

**MEMORANDUM**

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: DOUG WILLMORE, CITY MANAGER**

**DATE: AUGUST 14, 2019**

**SUBJECT: ADMINISTRATIVE REPORT NO. 19-33**

**TABLE OF CONTENTS - CITY MANAGER AND DEPARTMENT REPORTS**

- **CITY MANAGER – PAGE 3**
  - RPV on Instagram
  - Conference Resolution Update
  - November 5, 2019, General Municipal Election – Qualified Candidates
  - Elections & Voter Services
  - Peninsula Regional Law Enforcement Committee Quarterly Meeting
  
- **FINANCE – PAGE 4**
  - Fiscal Year 2019-20 Budget Book
  - June 2019 Monthly Financials
  
- **PUBLIC WORKS – PAGE 4**
  - Maintenance Activities
  - Wildfire Training
  - IMAC Field Trip
  - Used Oil Payment Program Grant
  
- **COMMUNITY DEVELOPMENT – PAGE 6**
  - Trump National’s 11th Annual Beer and Wine Festival
  - Request to Reissue Entitlements for the Heritage Castle Museum Denied
  - Marymount Special Use Permit for Amplified Sound for 2019-2020 School Year Approved
  - Director-Approved Minor Modifications for Wireless Telecommunication Facilities Permits ASG Nos. 10 and 36
  - Cal Water’s Reservoir Lawn Repainting
  - Planning Commission Follow-up Agenda

## ADMINISTRATIVE REPORT

August 14, 2019

Page 2

- **RECREATION & PARKS – PAGE 8**

- Park Events
- PVIC/Docents
- Healthy RPV Open Gym
- Volunteer

**CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**

- Calendars – Page 10
- Tentative Agendas – Page 13
- Channel 33 & 38 Schedule – Page 18
- Channel 35 & 39 Schedule – Page 19
- Crime Reports – Page 20
- PRA Log – Page 22

## **CITY MANAGER**

**RPV on Instagram:** The City recently expanded its social media presence by joining Instagram! Follow **ranchopalosverdescity** for updates on city news, events, services and more.



**Conference Resolution Update:** RPV now has the support of eight cities (Moorpark, Ventura, LA Canada Flintridge, Laguna Beach, Palos Verdes Estates, Rolling Hills, Rolling Hills Estates and Hidden Hills) for the conference resolution concerning wildfire prevention and utility undergrounding that staff is submitting for consideration at the League of California Cities Annual Conference & Expo in October. The Nevada City Council is set to consider sending a support letter as well this evening.

Now that we have reached the five-city minimum for support, staff will submit the concurrence letters and the resolution to the League this week.

The resolution calls on the California Public Utilities Commission to amend Rule 20A (the state's program using ratepayer funds to pay for undergrounding power lines) to add projects in Very High Fire Hazard Severity Zones to the list of criteria for eligibility, and to increase funding allocations for the program.

**November 5, 2019, General Municipal Election – Qualified Candidates:** The City of Rancho Palos Verdes will hold its General Municipal Election on November 5, 2019, for three City council member seats. The City Council candidate nomination period opened on July 15, 2019, and closed on August 9, 2019. At the close of the filing period, the following five residents qualified as candidates for the November election: David Bradley, Ken Dyda, Dave Emenhiser, Barbara Ferraro, and Stephen Perestam.

**Elections & Voter Services:** The City Clerk's office provides information on the City's website regarding the election and other voter services. Please visit the Elections page at <http://www.rpvca.gov/2019election> for election updates.

Peninsula Regional Law Enforcement Committee Quarterly Meeting: The Peninsula Regional Law Enforcement Committee is comprised of select City Councilmembers from Rancho Palos Verdes, Rolling Hills, and Rolling Hills Estates and meets quarterly. The Committee reviews crime statistics and additional related public safety matters.

On August 8, 2019, Captain Jim Powers of the Lomita Sheriff's Station presented the 2019 Part I 2nd quarter crime stats for RPV. Of importance, the number of residential burglaries, vehicle burglaries, theft from vehicles, and grand theft auto all decreased. During the 2<sup>nd</sup> quarter of 2018 there were 28 residential burglaries and the number significantly decreased to 13 during the 2nd quarter of 2019. During the 2nd quarter of 2018 there were 16 vehicle burglaries and the number dropped to 10 during the 2nd quarter of 2019. Thefts from vehicles also decreased from 28 in the 2<sup>nd</sup> quarter of 2018 to 22 in the 2<sup>nd</sup> quarter of 2019. Similarly, grand theft auto decreased to 7 incidents in the 2nd quarter of 2019 from 11 during the first quarter of 2018.

Attachments:

Crime Activity – Page 27

**FINANCE**

Fiscal Year 2019-20 Budget Book: The fiscal year 2019-20 Budget Book is available on the City's website at <http://www.rpvca.gov/690/City-Budget>. The Budget Book provides a detailed breakdown of the City's revenues and expenditures for the 2019-20 fiscal year, which runs from July 1<sup>st</sup>, 2019 through June 30<sup>th</sup>, 2020, and the four prior fiscal years (FY 2015-16, FY 2016-17, FY 2017-18, and FY 2018-19). The Budget Book also contains the full 2020 five year Capital Improvement Plan.

June 2019 Monthly Financials: The Finance Department has started the fiscal year end close-out process for FY 2018-19. Important dates and guidelines have been shared with the Departments to close out the year accurately. During the closing process, revenues such as property taxes that are received within 60 days after year-end will be accrued in FY 2018-19. Similarly, invoices for services that were completed in FY 2018-19 will be recorded in FY 2018-19. After the 60 days requirement is met, Finance Staff will start closing the financials and get ready for City's audit on October 21<sup>st</sup>. The Finance Department will then issue June financial reports once the audit is complete. For FY 2019-20, the monthly financial reports will continue to be issued as usual. July financial reports are expected to be available in August.

Past monthly financial reports can be found at [www.rpvca.gov/1066/Monthly-Financial-Reports](http://www.rpvca.gov/1066/Monthly-Financial-Reports).

**PUBLIC WORKS**

Maintenance Activities: This Week Public Works (PW) maintenance continued its regular maintenance throughout the parks and medians. On Palos Verdes Drive South and Peppertree Dr., PW cleared brush that was blocking the view of Abalone Cove to the Sheriffs and Fire Department. PW cleared away tall brush to help improve public safety and

## ADMINISTRATIVE REPORT

August 14, 2019

Page 5

continued monitoring by first responders. PW also continued its fuel modification efforts and weed abatement. Extended cooler and wet weather has helped weeds stay even longer through the summer season. PW fuel modification and weed abatement efforts include Lower Ladera Linda, Rolling Hills borders, and Peppertree trail. In the City right of ways, PW filled several potholes on Crenshaw Blvd. and Silver Spur Rd. to improve road conditions. Potholes and or road skin patch repairs were also made in several other sites that include the Abalone Cove Park entrance, Exultant Dr. and Crest Rd. On Palos Verdes Drive East, illegally installed signs were identified and removed by PW. On Silver Spur Rd. and Basswood Ave., PW re-painted and refreshed the red curbs. In the Blackhorse neighborhood, the City's speed radar trailer was installed. Lastly, PW finalized the repairs of two sewer lift pump stations in Abalone Cove. The pumps are essential for the sewer system to work correctly and have uninterrupted sewer services to residents in the area. Pumps have been installed as of Thursday and are working correctly.

Wildfire Training: Representatives from Public Works and Recreation and Parks Open Space Management attended two days of training last week by the National Fire Protection Association (NFPA) titled "Assessing Structural Ignition Potential from Wildfire". The training was hosted by the North Topanga Canyon Fire Safe Council in Malibu, who allowed two representatives from the City of Rancho Palos Verdes to attend free of charge. The training offered suggestions of actions that property owners can perform to help their homes survive a wildfire, and how fire disasters (i.e. loss of homes) can be eliminated without the necessity of controlling wildfires. A video on the subject from the NFPA can be viewed at:

<https://www.bing.com/videos/search?q=nfpa+ignition+prevention+video&view=detail&mid=9A40D2928C1D7227F5CF9A40D2928C1D7227F5CF&FORM=VIRE>

Staff will be researching grant opportunities for the City to potentially host the training for residents, city staff and other interested parties, as well as potentially other trainings on subjects related to managing risks and protecting homes from wildfires.

