

**MEMORANDUM**

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: DOUG WILLMORE, CITY MANAGER**

*DW  
(CB)*

**DATE: SEPTEMBER 7, 2016**

**SUBJECT: ADMINISTRATIVE REPORT NO. 16-36**

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## CITY MANAGER

- Continuity of Operations Plan (COOP) Table Top Exercise (TTX): On August 30, 2016, city staff participated in a TTX to test the City's draft COOP. For two hours, the City's "COOP Team" (member(s) from each city department) followed a scenario based on a fire starting in the City's computer server room that destroyed all of the City Hall Campus buildings. The incident (fire) prompted Staff to imagine what it would be like to relocate and utilize the City's designated alternate City Hall site located at the Point Vicente Interpretive Center (PVIC).

The TTX was successful in that city Staff members realized that even though the COOP provides useful guidelines to follow when responding to an incident, there are many unexpected factors to consider when relocating city operations and attempting to effectively continue city functions in a facility that is not normally designated as City Hall (e.g., number of staff and computer networks available, prioritizing critical city functions that cannot be interrupted, etc.)

COOP Team members will continue to work on this project and are scheduled to have the final COOP complete by the end of September 2016.

- National Preparedness Month 2016: Every September, we celebrate our Nation's spirit of resilience by rededicating ourselves to the important task of being prepared in the face of any crisis.

Emergencies come in many forms – from wildland fires to acts of terrorism to extreme weather conditions – and can strike anywhere in America. By discussing with our families, friends and neighbors how we will protect ourselves and our communities, we can contribute to, and share in, a stronger, more resilient society. The theme of this year's National Preparedness Month is "Don't Wait. Communicate. Make Your Emergency Plan Today." To learn more about how to prepare for emergencies, visit <http://www.rpvca.gov/626/Emergency-Management>, <https://www.ready.gov/> or <http://www.redcross.org/mo2w>.

For questions and/or concerns, please contact: Tracy Bonano, City of Rancho Palos Verdes Emergency Manager, at: 310-544-5209 or [tracyb@rpvca.gov](mailto:tracyb@rpvca.gov)

- Public Safety – License Plate Camera: Round 1 of the Automated License Plate Recognition(ALPR) cameras became fully operational at Lomita Station dispatch August 25, 2016, and have so far resulted in 4 stolen vehicle alerts, leading to three arrests. This also led to the recovery of three stolen vehicles and goods, as well as burglary tools.
- Status of AB 718 (Chu): As Staff last reported on August 24<sup>th</sup>, Assembly Bill No. 718 (AB 718) regarding sleeping and/or resting in parked vehicles, was revived for hearings before the full State Senate on August 19<sup>th</sup>. However, after passing its second reading in the Senate on August 22<sup>nd</sup>, it failed to reach its third reading on August 30<sup>th</sup> and was

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ordered to the Senate's inactive file. The current legislative session ended on August 31<sup>st</sup> with no further action on AB 718, so the bill is now dead.

- "Honor the Ocean" Celebration in Malibu on September 24<sup>th</sup>: The waters off the Rancho Palos Verdes coastline are included in two (2) State Marine Protected Areas (MPAs) and the City is a member of the Los Angeles MPA Collaborative. Other Collaborative members include the City of Malibu (home of 2 MPAs), Heal the Bay and other coastal resource advocacy groups and public agencies. The Collaborative is hosting "Honor the Ocean," a celebration of Los Angeles' indigenous maritime peoples and MPAs, at West Zuma Beach (Tower 14) in Malibu on Saturday, September 24<sup>th</sup> (see attached flyer). Activities will include:
  - Chumash ceremonial blessing & storytelling
  - Marine & watershed science education
  - Free surf lessons adjacent to event

Please RSVP for this free event by visiting <http://www.eventbrite.com/o/la-marine-protected-area-collaborative-11218719138>. For more information, please visit <http://www.mpacollaborative.org/la.html>.

- "Greening" of Western Avenue in San Pedro: At an August 25<sup>th</sup> meeting of the Northwest San Pedro Neighborhood Council (NWSPNC) Planning & Land Use Committee, it was announced that the Los Angeles 15<sup>th</sup> District Council Office has secured funding to have the Los Angeles Conservation Corps remove asphalt and plant twenty-four (24) trees in the median of Western Avenue between 1<sup>st</sup> Street and 19<sup>th</sup> Street (see aerial photo below).



### Attachments:

- "Honor the Ocean" Flyer – Page 33

## FINANCE

- Five-Year Financial Model: Finance recently hired a consultant to enhance the City's Five-Year Financial Model. The enhancements to the model will enable Finance to test the economic effects of best-case and worst-case funding scenarios, and to establish a better baseline for projection of revenues, expenditures, future cash flows and fund balances.

The model will be more interactive and allow adjustments to be made quickly to key variables that can be depicted either graphically or in tabular form. In addition, various menus will be added, which will support the presentation of historic, budgeted and forecasted information.

## PUBLIC WORKS

- Maintenance: Personnel replaced the plastic roof panels at the Beach School with metal panels and repaired the chain link fence. Staff attended a half day drivers training course put on by CJPA. Personnel repainted McTaggart Hall.



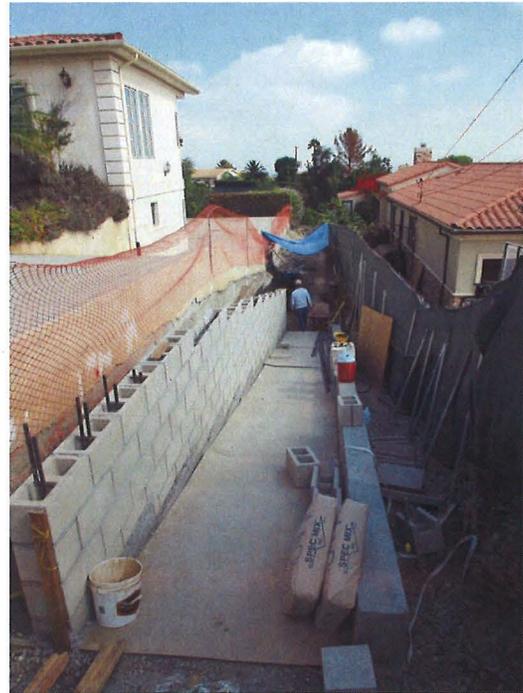
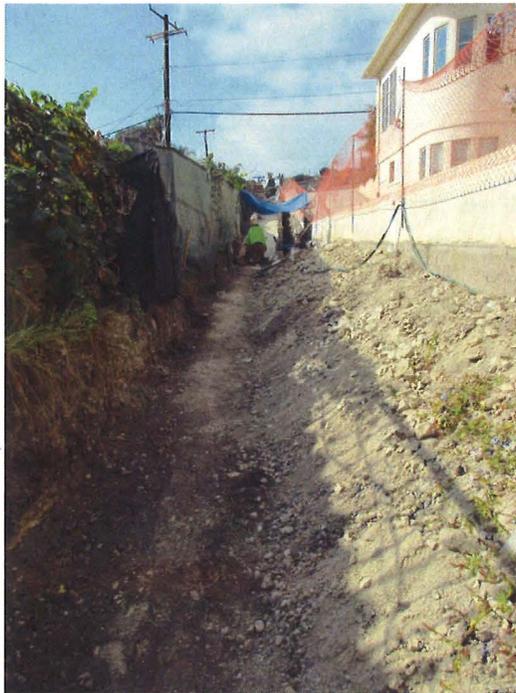
- Infrastructure Management Advisory Committee (IMAC): IMAC is meeting tomorrow: Thursday 9/8/16 at 6 pm at Hesse Park. Members of the public are welcome and encouraged to attend. If you have any questions regarding the meeting or an item on the agenda, please contact Public Works at [publicworks@rpvca.gov](mailto:publicworks@rpvca.gov). Click on the link to see the meeting agenda and the staff reports: [http://rpv.granicus.com/AgendaViewer.php?view\\_id=5&event\\_id=815](http://rpv.granicus.com/AgendaViewer.php?view_id=5&event_id=815)
- ADA Access Improvements Del Cerro: This project includes removing the existing DG trail and replacing it with an exposed aggregate colored concrete walkway and removing and replacing a driveway approach at Park Place and Crenshaw. The project is currently at 90% design and is scheduled to be at 100% design early next week.

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- Sunnyside Ridge Trail Segment: The block walls on the west side of the trail is have been constructed and will be complete by the end of the week. The remaining portion of the trail between the two properties will be graded with slopes at both sides. (See attached pictures) Completion of the drainage system and grading at segmented block walls is scheduled to start later this week or early next week.



