

**MEMORANDUM**

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: DOUG WILLMORE, CITY MANAGER**

DW  
(CW)

**DATE: OCTOBER 19, 2016**

**SUBJECT: ADMINISTRATIVE REPORT NO. 16-42**

**TABLE OF CONTENTS - CITY MANAGER AND DEPARTMENT REPORTS**

- **CITY MANAGER – PAGE 3**
  - 2016 Great California Shakeout Drills
  - The *Village/Merrill* Gardens Project Approved
  - Red Flag Warning Issued for October 19<sup>th</sup> & 20<sup>th</sup>
- **FINANCE – PAGE 3**
  - 2015-16 Year-End Financial Report
- **PUBLIC WORKS – PAGE 4**
  - Sunnyside Ridge Trail Segment
  - Automatic License Plate Readers
  - Special Event Permit Update
  - Recycling Bins at Bus Shelters and Scenic Turnouts
  - Maintenance
  - Portuguese Bend Landslide Dewatering Well Project
  - ADA Access Improvements at Del Cerro
  - Saturday Work on PVDE (between PVDS & the beginning of the switchbacks)
  - Saturday Work on PVDE by Corsini
  - Hawthorne Boulevard Signal Synchronization Project
- **COMMUNITY DEVELOPMENT – PAGE 6**
  - Terranea – Entry Driveway Improvements Completed
  - Ganado Drive – Unpermitted Deck Abatement Update
  - PC Agenda
  - Applications of Note
- **RECREATION & PARKS – PAGE 7**
  - Night at the Museum Wrap-up
  - Los Serenos Hike Wrap-up
  - Cub Scout Volunteer Event Wrap-up
  - Kids Music Fest & Trunk or Treat
  - Healthy RPV Program

# ADMINISTRATIVE REPORT

October 19, 2016

Page 2

- Park Events
  
- **CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**
  - Calendars – Page 11
  - Tentative Agendas – Page 14
  - Channel 33 & 38 Schedule – Page 17
  - Channel 35 & 39 Schedule – Page 18
  - Crime Report – Page 19
  - PRA Log – Page 21

## **CITY MANAGER**

- 2016 Great California ShakeOut Drills: Millions of people worldwide will practice how to “Drop, Cover and Hold On” at 10:20 AM on October 20, 2016 during Great ShakeOut Earthquake Drills, which began in California in 2008. Participating is a great way for your family or organization to be prepared to survive and recover quickly from big earthquakes – wherever you live, work, or travel. ShakeOut is also a major activity of America’s PrepareAthon!

For more information, visit:

<http://www.shakeout.org/california/> or contact Tracy Bonano, Rancho Palos Verdes Emergency Manager, at: [tracyb@rpvca.gov](mailto:tracyb@rpvca.gov) or 310-544-5209.

- The Village/Merrill Gardens Project Approved: As last reported in the Border Issues Status Report on October 4<sup>th</sup>, the Rolling Hills Estates City Council was scheduled to consider *The Village/Merrill Gardens* commercial and residential care facility for the elderly project on September 27<sup>th</sup>. The project was approved that evening and construction is expected to begin in late 2016/early 2017 (click [here](#) for additional information from the Rolling Hills Estates website). This project will be removed from the Border Issues Status Report.
- Red Flag Warning Issued for October 19<sup>th</sup> & 20<sup>th</sup>: On October 17<sup>th</sup>, the U.S. National Weather Service issued a Red Flag Warning for Los Angeles County (attached) from 8:00 AM on Wednesday, October 19<sup>th</sup> until 8:00 PM on Thursday, October 20<sup>th</sup>. Strong off-shore winds, low humidities and very high temperatures (near 100° along the coast) are expected. Residents and visitors are urged to exercise extreme caution in the City’s fire-prone open space and canyon areas during this period. Information about the Red Flag Warning has been posted on the City’s website, distributed through the City’s “Breaking News” listserv, and shared on the City’s social media platforms (Facebook, Nextdoor and Twitter).

### Attachments:

- Red Flag Warning – Page 31

## **FINANCE**

- 2015-16 Year-End Financial Report: Staff presented the FY2015-16 Year-End Financial report to the City Council at last night’s meeting. This report summarizes unaudited financial information in relation to various fund balances, major revenue and expenditure categories along with revenue and expenditure variances to name a few. One of the major highlights of the report is the City ending FY15-16 with a positive General Fund surplus as revenues exceeded year-end estimates by \$400,000 and expenditures came in under year-end estimates by \$600,000.

## **PUBLIC WORKS**

- **Sunnyside Ridge Trail Segment:** The concrete wall construction of the project is complete. The delineation and compaction of the trail is scheduled for the coming weeks, along with the stacked timbers to buttress the landscaping on both sides of the trail between the houses. The site is not yet open to the public and the proper blockades will be put in place. Installation of the iron fencing will occur once they are ready from manufacturing and galvanizing.



- **Automatic License Plate Readers:** The installation for the Automatic License Plate Reader (ALPR) concrete pads and connection is underway. The installation of two camera pads and power connection were completed on Miraleste Drive. The construction for the four camera pads on Palos Verdes Drive West is expected to begin early next week, with underground location of existing utilities commencing this week.
- **Special Event Permit Update:** The next upcoming large events are the: *Ride for Kids* on October 29<sup>th</sup>, the *Fall Document Shredding event* on October 29<sup>th</sup> and the *2016 LA County Fill the Boot* fundraiser on November 4, 5 and 6<sup>th</sup>. Both Fire and Sheriff Department contacts have been notified.
- **Recycling Bins at Bus Shelters and Scenic Turnouts:** These bins are clearly marked as “Recycling Only” in English and Spanish, and have a restricted opening to deter users from placing non-recyclable items, while the trash cans placed next to them have large opening. Staff has been monitoring the material placed in the recycling bins and reports significant amounts of trash mixed with the recycling. Since recycling facilities do not accept mixed loads, staff plans to remove the recycling bins and utilize them elsewhere.
- **Maintenance:** Staff began the Finance Department remodeling project on Saturday, October the 8<sup>th</sup>. The project involves removing several existing walls and doors, closing off several unneeded doorways, relocating several doors and replacing some carpet and ceiling tiles. Maintenance staff and vendor replaced a faulty grinder pump at 88 Narcissa.

## ADMINISTRATIVE REPORT

October 19, 2016

Page 5

- Portuguese Bend Landslide Dewatering Well Project: This project consists of drilling dewatering wells at various locations within the Portuguese Bend Landslide. At Well #3, the contractor has drilled 320 feet before damaging a hydraulic motor. This motor is in the processed of being repaired and we are scheduled to move on to the next site by the middle of next week.
- ADA Access Improvements Del Cerro: This project includes removing the existing DG trail at the Del Cerro Recognition Site and replacing it with an exposed aggregate colored concrete walkway. We will also remove and replace a driveway approach at Park Place and Crenshaw. Staff opened construction proposals on October 13, 2016 and will bring a recommendation to City Council at the November 1, 2016 meeting.
- Saturday Work on PVDE (between PVDS and the beginning of the switchbacks): Asplundh Construction, SCE's contractor, will be replacing a power pole on Saturday, October 22<sup>nd</sup>. The work is scheduled to start at 9 a.m. and it is estimated to be completed by 6:00 p.m., unless unforeseen issues are encountered in the field. Expect traffic delays as there will be one lane open with flagging operations. Please adhere to the traffic control signs and to the flagmen directions for your safety, and the safety of the workers. We appreciate your patience and cooperation.
- Saturday Work on PVDE by Corisni Place: SCE will be conducting emergency work on Corsini Place this Saturday, October 22<sup>nd</sup>. The work is scheduled to start at 9 a.m. and it is estimated to be completed by 6:00 p.m., unless unforeseen issues are encountered in the field. The work will be affecting the traffic on PVDE, expect traffic delays as there will be one lane open with flagging operations. Please adhere to the traffic control signs and to the flagmen directions for your safety, and the safety of the workers. We appreciate your patience and cooperation.
- Hawthorne Blvd. Signal Synchronization Project: Pro-Tech Engineering will continue boring and trenching to place conduit along Hawthorne Blvd. from City Hall to Vallon Drive. The work in this area might take a couple of weeks to complete before construction moves to the north, from Vallon Drive to Dupre Drive.



