

**MEMORANDUM**

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: DOUG WILLMORE, CITY MANAGER**

*DW*  
*(CW)*

**DATE: OCTOBER 5, 2016**

**SUBJECT: ADMINISTRATIVE REPORT NO. 16-40**

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## **CITY MANAGER**

- **AB 626 Signed:** On September 20<sup>th</sup>, the City Council approved a veto request for Assembly Bill No. 626 (AB 626) regarding public contract claim resolution (attached). Unfortunately, Governor Brown signed AB 626 on September 29<sup>th</sup>.
- **Friendship Park Access Barriers:** As last reported in the June 6<sup>th</sup> Border Issues Status Report, the Board of Supervisors approved \$252,000 in Measure A grant funds for the Friendship Park General Improvements Project, which would include additional fences and barriers to control unauthorized access to the park from Calle Aventura, 25<sup>th</sup> Street and other surrounding areas. Staff has subsequently learned that the County plans to begin installing these barriers this month.
- **Filming Activity at Point Vicente Interpretive Center on October 11<sup>th</sup>:** Nearby residents and park patrons should be aware that there is filming activity scheduled at the Point Vicente Interpretive Center (PVIC) on Tuesday, October 11<sup>th</sup>. The cast and crew for a student production will be filming on the grounds at PVIC from 11:00 AM to 7:00 PM. The production involves a total cast and crew of 30 persons. The gravel overflow parking lot at PVIC will be used for cast/crew parking. Public access to and parking in the paved lots at PVIC will be maintained during this film shoot. However, a picnic table near the bluff will be reserved for the production and not available for use by the general public that day. There will be a member of the City's Recreation & Parks Department on-set during filming activity.

For questions about location filming in Rancho Palos Verdes, please contact the City's Film Permit Desk at (310) 544-5226 or [film@rpvca.gov](mailto:film@rpvca.gov).

### **Attachments:**

- Veto Request for AB 626 – Page 31

## **FINANCE**

- **Property Tax Background and Allocation:** Approximately 41 percent of General Fund revenue comes from property tax, which is the City's largest revenue source. The process which the county assessor uses to determine the property tax amount to be collected was established by Proposition 13. Under this system, the County annually collects 1 percent of the property's assessed value. When real property is purchased, the county assessor assigns it an assessed value that is equal to its purchase price. Each year thereafter, the property's assessed value increases by 2 percent or inflation, whichever is lower. This process continues until the property is sold, at which point the county assessor again assigns it an assessed value equal to its most recent purchase price.

Of the agencies/districts that receive property tax money from the City, approximately 61 percent is allocated between the County, Palos Verdes Peninsula USD and the Los Angeles Consolidated Fire District. The City's share is about 6 percent of every property tax dollar. A full list of how property tax is allocated is attached.

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### Attachments:

- Property Tax Doller Breakdown – Page 32

### PUBLIC WORKS

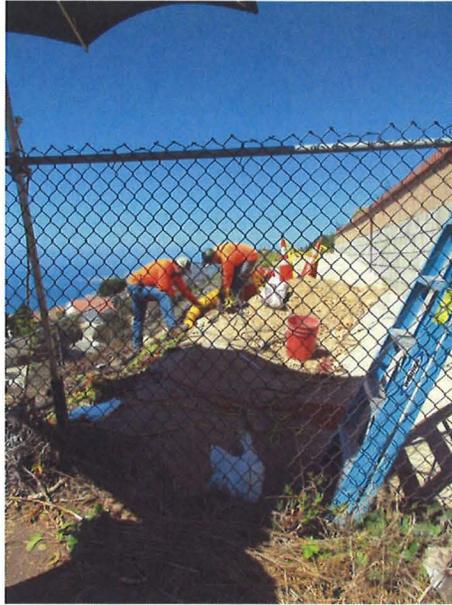
- P/W Encroachment Permits Report – September 2016: The Public Works Department is responsible for control of work performed within the City Public “Rights of Way”. An Encroachment Permit is required to insure public safety. Any applicant working in our streets or parkways must be properly licensed, insured and in compliance with the NPDES requirements. The following are the Public Works Permits Issued for the month: (see report @ <http://www.rpvca.gov/DocumentCenter/Home/View/6783>)
- Three-City Roadway Safety Master Plan: On October 2, 2016, the Daily Breeze ran an article on the three PV Peninsula cities of RPV, RHE, and PVE’s plan to create a three-city Roadway Safety Master Plan to address traffic and safety issues on nearly every public road on the Peninsula. See link: [http://www.dailybreeze.com/general-news/20161002/safety-plan-could-improve-transportation-on-the-palos-verdes-peninsula?utm\\_campaign=website&utm\\_source=cacities.org&utm\\_medium=email](http://www.dailybreeze.com/general-news/20161002/safety-plan-could-improve-transportation-on-the-palos-verdes-peninsula?utm_campaign=website&utm_source=cacities.org&utm_medium=email)
- SEED Awards: Mayor Dyda met with Calrecycle’s local representatives at the 9/22/2016 annual SEED awards that was held at PVIC. Approximately 60 people, including Councilmember Misetich attended this SoCal annual environmental awards event.



- Maintenance: Personnel installed several new “Park Rules” signs in Marilyn Ryan Park and Founders Park. (See Pic). Personnel repaired and painted several bus stop shelters and benches on Western Avenue.



- PVIC Sunset Room Acoustical Improvements: This project consists of upgrading the Sunset Room with sound dampening improvements to reduce echoing. This project is currently in the design phase. Staff had a meeting with the consultant, BOA Architecture, to further develop preliminary design ideas. BOA has clear direction on the rooms needs and will be coming back with draft designs in late October.
- Portuguese Bend Landslide Dewatering Well Project: This project consists of drilling dewatering wells at various locations within the Portuguese Bend Landslide. Well #3 drilling will be begin later this week near Ishibashi Farm Trail. Trail closure signs will be posted at Ishibashi Farm Trail as construction moves forward.
- Storm Drain Lining Project: Work is continuing this week on the storm drain lining project to inspect, clean, and line storm drain pipes throughout the City. Drainage Pipes are scheduled to be cleaned and lined on Crest Road this week and next week. Over 3,500 feet of City storm drain lines have been repaired and lined. The remaining lines or this project are scheduled for work at eight different sites in the City.



### **COMMUNITY DEVELOPMENT**

- **Unpermitted Deck Abatement:** As the Council may recall, the City has been pursuing the abatement of an unpermitted deck on an extreme slope on Ganado Drive. An Abatement Warrant was issued by the Torrance Superior Court on September 28<sup>th</sup>, and the warrant was posted on the property on September 29<sup>th</sup>. The abatement (removal) of the unpermitted deck will take place by the City's crews within 21 days of the issuance of the warrant.
- **Sol y Mar Update – Building Permit Final on Building No. 13:** The Developer recently requested a final inspection for Building No. 13 of the Sol y Mar development. After conducting a field inspection, Staff determined that the building complied with the Council-adopted conditions of approval, and signed off on Building No. 13 on September 27, 2016. To date, Building Nos. 8, 9, 12, 13, 18 and the Community Building have been finalized. A total of thirteen (13) buildings remain under construction.
- **View Preservation Application No. 2016-00015:** On September 20, 2016, the Community Development Director conditionally approved the subject View Preservation application requiring seven (7) view-impairing Italian Stone Pine trees to be trimmed within the Rancho Palos Verdes Estates Homeowners' Association (HOA) common area. Based on the Notice of Decision (see attachment), on September 30, 2016, the HOA filed an appeal of Community Development Director's decision (see attachment). Historically, this is the 2<sup>nd</sup> appeal request made by the HOA concerning view-impairing trees within their HOA common area. In 2004, in a separate View-related case, the HOA appealed the Planning Commission's decision to trim other common area trees. In that case, the appeal was denied by the then City Council and the trees were subsequently trimmed to restore the affected view. The appeal hearing is tentatively scheduled to be considered by the Planning Commission at its December 13, 2016 meeting.

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- View Restoration Application No. 2016-00013: The City recently received a View Restoration Permit application from a property owner residing at 6520 Palos Verdes Drive East requesting the restoration of a view impaired by trees located at 30523 Palos Verdes Drive East. Although mediation was held between the applicant and the foliage owner, the parties ultimately could not come to an agreement, which is not uncommon in cases such as this matter. As such, the applicant elected to advance the matter to the Planning Commission for their review. The hearing for this case is tentatively scheduled to be considered by the Planning Commission at its December 13, 2016 meeting.
- Building & Safety Customer Service Enhancements Update: It was reported in June that the City's Building & Safety Division will be launching new services (i.e. over-the-counter plan checks) on July 5<sup>th</sup> that will enhance services offered to the community. Since launching these enhanced services, the City has received positive feedback from the community including the shorter permitting process. In fact, Staff was recently informed by a (happy) resident that it took 9 days to obtain planning approval and a building permit for the construction of a room addition that did not require any discretionary approvals.
- Planning Division Monthly Activity: Attached is the Planning Division's Monthly Activity Report for September 2016. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the division received 64 new applications during the month and took action on 61 submitted applications.
- View Restoration/Preservation Applications Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for September 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 3 new applications in the month of September 2016.
- Right-of-Way Permit Monthly Activity: Attached is the Right of Way Permit Monthly Activity Report for September 2016. The Department issued 2 right of-way permit.
- Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for September 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 144 field inspections and brought 80 cases to closure.
- Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for September 2016. The report provides information on: 1) The types and number of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees

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collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 161 permits during the month of September 2016.

- PC Agenda: Attached is the draft agenda for the Planning Commission meeting on Tuesday, October 11, 2016.
- Applications of Note: See attached table with a summary of the Applications of Note that were submitted to the department between Wednesday, September 28, 2016 and Tuesday, October 4, 2016.