- Cal Water's Palos Verdes Pipeline (PVPL) Project: After delay of a few years to address concerns about the alignment in the PVDN right of way, Cal Water is ramping up design and construction of one of its largest capital projects ever. The revised alignment will take the buried water pipe along bridle trails in Rolling Hills Estates, between (roughly) the intersection of PVDE and PVDN and the intersection of Crenshaw and PVDN. From there the pipe will turn south and be installed under Crenshaw Blvd. from PVDN to Crest Road where it will join an existing water main. The purpose of the project is to provide system redundancy, replace portions of an aging pipe and to provide better access to maintain and repair the pipe when needed. The project is about 30% designed and now is being advertised for further development under a design-build project delivery method, meaning one contractor will perform both final design and construction. This shortens the project timeline and potentially saves money. Construction is forecast to begin in January 2018. Cal Water has also acquired a small property along Crenshaw to build a small pump booster station, which will be built as part of the project. The previous concept of a storage tank near the corner of Crenshaw and Silver Spur has been abandoned. Cal Water assured City staff that they will be reaching out to RPV with information more frequently as the project nears its final design phase.
- Cal Water Notice of Discharge: Cal Water, the City's drinking water purveyor, has completed repairs on the pipeline that burst near Burma Road a few weeks ago. As

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part of placing the new pipe in service, it must be flushed to decontaminate the interior surfaces. The flushing process produces discharge of water to the city's drainage system. This process is regulated under the Utility's permit for drinking water distribution. For instance, water quality samples are collected to be sure water running in the pipes meets water quality standards. The discharged water is also required to be dechlorinated prior to its discharge to the storm drain system. The flushing process is scheduled to begin today and will take up to three days.

- Wireless Telecommunications Facilities: A total of 26 New Wireless Telecommunications Facilities Applications have been submitted so far. All of them were deemed incomplete and Letters of Incompletion were sent out to the applicant within the allowed 30 days. The applicant requested a site meeting to review the street lighting preferences. The applicant was told to replace the street lights in a "like-for-like" fashion to preserve the continuity of the neighborhood. Two such sites in question involved a steel pole and a concrete pole that needed to match the other poles within their respective neighborhoods.



- Hawthorne Boulevard Center Medians: City Council authorized Staff on September 6<sup>th</sup> to apply for the California Urban Rivers Grant. This grant will aid to replace the "green asphalt" on the medians along Hawthorne Boulevard from Indian Valley Road to Palos Verdes Drive West with native drought tolerant plants and bioswales that will increase drainage efficiency. Staff is diligently working with Blais & Associates (the City's grant consultant) to meet the application deadline of October 3<sup>rd</sup>.

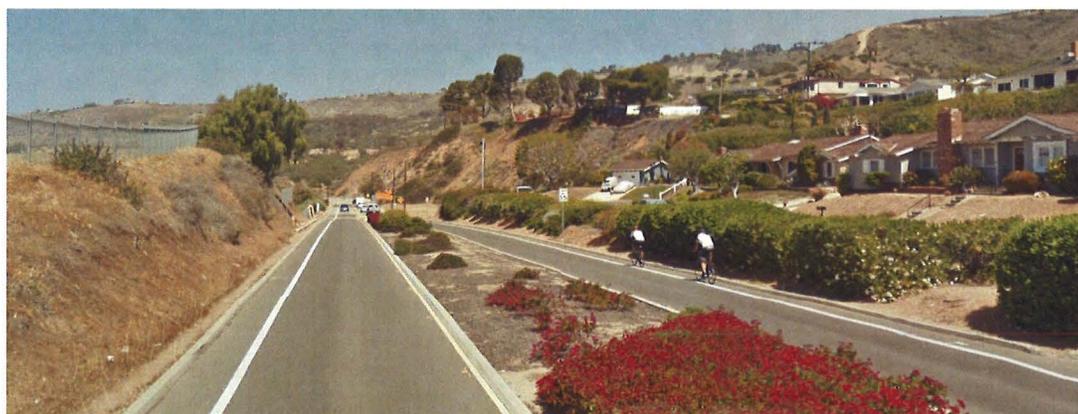
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- Hawthorne Boulevard Signal Synchronization Project: Pro-Tech Engineering has started their pre-construction work of investigating and determining the exact location of underground utilities in various areas including Ryan Park and City Hall. The investigation work is conducted through a process called pot-holing which consists of hand excavation directly over a utility to establish its exact location and depth. The purpose of the potholing is to identify any utility that might interfere with the proposed location of the conduit that will be installed through this project.
- Palos Verdes Drive South Bicycle Compatible Bike Lane Improvement Project: The plans and specifications for this project are ninety percent complete. The project is expected to go out to bid in the next couple of months. The project consists of roadway widening by reducing the center medians along Palos Verdes Drive South from Conqueror Drive to approximately 1,350 feet west of Schooner Drive to accommodate a six foot bike lane on each side of the road.



- Traffic Signs Inventory: The project kick-off meeting took place on August 30<sup>th</sup>. KOA Corporation, project Consultant, will begin working by September 30. All signs in the City will be located and its condition assessed. A sign inventory database will also be developed that will be incorporated into the City's GIS and Work Order tracking software that will allow better sign management and maintenance in the future. The project is currently scheduled to be completed by the end of this year.

- Machado Lake Nutrient TMDL Reopener: As part of the City's MS4 Permit, the City is required to comply with strict storm water quality pollutant limits known as TMDLs (total maximum daily loads). The Machado Lake watershed, which includes most of the north facing slopes of the Peninsula, has a limit for nitrogen and phosphorous that is especially challenging to meet, because the limits are very low, arguably lower than necessary to maintain a healthy aquatic environment in the Lake. As part of the TMDL process, these limits can be reexamined (or "reopened") periodically to determine if they are still appropriate to the watershed. The City is collaborating with the other Peninsula cities, the cities of Los Angeles, Torrance, Carson and Lomita and the County to persuade the Regional Board to reopen this especially tough TMDL. This TMDL (as written) is responsible for a huge portion of the cost of proposed storm water quality infrastructure projects that have been identified in the City's Enhanced Watershed Management Program (EWMP), so a relaxation of the limits to more attainable (but still healthy) limits could reduce the City's burden to build the number and or size of projects currently identified. As with most efforts of the Regional Board, it will not be a fast process, but the Peninsula agencies are hoping that at the end of it, some reduction in the infrastructure construction burden can be achieved.
- Residential Roadway Rehabilitation Project (Area 2): Work repairing curbs and gutters that have been damaged or uplifted by tree roots in area 2 of the City is continuing. This week the streets included in the active work zone are portions of: Golden Meadows Dr., Larkvale Dr., Cherty Dr., Trailriders Dr., Brookford Dr., and Maycroft Dr. The current schedule indicates work should be completed during October followed by work to install an asphalt maintenance treatment on area 2 streets.



## COMMUNITY DEVELOPMENT

- Peafowl Trapping Program Update: The City's peafowl trapping program is in full swing. A total of twenty-three peafowl, including chicks (4 chicks are considered one bird), were trapped in the five targeted neighborhoods in the month of August. This makes for a total of forty-six peafowl trapped since the program began in mid-July. Trapping will continue until 150 peafowl have been trapped and relocated.

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- Fire Department Meeting: Over the past several months, the City has heard concerns from several residents regarding their experience with the Fire Department during the building permit process. Additionally, Staff has learned that there have been recent administrative changes at the Fire Department. In response, Staff has reached out to the City's new Fire Department liaison, Jackie Switzler, who recently replaced Bernard Mc Duel when he retired, requesting a meeting. The purpose of the meeting is to better understand the Fire Department's current plan check process and ways to better communicate the process to the City's residents and customers.
- Garage Fire at 7310 Via Marie Celeste: Last Wednesday, the Fire Department responded to a garage fire at the subject property. The City's Building Inspector inspected the structure and found that the detached garage (with parked vehicles) had extensive damage to the framing members located above ceiling joists. There were no reported injuries and no damage to the habitable portion of the residence, and the utilities to the garage were shut off. The structure was posted restricted access and the property owner was provided a checklist on the damages and the Inspector explained the process for obtaining permits to rebuild the damaged garage. Pursuant to Section 17.84.060(2) of the RPVMC, the damaged structure is allowed to be rebuilt in the same footprint and height and Section 17.78.010(F) allows, among other things, that the City waive "any permit or application fee" provided that the homeowner demonstrates that their insurance policy does not cover said fees. Staff will be working closely with the property owners through the rebuild process.
- Planning Applications for 48 Cinnamon: On August 30, 2016, after receiving a Landslide Moratorium Exception (LME) approval, Ms. Andrea Joannou submitted planning applications (Site Plan Review and Grading Permit) to build on the subject lot. The application is currently being reviewed for completeness, and once all necessary information is submitted and prior to deeming the application complete for processing, temporary silhouette of the proposed project will be erected on site and a public notification will be mailed to all property owners within a 500' radius before a decision is rendered by the Director. The Director's decision may then be appealed to the Planning Commission.
- Planning Division Monthly Activity: Attached is the Planning Division's Monthly Activity Report for August 2016. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the division received 66 new applications during the month and took action on 61 submitted applications.
- View Restoration/Preservation Applications Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for August 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 11 new applications in the month of August 2016.

