

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: SEPTEMBER 12, 2018

SUBJECT: ADMINISTRATIVE REPORT NO. 18-36

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CITY MANAGER

Filming Activity at Abalone Cove Shoreline Park on September 18th & 19th: Nearby residents and park patrons should be aware that there is filming activity scheduled at Abalone Cove Shoreline Park, located at 5970 Palos Verdes Dr. S., on Tuesday, September 18th and Wednesday, September 19th. The cast and crew of a feature film production will be filming on the beach and in the water near “The Ruins” at the base of Portuguese Point from 7:00 AM to 7:00 PM each day. The production involves a total cast and crew of 25 persons. Additional production parking and base camp will be provided in the westerly half of the upper main parking lot at Abalone Cove Shoreline Park, with access to the filming location provided via the Olmsted Trail.

For questions about location filming in Rancho Palos Verdes, please contact the City’s Film Permit Desk at (310) 544-5226 or film@rpvca.gov.

Governor Brown Signs AB 1775 and SB 834: As the City Council may recall from Late Correspondence provided at the August 21st meeting, State legislation was pending to block offshore drilling for oil and gas in Federal waters. Assembly Bill No. 1775 (AB 1775) and Senate Bill No. 834 (SB 834) proposed to prevent the State Lands Commission (SLC) from granting leases for new pipelines and infrastructure in State waters or on other property under its jurisdiction (AB 1775 was sponsored by 66th District Assemblymember Al Muratsuchi). Both bills were passed in the State legislature by the August 31st deadline, and were subsequently signed into law by Governor Brown on September 8th.

Tax Sale 2018A: Staff submitted the objection and application to purchase three (3) tax-defaulted properties in the active Portuguese Bend landslide area to the County Treasurer & Tax Collector (TTC) on September 10th. Staff will continue to monitor this tax sale with TTC, and will report back to the City Council via the Weekly Administrative Report in late October or early November.

Free App to Create Safer RPV Neighborhoods: Are you interested in staying virtually connected with your neighbors to help create safer neighborhoods? Download Ring’s FREE Neighbors app today **whether or not you own a Ring security camera device** at your home to anonymously post a text, photo or video to keep your neighbors on the lookout. It’s a great way to practice “See Something, Say Something.” For more information visit <https://ring.com/neighbors>.

Options to download Ring Neighbor’s app:

1. Scan the QR code OR
2. Use the link <https://go.onelink.me/v1xd/b8697be2>



FINANCE

Fiscal Year 2018-19 Budget Book: The fiscal year 2018-19 Budget Book is available on the City's website at <http://www.rpvca.gov/690/City-Budget>. The Budget Book provides a detailed breakdown of the City's revenues and expenditures for the 2018-19 fiscal year, which runs from July 1st, 2018 through June 30th, 2019, and the four prior fiscal years (FY14-15, FY15-16, FY16-17 and FY17-18). The Budget Book also contains the full 2019 five year Capital Improvement Plan.

PUBLIC WORKS

Hawthorne Blvd. Arterial Wall Beautification Project: Staff sent notification letters this week to all property owners abutting Hawthorne Boulevard from Indian Valley Road to the northerly City limits with the City of Rolling Hills Estates. It will provide them with another opportunity to participate in the City's Arterial Fences and Walls Program.

Special Traffic Safety Committee Meeting: A special Traffic Safety Committee (TSC) meeting was held on Wednesday, September 5th. The meeting focused on the TSC work plan for FY 2018-2019. A small group also attended to voice their concerns regarding speeding on Summerland Street.

Peninsula-Wide Safe Routes to School: The California Department of Transportation awarded a grant to the City to develop a Peninsula-Wide "Safe Routes to School" Plan that will benefit the schools serving the Palos Verdes Peninsula (enrolling close to 14,000 students). This item was approved by City Council in July of this year. Caltrans will send a contract to the City, and the City will begin the Consultant procurement process.

PVDW Median Beautification Project: This project includes installation of drip irrigation and landscaping. The limits of work are from Marguerite Drive to just past Hawthorne Boulevard. Traffic will be open in both directions but limited to 1-lane at areas of work. Construction site areas have a maximum speed limit of 25 mph so please drive slowly and expect minimal delays.

Residential Streets Rehabilitation Project, Area 8 (Miraleste Area Neighborhoods): This project consists of curb, gutter, sidewalk and street repairs in public, residential neighborhoods adjacent to Palos Verdes Drive East (Via Subida and north) and adjacent to Miraleste Drive. Work this week included continued concrete repairs. Door hanger notifications will continue to be given to affected residents prior to any construction adjacent to their residence.

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Abalone Cove Beach Access Road & Parking Rehabilitation: This project consists of asphalt repairs to the road joining the Abalone Cove Beach School and Palos Verdes Drive South. Construction started on Monday September 10th and is scheduled to be completed on Friday September 14th. The road will be ready for the 2018-19 school year which commences on September 18th.



New Flagging Services at PVDS and Forrestal/Trump National on the Weekends: With the start of the AYSO season and use of the Ladera Linda soccer fields, extra traffic was anticipated at that intersection. A flagman was on duty from 8:30 am on Saturday until approximately 4:30 p.m. and on Sunday from 9:30 a.m. until approximately 4:30 p.m. Wait time was kept at a minimum. The City thanks the Sheriffs for providing extra support on Saturday morning. Staff will monitor traffic at that intersection closely and will make adjustments as necessary.

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Infrastructure Management Advisory Committee (IMAC) Meeting: The next IMAC meeting will be held on Monday September 17th at 6 p.m. at City Hall, Community Room. Please note that this is a new date and place for the meetings. The agenda will be finalized and distributed by the end of the week. Finalizing IMAC's FY 18-19 Workplan is one item that will be on the agenda. Members of the public are encouraged and welcome to attend.

New Permit Technician: Public Works is pleased to announce that Cheri Bailiff is the new Permit Technician at Public Works. Cheri went through a competitive recruitment process. Cheri's previous permit related knowledge and her excellent customer service skills (developed by being a teacher and an assistant principal for over a decade) made her the best candidate for the position. Please join us by welcoming her to Public Works.

Maintenance Activities: This week Public Works Maintenance Staff assisted the Sheriff's Department and SoCal Edison to secure downed power lines on Hawthorne Boulevard. Staff also replaced several dead trees in the center median of Hawthorne Boulevard. Improvements to the Silver Spur Elementary School area were made by repainting faded white and red curbs. In the Summerland Street neighborhood, Staff cleared brush that was obstructing the view of speed limit and stop signs. Lastly, Staff is helping with demolition and removal of old displays at Point Vicente Center to make room for new exhibits.

COMMUNITY DEVELOPMENT

Marymount Neighborhood Advisory Committee Meeting: The Marymount Neighborhood Advisory Committee (NAC) will be meeting this Thursday, September 13, 2018 at 10:00am to discuss, among other things, the University's recently submitted Conditional Use Permit Revision request. Attached is the agenda for Thursday's meeting (see attachment). Staff will provide the Council with a summary report in next week's Administrative Report.

LAX Community Noise Roundtable Meeting: The City is part of the LAX Community Noise Roundtable, which was created to mitigate adverse jet noise impacts on cities through communication with the Federal Aviation Administration (FAA). Citizens are invited to attend the next Roundtable meeting on Wednesday, September 12, 2018 at 6:30 p.m. The meeting will be held at the City of Hawthorne Memorial Center in the Venus Room at 3901 West El Segundo Boulevard. The meeting agenda is attached.

Bird Nesting Protection in RPV: Migratory Bird Treaty Act of 1918 is a federal law that protects birds and their nests. In recent years, federal and state wildlife agencies have stepped up enforcement of bird nesting protections and have aggressively prosecuted violators who knowingly or unknowingly disturbed or destroyed birds or their nests. In order to minimize the potential for any homeowner or business performing tree trimming or construction in the City that may disturb or destroy bird nests, City Staff has published a public handout that provides helpful tips when planning construction and tree trimming projects. The attached handout will be made available to the public at the Community Development Department and the Public Works Department, as well as key City park sites and on the City's website.

Planning Commission Follow-up Agenda: See attached follow-up agenda from the Planning Commission meeting on Tuesday, September 11, 2018.

Attachments:

Marymount – September 13th NAC Meeting Agenda – Page 35

Agenda LAX Community Noise Roundtable Meeting – Page 36

Bird Nesting Protection Flyer – Page 38

P.C. Follow-up Agenda for September 11, 2018 – Page 39

RECREATION & PARKS

Hesse Park: On Sunday, September 9th, Hesse Park hosted “A Day in the Park” celebrating the City’s 45th Anniversary. Two local bands performed 1970s classic rock and R&B; food trucks served tacos, beer and wine, and shaved ice; kids decorated and played instruments and played on an inflatable obstacle course and slide; and families created tie-dye t-shirts and flower crowns in a Recreation and Parks hosted craft booth. Approximately 500 people attended over the course of the day.

The facilities are rented this week for twelve indoor recreation classes, five non-profit group rentals, two Peninsula Seniors activities, one City meeting and one outdoor sports field rental.

Ladera Linda Park: The facilities are rented this week for six recreation classes and one non-profit rental.

Ryan Park: The facilities are rented this week for four indoor recreation classes, one private rental, and four youth sports groups.

PVIC/Docents: A nonprofit event was hosted on Tuesday evening in the PVIC Sunset Room. The Sunset room and outdoor amphitheater is rented Saturday and Sunday for wedding receptions and ceremonies. The new Docent class training starts on Wednesday afternoon.

