



MEMORANDUM

RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER *DW (cb)*

DATE: MARCH 2, 2016

SUBJECT: ADMINISTRATIVE REPORT NO. 16-09

CITY MANAGER

- Residential “No-Burn Alert” Season Ends: The table below summarizes the “No-Burn Alerts” issued for Southwest Coastal Los Angeles County—including the Palos Verdes Peninsula—during the 2015-16 season (which ended on February 29th):

Month	Total Days/Month	Maximum Consecutive Days
November 2015	0	N/A (N/A)
December 2015	3	2 (Dec. 9 th -10 th)
January 2016	8	8 (Jan. 13 th -20 th)
February 2016	3	3 (Feb. 27 th -29 th)

During the 2015-16 season, Staff publicized “No-Burn Alerts” through the “Breaking News” listserv on the City’s website, as well as on the City’s Facebook and Nextdoor pages. An item about “No-Burn Alerts” was included in the City’s Winter 2015 newsletter, which was mailed to all households. Residents complaining about non-permitted burning were referred to the South Coast Air Quality Management District (SCAQMD) to pursue enforcement, but were also advised that a friendly conversation with a neighbor might take care of the problem more quickly and diplomatically.

- GIS Maps Online: As a part of the ongoing effort to provide online services and transparency to residents, the GIS Maps portal is now available on the City’s website by browsing to www.rpvca.gov - click “City Services” then click “GIS Maps and Services”. The page includes a brief description of the City’s GIS program and links to the first of many topical interactive and pdf maps:

Crime Viewer – Interactive depicts Sheriff’s data for major crimes from 2005 through present. Turn on and off layers of information with check boxes on the left, and click icons for more detailed information. A graphical report is also available by clicking “Crime Statistics Report” at the top of the page.

Graffiti Viewer – Interactive shows graffiti removal activities from September 2015 through January 2016. Click the icons to see more detail.

Zoning map – pdf is a basic pdf of our current zoning information.

Check back often for more public maps and information as we continue the upgrade of our GIS system from the repository of record for City land based data into a useful tool for decision makers and residents.

FINANCE

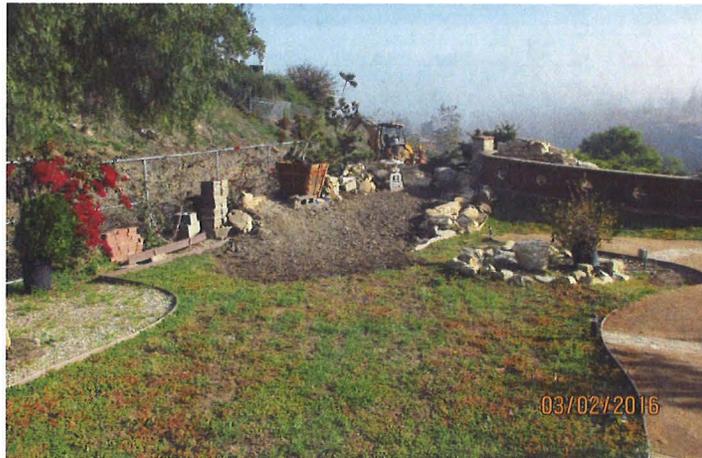
- Final Utility User Tax (UUT) Refund Report: Finance will be taking the final UUT refund report to the City Council on March 15th. The report will include a history of the refund process and the status of refund claims that were deemed deficient. In addition, the report will contain current claim data including: the number of residents who received a refund, the amount in refunds paid out, as well as the number of claims that elected to contribute the UUT refund amount to the City's Gifts for Parks Program.

PUBLIC WORKS

- Maintenance: Staff replaced the exhaust fans in the Hesse Park men's & women's restrooms. Sidewalk grinding on Silver Spur, from Hawthorne to Elkmont was completed. Mowing of weeds at Abalone Cove was completed by vendor.
- ADA Access and Sidewalk Improvements on PVDW: This project is located on PVDW between Hawthorne Blvd and Rue Beaupre. The work includes installation of a new sidewalk, new retaining wall and new bus shelter. Work this week included constructing the new retaining wall.



- Grayslake Road Drainage Improvements: This Project is located at the end of the Grayslake Road cul-de-sac. The scope includes installing new storm drain structures and restoration of the site. This week's work included continued installation of new storm drain structures and filling a pothole.



COMMUNITY DEVELOPMENT

- Green Hills Memorial Park Update: The Planning Division recently granted approval for the construction of a retaining wall that contains niches for cremated remains around the northwest corner of the Inspiration Slope Mausoleum building that's currently under construction. The retaining wall will average 8' in height with guardrails and pilaster on top, shaped as an upside-down letter "L" that wraps around the northwest corner of the building. The retaining wall will be below existing grade with the guardrails/pilasters visible above grade from the adjacent northerly road. It should be noted that as part of the Inspiration Slope Mausoleum building approval, fill was approved on top of the parapet roof that is intended to seamlessly blend into the existing surrounding grades which slope upward from the northerly road. As part of this retaining wall approval, the approved grades will be re-contoured around the retaining wall, then continue to blend with the existing grades beyond. The existing stockpile of earth located west of the mausoleum building will be used as the rooftop fill and any remaining material will be moved to Areas 5 and 6 (southwesterly area) of the property. The approved retaining wall is consistent with the City Council approved Resolution No. 2015-102 Condition of Approval No. 23. The approved plans are available for view on the City's Green Hills webpage at: <http://www.rpvca.gov/376/Green-Hills-Master-Plan>.
- Nantasket Subdivision Update: In 2010, the City Council approved a parcel map and associated development applications on Nantasket Drive to allow the following: General Plan Land Use and Zoning designation change from Commercial Recreational (CR) to Single-Family Residential; subdividing the 1.42-acre lot into four separate lots with reduced lot depths; and construction of new single-family residences to exceed the 16-foot height limits with a total of 4,028 cubic yards of related grading. In 2014, the Final Parcel Map was recorded. On March 1, 2016, the Planning Division approved the rough grading plans that would create the building pads for future development of each of the four created lots. The rough grading plans are expected to be submitted to Building and Safety later this month, with permit issuance and grading tentatively scheduled to commence in approximately May 2016. It should be noted, that fine grading will occur at the time the lots are developed for the residential structures.

