

MEMORANDUM



RANCHO PALOS VERDES

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER *DW (CW)*

DATE: JUNE 1, 2016

SUBJECT: ADMINISTRATIVE REPORT NO. 16-22

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June 1, 2016

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CITY MANAGER

- Public Safety Town Hall Meeting on June 2nd: Personnel from the Lomita Sheriff's Station will address property crime and other public safety concerns at a Public Safety Town Hall Meeting on Thursday, June 2nd at Hesse Park at 6:00 PM. Topics to be addressed will include:
 - 1st Quarter 2016 Crime Statistics
 - Automated License Plate Reader (ALPR) Cameras
 - Burglary Prevention
 - Volunteers on Patrol (VOIP) Recruitment

The meeting will be taped by RPTV for later broadcast on Channel 33 (Cox)/Channel 38 (Frontier FiOS).

- Heal the Bay's 2016 Beach Report Card and June 8th Bioblitz: Heal the Bay released its annual Beach Report Card on May 23rd, and all three (3) monitored Rancho Palos Verdes beaches made this year's Honor Roll. Long Point, Abalone Cove Shoreline Park and Portuguese Bend Cove all received A+ water quality ratings for Summer (dry), Winter (dry) and wet conditions. The complete 2016 Beach Report Card is available on-line at <http://www.healthebay.org/beach-report-card>.

As a part of Heal the Bay's efforts related to the City's marine protected areas (MPAs), there will be a "bioblitz" at Pelican Cove Park on Wednesday, June 8th. Bioblitzes bring people together to document biodiversity in one place at one time, recording observations of plants and animals using smartphones or digital cameras, and uploading results to the biodiversity recording and social networking platform, iNaturalist (www.inaturalist.org). These events connect people of all backgrounds to the outdoors, inspire everyone to protect biodiversity, and at the same time generate invaluable data. This is a part of a series of similar events to be held at MPAs statewide between June 4th-12th. Heal the Bay has coordinated this local event with the City's Recreation & Parks Department.

- Recent Apartment Complex Sales in May 2016: Staff has learned that two (2) large apartment complexes in the City have recently sold for a combined total of nearly \$146 million. During May 2016, the *Vista Catalina* complex (6507 & 6510 Ocean Crest Drive) sold for \$40.1 million and *The Villas* complex (Beachview Drive and Nantasket Drive) sold for \$105.5 million.
- 2016B Tax Sale: On May 25th, Staff received notification of the County's 2016B on-line tax-defaulted property sale. There are no properties in the City included in this sale, but there is a vacant, 4.29-acre parcel in the City of Rolling Hills that abuts the Portuguese Bend Reserve. Staff has forwarded information about this sale to the Palos Verdes Peninsula Land Conservancy (PVPLC), suggesting that if the City of Rolling Hills does not wish to acquire this property for public purposes, PVPLC might consider filing an application to do so. The minimum bid is only \$1,426.

FINANCE

- May 31st Budget Workshop: Staff hosted its second budget workshop for the City Council and public yesterday. At this workshop, Finance presented changes to the preliminary FY16-17 Budget from the first budget workshop on April 11th. In addition, Public Works presented the preliminary FY16-17 Capital Improvement Budget and 5-year Capital Improvement Plan (CIP). The draft version of both the FY16-17 budget and 5-year CIP will be presented to the City Council on June 6th.

PUBLIC WORKS

- Maintenance: Staff removed the outdated and inefficient urinal in the Public Works unisex restroom and oversaw its replacement with a waterless urinal. Upgrading inefficient restroom faucets, valves and fixtures is part of the ongoing effort to conserve water. Personnel arranged vendor installation of new grinder pump at 76 Narcissa. Lead Worker, Gonzalo Garnica graduated from the APWA Public Work institute, following the completion of the final of four modules, congratulations.
- Wireless Telecommunications: Five additional Wireless Telecommunications Facilities Applications were submitted by Crown Castle on Thursday, May 26, 2016. All of the submittals were similar in content and format as the first submittal, by the same applicant. They were briefly reviewed by staff and deemed to be incomplete. The City Attorney's office is currently reviewing these five new applications and is finalizing the official Letter of Incompletion of the first application. The Letter will be given to the applicant this week.
- Hawthorne Blvd R.O.W. Beautification Project: This project consists of planting 71 trees in the median planter boxes on Hawthorne Blvd from Locklenna Lane to Ravenspur Drive. Construction activity is scheduled to last throughout June. Work this week included soil excavation, installation of root barriers and irrigation pipes, and planting trees in the median planter boxes.



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- Public Works Institute: On May 24, 2016, seven members of the Public Works department attended the Public Works Institute – Module 4 offered by the Southern California Chapter of the American Public Works Association. This was the final module of a four-part 90-hour course which focuses on the many aspects of supervision and management needed for improved leadership within Public Works. Of the seven attendees, we had three graduates: Nicole Jules, Deputy Director of Public Works, Andy Winje, Senior Engineer and Gonzalo Garnica, Lead Maintenance Worker.



COMMUNITY DEVELOPMENT

- Trump Bridge Closure Update: Last week, the City temporarily closed the bridge with barricades at the end of La Rotonda Canyon along the Catalina Trail due to cliffside stability concerns. However, the public has been ignoring the signs and barricades and continuing to use the bridge. As a result, additional barricades will be placed by the end of the day in two additional locations, closing off a portion of the Catalina Trail that leads to the bridge (see attached map). The bridge and portions of the Catalina Trail will remain temporarily closed until further geologic studies are prepared by the Trump Organization assessing the stability of the cliff and bridge.
- Marymount California University SUP: On April 20, 2016, Marymount California University submitted their annual Special Use Permit (SUP) to allow amplified sound at certain outdoor events throughout the 2016-2017 academic year. The 2016-2017 SUP originally included a request to install a tent for the biennial Gala event scheduled for October 2016. In response to the City's incomplete letter requesting additional information such as describing the logistics of the Gala event, Marymount recently informed the City that the Gala is no longer proposed at the RPV Campus and is no longer included in its application request (see attached letter). Additionally, in response to Staff concerns to the University's request to install a tent using pneumatic hammers

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for the University's annual graduation ceremonies in May 2017, Marymount is proposing parameters, such as limited installation hours, intended to minimize noise impacts to neighboring properties. Staff has informed the University that the use of pneumatic devices without a permanent solution to construct the annual graduation tent would not likely be supported by Staff. However, Staff's decision will be based on public comments received during the noticing period, as well as viable conditions that will adequately mitigate noise impacts.

