

**MEMORANDUM**



**RANCHO PALOS VERDES**

**TO: RANCHO PALOS VERDES CITY COUNCIL**  
**FROM: CITY MANAGER** *COB*  
**DATE: JULY 6, 2011**  
**SUBJECT: ADMINISTRATIVE REPORT NO. 11-27**

- I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)
  - A. City Manager
  - B. Finance & IT Department – No report this week
  - C. Public Works Department
  - D. Community Development Department
  - E. Recreation & Parks Department
- II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)
  - A. Tentative Agendas
  - B. Channel 33 Programming Schedule
  - C. Channel 35 Programming Schedule
  - D. Crime Report
  - E. Correspondence

# July 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 7:30 am—Mayor's Breakfast @ Terranea (Long/ Wolowicz)	2
3	4 4th of July Holiday— City Hall Closed—  11:00 am—5:00 pm Inde- pendence Day Celebration @ Upper Point Vicente Park	5 7:00 pm—City Council Meeting @ Hesse Park	6	7	8	9
10	11	12 7:00 pm—Planning Commi- sion Meeting @ Hesse Park	13 6:00 pm—9:00 pm—RPV Leadership Academy, Finance Issues @ PVIC	14	15	16
17 7:00 pm—Shakespeare by the Sea "Much Ado About Nothing" @ Hesse Park (upper field area)	18 Candidate filing period opens for Nov. 11th Election	19 7:00 pm—City Council Meeting @ Hesse Park	20 12:00 pm—Mayor's Lunch @ The Depot (Long)  1:30 pm—Sanitation Dis- trict Meeting (Long)	21 7:00 pm—Emergency Pre- paredness Committee— Community Room	22	23
24	25 7:00 pm—Traffic Safety Committee Meeting— Community Room	26 7:00 pm—Planning Commi- sion Meeting @ Hesse Park	27	28	29	30

# August 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	3	4	5 <i>7:30 am—Mayor's Breakfast @ Terranea (Long/Misetich)</i>	6
7	8	9 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	10 <i>6:00 pm—9:00 pm—RPV Leadership Academy, Public Safety @ PVIC</i>	11 <i>8:00 am—Regional Law Committee Meeting @ RH City Hall (Stern/Misetich)</i>	12 <i>Candidate filing period closes @ 5:00 pm for Nov. 11th Election</i>	13
14	15	16 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	17	18 <i>7:00 pm—Emergency Preparedness Committee—Community Room</i>	19	20
21	22 <i>7:00 pm—Traffic Safety Committee Meeting—Community Room</i>	23 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	24 <i>12:00 pm—Mayor's Lunch @ The Depot (Long)</i> <i>1:30 pm—Sanitation District Meeting (Long)</i>	25	26	27
28	29	30	31			

# September 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 <i>7:30 am—Mayor's Breakfast @ Coco's (Long/Stern)</i>	3
4	5 <i>Labor Day Holiday— City Hall Closed</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>7:30 pm—LA West Vector Meeting (Stern)</i>	9	10
11	12	13 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	14 <i>6:00 pm—9:00 pm—RPV Leadership Academy, Community Issues @ PVIC</i>	15	16	17
18	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21 <i>12:00 pm—Mayor's Lunch @ The Depot (Long)</i> <i>1:30 pm—Sanitation District Meeting (Long)</i>	22	23	24
25	26 <i>7:00 pm—Traffic Safety Committee Meeting—Community Room</i>	27	28	29	30	



# RANCHO PALOS

## MEMORANDUM

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** CAROLYN LEHR, CITY MANAGER *CL*  
**DATE:** JULY 6, 2011  
**SUBJECT:** WEEKLY ADMINISTRATIVE REPORT

### **FY11-12 SHERIFF'S LIABILITY TRUST FUND SURCHARGE**

On July 5<sup>th</sup>, the Los Angeles County Board of Supervisors voted 5-0 to approve the suspension of the 4 % liability surcharge on Sheriffs contracts from July 1, 2011 through June 30, 2012, as recommended by the Contract Cities Liability Trust Fund Oversight Committee and the California Contract Cities Association. The proposal had the full support of Sheriff Leroy Baca and CEO Bill Fujioka, who submitted the proposal and then recommended approval of the Board of Supervisors. This was a team effort by the Liability Trust Fund Oversight Sub-Committee Curtis Morris Chair, Mike Egan, Jon Shull, with special thanks to Captain Shawn Mathers and County Counsel Roger Granbo for their support. As reported at the Budget hearing held on June 21<sup>st</sup>, the suspension of the surcharge will save the City approximately \$158,000 on the Sheriff's Contract in FY11-12.

### **MARINE LIFE PROTECTION ACT UPDATE**

The attached article from the Daily Breeze on June 29<sup>th</sup> reports that the new regulations associated with the Marine Life Protection Act will go into effect on October 1, 2011. As Council will recall, the new Fish and Game Commission regulations will ban fishing off Point Vicente, including the Point Vicente Fishing Access, and will limit what can be taken from the waters adjacent to Abalone Cove Shoreline Park. In conjunction with developing a uniform sign program for the City's park sites and open space areas, staff is already looking into the signage changes that will be required at these two park sites, in addition to bringing an item to Council to change the name of the Point Vicente Fishing Access to reflect the new regulations.

**DailyBreeze.com**  
LAX TO L.A. PART 1

## News coastal fishing regulations take effect as of Oct. 1

By Melissa Pamer Staff Writer

Posted: 06/29/2011 07:10:37 PM PDT

Updated: 06/29/2011 07:11:02 PM PDT

Regulations that will restrict or halt fishing in some of Southern California's prime coastal waters - including an area off the Palos Verdes Peninsula - will go into effect Oct. 1.

The California Fish and Game Commission on Wednesday voted 4-1, with Commissioner Dan Richards opposed, to assign the fall date as the beginning of implementation for dozens marine parks and reserves covering more than 350 square miles of state waters.

The parks, intended to protect ocean habitat and sustain and rebuild fish stocks, were created through a lengthy and contentious process outlined in the Marine Life Protection Act. The commission in December approved the park boundaries in a region stretching from Point Conception in Santa Barbara County to the Mexico border.

Closures were initially expected to go into effect in summer, but commission staff said in a press release the later date was chosen to "better inform affected ocean users of the new regulations."

Locally, about 15 square miles off Point Vicente will see fishing banned, while some take will be allowed in a neighboring 5-square-mile area adjacent Abalone Cove.

Fishing groups critical of the initiative have sued to stop implementation of the regulations.

For more information, visit <http://www.dfg.ca.gov/mlpa>.

- Melissa Pamer



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MEMORANDUM

## RANCHO PALOS VERDES

**TO:** CAROLYN LEHR, CITY MANAGER  
**FROM:** RAY HOLLAND, DIRECTOR OF PUBLIC WORKS  
**DATE:** JULY 6, 2011  
**SUBJECT:** WEEKLY ADMINISTRATIVE REPORT

*Ray Holland*  
For

### UPDATE ON CRENSHAW BL AT CRESTRIDGE RD TRAFFIC SIGNAL IMPROVEMENT PROJECT

Work has continued this week at the intersection of Crenshaw Blvd at Crestridge Rd for the traffic signal improvements. The contractor has encountered some difficulties in locating all of the underground utility lines near the intersection, but plans to begin boring for the underground conduit placement and installing the new traffic signal pole foundations next week. The public is reminded to continue to follow the temporary traffic control in place for their own safety and the safety of the workers.