## **COMMUNITY DEVELOPMENT**

- **Terranea – Entry Driveway Improvements Completed:** Last month, Staff reported that Terranea will be undergoing certain site upgrades to the entry driveway, Catalina Kitchen, and repairs to the storm-damaged coastal trail. At this time, the tenant improvements to Catalina Kitchen are underway and are on schedule to be completed before the end of the year. As for the entry driveway, the improvements were recently completed which include adding an inbound lane to be used as a bicycle sharrow lane. Repairs to the coastal trails are expected to commence within the coming week. Staff will continue to keep the Council posted on the upgrades.



- **Ganado Drive – Unpermitted Deck Abatement Update:** As the Council may recall, the City has been pursuing the abatement of an unpermitted deck on an extreme slope on Ganado Drive. An Abatement Warrant was issued by the Torrance Superior Court on September 28<sup>th</sup>, and the abatement of the deck took place on October 18<sup>th</sup>. A crane was used to lift the deck off the extreme slope and onto the public right-of-way on Crest Road above the property, where Public Works maintenance staff dismantled the deck. The abatement took approximately 2 hours. Before and after pictures of the property below. The following Staff were instrumental in abating this unpermitted deck: Julie Peterson, Code Enforcement Officer; Sean Larvenz, Maintenance Superintendent; Gonzalo Garnica, Lead worker; and Victor Valadez, Maintenance Worker.

## ADMINISTRATIVE REPORT

October 19, 2016

Page 7



**Before**



**After**

- PC Agenda: Attached is the draft agenda for the Planning Commission meeting on Tuesday, October 25, 2016.
- Applications of Note: See attached table with a summary of the Applications of Note that were submitted to the department between Wednesday, October 12, 2016 and Tuesday, October 18, 2016.

### Attachments:

- Draft PC Agenda – Page 33
- Applications of Note – Page 36

## **RECREATION & PARKS**

- Night at the Museum Wrap-up: Twenty-six children ages 7 to 12 participated in last Friday's *Night at the Museum Sleepover* at Point Vicente Interpretive Center. They enjoyed a tour of the museum, followed by a night hike that included star gazing and observing the moon. The children created fall-themed luminaries for their arts & crafts

project. Once they were in their sleeping bags, they enjoyed watching *Zootopia*. Breakfast was served on the patio the following morning.



- Los Serenos Hike Wrap-up: A total of 56 hikers showed up for the October 15<sup>th</sup> hike along the switchback trail at Trump National Golf Club. Docents shared information about local geology and fall blooming habitat.
- Cub Scout Volunteer Event Wrap-up: Eighteen Cub Scouts and their parents cleaned up RPV Beach last Saturday and they had a great time doing it. The boys were happy that they got to fulfill one of their Cub Scout wolf requirements. They found an old empty wooden box with hinges (with missing lid) hidden under the sand; they thought it used to be a treasure chest.

## ADMINISTRATIVE REPORT

October 19, 2016

Page 9



- Kids Music Fest & Trunk or Treat: This Saturday from 11 am to 2 pm, Kids Music N Motion is partnering with the Department to offer this annual event for youngsters. They will have a chance to explore the world of music, make simple crafts, and enjoy trick or treating at the various “trunks’ created by local organizations.
- Healthy RPV Program:
  - Yoga in the Park: A total of 18 adults attended the free outdoor Yoga in the Park class on Tuesday morning at Ryan Park.
  - Open Gym: Drop-in basketball was available this week on Sunday at Miraleste Intermediate School from 10 am to noon and on Tuesday from 7 pm to 9 pm, and at Peninsula High School on Sunday from 2 pm to 4 pm. A total of 33 people played basketball at Open Gym this week.
- Hesse Park: The facilities are rented this week for twelve indoor recreation classes, seven non-profit meetings, two Peninsula Seniors activities, and two field rentals.

## ADMINISTRATIVE REPORT

October 19, 2016

Page 10

- Ladera Linda Park: The facilities are rented this week for nine indoor recreation classes.
- PVIC and Docents: The Amphitheater and Sunset Room will be rented on Saturday and Sunday for wedding ceremonies and receptions. Little Fish Tales by the Sea will be held on Thursday morning. This monthly enrichment program is a partnership between the Department and the PVLDD.
- Ryan Park: The facilities are rented this week for one indoor recreation class, five outdoor recreation classes, four field rentals, and private rental.
- REACH Therapeutic Program: On Wednesday night, REACH will have dinner at *Snax*, followed by an evening stroll along the coast. On Saturday, REACH will create a Halloween "Trunk" for the Kids Music Fest & Trunk or Treat event, passing out prizes to the young children.

# October 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 7:00 pm—City Council Meeting @ Hesse Park	5 <div style="border: 1px solid black; padding: 5px; text-align: center;">LCC Annual Conference - Long Beach (Misetich/Willmore)</div>	6	7 11:30 am—2:00 pm—PV Chamber Candidates Forum (@ PV Golf Club (Dyda))	8 8:15 am—Hike With Your Councilman—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
9	10	11 7:00 pm—Planning Commission Meeting @ Hesse Park	12 5:30 pm—PV Chamber Citizen of the Year Awards @ Terranea (Dyda/Misetich/Willmore)	13 8:00 am—9:00 am SBC-COG Breakfast & Briefing @ SBCCOG Torrance Office (Misetich)  6:00 pm—IMAC Meeting @ Hesse Park	14 <div style="border: 1px solid black; padding: 5px; text-align: center;">6:00 pm Fri.—8:30 am Sat.—Night @ The Museum Sleepover @ PVIC</div>	15
16	17	18 7:00 pm—City Council Meeting @ Hesse Park	19 12:00 pm—Mayor's Lunch @ The Depot (Dyda)  1:30 pm—Sanitation District Meeting (Dyda)  6:00 pm—Preserve Public Forums @ City Hall Community Room	20 7:00 pm—Emergency Preparedness Committee @ City Hall Community Room	21	22 11:00 am—2:00 pm—Kids Music Fest & Trunk or Treat @ Ladera Linda  5:00 pm—11:00 pm—Marymount Success by the Sea Scholarship Gala @ Norris Pavilion (Campbell)
23	24 7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room	25 7:00 pm—Planning Commission Meeting @ Hesse Park	26	27	28 7:30 am—Mayor's Breakfast @ Marie Callendars (Dyda/Brooks)	29 8:00 am—11:00 am—Document Shredding/E-Waste Roundup/Mulch Giveaway @ Civic Center Parking Lot  10:00 am—12:00 pm—Pet Vaccination & Microchip Clinic @ Hesse Park
30	31					