IMAC Field Trip: Staff will take IMAC committee members to the Abalone Cove Sewer Lift Station on Wednesday, August 14, 2019 at 11 am. The field trip is open to the public. Nextdoor and listserver email announcements and reminders were sent out inviting and encouraging the public to participate.

Used Oil Payment Program Grant: The annual report for the used Oil Payment Program (aka used oil and filter grant) was submitted to the California Department of Resources Recycling and Recovery (CalRecycle). There are strict grant expenditure guidelines. Therefore, the majority of the annual grant funds of \$11,500 are spent on public outreach and education. The ads in the local papers promote the City/EDCO's curbside used oil and filter recycling collection, and the Gaffey SAFE Center drop off option in San Pedro. Staff also informs residents of recycling events such as document shredding events, the household hazardous waste roundup and brush clearing events with the ads. See sample ad:

# RPV Residents



RPV RECYCLES  
RPV CARES

Recycle  
CalRecycle



Life or this mix to  
prevent contamination  
-work under your car!

On-Call Curbside Collection: Do you change your automobile oil and filter? If you do, call EDCO your trash/recycling hauler and arrange for a free pickup. Then, place your used oil in a tightly sealed container and your filter in a sealed ziplock bag. EDCO will pick them up and drop off a free oil recycling kit that contains a 15-quart drip pan, empty 1-gallon container, funnel, shop rag, cardboard floor mat and information on used oil and filter recycling. Call EDCO at 310-540-2977 or go to [www.rpvrecycles.com](http://www.rpvrecycles.com).

For More information on Used Oil and Filter Recycling, go to: **1-800-CLEANUP**  
For Weekly Household Hazardous Waste Disposal (Including Sharps, Used Oil and Electronic Waste Disposal) go to: **Gaffey SAFE Center**  
Address: **1400 N Gaffey St, San Pedro, 90731**  
Phone: **800.988.6942**  
Open Every Saturday and Sunday from 9am to 3pm



Ad funded by a grant from CalRecycle

**Household Hazardous Waste & Electronic Waste Roundup**  
**Saturday, March 30**  
**RPV Civic Center**  
**\*Open to all LA County Residents\***

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**RPV/EDCO'S Brush Clearing Event**  
**Starts Saturday, April 13**

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**RPV/EDCO'S Document Shredding Event**  
**Electronic Waste Roundup & Free Mulch Giveaway**  
**Saturday, April 27 from 8 am to 11 am**  
**RPV Civic Center, 30940 Hawthorne Bl.**  
**Overflow Parking Lot**  
**(RPV Residents Only)**

## **COMMUNITY DEVELOPMENT**

**Trump National's 11<sup>th</sup> Annual Beer and Wine Festival:** On Sunday, August 18, 2019, the Trump National Golf Club will host its 11<sup>th</sup> annual Beer and Wine Festival. The event will take place at Founder's Park between the hours of noon and 4PM. Staff will attend the event to monitor compliance with the Special Use Permit's Conditions of Approval. [Click here](#) to view the Conditions of Approval.

**Request to Reissue Entitlements for the Heritage Castle Museum Denied:** On August 13, 2019, the Planning Commission unanimously denied, via minute order, the Applicant's request to reissue the 2014 entitlements for the conversion of a portion of the Harden Estate Gatehouse into the "Heritage Castle Museum", which would have set the new expiration date as June 9, 2020 (Case No. ZON2014-00332). The Planning Commission's decision may be appealed, in writing, to the City Council. [Click here](#) to view the Notice of Decision.

**Marymount Special Use Permit for Amplified Sound for 2019-2020 School Year Approved:** On August 7, 2019, the Director of Community Development approved, with conditions, a Special Use Permit for amplified sound for the 2019-2020 school year at Marymount

California University. The appeal period ended without an appeal and therefore, the Director's decision is final. Click [here](#) for more information.

Director-Approved Minor Modifications for Wireless Telecommunication Facilities Permits ASG Nos. 10 and 36: In accordance with the Conditions of Approval, on August 12, 2019, the Director approved Minor Modifications and issued Notice of Decisions to allow the relocation of the required underground vaults for the following Major Wireless Telecommunication Facilities applications:

ASG No. 10 - [Click Here](#) to view the Notice of Decision

ASG No. 36 - [Click Here](#) to view the Notice of Decision

The decision for ASG No. 10 may be appealed, in writing, to the Planning Commission as they were the final deciding body for this application, and the decision for ASG No. 36 may be appealed, in writing, to the City Council as they were the final deciding body for this application. The appeals shall set forth the grounds for appeal and any specific action being requested by the appellant, and must be filed by 5:30 PM on Tuesday, August 27, 2019. A \$2,275.00 appeal fee (\$1,275.00 appeal fee for residents) must accompany any appeal letter. If no appeal is filed timely, the Director's decision will be final.

Cal Water's Reservoir Lawn Repainting: In accordance with the Planning Commission-adopted Conditions of Approval, Staff verified in April 2019 that the reservoir lawn at Cal Water's Crest Road facility was painted green while the buffalo grass remains dormant during the winter months. The City received a complaint in May 2019 that the paint had washed off the lawn, and that numerous weeds had grown-in. Cal Water mowed the weeds, but Staff determined that the grass underneath still was not sufficiently green and was unsightly. In response, Cal Water has scheduled the lawn to be re-painted starting Wednesday, August 20, 2019.





Planning Commission Follow-up Agenda: See attached follow-up agenda from the Planning Commission meeting on Tuesday, August 13, 2019.

Attachments:

Follow-up Agenda for August 13, 2019 Planning Commission Meeting – Page 30

**RECREATION & PARKS**

Eastview Park: This week, we thank Andrew Nixon, a local Eagle Scout who finished his Eagle Scout project this weekend at Eastview. He built two lending libraries and supplied them with adult, teen and children's books. The lending libraries are a great addition to the Rancho Palos Verdes community!



Hesse Park: The facility rooms are rented for ten indoor recreation classes and four Peninsula Seniors activities. Additionally, the facilities are rented this week for one non-profit group meeting, one City meeting, and one private rental. On August 10<sup>th</sup>, Andrew Nixon installed one library box as part of his Eagle Scout project.

Ladera Linda Park: The facilities are rented this week for two indoor recreation classes and one private rental.

## ADMINISTRATIVE REPORT

August 14, 2019

Page 9

Ryan Park: The facility is rented this week for five indoor recreation classes.

PVIC/Docents: On Thursday morning, we will host Little Fish Tales by the Sea enrichment program for kids. The Sunset room is rented on Saturday and Sunday for private events.

Healthy RPV Open Gym: Open gym was held at Miraleste Intermediate last Wednesday, and 21 people attended. On Sunday, 12 people attended at Miraleste and 18 people attended at Peninsula High.

Volunteer: Thirteen volunteers attended the Abalone Cove Park mulch event last Saturday. The volunteers distributed a pile of mulch along two trails. It was difficult and hot work, but they stuck with it for a full two hours! Our next volunteer event is the final Movie in the Park August 17. Please go to [rpvca.gov/Recreation](http://rpvca.gov/Recreation) and [Parks](http://rpvca.gov/Parks)/volunteers for more information about future volunteer events for the City and to sign up!





