

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DW (CW)

DATE: NOVEMBER 2, 2016

SUBJECT: ADMINISTRATIVE REPORT NO. 16-44

TABLE OF CONTENTS - CITY MANAGER AND DEPARTMENT REPORTS

- **CITY MANAGER – PAGE 3**
 - City Council Positions on November 2016 Ballot Measures
 - Update on Tax Sale 2016A
 - Update on Ladera Linda Fields
 - Sheriff’s Town Hall
 - Los Angeles County Operational Area 2016 Annual Communications Exercise
 - 2016 Prepared Peninsula EXPO

- **FINANCE – PAGE 4**
 - Governmental Accounting Tutorial Series (Fund Balance)

- **PUBLIC WORKS – PAGE 5**
 - Automatic License Plate Readers
 - Catch Basin Insert Project
 - Citywide Brush Clearing Continues
 - Special Event Permit
 - Planning Earth Month Events
 - Maintenance
 - Document Shredding Event
 - Citywide NPDES Sweep

- **COMMUNITY DEVELOPMENT – PAGE 7**
 - Coyote Management Plan – Wildlife Watch Program
 - Peafowl Trapping Program – October 2016 Report
 - Terranea – Coastal Trail Closure
 - Heritage Castle Museum at 5500 PVDS
 - Green Hills Memorial Park
 - LAX Noise Roundtable
 - View Restoration Permit No. 203
 - City of Culver City
 - New Columbarium Wall at St. John Fisher
 - Department Monthly Reports

ADMINISTRATIVE REPORT

November 2, 2016

Page 2

- PC Agenda
- Applications of Note

- **RECREATION & PARKS – PAGE 10**
 - Palos Verdes Nature Preserve October 2016 Activity Summary
 - Eagle Scout Project at PVIC Garden Wrap-up
 - Flutterby Storytime Wrap-up
 - Low-Cost Pet Vaccination and Microchip Clinic
 - Local Author Book Signing
 - Yappy Hour
 - Healthy RPV Program
 - Park Events

- **CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**
 - Calendars – Page 14
 - Tentative Agendas – Page 17
 - Channel 33 & 38 Schedule – Page 20
 - Channel 35 & 39 Schedule – Page 21
 - Crime Report – Page 22
 - PRA Log – Page 26

CITY MANAGER

- **City Council Positions on November 2016 Ballot Measures:** Over the past few weeks, the Rancho Palos Verdes City Council has considered resolutions taking positions regarding several measures that will appear on the November 8th ballot. Click on the links below to see the resolutions adopted by the City Council.
 - **NO on Proposition 53** (Statewide voter approval of revenue bonds)
 - **YES on Proposition 54** (Bills in print 72 hours before vote of the Legislature)
 - **NO on Proposition 57** (Expanded parole for “non-violent” offenders)
 - **NO on Measure M** (Countywide half-cent sales tax for transportation projects)

Additional information about all of the measures on the November 8th ballot is available from the California Secretary of State at <http://voterguide.sos.ca.gov/>. The City of Rancho Palos Verdes urges you to educate yourself about the issues, and get out and vote!

- **Update on Tax Sale 2016A:** As reported in the August 17th Weekly Administrative Report, Staff recommended “passing” on the acquisition of a tax-defaulted home near Silver Spur Road and Basswood Drive. The property had a long history of property maintenance violations, and Staff believed that it would be best to allow the house to be sold at the October 17th-18th tax auction so that a new owner could rehabilitate the property. As it turns out, the lender foreclosed on the property on August 17th and the back taxes were redeemed. The new owner promptly cleaned up the property and the Code Enforcement Division closed its case on October 19th.
- **Update on Ladera Linda Fields:** On October 26th, the Department of Toxic Substances Control (DTSC) sent the attached “Community Update” to residents in neighborhoods near the Ladera Linda Fields. As Staff reported at the October 18th City Council meeting, DTSC entered into a Consent Agreement with the Palos Verdes Peninsula Unified School District (PVPUSD) and the Palos Verdes American Youth Soccer Organization (AYSO) on October 14th. Under the terms of this agreement, PVPUSD and AYSO submitted existing reports and documentation to DTSC on October 24th. DTSC now has until November 18th to make a determination regarding the need for additional investigation, interim measures, and/or cleanup of the site. Interested parties may sign up to receive email updates directly from DTSC at https://www.envirostor.dtsc.ca.gov/public/profile_report.asp?global_id=60002419.
- **Sheriff’s Town Hall:** The Sheriff’s Department will be holding a Town Hall meeting in RPV on Thursday, November 3rd, from 6 p.m. – 8 p.m. at Hesse Park, 29301 Hawthorne Blvd. We encourage residents to join us to learn about crime prevention, crime trends, and staying safe. If you have questions, please feel free to call the Lomita Sheriff’s Station at (310) 891-3227.
- **Los Angeles County Operational Area 2016 Annual Communications Exercise:** On October 26, 2016, the City of Rancho Palos Verdes participated in LA County’s annual communications exercise. Communications systems tested successfully included: 1)

ADMINISTRATIVE REPORT

November 2, 2016

Page 4

The Operational Area Response and Recovery System (OARRS); 2) the County-Wide Integrated Radio System (CWIRS); 3) land phone line; and 4) email.

- 2016 Prepared Peninsula EXPO: To help the community be better prepared, the Palos Verdes Peninsula cities teamed up in an effort to educate our residents on emergency preparedness at the 2016 Peninsula Preparedness Expo on Sunday, Oct. 30, from Noon to 3 p.m. at the Norris Pavilion in Rolling Hills Estates.

Outstanding exhibits, including vendors and public agencies supporting and assisting our community in times of an emergency, were on hand for demonstrations and to answer questions. A popular exhibit last year was the Homeland Security Investigation's Los Angeles Rapid Response Team (RRT) Mobile Command Unit. The RRT showcased their support resources, including search and rescue, information on water purification and filtration, medical and rescue simulations.

The Palos Verdes Peninsula Community Emergency Response Team (PVPCERT) was available to answer questions and register new members. Following a major disaster, police, fire and medical personnel may not be able to fully meet the demand of a disaster. People will have to rely on each other to meet immediate lifesaving and life-sustaining needs. Developed through FEMA, the Community Emergency Response Training (CERT) program provides basic training in safety and lifesaving skills for the public.

The community connected with law enforcement, fire and paramedic personnel, learned trail safety, as well as safety for pets and horses. The Los Angeles County Fire Department also showcased its "Shakey Quakey" earthquake simulator on site and Fire Station #106 was open for visits and tours!

This Expo is a local resource to the Peninsula and is supported by the cities of Palos Verdes Estates, Rancho Palos Verdes, Rolling Hills, Rolling Hills Estates, Los Angeles County Supervisor Don Knabe, the Palos Verdes Peninsula Unified School District, the Los Angeles County Sheriff's Department, the Los Angeles County Fire Department, the Department of Homeland Security and Marymount California University, among many other exhibitors and vendors.

Attachments:

- DTSC "Community Update" – Page 37

FINANCE

- Governmental Accounting Tutorial Series (Fund Balance): Governmental Accounting can be quite challenging to navigate with all of its nuances and distinctions from private accounting. To remove some of the mystery, Finance has decided to launch a series of tutorials in an effort to bring clarity and insight to the community on some of governmental accounting's major topics. With that objective in mind, we will begin with "fund balance". Fund balance is the difference between financial assets and liabilities. The fund balances reported consist of the following categories:

- Non-spendable – Amounts that are not in a spendable form (such as inventory and prepaid expenditures) or are legally required to be maintained intact (such as the principal of an endowment fund).
- Restricted – Amounts constrained to specific purposes by higher authority such as Federal and State grantors.
- Committed – Amounts constrained/encumbered for a specific purposes through a Purchase Order/Contract by the City.
- Assigned – Amounts intended to use for a specific purpose.
- Unassigned – Amounts that are available for any purpose; these amounts are reported only in the General Fund.

PUBLIC WORKS

- Automatic License Plate Readers: The installation for the Automatic License Plate Reader (ALPR) cameras are underway. The camera utility boxes were delivered to the electrical shop and will be scheduled for installation at the two completed and power-connected pads at Miraleste Drive. The construction for the four camera pads on Palos Verdes Drive West is also commencing, with completion of concrete pads and power connection expected early next week.



- Catch Basin Insert Project: Public Works, along with other members of the Peninsula Cities attended a meeting of the Santa Monica Bay Restoration Meeting on Thursday, October 20th. The Governing Board requested a representative to attend, to answer any questions regarding possible funding for the Catch Basin Insert Project, a requirement of the mandatory MS4 permit by the State. A partial amount (60%) was approved for recommendation. The remaining 40% of the cost of the project will be covered by the Cities involved. This funding will come from the Storm Drain User Fee.

ADMINISTRATIVE REPORT

November 2, 2016

Page 6

Other projects that have been funded by this fee include the numerous replacements of failed storm drain pipes, addition of curb inlets and pipes to prevent flooding, installation of liners to thousands of feet of deteriorating storm drain lines, and emergency repairs to 36" to 42" storm drain lines.

- Citywide Brush Clearing Continues: On Saturday Oct. 29th, EDCO collected a total of 7.57 tons of excess brush was collected from homes in the Thursday route. To-date a total of 21.56 tons of greens were collected. The event concludes Saturday 11/5/16 when the Friday route is serviced.
- Special Event Permit: Staff approved two SEP applications: an annual SEP for "Bikes And Hikes LA" for occasional small group fitness bicycle tours in the City primarily on PVDW; and a SEP for "2016 LA County Fill the Boot" a Muscular Dystrophy Association fundraiser by firefighters for this weekend, Friday November 4th to Sunday November 6th at two intersections: Western and Caddington, and Hawthorne and PVDW.
- Planning Earth Month Events: The next household hazardous waste/electronic waste roundup in RPV is scheduled for Saturday April 8th from 9 am to 3 pm and a LA County sponsored composting workshop is scheduled at Hesse Park-Fireside Room on Saturday April 15th at 9:30 am.
- Maintenance: Personnel completed installation of a pole and solar powered street light on Crest Road east across from the entrance of the FAA radar site. Personnel responded to an alarm at the PVIC lift station on Thursday, October 27th. It was discovered that one of the pumps had failed and the second pump was operating at a diminished level. Two replacement pumps have been ordered, but they are being shipped from Germany, and are not expected to be available for approximately two weeks. Our lift station vendor has installed a temporary bypass pump to keep the system in operation. This temporary pump is smaller than the original pumps, and has a limited capacity. Portable toilets have been placed on site and the exterior restrooms are closed in an attempt to reduce the load on the lift station. We are monitoring the lift station and depending on its performance, we may need to have a vactor truck on standby Saturday for rental events. We will continue to monitor the station until permanent repairs can be affected.
- Document Shredding Event Busy: On Saturday Oct. 29th a steady stream of over 540 cars, attended the Fall season shredding event. Three industrial sized-certified shredding trucks shredded material on-site. Cars were patiently lined up as early as 7:30 am for the 8 am event start time. A special event day traffic control was set up to help with the ingress/egress to City Hall. A big "THANK YOU" to the 25-30 EDCO employees who helped make the event a huge success. Staff received many positive comments from attendees. The tonnage of the electronic waste collected, and the free mulch given away will be provided next week.



