

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DW (CW)

DATE: NOVEMBER 9, 2016

SUBJECT: ADMINISTRATIVE REPORT NO. 16-45

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CITY MANAGER

- Sheriff's Town Hall Meeting Follow-Up: On November 3rd, the Lomita Sheriff's Station held a town hall meeting at Hesse Park. The meeting was attended by roughly 50 Peninsula residents. The topics covered by the Sheriff's Department included threat awareness in malls and public spaces by LASD's Criminal Intelligence Bureau; Crime Stoppers; crime statistics overview; residential burglary statistics and prevention; ALPR update and statistics; safeguarding vehicles/valuables from theft; fraud and telephone scams; Internet security; and mail theft prevention. Additional topics of concern raised by attendees included speeding vehicles on Palos Verdes Dr. S.; noise ordinance enforcement; and littering in the City's nature preserves. Capt. Beringer reported that the information was well received by the public in attendance, and that there were many compliments about the lower crime rates. Video of the meeting will be aired on RPVtv.
- Rancho Palos Verdes Ranked "29th Safest City in California": The website *BackgroundChecks.org* recently released its rankings of the 50 safest cities in California. The rankings were based upon FBI violent crime statistics and proprietary *BackgroundChecks.org* research data. Rancho Palos Verdes was ranked 29th and our Peninsula neighbor Palos Verdes Estates was ranked 11th. To review the complete rankings, visit <http://backgroundchecks.org/50-safest-cities-in-california-2016.html>.
- Construction on 25th Street in San Pedro: Los Angeles 15th District City Councilman Joe Buscaino included the following post in his weekly email update on November 4th:

NEW DRAINAGE IMPROVEMENTS IN SAN PEDRO TO INCREASE DRIVER SAFETY



Construction began this week on a project to improve the street drainage system at 25th Street and San Ramon Canyon (near the Rancho Palos

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Verdes (RPV) and City's border) in Council District 15. The scope of work includes the reconstruction of the drainage system that would mitigate local flooding problems, improve the driving safety during a rain storm, and thereby benefiting both RPV and City's residents. The street structure at this project location is being damaged by the flooding from San Ramon Canyon. This street is the main East-West access route for the southern portion of the Palos Verdes Peninsula.

We understand that this project is supposed to be completed in January 2017. For questions, please contact City of Los Angeles Public Works at (213) 978-0333.

- Rancho Palos Verdes (RPV) Annual Emergency Operations Center (EOC) Staff Exercise: During the month of September 2016, City EOC Staff were provided an overview of the Standard Emergency Management System (SEMS) Incident Command System (ICS) and trained to function in their EOC positions.

On November 3, 2016, City Staff (EOC Shifts A & B) put what they learned to use and participated in the 2016 Annual RPV EOC exercise. The exercise was held from 1:00 to 5:00 PM with a shift change in the middle of the time block, which, for the first time, gave staff a chance to experience debriefing and the change from Shift A to Shift B. Some objectives for Staff to accomplish during the exercise included: 1) Staff sign in; 2) the completion of various EOC forms that are necessary for auditing purposes should the State or Federal government request proof of City participation in the exercise; 3) the demonstration of successful message relay between the RPV EOC and outside agencies; and, 4) completion of an After Action Report (AAR) to be used as constructive criticism of the exercise as a whole. Once again, our RPV staffers rose to the occasion and were highly complimented by exercise observers/evaluators from the Palos Verdes Estates Police Department and the California Office of Emergency Services.

- Passage of Proposition 64: With the passage of Proposition 64 on yesterday's statewide ballot, it is immediately legal for adults age 21 and older to grow, possess, and use marijuana for non-medical purposes, with certain restrictions. As the City Council will recall, the adoption of [Ordinance No. 590U](#) on November 1st bans outdoor cultivation of marijuana in the City, and imposes a permit process for indoor cultivation of marijuana in the City. Proposition 64 does impose restrictions on smoking, "vaping" or ingesting marijuana in "public places," in designated NO SMOKING areas, while driving, and within 1,000' of schools, day care centers and youth centers when children are present. The complete text of Proposition 64 may be reviewed by clicking [here](#).

Attachments:

- None

FINANCE

- Governmental Accounting Tutorial Series (major vs. minor funds): Major funds, which represent the largest of the individual funds, are based on the amount of financial activity that occur in a given year and are presented separately in the Comprehensive

Annual Financial Report (CAFR). All other funds (minor) are combined into a single column. This reduces the number of funds presented on the face of the financial statements and directs the focus on the significant funds of the City. Below is the criteria set forth by the Governmental Accounting Standards Board (GASB) for a Major Fund:

- Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10 percent of the corresponding total (assets, liabilities, and so forth) for all funds of that category (governmental funds) or type (enterprise funds).
- Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

Currently, the City has three major funds: General Fund, Gas Tax Fund (formerly named Street Maintenance Fund) and Capital Improvement Projects Fund.

PUBLIC WORKS

- Public Works Encroachment Permit Report – October 2016: The Public Works Department is responsible for control of work performed within the City Public “Rights of Way”. An Encroachment Permit is required to insure that any applicant working in our streets or parkways is properly licensed, insured and in compliance with the NPDES requirements. The following are the Public Works Permits Issued for the month: The report can be viewed at: <http://www.rpvca.gov/DocumentCenter/Home/View/6783>
- Storm Water Quality News: The City’s storm water quality consultant has provided a short newsletter to update the City on relevant storm water regulatory issues. (see attached)
- Infrastructure Management Advisory Committee (IMAC): IMAC is meeting tomorrow, Thursday 11/10/16 at 6 pm at Hesse Park. Members of the public are welcome and encouraged to attend. If you have any questions regarding the meeting or an item on the agenda, please contact Public Works at publicworks@rpvca.gov. Click on the link to see the meeting agenda and the staff reports: http://rpv.granicus.com/AgendaViewer.php?view_id=5&event_id=817
- Document Shredding Event Statistics: These are the statistics for the 10/29/16 Document Shredding Event: 24,000 lbs. of sensitive documents were shredded on site, 11,220 lbs. of unwanted electronics collected, and 45,000 lbs. of mulch distributed to residents. For security purposes, the hard drives on the computers will be destroyed.
- NPDES and Recycling Outreach: Stormwater pollution prevention, recycling and household hazardous waste fliers were distributed at the Los Caninos Dog Park during Yappy Hour on 11/6/2016.

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- Maintenance: Personnel received CityWorks training. We are now operating in the CityWorks environment. This will greatly improve our work order management and data collection abilities. Staff provided event support for the free shredding event.
- Storm Drain Deficiency Improvement Program FY 16-17: The design phase has begun for the first year of the 10-year program outlined in the Master Plan of Drainage (MPD). The design phase will be used for confirmation of the analysis in the MPD and to prepare construction documents. Staff had a project Kick-off Meeting with the designing consultant on 11/1/16.
- Automatic License Plate Readers: The Automatic License Plate Reader (ALPR) cameras have been installed on Miraleste Drive and are currently being calibrated. The four camera pads on Palos Verdes Drive West was poured and the connection to the power source is complete. They will be ready for camera installation by the end of this week.



- Altamira Canyon Culvert Project: Staff had a project Kick-off Meeting with the designing consultant on 11/8/16. The design will include modifications to the Palos Verdes Drive South drainage culvert to effectively eliminate unauthorized access into the City culvert and provide for a maintainable drainage facility.
- Utility Maintenance in the Preserve: Staff had a meeting with the Los Angeles County DPW Sewer Maintenance District to further share information about sewer pipes in the various preserve areas in RPV. This meeting was useful to keep an up to date log of pipe adjacent locations that need to stay accessible.
- Altamira Canyon Outreach Meeting: The second Public Outreach meeting for the Altamira Canyon Project Study report was held at St Peters by the Sea on 11/2/16 and was attended by about 24-residents and interested parties, Engineering Consultants

and City staff. The presentation provided an overview of the draft report and illustrated how points/suggestions raised by residents during the first meeting had been incorporated into the draft design or otherwise considered.

Three draft alternatives were presented which include ideas such as: installing a rock lined trapezoidal stream-bed, providing channel protection down slope from the existing culvert running under Palos Verdes Drive South to near the beach, extending the runoff collection system beyond the highest elevation properties in the community, extending the existing 120" corrugated steel pipe upstream beyond its current inlet point approximately 500', and providing a structural fix so the existing 120" corrugated steel pipe can accommodate a 100 year storm.

Residents in attendance were very receptive of the ideas presented and asked a lot of questions about details of the presentation, how the decision would be made about how the alternative would be chosen and what the next steps are. Although the impression given by residence is general acceptance of the solutions presented, a few comments from many of the residents in attendance included:

1. The fundamental problem with the drainage in the Abalone Cove community is the source of the water. The feeling that they had is that drainage into Altamira Canyon from the development above the open space is a major contributing factor to the overall Altamira Canyon drainage issue. Most expressed opinions that this drainage course should be studied and a solution developed in addition to the drainage system being studied in Abalone Cove.
2. The pipe should be extended beyond its current proposed ending point to at least Betty Straus's property in order to address erosion that has occurred in the canyon.
3. Will the proposed facility accommodate future development? (Harris' team responded: "yes it will").

A future study on the upper reaches of Altamira Canyon could be useful in managing erosion within the upper reaches of Altamira Canyon, however is currently beyond the scope of this Project Study Report. This PSR will address this concept with additional consideration and recommendations for a possible future study.

- SCE Underground Work in the Miraleste Hills Neighborhood: On November 16, 2016, Doty Bros. Construction Company, SCE's contractor, will commence installing conduit along various roads within the Miraleste Hills Neighborhood (Crownview Dr., Knoll View Dr., Highpoint Rd., and Grandpoint Ln.). The upcoming work is part of the SCE Upgrade Project that is currently undergoing in the east side of the City. It is anticipated for this project to be complete in the next four months. SCE representatives have indicated that residents affected by this work receive advanced notifications from SCE/Doty Bros. several days prior to commencement to any work. For more information, please contact Doty Bros. at (818)288-4928. We appreciate your patience and cooperation.
- Hawthorne Blvd. Signal Synchronization Project: Pro-Tech Engineering has installed approximately 7700 feet of conduit along Hawthorne Blvd. from Palos Verdes Drive

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West to Dupre Drive. The project has experienced some delays due to conflicts with the existing utilities and the rocky soil.

