

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: NOVEMBER 14, 2018

SUBJECT: ADMINISTRATIVE REPORT NO. 18-45

TABLE OF CONTENTS - CITY MANAGER AND DEPARTMENT REPORTS

- **CITY MANAGER – PAGE 3**
 - Comments on DFSP San Pedro Outlease
 - Palos Verdes Peninsula Regional Law Enforcement Committee Meeting
- **FINANCE – PAGE 3**
 - 401(k) & IRA Contribution Limits Increases
 - OpenGov Financial Reporting
- **PUBLIC WORKS – PAGE 3**
 - Residential Streets Rehabilitation Project, Area 8 (Miraleste Area Neighborhoods)
 - Coastal Bluff Fencing Phase II Project
 - Annual Sidewalk Repair Program FY17-18
 - Peninsula-Wide Safe Routes to School Plan
 - Maintenance Activities
 - PVIC Outdoor Lighting Project
- **COMMUNITY DEVELOPMENT – PAGE 5**
 - Prohibition of Gas-Powered Weed and Debris Blower – Notification to Landscapers and Gardeners
 - LA-RICS Proposed Land Mobile Radio (LMR) Network
 - 2018 Palos Verdes Half Marathon, 10K and 5K
 - Safety Element Approved by the Board of Forestry and Fire Protection
 - 2950 Crownview Update
 - LAX Community Noise Roundtable Meeting
 - Planning Commission Follow-up Agenda
- **RECREATION & PARKS – PAGE 6**
 - Volunteer Program
 - PVIC/Docents
 - Park Events
 - REACH

ADMINISTRATIVE REPORT

November 14, 2018

Page 2

- **CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**
 - Calendars – Page 8
 - Tentative Agendas – Page 11
 - Channel 33 & 38 Schedule – Page 15
 - Channel 35 & 39 Schedule – Page 16
 - Crime Report – no report
 - PRA Log – Page 17

CITY MANAGER

Comments on DFSP San Pedro Outlease: On November 13th, Staff sent the attached comments on the scope of the Environmental Assessment (EA) for the proposal to lease Defense Fuel Support Point (DFSP) San Pedro for commercial fueling operations to the Navy. The Navy reportedly expects to release the draft EA for public review and comment in Spring 2019. Staff has asked for the standard 15-day public comment period to be expanded to forty-five (45) days. This matter has been added to the Border Issues Statue Report, which Staff will continue to monitor.

Palos Verdes Peninsula Regional Law Enforcement Committee Meeting: The committee, which is made up of select council members from the Peninsula cities including: Rancho Palos Verdes, Rolling Hills and Rolling Hills Estates, met on November 8, 2018. Captain Beringer presented the crime stats for the third quarter of 2018. Residential burglary in RPV has decreased by 35% from the 3rd quarter in 2017 in comparison to the 3rd quarter in 2018. Vehicle burglary has also decreased by 69% from the 3rd quarter in 2017 in comparison to the third quarter in 2018.

The Committee recognized Lomita Station Captain Beringer for his outstanding service and dedication to the Peninsula cities. Captain Beringer is scheduled to retire in December 2018.

Attachments:

Scoping comments in DFSP San Pedro EA – Page 30

RPV 3rd Quarter Statistics Report – Page 33

FINANCE

401(k) & IRA Contribution Limits Increases: The Internal Revenue Service announced cost of living adjustments for multiple retirement plans.

The contribution limit for employees who participate in 401(k), 403(b), most 457 plans, and the federal government's Thrift Savings Plan is increased from \$18,500 to \$19,000. The limit on annual contributions to an IRA, which last increased in 2013, is increased from \$5,500 to \$6,000. The additional catch-up contribution limit for individuals aged 50 and over is not subject to an annual cost-of-living adjustment and remains \$1,000.

OpenGov Financial Reporting: Did you know that you can view the City's monthly financial reports via OpenGov? OpenGov is an easy to use website that lets visitors view the City's monthly revenue and expenditure details using interactive charts and graphs. Information can be viewed by fund, program and expense type. To learn more visit <http://www.rpvca.gov/895/OpenGov-Financial-Data>.

PUBLIC WORKS

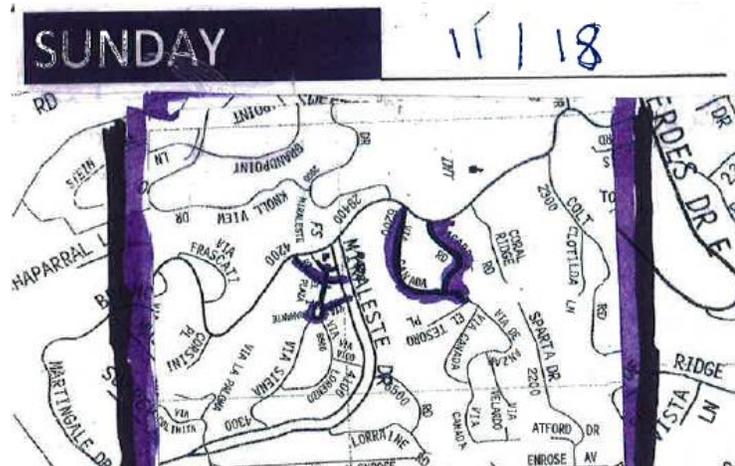
Residential Streets Rehabilitation Project, Area 8 (Miraleste Area Neighborhoods): This project consists of placing emulsion aggregate slurry seal on streets in public, residential neighborhoods adjacent to Palos Verdes Drive East (Via Subida and north) and adjacent to

ADMINISTRATIVE REPORT

November 14, 2018

Page 4

Miraleste Drive. Work this week included placing slurry seal. Door hanger notifications will be given to affected residents prior to any construction adjacent to their residence. Construction is typically scheduled Monday through Friday; however, there is construction scheduled on Sunday November 18th adjacent to the Miraleste shopping plaza and Miraleste Early Learning Academy to accommodate weekday traffic demands.



Coastal Bluff Fencing Phase II Project: This project consists of removing existing fences at Abalone Cove, Portuguese Point and Inspiration Point, and installing new concrete fences at these locations. Work is on schedule to start at Abalone Cove on November 13th. Portuguese Point and Inspiration Point Fence replacement will follow the work at Abalone Cove.



Annual Sidewalk Repair Program FY17-18: This week, United GLI, will continue making improvements to sidewalks, driveway aprons, curbs and gutters at various locations on Elkmont Dr., Whitehorn Dr., Fond Du Lac Rd., Pembina Rd. and Fincrest Dr. For more information, please contact the Public Works Department at (310) 544-5252 or visit the City website for the tentative work schedule at <http://www.rpvca.gov/1145/Annual-Sidewalk-Repair-Program-FY-17-18>.

Peninsula-Wide Safe Routes to School Plan: Staff will be meeting with Caltrans Staff next week to discuss the proposed project, implementation timeline, consultant procurement and

ADMINISTRATIVE REPORT

November 14, 2018

Page 5

reports among other items. This program will benefit the schools serving the Palos Verdes Peninsula (enrolling close to 14,000 students).

Maintenance Activities: This week, Public Works Maintenance helped with the preparation and set-up of the 2018 Mid-Term Elections. They also repaired several water leaks at Ladera Linda Community Center. In Abalone Cove/Portuguese Bend area, Public Works helped restore sewer services by replacing two grinder pumps. Maintenance also relocated a portable radar to Crest Road and Crenshaw Boulevard to help reduce speeding on that stretch of road. Lastly, Public Works helped bring power back online to the lifeguard tower and pre-school located in Abalone Cove School trail.

PVIC Outdoor Lighting Project: The contractor completed the foundations for the parking lot lights last week and will begin pouring the foundations for the bollards around the trails and walkways this week



COMMUNITY DEVELOPMENT

Prohibition of Gas-Powered Weed and Debris Blower – Notification to Landscapers and Gardeners: On November 13, 2018, notices (see attached) were mailed to 47 residential landscapers and gardeners that have an active business license with the City, informing them that beginning January 1, 2019, the use of gas-powered weed and debris blowers will be prohibited in all residential neighborhoods. Only standard electric blowers—such as hand held, corded, and cordless will be allowed. This notice was mailed in advance to provide residential landscapers and gardeners ample time to purchase electric weed and debris blowers before the effective date.

LA-RICS Proposed Land Mobile Radio (LMR) Network: The Los Angeles Regional Interoperable Communications System (LA-RICS) Authority is proposing a LMR network at the Civic Center property near the maintenance yard. The project consists of installing LMR antennas on a new 70' tall monopole and constructing a 194ft² equipment structure. The City's existing 55' tall lattice antenna tower built for emergency communications will be removed and relocated on the proposed monopole. As part of LA-RIC's public outreach program, first responders (i.e. sheriffs, firefighters, etc.) are planning to conduct door-to-door outreach to residents in the east side of the La Cresta Pointe tract on November 14th and 15th. In addition, pursuant to State Government Code Section 65402, the Planning Commission will consider the project's consistency with the General Plan at its December 11th meeting. A notice will be

ADMINISTRATIVE REPORT

November 14, 2018

Page 6

sent to property owners within a 500' radius of the project site, as well as interested parties announcing the Planning Commission meeting. [Click here](#) to obtain more information about LA-RICS and LMR networks.

2018 Palos Verdes Half Marathon, 10K and 5K: On November 9, 2018, the Director of Community Development approved a Special Use Permit for the 2018 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K to be held on Saturday, November 17, 2018 along certain City streets and at the Pelican Cove parking lot (see attachment). The Special Use Permit issued by the Director of Community Development is in addition to the Special Event Permit issued by the Director of Public Works to allow the temporary closure of certain public streets (e.g. PVDS & PVDW) to accommodate the race.

Safety Element Approved by the Board of Forestry and Fire Protection: Pursuant to Government Code 65302.5(b), the City Council-approved Safety Element was submitted to the State Board of Forestry and Fire Protection for review. On November 6, 2018, the Resource Protection Committee of the Board of Forestry and Fire Protection reviewed and accepted the City's Safety Element.

2950 Crownview Update: On November 7, 2018, Building & Safety issued a building permit for: 1) a new retaining wall to expand an existing shared driveway per L.A. County Fire Department requirements; and 2) removal and construction of several existing failing onsite retaining walls. The adjacent property owners signed easement agreements to allow for these improvements.

LAX Community Noise Roundtable Meeting: The City of Rancho Palos Verdes is part of the Roundtable, which was created to mitigate adverse jet noise impacts on cities through communication with the Federal Aviation Administration (FAA). Citizens are invited to attend the next Roundtable meeting on Wednesday, November 14, 2018 at 6:30 p.m. at the City of Monterey Park City Hall in the Council Chamber at 320 West Newmark Avenue. [Click here](#) for more information.

Planning Commission Follow-up Agenda: See attached follow-up agenda from the Planning Commission meeting on Tuesday, November 13, 2018.

Attachments:

Weed and Debris Blower Notice – Page 34

Notice of Decision for 2018 Palos Verdes Half Marathon, 10K and 5K – Page 35

P.C. Follow-up Agenda for November 13, 2018 – Page 42

RECREATION & PARKS

Volunteer Program: Sixteen volunteers arrived last Saturday morning to help clean up Ocean Trails beach. The Mayor came to greet the volunteers and RPVTV arrived to film the event. This volunteer event was a bit unusual as it hosted volunteers from the International Visitors Council of Los Angeles (IVCLA), a non-profit organization that implements the U.S. Department of State's International Visitor Leadership Program of professional and cultural

ADMINISTRATIVE REPORT

November 14, 2018

Page 7

exchanges. This was a delegation from the East Asia Pacific region, their topic is “U.S. Foreign Policy in East Asia and the Pacific”.



PVIC/Docents: The new docent class met in the Sunset Room Wednesday afternoon for training which focused on gray whales and whaling. Little Fish Tales by The Sea enrichment program will be held at PVIC on Thursday morning from 10:30am-11:30am.

Hesse Park: The facilities are rented this week for sixteen indoor recreation classes, five non-profit group rentals, two Peninsula Seniors activities, one private rental, and one outdoor sports field rental. Little Critters is scheduled on Wednesday November 14th.

Ladera Linda Park: The facilities are rented this week for three recreation classes, and one non-profit rental.