- Golden Cove's New Tenant - Peak Performance: The Community Development Department is in the process of reviewing tenant improvement plans for a new business at Golden Cove that will occupy approximately 2,940 sq. ft. The new business, Peak Performance, will be located in Suite No. 209 and will provide general physical therapy and sport rehabilitation services. The business is proposed to be open Monday through Friday between 7:00 a.m. and 6:00 p.m.
- Planning Division Monthly Activity: Attached is the Planning Division's Monthly Activity Report for May 2016. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the division received 45 new applications during the month and took action on submitted applications.
- View Restoration/Preservation Applications Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for May 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 9 new applications in the month of May 2016.
- Right-of-Way Permit Monthly Activity: Attached is the Right of Way Permit Monthly Activity Report for May 2016. The Department issued 2 right of-way permits.
- Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for May 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 57 field inspections and brought 34 cases to closure.
- Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for May 2016. The report provides information on: 1) The types and number of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 149 permits during

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the month of May 2016.

- Applications of Note: There were no Applications of Note submitted to the Department between Wednesday, May 24, 2016 and Tuesday, May 31, 2016.

Attachments:

- Trump Trail Closure Area – Page 24
- Marymount Letter – Page 25
- Planning Division Activity – May 2016 – Page 27
- View Activity Summary – May 2016 – Page 28
- Right-of-Way Activity Summary – May 2016 – Page 29
- Code Enforcement Activity Summary – May 2016 – Page 30
- Building & Safety Activity Summary – May 2016 – Page 31
- Building Activity Monthly Report May 2016 – Page 32

RECREATION & PARKS

- Docent Appreciation Luncheon: On Saturday, June 4th, the City will host its annual luncheon to honor the Los Serenos docents and volunteers and to recognize the dedication, expertise and hours of service that members have contributed on behalf of the City and community. This year's festivities will be held at Los Verdes Golf Club.
- Coed Adult Softball League: Sunday, June 5th is the start of the City's annual coed adult softball league held at Hesse Park. This summer league runs Sunday afternoons from June 5th through September 11th, with no league play on June 19th, July 3rd, July 10th, or September 4th. Five teams have registered to play this summer. Batter up!
- Hesse Park: The facilities are rented this week for nine indoor recreation classes, two outdoor recreation classes, four non-profit meetings, two Peninsula Seniors activities, two private rentals, and one youth field rental.
- Ladera Linda Park: The facilities are rented this week for four indoor recreation classes. A non-profit charity walk will be held on the lower field on Saturday morning, June 4th.
- PVIC and Docents: Los Serenos docents will lead two museum tours this week. The Amphitheater and Sunset Room are rented this Saturday and Sunday evening for wedding ceremonies and receptions.
- Ryan Park: The facilities are rented this week for one indoor class, four outdoor sports classes, six youth sports league practices, and one private rental.
- REACH Therapeutic Recreation Program: On Wednesday evening, June 1st, REACH will have a Hawaiian dinner at The Local Place Restaurant, then enjoy an evening stroll at Wilson Park.

June 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 7:00 pm—City Council Meeting @ Hesse Park	7 Election Day	8	9 6:00 pm—IMAC Meeting @ Hesse Park	10	11 8:15 am—Hike With Your Councilman—Families Welcome Contact b.camp@cox.net for each month starting location
12 10:00 am—12:00 pm—PVIC Native Plant Volunteer Event @ PVIC	13	14 7:00 pm—Planning Commission Meeting @ Hesse Park	15 12:00 pm—Mayor's Lunch @ The Depot (Dyda) 1:30 pm—Sanitation District Meeting (Dyda)	16 7:00 pm—Emergency Preparedness Committee Meeting → City Hall Community Room - CANCELLED	17	18
19	20	21 7:00 pm—City Council Meeting @ Hesse Park	22	23	24 7:30 am—Mayor's Breakfast @ Marie Callendars (Dyda/Brooks)	25 6:00 pm—Movie in the Park "Star Wars the Force Awakens" @ Hesse Park Upper Grass Field
26	27 7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room	28 7:00 pm—Planning Commission Meeting @ Hesse Park	29	30		

July 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 11:00 am—5:00 pm 4th of July Celebration @ Upper Point Vicente Park/ Civic Center	5 7:00 pm—City Council Meeting @ Hesse Park	6	7	8	9 8:15 am—Hike With Your Councilman— Families Welcome Con- tact b.camp@cox.net for each month starting location
10 7:00 pm—9:00 pm— Shakespeare by the Sea “Cymbeline” - Hesse Park Upper Field	11	12 7:00 pm—Planning Com- mission Meeting @ Hesse Park	13	14 6:00 pm—IMAC Meeting @ Hesse Park 7:00 pm—Emergency Pre- paredness Committee @ City Hall Community Room	15 6:00 pm—Drive In Movie “CARS” @ Pt. Vicente Park/Civic Center @ City Hall Site	16
17	18	19 7:00 pm—City Council Meeting @ Hesse Park	20 12:00 pm—Mayor’s Lunch @ The Depot (Dyda) 1:30 pm—Sanitation District Meeting (Dyda) 6:00 pm—Preserve Public Forums @ City Hall Commu- nity Room	21 6:00 pm—PV Transit Au- thority @ RHE (Duhovic) 7:00 pm—Emergency Pre- paredness Committee @ City Hall Community Room	22	23
24/31	25 7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room	26 7:00 pm—Planning Com- mission Meeting @ Hesse Park	27	29	29 7:30 am—Mayor’s Breakfast @ Marie Callendars (Dyda/ Duhovic)	30

August 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 7:00 pm—City Council Meeting @ Hesse Park	3	4	5	6 6:00 pm—Mid-Summer Movie “Minions” @ Ladera Linda Park Lower Field
7	8	9 7:00 pm—Planning Commission Meeting @ Hesse Park	10	11 8:00 am—Regional Law Committee Meeting @ RH City Hall (Brooks/Yap) 6:00 pm—IMAC Meeting @ Hesse Park	12	13 8:15 am—Hike With Your Councilman—Families Welcome Contact b.camp@cox.net for each month starting location
14	15	16:00 pm—City Council Meeting @ Hesse Park	17 12:00 pm—Mayor’s Lunch @ The Depot (Dyda) 1:30 pm—Sanitation District Meeting (Dyda)	18 7:00 pm—Emergency Preparedness Committee Meeting—City Hall Community Room	19	20
21	22 7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room	23 7:00 pm—Planning Commission Meeting @ Hesse Park	24	25	26 7:30 am—Mayor’s Breakfast @ Marie Callendars (Dyda/Misetich)	27 6:00 pm—End of Summer Movie “Zootopia” @ Eastview Park Upper Grass Area
28	29	30	31			

TENTATIVE AGENDAS*

*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.

