

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: DECEMBER 5, 2018

SUBJECT: ADMINISTRATIVE REPORT NO. 18-47

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CITY MANAGER

League Board Establishes 2019 Strategic Goals: The Board of Directors of the League of California Cities met in Orange County last week to formulate strategic goals for 2019 (see attachment). The League Board approved four (4) goals for the coming year:

1. Provide Cities Additional Funding and Tools and Preserve Local Authority to Address Housing Production, Affordability and Homelessness Challenges.
2. Improve Disaster Preparedness, Recovery and Climate Resiliency.
3. Promote Sustainability of Public Pension and Retirement Health Benefits.
4. Address Public Safety Concerns of California Cities.

These goals are expected to inform and drive the League's legislative agenda in 2019. More information these goals is available on the League's website at <http://www.cacities.org/Top/About-Us/2019-Strategic-Goals>.

LAFCO Review of Beach Cities Health District: On December 14th, the Los Angeles Local Agency Formation Commission (LAFCO) is scheduled to consider its "work plan" for the next round of municipal service reviews (MSRs) and sphere of influence (SOI) updates for cities and special districts. The City Council may recall that LAFCO conducted MSRs and SOI updates for the two (2) recreation and parks districts (RPDs) in the City (Ridgecrest Ranchos and Miraleste) in late 2016 and early 2017. As reflected in the December 14th Staff report (attached), LAFCO Staff proposes that the next round of MSRs and SOI updates (starting in 2019) would include the Beach Cities Health District. As depicted in the attached map, the District includes much of the South Bay—including the cities of the Palos Verdes Peninsula—although its facilities are primarily located in Redondo Beach. According to LAFCO Staff, healthcare districts (HCDs) are being included in the next round of MSRs and SOI updates because "[the] Legislature has adopted several recent laws concerning HCDs, and the State's Little Hoover Commission recently raised concerns about the transparency of HCDs." Although there is no time line set for the review of the District's MSR/SOI, Staff expects that the City will be asked to comment on the draft MSR/SOI at some point in the future (as was done with the RPDs mentioned above).

Rancho Palos Verdes Emergency Preparedness Committee Holiday Safety Tips – December 2018:

- The top three days of the year for home candle fires are Christmas, New Year's Eve, and New Year's Day.
- Live Christmas trees require care.
- Check holiday lighting.
- Prepare for rain.

Public Safety Prevention Tips for the Holiday Season: Residents are reminded to continue using public safety prevention tips especially during the holiday season. City Staff will post a variety of public safety tips on Nextdoor and the city's public safety listserv throughout the month of December. Residents are asked to share the information with neighbors and RPV friends.

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Attachment:

League of California Cities 2019 Strategic Goals– Page 33

LAFCO Staff report of 12/14/18– Page 35

Map of Beach Cities Health District– Page 40

December 2018 Holiday Safety Flyer – Page 41

FINANCE

OpenGov Financial Reporting: Did you know that you can view the City's monthly financial reports on OpenGov? OpenGov is an easy to use website that allows visitors to view monthly revenue and expenditure details using interactive charts and graphs. Information can be viewed by fund, program and expense type. Visit <http://www.rpvca.gov/895/OpenGov-Financial-Data> to learn more.

OpenGov Visitor Data: There have been 28 visits to the site over the past 30 days with each visit lasting just over 2 minute. Based on the data, 86% of users were visiting the site for the first time and 14% were returning users.

PUBLIC WORKS

Residential Streets Rehabilitation Project, Area 8 (Miraleste Area Neighborhoods): This project consists of placing emulsion aggregate slurry seal on streets in public, residential neighborhoods adjacent to Palos Verdes Drive East (Via Subida and north) and adjacent to Miraleste Drive. Work this week included placing slurry seal. Door hanger notifications will be given to affected residents prior to any construction adjacent to their residence. Construction is typically scheduled through December 2018.

Coastal Bluff Fencing Phase II Project: This project consists of removing existing fences at Abalone Cove, Portuguese Point and Inspiration Point, and installing new concrete fences at these locations. Work is on schedule through December 2018.

PVDW Median Beautification Project: The limits of work are from Marguerite Dr. to just past Hawthorne Blvd. with additional scope approved by council to include the section between Marguerite Dr. and the city border with PVE. Planting will continue and be completed by mid-December, depending on rain-days. Clearing and grading will commence in early December on the new section added at city border with PVE. Irrigation and planting will follow. Traffic will be open in both directions but limited to 1-lane at areas of work. Construction site areas have a maximum speed limit of 25 mph so please drive slowly and expect minimal delays.

Maintenance Activities: This past week Public Works Maintenance Department continued with its storm response efforts throughout the City. The maintenance crew responded to many calls of debris and fallen branches in the right of way. In addition to emergency response, many storm water catch basins were cleaned out to help prevent water overflow and flooding. On Friday, November 30th, the maintenance crew provided support to local law enforcement agencies for the funeral of Gardena Police Officer, Toshio Hirai. Lastly, the Public Works Department in conjunction with the Recreation & Parks Department, helped with the set-up of Point Vincente Interpretive Center for the Annual Rancho Palos Verdes Holiday Celebration.

COMMUNITY DEVELOPMENT

Energy Efficiency & Energy Leader Recognition: On November 29, 2018, the City of Rancho Palos Verdes was presented with an award by the South Bay Council Cities Council of Governments (SBCCOG), which recognized the City's efforts in supporting energy efficiency goals in the region. Through the City's participation in the SBCCOG/ SCE Leader Partnership Program, the City has achieved 92,273 kWh in energy savings this year. The City also participated in the no-cost Municipal Direct Install program through the SBCCOG's partnership with SCE to receive energy efficiency measures amounting to \$81,697 in value. The award will be showcased in the Community Development Department.



Marymount – Fall 2018 Student Enrollment Report: Pursuant to Council-adopted Condition No. 146, Marymount is required to submit to the City an enrollment report for the “Traditional” and “Non-Traditional” degree programs for each term. On December 4, 2018, Marymount submitted the enrollment report for the Fall 2018 term (see attachment). Based on the submitted information, the City notified Marymount that the student enrollment for the Fall 2018 term is within the scope of the Conditions of Approval (see attachment).

Peafowl Trapping Program Update: The City Council-approved Peafowl Trapping Program continues to be a success. As reported earlier, for the months of August through October, a total of 29 Peafowl have been trapped in the seven targeted neighborhoods. In November, an additional 13 Peafowl were trapped and relocated, bringing the total thus far to 42 Peafowl. The City's annual cap for trapping and relocating peafowl is 150 per year.

Planning Division Monthly Activity Report: Attached is the Planning Division's Monthly Activity Report for November 2018. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received and 2) Staff, Director, Planning Commission and City Council decisions rendered.

Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for November 2018 reporting on: 1) A summary of the new cases received broken down by application type; 2) The number of permits issued; 3) The amount of fees collected; 4) The number of inspections performed and; 5) The number of new plan

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checks submitted. As indicated in the report, the division issued 165 permits and performed a total of 658 inspections.

Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for November 2018 reporting on: 1) violations by category 2) number of closed cases by violation with median processing times; and 3) illegal sign abatement. As indicated in the report, the Division conducted 77 field inspections and brought 45 cases to closure.

View Restoration Division Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for November 2018 and year-to-date information on: 1) 7 new view cases; 2) 0 pre-application meetings; and 3) 0 cases resolved by mediation. The Division received 7 new cases in the month of November 2018.

Planning Commission Agenda: See attached draft agenda for the Planning Commission meeting on Tuesday, December 11, 2018.

Attachments:

Marymount Fall 2018 Term Enrollment Report – Page 42

City Letter to Marymount on the Fall 2018 Enrollment Report – Page 43

Planning Activity Summary for November 2018 – Page 44

Building and Safety Activity Summary for November 2018 – Page 45

Code Enforcement Activity Summary for November 2018 – Page 47

View Activity Summary for November 2018 – Page 49

Draft Planning Commission Agenda for December 11, 2018 – Page 50

RECREATION & PARKS

Brunch with Santa Sells Out!: Staff elves are busy putting the finishing touches on the Brunch with Santa event. This year, a second seating was offered to accommodate the high demand for tickets. Santa will arrive on a fire truck and participants will enjoy photo opportunities with Santa, a marionette show and a tasty meal.



REACH: This week, REACH will do a “virtual” tour of the state of Washington by preparing a variety of menu items made with apples. On Wednesday, REACH participants travelled to

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Torrance to view the holiday lights. On Saturday, REACH members will assist at their annual Breakfast with Santa event at Hesse Park.

PVIC/Docents: The City Holiday party was held on Monday evening. The new docent class met in the Sunset Room Wednesday afternoon for training. The Sunset Room is rented Wednesday evening for a nonprofit event. A Tai Chi class will be held at PVIC Saturday morning.

Hesse Park: The facilities are rented this week for thirteen indoor recreation classes, five non-profit group rentals, one REACH activity, two Peninsula Seniors activities and two private rentals.

Ladera Linda Park: The facilities are rented this week for four recreation classes and one non-profit rental.

Ryan Park: The facilities are rented this week for four indoor recreation classes, one birthday party, and one scout meeting.

Volunteer Program: All of the volunteers slots have already been filled for Brunch with Santa events but there are still more events to help out with! Check out our webpage at rpvca.gov/Recreation and Parks/volunteers.

Palos Verdes Nature Preserve November 2018 Activity Summary

Meetings:

- Monthly Preserve Management Meeting (Nov. 8th): PVPLC staff; Recreation & Parks, Community Development and Public Works Staffs met to discuss maintenance and operational management projects and priorities.
- Volunteer Trail Watch Coordination Meeting (Nov. 28th): Volunteer Trail Watch leaders, City Staff and L. A. Co. Sheriff Deputies met to discuss public use and maintenance observations as well as to coordinate efforts.

Preserve/Open Space Staff Activities:

Public Contacts: The Preserve & Abalone Cove Park Staffs encountered many people while conducting trail patrols in November --

- Public Contacts: **2,354** (hikers – 2,021; dog walkers -- 271; bike users – 56; equestrians -- 6)
- Public Use Issues: **210** (dog issues including off leash -- 70; people off trail – 134; smoking – 3; drone use -- 3)
- Public Information: **49** (sharing Preserve/interpretive information – 28; recommending a route -- 21)
- Public Safety: **21** (patrons requesting directions – 21; patrons having health issues or given water -- 0).

Maintenance & Operations: The Preserve & Abalone Cove Park Staffs removed numerous bags of litter picked up while hiking **240.82** miles of trail. In addition to managing a rain closure, their activities in November included –

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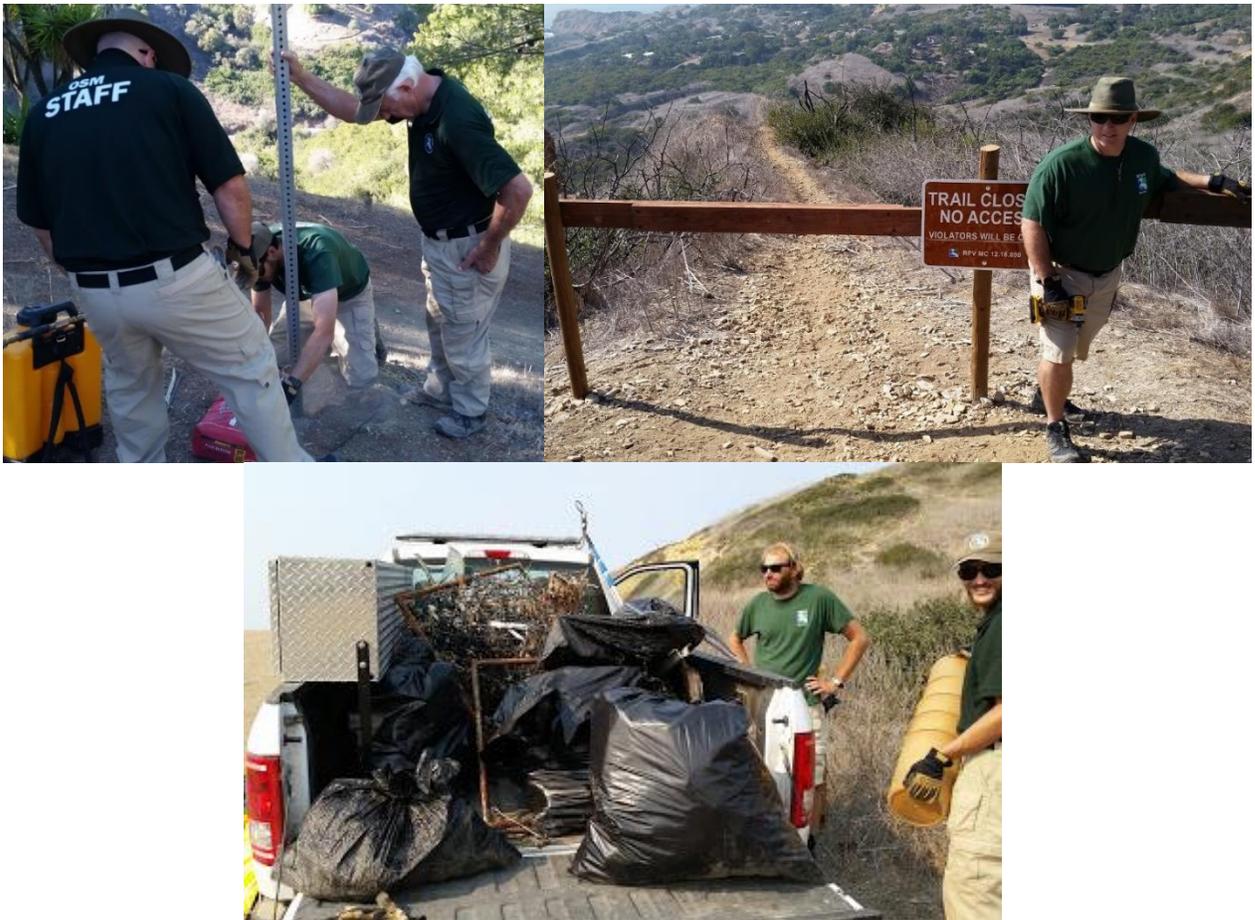
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- Abalone Cove Park & Reserve -- dispersed a fire pit from Sacred Cove beach, reset the vandalized trail delineation logs on Smuggler's Tr., reset the Sea Dahlia Tr. closure barricade, rescued a seagull from entrapment in fishing line, reset the upper & lower Cave Tr. closures that were vandalized along with the closures on Inspiration Point and Bow & Arrow Tr., cleared overhanging limbs from Annie's Stand to open more special parking slots, replaced vandalized trail closure signs at the Sacred Cove View / Cliffside Trails junction, removed a tilting park sign near the parking lot, cleaned waste from Annie's Stand area, cleaned graffiti from a sign at the Alta Mira Canyon entrance & a Sea Dahlia Tr. Marker, removed the unneeded trail marker at the Cave Trailhead, cleaned graffiti from a sign on Olmsted Tr., installed a new closure barricade at the Sacred Cove View Tr. (west) while also cleaning off graffiti on the large pipe, installed a sign on the east side of the park reminding patrons to keep dogs on a leash and installed a new lock on the Olmsted gate
- Forrestal Reserve – reset the dislodged trail marker at the Quarry/Basalt Trails junction
- Ocean Trails Reserve – painted over several spots of graffiti along Sagebrush Walk Tr., led a Volunteer-Day beach cleanup below Southshore Coastal Tr., removed discarded plastic fencing along E. Boundary Tr. while painting over graffiti on a steel post along Shoreline Park Tr.
- Open Space Outside the Preserve -- installed a Trail Ends in 500 Feet sign at the Martingale Trailhead
- Portuguese Bend Reserve – cemented in the vertical posts for the Rim Tr. upper closure & attached the horizontal railings including a new metallic trail-closure sign, trimmed limbs overhanging Peppertree Tr., cleaned up lots of litter reported along Burma Rd. at the Rim Tr. junction and the junction with Kelvin Canyon Tr.
- San Ramon Reserve – cleaned graffiti from 2 trail markers while picking up large debris from the hill above Switchback Tr., cleared trash from the scenic turnouts along PV Dr. East, swept clear the slope below the upper scenic overlook along PV Dr. East & painted over a sign sticker there and swept clear lots of debris in the middle switchback area of PV Dr. East by picking up 8 bags full of trash & quite a lot of automotive parts
- Vicente Bluffs Reserve – cleaned 3 spots of graffiti reported in the Pelican Cove lot area and picked up litter as well, picked up lots of trash over the bluff fence at the Pelican Cove lot, installed beach closure signs in Pelican Cove due to rock fall danger and cleaned 3 spots of graffiti there, painted over graffiti in the portable toilet near the northern parking lot, removed a long piece of broken fence cable on Toveemor Tr., cleaned 2 spots of graffiti in the Pelican Cove parking lot on a fence post & trash can, cut & removed a large, discarded sign on the slope below Toveemor Tr., cut & removed a large discarded board by the northern parking lot, installed plastic fencing & closure signs on Pelican Cove beach below a hanging rock and installed an Unstable Cliff sign at the top of Toveemor Tr.