Ryan Park: Ryan Park has a new music class in the Activity Room every Friday. The children enjoyed playing instruments and singing for an hour. In addition to that, the field was used once for youth volleyball and once for softball. The Activity Room was used for 4 days of pre-school and an art party.

REACH: On Monday evening, REACH enjoyed a Maine-themed evening of preparing blueberry pancakes followed by an evening of fall crafts. On Wednesday, REACH travelled to Torrance to dine at Shakeys, and on Saturday REACH will be staffing a water station at the PV Marathon.



November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 6:00 pm – Civic Center Advisory Committee Meeting @ City Hall Community Room	2	3
4	5	6 	7 1:00 pm – PV Historical Society Meeting @ Hesse Park 7:00 pm – City Council Meeting @ Hesse Park	8 8:00 am – Peninsula Regional Law Enforcement @ RH City Hall (Brooks & Alegria)	9	10
11	12  City Hall Closed to Public	13 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks) 7:00 pm – Planning Commission Meeting @ Hesse Park	14 6:00 pm – Preserve Ad-Hoc Committee @ City Hall Admin Conference Room 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	15 7:00 pm – Emergency Preparedness Committee @ Hesse Park-McTaggart Hall	16 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Brooks/Dyda)	17
18 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	19 6:00 pm – IMAC Meeting @ City Hall Community Room	20 7:00 pm – City Council Meeting @ Hesse Park CANCELLED	21	22 	23  Thanksgiving Holiday – City Hall Closed	24
25	26 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	27 7:00 pm – Planning Commission Meeting @ Hesse Park CANCELLED	28	29 6:00pm – Civic Center Advisory Committee @ City Hall Community Room CANCELLED	30	



December 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 RHE Holiday Parade
2	3 6:00 pm – City Holiday Party @ PVIC	4 7:00 pm – City Council Meeting @ Hesse Park	5 1:00 pm – PV Historical Society Meeting @ Hesse Park	6 6:00 pm – Civic Center Advisory Committee Meeting @ City Hall Community Room	7	8 9:00 am—10:30 am – Breakfast with Santa @ Hesse Park
9	10	11 7:00 pm – Planning Commission Meeting @ Hesse Park	12 6:00 pm –Leadership Academy Series @ Hesse Park 7:30 pm – ACLAD Meeting @ City Hall Community Room	13	14	15
16 10:00 am–12:00 pm – Native Plant Garden Volunteer Event @ PVIC	17 6:00 pm – IMAC Meeting @ City Hall Community Room	18 7:00 pm – City Council Meeting @ Hesse Park	19 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks)	20 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	21 8:00 am—TENTATIVE Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge	22
23	24  City Hall Closed	25  City Hall Closed	26  City Hall Closed	27  City Hall Closed	28  City Hall Closed	29
30	31  City Hall Closed					



January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1  City Hall Closed	2 1:00 pm – PV Historical Society Meeting @ Hesse Park 7:00 pm – City Council Meeting @ Hesse Park CANCELLED	3	4	5
6	7	8 7:00 pm – Planning Commission Meeting @ Hesse Park	9 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	10	11	12
13	14	15 7:00 pm – City Council Meeting @ Hesse Park	16 12:00 pm – Mayor’s Lunch @ The Depot (Mayor of RPV) 1:30 pm – Sanitation District Meeting (Mayor Brooks) 6:00 pm-Quarterly Preserve Public Forum @ City Hall Community Room	17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	18	19
20	21 6:00 pm – IMAC Meeting @ Community Room	22 7:00 pm – Planning Commission Meeting @ Hesse Park	23	24 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	25 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Mayor of RPV/CC Member)	26
27	28 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – TSC Meeting @ City Hall Community Room	29 6:00 pm – Adjourned City Council Meeting @ Hesse Park (<i>commission and committee interviews</i>)	30	31		

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
November 20, 2018	*CANCELED*	CITY COUNCIL REGULAR MEETING	
		THIS MEETING HAS BEEN CANCELED	
December 4, 2018	5:30 PM	CITY COUNCIL SPECIAL MEETING - CLOSED SESSION	
	CLOSED SESSION		
December 4, 2018	7:00 PM	CITY COUNCIL REGULAR MEETING	2:50
	AGENCY MEETING	Improvement Authority Meeting	0:05
	AGENCY MEETING	Successor Agency Meeting	0:05
	MAYORS ANNOUNCEMENTS	Sheriff McDonnell Award for RPV	0:05
ADMIN	PRESENTATIONS	Council Reorganization	0:30
ADMIN	CONSENT CALENDAR	Minutes	
ADMIN	CONSENT CALENDAR	Appt to LA County Vector Control	
ADMIN	CONSENT CALENDAR	Approval of Contract for Civic Center Phase 1 & 2 Environmental Site Assessment Services	
ADMIN	CONSENT CALENDAR	CWG Purchase Agmt for workstations	
ADMIN	CONSENT CALENDAR	Cannon Lease Agmt for copiers	
CITY ATTORNEY	CONSENT CALENDAR	Rejection of Claim	
CITY ATTORNEY	CONSENT CALENDAR	Status report on B.Campbell PRA cost and compliance	
FINANCE	CONSENT CALENDAR	Warrant Register	1:00
CDD	PUBLIC HEARING	Water Efficiency Landscape (WELO) Code Amendment	0:15
CDD	PUBLIC HEARING	Knollview Grading Permit Revision	0:10
CITY ATTORNEY	REGULAR BUSINESS	UPCAA ordinance	0:05
FINANCE	REGULAR BUSINESS	Consideration of Financing Options for Purchase of Street Lights from SCE	0:20
December 18, 2018	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
December 18, 2018	7:00 PM	CITY COUNCIL REGULAR MEETING	4:00
	MAYOR ANNOUNCEMENTS	Clean Bay Restaurants	0:05
FINANCE	CONSENT CALENDAR	Warrant Register	
ADMIN	CONSENT CALENDAR	Minutes	
ADMIN	CONSENT CALENDAR	Border Issues Update	
ADMIN	CONSENT CALENDAR	Update on Emergency Preparedness	
REC & PARKS	CONSENT CALENDAR	Approve Use Covenant for Measure A Grants Acquired by PVPLC for Preserve Improvements	
PUBLIC WORKS	CONSENT CALENDAR	Award of Engineering Design for the Bubbles Restoration Project to Linespace Firm	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Storm Drain Deficiency Improvement Project	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Arterial Wall Beautification Project	
PUBLIC WORKS	CONSENT CALENDAR	Engineering Agreement for Athletic Field Improvement Project (New Turf)	1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	Council Committee Assignments for 2019	0:10
ADMIN	REGULAR BUSINESS	LA-RICS Site Access Agreement for City Hall	0:30
PUBLIC WORKS	REGULAR BUSINESS	Award PB Landslide Engineering Contract	0:30
PUBLIC WORKS/FINANCE	REGULAR BUSINESS	Consideration of AB Cove Sewer District Financing Solutions	1:00
REC & PARKS	REGULAR BUSINESS	Award Contract for Architect Services for Ladera Linda	0:30
January 2, 2019	*CANCELED*	CITY COUNCIL REGULAR MEETING	
		THIS MEETING HAS BEEN CANCELED	
January 15, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION		
	STUDY SESSION	NO ITEMS SCHEDULED AT THIS TIME	
January 15, 2019	7:00 PM	CITY COUNCIL REGULAR MEETING	3:40
	MAYORS ANNOUNCEMENTS	Recognition of Captain Beringer	0:05
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Annual Sidewalk Repair Program	
PUBLIC WORKS	CONSENT CALENDAR	Sitting Agreement with L.A. County for HHW/E-Waste Roundup	1:00
		CONTINUED ON NEXT PAGE	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
PUBLIC WORKS	REGULAR BUSINESS	Park Place	0:30
REC & PARKS	REGULAR BUSINESS	Night Hike Permit Policy	0:20
REC & PARKS	REGULAR BUSINESS	Preserve Online Reservation Options	0:45
REC & PARKS	REGULAR BUSINESS	1st Reading/Intro of Public Drinking Ordinance	0:15
REC & PARKS	REGULAR BUSINESS	1st Reading/Intro of Special Events Permit Enforcement Ordinance	0:15
REC & PARKS	REGULAR BUSINESS	Rattlesnake Trail Security Options	0:15
January 29, 2019	6:00 PM	CITY COUNCIL ADJOURNED REGULAR MEETING	2:00
ADMIN	REGULAR BUSINESS	Commissions, Committees and Boards Interviews for 2019 recruitments	2:00
February 5, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
February 5, 2019	7:00 PM	CITY COUNCIL REGULAR MEETING	3:15
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	1:00
	PUBLIC HEARING	Green Hills Annual Review	1:00
ADMIN	REGULAR BUSINESS	CCAC recommendation for a Civic Center Program	1:00
February 19, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
February 19, 2019	7:00 PM	CITY COUNCIL REGULAR MEETING	2:25
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Budget Calendar	1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	Memberships of Organizations	0:10
REC & PARKS	REGULAR BUSINESS	Renaming of Shoreline Park	0:15
FINANCE	REGULAR BUSINESS	Business Tax Ordinance	0:30
PUBLIC WORKS	REGULAR BUSINESS	Update on underground utilities	0:15

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
March 5, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
March 5, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 1:15			
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
March 19, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
March 19, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 1:15			
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
6/20/2017	Dyda	Consider study session as work session with discussion on specific topic of interest	
9/19/2017	Dyda	Revise Ordinance format to include a Statement of Intent	
FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED 0:15			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
3/7/2017	Brooks	Public Drinking Ordinance	1/15/2019
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance	1/15/2019
1/16/2018	Cruikshank	Business License Tax Ordinance	2/19/2019
4/17/2018	Alegria	Update on Emergency Preparedness	12/18/2018
6/19/2018	Brooks	City Charter Special Meeting	TBD
8/21/2018	Alegria	City Council Strategic Plan Special Meeting	TBD
9/18/2018	Brooks	Renaming of Shoreline Park	2/19/2019
10/16/2018	Cruikshank	Memberships of Organizations	2/19/2019
8/21/2018	Alegria	City Council Strategic Plan Special Meeting	12/8/2018
9/18/2018	Brooks	Renaming of Shoreline Park	2/19/2019
10/16/2018	Cruikshank	Memberships of Organizations	2/19/2019

PVPTV Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 11/18/18 - 11/24/18

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday				
	November 18, 2018	November 19, 2018	November 20, 2018	November 21, 2018	November 22, 2018	November 23, 2018	November 24, 2018				
6:00 AM - 6:30 AM											
6:30 AM - 7:00 AM											
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018				
7:30 AM - 8:00 AM											
8:00 AM - 8:30 AM											
8:30 AM - 9:00 AM											
9:00 AM - 9:30 AM											
9:30 AM - 10:00 AM											
10:00 AM - 10:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018				
10:30 AM - 11:00 AM											
11:00 AM - 11:30 AM											
11:30 AM - 12:00 PM											
12:00 PM - 12:30 PM											
12:30 PM - 1:00 PM											
1:00 PM - 1:30 PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements				
1:30 PM - 2:00 PM											
2:00 PM - 2:30 PM											
2:30 PM - 3:00 PM											
3:00 PM - 3:30 PM											
3:30 PM - 4:00 PM											
4:00 PM - 4:30 PM	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council				
4:30 PM - 5:00 PM											
5:00 PM - 5:30 PM											
5:30 PM - 6:00 PM											
6:00 PM - 6:30 PM											
6:30 PM - 7:00 PM											
7:00 PM - 7:30 PM	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The City of Rolling Hills Estates City Council Meeting November 13, 2018	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018	The City of Rolling Hills Estates City Council Meeting November 13, 2018	The City of Rancho Palos Verdes City Council Meeting, November 7, 2018				
7:30 PM - 8:00 PM											
8:00 PM - 8:30 PM		The City of Rancho Palos Verdes City Council Meeting, November 7, 2018				The City of Rancho Palos Verdes City Council Meeting, November 7, 2018			The City of Rancho Palos Verdes City Council Meeting, November 7, 2018		The City of Rancho Palos Verdes City Council Meeting, November 7, 2018
8:30 PM - 9:00 PM											
9:00 PM - 9:30 PM											
9:30 PM - 10:00 PM											
10:00 PM - 10:30 PM											
10:30 PM - 11:00 PM											
11:00 PM - 11:30 PM											
11:30 PM - 12:00 AM											
12:00 AM - 1:00 AM											
1:00 AM - 6:00 AM											