Note: Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

June 21, 2016 – (Time Est. – 3 hrs 55 mins)

Closed Session: Nuisance Abatement

Mayor's Announcements: 4th of July Celebration

City Manager Report:

Consent

- Consider Award of Contract for Annual Landslide Road Maintenance Repairs
- Consider Award of Prof. Serv. Contract for Implementation of AB 939 Program
- Consider Award of Contract for NPDES Consulting Services
- Consider Award of Construction Contract for PVDE Guard Rail Project
- Consider Award of Contract – Street Sweeping
- Consider Contract Amendment – Crossing Guard Services
- Consider Award of Contract for CDBG Administrative Services
- Consider Award Contract-Labor & Equip. of Landscaping, Gen. Main., Litter & Trash Servs.
- Consider Award of Contract for Cleaning Services
- Consider Award of Graffiti Abatement Services
- Consider Award of Construction Contract for Hawthorne Blvd. Pedestrian Linkage Project
- Consider the Emergency Preparedness Committee Annual Work Plan
- Consider Entering into a Ground Lease Agmt with the Historical Society

Public Hearings

- Consider Adoption of FY16-17 Budget (20 mins)
- Consider Annual Fee for Existing Abalone Cove Sewer Maintenance District (20 mins)
- Consider Appeal Fee Waiver for Wireless Telecommunications Facilities (20 mins)
- Consider Intro. of Ord-Tree Trimming-City Owned Trees & Trees in Right-of-Way (30 mins)

Regular Business

- Consider Modification to Address Repeat Code Violations (20 mins)
- Consider Portuguese Bend Landslide Mgmt. Strategic Planning Concept (30 mins)
- Consider Adoption of Special Events Permit Fee (15 mins)
- Consider Approval of ALPR Memorandum of Understanding and ALPR Contract (20 mins)

Study Session: (15 mins)

July 5, 2016 – (Time Est. – 2 hrs 35 mins)

Closed Session:

Mayor's Announcements: Parks and Recreation Month

City Manager Report: 4th of July Celebration Report

Consent

Consider Award of Contract for Traffic Signal Maintenance
Consider Award of On-Call Contracts
Consider ESA Consultant Contract for General Plan Update
Consider Award of Contract for Public Works Inspection Services
Consider Award of Contract for Fuel Modification Services by Grazing
Consider Award of Contract to LA Conservation Corps for At-Risk Youth
Consider Award of Contract for Tree Trimming Services
Consider Adoption of Ord.-Tree Trimming of City Owned Trees & Trees in Right-of-Way
Consider Award of Contract for Roadway Maintenance

Regular Business

Consider Representation on the PVPLC Board (20 mins)
Consider Arterial Walls and Fences Update (45 mins)
Consider Coyote Status Update and Mitigation Program (15 mins)
Consider Status Report on PVDE "Switchbacks" Zero Tolerance Plan (20 mins)
Consider Helicopter Noise Issues (10 mins)

July 19, 2016 – (Time Est. – 1 hr 50 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

Consent

Consider Marilyn Ryan Sunset Point Park Modifications

Public Hearings

Regular Business

Consider Adoption of RPV Overhead Utilities Conversion Plan (Rule 20A or 20B) (30 mins)
Consider Update of Personnel Policies (20 mins)

Study Session: (15 mins)

August 2, 2016 – (Time Est. – 45 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

Consent

Public Hearings

Regular Business

August 16, 2016 – (Time Est. – 1 hr)

Closed Session:

Mayor’s Announcements:

City Manager Report:

Consent
Public Hearings
Regular Business

Study Session: (15 mins)

September 6, 2016 – (Time Est. 1 hr 25 mins)

Closed Session:

Mayor’s Announcements:

City Manager Report:

Consent
Consider Biennial Conflict of Interest Code

Public Hearings
Consider Residential Rate Adjustment Request for EDCO Disposal Corporation (10 mins)

Regular Business
Consider Update on Del Cerro Parking Plan (30 mins)

September 20, 2016 – (Time Est. – 1 hr 50 mins)

Closed Session:

Mayor’s Announcements:

City Manager Report:

Consent

Public Hearings
Consider Code Amendment to Prohibit Short-Term Rentals (30 mins)

Regular Business
Consider Update on Preserve Operations (20 mins)

Study Session: (15 mins)

Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)

October 20, 2015 -- Review Percentage of Allowable Hardscape at Residential Properties (Duhovic)

November 17, 2015 – Social Media Policy (Brooks)

January 5, 2016 & February 2, 2016 – Review of Travel Policies & Expense Reimbursement; Travel to Conferences on City Business with the City Manager to Report to Council after the Event (Campbell)

February 2, 2016 – Council Involvement in an Advise and Consent Role regarding the Hiring of Senior Management Staff (Campbell); Council's Use of the City Email Server (Brooks); Council's Use of Cell Phones Dedicated for City Business (Campbell)

February 16, 2016 - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

March 15, 2016 – Renaming Shoreline Park (Duhovic)

Future Agenda Items Agendized or Otherwise Being Addressed

June 30, 2015 – Skate Park (Campbell) [Staff is working with Skatepark PV proponents on a long-term plan]

July 21, 2015 – Expansion of resident parking at Abalone Cove after evaluation of Del Cerro Parking Plan (Campbell) [Agendized on September 6, 2016]

