

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL
FROM: DOUG WILLMORE, CITY MANAGER NZ FOR DW
DATE: DECEMBER 14, 2016
SUBJECT: ADMINISTRATIVE REPORT NO. 16-49

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CITY MANAGER

- **Civic Center Master Plan Survey:** Check your mailboxes in mid-December for a Civic Center Master Plan Survey that is being mailed out to all Rancho Palos Verdes residences. The survey asks your opinion about what elements to consider for the Point Vicente Park/Civic Center site, which has long been viewed as a possible location for a number of civic, recreational, cultural and community needs. Resident involvement is crucial to this process, so please take a few minutes to complete the survey and return it in its pre-paid envelope by Tuesday, January 17th.

To learn more about the Civic Center Master Plan process, visit <http://www.rpvca.gov/1009/Civic-Center-Master-Plan>. You can also sign up for the Civic Center Master Plan listerv at <http://www.rpvca.gov/list.aspx>.

For additional information, please contact Senior Administrative Analyst Matt Waters at (310) 544-5218 or mattw@rpvca.gov.

- **5883 Crest Road Project Update:** As last reported in the Border Issues Status Report on October 4th, the Rolling Hills Estates (RHE) Planning Commission had indicated its support for a 2-lot parcel map and development of two (2) detached, single-family homes, rather than the 4-unit, detached condominium project previously proposed for this site at the northeast corner of Crest Rd. and Highridge Rd. The revised project was formally presented to the RHE Planning Commission on December 5th, at which time the Planning Commission expressed concerns about the design of the homes. The project is scheduled to return to the RHE Planning Commission on January 9th. The December 5th Staff report and attachments may be reviewed on the RHE website at:

http://rollinghillsestatesca.legistar1.com/rollinghillsestatesca/meetings/2016/12/1145_A_Planning_Commission_16-12-05_Regular_Meeting_Agenda.pdf?id=a02c4cd0-b63a-447e-9d93-6a166e748c2e.

- **Sunday Filming Activity at Point Vicente Park/Civic Center:** Nearby residents and park patrons should be aware that there is filming activity scheduled at Point Vicente Park/Civic Center on Sunday, December 18th. The cast and crew for a still photo shoot will be parking in the overflow parking lot while filming activity takes place at the Point Vicente Animal Hospital, located at 31270 Palos Verdes Dr. W. (the cast and crew cannot park at the animal hospital because its parking lot is reserved for the use of St. Paul's Lutheran Church on Sundays). The production involves a total cast and crew of 35 persons. Public access to and parking at Point Vicente Park/Civic Center – including City Hall, Peninsula Seniors, Palos Verdes on the Net and the Rancho Caninos Dog Park – will be maintained during this film shoot. There will be additional filming activity at the animal hospital on Monday, December 19th and Tuesday, December 20th. Production parking will be provided in the animal hospital's parking lot on those days.

For questions about location filming in Rancho Palos Verdes, please contact the City's Film Permit Desk at (310) 544-5226 or film@rpvca.gov.

- Automated License Plate Recognition (ALPR) Camera Successes: On December 13th, the Lomita Sheriff's Station shared a summary of the successful implementation of the Peninsula ALPR camera network. The City of Rancho Palos Verdes is a proud partner with the Lomita Sheriff's Station and the cities of Palos Verdes Estates, Rolling Hills Estates and Rolling Hills on this important public safety project. Since the system began operating in August 2016, millions of license plates have been read, resulting in:
 - Recovery of 12 stolen vehicles and the arrest of 15 auto theft suspects
 - 3 arrests for outstanding warrants
 - 1 vehicle associated with a robbery from another agency stopped
 - 1 missing person located
 - 3 residential burglaries solved
 - 2 unrelated stolen vehicle investigations
 - Multiple arrests related to a large shoplifting ring

Please click [here](#) for more information from the Lomita Sheriff's Station.

- Advisory Board Recruitment (Vacancies – Finance Advisory Committee): Staff is currently recruiting for two seats on the Finance Advisory Committee. Please see the attached Press Release regarding the recruitment. The Press Release has been sent to the Palos Verdes Peninsula News, Daily Breeze, and Los Angeles Times, and posted on the website, ListServe, Access Reader Board on Channel 35 and RPV TV Ch 33; as well as the City's Facebook and Nextdoor sites. Notices were posted in various locations throughout the City. The deadline for applications to be filed in the City Clerk's Office is by 4:30 p.m. on Friday, January 6, 2017. Staff has tentatively reserved the 6:00 p.m. to 7:00 p.m. time frame prior to the January 17, 2017 meeting so that Council can conduct interviews of the applicants.

Attachments:

- Press Release Notice of Recruitment (Finance Advisory Committee) – Page 24

FINANCE

- Overhaul of Taxes and Fees Webpage: Finance is proud to announce that it has recently revamped its taxes and fees webpage in an effort to promote transparency and make the information more user-friendly for the public. Important changes of note are: more detailed descriptions and additional County and State taxes and fees. If users would like more information on a particular fee or tax, there are links throughout the webpage that should provide anyone with what they are looking for. The improved webpage can be found [here](#). Finance continues to look for ways to enhance and expand upon the information it publishes, and welcome any suggestions or comments. Please email your comments or suggestions to Finance@rpvca.gov.

PUBLIC WORKS

- **Maintenance:** A break-in occurred in the Corp Yard on the night of December 11, 2016. The City's pressure washer was stolen out of the back of our truck and two of our vendor's vehicles and storage facilities were broken into. This resulted in the theft of a tool set and some gloves and damage to several locks and vehicles. The City's loss is estimated at \$2995. The vendor's loss is estimated at \$1000.

Received report of a grinder pump alarm at 38 Cinnamon Ln. on 12/8/16. Reset breaker and pump was running. Resident called back on 12/9/16 to report that alarm had gone off again and that there was an overflow at the tank. Multi-W was called to replace the pump. Class 3 SSO was reported to CIWQS.

- **Special Event Permits:** Staff completed the application for the Ride for Troops motorcycle drive-through event on 12/11/16 and received a "Thank You" from Star Chapter 415 for staff's assistance.
- **Mandatory Commercial Organics Recycling (AB 1826) Outreach:** Staff has prepared a two sided colored informational flier about AB 1826 and the upcoming 1/1/2017 deadline. The flier will be included with the 2017 business license renewal packets that will be mailed out by Finance next week.
- **EDCO's January Invoices:** EDCO will be sending out the 1st Qtr. 2017 invoices next week. The invoices will include a notification of the 1.95% rate increase, which is approximately an additional \$0.50/month for the average customer.
- **Infrastructure Management Advisory Committee Meetings:** The December IMAC meeting was cancelled due to the lack of a sustainable quorum for that evening. The next meeting is on January 12th with a second meeting tentatively scheduled for January 26th. As of this time a second meeting is also tentatively scheduled for February 23rd which will be in addition to the regular monthly meeting on February 9th.
- **2017 Environmental Calendars:** Several local schools have requested and are receiving colored environmentally themed calendars. The schools include Cornerstone, Soleado and Silver Spur Elementary Schools, Miraleste Intermediate and St. John Fisher. Additional copies are placed at public counters at City Hall, CDD, Hesse and PVIC.
- **Portuguese Bend Landslide Dewatering Well Project:** This project consists of drilling dewatering wells at various locations within the Portuguese Bend Landslide. We completed drilling at Well Site #4 near the South side of Ishibashi Farm Trail. Well Site #5 prep has started this week near the previous Well Site #3. This site was chosen due to the success of Well Site #3. Well Site #4 is depicted below.

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- TRAKiT Conference: Public Works Staff attended a TRAKiT Conference on December 8th with Staff from other departments. TRAKiT is a widely used electronic permitting system. Staff went to the conference to hear implementation tips from other cities. Staff will use that knowledge to more efficiently program our TRAKiT permitting system.
- Canyon Access to Los Angeles County Sewers: Staff met with Los Angeles County Sewer Maintenance Division on December 13th to assess the access easements for maintenance of sewer lines at Agua Amarga Canyon. Staff will be working with LA County Sewer and PVPLC to come to a solution on how to maintain sewers in this densely vegetated area.