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- Peafowl Trapping Program Update: On February 17th, Staff reported that the City reached its trapping cap of 150 birds. As a result, the traps were removed from the private properties and are now being stored at the City's maintenance yard. Pursuant to the Council-adopted Peafowl Management Plan, a census of the peafowl will occur later this month to assess the peafowl population within the five surveyed neighborhoods. The census will occur over a two-day period to observe and count the birds at two separate times of each day. One count will occur in the early morning and the other count will occur in the early evening when the birds are roosting. In an effort to obtain an accurate count, the City will be asking the residents (via list-serve message) of the surveyed neighborhoods to assist in identifying the tree locations where the birds roost. Once the census has been completed, Staff will report to the Council at a future meeting the findings to determine whether trapping should continue in 2016.
- 2013 PVPLC Annual Report: On February 2nd, the City Council received and filed the 2014 PVPLC Annual Report. Since then, Staff realized that the 2013 PVPLC Annual Report was inadvertently never presented to the City Council. Thus, on March 15, 2016, the City Council will be asked to receive and file the 2013 PVPLC Annual Report as a consent calendar item. As a reminder, according to the current Operating Agreement between the City and the Palos Verdes Peninsula Land Conservancy (PVPLC) and the Draft Natural Communities Conservation Plan (NCCP) and Habitat Conservation Plan, the PVPLC is required to submit an annual report to the City Council on its management activities in the Preserve. In an effort to save paper (the Annual Report is 158 pages) and to give the Council adequate time to review the document in advance of the March 15th Meeting, the Annual Report can be now be viewed on the City's website at the following link: <http://www.rpvca.gov/DocumentCenter/View/8261>
- Planning Division Monthly Activity: Attached is the Planning Division's Monthly Activity Report for February 2016. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the division received 38 new applications during the month and took action on submitted applications.
- View Restoration/Preservation Applications Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for February 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 2 new applications in the month of February 2016.
- Right-of-Way Permit Monthly Activity: Attached is the Right of Way Permit Monthly Activity Report for February 2016. The Department issued 3 right of-way permits.
- Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for February 2016. The report contains: 1) A brief

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summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 89 field inspections and brought 44 cases to closure.

- Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for February 2016. The report provides information on: 1) The types and number of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 139 permits during the month of February 2016.
- Building & Safety Division Evaluation: Insurance Services Office (ISO) is an organization that is responsible for evaluating all jurisdictions that regulate building code enforcement. Working on behalf of insurance companies around the country, ISO uses the Building Code Effectiveness Grading Schedule (BCEGS) to recognize how communities enforce building codes in their jurisdictions. Staff from the Building & Safety Division prepared and furnished the requested information and met with the ISO representative on February 24th. Staff expects to receive the preliminary ISO report prior to the end of March.
- Draft PC Agenda: Attached is the draft agenda for the Planning Commission meeting on March 8, 2016.
- Applications of Note: Attached is a table with a summary of the Applications of Note that were submitted to the Department between Wednesday, February 24, 2016 and Tuesday, March 1, 2016.

Attachments

- Planning Division Activity for February 2016 – Page 24
- View Activity Summary for February 2016 – Page 25
- Right-of-Way Activity Summary for February 2016 – Page 26
- Code Enforcement Activity Summary for February 2016 – Page 27
- Building & Safety Activity Summary Report for February 2016 – Page 28
- Building Activity Monthly Report for February 2016 – Page 29
- Draft PC Agenda – Page 30
- Applications of Note Page – Page 33

RECREATION & PARKS

- Whale of a Day Photo Contest and WOAD Update: PVPUSD students who participated in this year's Whale of a Day (WOAD) poster contest were recognized at the March 1st City Council meeting. The City's 32nd annual Whale of a Day celebration is scheduled for Saturday, March 12th from 10:00 a.m. to 4:00 p.m. at the Pt. Vicente Interpretive

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Center (PVIC). New this year will be photo opportunities with mermaids and whale races! Many thanks to LA County Supervisor Don Knabe who has generously donated the use of shuttle busses for the event, so attendees may park at City Hall and take a shuttle to and from the event. A big “thank you” also goes to the City’s refuse hauler, EDCO, for sponsoring the Kids Fun Zone! Parking and admission to this annual event is free.



- REACH Wrap-up: The REACH participants enjoyed a fun-filled day at Irvine Regional Park last Saturday, February 26th. They rode the Irvine Park Train, visited the Orange County Zoo, and listened to some interpretive talks about black bears and mountain lions. Here they are on the train and checking out bear fur with a ranger! Choo Choo!



- Palos Verdes Nature Preserve - February Activity Summary

Meetings:

- Monthly Preserve Management Meeting (Feb. 4th): Staff from PVPLC, MRCA, Recreation and Parks, Public Works, and Community Development discussed maintenance and operational management projects and priorities.
- Meeting with Local Equestrians (Feb. 10th): City staff met with local equestrian groups and PVPLC to enhance communication.
- Volunteer Trail Watch Coordination Meeting (Feb. 24th): PVPLC staff, Volunteer Trail Watch leaders, City staff, and MRCA staff met to coordinate efforts.
- Volunteer Trail Watch Training (Feb. 7th): Preserve staff participated in training.
- Palos Verdes Nature Preserve Quarterly Public Forum (Feb. 17th): Recreation and Parks and Community Development staff hosted a meeting to share information on Preserve public use issues and projects, and solicit public feedback.
- Recreation and Parks staff is continuing discussions with the LA County Sheriff's Department on the enforcement transition taking place in July.

Toyon Remediation Project:

The Recreation and Parks and Public Works departments worked on the Toyon Remediation Project on every Saturday in February, and will hold the last volunteer Trail Day this Saturday. The project has been a great effort in team work! Local Boy Scout Troops #128 and #257 planted native habitat along the trail, PV CORBA helped install mountain bike speed management measures and improve lines of sight, and the PVPLC Trail Crew provided excellent oversight and training to all. Everyone, including several individuals just interested in some fun outdoor volunteer work, helped narrow, plant, and delineate the trail. Please contact the Volunteer Coordinator at parcs@rpvca.gov to participate in the final Volunteer Trail Day this Saturday.



