

**MEMORANDUM**



**RANCHO PALOS VERDES**

**TO: RANCHO PALOS VERDES CITY COUNCIL**  
**FROM: CITY MANAGER**  
**DATE: AUGUST 31, 2011**  
**SUBJECT: ADMINISTRATIVE REPORT NO. 11-35**

- I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)**
  - A. City Manager – No report this week**
  - B. Finance & IT Department - No report this week**
  - C. Public Works Department**
  - D. Community Development Department**
  - E. Recreation & Parks Department**
  
- II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**
  - A. Tentative Agendas**
  - B. Channel 33 Programming Schedule**
  - C. Channel 35 Programming Schedule**
  - D. Crime Report**

# September 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
4	5 <i>Labor Day Holiday— City Hall Closed</i>	6 7:00 pm—City Council Meeting @ Hesse Park	7	8 7:39 pm—LA West Vector Meeting (Stern)	9 2:00 pm—5:30 pm—Public Trust Session for Candi- dates @ Community Room, City Hall 6:00 pm—8:00 pm—Sunset Party @ PVIC	10 9:00 am—12:00 pm— Coastal CleanUp Day @ Abalone Cove
11	12	13 7:00 pm—Planning Com- mission Meeting @ Hesse Park	14 6:00 pm—9:00 pm—RPV Leadership Academy, Com- munity Issues @ PVIC	15 7:00 pm—Emergency Prepar- edness Committee— Community Room	16 6:30 PM—9:00 am—Night @ The Museum Sleepover @ PVIC	17
18	19	20 7:00 pm—City Council Meeting @ Hesse Park	21 12:00 pm—Mayor's Lunch @ The Depot (Long) 1:30 pm—Sanitation District Meeting (Long)	22	23	24
25	26 7:00 pm—Traffic Safety Committee Meeting— Community Room	27 7:00 pm—Planning Commi- son Meeting @ Hesse Park	28 LCC Conference—San Francisco (Wolowicz)	29	30	

# October 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 9:00 am—12:00 pm—FREE Document Shredding Day & E-Waste Collection @ RPY City Yard
2	3	4 7:00 pm—City Council Meeting @ Hesse Park	5 7:00 pm—CHOA Candidate Debate @ Hesse Park	6	7 7:30 am—Mayor's Breakfast @ Terranea (Long/Campbell)	8
9	10	11 7:00 pm—Planning Commission Meeting @ Hesse Park	12	13	14	15 9:00 am—Paddle Tennis Tournament @ Ladera Linda Community Center
16	17	18 7:00 pm—City Council Meeting @ Hesse Park	19 12:00 pm—Mayor's Lunch @ The Depot (Long) 1:30 pm—Sanitation District Meeting (Long)	20 9:00 am—4:00 pm "Great Shake Out" Emergency Exercise @ City Hall	21	22 12:00 pm—2:00 pm—Halloween Spooktacular & Pet Vaccine Clinic @ Civic Center
23	24	25 7:00 pm—Planning Commission Meeting @ Hesse Park	26	27	28	29
30	31					

# November 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 7:00 pm—City Council Meeting @ Hesse Park	2	2	4 7:30 am—Mayor's Breakfast @ Terranea(Long/Misefich)	5
6	7	8 7:00 pm—Planning Commission Meeting @ Hesse Park	9	10 7:30 pm—LA West Vector Meeting (Stern)	11	12
13	14	15 7:00 pm—City Council Meeting @ Hesse Park	16 12:00 pm—Mayor's Lunch @ The Depot (Long) 1:30 pm—Sanitation District Meeting (Long)	17 7:00 pm—Emergency Preparedness Committee—Community Room	18	19
20	21	22 7:00 pm—Planning Commission Meeting @ Hesse Park	23	24	25	26
27	28 7:00 pm—Traffic Safety Committee Meeting—Community Room	29	30	Thanksgiving Holiday—City Hall Closed		



MEMORANDUM

**RANCHO PALOS VERDES**

**TO: CAROLYN LEHR, CITY MANAGER**  
**FROM: RAY HOLLAND, DIRECTOR OF PUBLIC WORKS**  
**DATE: AUGUST 31, 2011**  
**SUBJECT: WEEKLY ADMINISTRATIVE REPORT**

#### **PAINT ON HAWTHORNE BLVD.**

The Public Works Department recently responded to a call regarding spilled paint near the intersection of Hawthorne Blvd and Highridge Rd. Once on site, the maintenance staff found and collected four empty one gallon paint cans. At this time, the Public Works Department is investigating the origin of the paint cans as well as researching effective paint removal methods.

