

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: AUGUST 28, 2019

SUBJECT: ADMINISTRATIVE REPORT NO. 19-35

TABLE OF CONTENTS - CITY MANAGER AND DEPARTMENT REPORTS

- **CITY MANAGER – PAGE 3**
 - Update on Tax-Defaulted Property
- **FINANCE – PAGE 3**
 - July 2019 Financial Reports
- **PUBLIC WORKS – PAGE 4**
 - Residential Street Rehabilitation Project Areas 3 and 4
 - Access Improvements Area 9
 - Maintenance Activities
- **COMMUNITY DEVELOPMENT – PAGE 5**
 - Regional Housing Need Determination Issued for 6th Regional Housing Needs Assessment (RHNA)
 - Proposed Hydrogen Fueling Station at the Shell Service Station
 - Palos Verdes Estates Hosts a Summit on Wireless Telecommunications Facilities
 - No Construction Allowed on Labor Day (Monday, September 2, 2019)
 - Planning Commission Follow-up Agenda
- **RECREATION & PARKS – PAGE 6**
 - Ladera Linda Park Master Plan Progress
 - Park Events
 - PVIC/Docents
 - Healthy RPV Open Gym
 - Volunteer

ADMINISTRATIVE REPORT

August 28, 2019

Page 2

- **CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**
 - Calendars – Page 8
 - Tentative Agendas – Page 11
 - Channel 33 & 38 Schedule – Page 16
 - Channel 35 & 39 Schedule – Page 17
 - Crime Reports – No Report
 - PRA Log – Page 18

PUBLIC WORKS

Residential Street Rehabilitation Project Areas 3 and 4: The City is preparing to start the Area 3 and 4 residential street concrete and asphalt repairs. Repairs include repairs to sidewalk, driveways, curb and gutter, curb ramps, and asphalt patches. This is Phase 1 of the project which is anticipated to begin in September. Phase 2 is anticipated to begin in late Fall or Spring 2020, depending on weather. Residents were sent an advance notification last week.

Access Improvements Area 9: Work is continuing at Delasonde Drive and Pontevedra Drive to install ADA Accessible Curb Ramps. The project began last week and is expected to be completed by next week. (See below)



Maintenance Activities: This week in Public Works, Maintenance continues regular scheduled maintenance in its Parks and Right of Ways. At Ryan Park, a large tree branch broke off. Public Works responded and coned-off the affected area. The branch was removed safely the next day. At PVIC, the men's restroom was in much need of repairs. Public Works did a deep sanitation, repainted and replaced plumbing fixtures. On Vanderlip Trail, Public Works replaced and repaired a damaged post. In Abalone Cove Park, 19 new trash and 4 recycle receptacles were removed and replaced.

In the Right of Way, three potholes were repaired on Highridge Road by Public Works staff to improve road conditions. On Palos Verdes Drive East, Public Works installed light boards advising motorists and the community of heavy traffic conditions due to the beginning of the new school year. Also on Palos Verdes Drive East, a large manhole was missing near Conestoga Trail. Public Works reinstalled the cover and cemented it in for pedestrian safety.

Lastly, Public Works staff also responded to an emergency on Palos Verdes Drive South. A large catering trailer, with propane tanks, became unhitched and blocked the westbound lanes. Public Works responded and helped with flagging and traffic control until the Sheriff's department arrived.

COMMUNITY DEVELOPMENT

Regional Housing Need Determination Issued for 6th Regional Housing Needs Assessment (RHNA): On August 22, 2019, the State of California's Housing and Community Development Department (HCD) issued a letter (attached) providing the Southern California Association of Governments (SCAG) with its regional housing need determination of 1,344,740 units. This figure is a representation of existing and projected housing need for the region. SCAG is currently in the process of preparing a methodology by which to distribute the regional housing need determination to its member jurisdictions including Rancho Palos Verdes. SCAG provided a RHNA Methodology Estimate Tool to assist local jurisdictions in determining their housing need under the three methodology options. The tool requires a "total regional housing need" figure to be inputted in order to obtain an estimated housing need for the City. As HCD has issued its regional housing need determination for the SCAG region, Staff can now more accurately estimate its share of housing under the methodology options. Based on a regional housing need determination of 1,344,740, the City would be required to provide 1,843 housing units under Option No. 1 and 2,390 housing units for Option No. 2. The Methodology Tool does not provide a housing unit figure for Option No. 3, as HCD's regional housing need determination figure exceeds the Methodology Tool's baseline information. Last week, SCAG held a public hearing in the City of Irvine to collect comments regarding the three methodologies currently being considered. Staff attended the public hearing and expressed concerns with the methodology options and requested that options focus heavily on local input. Staff intends to create a homepage with information covering this topic on the City's website within the coming week so that the public can stay informed, and will continue to provide updates as more information becomes available.

