

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: AUGUST 30, 2017

SUBJECT: ADMINISTRATIVE REPORT NO. 17-35

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CITY MANAGER

National Preparedness Month (NPM) 2017: Every September, we celebrate our Nation's spirit of resilience by rededicating ourselves to the important task of being prepared in the face of any crisis. The goal of NPM is to increase the overall number of individuals, families, and communities that engage in preparedness actions at home, work, business, school, and places of worship.

Emergencies come in many forms – from wildland fires to acts of terrorism to extreme weather conditions – and can strike anywhere in America. By discussing with our families, friends and neighbors how we will protect ourselves and our communities, we can contribute to, and share in, a stronger, more resilient society. The theme of this year's National Preparedness Month is "Disaster's Don't Plan Ahead. You Can." To learn more about how to prepare for emergencies, please visit <http://www.rpvca.gov/626/Emergency-Management>, <https://www.ready.gov/> or <http://www.redcross.org/mo2w>.

For questions and/or concerns, please contact Tracy Bonano, City of Rancho Palos Verdes Emergency Manager, at (310) 544-5209 or tracyb@rpvca.gov.

HOAs Security Camera System Grant Program: As part of the City's updated Public Safety Strategic Plan, the City established a grant program to assist formal HOA organizations in making their neighborhoods safer through installing security cameras at entrances to their respective neighborhoods. Several HOAs have expressed interest in moving forward with installation of the security camera system. City Staff from all departments have coordinated so that the application process is streamlined. For additional information about this public safety program contact Jacqueline Ruiz, Administrative Analyst in the City Manager's office, at (310) 544-5305 or jruiz@rpvca.gov.

Advisory Board Recruitment (Special Vacancy – Emergency Preparedness Committee): Staff is currently recruiting for one seat on the Emergency Preparedness Committee. Please see the attached Press Release regarding the recruitment. The Press Release has been sent to the Palos Verdes Peninsula News, Daily Breeze, and Los Angeles Times, and posted on the website, ListServe, Access Reader Board on Channel 35 and RPV TV Ch. 33; as well as the City's Facebook and Nextdoor sites. Notices were posted in various locations throughout the City. The deadline for applications to be filed in the City Clerk's Office is by 4:30 p.m. on Friday, September 22, 2017. Staff has tentatively reserved the 6:00 p.m. to 7:00 p.m. time frame prior to the October 3, 2017 meeting so that Council can conduct interviews of the applicants.

Update on Butcher-Solana Project in Torrance: On August 23rd, Staff members from all four (4) Peninsula cities met to discuss our responses to the request for comments on the scope of the Environmental Impact Report (EIR) for the proposed 248-unit Butcher-Solana apartment project in the Walteria neighborhood of the City of Torrance. Issues of concern to the Peninsula cities included construction impacts, traffic/parking impacts, noise and open space. Each of the cities submitted comments to Torrance by the August 28th comment deadline (see attachment). However, Torrance has indicated that it will continue

to “informally” accept comments on the scope and content of the EIR until September 18th. Click [here](#) for additional project information on the City of Torrance website.

Outdoor Environmental Education Facilities Grant Application: On August 30th, the City submitted its application for an Outdoor Environmental Education Facilities (OEEF) grant to the State (the City Council authorized Staff to pursue this grant opportunity this past April 4th). The application requests \$400,000 to install a suite of uniform identification, interpretive and regulatory signs at trailheads in the City’s 11 nature reserves. The project was developed by the Recreation & Parks Department and the Palos Verdes Peninsula Land Conservancy, and the grant application was prepared by the City’s grant consultant, Blais & Associates. Grant award announcements are expected by March 2018.

Attachment

Press Release Recruitment for EPC – Page 33

Peninsula Cities’ comments on the Butcher-Solana project - Page 35

FINANCE

Sales Tax Background and Allocation: In FY 2017-18, approximately 8.5 percent of General Fund operating revenues are expected to come from Sales Tax. This is the City’s third largest revenue source after Property Tax and Transient Occupancy Tax (TOT). Sales tax is imposed upon retailers who sell or rent tangible property. The local share is distributed back to the jurisdiction where the point of sale occurred. Sales Tax, however, does not apply to the sale of real property, or to services that do not result in a finished product.

PUBLIC WORKS

Maintenance: Work on the Coastal Bluff Fencing Phase One Project is scheduled to start Wednesday August 30th at Point Vicente Interpretive Center. The work is expected to continue through the end of September. Sections of the existing fence will be closed off by a temporary construction fence during removal and replacement.

Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project: CA Landscape will be disposing of the rocky material that has been excavated to install an irrigation line along Hawthorne Blvd. from Vallon Dr. to Dupre Dr.; new soil will be brought to the area before placing the new sidewalk. Furthermore, the project is facing some challenges as some of the existing foundation of privately own pilasters are encroaching onto the proposed sidewalk; the issue is currently under evaluation.

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Annual Sidewalk Repair Program FY16-17 Project: EBS will continue this week with the sidewalk, driveway, and curb & gutter improvements along Basswood Avenue. We anticipate to complete this project by the end of September of this year. For more information, please contact the Public Works Department at (310) 544-5252.

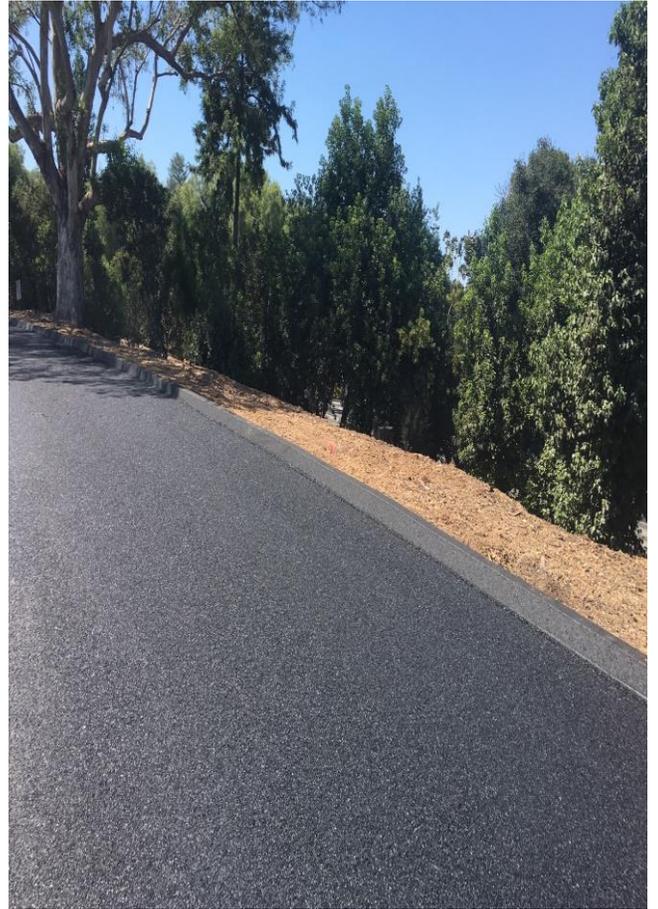


Miraleste Drive Arterial Rehabilitation Project: The leveling course and asphalt paving was completed last week on Miraleste Drive, between Palos Verdes Drive East and 1st Street. The remaining work will take place mostly on the shoulders. Any work in the main travel lanes will happen between 9AM to 3PM to avoid any school traffic disturbance. Striping will begin this week and continue to next week.

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Storm Drain Point Repair: Pipe laying and trenching, and construction of the manhole at Santa Rena Drive has been completed and is currently being cleaned up. Pipe and outlet structures on Via Colinita is commencing and work at two separate sites adjacent to Palos Verdes Drive East will start in the next two weeks.



Lower Hesse Park, Park Improvements: This project consists of various improvements to Lower Hesse Park including landscaping, trail improvements and new picnic nodes. This project is currently in the construction phase. The construction contractor, Pub Construction, began to clear and grub vegetation this week. Construction is on schedule to be completed in February 2018.



PVIC Sunset Room Acoustical Improvements: This project consists of upgrading the Sunset Room at Point Vicente Interpretative Center with sound dampening acoustic panels to reduce echoing. This project is currently in the construction phase. Construction will start August 31, 2017 and last throughout the month of September 2017.

ADA Access Improvements Fred Hesse Park Project: This project includes installing ADA ramps and sidewalk to create ADA-compliant pedestrian linkage from the parking lot to the Community Building entrance. Additional ADA-specific modifications will include correcting the elevations at the brick paving fronting the building and numerous interior building modifications, such as relocating light switches, modifying interior doors and addressing access barriers to ADA-approved standards. Construction is on schedule to start next week and last throughout December 2017.

Labor Day Holiday Trash Collection: There will be no trash service on Monday, September 4th. There will be a one-day delay for all routes that week. Staff has sent out press releases and updated the City's website "Spotlight". List server and NextDoor announcements will be sent out this week.

Labor Day Holiday Street Sweeping Change: There will be no street sweeping on Monday, September 4th. The area affected includes the San Ramon, Mira Catalina, El Prado Estates, Mediterranean and Miraleste Hills neighborhoods. Those streets will be swept on Wednesday September 6th. Staff will send out list server and NextDoor announcements.

Lower Barkentine Area Trash Collection Changes: In response to a petition by the Lower Barkentine area homeowners, (Packet Rd, Clipper Rd, Lower Barkentine Rd, and Sea Cove Dr) staff is working closely with EDCO on a transition plan to change their trash services from manual backyard service to an automated curbside service effective October 1st. This transition will also entail a change in collection days from Thursdays to Mondays. Staff is in communication with the neighborhood representatives. EDCO will send out outreach information in a week and automated carts delivered at the end of September.

Used Oil Recycling Outreach: Staff placed a used oil and filter-recycling ad in the September issue of Peninsula People. The ad also promotes the upcoming document shredding event on Saturday, October 14th. The Oil Payment Program (formerly used oil recycling grant) funds 50% of the ad costs. Similar educational ads will be placed in the Peninsula News in the coming weeks.

COMMUNITY DEVELOPMENT

No Construction on Labor Day (September 4th): Monday is a legal federal holiday and pursuant to Section 17.56.020(B) of the RPVMC, construction is prohibited unless a Special Construction Permit is approved by the Director of Community Development at least 48 hours in advance of beginning work. At this time, formal requests for a Special Construction Permit have not been submitted to the City. Minor repairs, maintenance and landscaping activities (i.e., work that does not otherwise require a building permit) are allowed.