#### **HOLIDAY TRASH COLLECTION SCHEDULE**

There will be no residential trash and recycling collection on Monday, September 5, Memorial Day. All of EDCO and UWS's collections for the week will be delayed by one day. Staff sent press releases to local papers and a list server announcement is being sent this week. Additionally, the City's Public Works website has posted a list of all holidays in 2011 that will delay regular solid waste collection services.



#### **DID YOU KNOW?**

.....The City owns and manages about 790,000 linear feet (nearly 150 miles!) of sewer main line and over 3,700 sewer manholes? The City contracts with LA County to clean and inspect about 10% of these every year and to provide "roter" service if they get plugged.



**TO:** Carolyn Lehr, City Manager  
**FROM:** Joel Rojas, Community Development Director  
**DATE:** August 31, 2011  
**SUBJECT:** Weekly Administrative Report

**Applications of Note**

Attached is a table with a summary of the applications of note that were submitted to the Department between August 24 and August 30, 2011.

**Attachments**

Applications of Note



## Applications of Note as of August 31, 2011

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>VRP2011-00045</b>	MICHAEL PASKUS	2321 SUNNYSIDE RIDGE RD	View Restoration Permit regarding foliage located at 2315 Sunnyside Ridge Rd. (Kotowski)	8/29/2011
<i>View Restoration Permit</i>				
<b>ZON2011-00235</b>	LONG POINT DEVELOPMENT LLC	100 TERRANEA WAY (GOLF COURSE WEST)	Special Use Permit for T-Mobile COWS ("Cellular on Wheels")	8/25/2011
<i>Special Use Permit</i>				
<b>ZON2011-00239</b>	GULAK, HUBERT M & SUSAN S	6923 VALLON DR	Revision to previously-approved Site Plan Review No. 5778 to modify roof-mounted solar panels	8/26/2011
<i>Site Plan Review Permit Revision</i>				
<b>ZON2011-00241</b>	PEDERSEN, ROBERT J & NANCY J	42 PEPPERTREE DR	Special Use Permit for the keeping of a storage container.	8/29/2011
<i>Special Use Permit</i>				
<b>ZON2011-00242</b>	IRELAND MILLER, INC	7 SEA COVE DR	New SFR - GREEN	8/29/2011
<i>Coastal Permit Grading Approval Neighborhood Compatibility Analysis Foliage Analysis</i>				

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>ZON2011-00245</b>	HALEH AMJADI	83 HILLTOP CIR	101 SF expansion of a 134 SF existing 2nd-story balcony at the rear of an existing residence.	8/30/2011
<i>Site Plan Review Neighborhood Compatibility Analysis</i>				
<b>ZON2011-00246</b>	V H PROPERTY CORP	1 OCEAN TRAILS-DR (TRUMP CLUBHOUSE)	Revision XX for Trump Golf Course Driving Range	8/30/2011
<i>Conditional Use Permit Permit Revision</i>				
<b>ZON2011-00248</b>	MARCUS, JONATHAN & AMY	3 ROCKINGHORSE RD	New 979 SF addition and 294.64 SF garage addition to an existing SFR.	8/31/2011
<i>Site Plan Review</i>				

T:\Forms\Applications of Note.rpt



**MEMORANDUM**

**TO:** CAROLYN LEHR, CITY MANAGER  
**FROM:** TOM ODOM, DIRECTOR, RECREATION AND PARKS  
**DATE:** August 31, 2011  
**SUBJECT:** ADMINISTRATIVE REPORT

*Kell for TO*



**Council Scores One for Ryan Park Basketball Court and Field Renovations**

A ribbon cutting was held at Ryan Park on Wednesday evening, August 24 celebrating the completion of the Ryan Park Field Improvement Project and the basketball court renovation. These athletic field upgrades are designed to maximize public use of the fields and to improve the safety and quality of play.