January 5, 2016 – Joint Meeting of City Council/Planning Commission (Brooks) [Staff is working to schedule this meeting]

February 16, 2016 - Helicopter Noise Issues (Brooks) [Agendized on June 21, 2016]; Consider Modification to Address Repeat Offenders/Violators (Duhovic) [Agendized on June 21, 2016]; Standing Report regarding Green Hills Memorial Park Issues (Duhovic) [Agendized as Needed]

May 3, 2016 - Coyote Status Update and Mitigation Program (Brooks) [Agendized on July 5, 2016]

PVPtv Cox 35 / FIOS 39 Programming Schedule Guide							
PVPtv Schedule - 06/05/16 - 06/11/16							
	Sunday 06/05	Monday 06/06	Tuesday 06/07	Wednesday 06/08	Thursday 06/09	Friday 06/10	Saturday 06/11
6:00 AM - 6:30 AM	PVPtv Community Calendar - Reader Board	PVPtv Community Calendar - Reader Board	PVPtv Community Calendar - Reader Board	PVPtv Community Calendar - Reader Board			
6:30 AM - 7:00 AM	This day in History- Reader Board	This day in History- Reader Board	This day in History- Reader Board	This day in History- Reader Board			
7:00 AM - 7:30 AM					RPV City Council Meeting June 6th, 2016	RPV City Council Meeting June 6th, 2016	RPV City Council Meeting June 6th, 2016
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM	Peninsula Symphonic Winds: We're Turning 20! Celebrating 20 years	Peninsula Symphonic Winds: We're Turning 20! Celebrating 20 years	Peninsula Symphonic Winds: We're Turning 20! Celebrating 20 years	Peninsula Symphonic Winds: We're Turning 20! Celebrating 20 years			
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM							
9:30 AM - 10:00 AM							
10:00 AM - 10:30AM							Palos Verdes Estates Planning Commission
10:30 AM - 11:00AM							
11:00 AM - 11:30 AM							
11:30 AM - 12:00PM							
12:00 PM - 12:30PM					RPV City Council Meeting June 6th, 2016	RPV City Council Meeting June 6th, 2016	
12:30 PM - 1:00PM							
1:00 PM - 1:30PM							
1:30 PM - 2:00PM							
2:00 PM - 2:30PM							
2:30 PM - 3:00PM							
3:00 PM - 3:30PM		Palos Verdes Library Meeting	Peninsula Symphonic Winds: We're Turning 20! Celebrating 20 years	Peninsula Symphonic Winds: We're Turning 20! Celebrating 20 years	Peninsula Symphonic Winds: We're Turning 20! Celebrating 20 years	Peninsula Symphonic Winds: We're Turning 20! Celebrating 20 years	
3:30 PM - 4:00PM							
4:00 PM - 4:30PM							
4:30 PM - 5:00PM							
5:00 PM - 5:30PM							
5:30 PM - 6:00PM							
6:00 PM - 6:30PM		PVP Coordinating Council					
6:30 PM - 7:00PM							
7:00 PM - 7:30PM	RHE City Council Meeting - 2nd and 4th week				PVPtv Community Calendar - Reader Board	RPV City Council Meeting June 6th, 2016	RPV City Council Meeting June 6th, 2016
7:30 PM - 8:00PM					This day in History- Reader Board		
8:00 PM - 8:30PM					PVPtv Community Calendar - Reader Board		
8:30 PM - 9:00PM					This day in History- Reader Board		
9:00 PM - 9:30PM					PVPtv Community Calendar - Reader Board		
9:30 PM - 10:00PM					This day in History- Reader Board		
10:00 PM - 10:30PM	PVPtv Community Calendar - Reader Board	LIVE - The City of Rancho Palos Verdes City Council Meeting June 6th, 2016	ReBroadcast- The City of Rancho Palos Verdes City Council Meeting June 6th, 2016		RPV City Council Meeting June 6th, 2016	RPV City Council Meeting June 6th, 2016	PVPtv Community Calendar - Reader Board
10:30 PM - 11:00PM	This day in History- Reader Board				This day in History- Reader Board		This day in History- Reader Board
11:00 PM - 11:30PM							
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 5/22/16 - 5/28/16**

LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT	16-01917	1711	5/23/2016- 5/24/2016	1646- 0730	2000 BLK LOMITA BL	N/A	U.S. CURRENCY	NAMED SUSPECT
BURGLARY (VEHICLE)	16-01902	1713	5/23/2016- 5/24/2016	2000- 0600	26800 BLK ROLLING VISTA DR	DRIVER SIDE REAR PASSENGER WINDOW SHATTERED	WALLET, CDL, U.S. CURRENCY, GENERATOR	SUSPECT(S) UNKNOWN
GRAND THEFT / GRAND THEFT (AUTO)	16-01929	1711	5/25/2016- 5/26/2016	1830- 0400	24800 BLK OAK ST	N/A	GUN CASE, HANDGUN, GUN LOCK, 2011 WHI FORD F-250 VAN	SUSPECT(S) UNKNOWN. VEH RECOVERED.
GRAND THEFT	16-01971	1711	5/28/2016	1014	2400 BLK 248TH ST	N/A	MACBOOK AIR	NAMED SUSPECT
BURGLARY (OTHER)	16-01968	1714	5/28/2016	0545	2300 BLK PCH	GLASS DOOR SHATTERED	CIGARETTE CARTONS	SUSPECT: MALE, 40-50, WRG A LIGHT COLORED PLAID SHORT SLEEVED SHIRT, AND PANTS. SUSP LEFT IN A DARK COLORED SEDAN.
ARRESTS: BURGLARY-1, DISORDERLY CONDUCT-1, DOMESTIC VIOLENCE-1, DRUGS-7, DUI-1, GTA-1, WARRANTS-4								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	16-01883	1742	5/21/2016- 5/22/2016	1200- 1630	3500 BLK HEROIC DR	FRONT ENTRY DOOR KNOB REMOVED	UNK AT TIME OF REPORT	SUSPECT(S) UNKNOWN
GRAND THEFT	16-01885	1742	5/22/2016	1953	TRUMP NATIONAL DR	N/A	GOLF CLUBS SET	SUSPECTS: 2 MALES IN A WHI CHEVY TAHOE OR SUBURBAN WITH PAPER PLATES.
PETTY THEFT (UNLOCKED VEHICLE)	16-01947	1731	5/26/2016- 5/27/2016	2110- 0700	26700 BLK SHADOW WOOD DR	UNLOCKED VEHICLE	WALLET, ID, PERSONAL CHECK, VEH REG	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-01952	1734	5/26/2016- 5/27/2016	2330- 0500	28200 BLK SEAMOUNT DR	UNLOCKED VEHICLE	MISC MAKE-UP, GARAGE REMOTE, MISC PAPERS	SUSPECT(S) UNKNOWN
PETTY THEFT	16-01946	1735	5/26/2016- 5/27/2016	2330- 0730	7000 BLK LOFTY GROVE DR	UNLOCKED VEHICLE	GPS's	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-01960	1743	5/26/2016	0400- 0600	3400 BLK CORINNA DR	UNLOCKED VEHICLE	U.S. CURRENCY, VEH REG	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-01980	1731	5/28/2016	0000- 0800	5000 BLK GOLDEN ARROW DR	REAR WINDOW LOCK PRIED	REAR BENCH SEAT, SHOES, BAG WITH MISC CLOTHING	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-01972	1746	5/28/2016	0503	2100 BLK NOBLE VIEW DR	UNLOCKED VEHICLE	U.S. CURRENCY, PRESCRIPTION GLASSES, SHOPPING BAG	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-1, POSSESSION OF STOLEN PROPERTY-1, RESIST ARREST-1, RESTRAINING ORDER VIOLATION-1, VEHICLE VIOLATIONS-4, WARRANTS-4								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (VEHICLE)	16-01906	1724	5/24/2016	1600-1800	500 BLK DEEP VALLEY DR	NO SIGNS OF FORCED ENTRY	COMPUTER CASE, IPAD MINI, KEYBOARD, FOLDER, KEYS, WALET, U.S. CURRENCY, MISC GIFT CARDS, WRITING PEN	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-01951	1721	5/26/2016-5/27/2016	2212-1000	RAWHIDE LN	UNLOCKED VEHICLE	BACKPACK, CALCULATOR, WORKBOOKS	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	16-01961	1720	5/27/2016	0900-1550	SHADY VISTA RD	UNSECURED WINDOW	JEWELRY BOX, COSTUME JEWELRY, JEWELRY BAG, CAMERA	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	16-01986	1721	5/28/2016	1700	MONTECILLO DR	N/A	2008 SIL 4DR HONDA ACCORD	SUSPECT(S) UNKNOWN. VEH OUTSTANDING.
ARRESTS: VEHICLE VIOLATION-1								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
ARRESTS: WARRANTS-2								

PVP:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/20/2016	5/23/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for emails and communications between staff or Council and any reps or employees of Green Hills Memorial Park. 5/23/16 Requestor narrowed scope to "Communication between the City Manager and Green Hills Memorial Park regarding Inspiration Slope, including the planning and building of that project, as well as the recent communication regarding Inspiration Slope"	
5/24/2016	5/24/2016	Kyung Lah CNN Correspondent	PRA for tax assessments for Trump National Golf Club	5/25/16 response provided to requestor. Completed.
5/27/2016	5/27/2016	Ed Pilolla PVNews	PRA for Brian Campbell's emails re: Capt. Beringer and soil at Ladera Linda Park	
5/31/2016	5/31/2016	The Dodge Data & Analytics Bidding Team	PRA re: Annual Sidewalk Repair Project dated 4/27/16 - who it was awarded to as well as start and completion dates.	5/31/16 DCC Takaoka responded. Completed.
5/26/2016	5/26/2016	Sharon Loveys	PRA for Lilley Planning Group report on Green Hills	5/31/16 CC Morreale responded. Completed.
5/31/2016	5/31/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd Signal Synchronization Project	

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/30/2016	5/2/2016	Noel Weiss	PRA for Building Plans; permits etc related to construction of Memorial Terrace Mausoleum	5/2/16 Senior Planner Kim notified the requestor documents are available for his review. He will schedule an appt with her.
5/2/2016	5/2/2016	Daniel Honchariw Transparent California	PRA for Employee Compensation Report	5/3/16 Acctg Supervisor Ramos responded to requestor. Completed.
5/3/2016	5/3/2016	Jeffrey Gottlieb	PRA for Settlement documents in lawsuit between Donald Trump; Trump National Golf Club and City of RPV	5/3/16 CC Morreale responded to requestor. Completed.
5/4/2016	5/4/2016	Darin C. Koblick	PRA for Speed Zone Survey	5/4/16 DD Jules responded. Completed.
5/9/2016	5/9/2016	Jason Kandel	PRA for documents relating to Lunada Bay Boys PVE Lawsuit	5/9/16 CC Morreale responded request is for City of Palos Verdes Estates. Completed.
5/15/2016	5/16/2016	Jeff Calvagna	PRA for New Wireless Facility application	5/16/16 Principal Engineer Eder responded. Completed.
5/18/2016	5/18/2016	Megan Gomez	PRA for View Preservation Permit 2008-00005	5/19/16 DCC responded to requestor - (via email and phone msg) awaiting response. 5/20/16 Request was withdrawn. Completed.
5/18/2016	5/18/2016	Scott Craig for Gail Temianka	PRA for Building permits 5/1/05 - and newer for 6502 Via Baron	5/18/16 DCC Takaoka responded. Completed.
5/18/2016	5/19/2016	Ankur Mohindra	PRA Any permitted home additions to 2141 Fairhill Dr	5/19/16 DCC Takaoka responded to requestor. Completed.
5/19/2016	5/19/2016	Barry Yudess	PRA for any and all emails from Brian Campbell to PVPUSD; Green Hills; and City Attorney (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent.
5/20/2016	5/20/2016	Barry Hildebrand	PRA for any and all emails and correspondence from/between Brian Campbell to: PVPUSD; City Attorney re: PVPUSD; AYSO; Dan Beringer; Doug Willmore and LA County Sheriff re: Ladera Linda Upper Field and/or re: Ed HUmmeL (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent.
5/20/2016	5/23/2016	Ellen Berkowitz (Gresham Savage Nolan & Tilden)	All communications from/to Brian Campbell re: Green Hills Memorial Park; All communications from/to David Tomblin RE: Green Hills Memorial Park	

