

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: MARCH 28, 2018

SUBJECT: ADMINISTRATIVE REPORT NO. 18-13

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CITY MANAGER

Final Call for Ring.com Incentive Program: On Sunday, March 25, 2018, a “Meet and Greet” event was held at Fred Hesse, Jr. Community Park from 12 p.m.-4 p.m. Over 200 residents attended and had the opportunity to attend presentations provided by Ring staff and purchase available devices through the City’s incentive program. The program will run until April 30, 2018, or until the allocated funding is expended, whichever comes first.

RPV residents interested in purchasing discounted devices are strongly encouraged to visit the City website at <http://www.rpvca.gov/CivicAlerts.aspx?AID=1035> for additional information.

Tax Sale 2018C: The City has been notified that three (3) parcels in Rancho Palos Verdes will be offered at the upcoming sealed-bid tax-defaulted property sale on May 31st (see attachments). All of these are small, fragmentary parcels that are most likely of little value to anyone other than the owner of an adjoining property or right-of-way. Staff has reviewed the parcels offered and has determined that none of them are suitable for City ownership. The minimum bid for each parcel is \$100, and additional information about Tax Sale 2018C is available on the Los Angeles County Treasurer and Tax Collector’s website at <http://ttc.lacounty.gov>.

CalWater Pipeline Project Follow-Up: On March 27th, the Rolling Hills Estates (RHE) City Council conducted a public hearing to consider the Palos Verdes Peninsula Water Reliability Project (PVPWRP). Staff attended the public hearing to express the City Council’s support for the project itself and its opposition to any proposal for overnight construction along Crenshaw Blvd. Several nearby residents from Rancho Palos Verdes and the unincorporated Westfield neighborhood expressed their concerns about the appearance, noise impacts and geological impacts of the proposed pump station on Crenshaw Blvd. just north of Silver Spur Rd. CalWater confirmed that there would be no overnight construction on Crenshaw Blvd. RHE Planning Staff stated that additional acoustical analysis of the pump station building was being conducted to address residents’ concerns, and recommending continuing this matter (after receiving public testimony) to the April 10th RHE City Council meeting. The meeting agenda and Staff report for the April 10th meeting should be posted on the [RHE website](#) by Friday, April 6th.

Attachment:

Notice of Tax Sale 2018C – Page 22

FINANCE

CalPERS Update: For the first time in years, the pension system is earning more than it’s paying out according to an article written by the Sacramento Bee last month. “Through higher payroll rates and recent investment returns, the pension fund is in a better position to handle recent stock market swings that have swayed the value of its portfolio by billions of dollars.” That should help the pension system avoid scenarios where it has to sell investment assets to pay pensions. CalPERS now expects to earn more money than it

spends over the next 20 years. Previously, its financial outlook projected deficits through 2040. The full article can be read [here](#).

PUBLIC WORKS

PVDE Traffic & Equestrian Safety Project from Bronco Dr. to Headland Dr. On Thursday, April 5th, staff along with the Project Designer, Anderson Penna, will be conducting a meeting at 7:00 p.m. in the City Hall Community Room to discuss the proposed traffic and equestrian improvements along PVDE from Bronco Dr. to Headland Dr. Some of the improvements include: construction of a horse trail, split rail fence, masonry retaining wall, upgraded signage and roadway striping, and measures to improve traffic. A notice letter has been sent out to all of the affected residents along this portion of the road and it is posted on the City website.

Hawthorne Blvd. Arterial Wall Beautification Project: Notification letters have been sent out to all property owners abutting Hawthorne Blvd. from Indian Valley Rd. to the northerly City limits with the City of Rolling Hills Estates to provide them with another opportunity to participate in the City's Arterial Fences and Walls Program. This will allow the City to remove the deteriorated and unsafe chain link fences including pilasters and vegetation debris that has falls into the public-right-of-way.

Maintenance Activities: Public Works Maintenance Staff have commenced the Annual Goat Herding effort in support of the City's Weed Abatement activities otherwise known as the Fuel Modification Program. The current location of the herds are off of Palos Verdes Drive West so that they can be easily and readily be moved to the Pointe Vicente Interpretive Center (PVIC) for the Meet the Goat Day event scheduled for Saturday, April 22nd.



Lower Hesse Park, Park Improvements: This project consists of various improvements to Lower Hesse Park including landscaping, trail improvements and new picnic nodes. This project is currently in the construction phase. Work this week consisted of landscaping and continued work on the parking lot. Construction is on schedule to be completed in Spring 2018.



School Recycling Information: To celebrate April's Earth Month, Public Works in cooperation with Waste Management, the PVPUSD's hauler, notified the elementary schools in RPV of an interactive recycling session/touch a truck activity. The Touch a Truck recycling event is an interactive way for kids to learn about proper recycling, safety and parts of the truck. The session lasts 20 minutes each and is held at the parking lot of the school where the trucks will be parked.

Used Oil and Recycling Event Outreach: Staff is promoting EDCO's curbside used oil and filter recycling program and several popular recycling events planned for April's Earth Month, such as document shredding, composting and household hazardous/electronic waste roundup in April. The ads are running in the Daily Breeze, PV News and the Peninsula People. The ads are partially funded by Oil Opportunity Payment program (used oil recycling grant).

COMMUNITY DEVELOPMENT

House Fire at 2002 Trudie Drive: Early Tuesday morning, LA County Fire Department responded to a house fire at 2002 Trudie Drive. The fire caused major damage to the habitable portion of the structure. There was one fatality and an injury requiring hospitalization, both reportedly due to smoke inhalation. The City's Building Official and

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Building Inspector inspected the structure and found that the habitable portion of the home had experienced major damage and was red tagged restricting access to the residence. The attached garage was undamaged and was not tagged. The cause of the fire has not yet been determined. Pursuant to Section 17.84.060(2) of the RPVMC, the damaged structure is allowed to be rebuilt in the same footprint and height, and Section 17.78.010(F) allows, among other things, that the City waive “any permit or application fee” provided that the homeowner demonstrates that their insurance policy does not cover said fees. Staff will be working closely with the property owner through the rebuild process.





New Regulations for Onsite Wastewater Treatment Systems (OWTS): Pursuant to the State's Water Quality Control Board, discharges to the ground from new or repaired septic systems will soon require an NPDES permit. The City currently has an agreement with Los Angeles County Health Department to manage the permitting of septic systems. The agreement is set to expire on May 13, 2018. In light of the State's new requirements, the City has 3 options: (1) In-house permitting; (2) Sign a new agreement with the County; or, (3) Require residents to obtain permits directly from the Regional Board. The County has developed a Local Agency Management Plan (LAMP) that is nearing approval by the Regional Board. Under the County's proposed LAMP, costs will be borne by the septic tank owners with no cost to the City. The County's LAMP and draft agreement language with cities is close to completion and it appears that it will not be finalized until the end of the year. The Board is investigating the possibility of extending the current agreement in the meantime. Staff believes that the best course of action would be to sign a new agreement with the County. Once the agreement is finalized by the County, it will be brought to the Council for its consideration.

Fence/Wall Permit Appeal: On March 13, 2018, the Planning Commission denied an appeal for a Fence/Wall Permit (ZON2016-00377) as a result of a 2-2 tie vote (Commissioners Perestam and Saadatnejadi abstaining), thereby upholding the Director's approval of the Fence/Wall Permit for a 3.5' to 4' tall fence at the top of the slope along the east property line at 32 Via Del Cielo. On March 27, 2018, the same neighbor who appealed the Director's decision filed an appeal (attached) of the Planning Commission's decision. The Applicant informed Staff that he will also be filing an appeal. The appeal hearing has been tentatively scheduled to be heard by the City Council in May. Notwithstanding, Staff will continue to work with both parties to achieve an acceptable agreement.

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Elkmont Canyon Weed Abatement: On March 23, 2018, Mr. Perera, the property owner of the Elkmont Canyon site (APN 7576-026-028), obtained an Encroachment Permit (attached) from the City's Public Works Department which allows vehicular access to the property from Hawthorne Blvd. to complete the annual weed abatement required by the L.A. County Weed Abatement Division (enforces laws requiring the removal of weeds, brush, and debris from vacant properties). On Tuesday March 27, 2018, City Staff met with the property owner, his maintenance superintendence, and L.A. County Weed Abatement Staff at the Elkmont Canyon site to ensure only the required weeds and brush be removed. The property owner will be completing weed abatement work in accordance with the landscaping hours required per Municipal Code Section 17.56.020, which is 7:00am-6:00pm Monday through Friday, and Saturdays 9:00am-5:00pm, with no such activity to occur on Sunday or the legal holidays. A listserv message was sent on March 28, 2018.

Elkmont Canyon Geologic Investigation Permit: On March 28, 2018, the City issued a Geologic Investigation Permit (attached) for geologic investigation work on the Elkmont Canyon site (APN 7576-026-028). The Permit is subject to numerous conditions, including but not limited to, flagging of the proposed test sites and City Geologist review and approval of all proposed test pit and boring locations prior to any work. A listserv message regarding this permit has been sent on March 28, 2018.

Peafowl Trapping Program Status Report: The City's Peafowl Trapping Program is going strong. For the month of March, 6 peafowl were trapped and relocated, bringing the total number of trapped and relocated peafowl at 106 to date. The trapping will continue until the end of March, then a census report will be conducted. Stay tuned for our census for this year.

General Plan Update: On March 27th, the Planning Commission adopted P.C. Resolution No. 2018-12, recommending that the City Council approve the updated General Plan and General Plan Land Use Map with certain edits to the document and amending the land use designation for Gateway Park as Passive-Recreation. Staff intends to provide the Council with the Commission-approved document by next week, which will also be available for public review on the City's website. The related environmental document (Mitigated Negative Declaration) was released last week for a 30-day public comment period, which will be reviewed by the City Council at its special meeting on April 26, 2018.

Follow-up Planning Commission Meeting: See the attached Follow-Up Agenda for the P.C. Regular Meeting held on Tuesday, March 27, 2018.

Attachment:

Elkmont Canyon Weed Abatement Encroachment Permit – Page 39

Elkmont Canyon Geologic Investigation Permit – Page 42

March 27, 2018 Planning Commission Follow-Up Agenda – Page 47

RECREATION & PARKS

Ladera Linda Park: On Tuesday morning, Flutterby Storytime, a free monthly enrichment program for toddlers and parents, was held with 5 participants at Ladera Linda. The facilities at Ladera Linda are rented this week for five indoor recreation classes.



