

**MEMORANDUM**

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: DOUG WILLMORE, CITY MANAGER**

**DATE: APRIL 25, 2018**

**SUBJECT: ADMINISTRATIVE REPORT NO. 18-17**

**TABLE OF CONTENTS - CITY MANAGER AND DEPARTMENT REPORTS**

- **CITY MANAGER – PAGE 3**
  - SB 827 is Dead...For Now
  - Final Call for Ring.com Incentive Program
- **FINANCE – PAGE 3**
  - Special Budget Workshop
- **PUBLIC WORKS – PAGE 3**
  - Storm Drain Deficiency Improvement Project
  - Spring Paper/Document Shredding Event
  - Earth Day Celebration at the Promenade
  - Composting Workshop
  - School Earth Day Education
  - Brush Clearing Event
  - Lower Hesse Park, Park Improvements
- **COMMUNITY DEVELOPMENT – PAGE 7**
  - Green Hills - Neighborhood Advisory Committee (NAC) Meeting
  - Green Hills - Inspiration Slope (Area 2) Permit Application
  - Los Angeles County Sustainability Plan
  - Ralphs Market Installs a New Roof
  - Elkmont Canyon Geologic Investigation Permit (GIP) Update
  - Proposed Shell Hydrogen Fueling Pump
  - Planning Commission Agenda
- **RECREATION & PARKS – PAGE 8**
  - Healthy RPV Program
  - PVIC/Docents
  - Volunteer Program
  - Park Events

ADMINISTRATIVE REPORT

April 25, 2018

Page 2

- **CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**
  - Calendars – Page 10
  - Tentative Agendas – Page 13
  - Channel 33 & 38 Schedule – Page 18
  - Channel 35 & 39 Schedule – Page 19
  - Crime Report – no report
  - PRA Log – Page 20

## **CITY MANAGER**

SB 827 is Dead...For Now: On Tuesday, April 17th, Senate Bill No. 827 (SB 827) failed to gain the minimum number of votes needed to pass in the Senate's Transportation and Housing Committee. Senator Ben Allen was among the Committee members voting against SB 827, which would have allowed the developers of high-density housing projects along transit corridors to circumvent local land use regulations such as building height and parking requirements. Don't be surprised to see some elements of this bill resurrected in future legislation!

Final Call for Ring.com Incentive Program: This is the last opportunity for RPV residents to purchase select Ring devices at a discounted price by April 30, 2018! Interested residents are strongly encouraged to visit the City website at <http://www.rpvca.gov/CivicAlerts.aspx?AID=1035> to learn more about the program guidelines, available devices, discounted pricing and how to request a promotion code. For additional information contact Jacqueline Ruiz, Administrative Analyst in the City's Manager's office, at (310) 544-5305 or [jruiz@rpvca.gov](mailto:jruiz@rpvca.gov).

## **FINANCE**

Special Budget Workshop: On Saturday, April 28, 2018 at 10:00 am, there is a special budget workshop at Hesse Park for capital improvement projects. Staff will present completed projects, projects in process, continuing projects and new projects. Discussion and direction from this workshop will be incorporated in the preliminary budget.

## **PUBLIC WORKS**

Storm Drain Deficiency Improvement Project: Work on Western Avenue at Caddington Drive has commenced this week. Work includes storm drain replacement and installing new catch basins. There will be a traffic control plan and traffic will be allowed to pass, 1-lane each direction. Please expect delays. Construction is expected to be completed in mid-June.

## ADMINISTRATIVE REPORT

April 25, 2018

Page 4



Spring Paper/Document Shredding Event: On Saturday April 21st a steady stream of over 870 cars attended the Spring season shredding event. This excellent turnout was due to extensive advertising and outreach promoting the event. The over flow parking lot was used for the first time and a special event day traffic control was set up to help with the ingress/egress to City Hall and to the over flow parking lot. Three industrial sized-certified shredding trucks shredded material on-site and reached to almost to full capacity by the end of the event. A fourth truck was on the side to be used in case of need. Cars were patiently lined up as early as 7:10 am for the 8 am event start time. The shredding trucks arrived early and were quickly situated allowing the event to start at 7:30 am. A big "THANK YOU" to the 20-25 EDCO employees who helped make the event a huge success and EDCO management for sponsoring the event. Staff received many positive comments from attendees. The tonnage of the papers shredded, the electronic waste collected, and the free mulch given away will be provided next week. Since this was the first time using the over flow parking lot, staff plans to debrief and see how improvements can be made for the October event.



Electronic Waste Collection



Mulch Giveaway



Earth Day Celebration at the Promenade: On Wednesday April 18th, Public Works hosted a booth at the Earth Day Event at the Promenade on the Peninsula. Over twenty visitors received outreach material about proper recycling, upcoming recycling events along with bicycle safety tips. Visitors participated in age-appropriate recycling and environmental quizzes and were awarded prizes for their efforts.



Composting Workshop: RPV residents purchased a total of 16 discounted compost bins and 9 worm bins at the workshop on April 14th. Staff thanks the LA County Smart Gardening program for providing the instructor and discounted bins.

School Earth Day Education: Waste Management, the PVPUSD's authorized hauler, conducted an earth day event at Silver Spur Elementary on Thursday, April 19th. The "Touch a Truck" event educated the kids about recycling and truck safety.



Brush Clearing Event: EDCO's Spring season brush clearing event started Saturday 4/21 for the Monday collection route. A total of 3.39 tons of excess green waste was collected and will be recycled. This event will continue for 4 more weeks, each week targeting a specific area of the City.

Lower Hesse Park, Park Improvements: This project consists of various improvements to Lower Hesse Park including landscaping, trail improvements and new picnic nodes. Work

this week consisted of planting and mulching. Construction is on schedule to be completed this May 2018.



## **COMMUNITY DEVELOPMENT**

**Green Hills Neighborhood Advisory Committee (NAC) Meeting:** City Council Condition No. 17 requires that Green Hills establish a NAC comprised of representatives from the Peninsula Verde and Rolling Riviera HOAs, City Staff, and Green Hills Staff. The NAC is required to meet every quarter to review operational and neighborhood concerns. The first quarterly meeting was held on Wednesday, April 11, 2018 at City Hall and followed an agenda prepared by City Staff based on input from the NAC representatives. A summary of the meeting is attached.

**Green Hills - Inspiration Slope (Area 2) Permit Application:** On March 9, 2018, Green Hills submitted a request to conduct 424yd<sup>3</sup> of balanced grading (212yd<sup>3</sup> of cut and 212yd<sup>3</sup> of fill) to accommodate the installation of vaults for a new family estate area in the unimproved portions of Area 2 (Inspiration Slope) of the Master Plan (see area outlined in red on the backside of the public notice). Also proposed are 3' tall walls and benches adjacent to family estate areas and walkways. [Click here](#) to view the Public Notice and the site plan showing the proposed location.