# August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 7:00 pm – City Council Meeting @ Hesse Park	7	8 8:00 am – Peninsula Regional Law Enforcement @ RH City Hall (Brooks & Alegria) 7:00 pm – FAC Meeting @ City Hall Community Room	9	10
11	12	13 7:00 pm – Planning Commission Meeting @ Hesse Park	14 11:00 am – IMAC Special Meeting (Field Trip) City Hall then to Ab Cove Sewer Lift Station 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	15 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	16	17
18	19	20 7:00 pm – City Council Meeting @ Hesse Park	21 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	22 <del>6:00 pm – Civic Center Advisory Committee @ City Hall Community Room</del> <b>CANCELLED</b>	23 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Dyda)	24
25	26 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	27 7:00 pm – Planning Commission Meeting @ Hesse Park	28	29	30	31



# September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2  <b>City Hall Closed</b>	3 7:00 pm – City Council Meeting @ Hesse Park	4	5	6	7
8	9	10 7:00 pm – Planning Commission Meeting @ Hesse Park	11 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	12	13	14
15	16 6:00 pm – IMAC Meeting @ City Hall Community Room	17 7:00 pm – City Council Meeting @ Hesse Park	18 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	19 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20	21
22	23 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 6:30 pm – TSC Meeting @ City Hall Community Room	24 7:00 pm – Planning Commission Meeting @ Hesse Park	25	26 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	27 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Alegria)	28
29	30					



# October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 7:00 pm – City Council Meeting @ Hesse Park	2	3	4	5
6	7	8 7:00 pm – Planning Commission Meeting @ Hesse Park	9 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	10	11	12
13	14	15 7:00 pm – City Council Meeting @ Hesse Park	16 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	18	19
20	21	22 7:00 pm – Planning Commission Meeting @ Hesse Park	23	24 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	25 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Brooks)	26
27	28 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	29	30	31		

## TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>September 3, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>			
	CLOSED SESSION		
<b>September 3, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 4:25</b>			
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Amendment to T-Mobile antenna lease at Ryan Park	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Storm Drain Deficiency Improvement Project	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	Presentation by Civic Center Advisory Committee	1:30
CITY ATTORNEY	REGULAR BUSINESS	Brown Act investigation final report	1:00
REC & PARKS	REGULAR BUSINESS	Special Events Permit Enforcement Ordinance (revised)	0:30
<b>September 17, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Tongva Memorial at Abalone Cove	0:30
<b>September 17, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:45</b>			
	MAYOR ANNOUNCEMENTS	Admiral Risty Proclamation	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Vigilant Solutions contract for Phase 2 of ALPR cameras	
ADMIN	CONSENT CALENDAR	Fire Hazard Designation	
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	Quarterly report on wireless ordinance	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract Storm Drain Point Repair	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract for Catch Basin Cleaning and Maintenance	
PUBLIC WORKS	CONSENT CALENDAR	Award of Construction Contract for Rehab Areas 3 & 4- Phase 2	
continued on next page			

## TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
CDD	PUBLIC HEARING	Zone 2 Draft EIR	1:00
PUBLIC WORKS	PUBLIC HEARING	Amend Fee Schedule for wireless facility permit fee	0:15
ADMIN	REGULAR BUSINESS	Revisions to Council policy regarding advisory board term date adjustments	0:10
CITY ATTORNEY	REGULAR BUSINESS	Revisions to Council email policy and City ordinance based on Brown Act recommendations	0:15
CDD	REGULAR BUSINESS	Coyote update report	0:20
PUBLIC WORKS	REGULAR BUSINESS	PV Transit extended services options	0:30
<b>October 1, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>			
	CLOSED SESSION		
<b>October 1, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:40</b>			
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	PUBLIC HEARING	Appeal - 5325 Bayridge Road Height Variation (ZON2016-00358)	0:30
PUBLIC WORKS	REGULAR BUSINESS	Award design contract for PVIC Park Improvement Master Plan	0:15
PUBLIC WORKS	REGULAR BUSINESS	Engineering recommendations re. PB Landslide	1:30
<b>October 15, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>October 15, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 4:00</b>			
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Move CC meeting to November 6 (Wednesday) due to election	
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	PUBLIC HEARING	Consideration of NCCP/HCP Adoption	1:30
PUBLIC WORKS	REGULAR BUSINESS	PVDE Roadway Widening from Bronco to Headland	0:30
REC & PARKS	REGULAR BUSINESS	Forrestal security options	0:45
<b>November 6, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>			

## TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>(Wednesday)</b>	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>November 6, 2019</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>2:50</b>
<b>(Wednesday)</b>	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Award of seven commercial hauler contract	
CDD	PUBLIC HEARING	Compliance Review Sol y Mar	1:00
CDD	PUBLIC HEARING	1st Reading/Into ordinance to amend the ADU code Chapter 17.10	0:10
CDD	REGULAR BUSINESS	Review private property encroachment on City property	0:15
<b>November 19, 2019</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>November 19, 2019</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>2:55</b>
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	2nd Reading/Adopt ordinance to amend the ADU code Chapter 17.10	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
PUBLIC WORKS	REGULAR BUSINESS	Tree Master Plan Policy for Arterials	0:40
FINANCE	REGULAR BUSINESS	Abalone Cove Sewer Financing Options	1:00

## TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>December 3, 2019</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>December 3, 2019</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>2:35</b>
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	ELECTION MATTERS	Presentation to outgoing Council Members	0:20
ADMIN	ELECTION MATTERS	Certification of November 5 election results	0:05
ADMIN	ELECTION MATTERS	Swearing in and Seating of Newly Elected Council Members	0:10
ADMIN	ELECTION MATTERS	Council Reorganization - Selection of Mayor and Mayor Pro Tem	0:05
ADMIN	ELECTION MATTERS	Reception for outgoing and incoming Council Members	0:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
<b>December 17, 2019</b>	<b>6:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION</b>	
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>December 17, 2019</b>	<b>7:00 PM</b>	<b>CITY COUNCIL REGULAR MEETING</b>	<b>1:15</b>
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	

## TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember</b>			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
7/16/2019	Brooks	Mayor's Breakfast policy	
7/16/2019	Cruikshank	Satellite locations for Council meetings	
8/6/2019	Dyda	Policy on recording/memorializing Council's requests/direction for future agenda items.	
<b>FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED</b>			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance (revise)	9/3/2019
1/15/2019	Brooks	PV Transit extended services options	9/17/2019
2/19/2019	Brooks	Advisory Board term expiration date adjustments	9/17/2019
4/2/2019	Brooks	Tree Master Plan Policy for Arterials	11/6/2019
4/16/2019	Dyda	Review private property encroachment on City property	11/6/2019
4/16/2019	Cruikshank	Fire Hazard Designation (loss of residential home fire insurance)	9/17/2019
6/18/2019	Duhovic	Consider Resolution amending City Council Protocols Rule 11.2	9/17/2019
6/18/2019	Alegria	School Resources Officers	TBD
7/16/2019	Dyda	Abalone Cove Sewer Financing Options	10/1/2019
8/6/2019	Dyda	Tongva Memorial Plaque (for Study Session)	9/17/2019

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule - 08/18/2019 to 08/24/2019

