

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: JANUARY 2, 2019

SUBJECT: ADMINISTRATIVE REPORT NO. 19-01

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CITY MANAGER

2018 Film Permit Activity Summary: In 2018, Staff issued fifty-two (52) film permits for one hundred forty-five (145) shooting days in the City, and collected over \$67,000 in related film permit and business license fees. The table below compares film permit activity in 2018 and 2017. Overall filming activity was up in 2018 as compared to previous years, and fewer permits were canceled prior to issuance in 2018 than was the case in 2017. There was also one large film shoot that lasted over two (2) months, which pulled up the annual average number of days per permit, but depressed the annual average fees per permit and per shooting day.

	2017	2018	Δ
No. of Permits Issued	40	52	+30%
No. of Shooting Days	79	145	+84%
Total Fees Collected	\$53,814.50	\$67,295.50	+25%
Average Days/Permit	1.93	2.79	+45%
Average Fees/Permit	\$1,312.55	\$1,294.14	-1%
Average Fees/Shooting Day	\$681.20	\$464.11	-32%

Several popular filming locations in the Malibu area were damaged as a result of the Woolsey fire in November 2018, and Staff anticipates that some location filming activity may be diverted to Rancho Palos Verdes in the coming months. As such, Staff is optimistic that Rancho Palos Verdes will remain a competitive and attractive option for location filming in Los Angeles County in the coming year. Although Staff encourages location film production as a source of revenue and in support of an important regional industry, Staff's first priority is always the protection of the quiet enjoyment of residents' homes and neighborhoods.

FINANCE

October and November 2018 Financial Reports: The City's October and November 2018 Revenue and Expenditure Financial Reports are available to view and/or download on the City's website. Both reports can be found at <http://www.rpvca.gov/1066/Monthly-Financial-Reports>.

The financial data for October and November, along with the data for prior months, are available via OpenGov as well. OpenGov is an easy to use website that allows visitors to view monthly revenue and expenditure details using interactive charts and graphs. Information can be viewed by fund, program and expense type. Visit <http://www.rpvca.gov/895/OpenGov-Financial-Data> to learn more.

PUBLIC WORKS

Public Works Maintenance: This week Public Works Maintenance continued its catch basin and storm drainage cleanouts throughout the city. Public Works has also started the removal of the diseased large stone pines along Palos Verdes East. Public Works repaired the speed radar and returned it to Crest Road where speeding has been of concern for

residents. Lastly, Public Works Maintenance crew remained on-call and emergency standby during the holidays. Maintenance staff responded to a grinder pump emergency in Abalone Cove and helped bring back sewer services to a resident.

COMMUNITY DEVELOPMENT

January 8th Planning Commission is canceled: The January 8, 2019 meeting will be canceled due to the lack of agenda items. The next meeting is scheduled for January 22, 2019.

January 9th LAX/Community Noise Roundtable Meeting: The City is an active member of the LAX/Community Noise Roundtable, which is a forum that attempts to ensure cooperation between the Airport, the FAA and local impacted communities in achieving jet noise impact reduction, wherever possible, without shifting jet noise from one community to another. Members of the public are invited to attend the next Roundtable meeting, which will be on Wednesday, January 9, 2019 at 6:30 p.m. at LAX in the Clifton A. Moore Administration Building at 1 World Way (parking instructions attached). [Click here](#) for more information about the Roundtable, Agendas, and Minutes.

Planning Division Monthly Activity Report: Attached is the Planning Division's Monthly Activity Report for December 2018. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received and 2) Staff, Director, Planning Commission and City Council decisions rendered. As indicated in the report, the division issued received 26 new applications and rendered decisions on 23 applications.

Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for December 2018 reporting on: 1) A summary of the new cases received broken down by application type; 2) The number of permits issued; 3) The amount of fees collected; 4) The number of inspections performed and; 5) The number of new plan checks submitted. As indicated in the report, the division issued 130 permits and performed a total of 513 inspections.

View Restoration Division Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for December 2018 and year-to-date information on: 1) new view cases; 2) pre-application meetings; and 3) cases resolved by mediation. The Division received 4 new cases in the month of December 2018.

Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for December 2018 reporting on: 1) violations by category 2) number of closed cases by violation with median processing times; and 3) illegal sign abatement. As indicated in the report, the Division conducted 38 field inspections and brought 25 cases to closure.

Attachments:

LAX/Community Noise Roundtable Parking Instructions – Page 29

Planning Activity Summary for December 2018 – Page 30

ADMINISTRATIVE REPORT

January 2, 2019

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Building and Safety Activity Summary for December 2018 – Page 31

View Activity Summary for December 2018 – Page 32

Code Enforcement Activity Summary for December 2018 – Page 33

RECREATION & PARKS

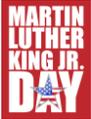
Hesse Park: The facilities are rented this week for seven indoor recreation classes, three non-profit group rentals, and one Peninsula Seniors activity.

Ladera Linda Park: The facilities are rented this week for one recreation class with regular scheduled programming to start up next week.

Ryan Park: The facilities are rented this week for one indoor recreation class.



January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1  City Hall Closed	2 7:00 pm – City Council Meeting @ Hesse Park CANCELLED	3	4	5
6	7	8 7:00 pm – Planning Commission Meeting @ Hesse Park CANCELLED	9 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	10 6:00 pm – IMAC Meeting @ Community Room	11	12
13	14	15 7:00 pm – City Council Meeting @ Hesse Park	16 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks) 6:00 pm-Quarterly Preserve Public Forum @ City Hall Community Room	17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	18	19
20	21  City Hall Open	22 7:00 pm – Planning Commission Meeting @ Hesse Park	23	24 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	25 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Brooks)	26
27	28 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – TSC Meeting @ City Hall Community Room	29 6:00 pm – Adjourned City Council Meeting @ Hesse Park (<i>commission and committee interviews</i>)	30	31		



February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 7:00 pm – City Council Meeting @ Hesse Park	6	7	8	9
10	11	12 7:00 pm – Planning Commission Meeting @ Hesse Park	13 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	14	15	16
17	18 6:00 pm – IMAC Meeting @ Community Room	19 7:00 pm – City Council Meeting @ Hesse Park	20 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	21 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	22 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Alegria)	23
24	25 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – TSC Meeting @ City Hall Community Room	26 7:00 pm – Planning Commission Meeting @ Hesse Park	27	28 6:00pm – Civic Center Advisory Committee @ City Hall Community Room		



March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 7:00 pm – City Council Meeting @ Hesse Park	6	7	8	9
10	11	12 7:00 pm – Planning Commission Meeting @ Hesse Park	13 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	14	15	16
17	18 6:00 pm – IMAC Meeting @ Community Room	19 7:00 pm – City Council Meeting @ Hesse Park	20 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	21 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	22 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/CC member)	23
24	25 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 7:00 pm – TSC Meeting @ City Hall Community Room	26 7:00 pm – Planning Commission Meeting @ Hesse Park	27	28 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	29	30 9:00 am- 3:00pm- Household Hazardous Waste @ City Hall/City Yard

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
January 15, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION		
	STUDY SESSION	NO ITEMS SCHEDULED AT THIS TIME	
January 15, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:55			
	MAYORS ANNOUNCEMENTS	Recognition of Captain Beringer	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Gensler civic center programming services update	
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	Professional service agreement with Alta for the update to the Trails Network Plan	
REC & PARKS	CONSENT CALENDAR	Preserve Online Reservation Options	
PUBLIC WORKS/FINANCE	CONSENT CALENDAR	FY 19-20 Community Development Block Grant (CDBG) project and budget	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Residential Street Rehabilitation Project Phase 1	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	LA-RICS Site Access Agmt for City Hall	0:30
CDD	REGULAR BUSINESS	Adopt Urgency Ordinance for LAMP and 1st Reading/Intro of LAMP Ordinance	0:10
CDD	REGULAR BUSINESS	Adopt Urgency Ordinance for Title 17	0:30
PUBLIC WORKS/FINANCE	REGULAR BUSINESS	Ordinance amendment for dollar amount thresholds for PW projects and purchasing procedures	0:20
PUBLIC WORKS	REGULAR BUSINESS	Park Place	0:30
REC & PARKS	REGULAR BUSINESS	Night Hike Permit Policy	0:20
REC & PARKS	REGULAR BUSINESS	Rattlesnake Trail Security Options	0:15
January 29, 2019 6:00 PM CITY COUNCIL ADJOURNED REGULAR MEETING 4:00			
ADMIN	REGULAR BUSINESS	Commissions, Committees and Boards Interviews for 2019 recruitments	2:00
ALL	REGULAR BUSINESS	Review of City Goals Action Plan	2:00
February 5, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
February 5, 2019 7:00 PM CITY COUNCIL REGULAR MEETING			2:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	STR Enforcement Update	
	PUBLIC HEARING	Green Hills Annual Review	1:00
ADMIN	REGULAR BUSINESS	Consider Committee Appointments	0:15
February 19, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION		
	STUDY SESSION	Study Session Discussion	
February 19, 2019 7:00 PM CITY COUNCIL REGULAR MEETING			3:45
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Consideration and Adoption Reso Work Comp Volunteers	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Budget Calendar	
REC & PARKS	CONSENT CALENDAR	Approve Use Covenant for Measure A Grants Acquired by PVPLC for Preserve Improvements	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Storm Drain Deficiency Improvement Project	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Outdoor Lighting PVIC	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Annual Sidewalk Repair Program	
PUBLIC WORKS	CONSENT CALENDAR	Siting Agreement with L.A. County for HHW/E-Waste Roundup	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	CCAC recommendation for a Civic Center Program	1:00
FINANCE	REGULAR BUSINESS	CAFR	0:15
REC & PARKS	REGULAR BUSINESS	1st Reading/Intro of Public Drinking Ordinance	0:15
REC & PARKS	REGULAR BUSINESS	1st Reading/Intro of Special Events Permit Enforcement Ordinance	0:15
PUBLIC WORKS	REGULAR BUSINESS	SCE - Fire Safety	0:30
PUBLIC WORKS	REGULAR BUSINESS	Update on underground utilities	0:15