- Fred Hesse Park Accessibility Transition Plan Implementation: This project consists of interior improvements to the community building including removing access barriers and door and light switch modifications. There will also be improvements to the travel path adjacent to the building. Staff had a design kick-off meeting with the consultant on December 13th to discuss project goals and gather information.

- Sunnyside Ridge Trail Improvements: Work this week included minor earthwork to establish the new horse trail. The trail is on schedule to be completely established this week and trail compaction will be completed after the forecasted rain passes. The site is not yet open to the public and proper blockades will be put in place.



COMMUNITY DEVELOPMENT

- Green Hills Annual Compliance Review: On November 29, 2016, the Planning Commission directed Staff to provide a status update on which deciding body (i.e. Planning Commission or City Council) will be conducting the Green Hills Annual Compliance Review. In light of this, the City Manager and City Attorney consulted with the City Council in closed session on December 6th and the Annual Compliance Review will occur before the City Council at a special meeting on January 31, 2017. A public notice of the hearing date and time will be released within the coming week.
- Green Hills Inspiration Slope Mausoleum Building Update: On December 12, 2016, a follow up building permit final inspection was conducted for the Inspiration Slope Mausoleum building. All previous correction items were addressed with the exception to the installation of the sod/lawn ground cover on the rooftop of the mausoleum. As a result, the permit expired on December 12th. While the Applicant has reissued the Planning entitlements, he has yet to pay for the reissuance of the building permit. However, it should be noted the permit may be reissued anytime within 6-months of the expiration date. Staff anticipates the Applicant to reissue his permit in the upcoming weeks to obtain certificate of occupancy.
- Heritage Castle Update: Last week, City Staff, Councilman Dyda, City Manager, and the City Attorney met with the property owners (Ginsburg) to discuss ways to address the conditions of approval associated with the Planning Commission-approved Heritage Castle museum. The City Attorney indicated that while it will not be easy to persuade other agencies to swap equal portions of the Preserve Area with portions of the Applicants' property, this may continue to be the best alternative to resolve the encroachment and unpermitted grading issues related to the property. In order to begin

with the process, the parties came to an agreement that a survey is necessary. However, as the Applicants have had difficulties in the past finding a surveyor who will certify their boundaries due to land movement, the City agreed to execute an agreement indemnifying the Applicants' surveyor. As a result, Staff met with the Applicants' engineer (Bolton Engineering) who agreed to prepare a survey with an executed indemnification agreement, which will be reviewed by the City Engineer (Public Works) in terms of methodology prior to acceptance. A remedial grading plan along with a lot line adjustment to swap portions of the City land and the Applicants' property will also be prepared at the same time. Staff anticipates receiving said documents for review sometime in February 2017.

- SBCCOG Short-Term Rentals Update: On December 7, 2016, City Staff attended a Short-Term Rental Task Force meeting with the South Bay Cities Council of Governments (SBCCOG). At the meeting, City representatives shared a status update on short-term rental issues and regulation efforts within their respective City. The meeting agenda also included speakers from the City of Newport Beach, who spoke about the City's short-term rental permit process and a speaker from a short-term rental service company, Host Compliance, who spoke about the effectiveness of short-term rental bans and possible alternatives to such bans. The next Short-Term Rental Task Force meeting is tentatively scheduled for March 1, 2017.
- Coastal Commission Letter of Short-Term Rentals in the California Coastal Zone: On December 6, 2016, the City received a letter from Chair Kinsey of the California Coastal Commission (attached) regarding the regulation of short-term rentals within the Coastal Zone. As previously reported, the City's Development Code is a permissive Code, in that if a land-use is not specifically identified as permitted, then it is considered to be prohibited. In the case of short-term rental uses, they are considered prohibited within the City since they are not enumerated as a permitted use. As an extension of the City's Development Code short-term rentals within the Local Coastal Specific Plan are also considered to be prohibited, as they are not identified as a permitted use. However, consistent with the Coastal Commission's recent letter, short-term rentals are permitted in the City's Commercial Recreational (CR) Zoning District (Terranea), which is located within the City's Coastal Specific Plan. Therefore, Staff is of the opinion that the City complies with the Coastal Commission's intent of allowing some short-term rental opportunities within the Coastal Zone.
- Coyotes – RPV's Wildlife Watch Pilot Program: A group of residents from the Miraleste area recently contacted Staff to discuss working with the City to minimize the coyote population in their neighborhood. Staff felt that this would be a good opportunity to launch the City's first Wildlife Watch program. Thus, an informational meeting will be held in early February with the neighbors, representatives from the California Department of Fish and Wildlife, and City Staff to introduce and to the launch the Wildlife Watch program within this neighborhood. More information regarding the date and time of the workshop will be provided at the beginning of the New Year.
- Terranea – Catalina Kitchen Reopens: As previously reported, Catalina Kitchen at Terranea was closed for remodeling in October. Terranea is pleased to report that the

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finishing touches to the enhancement of the Catalina Kitchen restaurant has been completed and the popular restaurant has reopened to the public on December 9th with a reinvented menu, design and dining experience. The New-American style menu showcases the bounty of California by incorporating local ingredients into rustic and seasonal dishes. The remodel offers an evolved dining atmosphere with interactive culinary experiences for guests to explore the resorts Farm-to-Terranea program.



- Follow-up Planning Commission Meeting: See the attached follow-up agenda for the PC meeting held on Tuesday, December 13, 2016.

- Applications of Note: See attached table with a summary of the Applications of Note that were submitted to the department between Wednesday, December 7, 2016 and Tuesday, December 13, 2016.

Attachments:

- December 6, 2016 California Coastal Commission Letter – Page 26
- PC Follow-up Agenda – Page 29
- Applications of Note – Page 33

RECREATION & PARKS

- Vehicular Access Trails in the Palos Verdes Nature Preserve: The City has received concerns from a combination of Palos Verdes Peninsula Land Conservancy (PVPLC) Volunteer Trail Watch members, PVPLC staff, and members of the public regarding the designation of vehicle access trails in the Palos Verdes Nature Preserve. (7 individuals). The purpose of this report is to provide background to City Council on the topic.

Certain trails within the Preserve are designated for vehicle access for emergency response access, public safety, and maintenance. Activities also include landslide surveying and utility access. The City and PVPLC staff have been working together for over a year to identify which trails will be designated for vehicle access for these purposes in a way that both provides adequate access and best protects habitat. (See attached list of proposed roads/vehicle access trails). All of the trails on the list are currently used by vehicles for the purposes listed above. However, the City will continue to work with the Public Works Department, public utility companies, and the Fire Department to make sure we best understand their access needs. It is possible that amendments to the list may be necessary in the future.

Conqueror Trail has been designated as one of these roads/vehicular access trails. (Map attached) It is a key trail for public safety access. Conqueror Trail is a 0.57 mile trail that accommodates vehicle use on the entire stretch with the exception of a 0.06 mile stretch, part of which was washed out by storms several years ago. The entire trail accommodated vehicle use in the 2004-2006 timeframe, prior to continued storm runoff damage. Both City and PVPLC staff discussed and approved a project to widen the 0.06 mile stretch to accommodate smaller vehicles, such a Polaris or John Deere vehicle (not full sized trucks at this time).

Within the last month, City staff have begun work to widen the 0.06 mile stretch of trail by 3-4 ft. At this time, work on approximately 237 feet is complete, and about 80 feet remain. Improving this particular stretch of trail will allow significantly faster response time by Preserve Deputies, and will create the only vehicular access route in Forrestal Reserve. It is an especially critical route, because it connects directly to the Portuguese Bend Reserve. Portuguese Bend and Forrestal Reserves are among the most popular and busy Reserves within the larger Palos Verdes Nature Reserve. Preserve Deputies are also in contact with Los Angeles County Fire, and local Fire personnel have expressed appreciation at the opportunity to coordinate rescue/emergency response

efforts with Deputies who are able to access more areas of the Preserve with their smaller vehicles.