- Abalone Cove Sewer System Cleaning, Inspection & Reporting FY16-17: On November 7, 2016, the City received five bids for this project which are currently being reviewed by Staff. The project consists of cleaning and inspecting 72 manholes, approximately 14,220 linear feet of sanitary sewer and 4 lift stations (pump stations). Staff intends to take the project before the City Council for its consideration and possible action to award the project on December 6th.



Attachments:

- Storm Water Quality Newsletter – Page 34

COMMUNITY DEVELOPMENT

- Marymount Fall 2016 Student Enrollment Report: Pursuant to Council-adopted Condition No. 146, Marymount is required to submit to the City an enrollment report for the “Traditional” and “Non-Traditional” degree programs for each term. On October 19, 2016, Marymount submitted the enrollment report for the Fall 2016 term (see attachment). Based on the enrollment information submitted to the City, on November 4, 2016, the City notified Marymount that the student enrollment for the Fall 2016 term is within the scope of the Conditions of Approval (see attachment). Additionally, the City’s letter requests to meet with Marymount representatives to review the Council-adopted enrollment conditions to determine whether the terms “traditional” and “nontraditional” are still relevant or whether these terms should be modified to better represent the University’s current enrollment programs.
- 2016 Palos Verdes ½ Marathon, 10K and 5K: On Friday, November 4, 2016, the Community Development Director approved, with conditions, a Special Use Permit to allow this year’s Palos Verdes ½ Marathon, 10K and 5K on Saturday, November 19, 2016 to stage the start/finish line and expo at the Pelican Cove parking lot adjacent to Terranea. The Director’s decision has a 5-day appeal period that concludes today, Wednesday, November 9th at 5:30pm. The Special Use Permit issued by the

Community Development Director is in combination with the Special Event Permit issued by the Director of Public Works to allow the temporary closure of certain public streets, such as Palos Verdes Drive South and West, to accommodate the race.

- New State Building Codes Effective January 1, 2017: Every three years, the California Building Code is revised for improved safety, new technology, and for greater sustainability. The 2016 California Building Code, adopted by the City Council at its November 1st meeting, contains the latest standards and specify the requirements for building construction, occupancy, and maintenance. All construction projects for which plans are submitted to Building and Safety beginning January 1, 2017 will have to comply with the 2016 California Building Code requirements. Projects for which plans were submitted prior to January 1, 2017 may continue to utilize the previous 2013 California Building Code. Staff has been preparing for the updated requirements, and recently offered free training to the construction community. In addition, staff has been alerting customers of the new codes via the City's quarterly newsletter, flyers, and the City's website.
- Inoperable Elevator at 5965 Peacock Ridge Road: Last week an article was published in the Daily Breeze and Peninsula News on how an inoperable elevator at 5965 Peacock Ridge Road was adversely affecting the residents (<http://www.dailybreeze.com/seniors/20161101/rancho-palos-verdes-seniors-stranded-in-condos-as-elevator-repairs-drag#author1>). While the residents had not contacted the City for assistance, in response to the article, Staff followed up to assess the situation. After assessing this situation, the City sent the attached Property Maintenance Notice to the owners, the property management company, and the State Elevator Division. It is the State Elevator Division that issues permits and oversees maintenance issues relating to elevators.
- Terra Vista Condo Project – 28220 Highridge Road: According to a Settlement Agreement by and between the City of Rancho Palos Verdes (City) and Glenmont Cal-Coast RPV, LLC (Developer), the Developer was required to pay to the City a total of \$1,082,547 to satisfy the City's Quimby fee requirement. On September 3, 2015, the City received a check in the amount of \$827,904 to cover the 1st installment of the required Quimby fee, leaving a balance due in the amount of \$254,643. The remaining balance was required to be paid proportionately out of the sale proceeds for the first (15) fifteen market rate units that are sold, in the amount of \$16,976.20 per unit. As of November 8, 2016, all Quimby fees have been paid to the City for the Terra Vista project in the total summation of \$1,082,547. This money can be used for City park and recreational purposes and/or projects.
- Torrance-Made Robinson Helicopters: On October 28, 2016, the Daily Breeze published an article that a New Zealand aviation safety watchdog added Torrance-made Robinson Helicopters to its watch list. The watchdog blamed accidents on a design flaw called "mast bumping", which is contact between an inner part of the main rotor blade and the main rotor drive shaft or "mast". The Robinson Company issued a statement that blamed crashes on inadequate training in New Zealand.

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- Applications of Note: See attached table with a summary of the Applications of Note that were submitted to the department between Wednesday, November 2, 2016 and Tuesday, November 8, 2016.

Attachments:

- Marymount Fall 2016 Enrollment Report – Page 36
- City's Letter to Marymount - Fall 2016 Enrollment Report – Page 37
- PV ½ Marathon, 10K and 5K Notice of Decision – Page 39
- 5965 Peacock Ridge Road – Property Maintenance Notice – Page 45
- Applications of Note – Page 46

RECREATION & PARKS

- Local Author Book Signing Wrap-up: Last Saturday, November 5th, approximately 70 people attended the annual book signing event at PVIC. Fourteen local authors featured a total of 16 books. A total of thirty-five books were autographed and sold this year during the event.



- Yappy Hour Wrap-up: The Department hosted its second annual yappy hour event last Sunday, to celebrate the 4th anniversary of the opening of Rancho Caninos Dog Park at RPV Civic Center. About 70 pet owners and 35 dogs attended this fun event. The dogs greeted representatives from each vendor – Petco, Pet Food Express, RPV Pet Food Market, and Animal Hospital of South Bay - while their owners filled a bag with treats, Frisbees, and other goodies from vendors. The costume parade was a big hit and 'Santa Paws' was available for pet photo ops!



- Healthy RPV Program:
 - Open Gym: Drop-in basketball was available this week on Sunday at Miraleste Intermediate School from 10 am to noon and on Tuesday from 7 pm to 9 pm, and at Peninsula High School on Sunday from 2 pm to 4 pm
- Founders Park: A portion of the park is rented on Saturday afternoon for a small stand-up wedding ceremony.
- Hesse Park: The facilities are rented this week for eleven indoor recreation classes, five non-profit meetings, two Peninsula Seniors activities, two field rentals, and one private rental. Polling took place at Hesse Park community center on Election Day. On Wednesday afternoon, parents and children will meet indoors at the community center for the free monthly Little Critter Afternoon Tales hour-long enrichment program, led by PVLD staff.
- Ladera Linda Park: The facilities are rented this week for eight indoor recreation classes, one community association meeting, and two non-profit group meetings. Polling took place at Ladera Linda community center on Election Day.
- PVIC and Docents: The Los Serenos docent training class continued this week. The Amphitheater and Sunset Room will be rented on Saturday for a wedding ceremony and reception.
- Ryan Park: The facilities are rented this week for one indoor recreation class, three outdoor recreation classes, one non-profit group meeting, two field rentals, and one private rental.
- REACH Therapeutic Recreation Program: On Saturday, REACH will travel to Escondido to spend the day at the San Diego Zoo 'Safari Park'.

November 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	2	3	4	5 <i>8:00 am—4:00 pm—Paddle Tennis Tournament @ Ladera Linda</i> <i>11:00 am—1:00 pm—Local Author Book Signing @ PVIC</i>
9	7	8 <i>7:00 pm—Planning Commission Meeting @ Hesse Park—CANCELLED</i>	9	10 <i>8:00 am—Regional Law Committee Meeting @ RH City Hall (Brooks/Yap)</i> <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	11	12 <i>8:15 am—Hike With Councilman Campbell—Families Welcome Contact b.camp@cox.net for each month starting location</i>
13	14 <i>7:00 pm—Traffic Safety Committee @ City Hall Community Room</i>	15 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	16 <i>12:00 pm—Mayor’s Lunch @ The Depot (Dyda)</i> <i>1:30 pm—Sanitation District Meeting (Dyda)</i>	17 <i>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</i>	18 <i>7:30 am—Mayor’s Breakfast @ Marie Callendars (Dyda/Duhovic)</i>	19 <i>7:00 am - Lexus Lace-Up, 1/2 Marathon, 5K and 10K</i>
20 <i>10:00 am—12:00 pm—Native Plant Garden @ PVIC Volunteer Event</i>	21	22 <i>7:00 pm—Planning Commission Meeting @ Hesse Park—CANCELLED</i>	23	24 <div style="border: 1px solid black; padding: 5px; text-align: center;"><i>Thanksgiving Holiday—City Hall Closed</i></div>	25	26
27	28	29	30			

December 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 <i>RHE Holiday Parade</i>
4	5 <i>6:00 pm—City Holiday Party @ PVIC</i>	6 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	7	8 <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	9	10 <i>8:15 am—Hike With Councilman Campbell—Families Welcome Contact b.camp@cox.net for each month starting location</i> <i>9:00 am—10:30 am—Breakfast with Santa (@ Hesse Park</i>
11	12	13 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	14 <i>12:00 pm—Mayor’s Lunch @ The Depot ()</i> <i>1:30 pm—Sanitation District Meeting ()</i>	15 <i>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</i>	16 <i>7:30 am—Mayor’s Breakfast @ Marie Callendars ()</i>	17
18 <i>10:00 am—12:00 pm—Native Plant Garden @ PVIC Volunteer Event</i>	19	20 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	21	22	23	24
25	26	27	28	29	30	31
<i>Winter Holiday Break—City Hall Closed</i>						

January 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 <i>New Years Day</i>	2	3 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	4	5	6	7
8	9	10 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	11	12 <i>6:00 pm—IMAC Meeting @ Hesse Park</i>	13	14 <i>8:15 am—Hike With Councilman Campbell—Families Welcome Contact b.camp@cox.net for each month starting location</i>
CCCA 50th Annual Sacramento Legislative Tour						
15 <i>10:00 am—12:00 pm—Native Plant Garden @ PVIC Volunteer Event</i>	16	17 <i>7:00 pm—City Council Meeting @ Hesse Park</i>	18 <i>12:00 pm—Mayor's Lunch @ The Depot ()</i> <i>1:30 pm—Sanitation District Meeting ()</i>	19 <i>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</i>	20	21
22	23 <i>7:00 pm—Traffic Safety Committee @ City Hall Community Room</i>	24 <i>7:00 pm—Planning Commission Meeting @ Hesse Park</i>	25	26	27 <i>7:30 am—Mayor's Breakfast @ Marie Callendars ()</i>	28
29	30	31				

TENTATIVE AGENDAS*

*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.