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- Right-of-Way Permit Monthly Activity: Attached is the Right of Way Permit Monthly Activity Report for August 2016. The Department issued 1 right of-way permit.
- Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for August 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 176 field inspections and brought 82 cases to closure.
- Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for August 2016. The report provides information on: 1) The types and number of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 158 permits during the month of August 2016.
- PC Agenda: Attached is the draft agenda for the Planning Commission meeting on Tuesday, September 13, 2016.
- Applications of Note: See attached table with a summary of the Applications of Note that were submitted to the department between Wednesday, August 31, 2016 and Tuesday, September 6, 2016.

### Attachments:

- Planning Division Activity for August 2016 – Page 34
- View Activity Summary for August 2016 – Page 35
- Right-of-Way Activity Summary for August 2016 – Page 36
- Code Enforcement Activity Summary for August 2016 – Page 37
- Building & Safety Activity Summary for August 2016 – Page 38
- Building Activity Monthly Report for August 2016 – Page 39
- Draft PC Agenda – Page 40
- Applications of Note – Page 43

## RECREATION & PARKS

- RPV Coed Adult Softball League Play-offs: Play-offs for this summer's softball league are scheduled on Sunday afternoon, September 11<sup>th</sup>. The league players have enjoyed some rousing games of softball and are looking forward to the finals. Batter up!
- Burma Road Water-line Break Trail Closures: The Recreation and Parks and Public Works staff continue to work with CalWater Company on repairing trails damaged by a broken CalWater water main. Calwater will begin repair work this week and continue

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working Monday through Friday over the course of three weeks. Staff will send out public notification, as temporary trail closures will be in place during the project duration. Currently, two trails are closed:

- *Burma Road* between *Vanderlip / Eagle's Nest Trail* junctions and *Toyon / Ishibashi Trail* junctions
- The lower portion of *Garden Trail* around the water tank from *Water Tank Trail* junction to where it meets upper *Garden Trail*

- Palos Verdes Nature Preserve August 2016 Activity Summary

- Meetings:

- Monthly Preserve Management Meeting (August 4<sup>th</sup>): PVPLC staff; Rec. & Parks, Public Works and Community Development staff; and Preserve Deputies met to discuss maintenance and operational management projects and priorities.
- Volunteer Trail Watch Quarterly Meeting (August 17<sup>th</sup>): Open Space Management attended, answering questions about Preserve Staff operations.

- Preserve/Open Space Staff:

- Maintenance

- Preserve-wide - cleared numerous bags of trash weekly during patrols.
- Alta Vicente Reserve -- cut away and removed rusted metal from the hillside near Hawthorne Blvd.
- Filiorum Reserve – cut and removed unused 1” steel pipes from McBride Trail as well as several bags of trash from hillside between Zote’s Cutacross Trailhead and McBride Trail.
- Forrestal Reserve – cleaned graffiti off several fence posts along Fossil Trail
- Portuguese Bend Reserve – installed signage along Burma Road notifying the public about trail closures related to a water-line break; uncovered, cut up and removed large, discarded boards exposed on the hillside above Vanderlip Trail.
- Ocean Trails Reserve -- cleaned graffiti off posts along Shoreline Park Trail.
- San Ramon Reserve – picked up a discarded tire and several bags of trash from the upper, scenic turnout on PV Dr. East and removed discarded lumber from the hillside above the lower switchback stretch of PV Dr. East.
- Three Sisters Reserve -- cut away unused, protruding fencing along the canyon leading to Three Sisters Trailhead.

- Public Use

- Total Public Contacts: 1024
  - Hikers: 785
  - Dog Walkers: 156
  - Mountain Bikers: 83
  - Equestrians: 0
- Public Use Issues (compliance failures): 10
  - Dogs off leash: 4

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People off trail: 6  
Sharing public information: 15  
Recommending a route: 12  
Public Safety (giving directions or health problems): 23

Preserve/Open Space Management cooperates closely with the Public Works Department to discover, submit and complete work orders to repair problems and improve conditions in the Preserve. In August, Public Works responded to work orders for replacing a missing *No Beach Access* sign from the northern parking lot cliff fence in Vicente Bluffs Reserve, installing a *Preserve Rules* sign and a *Trail Ends Here* sign near the new access point along Narcissa Dr. in the Portuguese Bend Reserve, installing a new *No Smoking* sign at Cool Overlook in the Forrestal Reserve and placing a new trash can at the Rattlesnake Trailhead.

The City's graffiti contractor responded to 8 incidents of tagging that were reported by Open Space Management. Thank you Public Works and thank you to the Land Conservancy's Volunteer Trail Watch for being our eyes in the Preserve to help report maintenance issues.



- Healthy RPV Program:
  - Yoga in the Park: A free outdoor Yoga in the Park class was open to the public on Tuesday morning at Ryan Park.
  - Open Gym: Drop-in basketball was available this week on Sunday at Miraleste Intermediate School from 8 am to 10 am and on Tuesday from 7 pm to 9 pm, and at Peninsula High School on Sunday from 2 pm to 4 pm.
- Hesse Park: The facilities are rented this week for eleven indoor recreation classes, two outdoor recreation classes, five non-profit meetings, two Peninsula Seniors activities, and one private rental.
- Ladera Linda Park: The facilities are rented this week for four indoor recreation classes.
- PVIC and Docents: Staff attended the monthly Los Serenos docent board meeting on Tuesday morning, Sept. 6<sup>th</sup>. The Amphitheater and Sunset Room will be rented on Friday night for a wedding ceremony and reception, and the Sunset Room will be rented on Saturday night for a wedding reception.
- Ryan Park: The facilities are rented this week for three outdoor recreation classes.

# September 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 <i>Labor Day Holiday—City Hall Closed</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	9	10 <i>8:15 am—Hike With Your Councilman— Families Welcome Con- tact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location</i>
11	12	13 <i>7:00 pm—Planning Com- mission Meeting @ Hesse Park</i>	14 <i>12:00 pm—Mayor's Lunch @ The Depot (Dyda)  1:30 pm—Sanitation District Meeting (Dyda)</i>	15 <i>7:00 pm—Emergency Prepared- ness Committee @ City Hall Com- munity Room</i>	16	17 <i>9:00 am—12:00 pm— Coastal Cleanup Day @ Abalone Cove Beach</i>
18	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21	22 <i>12:00 pm—1:00 pm—PV Coordi- nating Council "State of Our Cities" @ PV Library (Dyda)  3:00 pm—5:00 pm—SEED Awards @ PVIC (Dyda)  6:00 pm—8:00 pm—Ladera Lin- da Park Master Plan Public Workshop @ Ladera Linda Com- munity Center</i>	23	24
25	26 <i>7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room</i>	27 <i>7:00 pm—Planning Com- mission Meeting @ Hesse Park</i>	28	29	30 <i>7:30 am—Mayor's Break- fast @ Coco's (Dyda/ Campbell)</i>	

# October 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 7:00 pm—City Council Meeting @ Hesse Park	5	6	7 11:30 am—2:00 pm—PV Chamber Candidates Forum (@ PV Golf Club (Dyda/Misetich/Willmore)	8 8:15 am—Hike With Your Councilman—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
9	10	11 7:00 pm—Planning Commission Meeting @ Hesse Park	12 5:30 pm—PV Chamber Citizen of the Year Awards @ Terranea (Dyda/Duhovic/Willmore)	13 6:00 pm—IMAC Meeting @ Hesse Park	14 <div style="border: 1px solid black; padding: 5px; display: inline-block;">6:00 pm Fri.—8:30 am Sat.—Night @ The Museum Sleepover @ PVIC</div>	15
16	17	18 7:00 pm—City Council Meeting @ Hesse Park	19 12:00 pm—Mayor's Lunch @ The Depot (Dyda)  1:30 pm—Sanitation District Meeting (Dyda)  6:00 pm—Preserve Public Forums @ City Hall Community Room	20 7:00 pm—Emergency Preparedness Committee @ City Hall Community Room	21	22 11:00 am—2:00 pm—Kids Music Fest & Trunk or Treat @ Ladera Linda
23	24 7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room	25 7:00 pm—Planning Commission Meeting @ Hesse Park	26	27	28 7:30 am—Mayor's Breakfast @ Marie Callendars (Dyda/Brooks)	29 8:00 am—11:00 am—Document Shredding/E-Waste Roundup/Mulch Giveaway @ Civic Center Parking Lot  10:00 am—12:00 pm—Pet Vaccination & Microchip Clinic @ Hesse Park
30	31					

