

**MEMORANDUM**

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: DOUG WILLMORE, CITY MANAGER**

**DATE: SEPTEMBER 13, 2017**

**SUBJECT: ADMINISTRATIVE REPORT NO. 17-37**

**TABLE OF CONTENTS - CITY MANAGER AND DEPARTMENT REPORTS**

- **CITY MANAGER – PAGE 3**
  - Coyote Sightings Web App
  - Legislative Update
  - City of Los Angeles' Commercial Cannabis Location Restriction Ordinance
- **FINANCE – PAGE 4**
  - Monthly Financial Reports
- **PUBLIC WORKS – PAGE 4**
  - Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project
  - Abalone Cove Beach Access Road and Parking Rehabilitation
  - Storm Drain Point Repair
  - Lower Hesse Park, Park Improvements
  - ADA Access Improvements Fred Hesse Park Project
  - PVIC Sunset Room Acoustical Improvements
  - Maintenance
- **COMMUNITY DEVELOPMENT – PAGE 6**
  - Coyote Tracking Web App Goes Live
  - Peafowl Trapping Program August Update
  - Green Hills Neighborhood Advisory Committee Meeting
  - Green Hills – Approved Expansion to Information Booth
  - Automobile Accident Damages a House at 30230 Calle De Suenos
  - Follow-up Planning Commission Meeting
  - Applications of Note
- **RECREATION & PARKS – PAGE 8**
  - Healthy RPV Program
  - Park Events
  - PVIC and Docents
  - REACH Therapeutic Recreation Program

ADMINISTRATIVE REPORT

September 13, 2017

Page 2

- Volunteer Event
  
- **CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**
  - Calendars – Page 10
  - Tentative Agendas – Page 13
  - Channel 33 & 38 Schedule – Page 18
  - Channel 35 & 39 Schedule – Page 19
  - Crime Report – Page 20
  - PRA Log – Page 23

## **CITY MANAGER**

Coyote Sightings Web App: The City GIS Coordinator working with Code Enforcement has developed a web app that allows the public to track coyote sightings on their computer or mobile devices. The Coyote Sightings web app allows users to report the activity of the coyote when spotted, to geo-locate the sighting on a map, and the optional adding of comments and contact information. The App is available now on the internet at <http://coyotesightings.rpvca.gov>. Interested parties can also see an online map showing coyote sightings reported through the app at the following website: <http://www.rpvca.gov/1065/Coyote-Reports>.

Legislative Update: Following up on last week's report, here are further updates on a couple of the bills followed by the City Council as the current legislative session draws to a close:

- AB 1408 (Crimes: Supervised Release): The City Council supported this bill, which would tighten regulations for monitoring ex-offenders on supervised release. AB 1408 passed its third reading in the Senate Appropriations Committee on September 12th and has been returned to the Assembly for concurrence.
- AB 1479 (Public Records: Custodian of Records: Civil Penalties): The City Council opposed this bill, which would place an undue burden on public agencies responding to requests for public records. AB 1479 was subsequently amended and the League of California Cities changed its position on the bill from "oppose" to "neutral" on July 19th. AB 1479 was amended further in the Senate Appropriations Committee on September 6th and awaits its third reading.
- SB 649 (Wireless Telecommunications Facilities): The City Council opposed this bill, which would strip the City of land use authority and future revenue for so-called "small cell" sites in the public right-of-way and on other City property. SB 649 was amended further in the Senate Appropriations Committee on September 6th and awaits its third reading.

Final legislative action on any pending bills must be taken by September 15th. Any bills approved in the State Legislature must be acted upon by Governor Brown by October 15th.

City of Los Angeles' Commercial Cannabis Location Restriction Ordinance: On October 14th, the Los Angeles City Planning Commission (CPC) is scheduled to consider the proposed Commercial Cannabis Location Restriction (CCLR) ordinance. As the City Council may recall, Staff previously submitted comments on the draft CCLR ordinance on June 26th. On September 11th, Staff reiterated these comments to the CPC (see attachment). Staff is primarily concerned that 1) maps accompanying the CCLR ordinance incorrectly depict parcels near the new public park in the Highpark (formerly Ponte Vista) project as "eligible" for retail cannabis sales; and 2) fragments of several parcels near Western Ave. and Trudie Dr. that are identified as "eligible" for retail cannabis sales might be used for such purposes from temporary or mobile facilities.

Attachment

Comments on CCLR Ordinance - Page 31

**FINANCE**

Monthly Financial Reports: The Finance Department is pleased to announce that starting this month it will provide City departments' monthly financial reports to assist them in managing their current budgets. These monthly reports will go back to July 2017, the beginning of the current fiscal year. The reports will also be available to the public on the City's website.

The two monthly reports provided will be for revenues and expenditures. Both reports contain an overall summary along with detailed information attached to it. These monthly financial reports will provide current fiscal year and prior fiscal year budgeted amounts, actual revenues and expenditures, and the variances between budgeted and actual amounts. Variances reported will allow City departments to make adjustments to their budgets in a more timely fashion. The public can access the monthly financial reports here: <http://www.rpvca.gov/1066/Monthly-Financial-Reports>.

**PUBLIC WORKS**

Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project: The following main items will take place this week: placement of new sidewalk along northbound Hawthorne Blvd. between Vallon Dr. and Dupre Dr., ADA improvements at the SE corner of Vallon Dr. and Hawthorne Blvd., and irrigation improvements at the City Hall front lawn. For more information, please contact the Public Works Department at (310) 544-5252.



Abalone Cove Beach Access Road and Parking Rehabilitation: Staff along with KOA are working on a preliminary assessment of the road and parking conditions. Rehabilitation of this infrastructure is needed to improve accessibility for emergency responders such as the LA County Fire Department and Lifeguard Services along with maintenance vehicles.



Storm Drain Point Repair: Pipe laying and trenching, including pouring the manhole walls, at Palos Verdes Drive East, near Rockinghorse Lane, has been completed and is currently being cleaned up. Pipe and outlet structures on Via Colinita is continuing for the next two weeks.



Lower Hesse Park, Park Improvements: This project consists of various improvements to Lower Hesse Park including landscaping, trail improvements and new picnic nodes. This project is currently in the construction phase. Work this week consisted of measuring elevations for the construction of the new trails. Construction is on schedule to be completed in February 2018.

ADA Access Improvements Fred Hesse Park Project: This project includes installing ADA ramps and sidewalk to create ADA-compliant pedestrian linkage from the parking lot to the Community Building entrance. Additional ADA-specific modifications will include correcting the elevations at the brick paving fronting the building and numerous interior building modifications, such as relocating light switches, modifying interior doors and addressing access barriers to ADA-approved standards. Work this week included removal of walkways and preparation for new walkways to be constructed. Construction is scheduled to last through December 2017.

PVIC Sunset Room Acoustical Improvements: This project consists of upgrading the Sunset Room at Point Vicente Interpretative Center with sound dampening acoustic panels to reduce echoing. This project is currently in the construction phase. Work this week consisted of demolition. Construction will last throughout the month of September 2017.

Maintenance: Three City maintenance trucks were burglarized on the night of September 7th. Two trucks had windows broken out and one had the tool box destroyed. Items stolen included: Hand tools, power tools, paint, safety vests, jackets, and back packs. The clothing had City logos on them. Deputies responded to an alarm call and took into evidence the perpetrators bike, backpack and some tools. The perpetrator eluded capture. The first section of the Coastal Bluff Fencing project is well under way. The old posts and cross members have been removed and holes for the new posts are ready for posts to be placed.

## **COMMUNITY DEVELOPMENT**

Coyote Tracking Web App Goes Live: The City's Coyote Sightings Web App is officially available to residents and can be accessed from a computer or mobile devices at <http://coyotesightings.rpvca.gov>. For more information see the write-up under the IT Section of this weekly report.

Peafowl Trapping Program August Update: The 2017 Peafowl Trapping Program has begun. Five traps were set on private properties in the City and a total of 17 peafowl (4 males, 7 females, and 6 juveniles), as well as a brood consisting of a mother and her 3 chicks, were trapped in August. The traps were recently relocated to five new properties in the City.

Green Hills Neighborhood Advisory Committee Meeting: City Council Condition No. 17 requires that Green Hills establish a Neighborhood Advisory Committee comprised of representatives from the Peninsula Verde and Rolling Riviera HOAs, City Staff, and Green Hills Staff that is to meet every quarter to review operational and neighborhood concerns. The third quarterly meeting was held on Monday, September 11, 2017 at City Hall and followed an agenda prepared by City Staff based on input from the Committee representatives. A summary of the meeting is attached.

Green Hills – Approved Expansion to Information Booth: Pursuant to Council-adopted Condition No. 2a(2), on August 22, 2017, the Director approved a Site Plan Review application allowing an expansion to the existing detached information booth at the

## ADMINISTRATIVE REPORT

September 13, 2017

Page 7

entrance of the cemetery (123.25ft<sup>2</sup> in size and 11' in height). The Notice of Decision (see attachment) was issued and the appeal period ended on September 7th without an appeal. As a result, the Director's approval is final.

Automobile Accident Damages a House at 30230 Calle De Suenos: Building and Safety was informed yesterday that a house was damaged as a result of an automobile accident. The Police Department responded to the incident and filed a report. There were no reported injuries. The City's Building Inspector inspected the structure and found that the home had significant damage to a post supporting a second story room. The structure was posted restricted access ("yellow tag") to the garage and affected room to allow for property retrieval, clean up, and construction once building permits are obtained. Staff contacted the property owners and offered to assist them through this process. Pursuant to Section 17.84.060(2) of the RPVMC, the damaged structure is allowed to be rebuilt in the same footprint and height, and Section 17.78.010(F) allows, among other things, that the City waive "any permit or application fee" provided that the homeowner demonstrates that their insurance policy does not cover said fees. Staff will be working closely with the property owner through the rebuild process.



Follow-up Planning Commission Meeting: See the attached Follow-Up Agenda for the P.C. Adjourned Regular meeting held on Tuesday, September 12, 2017.

Applications of Note: There were no Applications of Note submitted to the Department between Wednesday, September 6, 2017 and Tuesday, September 12, 2017.

### Attachments:

Green Hills – Summary of Neighborhood Advisory Committee Meeting – Page 43

Green Hills – Notice of Decision – Page 48

Follow-Up P.C. Agenda for September 12, 2017 – Page 51

## **RECREATION & PARKS**

Healthy RPV Program: Open Gym opportunities this week yielded the following attendance:

- Wednesday attendance, Miraleste 7:00-9:00pm:
  - 10 people (average is 9)
- Sunday attendance, Miraleste 10:00am-12:00pm:
  - 11 people (average is 5)
- Sunday attendance, Peninsula 2:00-4:00pm:
  - 21 people (average is 14)

Each week one Recreation & Parks staff member is on site during Open Gym hours to welcome patrons, provide equipment and waivers, sign up to receive Open Gym notification emails, and first-aid response if necessary.

Hesse Park: The facilities are rented this week for ten indoor recreation classes, four non-profit group rentals, two Peninsula Seniors activities, and three private rentals. The monthly Little Critter Afternoon Tales enrichment program will be held on Wednesday afternoon for young children and their parents.

Ladera Linda Park: The facilities are rented this week for four indoor recreation classes, one private rental, and one RPV community association.

Ryan Park: The facilities are rented this week for two indoor recreation class, three outdoor recreation classes, four sports league field rentals, and one private rental.

PVIC and Docents: Noise abatement construction in the Sunset Room continues so no events will be booked in the room through early October. The Amphitheater is rented on Saturday evening for a wedding ceremony. This year's Coastal Cleanup Day at Abalone Cove will be held on Saturday, September 16th from 9:00 am to 12:00 noon. Many Los Serenos docents have volunteered to help make this year's cleanup a great success.

REACH Therapeutic Recreation Program: REACH participants met at Hesse Park on Monday night for a tasty lasagna dinner, followed by a water gun art project. On Wednesday evening, REACH participants will dine at Chicken Maison and then head to PV Bowl for an evening of friendly bowling competition. REACH will travel to Boomers in Fountain Valley this Saturday for a day of miniature golf, go-kart racing, games and more.

Volunteer Event: Saturday, join hundreds of Californian's from 9-Noon cleaning up the coastline! Our event here in RPV will be held at Abalone Cove Shoreline Park.



ADMINISTRATIVE REPORT

September 13, 2017

Page 9

On Sunday, volunteers are invited to spend some time beautifying the PVIC Native Plant Garden from 10 a.m. to noon. This volunteer event is held the third Sunday of each month. If you would like to volunteer, contact Megan Roy with the California Native Plant Society at [mroy564@gmail.com](mailto:mroy564@gmail.com).