The Egg Hunt Eggstravaganza is happening this Saturday at 10 a.m. Staff and volunteers will host this sold-out event for 100 children and their families. Activities include hunting for eggs, a puppet show, games, prizes, and photo opportunities with the Big Bunny.

Hesse Park: The facilities are rented this week for twelve indoor recreation classes, six non-profit group rentals, three Peninsula Seniors activities, and three City meetings. The City of Rancho Palos Verdes and Ring have teamed to offer an exclusive discount on their three main devices. Hundrends of City residents attended the Ring Meet and Greet last Sunday and purchased video surveillance devices – a useful tool in the Sheriff's Department crime prevention and crime solving efforts.

Ryan Park: The facilities are rented this week for three indoor recreation class, one outdoor recreation class, eight sports league practices, and one private rental.

PVIC/Docents: There are two school tours this week. The Junior Docents graduate on Wednesday evening. The facility is rented for a private event this Saturday.

Volunteer Program: Sunday's Abalone Cove volunteer event was a success with 15 volunteers! Volunteers will assist staff with the Egg Hunt this Saturday at Ladera Linda, while the kids hunt for eggs, fill baskets, and pose for parents snapping photo after photo!





March 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 7:00 pm - Financial Advisory Committee (FAC) @ City Hall, Community Room	2	3
4	5	6 7:00 pm – City Council Meeting @ Hesse Park	7 1:00 pm – PV Historical Society Meeting @ Hesse Park 6:00 pm – Preserve Ad-Hoc Community Meeting @ City Hall Community Meeting (Brooks/Dyda)	8 6:00 pm – IMAC Meeting @ Hesse Park	9	10 10:00 am – 4:00 pm – Whale of a Day @ PVIC POSTPONED DUE TO RAIN
11	12	13 7:00 pm – Planning Commission Meeting @ Hesse Park	14 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	15 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	16	17
18	19	20 7:00 pm – City Council Meeting @ Hesse Park	21 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks)	22 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	23	24
25	26 7:00 pm – Traffic Safety Committee @ City Hall Community Room	27 7:00 pm – Planning Commission Meeting @ Hesse Park	28 7:00 pm – PVPLC @ City PVPLC Office	29 6:00 pm – NCCP Meeting @ Hesse Park	30 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Dyda)	31 10:00 am – 11:30 am – Egg Hunt Eggstravaganza @ Ladera Linda



April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 7:00 pm – City Council Meeting @ Hesse Park	4 1:00 pm – PV Historical Society Meeting @ Hesse Park	5	6	7
8	9	10 7:00 pm – Planning Commission Meeting @ Hesse Park	11 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	12 6:00pm – Budget Meeting @ Hesse Park	13	14 9:30 am–11:00 am – Beginning’s Composting Workshop @ Hesse Park 10:00 am–4:00 pm – Whale of a Day @ PVIC
15	16	17 7:00 pm – City Council Meeting @ Hesse Park	18 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks) 6:00 pm – Preserve Public Forum @ City Hall Community Room	19 3:00 pm–6:00 pm – Earth Day Celebration @ PV Promenade 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20	21 8:00 am–11:00 am – Document Shredding & E-Waste Collection Event @ City Hall Parking Lot
22	23 6:00 pm – IMAC Meeting @ Hesse Park (McTaggart Hall)	24 7:00 pm – Planning Commission Meeting @ Hesse Park	25 6:00 pm–8:00 pm – Ladera Lina Park Master Plan Meeting @ Ladera Linda Multi-Purpose Room	26 6:00 pm – PV Transit Authority @ RHE City Hall (Duhovic & Brooks) 6:00 pm – General Plan Meeting @ Hesse Park 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	27 8:00 am–Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Alegria)	28 9:00 am- 3:00pm- HHW/E-Waste Roundup @ City Hall/City Yard
29	30					



May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 7:00 pm – City Council Meeting @ Hesse Park	2 1:00 pm – PV Historical Society Meeting @ Hesse Park	3	4	5
6	7	8 7:00 pm – Planning Commission Meeting @ Hesse Park	9 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	10 8:00 am – Peninsula Regional Law Enforcement @ RH City Hall (Dyda & Alegria) 6:00 pm – IMAC Meeting @ Hesse Park	11	12 5:30 pm – Peninsula Education Foundation Main Event Fundraiser @ Terranea Resort
13	14	15 7:00 pm – City Council Meeting @ Hesse Park	16 12:00 pm – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks)	17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	18	19
20	21 7:00 pm – Traffic Safety Committee @ City Hall Community Room	22 7:00 pm – Planning Commission Meeting @ Hesse Park	23	24 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	25 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Duhovic)	26
27	28 Memorial Day – City Hall Closed	29	30	31		

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
April 12, 2018 6:00 PM CITY COUNCIL SPECIAL REGULAR MEETING			
ADMIN	REGULAR BUSINESS	Public Safety Strategic Plan	0:30
FINANCE	REGULAR BUSINESS	Budget Workshop	
April 17, 2018 5:30 PM CITY COUNCIL ADJOURNED REGULAR MEETING			
	REGULAR BUSINESS	IMAC Interviews	
April 17, 2018 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
April 17, 2018 7:00 PM CITY COUNCIL REGULAR MEETING 3:05			
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Professional Services Annual Audit Contract	
CDD	CONSENT CALENDAR	Consider Amendment No. 2 to Interwest Contract	
PUBLIC WORKS	CONSENT CALENDAR	Amendment to Econolite Contract regarding Traffic Signal Maintenance	
PUBLIC WORKS	CONSENT CALENDAR	L.A. County Grant Required Use Covenant (Deed Restriction) on Sunnyside Ridge Trail Improvement Project	
CDD	PUBLIC HEARING	Code Amendment for CUP Annual Reviews	0:20
CDD	PUBLIC HEARING	General Plan Zoning Map Initiation - Rue de Charlene	0:20
PUBLIC WORKS	REGULAR BUSINESS	Consider 1st reading of Ord Amending RPV Muni Code Chapter 12.06 Hauling Operations Permit	0:15
PUBLIC WORKS	REGULAR BUSINESS	Professional Services Contract with Siemens for Streetlight Acquisition from SCE	0:45
ADMIN	REGULAR BUSINESS	Employer/Employee Relations (EER) Resolution	0:10

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
April 26, 2018			
	6:00 PM	CITY COUNCIL ADJOURNED REGULAR MEETING	2:00
CDD	REGULAR BUSINESS	Consideration of General Plan Update	2:00
May 1, 2018			
	5:30 PM	CITY COUNCIL SPECIAL MEETING	
	REGULAR BUSINESS	Traffic Safety Committee Vacancy (TSC)	
May 1, 2018			
	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
May 1, 2018			
	7:00 PM	CITY COUNCIL REGULAR MEETING	2:00
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasury Report	
FINANCE	CONSENT CALENDAR	Annual Employee Compensation Report	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
CDD	REGULAR BUSINESS	LAX Noise Roundtable Update	0:15
ADMIN	REGULAR BUSINESS	Appointment to IMAC (1 vacancy)	0:05
PUBLIC WORKS	REGULAR BUSINESS	PVIC Outdoor Lighting Improvements	0:15
May 15, 2018			
	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
May 15, 2018 7:00 PM CITY COUNCIL REGULAR MEETING			3:15
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Amend contract with MDG Associates, Inc. for Community Development Block Grant (CDBG) administrative services for FY 17-18.	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract for School Crossing Guard Services through the 2018-19 School Year and Additional Appropriation for School Flagging	
PUBLIC WORKS	CONSENT CALENDAR	2nd reading/Adoption of Ord Amending RPV Muni Code Chapter 12.06 Hauling Operations Permit	
PUBLIC WORKS	CONSENT CALENDAR	Extending Professional Services Agreement w/ CAA for Solid Waste & AB939 Administration	
PUBLIC WORKS	CONSENT CALENDAR	Performance Audit Results for Two Commercial Haulers, Waste Management and Republic Services	
			1:00
		continued on next page	
CDD	PUBLIC HEARING	Appeal re. Fence/Wall permit	0:30
PUBLIC WORKS	PUBLIC HEARING	EDCO FY 18-19 Rate Adjustment Request	0:20
FINANCE	REGULAR BUSINESS	Preliminary Budget	1:00
ADMIN	REGULAR BUSINESS	Appointment to TSC	0:10
May 21, 2018 6:30 PM CITY COUNCIL SPECIAL MEETING			1:30
ADMIN	REGULAR BUSINESS	City Charter Initiative presentation	1:30
June 5, 2018 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
June 5, 2018 7:00 PM CITY COUNCIL REGULAR MEETING			3:00
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Biennial Conflict of Interest (FPPC Form 700 filers)	
ADMIN	CONSENT CALENDAR	Update Salary Schedules	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	PUBLIC HEARING	FY 2018-19 Budget	0:30
REC & PARKS	REGULAR BUSINESS	Public Drinking and Smoking Ordinances	0:30
REC & PARKS/PW	REGULAR BUSINESS	Consideration of Revisions to the Special Event Permit Process Ordinance	0:20
ADMIN	REGULAR BUSINESS	Consideration of Sheriffs Service Level Agreement	0:15
June 19, 2018 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
June 19, 2018 7:00 PM CITY COUNCIL REGULAR MEETING			3:00
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Renewal of Contract with Blais and Associate for Grant Services	
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	PUBLIC HEARING	Consideration of Water Efficiency Landscape Code Amendment	0:20
CDD	REGULAR BUSINESS	Update to Coyote Management Plan	0:15
FINANCE	REGULAR BUSINESS	FY 2018-19 Budget Adoption	0:10
PUBLIC WORKS	REGULAR BUSINESS	Measure A and Open Space Funds Use Restrictions	0:20
ADMIN	REGULAR BUSINESS	Health Insurance Options	0:30
ADMIN	REGULAR BUSINESS	Consider Cancellation of July 3rd Council Meeting	0:10

TENTATIVE AGENDAS

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
July 3, 2018 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
July 3, 2018 7:00 PM CITY COUNCIL REGULAR MEETING 1:25			
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
July 17, 2018 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
July 17, 2018 7:00 PM CITY COUNCIL REGULAR MEETING 1:15			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
6/20/2017	Dyda	Consider study session as work session with discussion on specific topic of interest	
9/19/2017	Dyda	Revise Ordinance format to include a Statement of Intent	

