

MEMORANDUM



RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL
FROM: CITY MANAGER 
DATE: SEPTEMBER 14, 2011
SUBJECT: ADMINISTRATIVE REPORT NO. 11-37

- I. CITY MANAGER AND DEPARTMENT REPORTS (See Attachments)
 - A. City Manager – No report this week
 - B. Finance & IT Department – No report this week
 - C. Public Works Department
 - D. Community Development Department
 - E. Recreation & Parks Department

- II. CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)
 - A. Tentative Agendas
 - B. Channel 33 Programming Schedule
 - C. Channel 35 Programming Schedule
 - D. Crime Report

September 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 <i>7:30 am—Mayor's Breakfast @ Terranea (Long/Stern)</i>	3
4	5 <i>Labor Day Holiday—City Hall Closed</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>7:30 pm—LA West Vector Meeting (Stern)</i>	9 <i>2:00 pm—5:30 pm—Public Trust Session for Candidates @ Community Room, City Hall</i> <i>6:00 pm—8:00 pm—Sunset Party @ PVIC</i>	10
11	12	13 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	14 <i>6:00 pm—9:00 pm—RPV Leadership Academy, Community Issues @ PVIC</i>	15 <i>9:00 am—9:30 am—POW/MIA Recognition Day (Opening Ceremony) @ Terminal Island (Misetich)</i> <i>7:00 pm—Emergency Preparedness Committee—</i>	16 <div style="border: 1px solid black; padding: 2px;"><i>6:30 PM—9:00 am—Night @ The Museum Sleepover @ PVIC</i></div>	17 <i>9:00 am—12:00 pm—Coastal CleanUp Day @ Abalone Cove</i>
18	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21 <i>12:00 pm—Mayor's Lunch @ The Depot (Long)</i> <i>1:30 pm—Sanitation District Meeting (Long)</i> <div style="border: 1px solid black; padding: 2px; text-align: center;"><i>LCC Conference— San Francisco (Wolowicz)</i></div>	22	23	24
25	26 <i>7:00 pm—Traffic Safety Committee Meeting—Community Room</i>	27 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	28	29	30	

October 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<p>1</p> <p>9:00 am—12:00 pm—FREE Document Shredding Day & E-Waste Collection @ RPV City Yard</p>
2	3	<p>4</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>	<p>5</p> <p>7:00 pm—CHOA Candidate Debate @ Hesse Park</p>	6	<p>7</p> <p>7:30 am—Mayor's Breakfast @ Terranea (Long/Campbell)</p>	8
9	10	<p>11</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park</p>	<p>12</p> <p>PVP League of Women Voters Candidate Forum Hesse Park 7:00pm -9:00 pm</p>	13	14	<p>15</p> <p>9:00 am—Paddle Tennis Tournament @ Ladera Linda Community Center</p>
16	17	<p>18</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>	<p>19</p> <p>12:00 pm—Mayor's Lunch @ The Depot (Long)</p> <p>1:30 pm—Sanitation District Meeting (Long)</p>	<p>20</p> <p>9:00 am—4:00 pm "Great Shake Out" Emergency Exercise @ City Hall</p>	21	<p>22</p> <p>12:00 pm—2:00 pm—Halloween Spooktacular & Pet Vaccine Clinic @ Civic Center</p>
23	24	<p>25</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park</p>	26	27	28	29
30	31					

November 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<p>1</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>	<p>2</p>	<p>2</p>	<p>4</p> <p>7:30 am—Mayor's Breakfast @ Terranea(Long/Wolowicz)</p>	<p>5</p>
<p>6</p>	<p>7</p>	<p>8</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park</p>	<p>9</p>	<p>10</p> <p>7:30 pm—LA West Vector Meeting (Stern)</p>	<p>11</p>	<p>12</p>
<p>13</p>	<p>14</p>	<p>15</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>	<p>16</p> <p>12:00 pm—Mayor's Lunch @ The Depot (Long)</p> <p>1:30 pm—Sanitation District Meeting (Long)</p>	<p>17</p> <p>7:00 pm—Emergency Preparedness Committee—Community Room</p>	<p>18</p>	<p>19</p>
<p>20</p>	<p>21</p>	<p>22</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park</p>	<p>23</p>	<p>24</p>	<p>25</p> <p>Thanksgiving Holiday—City Hall Closed</p>	<p>26</p>
<p>27</p>	<p>28</p> <p>7:00 pm—Traffic Safety Committee Meeting—Community Room</p>	<p>29</p>	<p>30</p>			



MEMORANDUM

RANCHO PALOS VERDES

TO: CAROLYN LEHR, CITY MANAGER
FROM: RAY HOLLAND, DIRECTOR OF PUBLIC WORKS
DATE: SEPTEMBER 14, 2011
SUBJECT: WEEKLY ADMINISTRATIVE REPORT

Justin Ad

Update on the Free Paper Shredding Event

Staff is receiving inquiries (both by phone and in person) from residents interested in more detailed information on the upcoming shredding day. The event is scheduled for Saturday October 1, 2011 from 9 a.m. to 12 noon in the City Hall parking lot. Comments received indicated that all are appreciative that the City/EDCO is offering this useful service.

The additional information includes the fact that: The documents will be shredded on site leaving NO possibility for theft or loss. Acceptable items include payroll stubs, account information, addresses, phone numbers, applications, background checks, budgets, tax documents, legal documents, manuals, bank statements, or any type of confidential information. There is no need to remove paper clips, staples, or bindings from the documents.