Note: Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

December 6, 2016 – (Time Est. – 2 hr 55 mins)

Closed Session:

6:00 P.M. Adjourned Regular Meeting City Advisory Board Interviews (IMAC)

Mayor's Announcements:

Council Reorganization:

Recess/Reception: (30 mins)

City Manager Report:

Consent

Consideration and Possible Action to Review the Status of Border Issues
Consider Award of Contract for Abalone Cove Sewer Video Inspection
Consider Action to Increase FY16/17 Adopted Budget for Cont Approp

Public Hearings

Regular Business

Consider Proposed FY17-18 Community Development Grant Program (10 mins)
Consider Update on the Palos Verdes Preserve Operations (20 mins)
Consider Revised Easy Roll Off Insurance Requirements (10 mins)
Consider Adoption of Administrative Fines for Short Term Rentals (30 mins)
Consider Review of Staff for Public Safety Projects (30 mins)

December 20, 2016 – (Time Est. –2 hr 55 mins)

Closed Session:

Study Session: (15 mins)

Mayor's Announcements:

City Manager Report:

Consent

Public Hearings

Regular Business

Consider Appointments to City Advisory Board (IMAC 10 mins)
Consider Review of Comprehensive Noise Ord (30 mins)
Consider Adoption of Urgency Ord Re: 2nd Dwelling Unit (10 mins)
Consider Council Appts to Intergovernmental/Subcommittees (15 mins)
Consider Increase to Sheriff Funding for Traffic Enforcement (20 mins)
Consider Installation of Cameras at HOA Entrances (30 mins)

January 3, 2017 – (Time Est. – 1 hr)

Closed Session:

Mayor's Announcements:

City Manager Report:

**Consent
Public Hearings
Regular Business**

January 17, 2017 – (Time Est. –2hrs 50 mins)

Closed Session:

Study Session: (15 mins)

Mayor's Announcements:

City Manager Report:

Consent
Consider Award of Contractor for Fuel Modification by Grazing
Consider Award of Contract to LA Conservation Corps for At-Risk Youth
Consider Award of Construction for PVDS Bicycle Compatible Lane Imp Project
Consider Award of Contract for Sewer Manhole Rehabilitation
Consider Award of Household Hazardous Waste Roundup Agmt
Consider Adoption of CAFR

Public Hearings
Consider Adoption Resolution Designated Areas Underground Utility District (10 mins)

Regular Business
Consider App. Deed Restrictions Meas. A Funded City Open Space Acquisitions (10 mins)
Consider Adoption of Employer Employee Resolutions (EER) (15 mins)
Consider Review of Municipal Code Chapters 2.04 and 2.08 (45 mins)
Records Retention and Destruction Schedules (30 mins)

February 7, 2017 – (Time Est. – hrs 45 mins)

Closed Session:

Mayor's Announcements:

City Manager Report:

**Consent
Public Hearings
Regular Business**

February 21, 2017 – (Time Est. –2 hrs 20 mins)

Closed Session:

Study Session: (15 mins)

Mayor's Announcements:

City Manager Report:

Consent

Public Hearings

Consider Los Serenos de Point Vicente Docents' Proposal (1 hr)

Regular Business

Consider Update of Personnel Rules (20 mins)

Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)

November 17, 2015 – Social Media Policy (Brooks)

January 5, 2016 & February 2, 2016 – Review of Travel Policies & Expense Reimbursement (Campbell); Travel to Conferences on City Business with the City Manager to Report to Council after the Event (Campbell)

February 2, 2016 –Council's Use of the City Email Server (Brooks); Council's Use of Cell Phones Dedicated for City Business (Campbell)

February 16, 2016 - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

March 15, 2016 – Renaming Shoreline Park (Duhovic)

July 19, 2016 - Review of Municipal Code Chapters 2.04 and 2.08 (Duhovic)[Agendized on 1/17/17]

Future Agenda Items Agendized or Otherwise Being Addressed

June 30, 2015 – Skate Park (Campbell) [Staff is working with Skatepark PV proponents on a long-term plan]

July 19, 2016 - Report regarding Participation in LA County Fire District (Misetich) [Staff working on report for Council]

PVPtv Cox 35 / FIOS 39 Programming Schedule Guide
Schedule - 11/13/16 - 11/19/16

	Sunday 11/13	Monday 11/14	Tuesday 11/15	Wednesday 11/16	Thursday 11/17	Friday 11/18	Saturday 11/19
6:00 AM - 6:30 AM	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements
6:30 AM - 7:00 AM							
7:00 AM - 7:30 AM						The City of Rancho Palos Verdes City Council Meeting - November 15th, 2016	The City of Rancho Palos Verdes City Council Meeting - November 15th, 2016
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016		
8:30 AM - 9:00 AM							
09:00 AM - 9:30 AM	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro		
9:30 AM - 10:00 AM							
10:00 AM - 10:30 AM							
10:30 AM - 11:00 AM							
11:00 AM - 11:30 AM							
11:30 AM - 12:00 PM							
12:00 PM - 12:30 PM							
12:30 PM - 1:00 PM							
1:00 PM - 1:30 PM	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016		
1:30 PM - 2:00 PM							
2:00 PM - 2:30 PM							
2:30 PM - 3:00 PM							
3:00 PM - 3:30 PM	Future Leaders of San Pedro	Palos Verdes Library District Board of Trustees Meeting	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro	Future Leaders of San Pedro
3:30 PM - 4:00 PM							
4:00 PM - 4:30 PM							
4:30 PM - 5:00 PM							
5:00 PM - 5:30 PM							
5:30 PM - 6:00 PM							
6:00 PM - 6:30 PM		PVP Coordinating Council					
6:30 PM - 7:00 PM							
7:00 PM - 7:30 PM	The City of Rolling Hills Estates City Council Meeting October 25th, 2016	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	LIVE - The City of Rancho Palos Verdes City Council Meeting - November 15th, 2016	The City of Rolling Hills Estates City Council Meeting November 15th, 2016	The City of Rancho Palos Verdes City Council Meeting - November 15th, 2016	The City of Rolling Hills Estates City Council Meeting November 15th, 2016	The City of Rancho Palos Verdes City Council Meeting - November 15th, 2016
7:30 PM - 8:00 PM							
8:00 PM - 8:30 PM							
8:30 PM - 9:00 PM							
9:00 PM - 9:30 PM	PVPtv Community Calendar & Public Announcements						
9:30 PM - 10:00 PM							
10:00 PM - 10:30 PM	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016		RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016	RPV City Talk: RVP Mayor Ken Dyda October 2016
10:30 PM - 11:00 PM							
11:00 PM - 11:30 PM	PVPtv Community Calendar & Public Announcements	PVPtv Community Calendar & Public Announcements		PVPtv Community Calendar & Public Announcements			
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 10/30/16 - 11/05/16**



LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	16-04126	1751	10/31/2016 11/1/2016	0300- 2400	26900 BLK WESTERN AV	N/A	1996 WHI CHEVY SILVERADO TRUCK	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	16-04119	1712	11/1/2016	1830- 2130	1900 BLK 253RD ST	BEDROOM WINDOW SMASHED	UNK AT TIME OF REPORT	SUSPECT(S) UNKNOWN
ASSAULT	16-04131	1714	11/2/2016	1713	2000 BLK PCH	N/A	N/A	1 SUSPECT ARRESTED
GRAND THEFT (AUTO)	16-04171	1713	11/4/2016- 11/5/2016	2130- 0300	26000 BLK NARBONNE AV	N/A	2006 GRN NISSAN XTERRA SUV	SUSPECT(S) UNKNOWN

ARRESTS: DRUGS-10, GTA-1, RECEIVING STOLEN PROPERTY-1, RESIST ARREST-2, VANDALISM-1, VEHICLE VIOLATIONS-1

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT (UNLOCKED VEHICLE)	16-04088	1740	10/29/2016 10/30/2016	1700- 1100	6000 BLK SEALPOINT CT	UNLOCKED VEHICLE	SUNGLASSES, ID CARD, POCKET KNIVES, U.S. CURRENCY	SUSPECT(S) UNKNOWN
PETTY THEFT (PACKAGE)	16-04108	1730	10/31/2016	1426	27100 BLK INDIAN PEAK RD	FRONT PORCH	WHI BAG CONTAINING MISC CHICAGO CUBS ITEMS	SUSP MW, 30's, WRG A BLU HAT. SUSP VEH IS A BLK SUV. SUSP STOLE PACKAGES FROM THE FRONT PORCH.
PETTY THEFT (UNLOCKED VEHICLE)	16-04118	1746	10/31/2016 11/1/2016	1800- 0915	1900 BLK SUMMERLAND ST	UNLOCKED VEHICLE	KEY, SCHOOL ID CARD	SUSPECT(S) UNKNOWN.
BURGLARY (VEHICLE)	16-04104	1747	10/31/2016	1245- 1630	27500 BLK WESTERN AV	REAR PASSENGER WINDOW SMASHED	BACKBAG	SUSPECT(S) UNKNOWN
PETTY THEFT (PACKAGE)	16-04132	1745	11/1/2016	1530- 1930	2400 BLK COLT RD	FRONT PORCH	PRESSURE COOKER, GIFT SET, PENS	SUSPECT(S) UNKNOWN STOLE A PACKAGE LEFT ON THE VICT'S PORCH.