# September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 <b>Labor Day – City Hall Closed</b>	5 7:00 pm – City Council Meeting @ Hesse Park	6	7	8	9 8:15 am – Hike With Mayor Campbell— Families Welcome Contact <a href="mailto:campbell.rpv@gmail.com">campbell.rpv@gmail.com</a> for each month’s starting location
10	11	12 6:00 pm – Planning Commission Meeting @ Hesse Park	13 7:00 pm – ACLAD Meeting @ City Hall Community Room	14 6:00 pm – IMAC Meeting @ Hesse Park	15	16 9:00 am–12:00 pm – Coastal Cleanup Day @ Abalone Cove
17 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	18	19 7:00 pm – City Council Meeting @ Hesse Park	20 12:00 pm – Mayor’s Lunch @ The Depot (Campbell) 1:30 pm – Sanitation District Meeting (Campbell)	21 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room 7:00 pm – Planning Commission Meeting @ Hesse Park	22 7:30 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Campbell/Duhovic)	23
24	25 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – Traffic Safety Committee @ City Hall Community Room	26 6:00 pm – Planning Commission Meeting @ Hesse Park	27	28 7:00 pm – Planning Commission Meeting @ Hesse Park	29	30



# October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 6pm-NCCP Discussion @ Hesse Park	3 7:00 pm – City Council Meeting @ Hesse Park	4	5	6	7
8	9 5pm-Special Meeting (Appeals) @ Hesse Park	10 7:00 pm – Planning Commission Meeting @ Hesse Park	11 7:00 pm – ACLAD Meeting @ City Hall Community Room	12 6:00 pm – IMAC Meeting @ Hesse Park	13	14 8:00 am-EDCO Paper Shredding Event @ City Hall  8:15 am – Hike With Mayor Campbell— Families Welcome Contact <a href="mailto:campbell.rpv@gmail.com">campbell.rpv@gmail.com</a> for each month's starting location
15 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	16	17 7:00 pm – City Council Meeting @ Hesse Park	18 12:00 pm – Mayor's Lunch @ The Depot (Campbell) 1:30 pm – Sanitation District Meeting (Campbell)	19 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20 7:30 am—Mayor's Breakfast @ Trump National Golf Club/Golfer's Lounge (Campbell/Dyda)	21
22	23 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – Traffic Safety Committee @ City Hall Community Room	24 7:00 pm – Planning Commission Meeting @ Hesse Park	25	26	27	28
29	30	31				



# November 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 <b>RPV General Municipal Election</b>	8 7:00 pm – City Council Meeting @ Hesse Park 7:00 pm – ACLAD Meeting @ City Hall Community Room- <b>TENTATIVE</b>	9 8:00 am – Peninsula Regional Law Enforcement @ RH City Hall (Brooks & Missetich) 6:00 pm – IMAC Meeting @ Hesse Park	10 <b>Veteran's Day – City Hall Closed to Public</b>	11 8:15 am – Hike With Mayor Campbell— Families Welcome Contact <a href="mailto:campbell.rpv@gmail.com">campbell.rpv@gmail.com</a> for each month's starting location
12	13	14 7:00 pm – Planning Commission Meeting @ Hesse Park	15 12:00 pm – Mayor's Lunch @ The Depot (Campbell) 1:30 pm – Sanitation District Meeting (Campbell)	16 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	17 7:30 am—Mayor's Breakfast @ Trump National Golf Club/Golfer's Lounge (Campbell/Missetich)	18
19 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	20	21 7:00 pm – City Council Meeting @ Hesse Park	22 6:00 pm – PV Nature Preserve Subcommittee @ City Hall Community Room (Dyda/Missetich)	23 <b>Thanksgiving Holiday – City Hall Closed</b>	24	25
26	27 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – Traffic Safety Committee @ City Hall Community Room	28 7:00 pm – Planning Commission Meeting @ Hesse Park	29	30		

## TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>October 2, 2017</b>	<b>6:00 PM</b>	<b>CITY COUNCIL ADJOURNED REGULAR MEETING</b>	
CDD	REGULAR BUSINESS	NCCP DISCUSSION	
<b>October 3, 2017</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>October 3, 2017</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>4:10</b>
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasury Report	
PUBLIC WORKS	CONSENT CALENDAR	Award Traffic Signal Contract	
PUBLIC WORKS	CONSENT CALENDAR	Award contract for Demolition, Construction Management and Inspection of Hawthorne Boulevard Arterial Wall Beautification Project.	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
CDD	REGULAR BUSINESS	Initiation of Code Amendment of Title 17 for Commercial Marijuana Dispensaries	0:10
PUBLIC WORKS	REGULAR BUSINESS	Agreement to aquire SCE owned street lights	0:20
PUBLIC WORKS	REGULAR BUSINESS	Financing Options for Abalone Cove Sewer Maintenance District	0:30
FINANCE	REGULAR BUSINESS	ACLAD finance options	0:30
ADMIN	REGULAR BUSINESS	Update Council Policies/Procedure (Aleshire)	0:20
ADMIN	REGULAR BUSINESS	Health Insurance Options	0:30
ADMIN	REGULAR BUSINESS	1st Reading & Intro of Ordinance - Cable Company Enforcement	0:15
ADMIN	REGULAR BUSINESS	Contract with Matrix Imaging for scanning of address and geology files.	0:10

## TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>October 9, 2017</b>	<b>5:00 PM</b>	<b>CITY COUNCIL ADJOURNED REGULAR MEETING</b>	<b>4:00</b>
CDD	PUBLIC HEARING	Appeal of Wireless Telecommunications Facilities, #9	1:00
CDD	PUBLIC HEARING	Appeal of Wireless Telecommunications Facilities, #32	1:00
CDD	PUBLIC HEARING	Appeal of Wireless Telecommunications Facilities, #33	1:00
CDD	PUBLIC HEARING	Appeal of Wireless Telecommunications Facilities, #53	1:00
<b>October 17, 2017</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>October 17, 2017</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>2:45</b>
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Cable Company Enforcement Ordinance - 2nd Reading & Adoption	
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	Contract Planner Services Agreement	
CDD	CONSENT CALENDAR	Contract Radio Frequency (RF) Engineer Services Agreement	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
CDD	REGULAR BUSINESS	Overlay district 26919 Western Ave	0:20
ADMIN	REGULAR BUSINESS	City Council Goals Update	0:30
REC & PARKS/PW	REGULAR BUSINESS	Revisions to the Special Event Permit Process	0:20
FINANCE/HR	REGULAR BUSINESS	Clean up Salary Schedules	0:10
PUBLIC WORKS	CONSENT CALENDAR	Re-Introduce Ord 599 Ordinance Modifying the Municipal Code for Haul Route Permits	0:10
<b>November 8, 2017</b>	<b>6:00 PM - WEDNESDAY</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>	
	<b>THIS MEETING HAS BEEN RESCHEDULED TO WEDNESDAY DUE TO THE CITY'S MUNICIPAL ELECTION</b>		
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	

## TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>November 8, 2017</b>	<b>7:00 PM - WEDNESDAY</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>3:50</b>
		<b>THIS MEETING HAS BEEN RESCHEDULED TO WEDNESDAY DUE TO THE CITY'S MUNICIPAL ELECTION</b>	
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasury Report	
REC & PARKS	CONSENT CALENDAR	Special Event Enforcement Ordinance - 2nd Reading	
PUBLIC WORKS	CONSENT CALENDAR	Award of Commercial Trash Hauler Contracts	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
REC & PARKS	REGULAR BUSINESS	Options for Preserve Access	0:20
REC & PARKS	REGULAR BUSINESS	Options for Conqueror Trail Security	0:45
REC & PARKS	REGULAR BUSINESS	Public Drinking and Smoking Ordinances	0:30
REC & PARKS	REGULAR BUSINESS	Preserve Permitted Uses	0:20
REC & PARKS	REGULAR BUSINESS	NCCP Annual Report	0:30
<b>November 21, 2017</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>November 21, 2017</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>1:15</b>
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
<b>December 5, 2017</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	

## TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>December 5, 2017</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>3:15</b>
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	ELECTION	Certification of Election, ceremonial matters, swearing in and seating of newly elected	0:20
ADMIN	ELECTION	Council Reorganization, selection of Mayor and Mayor Pro Tem	0:10
ADMIN	ELECTION	Reception	0:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasury Report	
PUBLIC WORKS	CONSENT CALENDAR	Approval of Use Restriction Open Space Prop- Portuguese Bend Meas A	
CDD	PUBLIC HEARING	Code Amendment Section 17.60 for Annual Review of Conditional Use Permit	0:30
CDD	PUBLIC HEARING	1st Reading of Ordinance - Code Amendment of Title 17 for Prohibition of Commercial Marijuana Dispensaries	0:10
FINANCE	REGULAR BUSINESS	FAC Work Plan	0:10
<b>December 19, 2017</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>December 19, 2017</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>2:15</b>
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	2nd Reading & Adoption of Ordinance - Code Amendment of Title 17 for Prohibition of Commercial Marijuana Dispensaries	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
FINANCE	REGULAR BUSINESS	1st Quarter Report for FY 17-18	0:20
FINANCE	REGULAR BUSINESS	Year End Audit Actuals for FY 16-17	0:20
ADMIN	REGULAR BUSINESS	Employer/Employee Relations (EER) Resolution	0:20

## TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>FUTURE AGENDA ITEMS</b> - Identified at Council meetings & pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
6/20/2017	Dyda	Consider study session as work session with discussion on specific topic of interest	
<b>FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED</b>			0:15
3/7/2017	Brooks	Public Drinking Ordinance	11/8/2017
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance	10/17/2017
3/7/2017	Brooks	Preserve Permitted Uses	11/8/2017
4/18/2017	Dyda	Update Council Policies/Procedures	10/3/2017
5/16/2017	Dyda	Options for Preserve Access	11/8/2017
6/6/2017	Brooks	RPVTV Program Report options to expand programming	9/19/2017
6/6/2017	Brooks	Health Insurance- Review other options for staff and City Council	10/3/2017
6/7/2017	Brooks	Coyotes- Report on options other cities are using	9/19/2017
8/1/2017	Misetich	Attorney research on Accessory Dwelling Units (ADU) requirements	9/19/2017
8/1/2017	Misetich	Attorney research on SB-649 Wireless telecommunications facilities	9/19/2017
8/1/2017	Brooks	City Attorney memo addressing rules on Conflict of Interest and recusals on agenda items	9/19/2017
9/5/2017	Brooks	Thank you letter to Janice Hahn	9/19/2017

**RPVtv Cox 33 / FIOS 38 Programming Schedule Guide**  
**Schedule - 09/17/17 - 09/23/17**

	<b>Sunday 09/17</b>	<b>Monday 09/18</b>	<b>Tuesday 09/19</b>	<b>Wednesday 09/20</b>	<b>Thursday 09/21</b>	<b>Friday 09/22</b>	<b>Saturday 09/23</b>
6:00 AM - 6:30 AM	Fitness Programming						
6:30 AM - 7:00 AM	Fitness Programming						
7:00 AM - 7:30 AM	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM	Fitness Programming						
9:30 AM - 10:00 AM	Fitness Programming						
10:00 AM - 10:30AM	Peninsula Beat 85						
10:30 AM - 11:00AM							
11:00 AM - 11:30 AM	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell
11:30 AM - 12:00PM							
12:00 PM - 12:30PM	Peninsula Seniors: The Flying Movie is Born Part 2- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 2- First Academy Award for Best Picture	Peninsula Seniors: The Flying Movie is Born Part 2- First Academy Award for Best Picture	Peninsula Seniors: Navy Combat Search and Rescue Marc Liebman, Capt. USN (Retired)	Peninsula Seniors: Navy Combat Search and Rescue Marc Liebman, Capt. USN (Retired)	Peninsula Seniors: Navy Combat Search and Rescue Marc Liebman, Capt. USN (Retired)	Peninsula Seniors: Navy Combat Search and Rescue Marc Liebman, Capt. USN (Retired)
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Peninsula Beat 85						
1:30 PM - 2:00PM							
2:00 PM - 2:30PM	Fitness Programming						
2:30 PM - 3:00PM	Fitness Programming						
3:00 PM - 3:30PM	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell	RPV City Talk - RPV Mayor Brian Campbell
4:00 PM - 4:30PM	Peninsula Beat 85						
4:30 PM - 5:00PM							
5:00 PM - 5:30PM	Fitness Programming						
5:30 PM - 6:00PM	Fitness Programming						
6:00 PM - 6:30PM	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour	Peninsula Beat 85: Patriots Honor, Peninsula High New Principal, Poke Me Restaurant, Panther Football, Terranea Resort, Peninsula Seniors Home Tour
6:30 PM - 7:00PM							
7:00 PM - 7:30PM	Peninsula Seniors: Navy Combat Search and Rescue Marc Liebman, Capt. USN (Retired)	Peninsula Seniors: Navy Combat Search and Rescue Marc Liebman, Capt. USN (Retired)	<b>LIVE - The City of Rancho Palos Verdes City Council Meeting, September 19th, 2017</b>	Peninsula Seniors: Palos Verdes Concours d'Elegance 2014			
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	Peninsula Beat 85	Peninsula Beat 85		Peninsula Beat 85	Peninsula Beat 85	Peninsula Beat 85	Peninsula Beat 85
8:30 PM - 9:00PM							
9:00 PM - 9:30PM	RPV City Talk - RPV Mayor Brian Campbell September 2017	RPV City Talk - RPV Mayor Brian Campbell September 2017		RPV City Talk - RPV Mayor Brian Campbell September 2017	RPV City Talk - RPV Mayor Brian Campbell September 2017	RPV City Talk - RPV Mayor Brian Campbell September 2017	RPV City Talk - RPV Mayor Brian Campbell September 2017
9:30 PM - 10:00PM							
10:00 PM - 10:30PM	Peninsula Beat 85	Peninsula Beat 85		Peninsula Beat 85	Peninsula Beat 85	Peninsula Beat 85	Peninsula Beat 85
10:30 PM - 11:00PM							
11:00 PM - 11:30PM	The Vintage Vehicle Show	The Vintage Vehicle Show		The Vintage Vehicle Show			
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM	Community Announcements						
1:00 AM - 6:00 AM	Community Announcements						