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Open Space Management regularly checks on closures of the Preserve Trails resulting from storm damage. The lower portion of Rim Trail is currently closed in the Portuguese Bend Reserve. In the Abalone Cove Reserve, the following trails are closed: Sea Dahlia, Cave, Inspiration Point and Sacred Cove View (west).

Preserve/Open Space Management cooperates closely with the Public Works Department to find, submit and complete work orders to repair problems and improve conditions in the Preserve. In November, Public Works responded to **10** service requests for repairing a downed section of bluff fence in Del Cerro Park, refurbishing the Martingale Trailhead Park entry sign, repairing a broken sprinkler head along Golden Cove Tr. at the northern junction with Seascape Tr., repairing a unhinged mutt mitt dispenser with a broken lock at the same trail junction, restocking 2 mutt mitt dispensers at Barkentine and Seascape Trails, replacing a vandalized road traffic-arrow sign at the scenic turnout on PV Dr. East in San Ramon Reserve, clearing a toilet in the Pelican Cove restroom, repairing a broken flood light at the Beach School and repairing a utility line along Sea Dahlia Tr. that had sagged into the bushes below.

The City's graffiti contractor responded to **13** incidents of tagging that were reported by Open Space Management. Thank you Public Works and thank you to the Land Conservancy's Volunteer Trail Watch for being our eyes in the Preserve to help report maintenance issues.



December 2018

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|--|--|---|--|--|---|
| | | | | | | 1 RHE Holiday Parade |
| 2 | 3 6:00 pm – City Holiday Party @ PVIC | 4 7:00 pm – City Council Meeting @ Hesse Park | 5 1:00 pm – PV Historical Society Meeting @ Hesse Park | 6 6:00 pm – Civic Center Advisory Committee Meeting @ City Hall Community Room | 7 | 8 9:00 am – 10:30 am – Breakfast with Santa @ Hesse Park |
| 9 | 10 | 11 7:00 pm – Planning Commission Meeting @ Hesse Park | 12 6:00 pm – Leadership Academy Series @ Hesse Park 7:30 pm – ACLAD Meeting @ City Hall Community Room | 13 7:00 pm – Finance Advisory Committee Meeting @ City Hall Community Room | 14 | 15 |
| 16 10:00 am – 12:00 pm – Native Plant Garden Volunteer Event @ PVIC | 17 6:00 pm – IMAC Meeting @ City Hall Community Room – CANCELLED | 18 7:00 pm – City Council Meeting @ Hesse Park | 19 11:45 am – Mayor’s Lunch @ The Depot (Mayor Brooks) 1:30 pm – Sanitation District Meeting (Mayor Brooks) | 20 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room | 21 8:00 am – TENTATIVE Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/CC Member) | 22 |
| 23 | 24  City Hall Closed | 25  City Hall Closed | 26  City Hall Closed | 27  City Hall Closed | 28  City Hall Closed | 29 |
| 30 | 31  City Hall Closed | | | | | |



January 2019

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|---|---|---|---|----------|
| | | 1  City Hall Closed | 2 1:00 pm – PV Historical Society Meeting @ TBD 7:00 pm – City Council Meeting @ Hesse Park CANCELLED | 3 | 4 | 5 |
| 6 | 7 | 8 7:00 pm – Planning Commission Meeting @ Hesse Park | 9 7:30 pm – ACLAD Board Meeting @ City Hall Community Room | 10 6:00 pm – IMAC Meeting @ Community Room | 11 | 12 |
| 13 | 14 | 15 7:00 pm – City Council Meeting @ Hesse Park | 16 12:00 pm – Mayor’s Lunch @ The Depot (Mayor of RPV) 1:30 pm – Sanitation District Meeting (Mayor Brooks) 6:00 pm-Quarterly Preserve Public Forum @ City Hall Community Room | 17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room | 18 | 19 |
| 20 | 21 | 22 7:00 pm – Planning Commission Meeting @ Hesse Park | 23 | 24 6:00pm – Civic Center Advisory Committee @ City Hall Community Room | 25 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Mayor of RPV/CC Member) | 26 |
| 27 | 28 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – TSC Meeting @ City Hall Community Room | 29 6:00 pm – Adjourned City Council Meeting @ Hesse Park (<i>commission and committee interviews</i>) | 30 | 31 | | |



February 2019

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|--|---|---|---|----------|
| | | | 1:00 pm – PV Historical Society Meeting @ TBD | | 1 | 2 |
| 3 | 4 | 5 7:00 pm – City Council Meeting @ Hesse Park | 6 7:30 pm – ACLAD Board Meeting @ City Hall Community Room | 7 | 8 | 9 |
| 10 | 11 | 12 7:00 pm – Planning Commission Meeting @ Hesse Park | 13 | 14 | 15 | 16 |
| 17 | 18 6:00 pm – IMAC Meeting @ Community Room | 19 7:00 pm – City Council Meeting @ Hesse Park | 20 | 21 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room | 22 8:00 am—Mayor's Breakfast @ Trump National Golf Club/Golfer's Lounge (Mayor of RPV/CC Member) | 23 |
| 24 | 25 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – TSC Meeting @ City Hall Community Room | 26 7:00 pm – Planning Commission Meeting @ Hesse Park | 27 | 28 6:00pm – Civic Center Advisory Committee @ City Hall Community Room | | |

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

| DEPARTMENT | AGENDA SECTION | AGENDA TITLE | ESTIMATED TIME |
|--|---------------------|---|----------------|
| December 15, 2018 1:30 PM CITY COUNCIL SPECIAL MEETING | | | |
| | REGULAR BUSINESS | Council Goals Setting and Strategic Plan | |
| December 18, 2018 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION | | | |
| | CLOSED SESSION | | |
| | STUDY SESSION | Study Session Discussion | |
| December 18, 2018 7:00 PM CITY COUNCIL REGULAR MEETING 3:30 | | | |
| | MAYOR ANNOUNCEMENTS | Clean Bay Restaurants | 0:05 |
| FINANCE | CONSENT CALENDAR | Warrant Register | 1:00 |
| ADMIN | CONSENT CALENDAR | Minutes | |
| ADMIN | CONSENT CALENDAR | Border Issues Update | |
| ADMIN | CONSENT CALENDAR | CWG Purchase Agmt for workstations | |
| ADMIN | CONSENT CALENDAR | Canon Lease Agmt for copiers | |
| ADMIN | CONSENT CALENDAR | Update on Emergency Preparedness | |
| ADMIN | CONSENT CALENDAR | Domestic Violence Response Program | |
| CITY ATTORNEY | CONSENT CALENDAR | Rejection of Claim - 2 Claims | |
| CITY ATTORNEY | CONSENT CALENDAR | Legislative Subpoenas | |
| CDD | CONSENT CALENDAR | 2nd Reading/Adoption of WELO Ordinance | |
| PUBLIC WORKS | CONSENT CALENDAR | Award of Engineering Design for the Bubbles Restoration Project to Linespace Firm | |
| PUBLIC WORKS | CONSENT CALENDAR | Notice of Completion for Storm Drain Deficiency Improvement Project | |
| PUBLIC WORKS | CONSENT CALENDAR | Notice of Completion for Arterial Wall Beautification Project | |
| PUBLIC WORKS | CONSENT CALENDAR | Engineering Agreement for Athletic Field Improvement Project (New Turf) | |
| | PUBLIC HEARING | NO ITEMS SCHEDULED AT THIS TIME | |
| ADMIN | REGULAR BUSINESS | Council Committee Assignments for 2019 | 0:10 |
| ADMIN | REGULAR BUSINESS | LA-RICS Site Access Agreement for City Hall | 0:30 |
| PUBLIC WORKS | REGULAR BUSINESS | Award PB Landslide Engineering Contract | 0:45 |
| REC & PARKS | REGULAR BUSINESS | Award Contract for Architect Services for Ladera Linda | 0:45 |

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

| DEPARTMENT | AGENDA SECTION | AGENDA TITLE | ESTIMATED TIME |
|-------------------------|----------------------|--|----------------|
| January 2, 2019 | *CANCELED* | CITY COUNCIL REGULAR MEETING | |
| | | **THIS MEETING HAS BEEN CANCELED** | |
| January 15, 2019 | 6:00 PM | CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION | |
| | CLOSED SESSION | | |
| | STUDY SESSION | NO ITEMS SCHEDULED AT THIS TIME | |
| January 15, 2019 | 7:00 PM | CITY COUNCIL REGULAR MEETING | 3:15 |
| | MAYORS ANNOUNCEMENTS | Recognition of Captain Beringer | 0:05 |
| ADMIN | CONSENT CALENDAR | Minutes | |
| FINANCE | CONSENT CALENDAR | Warrant Register | |
| REC & PARKS | CONSENT CALENDAR | Preserve Online Reservation Options | |
| PUBLIC WORKS | CONSENT CALENDAR | Notice of Completion for Outdoor Lighting PVIC | |
| PUBLIC WORKS | CONSENT CALENDAR | FY 19-20 Community Development Block Grant (CDBG) project and budget | |
| PUBLIC WORKS | CONSENT CALENDAR | Notice of Completion for Annual Sidewalk Repair Program | |
| PUBLIC WORKS | CONSENT CALENDAR | Notice of Completion for Residential Street Rehabilitation Project Phase 1 | |
| PUBLIC WORKS | CONSENT CALENDAR | Siting Agreement with L.A. County for HHW/E-Waste Roundup | |
| | PUBLIC HEARING | NO ITEMS SCHEDULED AT THIS TIME | |
| PUBLIC WORKS | REGULAR BUSINESS | Park Place | 0:30 |
| PUBLIC WORKS/FINANCE | REGULAR BUSINESS | Ordinance amendment for dollar amount thresholds for PW projects and purchasing procedures | 0:20 |
| REC & PARKS | REGULAR BUSINESS | Night Hike Permit Policy | 0:20 |
| REC & PARKS | REGULAR BUSINESS | 1st Reading/Intro of Public Drinking Ordinance | 0:15 |
| REC & PARKS | REGULAR BUSINESS | 1st Reading/Intro of Special Events Permit Enforcement Ordinance | 0:15 |
| REC & PARKS | REGULAR BUSINESS | Rattlesnake Trail Security Options | 0:15 |
| January 29, 2019 | 6:00 PM | CITY COUNCIL ADJOURNED REGULAR MEETING | 2:00 |
| ADMIN | REGULAR BUSINESS | Commissions, Committees and Boards Interviews for 2019 recruitments | 2:00 |

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

| DEPARTMENT | AGENDA SECTION | AGENDA TITLE | ESTIMATED TIME |
|--------------------------|------------------|---|--|
| February 5, 2019 | | 6:00 PM | CITY COUNCIL REGULAR MEETING - CLOSED SESSION |
| | CLOSED SESSION | NO ITEMS SCHEDULED AT THIS TIME | |
| February 5, 2019 | | 7:00 PM | CITY COUNCIL REGULAR MEETING |
| ADMIN | CONSENT CALENDAR | Minutes | 2:30 |
| FINANCE | CONSENT CALENDAR | Warrant Register | |
| | | | 1:00 |
| | PUBLIC HEARING | Green Hills Annual Review | 1:00 |
| ADMIN | REGULAR BUSINESS | Consider Committee Appointments | 0:15 |
| February 19, 2019 | | 6:00 PM | CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION |
| | CLOSED SESSION | | |
| | | | |
| | STUDY SESSION | Study Session Discussion | |
| February 19, 2019 | | 7:00 PM | CITY COUNCIL REGULAR MEETING |
| ADMIN | CONSENT CALENDAR | Minutes | 3:25 |
| ADMIN | CONSENT CALENDAR | Consideration and Adoption Reso Work Comp Volunteers | |
| FINANCE | CONSENT CALENDAR | Warrant Register | |
| FINANCE | CONSENT CALENDAR | Budget Calendar | |
| REC & PARKS | CONSENT CALENDAR | Approve Use Covenant for Measure A Grants Acquired by PVPLC for Preserve Improvements | |
| PUBLIC WORKS | CONSENT CALENDAR | SCE - Fire Safety | |
| | | | |
| | PUBLIC HEARING | NO ITEMS SCHEDULED AT THIS TIME | |
| ADMIN | REGULAR BUSINESS | Memberships of Organizations | 0:10 |
| ADMIN | REGULAR BUSINESS | CCAC recommendation for a Civic Center Program | 1:00 |
| REC & PARKS | REGULAR BUSINESS | Renaming of Shoreline Park | 0:15 |
| FINANCE | REGULAR BUSINESS | Business Tax Ordinance | 0:30 |
| PUBLIC WORKS | REGULAR BUSINESS | Update on underground utilities | 0:15 |
| March 5, 2019 | | 6:00 PM | CITY COUNCIL REGULAR MEETING - CLOSED SESSION |
| | CLOSED SESSION | NO ITEMS SCHEDULED AT THIS TIME | |
| | | | |

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

| DEPARTMENT | AGENDA SECTION | AGENDA TITLE | ESTIMATED TIME | |
|--|----------------------|---|--|-------------|
| March 5, 2019 | | 7:00 PM | CITY COUNCIL REGULAR MEETING | 1:15 |
| ADMIN | CONSENT CALENDAR | Minutes | | |
| FINANCE | CONSENT CALENDAR | Warrant Register | 1:00 | |
| | | | | |
| | PUBLIC HEARING | NO ITEMS SCHEDULED AT THIS TIME | | |
| | | | | |
| | REGULAR BUSINESS | NO ITEMS SCHEDULED AT THIS TIME | | |
| | | | | |
| March 19, 2019 | | 6:00 PM | CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION | |
| | CLOSED SESSION | NO ITEMS SCHEDULED AT THIS TIME | | |
| | | | | |
| | STUDY SESSION | Study Session Discussion | | |
| | | | | |
| March 19, 2019 | | 7:00 PM | CITY COUNCIL REGULAR MEETING | 1:15 |
| ADMIN | CONSENT CALENDAR | Minutes | | |
| FINANCE | CONSENT CALENDAR | Warrant Register | 1:00 | |
| | | | | |
| | PUBLIC HEARING | NO ITEMS SCHEDULED AT THIS TIME | | |
| | | | | |
| | REGULAR BUSINESS | NO ITEMS SCHEDULED AT THIS TIME | | |
| | | | | |
| FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember | | | | |
| <u>Request Date:</u> | <u>Requested By:</u> | <u>Item:</u> | | |
| | | | | |
| | | | | |
| FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED | | | 0:15 | |
| <u>Request Date:</u> | <u>Requested By:</u> | <u>Item:</u> | <u>Agendized Date:</u> | |
| 3/7/2017 | Brooks | Public Drinking Ordinance | 1/15/2019 | |
| 3/7/2017 | Brooks | Special Events Permit Enforcement Ordinance | 1/15/2019 | |
| 1/16/2018 | Cruikshank | Business License Tax Ordinance | 2/19/2019 | |
| 4/17/2018 | Alegria | Update on Emergency Preparedness | 12/18/2018 | |
| 6/19/2018 | Brooks | City Charter Special Meeting | TBD | |
| 8/21/2018 | Alegria | City Council Strategic Plan Special Meeting | 12/15/2018 | |
| 9/18/2018 | Brooks | Renaming of Shoreline Park | 2/19/2019 | |
| 10/16/2018 | Cruikshank | Memberships of Organizations | 2/19/2019 | |