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Ocean Crest Drive Parcels)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/18/16 rec'd remaining balance. Documents are ready for pick up. See notation above.
3/24/2016	3/24/2016	Nicole Adler c/o Bond Exchange	PRA for Copies of Bid Bonds & Bid Results Portuguese Bend/Landslide DeWatering Wells	3/25/16 Staff member Zwieg responded. Completed.
3/29/2016	3/29/2016	Michelle Allen c/o Engle Martin & Assoc.	PRA for documents relating to accident 10/18/14 All American Asphalt	4/8/16 CC Morreale responded. Completed.
4/7/2016	4/7/2016	Sharon Loveys	PRA for Green Hills investigation costs	4/14/16 CC Morreale responded. Completed.
4/8/2016	4/8/2016	William Garrett	PRA for parking restriction information Seacrest and Oceanaire	4/14/16 DCC Takaoka provided response. Completed.
4/9/2016	4/9/2016	Sharon Yarber	PRA for Green Hills agreement and D Cullen resume/CV	4/11/16 CC Morreale responded re: agreement inquiry. 4/20/16 CC Morreale provided resume. Completed.
4/15/2016	4/15/2016	Hossein Shahbazian	PRA for all denied planning applications	4/18/16 Senior Planner Kim contacted requestor. Completed.
4/19/2016	4/19/2016	North American Procurement Council	PRA for list of planholders (bidders) for the Annual Sidewalk Repair Program FY 16/17	4/19/2016 Admin Asst Mitchell responded. Completed.
4/13/2016	4/13/2016	Don Iwuchuku	PRA for address file; permit file; and email re: 30032 Avenida Classica-addt'l docs requested wih subpoena	4/20/16 DCC Takaoka provided documents. Completed.
4/20/2016	4/20/2016	Noel Weiss	PRA for Green Hills documents/agreement/ emails etc	4/28/16 Mr. Weiss began review of documents. 4/28/16 CA Burrows sent correspondence, Mr. Weiss subsequently narrowed scope of email search. Staff will re-do the email search and make those documents available. 5/4/16 Senior Planner Kim notified requestor copies of documents initially requested are available.
4/27/2016	4/27/2016	Jeff Lewis	PRA for Loveys Summons/Petition	4/27/16 CC Morreale responded. Completed.
4/28/2016	4/28/2016	North American Procurement Council	PRA for bid tabulation Annual Sidewalk Rpr Pgm FY 16/17	5/2/16 Amin Asst Mitchell responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/29/2016	3/1/2016	Nadine Weeden Smart Procure	PRA for POs; line item details etc	3/3/16 DCC Takaoka responded. Completed.
3/1/2016	3/1/2016	Noel Weiss	Pra during CC Mtg of 3/1/16 for Green Hills Certificate of Acceptance of Project Conditions of Approval	3/7/16 Senior Planner Kim responded. Completed.
3/2/2016	3/2/2016	Indika Jayaratna c/o United Construction Landscape Inc	PRA for Hawthorne Blvd ROW Beautification Project Lowest Bidder's Proposal (STL Landscape)	3/3/16 DCC Takaoka responded. Completed. 3/4/16 Mr. Jayaratna came in for additional documents, Staff Asst. Mitchell assisted him and DCC Takaoka provided contact information for Director Throne and Deputy Director Jules. Completed.
3/7/2016	3/7/2016	Loren J. Bialik c/o Masel Equities National Associates	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	3/8/16 DCC responded. Completed.
3/22/2016	3/22/2016	Jeff McNeil c/o AEI Consultants	PRA for building permits/ property deeds/ building code or zoning violations etc for 6507 and 6510 Ocean Crest Drive	3/29/16 requestor visited CDD; reviewed and copied information he sought. Completed.
3/24/2016	3/24/2016	Jacqueline Sessa c/o Onvica Exchange	PRA for Contract Award information for Federal Aid Highway Safety Improvement Program	3/28/16 Deputy Director Jules responded. Completed.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Vista Catalina Apartments)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/7/16 CC Morreale notified requestor of need for additional monies. 4/18/16 Additional monies received, requestor will send someone to pick up. 5/10/16 Sent email reminder and left voicemail to requestor that documents are still available but no one has repoded. 5/16/16 DCC Takaoka left voicemail asking requestor to pick up documents or arrange payment of postage. Awaiting response.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/5/2016	2/5/2016	Megan Barnes	PRA for copies of recently filed Green Hills Claims	2/12/16 DCC Takaoka responded. Completed.
2/6/2016	2/8/2016	Sharon Yarber	PRA for revenue income from telecommunications companies	2/12/16 DD Jules responded. Completed.
2/8/2016	2/9/2016	Jeff Calvagna	PRA for Applications from Crown Castle, NG West, ATT for wireless telecommunication facility	2/11/16 DCC Takaoka responded. Completed.
2/9/2016	2/9/2016	Ariane Nelson Open Records Data Retrieval	PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available	2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for Grayslake Road Drainage Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for PVDW ADA Access Sidewalk Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/10/2016	2/10/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining Project	2/11/16 Senior Engineer Winje responded. Completed.
2/12/2016	2/12/2016	Aaron Pearl Organizer AFSCME District Council 36	PRA for Employee Relations Ordinance	2/12/16 CC Morreale responded. Completed.
2/12/2016	2/12/2016	Sharon Yarber	PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume	2/12/16 CC Morreale responded. Completed.
2/15/2016	2/15/2016	D. Woolley & Associates	PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9	2/19/16 DCC responded. Completed.
2/19/2016	2/19/2016	Jarel Wheaton	PRA for Input to Countywide Parks Needs Assessment	2/25/16 Sr. Admin Analyst Waters sent response. Completed.
2/22/2016	2/22/2016	Ashley Hulett	PRA for 27023 Shorewood and surrounding properties documents	2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satisfied with what she reviewed. Completed.
2/25/2016	2/25/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd ROW Beautification	2/26/16 Asst Engineer Flannigan responded. Completed.
2/26/2016	2/29/2016	Brad Austin	PRA for unrefunded/uncashed checks	3/3/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/28/2015	1/4/2016	Dan Dave Mantiza	PRA for 2015 Storm Drain Lining Project	1/5/16 PW Staff responded. Completed.
12/31/2015	1/4/2016	Holly Autry Blackstone Consulting LLC	PRA for 6600 Beachview Drive	1/6/16 CDDD Mihranian responded. Completed.
12/22/2015	1/4/2016	Murphy Austin	PRA for 28220 Highridge Road	1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.
1/7/2016	1/7/2016	Nicole Hachett TNN Top Notch Networking	PRA for IT Vendor contract and addendums.	1/7/15 DCC Takaoka responded. Completed.
1/13/2016	1/13/2016	Greg Royston	PRA for mail/house service for Storm Drain User fee mailer.	1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed.
1/14/2016	1/14/2016	Bruno Dieseldorff	PRA for Notices of Parking Violations on Del Cerro Jan 1 2016	1/14/16 DCC Takaoka responded. Completed.
1/14/2016	1/14/2016	Nicole Adler The Bond Exchange & Insurance Agency	PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project	1/14/16 Senior Engineer Winje responded. Completed.
1/17/2016	1/17/2016	Jeff Calvagna	PRA for Encroachment permits various months.	1/17/16 PW staff compiled docs- sent on to requestor. Completed.
1/20/2016	1/20/2016	Terry Henry Insituform -Aegion Comp	PRA for Bid docs 2015 Storm Drain Lining Project	2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.
1/20/2016	1/20/2016	Marisol B. Hernandez SOCALCCC	PRA for docs re: Hawthorne Blvd ROW Beautification Phase I	1/25/16 Assistant Engineer Flannigan responded. Completed.
1/28/2016	1/28/2016	Priscella Vega c/o Daily Breeze	PRA for copies of recently filed Green Hills Claims	2/1/16 DCC Takaoka responded. Completed.
1/27/2016	1/28/2016	Diane Smith	PRA for list of sign in attendees at LACountywide Parks Needs Assessment	1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.
2/2/2016	2/2/2016	Southwest Pipeline & Trenchless Corp c/ Ro	PRA for Bid docs 2015 Storm Drain Lining Project	2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.
2/4/2016	2/4/2016	Sharon Yarber	PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment	2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.



