRITT
Director, Environmental Health and Safety

NOTICE OF PREPARATION OF A DRAFT ENVIRONMENTAL IMPACT REPORT

TO: Agencies, Organizations, Property Owners, and Interested Parties

SUBJECT: Notice of Preparation of an Draft Environmental Impact Report

NOTICE IS HEREBY GIVEN that the Los Angeles Unified School District (District or LAUSD), as lead agency for the project, will prepare a Draft Environmental Impact Report (DEIR) for the Districtwide Redevelopment Program pursuant to the California Environmental Quality Act (CEQA) (California Public Resources Code [PRC], Division 13, Section 21000 et seq. [CEQA Statute] and the California Code of Regulations [CCR], Title 14, Division 6, Chapter 3, Section 15000 et seq. [CEQA Guidelines]). The District needs to know the views of agencies, organizations, property owners, and interested parties as to the scope and content of the environmental impact report.

In compliance with CEQA Guidelines Section 15060(d) and 15082, the District will not be preparing an initial study and will begin work directly on the DEIR.

PROJECT TITLE: Districtwide Redevelopment Program

PROJECT LOCATION: The proposed redevelopment program covers schools within the entire District which has the most students of any public school system in California and is the second-largest public school district in the United States. The District's 710 square miles includes most of the County of Los Angeles, with all or portions of 31 cities as well as unincorporated areas.

PROJECT DESCRIPTION: In 2008, voters in Los Angeles County passed Measure Q as a funding mechanism to continue the LAUSD's various programs to provide world-class educational facilities. This measure enables the District to construct classroom seats needed to implement class size reductions according to the Quality Education Investment Act (QEIA) and to help accommodate future enrollment growth resulting from increased graduation rates and the projected reversal of the declining enrollment anticipated around 2015. The measure will also help the District satisfy court-mandated compliance requirements, such as the Williams Settlement and Chanda Smith Consent Decree, among others.

Under Measure Q, and in association with other ongoing LAUSD facilities programs, the District is proposing repair, upgrade, and modernization projects at hundreds of neighborhood schools throughout the District. Not every project will be undertaken at every campus, and some campuses may not undergo any repairs, upgrades, or modernization. Each category of project will be carried out at schools found to have the greatest need, as determined by the Strategic Execution Plan adopted by the LAUSD Board of Education.

The program may include, but is not limited to, the following types of campus-specific projects:

- Safety, Earthquake, Emergency, Fire-Prevention (upgrade fire/life safety systems; replace pipes and plumbing system, air conditioning and ventilation filtration systems, etc.)
- Lead, Asbestos, and Other Code Compliance
- Special Education Career Transition Centers (renovate existing facilities)
- Library Upgrades (improvement and equipment for libraries and media centers)
- School Repair and Expansion (provision of furnishings and equipment, reopening closed schools, exterior repair and paint, repair and replace lockers, etc.)
- Computer and Communications (modernize classrooms, upgrades to telecommunications and video-teleconferencing systems, new hardware and software, etc.)
- Sustainable Schools (improve energy efficiency, water efficiency, and renewable energy)
- Adult and Career Education (provide facilities necessary for career training)
- Early Childhood Education (renovate, repair, and create early education centers)
- Food Service (replace equipment, upgrade secondary school cafeterias, replace refrigeration systems, etc.)
- Temporary Classrooms (replace, upgrade, or relocate portable classrooms)

POTENTIAL ENVIRONMENTAL EFFECTS: In accordance with Section 15082 of the State CEQA Guidelines, the District has prepared this Notice of Preparation to provide agencies, organizations, property owners, and interested parties with information describing the proposal and its potential environmental effects. Environmental factors that will be analyzed in the DEIR are:

- | | | |
|----------------------------|--------------------------------------|---------------------------------|
| • Aesthetics | • Agriculture and Forestry Resources | • Air Quality |
| • Biological Resources | • Cultural Resources | • Geology and Soils |
| • Greenhouse Gas Emissions | • Hazards and Hazardous Materials | • Hydrology and Water Quality |
| • Land Use and Planning | • Mineral Resources | • Noise |
| • Pedestrian Safety | • Population and Housing | • Public Services |
| • Recreation | • Transportation and Traffic | • Utilities and Service Systems |

PUBLIC REVIEW PERIOD: Pursuant to California Code of Regulations, Title 14, Section 15082(b), the District is soliciting comments regarding the environmental impacts of the proposed project. The District will accept written comments between **November 18, 2013, and December 18, 2013.**

PUBLIC COMMENTS: Please indicate a contact person and send your comments to:

Los Angeles Unified School District
Office of Environmental Health and Safety
333 South Beaudry Avenue, 28th Floor
Los Angeles, CA 90017
Attention: John Anderson

Comments can also be sent by FAX to (213) 241-4119, or by e-mail to john.r.anderson@lausd.net. Please include "Districtwide Redevelopment Program" in the subject line.

26 November 2013

Los Angeles Unified School District
Office of Environmental Health & Safety
333 S. Beaudry Ave., 28th Fl.
Los Angeles, CA 90017
ATTN: John Anderson

SUBJECT: Comments on Notice of Preparation for Districtwide Redevelopment Program

Dear Mr. Anderson:

The City of Rancho Palos Verdes is in receipt of the above-mentioned Notice of Preparation (NOP).

The City is particularly interested in impacts of the Districtwide Redevelopment Program as they relate to the replacement, upgrading or relocation of temporary/portable classrooms. There are two (2) District campuses within the City, and the neighborhoods surrounding these campuses have frequently expressed concern to the City about the lack of consultation and notification provided by the District when temporary/portable classrooms are replaced, added or relocated. In addition, the City has previously expressed to the District its concerns about the impacts of additional temporary/portable classrooms upon neighborhood aesthetics and traffic/circulation. We would draw the District's attention to Government Code Section 65402(c), which requires the District to seek a determination on the consistency of the placement of new temporary/portable classrooms with the City's General Plan before such action is completed. Unfortunately, it has been the City's experience that the District generally neglects to abide by the requirements of Section 65402(c) (see enclosure).

At such time as campus-specific development projects are identified as a part of this Districtwide program, the City of Rancho Palos Verdes would appreciate timely notification of any proposed projects at the following District campuses:

Rudecinda Sepulveda Dodson (Middle)
28014 Monterey Dr.
Rancho Palos Verdes, CA 90275

Crestwood Street (Elementary)
1946 Crestwood St.
Rancho Palos Verdes, CA 90275

Government Code Section 65402

(a) If a general plan or part thereof has been adopted, no real property shall be acquired by dedication or otherwise for street, square, park or other public purposes, and no real property shall be disposed of, no street shall be vacated or abandoned, and no public building or structure shall be constructed or authorized, if the adopted general plan or part thereof applies thereto, until the location, purpose and extent of such acquisition or disposition, such street vacation or abandonment, or such public building or structure have been submitted to and reported upon by the planning agency as to conformity with said adopted general plan or part thereof. The planning agency shall render its report as to conformity with said adopted general plan or part thereof within forty (40) days after the matter was submitted to it, or such longer period of time as may be designated by the legislative body.

If the legislative body so provides, by ordinance or resolution, the provisions of this subdivision shall not apply to: (1) the disposition of the remainder of a larger parcel which was acquired and used in part for street purposes; (2) acquisitions, dispositions, or abandonments for street widening; or (3) alignment projects, provided such dispositions for street purposes, acquisitions, dispositions, or abandonments for street widening, or alignment projects are of a minor nature.

(b) A county shall not acquire real property for any of the purposes specified in paragraph (a), nor dispose of any real property, nor construct or authorize a public building or structure, in another county or within the corporate limits of a city, if such city or other county has adopted a general plan or part thereof and such general plan or part thereof is applicable thereto, and a city shall not acquire real property for any of the purposes specified in paragraph (a), nor dispose of any real property, nor construct or authorize a public building or structure, in another city or in unincorporated territory, if such other city or the county in which such unincorporated territory is situated has adopted a general plan or part thereof and such general plan or part thereof is applicable thereto, until the location, purpose and extent of such acquisition, disposition, or such public building or structure have been submitted to and reported upon by the planning agency having jurisdiction, as to conformity with said adopted general plan or part thereof. Failure of the planning agency to report within forty (40) days after the matter has been submitted to it shall be conclusively deemed a finding that the proposed acquisition, disposition, or public building or structure is in conformity with said adopted general plan or part thereof. The provisions of this paragraph (b) shall not apply to acquisition or abandonment for street widening or alignment projects of a minor nature if the legislative body having the real property within its boundaries so provides by ordinance or resolution.

(c) A local agency shall not acquire real property for any of the purposes specified in paragraph (a) nor dispose of any real property, nor construct or authorize a public building or structure, in any county or city, if such county or city has adopted a general plan or part thereof and such general plan or part thereof is applicable thereto, until the location, purpose and extent of such acquisition, disposition, or such public building or structure have been submitted to and reported upon by the planning agency having jurisdiction, as to conformity with said adopted general plan or part thereof. Failure of the planning agency to report within forty (40) days after the matter has been submitted to it shall be conclusively deemed a finding that the proposed acquisition, disposition, or public building or structure is in conformity with said adopted general plan or part thereof. If the planning agency disapproves the location, purpose or extent of such acquisition, disposition, or the public building or structure, the disapproval may be overruled by the local agency.

Local agency as used in this paragraph (c) means an agency of the state for the local performance of governmental or proprietary functions within limited boundaries. Local agency does not include the state, or county, or a city.

John Anderson
26 November 2013
Page 2

If you have any questions or need additional information, please feel free to contact me at (310) 544-5226 or via e-mail at *kitf@rpv.com*.

Sincerely,



Kit Fox, AICP
Senior Administrative Analyst

enclosure

cc: Mayor Susan Brooks and City Council
Carolyn Lehr, City Manager
Carolynn Petru, Deputy City Manger
Joel Rojas, Director of Community Development



Proposed Funding Plan Stakeholder Engagement Meeting

AGENDA

- Registration
- Welcome by Pat Mallon
- Introduction of project team
- PowerPoint presentation
- Small group discussions
- Report back
- Wrap up

COMMENT CARD

Is the proposed LA-RICS system important for your jurisdiction?
Why or why not?

What do you think are the regional benefits of this proposed system?

What would prevent you from becoming a member of the proposed system?

NAME/TITLE _____

AGENCY/CITY _____





Case Study Comparisons

The proposed Los Angeles Regional Interoperability Communications System (LA-RICS) will require a funding plan in order to provide grant matching and operating expense funds. This handout provides a simplified explanation of how annual operating expenses are allocated to member agencies in four systems similar to the proposed LA RICS project. Additional case studies are also being considered (see working paper for more information).

Comparable System #1 (S1)

S1 is currently developing an LTE (broadband data) system for emergency responders. S1 charges an annual membership fee to all members. Members that use the services are required to purchase their own devices, pay for back office connectivity, and pay a monthly service fee per unit connected to the system. The monthly service fee revenue is split between the contracted provider and the JPA.

Comparable System #2 (S2)

S2 provides interoperable radio communications. S2 cities that provide infrastructure are considered members. Members pay annual member dues, which increase for cities with more than 100,000 residents. Additional participating agencies known as subscribers do not provide infrastructure but are in the coverage area. Subscribers pay a per radio fee to the member that is hosting them and a fee to the S2 JPA. The fee increases for roaming services.

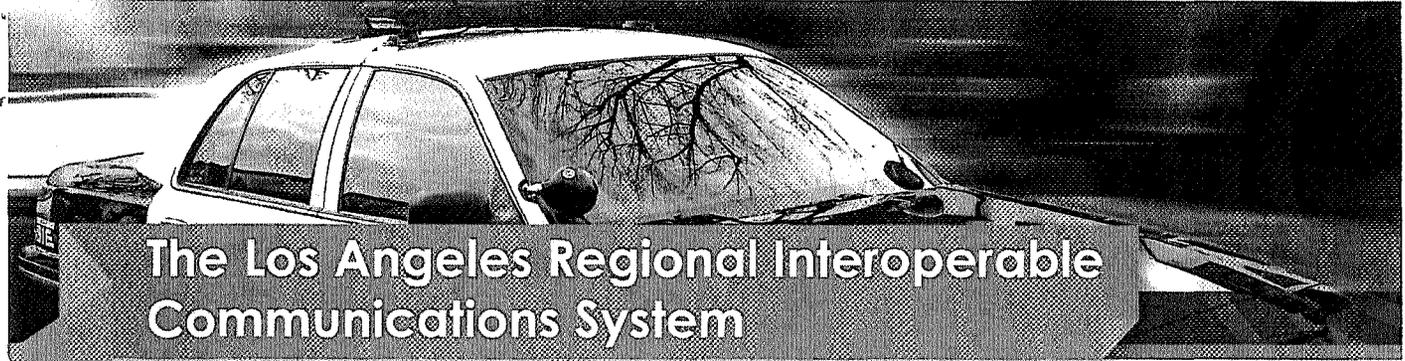
Comparable System #3 (S3)

S3 is an LMR system that serves emergency responders and other agencies in a county. Agencies that participate in the JPA pay an annual membership fee. The additional operating costs not covered by the membership fees are distributed among members based on several variables, including population, land area, and agency type.