Comments or questions? Please email us at RPVtv@rpvca.gov

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/27/2017	1/2/2018	Accutrend Data Corp (Bela Christensen)	November 2017 New Business List (new business licenses)	01/02/2018 AAll Cloke provided receipt of request. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
12/26/2017	1/2/2018	K & B Engineering (Andres Amaro)	As-Builts (Storm Drain, Sewer, Street Imps, Water, Traffic Signal & Streetlight Plans) along the intersection of Hawthorne Blvd and Locklenna Ave	01/02/2018 AAll Cloke Provided receipt of request. Request forwarded to Engineering. 01/03/2018 AE Flannigan provided documents to requestor. Completed.
1/3/2018	1/3/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	01/03/2018 AAll Cloke provided receipt of request. 01/11/2018 AC Proch provided October 2017 Trump National Golf Tax remittance amount. Information sent to requestor satisfies a portion of request. November and December Golf Tax remittance amounts remain outstanding. Amounts not received in 10-day PRA response window. Mr. Fahrenthold later requested documents on 1/29/18. Completed.
1/4/2018	1/4/2018	Christopher Hemmings	Requested RPV local police department information for 2012-2014.	01/04/2018 AAll Cloke replied. Completed.
12/26/2017	1/2/2018	Center for Contract Compliance (Nick Santos)	Request for unredacted certified payroll and fringe benefit statements for Eastview Park Imps and Dog Park Construction project Sub-Contractor Tot Lot Pros, Inc. (Horizons Construction Company International Inc.)	1/5/2018 AAll Cloke provided receipt of request. Forwarded request to PW Department. 1/9/2018 Per City Principal Engineer Dragoo, Tot Lot Pros did not provide labor on the Eastview Project, accordingly the City cannot comply with the CCC request. Completed.
1/5/2018	1/5/2018	Steve Kenny (steve@constructioninsider.net)	2017 November and December Permits Issued Reports	1/5/2018 Permit Tech Molina responded to request. Completed.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	Lower Hesse Park Improvements Project #109516 general contractor Pub Construction Inc. certified payroll and fringe benefit records to include the workers' name and address.	1/9/2018 Forwarded to the Public Works dept. 1/16/2018 Received requested documents. Awaiting payment. 1/29/18 Check Received. Completed.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	ADA Access Imps Fred Hesse Park Project #022217. Bid documents.	1/9/2018 Forwarded to the Public Works dept. 1/10/2018 AE Flannigan provided the City Clerk's office with responsive docs. Docs emailed to requestor. Completed.
1/10/2018	1/10/2018	Fred Boettcher	Records regarding Michael Fantore	1/16/18 DCC responded to requestor. Docs will be picked up and paid for today. Completed.
1/12/2018	1/12/2018	Jeff Calvagna	Request for correspondence with Crown Castle regarding modifications to AT&T wireless facility located on a utility pole near Schooner Drive and Stalwart Drive	1/12/18 AA Zweizig forwarded to Public Works Dept. 1/22/18 14-day Extension Letter sent to requestor. 1/30/18 AA Zweizig responded. Completed.
1/12/2018	1/12/2018	Jeff Calvagna	Request for proposed Crown Castle AT&T wireless facility ASG69 encroachment permits	1/12/18 AA Zweizig forwarded to Public Works Dept. 1/17/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/12/2018	1/12/2018	Sharon Loveys	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7	1/12/18 AA Zweizig responded. Completed.
1/15/2018	1/15/2018	Vincent Reher	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7	1/15/18 AA Zweizig responded. Provided documents to view. Completed.
1/15/2018	1/15/2018	Claudine Anague (BuildZoom)	Report of building permits issued from July 1, 2017 to present.	1/15/2018 AAll Cloke responded. Request forwarded to Building and Safety. 1/18/18 AA Zweizig provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 2/5/2018 Payment received. 2/6/2018 Disk mailed. Completed.
1/17/2018	1/17/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	1/17/18 AA Zweizig forwarded request to Finance staff. 1/29/18 AA Zweizig responded. Completed.
1/17/2018	1/17/2018	Michael Mulligan	Form from City of Rancho Palos Verdes Municipal Water Department, Field Testing & Maintenance Report Form.	1/18/18 DCC Takaoka responded. Completed.
1/19/2018	1/19/2018	Duncan Christopher Reid	Electronic and written correspondence	1/19/2018 AAll Cloke responded. Completed.
1/22/2018	1/22/2018	Duncan Christopher Reid	Electronic and written correspondence - Amended original request.	1/22/2018 AAll Cloke responded. Completed.
1/23/2018	1/23/2018	SmartProcure (Ivan Kranjcec)	Purchase order information in a report format.	1/23/2018 AAll Cloke responded. Completed.
1/23/2018	1/23/2018	Center for Contract Compliance (Marisol Hernandez)	Request for Residential Street Rehab Phase II Area 7 documents	1/23/2018 AAll Cloke responded. Senior Engineer Chan provided requested information and document. Completed.
1/24/2018	1/24/2018	Nick Santos	ADA Access Imps Fred Hesse Park Project #022217. Abny General Engineering Inc. sub-contractor's certified payroll and fringe benefit statements.	1/24/2018 AAll Cloke responded. 1/31/2018 Determination Email sent. Awaiting payment. 2/9/2018 Payment received. 2/12/2018 Records mailed. Completed. 3/5/2018 Records requested a second time. 3/15/2018 Records emailed to CCC. Completed.
1/25/2018	1/25/2018	The Associated Press (Bernard Condon)	Trump National Golf Club records from 2012 to present for Greens Fees, Filming Permits, Outdoor Weddings - Founders Park.	1/25/2018 AAll Cloke responded. 1/30/2018 Completed.
1/26/2018	1/26/2018	Accutrend Data Corp (Bela Christensen)	December 2017 New Business List (new business licenses)	1/29/18 AA Zweizig forwarded request to Finance staff. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
1/29/2018	1/29/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	1/29/18 AA Zweizig responded. Completed.
2/2/2018	2/5/2018	Henry G. MacMorran	Green Hills Memorial Park approved plans for area 5.2 etc.	2/5/18 Deputy Director So responded. Completed.
2/1/2018	2/1/2018	Steve Kenny (steve@constructioninsider.net)	Monthly Permits Issued Report for January 2018.	2/5/2018 AAll Cloke responded. Report not available at this time. Requestor to resubmit after February 15, 2018. Completed.
2/1/2018	2/5/2018	David Fahrenthold (Washington Post)	New Film Permit applications.	2/5/2018 SAA Fox responded. Completed.
2/3/2018	2/5/2018	Jennifer Diciano (Hickman & Associates Environmental Services)	Electronic copy of City's current Solid Waste Franchise Agreement.	2/5/2018 AAll Cloke responded. Provided link to City website document site. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/6/2018	2/6/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the Harris Steel Fence Co. for the Coastal Bluff Fencing Phase I Project.	2/6/18 AA Zweizig forwarded request to PW staff. 2/16/18 14-day extension letter sent. 2/27/18 AA Zweizig responded. Completed.
2/6/2018	2/6/2018	David Fahrenthold (Washington Post)	Terranea Resort Golf Tax Remittances for Calendar Year 2017	2/6/18 AA Zweizig forwarded request to Finance staff. 2/6/18 AA Zweizig responded. Completed.
2/7/2018	2/7/2018	Bob Hicks (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the VSS International Inc. Residential Street Rehabilitation Phase 2 Areas 2 & 6 project.	2/7/18 AA Zweizig forwarded request to PW staff. 2/19/18 AA Zweizig responded. Completed.
2/7/2018	2/7/2018	Ken DeLong	City Mangers Employment Agreement Staff Report supporting documents.	2/8/2018 AAIL Cloke acknowledged receipt of PRA and provided the requested staff report and its attachments. DCC Takaoka forwarded request to staff. 2/8/18 Director Cullen responded. Completed.
2/7/2018	2/7/2018	Shawna Nazari	Preserve Management documents.	2/8/2018 AAIL Cloke acknowledged receipt of PRA. DCC Takaoka forwarded to appropriate staff. 3/5/18 DCC responded - awaiting payment.
2/12/2018	2/12/2018	George L. Cohn	Business License request	2/12/18 DCC Takaoka forwarded request on to Finance. 2/19/18 DCC Takaoka responded no responsive docs. Completed.
2/14/2018	2/14/2018	Kristin Collett	Residential properties - etc.	2/14/18 DCC acknowledged receipt of request and forwarded on to appropriate staff. 2/22/18 DCC clarified request. 3/2/18 responsive docs provided. Completed.
2/16/2018	2/19/2018	Barry Ross	Records relating to Petak - Altamira Canyon	2/19/18 DCC Takaoka acknowledged receipt of request and forwarded on to appropriate staff. 3/15/18 Final Determination letter sent. Awaiting payment. 4/2/18 payment rec'd docs sent. Completed.
2/26/2018	2/26/2018	Windy Quintanar (City of Los Alamitos)	Request for Matrix Imaging contract	2/26/18 AA Zweizig responded. Completed.
2/26/2018	2/26/2018	Accutrend Data Corp (Bela Christensen)	January 2018 New Business List (new business licenses)	2/26/18 AA Zweizig forwarded request to Finance staff. 2/27/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
2/23/2016	2/26/2018	Glenn Oliver	Vendor list	2/27/18 DCC Takaoka responded. Completed.
2/27/2018	2/27/2018	Danny Friedman, California Hotel & Lodging Association	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
2/27/2018	2/27/2018	Michael Saltsman, Center for Union Facts	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Bid Documents, Publications, Contract, Bonds, Specs, etc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Inspector Logs and Daily Reports for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zwezig responded. Completed.
2/23/2018	3/2/2018	Marcella Scordelis	Contractor Precision Emprise dba Precision Concrete Cutting	3/5/18 DCC responded - no records at this time. Completed.
3/5/2018	3/5/2018	M. J. Sullivan	Copy of: current janitorial contract, proposal submitted, insurance certificate, and W9	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA and provided contract and insurance certificate to requestor. 03/05/2018 AT Amundson provided W9. 3/13/2018 AA Penate provided stamped proposal. 03/13/2018 Final documents sent. Completed.
3/5/2018	3/5/2018	Center for Contract Compliance (Marisol Hernandez)	ID Number 17-602664, Sidewalk Repair Program. Copy of: bid tabulation each bidder's name and bid amount; original bid advertisement with proof of publication; complete sub-contractors list.	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA. Forwarded request to PW staff. 3/6/2018 Assistant Engineer Carrasco provided requested documents. Request Completed.
3/13/2018	3/13/2018	Open Gov Books CA (Adam Barney)	Investment Statements	3/13/2018 AAll Cloke forwarded request to Finance Dept. 3/23/2018 Treasury Report dated December 2017 provided to requestor. Completed.
3/13/2018	3/13/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for American Asphalt South Inc. for the Residential Street Rehabilitation Phase II – Area 7 Project.	3/13/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 3/23/18 14 day extension sent. 4/2/18 AA Zwezig responded. Completed.
3/19/2018	3/19/2018	David Fahrenthold (Washington Post)	Request for golf taxes, filming permits, applications for new development on land owned by Trump National.	3/26/18 DCC Takaoka responded. Completed.
3/19/2018	3/19/2018	Marita Daly	Consultant report regarding telecommunications facility ASG39	3/28/18 DCC responded. Completed. 4/3/18 CDD Mihranian responded to additional questions. Completed.
3/19/2018	3/19/2018	Properant LLC	Notices of unsafe/derelict properties	3/29/18 14 day extension sent. 4/12/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Miguel Marquez CNN	Trump golf fees and wedding permits	3/27/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Five Brothers Management	Inquiry on vacant /distressed properties	3/22/18 AA Zwezig responded. Completed.
3/22/2018	3/22/2018	Center for Contract Compliance (Marisol Hernandez)	Request for bid documents regarding the Hawthorne Blvd. Arterial Wall Beautification project.	3/22/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 4/2/18 AA Zwezig responded. Completed.
3/26/2018	3/26/2018	Accutrend Data Corp (Bela Christensen)	February 2018 New Business List (new business licenses)	3/26/18 AA Zwezig forwarded request to Finance staff. 3/26/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 4/9/18 payment received. Completed.
3/26/2018	3/26/2018	Trull	Request to view a City Council Meeting tape from the 1980s of a video or movie re: how Citizens can protest if they are unhappy with a government action. (Albert Levitt and Councilwoman Bacharach were in attendance at the meeting.)	3/26/2018 SAA Cloke responded. 3/30/18 DCC Takaoka Responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/27/2018	3/28/2018	Julie Marte	List of House with Code Violation	3/28/2018 SAA Cloke responded to requestor. 4/6/18 AA Zweizig sent 14 day letter. 4/12/18 DCC Takaoka responded. Completed.
3/27/2018	3/27/2018	Sharon Loveys	Request for checks, invoices/billings and correspondence regarding Green Hills and Vista Verde lawsuits.	4/3/18 Partial request completed and 14 day ext. letter given. 4/20/18 determination letter sent. 5/1/18 Ms. Loveys notified staff that for now we could hold off on production of invoices. 5/15/18 Ms. Loveys renewed her request for all invoices regarding the three lawsuits. 5/25/18 DCC sent determination letter. 7/29/18 CC Colborn sent extension letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter. 10/1/18 CC Colborn sent extension letter. 10/15/18 CC Colborn sent ext. letter. 10/23/18 CC Colborn sent determination letter. Completed.