May 25, 2016

Ms. Leza Mikhail
Senior Planner
City of Rancho Palos Verdes
30940 Hawthorne Blvd.
Rancho Palos Verdes, Ca 90275-5391

Subject: Special Use Permit (SUP)
Case No. ZON2016-00173
30800 Palos Verdes Drive East

Delivered via email

Dear Ms. Mikhail,

In response to your letter dated May, 9, 2016 requesting additional information regarding the submitted SUP, Marymount provides the following:

With respect to item No. 1, the University requests consideration by the City for the use of a tent in the parking lot for the Graduation Mass on May 5, 2017, and for Graduation on May 6, 2017. Rain on the graduation event held on May 7, 2016, accentuated the need for the University to be prepared to address the possibility of inclement weather.

The University recognizes the concerns of neighbors related to the use of pneumatic hammers to install the tent. With these concerns in mind we are requesting that permission be provided in light of the fact that Marymount has received no complaints about the graduation tent in the past and, the additional conditions imposed in a revised SUP, in April, 2015, that did provide for the use of a pneumatic powered hammer were adhered to.

The University further recognizes that conditions will necessarily be in place that minimize the impact of the noise related to the tent installation. In response we and submit the following as proposed conditions:

The University shall erect the graduation tent during the week prior to graduation and shall be allowed to utilize pneumatic devices for securing the tent. The use of such pneumatic devices shall occur between 10:00 am and 4:00 pm only. Further, the University shall provide a direct phone line to the Sr. Vice President for use by City staff should concerns be voiced from the community regarding the assembly of the tent.

With respect to item No. 2, the University withdraws its request to hold the Gala event on the campus at the requested time and place.

City of Rancho Palos Verdes
Page 2

Should you require additional clarifications or have additional questions please contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "James Reeves". The signature is written in a cursive style with a large initial "J" and "R".

James Reeves
Sr. Vice President
Marymount California University

c: Mr. Ara Mihranian – Community Development Director



City of Rancho Palos Verdes

Monthly Planning Activity Summary

For the Month of May 2016

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
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45	36	0	1	0	1	0	0	0	0
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New ZON* Applications by Type

Application Type	Number
Site Plan Review	34
Foliage Analysis	8
Neighborhood Compatibility Analysis	3
Height Variation	1
Grading Approval	1
Sign Permit	6
Environmental Assessment	1
Fence, Wall & Hedge Permit	1
Landslide Moratorium Exception	1
Miscellaneous Planning Permit	1
Code Amendment	1
Number of Unique Applications:	58
Number of New ZON Cases:	45

New SUB* Applications by Type

Application Type	Number
Number of Unique Applications:	
Number of New SUB Cases:	

Closed Case Summary

Staff Decisions

Number of Cases Closed: **35**
 Median Processing Time: **0 days**

Director Decisions

Number of Cases Closed: **1**
 Median Processing Time: **148 days**

PC/CC Decisions

Number of Cases Closed: **1**
 Median Processing Time: **80 days**

All Planning Cases

Number of Cases Closed: **37**
 Median Processing Time: **0 days**

* ZON = Zoning, SUB = Subdivision



City of Rancho Palos Verdes

Monthly View Activity Summary

For the Month of May 2016

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
9	0	0	0	0	0	0	0

Application Type	Number
View Restoration Permit	2
View Preservation Permit	1
City Tree Review Permit	6
Number of New Cases:	9

Application Type	Number
Number of Pre-Application Meetings:	

Application Type	Number
Number of Cases:	

Application Type	Number
View Restoration Permit	9
View Preservation Permit	5
City Tree Review Permit	13
View Maintenance	1
Number of New Cases:	28

Application Type	Number
View Restoration Permit	2
Number of Pre-Application Meetings:	2