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
March 5, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
March 5, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 2:35			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	Memberships of Organizations	0:15
REC & PARKS	REGULAR BUSINESS	Renaming of Shoreline Park	0:15
FINANCE	REGULAR BUSINESS	Business Tax Ordinance	0:30
CDD	REGULAR BUSINESS	Annual General Plan Report	0:10
CDD	REGULAR BUSINESS	Annual Housing Element Report	0:10
March 19, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
March 19, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 1:15			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
April 2, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
April 2, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 2:30			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
CDD	REGULAR BUSINESS	Consideration of NCCP/HCP Adoption	1:30

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
April 16, 2019		6:00 PM	
CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
April 16, 2019		7:00 PM	
			1:15
CITY COUNCIL REGULAR MEETING			
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
3/7/2017	Brooks	Public Drinking Ordinance	1/15/2019
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance	1/15/2019
1/16/2018	Cruikshank	Business License Tax Ordinance	2/19/2019
6/19/2018	Brooks	City Charter Special Meeting	TBD
9/18/2018	Brooks	Renaming of Shoreline Park	2/19/2019
10/16/2018	Cruikshank	Memberships of Organizations	2/19/2019

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule -01/06/2019 to 01/12/2019

	Sunday January 6, 2019	Monday January 7, 2019	Tuesday January 8, 2019	Wednesday January 9, 2019	Thursday January 10, 2019	Friday January 11, 2019	Saturday January 12, 2019
6:00 AM - 6:30 AM	Fitness Programming						
6:30 AM - 7:00 AM	Fitness Programming						
7:00 AM - 7:30 AM	City Talk						
7:30 AM - 8:00 AM	Playing the Field-Local Edition						
8:00 AM - 8:30 AM	Around the Peninsula - Holiday Show						
8:30 AM - 9:00 AM							
09:00 AM - 9:30 AM	Fitness Programming						
9:30 AM - 10:00 AM	Fitness Programming						
10:00 AM - 10:30AM	Lectures with Lianne						
10:30 AM - 11 AM							
11:00 AM - 11:30 AM	Playing the Field-Local Edition						
11:30 AM - 12:00PM	STUDIO RPV- December Show						
12:00 PM - 12:30PM	SR-71 & U2 Spy Planes Cold War Commemoration	SR-71 & U2 Spy Planes Cold War Commemoration	SR-71 & U2 Spy Planes Cold War Commemoration	SR-71 & U2 Spy Planes Pilot Interviews			
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Around the Peninsula - Holiday Show						
1:30 PM - 2:00PM							
2:00 PM - 2:30PM	Fitness Programming						
2:30 PM - 3:00PM	Fitness Programming						
3:00 PM - 3:30PM	Playing the Field-Local Edition						
3:30 PM - 4:00 PM	STUDIO RPV- December Show						
4:00 PM - 4:30PM	City Talk						
4:30 PM - 5:00PM	Around the Peninsula - The Upside of Aging	Around the Peninsula - The Upside of Aging	Around the Peninsula - The Upside of Aging	Around the Peninsula - The Upside of Aging	Around the Peninsula - The Upside of Aging	Around the Peninsula - The Upside of Aging	Around the Peninsula - The Upside of Aging
5:00 PM - 5:30PM	Around the Peninsula - Holiday Brunch with Santa	Around the Peninsula - Holiday Brunch with Santa	Around the Peninsula - Holiday Brunch with Santa	Around the Peninsula - Holiday Brunch with Santa	Around the Peninsula - Holiday Brunch with Santa	Around the Peninsula - Holiday Brunch with Santa	Around the Peninsula - Holiday Brunch with Santa
5:30 PM - 6:00PM	Fitness Programming						
6:00 PM - 6:30PM	City Talk						
6:30 PM - 7:00PM	Playing the Field-Local Edition						
7:00 PM - 7:30PM	SR-71 & U2 Spy Planes Pilot Interviews	SR-71 & U2 Spy Planes Pilot Interviews	SR-71 & U2 Spy Planes Pilot Interviews	Carrier Operations LTCDR Kurtz, USN			
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	Around the Peninsula - Holiday Show						
8:30 PM - 9:00PM							
9:00 PM - 9:30PM	City Talk						
9:30 PM - 10:00PM	STUDIO RPV- December Show						
10:00 PM - 10:30PM	Lectures with Lianne						
10:30 PM - 11:00PM							
11:00 PM - 11:30PM	Vintage Vehicle Show						
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM	Community Announcements						
1:00 AM - 6:00 AM	Community Announcements						

Comments or questions? Please email us at RPVtv@rpvca.gov

PVPtv Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 01/06/19-01/12/19

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	January 6, 2019	January 7, 2019	January 8, 2019	January 9, 2019	January 10, 2019	January 11, 2019	January 12, 2019
6:00 AM - 6:30 AM							
6:30 AM - 7:00 AM							
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM							
9:30 AM - 10:00 AM							
10:00 AM - 10:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018	The City of Rancho Palos Verdes Planning Commission Meeting, December 11, 2018
10:30 AM - 11:00 AM							
11:00 AM - 11:30 AM							
11:30 AM - 12:00 PM							
12:00 PM - 12:30 PM							
12:30 PM - 1:00 PM							
1:00 PM - 1:30 PM							
1:30 PM - 2:00 PM							
2:00 PM - 2:30 PM							
2:30 PM - 3:00 PM							
3:00 PM - 3:30 PM							
3:30 PM - 4:00 PM							
4:00 PM - 4:30 PM	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council	Palos Verdes Peninsula Coordinating Council
4:30 PM - 5:00 PM							
5:00 PM - 5:30 PM							
5:30 PM - 6:00 PM							
6:00 PM - 6:30 PM							
6:30 PM - 7:00 PM							
7:00 PM - 7:30 PM	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The City of Rolling Hills Estates City Council Meeting December 11, 2018	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018	The City of Rolling Hills Estates City Council Meeting December 11, 2018	The City of Rancho Palos Verdes City Council Meeting, December 18, 2018
7:30 PM - 8:00 PM							
8:00 PM - 8:30 PM							
8:30 PM - 9:00 PM							
9:00 PM - 9:30 PM							
9:30 PM - 10:00 PM							
10:00 PM - 10:30 PM							
10:30 PM - 11:00 PM							
11:00 PM - 11:30 PM							
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							