Comparable System #4 (S4)

S4 is a radio system that serves agencies in a county. Nearly half of the system's annual expenses are paid by the county. The remaining expenses are paid by member agencies. Costs are allocated to agencies based on their portion of systemwide radios.

System Characteristics	Comparable Systems			
	S1	S2	S3	S4
Purpose	Allows first responders to share text, graphics, real-time video, and other mobile “apps” designed specifically for public safety	Shared system with components purchased and constructed by individual cities and linked together through a microwave network in order to provide regional coverage	Provides essential communications between and among local and regional public entities that serve all facets of public safety, including fire, police, public works, special districts, transportation, and other emergency responders	Provides radio communication services to city and county law enforcement, fire services, public works, and lifeguard/marine safety departments
Function (e.g., land radio, telecom)	High-speed data	Radio communication	Radio communication	Radio communication
User group types	Public safety agencies	Public safety agencies	Public safety, transit, and land management agencies; private brigades	Public safety, lifeguard, and public works agencies
Number of participating agencies	7 counties 3 cities	16 cities	1 county 11 cities 6 fire protection districts numerous non-emergency response–related agencies	1 county 22 cities
Membership payment methods (e.g., tiers, levels, subscriptions)	Monthly membership fees plus charges for each unit on the network; local infrastructure and connectivity is the responsibility of each city	Member agencies pay annual fees; affiliates pay a per-radio fee that varies based on roaming status	Members pay a percentage of annual operating expenses based on a formula that factors the jurisdiction’s area, population, and agency types	The county covers a certain amount of operating costs; member city costs are apportioned according to the number of radios they have relative to the number of total radios in the system



The Los Angeles Regional Interoperable Communications System

FREQUENTLY ASKED QUESTIONS



1. What is LA-RICS?

The proposed Los Angeles Regional Interoperable Communications System (LA-RICS) will provide improved radio and broadband communication for the public safety providers of the greater Los Angeles region. LA-RICS is comprised



of two distinct, but compatible projects: a Land Mobile Radio (LMR) communications system and a Long Term Evolution (LTE) broadband communications system. Covering 88 cities and the unincorporated area of Los Angeles County within a 4,084 square mile area, LA-RICS will provide integrated communications for over 50 law enforcement agencies, 31 fire departments, as well as Emergency Medical Services (EMS), transportation, and education agencies.

a. LMR

The LMR communication system will provide day-to-day voice and narrowband data radio communications service for individual public safety agencies, enable interoperability and interagency communications among member agencies and mutual aid providers, and support communications with regional, state, and federal agencies during disaster events.

The LMR system will consist of installing infrastructure at 55 lattice tower sites and 33 monopole sites located in 64 jurisdictions throughout the County. Existing towers and poles will be utilized where possible. CEQA and NEPA review will be required prior to approval of the proposed LMR project, though some sites may be determined to be exempt. System design is underway, with completion targeted for January 2014. If approved, facility installations are estimated to take place from October 2014 through March 2016, and full deployment of the LMR system is targeted for October 2017. Once in place, the system will support 34,000 first responders and 17,000 secondary responders.

b. LTE

The LTE wireless network technology will provide day-to-day broadband data communications service for individual public safety agencies, provide emergency responders high speed access to lifesaving multimedia information, and support the National Public Safety Broadband Network (NPSBN) initiative. The LTE system will provide a secure 4G data network to provide high-speed video and data access that will be exclusive to public safety response. Secondary responders and public utilities will also be supported by the LTE system

Two hundred and thirty-two monopole LTE sites have been identified throughout LA County. All 232 sites are potentially exempt from CEQA; however NEPA review will be required for all sites. It is currently anticipated that the contract for the 18 month LTE construction program will be awarded in January 2014. System design is scheduled to be complete within 60 days of contract execution, and, if approved, construction and full system implementation by August 2015.

The LMR and LTE systems may share some infrastructure. However, each system would function independently of the other, and neither system is dependent on the other for approval, construction, or implementation.

The Los Angeles Regional Interoperable Communications System

2. How will LA-RICS benefit the residents of Los Angeles County?

By improving the communications infrastructure for the entire Los Angeles region, LA-RICS will allow public safety personnel to enhance emergency incident coordination, hence keeping residents and businesses safer and more secure. Effective communication is fundamental to helping police officers prevent and respond to crime, provide firefighters critical information as they protect the public and property during firefighting efforts, and facilitating lifesaving exchanges of information between Emergency Medical Services (EMS) professionals and local hospitals. LA-RICS will support rapid, safe, and effective public safety response during daily operations and support faster, improved coordination of large-scale responses to emergencies such as terrorism, wildfires, earthquakes or other disasters. The Los Angeles region is designated as a high-threat area by the Department of Homeland Security. The new systems will mitigate this threat by providing more efficient and effective emergency response communications, making life safer for the region's 10 million residents.



3. Who will utilize LA-RICS and how will it benefit responders?

Once in place, the systems will support 34,000 first responders and 17,000 secondary responders. These emergency responders include personnel from 50 law enforcement agencies, 31 fire departments, as well as EMS, transportation, and education services throughout the Los Angeles region.

a. Public safety agencies (police, fire, and EMS)

The Los Angeles region's first responders currently use a patchwork of often incompatible radio technologies and frequencies. This uncoordinated system means that neighboring agencies and systems cannot easily communicate with one another. Agencies are also beginning to outgrow their radio systems, with their need to communicate outstripping the capacity of existing systems to carry the traffic. Despite the information revolution of the last two decades, many agencies still lack the ability to exchange more than text data. LA-RICS will improve overall traffic capacity and coverage, provide a first of its kind dedicated LTE broadband network for all first responders in the region, and provide a single region-wide LMR network. The secure 4G (LTE) data network will provide high-speed video and data access that is exclusive to public safety use. The systems will give the region's public safety personnel the tools to more effectively achieve their mission of protecting the public, property, and environment.

b. Secondary responders

During many emergency response operations, there is a need for secondary responders to communicate with first responding police and fire units. Transportation services, highway control, and public utilities perform vital activities during emergency operations, particularly as events escalate. LA-RICS will provide the voice and data capabilities for secondary responders to communicate effectively with first responders during emergency incidents.

4. What is the LA-RICS Authority?

Formed under a Joint Powers Agreement in 2009, the LA-RICS Authority (JPA) is an interagency joint powers authority consisting of representatives from cities, municipalities, public safety agencies, and other public agencies in the Los Angeles region. The JPA performs administrative and fiscal oversight of the LA-RICS, identifies and pursues funding sources, sets policy, and will oversee the construction of the communications systems.

The Los Angeles Regional Interoperable Communications System

5. What is the "Hybrid" system?

The LA-RICS hybrid LMR system utilizes both 700 MHz and UHF T-Band P25 technologies capable of supporting first and secondary responders on a Digital Trunked Voice Radio Subsystem. The hybrid system will allow users on either spectrum to talk with any other user on the same talk-group regardless of the spectrum utilized. The purpose of the hybrid system is to provide an economic path for LA-RICS users to utilize current and future communications equipment on either spectrum while allowing for a gradual migration away from the T-Band spectrum as required by federal legislation. As the foundation for eventual migration to a 700 MHz system, the capacity of the hybrid system is capable of supporting the operations of all first responders immediately upon system implementation. The hybrid system makes it possible for users to make a planned transition to the 700 MHz spectrum as desired.

6. What is the JPA's position on the federal requirement to relinquish T-Band channels in 2021?

The JPA understands the critical need for adequate communications for public safety and the reliance of local agencies on over 600 channels in the T-Band. Due to the uncertainty in Congress' future action regarding the T-Band, LA-RICS has established a course that will allow transition off of T-Band if certain achievements are realized; specifically the successful establishment of a LTE public safety broadband system and its use by first responders for day-to-day routine voice communications. In the interim, JPA staff has met with Congressional members and their staff to underscore the critical nature of public safety communications and the need for sufficient and suitable spectrum.

COSTS, THE "FUNDING PLAN", AND THE "OPT-OUT"

1. How much will this project cost and how will the infrastructure be funded?

a. LMR

The total value of the contract executed with Motorola Solutions is approximately \$280 million. This total includes 15 year-to-year options for system maintenance at a total value of approximately \$75 million.

The base system price of \$205 million also includes three "Additive Alternates" that can be exercised at the sole discretion of the JPA. These Alternates include "In-Tunnel Coverage" for the Metrorail and Metrolink System (valued at approximately \$5 million), "Bounded Area Coverage" for locations such as amusement parks, LAX Airport, and the Los Angeles and Long Beach Ports where high levels of activity are anticipated (valued at \$20 million), and "In-Building Coverage" for selected buildings (valued at \$30 million). It is not anticipated that the option for "In-Building Coverage" will be exercised until completion of the "base system" and downlink and uplink signal coverage are evaluated for those individual buildings. At that time, it is anticipated that the "In-Building Coverage" option will be exercised by and at the expense of individual jurisdictions.

It is anticipated that with the existing allocation of grant funds totaling \$85 million and future federal grant allocations to the Los Angeles area, sufficient funds will be available to fully fund the LMR infrastructure without commitment of local funds.

b. LTE

The total cost of the LTE system is not yet known and will not be solidified until a contract is executed with the successful vendor. It is anticipated, however, that the total cost of the infrastructure can be funded with the JPA's federal Broadband Technology Opportunity Program (BTOP) grant of \$154.6 million and local match requirement. The BTOP grant requires local matching funds valued at a minimum of 10% in kind and 10% cash match. Matching funds must be contributed by JPA members.

The Los Angeles Regional Interoperable Communications System

2. How will the operating costs for each system be funded?

a. LMR

Projected costs for the LMR system operation are now being calculated as part of the Funding Plan. While an annual cost for maintenance was obtained with the system pricing, it is not anticipated that federal grant funds can be used for system maintenance. The bid price for maintenance will serve as an excellent component in the forecasting of operating costs. Once operational, the LMR system will be funded through member contributions.

The cost for user equipment has not been included in the base contract price. Members can, however, take advantage of JPA pricing obtained during the procurement process.

b. LTE

As part of the LTE system procurement, bidders will provide costs for annual maintenance. The final figures will not be known until contractor selection and execution of the contract. Similar to the LMR system, input into the specific elements to be used in the cost allocation formula will be solicited as part of the Funding Plan development.

3. The Joint Powers Agreement calls for developing a Funding Plan before commencement of construction. Will Cities be asked for input into the Funding Plan and, if so, when will that occur?

Input into the specific elements to be used in the cost allocation formula will be solicited from JPA members during development of the Funding Plan. Once the Funding Plan has been developed, members will have an "Opt-Out" period pursuant to the Joint Powers Agreement.



4. Can my City "Opt-Out" of the JPA for only one of the communications systems?

The JPA is currently analyzing whether any options are available that are consistent with the Joint Powers Agreement regarding member use of only the LMR system or only the LTE system.

5. Does a City have to participate in both the LMR and LTE systems?

As noted above, the JPA is currently analyzing available options, if any, regarding member use of only the LMR system or only the LTE system.

The JPA's Bylaws allow for another level of participation other than as a member, namely as subscribers and affiliates. The JPA will address the policy of selective use of only one system as a subscriber or affiliate during the development of the Funding Plan.

6. If my City approves use of a site, is it obligated to participate as a member or as a subscriber/affiliate in the LMR and/or LTE systems?

No. There is no obligation to participate in the LA-RICS. Cities are encouraged to host an LMR and/or LTE site as there are derivative benefits in supporting other public safety responders operating on the LA-RICS that may be called upon to help city agencies. Additionally, a federal effort is being made to establish the National Public Safety Broadband Network (NPSBN). The NPSBN is envisioned to be a replacement for all public safety communications in the future. The LTE system is a foundation system for the NPSBN.

4



The Los Angeles Regional Interoperable Communications System

SITE SELECTION AND CONSTRUCTION RELATED ISSUES

1. How were the locations of the LA-RICS tower/monopole sites selected?

For the LMR system, a list of 109 sites was included in the RFP for the proposer's initial design. Each of these sites hosts existing public safety transmitter equipment. Additionally, proposers were allowed to select from a list of 255 sites as "fill in" sites with the restriction that only monopoles not exceeding 70 feet in height would be considered. Only the proposer's selected sites account for the guaranteed minimum coverage and capacity.



For the LTE system, proposers were required to plan their system using 232 pre-selected sites. All 232 sites, and only these sites, could be used in the plan. These sites were selected based on an analysis of coverage requirements, and the likelihood that they would not have any adverse environmental impacts that might disqualify them from using an LA-RICS-specific, statutory exemption from the California Environmental Quality Act (CEQA) (Pub. Resources Code § 21080.25). The majority of proposed LTE sites are located at fire stations.

2. If my City declines the placement of a tower/monopole in the City or on a specific site, how will that impact coverage in my area?

Loss of any site will degrade the coverage for the LA-RICS. The "reach" of the LMR system transmitter equipment is substantially farther than the LTE system. Loss of a LMR "fill in" site will marginalize coverage in the close geographical area. Loss of a principle LMR site will require identification of an alternate site and incur a change to the contract value.

Loss of any LTE site will create a gap in coverage. The ability to identify substitute LTE sites that can fill the coverage gap while meeting the criteria for the CEQA exemption discussed above, is very limited.