### Attachments:

- RPV Estates HOA Notice of Decision – Page 33
- RPV Estates HOA Appeal Letter – Page 36
- Planning Division Activity for September 2016 – Page 39
- View Activity Summary for September 2016 – Page 40
- Right-of-Way Activity Summary for September 2016 – Page 41
- Code Enforcement Activity Summary for September 2016 – Page 42
- Building & Safety Activity Summary Report for September 2016 – Page 43
- Building Activity Monthly Report for September 2016 – Page 44
- Draft PC Agenda – Page 45
- Applications of Note – Page 48

## RECREATION & PARKS

- CalWater Water Line Break/Portuguese Bend Trail Closures Continue: CalWater Company completed repairs to Burma Road on Friday, September 30<sup>th</sup>. Repairs were necessitated by a large water line break in the Reserve in August. CalWater Company will continue repair work on Peppertree Trail this week, and anticipates completion by early next week. Open Space Management (OSM) and Public Works staff have been coordinating with CalWater Company on repairs, and OSM Staff and Preserve Deputies have been effecting the necessary trail closures. The City has created the webpage, [trails.rpvca.gov](http://trails.rpvca.gov), to provide trail conditions and closure information to the public.



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- Palos Verdes Nature Preserve September 2016 Activity Summary

### Meetings:

- Monthly Preserve Management Meeting (Sept. 1<sup>st</sup>): PVPLC staff, Recreation & Parks, Public Works and Community Development staff met to discuss maintenance and operational management projects and priorities.
- Volunteer Trail Watch Coordination Meeting (Sept. 28<sup>th</sup>): PVPLC staff, Volunteer Trail Watch leaders, City staff and L. A. County Sheriff deputies met to discuss public use and maintenance observations as well as to coordinate efforts.

### Preserve/Open Space Staff Activities:

#### Public Contacts:

- Public Contacts: **2,007** (hikers: 1506; dog walkers: 299; bike users: 175; equestrians: 10)
- Public Use Issues: **53** (dogs off leash: 10; people off trail: 43)
- Public Information: **32** (sharing Preserve/interpretive info: 2; recommending a route: 30)
- Public Safety: **21** (Patrons requesting directions: 20; patrons having health problems: 1)

Maintenance: In addition to numerous bags of trash picked up weekly during staff patrols, the Preserve activities in September have included:

- Abalone Cove Reserve – cleaned tagging in portable toilet/Sacred Cove View Trail
- Forrestal Reserve – installed coyote informational signage
- Portuguese Bend Reserve -- removed steel debris/Vanderlip Trail; cleaned graffiti/Burma Road; installed spur trail blockage/Vanderlip Trail; carried out 6 large pieces of debris including a heavy metallic pipe/Barn Owl; installed coyote informational signage
- San Ramon Reserve – cleaned up large quantities of garbage
- Three Sisters Reserve – installed coyote informational signage



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Preserve/Open Space Management cooperates closely with the Public Works Department to discover, submit and complete work orders to repair problems and improve conditions in the Preserve. In September, Public Works responded to work orders for repairing a hole in the chain link fence blocking beach access on the north end of Vicente Bluffs Reserve, replacing two missing *Trail Ends Here* signs adjacent to the private property areas on Vanderlip Trail in the Portuguese Bend Reserve, installing a 2<sup>nd</sup> portable toilet and additional trash can along Burma Road, installing a *No Access* sign at a spur blockage on Vanderlip Trail, replacing a vandalized *No Smoking* sign at Cool Overlook, and adjusting the Forrestal Drive main gate locking mechanism in the Forrestal Reserve.

The City's graffiti contractor responded to 5 incidents of tagging that were reported by Open Space Management. Thank you Public Works and thank you to the Land Conservancy's Volunteer Trail Watch for being our eyes in the Preserve to help report maintenance issues.

- Healthy RPV Program:
  - Yoga in the Park: Seventeen people attended the free outdoor Yoga in the Park class on Tuesday morning at Ryan Park.
  - Open Gym: Drop-in basketball was available this week on Sunday at Miraleste Intermediate School from 10 am to noon and on Tuesday from 7 pm to 9 pm, and at Peninsula High School on Sunday from 2 pm to 4 pm. A total of 29 people attended Open Gym this week.
- Hesse Park: The facilities are rented this week for eleven indoor recreation classes, six non-profit meetings, two Peninsula Seniors activities, two field rentals, and one private rental.
- Ladera Linda Park: The facilities are rented this week for nine indoor recreation classes and one community association meeting.
- PVIC and Docents: The final 2016 Los Serenos docent field trip was Tuesday, October 4<sup>th</sup> to the Adamson House in Malibu, which showcases Malibu historical artifacts. It is a California Historical Landmark and is listed on the National Register of Historic Places. Staff attended the monthly Los Serenos docent board meeting on Tuesday morning, October 4<sup>th</sup> at PVIC. The Amphitheater and Sunset Room will be rented on Friday, Saturday and Sunday evenings for wedding ceremonies and receptions.
- Ryan Park: The facilities are rented this week for one indoor recreation class, five outdoor recreation classes, and four field rentals.
- REACH Therapeutic Program: On Wednesday night, REACH participants will dine at Las Salsa and then travel to Palos Verdes Bowl for an evening of bowling fun. On Saturday, REACH will head to Mile Square Park in Orange County to enjoy a day of outdoor fun that will include an archery lesson, a picnic lunch and park exploration.

# October 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 7:00 pm—City Council Meeting @ Hesse Park	5 <div style="border: 1px solid black; padding: 5px; text-align: center;">LCC Annual Conference - Long Beach (Misetich/Willmore)</div>	6	7 11:30 am—2:00 pm—PV Chamber Candidates Forum (@ PV Golf Club (Dyda)	8 8:15 am—Hike With Your Councilman—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
9	10	11 7:00 pm—Planning Commission Meeting @ Hesse Park	12 5:30 pm—PV Chamber Citizen of the Year Awards @ Terranea (Dyda/Misetich/Willmore)	13 8:00 am—9:00 am SBC-COG Breakfast & Briefing @ SBCCOG Torrance Office (Misetich)  6:00 pm—IMAC Meeting @ Hesse Park	14 <div style="border: 1px solid black; padding: 5px; text-align: center;">6:00 pm Fri.—8:30 am Sat.—Night @ The Museum Sleepover @ PVIC</div>	15
16	17	18 7:00 pm—City Council Meeting @ Hesse Park	19 12:00 pm—Mayor's Lunch @ The Depot (Dyda)  1:30 pm—Sanitation District Meeting (Dyda)  6:00 pm—Preserve Public Forums @ City Hall Community Room	20 7:00 pm—Emergency Preparedness Committee @ City Hall Community Room	21	22 11:00 am—2:00 pm—Kids Music Fest & Trunk or Treat @ Ladera Linda  5:00 pm—11:00 pm—Marymount Success by the Sea Scholarship Gala @ Norris Pavilion (Campbell)
23	24 7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room	25 7:00 pm—Planning Commission Meeting @ Hesse Park	26	27	28 7:30 am—Mayor's Breakfast @ Marie Callendars (Dyda/Brooks)	29 8:00 am—11:00 am—Document Shredding/E-Waste Roundup/Mulch Giveaway @ Civic Center Parking Lot  10:00 am—12:00 pm—Pet Vaccination & Microchip Clinic @ Hesse Park
30	31					

# November 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<p>1</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>	<p>2</p>	<p>3</p>	<p>4</p>	<p>5</p> <p>8:00 am—4:00 pm—Paddle Tennis Tournament @ Ladera Linda</p> <p>11:00 am—1:00 pm—Local Author Book Signing @ PVIC</p>
<p>9</p>	<p>7</p>	<p>8</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park—CANCELLED</p>	<p>9</p>	<p>10</p> <p>8:00 am—Regional Law Committee Meeting @ RH City Hall (Brooks/Yap)</p> <p>6:00 pm—IMAC Meeting @ Hesse Park</p>	<p>11</p>	<p>12</p> <p>8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location</p>
<p>13</p>	<p>14</p>	<p>15</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>	<p>16</p> <p>12:00 pm—Mayor’s Lunch @ The Depot (Dyda)</p> <p>1:30 pm—Sanitation District Meeting (Dyda)</p>	<p>17</p> <p>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</p>	<p>18</p> <p>7:30 am—Mayor’s Breakfast @ Marie Callendars (Dyda/Duhovic)</p>	<p>19</p> <p>7:00 am - Lexus Lace-Up, 1/2 Marathon, 5K and 10K</p>
<p>20</p>	<p>21</p>	<p>22</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park—CANCELLED</p>	<p>23</p>	<p>24</p> <p style="border: 1px solid black; padding: 5px; text-align: center;">Thanksgiving Holiday—City Hall Closed</p>	<p>25</p>	<p>26</p>
<p>27</p>	<p>28</p> <p>7:00 pm—Traffic Safety Committee @ City Hall Community Room</p>	<p>29</p>	<p>30</p>			

# December 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 <i>RHE Holiday Parade</i>
4	5 <i>6:00 pm—City Holiday Party @ PVIC</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	9	10 <i>8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location</i>  <i>9:00 am—10:30 am—Breakfast with Santa (@ Hesse Park</i>
11	12	13 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	14 <i>12:00 pm—Mayor’s Lunch @ The Depot ( )</i>  <i>1:30 pm—Sanitation District Meeting ( )</i>	15 <i>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</i>	16 <i>7:30 am—Mayor’s Breakfast @ Marie Callendars ( )</i>	17
18	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21	22	23	24
25	26	27	28	29	30	31
<i>Winter Holiday Break—City Hall Closed</i>						

## TENTATIVE AGENDAS\*

\*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.