**Los Angeles County Sustainability Plan:** On Monday, April 23, 2018, Planning Division Staff attended an informational session at the Los Angeles County Chief Sustainability Office regarding the County's efforts in preparing a County-wide Sustainability Plan. The plan will address region-wide topics, including, water, energy, transportation, land use, and public health. The County identified a two year plan preparation process, which began in November 2017 and will continue through 2019. To obtain more information about the proposed plan and to sign up for updates, please visit the following County website at <http://sustainabilityplan.lacounty.gov/>.

Ralphs Market Installs a New Roof: A permit has been issued to Rainy Day Roofing to reroof the Ralphs at the corner of Hawthorne Blvd. and Crest Rd. As a safety measure, the contractor has placed plastic pylons and flagging near the edge of the roof. The project is anticipated to take 2 to 3 weeks to complete. Aside from closing off several parking spaces for construction equipment, there should be minimal impact to the public.

Elkmont Canyon Geologic Investigation Permit (GIP) Update: Due to unresolved issues with the Conditions of Approval for the GIP issued on March 28, 2018, the geologic investigation work on the Elkmont Canyon site (APN 7576-026-028) has been temporarily postponed and did not commence on the scheduled date of Tuesday, April 24, 2018. City Planning Staff will be working with the Applicant to obtain compliance with the required conditions and will send out additional listserv messages with updates.

Proposed Shell Hydrogen Fueling Pump: On April 24, 2018 Staff met with the Applicants for their proposed hydrogen fuel pump at 28103 Hawthorne Blvd (Shell Gas Station) to discuss Staff's concerns with the design of the project and possible public outreach efforts. The California Energy Commission and the Office of Business & Economic Development Staff also attended the meeting. The Applicants will continue to explore design options that will be more suitable to the neighborhood and will make efforts to conduct public outreach. To obtain more information on hydrogen fueling stations, please visit the following website at [www.h2tools.org](http://www.h2tools.org).

Planning Commission Agenda: See attached follow-up agenda from the Planning Commission meeting on Tuesday, April 24, 2018.

Attachments:

Green Hills NAC Meeting Summary – Page 26

P.C. Follow-up Agenda for April 24, 2018 – Page 29

**RECREATION & PARKS**

Healthy RPV Program: Open Gym Hours this week:

- Sundays, 10am-12pm Miraleste Intermediate School
- Sundays, 2-4pm, Peninsula High School
- Wednesdays, 7-9pm, Miraleste Intermediate School

PVIC/Docents: Meet the Goats was held on Sunday April 22nd, it was a record breaking crowd of roughly 600 people. Visitors got an opportunity to feed and interact with the goats. This weekend the Sunset Room is booked for two private events. During the week, the museum is scheduled for four school tours.

Volunteer Program: Saturday, April 21st, 19 volunteers worked side by side with staff to replant, prune, and tidy up the Butterfly garden at the Ladera Linda Community Center. Sunday, 52 volunteers helped prune, weed, and spread mulch in the Abalone Cove Park area before they hiked to the beach and picked up twenty-one buckets of trash.

## ADMINISTRATIVE REPORT

April 25, 2018

Page 9



Hesse Park: The facilities are rented this week for fourteen indoor recreation classes, four non-profit group rentals, three Peninsula Seniors activities, two City meetings, and one private rental. Students of all ages attended the Simply Music Piano Information session last Thursday.

Ladera Linda Park: The facilities are rented this week for four recreation classes and one non-profit rental. Ladera Linda hosted the REACH Family Fun Day with 20 folks in attendance as well as a volunteer event in the butterfly garden with 16 volunteers.

Ryan Park: The facilities are rented this week for five indoor and four outdoor recreation classes, eleven youth sports league practices, two REACH program activities, and two private rentals.



# April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 7:00 pm – City Council Meeting @ Hesse Park	4 1:00 pm – PV Historical Society Meeting @ Hesse Park	5	6	7
8	9	10 7:00 pm – Planning Commission Meeting @ Hesse Park	11 7:00 pm – Finance Advisory Committee Meeting @ PVIC 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	12 6:00pm – Budget Meeting @ Hesse Park	13	14 9:30 am–11:00 am – Beginning’s Composting Workshop @ Hesse Park 10:00 am–4:00 pm – Whale of a Day @ PVIC
15	16	17 7:00 pm – City Council Meeting @ Hesse Park	18 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks) 3:00 pm – 6:00pm Earth Day Celebration @ PV Promenade 6:00 pm – Preserve Public Forum @ City Hall Community Room	19 6:00 pm – Preserve Ad Hoc Committee Meeting @ City Hall Administrative Conference Room 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20	21 8:00 am–11:00 am – Document Shredding & E-Waste Collection Event @ City Hall Parking Lot
22	23 6:00 pm – IMAC Meeting @ Hesse Park (McTaggart Hall)	24 7:00 pm – Planning Commission Meeting @ Hesse Park	25 8:00 am – Solid Waste Subcommittee Meeting @ City Hall Community Room 6:00 pm– Ladera Lina Park Master Plan Meeting @ Ladera Linda Multi-Purpose Room	26 6:00 pm – PV Transit Authority @ RHE City Hall (Duhovic & Brooks) 6:00 pm – General Plan Meeting @ Hesse Park 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	27 8:00 am–Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Alegria)	28 9:00 am- 3:00pm- HHW/E-Waste Roundup @ City Hall/City Yard 10:00 am- Special Budget Workshop @ Hesse Park
29	30					



# May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 7:00 pm – City Council Meeting @ Hesse Park	2 1:00 pm – PV Historical Society Meeting @ Hesse Park	3	4	5
6	7	8 7:00 pm – Planning Commission Meeting @ Hesse Park	9 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	10 8:00 am – Peninsula Regional Law Enforcement @ RH City Hall (Dyda & Alegria) <del>6:00 pm – IMAC Meeting @ Hesse Park</del> <b>CANCELLED</b>	11	12 5:30 pm – Peninsula Education Foundation Main Event Fundraiser @ Terranea Resort
13	14	15 7:00 pm – City Council Meeting @ Hesse Park	16 12:00 pm – Mayor’s Lunch @ The Depot (Mayor Brooks)  1:30 pm – Sanitation District Meeting ( Mayor Brooks)	17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	18	19
20	21 6:30pm-Special City Council Meeting @ Hesse Park	22 7:00 pm – Planning Commission Meeting @ Hesse Park	23 7:00 pm – PVPLC Board Meeting @ PVPLC Mail Office	24 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	25 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Duhovic)	26
27	28 <b>Memorial Day – City Hall Closed</b>	29	30	31		