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule -12/09/18 - 12/15/18

| | Sunday December 9, 2018 | Monday December 10, 2018 | Tuesday December 11, 2018 | Wednesday December 12, 2018 | Thursday December 13, 2018 | Friday December 14, 2018 | Saturday December 15, 2018 |
|---------------------|--|--|---|--|--|--|--|
| 6:00 AM - 6:30 AM | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming |
| 6:30 AM - 7:00 AM | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming |
| 7:00 AM - 7:30 AM | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks |
| 7:30 AM - 8:00 AM | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer |
| 8:00 AM - 8:30 AM | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show |
| 8:30 AM - 9:00 AM | | | | | | | |
| 09:00 AM - 9:30 AM | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming |
| 9:30 AM - 10:00 AM | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming |
| 10:00 AM - 10:30AM | Lectures with Lianne | Lectures with Lianne | Lectures with Lianne | Lectures with Lianne | Lectures with Lianne | Lectures with Lianne | Lectures with Lianne |
| 10:30 AM - 11 AM | | | | | | | |
| 11:00 AM - 11:30 AM | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer |
| 11:30 AM - 12:00PM | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show |
| 12:00 PM - 12:30PM | SR-71 Transcontinental Speed Record 20th Anniversary | SR-71 Transcontinental Speed Record 20th Anniversary | SR-71 Transcontinental Speed Record 20th Anniversary | Palos Verdes Concours d'Elegance 2018 at Zamperini Field (Cars and Planes) | Palos Verdes Concours d'Elegance 2018 at Zamperini Field (Cars and Planes) | Palos Verdes Concours d'Elegance 2018 at Zamperini Field (Cars and Planes) | Palos Verdes Concours d'Elegance 2018 at Zamperini Field (Cars and Planes) |
| 12:30 PM - 1:00PM | | | | | | | |
| 1:00 PM - 1:30PM | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show |
| 1:30 PM - 2:00PM | | | | | | | |
| 2:00 PM - 2:30PM | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming |
| 2:30 PM - 3:00PM | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming |
| 3:00 PM - 3:30PM | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer |
| 3:30 PM - 4:00 PM | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show | STUDIO RPV- December Show |
| 4:00 PM - 4:30PM | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks |
| 4:30 PM - 5:00PM | Around the Peninsula - PVIC Books and Authors | Around the Peninsula - PVIC Books and Authors | Around the Peninsula - PVIC Books and Authors | Around the Peninsula - PVIC Books and Authors | Around the Peninsula - PVIC Books and Authors | Around the Peninsula - PVIC Books and Authors | Around the Peninsula - PVIC Books and Authors |
| 5:00 PM - 5:30PM | Around the Peninsula - The Upside of Aging | Around the Peninsula - The Upside of Aging | Around the Peninsula - The Upside of Aging | Around the Peninsula - The Upside of Aging | Around the Peninsula - The Upside of Aging | Around the Peninsula - The Upside of Aging | Around the Peninsula - The Upside of Aging |
| 5:30 PM - 6:00PM | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming | Fitness Programming |
| 6:00 PM - 6:30PM | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks |
| 6:30 PM - 7:00PM | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer | City Talk - Captain Dan Beringer |
| 7:00 PM - 7:30PM | Palos Verdes Concours d'Elegance 2018 at Zamperini Field (Cars and Planes) | Palos Verdes Concours d'Elegance 2018 at Zamperini Field (Cars and Planes) | The City of Rancho Palos Verdes LIVE Planning Commission Meeting, December 11, 2018 | Sleepy Hollow Christmas Lights History |
| 7:30 PM - 8:00PM | | | | | | | |
| 8:00 PM - 8:30PM | Around the Peninsula - Holiday Show | Around the Peninsula - Holiday Show | | Around the Peninsula - Holiday Show |
| 8:30 PM - 9:00PM | | | | | | | |
| 9:00 PM - 9:30PM | City Talk - Mayor Susan Brooks | City Talk - Mayor Susan Brooks | | City Talk - Mayor Susan Brooks |
| 9:30 PM - 10:00PM | STUDIO RPV- December Show | STUDIO RPV- December Show | | STUDIO RPV- December Show |
| 10:00 PM - 10:30PM | Lectures with Lianne | Lectures with Lianne | | Lectures with Lianne | Lectures with Lianne | Lectures with Lianne | Lectures with Lianne |
| 10:30 PM - 11:00PM | | | | | | | |
| 11:00 PM - 11:30PM | Vintage Vehicle Show | Vintage Vehicle Show | | Vintage Vehicle Show | Vintage Vehicle Show | Vintage Vehicle Show | Vintage Vehicle Show |
| 11:30 PM - 12:00 AM | | | | | | | |
| 12:00 AM - 1:00 AM | Community Announcements | Community Announcements | Community Announcements | Community Announcements | Community Announcements | Community Announcements | Community Announcements |
| 1:00 AM - 6:00 AM | Community Announcements | Community Announcements | Community Announcements | Community Announcements | Community Announcements | Community Announcements | Community Announcements |

Comments or questions? Please email us at RPVtv@rpvca.gov

PVPTV Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 12/09/12 - 12/15/18

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---------------------|--|--|---|--|--|--|--|
| | December 9, 2018 | December 10, 2018 | December 11, 2018 | December 12, 2018 | December 13, 2018 | December 14, 2018 | December 15, 2018 |
| 6:00 AM - 6:30 AM | | | | | | | |
| 6:30 AM - 7:00 AM | | | | | | | |
| 7:00 AM - 7:30 AM | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 |
| 7:30 AM - 8:00 AM | | | | | | | |
| 8:00 AM - 8:30 AM | | | | | | | |
| 8:30 AM - 9:00 AM | | | | | | | |
| 9:00 AM - 9:30 AM | | | | | | | |
| 9:30 AM - 10:00 AM | | | | | | | |
| 10:00 AM - 10:30 AM | | | | | | | |
| 10:30 AM - 11:00 AM | | | | | | | |
| 11:00 AM - 11:30 AM | The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018 | The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018 | The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018 | The City of Rancho Palos Verdes Planning Commission Meeting, November 13, 2018 | The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018 | The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018 | The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018 |
| 11:30 AM - 12:00 PM | | | | | | | |
| 12:00 PM - 12:30 PM | | | | | | | |
| 12:30 PM - 1:00 PM | | | | | | | |
| 1:00 PM - 1:30 PM | | | | | | | |
| 1:30 PM - 2:00 PM | | | | | | | |
| 2:00 PM - 2:30 PM | | | | | | | |
| 2:30 PM - 3:00 PM | | | | | | | |
| 3:00 PM - 3:30 PM | Educator of the Year | Educator of the Year | Educator of the Year | Educator of the Year | Educator of the Year | Educator of the Year | Educator of the Year |
| 3:30 PM - 4:00 PM | | | | | | | |
| 4:00 PM - 4:30 PM | | | | | | | |
| 4:30 PM - 5:00 PM | | | | | | | |
| 5:00 PM - 5:30 PM | | | | | | | |
| 5:30 PM - 6:00 PM | | | | | | | |
| 6:00 PM - 6:30 PM | Palos Verdes Peninsula Coordinating Council | Palos Verdes Peninsula Coordinating Council | Palos Verdes Peninsula Coordinating Council | Palos Verdes Peninsula Coordinating Council | Palos Verdes Peninsula Coordinating Council | Palos Verdes Peninsula Coordinating Council | Palos Verdes Peninsula Coordinating Council |
| 6:30 PM - 7:00 PM | | | | | | | |
| 7:00 PM - 7:30 PM | | The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting | The City of Rancho Palos Verdes LIVE Planning Commission Meeting, Dec. 11, 2018 | | | | |
| 7:30 PM - 8:00 PM | | | | | | | |
| 8:00 PM - 8:30 PM | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 | | | The City of Rolling Hills Estates City Council Meeting December 11, 2018 | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 | The City of Rolling Hills Estates City Council Meeting December 11, 2018 | The City of Rancho Palos Verdes City Council Meeting, December 4, 2018 |
| 8:30 PM - 9:00 PM | | | | | | | |
| 9:00 PM - 9:30 PM | | | | | | | |
| 9:30 PM - 10:00 PM | | | | | | | |
| 10:00 PM - 10:30 PM | | | | | | | |
| 10:30 PM - 11:00 PM | | | | | | | |
| 11:00 PM - 11:30 PM | | | | | | | |
| 11:30 PM - 12:00 AM | | | | | | | |
| 12:00 AM - 1:00 AM | | | | | | | |
| 1:00 AM - 6:00 AM | | | | | | | |