# November 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<p>1</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>	<p>2</p>	<p>3</p>	<p>4</p>	<p>5</p> <p>8:00 am—4:00 pm—Paddle Tennis Tournament @ Ladera Linda</p> <p>11:00 am—1:00 pm—Local Author Book Signing @ PVIC</p>
<p>9</p>	<p>7</p>	<p>8</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park—CANCELLED</p>	<p>9</p>	<p>10</p> <p>8:00 am—Regional Law Committee Meeting @ RH City Hall (Brooks/Yap)</p> <p>6:00 pm—IMAC Meeting @ Hesse Park</p>	<p>11</p>	<p>12</p> <p>8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location</p>
<p>13</p>	<p>14</p>	<p>15</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>	<p>16</p> <p>12:00 pm—Mayor's Lunch @ The Depot (Dyda)</p> <p>1:30 pm—Sanitation District Meeting (Dyda)</p>	<p>17</p> <p>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</p>	<p>18</p> <p>7:30 am—Mayor's Breakfast @ Marie Callendars (Dyda/Duhovic)</p>	<p>19</p> <p>7:00 am - Lexus Lace-Up, 1/2 Marathon, 5K and 10K</p>
<p>20</p>	<p>21</p>	<p>22</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park—CANCELLED</p>	<p>23</p>	<p>24</p> <p style="border: 1px solid black; padding: 5px; display: inline-block;">Thanksgiving Holiday—City Hall Closed</p>	<p>25</p>	<p>26</p>
<p>27</p>	<p>28</p> <p>7:00 pm—Traffic Safety Committee @ City Hall Community Room</p>	<p>29</p>	<p>30</p>			

# December 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 <i>RHE Holiday Parade</i>
4	5 <i>6:00 pm—City Holiday Party @ PVIC</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	9	10 <i>8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location</i>  <i>9:00 am—10:30 am—Breakfast with Santa (@ Hesse Park)</i>
11	12	13 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	14 <i>12:00 pm—Mayor’s Lunch @ The Depot ( )</i>  <i>1:30 pm—Sanitation District Meeting ( )</i>	15 <i>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</i>	16 <i>7:30 am—Mayor’s Breakfast @ Marie Callendars ( )</i>	17
18	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21	22	23	24
25	26	27	28	29	30	31
<i>Winter Holiday Break—City Hall Closed</i>						

## TENTATIVE AGENDAS\*

\*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.

**Note:** Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

### November 1, 2016 – (Time Est. – 3 hrs 25 mins)

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

#### **Consent**

Consider Award of Telephone System  
Consider Authorization of Budget for Annual Holiday Party  
Consider Award of Construction Del Cerro Park/Burma Rd ADA Access-CDBG Project  
Consider Adoption of Resolution Opposing Proposition 57  
Consider Action to Apply for Grant for Two Indoor Exhibits at PVIC  
Consider Action and Receive Update on Turf Rehab at Hesse Park  
Consider Adoption of Resolution for Health Insurance Premiums  
Consider Action to Implement Peninsula Roadway Safety Plan

#### **Public Hearings**

Consider Adoption of Ordinance to Adopt New California Building Codes (10 mins)

#### **Regular Business**

Consider Moving Elections to Even Numbered Years (20 mins)  
Consider Update on the Palos Verdes Preserve Operations (20 mins)  
Consider Update to Parking and Circulation for Park Place (45 mins)  
Consider Staff Role Regarding Neighborhood Watch (35 mins)  
Consider Urgency Ord Prop 64 Marijuana Act (10 mins)  
Consider Action Regarding FY 15-16 Financial Report (20 mins)

### November 15, 2016 – (Time Est. – 3 hrs 55 mins)

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

#### **Consent**

Consider PVPLC Comprehensive Review Report  
Consider Gifts for Parks

#### **Public Hearings**

Consider Residential Rate Adjustment Request for EDCO Disposal Corporation (15 mins)  
Consider Adoption Resolution Designated Areas Underground Utility District (10 mins)

**Regular Business**

- Consider Records Retention and Destruction Schedules (30 mins)
- Consider Adoption of Employer Employee Resolutions (EER) (15 mins)
- Consider Refurbishment and Installation of Bubbles Statue at Lower Pt. Vicente (30 mins)
- Consider Adoption of Administrative Fines for Short Term Rentals (30 mins)
- Consider Review of Municipal Code Chapters 2.04 and 2.08 (45 mins)

**December 6, 2016 – (Time Est. – 2 hr 25 mins)**

**Closed Session:**

**Mayor’s Announcements:**

**Council Reorganization:**

**Recess/Reception:** (30 mins)

**City Manager Report:**

**Consent**

- Consideration and Possible Action to Review the Status of Border Issues
- Consider Award of Construction for PVDS Bicycle Compatible Lane Imp Project
- Consider Award of Abalone Cove Sewer Inspection Video Contract
- Consider Award of Sewer Manhole Cleanout Contract

**Public Hearings**

**Regular Business**

- Consider Proposed FY17-18 Community Development Grant Program (10 mins)
- Consider App. Deed Restrictions Meas. A Funded City Open Space Acquisitions (10 mins)
- Consider Report regarding Participation in LA County Fire District (30 mins)
- Consider Update of Personnel Rules (20 mins)

**December 20, 2016 – (Time Est. – 1 hr)**

**Closed Session:**

**Study Session:** (15 mins)

**Mayor’s Announcements:**

**City Manager Report:**

**Consent**

**Public Hearings**

**Regular Business**

**January 3, 2017 – (Time Est. – 1 hr)**

**Closed Session:**

**Mayor’s Announcements:**

**City Manager Report:**

**Consent  
Public Hearings  
Regular Business**

**January 17, 2017 – (Time Est. – 2 hr)**

**Closed Session:**

**Study Session: (15 mins)**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Consider Award of Contractor for Fuel Modification by Grazing  
Consider Award of Contract to LA Conservation Corps for At-Risk Youth

**Public Hearings**

Consider Los Serenos de Point Vicente Docents' Proposal (1 hr)

**Regular Business**

**Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)**

**November 17, 2015** – Social Media Policy (Brooks)

**January 5, 2016 & February 2, 2016** – Review of Travel Policies & Expense Reimbursement (Campbell); Travel to Conferences on City Business with the City Manager to Report to Council after the Event (Campbell)

**February 2, 2016** – Council's Use of the City Email Server (Brooks); Council's Use of Cell Phones Dedicated for City Business (Campbell)

**February 16, 2016** - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

**March 15, 2016** – Renaming Shoreline Park (Duhovic)

**July 19, 2016** - Review of Municipal Code Chapters 2.04 and 2.08 (Duhovic)[Agendized on 11/15/16]

**Future Agenda Items Agendized or Otherwise Being Addressed**

**June 30, 2015** – Skate Park (Campbell) [Staff is working with Skatepark PV proponents on a long-term plan]

**July 19, 2016** - Report regarding Participation in LA County Fire District (Misetich) [Agendized on 12/6/16]

**August 16, 2016** –Moving Elections to Even Numbered Years (Misetich) [City Clerk staff to work with City Attorney - Agendized on 11/1/16]

**October 4, 2016** –Consider Review of Staffing Position re Neighborhood Watch (Campbell) [Agendized 11/1/16] and Update on Role/Responsibility of Neighborhood Watch