There is a limit of three bankers boxes (10"x12"x15") per household. Paper in bags will also be accepted. The event is open only to RPV residents. Additionally, during the same time, day and location, EDCO will also collect obsolete or unwanted electronics from residents. A press release regarding this event has been sent to local papers. More information will be sent out in the next 1-2 weeks.

Stormwater System Pollution Prevention Activity

City staff is working with certain neighborhoods to reduce pollution caused by over-watering and over-fertilizing. While these may not seem like obvious pollutants, the combination of fertilizer and a steady supply of dry-weather runoff from sprinkler overspray result in "nutrient pollution." These nutrients encourage the excessive growth of algae and bacteria in gutters and catch basins, which eventually find their way to the ocean. The increase of algae in the receiving water depletes the oxygen in the water, which degrades the habitat of aquatic life.

Bilingual mailers have been sent advising residents of the potential need to reduce watering schedules and adhere to the manufacturers' recommended fertilization rates. Staff is also working with the Home Owners Associations and property managers who maintain common areas and can provide information to their residents and support for these environmental goals.

Sewer Lining Project Complaints

The Public Works Department received a number of complaints this week regarding a LA County Sewer Maintenance District (LACSMD) sewer lining project being performed in the City. The complaints centered on short notice or last minute changes to temporary no parking signs and requests to not use water (and consequently sewer) for several hours each day.

The City was only made aware of this project by the resident's complaints. Typically, there are two mechanisms to make sure the City's residents' needs are addressed during this type of project. Usually, LACSMD coordinates the construction with the City and usually, the contractor obtains an Encroachment Permit from the Public Works counter (required by the County contract). Neither of these things happened. When staff learned of the project and obtained project contact information, both the contractor and the County's construction managers were instructed to stop work until the work can be properly permitted and coordinated. Once done, the project will continue with proper scheduling and notification to affected residents.

Public Works Permit Report

The Public Works Department is responsible for control of work performed within the City Public "Rights of Way". An Encroachment Permit is required to insure that any applicant working in our streets or parkways is properly licensed, insured and in compliance with the NPDES requirements. The following is the Public Works Permit Activity Report for the month of August 2011.

2011 August

The Gas Company	3
So Calif Edison	3
Calif Water Service	3
Verizon	4
<u>Miscellaneous</u>	<u>11</u>
TOTAL	24

TO: Carolyn Lehr, City Manager
FROM: Joel Rojas, Community Development Director
DATE: September 14, 2011
SUBJECT: Weekly Administrative Report

Marymount College – Neighborhood Advisory Committee Ready To Meet

Condition No 138 of the College's CUP requires that the College establish a Neighborhood Advisory Committee (NAC) made up of 7 neighborhood representatives, 5 of which are selected by each of the five homeowners associations neighboring the campus, one of which is selected by the College and one of which is selected by the Community Development Director. The two at-large neighborhood representatives are required to live within 3,000 feet of the campus.

On August 31, 2011, Dr. Brophy notified the City that the following HOA representatives have been confirmed to serve on the NAC:

- El Prado HOA - Keith Reynolds
- Seacliff Hilltop HOA - Dwight Hangar
- Mediterrania HOA - Craig Mueller
- San Ramon HOA - Marc Harris
- Mira Catalina HOA - John Maniatakis

In addition, the College selected Terri Glidden as one of the at-large representatives and the Director selected Lois Karp of CCC/ME as the other at-large representative, both of whom reside within 500-feet of the College campus.

At the September 6, 2011 City Council meeting, during public comments on items not on the agenda, Dr. Brophy expressed his disappointment with the Director's selection and expressed a desire for Condition No. 138 to be re-evaluated by the City Council. In response, on September 9, 2011, City Staff sent Dr. Brophy a letter identifying the following options the College can consider for re-evaluating Condition No 138 (see attachment):

- Interpretation Proceeding pursuant to Section 17.78.050 of the RPVMC
- Conditional Use Permit Revision pursuant to Section 17.78.090 of RPVMC

The City was subsequently informed by the College's legal counsel that the College was

**Community Development Department
Weekly Administrative Report
September 14, 2011**

not going to formally challenge Condition No. 138 or the Director's selection and that Tuesday, September 27 has been identified as the first meeting date of the NAC. As such, the College has sent a letter to all the NAC members informing them of the upcoming meeting. As noted in the letter sent out by the College, City Staff (Deputy Director Ara Mhrianian) will be facilitating the September 27th meeting, including preparing an agenda based on the subjects the representatives at the College would like to discuss. As required by Condition No. 138, Staff will provide the Council with a follow-up report after the meeting.

Planning Commission Follow-Up Agenda and Approved Minutes

Attached is the follow-up agenda for the Planning Commission meeting on September 13, 2011. Also attached, under separate cover, are the approved minutes for the meeting on August 9, 2011.

Applications of Note

Attached is a table with a summary of the applications of note that were submitted to the Department between September 7 and September 13, 2011.