TENTATIVE AGENDAS

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
3/7/2017	Brooks	Public Drinking Ordinance	6/5/2018
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance	6/5/2018
3/7/2017	Brooks	Preserve Permitted Uses	TBD
5/16/2017	Dyda	Options for Preserve Access	TBD
6/6/2017	Brooks	Health Insurance- Review other options for Staff and City Council	6/19/2018
10/3/2017	Brooks	Review of City's Film Ordinance including filming activities and regulations	4/3/2018
12/6/2017	Duhovic	ALPR Status Update	4/12/2018
12/6/2017	Alegria	Public Safety Strategic Plan update	4/13/2018
1/16/2018	Cruikshank	Business License Tax Ordinance	TBD
2/20/2018	Dyda	Charter Initiative presentation	5/21/2018
3/20/2018	Cruikshank	LAX Noise Roundtable Update	5/1/2018

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule -04/01/18 - 04/07/18

	Sunday April 1, 2018	Monday April 2, 2018	Tuesday April 3, 2018	Wednesday April 4, 2018	Thursday April 5, 2018	Friday April 6, 2018	Saturday April 7, 2018
6:00 AM - 6:30 AM	Fitness Programming						
6:30 AM - 7:00 AM	Fitness Programming						
7:30 AM - 8:00 AM	RPV City Talk - Mayor Susan Brooks						
8:00 AM - 8:30 AM	Playing the Field - Dodgers Spring Training						
8:30 AM - 9:00 AM	Lectures with Lianne						
09:00 AM - 9:30 AM							
9:30 AM - 10:00 AM	Fitness Programming						
10:00 AM - 10:30AM	Peninsula Beat						
11:00 AM - 11:30 AM	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church
11:30 AM - 12:00PM							
12:00 PM - 12:30PM	SR-71 Mystiques Part 2 Maury Rosenberg/Ed McKim	SR-71 Mystiques Part 2 Maury Rosenberg/Ed McKim	SR-71 Mystiques Part 2 Maury Rosenberg/Ed McKim	The Air War in China (Flying Tigers) Hal Javitt	The Air War in China (Flying Tigers) Hal Javitt	The Air War in China (Flying Tigers) Hal Javitt	The Air War in China (Flying Tigers) Hal Javitt
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Peninsula Beat						
1:30 PM - 2:00PM	Playing the Field - Dodgers Spring Training						
2:00 PM - 2:30PM	Fitness Programming						
2:30 PM - 3:00PM	Fitness Programming						
3:00 PM - 3:30PM	RPV City Talk - Mayor Susan Brooks						
3:30 PM - 4:00 PM	Peninsula Beat						
4:00 PM - 4:30PM	Lectures with Lianne						
5:00 PM - 5:30PM							
5:30 PM - 6:00PM	Fitness Programming	Fitness Programming	The City of Rancho Palos Verdes City Council Meeting, April 3rd, 2018	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:00 PM - 6:30PM	Playing the Field - Dodgers Spring Training	Playing the Field - Dodgers Spring Training		Playing the Field - Dodgers Spring Training			
6:30 PM - 7:00PM	RPV City Talk - Mayor Susan Brooks	RPV City Talk - Mayor Susan Brooks		RPV City Talk - Mayor Susan Brooks			
7:00 PM - 7:30PM	The Air War in China (Flying Tigers) Hal Javitt	The Air War in China (Flying Tigers) Hal Javitt		Parnelli Jones - Auto Racing Legend			
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church		Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church
8:30 PM - 9:00PM							
9:00 PM - 9:30PM	RPV City Talk - Mayor Susan Brooks	RPV City Talk - Mayor Susan Brooks		RPV City Talk - Mayor Susan Brooks			
9:30 PM - 10:00PM	Playing the Field - Dodgers Spring Training	Playing the Field - Dodgers Spring Training		Playing the Field - Dodgers Spring Training			
10:00 PM - 10:30PM	Lectures with Lianne	Lectures with Lianne		Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 PM - 11:00PM							
11:00 PM - 11:30PM	The Vintage Vehicle Show						
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM	Community Announcements						
1:00 AM - 6:00 AM	Community Announcements						

Comments or questions? Please email us at RPVtv@rpv.com

PVPTV Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 04/01/18 - 04/07/18

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	April 1, 2018	April 2, 2018	April 3, 2018	April 4, 2018	April 5, 2018	April 6, 2018	April 7, 2018	
6:00 AM - 6:30 AM								
6:30 AM - 7:00 AM								
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, March 20th, 2018	The City of Rancho Palos Verdes City Council Meeting, March 20th, 2018	The City of Rancho Palos Verdes City Council Meeting, March 20th, 2018	The City of Rancho Palos Verdes City Council Meeting, March 20th, 2018	The City of Rancho Palos Verdes City Council Meeting, April 3rd, 2018	The City of Rancho Palos Verdes City Council Meeting, April 3rd, 2019	The City of Rancho Palos Verdes City Council Meeting, April 3rd, 2020	
7:30 AM - 8:00 AM								
8:00 AM - 8:30 AM								
8:30 AM - 9:00 AM								
9:00 AM - 9:30 AM								
9:30 AM - 10:00 AM								
10:00 AM - 10:30AM								
10:30 AM - 11:00AM								
11:00 AM - 11:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, March 13th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, March 13th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, March 13th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, March 13th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, March 13th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, March 13th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, March 13th, 2018	
11:30 AM - 12:00PM								
12:00 PM - 12:30PM								
12:30 PM - 1:00PM								
1:00 PM - 1:30PM								
1:30 PM - 2:00PM								
2:00 PM - 2:30PM								
2:30 PM - 3:00PM								
3:00 PM - 3:30PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	
3:30 PM - 4:00PM								
4:00 PM - 4:30PM								
4:30 PM - 5:00PM								
5:00 PM - 5:30PM								
5:30 PM - 6:00PM								
6:00 PM - 6:30PM	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	The City of Rancho Palos Verdes City Council Meeting, April 3rd, 2018	Palos Verdes Peninsula Coordinating Council				
6:30 PM - 7:00PM								
7:00 PM - 7:30PM		The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting						
7:30 PM - 8:00PM								
8:00 PM - 8:30PM	The City of Rancho Palos Verdes City Council Meeting, March 20th, 2018			The City of Rancho Palos Verdes City Council Meeting, April 3rd, 2018	The City of Rolling Hills Estates City Council Meeting - March 27, 2018	The City of Rancho Palos Verdes City Council Meeting, April 3rd, 2018	The City of Rolling Hills Estates City Council Meeting - March 27, 2018	The City of Rancho Palos Verdes City Council Meeting, April 3rd, 2018
8:30 PM - 9:00PM								
9:00 PM - 9:30PM								
9:30 PM - 10:00PM								
10:00 PM - 10:30PM								
10:30 PM - 11:00PM								
11:00 PM - 11:30PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	
11:30 PM - 12:00 AM								
12:00 AM - 1:00 AM								
1:00 AM - 6:00 AM								

Comments or questions? Please email us at RPVtv@rpv.com

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/27/2017	1/2/2018	Accutrend Data Corp (Bela Christensen)	November 2017 New Business List (new business licenses)	01/02/2018 AAIL Cloke provided receipt of request. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
12/26/2017	1/2/2018	K & B Engineering (Andres Amaro)	As Builts (Storm Drain, Sewer, Street Imps, Water, Traffic Signal & Streetlight Plans) along the intersection of Hawthorne Blvd and Locklenna Ave	01/02/2018 AAIL Cloke Provided receipt of request. Request forwarded to Engineering. 01/03/2018 AE Flannigan provided documents to requestor. Completed.
1/3/2018	1/3/2018	Washington Post (David Farenthold)	Trump National Golf Tax for Oct, Nov, Dec 2017.	01/03/2018 AAIL Cloke provided receipt of request. 01/11/2018 AC Proch provided October 2017 Trump National Golf Tax remittance amount. Information sent to requestor satisfies a portion of request. November and December Golf Tax remittance amounts remain outstanding.
1/4/2018	1/4/2018	Christopher Hemmings	Requested RPV local police department information for 2012-2014.	01/04/2018 AAIL Cloke replied. Completed.
12/26/2017	1/2/2018	Center for Contract Compliance (Nick Santos)	Request for unredacted certified payroll and fringe benefit statements for Eastview Park Imps and Dog Park Construction project contractor Horizons Construction Company International Inc	1/5/2018 AAIL Cloke provided receipt of request. Forwarded request to PW Department.
12/26/2017	1/2/2018	Center for Contract Compliance (Nick Santos)	Request for unredacted certified payroll and fringe benefit statements for Eastview Park Imps and Dog Park Construction project Sub-Contractor Tot Lot Pros, Inc (Horizons Construction Company International Inc)	1/9/2018 Per City Prinicpal Engineer Dragoo, Tot Lot Pros did not provide labor on the Eastview Project, accordingly the City cannot comply with the CCC request. Completed.
1/5/2018	1/5/2018	Steve Kenny (steve@constructioninsider.net)	2017 November and December Permits Issued Reports	1/5/2018 Permit Tech Molina responded to request. Completed.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	Lower Hesse Park Improvements Project #109516 general contractor Pub Construction Inc certified payroll and fringe benefit records to include the workers' name and address.	1/9/2018 Forwarded to the Public Works dept. 1/16/2018 Received requested documents. Awaiting payment.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	ADA Access Imps Fred Hesse Park Project #022217. Bid documents.	1/9/2018 Forwarded to the Public Works dept. 1/10/2018 AE Flannigan provided the City Clerk's office with responsive docs. Docs emailed to requestor. Completed.
1/10/2018	1/10/2018	Fred Boettcher	Records regarding Michael Fantore	1/16/18 DCC responded to requestor. Docs will be picked up and paid for today. Completed.
1/12/2018	1/12/2018	Jeff Calvagna	Request for correspondence with Crown Castle regarding modifications to AT&T wireless facility located on a utility pole near Schooner Drive and Stalwart Drive	1/12/18 AA Zweizig forwarded to Public Works Dept. 1/22/18 14-day Extension Letter sent to requestor. 1/30/18 AA Zweizig responded. Completed.



COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

Kenneth Hahn Hall of Administration
225 North Hill Street, Room 130, Los Angeles, California 90012
Telephone: (213) 974-2077 Fax: (213) 680-3648
ttc.lacounty.gov and lacountypropertytax.com

JOSEPH KELLY
TREASURER AND TAX COLLECTOR

Board of Supervisors
HILDA L. SOLIS
First District
MARK RIDLEY-THOMAS
Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

March 23, 2018

TO: Public and Taxing Agencies
Nonprofit Organizations

FROM: Kathy Gloster
Assistant Treasurer and Tax Collector

SUBJECT: **2018C SEALED BID SALE**

RECEIVED

MAR 26 2018

Enclosed is a list of properties that are tax defaulted and deemed Subject to the Tax Collector's Power to Sell (STPTS). The Los Angeles County Treasurer and Tax Collector (TTC) determined that the properties in this sale are unusable due to their size, location or other conditions. As such, the TTC will offer these properties at the 2018C Sealed Bid Sale on Thursday, May 31, 2018.

Public and taxing agencies (see enclosed Definitions and Revenue and Taxation Codes) may file an objection to the sale pursuant to Revenue and Taxation Code (R&TC) Section 3695. Conversely, any public and taxing agencies may request to acquire title to properties located within their respective local jurisdiction that may be suited for a public purpose, i.e., streets, parks, easement, etc., under the provisions of Chapter 8 beginning with R&TC Section 3791 et seq. (Chapter 8 Purchase Agreement Sale).

While properties offered in this sale are not suitable to build on or rehabilitate and sell, or rent as low-income housing, as most are slivers, washes, drainage, or landlocked, nonprofit organizations may request a property, on this list, if it can clearly demonstrate the public use of the property considering its size, location, or other conditions.

Public and taxing agencies and nonprofit organizations that wish to purchase any of the properties on this list, through a Chapter 8 Purchase Agreement Sale (Agreement), must submit a request on their respective letterhead, identify the property(ies), and describe in detail the public purpose for acquisition of ***EACH*** property. **Along with the request, they must also submit information identified on the enclosed Pre-Qualification Requirements sheet.**

*The request **must** be received by or post-marked no later than **Monday, April 23, 2018**. Properties requested **will not be removed from the sale prior to the 2018C Sealed Bid Sale until all requested documents are received**. Please note that requests and required documents received after this date will be rejected.*

A preliminary one-time non-refundable research fee of \$100 **per property** is required along with each written request to purchase property from this sale. In addition, the final purchase price of the property will include a \$300 notification fee **per property** when the

Public and Taxing Agencies
Nonprofit Organizations
March 23, 2018
Page 2

Agreement becomes final. Public and taxing agencies and nonprofit organizations may remit processing fees on their respective official form of payment. County departments may remit the processing fees on a County Warrant or a Journal Voucher Cash Transfer (JVCT).

The Agreement application packet, instructions on how to complete the form and a checklist of additional requirements will be provided to all eligible public and taxing agencies and nonprofit organizations. Once pre-qualified, the Agreement process is set into motion. Any entity that fails to complete the Agreement process may be banned from participation in this program, and may be required to pay for costs incurred by the TTC.

Pursuant to R&TC Section 3793.1, the purchase price will be the amount of outstanding taxes and penalties that are due up to the month that the sale process concludes. Please be aware that the minimum price indicated on the Board letter only applies to eligible bidders who are owners of a property contiguous to the tax-defaulted property STPTS. The minimum bid is **not** the purchase price for property sold through the Agreement process.

The enclosed list of properties is subject to change due to taxes paid in full or a legal process that requires the withdrawal of the property from the sale, i.e., bankruptcy. The TTC will inform each entity accordingly if a requested property is no longer available.

Should you have any questions, you may contact the Chapter 8 Unit at (213) 974-0871.

KG:DB:ms

Enclosures

**LOS ANGELES COUNTY
TREASURER AND TAX COLLECTOR**



**CHAPTER 8 PURCHASE AGREEMENT SALE
APPLICATION PACKET**

CHAPTER 8 PURCHASE AGREEMENT SALE INFORMATIONAL OVERVIEW

Public and taxing agencies and nonprofit organizations may be eligible to purchase property for a public purpose under the provisions of Division I, Part 6, Chapter 8 of the Revenue and Taxation Code (Chapter 8 Purchase Agreement Sale).

To begin the process, the public and taxing agencies or nonprofit must submit the following:

- On the entity's letterhead, either: 1) a request to purchase specified property(ies) subject to the power of sale ("Request") or, 2) for properties that are scheduled for auction, an objection to the sale of specified property(ies) and a request to purchase ("Objection").
- A completed Application to purchase Tax-Defaulted Property from the County, form SCO 8-16 ("Application"). For your convenience, a blank form is included.

The Application must identify the property(ies) by Assessor Identification Number (AIN) and describe, in detail, the public purpose for acquisition of ***EACH*** property and must include information identified on the attached Chapter 8 Purchase Agreement Sale Pre-qualification Requirements sheet. Carefully review the pre-qualification and eligibility requirements, as the Treasurer and Tax Collector (TTC) will not process incomplete submissions.

Note: When submitting an Objection and Application, both items must be either postmarked or in our office before the date of the first published Notice of Sale. Objections and Applications received after this date will be automatically denied.

A preliminary research fee of \$100 **per property** is a one-time fee that is required along with your request to purchase properties through a Chapter 8 Purchase Agreement Sale. A \$300 notification fee will be added to the final purchase price of **each property** when the Chapter 8 Purchase Agreement Sale becomes final. Public and taxing agencies and nonprofit organizations may remit payment for processing fees using their respective official form of payment. County departments may remit the processing fees on a County Warrant or a Journal Voucher Cash Transfer (JVCT).

If your entity provides a timely Request/Objection and Application, and fulfills the pre-qualification requirements, a Chapter 8 Purchase Agreement Sale packet, along with instructions on how to complete the forms, and a checklist of additional requirements, will be provided. Please be advised that once pre-qualified, any entity that fails to complete the agreement process, e.g. not providing the required documentation or paying the agreed upon purchase price, may be barred from this program and required to reimburse costs incurred by the TTC.

Please be aware that, pursuant to Section 3793.1 of the Revenue and Taxation Code, the purchase price of a Chapter 8 Purchase Agreement Sale is the sum of outstanding taxes and accrued penalties up to and including the month that the sale is consummated, plus the \$300 per property notification fee indicated above.

Please note that at any time prior to the completion of a Chapter 8 Purchase Agreement Sale, any property(ies) in the sale may be pulled if the defaulted taxes are paid in full or a legal process requires that the property be withdrawn from the sale, i.e., bankruptcy. You will be informed accordingly if your requested property is no longer available.

If you have questions, please contact our Chapter 8 Purchase Agreement Sale Unit at (213) 974-0871.

CHAPTER 8 PURCHASE AGREEMENT PRE-QUALIFICATION REQUIREMENTS

The following information and documentation **is required** with your completed Application to Purchase Tax-Defaulted Property from County, form SCO 8-16, via a Chapter 8 Purchase Agreement sale.

PUBLIC AND TAXING AGENCIES:

1. Provide the mission statement of the agency.
2. List each property by Assessor's Identification Number (AIN). State the purpose and intended use of **EACH** property. For example: Property needed for public use to extend a freeway, etc. The statement of the purpose and intended use must be provided for each property and must be **specific**.
3. Provide a map showing the agency's jurisdictional boundary or sphere of influence and the location of the tax defaulted property. If property is located outside the agency's jurisdiction, you **MUST** submit a statement on the agency's letterhead indicating your agency's elected board or Council approval to acquire property.

NON-PROFIT ORGANIZATIONS:

1. Provide Articles of Incorporation.
2. List each property by Assessor's Identification Number (AIN). State the purpose and intended use of **EACH** property, i.e., to rehabilitate the current substandard property to a single dwelling and sell to low-income persons, etc. The statement of purpose and intended use provided for each property must be **specific**.
3. Provide documentation from the local building department certifying that the improved property (residential properties, commercial buildings, etc.), is **"substandard" as defined in §17920 of the California Health and Safety Code (§3772.5). Failure to provide this documentation will result in the request being denied.**

Please be advised that requests without the above-required information **will not be processed until ALL** the required information is received. Information received after the deadline will not be accepted and incomplete requests will be denied.

See next page for definitions and applicable Revenue & Taxation Codes

DEFINITIONS AND REVENUE AND TAXATION CODES

PUBLIC AND TAXING AGENCIES: Taxing agencies, revenue districts, and special districts. A special district agency may purchase only tax-defaulted property located within its jurisdiction boundary (§3791.3).

§3791.3. Whenever property has been tax defaulted for five years or more, or three years or more in the case of nonresidential commercial property, as defined in Section 3691, in an applicable county, whether or not the property is subject to or has been sold or deeded for taxes to a taxing agency other than the state, county, any revenue district the taxes of which on the property are collected by county officers, or a redevelopment agency created pursuant to the California Community Redevelopment Law, may purchase the property or any part thereof, including any right-of-way or other easement, pursuant to this chapter. A redevelopment agency, however, may only purchase such tax-defaulted property located within a designated survey area.

NONPROFIT: This must be an entity that includes among its bylaws a statement of incorporation for the purpose of acquiring single-family or multifamily dwellings for rehabilitation and sale or rental to low-income persons, vacant land for construction of low-income housing, or vacant land to be dedicated to public use (§3772.5)

§3772.5. For purposes of this chapter: (a) "Low-income persons" means persons and families of low or moderate income, as defined by Section 50093 of the Health and Safety Code. (b) "Nonprofit organization" means a nonprofit organization incorporated pursuant to Part 2 (commencing with Section 5110) of Division 2 of Title 1 of the Corporations Code for the purpose of acquisition of either of the following: (1) Single-family or multifamily dwellings for rehabilitation and sale or rent to low-income persons, or for other use to serve low-income persons. (2) Vacant land for construction of residential dwellings and subsequent sale or rent to low-income persons, for other use to serve low-income persons, or for dedication of that vacant land to public use. (c) "Rehabilitation" means repairs and improvements to a substandard building, as defined in Section 17920.3 of the Health and Safety Code, necessary to make it a building that is not a substandard building.