**Note:** Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

### October 18, 2016 – (Time Est. – 3 hrs 45 mins)

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

#### **Consent**

Consider Easy Roll Off Request for Insurance Requirement Modification  
Consider Fee Waiver-Request for 16 Limetree  
Consider Reappointment of L Wedemeyer to IMAC  
Consider Approval in Concept of Overhead Utilities District Conversion Plan  
Consider Adopting Revised City Council Policy No. 34 Border Issues  
Consider Review of PVPUSD and AYSO letters re Ladera Linda Soils  
Consider Adoption of Resolution re Measure M

#### **Public Hearings**

##### **Regular Business**

Consider Introduction of Ordinance to Adopt New California Building Codes (15 mins)  
Consider Code Amendment Initiation Request regarding Noise Ordinance (20 mins)  
Consider Year-End Financial Update (20 mins)  
Consider Resident Parking at Abalone Cove (15 mins)  
Consider Review Status Update on the Enforcement of Short Term Rentals (30 mins)  
Consider Action for Turf Remediation at Hesse Park (20 mins)  
Consider Update re Ladera Linda Master Plan (45 mins)

### November 1, 2016 – (Time Est. – 3 hrs 50 mins)

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

#### **Consent**

Consider Award of Telephone System  
Consider Authorization of Budget for Annual Holiday Party  
Consider Award of Construction Del Cerro Park/Burma Rd ADA Access-CDBG Project

#### **Public Hearings**

**Regular Business**

- Consider Moving Elections to Even Numbered Years (20 mins)
- Consider Refurbishment and Installation of Bubbles Statue at Lower Pt. Vicente (30 mins)
- Consider Update on the Palos Verdes Preserve Operations (20 mins)
- Consider Update to Parking and Circulation for Park Place (45 mins)
- Consider Adoption of Ordinance to Adopt New California Building Codes (10 mins)
- Consider Adoption of Employer Employee Resolutions (EER) (15 mins)
- Consider Staff Role Regarding Neighborhood Watch (45 mins)

**November 15, 2016 – (Time Est. – 1 hrs 55 mins)**

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

- Consider PVPLC Comprehensive Review Report

**Public Hearings**

- Consider Residential Rate Adjustment Request for EDCO Disposal Corporation (15 mins)
- Consider Adoption Resolution Designated Areas Underground Utility District (10 mins)

**Regular Business**

- Consider Records Retention and Destruction Schedules (30 mins)

**December 6, 2016 – (Time Est. – 2 hr 25 mins)**

**Closed Session:**

**Mayor's Announcements:**

**Council Reorganization:**

**Recess/Reception: (30 mins)**

**City Manager Report:**

**Consent**

- Consideration and Possible Action to Review the Status of Border Issues
- Consider Award of Construction for PVDS Bicycle Compatible Lane Imp Project

**Public Hearings**

**Regular Business**

- Consider Proposed FY17-18 Community Development Grant Program (10 mins)
- Consider App. Deed Restrictions Meas. A Funded City Open Space Acquisitions (10 mins)
- Consider Report regarding Participation in LA County Fire District (30 mins)
- Consider Update of Personnel Rules (20 mins)

**December 20, 2016 – (Time Est. – 1 hr)**

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

**Consent  
Public Hearings  
Regular Business**

**January 3, 2017 – (Time Est. – 1 hr)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent  
Public Hearings  
Regular Business**

**January 17, 2017 – (Time Est. – 2 hr)**

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**  
Consider Award of Contractor for Fuel Modification by Grazing  
Consider Award of Contract to LA Conservation Corps for At-Risk Youth

**Public Hearings**  
Consider Los Serenos de Point Vicente Docents' Proposal (1 hr)

**Regular Business**

**Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)**

**October 20, 2015 -- Review Percentage of Allowable Hardscape at Residential Properties (Duhovic)**

**November 17, 2015 – Social Media Policy (Brooks)**

**January 5, 2016 & February 2, 2016** – Review of Travel Policies & Expense Reimbursement (Campbell); Travel to Conferences on City Business with the City Manager to Report to Council after the Event (Campbell)

**February 2, 2016** –Council’s Use of the City Email Server (Brooks); Council’s Use of Cell Phones Dedicated for City Business (Campbell)

**February 16, 2016** - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

**March 15, 2016** – Renaming Shoreline Park (Duhovic)

**July 19, 2016** - Review of Municipal Code Chapters 2.04 and 2.08 (Duhovic)

**Future Agenda Items Agendized or Otherwise Being Addressed**

**June 30, 2015** – Skate Park (Campbell) [Staff is working with Skatepark PV proponents on a long-term plan]

**July 21, 2015** – Expansion of resident parking at Abalone Cove after evaluation of Del Cerro Parking Plan (Campbell) [Agendized on October 18, 2016]

**February 16, 2016** - Standing Report regarding Green Hills Memorial Park Issues (Duhovic) [Agendized as Needed]

**July 19, 2016** - Report regarding Participation in LA County Fire District (Misetich) [Agendized on 12/6/16]

**August 16, 2016** –Moving Elections to Even Numbered Years (Misetich) [City Clerk staff to work with City Attorney - Agendized on 11/1/16]

**October 4, 2016** – Consider Joint CC and PC Meeting to Review Conduct at Meetings (Dyda) – Consider Review of Staffing Position re Neighborhood Watch (Campbell) [Agendized 11/1/16] and Update on Role/Responsibility of Neighborhood Watch



PVpTv Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 10/09/16 - 10/15/16													
	Sunday 10/09	Monday 10/10	Tuesday 10/11	Wednesday 10/12	Thursday 10/13	Friday 10/14	Saturday 10/15						
6:00 AM - 6:30 AM	PVpTv Community Calendar & Public Announcements	PVpTv Community Calendar & Public Announcements	PVpTv Community Calendar & Public Announcements	PVpTv Community Calendar & Public Announcements									
6:30 AM - 7:00 AM					The City of Rancho Palos Verdes Planning Commission Meeting - October 11th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - October 11th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - October 11th, 2016						
7:00 AM - 7:30 AM													
7:30 AM - 8:00 AM													
8:00 AM - 8:30 AM													
8:30 AM - 9:00 AM													
09:00 AM - 9:30 AM													
9:30 AM - 10:00 AM													
10:00 AM - 10:30AM													
10:30 AM -11:00AM													
11:00 AM -11:30 AM													
11:30 AM -12:00PM													
12:00 PM -12:30PM													
12:30 PM - 1:00PM													
1:00 PM - 1:30PM	The City of Rancho Palos Verdes City Council Meeting - October 4th, 2016												
1:30 PM - 2:00PM													
2:00 PM - 2:30PM													
2:30 PM - 3:00PM													
3:00 PM - 3:30PM		Palos Verdes Library District Board of Trustees Meeting											
3:30 PM - 4:00PM													
4:00 PM - 4:30PM													
4:30 PM - 5:00PM													
5:00 PM - 5:30PM													
5:30 PM - 6:00PM													
6:00 PM - 6:30PM		PVP Coordinating Council											
6:30 PM - 7:00PM													
7:00 PM - 7:30PM	The City of Rancho Palos Verdes City Council Meeting - October 4th, 2016	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	LIVE - The City of Rancho Palos Verdes Planning Commission Meeting - October 11th, 2016	The City of Rolling Hills Estates City Council Meeting - October 10th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - October 11th, 2016	The City of Rolling Hills Estates City Council Meeting - October 10th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - October 11th, 2016						
7:30 PM - 8:00PM													
8:00 PM - 8:30PM													
8:30 PM - 9:00PM													
9:00 PM - 9:30PM													
9:30 PM - 10:00PM													
10:00 PM -10:30PM		PVpTv Community Calendar & Public Announcements		PVpTv Community Calendar & Public Announcements	PVpTv Community Calendar & Public Announcements	PVpTv Community Calendar & Public Announcements	PVpTv Community Calendar & Public Announcements						
10:30 PM -11:00PM													
11:00 PM -11:30PM													
11:30 PM -12:00 AM													
12:00 AM - 1:00 AM													
1:00 AM - 6:00 AM													



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 9/25/16 - 10/2/16**



**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	16-03596	1711	9/26/2016	1908	24200 BLK CRENSHAW BL	N/A	2013 WHI 4DR HYUNDAI ELANTRA	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-03613	1714	9/27/2016 9/28/2016	2100- 0930	2000 BLK PCH	RIGHT REAR PASSENGER DOOR WINDOW SMASHED	AUDIO RECEIVER CONSOLE, WHEEL/RIM CAPS	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-03615	1714	9/27/2016 9/28/2016	2100- 0930	2000 BLK PCH	FRONT RIGHT PASSENGER WINDOW SMASHED	AUDIO RECEIVER	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	16-03609	1711	9/28/2016	0030	2100 BLK PV DR NORTH	DOOR PRIED, GLASS DOOR SMASHED	NO LOSS	1 NAMED SUSPECT
GRAND THEFT (AUTO)	16-03632	1713	9/28/2016 9/29/2016	1800- 1130	26200 BLK OAK ST	N/A	1996 WHI 4DR HONDA ACCORD	SUSPECT(S) UNKNOWN
PETTY THEFT	16-03642	1713	9/29/2016	1440	26200 BLK ESHELMAN AV	MAILBOX	LAPTOP CHARGER, MAIL	SUSPECT(S) UNKNOWN
GRAND TEHFT	16-03666	1712	9/30/2016 10/1/2016	0915- 1900	24700 BLK WALNUT ST	N/A	GUN, LAPTOP, KEYS	SUSPECT(S) UNKNOWN.
PETTY THEFT (UNLOCKED VEHICLE)	16-03648	1712	9/30/2016	1305	1800 BLK LOMITA BL	UNLOCKED VEHICLE	HANDBAG, SUNGLASSES, SCISSORS, BASEBALL CAPS (RECOVERED)	<b>1 SUSPECT ARRESTED</b>
GRAND THEFT (AUTO)	16-03663	1710	10/1/2016 10/2/2016	2200- 1100	1900 BLK TURRELL ST	N/A	1999 SIL 4DR HONDA CIVIC EX	SUSPECT(S) UNKNOWN
<b>ARRESTS: BURGLARY-1, DOMESTIC VIOLENCE-2, DRUGS-7, DRUNK IN PUBLIC-2, GTA-2, PETTY THEFT-1, VEHICLE VIOLATIONS-4, WARRANTS-5</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	16-03601	1746	9/26/2016 9/27/2016	2130- 0830	2100 BLK CRESTWOOD ST	N/A	2006 TAN 4DR INFINITI M45	SUSPECT(S) UNKNOWN

PETTY THEFT (UNLOCKED VEHICLE)	16-03605	1746	9/26/2016 9/27/2016	1800- 0030	28500 BLK VISTA MADERA	UNLOCKED VEHICLE		SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-03624	1738	9/28/2016 9/29/2016	1400- 0000	TERRANEA WAY	FRONT PASSENGER WINDOW SMASHED	DUFFLE BAG, TOWEL	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-03621	1746	9/28/2016	1900- 2200	28900 BLK WESTERN AV	LEFT REAR PASSENGER WINDOW SMASHED	TOTE, GIFT CARDS, U.S. CURRENCY, DUFFLE BAG, CLOTHES	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	16-03628	1737	9/23/2016 9/26/2016	1600- 0815	30800 BLK RUE LANGLOIS	SIDE DOOR	LOCK SET, GARBAGE DISPOSAL, RUG	SUSPECT(S) UNKNOWN
PETTY THEFT (VEHICLE)	16-03670	1730	10/1/2016 10/2/2016	1100- 1600	26900 BLK FOND DU LAC	UNLOCKED VEHICLE	SUNGLASSES, BACKPACK	SUSPECT(S) UNKNOWN
ARRESTS: ID THEFT-1, WARRANTS-3								