Planning documents for the Palos Verdes Nature Preserve indicate that public hearings are necessary for changing trails routes and for changing the recreational designation of a trail (i.e. equestrian/pedestrian or multiuse), but not for maintenance of a preexisting trail. However, PVPLC volunteers and members of the public have expressed concern at the process for determining trails for vehicle access. Specifically, they have requested a public hearing before Council on the topic.

Staff will complete the last 80 feet of the project and work with PVPLC staff to increase communication on and improve the process by which trails are determined acceptable for vehicle access. Staff will also present this improved process to the public for input at the first available quarterly Preserve Public Forum Meeting. Also, to improve communication, going forward the City will report on upcoming maintenance projects at the Preserve Public Forum Meetings, and if projects fall between the quarterly timeline, we will send out a listserv message to our Preserve listserv group for projects that will have a more significant impact on trail use.

- Breakfast with Santa: Approximately 125 people attended last Saturday's annual Breakfast with Santa at Hesse Park. Highlights of the event included a delicious breakfast buffet, children's holiday craft activities, holiday carols, an entertaining holiday puppet show, and many photo opportunities with Santa and his elves. Twenty young violin students with Palos Verdes Strings serenaded attendees with holiday music as they waited for Santa to arrive on the fire truck.
- Story Time Programs: This month, the three story time programs offered for parents and children ages 2 to 5 will be held this week due to the holidays. These programs are a partnership between the PV Library District and the City.
 - Little Critter Afternoon Tales will meet at the Hesse Park community center on Wednesday from 1 pm to 2 pm.
 - Little Fish Tales by the Sea will meet at the Pt. Vicente Interpretive Center on Thursday from 10 am to 11 am.
 - Flutterby Storytime will meet at the Ladera Linda community center on Friday from 11 am to noon.
- Hesse Park: The facilities are rented this week for nine indoor recreation classes, three non-profit meetings, and three Peninsula Seniors activities.
- Ladera Linda Park: The facilities are rented this week for nine indoor recreation classes and one non-profit group meeting.
- PVIC and Docents: The Los Serenos Docents will hold their annual holiday party on Wednesday evening at PVIC. The Sunset Room is rented on Sunday night for a private rental.

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- Ryan Park: The facilities are rented this week for three outdoor recreation classes, one non-profit group meeting, and a private rental.
- Volunteer Event at PVIC Garden: The public is invited to a free volunteer event at the PVIC Native Plant Garden this Sunday from 10 am to noon.
- REACH Therapeutic Recreation Program: On Wednesday evening, REACH will have a quick dinner at Y-Not Burger, then enjoy a tour of holiday lights in the Sleepy Hollow neighborhood of Torrance.



Pictured above are the REACH participants who volunteered at the annual Breakfast with Santa event (and staff) last Saturday, December 10th at Hesse Park. Ho Ho Ho!

Attachments:

- Conqueror Trail Map – Page 35
- Vehicular Access Roads – Page 36
- Email Correspondence Between Staff and PVP Land Conservancy – Page 37
- Email Correspondence Between Staff and Eva Cicoria – Page 39
- Email from Judy Herman – Page 43
- Email from Joan Kelly – Page 44
- Email from Tony Baker – Page 45



December 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 RHE Holiday Parade
4	5 6:00 pm – City Holiday Party @ PVIC	6 7:00 pm – City Council Meeting @ Hesse Park	7	8 6:00 pm – IMAC Meeting @ Hesse Park	9	10 8:15 am – Hike With Councilman Campbell— Families Welcome Contact b.camp@cox.net for each month starting location 9:00 am—10:30 am – Breakfast with Santa @ Hesse Park
11	12 4:00 pm—7:00 pm – City of Rolling Hills Holiday Open House @ Rolling Hills City Hall	13 7:00 pm – Planning Commission Meeting @ Hesse Park	14 1:30 pm – Sanitation District Meeting () 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	15 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	16 7:30 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Campbell/Dyda)	17
18 10:00 am—12:00 pm – Native Plant Garden @ PVIC Volunteer Event	19 7:00 pm – Traffic Safety Committee @ City Hall Community Room - CANCELLED	20 7:00 pm – City Council Meeting @ Hesse Park	21 12:00 pm – Mayor’s Lunch @ The Depot (Campbell)	22	23 <div style="border: 1px solid black; padding: 5px; text-align: center;">Winter Holiday Break – City Hall Closed</div>	24
25	26 5:00 pm – Klondike Board Meeting @ Ladera Linda Community Center	27	28	29	30	31 <div style="border: 1px solid black; padding: 5px; text-align: center;">Winter Holiday Break – City Hall Closed</div>



January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	2 Winter Holiday Break – City Hall Closed	3 7:00 pm – City Council Meeting @ Hesse Park	4	5	6	7
8	9	10 7:00 pm – Planning Commission Meeting @ Hesse Park	11 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	12 6:00 pm – IMAC Meeting @ Hesse Park	13 7:30 am – Mayor's Breakfast @ Trump National Golf Club/Golfer's Lounge (Campbell/Duhovic)	14 8:15 am – Hike With Councilman Campbell – Families Welcome Contact b.camp@cox.net for each month starting location
CCCA 50 th Annual Sacramento Legislative Tour						
15 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	16	17 7:00 pm – City Council Meeting @ Hesse Park	18 12:00 pm – Mayor's Lunch @ The Depot (Campbell) 1:30 pm – Sanitation District Meeting ()	19 6:00 pm – PV Transit Board Meeting @ RHE Council Chambers 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20	21
22	23 5:00 pm – Klondike Board Meeting @ Ladera Linda Community Center 7:00 pm – Traffic Safety Committee @ City Hall Community Room	24 7:00 pm – Planning Commission Meeting @ Hesse Park	25	26 6:00 pm – IMAC Meeting @ Hesse Park	27	28
29 3:00 pm – Docent-Led Hike @ Abalone Cove	30	31				



February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 7:00 pm – City Council Meeting @ Hesse Park	8 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	9 6:00 pm – IMAC Meeting @ Hesse Park	10	11 8:15 am – Hike With Councilman Campbell— Families Welcome Contact b.camp@cox.net for each month starting location
12 1:30 pm–3:30 pm – Docent-Led Hike @ Ocean Trails Reserve	13	14 7:00 pm – Planning Commission Meeting @ Hesse Park	15 12:00 pm – Mayor’s Lunch @ The Depot (Campbell) 1:30 pm – Sanitation District Meeting ()	16 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	17 7:30 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Campbell/Dyda)	18
19 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	20	21 7:00 pm – City Council Meeting @ Hesse Park	22	23 6:00 pm – IMAC Meeting @ Hesse Park	24	25 1:30 pm – Docent-Led Hike @ Abalone Cove
26	27 5:00 pm – Klondike Board Meeting @ Ladera Linda Community Center 7:00 pm – Traffic Safety Committee/Miraleste Drive Arterial Roads Workshop @ Miraleste Intermediate School TAB Room	28 7:00 pm – Planning Commission Meeting @ Hesse Park				

TENTATIVE AGENDAS*

*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.