This year’s Coastal Cleanup Day at Abalone Cove will be held Saturday, September 15 from 9:00 AM to 12:00 PM. Coastal Cleanup is an international event dedicated to cleaning up our oceans and streams and bringing an awareness of the affects that litter has on our environment. The Los Serenos Docents and Volunteers coordinate the event at Abalone Cove. Last year 190 volunteers collected over 400 lbs. of trash at Abalone Cove alone.

Volunteer Program: Volunteers helped staff set up and clean up last Sunday’s “A Day in the Park” event and make 70’s themed tie-dye t-shirts and flower crowns.

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Volunteers will assist pruning, weeding, and lining walking paths at the PVIC Native Plant Garden this Sunday from 9 a.m. – Noon. Sign up at volunteer@rpvca.gov.

REACH: On Monday, REACH prepared a dinner of home cooked chili and made fall themed crafts. On Wednesday, they enjoyed dinner at Pei Wei and an evening of bowling. On Saturday, the group will travel to the Los Angeles County Fair.

Healthy RPV Program:

Open Gym regular schedule:

Sundays, 10am-12pm Miraleste Intermediate School

Sundays, 2-4pm, Peninsula High School

Wednesdays, 7-9pm, Miraleste Intermediate School

Open Gym had the following attendance;

Wednesday, September 5, 2018, 9 people attended @ Miraleste

Sunday, September 9, 2018, 4 people attended @ Miraleste

23 people attended @ Peninsula High

Palos Verdes Nature Preserve August 2018 Activity Summary

Meetings:

- Monthly Preserve Management Meeting (August 2nd): PVPLC staff; Recreation & Parks, Community Development and Public Works Staffs met to discuss maintenance and operational management projects and priorities.
- Volunteer Trail Watch Coordination Meeting (August 22nd): Volunteer Trail Watch leaders, City Staff and L. A. Co. Sheriff Deputies met to discuss public use and maintenance observations as well as to coordinate efforts.

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Preserve/Open Space Staff Activities:

Public Contacts: In addition to leading an Ocean Trails Reserve volunteer beach cleanup event, the Preserve & Abalone Cove Park Staffs encountered many people while conducting trail patrols in August --

- Public Contacts: **2,598** (hikers – 2,323; dog walkers -- 203; bike users – 60; equestrians -- 12)
- Public Use Issues: **95** (dogs off leash -- 30; people off trail – 47; smoking – 14; drone use -- 4)
- Public Information: **50** (sharing Preserve/interpretive information – 21; recommending a route -- 29)
- Public Safety: **52** (patrons requesting directions – 50; patrons having health issues or given water -- 2).

Maintenance & Operations: The Preserve & Abalone Cove Park Staffs removed numerous bags of litter picked up while hiking 247.17 miles of trail. Their activities in August included –

- Abalone Cove Reserve – cut & removed an old exposed pipe along Portuguese Point Loop Tr., picked up lots of litter reported in Alta Mira Canyon, fortified a vandalized spur closure on Sacred Cove View Tr., picked up lots of litter on Sea Dahlia & Cave Trails, painted over graffiti on the big pipe along PV Dr. South by Sacred Cove View Tr. while removing an unused post & sign frame there near the portable toilets, removed old unused posts along the beach near the base of Cliffside & Cave Trails, removed a protruding metallic post on Chapel View Tr., reset vandalized spur trail closures on Inspiration Point & Sacred Cove View Trails, filled a gap below the cyclone fence along PV Dr. South at Alta Mira canyon with large rocks while using cut limbs to block a spur trail there as well as removing a steel post with concrete footing left behind the fence, built a new barricade closure for a fishing spur trail by post 15 of the Via de Campo Tr., removed an unused steel post with concrete footing left along Inspiration Point Trail while resetting the loose sign & post at the base of Cliffside Tr., cleaned graffiti & removed stickers from signs along Beach School & Olmsted Trails while closing a spur trail near the ruins and reset vandalized barricades on Sacred Cove View & Cliffside Trails
- Filiorum Reserve -- installed a Do Not Enter – Private Property sign at the base of Ford Tr., cut off a protruding metallic post in McBride Tr. uphill from the Zote's Cutacross Trailhead, picked up 4 large trash bags full of litter below the Del Cerro Park bluff fence, trimmed vegetation blocking a trail sign near the Kelvin Canyon / Zote's Cutacross Trails junction, removed 2 downed fence posts left on the west end of Eucalyptus Tr. while hammering away the concrete footings and cleaned up litter at the log overlook on Kelvin Canyon Tr.
- Forrestal Reserve – dispersed a pile of trimmed vegetation along Cool Heights Tr., removed a steel post stub protruding into Mariposa Tr. and replaced a damaged coyote sign at the Fossil Trailhead
- Ocean Trails Reserve -- picked up litter around the El Portal Tr. staircase, led volunteers in dispersing a rock cairn & cleaning up the beach below Dudleya Tr. and properly buried an exposed irrigation line across Gnatcatcher Tr.

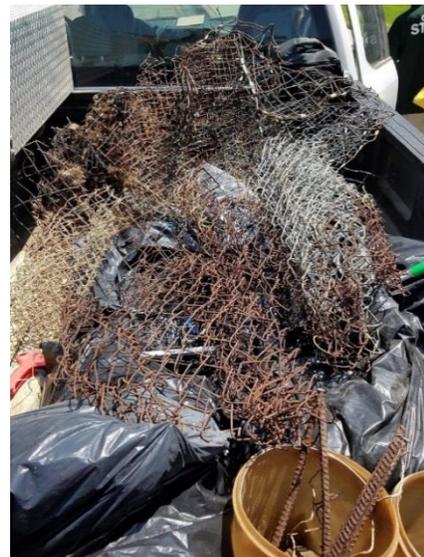
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- Open Space or Park outside the Preserve – found and removed numerous pieces of metallic pipe scattered along the beach east of the Bow & Arrow Tr., replaced 14 out-of-date signs posted along the bluff fence near Vanderlip Park with the proper signage, removed an out-of-date sign posted on Bow & Arrow Tr., replaced a missing city lock on the Archery Range gate while repairing a downed cable in that area and also removing the outdated banner & matching sign nearby and installed a Caution: Unstable Cliffs sign by the Archery Range gate while cleaning graffiti from a road reflector there
- Portuguese Bend Reserve – filled in a hole in the bottom end of Peppertree Tr. near the Sandbox Trailhead, trimmed overgrown vegetation on lower Peppertree Tr., reset the downed portions of the stake & rope fence along Toyon Tr., reset the downed stake & rope fence along Eagles' Nest Tr., filled in holes in the trail near the Klondike Canyon & Peppertree Trailheads, removed a protruding cable in Panorama Tr., installed a replacement Walk Your Bike Zone sign at the east side of Kelvin Canyon along Kelvin Canyon Tr., cleaned graffiti off of a rock at the Peppertree Trail intersection with Ishibashi Farm Tr. and from a trail closure barricade at bottom end of Rim Tr.
- San Ramon Reserve – swept trash clear from the hillside below the upper turnout along PV Dr. East & painted over graffiti on the guardrail there, found & removed lots of metallic debris from the ground between the lower switchbacks of PV Dr. East and painted over 6 spots of graffiti on the guardrails at the 2nd turnout along PV Dr. East
- Vicente Bluffs Reserve -- retrieved a washed-up buoy on the beach at Pelican Cove, removed incorrect signs from the bluff fence along Seascape Tr. and cleaned graffiti from the interior of the portable toilet near the northern parking lot
- Vista del Norte Reserve -- retrieved a balloon in the habitat above Indian Peak Rd.





Open Space Management regularly checks on closures of the Preserve Trails resulting from storm damage. The lower portion of Rim Trail is currently closed in the Portuguese Bend Reserve. In the Abalone Cove Reserve, the following trails are closed: Sea Dahlia, Cave, Cliffside, Inspiration Point and Sacred Cove View.

Preserve/Open Space Management cooperates closely with the Public Works Department to discover, submit and complete work orders to repair problems and improve conditions in the Preserve. In August, Public Works responded to 6 service requests for repairing a downed road sign at Crenshaw & Seacrest streets, a downed portion of the bluff fence near Vanderlip Park as well as overgrown weeds in the trail there, severed cable in the bluff fence along Toveemor Trail in Pelican Cove and 2 broken railings in the bluff fence along Seascape Trail in the Vicente Bluffs Reserve.

The City's graffiti contractor responded to 9 incidents of tagging that was reported by Open Space Management. Thank you Public Works and thank you to the Land Conservancy's Volunteer Trail Watch for being our eyes in the Preserve to help report maintenance issues.

Preserve Public Use:

- Trail Counter Data - Portuguese Bend Reserve: August 1st through August 31, 2018, there were **4,766** hikers & mountain bikers that entered through the Burma Rd. gate.
- Trail Counter Data - Filiorum Reserve: August 2018 patron weekly entries totals for Rattlesnake Trailhead were **3,226**.
- Trail Counter Data - Forrestal Reserve: August 1st through August 31, 2018, there were **1,166** hikers & mountain bikers that entered through the Pirate Trailhead.