Comments or questions? Please email us at RPVtv@rpvca.gov

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/27/2017	1/2/2018	Accutrend Data Corp (Bela Christensen)	November 2017 New Business List (new business licenses)	01/02/2018 AAll Cloke provided receipt of request. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
12/26/2017	1/2/2018	K & B Engineering (Andres Amaro)	As-Builts (Storm Drain, Sewer, Street Imps, Water, Traffic Signal & Streetlight Plans) along the intersection of Hawthorne Blvd and Locklenna Ave	01/02/2018 AAll Cloke Provided receipt of request. Request forwarded to Engineering. 01/03/2018 AE Flannigan provided documents to requestor. Completed.
1/3/2018	1/3/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	01/03/2018 AAll Cloke provided receipt of request. 01/11/2018 AC Proch provided October 2017 Trump National Golf Tax remittance amount. Information sent to requestor satisfies a portion of request. November and December Golf Tax remittance amounts remain outstanding. Amounts not received in 10-day PRA response window. Mr. Fahrenthold later requested documents on 1/29/18. Completed.
1/4/2018	1/4/2018	Christopher Hemmings	Requested RPV local police department information for 2012-2014.	01/04/2018 AAll Cloke replied. Completed.
12/26/2017	1/2/2018	Center for Contract Compliance (Nick Santos)	Request for unredacted certified payroll and fringe benefit statements for Eastview Park Imps and Dog Park Construction project Sub-Contractor Tot Lot Pros, Inc. (Horizons Construction Company International Inc.)	1/5/2018 AAll Cloke provided receipt of request. Forwarded request to PW Department. 1/9/2018 Per City Principal Engineer Dragoo, Tot Lot Pros did not provide labor on the Eastview Project, accordingly the City cannot comply with the CCC request. Completed.
1/5/2018	1/5/2018	Steve Kenny (steve@constructioninsider.net)	2017 November and December Permits Issued Reports	1/5/2018 Permit Tech Molina responded to request. Completed.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	Lower Hesse Park Improvements Project #109516 general contractor Pub Construction Inc. certified payroll and fringe benefit records to include the workers' name and address.	1/9/2018 Forwarded to the Public Works dept. 1/16/2018 Received requested documents. Awaiting payment. 1/29/18 Check Received. Completed.
1/8/2018	1/8/2018	Center for Contract Compliance (Nick Santos)	ADA Access Imps Fred Hesse Park Project #022217. Bid documents.	1/9/2018 Forwarded to the Public Works dept. 1/10/2018 AE Flannigan provided the City Clerk's office with responsive docs. Docs emailed to requestor. Completed.
1/10/2018	1/10/2018	Fred Boettcher	Records regarding Michael Fantore	1/16/18 DCC responded to requestor. Docs will be picked up and paid for today. Completed.
1/12/2018	1/12/2018	Jeff Calvagna	Request for correspondence with Crown Castle regarding modifications to AT&T wireless facility located on a utility pole near Schooner Drive and Stalwart Drive	1/12/18 AA Zweizig forwarded to Public Works Dept. 1/22/18 14-day Extension Letter sent to requestor. 1/30/18 AA Zweizig responded. Completed.
1/12/2018	1/12/2018	Jeff Calvagna	Request for proposed Crown Castle AT&T wireless facility ASG69 encroachment permits	1/12/18 AA Zweizig forwarded to Public Works Dept. 1/17/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
1/12/2018	1/12/2018	Sharon Loveys	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7	1/12/18 AA Zweizig responded. Completed.
1/15/2018	1/15/2018	Vincent Reher	Request for Berkowitz (Green Hills) letters referenced in January 16, 2018 City Council Agenda Closed Session Items 6 & 7	1/15/18 AA Zweizig responded. Provided documents to view. Completed.
1/15/2018	1/15/2018	Claudine Anague (BuildZoom)	Report of building permits issued from July 1, 2017 to present.	1/15/2018 AAll Cloke responded. Request forwarded to Building and Safety. 1/18/18 AA Zweizig provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 2/5/2018 Payment received. 2/6/2018 Disk mailed. Completed.
1/17/2018	1/17/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	1/17/18 AA Zweizig forwarded request to Finance staff. 1/29/18 AA Zweizig responded. Completed.
1/17/2018	1/17/2018	Michael Mulligan	Form from City of Rancho Palos Verdes Municipal Water Department, Field Testing & Maintenance Report Form.	1/18/18 DCC Takaoka responded. Completed.
1/19/2018	1/19/2018	Duncan Christopher Reid	Electronic and written correspondence	1/19/2018 AAll Cloke responded. Completed.
1/22/2018	1/22/2018	Duncan Christopher Reid	Electronic and written correspondence - Amended original request.	1/22/2018 AAll Cloke responded. Completed.
1/23/2018	1/23/2018	SmartProcure (Ivan Kranjcec)	Purchase order information in a report format.	1/23/2018 AAll Cloke responded. Completed.
1/23/2018	1/23/2018	Center for Contract Compliance (Marisol Hernandez)	Request for Residential Street Rehab Phase II Area 7 documents	1/23/2018 AAll Cloke responded. Senior Engineer Chan provided requested information and document. Completed.
1/24/2018	1/24/2018	Nick Santos	ADA Access Imps Fred Hesse Park Project #022217. Abny General Engineering Inc. sub-contractor's certified payroll and fringe benefit statements.	1/24/2018 AAll Cloke responded. 1/31/2018 Determination Email sent. Awaiting payment. 2/9/2018 Payment received. 2/12/2018 Records mailed. Completed. 3/5/2018 Records requested a second time. 3/15/2018 Records emailed to CCC. Completed.
1/25/2018	1/25/2018	The Associated Press (Bernard Condon)	Trump National Golf Club records from 2012 to present for Greens Fees, Filming Permits, Outdoor Weddings - Founders Park.	1/25/2018 AAll Cloke responded. 1/30/2018 Completed.
1/26/2018	1/26/2018	Accutrend Data Corp (Bela Christensen)	December 2017 New Business List (new business licenses)	1/29/18 AA Zweizig forwarded request to Finance staff. Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
1/29/2018	1/29/2018	David Fahrenthold (Washington Post)	Trump National Golf Tax for Oct, Nov, Dec 2017.	1/29/18 AA Zweizig responded. Completed.
2/2/2018	2/5/2018	Henry G. MacMorran	Green Hills Memorial Park approved plans for area 5.2 etc.	2/5/18 Deputy Director So responded. Completed.
2/1/2018	2/1/2018	Steve Kenny (steve@constructioninsider.net)	Monthly Permits Issued Report for January 2018.	2/5/2018 AAll Cloke responded. Report not available at this time. Requestor to resubmit after February 15, 2018. Completed.
2/1/2018	2/5/2018	David Fahrenthold (Washington Post)	New Film Permit applications.	2/5/2018 SAA Fox responded. Completed.
2/3/2018	2/5/2018	Jennifer Diciano (Hickman & Associates Environmental Services)	Electronic copy of City's current Solid Waste Franchise Agreement.	2/5/2018 AAll Cloke responded. Provided link to City website document site. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
2/6/2018	2/6/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the Harris Steel Fence Co. for the Coastal Bluff Fencing Phase I Project.	2/6/18 AA Zweizig forwarded request to PW staff. 2/16/18 14-day extension letter sent. 2/27/18 AA Zweizig responded. Completed.
2/6/2018	2/6/2018	David Fahrenthold (Washington Post)	Terranea Resort Golf Tax Remittances for Calendar Year 2017	2/6/18 AA Zweizig forwarded request to Finance staff. 2/6/18 AA Zweizig responded. Completed.
2/7/2018	2/7/2018	Bob Hicks (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for the VSS International Inc. Residential Street Rehabilitation Phase 2 Areas 2 & 6 project.	2/7/18 AA Zweizig forwarded request to PW staff. 2/19/18 AA Zweizig responded. Completed.
2/7/2018	2/7/2018	Ken DeLong	City Mangers Employment Agreement Staff Report supporting documents.	2/8/2018 AAIL Cloke acknowledged receipt of PRA and provided the requested staff report and its attachments. DCC Takaoka forwarded request to staff. 2/8/18 Director Cullen responded. Completed.
2/7/2018	2/7/2018	Shawna Nazari	Preserve Management documents.	2/8/2018 AAIL Cloke acknowledged receipt of PRA. DCC Takaoka forwarded to appropriate staff. 3/5/18 DCC responded - awaiting payment.
2/12/2018	2/12/2018	George L. Cohn	Business License request	2/12/18 DCC Takaoka forwarded request on to Finance. 2/19/18 DCC Takaoka responded no responsive docs. Completed.
2/14/2018	2/14/2018	Kristin Collett	Residential properties - etc.	2/14/18 DCC acknowledged receipt of request and forwarded on to appropriate staff. 2/22/18 DCC clarified request. 3/2/18 responsive docs provided. Completed.
2/16/2018	2/19/2018	Barry Ross	Records relating to Petak - Altamira Canyon	2/19/18 DCC Takaoka acknowledged receipt of request and forwarded on to appropriate staff. 3/15/18 Final Determination letter sent. Awaiting payment. 4/2/18 payment rec'd docs sent. Completed.
2/26/2018	2/26/2018	Windy Quintanar (City of Los Alamitos)	Request for Matrix Imaging contract	2/26/18 AA Zweizig responded. Completed.
2/26/2018	2/26/2018	Accutrend Data Corp (Bela Christensen)	January 2018 New Business List (new business licenses)	2/26/18 AA Zweizig forwarded request to Finance staff. 2/27/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. Completed.
2/23/2016	2/26/2018	Glenn Oliver	Vendor list	2/27/18 DCC Takaoka responded. Completed.
2/27/2018	2/27/2018	Danny Friedman, California Hotel & Lodging Association	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
2/27/2018	2/27/2018	Michael Saltsman, Center for Union Facts	Proposed Ballot Measure Paperwork (Hospitality Initiative)	2/27/18 Emailed initiative packet. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Bid Documents, Publications, Contract, Bonds, Specs, etc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Inspector Logs and Daily Reports for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zweizig responded. Completed.