New Preserve/Open Space Staff:

Department staff continue to work with Human Resources personnel to recruit and hire more staff to patrol the Nature Preserve. The Department has increased staffing in the

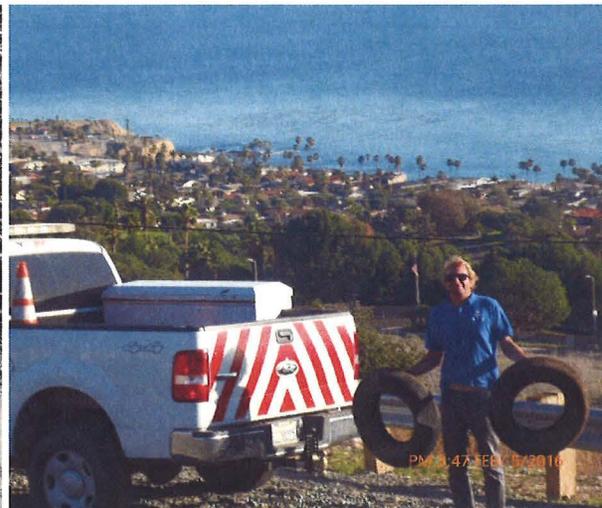
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Preserve from 10% in February to the current level of 75% in March. Staff are looking forward to the improvements in Preserve public use and maintenance that will result from this additional staffing. Preserve Staff activities in the Reserves in February have included:

- Filiorum – Cleaned graffiti from dewatering wells on Ford & Kelvin Canyon Trails
- Portuguese Bend – Co-coordinated Toyon Remediation Project
- San Ramon – Removed 2 tires half-buried in the dirt along PVDE
- Vista del Norte – Removed 9 large trash bags full of litter and dumped items



Preserve/Open Space Management cooperates closely with the Public Works Department to discover, submit, and complete work orders to repair problems and improve conditions in the Preserve. In February, Public Works responded to work orders that included vandalized signage, portable toilet maintenance, large piles of tumbleweeds, broken cliff fencing, and relocating signage. The City's graffiti contractor responded to 9 incidents of graffiti. A big thank you to the Public Works Department and PVLC Volunteer Trail Watch volunteers for being our eyes in the Preserve by reporting maintenance issues.

- Hesse Park: The facilities are rented this week for fifteen indoor recreation classes, two outdoor recreation classes, four non-profit meetings, two Peninsula Seniors activities, and three private rental.
- Ladera Linda Park: The facilities are rented this week for four indoor recreation classes.
- PVIC and Docents: On Tuesday morning, staff attended the monthly Los Serenos Board meeting. This week, docents will lead two school groups on tours through the museum, and two school groups on hikes to the tide pools. The Los Serenos docents and volunteers are busy preparing for the upcoming WOAD festivities.
- Ryan Park: The facilities are rented this week for four indoor recreation classes, four outdoor recreation classes, and six youth sports league practices.

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- REACH Therapeutic Recreation Program: REACH participants met at Hesse Park on Monday evening for some Leap Year fun. They celebrated the Chinese Year of the Monkey with a shrimp and veggie stir fry and monkey bread, followed by some games. This Saturday, REACH will keep it local by enjoying lunch and a movie at the Regal Theater in the Promenade on the Peninsula.

CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)

- Calendars – Page 10
- Tentative Agendas – Page 13
- Channel 33 & 38 Schedule – Page 18
- Channel 35 & 39 Schedule – Page 19
- Crime Report – Page 20
- Miscellaneous – Page 22

March 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 7:00 pm—City Council Meeting @ Hesse Park	2	3	4	5 8:30 am—3:00 pm—Toyon Trail Volunteer Days @ Portuguese Bend Reserve
6	7	8 7:00 pm—Planning Commission Meeting @ Hesse Park	9	10 5:30—9:30 pm—Salute to Business @ Trump (Brooks/Duhovic/Willmore) 6:00 pm—IMAC Meeting @ Hesse Park	11	12 8:15 am—Hike With Councilman Campbell—Families Welcome Contact b.camp@cox.net for each month starting location 10:00 am—4:00 pm—Whale of a Day @ PVIC
13 10:00 am— 12:00 pm— PVIC Native Plant Volunteer Event	14	15 7:00 pm—City Council Meeting @ Hesse Park	16 12:00 pm—Mayor's Lunch @ The Depot (Dyda) 1:30 pm—Sanitation District Meeting (Dyda)	17 7:00 pm—Emergency Preparedness Committee Meeting—City Hall Community Room	18	19 12:00 pm—3:00 pm—Abalone Cove Shoreline Park Volunteer Day
20	21	22 7:00 pm—Planning Commission Meeting @ Hesse Park-	23 8:00 am—9:00 am—Peninsula Regional Law Enforcement Meeting @ RHE (Dyda/Brooks/Yap)	24	25 7:30 am—Mayor's Breakfast @ Marie Calendars (Dyda/Duhovic)	26 10:00 am—Egg Hunt Eggstravaanza @ Ladera Linda
27	28 7:00 pm—Traffic Safety Committee @ City Hall Community Room	29	30	31		

April 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 9:30 am—11:00 am— Composting Workshop @ Hesse Park Fireside Room
3	4	5 7:00 pm—City Council Meeting @ Hesse Park	6	7	8	9 8:15 am—Hike With Council- man Campbell—Families Welcome Contact b.camp@cox.net for each month starting location
10	11	12 7:00 pm—Planning Com- mission Meeting @ Hesse Park	13	14 6:00 pm—IMAC Meeting @ Hesse Park	15	16 10:00 am—12:00 pm—PVTC Native Plant Volunteer Event
17	18	19 7:00 pm—City Council Meeting @ Hesse Park	20 12:00 pm—Mayor's Lunch @ The Depot (Dyda) 1:30 pm—Sanitation District Meeting (Dyda) 3:00 pm—6:00 pm—Earth Day @ The Promenade 6:00 pm—Preserve Public Fo- rums @ City Hall Community Room	21 7:00 pm—Emergency Pre- paredness Committee Meet- ing—City Hall Community Room	22	23 8:00 am—11:00 am—Paper Shredding Event @ Civic Cen- ter Parking Lot
24	25 7:00 pm—Traffic Safety Committee @ City Hall Community Room	26 7:00 pm—Planning Com- mission Meeting @ Hesse Park	27	28 4:00 pm—5:00 pm—PV Transit Authority Meeting @ RHE City Hall	29 7:30 am—Mayor's Break- fast @ Marie Calendars (Dyda/Misetich)	30