September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3  City Hall Closed	4 7:00 pm – City Council Meeting @ Hesse Park	5 1:00 pm – PV Historical Society Meeting @ Hesse Park 6:30 pm – Traffic Safety Committee Special Meeting @ City Hall Community Room	6	7  45 th Anniversary of the City of Rancho Palos Verdes	8
9 12:00 pm- 4:00pm- A Day in the Park @ Hesse Park. Celebrating the 45 th Anniversary of RPV	10	11 7:00 pm – Planning Commission Meeting @ Hesse Park	12 7:30 pm – ACLAD Meeting @ City Hall Community Room	13	14	15 9:00 am–12:00 pm – Coastal Cleanup Day @ Abalone Cove
16 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	17 6:00 pm – IMAC Meeting @ City Hall Community Room	18 7:00 pm – City Council Meeting @ Hesse Park	19 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks)	20 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	21	22
23	24 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	25 7:00 pm – Planning Commission Meeting @ Hesse Park	26	27 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	28 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Cruikshank)	29
30						



October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 7:00 pm – City Council Meeting @ Hesse Park	3 1:00 pm – PV Historical Society Meeting @ Hesse Park	4	5	6
7	8	9 7:00 pm – Planning Commission Meeting @ Hesse Park	10 7:30 pm – ACLAD Meeting @ City Hall Community Room	11 7:00 pm – Finance Advisory Committee Meeting @ City Hall Community Room	12	13
14 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	15	16 7:00 pm – City Council Meeting @ Hesse Park	17 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks) 6:00 pm-Quarterly Nature Preserve Public Forum @ City Hall Community Room	18 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	19	20
21	22 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – Traffic Safety Committee @ City Hall Community Room	23 7:00 pm – Planning Commission Meeting @ Hesse Park 7:00 pm – Finance Advisory Committee Meeting (FAC) @ City Hall Community Room	24 6:00 pm – Civic Center Advisory Committee Meeting @ City Hall Community Room	25 6:00 pm – Civic Center Advisory Committee @ City Hall Community Room 7:00 pm-All Hazards Emergency Preparedness Presentation @ Ridgcrest Intermediate School	26 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Duhovic)	27
28 12:00 pm – Annual Prepared Peninsula EXPO@ Norris Pavilion (RHE)	29	30	31			



November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 7:00 pm – City Council Meeting @ Hesse Park 7:00 pm – ACLAD Meeting @ City Hall Community Room	7 1:00 pm – PV Historical Society Meeting @ Hesse Park	8 8:00 am – Peninsula Regional Law Enforcement @ RH City Hall (Brooks & Alegria)	9	10
11	12 City Hall Closed to Public	13 7:00 pm – Planning Commission Meeting @ Hesse Park	14 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	15 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	16 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Dyda)	17
18 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	19 6:00 pm – IMAC Meeting @ City Hall Community Room	20 7:00 pm – City Council Meeting @ Hesse Park	21 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks) 6:00 pm – PV Nature Preserve Subcommittee @ City Hall Community Room (Dyda/Brooks)	22 Thanksgiving Holiday – City Hall Closed	23 	24
25	26 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	27 7:00 pm – Planning Commission Meeting @ Hesse Park	28	29 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	30	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
October 2, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CLOSED SESSION		
October 2, 2018	7:00 PM	CITY COUNCIL REGULAR MEETING	2:15
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN, FIN, PW	CONSENT CALENDAR	Work Plans for EPC, FAC, IMAC, and TSC	
ADMIN	CONSENT CALENDAR	Minutes	
REC PARK	CONSENT CALENDAR	Night Hike Permit Policy	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Award CDBG Consultant Contract	
PUBLIC WORKS	CONSENT CALENDAR	Award Contract for Installation of Catch Basin Inserts	
PUBLIC WORKS	CONSENT CALENDAR	Amendment No. 1 Traffic Signal Maint Econolite	
			1:00
CDD	REGULAR BUSINESS	Update to Coyote Management Plan	0:45
CDD	REGULAR BUSINESS	Exception T Code Amendment	0:20
CDD	REGULAR BUSINESS	Consider amendment to Leaf Blower Ordinance	0:20
October 16, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION		
	STUDY SESSION	Study Session Discussion	
October 16, 2018	7:00 PM	CITY COUNCIL REGULAR MEETING	2:40
ADMIN	CONSENT CALENDAR	Minutes	
CDD	CONSENT CALENDAR	Intro Ord Lot Line Adjustment Title 16	
CDD	CONSENT CALENDAR	2nd Reading Leaf Blower Ordinance	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Award Contract to NV5 for Parking Lot & Lighting at Hesse Park	
			1:00

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
CDD	PUBLIC HEARING	Zone change of three properties at Rue de Charlene	0:10
ADMIN	REGULAR BUSINESS	Health benefit options	0:30
PUBLIC WORKS	REGULAR BUSINESS	RFP for engineering analysis, evaluation, and design for the lower portion of the Portuguese Bend Landslide Complex and consideration of RPF for hydrologic study of the watershed in the Portuguese Bend Landslide Complex	0:20
PUBLIC WORKS	REGULAR BUSINESS	PVDE Trail Improvements at Bronco	0:40
PUBLIC WORKS	REGULAR BUSINESS	Approve Use Covenant for Measure A Grant Funded for PB Open Space Acquisitions	0:20
November 6, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
November 6, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	2:45
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
CDD	CONSENT CALENDAR	2nd Reading Ord Lot Line Adjustment	
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
FINANCE	REGULAR BUSINESS	Consideration of Financing Options for Purchase of Street Lights from SCE	0:20
CDD	REGULAR BUSINESS	Consideration of parking enforcement positions	0:15
PUBLIC WORKS	REGULAR BUSINESS	Parking Station on Crenshaw and Park Place	0:45
November 20, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
November 20, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CONSENT CALENDAR	NO ITEMS SCHEDULED AT THIS TIME	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
December 4, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
December 4, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	3:00
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
	MAYORS ANNOUNCEMENTS	Sheriff McDonnell Award for RPV	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	PUBLIC HEARING	Water Efficiency Landscape (WELO) Code Amendment	0:15
ADMIN	REGULAR BUSINESS	Council Reorganization	0:30
REC & PARKS	REGULAR BUSINESS	Preserve Online Reservation Options	0:45
December 18, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
December 18, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	3:40
FINANCE	CONSENT CALENDAR	Warrant Register	1:00
ADMIN	CONSENT CALENDAR	Minutes	
ADMIN	CONSENT CALENDAR	Border Issues Update	
ADMIN	CONSENT CALENDAR	Consideration of Cancellation of Jan 2nd CC Mtg	
ADMIN	CONSENT CALENDAR	Update on Emergency Preparedness	
PUBLIC WORKS	PUBLIC HEARING	Park Place	0:30
ADMIN	REGULAR BUSINESS	Council Committee Assignments for 2019	0:10
FINANCE/PUB WORKS	REGULAR BUSINESS	Consideration of AB Cove Sewer District Financing Solutions	1:00
REC & PARKS	REGULAR BUSINESS	1st Reading/Intro of Public Drinking Ordinance	0:15
REC & PARKS	REGULAR BUSINESS	1st Reading/Intro of Special Events Permit Enforcement Ordinance	0:15
REC & PARKS	REGULAR BUSINESS	Rattlesnake Trail Security Options	0:15

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
January 2, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
January 2, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CONSENT CALENDAR	NO ITEMS SCHEDULED AT THIS TIME	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
January 15, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
January 15, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	2:00
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
			1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
FINANCE	REGULAR BUSINESS	Business Tax Ordinance	0:30
PUBLIC WORKS	REGULAR BUSINESS	Update on underground utilities	0:15
February 5, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
February 5, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	1:45
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
			1:00
	PUBLIC HEARING	Green Hills Annual Review	0:30

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
February 19, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
February 19, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	1:00
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
6/20/2017	Dyda	Consider study session as work session with discussion on specific topic of interest	
9/19/2017	Dyda	Revise Ordinance format to include a Statement of Intent	
FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
3/7/2017	Brooks	Public Drinking Ordinance	12/18/2018
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance	12/18/2018
1/16/2018	Cruikshank	Business License Tax Ordinance	12/18/2018
4/17/2018	Alegria	Update on Emergency Preparedness	12/18/2018
6/5/2018	Brooks	Leaf Blower Ordinance	10/2/2018
6/19/2018	Brooks	City Charter Special Meeting	TBD
8/21/2018	Alegria	City Council Strategic Plan Special Meeting	TBD

PVPTV Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 09/16/18 - 09/22/18

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	September 16, 2018	September 17, 2018	September 18, 2018	September 19, 2018	September 20, 2018	September 21, 2018	September 22, 2018
6:00 AM - 6:30 AM							
6:30 AM - 7:00 AM							
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM							
9:30 AM - 10:00 AM							
10:00 AM - 10:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, September 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, September 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, September 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, September 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, September 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, September 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, September 11, 2018
10:30 AM - 11:00 AM							
11:00 AM - 11:30 AM							
11:30 AM - 12:00 PM							
12:00 PM - 12:30 PM							
12:30 PM - 1:00 PM							
1:00 PM - 1:30 PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
1:30 PM - 2:00 PM							
2:00 PM - 2:30 PM							
2:30 PM - 3:00 PM							
3:00 PM - 3:30 PM							
3:30 PM - 4:00 PM							
4:00 PM - 4:30 PM	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council
4:30 PM - 5:00 PM							
5:00 PM - 5:30 PM							
5:30 PM - 6:00 PM							
6:00 PM - 6:30 PM							
6:30 PM - 7:00 PM							
7:00 PM - 7:30 PM	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	The City of Rancho Palos Verdes LIVE City Council Meeting September 18, 2018	The City of Rolling Hills Estates City Council Meeting - September 11, 2018	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018	The City of Rolling Hills Estates City Council Meeting - September 11, 2018	The City of Rancho Palos Verdes City Council Meeting, September 4, 2018
7:30 PM - 8:00 PM							
8:00 PM - 8:30 PM							
8:30 PM - 9:00 PM							
9:00 PM - 9:30 PM							
9:30 PM - 10:00 PM							
10:00 PM - 10:30 PM							
10:30 PM - 11:00 PM							
11:00 PM - 11:30 PM							
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							