3. LA-RICS has sent out a Site Access Agreement. What should we do with it?

The draft Site Access Agreement should be reviewed by your City Manager, City Attorney, and Planning Department as required by your City. LA-RICS and its Counsel will meet with your City staff to resolve any issues. A copy of the draft agreement can be sent in Microsoft Word for review and comment by your City.

4. Will LA-RICS comply with my City's Community Development and Building Permit processes? What if the site is a County owned facility?

JPA staff will work with each City to expedite the approval and permitting process. If barriers to completion of the site prove detrimental to the projects, the JPA will be forced to abandon the site and coverage will be impacted as mentioned above.

The JPA expects that for all of the sites, the JPA will follow the County's building code requirements. The JPA will work with the cities to address any local concerns.

5. How will the coverage being provided by LA-RICS compare to the current communications system serving my City?

a. LMR

The LMR system has been specified to meet 97% coverage with 95% reliability throughout the urban areas. Motorola Solutions has committed to meet these coverage requirements if the LMR project is approved.



The Los Angeles Regional Interoperable Communications System

Locations in the Foothills, Angeles National Forest and Santa Monica Mountains are much more difficult to cover and have a lower coverage requirement. Completion of the project will be an iterative process and require further analysis and work to ensure coverage. LA-RICS is committed to the premise that there will be no degradation in coverage provided by existing systems.

b. LTE

There is currently no integrated public safety broadband system in existence. Nevertheless, coverage has been predicted to cover 95% of the urban area outside of buildings. The system will also include a "Roam" feature on a commercial system to provide commercially available in-building and additional geographical coverage. It is the goal of the JPA to improve system coverage as future funding becomes available.

6. When will LA-RICS be fully operational?

a. LMR

The proposed LMR system is anticipated to be complete by phases in five years. Phase I, the Detailed Design, will be completed in September 2014. Construction, installation, and implementation of the system would follow, after environmental review and project approval.

b. LTE

The proposed LTE system must be completed and operational before August 15, 2015 to take advantage of the BTOP program's federal grant funds.

INTEROPERABILITY WITH OTHER SYSTEMS

1. How will LA-RICS interoperate with Interagency Communications Interoperability System (ICIS)?

The LMR system design will include an Inter Sub-System Interface (ISSI) interface to link LA-RICS and ICIS together. The governance of that interface and operational restrictions has not yet been determined.

2. If our police department is on ICIS and we contract with Los Angeles County Fire who will be on LA-RICS, how will our public safety agencies coordinate their responses?

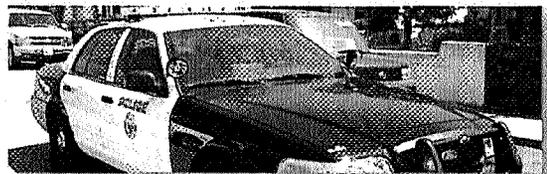
As mentioned above, the ISSI interface will enable LA-RICS subscribers to seamlessly interoperate with ICIS users.

3. What is the future of interoperability between the LMR and LTE systems?

The Public Safety Communications Research Laboratory (PSCR), a federal agency under the Department of Commerce, is currently evaluating the future of public safety communications. PSCR is also working with commercial vendors in establishing the standards for future communications equipment. Single devices that operate in both LMR and LTE mode are in development. No time table has been established.

Project Contact

Pat Mallon, Executive Director
Pat.Mallon@la-rics.org
www.la-rics.org



6





TO: CAROLYN LEHR, CITY MANAGER
FROM: LES M. JONES II, INTERIM DIRECTOR OF PUBLIC WORKS
DATE: DECEMBER 4, 2013
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

PUBLIC WORKS PERMIT REPORT

The Public Works Department is responsible for control of work performed within the City Public "Rights of Way". An Encroachment Permit is required to insure that any applicant working in our streets or parkways is properly licensed, insured and in compliance with the NPDES requirements.

The following is the Public Works Permit Activity Report for the month of November 2013.

2013 November

So Calif Edison	14
The Gas Company	7
Verizon	1
Crown Castle	1
Asplundh	1
Hill Crane (SCE)	5
Miscellaneous	10
TOTAL	39

PUBLIC WORKS - EXCAVATION/TRAFFIC CONTROL/DRAINAGE PLANS RECEIVED FOR REVIEW – NOVEMBER 2013

The Public Works Department is responsible for control of work performed within the City Public "Rights of Way". A review of Excavation, Traffic Control and Drainage is required to insure that any applicant working in our streets or parkways is in compliance with the City and State Standards. The following are the plans received for review and approval for the month of November.

Excavation/Grading/Maintenance Review:

Palos Verdes Drive South @ Seawolf – Gas construction
28637 Crenshaw Blvd – AT&T – new cell site
6863 Alta Vista – Driveway Approach & Mailbox
Palos Verdes Drive East @ Via Colinita – AT&T Excavation
5601 Crestridge – Haul Route
27959 Palos Verdes Drive East – AT&T Pedestal

Traffic Control Plan Review:

27840 Palos Verdes Drive East – SCE pole
Palos Verdes Drive East @ Clevis Rd – SCE Vault
Palos Verdes Drive South @ Seawolf – Gas
Palos Verdes Drive East @ Via Colinita – AT&T
Crest & Anacapa – SCE vault work
Highridge @ Peacock Ridge - SCE vault work
Hawthorne – Vallon – Verizon vault work
4064 Miraleste Dr – Asplundh pole replacement
Hawthorne near Blackhorse – Crown Castle antennae
28637 Crenshaw Blvd – AT&T new cell site
27959 Palos Verdes Drive East – AT&T Pedestal
Hawthorne s/o Blackhorse – Crown Castle – Pedestal

Drainage Review:

98 Yacht Harbor Dr: Single Family Residence Addition - Drainage, Hydrology
31983 Emerald View – Curb Drain
5601 Crestridge – Grading, Hydrology



TO: CAROLYN LEHR, CITY MANAGER
FROM: JOEL ROJAS, COMMUNITY DEVELOPMENT DIRECTOR
DATE: DECEMBER 4, 2013
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

Marymount California University – November 18th Neighborhood Advisory Committee Meeting Minutes

Attached are the minutes from the November 18, 2013 meeting of the Neighborhood Advisory Committee.

RPV/PVPLC Monthly Meeting Minutes

Attached are the minutes from the November 7, 2013 monthly meeting between City and the PVPLC Staff related to management of the Palos Verdes Nature Preserve. These minutes will also be posted on the City's website on the Palos Verdes Nature Preserve homepage.

Planning Division Monthly Activity Report

Attached is the Planning Division's Monthly Activity Report for November 2013. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the Division received 44 new applications during the month and took action on 40 submitted applications.

Building and Safety Division Monthly Activity Report

Attached is the Building and Safety Division's Monthly Activity Report for November 2013. The report provides information on: 1) The types and numbers of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 124 permits during the month of November 2013.

Code Enforcement Division Monthly Activity Report

Attached is the Code Enforcement Division's Monthly Activity Report for November 2013. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 34 field inspections and brought 25 cases to closure.

View Restoration/Preservation Applications Monthly Activity Report

Attached is the View Restoration Division's Monthly Activity Report for November 2013. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 6 new applications in the month of November 2013.

Right-of-Way Permit Monthly Activity Report

The Department issued 2 right-of-way permits in the month of November 2013.

Planning Commission Agenda

Attached is the "Draft" Agenda for the Planning Commission meeting on December 10, 2013.

Applications of Note

Attached is a table with a summary of the applications of note submitted to the department between Wednesday, November 27, 2013 and Tuesday, December 2, 2013.

Attachments

- Marymount California University – November 18th Neighborhood Advisory Committee Meeting Minutes
- November 7, 2013 RPV / PVPLC Monthly Team Meeting Minutes
- Planning Division Activity for November 2013
- Building & Safety Activity Summary for November 2013
- Building Activity Report for November 2013
- Code Enforcement Activity Summary for November 2013

**Community Development Department
Weekly Administrative Report
December 4, 2013
Page # 3**

- View Activity Summary for November 2013
- Right-of-Way Activity Summary for November 2013
- December 10, 2013 "Draft" Planning Commission Agenda
- Applications of Note

Marymount University – Neighborhood Advisory Committee Fall 2013 Term Meeting (November 18, 2013)

Condition No. 138 of the University's CUP established a Neighborhood Advisory Committee comprised of members from the surrounding five homeowners associations and two at-large representatives who live within 3,000 feet of the campus. The NAC is tasked to meet once during the fall term and once during the spring term, to review any campus operational and neighborhood concerns. The NAC meeting for the Fall 2013 term was held on November 18, 2013 at the Marymount campus and followed an agenda (attached) prepared by City Staff based on input from Committee representatives. The meeting was facilitated by City Staff Ara Mhrianian and Eduardo Schonborn, and was attended by the following individuals:

- Dwight Hanger, Seacliff Hilltop HOA
- Keith Reynolds, El Prado HOA
- Lois Karp, Mediterrania HOA
- John Maniatakis, Mira Catalina HOA
- Phyllis Weitzman, Mira Catalina HOA
- Marc Harris, San Ramon HOA
- Jim Gordon, At-large City Representative
- Terri Glidden, At-large University Representative
- Jim Reeves, Marymount University (substituting for Dr. Brophy)

Operation of the New East Parking Lot

After brief opening remarks and introductions, Mr. Mhrianian discussed the new east parking lot and the emails received by City Staff from nearby residents expressing concerns with the parking lot's operation. Concerns include lighting impacts, noise, and trash. Other issues and concerns raised by Committee members included hours of operation, specifically for the lighting and the entry gate that provides access to the eastern parking lot.

Mr. Reeves explained that they have been working on the access gate to get the timing right, as it is set to operate automatically. He indicated that the access arm is set so that the arm is raised at 7am and is lowered at 6pm to prevent further vehicles from entering the lot after 6pm. Further, Mr. Reeves indicated he would explore closing the parking lot during the weekend.

Discussion ensued regarding parking lot lights and lighting impacts from the residents along San Ramon Drive. Although it was acknowledged that there is no spill-over onto abutting residences, the issue is the illumination. Ideas were presented to address lighting impacts, which included the possibility of landscaping, fencing and wall, and reduced hours of operation. Mr. Reeves indicated that the University is not opposed to exploring methods to mitigate lighting impacts, but also needs to balance safety concerns.

Additional discussion ensued regarding trash that blows onto the abutting City's Preserve property; noise from students congregating in the parking lot; and, security. Although the University is a smoke-free campus, there was group acknowledgement that such policy does not prevent students from finding areas to smoke, which appears to be the parking lot area. In response, Mr. Reeves indicated that additional security and patrolling along the periphery of campus. He also gave the contact number for security, and stressed that the campus has security personnel available on campus 24-hours. Lastly, Mr. Reeves indicated that additional trash bins/receptacles have been ordered and will be placed in the parking lot.

Lastly, Mr. Mihranian informed the group that the 6-month review for the parking lot will be presented to the City Council in February 2014.

Athletic Field Proposal

Mr. Schonborn and Mr. Mihranian gave a brief update on the status of the proposed athletic field revision, including how the proposal varies from the previous approval; status of the environmental document; and, the reasons for a Mitigated Negative Declaration rather than an EIR. It was conveyed that due to missing exhibits in the MND document, the comment period would be extended. Lastly, there was discussion regarding who would be responsible for retracting the poles and netting, activities at the field, and hours of operation of the field.

General Questions

General questions and discussion ensued regarding the following topics:

- Classes at the RPV campus, which start at 8am and end before 10pm, with no weekend classes this semester.
- Status of the various Council-approved phases was also discussed. It was noted that the Council approved Phase 1 expired on September 30, 2013 and components of the project listed under Phase 1 that were not constructed are no longer valid.
- On street parking along PV Drive East, which has dramatically improved since the opening of the east parking lot but there still are a handful of student cars parked along the street that reflect a behavioral trend rather than inadequate on-campus parking.
- Status of the students injured in the recent automobile accident. Mr. Reeves indicated that the University is reviewing the case to determine if there was a violation of the Student Code of Conduct, but indicated that the student took the required driver's training course.
- Sandbags along PV Drive East near Ganado, which have been placed to prevent erosion from entering the adjacent drainage swale.

At the conclusion of the meeting, Ara encouraged the Committee representatives to contact the University directly if questions or issues should arise during the

school year. Ara requested that each HOA representative disseminate the information gleaned from the meeting to the members of their respective HOA members. The next NAC meeting will be scheduled for the following semester (a final date will be set and the Committee informed of the date sometime in January or February 2014).

**PVPLC/RPV Preserve Management Team
November 7, 2013 Meeting Minutes**

Attendance

Ara Mihranian, Joel Rojas, Cory Linder,Carolynn Petru, Danielle LeFer, Andrea Vona, Chris Ortiz, and Ranger Johnson.