**PVPtv Cox 35 / FIOS 39 Programming Schedule Guide**  
**Schedule - 10/23/16 - 10/29/16**

	Sunday 10/23	Monday 10/24	Tuesday 10/25	Wednesday 10/26	Thursday 10/27	Friday 10/28	Saturday 10/29
6:00 AM - 6:30 AM	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements
6:30 AM - 7:00 AM							
7:00 AM - 7:30 AM							
7:30 AM - 8:00 AM					The City of Rancho Palos Verdes City Council Meeting - October 18th, 2016	The City of Rancho Palos Verdes City Council Meeting - October 18th, 2016	The City of Rancho Palos Verdes City Council Meeting - October 18th, 2016
8:00 AM - 8:30 AM	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016			
8:30 AM - 9:00 AM							
09:00 AM - 9:30 AM	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro			
9:30 AM - 10:00 AM							
10:00 AM - 10:30AM							
10:30 AM - 11:00AM							
11:00 AM - 11:30 AM	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures
11:30 AM - 12:00PM							
12:00 PM - 12:30PM							
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016
1:30 PM - 2:00PM							
2:00 PM - 2:30PM							
2:30 PM - 3:00PM							
3:00 PM - 3:30PM	Future Leaders of San Pedro	Palos Verdes Library District Board of Trustees Meeting	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro
3:30 PM - 4:00PM							
4:00 PM - 4:30PM							
4:30 PM - 5:00PM							
5:00 PM - 5:30PM	The League of Women Voters 2016 Ballot Measures		The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures
5:30 PM - 6:00PM							
6:00 PM - 6:30PM		PVP Coordinating Council					
6:30 PM - 7:00PM							
7:00 PM - 7:30PM	The City of Rolling Hills Estates City Council Meeting October 10th, 2016	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	LIVE - The City of Rancho Palos Verdes Planning Commission Meeting - October 25th, 2016	The City of Rolling Hills Estates City Council Meeting October 10th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - October 25th, 2016	The City of Rolling Hills Estates City Council Meeting October 10th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting - October 25th, 2016
7:30 PM - 8:00PM							
8:00 PM - 8:30PM							
8:30 PM - 9:00PM							
9:00 PM - 9:30PM	RPV City Talk: RVP Mayor Ken Dyda September 2016						
9:30 PM - 10:00PM							
10:00 PM - 10:30PM	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016		RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016	RPV City Talk: RVP Mayor Ken Dyda September 2016
10:30 PM - 11:00PM							
11:00 PM - 11:30PM	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements		PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 10/9/16 - 10/15/16**



**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	16-03798	1713	10/8/2016-10/10/2016	1000-1230	259TH ST / ESHELMAN AV	N/A	2016 SIL 4DR CHEVY MALIBU	SUSPECT(S) UNKNOWN. VEH RECOVERED.
BURGLARY (VEHICLE)	16-03804	1713	10/10/2016-10/11/2016	2130-0300	26323 ALTA VISTA AV	REAR DRIVER'S SIDE WINDOW SMASHED	COMPUTER MONITOR HOUSING ARM	SUSPECT(S) UNKNOWN
ADW (VEHICLE)	16-03824	1712	10/12/2016	1540	1700 BLK 257TH ST	N/A	NO LOSS	NAMED SUSPECT. VICTIM KNOWS OF THE SUSPECT.
PETTY THEFT (UNLOCKED VEHICLE)	16-03840	1711	10/13/2016	1400-1700	2200 BLK 247TH ST	UNLOCKED VEHICLE	WALLET, MISC CREDIT CARDS, MAKE-UP BAG WITH MISC MAKE-UP	SUSPECT(S) UNKNOWN

**ARRESTS: DOMESTIC VIOLENCE-1, DRUGS-3, VEHICLE VIOLATIONS-1, WARRANTS-3**

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT	16-03822	1732	10/12/2016	0530	5600 BLK CRESTRIDGE RD	N/A	SECURITY CAMERAS	SUSPECT MW WITH A BEARD WRG A HOODED SWEATSHIRT, PANTS, AND BLK SHOES
GRAND THEFT (AUTO)	16-03831	1740	10/12/2016-10/13/2016	2000-0527	6600 BLK BEACHVIEW DR	N/A	2015 BLK YAMAHA Y2FR6 MOTORCYCLE	SUSPECT(S) UNKNOWN
PETTY THEFT	16-03886	1744	10/14/2016	1200-1230	30800 BLK PV DR EAST	N/A	WALLET	SUSPECT(S) UNKNOWN

**ARRESTS: DRUGS-2, ELDER ABUSE-1, VEHICLE VIOLATIONS-4, WARRANTS-5, WEAPONS-5**

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT	16-03811	1721	10/11/2016	1817	PEACOCK LN	N/A	DOORBELL	SUSPECT FW
BURGLARY (COMMERCIAL)	16-03833	1724	10/12/2016- 10/13/2016	1430- 0730	PENINSULA CENTER	WOODEN PANEL REMOVED	CHOPSAW	SUSPECT(S) UNKNOWN
PETTY THEFT	16-03858	1722	10/14/2016	1900- 2130	2200 BLK PV DR NORTH	N/A	PURSE, CELLPHONE, U.S. CURRENCY, KEYS, CDL, MISC CREDIT CARDS	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-2, DRUNK-1, VEHICLE VIOLATIONS-1, WARRANTS-3								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT	16-03841	1750	10/13/2016	1030- 1400	1300 BLK 4TH ST	FRONT PORCH	IPHONE	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	16-03844	1750	10/13/2016- 10/14/2016	1430- 0530	1100 BLK W 7TH ST	WINDOW SCREEN PRIED	JEWELRY, CRUCIT, MISC GIFT CARDS, U.S. CURRENCY	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-1, VEHICLE VIOLATIONS-2								