Comments or questions? Please email us at RPVtv@rpv.com

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/27/2017	1/2/2018	Accutrend Data Corp (Bela Christensen)	November 2017 New Business List (new business licenses)	01/02/2018 AAll Cloke provided receipt of request. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
12/26/2017	1/2/2018	K & B Engineering (Andres Amaro)	As Builts (Storm Drain, Sewer, Street Imps, Water, Traffic Signal & Streetlight Plans) along the intersection of Hawthorne Blvd and Locklenna Ave	01/02/2018 AAll Cloke Provided receipt of request. Request forwarded to Engineering. 01/03/2018 AE Flannigan provided documents to requestor. Completed.
1/3/2018	1/3/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	01/03/2018 AAll Cloke provided receipt of request. 01/11/2018 AC Proch provided October 2017 Trump National Golf Tax remittance amount. Information sent to requestor satisfies a portion of request. November and December Golf Tax remittance amounts remain outstanding. Amounts not received in 10-day PRA response window. Mr. Fahrenthold later requested documents on 1/29/18. Completed.
1/4/2018	1/4/2018	Christopher Hemmings	Requested RPV local police department information for 2012-2014.	01/04/2018 AAll Cloke replied. Completed.
12/26/2017	1/2/2018	Center for Contract Compliance (Nick Santos)	Request for unredacted certified payroll and fringe benefit statements for Eastview Park Imps and Dog Park Construction project Sub-Contractor Tot Lot Pros, Inc (Horizons Construction Company International Inc)	1/5/2018 AAll Cloke provided receipt of request. Forwarded request to PW Department. 1/9/2018 Per City Prinicipal Engineer Dragoo, Tot Lot Pros did not provide labor on the Eastview Project, accordingly the City cannot comply with the CCC request. Completed.
1/5/2018	1/5/2018	Steve Kenny (steve@constructioninsider.net)	2017 November and December Permits Issued Reports	1/5/2018 Permit Tech Molina responded to request. Completed.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	Lower Hesse Park Improvements Project #109516 general contractor Pub Construction Inc certified payroll and fringe benefit records to include the workers' name and address.	1/9/2018 Forwarded to the Public Works dept. 1/16/2018 Received requested documents. Awaiting payment. 1/29/18 Check Received. Completed.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	ADA Access Imps Fred Hesse Park Project #022217. Bid documents.	1/9/2018 Forwarded to the Public Works dept. 1/10/2018 AE Flannigan provided the City Clerk's office with responsive docs. Docs emailed to requestor. Completed.
1/10/2018	1/10/2018	Fred Boettcher	Records regarding Michael Fantore	1/16/18 DCC responded to requestor. Docs will be picked up and paid for today. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/12/2018	1/12/2018	Jeff Calvagna	Request for correspondence with Crown Castle regarding modifications to AT&T wireless facility located on a utility pole near Schooner Drive and Stalwart Drive	1/12/18 AA Zwezig forwarded to Public Works Dept. 1/22/18 14-day Extension Letter sent to requestor. 1/30/18 AA Zwezig responded. Completed.
1/12/2018	1/12/2018	Jeff Calvagna	Request for proposed Crown Castle AT&T wireless facility ASG69 encroachment permits	1/12/18 AA Zwezig forwarded to Public Works Dept. 1/17/18 AA Zwezig responded. Completed.
1/12/2018	1/12/2018	Sharon Loveys	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 &7	1/12/18 AA Zwezig responded. Completed.
1/15/2018	1/15/2018	Vincent Reher	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 &7	1/15/18 AA Zwezig responded. Provided documents to view. Completed.
1/15/2018	1/15/2018	Claudine Anague (BuildZoom)	Report of building permits issued from July 1, 2017 to present.	1/15/2018 AAIL Cloke responded. Request forwarded to Building and Safety. 1/18/18 AA Zwezig provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 2/5/2018 Payment received. 2/6/2018 Disk mailed. Completed.
1/17/2018	1/17/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	1/17/18 AA Zwezig forwarded request to Finance staff. 1/29/18 AA Zwezig responded. Completed.
1/17/2018	1/17/2018	Michael Mulligan	Form from City of Rancho Palos Verdes Municipal Water Department, Field Testing & Maintenance Report Form.	1/18/18 DCC Takaoka responded. Completed.
1/19/2018	1/19/2018	Duncan Christopher Reid	Electronic and written correspondence	1/19/2018 AAIL Cloke responded. Completed.
1/22/2018	1/22/2018	Duncan Christopher Reid	Electronic and written correspondence - Amended original request.	1/22/2018 AAIL Cloke responded. Completed.
1/23/2018	1/23/2018	SmartProcure (Ivan Kranjcec)	Purchase order information in a report format.	1/23/2018 AAIL Cloke responded. Completed.
1/23/2018	1/23/2018	Center for Contract Compliance (Marisol Hernandez)	Request for Residential Street Rehab Phase II Area 7 documents	1/23/2018 AAIL Cloke responded. Senior Engineer Chan provided requested information and document. Completed.
1/24/2018	1/24/2018	Nick Santos	ADA Access Imps Fred Hesse Park Project #022217. Abny General Engineering Inc sub-contractor's certified payroll and fringe benefit statements.	1/24/2018 AAIL Cloke responded. 1/31/2018 Determination Email sent. Awaiting payment. 2/9/2018 Payment received. 2/12/2018 Records mailed. Completed. 3/5/2018 Records requested a second time. 3/15/2018 Records emailed to CCC. Completed.
1/25/2018	1/25/2018	The Associated Press (Bernard Condon)	Trump National Golf Club records from 2012 to present for Greens Fees, Filming Permits, Outdoor Weddings - Founders Park.	1/25/2018 AAIL Cloke responded. 1/30/2018 Completed.
1/26/2018	1/26/2018	Accutrend Data Corp (Bela Christensen)	December 2017 New Business List (new business licenses)	1/29/18 AA Zwezig forwarded request to Finance staff. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/29/2018	1/29/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	1/29/18 AA Zweizig responded. Completed.
2/2/2018	2/5/2018	Henry G.MacMorran	Green Hills Memorial Park approved plans for area 5.2 etc	2/5/18 Deputy Director So responded. Completed.
2/1/2018	2/1/2018	Steve Kenny (steve@constructioninsider.net)	Monthly Permits Issued Report for January 2018.	2/5/2018 AAll Cloke responded. Report not available at this time. Requestor to resubmit after February 15, 2018. Completed.
2/1/2018	2/5/2018	David Fahrenthold (Washington Post)	New Film Permit applications.	2/5/2018 SMA Fox responded. Completed.
2/3/2018	2/5/2018	Jennifer Diciano (Hickman & Associates Environmental Services)	Electronic copy of City's current Solid Waste Franchise Agreement.	2/5/2018 AAll Cloke responded. Provided link to City website document site. Completed.
2/6/2018	2/6/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the Harris Steel Fence Co. for the Coastal Bluff Fencing Phase I Project.	2/6/18 AA Zweizig forwarded request to PW staff. 2/16/18 14-day extension letter sent. 2/27/18 AA Zweizig responded. Completed.
2/6/2018	2/6/2018	David Fahrenthold (Washington Post)	Terranea Resort Golf Tax Remittances for Calendar Year 2017	2/6/18 AA Zweizig forwarded request to Finance staff. 2/6/18 AA Zweizig responded. Completed.
2/7/2018	2/7/2018	Bob Hicks (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the VSS International Inc. Residential Street Rehabilitation Phase 2 Areas 2 & 6 project.	2/7/18 AA Zweizig forwarded request to PW staff. 2/19/18 AA Zweizig responded. Completed.
2/7/2018	2/7/2018	Ken DeLong	City Mangers Employment Agreement Staff Report supporting documents.	2/8/2018 AAll Cloke acknowledged receipt of PRA and provided the requested staff report and its attachments. DCC Takaoka forwarded request to staff. 2/8/18 Director Cullen responded. Completed.
2/7/2018	2/7/2018	Shawna Nazari	Preserve Management documents.	2/8/2018 AAll Cloke acknowledged receipt of PRA. DCC Takaoka forwarded to appropriate staff. 3/5/18 DCC responded - awaiting payment.
2/12/2018	2/12/2018	George L. Cohn	Business License request	2/12/18 DCC Takaoka forwarded request on to Finance. 2/19/18 DCC Takaoka responded no responsive docs. Completed.
2/14/2018	2/14/2018	Kristin Collett	Residential properties - etc	2/14/18 DCC acknowledged receipt of request and forwarded on to appropriate staff.2/22/18 DCC clarified request. 3/2/18 responsive docs provided. Completed.
2/16/2018	2/19/2018	Barry Ross	Records relating to Petak - Altamira Canyon	2/19/18 DCC Takaoka acknowledged receipt of request and forwarded on to appropriate staff. 3/15/18 Final Determination letter sent. Awaiting payment. 4/2/18 payment rec'd docs sent. Completed.
2/26/2018	2/26/2018	Windy Quintanar (City of Los Alamitos)	Request for Matrix Imaging contract	2/26/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/26/2018	2/26/2018	Accutrend Data Corp (Bela Christensen)	January 2018 New Business List (new business licenses)	2/26/18 AA Zweizig forwarded request to Finance staff. 2/27/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
2/23/2016	2/26/2018	Glenn Oliver	Vendor list	2/27/18 DCC Takaoka responded. Completed.
2/27/2018	2/27/2018	Danny Friedman, California Hotel & Lodging Association	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
2/27/2018	2/27/2018	Michael Saltsman, Center for Union Facts	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Bid Documents, Publications, Contract, Bonds, Specs, etc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Inspector Logs and Daily Reports for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
2/23/2018	3/2/2018	Marcella Scordelis	Contractor Preicision Emprise dba Precision Concrete Cutting	3/5/18 DCC responded - no records at this time. Completed.
3/5/2018	3/5/2018	M. J. Sullivan	Copy of: current janitorial contract, proposal submitted, insurance certificate, and W-9	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA and provided contract and insurance certificate to requestor. 03/05/2018 AT Amundson provided W9. 3/13/3018 AA Penate provided stamped proposal. 03/13/2018 Final documents sent. Completed.
3/5/2018	3/5/2018	Center for Contract Compliance (Marisol Hernandez)	ID Number 17-602664, Sidewalk Repair Program. Copy of: bid tabulation each bidder's name and bid amount; original bid advertisement with proof of publication; complete sub-contractors list.	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA. Forwarded request to PW staff. 3/6/2018 Assistant Engineer Carrasco provided requested documents. Request Completed.
3/13/2018	3/13/2018	Open Gov Books CA (Adam Barney)	Investment Statements	3/13/2018 AAll Cloke forwarded request to Finance Dept. 3/23/2018 Treasury Report dated December 2017 provided to requestor. Completed.
3/13/2018	3/13/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for American Asphalt South Inc. for the Residential Street Rehabilitation Phase II – Area 7 Project.	3/13/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/23/18 14 day extension sent. 4/2/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/19/2018	3/19/2018	David Fahrenthold (Washington Post)	Request for golf taxes, filming permits, applications for new development on land owned by Trump National.	3/26/18 DCC Takaoka responded. Completed.