ROBBERY	16-04121	1746	11/1/2016	2200	2000 BLK VAN KARAJAN DR	REAR WINDOW SMASHED	EURO BILL, MISC JEWELRY	S1-S2 MALE ADULTS, 30's, 600, WITH MEDIUM BUILD, S3 UNK, S4 UNK DRIVER OF A DARK COLORED SUV WITH CHROME RIMS.
BURGLARY (VEHICLE)	16-04146	1734	11/3/2016	1530- 1730	28100 BLK PEACOCK RIDGE DR	FRONT PASSENGER SIDE WINDOW SMASHED	PURSE, WALLET, MISC CREDIT CARDS	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	16-04193	1734	11/5/2016- 11/6/2016	1900- 1900	5700 BLK RAVENSPUR DR	N/A	2000 2DR BLK HONDA CIVIC	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	16-04191	1746	11/5/2016- 11/6/2016	1800- 1000	28900 BLK WESTERN AV	N/A	2005 WHI/RED FORD 3550	SUSPECT(S) UNKNOWN
ARRESTS: DOMESTIC VIOLENCE-1, DRUNK IN PUBLIC-1, VEHICLE VIOLATIONS-3, WARRANTS-3								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT (SHOPLIFTING)	16-04113	1724	11/1/2016	1515- 1520	900 BLK SILVER SPUR RD	OPEN FOR BUSINESS	SHOPPING BASKET, LIQUOR BOTTLES	S1 MW, 600, 195, WRG A WHI SHIRT, BLK BEST, TAN JEANS, TAN HAT, WHI SHOES AND S2 UNK DRIVER. SUSP VEH IS A BLK FORD P/U TRUCK.
PETTY THEFT	16-04148	1724	11/3/2016	1836	800 BLK SILVER SPUR RD	OPEN FOR BUSINESS	WINE BOTTLE	SUSP MW, 50's, 507
BURGLARY (VEHICLE)	16-04094	1791	10/31/2016	0930- 0945	26300 BLK CRENSHAW BL	REAR PASSENGER WINDOW SMASHED	PURSE, U.S. CURRENCY, CREDIT CARD, IPAD	SUSPECT(S) UNKNOWN
ARRESTS: BURGLARY-2, DRUNK IN PUBLIC-1, VEHICLE VIOLATIONS-1								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								

ARRESTS: DRUGS-1, WARRANTS-1

PVP:

CRIME	FILE #	RD	DATE	TIME		METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/28/2015	1/4/2016	Dan Dave Mantiza	PRA for 2015 Storm Drain Lining Project	1/5/16 PW Staff responded. Completed.
12/31/2015	1/4/2016	Holly Autry Blackstone Consulting LLC	PRA for 6600 Beachview Drive	1/6/16 CDDD Mihranian responded. Completed.
12/22/2015	1/4/2016	Murphy Austin	PRA for 28220 Highridge Road	1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.
1/7/2016	1/7/2016	Nicole Hachett TNN Top Notch Networking	PRA for IT Vendor contract and addendums.	1/7/15 DCC Takaoka responded. Completed.
1/13/2016	1/13/2016	Greg Royston	PRA for mail/house service for Storm Drain User fee mailer.	1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed.
1/14/2016	1/14/2016	Bruno Dieseldorff	PRA for Notices of Parking Violations on Del Cerro Jan 1 2016	1/14/16 DCC Takaoka responded. Completed.
1/14/2016	1/14/2016	Nicole Adler The Bond Exchange & Insurance Agency	PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project	1/14/16 Senior Engineer Winje responded. Completed.
1/17/2016	1/17/2016	Jeff Calvagna	PRA for Encroachment permits various months.	1/17/16 PW staff compiled docs- sent on to requestor. Completed.
1/20/2016	1/20/2016	Terry Henry Insituform -Aegion Comp	PRA for Bid docs 2015 Storm Drain Lining Project	2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.
1/20/2016	1/20/2016	Marisol B. Hernandez SOCALCCC	PRA for docs re: Hawthorne Blvd ROW Beautification Phase I	1/25/16 Assistant Engineer Flannigan responded. Completed.
1/28/2016	1/28/2016	Priscella Vega c/o Daily Breeze	PRA for copies of recently filed Green Hills Claims	2/1/16 DCC Takaoka responded. Completed.
1/27/2016	1/28/2016	Diane Smith	PRA for list of sign in attendees at LACountywide Parks Needs Assessment	1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.
2/2/2016	2/2/2016	Southwest Pipeline & Trenchless Corp c/ Rob Bolger	PRA for Bid docs 2015 Storm Drain Lining Project	2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.
2/4/2016	2/4/2016	Sharon Yarber	PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment	2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.
2/5/2016	2/5/2016	Megan Barnes	PRA for copies of recently filed Green Hills Claims	2/12/16 DCC Takaoka responded. Completed.
2/6/2016	2/8/2016	Sharon Yarber	PRA for revenue income from telecommunications companies	2/12/16 DD Jules responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/8/2016	2/9/2016	Jeff Calvagna	PRA for Applications from Crown Castle, NG West, ATT for wireless telecommunication facility	2/11/16 DCC Takaoka responded. Completed.
2/9/2016	2/9/2016	Ariane Nelson Open Records Data Retrieval	PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available	2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for Grayslake Road Drainage Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/9/2016	2/9/2016	Marisol B. Hernandez SOCALCCC	PRA for PVDW ADA Access Sidewalk Improvements	2/10/16 Asst Engineer Flannigan responded. Completed.
2/10/2016	2/10/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining Project	2/11/16 Senior Engineer Winje responded. Completed.
2/12/2016	2/12/2016	Aaron Pearl Organizer AFSCME District Council 36	PRA for Employee Relations Ordinance	2/12/16 CC Morreale responded. Completed.
2/12/2016	2/12/2016	Sharon Yarber	PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume	2/12/16 CC Morreale responded. Completed.
2/15/2016	2/15/2016	D. Woolley & Associates	PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9	2/19/16 DCC responded. Completed.
2/19/2016	2/19/2016	Jarel Wheaton	PRA for Input to Countywide Parks Needs Assessment	2/25/16 Sr. Admin Analyst Waters sent response. Completed.
2/22/2016	2/22/2016	Ashley Hulett	PRA for 27023 Shorewood and surrounding properties documents	2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satisfied with what she reviewed. Completed.
2/25/2016	2/25/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd ROW Beautification	2/26/16 Asst Engineer Flannigan responded. Completed.
2/26/2016	2/29/2016	Brad Austin	PRA for unrefunded/uncashed checks	3/3/16 DCC Takaoka responded. Completed.
2/29/2016	3/1/2016	Nadine Weeden Smart Procure	PRA for POs; line item details etc	3/3/16 DCC Takaoka responded. Completed.
3/1/2016	3/1/2016	Noel Weiss	Pra during CC Mtg of 3/1/16 for Green Hills Certificate of Acceptance of Project Conditions of Approval	3/7/16 Senior Planner Kim responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/2/2016	3/2/2016	Indika Jayaratna c/o United Construction Landscape Inc	PRA for Hawthorne Blvd ROW Beautification Project Lowest Bidder's Proposal (STL Landscape)	3/3/16 DCC Takaoka responded. Completed. 3/4/16 Mr. Jayaratna came in for additional documents, Staff Asst. Mitchell assisted him and DCC Takaoka provided contact information for Director Throne and Deputy Director Jules. Completed.
3/7/2016	3/7/2016	Loren J. Bialik c/o Masel Equities National Associates	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	3/8/16 DCC responded. Completed.
3/22/2016	3/22/2016	Jeff McNeil c/o AEI Consultants	PRA for building permits/ property deeds/ building code or zoning violations etc for 6507 and 6510 Ocean Crest Drive	3/29/16 requestor visited CDD; reviewed and copied information he sought. Completed.
3/24/2016	3/24/2016	Jacqueline Sessa c/o Onvica Exchange	PRA for Contract Award information for Federal Aid Highway Safety Improvement Program	3/28/16 Deputy Director Jules responded. Completed.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Vista Catalina Apartments)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/7/16 CC Morreale notified requestor of need for additional monies. 4/18/16 Additional monies received, requestor will send someone to pick up. 5/10/16 Sent email reminder and left voicemail to requestor that documents are still available but no one has reponded. 5/16/16 DCC Takaoka left voicemail asking requestor to pick up documents or arrange payment of postage. Awaiting response.
3/24/2016	3/24/2016	Mercedes Byrum (Zoning-Info)	PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Ocean Crest Drive Parcels)	3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/18/16 rec'd remaining balance. Documents are ready for pick up. See notation above.
3/24/2016	3/24/2016	Nicole Adler c/o Bond Exchange	PRA for Copies of Bid Bonds & Bid Results Portuguese Bend Landslide DeWatering Wells	3/25/16 Staff member Zwiezig responded. Completed.
3/29/2016	3/29/2016	Michelle Allen c/o Engle Martin & Assoc.	PRA for documents relating to accident 10/18/14 All American Asphalt	4/8/16 CC Morreale responded. Completed.
4/7/2016	4/7/2016	Sharon Loveys	PRA for Green Hills investigation costs	4/14/16 CC Morreale responded. Completed.
4/8/2016	4/8/2016	William Garrett	PRA for parking restriction information Seacrest and Oceanaire	4/14/16 DCC Takaoka provided response. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/9/2016	4/9/2016	Sharon Yarber	PRA for Green Hills agreement and D Cullen resume/CV	4/11/16 CC Morreale responded re: agreement inquiry. 4/20/16 CC Morreale provided resume. Completed.
4/15/2016	4/15/2016	Hossein Shahbazian	PRA for all denied planning applications	4/18/16 Senior Planner Kim contacted requestor. Completed.
4/19/2016	4/19/2016	North American Procurement Council	PRA for list of planholders (bidders) for the Annual Sidewalk Repair Program FY 16/17	4/19/2016 Admin Asst Mitchell responded. Completed.
4/13/2016	4/13/2016	Don Iwuchuku	PRA for address file; permit file; and email re: 30032 Avenida Classica-addt'l docs requested wih subpoena	4/20/16 DCC Takaoka provided documents. Completed.
4/20/2016	4/20/2016	Noel Weiss	PRA for Green Hills documents/agreement/ emails etc	4/28/16 Mr. Weiss began review of documents.4/28/16 CA Burrows sent correspondence , Mr. Weiss subsequently narrowed scope of email search. Staff will re-do the email search and make those documents available. 5/4/16 Senior Planner Kim notified requestor copies of documents initially requested are available.
4/27/2016	4/27/2016	Jeff Lewis	PRA for Loveys Summons/Petition	4/27/16 CC Morreale responded. Completed.
4/28/2016	4/28/2016	North American Procurement Council	PRA for bid tabulation Annual Sidewalk Rpr Pgm FY 16/17	5/2/16 Amin Asst Mitchell responded. Completed.
4/30/2016	5/2/2016	Noel Weiss	PRA for Building Plans; permits etc related to construction of Memorial Terrace Mausoleum	5/2/16 Senior Planner Kim notified the requestor documents are available for his review. He will schedule an appt with her.
5/2/2016	5/2/2016	Daniel Honchariw Transparent California	PRA for Employee Compensation Report	5/3/16 Acctg Supervisor Ramos responded to requestor. Completed.
5/3/2016	5/3/2016	Jeffrey Gottlieb	PRA for Settlement documents in lawsuit between Donald Trump; Trump National Golf Club and City of RPV	5/3/16 CC Morreale responded to requestor. Completed.
5/4/2016	5/4/2016	Darin C. Koblick	PRA for Speed Zone Survey	5/4/16 DD Jules responded. Completed.
5/9/2016	5/9/2016	Jason Kandel	PRA for documents relating to Lunada Bay Boys PVE Lawsuit	5/9/16 CC Morreale respnsed request is for City of Palos Verdes Estates. Completed.
5/15/2016	5/16/2016	Jeff Calvagna	PRA for New Wireless Facility application	5/16/16 Principal Engineer Eder responded. Completed.
5/18/2016	5/18/2016	Megan Gomez	PRA for View Preservation Permit 2008-00005	5/19/16 DCC responded to requestor - (via email and phone msg) awaiting response. 5/20/16 Request was withdrawn. Completed.
5/18/2016	5/18/2016	Scott Craig for Gail Temianka	PRA for Building permits 5/1/05 - and newer for 6502 Via Baron	5/18/16 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/18/2016	5/19/2016	Ankur Mohindra	PRA Any permitted home additions to 2141 Fairhill Dr	5/19/16 DCC Takaoka responded to requestor. Completed.
5/19/2016	5/19/2016	Barry Yudess	PRA for any and all emails from Brian Campbell to PVPUSD; Green Hills; and City Attorney (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. 6/27/16 Revised determination letter sent: 1st production due 6/30, 2nd production due 7/19. ---- - pending response from MPT Campbell. 7/13/16 DCC Takaoka called Mr. Yudess and informed him that the second production was now available- she will leave both discs (production 1 and 2) with the cashier in CDD. 7/13/16 Joan Davidson picked up and paid for CDs. Completed.
5/20/2016	5/20/2016	Barry Hildebrand	PRA for any and all emails and correspondence from/between Brian Campbell to: PVPUSD; City Attorney re: PVPUSD; AYSO; Dan Beringer; Doug Willmore and LA County Sheriff re: Ladera Linda Upper Field and/or re: Ed HUmmeL (include all email addresses utilized by Mr. Campbell)	5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. Completed production of City documents - pending response from MPT Campbell. 7/11/16 Requestor picked up and paid for disc.
5/20/2016	5/23/2016	Ellen Berkowitz (Gresham Savage Nolan & Tilden)	All communications from/to Brian Campbell re: Green Hills Memorial Park; All communications from/to David Tomblin RE: Green Hills Memorial Park	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. 6/24/16 Requestor paid for and picked up documents produced by City. Requestor is aware that the City is awaiting MPT Campbell's response.
5/20/2016	5/23/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for emails and communications between staff or Council and any reps or employees of Green Hills Memorial Park. 5/23/16 Requestor narrowed scope to "Communication between the City Manager and Green Hills Memorial Park regarding Inspiration Slope, including the planning and building of that project, as well as the recent communication regarding Inspiration Slope"	6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. Awaiting payment/response. 6/28/16 Requestor picked up and paid for disc. Completed.
5/24/2016	5/24/2016	Kyung Lah CNN Correspondent	PRA for tax assessments for Trump National Golf Club	5/25/16 response provided to requestor. Completed.
5/27/2016	5/27/2016	Ed Pilolla PVNews	PRA for Brian Campbell's emails re: Capt. Beringer and soil at Ladera Linda Park	6/6/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/31/2016	5/31/2016	The Dodge Data & Analytics Bidding Team	PRA re: Annual Sidewalk Repair Project dated 4/27/16 - who it was awarded to as well as start and completion dates.	5/31/16 DCC Takaoka responded. Completed.
5/26/2016	5/26/2016	Sharon Loveys	PRA for Lilley Planning Group report on Green Hills	5/31/16 CC Morreale responded. Completed.
5/31/2016	5/31/2016	Marisol B. Hernandez SOCALCCC	PRA for Hawthorne Blvd Signal Synchronization Project	5/31/16 Assistant Engineer Carrasco responded. Completed.
6/3/2016	6/3/2016	Ed Pilolla PVNews	PRA for Correspondence between Capt. Beringer and D. Willmore	6/13/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.
6/5/2016	6/5/2016	John Cotter -American Bridge	PRA Permits and Applications related to Trump National Golf Club	6/6/16 contacted requestor for clarification- as of now request is on hold til further notice.
6/7/2016	6/7/2016	Nadine Weeden Smart Procure	PRA for Purchase orders; Vendor ID info etc	6/10/16 DCC Takaoka responded. Completed. 6/24/16 Account Clerk Amundson provided addt'l info. Completed.
6/17/2016	6/17/2016	Cassidy Davidson, Esq. (Law Office of Seth Davidson)	PRA for repair and maintenance records for the portion of Crest Road (not the sidewalk, but the actual road) between Ganado and Avenida De Rosa, for the last five years	6/29/16 14 day ext letter sent. 7/11/16 Responsive documents sent to requestor. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for Cable Building ADA & Building Improvements	6/27/16 DCC Takaoka responded. Completed.
6/20/2016	6/20/2016	Marisol B. Hernandez SOCALCCC	PRA for 2015 Storm Drain Lining	6/22/16 Engineer Eder responded. Completed.
6/15/2016	6/21/2016	Law Office of Joseph K. Johnson PC	PRA Hawthorne Blvd Signal Synchronization Project	6/28/16 DCC Takaoka responded. Completed.
6/23/2016	6/27/2016	Irell & Manella LLP	PRA for Taxicab documents	7/5/16 DCC Takaoka responded. Completed.
7/1/2016	7/1/2016	Allison Etkin	PRA for documents relating to 32039 Sea Ridge Circle	7/11/16 DCC Takaoka responded. Awaiting pymt/response from requestor. 7/15/16 Received payment. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for Residential St. Rehab Phase 1 Area 2 Imp-AC Repair	7/12/16 DCC Takaoka responded. Completed.
7/11/2016	7/11/2016	Marisol B. Hernandez SOCALCCC	PRA for 2016-2017 Annual Sidewalk Repair	7/12/16 DCC Takaoka responded. Completed.
7/13/2016	7/13/2016	Ken DeLong	PRA for documents related to Residential Street Rehab	7/13/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Jeff Butler	PRA for list of employee names and titles	7/20/16 DCC Takaoka responded. Completed.
7/15/2016	7/15/2016	Michelle Van Patten	PRA for Pizzo Masonry business license	7/19/16 CC Morreale responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/21/2016	7/21/2016	Jeff Lewis (Jason R. Ebbens)	PRA for documents re: Elkmont Canyon	7/26/16 DCC Takaoka sent 14 day ext letter. 8/11/16 DCC Takaoka sent determination letter- awaiting direction from requestor and payment for first production. 8/12/16 Requestor paid for 1st production - provided direction regarding remaining production. 10/17/16 DCC Takaoka notified requestor final production available. Awaiting payment. 10/18/2016 Received Payment. Completed.
7/25/2016	7/25/2016	Partner Engineering and Science Inc Keri Winser	PRA for documents relating to Golden Cove Shopping Center	7/26/16 DCC Takaoka contacted requestor and provided Planner Silva's info- she will contact him to review docs. 8/34/16 requestor came in and reviewed documents- selected what she needed. Completed.
7/26/2016	7/26/2016	Sharon Yarber	PRA for letter Khakwani and Elkmont Canyon	7/26/16 DCC Takaoka sent response that determination for docs will be 8/15/16. 7/28/16 Director Mihranian provided some documents that were readily available. 8/11/16 DCC Takaoka sent response, 1st production is ready. 9/1/16 disc mailed of production no. 1. Received 1st production payment of \$6.00 for disk and postage. 10/17/16 DCC Takaoka notified requestor final production available. Awaiting payment.
8/2/2016	8/2/2016	Renan Zepeda	PRA for documents relating to 29050 S. Western Ave RPV	8/2/16 DCC Takaoka sent response to requestor. Completed.
8/8/2016	8/8/2016	Andrea Smerek	PRA for documents regarding RFP 2015-003 Planning, Code Enf.	8/11/16 DCC Takaoka sent determination letter via email to requestor. Completed.
8/9/2016	8/10/2016	Brad Austin	PRA for Unclaimed or outstanding checks and unclaimed municipal bonds	8/11/16 AAIL Cloke sent determination letter via email to requestor. Completed.
8/16/2016	8/16/2016	Ron Brandt	PRA for TSC mins for last twelve months	8/16/16 Deputy Director Jules responded. Completed.
8/17/2016	8/17/2016	Marisol B. Hernandez SOCALCCC	PRA for Portuguese Bend Landslide DeWatering Wells	8/18/16 Admin. Asst. Zweizig sent response to requestor. Completed.
8/17/2016	8/17/2016	Lizelle Gutierrez (Safe Clean Parks)	PRA for a list of park vendors used in the City for the past 6 years	9/1/16 Admin. Asst. Zweizig sent response to requestor. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/18/2016	8/18/2016	Jennifer Taggart	PRA for copies of all communications between the City, including Gabriella Yap, Doug Willmore, and any resident concerning the Ladera Linda fields soil issue from December 2015 to present. (PRA #1)	8/29/16 CC Morreale sent determination letter. 9/12/16 DCC Takaoka sent final determination letter. Awaiting response/payment. 9/15/16 Requestor picked up and paid for disc. Completed. 9/20/16 Addt'l responsive docs forwarded and 9/27/16 notified requestor addt'l docs available. 9/28/16 Completed.
8/19/2016	8/19/2016	Lauren Dillon	PRA for utility billing Trump National	8/19/16 DCC Takaoka responded. Completed.
8/24/2016	8/24/2016	PublicAssets Ltd - Skip Rudolf	PRA for City leases of commercial real property paid to a non-governmental third party	8/25/2016 AAll Cloke responded. Completed.
8/29/2016	8/29/2016	Matt Pearce LA Times	PRA for golf taxes Trump National Golf Course	8/30/16 DCC Takaoka responded. Completed.
8/29/2016	8/29/2016	Jennifer Taggart	PRA for Communications between City Manager/Dep CM/ Council/ others re: Ladera Linda fields/soil/trucks etc. (PRA #2)	9/7/16 DCC Takaoka sent 14 day ext letter. 9/22/16 DCC send final determination letter. Docs available 9/27/16. DCC Takaoka notified requestor. 9/28/16 Payment received. Completed.
9/3/2016	9/6/2016	Richard Hopp	PRA for complaint in Measure M joint lawsuit w/cities	9/6/16 DCC Takaoka responded. Completed.
9/6/2016	9/6/2016	Desire Mys	PRA Clarification re: City Manager compensation	9/6/16 Finance Director Cullen responded. Completed.
9/8/2016	9/8/2016	Ken DeLong	PRA Willmore and Yap DTSC correspondence	9/15/16 DCC Takaoka sent response. Completed.
9/8/2016	9/8/2016	Sean Rakhshani	PRA Fire Dept Records re hazardous material spills, leaks, or releases	9/19/16 DCC Takaoka responded. Completed.
9/7/2016	9/12/2016	Lauren Dillon	PRA for all campaign financial reports filed by all local elected officials in RPV from 2002 to present.	9/14/16 DCC Takaoka responded. Awaiting pymt/response. 10/3/16 payment received. AAll Cloke mailed disk. Completed.
9/15/2016	9/15/2016	Jennifer Taggart	PRA for all communications between S Brooks; Ed Hummel etc. (PRA #3)	9/27/16 DCC notified requestor docs available. 9/28/16 Payment received. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/22/2016	9/22/2016	Lisa Herzog	PRA for Contracts Invoices Certified Payroll Anderson Penna	10/3/16 AAll Cloke notified requestor responsive documents available. 14-day extension for certified payroll portion. 10/17/2016 AAll Cloke Addtl time needed requester notified by letter. 10/21/16 AA Zweizig emailed letters as requested to Herzog Office. 10/24/16 AAll Cloke sent email recapping AndersonPenna and the City's responses to request. 11/7/2016 payment received, documents mailed. Completed.
9/23/2016	9/23/2016	Geoffrey John Tolle Const	PRA inspection and correction notices 30929 Via Rivera	9/22/16 DCC Takaoka provided response. Completed.
9/23/2016	9/23/2016	Charles Kass	PRA for uncashed checks and stale warrants	10/3/16 Admin. Asst. Zweizig sent response to requestor. Completed.
9/26/2016	9/26/2016	Smart Procure	PRA for PO info / etc	9/27/16 DCC Takaoka responded. Completed.
9/27/2016	9/27/2016	Joan Davidson	PRA for campaign financial reports - copy of Dillon PRA	9/27/16 DCC Takaoka responded. Completed.
10/3/2016	10/3/2016	Caitlin Schenck	PRA for Southern California Edison Franchise Agreement	10/3/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/4/2016	10/4/2016	Niki Adsit	PRA for Golden Cove Shopping Center project documents	10/14/2016 AAll Cloke sent 14-day extension letter. 10/20/2016 AP Silva contacted requester to review request. 11/2/2016 Completed.
10/5/2016	10/5/2016	North American Procurement Council	PRA for ADA Access Imps Del Cerro/Burma Road Project Planholders (bidders)	10/5/16 Admin Asst Mitchell responded. Completed.
10/10/2016	10/10/2016	Center for Contract Compliance	PRA for Abundant Water Wells (Portuguese Bend Landslide Dewatering Wells)Certified Payroll and Benefit Statements	10/17/2016 Per Asst City Attorney Burrows, AAll Cloke requested copy of agreement designating CCC as a Joint Labor-Management Committee. 10/20/16 Admin. Asst. Zweizig sent 14-day extension letter. 11/3/2016 payroll records received from contractor; determination letter sent to requester.
10/10/2016	10/10/2016	Jason Leung	PRA for campaign finances from 2001-present	10/11/16 DCC Takaoka responded awaiting reply. Requestor stated than he is fine now- no need for docs.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/11/2016	10/11/2016	Christina Parrinello	PRA for campaign finances from 2001-present	10/11/16 DCC Takaoka set appt for review of docs for Wed 10/19. Staff pulled all docs one day early-requestor reviewed all on 10/18- selected some copies and paid. She will let us know if she wants more - but for now completed.
10/12/2016	10/12/2016	Bill Crawford	Re: Edison Pole Replacement Procedure. Copy of Director Throne's communications to Mr. Francisco Martinez of SCE	10/12/2016 AAll Cloke responded. Completed.
10/12/2016	10/12/2016	Jonathan Kerry (Michael Monis - EBI Consulting)	Property condition report - Golden Cove Shopping Center	10/24/2016 AP Silva emailed requester records available for review. 10/24/2016 AAll Cloke notified requester of cost to mail copies. 10/25/2016 Requester responded that payment is forthcoming.
10/14/2016	10/14/2016	Adam Bouman (Dodge Data & Analytics Bidding Team)	PRA for Cable Building ADA and Building Improvements Project Information	10/20/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/17/2016	10/17/2016	Victoria R. (Kasa Construction)	PRA for Abalone Cove Shoreline Park Improvements Projects Notice of Completions.	10/17/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/17/2016	10/17/2016	Center for Contract Compliance	PRA for Cable Building ADA and Building Improvements Project Information	10/20/16 Admin. Asst. Zweizig sent response to requestor. Completed.
10/17/2016	10/17/2016	Kurt Oetiker	PRA for Trump Settlement Agmt	10/18/2016 DCC Takaoka notified requestor doc available. Payment received, completed.
10/18/2016	10/18/2016	Daina Solomon	PRA for Trump Settlement Agreement, Tax Assessments for Trump National Golf Club, and Tax Golf Club and City of RPV	10/20/16- Partial responses provided. ACC Takaoka provided remainder of items. Completed.
10/19/2016	10/19/2016	Tom Long	PRA for Trump Settlement Agmt	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for Trump Settlement Agmt	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for Docs as provided to Kyung Lah for Trump National	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for docs as requested by L Dillon Utility Billing Trump Natl	10/20/16 Completed.
10/20/2016	10/20/2016	Matt Pearce LA Times	PRA for docs as requested by L Dillon campaign financial rpts	10/21/16 Requestor picked up and paid for information. Completed.
10/20/2016	10/20/2016	Center for Contract Compliance (Maria Aguirre)	PRA for Certified Payroll Records and Fringe Benefit Statements for the Hawthorne Boulevard Signal Synchronization Project	10/20/16 Associate Engineer Carrasco sent response to requestor. 10/28/16 Associate Engineer Carrasco sent additional response to requestor. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/25/2016	10/25/2016	Matt Martin	PRA for Documents related to Green Hills	11/2/16 DCC Takaoka responded. Awaiting response/payment.
10/25/2016	10/25/2016	Matt Martin	PRA for documents related to above grounds columbariums GH	11/2/16 Senior Planner Kim awaiting clarification from requestor.
10/25/2016	10/25/2016	Center for Contract Compliance (Marisol Hernandez)	PRA for 2016-2017 Roadway Maintenance	10/31/16 Associate Engineer Carrasco sent response to requestor. Completed.
10/27/2016	10/27/2016	Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News	PRA for Trump Settlement Agmt	10/27/16 DCC Takaoka responded. Completed.
11/2/2016	11/2/2016	Michael Lazar	PRA Uncashed checks	11/3/16 DCC Takaoka responded. Completed.
11/1/2016	11/1/2016	Noel Weiss	PRA for billing information Aleshire & Wynder Jan 1-present and communications to Green Hills seeking reimbursement	
11/7/2016	11/7/2016	Bill Crawford	PRA for SCE information	