**PVP:**

CRIME	FILE #	RD	DATE	TIME		METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/4/2016	Dan Dave Mantiza	PRA for 2015 Storm Drain Lining Project	1/5/16 PW Staff responded. Completed.
1/4/2016	Holly Autry Blackstone Consulting LLC	PRA for 6600 Beachview Drive	1/6/16 CDDD Mihranian responded. Completed.
1/4/2016	Murphy Austin	PRA for 28220 Highridge Road	1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.
1/7/2016	Nicole Hachett TNN Top Notch Networking	PRA for IT Vendor contract and addendums.	1/7/15 DCC Takaoka responded. Completed.
1/13/2016	Greg Royston	PRA for mail/house service for Storm Drain User fee mailer.	1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed.
1/14/2016	Bruno Dieseldorff	PRA for Notices of Parking Violations on Del Cerro Jan 1 2016	1/14/16 DCC Takaoka responded. Completed.
1/14/2016	Nicole Adler The Bond Exchange & Insurance Agency	PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project	1/14/16 Senior Engineer Winje responded. Completed.
1/17/2016	Jeff Calvagna	PRA for Encroachment permits various months.	1/17/16 PW staff compiled docs- sent on to requestor. Completed.
1/20/2016	Terry Henry Insituform -Aegion Comp	PRA for Bid docs 2015 Storm Drain Lining Project	2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.
1/20/2016	Marisol B. Hernandez SOCALCCC	PRA for docs re: Hawthorne Blvd ROW Beautification Phase I	1/25/16 Assistant Engineer Flannigan responded. Completed.
1/28/2016	Priscella Vega c/o Daily Breeze	PRA for copies of recently filed Green Hills Claims	2/1/16 DCC Takaoka responded. Completed.
1/28/2016	Diane Smith	PRA for list of sign in attendees at LACountywide Parks Needs Assessment	1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.
2/2/2016	Southwest Pipeline & Trenchless Corp c/ Rob Bolger	PRA for Bid docs 2015 Storm Drain Lining Project	2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.
2/4/2016	Sharon Yarber	PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment	2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.
2/5/2016	Megan Barnes	PRA for copies of recently filed Green Hills Claims	2/12/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/8/2016	Sharon Yarber	PRA for revenue income from telecommunications companies	2/12/16 DD Jules responded. Completed.
2/9/2016	Jeff Calvagna	PRA for Applications from Crown Castle, NG West, ATT for wireless telecommunication facility	2/110/16 DCC Takaoka responded. Completed.
2/9/2016	Ariane Nelson Open Records Data Retrieval	PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available	2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed.
2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for Grayslake Road Drainage Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for PVDW ADA Access Sidewalk Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/10/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining Project	2/11/16 Senior Engineer Winje responded. Completed.
2/12/2016	Aaron Pearl Organizer AFSCME District Council 36	PRA for Employee Relations Ordinance	2/12/16 CC Morreale responded. Completed.
2/12/2016	Sharon Yarber	PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume	2/12/16 CC Morreale responded. Completed.
2/15/2016	D. Woolley & Associates	PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9	2/19/16 DCC responded. Completed.
2/19/2016	Jarel Wheaton	PRA for Input to Counywide Parks Needs Assessment	2/25/16 Sr. Admin Analyst Waters sent response. Completed.
2/22/2016	Ashley Hulett	PRA for 27023 Shorewood and surrounding properties documents	2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satisfied with what she reviewed. Completed.
2/25/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd ROW Beautification	2/26/16 Asst Engineer Flannigan responded. Completed.
2/29/2016	Brad Austin	PRA for unrefunded/uncashed checks	3/3/16 DCCTakaoka responded. Completed.
3/1/2016	Nadine Weeden Smart Procure	PRA for POs; line item details etc	3/3/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/1/2016	Noel Weiss	Pra during CC Mtg of 3/1/16 for Green Hills Certificate of Acceptance of Project Conditions of Approval	3/7/16 Senior Planner Kim responded. Completed.
3/2/2016	Indika Jayaratna c/o United Construction Landscape Inc	PRA for Hawthorne Blvd ROW Beautification Project Lowest Bidder's Proposal (STL Landscape)	3/3/16 DCC Takaoka responded. Completed. 3/4/16 Mr. Jayaratna came in for additional documents, Staff Asst. Mitchell assisted him and DCC Takaoka provided contact information for Director Throne and Deputy Director Jules. Completed.
3/7/2016	Loren J. Bialik c/o Masel Equities National Associates	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	3/8/16 DCC responded. Completed.
3/22/2016	Jeff McNeil c/o AEI Consultants	PRA for building permits/ property deeds/ building code or zoning violations etc for 6507 and 6510 Ocean Crest Drive	3/29/16 requestor visited CDD; reviewed and copied information he sought. Completed.
3/24/2016	Jacqueline Sessa c/o Onvica Exchange	PRA for Contract Award information for Federal Aid Highway Safety Improvement Program	3/28/16 Deputy Director Jules responded. Completed.
3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Vista Catalina Apartments)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/7/16 CC Morreale notified requestor of need for additional monies. 4/18/16 Additional monies received, requestor will send someone to pick up. 5/10/16 Sent email reminder and left voicemail to requestor that documents are still available but no one has reponded. 5/16/16 DCC Takaoka left voicemail asking requestor to pick up documents or arrange payment of postage. Awaiting response.
3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Ocean Crest Drive Parcels)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/18/16 rec'd remaining balance. Documents are ready for pick up. See notation above.
3/24/2016	Nicole Adler c/o Bond Exchange	PRA for Copies of Bid Bonds & Bid Results Portuguese Bend Landslide DeWatering Wells	3/25/16 Staff member Zwiezig responded. Completed.
3/29/2016	Michelle Allen c/o Engle Martin & Assoc.	PRA for documents relating to accident 10/18/14 All American Asphalt	4/8/16 CC Morreale responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/7/2016	Sharon Loveys	PRA for Green Hills investigation costs	4/14/16 CC Morreale responded. Completed.
4/8/2016	William Garrett	PRA for parking restriction information Seacrest and Oceanaire	4/14/16 DCC Takaoka provided response. Completed.
4/9/2016	Sharon Yarber	PRA for Green Hills agreement and D Cullen resume/CV	4/11/16 CC Morreale responded re: agreement inquiry. 4/20/16 CC Morreale provided resume. Completed.
4/15/2016	Hossein Shahbazian	PRA for all denied planning applications	4/18/16 Senior Planner Kim contacted requestor. Completed.
4/19/2016	North American Procurement Council	PRA for list of planholders (bidders) for the Annual Sidewalk Repair Program FY 16/17	4/19/2016 Admin Asst Mitchell responded. Completed.
4/13/2016	Don Iwuchuku	PRA for address file; permit file; and email re: 30032 Avenida Classica-addt'l docs requested wih subpoena	4/20/16 DCC Takaoka provided documents. Completed.
4/20/2016	Noel Weiss	PRA for Green Hills documents/agreement/ emails etc	4/28/16 Mr. Weiss began review of documents.4/28/16 CA Burrows sent correspondence , Mr. Weiss subsequently narrowed scope of email search. Staff will re-do the email search and make those documents available. 5/4/16 Senior Planner Kim notified requestor copies of documents initially requested are available.
4/27/2016	Jeff Lewis	PRA for Loveys Summons/Petition	4/27/16 CC Morreale responded. Completed.
4/28/2016	North American Procurement Council	PRA for bid tabulation Annual Sidewalk Rpr Pgm FY 16/17	5/2/16 Amin Asst Mitchell responded. Completed.
5/2/2016	Noel Weiss	PRA for Building Plans; permits etc related to construction of Memorial Terrace Mausoleum	5/2/16 Senior Planner Kim notified the requestor documents are available for his review. He will schedule an appt with her.
5/2/2016	Daniel Honchariw Transparent California	PRA for Employee Compensation Report	5/3/16 Acctg Supervisor Ramos responded to requestor. Completed.
5/3/2016	Jeffrey Gottlieb	PRA for Settlement documents in lawsuit between Donald Trump; Trump National Golf Club and City of RPV	5/3/16 CC Morreale responded to requestor. Completed.
5/4/2016	Darin C. Koblick	PRA for Speed Zone Survey	5/4/16 DD Jules responded. Completed.
5/9/2016	Jason Kandel	PRA for documents relating to Lunada Bay Boys PVE Lawsuit	5/9/16 CC Morreale responded request is for City of Palos Verdes Estates. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/16/2016	Jeff Calvagna	PRA for New Wireless Facility application	5/16/16 Principal Engineer Eder responded. Completed.
5/18/2016	Megan Gomez	PRA for View Preservation Permit 2008-00005	5/19/16 DCC responded to requestor - (via email and phone msg) awaiting response. 5/20/16 Request was withdrawn. Completed.
5/18/2016	Scott Craig for Gail Temianka	PRA for Building permits 5/1/05 - and newer for 6502 Via Baron	5/18/16 DCC Takaoka responded. Completed.
5/19/2016	Ankur Mohindra	PRA Any permitted home additions to 2141 Fairhill Dr	5/19/16 DCC Takaoka responded to requestor. Completed.
5/19/2016	Barry Yudess	PRA for any and all emails from Brian Campbell to PVPUSD; Green Hills; and City Attorney (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. 6/27/16 Revised determination letter sent: 1st production due 6/30, 2nd production due 7/19. ---- - pending response from MPT Campbell. 7/13/16 DCC Takaoka called Mr. Yudess and informed him that the second production was now available- she will leave both discs (production 1 and 2) with the cashier in CDD. 7/13/16 Joan Davidson picked up and paid for CDs. Completed.
5/20/2016	Barry Hildebrand	PRA for any and all emails and correspondence from/between Brian Campbell to: PVPUSD; City Attorney re: PVPUSD; AYSO; Dan Beringer; Doug Willmore and LA County Sheriff re: Ladera Linda Upper Field and/or re: Ed HUmmel (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. Completed production of City documents - pending response from MPT Campbell. 7/11/16 Requestor picked up and paid for disc.