PVPtv Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 09/17/17 - 09/23/17														
	Sunday 09/17	Monday 09/18	Tuesday 09/19	Wednesday 09/20	Thursday 09/21	Friday 09/22	Saturday 09/23							
6:00 AM - 6:30 AM														
6:30 AM - 7:00 AM														
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, September 12th, 2017	The City of Rancho Palos Verdes Planning Commission Meeting, September 12th, 2017	The City of Rancho Palos Verdes Planning Commission Meeting, September 12th, 2017	The City of Rancho Palos Verdes Planning Commission Meeting, September 12th, 2017	The City of Rancho Palos Verdes City Council Meeting, September 19th, 2017	The City of Rancho Palos Verdes City Council Meeting, September 19th, 2017	The City of Rancho Palos Verdes City Council Meeting, September 19th, 2017							
7:30 AM - 8:00 AM														
8:00 AM - 8:30 AM														
8:30 AM - 9:00 AM														
9:00 AM - 9:30 AM														
9:30 AM - 10:00 AM														
10:00 AM -10:30AM														
10:30 AM -11:00AM														
11:00 AM -11:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, September 12th, 2017						The City of Rancho Palos Verdes City Council Meeting, September 19th, 2017							
11:30 AM -12:00PM														
12:00 PM -12:30PM														
12:30 PM - 1:00PM														
1:00 PM - 1:30PM														
1:30 PM - 2:00PM														
2:00 PM - 2:30PM	The City of Rancho Palos Verdes Planning Commission Meeting, September 12th, 2017	Palos Verdes Library District Board of Trustees Meeting												
2:30 PM - 3:00PM														
3:00 PM - 3:30PM														
3:30 PM - 4:00PM														
4:00 PM - 4:30PM														
4:30 PM - 5:00PM														
5:00 PM - 5:30PM	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council										
5:30 PM - 6:00PM														
6:00 PM - 6:30PM														
6:30 PM - 7:00PM														
7:00 PM - 7:30PM								The City of Rolling Hills Estates City Council Meeting - September 12th, 2017	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	LIVE - The City of Rancho Palos Verdes City Council Meeting, September 19th, 2017	The City of Rolling Hills Estates City Council Meeting - September 12th, 2017	LIVE - The City of Rancho Palos Verdes Planning Commission Meeting, September 21st, 2017	The City of Rancho Palos Verdes Planning Commission Meeting, September 21st, 2017	The City of Rancho Palos Verdes City Council Meeting, September 19th, 2017
7:30 PM - 8:00PM														
8:00 PM - 8:30PM														
8:30 PM - 9:00PM														
9:00 PM - 9:30PM														
9:30 PM - 10:00PM														
10:00 PM -10:30PM	Community Announcements	Community Announcements					Community Announcements							
10:30 PM -11:00PM														
11:00 PM -11:30PM														
11:30 PM -12:00 AM														
12:00 AM - 1:00 AM														
1:00 AM - 6:00 AM														



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 09/03/17 - 09/09/17**



**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT (PACKAGE)	17-03517	1751	8/31/2017- 9/5/2017	1000- 1800	26800 BLK WESTERN AV	UNKNOWN	IPHONE 6 CELL PHONE	SUSPECT(S) UNKNOWN
ATTEMPT ROBBERY	17-03499	1714	9/7/2017	1708	2000 BLK PCH	OPEN FOR BUSINESS	NO LOSS	S1 MB, 16-18, 506-510, 180, BLK HAIR, WRG A RED SHIRT, GRY SHORTS, AND A BLK HAT, AND S2 MW, 16-18, 506-510, 180, BLK HAIR, WRG A BLK LONG SLEEVE SHIRT, AND BLK SHORTS W/WHI STRIPE, WHI/BLK SHOES, AND WHI SOCKS UP TO MID-CALF
ATTEMPT BURGLARY (RESIDENTIAL)	17-03519	1713	9/8/2017	1253	25800 BLK WALNUT ST	DOOR KNOBS	NO LOSS	<b>1 SUSPECT ARRESTED</b>
BURGLARY (SHOPLIFTING)	17-03506	1720	9/8/2017	0400	PENINSULA CENTER DR	OPEN FOR BUSINESS	MISC LIQUOR BOTTLES	S1 MB, 40, AND S2 FB, 50
GRAND THEFT (AUTO)	17-03526	1712	9/8/2017- 9/9/2017	2100- 0800	1800 BLK W 259TH ST	N/A	2008 WHI 3DR FORD ECI	SUSPECT(S) UNKNOWN. VEH RECOVERED.
PETTY THEFT	17-03540	1712	9/9/2017	2000- 2215	25500 BLK ESHelman AV	N/A	BICYCLE SEAT	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	17-03538	1712	9/9/2017	1500- 0930	25300 BLK WALNUT ST	N/A	2007 WHI 4DR TOYOTA COROLLA	1 SUSPECT ARRESTED
<b>ARRESTS: BURGLARY-1, DRUGS-4, DRUNK IN PUBLIC-2, VEHICLE VIOLATIONS-2, WARRANTS-6, WEAPONS-1</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (VEHICLE)	17-03460	1738	9/4/2017	1200	31500 BLK PV DR WEST	REAR PASSENGER WINDOW SMASHED	HANDBAG, MISC JEWELRY, MISC CREDIT CARDS, DRIVER'S LICENSE, U.S CURRENCY, BACKPACK	S1 MH, 20, 507-509, 170, BLK/BRO, AND S2 MH, 20 IN A WHI 4DR CHEVY VOLT

BURGLARY (RESIDENTIAL)	17-03455	1747	9/4/2017	0203-0208	28200 BLK MONTEREINA DR	OPENED GARAGE DOOR AND UNLOCKED VEHICLE	SHOPPING BAGS, SCREWDRIVERS, SLEDGE HAMMER, HAMMER, WRENCHES, LOCK BOX	S1 MALE, 600, WRG AN ORANGE VEST, AND S2 MALE, 603, AND S3 FW or FH, 20's, BLN HAIR IN A 2005 SIL TOYOTA COROLLA.
BURGLARY (RESIDENTIAL)	17-03476	1730	9/5/2017	1330-1800	5400 BLK ELMBANK RD	UNSECURED SLIDING GLASS DOOR	LAPTOP, VEH KEYS, WRISTWATCH	SUSPECT(S) UNKNOWN
BURGLARY (STORAGE CONTAINER)	17-03483	1744	9/5/2017- 9/6/2017	1645-0600	4500 BLK MIRALESTE DR	CHAIN LOCK CUT	GENERATOR, TILE SAW, PRESSURE WASHER, EXTENSION LADDER	SUSPECT(S) UNKNOWN CUT THE LOCK TO A CHAINED FENCE WHICH SURROUNDED A CONSTRUCTION SITE. LOCK CUT TO A STORAGE CONTAINER WAS ALSO CUT AND ITEMS STOLEN FROM INSIDE.
ATTEMPT BURGLARY (COMMERCIAL)	17-03501	1735	9/7/2017	2015	30900 BLK HAWTHORNE BL	N/A	NO LOSS	MALE SUSP
BURGLARY (LOCKER)	17-03522	1746	9/7/2017	1800-1930	28900 BLK WESTERN AV	UNKNOWN	WALLET, U.S. CURRENCY, MISC CREDIT CARDS	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	17-03514	1738	9/7/2017- 9/8/2017	1630-0655	30900 BLK HAWTHORNE BL	WINDOWS SMASHED	MISC TOOLS & TOOL BOXES	SUSPECT(S) UNKNOWN.
BURGLARY (GARAGE)	17-03513	1740	9/7/2017- 9/8/2017	1800-0645	6400 BLK SEACOVE DR	DOOR PRIED	HAMMER, SKILL SAW, LASER LEVEL, DRILL, AIR COMPRESSOR, FRAMING GUN, LEVEL TOOL, SPEAKERS, ROTO HAMMER, ROCK ROLLER, COMPRESSOR, GRINDER, PALM NAILER, PIN GUN	SUSPECT(S) UNKNOWN
GRAND THEFT	17-03515	1740	9/7/2017- 9/8/2017	2100-0910	6500 BLK BEACHVIEW DR	UNSECURED PARKING GARAGE	(4) VEH WHEELS	SUSPECT(S) UNKNOWN
PETTY THEFT (PACKAGE)	17-03530	1730	9/8/2017	1400	26800 BLK BASSWOOD AV	FRONT PORCH	MAKEUP PRODUCTS, PARTY SUPPLIES	SUSP MH, 40-45, 508, 280, BLK HAIR, WRG A PURPLE POLO STYLE SHIRT, AND BLK PANTS STOLE TWO PACKAGES OFF THE FRONT PORCH OF THE LOC. THE SUSP WAS IN A BLK NEWER MODEL GMC.

ARRESTS: WARRANTS-3

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
ARSON (PROPERTY)	17-03446	1720	8/27/2017- 9/3/2017	1500- 1000	ROLLINGWOOD DR	N/A	N/A	SUSPECT(S) UNKNOWN. MAIL BURNED APPEARED TO BE CAUSED BY A FIREWORK EXPLODING.
ARSON (PROPERTY)	17-03447	1720	8/27/2017- 9/3/2017	1500- 1000	ROLLINGWOOD DR	N/A	N/A	SUSPECT(S) UNKNOWN. MAIL BURNED APPEARED TO BE CAUSED BY A FIREWORK EXPLODING.
ARRESTS: DRUGS-1, ELDER ABUSE-1								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
ARRESTS: WARRANTS-1								