RPVTV 33 was on hand to film the highlights of Mayor Long's official ribbon cutting, the first ball thrown out on the field by Council Member Wolowicz, and Mayor Pro-Tem Misetich's first free throw on the newly improved basketball court.

**City Graduates Junior Ranger Inaugural Class**



On Saturday morning, August 27, eleven new junior rangers graduated in a special ceremony held at the Ladera Linda Community Center. This exciting new program offered youth ages 7 to 12 the opportunity to learn more about nature in a fun and educational setting.

The City partnered with the Mountains Recreation and Conservation Authority Rangers to provide a hands-on four week program focusing on a variety of topics, including what should be in a hiking backpack, basic trail etiquette, 'leave no trace' principles, trail safety, spotting wildlife along the trail, fire ecology and our ecosystem, and an engaging *Survivor* style crime scene deconstruction.

The junior ranger graduates will be recognized by the City Council at the beginning of the Tuesday, September 6 City Council meeting.

### **Point Vicente Interpretive Center**

- Tuesday, August 30, staff met with local Girl Scout chapter leader Pippa Taulli to coordinate a possible Night at the Museum for scout groups.
- This week, staff received a donation for the museum from the Cameros car club as a thank you for a recent visit.
- This week, staff member Marcia Booth will be retiring from the City of Rancho Palos Verdes. Marcia has been instrumental in overseeing the gift shop operations and its success. We wish her all the best.
- On Thursday, September 1, PVIC's Sunset Room is reserved by an RPV resident for a memorial service. Approximately 50-100 guests are expected.
- On Friday September 2, PVIC's Sunset Room and Amphitheater have been reserved by a resident for a wedding and reception. Approximately 100-150 guests are expected to attend.
- On Saturday, September 3, PVIC's Sunset Room and Amphitheater are rented for a wedding and reception. Just under 150 guests are anticipated to attend.
- On Sunday September 4, PVIC's Sunset Room and Amphitheater are rented for a wedding and reception with 150 guests anticipated to attend.

### **Fred Hesse Jr. Community Park**

#### *Recreation Class Rentals:*

- Duplicate Bridge Classes (Multipurpose Room - MPR): Monday, Friday
- Lite Impact Aerobic Dance Classes (MPR): Monday, Wednesday
- Mommy & Me Classes (Fireside Room - FSR): Monday
- Bridge Review Class (FSR): Tuesday
- Zumba Fitness Class (Activity Room - ACT): Friday
- Basics of Fine Arts Class (ACT): Saturday

#### *Community Groups/Private Rentals:*

- AYSO Soccer Practices (Soccer Field): Monday – Friday
- Peninsula Seniors Weekly Lecture (FSR): Wednesday
- RPV Seniors Bridge Club Games (MPR): Thursday
- Girl Scouts Meeting (FSR): Thursday
- Private Rental (MPR): Sunday

## **Robert E. Ryan Community Park**

### *Recreation Classes Rentals:*

- Fit N Fun Youth Sports Classes (ACT): Monday, Tuesday, Wednesday

## **Ladera Linda Community Center**

### *Recreation Classes Rentals:*

- Adult Tap Class (Room G): Tuesday

## **REACH Program**

On Wednesday, August 31, REACH participants will join with the City of Torrance's recreational program for persons with developmental disabilities for another great Dancercise class led by Gretchen. The class will be followed by a light dinner.

## TENTATIVE AGENDAS

September 9, 2011 – Adj. Reg. Mtg./Campaign Leadership for Public Trust  
(Friday, 2:00 – 5:30 p.m.- City Hall Community Room)

### **Regular Business**

Campaign Leadership for Public Trust

September 20, 2011

### **Mayor's Announcements:**

### **City Manager Report:**

### **New Business:**

#### **Consent**

Award Contract for PVDW/PVDS Arterial Rehabilitation Project  
Adjustments to Parking Citation Fines  
NOC – FY 09-10 Annual Sidewalk Repair Program  
NOC – City Hall Main Water Line Replacement Project  
Amendment to SBCCOG Joint Powers Authority Agreement & Bylaws  
FY10-11 Continuing Appropriations & Fiscal Year-End Budget Adjustments

#### **Public Hearings**

Code Amendment – Temporary Banners for Non-Profits & City-Sponsored Events  
Tract Amendment for Driveway  
Rev. "XX" to the Trump National Golf Course Project-Ext. Driving Range & Dev. Agmt.

