

**MEMORANDUM**



**RANCHO PALOS VERDES**

**TO: RANCHO PALOS VERDES CITY COUNCIL**  
**FROM: CITY MANAGER** *CD*  
**DATE: SEPTEMBER 7, 2011**  
**SUBJECT: ADMINISTRATIVE REPORT NO. 11-36**

- I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)
  - A. City Manager – No report this week
  - B. Finance & IT Department
  - C. Public Works Department
  - D. Community Development Department
  - E. Recreation & Parks Department
- II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)
  - A. Tentative Agendas
  - B. Channel 33 Programming Schedule
  - C. Channel 35 Programming Schedule
  - D. Crime Report
  - E. Correspondence

# September 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 <i>7:30 am—Mayor's Breakfast @ Terranea (Long/Stern)</i>	3
4	5 <i>Labor Day Holiday—City Hall Closed</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>7:30 pm—LA West Vector Meeting (Stern)</i>	9 <i>2:00 pm—5:30 pm—Public Trust Session for Candidates @ Community Room, City Hall</i>  <i>6:00 pm—8:00 pm—Sunset Party @ PVIC</i>	10
11	12	13 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	14 <i>6:00 pm—9:00 pm—RPV Leadership Academy, Community Issues @ PVIC</i>	15 <i>7:00 pm—Emergency Preparedness Committee—Community Room</i>	16  <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;"><i>6:30 PM—9:00 am—Night @ The Museum Sleepover @ PVIC</i></div>	17  <i>9:00 am—12:00 pm—Coastal CleanUp Day @ Abalone Cove</i>
18	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21 <i>12:00 pm—Mayor's Lunch @ The Depot (Long)</i>  <i>1:30 pm—Sanitation District Meeting (Long)</i>  <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;"><i>LCC Conference— San Francisco (Wolowicz)</i></div>	22	23	24
25	26 <i>7:00 pm—Traffic Safety Committee Meeting—Community Room</i>	27 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	28	29	30	

# October 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 <i>9:00 am—12:00 pm—FREE Document Shredding Day &amp; E-Waste Collection @ RPV City Yard</i>
2	3	4 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	5 <i>7:00 pm—CHOA Candidate Debate @ Hesse Park</i>	6	7 <i>7:30 am—Mayor's Breakfast @ Terranea (Long/Campbell)</i>	8
9	10	11 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	12 <i>PVP League of Women Voters Candidate Forum Hesse Park 7:00pm -9:00 pm</i>	13	14	15 <i>9:00 am—Paddle Tennis Tournament @ Ladera Linda Community Center</i>
16	17	18 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	19 <i>12:00 pm—Mayor's Lunch @ The Depot (Long)</i> <i>1:30 pm—Sanitation District Meeting (Long)</i>	20 <i>9:00 am—4:00 pm "Great Shake Out" Emergency Exercise @ City Hall</i>	21	22 <i>12:00 pm—2:00 pm—Halloween Spooktacular &amp; Pet Vaccine Clinic @ Civic Center</i>
23	24	25 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	26	27	28	29
30	31					

# November 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	2	2	4 <i>7:30 am—Mayor's Breakfast @ Terranea(Long/Wolowicz)</i>	5
6	7	8 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	9	10 <i>7:30 pm—LA West Vector Meeting (Stern)</i>	11	12
13	14	15 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	16 <i>12:00 pm—Mayor's Lunch @ The Depot (Long)</i> <i>1:30 pm—Sanitation District Meeting (Long)</i>	17 <i>7:00 pm—Emergency Preparedness Committee—Community Room</i>	18	19
20	21	22 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	23	24 <div style="border: 1px solid black; padding: 2px; display: inline-block;"><i>Thanksgiving Holiday—City Hall Closed</i></div>	25	26
27	28 <i>7:00 pm—Traffic Safety Committee Meeting—Community Room</i>	29	30			

# MEMORANDUM



# RANCHO PALOS VERDES

TO: CAROLYN LEHR, CITY MANAGER

FROM: DENNIS McLEAN, DIRECTOR OF FINANCE AND INFORMATION TECHNOLOGY

DATE: SEPTEMBER 7, 2011

SUBJECT: WEEKLY ADMINISTRATIVE REPORT



## STATUS OF FY 11-12 STATE SHARED REVENUES

During the FY11-12 budget process, Staff informed the City Council that ongoing funding for the Citizens Options for Public Safety (COPS) state-shared revenue would require a statewide ballot measure to continue the 0.15% vehicle license fee dedicated for this purpose. Through FY10-11, the City had received annual revenue of \$100,000 from COPS, which was used to partially fund the City's contribution to the Los Angeles County Sheriff's Community Resource Grant Deputy Program (CORE). Due to the unlikelihood of a successful ballot measure, the League of California Cities (the League) recommended that cities should not include COPS revenue in their draft FY11-12 budgets. Following the League's advice, the City Council adopted its FY11-12 General Fund budget without the \$100,000 of COPS revenue.

On June 30, 2011, SB 89 was signed by the Governor, shifting Vehicle License Fee (VLF) revenue from cities, and restoring the FY11-12 COPS revenue. The net budgetary impact to the City was a loss of \$51,900 of revenue (\$100,000 COPS revenue gained, minus \$151,900 VLF revenue lost). Since the introduction of SB89, the League immediately began working actively to lobby for legislation to reverse SB89. On August 31, 2011, ABx141 was introduced to reverse the effects of SB89.

With so much revenue at stake for California cities, Staff expects that the fate of these revenue sources will continue to play out over the next several months; and recommends waiting until the Midyear Financial Review to consider the merits and timing of any adjustments to budgeted General Fund Revenue. Staff will continue to keep the City Council informed.

## PROPOSED CLASS C AIRSPACE SURROUNDING LONG BEACH AIRPORT - REVISED

The FAA recently announced that it will conduct two informal airspace meetings to solicit information from airspace users and others, concerning a proposal to establish Class C airspace at Long Beach Airport. The purpose of these meetings is to provide interested parties an opportunity to present views, recommendations, and comments on the proposal. All comments received during these meetings will be considered prior to any issuance of a notice of proposed rulemaking. Staff has forwarded information to the City's consultant Tom Kamman of Williams Aviation Services for review. Staff will advise the City Council regarding our consultant's first impression and recommendation, if any. Staff will also post

**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT WEEKLY REPORT**

September 7, 2011

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the notice of the meeting on the City's website and send a listserver message in the next several days.



MEMORANDUM

## RANCHO PALOS VERDES

TO: CAROLYN LEHR, CITY MANAGER  
FROM: *JR* RAY HOLLAND, DIRECTOR OF PUBLIC WORKS *RD*  
DATE: SEPTEMBER 7, 2011  
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

### COMPETITIVE GRANT OPPORTUNITY

The California Department of Resources Recycling and Recovery (CalRecycle) recently released solicitations for a Beverage Container Recycling Grant for fiscal years 2011-2012 and 2012-2013. The purpose of the grant is to increase the amount of beverage containers collected and recycled by enhancing current beverage container recycling programs or implementing new programs in cities. Staff is interested in pursuing this grant. In addition to possible opportunities to improve beverage container recycling at the various City parks and facilities, staff is also reaching out to RPV schools (public and private), multi-family complexes, Marymount College, and some larger establishments with restaurants such as Terranea and Trump to gauge their interest in this grant opportunity. The deadline for the Phase 1 concept proposal is October 10<sup>th</sup>.

### LOS ANGELES COUNTY CONSIDERING PARCEL FEE FOR WATER QUALITY

The County has developed a draft ordinance in accordance with the Proposition 218 process that, if passed by the voters, would initiate a parcel-related fee to provide a funding source for enhancements to water quality and reduction of stormwater pollution. Staff received the notice via email last week, which is reproduced below:

The Los Angeles County Flood Control District is considering a new parcel-related fee to enhance water quality and reduce pollution in stormwater and urban runoff. This new fee, which is subject to voter approval via the Proposition 218 election process, would create a stable, annual revenue source to fund multi-benefit water quality projects and programs.