Application Type	Number
View Restoration Permit	1
Number of Cases:	1



Rancho Palos Verdes Monthly Right-of-Way Permits

Issued During May 2016 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
Case Type ROW							
ROW2016-00010	5/3/16	\$98.00	3931 PALOS VERDES DR S	YEN, VINCENT W & WENDOLYN O	Dumpster/Roll-off	Consolidated Disposal	6/3/16
ROW2016-00011	5/11/16	\$98.00	30503 RUE LANGLOIS	TANIA SIMON	Dumpster/Roll-off	CA Waste Services	6/11/16

Number of **ROW** cases issued: 2

T:\Right-of-Way Monthly Reports\Right-of-Way Activity Summary.rpt



City of Rancho Palos Verdes

Monthly Code Enforcement Activity Summary

For the Month of May 2016

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
23	57	16	5	1	0	0	1	34	3

Animals	3
Construction Site Maintenance	1
Drainage	1
Non-Permitted Construction	6
Property Maintenance	10
Illegal Signs	1
Trash Cans	1
Total:	23

Building Code Violations
Number of Cases Closed: 1
Median Processing Time: -1 days
Municipal Code Violations
Number of Cases Closed: 20
Median Processing Time: 29 days
Zoning Code Violations
Number of Cases Closed: 13
Median Processing Time: 21 days

Street Name	Signs Removed
PALOS VERDES DR E	2
PALOS VERDES DR S	4
Total Signs Removed:	6



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Month of May 2016

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
166	149	82,953	39,064	57,761	1,017,700	27	0	667	32

New BLD** Applications by Type	
Application Type	No.
Addition	1
Alteration	18
Addition & Remodel	9
Demolition	3
Site Investigation	1
New Construction	2
Repair	5
Reroof	40
Remodel	18
Sign	1
Solar Panels	12
Pool/Spa	3
Tenant Improvement	6
Unknown	1
New BLD Cases:	120

New ELE** Applications by Type	
Application Type	No.
Changeout	3
New Construction	2
Service Upgrade	4
Temporary Power	2
New ELE Cases:	11

New MEC** Applications by Type	
Application Type	No.
Changeout	3
New Construction	9
New MEC Cases:	12

New PLM** Applications by Type	
Application Type	No.
Changeout	7
New Construction	4
Repair	6
Repipe	5
Tenant Improvement	1
New PLM Cases:	23

Issued Permit Summary
Over-the-Counter Permits
No. of Permits Issued: 123
Median Processing Time: 0 days
Plan Checked Permits
No. of Permits Issued: 26
Median Processing Time: 11 days

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes May 2016

Fiscal Year 2014-2015	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year 2014-2015
July	148	\$ 115,809.00	\$ 129,615.00	\$ 718,800.00	21	\$ 45,640.00	0	751	34	July
August	117	\$ 76,981.00	\$ 91,310.00	\$ 484,500.00	19	\$ 13,600.00	0	737	34	August
September	142	\$ 139,076.00	\$ 162,724.00	\$ 714,900.00	15	\$ 25,455.00	0	746	36	September
October	141	\$ 99,869.00	\$ 120,204.00	\$ 1,102,100.00	14	\$ 31,575.00	3	765	33	October
November	123	\$ 62,457.00	\$ 76,616.00	\$ 524,700.00	17	\$ 28,848.00	1	608	34	November
December	92	\$ 45,794.00	\$ 70,172.00	\$ 281,400.00	29	\$ 31,318.00	1	628	33	December
January 2015	152	\$ 164,694.00	\$ 181,679.00	\$ 825,700.00	19	\$ 26,306.00	0	759	36	January
February	105	\$ 105,986.00	\$ 120,291.00	\$ 693,300.00	22	\$ 25,530.00	1	647	32	February
March	117	\$ 83,938.00	\$ 106,519.00	\$ 1,369,900.00	25	\$ 38,552.00	1	690	30	March
April	138	\$ 73,726.00	\$ 94,317.00	\$ 1,174,200.00	26	\$ 33,954.00	1	638	29	April
May	148	\$ 318,920.00	\$ 337,059.00	\$ 2,683,200.00	24	\$ 27,277.00	19	613	29	May
June	146	\$ 133,489.00	\$ 151,427.00	\$ 349,200.00	22	\$ 21,843.00	1	733	33	June
YTD	1569	\$ 1,420,739.00	\$ 1,641,933.00	\$ 10,921,900.00	253	\$ 349,898.00	28	8,315	393	YTD

Fiscal Year 2015-2016	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year 2015-2016
July	146	\$ 154,309.00	\$ 173,305.00	\$ 828,000.00	20	\$ 31,596.00	3	644	27	July
August	188	\$ 91,215.00	\$ 102,835.00	\$ 521,200.00	23	\$ 25,816.00	0	705	32	August
September	133	\$ 158,367.00	\$ 181,249.00	\$ 951,500.00	22	\$ 25,160.00	1	668	32	September
October	163	\$ 117,427.00	\$ 136,047.00	\$ 795,400.00	25	\$ 32,047.00	2	739	34	October
November	163	\$ 61,187.00	\$ 74,625.00	\$ 587,300.00	34	\$ 18,404.00	0	576	29	November
December	115	\$ 93,361.00	\$ 108,327.00	\$ 844,800.00	20	\$ 23,082.00	0	625	31	December
January 2016	123	\$ 89,928.00	\$ 103,884.00	\$ 871,100.00	28	\$ 32,078.00	2	623	31	January
February	139	\$ 71,546.00	\$ 86,831.00	\$ 477,700.00	26	\$ 54,988.00	0	717	34	February
March	140	\$ 92,931.00	\$ 121,706.00	\$ 719,800.00	26	\$ 29,191.00	0	836	35	March
April	140	\$ 139,027.00	\$ 156,456.00	\$ 1,083,700.00	16	\$ 19,714.00	2	714	32	April
May	149	\$ 82,953.00	\$ 140,714.00	\$ 1,017,700.00	27	\$ 39,064.00	0	667	32	May
June										June
YTD	1599	\$ 1,152,251.00	\$ 1,385,979.00	\$ 8,698,200.00	267	\$ 331,140.00	10	7514	349	YTD

Previous YR	1423	\$1,287,250.00	\$1,490,506.00	\$10,572,700.00	231	\$328,055.00	19	7582	360	Previous YR
% Change/YTD	12%	-10%	-7%	-18%	16%	1%	-47%	-1%	-3%	% Change YTD