May 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 7:00 pm—City Council Meeting @ Hesse Park	4	5	6	7
8	9	10 7:00 pm—Planning Commission Meeting @ Hesse Park	11	12 6:00 pm—IMAC Meeting @ Hesse Park	13	14 8:15 am—Hike With Councilman Campbell—Families Welcome Contact b.camp@cox.net for each month starting location 9:00 am—3:00 pm—HHW/E-Waste Roundup @ Civic Center
15	16	17 7:00 pm—City Council Meeting @ Hesse Park	18 12:00 pm—Mayor's Lunch @ The Depot (Dyda) 1:30 pm—Sanitation District Meeting (Dyda)	19 8:00 am—Regional Law Committee Meeting @ RH City Hall (Brooks/Yap) 6:00 pm—8:00 pm—Pet Licensing, Vaccination & Microchip Clinic @ Hesse Park 7:00 pm—Emergency Preparedness Committee Meeting @ City Hall Community Room	20	21 10:00 am—12:00 pm—PVTC Native Plant Volunteer Event
22	23 7:00 pm—Traffic Safety Committee @ City Hall Community Room	24 7:00 pm—Planning Commission Meeting @ Hesse Park	25	26	27 7:30 am—Mayor's Breakfast @ Marie Calendars (Dyda/Campbell)	28
29	30 Memorial Day Holiday—City Hall Closed	31				

TENTATIVE AGENDAS*

*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.

Note: Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

March 15, 2016 – (Time Est. – 2 hrs)

6:00 p.m. Adj. Reg. Meeting-Committee/Commission Chair Interviews

Closed Session: City Manager Performance Review; City Attorney Performance Review; Potential Litigation (2)

Study Session:

Ceremonial: Presentation of City Tiles to Former Committee/Commission Members

Mayor's Announcements:

City Manager Report: Recognition of Department of Recreation and Parks Volunteers; Whale of a Day Report

Consent

Consider Award of ADA Access Improvs.-Del Cerro Park/Burma Rd Entrance to Preserve
Graffiti Report - Status Update
2015 Annual Report - Implementation of the Rancho Palos Verdes Housing Element
2015 Annual Report - Implementation of the Rancho Palos Verdes General Plan
2013 PVPLC Annual Report for the Palos Verdes Nature Preserve
Consider Award of Extension of Contract – Roadway Maintenance Contract
Consider Award of Annual Contracts for Solid Waste Commercial Haulers
Consider Award of Professional Services Agmt. for Citywide Cell Tower Documentation
Response to 2015-16 Civil Grand Jury Interim Rep. on El Niño Planning for Co. Homeless
Consider Award of Contract for IT Strategic Plan
Consideration & Possible Approval-Custodial Banking/Investing Services Agmt
Green Hills Memorial Park Update (20 mins)
Adoption of Ordinance No. 579 – Regulations regarding Nonresidential Exterior Lighting
Adoption of Ordinance No. 580 – Wireless Telecommunications Facilities
Consider Award of Construction Contract for PVDE Guard Rail Project
Consideration and Possible Action of Final Utility User Tax (UUT) Refund Report
Consider NOC for Residential Street Rehabilitation
Consider Award of Contract for the Miraleste Drive Rehabilitation Project
Consider Award of Contract for Three On-Call Service Agreements

Regular Business

Consideration of Appointments of Chairs to City Advisory Boards (10 mins)
Southern Calif Gas Advance Meters Presentation (5 mins)
Consider Civic Reporting Openness in Negotiations Efficiency "CRONEY" Act (30 mins)
Consider Award of Contract - Hawthorne Blvd. Traffic Signal Synchronization (30 mins)

April 5, 2016 – (Time Est. – 4 hrs 5 mins)

Closed Session: Potential Litigation

Mayor's Announcements:

City Manager Report:

Consent

Border Issues Status Report

Consider Award Crossing Guard Implementation at 3 Locations

Consider MOU-Stormwater Monitoring Program Consider Award of Prof Serv Agmt.

Consider Purchase of Server Cluster Equipment

Consider Approval of Resolution to Apply for Beverage Container Recycling Grant

Consider Award of Construction Contract for Hawthorne Blvd. Pedestrian Linkage Project

Regular Business

Records Retention and Destruction Schedules (20 mins)

PVPLC Management Agreement regarding Naming Opportunities (30 mins)

Consideration of Storm Drain Revenue Options (90 mins)

Public Safety Action Plan (40 mins)

Consider Contract with Tyler to Purchase & Install Financial System Software (20 mins)

April 19, 2016 – (Time Est. – 2 hrs 40 mins)

Closed Session:

Study Session:

Mayor's Announcements:

City Manager Report:

Consent

Public Hearings

Regular Business

Offshore Fireworks Display near Terranea-July 2016 Public/Private Partnership (15 mins)

Intro. Ordinance-Tree Trimming of City Owned Trees & Trees in the Right-of-Way (30 mins)

Preserve Sign Program - Grant Funded (20 mins)

Consider Adoption of RPV Overhead Utilities Conversion Plan (Rule 20A or 20B) (30 mins)

May 3, 2016 – (Time Est. – 1 hr 45 mins)

Closed Session:

Mayor's Announcements: Presentation to Los Angeles County Supervisor Don Knabe; Building Safety Month

City Manager Report:

Consent

Adoption of Ordinance - Tree Trimming
Citywide Landscape and Lighting Maintenance District – Initiate Proceedings

Public Hearings

Regular Business

Arterial Walls and Fences Update (45 mins)
Consideration of Strategic Planning Concept Contract-Portuguese Bend Landslide
Infrastructure Issues Contract (15 mins)

May 17, 2016 – (Time Est. –)

Closed Session:

Study Session:

Mayor's Announcements: Public Works Week

City Manager Report:

Consent

Consider Award of Contract – Street Sweeping

Public Hearings

Regular Business

Consider Award of Consultant Contract - Ladera Linda Master Plan (20 mins)

June 7, 2016 – (Presidential Primary Date) (Time Est. – 2 hrs 25 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

Consent

Consider Award of On-Call Contracts
Consider Award of Prof. Serv. Contract for Implementation of AB 939 Program
Consider Award of Contract for CDBG Administrative Services