**PVP:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/27/2016	1/3/2017	Smart Procure	PRA for PO Vendor Info	1/3/2017 Accounting Tech Amundson provided info. Completed.
1/7/2017	1/9/2017	Bill West	PRA for attorney contracts and statements	1/16/17 DCC Takaoka sent response to requestor. Awaiting payment.
1/12/2017	1/12/2017	Center for Contract Compliance (Nick Santos)	PRA for certified payroll documents for the Pro Tech Engineering Corporation - Hawthorne Blvd. Signal Synchronization Project	1/23/17 Admin Asst. Zweizig sent email response with responsive documents. 14 day extension letter sent for remaining documents. 2/6/17 Admin Asst. Zweizig responded. Completed.
1/12/2017	1/13/2017	Law Office Lisa Herzog	PRA for Willdan documents	01/16/2017 AAll Cloke sent response re Request No. 1. 01/18/2017 AAll Cloke sent 14 day extension letter. 2/2/2017 AAll Cloke sent letter to requestor with date the documents (request nos. 2 & 3) will be ready for review. 2/6/2017 PWDD Jules notified the City Clerk's office that we have no responsive documents to this request. AAll Cloke sent letter to requester. Completed.
1/13/2017	1/13/2017	Center for Contract Compliance (Nick Santos)	PRA for Portuguese Bend Landslide Dewatering Wells	1/19/17 DCC Takaoka responded- completed.
1/17/2017	1/17/2017	Matt Pearce	PRA for Trump National Golf Course golf tax	1/25/17 DCC Takaoka responded. Completed.
1/23/2017	1/23/2017	Valencia Harkless (CA Department of Industrial Relations)	PRA for copies of any building permits for the residence: 30437 Rhone Drive	2/1/17 DCC Takaoka responded to requestor. Awaiting payment.
1/26/2017	1/26/2017	Center for Contract Compliance (Marisol Hernandez)	PRA for Abalone Cove Sewer System Cleaning and Inspection	1/31/17 Admin Asst. Zweizig responded. Completed.
1/26/2017	1/26/2017	Center for Contract Compliance (Nick Santos)	PRA for Southwest Pipeline and Trenchless Corp and Performance Pipeline Technologies	1/26/17 ACC Takaoka sent PRA to Public Works Dept for their review and action. 2/6/2017 ACE Eder found Southwest (Performance Pipeline) needs additional time. AAll Cloke sent 14-day extension letter. 2/22/2017 AAll Cloke sent second letter extending time to respond. 2/28/2017 AAll Cloke emailed records. Completed.
1/27/2017	1/27/2017	North American Procurement Council	PRA AB Cove Sewer Manhole Rehab Fy 16-17 bid docs	1/27/17 Asst Mitchell responded. Completed.
1/30/2017	1/30/2017	Roberto Ortega (Farmers Insurance)	PRA for Construction Permits from 2003-2004 for AIN 7581004020	2/8/2017 CDD responded. AAll Cloke emailed records to requestor. Completed.
2/3/2017	2/3/2017	Latham & Watkins	PRA for docs from Baron & Budd; Port of Long Beach	2/13/17 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/8/2017	2/8/2017	Accutrend Data Corporation (Colin Yost)	PRA for List of NewBusiness Licenses Filed in January 2017	2/15/2017 AAll Cloke responded. Completed.
2/13/2017	2/13/2017	Carl Sheriff PE Michael Johnson	PRA for docs and plans as related to 6510 Ocean Crest Drive	2/15/2017 AAll Cloke sent CDD response. Completed. 2/27/17 resent docs using dropbox. Completed.
2/13/2017	2/15/2017	Jeanetta Wright	PRA for residential code enforcement violations written between 1/1/2016 and 2/13/2017.	2/15/2017 AAll Cloke request forwarded to CDD Director Mihranian. 2/27/17 DCC Takaoka responded. Completed.
2/23/2017	2/23/2017	SBA Alyssa Frank	PRA copies of plans for cell site tower	2/23/17 DCC Takaoka responded. Completed.
2/23/2017	2/23/2017	Professional Finders	PRA for Uncashed checks/ bonds etc	3/6/17 DCC Takaoka responded. Completed.
3/6/2017	3/6/2017	Matt Pearce LA Times	PRA for Film permits at Trump National	3/6/17 Senior Admin Analyst Fox responded. Completed.
3/6/2017	3/7/2017	Dennis Romero LA Weekly	PRA for records/contracts for affordable housing Trump National	3/15/17 DCC Takaoka responded. Completed. DCC Takaoka left two messages seeking clarification on latest voicemail- to date no response.
3/8/2017	3/8/2017	California River Watch	PRA for record relating to RPV Sewer Collection	3/13/17 City Atty is responding to the requestor
3/10/2017	3/10/2017	Lisa Herzog	PRA for Notices of Completion for Anderson-Penna Partners, Inc.	3/13/17 Admin Asst. Zweizig responded. Completed.
3/13/2017	3/13/2017	Bill Crawford	PRA for a copy of the Traffic Control Plan and the associated Encroachment Permit associated with the Edison work being performed today, March 13, 2017, on Sauna Street/Drive off of Miraleste Drive	3/23/17 Admin Asst. Zweizig responded. Completed.
3/15/2017	3/15/2017	Brian Tseng	PRA for all building permits and records for 3726 Coolheights Drive, RPV.	3/16/2017 CDD provided responsive records. AAll Cloke forwarded to Mr. Tseng via email. Complete.
3/16/2017	3/16/2017	Robert Davis (BuildZoom)	PRA for REPORT of all building permits processed by department to date. Requests REPORT covers last 10 years at a minimum.	3/16/2017 AAll Cloke forwarded request to CDD. SA Fox assisted with data. 6/28/17 Received check from requestor. Data mailed. Completed.
3/16/2017	3/16/2017	Center for Contract Compliance (Marisol Hernandez)	PRA for Palos Verdes Drive East Traffic Safety Guardrails Project	3/21/17 Asst. Engineer Carrasco responded. Complete.
3/17/2017	3/17/2017	Linda Albertoni	PRA for a certified copy of Municipal Code Section 17.76.040	3/17/17 Admin Asst. Zweizig responded. Completed.
3/24/2017	3/24/2017	Accutrend Data Corporation (Colin Yost)	PRA for List of NewBusiness Licenses Filed in January 2017	3/30/2017 Acct Supervisor Ramos provided data. AAll Cloke responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/22/2016	3/28/2017	Law Office of Lisa Herzog	PRA for Anderson Penna Partners, Inc (APP) certified payroll documents. (Also requested Contracts, Invoices, and Checks. This portion is complete.)	3/27/2017 Herzog Check (\$13.25) to APP received. 3/28/2017 Herzog Check mailed to APP Attorney Morris Polich & Purdy LLP. 4/24/17 Received APP certified payroll documents. 4/25/2017 Mailed documents to Lisa Herzog. Sent email requesting Herzog provide check for \$7.20 to cover postal fees. Completed.
3/28/2017	3/28/2017	Bill Crawford	PRA for plans, permits, and any and communications associated with Southern California Edison for work performed on March 28, 2017 on Kingsridge Drive.	4/6/2017 Asst. Engineer Carrasco responded. Complete.
3/27/2017	3/29/2017	Alfredo Roman (Dept. of Industrial Relations - Div. of Labor Standards Enforcement)	PRA for Portuguese Bend Landslide Dewatering Wells	4/3/17 Asst Engineer Flannigan responded. Completed.
4/4/2017	3/31/2017	Center for Contract Compliance Marisol Hernandez	PRA for Sewer Manhole Rehabilitation FY 16/17	4/5/17 Asst Engineer Carrasco responded. Completed.
4/4/2017	4/4/2017	SmartProcure	PRA PO Vendor Information	4/12/17 DCC Takoka responded. Completed.
4/4/2017	4/4/2017	Noel Weiss	PRA for indemnity Agreement Green Hills (amounts paid)	4/13/2017 City Attorney's Office responded. Complete.
4/5/2017	4/5/2017	John Cruikshank	List of all City current city contractors for all departments including contact information.	4/13/2017 AA Zweizig responded. Completed.
4/4/2017	4/7/2017	Lisa Herzog	PRA Willdan Engineering On-Call Traffic Engineering	4/13/2017 AAll Cloke sent determination Letter to Herzog with City request of for Willdan Cert Payroll. 4/13/2017 Letter and Email sent to Willdan requesting Payroll. 4/24/2017 AAll Cloke sent final determination letter sent. Completed.
4/7/2017	4/7/2017	Alyssa Frank for SBA Communications	PRA for Site Plans, Permits, Applications to construct brand new Wireless Communication Towers SINCE 2/1/2017.	4/13/2017 AAll Cloke sent determination letter request \$5.98 for disk and postage. AE Edner gathered electronic files. Check received week of 5/15/2017. Disk mailed. Completed.
4/10/2017	4/10/2017	Accutrend Data Corporation (Bela Christensen)	Business licenses filed in March 2017	4/11/2014 DCC responded. Completed.
4/10/2017	4/10/2017	Robert Fellner (records@transparentcalifornia.com)	RPV Employee Compensation Report for 2016	4/20/2017 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/10/2017	4/11/2017	Charles F. Peterson, Esq.	Request for documents related to restoration/preservation claims	4/21/2017 DCC Takaoka forwarded on info. Completed.- Follow up- Senior Planner Alvarez reached out to requestor for add'l clarification. To date no response.
4/11/2017	4/13/2017	Lisa Herzog	PRA Vali Cooper NOC FY 12/13 13/14 Residential St Area 1 5B	4/20/17 DCC Takaoka responded. Completed.
4/20/2017	4/20/2017	Hisano Hamada	PRA for Housing Element docs	4/24/17 DCC responded. Completed.
4/21/2017	4/21/2017	Mike Katz-Lacabe	PRA for info purchase of license plate readers etc	5/1/17 DCC Takaoka responded. Completed.
4/27/2017	4/27/2017	Ben Casteel (Fisher & Phillips LLP)	PRA for Public Works On-Call Contracts dated 6/1/16 with Annealta Group and/or Timothy D'Zmura	5/1/17 AA Zweizig responded. Completed.
5/3/2017	5/3/2017	Bill Crawford	PRA requesting documents related to SCE work performed on 5/16/17 on Sunnyside Ridge Road	5/15/2017 AAll Cloke sent 14-day extension letter via email to Mr. Crawford. 5/30/17 AA Zweizig responded. Completed
5/8/2017	5/8/2017	Bela Christensen for Accutrend Data Corporation	Listing of New Businesses that filed in April 2017.	5/8/2017 AAll Cloke notified requestor that requested data is being processed and will be likely be available by June 1, 2017. Requestor was asked to resubmit their request at that time. Completed.
5/10/2017	5/10/2017	Center for Contract Compliance (Nick Santos)	PRA for certified payroll documents for the Pro Tech Engineering Corporation - Hawthorne Blvd. Signal Synchronization Project	5/22/2017 AA Zweizig sent 14-day extension letter via email to Mr. Santos. 6/5/17 CPR's provided to Mr. Santos. 6/15/17 emailed FBS. Completed.
5/11/2017	5/11/2017	Broedlow Lewis LLB (Jeff Lewis)	PRA for Elkmont Canyon Records (records produced for July 17, 2016 request should not be produced a second time).	5/19/2017 14-day extension letter sent via email and us mail. 6/2/2017 Determination letter sent via email and us mail. 6/6/17 requestor paid for production.
5/11/2017	5/11/2017	Alexus Carpenter	PRA for Current Plan Holder's List - Storm Drain Improvements FY 2016-17	5/11/2017 PW Responded. Complete.
5/12/2017	5/12/2017	Shingler Law (Mark Riepling)	PRA for documents identifying electrical equipment in "Generator Building that was part of former Nike Missile site. Records related to asbestos surveys, assessments, sampling and abatement of site.	5/22/17 Principal Civil Engineer Dragoo responded. Completed.
5/16/2017	5/16/2017	Rachel Vogel American Transparency	PRA for Employee Compensation 2016	5/22/17 DCC Takaoka responded to requestor. Completed.
6/2/2017	6/2/2017	Youngsoo Kwon	All drawings, application, reports for Cell site ASG08 submitted to PW Department and information and report received from attorney and engineer requested by PW regarding cell site ASG 08	6/9/2017 AdminAnalyst Cloke responded. Completed. 6/23/17 City Atty and C. Eder have addt'l info for review. New deadline 6/30/17
6/2/2017	6/2/2017	Shilpa Bodiwala	PRA for 28402 Pontevedra Drive surveyor/geologist info	6/12/17 City Atty sent response. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/5/2017	6/5/2017	Gene Paul Steiger	PRA for All referenced applications and documents relating to cell site at 28809 Crestridge Road, RPV. All reports, studies, consultant reviews, city reviews.	6/5/2017 Received by ACE Eder. 6/6/2017 ACE Eder forward link via email to requestor. Completed.
6/6/2017	6/6/2017	Alyssa Frank for SBA Communications	Copy of site plans for the wireless telecom facility located at approx 6410 PVDS	6/6/2017 Forwarded request to ACE Eder. 6/16/17 Completed.
6/7/2017	6/7/2017	Bela Christensen for Accutrend Data Corporation	New Business Licenses filed in May of 2017	6/8/2017 Electronic file supplied by Finance. Emailed to requestor. Completed.
6/5/2017	6/19/2017	David Fahrenthold	PRA for golf taxes	6/21/17 AA Zweizig responded. Waiting to receive June remittances. 8/16/17 AA Zweizig responded. Completed.
6/21/2017	6/21/2017	Cynthia Washicko	PRA for golf taxes	6/22/17 AA Zweizig responded. Waiting to receive June remittances. 8/16/17 AA Zweizig responded. Completed.
6/22/2017	6/22/2017	Bill Crawford	Request for application, Traffic Control Plan, Traffic Control Permit, and other related documents related to road closure on PVDE on June 28, 2017.	6/29/17 AA Zweizig responded. Completed.
6/23/2017	6/23/2017	Tom Dreisbach	Request for all Campaign Stmtns 2001-2015	6/28/17 Requestor partially reviewed documents. 6/30/17 Requestor is coming in to review remaining documents. 6/30/17 Requestor completd review of documents and paid for copies. Completed.
6/25/2017	6/25/2017	Michael Tracey	Request for Trump National confidential Agmt 2012	7/5/17 AA Zweizig sent 14-day extension letter via email/mail. 7/19/17 DCC Takaoka sent extension letter with production dates via email/mail. 8/9/2018 AAll Cloke documents sent. Completed.
6/29/2017	6/29/2017	David Fahrenthold	Request for copies of film permits at Trump National	6/29/17 Senior Admin Analyst Fox responded. Completed.
6/30/2017	6/30/2017	Tom Dreisbach	Request for golf taxes paid and property taxes paid by Trump National Golf Club from 2002 to present.	7/10/17 Senior Admin Analyst Kaufman responded. Waiting to receive June remittances. 8/16/17 AA Zweizig responded. Completed.
7/4/2017	7/4/2017	David Fahrenthold	Request for # of permits issued to Trump National Golf Club for wedding events at Founders Park.	7/6/17 AA Zweizig responded. 7/13/17 Completed.
7/5/2017	7/5/2017	Nicholas Santos (Center for Contract Compliance)	Request for inspector logs and daily reports for the Hawthorne Blvd. Signal Synchronization project.	7/17/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/5/2017	7/5/2017	Tom Dreisbach	Request for video recording of November 9, 2002 Community Leaders' Breakfast with Donald Trump & video recording of Interview with Donald Trump from 2002 discussing plans for Ocean Trails Golf Club.	7/6/17 AA Zwezig responded. Community Leaders' Breakfast video provided. City to get quote for conversion of interview tapes. 9/7/17 Notified Mr. Driesbach of cost and that the City will send tapes out for conversion.
7/7/2017	7/7/2017	George Figueroa (Construction Laborers Trust Funds for Southern California)	PRA for certified payroll documents; Labor and material Payment Bonds by Prime Contractor or Subcontractor; and Notice of Completion for the Pro Tech Engineering Corporation - Hawthorne Blvd. Signal Synchronization Project	7/17/18 AA Zwezig responded. Completed.
7/10/2017	7/10/2017	ACQData (Accutrend Data Corp) Bela Christensen	Request list of June 2017 Business License Applicants	7/10/2017 AAIL Cloke responded. Notified Requestor that the list would be available July 25, 2017. Provided cost for disk and mailing. 7/17/2017 City Clerk's Office received payment for disk and postage. 7/25/2017 Disk mailed to party.
7/10/2017	7/10/2017	Marita Daly	Request for copy of the Wireless Telecommunications Facility Permit Application for the proposed cell site at 26807 Grayslake Road.	7/12/2017 AA Zwezig responded. Notified requestor the disc is ready to be picked up. Completed.
7/13/2017	7/13/2017	Lewis Brisbois Bisgaard & Smith (Jonathan Kepko)	Glenmont Cal-Coast RPV, LLC v. Tricorp Construction, Inc. Case No.: 01-15-0004-2236	AAA 7/24/17 14-day determination letter sent. 8/7/2017 Followup Correspondence sent. 8/10/2017 Correspondence Disk mailed to requestor. 8/25/2017 Responsive documents sent. Plans to be reviewed by appointment; requestor to schedule appt. 9/7/2017 Followup email with attorney regarding payment and scheduling for plans review. Review of Plans scheduled for 9/14/2017.
7/17/2017	7/17/2017	Smart Procure	Open Purchase orders - line item info	7/18/17 DCC Takaoka responded. Completed.
7/17/2017	7/17/2017	Kimberly Porter	Stale dated checks/property tax info	7/26/17 DCC Takoaka responded. Completed.
7/19/2017	7/19/2017	Albert E. Peacock	Engineering/Traffic studies PVDS -Seacove Dr etc	7/27/17 DCC Takaoka responded. Completed.
7/20/2017	7/20/2017	Tom Dreisbach	Request for video recording of the January 14, 2005 groundbreaking for Trump National Golf Club.	7/22/17 AA Zwezig responded. Completed.
7/26/2017	7/26/2017	Kenny Lam	Fuel contracts	7/26/17 DCC Takaoka responded. Completed.
7/27/2017	7/27/2017	William A Johnson	A full list containing all business licenses for businesses operating within the City including business type (NAICS/SIC/CITY CODES), business location (address and phone), contact name and other public available information.	7/27/2017 AAIL Cloke forwarded request to Finance Dept. 8/4/17 AA Zwezig responded. Left voicemail requesting email address. 8/7/17 AA Zwezig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/27/2017	7/27/2017	Cindy Spigao (VSS International)	Request for copy of entire bid submitted by American Asphalt South for the Residential Street Rehabilitation Project Phase II Area 7 Pavement Rehabilitation.	7/27/17 Associate Engineer Chan forwarded documents for review. 8/17/17 AA Zweizig followup with Attorney's office. 8/17/17 AA Zweizig responded. Completed.
8/1/2017	8/1/2017	Jeneva Ellis Alianza Recycling and Recovery LLC	Contracts for E-waste recycling collected 2016-present	8/1/17 Senior Admin Analyst Ramezani responded. Completed.
8/2/2017	8/2/2017	Nicholas Santos (Center for Contract Compliance)	Request for documents related to the Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project #018515	8/10/17 AA Zweizig responded. Completed.
8/3/2017	8/3/2017	Justine Desmond (MuckRock)	Accela contract(s)	8/14/17 DCC Takoaka responded. Completed.
8/7/2017	8/7/2017	Ben Elgin (Bloomberg News)	PRA Mayor's email and attachments	8/7/2017 IT Mgr forwarded emails to City Attorney (JT) for review. 8/17/2017 AAll Cloke sent Determination Letter. Requestor responded to email stating would send payment for disk and postage.
8/8/2017	8/8/2017	Sean Kim (PricewaterhouseCoopers LLP)	PRA Unclaimed, undeliverable, overdue, and/or outstanding funds or obligations	8/8/2017 AAll Cloke forwarded to Finance. 8/17/2017 AAll Cloke emailed response. Completed.
8/9/2017	8/9/2017	Anna Luke-Jones City of MB	PRA for digital copies of refuse contracts and their amendments	8/10/2017 AAll Cloke provided hyperlink to Laserfiche documents and instructions. Completed.
8/10/2017	8/10/2017	Aaron Scott	PRA for Traffic Engineering Survey PVDE (between PVDW and Vista Del Mar)	8/10/2017 AAll Cloke forwarded request to DDPW Jules. 8/18/17 DDPW Jules responded. Completed.
8/10/2017	8/10/2017	Bela Christensen (Accutrend Data Corporation)	Request list of July 2017 Business License Applicants	8/16/17 AA Zweizig responded. Notified Requestor that the list would be available August 25, 2017. 8/17/17 Finance staff provided list to Clerk's Office. 8/18/17 Provided cost for disk and postage. 8/31/17 Check received and Disc was mailed. Completed.
8/15/2017	8/15/2017	Aaron Snyder (Crown Castle)	Crown Castle NG West LLC Apps and Telecom Law Firm PC	9/8/17 DCC Takaoka responded- awaiting payment from requestor
7/27/2017	8/3/2017	PBLA Engineering Inc (Heather Bateman)	PRA for Underground Facilities As Builts	8/17/2017 AAll Cloke notified requestor responsive records would be available via a link on 8/21/2017. 8/18/17 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2017