Comments or questions? Please email us at RPVtv@rpvca.gov

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|--|--|--|
| 12/27/2017 | 1/2/2018 | Accutrend Data Corp (Bela Christensen) | November 2017 New Business List (new business licenses) | 01/02/2018 AAll Cloke provided receipt of request. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed. |
| 12/26/2017 | 1/2/2018 | K & B Engineering (Andres Amaro) | As-Builts (Storm Drain, Sewer, Street Imps, Water, Traffic Signal & Streetlight Plans) along the intersection of Hawthorne Blvd and Locklenna Ave | 01/02/2018 AAll Cloke Provided receipt of request. Request forwarded to Engineering. 01/03/2018 AE Flannigan provided documents to requestor. Completed. |
| 1/3/2018 | 1/3/2018 | David Fahrenthold (Washington Post) | Trump National Golf Tax for Oct, Nov, Dec 2017. | 01/03/2018 AAll Cloke provided receipt of request. 01/11/2018 AC Proch provided October 2017 Trump National Golf Tax remittance amount. Information sent to requestor satisfies a portion of request. November and December Golf Tax remittance amounts remain outstanding. Amounts not received in 10-day PRA response window. Mr. Fahrenthold later requested documents on 1/29/18. Completed. |
| 1/4/2018 | 1/4/2018 | Christopher Hemmings | Requested RPV local police department information for 2012-2014. | 01/04/2018 AAll Cloke replied. Completed. |
| 12/26/2017 | 1/2/2018 | Center for Contract Compliance (Nick Santos) | Request for unredacted certified payroll and fringe benefit statements for Eastview Park Imps and Dog Park Construction project Sub-Contractor Tot Lot Pros, Inc. (Horizons Construction Company International Inc.) | 1/5/2018 AAll Cloke provided receipt of request. Forwarded request to PW Department. 1/9/2018 Per City Principal Engineer Dragoo, Tot Lot Pros did not provide labor on the Eastview Project, accordingly the City cannot comply with the CCC request. Completed. |
| 1/5/2018 | 1/5/2018 | Steve Kenny (steve@constructioninsider.net) | 2017 November and December Permits Issued Reports | 1/5/2018 Permit Tech Molina responded to request. Completed. |
| 1/8/2018 | 1/8/2018 | Center for Contract Compliance (Nick Santos) | Lower Hesse Park Improvements Project #109516 general contractor Pub Construction Inc. certified payroll and fringe benefit records to include the workers' name and address. | 1/9/2018 Forwarded to the Public Works dept. 1/16/2018 Received requested documents. Awaiting payment. 1/29/18 Check Received. Completed. |
| 1/8/2018 | 1/8/2018 | Center for Contract Compliance (Nick Santos) | ADA Access Imps Fred Hesse Park Project #022217. Bid documents. | 1/9/2018 Forwarded to the Public Works dept. 1/10/2018 AE Flannigan provided the City Clerk's office with responsive docs. Docs emailed to requestor. Completed. |
| 1/10/2018 | 1/10/2018 | Fred Boettcher | Records regarding Michael Fantore | 1/16/18 DCC responded to requestor. Docs will be picked up and paid for today. Completed. |
| 1/12/2018 | 1/12/2018 | Jeff Calvagna | Request for correspondence with Crown Castle regarding modifications to AT&T wireless facility located on a utility pole near Schooner Drive and Stalwart Drive | 1/12/18 AA Zweizig forwarded to Public Works Dept. 1/22/18 14-day Extension Letter sent to requestor. 1/30/18 AA Zweizig responded. Completed. |
| 1/12/2018 | 1/12/2018 | Jeff Calvagna | Request for proposed Crown Castle AT&T wireless facility ASG69 encroachment permits | 1/12/18 AA Zweizig forwarded to Public Works Dept. 1/17/18 AA Zweizig responded. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|--|--|--|
| 1/12/2018 | 1/12/2018 | Sharon Loveys | Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7 | 1/12/18 AA Zweizig responded. Completed. |
| 1/15/2018 | 1/15/2018 | Vincent Reher | Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7 | 1/15/18 AA Zweizig responded. Provided documents to view. Completed. |
| 1/15/2018 | 1/15/2018 | Claudine Anague (BuildZoom) | Report of building permits issued from July 1, 2017 to present. | 1/15/2018 AAll Cloke responded. Request forwarded to Building and Safety. 1/18/18 AA Zweizig provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 2/5/2018 Payment received. 2/6/2018 Disk mailed. Completed. |
| 1/17/2018 | 1/17/2018 | David Fahrenthold (Washington Post) | Trump National Golf Tax for Oct, Nov, Dec 2017. | 1/17/18 AA Zweizig forwarded request to Finance staff. 1/29/18 AA Zweizig responded. Completed. |
| 1/17/2018 | 1/17/2018 | Michael Mulligan | Form from City of Rancho Palos Verdes Municipal Water Department, Field Testing & Maintenance Report Form. | 1/18/18 DCC Takaoka responded. Completed. |
| 1/19/2018 | 1/19/2018 | Duncan Christopher Reid | Electronic and written correspondence | 1/19/2018 AAll Cloke responded. Completed. |
| 1/22/2018 | 1/22/2018 | Duncan Christopher Reid | Electronic and written correspondence - Amended original request. | 1/22/2018 AAll Cloke responded. Completed. |
| 1/23/2018 | 1/23/2018 | SmartProcure (Ivan Kranjcec) | Purchase order information in a report format. | 1/23/2018 AAll Cloke responded. Completed. |
| 1/23/2018 | 1/23/2018 | Center for Contract Compliance (Marisol Hernandez) | Request for Residential Street Rehab Phase II Area 7 documents | 1/23/2018 AAll Cloke responded. Senior Engineer Chan provided requested information and document. Completed. |
| 1/24/2018 | 1/24/2018 | Nick Santos | ADA Access Imps Fred Hesse Park Project #022217. Abny General Engineering Inc. sub-contractor's certified payroll and fringe benefit statements. | 1/24/2018 AAll Cloke responded. 1/31/2018 Determination Email sent. Awaiting payment. 2/9/2018 Payment received. 2/12/2018 Records mailed. Completed. 3/5/2018 Records requested a second time. 3/15/2018 Records emailed to CCC. Completed. |
| 1/25/2018 | 1/25/2018 | The Associated Press (Bernard Condon) | Trump National Golf Club records from 2012 to present for Greens Fees, Filming Permits, Outdoor Weddings - Founders Park. | 1/25/2018 AAll Cloke responded. 1/30/2018 Completed. |
| 1/26/2018 | 1/26/2018 | Accutrend Data Corp (Bela Christensen) | December 2017 New Business List (new business licenses) | 1/29/18 AA Zweizig forwarded request to Finance staff. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed. |
| 1/29/2018 | 1/29/2018 | David Fahrenthold (Washington Post) | Trump National Golf Tax for Oct, Nov, Dec 2017. | 1/29/18 AA Zweizig responded. Completed. |
| 2/2/2018 | 2/5/2018 | Henry G. MacMorran | Green Hills Memorial Park approved plans for area 5.2 etc. | 2/5/18 Deputy Director So responded. Completed. |
| 2/1/2018 | 2/1/2018 | Steve Kenny (steve@constructioninsider.net) | Monthly Permits Issued Report for January 2018. | 2/5/2018 AAll Cloke responded. Report not available at this time. Requestor to resubmit after February 15, 2018. Completed. |
| 2/1/2018 | 2/5/2018 | David Fahrenthold (Washington Post) | New Film Permit applications. | 2/5/2018 SAA Fox responded. Completed. |
| 2/3/2018 | 2/5/2018 | Jennifer Diciano (Hickman & Associates Environmental Services) | Electronic copy of City's current Solid Waste Franchise Agreement. | 2/5/2018 AAll Cloke responded. Provided link to City website document site. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|--|--|---|
| 2/6/2018 | 2/6/2018 | Nick Santos (Center for Contract Compliance) | Request for Certified Payroll and Fringe Benefit Statement for the Harris Steel Fence Co. for the Coastal Bluff Fencing Phase I Project. | 2/6/18 AA Zweizig forwarded request to PW staff. 2/16/18 14-day extension letter sent. 2/27/18 AA Zweizig responded. Completed. |
| 2/6/2018 | 2/6/2018 | David Fahrenthold (Washington Post) | Terranea Resort Golf Tax Remittances for Calendar Year 2017 | 2/6/18 AA Zweizig forwarded request to Finance staff. 2/6/18 AA Zweizig responded. Completed. |
| 2/7/2018 | 2/7/2018 | Bob Hicks (Center for Contract Compliance) | Request for Certified Payroll and Fringe Benefit Statement for the VSS International Inc. Residential Street Rehabilitation Phase 2 Areas 2 & 6 project. | 2/7/18 AA Zweizig forwarded request to PW staff. 2/19/18 AA Zweizig responded. Completed. |
| 2/7/2018 | 2/7/2018 | Ken DeLong | City Mangers Employment Agreement Staff Report supporting documents. | 2/8/2018 AAIL Cloke acknowledged receipt of PRA and provided the requested staff report and its attachments. DCC Takaoka forwarded request to staff. 2/8/18 Director Cullen responded. Completed. |
| 2/7/2018 | 2/7/2018 | Shawna Nazari | Preserve Management documents. | 2/8/2018 AAIL Cloke acknowledged receipt of PRA. DCC Takaoka forwarded to appropriate staff. 3/5/18 DCC responded - awaiting payment. |
| 2/12/2018 | 2/12/2018 | George L. Cohn | Business License request | 2/12/18 DCC Takaoka forwarded request on to Finance. 2/19/18 DCC Takaoka responded no responsive docs. Completed. |
| 2/14/2018 | 2/14/2018 | Kristin Collett | Residential properties - etc. | 2/14/18 DCC acknowledged receipt of request and forwarded on to appropriate staff. 2/22/18 DCC clarified request. 3/2/18 responsive docs provided. Completed. |
| 2/16/2018 | 2/19/2018 | Barry Ross | Records relating to Petak - Altamira Canyon | 2/19/18 DCC Takaoka acknowledged receipt of request and forwarded on to appropriate staff. 3/15/18 Final Determination letter sent. Awaiting payment. 4/2/18 payment rec'd docs sent. Completed. |
| 2/26/2018 | 2/26/2018 | Windy Quintanar (City of Los Alamitos) | Request for Matrix Imaging contract | 2/26/18 AA Zweizig responded. Completed. |
| 2/26/2018 | 2/26/2018 | Accutrend Data Corp (Bela Christensen) | January 2018 New Business List (new business licenses) | 2/26/18 AA Zweizig forwarded request to Finance staff. 2/27/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed. |
| 2/23/2016 | 2/26/2018 | Glenn Oliver | Vendor list | 2/27/18 DCC Takaoka responded. Completed. |
| 2/27/2018 | 2/27/2018 | Danny Friedman, California Hotel & Lodging Association | Proposed Ballot Measure Paperwork (Hospitality Initiative) | 2/27/18 Emailed initiative packet. Completed. |
| 2/27/2018 | 2/27/2018 | Michael Saltsman, Center for Union Facts | Proposed Ballot Measure Paperwork (Hospitality Initiative) | 2/27/18 Emailed initiative packet. Completed. |
| 3/1/2018 | 3/1/2018 | Nick Santos (Center for Contract Compliance) | Request for Bid Documents, Publications, Contract, Bonds, Specs, etc. for the Lower Hesse Park, Park Improvement Project. | 3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed. |
| 3/1/2018 | 3/1/2018 | Nick Santos (Center for Contract Compliance) | Request for Inspector Logs and Daily Reports for the Lower Hesse Park, Park Improvement Project. | 3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|--|---|---|
| 3/1/2018 | 3/1/2018 | Nick Santos (Center for Contract Compliance) | Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project. | 3/1/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zwezig responded. Completed. |
| 2/23/2018 | 3/2/2018 | Marcella Scordelis | Contractor Precision Emprise dba Precision Concrete Cutting | 3/5/18 DCC responded - no records at this time. Completed. |
| 3/5/2018 | 3/5/2018 | M. J. Sullivan | Copy of: current janitorial contract, proposal submitted, insurance certificate, and W9 | 3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA and provided contract and insurance certificate to requestor. 03/05/2018 AT Amundson provided W9. 3/13/2018 AA Penate provided stamped proposal. 03/13/2018 Final documents sent. Completed. |
| 3/5/2018 | 3/5/2018 | Center for Contract Compliance (Marisol Hernandez) | ID Number 17-602664, Sidewalk Repair Program. Copy of: bid tabulation each bidder's name and bid amount; original bid advertisement with proof of publication; complete sub-contractors list. | 3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA. Forwarded request to PW staff. 3/6/2018 Assistant Engineer Carrasco provided requested documents. Request Completed. |
| 3/13/2018 | 3/13/2018 | Open Gov Books CA (Adam Barney) | Investment Statements | 3/13/2018 AAll Cloke forwarded request to Finance Dept. 3/23/2018 Treasury Report dated December 2017 provided to requestor. Completed. |
| 3/13/2018 | 3/13/2018 | Nick Santos (Center for Contract Compliance) | Request for Certified Payroll and Fringe Benefit Statement for American Asphalt South Inc. for the Residential Street Rehabilitation Phase II – Area 7 Project. | 3/13/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 3/23/18 14 day extension sent. 4/2/18 AA Zwezig responded. Completed. |
| 3/19/2018 | 3/19/2018 | David Fahrenthold (Washington Post) | Request for golf taxes, filming permits, applications for new development on land owned by Trump National. | 3/26/18 DCC Takaoka responded. Completed. |
| 3/19/2018 | 3/19/2018 | Marita Daly | Consultant report regarding telecommunications facility ASG39 | 3/28/18 DCC responded. Completed. 4/3/18 CDD Mihranian responded to additional questions. Completed. |
| 3/19/2018 | 3/19/2018 | Properant LLC | Notices of unsafe/derelict properties | 3/29/18 14 day extension sent. 4/12/18 DCC Takaoka responded. Completed. |
| 3/21/2018 | 3/21/2018 | Miguel Marquez CNN | Trump golf fees and wedding permits | 3/27/18 DCC Takaoka responded. Completed. |
| 3/21/2018 | 3/21/2018 | Five Brothers Management | Inquiry on vacant /distressed properties | 3/22/18 AA Zwezig responded. Completed. |
| 3/22/2018 | 3/22/2018 | Center for Contract Compliance (Marisol Hernandez) | Request for bid documents regarding the Hawthorne Blvd. Arterial Wall Beautification project. | 3/22/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 4/2/18 AA Zwezig responded. Completed. |
| 3/26/2018 | 3/26/2018 | Accutrend Data Corp (Bela Christensen) | February 2018 New Business List (new business licenses) | 3/26/18 AA Zwezig forwarded request to Finance staff. 3/26/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 4/9/18 payment received. Completed. |
| 3/26/2018 | 3/26/2018 | Trull | Request to view a City Council Meeting tape from the 1980s of a video or movie re: how Citizens can protest if they are unhappy with a government action. (Albert Levitt and Councilwoman Bacharach were in attendance at the meeting.) | 3/26/2018 SAA Cloke responded. 3/30/18 DCC Takaoka Responded. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|-------------------------------------|--|---|
| 3/27/2018 | 3/28/2018 | Julie Marte | List of House with Code Violation | 3/28/2018 SAA Cloke responded to requestor. 4/6/18 AA Zweizig sent 14 day letter. 4/12/18 DCC Takaoka responded. Completed. |
| 3/27/2018 | 3/27/2018 | Sharon Loveys | Request for checks, invoices/billings and correspondence regarding Green Hills and Vista Verde lawsuits. | 4/3/18 Partial request completed and 14 day ext. letter given. 4/20/18 determination letter sent. 5/1/18 Ms. Loveys notified staff that for now we could hold off on production of invoices. 5/15/18 Ms. Loveys renewed her request for all invoices regarding the three lawsuits. 5/25/18 DCC sent determination letter. 7/29/18 CC Colborn sent extension letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter. 10/1/18 CC Colborn sent extension letter. 10/15/18 CC Colborn sent ext. letter. 10/23/18 CC Colborn sent determination letter. Completed. |
| 3/30/018 | 3/30/2018 | Robert Fellner | Employee compensation report | 3/30/18 DCC notified Mr. Fellner report not available until 4/30/18 he may wish to request after 4/30. Completed. 6/4/18 Acct. Supervisor Ramos forwarded info to requestor. |
| 3/30/2018 | 3/30/2018 | Tracy Burns (No 1) - CANCELED | Emails communications from 2016 forward for various staff members/names/Campbell 4/3- Ms. Burns clarified PRA request. | 4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date |
| 4/3/2018 | 4/3/2018 | David Fahrenthold (Washington Post) | Trump Development docs | 4/3/18 DD Kim responded. Completed. |
| 4/2/2018 | 4/2/2018 | Jennifer Weidner | Monthly Permits Issued | 4/11/18 Permit Technician Molina responded. Completed. |
| 4/2/2018 | 4/2/2018 | Jeff Lewis | Request for emails/communications re: Green Hills, Daily Breeze, various city attys, invoices | 4/12/18 14 10-day ext. letter sent. 4/26/18 14-day letter sent. 5/17/18 determination letter sent. 5/25/18 Deposit received. 6/7/18 CC Colborn sent determination letter. 1st production ready. 6/8/18 DCC Takaoka mailed out first responsive batch. 7/19/18 CC Colborn sent follow up. 7/20/18 DCC Takaoka sent final determination letter and docs. Completed. |
| 4/2/2018 | 4/2/2018 | Tracy Burns (No 2) - CANCELED | Emails Jeff Lewis PC Commissioner/ Brian Campbell communications | 4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date |
| 4/3/2018 | 4/3/2018 | Steve Dickson | Request current sweeping contract other items | 4/11/18 DCC Takaoka responded. Completed. |
| 4/5/2018 | 4/5/2018 | Tracy Burns (No 3) | All emails from/to Brian Campbell private email account for past 8 years | 4/16/18 14 day ext. letter sent. 4/30/18 Ext Letter sent. 5/21/18 provided update. |
| 4/6/2018 | 4/6/2018 | Tracy Burns (No 2) - REVISED | PART A - emails Jeffrey Lewis sent to or received from Brian Campbell during his (Jeff's) tenure as Planning Commissioner. PART B - STR file regarding 7242 Avenida Altisima | 4/16/18 14 day ext. letter sent. 4/30/18 Ext Letter sent. 5/21/18 provided update. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|--|---|---|
| 4/6/2018 | 4/6/2018 | Michael Huang | Brian Campbell emails from only all non-City email servers. Renewed PRA from original request on November 10, 2017 | 4/16/18 14 day ext. letter sent. 5/1/18 Ext letter sent. 5/21/18 provided update. |
| 4/10/2018 | 4/10/2018 | Nick Santos (Center for Contract Compliance) | Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd Arterial Wall Beautification project. | 4/10/18 AA Zweizig forwarded request to PW staff. 4/10/18 AA Zweizig responded. Completed. |
| 4/10/2018 | 4/10/2018 | Jeff Lewis (No. 2) | Expense reimbursements to Trump National Golf Club | 4/17/18 14 day ext. letter sent. 4/27/18 DCC Takaoka responded. Awaiting payment. Completed. |
| 4/10/2018 | 4/10/2018 | Marita Daly | Reports by consultant regarding wireless telecommunications | 4/11/18 DCC Takaoka responded. Completed. 4/16/18 Addtl docs provided by CDD Director Mihranian. Completed. 4/20/18 Ms. Daly emailed additional questions. 4/28/18 Director Mihranian responded. Completed. |
| 4/13/2018 | 4/13/2018 | George Henry | Request for all solution proposals relating to Implementation of Community Engagement Strategy and Software Applications from the September 26, 2017 City Council meeting. (Palos Verdes Estates) | 4/18/18 AA Zweizig responded. Completed. |
| 4/16/2018 | 4/16/2018 | Dreams Reality (Christopher Spencer) | List of top ten highest paid employees | 4/16/2018 DCC Takaoka l/m list not available for all employees until 4/30 he can reach to us at that time. Completed. |
| 4/18/2018 | 4/18/2018 | Kim Warren | Organizational Chart and contact information for the City's Information Technology division | 4/18/18 AA Zweizig responded. Completed. |
| 4/23/2018 | 4/23/2018 | Brian Campbell PRA No. 1 | Councilman John Cruikshank emails | 5/3/18 CC Colborn sent 14 day ext. letter. 5/17/18 CC Colborn sent determination letter. 7/20/18 DCC Takaoka sent ext. letter. Awaiting deposit. 9/26/18 CC Colborn sent response. Completed. |
| 4/22/2018 | 4/23/2018 | Robin Blanchard | Seeking original dates of construction and building size, zoning, any open cases for 28901 Western Boulevard, Suite 107 | 4/23/18 AA Zweizig forwarded request to CDD Staff. 5/2/18 AA Zweizig responded. Completed. |
| 4/23/2018 | 4/23/2018 | Ken DeLong | Mayor Susan Brooks emails | 5/3/18 CC Colborn sent 14 day ext. letter. 5/17/18 CC Colborn sent determination letter. Awaiting payment. 5/18/18 CC Colborn provided documents electronically. Completed. |
| 4/24/2018 | 4/24/2018 | Lori Trull | Review of Admin Hearing files 2017 | 5/2/18 DCC Takaoka responded. File available for review awaiting response from requestor. Requestor scheduled time to meet with staff-5/21 between 1pm - 3pm. Staff has reached out to requestor to reschedule after a no-show. To date no response. 7/10/18 Requestor came in reviewed file with Le and Takaoka in CDD then made new PRA request (see below). This PRA is completed. |
| 4/25/2018 | 4/25/2018 | Dodge Data Analytics | Plans Holders for Coastal Bluff Fencing Phase II | 4/26/18 SA Penate responded. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|------------------------------------|---|--|
| 4/25/2018 | 4/25/2018 | Brian Campbell PRA No. 2 | Emails between Mayor Susan Brooks and Mayor Pro Tem Jerry Duhovic | 5/7/18 CC Colborn sent 10 day ext. letter. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 6/20/19 CC Colborn sent email/letter to Mr. Campbell - docs available for pick up after payment. 8/2/18 CC Colborn replied to requestor - disc is available for pick up after payment. 8/3/18 requestor paid for and received disc. |
| 4/26/2018 | 4/26/2018 | Susan Carter | Elkmont Canyon | 5/7/18 14 day ext. letter sent. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 7/23/18 CC Colborn sent ext. letter. 7/23/18 CC Colborn sent extension letter. 8/13/18 CC Colborn sent ext. letter. 9/20/18 CC Colborn responded with batch of documents. 9/24/18 CC Colborn responded. Completed. |
| 4/26/2018 | 4/26/2018 | Jeff Lewis | Elkmont Canyon | 5/7/18 14 day ext. letter sent. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 8/13/18 CC Colborn sent ext. letter. 9/20/18 CC Colborn responded with batch of documents. 9/24/18 CC Colborn responded. Completed. |
| 4/26/2018 | 4/26/2018 | Susan Carter | Elkmont Canyon minutes | 4/26/18 DCC Takaoka responded. Completed. |
| 4/27/2018 | 4/27/2018 | Bryant Moy | Susan Brooks emails | 5/7/18 CC Colborn sent letter. 5/21/18 CC Colborn sent determination letter- awaiting deposit. 6/7/18 requestor withdrew request. |
| 4/30/2018 | 4/30/2018 | Valerie Osier | Copy of Berkowitz letter dated 12/21/18 | 4/30/18 DCC Takaoka responded. Requestor will come in to review/purchase. 5/10/18 requestor picked up and paid for docs. Completed. |
| 5/1/2018 | 5/1/2018 | Brian Campbell PRA No. 3 | Email for G Yap re: AYSO | 5/10/18 14 day ext. letter sent. 5/25/18 DCC sent determination letter. 6/7/18 CC Colborn sent ext. letter. 7/19/18 CC Colborn sent ext. letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter. |
| 5/2/2018 | 5/2/2018 | SmartProcure (David Freed) | PO report log | 5/2/18 Acct Tech Amundson responded. Completed. |
| 5/2/2018 | 5/2/2018 | Accutrend Data Corp (Alyssa Tabar) | April 2018 New Business List | 5/2/18 AA Zwezig notified the requestor that the list will be available at the end of the month and it will need to be requested at that time. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|-------------------------------------|--|--|
| 5/2/2018 | 5/2/2018 | Brian Campbell PRA No. 4 | Documents as provided to Green Hills; update on Cruikshank emails | request clarification. 5/7/18 rec'd clarification. 5/7 DCC Takaoka responded disc available. Awaiting payment. 5/10/18 Requestor picked up and paid for disc. Completed. |
| 5/3/2018 | 5/3/2018 | Rollin Sturgeon | November 7, 1989 Voter's Pamphlet (Measures L & M) and Guidelines and Procedures for Restoration/Preservation of Views Where Foliage is Involved | 5/8/18 AA Zweizig notified requestor of costs. Documents mailed out. Completed. |
| 5/4/2018 | 5/4/2018 | David Fahrenthold (Washington Post) | (1) Electronic copies of any correspondence between the City of Rancho Palos Verdes and the Trump Organization and/or Trump National Golf Club over pending Final Tract Map 50666. (2) Any documents detailing changes made, or approvals granted, to that pending Final Tract Map since 1/1/2017. (3) Any documents showing when the city will hold its next public hearing on this tract map – if such a meeting has been scheduled. | 5/4/18 AA Zweizig forwarded request to staff. 5/8/18 CDD Deputy Director Kim responded. Completed. |
| 5/4/2018 | 5/4/2018 | David Fahrenthold (Washington Post) | (1) Golf tax for Trump National Golf Club & Terranea for February, March and April 2018. (2) Filming Permit applications at Trump National Golf Club, submitted since 2/5/2018. | 5/4/18 AA Zweizig forwarded request to staff. 5/14/18 AA Zweizig responded. Completed. |
| 5/7/2018 | 5/7/2018 | Diane Wheeler (Waste Control, Inc.) | Current approved commercial solid waste and recycling rates | 5/7/18 AA Zweizig forwarded request to staff. 5/7/18 SAA Ramezani Responded. Completed. |
| 5/9/2018 | 5/9/2018 | Jennifer Salayich Construction Gold | Monthly Permit report | 5/14/18 Permit Tech Molina responded. Completed. |
| 5/15/2018 | 5/15/2018 | Brian Campbell No. 5 | Emails/texts between G Yap and Duhovic, Brooks, Aleshire, Huang, Burns 6/16/07-05/14/08 | 5/25/18 DCC sent 10 day response letter. 6/7/18 CC Colborn send 14 day letter. 7/19/18 CC Colborn sent ext. letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter. 9/24/18 CC Colborn responded. Completed. |
| 5/15/2018 | 5/15/2018 | Ying Sai | 26815 Fond du Lac and 26810 Fond du Lac documents | 5/24/18 CC Colborn sent 10 day response. 6/6/18 CC Colborn sent 14 day determination letter. Awaiting deposit. 7/19/18 CC Colborn reached out again to requestor after two additional attempts. To date no response- consider this PRA completed at this time. |
| 5/16/2018 | 5/16/2018 | Matt Pearce (LA Times) | Request for golf taxes for Trump National Golf Course from 2005 to present | 5/16/18 AA Zweizig forwarded request to staff. 5/21/18 AA Zweizig responded. Completed. |
| 5/16/2018 | 5/16/2018 | Zeke Jackson | Copies of code enforcement violations or summary reports between 4/15/18 and 5/15/18. Financial report for any special assessments on properties with an outstanding balance to the City | 5/16/18 DCC Takaoka forwarded request to staff. 5/29/18 DCC responded to requestor. Completed. |
| 5/14/2018 | 5/18/2018 | Helena Schecter (IPC USA, Inc.) | Request for information regarding any current bulk fuel contracts, award/bid information, and/or contact information for the fuel buyer if no contract. | 5/18/18 AA Zweizig forwarded request to staff. 5/21/18 AA Zweizig responded. Completed. |
| 5/21/2018 | 5/21/2018 | Virginia Lortz | Does city collect utility taxes and if so what are the percentages | 5/21/18 AA Zweizig forwarded request to staff. 5/23/18 AA Zweizig responded. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|--|--|--|
| 5/21/2018 | 5/21/2018 | Nick Santos (Center for Contract Compliance) | Request for Certified Payroll (#25 through final) and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project. | 5/21/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 5/22/18 AA Zweizig responded. Completed. |
| 5/22/2018 | 5/22/2018 | Christopher Carlucci EMC Solutions | Uncashed checks | 5/23/18 DCC Takaoka responded. Completed. |
| 5/22/2018 | 5/22/2018 | Five Brothers Management | Inquiry on vacant /distressed properties | 5/22/18 DCC Takaoka responded. Completed. |
| 5/22/2018 | 5/22/2018 | David Fahrenthold (Washington Post) | Information regarding Trump National home sites that are unsold | 5/22/18 CDD Deputy Director Kim responded. Completed. |
| 5/22/2018 | 5/22/2018 | Jeff Calvagna | Cell tower /cell sites info | 5/23/18 Director Sassoon responded. Completed. |
| 5/23/2018 | 5/23/2018 | Info@segmentreturnllc | Uncashed checks | 5/23/18 DCC Takaoka responded. Completed. |
| 6/6/2018 | 6/6/2018 | Jennifer Salayich (Construction Insider) | Monthly Permits Issued Report for May 2018 | 6/6/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 6/8/18 SA Bailiff responded. Completed. |
| 6/7/2018 | 6/7/2018 | Valentina Feoktistova | Closed session items 5 and 6 for CC meeting 1/16/18 | 6/7/18 DCC Takaoka responded. Completed. |
| 6/8/2018 | 6/8/2018 | Chris Davis chrisdavismf@gmail | 2018 Business License List | 6/12/18 SA Cloke responded. Completed. |
| 6/11/2018 | 6/11/2018 | David Fahrenthold (Washington Post) | Golf tax for Trump National Golf Club & Terranea Resort for May 2018. | 6/11/18 AA Zweizig forwarded request to staff. 6/21/18 AA Zweizig responded. Completed. |
| 6/15/2018 | 6/15/2018 | Collen Hamil | List of Job titles/type of position and department | 6/26/18 DCC Takaoka responded. Completed. |
| 6/22/2018 | 6/22/2018 | Marisol Hernandez CC | Bid info re: Coastal Bluff Fencing Phase II | 6/26/18 Asst Eng Flannigan provided responses. Completed. |
| 6/22/2018 | 6/22/2018 | David Fahrenthold (Washington Post) | Golf tax for Trump National Golf Club for May 2018. | 6/25/18 AA Zweizig responded. Completed. |
| 6/25/2018 | 6/25/2018 | Accutrend Data Corp (Bela Christensen) | March-May 2018 New Business License List | 6/25/18 AA Zweizig responded. Completed. |
| 6/26/2018 | 6/26/2018 | Jeremy Blasi Unite Here Local 11 | Correspondence from Trump National or Terranea from 1/8/18 | 7/6/18 DCC Takaoka sent 10 day letter. 7/20/18 DCC sent ext. letter. 9/18/18 CC Colborn responded. Completed. |
| 6/29/2018 | 7/2/2018 | Zeke Jackson | Open code enforcement cases (blight/vacant etc.) | 7/10/18 DCC Takaoka responded. Completed. |
| 7/1/2018 | 7/2/2018 | Steve Kenny (steve@constructioninsider.net) | Monthly Permit Report | 7/2/18 Permit Tech Molina responded. Completed. |
| 7/5/2018 | 7/5/2018 | Marisol Hernandez (Center for Contract Compliance) | Bid Documents for the Residential Street Rehabilitation Phase I Project | 7/16/18 AA Zweizig responded. Completed. |
| 7/5/2018 | 7/5/2018 | Marisol Hernandez (Center for Contract Compliance) | Bid Documents for the Palos Verdes Drive West Median Beautification Project | 7/16/18 AA Zweizig responded. Completed. |
| 7/9/2018 | 7/9/2018 | Carolina Chavez (Falcon Fuels Inc.) | Request for information regarding any current bulk fuel contracts and/or contact information regarding spot sales. | 7/9/18 AA Zweizig responded. Completed. |
| 7/10/2018 | 7/10/2018 | Lori Trull | Review of Admin Hearing files 2017 | 7/19/18 DCC Takaoka left message for requestor-and sent her an email as to same- CDD has docs available for her review beg 7/24. Provided contact info for CDD staff to schedule convenient appt. 7/31/18 requestor emailed she will come in sometime in August. |
| 7/12/2018 | 7/12/2018 | Cameron Slovic | Request for resolutions declaring a fiscal emergency from 2000-present. | 7/18/18 AA Zweizig responded. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|---|---|---|
| 7/16/2018 | 7/16/2018 | Susan Rust, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement | Request for Information for the Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project with the contractor California Landscape & Design Inc. | 7/19/18 AA Zweizig mailed requested documents. Completed. |
| 7/20/2018 | 7/20/2018 | David Fahrenthold (Washington Post) | Golf fees Terranea and Trump National June | 7/30/18 DCC Takaoka responded. No responsive documents. Completed. |
| 7/27/2018 | 7/27/2018 | Lawrence Delevingne (Reuters) | Golf fees Trump/property appraisals | 8/3/18 DCC Takaoka responded. Completed. |
| 8/1/2018 | 8/1/2018 | Samantha Lemessy (Smart Procure) | Request for Purchase Order/Vendor Information from 5/2/18 to present. | 8/1/18 AA Zweizig forwarded request to staff. 8/10/18 AA Zweizig responded. Completed. |
| 8/1/2018 | 8/1/2018 | Steve Kenny (Construction Insider) | Monthly Permits Issued Report for July 2018 | 8/1/18 AA Zweizig forwarded request to staff. 8/1/18 Permit Tech Molina responded. Completed. |
| 8/2/2018 | 8/2/2018 | Brandon Ronquillo | Major Donor filings | 8/3/18 DCC Takaoka responded. Awaiting response from requestor as to appt times to view files. |
| 8/7/2018 | 8/7/2018 | Lawrence Delevingne (Reuters) | Golf fees Trump/property appraisals calculations | 8/16/18 Accounting Supervisor Ramos responded. Completed. |
| 8/8/2018 | 8/8/2018 | Lawrence Delevingne (Reuters) | Founders Park Rentals and film permits | 8/10/18 AA Zweizig responded. Completed. |
| 8/9/2018 | 8/9/2018 | Steven Petropoulos | Operation and maintenance services and costs related to low pressure sewer/grinder pumps | 8/9/18 AA Zweizig forwarded request to staff. 8/20/18 AA Zweizig responded. Completed. |
| 8/10/2018 | 8/10/2018 | Nick Santos (Center for Contract Compliance) | Request for Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd. Arterial Wall Beautification Project | 8/10/18 AA Zweizig forwarded request to staff. 8/13/18 AA Zweizig responded. Completed. |
| 8/14/2018 | 8/14/2018 | Tom Shortridge | Request for Measure P Campaign Statements | 8/15/18 AA Zweizig notified requestor records will be ready for pick-up on 8/16/18. 8/17/18 Requestor picked up documents. Completed. |
| 8/16/2018 | 8/16/2018 | Lawrence Delevingne (Reuters) | Request for Trump National Golf Club number of rounds of golf played annually and green fees for the past 10 years. | 8/16/18 AA Zweizig notified the requestor the City does not have this info and to contact the LA County Assessor's office. Completed. |
| 8/16/2018 | 8/16/2018 | Claudine Anague (BuildZoom) | Report of building permits issued from January 1, 2018 to present. | 8/16/18 AA Zweizig forwarded request to staff. 8/27/18 AA Zweizig sent 14-Day extension letter. 8/28/18 Permit Tech Molina responded to request. Completed. |
| 8/17/2018 | 8/17/2018 | Jeff Lewis | Copies of documents requested by Susan Carter on 4/26/18 | 8/17/18 DCC Takaoka responded. Provided sets of mins as provided to Ms. Carter and noted the ext. date of 9/13/18 for additional documents related to first PRA. Mr. Lewis clarified request is only for the actual PRA itself - not documents. DCC copied Mr. Lewis on request. Completed. |
| 8/20/2018 | 8/20/2018 | David Fahrenthold (Washington Post) | Golf taxes for Trump National Golf Club & Terranea Resort for June and July 2018 | 8/20/18 AA Zweizig forwarded request to staff. 8/21/18 Provided requestor with Terranea remittances. 8/28/18 Provided requestor with Trump remittances. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|--|---|--|
| 8/21/2018 | 8/21/2018 | Nushin Sullivan (Asset Management Consultants) | Three requests for copies of refund checks and supporting documentation regarding deductions for Crown Castle USA Inc. | 8/21/18 AA Zweizig forwarded request to staff. 8/27/18 AA Zweizig responded. Completed. |
| 8/22/2018 | 8/22/2018 | Five Brothers Management | Inquiry on vacant /distressed properties | 8/22/18 AA Zweizig responded. Completed. |
| 8/27/2018 | 8/27/2018 | Amanda Ramond (Synergy, Advantage Engineers) | Land Use Permit/Plan Review for a wireless telecommunications facility on Palos Verdes Drive E between Coral Ridge Road and Picardie Road | 8/27/18 AA Zweizig forwarded request to staff. 8/30/18 AA Zweizig responded. Completed. |
| 8/27/2018 | 8/27/2018 | Jeff Calvagna | Documents relating to Verizon Telecommunication Facility located at Ganado Drive and Floweridge Drive | 8/27/18 AA Zweizig forwarded request to staff. 8/30/18 AA Zweizig responded. Completed. |
| 8/28/2018 | 8/28/2018 | Kate Castagne | Request for Umberg Reports from Unite Here 11 Hotel Initiative Group | 8/30/2018 DCC Takaoka responded -no responsive documents. |
| 8/29/2018 | 8/29/2018 | Dee Wang | Geologic and soil engineer reports, grading plans, compaction reports, and any soil reports for 5360 Middlecrest Drive and its surrounding lots | 8/29/18 AA Zweizig forwarded request to staff. 8/30/18 Building and Safety staff notified the requestor that the files are available to view at CDD counter. Completed. |
| 8/31/2018 | 8/31/2018 | Marita Daly | Site Plan Mossbank& Grayslake- ASG 39 Wireless Telecom- incl cross section of tower structure | 9/10/18 CDD Director Mihranian responded. Completed. |
| 8/31/2018 | 8/31/2018 | Marita Daly | Coverage Analysis report Mossbank & Grayslake -ASG 39desc geographic area proposed facility | 9/10/18 CDD Director Mihranian responded. Completed. |
| 8/31/2018 | 8/31/2018 | Marita Daly | Report on ASG39 Mossbank & Grayslake city's RF Consultant | 9/10/18 CDD Director Mihranian responded. Completed. |
| 8/31/2018 | 8/31/2018 | Marita Daly | Alternative site analysis for co-located site | 9/10/18 CDD Director Mihranian responded. Completed. |
| 9/4/2018 | 9/4/2018 | Steve Kenny | Monthly Permits Issued Report | 9/4/18 Permit Tech Molina responded. Completed. |
| 8/31/2018 | 9/4/2018 | David Leeper | Request for documents relating to 42 Peppertree Drive | 9/5/18 AA Zweizig forwarded request to staff. 9/12/18 14-day extension letter sent. 9/26/18 AA Zweizig notified requestor that the documents are ready to view. Completed. |
| 9/5/2018 | 9/5/2018 | Barbara Navarro | Inquired whether the Catch Basin Maintenance agreement with Ron's Maintenance was renewed effective July 1, 2018 | 9/5/18 AA Zweizig forwarded request to staff. 9/18/18 AA Zweizig responded. Completed. |
| 9/5/2018 | 9/5/2018 | Barbara Navarro | Requested the name and contract term of the City's current Catch Basin Maintenance contractor. | 9/5/18 AA Zweizig forwarded request to staff. 9/18/18 AA Zweizig responded. Completed. |
| 9/11/2018 | 9/11/2018 | Sharon Loveys No. 2 | Request for Green Hills maps of plots for sale in Area 4, permits - excavation in Area 4, CUP applications for earth internment in Area 4, correspondence between Green Hills and RPV re: "morning light valley" or inspiration view", and correspondence between Council and Planning Commission re: "morning light valley" or inspiration view" | 9/24/18 DCC provided partial response. 10/1/18 CC Colborn sent ext. letter. 10/15/18 CC Colborn sent extension letter. 10/22/18 CC Colborn sent determination letter. Awaiting response/payment. |
| 9/13/2018 | 9/13/2018 | Marisol Hernandez (Center for Contract Compliance) | Request for bid documents relating to the Residential St Rehab- Area 8 Pavement Rehab Phase II project. | 9/19/18 DCC responded. Completed. |
| 9/17/2018 | 9/17/2018 | Michael A. Long | Request for submitted plans by Von Hagens for 7251 Rue La Fleur; Any correspondence between Von Hagens and City; identification of individuals who made or authorized approvals by the City; identification of all individuals who submitted any proposed plans. | 9/27/18 DCC Takaoka responded. Awaiting payment/response. Completed. |