### SAN RAMON CANYON SEWER RELOCATION

Work on the sewer relocation project along PVDE switchbacks continues this week. The Contractor installed most of the new 8-inch sewer line last week despite poor field conditions. Loose soil and tight work along PVDE made excavations tricky but the work was done according to schedule and without incident. Manholes along the new alignment will be

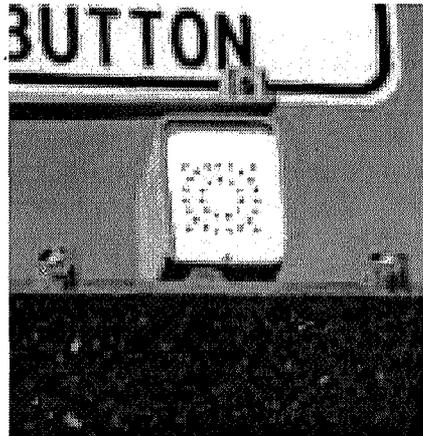


2011/07/01

constructed this week using pre-cast concrete risers over cast in place bases. Tie in to the existing sewer is planned for next week. Intermittent lane closures along PVDE should be expected this week while work is completed along the roadway. Any lane closures should be of short duration and will be managed by flaggers. Please drive carefully. Work on the project will continue until mid to late August.

## **AUDIBLE SIGNALING DEVICE FOR VISUALLY IMPAIRED PEDESTRIANS AT HAWTHORNE BOULEVARD & PALOS VERDES DRIVE WEST**

Staff recently installed Accessible Pedestrian Signals (APS) for visually impaired pedestrians at the intersection of Hawthorne Blvd and Palos Verdes Drive West. With the increasing presence of quiet/smart cars, visually impaired pedestrians are finding it more challenging to recognize the walk signal without their safety being compromised by a vehicle.



The APS device speaker is mounted on top of a pedestrian signal head and is activated when the pedestrian pushbutton is depressed. At the onset of the pedestrian walk signal, the audible device will sound. A repeating “cuckoo” sound is heard in the north/south direction and a repeating “chirp” sound is heard for/the east/west direction. The installation of this device complies with the Americans with Disabilities Act (ADA) and is another example how the City is dedicated to accommodating all users of the right-of-way.

## **UPDATE ON RPV'S 4<sup>TH</sup> OF JULY CELEBRATION**

The Public Works' Environmental and Traffic Safety Commission Booths were a welcome return to the City's annual event and helped educate and provide information on helpful services and resources to interested visitors. The Environmental Booth handed out recycling, composting, stormwater pollution prevention, household hazardous waste disposal, medical waste (sharps) disposal, and waste reduction fliers and brochures. Additionally, the re-usable grocery bags, mini recycling carts, pencils, coloring books, and pens (all made from recycled material) were very popular with adults and children alike. The Traffic Safety Commission Booth informed visitors of traffic and speed-related issues and answered questions asked by the many visitors to the booth. Several inquiries were made for the “Drive 25” traffic calming lawn signs, which are available upon request for homeowners living on residential streets.

Finally, the maintenance staff (David and Bruno) and crew were busy throughout the event. In addition to helping with on-site parking and traffic control, they assisted in setting up and breaking down the various booths, tables, chairs, recycling and trash cans, etc. In all, it was another very productive and successful event benefiting the Rancho Palos Verdes community.

## HOLIDAY TRASH COLLECTION SCHEDULE

There is a one day delay in trash/recycling/green waste collection for all residential customers of EDCO and UWS. The Daily Breeze inadvertently reported only a delay for the Monday customers. Staff and EDCO have requested the Daily Breeze to make a correction, and they have printed a correction in the Wednesday paper.

## PUBLIC WORKS PERMIT REPORT

The Public Works Department is responsible for control of work performed within the City Public "Right of Way". An Encroachment Permit is required to insure that any applicant working in our streets or parkways is properly licensed, insured and in compliance with the NPDES requirements.

The following is the Public Works Permit Activity Report for the month of June 2011.

### 2011 June

The Gas Company	13
Calif Water Service	3
Cox Communication	2
NextG	1
Verizon	1
Dumpsters	2
Miscellaneous	9
<b>TOTAL</b>	<b>31</b>



**TO:** Carolyn Lehr, City Manager  
**FROM:** Joel Rojas, Community Development Director  
**DATE:** July 6, 2011  
**SUBJECT:** Weekly Administrative Report

**Planning Division Monthly Activity Report**

Attached is the Planning Division's Monthly Activity Report for June 2011. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the Division received **38** new applications during the month and took action on **26** previously submitted applications.

**Building and Safety Division Monthly Activity Report**

Attached is the Building and Safety Division's Monthly Activity Report for June 2011. The report provides information on: 1) The types and numbers of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued **112** permits during the month of June 2011.

**Code Enforcement Division Monthly Activity Report**

Attached is the Code Enforcement Division's Monthly Activity Report for June 2011. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted **41** field inspections and brought **28** cases to closure.

**View Restoration/Preservation Applications Monthly Activity Report**

Attached is the View Restoration Division's Monthly Activity Report for June 2011. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and

**Community Development Department  
Weekly Administrative Report  
July 6, 2011**

4) A summary of the Division's activities year-to-date. The Division received **5** new applications in the month of June 2011.

**Right-of-Way Permit Monthly Activity Report**

The Department issued **4** right-of-way permits in the month of June 2011.

**Planning Commission Draft Agenda**

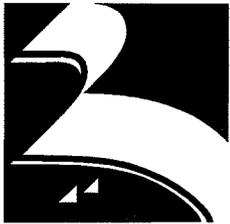
Attached is the draft agenda for the Planning Commission meeting on July 12, 2011.

**Applications of Note**

Attached is a table with a summary of the applications of note that were submitted to the Department between June 29 and July 5, 2011.

**Attachments**

Planning Division's Monthly Activity Report for June 2011  
Building and Safety Division's Monthly Activity Report for June 2011  
Code Enforcement Division's Monthly Activity Report for June 2011  
View Restoration/Preservation Division's Monthly Activity Report for June 2011  
Right-of-Way Permit Monthly Activity Report for June 2011  
PC draft agenda for July 12, 2011  
Applications of Note



# City of Rancho Palos Verdes

## Monthly Planning Activity Summary For the Month of June 2011

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
38	26	0	4	0	1	0	1	0	0

New ZON* Applications by Type	
Application Type	Number
Site Plan Review	28
Foliage Analysis	5
Neighborhood Compatibility Analysis	2
Height Variation	1
Grading Approval	2
Sign Permit	2
Conditional Use Permit	1
Special Use Permit	3
Code Amendment	2
Permit Revision/Amendment	1
<b>Number of Unique Applications:</b>	<b>47</b>
<b>Number of New ZON Cases:</b>	<b>38</b>

New SUB* Applications by Type	
Application Type	Number
<b>Number of Unique Applications:</b>	
<b>Number of New SUB Cases:</b>	

Closed Case Summary
<b>Staff Decisions</b>
Number of Cases Closed: 26 Median Processing Time: 0 days
<b>Director Decisions</b>
Number of Cases Closed: 4 Median Processing Time: 122 days
<b>PC/CC Decisions</b>
Number of Cases Closed: 2 Median Processing Time: 405 days
<b>All Planning Cases</b>
Number of Cases Closed: 32 Median Processing Time: 133 days

\* ZON = Zoning, SUB = Subdivision



# City of Rancho Palos Verdes

## Monthly Building & Safety Activity Summary For the Month of June 2011

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
118	112	85,806	30,664	27,482	705,800	20	3	605	28

New BLD** Applications by Type	
Application Type	No.
Addition	2
Alteration	3
Addition & Remodel	7
Demolition	4
Site Investigation	1
New Construction	3
Repair	10
Reroof	24
Remodel	21
Sign	1
Solar Panels	6
Pool/Spa	2
Tenant Improvement	1
<b>New BLD Cases:</b>	<b>85</b>