Action Items from August 2013 Meeting

- **Port-o-potty mapping (Chris)** – The information has been provided to Joel and will now become a GIS overlay issue which will be overseen by Planning (Joel).
- **Jim York Permissive Use Agreement (Ara)** – It was reported that talks on the agreement between the City and Mr. York have come to an impasse and as a result Mr. York has installed a fence on the trail at his property line with a “no trespassing” sign. The City and the PVPLC will be exploring an alternative trail route on City land.
- **Peppertree area Trail Easement follow-up (Ara)** – Ara still intends to reach out to these property owners, using the Permissive Use Agreement that was originally drafted for Mr. York as the template, to initiate discussions to obtain permission to allow a portion of the Peppertree Trail that traverses private property to be used by the public.
- **Installation of “Walk bikes” signs at Filiorum Reserve (Ara)** – The team approved the final text for the sign that will now be fabricated and installed within the coming weeks.
- **Packsaddle trail “Trail Ends Sign”** – The PVPLC will verify to see if the sign is still up and if not, Chris from Public Works will install another sign.
- **Edison Poles Update** – It was reported that according to Mr. Jackmon approximately 20 poles within the Preserve were installed with avian devices. However, for homeland security reasons, SCE cannot provide a map that identifies the exact locations of the power poles in the Preserve.

PVPLC Topics

- **Ongoing trail project update:**
 - **Coastal trail connector with PV Drive (Smuggler’s Cove)** - It was reported that work on this trail segment is almost complete. CCT signage is pending and Ara will coordinate with Bindu and Danielle on the installation of the CCT trail markers.
- **Preserve Rules Sign**
 - **Fire Station Trail** – this sign was corrected.
 - **Intrepid (Forrestal)** – A new sign needs to be installed at this location by the City.
 - **Calle Entradero (Vicente Bluffs)** – The relocation of this sign will occur after the CCT trails panel is installed. Ara will coordinate with Public Works on relocating the sign.
- **Preserve decal replacement** – The PVPLC continues to install new trail marker decals. They are currently working at Abalone Cove.
- **Volunteer Trail Watch Update** – The team received an update report on some of the data and comments received thus far. The first quarterly meeting will be held later in the month.
- **Annual Report Update** – This item will be on the Council’s December 3rd agenda. The PVPLC will provide Ara with electronic copies of the report for transmittal to the City Council in advance of the meeting and to post on the City’s website. Ara will issue a list-serve notice to subscribers announcing the availability of the Annual Report, which this year includes the 3-year Cumulative Report.
- **Abalone Cove Restoration Project Parking** – The PVPLC requested City permission to use the Abalone Cove Parking Lot for volunteer parking during this project. The City will notify park staff of this project and if parking is needed before the gatehouse is staffed, the PVPLC will open the gate for its volunteers who will post a parking pass on the dashboard.
- **Ocean Front Estates: No wildlife feeding signs needed** – The City has existing signs that will need to be reinstalled. This will now be an action item.
- **SCE pole replacement Project** – Southern California Edison (SCE) recently notified the City and the PVPLC that they are planning to replace three existing utility poles in the lower Portuguese Bend Reserve in area near Klondike Canyon. The replacement poles are proposed to be brought in via helicopter. City and PVPLC Staff are reviewing SCE’s proposal. Once more information is obtained including a date, Ara will post information on the City’s website and a list-serve message will be sent out to subscribers.
- **Notification of projects/Project Improvement Forms** – The team recapped the protocol for notification of pending projects in the Preserve and obtaining permission from either the City or the PVPLC.
- **Abalone Cove Pipe Relocation/Habitat Impact** - Joel is going to coordinate with Ron on minimizing habitat impacts associated with this Public Works project.
- **Sacred Cove Trail Issue** – The team agreed that the northern segment of the Sacred Cove Trail needs to be closed due to recently observed steep drops in the trail grade resulting from land movement. The trail will be closed until repairs can be made to the trail.

- **Grant Contracts / Agreements**
 - **USFWS Coastal Program Grant** - Danielle will provide the City Clerk with a fully executed copy of the grant contract once she receives a copy from the U.S. Fish and Wildlife Service noting that the delay is due to the federal government shut-down.

City Manager Topics

- **2009 Edison litigation status update (RPV)** - No new information has been received and the City and the PVPLC are still waiting for the new trial date.

Public Works Topics

- **San Ramon Stabilization Project Update** - Bindu reported that tunnel drilling was complete. The team also noted that the plant palette issues related to the re-vegetation work was resolved.
- **GIS overlays:**
 - **Dewatering wells (Public works)** - It was agreed to table this item until funding can be identified to cover the associated costs of creating a GIS layer with this information
- **Portuguese Bend Reserve Eucalyptus Tree** – Public Works and the City’s Arborist will be asked to go back out to the field to physically identify the trees that need to be dropped. Ara will coordinate the field visit. He will also coordinate a tour of the Preserve with the PVPLC for Chris Ortiz, the City’s new maintenance supervisor.
- **Cave Trail: remove railing for trail access** – Joel and Ara will go out with Chris to identify the scope of work for opening the split rail fence to access this trail.
- **Calwater trail damage on Burma road** - The PVPLC requested that Public Works engage Calwater to cover costs associated with the trail damage caused by discharge from one of their pipes. Information is pending from Bindu.
- **PVDS Road Realignment Project Update** – Ara reported that a public workshop was held on this pending project on October 30, 2013 and informed the team that a component of the project includes parking and trailheads for the Preserve and Coastal Trail. A second public workshop will be held early next year with an updated plan that addresses public comments raised at the workshop.

RPV Planning Topics

- **RPV / PVPLC Public Forum November 20th Meeting** -
 - **Review Agenda Topics** –The team reviewed the agenda topics. Ara will post the agenda on the City’s website and send a list-serve message a week before the meeting.
- **NCCP/IA (Joel)** – There was no update provided at this time.
- **Conservation Easement update** – Joel reported that the conservation easements need to be updated to reflect changes made by the Wildlife Agencies
- **Malaga Purchase Agreement Update** - Joel reminded the team that the Council approved the Purchase Agreement at its October 1st meeting for Malaga Canyon. He will be attending the WCB meeting on November 21st where the signed agreements will be reviewed by the Board. Once accepted by the WCB, the PVPLC will notify the City its desire to have the property enrolled in the NCCP for management by the PVPLC.
- **Abalone Cove Park Improvement Grant**
 - **Bid Documents** – The bid documents are being reviewed by the City Attorney and once approved the project will go out to bid.
 - **Section 106 Compliance** – Ara reported that he is still working on the grant requirement and continues to obtain information from Native American Tribes and Cal State Fullerton’s Archeological Resource Center.
- **California Coastal Trail Update** - Construction of the trail is complete and most of the planting has occurred. Trail furniture is being installed this month followed by the trail markers. Ara continues to work on the trails maps and the interpretive panels.
- **City wide Park Signage Inventory Update** - The team continues to work on the City Park and Preserve Sign Master Plan. The next meeting is scheduled for this morning and will focus on the interpretive panels for the State designated Marine Protection Areas that are being designed and provided by Heal the Bay.
- **Agua Amarga Reserve Encroachments (Joel)** – Joel will draft a letter to property owners adjacent to the Preserve who have improvements that encroach onto city property.
- **GIS overlays:**
 - **Archaeology site** – This will be an intern project to create a GIS layer.
- **“No Access” signs along PVDS at Archery Club** - The Portuguese Bend Club HOA is requesting that the City install no trespassing signs along PVDS. The team agreed to install signs similar to other areas of the

Preserve that are closed and to direct the public to the coastal access at the archery club as part of the PVDS road realignment project.

Recreation and Parks Topics

- **Grad Student Study at Pelican Cove** – a student from Cal State Fullerton is requesting to conduct a research project at Pelican Cove. The team requested more information to determine what approvals, if any, need to be obtained.
- **Ranger Interpretive Programs** – Ranger Johnson reviewed with the team the Activity Report for this reporting period.

Conservancy Activity Schedule	
Ongoing through November	Portuguese Bend NCCP planting Planting at Abalone Cove Planting at Agua Amarga Decal installation Spur trail closure
PVPLC activities through November	Outdoor Volunteer Day: Nov. 2 9-12 Portuguese Bend Nov. 9 9-12 Abalone Cove Nov. 23 9-12 Alta Vicente Dec. 7 9-12 Agua Amarga Nature walk: Nov. 09: 9-11 Alta Vicente

Status of Projects and Grants			
NCCP Plans/work		Amount	
	TERPP		Ongoing
	Alta Vicente Restoration		Planting completed
	Portuguese Bend Restoration		Planting ongoing
GRANTS			
	Coastal Conservancy Grant		Coastal Trail
	HCF Grant 1		Portuguese Bend trails and associated restoration
	REI		Outdoor volunteer workday assistance
	LAWA		Three Sisters
	LACSD		Lunada Canyon
	NFWF		Abalone Cove
	SMBRC		Abalone Cove
	California Trails & Greenways		Abalone Cove (near Coastal Trail)
	HCF Grant 2		Preserve-wide
	DM Mitigation		Lunada Canyon

Next meeting date – December 5, 2013



City of Rancho Palos Verdes

Monthly Planning Activity Summary For the Month of November 2013

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
44	34	0	5	0	1	0	0	0	0

New ZON* Applications by Type	
Application Type	Number
Site Plan Review	30
Foliage Analysis	9
Neighborhood Compatibility Analysis	5
Height Variation	2
Grading Approval	6
Sign Permit	8
Conditional Use Permit	1
Special Construction Permit	1
Permit Revision/Amendment	1
Number of Unique Applications:	63
Number of New ZON Cases:	44

New SUB* Applications by Type	
Application Type	Number
Number of Unique Applications:	
Number of New SUB Cases:	

Closed Case Summary
Staff Decisions
Number of Cases Closed: 34
Median Processing Time: 0 days
Director Decisions
Number of Cases Closed: 5
Median Processing Time: 97 days
PC/CC Decisions
Number of Cases Closed: 1
Median Processing Time: 154 days
All Planning Cases
Number of Cases Closed: 40
Median Processing Time: 55 days

* ZON = Zoning, SUB = Subdivision



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Month of November 2013

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
122	124	72,226	21,052	8,619	806,400	15	0	613	32

New BLD** Applications by Type	
Application Type	No.
Addition	1
Alteration	9
Addition & Remodel	6
New Construction	3
Repair	3
Reroof	14
Remodel	20
Solar Panels	13
Pool/Spa	6
Tenant Improvement	2
New BLD Cases:	77

New ELE** Applications by Type	
Application Type	No.
New Construction	3
Service Upgrade	9
Temporary Power	1
New ELE Cases:	13

New MEC** Applications by Type	
Application Type	No.
Changeout	15
New Construction	3
New MEC Cases:	18

New PLM** Applications by Type	
Application Type	No.
Changeout	6
Repair	6
Repipe	2
New PLM Cases:	14

Issued Permit Summary
Over-the-Counter Permits
No. of Permits Issued: 100
Median Processing Time: -1 days
Plan Checked Permits
No. of Permits Issued: 24
Median Processing Time: 17 days

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes November 2013

Fiscal Year 2012-2013	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year 2012-2013
July	124	\$79,690.00	\$103,597.00	\$1,377,300.00	20	\$32,197.00	1	522	25	July
August	123	\$135,886.00	\$144,845.00	\$695,900.00	18	\$21,180.00	3	549	24	August
September	112	\$85,925.00	\$103,809.00	\$1,266,300.00	13	\$25,969.00	1	521	27	September
October	139	\$88,378.00	\$105,492.00	\$1,201,800.00	24	\$26,100.00	0	638	28	October
November	109	\$55,395.00	\$66,978.00	\$785,800.00	24	\$30,417.00	0	543	27	November
December	72	\$76,658.00	\$100,203.00	\$657,600.00	15	\$7,813.00	2	412	24	December
January 2013	148	\$85,959.00	\$105,187.00	\$2,000,400.00	26	\$30,290.00	0	638	29	January
February	120	\$67,437.00	\$79,047.00	\$335,500.00	20	\$31,989.00	1	591	30	February
March	101	\$64,222.00	\$73,963.00	\$380,200.00	23	\$14,626.00	0	549	26	March
April	139	\$128,201.00	\$146,973.00	\$2,243,300.00	27	\$35,545.00	2	650	28	April
May	122	\$101,727.00	\$132,080.00	\$801,900.00	29	\$39,925.00	2	645	29	May
June	121	\$87,342.00	\$102,668.00	\$710,100.00	28	\$11,661.00	0	562	28	June
YTD	1430	\$1,056,820.00	\$1,264,842.00	\$12,456,100.00	267	\$307,712.00	12	6820	325	YTD

Fiscal Year 2013-2014	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year 2012-2013
July	145	\$87,798.00	\$104,670.00	\$1,193,300.00	33	\$23,791.00	1	685	31	July
August	131	\$63,562.00	\$79,842.00	\$522,200.00	26	\$27,745.00	2	715	33	August
September	108	\$62,444.00	\$79,106.00	\$909,300.00	22	\$12,536.00	0	567	28	September
October	141	\$57,847.00	\$78,464.00	\$617,400.00	24	\$34,652.00	0	619	27	October
November	122	\$72,226.00	\$80,845.00	\$806,400.00	15	\$21,052.00	0	613	32	November
December										December
January 2014										January
February										February
March										March
April										April
May										May
June										June
YTD	647	\$343,877.00	\$422,927.00	\$4,048,600.00	120	\$119,776.00	3	3199	151	YTD

Previous YR	607	\$445,274.00	\$524,721.00	\$5,327,100.00	99	\$135,863.00	5%	2773	131	Previous YR
% Change/YTD	7%	-23%	-19%	-24%	21%	-12%	-40%	15%	15%	% Change YTD