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| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|---|--|--|
| 9/20/2018 | 9/20/2018 | Ana Ramirez (Labor Management Compliance Council) | Bid and Contract Information for the Fred Hesse Park ADA Access Improvements Project | 9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed. |
| 9/20/2018 | 9/20/2018 | Ana Ramirez (Labor Management Compliance Council) | Request for Certified Payroll and Fringe Benefit Statement for ABNY General Engineering Inc. for the Fred Hesse Park ADA Access Improvements Project | 9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed. |
| 9/20/2018 | 9/20/2018 | Ana Ramirez (Labor Management Compliance Council) | Bid and Contract Information for the Lower Hesse Park Improvements Project | 9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed. |
| 9/20/2018 | 9/20/2018 | Ana Ramirez (Labor Management Compliance Council) | Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park Improvements Project | 9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed. |
| 9/24/2018 | 9/24/2018 | Five Brothers Management | Inquiry on vacant /distressed properties | 9/24/18 AA Zweizig responded. Completed. |
| 9/25/2018 | 9/25/2018 | Jeff Lewis | Loveys | 10/5/18 CC Colborn sent 14 day ext. letter. 10/15/18 CC Colborn sent determination letter. Awaiting payment. |
| 9/26/2018 | 9/26/2018 | Tucson Zarrabian | Golden Cove Shopping Center - Emails Jensen | 10/2/18 Request withdrawn. |
| 9/28/2018 | 9/28/2018 | Jeffrey Pich, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement | Request for Information for the Lower Hesse Park Improvements Project with the contractor PUB Construction, Inc. | 10/9/18 AA Zweizig mailed documents to requestor. |
| 10/1/2018 | 10/1/2018 | Steve Kenny (Construction Insider) | Monthly Permits Issues Report for September 2018 | 10/1/18 AA Zweizig forwarded request to staff. 10/10/18 Permit Tech Molina responded to request. Completed. |
| 10/2/2018 | 10/2/2018 | Washington Post (Fahrenthold) | Trump National Golf Club golf tax fees Aug-Sept | 10/11/18 DCC Takaoka responded. Completed. |
| 10/2/2018 | 10/2/2018 | Tracy Burns | Please provide any and all emails relating to city business Brian Campbell received or sent using any and all private email accounts from January 1, 2015 to December 31, 2015. After perusing the previous PRA documentation provided by Mr. Campbell, there seems to be some discrepancies that need clarification | 10/15/18 CC Colborn sent extension. |
| 10/3/2018 | 10/3/2018 | Alexander Valenti | Request for proposal documents and price sheets for all respondents to the Streetlight Acquisition RFP | 10/3/18 AA Zweizig forwarded request to staff. 10/15/18 14-day extension letter sent. 10/29/18 Determination letter sent. Awaiting payment for CD. |
| 10/4/2018 | 10/4/2018 | Janine Rugas (Buildzoom) | Report of building permits issued from August 28, 2018 to present. | 10/4/18 AA Zweizig forwarded request to staff. 10/10/18 Permit Tech Molina responded to request. Completed. |
| 10/8/2018 | 10/8/2018 | Barry Steinberg (Energy Service Partners) | List of new homes built in 2018 and name of General Contractor. | 10/8/18 AA Zweizig forwarded request to staff. 10/18/18 AA Zweizig responded. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|---------------------------------------|---|--|
| 10/16/2018 | 10/16/2018 | Sharon Loveys | (1) Copies of checks paid to Green Hills as reimbursement for City Defense costs in defending the challenge of Sharon Loveys; (2) Correspondence acknowledging receipt of payment; (3) Copies of invoices from City's Counsel to the City reflecting amount billed to Green Hills for City's defense of pending lawsuits which request #1 refers; (4) Copies of cemetery maps or plot maps which depict the survey and subdivision of lots or plots within any sub-area of the Green Hills Cemetery submitted to the City after January 31, 2017; (5) Copies of checks paid by the City to City Attorney's law firm since January 1, 2018 on account of legal services billed to the City by each law firm retained by the City to perform legal services for the City; and (6) Copies of invoices which reflect amounts paid by City to Aleshire & Wynder for legal services rendered in connection with the City's investigation of unauthorized disclosures from closed door sessions. | 10/24/18 CC Colborn responded. Awaiting payment/response. |
| 10/18/2018 | 10/18/2018 | Evangeline Freeman (Level 2 Security) | List of August-September 2018 Business Licenses | 10/18/18 AA Zweizig responded. Completed. |
| 10/19/2018 | 10/19/2018 | David Fahrenthold (Washington Post) | Trump National Golf Club golf tax fees Aug-Sept | 10/19/18 AA Zweizig forwarded request to staff. 10/29/18 AA Zweizig responded. No responsive documents. Completed. |
| 10/22/2018 | 10/22/2018 | CCC Marisol Hernandez | Santa Monica Bay Catch Basin info | 10/30/18 DCC responded. Completed. |
| 10/22/2018 | 10/22/2018 | Bernard Condon | Trump National Golf Fees | 10/25/18 DCC responded. Completed. |
| 10/22/2018 | 10/22/2018 | Five Brothers Management | Vacant or distressed property info | 10/22/18 DCC Takaoka responded. Completed. |
| 11/1/2018 | 11/1/2018 | David Fahrenthold (Washington Post) | Trump National Golf Club golf tax fees Aug,Sept, Oct. | 1/1/18 AA Zweizig forwarded request to staff. 11/13/18 AA Zweizig responded. No responsive documents. Completed. |
| 11/1/2018 | 11/1/2018 | Vanessa Godinez (Hermosa Beach) | City Clerk's office staffing information | 1/1/18 AA Zweizig responded. Completed. |
| 11/2/2018 | 11/2/2018 | David Fahrenthold (Washington Post) | Question re Trump final Tract Map- or any tract maps on development | 11/5/18 CDD Deputy Director Kim responded. Completed. |
| 11/5/2018 | 11/5/2018 | Steve Kenny | Monthly Building Permits | 11/5/18 Permit Tech Molina responded. Completed. |
| 11/9/2018 | 11/9/2018 | Smart Procure | PO/Vendor Info report | 11/13/18 DCC Takaoka responded. Completed. |
| 11/12/2018 | 11/12/2018 | Betty Riedman | Request for Minutes showing the establishment of the Los Serenos de Point Vicente Docent Organization | 11/12/18 AA Zweizig responded. Forwarded to R&P for additional information. 11/29/18 Notified Ms. Riedman no additional responsive documents. Completed. |
| 11/13/2018 | 11/13/2018 | Richard Darwicki | Building permit - 28798 South Western Ave | 11/19/18 Docs available but requestor noted he stopped by last week and reviewed file. Completed. |
| 11/14/2018 | 11/14/2018 | Cameron Dice | Request for information regarding Cannibis Laws. | 11/14/18 AA Zweizig forwarded request to staff. 11/15/18 AA Zweizig responded. Completed. |
| 11/15/2018 | 11/15/2018 | Stephen Reilly (USA Today) | Request for Trump National Golf Club golf and property taxes paid to the City from 2002 to present. | 11/15/18 AA Zweizig forwarded request to staff. 11/26/18 City Clerk Colborn responded. Completed. |