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/21/2017	8/21/2017	Jeffrey Lewis	Correspondence 4/29/17 to present for Grandviw Park - undeveloped property Montemalaga Drive (Via Panorama-Grayslake)	8/31/17 DCC Takaoka responded - completed.
8/25/2017	8/25/2017	Andrew Lehren (NY Times)	Request for Trump National Golf Club from 2005 to present: Golf taxes paid, property taxes, filming permits, wedding permits at nearby public park.	8/25/2017 AAll Cloke notified requestor property tax records available through LA County. 9/5/2017 Provided 2012-2017 records. 14-day extension notice provided for the remaining records. 9/8/2017 2010 and 2011 Film Permits provided.
8/21/2017	Request was revised 9/11/17	David J Myers	2950 Crownview Lane aka 29664 Grandpoint Lane	9/11/17 - the requestor revised the initial request
9/1/2017	9/1/2017	John Koo (ENCON Solutions Inc)	Building records for 27774 Hawthorne Blvd	9/6/17 Staff Asst Bailiff responded - waiting for requestor to set appointment to view documents. 9/7/17 requestor viewed files. Completed.
9/9/2017	9/11/2017	Jeff Clavagna	List of a Wireless Telecommunication Facility Administrative Permits	9/12/2017 Responsive record provided. Completed.
9/12/2017	9/12/2017	David Fahrenthold	Request for film permits issued for filming at Trump National Golf Club since 5/1/17 and number of permits issued for weddings at Founders Park for clients of Trump National Golf Club since 5/1/17.	9/12/17 AA Zweizig responded. Completed.

11 September 2017

Via Electronic Mail: [CPC@lacity.org](mailto:CPC@lacity.org)

David Ambroz, Chair  
City Planning Commission  
City of Los Angeles  
200 N. Spring St.  
Los Angeles, CA 90012

**SUBJECT: Comments on Commercial Cannabis Location Restriction Ordinance  
(Case No. CPC-2017-2260-CA)**

Dear Chair Ambroz and Members of the City Planning Commission:

The City of Rancho Palos Verdes shares a municipal border and a sub-regional commercial corridor with the City of Los Angeles along Western Avenue from Summerland Avenue to just south of Palos Verdes Drive North, a distance of approximately 2.1 miles. In late 2015, our cities completed and approved the Western Avenue Corridor Street Enhancement Strategy, setting forth a vision for the Western Avenue corridor as a safe and attractive complete-street environment that promotes neighborhood identity, multi-modal accessibility, and local commerce.

In November 2016, the Rancho Palos Verdes City Council adopted Ordinance No. 590U, which prohibited outdoor personal cultivation of marijuana and established regulations for indoor personal cultivation of marijuana. The City of Rancho Palos Verdes also prohibits the commercial cultivation, distribution and sale of marijuana for both medical and personal (recreational) use.

We have reviewed the draft language and various maps provided to accompany the Commercial Cannabis Location Restriction (CCLR) Ordinance, and have found that the maps of Dispensary Retail Eligible Locations appear to depict several "eligible locations" along Western Avenue. Our detailed concerns about these eligible locations were articulated in previous comments addressed to your staff on 26 June 2017 (see enclosure). In general, we remain concerned about the following issues:

- Two (2) parcels located within 800 feet of a future public park in the Ponte Vista Specific Plan (City of Los Angeles Case Nos. CPC-2012-2558-GPA-ZC-SP-CA and ENV-2005-4516-EIR) are still identified as "eligible locations." We believe that this parcels' proximity to this future park should disqualify them from eligibility under the

**City Planning Commission**

**11 September 2017**

**Page 2**

CCLR Ordinance, and that the maps of eligible locations should be amended accordingly.

- Fragments of several parcels in the vicinity of South Western Avenue and Capitol Drive/Trudie Drive as also identify as “eligible locations.” The City of Rancho Palos Verdes strongly opposes any provisions of the CCLR Ordinance that might allow small fragments of property to be used for commercial marijuana businesses, especially from temporary and/or mobile facilities.

Thank you for considering the City of Rancho Palos Verdes’ concerns regarding this important issue. We believe that it is in the shared interest of both of our cities to ensure that the future development of the Western Avenue corridor enhances local business opportunities while protecting the security and integrity of adjacent residential neighborhoods.

If you have any question or need additional information, please feel free to contact me at (310) 544-5226 or [kitf@rpvca.gov](mailto:kitf@rpvca.gov).

Sincerely,



**Kit Fox, AICP**

Senior Administrative Analyst

enclosure

cc: Rancho Palos Verdes City Council  
Doug Willmore, City Manager  
Gabriella Yap, Deputy City Manager  
Ara Mihranian, Director of Community Development  
Joe Buscaino, Los Angeles City Councilman, 15<sup>th</sup> District  
David Roberts, Director of Econ. Dev. & Planning, 15<sup>th</sup> District  
Jacob Haik, Deputy Chief of Staff, 15<sup>th</sup> District  
Ryan Ferguson, San Pedro Field Deputy, 15<sup>th</sup> District  
Niall Huffman, City Planning Associate

26 June 2017

Via Electronic Mail: [niall.huffman@lacity.org](mailto:niall.huffman@lacity.org)

Niall Huffman, City Planning Associate  
Planning Dept., City of Los Angeles  
200 N. Spring St.  
Los Angeles, CA 90012

**SUBJECT: Comments on Commercial Cannabis Location Restriction Ordinance  
(Case No. CPC-2017-2260-CA)**

Dear Mr. Huffman:

The City of Rancho Palos Verdes shares a municipal border and a sub-regional commercial corridor with the City of Los Angeles along Western Avenue from Summerland Avenue to just south of Palos Verdes Drive North, a distance of approximately 2.1 miles. In late 2015, our cities completed and approved the Western Avenue Corridor Street Enhancement Strategy, which sets forth a vision for the Western Avenue corridor as a safe and attractive complete-street environment that promotes neighborhood identity, multi-modal accessibility, and local commerce.

In November 2016, in anticipation of voter approval of Proposition 64, the Adult Use of Marijuana Act (AUMA), the Rancho Palos Verdes City Council adopted Ordinance No. 590U, which prohibited outdoor personal cultivation of marijuana and established regulations for indoor personal cultivation of marijuana. The City of Rancho Palos Verdes also prohibits the commercial cultivation, distribution and sale of marijuana for both medical and personal (recreational) use.

We have reviewed the draft language and various maps provided to accompany the Commercial Cannabis Location Restriction (CCLR) Ordinance, and have found that the maps of Dispensary Retail Eligible Locations appear to depict "eligible locations" along Western Avenue. Enclosed is a zoomed view of portion of this map, with two (2) clusters of "eligible locations" depicted circled in red.

- **Cluster No. 1:** There are two (2) irregularly-shaped "eligible locations" shown in this area. One appears to be portion of the *Garden Village* shopping center, located at the northeasterly corner of Western Avenue and Westmont Drive. The other appears to be the *Seaport Homes* condo/apartment complex, located at 28000 Western Avenue. Located just north of this cluster is the *Highpark* (formerly *Ponte Vista*) project, which

is currently being developed on the site of a former Navy housing complex. The City of Los Angeles granted land use entitlements for the *Highpark* project in 2014 (Case Nos. CPC-2012-2558-GPA-ZC-SP-CA and ENV-2005-4516-EIR), which include a 2.9-acre public park at the southwesterly corner of the project site (Subarea 7A) that that would directly abut the *Seaport Homes* site. It is our understanding of the CCLR Ordinance that dispensaries and retail outlets would not be permitted within eight hundred feet (800') of a public park. The *Highpark* project is currently under construction and its entitlements require the park in Subarea 7 to be provided prior to the issuance of the first certificate of occupancy for any residential units in the project. Therefore, the City of Rancho Palos Verdes believes that the locations depicted in Cluster No. 1 are not, in fact, "eligible" for dispensary or retail operations under the CCLR Ordinance.

- Cluster No. 2: There are two (2) very small triangular "eligible locations" shown in this area, located on the northeasterly and southeasterly corners of Western Avenue and Capitol Drive. The northeasterly corner appears to encompass a small portion of an existing commercial building located at 29050 Western Avenue, while the southeasterly corner appears to encompass a portion of the drive-through lane for the In-n-Out Burger restaurant located at 1090 North Western Avenue. We are hopeful that the CCLR Ordinance establishes minimum building size and/or enclosed area requirements for a dispensaries or retail outlets, and prohibits sales from a vehicle, trailer, cart or other mobile facility. The City of Rancho Palos Verdes strongly opposes any provisions of the CCLR Ordinance that might allow small fragments of property to be used for commercial marijuana businesses, especially from temporary and/or mobile facilities.

The City has an additional concern about another small strip of property along Western Avenue (located just southwesterly of Cluster No. 2) that does not appear on the maps of "eligible locations," perhaps due to the combination of the small size of the property and the scale of the maps. Specifically, there is a narrow strip of commercially-zoned property on the west side of Western Avenue in the 29100- to 29200-blocks (odd). This strip is a "remnant" of the City of Rancho Palos Verdes' annexation of the unincorporated *Eastview* area in 1983, and is made up of the following Assessor's parcels (see yellow shaded area on the enclosed Assessor's parcel map):

- 7557-030-014
- 7557-030-025
- 7557-030-033 (portion)
- 7557-030-034 (portion)
- 7557-030-035 (portion)

These parcels are currently improved with portions of the parking lots and freestanding signage for existing strip commercial centers, the vast majority of which are located wholly within Rancho Palos Verdes. According to the City of Los Angeles' ZIMAS maps, this

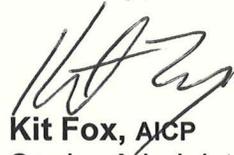
**Niall Huffman**  
**26 June 2017**  
**Page 3**

strip is zoned (Q)C2-1XL. As mentioned above, we are concerned about any potential that the CCLR Ordinance might allow dispensaries or retail outlets to operate from temporary or mobile facilities, particularly from this strip of property. Furthermore, inasmuch as this strip provides parking and signage for existing commercial development this is otherwise located entirely within our city, the City of Rancho Palos Verdes strongly objects to any designation of this strip as an "eligible location" pursuant to the CCLR Ordinance.