City of Rancho Palos Verdes

Monthly Code Enforcement Activity Summary For the Month of November 2013

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
17	34	15	7	2	0	0	0	25	2

New Complaints by Violation Category	
Animals	1
Expired Building Permit	1
Illegal Grading	1
Non-Permitted Construction	5
Other Violation	3
Property Maintenance	3
Trash Cans	3
Total:	17

Closed Case Summary
Building Code Violations
Number of Cases Closed: 2
Median Processing Time: 1,695 days
Municipal Code Violations
Number of Cases Closed: 12
Median Processing Time: 23 days
Zoning Code Violations
Number of Cases Closed: 11
Median Processing Time: 18 days

Illegal Sign Abatement Summary	
Street Name	Signs Removed
HAWTHORNE BLVD	10
PALOS VERDES DR E	6
PALOS VERDES DR S	5
Total Signs Removed:	21



City of Rancho Palos Verdes

Monthly View Activity Summary

For the Month of November 2013

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
6	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Preservation Permit	1
City Tree Review Permit	1
View Maintenance	4
Number of New Cases:	6

Pre-Application Meetings (MTD)	
Application Type	Number
View Restoration Permit	1
Number of Pre-Application Meetings:	1

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	9
View Preservation Permit	14
City Tree Review Permit	3
View Maintenance	23
Number of New Cases:	49

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	5
Number of Pre-Application Meetings:	5

Resolved By Mediation (YTD)	
Application Type	Number
View Restoration Permit	1
Number of Cases:	1



Rancho Palos Verdes Monthly Right-of-Way Permits

Issued During November 2013 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
Case Type ROW							
ROW2013-00023	11/13/13	\$98.00	4129 ADMIRABLE DR	VICKEY BODNAR	Dumpster/Roll-off	Universal Waste Systems	12/13/13
ROW2013-00024	11/21/13	\$98.00	6215 MONERO DR	JAYSHREE RAO	Dumpster/Roll-off	EDCO Corporation	2/21/14

Number of **ROW** cases issued: 2

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CITY OF RANCHO PALOS VERDES

AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, DECEMBER 10, 2013
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

**REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2013-25

CALL TO ORDER:

FLAG SALUTE:

ROLL CALL:

APPROVAL OF AGENDA:

COMMUNICATIONS:

City Council Items:

Staff:

Commission:

COMMENTS FROM THE AUDIENCE (regarding non-agenda items):

CONSENT CALENDAR:

1. REVIEW OF CONDITIONAL USE PERMIT AND MASTER SIGN PROGRAM (CASE NO. ZON2013): GOLDEN COVE CENTER (LM)

Request: A review of the operations and effectiveness of the Conditions of Approval for the Golden Cove Center Conditional Use Permit and Master Sign Program

Action Deadline: None

Recommendation: Adopt P.C. Resolution No. 2013-___, thereby determining that the Golden Cove Center is operating in compliance with its Conditional Use Permit (CUP), and combining all applicable CUP Conditions of Approval into one Resolution.

CONTINUED BUSINESS:

NONE

PUBLIC HEARINGS:

2. FENCES, WALLS AND HEDGES PERMIT (CASE NO. ZON2012-346): CITYWIDE (AH)

Request: Review recommended code language amendments to RPVMC Section 17.76.030 regarding modifications to the Fence, Wall and Hedge application that was discussed at the September 10, 2013 Planning Commission meeting.

Action Deadline: NONE

Recommendation:

1. Review the following Code Amendments to Section 17.76.030 of the Development Code that would:
 - a. Remove "hedges" from the Fence, Wall and Hedge Permit application process;
 - b. Allow hedges located outside the front and street-side setbacks to grow to an unspecified height provided views from surrounding residences are not significantly impaired;
 - c. Create an initial site visit step for a Fence and Wall Permit whereby Staff assess view impacts on a preliminary basis to determine if a Fence and Wall Permit is warranted;
 - d. Change the allowable height of freestanding fences and walls outside of the front or street-side setback areas from 6 feet to 7 feet; and
 - e. Clarify the height limitations of fences, walls and hedges for flag lots.
2. Provide direction to Staff on the proposed code amendment language and direct that the appropriate resolution memorializing the Commission's direction be brought back at a subsequent Planning Commission meeting.

3. HEIGHT VARIATION, GRADING, SITE PLAN REVIEW PERMIT (CASE NO. ZON2013-00197): 3602 COOLHEIGHTS (LM)

Request: A request to construct a 612 square foot first floor addition and 465 square foot second floor addition to the existing 3,185 square foot residence (656 square foot garage included). The proposed second story addition would reach a maximum height of 24'-7" as measured from the lowest finished grade adjacent to the structure (elev. 103.62') to the top of the highest ridgeline (elev. 128.21'). The project also includes 51.4 cubic yards of grading with associated retaining walls, a new pool and spa and an outdoor kitchen.

Action Deadline: December 28, 2013

Recommendation: Adopt P.C. Resolution No. 2013-___, thereby denying the request to construct a first and second floor addition, and 38.8 cubic yards of grading due to incompatibility issues with the second floor staircase.

4. HEIGHT VARIATION, GRADING, SITE PLAN REVIEW PERMIT, INTERPRETATION PROCEDURE (CASE NO. ZON2013-00223): 6509 PALOS VERDES DR. E. (LM)

Request: A request to construct a 783 square foot addition to the existing 1,793 square foot residence and a 56 square foot addition to the existing 351 square foot garage. The proposed addition would result in a structure that reaches a maximum height of 23'-2 1/2" as measured from the lowest finished grade adjacent to the structure (elev. 840.0') to the top of the highest ridgeline (elev. 863.2'). The project also includes 233 cubic yards of grading with associated retaining walls, other ancillary improvements. Lastly, the proposal includes a request to adjust the location of the Open space Hazard Zoning District Boundary Line by 58 feet on the subject property.

Action Deadline: December 28, 2013

Recommendation: Adopt P.C. Resolution No. 2013-___, thereby conditionally approving the Height Variation, Grading Permit and Interpretation to adjust the Open Space Hazard District Boundary Line for 6509 Palos Verdes Drive East (Case No. ZON2013-00223)

5. HEIGHT VARIATION, GRADING, AND SITE PLAN REVIEW PERMIT (CASE NO. ZON2011-00280): APN 7566-006-018 (AH)

Request: A request to construct a new 5,597 square foot, 2-story single-family residence and garage, with 712 cubic yards of total associated grading on an existing vacant lot located east of Knoll View Drive (APN 7566-006-018).

Action Deadline: January 3, 2013

Recommendation: ADOPT P.C. RESOLUTION NO. 2013-___, THEREBY DENYING, WITHOUT PREJUDICE, A HEIGHT VARIATION, GRADING AND SITE PLAN REVIEW PERMIT FOR A NEW 5,997 SQUARE FOOT, TWO-STORY SINGLE-FAMILY RESIDENCE, WITH A TOTAL OF 712 CUBIC YARDS OF GRADING, ON AN EXISTING

VACANT LOCATED AT EAST OF KNOLL VIEW DRIVE (CASE NO. ZON2011-00280).

6. HEIGHT VARIATION, GRADING (CASE NO. ZON2013-00324): 3208 VIA CAMPESINA (LM)

Request: A request to demolish the existing residence and construct a new 10,239 square foot, two-story residence, 423 square foot garage and another separate 481 square foot garage, and 761 square feet of basement storage area. The proposed residence would result in a structure that reaches a maximum height of 25'-10" as measured from the lowest finished grade adjacent to the structure (elev. 110.5') to the top of the highest ridgeline (elev. 135.9'). The project also includes a total of 980 cubic yards of grading to accommodate the new residence and ancillary improvements.

Action Deadline: January 3, 2014

Recommendation: Adopt P.C. Resolution No. 2013-___, thereby conditionally approving the Height Variation and Grading Permit for 3280 Via Campesina (Case No. ZON2013-00324)

7. CONDITIONAL USE PERMIT REVISION (CASE NO. ZON2013-00111): 28041 HAWTHORNE BLVD. / SPRINT PCS (SK)

Request: Remove 6 existing Sprint antennas on the roof and install 3 new antennas within a new encasement (5.67' height) that will appear like a decorative chimney on the east end of the roof.

Action Deadline: April 23, 2014

Recommendation: Continue the public hearing to an unspecified date, thus requiring a new public hearing notice to allow the applicant additional time to construct the required certified silhouette that depicts the proposed antenna enclosure.

NEW BUSINESS:

8. GENERAL PLAN CONSISTENCY FINDING (CASE NO. ZON2013-00420): APN -7572-004002 / City (SK)

Request: Finding of consistency with the Rancho Palos Verdes General Plan for the acquisition of Parcel No. 7572-004-002 near Cherry Hill Lane in the Portuguese Bend Landslide area.

Action Deadline: December 30, 2013

Recommendation: Adopt P.C. Resolution No. 2013-___, finding the City's acquisition of Assessor Parcel No. 7572-004-002 consistent with the General Plan.

APPROVAL OF MINUTES:

6. NOVEMBER 12, 2013 MINUTES

ITEMS TO BE PLACED ON FUTURE AGENDAS:

7. PRE-AGENDA FOR THE MEETING ON JANUARY 14, 2013

ADJOURNMENT:

The next meeting is scheduled for January 14, 2013

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website www.palosverdes.com/RPV.
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



Applications of Note as of December 4, 2013

Case No.	Owner	Street Address	Project Description	Submitted
VRP2013-00050	DOWNEY, DARRYL E & VICTORIA C	5014 DELACROIX RD	View Preservation Permit regarding foliage located at 5023 Golden Arrow Dr. (Forster)	12/2/2013
<i>View Preservation Permit</i>				
ZON2013-00492	WELSTEAD, JAMES T & MARGARET S	2018 REDONDELA DR	345SF addition to 1st and 2nd story, covered porch, interior remodel	12/2/2013
<i>Height Variation Site Plan Review Grading Approval Foliage Analysis</i>				
ZON2013-00494	YANG, FRANK & SANDY	6847 ALTA VISTA DR	New 310 SF balcony, with a new developed 310 SF rear yard patio and new planter, in the rear yard area and an interior remodel of an existing multi-story SFR.	12/3/2013
<i>Site Plan Review Neighborhood Compatibility Analysis Foliage Analysis Grading Approval</i>				
ZON2013-00495	JOSEPH BRENNAN	6 LA VISTA VERDE	Partial demolition of existng 2,046 SF 1-story SFR, and remodel and addition of 1,737 SF to result in a 3,783 SF 1-story SFR.	12/3/2013

Case No.	Owner	Street Address	Project Description	Submitted
<i>Site Plan Review</i> <i>Neighborhood Compatibility Analysis</i> <i>Foliage Analysis</i>				
ZON2013-00496	V H PROPERTY CORP	.OT CT5066 TRUMP NATIONAL GOLF CLUB (OPEN SPACE)	Coastal Permit for proposed improvements in La Rotonda Canyon for the protection of the Los Angeles County Sanitation District's main trunk sewer line	12/3/2013
<i>Coastal Permit</i>				

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CITY OF RANCHO PALOS VERDES

MEMORANDUM

TO: CAROLYN LEHR, CITY MANAGER 
FROM: CORY LINDER, DIRECTOR, RECREATION AND PARKS
DATE: DECEMBER 4, 2013
SUBJECT: ADMINISTRATIVE REPORT

Junior Ranger Program

On Saturday, December 7th, Junior Rangers will meet at Ladera Linda Community Center. The MRCA Rangers will share information about the fascinating geology of the Peninsula, and they will lead a hike in the Forrestal Nature Reserve to look for fossils and geodes.

Fred Hesse Jr. Community Park

Recreation Class Rentals (December 2nd – December 8th)

- Aerobic Dance Lite Class (McTaggart Hall): Monday, Wednesday
- Kuk Sool Martial Arts Class (Fireside Room): Monday
- Duplicate Bridge Classes (McTaggart Hall): Monday, Friday
- Bridge Instruction Class (McTaggart Hall): Tuesday
- Fit 4 Moms Stroller Strides Classes (Walking Path, Field): Tuesday, Thursday
- Mommy & Me Classes (Activity Room): Thursday
- Suika Preschool Class (Activity Room): Friday
- Basics of Fine Arts (Activity Room): Saturday
- Palos Verdes Strings Testing (McTaggart Hall, Fireside Room): Saturday, Sunday

Community Groups/Private Rentals/City Programs (December 2nd – December 8th)

- Non-Profit Organization Meeting (Fireside Room): Monday
- Non-Profit Organization Meeting (Fireside Room): Tuesday
- PV Amateur Radio Club Board Meeting (Activity Room): Wednesday
- Peninsula Seniors Weekly Lecture (McTaggart Hall): Wednesday
- Peninsula Seniors Mah Jong Class (Fireside Room): Wednesday
- RPV Seniors Bridge Club (McTaggart Hall): Thursday
- Private Rental (McTaggart Hall): Friday

Ladera Linda Community Center

Recreation Class Rentals (December 2nd – December 8th)

- Mommy and Me Classes (Room A, Room C): Monday, Wednesday

- Adult Tap Dance Class (Multipurpose Room): Tuesday
- Youth Ballet/Tap/Acrobatic Dance Class (Room G): Saturday
- Persian Music Class (Room J): Sunday

Community Groups/Private Rentals/City Programs (December 2nd – December 8th)

- Junior Ranger Program (Room A): Saturday
- Non-Profit Organization Meeting (Multipurpose Room): Sunday

Point Vicente Interpretive Center

Los Serenos Docent Activities

On Tuesday morning, December 3rd, staff attended the monthly Los Serenos Board meeting. Topics included the 2014 docent reunion luncheon and a review of committee chairpersons.