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DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/1/2018	3/1/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project.	3/1/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 3/6/17 AA Zwezig responded. Completed.
2/23/2018	3/2/2018	Marcella Scordelis	Contractor Precision Emprise dba Precision Concrete Cutting	3/5/18 DCC responded - no records at this time. Completed.
3/5/2018	3/5/2018	M. J. Sullivan	Copy of: current janitorial contract, proposal submitted, insurance certificate, and W9	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA and provided contract and insurance certificate to requestor. 03/05/2018 AT Amundson provided W9. 3/13/2018 AA Penate provided stamped proposal. 03/13/2018 Final documents sent. Completed.
3/5/2018	3/5/2018	Center for Contract Compliance (Marisol Hernandez)	ID Number 17-602664, Sidewalk Repair Program. Copy of: bid tabulation each bidder's name and bid amount; original bid advertisement with proof of publication; complete sub-contractors list.	3/5/2018 AAll Cloke responded. Acknowledged receipt of PRA. Forwarded request to PW staff. 3/6/2018 Assistant Engineer Carrasco provided requested documents. Request Completed.
3/13/2018	3/13/2018	Open Gov Books CA (Adam Barney)	Investment Statements	3/13/2018 AAll Cloke forwarded request to Finance Dept. 3/23/2018 Treasury Report dated December 2017 provided to requestor. Completed.
3/13/2018	3/13/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for American Asphalt South Inc. for the Residential Street Rehabilitation Phase II – Area 7 Project.	3/13/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 3/23/18 14 day extension sent. 4/2/18 AA Zwezig responded. Completed.
3/19/2018	3/19/2018	David Fahrenthold (Washington Post)	Request for golf taxes, filming permits, applications for new development on land owned by Trump National.	3/26/18 DCC Takaoka responded. Completed.
3/19/2018	3/19/2018	Marita Daly	Consultant report regarding telecommunications facility ASG39	3/28/18 DCC responded. Completed. 4/3/18 CDD Mihranian responded to additional questions. Completed.
3/19/2018	3/19/2018	Properant LLC	Notices of unsafe/derelict properties	3/29/18 14 day extension sent. 4/12/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Miguel Marquez CNN	Trump golf fees and wedding permits	3/27/18 DCC Takaoka responded. Completed.
3/21/2018	3/21/2018	Five Brothers Management	Inquiry on vacant /distressed properties	3/22/18 AA Zwezig responded. Completed.
3/22/2018	3/22/2018	Center for Contract Compliance (Marisol Hernandez)	Request for bid documents regarding the Hawthorne Blvd. Arterial Wall Beautification project.	3/22/18 AA Zwezig acknowledged receipt of request and forwarded on to appropriate staff. 4/2/18 AA Zwezig responded. Completed.
3/26/2018	3/26/2018	Accutrend Data Corp (Bela Christensen)	February 2018 New Business List (new business licenses)	3/26/18 AA Zwezig forwarded request to Finance staff. 3/26/18 Provided cost of requested data on disk (disk and mailing cost). Awaiting payment. 4/9/18 payment received. Completed.
3/26/2018	3/26/2018	Trull	Request to view a City Council Meeting tape from the 1980s of a video or movie re: how Citizens can protest if they are unhappy with a government action. (Albert Levitt and Councilwoman Bacharach were in attendance at the meeting.)	3/26/2018 SAA Cloke responded. 3/30/18 DCC Takaoka Responded. Completed.

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DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/27/2018	3/28/2018	Julie Marte	List of House with Code Violation	3/28/2018 SAA Cloke responded to requestor. 4/6/18 AA Zweizig sent 14 day letter. 4/12/18 DCC Takaoka responded. Completed.
3/27/2018	3/27/2018	Sharon Loveys	Request for checks, invoices/billings and correspondence regarding Green Hills and Vista Verde lawsuits.	4/3/18 Partial request completed and 14 day ext. letter given. 4/20/18 determination letter sent. 5/1/18 Ms. Loveys notified staff that for now we could hold off on production of invoices. 5/15/18 Ms. Loveys renewed her request for all invoices regarding the three lawsuits. 5/25/18 DCC sent determination letter. 7/29/18 CC Colborn sent extension letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter. 10/1/18 CC Colborn sent extension letter. 10/15/18 CC Colborn sent ext. letter. 10/23/18 CC Colborn sent determination letter. Completed.
3/30/018	3/30/2018	Robert Fellner	Employee compensation report	3/30/18 DCC notified Mr. Fellner report not available until 4/30/18 he may wish to request after 4/30. Completed. 6/4/18 Acct. Supervisor Ramos forwarded info to requestor.
3/30/2018	3/30/2018	Tracy Burns (No 1) - CANCELED	Emails communications from 2016 forward for various staff members/names/Campbell 4/3- Ms. Burns clarified PRA request.	4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date
4/3/2018	4/3/2018	David Fahrenthold (Washington Post)	Trump Development docs	4/3/18 DD Kim responded. Completed.
4/2/2018	4/2/2018	Jennifer Weidner	Monthly Permits Issued	4/11/18 Permit Technician Molina responded. Completed.
4/2/2018	4/2/2018	Jeff Lewis	Request for emails/communications re: Green Hills, Daily Breeze, various city attys, invoices	4/12/18 14 10-day ext. letter sent. 4/26/18 14-day letter sent. 5/17/18 determination letter sent. 5/25/18 Deposit received. 6/7/18 CC Colborn sent determination letter. 1st production ready. 6/8/18 DCC Takaoka mailed out first responsive batch. 7/19/18 CC Colborn sent follow up. 7/20/18 DCC Takaoka sent final determination letter and docs. Completed.
4/2/2018	4/2/2018	Tracy Burns (No 2) - CANCELED	Emails Jeff Lewis PC Commissioner/ Brian Campbell communications	4/6/18 - From Tracy Burns - Please cancel this PRA, I will submit a clearer version with a different start date
4/3/2018	4/3/2018	Steve Dickson	Request current sweeping contract other items	4/11/18 DCC Takaoka responded. Completed.
4/5/2018	4/5/2018	Tracy Burns (No 3)	All emails from/to Brian Campbell private email account for past 8 years	4/16/18 14 day ext. letter sent. 4/30/18 Ext Letter sent. 5/21/18 provided update.
4/6/2018	4/6/2018	Tracy Burns (No 2) - REVISED	PART A - emails Jeffrey Lewis sent to or received from Brian Campbell during his (Jeff's) tenure as Planning Commissioner. PART B - STR file regarding 7242 Avenida Altisima	4/16/18 14 day ext. letter sent. 4/30/18 Ext Letter sent. 5/21/18 provided update.

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DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/6/2018	4/6/2018	Michael Huang	Brian Campbell emails from only all non-City email servers. Renewed PRA from original request on November 10, 2017	4/16/18 14 day ext. letter sent. 5/1/18 Ext letter sent. 5/21/18 provided update.
4/10/2018	4/10/2018	Nick Santos (Center for Contract Compliance)	Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd Arterial Wall Beautification project.	4/10/18 AA Zweizig forwarded request to PW staff. 4/10/18 AA Zweizig responded. Completed.
4/10/2018	4/10/2018	Jeff Lewis (No. 2)	Expense reimbursements to Trump National Golf Club	4/17/18 14 day ext. letter sent. 4/27/18 DCC Takaoka responded. Awaiting payment. Completed.
4/10/2018	4/10/2018	Marita Daly	Reports by consultant regarding wireless telecommunications	4/11/18 DCC Takaoka responded. Completed. 4/16/18 Addtl docs provided by CDD Director Mihranian. Completed. 4/20/18 Ms. Daly emailed additional questions. 4/28/18 Director Mihranian responded. Completed.
4/13/2018	4/13/2018	George Henry	Request for all solution proposals relating to Implementation of Community Engagement Strategy and Software Applications from the September 26, 2017 City Council meeting. (Palos Verdes Estates)	4/18/18 AA Zweizig responded. Completed.
4/16/2018	4/16/2018	Dreams Reality (Christopher Spencer)	List of top ten highest paid employees	4/16/2018 DCC Takaoka l/m list not available for all employees until 4/30 he can reach to us at that time. Completed.
4/18/2018	4/18/2018	Kim Warren	Organizational Chart and contact information for the City's Information Technology division	4/18/18 AA Zweizig responded. Completed.
4/23/2018	4/23/2018	Brian Campbell PRA No. 1	Councilman John Cruikshank emails	5/3/18 CC Colborn sent 14 day ext. letter. 5/17/18 CC Colborn sent determination letter. 7/20/18 DCC Takaoka sent ext. letter. Awaiting deposit. 9/26/18 CC Colborn sent response. Completed.
4/22/2018	4/23/2018	Robin Blanchard	Seeking original dates of construction and building size, zoning, any open cases for 28901 Western Boulevard, Suite 107	4/23/18 AA Zweizig forwarded request to CDD Staff. 5/2/18 AA Zweizig responded. Completed.
4/23/2018	4/23/2018	Ken DeLong	Mayor Susan Brooks emails	5/3/18 CC Colborn sent 14 day ext. letter. 5/17/18 CC Colborn sent determination letter. Awaiting payment. 5/18/18 CC Colborn provided documents electronically. Completed.
4/24/2018	4/24/2018	Lori Trull	Review of Admin Hearing files 2017	5/2/18 DCC Takaoka responded. File available for review awaiting response from requestor. Requestor scheduled time to meet with staff-5/21 between 1pm - 3pm. Staff has reached out to requestor to reschedule after a no-show. To date no response. 7/10/18 Requestor came in reviewed file with Le and Takaoka in CDD then made new PRA request (see below). This PRA is completed.
4/25/2018	4/25/2018	Dodge Data Analytics	Plans Holders for Coastal Bluff Fencing Phase II	4/26/18 SA Penate responded. Completed.