Proposed Hydrogen Fueling Station at the Shell Service Station: The City is preparing to release the Mitigated Negative Declaration for public review for a proposed hydrogen fueling station with associated equipment at the Shell Station at the corner of Granvia Altamira and Hawthorne Blvd. The project proposes to construct a 13' tall walled equipment area with a 25' tall, 4" wide vent pipe. A project silhouette was installed this week depicting the footprint and envelope of the proposal including the vent pipe. The proposal requires the processing of a conditional use permit, which is tentatively scheduled to be considered by the Planning Commission at its upcoming October 8th meeting.



Palos Verdes Estates Hosts a Summit on Wireless Telecommunications Facilities: The City of Palos Verdes Estates will host a workshop on September 11, 2019 at 6:30 p.m. at the Palos Verdes Golf Club on wireless telecommunication facilities (see attached flyer). Speakers at this workshop will include representatives from various telecommunication companies, the Palos Verdes Estates' City Attorney, and other community stakeholders. Staff will be attending this workshop to, among other things, see how their planning efforts considers the aesthetic impacts of the entire Peninsula.

No Construction Allowed on Labor Day (Monday, September 2, 2019): Pursuant to Section 17.56.020(B) of the City's Zoning Code, it is unlawful to carry on construction, grading or landscaping activities, or to operate heavy equipment on legal holidays, unless a Special Construction Permit is approved by the Director of Community Development. Special Construction Permits must be requested at least 48 hours before any such work is to begin. The Special Construction Permit application is available by visiting the following link: <http://ca-ranchopalosverdes.civicplus.com/305/Planning-Applications-Informational-Hand>. Please note that minor repairs, maintenance and landscaping activities (i.e., work that does not otherwise require a building permit) are not prohibited on legal holidays).

Planning Commission Follow-up Agenda: See attached follow-up agenda from the Planning Commission meeting on Tuesday, August 27, 2019.

Attachments:

Housing and Community Development Department August 22, 2019 Letter – Page 24
Palos Verdes Estates Summit on Wireless Telecommunication Facilities Flyer – Page 29
Follow-up Agenda for August 27, 2019 Planning Commission Meeting – Page 30

RECREATION & PARKS

Ladera Linda Park Master Plan Progress: The City Council approved the recommended master plan conceptual design for Ladera Linda Park at its August 20th meeting. The design calls for demolition of existing buildings and the building of a new, smaller building, in addition to one-and-a half basketball courts, paddle tennis courts, and improved walking paths and landscaping. This action followed several years of public outreach, including dozens of meetings with adjacent HOA, individual residents, interested parties, and Councilmembers in addition to a number of community workshops and Council meetings. Council directed Staff and the architecture design firm of Johnson Favaro, who developed the Master Plan, to proceed to Phase 2 of the project, the development of detailed construction drawings. At Council's direction, Staff will look at different roof options, and review parking and park/staff hours. Council also directed Staff not to include Preserve parking on the park site.



Approved site plan

Hesse Park: The facilities are rented this week for seven indoor recreation classes, two non-profit group rentals, two Peninsula Seniors activities, and two City meetings. McTaggart Hall is also the venue for a private Shogi (Japanese Chess) tournament to be held over the weekend of Aug 31st thru Sep 1st.

Ladera Linda Park: The facilities are rented this week for two indoor recreation classes, two nonprofit rentals, and Flutterby Storytime.

Ryan Park: The facility is rented this week for two indoor recreation classes and a Scout meeting.

PVIC/Docents: The Los Serenos Docents will be holding their open house Wednesday evening for new prospective docents at 7pm. The classes will begin September 11th, and meet every Wednesday from 12:30-3:30pm. The Sunset room and outdoor amphitheater are rented this weekend for wedding ceremonies and receptions.

Healthy RPV Open Gym: Open gym was held at Miraleste Intermediate last Wednesday, and 15 people attended. Seven people attended this past Sunday at Peninsula High.

Volunteer: Our next events are a volunteer day cleaning up the Abalone Cove Park area on September 14. Please go to rpvca.gov/Recreation and Parks/volunteers for more information about future volunteer events for the City and to sign up!