New ELE** Applications by Type	
Application Type	No.
New Construction	5
Service Upgrade	5
<b>New ELE Cases:</b>	<b>10</b>

New MEC** Applications by Type	
Application Type	No.
Changeout	3
New Construction	6
<b>New MEC Cases:</b>	<b>9</b>

New PLM** Applications by Type	
Application Type	No.
Alteration	1
Changeout	7
New Construction	2
Repair	3
Repipe	1
<b>New PLM Cases:</b>	<b>14</b>

Issued Permit Summary
<b>Over-the-Counter Permits</b>
No. of Permits Issued: <b>101</b>
Median Processing Time: <b>-1 days</b>
<b>Plan Checked Permits</b>
No. of Permits Issued: <b>11</b>
Median Processing Time: <b>71 days</b>

\* Other fees include SMIP, data processing, historic data input and geology review fees

\*\* BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes June 2011, End of Fiscal Year

Fiscal Year <b>2009-2010</b>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <b>2009-2010</b>
July	104	\$54,800.00	\$63,896.00	\$1,963,200.00	15	\$15,786.00	1	672	31	July
August	126	\$92,200.00	\$105,471.00	\$1,444,200.00	8	\$20,301.00	1	567	27	August
September	108	\$81,573.00	\$96,297.00	\$1,389,300.00	13	\$15,238.00	0	606	29	September
October	96	\$89,189.00	\$100,175.00	\$693,800.00	9	\$58,579.00	0	593	26	October
November	101	\$60,130.00	\$72,571.00	\$734,200.00	13	\$27,668.00	0	567	28	November
December	75	\$50,408.00	\$58,432.00	\$284,800.00	11	\$13,593.00	0	515	22	December
January-10	109	\$80,440.00	\$96,971.00	\$403,400.00	6	\$9,914.00	1	440	22	January
February	85	\$116,765.00	\$189,426.00	\$362,100.00	6	\$13,117.00	1	541	27	February
March	120	\$80,606.00	\$94,706.00	\$906,900.00	20	\$42,054.00	1	645	28	March
April	103	\$49,023.00	\$65,707.00	\$360,500.00	14	\$20,255.00	0	541	25	April
May	120	\$49,621.00	\$56,799.00	\$635,700.00	21	\$36,810.00	0	464	20	May
June	109	\$77,621.00	\$91,795.00	\$699,700.00	20	\$28,185.00	0	592	26	June
<b>YTD</b>	<b>1,256</b>	<b>\$882,376.00</b>	<b>\$1,092,246.00</b>	<b>\$9,877,800.00</b>	<b>156</b>	<b>\$301,500.00</b>	<b>5</b>	<b>6743</b>	<b>311</b>	<b>YTD</b>

Fiscal Year <b>2010-2011</b>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year <b>2010-2011</b>
July	126	\$101,282.00	\$118,286.00	\$1,376,100.00	8	\$13,013.00	0	542	26	July
August	123	\$98,078.00	\$116,304.00	\$877,900.00	14	\$38,100.00	1	557	25	August
September	108	\$77,560.00	\$87,762.00	\$451,700.00	20	\$16,346.00	0	517	25	September
October	134	\$72,511.00	\$90,318.00	\$1,133,900.00	10	\$19,010.00	1	504	24	October
November	134	\$50,764.00	\$60,840.00	\$690,900.00	14	\$14,275.00	1	586	29	November
December	110	\$47,841.00	\$61,175.00	\$384,500.00	16	\$42,413.00	0	529	25	December
January-11	144	\$94,199.00	\$102,278.00	\$584,100.00	8	\$16,739.00	0	525	24	January
February	97	\$88,174.00	\$98,355.00	\$611,500.00	10	\$17,854.00	1	433	22	February
March	143	\$63,383.00	\$87,647.00	\$777,500.00	14	\$24,264.00	3	559	24	March
April	106	\$71,567.00	\$89,490.00	\$872,500.00	17	\$56,997.00	3	573	27	April
May	117	\$75,801.00	\$100,904.00	\$760,600.00	9	\$17,647.00	2	463	22	May
June	118	\$85,806.00	\$113,288.00	\$704,800.00	20	\$30,664.00	3	605	28	June
<b>YTD</b>	<b>1460</b>	<b>\$926,966.00</b>	<b>\$1,126,647.00</b>	<b>\$9,226,000.00</b>	<b>160</b>	<b>\$307,322.00</b>	<b>15</b>	<b>6393</b>	<b>301</b>	<b>YTD</b>

Previous YR	1256	\$882,376.00	\$1,092,246.00	\$9,877,800.00	156	\$301,500.00	5	6743	311	Previous YR
<b>% Change/YTD</b>	<b>16%</b>	<b>5%</b>	<b>3%</b>	<b>-7%</b>	<b>3%</b>	<b>2%</b>	<b>200%</b>	<b>-5%</b>	<b>-3%</b>	<b>% Change YTD</b>



# City of Rancho Palos Verdes

## Monthly Code Enforcement Activity Summary For the Month of June 2011

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
31	41	16	4	3	0	4	0	28	0

### New Complaints by Violation Category

Animals	1
Fence, Wall & Hedge	1
Graffiti	1
Inoperable Vehicles	1
Non-Permitted Construction	4
Other Violation	2
Property Maintenance	14
Trash Cans	7
<b>Total:</b>	<b>31</b>

### Closed Case Summary

#### Municipal Code Violations

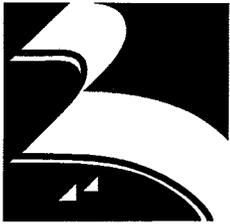
Number of Cases Closed: **10**  
Median Processing Time: **10 days**

#### Zoning Code Violations

Number of Cases Closed: **18**  
Median Processing Time: **58 days**

### Illegal Sign Abatement Summary

Street Name	Signs Removed
<b>Total Signs Removed:</b>	



# City of Rancho Palos Verdes

## Monthly View Activity Summary For the Month of June 2011

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
5	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Restoration Permit	2
City Tree Review Permit	1
View Maintenance	2
Number of New Cases:	5

Pre-Application Meetings (MTD)	
Application Type	Number
View Restoration Permit	1
Number of Pre-Application Meetings:	1

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	10
View Preservation Permit	3
City Tree Review Permit	7
View Maintenance	13
Number of New Cases:	33

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	4
Number of Pre-Application Meetings:	4

Resolved By Mediation (YTD)	
Application Type	Number
View Restoration Permit	5
Number of Cases:	5



# Rancho Palos Verdes Monthly Right-of-Way Permits

## Issued During June 2011 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
<b>Case Type ROW</b>							
ROW2011-00015	6/2/11	\$ 98.00	3204 BARKENTINE RD	KATZAROFF, PETER & VICTORIA S	Dumpster/Roll-off	CA Waste Services	7/2/11
ROW2011-00016	6/13/11	\$ 98.00	4104 EXULTANT DR	BASTASCH, PETER F & ELIZABETH	Dumpster/Roll-off	Waste Management	7/13/11
ROW2011-00017	6/22/11	\$ 98.00	3434 HIGHTIDE DR	MATHEWS, JOHN C & MUNJA K	Dumpster/Roll-off	EDCO Corporation	7/22/11
ROW2011-00018	6/27/11	\$ 98.00	16 OCEANAIRE DR	HERAN, PAUL J & LYNDA J	Dumpster/Roll-off	JJK Roll Offs	7/27/11

Number of **ROW** cases issued: 4

T:\Right-of-Way Monthly Reports\Monthly Right-of-Way Permits Issued Summary.rpt

 **DRAFT**



## AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, JULY 12, 2011  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

**REGULAR MEETING  
7:00 P.M.**

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### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

**NEXT P.C. RESOLUTION NO. 2011-26**

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**CALL TO ORDER:**

**FLAG SALUTE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff: SPOTLIGHT ON ACHIEVEMENTS 2010-11 – PERFORMANCE INCENTIVE PROGRAM (3-MINUTE VIDEO HIGHLIGHTS).