# November 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 7:00 pm—City Council Meeting @ Hesse Park	2	3	4	5 8:00 am—4:00 pm—Paddle Tennis Tournament @ Ladera Linda  11:00 am—1:00 pm—Local Author Book Signing @ PVIC
9	7	8 7:00 pm—Planning Commission Meeting @ Hesse Park	9	10 8:00 am—Regional Law Committee Meeting @ RH City Hall (Brooks/Yap)  6:00 pm—IMAC Meeting @ Hesse Park	11	12 8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
13	14	15 7:00 pm—City Council Meeting @ Hesse Park	16 12:00 pm—Mayor's Lunch @ The Depot (Dyda)  1:30 pm—Sanitation District Meeting (Dyda)	17 7:00 pm—Emergency Preparedness Committee @ City Hall Community Room	18 7:30 am—Mayor's Breakfast @ Marie Callendars (Dyda/Duhovic)	19
20	21	22 7:00 pm—Planning Commission Meeting @ Hesse Park	23	24 <div style="border: 1px solid black; padding: 5px; display: inline-block;">Thanksgiving Holiday—City Hall Closed</div>	25	26
27	28 7:00 pm—Traffic Safety Committee @ City Hall Community Room	29	30			

## TENTATIVE AGENDAS\*

\*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.

**Note:** Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

### September 20, 2016 – (Time Est. – 3 hrs)

**Closed Session:** Potential Litigation; Existing Litigation

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

#### **Consent**

Consider Prop A Fund Exchange – Rolling Hills and Montebello  
Consider Award of Contract for Altamira Canyon Culvert Modifications at PVDS  
Consider Award of Contract for Storm Drain Deficiency Improvement Program  
Consider Award of Change Orders for Residential Rehab – Phase II for Areas 2 and 6  
Consider Action to Receive and File Update Interpretation for Green Hills (Weiss request)  
Consider Action to Support West LA Veterans' Administration Master Plan  
Consider Award of ALPR Contract  
Consider Renewal of Contract for Founders Park  
Consider Renewal of Portuguese Bend Nursery School  
Consider Initiation to Terminate Dedication Easement - Elkmont Canyon  
Consider Rescinding Committees Recently added to Biennial Conflict of Interest Code

#### **Public Hearings**

Consider Options for Code Amendment to Prohibit Short-Term Rentals (1 hr)

#### **Regular Business**

Consider Status Update on Placement of Soil at PVPUSD's Ladera Linda Fields (1 hr)

### October 4, 2016 – (Time Est. – 2 hrs)

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

#### **Consent**

Consider Award of Contract to LA Conservation Corps for At-Risk Youth

#### **Public Hearings**

#### **Regular Business**

Consideration and Possible Action to Review the Status of Border Issues (10 mins)  
Consider Involvement & Communication with the PVPLC Board of Directors (20 mins)  
Consider Adoption of Employer Employee Resolutions (EER) (15 mins)  
Consider Records Retention and Destruction Schedules (30 mins)

**October 18, 2016 – (Time Est. – 2 hrs 20 mins)**

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

**Public Hearings**

**Regular Business**

Consider Introduction of Ordinance to Adopt New California Building Codes (15 mins)  
Consider Code Amendment Initiation Request regarding Noise Ordinance (20 mins)  
Consider Year-End Financial Update (20 mins)  
Consider Approval in Concept of Overhead Utilities District Conversion Plan (10 mins)  
Consider Resident Parking at Abalone Cove (15 mins)

**November 1, 2016 – (Time Est. – 3 hrs 45 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Consider Adoption of Ordinance to Adopt New California Building Codes

**Public Hearings**

**Regular Business**

Consider Report regarding Participation in LA County Fire District (45 mins)  
Consider Moving Elections to Even Numbered Years (20 mins)  
Consider Refurbishment and Installation of Bubbles Statue at Lower Pt. Vicente (30 mins)  
Consider Update on the Palos Verdes Preserve Operations (20 mins)  
Consider Update of Personnel Rules (20 mins)  
Consider Update to Parking and Circulation for Park Place (45 mins)

**November 15, 2016 – (Time Est. – 2 hrs 35 mins)**

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

**Public Hearings**

Consider Residential Rate Adjustment Request for EDCO Disposal Corporation (15 mins)

Consider Los Serenos de Point Vicente Docents' Proposal (1 hr)

Consider Adoption Resolution Designated Areas Underground Utility District (10 mins)

**Regular Business**

Consider App. Deed Restrictions Meas. A Funded City Open Space Acquisitions (10 mins)

**December 6, 2016 – (Time Est. - 55 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Consideration and Possible Action to Review the Status of Border Issues

**Public Hearings**

**Regular Business**

Consider Proposed FY17-18 Community Development Grant Program (10 mins)

**December 20, 2016 – (Time Est. – 1 hr)**

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

**Public Hearings**

**Regular Business**

**Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)**

**October 20, 2015** -- Review Percentage of Allowable Hardscape at Residential Properties (Duhovic)

**November 17, 2015** – Social Media Policy (Brooks)

**January 5, 2016 & February 2, 2016** – Review of Travel Policies & Expense Reimbursement (Campbell); Travel to Conferences on City Business with the City Manager to Report to Council after the Event (Campbell)

**February 2, 2016** – Council's Use of the City Email Server (Brooks); Council's Use of Cell Phones Dedicated for City Business (Campbell)

**February 16, 2016** - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

**March 15, 2016** – Renaming Shoreline Park (Duhovic)

**July 19, 2016** - Review of Municipal Code Chapters 2.04 and 2.08 (Duhovic)

**Future Agenda Items Agendized or Otherwise Being Addressed**

**June 30, 2015** – Skate Park (Campbell) [Staff is working with Skatepark PV proponents on a long-term plan]

**July 21, 2015** – Expansion of resident parking at Abalone Cove after evaluation of Del Cerro Parking Plan (Campbell) [Agendized on October 18, 2016]

**February 16, 2016** - Standing Report regarding Green Hills Memorial Park Issues (Duhovic) [Agendized as Needed]

**July 19, 2016** - Report regarding Participation in LA County Fire District (Misetich) [Agendized on 11/1/16]

**August 16, 2016** – Ladera Linda Soil Issue (Dyda) [Staff to work with City Attorney and provide update - Agendized on 9/20/16]; Moving Elections to Even Numbered Years (Misetich) [City Clerk staff to work with City Attorney - Agendized on 11/1/16]