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DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/25/2018	4/25/2018	Brian Campbell PRA No. 2	Emails between Mayor Susan Brooks and Mayor Pro Tem Jerry Duhovic	5/7/18 CC Colborn sent 10 day ext. letter. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 6/20/19 CC Colborn sent email/letter to Mr. Campbell - docs available for pick up after payment. 8/2/18 CC Colborn replied to requestor - disc is available for pick up after payment. 8/3/18 requestor paid for and received disc.
4/26/2018	4/26/2018	Susan Carter	Elkmont Canyon	5/7/18 14 day ext. letter sent. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 7/23/18 CC Colborn sent ext. letter. 7/23/18 CC Colborn sent extension letter. 8/13/18 CC Colborn sent ext. letter. 9/20/18 CC Colborn responded with batch of documents. 9/24/18 CC Colborn responded. Completed.
4/26/2018	4/26/2018	Jeff Lewis	Elkmont Canyon	5/7/18 14 day ext. letter sent. 5/21/18 CC Colborn sent determination letter. 6/11/18 CC Colborn sent follow up letter. 8/13/18 CC Colborn sent ext. letter. 9/20/18 CC Colborn responded with batch of documents. 9/24/18 CC Colborn responded. Completed.
4/26/2018	4/26/2018	Susan Carter	Elkmont Canyon minutes	4/26/18 DCC Takaoka responded. Completed.
4/27/2018	4/27/2018	Bryant Moy	Susan Brooks emails	5/7/18 CC Colborn sent letter. 5/21/18 CC Colborn sent determination letter- awaiting deposit. 6/7/18 requestor withdrew request.
4/30/2018	4/30/2018	Valerie Osier	Copy of Berkowitz letter dated 12/21/18	4/30/18 DCC Takaoka responded. Requestor will come in to review/purchase. 5/10/18 requestor picked up and paid for docs. Completed.
5/1/2018	5/1/2018	Brian Campbell PRA No. 3	Email for G Yap re: AYSO	5/10/18 14 day ext. letter sent. 5/25/18 DCC sent determination letter. 6/7/18 CC Colborn sent ext. letter. 7/19/18 CC Colborn sent ext. letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter.
5/2/2018	5/2/2018	SmartProcure (David Freed)	PO report log	5/2/18 Acct Tech Amundson responded. Completed.
5/2/2018	5/2/2018	Accutrend Data Corp (Alyssa Tabar)	April 2018 New Business List	5/2/18 AA Zwezig notified the requestor that the list will be available at the end of the month and it will need to be requested at that time. Completed.

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DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/2/2018	5/2/2018	Brian Campbell PRA No. 4	Documents as provided to Green Hills; update on Cruikshank emails	request clarification. 5/7/18 rec'd clarification. 5/7 DCC Takaoka responded disc available. Awaiting payment. 5/10/18 Requestor picked up and paid for disc. Completed.
5/3/2018	5/3/2018	Rollin Sturgeon	November 7, 1989 Voter's Pamphlet (Measures L & M) and Guidelines and Procedures for Restoration/Preservation of Views Where Foliage is Involved	5/8/18 AA Zweizig notified requestor of costs. Documents mailed out. Completed.
5/4/2018	5/4/2018	David Fahrenthold (Washington Post)	(1) Electronic copies of any correspondence between the City of Rancho Palos Verdes and the Trump Organization and/or Trump National Golf Club over pending Final Tract Map 50666. (2) Any documents detailing changes made, or approvals granted, to that pending Final Tract Map since 1/1/2017. (3) Any documents showing when the city will hold its next public hearing on this tract map – if such a meeting has been scheduled.	5/4/18 AA Zweizig forwarded request to staff. 5/8/18 CDD Deputy Director Kim responded. Completed.
5/4/2018	5/4/2018	David Fahrenthold (Washington Post)	(1) Golf tax for Trump National Golf Club & Terranea for February, March and April 2018. (2) Filming Permit applications at Trump National Golf Club, submitted since 2/5/2018.	5/4/18 AA Zweizig forwarded request to staff. 5/14/18 AA Zweizig responded. Completed.
5/7/2018	5/7/2018	Diane Wheeler (Waste Control, Inc.)	Current approved commercial solid waste and recycling rates	5/7/18 AA Zweizig forwarded request to staff. 5/7/18 SAA Ramezani Responded. Completed.
5/9/2018	5/9/2018	Jennifer Salayich Construction Gold	Monthly Permit report	5/14/18 Permit Tech Molina responded. Completed.
5/15/2018	5/15/2018	Brian Campbell No. 5	Emails/texts between G Yap and Duhovic, Brooks, Aleshire, Huang, Burns 6/16/07-05/14/08	5/25/18 DCC sent 10 day response letter. 6/7/18 CC Colborn send 14 day letter. 7/19/18 CC Colborn sent ext. letter. 8/9/18 CC Colborn sent ext. letter. 9/11/18 CC Colborn sent extension letter. 9/24/18 CC Colborn responded. Completed.
5/15/2018	5/15/2018	Ying Sai	26815 Fond du Lac and 26810 Fond du Lac documents	5/24/18 CC Colborn sent 10 day response. 6/6/18 CC Colborn sent 14 day determination letter. Awaiting deposit. 7/19/18 CC Colborn reached out again to requestor after two additional attempts. To date no response- consider this PRA completed at this time.
5/16/2018	5/16/2018	Matt Pearce (LA Times)	Request for golf taxes for Trump National Golf Course from 2005 to present	5/16/18 AA Zweizig forwarded request to staff. 5/21/18 AA Zweizig responded. Completed.
5/16/2018	5/16/2018	Zeke Jackson	Copies of code enforcement violations or summary reports between 4/15/18 and 5/15/18. Financial report for any special assessments on properties with an outstanding balance to the City	5/16/18 DCC Takaoka forwarded request to staff. 5/29/18 DCC responded to requestor. Completed.
5/14/2018	5/18/2018	Helena Schecter (IPC USA, Inc.)	Request for information regarding any current bulk fuel contracts, award/bid information, and/or contact information for the fuel buyer if no contract.	5/18/18 AA Zweizig forwarded request to staff. 5/21/18 AA Zweizig responded. Completed.
5/21/2018	5/21/2018	Virginia Lortz	Does city collect utility taxes and if so what are the percentages	5/21/18 AA Zweizig forwarded request to staff. 5/23/18 AA Zweizig responded. Completed.