# June 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2 11:30 am – Los Serenos Appreciation Luncheon @ Los Verdes Golf Course
3	4 7:00 pm – Traffic Safety Committee @ City Hall Community Room	5 7:00 pm – City Council Meeting @ Hesse Park	6 1:00 pm – PV Historical Society Meeting @ Hesse Park	7 6:00 pm – IMAC Meeting @ Hesse Park	8	9
10 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	11	12 7:00 pm – Planning Commission Meeting @ Hesse Park	13 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	14	15	16 10:00 am–12:00 pm – Docent-Led Hike @ Ocean Trails Reserve
17	18	19 7:00 pm – City Council Meeting @ Hesse Park	20 12:00 pm – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks)	21 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	22	23
24	25 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	26 7:00 pm – Planning Commission Meeting @ Hesse Park	27 6:00 pm – Preserve Public Forum @ City Hall Community Room	28 6:00pm – Civic Center Advisory Committee @ City Hall Community Room 7:00pm – PB Landslide Meeting @Hesse Park- Fireside Room	29	30 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Cruikshank)

## TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration. This list is a tool used by City staff to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes. Time estimates include an hour for the first section of the agenda (Mayor's Announcements, Public Comments, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>May 15, 2018</b>	<b>5:30 PM</b>	<b>CITY COUNCIL ADJOURNED REGULAR MEETING</b>	<b>0:30</b>
	REGULAR BUSINESS	Traffic Safety Committee Vacancy (TSC)	0:30
<b>May 15, 2018</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>May 15, 2018</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>3:30</b>
	MAYOR ANNOUNCEMENTS	Public Works Week	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Letter to AQMD to sunset the use of hydrofluoric acid and modified hydrochloric acid at the Torrance and Wilmington Oil Refinery	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Professional Services Annual Financial Audit Contract	
FINANCE	CONSENT CALENDAR	Annual Employee Compensation Report	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract for School Crossing Guard Services for 2018-19 through 2020-21 School Years.	
PUBLIC WORKS	CONSENT CALENDAR	2nd reading/Adoption of Ord Amending RPV Muni Code Chapter 12.06 Hauling Operations Permit	
PUBLIC WORKS	CONSENT CALENDAR	Approve Performance Audit Results for Two Commercial Haulers (Waste Management and Republic Services)	
CDD	CONSENT CALENDAR	Parkland In lieu Fee - 27581 PVDE	
CDD	PUBLIC HEARING	Appeal re. Fence/Wall permit at 32 Via Del Cielo	
PUBLIC WORKS	PUBLIC HEARING	EDCO FY 18-19 Rate Adjustment Request	0:15
ADMIN	REGULAR BUSINESS	Phase 1 of Western Ave ALPR	0:10
FINANCE	REGULAR BUSINESS	Preliminary Budget, CIP, and 5 Yr Program	1:00

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>May 21, 2018</b>			
<b>6:30 PM</b>		<b>CITY COUNCIL SPECIAL MEETING</b>	<b>2:00</b>
ADMIN	REGULAR BUSINESS	City Charter Initiative presentation	2:00
<b>June 5, 2018</b>			
<b>6:00 PM</b>		<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>June 5, 2018</b>			
<b>7:00 PM</b>		<b>CITY COUNCIL REGULAR MEETING</b>	<b>3:15</b>
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Biennial Conflict of Interest (FPPC Form 700 filers)	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Amendment to Econolite Contract regarding Traffic Signal Maintenance	
PUBLIC WORKS	CONSENT CALENDAR	L.A. County Grant Required Use Covenant (Deed Restriction) on Sunnyside Ridge Trail Improvement Project	
FINANCE	PUBLIC HEARING	FY 2018-19 Budget	0:30
CDD	PUBLIC HEARING	Tract Map Amendment at 11 and 21 Nantasket	0:30
CDD	REGULAR BUSINESS	Peafowl Census Report	0:10
ADMIN	REGULAR BUSINESS	Appointment to IMAC (1 vacancy)	0:05
ADMIN	REGULAR BUSINESS	Appointment to TSC (1 vacancy)	0:05
ADMIN	REGULAR BUSINESS	Amend MOU with new CPI area language & Update Salary Schedules	0:20
ADMIN	REGULAR BUSINESS	Consideration of Sheriff's Service Level Agreement	0:10
<b>June 19, 2018</b>			
<b>6:00 PM</b>		<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>June 19, 2018 7:00 PM CITY COUNCIL REGULAR MEETING</b>			<b>3:05</b>
ADMIN	CONSENT CALENDAR	Minutes	
ADMIN	CONSENT CALENDAR	Renewal of Contract with Blais and Associate for Grant Services	
ADMIN	CONSENT CALENDAR	Consider Cancellation of July 3rd Council Meeting	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Consider Award of Contract for Annual Sidewalk Repair Program FY 17/18	
			1:00
CDD	PUBLIC HEARING	Fee Schedule for Wireless Telecommunications Facilities	0:10
CDD	PUBLIC HEARING	Consideration of Water Efficiency Landscape Code Amendment	0:15
CDD	REGULAR BUSINESS	Update to Coyote Management Plan	0:45
FINANCE	REGULAR BUSINESS	FY 2018-19 Budget Adoption	0:10
ADMIN	REGULAR BUSINESS	Health Insurance Options	0:30
<b>July 3, 2018 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>July 3, 2018 7:00 PM CITY COUNCIL REGULAR MEETING</b>			
	CONSENT CALENDAR	NO ITEMS SCHEDULED AT THIS TIME	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
<b>July 17, 2018 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>July 17, 2018</b>			
	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>2:05</b>
	AGENCY MEETING	Improvement Authority Meeting (Special Meeting)	0:05
	AGENCY MEETING	Successor Agency Meeting (Special Meeting)	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
PUBLIC WORKS	REGULAR BUSINESS	Approve Use Covenant for Measure A Grant Funded for PB Open Space Acquisitions	0:20
PUBLIC WORKS	REGULAR BUSINESS	PVIC Outdoor Lighting Improvements	0:20
<b>August 7, 2018</b>			
	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>August 7, 2018</b>			
	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>1:25</b>
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
<b>August 21, 2018</b>			
	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	