PVPTv Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 09/11/16 - 09/17/16							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6:00 AM - 6:30 AM	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements			
6:30 AM - 7:00 AM					The City of Rancho Palos Verdes Planning Commission Meeting - September 13th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - September 13th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - September 13th, 2016
7:00 AM - 7:30 AM							
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM							
9:30 AM - 10:00 AM							
10:00 AM - 10:30AM							
10:30 AM - 11:00AM							
11:00 AM - 11:30 AM							
11:30 AM - 12:00PM							
12:00 PM - 12:30PM							
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	The City of Rancho Palos Verdes City Council Meeting - September 6th, 2016						
1:30 PM - 2:00PM							
2:00 PM - 2:30PM							
2:30 PM - 3:00PM							
3:00 PM - 3:30PM		Palos Verdes Library District Board of Trustees Meeting					
3:30 PM - 4:00PM							
4:00 PM - 4:30PM							
4:30 PM - 5:00PM							
5:00 PM - 5:30PM							
5:30 PM - 6:00PM							
6:00 PM - 6:30PM		PVP Coordinating Council					
6:30 PM - 7:00PM							
7:00 PM - 7:30PM	The City of Rancho Palos Verdes City Council Meeting - September 6th, 2016	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	LIVE - The City of Rancho Palos Verdes Planning Commission Meeting - September 13th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - September 13th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - September 13th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - September 13th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - September 13th, 2016
7:30 PM - 8:00PM							
8:00 PM - 8:30PM							
8:30 PM - 9:00PM							
9:00 PM - 9:30PM							
9:30 PM - 10:00PM							
10:00 PM - 10:30PM		PVPTv Community Calendar & Public Announcements		PVPTv Community Calendar & Public Announcements			
10:30 PM - 11:00PM							
11:00 PM - 11:30PM							
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 08/28/2016 - 09/03/2016**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
ATTEMPT ROBBERY	16-03254	1711	8/30/2016	1645	LOMITA BL / WOODWARD AV	N/A	N/A	1 SUSPECT ARRESTED
BURGLARY (VEHICLE)	16-03270	1712	8/31/2016 9/1/2016	2330- 0730	25800 BLK OAK ST	DRIVER'S SIDE DOOR LOCK	SPEAKER BOX, TOOL SET, CD's, USB CHARGER, BAG	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-03283	1714	9/1/2016- 9/2/2016	2100- 0850	2000 BLK PCH	DRIVER'S SIDE WINDOW SHATTERED	STOCK RADIO	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-03295	1710	9/2/2016- 9/3/2016	1800- 0900	2300 BLK 241ST ST	UNLOCKED VEHICLE	PAPERWORK, T-SHIRT, HAT, CDL, GLASSES, CHAIR, VEH REG AND INSURANCE CARDS, GPS, MISC BOOKS	SUSPECT(S) UNKNOWN
PETTY THEFT (SHOPLIFTING)	16-03287	1714	9/2/2016	1810	25800 BLK NARBONNE AV	OPEN FOR BUSINESS	PACKS OF BEER	S1 FH/20's, S2 FH/20's, and S3 MH/20's. SUSPS LEFT IN A BLU HONDA WITH NORM REEVES PAPER PLATES.
<b>NO ARRESTS DURING THIS TIME</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (OTHER)	16-03282	1740	8/28/2016 9/2/2016	1800- 1030	LIMETREE LN	NO SIGNS OF FORCED ENTRY TO STORAGE CONTAINER	NOTHING TAKEN	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-03215	1747	8/28/2016 8/29/2016	2000- 0700	2000 BLK DELASONDE DR	UNLOCKED VEHICLE	U.S. CURRENCY, PURSE	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-03218	1747	8/28/2016 8/29/2016	2300- 0500	2000 BLK GALERITA DR	NO SIGNS OF FORCED ENTRY. FRONT PASSENGER DOOR AJAR.	(2) POCKET KNIVES, VEH REG AND INSURANCE CARD, U.S. CURRENCY	SUSPECT(S) UNKNOWN

PETTY THEFT	16-03229	1746	8/30/2016	0030	29600 BLK WESTERN AV	N/A	SALON CHAIR WITH HAIR DRYER	S1 AND S2 WERE MH's, 20-30's, 507-510, WRG WHI SHIRTS, BLU JEANS, AND ONE SUSP WAS WRG A "DODGER" SHIRT AND A "LA" BASEBALL HAT. SUSPS BACKED THEIR VEH A BEIGE CHRYSLER 300 INTO THE PARKING STALL AND LOADED THE SALON CHAIR INTO THE TRUNK.
NO ARRESTS DURING THIS TIME								

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	16-03237	1723	8/30/2016	1153	PEARTREE LN	SLIDING GLASS DOOR SHATTERED		<b>1 SUSPECT ARRESTED</b>
PETTY THEFT (SHOPLIFTING)	16-03259	1724	8/31/2016	1244	PENINSULA CENTER	OPEN FOR BUSINESS	MISC ALCOHOL (RECOVERED)	SUSP MW, 55-60, 601-605, 220-240, BLONDE HAIR, WRG A GRN SHIRT, BLU JEANS, AND BLK SUNGLASSES. SUSP VEH IS A WHI CHEVY BLAZER.
NO ARRESTS DURING THIS TIME								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
ATTEMPT BURGLARY (RESIDENTIAL)	16-03212	1750	8/28/2016	2330	900 BLK W 3RD ST	KITCHEN WINDOW SHATTERED	N/A	1 SUSPECT ARRESTED
GRAND THEFT (AUTO)	16-03260	1750	8/31/2016	1230- 1553	900 BLK W LA ALAMEDA AV	N/A	2005 BLU 4DR AUDI A6	SUSPECT(S) UNKNOWN. VEH RECOVERED.
NO ARRESTS DURING THIS TIME								

PVP:

CRIME	FILE #	RD	DATE	TIME		METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/25/2016	7/25/2016	Partner Engineering and Science Inc Keri Winser	PRA for documents relating to Golden Cove Shopping Center	7/26/16 DCC Takaoka contacted requestor and provided Planner Silva's info- she will contact him to review docs. 8/34/16 requestor came in and reviewed documents- selected what she needed. Completed.
7/26/2016	7/26/2016	Sharon Yarber	PRA for letter Khakwani and Elkmont Canyon	7/26/16 DCC Takaoka sent response that determination for docs will be 8/15/16. 7/28/16 Director Mihranian provided some documents that were readily available. 8/11/16 DCC Takaoka sent response, 1st production is ready.
8/2/2016	8/2/2016	Renan Zepeda	PRA for documents relating to 29050 S. Western Ave RPV	8/2/16 DCC Takaoka sent response to requestor. Completed.
8/8/2016	8/8/2016	Andrea Smerek	PRA for documents regarding RFP 2015-003 Planning, Code Enf.	8/11/16 DCC Takaoka sent determination letter via email to requestor. Completed.
8/9/2016	8/10/2016	Brad Austin	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	8/11/16 AAll Cloke sent determination letter via email to requestor. Completed.
8/16/2016	8/16/2016	Ron Brandt	PRA for TSC mins for last twelve months	8/16/16 Deputy Director Jules responded. Completed.
8/17/2016	8/17/2016	Marisol B. Hernandez SOCALCCC	PRA for Portuguese Bend Landslide DeWatering Wells	8/18/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/17/2016	8/17/2016	Lizelle Gutierrez (Safe Clean Parks)	PRA for a list of park vendors used in the City for the past 6 years	9/1/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/18/2016	8/18/2016	Jennifer Taggart	PRA for copies of all communications between the City, including Gabriella Yap, Doug Willmore, and any resident concerning the Ladera Linda fields soil issue from December 2015 to present.	8/29/16 CC Morreale sent determination letter.
8/19/2016	8/19/2016	Lauren Dillon	PRA for utility billing Trump National	8/19/16 DCC Takaoka responded. Completed.
8/24/2016	8/24/2016	PublicAssets Ltd - Skip Rudolf	PRA for City leases of commercial real property paid to a non-governmental third party	8/25/2016 AAll Cloke responded. Completed.
8/29/2016	8/29/2016	Matt Pearce LA Times	PRA for golf taxes Trump National Golf Course	8/30/16 DCC Takaoka responded. Completed.
8/29/2016	8/29/2016	Jennifer Taggart	PRA for Communications between City Manager/Dep CM/ Council/ others re: Ladera Linda fields/soil/trucks etc.	
9/3/2016	9/6/2016	Richard Hopp	PRA for complaint in Measure M joint lawsuit w/cities	9/6/16 DCC Takaoka responded. Completed.
9/6/2016	9/6/2016	Desire Mys	PRA Clarification re: City Manager compensation	9/6/16 Finance Director Cullen responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/31/2016	5/31/2016	The Dodge Data & Analytics Bidding Team	PRA re: Annual Sidewalk Repair Project dated 4/27/16 - who it was awarded to as well as start and completion dates.	5/31/16 DCC Takaoka responded. Completed.
5/26/2016	5/26/2016	Sharon Loveys	PRA for Lilley Planning Group report on Green Hills	5/31/16 CC Morreale responded. Completed.
5/31/2016	5/31/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd Signal Synchronization Project	5/31/16 Assistant Engineer Carrasco responded. Completed.
6/3/2016	6/3/2016	Ed Pilolla PVNews	PRA for Correspondence between Capt. Beringer and D. Willmore	6/13/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.
6/5/2016	6/5/2016	John Cotter -American Bridge	PRA Permits and Applications related to Trump National Golf Club	6/6/16 contacted requestor for clarification- as of now request is <b>on hold</b> til further notice.
6/7/2016	6/7/2016	Nadine Weeden Smart Procure	PRA for Purchase orders; Vendor ID info etc	6/10/16 DCC Takaoka responded. Completed. 6/24/16 Account Clerk Amundson provided addt'l info. Completed.
6/17/2016	6/17/2016	Cassidy Davidson, Esq. (Law Office of Seth Davidson)	PRA for repair and maintenance records for the portion of Crest Road (not the sidewalk, but the actual road) between Ganado and Avenida De Rosa, for the last five years	6/29/16 14 day ext letter sent. 7/11/16 Responsive documents sent to requestor. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for Cable Building ADA & Building Improvements	6/27/16 DCC Takaoka responded. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining	6/22/16 Engineer Eder responded. Completed.
6/15/2016	6/21/2016	Law Office of Joseph K. Johnson PC	PRA Hawthorne Blvd Signal Synchronization Project	6/28/16 DCC Takaoka responded. Completed.
6/23/2016	6/27/2016	Irell & Manella LLP	PRA for Taxicab documents	7/5/16 DCC Takaoka responded. Completed.
7/1/2016	7/1/2016	Allison Etkin	PRA for documents relating to 32039 Sea Ridge Circle	7/11/16 DCC Takaoka responded. Awaiting pymt/response from requestor. 7/15/16 Received payment. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for Residential St. Rehab Phase 1 Area 2 Imp-AC Repair	7/12/16 DCC Takaoka responded. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for 2016-2017 Annual Sidewalk Repair	7/12/16 DCC Takaoka responded. Completed.
7/13/2016	7/13/2016	Ken DeLong	PRA for documents related to Residential Street Rehab	7/13/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Jeff Butler	PRA for list of employee names and titles	7/20/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Michelle Van Patten	PRA for Pizzo Masonry business license	7/19/16 CC Morreale responded. Completed.
7/21/2016	7/21/2016	Jeff Lewis (Jason R. Ebbens)	PRA for documents re: Elkmont Canyon	7/26/16 DCC Takaoka sent 14 day ext letter. 8/11/16 DCC Takaoka sent determination letter- awaiting direction from requestor and payment for first production. 8/12/16 Requestor paid for 1st production - provided direction regarding remaining production.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/18/2016	5/19/2016	Ankur Mohindra	PRA Any permitted home additions to 2141 Fairhill Dr	5/19/16 DCC Takaoka responded to requestor. Completed.
5/19/2016	5/19/2016	Barry Yudess	PRA for any and all emails from Brian Campbell to PVPUSD; Green Hills; and City Attorney (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. 6/27/16 Revised determination letter sent: 1st production due 6/30, 2nd production due 7/19. ---- - pending response from MPT Campbell. 7/13/16 DCC Takaoka called Mr. Yudess and informed him that the second production was now available- she will leave both discs (production 1 and 2) with the cashier in CDD. 7/13/16 Joan Davidson picked up and paid for CDs. Completed.
5/20/2016	5/20/2016	Barry Hildebrand	PRA for any and all emails and correspondence from/between Brian Campbell to: PVPUSD; City Attorney re: PVPUSD; AYSO; Dan Beringer; Doug Willmore and LA County Sheriff re: Ladera Linda Upper Field and/or re: Ed HUmmel (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. Completed production of City documents - pending response from MPT Campbell. 7/11/16 Requestor picked up and paid for disc.
5/20/2016	5/23/2016	Ellen Berkowitz (Gresham Savage Nolan & Tilden)	All communications from/to Brian Campbell re: Green Hills Memorial Park; All communications from/to David Tomblin RE: Green Hills Memorial Park	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. 6/24/16 Requestor paid for and picked up documents produced by City. Requestor is aware that the City is awaiting MPT Campbell's response.
5/20/2016	5/23/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for emails and communications between staff or Council and any reps or employees of Green Hills Memorial Park. 5/23/16 Requestor narrowed scope to "Communication between the City Manager and Green Hills Memorial Park regarding Inspiration Slope, including the planning and building of that project, as well as the recent communication regarding Inspiration Slope"	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. Awaiting payment/response. 6/28/16 Requestor picked up and paid for disc. Completed.
5/24/2016	5/24/2016	Kyung Lah CNN Correspondent	PRA for tax assessments for Trump National Golf Club	5/25/16 response provided to requestor. Completed.
5/27/2016	5/27/2016	Ed Pilolla PVNews	PRA for Brian Campbell's emails re: Capt. Beringer and soil at Ladera Linda Park	6/6/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/9/2016	4/9/2016	Sharon Yarber	PRA for Green Hills agreement and D Cullen resume/CV	4/11/16 CC Morreale responded re: agreement inquiry. 4/20/16 CC Morreale provided resume. Completed.
4/15/2016	4/15/2016	Hossein Shahbazian	PRA for all denied planning applications	4/18/16 Senior Planner Kim contacted requestor. Completed.
4/19/2016	4/19/2016	North American Procurement Council	PRA for list of planholders (bidders) for the Annual Sidewalk Repair Program FY 16/17	4/19/2016 Admin Asst Mitchell responded. Completed.
4/13/2016	4/13/2016	Don Iwuchuku	PRA for address file; permit file; and email re: 30032 Avenida Classica-addt'l docs requested wih subpoena	4/20/16 DCC Takaoka provided documents. Completed.
4/20/2016	4/20/2016	Noel Weiss	PRA for Green Hills documents/agreement/ emails etc	4/28/16 Mr. Weiss began review of documents.4/28/16 CA Burrows sent correspondence , Mr. Weiss subsequently narrowed scope of email search. Staff will re-do the email search and make those documents available. 5/4/16 Senior Planner Kim notified requestor copies of documents initially requested are available.
4/27/2016	4/27/2016	Jeff Lewis	PRA for Loveys Summons/Petition	4/27/16 CC Morreale responded. Completed.
4/28/2016	4/28/2016	North American Procurement Council	PRA for bid tabulation Annual Sidewalk Rpr Pgm FY 16/17	5/2/16 Amin Asst Mitchell responded. Completed.
4/30/2016	5/2/2016	Noel Weiss	PRA for Building Plans; permits etc related to construction of Memorial Terrace Mausoleum	5/2/16 Senior Planner Kim notified the requestor documents are available for his review. He will schedule an appt with her.
5/2/2016	5/2/2016	Daniel Honchariw Transparent California	PRA for Employee Compensation Report	5/3/16 Acctg Supervisor Ramos responded to requestor. Completed.
5/3/2016	5/3/2016	Jeffrey Gottlieb	PRA for Settlement documents in lawsuit between Donald Trump; Trump National Golf Club and City of RPV	5/3/16 CC Morreale responded to requestor. Completed.
5/4/2016	5/4/2016	Darin C. Koblick	PRA for Speed Zone Survey	5/4/16 DD Jules responded. Completed.
5/9/2016	5/9/2016	Jason Kandel	PRA for documents relating to Lunada Bay Boys PVE Lawsuit	5/9/16 CC Morreale responded request is for City of Palos Verdes Estates. Completed.
5/15/2016	5/16/2016	Jeff Calvagna	PRA for New Wireless Facility application	5/16/16 Principal Engineer Eder responded. Completed.
5/18/2016	5/18/2016	Megan Gomez	PRA for View Preservation Permit 2008-00005	5/19/16 DCC responded to requestor - (via email and phone msg) awaiting response. 5/20/16 Request was withdrawn. Completed.
5/18/2016	5/18/2016	Scott Craig for Gail Temianka	PRA for Building permits 5/1/05 - and newer for 6502 Via Baron	5/18/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/2/2016	3/2/2016	Indika Jayaratna c/o United Construction Landscape Inc	PRA for Hawthorne Blvd ROW Beautification Project Lowest Bidder's Proposal (STL Landscape)	3/3/16 DCC Takaoka responded. Completed. 3/4/16 Mr. Jayaratna came in for additional documents, Staff Asst. Mitchell assisted him and DCC Takaoka provided contact information for Director Throne and Deputy Director Jules. Completed.
3/7/2016	3/7/2016	Loren J. Bialik c/o Masel Equities National Associates	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	3/8/16 DCC responded. Completed.
3/22/2016	3/22/2016	Jeff McNeil c/o AEI Consultants	PRA for building permits/ property deeds/ building code or zoning violations etc for 6507 and 6510 Ocean Crest Drive	3/29/16 requestor visited CDD; reviewed and copied information he sought. Completed.
3/24/2016	3/24/2016	Jacqueline Sessa c/o Onvica Exchange	PRA for Contract Award information for Federal Aid Highway Safety Improvement Program	3/28/16 Deputy Director Jules responded. Completed.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Vista Catalina Apartments)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/7/16 CC Morreale notified requestor of need for additional monies. 4/18/16 Additional monies received, requestor will send someone to pick up. 5/10/16 Sent email reminder and left voicemail to requestor that documents are still available but no one has reponded. 5/16/16 DCC Takaoka left voicemail asking requestor to pick up documents or arrange payment of postage. Awaiting response.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Ocean Crest Drive Parcels)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/18/16 rec'd remaining balance. Documents are ready for pick up. See notation above.
3/24/2016	3/24/2016	Nicole Adler c/o Bond Exchange	PRA for Copies of Bid Bonds & Bid Results Portuguese Bend Landslide DeWatering Wells	3/25/16 Staff member Zwiezig responded. Completed.
3/29/2016	3/29/2016	Michelle Allen c/o Engle Martin & Assoc.	PRA for documents relating to accident 10/18/14 All American Asphalt	4/8/16 CC Morreale responded. Completed.
4/7/2016	4/7/2016	Sharon Loveys	PRA for Green Hills investigation costs	4/14/16 CC Morreale responded. Completed.
4/8/2016	4/8/2016	William Garrett	PRA for parking restriction information Seacrest and Oceanaire	4/14/16 DCC Takaoka provided response. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/8/2016	2/9/2016	Jeff Calvagna	PRA for Applications from Crown Castle, NG West, ATT for wireless telecommunication facility	2/11/16 DCC Takaoka responded. Completed.
2/9/2016	2/9/2016	Ariane Nelson Open Records Data Retrieval	PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available	2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for Grayslake Road Drainage Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for PVDW ADA Access Sidewalk Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/10/2016	2/10/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining Project	2/11/16 Senior Engineer Winje responded. Completed.
2/12/2016	2/12/2016	Aaron Pearl Organizer AFSCME District Council 36	PRA for Employee Relations Ordinance	2/12/16 CC Morreale responded. Completed.
2/12/2016	2/12/2016	Sharon Yarber	PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume	2/12/16 CC Morreale responded. Completed.
2/15/2016	2/15/2016	D. Woolley & Associates	PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9	2/19/16 DCC responded. Completed.
2/19/2016	2/19/2016	Jarel Wheaton	PRA for Input to Countywide Parks Needs Assessment	2/25/16 Sr. Admin Analyst Waters sent response. Completed.
2/22/2016	2/22/2016	Ashley Hulett	PRA for 27023 Shorewood and surrounding properties documents	2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satisfied with what she reviewed. Completed.
2/25/2016	2/25/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd ROW Beautification	2/26/16 Asst Engineer Flannigan responded. Completed.
2/26/2016	2/29/2016	Brad Austin	PRA for unrefunded/uncashed checks	3/3/16 DCC Takaoka responded. Completed.
2/29/2016	3/1/2016	Nadine Weeden Smart Procure	PRA for POs; line item details etc	3/3/16 DCC Takaoka responded. Completed.
3/1/2016	3/1/2016	Noel Weiss	Pra during CC Mtg of 3/1/16 for Green Hills Certificate of Acceptance of Project Conditions of Approval	3/7/16 Senior Planner Kim responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/28/2015	1/4/2016	Dan Dave Mantiza	PRA for 2015 Storm Drain Lining Project	1/5/16 PW Staff responded. Completed.
12/31/2015	1/4/2016	Holly Autry Blackstone Consulting LLC	PRA for 6600 Beachview Drive	1/6/16 CDDD Mihranian responded. Completed.
12/22/2015	1/4/2016	Murphy Austin	PRA for 28220 Highridge Road	1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.
1/7/2016	1/7/2016	Nicole Hachett TNN Top Notch Networking	PRA for IT Vendor contract and addendums.	1/7/15 DCC Takaoka responded. Completed.
1/13/2016	1/13/2016	Greg Royston	PRA for mail/house service for Storm Drain User fee mailer.	1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed.
1/14/2016	1/14/2016	Bruno Dieseldorff	PRA for Notices of Parking Violations on Del Cerro Jan 1 2016	1/14/16 DCC Takaoka responded. Completed.
1/14/2016	1/14/2016	Nicole Adler The Bond Exchange & Insurance Agency	PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project	1/14/16 Senior Engineer Winje responded. Completed.
1/17/2016	1/17/2016	Jeff Calvagna	PRA for Encroachment permits various months.	1/17/16 PW staff compiled docs- sent on to requestor. Completed.
1/20/2016	1/20/2016	Terry Henry Insituform -Aegion Comp	PRA for Bid docs 2015 Storm Drain Lining Project	2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.
1/20/2016	1/20/2016	Marisol B. Hernandez SOCALCCC	PRA for docs re: Hawthorne Blvd ROW Beautification Phase I	1/25/16 Assistant Engineer Flannigan responded. Completed.
1/28/2016	1/28/2016	Priscella Vega c/o Daily Breeze	PRA for copies of recently filed Green Hills Claims	2/1/16 DCC Takaoka responded. Completed.
1/27/2016	1/28/2016	Diane Smith	PRA for list of sign in attendees at LACountywide Parks Needs Assessment	1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.
2/2/2016	2/2/2016	Southwest Pipeline & Trenchless Corp c/ Rob Bolger	PRA for Bid docs 2015 Storm Drain Lining Project	2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.
2/4/2016	2/4/2016	Sharon Yarber	PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment	2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.
2/5/2016	2/5/2016	Megan Barnes	PRA for copies of recently filed Green Hills Claims	2/12/16 DCC Takaoka responded. Completed.
2/6/2016	2/8/2016	Sharon Yarber	PRA for revenue income from telecommunications companies	2/12/16 DD Jules responded. Completed.