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR | SUBJECT | ACTION TAKEN |
|-----------------|---------------|--|---|---|
| 11/16/2018 | 11/16/2018 | Marisol Hernandez (Center for Contract Compliance) | PVIC Exhibits Replacement Bid Documents information | 11/16/18 AA Zweizig forwarded request to staff. 11/26/18 Extension letter sent. |
| 11/20/2018 | 11/20/2018 | Renee E Stuke Property Debt Research | Code Violations etc 5850 Ocean Terrace Drive | 11/20/18 DCC Takaoka responded. Completed. |
| 11/27/2018 | 11/27/2018 | Herb Stark | Ladera Linda Usage | 12/3/18 DCC Takoaka responded. Completed. |
| 11/27/2018 | 11/27/2018 | Herb Stark | Ladera Linda Costs | |
| 12/3/2018 | 12/3/2018 | Rich McCleister | Building permits 32039 Sea Ridge Circle | |
| 12/3/2018 | 12/3/2018 | Jorge Milian | Request for information regarding upcoming 2019 election. | 12/3/18 AA Zweizig responded. Completed. |
| 12/5/2018 | 12/5/2018 | David Fahrenthold (Washington Post) | Trump National Golf Club golf tax fees Sept., Oct., Nov. 2018 | 12/5/18 AA Zweizig forwarded request to staff. Provided requestor with golf tax amounts for September. |

League Board Establishes 2019 Strategic Goals

Improving Disaster Preparedness, Recovery, and Climate Resiliency; Addressing Affordable Housing and Homelessness Challenges; Promoting Sustainability of Public Pensions and Addressing Public Safety Concerns are all Priorities for League in New Year

December 3, 2018

The League Board of Directors, joined by leadership from the League's divisions, departments, policy committees and diversity caucuses convened in Garden Grove last week for the annual League Leaders Workshop in a retreat setting to develop the organization's strategic goals for 2019.

This annual event provides an opportunity for city leaders to reflect on the prior year's work, discuss current challenges, and establish League priorities as the organization continues to serve as the leading voice of California cities.

During the two-day format, attendees received presentations on progress on the League's 2018 priorities, results of recent state ballot measures, insight on voter trends, priorities of Governor-elect Gavin Newsom and legislative leadership.

Disaster Preparedness, Increased Housing and Homelessness Resources, Public Pension Stability and Public Safety take Center Stage

League President Jan Arbuckle, council member, Grass Valley, led the approximately 100 League leaders in attendance through the goal-setting process, where many pressing issues affecting all California cities were discussed.

In response to the recent wildfires that have devastated communities throughout the state, the city officials discussed the importance of expanding resources and partnerships for not just disaster recovery, but to improve community preparedness and resiliency to respond to climate-related, natural and man-made disasters.

League leaders also discussed the challenges facing the state on housing, including the lack of affordable housing funding since the loss of redevelopment. Also mentioned was the recent report by the state Legislative Analyst predicting a slowdown in production due to market forces which include increasing supply, higher interest rates, and decreasing prices which cause private builders to slow production. As the Legislature grapples with this problem it will remain critical to ensure that funding and tools are made available to build affordable units and address the homelessness crisis in California. Moreover, the Legislature can lead on the issue by providing CEQA streamlining to expedite housing construction, dedicating a portion of the state's budget surplus to construct affordable housing and expand skilled workforce training.

Participants agreed to continue to collaborate with partners to raise awareness of the state's significant unfunded pension liability and the growing fiscal challenge this poses for California cities, and to also address public safety concerns of California cities and support additional resources needed to address critical community challenges.

Strategic Goals Adopted for 2019

The League Board of Directors approved four strategic goals for 2019:

1. Provide Cities Additional Funding and Tools and Preserve Local Authority to Address Housing Production, Affordability and Homelessness Challenges.

- Provide additional funding and preserve local mitigation fee authority to ensure cities have sufficient resources to update local plans that reflect community input, improve and expand local infrastructure, address environmental impacts and deliver services to support new housing development.
- Restore a robust form of tax increment financing to advance transit-oriented development, build affordable and workforce housing, improve jobs/housing balances, and revitalize local neighborhoods and communities.
- Increase resources to provide emergency shelter, alcohol and drug treatment, housing, mental health and other wrap-around services and facilities to assist people of all ages, including seniors, experiencing homelessness.
- Provide CEQA streamlining to expedite housing construction.
- Ensure the availability of adequate water supplies to support new growth.
- Preserve local authority to ensure housing development is consistent with local housing elements, design requirements and other applicable criteria adopted with community input.
- Given California's massive identified deficit in affordable housing, the Legislature and Governor should set aside a substantial amount of the state's budget surplus to support additional affordable and workforce housing construction and expand skilled workforce training.

2. Improve Disaster Preparedness, Recovery and Climate Resiliency.

- Provide resources to cities and expand partnerships to better prepare for and recover from wildfires, seismic events, erosion, mudslides and other disasters.
 - Improve community preparedness and resiliency to respond to climate-related, natural and man-made disasters.
- 3. Promote Sustainability of Public Pension and Retirement Health Benefits.**
- Continue to work with employee organizations, CalPERS, the Administration and the Legislature to drive public awareness of the fiscal challenges cities face as a direct result of growing unfunded pension liabilities and retirement health benefits.
 - Work collaboratively to achieve meaningful options and flexibility for cities to address these challenges in order to stabilize local budgets and ensure sufficient funding remains available to provide services to communities.
- 4. Address Public Safety Concerns of California Cities.**
- Reform recently enacted criminal justice laws — enacted by both statute and initiative — that have eroded public safety protections of California residents through the passage of the Police Chiefs/Grocer’s-sponsored criminal justice reform measure eligible for the November 2020 state ballot, or by equivalent reforms achieved through legislative action.
 - Protect public safety by reducing access to firearms for the mentally ill.
 - Protect existing city authority to deliver local emergency services.
 - Support additional tools and resources to address critical community challenges such as homelessness, mental health, domestic violence, drug rehabilitation, human trafficking and workforce development for ex-offender reentry.