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
ARRESTS: VEHICLE VIOLATION-1, WARRANTS-1								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
ARRESTS: CRIMINAL THREATS-1, WARRANTS-2								

**PVP:**

CRIME	FILE #	RD	DATE	TIME		METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
ARRESTS: WARRANTS-1								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/29/2016	8/29/2016	Jennifer Taggart	PRA for Communications between City Manager/Dep CM/ Council/ others re: Ladera Linda fields/soil/trucks etc. (PRA #2)	9/7/16 DCC Takaoka sent 14 day ext letter. 9/22/16 DCC send final determination letter. Docs available 9/27/16. DCC Takaoka notified requestor. 9/28/16 Payment received. Completed.
9/3/2016	9/6/2016	Richard Hopp	PRA for complaint in Measure M joint lawsuit w/cities	9/6/16 DCC Takaoka responded. Completed.
9/6/2016	9/6/2016	Desire Mys	PRA Clarification re: City Manager compensation	9/6/16 Finance Director Cullen responded. Completed.
9/8/2016	9/8/2016	Ken DeLong	PRA Willmore and Yap DTSC correspondence	9/15/16 DCC Takaoka sent response. Completed.
9/8/2016	9/8/2016	Sean Rakhshani	PRA Fire Dept Records re hazardous material spills, leaks, or releases	9/19/16 DCC Takaoka responded. Completed.
9/7/2016	9/12/2016	Lauren Dillon	PRA for all campaign financial reports filed by all local elected officials in RPV from 2002 to present.	9/14/16 DCC Takaoka responded. Awaiting pymt/response. 10/3/16 payment received. AAIL Cloke mailed disk. Completed.
9/15/2016	9/15/2016	Jennifer Taggart	PRA for all communications between S Brooks; Ed Hummel etc. (PRA #3)	9/27/16 DCC notified requestor docs available. 9/28/16 Payment received. Completed.
9/23/2016	9/23/2016	Lisa Herzog	PRA for Contracts Invoices Certified Payroll Anderson Penna	10/3/16 AAIL Cloke notified requestor dos available. 14-day extension for certified payroll portion.
9/23/2016	9/23/2016	Geoffrey John Tolle Const	PRA inspection and correction notices 30929 Via Rivera	9/22/16 DCC Takaoka provided response. Completed.
9/23/2016	9/23/2016	Charles Kass	PRA for uncashed checks and stale warrants	10/3/16 Admin. Asst. Zweizig sent response to requestor. Completed.
9/26/2016	9/26/2016	Smart Procure	PRA for PO info / etc	9/27/16 DCC Takaoka responded. Completed.
9/27/2016	9/27/2016	Joan Davidson	PRA for campaign financial reports - copy of Dillon PRA	9/27/16 DCC Takaoka responded. Completed.
10/3/2016	10/3/2016	Caitlin Schenck	PRA for Southern California Edison Franchise Agreement	10/3/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/4/2016	10/4/2016	Niki Adsit	PRA for Golden Cove Shopping Center project documents	
10/5/2016	10/5/2016	North American Procurement Council	PRA for ADA Access Imps Del Cerro/Burma Road Project Planholders (bidders)	10/5/16 Admin Asst Mitchell responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/25/2016	7/25/2016	Partner Engineering and Science Inc Keri Winser	PRA for documents relating to Golden Cove Shopping Center	7/26/16 DCC Takaoka contacted requestor and provided Planner Silva's info- she will contact him to review docs. 8/34/16 requestor came in and reviewed documents- selected what she needed. Completed.
7/26/2016	7/26/2016	Sharon Yarber	PRA for letter Khakwani and Elkmont Canyon	7/26/16 DCC Takaoka sent response that determination for docs will be 8/15/16. 7/28/16 Director Mihranian provided some documents that were readily available. 8/11/16 DCC Takaoka sent response, 1st production is ready. 9/1/16 disc mailed of production no. 1. Received 1st production payment of \$6.00 for disk and postage.
8/2/2016	8/2/2016	Renan Zepeda	PRA for documents relating to 29050 S. Western Ave RPV	8/2/16 DCC Takaoka sent response to requestor. Completed.
8/8/2016	8/8/2016	Andrea Smerek	PRA for documents regarding RFP 2015-003 Planning, Code Enf.	8/11/16 DCC Takaoka sent determination letter via email to requestor. Completed.
8/9/2016	8/10/2016	Brad Austin	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	8/11/16 AAIL Cloke sent determination letter via email to requestor. Completed.
8/16/2016	8/16/2016	Ron Brandt	PRA for TSC mins for last twelve months	8/16/16 Deputy Director Jules responded. Completed.
8/17/2016	8/17/2016	Marisol B. Hernandez SOCALCCC	PRA for Portuguese Bend Landslide DeWatering Wells	8/18/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/17/2016	8/17/2016	Lizelle Gutierrez (Safe Clean Parks)	PRA for a list of park vendors used in the City for the past 6 years	9/1/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/18/2016	8/18/2016	Jennifer Taggart	PRA for copies of all communications between the City, including Gabriella Yap, Doug Willmore, and any resident concerning the Ladera Linda fields soil issue from December 2015 to present. (PRA #1)	8/29/16 CC Morreale sent determination letter. 9/12/16 DCC Takaoka sent final determination letter. Awaiting response/payment. 9/15/16 Requestor picked up and paid for disc. Completed. 9/20/16 Addt'l responsive docs forwarded and 9/27/16 notified requestor addt'l docs available. 9/28/16 Completed.
8/19/2016	8/19/2016	Lauren Dillon	PRA for utility billing Trump National	8/19/16 DCC Takaoka responded. Completed.
8/24/2016	8/24/2016	PublicAssets Ltd - Skip Rudolf	PRA for City leases of commercial real property paid to a non-governmental third party	8/25/2016 AAIL Cloke responded. Completed.
8/29/2016	8/29/2016	Matt Pearce LA Times	PRA for golf taxes Trump National Golf Course	8/30/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/31/2016	5/31/2016	The Dodge Data & Analytics Bidding Team	PRA re: Annual Sidewalk Repair Project dated 4/27/16 - who it was awarded to as well as start and completion dates.	5/31/16 DCC Takaoka responded. Completed.
5/26/2016	5/26/2016	Sharon Loveys	PRA for Lilley Planning Group report on Green Hills	5/31/16 CC Morreale responded. Completed.
5/31/2016	5/31/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd Signal Synchronization Project	5/31/16 Assistant Engineer Carrasco responded. Completed.
6/3/2016	6/3/2016	Ed Pilolla PVNews	PRA for Correspondence between Capt. Beringer and D. Willmore	6/13/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.
6/5/2016	6/5/2016	John Cotter -American Bridge	PRA Permits and Applications related to Trump National Golf Club	6/6/16 contacted requestor for clarification- as of now request is <b>on hold</b> til further notice.
6/7/2016	6/7/2016	Nadine Weeden Smart Procure	PRA for Purchase orders; Vendor ID info etc	6/10/16 DCC Takaoka responded. Completed. 6/24/16 Account Clerk Amundson provided addt'l info. Completed.
6/17/2016	6/17/2016	Cassidy Davidson, Esq. (Law Office of Seth Davidson)	PRA for repair and maintenance records for the portion of Crest Road (not the sidewalk, but the actual road) between Ganado and Avenida De Rosa, for the last five years	6/29/16 14 day ext letter sent. 7/11/16 Responsive documents sent to requestor. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for Cable Building ADA & Building Improvements	6/27/16 DCC Takaoka responded. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining	6/22/16 Engineer Eder responded. Completed.
6/15/2016	6/21/2016	Law Office of Joseph K. Johnson PC	PRA Hawthorne Blvd Signal Synchronization Project	6/28/16 DCC Takaoka responded. Completed.
6/23/2016	6/27/2016	Irell & Manella LLP	PRA for Taxicab documents	7/5/16 DCC Takaoka responded. Completed.
7/1/2016	7/1/2016	Allison Etkin	PRA for documents relating to 32039 Sea Ridge Circle	7/11/16 DCC Takaoka responded. Awaiting pymt/response from requestor. 7/15/16 Received payment. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for Residential St. Rehab Phase 1 Area 2 Imp-AC Repair	7/12/16 DCC Takaoka responded. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for 2016-2017 Annual Sidewalk Repair	7/12/16 DCC Takaoka responded. Completed.
7/13/2016	7/13/2016	Ken DeLong	PRA for documents related to Residential Street Rehab	7/13/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Jeff Butler	PRA for list of employee names and titles	7/20/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Michelle Van Patten	PRA for Pizzo Masonry business license	7/19/16 CC Morreale responded. Completed.
7/21/2016	7/21/2016	Jeff Lewis (Jason R. Ebbens)	PRA for documents re: Elkmont Canyon	7/26/16 DCC Takaoka sent 14 day ext letter. 8/11/16 DCC Takaoka sent determination letter- awaiting direction from requestor and payment for first production. 8/12/16 Requestor paid for 1st production - provided direction regarding remaining production.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/18/2016	5/19/2016	Ankur Mohindra	PRA Any permitted home additions to 2141 Fairhill Dr	5/19/16 DCC Takaoka responded to requestor. Completed.
5/19/2016	5/19/2016	Barry Yudess	PRA for any and all emails from Brian Campbell to PVPUSD; Green Hills; and City Attorney (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. 6/27/16 Revised determination letter sent: 1st production due 6/30, 2nd production due 7/19. ---- - pending response from MPT Campbell. 7/13/16 DCC Takaoka called Mr. Yudess and informed him that the second production was now available- she will leave both discs (production 1 and 2) with the cashier in CDD. 7/13/16 Joan Davidson picked up and paid for CDs. Completed.
5/20/2016	5/20/2016	Barry Hildebrand	PRA for any and all emails and correspondence from/between Brian Campbell to: PVPUSD; City Attorney re: PVPUSD; AYSO; Dan Beringer; Doug Willmore and LA County Sheriff re: Ladera Linda Upper Field and/or re: Ed HUmmel (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. Completed production of City documents - pending response from MPT Campbell. 7/11/16 Requestor picked up and paid for disc.
5/20/2016	5/23/2016	Ellen Berkowitz (Gresham Savage Nolan & Tilden)	All communications from/to Brian Campbell re: Green Hills Memorial Park; All communications from/to David Tomblin RE: Green Hills Memorial Park	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. 6/24/16 Requestor paid for and picked up documents produced by City. Requestor is aware that the City is awaiting MPT Campbell's response.