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DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/21/2018	5/21/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll (#25 through final) and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park, Park Improvement Project.	5/21/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 5/22/18 AA Zweizig responded. Completed.
5/22/2018	5/22/2018	Christopher Carlucci EMC Solutions	Uncashed checks	5/23/18 DCC Takaoka responded. Completed.
5/22/2018	5/22/2018	Five Brothers Management	Inquiry on vacant /distressed properties	5/22/18 DCC Takaoka responded. Completed.
5/22/2018	5/22/2018	David Fahrenthold (Washington Post)	Information regarding Trump National home sites that are unsold	5/22/18 CDD Deputy Director Kim responded. Completed.
5/22/2018	5/22/2018	Jeff Calvagna	Cell tower /cell sites info	5/23/18 Director Sassoon responded. Completed.
5/23/2018	5/23/2018	Info@segmentreturnllc	Uncashed checks	5/23/18 DCC Takaoka responded. Completed.
6/6/2018	6/6/2018	Jennifer Salayich (Construction Insider)	Monthly Permits Issued Report for May 2018	6/6/18 AA Zweizig acknowledged receipt of request and forwarded on to appropriate staff. 6/8/18 SA Bailiff responded. Completed.
6/7/2018	6/7/2018	Valentina Feoktistova	Closed session items 5 and 6 for CC meeting 1/16/18	6/7/18 DCC Takaoka responded. Completed.
6/8/2018	6/8/2018	Chris Davis chrisdavisfmc@gmail	2018 Business License List	6/12/18 SA Cloke responded. Completed.
6/11/2018	6/11/2018	David Fahrenthold (Washington Post)	Golf tax for Trump National Golf Club & Terranea Resort for May 2018.	6/11/18 AA Zweizig forwarded request to staff. 6/21/18 AA Zweizig responded. Completed.
6/15/2018	6/15/2018	Collen Hamil	List of Job titles/type of position and department	6/26/18 DCC Takaoka responded. Completed.
6/22/2018	6/22/2018	Marisol Hernandez CC	Bid info re: Coastal Bluff Fencing Phase II	6/26/18 Asst Eng Flannigan provided responses. Completed.
6/22/2018	6/22/2018	David Fahrenthold (Washington Post)	Golf tax for Trump National Golf Club for May 2018.	6/25/18 AA Zweizig responded. Completed.
6/25/2018	6/25/2018	Accutrend Data Corp (Bela Christensen)	March-May 2018 New Business License List	6/25/18 AA Zweizig responded. Completed.
6/26/2018	6/26/2018	Jeremy Blasi Unite Here Local 11	Correspondence from Trump National or Terranea from 1/8/18	7/6/18 DCC Takaoka sent 10 day letter. 7/20/18 DCC sent ext. letter. 9/18/18 CC Colborn responded. Completed.
6/29/2018	7/2/2018	Zeke Jackson	Open code enforcement cases (blight/vacant etc.)	7/10/18 DCC Takaoka responded. Completed.
7/1/2018	7/2/2018	Steve Kenny (steve@constructioninsider.net)	Monthly Permit Report	7/2/18 Permit Tech Molina responded. Completed.
7/5/2018	7/5/2018	Marisol Hernandez (Center for Contract Compliance)	Bid Documents for the Residential Street Rehabilitation Phase I Project	7/16/18 AA Zweizig responded. Completed.
7/5/2018	7/5/2018	Marisol Hernandez (Center for Contract Compliance)	Bid Documents for the Palos Verdes Drive West Median Beautification Project	7/16/18 AA Zweizig responded. Completed.
7/9/2018	7/9/2018	Carolina Chavez (Falcon Fuels Inc.)	Request for information regarding any current bulk fuel contracts and/or contact information regarding spot sales.	7/9/18 AA Zweizig responded. Completed.
7/10/2018	7/10/2018	Lori Trull	Review of Admin Hearing files 2017	7/19/18 DCC Takaoka left message for requestor-and sent her an email as to same- CDD has docs available for her review beg 7/24. Provided contact info for CDD staff to schedule convenient appt. 7/31/18 requestor emailed she will come in sometime in August.
7/12/2018	7/12/2018	Cameron Slovic	Request for resolutions declaring a fiscal emergency from 2000-present.	7/18/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/16/2018	7/16/2018	Susan Rust, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the Pedestrian Safe Bus Stop Linkage on Hawthorne Blvd. Project with the contractor California Landscape & Design Inc.	7/19/18 AA Zweizig mailed requested documents. Completed.
7/20/2018	7/20/2018	David Fahrenthold (Washington Post)	Golf fees Terranea and Trump National June	7/30/18 DCC Takaoka responded. No responsive documents. Completed.
7/27/2018	7/27/2018	Lawrence Delevingne (Reuters)	Golf fees Trump/property appraisals	8/3/18 DCC Takaoka responded. Completed.
8/1/2018	8/1/2018	Samantha Lemessy (Smart Procure)	Request for Purchase Order/Vendor Information from 5/2/18 to present.	8/1/18 AA Zweizig forwarded request to staff. 8/10/18 AA Zweizig responded. Completed.
8/1/2018	8/1/2018	Steve Kenny (Construction Insider)	Monthly Permits Issued Report for July 2018	8/1/18 AA Zweizig forwarded request to staff. 8/1/18 Permit Tech Molina responded. Completed.
8/2/2018	8/2/2018	Brandon Ronquillo	Major Donor filings	8/3/18 DCC Takaoka responded. Awaiting response from requestor as to appt times to view files.
8/7/2018	8/7/2018	Lawrence Delevingne (Reuters)	Golf fees Trump/property appraisals calculations	8/16/18 Accounting Supervisor Ramos responded. Completed.
8/8/2018	8/8/2018	Lawrence Delevingne (Reuters)	Founders Park Rentals and film permits	8/10/18 AA Zweizig responded. Completed.
8/9/2018	8/9/2018	Steven Petropoulos	Operation and maintenance services and costs related to low pressure sewer/grinder pumps	8/9/18 AA Zweizig forwarded request to staff. 8/20/18 AA Zweizig responded. Completed.
8/10/2018	8/10/2018	Nick Santos (Center for Contract Compliance)	Request for Certified Payroll and Fringe Benefit Statement for Metrocell Construction Inc. for the Hawthorne Blvd. Arterial Wall Beautification Project	8/10/18 AA Zweizig forwarded request to staff. 8/13/18 AA Zweizig responded. Completed.
8/14/2018	8/14/2018	Tom Shortridge	Request for Measure P Campaign Statements	8/15/18 AA Zweizig notified requestor records will be ready for pick-up on 8/16/18. 8/17/18 Requestor picked up documents. Completed.
8/16/2018	8/16/2018	Lawrence Delevingne (Reuters)	Request for Trump National Golf Club number of rounds of golf played annually and green fees for the past 10 years.	8/16/18 AA Zweizig notified the requestor the City does not have this info and to contact the LA County Assessor's office. Completed.
8/16/2018	8/16/2018	Claudine Anague (BuildZoom)	Report of building permits issued from January 1, 2018 to present.	8/16/18 AA Zweizig forwarded request to staff. 8/27/18 AA Zweizig sent 14-Day extension letter. 8/28/18 Permit Tech Molina responded to request. Completed.
8/17/2018	8/17/2018	Jeff Lewis	Copies of documents requested by Susan Carter on 4/26/18	8/17/18 DCC Takaoka responded. Provided sets of mins as provided to Ms. Carter and noted the ext. date of 9/13/18 for additional documents related to first PRA. Mr. Lewis clarified request is only for the actual PRA itself - not documents. DCC copied Mr. Lewis on request. Completed.
8/20/2018	8/20/2018	David Fahrenthold (Washington Post)	Golf taxes for Trump National Golf Club & Terranea Resort for June and July 2018	8/20/18 AA Zweizig forwarded request to staff. 8/21/18 Provided requestor with Terranea remittances. 8/28/18 Provided requestor with Trump remittances. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/21/2018	8/21/2018	Nushin Sullivan (Asset Management Consultants)	Three requests for copies of refund checks and supporting documentation regarding deductions for Crown Castle USA Inc.	8/21/18 AA Zweizig forwarded request to staff. 8/27/18 AA Zweizig responded. Completed.
8/22/2018	8/22/2018	Five Brothers Management	Inquiry on vacant /distressed properties	8/22/18 AA Zweizig responded. Completed.
8/27/2018	8/27/2018	Amanda Ramond (Synergy, Advantage Engineers)	Land Use Permit/Plan Review for a wireless telecommunications facility on Palos Verdes Drive E between Coral Ridge Road and Picardie Road	8/27/18 AA Zweizig forwarded request to staff. 8/30/18 AA Zweizig responded. Completed.
8/27/2018	8/27/2018	Jeff Calvagna	Documents relating to Verizon Telecommunication Facility located at Ganado Drive and Floweridge Drive	8/27/18 AA Zweizig forwarded request to staff. 8/30/18 AA Zweizig responded. Completed.
8/28/2018	8/28/2018	Kate Castagne	Request for Umberg Reports from Unite Here 11 Hotel Initiative Group	8/30/2018 DCC Takaoka responded -no responsive documents.
8/29/2018	8/29/2018	Dee Wang	Geologic and soil engineer reports, grading plans, compaction reports, and any soil reports for 5360 Middlecrest Drive and its surrounding lots	8/29/18 AA Zweizig forwarded request to staff. 8/30/18 Building and Safety staff notified the requestor that the files are available to view at CDD counter. Completed.
8/31/2018	8/31/2018	Marita Daly	Site Plan Mossbank& Grayslake- ASG 39 Wireless Telecom- incl cross section of tower structure	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Coverage Analysis report Mossbank & Grayslake -ASG 39desc geographic area proposed facility	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Report on ASG39 Mossbank & Grayslake city's RF Consultant	9/10/18 CDD Director Mihranian responded. Completed.
8/31/2018	8/31/2018	Marita Daly	Alternative site analysis for co-located site	9/10/18 CDD Director Mihranian responded. Completed.
9/4/2018	9/4/2018	Steve Kenny	Monthly Permits Issued Report	9/4/18 Permit Tech Molina responded. Completed.
8/31/2018	9/4/2018	David Leeper	Request for documents relating to 42 Peppertree Drive	9/5/18 AA Zweizig forwarded request to staff. 9/12/18 14-day extension letter sent. 9/26/18 AA Zweizig notified requestor that the documents are ready to view. Completed.
9/5/2018	9/5/2018	Barbara Navarro	Inquired whether the Catch Basin Maintenance agreement with Ron's Maintenance was renewed effective July 1, 2018	9/5/18 AA Zweizig forwarded request to staff. 9/18/18 AA Zweizig responded. Completed.
9/5/2018	9/5/2018	Barbara Navarro	Requested the name and contract term of the City's current Catch Basin Maintenance contractor.	9/5/18 AA Zweizig forwarded request to staff. 9/18/18 AA Zweizig responded. Completed.
9/11/2018	9/11/2018	Sharon Loveys No. 2	Request for Green Hills maps of plots for sale in Area 4, permits - excavation in Area 4, CUP applications for earth internment in Area 4, correspondence between Green Hills and RPV re: "morning light valley" or inspiration view", and correspondence between Council and Planning Commission re: "morning light valley" or inspiration view"	9/24/18 DCC provided partial response. 10/1/18 CC Colborn sent ext. letter. 10/15/18 CC Colborn sent extension letter. 10/22/18 CC Colborn sent determination letter. Awaiting response/payment.
9/13/2018	9/13/2018	Marisol Hernandez (Center for Contract Compliance)	Request for bid documents relating to the Residential St Rehab- Area 8 Pavement Rehab Phase II project.	9/19/18 DCC responded. Completed.
9/17/2018	9/17/2018	Michael A. Long	Request for submitted plans by Von Hagens for 7251 Rue La Fleur; Any correspondence between Von Hagens and City; identification of individuals who made or authorized approvals by the City; identification of all individuals who submitted any proposed plans.	9/27/18 DCC Takaoka responded. Awaiting payment/response. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/20/2018	9/20/2018	Ana Ramirez (Labor Management Compliance Council)	Bid and Contract Information for the Fred Hesse Park ADA Access Improvements Project	9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed.
9/20/2018	9/20/2018	Ana Ramirez (Labor Management Compliance Council)	Request for Certified Payroll and Fringe Benefit Statement for ABNY General Engineering Inc. for the Fred Hesse Park ADA Access Improvements Project	9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed.
9/20/2018	9/20/2018	Ana Ramirez (Labor Management Compliance Council)	Bid and Contract Information for the Lower Hesse Park Improvements Project	9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed.
9/20/2018	9/20/2018	Ana Ramirez (Labor Management Compliance Council)	Request for Certified Payroll and Fringe Benefit Statement for Pub Construction Inc. for the Lower Hesse Park Improvements Project	9/20/18 AA Zweizig forwarded request to staff. 9/24/18 AA Zweizig responded. Completed.
9/24/2018	9/24/2018	Five Brothers Management	Inquiry on vacant /distressed properties	9/24/18 AA Zweizig responded. Completed.
9/25/2018	9/25/2018	Jeff Lewis	Loveys	10/5/18 CC Colborn sent 14 day ext. letter. 10/15/18 CC Colborn sent determination letter. Awaiting payment.
9/26/2018	9/26/2018	Tucson Zarrabian	Golden Cove Shopping Center - Emails Jensen	10/2/18 Request withdrawn.
9/28/2018	9/28/2018	Jeffrey Pich, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the Lower Hesse Park Improvements Project with the contractor PUB Construction, Inc.	10/9/18 AA Zweizig mailed documents to requestor.
10/1/2018	10/1/2018	Steve Kenny (Construction Insider)	Monthly Permits Issues Report for September 2018	10/1/18 AA Zweizig forwarded request to staff. 10/10/18 Permit Tech Molina responded to request. Completed.
10/2/2018	10/2/2018	Washington Post (Fahrenthold)	Trump National Golf Club golf tax fees Aug-Sept	10/11/18 DCC Takaoka responded. Completed.
10/2/2018	10/2/2018	Tracy Burns	Please provide any and all emails relating to city business Brian Campbell received or sent using any and all private email accounts from January 1, 2015 to December 31, 2015. After perusing the previous PRA documentation provided by Mr. Campbell, there seems to be some discrepancies that need clarification	10/15/18 CC Colborn sent extension.
10/3/2018	10/3/2018	Alexander Valenti	Request for proposal documents and price sheets for all respondents to the Streetlight Acquisition RFP	10/3/18 AA Zweizig forwarded request to staff. 10/15/18 14-day extension letter sent. 10/29/18 Determination letter sent. Awaiting payment for CD.
10/4/2018	10/4/2018	Janine Rugas (Buildzoom)	Report of building permits issued from August 28, 2018 to present.	10/4/18 AA Zweizig forwarded request to staff. 10/10/18 Permit Tech Molina responded to request. Completed.
10/8/2018	10/8/2018	Barry Steinberg (Energy Service Partners)	List of new homes built in 2018 and name of General Contractor.	10/8/18 AA Zweizig forwarded request to staff. 10/18/18 AA Zweizig responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/16/2018	10/16/2018	Sharon Loveys	(1) Copies of checks paid to Green Hills as reimbursement for City Defense costs in defending the challenge of Sharon Loveys; (2) Correspondence acknowledging receipt of payment; (3) Copies of invoices from City's Counsel to the City reflecting amount billed to Green Hills for City's defense of pending lawsuits which request #1 refers; (4) Copies of cemetery maps or plot maps which depict the survey and subdivision of lots or plots within any sub-area of the Green Hills Cemetery submitted to the City after January 31, 2017; (5) Copies of checks paid by the City to City Attorney's law firm since January 1, 2018 on account of legal services billed to the City by each law firm retained by the City to perform legal services for the City; and (6) Copies of invoices which reflect amounts paid by City to Aleshire & Wynder for legal services rendered in connection with the City's investigation of unauthorized disclosures from closed door sessions.	10/24/18 CC Colborn responded. Awaiting payment/response.
10/18/2018	10/18/2018	Evangeline Freeman (Level 2 Security)	List of August-September 2018 Business Licenses	10/18/18 AA Zweizig responded. Completed.
10/19/2018	10/19/2018	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees Aug-Sept	10/19/18 AA Zweizig forwarded request to staff. 10/29/18 AA Zweizig responded. No responsive documents. Completed.
10/22/2018	10/22/2018	CCC Marisol Hernandez	Santa Monica Bay Catch Basin info	10/30/18 DCC responded. Completed.
10/22/2018	10/22/2018	Bernard Condon	Trump National Golf Fees	10/25/18 DCC responded. Completed.
10/22/2018	10/22/2018	Five Brothers Management	Vacant or distressed property info	10/22/18 DCC Takaoka responded. Completed.
11/1/2018	11/1/2018	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees Aug,Sept, Oct.	1/1/18 AA Zweizig forwarded request to staff. 11/13/18 AA Zweizig responded. No responsive documents. Completed.
11/1/2018	11/1/2018	Vanessa Godinez (Hermosa Beach)	City Clerk's office staffing information	1/1/18 AA Zweizig responded. Completed.
11/2/2018	11/2/2018	David Fahrenthold (Washington Post)	Question re Trump final Tract Map- or any tract maps on development	11/5/18 CDD Deputy Director Kim responded. Completed.
11/5/2018	11/5/2018	Steve Kenny	Monthly Building Permits	11/5/18 Permit Tech Molina responded. Completed.
11/9/2018	11/9/2018	Smart Procure	PO/Vendor Info report	11/13/18 DCC Takaoka responded. Completed.
11/12/2018	11/12/2018	Betty Riedman	Request for Minutes showing the establishment of the Los Serenos de Point Vicente Docent Organization	11/12/18 AA Zweizig responded. Forwarded to R&P for additional information. 11/29/18 Notified Ms. Riedman no additional responsive documents. Completed.
11/13/2018	11/13/2018	Richard Darwicki	Building permit - 28798 South Western Ave	11/19/18 Docs available but requestor noted he stopped by last week and reviewed file. Completed.
11/14/2018	11/14/2018	Cameron Dice	Request for information regarding Cannibis Laws.	11/14/18 AA Zweizig forwarded request to staff. 11/15/18 AA Zweizig responded. Completed.
11/15/2018	11/15/2018	Stephen Reilly (USA Today)	Request for Trump National Golf Club golf and property taxes paid to the City from 2002 to present.	11/15/18 AA Zweizig forwarded request to staff. 11/26/18 City Clerk Colborn responded. Completed.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2018