3/30/018	3/30/2018	Robert Fellner	Employee compensation report	3/30/18 DCC notified Mr. Fellner report not available until 4/30/18 he may wish to request after 4/30. Completed. 6/4/18 Acct. Supervisor Ramos forwarded info to requestor.
3/30/2018	3/30/2018	Tracy Burns (No 1) - CANCELED	Emails communications from 2016 forward for various staff members/names/Campbell 4/3- Ms. Burns clarified PRA request.	4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date
4/3/2018	4/3/2018	David Fahrenthold (Washington Post)	Trump Development docs	4/3/18 DD Kim responded. Completed.
4/2/2018	4/2/2018	Jennifer Weidner	Monthly Permits Issued	4/11/18 Permit Technician Molina responded. Completed.
4/2/2018	4/2/2018	Jeff Lewis	Request for emails/communications re: Green Hills, Daily Breeze, various city attys, invoices	4/12/18 14 10-day ext. letter sent. 4/26/18 14-day letter sent. 5/17/18 determination letter sent. 5/25/18 Deposit received. 6/7/18 CC Colborn sent determination letter. 1st production ready. 6/8/18 DCC Takaoka mailed out first responsive batch. 7/19/18 CC Colborn sent follow up. 7/20/18 DCC Takaoka sent final determination letter and docs. Completed.
4/2/2018	4/2/2018	Tracy Burns (No 2) - CANCELED	Emails Jeff Lewis PC Commissioner/ Brian Campbell communications	4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date
4/3/2018	4/3/2018	Steve Dickson	Request current sweeping contract other items	4/11/18 DCC Takaoka responded. Completed.
4/5/2018	4/5/2018	Tracy Burns (No 3)	All emails from/to Brian Campbell private email account for past 8 years	4/16/18 14 day ext. letter sent. 4/30/18 Ext Letter sent. 5/21/18 provided update.
4/6/2018	4/6/2018	Tracy Burns (No 2) - REVISED	PART A - emails Jeffrey Lewis sent to or received from Brian Campbell during his (Jeff's) tenure as Planning Commissioner. PART B - STR file regarding 7242 Avenida Altisima	4/16/18 14 day ext. letter sent. 4/30/18 Ext Letter sent. 5/21/18 provided update.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/6/2018	4/6/2018	Michael Huang	Brian Campbell emails from only all non-City email servers. Renewed PRA from original request on November 10, 2017	4/16/18 14 day ext. letter sent. 5/1/18 Ext letter sent. 5/21/18 provided update.
4/10/2018	4/10/2018	Nick Santos (Center for Contract Compliance)	Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd Arterial Wall Beautification project.	4/10/18 AA Zweizig forwarded request to PW staff. 4/10/18 AA Zweizig responded. Completed.
4/10/2018	4/10/2018	Jeff Lewis (No. 2)	Expense reimbursements to Trump National Golf Club	4/17/18 14 day ext. letter sent. 4/27/18 DCC Takaoka responded. Awaiting payment. Completed.
4/10/2018	4/10/2018	Marita Daly	Reports by consultant regarding wireless telecommunications	4/11/18 DCC Takaoka responded. Completed. 4/16/18 Addtl docs provided by CDD Director Mihranian. Completed. 4/20/18 Ms. Daly emailed additional questions. 4/28/18 Director Mihranian responded. Completed.
4/13/2018	4/13/2018	George Henry	Request for all solution proposals relating to Implementation of Community Engagement Strategy and Software Applications from the September 26, 2017 City Council meeting. (Palos Verdes Estates)	4/18/18 AA Zweizig responded. Completed.
4/16/2018	4/16/2018	Dreams Reality (Christopher Spencer)	List of top ten highest paid employees	4/16/2018 DCC Takaoka l/m list not available for all employees until 4/30 he can reach to us at that time. Completed.
4/18/2018	4/18/2018	Kim Warren	Organizational Chart and contact information for the City's Information Technology division	4/18/18 AA Zweizig responded. Completed.
4/23/2018	4/23/2018	Brian Campbell PRA No. 1	Councilman John Cruikshank emails	5/3/18 CC Colborn sent 14 day ext. letter. 5/17/18 CC Colborn sent determination letter. 7/20/18 DCC Takaoka sent ext. letter. Awaiting deposit. 9/26/18 CC Colborn sent response. Completed.
4/22/2018	4/23/2018	Robin Blanchard	Seeking original dates of construction and building size, zoning, any open cases for 28901 Western Boulevard, Suite 107	4/23/18 AA Zweizig forwarded request to CDD Staff. 5/2/18 AA Zweizig responded. Completed.
4/23/2018	4/23/2018	Ken DeLong	Mayor Susan Brooks emails	5/3/18 CC Colborn sent 14 day ext. letter. 5/17/18 CC Colborn sent determination letter. Awaiting payment. 5/18/18 CC Colborn provided documents electronically. Completed.
4/24/2018	4/24/2018	Lori Trull	Review of Admin Hearing files 2017	5/2/18 DCC Takaoka responded. File available for review awaiting response from requestor. Requestor scheduled time to meet with staff-5/21 between 1pm - 3pm. Staff has reached out to requestor to reschedule after a no-show. To date no response. 7/10/18 Requestor came in reviewed file with Le and Takaoka in CDD then made new PRA request (see below). This PRA is completed.
4/25/2018	4/25/2018	Dodge Data Analytics	Plans Holders for Coastal Bluff Fencing Phase II	4/26/18 SA Penate responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/25/2018	4/25/2018	Brian Campbell PRA No. 2	Emails between Mayor Susan Brooks and Mayor Pro Tem Jerry Duhovic	5/7/18 CC Colborn sent 10 day ext. letter. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 6/20/19 CC Colborn sent email/letter to Mr. Campbell - docs available for pick up after payment. 8/2/18 CC Colborn replied to requestor - disc is available for pick up after payment. 8/3/18 requestor paid for and received disc.
4/26/2018	4/26/2018	Susan Carter	Elkmont Canyon	5/7/18 14 day ext. letter sent. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 7/23/18 CC Colborn sent ext. letter. 7/23/18 CC Colborn sent extension letter. 8/13/18 CC Colborn sent ext. letter. 9/20/18 CC Colborn responded with batch of documents. 9/24/18 CC Colborn responded. Completed.
4/26/2018	4/26/2018	Jeff Lewis	Elkmont Canyon	5/7/18 14 day ext. letter sent. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 8/13/18 CC Colborn sent ext. letter. 9/20/18 CC Colborn responded with batch of documents. 9/24/18 CC Colborn responded. Completed.
4/26/2018	4/26/2018	Susan Carter	Elkmont Canyon minutes	4/26/18 DCC Takaoka responded. Completed.
4/27/2018	4/27/2018	Bryant Moy	Susan Brooks emails	5/7/18 CC Colborn sent letter. 5/21/18 CC Colborn sent determination letter- awaiting deposit. 6/7/18 requestor withdrew request.
4/30/2018	4/30/2018	Valerie Osier	Copy of Berkowitz letter dated 12/21/18	4/30/18 DCC Takaoka responded. Requestor will come in to review/purchase. 5/10/18 requestor picked up and paid for docs. Completed.
5/1/2018	5/1/2018	Brian Campbell PRA No. 3	Email for G Yap re: AYSO	5/10/18 14 day ext. letter sent. 5/25/18 DCC sent determination letter. 6/7/18 CC Colborn sent ext. letter. 7/19/18 CC Colborn sent ext. letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter.
5/2/2018	5/2/2018	SmartProcure (David Freed)	PO report log	5/2/18 Acct Tech Amundson responded. Completed.
5/2/2018	5/2/2018	Accutrend Data Corp (Alyssa Tabar)	April 2018 New Business List	5/2/18 AA Zwezig notified the requestor that the list will be available at the end of the month and it will need to be requested at that time. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/2/2018	5/2/2018	Brian Campbell PRA No. 4	Documents as provided to Green Hills; update on Cruikshank emails	request clarification. 5/7/18 rec'd clarification. 5/7 DCC Takaoka responded disc available. Awaiting payment. 5/10/18 Requestor picked up and paid for disc. Completed.
5/3/2018	5/3/2018	Rollin Sturgeon	November 7, 1989 Voter's Pamphlet (Measures L & M) and Guidelines and Procedures for Restoration/Preservation of Views Where Foliage is Involved	5/8/18 AA Zweizig notified requestor of costs. Documents mailed out. Completed.
5/4/2018	5/4/2018	David Fahrenthold (Washington Post)	(1) Electronic copies of any correspondence between the City of Rancho Palos Verdes and the Trump Organization and/or Trump National Golf Club over pending Final Tract Map 50666. (2) Any documents detailing changes made, or approvals granted, to that pending Final Tract Map since 1/1/2017. (3) Any documents showing when the city will hold its next public hearing on this tract map – if such a meeting has been scheduled.	5/4/18 AA Zweizig forwarded request to staff. 5/8/18 CDD Deputy Director Kim responded. Completed.
5/4/2018	5/4/2018	David Fahrenthold (Washington Post)	(1) Golf tax for Trump National Golf Club & Terranea for February, March and April 2018. (2) Filming Permit applications at Trump National Golf Club, submitted since 2/5/2018.	5/4/18 AA Zweizig forwarded request to staff. 5/14/18 AA Zweizig responded. Completed.
5/7/2018	5/7/2018	Diane Wheeler (Waste Control, Inc.)	Current approved commercial solid waste and recycling rates	5/7/18 AA Zweizig forwarded request to staff. 5/7/18 SAA Ramezani Responded. Completed.
5/9/2018	5/9/2018	Jennifer Salayich Construction Gold	Monthly Permit report	5/14/18 Permit Tech Molina responded. Completed.
5/15/2018	5/15/2018	Brian Campbell No. 5	Emails/texts between G Yap and Duhovic, Brooks, Aleshire, Huang, Burns 6/16/07-05/14/08	5/25/18 DCC sent 10 day response letter. 6/7/18 CC Colborn send 14 day letter. 7/19/18 CC Colborn sent ext. letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter. 9/24/18 CC Colborn responded. Completed.
5/15/2018	5/15/2018	Ying Sai	26815 Fond du Lac and 26810 Fond du Lac documents	5/24/18 CC Colborn sent 10 day response. 6/6/18 CC Colborn sent 14 day determination letter. Awaiting deposit. 7/19/18 CC Colborn reached out again to requestor after two additional attempts. To date no response- consider this PRA completed at this time.
5/16/2018	5/16/2018	Matt Pearce (LA Times)	Request for golf taxes for Trump National Golf Course from 2005 to present	5/16/18 AA Zweizig forwarded request to staff. 5/21/18 AA Zweizig responded. Completed.
5/16/2018	5/16/2018	Zeke Jackson	Copies of code enforcement violations or summary reports between 4/15/18 and 5/15/18. Financial report for any special assessments on properties with an outstanding balance to the City	5/16/18 DCC Takaoka forwarded request to staff. 5/29/18 DCC responded to requestor. Completed.
5/14/2018	5/18/2018	Helena Schecter (IPC USA, Inc.)	Request for information regarding any current bulk fuel contracts, award/bid information, and/or contact information for the fuel buyer if no contract.	5/18/18 AA Zweizig forwarded request to staff. 5/21/18 AA Zweizig responded. Completed.
5/21/2018	5/21/2018	Virginia Lortz	Does city collect utility taxes and if so what are the percentages	5/21/18 AA Zweizig forwarded request to staff. 5/23/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/21/2018	5/21/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll (#25 through final) and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project.	5/21/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 5/22/18 AA Zweizig responded. Completed.
5/22/2018	5/22/2018	Christopher Carlucci EMC Solutions	Uncashed checks	5/23/18 DCC Takaoka responded. Completed.
5/22/2018	5/22/2018	Five Brothers Management	Inquiry on vacant /distressed properties	5/22/18 DCC Takaoka responded. Completed.
5/22/2018	5/22/2018	David Fahrenthold (Washington Post)	Information regarding Trump National home sites that are unsold	5/22/18 CDD Deputy Director Kim responded. Completed.
5/22/2018	5/22/2018	Jeff Calvagna	Cell tower /cell sites info	5/23/18 Director Sassoon responded. Completed.
5/23/2018	5/23/2018	Info@segmentreturnllc	Uncashed checks	5/23/18 DCC Takaoka responded. Completed.
6/6/2018	6/6/2018	Jennifer Salayich (Construction Insider)	Monthly Permits Issued Report for May 2018	6/6/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 6/8/18 SA Bailiff responded. Completed.
6/7/2018	6/7/2018	Valentina Feoktistova	Closed session items 5 and 6 for CC meeting 1/16/18	6/7/18 DCC Takaoka responded. Completed.
6/8/2018	6/8/2018	Chris Davis chrisdavismf@gmail	2018 Business License List	6/12/18 SA Cloke responded. Completed.
6/11/2018	6/11/2018	David Fahrenthold (Washington Post)	Golf tax for Trump National Golf Club & Terranea Resort for May 2018.	6/11/18 AA Zweizig forwarded request to staff. 6/21/18 AA Zweizig responded. Completed.
6/15/2018	6/15/2018	Collen Hamil	List of Job titles/type of position and department	6/26/18 DCC Takaoka responded. Completed.
6/22/2018	6/22/2018	Marisol Hernandez CC	Bid info re: Coastal Bluff Fencing Phase II	6/26/18 Asst Eng Flannigan provided responses. Completed.
6/22/2018	6/22/2018	David Fahrenthold (Washington Post)	Golf tax for Trump National Golf Club for May 2018.	6/25/18 AA Zweizig responded. Completed.
6/25/2018	6/25/2018	Accutrend Data Corp (Bela Christensen)	March-May 2018 New Business License List	6/25/18 AA Zweizig responded. Completed.
6/26/2018	6/26/2018	Jeremy Blasi Unite Here Local 11	Correspondence from Trump National or Terranea from 1/8/18	7/6/18 DCC Takaoka sent 10 day letter. 7/20/18 DCC sent ext. letter. 9/18/18 CC Colborn responded. Completed.
6/29/2018	7/2/2018	Zeke Jackson	Open code enforcement cases (blight/vacant etc.)	7/10/18 DCC Takaoka responded. Completed.
7/1/2018	7/2/2018	Steve Kenny (steve@constructioninsider.net)	Monthly Permit Report	7/2/18 Permit Tech Molina responded. Completed.
7/5/2018	7/5/2018	Marisol Hernandez (Center for Contract Compliance)	Bid Documents for the Residential Street Rehabilitation Phase I Project	7/16/18 AA Zweizig responded. Completed.
7/5/2018	7/5/2018	Marisol Hernandez (Center for Contract Compliance)	Bid Documents for the Palos Verdes Drive West Median Beautification Project	7/16/18 AA Zweizig responded. Completed.