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

1. TIME EXTENSION FOR CONDITIONAL USE PERMIT REVISION AND SIGN PERMIT (CASE NO. ZON2009-00469): 27774 Hawthorne Blvd. / Ginter (SK)

Request: A request for a one-time, one-year extension of the approval for Case No. ZON2009-00469, thereby setting the final expiration date as July 13, 2012.

Action Deadline: None

Recommendation: Grant a one-time, one-year extension of the approval for Case No. ZON2009-00469 (Conditional Use Permit Revision and Sign Permit) for the property located at 27774 Hawthorne Blvd. (Chevron Gas Station and Car Wash), thereby setting the final expiration date as July 13, 2012, with all conditions of approval remaining in full force and effect.

**CONTINUED BUSINESS:**

NONE

**PUBLIC HEARINGS:**

2. HEIGHT VARIATION, GRADING PERMIT AND SITE PLAN REVIEW (CASE NO. ZON2011-00064): 2723 San Ramon Dr. / North (AH)

Request: A request to demolish the existing 1-story, detached 402 square foot garage and portions of the existing 2,684 square foot residence, and to construct a new 517 square foot 2-car, attached garage and 766 square feet of additions to the front and western side of an existing 2-story residence, involving 105 cubic yards of proposed cut to lower the driveway and garage 4'-0" in depth.

Action Deadline: July 25, 2011

Recommendation: Adopt P.C. Resolution No. 2011-\_\_ ; Approving, with conditions, Case No. ZON2011-00064, for a Height Variation, Grading and Site Plan Review Permit.

3. CONDITIONAL USE PERMIT REVISION (CASE NO. ZON2011-00131): 27501 Western Ave. / AT&T (SK)

Request: A request to remove six existing 4' AT&T antennas and install twelve new 8' AT&T antennas in the same location behind existing screens on the Cloisters Mausoleum building located at the northeastern portion of Green Hills Memorial Park cemetery. The request also includes installation of a new equipment cabinet within the existing lease area.

Action Deadline: August 7, 2011

Recommendation: Adopt P.C. Resolution No. 2011-\_\_\_; thereby approving a Conditional Use Permit Revision (Case No. ZON2011-00131).

4. GENERAL PLAN UPDATE – REVIEW: City (GP)

Request: A request to review, discuss and approve proposed changes to the existing General Plan Land Use Map within Coastal Subregion 3; and additional clean-up language changes to other previously-approved General Plan elements.

Action Deadline: None

Recommendation:

**NEW BUSINESS:**

NONE

**APPROVAL OF MINUTES:**

5. MINUTES OF JUNE 14, 2011

6. MINUTES OF JUNE 28, 2011

**ITEMS TO BE PLACED ON FUTURE AGENDAS:**

7. PRE-AGENDA FOR THE MEETING ON JULY 26, 2011

**ADJOURNMENT:**

The next meeting is scheduled for Tuesday, July 26, 2011, 7:00 P.M. at Hesse Park.

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**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.

2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.

3. You can also view the agenda and staff reports at the City's website [www.palosverdes.com/RPV](http://www.palosverdes.com/RPV).

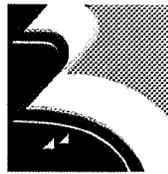
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



## Applications of Note as of July 6, 2011

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>VRP2011-00034</b>	NUSHA SAFABAKHSH	2348 COLT RD	View Restoration Permit regarding foliage located at 2342 Colt Rd. (Chan)	7/5/2011
<i>View Restoration Permit</i>				
<b>ZON2011-00169</b>	TERRACES RANCHO PALOS VERDES, LLC	28901 WESTERN AVE	New sign	6/30/2011
<i>Sign Permit</i>				
<b>ZON2011-00173</b>	FURKIOTI, DEAN A & ANGELA R	26 SANTA CATALINA DR	272 SF balcony extension, new outdoor gas fireplace & repair/replace existing attached trellis	7/5/2011
<i>Site Plan Review Neighborhood Compatibility Analysis Foliage Analysis</i>				

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RANCHO PALOS VERDES

## MEMORANDUM

TO: CAROLYN LEHR, CITY MANAGER  
FROM: TOM ODOM, DIRECTOR, RECREATION AND PARKS  
DATE: July 6, 2011  
SUBJECT: ADMINISTRATIVE REPORT

*KL for JO*

### July 4<sup>th</sup> Celebration Wrap Up



Approximately 4,500 RPV and Peninsula residents attended the City's 36<sup>th</sup> Annual Fourth of July Celebration last Sunday. Attendees enjoyed rides, games, live animals, live music, art activities, and great food!

Mayor Long welcomed attendees and introduced members of the City Council to begin the ceremony, which was then followed by a traditional flag ceremony led by a local Boy Scout troop. Afterward, attendees were able to participate in the myriad of activities organized for their enjoyment. Once again, the hula-hoop and pie eating contests were a great success as dozens of participants demonstrated their respective gymnastic and gastronomic skills. Jim Gamble's Marionettes, the Statue of Liberty on Stilts, pony rides and the vendor area all made for a fabulous 4<sup>th</sup> of July.

Fifteen local community organizations, including Los Serenos de Point Vicente, Peninsula Seniors and the Palos Verdes Peninsula Land Conservancy, dispersed information to event attendees. A total of \$3,325 was raised in donations from local businesses, homeowner associations, and individuals to offset the cost of the event.

### Point Vicente Interpretive Center

On Tuesday morning, PVIC Staff met with members of Los Serenos for their monthly Board meeting. Topics included:

- A new membership committee chair
- Appreciation to the City of RPV for the Docent Appreciation Luncheon
- An update on the docent Facebook page
- The August Jr. Docent field trip to Catalina
- The August debut of the Jr. Docent nature series film

- Other actions included approval of an 8' x 10' backdrop featuring Los Serenos' logo and name, receipt of a \$2,500 donation from Las Candalistas, and discussion about the fundraising meeting between Los Serenos and representatives from the local Kiwanis Club regarding sponsorship of the WOW program.

On Wednesday evening, local Vanderlip Estate resident Don Christy will talk to members of Los Serenos and PVIC staff about the history of the Vanderlip family and estate. This lecture is part of the ongoing education series for the Los Serenos docents and volunteers, and members of the public are welcome to attend.