Green Hills: On July 21, 2017, Green Hills submitted a request to install lawn crypts and in-ground water features in the remaining undeveloped portions of Area 5 (Arroyo Falls), which is located along the southerly property line, east of the Historical Church. Pursuant to Council-adopted Condition No. 2(a) 6, this request is being processed as a Grading Permit for consideration by the Director. The application is deemed complete for processing and a Public Notice will be mailed this week to all property owners within a 500' radius of the cemetery site.

Removal of Unpermitted Commercial Antennas on Mossbank Drive: Earlier this summer, Staff reported that in 2002, the City initiated code enforcement for unpermitted commercial antennas and ancillary support equipment that was constructed on the subject property and the neighboring undeveloped property adjacent to Malaga Canyon. In 2014, the City purchased the neighboring property and enrolled it as a subarea of the Palos Verdes Nature Preserve with the unpermitted structures on the property. In May, the City entered into a License Agreement with the adjacent property owner granting them access on the City's property to remove the unpermitted structures. The property owner also agreed to remove the unpermitted commercial antennas from their property. On August 28th, Staff verified that all the unpermitted antennas and improvements on the City-owned property and the subject property were removed. This long-standing code enforcement case is now closed.

Short-Term Rental (STR) Task Force: The South Bay Cities Council of Government (SBCCOG) will host an STR Task Force meeting today, August 30th at 3:30pm at its offices located at 20285 Western Avenue. Staff will be attending this meeting which will include guest presentations from the Los Angeles Short-Term Rental Alliance and the STR Helper software company. A summary report of the meeting will be in next week's Administrative Report.

View Restoration Staff Speak at the El Prado HOA Meeting: At the request of the El Prado Homeowners Association (HOA), View Restoration Staff attended the HOA's meeting on August 28th. Staff presented an overview of the View Restoration Ordinance, explained the View Restoration and Preservation Permit processes, and held a Q&A session. After hearing some of the prevailing issues within the HOA, Staff provided guidance and contact information so that specific issues could be addressed. The meeting was well attended and Staff received positive feedback from the attendees.

Applications of Note: See attached table with a summary of the Applications of Note that were submitted to the Department between Wednesday, August 22, 2017 and Tuesday, August 30, 2017.

Attachments:

Green Hills – Notice of Application – Page 44

Applications of Note – Page 46

RECREATION & PARKS

Movie in the Park Wrap-up: About 250 people attended last Saturday night's Movie in the Park at Hesse Park. The night was cool and foggy, but children enjoyed the games organized by ElectriKIDS and the food trucks were popular. The feature film, Rogue One: A Star Wars Story, was enjoyed by all.



Healthy RPV Program: Open Gym – Opportunities are available for drop-in basketball at the following times and locations this week:

Miraleste Intermediate Gym:	Sunday, 10 am to 12 pm & Wednesday, 7 pm to 9 pm
Peninsula High Gym:	Sunday, 2 pm to 4 pm

Recreation staff is on-site during open gym hours and all participants sign waivers.

Fifteen people attended the free Yoga in the Park class on Tuesday morning at Ryan Park.

Hesse Park: The facilities are rented this week for ten indoor recreation classes, four non-profit group rentals, two Peninsula Seniors activities, and three private rentals.

Ladera Linda Park: The facilities are rented this week for four indoor recreation classes and one private rental.

Ryan Park: The facilities are rented this week for one indoor recreation class, one sports league field rental, and one private rental.

PVIC and Docents: The Los Serenos Docents will host their annual 'Prospective New Docents Open House' on Wednesday evening, August 30th in the Sunset Room. Noise abatement construction in the Sunset Room will begin this Thursday, August 31st, so no events will be booked in the room from now through early October.

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Volunteer Events: On Saturday, August 26th, 23 volunteers donated a total of 161 hours at Movie in the Park. Volunteers helped with event setup, breakdown, and face painting, and assisted with the Recreation and Parks Booth.

Open Space Management: On Monday, September 4th, as part of Labor Day weekend, the Preserve staff will provide an information booth at the Burma Road entry into the Portuguese Bend Reserve. Information and maps about the PV Nature Preserve will be distributed as well as scavenger hunt information for the children.

Flutterby Story Time was held last Friday, August 25th and ten people attended.



August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 7:00 pm – City Council Meeting @ Hesse Park	2	3	4	5
6	7	8 6:00 pm – Planning Commission Meeting @ Hesse Park	9 7:00 pm – ACLAD Meeting @ City Hall Community Room	10 8:00 am – Peninsula Regional Law Enforcement @ RH City Hall (Brooks & Misetich) 6:00 pm – IMAC Meeting @ Hesse Park	11	12 8:15 am – Hike With Mayor Campbell— Families Welcome Contact campbell.rpv@gmail.com for each month's starting location 10:00 am–12:00 pm – Docent-Led Hike @ Pt. Vicente Lighthouse/ PVIC/Vicente Bluff Reserve
13	14	15 7:00 pm – City Council Meeting @ Hesse Park	16 12:00 pm – Mayor's Lunch @ The Depot (Campbell) 1:30 pm – Sanitation District Meeting (Campbell)	17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	18	19
20 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	21	22 6:00 pm – Planning Commission Meeting @ Hesse Park	23 6:00 pm – PV Nature Preserve Subcommittee @ City Hall Community Room (Dyda/Misetich)	24	25 7:30 am—Mayor's Breakfast @ Trump National Golf Club/Golfer's Lounge (Campbell/Brooks)	26 6:30 pm – Movie in Park Family Activities, Movie Begins at 8:15 pm (Rogue One: A Stars Wars Story) @ Hesse Park
27	28 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – Traffic Safety Committee @ City Hall Community Room	29 7pm-Finance Advisory Committee @ City Hall Community Room	30 6:00 pm – Planning Commission Meeting @ Hesse Park	31		



September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Labor Day – City Hall Closed	5 7:00 pm – City Council Meeting @ Hesse Park	6	7	8	9 8:15 am – Hike With Mayor Campbell— Families Welcome Contact campbell.rpv@gmail.com for each month’s starting location
10	11	12 7:00 pm – Planning Commission Meeting @ Hesse Park	13 7:00 pm – ACLAD Meeting @ City Hall Community Room	14 6:00 pm – IMAC Meeting @ Hesse Park	15 7:30 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Campbell/Duhovic)	16 9:00 am–12:00 pm – Coastal Cleanup Day @ Abalone Cove
17 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	18	19 7:00 pm – City Council Meeting @ Hesse Park	20 12:00 pm – Mayor’s Lunch @ The Depot (Campbell) 1:30 pm – Sanitation District Meeting (Campbell)	21 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	22	23
24	25 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – Traffic Safety Committee @ City Hall Community Room	26 7:00 pm – Planning Commission Meeting @ Hesse Park	27	28	29	30



October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 7:00 pm – City Council Meeting @ Hesse Park	4	5	6	7
8	9	10 7:00 pm – Planning Commission Meeting @ Hesse Park	11 7:00 pm – ACLAD Meeting @ City Hall Community Room	12 6:00 pm – IMAC Meeting @ Hesse Park	13 7:30 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Campbell/Dyda)	14 8:00 am-EDCO Paper Shredding Event @ City Hall 8:15 am – Hike With Mayor Campbell— Families Welcome Contact campbell.rpv@gmail.com for each month’s starting location
15 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	16	17 7:00 pm – City Council Meeting @ Hesse Park	18 12:00 pm – Mayor’s Lunch @ The Depot (Campbell) 1:30 pm – Sanitation District Meeting (Campbell)	19 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20	21
22	23 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – Traffic Safety Committee @ City Hall Community Room	24 7:00 pm – Planning Commission Meeting @ Hesse Park	25	26	27	28
29	30	31				

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
September 19, 2017 5:30 PM CITY COUNCIL ADJOURNED REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION		
Immediately following the Civic Center Chair interviews	STUDY SESSION	Study Session Discussion	
September 19, 2017 6:00 PM CITY COUNCIL SPECIAL MEETING			
		Civic Center Committee Chair Interviews	
September 19, 2017 7:00 PM CITY COUNCIL REGULAR MEETING 3:10			
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Consideration and possible action to award a PSA to McGee Surveying and Consulting to perform precision surveying in the landslide area	
PUBLIC WORKS	CONSENT CALENDAR	Contracts for Construction, Inspection, and Community Outreach Services for the Residential Street Rehabilitation Project (Area 7/Phase II)	
PUBLIC WORKS	CONSENT CALENDAR	Second Reading and Adoption of Ordinance Modifying the Municipal Code for Haul Route Permits	
			1:00
CDD	PUBLIC HEARING	Consideration Fire Code Ordinance	0:10
CDD	REGULAR BUSINESS	Coyotes report on options other cities are using	0:30
REC & PARKS	REGULAR BUSINESS	Amendment to Richard Fisher contract for Ladera Linda Master Plan Project	0:15
ADMIN	REGULAR BUSINESS	RPVTV Program Options	0:20
ADMIN	REGULAR BUSINESS	Appointment of Civic Center Committee Chair	0:10
ADMIN	REGULAR BUSINESS	First Reading and Into of Ord for Cable Company Enforcement	0:15
ADMIN	REGULAR BUSINESS	City Attorney memo addressing rules on Conflict of Interest and recusals on agenda items	0:15
October 2, 2017 6:00 PM CITY COUNCIL SPECIAL MEETING 6PM - 9PM			
CDD	REGULAR BUSINESS	NCCP DISCUSSION	
October 3, 2017 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
October 3, 2017	7:00 PM	CITY COUNCIL REGULAR MEETING	4:05
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasury Report	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
PUBLIC WORKS	REGULAR BUSINESS	Financing Options for Abalone Cove Sewer Maintenance District	0:30
FINANCE	REGULAR BUSINESS	ACLAD finance options	0:30
ADMIN	REGULAR BUSINESS	Update Council Policies/Procedure (Aleshire)	0:20
ADMIN	REGULAR BUSINESS	City Council Goals Update	0:30
ADMIN	REGULAR BUSINESS	Health Insurance Options	0:30
CDD	REGULAR BUSINESS	Fee Waiver - 30645 Ganado Drive	0:20
October 17, 2017	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
October 17, 2017	7:00 PM	CITY COUNCIL REGULAR MEETING	3:35
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	