August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 7:00 pm – City Council Meeting @ Hesse Park	7	8 8:00 am – Peninsula Regional Law Enforcement @ RH City Hall (Brooks & Alegria) 7:00 pm – FAC Meeting @ City Hall Community Room	9	10
11	12	13 7:00 pm – Planning Commission Meeting @ Hesse Park	14 11:00 am – IMAC Special Meeting (Field Trip) City Hall then to Ab Cove Sewer Lift Station 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	15 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	16	17
18	19	20 7:00 pm – City Council Meeting @ Hesse Park	21 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks) 6:00pm – Civic Center Advisory Committee Special Meeting @ City Hall Community Room	22 6:00pm – Civic Center Advisory Committee @ City Hall Community Room CANCELLED	23 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Dyda)	24
25	26 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	27 7:00 pm – Planning Commission Meeting @ Hesse Park	28	29	30	31



September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 City Hall Closed	3 7:00 pm – City Council Meeting @ Hesse Park	4	5	6	7
8	9	10 7:00 pm – Planning Commission Meeting @ Hesse Park CANCELLED	11 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	12	13	14
15	16 6:00 pm – IMAC Meeting @ City Hall Community Room CANCELLED	17 7:00 pm – City Council Meeting @ Hesse Park	18 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	19 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20	21
22	23 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 6:30 pm – TSC Meeting @ City Hall Community Room	24 7:00 pm – Planning Commission Meeting @ Hesse Park CANCELLED	25	26 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	27 8:00 am– Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Alegria)	28
29	30					



October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 7:00 pm – City Council Meeting @ Hesse Park	2	3	4	5
6	7	8 7:00 pm – Planning Commission Meeting @ Hesse Park	9 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	10	11	12
13	14	15 7:00 pm – City Council Meeting @ Hesse Park	16 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	18	19
20	21 6:00 pm – IMAC Special Meeting @ City Hall Community Room	22 7:00 pm – Planning Commission Meeting @ Hesse Park	23	24 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	25 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Brooks)	26
27	28 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	29	30	31		

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
September 17, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION		
	STUDY SESSION	Tongva Memorial at Abalone Cove	0:30
September 17, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:10			
	MAYOR ANNOUNCEMENTS	Admiral Risty Proclamation	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Vigilant Solutions contract for Phase 2 of ALPR cameras	
ADMIN	CONSENT CALENDAR	Fire Hazard Designation	
ADMIN	CONSENT CALENDAR	Claims against the City (Meek and Nikesfat)	
REC & PARK	CONSENT CALENDAR	Adoption of Special Events Permit Enforcement Ord	
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	Quarterly report on wireless ordinance	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Storm Drain Deficiency Improvement Project	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract for Catch Basin Cleaning and Maintenance	
PUBLIC WORKS	CONSENT CALENDAR	Award of Construction Contract for Rehab Areas 3 & 4- Phase 2	
CDD	PUBLIC HEARING	Zone 2 Draft EIR	1:00
PUBLIC WORKS	PUBLIC HEARING	Amend Fee Schedule for wireless facility permit fee	0:15
ADMIN	REGULAR BUSINESS	Revisions to Council policy regarding advisory board term date adjustments	0:10
PUBLIC WORKS	REGULAR BUSINESS	Fuel Modification Action Plan	0:30

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
October 1, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION		
October 1, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:40			
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
	AGENCY MEETING (IA)	IA Treasurer Report	
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasurer Report	
CDD	PUBLIC HEARING	Appeal - 5325 Bayridge Road Height Variation (ZON2016-00358)	0:30
PUBIC WORKS	REGULAR BUSINESS	Award design contract for PVIC Park Improvement Master Plan	0:15
PUBIC WORKS	REGULAR BUSINESS	Engineering recommendations re. PB Landslide	1:30
October 15, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
October 15, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 4:00			
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Move CC meeting to November 6 (Wednesday) due to election	
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	Presentation by Civic Center Advisory Committee	1:30
CITY ATTORNEY	REGULAR BUSINESS	Brown Act investigation final report	1:00
CITY ATTORNEY	REGULAR BUSINESS	Revisions to Council email policy and City ordinance based on Brown Act recommendations	0:15

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
October 29, 2019 7:00 PM CITY COUNCIL SPECIAL MEETING [TENTATIVE] 1:30			
CDD	PUBLIC HEARING	Consideration of NCCP/HCP Adoption	1:30
November 6, 2019 (Wednesday) 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
November 6, 2019 (Wednesday) 7:00 PM CITY COUNCIL REGULAR MEETING 2:50			
(Wednesday)	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Award of seven commercial hauler contract	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract Storm Drain Point Repair	
CDD	PUBLIC HEARING	Compliance Review Sol y Mar	1:00
CDD	PUBLIC HEARING	1st Reading/Into ordinance to amend the ADU code Chapter 17.10	0:10
CDD	REGULAR BUSINESS	Climate Adaptation Plan/Vulnerability Assessments	0:15
November 19, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
November 19, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:10			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	2nd Reading/Adopt ordinance to amend the ADU code Chapter 17.10	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
PUBLIC WORKS	REGULAR BUSINESS	Tree Master Plan Policy for Arterials	0:40
FINANCE	REGULAR BUSINESS	Abalone Cove Sewer Financing Options	1:00
CDD	REGULAR BUSINESS	Review private property encroachment on City property	0:15