Note: Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

January 3, 2017 – (Time Est. –)

Closed Session:

Mayor's Announcements:

City Manager Report:

**Consent
Public Hearings
Regular Business**

January 17, 2017 – (Time Est. –2hrs 50 mins)

Closed Session:

6:00 P.M. Adjourned Regular Meeting City Advisory Board Interviews (FAC)

Study Session: (15 mins)

Mayor's Announcements:

City Manager Report:

Consent

Consider Award of Construction for PVDS Bicycle Compatible Lane Imp Project
Consider NOC Roadway Rehab Area 2 and Area 6
Consider Amd. MDG Agmt for CDBG Admin Svcs.
Consider Award of Contractor for Fuel Modification by Grazing
Consider Lease Agmt Stay Green and Contract Change Order
Consider NOC Sunnyside Ridge Segment Trail
Consider Authorization LARIAC Amgt
Claim Against the City
Consider Easement Agmt @29425 PVDE

Public Hearings

Consider Adoption Resolution Designated Areas Underground Utility District (10 mins)
Consider Zone Change Initiation 6600 Beachview Drive (10 mins)

Regular Business

Records Retention and Destruction Schedules (30 mins)
Consider Review of Comprehensive Noise Ord (30 mins)
Consider Appointments to City Advisory Board (FAC) (10 mins)
Consider Appt Two Councilmembers to Preserve Committee (5 mins)
Consider Review of Municipal Code Chapters 2.04 and 2.08 (20 mins)

January 31, 2017 @6:30 PM – 9:30PM

Special Meeting Annual Compliance Review Green Hills

Feb. 7, 2017 – (Time Est. – 2 hrs 0 mins)

Closed Session:

6:00 P.M. Adjourned Regular Meeting City Advisory Board Interviews (TSC) (30 mins)

Mayor's Announcements:

City Manager Report:

Consent

Consider Award of As Needed Maintenance Agmt Conservation Corps

Public Hearings

Regular Business

Consider Appointments to City Advisory Board (TSC) (10 mins)

Consider Adoption of Employer Employee Resolutions (EER) (15 mins)

Consider Agmt Environmental Consultant Salvation Army (10 mins)

February 21, 2017 – (Time Est. –2 hrs 55 mins)

Closed Session:

Study Session: (15 mins)

Mayor's Announcements:

City Manager Report:

Consent

Consider App. Deed Restrictions Meas. A Funded City Open Space Acquisitions

Consider Action to Review/Discuss FY15-16 CAFR

Consider Award of Contract for Sewer Manhole Rehabilitation

Consider Award Hawthorne Blvd Safe Bus Stop Linkage

Public Hearings

Consider Los Serenos de Point Vicente Docents' Proposal (1 hr)

CUP Revisions Pony Club (15 mins)

Regular Business

Consider Update of Personnel Rules (20 mins)

Consider Update on "Bubbles" (20 mins)

Consider Action FY 15/16 Mid-Year Financial Report (20 mins)

Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)

January 5, 2016 & February 2, 2016 – Review of Travel Policies & Expense Reimbursement (Campbell); Travel to Conferences on City Business by the City Manager to Report to Council after the Event (Campbell)

February 2, 2016 –Council’s Use of the City Email Server (Brooks); Council’s Use of Cell Phones Dedicated for City Business (Campbell)

February 16, 2016 - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

March 15, 2016 – Renaming Shoreline Park (Duhovic)

Future Agenda Items Agendized or Otherwise Being Addressed

PVPtv Cox 35 / FIOS 39 Programming Schedule Guide
Schedule - 12/18/16 - 12/24/16

	Sunday 12/18	Monday 12/19	Tuesday 12/20	Wednesday 12/21	Thursday 12/22	Friday 12/23	Saturday 12/24
6:00 AM - 6:30 AM	PVPtv Community Calendar & Public Announcements						
6:30 AM - 7:00 AM	The City of Rancho Palos Verdes Planning Commission Meeting December 13th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting December 13th, 2016	The City of Rancho Palos Verdes Planning Commission Meeting December 13th, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	The City of Rancho Palos Verdes City Council Meeting December 20th, 2016	The City of Rancho Palos Verdes City Council Meeting December 20th, 2016	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates
7:00 AM - 7:30 AM							
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016						
9:30 AM - 10:00 AM							
10:00 AM - 10:30 AM							
10:30 AM - 11:00 AM							
11:00 AM - 11:30 AM							
11:30 AM - 12:00 PM	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates
12:00 PM - 12:30 PM							
12:30 PM - 1:00 PM							
1:00 PM - 1:30 PM							
1:30 PM - 2:00 PM							
2:00 PM - 2:30 PM	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016						
2:30 PM - 3:00 PM							
3:00 PM - 3:30 PM							
3:30 PM - 4:00 PM							
4:00 PM - 4:30 PM							
4:30 PM - 5:00 PM	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates						
5:00 PM - 5:30 PM							
5:30 PM - 6:00 PM							
6:00 PM - 6:30 PM							
6:30 PM - 7:00 PM							
7:00 PM - 7:30 PM	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	LIVE - The City of Rancho Palos Verdes City Council Meeting December 20th, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	The City of Rancho Palos Verdes City Council Meeting December 20th, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	2016 Peninsula Holiday Parade of Lights, Rolling Hills Estates
7:30 PM - 8:00 PM							
8:00 PM - 8:30 PM							
8:30 PM - 9:00 PM							
9:00 PM - 9:30 PM							
9:30 PM - 10:00 PM	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016						
10:00 PM - 10:30 PM							
10:30 PM - 11:00 PM							
11:00 PM - 11:30 PM							
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016	Happy Holidays Concert from the Palos Verdes Peninsula Symphonic Winds and the Amuse Singers, December 4, 2016
1:00 AM - 6:00 AM							



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 12/4/16 - 12/10/16**



LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT	16-04596	1714	12/4/2016	1230	2000 BLK PCH	OPEN FOR BUSINESS	JACKET AND SUIT	S1 MW, 30's, WRG A MAROON SHIRT ENTERED THE LOC AND STOLE ITEMS. S1 WAS L/S ENTERING AN EARLY 2000s GRY HONDA ACCORD UNK PLATES DRIVEN BY UNK S2.
ATTEMPTED BURGLARY (RESIDENTIAL)	16-04645	1712	12/7/2016	1012	2100 BLK 253RD PL	NO ENTRY	NO LOSS	SUSP MW or MH, 506, MEDIUM BUILD, MOUSTACHE, WRG A BLK BEANIE STYLE CAP, BLK SHIRT, AND JEANS KNOCKED ON THE DOOR AND SAID, "I THOUGHT MY G/F LIVED HERE." SUSP LEFT IN A NEWER MODEL TAN OR SIL CHRYSLER 300 SEDAN DRIVEN BY UNK S2.
PETTY THEFT (UNLOCKED VEHICLE)	16-04646	1713	12/7/2016	1200	1800 BLK 259TH PL	UNLOCKED VEHICLE	JACKHAMMER BLADE	SUSP MB, 20's, 600, 220, BLK HAIR
PETTY THEFT (UNLOCKED VEHICLE)	16-04656	1713	12/7/2016	0735	25800 BLK WALNUT ST	UNLOCKED VEHICLE	CDL, ID, SSN, MEXICAN RESIDENCE CARD, DEBIT CARD, PURSE, WALLET, U.S. CURRENCY	SUSPECT(S) UNKNOWN
GRAND THEFT	16-04673	1711	12/8/2016	2135	25000 BLK WOODWARD AV	FRONT PORCH	MISC GIRL CLOTHING	SUSP FH, 30's, 506-508, 140-160, WRG A LT COLORED LONG SLEEVE SHIRT, BLK PANTS STOLE A PACKAGE OFF THE FRONT PORCH.
BURGLARY (COMMERCIAL)	16-04680	1714	12/8/2016-12/9/2016	1630-0915	2100 BLK PCH	WINDOW SMASHED	MISC WOMEN'S JEWELRY	SUSPECT(S) UNKNOWN
ARRESTS: DOMESTIC VIOLENCE-2, DRUGS-6, DRUNK IN PUBLIC-1, VANDALISM-1, VEHICLE VIOLATION-2, WARRANTS-2, WEAPON-1								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (VEHICLE)	16-04605	1742	12/4/2016	0400	3200 BLK LA ROTONDA DR	NO SIGNS OF FORCED ENTRY	KEY, KEY CARD, CD's, EARRING, IPHONE CHARGER, VEH MANUAL, VEH INSURANCE, JACKET	S1 & S2 FH's WERE CAUGHT ON VIDEO SURVEILLANCE BREAKING INTO THE VICT'S VEH.