TENTATIVE AGENDAS

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
			1:00
CDD	PUBLIC HEARING	Appeal of Wireless Telecommunications Facilities, ASG #33	1:00
CDD	REGULAR BUSINESS	Overlay district 26919 Western Ave	0:20
ADMIN	REGULAR BUSINESS	City Council Goals Update	0:30
REC & PARKS/PW	REGULAR BUSINESS	Revisions to the Special Event Permit Process	0:20
FINANCE/HR	REGULAR BUSINESS	Clean up Salary Schedules	0:10
November 8, 2017 6:00 PM - WEDNESDAY CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
THIS MEETING HAS BEEN RESCHEDULED TO WEDNESDAY DUE TO THE CITY'S MUNICIPAL ELECTION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
November 8, 2017 7:00 PM - WEDNESDAY CITY COUNCIL REGULAR MEETING			
THIS MEETING HAS BEEN RESCHEDULED TO WEDNESDAY DUE TO THE CITY'S MUNICIPAL ELECTION			
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasury Report	
REC & PARKS	CONSENT CALENDAR	Special Event Enforcement Ordinance - 2nd Reading	
PUBLIC WORKS	CONSENT CALENDAR	Use Restriction Running with the Land Against Certain Open Space Properties in the Vicinity of Portuguese Bend that Were Acquired Using Measure A Funds	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
PUBLIC WORKS	CONSENT CALENDAR	Award of Commercial Trash Hauler Contracts	1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
REC & PARKS	REGULAR BUSINESS	Options for Preserve Access	0:20
REC & PARKS	REGULAR BUSINESS	Options for Conqueror Trail Security	0:45
REC & PARKS	REGULAR BUSINESS	Public Drinking and Smoking Ordinances	0:30
REC & PARKS	REGULAR BUSINESS	Preserve Permitted Uses	0:20
FINANCE	REGULAR BUSINESS	FAC Work Plan	0:10
ADMIN	REGULAR BUSINESS	Employer/Employee Relations (EER) Resolution	0:20
REC & PARKS	REGULAR BUSINESS	NCCP Annual Report	0:30
November 21, 2017	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
November 21, 2017	7:00 PM	CITY COUNCIL REGULAR MEETING	1:15
			1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
December 5, 2017	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	

TENTATIVE AGENDAS

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
December 5, 2017 7:00 PM CITY COUNCIL REGULAR MEETING 2:20			
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN		Certification of Election, ceremonial matters, swearing in and seating of newly elected	0:15
ADMIN		Council Reorganization, selection of Mayor and Mayor Pro Tem	0:10
ADMIN		Reception	0:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasury Report	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
December 19, 2017 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
December 19, 2017 7:00 PM CITY COUNCIL REGULAR MEETING 1:00			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	

TENTATIVE AGENDAS

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
FUTURE AGENDA ITEMS - Identified at Council meetings & pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
6/20/2017	Dyda	Consider study session as work session with discussion on specific topic of interest	
FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
3/7/2017	Brooks	Public Drinking Ordinance	11/8/2017
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance	10/17/2017
3/7/2017	Brooks	Preserve Permitted Uses	11/8/2017
4/18/2017	Dyda	Update Council Policies/Procedures	10/3/2017
5/16/2017	Misetich	Presentation by Los Angeles County Sheriff regarding AB109 (Early Release Program)	9/5/2017
5/16/2017	Dyda	Options for Preserve Access	11/8/2017
6/6/2017	Brooks	RPVTV Program Report options to expand programming	9/19/2017
6/6/2017	Brooks	Health Insurance- Review other options for staff and City Council	10/3/2017
6/7/2017	Brooks	Coyotes- Report on options other cities are using	9/19/2017
8/1/2017	Misetich	Attorney research on Accessory Dwelling Units (ADU) requirements	9/19/2017
8/1/2017	Misetich	Attorney research on SB-649 Wireless telecommunications facilities	9/19/2017
8/1/2017	Brooks	City Attorney memo addressing rules on Conflict of Interest and recusals on agenda items	9/19/2017
8/1/2017	Brooks	City Attorney memo addressing rules on Conflict of Interest and recusals on agenda items	9/19/2017

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide
Schedule - 09/03/17 - 09/09/17

	Sunday 09/03	Monday 09/04	Tuesday 09/05	Wednesday 09/06	Thursday 09/07	Friday 09/08	Saturday 09/09
6:00 AM - 6:30 AM	Fitness Programming						
6:30 AM - 7:00 AM	Fitness Programming						
7:00 AM - 7:30 AM	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea
7:30 AM - 8:00 AM	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National
8:00 AM - 8:30 AM	Children's Programming						
8:30 AM - 9:00 AM							
09:00 AM - 9:30 AM	Fitness Programming						
9:30 AM - 10:00 AM	Fitness Programming						
10:00 AM -10:30AM	PVPLC Home Tour						
10:30 AM -11:00AM	Around the Peninsula - Developmental Disabilities						
11:00 AM -11:30 AM	Children's Programming						
11:30 AM -12:00PM							
12:00 PM -12:30PM	Peninsula Seniors: Lomita Flight Strip/ Torrance Airport History - Chuck Lobb	Peninsula Seniors: Lomita Flight Strip/ Torrance Airport History - Chuck Lobb	Peninsula Seniors: Lomita Flight Strip/ Torrance Airport History - Chuck Lobb	Peninsula Seniors: The Flying Movie is Born Part 1- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 1- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 1- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 1- First Academy Award for Best Picture
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea
1:30 PM - 2:00PM	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National
2:00 PM - 2:30PM	Fitness Programming						
2:30 PM - 3:00PM	Fitness Programming						
3:00 PM - 3:30PM	Children's Programming						
3:30 PM - 4:00PM							
4:00 PM - 4:30PM	PVPLC Home Tour						
4:30 PM - 5:00PM	Around the Peninsula -						
5:00 PM - 5:30PM	Fitness Programming						
5:30 PM - 6:00PM	Fitness Programming						
6:00 PM - 6:30PM	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea	Around the Peninsula - Summer fun At Terranea
6:30 PM - 7:00PM	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National	Around the Peninsula - Cooking at Trump National
7:00 PM - 7:30PM	Peninsula Seniors: The Flying Movie is Born Part 1- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 1- First Academy Award for Best Picture	LIVE MEETING - The City of Rancho Palos Verdes City Council Meeting, September 5th, 2017	Peninsula Seniors: The Flying Movie is Born Part 2- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 2- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 2- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 2- First Academy Award for Best Picture
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	PVPLC Home Tour	PVPLC Home Tour		PVPLC Home Tour	PVPLC Home Tour	PVPLC Home Tour	PVPLC Home Tour
8:30 PM - 9:00PM	Around the Peninsula -	Around the Peninsula -		Around the Peninsula -			
9:00 PM - 9:30PM	RPV City Talk - RPV Mayor Brian Campbell July 2017	RPV City Talk - RPV Mayor Brian Campbell July 2017		RPV City Talk - RPV Mayor Brian Campbell July 2017	RPV City Talk - RPV Mayor Brian Campbell July 2017	RPV City Talk - RPV Mayor Brian Campbell July 2017	RPV City Talk - RPV Mayor Brian Campbell July 2017
9:30 PM - 10:00PM							
10:00 PM -10:30PM	Around the Peninsula - Summer	Around the Peninsula - Summer		Around the Peninsula - Summer			
10:30 PM -11:00PM	Around the Peninsula - Cooking	Around the Peninsula - Cooking		Around the Peninsula - Cooking			
11:00 PM -11:30PM	PVPLC Home Tour	PVPLC Home Tour		PVPLC Home Tour	PVPLC Home Tour	PVPLC Home Tour	PVPLC Home Tour
11:30 PM -12:00 AM	Around the Peninsula -	Around the Peninsula -		Around the Peninsula -			
12:00 AM - 1:00 AM	Community Announcements	Community Announcements		Community Announcements	Community Announcements	Community Announcements	Community Announcements
1:00 AM - 6:00 AM	Community Announcements	Community Announcements		Community Announcements	Community Announcements	Community Announcements	Community Announcements

PVPtv Cox 35 / FIOS 39 Programming Schedule Guide
Schedule - 09/03/17 - 09/09/17

	Sunday 09/03	Monday 09/04	Tuesday 09/05	Wednesday 09/06	Thursday 09/07	Friday 09/08	Saturday 09/09							
6:00 AM - 6:30 AM														
6:30 AM - 7:00 AM														
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting August 30th, 2017	The City of Rancho Palos Verdes Planning Commission Meeting August 30th, 2017	The City of Rancho Palos Verdes Planning Commission Meeting August 30th, 2017	The City of Rancho Palos Verdes Planning Commission Meeting August 30th, 2017	The City of Rancho Palos Verdes City Council Meeting, September 5th, 2017	The City of Rancho Palos Verdes City Council Meeting, September 5th, 2017	The City of Rancho Palos Verdes City Council Meeting, September 5th, 2017							
7:30 AM - 8:00 AM														
8:00 AM - 8:30 AM														
8:30 AM - 9:00 AM														
9:00 AM - 9:30 AM														
9:30 AM - 10:00 AM														
10:00 AM - 10:30AM														
10:30 AM - 11:00AM														
11:00 AM - 11:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting August 30th, 2017						The City of Rancho Palos Verdes City Council Meeting, September 5th, 2017							
11:30 AM - 12:00PM														
12:00 PM - 12:30PM														
12:30 PM - 1:00PM														
1:00 PM - 1:30PM														
1:30 PM - 2:00PM														
2:00 PM - 2:30PM														
2:30 PM - 3:00PM														
3:00 PM - 3:30PM														
3:30 PM - 4:00PM														
4:00 PM - 4:30PM	The City of Rancho Palos Verdes Planning Commission Meeting August 30th, 2017	Palos Verdes Library District Board of Trustees Meeting												
4:30 PM - 5:00PM														
5:00 PM - 5:30PM														
5:30 PM - 6:00PM														
6:00 PM - 6:30PM								Palos Verdes Peninsula Coordinating Council						
6:30 PM - 7:00PM														
7:00 PM - 7:30PM														
7:30 PM - 8:00PM														
8:00 PM - 8:30PM		The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	LIVE MEETING - The City of Rancho Palos Verdes City Council Meeting, September 5th, 2017											
8:30 PM - 9:00PM														
9:00 PM - 9:30PM														
9:30 PM - 10:00PM														
10:00 PM - 10:30PM														
10:30 PM - 11:00PM														
11:00 PM - 11:30PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements							
11:30 PM - 12:00 AM														
12:00 AM - 1:00 AM														
1:00 AM - 6:00 AM														