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DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>August 21, 2018</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>1:00</b>
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
<b>FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember</b>			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
6/20/2017	Dyda	Consider study session as work session with discussion on specific topic of interest	
9/19/2017	Dyda	Revise Ordinance format to include a Statement of Intent	
<b>FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED</b>			<b>0:15</b>
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
3/7/2017	Brooks	Public Drinking Ordinance	5/1/2018
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance	5/1/2018
3/7/2017	Brooks	Preserve Permitted Uses	TBD
5/16/2017	Dyda	Options for Preserve Access	TBD
6/6/2017	Brooks	Health Insurance- Review other options for Staff and City Council	6/19/2018
1/16/2018	Cruikshank	Business License Tax Ordinance	8/7/2018
2/20/2018	Dyda	Charter Initiative presentation	5/21/2018
3/20/2018	Cruikshank	LAX Noise Roundtable Update	5/1/2018
4/3/2018	Brooks	Preserve Parking Enforcement	8/7/2018
4/3/2018	Brooks	City Attorney legal opinion on Sanctuary Cities	5/1/2018
4/3/2018	Duhovic	Nighttime parking at Crenshaw and Del Cerro	8/7/2018
4/17/2018	Alegria	Letter to AQMD to sunset use hydrofluoric acid and modified hydrochloric acid at the Torrance and	5/15/2018
4/17/2018	Alegria	Update of Emergency Preparedness	TBD
4/17/2018	Duhovic	Master Fee Schedule	TBD
4/17/2018	Cruikshank	Undergrounding utilities	TBD

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule -04/29/18 - 05/05/18

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	April 29, 2018	April 30, 2018	May 1, 2018	May 2, 2018	May 3, 2018	May 4, 2018	May 5, 2018
6:00 AM - 6:30 AM	Fitness Programming						
6:30 AM - 7:00 AM	Fitness Programming						
7:30 AM - 8:00 AM	Coyote Wildlife Watch Workshop						
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM	Playing the Field - Dodger Stadium						
09:00 AM - 9:30 AM	Fitness Programming						
9:30 AM - 10:00 AM	Fitness Programming						
10:00 AM - 10:30AM	Coyote Wildlife Watch Workshop						
10:30 AM - 11 AM							
11:00 AM - 11:30 AM	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church
11:30 AM - 12:00PM							
12:00 PM - 12:30PM	John Fer - EB-66 Over North Vietnam	John Fer - EB-66 Over North Vietnam	John Fer - EB-66 Over North Vietnam	Douglas Legacy Mike Machat			
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Lectures with Lianne						
1:30 PM - 2:00PM	Playing the Field - Dodger Stadium						
2:00 PM - 2:30PM	Fitness Programming						
2:30 PM - 3:00PM	Fitness Programming						
3:00 PM - 3:30PM	Coyote Wildlife Watch Workshop						
3:30 PM - 4:00 PM							
4:00 PM - 4:30PM	Peninsula Beat						
4:30 PM - 5:00PM	Playing the Field - Dodger Stadium						
5:00 PM - 5:30PM	Lectures with Lianne						
5:30 PM - 6:00PM	Fitness Programming						
6:00 PM - 6:30PM	Peninsula Beat						
6:30 PM - 7:00PM	Playing the Field - Dodger Stadium						
7:00 PM - 7:30PM	Douglas Legacy Mike Machat	Douglas Legacy Mike Machat	The City of Rancho Palos Verdes City Council Meeting, May 1, 2018	Aviation Archaeology Ralph Wetterhahn			
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church		Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church	Around the Peninsula - PV Historical Society presents Neighborhood Church
8:30 PM - 9:00PM							
9:00 PM - 9:30PM	Coyote Wildlife Watch Workshop	Coyote Wildlife Watch Workshop		Coyote Wildlife Watch Workshop			
9:30 PM - 10:00PM							
10:00 PM - 10:30PM	Lectures with Lianne	Lectures with Lianne		Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 PM - 11:00PM	Peninsula Beat	Peninsula Beat		Peninsula Beat	Peninsula Beat	Peninsula Beat	Peninsula Beat
11:00 PM - 11:30PM	The Vintage Vehicle Show	The Vintage Vehicle Show		The Vintage Vehicle Show			
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM	Community Announcements						
1:00 AM - 6:00 AM	Community Announcements						

Comments or questions? Please email us at [RPVtv@rpv.com](mailto:RPVtv@rpv.com)

PVPTV Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 04/29/18 - 05/05/18

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	April 29, 2018	April 30, 2018	May 1, 2018	May 2, 2018	May 3, 2018	May 4, 2018	May 5, 2018
6:00 AM - 6:30 AM							
6:30 AM - 7:00 AM							
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, April 17th, 2018	The City of Rancho Palos Verdes City Council Meeting, April 17th, 2018	The City of Rancho Palos Verdes City Council Meeting, April 17th, 2018	The City of Rancho Palos Verdes City Council Meeting, April 17th, 2018	The City of Rancho Palos Verdes City Council Meeting, May 1st, 2018	The City of Rancho Palos Verdes City Council Meeting, May 1st, 2018	The City of Rancho Palos Verdes City Council Meeting, May 1st, 2018
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM							
9:30 AM - 10:00 AM							
10:00 AM - 10:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, April 24th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, April 24th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, April 24th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, April 24th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, April 24th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, April 24th, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, April 24th, 2018
10:30 AM - 11:00 AM							
11:00 AM - 11:30 AM							
11:30 AM - 12:00 PM							
12:00 PM - 12:30 PM							
12:30 PM - 1:00 PM							
1:00 PM - 1:30 PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
1:30 PM - 2:00 PM							
2:00 PM - 2:30 PM							
2:30 PM - 3:00 PM							
3:00 PM - 3:30 PM							
3:30 PM - 4:00 PM							
4:00 PM - 4:30 PM	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council
4:30 PM - 5:00 PM							
5:00 PM - 5:30 PM							
5:30 PM - 6:00 PM							
6:00 PM - 6:30 PM							
6:30 PM - 7:00 PM							
7:00 PM - 7:30 PM	The City of Rancho Palos Verdes City Council Meeting, April 17th, 2018	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	The City of Rancho Palos Verdes City Council Meeting, May 1st, 2018	The City of Rolling Hills Estates City Council Meeting - April 24th, 2018	The City of Rancho Palos Verdes City Council Meeting, May 1st, 2018	The City of Rolling Hills Estates City Council Meeting - April 24th, 2018	The City of Rancho Palos Verdes City Council Meeting, May 1st, 2018
7:30 PM - 8:00 PM							
8:00 PM - 8:30 PM							
8:30 PM - 9:00 PM							
9:00 PM - 9:30 PM							
9:30 PM - 10:00 PM							
10:00 PM - 10:30 PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
10:30 PM - 11:00 PM							
11:00 PM - 11:30 PM							
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							