BURGLARY (VEHICLE)	16-04619	1742	12/4/2016	0400	3200 BLK LA ROTONDA DR	NO SIGNS OF FORCED ENTRY	VEH REG/INSURANCE, U.S. CURRENCY	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	16-04635	1742	12/4/2016	0400	3200 BLK LA ROTONDA DR	NO SIGNS OF FORCED ENTRY	SUNGLASSES, GLASSES	SUSPECT(S) UNKNOWN
PETTY THEFT	16-04636	1747	12/5/2016-12/6/2016	1800-1930	27900 BLK PONTEVEDRA DR	N/A	LASER LIGHTS	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-04649	1740	12/6/2016	0930-1000	6500 BLK VIA BARON	UNLOCKED VEHICLE	PRESCRIPTION GLASSES, SUNGLASSES, DIGITAL TIRE PRESSURE CHECKER	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-04684	1730	12/8/2016-12/9/2016	1600-1330	27100 BLK INDIAN PEAK RD	UNLOCKED VEHICLE	SCOOTER, MISC CHILDREN'S TOYS	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	16-04687	1730	12/8/2016-12/9/2016	1600-1330	27100 BLK INDIAN PEAK RD	UNLOCKED VEHICLE	SCOOTER, MISC CHILDREN'S TOYS	SUSPECT(S) UNKNOWN
ARRESTS: DOMESTIC VIOLENCE-1, DRUGS-1, EMBEZZLEMENT-1, VEHICLE VIOLATION-1, WARRANT-2								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (CONSTRUCTION SITE)	16-04610	1724	12/3/2016-12/5/2016	1100-0655	600 BLK DEEP VALLEY DR	LOCK BROKEN	PORTABLE WELDER, SHOP SAW	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-2, VANDALISM-1, VEHICLE VIOLATION-5								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
ROBBERY (STRONG ARM)	16-04604	1750	12/4/2016	1740	900 BLK W 1ST ST	OPEN FOR BUSINESS	MISC FOOD PRODUCTS	SUSP FW, EARLY 30's, 507, 180, BLN HAIR, BLU EYES, WRG A RED/BLU PLAID SHIRT, WHI SHIRT, BLU JEANS

BURGLARY (RESIDENTIAL)	16-04691	1750	12/9/2016- 12/10/2016	1100- 0720	1100 BLK DOLORES RD	BEDROOM WINDOW SMASHED	MISC JEWELRY, WATCHES	SUSPECT(S) UNKNOWN
ARRESTS: WEAPON-1								

PVP:

CRIME	FILE #	RD	DATE	TIME		METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (VEHICLE)	16-04692	1753	12/9/2016- 12/10/2016	2300- 0830	3600 BLK ESTATES LN	NO SIGNS OF FORCED ENTRY	MISC PAPER WORK	SUSPECT(S) UNKNOWN
NO ARRESTS DURING THIS TIME								



CITY OF RANCHO PALOS VERDES
OFFICIAL NEWS RELEASE

FOR IMMEDIATE RELEASE

DECEMBER 12, 2016

CONTACT: CITY CLERK'S OFFICE

TELEPHONE NUMBER: 310 544-5217

E-MAIL: CITYCLERK@RPV.COM

**RECRUITMENT FOR THE CITY OF RANCHO PALOS VERDES FINANCE
ADVISORY COMMITTEE**

Notice is hereby given that the City of Rancho Palos Verdes is currently conducting a recruitment to fill two seats, which will occur on December 18, 2016, on the City's Finance Advisory Committee. These are volunteer, non-paying positions with four year terms of office ending in December 2020.

Finance Advisory Committee

The seven member Finance Advisory Committee provides citizen input to the City Council regarding financial matters of the City of Rancho Palos Verdes. The Committee reviews short and long-term financial information of the City and other financial issues as assigned by the City Council. The Committee may advise the City Council on matters such as the City's financial condition and recommends specific areas for review to the City Council. The work plan for the Finance Advisory Committee for 2016-17 includes a review of the 2017 Five-Year Financial Model. Upon completing review assignments, the Committee may provide its comments and recommendations

to the City Council. The Committee will also receive a presentation of the City's Comprehensive Annual Financial Report (CAFR) prepared annually, including the annual independent audit report. The Committee meets on an as-needed basis, as determined by the annual work plan.

Those interested in applying must submit an application to the City Clerk's Office by 4:30 p.m. on Friday, January 6, 2017. To be considered for appointment, an applicant must be a resident of the City of Rancho Palos Verdes. An application for appointment can be requested from the City Clerk's Office, City Hall, 30940 Hawthorne Boulevard, Rancho Palos Verdes, CA 90275, telephone number 310-544-5217 or downloaded from the City's website at the following web address:

<http://www.rpvca.gov/150/5375/Advisory-Board-Recruitment>.

Please submit your completed application to the City Clerk's department.

Interviews with the City Council are anticipated to take place on January 17, 2017 prior to the Regular City Council Meeting scheduled that same evening. The City Clerk's Office will confirm the date and time of the interviews with the applicants.

-END-

CALIFORNIA COASTAL COMMISSION

45 FREMONT, SUITE 2000
SAN FRANCISCO, CA 94105-2219
VOICE (415) 904-5200
FAX (415) 904-5400
TDD (415) 597-5885



RECEIVED

DEC 09 2016

COMMUNITY DEVELOPMENT
DEPARTMENT**(Sent Individually via US Mail)**

December 6, 2016

TO: Coastal Planning/Community Development Directors

SUBJECT: Short-Term/Vacation Rentals in the California Coastal Zone

Dear Planning/Community Development Director:

Your community and others state and nationwide are grappling with the use of private residential areas for short-term overnight accommodations. This practice, commonly referred to as vacation rentals (or short-term rentals), has recently elicited significant controversy over the proper use of private residential stock within residential areas. Although vacation rentals have historically been part of our beach communities for many decades, the more recent introduction of online booking sites has resulted in a surge of vacation rental activity, and has led to an increased focus on how best to regulate these rentals.

The Commission has heard a variety of viewpoints on this topic. Some argue that private residences should remain solely for the exclusive use of those who reside there in order to foster neighborhood stability and residential character, as well as to ensure adequate housing stock in the community. Others argue that vacation rentals should be encouraged because they often provide more affordable options for families and other coastal visitors of a wide range of economic backgrounds to enjoy the California coastline. In addition, vacation rentals allow property owners an avenue to use their residence as a source of supplemental income. There are no easy answers to the vexing issues and questions of how best to regulate short-term/vacation rentals. The purpose of this letter is to provide guidance and direction on the appropriate regulatory approach to vacation rentals in your coastal zone areas moving forward.

First, please note that vacation rental regulation in the coastal zone must occur within the context of your local coastal program (LCP) and/or be authorized pursuant to a coastal development permit (CDP). The regulation of short-term/vacation rentals represents a change in the intensity of use and of access to the shoreline, and thus constitutes development to which the Coastal Act and LCPs must apply. We do not believe that regulation outside of that LCP/CDP context (e.g., outright vacation rental bans through other local processes) is legally enforceable in the coastal zone, and we strongly encourage your community to pursue vacation rental regulation through your LCP.

The Commission has experience in this arena, and has helped several communities develop successful LCP vacation rental rules and programs (e.g., certified programs in San Luis Obispo and Santa Cruz Counties going back over a decade; see a summary of such LCP ordinances on our

website at:

https://documents.coastal.ca.gov/assets/la/Sample_of_Commission_Actions_on_Short_Term_Rentals.pdf). We suggest that you pay particular attention to the extent to which any such regulations are susceptible to monitoring and enforcement since these programs present some challenges in those regards. I encourage you to contact your local district Coastal Commission office for help in such efforts.

Second, the Commission has not historically supported blanket vacation rental bans under the Coastal Act, and has found such programs in the past not to be consistent with the Coastal Act. In such cases the Commission has found that vacation rental prohibitions unduly limit public recreational access opportunities inconsistent with the Coastal Act. However, in situations where a community already provides an ample supply of vacation rentals and where further proliferation of vacation rentals would impair community character or other coastal resources, restrictions may be appropriate. In any case, we strongly support developing reasonable and balanced regulations that can be tailored to address the specific issues within your community to allow for vacation rentals, while providing appropriate regulation to ensure consistency with applicable laws. We believe that appropriate rules and regulations can address issues and avoid potential problems, and that the end result can be an appropriate balancing of various viewpoints and interests. For example, the Commission has historically supported vacation rental regulations that provide for all of the following:

- Limits on the total number of vacation rentals allowed within certain areas (e.g., by neighborhood, by communitywide ratio, etc.).
- Limits on the types of housing that can be used as a vacation rental (e.g., disallowing vacation rentals in affordable housing contexts, etc.).
- Limits on maximum vacation rental occupancies.
- Limits on the amount of time a residential unit can be used as a vacation rental during a given time period.
- Requirements for 24-hour management and/or response, whether onsite or within a certain distance of the vacation rental.
- Requirements regarding onsite parking, garbage, and noise.
- Signage requirements, including posting 24-hour contact information, posting requirements and restrictions within units, and incorporating operational requirements and violation consequences (e.g., forfeit of deposits, etc.) in rental agreements.
- Payment of transient occupancy tax (TOT).
- Enforcement protocols, including requirements for responding to complaints and enforcing against violations of vacation rental requirements, including providing for revocation of vacation rental permits in certain circumstances.