More information on the 2019 goals and goals from prior years are available on the League’s [website](#).

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Staff Report

December 12, 2018

Agenda Item No. 9.c.

Sphere of Influence Updates and Municipal Service Reviews

Under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (the "Act"), commencing on January 1, 2008 and every five years thereafter, LAFCO's are required, as necessary, to review and update the sphere of influence ("SOI") for each city and special district within its purview (Government Code Section 56425(g)). In addition, LAFCOs are required to prepare Municipal Service Reviews ("MSRs") in order to prepare and update the SOIs (Government Code 56430(a)). As required by the Act, Los Angeles LAFCO has engaged in two prior rounds of MSR Reviews and is now recommending a new round of MSR Review, referenced herein as "MSR Round Three."

Background

Although the Act requires that LAFCOs regularly review and update SOIs for all cities, and to prepare MSRs, no State funding has been provided. As a result of this combination of substantially increased responsibilities, with no corresponding increase in state funding, all LAFCOs have struggled to address the requirements of the Act, utilizing a variety of approaches. Some LAFCOs undertake an MSR only when an SOI amendment is requested, and only then by requiring that the applicant, affected agency, or stakeholder pay for the costs of hiring a consultant to prepare the MSR. Some LAFCOs prepare cursory MSRs in order to meet the requirements of the Act. Most LAFCOs, including LA LAFCO, have taken a "hybrid" approach whereby existing SOIs are periodically reconfirmed, and MSRs for select agencies are prepared based upon issues encountered by particular cities or districts, or involving particular services (i.e., fire service or water service), or a particular region.

MSR Round One

For the initial effort to meet the statutory requirements, LA LAFCO embarked upon a substantial, multi-year effort to prepare an initial MSR and SOI Update for all 88 cities and 91 special districts. LAFCO hired outside consultants for most MSRs and SOI Updates (only one of about twenty documents was prepared entirely "in house" by LAFCO staff); this enabled LAFCO to comply with the 2008 deadline in the Act (this is now known as "MSR Round One"). LAFCO was assisted by a financial contribution from the Sanitation Districts of Los Angeles County, which paid for the cost of hiring an outside consultant for the MSRs which addressed the twenty-four sanitation districts. For the Santa Clara Region Water MSR, three water agencies in the Santa Clarita Valley (Castaic Lake Water Agency, Newhall County Water District, and Valencia Water Company) made financial contributions to finance the hiring of an outside consultant. Even with the contributions from outside parties, LAFCO was forced to increase assessments on cities and special districts, substantially, and over several years, to pay for the costs of preparing the original MSRs and SOI Updates.

MSR Round Two

Los Angeles LAFCO has since initiated an “MSR Round Two,” to meet the Act's requirement that SOIs are reviewed and updated as necessary every five years. The Commission has adopted a two-pronged approach: one, prepare MSRs for certain, designated cities and special districts, and adopt corresponding SOI Updates for those agencies; and two, re-confirm SOIs for all other cities and districts, including additional analysis relative to Disadvantaged Unincorporated Communities (“DUCs”) which became effective in the Act in 2012.

With respect to the first component, the commission has adopted MSRs and corresponding SOI Updates for five cities (Commerce, Compton, Cudahy, Gardena, and Santa Clarita); three water districts (Huntington Municipal Water District, Palmdale Water District, and Sativa County Water District); five cemetery districts (Antelope Valley (formerly Lancaster), Artesia, Downey, Little Lake, and Los Angeles Harbor (formerly Wilmington)); three recreation and park districts (Miraleste, Ridgecrest Rancho, and Westfield); and two community service districts (Bradbury Estates and Pasadena Glen). In total, LAFCO has adopted Round Two MSRs and SOI Updates for 5 cities and 13 special districts.

Staff's work on Round Two is incomplete. Staff is working to finalize MSRs for two cities (Maywood and Vernon), which it hopes to bring to the Commission for adoption in early 2019. Staff has also begun work on an MSR for the Point Dume CSD, but it has not completed the work due to delays associated with getting information from the district (a meeting with Point Dume CSD representatives scheduled for November was delayed to early 2019 due to impacts associated with the recent Woolsey Fire). Finally, staff intends to prepare MSRs and SOI Updates for the cities of Bell and South El Monte but has been unable to do so due to lack of financial resources, staff turnover, and competing demands such as the completed dissolution of the Huntington Municipal Water District and the proposed dissolution of the Sativa Los Angeles County Water District. In addition, staff has worked on the comprehensive efforts to annex four cities (Baldwin Park, La Cañada-Flintridge, Pasadena, and South Pasadena) into vector control districts, provide vector control service to the City of Vernon under an out-of-agency service agreement, and to annex all remaining “gaps” in urbanized, populated areas into vector control districts.

MSR Round Three

Staff recommends that LA LAFCO continue to work diligently to balance compliance with State law and the limited resources of local government, particularly as LAFCO's actions impact the assessments paid by the County, the cities, and the special districts. Staff is therefore recommending that MSR's be prepared for some, but not all, cities and special districts in MSR Round Three. Staff proposes a new “Round Three” of MSRs and SOI Updates, consistent with the approach taken in MSR Round Two, to start in January of 2019 and conclude by December

of 2023. Specifically, staff is proposing the following:

Prepare MSRs and SOI Updates “in house” utilizing LAFCO staff:

- City of Bell
- City of South El Monte
- Point Dume CSD
- City of Avalon
- Resource Conservation Districts (Antelope Valley and Santa Monica Mountains)
- Healthcare Districts (Beach Cities and Antelope Valley)

Prepare MSRs and SOI Updates utilizing outside consultants:

- Cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village
- City of La Mirada and City of Whittier
- Santa Clarita Valley Water Agency
- Sanitation District No. 2 in the Gateway Region
- Sanitation Districts 18 and 21 in the East San Gabriel Valley.

Utilize the MSR prepared by San Bernardino LAFCO:

- Wrightwood Community Services District (“Wrightwood CSD”)

The logic behind these recommendations is based upon issues encountered by particular cities or districts, or involving particular services (i.e., fire service or water service), or a particular region as follows:

- City of Bell, City of South El Monte, and Point Dume Community Services District: These are “holdover” MSRs from Round Two.
- City of Avalon: Avalon is the only coastal city in Los Angeles County with an SOI extending out into the Pacific Ocean. An existing landfill is bisected by the city-county boundary. There is also an on-going issue associated with the continued provision of retail water service (currently provided by Southern California Edison).
- Resource Conservation Districts (“RCDs”): Staff would like the Commission to act to certify the boundary of the Resource Conservation District of the Santa Monica Mountain for the portion in Ventura County, and District representatives have approached LAFCO about several potential future annexations; LAFCO has had very little interaction with the Antelope Valley Resource Conservation District.

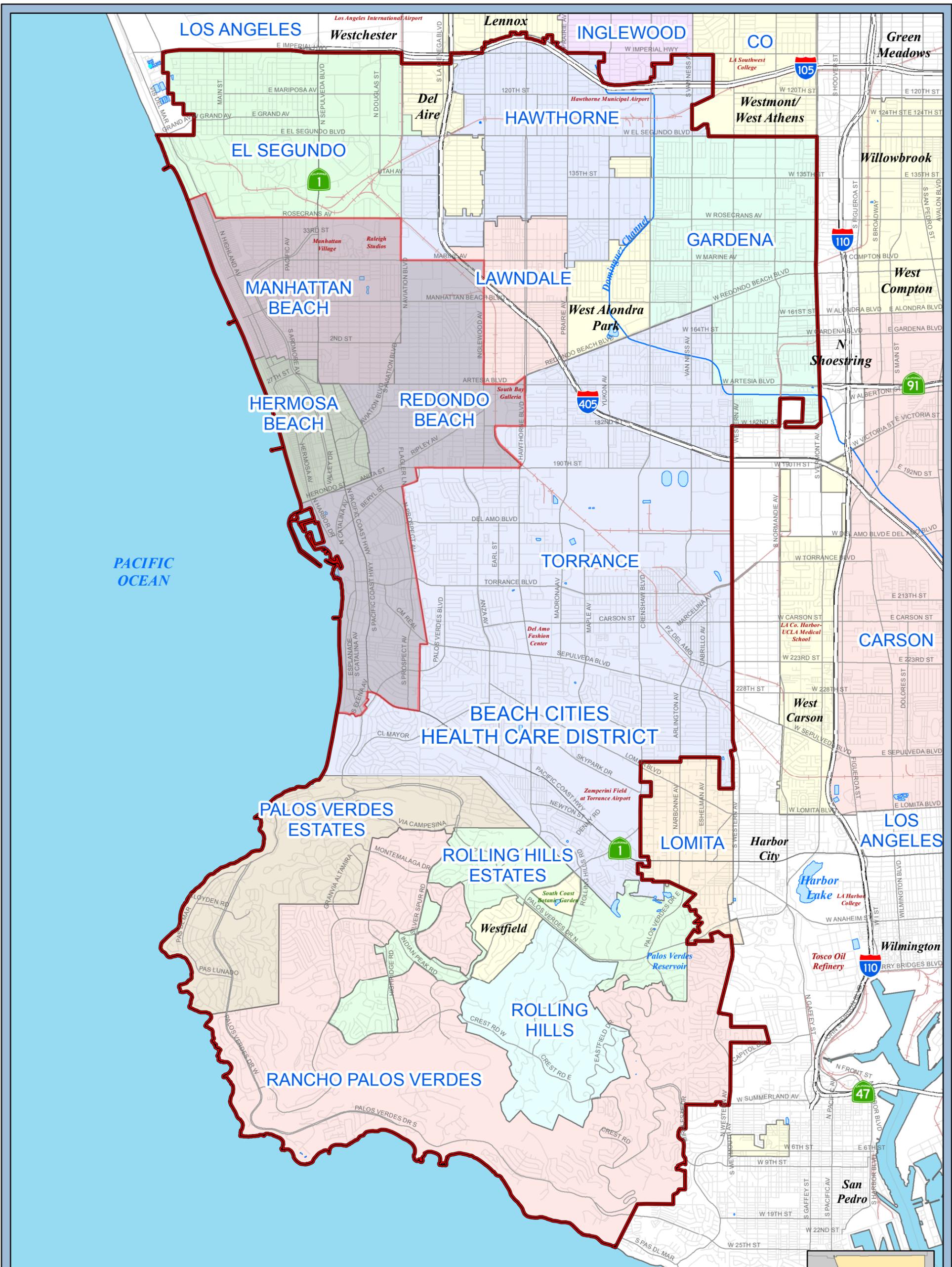
- Healthcare Districts (“HCDs”): The Legislature has adopted several recent laws concerning HCDs, and the State’s Little Hoover Commission recently raised concerns about the transparency of HCDs. The two HCDs in Los Angeles County provide different functions and services: the Antelope Valley Healthcare District operates a hospital, and the Beach Cities Health District offers other health and wellness services to the community it serves.
- Cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village: The jurisdictional boundaries of three of these cities (Agoura Hills, Calabasas, and Westlake Village) abut large swaths of County unincorporated territory, yet all have Coterminous SOIs (the city boundary and the SOI boundary are the same). Further, the City of Hidden Hills SOI bisects a private, gated community (Mountain View Estates) and includes territory (Craftsman Corner) which constitutes the affected territory of a proposed, pending annexation to the City of Calabasas. LAFCO staff has received verbal commitments from Supervisor Sheila Kuehl, as well as representatives of the City of Agoura Hills and the City of Calabasas, to contribute (\$25,000 each) to offset the costs of hiring an outside consultant to prepare an MSR for these cities.
- City of La Mirada and City of Whittier: There is a large area within the SOIs of both cities. While neither city has made any recent efforts to annex any of this territory, representatives of each city have, historically, resisted LAFCO efforts to remove the area from the SOI of either city.
- Santa Clarita Valley Water Agency: In its approval of Application for Conditions No. 2018-01 to the Santa Clarita Valley Water Agency, the Commission imposed a condition requiring the preparation of a Municipal Service Review in 2018; the condition further required the applicant to pay for the cost of hiring a consultant to prepare the Draft MSR.
- County Sanitation Districts No. 2: This district encompasses 8 cities and unincorporated East Los Angeles. There are about a dozen separate geographical areas in the cities of Artesia, Bellflower, Cerritos, and Norwalk which are outside of the district’s SOI. An MSR could explore whether these territories should be added to the district’s SOI.
- County Sanitation Districts No. 18 and No. 21 of Los Angeles County: Given that there is a large area that is within the SOI for both Districts No. 18 and No. 21, an MSR could analyze whether the territory should only be in one of the two SOIs.

- Wrightwood Community Services District (“Wrightwood CSD”): Following approval by San Bernardino LAFCO and confirmation by the voters, Wrightwood CSD was established on July 1, 2017. The majority of the affected territory is in San Bernardino County, with a small portion in Los Angeles County (under the Act, San Bernardino LAFCO is the “principal county” for this agency). San Bernardino LAFCO adopted a “Coterminous SOI” for the portion in San Bernardino County on July 18, 2018; LA LAFCO adopted a “Coterminous SOI” for the portion in Los Angeles County on August 8, 2018.

In total, this work program would involve preparing MSR and SOI Updates for 9 cities and 10 special districts in MSR Round Three, to be completed by the end of 2022. For the remaining cities and special districts, staff would agendaize re-confirmation of SOIs (therefore complying with the “every five years, as necessary” requirement in Government Code Section 56425) at Commission meetings over the course of 2019. Staff notes that this work program is intended to be one that can be completed within the next five years, primarily using LAFCO staff and a limited use of consultants (and for Wrightwood CSD, utilizing the MSR prepared by San Bernardino LAFCO).

Recommended Action:

1. Direct staff to undertake Round Three Municipal Service Reviews, and to prepare MSRs for the cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village (combined MSR); Avalon; La Mirada; South El Monte; and Whittier; as well as the following special districts: Antelope Valley Health Care District; Antelope Valley Resource Conservation District; Beach Cities Health District; Point Dume CSD; Resource Conservation District of the Santa Monica Mountains; Sanitation District No. 2 of Los Angeles County; Sanitation Districts 18 and 21 of Los Angeles County; Santa Clarita Valley Water Agency; and Wrightwood CSD;
2. Prepare resolutions to reconfirm the existing SOIs for all remaining cities and special districts in Los Angeles County; and
3. Provide the Commission with bi-annual updates on the progress of preparing and adopting MSRs through the completion of Round Three in 2022.



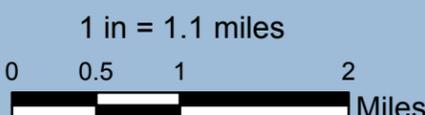
Legend

- Beach Cities Health District
- Beach Cities Health District Sphere of Influence (SOI)

Beach Cities Health District

Sphere of Influence History

| Action | Effective Date |
|-------------|----------------|
| Established | 06-08-83 |
| Reconfirmed | 06-23-04 |
| Reconfirmed | 11-14-12 |



Revised: May 29, 2013





RPV Emergency Preparedness Committee Tips

December 2018 – Holiday Safety

It's Holiday season. Have a safe and enjoyable holiday while using these tips.

- ✓ **The top three days of the year for home candle fires are Christmas, New Year's Eve, and New Year's Day.**
 - Never leave a burning candle unattended. Consider using battery-operated flameless candles.