3/19/2018	3/19/2018	Marita Daly	Consultant report regarding telecommunications facility ASG39	3/28/18 DCC responded. Completed. 4/3/18 CDD Mihranian responded to additional questions. Completed.
3/19/2018	3/19/2018	Properant LLC	Notices of unsafe/derelect properties	3/29/18 14 day extension sent. 4/12/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Miguel Marquez CNN	Trump golf fees and wedding permits	3/27/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Five Brothers Management	Inquiry on vacant /distressed properties	3/22/18 AA Zweizig responded. Completed.
3/22/2018	3/22/2018	Center for Contract Compliance (Marisol Hernandez)	Request for bid documents regarding the Hawthorne Blvd. Arterial Wall Beautification project.	3/22/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 4/2/18 AA Zweizig responded. Completed.
3/26/2018	3/26/2018	Accutrend Data Corp (Bela Christensen)	February 2018 New Business List (new business licenses)	3/26/18 AA Zweizig forwarded request to Finance staff. 3/26/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 4/9/18 payment received. Completed.
3/26/2018	3/26/2018	Trull	Request to view a City Council Meeting tape from the 1980s of a video or movie re: how Citizens can protest if they are unhappy with a government action. (Albert Levitt and Councilwoman Bacharach were in attendance at the meeting.)	3/26/2018 SAA Cloke responded. 3/30/18 DCC Takaoka Responded. Completed.
3/27/2018	3/28/2018	Julie Marte	List of House with Code Violation	3/28/2018 SAA Cloke responded to requestor. 4/6/18 AA Zweizig sent 14 day letter. 4/12/18 DCC Takaoka responded. Completed.
3/27/2018	3/27/2018	Sharon Loveys	Request for checks, invoices/billings and correspondence regarding Green Hills and Vista Verde lawsuits.	4/3/18 Partial request completed and 14 day ext. letter given. 4/20/18 determination letter sent. 5/1/18 Ms. Loveys notified staff that for now we could hold off on production of invoices. 5/15/18 Ms. Loveys renewed her request for all invoices regarding the three lawsuits. 5/25/18 DCC sent determination letter. 7/29/18 CC Colborn sent extension letter. 8/9/18 CC Colborn sent ext letter. 9/11/18 CC Colborn sent extension letter.
3/30/018	3/30/2018	Robert Fellner	Employee compensation report	3/30/18 DCC notified Mr. Fellner report not available until 4/30/18 he may wish to request after 4/30. Completed. 6/4/18 Acct. Supervisor Ramos forwarded info to requestor.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/30/2018	3/30/2018	Tracy Burns (No 1) - CANCELED	Emails communications from 2016 forward for various staffmembers/names/Campbell 4/3- Ms. Burns clarified PRA request.	4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date
4/3/2018	4/3/2018	David Fahrenthold (Washington Post)	Trump Development docs	4/3/18 DD Kim responded. Completed.
4/2/2018	4/2/2018	Jennifer Weidner	Monthly Permits Issued	4/11/18 Permit Technician Molina responded. Completed.
4/2/2018	4/2/2018	Jeff Lewis	Request for emails/communications re: Green Hills, Daily Breeze, various city attys, invoices	4/12/18 14 10-day ext letter sent. 4/26/18 14-day letter sent. 5/17/18 determination letter sent. 5/25/18 Deposit received. 6/7/18 CC Colborn sent determination letter. 1st production ready. 6/8/18 DCC Takaoka mailed out first responsive batch. 7/19/18 CC Colborn sent follow up. 7/20/18 DCC Takaoka sent final determination letter and docs. Completed.
4/2/2018	4/2/2018	Tracy Burns (No 2) - CANCELED	Emails Jeff Lewis PC Commissioner/ Brian Campbell communications	4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date
4/3/2018	4/3/2018	Steve Dickson	Request current sweeping contract other items	4/11/18 DCC Takaoka responded. Completed.
4/5/2018	4/5/2018	Tracy Burns (No 3)	All emails from/to Brian Campbell private email account for past 8 years	4/16/18 14 day ext letter sent. 4/30/18 Ext Letter sent. 5/21/18 provided update.
4/6/2018	4/6/2018	Tracy Burns (No 2) - REVISED	PART A - emails Jeffrey Lewis sent to or received from Brian Campbell during his (Jeff's) tenure as Planning Commissioner. PART B - STR file regarding 7242 Avenida Altisima	4/16/18 14 day ext letter sent. 4/30/18 Ext Letter sent. 5/21/18 provided update.
4/6/2018	4/6/2018	Michael Huang	Brian Campbell emails from only all non-City email servers. Renewed PRA from original request on November 10, 2017	4/16/18 14 day ext letter sent. 5/1/18 Ext letter sent. 5/21/18 provided update.
4/10/2018	4/10/2018	Nick Santos (Center for Contract Compliance)	Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd Arterial Wall Beautification project.	4/10/18 AA Zweizig forwarded request to PW staff. 4/10/18 AA Zweizig responded. Completed.
4/10/2018	4/10/2018	Jeff Lewis (No. 2)	Expense reimbursements to Trump National Golf Club	4/17/18 14 day ext letter sent. 4/27/18 DCC Takaoka responded. Awaiting payment. Completed.
4/10/2018	4/10/2018	Marita Daly	Reports by consultant regarding wireless telecommunications	4/11/18 DCC Takaoka responded. Completed. 4/16/18 Addtl docs provided by CDD Director Mihranian. Completed. 4/20/18 Ms. Daly emailed additional questions. 4/28/18 Director Mihranian responded. Completed.
4/13/2018	4/13/2018	George Henry	Request for all solution proposals relating to Implementation of Community Engagement Strategy and Software Applications from the September 26, 2017 City Council meeting. (Palos Verdes Estates)	4/18/18 AA Zweizig responded. Completed.
4/16/2018	4/16/2018	Dreams Reality (Christopher Spencer)	List of top ten highest paid employees	4/16/2018 DCC Takaoka l/m list not available for all employees until 4/30 he can reach to us at that time. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/18/2018	4/18/2018	Kim Warren	Organizational Chart and contact information for the City's Information Technology division	4/18/18 AA Zweizig responded. Completed.
4/23/2018	4/23/2018	Brian Campbell PRA No. 1	Councilman John Cruikshank emails	5/3/18 CC Colborn sent 14 day ext letter. 5/17/18 CC Colborn sent determination letter. 7/20/18 DCC Takaoka sent ext letter. Awaiting deposit.
4/22/2018	4/23/2018	Robin Blanchard	Seeking original dates of construction and building size, zoning, any open cases for 28901 Western Boulevard, Suite 107	4/23/18 AA Zweizig forwarded request to CDD Staff. 5/2/18 AA Zweizig responded. Completed.
4/23/2018	4/23/2018	Ken DeLong	Mayor Susan Brooks emails	5/3/18 CC Colborn sent 14 day ext letter. 5/17/18 CC Colborn sent determination letter. Awaiting payment. 5/18/18 CC Colborn provided documents electronically. Completed.
4/24/2018	4/24/2018	Lori Trull	Review of Admin Hearing files 2017	5/2/18 DCC Takaoka responded. File available for review awaiting response from requestor. Requestor scheduled time to meet with staff-5/21 between 1pm -3pm. Staff has reached out to requestor to reschedule after a no-show. To date no response. 7/10/18 Requestor came in reviewed file with Le and Takaoka in CDD then made new PRA request (see below). This PRA is completed.
4/25/2018	4/25/2018	Dodge Data Analytics	Plans Holders for Coastal Bluff Fencing Phase II	4/26/18 SA Penate responded. Completed.
4/25/2018	4/25/2018	Brian Campbell PRA No. 2	Emails between Mayor Susan Brooks and Mayor Pro Tem Jerry Duhovic	5/7/18 CC Colborn sent 10 day ext letter. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 6/20/19 CC Colborn sent email/leter to Mr. Campbell - docs available for pick up after payment. 8/2/18 CC Colborn replied to requestor - disc is available for pick up after payment. 8/3/18 requestor paid for and received disc.
4/26/2018	4/26/2018	Susan Carter	Elkmont Canyon	5/7/18 14 day ext letter sent. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 7/23/18 CC Colborn sent ext letter. 7/23/18 CC Colborn sent extension letter. 8/13/18 CC Colborn sent ext letter.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/26/2018	4/26/2018	Jeff Lewis	Elkmont Canyon	5/7/18 14 day ext letter sent. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 8/13/18 CC Colborn sent ext letter.
4/26/2018	4/26/2018	Susan Carter	Elkmont Canyon minutes	4/26/18 DCC Takaoka responded. Completed.
4/27/2018	4/27/2018	Bryant Moy	Susan Brooks emails	5/7/18 CC Colborn sent letter. 5/21/18 CC Colborn sent determination letter- awaiting deposit. 6/7/18 requestor withdrew request.
4/30/2018	4/30/2018	Valerie Osier	Copy of Berkowitz letter dated 12/21/18	4/30/18 DCC Takaoka responded. Requestor will come in to review/purchase. 5/10/18 requestor picked up and paid for docs. Completed.
5/1/2018	5/1/2018	Brian Campbell PRA No. 3	Email for G Yap re: AYSO	5/10/18 14 day ext letter sent. 5/25/18 DCC sent determination letter. 6/7/18 CC Colborn sent ext letter. 7/19/18 CC Colborn sent ext letter. 8/9/18 CC Colborn sent ext letter. 9/11/18 CC Colborn sent extension letter.
5/2/2018	5/2/2018	SmartProcure (David Freed)	PO report log	5/2/18 Acct Tech Amundson responded. Completed.
5/2/2018	5/2/2018	Accutrend Data Corp (Alyssa Tabar)	April 2018 New Business List	5/2/18 AA Zweizig notified the requestor that the list will be available at the end of the month and it will need to be requested at that time. Completed.
5/2/2018	5/2/2018	Brian Campbell PRA No. 4	Documents as provided to Green Hills; update on Cruikshank emails	request clarification. 5/7/18 rec'd clarification. 5/7 DCC Takaoka responded disc available. Awaiting payment. 5/10/18 Requestor picked up and paid for disc. Completed.
5/3/2018	5/3/2018	Rollin Sturgeon	November 7, 1989 Voter's Pamphlet (Measures L & M) and Guidelines and Procedures for Restoration/Preservation of Views Where Foliage is Involved	5/8/18 AA Zweizig notified requestor of costs. Documents mailed out. Completed.
5/4/2018	5/4/2018	David Fahrenthold (Washington Post)	(1) Electronic copies of any correspondence between the City of Rancho Palos Verdes and the Trump Organization and/or Trump National Golf Club over pending Final Tract Map 50666. (2) Any documents detailing changes made, or approvals granted, to that pending Final Tract Map since 1/1/2017. (3) Any documents showing when the city will hold its next public hearing on this tract map – if such a meeting has been scheduled.	5/4/18 AA Zweizig forwarded request to staff. 5/8/18 CDD Deputy Director Kim responded. Completed.
5/4/2018	5/4/2018	David Fahrenthold (Washington Post)	(1) Golf tax for Trump National Golf Club & Terranea for February, March and April 2018. (2) Filming Permit applications at Trump National Golf Club, submitted since 2/5/2018.	5/4/18 AA Zweizig forwarded request to staff. 5/14/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/7/2018	5/7/2018	Diane Wheeler (Waste Control, Inc.)	Current approved commercial solid waste and recycling rates	5/7/18 AA Zweizig forwarded request to staff. 5/7/18 SAA Ramezani Responded. Completed.
5/9/2018	5/9/2018	Jennifer Salayich Construction Gold	Monthly Permit report	5/14/18 Permit Tech Molina responded. Completed.
5/15/2018	5/15/2018	Brian Campbell No. 5	Emails/texts between G Yap and Duhovic, Brooks, Aleshire, Huang, Burns 6/16/07-05/14/08	5/25/18 DCC sent 10 day response letter.6/7/18 CC Colborn send 14 day letter. 7/19/18 CC Colborn sent ext. letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter.