These and/or other provisions may be applicable in your community. We believe that vacation rentals provide an important source of visitor accommodations in the coastal zone, especially for larger families and groups and for people of a wide range of economic backgrounds. At the same time we

also recognize and understand legitimate community concerns associated with the potential adverse impacts associated with vacation rentals, including with respect to community character and noise and traffic impacts. We also recognize concerns regarding the impact of vacation rentals on local housing stock and affordability. Thus, in our view it is not an 'all or none' proposition. Rather, the Commission's obligation is to work with local governments to accommodate vacation rentals in a way that respects local context. Through application of reasonable enforceable LCP regulations on such rentals, Coastal Act provisions requiring that public recreational access opportunities be maximized can be achieved while also addressing potential concerns and issues.

We look forward to working with you and your community to regulate vacation rentals through your LCP in a balanced way that allows for them in a manner that is compatible with community character, including to avoid oversaturation of vacation rentals in any one neighborhood or locale, and that provides these important overnight options for visitors to our coastal areas. These types of LCP programs have proven successful in other communities, and we would suggest that their approach can serve as a model and starting place for your community moving forward. Please contact your local district Coastal Commission office for help in such efforts.

Sincerely,

A handwritten signature in black ink that reads "Steve Kinsey". The signature is written in a cursive, slightly slanted style.

STEVE KINSEY, Chair
California Coastal Commission

FOLLOW-UP AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, DECEMBER 13, 2016
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD
REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2016-17

CALL TO ORDER: 7:03 PM

PLEDGE OF ALLEGIANCE: LED BY COMMISSIONER LEON

ROLL CALL: ALL PRESENT

APPROVAL OF AGENDA: APPROVED AS PRESENTED

COMMUNICATIONS:

City Council Items: DIRECTOR MIHRANIAN REPORTED THAT THE CITY COUNCIL HELD ITS ANNUAL HOLIDAY PARTY ON MONDAY, DECEMBER 5TH AND THAT SEVERAL COMMISSIONERS ATTENDED THE EVENT; THAT THE COUNCIL REORGANIZED AT THE DECEMBER 6TH MEETING WITH MAYOR CAMPBELL AS THE NEW MAYOR; THAT THE COUNCIL AT ITS DECEMBER 20TH MEETING WILL CONSIDER THE PLANNING COMMISSION'S NOVEMBER 29TH RECOMMENDATIONS REGARDING SHORT-TERM RENTALS; THAT THE COASTAL COMMISSION PROVIDED THE CITY WITH A POSITION LETTER FROM CHAIRMAN KINSEY ON SHORT-TERM RENTALS WHICH WAS PROVIDED TO THE COMMISSION; AND THAT THE COUNCIL AT ITS DECEMBER 20TH MEETING WILL CONSIDER A POLICY ON INSTALLING SECURITY CAMERAS FOR HOMEOWNERS ASSOCIATIONS.

Staff: DIRECTOR MIHRANIAN INTRODUCED ASSISTANT PLANNER IRVING ANAYA TO THE COMMISSION; REPORTED THAT STAFF ATTENDED A SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG) TASK FORCE MEETING ON DECEMBER 7TH ON SHORT-TERM RENTALS; AND DISTRIBUTED WRITTEN CORRESPONDENCE FROM GREEN HILLS RESPONDING TO QUESTIONS AND CONCERNS REGARDING THE SALES OF PLOTS ON THE INSPIRATION SLOPE MAUSOLEUM ROOFTOP IN LIGHT OF THE RECORDED MAP.

Commission: COMMISSIONER NELSON REPORTED THAT HE SUBMITTED A LETTER TO CITY MANAGER WILLMORE AND PUBLIC WORKS DEPUTY DIRECTOR JULES ON THE OUTSTANDING STREET SLURRY PROJECT AND RECOGNIZING INSPECTOR JIM PUGH FOR HIS GREAT WORK.

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): **A MEMBER OF THE PUBLIC DISCUSSED CONCERNS RELATED TO THE APPEAL OF THE RETAINING WALL AT GREEN HILLS THAT WAS CONSIDERED AT THE COMMISSION'S NOVEMBER 29TH MEETING.**

CONSENT CALENDAR:
NONE

CONTINUED PUBLIC HEARINGS:
NONE

CONTINUED BUSINESS:
NONE

NEW PUBLIC HEARINGS:

1. CONDITIONAL USE PERMIT NO. 153 REVISION "F" (CASE NO. ZON2016-00466) 31186 HAWTHORNE BLVD. (IA)

Request: A request to amend the Planning Commission-adopted Conditions of Approval to allow the replacement of the 17 square foot price sign face which is currently internally lit with fluorescent bulbs with a new 17 square foot LED illuminated price sign face within the existing 6' tall monument sign located at the northwest corner of the subject property.

ACTION: ADOPTED P.C. RESOLUTION NO. 2016-17 THEREBY CONDITIONALLY APPROVING CONDITIONAL USE PERMIT NO. 153 REVISION "F" TO ALLOW THE REPLACEMENT OF THE 17 SQUARE-FOOT PRICE SIGN FACE INTERNALLY LIT WITH FLUORESCENT BULBS WITH A NEW LED ILLUMINATED SIGN WITHIN THE EXISTING 6-FOOT TALL MONUMENT SIGN LOCATED AT THE NORTHWEST CORNER OF THE SUBJECT PROPERTY.

2. APPEAL OF VIEW PRESERVATION NOTICE OF DECISION-(CASE NO. 2016-00015) 59 PASEO DE CASTANA (JA)

Request: A request from the appellants, Rancho Palos Verdes Estates Homeowners' Association, to modify the Community Development Director's determination of the City's view preservation tree trimming requirements for the Association's seven (7) common area Pine trees located between 12 Paseo De Pino and the applicant's property at 59 Paseo De Castana.

ACTION: CONTINUED THE PUBLIC HEARING TO FEBRUARY 14, 2017 TO ALLOW THE APPLICANT AND THE APPELLANT TO MEET AND AGREE ON WHICH TREES TO REMOVE WITH THE COMMISSION'S PREFERENCE BEING THAT THE APPELLANT REMOVE TREE NOS. 1, 3, 6 AND 7 OR AS AGREED BY THE TWO PARTIES AND TO HAVE THE APPLICANT PROVIDE REPLACEMENT FOLIAGE WHICH SHALL NOT IMPAIR THE VIEWS BUT MAINTAIN A DEGREE OF PRIVACY FROM THE SECOND STORY WINDOWS AND THE BACKYARD POOL AREA AT 12 PASEO DE PINO.

NEW BUSINESS:

3. GREEN HILLS MEMORIAL PARK ANNUAL COMPLIANCE REVIEW STATUS REPORT (ZON2003-00086) – 27501 WESTERN AVE (SK)

Request: An annual compliance review of the Conditional Use Permit.

ACTION: RECEIVED AND FILED A STATUS REPORT ON THE REQUIRED ANNUAL COMPLIANCE REVIEW.

ITEMS TO BE PLACED ON FUTURE AGENDAS:

4. PRE-AGENDA FOR THE MEETING ON JANUARY 10, 2016

ACTION: APPROVED AS PRESENTED

ADJOURNMENT: 11:27 PM

Americans with Disabilities Act: *In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.*

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.

2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940

Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.

3. You can also view the agenda and staff reports at the City's website www.rpvca.gov.

4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.