- Citywide NPDES Sweep: The City's annual Citywide stormwater pollution prevention (NPDES) related sweep was completed.

COMMUNITY DEVELOPMENT

- Coyote Management Plan – Wildlife Watch Program: City Staff attended a Wildlife Watch informational meeting in Rolling Hills Estates last week. California Fish and Wildlife staff, who run this voluntary pilot program, presented an informative talk to Rolling Hills Estates' residents, giving an overview of the program, what it is, how it works, and why it works to reduce the coyote population. As the Council may recall, Wildlife Watch is a voluntary program set up in neighborhoods that want the help with their coyote issues including reducing the coyote population using non-trapping techniques. Staff is currently working with Wildlife Watch to conduct a similar meeting with Rancho Palos Verdes residents in the coming months.
- Peafowl Trapping Program - October 2016 Report: The City's peafowl trapping program is in full swing. In October, 16 peafowl were trapped and relocated to properties approved by City in Ventura and San Diego Counties. To date, a total of seventy-one peafowl have been trapped in the five targeted neighborhoods. Trapping will continue until a total of 150 peafowl have been trapped and relocated.
- Terranea – Coastal Trail Closure: In 2014, the lower portion of the coastal trail at Terranea was significantly damaged due to hurricane related wave surges. The trail was temporarily closed by Terranea while approvals were obtained by the City and the Coastal Commission. However, during this temporary closure, an unapproved make-shift trail was created by users around the trail closure. As previously reported, Terranea received all the approvals to repair the trail and the first phase of repairs is scheduled to begin on Monday, November 7, 2016. The trail (and the make-shift) will be entirely closed to public use through November 21, 2016. Temporary trail closure

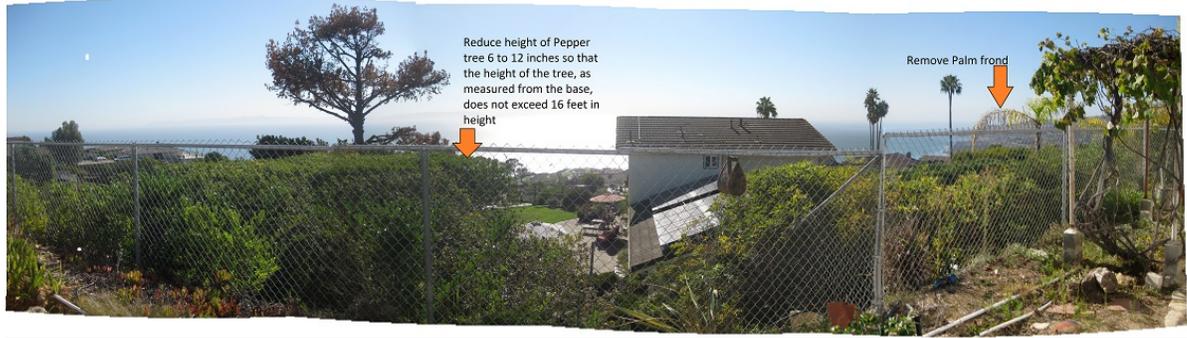
signs were installed at the both ends of the trail and at the steps of the on-site public parking lot. Additionally, a list-serve message was sent to Terranea subscribers alerting them of the temporary trail closure. The second phase of the repair work will occur in late spring.

- Heritage Castle Museum at 5500 PVDS: On December 9, 2014, the Planning Commission conditionally approved the conversion of a 2,690ft² portion of the Harden Estate Gatehouse into the “Heritage Castle Museum.” This entitlement was originally set to expire on December 9, 2015. Based on unforeseen delays and hardships, the then-Community Development Director extended said deadline to December 9, 2016. The Director may only extend the entitlement one-time, up to a year. As such, a public hearing has been scheduled with the Planning Commission on November 29, 2016 to consider extending the entitlements an additional 2-years to allow the applicants to complete the project, setting a new deadline of December 9, 2018. The attached public notice will be mailed to all property owners within 500’ radius, applicant, and interested parties; published in the *Peninsula News*; posted on the City’s 5500 PVDS webpage <http://www.rpvca.gov/378/5500-Palos-Verdes-Drive-South>; and an announcement made via list-serve this Wednesday.
- Green Hills Memorial Park: On October 7, 2016, the Community Development Director approved a request to construct a combination wall to accommodate additional burial area and niches in the eastern edge of Vista Del Pointe; a water feature; a stairway that will provide access to the upper existing burial area at Vista Del Ponte and the upper area of Inspiration Slope; and related grading to support the proposed improvements. The Director’s decision was appealed and an appeal hearing has been scheduled with the Planning Commission on November 29, 2016. The attached public notice will be mailed to all property owners within 500’ radius, applicant, appellant, HOAs, and interested parties; published in the *Peninsula News*; posted on the City’s Green Hills webpage <http://www.rpvca.gov/376/Green-Hills-Memorial-Park-Master-Plan>; and an announcement made via list-serve this Wednesday.
- LAX Noise Roundtable: As the Council is aware, Senior Planner So Kim has been serving as the City’s representative for the LAX Community Noise Roundtable and updating the City Council and the public on various aircraft noise matters. I am pleased to inform you that Robert Nemeth, Associate Planner, will now be serving as the City’s liaison in place of So and will be serving the community in the same capacity.
- View Restoration Permit No. 203: On October 26, 2016, the City Council received a copy of an emailed message from Mrs. Ginette Aelony, a former View Restoration Permit applicant, asking about the enforcement of tree trimming on a neighboring property. In response, Staff informed Mrs. Aelony that the matter was forwarded to the City Attorney’s office so that compliance could be sought to remove 1 Palm frond and to trim a Pepper tree down 6-12 inches (see photo below). As part of the tree trimming enforcement process, the tree owner is also being informed that an administrative fine of up to \$500 daily, as set forth in Section 1.16 of the City’s Municipal Code, may be imposed if compliance is not met within a 30 day time period.

ADMINISTRATIVE REPORT

November 2, 2016

Page 9



- City of Culver City: On October 24, 2016, the City Council of the City of Culver City directed the City Attorney to file a lawsuit challenging the Federal Aviation Administration (FAA)'s Environmental Assessment of its Sol Cal Metroplex Project. The City of Culver City is concerned with changes to flight path procedures with resulting increases in noise and air pollution. Meanwhile, the FAA will be moving forward with implementing the new flight path procedures starting in November 2016 and continuing through April 2017. More information can be found at the City of Culver City website: <http://www.culvercity.org/Home/Components/News/News/281/722?backlist=%2f>
- New Columbarium Wall at St. John Fisher: On October 27, 2016, Staff approved a Site Plan Review application to allow the construction of an additional two (2) new columbarium walls located adjacent to the existing columbarium wall at the St. John Fisher property. The two new walls will reach a maximum height of 5'-5½", as measured from adjacent grade. The new walls will be located east of the existing wall and will not be visible from another property or the public right-of-way.
- Planning Division Monthly Activity: Attached is the Planning Division's Monthly Activity Report for October 2016. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the division received 53 new applications during the month and took action on 53 submitted applications.
- View Restoration/Preservation Applications Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for October 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 7 new applications in the month of October 2016.
- Right-of-Way Permit Monthly Activity: There were no right of-way permit for the month of October 2013.
- Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for October 2016. The report contains: 1) A brief

summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 37 field inspections and brought 21 cases to closure.

- Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for October 2016. The report provides information on: 1) The types and number of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 135 permits during the month of October 2016.
- PC Agenda: The Planning Commission meeting scheduled on Tuesday, November 8, 2016 has been cancelled due to the general election. An Adjourned Regular Meeting is scheduled for November 29, 2016.
- Applications of Note: See attached table with a summary of the Applications of Note that were submitted to the department between Wednesday, October 26, 2016 and Tuesday, November 1, 2016.

Attachments:

- Public Notice for Heritage Castle, 5500 PVDS – Page 39
- Public Notice for Green Hills Memorial Park – Page 40
- Planning Division Activity for October 2016 – Page 41
- View Activity Summary for October 2016 – Page 42
- Code Enforcement Activity Summary for October 2016 – Page 43
- Building & Safety Activity Summary Report for October 2016 - Page 44
- Building Activity Monthly Report for October 2016 – Page 45
- Applications of Note – Page 46

RECREATION & PARKS

- Palos Verdes Nature Preserve October 2016 Activity Summary

Meetings:

- Monthly Preserve Management Meeting (Oct. 6th): PVPLC staff, Recreation and Parks, Public Works and Community Development staff met to discuss maintenance and operational management projects and priorities.
- Public Forum (Oct. 19th): PVPLC staff, L.A. Co. Sheriff Deputies and City staff met with members of the public to provide and receive input on maintenance, operations, and public use issues in the Preserve.

Open Space Management (OSM) Staff Public Contacts:

- Public Contacts: 1,509 (1,228 hikers; 189 dog walkers; 94 mountain bikers; and 7 equestrians)
- Public Use Issues: 31 (17 dogs off leash; 14 people off trail)
- Giving Public Information: 3
- Public Safety (lost/health issues): 9

OSM Maintenance Activities:

- In addition to numerous bags of trash picked up weekly during Staff patrols, the Preserve activities in October have included:
 - Abalone Cove Reserve - Cut up and disposed of roll of discarded chain link fencing near Abalone Cove Trail
 - Alta Vicente Reserve - Removed a 12-foot length of discarded steel cable & unusable irrigation hose from along North Spur Trail and hammered down a protruding spike on the wooden steps
 - Filiorum Reserve – Covered graffiti on a Ford Trail de-watering well
 - Forrestal Reserve – Scraped graffiti from a tree trunk along Mariposa Trail; removed protruding PVC pipe adjacent to Flying Mane Trail; assisted PVPLC Trail Crew with hauling rocks trail work
 - Ocean Trails Reserve -- Covered graffiti on 4 posts along Gnatcatcher Trail
 - Portuguese Bend Reserve – Installed a *No Bikes* sign at the east end of Landslide Scarp Trail; cleaned graffiti from interior of portable toilet on Burma Road; retrieved stakes & flagging from Burma Road water line break repair site; installed signage at the Ishibashi Farm Trail dewatering well drilling site; removed a protruding piece of PVC pipe at the junction of Peppertree & Vanderlip Trails, and raked clear a rock slide on Rim Trail
 - San Ramon Reserve – Carried away an old discarded van seat from the northern plateau area; picked up a broken desk dumped along the canyon access road, and dug up and removed an old tire from the hillside above the PV Drive East upper switchback
 - Vista del Norte Reserve – Assisted L.A. Co. Sheriff's Deputies in removing a very large homeless encampment near upper part of Indian Peak Loop Trail



ADMINISTRATIVE REPORT

November 2, 2016

Page 12

Preserve/Open Space Management cooperates closely with the Public Works Department to discover, submit and complete work orders to repair problems and improve conditions in the Preserve. In October, Public Works responded to work orders for installing a removable post to control vehicle access at the Purple Sage Trailhead in Forrestal Reserve; repairing the chain at the Lower Portuguese Bend Reserve entrance, installing a new lock on the gate to the gravel parking area at the PV Drive South entrance to Peppertree Trail in the Portuguese Bend Reserve; replacing a missing rail on the cliff fence in the Vicente Bluffs Reserve, and providing a new lock for the access gate to the San Ramon canyon off of PV Drive East in the San Ramon Reserve.