7/9/2018	7/9/2018	Carolina Chavez (Falcon Fuels Inc.)	Request for information regarding any current bulk fuel contracts and/or contact information regarding spot sales.	7/9/18 AA Zweizig responded. Completed.
7/10/2018	7/10/2018	Lori Trull	Review of Admin Hearing files 2017	7/19/18 DCC Takaoka left message for requestor-and sent her an email as to same- CDD has docs available for her review beg 7/24. Provided contact info for CDD staff to schedule convenient appt. 7/31/18 requestor emailed she will come in sometime in August.
7/12/2018	7/12/2018	Cameron Slovic	Request for resolutions declaring a fiscal emergency from 2000-present.	7/18/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/16/2018	7/16/2018	Susan Rust, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project with the contractor California Landscape & Design Inc.	7/19/18 AA Zweizig mailed requested documents. Completed.
7/20/2018	7/20/2018	David Fahrenthold (Washington Post)	Golf fees Terranea and Trump National June	7/30/18 DCC Takaoka responded. No responsive documents. Completed.
7/27/2018	7/27/2018	Lawrence Delevingne (Reuters)	Golf fees Trump/property appraisals	8/3/18 DCC Takaoka responded. Completed.
8/1/2018	8/1/2018	Samantha Lemessy (Smart Procure)	Request for Purchase Order/Vendor Information from 5/2/18 to present.	8/1/18 AA Zweizig forwarded request to staff. 8/10/18 AA Zweizig responded. Completed.
8/1/2018	8/1/2018	Steve Kenny (Construction Insider)	Monthly Permits Issued Report for July 2018	8/1/18 AA Zweizig forwarded request to staff. 8/1/18 Permit Tech Molina responded. Completed.
8/2/2018	8/2/2018	Brandon Ronquillo	Major Donor filings	8/3/18 DCC Takaoka responded. Awaiting response from requestor as to appt times to view files.
8/7/2018	8/7/2018	Lawrence Delevingne (Reuters)	Golf fees Trump/property appraisals calculations	8/16/18 Accounting Supervisor Ramos responded. Completed.
8/8/2018	8/8/2018	Lawrence Delevingne (Reuters)	Founders Park Rentals and film permits	8/10/18 AA Zweizig responded. Completed.
8/9/2018	8/9/2018	Steven Petropoulos	Operation and maintenance services and costs related to low pressure sewer/grinder pumps	8/9/18 AA Zweizig forwarded request to staff. 8/20/18 AA Zweizig responded. Completed.
8/10/2018	8/10/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd. Arterial Wall Beautification Project	8/10/18 AA Zweizig forwarded request to staff. 8/13/18 AA Zweizig responded. Completed.
8/14/2018	8/14/2018	Tom Shortridge	Request for Measure P Campaign Statements	8/15/18 AA Zweizig notified requestor records will be ready for pick-up on 8/16/18. 8/17/18 Requestor picked up documents. Completed.
8/16/2018	8/16/2018	Lawrence Delevingne (Reuters)	Request for Trump National Golf Club number of rounds of golf played annually and green fees for the past 10 years.	8/16/18 AA Zweizig notified the requestor the City does not have this info and to contact the LA County Assessor's office. Completed.
8/16/2018	8/16/2018	Claudine Anague (BuildZoom)	Report of building permits issued from January 1, 2018 to present.	8/16/18 AA Zweizig forwarded request to staff. 8/27/18 AA Zweizig sent 14-Day extension letter. 8/28/18 Permit Tech Molina responded to request. Completed.
8/17/2018	8/17/2018	Jeff Lewis	Copies of documents requested by Susan Carter on 4/26/18	8/17/18 DCC Takaoka responded. Provided sets of mins as provided to Ms. Carter and noted the ext. date of 9/13/18 for additional documents related to first PRA. Mr. Lewis clarified request is only for the actual PRA itself - not documents. DCC copied Mr. Lewis on request. Completed.
8/20/2018	8/20/2018	David Fahrenthold (Washington Post)	Golf taxes for Trump National Golf Club & Terranea Resort for June and July 2018	8/20/18 AA Zweizig forwarded request to staff. 8/21/18 Provided requestor with Terranea remittances. 8/28/18 Provided requestor with Trump remittances. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/21/2018	8/21/2018	Nushin Sullivan (Asset Management Consultants)	Three requests for copies of refund checks and supporting documentation regarding deductions for Crown Castle USA Inc.	8/21/18 AA Zweizig forwarded request to staff. 8/27/18 AA Zweizig responded. Completed.
8/22/2018	8/22/2018	Five Brothers Management	Inquiry on vacant /distressed properties	8/22/18 AA Zweizig responded. Completed.
8/27/2018	8/27/2018	Amanda Ramond (Synergy, Advantage Engineers)	Land Use Permit/Plan Review for a wireless telecommunications facility on Palos Verdes Drive E between Coral Ridge Road and Picardie Road	8/27/18 AA Zweizig forwarded request to staff. 8/30/18 AA Zweizig responded. Completed.
8/27/2018	8/27/2018	Jeff Calvagna	Documents relating to Verizon Telecommunication Facility located at Ganado Drive and Floweridge Drive	8/27/18 AA Zweizig forwarded request to staff. 8/30/18 AA Zweizig responded. Completed.
8/28/2018	8/28/2018	Kate Castagne	Request for Umberg Reports from Unite Here 11 Hotel Initiative Group	8/30/2018 DCC Takaoka responded -no responsive documents.
8/29/2018	8/29/2018	Dee Wang	Geologic and soil engineer reports, grading plans, compaction reports, and any soil reports for 5360 Middlecrest Drive and its surrounding lots	8/29/18 AA Zweizig forwarded request to staff. 8/30/18 Building and Safety staff notified the requestor that the files are available to view at CDD counter. Completed.
8/31/2018	8/31/2018	Marita Daly	Site Plan Mossbank& Grayslake- ASG 39 Wireless Telecom- incl cross section of tower structure	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Coverage Analysis report Mossbank & Grayslake -ASG 39desc geographic area proposed facility	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Report on ASG39 Mossbank & Grayslake city's RF Consultant	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Alternative site analysis for co-located site	9/10/18 CDD Director Mihranian responded. Completed.
9/4/2018	9/4/2018	Steve Kenny	Monthly Permits Issued Report	9/4/18 Permit Tech Molina responded. Completed.
8/31/2018	9/4/2018	David Leeper	Request for documents relating to 42 Peppertree Drive	9/5/18 AA Zweizig forwarded request to staff. 9/12/18 14-day extension letter sent. 9/26/18 AA Zweizig notified requestor that the documents are ready to view. Completed.
9/5/2018	9/5/2018	Barbara Navarro	Inquired whether the Catch Basin Maintenance agreement with Ron's Maintenance was renewed effective July 1, 2018	9/5/18 AA Zweizig forwarded request to staff. 9/18/18 AA Zweizig responded. Completed.
9/5/2018	9/5/2018	Barbara Navarro	Requested the name and contract term of the City's current Catch Basin Maintenance contractor.	9/5/18 AA Zweizig forwarded request to staff. 9/18/18 AA Zweizig responded. Completed.
9/11/2018	9/11/2018	Sharon Loveys No. 2	Request for Green Hills maps of plots for sale in Area 4, permits - excavation in Area 4, CUP applications for earth internment in Area 4, correspondence between Green Hills and RPV re: "morning light valley" or inspiration view", and correspondence between Council and Planning Commission re: "morning light valley" or inspiration view"	9/24/18 DCC provided partial response. 10/1/18 CC Colborn sent ext. letter. 10/15/18 CC Colborn sent extension letter. 10/22/18 CC Colborn sent determination letter. Awaiting response/payment.
9/13/2018	9/13/2018	Marisol Hernandez (Center for Contract Compliance)	Request for bid documents relating to the Residential St Rehab- Area 8 Pavement Rehab Phase II project.	9/19/18 DCC responded. Completed.
9/17/2018	9/17/2018	Michael A. Long	Request for submitted plans by Von Hagens for 7251 Rue La Fleur; Any correspondence between Von Hagens and City; identification of individuals who made or authorized approvals by the City; identification of all individuals who submitted any proposed plans.	9/27/18 DCC Takaoka responded. Awaiting payment/response. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/20/2018	9/20/2018	Ana Ramirez (Labor Management Compliance Council)	Bid and Contract Information for the Fred Hesse Park ADA Access Improvements Project	9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed.
9/20/2018	9/20/2018	Ana Ramirez (Labor Management Compliance Council)	Request for Certified Payroll and Fringe Benefit Statement for ABNY General Engineering Inc. for the Fred Hesse Park ADA Access Improvements Project	9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed.
9/20/2018	9/20/2018	Ana Ramirez (Labor Management Compliance Council)	Bid and Contract Information for the Lower Hesse Park Improvements Project	9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed.
9/20/2018	9/20/2018	Ana Ramirez (Labor Management Compliance Council)	Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park Improvements Project	9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed.
9/24/2018	9/24/2018	Five Brothers Management	Inquiry on vacant /distressed properties	9/24/18 AA Zweizig responded. Completed.
9/25/2018	9/25/2018	Jeff Lewis	Loveys	10/5/18 CC Colborn sent 14 day ext. letter. 10/15/18 CC Colborn sent determination letter. Awaiting payment.
9/26/2018	9/26/2018	Tucson Zarrabian	Golden Cove Shopping Center - Emails Jensen	10/2/18 Request withdrawn.
9/28/2018	9/28/2018	Jeffrey Pich, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the Lower Hesse Park Improvements Project with the contractor PUB Construction, Inc.	10/9/18 AA Zweizig mailed documents to requestor.
10/1/2018	10/1/2018	Steve Kenny (Construction Insider)	Monthly Permits Issues Report for September 2018	10/1/18 AA Zweizig forwarded request to staff. 10/10/18 Permit Tech Molina responded to request. Completed.
10/2/2018	10/2/2018	Washington Post (Fahrenthold)	Trump National Golf Club golf tax fees Aug-Sept	10/11/18 DCC Takaoka responded. Completed.
10/2/2018	10/2/2018	Tracy Burns	Please provide any and all emails relating to city business Brian Campbell received or sent using any and all private email accounts from January 1, 2015 to December 31, 2015. After perusing the previous PRA documentation provided by Mr. Campbell, there seems to be some discrepancies that need clarification	10/15/18 CC Colborn sent extension.
10/3/2018	10/3/2018	Alexander Valenti	Request for proposal documents and price sheets for all respondents to the Streetlight Acquisition RFP	10/3/18 AA Zweizig forwarded request to staff. 10/15/18 14-day extension letter sent. 10/29/18 Determination letter sent. Awaiting payment for CD.
10/4/2018	10/4/2018	Janine Rugas (Buildzoom)	Report of building permits issued from August 28, 2018 to present.	10/4/18 AA Zweizig forwarded request to staff. 10/10/18 Permit Tech Molina responded to request. Completed.
10/8/2018	10/8/2018	Barry Steinberg (Energy Service Partners)	List of new homes built in 2018 and name of General Contractor.	10/8/18 AA Zweizig forwarded request to staff. 10/18/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/16/2018	10/16/2018	Sharon Loveys	(1) Copies of checks paid to Green Hills as reimbursement for City Defense costs in defending the challenge of Sharon Loveys; (2) Correspondence acknowledging receipt of payment; (3) Copies of invoices from City's Counsel to the City reflecting amount billed to Green Hills for City's defense of pending lawsuits which request #1 refers; (4) Copies of cemetery maps or plot maps which depict the survey and subdivision of lots or plots within any sub-area of the Green Hills Cemetery submitted to the City after January 31, 2017; (5) Copies of checks paid by the City to City Attorney's law firm since January 1, 2018 on account of legal services billed to the City by each law firm retained by the City to perform legal services for the City; and (6) Copies of invoices which reflect amounts paid by City to Aleshire & Wynder for legal services rendered in connection with the City's investigation of unauthorized disclosures from closed door sessions.	10/24/18 CC Colborn responded. Awaiting payment/response.
10/18/2018	10/18/2018	Evangeline Freeman (Level 2 Security)	List of August-September 2018 Business Licenses	10/18/18 AA Zweizig responded. Completed.
10/19/2018	10/19/2018	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees Aug-Sept	10/19/18 AA Zweizig forwarded request to staff. 10/29/18 AA Zweizig responded. No responsive documents. Completed.
10/22/2018	10/22/2018	CCC Marisol Hernandez	Santa Monica Bay Catch Basin info	10/30/18 DCC responded. Completed.
10/22/2018	10/22/2018	Bernard Condon	Trump National Golf Fees	10/25/18 DCC responded. Completed.
10/22/2018	10/22/2018	Five Brothers Management	Vacant or distressed property info	10/22/18 DCC Takaoka responded. Completed.
11/1/2018	11/1/2018	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees Aug,Sept, Oct.	1/1/18 AA Zweizig forwarded request to staff. 11/13/18 AA Zweizig responded. No responsive documents. Completed.
11/1/2018	11/1/2018	Vanessa Godinez (Hermosa Beach)	City Clerk's office staffing information	1/1/18 AA Zweizig responded. Completed.
11/2/2018	11/2/2018	David Fahrenthold (Washington Post)	Question re Trump final Tract Map- or any tract maps on development	11/5/18 CDD Deputy Director Kim responded. Completed.
11/5/2018	11/5/2018	Steve Kenny	Monthly Building Permits	11/5/18 Permit Tech Molina responded. Completed.
11/9/2018	11/9/2018	Smart Procure	PO/Vendor Info report	11/13/18 DCC Takaoka responded. Completed.
11/12/2018	11/12/2018	Betty Riedman	Request for Minutes showing the establishment of the Los Serenos de Point Vicente Docent Organization	11/12/18 AA Zweizig responded. Forwarded to R&P for additional information.
11/13/2018	11/13/2018	Richard Darwicki	Building permit - 28798 South Western Ave	