Public Hearings

Consider Residential Rate Adjustment Request for EDCO Disposal Corporation (10 mins)
Citywide Landscape and Lighting Maint. District (10 mins)
Draft FY16-17 Budget (1 hr)

Regular Business

Amendment to Sheriff's Agreement – Preserve Enforcement (20 mins)

June 21, 2016 – (Time Est. – 1 hr 5 mins)

Closed Session:

Study Session:

Mayor's Announcements: 4th of July Celebration

City Manager Report:

Consent

Public Hearings

Proposed FY16-17 Budget (20 mins)

Regular Business

July 5, 2016 – (Time Est. –)

Closed Session:

Mayor's Announcements: Parks and Recreation Month

City Manager Report: 4th of July Report

Consent

Public Hearings

Regular Business

July 19, 2016 – (Time Est. –)

Closed Session:

Study Session:

Mayor's Announcements:

City Manager Report:

Consent

Public Hearings

Regular Business

Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)

April 21, 2015 – City Partnership with traditional non-profit organizations in a non-monetary way (Campbell)

June 2, 2015 – Public/private partnership regarding neighborhood beautification projects (Campbell)

July 21, 2015 – Expansion of resident parking at Abalone Cove after evaluation of Del Cerro Parking Plan (Campbell)

October 20, 2015 -- Review Percentage of Allowable Hardscape at Residential Properties (Duhovic); AirBnB Accommodations in the City (Knight)

November 17, 2015 – Ethics and Integrity Committee with focus on Social Media Policy (Brooks)

January 5, 2016 & February 2, 2016 – Review of Travel Policies & Expense Reimbursement; Travel to Conferences on City Business with the City Manager to Report to Council after the Event (Campbell)

February 2, 2016 – Council Involvement in an Advise and Consent Role regarding the Hiring of Senior Management Staff (Campbell); Council's Use of the City Email Server (Brooks); Council's Use of Cell Phones Dedicated for City Business (Campbell)

February 16, 2016 - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

Future Agenda Items Agendized or Otherwise Being Addressed

March 3, 2015 – Annexation of the Navy Fuel Depot property into the City to utilize the space as open space area into perpetuity (Misetich) [City Attorney researching]

June 30, 2015 – Skate Park (Campbell) [Staff is working with Skatepark PV proponents on a long-term plan]

July 21, 2015 – Unfunded Pension Liability with CalPERS (Campbell) [Staff addressing during budget]

January 5, 2016 – Joint Meeting of City Council/Planning Commission (Brooks) [Staff to Address after PC appointments made]

February 16, 2016 - Helicopter Noise Issues (Brooks) [Staff to research and return with an item to Council]; Modification to a Process to Remedy Action of Repeat Offenders/Violators (Duhovic) [Staff to research and return to Council]; Standing Report regarding Green Hills Memorial Park Issues (Duhovic) [Staff to address]

March 1, 2016 - Report regarding Green Hills Memorial Park Issues (Brooks) [Agendized for 3/15/16]; Peafowl Census (Brooks) [Staff to return to Council with information in Spring]; Use of Late Model Cars with Paper License Plates – Probable Cause (Duhovic) [To work with City Attorney]; Rancho LPG Relocation (Duhovic) [City Attorney preparing Closed Session Report]

PVpTv Cox 35 / FIOS 39 Programming Schedule Guide							
PVpTv Schedule - 03/06/16 - 03/12/16							
	Sunday 03/06	Monday 03/07	Tuesday 03/08	Wednesday 03/09	Thursday 03/10	Friday 03/11	Saturday 03/12
6:00 AM - 6:30 AM	PVpTv Community Calendar - Reader Board	PVpTv Community Calendar - Reader Board	PVpTv Community Calendar - Reader Board	PVpTv Community Calendar - Reader Board			
6:30 AM - 7:00 AM	This day in History- Reader Board	This day in History- Reader Board	This day in History- Reader Board	This day in History- Reader Board			
7:00 AM - 7:30 AM					Planning Commission Meeting, March 8th, 2016	Planning Commission Meeting, March 8th, 2016	Planning Commission Meeting, March 8th, 2016
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM							
9:30 AM - 10:00 AM							Planning Commission Meeting, March 8th, 2016
10:00 AM - 10:30AM							
10:30 AM - 11:00AM							
11:00 AM - 11:30 AM							
11:30 AM - 12:00PM							
12:00 PM - 12:30PM					Planning Commission Meeting, March 8th, 2016	Planning Commission Meeting, March 8th, 2016	
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	RPV City Council Meeting, March 1st, 2016						
1:30 PM - 2:00PM							
2:00 PM - 2:30PM							
2:30 PM - 3:00PM							
3:00 PM - 3:30PM		Palos Verdes Library Meeting					
3:30 PM - 4:00PM							
4:00 PM - 4:30PM							
4:30 PM - 5:00PM							
5:00 PM - 5:30PM							
5:30 PM - 6:00PM							
6:00 PM - 6:30PM		PVP Coordinating Council					
6:30 PM - 7:00PM							
7:00 PM - 7:30PM	PVpTv Community Calendar - Reader Board	PV School District	LIVE - Planning Commission Meeting, March 8th, 2016	RHE City Council Meeting - 2nd and 4th week	PVE City Council Meeting 2nd and 4th week	Planning Commission Meeting, March 8th, 2016	Planning Commission Meeting, March 8th, 2016
7:30 PM - 8:00PM	This day in History- Reader Board						
8:00 PM - 8:30PM							
8:30 PM - 9:00PM							
9:00 PM - 9:30PM							
9:30 PM - 10:00PM							
10:00 PM - 10:30PM	PVpTv Community Calendar - Reader Board	RPV City Council Meeting, March 1st, 2016		Planning Commission Meeting, March 8th, 2016	PVpTv Community Calendar - Reader Board	Planning Commission Meeting, March 8th, 2016	PVpTv Community Calendar - Reader Board
10:30 PM - 11:00PM	This day in History- Reader Board						
11:00 PM - 11:30PM							
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							