Attachments

Letter to Marymount College dated September 9, 2011
Letter from Marymount College dated September 13, 2011
PC follow-up agenda for September 13, 2011
PC approved minutes for August 9, 2011 (under separate cover)
Applications of Note

September 9, 2011

Via email and U.S. Mail

Marymount College
Dr. Michael Brophy
30800 Palos Verdes Drive East
Rancho Palos Verdes, CA 90275

Subject: Marymount College Facilities Expansion Project – Neighborhood Advisory
Committee

Dear Dr. Brophy,

In accordance with Condition 138 of the College's Conditional Use Permit, and based on information you provided to the City on August 31, 2011, the following representatives are confirmed to serve on the seven-member Neighborhood Advisory Committee (NAC):

- El Prado HOA - Keith Reynolds
- Seacliff Hilltop HOA - Dwight Hangar
- Mediterrania HOA - Craig Mueller
- San Ramon HOA - Marc Harris
- Mira Catalina HOA - John Maniatakis

As you know, on September 1, 2011, via email, Mr. Rojas informed you that he has selected Ms. Lois Karp, who resides within 500-feet of the College campus, as the City's at-large representative. At the same time, Mr. Rojas indicated that he understood that you have selected Terri Glidden to be the at-large representative selected by the College. In order to verify that Terri Glidden resides within 3,000 feet of the College, as required by Condition 138, Mr. Rojas requested that you provide the City with her address. To date, City Staff has not heard back from you. Please provide me with Terri Glidden's address by Tuesday, September 13, 2011, so we will be able to keep this process moving forward.

Once Terri Glidden's address is verified, the make-up of the NAC will be set. City Staff would then like to speak with you to confirm the date, time and location of the first meeting. As I mentioned in a telephone call with Don Davis today, I am willing to contact each representative to obtain a list of any discussion topics and prepare an agenda in advance of the meeting and to facilitate the meetings, if that is acceptable to the group.

As you know, the purpose of the NAC is to serve as a forum for open communication between the College and the adjoining neighborhoods for the purpose of discussing College operations and addressing any neighborhood concerns. Moreover, it was envisioned that the NAC would help minimize future issues being brought to the Council by resolving them in this informal

setting. Lastly, the only mandated action required by Condition No. 138 is that the NAC meet at least twice a year, once during the Fall term and once during the Spring term.

At the September 6, 2011 City Council meeting, during public comments on items not on the agenda, you expressed a desire for Condition No. 138 to be clarified and/or re-evaluated by the City Council. As such, the following are options available to the College:

1) Interpretation Review of Condition No. 138

Section 17.78.050 of the RPVMC establishes a process whereby an applicant can request the body which took final action on an application to further define or enumerate any of the conditions of approval of an approved application. Such interpretation review can be initiated by the College upon written request to the City accompanied by a filing fee of \$1,443.00. By pursuing this option, the College may seek the City Council's interpretation of the composition of the Neighborhood Advisory Committee and its intent. No changes to the existing conditions of the conditional use permit approval can occur under this option.

2) Revision to the Conditional Use Permit

Sections 17.60.090 and 17.78.040 of the RPVMC establish a process whereby, upon written request to the City by the property owner that is accompanied by a filing fee in the amount of \$4,730.00, a condition of approval can be modified, deleted or added at a duly noticed public hearing. By pursuing this option, the College may seek that the City Council modify or delete Condition No. 138. This amendment request would need to be considered at a duly noticed public hearing before the City Council. It should be noted that such an amendment request would open up the entire Conditional Use Permit for discussion.

If you should have any questions please do not hesitate to contact me at 310-544-5228 or via email at aram@rpv.com

Sincerely,



Ara Mikradian
Deputy Community Development Director

- c. City Council
Carolyn Lehr, City Manager
Carol Lynch, City Attorney
Joel Rojas, Community Development Director
Jim Reeves, Vice-President, Marymount College
Don Davis, Marymount College Legal Counsel

Marymount College

PALOS VERDES, CALIFORNIA

OFFICE OF THE PRESIDENT
30800 Palos Verdes Drive East
Rancho Palos Verdes, CA 90275
Phone: 310-377-5501
www.marymountpv.edu

September 13, 2011

Ara Mirhanian
City of Rancho Palos Verdes
30940 Hawthorne Blvd.
Rancho Palos Verdes, CA 90275

Dear Ara,

Welcome to the Marymount College Neighborhood Advisory Committee. Our membership includes:

- Keith Reynolds, El Prado Estates HOA
- Marc Harris, San Ramon HOA
- John Maniatakis, Mira Catalina HOA
- Dwight Hanger, Palos Verdes Seacliff Hilltop HOA
- Craig Mueller, Mediterranean HOA
- Terri Glidden, Member at Large
- Lois Karp, Member at Large
- Ara Mirhanian, City of RPV
- Michael Brophy, Marymount College

These are the details of our first meeting:

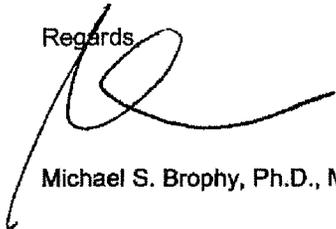
When: Tuesday, September 27, 2011, 6-7 pm

Where: Marymount College

Agenda: The primary purpose of the Committee to exchange information about Marymount's operations and activities and hear any suggestions or concerns from our neighbors regarding these operations and activities. Mr. Mirhanian from the City will be assisting in facilitating this meeting, and he has requested that you confirm your availability to attend this meeting and provide him with specific topics, if any, that you would like to place on the agenda by no later than September 22. His email address is aram@rpv.com and his phone number is 310-544-5228.

You may also contact me at mbrophy@marymountpv.edu or 310-944-2306 with any questions. I look forward to meeting with you on the 27th.

Regards,



Michael S. Brophy, Ph.D., M.F.A.



FOLLOW-UP AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, SEPTEMBER 13, 2011
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD**

**REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2011-30

CALL TO ORDER: 7:08 P.M.