#### **Regular Business**

Noise Ordinance  
Selection of Park Names  
Status Report regarding Marymount College's Parking Management Strategies

October 4, 2011

### **Mayor's Announcements:**

### **City Manager Report:**

### **New Business:**

#### **Consent**

Border Issues Status Report  
NOC – Crenshaw/Crestridge Traffic Signal Upgrade  
Award Contract for PVDS Roadway Maintenance

#### **Public Hearings**

Code Amendment – Hedges Over 42” in Front Yard Setback

**Regular Business**

Code Amend. Initiation Request – Foliage in Side Yard  
Approval of Updated Digital Zoning Map  
Approval of Final Public Use Master Plan  
Updated NCCP Preserve Management Agmt. between City and PVPLC  
Acceptance of PVPLC Annual Report  
Naming Policy  
Contract Renewal – Animal Control

October 18, 2011

**Mayor’s Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

NOC – Hesse and Ryan Parks Athletic Field Improvement Projects

**Public Hearings**

Appeal of Height Variation & Site Plan Review on LaGarita

**Regular Business**

ADA Self-Evaluation and Transition Plan

November 1, 2011

**Mayor’s Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

**Public Hearings**

**Regular Business**

November 15, 2011

**Mayor’s Announcements:**

**City Manager Report:**

**New Business:**

**Consent  
Public Hearings  
Regular Business**

December 6, 2011

**Mayor's Announcements:**

**Certification of Election:**  
Certification of Election Results

**Ceremonial Matters:**

**Council Reorganization:**

**Recess/Reception:**

**City Manager Report:**

**New Business:**

**Consent**  
Border Issues Status Report

**Public Hearings  
Regular Business**

December 20, 2011

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent  
Public Hearings  
Regular Business**

**Future Agenda Items**

- 1) Trees in public ROW
- 2) Sheriff Substation within Civic Center
- 3) Permitting of Above-Ground Facilities in the Right-of-Way (Lynch)
- 4) Gifts to City - From Estates and Planned Giving (Long)
- 5) Skate Park
- 6) Citywide Sewer Fee



## RPVTV Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your inbox!

Week of 09/05/11 - 09/11/11  
Monday through Sunday

6:00 AM - 6:30 AM	Sit and Be Fit - Low Impact Fitness	3:30 PM - 4:00 PM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Around the Peninsula: 9/11 Ten Years Later
7:00 AM - 7:30 AM	Art Connection: Flag Stop Art Show	4:30 PM - 5:00 PM	Around the Peninsula: Getting Back to School
7:30 AM - 8:00 AM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th	5:00 PM - 5:30 PM	Sit and Be Fit - Low Impact Fitness
8:00 AM - 8:30 AM	Armchair Traveler: Fort, MacArthur San Pedro	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	Around the Peninsula: Getting Back to School	6:00 PM - 6:30 PM	Art Connection: Flag Stop Art Show
09:00 AM - 9:30 AM	Playing the Field: Sam Schmidt Foundation & Indy Car Races	6:30 PM - 7:00 PM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th
9:30 AM - 10:00 AM	Playing the Field (continued)	7:00 PM - 7:30 PM	Peninsula Seniors: Truman White House Memories Cecil Fleener
10:00 AM - 10:30 AM	The Peninsula Symphonic Winds: Shades of Blue	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	The Peninsula Symphonic Winds: Shades of Blue (continued)	8:00 PM - 8:30 PM	Art Connection: Flag Stop Art Show
11:00 AM - 11:30 AM	The Peninsula Symphonic Winds: Shades of Blue (continued)	8:30 PM - 9:00 PM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th
11:30 AM - 12:00 PM	The Peninsula Symphonic Winds: Shades of Blue (continued)	9:00 PM - 9:30 PM	Around the Peninsula: 9/11 Ten Years Later
12:00 PM - 12:30 PM	Peninsula Seniors: Donna & Fred Niedermeyer	9:30 PM - 10:00 PM	Around the Peninsula: Getting Back to School
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The City of Rancho Palos Verdes City Council Meeting from September 6th, 2011
1:00 PM - 1:30 PM	Art Connection: Flag Stop 9-11	10:30 PM - 11:00 PM	The City of RPV City Council Meeting (continued)
1:30 PM - 2:00 PM	Around the Peninsula: 9/11 Ten Years Later	11:00 PM - 11:30 PM	The City of RPV City Council Meeting (continued)
2:00 PM - 2:30 PM	Playing the Field: Sam Schmidt Foundation & Indy Car Races	11:30 PM - 12:00 AM	The City of RPV City Council Meeting (continued)
2:30 PM - 3:00 PM	Playing the Field (continued)	12:00 AM - 1:00 AM	Community Announcements
3:00 PM - 3:30 PM	Art Connection: Flag Stop Art Show	1:00 AM - 6:00 AM	Community Announcements