5/23/2016	Ellen Berkowitz (Gresham Savage Nolan & Tilden)	All communications from/to Brian Campbell re: Green Hills Memorial Park; All communications from/to David Tomblin RE: Green Hills Memorial Park	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. 6/24/16 Requestor paid for and picked up documents produced by City. Requestor is aware that the City is awaiting MPT Campbell's response.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/23/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for emails and communications between staff or Council and any reps or employees of Green Hills Memorial Park. 5/23/16 Requestor narrowed scope to "Communication between the City Manager and Green Hills Memorial Park regarding Inspiration Slope, including the planning and building of that project, as well as the recent communication regarding Inspiration Slope"	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. Awaiting payment/response. 6/28/16 Requestor picked up and paid for disc. Completed.
5/24/2016	Kyung Lah CNN Correspondent	PRA for tax assessments for Trump National Golf Club	5/25/16 response provided to requestor. Completed.
5/27/2016	Ed Pilolla PVNews	PRA for Brian Campbell's emails re: Capt. Beringer and soil at Ladera Linda Park	6/6/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.
5/31/2016	The Dodge Data & Analytics Bidding Team	PRA re: Annual Sidewalk Repair Project dated 4/27/16 - who it was awarded to as well as start and completion dates.	5/31/16 DCC Takaoka responded. Completed.
5/26/2016	Sharon Loveys	PRA for Lilley Planning Group report on Green Hills	5/31/16 CC Morreale responded. Completed.
5/31/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd Signal Synchronization Project	5/31/16 Assistant Engineer Carrasco responded. Completed.
6/3/2016	Ed Pilolla PVNews	PRA for Correspondence between Capt. Beringer and D. Willmore	6/13/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.
6/5/2016	John Cotter -American Bridge	PRA Permits and Applications related to Trump National Golf Club	6/6/16 contacted requestor for clarification- as of now request is <b>on hold</b> til further notice.
6/7/2016	Nadine Weeden Smart Procure	PRA for Purchase orders; Vendor ID info etc	6/10/16 DCC Takaoka responded. Completed. 6/24/16 Account Clerk Amundson provided addtl info. Completed.
6/17/2016	Cassidy Davidson, Esq. (Law Office of Seth Davidson)	PRA for repair and maintenance records for the portion of Crest Road (not the sidewalk, but the actual road) between Ganado and Avenida De Rosa, for the last five years	6/29/16 14 day ext letter sent. 7/11/16 Responsive documents sent to requestor. Completed.
6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for Cable Building ADA & Building Improvements	6/27/16 DCC Takaoka responded. Completed.
6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining	6/22/16 Engineer Eder responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/21/2016	Law Office of Joseph K. Johnson PC	PRA Hawthorne Blvd Signal Synchronization Project	6/28/16 DCC Takaoka responded. Completed.
6/27/2016	Irell & Manella LLP	PRA for Taxicab documents	7/5/16 DCC Takaoka responded. Completed.
7/1/2016	Allison Etkin	PRA for documents relating to 32039 Sea Ridge Circle	7/11/16 DCC Takaoka responded. Awaiting pymt/response from requestor. 7/15/16 Received payment. Completed.
7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for Residential St. Rehab Phase 1 Area 2 Imp-AC Repair	7/12/16 DCC Takaoka responded. Completed.
7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for 2016-2017 Annual Sidewalk Repair	7/12/16 DCC Takaoka responded. Completed.
7/13/2016	Ken DeLong	PRA for documents related to Residential Street Rehab	7/13/16 DCC Takaoka responded. Completed.
7/15/2016	Jeff Butler	PRA for list of employee names and titles	7/20/16 DCC Takaoka responded. Completed.
7/15/2016	Michelle Van Patten	PRA for Pizzo Masonry business license	7/19/16 CC Morreale responded. Completed.
7/21/2016	Jeff Lewis (Jason R. Ebbens)	PRA for documents re: Elkmont Canyon	7/26/16 DCC Takaoka sent 14 day ext letter. 8/11/16 DCC Takaoka sent determination letter- awaiting direction from requestor and payment for first production. 8/12/16 Requestor paid for 1st production - provided direction regarding remaining production. 10/17/16 DCC Takaoka notified requestor final production available. Awaiting payment. 10/18/2016 Received Payment. Completed.
7/25/2016	Partner Engineering and Science Inc Keri Winser	PRA for documents relating to Golden Cove Shopping Center	7/26/16 DCC Takaoka contacted requestor and provided Planner Silva's info- she will contact him to review docs. 8/34/16 requestor came in and reviewed documents- selected what she needed. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/26/2016	Sharon Yarber	PRA for letter Khakwani and Elkmont Canyon	7/26/16 DCC Takaoka sent response that determination for docs will be 8/15/16. 7/28/16 Director Mihranian provided some documents that were readily available. 8/11/16 DCC Takaoka sent response, 1st production is ready. 9/1/16 disc mailed of production no. 1. Received 1st production payment of \$6.00 for disk and postage. 10/17/16 DCC Takaoka notified requestor final production available. Awaiting payment.
8/2/2016	Renan Zepeda	PRA for documents relating to 29050 S. Western Ave RPV	8/2/16 DCC Takaoka sent response to requestor. Completed.
8/8/2016	Andrea Smerek	PRA for documents regarding RFP 2015-003 Planning, Code Enf.	8/11/16 DCC Takaoka sent determination letter via email to requestor. Completed.
8/10/2016	Brad Austin	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	8/11/16 AAll Cloke sent determination letter via email to requestor. Completed.
8/16/2016	Ron Brandt	PRA for TSC mins for last twelve months	8/16/16 Deputy Director Jules responded. Completed.
8/17/2016	Marisol B. Hernandez SOCALCCC	PRA for Portuguese Bend Landslide DeWatering Wells	8/18/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/17/2016	Lizelle Gutierrez (Safe Clean Parks)	PRA for a list of park vendors used in the City for the past 6 years	9/1/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/18/2016	Jennifer Taggart	PRA for copies of all communications between the City, including Gabriella Yap, Doug Willmore, and any resident concerning the Ladera Linda fields soil issue from December 2015 to present. (PRA #1)	8/29/16 CC Morreale sent determination letter. 9/12/16 DCC Takaoka sent final determination letter. Awaiting response/payment. 9/15/16 Requestor picked up and paid for disc. Completed. 9/20/16 Addt'l responsive docs forwarded and 9/27/16 notified requestor addt'l docs available. 9/28/16 Completed.
8/19/2016	Lauren Dillon	PRA for utility billing Trump National	8/19/16 DCC Takaoka responded. Completed.
8/24/2016	PublicAssets Ltd - Skip Rudolf	PRA for City leases of commercial real property paid to a non-governmental third party	8/25/2016 AAll Cloke responded. Completed.
8/29/2016	Matt Pearce LA Times	PRA for golf taxes Trump National Golf Course	8/30/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/29/2016	Jennifer Taggart	PRA for Communications between City Manager/Dep CM/ Council/ others re: Ladera Linda fields/soil/trucks etc. (PRA #2)	9/7/16 DCC Takaoka sent 14 day ext letter. 9/22/16 DCC send final determination letter. Docs available 9/27/16. DCC Takaoka notified requestor. 9/28/16 Payment received. Completed.
9/6/2016	Richard Hopp	PRA for complaint in Measure M joint lawsuit w/cities	9/6/16 DCC Takaoka responded. Completed.
9/6/2016	Desire Mys	PRA Clarification re: City Manager compensation	9/6/16 Finance Director Cullen responded. Completed.
9/8/2016	Ken DeLong	PRA Willmore and Yap DTSC correspondence	9/15/16 DCC Takaoka sent response. Completed.
9/8/2016	Sean Rakhshani	PRA Fire Dept Records re hazardous material spills, leaks, or releases	9/19/16 DCC Takaoka responded. Completed.
9/12/2016	Lauren Dillon	PRA for all campaign financial reports filed by all local elected officials in RPV from 2002 to present.	9/14/16 DCC Takaoka responded. Awaiting pymt/response. 10/3/16 payment received. AAll Cloke mailed disk. Completed.
9/15/2016	Jennifer Taggart	PRA for all communications between S Brooks; Ed Hummel etc. (PRA #3)	9/27/16 DCC notified requestor docs available. 9/28/16 Payment received. Completed.
9/22/2016	Lisa Herzog	PRA for Contracts Invoices Certified Payroll Anderson Penna	10/3/16 AAll Cloke notified requestor responsive documents available. 14-day extension for certified payroll portion. 10/17/2016 AAll Cloke Addtl time needed requester notified by letter
9/23/2016	Geoffrey John Tolle Const	PRA inspection and correction notices 30929 Via Rivera	9/22/16 DCC Takaoka provided response. Completed.
9/23/2016	Charles Kass	PRA for uncashed checks and stale warrants	10/3/16 Admin. Asst. Zwezig sent response to requestor. Completed.
9/26/2016	Smart Procure	PRA for PO info / etc	9/27/16 DCC Takaoka responded. Completed.
9/27/2016	Joan Davidson	PRA for campaign financial reports - copy of Dillon PRA	9/27/16 DCC Takaoka responded. Completed.
10/3/2016	Caitlin Schenck	PRA for Southern California Edison Franchise Agreement	10/3/16 Admin. Asst. Zwezig sent response to requestor. Completed.
10/4/2016	Niki Adsit	PRA for Golden Cove Shopping Center project documents	10/14/2016 AAll Cloke sent 14-day extension letter.
10/5/2016	North American Procurement Council	PRA for ADA Access Imps Del Cerro/Burma Road Project Planholders (bidders)	10/5/16 Admin Asst Mitchell responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/10/2016	Center for Contract Compliance	PRA for Abundant Water Wells (Portuguese Bend Landslide Dewatering Wells) Certified Payroll and Benefit Statements	10/17/2016 Per Asst City Attorney Burrows, AAll Cloke requested copy of agreement designating CCC as a Joint Labor-Management Committee.
10/10/2016	Jason Leung	PRA for campaign finances from 2001-present	10/11/16 DCC Takaoka responded awaiting reply. Requestor stated than he is fine now- no need for docs.
10/11/2016	Christina Parrinello	PRA for campaign finances from 2001-present	10/11/16 DCC Takaoka set appt for review of docs for Wed 10/19.
10/12/2016	Bill Crawford	Re: Edison Pole Replacement Procedure. Copy of Director Throne's communications to Mr. Francisco Martinez of SCE	10/12/2016 AAll Cloke responded. Completed.
10/12/2016	Jonathan Kerry (Michael Monis - EBI Consulting)	Property condition report - Golden Cove Shopping Center	
10/14/2016	Adam Bouman (Dodge Data & Analytics Bidding Team)	PRA for Cable Building ADA and Building Improvements Project Information	
10/17/2016	Victoria R. (Kasa Construction)	PRA for Abalone Cove Shoreline Park Improvements Projects Notice of Completions.	10/17/16 Admin. Asst. Zwezig sent response to requestor. Completed.
10/17/2016	Center for Contract Compliance	PRA for Cable Building ADA and Building Improvements Project Information	
10/17/2016	Kurt Oetiker	PRA for Trump Settlement Agmt	10/18/2016 DCC Takaoka notified requestor doc available. Payment received, completed.
10/18/2016	Daina Solomon	PRA for Trump Settlement Agreement, Tax Assessments for Trump National Golf Club, and Tax Golf Club and City of RPV	