FLAG SALUTE: LED BY COMMISSIONER KNIGHT

ROLL CALL: COMMISSIONERS EMENHISER AND GERSTNER EXCUSED ABSENT; VICE CHAIR TETREAUULT ARRIVED AFTER ITEM #1.

APPROVAL OF AGENDA: APPROVED AS PRESENTED

COMMUNICATIONS:

City Council Items: DIRECTOR ROJAS REPORTED THAT AT THE UPCOMING SEPTEMBER 20TH CITY COUNCIL MEETING, THE CITY COUNCIL IS SCHEDULED TO HEAR THE PROPOSED TEMPORARY BANNER CODE AMENDMENT ALTHOUGH STAFF'S RECOMMENDATION WILL BE TO CONTINUE THE DISCUSSION TO A FUTURE MEETING.

Staff: DIRECTOR ROJAS DISTRIBUTED 1 LETTER AND 2 PHOTOS ON ITEM #2; THE

FINAL VERSION OF THE TRAFFIC STUDY FOR ITEM #3 AND 1 LETTER ON ITEM #4.

Commission: VICE CHAIRMAN TETREULT AND COMMISSIONERS LEON AND KNIGHT REPORTED THAT THEY MET WITH A NEIGHBOR RELATED TO ITEM #2; CHAIRMAN TOMBLIN REPORTED THAT HE HAD CONVERSATIONS WITH NEIGHBORS RELATED TO ITEM #3.

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): **JEFF LEWIS SPOKE ABOUT THE UPCOMING COUNCIL OF HOMEOWNERS ASSOCIATIONS FORUM.**

CONSENT CALENDAR:

NONE

CONTINUED BUSINESS:

1. SITE PLAN REVIEW (CASE NO. ZON2011-00083): 30800 Palos Verdes Drive East / Marymount College (AM)

Request: A request to install roof mounted ventilation equipment onto the existing Cecilia Hall Classroom Building (Academic Building) serving the biology and chemistry labs. Specifically, the improvements include the installation of two roof mounted air conditioning units enclosed by an uncovered screening wall at a height of 5'-6" above the existing roof. The roof mounted mechanical equipment screening wall dimensions are proposed at 57'-0" in length by 20'-6" in width and will be finished in a color that resembles the composite roof material. Additionally, two roof mounted fume exhaust vents will be installed at a height of 11'-0" above the existing roof.

ACTION: RECEIVED AND FILED THE STAFF REPORT (4-0).

2. HEIGHT VARIATION, MINOR EXCEPTION PERMIT AND SITE PLAN REVIEW (CASE NO. ZON2011-00016): 30439 Calle De Suenos / Anaya (KF/SK)

Request: A request to allow a 25'-3" tall, 760ft² 1st and 2nd story additions; reduce the 20' front yard setback for a portion of the 2nd story addition; and an entry portico, two bow windows, an at-grade viewing deck, additional hardscape and 6yd³ of related grading in the rear yard of an existing 2-story single-family residence.

ACTION: ADOPTED P.C. RESOLUTION NO. 2011-29; THEREBY CONDITIONALLY APPROVING THE REQUESTED HEIGHT VARIATION, MINOR EXCEPTION PERMIT AND SITE PLAN REVIEW, AS MODIFIED (4-1), WITH COMMISSIONER KNIGHT DISSENTING.

3. CONDITIONAL USE PERMIT REVISION "A" (CASE NO. ZON2002-00216): 29941 Hawthorne Boulevard (Chase Bank) / Chhabria (LM)

Request: A request to revise Condition No. 17 of Resolution No. 2008-43 to allow a previously approved office building on the corner of Crest Road and Hawthorne Boulevard to be used as a financial institution (Chase Bank). The square footage of the proposed building will be reduced

in size from 7,116 square feet to 6,161 square feet in floor area. The project will accommodate a total of 30 parking spaces (25 parking spaces required for financial institutions). The request also includes a request to revise the Sign Program to allow one (1) building sign along the south side of the building, instead of two building signs, and one (1) additional sign along the west elevation where the entrance to the building will be located.

ACTION: CONTINUED THE PUBLIC HEARING TO OCTOBER 11, 2011 TO ALLOW STAFF AND THE APPLICANT TO COME BACK WITH MORE INFORMATION REGARDING TRAFFIC, LIGHTING, AND SIGNS (3-2), WITH VICE CHAIRMAN TETREULT AND COMMISSIONER LEON DISSENTING.

PUBLIC HEARINGS:

4. GENERAL PLAN AMENDMENT, ZONE CHANGE, ENVIRONMENTAL ASSESSMENT, HEIGHT VARIATION, GRADING PERMIT & SITE PLAN REVIEW (CASE NO. ZON2010-00025): 10 Chaparral Lane / Colaruotolo (SK)

Request: A request to relocate the General Plan Land Use boundary line between Residential & Natural Environment/Hazard and the Zoning boundary line between Single Family Residential (RS-2) & Open Space Hazard to a more northerly location on the 1.96 acre vacant property located at 10 Chaparral so that the more level area of the lot can be developed with a new 8,186ft² two-story residence.

ACTION: CONTINUED THE PUBLIC HEARING TO AN UNSPECIFIED DATE, AS RECOMMENDED BY STAFF, TO ALLOW TIME FOR STAFF TO ADDRESS GRADING AND TRAIL ISSUES THAT HAVE BEEN RAISED BY THE PUBLIC (5-0).