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
December 3, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
December 3, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 2:35			
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	ELECTION	Presentation to outgoing Council Members	0:20
ADMIN	ELECTION	Certification of November 5 election results	0:05
ADMIN	ELECTION	Swearing in and Seating of Newly Elected Council Members	0:10
ADMIN	ELECTION	Council Reorganization - Selection of Mayor and Mayor Pro Tem	0:05
ADMIN	ELECTION	Reception for outgoing and incoming Council Members	0:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN/HR	CONSENT CALENDAR	Minimum wage increase	
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
December 17, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
December 17, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:45			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
CDD	REGULAR BUSINESS	Community Choice Aggregation options	0:45
PUBLIC WORKS	REGULAR BUSINESS	PVDE Roadway Widening from Bronco to Headland	0:30
PUBLIC WORKS	REGULAR BUSINESS	Traffic light at Via Rivera and Hawthorne Blvd intersection	0:30
REC & PARKS	REGULAR BUSINESS	Forrestal security options	0:45

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
7/16/2019	Brooks	Mayor's Breakfast policy	
7/16/2019	Cruikshank	Satellite locations for Council meetings	
8/6/2019	Dyda	Policy on recording/memorializing Council's requests/direction for future agenda items.	
FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
3/7/2017	Brooks	Special Events Permit Enforcement Ordinance (revise)	9/3/2019
1/15/2019	Brooks	PV Transit extended services options	9/17/2019
2/19/2019	Brooks	Advisory Board term expiration date adjustments	9/17/2019
4/2/2019	Brooks	Tree Master Plan Policy for Arterials	11/6/2019
4/16/2019	Dyda	Review private property encroachment on City property	11/19/2019
4/16/2019	Cruikshank	Fire Hazard Designation (loss of residential home fire insurance)	9/17/2019
6/18/2019	Duhovic	Consider Resolution amending City Council Protocols Rule 11.2	9/17/2019
6/18/2019	Alegria	School Resources Officers	9/3/2019
7/16/2019	Dyda	Abalone Cove Sewer Financing Options	11/19/2019
8/6/2019	Dyda	Tongva Memorial Plaque (for Study Session)	9/17/2019

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule - 09/01/2019 to 09/07/2019

	Sunday September 1, 2019	Monday September 2, 2019	Tuesday September 3, 2019	Wednesday September 4, 2019	Thursday September 5, 2019	Friday September 6, 2019	Saturday September 7, 2019
6:00 AM - 6:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:30 AM - 7:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
7:00 AM - 7:30 AM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
7:30 AM - 8:00 AM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
8:00 AM - 8:30 AM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures
8:30 AM - 9:00 AM							
09:00 AM - 9:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
9:30 AM - 10:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
10:00 AM - 10:30AM	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 AM - 11 AM							
11:00 AM - 11:30 AM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
11:30 AM - 12:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
12:00 PM - 12:30PM	Garrett AiResearch History Barry Tyson	Garrett AiResearch History Barry Tyson	Garrett AiResearch History Barry Tyson	Bob Hoover & Tribute to North American Aviation			
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures
1:30 PM - 2:00PM							
2:00 PM - 2:30PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
2:30 PM - 3:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
3:00 PM - 3:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
3:30 PM - 4:00 PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition
4:00 PM - 4:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
4:30 PM - 5:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
5:00 PM - 5:30PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition
5:30 PM - 6:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:00 PM - 6:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
6:30 PM - 7:00PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition
7:00 PM - 7:30PM	Bob Hoover & Tribute to North American Aviation	Bob Hoover & Tribute to North American Aviation	The City of Rancho Palos Verdes LIVE City Council Meeting, September 3, 2019	X-Planes: Mach Busters Mike Machat			
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	City Talk	City Talk		City Talk	City Talk	City Talk	City Talk
8:30 PM - 9:00PM	Playing the Field- Local Edition	Playing the Field- Local Edition		Playing the Field- Local Edition			
9:00 PM - 9:30PM	City Talk	City Talk		City Talk	City Talk	City Talk	City Talk
9:30 PM - 10:00PM	Around the Peninsula	Around the Peninsula		Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
10:00 PM - 10:30PM	Lectures with Lianne	Lectures with Lianne		Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 PM - 11:00PM							
11:00 PM - 11:30PM							
11:30 PM - 12:00 AM	LA Sheriff Town hall	LA Sheriff Town hall		LA Sheriff Town hall			
12:00 AM - 1:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
1:00 AM - 6:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
	September 1, 2019	September 2, 2019	September 3, 2019	September 4, 2019	September 5, 2019	September 6, 2019	September 7, 2019			
6:00 AM - 6:30 AM										
6:30 AM - 7:00 AM										
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019			
7:30 AM - 8:00 AM										
8:00 AM - 8:30 AM										
8:30 AM - 9:00 AM										
09:00 AM - 9:30 AM										
9:30 AM - 10:00 AM										
10:00 AM -10:30AM										
10:30 AM -11:00AM										
11:00 AM -11:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019			
11:30 AM -12:00PM										
12:00 PM -12:30PM										
12:30 PM - 1:00PM										
1:00 PM - 1:30PM										
1:30 PM - 2:00PM										
2:00 PM - 2:30PM										
2:30 PM - 3:00PM										
3:00 PM - 3:30PM										
3:30 PM - 4:00PM										
4:00 PM - 4:30PM										
4:30 PM - 5:00PM										
5:00 PM - 5:30PM										
5:30 PM - 6:00PM										
6:00 PM - 6:30PM										
6:30 PM - 7:00PM										
7:00 PM - 7:30PM		The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting	The City of Rancho Palos Verdes LIVE City Council Meeting, September 3, 2019							
7:30 PM - 8:00PM										
8:00 PM - 8:30PM	The City of Rancho Palos Verdes City Council Meeting, August 20, 2019			The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019			
8:30 PM - 9:00PM										
9:00 PM - 9:30PM										
9:30 PM - 10:00PM										
10:00 PM -10:30PM										
10:30 PM -11:00PM										
11:00 PM -11:30PM										
11:30 PM -12:00 AM										
12:00 AM - 1:00 AM										
1:00 AM - 6:00 AM										