WATERSHED UPDATE:

The City of Rancho Palos Verdes
November 1, 2016

LOCAL INSPECTIONS

Industrial/Commercial Inspections: The City is required to conduct 2 cycles of industrial and commercial business site inspections during the 5-year span of the MS4 Stormwater Permit. All first cycle inspections for Rancho Palos Verdes were completed (FY14/15). There have been fifty (50) Clean Bay Restaurant inspections since March 2016. Forty-four (44) restaurants passed the inspection.



Site: Restaurant on Palos Verdes Drive
Noncompliance: Grease container open, leakage of grease and oil

Construction Inspections: Construction sites with more than 1 acre of disturbed soil must be inspected monthly. There are currently three (3) active sites. Follow-up inspections and illicit discharge investigations are conducted as-needed to correct any issues of noncompliance or violation. Corrections noted during the time of inspections have been made, but new corrections are a common occurrence.



Site: At Green Hills Memorial Park
Noncompliance: Inlet protection needs maintenance



Site: On Crestridge Road
Noncompliance: Illicit discharge stopped by inlet protection

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MS4 Permits and Challenges	2

NEWSLETTER DISCLAIMER

The content of this newsletter is a summary that has been prepared specifically for the use of clients of John L. Hunter & Associates, Inc. Reliance on the information herein should be done only after consulting the source documents.



It's that time of year again!
Annual reports of the fiscal year (July 2015- June 2016) are due December 15, 2016 to the State Water Board. There will be two reports needed, one for the entire Watershed, and the other for each individual city.

Harbor Toxics
The city has been participating in the Harbor Toxics Monitoring program along with 13 other agencies bordering the harbor. This is funded through a 5-year MOU with the Gateway Water Management and is chaired by the City of Long Beach. The monitoring of heavy metals, DDT, and PCBs have been ongoing for 2 years. Results from the FY15-16 year indicate sporadic elevated levels of dissolved copper at two of the 22 monitoring locations in the Harbor.

STATEWIDE TRASH AMENDMENT

The Statewide Trash Amendment is officially in effect as of January 12, 2016 and requires an annual program of retrofitting 10 percent (10%) of the “priority” catch basins with full-capture screens. The Regional Board has 18 months from this date to require implementation either through the MS4 NPDES Permit, or through a separate Water Code Order.

This Statewide Trash Amendment directly applies to the Eastern portion of the City. RPV is already installing full capture catch basin inserts in the Santa Monica Bay and Machado Lake watersheds. However, the Regional Board just announced they will be reconsidering those TMDLS in light of the Statewide Amendment, which may result in a reduction in the number of catch basins to be retrofitted.

PROP 84 STORMWATER GRANT

The City, along with Palos Verdes Estates and Rolling Hills Estates, applied for the Proposition 84 Stormwater Grant to fund the installation of 1,368 Connector Pipe Screen (CPS) units in existing catch basins draining to the Santa Monica Bay. On October 20, 2016, the Governing Board of the Santa Monica Bay Restoration Commission (SMBRC) approved the City’s proposal to the State Board for funding. It is anticipated that funding from this grant will assist the Peninsula Watershed Management Group achieve compliance of the Santa Monica Bay Nearshore and Offshore Debris TMDL a year or two before the 2020 final compliance deadline.

MS4 PERMIT AND OTHER RELATED CHALLENGES

There are several ongoing actions regarding implementation of the MS4 Stormwater Permit.