As required by Assembly Bill 2554, the State enabling legislation, the Flood Control District has developed a draft implementation ordinance for this new program. A copy of the draft ordinance can be found at: <http://dpw.lacounty.gov/lacfd/wqfi/>

The Flood Control District will be accepting comments on the draft ordinance through October 4th, 2011. The final draft ordinance will be considered by the County Board of Supervisors shortly thereafter. Comments may be submitted online via the appropriate link on the webpage above, emailed to [wqfi.info@dpw.lacounty.gov](mailto:wqfi.info@dpw.lacounty.gov), or mailed to:

Phil Doudar  
Watershed Management Division  
Los Angeles County Department of Public Works

P.O.Box 1460  
Alhambra CA 91802-1460

We realize the short time for public comment, and appreciate your feedback. Comments received will be posted on the website unless requested otherwise. We look forward to hearing from you.

Sincerely,

*Phil Doudar*  
*Watershed Management Division*  
*(626) 458-4393*

Staff is studying the issue with our NPDES and legal consultants and will provide a response prior to the October 4th deadline.



**TO:** Carolyn Lehr, City Manager  
**FROM:** Joel Rojas, Community Development Director  
**DATE:** September 7, 2011  
**SUBJECT:** Weekly Administrative Report

**Planning Division Monthly Activity Report**

Attached is the Planning Division's Monthly Activity Report for August 2011. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the Division received **43** new applications during the month and took action on **39** previously submitted applications.

**Building and Safety Division Monthly Activity Report**

Attached is the Building and Safety Division's Monthly Activity Report for August 2011. The report provides information on: 1) The types and numbers of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued **142** permits during the month of August 2011.

**Code Enforcement Division Monthly Activity Report**

Attached is the Code Enforcement Division's Monthly Activity Report for August 2011. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted **27** field inspections and brought **31** cases to closure.

**View Restoration/Preservation Applications Monthly Activity Report**

Attached is the View Restoration Division's Monthly Activity Report for August 2011. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and

**Community Development Department  
Weekly Administrative Report  
September 7, 2011**

4) A summary of the Division's activities year-to-date. The Division received **5** new applications in the month of August 2011.

**Right-of-Way Permit Monthly Activity Report**

The Department issued **1** right-of-way permit in the month of August 2011.

**Planning Commission Draft Agenda**

Attached is the draft agenda for the Planning Commission meeting on September 13, 2011.

**Applications of Note**

Attached is a table with a summary of the applications of note that were submitted to the Department between August 31 and September 6, 2011.

**Attachments**

Planning Division's Monthly Activity Report for August 2011  
Building and Safety Division's Monthly Activity Report for August 2011  
Code Enforcement Division's Monthly Activity Report for August 2011  
View Restoration/Preservation Division's Monthly Activity Report for August 2011  
Right-of-Way Permit Monthly Activity Report for August 2011  
PC draft agenda for September 13, 2011  
Applications of Note



# City of Rancho Palos Verdes

## Monthly Planning Activity Summary

For the Month of August 2011

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
43	31	0	4	1	1	0	2	0	0

### New ZON\* Applications by Type

Application Type	Number
Site Plan Review	32
Foliage Analysis	10
Neighborhood Compatibility Analysis	5
Height Variation	1
Grading Approval	3
Sign Permit	2
Conditional Use Permit	1
Minor Exception Permit	2
Coastal Permit	2
Fence, Wall & Hedge Permit	1
Geologic Investigation Permit	1
Special Use Permit	2
General Plan Consistency Finding	1
Permit Revision/Amendment	2
<b>Number of Unique Applications:</b>	<b>65</b>
<b>Number of New ZON Cases:</b>	<b>41</b>

### New SUB\* Applications by Type

Application Type	Number
Lot Line Adjustment	1
Amendment/Correction of Map	1
<b>Number of Unique Applications:</b>	<b>2</b>
<b>Number of New SUB Cases:</b>	<b>2</b>

### Closed Case Summary

#### Staff Decisions

Number of Cases Closed: 31  
Median Processing Time: 0 days

#### Director Decisions

Number of Cases Closed: 5  
Median Processing Time: 54 days

#### PC/CC Decisions

Number of Cases Closed: 3  
Median Processing Time: 229 days

#### All Planning Cases

Number of Cases Closed: 39  
Median Processing Time: 45 days

\* ZON = Zoning, SUB = Subdivision



# City of Rancho Palos Verdes

## Monthly Building & Safety Activity Summary

For the Month of August 2011

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
150	142	111,132	22,984	23,477	537,500	19	0	605	26

New BLD** Applications by Type	
Application Type	No.
Addition	3
Alteration	5
Addition & Remodel	8
New Construction	10
Repair	5
Reroof	24
Remodel	15
Sign	3
Solar Panels	11
Pool/Spa	3
Tenant Improvement	4
<b>New BLD Cases:</b>	<b>91</b>

New ELE** Applications by Type	
Application Type	No.
Addition	1
Alteration	1
Changeout	3
New Construction	6
Service Upgrade	9
Temporary Power	2
<b>New ELE Cases:</b>	<b>22</b>

New MEC** Applications by Type	
Application Type	No.
Changeout	8
New Construction	1
<b>New MEC Cases:</b>	<b>9</b>

New PLM** Applications by Type	
Application Type	No.
Alteration	1
Changeout	13
New Construction	1
Repair	11
Repipe	2
<b>New PLM Cases:</b>	<b>28</b>

Issued Permit Summary	
<b>Over-the-Counter Permits</b>	
No. of Permits Issued: <b>129</b>	
Median Processing Time: <b>0 days</b>	
<b>Plan Checked Permits</b>	
No. of Permits Issued: <b>13</b>	
Median Processing Time: <b>99 days</b>	

\* Other fees include SMIP, data processing, historic data input and geology review fees

\*\* BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes August 2011

Fiscal Year <b>2010-2011</b>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <b>2011-2012</b>
July	126	\$101,282.00	\$118,286.00	\$1,376,100.00	8	\$13,013.00	0	542	26	July
August	123	\$98,078.00	\$116,304.00	\$877,900.00	14	\$38,100.00	1	557	25	August
September	108	\$77,560.00	\$87,762.00	\$451,700.00	20	\$16,346.00	0	517	25	September
October	134	\$72,511.00	\$90,318.00	\$1,133,900.00	10	\$19,010.00	1	504	24	October
November	134	\$50,764.00	\$60,840.00	\$690,900.00	14	\$14,275.00	1	586	29	November
December	110	\$47,841.00	\$61,175.00	\$384,500.00	16	\$42,413.00	1	529	25	December
January-12	144	\$94,199.00	\$102,278.00	\$584,100.00	8	\$16,739.00	0	525	24	January
February	97	\$88,174.00	\$98,355.00	\$611,500.00	10	\$17,854.00	1	433	22	February
March	143	\$63,383.00	\$87,647.00	\$777,500.00	14	\$24,264.00	3	559	24	March
April	106	\$71,567.00	\$89,490.00	\$872,500.00	17	\$56,997.00	3	573	27	April
May	117	\$75,801.00	\$100,904.00	\$760,600.00	9	\$17,647.00	2	463	22	May
June	118	\$85,806.00	\$113,288.00	\$704,800.00	20	\$30,664.00	3	605	28	June
<b>YTD</b>	<b>1,460</b>	<b>\$926,966.00</b>	<b>\$1,126,647.00</b>	<b>\$9,226,000.00</b>	<b>160</b>	<b>\$307,322.00</b>	<b>16</b>	<b>6393</b>	<b>301</b>	<b>YTD</b>

Fiscal Year <b>2011-2012</b>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year <b>2012-2013</b>
July	119	\$71,126.00	\$81,892.00	\$836,200.00	8	\$15,427.00	0	448	22	July
August	142	\$111,132.00	\$134,609.00	\$537,500.00	19	\$22,984.00	0	605	26	August
September										September
October										October
November										November
December										December
January-13										January
February										February
March										March
April										April
May										May
June										June
<b>YTD</b>	<b>261</b>	<b>\$182,258.00</b>	<b>\$216,501.00</b>	<b>\$1,373,700.00</b>	<b>27</b>	<b>\$38,411.00</b>	<b>0</b>	<b>1053</b>	<b>48</b>	<b>YTD</b>