§3791.4. (a) When residential or vacant property has been tax defaulted for five years or more, or three years or more after the property has become tax-defaulted and is subject to a nuisance abatement lien, that property may, with the approval of either the board of supervisors of the county in which it is located or that board's designee, be purchased pursuant to this chapter by a nonprofit organization, provided that: (1) In the case of residential property, the nonprofit organization shall rehabilitate and sell or rent to, or otherwise use the property to serve, low-income persons. (2) In the case of vacant property, the nonprofit organization shall construct residential dwellings on the property and sell or rent the property to low-income persons, otherwise use the property to serve low-income persons, or dedicate the vacant property to public use. (b) The terms and conditions of any conveyance to a nonprofit corporation pursuant to this section shall be specified in the deed or other instrument of conveyance.

§3795.5. In the case of an agreement involving a nonprofit organization, the board of supervisors may establish conditions of sale, including reporting, to assure the completion of rehabilitation within a reasonable time and maximum benefit to low-income persons. These conditions shall include, but are not limited to, the following: (a) Requiring compliance with a jurisdiction's consolidated plan or a community development plan. (b) Articles of incorporation filed with the Secretary of State, stating that the organization is incorporated for the purposes specified in subdivision (b) of Section 3772.5.

Other related Revenue and Taxation Code: §3695.4, 3698.5, 3793.1, 3802 and 3803
Other related Health and Safety Code: §17920 and 18909

Application to Purchase Tax-Defaulted Property from the County

This application is to be completed by eligible purchasing entities to commence purchase of tax-defaulted property by agreement sale from the county under applicable provisions of the California Revenue and Taxation Code. Please complete the following sections and supply supporting documentation accordingly. Completion of this application does not guarantee purchase approval.

A. Purchaser Information

1. Name of Organization:
2. Corporate Structure – check the appropriate box below and provide corresponding information:
 - Nonprofit – provide Articles of Incorporation
 - Public Agency – provide mission statement (If special district, also provide jurisdiction boundary map)

B. Purchasing Information

Determine which category the property falls under and then check the appropriate box as it relates to the purchasing entity's corporate structure and the intended use of the property:

Category A: Property is currently scheduled for a Chapter 7 tax sale

- No Purchase – State / county / taxing agency registering objection to preserve lien only
- Purchase by State / county / tax agency / revenue district / redevelopment agency / special district to preserve its lien
- Purchase by State / county / tax agency / revenue district / redevelopment agency / special district for public purpose
- Purchase by nonprofit for low-income housing or other use to serve low-income persons, or to preserve open space

Category B: Property is **not** currently scheduled for a Chapter 7 tax sale

- Purchase by State / county / taxing agency / revenue district / redevelopment agency / special district for public purpose
- Purchase by nonprofit for low-income housing or other use to serve low-income persons, or to preserve open space

C. Property Detail

Provide the following information. If more space is needed for any of the criteria, consolidate the information into a separate "Exhibit" document and attach accordingly:

1. County where the property(ies) is located: _____
2. List each property by Assessor's Identification Number: _____
3. State the purpose and intended use for *each* property: _____

D. Acknowledgement Detail

Provide the signature of the purchasing entity's authorized officer

Authorized Signature

Title

Date



JOSEPH KELLY
TREASURER AND TAX COLLECTOR

**COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR**

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 437
LOS ANGELES, CALIFORNIA 90012
TELEPHONE: (213) 974-2101 FAX: (213) 626-1812



HOME PAGE
TTC.LACOUNTY.GOV

PROPERTY TAX PORTAL
LACOUNTYPROPERTYTAX.COM

March 13, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

18 March 13, 2018

CELIA ZAVALA
ACTING EXECUTIVE OFFICER

**RECOMMENDATION TO ADOPT RESOLUTION APPROVING
SEALED BID AUCTION OF TAX-DEFAULTED PROPERTY
SUBJECT TO THE TAX COLLECTOR'S POWER TO SELL (2018C)
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT

Pursuant to Revenue and Taxation Code (R&TC) Sections 3694 and 3698, the Treasurer and Tax Collector (TTC) seeks approval to conduct a sealed bid auction of tax defaulted properties pursuant to R&TC Section 3692 (c) on Thursday, May 31, 2018.

IT IS RECOMMENDED THAT THE BOARD:

Adopt the attached resolution approving the sealed bid auction of tax-defaulted property, Subject to the Tax Collector's Power to Sell (2018C).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of a sealed bid auction is to return tax-defaulted property to a revenue generating status by conveying the property to another owner, and to allow owners of contiguous parcels the opportunity to augment their properties.

State law allows the Tax Collector to offer parcels that are rendered unusable by their size, location, or other conditions, and are subject to sale for nonpayment of taxes, by sealed bid sale procedures at a minimum bid to owners of contiguous parcels or to a holder of record of either a predominant easement or right-of-way easement.

Pursuant to R&TC Section 3698.5 (b), the minimum bid requirements of Subdivision (a) of the same

Section do not apply to property or property interests that qualify for a sealed bid sale.

Attached is a list of properties that meet the requirements of R&TC Sections 3692 (c) and 3698.5 (b), and have been tax defaulted for unpaid property taxes three or more years, and are Subject to the Tax Collector's Power to Sell pursuant to R&TC Section 3691.

For sealed bid auctions, the TTC incurs the cost for publications, notices, and title reports regardless of whether or not the properties sell. To maximize the likelihood of these properties selling, we have established a very low minimum bid of \$100 and have selected properties for which constituents have previously contacted our office and expressed interest in purchasing. Since 2013, we have incorporated this strategy in our sealed bid auctions and have seen a significant improvement in bidder participation and in the percentage of parcels sold.

The TTC scheduled two-hundred-forty-one properties to be offered at this auction. Pursuant to State law, our office previously mailed notices of delinquent taxes to the assessesees of record and, in addition to these prior notices, we will make reasonable efforts to contact the owners and inform them of their tax liabilities and the provisions for redeeming their properties.

Pursuant to R&TC Section 3700, TTC staff will notify all taxing agencies and any interested nonprofit organizations of the properties in the auction and the mechanism through which the taxing agency or nonprofit could purchase a property for public use through a Chapter 8 Agreement Sale. The unique physical characteristics of these parcels will often limit their public use options, but we notify the taxing agencies and interested nonprofits nonetheless.

Implementation of Strategic Plan Goals

The recommended action supports County Strategic Plan Strategy III.3 – Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability.

FISCAL IMPACT/FINANCING

The sealed bid auction of tax-defaulted property allows the TTC to recoup all or a portion of unpaid property taxes, penalties, and costs on delinquent parcels that are Subject to the Tax Collector's Power to Sell as provided under the R&TC. The TTC has budgeted the necessary funds for both the mailing of the Notice of Auction, which TTC staff must send by certified mail to all known parties of interest pursuant to R&TC Section 3701, and the mailing of the Bidder's Packet to all eligible bidders.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

TTC staff published the attached list of tax-defaulted properties, Subject to the Tax Collector's Power to Sell, pursuant to R&TC Section 3361. In order to comply with the statutes governing the publication process, TTC staff advertised these properties in the approved adjudicated local paper with the highest circulation in the geographic area in which each property is located.

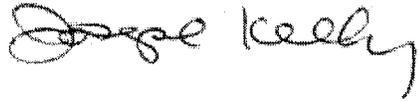
TTC staff will publish the Notice of Sale prior to the date of the sealed bid auction pursuant to R&TC Section 3702, and advertise the publication as mentioned above.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Not applicable.

The Honorable Board of Supervisors
3/13/2018
Page 3

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph Kelly". The signature is written in a cursive style with a large initial "J".

Joseph Kelly
Treasurer and Tax Collector

JK:KG:SM:ms

Enclosures

c: Assessor
Chief Executive Officer
Auditor-Controller
County Counsel
Acting Executive Officer, Board of Supervisors.

**RESOLUTION APPROVING SALE OF TAX-DEFAULTED PROPERTY,
SUBJECT TO THE TAX COLLECTOR'S POWER TO SELL,
AT SEALED BID AUCTION, SALE NUMBER 2018C**

WHEREAS, pursuant to California Revenue and Taxation Code, Section 3698, JOSEPH KELLY, Treasurer and Tax Collector, has transmitted to the Board of Supervisors on March 6, 2018, a notice of his intention to offer for sale and sell tax-defaulted properties, Subject to the Tax Collector's Power to Sell, at sealed bid auction (2018C); and

WHEREAS, California Revenue and Taxation Code, Section 3694 requires the Board of Supervisors to approve the proposed sale of tax-defaulted properties, Subject to the Tax Collector's Power to Sell, at a sealed bid auction (2018C); and

WHEREAS, pursuant to California Revenue and Taxation Code, Section 3692 (c) authorizes establishment of the minimum bid by the Treasurer and Tax Collector of tax-defaulted properties, Subject to the Tax Collector's Power to Sell, at sealed bid auction; and

WHEREAS, the Treasurer and Tax Collector provides notice of his intention to offer tax-defaulted properties, Subject to the Tax Collector's Power to Sell at the sealed bid auction (2018C).

NOW THEREFORE BE IT RESOLVED: That pursuant to the provisions of Chapter 7, Part 6, Division 1 of the California Revenue and Taxation Code, the Board of Supervisors does hereby approve the sale of these tax-defaulted properties Subject to

the Tax Collector's Power to Sell designated and described on Sealed Bid Auction List Number 2018C, and the establishment by the Treasurer and Tax Collector of minimum bids for properties pursuant to the California Revenue and Taxation Code, Section 3692(c).

The foregoing resolution was on the ^{13th} 6th of March 2018, adopted by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.