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 08/20/17 - 08/26/17**



LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (RESIDENTIAL)	17-03281	1711	8/20/2017	1030-1130	24800 BLK WOODWARD AV	UNSECURED DOOR	DRILL	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	17-03262	1714	8/20/2017	2040-2140	2100 BLK PCH	N/A	2015 WHI 4DR VOLKSWAGEN JETTA	SUSPECT(S) UNKNOWN
GRAND THEFT (BICYCLE)	17-03280	1714	8/21/2017	2100-2130	1800 BLK PCH	N/A	BICYCLE	SUSPECT(S) UNKNOWN
BURGLARY (COMMERCIAL)	17-03310	1714	8/24/2017	2200-0400	2300 BLK PCH	GLASS DOOR SMASHED	UNK AT TIME OF REPORT	SUSPECT(S) UNKNOWN
PETTY THEFT	17-03316	1751	8/23/2017-8/24/2017	2100-1015	1800 BLK PV DR N	N/A	U.S. CURRENCY	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	17-03332	1714	8/24/2017-8/25/2017	1800-1030	2200 BLK PCH	N/A	2001 MAROON DODGE RAN TRUCK	SUSPECT(S) UNKNOWN. VEH RECOVERED.
BURGLARY (VEHICLE)	17-03356	1714	8/26/2017-8/27/2017	1400-1642	2200 BLK PCH	NO SIGNS OF FORCED ENTRY	(2) CHROME BOOK COMPUTERS	SUSPECT(S) UNKNOWN

ARRESTS: DOMESTIC VIOLENCE-3, DRUGS-2, FALSE ID TO POLICE-1, FORGERY-1. GTA-1, INDECENT EXPOSURE-1, ROBBERY-1, VANDALISM-1, VEHICLE VIOLATIONS-2, WARRANTS-6

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT (UNLOCKED VEHICLE)	17-03236	1745	8/17/2017-8/18/2017	1400-1100	28500 BLK MONTEREINA DR	UNLOCKED VEHICLE	RADIO SYSTEM, SUBWOOFERS, SUNGLASES, WALLET W/MISC CREDIT CARDS AND PAPERS, SSN	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	17-03363	1734	8/19/2017-8/26/2017	1100-2100	28100 BLK PEACOCK RIDGE DR	N/A	2007 RED HYUNDAI ELANTRA	SUSPECT(S) UNKNOWN
ADW (HANDS/FEET)/BATTERY	17-03261	1742	8/20/2017	1900	3200 BLK LA ROTONDA DR	N/A	N/A	1 SUSPECT ARRESTED. S2 MW/45-55, 600-605, 220-250 OUTSTANDING.

ATTEMPT BURGLARY (RESIDENTIAL)	17-03295	1739	8/22/2017	2059	5800 BLK OCEAN TERRACE DR	REAR DOUBLE GLASS FRENCH DOORS SHATTERED	NO LOSS	SUSPECT(S) UNKNOWN. VICT WAS HOME WHEN HE HEARD THREE KNOCKS ON HIS WINDOW. A FEW SECONDS LATER, THE VICT HEARD A LOUD NOISE TOWARDS THE REAR OF HIS HOME. VICT SAW THE MASTER BEDROOM GLASS DOOR WAS SMASHED.
BURGLARY (RESIDENTIAL)	17-03327	1735	8/23/2017-8/25/2017	1400-0700	6500 BLK LA GARITA DR	UPSTAIRS WINDOW SCREEN CUT TO AN UNSECURED WINDOW	MISC JEWELRY	SUSPECT(S) UNKNOWN
PETTY THEFT	17-03331	1732	8/24/2017-8/25/2017	1600-0830	5600 BLK CRESTRIDGE RD	UNKNOWN, POSS DOOR LEFT UNLOCKED	MISC BOXES OF SNACKS	SUSPECT(S) UNKNOWN
BURGLARY (COMMERCIAL)	17-03329	1737	8/24/2017-8/25/2017	1630-0700	3300 BLK PV DR W	NO SIGNS OF FORCED ENTRY	TABLE SAWS, PALM SANDERS, JIG SAW CORD, COMBO PACK SCREW GUN, CORD, LEVEL LASER, GRINDERS, DRILL W/CORD, POLISHER, RADIO BATTERY	SUSPECT(S) UNKNOWN
PETTY THEFT	17-03343	1734	8/25/2017	0900-2200	28100 BLK PEACOCK RIDGE DR	N/A	BABY/DOG STROLLER	SUSPECT(S) UNKNOWN
ARRESTS: BATTERY-1, DRUGS-2, GTA-1, RECEIVING STOLEN PROPERTY-3, VEHICLE VIOLATIONS-2, WARRANTS-3								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT	17-03312	1723	7/1/2017-8/24/2017	1730-1114	CRESTA VERDE DR	N/A	JEWELRY, COINS	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	17-03272	1723	8/7/2017-8/21/2017	0900-1233	SANTA CRUZ	REAR SECOND FLOOR BALCONY GLASS DOOR SHATTERED	NO LOSS STATED	SUSPECT(S) UNKNOWN
PETTY THEFT (VEHICLE PARTS)	17-03305	1724	8/16/2017-8/22/2017	1500-1730	900 BLK SILVER SPUR RD	UNLOCKED VEHICLE	SPARE TIRE	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	17-03269	1724	8/21/2017	0630-1100	PENINSULA CENTER	N/A	2014 WHI HONDA CRV	SUSPECT(S) UNKNOWN. VEH OUTSTANDING.
PETTY THEFT	17-03342	1724	8/26/2017	1200	PENINSULA CENTER	N/A	PURSE, WALLET, CDL, GIFT CARD, U.S. CURRENCY, MISC DOCUMENTS	SUSPECT(S) UNKNOWN
PETTY THEFT (SHOPLIFTING)	17-03345	1724	8/26/2017	1236	PENINSULA CENTER	OPEN FOR BUSINESS	POWER TOOLS	SUSP MW, 25-30, 601, 170, WRG A GRY BB CAP, BLK SHIRT W/"DOPE" PRINTED ON THE FRONT, BLU JEAN SHORTS, LT COLORED SHOES STOLE ITEM AND LEFT IN A BLK KIA DRIVEN BY A FW DRIVER.
ARRESTS: WARRANT-1								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	17-03348	1750	8/25/2017-8/26/2017	2215-1445	1300 BLK 7TH ST	N/A	1994 BRO 4DR HONDA ACCORD	SUSPECT(S) UNKNOWN
ARRESTS: DRUGS-2, GTA-1, VANDALISM-1, WARRANT-1								

PVP:

CRIME	FILE #	RD	DATE	TIME	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME							
NO ARRESTS DURING THIS TIME							

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/27/2016	1/3/2017	Smart Procure	PRA for PO Vendor Info	1/3/2017 Accounting Tech Amundson provided info. Completed.
1/7/2017	1/9/2017	Bill West	PRA for attorney contracts and statements	1/16/17 DCC Takaoka sent response to requestor. Awaiting payment.
1/12/2017	1/12/2017	Center for Contract Compliance (Nick Santos)	PRA for certified payroll documents for the Pro Tech Engineering Corporation - Hawthorne Blvd. Signal Synchronization Project	1/23/17 Admin Asst. Zweizig sent email response with responsive documents. 14 day extension letter sent for remaining documents. 2/6/17 Admin Asst. Zweizig responded. Completed.
1/12/2017	1/13/2017	Law Office Lisa Herzog	PRA for Willdan documents	01/16/2017 AAll Cloke sent response re Request No. 1. 01/18/2017 AAll Cloke sent 14 day extension letter. 2/2/2017 AAll Cloke sent letter to requestor with date the documents (request nos. 2 & 3) will be ready for review. 2/6/2017 PWDD Jules notified the City Clerk's office that we have no responsive documents to this request. AAll Cloke sent letter to requester. Completed.
1/13/2017	1/13/2017	Center for Contract Compliance (Nick Santos)	PRA for Portuguese Bend Landslide Dewatering Wells	1/19/17 DCC Takaoka responded- completed.
1/17/2017	1/17/2017	Matt Pearce	PRA for Trump National Golf Course golf tax	1/25/17 DCC Takaoka responded. Completed.
1/23/2017	1/23/2017	Valencia Harkless (CA Department of Industrial Relations)	PRA for copies of any building permits for the residence: 30437 Rhone Drive	2/1/17 DCC Takaoka responded to requestor. Awaiting payment.
1/26/2017	1/26/2017	Center for Contract Compliance (Marisol Hernandez)	PRA for Abalone Cove Sewer System Cleaning and Inspection	1/31/17 Admin Asst. Zweizig responded. Completed.
1/26/2017	1/26/2017	Center for Contract Compliance (Nick Santos)	PRA for Southwest Pipeline and Trenchless Corp and Performance Pipeline Technologies	1/26/17 ACC Takaoka sent PRA to Public Works Dept for their review and action. 2/6/2017 ACE Eder found Southwest (Performance Pipeline) needs additional time. AAll Cloke sent 14-day extension letter. 2/22/2017 AAll Cloke sent second letter extending time to respond. 2/28/2017 AAll Cloke emailed records. Completed.
1/27/2017	1/27/2017	North American Procurement Council	PRA AB Cove Sewer Manhole Rehab Fy 16-17 bid docs	1/27/17 Asst Mitchell responded. Completed.
1/30/2017	1/30/2017	Roberto Ortega (Farmers Insurance)	PRA for Construction Permits from 2003-2004 for AIN 7581004020	2/8/2017 CDD responded. AAll Cloke emailed records to requestor. Completed.
2/3/2017	2/3/2017	Latham & Watkins	PRA for docs from Baron & Budd; Port of Long Beach	2/13/17 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/8/2017	2/8/2017	Accutrend Data Corporation (Colin Yost)	PRA for List of NewBusiness Licenses Filed in January 2017	2/15/2017 AAll Cloke responded. Completed.
2/13/2017	2/13/2017	Carl Sheriff PE Michael Johnson	PRA for docs and plans as related to 6510 Ocean Crest Drive	2/15/2017 AAll Cloke sent CDD response. Completed. 2/27/17 resent docs using dropbox. Completed.
2/13/2017	2/15/2017	Jeanetta Wright	PRA for residential code enforcement violations written between 1/1/2016 and 2/13/2017.	2/15/2017 AAll Cloke request forwarded to CDD Director Mihranian. 2/27/17 DCC Takaoka responded. Completed.
2/23/2017	2/23/2017	SBA Alyssa Frank	PRA copies of plans for cell site tower	2/23/17 DCC Takaoka responded. Completed.
2/23/2017	2/23/2017	Professional Finders	PRA for Uncashed checks/ bonds etc	3/6/17 DCC Takaoka responded. Completed.
3/6/2017	3/6/2017	Matt Pearce LA Times	PRA for Film permits at Trump National	3/6/17 Senior Admin Analyst Fox responded. Completed.
3/6/2017	3/7/2017	Dennis Romero LA Weekly	PRA for records/contracts for affordable housing Trump National	3/15/17 DCC Takaoka responded. Completed. DCC Takaoka left two messages seeking clarification on latest voicemail- to date no response.
3/8/2017	3/8/2017	California River Watch	PRA for record relating to RPV Sewer Collection	3/13/17 City Atty is responding to the requestor
3/10/2017	3/10/2017	Lisa Herzog	PRA for Notices of Completion for Anderson-Penna Partners, Inc.	3/13/17 Admin Asst. Zweizig responded. Completed.
3/13/2017	3/13/2017	Bill Crawford	PRA for a copy of the Traffic Control Plan and the associated Encroachment Permit associated with the Edison work being performed today, March 13, 2017, on Sauna Street/Drive off of Miraleste Drive	3/23/17 Admin Asst. Zweizig responded. Completed.
3/15/2017	3/15/2017	Brian Tseng	PRA for all building permits and records for 3726 Coolheights Drive, RPV.	3/16/2017 CDD provided responsive records. AAll Cloke forwarded to Mr. Tseng via email. Complete.
3/16/2017	3/16/2017	Robert Davis (BuildZoom)	PRA for REPORT of all building permits processed by department to date. Requests REPORT covers last 10 years at a minimum.	3/16/2017 AAll Cloke forwarded request to CDD. SA Fox assisted with data. 6/28/17 Received check from requestor. Data mailed. Completed.
3/16/2017	3/16/2017	Center for Contract Compliance (Marisol Hernandez)	PRA for Palos Verdes Drive East Traffic Safety Guardrails Project	3/21/17 Asst. Engineer Carrasco responded. Complete.
3/17/2017	3/17/2017	Linda Albertoni	PRA for a certified copy of Municipal Code Section 17.76.040	3/17/17 Admin Asst. Zweizig responded. Completed.
3/24/2017	3/24/2017	Accutrend Data Corporation (Colin Yost)	PRA for List of NewBusiness Licenses Filed in January 2017	3/30/2017 Acct Supervisor Ramos provided data. AAll Cloke responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/22/2016	3/28/2017	Law Office of Lisa Herzog	PRA for Anderson Penna Partners, Inc (APP) certified payroll documents. (Also requested Contracts, Invoices, and Checks. This portion is complete.)	3/27/2017 Herzog Check (\$13.25) to APP received. 3/28/2017 Herzog Check mailed to APP Attorney Morris Polich & Purdy LLP. 4/24/17 Received APP certified payroll documents. 4/25/2017 Mailed documents to Lisa Herzog. Sent email requesting Herzog provide check for \$7.20 to cover postal fees. Completed.
3/28/2017	3/28/2017	Bill Crawford	PRA for plans, permits, and any and communications associated with Southern California Edison for work performed on March 28, 2017 on Kingsridge Drive.	4/6/2017 Asst. Engineer Carrasco responded. Complete.
3/27/2017	3/29/2017	Alfredo Roman (Dept. of Industrial Relations - Div. of Labor Standards Enforcement)	PRA for Portuguese Bend Landslide Dewatering Wells	4/3/17 Asst Engineer Flannigan responded. Completed.
4/4/2017	3/31/2017	Center for Contract Compliance Marisol Hernandez	PRA for Sewer Manhole Rehabilitation FY 16/17	4/5/17 Asst Engineer Carrasco responded. Completed.
4/4/2017	4/4/2017	SmartProcure	PRA PO Vendor Information	4/12/17 DCC Takoka responded. Completed.
4/4/2017	4/4/2017	Noel Weiss	PRA for indemnity Agreement Green Hills (amounts paid)	4/13/2017 City Attorney's Office responded. Complete.
4/5/2017	4/5/2017	John Cruikshank	List of all City current city contractors for all departments including contact information.	4/13/2017 AA Zweizig responded. Completed.
4/4/2017	4/7/2017	Lisa Herzog	PRA Willdan Engineering On-Call Traffic Engineering	4/13/2017 AAll Cloke sent determination Letter to Herzog with City request of for Willdan Cert Payroll. 4/13/2017 Letter and Email sent to Willdan requesting Payroll. 4/24/2017 AAll Cloke sent final determination letter sent. Completed.
4/7/2017	4/7/2017	Alyssa Frank for SBA Communications	PRA for Site Plans, Permits, Applications to construct brand new Wireless Communication Towers SINCE 2/1/2017.	4/13/2017 AAll Cloke sent determination letter request \$5.98 for disk and postage. AE Edner gathered electronic files. Check received week of 5/15/2017. Disk mailed. Completed.
4/10/2017	4/10/2017	Accutrend Data Corporation (Bela Christensen)	Business licenses filed in March 2017	4/11/2014 DCC responded. Completed.
4/10/2017	4/10/2017	Robert Fellner (records@transparentcalifornia.com)	RPV Employee Compensation Report for 2016	4/20/2017 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/10/2017	4/11/2017	Charles F. Peterson, Esq.	Request for documents related to restoration/preservation claims	4/21/2017 DCC Takaoka forwarded on info. Completed.- Follow up- Senior Planner Alvarez reached out to requestor for add'l clarification. To date no response.
4/11/2017	4/13/2017	Lisa Herzog	PRA Vali Cooper NOC FY 12/13 13/14 Residential St Area 1 5B	4/20/17 DCC Takaoka responded. Completed.
4/20/2017	4/20/2017	Hisano Hamada	PRA for Housing Element docs	4/24/17 DCC responded. Completed.
4/21/2017	4/21/2017	Mike Katz-Lacabe	PRA for info purchase of license plate readers etc	5/1/17 DCC Takaoka responded. Completed.
4/27/2017	4/27/2017	Ben Casteel (Fisher & Phillips LLP)	PRA for Public Works On-Call Contracts dated 6/1/16 with Annealta Group and/or Timothy D'Zmura	5/1/17 AA Zweizig responded. Completed.
5/3/2017	5/3/2017	Bill Crawford	PRA requesting documents related to SCE work performed on 5/16/17 on Sunnyside Ridge Road	5/15/2017 AAll Cloke sent 14-day extension letter via email to Mr. Crawford. 5/30/17 AA Zweizig responded. Completed
5/8/2017	5/8/2017	Bela Christensen for Accutrend Data Corporation	Listing of New Businesses that filed in April 2017.	5/8/2017 AAll Cloke notified requestor that requested data is being processed and will be likely be available by June 1, 2017. Requestor was asked to resubmit their request at that time. Completed.
5/10/2017	5/10/2017	Center for Contract Compliance (Nick Santos)	PRA for certified payroll documents for the Pro Tech Engineering Corporation - Hawthorne Blvd. Signal Synchronization Project	5/22/2017 AA Zweizig sent 14-day extension letter via email to Mr. Santos. 6/5/17 CPR's provided to Mr. Santos. 6/15/17 emailed FBS. Completed.
5/11/2017	5/11/2017	Broedlow Lewis LLB (Jeff Lewis)	PRA for Elkmont Canyon Records (records produced for July 17, 2016 request should not be produced a second time).	5/19/2017 14-day extension letter sent via email and us mail. 6/2/2017 Determination letter sent via email and us mail. 6/6/17 requestor paid for production.
5/11/2017	5/11/2017	Alexus Carpenter	PRA for Current Plan Holder's List - Storm Drain Improvements FY 2016-17	5/11/2017 PW Responded. Complete.
5/12/2017	5/12/2017	Shingler Law (Mark Riepling)	PRA for documents identifying electrical equipment in "Generator Building that was part of former Nike Missile site. Records related to asbestos surveys, assessments, sampling and abatement of site.	5/22/17 Principal Civil Engineer Dragoo responded. Completed.
5/16/2017	5/16/2017	Rachel Vogel American Transparency	PRA for Employee Compensation 2016	5/22/17 DCC Takaoka responded to requestor. Completed.
6/2/2017	6/2/2017	Youngsoo Kwon	All drawings, application, reports for Cell site ASG08 submitted to PW Department and information and report received from attorney and engineer requested by PW regarding cell site ASG 08	6/9/2017 AdminAnalyst Cloke responded. Completed. 6/23/17 City Atty and C. Eder have addt'l info for review. New deadline 6/30/17
6/2/2017	6/2/2017	Shilpa Bodiwala	PRA for 28402 Pontevedra Drive surveyor/geologist info	6/12/17 City Atty sent response. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2017	6/5/2017	Gene Paul Steiger	PRA for All referenced applications and documents relating to cell site at 28809 Crestridge Road, RPV. All reports, studies, consultant reviews, city reviews.	6/5/2017 Received by ACE Eder. 6/6/2017 ACE Eder forward link via email to requestor. Completed.
6/6/2017	6/6/2017	Alyssa Frank for SBA Communications	Copy of site plans for the wireless telecom facility located at approx 6410 PVDS	6/6/2017 Forwarded request to ACE Eder. 6/16/17 Completed.
6/7/2017	6/7/2017	Bela Christensen for Accutrend Data Corporation	New Business Licenses filed in May of 2017	6/8/2017 Electronic file supplied by Finance. Emailed to requestor. Completed.
6/5/2017	6/19/2017	David Fahrenthold	PRA for golf taxes	6/21/17 AA Zwezig responded. Waiting to receive June remittances. 8/16/17 AA Zwezig responded. Completed.
6/21/2017	6/21/2017	Cynthia Washicko	PRA for golf taxes	6/22/17 AA Zwezig responded. Waiting to receive June remittances. 8/16/17 AA Zwezig responded. Completed.
6/22/2017	6/22/2017	Bill Crawford	Request for application, Traffic Control Plan, Traffic Control Permit, and other related documents related to road closure on PVDE on June 28, 2017.	6/29/17 AA Zwezig responded. Completed.
6/23/2017	6/23/2017	Tom Dreisbach	Request for all Campaign Stmtns 2001-2015	6/28/17 Requestor partially reviewed documents. 6/30/17 Requestor is coming in to review remaining documents. 6/30/17 Requestor completd review of documents and paid for copies. Completed.
6/25/2017	6/25/2017	Michael Tracey	Request for Trump National confidential Agmt 2012	7/5/17 AA Zwezig sent 14-day extension letter via email/mail. 7/19/17 DCC Takaoka sent extension letter with production dates via email/mail. 8/9/2018 AAll Cloke documents sent. Completed.
6/29/2017	6/29/2017	David Fahrenthold	Request for copies of film permits at Trump National	6/29/17 Senior Admin Analyst Fox responded. Completed.
6/30/2017	6/30/2017	Tom Dreisbach	Request for golf taxes paid and property taxes paid by Trump National Golf Club from 2002 to present.	7/10/17 Senior Admin Analyst Kaufman responded. Waiting to receive June remittances. 8/16/17 AA Zwezig responded. Completed.
7/4/2017	7/4/2017	David Fahrenthold	Request for # of permits issued to Trump National Golf Club for wedding events at Founders Park.	7/6/17 AA Zwezig responded. 7/13/17 Completed.
7/5/2017	7/5/2017	Nicholas Santos (Center for Contract Compliance)	Request for inspector logs and daily reports for the Hawthorne Blvd. Signal Synchronization project.	7/17/18 AA Zwezig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/5/2017	7/5/2017	Tom Dreisbach	Request for video recording of November 9, 2002 Community Leaders' Breakfast with Donald Trump & video recording of Interview with Donald Trump from 2002 discussing plans for Ocean Trails Golf Club.	7/6/17 AA Zweizig responded. Community Leaders' Breakfast video provided. City to get quote for conversion of interview tapes.
7/7/2017	7/7/2017	George Figueroa (Construction Laborers Trust Funds for Southern California)	PRA for certified payroll documents; Labor and material Payment Bonds by Prime Contractor or Subcontractor; and Notice of Completion for the Pro Tech Engineering Corporation - Hawthorne Blvd. Signal Synchronization Project	7/17/18 AA Zweizig responded. Completed.
7/10/2017	7/10/2017	ACQData (Accutrend Data Corp) Bela Christensen	Request list of June 2017 Business License Applicants	7/10/2017 AAII Cloke responded. Notified Requestor that the list would be available July 25, 2017. Provided cost for disk and mailing. 7/17/2017 City Clerk's Office received payment for disk and postage. 7/25/2017 Disk mailed to party.
7/10/2017	7/10/2017	Marita Daly	Request for copy of the Wireless Telecommunications Facility Permit Application for the proposed cell site at 26807 Grayslake Road.	7/12/2017 AA Zweizig responded. Notified requestor the disc is ready to be picked up. Completed.
7/13/2017	7/13/2017	Lewis Brisbois Bisgaard & Smith (Jonathan Kepko)	Glenmont Cal-Coast RPV, LLC v. Tricorp Construction, Inc. Case No.: 01-15-0004-2236	7/24/17 14 day determination letter sent. 8/7/2017 Followup Correspondence sent. 8/10/2017 Correspondence Disk mailed to requestor. 8/25/2017 responsive documents sent. Plans to be reviewed by appointment; requestor to schedule appt.
7/17/2017	7/17/2017	Smart Procure	Open Purchase orders - line item info	7/18/17 DCC Takaoka responded. Completed.
7/17/2017	7/17/2017	Kimberly Porter	Stale dated checks/property tax info	7/26/17 DCC Takoaka responded. Completed.
7/19/2017	7/19/2017	Albert E. Peacock	Engineering/Traffic studies PVDS -Seacove Dr etc	7/27/17 DCC Takaoka responded. Completed.
7/20/2017	7/20/2017	Tom Dreisbach	Request for video recording of the January 14, 2005 groundbreaking for Trump National Golf Club.	7/22/17 AA Zweizig responded. Completed.
7/26/2017	7/26/2017	Kenny Lam	Fuel contracts	7/26/17 DCC Takaoka responded. Completed.
7/27/2017	7/27/2017	William A Johnson	A full list containing all business licenses for businesses operating within the City including business type (NAICS/SIC/CITY CODES), business location (address and phone), contact name and other public available information.	7/27/2017 AAII Cloke forwarded request to Finance Dept. 8/4/17 AA Zweizig responded. Left voicemail requesting email address. 8/7/17 AA Zweizig responded. Completed.
7/27/2017	7/27/2017	Cindy Spigao (VSS International)	Request for copy of entire bid submitted by American Asphalt South for the Residential Street Rehabilitation Project Phase II Area 7 Pavement Rehabilitation.	7/27/17 Associate Engineer Chan forwarded documents for review. 8/17/17 AA Zweizig followup with Attorney's office. 8/17/17 AA Zweizig responded. Completed.
8/1/2017	8/1/2017	Jeneva Ellis Alianza Recycling and Recovery LLC	Contracts for E-waste recycling collected 2016-present	8/1/17 Senior Admin Analyst Ramezani responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/2/2017	8/2/2017	Nicholas Santos (Center for Contract Compliance)	Request for documents related to the Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project #018515	8/10/17 AA Zwezig responded. Completed.
8/3/2017	8/3/2017	Justine Desmond (MuckRock)	Accela contract(s)	8/14/17 DCC Takoaka responded. Completed.
8/7/2017	8/7/2017	Ben Elgin (Bloomberg News)	PRA Mayor's email and attachments	8/7/2017 IT Mgr forwarded emails to City Attorney (JT) for review. 8/17/2017 AAll Cloke sent Determination Letter. Requestor responded to email stating would send payment for disk and postage.
8/8/2017	8/8/2017	Sean Kim (PricewaterhouseCoopers LLP)	PRA Unclaimed, undeliverable, overdue, and/or outstanding funds or obligations	8/8/2017 AAll Cloke forwarded to Finance. 8/17/2017 AAll Cloke emailed response. Completed.
8/9/2017	8/9/2017	Anna Luke-Jones City of MB	PRA for digital copies of refuse contracts and their amendments	8/10/2017 AAll Cloke provided hyperlink to Laserfiche documents and instructions. Completed.
8/10/2017	8/10/2017	Aaron Scott	PRA for Traffic Engineering Survey PVDE (between PVDW and Vista Del Mar)	8/10/2017 AAll Cloke forwarded request to DDPW Jules. 8/18/17 DDPW Jules responded. Completed.
8/10/2017	8/10/2017	Bela Christensen (Accutrend Data Corporation)	Request list of July 2017 Business License Applicants	8/16/17 AA Zwezig responded. Notified Requestor that the list would be available August 25, 2017. 8/17/17 Finance staff provided list to Clerk's Office. 8/18/17 Provided cost for disk and postage.
8/15/2017	8/15/2017	Aaron Snyder (Crown Castle)	Crown Castle NG West LLC Apps and Telecom Law Firm PC	
7/27/2017	8/3/2017	PBLA Engineering Inc (Heather Bateman)	PRA for Underground Facilities As Builts	8/17/2017 AAll Cloke notified requestor responsive records would be available via a link on 8/21/2017. 8/18/17 AA Zwezig responded. Completed.
8/21/2017	8/21/2017	Jeffrey Lewis	Correspondence 4/29/17 to present for Grandviw Park - undeveloped property Montemalaga Drive (Via Panorama-Grayslake)	
8/25/2017	8/25/2017	Anthony Lehren (NY Times)	Request for Trump National Golf Club from 2005 to present: Golf taxes paid, property taxes, filming permits, wedding permits at nearby public park.	8/25/2017 AAll Cloke notified requestor property tax records available through LA County.