On Wednesday afternoon, December 4th, members of the newest docent class attended a three-hour docent training session.

Facility Use Rentals

On Saturday morning, December 7th, the Sunset Room will be rented for a Tai Chi class.

On Saturday evening, December 7th, the Sunset Room will be rented for a wedding reception.

Robert E. Ryan Community Park

Recreation Class Rentals (December 2nd – December 8th)

- Suika Preschool Class (Activity Room): Monday, Wednesday, Friday
- Super Soccer Stars Classes (Grass Field): Tuesday, Saturday

REACH Program

On Monday evening, December 2nd, REACH participants and staff met at Hesse Park to prepare a tasty dinner of fresh salad, fish sticks, fries and fruit. Following dinner, the REACH participants decorated holiday cookies, and then crafted some Breakfast with Santa décor.

TENTATIVE AGENDAS

Note: Time Estimates include 45 mins. for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 mins. for the last section (Future Agenda Items through Adjournment).

December 17, 2013 - (Time Est. – 3 hrs 10 mins)

Closed Session:

Study Session:

Mayor's Announcements: Palos Verdes Archery Club's 60th Anniversary

City Manager Report: Coyote Management Plan (Pfst)

New Business:

Consent

Notice of Completion – RPV California Coastal Trail Improvement Project

Resolution Formalizing Audit Committee

Public Hearings

Adoption of Urg. Ord/Ord. No. 551/Reso-New State Building Codes and Fire Code (10 mins)

Introduction of Ord. – Reduced Construction Hours (15 mins)

Regular Business

Banking Services Agreement – Bank of the West (20 mins)

Prof. Serv. Agmt. for City Council Goal-Setting Facilitator (30 mins)

Policy for Structurally Balanced Operating Budget (10 mins)

Progress Report on Matrix Recommendations (40 mins)

Agriculture Use at Pt. Vicente Park Update (20 mins)

Follow-Up Council Training (5 mins)

January 8, 2014, Wednesday - (Time Est. – 4 hrs) (City Council Goals & Priorities Workshop)

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Regular Business

Update of City Mission, Vision Statement, and Core Values (90 mins)

Discussion of City Council Goals and Priorities for 2014 (2 hrs)

January 21, 2014 - (Time Est. – 2 hrs 30 mins)

6:00 pm – Planning Commission &/or Storm Drain Fee Oversight Comm. Intervs.

Study Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Award Consultant Contract for Residential Solid Waste Performance Audit

Public Hearings

Public Comments-Marymount Reconfiguration of Athletic Field Mit. Neg. Dec. (60 mins)

Regular Business

Mayor's Appts. to Intergov. Orgs., Assocs. & Subcommittees (20 mins.)

Adoption of City Council Goals & Priorities for 2014 (10 mins)

February 4, 2014 – (Time Est. – 3 hrs 20 mins)

6:00 pm – Planning Commission &/or Storm Drain Fee Oversight Comm. Intervs.

Closed Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Border Issues Status Report

Public Hearings

St. John Fisher Review of Lighting and Bells (20 mins)

Regular Business

Foliage Analysis at Time of Property Sale (1 hr)

February 18, 2014 – (Time Est. – 2 hrs 20 mins)

6:00 pm – Planning Comm. &/or Storm Drain Fee Oversight Comm. Intervs. (if necessary)

Study Session:

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Marymount California University – 6 Month Review of Parking Lot (1 hr)

Regular Business

Placement of Surveillance Cameras at City Entrances (20 mins)

Future Agenda Items (Identified at Council Meetings):

July 3, 2012 – Consideration of Implementation of a Wireless Master Plan (Campbell) [Pending receipt of memorandum from Councilman.]

August 21, 2012 –City Maintenance Yard – View, Location and Safety Issues (Campbell) [Pending receipt of memorandum from Councilman.]

March 19, 2013 – Explore outreach program to residents to incorporate 100% participation in Neighborhood Watch Program (Misetich) [Pending receipt of memorandum from Councilman.]

April 2, 2013 - Transparency regarding Labor Negotiations (Campbell) [Pending receipt of memorandum from Councilman.]

Revisit Policy regarding Naming of Public Facilities and establish a protocol for acknowledging the passing of former City officials, civic leaders, and military personnel (Campbell) [Pending receipt of memorandum from Councilman.]

Revisiting the Skateboarding Ordinance (Brooks) [Pending receipt of memorandum from Mayor.]

April 30, 2013 – Council Allocations & Expense Reimbursement (Brooks) [Pending receipt of memorandum from Mayor.]

June 4, 2013 – Clean-up language regarding the City Council Rules of Procedure (Campbell)

July 16, 2013 – Policy regarding use of the City Attorney’s time (Brooks) [Pending receipt of memorandum from Mayor.]

October 15, 2013 – Policy regarding responses to significant correspondence received by Council (Brooks) [Pending receipt of memorandum from Mayor.]

Road kill pick-up procedures (Brooks) [Pending receipt of memorandum from Mayor.]

November 19, 2013 - Free Standing Wall of Honor (Brooks) [Pending receipt of memorandum from Mayor.]

Future Agenda Items Agendized or Otherwise Being Addressed

November 6, 2013 – Feasibility to Incorporate the Private Storm Drain on Rockinghorse Road into the City’s Storm Drain System (Misetich) [Staff to address.]

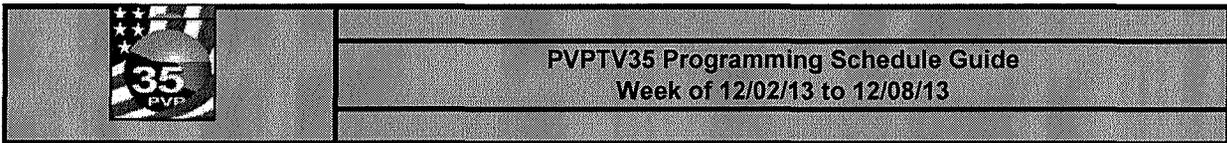
November 19, 2013 (Study Session) - City Street Tree Maintenance Practices (To be placed on a future agenda.)

RPVtv Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your Inbox!

Week of 12/04/13 - 12/10/13
Wednesday through Tuesday

6:00 AM - 6:30 AM	Peninsula Fitness with DeDe Daniels	3:30 PM - 4:00 PM	Around the Peninsula - Shopping at the Promenade on the Peninsula
	Peninsula Fitness with DeDe Daniels	4:00 PM - 4:30 PM	Around the Peninsula - Art Exhibition "In Motion 2013"
6:30 AM - 7:00 AM			
	Around the Peninsula - Art Exhibit "In Motion 2013"	4:30 PM - 5:00 PM	Peninsula Beat 27 - RPV Election Results, PV Pastoral, PV vs. Peninsula, Vanderlip 100th Anniversary, Educator of the Year, Larry Clark, Terranea "To Go!"
7:00 AM - 7:30 AM			
	Peninsula Beat 27 - RPV Election Results, PV Pastoral, PV vs. Peninsula, Vanderlip 100th Anniversary, Educator of the Year, Larry Clark, Terranea "To Go!"	5:00 PM - 5:30 PM	Peninsula Fitness with DeDe Daniels
7:30 AM - 8:00 AM			
	Around the Peninsula: PV Juniors - Winter Wonderland Promo	5:30 PM - 6:00 PM	Peninsula Fitness with DeDe Daniels
8:00 AM - 8:30 AM			
	Around the Peninsula - Shopping at the Promenade on the Peninsula	6:00 PM - 6:30 PM	Around the Peninsula - Art Exhibit "In Motion 2013"
8:30 AM - 9:00 AM			
	Around the Peninsula - Shopping at the Promenade on the Peninsula	6:30 PM - 7:00 PM	Peninsula Beat 27 - RPV Election Results, PV Pastoral, PV vs. Peninsula, Vanderlip 100th Anniversary, Educator of the Year, Larry Clark, Terranea "To Go!"
09:00 AM - 9:30 AM			
	Around the Peninsula - Shopping at the Promenade on the Peninsula	7:00 PM - 7:30 PM	Peninsula Seniors: Kendell Comwell - Libbie's General Custer
9:30 AM - 10:00 AM			
	Around the Peninsula - Shopping at the Promenade on the Peninsula	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:00 AM - 10:30 AM			
	Around the Peninsula - Shopping at the Promenade on the Peninsula	8:00 PM - 8:30 PM	Around the Peninsula: PV Juniors - Winter Wonderland Promo
10:30 AM - 11:00 AM			
	Palos Verdes Woman's Club - Books and Authors Luncheon	8:30 PM - 9:00 PM	Around the Peninsula - Shopping at the Promenade on the Peninsula
11:00 AM - 11:30 AM			
	Palos Verdes Woman's Club - Books and Authors Luncheon	9:00 PM - 9:30 PM	Palos Verdes Woman's Club - Books and Authors Luncheon
11:30 AM - 12:00 PM			
	Peninsula Seniors: SR-71 Transcontinental Speed Record 20th Anniversary	9:30 PM - 10:00 PM	Palos Verdes Woman's Club - Books and Authors Luncheon
12:00 PM - 12:30 PM			
	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The City of Rancho Palos Verdes - City Council Meeting Recorded December 4th, 2013
12:30 PM - 1:00 PM			
	Around the Peninsula - Art Exhibit "In Motion 2013"	10:30 PM - 11:00 PM	The City of Rancho Palos Verdes - City Council Meeting Recorded December 4th, 2013
1:00 PM - 1:30 PM			
	Peninsula Beat 27 - RPV Election Results, PV Pastoral, PV vs. Peninsula, Vanderlip 100th Anniversary, Educator of the Year, Larry Clark, Terranea "To Go!"	11:00 PM - 11:30 PM	The City of Rancho Palos Verdes - City Council Meeting Recorded December 4th, 2013
1:30 PM - 2:00 PM			
	Palos Verdes Woman's Club - Books and Authors Luncheon	11:30 PM - 12:00 AM	The City of Rancho Palos Verdes - City Council Meeting Recorded December 4th, 2013
2:00 PM - 2:30 PM			
	Palos Verdes Woman's Club - Books and Authors Luncheon	12:00 AM - 1:00 AM	High School Football P.V. Vs. Peninsula
2:30 PM - 3:00 PM			
	Around the Peninsula - Shopping at the Promenade on the Peninsula	1:00 AM - 6:00 AM	Community Announcements
3:00 PM - 3:30 PM			



Monday, December 02

3:00PM Palos Verdes Library Dist.
 6:00PM PVP Coordinating Council
 7:00PM PVPUSD Board Meeting

Tuesday, December 03

7:00PM City of RPV City Council Meeting - Live

Wednesday, December 04

7:30PM City of PVE City Council Meeting, 11/26/13

Thursday, December 05

7:00PM City of RHE: City Celebration Event

Friday, December 06

6:00PM PVP Land Conservancy Nature Walk
 7:00PM City of RPV City Council Meeting , 12/03/13

Saturday, December 07

10:00 AM
 7:00PM City of RPV Planning Commission, 11/26/13

Sunday, December 08

7:00PM City of RPV City Council Meeting , 12/03/13



PVPTV35 Programming Schedule Guide
Week of 12/09/13 to 12/15/13

Monday, December 09

3:00PM Palos Verdes Library Dist.
6:00PM PVP Coordinating Council
7:00PM PVPUSD Board Meeting

Tuesday, December 10

7:00PM City of RHE City Council Meeting - Live

Wednesday, December 11

7:30PM City of PVE Council Meeting , 12/10/13

Thursday, December 12

7:00PM

Friday, December 13

6:00PM PVP Land Conservancy Nature Walk
7:00PM City of RHE City Council Meeting, 12/10/13