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
11/16/2018	11/16/2018	Marisol Hernandez (Center for Contract Compliance)	PVIC Exhibits Replacement Bid Documents information	11/16/18 AA Zweizig forwarded request to staff. 11/26/18 Extension letter sent. 12/10/18 City Clerk Colborn responded. Completed.
11/20/2018	11/20/2018	Renee E Stukey Property Debt Research	Code Violations etc 5850 Ocean Terrace Drive	11/20/18 DCC Takaoka responded. Completed.
11/27/2018	11/27/2018	Herb Stark	Ladera Linda Usage	12/3/18 DCC Takoaka responded. Completed.
11/27/2018	11/27/2018	Herb Stark	Ladera Linda Costs	12/7/18 DCC Takaoka responded. Completed.
12/3/2018	12/3/2018	Rich McCleister	Building permits 32039 Sea Ridge Circle	12/10/18 SA Bender responded. Completed.
12/3/2018	12/3/2018	Jorge Milian	Request for information regarding upcoming 2019 election.	12/3/18 AA Zweizig responded. Completed.
12/5/2018	12/5/2018	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees Sept., Oct., Nov. 2018	12/5/18 AA Zweizig forwarded request to staff. Provided requestor with golf tax amounts for September. 12/17/18 AA Zweizig responded no additional responsive documents. Completed.
12/7/2018	12/7/2018	Eduardo Jansen	Hotel Development and Hotel Incentive Pgm docs	12/7/18 DCC Takaoka responded. Completed.
12/7/2018	12/7/2018	Jeff Lewis	6853 Vallon Drive docs	12/17/18 CC Colborn notified requestor responsive documents are ready for requests 1 & 2. 14-Day extension letter sent. 12/19/18 CC Colborn Provided cost of remaining documents. Awaiting payment.
12/19/2018	12/19/2019	Herb Stark	Facility Use at Ladera Linda, Ryan Park, and Hesse Park	12/19/18 AA Zweizig forwarded request to staff. 1/2/18 Extension letter sent.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