## Red Flag Warning

URGENT - FIRE WEATHER MESSAGE  
NATIONAL WEATHER SERVICE LOS ANGELES/OXNARD CA  
259 PM PDT MON OCT 17 2016

...CRITICAL FIRE WEATHER CONDITIONS TO DEVELOP FOR PORTIONS OF SOUTHWEST CALIFORNIA FROM LATE TUESDAY AFTERNOON THROUGH THURSDAY EVENING DUE TO GUSTY NORTH TO NORTHEAST WINDS AND VERY LOW HUMIDITIES...

.A PROLONGED PERIOD OF CRITICAL FIRE WEATHER CONDITIONS WILL IMPACT PORTIONS OF SOUTHWEST CALIFORNIA FROM LATE TUESDAY AFTERNOON THROUGH THURSDAY EVENING. INITIALLY...GUSTY NORTHERLY WINDS AND DRYING CONDITIONS WILL AFFECT THE MOUNTAINS INCLUDING THE SANTA MONICAS...THE SANTA BARBARA SOUTH COAST...AND PORTIONS OF THE VALLEYS TUESDAY AFTERNOON INTO TUESDAY EVENING. WINDS ARE EXPECTED TO SHIFT TO THE NORTHEAST LATER TUESDAY NIGHT AND REMAIN GUSTY THROUGH THURSDAY...WITH CRITICAL FIRE WEATHER CONDITIONS TO DEVELOP ACROSS MUCH OF LOS ANGELES AND VENTURA COUNTIES. DURING THIS TIME...GUSTY SANTA ANA WINDS WILL BRING SIGNIFICANT WARMING AND DRYING...WITH WIDESPREAD SINGLE DIGIT HUMIDITIES AND VERY POOR HUMIDITY RECOVERIES AT NIGHT. ANY FIRE IGNITIONS WILL HAVE THE POTENTIAL FOR VERY RAPID FIRE SPREAD AND EXTREME FIRE BEHAVIOR DUE TO THE COMBINATION OF CRITICAL FIRE WEATHER CONDITIONS AND VERY DRY FUELS.

CAZ240-241-181730-  
/O.UPG.KLOX.FW.A.0014.161019T1500Z-161021T0300Z/  
/O.NEW.KLOX.FW.W.0013.161019T1500Z-161021T0300Z/  
VENTURA COUNTY COAST-  
LOS ANGELES COUNTY COAST INCLUDING DOWNTOWN LOS ANGELES-  
259 PM PDT MON OCT 17 2016

...RED FLAG WARNING IN EFFECT FROM 8 AM WEDNESDAY TO 8 PM PDT THURSDAY FOR GUSTY NORTHEAST WINDS AND VERY LOW RELATIVE HUMIDITY FOR THE VENTURA COUNTY COAST AND LOS ANGELES COAST FROM MALIBU TO HOLLYWOOD HILLS...