5/20/2016	5/23/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for emails and communications between staff or Council and any reps or employees of Green Hills Memorial Park. 5/23/16 Requestor narrowed scope to "Communication between the City Manager and Green Hills Memorial Park regarding Inspiration Slope, including the planning and building of that project, as well as the recent communication regarding Inspiration Slope"	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. Awaiting payment/response. 6/28/16 Requestor picked up and paid for disc. Completed.
5/24/2016	5/24/2016	Kyung Lah CNN Correspondent	PRA for tax assessments for Trump National Golf Club	5/25/16 response provided to requestor. Completed.
5/27/2016	5/27/2016	Ed Pilolla PVNews	PRA for Brian Campbell's emails re: Capt. Beringer and soil at Ladera Linda Park	6/6/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/9/2016	4/9/2016	Sharon Yarber	PRA for Green Hills agreement and D Cullen resume/CV	4/11/16 CC Morreale responded re: agreement inquiry. 4/20/16 CC Morreale provided resume. Completed.
4/15/2016	4/15/2016	Hossein Shahbazian	PRA for all denied planning applications	4/18/16 Senior Planner Kim contacted requestor. Completed.
4/19/2016	4/19/2016	North American Procurement Council	PRA for list of planholders (bidders) for the Annual Sidewalk Repair Program FY 16/17	4/19/2016 Admin Asst Mitchell responded. Completed.
4/13/2016	4/13/2016	Don Iwuchuku	PRA for address file; permit file; and email re: 30032 Avenida Classica-addt'l docs requested wih subpoena	4/20/16 DCC Takaoka provided documents. Completed.
4/20/2016	4/20/2016	Noel Weiss	PRA for Green Hills documents/agreement/ emails etc	4/28/16 Mr. Weiss began review of documents.4/28/16 CA Burrows sent correspondence , Mr. Weiss subsequently narrowed scope of email search. Staff will re-do the email search and make those documents available. 5/4/16 Senior Planner Kim notified requestor copies of documents initially requested are available.
4/27/2016	4/27/2016	Jeff Lewis	PRA for Loveys Summons/Petition	4/27/16 CC Morreale responded. Completed.
4/28/2016	4/28/2016	North American Procurement Council	PRA for bid tabulation Annual Sidewalk Rpr Pgm FY 16/17	5/2/16 Amin Asst Mitchell responded. Completed.
4/30/2016	5/2/2016	Noel Weiss	PRA for Building Plans; permits etc related to construction of Memorial Terrace Mausoleum	5/2/16 Senior Planner Kim notified the requestor documents are available for his review. He will schedule an appt with her.
5/2/2016	5/2/2016	Daniel Honchariw Transparent California	PRA for Employee Compensation Report	5/3/16 Acctg Supervisor Ramos responded to requestor. Completed.
5/3/2016	5/3/2016	Jeffrey Gottlieb	PRA for Settlement documents in lawsuit between Donald Trump; Trump National Golf Club and City of RPV	5/3/16 CC Morreale responded to requestor. Completed.
5/4/2016	5/4/2016	Darin C. Koblick	PRA for Speed Zone Survey	5/4/16 DD Jules responded. Completed.
5/9/2016	5/9/2016	Jason Kandel	PRA for documents relating to Lunada Bay Boys PVE Lawsuit	5/9/16 CC Morreale responded request is for City of Palos Verdes Estates. Completed.
5/15/2016	5/16/2016	Jeff Calvagna	PRA for New Wireless Facility application	5/16/16 Principal Engineer Eder responded. Completed.
5/18/2016	5/18/2016	Megan Gomez	PRA for View Preservation Permit 2008-00005	5/19/16 DCC responded to requestor - (via email and phone msg) awaiting response. 5/20/16 Request was withdrawn. Completed.
5/18/2016	5/18/2016	Scott Craig for Gail Temianka	PRA for Building permits 5/1/05 - and newer for 6502 Via Baron	5/18/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/2/2016	3/2/2016	Indika Jayaratna c/o United Construction Landscape Inc	PRA for Hawthorne Blvd ROW Beautification Project Lowest Bidder's Proposal (STL Landscape)	3/3/16 DCC Takaoka responded. Completed. 3/4/16 Mr. Jayaratna came in for additional documents, Staff Asst. Mitchell assisted him and DCC Takaoka provided contact information for Director Throne and Deputy Director Jules. Completed.
3/7/2016	3/7/2016	Loren J. Bialik c/o Masel Equities National Associates	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	3/8/16 DCC responded. Completed.
3/22/2016	3/22/2016	Jeff McNeil c/o AEI Consultants	PRA for building permits/ property deeds/ building code or zoning violations etc for 6507 and 6510 Ocean Crest Drive	3/29/16 requestor visited CDD; reviewed and copied information he sought. Completed.
3/24/2016	3/24/2016	Jacqueline Sessa c/o Onvica Exchange	PRA for Contract Award information for Federal Aid Highway Safety Improvement Program	3/28/16 Deputy Director Jules responded. Completed.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Vista Catalina Apartments)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/7/16 CC Morreale notified requestor of need for additional monies. 4/18/16 Additional monies received, requestor will send someone to pick up. 5/10/16 Sent email reminder and left voicemail to requestor that documents are still available but no one has reponded. 5/16/16 DCC Takaoka left voicemail asking requestor to pick up documents or arrange payment of postage. Awaiting response.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Ocean Crest Drive Parcels)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/18/16 rec'd remaining balance. Documents are ready for pick up. See notation above.
3/24/2016	3/24/2016	Nicole Adler c/o Bond Exchange	PRA for Copies of Bid Bonds & Bid Results Portuguese Bend Landslide DeWatering Wells	3/25/16 Staff member Zwiezig responded. Completed.
3/29/2016	3/29/2016	Michelle Allen c/o Engle Martin & Assoc.	PRA for documents relating to accident 10/18/14 All American Asphalt	4/8/16 CC Morreale responded. Completed.
4/7/2016	4/7/2016	Sharon Loveys	PRA for Green Hills investigation costs	4/14/16 CC Morreale responded. Completed.
4/8/2016	4/8/2016	William Garrett	PRA for parking restriction information Seacrest and Oceanaire	4/14/16 DCC Takaoka provided response. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/8/2016	2/9/2016	Jeff Calvagna	PRA for Applicaions from Crown Castle, NG West, ATT for wireless telecommunication facility	2/11/16 DCC Takaoka responded. Completed.
2/9/2016	2/9/2016	Ariane Nelson Open Records Data Retrieval	PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available	2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for Grayslake Road Drainage Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for PVDW ADA Access Sidewalk Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/10/2016	2/10/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining Project	2/11/16 Senior Engineer Winje responded. Completed.
2/12/2016	2/12/2016	Aaron Pearl Organizer AFSCME District Council 36	PRA for Employee Relations Ordinance	2/12/16 CC Morreale responded. Completed.
2/12/2016	2/12/2016	Sharon Yarber	PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume	2/12/16 CC Morreale responded. Completed.
2/15/2016	2/15/2016	D. Woolley & Associates	PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9	2/19/16 DCC responded. Completed.
2/19/2016	2/19/2016	Jarel Wheaton	PRA for Input to Counywide Parks Needs Assessment	2/25/16 Sr. Admin Analyst Waters sent response. Completed.
2/22/2016	2/22/2016	Ashley Hulett	PRA for 27023 Shorewood and surrounding properties documents	2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satified with what she reviewed. Completed.
2/25/2016	2/25/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd ROW Beautification	2/26/16 Asst Engineer Flannigan responded. Completed.
2/26/2016	2/29/2016	Brad Austin	PRA for unrefunded/uncashed checks	3/3/16 DCCTakaoka responded. Completed.
2/29/2016	3/1/2016	Nadine Weeden Smart Procure	PRA for POs; line item details etc	3/3/16 DCC Takaoka responded. Completed.
3/1/2016	3/1/2016	Noel Weiss	Pra during CC Mtg of 3/1/16 for Green Hills Certificate of Acceptance of Project Conditions of Approval	3/7/16 Senior Planner Kim responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/28/2015	1/4/2016	Dan Dave Mantiza	PRA for 2015 Storm Drain Lining Project	1/5/16 PW Staff responded. Completed.
12/31/2015	1/4/2016	Holly Autry Blackstone Consulting LLC	PRA for 6600 Beachview Drive	1/6/16 CDDD Mihranian responded. Completed.
12/22/2015	1/4/2016	Murphy Austin	PRA for 28220 Highridge Road	1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.
1/7/2016	1/7/2016	Nicole Hachett TNN Top Notch Networking	PRA for IT Vendor contract and addendums.	1/7/15 DCC Takaoka responded. Completed.
1/13/2016	1/13/2016	Greg Royston	PRA for mail/house service for Storm Drain User fee mailer.	1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed.
1/14/2016	1/14/2016	Bruno Dieseldorff	PRA for Notices of Parking Violations on Del Cerro Jan 1 2016	1/14/16 DCC Takaoka responded. Completed.
1/14/2016	1/14/2016	Nicole Adler The Bond Exchange & Insurance Agency	PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project	1/14/16 Senior Engineer Winje responded. Completed.
1/17/2016	1/17/2016	Jeff Calvagna	PRA for Encroachment permits various months.	1/17/16 PW staff compiled docs- sent on to requestor. Completed.
1/20/2016	1/20/2016	Terry Henry Insituform -Aegion Comp	PRA for Bid docs 2015 Storm Drain Lining Project	2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.
1/20/2016	1/20/2016	Marisol B. Hernandez SOCALCCC	PRA for docs re: Hawthorne Blvd ROW Beautification Phase I	1/25/16 Assistant Engineer Flannigan responded. Completed.
1/28/2016	1/28/2016	Priscella Vega c/o Daily Breeze	PRA for copies of recently filed Green Hills Claims	2/1/16 DCC Takaoka responded. Completed.
1/27/2016	1/28/2016	Diane Smith	PRA for list of sign in attendees at LACountywide Parks Needs Assessment	1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.
2/2/2016	2/2/2016	Southwest Pipeline & Trenchless Corp c/ Rob Bolger	PRA for Bid docs 2015 Storm Drain Lining Project	2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.
2/4/2016	2/4/2016	Sharon Yarber	PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment	2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.
2/5/2016	2/5/2016	Megan Barnes	PRA for copies of recently filed Green Hills Claims	2/12/16 DCC Takaoka responded. Completed.
2/6/2016	2/8/2016	Sharon Yarber	PRA for revenue income from telecommunications companies	2/12/16 DD Jules responded. Completed.