Thank you for providing the City of Rancho Palos Verdes with the opportunity to comment upon this important issue. We believe that it is in the shared interest of both of our cities to ensure that the future development of the Western Avenue corridor enhances local business opportunities while protecting the security and integrity of adjacent residential neighborhoods. We trust that these comments will be shared with the Hearing Officer at or prior to the upcoming public hearing on 29 June 2017.

If you have any question or need additional information, please feel free to contact me at (310) 544-5226 or [kitf@rpvca.gov](mailto:kitf@rpvca.gov).

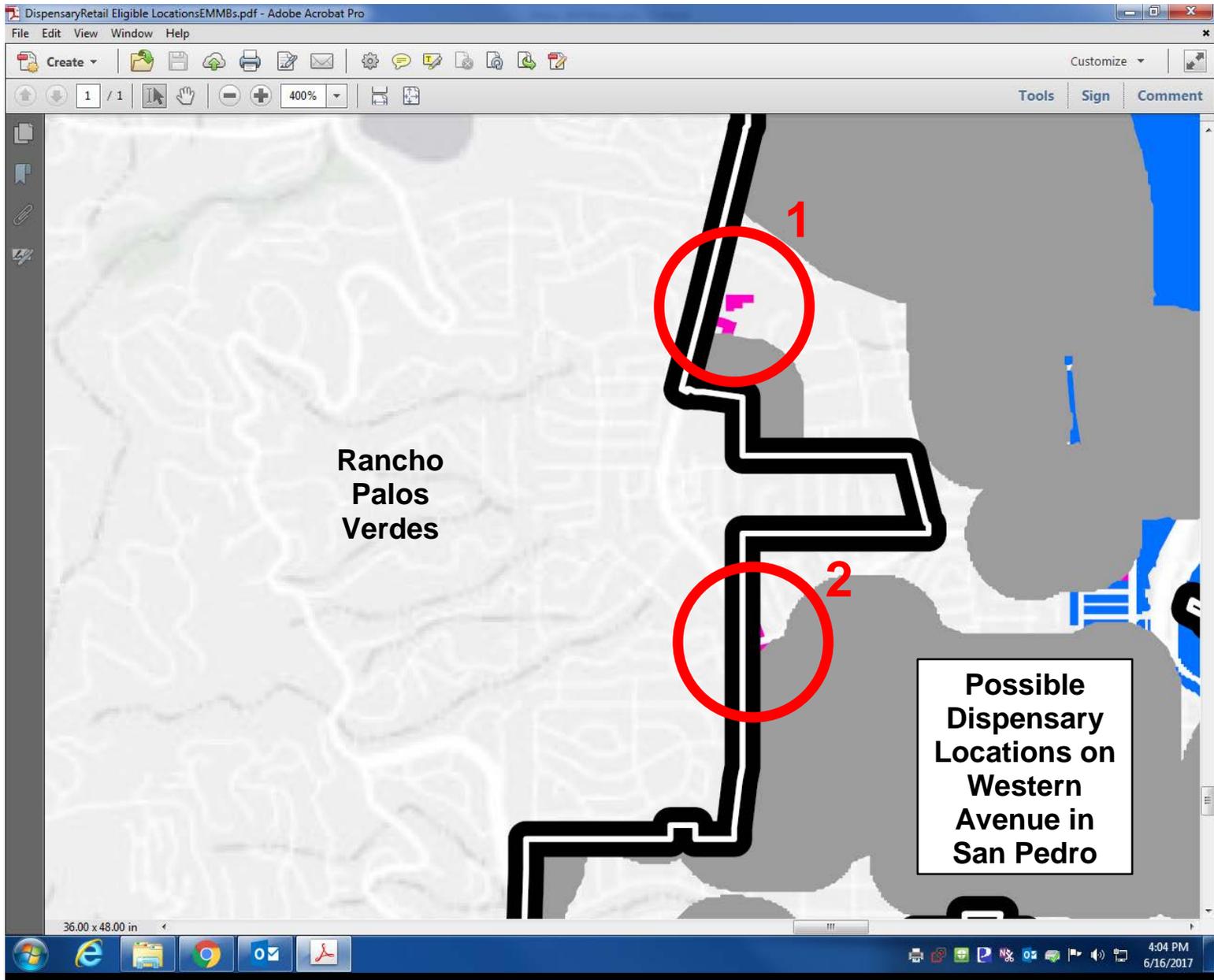
Sincerely,



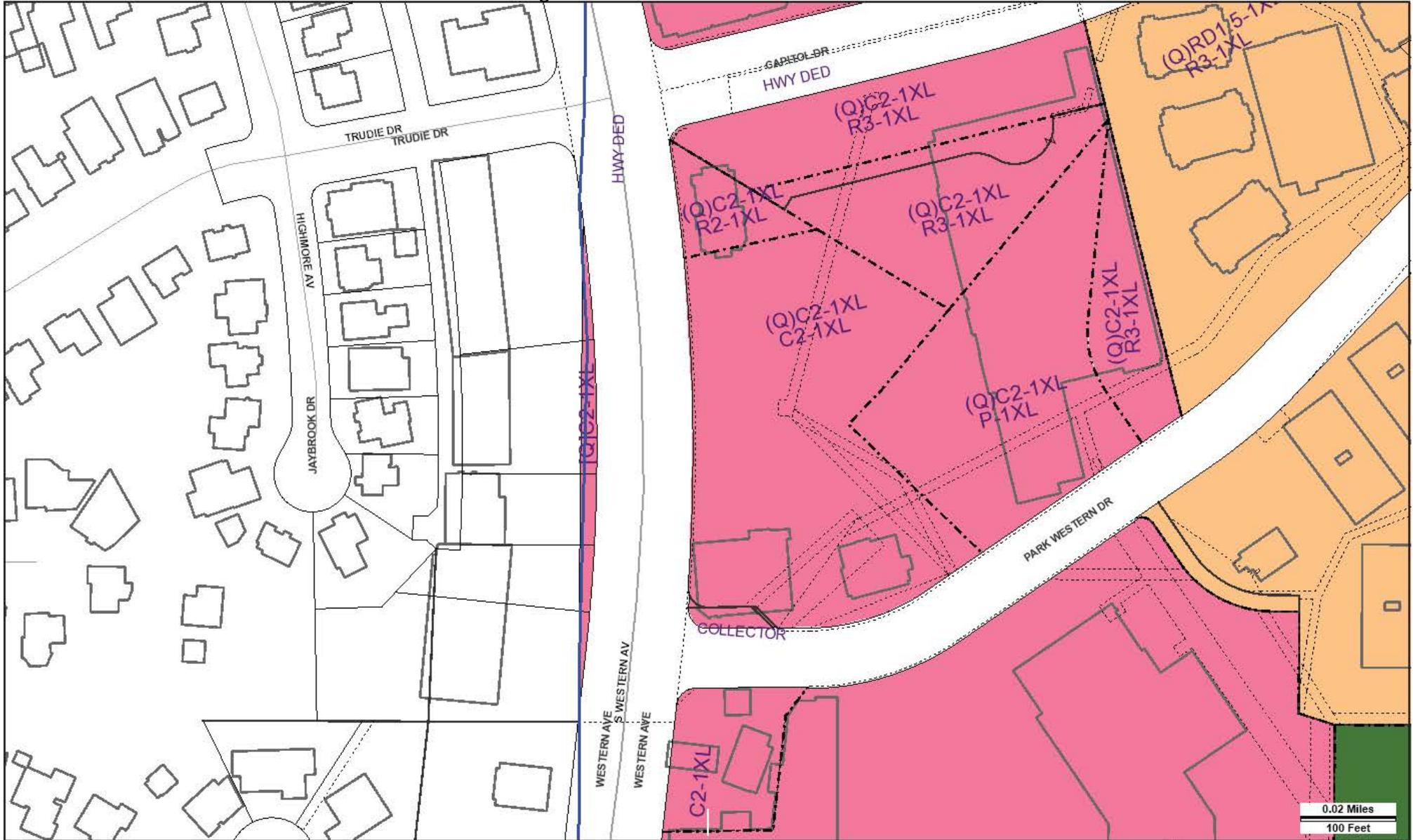
**Kit Fox, AICP**  
Senior Administrative Analyst

enclosures

cc: Rancho Palos Verdes City Council  
Doug Willmore, City Manager  
Gabriella Yap, Deputy City Manager  
Ara Mihranian, Director of Community Development  
Leza Mikhail, Senior Planner  
Joe Buscaino, Los Angeles City Councilman, 15<sup>th</sup> District  
David Roberts, Director of Econ. Dev. & Planning, 15<sup>th</sup> District  
Jacob Haik, Deputy Chief of Staff, 15<sup>th</sup> District  
Ryan Ferguson, San Pedro Field Deputy, 15<sup>th</sup> District







# LEGEND

## GENERALIZED ZONING

-  OS, GW
-  A, RA
-  RE, RS, R1, RU, RZ, RW1
-  R2, RD, RMP, RW2, R3, RAS, R4, R5
-  CR, C1, C1.5, C2, C4, C5, CW, ADP, LASED, CEC, USC, PVSP, PPSP
-  CM, MR, WC, CCS, UV, UI, UC, M1, M2, LAX, M3, SL
-  P, PB
-  PF
-  HILLSIDE

## GENERAL PLAN LAND USE

### LAND USE

#### RESIDENTIAL

-  Minimum Residential
-  Very Low / Very Low I Residential
-  Very Low II Residential
-  Low / Low I Residential
-  Low II Residential
-  Low Medium / Low Medium I Residential
-  Low Medium II Residential
-  Medium Residential
-  High Medium Residential
-  High Density Residential
-  Very High Medium Residential

#### COMMERCIAL

-  Limited Commercial
-  Limited Commercial - Mixed Medium Residential
-  Highway Oriented Commercial
-  Highway Oriented and Limited Commercial
-  Highway Oriented Commercial - Mixed Medium Residential
-  Neighborhood Office Commercial
-  Community Commercial
-  Community Commercial - Mixed High Residential
-  Regional Center Commercial

### FRAMEWORK

#### COMMERCIAL

-  Neighborhood Commercial
-  General Commercial
-  Community Commercial
-  Regional Mixed Commercial

#### INDUSTRIAL

-  Commercial Manufacturing
-  Limited Manufacturing
-  Light Manufacturing
-  Heavy Manufacturing
-  Hybrid Industrial

#### PARKING

-  Parking Buffer

#### PORT OF LOS ANGELES

-  General / Bulk Cargo - Non Hazardous (Industrial / Commercial)
-  General / Bulk Cargo - Hazard
-  Commercial Fishing
-  Recreation and Commercial
-  Intermodal Container Transfer Facility Site

#### LOS ANGELES INTERNATIONAL AIRPORT

-  Airport Landside
-  Airport Airside
-  Airport Northside

#### OPEN SPACE / PUBLIC FACILITIES

-  Open Space
-  Public / Open Space
-  Public / Quasi-Public Open Space
-  Other Public Open Space
-  Public Facilities

#### INDUSTRIAL

-  Limited Industrial
-  Light Industrial

# CIRCULATION

## STREET

-  Arterial Mountain Road
-  Collector Scenic Street
-  Collector Street
-  Collector Street (Hillside)
-  Collector Street (Modified)
-  Collector Street (Proposed)
-  Country Road
-  Divided Major Highway II
-  Divided Secondary Scenic Highway
-  Local Scenic Road
-  Local Street
-  Major Highway (Modified)
-  Major Highway I
-  Major Highway II
-  Major Highway II (Modified)

-  Major Scenic Highway
-  Major Scenic Highway (Modified)
-  Major Scenic Highway II
-  Mountain Collector Street
-  Park Road
-  Parkway
-  Principal Major Highway
-  Private Street
-  Scenic Divided Major Highway II
-  Scenic Park
-  Scenic Parkway
-  Secondary Highway
-  Secondary Highway (Modified)
-  Secondary Scenic Highway
-  Special Collector Street
-  Super Major Highway

## FREEWAYS

-  Freeway
-  Interchange
-  On-Ramp / Off- Ramp
-  Railroad
-  Scenic Freeway Highway

## MISC. LINES

-  Airport Boundary
-  Bus Line
-  Coastal Zone Boundary
-  Coastline Boundary
-  Collector Scenic Street (Proposed)
-  Commercial Areas
-  Commercial Center
-  Community Redevelopment Project Area
-  Country Road
-  DWP Power Lines
-  Desirable Open Space
-  Detached Single Family House
-  Endangered Ridgeline
-  Equestrian and/or Hiking Trail
-  Hiking Trail
-  Historical Preservation
-  Horsekeeping Area
-  Local Street
-  MSA Desirable Open Space
-  Major Scenic Controls
-  Multi-Purpose Trail
-  Natural Resource Reserve
-  Park Road
-  Park Road (Proposed)
-  Quasi-Public
-  Rapid Transit Line
-  Residential Planned Development
-  Scenic Highway (Obsolete)
-  Secondary Scenic Controls
-  Secondary Scenic Highway (Proposed)
-  Site Boundary
-  Southern California Edison Power
-  Special Study Area
-  Specific Plan Area
-  Stagecoach Line
-  Wildlife Corridor