1. The National Resources Defense Council (the NRDC, a group of environmental attorneys) filed an administrative appeal challenging the Regional Board’s Executive Officers’ authority to approve the Watershed Management Plans. At the July meeting of the State Water Resources Control Board in Sacramento, this appeal was deferred to mid-2018.
2. Opening arguments were heard in L. A. Superior Court in September regarding the NRDC’s effort to overturn the MS4 Permit. (Their primary argument is the MS4 Permit makes it difficult for the NRDC to file 3rd party lawsuits against cities). A tentative ruling could be issued before the end of the year.
3. Similarly, the City of Gardena, and other cities’ challenge seeking to overturn the MS4 permit (citing the prohibitively expensive cost of implementation) is working its way through the Orange County Superior court.
4. Over the past decade, almost every city along the Los Angeles River spent over \$1 million on a scientifically based study that showed that copper and lead levels in the river can be raised (making compliance easier) without environmental harm. Experts from throughout the nation, the Regional Board and State Board in Sacramento, all approved the study. In July, the LA WaterKeeper filed a lawsuit against the Regional Board challenging this approval.
5. Stretching back to the 2001 MS4 Permit, The California Supreme Court ruled that provisions of the MS4 Permit could be unfunded mandates. Although this opens the door for reimbursement, cities must still go back to the State’s Unfunded Mandates Commission to demonstrate they incurred unfunded costs. This is a complex issue and it is recommended you work with your city attorney.



RANCHO PALOS VERDES

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6131 Orangethorpe Ave, Suite 300
Buena Park, CA 90620

RECEIVED
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COMMUNITY DEVELOPMENT
DEPARTMENT

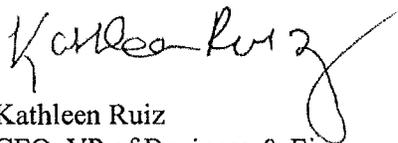
October 12, 2016

Director of Environmental Services
City of Rancho Palos Verdes
30940 Hawthorne Blvd.
Rancho Palos Verdes CA 90275-5391

Pursuant to the approval of our Conditional Use Permit, Marymount California University is submitting certification of fall 2016 enrollment as follows:

- 715 Students are enrolled in the Traditional Degree Program. There are 15 upper division BA program students in this category.
- 52 Students are enrolled in Non-Traditional Degree Programs.
- 657 Students participated in driver safety training to date.

Respectfully submitted,



Kathleen Ruiz
CFO, VP of Business & Finance

November 4, 2016

Ms. Kathleen Ruiz
CFO/ Vice-President of Business & Finance
Marymount California University
30800 Palos Verdes Drive East
Rancho Palos Verdes, CA 90275

SUBJECT: ANNUAL ENROLLMENT REPORT FOR THE FALL 2016 TERM

Dear Ms. Ruiz,

Thank you for providing the City with certification of the student enrollment for the Fall 2016 term. As you are aware, the Conditions of Approval adopted by the City Council on June 1, 2010 under Resolution No. 2010-42 which approved Revision "E" of Conditional Use Permit No. 9 now applies to the operations of the University.

According to Condition No. 146 of Conditional Use Permit No. 9 Revision "E," Marymount shall submit to the City an enrollment report for each Term within an academic year for all Traditional and Non-Traditional Degree Programs and Summer Educational Programs no later than 30-days after a term has commenced. Based on the enrollment information received by the City on October 19, 2016 and the student enrollment limits established under Condition No. 145, the student enrollment for the Fall 2016 term is within the scope of the Conditions of Approval as described below:

- 715 students are enrolled in the "traditional" degree program for Fall 2016 (793 maximum students allowed)
- 15 students are enrolled in the Bachelor of Arts (upper division) degree program for Fall 2016 (250 maximum students allowed out of the total 793 maximum student enrollment)
- 52 students are enrolled in the "non-traditional" degree program for Fall 2016 (150 maximum students allowed)

In addition to the above, Condition No. 144 states that Marymount shall provide all of its incoming students a driver's training course regarding local roadway conditions. The total number of students receiving the required driver training course shall be included in the enrollment report for each term as described in Condition No. 146. Based on the enrollment information provided by Marymount, there were 657 students who participated in the driver safety program for the Fall 2016 term.

In reviewing the University's enrollment report, it appears that the student enrollment programs are now functioning differently than the 2010 Council-adopted Conditions of Approval. In light of this, I would like an opportunity to review the enrollment conditions

with University Staff to determine whether the terms “traditional” and “non-traditional” called out in the Council-adopted Conditions of Approval are still relevant or whether these terms should be modified to better represent the University’s current enrollment programs. Please let me know when time permits within the coming weeks to schedule the requested meeting.

Should you have any questions, please do not hesitate to contact Ara Mihranian at (310) 544-5228 or via e-mail at aram@rpv.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ara Mihranian', is written over the word 'Sincerely,'.

Ara Mihranian, AICP
Community Development Director

- c. Address File
Marymount California University Enrollment File



RANCHO PALOS VERDES
COMMUNITY DEVELOPMENT DEPARTMENT

November 4, 2016

NOTICE OF DECISION

NOTICE IS HEREBY GIVEN that the City of Rancho Palos Verdes has **approved, with conditions**, a request for a Special Use Permit for the 2016 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K on Saturday, November 19, 2016 (Planning Case No. ZON2016-00432).

Race Course Location: The race course will be limited to the public rights-of-way along the seaward side of Palos Verdes Drive South and Palos Verdes Drive West, from Narcissa Drive into the City of Palos Verdes Estates. A portion of the race course will also pass through the Oceanfront Estates neighborhood along Via Vicente and Calle Entradero.

Expo Location: Pelican Cove Parking Lot

The approval is subject to the following conditions:

1. Within ten (10) days of this approval, the applicant shall submit a statement in writing that they have read, understand and agree to all the conditions of approval listed below. Failure to provide said written statement shall render this approval null and void.
2. The Community Development Director and/or Public Works Director is authorized to make minor modifications to the approved preliminary plans or any of the conditions, if such modifications shall achieve substantially the same results as would strict compliance with said plans and conditions.
3. The abandonment or non-use of this approval after Saturday, November 19, 2016 shall terminate the approval and any privileges granted herein shall become null and void.
4. The 2016 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K event shall be held on Saturday, November 19, 2016, between the hours of 5:00 AM and 1:00 PM. The Expo event shall end no later than 1:00 PM. The Start/Finish area shall be held within the entire Pelican Cove Parking Lot, which shall be closed for preparation of the event at 12:00 PM on Friday, November 18, 2016. The Pelican Cove parking lot shall re-open to the public by no later than 3:00 PM on Saturday, November 19, 2016.

Hours of the event shall not exceed the following times:

**Case No. ZON2016-00432 (SUP)
2016 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
November 4, 2016**

Friday, November 18, 2016 (Set-up):

- 12:00 PM
- 5:00 PM --- Set-up for Start/Finish at Pelican Cove parking lot and for Expo on portion of Terranea parking lot and arrival of overnight security.
- 1:00 PM
- 6:00 PM --- Barricades shall be delivered on November 18th at locations acceptable to the Public Works Director.

Saturday, November 19, 2016:

- 3:00 AM --- Barricade company shall begin to install traffic control equipment on course in preparation for closing the streets along the half-marathon route
- 4:00 AM --- Parking signage placed (Event Parking, No Event Parking)
- 4:30 AM --- Arrival of shuttle buses at the approved parking location.
- 5:00 AM
- 2:00 PM --- Parking lots open to participants
- 6:00 AM --- Registration/packet pickup tables shall open
- 6:30 AM --- Roads altered to allow 2-way vehicle traffic on the landward side of Palos Verdes Dr. South and Palos Verdes Dr. West. Residents on seaward side of Palos Verdes Drive shall have restricted access in and out of neighborhood.
- 6:45 AM --- Terranea Way closed to traffic and hard road closures put in place
- 7:00 AM --- Start of the Half-Marathon and 10K
- 7:05 AM --- Start of the 5K
- 7:45 AM --- Terranea entry shall be opened to traffic and participants on the road between Terranea Way and Narcissa Drive shall be asked to run on the sidewalk.
- 11:00AM --- Streets used for race course shall be opened to vehicle traffic. Any remaining participants shall be asked to move to the sidewalk.
- 1:00 PM --- Finish line and event expo closed and cleanup started.
- 2:00 PM --- Shuttles stop running
- 3:00 PM --- All equipment shall be removed from the registration and Expo sites, and the Pelican Cove parking lot shall re-open to the general public

Any changes to the established schedule of the events shall be subject to further review and approval by the Community Development Director and Public Works Director. Any significant event schedule changes shall require notification to the public.

5. After the event, the Start/Finish area and Expo area shall be restored completely to its pre-event condition (except for the trash dumpsters as per condition No. 6 below) by sunset on Saturday, November 19, 2016. Additionally, trash, debris, and remnants of the event shall be removed from the site such that at least half of the public parking spaces are available to the public by 3:00pm on Saturday, November 19, 2016.

Case No. ZON2016-00432 (SUP)
2016 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
November 4, 2016

6. The trash dumpsters may remain onsite until Monday, November 21, 2016, when they will be picked up by the trash company.
7. All signage for the event located off-site shall be removed no later than 3:00 PM on Saturday, November 19, 2016.
8. No temporary lighting of any kind is approved for this event, except for lighting at the registration area between 5:00 AM and daylight on Saturday, November 19, 2016.
9. The only outdoor amplified sound that shall occur during the event shall be from the stage in the event Expo area and at the Start/Finish line. Amplified sound and all sound equipment must be directed to the south-west towards the ocean away from any residential properties and Terranea.
10. The applicant shall provide proof of adequate limited liability insurance (a minimum of \$1 million), to the satisfaction and approval of the City Attorney, prior to the end of the business day (4:30 PM) on Friday, November 11, 2016.
11. The applicant shall submit a certificate naming the City as additionally insured, to the satisfaction and approval of the City Attorney, on or before the close of the business day (4:30 PM) on Friday, November 11, 2016.
12. The applicant shall submit a signed and notarized Hold Harmless agreement covenant, to the satisfaction and approval of the City Attorney, on or before the close of the business day (4:30 PM) on Friday, November 11, 2016.
13. The applicant shall submit letters of event approval from the City of Palos Verdes Estates on or before the close of the business day (4:30 PM) on Friday, November 11, 2016.
14. The Los Angeles County Fire Department shall be advised regarding the event route and schedule.
15. Applicant shall mail notification letters to all Rancho Palos Verdes Homeowners Associations and businesses along the route, informing them of the upcoming event and potential traffic impacts on or before Friday, November 11, 2016. A copy of this verification letter shall also be provided to the City.
16. Applicant shall provide City Staff with proof of Alcoholic Beverage Control (ABC) approval to conduct the beer garden beverage area on or before the close of the business day (4:30 PM) on Friday, November 11, 2016. Consumption of alcohol shall be limited to the fenced event venue only, with security guards at each entrance/exit point to prevent any alcohol from leaving the venue. Alcohol service will be managed by a Mountain Sports International, Inc. staff member with a TIPS (Training for Intervention Procedures) On-Premise certification. Wristbands will be distributed to all participants to indicate 21 and over (blue) or under 21 (green).