NEW BUSINESS:

NONE

APPROVAL OF MINUTES:

5. MINUTES OF AUGUST 9, 2011

ACTION: APPROVED AS MODIFIED (4-0-1), WITH COMMISSIONER LEWIS ABSTAINING SINCE HE WAS ABSENT FROM THE MEETING.

ITEMS TO BE PLACED ON FUTURE AGENDAS:

6. PRE-AGENDA FOR THE MEETING ON SEPTEMBER 27, 2011

ACTION: ACCEPTED

ADJOURNMENT: **9:16 P.M.**

The next meeting is scheduled for Tuesday, September 27, 2011, 7:00 P.M. at Hesse Park.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website www.palosverdes.com/RPV.
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



Applications of Note as of September 14, 2011

Case No.	Owner	Street Address	Project Description	Submitted
SUB2011-00004	VERIZON CALIFORNIA, INC	5841 CREST RD (VERIZON FACILITY)	Conditional Certificate of Compliance for Parcel A of Lot Line Adjustment SUB2010-00002.	9/8/2011
SUB2011-00005	VERIZON CALIFORNIA, INC	5841 CREST RD (VERIZON FACILITY)	Conditional Certificate of Compliance for Parcel 'B' of LLA SUB2010-00002.	9/8/2011
VRP2011-00047	LINKOGLE, JOSEPH E & MAUREEN E	28017 ELLA RD	View Restoration Permit regarding foliage located at 6630 Monero Dr. (Ognjanac)	9/9/2011
<i>View Restoration Permit</i>				
VRP2011-00048	KERANEN, CHARLES W & KATHLEEN L	2570 COLT RD	View Restoration Permit application regarding foliage located at 2568 Colt Road.	9/12/2011
<i>View Restoration Permit</i>				
ZON2011-00257	V H PROPERTY CORP	1 OCEAN TRAILS DR (TRUMP CLUBHOUSE)	Revision YY - Driving Range Hedges	9/12/2011
<i>Conditional Use Permit</i>				

Case No.	Owner	Street Address	Project Description	Submitted
ZON2011-00258	SINGER, PAUL F & MARIA C`	29213 BEACHSIDE DR	208.7 SF addition and 660 SF trellis to the rear of an existing SFR.	9/13/2011

*Site Plan Review
Foliage Analysis*

T:\Forms\Applications of Note.rpt

MEMORANDUM



RANCHO PALOS VERDES

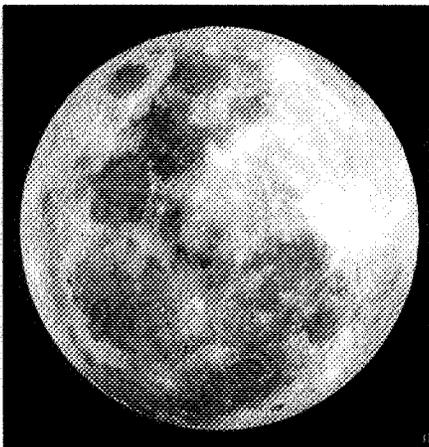
TO: CAROLYN LEHR, CITY MANAGER
FROM: TOM ODOM, DIRECTOR, RECREATION AND PARKS
DATE: SEPTEMBER 14, 2011
SUBJECT: ADMINISTRATIVE REPORT

Coastal Cleanup Day at Abalone Cove Beach



The City and the Los Serenos de Point Vicente docents will host the annual beach clean up at Abalone Cove this Saturday, September 17, from 9:00 a.m. to noon. This event is part of the International Coastal Cleanup Day taking place across the country and in other parts of the world, giving people an opportunity to make a difference in their communities.

Take a Hike! Ranger-Led Night Hikes are Back



The City will be offering ranger-led moonlit night hikes this fall and winter in the Portuguese Bend Nature Reserve. These upcoming night hikes will be offered on **November 12, and December 10, 2011 and January 14 and February 11, 2012**. Public night hikes are a new recreational offering provided by the Recreation and Parks Department in partnership with the Mountains Recreation and Conservation Authority (MRCA) Park Rangers, with whom the City contracts to patrol the City's Palos Verdes Nature Preserve.

Night hikes are restricted to small groups so that participants can experience the quiet and special quality of the moonlight hike, and listen to the nocturnal sounds of the Preserve. Groups are also kept small to limit the impact on the Preserve and nocturnal animals. Registration is necessary to participate in the night hike. Please see the attached flier for more information.

Point Vicente Interpretive Center

On Monday evening, the Sunset Room and patio were rented for a memorial service. Approximately 150 guests attended the service.

On Wednesday afternoon, a new docent class began, with eight people signed up to attend the training classes.

On Wednesday evening, the City will hold another meeting of its Leadership Academy.

On Friday evening, Recreation and Parks Staff will welcome approximately 25 youngsters ages 7 to 12 to the Night at the Museum Sleepover. The program will begin at 6:30 p.m. with participants making fun crafts, followed by a tour of the museum, scavenger hunt, guided night walk, movie and much more. The youngsters will be up early Saturday morning to eat breakfast, watch for dolphins and whales, and make ice cream from scratch before heading home at 9:00 a.m.

On Saturday, the Sunset Room and patio are rented for a bar mitzvah. Approximately 100 guests are expected to attend.