CITY OF RANCHO PALOS VERDES
OFFICIAL NEWS RELEASE

FOR IMMEDIATE RELEASE

AUGUST 28, 2017

CONTACT: CITY CLERK'S OFFICE

TELEPHONE NUMBER: 310 544-5217

E-MAIL: CITYCLERK@RPVCA.GOV

RECRUITMENT FOR A SPECIAL VACANCY ON THE CITY OF RANCHO PALOS VERDES EMERGENCY PREPAREDNESS COMMITTEE

The City of Rancho Palos Verdes is currently conducting a recruitment to fill a special vacancy on the City's Emergency Preparedness Committee. This is a volunteer, non-paying position with an unexpired term of office ending in May 2019.

Emergency Preparedness Committee

The Emergency Preparedness Committee is charged with making recommendations to the City Council to help ensure that the City of Rancho Palos Verdes develops and maintains a high state of readiness to respond to emergencies and disasters.

Committee members advise the City Council on ways to develop and improve programs to communicate with and educate residents about the importance of emergency preparedness. Committee members are called upon to participate in community outreach events to encourage residents to become prepared and to participate in local volunteer disaster response organizations. Committee members are also encouraged to become trained and registered as Disaster Service Workers, and/or receive other disaster-related training and certifications. The Committee meets on a monthly basis,

typically the 3rd Thursday of the month, at 7:00 P.M. in the Community Room at City Hall, with authorization for staff to cancel unnecessary monthly meetings after conferring with the Chair.

Those interested in applying must submit an application to the City Clerk's Office by 4:30 p.m. on Friday, September 22, 2017. To be considered for appointment, an applicant must be a resident of the City of Rancho Palos Verdes. An application for appointment can be requested from the City Clerk's Office, City Hall, 30940 Hawthorne Boulevard, Rancho Palos Verdes, CA 90275, telephone number (310) 544-5217 or downloaded from the City's website at the following web address:

<http://www.rpvca.gov/150/Advisory-Board-Recruitment>. Interviews with the City Council are anticipated to take place on October 3, 2017, prior to the regularly scheduled City Council Meeting. The City Clerk's Office will confirm the date and time of the interviews with the applicants.

-END-

28 August 2017

VIA ELECTRONIC AND U.S. MAIL
Email: DSantana@TorranceCA.gov

Danny Santana, Planning & Environmental Manager
City of Torrance, Planning Division
3031 Torrance Blvd.
Torrance, CA 90503

SUBJECT: Comments in Response to the Notice of Preparation of an Environmental Impact Report for the Proposed Butcher-Solana Residential Development Project

Dear Mr. Santana:

The City of Rancho Palos Verdes appreciates the opportunity to comment upon the scope of the proposed Environmental Impact Report (EIR) for the above-mentioned project. We have reviewed the Notice of Preparation and Initial Study (NOP/IS), and offer the following comments:

1. The discussion of Cultural Resources impacts in the Initial Study (pp. 56-58) does not acknowledge the existence of the Mirlo Gate Lodge, which is located at 4420 Via Valmonte in the City of Palos Verdes Estates and within the public notification radius for this project. The Mirlo Gate Lodge was designated as a local historical landmark by the Rancho de Los Palos Verdes Historical Society in 1988. As such, the analysis of impacts to cultural resources in the EIR should include potential effects upon the Mirlo Gate Lodge.
2. The discussion of Transportation/Traffic impacts in the Initial Study (pp. 77-79) identifies potentially significant environmental impacts related to this project, particularly with respect to deteriorated level-of-service standards at certain nearby intersections and inadequate emergency access. We have also reviewed the revised traffic impact study that was prepared for this project in April 2017. Hawthorne Boulevard is one of the few major north-south roadways providing access to and from the Palos Verdes Peninsula. The City of Rancho Palos Verdes is concerned about the potential construction and operational traffic impacts that this project may have upon Peninsula residents. To that end, we respectfully offer the following suggestions regarding the analysis of transportation/traffic impacts in the EIR:
 - Please explain more fully the basis for the assumption that 80% of trips to/from the site will be to the north along Hawthorne Boulevard. It has been our

experience that Palos Verdes Drive North is a common alternate commuter route to/from the Harbor (I-110) Freeway for Peninsula residents, and we suspect that the same will be true of the future residents of the project.