13 November 2018

VIA U.S. & ELECTRONIC MAIL
nwssbpao@navy.mil

Naval Facilities Engineering Command Southwest
ATTN: Code EV25.TB
937 N. Harbor Dr.
Bldg. 1, 3rd Fl. (Environmental)
San Diego, CA 92132

SUBJECT: Comments on the Scope of the Draft Environmental Assessment for the Proposed Outlease of Defense Fuel Support Point (DFSP) San Pedro for Commercial Fueling Operations

Dear Sir/Madam:

The City of Rancho Palos Verdes has received notice of the proposed outlease of DFSP San Pedro for commercial fueling operations, and we have reviewed the Navy's related fact sheet. Frankly, we are dismayed that the notice and fact sheet provide very little detailed information about the proposed project to which we can meaningfully respond. In our opinion, it would have been a more useful exercise for the Navy to provide more details defining the range of possible development and/or activity at DFSP San Pedro that is envisioned by this proposal. Nevertheless, we offer the following comments on the scope of the draft Environmental Assessment (EA) to be prepared for this proposal:

1. Air Quality: The EA should address construction-related air quality impacts to the extent that the proposed project ends up including substantial earth movement and/or the construction of new facilities at the DFSP San Pedro main terminal. Operational air quality impacts also need to be assessed, including the exposure of the surrounding community to noxious and/or hazardous odors or gases during on-site storage and handling, as well as transportation-related air quality impacts related to the shipment of fuel by truck, rail or other surface modalities.
2. Biological Resources: We understand that the proposed project would not impinge upon any portions of the DFSP San Pedro main terminal site that are currently maintained for sensitive biological habitats or operated by the Palos Verdes Peninsula Land Conservancy (PVPLC) for its native plant nursery and captive breeding program for endangered Palos Verdes blue butterflies. PVPLC's operations at DFSP San Pedro are of vital importance to habitat preservation and restoration efforts on the Palos Verdes Peninsula. Therefore, the EA should address both the on- and off-site biological resources impacts of the proposed project. Furthermore, the proposed

project should include mitigation to establish and enhance additional protected habitat on the DFSP San Pedro main terminal site.

3. Geological Resources: The DFSP San Pedro main terminal site is located within the fault zone for the active Palos Verdes fault. There are also substantial portions of the site that are susceptible to earthquake-induced landslides and liquefaction. The EA should address how any existing facilities and site infrastructure to be re-used by a new commercial fueling operator will be upgraded to meet current seismic safety standards. We also presume that all new structures and facilities at the main terminal will be designed to meet current seismic standards.
4. Hazardous Materials and Waste: Commercial fueling operations at the DFSP San Pedro main terminal will re-introduce a risk of upset and the exposure of the surrounding community to hazardous materials and waste (i.e., marine diesel, jet fuels and their by-products). The on-going clean-up of existing hazardous waste sites on the DFSP San Pedro main terminal site should continue under any future commercial fueling operator. The EA should address hazardous materials handling, storage and transshipment (via pipeline and/or surface transportation) and identify means and mitigation measures to reduce the risk of exposure of the surrounding community to less-than-significant levels. These risks should be assessed both individually for the proposed project and cumulatively for the larger petrochemical complex in the vicinity (i.e., ConocoPhillips refinery, Rancho LPG storage facility, etc.).
5. Public Health and Safety: Related to Items 1, 3 and 4 above, commercial fueling operations at the DFSP San Pedro main terminal have the potential to expose the surrounding community to variety of public health and safety risks. The introduction of this activity may also increase the demand for public safety resources in the event of an accident, emergency or terrorist attack. The EA should fully assess the impacts of the proposed project upon public health and safety in the surrounding community, including the identification of mitigation measures to secure the site and provide the needed resources for first responders to address emergency incidents that may occur at the site. As with Item 4 above, these assessments should be both site-specific and cumulative.
6. Transportation: We understand that the proposed project envisions re-using existing underground pipelines for the transshipment of fuel, but it is not clear if the use of ground transportation (i.e., truck, rail, etc.) for fuel might also be proposed. There are also likely to be construction-related transportation impacts upon the surrounding community if new construction and/or substantial earth movement is proposed at the DFSP San Pedro main terminal site. The EA should assess all transportation-related effects of the proposed project, including the risks associated with ground transportation of fuel and other hazardous materials.
7. Visual Resources: From the City of Rancho Palos Verdes' perspective, the most visually-prominent remaining features on the DFSP San Pedro main terminal site are the three (3) aboveground fuel storage tanks located near Western Avenue and Palos

Verdes Drive North. Western Avenue serves as the boundary between Rancho Palos Verdes and the San Pedro community in the City of Los Angeles. In addition to concerns about the possible re-use of these tanks related to Items 3, 4 and 5 above, the City is concerned about the visual impacts of new, industrial development along the Western Avenue frontage of the main terminal site. The EA should include an assessment of these visual impacts, including measures to ensure that the visual quality of the Western Avenue corridor and public views of the harbor area, Vincent Thomas Bridge and other local landmarks are not significantly degraded or impaired.

8. Alternatives: In addition to the required "No Action Alternative," only two (2) project alternatives have been identified at this point, one of which ("Alternative 2") does not involve the use of the DFSP San Pedro main terminal. Based upon the limited information currently available, the City is inclined to support Alternative 2 since the project's impacts would primarily be limited to the Navy's marine terminal in the Port of Long Beach. However, the EA should include the identification of a broader array of more-detailed, feasible and realistic project alternatives.
9. Public Review of Draft EA: We understand that, once the draft EA is completed, it will be released for a 15-day public review and comment period, as required pursuant to the provisions of the National Environmental Policy Act (NEPA). We are concerned that residents in Rancho Palos Verdes, the surrounding Los Angeles communities of San Pedro and Wilmington, and the City of Lomita would not have sufficient time to review and provide meaningful comments on the draft EA if only fifteen (15) days are provided to do so. As such, the City of Rancho Palos Verdes respectfully requests that the public comment period for the draft EA be extended to at least forty-five (45) days.

Again, thank you for the opportunity to comment upon this important project. If you have any questions or need additional information, please feel to contact me at (310) 544-5226 or via e-mail at kitf@rpvca.gov. After 20 December 2018, please contact Deputy City Manager Gabriella Yap at (310) 544-5203 or via e-mail at gyap@rpvca.gov.