Comments or questions? Please email us at RPVtv@rpv.com

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 2/21/16 - 2/27/16**

LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	16-00738	1712	2/22/2016	0130-0330	25700 BLK WALNUT ST	BATHROOM WINDOW SMASHED	U.S. CURRENCY	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	16-00765	1714	2/24/2016	1300-1700	2100 BLK PCH	UNK	1995 GRY 4DR PONTIAC BONEVILLE	SUSPECT(S) UNKNOWN. VEH RECOVERED.
BURGLARY (RESIDENTIAL)	16-00817	1751	2/24/2016-2/29/2016	1100-1400	26600 BLK WESTERN AV	WINDOW SHATTERED	SOFA LOVESEAT, ACOUSTIC GUITAR, MISC CLOTHING, GAMING SYSTEM, FAN, DRESSER	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-4, VANDALISM-2, VEHICLE VIOLATIONS-1, WARRANTS-7								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (VEHICLE)	16-00733	1746	2/20/2016-2/21/2016	2100-1100	28600 BLK ENROSE AV	NO SIGNS OF FORECED ENTRY	PURSE, IPOD MP3 PLAYER, U.S. CURRENCY, MISC GIFT CARDS, KEYS	SUSPECT(S) UNKNOWN
GRAND THEFT	16-80005	1746	2/23/2016-2/24/2016	1920-0625	2100 BLK CRESTWOOD ST	UNSECURED REAR WINDOWS	MISC GIFT CARDS, MISC THEME PARK PASSES	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-00761	1746	2/24/2016	1220-1300	28900 BLK WESTERN AV	REAR PASSENGER WINDOW SHATTERED	PURSE, WALLET, SSN, MISC CREDIT CARDS, CELLPHONE, U.S. CURRENCY	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-2, DUI-1, SUSPENDED LICENSE-1, WARRANTS-4								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (COMMERCIAL)	16-00783	1724	2/26/2016	0224	900 BLK DEEP VALLEY DR	FRONT GLASS DOOR SMASHED	MEDICATION	2 SUSPS IN A NEWER RED CHEVY CAMERO WITH A BLK SOFT TOP CONVERTIBLE AND PAPER PLATES
PETTY THEFT (SHOPLIFTING)	16-00792	1724	2/27/2016	1226	900 BLK SILVER SPUR RD	OPEN FOR BUSINESS	UNK AT TIME OF REPORT	SUSPECT: FEMALE WITH RED HAIR STOLE ITEMS FROM LOC. SUSPECT LEFT IN A 2000 GRN CHEVY VAN.

NO ARRESTS DURING THIS TIME	
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SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (VEHICLE)	16-00814	1750	2/27/2016- 2/29/2016	1500- 1230	900 BLK 3RD ST	NO SIGNS OF FORCED ENTRY	U.S. CURRENCY, SUNGLASSES, CALCULATOR, KEYS	SUSPECT(S) UNKNOWN

ARRESTS: DUI-1

PVP:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/28/2015	1/4/2016	Dan Dave Mantiza	PRA for 2015 Storm Drain Lining Project	1/5/16 PW Staff responded. Completed.
12/31/2015	1/4/2016	Holly Autry Blackstone Consulting LLC	PRA for 6600 Beachview Drive	1/6/16 CDDD Mihranian responded. Completed.
12/22/2015	1/4/2016	Murphy Austin	PRA for 28220 Highridge Road	1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.
1/7/2016	1/7/2016	Nicole Hachett TNN Top Notch Networking	PRA for IT Vendor contract and addendums.	1/7/15 DCC Takaoka responded. Completed.
1/13/2016	1/13/2016	Greg Royston	PRA for mail/house service for Storm Drain User fee mailer.	1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed.
1/14/2016	1/14/2016	Bruno Dieseldorff	PRA for Notices of Parking Violations on Del Cerro Jan 1 2016	1/14/16 DCC Takaoka responded. Completed.
1/14/2016	1/14/2016	Nicole Adler The Bond Exchange & Insurance Agency	PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project	1/14/16 Senior Engineer Winje responded. Completed.
1/17/2016	1/17/2016	Jeff Calvagna	PRA for Encroachment permits various months.	1/17/16 PW staff compiled docs- sent on to requestor. Completed.
1/20/2016	1/20/2016	Terry Henry Insituform -Aegion Comp	PRA for Bid docs 2015 Storm Drain Lining Project	2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.
1/20/2016	1/20/2016	Marisol B. Hernandez SOCALCCC	PRA for docs re: Hawthorne Blvd ROW Beautification Phase I	1/25/16 Assistant Engineer Flannigan responded. Completed.
1/28/2016	1/28/2016	Priscella Vega c/o Daily Breeze	PRA for copies of recently filed Green Hills Claims	2/1/16 DCC Takaoka responded. Completed.
1/27/2016	1/28/2016	Diane Smith	PRA for list of sign in attendees at LACountywide Parks Needs Assessment	1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.
2/2/2016	2/2/2016	Southwest Pipeline & Trenchless Corp c/ Ro	PRA for Bid docs 2015 Storm Drain Lining Project	2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.
2/4/2016	2/4/2016	Sharon Yarber	PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment	2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/5/2016	2/5/2016	Megan Barnes	PRA for copies of recently filed Green Hills Claims	2/12/16 DCC Takaoka responded. Completed.
2/6/2016	2/8/2016	Sharon Yarber	PRA for revenue income from telecommunications companies	2/12/16 DD Jules responded. Completed.
2/8/2016	2/9/2016	Jeff Calvagna	PRA for Applications from Crown Castle, NG West, ATT for wireless telecommunication facility	2/11/16 DCC Takaoka responded. Completed.
2/9/2016	2/9/2016	Ariane Nelson Open Records Data Retrieval	PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available	2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for Grayslake Road Drainage Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for PVDW ADA Access Sidewalk Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/10/2016	2/10/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining Project	2/11/16 Senior Engineer Winje responded. Completed.
2/12/2016	2/12/2016	Aaron Pearl Organizer AFSCME District Council 36	PRA for Employee Relations Ordinance	2/12/16 CC Morreale responded. Completed.
2/12/2016	2/12/2016	Sharon Yarber	PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume	2/12/16 CC Morreale responded. Completed.
2/15/2016	2/15/2016	D. Woolley & Associates	PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9	2/19/16 DCC responded. Completed.
2/19/2016	2/19/2016	Jarel Wheaton	PRA for Input to Counywide Parks Needs Assessment	2/25/16 Sr. Admin Analyst Waters sent response. Completed.
2/22/2016	2/22/2016	Ashley Hulett	PRA for 27023 Shorewood and surrounding properties documents	2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satisfied with what she reviewed. Completed.
2/25/2016	2/25/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd ROW Beautification	2/26/16 Asst Engineer Flannigan responded. Completed.
2/26/2016	2/29/2016	Brad Austin	PRA for unrefunded/uncashed checks	
2/29/2016	3/1/2016	Nadine Weeden Smart Procure	PRA for POs; line item details etc	