	Sunday August 18, 2019	Monday August 19, 2019	Tuesday August 20, 2019	Wednesday August 21, 2019	Thursday August 22, 2019	Friday August 23, 2019	Saturday August 24, 2019	
6:00 AM - 6:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	
6:30 AM - 7:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	
7:00 AM - 7:30 AM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	
7:30 AM - 8:00 AM	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	
8:00 AM - 8:30 AM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	
8:30 AM - 9:00 AM								
9:00 AM - 9:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	
9:30 AM - 10:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	
10:00 AM - 10:30AM	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	
10:30 AM - 11 AM								
11:00 AM - 11:30 AM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	
11:30 AM - 12:00PM	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	
12:00 PM - 12:30PM	F-15 Eagle & Its Mission Dan Delane	F-15 Eagle & Its Mission Dan Delane	F-15 Eagle & Its Mission Dan Delane	Tuskegee Airmen Brad Lang/ Craig Huntly				
12:30 PM - 1:00PM								
1:00 PM - 1:30PM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	
1:30 PM - 2:00PM								
2:00 PM - 2:30PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	
2:30 PM - 3:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	
3:00 PM - 3:30PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	
3:30 PM - 4:00 PM	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV	
4:00 PM - 4:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	
4:30 PM - 5:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	
5:00 PM - 5:30PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	
5:30 PM - 6:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	
6:00 PM - 6:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	
6:30 PM - 7:00PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	
7:00 PM - 7:30PM	Tuskegee Airmen Brad Lang/ Craig Huntly	Tuskegee Airmen Brad Lang/ Craig Huntly	The City of Rancho Palos Verdes LIVE City Council Meeting, August 20, 2019	Garrett AiResearch History Barry Tyson				
7:30 PM - 8:00PM								
8:00 PM - 8:30PM	STUDIO RPV	STUDIO RPV			STUDIO RPV	STUDIO RPV	STUDIO RPV	STUDIO RPV
8:30 PM - 9:00PM	Playing the Field- Local Edition	Playing the Field- Local Edition			Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition
9:00 PM - 9:30PM	City Talk	City Talk			City Talk	City Talk	City Talk	City Talk
9:30 PM - 10:00PM	Around the Peninsula	Around the Peninsula			Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
10:00 PM - 10:30PM	Lectures with Lianne	Lectures with Lianne			Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 PM - 11:00PM								
11:00 PM - 11:30PM	LA Sheriff Town hall	LA Sheriff Town hall			LA Sheriff Town hall	LA Sheriff Town hall	LA Sheriff Town hall	LA Sheriff Town hall
11:30 PM - 12:00 AM								
12:00 AM - 1:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	
1:00 AM - 6:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	

PVTV Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 08/18/19 - 08/24/19

	Sunday August 18, 2019	Monday August 19, 2019	Tuesday August 20, 2019	Wednesday August 21, 2019	Thursday August 22, 2019	Friday August 23, 2019	Saturday August 24, 2019		
6:00 AM - 6:30 AM									
6:30 AM - 7:00 AM									
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes LIVE City Council Meeting, August 6, 2019	The City of Rancho Palos Verdes LIVE City Council Meeting, August 6, 2019	The City of Rancho Palos Verdes LIVE City Council Meeting, August 6, 2019	The City of Rancho Palos Verdes LIVE City Council Meeting, August 6, 2019	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019		
7:30 AM - 8:00 AM									
8:00 AM - 8:30 AM									
8:30 AM - 9:00 AM									
09:00 AM - 9:30 AM									
9:30 AM - 10:00 AM									
10:00 AM -10:30AM									
10:30 AM -11:00AM									
11:00 AM -11:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, August 13, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 13, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 13, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 13, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 13, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 13, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 13, 2019		
11:30 AM -12:00PM									
12:00 PM -12:30PM									
12:30 PM - 1:00PM									
1:00 PM - 1:30PM									
1:30 PM - 2:00PM									
2:00 PM - 2:30PM									
2:30 PM - 3:00PM									
3:00 PM - 3:30PM									
3:30 PM - 4:00PM									
4:00 PM - 4:30PM									
4:30 PM - 5:00PM									
5:00 PM - 5:30PM									
5:30 PM - 6:00PM									
6:00 PM - 6:30PM	Palos Verdes Peninsula Coordinating Council 2019 Awards	Palos Verdes Peninsula Coordinating Council 2019 Awards	Palos Verdes Peninsula Coordinating Council 2019 Awards	Palos Verdes Peninsula Coordinating Council 2019 Awards	Palos Verdes Peninsula Coordinating Council 2019 Awards	Palos Verdes Peninsula Coordinating Council 2019 Awards	Palos Verdes Peninsula Coordinating Council 2019 Awards		
6:30 PM - 7:00PM									
7:00 PM - 7:30PM		The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	The City of Rancho Palos Verdes LIVE City Council Meeting, August 20, 2019						
7:30 PM - 8:00PM									
8:00 PM - 8:30PM	The City of Rancho Palos Verdes LIVE City Council Meeting, August 6, 2019			The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019	The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019		
8:30 PM - 9:00PM									
9:00 PM - 9:30PM									
9:30 PM - 10:00PM									
10:00 PM -10:30PM									
10:30 PM -11:00PM									
11:00 PM -11:30PM									
11:30 PM -12:00 AM									
12:00 AM - 1:00 AM									
1:00 AM - 6:00 AM									

Comments or questions? Please email us at [RPVtv@rpvca.gov](mailto:RPVtv@rpvca.gov)



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 08/04/19 - 08/10/19**



**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
BURGLARY (BUSINESS)	19-02814	1713	8/4/2019	1940	2000 BLK PCH	OPEN FOR BUSINESS	FOOD, ALCOHOL	SUSPECT MB/20-25/510/MEDIUM BUILD/SHORT HAIR WRG A WHITE SHIRT, BLUE PANTS, AND BLUE SHOES.
ASSAULT	19-02855	1712	8/8/2019	1421	25000 BLK WALNUT ST	N/A	NO LOSS	SUSPECT KNOWN
BURGLARY (RESIDENTIAL)	19-02866	1710	8/7/2019	1500-2030	24000 BLK WALNUT ST	OPEN BATHROOM WINDOW, WINDOW SCREEN TORE OPEN	MISC MAKEUP, MEDICINE	SUSPECT(S) UNKNOWN
<b>TOTAL ARRESTS: DRUGS - 2, DRUNK IN PUBLIC - 1, VEHICLE VIOLATIONS - 2, WARRANTS - 8</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
GRAND THEFT (UNLOCKED VEHICLE)	19-02831	1738	8/6/2019	1500	31000 BLK PALOS VERDES DR WEST	UNLOCKED VEHICLE	WALLET, MISC CREDIT AND DEBIT CARDS, CDL, MEDICAL CARD, OTHER MISC CARDS, US CURRENCY, CAMERA LENSE	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	19-02856	1734	8/4/2019-8/8/2019	1700-1430	29000 BLK COVECREST DR	BACK GLASS DOOR SHATTERED	UNK AT TIME OF REPORT	SUSPECT(S) UNKNOWN
PETTY THEFT	19-02872	1733	8/9/2019	1915-1925	PARK PL	N/A	MOTORCYCLE HELMET	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	19-02876	1745	8/10/2019	0030-0630	6500 BLK VIA SIENA	UNLOCKED VEHICLE	WALLET, CDL, MISC CREDIT CARDS, US CURRENCY	SUSPECT(S) UNKNOWN
PETTY THEFT	19-02918	1736	8/6/2019	0905-1805	6700 BLK LOS VERDES DR	N/A	FLOOR JACK	SUSPECT(S) UNKNOWN

PETTY THEFT	19-02919	1746	8/8/2019	1215	28000 BLK WESTERN AVE	OPEN LOCKER	WALLET, MISC DEBIT AND CREDIT CARDS, CDL	SUSPECT(S) UNKNOWN
<b>TOTAL ARRESTS: DOMESTIC VIOLENCE - 2, INDECENT EXPOSURE - 1, VEHICLE VIOLATIONS - 1, WARRANTS - 2</b>								

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
NO CRIMES DURING THIS TIME								
<b>TOTAL ARRESTS: VEHICLE VIOLATIONS - 2, WARRANTS - 1</b>								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
NO CRIMES DURING THIS TIME								
<b>TOTAL ARRESTS: WARRANTS - 2</b>								