CITY OF RANCHO PALOS VERDES

KEN DYDA, MAYOR

BRIAN CAMPBELL, MAYOR PRO TEM

SUSAN BROOKS, COUNCILWOMAN  
JERRY V. DUJOVIC, COUNCILMAN  
ANTHONY M. MISETICH, COUNCILMAN

September 20, 2016

Via Fax: (916) 558-3177

The Honorable Edmund G. Brown Jr.  
Governor, State of California  
State Capitol Building, First Floor  
Sacramento, CA 95814

**SUBJECT: AB 626 (Chiu). Public contracts: claim resolution: Request for VETO**

Dear Governor Brown:

The City of Rancho Palos Verdes respectfully requests your veto of AB 626 (Chiu), which would unnecessarily complicate the timeline, review, and resolution process for any dispute or claim related to a local public works project.

Local governments already include a clearly defined claims resolution process in public contracts. For instance, Public Contract Code Section 20100-20929 requires local governments to include specific claims resolutions provisions within their public contracts. These provisions include a process for, and a timeframe, in which local agencies must respond to contractors based on the amount of the claim.

Cities cannot afford any increases to the costs of public works as they are already struggling with the billions of dollars in backlog for critical infrastructure maintenance and projects.

For these reasons, the City of Rancho Palos Verdes respectfully requests your veto of AB 626.

Sincerely,

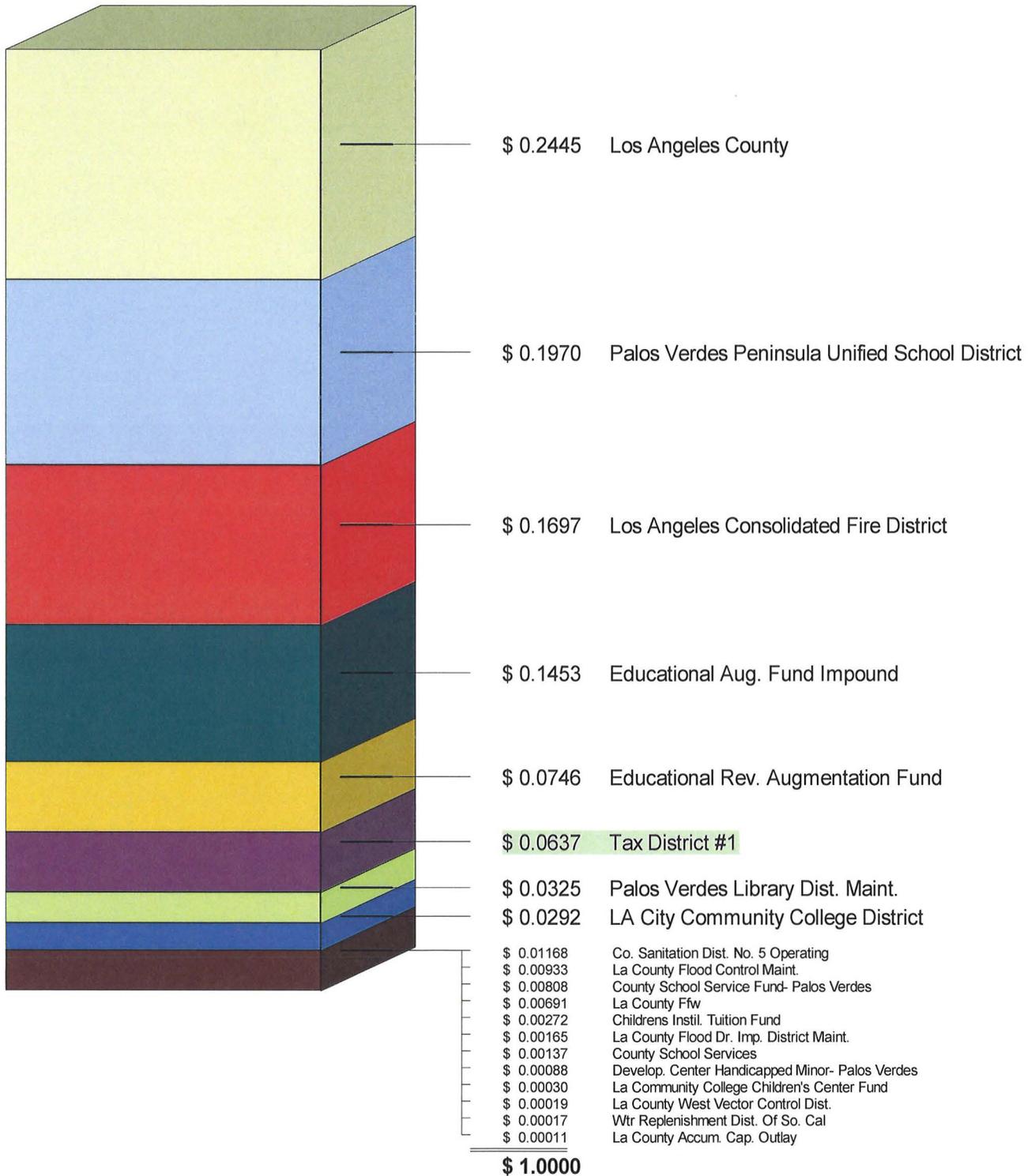


**Ken Dyda**  
Mayor

cc: Rancho Palos Verdes City Council  
Honorable Assembly Member David Chiu  
Tom Dyer, Chief Deputy Legislative Secretary, Office of Governor Edmund G. Brown Jr.  
Jeff Kiernan, League of California Cities, [jkiernan@cacities.org](mailto:jkiernan@cacities.org)  
Meg Desmond, League of California Cities, [mdesmond@cacities.org](mailto:mdesmond@cacities.org)  
Doug Willmore, City Manager  
Gabriella Yap, Deputy City Manager  
Michael Throne, Director of Public Works



# THE CITY OF RANCHO PALOS VERDES PROPERTY TAX DOLLAR BREAKDOWN



ATI (Annual Tax Increment) Ratios for Tax Rate Area 07090, Excluding Redevelopment Factors & Additional Debt Service

Data Source: Los Angeles County Assessor 2016/17 Annual Tax Increment Tables

Prepared On 8/31/2016 By MV

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

Page 23



September 20, 2016

**NOTICE OF DECISION ON  
VIEW PRESERVATION PERMIT APPLICATION NO. 2016-00015**

NOTICE IS HEREBY GIVEN that the Community Development Director of the City of Rancho Palos Verdes has made a determination that seven (7) Italian Stone Pine Trees located in the common area of the Rancho Palos Verdes Estates Homeowners' Association (HOA), between 59 Paseo De Castana and 12 Paseo De Pino in Rancho Palos Verdes, create a significant view impairment from the viewing area located at 59 Paseo De Castana.

More specifically, the Director has determined that seven (7) Pine Trees on the HOA common area property create a significant view impairment of the Ocean (San Pedro Bay), Shoreline, Mountains, and the City lights (see Figure No. 1) from the living room and deck viewing areas of 59 Paseo De Castana. Therefore, in order to preserve the applicant's view that was documented from the deck on July 28, 1991 (see Figure No. 2), the seven (7) Pine Trees must be crown reduced as shown in Figures 4a-g. This determination is made pursuant to Rancho Palos Verdes Municipal Code (RPVMC) Section 17.02.040(B) (attached) and the View Restoration and Preservation Permit Guidelines and Procedures Section VIII (B) and (C) (attached).

In accordance with the Guidelines Section VIII (C), in order for a View Preservation Application to be approved, the Community Development Director must make the following five findings:

- 1) The applicant has complied with the early neighbor consultation process and has shown proof of cooperation on his/her part to resolve conflicts.**

Between November 18, 2015 and March 11, 2016, the applicant exchanged numerous written correspondences between her and the HOA (attached). On March 18, 2016, the applicant filed a Notice of Intent to File a View Restoration Permit Application in an attempt to resolve the matter with the help of the City's View Restoration Mediator. On May 13, 2016, after unsuccessful mediation, the applicant elected to file a pre-application for a View Preservation Permit (attached). After Staff review of the pre-application, the City requested that the foliage owner either voluntarily trim the view impairing foliage within thirty (30) days or submit a written pledge to trim the trees during the month of November 2016, which is the start of the cooler dormant period (attached). On June 29, 2016, the foliage owner mailed a letter to the City citing that they believe the HOA had already satisfied the applicant's request for trimming and trimming the trees within less than a year's time, may adversely affect the trees' health (attached). Since the foliage owner's response did not contain a positive commitment to trimming the trees, the applicant decided to submit a formal View Preservation Permit application request to the City (attached). Based on the numerous correspondence between the applicant and the HOA and the applicant's efforts to resolve the matter through mediation, the Director has

determined that the applicant has complied with the early neighbor consultation process.

- 2) Foliage exceeding sixteen (16) feet or the ridge line of the primary structure, whichever is lower, significantly impairs a view from the applicant's viewing area, whether such foliage is located totally on one property, or when combined with foliage located on more than one property.**

City Staff determined that the subject trees exceed 16 feet in height as measured from the base of the trees. The applicant's viewing area, as determined by City Staff, is the living room and rear yard deck, which shares the same view. The view frame contains a combination of different view components such as a view of the ocean, shoreline (Orange County Shoreline), mountains and City lights, which is defined in the City's View Restoration and Preservation Permit Guidelines and Procedures as a "multi-component" view. The Community Development Director determined that the subject foliage, which exceeds 16 feet in height, significantly impairs the multi-component view of the Ocean (San Pedro Bay), Shoreline, Mountains, and the City lights. Thus the finding can be made.