The City's graffiti contractor responded to 3 incidents of tagging that were reported by OSM Staff. Thank you to the Land Conservancy's Volunteer Trail Watch and KEEPER volunteers for being our eyes in the Preserve to help report maintenance issues.

- Eagle Scout Project at PVIC Garden Wrap-up: Two weekends ago, a local Eagle Scout worked in the Native Plant Garden at PVIC in order to complete his project for his Eagle Scout Badge. He organized volunteers, thinned sunflowers, planted new plants, and dug up tiny sunflower plants, placed them in pots and saved them for another group's project. A Girl Scout Troop picked up the new plants and pots and will transplant them soon nearby.



- Flutterby Storytime Wrap-up: On Friday, October 28th, 5 children and 5 parents attended the one-hour story time enrichment program at Ladera Linda Park. Attendees enjoyed happy stories about monsters and ghosts and made a simple craft by making their own monsters with candy and construction paper.
- Low-Cost Pet Vaccination and Microchip Clinic: On Saturday morning, October 29th, the Department partnered with the Society for California Veterinary Vaccine Care (SCVVC) to offer a low-cost pet clinic. A variety of vaccines were offered for cats and

ADMINISTRATIVE REPORT

November 2, 2016

Page 13

dogs, and microchip services were also available to both feline and canine animals. A total of 7 cats and 20 dogs were brought to the clinic, with 64 vaccinations administered and 6 microchips implanted.

- Local Author Book Signing: On Saturday, PVIC will host its annual Local Author Book Signing from 11 am to 1 pm in the Sunset Room. This event is free and open to the public. Fourteen authors will be on hand to share anecdotes and autograph books for your own library or to give as gifts.
- Yappy Hour: The Department will host the second annual *Yappy Hour* at Rancho Caninos Dog Park at Pt. Vicente Park/Civic Center this Sunday from 1 pm to 3 pm. Pet owners and dogs will enjoy a festive afternoon with a costume contest and “Santa Paws” will be available for holiday photo opportunities. Local businesses will be donating dog treats and coupons, and volunteers will be on hand to help out at the event.
- Healthy RPV Program:
 - The free Yoga in the Park program at Ryan Park has been suspended during the months of November and December due to the holidays. This program will resume at Ryan Park on Tuesday mornings in January 2017.
 - Open Gym: Drop-in basketball was available this week on Sunday at Miraleste Intermediate School from 10 am to noon and on Tuesday from 7 pm to 9 pm, and at Peninsula High School on Sunday from 2 pm to 4 pm. A total of 42 people played basketball at Open Gym this week.
- Hesse Park: The facilities are rented this week for thirteen indoor recreation classes, eight non-profit meetings, two Peninsula Seniors activities, two field rentals, and one private rental.
- Ladera Linda Park: The facilities are rented this week for seven indoor recreation classes.
- PVIC and Docents: Staff attended the Tuesday morning month Los Serenos docent board meeting. The Amphitheater and Sunset Room will be rented on Saturday for a wedding ceremony and reception.
- Ryan Park: The facilities are rented this week for one indoor recreation class, three outdoor recreation classes, and four field rentals.
- REACH Therapeutic Program:
- On Wednesday, REACH dined at The Habit for hamburgers, followed by an evening of exciting bowling competition.

November 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 7:00 pm—City Council Meeting @ Hesse Park	2	3	4	5 8:00 am—4:00 pm—Paddle Tennis Tournament @ Ladera Linda 11:00 am—1:00 pm—Local Author Book Signing @ PVIC
9	7	8 7:00 pm—Planning Commission Meeting @ Hesse Park—CANCELLED	9	10 8:00 am—Regional Law Committee Meeting @ RH City Hall (Brooks/Yap) 6:00 pm—IMAC Meeting @ Hesse Park	11	12 8:15 am—Hike With Councilman Campbell—Families Welcome Contact b.camp@cox.net for each month starting location
13	14	15 7:00 pm—City Council Meeting @ Hesse Park	16 12:00 pm—Mayor’s Lunch @ The Depot (Dyda) 1:30 pm—Sanitation District Meeting (Dyda)	17 7:00 pm—Emergency Preparedness Committee @ City Hall Community Room	18 7:30 am—Mayor’s Breakfast @ Marie Callendars (Dyda/Duhovic)	19 7:00 am - Lexus Lace-Up, 1/2 Marathon, 5K and 10K
20 10:00 am—12:00 pm—Native Plant Garden @ PVIC Volunteer Event	21	22 7:00 pm—Planning Commission Meeting @ Hesse Park—CANCELLED	23	24 <div style="border: 1px solid black; padding: 5px; display: inline-block;">Thanksgiving Holiday—City Hall Closed</div>	25	26
27	28 7:00 pm—Traffic Safety Committee @ City Hall Community Room	29	30			

December 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 <i>RHE Holiday Parade</i>
4	5 <i>6:00 pm—City Holiday Party @ PVIC</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	9	10 <i>8:15 am—Hike With Councilman Campbell—Families Welcome Contact b.camp@cox.net for each month starting location</i> <i>9:00 am—10:30 am—Breakfast with Santa (@ Hesse Park)</i>
11	12	13 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	14 <i>12:00 pm—Mayor’s Lunch @ The Depot ()</i> <i>1:30 pm—Sanitation District Meeting ()</i>	15 <i>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</i>	16 <i>7:30 am—Mayor’s Breakfast @ Marie Callendars ()</i>	17
18 <i>10:00 am—12:00 pm—Native Plant Garden @ PVIC Volunteer Event</i>	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21	22	23	24
25	26	27	28	29	30	31
<i>Winter Holiday Break—City Hall Closed</i>						

January 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 <i>New Years Day</i>	2	3 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	4	5	6	7
8	9	10 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	11	12 <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	13	14 <i>8:15 am—Hike With Councilman Campbell—Families Welcome Contact b.camp@cox.net for each month starting location</i>
CCCA 50th Annual Sacramento Legislative Tour						
15 <i>10:00 am—12:00 pm—Native Plant Garden @ PVIC Volunteer Event</i>	16	17 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	18 <i>12:00 pm—Mayor’s Lunch @ The Depot ()</i> <i>1:30 pm—Sanitation District Meeting ()</i>	19 <i>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</i>	20	21
22	23 <i>7:00 pm—Traffic Safety Committee @ City Hall Community Room</i>	24 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	25	26	27 <i>7:30 am—Mayor’s Breakfast @ Marie Callendars ()</i>	28
29	30	31				

TENTATIVE AGENDAS*

*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.

Note: Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

November 15, 2016 – (Time Est. – 3 hrs 55 mins)

Closed Session:

Study Session: (15 mins)

Mayor's Announcements:

City Manager Report:

Consent

Consider PVPLC Comprehensive Review Report

Consider Gifts for Parks

Consider Adoption of Ordinance Moving Election to Even Years

Public Hearings

Consider Residential Rate Adjustment Request for EDCO Disposal Corporation (15 mins)

Consider Adoption Resolution Designated Areas Underground Utility District (10 mins)

Regular Business

Consider Refurbishment and Installation of Bubbles Statue at Lower Pt. Vicente (30 mins)

Consider Review of Municipal Code Chapters 2.04 and 2.08 (45 mins)

Consider Review of Closure of Left Hand Turn Lane at PVIC (20 mins)

Consider Review of Signage Estimates for Del Cerro (15 mins)

Consider Review of Turf Remediation at Hesse Park (10 mins)

Consider Review of Civic Center Master Plan Survey (30 mins)

December 6, 2016 – (Time Est. – 3 hr 25 mins)

Closed Session:

6:00 P.M. Adjourned Regular Meeting City Advisory Board Interviews (IMAC)

Mayor's Announcements:

Council Reorganization:

Recess/Reception: (30 mins)

City Manager Report:

Consent

Consideration and Possible Action to Review the Status of Border Issues

Consider Award of Contract for Abalone Cove Sewer Video Inspection

Public Hearings

Regular Business

- Consider Records Retention and Destruction Schedules (30 mins)
- Consider Proposed FY17-18 Community Development Grant Program (10 mins)
- Consider Update on the Palos Verdes Preserve Operations (20 mins)
- Consider Revised Easy Off Insurance Requirements (10 mins)
- Consider Adoption of Administrative Fines for Short Term Rentals (30 mins)
- Consider Review of Staffing for Public Safety Projects (30 mins)

December 20, 2016 – (Time Est. –4 hr 5 mins)

Closed Session:

Study Session: (15 mins)

Mayor's Announcements:

City Manager Report:

Consent

Public Hearings

Regular Business

- Consider Report regarding Participation in LA County Fire District (30 mins)
- Consider Appointments to City Advisory Board (IMAC 10 mins)
- Consider Review of Comprehensive Noise Ord (30 mins)
- Consider Adoption of Urgency Ord Re: 2nd Dwelling Unit (10 mins)
- Consider Council Appts to Intergovernmental/Subcommittees (15 mins)
- Consider of Bike Safety Plan (60 mins)
- Consider Installation of Cameras for HOA Entrances (30 mins)

January 3, 2017 – (Time Est. – 1 hr)

Closed Session:

Mayor's Announcements:

City Manager Report:

Consent

Public Hearings

Regular Business

January 17, 2017 – (Time Est. –3 hr 5 mins)

Closed Session:

Study Session: (15 mins)

Mayor's Announcements:

City Manager Report:

Consent

- Consider Award of Contractor for Fuel Modification by Grazing
- Consider Award of Contract to LA Conservation Corps for At-Risk Youth
- Consider Award of Construction for PVDS Bicycle Compatible Lane Imp Project
- Consider Award of Contract for Sewer Manhole Rehabilitation

Public Hearings

Consider Los Serenos de Point Vicente Docents' Proposal (1 hr)

Regular Business

Consider App. Deed Restrictions Meas. A Funded City Open Space Acquisitions (10 mins)