**PVPTV35 Programming Schedule Guide**  
Week of 9/05/11 to 9/11/11

**Monday, Sept. 05**

**3:00PM**

**Palos Verdes Library Dist.**

**6:00PM**

**PVP Coordinating Council**

**7:00PM**

**PVPUSD Board Meeting**

**Tuesday, Sept. 06**

**7:00PM**

**City of RPV City Council Meeting - Live**

**Wednesday, Sept. 07**

**No Programming**

**Thursday, Sept. 08**

**7:00PM**

**City of RHE Tracy Austin Show**

**Friday, Sept. 09**

**6:00PM**

**PVP Land Conservancy Nature Walk**

**7:00PM**

**City of RPV City Council Meeting 9/06/11**

**Saturday, Sept. 10**

**10AM**

**City of RHE Tracy Austin Show**

**7:00PM**

**City of RHE Tracy Austin Show**

**Sunday, Sept. 11**

**10AM**

**City of RHE Tracy Austin Show**

**7:00PM**

**City of RPV City Council Meeting 9/06/11**

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 08/21/11 & 08/27/11**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT AUTO	11-02936	1710	08/19/11- 08/20/11	1630- 0500	2400 BLOCK LOMITA BL	KEYS	95 GMC TRUCK, WHT	SUSPECT(S) UNKNOWN. RECOVERED
COMMERCIAL BURGLARY	11-02965	1714	08/16/11	0839	2000 BLOCK PACIFIC COAST HIGHWAY	ENTRY DOOR	MISC. MAKE UP	SUSPECT ARRESTED
<b>ARRESTS: THROWING A SUBSTANCE AT VEHICLE-1, DRUNK IN PUBLIC-1, PETTY THEFT-1, VEHICLE LAWS-2, DUI-1, COMMERCIAL BURGLARY-1</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
COMMERCIAL BURGLARY	11-02966	1740	06/01/11- 08/24/11	1200- 1230	32700 BLOCK COAST SITE DR	LOCK, CUT	PAINT SPRAYER	SUSPECT(S) UNKNOWN
ROBBERY	11-02969	1747	08/24/11	2200	BLOCK WESTMONT AVE	N/A	CELLPHONE, RING, 10 SILVER BANGLES	SUSPECT(S) UNKNOWN.
<b>NO ARRESTS</b>								

**ROLLING HILLS:**

NO CRIMES OR ARRESTS OCCURRED DURING THIS TIME.

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (RESIDENTIAL)	11-02962	1722	08/21/11	1500- 1900	2300 BLOCK CARRIAGE RD	UNKNOWN	MONEY, CHECKS	SUSPECT(S) UNKNOWN. VICTIM HAD A PARTY AT RESIDENCE.
<b>ARRESTS: VEHICLE LAWS-1</b>								

**SAN PEDRO:**

<b>ARRESTS: NARCOTICS-1</b>								
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**PALOS VERDES PENINSULA:**

NO CRIMES OR ARRESTS OCCURRED DURING THIS TIME