**PVP:**

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/22/2018	1/2/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/2/19 AA Zweizig responded. Completed.
12/27/2018	1/2/2019	Jameel A. Pickens	Property information regarding several properties on Beachview Drive, Nantasket Drive, and Seacove Drive.	1/2/19 AA Zweizig forwarded request to staff. 1/14/19 14 day determination ltr sent. 1/15/19 Request was withdrawn.
1/3/2019	1/3/2019	David Fahrenthold (Washington Post)	Trump National Golf Club & Terranea Resort golf tax fees for Oct., Nov., and Dec. 2018	1/3/19 AA Zweizig forwarded request to Finance staff. 1/15/19 AA Zweizig responded. Completed.
1/4/2019	1/4/2019	Jared Maciej (The Claims Center on behalf of SCE)	Request for Certificate of Insurance for Buchholz Construction	1/4/19 AA Zweizig forwarded request to PW staff. 1/15/19 AA Zweizig responded. Completed.
1/7/2019	1/10/2019	Oluchi Iwuoha, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the ADA Access Improvements Fred Hesse Park Project with the contractor Abny General Engineering, Inc	1/10/19 AA Zweizig forwarded request to PW staff. 1/15/19 AA Zweizig left voicemail with requestor notifying them that the documents are ready. 1/21/19 AA Zweizig mailed responsive documents. Completed.
1/7/2019	1/14/2019	Municipal Auditing Services LLC	Business license information	1/21/19 DCC Takaoka responded. Completed.
1/15/2019	1/15/2019	Joanna Jones Reed	Green Hills request for communications beginning 10/1/17	1/16/19 DCC Takaoka called to clarify request. 1/25/19 DCC Takaoka left message. Awaiting payment/response. Completed.
1/22/2019	1/22/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/23/19 AA Zweizig responded. Completed.
1/25/2019	1/25/2019	Jeffrey Falbo	Uncashed checks	1/29/18 DCC Takaoka responded. Completed.
1/25/2019	1/25/2019	Marisol B Hernandez CCC	Ladera Linda Residential Rehab project	2/4/19 DCC Takaoka responded. Completed.
1/31/2019	1/13/2019	Zach Kopowski	Sewer documentation c. 1972-73.	2/6/19 DCC responded. Completed.
2/1/2019	2/1/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees for Nov-Dec. 2018 and January 2019	2/1/19 AA Zweizig forwarded request to Finance staff. 2/11/19 14-Day extension request sent. 2/12/19 AA Zweizig responded. Completed.
2/13/2019	2/12/2019	Smart Procure	Purchase order info	2/21/19DCC Takaoka responded. Completed.
2/15/2019	2/15/2019	Open Mapping Karen Ellenberger	GIS mapping info	2/21/19DCC Takaoka responded. Completed.
2/17/2019	2/18/2019	Sunshine	Design Program - trail design PVDE Roadway Safety Master Plan	2/21/19 DCC Takaoka responded. Completed.
2/20/2019	2/19/2019	Lori Brown	Green Hills Inspiration View and Morning Light Valley	2/22/19 DD Kim responded. Completed.
2/20/2019	2/20/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees for Dec. 2018 and January 2019	2/20/19 AA Zweizig forwarded request to Finance staff. 3/4/19 AA Zweizig responded. Completed.
2/21/2019	2/21/2019	Larry Maizlish	Copies of warrant or traffic studies re: intersection of Hawthorne Blvd and Via Rivera (2014-2019)	2/25/19 DCC Takaoka responded. Completed.
2/22/2019	2/22/2019	Noel Weiss /Lori Brown	Green Hills Inspiration View and Morning Light Valley communications	3/4/19 DCC Takaoka responded. Completed.
2/25/2019	2/25/2019	Yuan Shao	address file 2032 Van Karajan Drive	2/25/19 DCC Takaoka responded. Completed.
2/28/2019	2/28/2019	Center for Contract Compliance (Marisol Hernandez)	ADA Access Improvements - Crosswalks in Area 1 information	2/28/19 AA Momoli forwarded request to PW staff. 3/4/19 AA Momoli responded. Completed.
3/8/2019	3/8/2019	Washington Post	Trump National Lot information	3/8/19 DD Kim responded. Completed.
3/11/2018	3/11/2019	Kasia Craig	Deed info Ocean Crest	3/12/2019 DCC Takaoka responded. Completed.
3/8/2019	3/8/2019	Chris Collins	Completed/final residential solar (photovoltaic – PV) permits from 2016-2018 or all permits	3/12/19 AA Momoli forwarded request to CDD staff. 3/14/19 AA Momoli responded. Completed
3/12/2019	3/12/2019	Victoria Tice (Kasa Construction)	Request for all proposals from Trail Connection for Deadman's Curve Segment bid opening.	3/14/19 EA O'Neill and CC Colborn are working on request. Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/14/2019	3/14/2019	Larry Maizlish	Business License information including all businesses licensed by RPV, contact details including addresses, type of business (trade), license fee, and if their license fee is currently paid.	3/14/19 AA Momoli responded. Completed.
3/14/2019	3/14/2019	Jean Eaglesham (Wall Street Journal)	All financial records, including greens fees from Trump National Golf Club from 2015 to present	3/14/19 AA Zweizig forwarded request to staff. 3/25/19 AA Zweizig responded. Completed.
3/14/2019	3/14/2019	Chris Collins	Completed/final residential solar (photovoltaic – PV) permits from 2010-2019	3/18/19 AA Momoli responded. Completed
3/18/2019	3/18/2019	Nick Santos	the Palos Verdes Drive West median beautification project with Contractor United GLI Inc.	3/18/19 AA Momoli responded. Completed
3/14/2019	3/14/2019	Victoria Yee, (Wage Justice Center)	Certified copy Zachary Genduso PRA 11/22/17	3/14/19 DCC Takaoka responded, awaiting payment. 3/21/19 received payment, completed.
3/27/2019	3/27/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees February 2019	3/27/19 AA Zweizig forwarded request to staff. 3/27/19 AA Zweizig responded. Completed.
3/28/2019	3/28/2019	Nick Santos	the Palos Verdes Drive West median beautification project with Contractor United GLI Inc, requesting unredacted CPR's which include workers names and addresses.	3/28/19 AA Momoli responded. Completed.
3/28/2019	3/28/2019	Roxana Aslan (Unite Here 11)	Terranea Resort Golf Tax Remittances for 2017	3/28/19 AA Zweizig forwarded request to staff. 3/28/19 AA Zweizig responded. Completed.
4/1/2019	4/1/2019	Center for Contract Compliance (Marisol Hernandez)	Bid information regarding the signage improvements at various locations project	4/1/19 AA Zweizig forwarded request to staff. 4/2/19 AA Zweizig responded. Completed.
4/6/2019	4/6/2019	Craig Magnusen	construction, grading permits for 19 Saddle Road, Rancho Palos Verdes, CA 90275	4/8/19 AA Momoli forwarded request to staff. Completed
4/10/2019	4/10/2019	Center for Contract Compliance (Nick Santos)	information regarding the PVDW Median Beautification project.	4/10/19 AA Zweizig forwarded request to staff. 4/10/19 AA Zweizig responded. Completed.
4/15/2019	4/15/2019	Matt Stiles	electronic listing of parkway (or street) trees in your city	4/15/19 AA Momoli forwarded request to staff. Completed
4/17/2019	4/17/2019	April Sandell	Information regarding case settlement for Eric Mark and Anoja Wickramarachchi	4/17/19 AA Momoli forward request to staff. 4/24/19 AA Momoli responded. Awaiting payment. 4/25/19 received payment, Complete
4/18/2019	4/18/2019	Noel Weiss	Correspondence between CH Staff and CC and Green Hills	4/29/19 Determination letter sent. Mr. Weiss picked up and paid for disc at 5/4 CC meeting. Completed.
4/19/2019	4/19/2019	Lianne LaReine	RPVTV information	4/23/19 DCC Takaoka clarified request and sent 14- day ext letter. 5/14/19 DCC Takaoka responded. Completed.
4/22/2019	4/22/2019	Claudia Romero	Geotechnical Soils Report for the property at 3432 Palo Vista Drive	4/22/19 AA Zweizig forwarded request to staff. 5/2/19 AA Zweizig responded. Awaiting payment. 5/15/19 AA Zweizig called and left a message and emailed to follow up on request. 6/12/19 Check received and documents were mailed out. Completed.
4/24/2019	4/24/2019	Tim Schepman	Agreement for Neopost	4/25/19 AA Momoli forwarded request to staff. 4/29/19 Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/25/2019	4/25/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees March 2019	4/25/19 AA Zweizig forwarded request to staff. 4/30/19 AA Zweizig responded. Completed.
4/27/2019	4/27/2019	Mickey Rodich	CalPERS contracts and Amendments	4/27/19 and 5/20/19 Staff responded and Director Cullen offered to discuss information.
4/29/2019	4/29/2019	Downapha Britton	Requesting for original house floor plan as a buyer	4/29/19 AA Momoli forwarded request to staff.4/30/19 Complete
5/1/2019	5/1/2019	Marisol B Hernandez CCC	Deadman's Curve Trail listing of name and license number of the awarded general/multi- prime contractor, copy of sub contractors with license numbers of the awarded general/multi prime contractor submitted at time of bid, and copy of original bid advertisement with proof of publication.	5/1/19 AA Momoli forwarded request to staff.5/2/19 Complete
5/2/2019	5/2/2019	Craig Ziegler	Information on soils, geologic engineering, original tract grading reports that may exist for the incorporated tract, maps, cross sections, and oversized documents that may be associated with the subject site or tract for the address of 3340 Palos Verdes Drive East	5/2/19 AA Momoli forwarded request to staff. 5/10/19 complete. Awaiting payment. Non responsive, closed