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PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/27/2017	1/2/2018	Accutrend Data Corp (Bela Christensen)	November 2017 New Business List (new business licenses)	01/02/2018 AAIL Cloke provided receipt of request. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
12/26/2017	1/2/2018	K & B Engineering (Andres Amaro)	As Builts (Storm Drain, Sewer, Street Imps, Water, Traffic Signal & Streetlight Plans) along the intersection of Hawthorne Blvd and Locklenna Ave	01/02/2018 AAIL Cloke Provided receipt of request. Request forwarded to Engineering. 01/03/2018 AE Flannigan provided documents to requestor. Completed.
1/3/2018	1/3/2018	Washington Post (David Farenthold)	Trump National Golf Tax for Oct, Nov, Dec 2017.	01/03/2018 AAIL Cloke provided receipt of request. 01/11/2018 AC Proch provided October 2017 Trump National Golf Tax remittance amount. Information sent to requestor satisfies a portion of request. November and December Golf Tax remittance amounts remain outstanding.
1/4/2018	1/4/2018	Christopher Hemmings	Requested RPV local police department information for 2012-2014.	01/04/2018 AAIL Cloke replied. Completed.
12/26/2017	1/2/2018	Center for Contract Compliance (Nick Santos)	Request for unredacted certified payroll and fringe benefit statements for Eastview Park Imps and Dog Park Construction project contractor Horizons Construction Company International Inc	1/5/2018 AAIL Cloke provided receipt of request. Forwarded request to PW Department.
12/26/2017	1/2/2018	Center for Contract Compliance (Nick Santos)	Request for unredacted certified payroll and fringe benefit statements for Eastview Park Imps and Dog Park Construction project Sub-Contractor Tot Lot Pros, Inc (Horizons Construction Company International Inc)	1/9/2018 Per City Prinicpal Engineer Dragoo, Tot Lot Pros did not provide labor on the Eastview Project, accordingly the City cannot comply with the CCC request. Completed.
1/5/2018	1/5/2018	Steve Kenny (steve@constructioninsider.net)	2017 November and December Permits Issued Reports	1/5/2018 Permit Tech Molina responded to request. Completed.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	Lower Hesse Park Improvements Project #109516 general contractor Pub Construction Inc certified payroll and fringe benefit records to include the workers' name and address.	1/9/2018 Forwarded to the Public Works dept. 1/16/2018 Received requested documents. Awaiting payment.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	ADA Access Imps Fred Hesse Park Project #022217. Bid documents.	1/9/2018 Forwarded to the Public Works dept. 1/10/2018 AE Flannigan provided the City Clerk's office with responsive docs. Docs emailed to requestor. Completed.
1/10/2018	1/10/2018	Fred Boettcher	Records regarding Michael Fantore	1/16/18 DCC responded to requestor. Docs will be picked up and paid for today. Completed.
1/12/2018	1/12/2018	Jeff Calvagna	Request for correspondence with Crown Castle regarding modifications to AT&T wireless facility located on a utility pole near Schooner Drive and Stalwart Drive	1/12/18 AA Zweizig forwarded to Public Works Dept. 1/22/18 14-day Extension Letter sent to requestor. 1/30/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/12/2018	1/12/2018	Jeff Calvagna	Request for proposed Crown Castle AT&T wireless facility ASG69 encroachment permits	1/12/18 AA Zwezig forwarded to Public Works Dept. 1/17/18 AA Zwezig responded. Completed.
1/12/2018	1/12/2018	Sharon Loveys	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7	1/12/18 AA Zwezig responded. Completed.
1/15/2018	1/15/2018	Vincent Reher	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7	1/15/18 AA Zwezig responded. Provided documents to view. Completed.
1/15/2018	1/15/2018	BuildZoom (Claudine Anague)	Report of building permits issued from July 1, 2017 to present.	1/15/2018 AAll Cloke responded. Request forwarded to Building and Safety. 1/18/18 AA Zwezig provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 2/5/2018 Payment received. 2/6/2018 Disk mailed. Completed.
1/17/2018	1/17/2018	Washington Post (David Farenthold)	Trump National Golf Tax for Oct, Nov, Dec 2017.	1/17/18 AA Zwezig forwarded request to Finance staff. 1/29/18 AA Zwezig responded. Completed.
1/17/2018	1/17/2018	Michael Mulligan	Form from City of Rancho Palos Verdes Municipal Water Department, Field Testing & Maintenance Report Form.	1/18/18 DCC Takaoka responded. Completed.
1/19/2018	1/19/2018	Duncan Christopher Reid	Electronic and written correspondence	1/19/2018 AAll Cloke responded.
1/22/2018	1/22/2018	Duncan Christopher Reid	Electronic and written correspondence - Amended original request.	1/22/2018 AAll Cloke responded.
1/23/2018	1/23/2018	SmartProcure (Ivan Kranjcec)	Purchase order information in a report format.	1/23/2018 AAll Cloke responded.
1/23/2018	1/23/2018	Center for Contract Compliance (Marisol Hernandez)	Request for Residential Street Rehab Phase II Area 7 documents	1/23/2018 AAll Cloke responded. Senior Engineer Chan provided requested information and document. Completed.
1/24/2018	1/24/2018	Nick Santos	ADA Access Imps Fred Hesse Park Project #022217. Abny General Engineering Inc sub-contractor's certified payroll and fringe benefit statements.	1/24/2018 AAll Cloke responded. 1/31/2018 Determination Email sent. Awaiting payment. 2/9/2018 Payment received. 2/12/2018 Records mailed. Completed. 3/5/2018 Records requested a second time. 3/15/2018 Records emailed to CCC. Completed.
1/25/2018	1/25/2018	The Associated Press (Bernard Condon)	Trump National Golf Club records from 2012 to present for Greens Fees, Filming Permits, Outdoor Weddings - Founders Park.	1/25/2018 AAll Cloke responded. 1/30/2018 Completed.
1/26/2018	1/26/2018	Accutrend Data Corp (Bela Christensen)	December 2017 New Business List (new business licenses)	1/29/18 AA Zwezig forwarded request to Finance staff. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/2/2018	2/5/2018	Henry G.MacMorran	Green Hills Memorial Park approved plans for area 5.2 etc	2/5/18 Deputy Director So responded. Completed.
2/1/2018	2/1/2018	Steve Kenny (steve@constructioninsider.net)	Monthly Permits Issued Report for January 2018.	2/5/2018 AAll Cloke responded. Report not available at this time. Requestor to resubmit after February 15, 2018. Completed.
2/1/2018	2/5/2018	David Fahrenthold (Washington Post)	New Film Permit applications.	2/5/2018 SMA Fox responded. Completed.
2/3/2018	2/5/2018	Jennifer Diciano (Hickman & Associates Environmental Services)	Electronic copy of City's current Solid Waste Franchise Agreement.	2/5/2018 AAll Cloke responded. Provided link to City website document site. Completed.
2/6/2018	2/6/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the Harris Steel Fence Co. for the Coastal Bluff Fencing Phase I Project.	2/6/18 AA Zweizig forwarded request to PW staff. 2/16/18 14-day extension letter sent. 2/27/18 AA Zweizig responded. Completed.
2/6/2018	2/6/2018	David Fahrenthold (Washington Post)	Terranea Resort Golf Tax Remittances for Calendar Year 2017	2/6/18 AA Zweizig forwarded request to Finance staff. 2/6/18 AA Zweizig responded. Completed.
2/7/2018	2/7/2018	Bob Hicks (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the VSS International Inc. Residential Street Rehabilitation Phase 2 Areas 2 & 6 project.	2/7/18 AA Zweizig forwarded request to PW staff. 2/19/18 AA Zweizig responded. Completed.
2/7/2018	2/7/2018	Ken DeLong	City Mangers Employment Agreement Staff Report supporting documents.	2/8/2018 AAll Cloke acknowledged receipt of PRA and provided the requested staff report and its attachments. DCC Takaoka forwarded request to staff. 2/8/18 Director Cullen responded. Completed.
2/7/2018	2/7/2018	Shawna Nazari	Preserve Management documents.	2/8/2018 AAll Cloke acknowledged receipt of PRA. DCC Takaoka forwarded to appropriate staff. 3/5/18 DCC responded - awaiting payment.
2/12/2018	2/12/2018	George L. Cohn	Business License request	2/12/18 DCC Takaoka forwarded request on to Finance.