City of Rancho Palos Verdes

Monthly Planning Activity Summary For the Month of February 2016

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
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38	34	0	2	0	0	0	3	0	0
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New ZON* Applications by Type	
Application Type	Number
Site Plan Review	24
Foliage Analysis	6
Height Variation	2
Grading Approval	3
Sign Permit	4
Minor Exception Permit	1
Coastal Permit	1
Extreme Slope Permit	1
Landslide Moratorium Exception	1
Special Use Permit	1
Special Construction Permit	2
Number of Unique Applications:	46
Number of New ZON Cases:	38

New SUB* Applications by Type	
Application Type	Number
Number of Unique Applications:	
Number of New SUB Cases:	

Closed Case Summary
Staff Decisions
Number of Cases Closed: 34 Median Processing Time: 0 days
Director Decisions
Number of Cases Closed: 2 Median Processing Time: 9 days
PC/CC Decisions
Number of Cases Closed: 1 Median Processing Time: 99 days
All Planning Cases
Number of Cases Closed: 38 Median Processing Time: 14 days

* ZON = Zoning, SUB = Subdivision



City of Rancho Palos Verdes

Monthly View Activity Summary For the Month of February 2016

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
2	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Restoration Permit	1
View Preservation Permit	1
Number of New Cases:	2

Pre-Application Meetings (MTD)	
Application Type	Number
Number of Pre-Application Meetings:	

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	1
View Preservation Permit	2
	1
Number of New Cases:	4

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	1
Number of Pre-Application Meetings:	1

Resolved By Mediation (YTD)	
Application Type	Number
View Restoration Permit	1
Number of Cases:	1



Rancho Palos Verdes Monthly Right-of-Way Permits

Issued During February 2016 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
Case Type ROW							
ROW2016-00003	2/2/16	\$98.00	28911 MORO BAY DR	TOKITA, KENNETH M & SANDRA S	Dumpster/Roll-off	EDCO Corporation	5/2/16
ROW2016-00004	2/24/16	\$98.00	30934 RUE DE LA PIERRE	MICHAEL WOLFF	Dumpster/Roll-off	EDCO Corporation	3/24/16
ROW2016-00005	2/25/16	\$98.00	28603 TRAILRIDERS DR	ERAN CONFORTY	Dumpster/Roll-off	EDCO Corporation	3/25/16

Number of **ROW** cases issued: 3

T:\Right-of-Way Monthly Reports\Right-of-Way Activity Summary.rpt



City of Rancho Palos Verdes

Monthly Code Enforcement Activity Summary

For the Month of February 2016

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
63	89	22	4	7	0	2	2	44	22

New Complaints by Violation Category	
Construction Site Maintenance	1
Expired Building Permit	1
Non-Permitted Construction	6
Other Violation	4
Property Maintenance	15
Structures in Public Right-of-Way	1
Trash Cans	36
Total:	64

Closed Case Summary
Building Code Violations
Number of Cases Closed: 2
Median Processing Time: 7 days
Municipal Code Violations
Number of Cases Closed: 30
Median Processing Time: -1 days
Zoning Code Violations
Number of Cases Closed: 12
Median Processing Time: 22 days

Illegal Sign Abatement Summary	
Street Name	Signs Removed
Total Signs Removed:	



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Month of February 2016

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
150	139	71,546	54,988	15,285	477,700	26	0	717	34

New BLD** Applications by Type	
Application Type	No.
Alteration	13
Addition & Remodel	10
Demolition	1
Site Investigation	1
New Construction	4
Repair	6
Reroof	37
Remodel	20
Solar Panels	12
Pool/Spa	2
Tenant Improvement	2
New BLD Cases:	108

New ELE** Applications by Type	
Application Type	No.
Alteration	1
New Construction	2
Service Upgrade	4
Temporary Power	1
New ELE Cases:	8

New MEC** Applications by Type	
Application Type	No.
Changeout	16
New Construction	2
New MEC Cases:	18

New PLM** Applications by Type	
Application Type	No.
Changeout	5
New Construction	1
Repair	2
Repipe	8
New PLM Cases:	16

Issued Permit Summary
Over-the-Counter Permits
No. of Permits Issued: 121
Median Processing Time: 0 days
Plan Checked Permits
No. of Permits Issued: 18
Median Processing Time: 35 days

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes February 2016

Fiscal Year <u>2014-2015</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <u>2014-2015</u>
July	148	\$ 115,809.00	\$ 129,615.00	\$ 718,800.00	21	\$ 45,640.00	0	751	34	July
August	117	\$ 76,981.00	\$ 91,310.00	\$ 484,500.00	19	\$ 13,600.00	0	737	34	August
September	142	\$ 139,076.00	\$ 162,724.00	\$ 714,900.00	15	\$ 25,455.00	0	746	36	September
October	141	\$ 99,869.00	\$ 120,204.00	\$ 1,102,100.00	14	\$ 31,575.00	3	765	33	October
November	123	\$ 62,457.00	\$ 76,616.00	\$ 524,700.00	17	\$ 28,848.00	1	608	34	November
December	92	\$ 45,794.00	\$ 70,172.00	\$ 281,400.00	29	\$ 31,318.00	1	628	33	December
January 2015	152	\$ 164,694.00	\$ 181,679.00	\$ 825,700.00	19	\$ 26,306.00	0	759	36	January
February	105	\$ 105,986.00	\$ 120,291.00	\$ 693,300.00	22	\$ 25,530.00	1	647	32	February
March	117	\$ 83,938.00	\$ 106,519.00	\$ 1,369,900.00	25	\$ 38,552.00	1	690	30	March
April	138	\$ 73,726.00	\$ 94,317.00	\$ 1,174,200.00	26	\$ 33,954.00	1	638	29	April
May	148	\$ 318,920.00	\$ 337,059.00	\$ 2,683,200.00	24	\$ 27,277.00	19	613	29	May
June	146	\$ 133,489.00	\$ 151,427.00	\$ 349,200.00	22	\$ 21,843.00	1	733	33	June
YTD	1569	\$ 1,420,739.00	\$ 1,641,933.00	\$ 10,921,900.00	253	\$ 349,898.00	28	8,315	393	YTD