### **Fred Hesse Jr. Community Park**

#### **Pet Adoptions this Saturday**

On Saturday, the City of Rancho Palos Verdes will partner with the City of Los Angeles' Harbor Animal Care Center to hold a pet adoption event from 10:00 a.m. to 3:00 p.m. in the upper picnic area at Hesse Park. The public is invited to come and see the dogs and cats, and hopefully adopt a new pet. Adoption fees are payable by cash or check. The Harbor Shelter website is available at: [http://www.laanimalservices.com/har\\_carecenter.htm](http://www.laanimalservices.com/har_carecenter.htm)

#### ***Recreation Class Rentals:***

- Duplicate Bridge Classes (Multipurpose Room - MPR): Monday, Friday
- Lite Impact Aerobic Dance Classes (MPR): Wednesday
- Bones for Life Class (MPR): Tuesday
- Mommy & Me Classes (Activity Room - ACT): Tuesday, Thursday
- Bridge Review Class (Fireside Room - FSR): Tuesday
- Zumba Fitness Class (ACT): Friday
- Basics of Fine Arts Class (ACT): Saturday
- Self Hypnosis Class (FSR): Saturday
- Suzuki Method for String Instruments Classes (FSR): Saturday

#### ***Community Groups/Private Rentals:***

- Peninsula Seniors Weekly Lecture (FSR): Wednesday
- Palos Verdes Amateur Radio Club Board Meeting (ACT): Wednesday
- RPV Seniors Bridge Club Games (MPR): Thursday
- Private Rental (FSR): Sunday

### **Ladera Linda Community Center**

#### ***Recreation Classes Rentals:***

- Creative Energy Dance Camp: (MPR, Rm. G): Monday – Friday
- Adult Tap Class (Rm. G): Tuesday
- Kids Music N Motion Class (Rm. J): Thursday

### **Robert E. Ryan Community Park**

Approximately 50 children and staff members from the Palos Verdes Peninsula Unified School District Kids' Corner Summer Day Camp will visit Ryan Park on Friday from 10:00 a.m. to 1:30 p.m.

***Recreation Class Rentals:***

- SMARTech-nology LEGO Camp (ACT): Tuesday - Saturday
- Fit N Fun Youth Sports Classes (Field): Tuesday, Wednesday

## TENTATIVE AGENDAS

July 19, 2011

### **Closed Session:**

### **Mayor's Announcements:**

**City Manager Report:** Presentation regarding Lomita Sheriff's Station website; Status Report--Replacement of City's Financial Accounting System/Possible Enterprise Enhancements for other Departments

### **New Business:**

#### **Consent**

Oversize Vehicle Parking Citation Fines  
Revision of the City Council Travel Policy & Reimbursement Policy  
CUP Rev Application Authorization Request for Verizon  
Resolution – City Tree Review Permit No. 178

#### **Public Hearings**

Abalone Cove Sewer System Engineer's Report  
Temporary Banner Sign  
Deck Modification - 28105 Golden Meadow  
2011-12 Storm Drain User Fee  
Transfer of CDBG Funds from the City of Rolling Hills  
Trump National Golf Course - Rev TT (Ficus Hedge)

#### **Regular Business**

Interpretation of Marymount College Facilities Exp. Proj. Conditions of Approval  
Recruiting for Position Vacancies

August 2, 2011

### **Mayor's Announcements:**

**City Manager Report:** Recognition of Melissa Pamer – APA Award for Journalism

### **New Business:**

#### **Consent**

Border Issues  
Amendments to the Competitive & Management Employee Personnel Rules  
Resolution Authorizing Application for County Supervisorial Grant Funds

Unclaimed Deposits  
Adjustments to Parking Citation Fines  
Contract Renewal – Animal Control

**Public Hearings**

Lien Hearing for 28428 Cayuse Lane  
Zone Change Clean-Up Amendment – Lot on Maritime Dr.

**Regular Business**

Code Amend. Initiation Request – Foliage in Side Yard  
License Agmt. to Work in Slope Easement – Clint Place

August 16, 2011

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Award PVDS Roadway Maintenance

**Public Hearings**

Appeal of Second Story Addition – La Garita Drive  
Tract Amendment for Driveway

**Regular Business**

Approval of Updated Digital Zoning Map  
Annenberg Project – Status Update  
Pension Revision  
Selection of Park Names

September 6, 2011

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

Fiscal Year End Adjustments and Continued Appropriations

**Public Hearings**

**Regular Business**

Accessibility Self-Evaluation and Transition Plan  
Updated NCCP Preserve Management Agmt. between City and PVPLC  
Approval of Final Public Use Master Plan  
Acceptance of PVPLC Annual Report

September 20, 2011

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

**Regular Business**

General Plan Update Presentation  
Noise Ordinance  
Naming Policy

October 4, 2011

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

**Regular Business**

October 18, 2011

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent  
Public Hearings  
Regular Business**

**Future Agenda Items**

- 1) Trees in public ROW
- 2) Sheriff Substation within Civic Center
- 3) Permitting of Above-Ground Facilities in the Right-of-Way (Lynch)
- 4) Gifts to City - From Estates and Planned Giving (Long)
- 5) Skate Park
- 6) Citywide Sewer Fee



## RPVTV Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your Inbox!

Week of 07/11/11 - 07/17/11  
Monday through Sunday

6:00 AM - 6:30 AM	Sit and Be Fit - Low Impact Fitness	3:30 PM - 4:00 PM	The PV Symphonic Band (continued)
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Playing the Field: Dodgers at Trump National and Interleague Baseball
7:00 AM - 7:30 AM	Around the Peninsula: Freedom 4U Terranea Jazz Festival	4:30 PM - 5:00 PM	Around the Peninsula: Cowboy Boot Camp
7:30 AM - 8:00 AM	Around the Peninsula: The 2011 Palos Verdes Street Fair and Music Festival	5:00 PM - 5:30 PM	Sit and Be Fit - Low Impact Fitness
8:00 AM - 8:30 AM	Armchair Traveler: B24	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	Armchair Traveler: Lane Victory	6:00 PM - 6:30 PM	Around the Peninsula: Freedom 4U Terranea Jazz Festival
09:00 AM - 9:30 AM	Playing the Field: Dodgers at Trump National and Interleague Baseball	6:30 PM - 7:00 PM	Around the Peninsula: The 2011 Palos Verdes Street Fair and Music Festival
9:30 AM - 10:00 AM	Around the Peninsula: Cowboy Boot Camp	7:00 PM - 7:30 PM	Peninsula Seniors: Vietnam POW Tony Marshall
10:00 AM - 10:30AM	Impact- USC Programming, Episode 60	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	Pulse of the Port - June 2011	8:00 PM - 8:30 PM	Impact- USC Programming, Episode 60
11:00 AM - 11:30 AM	Around the Peninsula: Freedom 4U Terranea Jazz Festival	8:30 PM - 9:00 PM	Pulse of the Port - June 2011
11:30 AM - 12:00 PM	Around the Peninsula: The 2011 Palos Verdes Street Fair and Music Festival	9:00 PM - 9:30 PM	Around the Peninsula: Ortega 120
12:00 PM - 12:30 PM	Peninsula Seniors: Tuskegee Airmen Red Tail at the Western Museum of Flight	9:30 PM - 10:00 PM	Playing the Field: Dodgers at Trump National and Interleague Baseball
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The Peninsula Symphonic Band - Pops Concert at the Botanic Garden 2010
1:00 PM - 1:30PM	Around the Peninsula: Ortega 120	10:30 PM - 11:00 PM	The PV Symphonic Band (continued)
1:30 PM - 2:00 PM	Playing the Field: Dodgers at Trump National and Interleague Baseball	11:00 PM - 11:30 PM	The PV Symphonic Band (continued)
2:00 PM - 2:30 PM	The Peninsula Symphonic Band - Pops Concert at the Botanic Garden 2010	11:30 PM - 12:00 AM	The PV Symphonic Band (continued)
2:30 PM - 3:00 PM	The PV Symphonic Band (continued)	12:00 AM - 1:00 AM	Peninsula Seniors: Vietnam POW Tony Marshall
3:00 PM - 3:30 PM	The PV Symphonic Band (continued)	1:00 AM - 6:00 AM	Community Announcements