# SATURDAY, SEPT. 24 HONOR THE OCEAN:

A Celebration of Los Angeles' Indigenous  
Maritime Peoples and Marine Protected Areas



The Los Angeles Marine Protected Area Collaborative invites you to celebrate Los Angeles' underwater parks. California's marine protected areas (MPAs) preserve our stunning marine ecosystems for future generations. Join us to *Honor the Ocean* by enjoying the day at your local MPA. Event begins with a ceremonial blessing from Chumash community, followed by the rare opportunity to see a *tomol* (Chumash canoe), and guests can enjoy storytelling by Chumash elders. Partners will be on hand providing marine science and watershed education.

9 AM – 2 PM

MALIBU TOWER 14  
WEST ZUMA BEACH

CHUMASH CEREMONIAL  
BLESSING &  
STORYTELLING

MARINE & WATERSHED  
SCIENCE EDUCATION

FREE SURF LESSONS  
ADJACENT TO EVENT



RSVP FOR EVENT:

[HTTP://MPA-  
CELEBRATION.EVENTBRITE.COM](http://MPA-CELEBRATION.EVENTBRITE.COM)

FOR MORE INFO:

[HTTP://WWW.MPACOLLABORATIVE.O  
RG/LA.HTML](http://WWW.MPACOLLABORATIVE.ORG/LA.HTML)



# City of Rancho Palos Verdes

## Monthly Planning Activity Summary For the Month of August 2016

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
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66      57      0      4      1      0      0      0      0      0

New ZON* Applications by Type	
Application Type	Number
Site Plan Review	50
Foliage Analysis	12
Neighborhood Compatibility Analysis	3
Height Variation	2
Grading Approval	4
Sign Permit	9
Conditional Use Permit	4
Encroachment Permit	1
Permit Revision/Amendment	1
Fence/Wall Permit	1
<b>Number of Unique Applications:</b>	<b>87</b>
<b>Number of New ZON Cases:</b>	<b>66</b>

New SUB* Applications by Type	
Application Type	Number
<b>Number of Unique Applications:</b>	
<b>Number of New SUB Cases:</b>	

Closed Case Summary	
<b>Staff Decisions</b>	
Number of Cases Closed: <b>55</b>	
Median Processing Time: <b>0 days</b>	
<b>Director Decisions</b>	
Number of Cases Closed: <b>5</b>	
Median Processing Time: <b>206 days</b>	
<b>All Planning Cases</b>	
Number of Cases Closed: <b>61</b>	
Median Processing Time: <b>94 days</b>	

\* ZON = Zoning, SUB = Subdivision



# City of Rancho Palos Verdes

## Monthly View Activity Summary For the Month of August 2016

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
11	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Preservation Permit	3
City Tree Review Permit	4
View Maintenance	4
Number of New Cases:	11

Pre-Application Meetings (MTD)	
Application Type	Number
Number of Pre-Application Meetings:	

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	14
View Preservation Permit	8
City Tree Review Permit	34
View Maintenance	16
Number of New Cases:	72

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	6
Number of Pre-Application Meetings:	6

Resolved By Mediation (YTD)	
Application Type	Number
View Restoration Permit	4
Number of Cases:	4



# Rancho Palos Verdes Monthly Right-of-Way Permits

## Issued During August 2016 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
<b>Case Type ROW</b>							
ROW2016-00016	8/15/16	\$98.00	5541 ELMBANK RD	MATTHEW HERRMANN	Dumpster/Roll-off	EDCO Corporation	9/14/16

Number of **ROW** cases issued: 1

T:\Right-of-Way Monthly Reports\Right-of-Way Activity Summary.rpt



# City of Rancho Palos Verdes

## Monthly Code Enforcement Activity Summary

For the Month of August 2016

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
107	176	75	10	5	0	2	0	82	23