Comments or questions? Please email us at RPVtv@rpvca.gov

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/22/2018	1/2/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/2/19 AA Zweizig responded. Completed.
12/27/2018	1/2/2019	Jameel A. Pickens	Property information regarding several properties on Beachview Drive, Nantasket Drive, and Seacove Drive.	1/2/19 AA Zweizig forwarded request to staff. 1/14/19 14 day determination ltr sent. 1/15/19 Request was withdrawn.
1/3/2019	1/3/2019	David Fahrenthold (Washington Post)	Trump National Golf Club & Terranea Resort golf tax fees for Oct., Nov., and Dec. 2018	1/3/19 AA Zweizig forwarded request to Finance staff. 1/15/19 AA Zweizig responded. Completed.
1/4/2019	1/4/2019	Jared Maciej (The Claims Center on behalf of SCE)	Request for Certificate of Insurance for Buchholz Construction	1/4/19 AA Zweizig forwarded request to PW staff. 1/15/19 AA Zweizig responded. Completed.
1/7/2019	1/10/2019	Oluchi Iwuoha, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the ADA Access Improvements Fred Hesse Park Project with the contractor Abny General Engineering, Inc	1/10/19 AA Zweizig forwarded request to PW staff. 1/15/19 AA Zweizig left voicemail with requestor notifying them that the documents are ready. 1/21/19 AA Zweizig mailed responsive documents. Completed.
1/7/2019	1/14/2019	Municipal Auditing Services LLC	Business license information	1/21/19 DCC Takaoka responded. Completed.
1/15/2019	1/15/2019	Joanna Jones Reed	Green Hills request for communications beginning 10/1/17	1/16/19 DCC Takaoka called to clarify request. 1/25/19 DCC Takaoka left message. Awaiting payment/response. Completed.
1/22/2019	1/22/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/23/19 AA Zweizig responded. Completed.
1/25/2019	1/25/2019	Jeffrey Falbo	Uncashed checks	1/29/18 DCC Takaoka responded. Completed.
1/25/2019	1/25/2019	Marisol B Hernandez CCC	Ladera Linda Residential Rehab project	2/4/19 DCC Takaoka responded. Completed.
1/31/2019	1/13/2019	Zach Kopowski	Sewer documentation c. 1972-73.	2/6/19 DCC responded. Completed.
2/1/2019	2/1/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees for Nov-Dec. 2018 and January 2019	2/1/19 AA Zweizig forwarded request to Finance staff. 2/11/19 14-Day extension request sent. 2/12/19 AA Zweizig responded. Completed.
2/13/2019	2/12/2019	Smart Procure	Purchase order info	2/21/19 DCC Takaoka responded. Completed.
2/15/2019	2/15/2019	Open Mapping Karen Ellenberger	GIS mapping info	2/21/19 DCC Takaoka responded. Completed.
2/17/2019	2/18/2019	Sunshine	Design Program - trail design PVDE Roadway Safety Master Plan	2/21/19 DCC Takaoka responded. Completed.
2/20/2019	2/19/2019	Lori Brown	Green Hills Inspiration View and Morning Light Valley	2/22/19 DD Kim responded. Completed.
2/20/2019	2/20/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees for Dec. 2018 and January 2019	2/20/19 AA Zweizig forwarded request to Finance staff. 3/4/19 AA Zweizig responded. Completed.
2/21/2019	2/21/2019	Larry Maizlish	Copies of warrant or traffic studies re: intersection of Hawthorne Blvd and Via Rivera (2014-2019)	2/25/19 DCC Takaoka responded. Completed.
2/22/2019	2/22/2019	Noel Weiss /Lori Brown	Green Hills Inspiration View and Morning Light Valley communications	3/4/19 DCC Takaoka responded. Completed.
2/25/2019	2/25/2019	Yuan Shao	address file 2032 Van Karajan Drive	2/25/19 DCC Takaoka responded. Completed.
2/28/2019	2/28/2019	Center for Contract Compliance (Marisol Hernandez)	ADA Access Improvements - Crosswalks in Area 1 information	2/28/19 AA Momoli forwarded request to PW staff. 3/4/19 AA Momoli responded. Completed.
3/8/2019	3/8/2019	Washington Post	Trump National Lot information	3/8/19 DD Kim responded. Completed.
3/11/2018	3/11/2019	Kasia Craig	Deed info Ocean Crest	3/12/2019 DCC Takaoka responded. Completed.