5/6/2019	5/6/2019	Adam Bouman	Requesting information in regards to project start date, bid date, and TR201701 for Deadmans curve trail.	5/6/19 AA Momoli forwarded request to staff.5/6/19 Complete
5/12/2019	5/12/2019	Phil Deng	Requesting documents for 28068 Braidwood Drive, Rancho Palos Verdes, reports, permits or other history documents of this property	5/13/19 AA Momoli forwarded request to staff.5/13/19 Complete
5/22/2019	5/22/2019	Clay Wilkinson (Bradley & Gmelich LLP)	26708 Indian Peak Road	5/22/19 DCC working with Staff and CA on responses. 6/26/19 DCC sent email- 1st batch of docs available. 8/13/19 AA Zweizig notified requestor of cost for final batch of documents.
5/28/2019	5/28/2019	Chris Warner	Claimant reported a tree branch fell in front of his vehicle as he was driving on the roadway, he drove over it causing damage to the undercarriage of the vehicle. Mr. Warner is requesting the arborists data and schedule info for the trees in question on Monte Malaga. Mr. Warner's claim was denied and deemed an "act of god".	5/28/19 Ecolborn forwarded request to Staff.
5/26/2019	5/26/2019	Samantha Lemessy	Information for all purchasing records from 2019-02-20 (yyyy-mm-dd) to current. The specific information that is requested is the purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, Purchase date, Line item details (Detailed description of the purchase), Line item quantity , Line item price, and Vendor ID number, name, address, contact person and their email address.	5/29/19 AA Momoli forwarded request to staff.5/29/19 Complete
5/28/2019	5/28/2019	Dodge Data & Analytics	Requesting bid information for Western Avenue Corridor Alpr Project Phase 1 , on June 4.	5/29/19 DCC Takaoka forwarded request to staff. 5/29/19 Complete
5/30/2019	5/30/2019	Edward Nosrati	Requesting a list of new commerical building permits with date, address, value, type, contractor name, and cell number from 01/01/2019 to current.	5/30/19 AA Momoli forwarded request to staff.5/31/19Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/3/2019	6/3/2019	Rachel Du Mont-Greenlee	Information in regards to as-built drawings or construction documents pertaining to the Villa Capri Townhomes HOA located at Via Capri, Via Veneta, and Via San Remo in Rancho Palos Verdes, CA 90275	6/3/19 AA Momoli forwarded request to staff. Awaiting additional information from requestor in order to proceed with request. Nonresponsive,Closed
6/6/2019	6/7/2019	Albert Peacock	Copy of the last Engineering and Traffic Survey for PVDS between Seacove Dr. & Narcissa Dr. and between Narcissa Dr. & Peppertree Dr. in Rancho Palos Verdes	6/7/19 AA Zwezig forwarded request to staff. 6/13/19 AA Zwezig responded. Completed.
6/10/2019	6/10/2019	David Fahrenthold (Washington Post)	Requesting golf tax fees from Trump National for the months of April and May 2019 and any applications for filming permits at Trump National made since 7/1/18	6/10/19 AA Momoli forwarded request to staff.6/20/19 complete
6/11/2019	6/11/2019	Mathew Strange	Certified copies of All Building Permits for 29029 Sprucegrove Drive, Rancho Palos Verdes, CA 90275	6/11/19 AA Momoli forwarded request to staff.6/17/19 complete, 6/20/19 paid
6/11/2019	6/11/2019	Allen Thomas (Thomas Law Firm)	29844 Knoll View Drive	6/18/19 DCC Takaoka responded. Completed.
6/13/2019	6/13/2019	Workers' Comp	Request for personnel info	Completed by Vonetta.
6/15/2019	6/17/2019	Herbert Stark	Requesting records for the use of the facility at Hesse Park for the month of June 2019, which includes city mtgs, private parties, classes, lectures, and nonprofit organizations.	6/17/19 AA Momoli forwarded request to staff.6/19/19 complete
6/17/2019	6/17/2019	Jacob Kuenz	List of properties eligible for an ADU	6/17/19 DCC Takaoka responded. Completed.
6/18/2019	6/18/2019	<a href="mailto:recordsrequest@zwusainc.com">recordsrequest@zwusainc.com</a>	invoices for dog waste bags for the past two years	6/18/2019 AA Momoli forwarded request to staff.6/19/19 Complete
6/19/2019	6/19/2019	Rachel Du Mont-Greenlee	Requesting duplication of building plans for 6-68 Via Capri, 1-29 Via San Remo, and 1-11 Via Veneta Rancho Palos Verdes addresses	6/19/19 AA Momoli forwarded request to staff.7/1/19 sent 14 day extension letter ,7/15/19 two week extension ,8/6/19 complete
6/20/2019	6/20/2019	Marisol B Hernandez CCC	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication.	6/20/19 AA Momoli forwarded request to staff.6/27/19 complete
7/3/2019	7/3/2019	Chelsea Dongelewic	Certificates of Insurance for United GLI Inc for October 2018	7/3/19 AA Zwezig responded. Completed.
7/8/2019	7/8/2019	Jon Siepmann	Requesting electronic copies of all building permit activity within the city from 1/1/17- 1/1/19. A document that outlined the address, type of permit, type of parcel (i.e. residential or commercial) and sub-type (addition, demolition, etc).	7/8/19 AA Momoli forwarded request to staff.7/10/19 complete
7/8/2019	7/8/2019	Edward Nosrati	Requesting a list of commercial building and residential permits with date, address, value, type, contractor name and Cell number for month June	7/8/19 AA Momoli forwarded request to staff.7/12/19 complete
7/10/2019	7/10/2019	Jessica Kitchen	Requesting documents for 5850 Ocean Terrace Dr. Providing copies of any active code, property maintenance, or nuisance violations, payoffs for violations with monies due, copies of any active/expired building permits, building code, and any copies of unpaid special assessments.	7/10/19 AA Momoli forwarded request to staff. 7/22/19 AA Zwezig responded. Completed.
7/12/2019	7/12/2019	Natalee Coloman	Requesting a copy of all current contracts for Multi-Function Devices (e.g. Konica Minolta, Xerox), printers, copiers including equipment costs, applicable lease agreements, maintenance agreements and cost for the City of Rancho Palos Verdes.	7/12/19 AA Momoli forwarded request to staff. Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/18/2019	7/19/2019	Mike Vaswani	Request for roofing permit and information for 26819 Westvale Road	7/19/19 AA Zweizig forwarded request to staff. 7/22/19 PT Molina responded. Property is not within the City. Completed.
7/22/2019	7/24/2019	Keith Beauvais	Employee compensation	7/24 DCC Takaoka responded. Completed.
7/23/2019	7/23/2019	David Fahrenthold (Washington Post)	Request for Trump National golf tax for May and June 2019; and copies of any plans or proposals submitted to City from Trump National in the last 6 months related to development plans on the west side of the golf course.	7/23/19 AA Zweizig forwarded request to staff. 8/2/19 AA Zweizig responded. Completed. 8/7/19 AA Zweizig provided information to requestor.
7/30/2019	7/30/2019	Dale A. Spiegel Jr	Active/Inactive Encroachment permits etc Crown Castle	8/6/19 DCC Takaoka responded - requestor will meet with PW staff on 8/14 at 9am to review docs. 8/14/19 Requestor reviewed documents and copies were made. Completed.
8/2/2019	8/2/2019	Amanda Pasley (Asset Management Consultants)	Request for Crown Castle USA Inc. account detail/activity from July 2017 to Augut 2019 for trust accounts.	8/2/19 AA Zweizig forwarded request to staff. 8/12/19 AA Zweizig responded. Completed.
8/4/2019	8/5/2019	Chris Pisano	Container on Trump National property	8/5/19 DCC Kim responded with partial docs. 8/13/19 AA Zweizig responded with remaining documents. Completed.
8/6/2019	8/6/2019	Sabrina Mason	Request for Turbo Data Agreement	8/6/19 AA Zweizig responded. Completed.
7/24/2019		Oluchi Iwuoha, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the PVDW Median Beautification Project with the contractor United Irrigation, Inc	8/5/19 Request forwarded to City Clerks office from PW. 8/7/19 AA Zweizig mailed responsive documents via disc. Completed.
8/6/2019	8/6/2019	Bryan Tung	Requesting information in regards to What Finance/ERP Software does the city currently use? When did the city acquire it?, What Land Management/Permitting Software does the city currently use? When did the city acquire it?, What Asset Management Software does the city currently use? When did the city acquire it?, What Public Records Request Software does the city currently use? When did the city acquire it?, and Please attach all contracts/staff reports associated to each software.	8/6/19 AA Momoli forwarded request to staff. 8/8/19 Complete
8/8/2019	8/8/2019	Jessica Vlaco	Number weddings and receptions (including dates and times) that were held at PVIC in 2017, 2018 and 2019.	8/8/19 AA Momoli forwarded request to staff. 8/13/19 Complete
8/9/2019	8/9/2019	David Fahrenthold (Washington Post)	Request for (1) Correspondence between Trump National Golf Club and the City regarding golf tax from 1/1/17 to present; and (2) Copies of golf tax checks submitted by Trump National Golf Club from 1/1/17 to present	8/9/19 DCC Takaoka forwarded request to staff.
8/12/2019	8/12/2019	Caroline Haskins	Requesting records related to the Ring Promotional Discount Agreement	8/12/19 AA Momoli forwarded request to staff.