Fred Hesse Jr. Community Park

Recreation Class Rentals:

- Duplicate Bridge Classes (Multipurpose Room - MPR): Monday, Friday
- Lite Impact Aerobic Dance Classes (MPR): Monday, Wednesday
- Kids Music N Motion Infant Class (Fireside Room - FSR): Monday
- Bones for Life Class (MPR): Tuesday
- Mommy & Me Classes (Activity Room - ACT): Tuesday, Thursday
- Bridge Instruction Class (FSR): Thursday
- Suika Preschool (ACT): Friday
- Zumba Fitness Class (ACT): Friday
- Basics of Fine Arts Class (ACT): Saturday
- Tai Chi Chuan Class (MPR): Saturday
- Palos Verdes Strings Classes (ACT): Sunday

Community Groups/Private Rentals:

- AYSO Soccer Practices and Games (Soccer Field): Monday – Friday, Saturday
- Pony League Baseball Games (Baseball Field): Sunday
- American Association of University Women Meeting (FSR): Tuesday
- AARP-sponsored Driver Safety Class (FSR): Tuesday, Thursday
- Peninsula Seniors Weekly Lecture (FSR): Wednesday
- Private Rental (MPR, Kitchen): Wednesday
- RPV Seniors Bridge Club Games (MPR): Thursday
- Girl Scout Training (FSR): Sunday
- Monaco Homeowners Association Meeting (MPR): Sunday

Robert E. Ryan Community Park

Recreation Classes Rentals:

- Fit N Fun Youth Sports Classes (ACT): Monday, Tuesday, Wednesday
- Suika Preschool (ACT): Monday, Wednesday, Friday

Community Groups/Private Rentals:

- US Youth Volleyball League Practice and Games (Grass Area): Thursday, Saturday
- PVP Girls Softball League Practice (Baseball Field): Friday
- Pony League Practice (Baseball Field): Sunday

Ladera Linda Community Center

Recreation Classes Rentals:

- Creative Energy Dance School Youth Classes (MPR, Room G): Tuesday - Saturday
- Adult Tap Class (Room G): Tuesday

Community Groups/Private Rentals:

- Portuguese Bend Community Association (Room J): Monday
- South Bay Archery Club Meeting (Room G): Wednesday

REACH Program

On Monday night, REACH participants met at Hesse Park for dinner and an activity. The participants worked together to make spaghetti and meatballs with bread sticks and salad, then made Italian-inspired crafts.

On Wednesday night, REACH participants will head to Rizzo's Pizza for a quick dinner, followed by some friendly bowling competition.



Enjoy RPV's night hikes!

- Pre-registration required.
- Call 310-544-5260 to register.

Hike Location:

Portuguese Bend Reserve

- Park along Crenshaw Blvd.
- Meet at trailhead located to the South of Del Cerro Park (2 Park Place).

Hiking Guidelines:

- Participants must be at least 7 years of age.
- Participants under age 18 must be accompanied by adult.
- Rain cancels hike.
- No dogs allowed on hikes.
- Wear closed toed shoes.
- Bring water, flashlight, and jacket.
- Check for ticks after hikes.

2011-2012 Night Hikes

Come explore the beautiful Palos Verdes Nature Preserve at night! Who says the sun has to be out to go for a hike? Night hikes are led by Mountains Recreation and Conservation Authority Park Rangers. On these moderate hikes, park rangers lead participants through the Portuguese Bend Reserve by moonlight, sharing interpretive information about the Preserve, and hiking safety tips.

Nov 12	7PM-9PM	Full Moon Hike
Dec 10	7PM-9PM	Full Moon Hike
Jan 14	7PM-9PM	Full Moon Hike
Feb 11	7PM-9PM	Moonlit Hike

For more information

Recreation and Parks Department
310-544-5260
parks@rpv.com

TENTATIVE AGENDAS

October 4, 2011

Mayor's Announcements:

Leadership Academy Graduates Recognition

City Manager Report:

New Business:

Consent

Border Issues Status Report

NOC – Crenshaw/Crestridge Traffic Signal Upgrade

Award Contract for PVDS Roadway Maintenance

Adjustments to Parking Citation Fines

NOC – FY 09-10 Annual Sidewalk Repair Program

NOC – Residential Street Imp. Project FY09-10 Area 4 and 8

Introduction of Ordinance – Landslide Moratorium

Award Contract for PVDW/PVDS Arterial Rehabilitation Project

Public Hearings

Code Amendment –Temp. Banners in City's Right-of-Way

Regular Business

Policy for Banner Displaying City-Sponsored Events

Code Amend. Initiation Request – Foliage in Side Yard

Approval of Updated Digital Zoning Map

Selection of Park Names

Contract Renewal – Animal Control

Status Report regarding Marymount College's Parking Management Strategies

Revision of the City Council Travel Policy & Reimbursement Policy

October 18, 2011

Mayor's Announcements:

City Manager Report:

New Business:

Consent

NOC – Hesse and Ryan Parks Athletic Field Improvements Project

Public Hearings

Appeal of Height Variation & Site Plan Review on LaGarita

Code Amendment – Hedges Over 42” in Front Yard Setback
Rev. YY to the Trump National Golf Course Project - Hedges

Regular Business

ADA Self-Evaluation and Transition Plan

Naming Policy

Noise Ordinance

Updated NCCP Preserve Management Agmt. between City and PVPLC

Acceptance of PVPLC Annual Report

November 1, 2011

Mayor’s Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Miscellaneous Code Amendments

Regular Business

Approval of Final Public Use Master Plan

November 15, 2011

Mayor’s Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Regular Business

December 6, 2011

Mayor’s Announcements:

Certification of Election:

Certification of Election Results

Ceremonial Matters:

Council Reorganization:

Recess/Reception:

City Manager Report:

New Business:

Consent

Border Issues Status Report

Public Hearings

Regular Business

December 20, 2011

Mayor's Announcements:

City Manager Report:

New Business:

Consent

Public Hearings

Regular Business

Future Agenda Items

- 1) Trees in public ROW
- 2) Sheriff Substation within Civic Center
- 3) Permitting of Above-Ground Facilities in the Right-of-Way (Lynch)
- 4) Gifts to City - From Estates and Planned Giving (Long)
- 5) Skate Park
- 6) Citywide Sewer Fee



RPVTV Channel 33 Programming Schedule Guide

Sign up for the RPV ListServ to get the updated program guide sent right to your Inbox!