Sincerely,



Kit Fox, AICP

Senior Administrative Analyst

cc: Mayor Susan Brooks and Rancho Palos Verdes City Council
Doug Willmore, City Manager
Gabriella Yap, Deputy City Manager
Andrea Vona, Executive Director, PVPLC



2018 PART I –3rd QUARTER COMPARISON Rancho Palos Verdes

	2018	2017	2016	2015
Homicide	0	0	0	0
Rape	1	2	3	0
Robbery	2	0	1	1
Aggravated Assault	4	7	4	8
Burglary, Residence	20	31	26	52
Burglary, Other Structure	9	11	7	6
Vehicle Burglary	7	23	25	25
Theft from Vehicle	12	6	19	13
Other Larceny / Theft	14	22	33	27
Grand Theft Auto	1	11	7	8
Arson	0	0	0	0
TOTAL	70	113	125	140

GAS-POWERED WEED AND DEBRIS BLOWERS ARE PROHIBITED IN RANCHO PALOS VERDES

Beginning **January 1, 2019**, the use of weed and debris blowers will be prohibited in all residential neighborhoods in the City of Rancho Palos Verdes (Rancho Palos Verdes Municipal Code Section 8.16).

Only standard electric blowers—such as hand held, corded, and cordless will be allowed. The City **prohibits** any person from using a powered-blower to blow cuttings, refuse, or debris onto a neighboring property or into a street, gutter, or drain.

VIOLATORS MAY BE SUBJECT TO PENALTY FINES

Permitted Weed and Debris Blower Hours

M – F	8:00 AM – 5:00 PM
Sat.	9:00 AM – 4:00 PM

Not Allowed on Sundays or Legal Holidays.

For more information on this new law, please contact the Rancho Palos Verdes Community Development Department at 310-544-5228 or via email at planning@rpvca.gov.

November 9, 2018

NOTICE OF DECISION

NOTICE IS HEREBY GIVEN that the City of Rancho Palos Verdes has approved, with conditions, a request for a Special Use Permit for the 2018 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K to be held on Saturday, November 17, 2018 along certain City streets and at the Pelican Cove parking lot. (Planning Case No. PLSU2018-0005).

Race Course Location: The race course will be limited to the public rights-of-way along the seaward side of Palos Verdes Drive South and Palos Verdes Drive West, from Narcissa Drive into the City of Palos Verdes Estates. A portion of the race course will also pass through the Oceanfront Estates neighborhood along Via Vicente and Calle Entradero.

Expo Location: 31300 Palos Verdes Drive South (Pelican Cove Parking Lot)

The approval is subject to the following conditions:

1. Within seven 7 days of this approval, the Applicant shall submit a statement in writing that they have read, understand and agree to all the conditions of approval listed below. Failure to provide said written statement shall render this approval null and void.
2. The Applicant shall indemnify, protect, defend, and hold harmless, the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, from any and all claims, demands, lawsuits, writs of mandamus, and other actions and proceedings (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolutions procedures (including, but not limited to arbitrations, mediations, and other such procedures) (collectively "Actions"), brought against the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, that challenge, attack, or seek to modify, set aside, void, or annul, the action of, or any permit or approval issued by, the City and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof (including actions approved by the voters of the City), for or concerning the project.
3. Pursuant to Section 17.78.040, the Director of Community Development is authorized to make minor modifications to the approved plans and any of the conditions of approval if such modifications will achieve substantially the same results as would strict compliance with the approved plans and conditions. Substantial changes to the project shall be considered a revision and require approval by the final body that approved the original project, which may require new and separate environmental review and public notification.

Case No. PLSU2018-0005 (SUP)
2018 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
November 9, 2018

4. Failure to comply with and adhere to all of these conditions of approval may be cause to revoke the approval of the project pursuant to the revocation procedures contained in Section 17.86.060 of the City's Municipal Code or administrative citations as described in Section 1.16 of the City's Municipal Code, or the City's denial of a Special Use Permit for any such event in the future. City representatives will visit the site, before, on, and after the date of the event to verify compliance with these conditions.
5. Approval of this permit shall not be construed as a waiver of applicable and appropriate zoning regulations, or any Federal, State, County and/or City laws and regulations. Unless otherwise expressly specified, all other requirements of the City of Rancho Palos Verdes Municipal Code shall apply.
6. The abandonment or non-use of this approval after Saturday, November 17, 2018 shall terminate the approval and any privileges granted herein shall become null and void.
7. The 2018 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K event shall be held on Saturday, November 17, 2018, between the hours of 5:00 a.m. and 1:00 p.m. The Expo event shall end no later than 1:00 p.m. The Start line area shall be located on PVDS, adjacent to the Pelican Cove parking lot, where the Finish line area shall be located. The Pelican Cove parking lot shall be closed for preparation of the event at 12:00 p.m. on Friday, November 16, 2018. The Pelican Cove parking lot shall re-open to the public by no later than 3:00 p.m. on Saturday, November 17, 2018.

Hours of the event shall not exceed the following times:

DAY	START	END	EVENT DESCRIPTION
FRIDAY, 11/9/18	8:00 AM	Finish	Three electronic message boards positioned along race course
	8:00 AM	Finish	Place event notification signage on residential streets
FRIDAY, 11/16/18	12:00 PM	--	Close Pelican Cove parking lot to public
	1:00 PM	6:00 PM	Portable toilets, crowd control fencing, and trash boxes delivered
	1:00 PM	6:00 PM	Trash and recycling dumpsters delivered
	1:00 PM	6:00 PM	Tents, tables, and chair delivered
	1:00 PM	6:00 PM	Light tower delivered
	3:00 PM	--	Portable toilets delivered on course
	5:00 PM	5:00 AM	Security arrives
SATURDAY, 11/17/18	3:00 AM	Finish	Traffic control equipment placed on course
	4:00 AM	5:00 AM	Parking signage placed (Event Parking, No Event Parking)
	4:30 AM	12:00 PM	Shuttle busses on site
	5:00 AM	6:00 PM	Event staff on site in Pelican Cove

Case No. PLSU2018-0005 (SUP)
 2018 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
 November 9, 2018

DAY	5:00 AM	2:00 PM	Parking Coordinators, ham radio operators, and parking volunteers in place
	5:00 AM	--	Health and Fitness Expo vendors on site
SATURDAY, 11/17/18	START	END	EVENT DESCRIPTION
	5:30 AM	6:30 AM	Course signage and aid stations set
	6:00 AM	11:00 AM	Aid station ham radio operators and volunteers in place
	6:00 AM		Packet pick-up opens
	6:00 AM	1:00 PM	Medical personnel on site
	6:00 AM	1:00 PM	Health and Fitness Expo, beer garden open
	6:15 AM	1:00 PM	Amplified sound allowed at Pelican Cove (directed southwest, towards ocean)
	6:30 AM	--	Palos Verdes Dr. southbound lanes closed at Hawthorne Blvd.
	6:45 AM	11:00 AM	Event road closures in place
	6:55 AM	7:00 AM	Councilmember welcome, national anthem
	7:00 AM	--	Half marathon and 10K start
	7:05 AM	--	5K start
	7:20 AM	--	First 5K finisher
	7:35 AM	--	First 10K finisher
	8:30 AM	--	Terranea Way re-opened
	8:45 AM	--	First half marathon finisher
	11:00 AM	Finish	All remaining road closures removed, streets return to normal traffic patterns
1:00 PM	3:00 PM	Toilets, fencing, tents, tables, and chairs removed	

Any changes to the established schedule of the events shall be subject to further review and approval by the Director of Community Development and Director of Public Works. Any significant event schedule changes shall require notification to the public.

8. After the event, the Start line and Finish line areas, and the Expo area shall be restored completely to their pre-event condition (except for the trash dumpsters as per condition No. 9 below) by sunset on Saturday, November 17, 2018. Additionally, trash, debris, and remnants of the event shall be removed from the Pelican Cove parking lot such that at least half of the public parking spaces are available to the public by 3:00 p.m. on Saturday, November 17, 2018.
9. The trash dumpsters may remain onsite until Monday, November 19, 2018, when they will be picked up by the trash company.
10. All signage for the event located off-site shall be removed no later than 3:00 p.m. on Saturday, November 17, 2018.
11. No temporary lighting of any kind is approved for this event, except for lighting at the registration area between 5:00 a.m. and daylight on Saturday, November 17, 2018.

12. The only outdoor amplified sound that shall occur during the event shall be from the stage in the event Expo area and at the Start line and Finish line. Amplified sound and all sound equipment must be directed to the south-west towards the ocean away from any residential properties and Terranea.
13. The Applicant shall provide proof of adequate limited liability insurance (a minimum of \$1 million), to the satisfaction and approval of the City Attorney, prior to the end of the business day (4:30 p.m.) on Friday, November 9, 2018.
14. The Applicant shall submit a certificate naming "City of Rancho Palos Verdes, its officials, employees, agents and designators" as additionally insured, to the satisfaction and approval of the City Attorney, on or before the close of the business day (4:30 p.m.) on Friday, November 9, 2018.
15. The Applicant shall submit a signed and notarized Hold Harmless agreement covenant, to the satisfaction and approval of the City Attorney, on or before the close of the business day (5:30 p.m.) on Monday, November 12, 2018.
16. The Applicant shall submit letters of event approval from the City of Palos Verdes Estates on or before the close of the business day (4:30 p.m.) on Friday, November 9, 2018.
17. A Special Event Permit shall be approved by the Public Works Department on or before the close of the business day (5:30 p.m.) on Monday, November 12, 2018.
18. The Los Angeles County Fire Department shall be advised regarding the event route and schedule.
19. Applicant shall mail notification letters to all Rancho Palos Verdes Homeowners Associations and businesses along the route, informing them of the upcoming event and potential traffic impacts on or before the close of the business day (4:30 p.m.) on Friday, November 9, 2018. A copy of this verification letter shall also be provided to the City.
20. Applicant shall provide City Staff with proof of Alcoholic Beverage Control (ABC) approval to conduct the beer garden beverage area on or before the close of the business day (4:30 p.m.) on Friday, November 9, 2018. Consumption of alcohol shall be limited to the fenced event venue only, with security guards at each entrance/exit point to prevent any alcohol from leaving the venue. Alcohol service will be managed by a Mountain Sports International, Inc. staff member with a TIPS (Training for Intervention Procedures) On-Premise certification. Wristbands will be distributed to all participants to indicate 21 and over (blue) or under 21 (green).

PARKING AND SECURITY PERSONNEL

21. Parking of vehicles for the event shall include the following permitted lots: the Salvation Army property (90 cars), PVIC (400 cars), and RPV City Hall/Civic Center (400 cars). Shuttle service shall only be required from the RPV City Hall/Civic Center parking lot.

Case No. PLSU2018-0005 (SUP)
2018 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
November 9, 2018

22. For parking at the RPV City Hall/Civic Center and the PVIC, the Applicant shall obtain the services of a professional parking service to stripe and manage the parking of vehicles for the entire duration of the event in accordance with the City-provided parking layout plan.
23. At least 2 Volunteers shall be posted at each of the 3 designated parking area stated in these conditions of approval to assist with parking flow, with one volunteer to manage traffic and one volunteer to manage communication with the shuttles and other parking lots through the duration of the event. Sheriff's Deputies and volunteer hours shall coincide with the permitted opening and closing operating hours as defined in Condition No. 7 above.
24. Off-site parking on public streets for this event is strictly prohibited.
25. Equipment/construction vehicles used during the event set-up and breakdown shall not be parked on City streets when not in use.
26. All coastal access trails in the area of the event and along the marathon course shall remain open throughout the duration of the event including the trails at Pelican Cove, PVIC, and Ocean Front Estates.
27. The general public parking lot within the Terranea Resort shall remain open and available for visitors wishing to access the coastal trails and public amenities during the duration of the event.
28. Approval of this Special Use Permit does not in any way cause any changes to any of the conditions of approval or mitigation measures previously adopted for the Terranea Resort project. All previously adopted conditions of approval or mitigation measures shall remain in full force and effect and are to be complied with while this event takes place.
29. The County Sheriff's Department or the Los Angeles County Fire Department may suspend the Special Use Permit and Special Roadway Event Permit at any time, if, in the opinion of either of the Departments, the event is significantly adversely affecting the public health and safety.
30. As determined by the City's Building Official, the Applicant shall obtain a building permit for any temporary tents and/or structures, if necessary.
31. At minimum, one Emergency Management Teams/First Aid Station shall be provided on site for the duration of the event, at the Finish Area.
32. The Applicant shall submit proof of agreement with a City approved waste hauler, verified by the Public Works Department, for trash and recycling services associated with the event. Also, upon conclusion of the event, the Applicant shall submit to the satisfaction of the Public Works Department the required Post-Event Solid Waste Management Worksheet.