Previous YR	249	\$199,360.00	\$234,590.00	\$2,254,000.00	22	\$51,113.00	0	1099	51	Previous YR
<b>% Change/YTD</b>	<b>5%</b>	<b>-9%</b>	<b>-8%</b>	<b>-39%</b>	<b>23%</b>	<b>-25%</b>	<b>0%</b>	<b>-4%</b>	<b>-6%</b>	<b>% Change YTD</b>



# City of Rancho Palos Verdes

## Monthly Code Enforcement Activity Summary

For the Month of August 2011

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
33	27	11	3	1	0	0	0	31	3

New Complaints by Violation Category	
Construction Site Maintenance	1
Drainage	1
Inoperable Vehicles	2
Non-Permitted Construction	11
Other Violation	7
Property Maintenance	5
Illegal Signs	1
Trash Cans	5
<b>Total:</b>	<b>33</b>

Closed Case Summary
<b>Building Code Violations</b>
Number of Cases Closed: <b>1</b>
Median Processing Time: <b>2 days</b>
<b>Municipal Code Violations</b>
Number of Cases Closed: <b>19</b>
Median Processing Time: <b>45 days</b>
<b>Zoning Code Violations</b>
Number of Cases Closed: <b>11</b>
Median Processing Time: <b>2 days</b>

Illegal Sign Abatement Summary	
Street Name	Signs Removed
CREST RD	1
HAWTHORNE BLVD	14
<b>Total Signs Removed:</b>	<b>15</b>



# City of Rancho Palos Verdes

## Monthly View Activity Summary For the Month of August 2011

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
5	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Restoration Permit	4
City Tree Review Permit	1
Number of New Cases:	5

Pre-Application Meetings (MTD)	
Application Type	Number
View Restoration Permit	1
Number of Pre-Application Meetings:	1

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	15
View Preservation Permit	5
City Tree Review Permit	8
View Maintenance	17
Number of New Cases:	45

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	6
Number of Pre-Application Meetings:	6

Resolved By Mediation (YTD)	
Application Type	Number
View Restoration Permit	6
Number of Cases:	6



# Rancho Palos Verdes Monthly Right-of-Way Permits

Issued During August 2011 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
<b>Case Type ROW</b>							
ROW2011-00024	8/2/11	\$98.00	28325 HAZELRIDGE DR	UBHAYAKAR, SHIVADEV & JAYALATA	Dumpster/Roll-off	CA Waste Services	9/2/11

Number of **ROW** cases issued: 1

T:\Right-of-Way Monthly Reports\Monthly Right-of-Way Permits Issued Summary.rpt

 **DRAFT**



## AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, SEPTEMBER 13, 2011  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

### **REGULAR MEETING 7:00 P.M.**

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#### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

**NEXT P.C. RESOLUTION NO. 2011-29**

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**CALL TO ORDER:**

**FLAG SALUTE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

 **DRAFT**

NONE

**CONTINUED BUSINESS:**

1. SITE PLAN REVIEW (CASE NO. ZON2011-00083): 30800 Palos Verdes Drive East / Marymount College (AM)

Request: A request to install roof mounted ventilation equipment onto the existing Cecilia Hall Classroom Building (Academic Building) serving the biology and chemistry labs. Specifically, the improvements include the installation of two roof mounted air conditioning units enclosed by an uncovered screening wall at a height of 5'-6" above the existing roof. The roof mounted mechanical equipment screening wall dimensions are proposed at 57'-0" in length by 20'-6" in width and will be finished in a color that resembles the composite roof material. Additionally, two roof mounted fume exhaust vents will be installed at a height of 11'-0" above the existing roof.

Action Deadline: September 17, 2011

Recommendation: Receive and file this Staff Report

*(This item was continued from the May 24, June 14 and August 9, 2011 meetings)*

2. HEIGHT VARIATION, MINOR EXCEPTION PERMIT AND SITE PLAN REVIEW (CASE NO. ZON2011-00016): 30439 Calle De Suenos / Anaya (KF/SK)

Request: A request to allow a 25'-3" tall, 760ft<sup>2</sup> 1<sup>st</sup> and 2<sup>nd</sup> story additions; reduce the 20' front yard setback for a portion of the 2<sup>nd</sup> story addition; and an entry portico, two bow windows, an at-grade viewing deck, additional hardscape and 6yd<sup>3</sup> of related grading in the rear yard of an existing 2-story single-family residence.

Action Deadline: September 26, 2011

Recommendation: Discuss whether or not the revised project has adequately addressed the Planning Commission's concerns regarding view impairment and neighborhood compatibility, and either:

- A) Adopt P.C. Resolution No. 2011-\_\_\_, thereby conditionally approving the requested Height Variation, Minor Exception Permit and Site Plan Review (Case No. ZON2011-00016); or,
- B) Adopt P.C. Resolution No. 2011-\_\_\_, thereby denying without prejudice the requested Height Variation, Minor Exception Permit and Site Plan Review (Case No. ZON2011-00016)

*(This item was continued from the June 14 and August 23, 2011 meetings)*

3. CONDITIONAL USE PERMIT REVISION "A" (CASE NO. ZON2002-00216): 29941 Hawthorne Boulevard (Chase Bank) / Chhabria (LM)

Request: A request to revise Condition No. 17 of Resolution No. 2008-43 to allow a previously approved office building on the corner of Crest Road and Hawthorne Boulevard to be used as a financial institution (Chase Bank). The square footage of the proposed building will be reduced in size from 7,116 square feet to 6,161 square feet in floor area. The project will accommodate a total of 30 parking spaces (25 parking spaces required for financial institutions). The request also includes a request to revise the Sign Program to allow one (1) building sign along the south side of the building, instead of two building signs, and one (1) additional sign along the west elevation where the entrance to the building will be located.

Action Deadline:

Recommendation:

*(This item was continued from the August 23, 2011 meeting)*

#### **PUBLIC HEARINGS:**

4. GENERAL PLAN AMENDMENT, ZONE CHANGE, ENVIRONMENTAL ASSESSMENT, HEIGHT VARIATION, GRADING PERMIT & SITE PLAN REVIEW (CASE NO. ZON2010-00025): 10 Chaparral Lane / Colaruotolo (SK)

Request: A request to relocate the General Plan Land Use boundary line between Residential & Natural Environment/Hazard and the Zoning boundary line between Single Family Residential (RS-2) & Open Space Hazard to a more northerly location on the 1.96 acre vacant property located at 10 Chaparral so that the more level area of the lot can be developed with a new 8,186ft<sup>2</sup> two-story residence.

Action Deadline: October 1, 2011

Recommendation: Adopt P.C. Resolution No. 2011-\_\_\_; thereby approving a General Plan Amendment, Zone Change, Environmental Assessment, Height Variation and Grading Permit (Case No. ZON2010-00025).

#### **NEW BUSINESS:**

NONE

#### **APPROVAL OF MINUTES:**

5. MINUTES OF AUGUST 9, 2011

#### **ITEMS TO BE PLACED ON FUTURE AGENDAS:**

6. PRE-AGENDA FOR THE MEETING ON SEPTEMBER 27, 2011

## **ADJOURNMENT:**

The next meeting is scheduled for Tuesday, September 27, 2011, 7:00 P.M. at Hesse Park.