- 3) The foliage to be removed is located on property, any part of which is less than one thousand (1,000) feet from the applicant's property line.**

The applicant's property at 59 Paseo De Castana and the foliage owner's common area share a common property line. Since the applicant's property and the foliage owner's property abut, they are within 1,000 feet of each other. Thus, the finding can be made.

- 4) The foliage significantly impairing the view did not exist as view impairing vegetation in November 1989 or thereafter.**

As depicted in the photographs dated July 28, 1991, the subject trees did not impair the view(s) after November 1989. As evidenced in the July 1991 photo, the young, Pine tree growth between Tree Nos. 6 and 7, at the time impaired the partial views of the Shoreline and the Mountains and the Pine tree that peaks above the ridgeline of the residence at 6 Paseo De Pino, which at the time impaired a partial view of the City lights. However, these trees have since been removed and are not subject to the permit. Therefore, the trees subject to this permit, Nos. 1-5, did not impair views of the City lights and Mountains and Tree Nos. 6 and 7 did not impair the views of the Shoreline and Mountains, as evidenced in the July 28, 1991 photo. Thus, the finding can be made.

- 5) Removal or trimming of the foliage will not cause an unreasonable infringement of the privacy of the occupants of the property upon which the foliage is located.**

Crown reduction of the trees will not cause an unreasonable infringement of the privacy for any occupants residing within the subject HOA, including the property at 12 Paseo De Pino, which is the closest residence to the subject trees. With respect to the property at 12 Paseo De Pino, the portion of the trees' crown subject to trimming is above the outdoor areas surrounding the property and the residence's 2<sup>nd</sup> story windows. As such, the prescribed trimming will not be lowered to a height level that would further expose the currently exposed 2<sup>nd</sup> story windows and the outdoor areas of the property. The trimming for the subject foliage does not require

foliage within the lower tree canopies, which provides some partial privacy screening, to be trimmed.

With respect to the other residences within the HOA area, particularly those properties at 6, 8, & 10 Paseo De Pino and 22 & 24 Paseo De Castana, tree trimming to the prescribed height levels will also not result in an unreasonable privacy infringement to their indoor or outdoor privacy because the subject trees generally will not be trimmed to a height level below their roof eave heights where their indoor or outdoor areas will be made visible or further visible than what is already observed from the rear yard, the 1<sup>st</sup> and 2<sup>nd</sup> story levels taken from 59 Paseo De Castana or from other properties located on Paseo De Castana, above Paseo De Pino and above lower section of Paseo De Castana near 22 & 24 Paseo De Castana.

Based on the above discussion, trimming the foliage will not cause an unreasonable privacy infringements. Thus, this finding can be made.

The seven (7) Pine trees shall be trimmed by reducing the crowns to the heights illustrated in the attached Figures 4a-g, **within 90 days commencing on December 15, 2016 (no later than March 15, 2017)**, which is during the Pine tree dormant period. All trimming expenses shall be borne by the tree owners.

Decisions of the Director may be appealed to the Planning Commission by filing a written notice of appeal within fifteen (15) calendar days of the date of this notice, or **by 5:30pm, October 5, 2016**. Pursuant to Municipal Code Section 17.80.050 (attached), your testimony before Planning Commission will be limited to the issues raised in the written appeal. Therefore, appeals must include the grounds for the appeal, any specific action being requested and an appeal fee of \$2,275.00. If the appellant prevails in an appeal hearing, then the appeal fee is refundable. The decision of the Director is final if no appeal is filed by 5:30pm, **October 5, 2016**.



Ara Michael Mihranian  
Community Development Director

- Encl: Figure 1 City Staff panoramic photographs from viewing areas dated May 17, 2016  
Figure 2 Documentation of view photographs dated July 28, 1991  
Figure 3 Overview of Required Tree Trimming from viewing area  
Figure 4 a-g Tree Trimming Instruction Diagrams  
Figure 5 Overlapped Photographs dated 2016 and 1991  
Figure 6 Tree location map  
Formal View Preservation Application dated July 18, 2016  
HOA letter to the City dated June 29, 2016  
Notice of Receipt of View Preservation Permit dated June 7, 2016.  
Notice of Intent to Submit a View Preservation Application dated May 13, 2016  
Correspondence between Applicant and HOA  
Rancho Palos Verdes Municipal Code (RPVMC) Section 17.02.040(B)  
Section VIII (B) and (C) of the View Restoration and Preservation Permit  
Guidelines and Procedures  
Rancho Palos Verdes Municipal Code (RPVMC) Section 17.80.050

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## RANCHO PALOS VERDES ESTATES COMMUNITY ASSOCIATION

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September 29, 2016

City of Rancho Palos Verdes  
Planning Commission  
30940 Hawthorne Blvd.  
Rancho Palos Verdes, CA 90273

**RE: Rancho Palos Verdes Estates Community Association**  
Appeal of Decision of the Community Development Director on View Preservation Permit  
Application No. 2016-00015

Dear Sirs,

The Decision of the Director is being appealed on the grounds that some of the trimming of the crowns of the seven subject pine trees to the extent required in the decision runs an extremely high risk of killing the trees.

The owners of 59 Paseo de Castaña (the applicants) have owned the property for 25 years. The subject pine trees were mature when they purchased the property. The trees have had regular trimmings during the dormant periods in the intervening years and residents are notified of when the trimmings are scheduled. The applicants have had the opportunity to request trimming to the heights required in the decision during all of the 25 years. The applicants were silent on the subject for 24 years. The Community Association afforded ample procedures and opportunity to the applicants to maintain the subject trees at the height required by the decision. The Community Association and the other affected residents have relied on the applicants' silence to their detriment in that they allowed the trees to grow to their present heights thereby resulting in a condition that will likely result in the death of the trees. Had the applicants requested trimming to the heights required in the decision in a timely manner, the health of the trees would not now be threatened. This is unfair to the Community Association and its residents.

Further, the Community Association has previously removed 2 fully mature stone pine trees adjacent to the subject trees at the request of the applicants. These trees had a replacement value in excess of \$50,000, in addition to the cost of transporting and planting the replacements. The removal of these two trees substantially impacted the outdoor privacy of the properties on

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12607 Hiddencreek way, Suite R - Cerritos, CA 90703  
Phone: 562-926-3372 Fax: 562-926-8555  
[www.managementtrust.com](http://www.managementtrust.com)

**City of Rancho Palos Verdes  
Planning Commission  
September 29, 2016**

Paseo de Pino. If the trimming of the trees in accordance with the director's decision results in the death of more trees, the outdoor privacy will be completely eliminated.

Further, the applicants have an adequate remedy afforded by the Rancho Palos Verdes Estates CC&Rs and by-laws. The CC&Rs and by-laws contractually bind the applicants to accept the determination of the Board of RPV Estates as final and binding. This contract existed prior to the adoption of the RPV view ordinance and under the United States Constitution, may not be impaired by any law of the state.

Further, the applicants are not residents of Rancho Palos Verdes and have not been for several years. Providing the applicants the relief afforded in the decision would not be consistent with the purpose of the ordinance in that the applicants are not residents of the "community." The peace and welfare of the "community" will be diminished if the relief afforded by the decision kills the trees in question.

Therefore, the Community Association requests the following specific actions:

That the Planning Commission modify the Decision to limit the trimming of the subject trees to a reduction in crown of 2 feet during the 2017 dormant season provided that an arborist engaged by the Community Association agrees that the trees are likely to survive the trimming. If the trees survive this trimming, the Community Association will undertake to further trim and maintain the trees to the required minimum height as the health of the trees permit, on an annual basis.

Further, that the Commission require the applicant to post bond expiring March 31, 2019 in the amount of \$210,000 to guarantee replacement and replanting of the trees if the trimming results in their death within 2 two years of the 2017 trimming.

Finally, that view restoration or preservation applications from this property be limited to once a year, to avoid recurrent trimmings that endanger the health and longevity of the trees on a subsequent change of ownership.

Respectfully submitted,

  
Sharon Jang,  
President,  
**Rancho Palos Verdes Community Association**

You'll Value Our Views



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September 28, 2016

To Whom It May Concern:

I am the President of Bennett Landscape. Bennett Landscape has provided landscaping services to the Rancho Palos Verdes Community Association for nearly 20 years.

I have reviewed Community Director's Notice Of Decision. It is my professional opinion that the trimming recommended is contrary to established industry standards and best practices for these trees, and is extremely likely to result in the death of these trees.

I am available to consult with the City's arborist or any professional arborist regarding the health and longevity of these trees.

Very Truly Yours,

Sean Bennett  
President  
Bennett Landscape  
B 310-534-3534 x107  
Sean@Bennett-Landscape.com

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Bonded/Insured/Member: International Society of Arboriculture & Irrigation Association  
C27 479003/PCO 30123



# City of Rancho Palos Verdes

## Monthly Planning Activity Summary

For the Month of September 2016

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
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64	58	0	2	0	1	0	0	0	0
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### New ZON\* Applications by Type

Application Type	Number
Site Plan Review	44
Foliage Analysis	8
Neighborhood Compatibility Analysis	1
Height Variation	1
Grading Approval	2
Sign Permit	9
Conditional Use Permit	2
Environmental Assessment	1
Geologic Investigation Permit	1
Special Use Permit	2
Large Domestic Animal Permit	1
Code Amendment	1
Permit Revision/Amendment	2
Fence/Wall Permit	1
<b>Number of Unique Applications:</b>	<b>76</b>
<b>Number of New ZON Cases:</b>	<b>63</b>

### New SUB\* Applications by Type

Application Type	Number
Certificate of Compliance	1
<b>Number of Unique Applications:</b>	<b>1</b>
<b>Number of New SUB Cases:</b>	<b>1</b>

### Closed Case Summary

#### Staff Decisions

Number of Cases Closed: **58**  
 Median Processing Time: **0 days**

#### Director Decisions

Number of Cases Closed: **2**  
 Median Processing Time: **113 days**

#### PC/CC Decisions

Number of Cases Closed: **1**  
 Median Processing Time: **1,217 days**

#### All Planning Cases

Number of Cases Closed: **61**  
 Median Processing Time: **114 days**

\* ZON = Zoning, SUB = Subdivision



# City of Rancho Palos Verdes

## Monthly View Activity Summary

For the Month of September 2016

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
3	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Preservation Permit	1
City Tree Review Permit	2
Number of New Cases:	3