New Complaints by Violation Category	
Construction Site Maintenance	1
Fence, Wall & Hedge	2
Illegal Grading	2
Non-Permitted Construction	5
Non-Permitted Use	1
Other Violation	2
Property Maintenance	9
Trash Cans	85
<b>Total:</b>	<b>107</b>

Closed Case Summary
<b>Municipal Code Violations</b>
Number of Cases Closed: <b>72</b>
Median Processing Time: <b>13 days</b>
<b>Zoning Code Violations</b>
Number of Cases Closed: <b>9</b>
Median Processing Time: <b>28 days</b>

Illegal Sign Abatement Summary	
Street Name	Signs Removed
<i>Total Signs Removed:</i>	



# City of Rancho Palos Verdes

## Monthly Building & Safety Activity Summary

### For the Month of August 2016

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
158	170	168,018	23,838	26,610	1,174,600	16	1	788	34

New BLD** Applications by Type	
Application Type	No.
Alteration	17
Addition & Remodel	6
Demolition	3
New Construction	4
Repair	3
Reroof	21
Remodel	14
Solar Panels	12
Pool/Spa	5
Tenant Improvement	2
<b>New BLD Cases:</b>	<b>87</b>

New ELE** Applications by Type	
Application Type	No.
Alteration	1
New Construction	8
Service Upgrade	7
Sign	1
Temporary Power	4
<b>New ELE Cases:</b>	<b>21</b>

New MEC** Applications by Type	
Application Type	No.
Changeout	9
New Construction	12
Tenant Improvement	2
<b>New MEC Cases:</b>	<b>23</b>

New PLM** Applications by Type	
Application Type	No.
Changeout	9
New Construction	2
Repair	6
Repipe	9
Tenant Improvement	1
<b>New PLM Cases:</b>	<b>27</b>

Issued Permit Summary
<b>Over-the-Counter Permits</b>
No. of Permits Issued: <b>138</b>
Median Processing Time: <b>0 days</b>
<b>Plan Checked Permits</b>
No. of Permits Issued: <b>32</b>
Median Processing Time: <b>52 days</b>

\* Other fees include SMIP, data processing, historic data input and geology review fees

\*\* BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

### Building Activity Report for Rancho Palos Verdes August 2016

Fiscal Year <u>2015-2016</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <u>2015-2016</u>
July	146	\$ 154,309.00	\$ 173,305.00	\$ 828,000.00	20	\$ 31,596.00	3	644	27	July
August	188	\$ 91,215.00	\$ 102,835.00	\$ 521,200.00	23	\$ 25,816.00	0	705	32	August
September	133	\$ 158,367.00	\$ 181,249.00	\$ 951,500.00	22	\$ 25,160.00	1	668	32	September
October	163	\$ 117,427.00	\$ 136,047.00	\$ 795,400.00	25	\$ 32,047.00	2	739	34	October
November	163	\$ 61,187.00	\$ 74,625.00	\$ 587,300.00	34	\$ 18,404.00	0	576	29	November
December	115	\$ 93,361.00	\$ 108,327.00	\$ 844,800.00	20	\$ 23,082.00	0	625	31	December
January 2016	123	\$ 89,928.00	\$ 103,884.00	\$ 871,100.00	28	\$ 32,078.00	2	623	31	January
February	139	\$ 71,546.00	\$ 86,831.00	\$ 477,700.00	26	\$ 54,988.00	0	717	34	February
March	140	\$ 92,931.00	\$ 121,706.00	\$ 719,800.00	26	\$ 29,191.00	0	836	35	March
April	140	\$ 139,027.00	\$ 156,456.00	\$ 1,083,700.00	16	\$ 19,714.00	2	714	32	April
May	149	\$ 82,953.00	\$ 140,714.00	\$ 1,017,700.00	27	\$ 39,064.00	0	667	32	May
June	159	\$ 147,563.00	\$ 161,206.00	\$ 830,100.00	22	\$ 30,263.00	2	783	36	June
<b>YTD</b>	<b>1758</b>	<b>\$ 1,299,814.00</b>	<b>\$ 1,547,185.00</b>	<b>\$ 9,528,300.00</b>	<b>289</b>	<b>\$ 361,403.00</b>	<b>12</b>	<b>8297</b>	<b>385</b>	<b>YTD</b>

Fiscal Year <u>2016-2017</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year <u>2016-2017</u>
July	145	\$ 70,569.00	\$ 85,651.00	\$ 700,600.00	24	\$ 27,388.00	0	721	36	July
August	158	\$ 168,018.00	\$ 194,628.00	\$ 1,174,600.00	16	\$ 23,838.00	1	788	34	August
September										September
October										October
November										November
December										December
January 2016										January
February										February
March										March
April										April
May										May
June										June
<b>YTD</b>	<b>303</b>	<b>\$ 238,587.00</b>	<b>\$ 280,279.00</b>	<b>\$ 1,875,200.00</b>	<b>40</b>	<b>\$ 51,226.00</b>	<b>1</b>	<b>1509</b>	<b>70</b>	<b>YTD</b>

Previous YR	334	\$245,524.00	\$276,140.00	\$1,349,200.00	43	\$57,412.00	3	1349	59	Previous YR
<u>% Change/YTD</u>	<u>-9%</u>	<u>-3%</u>	<u>1%</u>	<u>39%</u>	<u>-7%</u>	<u>-11%</u>	<u>-67%</u>	<u>12%</u>	<u>19%</u>	<u>% Change YTD</u>



## DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, SEPTEMBER 13, 2016  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
REGULAR MEETING  
7:00 P.M.**

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### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

NEXT P.C. RESOLUTION NO. 2016-11

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**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

1. APPROVAL OF MINUTES – AUGUST 23, 2016

**CONTINUED PUBLIC HEARINGS:**

NONE

**CONTINUED BUSINESS:**

NONE

**NEW PUBLIC HEARINGS:**

2. HEIGHT VARIATION AND SITE PLAN REVIEW - (CASE NO. ZON2016-000139): 4923 Browndeer Drive (OS)

Request: Approval to construct a 514 square foot, second-story, addition to an existing two-story residence with an 84 square foot balcony, and a 281 square foot addition to the first floor of the existing residence.

Action Deadline: September 29, 2016

Recommendation: Adopt P.C. Resolution No. 2016-\_\_\_; thereby conditionally approving a Height Variation & Site Plan Review (Case No. ZON2016-00139) to allow the construction of a 795 square foot addition and an 84 square foot balcony.

**NEW BUSINESS:**

3. CONDITIONAL USE PERMIT NO. 172 REVISION "C" - (CASE NO. ZON2015-00230): 5837 Crest Road (AS)

Request: Allow for the installation of a 1,000 gallon above-ground diesel fuel tank to fuel California Water Service Company vehicles and equipment.

Action Deadline: None

Recommendation: Receive and file a status report on the proposed revision to Conditional Use Permit (CUP) No. 172 for California Water Service's ("Cal Water") project located at 5837 Crest Road and direct the applicant to complete and submit the required information for consideration by the Planning Commission no later than January 2017.

## ITEMS TO BE PLACED ON FUTURE AGENDAS:

### 4. PRE-AGENDA FOR THE MEETING ON SEPTEMBER 27, 2016

## ADJOURNMENT:

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**Americans with Disabilities Act:** *In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.*

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.rpvca.gov](http://www.rpvca.gov).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



## Applications of Note as of September 7, 2016

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>SUB2016-00003</b>	BRIAN AHANGAR	27933 PALOS VERDES DR E	Tax assessors indicate the properties as two separate properties and they cant to confirm that there are two separate legally created lots.	9/6/2016
<i>Certificate of Compliance</i>				
<b>VRP2016-00075</b>	FOTION, GEORGE & KATHY	28423 PLAINFIELD DR	View Preservation permit regarding foliage located at 28510 Cedarbluff Drive (Winig).	9/6/2016
<i>View Preservation Permit</i>				
<b>ZON2016-00411</b>	SETH FAMILY TRUST	7327 VIA LORADO	request to construct a new 479 sq. ft. single story addition along with a new 620 sq. ft. garage; remodel interior area (NC Required & Minor Grading Permit required/ architect is aware of the required submittals)	9/1/2016
<i>Site Plan Review</i> <i>Foliage Analysis</i>				
<b>ZON2016-00415</b>	RICHARD WOO	5350 WHITEFOX DR	992SF single-story addition and 45SF covered porch	9/2/2016
<i>Site Plan Review</i> <i>Neighborhood Compatibility Analysis</i> <i>Foliage Analysis</i>				

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
ZON2016-00416	STRASSNER, MICHAEL H & JULIE G	30803 VIA LA CRESTA		9/6/2016
<i>Height Variation</i>				
<i>Site Plan Review</i>				
<i>Foliage Analysis</i>				

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