2/14/2018	2/14/2018	Kristin Collett	Residential properties - etc	2/14/18 DCC acknowledged receipt of request and forwarded on to appropriate staff.2/22/18 DCC clarified request. 3/2/18 responsive docs provided. Completed.
2/16/2018	2/19/2018	Barry Ross	Records relating to Petak - Altamira Canyon	2/19/18 DCC Takaoka acknowledged receipt of request and forwarded on to appropriate staff. 3/15/18 Final Determination letter sent. Awaiting payment. 4/2/18 payment rece'd docs sent.
2/26/2018	2/26/2018	Windy Quintanar (City of Los Alamitos)	Request for Matrix Imaging contract	2/26/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/26/2018	2/26/2018	Accutrend Data Corp (Bela Christensen)	January 2018 New Business List (new business licenses)	2/26/18 AA Zweizig forwarded request to Finance staff. 2/27/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
2/23/2016	2/26/2018	Glenn Oliver	Vendor list	2/27/18 DCC Takaoka responded. Completed.
2/27/2018	2/27/2018	Danny Friedman, California Hotel & Lodging Association	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
2/27/2018	2/27/2018	Michael Saltsman, Center for Union Facts	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Bid Documents, Publications, Contract, Bonds, Specs, etc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Inspector Logs and Daily Reports for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
2/23/2018	3/2/2018	Marcella Scordelis	Contractor Preicision Emprise dba Precision Concrete Cutting	3/5/18 DCC responded - no records at this time. Completed.
3/5/2018	3/5/2018	M. J. Sullivan	Copy of: current janitorial contract, proposal submitted, insurance certificate, and W-9	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA and provided contract and insurance certificate to requestor. 03/05/2018 AT Amundson provided W9. 3/13/3018 AA Penate provided stamped proposal. 03/13/2018 Final documents sent. Completed.
3/5/2018	3/5/2018	Center for Contract Compliance (Marisol Hernandez)	ID Number 17-602664, Sidewalk Repair Program. Copy of: bid tabulation each bidder's name and bid amount; original bid advertisement with proof of publication; complete sub-contractors list.	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA. Forwarded request to PW staff. 3/6/2018 Assistant Engineer Carrasco provided requested documents. Request Completed.
3/13/2018	3/13/2018	Open Gov Books CA (Adam Barney)	Investment Statements	3/13/2018 AAll Cloke forwarded request to Finance Dept. 3/23/2018 Treasury Report dated December 2017 provided to requestor. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/13/2018	3/13/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for American Asphalt South Inc. for the Residential Street Rehabilitation Phase II – Area 7 Project.	3/13/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/23/18 14 day extension sent. 4/2/18 AA Zweizig responded. Completed.
3/19/2018	3/19/2018	David Fahrenthold (Washington Post)	Request for golf taxes, filming permits, applications for new development on land owned by Trump National.	3/26/18 DCC Takaoka responded. Completed.
3/19/2018	3/19/2018	Marita Daly	Consultant report regarding telecommunications facility ASG39	3/28/18 DCC responded. Completed. 4/3/18 CDD Mihranian responded to additional questions. Completed.
3/19/2018	3/19/2018	Properant LLC	Notices of unsafe/derelict properties	3/29/18 14 day extension sent. 4/12/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Miguel Marquez CNN	Trump golf fees and wedding permits	3/27/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Five Brothers Management	Inquiry on vacant /distressed properties	3/22/18 AA Zweizig responded. Completed.
3/22/2018	3/22/2018	Center for Contract Compliance (Marisol Hernandez)	Request for bid documents regarding the Hawthorne Blvd. Arterial Wall Beautification project.	3/22/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 4/2/18 AA Zweizig responded. Completed.
3/26/2018	3/26/2018	Accutrend Data Corp (Bela Christensen)	February 2018 New Business List (new business licenses)	3/26/18 AA Zweizig forwarded request to Finance staff. 3/26/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 4/9/18 payment received. Completed.
3/26/2018	3/26/2018	Mr. C. Donias	Request to view a City Council Meeting tape from the 1980s of a video or movie re: how Citizens can protest if they are unhappy with a government action. (Albert Levitt and Councilwoman Bacharach were in attendance at the meeting.)	3/26/2018 SAA Cloke responded. 3/30/18 DCC Takaoka Responded. Completed.
3/27/2018	3/28/2018	Julie Marte	List of House with Code Violation	3/28/2018 SAA Cloke responded to requestor. 4/6/18 AA Zweizig sent 14 day letter. 4/12/18 DCC Takaoka responded. Completed.
3/27/2018	3/27/2018	Sharon Loveys	Request for checks, invoices/billings and correspondence regarding Green Hills and Vista Verde lawsuits.	4/3/18 Partial request completed and 14 day ext. letter given.
3/30/018	3/30/2018	Robert Fellner	Employee compensation report	3/30/18 DCC notified Mr. Fellner report not available until 4/30/18.
3/30/2018	3/30/2018	Tracy Burns (No 1) - CANCELED	Emails communications from 2016 forward for various staffmembers/names/Campbell 4/3- Ms. Burns clarified PRA request.	4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date
4/3/2018	4/3/2018	Dave Fahrenthold	Washington Post - Trump Development docs	4/3/18 DD Kim responded. Completed.
4/2/2018	4/2/2018	Jennifer Weidner	Monthly Permits Issued	4/11/18 Permit Technician Molina responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/2/2018	4/2/2018	Jeff Lewis	Request for emails/communications re: Green Hills, Daily Breeze, various city attys, invoices	4/12/18 14 day ext letter sent.
4/2/2018	4/2/2018	Tracy Burns (No 2) - CANCELED	Emails Jeff Lewis PC Commissioner/ Brian Campbell communications	4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date
4/3/2018	4/3/2018	Steve Dickson	Request current sweeping contract other items	4/11/18 DCC Takaoka responded. Completed.
4/5/2018	4/5/2018	Tracy Burns (No 3)	All emails from/to Brian Campbell private email account for past 8 years	4/16/18 14 day ext letter sent.
4/6/2018	4/6/2018	Tracy Burns (No 2) - REVISED	PART A - emails Jeffrey Lewis sent to or received from Brian Campbell during his (Jeff's) tenure as Planning Commissioner. PART B - STR file regarding 7242 Avenida Altisima	4/16/18 14 day ext letter sent.
4/6/2018	4/6/2018	Michael Huang	Brian Campbell emails from only all non-City email servers. Renewed PRA from original request on November 10, 2017	4/16/18 14 day ext letter sent.
4/10/2018	4/10/2018	Nick Santos (Center for Contract Compliance)	Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd Arterial Wall Beautification project.	4/10/18 AA Zweizig forwarded request to PW staff. 4/10/18 AA Zweizig responded. Completed.
4/10/2018	4/10/2018	Jeff Lewis (No. 2)	Expense reimbursements to Trump National Golf Club	4/17/18 14 day ext letter sent.
4/10/2018	4/10/2018	Marita Daly	Reports by consultant regarding wireless telecommunications	4/11/18 DCC Takaoka responded. Completed. 4/16/18 Addtl docs provided by CDD Director Mihranian. Completed. 4/20/18 Ms. Daly emailed additional questions.
4/13/2018	4/13/2018	George Henry	Request for all solution proposals relating to Implementation of Community Engagement Strategy and Software Applications from the September 26, 2017 City Council meeting. (Palos Verdes Estates)	4/18/18 AA Zweizig responded. Completed.
4/16/2018	4/16/2018	Dreams Reality (Christopher Spencer)	List of top ten highest paid employees	4/16/2018 DCC Takaoka l/m list not available for all employees until 4/30.
4/18/2018	4/18/2018	Kim Warren	Organizational Chart and contact information for the City's Information Technology division	4/18/18 AA Zweizig responded. Completed.
4/23/2018	4/23/2018	Brian Campbell	Councilman John Cruikshank emails	
4/22/2018	4/23/2018	Robin Blanchard	Seeking original dates of construction and building size, zoning, any open cases for 28901 Western Boulevard, Suite 107	4/23/18 AA Zweizig forwarded request to CDD Staff.