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**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.palosverdes.com/RPV](http://www.palosverdes.com/RPV).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



## Applications of Note as of September 7, 2011

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>VRP2011-00046</b>	JESSICA LEEDS	4048 PALOS VERDES DR S	Foliage at One Ocean Trails Drive (APN 7564-021-006) impairing views from 4048 Palos Verdes Drive South	9/7/2011
<i>View Preservation Permit</i>				
<b>ZON2011-00252</b>	ALLEN WIX	23 SANTA CATALINA DR	242 SF addition at the rear, 11 SF demo at the 2nd-story, roof modification to the front and replacement of existing windows and doors.	9/6/2011
<i>Site Plan Review Foliage Analysis</i>				
<b>ZON2011-00253</b>	DAVID MARTIN	6480 PALOS VERDES DR E	Landscape Reivew for compliance with the water efficiency ordinance in conjunction with a new SFR (Case No. ZON2010-00252).	9/6/2011

T:\Forms\Applications of Note.rpt



## MEMORANDUM

TO: CAROLYN LEHR, CITY MANAGER  
FROM: TOM ODOM, DIRECTOR, RECREATION AND PARKS  
DATE: SEPTEMBER 7, 2011  
SUBJECT: ADMINISTRATIVE REPORT

*Handwritten initials and date:*  
KAL for  
20

### Los Serenos Sunset Party

The Los Serenos de Point Vicente docents, along with staff, are hosting their annual Sunset Party on Friday night, September 9. This year's theme is *Cruisin'* and Hawaiian shirts are anticipated. This annual event gives docents and volunteers an opportunity to get together to celebrate the end of the summer and to begin focusing on the upcoming hike and tour season. Members of the City Council are invited to attend this end of summer soiree, held on the patio of the Point Vicente Interpretive Center at 5:30 p.m.

### Point Vicente Interpretive Center

On Tuesday morning, the Los Serenos de Point Vicente docents' monthly board meeting was held in the Sunset Room. Agenda topics included the public hikes, funding for West Vernon Elementary School buses, and unanimous approval to pursue purchase of a step and repeat backdrop with the Los Serenos name and logo to be used at public events and interviews. Also discussed were upcoming trainings and guest speakers, the December field trip to the Banning House Museum, the PVIC Open House in November, a new publicity chairperson (Denise Rakas), the upcoming International Coastal Cleanup day at Abalone Cove, and this week's annual Sunset Party.

On Wednesday evening, the Long Point Homeowners Association will hold an RPV City Council Candidates Debate in the Sunset Room.

On Thursday evening, the L.A. Orthopaedic Hospital Las Madrecitas will hold their General Membership Meeting in the Sunset Room.

### Fred Hesse Jr. Community Park

#### Pet Adoptions at Hesse Park

The City of Rancho Palos Verdes is partnering with the City of Los Angeles' Harbor Animal Care Center to hold a pet adoption event this Saturday from 10:00 a.m. to 3:00 p.m. The public is invited to come and see the dogs and cats, and hopefully adopt a new pet. Please bring cash or check for adoption fees. You can view the Harbor Shelter website by clicking on this link: [http://www.laanimalservices.com/har\\_carecenter.htm](http://www.laanimalservices.com/har_carecenter.htm)

### *Recreation Class Rentals:*

- Duplicate Bridge Classes (Multipurpose Room - MPR): Monday, Friday
- Lite Impact Aerobic Dance Classes (MPR): Wednesday
- Bones for Life Class (MPR): Tuesday
- Bridge Review Class (Fireside Room - FSR): Tuesday
- Suika Preschool (Activity Room): Friday
- Zumba Fitness Class (ACT): Friday
- Basics of Fine Arts Class (ACT): Saturday
- Tai Chi Chuan Class (MPR): Saturday
- Palos Verdes Strings Classes (ACT): Sunday

### *Community Groups/Private Rentals:*

- AYSO Soccer Practices and Games (Soccer Field): Tuesday – Saturday
- Pony League (Baseball Field): Sunday
- PVP Republican Women Meeting (FSR): Tuesday
- Peninsula Seniors Weekly Lecture (FSR): Wednesday
- RPV Seniors Bridge Club Games (MPR): Thursday
- Girl Scouts Meeting (FSR): Thursday
- Private Rental (FSR): Friday
- Private Rental (MPR, Kitchen): Saturday
- PVP American Assoc. of University Women Tech Trek (MPR): Sunday
- Los Hermanos Meeting (FSR): Sunday

## **Robert E. Ryan Community Park**

### *Recreation Classes Rentals:*

- Fit N Fun Youth Sports Classes (ACT): Tuesday, Wednesday
- Suika Preschool (ACT): Friday
- Pony League (Baseball Field): Saturday, Sunday

## **Ladera Linda Community Center**

### *Recreation Classes Rentals:*

- Creative Energy Dance School Youth Classes (MPR, G): Tuesday - Saturday
- Adult Tap Class (Room G): Tuesday

## **REACH Program**

On Saturday, REACH participants will enjoy lunch at Daphne's Greek Café followed by a movie at a local theatre.

## TENTATIVE AGENDAS

September 9, 2011 – Adj. Reg. Mtg./Campaign Leadership for Public Trust  
(Friday, 2:00 – 5:30 p.m.- City Hall Community Room)

### **Regular Business**

Campaign Leadership for Public Trust

September 20, 2011

### **Mayor's Announcements:**

### **City Manager Report:**

### **New Business:**

#### **Consent**

Award Contract for PVDW/PVDS Arterial Rehabilitation Project  
NOC – FY 09-10 Annual Sidewalk Repair Program  
NOC – City Hall Main Water Line Replacement Project  
Amendment to SBCCOG Joint Powers Authority Agreement & Bylaws  
FY10-11 Continuing Appropriations & Fiscal Year-End Budget Adjustments  
Introduction of Ordinance – Landslide Moratorium  
Agmt. for Skate and Dog Park Site Community Outreach and Site Analysis

#### **Public Hearings**

Tract Amendment for Driveway  
Rev. "XX" to the Trump National Golf Course Proj-Ext. Driving Range & Dev. Agmt.

#### **Regular Business**

Pension Revision  
League of Calif. Cites Resolution Nos. 1, 4, 5

October 4, 2011

### **Mayor's Announcements:**

Leadership Academy Graduates Recognition

### **City Manager Report:**

### **New Business:**

#### **Consent**

Border Issues Status Report  
NOC – Crenshaw/Crestridge Traffic Signal Upgrade  
Award Contract for PVDS Roadway Maintenance  
Adjustments to Parking Citation Fines

**Public Hearings**

Code Amendment – Hedges Over 42” in Front Yard Setback  
Code Amendment –Temp. Banners in City’s Right-of-Way

**Regular Business**

Policy for Banner Displaying City-Sponsored Events  
Code Amend. Initiation Request – Foliage in Side Yard  
Approval of Updated Digital Zoning Map  
Approval of Final Public Use Master Plan  
Selection of Park Names  
Contract Renewal – Animal Control  
Status Report regarding Marymount College’s Parking Management Strategies

October 18, 2011

**Mayor’s Announcements:**

**City Manager Report:**

**New Business:**

**Consent**

NOC – Hesse and Ryan Parks Athletic Field Improvement Projects

**Public Hearings**

Appeal of Height Variation & Site Plan Review on LaGarita

**Regular Business**

ADA Self-Evaluation and Transition Plan  
Naming Policy  
Noise Ordinance  
Updated NCCP Preserve Management Agmt. between City and PVPLC  
Acceptance of PVPLC Annual Report

November 1, 2011

**Mayor’s Announcements:**

**City Manager Report:**

**New Business:**

**Consent  
Public Hearings  
Regular Business**

November 15, 2011

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent  
Public Hearings  
Regular Business**

December 6, 2011

**Mayor's Announcements:**

**Certification of Election:**

Certification of Election Results

**Ceremonial Matters:**

**Council Reorganization:**

**Recess/Reception:**

**City Manager Report:**

**New Business:**

**Consent  
Border Issues Status Report**

**Public Hearings  
Regular Business**

December 20, 2011

**Mayor's Announcements:**

**City Manager Report:**

**New Business:**

**Consent  
Public Hearings  
Regular Business**

**Future Agenda Items**

- 1) Trees in public ROW
- 2) Sheriff Substation within Civic Center
- 3) Permitting of Above-Ground Facilities in the Right-of-Way (Lynch)
- 4) Gifts to City - From Estates and Planned Giving (Long)
- 5) Skate Park
- 6) Citywide Sewer Fee