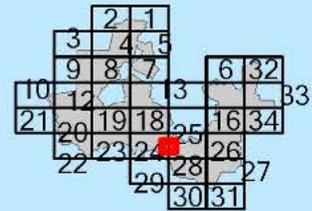


Applications of Note as of December 14, 2016

Case No.	Owner	Street Address	Project Description	Submitted
ZON2016-00575	CYR, THOMAS E & SUSAN E	3672 CLIFFSITE DR	Extreme slope permit for a new 703 square foot two-level deck up to 12' tall from existing grade, which extends 4'-10" from top of slope. Also proposed are revisions to the front landscaping and planters with a new pond. Also proposed is an interior remodel and exterior upgrades to the residence.	12/8/2016
<i>Extreme Slope Permit Site Plan Review Foliage Analysis</i>				
ZON2016-00576	STELLA JOU	29538 OCEANPORT RD	First floor addition of 162 square feet and a patio cover of 235 square feet.	12/8/2016
<i>Site Plan Review Foliage Analysis</i>				
ZON2016-00577	JEREMY BRELAND	5147 ELKMONT DR	Proposal to construct 181 addition and interior remodel consisting of new master bedroom and expansion to the kitchen.	12/8/2016
<i>Site Plan Review Foliage Analysis</i>				
ZON2016-00579	CITY OF RANCHO PALOS VERDES	CITYWIDE	Code amendment to update Sections 17.10 and 17.96 for accessory dwelling units per AB 2299 and SB 1069	12/9/2016
<i>Code Amendment</i>				

Case No. **Owner** **Street Address** **Project Description** **Submitted**

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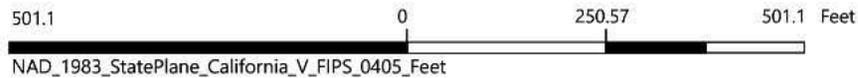


Legend

- Street Centerlines (2015)
 - Private
 - Public
- City Boundary
- Parcel
- Palos Verdes Reservoir
- Adjacent Cities
 - Palos Verdes Estates
 - Rolling Hills Estates
 - Rolling Hills
 - Other
- Ocean



1: 3,007



© City of Rancho Palos Verdes
The information on this map is for reference only and may not be up-to-date. Please contact the City for more information.

Notes

Enter Map Description

Vehicular Access Roads

Trail Name	Reserve	Notes	Agency/Utilities
Beach School	Abalone Cove	Paved Surface	public safety, fire, school access, port o potty, garbage
Chapel View	Abalone Cove	Dirt Surface	public safety, fire, garbage
Olmstead	Abalone Cove	Gravel surface	public safety, fire, garbage, port o potty, dewatering well
Portuguese Pt Loop	Abalone Cove	Dirt Surface	public safety, fire, lifeguard
Alta Vicente	Alta Vicente	Dirt Surface	public safety, fire, sanitation access
Prickly Pear	Alta Vicente	Farm access toad, eastern section	public safety, fire, farm access
Conqueror	Forrestal	Dirt Surface	public safety, fire, ATV only
Purple Sage	Forrestal	Dirt Surface	public safety, fire
Barn Owl	Portuguese Bend	Dirt Surface	public safety, fire, sce
Burma Road	Portuguese Bend	Dirt Surface	public safety, fire; port o potty, calwater, sce
Eagles Nest	Portuguese Bend	Dirt Surface	public safety, fire; port o potty, calwater, sce
Garden Trail	Portuguese Bend	Sections around Calwater Reservoir	public safety, fire, calwater
Ishibashi Farm	Portuguese Bend	Western section	public safety, fire
Klondike Canyon	Portuguese Bend	Southern section	public safety, fire, sce
Peppertree	Portuguese Bend	Dirt surface	public safety, fire, calwater
Water Tank	Portuguese Bend	Dirt Surface	public safety, fire, calwater
Wanderer	San Ramon	Dirt Surface	public safety, fire, Drainage maintenance
Barkentine	Three Sisters	Lower Section below Three Sisters	public safety, fire
McCarrell Cyn	Three Sisters	Dirt surface	public safety, fire, sce
Sunshine	Three Sisters	Access easement off Barkentine Rd.	public safety, fire
Three Sisters	Three Sisters	Dirt Surface	public safety, fire

Katie Lozano

From: Andrea Vona <avona@pvplc.org>
Sent: Wednesday, December 14, 2016 9:17 AM
To: Katie Lozano
Cc: Adrienne Mohan
Subject: RE: Conqueror Trail Work

Hi Katie,

Thank you for your note and letting us know that you have received questions and concerns.

As you know, over the years there have been incidents in which utilities have damaged habitat restoration as well as damaged existing habitat. We desire to understand all utility access needs, and ideally their easement locations. There are various reasons this information is needed, including for project planning and to prevent any trail work from being undone by utility access if a project is completed and we are unaware of the needed utility access. The City has not historically had a comprehensive knowledge/map of utility easement locations and has been confirming access needs with the various utilities and compiling this information. We have a basic understanding of where utilities travel, but have been working to get this formalized.

With the addition of the Sheriffs and their use of the Polaris vehicle, we understand that you are considering which of the pathways are perceived as needed for the Polaris. The Conservancy has expressed to the City through our monthly team meetings that the sheriffs should be restricted to utility access trails and even then, we encouraged those trails to be driven as infrequently as possible. We understand the directive for the sheriffs to provide adequate enforcement support and surveillance of the preserve in order to promote public safety and cite violations of the Preserve rules. However, this effort should be executed in balance with the primary purpose of the Preserve to protect natural resources.

We look forward to receiving the findings of the utility access needs inclusive of any areas needed for access by the Polaris. It was our understanding that once this is compiled we will review it under the conservation restrictions.

We have also received a couple of concerns expressed with regard to the recent work on the Conqueror trail. One concern expressed is with regard to overall vehicle use and a concern about use of the Polaris through this area. The Conqueror trail was identified as a known access for utilities. We had assumed this portion of the trail recently worked on was also used for needed utility access. This assumption may have been mistaken as there is a nearby pinch point that would preclude more westerly access by utilities. In moving forward, it seems all desired access routes should be identified comprehensively prior to any further access accommodation projects.

I look forward to continuing to work collaboratively to manage the Preserve habitat in a thoughtful manner. We appreciate public support and watchful protection of the Preserve, and value a collaborative approach to ensuring conservation of this open space while managing public use and necessary utility projects.

Sincerely,
Andrea

Andrea Vona
Executive Director
Palos Verdes Peninsula Land Conservancy
916 Silver Spur Road, #207
Rolling Hills Estates, CA 90274
www.pvplc.org

310-541-7613 X204

310-541-7623 (fax)

310-930-0583 (cell)

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From: Katie Lozano [mailto:Katiel@rpvca.gov]
Sent: Monday, December 12, 2016 5:58 PM
To: Katie Lozano
Cc: 'Andrea Vona' (avona@pvplc.org); Adrienne Mohan (amohan@pvplc.org)
Subject: Conqueror Trail Work

We have had questions and concerns from several Volunteer Trail Watch members about the recent maintenance work on Conqueror and would like to provide some information.

Certain trails within the Preserve are designated for vehicle access for emergency access, public safety, and maintenance. Activities also include landslide surveying and utility access. The City and PVPLC staff have been working together for several months to identify which trails will be designated for vehicle access for these purposes in a way that both provides adequate access and best protects habitat. It is necessary to designate particular trails for vehicle access, to prevent proliferation of vehicle use that would cause more extensive damage. Conqueror Trail has been designated as one of these roads/vehicular access trails, and the maintenance project to widen the small section of the trail to make is safe for smaller vehicles (not full-sized vehicles at this time) was approved by both City and PVPLC staff . At this point, all trails designated for vehicular access have been historically used by vehicles for these purposes. However, the City is working with the Public Works Department, public utility companies, and the Fire Department to make sure we best understand their access needs. And we will have more information that we will be bringing forward once our inventory is complete.