Consider Adoption of Employer Employee Resolutions (EER) (15 mins)

Consider Update of Personnel Rules (20 mins)

Consider Adoption of CAFR (20 mins)

Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)

November 17, 2015 – Social Media Policy (Brooks)

January 5, 2016 & February 2, 2016 – Review of Travel Policies & Expense Reimbursement (Campbell); Travel to Conferences on City Business with the City Manager to Report to Council after the Event (Campbell)

February 2, 2016 –Council's Use of the City Email Server (Brooks); Council's Use of Cell Phones Dedicated for City Business (Campbell)

February 16, 2016 - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

March 15, 2016 – Renaming Shoreline Park (Duhovic)

July 19, 2016 - Review of Municipal Code Chapters 2.04 and 2.08 (Duhovic)[Agendized on 11/15/16]

Future Agenda Items Agendized or Otherwise Being Addressed

June 30, 2015 – Skate Park (Campbell) [Staff is working with Skatepark PV proponents on a long-term plan]

July 19, 2016 - Report regarding Participation in LA County Fire District (Misetich) [Agendized on 12/6/16]

PVPTv Cox 35 / FIOS 39 Programming Schedule Guide
Schedule - 11/06/16 - 11/12/16

	Sunday 11/06	Monday 11/07	Tuesday 11/08	Wednesday 11/09	Thursday 11/10	Friday 11/11	Saturday 11/12
6:00 AM - 6:30 AM	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements
6:30 AM - 7:00 AM							
7:00 AM - 7:30 AM							
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	The City of Rancho Palos Verdes City Council Meeting - November 1st, 2016	The City of Rancho Palos Verdes City Council Meeting - November 1st, 2016
8:30 AM - 9:00 AM							
09:00 AM - 9:30 AM	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro		
9:30 AM - 10:00 AM							
10:00 AM - 10:30AM							
10:30 AM -11:00AM							
11:00 AM -11:30 AM	The League of Women Voters 2016 Ballot Measures	The League of Women Voters 2016 Ballot Measures					
11:30 AM -12:00PM							
12:00 PM -12:30PM							
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016		
1:30 PM - 2:00PM							
2:00 PM - 2:30PM							
2:30 PM - 3:00PM							
3:00 PM - 3:30PM	Future Leaders of San Pedro	Palos Verdes Library District Board of Trustees Meeting	Future Leaders of San Pedro				
3:30 PM - 4:00PM							
4:00 PM - 4:30PM							
4:30 PM - 5:00PM							
5:00 PM - 5:30PM	The League of Women Voters 2016 Ballot Measures						
5:30 PM - 6:00PM							
6:00 PM - 6:30PM		PVP Coordinating Council					
6:30 PM - 7:00PM							
7:00 PM - 7:30PM	The City of Rolling Hills Estates City Council Meeting October 25th, 2016	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	The City of Rancho Palos Verdes City Council Meeting - November 1st, 2016	The City of Rolling Hills Estates City Council Meeting October 25th, 2016	The City of Rancho Palos Verdes City Council Meeting - November 1st, 2016	The City of Rolling Hills Estates City Council Meeting October 25th, 2016	The City of Rancho Palos Verdes City Council Meeting - November 1st, 2016
7:30 PM - 8:00PM							
8:00 PM - 8:30PM							
8:30 PM - 9:00PM							
9:00 PM - 9:30PM	PVPTv Community Calendar & Public Announcements						
9:30 PM - 10:00PM							
10:00 PM -10:30PM	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016
10:30 PM -11:00PM							
11:00 PM -11:30PM	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements	PVPTv Community Calendar & Public Announcements
11:30 PM -12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 10/23/16 - 10/29/16**



LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	16-03977	1713	10/22/2016- 10/23/2016	2300- 1230	2000 BLK 262ND ST	N/A	1985 BLU 2DR CHEVY EL CAMINO	SUSPECT(S) UNKNOWN
PETTY THEFT (COIN MACHINE)	16-03993	1712	10/24/2016	1200- 1800	25000 BLK OAK ST	UNSECURED LAUNDRY ROOM	U.S. CURRENCY	SUSPECT(S) UNKNOWN
PETTY THEFT (COIN MACHINE)	16-03993	1712	10/24/2016	1200- 1800	25000 BLK OAK ST	UNSECURED LAUNDRY ROOM	U.S. CURRENCY	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	16-04037	1712	10/27/2016	1200- 1330	1900 BLK 252ND ST	REAR BEDROOM GLASS DOOR SHATTERED	BAG WITH COINS, MISC CREDIT CARDS	WITN SAW S1 MB, YOUNG, TALL, WRG DK CLOTHING WAS LOOKING OVER THE VICT'S FENCE.
PETTY THEFT (SHOPLIFTING)	16-04042	1714	10/27/2016	1720	2100 BLK PCH	OPEN FOR BUSINESS	PORTABLE BLUETOOTH SPEAKERS	S1 MH, 25-30's, 508-509, 190-200, BLK HAIR WITH TATTOO SLEEVES ON BOTH ARMS AND A TATTO ON THE BACK OF HIS NECK STATING "CAS" OR "CASSIE" S1 STOLE ITEMS FROM THE LOC. S1 GOT INTO THE PASSENGER SIDE OF A 2003-2004 GRY POSS HONDA ACCORD WITH S2 FH, 25-30's
BURGLARY (COMMERCIAL)	16-04005	1710	10/24/2016- 10/25/2016	2200- 0800	23900 BLK NARBONNE AV	FORCED ENTRY VIA FRONT GLASS DOOR WINDOW	U.S. CURRENCY	SUSPECT(S) UNKNOWN
ARRESTS: DOMESTIC VIOLENCE-4, DRUGS-4, DRUNK IN PUBLIC-1, GTA-1, PETTY THEFT-1, RECEIVING STOLEN PROPERTY-1, VEHICLE VIOLATIONS-8, WARRANTS-10, WEAPONS-2								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	16-04076	1731	10/29/2016	1700- 1830	4800 BLK ELKRIDGE DR	WINDOW SCREEN CUT	MISC JEWELRY, BAG, WATCHES, PILLOWCASES	SUSPECT(S) UNKNOWN

PETTY THEFT (SCHOOL)	16-03987	1731	10/24/2016	1500	27800 BLK LONGHILL DR	UNSECURED DOORS	IPAD W/CASE	SUSP FB, 30's, 600, 170, BLK HAIR W/PURPLE BRAIDED EXTENSIONS, WRG LARGE GOLD EARRINGS, CARRYING DK COLORED BAG, WRG BLK SHIRT, BLU JEANS
BURGLARY (RESIDENTIAL)	16-04007	1734	10/24/2016- 10/25/2016	1230- 0730	28000 BLK RIDGEBLUFF COURT	UNSECURED LIVING ROOM WINDOW	LAPTOP	SUSPECT(S) UNKNOWN
BURGLARY (COMMERCIAL)	16-04052	1735	10/28/2016	0235- 0255	28100 BLK HAWTHORNE BL	FRONT DOORS PRIED	ATM MACHINE, U.S. CURRENCY	SUSPECT(S) UNKNOWN
BURGLARY (SHED)	16-04029	1738	10/23/2016- 10/26/2016	1600- 1500	TERRANEA WAY	NO SIGNS OF FORCED ENTRY	WET SUITS, SNORKLES W/MASKS, PADDLES, KAYAK SEATS, HELMETS, TOW ROPES, MISC SHOES, KAYAK, LIFE VESTS	SUSPECT(S) UNKNOWN
ATTEMPT BURGLARY (RESIDENTIAL)	16-03981	1739	10/23/2016	2252	30000 BLK MATISSE DR	SHATTERED DOUBLE PANE WINDOW TO SLIDING GLASS DOOR	NO LOSS	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	16-03989	1745	10/24/2016	0820- 1630	HEADLAND DR	KITCHEN WINDOW SHATTERED	U.S. CURRENCY, MISC JEWELRY	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	16-04056	1745	10/28/2016	0845- 1130	4100 BLK MIRALESTE DR	FRONT DOOR SMASHED OPEN	LAPTOPS AND DOCKING STATION, TV, XBOX 360	S1 MB, 600, 190, SLIGHTLY BULKY BUILD, WRG A LONG SLEEVED PLAID BUTTON UP SHIRT. S2 FB IN A BLU SMALL VEH.
BURGLARY (RESIDENTIAL)	16-04059	1746	10/28/2016	0620- 1330	2100 BLK CRESTWOOD ST	WINDOW SCREEN REMOVED	MISC JEWELRY, JACKETS, BAG, MISC PERFUME BOTTLES	WITN SAW 2 MB/ADULTS CARRYING SEVERAL BAGS OUT OF THE VICT'S HOUSE AND ENTERED A DARK COLORED VEH.
ATTEMPT BURGLARY (RESIDENTIAL)	16-04055	1746	10/28/2016	1107	1900 BLK GENERAL ST	ATTEMPT TO REMOVE KITCHEN WINDOW SCREEN	NO LOSS	S1 MB, YOUNG, STUD EARRING IN RIGHT EAR, BLK HOODIE W/WHI PRINT ON BACK, DK BRO OR BLK PANTS AND S2 MB, WRG A BLK HOODIE, DK COLORED PANTS. SUSPS VEH ORANGE/GLD OLDER MODEL DODGE NEON WITH BLU/YEL "CARMAX" PAPER PLATES.