5/15/2018	5/15/2018	Ying Sai	26815 Fond du Lac and 26810 Fond du Lac documents	5/24/18 CC Colborn sent 10 day response. 6/6/18 CC Colborn sent 14 day determination letter. Awaiting deposit. 7/19/18 CC Colborn reached out again to requestor after two additional attempts. To date no response- consider this PRA completed at this time.
5/16/2018	5/16/2018	Matt Pearce (LA Times)	Request for golf taxes for Trump National Golf Course from 2005 to present	5/16/18 AA Zweizig forwarded request to staff. 5/21/18 AA Zweizig responded. Completed.
5/16/2018	5/16/2018	Zeke Jackson	Copies of code enforcement violations or summary reports between 4/15/18 and 5/15/18. Financial report for any special assessments on properties with an outstanding balance to the City	5/16/18 DCC Takaoka forwarded request to staff. 5/29/18 DCC responded to requestor. Completed.
5/14/2018	5/18/2018	Helena Schecter (IPC USA, Inc.)	Request for information regarding any current bulk fuel contracts, award/bid information, and/or contact information for the fuel buyer if no contract.	5/18/18 AA Zweizig forwarded request to staff. 5/21/18 AA Zweizig responded. Completed.
5/21/2018	5/21/2018	Virginia Lortz	Does city collect utility taxes and if so what are the percentages	5/21/18 AA Zweizig forwarded request to staff. 5/23/18 AA Zweizig responded. Completed.
5/21/2018	5/21/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll (#25 through final) and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project.	5/21/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 5/22/18 AA Zweizig responded. Completed.
5/22/2018	5/22/2018	Christopher Carlucci EMC Solutions	Uncashed checks	5/23/18 DCC Takaoka responded. Completed.
5/22/2018	5/22/2018	Five Brothers Management	Inquiry on vacant /distressed properties	5/22/18 DCC Takaoka responded. Completed.
5/22/2018	5/22/2018	David Fahrenthold (Washington Post)	Information regarding Trump National home sites that are unsold	5/22/18 CDD Deputy Director Kim responded. Completed.
5/22/2018	5/22/2018	Jeff Calvagna	Cell tower /cell sites info	5/23/18 Director Sassoon responded. Completed.
5/23/2018	5/23/2018	info@segmentreturnllc	Uncashed checks	5/23/18 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/6/2018	6/6/2018	Jennifer Salayich (Construction Insider)	Monthly Permits Issued Report for May 2018	6/6/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 6/8/18 SA Bailiff responded. Completed.
6/7/2018	6/7/2018	Valentina Feoktistova	Closed session items 5 and 6 for CC meeting 1/16/18	6/7/18 DCC Takaoka responded. Completed.
6/8/2018	6/8/2018	Chris Davis chrisdavismf@gmail	2018 Business License List	6/12/18 SA Cloke responded. Completed.
6/11/2018	6/11/2018	David Fahrenthold (Washington Post)	Golf tax for Trump National Golf Club & Terranea Resort for May 2018.	6/11/18 AA Zwezig forwarded request to staff. 6/21/18 AA Zwezig responded. Completed.
6/15/2018	6/15/2018	Collen Hamil	List of Job titles/type of position and department	6/26/18 DCC Takaoka responded. Completed.
6/22/2018	6/22/2018	Marisol Hernandez CC	Bid info re: Coastal Bluff Fencing Phase II	6/26/18 Asst Eng Flannigan provided responses. Completed.
6/22/2018	6/22/2018	David Fahrenthold (Washington Post)	Golf tax for Trump National Golf Club for May 2018.	6/25/18 AA Zwezig responded. Completed.
6/25/2018	6/25/2018	Accutrend Data Corp (Bela Christensen)	March-May 2018 New Business License List	6/25/18 AA Zwezig responded. Completed.
6/26/2018	6/26/2018	Jeremy Blasi Unite Here Local 11	Correspondence from Trump National or Terranea from 1/8/18	7/6/18 DCC Takaoka sent 10 day letter. 7/20/18 DCC sent ext letter.
6/29/2018	7/2/2018	Zeke Jackson	Open code enforcement cases (blight/vacant etc)	7/10/18 DCC Takaoka responded. Completed.
7/1/2018	7/2/2018	Steve Kenny (steve@constructioninsider.net)	Monthly Permit Report	7/2/18 Permit Tech Molina responded. Completed.
7/5/2018	7/5/2018	Marisol Hernandez (Center for Contract Compliance)	Bid Documents for the Residential Street Rehabilitation Phase I Project	7/16/18 AA Zwezig responded. Completed.
7/5/2018	7/5/2018	Marisol Hernandez (Center for Contract Compliance)	Bid Documents for the Palos Verdes Drive West Median Beautification Project	7/16/18 AA Zwezig responded. Completed.
7/9/2018	7/9/2018	Carolina Chavez (Falcon Fuels Inc.)	Request for information regarding any current bulk fuel contracts and/or contact information regarding spot sales.	7/9/18 AA Zwezig responded. Completed.
7/10/2018	7/10/2018	Lori Trull	Review of Admin Hearing files 2017	7/19/18 DCC Takaoka left message for requestor and sent her an email as to same- CDD has docs available for her review beg 7/24. Provided contact info for CDD staff to schedule convenient appt. 7/31/18 requestor emailed she will come in sometime in August.
7/12/2018	7/12/2018	Cameron Slovic	Request for resolutions declaring a fiscal emergency from 2000-present.	7/18/18 AA Zwezig responded. Completed.
7/16/2018	7/16/2018	Susan Rust, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project with the contractor California Landscape & Design Inc.	7/19/18 AA Zwezig mailed requested documents. Completed.
7/20/2018	7/20/2018	David Fahrenthold (Washington Post)	Golf fees Terranea and Trump National June	7/30/18 DCC Takaoka responded. No responsive documents. Completed.
7/27/2018	7/27/2018	Lawrence Delevingne (Reuters)	Golf fees Trump/property appraisals	8/3/18 DCC Takaoka responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/1/2018	8/1/2018	Samantha Lemessy (Smart Procure)	Request for Purchase Order/Vendor Information from 5/2/18 to present.	8/1/18 AA Zweizig forwarded request to staff. 8/10/18 AA Zweizig responded. Completed.
8/1/2018	8/1/2018	Steve Kenny (Construction Insider)	Monthly Permits Issued Report for July 2018	8/1/18 AA Zweizig forwarded request to staff. 8/1/18 Permit Tech Molina responded. Completed.
8/2/2018	8/2/2018	Brandon Ronquillo	Major Donor filings	8/3/18 DCC Takaoka responded. Awaiting response from requestor as to appt times to view files.
8/7/2018	8/7/2018	Lawrence Delevingne (Reuters)	Golf fees Trump/property appraisals calculations	8/16/18 Accounting Supervisor Ramos responded. Completed.
8/8/2018	8/8/2018	Lawrence Delevingne (Reuters)	Founders Park Rentals and film permits	8/10/18 AA Zweizig responded. Completed.
8/9/2018	8/9/2018	Steven Petropoulos	Operation and maintenance services and costs related to low pressure sewer/ grinder pumps	8/9/18 AA Zweizig forwarded request to staff. 8/20/18 AA Zweizig responded. Completed.
8/10/2018	8/10/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd. Arterial Wall Beautification Project	8/10/18 AA Zweizig forwarded request to staff. 8/13/18 AA Zweizig responded. Completed.
8/14/2018	8/14/2018	Tom Shortridge	Request for Measure P Campaign Statements	8/15/18 AA Zweizig notified requestor records will be ready for pick-up on 8/16/18. 8/17/18 Requestor picked up documents. Completed.
8/16/2018	8/16/2018	Lawrence Delevingne (Reuters)	Request for Trump National Golf Club number of rounds of golf played annually and green fees for the past 10 years.	8/16/18 AA Zweizig notified the requestor the City does not have this info and to contact the LA County Assessor's office. Completed.
8/16/2018	8/16/2018	Claudine Anague (BuildZoom)	Report of building permits issued from January 1, 2018 to present.	8/16/18 AA Zweizig forwarded request to staff. 8/27/18 AA Zweizig sent 14-Day extension letter. 8/28/18 Permit Tech Molina responded to request. Completed.
8/17/2018	8/17/2018	Jeff Lewis	Copies of documents requested by Susan Carter on 4/26/18	8/17/18 DCC Takaoka responded. Provided sets of mins as provided to Ms. Carter and noted the ext date of 9/13/18 for additional documents related to first PRA. Mr. Lewis clarified request is only for the actual PRA itself - not documents. DCC copied Mr. Lewis on request. Completed.
8/20/2018	8/20/2018	David Farenthold (Washington Post)	Golf taxes for Trump National Golf Club & Terranea Resort for June and July 2018	8/20/18 AA Zweizig forwarded request to staff. 8/21/18 Provided requestor with Terranea remittances. 8/28/18 Provided requestor with Trump remittances. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/21/2018	8/21/2018	Nushin Sullivan (Asset Management Consultants)	Three requests for copies of refund checks and supporting documentation regarding deductions for Crown Castle USA Inc.	8/21/18 AA Zweizig forwarded request to staff. 8/27/18 AA Zweizig responded. Completed.
8/22/2018	8/22/2018	Five Brothers Management	Inquiry on vacant /distressed properties	8/22/18 AA Zweizig responded. Completed.
8/27/2018	8/27/2018	Amanda Ramond (Synergy, Advantage Engineers)	Land Use Permit/Plan Review for a wireless telecommunications facility on Palos Verdes Drive E between Coral Ridge Road and Picardie Road	8/27/18 AA Zweizig forwarded request to staff. 8/30/18 AA Zweizig responded. Completed.
8/27/2018	8/27/2018	Jeff Calvagna	Documents relating to Zerizon Telecommunication Facility located at Ganado Drive and Floweridge Drive	8/27/18 AA Zweizig forwarded request to staff. 8/30/18 AA Zweizig responded. Completed.
8/28/2018	8/28/2018	Kate Castagne	Request for Umberg Reports from Unite Here 11 Hotel Initiative Group	8/30/2018 DCC Takaoka responded -no responsive documents.
8/29/2018	8/29/2018	Dee Wang	Geologic and soil engineer reports, grading plans, compaction reports, and any soil reports for 5360 Middlecrest Drive and its surrounding lots	8/29/18 AA Zweizig forwarded request to staff. 8/30/18 Building and Safety staff notified the requestor that the files are available to view at CDD counter. Completed.
8/31/2018	8/31/2018	Marita Daly	Site Plan Mossbank& Grayslake- ASG 39 Wireless Telecom- incl cross section of tower structure	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Coverage Analysis reprot Mossbank & Grayslake -ASG 39desc geographic area proposed facility	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Report on ASG39 Mossbank & Grayslake city's RF Consultant	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Alternative site analysis for co-located site	9/10/18 CDD Director Mihranian responded. Completed.
9/4/2018	9/4/2018	Steve Kenny	Monthly Permits Issued Report	9/4/18 Permit Tech Molina responded. Completed.
8/31/2018	9/4/2018	David Leeper	Request for documents relating to 42 Peppertree Drive	9/5/18 AA Zweizig forwarded request to staff.
9/5/2018	9/5/2018	Barbara Navarro	Inquired whether the Catch Basin Maintenance agreement with Ron's Maintenance was renewed effective July 1, 2018	9/5/18 AA Zweizig forwarded request to staff.
9/5/2018	9/5/2018	Barbara Navarro	Requested the name and contract term of the City's current Catch Basin Maintenance contractor.	9/5/18 AA Zweizig forwarded request to staff.
9/11/2018	9/11/2018	Sharon Loveys	Request for Green Hills maps of plots for sale in Area 4, permits - excavation in Area 4, CUP applications for earth internment in Area 4, correspondence between Green Hills and RPV re: "mornning light valley" or inspiration view", and correspondence between Council and Planning Commission re: "mornning light valley" or inspiration view"	