Week of 09/19/11 - 09/25/11
Monday through Sunday

6:00 AM - 6:30 AM	Sit and Be Fit - Low Impact Fitness	3:30 PM - 4:00 PM	The Jr. Docent Nature Series: "Peninsula Profile"
6:30 AM - 7:00 AM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines	4:00 PM - 4:30 PM	Playing the Field: Indy Car Racing - Sonoma California
7:00 AM - 7:30 AM	Armchair Traveler: Palos Verdes Woman's Club Books and Authors Luncheon Nov. 9th 2011	4:30 PM - 5:00 PM	Playing the Field (continued)
7:30 AM - 8:00 AM	The Jr. Docent Nature Series: "Peninsula Profile"	5:00 PM - 5:30 PM	Sit and Be Fit - Low Impact Fitness
8:00 AM - 8:30 AM	Playing the Field: Indy Car Racing - Sonoma California	5:30 PM - 6:00 PM	Cardio Strength Stretch - Moderate to Rigorous Exercise Routines
8:30 AM - 9:00 AM	Playing the Field (continued)	6:00 PM - 6:30 PM	Armchair Traveler: Palos Verdes Woman's Club Books and Authors Luncheon Nov. 9th 2011
09:00 AM - 9:30 AM	What's Happening at the Norris: Guys and Dolls	6:30 PM - 7:00 PM	What's Happening at the Norris: Guys and Dolls
9:30 AM - 10:00 AM	"Notorious": The Port of Los Angeles	7:00 PM - 7:30 PM	Peninsula Seniors: WW2 Mystery Revealed Peter Stekel
10:00 AM - 10:30 AM	Armchair Traveler: Palos Verdes Woman's Club Books and Authors Luncheon Nov. 9th 2011	7:30 PM - 8:00 PM	Peninsula Seniors (continued)
10:30 AM - 11:00 AM	The Jr. Docent Nature Series: "Peninsula Profile"	8:00 PM - 8:30 PM	Playing the Field: Indy Car Racing - Sonoma California
11:00 AM - 11:30 AM	LA County - City TV Santa Monica	8:30 PM - 9:00 PM	Playing the Field (continued)
11:30 AM - 12:00 PM	"Notorious": The Port of Los Angeles	9:00 PM - 9:30 PM	Armchair Traveler: Palos Verdes Woman's Club Books and Authors Luncheon Nov. 9th 2011
12:00 PM - 12:30 PM	Peninsula Seniors: PV Concours d. Elegance	9:30 PM - 10:00 PM	What's Happening at the Norris: Guys and Dolls
12:30 PM - 1:00 PM	Peninsula Seniors (continued)	10:00 PM - 10:30 PM	The City of Rancho Palos Verdes City Council Meeting from September 20th, 2011
1:00 PM - 1:30 PM	Armchair Traveler: Palos Verdes Woman's Club Books and Authors Luncheon Nov. 9th 2011	10:30 PM - 11:00 PM	The City of RPV City Council Meeting (continued)
1:30 PM - 2:00 PM	The Jr. Docent Nature Series: "Peninsula Profile"	11:00 PM - 11:30 PM	The City of RPV City Council Meeting (continued)
2:00 PM - 2:30 PM	What's Happening at the Norris: Guys and Dolls	11:30 PM - 12:00 AM	The City of RPV City Council Meeting (continued)
2:30 PM - 3:00 PM	"Notorious": The Port of Los Angeles	12:00 AM - 1:00 AM	The City of RPV City Council Meeting (continued)
3:00 PM - 3:30 PM	Armchair Traveler: Palos Verdes Woman's Club Books and Authors Luncheon Nov. 9th 2011	1:00 AM - 6:00 AM	Community Announcements



PVPTV35 Programming Schedule Guide
Week of 9/19/11 to 9/25/11

Monday, Sept. 19

3:00PM

Palos Verdes Library Dist.