# 2019 PART I – 2nd QUARTER COMPARISON

## Rancho Palos Verdes

	2019	2018	2017	2016	2015
Homicide	0	0	0	0	0
Rape	2	1	1	1	1
Robbery	0	2	2	1	2
Aggravated Assault	4	4	5	1	7
Burglary, Residence	13	28	28	17	35
Burglary, Structure	9	5	12	3	5
Vehicle Burglary	10	16	15	14	28
Theft from Vehicle	22	28	20	33	15
Other Larceny / Theft	28	29	21	14	31
Grand Theft Auto	7	11	8	8	6
Arson	0	0	0	0	0
<b>TOTAL</b>	<b>95</b>	<b>124</b>	<b>112</b>	<b>92</b>	<b>130</b>



# PART II CRIME ACTIVITY COMPARISON

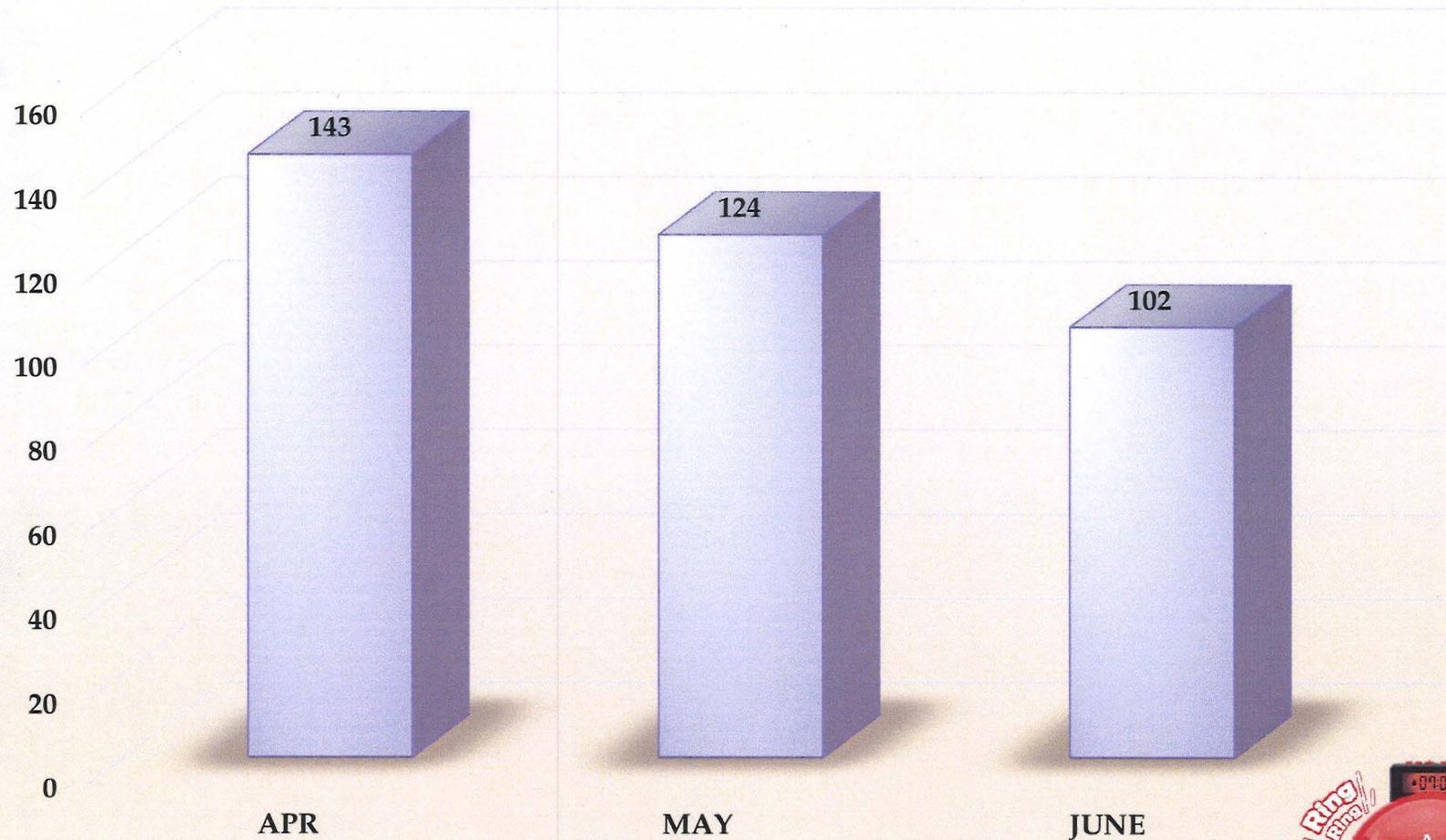
## Rancho Palos Verdes 2nd Quarter

	2019	2018	2017	2016	2015
Forgery	2	2	4	2	1
Fraud/ID Theft	6	5	8	9	14
Sex Offense, Felony	0	0	1	1	0
Sex Offense, Misdemeanor	0	0	0	0	0
Non-Aggravated Assault	1	3	1	1	0
Weapon Laws	0	1	0	2	0
Offenses Against Family	0	1	0	0	0
Liquor Laws	0	0	0	0	0
Drunk-Alcohol/Drugs	2	1	0	0	0
Disorderly Conduct	0	0	0	0	1
Vagrancy	0	0	0	0	0
Gambling	0	0	0	0	0
Drunk Driving-Vehicle/Boat	0	2	0	1	7
Vandalism (Non-graffiti)	4	6	8	8	1
Vandalism (Graffiti)	0	0	0	0	0
Receiving Stolen Property	0	1	0	0	1
Federal Offenses w/o money	0	0	0	0	0
Federal Offenses w/ money	0	0	3	0	1
Felonies, Misc	0	0	2	0	1
Misdemeanors, Misc	1	1	1	7	1
<b>TOTAL CRIME</b>	<b>16</b>	<b>23</b>	<b>28</b>	<b>31</b>	<b>28</b>
<b>ARRESTS</b>					
Part I	9	8	17	1	9
Part II	18	21	24	41	30
<b>TOTAL ARRESTS</b>	<b>27</b>	<b>29</b>	<b>41</b>	<b>42</b>	<b>39</b>
Burglaries	0	0	7	0	1
GTA's	3	5	4	0	0
Narco	1	1	2	5	3



# RANCHO PALOS VERDES

## False Alarms





## **FOLLOW-UP AGENDA**

RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, AUGUST 13, 2019  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
REGULAR MEETING  
7:00 P.M.