**MARYMOUNT CALIFORNIA UNIVERSITY
NEIGHBORHOOD ADVISORY COMMITTEE MEETING
30800 PALOS VERDES DRIVE EAST
VIEW ROOM
THURSDAY, SEPTEMBER 13, 2018
10:00 A.M.**

- 1. Introductions**
- 2. Update of the State of Marymount California University**
- 3. Discuss Marymount's Conditional Use Permit Revision Application**
 - a. Describe the current request**
 - b. Discuss the benefit for extending Phase 3**
 - c. Provide an update on the Architect's attendance at the May meeting**
 - d. Identify the tentative City Council Meeting Date and Process**
- 4. Update on the Fall 2018 Term**
 - a. Estimated Student Enrollment**
 - b. Student Seats Cap**
- 5. Parking Management Report for Fall 2018 - Due July 1 (per the EIR)**
- 6. Athletic Membership Report for 2018-19 - Due July 1 (per the EIR)**
- 7. Why is MCU asking RPV for a Public Records search on Measure "P", which was defeated 8 years ago?**
- 8. Closing Remarks**



AGENDA
LOS ANGELES INTERNATIONAL AIRPORT/COMMUNITY NOISE ROUNDTABLE
Regular Meeting of the Roundtable
Note: New Location and Start Time

September 12, 2018, 6:30 PM

Hawthorne Memorial Center – Venus Room
 3901 W El Segundo Blvd
 Hawthorne, CA 90250

6:30 PM	Welcome/Review of the Meeting Format – <i>Steve Alverson, Roundtable Facilitator</i>	Information
6:35 PM	Call to order, Pledge of Allegiance, and Identification of Those Present - <i>Denny Schneider, Roundtable Chairman</i>	Information
6:40 PM	Comments from the Public - Speakers are limited to a maximum of two minutes or less depending on the number of speakers. Roundtable members cannot discuss or take action on any matter raised under this item.	Information
6:50 PM	360 at South Bay Community Noise Evaluation – <i>Joe Czech, HMMH</i>	Information
7:30 PM	Report from LAX Metroplex/Wide Area Ad Hoc Committee – <i>Geoff Thompson, Metroplex Ad Hoc Chair</i>	Information/Action
7:55 PM	Report from By-Laws Ad Hoc Committee – <i>Carl Jacobson, By-Laws Ad Hoc Chair</i>	Information/Action
8:05 PM	Report from Administrative Support Ad Hoc Committee – <i>Goran Eriksson, Administrative Support Ad Hoc Chair</i>	Information/Action
8:15 PM	Update on LAX Noise Comment Process – <i>Kendrick Okuda, LAWA</i>	Information
8:25 PM	Roundtable Member Discussion	Information
8:40 PM	Review of Roundtable Action Items – <i>Steve Alverson</i>	Information
8:45 PM	Adjournment – <i>Denny Schneider</i>	Information

Materials to be provided at meeting:

- Aviation Noise News
- Statistical Update on Extended Downwind Approaches & PV Overflights

Information about the LAX/Community Noise Roundtable meetings is available at <http://www.lawa.org/LAXNoiseRoundTable.aspx>.