Pre-Application Meetings (MTD)	
Application Type	Number
View Restoration Permit	1
Number of Pre-Application Meetings:	1

Resolved By Mediation (MTD)	
Application Type	Number
View Restoration Permit	2
Number of Cases:	2

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	14
View Preservation Permit	9
City Tree Review Permit	36
View Maintenance	16
Number of New Cases:	75

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	12
Number of Pre-Application Meetings:	12

Resolved By Mediation (YTD)	
Application Type	Number
View Restoration Permit	6
Number of Cases:	6



# Rancho Palos Verdes Monthly Right-of-Way Permits

Issued During September 2016 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
<b>Case Type ROW</b>							
ROW2016-00017	9/15/16	\$98.00	7016 HARTCREST DR	MARISELA ALDANA	Dumpster/Roll-off	West Coast Roll-Off	10/15/16
ROW2016-00018	9/28/16	\$98.00	29915 AVENIDA ESPLENDIDA	ANNE LARSON	Dumpster/Roll-off	CA Waste Services	12/28/16

Number of **ROW** cases issued: 2

T:\Right-of-Way Monthly Reports\Right-of-Way Activity Summary.rpt



# City of Rancho Palos Verdes

## Monthly Code Enforcement Activity Summary

For the Month of September 2016

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
62	144	35	12	10	0	0	0	80	25

New Complaints by Violation Category	
Fence, Wall & Hedge	3
Illegal Grading	1
Non-Permitted Construction	4
Other Violation	5
Property Maintenance	9
Trash Cans	40
<b>Total:</b>	<b>62</b>

Closed Case Summary
<b>Municipal Code Violations</b>
Number of Cases Closed: <b>70</b>
Median Processing Time: <b>7 days</b>
<b>Zoning Code Violations</b>
Number of Cases Closed: <b>10</b>
Median Processing Time: <b>12 days</b>

Illegal Sign Abatement Summary	
Street Name	Signs Removed
<b>Total Signs Removed:</b>	



# City of Rancho Palos Verdes

## Monthly Building & Safety Activity Summary

For the Month of September 2016

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
167	161	125,243	33,091	51,572	788,200	29	3	694	33

Application Type	No.
Addition	1
Alteration	15
Addition & Remodel	4
Demolition	2
New Construction	10
Repair	6
Reroof	21
Remodel	29
Sign	3
Solar Panels	16
Pool/Spa	5
Tenant Improvement	2
<b>New BLD Cases:</b>	<b>114</b>

Application Type	No.
Alteration	1
Addition & Remodel	1
Changeout	5
New Construction	1
Service Upgrade	5
Sign	1
Temporary Power	3
<b>New ELE Cases:</b>	<b>17</b>

Application Type	No.
Changeout	7
New Construction	7
<b>New MEC Cases:</b>	<b>14</b>

Application Type	No.
Changeout	3
New Construction	3
Repair	12
Repipe	4
<b>New PLM Cases:</b>	<b>22</b>

<b>Over-the-Counter Permits</b>
No. of Permits Issued: <b>136</b>
Median Processing Time: <b>0 days</b>
<b>Plan Checked Permits</b>
No. of Permits Issued: <b>25</b>
Median Processing Time: <b>42 days</b>

\* Other fees include SMIP, data processing, historic data input and geology review fees

\*\* BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

### Building Activity Report for Rancho Palos Verdes September 2016

Fiscal Year <u>2015-2016</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <u>2015-2016</u>
July	146	\$ 154,309.00	\$ 173,305.00	\$ 828,000.00	20	\$ 31,596.00	3	644	27	July
August	188	\$ 91,215.00	\$ 102,835.00	\$ 521,200.00	23	\$ 25,816.00	0	705	32	August
September	133	\$ 158,367.00	\$ 181,249.00	\$ 951,500.00	22	\$ 25,160.00	1	668	32	September
October	163	\$ 117,427.00	\$ 136,047.00	\$ 795,400.00	25	\$ 32,047.00	2	739	34	October
November	163	\$ 61,187.00	\$ 74,625.00	\$ 587,300.00	34	\$ 18,404.00	0	576	29	November
December	115	\$ 93,361.00	\$ 108,327.00	\$ 844,800.00	20	\$ 23,082.00	0	625	31	December
January 2016	123	\$ 89,928.00	\$ 103,884.00	\$ 871,100.00	28	\$ 32,078.00	2	623	31	January
February	139	\$ 71,546.00	\$ 86,831.00	\$ 477,700.00	26	\$ 54,988.00	0	717	34	February
March	140	\$ 92,931.00	\$ 121,706.00	\$ 719,800.00	26	\$ 29,191.00	0	836	35	March
April	140	\$ 139,027.00	\$ 156,456.00	\$ 1,083,700.00	16	\$ 19,714.00	2	714	32	April
May	149	\$ 82,953.00	\$ 140,714.00	\$ 1,017,700.00	27	\$ 39,064.00	0	667	32	May
June	159	\$ 147,563.00	\$ 161,206.00	\$ 830,100.00	22	\$ 30,263.00	2	783	36	June
<b>YTD</b>	<b>1758</b>	<b>\$ 1,299,814.00</b>	<b>\$ 1,547,185.00</b>	<b>\$ 9,528,300.00</b>	<b>289</b>	<b>\$ 361,403.00</b>	<b>12</b>	<b>8297</b>	<b>385</b>	<b>YTD</b>

Fiscal Year <u>2016-2017</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year <u>2016-2017</u>
July	145	\$ 70,569.00	\$ 85,651.00	\$ 700,600.00	24	\$ 27,388.00	0	721	36	July
August	158	\$ 168,018.00	\$ 194,628.00	\$ 1,174,600.00	16	\$ 23,838.00	1	788	34	August
September	167	\$ 125,243.00	\$ 176,815.00	\$ 788,200.00	29	\$ 33,091.00	3	694	33	September
October										October
November										November
December										December
January 2016										January
February										February
March										March
April										April
May										May
June										June
<b>YTD</b>	<b>470</b>	<b>\$ 363,830.00</b>	<b>\$ 457,094.00</b>	<b>\$ 2,663,400.00</b>	<b>69</b>	<b>\$ 84,317.00</b>	<b>4</b>	<b>2203</b>	<b>103</b>	<b>YTD</b>

Previous YR	467	\$403,891.00	\$457,389.00	\$2,300,700.00	65	\$82,572.00	4	2017	91	Previous YR
% Change/YTD	1%	-10%	0%	16%	6%	2%	0%	9%	13%	% Change YTD



## DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, OCTOBER 11, 2016  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
REGULAR MEETING  
7:00 P.M.**

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### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

NEXT P.C. RESOLUTION NO. 2016-12

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**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

1. APPROVAL OF MINUTES – SEPTEMBER 27, 2016

**CONTINUED PUBLIC HEARINGS:**

NONE

**CONTINUED BUSINESS:**

NONE

**NEW PUBLIC HEARINGS:**

2. HEIGHT VARIATION PERMIT- (CASE NO. ZON2016- 00315): 3608 Coolheights Drive (OS)

Request: Revise the Planning Commission-approved Height Variation Permit (ZON2016-00078) to construction an additional 189.2 square feet to the rear of the second-story residence.

Action Deadline: October 28, 2016

Recommendation: Adopt P.C. Resolution No. 2016-\_\_\_; thereby conditionally approving the Height Variation (Case No. 2016-00315).

**NEW BUSINESS:**

3. SIX MONTH REVIEW COMPLIANCE REVIEW OF THE TERRACES' MASTER SIGN PROGRAM: 28901 Western Avenue (OS)

Request: Conduct the Terraces' Master Sign Program's six month compliance review of Condition No. 27 of P.C. Resolution No. 2014-23.

Action Deadline: None

Recommendation: Receive and file Staff's assessment of the Terraces' Master Sign Program's six month compliance review pursuant to Condition No. 27 of P.C. Resolution No. 2014-23.

**ITEMS TO BE PLACED ON FUTURE AGENDAS:**

4. PRE-AGENDA FOR THE MEETING ON OCTOBER 25, 2016

## ADJOURNMENT:

**Americans with Disabilities Act:** *In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.*

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.rpvca.gov](http://www.rpvca.gov).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



## Applications of Note as of October 5, 2016

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<b>VRP2016-00077</b>	CHRISTIAN BACH	5721 CAPESWOOD DR	View Analysis request for a tree located within the city right-of-way fronting 5728 Wildbriar Drive.	9/30/2016
<i>City Tree Review Permit</i>				
<b>VRP2016-00078</b>	OH, SUNKYU & DUKJA	48 SANTA BARBARA DR	View Restoration Permit regarding foliage located at 29 Santa Catalina Drive (Fodenski) and 31 Santa Catalina Drive (Robbins).	10/4/2016
<i>View Restoration Permit</i>				
<b>VRP2016-00079</b>	THOMPSON, JEFFREY L & SHERYL D	3474 SEAGLEN DR	View Maintenance request for foliage located at 3518 Seaglen Drive (VPP 42).	10/4/2016
<i>View Maintenance</i>				
<b>ZON2016-00465</b>	TWIDWELL, GEORGE E & LEANNE	50 NARCISSA DR	Conditional Large Domestic Animal Permit for 4 horses for additional 5 years	9/29/2016
<i>Large Domestic Animal Permit</i>				
<b>ZON2016-00466</b>	THRIFTY OIL CO	31186 HAWTHORNE BLVD	REVISION TO EXISTING CUP #153 TO ADD LED PRICE SIGNS TO EXISTING MONUMENT SIGN	9/30/2016

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<i>Conditional Use Permit Permit Revision</i>				
<b>ZON2016-00467</b>	MICHAEL VEERKAMP	3144 BARKENTINE RD	ATF 324 square foot patio over over existing deck and deck addition.	9/30/2016
<i>Site Plan Review</i>				
<b>ZON2016-00471</b>	WALLER, CALVIN C & JO ANNE T	21 SAIL VIEW AVE	Finalize and approve landscape plan.	10/4/2016
<i>Landscape Plan Review</i>				
<b>ZON2016-00472</b>	COHN, H SCOTT & MARY J	30227 VIA BORICA	MEP TO EXCEED LOT COVERAGE FOR NEW DECK AND STAIRCASE	10/4/2016
<i>Minor Exception Permit Site Plan Review Foliage Analysis</i>				

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