**PVPTV35 Programming Schedule Guide**  
**Week of 7/11/11 to 7/17/11**

**Monday, July 11**

**3:00PM**

**Palos Verdes Library Dist.**

**6:00PM**

**PVP Coordinating Council**

**7:00PM**

**PVPUSD Board Meeting**

**Tuesday, July 12**

**7:30PM**

**City of RHE City Council Meeting - Live**

**Wednesday, July 13**

**7:30PM**

**City of PVE Council Meeting 7/12/11**

**Thursday, July 14**

**No Programming**

**Friday, July 15**

**6:00PM**

**PVP Land Conserancy Nature Walk**

**7:30PM**

**City of RHE City Council Meeting 7/12/11**

**Saturday, July 16**

**7:00PM**

**City of RPV Planning Commission 7/12/11**

**Sunday, July 17**

**7:30PM**

**City of RHE City Council Meeting 7/12/11**

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT - LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 06/26/11 & 07/02/11**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
COMMERCIAL BURGLARY	11-02275	1714	06/25/11	1545	2000 BLOCK PACIFIC COAST HIGHWAY	ENTRY DOOR	MISC. PACKS OF BEER (RECOVERED)	SUSPECT ARRESTED
RESIDENTIAL BUGLARY	11-02294	1710	06/27/11	0725-0735	24000 BLOCK HILLVIEW LN	GARAGE DOOR OPEN	DRILL, 2 DUFFLE BAGS	SUSPECT(S) UNKNOWN.
ASSAULT WITH A DEADLY WEAPON	11-02298	1710	06/24/11	2230	2100 BLOCK 242ND ST	N/A	N/A	SUSPECT ARRESTED
RESIDENTIAL BUGLARY	11-02311	1712	06/28/11	0945-1515	2000 BLOCK 250TH ST	UNLOCKED GARAGE	LAPTOP, 2 IPODS, 2 HEADPHONES, 15 BASKETBALLS, 2 VIDEO GAMES	SUSPECT(S) UNKNOWN.
GRAND THEFT (PROPERTY)	11-2323	1712	06/29/11	1502	1800 BLOCK LOMITA BL	N/A	PURSE	S1- FH, 27-30, 408-410, 110-115, BRO HAIR, BRO EYES S2- MH, 29-30, 507-508, 150-160, BRO HAIR, BLU EYES
RESIDENTIAL BUGLARY	11-02337	1712	06/27/11	1800-1900	24700 BLOCK ESHELMAN AVE	DOOR FRAME, PRIED	6 PAIRS OF WOMAN'S SHOES, MISC. WOMAN'S CLOTHING	S1- BELIEVED TO BE EX-BOYFRIEND S2- BELIEVED TO BE NEIGHBOR
ROBBERY	11-02365	1713	07/02/11	1041	2100 BLOCK PALOS VERDES DR N	N/A	CELLPHONE	S- MH, 20-28, 507-509, 160, RED BASEBALL CAP, BLK SHIRT, BLU JEANS SUSPECT BUMPED VICTIM FROM BEHIND AND TOOK HER CELLPHONE. SUSPECT TRIED TO GRAB THE PURSE BUT STRUGGLED. SUSPECT LET GO AND FLED.
ROBBERY	11-02378	1713	07/01/11	1300	2100 BLOCK PACIFIC COAST HIGHWAY	N/A	BASKETBALL, MONEY	S1- MH, 20-25, 507-509, 150, RED HAIR, BLK DRAGON WINGS TATTOO ON BACK S2- MH, 20-25, 600-602, 250-270, BALD VICTIM WAS WALKING WHEN S1 GRABBED HIS BACKPACK. S2 YELLED TO GIVE HIM THE BAG. VICTIM DIDN'T LET GO, S2 ELBOWED HIM IN THE FACE. S1 AND S2 FLED WITH THE BACKPACK AND BASKETBALL.
<b>ARRESTS: SPOUSAL ASSAULT-2, FALSIFYING REGISTRATION-1, NARCOTICS-4, DUI-1, DRUNK IN PUBLIC-3</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (VEHICLE)	11-02289	1744	06/25/11-06/26/11	1500-0900	6400 BLOCK CORSINI PL	UNLOCKED VEHICLE	PORTABLE GENERATOR	SUSPECT(S) UNKNOWN. LOCATION TYPE- RESIDENTIAL DRIVEWAY
RESIDENTIAL BURGLARY	11-02322	1746	06/29/11	1400	30400 BLOCK PALOS VERDES DR E	GLASS DOOR, SHATTERED	MISC. JEWELRY, MONEY	SUSPECT ARRESTED

ASSAULT WITH A DEADLY WEAPON	11-02316	1746	06/28/11	2320	29600 BLOCK ENROSE AVE	N/A	N/A	SUSPECT ARRESTED
VEHICLE BURGLARY	11-02343	1734	06/26/11	1300-1700	6300 BLOCK ALTO CIR	DRIVER DOOR, PRIED	3RD ROW SEAT	SUSPECT(S) UNKNOWN. LOCATION TYPE- RESIDENTIAL STREET.
ASSAULT WITH A DEADLY WEAPON	11-02344	1744	06/30/11	1748	6000 BLOCK VIA SIENA DR	N/A	N/A	SUSPECT ARRESTED
RESIDENTIAL BURGLARY	11-02339	1730	06/30/11	1010-1145	26900 BLOCK BASSWOOD AVE	UNKNOWN	UNKNOWN	SUSPECT(S) UNKNOWN.
RESIDENTIAL BURGLARY	11-02352	1731	07/01/11	0900-1300	27600 BLOCK WARRIOR DR	WINDOW, SMASHED	SILVER COIN	SUSPECT(S) UNKNOWN.
GRAND THEFT AUTO	11-02369	1740	07/01/11-07/02/11	1950-1100	32000 BLOCK COASTSITE DR	UNKNOWN	01 LEX GS300 4DR, GLD	SUSPECT(S) UNKNOWN. LOCATION TYPE- GARAGE.
<b>ARRESTS: DUI-2,DRUNK IN PUBLIC-1,VEHICLE LAWS-2</b>								

**ROLLING HILLS:**

NO CRIMES OR ARRESTS OCCURRED DURING THIS TIME.

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
ROBBERY	11-02263	1720	06/24/11	1330	BLOCK LATIGO LN	OPEN WINDOW	MONEY	S- MB, 510, 180, GREY SHIRT, BLU JEANS, 14"-16" SCREWDRIVER IN POSSESSION. SUSPECT ENTERED RESIDENCE DEMANDING VALUABLES, VICTIM GAVE HIM MONEY FROM WALLET. SUSPECT LEFT IN NISSAN OR TOYOTA.
VEHICLE BURGLARY	11-02283	1720	06/25/11-06/26/11	2300-1000	70 BLOCK STRAWBERRY LN	UNLOCKED VEHICLE	MONEY, PHONE CHARGER, BRIEFCASE, PURSE, IPOD, VEHICLE REGISTRATION, KEYS (RECOVERED)	SUSPECT(S) UNKNOWN. LOCATION TYPE- RESIDENTIAL DRIVEWAY
COMMERCIAL BURGLARY	11-02333	1724	06/29/11-06/30/11	2100-0800	700 BLOCK DEEP VALLEY	UNLOCKED DOOR	REGISTER TRA, MONEY, KEYS	SUSPECT(S) UNKNOWN.
<b>NO ARRESTS</b>								

**SAN PEDRO:**

**ARRESTS: INFLECTING INJURY TO A MINOR-3,VEHICLE LAWS-1,NARCOTICS-1**

**PALOS VERDES PENINSULA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
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VEHICLE BURGLARY	11-02325	1753	06/28/11- 06/29/11	2200- 0900	3600 BLOCK ESTATES LN	UNKNOWN	GARAGE CONTROL, WORK KEYS, MONEY	SUSPECT(S) UNKNOWN. LOCATION TYPE- RESIDENTIAL PARKING STRUCTURE
VEHICLE BURGLARY	11-02326	1753	06/28/11- 06/29/11	2000- 1900	3600 BLOCK ESTATES LN	UNKNOWN	UNKNOWN	SUSPECT(S) UNKNOWN.
<b>NO ARRESTS</b>								