- Related to the point raised above, we recommend adding the following study intersections to the analysis in the EIR: Hawthorne Blvd./Palos Verdes Dr. N., Crenshaw Blvd./Palos Verdes Dr. N. and Rolling Hills Rd./Palos Verdes Dr. N.
3. With respect to the consideration of project alternatives in the EIR, we suggest the inclusion of the following reduced-density alternatives:
- An alternative that is consistent with the current land use and zoning for the site.
 - An alternative that reduces the number of dwelling units sufficient to eliminate any significant adverse project impacts.
4. Our neighboring cities on the Palos Verdes Peninsula—Palos Verdes Estates and Rolling Hills Estates—directly abut the project site. As such, their residents are likely to experience more direct effects of the proposed project. We suggest that the following potential impacts to nearby neighbors should be addressed in the EIR:
- Operational noise, particularly related to residents' vehicles and the use of outdoor recreational facilities;
 - Adequacy of proposed resident and guest parking so as to avoid spillover parking impacts in surrounding neighborhoods; and,
 - Short- and long-term effects of proposed open space area, including provisions for fire safety, maintenance and public access.

Again, thank you for the opportunity to comment upon this important project. If you have any questions or need additional information, please feel free to contact Senior Administrative Analyst Kit Fox at (310) 544-5228 or via e-mail at kitf@rpvca.gov.

Sincerely,



Doug Willmore
City Manager

cc: Mayor Campbell and Rancho Palos Verdes City Council
Gabriella Yap, Deputy City Manager
Ara Mihranian, Director of Community Development
Kit Fox, Senior Administrative Analyst



CITY OF
Palos Verdes Estates

OFFICE OF
THE CITY MANAGER

August 28, 2017

VIA ELECTRONIC AND U.S. MAIL

Email: DStanta@TorranceCA.gov

Mr. Danny Santana
Planning & Environmental Manager
Community Development Department
City of Torrance
3031 Torrance Boulevard
Torrance, CA 90503

Subject: Comments in Response to the Notice of Preparation of an Environmental Impact Report for the Proposed Butcher-Solana Residential Development Project

Dear Mr. Santana:

The City of Palos Verdes Estates appreciates the opportunity to comment on the scope of the proposed Environmental Impact Report (EIR) for the above-mentioned project. The proposed project may have significant impacts to Palos Verdes Estates residents, and as such, the City is interested in the EIR particularly focusing on the topics below. We have reviewed the Notice of Preparation and Initial Study and offer the following comments:

TRAFFIC (collectively reviewed by City of Palos Verdes Estates and City of Rolling Hills Estates):

Traffic Volume Data – The traffic count data originally collected in April 2016 was increased by 1% to account for growth to 2017. The EIR should confirm this growth factor is appropriate. This confirmation can be made by collecting current traffic count data at a few specific locations and compare that to the adjusted traffic counts used in the Revised Traffic Impact Study (Revised Study), Solana Torrance, April 20, 2017. If this comparison identifies a significant difference between the traffic counts, new traffic count data should be collected.

Trip Distribution – What is the basis for the proposed project distribution pattern in the Revised Study? Trip distribution to the east using Rolling Hills Road may be a more likely path as it appears to be a shorter distance (e.g. to I-110 Freeway).

Analysis Intersections – The EIR should include analysis of Palos Verdes Drive North/Hawthorne Boulevard, Palos Verdes Drive North/Crenshaw Boulevard, and Palos Verdes Drive North/Rolling Hills Road-Portuguese Bend Road. Analysis of intersections should use the measurable

degradation found in the City of Rolling Hills Estates Traffic Impact Analysis guidelines to identify a significant impact.

Parking – The proposed parking is less than current City of Torrance standards for parking. The EIR should address/support the use of a lower parking requirement by providing data from other sources to justify the reduction. Inadequate parking for residents and guests may cause a spillover of parking into the surrounding area and may negatively impact traffic circulation on Via Valmonte and Hawthorne Boulevard.

Site Plan – The proposed location of the access point on Hawthorne Boulevard should be relocated to the southern end of the project site. This will minimize the impacts of the right turn access with any NB to SB U-turns on Hawthorne Boulevard. In addition, a NB left turn access from Hawthorne Boulevard into the proposed project site might be feasible if the access is moved southerly.

OPEN SPACE

Public Access: Proposed Lot 2 would be 6.0 acres in area along the bluff top immediately above the former mine. Lot 3 would be 12.92 acres in area on the level bluff top south of Lot 2. This area is open and accessible to the public from Ernie Howlett Park in the City of Rolling Hills Estates and from Via Pinzon, Via Pavion and the Torrance Boundary Trail in the City of Palos Verdes Estates. Additional discussion is needed to determine how best to preserve and maintain the undeveloped open space, including potential restrictions to public access if adequate safeguards are not identified to provide for public safety and maintenance.

Fire Safety and Weed Abatement: The upper section of the site contains overgrown vegetation and debris. Adequate measures need to be identified to address fire safety and weed abatement to protect residences located within close proximity.

CONSTRUCTION IMPACTS

The project site is currently undeveloped and includes various types of vegetation that provides habitat for rodents, birds, insects and other animals. Disruption of the property as a result of initial grading may cause fauna to intrude upon surrounding neighborhoods. The EIR should address a pest control management plan.

NOISE

Operational noise should be evaluated to determine if vehicular and outdoor recreational uses will cause an impact to surrounding residential areas. The design of parking structures should be considered to minimize amplification that could unreasonably project beyond the project site.

The City of Palos Verdes Estates appreciates being kept directly apprised of actions and activities related to this project. In turn, we look forward to providing additional comments and working

Mr. Danny Santana

August 28, 2017

Page 3

collaboratively with the City of Torrance and nearby cities. If you have any questions or need additional information, please contact Deputy City Manager/Planning and Building Director Sheri Repp Loadsman at (310) 378-0383 or srepp@pvestates.org.

Sincerely



Anton Dahlerbruch
City Manager

c: Mayor and City Council
Sheri Repp-Loadsman, Deputy City Manager/Planning and Building Director
Ken Rukavina, Director of Public Works/City Engineer



August 25, 2017

Danny Santana, Planning and Environmental Manager
City of Torrance, 3031 Torrance Boulevard
Torrance, CA 90503

Subject: Butcher-Solana Residential Project

Dear Mr. Santana:

The City of Rolling Hills staff wishes to submit comments on the scope and content of the proposed EIR for the Butcher-Solana Residential Project. There is one major area of concern where it would be helpful to include analysis so that the draft environmental impact report might fully explore all significant impacts and mitigations. City staff are concerned that traffic patterns will be altered due to the current intended development at the subject property.

We respectfully request that the following being included in the scope of the EIR for the project:

Land Use and Planning / Alternatives

- The densities proposed for the project exceed the current number of units per acre that would be allowed under the most recently contemplated General Plan. It is this greater intensity that may generate additional vehicular trips in the region. Please include analysis of traffic impacts if the density of the site were to be the maximum allowed without a General Plan amendment.

Transportation/Traffic

- Please include the following additional intersections to be analyzed for traffic impacts:
 - Rolling Hills Road and Palos Verdes Drive North
 - Palos Verdes Drive North and Hawthorne
 - Crenshaw and Palos Verdes Drive North
- Due to the nature of writing an environmental impact report and the length of time that is likely to pass before the FEIR can be certified, please ensure the traffic data collected in April 2016 is an accurate reflection of traffic counts for the area. Even though the current traffic analysis increases the counts by 1% to account for growth in 2017, the EIR should confirm this

growth. This confirmation can be made by collecting current traffic count data at a few specific locations and compare that to the adjusted traffic counts used in the Revised Traffic Impact Study (Revised Study), Solana Torrance, April 20, 2017. If this comparison identifies a significant difference between the traffic counts, new traffic count data should be collected.

- Based on the multi-family use and bedroom count, the project appears to be under-parked. It does not meet current City of Torrance standards for parking. The lack of adequate parking may have the potential to force street parking onto local streets possibly impacting regional traffic circulation. Please include analysis that shows the amount of parking necessary based on current City of Torrance requirements (no variances or PVD to allow a deviation from parking standards) and how that might reduce any potentially significant impacts.

Thank you for your attention to these matters. Please use me at the contact for any correspondence for this project.: Raymond R. Cruz, 2 Portuguese Bend Road, Rolling Hills, CA 90274 and rcruz@cityofrh.net. I look forward to receiving a copy of your Draft Environmental Impact Report when it is circulated.