THE NATIONAL WEATHER SERVICE IN LOS ANGELES/OXNARD HAS ISSUED A RED FLAG WARNING FOR GUSTY NORTHEAST WINDS AND VERY LOW RELATIVE HUMIDITY...WHICH IS IN EFFECT FROM 8 AM WEDNESDAY TO 8 PM PDT THURSDAY. THE FIRE WEATHER WATCH IS NO LONGER IN EFFECT.

\* WINDS...AREAS OF NORTHEAST WINDS WILL INCREASE TO 15 TO 30 MPH WITH GUSTS 35 TO 45 MPH AT TIMES ACROSS THE VENTURA COUNTY

COASTAL PLAIN AND MALIBU TO HOLLYWOOD HILLS BETWEEN WEDNESDAY MORNING AND THURSDAY EVENING.

- \* RELATIVE HUMIDITY...WIDESPREAD AND LONG DURATION OF HUMIDITIES BETWEEN 3 AND 15 PERCENT. VERY POOR HUMIDITY RECOVERIES AT NIGHT.
- \* TEMPERATURES...DAYTIME HIGH TEMPERATURES WILL BE IN THE UPPER 80S TO MID 90S ON WEDNESDAY...THEN 90S TO AROUND 100 ON THURSDAY.
- \* IMPACTS...THE COMBINATION OF GUSTY NORTHEAST WINDS...VERY LOW HUMIDITY...AND WARM TEMPERATURES WILL CREATE CRITICAL FIRE WEATHER CONDITIONS ACROSS THE WARNED AREA. THIS IN COMBINATION WITH THE VERY DRY FUELS COULD CAUSE VERY RAPID FIRE SPREAD ALONG WITH EXTREME FIRE DANGER AND FIRE BEHAVIOR.

PRECAUTIONARY/PREPAREDNESS ACTIONS...

PLEASE USE EXTREME CAUTION WHEN USING POTENTIAL FIRE IGNITION SOURCES. PLEASE STAY TUNED TO THE LATEST NATIONAL WEATHER SERVICE UPDATES FOR THE POSSIBLE UPGRADE TO A RED FLAG WARNING.

&&

\$\$

HALL/MUNROE

## DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, OCTOBER 25, 2016  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
REGULAR MEETING  
7:00 P.M.**

---

### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

NEXT P.C. RESOLUTION NO. 2016-13

---

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

1. APPROVAL OF MINUTES – OCTOBER 11, 2016

**CONTINUED PUBLIC HEARINGS:**

NONE

**CONTINUED BUSINESS:**

NONE

**NEW PUBLIC HEARINGS:**

2. AMEND CONDITIONS OF APPROVAL OF P.C. RESOLUTION NO. 2016-1 (CASE NO. ZON2016-00456 – REVISION TO CONDITIONAL USE PERMIT NO. 23): 2935 VISTA DEL MAR (AS)

Request: A request that the Planning Commission amend the Conditions of Approval of P.C. Resolution 2016-1 to allow an increase to the permitted lot coverage (35.8% previously approved) by an additional 1.1% for a total of 36.9%.

Action Deadline: December 4, 2016

Recommendation: Adopt P.C. Resolution No. 2016-\_\_\_; thereby amending Condition Nos. 24 and 28 of P.C. Resolution No. 2016-1 to allow an increase of 1.1% to the maximum lot coverage requirement to accommodate a Building & Safety required revision to the on-site drainage.

**NEW BUSINESS:**

NONE

**ITEMS TO BE PLACED ON FUTURE AGENDAS:**

3. PRE-AGENDA FOR THE MEETING ON NOVEMBER 29, 2016

**ADJOURNMENT:**

**ADJOURNMENT:** Adjourn to November 29, 2016 at 7:00PM, McTaggart Hall at Hesse Community Park, 29301 Hawthorne Blvd.

---

**Americans with Disabilities Act:** *In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.*

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.rpvca.gov](http://www.rpvca.gov).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



## Applications of Note as of October 19, 2016

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
VRP2016-00082	RONALD RETO	5763 CAPESWOOD DR	View Maintenance request for foliage located at 26222 Barkstone Drive under VPP 205.	10/17/2016
<i>View Maintenance</i>				
VRP2016-00083	MARINOVICH, LARRY & ANN	7315 BERRY HILL DR	View Analysis request for two trees located within the city right-of-way fronting 7318 Berry Hill Drive.	10/18/2016
<i>City Tree Review Permit</i>				
ZON2016-00496	HARWELL, TOBY C & CARLA S	1902 TRUDIE DR	New addition to the rear of an existing SFR. Addition will consist of enlargement of a bedroom, new closet. New full bath within building existing SF. Total of 248SF addition.	10/13/2016
<i>Site Plan Review Foliage Analysis</i>				
ZON2016-00497	KABALAWI, FRED F & FATIMA	29087 PALOS VERDES DR E	NEW 4,923SF 2-STORY SINGLE FAMILY RESIDENCE WITH AN ATTACHED 3-CAR GARAGE ON A VACANT LOT. WILL REQUIRE GRADING, NEIGHBORHOOD COMPATIBILITY, FOLIAGE ANALYSIS.	10/13/2016

Case No.	Owner	Street Address	Project Description	Submitted
<i>Site Plan Review</i> <i>Grading Approval</i> <i>Neighborhood Compatibility Analysis</i> <i>Foliage Analysis</i>				
ZON2016-00499	JIA ZHANG	2902 VISTA DEL MAR	Revision submittal to previously approved project. Revision will consist of new floor plan layout, new covered patio (300 SF), patio addition. Removal of existing layout of basement, bbq counter underneath patio cover, stairway in rearyard, an reconfiguration of pool in rear yard, elevator between motorcourt and house.	10/14/2016
<i>Grading Approval</i> <i>Foliage Analysis</i>				
ZON2016-00502	NABIL SOLIMAN	7344 VIA LORADO	New 1,408 s.f. addition to an existing single-family residence. In addition, a new deck, modifying driveway and new garage. The addition will require a Major Site Plan Review, Major Grading Permit, Neighborhood Compatibility, Foliage Analysis,	10/17/2016
<i>Site Plan Review</i> <i>Neighborhood Compatibility Analysis</i> <i>Foliage Analysis</i> <i>Grading Approval</i>				
ZON2016-00503	ZAK, WILLIAM J & MICHELLE E O	30042 VIA BORICA	301 sf first floor addition and 140sf second floor addition (441 Sf total). 2 new balcony additions in front and back of the residence, covered patio along rear facade, and outdoor kitchen area.	10/18/2016

<b>Case No.</b>	<b>Owner</b>	<b>Street Address</b>	<b>Project Description</b>	<b>Submitted</b>
<i>Foliage Analysis</i> <i>Height Variation</i> <i>Site Plan Review</i>				
<b>ZON2016-00505</b>	ROBERT CASTELAO	4222 DAUNTLESS DR	Applicant is requesting 893 sq. ft. single story addition to existing single story SFR. Addition consists of new bedroom, two new bathrooms, new powder room, new office and new foyer. Applicant is also requesting a 230 sq. ft. addition to existing garage, interior remodel of kitchen, pantry and laundry room	10/18/2016
<i>Site Plan Review</i> <i>Neighborhood Compatibility Analysis</i> <i>Foliage Analysis</i>				

t:\Forms\Applications of Note.rpt