PARKING AND SECURITY PERSONNEL

17. Parking of vehicles for the event shall include the following permitted lots: the Salvation Army property (90 cars), PVIC (400 cars), and RPV City Hall/Civic Center (400 cars). Shuttle service shall only be required from the RPV City Hall/Civic Center parking lot.
18. For parking at the RPV City Hall/Civic Center and the PVIC, the applicant shall obtain the services of a professional parking service to stripe and manage the parking of vehicles for the entire duration of the event in accordance with the City-provided parking layout plan.
19. At least 2 Volunteers shall be posted at each of the 3 designated parking area stated in these conditions of approval to assist with parking flow, with one volunteer to manage traffic and one volunteer to manage communication with the shuttles and other parking lots through the duration of the event. Deputy and volunteer hours shall coincide with the permitted opening and closing operating hours as defined in Condition No. 4 above.
20. Off-site parking on public streets for this event is strictly prohibited.
21. Equipment/construction vehicles used during the event set-up and breakdown shall not be parked on City streets when not in use.
22. All coastal access trails in the area of the event and along the marathon course shall remain open throughout the duration of the event including the trails at Pelican Cove, PVIC, and Ocean Front Estates.
23. The general public parking lot within the Terranea Resort shall remain open and available for visitors wishing to access the coastal trails and public amenities during the duration of the event.
24. Approval of this Special Use Permit does not in any way cause any changes to any of the conditions of approval or mitigation measures previously adopted for the Terranea Resort and Spa project. All previously adopted conditions of approval or mitigation measures shall remain in full force and effect and are to be complied with while this event takes place.
25. Failure to comply with and adhere to all of these conditions of approval may be cause to revoke the approval of the project pursuant to the revocation procedures contained in Section 17.86.060 of the City's Municipal Code or administrative citations as described in Section 1.16 of the City's Municipal Code, or the City's denial of a Special Use Permit for any such event in the future. City representatives will visit the site, before, on, and after the date of the event to verify compliance with these conditions.
26. The County Sheriff's Department or the Los Angeles County Fire Department may suspend the Special Use Permit and Special Roadway Event Permit at any time, if, in the opinion of either of the Departments, the event is significantly adversely affecting the public health and safety.

Case No. ZON2016-00432 (SUP)
2016 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
November 4, 2016

27. As determined by the City's Building Official, the applicant shall obtain a building permit for any temporary tents and/or structures, if necessary.
28. At minimum, one Emergency Management Teams/First Aid Station shall be provided on site for the duration of the event, at the Start/Finish Area.
29. The applicant shall submit proof of agreement with a City approved waste hauler, verified by the Public Works Department, for trash and recycling services associated with the event. Also, upon conclusion of the event, the applicant shall submit to the satisfaction of the Public Works Department the required Post-Event Solid Waste Management Worksheet.
30. If any additional funds are needed in addition to the trust deposit that was submitted for the mailing of the public notices and for the Los Angeles County Sheriff costs they shall be submitted to the Public Works Department on or before the close of the business day (4:30 PM) on Friday, November 11, 2016.
31. If any natural habitat located on the Terranea property is damaged by the staging of the event, the property owner (Terranea Resort) is responsible for the replacement of lost habitat, to the satisfaction and approval of the Community Development Department.

SIGNS

32. Subject to review and approval by the Community Development Director and/or Public Works Director, by the close of the business day (4:30 PM) on Friday, November 11, 2016, the applicant shall install temporary signs along the course at each intersection stating "THIS ROAD WILL BE CLOSED SATURDAY 11/19/16 6:30 AM TO 11:00 AM. PLEASE USE ALTERNATE ROUTES, THANK YOU. FOR INFORMATION, CALL MOUNTAIN SPORTS INTL 920.539.1896". Said signs shall be of size and color that will make them clearly visible to motorists per CA-MUTCD retroreflectivity standards and are proposed to be 3'x3' with black lettering on an orange background. Said signs shall be removed by 3:00 PM on Saturday, November 19, 2016.
33. The applicant shall coordinate with the City of Rancho Palos Verdes to install temporary signs clearly visible to motorists per CA-MUTCD retroreflectivity standards at each entrance to the Pelican Cove parking lot by Friday November 11, 2016, advising the public that the lot will be closed for a special event between 12:00 PM on Friday, November 18, 2016 and 3:00 PM on Saturday, November 19, 2016. Said signs shall be removed by 3:00 PM on Saturday, November 19, 2016.
34. Subject to review and approval by the Community Development Director and/or Public Works Director, the applicant shall install no earlier than 4:00 AM and no later than 5:00am on Saturday, November 19, 2016, temporary signs stating "RESIDENT PARKING ONLY, NO EVENT PARKING PERMITTED" at the following intersections: Via Rivera/Hawthorne, Barkentine Road/PVDS, Albero Court/PVDS, Tramonto Drive/PVDS, Calle Entradero/PVDW, Lunada Vista/PVDW, Alida Place/PVDW, Berry Hill Drive/PVDW, Via Lorado/PVDW, and Rue Beaupre/PVDW, Said signs shall be of size and color that will

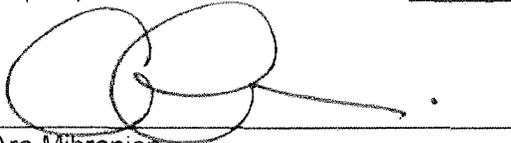
Case No. ZON2016-00432 (SUP)
2016 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
November 4, 2016

make them clearly visible to motorists per CA-MUTCD retroreflectivity standards. Said signs shall be removed by 3:00 PM on Saturday, November 19, 2016.

35. Signage shall be placed in the Pelican Cove Parking lot by Friday, November 11, 2016 stating that the parking lot will be closed starting Friday November 18, 2016 at noon and will reopen Saturday November 19, 2016 at 3:00 PM.
36. Per the approved Traffic Control Plan, the applicant shall provide three (3) changeable roadway message signs to be in place on or before Friday, November 11, 2016 stating SPECIAL EVENT 11/19/16, EXPECT DELAYS 6:30am TO 11am". The changeable message signs shall be located at the following locations: one sign shall be placed in the dirt area on the north side of Palos Verdes Drive South, just west of Schooner Drive, facing westbound traffic; one sign shall be placed in the median of Palos Verdes Drive West, just north of Marguerite Drive, facing southbound traffic; and one sign shall be placed in the median of Hawthorne Boulevard, east of Palos Verdes Drive West, facing westbound traffic. Such changeable message signs shall be removed by 3:00 PM on Saturday, November 19, 2016.

This decision may be appealed, in writing, to the Planning Commission. The appeal shall set forth the grounds for appeal and any specific action being requested by the appellant. Any appeal letter must be filed within five (5) calendar days of the date of this notice, or by 4:30 PM on **Wednesday, November 9, 2016**. A \$2,275.00 appeal fee must accompany any appeal letter. If no appeal is filed timely, the Director's decision will be final at 5:30 PM on **Wednesday, November 9, 2016**.

If you have any questions regarding this permit, please contact Amy Seeraty, Associate Planner, at (310) 544-5231 or via e-mail at amys@rpvca.gov.



Ara Mihranian
Community Development Director

Attachment:

Staff Report and Exhibit 'A'
Public Correspondence

cc: HOAs
Interested Parties
Project File

Palos Verdes Penthouse HOA
28121 Highridge Road #201
Rancho Palos Verdes, CA 90275

RE: Non Functioning Elevator

Dear : HOA

This office was recently made aware of *alleged* violation of the International Property Maintenance Code occurring on your property located at 5965 Peacock Ridge Road Rancho Palos Verdes, CA 90275. In response, City Staff conducted an inspection of your property and confirmed that property a maintenance violation exists.

According to the International Property Maintenance Code, equipment, systems, devices and safeguards required by this code or a previous regulation under which the structure or premises was constructed, shall be maintained in good working order. No owner, operator, or occupant shall cause any service, facility, equipment or utility to be removed from or shut off from or discontinued for any occupied dwelling, except for temporary interruptions as necessary while repairs or alterations are in progress. As such, the following actions will be required to bring the property into code compliance:

- Elevator and Associated Equipment shall be made functional and be approved.

The City strives to gain voluntary compliance from property owners in regards to code violations reported and confirmed on a property. A re-inspection of your property and review of this case will be conducted on December 7, 2016. If the violations on your property continue to exist, and no attempts are made to contact this office by the voluntary compliance date in order to resolve this matter, further Code Enforcement action will occur.

Please contact our office at (310) 265-7800 if you need additional information regarding the nature of the violation or if you have questions regarding the contents of this notice. Thank you for your cooperation in this matter.

Sincerely,



Paul Christman
Building Official

cc: Ara Mhramian, Community Development Director
Julie Peterson, Code Enforcement Officer
Classic Property Management
State of California Department of Industrial Relations



Applications of Note as of November 9, 2016

Case No.	Owner	Street Address	Project Description	Submitted
VRP2016-00086	THRAILKILL, THOMAS W & ANGELINA	28025 LOBROOK DR	View Maintenance request for Pine Tree located adjacent to 6827 Monero Drive under CTRP No. 174.	11/3/2016
<i>View Maintenance</i>				
ZON2016-00530	LAURO, JOHN J, JR & DEANNA M	1977 REDONDELA DR	Applicant is requesting to enclose an existing 257 sq. ft. breeze way between residence and garage in order to construct two new bedrooms . Applicant is also proposing a 138 sq. ft. interior remodel of residence	11/4/2016
<i>Site Plan Review Foliage Analysis</i>				
ZON2016-00531	STACEY WANG	28811 DOVERRIDGE DR		11/7/2016
<i>Extreme Slope Permit Site Plan Review Neighborhood Compatibility Analysis Grading Approval Foliage Analysis</i>				
ZON2016-00535	LUZ PAREDES	30454 VIA VICTORIA	Proposal to install a new 6 H wrought iron fence along the rear of the property. Wall is proposed to be near rear property line and portion of side property lines. (Initial Application Submittal)	11/9/2016

Case No.	Owner	Street Address	Project Description	Submitted
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			<i>Fence/Wall Permit</i>	
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