- ✓ **Live Christmas trees require care.**
 - Only use decorations that are flame-retardant or not flammable.
 - Keep your live Christmas tree away from heat sources and room exits.
 - Water your live Christmas tree daily to keep it from becoming dry.

- ✓ **Check holiday lighting**
 - Check holiday lights each year for frayed wires or excessive wear.
 - Don't link more than three strands of holiday lights.

- ✓ **Prepare for Rain**
 - Clean out rain gutters now, before any rain starts.
 - Check yard and surrounding culverts and drainage ditches to be sure they are clear of debris.

**However you choose to celebrate the season,
have an enjoyable time with family, friends, and those you care about.**

For more prevention and emergency preparedness tips, contact the RPV EPC at epc@rpvca.gov



December 3, 2018

Mr. Ara Mihranian
Community Development Director
City of Rancho Palos Verdes
City Hall
30940 Hawthorne Boulevard
Rancho Palos Verdes, California 90275

Dear Mr. Mihranian,

Please find the attached Marymount California University Fall 2018 Enrollment Report as required by our Conditional Use Permit. We hereby certify our enrollment numbers derived from our Census Report as of September 10, 2018 as follows:

RPV Conditional Use Permit

| | |
|----------------------------|--------|
| Traditional Students* | 631 |
| Non-Traditional Students** | 108 |
| Total | 739*** |

Of these totals, we have 127 upper division bachelors students and we had 629 students who completed driving education this semester.

* Primarily Day Students

** Primarily Evening Students

*** Does not include online students and 1 Study Abroad Student with no units on campus

Should you have any further questions or comments, please contact me and I will strive to clarify any issues you may have.

Sincerely,



Brian W.G. Marcotte
President
Marymount California University

December 4, 2018



CITY OF RANCHO PALOS VERDES
COMMUNITY DEVELOPMENT DEPARTMENT

Brain Marcotte
President
Marymount California University
30800 Palos Verdes Drive East
Rancho Palos Verdes, CA 90275

SUBJECT: ANNUAL ENROLLMENT REPORT FOR THE FALL 2018 TERM

Dear Mr. Marcotte,

Thank you for providing the City with certification of the student enrollment for the Fall 2018 term. As you are aware, the Conditions of Approval adopted by the City Council on June 1, 2010 under Resolution No. 2010-42 which approved Revision "E" of Conditional Use Permit No. 9 now applies to the operations of the University.

According to Condition No. 146 of Conditional Use Permit No. 9 Revision "E," Marymount shall submit to the City an enrollment report for each Term within an academic year for all Traditional and Non-Traditional Degree Programs and Summer Educational Programs no later than 30-days after a term has commenced (please note that this year's report did not comply with this requirement). Based on the enrollment information received by the City on December 4, 2018 and the student enrollment limits established under Condition No. 145, the student enrollment for the Fall 2018 term is within the scope of the Conditions of Approval as described below:

- 631 students are enrolled in the "Traditional" degree program for Fall 2018 (793 maximum students allowed)
- 127 students are enrolled in the Bachelor of Arts (upper division) degree program for Fall 2018 (250 maximum students allowed out of the total 793 maximum student enrollment)
- 108 students are enrolled in the "Non-Traditional" degree program for Fall 2018 (150 maximum students allowed)

In addition to the above, Condition No. 144 states that Marymount shall provide all of its incoming students a driver's training course regarding local roadway conditions. The total number of students receiving the required driver training course shall be included in the enrollment report for each term as described in Condition No. 146. Based on the enrollment information provided by Marymount, to date there were 629 students who participated in the driver safety program for the Fall 2018 term.

Should you have any questions, please do not hesitate to contact Ara Mhramian at (310) 544-5228 or via e-mail at aram@rpvca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ara Mhramian', with a large circular flourish.

Ara Mhramian, AICP
Director of Community Development

c. Address File
Marymount California University Enrollment File



City of Rancho Palos Verdes

Monthly Planning Activity Summary

For the Date Range 11/1/2018 and 11/30/2018

| New Cases Received | Staff Approvals | Director Approvals | Director Denials | Planning Commission Approvals | Planning Commission Denials | City Council Approvals | City Council Denials |
|--------------------|-----------------|--------------------|------------------|-------------------------------|-----------------------------|------------------------|----------------------|
| 50 | 36 | 5 | 0 | 2 | 0 | 0 | 0 |

| New ZON* Applications by Type | |
|---------------------------------|-----------|
| Application Type | No. |
| SITE PLAN REVIEW | 28 |
| SIGN PERMIT | 6 |
| HEIGHT VARIATION | 3 |
| GENERAL PLAN AMENDMENT | 2 |
| LANDSLIDE MORATORIUM EXCEPTION | 2 |
| CODE AMENDMENT | 1 |
| GRADING PERMIT | 1 |
| INTERPRETATION PROCEDURE | 1 |
| Number of New ZON Cases: | 44 |

| Case Summary |
|--|
| Staff Decisions Number of Cases: 32 |
| Director Decisions Number of Cases: 5 |
| Planning Commission Cases Number of Cases: 2 |
| City Council Cases Number of Cases: 0 |
| Total Number of Decisions Number of Cases: 39 |

* ZON = Zoning



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Date Range 11/1/2018 and 11/30/2018

| New Cases Received | Permits Issued | Permit Fees (\$) | Plan Check Fees (\$) | Other Fees* (\$) | Total Valuation | New Plan Checks | New SFRs | Total Inspections | Average Daily Inspections |
|--------------------|----------------|------------------|----------------------|------------------|-----------------|-----------------|----------|-------------------|---------------------------|
| 194 | 165 | 83,764 | 21,871 | 68 | 357,316 | 22 | 3 | 658 | 30 |

| New BLD** Applications by Type | |
|------------------------------------|-----|
| Application Type | No. |
| ADDRESS CHANGE REVIEW | 1 |
| COMMERCIAL | 4 |
| DEMOLITION | 1 |
| ELECTRICAL PANEL UPGRADE | 8 |
| ELECTRICAL PERMIT | 7 |
| GEOLOGY/SOILS REPORT | 10 |
| MECHANICAL PERMIT | 12 |
| NPDES/LID | 1 |
| PLUMBING PERMIT | 14 |
| REROOF | 18 |
| RESIDENTIAL - ADDITION | 3 |
| RESIDENTIAL - ALTERATION | 17 |
| RESIDENTIAL - NEW SINGLE FAMILY | 1 |
| RESIDENTIAL - REMODEL | 27 |
| RESIDENTIAL - REMODEL AND ADDITION | 4 |
| SOLAR | 4 |
| SPECIAL CONSTRUCTION PERMIT | 1 |

| New ELE** Applications by Type | |
|--------------------------------|-----|
| Application Type | No. |
| ELECTRIC VEHICLE CHARGER | 8 |
| MISCELLANEOUS ELECTRICAL | 2 |
| New ELE Cases: | 15 |

| New MEC** Applications by Type | |
|--------------------------------|-----|
| Application Type | No. |
| CHANGE OUT | 3 |
| NEW | 9 |
| New MEC Cases: | 12 |

| New PLM** Applications by Type | |
|--------------------------------|-----|
| Application Type | No. |
| BUILDING SEWER - NEW OR REPAIR | 5 |
| REPIPE OR REPAIR | 1 |
| REPIPE OR REPAIR | 13 |
| New PLM Cases: | 19 |

| Issued Permit Summary |
|--|
| Over-the-Counter Permits No. of Permits Issued: 94 |
| Plan Checked Permits No. of Permits Issued: 35 Median Processing Time: 53 days |

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

| | |
|--------------------|-----|
| SWIMMING POOLS/SPA | 2 |
| WATER HEATER | 5 |
| New BLD Cases: | 140 |

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing



City of Rancho Palos Verdes

Monthly Code Activity Summary

For the Date Range 11/1/2018 and 11/30/2018

| Complaints Received | Field Inspections | First Notices Issued | Second Notices Issued | Final Notices Issued | Administrative Hearings Conducted | Referral to City Attorney | Other Referrals | Case Closed | Complaint Unfounded |
|---------------------|-------------------|----------------------|-----------------------|----------------------|-----------------------------------|---------------------------|-----------------|-------------|---------------------|
| 46 | 77 | 15 | 1 | 0 | 0 | 0 | 0 | 45 | 7 |

| New Complaints by Violation Category | |
|--|-----------|
| Construction on Extreme Slope | 1 |
| Construction without a permit | 2 |
| Fence or wall height | 1 |
| Hedge height | 1 |
| Inadequately maintained landscaping | 3 |
| Trash container stored where visible from PROW | 8 |
| Total: | 16 |

| Closed Case Summary |
|--|
| <p>CONDITION OF APPROVAL VIOLATION Violations Number of Cases Closed: 1 Median Processing Time: 67 days</p> <p>Construction Site Maint Violations Number of Cases Closed: 1 Median Processing Time: 25 days</p> <p>Construction without a permit Violations Number of Cases Closed: 9 Median Processing Time: 65 days</p> <p>Debris on Property Violations Number of Cases Closed: 1 Median Processing Time: 8 days</p> <p>Feeding Wild Animals Violations Number of Cases Closed: 1 Median Processing Time: 66 days</p> <p>Fence or wall height Violations Number of Cases Closed: 1 Median Processing Time: 53 days</p> <p>Fence or wall in front yard setback Violations Number of Cases Closed: 1 Median Processing Time: 31 days</p> <p>Grading and or retaining walls without a permit Violations Number of Cases Closed: 1 Median Processing Time: 0 days</p> |

| Illegal Sign Abatement Summary | |
|--------------------------------|---------------|
| Street Name | Signs Removed |
| Total Signs Removed: | 0 |

| |
|---|
| Inadequately maintained landscaping Violations Number of Cases Closed: 5 Median Processing Time: 75 days |
| Non-Permitted Use and Development Violations Number of Cases Closed: 2 Median Processing Time: 129 days |
| Other Violation Violations Number of Cases Closed: 1 Median Processing Time: 0 days |
| Outdoor lighting Violations Number of Cases Closed: 1 Median Processing Time: 8 days |
| Planning Department approval required Violations Number of Cases Closed: 1 Median Processing Time: 31 days |
| Short term rentals and advertising Violations Number of Cases Closed: 1 Median Processing Time: 178 days |
| Time of placement Violations Number of Cases Closed: 2 Median Processing Time: 19 days |
| Trash container stored where visible from PROW Violations Number of Cases Closed: 5 Median Processing Time: 98 days |
| Vehicle storage Violations Number of Cases Closed: 1 Median Processing Time: 42 days |
| VIEW RESTORATION CONDITIONS OF APPROVAL Violations Number of Cases Closed: 1 Median Processing Time: 12 days |



City of Rancho Palos Verdes

Monthly View Activity Summary

For the Date Range 11/1/2018 and 11/30/2018

| New Cases Received | Director Approvals | Director Denials | Planning Commission Approvals | Planning Commission Denials | City Council Approvals | City Council Denials | Appeals Heard |
|--------------------|--------------------|------------------|-------------------------------|-----------------------------|------------------------|----------------------|---------------|
| 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| New View Cases (MTD) | |
|-------------------------|--------|
| Application Type | Number |
| CITY TREE REVIEW PERMIT | 4 |
| VIEW RESTORATION | 2 |
| VIEW ENFORCEMENT | 1 |
| Number of New Cases: | 7 |

| Pre-Application Meetings (MTD) | |
|-------------------------------------|--------|
| Application Type | Number |
| Number of Pre-Application Meetings: | 0 |

| Resolved by Mediation (MTD) | |
|-----------------------------|--------|
| Application Type | Number |
| Number of Cases: | 0 |

| New View Cases (YTD) | |
|-------------------------|--------|
| Application Type | Number |
| VIEW RESTORATION | 25 |
| CITY TREE REVIEW PERMIT | 21 |
| VIEW ENFORCEMENT | 16 |
| VIEW PRESERVATION | 13 |
| Number of New Cases: | 75 |

| Pre-Application Meetings (YTD) | |
|-------------------------------------|--------|
| Application Type | Number |
| VIEW RESTORATION | 14 |
| Number of Pre-Application Meetings: | 14 |

| Resolved by Mediation (YTD) | |
|-----------------------------|--------|
| Application Type | Number |
| VIEW RESTORATION | 7 |
| Number of Cases: | 7 |

DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, OCTOBER 23, 2018
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD
REGULAR MEETING
7:00 P.M.**

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2018 - 30

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

COMMUNICATIONS:

City Council Items:

Staff:

Commission:

COMMENTS FROM THE AUDIENCE (regarding non-agenda items):

CONSENT CALENDAR:

1. APPROVAL OF THE NOVEMBER 13, 2018 P.C. MINUTES

CONTINUED PUBLIC HEARINGS:

NONE

CONTINUED BUSINESS:

NONE

NEW PUBLIC HEARINGS:

2. CONDITIONAL USE PERMIT REVISION (CASE NO. PLCU2018-0008): 28821 S. Western Avenue / Mckently (JC)

Request: To allow a Cyclebar to operate cycling classes serving 48 customers per class, 7 days a week, within an existing 2,000 sq. ft. unit on the first level of the Terraces shopping center.

Recommendation: Adopt P.C. Resolution No. 2018-___; conditionally approving a Conditional Use Permit to allow a Cyclebar to operate cycling classes serving 48 customers per class, 7 days a week, within an existing 2,000 sq. ft. unit on the first level of the Terraces shopping center.

NEW BUSINESS:

3. GENERAL PLAN CONSISTENCY FINDING (CASE NO. PLGP2018-0004): 30940 Hawthorne Blvd. / LA RICS (JY)

Request: General Plan consistency review for the proposed installation of a new 70' tall monopole (plus a 23' tall lighting rod) to accommodate Land Mobile Radio (LMR) antennas, the construction of a 10' tall 194 square foot equipment structure, and the installation of a 25KW generator and a 785 gallon fuel tank within an 8' tall enclosure.

Recommendation: Adopt P.C. Resolution No. 2018- ___, finding that the proposed installation of a new 70' tall monopole (plus a 23' tall lighting rod) to accommodate LMR antennas, the construction of a 10' tall 194ft² equipment

structure, and the installation of a 25KW generator and 785 gallon fuel tank within an 8' tall enclosure are inconsistent with the Goals and Policies of the City's General Plan.

4. REISSUANCE OF THE ENTITLEMENTS FOR THE HERITAGE CASTLE MUSEUM PROJECT AT 5500 PALOS VERDES DRIVE SOUTH (CASE NO. ZON2014-00332): 5500 Palos Verdes Drive South / Ginsburg (SK)

Request: Reissue the Commission-approved entitlements for Planning Case No. ZON2014-00332 adopted under P.C. Resolution No. 2014-32, setting a new expiration date of December 9, 2019.

Recommendation: Approve, via minute order, the reissuance of the Commission-approved entitlements for Planning Case No. ZON2014-00332 adopted under P.C. Resolution No. 2014-32, setting a new expiration date of December 9, 2019.

5. COMPREHENSIVE UPDATE TO TITLE 17 (ZONING CODE) – PLANNING COMMISSION SUBCOMMITTEE (PLCA2018-0006): City (OS)

Request: Create a subcommittee to assist Staff in the comprehensive update to the Zoning Code (Title 17).

Recommendation: Appoint three members of the Planning Commission to serve on a subcommittee to assist Staff in preparing a comprehensive update to Title 17 (Zoning Code) of the City's Municipal Code.

ITEMS TO BE PLACED ON FUTURE AGENDAS:

6. PRE-AGENDA FOR THE MEETING ON JANUARY 8, 2019
7. PRE-AGENDA FOR THE MEETING ON JANUARY 22, 2019

ADJOURNMENT:

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.

2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is

located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.

3. You can also view the agenda and staff reports at the City's website www.rpvca.gov.

4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.

DRAFT