This project is maintenance of a preexisting trail. For clarification, public hearings are required for trail reroutes, or changes to trail recreational designation (i.e. equestrian/pedestrian vs. multiuse) but not for maintenance of preexisting trails. But staff will place this item on the January 11th Preserve Public Forum Meeting agenda. We are also very happy to answer any questions prior to the Forum. To improve communication, going forward the City will report on upcoming maintenance projects at the Public Forum Meetings, and if projects fall between the quarterly timeline, we will send out a listserv message to our Preserve listserv group for projects that will have a more significant impact on trail use.

Please feel free to contact me for any additional information or clarification.

Thank you,

Katie Lozano

Open Space Manager/Administrative Analyst II
Recreation and Parks Department
City of Rancho Palos Verdes
310-544-5267
katiel@rpvca.gov

Katie Lozano

From: cicoriae@aol.com
Sent: Tuesday, December 13, 2016 2:15 PM
To: Katie Lozano
Cc: avona@pvplc.org; amohan@pvplc.org; CC; Doug Willmore; Cory Linder; Ara Mihranian
Subject: Re: Conqueror Trail Work

Thank you very much, Katie and all. I look forward to reading the report.
Eva

-----Original Message-----

From: Katie Lozano <KatieL@rpvca.gov>
To: cicoriae <cicoriae@aol.com>
Cc: avona <avona@pvplc.org>; amohan <amohan@pvplc.org>; CC <CC@rpvca.gov>; Doug Willmore <DWillmore@rpvca.gov>; Cory Linder <CoryL@rpvca.gov>; Ara Mihranian <AraM@rpvca.gov>
Sent: Tue, Dec 13, 2016 2:00 pm
Subject: Re: Conqueror Trail Work

Hello Eva,

City staff will provide City Council with a report on the project, and will seek their direction on a public hearing. The report will be available to the public late Wednesday, as it will be part of the City Manager's Weekly Administrative Report. For clarification, the Fire Department does require access for emergency response and fire suppression.

Thank you,
Katie

From: cicoriae@aol.com <cicoriae@aol.com>
Sent: Monday, December 12, 2016 11:23 PM
To: Katie Lozano
Cc: avona@pvplc.org; amohan@pvplc.org; CC; Doug Willmore
Subject: Re: Conqueror Trail Work

Katie,

Not knowing who you blind copied on this, I added City Council and the City Manager so they are in the loop. This is way too important to be brushed off.

Reading your response to requests from the public for a public hearing and a hold on work that is designed to convert a segment of Conqueror Tr to a vehicular access road, alarm bells are going off in my mind. By your analysis, City staff could convert many of the trails in the Preserve to roads, without any public hearing, so long as there were no change in use and so long as PVPLC signed off to the habitat damage. You are talking about potentially dramatic changes to the Preserve. The public has a right to know what you are up to. The public deserves to see a full staff report to City Council disclosing City staff's intentions--the "inventory" as you say. The public deserves an opportunity to be heard.

With due respect, to call the work done so far on Conqueror Tr. "maintenance" is disingenuous. Trail maintenance would have been addressing the eyebrow on this single track segment, which many of us have been requesting for some time. Trail maintenance might have included trimming back some foliage. You say that Conqueror Tr is a road. Indeed, a segment of it is wide enough for vehicles and several months ago was widened more by Public Works, reportedly in

error. The segment that the City is working on currently is basically single track--or was until last week. Decades ago, perhaps the entire length of the trail was a fire road (or more likely a farming road), but certainly not since well before the Preserve Trails Plan was established. As you know, due to my broken ankle and related surgery, I am unable to hike out to see the damage myself, but sources tell me that the trail segment that City staff worked on last week may be as much as 10' wide in places. Here's one photo sent to me of the grading done to the hillside:



And here's a photo I took in the general vicinity in September. This was essentially a single track, with an off-trail "eyebrow" formed by mountain bikers.



What other trails or trail segments in the Preserve does the City plan to convert in this manner?

Ishibashi Tr. was a farming road decades ago. Is the City going to "maintain" that into a Polaris access road next? And then a year or two later widen it even more into a road for Parks and Rec staff so they can drive through?

And what about access into Filiorum? Will the City grade Kelvin Cyn Tr. and Zote's Cutacross?

And all without a public hearing?

Early on in the PUMP process, when we were deciding which trails to retain for the Preserve Trails Plan, I asked Ara what trails were considered fire roads necessary for fire department access and what trails were used for other purposes, such as utilities. My thought was that we should start our planning of trails around those roads that were needed for access routes and work from there. Ara's response was that the fire department never used the trails anymore, they relied on overhead water drops, and the trails that were (at that time) being used for utilities were Burma Rd, part of Peppertree Tr., and Water Tank Tr. For City staff to 10 years later look back to an historical use that was discontinued well before the establishment of the Preserve Trails Plan as justification for the work that is now going on is entirely inappropriate.

I would like to address your comment that the questions and comments you received came from Volunteer Trail Watch members. Some did. Not all. Nevertheless, Volunteer Trail Watch members, KEEPERS and other past and present PVPLC volunteers are, by and large, individuals who care deeply about what becomes of the Palos Verdes Nature Preserve, so it is not surprising that we would take the time to voice our concerns.

Again, please put a hold on any further trail-to-road conversion work on Conqueror Tr. and any other trail that City staff has designs on converting to a vehicular access road, pending a full public hearing before City Council.

Eva

-----Original Message-----

From: Katie Lozano <KatieL@rpvca.gov>

To: Katie Lozano <KatieL@rpvca.gov>

Cc: 'Andrea Vona' (avona@pvplc.org) <avona@pvplc.org>; Adrienne Mohan (amohan@pvplc.org) <amohan@pvplc.org>

Sent: Mon, Dec 12, 2016 5:58 pm

Subject: Conqueror Trail Work

We have had questions and concerns from several Volunteer Trail Watch members about the recent maintenance work on Conqueror and would like to provide some information.

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Please feel free to contact me for any additional information or clarification.

Thank you,

Katie Lozano

Open Space Manager/Administrative Analyst II
Recreation and Parks Department
City of Rancho Palos Verdes
310-544-5267
katiel@rpvca.gov

Katie Lozano

From: Judy Herman <judyherman@cox.net>
Sent: Monday, December 12, 2016 10:44 AM
To: Cory Linder; Matt Waters; Katie Lozano; David Pearce
Subject: Road building in the Preserve

Hello, Cory, Matt, Katie and Dave,

I just heard that the trail at the bottom of Klondike Canyon near the intersection of Conqueror and Klondike Canyon trails is being widened so the Sheriffs deputies can drive large vehicles through there. This seems to be an incursion on the Preserve Trails Plan and should be halted until there is a public hearing and not started up again unless there is city council approval.

Thank you,
Judy Herman

Katie Lozano

Subject: FW: Klondike trail widening

From: Joan Kelly [<mailto:katelinkelly649@gmail.com>]

Sent: Monday, December 12, 2016 9:20 AM

To: Cory Linder <CoryL@rpvca.gov>

Subject: Klondike trail widening

Hi Cory

I am concerned about the widening of this trail area at the Klondike/ Conquerer intersection to make room for motorized vehicles. As a trail watch volunteer this was NOT brought to my attention before hand. I understood after the blunder that took place with the widening of a trail in the Portuguese Bend Preserve we were going to be notified of any work of this kind before the fact in the future. I heard that there is work going on there right now. I am asking you why the trail needs to be widened and graded at this time. I feel that this is a form of development that should go to a hearing before hand.

Is there a reason why a motorized vehicle needs to go through?

Is this going to be permanent?

How much grading is being done?

Please let me know as soon as possible. Thank you

Joan Kelly

katelinkelly649@gmail.com

310 541 8582

Katie Lozano

From: tony baker <tbake377@gmail.com>
Sent: Monday, December 12, 2016 5:34 PM
To: Cory Linder; Matt Waters; Katie Lozano; David Pearce
Subject: Klondike Canyon grading

I have been informed of grading by the City in Klondike Canyon to widen a trail for vehicular use. As this is within the Palos Verdes Preserve system, the public should have an opportunity to weigh-in on whether this is needed or appropriate. Since this is an area of sensitive habitat, I believe any grading work there should be discussed in an open forum allowing the public to comment.

As a local resident of Portuguese Bend, I ask that work be delayed until a public hearing can be held.

Thank You
Tony Baker