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NEXT P.C. RESOLUTION NO. 2019-22

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**CALL TO ORDER: 7:03 P.M.**

**PLEDGE OF ALLEGIANCE: LED BY DEPUTY DIRECTOR/PLANNING MANAGER KIM**

**ROLL CALL: ALL PRESENT**

**APPROVAL OF AGENDA: APPROVED AS PRESENTED**

**COMMUNICATIONS:**

**City Council Items: DIRECTOR MIHRANIAN REPORTED THAT THE CITY COUNCIL, AT ITS AUGUST 6<sup>TH</sup> MEETING, CONSIDERED THE PLANNING COMMISSION'S RECOMMENDATION REGARDING THE EMPLOYEE HOUSING CODE AMENDMENT AND DECIDED NOT TO AMEND THE CODE AS RECOMMENDED BY THE PLANNING COMMISSION AND DIRECTED STAFF TO PROCEED WITH AN INTERPRETATION THAT THE CODE ALLOWS EMPLOYEE HOUSING.**

**Staff: DIRECTOR MIHRANIAN REPORTED THAT THERE WERE NO APPEALS FILED ON THE COMMISSION-APPROVED REVISIONS TO WIRELESS TELECOMMUNICATION FACILITY PERMITS ASG NOS. 43 AND 55; THAT TWO MINOR MODIFICATION NOTICE OF DECISIONS WERE ISSUED YESTERDAY FOR WIRELESS TELECOMMUNICATION FACILITY PERMITS ASG NOS. 10 AND 36 TO ALLOW THE VAULTS TO BE RELOCATED; THE CITY CLERK'S OFFICE WILL BE HOSTING A BROWN ACT TRAINING PRESENTED BY THE CITY ATTORNEY ON THURSDAY, AUGUST 29, 2019, AT 6:30 PM AT HESSE COMMUNITY PARK; HE WILL BE SPEAKING AT THE UPCOMING AUGUST 21<sup>ST</sup> COUNCIL OF HOMEOWNER'S ASSOCIATION MEETING; THE PASSING OF LONG-TIME RESIDENT DIANE SMITH AND REQUESTED THAT THE MEETING ADJOURN IN HER MEMORY; AND THAT SO KIM, AFTER NEARLY 15 YEARS**

**OF SERVICE WITH THE CITY, WILL BE LEAVING FOR A POSITION WITH THE CITY OF LAGUNA BEACH.**

Commission: **NONE**

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): **NONE**

CONSENT CALENDAR:

1. APPROVAL OF THE JULY 23, 2019 P.C. MINUTES

**ACTION: APPROVED AS PRESENTED, ON A VOTE OF 6-0-1 WITH CHAIRMAN BRADLEY ABSTAINING AS HE WAS ABSENT FROM THE MEETING.**

CONTINUED PUBLIC HEARINGS:

2. SECOND DWELLING UNITS - CODE AMENDMENT TO CHAPTERS 17.02 (SINGLE-FAMILY RESIDENTIAL (RS) DISTRICTS), 17.04 (MULTIPLE-FAMILY RESIDENTIAL (RM) DISTRICTS), 17.10 (SECOND UNIT DEVELOPMENT STANDARDS), AND 17.96 (DEFINITIONS) OF TITLE 17 (ZONING) OF THE RANCHO PALOS VERDES MUNICIPAL CODE (CASE NO. PLCA2019-0006): Citywide (AS)

Request: Amend Chapters 17.02 (Single-Family Residential ((RS)) Districts), 17.04 (Multiple-Family Residential ((RM)) Districts), 17.96 (Definitions), and Chapter 17.10 (Second Units) of Title 17 (Zoning) of the Rancho Palos Verdes Municipal Code to update the development standards for second dwelling units.

**ACTION: ADOPTED P.C. RESOLUTION NO. 2019-22, RECOMMENDING TO THE CITY COUNCIL THAT AN ORDINANCE BE ADOPTED AMENDING CHAPTERS 17.02 (SINGLE-FAMILY RESIDENTIAL (RS) DISTRICTS), 17.04 (MULTIPLE-FAMILY RESIDENTIAL (RM) DISTRICTS), AND 17.96 (DEFINITIONS), AND REPEALING AND REPLACING CHAPTER 17.10 (SECOND UNITS) OF TITLE 17 (ZONING) OF THE RANCHO PALOS VERDES MUNICIPAL CODE TO UPDATE THE DEVELOPMENT STANDARDS FOR SECOND DWELLING UNITS. THE MOTION PASSED ON A VOTE OF 7-0.**

NEW PUBLIC HEARINGS:

4. HERITAGE CASTLE MUSEUM - CONDITIONAL USE PERMIT TIME EXTENSION (CASE NO. ZON2014-00332): 5500 PVDS / Ginsburg (SK)

Request: Reissuance of the entitlements for the Heritage Castle Museum project at 5500 Palos Verdes Drive South.

**ACTION: MOVED TO ADOPT ALTERNATIVE NO. 2 THEREBY DENYING, VIA MINUTE ORDER, THE REISSUANCE OF THE COMMISSION-APPROVED ENTITLEMENTS FOR PLANNING CASE NO. ZON2014-00332 ADOPTED UNDER P.C. RESOLUTION NO. 2014-32. THE MOTION PASSED ON A VOTE OF 7-0.**

CONTINUED BUSINESS:

3. FIFTH GENERATION (5G) SMALL WIRELESS FACILITIES MASTER DEPLOYMENT PLAN:  
Citywide (AM/CML)

Request: Review Chairman Bradley's Memorandum to the City Council regarding the development of a Peninsula-wide 5G Small Wireless Facilities Master Deployment Plan.

**ACTION: REVIEWED CHAIRMAN BRADLEY'S MEMORANDUM TO THE CITY COUNCIL REGARDING THE DEVELOPMENT OF A PENINSULA-WIDE 5G SMALL WIRELESS FACILITIES MASTER DEPLOYMENT PLAN, AND CONTINUED THE DISCUSSION TO ITS AUGUST 27, 2019 MEETING SO THAT CHAIRMAN BRADLEY CAN CONVEY TO COUNCIL LIAISON DYDA THE COMMISSION'S UNANIMOUS SUPPORT THAT THIS MATTER BE PLACED ON THE CITY COUNCIL'S FUTURE AGENDA. THE MOTION PASSED ON A VOTE OF 7-0.**

NEW BUSINESS:

**NONE**

ITEMS TO BE PLACED ON FUTURE AGENDAS:

5. PRE-AGENDA FOR THE MEETING ON AUGUST 27, 2019

**ACTION: APPROVED AS PRESENTED.**

6. PRE-AGENDA FOR THE MEETING ON SEPTEMBER 10, 2019

**ACTION: APPROVED AS PRESENTED.**

**ADJOURNMENT: THE MEETING ADJOURNED AT 9:15 P.M. IN MEMORY OF DIANE SMITH AND HER CONTRIBUTIONS TO THE CITY OVER THE YEARS.**

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*Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.*

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at

*Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.*

*2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.*

*3. You can also view the agenda and staff reports at the City's website [www.rpvca.gov](http://www.rpvca.gov).*

*4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.*