County of Los Angeles

By *Shirley Kuehl*
Chair of the Board of Supervisors

Attest: CELIA ZAVALA
Acting Executive Officer of the
Board of Supervisors

By *Sachelle Smitherman*
Deputy

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By *Suzanne Parucker*
Deputy County Counsel

2018C SEALED BID AUCTION
MAY 31, 2018

Parcels in Rancho Palos Verdes

SEQ	ITEM #	PARCEL NUMBER	LEGAL DESCRIPTION	MINIMUM BID
139	1604	7049 003 022	RANCHO LOS COYOTES SECTIONS, TOWNSHIP AND RANGE AS PER PATENTS BK 1 PG 493-494 AND O R M 7425 PG 20-21 LOT COM AT NE COR OF LOT 65 TR NO 26842 TH S 0°22' 45" E TO N LINE OF AGNES ST TH E THEREON TO W LINE OF TR NO 25532 TH N THEREON TO S LINE OF CANDOR ST TH W THEREON 3.77 FT TO BEG PART OF SEC 1 T 4S R 12W	\$100
140	1605	7061 009 032	TRACT NO 9265 LOT COM AT INTERSECTION OF W LINE OF LOT 24 WITH N LINE OF TR NO 15161 TH N ON SD W LINE 25 FT TH S 25°25'36" E TO SD N LINE TH W THEREON TO BEG PART OF LOT 24	\$100
141	1607	7068 018 034	LICENSED SURVEYOR'S MAP AS PER BK 17 PG 2 OF L S W 7.5 FT OF LOT 446	\$100
142	1609	7076 003 002	RANCHO LOS COYOTES SECTION TOWNSHIP AND RANGE AS PER PATENTS BK 1 P 493-494 AND O R M 7425 P 20-21 LOT COM S 89°27' W 1135.20 FT AND S 0°16'20" E 739.27 FT AND S 89°12'15" W 102.4 FT FROM NE COR OF SEC 18 T 4S R 11W TH S 89°12'15" W 82.4 FT TH S 0°16'20" E 2 FT TH N 89° 12'15" E 82.4 FT TH N 0°16'20" W 2 FT TO BEG PART OF NE 1/4 OF NE 1/4 OF SEC 18 T 4S R 11W	\$100
143	1613	7110 006 005	CALIFORNIA CO-OPERATIVE COLONY TRACT 0.01 AC BEING W 25 FT OF E 313 FT OF S 25 FT OF N 50 FT OF LOT 13 BLK 18	\$100
144	1616	7268 019 003	ALAMITOS AVENUE TR S 2 FT MEASURED ON E LINE EX OF ST OF LOT 1	\$100
145	1622	7373 018 060	TRACT NO 592 LOT COM N 126.5 FT FROM SE COR OF LOT 46 TH N 1.5 FT WITH A UNIFORM DEPTH OF 140 FT W PART OF LOT 46	\$100
146	1623	7449 001 023	TRACT NO 2818 EX OF ST LOT 89	\$100
147	1624	7536 003 032	TR=18416 FOR DESC SEE ASSESSOR'S MAPS POR OF LOT 133	\$100
148	1626	7556 023 030	TRACT # 19518 NE 20 FT MEASURED AT R/A TO NE LINE OF LOT 20	\$100
149	1628	7563 029 030	SUB OF LOT M OF ORIGINAL PARTITION OF THE RANCHO LOS PALOS VERDES LOT COM AT MOST W COR OF LOT 94 TR NO 22374 TH SE ON SW LINE OF SD LOT 70.29 FT TH SW ON SW PROLONGATION OF SE LINE OF SD LOT 10 FT TH N 72°11'59" W 70.29 FT TH NE TO BEG PART OF LOT IV	\$100
150	1631	7568 027 014	R S 62-13 FOR DESC SEE ASSESSOR'S MAPS POR OF LOT 10	\$100
151	1632	7572 008 016	TRACT # 14118 N 5 FT MEASURED AT R/A TO N LINE OF LOT 32 BLK 1	\$100
152	1635	8018 003 031	*TR=RANCHO SANTA GERTRUDES SECTIONS TOWNSHIP AND RANGE*LOT COM AT SW COR OF LOT 2 P M 39-72 TH S 0°04'30" E 5 FT TH E PARALLEL WITH S LINE OF SD LOT 10 FT TH N 0°04'30" W 5 FT TH W ON SD S LINE TO BEG POR OF W 1/2 OF NE 1/4 OF SEC 12 T 3S R 12W	\$100

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/12/2018	1/12/2018	Jeff Calvagna	Request for proposed Crown Castle AT&T wireless facility ASG69 encroachment permits	1/12/18 AA Zwezig forwarded to Public Works Dept. 1/17/18 AA Zwezig responded. Completed.
1/12/2018	1/12/2018	Sharon Loveys	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7	1/12/18 AA Zwezig responded. Completed.
1/15/2018	1/15/2018	Vincent Reher	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7	1/15/18 AA Zwezig responded. Provided documents to view. Completed.
1/15/2018	1/15/2018	BuildZoom (Claudine Anague)	Report of building permits issued from July 1, 2017 to present.	1/15/2018 AAll Cloke responded. Request forwarded to Building and Safety. 1/18/18 AA Zwezig provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 2/5/2018 Payment received. 2/6/2018 Disk mailed. Completed.
1/17/2018	1/17/2018	Washington Post (David Farenthold)	Trump National Golf Tax for Oct, Nov, Dec 2017.	1/17/18 AA Zwezig forwarded request to Finance staff. 1/29/18 AA Zwezig responded. Completed.
1/17/2018	1/17/2018	Michael Mulligan	Form from City of Rancho Palos Verdes Municipal Water Department, Field Testing & Maintenance Report Form.	1/18/18 DCC Takaoka responded. Completed.
1/19/2018	1/19/2018	Duncan Christopher Reid	Electronic and written correspondence	1/19/2018 AAll Cloke responded.
1/22/2018	1/22/2018	Duncan Christopher Reid	Electronic and written correspondence - Amended original request.	1/22/2018 AAll Cloke responded.
1/23/2018	1/23/2018	SmartProcure (Ivan Kranjcec)	Purchase order information in a report format.	1/23/2018 AAll Cloke responded.
1/23/2018	1/23/2018	Center for Contract Compliance (Marisol Hernandez)	Request for Residential Street Rehab Phase II Area 7 documents	1/23/2018 AAll Cloke responded. Senior Engineer Chan provided requested information and document. Completed.
1/24/2018	1/24/2018	Nick Santos	ADA Access Imps Fred Hesse Park Project #022217. Abny General Engineering Inc sub-contractor's certified payroll and fringe benefit statements.	1/24/2018 AAll Cloke responded. 1/31/2018 Determination Email sent. Awaiting payment. 2/9/2018 Payment received. 2/12/2018 Records mailed. Completed. 3/5/2018 Records requested a second time. 3/15/2018 Records emailed to CCC. Completed.
1/25/2018	1/25/2018	The Associated Press (Bernard Condon)	Trump National Golf Club records from 2012 to present for Greens Fees, Filming Permits, Outdoor Weddings - Founders Park.	1/25/2018 AAll Cloke responded. 1/30/2018 Completed.
1/26/2018	1/26/2018	Accutrend Data Corp (Bela Christensen)	December 2017 New Business List (new business licenses)	1/29/18 AA Zwezig forwarded request to Finance staff. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/2/2018	2/5/2018	Henry G.MacMorran	Green Hills Memorial Park approved plans for area 5.2 etc	2/5/18 Deputy Director So responded. Completed.
2/1/2018	2/1/2018	Steve Kenny (steve@constructioninsider.net)	Monthly Permits Issued Report for January 2018.	2/5/2018 AAll Cloke responded. Report not available at this time. Requestor to resubmit after February 15, 2018. Completed.
2/1/2018	2/5/2018	David Fahrenthold (Washington Post)	New Film Permit applications.	2/5/2018 SMA Fox responded. Completed.
2/3/2018	2/5/2018	Jennifer Diciano (Hickman & Associates Environmental Services)	Electronic copy of City's current Solid Waste Franchise Agreement.	2/5/2018 AAll Cloke responded. Provided link to City website document site. Completed.
2/6/2018	2/6/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the Harris Steel Fence Co. for the Coastal Bluff Fencing Phase I Project.	2/6/18 AA Zwezig forwarded request to PW staff. 2/16/18 14-day extension letter sent. 2/27/18 AA Zwezig responded. Completed.
2/6/2018	2/6/2018	David Fahrenthold (Washington Post)	Terranea Resort Golf Tax Remittances for Calendar Year 2017	2/6/18 AA Zwezig forwarded request to Finance staff. 2/6/18 AA Zwezig responded. Completed.
2/7/2018	2/7/2018	Bob Hicks (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the VSS International Inc. Residential Street Rehabilitation Phase 2 Areas 2 & 6 project.	2/7/18 AA Zwezig forwarded request to PW staff. 2/19/18 AA Zwezig responded. Completed.
2/7/2018	2/7/2018	Ken DeLong	City Mangers Employment Agreement Staff Report supporting documents.	2/8/2018 AAll Cloke acknowledged receipt of PRA and provided the requested staff report and its attachments. DCC Takaoka forwarded request to staff. 2/8/18 Director Cullen responded. Completed.
2/7/2018	2/7/2018	Shawna Nazari	Preserve Management documents.	2/8/2018 AAll Cloke acknowledged receipt of PRA. DCC Takaoka forwarded to appropriate staff. 3/5/18 DCC responded - awaiting payment.
2/12/2018	2/12/2018	George L. Cohn	Business License request	2/12/18 DCC Takaoka forwarded request on to Finance.
2/14/2018	2/14/2018	Kristin Collett	Residential properties - etc	2/14/18 DCC acknowledged receipt of request and forwarded on to appropriate staff.2/22/18 DCC clarified request. 3/2/18 responsive docs provided. Completed.
2/16/2018	2/19/2018	Barry Ross	Records relating to Petak - Altamira Canyon	2/19/18 DCC Takaoka acknowledged receipt of request and forwarded on to appropriate staff
2/26/2018	2/26/2018	Windy Quintanar (City of Los Alamitos)	Request for Matrix Imaging contract	2/26/18 AA Zwezig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/26/2018	2/26/2018	Accutrend Data Corp (Bela Christensen)	January 2018 New Business List (new business licenses)	2/26/18 AA Zweizig forwarded request to Finance staff. 2/27/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
2/23/2016	2/26/2018	Glenn Oliver	Vendor list	2/27/18 DCC Takaoka responded. Completed.
2/27/2018	2/27/2018	Danny Friedman, California Hotel & Lodging Association	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
2/27/2018	2/27/2018	Michael Saltsman, Center for Union Facts	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Bid Documents, Publications, Contract, Bonds, Specs, etc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Inspector Logs and Daily Reports for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
2/23/2018	3/2/2018	Marcella Scordelis	Contractor Preicision Emprise dba Precision Concrete Cutting	3/5/18 DCC responded - no records at this time. Completed.
3/5/2018	3/5/2018	M. J. Sullivan	Copy of: current janitorial contract, proposal submitted, insurance certificate, and W-9	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA and provided contract and insurance certificate to requestor. 03/05/2018 AT Amundson provided W9. 3/13/3018 AA Penate provided stamped proposal. 03/13/2018 Final documents sent. Completed.
3/5/2018	3/5/2018	Center for Contract Compliance (Marisol Hernandez)	ID Number 17-602664, Sidewalk Repair Program. Copy of: bid tabulation each bidder's name and bid amount; original bid advertisement with proof of publication; complete sub-contractors list.	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA. Forwarded request to PW staff. 3/6/2018 Assistant Engineer Carrasco provided requested documents. Request Completed.
3/13/2018	3/13/2018	Open Gov Books CA (Adam Barney)	Investment Statements	3/13/2018 AAll Cloke forwarded request to Finance Dept. 3/23/2018 Treasury Report dated December 2017 provided to requestor. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/13/2018	3/13/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for American Asphalt South Inc. for the Residential Street Rehabilitation Phase II – Area 7 Project.	3/13/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff.
3/19/2018	3/19/2018	David Fahrenthold (Washington Post)	Request for golf taxes, filming permits, applications for new development on land owned by Trump National.	3/26/18 DCC Takaoka responded. Completed.
3/19/2018	3/19/2018	Marita Daly	Consultant report regarding telecommunications facility ASG39	
3/19/2018	3/19/2018	Properant LLC	Notices of unsafe/derelict properties	
3/21/2018	3/21/2018	Miguel Marquez CNN	Trump golf fees and wedding permits	3/27/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Five Brothers Management	Inquiry on vacant /distressed properties	3/22/18 AA Zwezig responded. Completed.
3/22/2018	3/22/2018	Center for Contract Compliance (Marisol Hernandez)	Request for bid documents regarding the Hawthorne Blvd. Arterial Wall Beautification project.	3/22/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff.
3/26/2018	3/26/2018	Accutrend Data Corp (Bela Christensen)	February 2018 New Business List (new business licenses)	3/26/18 AA Zwezig forwarded request to Finance staff. 3/26/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment.
3/26/2018	3/26/2018	Mr. C. Donias	Request to view a City Council Meeting tape from the 1980s of a video or movie re: how Citizens can protest if they are unhappy with a government action. (Albert Levitt and Councilwoman Bacharach were in attendance at the meeting.)	3/26/2018 SAA Cloke responded.
3/27/2018	3/28/2018	Julie Marte	List of House with Code Violation	3/28/2018 SAA Cloke responded to requestor.
3/27/2018	3/27/2018	Sharon Loveys	Request for checks, invoices/billings and correspondence regarding Green Hills and Vista Verde lawsuits.	