## RPVTV Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your Inbox!

Week of 09/12/11 - 09/18/11  
Monday through Sunday

6:00 AM - 6:30 AM	Sit and Be Fit - Low Impact Fitness	3:30 PM - 4:00 PM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Around the Peninsula: Ryan Park Baseball Field & Basketball Court Renovations
7:00 AM - 7:30 AM	Around the Peninsula: Ryan Park Baseball Field & Basketball Court Renovations	4:30 PM - 5:00 PM	"Notorious": The Port of Los Angeles
7:30 AM - 8:00 AM	"Notorious": The Port of Los Angeles	5:00 PM - 5:30 PM	Sit and Be Fit - Low Impact Fitness
8:00 AM - 8:30 AM	The Jr. Docent Nature Series: "Peninsula Profile"	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th	6:00 PM - 6:30 PM	Around the Peninsula: Ryan Park Baseball Field & Basketball Court Renovations
9:00 AM - 9:30 AM	LA County - City TV Santa Monica	6:30 PM - 7:00 PM	The Jr. Docent Nature Series: "Peninsula Profile"
9:30 AM - 10:00 AM	American Democracy TV: Flight 14	7:00 PM - 7:30 PM	Peninsula Seniors: PV Concours d. Elegance
10:00 AM - 10:30 AM	Around the Peninsula: Ryan Park Baseball Field & Basketball Court Renovations	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	"Notorious": The Port of Los Angeles	8:00 PM - 8:30 PM	Art Connection: Flag Stop Art Show
11:00 AM - 11:30 AM	The Jr. Docent Nature Series: "Peninsula Profile"	8:30 PM - 9:00 PM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th
11:30 AM - 12:00 PM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th	9:00 PM - 9:30 PM	The Jr. Docent Nature Series: "Peninsula Profile"
12:00 PM - 12:30 PM	Peninsula Seniors: Truman White House Memories Cecil Fleener	9:30 PM - 10:00 PM	Art Connection: Art Studio Tour 2011 Sept. 10 & 11th
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	LA County - City TV Santa Monica
1:00 PM - 1:30 PM	LA County - City TV Santa Monica	10:30 PM - 11:00 PM	American Democracy TV: Flight 14
1:30 PM - 2:00 PM	American Democracy TV: Flight 14	11:00 PM - 11:30 PM	Around the Peninsula: Ryan Park Baseball Field & Basketball Court Renovations
2:00 PM - 2:30 PM	Around the Peninsula: Ryan Park Baseball Field & Basketball Court Renovations	11:30 PM - 12:00 AM	"Notorious": The Port of Los Angeles
2:30 PM - 3:00 PM	"Notorious": The Port of Los Angeles	12:00 AM - 1:00 AM	American Democracy TV: Flight 14
3:00 PM - 3:30 PM	The Jr. Docent Nature Series: "Peninsula Profile"	1:00 AM - 6:00 AM	Community Announcements



**PVPTV35 Programming Schedule Guide**  
**Week of 9/12/11 to 9/18/11**

**Monday, Sept. 12**

**3:00PM**

**Palos Verdes Library Dist.**

**6:00PM**

**PVP Coordinating Council**

**7:00PM**

**PVPUUSD Board Meeting**

**Tuesday, Sept. 13**

**7:30PM**

**City of RHE City Council Meeting - Live**

**Wednesday, Sept. 14**

**7:30PM**

**City of PVE City Council Meeting 9/13/11**

**Thursday, Sept. 15**

**7PM**

**RHE- Hills Are Alive**

**Friday, Sept. 16**

**6:00PM**

**PVP Land Conservancy Nature Walk**

**7:30PM**

**City of RHE City Council Meeting 9/13/11**

**Saturday, Sept. 17**

**10AM**

**RHE- Hills Are Alive**

**7:00PM**

**City of RPV Planning Commission 9/13/11**

**Sunday, Sept. 18**

**10AM**

**RHE- Hills Are Alive**

**7:30PM**

**City of RHE City Council Meeting 9/13/11**

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 08/28/11 & 09/03/11**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
VEHICLE BURGLARY	11-03005	1713	08/27/11-08/28/11	2330-1100	2000 BLOCK 261ST ST	DRIVER SIDE DOOR	WALLET, IPOD, GARAGE REMOTE	SUSPECT(S) UNKNOWN. LOCATION TYPE- RESIDENTIAL DRIVEWAY
GRAND THEFT (COMMERCIAL)	11-02936	1710	08/19/11-08/20/11	1630-0800	2400 BLOCK LOMITA BL	UNLOCKED VEHICLE	TRUCK (RECOVERED)	SUSPECT(S) UNKNOWN.
RESIDENTIAL BURGLARY	11-03041	1711	08/31/11	1030-1100	24600 BLOCK PENNSYLVANIA AVE	WINDOW SCREEN, REMOVED	UNKNOWN	S1- MW, 509-511, SHORT BRO HAIR W/ GRY ON SIDES S2- MW, 506-508 WITNESS SAW S1 REMOVE THE SCREEN AND ENTER THE HOME. S1 LEFT WITH SOMETHING IN HIS HAND. SEVERAL MINUTES LATER, S1 RETURNED WITH S2. WITNESS BELIEVES S1 AND S2 SAW HER LOOKING AND KEPT WALKING PAST THE HOUSE.
RESIDENTIAL BURGLARY	11-03056	1712	09/01/11	1145-1230	25000 BLOCK WALNUT AVE	UNLOCKED DOOR	UNKNOWN	SUSPECT(S) UNKNOWN.
<b>ARRESTS: VANDALISM-1, DOMESTIC VIOLENCE-1, BATTERY-1, DUI-1, NARCOTICS-1, PUBLIC INTOXICATION-1</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
ROBBERY	11-02995	1736	08/28/11	0037	30000 BLOCK HAWTHORNE BL	N/A	MEN'S DRESS SHIRT, MEN'S TIE	S1- MW, 18-19, WHT T-SHIRT, BLUE JEANS S2- MW, 18-19, WHT T-SHIRT, BLUE JEANS S3- MW, 18-19, WHT T-SHIRT, BLUE JEANS S1-3 ATTEMPTED TO STEAL VICTIMS WALLET. S1 GRABBED FOR THE VICTIMS WALLET. VICTIM STRUGGLED WITH S1. S2 PUSHED VICTIM TO THE GROUND. S3 PUT A KNIFE TO THE VICTIMS BACK TRYING TO GET VICTIM TO GIVE UP WALLET. SUSPECTS RIPPED THE SHIRT AND TIE OFF VICTIM AND RAN.
GRAND THEFT (RESIDENTIAL)	11-03009	1746	08/28/11	1245-1830	28600 BLOCK MT. HOOD CT	FRONT DOOR	3 WATCHES, MONEY	SUSPECT(S) UNKNOWN. THERE WAS AN OPEN HOUSE AT THE RESIDENCE.
RESIDENTIAL BURGLARY	11-03016	1736	08/25/11	1100	6700 BLOCK ALTA VISTA DR	FRONT DOOR	CELLPHONE	SUSPECT(S) UNKNOWN. VICTIM HAD FURNITURE DELIVERED AND IS TO BELIEVE THAT THE DELIVERY MEN TOOK HER PHONE.
ROBBERY	11-03040	1746	08/31/11	0356	29600 BLOCK WESTERN AVE	ENTRY DOOR	LAPTOP, CELLPHONE	S1- FH, 20-25, 504, 115, BRO/RED HAIR S2- MW, 20-25, 602, 220, BLONDE HAIR S3- MH, 20-25, BLK HAIR S1 TASERED VICTIM IN THE CHEST TWICE. S2 AND S3 WALKED INTO VICTIMS ROOM AND TOOK ITEMS AND ALL SUSPECTS LEFT.