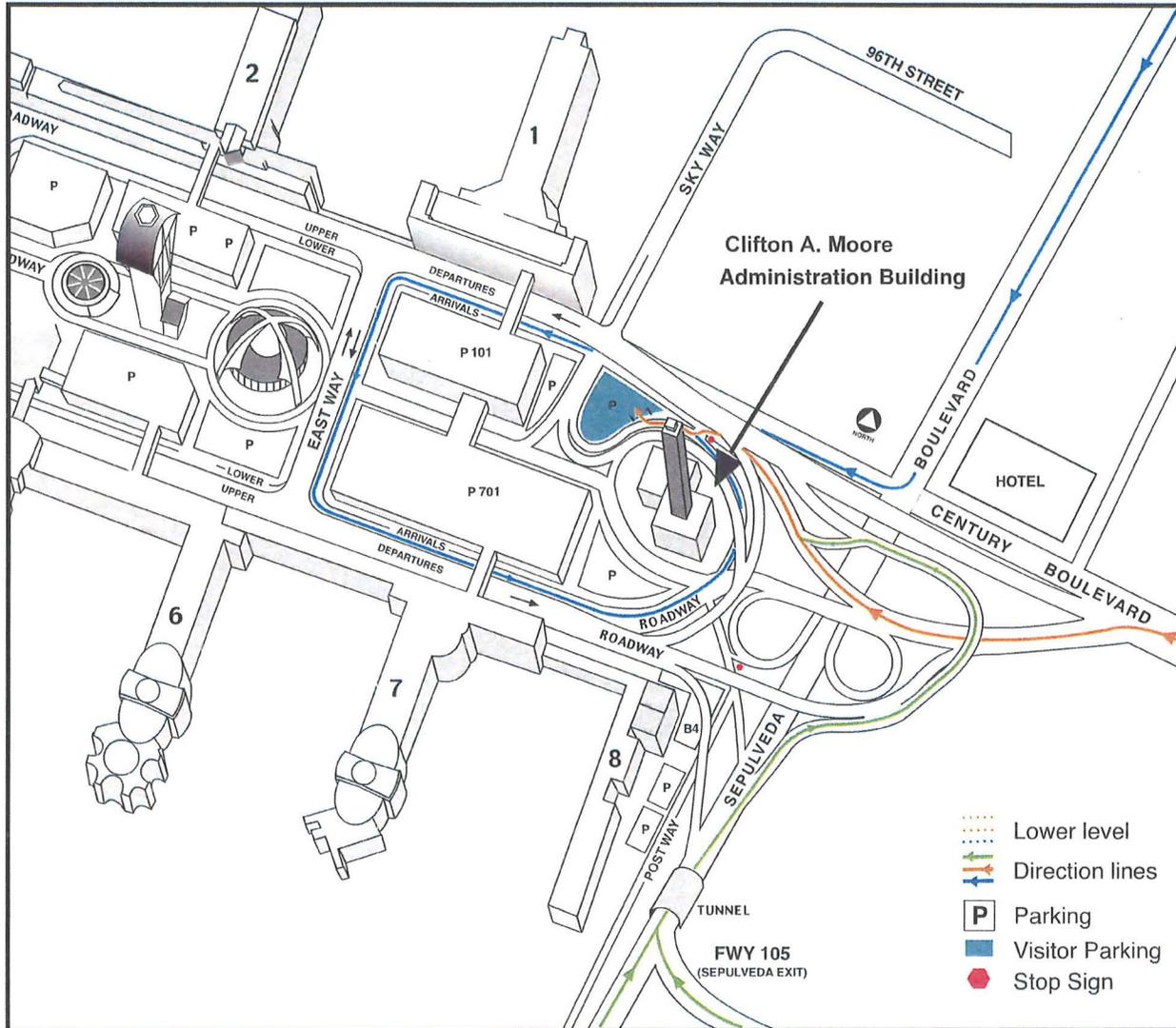
DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/22/2018	1/2/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/2/19 AA Zwezig responded. Completed.
12/27/2018	1/2/2019	Jameel A. Pickens	Property information regarding several properties on Beachview Drive, Nantasket Drive, and Seacove Drive.	1/2/19 AA Zwezig forwarded request to staff.



LAX

Los Angeles World Airports

DIRECTIONS TO VISITOR'S PARKING LOT



DEPARTURES Upper Level

ARRIVALS Lower Level

Westbound Century Boulevard (for origins east of the airport)



As you approach the airport, get into the far left lane on the lower level (Arrivals). As you cross the bridge over Sepulveda Blvd., you will see a small sign on the left-hand side for "Department of Airports Administration Building Visitors' Parking" directing you to veer to the left. Take the next turn off to the left to a stop sign. Veer to the right and drive to the Visitors' Parking Lot. At the wooden gate arm to the parking lot, push the button on the two-way intercom to request permission to park.

Southbound Sepulveda Boulevard (for origins north of the airport)



Head south on Sepulveda Blvd. and turn right into the airport by following the directional signs and remain on the lower level. Merge onto the main roadway and get into the far left lane. Immediately after passing the first parking structure on your left, Parking Structure 1, turn left at the first turnoff (Eastway). Make the next left and get in the number 2 lane (second from left). Continue heading east as if you were exiting the airport. After passing the Administration Building, turn left at the signal, where signs direct you to "Airport Return." Get into the right lane and proceed to the stop sign. Proceed through the stop sign to the Visitors' Parking Lot and stop at the gate. At the wooden gate arm to the parking lot, push the button on the two-way intercom to request permission to park.

Northbound Sepulveda Boulevard (for origins south of the airport)



Head north on Sepulveda Blvd. and get into the right-hand lane as you enter the Sepulveda Tunnel. Immediately upon exiting the tunnel, veer onto the LAX entrance ramp and follow the signs for the Arrivals Level (lower level). As you cross the bridge over Sepulveda Blvd., you will see a small sign on the left-hand side for "Department of Airports Administration Building Visitors' Parking" directing you to veer sharply to the left. Take that first road to a stop sign. Drive to the Visitors' Parking Lot. At the wooden gate arm to the parking lot, push the button on the two-way intercom to request permission to park.



City of Rancho Palos Verdes

Monthly Planning Activity Summary

For the Date Range 12/1/2018 and 12/31/2018

New Cases Received	Staff Approvals	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials
26	19	4	0	0	0	0	0

New ZON* Applications by Type	
Application Type	No.
SITE PLAN REVIEW	14
SIGN PERMIT	3
CODE AMENDMENT	2
COASTAL PERMIT	2
REVISION	1
PLANNING CERTIFICATION LETTER	1
HEIGHT VARIATION	1
CONDITIONAL USE PERMIT	1
TRACT MAP	1
Number of New ZON Cases:	26

Case Summary
Staff Decisions Number of Cases: 19
Director Decisions Number of Cases: 4
Planning Commission Cases Number of Cases: 0
City Council Cases Number of Cases: 0
Total Number of Decisions Number of Cases: 23

* ZON = Zoning



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Date Range 12/1/2018 and 12/31/2018

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
146	130	56,099	14,506	171	191,340	16	1	513	30

New BLD** Applications by Type	
Application Type	No.
ADDRESS CHANGE REVIEW	1
COMMERCIAL	1
ELECTRICAL PANEL UPGRADE	5
ELECTRICAL PERMIT	9
GEOLOGY/SOILS REPORT	8
MECHANICAL PERMIT	7
PLUMBING PERMIT	15
REROOF	14
RESIDENTIAL - ADDITION	2
RESIDENTIAL - ALTERATION	15
RESIDENTIAL - REMODEL	10
RESIDENTIAL - REMODEL AND ADDITION	4
SOLAR	7
SWIMMING POOLS/SPA	1
WATER HEATER	2
New BLD Cases:	101

New ELE** Applications by Type	
Application Type	No.
ELECTRIC VEHICLE CHARGER	2
MISCELLANEOUS ELECTRICAL	5
TEMPORARY POWER POLE	2
New ELE Cases:	14

New MEC** Applications by Type	
Application Type	No.
NEW	7
New MEC Cases:	7

New PLM** Applications by Type	
Application Type	No.
BUILDING SEWER - NEW OR REPAIR	2
FIRE SPRINKLERS	2
PRIVATE SEWAGE SYSTEM - SEPTIC	1
PRIVATE SEWAGE SYSTEM - SEPTIC ABANDONMENT OR REPAIR	1
REPIPE OR REPAIR	6
WHOLE SYSTEM REPIPE RESIDENTIAL	3
New PLM Cases:	17

Issued Permit Summary
Over-the-Counter Permits
No. of Permits Issued: 72
Plan Checked Permits
No. of Permits Issued: 21
Median Processing Time: 25 days

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing



City of Rancho Palos Verdes

Monthly View Activity Summary

For the Date Range 12/1/2018 and 12/31/2018

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
4	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
VIEW ENFORCEMENT	4
Number of New Cases:	4

Pre-Application Meetings (MTD)	
Application Type	Number
VIEW RESTORATION	1
Number of Pre-Application Meetings:	1

Resolved by Mediation (MTD)	
Application Type	Number
Number of Cases:	1

New View Cases (YTD)	
Application Type	Number
VIEW RESTORATION	25
CITY TREE REVIEW PERMIT	21
VIEW ENFORCEMENT	20
VIEW PRESERVATION	13
Number of New Cases:	79

Pre-Application Meetings (YTD)	
Application Type	Number
VIEW RESTORATION	15
Number of Pre-Application Meetings:	15

Resolved by Mediation (YTD)	
Application Type	Number
VIEW RESTORATION	7
Number of Cases:	7



City of Rancho Palos Verdes

Monthly Code Activity Summary

For the Date Range 12/1/2018 and 12/31/2018

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
21	38	16	3	0	0	0	0	25	5

New Complaints by Violation Category	
CONDITION OF APPROVAL VIOLATION	1
Grading or retaining wall without a permit	1
Inadequately maintained landscaping	1
Short term rentals and advertising	5
Swale Maintenance	6
Trash container stored where visible from PROW	1
Total:	15

Closed Case Summary
<p>Construction without a permit Violations Number of Cases Closed: 3 Median Processing Time: 34 days</p>
<p>Deteriorated buildings, fences, driveways Violations Number of Cases Closed: 2 Median Processing Time: 75 days</p>
<p>Fence or wall in front yard setback Violations Number of Cases Closed: 1 Median Processing Time: 59 days</p>
<p>Grading or retaining wall without a permit Violations Number of Cases Closed: 1 Median Processing Time: 0 days</p>
<p>Inadequately maintained landscaping Violations Number of Cases Closed: 6 Median Processing Time: 75 days</p>
<p>Swimming Pool Maintenance Violations Number of Cases Closed: 1 Median Processing Time: 93 days</p>
<p>Trash container stored where visible from PROW Violations Number of Cases Closed: 5 Median Processing Time: 10 days</p>
<p>Vehicle storage Violations Number of Cases Closed: 1 Median Processing Time: 34 days</p>

Illegal Sign Abatement Summary	
Street Name	Signs Removed
Total Signs Removed:	0