ARRESTS: DRUGS-2, WARRANTS-2

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (COMMERCIAL)	16-04027	1720	10/24/2016	1500- 1545	5500 BLK IRONWOOD ST	UNSECURED DOORS	IPADS	SUSPECT(S) UNKNOWN
PETTY THEFT (SHOPLIFTING)	16-04041	1724	10/27/2016	1700	PENINSULA CENTER	OPEN FOR BUSINESS	PERFUME, COLOGNES	S1 MB, 35, WRG A GRN JACKET, WHI SHIRT, BLU PANTS AND S2 FB, 35, BLONDE AFRO, WRG A BRO POKA-DOT DRESS ENTERED THE LOC AND STOLE ITEMS. S1 LEFT THE STORE AND S2 WAS SEEN ENTERING A GRY/GRN FORD FOCUS OR MERCEDEZ BENZ.
PETTY THEFT	16-04072	1724	10/29/2016	1230- 1315	PENINSULA CENTER	N/A	WALLET, CDL, U.S. CURRENCY, MISC CREDIT CARDS/DEBIT CARDS	SUSPECT(S) UNKNOWN STOLE THE VICT'S WALLET FROM HER PURSE THAT WAS IN THE SHOPPING CART WHILE SHOPPING INSIDE THE LOC.
ARRESTS: BURGLARY-4, GTA-1, VEHICLE VIOLATIONS-4								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT	16-03975	1750	10/23/2016	0240- 0250	1300 BLK W 7TH ST	N/A	CELLPHONE	SUSP MH, 600, 200, WRG A GRY SHRT, WHI/BLK/GRY PLAID SHORTS TOOK A CELLPHONE THAT WAS LEFT ON A CHARGER.
BURGLARY (VEHICLE)	16-03984	1750	10/24/2016	0620	500 BLK MEYLER ST	REAR PASSENGER SIDE WINDOW SMASHED	NO LOSS	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	16-04000	1750	10/24/2016- 10/25/2016	1900- 0129	700 BLK HAMILTON AV	UNK	1999 BLK 4DR HONDA CIVIC	1 SUSPECT ARRESTED
ARRESTS: DRUGS-3, WARRANTS-2								

PVP:

CRIME	FILE #	RD	DATE	TIME		METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/28/2015	1/4/2016	Dan Dave Mantiza	PRA for 2015 Storm Drain Lining Project	1/5/16 PW Staff responded. Completed.
12/31/2015	1/4/2016	Holly Autry Blackstone Consulting LLC	PRA for 6600 Beachview Drive	1/6/16 CDDD Mihranian responded. Completed.
12/22/2015	1/4/2016	Murphy Austin	PRA for 28220 Highridge Road	1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.
1/7/2016	1/7/2016	Nicole Hachett TNN Top Notch Networking	PRA for IT Vendor contract and addendums.	1/7/15 DCC Takaoka responded. Completed.
1/13/2016	1/13/2016	Greg Royston	PRA for mail/house service for Storm Drain User fee mailer.	1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed.
1/14/2016	1/14/2016	Bruno Dieseldorff	PRA for Notices of Parking Violations on Del Cerro Jan 1 2016	1/14/16 DCC Takaoka responded. Completed.
1/14/2016	1/14/2016	Nicole Adler The Bond Exchange & Insurance Agency	PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project	1/14/16 Senior Engineer Winje responded. Completed.
1/17/2016	1/17/2016	Jeff Calvagna	PRA for Encroachment permits various months.	1/17/16 PW staff compiled docs- sent on to requestor. Completed.
1/20/2016	1/20/2016	Terry Henry Insituform -Aegion Comp	PRA for Bid docs 2015 Storm Drain Lining Project	2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.
1/20/2016	1/20/2016	Marisol B. Hernandez SOCALCCC	PRA for docs re: Hawthorne Blvd ROW Beautification Phase I	1/25/16 Assistant Engineer Flannigan responded. Completed.
1/28/2016	1/28/2016	Priscella Vega c/o Daily Breeze	PRA for copies of recently filed Green Hills Claims	2/1/16 DCC Takaoka responded. Completed.
1/27/2016	1/28/2016	Diane Smith	PRA for list of sign in attendees at LACountywide Parks Needs Assessment	1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.
2/2/2016	2/2/2016	Southwest Pipeline & Trenchless Corp c/ Rob Bolger	PRA for Bid docs 2015 Storm Drain Lining Project	2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.
2/4/2016	2/4/2016	Sharon Yarber	PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment	2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.
2/5/2016	2/5/2016	Megan Barnes	PRA for copies of recently filed Green Hills Claims	2/12/16 DCC Takaoka responded. Completed.
2/6/2016	2/8/2016	Sharon Yarber	PRA for revenue income from telecommunications companies	2/12/16 DD Jules responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/8/2016	2/9/2016	Jeff Calvagna	PRA for Applications from Crown Castle, NG West, ATT for wireless telecommunication facility	2/11/16 DCC Takaoka responded. Completed.
2/9/2016	2/9/2016	Ariane Nelson Open Records Data Retrieval	PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available	2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for Grayslake Road Drainage Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for PVDW ADA Access Sidewalk Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/10/2016	2/10/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining Project	2/11/16 Senior Engineer Winje responded. Completed.
2/12/2016	2/12/2016	Aaron Pearl Organizer AFSCME District Council 36	PRA for Employee Relations Ordinance	2/12/16 CC Morreale responded. Completed.
2/12/2016	2/12/2016	Sharon Yarber	PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume	2/12/16 CC Morreale responded. Completed.
2/15/2016	2/15/2016	D. Woolley & Associates	PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9	2/19/16 DCC responded. Completed.
2/19/2016	2/19/2016	Jarel Wheaton	PRA for Input to Counywide Parks Needs Assessment	2/25/16 Sr. Admin Analyst Waters sent response. Completed.
2/22/2016	2/22/2016	Ashley Hulett	PRA for 27023 Shorewood and surrounding properties documents	2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satisfied with what she reviewed. Completed.
2/25/2016	2/25/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd ROW Beautification	2/26/16 Asst Engineer Flannigan responded. Completed.
2/26/2016	2/29/2016	Brad Austin	PRA for unrefunded/uncashed checks	3/3/16 DCC Takaoka responded. Completed.
2/29/2016	3/1/2016	Nadine Weeden Smart Procure	PRA for POs; line item details etc	3/3/16 DCC Takaoka responded. Completed.
3/1/2016	3/1/2016	Noel Weiss	Pra during CC Mtg of 3/1/16 for Green Hills Certificate of Acceptance of Project Conditions of Approval	3/7/16 Senior Planner Kim responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/2/2016	3/2/2016	Indika Jayaratna c/o United Construction Landscape Inc	PRA for Hawthorne Blvd ROW Beautification Project Lowest Bidder's Proposal (STL Landscape)	3/3/16 DCC Takaoka responded. Completed. 3/4/16 Mr. Jayaratna came in for additional documents, Staff Asst. Mitchell assisted him and DCC Takaoka provided contact information for Director Throne and Deputy Director Jules. Completed.
3/7/2016	3/7/2016	Loren J. Bialik c/o Masel Equities National Associates	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	3/8/16 DCC responded. Completed.
3/22/2016	3/22/2016	Jeff McNeil c/o AEI Consultants	PRA for building permits/ property deeds/ building code or zoning violations etc for 6507 and 6510 Ocean Crest Drive	3/29/16 requestor visited CDD; reviewed and copied information he sought. Completed.
3/24/2016	3/24/2016	Jacqueline Sessa c/o Onvica Exchange	PRA for Contract Award information for Federal Aid Highway Safety Improvement Program	3/28/16 Deputy Director Jules responded. Completed.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Vista Catalina Apartments)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/7/16 CC Morreale notified requestor of need for additional monies. 4/18/16 Additional monies received, requestor will send someone to pick up. 5/10/16 Sent email reminder and left voicemail to requestor that documents are still available but no one has repoded. 5/16/16 DCC Takaoka left voicemail asking requestor to pick up documents or arrange payment of postage. Awaiting response.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Ocean Crest Drive Parcels)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/18/16 rec'd remaining balance. Documents are ready for pick up. See notation above.
3/24/2016	3/24/2016	Nicole Adler c/o Bond Exchange	PRA for Copies of Bid Bonds & Bid Results Portuguese Bend Landslide DeWatering Wells	3/25/16 Staff member Zwiezig responded. Completed.
3/29/2016	3/29/2016	Michelle Allen c/o Engle Martin & Assoc.	PRA for documents relating to accident 10/18/14 All American Asphalt	4/8/16 CC Morreale responded. Completed.
4/7/2016	4/7/2016	Sharon Loveys	PRA for Green Hills investigation costs	4/14/16 CC Morreale responded. Completed.
4/8/2016	4/8/2016	William Garrett	PRA for parking restriction information Seacrest and Oceanaire	4/14/16 DCC Takaoka provided response. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/9/2016	4/9/2016	Sharon Yarber	PRA for Green Hills agreement and D Cullen resume/CV	4/11/16 CC Morreale responded re: agreement inquiry. 4/20/16 CC Morreale provided resume. Completed.
4/15/2016	4/15/2016	Hossein Shahbazian	PRA for all denied planning applications	4/18/16 Senior Planner Kim contacted requestor. Completed.
4/19/2016	4/19/2016	North American Procurement Council	PRA for list of planholders (bidders) for the Annual Sidewalk Repair Program FY 16/17	4/19/2016 Admin Asst Mitchell responded. Completed.
4/13/2016	4/13/2016	Don Iwuchuku	PRA for address file; permit file; and email re: 30032 Avenida Classica-addt'l docs requested wih subpoena	4/20/16 DCC Takaoka provided documents. Completed.
4/20/2016	4/20/2016	Noel Weiss	PRA for Green Hills documents/agreement/ emails etc	4/28/16 Mr. Weiss began review of documents.4/28/16 CA Burrows sent correspondence , Mr. Weiss subsequently narrowed scope of email search. Staff will re-do the email search and make those documents available. 5/4/16 Senior Planner Kim notified requestor copies of documents initially requested are available.
4/27/2016	4/27/2016	Jeff Lewis	PRA for Loveys Summons/Petition	4/27/16 CC Morreale responded. Completed.
4/28/2016	4/28/2016	North American Procurement Council	PRA for bid tabulation Annual Sidewalk Rpr Pgm FY 16/17	5/2/16 Amin Asst Mitchell responded. Completed.
4/30/2016	5/2/2016	Noel Weiss	PRA for Building Plans; permits etc related to construction of Memorial Terrace Mausoleum	5/2/16 Senior Planner Kim notified the requestor documents are available for his review. He will schedule an appt with her.
5/2/2016	5/2/2016	Daniel Honchariw Transparent California	PRA for Employee Compensation Report	5/3/16 Acctg Supervisor Ramos responded to requestor. Completed.
5/3/2016	5/3/2016	Jeffrey Gottlieb	PRA for Settlement documents in lawsuit between Donald Trump; Trump National Golf Club and City of RPV	5/3/16 CC Morreale responded to requestor. Completed.
5/4/2016	5/4/2016	Darin C. Koblick	PRA for Speed Zone Survey	5/4/16 DD Jules responded. Completed.
5/9/2016	5/9/2016	Jason Kandel	PRA for documents relating to Lunada Bay Boys PVE Lawsuit	5/9/16 CC Morreale responded request is for City of Palos Verdes Estates. Completed.
5/15/2016	5/16/2016	Jeff Calvagna	PRA for New Wireless Facility application	5/16/16 Principal Engineer Eder responded. Completed.
5/18/2016	5/18/2016	Megan Gomez	PRA for View Preservation Permit 2008-00005	5/19/16 DCC responded to requestor - (via email and phone msg) awaiting response. 5/20/16 Request was withdrawn. Completed.
5/18/2016	5/18/2016	Scott Craig for Gail Temianka	PRA for Building permits 5/1/05 - and newer for 6502 Via Baron	5/18/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/18/2016	5/19/2016	Ankur Mohindra	PRA Any permitted home additions to 2141 Fairhill Dr	5/19/16 DCC Takaoka responded to requestor. Completed.
5/19/2016	5/19/2016	Barry Yudess	PRA for any and all emails from Brian Campbell to PVPUSD; Green Hills; and City Attorney (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. 6/27/16 Revised determination letter sent: 1st production due 6/30, 2nd production due 7/19. ---- - pending response from MPT Campbell. 7/13/16 DCC Takaoka called Mr. Yudess and informed him that the second production was now available- she will leave both discs (production 1 and 2) with the cashier in CDD. 7/13/16 Joan Davidson picked up and paid for CDs. Completed.
5/20/2016	5/20/2016	Barry Hildebrand	PRA for any and all emails and correspondence from/between Brian Campbell to: PVPUSD; City Attorney re: PVPUSD; AYSO; Dan Beringer; Doug Willmore and LA County Sheriff re: Ladera Linda Upper Field and/or re: Ed HUmmel (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. Completed production of City documents - pending response from MPT Campbell. 7/11/16 Requestor picked up and paid for disc.
5/20/2016	5/23/2016	Ellen Berkowitz (Gresham Savage Nolan & Tilden)	All communications from/to Brian Campbell re: Green Hills Memorial Park; All communications from/to David Tomblin RE: Green Hills Memorial Park	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. 6/24/16 Requestor paid for and picked up documents produced by City. Requestor is aware that the City is awaiting MPT Campbell's response.
5/20/2016	5/23/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for emails and communications between staff or Council and any reps or employees of Green Hills Memorial Park. 5/23/16 Requestor narrowed scope to "Communication between the City Manager and Green Hills Memorial Park regarding Inspiration Slope, including the planning and building of that project, as well as the recent communication regarding Inspiration Slope"	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. Awaiting payment/response. 6/28/16 Requestor picked up and paid for disc. Completed.
5/24/2016	5/24/2016	Kyung Lah CNN Correspondent	PRA for tax assessments for Trump National Golf Club	5/25/16 response provided to requestor. Completed.
5/27/2016	5/27/2016	Ed Pilolla PVNews	PRA for Brian Campbell's emails re: Capt. Beringer and soil at Ladera Linda Park	6/6/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/31/2016	5/31/2016	The Dodge Data & Analytics Bidding Team	PRA re: Annual Sidewalk Repair Project dated 4/27/16 - who it was awarded to as well as start and completion dates.	5/31/16 DCC Takaoka responded. Completed.
5/26/2016	5/26/2016	Sharon Loveys	PRA for Lilley Planning Group report on Green Hills	5/31/16 CC Morreale responded. Completed.
5/31/2016	5/31/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd Signal Synchronization Project	5/31/16 Assistant Engineer Carrasco responded. Completed.
6/3/2016	6/3/2016	Ed Pilolla PVNews	PRA for Correspondence between Capt. Beringer and D. Willmore	6/13/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.
6/5/2016	6/5/2016	John Cotter -American Bridge	PRA Permits and Applications related to Trump National Golf Club	6/6/16 contacted requestor for clarification- as of now request is on hold til further notice.
6/7/2016	6/7/2016	Nadine Weeden Smart Procure	PRA for Purchase orders; Vendor ID info etc	6/10/16 DCC Takaoka responded. Completed. 6/24/16 Account Clerk Amundson provided addt'l info. Completed.
6/17/2016	6/17/2016	Cassidy Davidson, Esq. (Law Office of Seth Davidson)	PRA for repair and maintenance records for the portion of Crest Road (not the sidewalk, but the actual road) between Ganado and Avenida De Rosa, for the last five years	6/29/16 14 day ext letter sent. 7/11/16 Responsive documents sent to requestor. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for Cable Building ADA & Building Improvements	6/27/16 DCC Takaoka responded. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining	6/22/16 Engineer Eder responded. Completed.
6/15/2016	6/21/2016	Law Office of Joseph K. Johnson PC	PRA Hawthorne Blvd Signal Synchronization Project	6/28/16 DCC Takaoka responded. Completed.
6/23/2016	6/27/2016	Irell & Manella LLP	PRA for Taxicab documents	7/5/16 DCC Takaoka responded. Completed.
7/1/2016	7/1/2016	Allison Etkin	PRA for documents relating to 32039 Sea Ridge Circle	7/11/16 DCC Takaoka responded. Awaiting pymt/response from requestor. 7/15/16 Received payment. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for Residential St. Rehab Phase 1 Area 2 Imp-AC Repair	7/12/16 DCC Takaoka responded. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for 2016-2017 Annual Sidewalk Repair	7/12/16 DCC Takaoka responded. Completed.
7/13/2016	7/13/2016	Ken DeLong	PRA for documents related to Residential Street Rehab	7/13/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Jeff Butler	PRA for list of employee names and titles	7/20/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Michelle Van Patten	PRA for Pizzo Masonry business license	7/19/16 CC Morreale responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/21/2016	7/21/2016	Jeff Lewis (Jason R. Ebbens)	PRA for documents re: Elkmont Canyon	7/26/16 DCC Takaoka sent 14 day ext letter. 8/11/16 DCC Takaoka sent determination letter- awaiting direction from requestor and payment for first production. 8/12/16 Requestor paid for 1st production - provided direction regarding remaining production. 10/17/16 DCC Takaoka notified requestor final production available. Awaiting payment. 10/18/2016 Received Payment. Completed.
7/25/2016	7/25/2016	Partner Engineering and Science Inc Keri Winser	PRA for documents relating to Golden Cove Shopping Center	7/26/16 DCC Takaoka contacted requestor and provided Planner Silva's info- she will contact him to review docs. 8/34/16 requestor came in and reviewed documents- selected what she needed. Completed.
7/26/2016	7/26/2016	Sharon Yarber	PRA for letter Khakwani and Elkmont Canyon	7/26/16 DCC Takaoka sent response that determination for docs will be 8/15/16. 7/28/16 Director Mihranian provided some documents that were readily available. 8/11/16 DCC Takaoka sent response, 1st production is ready. 9/1/16 disc mailed of production no. 1. Received 1st production payment of \$6.00 for disk and postage. 10/17/16 DCC Takaoka notified requestor final production available. Awaiting payment.
8/2/2016	8/2/2016	Renan Zepeda	PRA for documents relating to 29050 S. Western Ave RPV	8/2/16 DCC Takaoka sent response to requestor. Completed.
8/8/2016	8/8/2016	Andrea Smerek	PRA for documents regarding RFP 2015-003 Planning, Code Enf.	8/11/16 DCC Takaoka sent determination letter via email to requestor. Completed.
8/9/2016	8/10/2016	Brad Austin	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	8/11/16 AAll Cloke sent determination letter via email to requestor. Completed.
8/16/2016	8/16/2016	Ron Brandt	PRA for TSC mins for last twelve months	8/16/16 Deputy Director Jules responded. Completed.
8/17/2016	8/17/2016	Marisol B. Hernandez SOCALCCC	PRA for Portuguese Bend Landslide DeWatering Wells	8/18/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/17/2016	8/17/2016	Lizelle Gutierrez (Safe Clean Parks)	PRA for a list of park vendors used in the City for the past 6 years	9/1/16 Admin. Asst. Zweizig sent response to requestor. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/18/2016	8/18/2016	Jennifer Taggart	PRA for copies of all communications between the City, including Gabriella Yap, Doug Willmore, and any resident concerning the Ladera Linda fields soil issue from December 2015 to present. (PRA #1)	8/29/16 CC Morreale sent determination letter. 9/12/16 DCC Takaoka sent final determination letter. Awaiting response/payment. 9/15/16 Requestor picked up and paid for disc. Completed. 9/20/16 Addt'l responsive docs forwarded and 9/27/16 notified requestor addt'l docs available. 9/28/16 Completed.
8/19/2016	8/19/2016	Lauren Dillon	PRA for utility billing Trump National	8/19/16 DCC Takaoka responded. Completed.
8/24/2016	8/24/2016	PublicAssets Ltd - Skip Rudolf	PRA for City leases of commercial real property paid to a non-governmental third party	8/25/2016 AAll Cloke responded. Completed.
8/29/2016	8/29/2016	Matt Pearce LA Times	PRA for golf taxes Trump National Golf Course	8/30/16 DCC Takaoka responded. Completed.
8/29/2016	8/29/2016	Jennifer Taggart	PRA for Communications between City Manager/Dep CM/ Council/ others re: Ladera Linda fields/soil/trucks etc. (PRA #2)	9/7/16 DCC Takaoka sent 14 day ext letter. 9/22/16 DCC send final determination letter. Docs available 9/27/16. DCC Takaoka notified requestor. 9/28/16 Payment received. Completed.
9/3/2016	9/6/2016	Richard Hopp	PRA for complaint in Measure M joint lawsuit w/cities	9/6/16 DCC Takaoka responded. Completed.
9/6/2016	9/6/2016	Desire Mys	PRA Clarification re: City Manager compensation	9/6/16 Finance Director Cullen responded. Completed.
9/8/2016	9/8/2016	Ken DeLong	PRA Willmore and Yap DTSC correspondence	9/15/16 DCC Takaoka sent response. Completed.
9/8/2016	9/8/2016	Sean Rakhshani	PRA Fire Dept Records re hazardous material spills, leaks, or releases	9/19/16 DCC Takaoka responded. Completed.
9/7/2016	9/12/2016	Lauren Dillon	PRA for all campaign financial reports filed by all local elected officials in RPV from 2002 to present.	9/14/16 DCC Takaoka responded. Awaiting pymt/response. 10/3/16 payment received. AAll Cloke mailed disk. Completed.
9/15/2016	9/15/2016	Jennifer Taggart	PRA for all communications between S Brooks; Ed Hummel etc. (PRA #3)	9/27/16 DCC notified requestor docs available. 9/28/16 Payment received. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/22/2016	9/22/2016	Lisa Herzog	PRA for Contracts Invoices Certified Payroll Anderson Penna	10/3/16 AAll Cloke notified requestor responsive documents available. 14-day extension for certified payroll portion. 10/17/2016 AAll Cloke Addtl time needed requester notified by letter. 10/21/16 AA Zweizig emailed letters as requested to Herzog Office. 10/24/16 AAll Cloke sent email recapping AndersonPenna and the City's responses to request.
9/23/2016	9/23/2016	Geoffrey John Tolle Const	PRA inspection and correction notices 30929 Via Rivera	9/22/16 DCC Takaoka provided response. Completed.
9/23/2016	9/23/2016	Charles Kass	PRA for uncashed checks and stale warrants	10/3/16 Admin. Asst. Zweizig sent response to requestor. Completed.
9/26/2016	9/26/2016	Smart Procure	PRA for PO info / etc	9/27/16 DCC Takaoka responded. Completed.
9/27/2016	9/27/2016	Joan Davidson	PRA for campaign financial reports - copy of Dillon PRA	9/27/16 DCC Takaoka responded. Completed.
10/3/2016	10/3/2016	Caitlin Schenck	PRA for Southern California Edison Franchise Agreement	10/3/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/4/2016	10/4/2016	Niki Adsit	PRA for Golden Cove Shopping Center project documents	10/14/2016 AAll Cloke sent 14-day extension letter. 10/20/2016 AP Silva contacted requester to review request.
10/5/2016	10/5/2016	North American Procurement Council	PRA for ADA Access Imps Del Cerro/Burma Road Project Planholders (bidders)	10/5/16 Admin Asst Mitchell responded. Completed.
10/10/2016	10/10/2016	Center for Contract Compliance	PRA for Abundant Water Wells (Portuguese Bend Landslide Dewatering Wells)Certified Payroll and Benefit Statements	10/17/2016 Per Asst City Attorney Burrows, AAll Cloke requested copy of agreement designating CCC as a Joint Labor-Management Committee. 10/20/16 Admin. Asst. Zweizig sent 14-day extension letter.
10/10/2016	10/10/2016	Jason Leung	PRA for campaign finances from 2001-present	10/11/16 DCC Takaoka responded awaiting reply. Requestor stated than he is fine now- no need for docs.
10/11/2016	10/11/2016	Christina Parrinello	PRA for campaign finances from 2001-present	10/11/16 DCC Takaoka set appt for review of docs for Wed 10/19. Staff pulled all docs one day early-requestor reviewed all on 10/18- selected some copies and paid. She will let us know if she wants more - but for now completed.
10/12/2016	10/12/2016	Bill Crawford	Re: Edison Pole Replacement Procedure. Copy of Director Throne's communications to Mr. Francisco Martinez of SCE	10/12/2016 AAll Cloke responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/12/2016	10/12/2016	Jonathan Kerry (Michael Monis - EBI Consulting)	Property condition report - Golden Cove Shopping Center	10/24/2016 AP Silva emailed requester records available for review. 10/24/2016 AAIL Cloke notified requester of cost to mail copies. 10/25/2016 Requester responded that payment is forthcoming.
10/14/2016	10/14/2016	Adam Bouman (Dodge Data & Analytics Bidding Team)	PRA for Cable Building ADA and Building Improvements Project Information	10/20/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/17/2016	10/17/2016	Victoria R. (Kasa Construction)	PRA for Abalone Cove Shoreline Park Improvements Projects Notice of Completions.	10/17/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/17/2016	10/17/2016	Center for Contract Compliance	PRA for Cable Building ADA and Building Improvements Project Information	10/20/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/17/2016	10/17/2016	Kurt Oetiker	PRA for Trump Settlement Agmt	10/18/2016 DCC Takaoka notified requestor doc available. Payment received, completed.
10/18/2016	10/18/2016	Daina Solomon	PRA for Trump Settlement Agreement, Tax Assessments for Trump National Golf Club, and Tax Golf Club and City of RPV	10/20/16- Partial responses provided. ACC Takaoka provided remainder of items. Completed.
10/19/2016	10/19/2016	Tom Long	PRA for Trump Settlement Agmt	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for Trump Settlement Agmt	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for Docs as provided to Kyung Lah for Trump National	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for docs as requested by L Dillon Utility Billing Trump Natl	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for docs as requested by L Dillon campaign financial rpts	10/21/16 Requestor picked up and paid for information. Completed.
10/20/2016	10/20/2016	Center for Contract Compliance (Maria Aguirre)	PRA for Certified Payroll Records and Fringe Benefit Statements for the Hawthorne Boulevard Signal Synchronization Project	10/20/16 Associate Engineer Carrasco sent response to requestor. 10/28/16 Associate Engineer Carrasco sent additional response to requestor. Completed.
10/25/2016	10/25/2016	Matt Martin	PRA for Documents related to Green Hills	11/2/16 DCC Takaoka responded. Awaiting response/payment.
10/25/2016	10/25/2016	Matt Martin	PRA for documents related to above grounds columbariums GH	11/2/16 Senior Planner Kim awaiting clarification from requestor.
10/25/2016	10/25/2016	Center for Contract Compliance (Marisol Hernandez)	PRA for 2016-2017 Roadway Maintenance	10/31/16 Associate Engineer Carrasco sent response to requestor. Completed.
10/27/2016	10/27/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for Trump Settlement Agmt	10/27/16 DCC Takaoka responded. Completed.
11/2/2016	11/2/2016	Michael Lazar	PRA Uncashed checks	