Case No. PLSU2018-0005 (SUP)
2018 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
November 9, 2018

33. Any trash or debris left by the race participants along the race route or at the event expo site at the Pelican Cove parking lot shall be picked up before 5:00 p.m. on November 17, 2018.
34. If any additional funds are needed in addition to the trust deposit that was submitted for the mailing of the public notices and for the Los Angeles County Sheriff costs they shall be submitted to the Public Works Department on or before the close of the business day (4:30 p.m.) on Friday, November 9, 2018.
35. If any natural habitat located on the Terranea property is damaged by the staging of the event, the property owner (Terranea Resort) is responsible for the replacement of lost habitat, to the satisfaction and approval of the Community Development Department.

SIGNS

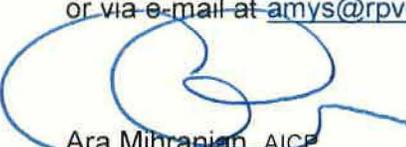
36. Subject to review and approval by the Director of Community Development Director and/or Director of Public Works, by the close of the business day (4:30 p.m.) on Friday, November 9, 2018, the Applicant shall install temporary signs along the course at each intersection stating "THIS ROAD WILL BE CLOSED SATURDAY 11/17/18 6:30AM TO 11:00AM. PLEASE USE ALTERNATE ROUTES, THANK YOU. FOR INFORMATION, CALL MOUNTAIN SPORTS INTL 920.539.1896". Said signs shall be of size and color that will make them clearly visible to motorists per CA-MUTCD retroreflectivity standards and are proposed to be 3'x3' with black lettering on an orange background. Said signs shall be removed by 3:00 p.m. on Saturday, November 17, 2018.
37. The Applicant shall coordinate with the City of Rancho Palos Verdes to install temporary signs clearly visible to motorists per CA-MUTCD retroreflectivity standards at each entrance to the Pelican Cove parking lot by the close of the business day (4:30 p.m.) on Friday, November 9, 2018, advising the public that the lot will be closed for a special event between 12:00 p.m. on Friday, November 16, 2018 and 3:00 p.m. on Saturday, November 17, 2018. Said signs shall be removed by 3:00 p.m. on Saturday, November 17, 2018.
38. Subject to review and approval by the Director of Community Development and/or Director of Public Works, the Applicant shall install no earlier than 4:00 a.m. and no later than 5:00 a.m. on Saturday, November 17, 2018, temporary signs stating "RESIDENT PARKING ONLY, NO EVENT PARKING PERMITTED" at the following intersections: Via Rivera/Hawthorne, Barkentine Road/PVDS, Albero Court/PVDS, Tramonto Drive/PVDS, Lunada Vista/PVDW, Alida Place/PVDW, Berry Hill Drive/PVDW, Via Lorado/PVDW, and Rue Beaupre/PVDW, Said signs shall be of size and color that will make them clearly visible to motorists per CA-MUTCD retroreflectivity standards. Said signs shall be removed by 3:00 p.m. on Saturday, November 17, 2018.
39. Signage shall be placed in the Pelican Cove Parking lot by Friday, November 9, 2018 stating that the parking lot will be closed starting Friday November 16, 2018 at noon and will reopen Saturday November 17, 2018 at 3:00 p.m..
40. Per the approved Traffic Control Plan, the Applicant shall provide three (3) changeable roadway message signs to be in place on or before Friday, November 9, 2018 stating

Case No. PLSU2018-0005 (SUP)
2018 Lexus LaceUp Palos Verdes Half-Marathon, 10K and 5K
November 9, 2018

SPECIAL EVENT 11/17/18, EXPECT DELAYS 6:30am TO 11am". The changeable message signs shall be located at the following locations: one sign shall be placed in the dirt area on the north side of Palos Verdes Drive South, just west of Schooner Drive, facing westbound traffic; one sign shall be placed in the median of Palos Verdes Drive West, just north of Marguerite Drive, facing southbound traffic; and one sign shall be placed in the median of Hawthorne Boulevard, east of Palos Verdes Drive West, facing westbound traffic. Such changeable message signs shall be removed by 3:00 p.m. on Saturday, November 17, 2018.

This decision may be appealed, in writing, to the Planning Commission. The appeal shall set forth the grounds for appeal and any specific action being requested by the appellant. Any appeal letter must be filed within five (5) calendar days of the date of this notice, or by 5:30 p.m. on **Wednesday, November 14, 2018**. A \$2,275.00 appeal fee must accompany any appeal letter. If no appeal is filed timely, the Director's decision will be final at 5:30 p.m. on **Wednesday, November 14, 2018**.

If you have any questions regarding this permit, please contact Amy Seeraty at (310) 544-5231 or via e-mail at amys@rpvca.gov.



Ara Mihranian, AICP
Director of Community Development

Enclosure

Cc: Applicant
Property Owners
Interested Parties

FOLLOW-UP AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, NOVEMBER 13, 2018
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD
REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2018 - 27

CALL TO ORDER: **7:00 P.M**

PLEDGE OF ALLEGIANCE: **LED BY MR. YORK**

ROLL CALL: **ALL PRESENT**

APPROVAL OF AGENDA: **APPROVED AS PRESENTED**

COMMUNICATIONS:

City Council Items: **DIRECTOR MIHRANIAN REPORTED THAT AT THE NOVEMBER 7, 2018 MEETING, THE CITY COUNCIL ADOPTED, AS A SECOND READING, THE ORDINANCE APPROVING A PRE-ZONING AND LAND USE DESIGNATION AS PART OF THE ANNEXATION OF THE THREE LOTS ON RUE LE CHARLENE AND INITIATED THE PROCESS TO CONDUCT A COMPREHENSIVE UPDATE TO CHAPTER 17, ZONING CODE, OF THE RANCHO PALOS VERDES MUNICIPAL CODE. HE ADDED THAT STAFF WILL BRING AN ITEM LATER THIS YEAR TO FORM A PLANNING COMMISSION SUB-COMMITTEE TO ASSIST STAFF WITH**

THE UPDATE TO THE ZONING CODE.

Staff: DIRECTOR MIHRANIAN REPORTED THAT 1) LATE CORRESPONDENCE WAS DISTRIBUTED FOR AGENDA ITEM NOS. 1 AND 3; 2) CROWN CASTLE FILED AN APPEAL OF THE PLANNING COMMISSION'S DECISIONS REGARDING THE ABOVE-GROUND MECHANICAL EQUIPMENT CONSIDERED AT THE OCTOBER 23RD MEETING; 3) AS GENERAL PRACTICE, IF A COMMISSIONER MISSED A MEETING AND AN ITEM WAS CONTINUED, IN ORDER TO PARTICIPATE IN THE CONTINUED PUBLIC HEARING THE VIDEO FROM THE PREVIOUS MEETING SHOULD BE VIEWED; AND 4) CITY HALL WILL BE CLOSED NOVEMBER 22ND AND 23RD IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.

Commission: COMMISSIONER NELSON WISHED EVERYONE A HAPPY THANKSGIVING.

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): DEBBIE LANDIS SPOKE ON THE INCONSISTENT APPLICATION AND ENFORCEMENT OF THE GREEN HILLS CONDITIONS OF APPROVAL; SHARON LOVEYS INDICATED SHE WAS PLEASED THAT THE PLANNING COMMISSION WOULD BE PART OF THE COMPREHENSIVE UPDATE TO THE ZONING CODE; NADIA GEORGIENA SPOKE ON THE ENFORCEMENT OF THE MAINTENANCE CONDITIONS FOR GREEN HILLS; AND LORI BROWN COMMENDED THE PENINSULA VOLUNTEERS IN HELPING THE RECENT FIRE VICTIMS AND THEIR ANIMALS.

CONSENT CALENDAR:

1. APPROVAL OF THE OCTOBER 23, 2018 P.C. MINUTES

ACTION: APPROVED THE OCTOBER 23, 2018 MINUTES, ON A VOTE OF 5-0-1 WITH COMMISSIONER SAADATNEJADI ABSTAINING BECAUSE SHE WAS ABSENT.

CONTINUED PUBLIC HEARINGS:

2. HEIGHT VARIATION, SITE PLAN REVIEW, GRADING PERMIT, AND FENCE/WALL PERMIT- (CASE NO. ZON2017-00476): 27023 Shorewood Drive. (IA)

Request: A request to demolish an existing 2,098ft² single-story residence to accommodate the construction of a new 3,872ft², single-story, single-family residence with a lower-level, direct access garage and ancillary site improvements.

ACTION: ADOPTED P.C. RESOLUTION NO. 2018-27; CONDITIONALLY APPROVING A HEIGHT VARIATION, SITE PLAN REVIEW, GRADING PERMIT, AND FENCE/WALL PERMIT TO ALLOW THE DEMOLITION OF AN EXISTING

SINGLE-STORY RESIDENCE TO ACCOMMODATE THE CONSTRUCTION OF A NEW 3,872FT² (GARAGE INCLUDED) SINGLE-STORY RESIDENCE WITH A LOWER-LEVEL DIRECT ACCESS GARAGE, ANCILLARY IMPROVEMENTS, AND 387.5 CUBIC YARDS OF GRADING, ON A VOTE OF 5-1, WITH VICE-CHAIRMAN BRADLEY DISSENTING.

CONTINUED BUSINESS:

NONE

NEW PUBLIC HEARINGS:

3. POINT VIEW ANNUAL CONDITIONAL USE PERMIT REVIEW: (CASE NO. PLCU2018-0013): 6001 Palos Verdes Drive South. (OS)

Request: Conduct the November 2018 Compliance Review of the Point View Master Use Plan.

ACTION: ADOPTED P.C. RESOLUTION NO. 2018-28 THEREBY ADOPTING ADDENDUM NO. 5 TO A PREVIOUSLY APPROVED MITIGATED NEGATIVE DECLARATION (MND) AND AMENDING CONDITION NO. 13 TO ALLOW THE PLANTING OF A COMBINATION OF AGRICULTURAL USES INCLUDING ORCHARDS AND VEGETABLE GARDENS IN AN AREA DESIGNATED AS A POTENTIAL VINEYARD AS PART OF THE 6TH COMPLIANCE REVIEW FOR THE POINT VIEW MASTER PLAN, ON A VOTE OF 5-0-1 WITH COMMISSIONER LEON RECUSED BECAUSE HE RESIDES WITHIN 500' OF THE PROJECT SITE.

NEW BUSINESS:

4. GENERAL PLAN CONSISTENCY FINDING: 1800 block of Summerland Street off Western Avenue APN 7557-039-095. (MA)

Request: A General Plan Consistency Review for the acquisition of 0.49-acre tax-defaulted parcel in the 1800-block of Summerland Street.

ACTION: ADOPTED P.C. RESOLUTION NO. 2018-29, FINDING THAT THE ACQUISITION OF A TAX-DEFAULTED PARCEL IN THE 1800-BLOCK OF SUMMERLAND STREET (APN: 7557-039-095) IS CONSISTENT WITH THE GOALS AND POLICIES OF THE CITY'S GENERAL PLAN, ON A VOTE OF 6-0.

ITEMS TO BE PLACED ON FUTURE AGENDAS:

5. PRE-AGENDA FOR THE MEETING ON NOVEMBER 27, 2018

ACTION: CANCELED THE NOVEMBER 27, 2018 MEETING DUE TO A LACK OF AGENDA ITEMS.

6. PRE-AGENDA FOR THE MEETING ON DECEMBER 11, 2018

ACTION: APPROVED AS PRESENTED.

ADJOURNMENT: **9:12 p.m.**

Americans with Disabilities Act: *In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.*

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website www.rpvca.gov.
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.