**GREEN HILLS NEIGHBORHOOD ADVISORY COMMITTEE**

**Summary Report of the April 11, 2018 Quarterly Meeting**

**Members Present**

Ara Mihranian, Director of Community Development  
So Kim, Deputy Director/Planning Manager  
Nick Resich, Green Hills Director of Buildings and Park Maintenance  
Thomas Frew, Green Hills CFO – General Manager  
Steven Espolt, Green Hills Manager of Strategic Planning and Compliance  
Leigh Kramer, Cerrell (Green Hills Public Relations Firm)  
Glenn Cornell, Rolling Riviera HOA  
Joe Gualeni, Rolling Riviera HOA  
Chris Martin, Rolling Riviera HOA  
Vince Reher, Peninsula Verde HOA  
Bernadette Sabath, Peninsula Verde HOA  
Dave Turner, Peninsula Verde HOA

**Summary of Discussion**

**I. Introductions and opening remarks**

So Kim welcomed the Committee and opened the meeting. Peninsula Verde HOA introduced Dave Turner as an observer and Rolling Riviera introduced Glenn Cornell as an observer.

**II. Update of north and south perimeter walls (GH)**

Nick Resich distributed a timeline for the installation of the landscaping and wall along the north and south property lines. He further explained that the trees and fence material were ordered for the north property line and preparation work has begun from the west end of the north property line. The new vinyl fence will extend along the entire property line until it hits the existing concrete drainage area at the east end. The chain link fence along the concrete drainage area will be repaired, including the gate across the swale. He informed the NAC that the property owner of 1896 Peninsula Verde has been opposing the required installation of the hedge. As for the south perimeter wall, agreement is pending for a solid block wall with the same species of hedges as the north perimeter. He clarified that the established grade will be based on the City-accepted topographic map. Chris Martin asked how the grade will be ensured to be the same as the map. So Kim explained that an as-built topographical survey prepared by a licensed surveyor will be required after the grading work is complete. Should there be any discrepancies, Green Hills will be required to fix the grade to match the City-accepted topographical map. Bernadette Sabath asked who the engineer for Green Hills is. Nick responded that it is currently Bolton Engineering.

### **III. Review Team Mobile App (GH)**

Tom Frew reminded the NAC of the available Team Mobile App available for download and use. Green Hills uses the Team Mobile App as a platform to inform subscribers of any announcements and upcoming events. Tom Frew replied that he will provide written instructions to the HOAs for the App.

### **IV. Events Calendar – reminder about Memorial Day (GH)**

Tom Frew mentioned that he did not receive any feedback in response to the recent Easter Sunrise event from any residents. Vince Reher mentioned that there were no impacts to the Peninsula Verde HOA except for a single year in the past. Tom Frew informed the NAC of the upcoming Memorial Day event on May 28, 2018.

### **V. Update on Arroyo Vista (Area 5) lawn crypt installation (GH)**

Nick Resich explained that the installation of vaults began in Area 5 (Arroyo Vista), but is behind schedule due to the recent rain. He mentioned that he received 1 call during the grading phase regarding dust. In response to the call, he is monitoring the site closely to ensure the water truck is on site to minimize dust impacts to the Rolling Riviera HOA.

### **VI. Alta Vista (Area 2) Permit Application (GH)**

Nick Resich informed the NAC that an application has been submitted to the City to improve a vacant area at the west end of Area 2 (Inspiration Slope). Grading is proposed to bury vaults, install 3' tall enclosure walls, benches, and monuments. So Kim informed the NAC that the application has been deemed complete and a Notice of Application will be released in the upcoming weeks.

### **VII. Introduce Skyridge development project in Area 4 (GH)**

Tom Frew explained that the next planned area for improvements (burying of vaults) is Area 4 – Skyridge. Bernadette Sabath suggested designing Area 4 with family estates along the border and individual plots beyond as there appears to be less visitations with family estate areas compared to individual plots. Tom Frew responded that he will consider the request when designing the area. Vince Reher asked when Skyridge is anticipated to be developed. Tom Frew responded that it will be at least a year until Green Hills is ready.