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
11/1/2016	11/1/2016	Noel Weiss	PRA for billing information Aleshire & Wynder	

COMMUNITY UPDATE

The mission of DTSC is to protect California's people and environment from harmful effects of toxic substances by restoring contaminated resources, enforcing hazardous waste laws, reducing hazardous waste generation, and encouraging the manufacture of chemically safer products.

Stockpiled Soil Area Adjacent to Upper Ladera Field 32201 Forrestal Drive, Rancho Palos Verdes

On October 14, 2016, the Department of Toxic Substances Control (DTSC) entered into a Consent Agreement (Docket No. HSA-FY 16/17-037) with Palos Verdes Peninsula Unified School District (PVPUSD) and Palos Verdes American Youth Soccer Organization (PV AYSO) to assess an area of stockpiled soil located adjacent to and north of Upper Ladera Field, located at 32201 Forrestal Drive, Rancho Palos Verdes, California (Site). The Site is currently fenced and stockpiled soil is covered with plastic sheeting to reduce the likelihood of human or animal contact.

Site Location and History

The Site is located at the southern corner of the intersection of Forrestal Drive and Main Sail Drive, along a gated section of Forrestal Drive. It is surrounded by the 155-acre Forrestal Nature Preserve with hiking trails and wildlife. The Site is an undeveloped area containing stockpiled soil, approximately 400-foot by 60-foot, located adjacent to and north of the soccer field known as “Upper Ladera Field.” The Site is part of Ladera Linda Fields, which is currently owned by PVPUSD and licensed and operated by PV AYSO for its youth soccer program.

Based on information that pieces of construction debris, containing asbestos, were collected from the surface of soil stockpiled at the Site, DTSC issued an Order to Fence and Post the Site on August 1, 2016. The Order to Fence and Post required (1) installing a fence around the stockpiled soil area, (2) covering stockpiled soil with plastic sheeting, and (3) locking the existing fence surrounding Upper Ladera Field.



Why is a Consent Agreement necessary?

DTSC has information that indicates asbestos was found in three (3) of fifteen (15) pieces of construction debris collected from the surface of stockpiled soil at the Site in November 2015. Construction debris, containing asbestos, included a piece of roofing material with mastic, a chip of floor tile with mastic, and a piece of vinyl sheet flooring. Asbestos is considered a hazardous substance under California Health and Safety Code section 25316. A Consent Agreement was executed for DTSC to oversee an investigation and possible response action for a release or threatened release of hazardous substances at the Site.

What is the purpose of a Consent Agreement?

The Consent Agreement requires PVPUSD and PV AYSO to investigate, characterize, and/or remediate a release or threatened release of hazardous substances at or from the Site under the oversight of DTSC.

Next steps

PVPUSD and the PV AYSO submitted existing documentation and proposed scope of work for the Site to DTSC on October 24, 2016.

DTSC will review the information submitted and make a determination regarding the need for additional investigation, interim measures, and/or cleanup on or before November 18, 2016. This determination will be documented in a letter and posted on the DTSC EnviroStor website.

Where can I find project documents?

Documents related to DTSC oversight of the Site are available online at DTSC's Envirostor website:
https://www.envirostor.dtsc.ca.gov/public/profile_report.asp?global_id=60002419

Documents are also available for review at the DTSC Cypress office:

DTSC
5796 Corporate Avenue
Cypress, CA 90630
(714) 484-5336 or (714) 484-5337
By appointment only
Mon - Fri: 8:00am - 5:00pm

All documents made available to the public by the DTSC can be made into an alternate format (i.e. Braille, large print, etc.) or in another language as appropriate, in accordance with state and federal law.

Who to contact at DTSC for more information:

Triss Chesney Project Manager 5796 Corporate Avenue Cypress, CA 90630 Triss.Chesney@dtsc.ca.gov Office: (714) 484-5447 Fax: (714) 484-5302	Mary Sue Maurer Public Participation Specialist 9211 Oakdale Avenue Chatsworth, CA 91311 Mary.Maurer@dtsc.ca.gov Office: (818) 717-6566 Fax: (818) 717-6575
--	--

For media inquiries:
Russ Edmondson
DTSC Public Information Officer
1001 I Street, Sacramento, CA 95814-2828
Russ.Edmondson@dtsc.ca.gov
Office: (916) 323-3372
Fax: (916) 327-0978



www.calcpa.ca.gov



www.dtsc.ca.gov



www.ca.gov

November 3, 2016

NOTICE

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Rancho Palos Verdes will conduct a public hearing on **Tuesday, November 29, 2016, at 6:00PM** (Note the date and time change) at Hesse Park Community Building, 29301 Hawthorne Boulevard, Rancho Palos Verdes to consider the following:

A REVISION TO COASTAL PERMIT, CONDITIONAL PERMIT, AND ENVIRONMENTAL ASSESSMENT (CASE NO. ZON2014-00332) – On December 9, 2014, the Planning Commission conditionally approved the conversion of a 2,690ft² portion of the Harden Estate Gatehouse into the “Heritage Castle Museum.” This entitlement was originally set to expire on December 9, 2015. Based on unforeseen delays and hardships, the then-Community Development Director extended said deadline to December 9, 2016. The Director may only extend the entitlement one-time, up to a year. As such, the applicant is requesting that the Planning Commission revise Condition No. 6 of P.C. Resolution No. 2014-32 to allow an additional 2-years to complete the project, setting a new deadline of December 9, 2018, because of unforeseen hardships in completing the Commission-imposed conditions.

LOCATION: 5500 Palos Verdes Drive South

APPLICANT/LANDOWNER: Allen & Charlotte Ginsburg

If you have any comments or concerns about the proposed project, please communicate those thoughts in writing to Ms. So Kim, Senior Planner, by Tuesday, November 15, 2016. By doing so, you will ensure that your comments are taken into consideration for the staff analysis of the project. All correspondence received after November 15, 2016 will be given separately to the Planning Commission on the night of the meeting. Please note that written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as it may become part of the public record regarding an item on the agenda.

If you would like the opportunity to review the Planning Commission-approved staff report or the plans, they are on file in the Community Development Department at 30940 Hawthorne Boulevard, Rancho Palos Verdes, and are available for review from 7:30 AM to 5:30 PM Monday through Thursday, and from 7:30 AM to 4:30 PM Friday. Additionally, said documents are also available for viewing on the City's website (<http://www.rpvca.gov/378/5500-Palos-Verdes-Drive-South>).

If you have any questions regarding this application, please contact Senior Planner So Kim, at (310) 544-5222, or sok@rpvca.gov for further information.