RESIDENTIAL BURGLARY	11-03044	1742	08/24/11-08/31/11	1545-1230	32200 BLOCK VALOR PLACE	FRONT DOOR, FORCED	POWER WHEELCHAIR, POWER GENERATOR, ELECTRIC RECYCLER	SUSPECT(S) UNKNOWN.
BURGLARY (SHOPLIFTING)	11-02987	1746	08/26/11	1900	28900 BLOCK S. WESTERN AVE	ENTRY DOOR	5 BOTTLES OF MISC. ALCOHOL	S- MH, 508, THIN BUILD, BLK HAIR
<b>ARRESTS:</b> VEHICLE LAWS-2,NARCOTICS-1,DUI-1								

**ROLLING HILLS:**

NO CRIMES OR ARRESTS OCCURRED DURING THIS TIME.

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
COMMERCIAL BURGLARY	11-03004	1724	08/28/11	1300	BLOCK PENINSULA CENTER	ENTRY DOOR	MISC. BOTTLES OF VODKA	S1- FB, 18-25, 504-506, 120-140, BLK SHOULDER LENGTH HAIR, BLK/WHT STRIPED TOP, BLUE JEANS S2- FB, 18-25, 504-506, 120-140, BLK SHOULDER LENGTH HAIR, BLK TOP, BLK PANTS LAST SEEN IN A BLK VOLVO, 4DR
RESIDENTIAL BURGLARY	11-03010	1722	08/28/11	0145	30 BLOCK HARBOR SIGHT DR	N/A	N/A	<b>ATTEMPT</b> S-M, 602, 190, SKI MASK, BLK HOODIE AND PANTS, GLOVES VICTIM HEARD THEIR DOG BARKING AND WENT DOWN TO LOOK. WHEN VICTIM TURNED ON THE LIGHTS THEY SAW THE SUSPECT LOOKING THROUGH THE WINDOW NEAR THE PORCH,
GRAND THEFT (VEHICLE)	11-03047	1724	08/26/11	1545-1600	BLOCK PENINSULA CENTER	UNLOCKED VEHICLE	PURSE, HEARING AID	SUSPECT(S) UNKNOWN. LOCATION TYPE- PARKING LOT
<b>NO ARRESTS</b>								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
RESIDENTIAL BURGLARY	11-03012	1750	08/28/11-08/29/11	1730-0800	900 BLOCK W. 2ND ST	WINDOW	LAPTOP, MONEY, JEWELRY BOX, MISC. JEWELRY, HANDGUN	SUSPECT(S) UNKNOWN. RESIDENCE WAS BEING FUMIGATED.
<b>ARRESTS:</b> NARCOTICS-1								

**PALOS VERDES PENINSULA:**

NO CRIMES OR ARRESTS OCCURRED DURING THIS TIME

**PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011**

<b>DATE OF REQUEST</b>	<b>DATE RECEIVED</b>	<b>REQUESTOR</b>	<b>SUBJECT</b>	<b>ACTION TAKEN</b>	<b>APPROX. STAFF COSTS INCURRED</b>	<b>CITY ATTY COSTS</b>
1/10/2011	1/10/2011	Sharon Yarber	PRA Request for comments received by residents pertaining to proposed Charter; late correspondence from CC meetings through adoption of Charter language by CC	1/10/11 Partial documents produced. 1/19/11 emailed Determination Letter. Completed		
1/17/2011	1/17/2011	Tom Preston	PRA Request for electric bills relating to municipal roadway lighting	1/27/11 Emailed & Mailed Determination Letter. Still waiting to hear back from requestor (4/13/11) Documents in PRA pending file.		
1/19/2011	1/20/2011	Wei and Loretta Ho	PRA Request for Planning, Building, Code Enforcement information/documents re: the real property at 27046 Freeport Road, RPV	11/28/11 14-day Ext Letter sent. 2/14/11 Determination Letter and FAX sent. Received check on 3/28/11 - Completed		
1/21/2011	1/21/2011	Professional Finders	PRA Request for Stale-dated Check and non-refunded monies	1/31/11 14-day Ext Letter sent . 2/14/11 Determination Letter sent. As of 4/13/11 still waiting to hear back from requestor. Documents in PRA pending file.		
1/24/2011	1/24/2011	Benjamin R. Fuller	PRA Request for signal control type, timing charts, turning statistics, and AADTT.	1/24/11 Documents produced by PW. Completed.		
1/31/2011	2/1/2011	Tanya Sierra	PRA Redevelopment Agency	2/2/11 Completed by Email.		
2/3/2011	2/3/2011	Barbara Zuli	PRA Request for information on a donation to city made in January 2008	2/11/11 Determination letter sent with info redacted from check. Completed.	Under an hour	
2/14/2011	2/14/2011	Sharon Yarber	PRA Request for Bid and other info re: McCarrell Canyon Project from 2009	2/23/11 Determination Letter for parts 1 and 2 of request sent. Contracts were provided but still waiting for prevailing wage info. Sent email 3/31 records available - Ms. Yarber responded would like to review records first. On 4/6/11 Ms. Yarber reviewed documents - selected those she desired (198 pages). Completed.		

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN	APPROX. STAFF COSTS INCURRED	CITY ATTY COSTS
2/14/2011	2/14/2011	Sharon Yarber	PRA Request for copies of all communications that all city staff, Council Members and City Attorney received with regards to Measure C	2/24/11 14-day Ext Letter sent. Sent email 3/31 records available - Ms. Yarber responded would like to review records first. On 4/6/11 Ms. Yarber reviewed the documents - selected those she desired. Second production due 4/14/11. Contacted Ms. Yarber on 4/14 - she will review documents on 4/18/11. 4/18/11 Purchased copies she desired. Third production due 5/19/11. Ms Yarber was to come in on 5/26 at 1pm to review- but she did not come in. Ms. Yarber came in on 5/31/11 - reviewed and selected documents she desired (paid by using part of balance remaining on file with us). Additional production dates added: 6/23; 7/21; and 8/18/11. 6/9/11 Subsequent letter sent to Ms. Yarber based on clarification of PRA. On 6/28/11 Ms.Yarber reviewed documents, selected those she desired. On 7/29/11 Ms. Yarber reviewed documents and selected those she desired.	On 5/31/11 Ms. Yarber spent 1 hr and 15 minutes reviewing the documents with staff member Nathan. On 6/28/11 Nathan sat with Ms. Yarber for 2 hours and 15 mins. Spent 15 mins reviewing documents with Nathan.	
2/15/2011	2/15/2011	Sharon Yarber	PRA Request (sent to Carol, not a city PRA request) for "residents' or third parties' comments you received, directly or through staff and/or Council Members regarding the Charter City efforts"; and "cause your clients, the City Council Members and staff ... to forward all communications received from residents [n]or third parties with respect to the Charter City matter."	2/24/11 14-day Ext Letter sent. Sent email and letter 3/31. Ms. Yarber responded would like to review records first. On 4/6/11 Ms. Yarber reviewed the documents - selected those she desired. Second production due 4/14/11. Contacted Ms. Yarber on 4/14 - she will review documents on 4/18/11. Third production due 5/19/11. Ms Yarber was to come in on 5/26 at 1pm to review- but she did not come in. Ms. Yarber came in on 5/31/11 - reviewed and selected documents she desired (paid by using part of balance remaining on file with us). Additional production dates added: 6/23; 7/21; and 8/18/11. On 6/28/11 Ms.Yarber reviewed documents, selected those she desired.	On 5/31/11 Ms. Yarber spent 1 hr and 15 minutes reviewing the documents with staff member Nathan. On 6/28/11 Nathan sat with Ms. Yarber for 2 hours and 15 mins	

**PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011**

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN	APPROX. STAFF COSTS INCURRED	CITY ATTY COSTS
2/21/2011	2/21/2011	Sharon Yarber	PRA Request - Invoices from RWG 2009 to present	3/03/11 Determination letter sent. Requestor will review a portion of redacted records and may revise request. Revised request see line dated 3/3/11.		
2/21/2011	2/21/2011	Sharon Yarber	PRA Request-Emails and correspondence to and from each of the following persons wherein the subject matter includes the issue of Measure C: Carolyn Lehr, Sara Singer, Carol Lynch, Carla Morreale and any Council Member (clarification to request from 2/15/11)	3/03/11 14-day ext letter sent. 3/17/11 Sent determination letter that first production to occur 3/31/11; second production 4/14/11; third production 5/19/11. On 4/6/11 Ms. Yarber reviewed what was available and purchased those desired. 2nd production due 4/14. Contacted Ms. Yarber on 4/14 - she will review documents on 4/18/11. Third production due 5/19/11. Ms Yarber was to come in on 5/26 at 1pm to review- but she did not come in. Ms. Yarber came in on 5/31/11 - reviewed and selected documents she desired (paid by using part of balance remaining on file with us).Additional production dates added: 6/23; 7/21; and 8/18/11. 6/9/11 Subsequent letter sent to Ms. Yarber based on clarification of PRA. On 6/28/11 Ms.Yarber reviewed documents, selected those she desired.	On 5/31/11 Ms. Yarber spent 1 hr and 15 minutes reviewing the documents with staff member Nathan. On 6/28/11 Nathan sat with Ms. Yarber for 2 hours and 15 mins	
2/23/2011	2/23/2011	Sharon Yarber	Verbal Request: PRA Request for Councilman Campbell's written CC oral reports (no paperwork)	2/23/11 Provided requestor reports for 12/7/2010 & 1/18/2011. Completed.	Under an hour	
2/23/2011	2/25/2011	Sharon Yarber	PRA Request for name of Federal Agency's whose funds were used on the McCarrell Canyon Cedro contract	3/1/11 14-day ext letter sent. 3/17/11 sent determinaton letter that no federal funds were used. Completed.		
3/3/2011	3/3/2011	Sharon Yarber	PRA request for RWG for invoices in first batch which will include June 1, 2010-October 31, 2010. Deposit estimated \$69.00.	3/3/2011 Emailed request for deposit. 3/4/11 received check # 5997 for \$100.00. Sent email and letter 3/31 records available - Ms. Yarber responded would like to review records first. On 4/6/11 Ms. Yarber reviewed documents and purchased those desired. Completed		

PUBLIC RECORDS ACT REQUESTS -TRACKING LOG 2011

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN	APPROX. STAFF COSTS INCURRED	CITY ATTY COSTS
3/4/2011	3/4/2011	Sharon Yarber	PRA request for Additional RWG invoices for months of January and February 2011. Deposit estimated by requestor at \$30.00.	3/4/11 requestor submitted deposit of \$100.00 for RWG invoices requests from PRA dated 3/3 and PRA dated 3/4/2011. Sent determination letter 3/14/10- with due date first batch 3/31/11. Sent email and letter 3/31 records available - Ms. Yarber responded would like to review records first. 4/6/11 Docs reviewed & produced those requested - Per discussion with City Clerk, any additional requests for RWG invoices will need to be resubmitted for clarity due to numerous modifications. Completed. <b>Balance remaining \$18.81 out of 100.00 as of 7/22/11. ON 7/29/11 Ms. Yarber selected additional documents new balance remaining is \$15.82.</b>		
3/4/2011	3/4/2011	Sharon Yarber	PRA request for Councilmembers financial information regarding themselves and agencies for which they act as liasons.	see below	Under an hour	
3/4/2011	3/4/2011	Sharon Yarber	PRA request for City Manager and City Attorney 700 Filing Forms	3/14/11 Ms. Yarber picked up the forms and paid cash \$3.80 - Completed	Under an hour	
3/8/2011	3/8/2011	HF&H Consultants	PRA for proposal SCS Engineers for Source Reduction and Recycling Element Implementation Used Oil Block Grant Services	Received copy of proposal from Lauren, contacted Debbie (On 3/15/11) at HF&H she will send 6.90 then we will mail out to her.- Received check for 6.50 (#290) Completed		
3/29/2011	3/29/2011	Sharon Yarber	PRA request for correspondence regarding Annenberg; NPS; OGALS "Team Communications Blog" etc	4/7/11 14-day extension letter sent. Determination letter sent 4/22/11. First production due June 23, 2011; 2nd production due July 21, third due Aug 18 2011. On 6/28/11 Ms. Yarber reviewed documents, selected those she desired. On 7/22/11 Ms. Yarber reviewed documents and selected those she desired. On 7/29/11 Ms. Yarber re-reviewed the 1st batch of	On 6/28/11 Nathan sat with Ms. Yarber for 2 hours and 15 mins. On 7/22/11 Nathan and Teri spend 2 hours with Ms. Yarber from 2pm-4pm. ON 7/29/11 Ms. Yarber re-reviewed the first batch of documents from 1:55 pm-3:15 pm.	
4/6/2011	4/6/2011	Lenée Bilski	Request to review Hatano Agreement File (Lower Nike Site Agricultural)	Reviewed file- purchased some copies - Completed.	Under an hour	
4/7/2011	4/7/2011	Scott Nelson Access Advocates	PRA request for employee roster including name, position or job title, direct work telephone number, and work email.	On 4/15/11 PDFs of documents were sent to the requestor. Completed.	under an hour	
4/7/2011	4/7/2011	Lenée Bilski *	PRA request for all materials that accompanied the "draft" applications submitted to OGALS in connection with the Annenberg Project at Lower Point Vicente.	Ms. Bilski and *Ms. Yarber reviewed these documents and selected those desired. The each paid for copies respectively - Completed .		
4/4/2011	4/8/2011	Neopost Bob Buck	Request for copy original PO or vendor agreement for Pitney Bowes	Finance sent letter- we do not have a Pitney Bowes mail machine- completed	Under an hour	

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4/19/2011	4/19/2011	Ken DeLong	Request for PV on the Net Contract file	Mr. DeLong reviewed documents on 4/25. Copies provided for those selected. Completed	Under an hour	
4/22/2011	4/22/2011	Elizabeth Nelson with David Lee Rice APLC	PRA Request for technology vendors/ Emer Prep Info/ Website Streaming costs incurred etc	PRA was retracted on the same date- no information provided to requestor.		
4/28/2011	4/28/2011	Karen Flaherty	PRA Request for speed zone survey for 29900 block of Hawthorne (Cross Street Crest)	5/4/11 Notified requestor of total cost (\$4.10) she will be sending check. Completed.	Under an hour	
5/2/11(fax)	5/3/2011	Jeff Falbo (EdgePoint)	PRA Request for uncashed checks (older than six months)	5/12/11 14-Day extension letter sent. On 5/26/11 sent determination letter. 6/20/11 received check for 1.24 sent documents. Completed.	3 hours	15 mins
5/2/2011	5/2/2011	Ken DeLong	PRA Request for PVNet Invoices for 2010	5/11/11 14-Day extension letter sent via email. 5/26/11 email sent stating production of documents due on 6/16/2011. On 6/16/11 Mr. DeLong reviewed documents - selected those he desired (total payment received \$48.07). Completed.	2 hours 2 mins	20 mins
5/3/2011	4/29/2011	Thomas D. Long	Request for all email and written correspondence between Staff or City Council and Sharon Yarber	5/13/11 Extension letter sent. 7/6/11 received documents for production, informed Mr. Long, he paid via check on July 15, 2011. Completed.		
5/3/2011	5/3/2011	Barry J. Hildebrand	PRA request for any and all Ladera Linda Community Center writings	5/10/11 14-Day extension letter sent. On 5/27/11 determination letter sent with following production dates: 7/7/2011; 8/4/11; 9/1/11. 6/10/11 Clarification letter sent. On July 11, 2011 contacted Mr. Hildebrand to clarify that the batch he reviewed was the only batch. Completed.	7/8/11 Nathan sat with Mr. Hildebrand and Bob Mucha (sic) for one hour and 10 mins.	
5/4/2011	5/4/2011	Barry J. Hildebrand	PRA request to add PVPLC to Ladera Linda Community Center	5/10/11 14-Day extension letter sent. On 5/27/11 determination letter sent with following production dates: 7/7/2011; 8/4/11; 9/1/11. 6/10/11 Clarification letter sent. Mr. Hildebrand reviewed the first batch of documents on 7/8/11 and selected 14 pgs for copying. On July 11, 2011 contacted Mr. Hildebrand to clarify that the batch he reviewed was the only batch that will be produced- (city attorneys were able to review all documents no need for second batch). Completed.	7/8/11 Nathan sat with Mr. Hildebrand and Bob Mucha (sic) for one hour and 10 mins.	
5/8/2011	5/11/2011	Michael Khosravifard	Informal Discovery Request for engineering and traffic survey	5/19/11 sent responsive documents- Completed.	two and half hours	15 mins
5/16/2011	5/16/2011	Rollin Sturgeon	PRA Request for Ordinance Prop M missing page and Carl Warren inquiry	5/24/11 sent response letter and complete document for Prop M. Completed	under an hour	15 mins