Saturday, December 14

10:00AM

7:00PM City of RPV Planning Commission, 12/10/13

Sunday, December 15

7:00PM City of RHE City Council Meeting, 12/10/13

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 11/17/2013 - 11/23/2013**

LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT (UNLOCKED VEHICLE)	13-04020	1713	11/17/2013	0200-1100	2000 BLK 259TH PL	UNLOCKED VEHICLE	"DELPHI" XM SATELLITE RECEIVER	SUSPECT(S) UNKNOWN
PETTY THEFT (SHOPLIFTING)	13-04042	1714	11/20/2013	1550	2300 BLK PCH	OPEN BUSINESS	PAIR OF BEIGE SHOES	SUSPECT: FW/45/509/120 lbs/BLK HAIR ENTERED LOC AND GRABBED SHOE BOX. SUSPECT LEFT LOC AND STATED SHE PUT SHOES BACK. VICT WAS UNABLE TO LOCATE ITEM.
GRAND THEFT	13-04061	1713	11/21/13-	2300-	26000 BLK CYPRESS	UNK	1999 RED 2DR ACURA INTEGRA	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-04068	1713	11/22/2013	1935-1945	25900 BLK WALNUT ST	FRONT WINDOW SMASHED	NOTHING TAKEN	1 SUSPECT ARRESTED
ARRESTS: BURGLARY-1, DISORDERLY CONDUCT-1, KNIFE ON SCHOOL GROUNDS-3, SUSPENDED LICENSE-2								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	13-04031	1740	11/18/13-11/19/13	2300-0745	32600 BLK NANTASKET LN	UNK	2004 GRY DODGE RAM P/U	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-04056	1734	11/21/2013	1200-1500	29300 BLK STADIA HILL LN	SCREEN REMOVED TO A SIDE WINDOW	\$5,000, "NIKON" SPOTTING SCOPE LENS, MISC WOMEN'S JEWELRY	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	13-04059	1743	11/21/2013	1626-1930	3500 BLK STARLINE DR	REAR SLIDING GLASS DOOR OPEN	NOTHING TAKEN	SUSPECT(S) UNKNOWN
ARRESTS: BATTERY-1, SUSPENDED LICENSE-1								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (GARAGE)	13-04010	1721	11/16/13-11/17/13	2200-1015	AURORA DR	UNK	"GARMIN" NUVI GPS	SUSPECT(S) UNKNOWN ENTERED GARAGE AND ENTERED VICT'S UNLOCKED VEH.
BURGLARY (RESIDENTIAL)	13-04049	1721	11/20/2013	0730-1600	ENCANTO DR	UNK, NO SIGNS OF FORCED ENTRY, SLIDING GLASS DOOR WAS UNLOCKED	MISC ANTIQUE COSTUME JEWELRY, (2) "APPLE" LAPTOP IMAC	SUSPECT(S) UNKNOWN

BURGLARY (RESIDENTIAL)	13-04065	1721	11/22/2013	1533	LARIAT LN	SIDE DOOR SMASHED OPEN		SUSPECT1: MH/18-20/510/200 lbs/BLK HAIR/BLK JACKET/BLK PANTS, SUSPECT2: MH/18-20. UNK SUBJECT RAN VICT'S DOORBELL. VICT DIDN'T ANSWER. VICT THEN HEARD A DOOR OPEN AND NOISES. VICT YELLED AND SUSPECT1 RAN OUT OF LOC AND ENTERED A SIL 4DR VEH DRIVEN BY SUSPECT2.
ARRESTS: SUSPENDED LICENSE-1								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT (UNLOCKED VEHICLE)	13-04052	1750	11/20/13- 11/21/13	2330- 0750	900 BLK LA ALAMEDA	UNLOCKED VEHICLE	PURSE, WALLET, CDL, SSN, DEBIT CARD, ID CARD, \$500	SUSPECT(S) UNKNOWN. VEH PARKED IN DRIVEWAY.
PETTY THEFT (COMPUTER)	13-04043	1750	11/20/2013	1315- 1317	1300 BLK 7TH ST	N/A	"APPLE" IPAD TABLET	SUSPECT(S) UNKNOWN

WESTFIELD:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/1/2013	1/2/2013	Ken Dyda	PRA request for Employee name/title/salary and additional payroll information	1/11/13 14-day extension letter sent. 1/12/13 Mr. Dyda sent response letter. 1/18/13 Staff sent follow up letter to Mr. Dyda's 1/12 letter. 1/19/13 Mr. Dyda sent follow up email & hardcopy letter. 1/25/13 Determination letter sent calling out production dates. 1/29/13 Received response letter from Mr. Dyda. 2/7/13 sent response letter to Mr. Dyda- received response from Mr. Dyda on 2/8/13. 2/19/13 sent response letter to Mr. Dyda regarding third/final production. 2/21/13 Mr. Dyda picked up and paid for 3rd/final production. Completed. On 3/11/13 Mr. Dyda submitted questions regarding his initial PRA request. Completed. **Note- On 6/25/13 Kathryn posted the 2012 State Controller's Compensation report to the City Manager's webpage.
1/3/2013	1/3/2013	Krista Johnson	PRA request for information regarding employee hours/ wellness accrual/ comp time etc	1/11/13 14-day extension letter sent. 1/21/13 City Clerk Morreale sent email to Ms. Johnson asking if she would be coming in soon to reiew samples as stated in 14 day letter- Ms. Johnson came in later that day. 1/25/13 Determination letter sent calling out production dates. 2/19/13 sent email with details of production- awaiting payment and response. 3/4/13 Ms. Johnson met with staff at City Hall- all productions provided. Ms. Johnson selected 370 pgs, paid \$85.10. Completed.
1/22/2013	1/22/2013	Edward Teyssier	PRA requests regarding Processing fee on business licenses.	1/30/13 Emailed letter - awaiting response. 2/7/13 received payment- mailed documents. Completed.
1/30/2013	1/30/2013	Horner & Associates	PRA for documents relating to Highridge Road and Crest Road	Compiling documents. 2/8/13 Provided documents to requestor. Completed.
2/6/2013	2/6/2013	Ruthee Goldkorn	PRA for copy of charter on ballot in 2011.	Provided copy. Completed.
2/12/2013	2/12/2013	Brad Austin	PRA for unrefunded checks.	2/19/13 sent response letter via email and USPS awaiting clarification from requestor.
3/1/2013	3/4/2013	Paul Seeley with Sheppard, Mullin, Richter & Hampton LLP	Employment Records for Aladdin Dinaali	3/5/13 Sent letter. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/25/2013	3/25/2013	SmartProcure LLC	PRA for PO Vendor Information	4/4/13 14-day extension letter sent. 4/18/13 received payment for requested documents. Completed.
3/28/2013	3/28/2013	Ken DeLong	PRA request for Vehicle Purchase information	4/5/13 14-day extension letter sent. 4/16/13 Final determination letter sent awaiting response from requestor. 4/18/13 Requestor met with City Clerk, reviewed documents, and paid for those selected. Completed.
4/1/2013	4/1/2013	Brad Austin	PRA request for unclaimed checks/ tax overpayments/ unclaimed funds	4/3/13 Final determination letter sent. Completed.
4/1/2013	4/1/2013	Brad Austin	PRA request for excess proceeds due to foreclosure / excess proceeds due to probate	4/3/13 Final determination letter sent. Completed.
4/2/2013	4/2/2013	John Freeman	PRA request regarding Lower Hesse Park Improvement Project	4/8/13 Emailed that no records exist. Completed.
3/28/2013	4/5/2013	Augustin Barragan with Center for Contract Compliance	PRA request regarding Ryan Park Restrooms Improvement & ADA Compliance. Requesting copy of original bid advertisement with proof of publication; signed contract; complete subcontractors list; payment & performance bond information; and project manager information.	4/8/13 PW Associate Engineer responded that this was completed on 4/4/13 - requestor had incorrect contractor listed. 4/10/13 Requestor contacted the City Clerk for an update and was informed that this was completed on 4/4/13. Requestor called back on 4/11/13 and was directed to speak to Bindu Vaish (Assoc. Eng). 4/15/13 City Clerk confirmed wth requestor information received. Completed.
4/8/2013	4/8/2013	Lawrence P. Adamsky Esq.	PRA request for Business Tax Applications, or current Business Tax Licenses, or Tax Certificates issued for businesses in five different categories.	4/18/13 14-day extension letter sent. 4/30/13 Final Determination letter sent - awaiting payment from requestor. 5/2/13 Received payment. Completed.
4/8/2013	4/10/2013	Thomas Fanchild	PRA Request for a list of all unclaimed "stale dated" checks which are 6-36 months old and over \$1,500.00 in value; and a City form which can be used to apply for ownership.	4/15/13 Sent letter to requestor that no records exist. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/3/2013	5/3/2013	Ken DeLong	PRA re: Gala Event ticket sales etc.	5/13/13 Emailed 14 day extension letter. 5/28/13 Sent determination letter to requestor. Mr. DeLong will meet with City Clerk Morreale on 6/3/13 at 10AM. Mr. DeLong reviewed the documents and selected and paid for one copy. Completed.
5/3/2013	5/3/2013	Nima Bahrami	PRA re: new businesses (hotels/restaurants/bars) for SiRV's information gathering - they are a Digital Signage Products company	5/13/13 Emailed 14 day extension letter. 5/15/13 Emailed final determination letter. Completed.
5/8/2013	5/13/2013	Center for Contract Compliance	Inspection Logs/Daily reports and Certified Payroll records for the Ryan Park Restroom Improvements/ADA Compliance	5/16/13 Sent certified letter to ZK Construction regarding requests. 5/23/13 Sent final determination letters - awaiting payment from requestor. 6/6/13 Payment received. Completed.
5/23/2013	5/23/2013	Laura Connolly	PRA for City Manager employment agreement	5/23/13 Sent requestor link to website. Completed.
5/23/2013	5/23/2013	Sharon Yarber	PRA #1 San Ramon Canyon pipe issues/writings etc.	5/31/13 Emailed and mailed 14 day extension letter. 6/13/13 Letter sent via email and USPS 1st production due 6/13/13; 2nd production due 6/27/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/28/13 Ms. Yarber reviewed 2nd production of documents and paid for those selected. Completed.
5/28/2013	5/28/2013	Sunshine	PRA request for ICLEI and Subgroup information	5/29/13 Associate Planner Mikhail emailed response to questions. Completed.
5/29/2013	5/29/2013	Edgepoint/Nick Jacobs	PRA request for unclaimed checks/ tax overpayments/ unclaimed funds	6/3/13 Completed sent determination letter. Completed.
5/30/2013	5/30/2013	Sharon Yarber	PRA #2 San Ramon Harris & Assoc Engineering Change/ Bids from all contractors etc.	6/7/13 Emailed and mailed 14 day extension letter. 6/13/13 Letter sent via email and USPS 1st production due 6/13/13; 2nd production due 6/27/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/28/13 Ms. Yarber reviewed 2nd production of documents and paid for those selected. Completed.
5/31/2013	5/31/2013	Sharon Yarber	PRA #3 Questions regarding Kennedy Jenks	6/10/13 Emailed and mailed 14 day extension letter, 1st production due 6/13/13; 2nd production due 6/20/13. Ms. Yarber reviewed 1st production of documents and paid for those selected. On 6/20/13 email sent to Ms. Yarber no additional records available for 2nd production. Completed.
6/3/2013	6/3/2013	Joe Olivares c/o Richardson Haran Ober	PRA Any and all records relating to 20 Rockinghorse Lane APN No. 7556-014-008	6/13/13 letter sent awaiting response from requestor. 6/21/13 Requestor paid and picked up documents. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/15/2013	Sharon Yarber	PRA #4-1. Please provide a copy of the contract between the City and Kennedy/Jenks (excluding all exhibits). As I am sure this is readily available I would like to pick up a copy tomorrow morning. Please advise me today if this will be ready by around 7:45 A.M. tomorrow. If not available tomorrow please let me know when it will be available as soon as possible;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-2 Please produce for me the letters from the attorney for Mike Bubalo Construction regarding the rejection of its bid as late and the all correspondence (in paper or electronic form) or other writings from the City or the City Attorney in response thereto;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA#4-3. Please provide a copy of the portion of the bid package that sets forth the date and time deadline by which bids had to be received by the City;	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-4 Please provide a copy of all notes, correspondence, memoranda or other writings (in electronic or in paper form) reflecting communication of any nature between anyone on staff and anyone at Kennedy/Jenks or anyone at L.H. Woods with regard to retaining the services of Kennedy/Jenks. Please provide me with a copy of any invoices that have been received by Kennedy/Jenks and copies of any checks or wire transmittals in payment of same.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-5 Please provide for me copies of all written information in possession of the City that discloses that Harris & Associates is not a steel pipe specialist, including reports, articles, communication to or from Harris & Associates or any other documentation or materials that supports the statement in the staff report.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-6 Please provide all written materials that discuss the condition of the pipe or the pipe lining installed at McCarrell Canyon from January 1, 2011 through today's date, together with all records of all inspections of the pipe and its lining by City staff or anyone retained by the City during that timeframe, including dates performed and observations noted.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-7. Please provide all reports, writings, notes, correspondence and other documentation between Permalok and the City with regard to the damage to the pipes for McCarrell Canyon sustained during transport.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-8. Please provide all reports, writings, notes, correspondence or other documentation between the City and Harris & Associates regarding whether the proposed pipe was an exact equal of the Permalok pipe.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-9. Please provide a copy of all records pertaining to the dates upon which inspections, if any, were made and the dates when any calibrations were performed on the date and time stamp used by the City to record when the bids were received on this project.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-10. Please provide me with a copy of all documents that detail how the savings of \$630,000 (approx.) was calculated, including all breakdown information as between pipe, lining, labor, etc.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/5/2013	6/5/2013	Sharon Yarber	PRA #4-11. Please provide me with a copy of the formal submittal, if any, received by the City from L.H. Woods requesting approval of the value engineering revision, together with a copy of the submittal of same to Harris for review.	6/13/13 Emailed and mailed 14 day extension letter. 6/27/13 Letter sent via email and regular mail, documents are available today 6/27/13. Ms. Yarber will be in tomorrow 6/28/13 to review. On 6/28/13 Ms. Yarber reviewed production of documents and paid for those selected. Completed.
6/10/2013	6/10/2013	Sharon Yarber	PRA #5 Value Engineering change orders for McCarrell Canyon	6/13/13 Emailed and mailed letter. Completed.
6/17/2013	6/17/2013	Sharon Yarber	PRA #6 Request for information relating to rejected bids.	6/25/13 City Clerk Morreale sent email response. Completed.
6/19/2013	6/19/2013	Sharon Yarber	PRA #7 Costs associated with San Ramon PRA	6/20/13 Response emailed to Ms. Yarber. Completed.
6/27/2013	6/27/2013	Devin Raiston	PRA Employee Salary Reporting information	7/3/13 Emailed response to requestor. Completed.
6/30/2013	6/30/2013	Dillan Betts SmartProcure	Preprogrammed Software reports for purchasing	7/8/13 Sent email to requestor. Awaiting response/payment. 7/18/13 received payment. Completed.
7/3/2013	7/3/2013	Daniel Simon	PRA request for transcripts or video for Dr. Roth from the late 80s	7/3/13 Administrative Analyst Cloke emailed requestor for clarification. Awaiting response/payment.
7/7/2013	7/8/2013	Professional Finders Jeff Koch	PRA request for stale/uncashed checks; Cash deposits/Perf Bonds Prop Tax Overpayment	7/17/13 Sent letter via email/USPS. Completed.
7/7/2013	7/8/2013	John Jensen	PRA- 4th of July Helicopter flyovers	7/17/13 Sent letter via email/USPS. Awaiting response. 7/19/13 Requestor met with Deputy City Clerk Takaoka today. Completed.
7/9/2013	7/9/2013	Allison Faris	PRA Ocean Trails	7/22/13 Requestor reviewed documents, selected some and will pick up and pay for them week of 7/29/13. 8/1/13 Requestor paid and picked up documents. Completed.
7/12/2013	7/12/2013	Donahoo & Associates Letitia Sorensen	PRA Records pertaining to Unique Performance Generator System Installation	7/22/13 Letter sent to requestor via email and USPS. Awaiting response/payment. 7/31/13 Payment received. Completed. 9/27/13 Requestor asked for copy of recorded Notice of Completion. Completed.
7/15/2013	7/15/2013	Sungard Karen Colvin City of Torrance	PRA for proposals or ERP Systems	7/23/13 Response letter sent via email and USPS. Response pending.
7/18/2013	7/18/2013	Gillian S. Studwell	PRA for residential street inspection	7/22/13 Sent letter to requestor via email and USPS. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/19/2013	7/19/2013	Center for Contract Compliance	PRA for Contractor information regarding RPV California Coastal Trail	7/22/13 Letter sent to requestor - completed (Vaish).
7/15/2013	7/22/2013	Great West Financial	PRA or service agreements; /Assets/457s	8/1/13 sent 14 day extension letter to requestor. 8/8/13 Final Determination letter sent. Awaiting payment. Check Payment of \$2.53 received 8/12/2013. Mailed 8/13/2013. Check for \$2.48 received 9/13 mailed documents. Completed.
7/18/2013	7/22/2013	Center for Contract Compliance	PRA Certified Payroll records for ZK Cnstruction	8/1/13 sent determination letter to requestor - awaiting payment. 8/19/13 Received payment. Completed.
7/18/2013	7/22/2013	Center for Contract Compliance	PRA Certified Payroll records for ZK Cnstruction's subcontractor Service First Contractors Network	8/1/13 sent 14 day extension letter to requestor. 8/15/13 Final determination letter sent. Awaiting payment. 9/17/13 Completed.
8/19/2013	8/26/2013	Center for Contract Compliance	PRA for Contract information regarding RPV California Coastal Trail	9/5/13 Final Determination letter sent. Awaiting payment. 10/7/13 Received payment. Completed.
8/27/2013	8/27/2013	Donald Davis (Marymount College)	PRA request for writings regarding Marymount College from 8/1/10 to present.	9/6/13 sent 14 day extension letter to requestor. 9/20/13 Letter sent to requestor confirming that the request has been placed on hold.
8/30/2013	8/30/2013	Madhusudan Ravi (California Common Sense)	PRA request for publicly available financial data such as tax revenues, expenditures, salary and benefits, and annual pension contributions for FY's 97-98; 02-03; 07-08; 12-13; 13-14	9/9/13 Sent determination letter via email and USPS. Awaiting response/payment.
8/30/2013	8/30/2013	Sara Boyer (US Bureaus Veritas)	PRA request for Building Permits for 5539 Crenshaw Blvd	9/9/13 City Clerk Morreale left voicemail for requestor- address not in our City. Completed.
9/5/2013	9/5/2013	Adam Kaupert (Multi-National Business Solutions)	PRA request for business licenses issued in last 3 months including owner contact info, in Excel format.	9/13/13 Determination letter sent. Completed.
9/15/2013	9/16/2013	Barry Allen (Vanguardians)	PRA request for total compensation for tp 10 employees and all departments for 2012.	9/20/13 Final Determination letter sent. Completed.
9/19/2013	9/19/2013	Ken Dyda	PRA Number of dewatering wells installed in Portuguese Bend Slide.	9/19/13 Senior Engineer Dragoo sent response. Completed.
9/19/2013	9/19/2013	Ken Dyda	PRA City's expenditures re: Portuguese Bend Slide remedial effort	9/26/13 Determination letter sent- awaiting response from Mr. Dyda. 10/3/13 Mr. Dyda met with staff this evening. Completed.
9/30/2013	9/30/2013	Jon Wren	PRA request for documents re: 6942 Loft Grove Drive	10/3/13 Determination letter sent - awaiting response/payment. 10/4/13Requestor paid for and picked up documents. Completed.