3/8/2019	3/8/2019	Chris Collins	Completed/final residential solar (photovoltaic – PV) permits from 2016-2018 or all permits	3/12/19 AA Momoli forwarded request to CDD staff. 3/14/19 AA Momoli responded. Completed
3/12/2019	3/12/2019	Victoria Tice (Kasa Construction)	Request for all proposals from Trail Connection for Deadman's Curve Segment bid opening.	3/14/19 EA O'Neill and CC Colborn are working on request. Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/14/2019	3/14/2019	Larry Maizlish	Business License information including all businesses licensed by RPV, contact details including addresses, type of business (trade), license fee, and if their license fee is currently paid.	3/14/19 AA Momoli responded. Completed.
3/14/2019	3/14/2019	Jean Eaglesham (Wall Street Journal)	All financial records, including greens fees from Trump National Golf Club from 2015 to present	3/14/19 AA Zweizig forwarded request to staff. 3/25/19 AA Zweizig responded. Completed.
3/14/2019	3/14/2019	Chris Collins	Completed/final residential solar (photovoltaic – PV) permits from 2010-2019	3/18/19 AA Momoli responded.Completed
3/18/2019	3/18/2019	Nick Santos	the Palos Verdes Drive West median beautification project with Contractor United GLI Inc.	3/18/19 AA Momoli responded.Completed
3/14/2019	3/14/2019	Victoria Yee, (Wage Justice Center)	Certified copy Zachary Genduso PRA 11/22/17	3/14/19 DCC Takaoka responded, awaiting payment. 3/21/19 received payment, completed.
3/27/2019	3/27/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees February 2019	3/27/19 AA Zweizig forwarded request to staff. 3/27/19 AA Zweizig responded. Completed.
3/28/2019	3/28/2019	Nick Santos	the Palos Verdes Drive West median beautification project with Contractor United GLI Inc, requesting unredacted CPR's which include workers names and addresses.	3/28/19 AA Momoli responded.Completed.
3/28/2019	3/28/2019	Roxana Aslan (Unite Here 11)	Terranea Resort Golf Tax Remittances for 2017	3/28/19 AA Zweizig forwarded request to staff. 3/28/19 AA Zweizig responded. Completed.
4/1/2019	4/1/2019	Center for Contract Compliance (Marisol Hernandez)	Bid information regarding the signage improvements at various locations project	4/1/19 AA Zweizig forwarded request to staff. 4/2/19 AA Zweizig responded. Completed.
4/6/2019	4/6/2019	Craig Magnusen	construction, grading permits for 19 Saddle Road, Rancho Palos Verdes, CA 90275	4/8/19 AA Momoli forwarded request to staff.Completed
4/10/2019	4/10/2019	Center for Contract Compliance (Nick Santos)	information regarding the PVDW Median Beautification project.	4/10/19 AA Zweizig forwarded request to staff. 4/10/19 AA Zweizig responded. Completed.
4/15/2019	4/15/2019	Matt Stiles	electronic listing of parkway (or street) trees in your city	4/15/19 AA Momoli forwarded request to staff.Completed
4/17/2019	4/17/2019	April Sandell	Information regarding case settlement for Eric Mark and Anoja Wickramarachchi	4/17/19 AA Momoli forward request to staff. 4/24/19 AA Momoli responded. Awaiting payment.4/25/19 received payment, Complete
4/18/2019	4/18/2019	Noel Weiss	Correspondence between CH Staff and CC and Green Hills	4/29/19 Determination letter sent. Mr. Weiss picked up and paid for disc at 5/4 CC meeting. Completed.
4/19/2019	4/19/2019	Lianne LaReine	RPVTV information	4/23/19 DCC Takaoka clarified request and sent 14- day ext letter. 5/14/19 DCC Takaoka responded. Completed.
4/22/2019	4/22/2019	Claudia Romero	Geotechnical Soils Report for the property at 3432 Palo Vista Drive	4/22/19 AA Zweizig forwarded request to staff. 5/2/19 AA Zweizig responded. Awaiting payment. 5/15/19 AA Zweizig called and left a message and emailed to follow up on request. 6/12/19 Check received and documents were mailed out. Completed.
4/24/2019	4/24/2019	Tim Schepman	Agreement for Neopost	4/25/19 AA Momoli forwarded request to staff.4/29/19 Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/25/2019	4/25/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees March 2019	4/25/19 AA Zweizig forwarded request to staff. 4/30/19 AA Zweizig responded. Completed.