## POINTS OF INTEREST

 Alternative Youth Hostel (Proposed)	 Horticultural Center	 Public Elementary School
 Animal Shelter	 Hospital	 Public Elementary School (Proposed)
 Area Library	 Hospital (Proposed)	 Public Golf Course
 Area Library (Proposed)	<b>HW</b> House of Worship	 Public Golf Course (Proposed)
 Bridge	<b>e</b> Important Ecological Area	 Public Housing
 Campground	 Important Ecological Area (Proposed)	 Public Housing (Proposed Expansion)
 Campground (Proposed)	 Interpretive Center (Proposed)	 Public Junior High School
 Cemetery	 Junior College	 Public Junior High School (Proposed)
<b>HW</b> Church	 MTA / Metrolink Station	 Public Middle School
 City Hall	 MTA Station	 Public Senior High School
 Community Center	 MTA Stop	 Public Senior High School (Proposed)
 Community Library	<b>MWD</b> MWD Headquarters	 Pumping Station
 Community Library (Proposed Expansion)	 Maintenance Yard	 Pumping Station (Proposed)
 Community Library (Proposed)	 Municipal Office Building	 Refuse Collection Center
 Community Park	<b>P</b> Municipal Parking lot	 Regional Library
 Community Park (Proposed Expansion)	 Neighborhood Park	 Regional Library (Proposed Expansion)
 Community Park (Proposed)	 Neighborhood Park (Proposed Expansion)	 Regional Library (Proposed)
 Community Transit Center	 Neighborhood Park (Proposed)	 Regional Park
 Convalescent Hospital	 Oil Collection Center	 Regional Park (Proposed)
 Correctional Facility	 Parking Enforcement	<b>RPD</b> Residential Plan Development
 Cultural / Historic Site (Proposed)	 Police Headquarters	 Scenic View Site
 Cultural / Historical Site	 Police Station	 Scenic View Site (Proposed)
 Cultural Arts Center	 Police Station (Proposed Expansion)	 School District Headquarters
<b>DMV</b> DMV Office	 Police Station (Proposed)	 School Unspecified Loc/Type (Proposed)
<b>DWP</b> DWP	 Police Training site	 Skill Center
 DWP Pumping Station	<b>PO</b> Post Office	 Social Services
 Equestrian Center	 Power Distribution Station	 Special Feature
 Fire Department Headquarters	 Power Distribution Station (Proposed)	 Special Recreation (a)
 Fire Station	 Power Receiving Station	 Special School Facility
 Fire Station (Proposed Expansion)	 Power Receiving Station (Proposed)	 Special School Facility (Proposed)
 Fire Station (Proposed)	<b>C</b> Private College	 Steam Plant
 Fire Supply & Maintenance	<b>E</b> Private Elementary School	 Surface Mining
 Fire Training Site	 Private Golf Course	 Trail & Assembly Area
 Fireboat Station	 Private Golf Course (Proposed)	 Trail & Assembly Area (Proposed)
 Health Center / Medical Facility	<b>JH</b> Private Junior High School	<b>UTL</b> Utility Yard
 Helistop	<b>PS</b> Private Pre-School	 Water Tank Reservoir
 Historic Monument	 Private Recreation & Cultural Facility	 Wildlife Migration Corridor
 Historical / Cultural Monument	<b>SH</b> Private Senior High School	 Wildlife Preserve Gate
 Horsekeeping Area	<b>SF</b> Private Special School	
 Horsekeeping Area (Proposed)	 Public Elementary (Proposed Expansion)	

## SCHOOLS/PARKS WITH 500 FT. BUFFER

-  Existing School/Park Site
-  Planned School/Park Site
-  Inside 500 Ft. Buffer

- |   |  |  |
|---|--|--|
|  Aquatic Facilities   |  Other Facilities                 |  Opportunity School       |
|  Beaches              |  Park / Recreation Centers        |  Charter School           |
|  Child Care Centers   |  Parks                            |  Elementary School        |
|  Golf Course          |  Performing / Visual Arts Centers |  Span School              |
|  Historic Sites       |  Recreation Centers               |  Special Education School |
|  Horticulture/Gardens |  Senior Citizen Centers           |  High School              |
|  Skate Parks          |  |  Middle School            |

## COASTAL ZONE

-  Coastal Zone Commission Authority
-  Calvo Exclusion Area
-  Not in Coastal Zone
-  Dual Jurisdictional Coastal Zone

## MUNICIPAL CODE SECTION 85.02 (VEHICLE DWELLING)

-  No vehicle dwelling anytime
-  No vehicle dwelling overnight between 9:00 PM - 6:00 AM. Must comply with all posted parking restrictions
-  Vehicle dwelling allowed. Must comply with all posted parking restrictions

## OTHER SYMBOLS

- |   |   |  |
|---|---|--|
|  Lot Line               |  Airport Hazard Zone   |  Flood Zone                          |
|  Tract Line             |  Census Tract          |  Hazardous Waste                     |
|  Lot Cut                |  Coastal Zone          |  High Wind Zone                      |
|  Easement               |  Council District      |  Hillside Grading                    |
|  Zone Boundary          |  LADBS District Office |  Historic Preservation Overlay Zone  |
|  Building Line          |  Downtown Parking      |  Specific Plan Area                  |
|  Lot Split              |  Fault Zone            |  Very High Fire Hazard Severity Zone |
|  Community Driveway     |  Fire District No. 1   |  Oil Wells                          |
|  Lot Ties               |  Tract Map             |  |
|  Building Outlines 2014 |  Parcel Map            |  |
|  Building Outlines 2008 |   |  |

**GREEN HILLS NEIGHBORHOOD ADVISORY COMMITTEE**

**Summary Report of the September 11, 2017 Quarterly Meeting**

**Members Present**

Ara Mihranian, Director of Community Development  
So Kim, Planning Manager/Deputy Director  
Nick Resich, Green Hills Director of Buildings and Park Maintenance  
Thomas Frew, Green Hills CFO – General Manager  
Steven Espolt, Green Hills Manager of Strategic Planning and Compliance  
Leigh Kramer, Cerrell (Green Hills Public Relations Firm)  
Glenn Cornell, Rolling Riviera HOA  
Joe Gualeni, Rolling Riviera HOA  
Vince Reher, Peninsula Verde HOA  
Bernadette Sabath, Peninsula Verde HOA

**Summary of Discussion**

**I. Introductions and opening remarks**

So Kim welcomed the Committee and opened the meeting.

**II. Update on the north perimeter wall, vegetation screening, and feasibility of reduced setbacks for cremation plots**

Tom Frew distributed the attached letter providing an overview of the proposed perimeter wall along the north property line. An 8' brown granite vinyl fence is proposed as agreed to by the Peninsula Verde HOA ("PV HOA"). The existing chain link fence will remain in its current location and the new vinyl fence will be installed 2' south of the property line. The reason for the 2' setback is to maintain the existing vegetation and avoid having the PV HOA property owners remove portions of their fences/walls that are attached to the existing chain link fence. Green Hills will continue to plant and maintain the vegetation between the existing chain link fence and the vinyl wall. Bernadette Sabath asked how this area will be accessed. Tom Frew replied that there will be gates as part of the new vinyl fence to provide access. He further clarified that the swale between Green Hills and PV HOA properties will need to be maintained by the respective property owners. Green Hills will prepare a written acknowledgement letter for the PV HOA residents abutting the north property line, thereby recognizing that the 8' setback to the interment sites will remain; the PV HOA property owners will not remove the existing chain link fence and encroach/use the 2' area between the chain link fence and the new vinyl fence; and the PV HOA property owners will provide full disclosure of this to prospective buyers of their property. Should the existing chain link be removed and PV HOA property owners begin using the 2' area between the chain link fence and new vinyl fence,

Green Hills will seek restitution. Vince Reher asked what type of agreement was Green Hills intending on providing to the residents. Tom Frew responded that it will be a written agreement for the property owners to sign, as an assurance that everyone is on the same page. Bernadette asked if vegetation will be planted on the cemetery side of the new vinyl wall. Tom Frew clarified that while smaller vegetation will be planted within the 8' setback area to create a garden, taller vegetation will not be installed. He introduced their future plan to submit a request to the City to install 3' tall benches and walls within this portion of Area 4. These improvements will be consistent with other parts of the cemetery. So Kim noted that the current conditions prohibit structures above grade in Area 4 and Ara Mihranian noted that Green Hills will need to apply for a Conditional Use Permit Revision for the 3' tall benches and walls which could be considered at the same hearing as the annual review. Ara Mihranian further noted that the condition regarding the location of the north property line wall will be further clarified as part of the next annual review.

### **III. Future utilization of Inspiration Slope rooftop and adjacent areas**

Vince Reher stated that he has received recent concerns from certain PV HOA residents regarding what appears to be burial services on the rooftop of the Inspiration Slope mausoleum building. In response, it was confirmed that the burial services are adjacent to and not on the rooftop areas. Vince Reher asked how the rooftop area will be used in the interim. Tom Frew replied that it will remain unused. Bernadette Sabath noted that it is difficult to distinguish the rooftop area versus the adjacent interment areas. Nick Resich responded that there is a sidewalk on the rooftop that separates these two areas.

### **IV. Reminder about Harvest Festival and change of operation hours**

Tom Frew reminded the Committee that the Harvest Festival will be held this Sunday between noon and 3pm. There will be live music, food trucks, and arts/crafts for children. Bernadette Sabath asked where the festival will be held. Tom Frew responded that it will be located at Arroyo Vista, which is the vacant area between the Administration Building and the Church Building along the south border. Bernadette asked if there was always live music and Tom Frew responded yes. Ara Mihranian suggested that the RHR HOA inform their members of the festival. Bernadette asked about Green Hills' policy with dogs. Tom Frew responded that while there is no written policy, service dogs are allowed on a leash and non-service dogs are not allowed. Tom Frew informed the Committee that as of November 1<sup>st</sup>, pursuant to the Council-adopted Conditions, the operation hours will change with the park closing at 5pm due to daylight savings.

### **V. Status on proposed improvements at Arroyo Vista**

Nick Resich introduced the proposed improvements at Arroyo Vista in Area 5. Glenn Cornell inquired how the water feature would be maintained if there were future water shortages. Nick Resich explained that the water features will be designed like a natural stream with rocks and vegetation. The water feature will not be continuously fed and it will use recycled water on a continuous loop.

### **VI. Questions and Comments**

Glenn Cornell asked about the future plans for Area 5. Tom Frew explained that incremental development will occur over 15 years, based on demand and the limited number of vaults that are received at one time. Glenn Cornell asked about the areas left for development on the

cemetery. Tom Frew explained that the main areas are Alta Vista located west of Inspiration Slope, Area 4 along the north property line, and Area 5. Joe Gualeni asked how large the proposed ponds were in Area 5. Nick Resich explained that each pond will be a quarter of the size of existing ponds on other parts of the cemetery. Glenn Cornell asked if there will be series of cement trucks and other equipment for the development of Area 5. Nick Resich explained that the scope of work is relatively small and will not include mass transportation and use of heavy trucks. Bernadette asked if Green Hills prepared a security report. Tom Frew responded that it was not prepared for this meeting.

## **VII. Adjournment**

The meeting adjourned at 4:47pm.



# GREEN HILLS

## *Memorial Park*

September 11, 2017

Re: Quarterly Meeting – September 11, 2017

As further intent to improve upon relationships with bordering HOA's, Green Hills Memorial Park is proposing to construct the wall along the north perimeter. We feel this is a significant concession and effort to satisfy both the CUP requirement as well as the various concerns of the neighbors. We've listened and now responding in what we hope will be received as a positive action. This proposal is not final unless all parties can agree to the terms set forth.

### North Perimeter Wall

1. 8' Vinyl Fence
  - Brown Granite



2. Location
  - 2' setback from property line
3. Existing Chain Link Fence
  - Will remain in place
  - Should a neighbor remove any portion, GHMP will replace and seek restitution
  - GHMP to maintain area between chain link and vinyl fence
  - Continue consistent planting of vegetation along chain link
  - Necessary fixes will be done at time of vinyl fence installation
4. Swale Maintenance
  - Peninsula Verde HOA / Residents will assume responsibility
5. Neighbor Acknowledgement Letter
  - Recognize this does not change the existing setback of 8'
  - Property owners will not assume 2' area from chain link to vinyl fence
  - Full disclosure of the above to potential buyer should seller enter in to a real estate transaction
6. Support of 3' walls or structures within Area 4
  - A minimum of 80% of bordering property owners supporting a change to the CUP allowing Private Garden or Family Estate walls, monuments, statues
  - HOA expresses support
  - Value of property would increase thereby improving overall experience for both cemetery visitation and PV HOA property owners

Tom Frew  
General Manager

Nick Resich  
Director of Buildings and Park Maintenance

Steve Espolt  
Manager of Strategic Planning and Compliance

August 22, 2017

**NOTICE OF DECISION**

NOTICE IS HEREBY GIVEN that the Director of Community Development of the City of Rancho Palos Verdes has approved, with conditions, the expansion of an existing information booth at the entrance by 50.75ft<sup>2</sup> from 72.5ft<sup>2</sup> to 123.25ft<sup>2</sup> in size and an increase to the structure height by 1.5' from 9.5' to 11' (Case No. ZON2017-00166).

**LOCATION: 27501 Western Avenue**

**APPLICANT/LANDOWNER: Green Hills Memorial Park**

Said decision is subject to the Conditions of Approval set forth below.