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2013

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/7/2013	10/7/2013	Terelle Jerricks	PRA request for financial records for Cynthia Smith Campaign 2011	10/8/2013 City Clerk Morreale responded. Now awaiting response from requestor. 10/15/13 Requestor came in and reviewed documents. Completed.
10/2/2013	10/7/2013	Center for Contract Compliance	PRA for Contractor information regarding RPV California Coastal Trail certified payroll records	10/17/13 Determination letter sent - awaiting payment. 10/25/13 Payment received. Completed.
10/2/2013	10/7/2013	Center for Contract Compliance	PRA for Contractor information regarding RPV California Coastal Trail - Inspectors logs and daily reports.	10/10/13 Final determination letter sent. Completed.
10/15/13	10/16/2013	Smart Procure c/o Dillan Betts	PRA for PO/Vendor Information June 2013-present	10/21/13 Response sent to requestor. Completed.
10/22/2013	10/22/2013	Lisa Shusto Exponent Failure Analysis Associates	PRA or documents relating to 3467 Newridge Drive	10/28/13 Sent determination letter- awaiting response/payment. 11/1/13 requestor paid for and picked up documents. Completed.
10/25/2013	10/25/2013	State of CA Rory Allen - CA State Parks	PRA request- Beach Parking	10/30/13 Completed.
10/31/2013	to date no	"Chris/Kip Moro" (unsure of spelling)	PRA requests for accident requests and equestrian field incidents- but requestors phone had long periods of silence- I asked resident to send a quick email with locations of request and timeline - to date no email received or follow up call	
11/4/2013	11/5/2013	Tara S. Kaushik Manatt, Phelps, Phillips, LLP	PRA Southern California Edison records	11/13/13 14 day extension letter sent. 11/27/13 Determination letter sent to requestor.
11/4/2013	11/5/2013	Ken Dyda	PRA re: meeting of 10/3/13 ref. PRA for Portuguese Bend Slide remedial effort (9/19/13)	11/12/13 City Clerk Morreale contacted Mr. Dyda and referred to determination letter of 9/26/13- after clarification this PRA is complete.
11/10/2013	11/10/2013	Mickey Rodich	PRA PVDS Roadway Maintenance Project	11/19/13 City Clerk Morreale emailed response letter to requestor. Completed.
11/11/2013	11/12/2013	Scott Cooper Cal Coast Companies LLC	PRA for Multi Family Residential Construction Inspection Fee and Mechanical Electrical Plumbing Review Fee	11/19/13 City Clerk Morreale emailed response to requestor. Awaiting response/payment.
11/25/2013	11/25/2013	Charlotte Radtke So Cal Office Technologies	PRA request for all agreements re: copier/multifunction contract	
12/3/2013	12/3/2013	R Fierro	Franchise Agreement between City and Waste Management	

Carolynn Petru

From: Lu, MyMy (CCI-California) <MyMy.Lu@cox.com>
Sent: Friday, November 15, 2013 8:10 PM
Cc: Zimmerman, Lori (CCI-California); Engel, Ileana (CCI-California); White, Doug (CCI-California); Vincelet, Melissa (CCI-California); Mendoza, Adriana (CCI-California); Attisha, Sam (CCI-California)
Subject: RE: Cox Product and Services Update - Turner Networks



We are pleased to announce that Cox has reached an agreement in principle with Turner Networks to continue to carry the stations listed below on Cox's lineup. As a result of the agreement, there will not be an interruption in service and Cox customers can continue to view programming on these channels. If you have any questions, please do not hesitate to contact us.

Thank you,

MyMy Lu
Manager, Public Affairs
COX California
5651 Copley Dr., San Diego, CA 92111
858.836.7315 office
619.534.1623 cell
www.cox.com

From: Lu, MyMy (CCI-California)
Sent: Tuesday, November 12, 2013 4:22 PM
Cc: Zimmerman, Lori (CCI-California); Engel, Ileana (CCI-California); White, Doug (CCI-California); Vincelet, Melissa (CCI-California); Mendoza, Adriana (CCI-California); Attisha, Sam (CCI-California)
Subject: Cox Product and Services Update - Turner Networks



As you know, Cox must obtain permission from cable networks to provide their channels on Cox's cable channel lineup in Palos Verdes. Our company has been negotiating to renew our agreement with Turner Networks, parent company of the channels listed below. To date, we've been unable to reach equitable terms for a new agreement. Turner Networks could, therefore, require Cox to remove its channels from our lineup after November 15, 2013, when the current agreement expires. This decision is ultimately not within our control.

Boomerang (ch. 217/407)
Cartoon Network (ch. 68/1068)
CNN (ch. 14/1014)
CNN en Español (ch. 402)
CNNi (ch. 264)
HLN (ch. 50/1050)
TBS (ch. 8/1008)
TCM (ch. 45/1045)
TNT (ch. 18/1018)
truTV (ch. 49/1049)

We expect to continue actively negotiating with Turner Networks in an effort to avoid any disruption. If progress is not made, we will notify customers via crawls on our local origination channel(s) and/or the Weather Channel.

We will contact you with more information as this develops in the coming days. Please feel free to contact me at 858-836-7315 should you have any questions.

MyMy Lu

Manager, Public Affairs

COX California

5651 Copley Dr., San Diego, CA 92111

858.836.7315 office

619.534.1623 cell

www.cox.com

Carolynn Petru

From: Lu, MyMy (CCI-California) <MyMy.Lu@cox.com>
Sent: Thursday, November 21, 2013 12:39 AM
Cc: Zimmerman, Lori (CCI-California); Engel, Ileana (CCI-California); White, Doug (CCI-California); Vincelet, Melissa (CCI-California); Mendoza, Adriana (CCI-California); Attisha, Sam (CCI-California)
Subject: Cox Product and Services Update - beIN Sports



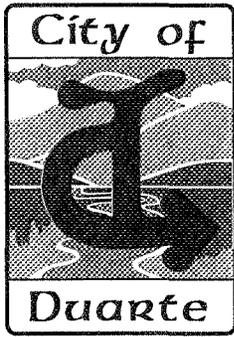
Cox Communications is committed to providing our customers the best in entertainment and communication services. Please see the below legal notice regarding the addition of beIN Sports channels in Standard Definition and HD in our Palos Verdes service areas:

Cox Communications announces the following change to the channel lineup in our Palos Verdes service areas. Effective on or about December 12, 2013, Cox Communications California will launch the following channels: beIN Sports (ch. 437/1437) and beIN Sports en Español (ch. 436/1436). Televisions and other consumer owned devices equipped with a CableCARD may require a two way capable device or digital receiver in order to receive all programming options offered by Cox. For the residents of the City of Los Angeles, please contact the Information Technology Agency, Cable Franchise Division. 200 N. Main St., 14th floor, Los Angeles, CA 90012. Telephone number 3-1-1 – “One Call to City Hall” or (866) 452-2489. www.ita.lacity.org/ita

Should you have any questions, please do not hesitate to contact us.

Sincerely,

MyMy Lu
Manager, Public Affairs
COX California
5651 Copley Dr., San Diego, CA 92111
858.836.7315 office
619.534.1623 cell
www.cox.com



City of Duarte

Sixteen Hundred Huntington Drive, Duarte, California 91010-2592
Tel 626-357-7931 Fax 626-358-0018 www.accessduarte.com

November 27, 2013

NOTICE OF CITY COUNCIL REORGANIZATION

We are pleased to announce that the Duarte City Council, at its regular meeting of November 26, 2013, reorganized as follows:

MAYOR: Liz Reilly

MAYOR PRO TEM: Tzeitel Paras-Caracci *

COUNCILMEMBERS: John Fasana
Margaret Finlay *
Samuel Kang **

* Re-elected

** Newly-elected

The Mayor serves as Chairperson of the Successor Agency to the Dissolved Duarte Redevelopment Agency, the Duarte Housing Authority, and the Duarte Community Facilities Financing Authority, and the Mayor Pro Tem serves as the Vice Chairperson.

Marla Akana
City Clerk



The City of Duarte was named "Most Business Friendly City 2012" by L.A. County Economic Development Corporation