4/27/2019	4/27/2019	Mickey Rodich	CalPERS contracts and Amendments	4/27/19 and 5/20/19 Staff responded and Director Cullen offered to discuss information.
4/29/2019	4/29/2019	Downapha Britton	Requesting for original house floor plan as a buyer	4/29/19 AA Momoli forwarded request to staff.4/30/19 Complete
5/1/2019	5/1/2019	Marisol B Hernandez CCC	Deadman's Curve Trail listing of name and license number of the awarded general/multi- prime contractor, copy of sub contractors with license numbers of the awarded general/multi prime contractor submitted at time of bid, and copy of original bid advertisement with proof of publication.	5/1/19 AA Momoli forwarded request to staff.5/2/19 Complete
5/2/2019	5/2/2019	Craig Ziegler	Information on soils, geologic engineering, original tract grading reports that may exist for the incorporated tract, maps, cross sections, and oversized documents that may be associated with the subject site or tract for the address of 3340 Palos Verdes Drive East	5/2/19 AA Momoli forwarded request to staff. 5/10/19 complete. Awaiting payment. Non responsive, closed
5/6/2019	5/6/2019	Adam Bouman	Requesting information in regards to project start date, bid date, and TR201701 for Deadmans curve trail.	5/6/19 AA Momoli forwarded request to staff.5/6/19 Complete
5/12/2019	5/12/2019	Phil Deng	Requesting documents for 28068 Braidwood Drive, Rancho Palos Verdes, reports, permits or other history documents of this property	5/13/19 AA Momoli forwarded request to staff.5/13/19 Complete
5/22/2019	5/22/2019	Clay Wilkinson (Bradley & Gmelich LLP)	26708 Indian Peak Road	5/22/19 DCC working with Staff and CA on responses. 6/26/19 DCC sent email- 1st batch of docs available. 8/13/19 AA Zweizig notified requestor of cost for final batch of documents.
5/28/2019	5/28/2019	Chris Warner	Claimant reported a tree branch fell in front of his vehicle as he was driving on the roadway, he drove over it causing damage to the undercarriage of the vehicle. Mr. Warner is requesting the arborists data and schedule info for the trees in question on Monte Malaga. Mr. Warner's claim was denied and deemed an "act of god".	5/28/19 Ecolborn forwarded request to Staff.
5/26/2019	5/26/2019	Samantha Lemessy	Information for all purchasing records from 2019-02-20 (yyyy-mm-dd) to current. The specific information that is requested is the purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, Purchase date, Line item details (Detailed description of the purchase), Line item quantity , Line item price, and Vendor ID number, name, address, contact person and their email address.	5/29/19 AA Momoli forwarded request to staff.5/29/19 Complete
5/28/2019	5/28/2019	Dodge Data & Analytics	Requesting bid information for Western Avenue Corridor Alpr Project Phase 1 , on June 4.	5/29/19 DCC Takaoka forwarded request to staff. 5/29/19 Complete
5/30/2019	5/30/2019	Edward Nosrati	Requesting a list of new commerical building permits with date, address, value, type, contractor name, and cell number from 01/01/2019 to current.	5/30/19 AA Momoli forwarded request to staff.5/31/19Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/3/2019	6/3/2019	Rachel Du Mont-Greenlee	Information in regards to as-built drawings or construction documents pertaining to the Villa Capri Townhomes HOA located at Via Capri, Via Veneta, and Via San Remo in Rancho Palos Verdes, CA 90275	6/3/19 AA Momoli forwarded request to staff. Awaiting additional information from requestor in order to proceed with request. Nonresponsive,Closed
6/6/2019	6/7/2019	Albert Peacock	Copy of the last Engineering and Traffic Survey for PVDS between Seacove Dr. & Narcissa Dr. and between Narcissa Dr. & Peppertree Dr. in Rancho Palos Verdes	6/7/19 AA Zwezig forwarded request to staff. 6/13/19 AA Zwezig responded. Completed.