Any person needing reasonable accommodation related to disabilities is advised to contact Von Norris with the City of Hawthorne at (310) 349-1640 **at least 2 weeks** prior to the September 12th Roundtable meeting.



Bird Nest Protection During Construction & Tree/Shrub Trimming

Did you know?

TO HARM OR HARASS A NATIVE BIRD OR ITS NEST IS A VIOLATION OF FEDERAL AND STATE LAW



State & Federal Laws Protect ALL Native Birds

The Migratory Bird Treaty Act (MBTA) is one of the nation's oldest environmental laws passed in 1918. Under the provisions of the MBTA, it is unlawful "by any means or manner to pursue, hunt, take, capture (or) kill" any migratory birds except as permitted by regulations issued by the U.S. Fish and Wildlife Service (FWS). The term "take" is defined by FWS regulation to mean to "pursue, hunt, shoot, wound, kill, trap, capture or collect" any migratory bird or any part, nest or egg of any migratory bird covered by the conventions, or to attempt those activities.

Migratory birds include all native birds in the United States, except those non-migratory species such as quail, that are managed by individual states.

California Fish and Game Code Section 3513 provides protection to the birds listed under the MBTA, essentially all native birds. Other Fish and Game Codes provide further protection to certain types of birds, such as raptors.

How Can You Avoid Nesting Birds During Construction & Tree/Shrub Trimming?

⇒ Conduct brush removal, tree trimming, building demolition, or grading activities outside of the nesting season. The raptor breeding season begins **January 1st and ends September 30th** and the nesting season for other birds on the Palos Verdes Peninsula is **February 15th through August 31st**.

In planning your project or foliage trimming, consider hiring a biologist to survey the project site to determine if or when it is safe to commence construction or trimming activities. Depending on the size of the project area, a professional survey may only take an hour.

⇒ If other timing restrictions make it impossible to avoid the nesting season, the construction area or nearby shrubs/trees should be surveyed for nesting birds. Active nests should be avoided as described below:

Inspect the project site for nests. If birds are observed flying to and from a nearby nest, or sitting on a nest, it can be assumed that the nest is active. Construction activity or tree trimming should then be delayed until a qualified biologist could conduct a nesting survey and provide you with further guidance. Do not disturb or remove the active nest! It is better to be take these precautionary measures, than to run afoul of the law and be subject to **finest and criminal penalties**.

ALL Native Birds are Protected

Since only a few birds encountered in the City of RPV are not protected (e.g. European starlings and house sparrows), it is safe to assume that any nest you encounter should be avoided.



For More Information

For more information on the Migratory Bird Treaty Act, see <http://www.fws.gov/pacific/migratorybirds/mbta.htm>. For questions, contact the US Fish and Wildlife (916-414-6464) or California Department of Fish and Wildlife office (909-484-0459).



City of Rancho Palos Verdes Community Development Department

30940 Hawthorne Blvd.
Rancho Palos Verdes, CA 90275
Phone: (310) 544-5228
Email: planning@rpvca.gov

Referrals for professional nest surveys:
Palos Verdes/South Bay Audubon Society
P.O. Box 2582, Palos Verdes, CA 90274



FOLLOW-UP AGENDA

RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, SEPTEMBER 11, 2018
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD
REGULAR MEETING
7:00 P.M.

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2018 - 24

CALL TO ORDER: **7:04 P.M.**

PLEDGE OF ALLEGIANCE: **LED BY DIRECTOR MIHRANIAN**

ROLL CALL: **COMMISSIONER SAADATNEJADI AND VICE CHAIRMAN BRADLEY ABSENT.**

APPROVAL OF AGENDA: **APPROVED WITH AGENDA ITEM NO. 4 HEARD BEFORE AGENDA ITEM NO. 2.**

COMMUNICATIONS:

City Council Items: **DIRECTOR MIHRANIAN REPORTED THAT AT THE SEPTEMBER 4TH MEETING, THE CITY COUNCIL APPROVED THE TRUMP NATIONAL GOLF COURSE DEVELOPMENT AGREEMENT PURSUANT TO THE PLANNING COMMISSION'S RECOMMENDATION AND AUTHORIZED THE RECORDATION OF**

TRACT MAP NO. 50666. HE ALSO REPORTED THAT ON FRIDAY, SEPTEMBER 7TH THE CITY CELEBRATED ITS 45TH ANNIVERSARY AND ON SUNDAY, SEPTEMBER 9TH THE CITY HELD A 45TH ANNIVERSARY EVENT AT HESSE PARK FOR THE PUBLIC, WHICH WAS WELL ATTENDED.

Staff: DIRECTOR MIHRANIAN REPORTED THAT LATE CORRESPONDENCE HAS BEEN HANDED OUT FOR AGENDA ITEM NOS. 2 AND 3; AND REPORTED THAT TWO MEMBERS FROM THE COUNCIL OF HOMEOWNER'S ASSOCIATIONS (CHOA) HAVE BEEN SELECTED TO SERVE ON THE ARTERIAL FENCES AND WALLS MASTER PLAN SUB-COMMITTEE.

Commission: COMMISSIONER NELSON REPORTED THAT HE ATTENDED THE CITY'S 45TH ANNIVERSARY EVENT ON SEPTEMBER 7TH.

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): MS. SHARON LOVEYS INDICATED THAT SHE SUBMITTED A PUBLIC RECORDS REQUEST AND REQUESTED THAT THE PLANNING COMMISSION CONDUCT AN INTERPRETATION HEARING ON THE RULES GOVERNING GREEN HILLS CEMETERY; AND MS. LORI BROWN THANKED COMMISSIONER NELSON FOR RESPONDING TO HER CONCERNS REGARDING DRAINAGE COMING FROM THE PACIFIC TERRACE MAUSOLEUM AND EXPRESSED CONCERNS WITH FUTURE DEVELOPMENT ALONG THE NORTH PROPERTY LINE AND DENSITY IMPACTS TO TRAFFIC ON WESTERN AVENUE.

CONSENT CALENDAR:

1. APPROVAL OF THE AUGUST 28, 2018 P.C. MINUTES

ACTION: APPROVED AS PRESENTED ON A VOTE OF 4-0.

CONTINUED PUBLIC HEARINGS:

NONE

CONTINUED BUSINESS:

NONE

NEW PUBLIC HEARINGS:

4. MAJOR WIRELESS TELECOMMUNICATIONS FACILITY PERMIT ASG NO. 69:
Northeast of the Ganado Drive and Floweridge Drive Intersection (AB)

Request: To collocate a new wireless facility, encased in a 2' tall canister with pole-mounted mechanical cabinet, to an existing wireless telecommunication facility pole by replacing the existing 20' tall steel pole with a 24' tall steel pole.

ACTION: CONTINUED THE PUBLIC HEARING TO A DATE UNCERTAIN IN ORDER TO ALLOW FURTHER PROPERTY SURVEYING TO CONFIRM THAT THE POLE FOR THE EXISTING VERIZON WIRELESS FACILITY IS APPROPRIATELY LOCATED PURSUANT TO THE PREVIOUSLY APPROVED PERMIT, ON A VOTE OF 4-0.

2. GENERAL PLAN LAND USE MAP AND ZONE CHANGE AMENDMENT- (CASE NO. PLGP2018-0001): 1908, 1910 & 1912 Rue Le Charlene. (OS)

Request: A request to annex 1908, 1910, and 1912 Rue Le Charlene from the City of Los Angeles and to Pre-Zone the General Plan Land Use and Zoning Designations.

ACTION: ADOPTED P.C. RESOLUTION NO. 2018-24, RECOMMENDING TO THE CITY COUNCIL THAT AN ORDINANCE BE ADOPTED APPROVING A GENERAL PLAN LAND USE MAP AND ZONING MAP AMENDMENT THEREBY PRE-ZONING 1908, 1910, AND 1912 RUE LE CHARLENE AS, SINGLE-FAMILY RESIDENTIAL (RS-2) AT 1-2 DWELLING UNITS PER ACRE, ON A VOTE OF 4-0.

3. HEIGHT VARIATION, SITE PLAN REVIEW, GRADING PERMIT, AND FENCE/WALL PERMIT- (CASE NO. ZON2017-00476): 27023 Shorewood Drive (IA)

Request: A request to demolish an existing 2,098ft² single-story residence to accommodate construction of a new 3,928ft², two-story, single family residence and ancillary site improvements.

ACTION: CONTINUED THE PUBLIC HEARING TO NOVEMBER 13, 2018, TO ALLOW THE APPLICANT TO WORK WITH STAFF ON REVISING THE DESIGN TO BE MORE COMPATIBLE WITH THE IMMEDIATE NEIGHBORHOOD, TO REVISE THE SILHOUETTE, AND TO ISSUE A COURTESY NOTICE, CONTINGENT ON THE APPLICANT SUBMITTING IN WRITING A 90-DAY TIME EXTENSION, ON A VOTE OF 4-0.

NEW BUSINESS:

NONE

ITEMS TO BE PLACED ON FUTURE AGENDAS:

4. PRE-AGENDA FOR THE MEETING ON SEPTEMBER 25, 2018

ACTION: APPROVED AS PRESENTED.

5. PRE-AGENDA FOR THE MEETING ON OCTOBER 9, 2018

ACTION: APPROVED AS PRESENTED.

ADJOURNMENT: ADJOURNED AT 9:38 P.M. IN HONOR AND MEMORY OF THOSE WHO LOST THEIR LIVES ON SEPTEMBER 11, 2001.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website www.rpvca.gov.
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.