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN	APPROX. STAFF COSTS INCURRED	CITY ATTY COSTS
1/10/2011	1/10/2011	Sharon Yarber	PRA Request for comments received by residents pertaining to proposed Charter; late correspondence from CC meetings through adoption of Charter language by CC	1/10/11 Partial documents produced. 1/19/11 emailed Determination Letter. Completed		
1/17/2011	1/17/2011	Tom Preston	PRA Request for electric bills relating to municipal roadway lighting	1/27/11 Emailed & Mailed Determination Letter. Still waiting to hear back from requestor (4/13/11) Documents in PRA pending file.		
1/19/2011	1/20/2011	Wei and Loretta Ho	PRA Request for Planning, Building, Code Enforcement information/documents re: the real property at 27046 Freeport Road, RPV	11/28/11 14-day Ext Letter sent. 2/14/11 Determination Letter and FAX sent. Received check on 3/28/11 - Completed		
1/21/2011	1/21/2011	Professional Finders	PRA Request for Stale-dated Check and non-refunded monies	1/31/11 14-day Ext Letter sent . 2/14/11 Determination Letter sent. As of 4/13/11 still waiting to hear back from requestor. Documents in PRA pending file.		
1/24/2011	1/24/2011	Benjamin R. Fuller	PRA Request for signal control type, timing charts, turning statistics, and AADTT.	1/24/11 Documents produced by PW. Completed.		
1/31/2011	2/1/2011	Tanya Sierra	PRA Redevelopment Agency	2/2/11 Completed by Email.		
2/3/2011	2/3/2011	Barbara Zuli	PRA Request for information on a donation to city made in January 2008	2/11/11 Determination letter sent with info redacted from check. Completed.	Under an hour	
2/14/2011	2/14/2011	Sharon Yarber	PRA Request for Bid and other info re: McCarrell Canyon Project from 2009	2/23/11 Determination Letter for parts 1 and 2 of request sent. Contracts were provided but still waiting for prevailing wage info. Sent email 3/31 records available - Ms. Yarber responded would like to review records first. On 4/6/11 Ms. Yarber reviewed documents - selected those she desired (198 pages). Completed.		

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN	APPROX. STAFF COSTS INCURRED	CITY ATTY COSTS
2/14/2011	2/14/2011	Sharon Yarber	PRA Request for copies of all communications that all city staff, Council Members and City Attorney received with regards to Measure C	2/24/11 14-day Ext Letter sent. Sent email 3/31 records available - Ms. Yarber responded would like to review records first. On 4/6/11 Ms. Yarber reviewed the documents - selected those she desired. Second production due 4/14/11. Contacted Ms. Yarber on 4/14 - she will review documents on 4/18/11. 4/18/11 Purchased copies she desired. Third production due 5/19/11. Ms Yarber was to come in on 5/26 at 1pm to review- but she did not come in. Ms. Yarber came in on 5/31/11 - reviewed and selected documents she desired (paid by using part of balance remaining on file with us). Additional production dates added: 6/23; 7/21; and 8/18/11. 6/9/11 Subsequent letter sent to Ms. Yarber based on clarification of PRA. On 6/28/11 Ms.Yarber reviewed documents, selected those she desired.	On 5/31/11 Ms. Yarber spent 1 hr and 15 minutes reviewing the documents with staff member Nathan. On 6/28/11 Nathan sat with Ms. Yarber for 2 hours and 15 mins	
2/15/2011	2/15/2011	Sharon Yarber	PRA Request (sent to Carol, not a city PRA request) for "residents' or third parties' comments you received, directly or through staff and/or Council Members regarding the Charter City efforts"; and "cause your clients, the City Council Members and staff ... to forward all communications received from residents [n]or third parties with respect to the Charter City matter."	2/24/11 14-day Ext Letter sent. Sent email and letter 3/31. Ms. Yarber responded would like to review records first. On 4/6/11 Ms. Yarber reviewed the documents - selected those she desired. Second production due 4/14/11. Contacted Ms. Yarber on 4/14 - she will review documents on 4/18/11. Third production due 5/19/11. Ms Yarber was to come in on 5/26 at 1pm to review- but she did not come in. Ms. Yarber came in on 5/31/11 - reviewed and selected documents she desired (paid by using part of balance remaining on file with us). Additional production dates added: 6/23; 7/21; and 8/18/11. On 6/28/11 Ms.Yarber reviewed documents, selected those she desired.	On 5/31/11 Ms. Yarber spent 1 hr and 15 minutes reviewing the documents with staff member Nathan. On 6/28/11 Nathan sat with Ms. Yarber for 2 hours and 15 mins	

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN	APPROX. STAFF COSTS INCURRED	CITY ATTY COSTS
2/21/2011	2/21/2011	Sharon Yarber	PRA Request - Invoices from RWG 2009 to present	3/03/11 Determination letter sent. Requestor will review a portion of redacted records and may revise request.		
2/21/2011	2/21/2011	Sharon Yarber	PRA Request-Emails and correspondence to and from each of the following persons wherein the subject matter includes the issue of Measure C: Carolyn Lehr, Sara Singer, Carol Lynch, Carla Morreale and any Council Member (clarification to request from 2/15/11)	3/03/11 14-day ext letter sent. 3/17/11 Sent determination letter that first production to occur 3/31/11; second production 4/14/11; third production 5/19/11. On 4/6/11 Ms. Yarber reviewed what was available and purchased those desired. 2nd production due 4/14. Contacted Ms. Yarber on 4/14 - she will review documents on 4/18/11. Third production due 5/19/11. Ms Yarber was to come in on 5/26 at 1pm to review- but she did not come in. Ms. Yarber came in on 5/31/11 - reviewed and selected documents she desired (paid by using part of balance remaining on file with us).Additional production dates added: 6/23; 7/21; and 8/18/11. 6/9/11 Subsequent letter sent to Ms. Yarber based on clarification of PRA. On 6/28/11 Ms.Yarber reviewed documents, selected those she desired.	On 5/31/11 Ms. Yarber spent 1 hr and 15 minutes reviewing the documents with staff member Nathan. On 6/28/11 Nathan sat with Ms. Yarber for 2 hours and 15 mins	
2/23/2011	2/23/2011	Sharon Yarber	Verbal Request: PRA Request for Councilman Campbell's written CC oral reports (no paperwork)	2/23/11 Provided requestor reports for 12/7/2010 & 1/18/2011. Completed.	Under an hour	
2/23/2011	2/25/2011	Sharon Yarber	PRA Request for name of Federal Agency's whose funds were used on the McCarrell Canyon Cedro contract	3/1/11 14-day ext letter sent. 3/17/11 sent determinaton letter that no federal funds were used. Completed.		
3/3/2011	3/3/2011	Sharon Yarber	PRA request for RWG for invoices in first batch which will include June 1, 2010-October 31, 2010. Deposit estimated \$69.00.	3/3/2011 Emailed request for deposit. 3/4/11 received check # 5997 for \$100.00. Sent email and letter 3/31 records available - Ms. Yarber responded would like to review records first. On 4/6/11 Ms. Yarber reviewed documents and purchased those desired. Completed		