6:00PM

PVP Coordinating Council

7:00PM

PVPUUSD Board Meeting

Tuesday, Sept. 20

7:00PM

City of RPV City Council Meeting - Live

Wednesday, Sept. 21

7:30PM

City of PVE City Council Meeting 9/13/11

Thursday, Sept. 22

7:00PM

RHE - Hills Are Alive

Friday, Sept. 23

6:00PM

PVP Land Conservancy Nature Walk

7:00PM

City of RPV City Council Meeting 9/20/11

Saturday, Sept. 24

10AM

City of PVE Planning Commission 9/20/11

7:00PM

City of RPV Planning Commission 9/13/11

Sunday, Sept. 25

7:00PM

City of RPV City Council Meeting 9/20/11

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 009/04/11 & 09/10/11**

LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (SHOPLIFTING)	11-03073	1713	09/04/11	1740	25800 BLOCK NARBONNE AVE	ENTRY DOOR	SUBJECT NOTEBOOKS, PENS, MISC. BOTTLES OF ALCOHOL (ALL RECOVERED)	SUSPECT ARRESTED
COMMERCIAL BURGLARY	11-03089	1714	09/02/11	2000	2000 BLOCK PACIFIC COAST HIGHWAY	ENTRY DOOR	BOTTLE OF ALCOHOL	S- MH, 40, 508, 190, BRO HAIR, BRO EYES
RESIDENTIAL BURGLARY	11-03094	1711	08/31/11-09/02/11	1900-1600	24600 BLOCK CYPRESS ST	UNKNOWN	MONEY, PURSE, WOMAN'S BLOUSE, 2 PAIRS OF WOMAN'S RUNNING SHOES, 2 PAIRS OF SHOE ORTHODICS	SUSPECT(S) UNKNOWN.
VEHICLE BURGLARY	11-03090	1713	09/05/11-09/06/11	2100-1100	26000 BLOCK NARBONNE AVE	DRIVER WINDOW, SMASHED	GPS	SUSPECT(S) UNKNOWN. LOCATION TYPE- RESIDENTIAL PARKING LOT
GRAND THEFT AUTO	11-03103	1713	09/06/11-09/07/11	2000-1000	BLOCK 263RD ST/ WESTERN AVE	UNKNOWN	10 FORD TRANSIT, VAN, BLK	SUSPECT(S) UNKNOWN. LOCATION TYPE- STREET.
ROBBERY	11-03107	1714	09/07/11	1751	2000 BLOCK PACIFIC COAST HIGHWAY	ENTRY DOOR	MISC. BOTTLES OF BODY WASH, BRA, PICTURE FRAMES (ALL RECOVERED)	S1- ARRESTED S2-FW, 40-45, 505, 200, BLN HAIR, BLU EYES
GRAND THEFT AUTO	11-03113	1712	09/07/11-09/08/11	1800-0950	BLOCK 250TH/ OAK ST	UNKNOWN	94 HON. ACCORD, 4DR, GRN	SUSPECT(S) UNKNOWN. LOCATION TYPE- STREET.
GRAND THEFT (VEHICLE)	11-03086	1710	09/02/11-09/06/11	1500-0600	24300 BLOCK WALNUT ST	CHAINLINK FENCE, CUT	MISC. TOOLS	SUSPECT(S) UNKNOWN. LOCATION TYPE- PARKING LOT.
RESIDENTIAL BURGLARY	11-03131	1711	09/08/11-09/09/11	1100-1230	2400 BLOCK 248TH ST	GARAGE DOOR, OPEN	2 FENDERS	SUSPECT(S) UNKNOWN.
BURGLARY (SHOPLIFTING)	11-03138	1714	09/10/11	1200-1220	2100 BLOCK PACIFIC COAST HIGHWAY	ENTRY DOOR	TOOTHPASTE, BARS OF SOAP, BODY WASH, DEODORANT	SUSPECT ARRESTED
ARRESTS: ASSAULTING A POLICE OFFICER-1, SPOUSAL ASSAULT-1, VEHICLE LAWS-2, DRUNK IN PUBLIC-1, BATTERY-1								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (PROPERTY)	11-03075	1744	09/04/11	1300-1700	2000 BLOCK SUANA DR	FRONT DOOR	MISC. JEWELRY	SUSPECT(S) UNKNOWN. THERE WAS AN OPEN HOUSE AT THE RESIDENCE.
VEHICLE BURGLARY	11-03085	1742	09/05/11	1745-1845	BLOCK OCEAN TRAILS	FRONT PASSENGER WINDOW, SMASHED	PURSE	SUSPECT(S) UNKNOWN. LOCATION TYPE- PARKING LOT
RESIDENTIAL BURGLARY	11-03099	1740	09/06/11	1000-1525	32700 BLOCK SEAGATE DR	UNKNOWN	AMERICAN CURRENCY, JAPANESE CURRENCY, EUROPEAN CURRENCY	S- BELIEVED TO BE WORKERS. RESIDENCE HAD NEW CARPET PUT IN.
GRAND THEFT (PROPERTY)	11-03079	1746	08/26/11	1100-1200	1900 BLOCK GENERAL ST	UNKNOWN	THIRD ROW SEAT	SUSPECT(S) UNKNOWN. VICTIM REMOVED THE SEAT AND PLACED IT IN HER DRIVEWAY.
RESIDENTIAL BURGLARY	11-03117	1737	09/06/11-09/08/11	1700-1020	30600 BLOCK RUE DE LA PIERRE	UNKNOWN	2 RIFLES, FLOWER VASE, KEY RING	SUSPECT(S) UNKNOWN.
ARRESTS: ELDER ABUSE-1, DUI-1, VEHICLE LAWS-1								

ROLLING HILLS:

NO CRIMES OR ARRESTS OCCURRED DURING THIS TIME.

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
COMMERCIAL BURGLARY	11-03112	1724	09/07/11-09/08/11	1800-0700	27500 BLOCK INDIAN PEAK RD	UNKNOWN	MONEY, CREDIT CARDS	SUSPECT(S) UNKNOWN.
RESIDENTIAL BURGLARY	11-03116	1721	09/08/11	0850-1200	BLOCK DAPPLEGRAY LN	WINDOW SCREEN, REMOVED	UNKNOWN	SUSPECT(S) UNKNOWN.
NO ARRESTS								

SAN PEDRO:

ARRESTS: NARCOTICS-1,RECEIVING STOLEN PROPERTY-1

PALOS VERDES PENINSULA:

NO CRIMES OR ARRESTS OCCURRED DURING THIS TIME