Sincerely,



Raymond R. Cruz
City Manager

cc Yolanta Schwartz, Planning Director
Julia Stewart, Assistant Planner

FRANK V. ZERUNYAN
Mayor
BRITT V. HUFF
Mayor Pro Tem
JUDY MITCHELL
Council Member
VELVETH SCHMITZ
Council Member
STEVEN ZUCKERMAN
Council Member
DOUGLAS R. PRICHARD
City Manager



City of
ROLLING HILLS ESTATES
4045 Palos Verdes Drive North • Rolling Hills Estates, CA 90274
310-377-1577 • FAX 310-377-4468
www.RHE.city

August 28, 2017

VIA ELECTRONIC AND U.S.MAIL
Email: DSantana@TorranceCA.gov

Danny Santana
Planning and Environmental Manager
City of Torrance
3031 Torrance Blvd., Torrance, CA 90503

Subject: Butcher-Solana Residential Project NOP Comments

Dear Mr. Santana,

The City of Rolling Hills Estates thanks you for the opportunity to provide comment on the scope and content of the EIR for the Butcher-Solana Residential Project. Our main concerns are traffic-related impacts, both operationally and during construction. Based on our City Traffic Engineer's review of the traffic studies provided in the Initial Study, we would recommend that the following items be addressed in the final Traffic Study of the EIR:

- Traffic Volume Data – The traffic count data originally collected in April 2016 was increased by 1% to account for growth to 2017. The EIR should confirm this growth factor is appropriate, by collecting current traffic count data at a few specific locations and compare that to the adjusted traffic counts used in the *Revised Traffic Impact Study (Revised Study)*, Solana Torrance, April 20, 2017. If this comparison identifies a significant difference between the traffic counts, new traffic count data should be collected.
- Trip Distribution – Please provide the basis for the proposed project distribution pattern in the *Revised Traffic Impact Study (Revised Study)*, Solana Torrance, April 20, 2017. Trip distribution to the east, using Rolling Hills Road, may be a more likely path as it appears to be a shorter distance.
- Analysis Intersections – The EIR should include analysis of Palos Verdes Drive North/Hawthorne Boulevard, Palos Verdes Drive North/Crenshaw Boulevard, and Palos Verdes Drive North/Rolling Hills Road-Portuguese Bend Road. Analysis of intersections within the City of Rolling Hills Estates shall use the measurable degradation found in the City's Traffic Impact Analysis guidelines to identify a significant impact.

○ IX. MEASURABLE DEGRADATION

The following threshold is based on General Plan policies 2.4 and 2.9:

A change in Level of Service (LOS) from C to D or D to E is a traffic impact and mitigation measures are needed. Within LOS C or D, a change in ICU value greater than 0.02 is an impact and within LOS E or F a change in ICU greater than 0.01 is an impact. For unsignalized intersections, when the addition of project traffic increases the Level of Service to an unacceptable level (less than LOS C) mitigation measures are required.

- Parking – The EIR should address/support the use of a lower parking code requirement by providing data from other sources to justify the reduction. Hawthorne Boulevard does not accommodate on-street parking between Rolling Hills Road and Palos Verdes Drive North; the City of Rolling Hills Estates will not allow the use of on-street parking to accommodate the parking needs of the proposed project. We would also recommend evaluating the feasibility of requiring that all construction-related vehicles to be parked on-site during construction activities, so as not to negatively impact the surrounding neighborhoods or Hawthorne Boulevard.
- Site Plan – We recommend exploring the feasibility of relocating the proposed ingress/egress point on Hawthorne Boulevard to the southern end of the project site. This will minimize the impacts of the right turn access with any NB to SB U-turns on Hawthorne Boulevard. In addition, a NB left turn access into the proposed project site might be feasible if the access is moved southerly.

Additionally, the Project site currently contains an informal network of trails, accessed from Ernie Howlett Park in the City of Rolling Hills Estates, as well as from residential streets within the City of Palos Verdes Estates. We would recommend an enhanced discussion regarding access and function of the 17.63 acres of passive open space, post-development.

Again, we appreciate the opportunity to provide input on the scope and content of the EIR. Please don't hesitate to contact me at jeannien@rollinghillsestatesca.gov or 310.377.1577 ext. 115, with any questions or concerns you may have, regarding the comments provided.

Best Regards,



Jeannie Naughton, AICP
Senior Planner

cc: Mayor Zerunyan and Rolling Hills Estates City Council

August 30, 2017



RANCHO PALOS VERDES
COMMUNITY DEVELOPMENT DEPARTMENT

NOTICE

NOTICE IS HEREBY GIVEN that the Director of Community Development of the City of Rancho Palos Verdes will consider an application for the following project pursuant to Council-adopted Condition No. 2a(6) of Resolution No. 2017-03:

A GRADING PERMIT APPLICATION (CASE NO. ZON2017-00324) – A request to conduct 41,200yd³ of balanced grading (20,600yd³ of cut and 20,600yd³ of fill) to accommodate the installation of vaults in the unimproved portions of Area 5 (Arroyo Vista) of the Master Plan (see area outlined in red on the backside of this notice). Also proposed are 3' tall walls adjacent to family estate areas, walkways, and water features consisting of shallow ponds and channels approximately 1' in depth.

LOCATION: 27501 Western Avenue
APPLICANT: Nick Resich
LANDOWNER: Green Hills Memorial Park

If you have any comments or concerns about the proposed project, please communicate those thoughts in writing to Ms. So Kim, Deputy Director/Planning Manager, by Thursday, September 14, 2017. By doing so, you will ensure that your comments are taken into consideration for the staff analysis of the project. Please note that written materials, including emails, submitted to the City are public records and may be posted on the City's website. Accordingly, you may wish to omit personal information from your written materials as it may become part of the public record. After September 14, 2017, the Director's Notice of Decision will be mailed to owners of property within 500' radius of the site and the Applicant, who will have 15 days to appeal the decision in writing to the Planning Commission.

If you would like the opportunity to review the application package and the proposed plans, they are on file in the Community Development Department at 30940 Hawthorne Boulevard, Rancho Palos Verdes, and are available for review from 7:30 AM to 5:30 PM Monday through Thursday, and from 7:30 AM to 4:30 PM Friday. Additionally, the project plans are also available for viewing on the City's website (<http://www.rpvca.gov/376/Green-Hills-Memorial-Park-Master-Plan>).

If you have any questions regarding this application, please contact Deputy Director/Planning Manager So Kim, at (310) 544-5222, or sok@rpvca.gov for further information.

A handwritten signature in blue ink, appearing to read 'Ara Mihranian', is written over a circular stamp or seal.

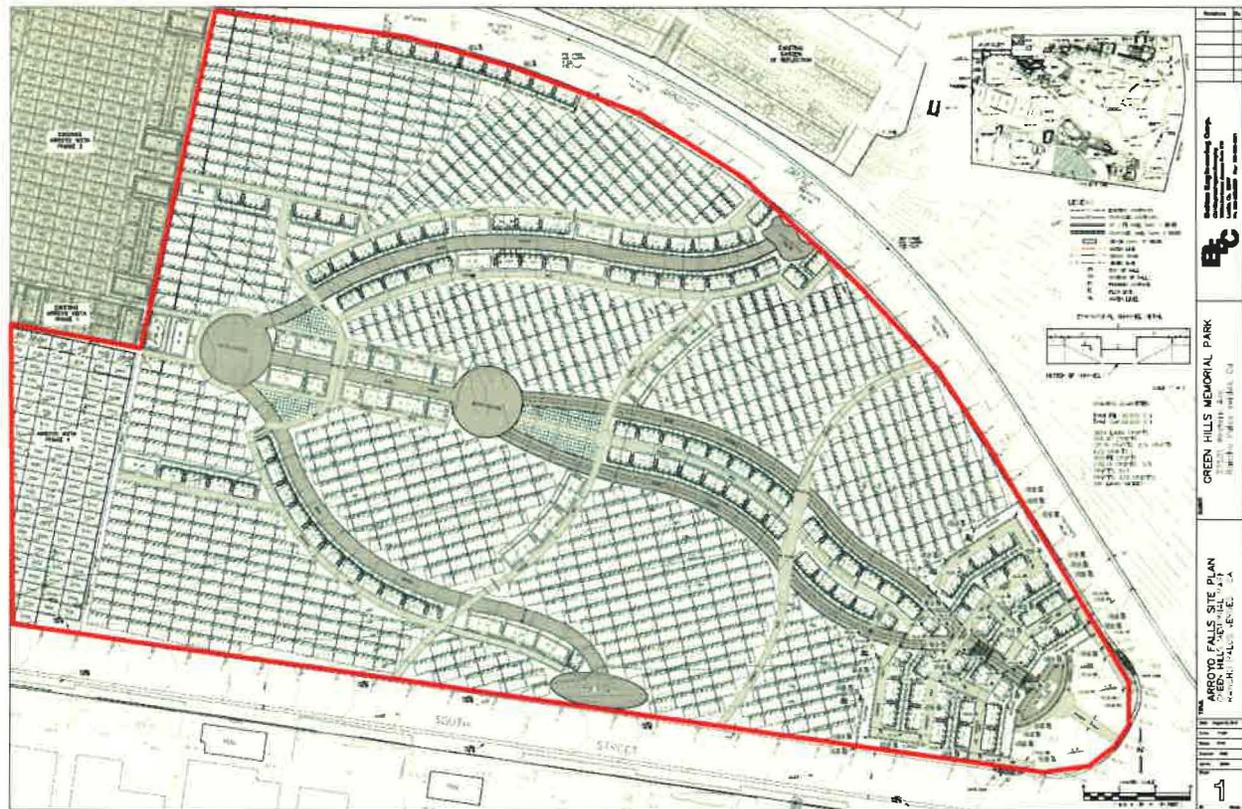
Ara Mihranian, AICP
Director of Community Development

NOTE: STATE GOVERNMENT CODE SECTION 65009 NOTICE: If you challenge this application in court, you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the City of Rancho Palos Verdes during the public review period described in this notice.

Aerial Map of Proposed Project (outlined in red)



Proposed Plans





Applications of Note as of August 30, 2017

Case No.	Owner	Street Address	Project Description	Submitted
VRP2017-00066	CHEN, VICTOR Y & JENNY F	30828 MARNE DR	View Analysis request for foliage located within the city right-of-way fronting 30828 Marne Drive.	8/25/2017
<i>City Tree Review Permit</i>				
VRP2017-00067	KEVIN AKINS	26712 NOKOMIS RD		8/29/2017
ZON2017-00366	MICHELLE FINES	4240 MIRALESTE DR	Proposed first floor addition of 212.50 square feet and second floor addition of 152.3 square feet. Also proposed is a balcony addition of 139.75 square feet.	8/24/2017
<i>Neighborhood Compatibility Analysis Site Plan Review Foliage Analysis</i>				
ZON2017-00367	HOWARD COY	28618 GUNTER RD	Single story addition of 142 square feet, replace 210 square foot patio cover, demolish unpermitted trellises at front and rear of structure, add new A/C unit and relocate water heater.	8/24/2017
<i>Site Plan Review Foliage Analysis</i>				

Case No.	Owner	Street Address	Project Description	Submitted
ZON2017-00372	GIBSON, ANDREW C & MICHELLE M	28351 PONTEVEDRA DR	Applicant is requesting a new 183 sq. ft. addition to single-story residence. Addition is located at the rear of the residence and consists of a new family room	8/28/2017

*Site Plan Review
Foliage Analysis*

ZON2017-00377	JOHN & KATHY WU FAMILY TRUST	30405 CAMINO PORVENIR		8/30/2017
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