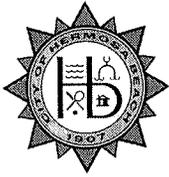
PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN	APPROX. STAFF COSTS INCURRED	CITY ATTY COSTS
3/4/2011	3/4/2011	Sharon Yarber	PRA request for Additional RWG invoices for months of January and February 2011. Deposit estimated by requestor at \$30.00.	3/4/11 requestor submitted deposit of \$100.00 for RWG invoices requests from PRA dated 3/3 and PRA dated 3/4/2011. Sent determination letter 3/14/10- with due date first batch 3/31/11. Sent email and letter 3/31 records available - Ms. Yarber responded would like to review records first. 4/6/11 Docs reviewed & produced those requested - Per discussion with City Clerk, any additional requests for RWG invoices will need to be resubmitted for clarity due to numerous modifications. Completed. <b>Balance remaining \$33.76 out of 100.00 as of 5/31/11. ON 6/28/11 Ms. Yarber selected</b> additional documents new balance remaining is \$26.17.		
3/4/2011	3/4/2011	Sharon Yarber	PRA request for Councilmembers financial information regarding themselves and agencies for which they act as liasions.	see below	Under an hour	
3/4/2011	3/4/2011	Sharon Yarber	PRA request for City Manager and City Attorney 700 Filing Forms	3/14/11 Ms. Yarber picked up the forms and paid cash \$3.80 - Completed	Under an hour	
3/8/2011	3/8/2011	HF&H Consultants	PRA for proposal SCS Engineers for Source Reduction and Recycling Element Implementation Used Oil Block Grant Services	Received copy of proposal from Lauren, contacted Debbie (On 3/15/11) at HF&H she will send 6.90 then we will mail out to her.- Received check for 6.50 (#290) Completed		
3/29/2011	3/29/2011	Sharon Yarber	PRA request for correspondence regarding Annenberg; NPS; OGALS "Team Communications Blog" etc	4/7/11 14-day extension letter sent. Determination letter sent 4/22/11. First production due June 23, 2011; 2nd production due July 21, third due Aug 18 2011. On 6/28/11 Ms.Yarber reviewed documents, selected those she desired.	On 6/28/11 Nathan sat with Ms. Yarber for 2 hours and 15 mins	
4/6/2011	4/6/2011	Lenée Bilski	Request to review Hatano Agreement File (Lower Nike Site Agricultural)	Reviewed file- purchased some copies - Completed.	Under an hour	
4/7/2011	4/7/2011	Scott Nelson Access Advocates	PRA request for employee roster including name, position or job title, direct work telephone number, and work email.	On 4/15/11 PDFs of documents were sent to the requestor. Completed.	under an hour	
4/7/2011	4/7/2011	Lenée Bilski *	PRA request for all materials that accompanied the "draft" applications submitted to OGALS in connection with the Annenberg Project at Lower Point Vicente.	Ms. Bilski and *Ms. Yarber reviewed these documents and selected those desired. The each paid for copies respectively - Completed .		
4/4/2011	4/8/2011	Neopost Bob Buck	Request for copy original PO or vendor agreement for Pitney Bowes	Finance sent letter- we do not have a Pitney Bowes mail machine- completed	Under an hour	
4/19/2011	4/19/2011	Ken DeLong	Request for PV on the Net Contract file	Mr. DeLong reviewed documents on 4/25. Copies provided for those selected. Completed	Under an hour	
4/22/2011	4/22/2011	Elizabeth Nelson with David Lee Rice APLC	PRA Request for technology vendors/ Emer Prep Info/ Website Streaming costs incurred etc	PRA was retracted on the same date- no information provided to requestor.		

Provided For Your Information Only

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN	APPROX. STAFF COSTS INCURRED	CITY ATTY COSTS
4/28/2011	4/28/2011	Karen Flaherty	PRA Request for speed zone survey for 29900 block of Hawthorne (Cross Street Crest)	5/4/11 Notified requestor of total cost (\$4.10) she will be sending check.	Under an hour	
5/2/11 (fax)	5/3/2011	Jeff Falbo (EdgePoint)	PRA Request for uncashed checks (older than six months)	5/12/11 14-Day extension letter sent. On 5/26/11 sent determination letter. 6/20/11 received check for 1.24 sent documents. Completed.	3 hours	15 mins
5/2/2011	5/2/2011	Ken DeLong	PRA Request for PVNet Invoices for 2010	5/11/11 14-Day extension letter sent via email. 5/26/11 email sent stating production of documents due on 6/16/2011. On 6/16/11 Mr. DeLong reviewed documents - selected those he desired (total payment received \$48.07). Completed.	2 hours 2 mins	20 mins
5/3/2011	4/29/2011	Thomas D. Long	Request for all email and written correspondence between Staff or City Council and Sharon Yarber	5/13/11 Extension letter sent.		
5/3/2011	5/3/2011	Barry J. Hildebrand	PRA request for any and all Ladera Linda Community Center writings	5/10/11 14-Day extension letter sent. On 5/27/11 determination letter sent with following production dates: 7/7/2011; 8/4/11; 9/1/11. 6/10/11 Clarification letter sent.		
5/4/2011	5/4/2011	Bary J. Hildebrand	PRA request to add PVPLC to Ladera Linda Community Cernter	5/10/11 14-Day extension letter sent. On 5/27/11 determination letter sent with following production dates: 7/7/2011; 8/4/11; 9/1/11. 6/10/11 Clarification letter sent.		
5/8/2011	5/11/2011	Michael Khosravifard	Infomal Discovery Request for engineering and traffic survey	5/19/11 sent responsive documents	two and half hours	15 mins
5/16/2011	5/16/2011	Rollin Sturgeon	PRA Request for Ordinance Prop M missing page and Carl Warren inquiry	5/24/11 sent response letter	under an hour	15 mins
6/14/2011	6/14/2011	Kathy Nichols with HK&C	PRA Request for Terranea documents relating to financials/TOT/ etc	6/24/11 Sent 14 day letter to requestor - deadline to reply is July 8, 2011		
6/15/2011	6/15/2011	Jiyun Cho for AP Wireless Infrastructure	PRARequest for executed lease agreements between RPV and cellular carriers	6/23/11 contacted Ms. Cho she will be sending a remittal check for \$53.93 (copies of all leases and amendments as well as two pages from PW)	under an hour	
6/10/2011	6/10/2011	Center for Contract Compliance	PRA request for certified payrolls for Hesse and Ryan Park Athletic Fields Improvement Project	Bindu coordinating payment with requestor- 6/27/11 received check for \$10.81.	one hour	



# City of Hermosa Beach

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Civic Center, 1315 Valley Drive, Hermosa Beach, CA 90254-3885

*The City Council of Hermosa Beach is pleased to announce its reorganization effective June 28, 2011.*

*Howard Fishman*

*Mayor*

*Jeff Duclos*

*Mayor Pro Tempore*

*Patrick "Kit" Bobko*

*Councilmember*

*Michael DiVirgilio*

*Councilmember*

*Peter Tucker*

*Councilmember*

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## **CITY OF WALNUT**

### **NOTICE OF CITY COUNCIL REORGANIZATION**

At its regular meeting of June 22, 2011, the City Council of the City of Walnut reorganized as follows:

Mayor Nancy Renne Tragarz  
Mayor pro tem Mary Su  
Council Member Antonio "Tony" Cartagena  
Council Member Tom King  
Council Member Joaquin Lim

The City Council meets on the second and fourth Wednesday of each month, commencing at 7:00 p.m. in the City Council Chambers located at 21201 La Puente Road, Walnut, California, 91789.

Our City Council members also sit on the Walnut Improvement Agency, Walnut Housing Authority, and Walnut Public Financing Authority.

Dated this 30th day of June 2011.

A handwritten signature in cursive script that reads "Teresa De Dios".

Teresa De Dios, CMC  
City Clerk