**City of Rancho Palos Verdes
Department of Public Works**

30940 Hawthorne Boulevard
Rancho Palos Verdes, CA 90275
P: (310)544-5252 F: (310) 544-5292

Permit No:
ENC2018-00048
Issued Date:
03/23/2018
Expiration Date:
04/15/2018

Permit Type: ENCROACHMENT Permit Subtype: Inspector: JOHN COLLINS Inspection Line: 310-544-5338	Dig Alert Number: 800-227-2600 California Water Service: 310-257-1400 Southern California Edison: 800-655-4555 EDCO (trash hauler): 310-540-2977 Southern California Gas: 310-687-2020
Project Address: Rancho Palos Verdes, California 90275 Tract/Parcel Map: Applicant:	Project Summary: Property access off of Hawthorne - Valid until April 15 Utility Project #: Utility Reference:
Contractor: Contractor State License No: Contractor Business License No.:	Owner: Lionel Perera Owner Address: 15 MOCCASIN LANE Owner Phone Number: 3108906601
Project Details: Property access off of Hawthorne Blvd for Weed Clearance. No staging or parking of vehicles on Hawthorne Blvd shoulder or Right of Way. Any damage to City ROW including Tree, Curb, Gutter or Asphalt will require replacement per City standards. Encroachment Permit standards will be in effect for this Permit including a Current City Business License, Certificate of Insurance, etc	

(A HARD COPY OF PERMIT MUST BE KEPT ON THE JOB SITE AT ALL TIMES)

IMPORTANT NOTICE
 Call (310) 544-5338 to schedule an inspection 72 hours prior to commencing with any work described on this Permit.

Permit valid for a period of 90 calendar days after the approval date shown below.
 Mock up display and dumpster permits are valid for a period of 30 days after the approval date shown below.
 Mock up construction permits are valid for 10 days after the approval date shown below.

Printed by: BECKY MARTIN

Schedule and Inspection Online by visiting <http://www.rpvca.gov/inspection>

- Obtain an online account from the Technician at the Public Works Counter.

Schedule an Inspection by Telephone by calling 310-544-5338

- Have your permit number, address and contact information available.

Encroachment Permits may require a minimum of 10 working days of FIRST submittal for Excavation, Haul Routes and/or Traffic Control Plans.

All Mock ups shall be installed at least two weeks prior to any Public Hearing related to the proposed construction.

Call "DIG ALERT" at 1-800-227-2600 at least 72 hours prior to any construction.

City Hall Hours - Monday - Thursday 7:30 - 5:30, Friday 7:30 - 4:30

Public Works Telephone - 310-544-5252

WORK SPECIFICATIONS

- All work, unless otherwise specified, shall be done in accordance with the current edition of the **STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION**.
- Any staging of materials in the City Right-of-Way requires prior approval.
- Haul Routes must be approved 48 Hours prior to entering the City.
- The Permittee/Contractor must follow the latest National Pollutant Discharge Elimination System (NPDES) & Best Management Practices (BMP's) guidelines.
- Before work on any sewer line begins, a permit must be issued by the City of Rancho Palos Verdes Building and Safety Division in addition to this permit. For information on sewer permits call (310) 544-5244 and ask for Building and Safety.
- When permittee tunnels under existing curbs, gutters and sidewalks, the excavated trench shall be back-filled with cement grout as described in the Standard Specifications.
- A.C. Pavement shall be saw-cut beyond edge of trench as specified by APWA Standards.
- Asphalt shall be placed in one-inch lifts or as directed by Department of Public Works Staff.
- When compaction or material tests are required, all costs are to be borne by the permittee.
- A one-sack sand slurry mixture may be required for compaction where excavation interferes with traffic flow or where work is within the roadway portion of an intersection.
- All excavations must be back-filled or plated at the end of the workday. The City reserves the right to require the permittee to plate open trenches in lieu of back filling.
- Permanent pavement repairs shall be made within 25 calendar days after excavation work is completed. Inspector's approval is required before permanent repairs are made.
- Tree trunks shall be cut to within 4" of curb height. All tree trunks and roots shall be ground to a depth of 18" below grade by a mechanical stump grinder to the satisfaction of the Department of Public Works staff. All wood chips shall be removed, hole filled and compacted with topsoil.

TRAFFIC CONTROL STANDARD REQUIREMENTS

- Traffic controls throughout permit construction shall conform to the latest edition of the State of California **MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) FOR USE IN PERFORMANCE OF WORK UPON HIGHWAYS**. Permittee shall provide and maintain all such signs, lights, and devices. All barricades in use after sunset must have portable flashers.
- Traffic may be restricted only between the hours of 9:00 a.m. and 3:00 p.m. on all major and secondary highways and subject to review of the Traffic Engineer.
- One lane of traffic in each direction shall be maintained at all times on all major and secondary highways.
- Pedestrian walkways must be maintained with safety fencing or barrier separation for adjacent excavation.
- The cost of any damage to traffic signal control devices shall be the permittee's responsibility and it shall be brought to the immediate attention of the inspector. The Permittee/Contractor shall be responsible for the replacement cost of any inductive loops in the ground (wire sensors for traffic signals) that are in conflict with or damaged by construction.

DUMPSTER REQUIREMENTS - MUST OBTAIN CONTAINER FROM A CURRENTLY APPROVED VENDOR

- Keep the street clean from debris at all times.
- Do not block/obstruct traffic motorists' line of sight in any direction.
- Dumpster shall not infringe on any driveway approach, Fire Hydrant, Emergency facility, or utility cabinet.
- **Dumpsters must have cones or delineators, reflectors, and reflectorized tape at corners.**

CURB AND GUTTER, DRIVEWAY APPROAC, SIDEWALK AND CURB CORE REQUIREMENTS

City's trench standards shall be adhered to.

- Remove any/all markings following construction.
- Remove and Replace curb and gutter at the edge of the asphalt and haul materials to a recycling center. Provide Load Ticket to the Inspector. (Do not cut Asphalt in the street unless directed to do so by the Department of Public Works staff).
- Install monolithic section of curb and gutter.
- Must remove and replace Concrete Score line to Score line or as directed by the City staff.
- Install a minimum of 6-inch thick 3,250-PSI concrete on drivable surfaces and a minimum of 4-inch thick 3,250-PSI concrete in other places.
- Follow American Public Works Association (APWA) standards for Curb Core (Standards available at the City of Rancho Palos Verdes/Department of Public Works).

www.rpvca.gov



**City of Rancho Palos Verdes
Building and Safety**

30940 Hawthorne Boulevard
Rancho Palos Verdes, CA 90275
P: (310)544-5280 F: (310) 544-5293

**Permit No:
GEO2018-00030**

Issued Date:

Permit Type: GEOLOGY/SOILS REPORT Permit Subtype: GEOLOGIC INVESTIGATION PERMIT	Applied Date: 03/28/2018 Expiration Date: Planning Clearance By:
Project Address: APN: 7576026028	Project Description: Geologic Investigation Permit
Contractor: Contractor State License No:	Owner: LIONEL PERERA Applicant: HAMILTON & ASSOCIATES, INC
Project Details:	

FEES			
DESCRIPTION	ACCOUNT	QUANTITY	PAID AMOUNT
			TOTAL:

CONDITIONS
<p>CUSTOM CONDITION</p> <ol style="list-style-type: none"> Applicant shall re-submit a GIP application map that accurately depicts the location of all easements, all storm drainage facilities and the approximate location of all planned soil samples and test pits. The GIP map shall be prepared by a professional engineer and submitted at least 7 days before any testing so that the City geologist may comment on the proposed locations in advance of sampling testing. Applicant shall place a flag or otherwise visibly mark in the canyon the proposed locations of soil sampling at least three days prior to any testing. Applicant shall excavate and/or drill the number of soil samples depicted on the GIP map and shall excavate and/or drill them as close as reasonably possible to the locations depicted on the GIP application map, in a manner consistent with standard practices. However, if field conditions dictate, additional samples may be required to be drilled and/or excavated in accordance with standard practices. Applicant shall not damage any work areas by its operations (other than by drilling and/or excavating the soil samples) and shall completely restore all areas of soil sampling and adjacent areas to their pre-testing condition. Applicant shall take photographs before and after the work to document compliance with these conditions. The photographs will be submitted to City staff. The persons performing the GIP testing shall make all reasonable efforts to stay at least 10 feet away from any property line of homes bordering the project parcel. No tires of any heavy equipment shall be permitted within ten feet of any property line of homes bordering the project. The persons performing the GIP testing shall have evidence of insurance coverage acceptable to the City, and that insurance policy must include the City as an additional insured. Documentation of compliance with this condition shall be provided to the City before testing.