Fiscal Year <u>2015-2016</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year <u>2015-2016</u>
July	146	\$ 154,309.00	\$ 173,305.00	\$ 828,000.00	20	\$ 31,596.00	3	644	27	July
August	188	\$ 91,215.00	\$ 102,835.00	\$ 521,200.00	23	\$ 25,816.00	0	705	32	August
September	133	\$ 158,367.00	\$ 181,249.00	\$ 951,500.00	22	\$ 25,160.00	1	668	32	September
October	163	\$ 117,427.00	\$ 136,047.00	\$ 795,400.00	25	\$ 32,047.00	2	739	34	October
November	163	\$ 61,187.00	\$ 74,625.00	\$ 587,300.00	34	\$ 18,404.00	0	576	29	November
December	115	\$ 93,361.00	\$ 108,327.00	\$ 844,800.00	20	\$ 23,082.00	0	625	31	December
January 2016	123	\$ 89,928.00	\$ 103,884.00	\$ 871,100.00	28	\$ 32,078.00	2	623	31	January
February	139	\$ 71,546.00	\$ 86,831.00	\$ 477,700.00	26	\$ 54,988.00	0	717	34	February
March										March
April										April
May										May
June										June
YTD	1170	\$ 837,340.00	\$ 967,103.00	\$ 5,877,000.00	198	\$ 243,171.00	8	5297	250	YTD

Previous YR	1020	\$810,666.00	\$952,611.00	\$5,345,400.00	156	\$228,272.00	6	5641	276	Previous YR
<u>% Change/YTD</u>	<u>15%</u>	<u>3%</u>	<u>2%</u>	<u>10%</u>	<u>27%</u>	<u>7%</u>	<u>133%</u>	<u>-6%</u>	<u>-9%</u>	<u>% Change YTD</u>

DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, MARCH 8, 2016
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD
REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2016-04

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

COMMUNICATIONS:

City Council Items:

Staff:

Commission:

COMMENTS FROM THE AUDIENCE (regarding non-agenda items):

CONSENT CALENDAR:

1. APPROVAL OF FEBRUARY 23, 2016 MINUTES

CONTINUED PUBLIC HEARINGS:

2. HEIGHT VARIATION AND GRADING PERMIT - (CASE NO. ZON2014-00024): 6149 Arrowroot Lane. (AS)

Request: A request to construct a 1,583 ft² addition consisting of a 704ft² first-story addition, a 236ft² second-story addition, and a 643ft² third-story addition to an existing multi-level residence. Also proposed are a first-floor 297ft² trellis-covered patio, a 228ft² second-floor balcony at the rear of the residence and a 181ft² balcony at the front of the residence. The maximum height of the addition is proposed to be 16.65' tall, as measured from highest point of existing grade covered by the structure (141.58') to the highest proposed ridgeline (158.23'), and an overall height of 25.91' as measured from the lowest finished grade adjacent to the structure (132.32') to the highest proposed ridgeline (158.23'). A new 136' long, 6' tall, retaining wall with 213yd³ of grading (cut) are also proposed in the rear yard.

Action Deadline: March 24, 2016

Recommendation: Adopt P.C. Resolution No. 2016-___; thereby conditionally approving a Height Variation Permit and Grading Permit to allow the construction of a 1,583ft² addition and a new 136' long, 6' tall, retaining wall with 213yd³ of grading at 6149 Arrowroot Lane (Case No. ZON2014-00024).

CONTINUED BUSINESS:

NONE

NEW PUBLIC HEARINGS:

3. GENERAL PLAN ANNUAL UPDATE: City (LM)

Request: Review the General Plan Annual Report regarding the status of the City's General Plan and the progress on its implementation for the 2015 calendar year.

Action Deadline: April 1, 2016

Recommendation: Direct Staff, via Minute Order, to forward the City's Annual Report to the City Council regarding the status of the implementation of the General Plan during the 2015 Calendar Year.

4. HOUSING ANNUAL UPDATE: City (LM)

Request: Review the General Plan Housing Element Annual Report regarding the status of the City's General Plan Housing Element and the progress on its implementation for the 2015 calendar year.

Action Deadline: April 1, 2016

Recommendation: Direct Staff, via Minute Order, to forward the City's Annual Report to the City Council regarding the status of the Housing Element and the progress on its implementation during the 2015 Calendar Year.

NEW BUSINESS:

NONE

ITEMS TO BE PLACED ON FUTURE AGENDAS:

5. PRE-AGENDA FOR THE MEETING ON MARCH 23, 2016

ADJOURNMENT:

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website www.rpvca.gov.
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



Applications of Note as of March 2, 2016

Case No.	Owner	Street Address	Project Description	Submitted
VRP2016-00004	GREGORY TELES	5433 WHITEFOX DR	View Restoration Permit regarding foliage located at 5502 Montemalaga Dr. (Vaiyani)	2/25/2016
<i>View Restoration Permit</i>				
ZON2016-00088	FREEMAN FAMILY TRUST	85 YACHT HARBOR DR	MEP to construct a 6 ft tall wrought iron fence along the front setback.	2/25/2016
<i>Minor Exception Permit</i>				
ZON2016-00090	MEDAWAR, CHERINE & JILL	29425 PALOS VERDES DR E	Construction of a new 2,641 sq. ft. single story residence & 3 car garage	2/29/2016
<i>Site Plan Review Grading Approval</i>				
ZON2016-00091	HANNA, JOSEPH & ENGIE	5029 BLACKHORSE RD		2/29/2016
<i>Extreme Slope Permit Foliage Analysis</i>				
ZON2016-00094	KYLIE VALERIJA	1954 UPLAND ST	Proposed 182 SF master bath/closet addition and a 66 SF deck extension to the rear of an (E) single family residence.	3/1/2016
<i>Site Plan Review Foliage Analysis</i>				