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6/14/2011	6/14/2011	Kathy Nichols with HK&C	PRA Request for Terranea documents relating to financials/TOT/ etc	6/24/11 Sent 14 day letter to requestor - deadline to reply is July 8, 2011. 7/8/11 sent determination letter with production dates 30 days out once production of 2009 is reviewed. On 7/20/11 Ms. Nichols reviewed 2 bankers boxes and paid \$42.09 for copies. 8/23/11 Ms. Nichols requested to have the 3rd production mailed to her in full - \$72.02 with postage. Cost adjusted being overcharged \$0.69 from last production. Awaiting payment.	Planning Staff provided two boxes that had previously been produced in 2009 but never reviewed.	5 hours and 40 mins (a 30 min lunch break was deducted)
6/15/2011	6/15/2011	Jiyun Cho for AP Wireless Infrastructure	PRA Request for executed lease agreements between RPV and cellular carriers	6/23/11 contacted Ms. Cho she will be sending a remittal check for \$53.93 (copies of all leases and amendments as well as two pages from PW). Red'd check 7/25/11 \$53.93- mailed documents. Completed.	under an hour	
6/10/2011	6/10/2011	Center for Contract Compliance	PRA request for certified payrolls for Hesse and Ryan Park Athletic Fields Improvement Project	Bindu coordinating payment with requestor- 6/27/11 received check for \$10.81. Completed.	one hour	
7/4/2011	7/5/2011	Sharon Yarber	PRA request for documents provided to Tom Long in regards to his request for all communications between staff and Sharon Yarber	7/5/11 - Determination letter sent; Ms Yarber reviewed the documents on 7/7 and then completed her review on 7/22. Completed.	7/7/11 - Nathan sat with Ms. Yarber for 3 hours (2-5pm). Carla assisted as well. Nathan and Teri sat with her from 2pm-4pm while she reviewed these documents and the OGALS Annenbreg docs.	
7/7/2011	7/7/2011	Sharon Yarber	PRA request to review Hatano file	Ms. Yarber reviewed this file while she was here reviewing the files produced for Tom Long on 7/7/11. Ms. Yarber selected items to be copied. Completed.		
7/8/2011	7/8/2011	Barry Hildebrand	PRA request - June 2011 Inspection Report of Ladera Linda Community Center	Emailed Mr. Hildebrand link to report online. Completed.		
7/29/2011	7/29/2011	Sharon Yarber	PRA request for correspondence regarding Annenberg; NPS; OGALS "Team Communications Blog" etc- extending timeline from March 30, 2011 - through 7/29/11.			
8/1/2011	8/2/2011	Caleb Chen	PRA for solid waste and street sweeping contracts	8/4/11 Lauren has emailed Mr. Chen three times to inform of page count and amount due- but to date no response received.		
8/2/2011	8/2/2011	Ken DeLong	PRA copies of 460s and 470s filed for this period	8/4/11 Mr. DeLong picked up copies- 78pgs @ .10 cents=7.80. paid. Completed.		
8/3/2011	8/3/2011	Center for Contract Compliance	PRA for Information regarding America West Landscape Hesse and Ryan Park	8/3/11 Bindu has requested documents from contractors		
8/3/2011	8/4/2011	Katzman Trial Lawyers for Judy Willis	Request for Preservation of Evidence- reflector sign at La Rotonda Drive	PW staff is working with attorneys- photo w/image missing from attorney's initial request.		

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8/9/2011	8/9/2011	City of Sun Valley	Possible PRA for Cable Franchise Agmt	Carla responded to requestor with page count and amount owed..to date no response		
8/10/2011	8/10/2011	Dina Gorneshteyn	PRA for water rates/water sold/number of family accounts	Directed requestor to CA Water Co. Completed.		
8/11/2011	8/11/2011	Lenee Bilski	PRA Request for letter sent from Tom Long to NPS's David Sieganthaler or any other NPS official.	8/15/11 - Carla responded to requestor with page count and amount owed via email. 8/16/11 requestor paid and picked up copies. Completed.		
8/11/2011	8/20/2011	Center for Contract Compliance	PRA San Ramon Canyon Storm Sewer Relocation	Any faxed information over 8/31/11. Completed.		
8/15/2011	8/15/2011	Sharon Yarber	PRA Request for dates and times discussions occurred re: an email which the topic was "General Plan analysis update: Foundation attorneys to discuss general plan issues with City Attorney". Also to provide all notes, memoranda, emails or other writings in whatever format they may be in, which reflect the content of those discussions.			
8/19/2011	8/19/2011	Valerie Blitz	PRA request for correspondence regarding Annenberg; NPS; OGALS			
8/22/2011	8/22/2011	Brad Austin	PRA request for unrefunded deposits and uncashed checks, and overpayment of foreclosures.	8/23/2011 - Request forwarded to all employees via email. 8/31/2011 Finance reviewed and provided documentation for item 3 of the request. 9/01/2011 Sent determination letter to Mr. Austin via email as requested.	Total: 6 hours, 52 mins. (City Clerk's Office: prepare memo, track staff response, write determination letter, PDF documents - 4 hours, 46 mins; Finance: discussion, review and printing of documents - 1 hour, 59 mins; Planning: document search and review - 7 mins).	
8/31/2011	8/31/2011	Gates, O'Doherty, Gonter & Guy LLP	PRA Request for documents re construction at Golden Cove	Planning and PW are compiling documents.		



Dear Verizon Customer,

At Verizon, we strive to provide you with the best experience by keeping you informed of programming and content-related changes that occur on our network.

On or after October 15, 2011 there will be changes to your current channel lineup. The Independent Film Channel (IFC) will no longer be offered with the Showtime/Starz Entertainment Pack. However, IFC will be available in the Extreme 2009, Extreme 2010 HD and Ultimate HD Packages offered by Verizon. The IFC will also be moving to new channel locations.

Channel Name	New Channel Number
Independent Film Channel (IFC)	SD 234 and HD 734

We apologize in advance for any inconvenience this may cause. Remember that you have 24/7 access to your channel lineup by visiting us online at [verizon.com/fiostvchannels](http://verizon.com/fiostvchannels).

Thanks for your loyalty as a FiOS® customer.

Verizon

**FiOS**  
A NETWORK AHEAD

**Carolynn Petru**

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**From:** Jennerwein, Kay E [kay.jennerwein@verizon.com]  
**Sent:** Thursday, September 01, 2011 12:34 PM  
**Subject:** Possible Upcoming Loss of Tennis Channel on FiOS-TV

A quick note to let you know that our contract for the Tennis Channel (Verizon channels 303 and 592) expires midnight Saturday, September 3, 2011. At the present time, Verizon has not been successful in negotiating a new contract. In the event that no contract is reached, the following on screen notice will appear:

*Tennis Channel programming is not available at this time. US Open tennis coverage is available on ESPN channels 70/570, ESPN2 channels 74/574 and local CBS affiliates.*

Kay Jennerwein  
Verizon  
Video Franchise Management  
805 376 2182

**Tennis Channel programming is not available at this time.**

**US Open coverage is available via**

- **Your local CBS affiliate**

- **ESPN**

**SD: 70 & 74**

**HD: 570 & 574**

- **Select matches will air on**

**Verizon FiOS1 3D: 1003**

**verizon**