### **VIII. Review of the 2017 Annual Compliance Review (PV HOA)**

Vince Reher mentioned that there was not enough time to review the proposed amendments, especially the last minute amendments, for the past 2017 Annual Compliance review. Ara Mihranian responded that more time will be provided for the next 2018 Annual Compliance review. Chris Martin asked who requested the past amendments. So Kim responded that most of the amendments were proposed by Green Hills with some wordsmithing by City Staff for further clarification purposes. There were no major changes as a result of the 2017 Annual Compliance Review. Chris Martin explained that there is no HOA required in his Rolling Riviera neighborhood and that the representatives at the NAC do not represent all the residents. He suggested that the City do a better job at informing the residents of what's going on with Green Hills. Ara Mihranian explained that the City provides public notices to all property owners within a 500' radius, publishes in the *Peninsula News*, and a list serve

message is sent to all subscribed members. He urged the HOA representatives at the NAC to relay information to its respective HOA residents as an additional avenue for public outreach.

### **IX. Questions and Comments**

Bernadette Sabath asked and Tom Frew confirmed that the number of burials are generally the same except that there is an incremental increase over the years. Vince requested and Tom Frew agreed to continue monitoring Area 4 to minimize noise impacts to the Peninsula Verde HOA.

### **VII. Adjournment**

The meeting adjourned at 4:55 p.m.



## FOLLOW-UP AGENDA

RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, APRIL 24, 2018  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
REGULAR MEETING  
7:00 P.M.

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### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

NEXT P.C. RESOLUTION NO. 2018 - 14

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CALL TO ORDER: **7:04 P.M.**

PLEDGE OF ALLEGIANCE: **LED BY COMMISSIONER SAADATNEJADI**

ROLL CALL: **COMMISSIONER NELSON ABSENT**

APPROVAL OF AGENDA: **APPROVED AS PRESENTED**

COMMUNICATIONS:

City Council Items: **DIRECTOR MIHRANIAN REPORTED THAT THE CITY COUNCIL, AT ITS APRIL 17<sup>TH</sup> MEETING, INTRODUCED AN ORDINANCE BASED ON THE PLANNING COMMISSION'S RECOMMENDED CODE LANGUAGE CODIFYING A COMPLIANCE REVIEW PROCESS FOR CONDITIONAL USE PERMITS AND INITIATED A GENERAL PLAN LAND USE MAP AND ZONING MAP AMENDMENT**

TO CONSIDER ANNEXING THREE LOTS ON RUE LE CHARLENE THAT WILL COME BEFORE THE PLANNING COMMISSION IN THE NEAR FUTURE. HE ADDED THAT THERE WILL BE A SPECIAL CITY COUNCIL MEETING THIS COMING THURSDAY, APRIL 26<sup>TH</sup> AT 6:00 P.M. TO CONSIDER THE PLANNING COMMISSION'S RECOMMENDATIONS ON THE UPDATED GENERAL PLAN AND LAND USE MAP AND WILL CONDUCT A SPECIAL MEETING ON SATURDAY, APRIL 28<sup>TH</sup> AT 10:00 A.M. TO REVIEW THE CAPITAL IMPROVEMENT PROGRAM.

Staff: DIRECTOR MIHRANIAN NOTED THAT LATE CORRESPONDENCE HAS BEEN HANDED OUT FOR NON-AGENDA ITEMS.

Commission: COMMISSIONER TOMBLIN REPORTED THAT HE IS FORMALLY RESIGNING FROM THE PLANNING COMMISSION EFFECTIVE AFTER TONIGHT'S MEETING.

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): DEBBIE LANDIS UPDATED THE COMMISSION ON THE LAWSUIT BETWEEN VISTA VERDE CONDOMINIUM RESIDENTS AND GREEN HILLS; SHARON LOVEY'S SPOKE ON GREEN HILLS AND THE PROPOSED GRADING PERMIT; MATT GEIER SPOKE ON THE INSUFFICIENT CONDITIONS AT GREEN HILLS; AND LORI BROWN COMMENTED ON GREEN HILLS AS IT RELATES TO THE VISTA VERDE CONDOMINIUM COMPLEX AND THE CITY'S VIEW ORDINANCE.

CONSENT CALENDAR:

1. APPROVAL OF THE APRIL 10, 2018 P.C. MINUTES

ACTION: APPROVED AS PRESENTED ON A VOTE OF 5-0-1 WITH VICE CHAIRMAN BRADLEY ABSTAINING AS HE WAS ABSENT FROM THIS MEETING.

CONTINUED PUBLIC HEARINGS:

NONE

CONTINUED BUSINESS:

NONE

NEW PUBLIC HEARINGS:

2. MAJOR TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 48: Terminus of (lower) Mossbank Drive west of Basswood Avenue (AB)

Request: Install a wireless telecommunication facility on an existing utility pole with related vaulted mechanical equipment.

**ACTION: CONTINUED THE PUBLIC HEARING TO JUNE 12, 2018, PROVIDED THE APPLICANT SUBMITS IN WRITING WITHIN 24 HOURS A TOLLING AGREEMENT EXTENDING THE SHOT CLOCK TO JUNE 30, 2018, TO ALLOW CITY'S RF CONSULTANT TO CONDUCT AN UPDATED DATA ANALYSIS, ON A VOTE OF 6-0.**

3. MAJOR TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 64: South of 30150 Palos Verdes Drive West (AB)

Request: Install two 21.4" panel antennas to a 17' tall replacement street sign pole to accommodate a wireless telecommunication facility with related above-ground mechanical cabinet.

**ACTION: ADOPTED P.C. RESOLUTION NO. 2018-14 APPROVING, WITH CONDITIONS, MAJOR WIRELESS TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 64 TO ALLOW THE INSTALLATION OF TWO 21.4" SIDE-MOUNTED PANEL ANTENNAS FLUSH-MOUNTED TO A 14' TALL REPLACEMENT STREET SIGN POLE WITH RELATED VAULTED MECHANICAL EQUIPMENT WITHIN THE PALOS VERDES DRIVE WEST MEDIAN WITH THE BORING OF ALL CONDUIT UNDER THE ROADWAY AND TO HAVE STAFF WORK WITH THE PROPERTY OWNERS OF 7422 VIA LORADO TO IDENTIFY THE FINAL LOCATION OF THE STREET SIGN POLE WITHIN 10' OF THE PROPOSED LOCATION FOR THE APPROVED WIRELESS FACILITY, ON A VOTE OF 6-0.**

NEW BUSINESS:

**NONE**

ITEMS TO BE PLACED ON FUTURE AGENDAS:

4. PRE-AGENDA FOR THE MEETING ON MAY 8, 2018

**ACTION: APPROVED AS PRESENTED.**

5. PRE-AGENDA FOR THE MEETING ON MAY 22, 2018

**ACTION: APPROVED AS PRESENTED.**

**ADJOURNMENT: 10:05 P.M.**

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*Americans with Disabilities Act:* In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.rpvca.gov](http://www.rpvca.gov).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.