Sincerely,



Ara Mihalchian, AICP
Community Development Director

NOTE: STATE GOVERNMENT CODE SECTION 65009 NOTICE: If you challenge this application in court, you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the City of Rancho Palos Verdes during the public review period described in this notice.

30940 HAWTHORNE BLVD. / RANCHO PALOS VERDES, CA 90275-5391
PLANNING & CODE ENFORCEMENT DIVISION (310) 544-5228 / BUILDING & SAFETY DIVISION (310) 265-7800 / DEPT. FAX (310) 544-5293
E-MAIL: PLANNING@RPVCA.GOV / WWW.RPVCA.GOV

November 3, 2016

NOTICE

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Rancho Palos Verdes will conduct a public hearing on **Tuesday, November 29, 2016, at 6:00PM** (Note the date and time change) at Hesse Park Community Building, 29301 Hawthorne Boulevard, Rancho Palos Verdes to consider the following:

AN APPEAL TO OVERTURN THE COMMUNITY DEVELOPMENT DIRECTOR'S APPROVAL OF A SITE PLAN REVIEW APPLICATION (CASE NO. ZON2016-00332) – An appeal has been filed, requesting that the Planning Commission overturn the Director's approval of the project described below on the basis that the applicant should be required to supplement or amend its Master Plan and formally apply for a Conditional Use Permit Revision before such use is allowed to proceed.

Director Approved Project Description: Construction of a combination wall up to 14.9' in height to accommodate an additional burial area and niches in the eastern edge of Vista Del Ponte; a water feature; a stairway that will provide access to the upper existing burial area at Vista Del Ponte and the upper area of Inspiration Slope; and 793yd² of grading to support the proposed improvements. The graded area will accommodate new burial plots at street level and the combination wall will be designed with niches to hold cremation urns.

LOCATION: 27501 Western Avenue
APPELLANT: Noel Weiss representing Sharon Loveys
APPLICANT/LANDOWNER: Green Hills Memorial Park

If you have any comments or concerns about the proposed project, please communicate those thoughts in writing to Ms. So Kim, Senior Planner, by Tuesday, November 15, 2016. By doing so, you will ensure that your comments are taken into consideration for the staff analysis of the project. All correspondence received after November 15, 2016 will be given separately to the Planning Commission on the night of the meeting. Please note that written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as it may become part of the public record regarding an item on the agenda.

If you would like the opportunity to review the Director-Approved Staff Report, Plans, and/or the Appeal Letter, they are on file in the Community Development Department at 30940 Hawthorne Boulevard, Rancho Palos Verdes, and are available for review from 7:30 AM to 5:30 PM Monday through Thursday, and from 7:30 AM to 4:30 PM Friday. Additionally, said documents are also available for viewing on the City's website (<http://www.rpvca.gov/376/Green-Hills-Memorial-Park-Master-Plan>).

If you have any questions regarding this application, please contact Senior Planner So Kim, at (310) 544-5222, or sok@rpvca.gov for further information.

Sincerely,

Ara Mihrahan, AICP
Community Development Director

NOTE: STATE GOVERNMENT CODE SECTION 65009 NOTICE: If you challenge this application in court, you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the City of Rancho Palos Verdes during the public review period described in this notice.



City of Rancho Palos Verdes

Monthly Planning Activity Summary

For the Month of October 2016

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
53	44	0	5	0	2	0	0	0	0

New ZON* Applications by Type	
Application Type	Number
Site Plan Review	38
Foliage Analysis	11
Neighborhood Compatibility Analysis	5
Height Variation	1
Grading Approval	6
Sign Permit	5
Conditional Use Permit	1
Minor Exception Permit	1
Coastal Permit	1
Geologic Investigation Permit	1
Special Construction Permit	2
Landscape Plan Review	1
Planning Certification Letter	1
Code Amendment	1
Permit Revision/Amendment	1
Fence/Wall Permit	1
Number of Unique Applications:	77
Number of New ZON Cases:	53

New SUB* Applications by Type	
Application Type	Number
Number of Unique Applications:	
Number of New SUB Cases:	

Closed Case Summary
Staff Decisions
Number of Cases Closed: 43
Median Processing Time: 0 days
Director Decisions
Number of Cases Closed: 5
Median Processing Time: 165 days
PC/CC Decisions
Number of Cases Closed: 2
Median Processing Time: 56 days
All Planning Cases
Number of Cases Closed: 53
Median Processing Time: 165 days

* ZON = Zoning, SUB = Subdivision



City of Rancho Palos Verdes

Monthly View Activity Summary For the Month of October 2016

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
7	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
View Restoration Permit	1
City Tree Review Permit	3
View Maintenance	3
Number of New Cases:	7

Pre-Application Meetings (MTD)	
Application Type	Number
Number of Pre-Application Meetings:	

Resolved By Mediation (MTD)	
Application Type	Number
Number of Cases:	

New View Cases (YTD)	
Application Type	Number
View Restoration Permit	15
View Preservation Permit	9
City Tree Review Permit	40
View Maintenance	18
Number of New Cases:	82

Pre-Application Meetings (YTD)	
Application Type	Number
View Restoration Permit	12
Number of Pre-Application Meetings:	12

Resolved By Mediation (YTD)	
Application Type	Number
View Restoration Permit	6
Number of Cases:	6



City of Rancho Palos Verdes

Monthly Code Enforcement Activity Summary

For the Month of October 2016

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
18	37	11	2	2	0	1	0	21	3

New Complaints by Violation Category	
Fence, Wall & Hedge	2
Illegal Grading	1
Graffiti	1
Non-Permitted Construction	3
Property Maintenance	8
Illegal Signs	1
Trash Cans	2
Total:	18

Closed Case Summary
Municipal Code Violations
Number of Cases Closed: 14
Median Processing Time: 32 days
Zoning Code Violations
Number of Cases Closed: 7
Median Processing Time: 13 days

Illegal Sign Abatement Summary	
Street Name	Signs Removed
Total Signs Removed:	



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Month of October 2016

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation (\$)	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
137	135	97,971	19,473	24,318	553,700	15	1	737	34

Application Type	No.
Alteration	15
Addition & Remodel	5
New Construction	8
Repair	7
Reroof	18
Remodel	19
Solar Panels	10
Pool/Spa	2
Tenant Improvement	1
New BLD Cases:	85

Application Type	No.
New Construction	5
Service Upgrade	6
Temporary Power	1
New ELE Cases:	13

Application Type	No.
Changeout	7
New Construction	8
New MEC Cases:	15

Application Type	No.
Changeout	9
New Construction	4
Repair	6
Repipe	5
New PLM Cases:	24

Over-the-Counter Permits
No. of Permits Issued: 113
Median Processing Time: 0 days
Plan Checked Permits
No. of Permits Issued: 22
Median Processing Time: 27 days

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes October 2016

Fiscal Year <u>2015-2016</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <u>2015-2016</u>
July	146	\$ 154,309.00	\$ 173,305.00	\$ 828,000.00	20	\$ 31,596.00	3	644	27	July
August	188	\$ 91,215.00	\$ 102,835.00	\$ 521,200.00	23	\$ 25,816.00	0	705	32	August
September	133	\$ 158,367.00	\$ 181,249.00	\$ 951,500.00	22	\$ 25,160.00	1	668	32	September
October	163	\$ 117,427.00	\$ 136,047.00	\$ 795,400.00	25	\$ 32,047.00	2	739	34	October
November	163	\$ 61,187.00	\$ 74,625.00	\$ 587,300.00	34	\$ 18,404.00	0	576	29	November
December	115	\$ 93,361.00	\$ 108,327.00	\$ 844,800.00	20	\$ 23,082.00	0	625	31	December
January 2016	123	\$ 89,928.00	\$ 103,884.00	\$ 871,100.00	28	\$ 32,078.00	2	623	31	January
February	139	\$ 71,546.00	\$ 86,831.00	\$ 477,700.00	26	\$ 54,988.00	0	717	34	February
March	140	\$ 92,931.00	\$ 121,706.00	\$ 719,800.00	26	\$ 29,191.00	0	836	35	March
April	140	\$ 139,027.00	\$ 156,456.00	\$ 1,083,700.00	16	\$ 19,714.00	2	714	32	April
May	149	\$ 82,953.00	\$ 140,714.00	\$ 1,017,700.00	27	\$ 39,064.00	0	667	32	May
June	159	\$ 147,563.00	\$ 161,206.00	\$ 830,100.00	22	\$ 30,263.00	2	783	36	June
YTD	1758	\$ 1,299,814.00	\$ 1,547,185.00	\$ 9,528,300.00	289	\$ 361,403.00	12	8297	385	YTD

Fiscal Year <u>2016-2017</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year <u>2016-2017</u>
July	145	\$ 70,569.00	\$ 85,651.00	\$ 700,600.00	24	\$ 27,388.00	0	721	36	July
August	158	\$ 168,018.00	\$ 194,628.00	\$ 1,174,600.00	16	\$ 23,838.00	1	788	34	August
September	167	\$ 125,243.00	\$ 176,815.00	\$ 788,200.00	29	\$ 33,091.00	3	694	33	September
October	135	\$ 97,971.00	\$ 122,289.00	\$ 553,700.00	15	\$ 19,473.00	1	737	34	October
November										November
December										December
January 2016										January
February										February
March										March
April										April
May										May
June										June
YTD	605	\$ 461,801.00	\$ 579,383.00	\$ 3,217,100.00	84	\$ 103,790.00	5	2940	137	YTD

Previous YR	630	\$521,318.00	\$593,436.00	\$3,096,100.00	90	\$114,619.00	6	2756	125	Previous YR
% Change/YTD	-4%	-11%	-2%	4%	-7%	-9%	-17%	7%	10%	% Change YTD



Applications of Note as of November 2, 2016

Case No.	Owner	Street Address	Project Description	Submitted
VRP2016-00084	MAISNER, STEVE & MICHELLE	37 AVENIDA CORONA	View Maintenance request for foliage located at 2143 Daladier Drive under View Restoration Permit No. 223.	10/27/2016
<i>View Maintenance</i>				
ZON2016-00517	INDIAN PEAK, LLC	26708 INDIAN PEAK RD	Revision to CUP No. 230-Additional antennas.	10/28/2016
<i>Conditional Use Permit Permit Revision</i>				
ZON2016-00518	MANNY TANSAVATDI	6422 VIA DE ANZAR	Proposed (N) 248 SF addition to living area, master bedroom, bath and 368 SF deck in rear yard	10/28/2016
<i>Site Plan Review Foliage Analysis</i>				
ZON2016-00522	ODOM, JEREMY B & DEIDRE & HARRY B	6519 SANDY POINT CT	VOID	11/1/2016
ZON2016-00523	ROBERT RANALDI	6 NUVOLA CT	landscaping to common areas (Tract No. 45667)	11/1/2016
<i>Site Plan Review</i>				