7. This approval is for a geologic investigation of the property at APN 7576-026-028, also known as "Elkmont Canyon" for a new residence with associated grading and retaining walls. Approximately 14 backhoe test pits of approximately 2' to 4' in width, and 5' to 8' in depth; and 1 to 2 borings in 1 to 2 of three potential locations shown on the attached map are proposed, for a total of approximately 50-75 cubic yards of excavation. The types of equipment to be used includes but is not limited to 1 backhoe and one drill rig on April 24, 2018 and April 25, 2018.

8. All work, including brush clearing, site preparation, drilling and/or trenching, shall be limited to the hours of 7:00 AM to 6:00 PM, Mondays through Fridays, and 9:00 AM to 5:00 PM on Saturdays. No work is permitted on Sundays or legal holidays.

9. All areas disturbed as a result of this project shall be restored to their pre-existing condition at the completion of the work. A trust deposit of \$500 shall be established by the applicant to ensure site restoration. If necessary, the trust deposit shall be used by the City to restore any disturbed areas of the site if not restored by the applicant and applicant may be charged for any costs incurred exceeding the deposit amount.

10. No grading for the creation of roads or drilling pads is permitted by this permit.

11. If it is found, in the course of the activities permitted by this approval, that the area is located within the limits of an archaeological site, the applicant shall either move the activity to another acceptable location or arrange to have an archaeologist present during all activities within the archaeological site.

12. All reasonable efforts shall be made to avoid impacts to plant and animal life on the site, particularly any sensitive biological resources such as coastal sage scrub or wetlands.

13. Prior to any activity on the site, the City shall be notified when work is to begin. In addition, the City shall be notified when boring, trenching and/or other activities are complete, and when the restoration of the site is complete.

14. Ingress and egress to the site shall be limited to the route shown on the approved plan. Any deviations shall be approved in advance by the City.

15. Bore holes and trenches shall be capped or temporarily backfilled for safety until permanently backfilled.

16. Construction of the approved project shall substantially comply with the plans originally stamped APPROVED on March 28, 2018, and with the RS-4 zoning district and site development standards of the Rancho Palos Verdes Development Code.

17. In the event that a Planning Division and a Building Division requirement are in conflict, the stricter standard shall apply.

18. The construction site and adjacent public and private properties and streets shall be kept free of all loose materials resembling trash and debris in excess of that material used for immediate construction purposes. Such excess material may include, but not be limited to: the accumulation of debris, garbage, lumber, scrap metal, concrete asphalt, piles of earth, salvage materials, abandoned or discarded furniture, appliances or other household fixtures.

19. Permitted hours and days for construction activity are 7:00 AM to 6:00 PM, Mondays through Fridays, and 9:00 AM to 5:00 PM on Saturdays, with no construction activity permitted on Sundays or on the legal holidays specified in Section 17.96.920 of the Rancho Palos Verdes Development Code. Trucks and other construction vehicles shall not park, queue and/or idle at the project site or in the adjoining public rights-of-way before 7:00

AM, Monday through Saturday, in accordance with the permitted hours of construction stated above.

20. The Applicant shall indemnify, protect, defend, and hold harmless the City and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, from any and all claims, demands, lawsuits, writs of mandamus, and other actions and proceedings (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolutions procedures (including, but not limited to arbitrations, mediations, and other such procedures) (collectively "Actions"), brought against the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, that challenge, attack, or seek to modify, set aside, void, or annul, the action of (or any permit or approval issued by) the City and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof (including actions approved by the voters of the City), for or concerning the project.

21. Prior to the start of work, the City Geologist shall visit the site to review and approve all proposed test pit and boring locations.

(A HARD COPY OF PERMIT MUST BE KEPT ON THE JOB SITE AT ALL TIMES)

I hereby acknowledge that I have read this permit and state that the all information above and any attached sheets is correct, and agree to comply with all ordinances and state and federal laws regulating activities covered by this permit. I authorize representatives of this city to enter upon the above mentioned property for inspection purposes.

Per Director
~~Applicant/Contractor:~~

AS
Signature

Printed by: AMY SEERATY

ORDER NO.
112088547
02/15/2013
APN
7576-026-028
Legend

-  PIQ
-  Ease for Storm Drain recorded
Bk52370 Pg20 OR - Item 5
-  Ease for Slope recorded
Bk52370 Pg20 OR - Item 5
-  Ease for Slope Construction &
Maintenance recorded
Bk54201 Pg392 OR - Item 6
-  Ease for Slope, Storm Drain &
Drainage recorded 05/20/1960
BkD853 Pg784 OR - Item 7
-  Ease for Sanitary Sewer recorded
Bk669 Pg73 Tract Map - Item 8
-  Ease for Storm Drain recorded
Bk669 Pg73 Tract Map - Item 8



Project No. 6E020R-00030 *only*
APPROVED BY THE PLANNING DIVISION
CITY OF RANCHO PALOS VERDES
 With Conditions As Submitted
 Date 3-18-13
 Planner AS
 It is unlawful to make any changes or alterations on this set of plans without written permission from the Planning Division. Approval is VOID after 180 days, unless otherwise specified in the Conditions of Approval.
 *Not valid unless accompanied by a completed Clearance Form
 Approved for submittal to Building Division Plan Check NA
 Approved for issuance of Building Permit NA

This is not a survey of Land, but is compiled for information only, nor is it a part of this report or policy to which it may be attached. There will be no liability as for the accuracy of the acreage if shown

FOLLOW-UP AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, MARCH 27, 2018
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD
REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2018-11

CALL TO ORDER: **7:05 P.M.**

PLEDGE OF ALLEGIANCE: **LED BY COMMISSIONER PERESTAM**

ROLL CALL: **ALL PRESENT**

APPROVAL OF AGENDA: **APPROVED WITH AGENDA ITEM NO. 4 MOVED AFTER AGENDA NO. 1.**

COMMUNICATIONS:

City Council Items: **DIRECTOR MIHRANIAN REPORTED THAT AT THE MARCH 20TH MEETING, THE CITY COUNCIL ADOPTED THE SECOND READING OF THE HAUL ROUTE ORDINANCE AND CONSIDERED THE LADERA LINDA PARK MASTER PLAN. HE ADDED THAT THE CITY COUNCIL WILL CONDUCT A SPECIAL MEETING ON THE CITY'S NCCP/HCP ON THURSDAY, MARCH 29TH AT 6:00 P.M. AT HESSE PARK.**

Staff: DIRECTOR MIHRANIAN NOTED THAT LATE CORRESPONDENCE HAS BEEN HANDED OUT FOR AGENDA ITEM NO. 3.

Commission: NONE

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): MS. LANDIS SPOKE ON THE STATUS OF THE VISTA VERDE LAWSUIT WITH GREEN HILLS AND MS. LOVEYS SPOKE ON A PUBLIC RECORDS REQUEST SHE WILL BE SUBMITTING TO THE CITY CLERK.

CONSENT CALENDAR:

1. APPROVAL OF THE MARCH 13, 2018 P.C. MINUTES

ACTION: APPROVED AS PRESENTED, ON A VOTE OF 6-0-1, WITH COMMISSIONER TOMBLIN ABSTAINING SINCE HE WAS ABSENT FROM THIS MEETING.

NEW PUBLIC HEARINGS:

4. PUBLIC RIGHT-OF-WAY VACATION: 3807 & 3825 Crest Road East (IA)

Request: Vacate the public right-of-way adjacent to 3807 and 3825 Crest Road (East).

ACTION: ADOPTED P.C. RESOLUTION NO. 2018-11; FINDING THE VACATION OF A PORTION OF THE PUBLIC RIGHT-OF-WAY ABUTTING PRIVATE PROPERTIES LOCATED AT 3807 AND 3825 CREST ROAD EAST IS CONSISTENT WITH THE CITY'S GENERAL PLAN, ON A VOTE OF 6-1, WITH VICE-CHAIRMAN BRADLEY DISSENTING.

CONTINUED PUBLIC HEARINGS:

2. MAJOR WIRELESS TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 39:
Groveoak Place between Grayslake Rd. and Hyte Rd. (AB)

Request: To install a wireless telecommunication facility with related mechanical equipment to a utility pole.

ACTION: CONTINUED THE PUBLIC HEARING TO A DATE UNCERTAIN TO ALLOW THE APPLICANT ADDITIONAL TIME TO MAKE MODIFICATIONS TO THE PROPOSED FACILITY IN ORDER TO AVOID POTENTIAL VIEW IMPACTS, ON A VOTE OF 7-0.

3. GENERAL PLAN STATUS UPDATE: Citywide (SK)

Request: Review and forward a recommendation of approval of the updated version of the General Plan document and General Plan Land Use Map to the City Council.

ACTION: ADOPTED P.C. RESOLUTION NO. 2018-12, RECOMMENDING THAT THE CITY COUNCIL APPROVE THE UPDATED GENERAL PLAN AND THE GENERAL PLAN LAND USE MAP WITH CERTAIN EDITS TO THE DOCUMENT AND AMENDING THE LAND USE DESIGNATION FOR GATEWAY PARK AS PASSIVE-RECREATION, ON A VOTE OF 7-0.

CONTINUED BUSINESS:

NONE

NEW BUSINESS:

NONE

ITEMS TO BE PLACED ON FUTURE AGENDAS:

5. PRE-AGENDA FOR THE MEETING ON APRIL 10, 2018

ACTION: APPROVED AS PRESENTED.

6. PRE-AGENDA FOR THE MEETING ON APRIL 24, 2018

ACTION: APPROVED AS PRESENTED.

ADJOURNMENT: **10:36 P.M.**

Americans with Disabilities Act: *In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.*

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.

2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.

3. You can also view the agenda and staff reports at the City's website www.rpvca.gov.

4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.