General Conditions:

1. This approval is for a an expansion of an existing information booth at the entrance from 72.5ft<sup>2</sup> to 123.25ft<sup>2</sup> in size (50.75ft<sup>2</sup> increase) and an increase to the structure height from 9.5' to 11' (1.5' increase) of Green Hills Memorial Park.
2. The height of the approved addition shall be as depicted on the stamped APPROVED plans and in no case shall the maximum height extend above a height of 11', as measured from the lowest finished grade covered by the structure to the highest proposed roofline.
3. The Conditions of Approval under Resolution No. 2017-03 shall remain in full force and effect, unless amended in the future by the City Council in which those Conditions of Approval shall remain in full force and effect, in combination with the conditions set forth herein.
4. Prior to the submittal of plans into Building and Safety Plan Check, the applicant and the property owner shall submit to the City a statement, in writing, that they have read, understand, and agree to all conditions of approval contained in this Exhibit "A". Failure to provide said written statement within ninety (90) days following the date of this approval shall render this approval null and void.
5. The applicant shall indemnify, protect, defend, and hold harmless, the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, from any and all claims, demands, lawsuits, writs of mandamus, and other actions and proceedings (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolutions procedures (including, but not limited to arbitrations, mediations, and other such procedures) (collectively "Actions"), brought against the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, that challenge, attack, or seek to modify, set aside, void, or annul, the action of, or any permit or approval issued by, the City and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof (including actions approved by the voters of the City), for or concerning the project.
6. Approval of this permit shall not be construed as a waiver of applicable and appropriate zoning regulations, or any Federal, State, County and/or City laws and regulations. Unless

otherwise expressly specified, all other requirements of the City of Rancho Palos Verdes Municipal Code shall apply.

7. Pursuant to Council-adopted Condition No. 2.a(1), the Director of Community Development is authorized to make minor modifications through a Site Plan Review to the approved plans and any of the conditions that will achieve substantially the same results as would strict compliance with such plans and conditions. Any substantial change to the project shall require approval of a revision by the final body that approved the original project, which may require new and separate environmental review.
8. The project development on the site shall conform to the specific standards contained in these Conditions of Approval or, if not addressed herein, shall conform to the cemetery development standards of the City's Municipal Code, Conditions of Approval, including but not limited to height, setback and lot coverage standards.
9. Failure to comply with and adhere to all of these Conditions of Approval and the Conditions of Approval set forth in City Council-adopted Resolution No. 2017-03 or future related Council-adopted Resolutions, may be cause to revoke the approval of the project pursuant to the revocation procedures contained in Section 17.86.060 of the City's Municipal Code or administrative citations as described in Section 1.16 of the City's Municipal Code.
10. In the event that any of these conditions conflict with the recommendations and/or requirements of another permitting agency or City department, the stricter standard shall apply.
11. Unless otherwise designated in these Conditions of Approval, all construction shall be completed in substantial conformance with the plans stamped APPROVED by the City with the effective date of this Exhibit "A".
12. This approval is only for the items described within these Conditions and identified on the stamped APPROVED plans and is not an approval of any existing illegal or legal non-conforming structures on the property, unless the approval of such illegal or legal non-conforming structure is specifically identified within these conditions or on the stamped APPROVED plans.
13. All construction sites shall be maintained in a secure, safe, neat and orderly manner, to the satisfaction of the City's Building Official. All construction waste and debris resulting from a construction, alteration or repair project shall be removed on a weekly basis by the contractor or property owner. Existing or temporary portable bathrooms shall be provided during construction. Portable bathrooms shall be placed in a location that will minimize disturbance to the surrounding property owners, to the satisfaction of the City's Building Official.
14. The construction site and adjacent public and private properties and streets shall be kept free of all loose materials resembling trash and debris in excess of that material used for immediate construction purposes. Such excess material may include, but is not limited to: the accumulation of debris, garbage, lumber, scrap metal, concrete, asphalt, piles of earth, salvage materials, abandoned or discarded furniture, appliances or other household fixtures. All landscape pruning, including but not limited to grass, leaves, branches, fertilizer, etc., shall be properly stored in areas with minimal visual impact to adjacent homeowners, and shall be stored in appropriate containers and disposed of in a lawful manner.

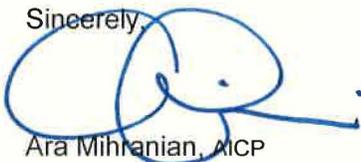
15. When not being used in the daily operations of the cemetery, equipment and supplies shall be stored in areas with minimal visual impact to adjacent homeowners or in the maintenance yard if possible. Equipment and supplies shall be neatly stacked so they do not pose a safety hazard or become a property maintenance issue. All landscaping equipment and vehicles, and all vehicles used for maintenance and/or burial preparation shall be stored in the maintenance yard.
16. Construction and grading activities, including but not limited to equipment warm up, geologic investigations, interments excavation for placement of vaults and installation or removal of large landscape materials or landscaping maintenance shall be limited to 7:00 a.m. to 4:00 p.m. on weekdays only. Notwithstanding the foregoing, within 120 feet of any property line abutting a Residential Zoning District, no construction or grading, including grading operations to prepare sites for earth interments, shall occur before 9:00 a.m. or after 3:30 p.m. All equipment shall be equipped with a muffler to reduce on-site grading and construction noise levels.
17. Construction shall not impede on pedestrian and vehicular circulation, including ingress and egress to the subject property.

This decision may be appealed, in writing, to the Planning Commission. The appeal shall set forth the grounds for appeal and any specific action being requested by the appellant. Any appeal letter must be filed within fifteen (15) calendar days of the date of this notice, or by **5:30PM on Wednesday, September 6, 2017**. A \$2,275.00 appeal fee must accompany any appeal letter. If no appeal is filed timely, the Director's decision will be final at **5:30PM on Wednesday, September 6, 2017**.

If you would like the opportunity to review the approved Staff Report and the application package, they are on file in the Community Development Department at 30940 Hawthorne Boulevard, Rancho Palos Verdes, and are available for review from 7:30 AM to 5:30 PM Monday through Thursday, and from 7:30 AM to 4:30 PM Friday. Additionally, said documents are also available for viewing on the City's website (<http://www.rpvca.gov/376/Green-Hills-Memorial-Park-Master-Plan>).

If you have any questions regarding this application, please contact Deputy Director/Planning Manager So Kim, at (310) 544-5222, or [sok@rpvca.gov](mailto:sok@rpvca.gov) for further information.

Sincerely,



Ara Mihranian, MCP  
Director of Community Development

**NOTE: STATE GOVERNMENT CODE SECTION 65009 NOTICE: If you challenge this application in court, you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the City of Rancho Palos Verdes during the public review period described in this notice.**

## FOLLOW-UP AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, SEPTEMBER 12, 2017  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
ADJOURNED REGULAR MEETING  
6:00 P.M.**

---

### *SCHEDULING NOTES*

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

NEXT P.C. RESOLUTION NO. 2017-28

---

**CALL TO ORDER: 6:17 P.M.**

**PLEDGE OF ALLEGIANCE: LED BY DIRECTOR MIHRANIAN**

**ROLL CALL: COMMISSIONERS LEON ABSENT, COMMISSIONER TOMBLIN ARRIVED AT 6:22 P.M.**

**APPROVAL OF AGENDA: APPROVED**

**COMMUNICATIONS: DIRECTOR MIHRANIAN REPORTED THAT THE CITY COUNCIL AT ITS SEPTEMBER 5<sup>th</sup> MEETING INTRODUCED AS AN ORDINANCE THE LOS ANGELES COUNTY FIRE CODE AND WILL CONSIDER THE SECOND READING OF THE ORDINANCE AT ITS SEPTEMBER 19<sup>th</sup> MEETING. HE ADDED THAT THE COUNCIL WILL ALSO RECEIVE A REPORT ON THE PENINSULA-WIDE EFFORTS TO ADDRESS COYOTES AT ITS SEPTEMBER 19<sup>th</sup> MEETING**

**Staff: DIRECTOR MIHRANIAN NOTED THAT LATE CORRESPONDENCE FOR AGENDA ITEM NOS. 2, 3, 5 AND 6 WERE PROVIDED TO THE COMMISSION. HE REPORTED HAVING A LUNCH MEETING WITH THE COMMUNITY DEVELOPMENT DIRECTORS FOR THE CITIES OF PALOS VERDES ESTATES AND ROLLING HILLS ESTATES TO DISCUSS, AMONG OTHER THINGS, THE PROCESSING OF WIRELESS TELECOMMUNICATION APPLICATIONS. HE THEN INFORMED THE COMMISSION THAT**

PURSUANT TO THE AMENDED MINOR MODIFICATION ORDINANCE, THE COMMISSION WILL BE RECEIVING, VIA EMAIL, THE DIRECTOR'S NOTICE OF DECISION FOR A MINOR MODIFICATION TO P.C. RESOLUTION NO. 2016-10 FOR A LOT SPLIT AND GRADING PERMIT ON PALOS VERDES DRIVE EAST. SPECIAL COUNSEL CHRISTY LOPEZ PROVIDED THE COMMISSION WITH AN UPDATE ON SB 649.

Commission: **NONE**

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): **NONE**

CONSENT CALENDAR:

1. APPROVAL OF AUGUST 22, 2017 MINUTES

**ACTION: APPROVED AS PRESENTED ON A VOTE OF 6-0.**

CONTINUED PUBLIC HEARINGS:

2. CONDITIONAL USE PERMIT NO. 172 REVISION "C" (ZON2015-00230): Cal Water, 5837 Crest Rd. (AS)

Request: Revise Conditional Use Permit (CUP) No. 172 to allow the installation of a 1,000 gallon above-ground diesel fuel tank and consider the related operations of the site.

**ACTION: CONTINUED THE PUBLIC HEARING TO THE DECEMBER 12, 2017 PLANNING COMMISSION MEETING TO ALLOW STAFF ADDITIONAL TIME TO ASSESS THE APPLICANT'S RECENT PROPOSED REVISIONS TO THE PROJECT'S SCOPE OF WORK, ON A VOTE OF 6-0.**

3. MAJOR TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 31: Adjacent to 28809 Crestridge Road (AB)

Request: Install a new 17' tall pole with a Wireless Telecommunication Facility and associated mechanical equipment.

**ACTION: RECEIVED AND FILED THE APPLICANT'S WITHDRAWAL OF WTF PERMIT ASG NO. 31.**

4. MAJOR TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 53: Adjacent to 6505 Monero Drive (AB)

Request: To install two 24" panel antennas to an existing utility pole for a Wireless Telecommunication Facility with related mechanical equipment.

**ACTION: ADOPTED P.C. RESOLUTION NO. 2017-28, DENYING, WITHOUT PREJUDICE, MAJOR WIRELESS TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 53 FOR THE INSTALLATION OF TWO 24" PANEL ANTENNAS ENCASED IN A 2' TALL CANISTER SHROUD ON AN EXISTING 52' TALL UTILITY STREETLIGHT POLE WITH RELATED VAULTED MECHANICAL EQUIPMENT, ON A VOTE OF 5-1 WITH COMMISSIONER NELSON DISSENTING.**

5. MAJOR TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 64: South of 3344 Palos Verdes Drive West (AB)

Request: Install a new 17' tall pole with a Wireless Telecommunication Facility and associated mechanical equipment.

**ACTION: RECEIVED AND FILED THE APPLICANT'S WITHDRAWAL OF WTF PERMIT ASG NO. 64.**

CONTINUED BUSINESS:

**NONE**

NEW PUBLIC HEARINGS:

6. REVISION TO CONDITIONAL USE PERMIT NO. 23 AND FENCE/WALL PERMIT (CASE NO. ZON2017-00032): 2947 Vista Del Mar (AS)

Request: A request to revise a Conditional Use Permit Revision and Grading Permit that was originally approved by the Planning Commission on September 22, 2015. The Planning Commission's original approval allows the construction of a new split-story, 5,196ft<sup>2</sup> residence, and ancillary improvements with 1,741yd<sup>3</sup> of related grading. The proposed request consists of a larger split-story (16'/30' height envelope), 6,839ft<sup>2</sup> residence (2,586ft<sup>2</sup> first floor, 2,279ft<sup>2</sup> second floor, 729ft<sup>2</sup> basement, and a 1,245ft<sup>2</sup> attached garage), and ancillary improvements with 2,265yd<sup>3</sup> of related grading. Also proposed is a 5' tall fence along the south-east side property line.

**ACTION: ADOPTED P.C. RESOLUTION NO. 2017-29; APPROVING A REVISION TO CONDITIONAL USE PERMIT NO. 23 AND GRADING PERMIT THEREBY MODIFYING THE 2015 COMMISSION-APPROVED SINGLE-FAMILY RESIDENCE AND ANCILLARY SITE IMPROVEMENTS, AND APPROVING A FENCE/WALL PERMIT TO ALLOW THE CONSTRUCTION OF A NEW SIDE YARD FENCE AT 2947 VISTA DEL MAR (CASE NO. ZON2017-0032), ON A VOTE OF 6-0.**

NEW BUSINESS:

**NONE**

ITEMS TO BE PLACED ON FUTURE AGENDAS:

7. PRE-AGENDA FOR THE SPECIAL MEETING ON SEPTEMBER 21, 2017.

**ACTION: ACCEPTED WITH AN ADDED ITEM ON THE HOW THE CITY PROCESSES ADMINISTRATIVE WIRELESS TELECOMMUNICATION FACILITY PERMITS.**

8. PRE-AGENDA FOR THE REGULAR MEETING ON SEPTEMBER 26, 2017.

**ACTION: ACCEPTED AS PRESENTED.**

ADJOURNMENT: **11:08 P.M.**

---

**Americans with Disabilities Act:** *In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.*

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.rpvca.gov](http://www.rpvca.gov).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.