6/10/2019	6/10/2019	David Fahrenthold (Washington Post)	Requesting golf tax fees from Trump National for the months of April and May 2019 and any applications for filming permits at Trump National made since 7/1/18	6/10/19 AA Momoli forwarded request to staff.6/20/19 complete
6/11/2019	6/11/2019	Mathew Strange	Certified copies of All Building Permits for 29029 Sprucegrove Drive, Rancho Palos Verdes, CA 90275	6/11/19 AA Momoli forwarded request to staff.6/17/19 complete, 6/20/19 paid
6/11/2019	6/11/2019	Allen Thomas (Thomas Law Firm)	29844 Knoll View Drive	6/18/19 DCC Takaoka responded. Completed.
6/13/2019	6/13/2019	Workers' Comp	Request for personnel info	Completed by Vonetta.
6/15/2019	6/17/2019	Herbert Stark	Requesting records for the use of the facility at Hesse Park for the month of June 2019, which includes city mtgs, private parties, classes, lectures, and nonprofit organizations.	6/17/19 AA Momoli forwarded request to staff.6/19/19 complete
6/17/2019	6/17/2019	Jacob Kuenz	List of properties eligible for an ADU	6/17/19 DCC Takaoka responded. Completed.
6/18/2019	6/18/2019	recordsrequest@zwusainc.com	invoices for dog waste bags for the past two years	6/18/2019 AA Momoli forwarded request to staff.6/19/19 Complete
6/19/2019	6/19/2019	Rachel Du Mont-Greenlee	Requesting duplication of building plans for 6-68 Via Capri, 1-29 Via San Remo, and 1-11 Via Veneta Rancho Palos Verdes addresses	6/19/19 AA Momoli forwarded request to staff.7/1/19 sent 14 day extension letter ,7/15/19 two week extension ,8/6/19 complete
6/20/2019	6/20/2019	Marisol B Hernandez CCC	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication.	6/20/19 AA Momoli forwarded request to staff.6/27/19 complete
7/3/2019	7/3/2019	Chelsea Dongelewic	Certificates of Insurance for United GLI Inc for October 2018	7/3/19 AA Zwezig responded. Completed.
7/8/2019	7/8/2019	Jon Siepmann	Requesting electronic copies of all building permit activity within the city from 1/1/17- 1/1/19. A document that outlined the address, type of permit, type of parcel (i.e. residential or commercial) and sub-type (addition, demolition, etc).	7/8/19 AA Momoli forwarded request to staff.7/10/19 complete
7/8/2019	7/8/2019	Edward Nosrati	Requesting a list of commercial building and residential permits with date, address, value, type, contractor name and Cell number for month June	7/8/19 AA Momoli forwarded request to staff.7/12/19 complete
7/10/2019	7/10/2019	Jessica Kitchen	Requesting documents for 5850 Ocean Terrace Dr. Providing copies of any active code, property maintenance, or nuisance violations, payoffs for violations with monies due, copies of any active/expired building permits, building code, and any copies of unpaid special assessments.	7/10/19 AA Momoli forwarded request to staff. 7/22/19 AA Zwezig responded. Completed.
7/12/2019	7/12/2019	Natalee Coloman	Requesting a copy of all current contracts for Multi-Function Devices (e.g. Konica Minolta, Xerox), printers, copiers including equipment costs, applicable lease agreements, maintenance agreements and cost for the City of Rancho Palos Verdes.	7/12/19 AA Momoli forwarded request to staff. Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/18/2019	7/19/2019	Mike Vaswani	Request for roofing permit and information for 26819 Westvale Road	7/19/19 AA Zweizig forwarded request to staff. 7/22/19 PT Molina responded. Property is not within the City. Completed.
7/22/2019	7/24/2019	Keith Beauvais	Employee compensation	7/24 DCC Takaoka responded. Completed.
7/23/2019	7/23/2019	David Fahrenthold (Washington Post)	Request for Trump National golf tax for May and June 2019; and copies of any plans or proposals submitted to City from Trump National in the last 6 months related to development plans on the west side of the golf course.	7/23/19 AA Zweizig forwarded request to staff. 8/2/19 AA Zweizig responded. Completed. 8/7/19 AA Zweizig provided information to requestor.
7/30/2019	7/30/2019	Dale A. Spiegel Jr	Active/Inactive Encroachment permits etc Crown Castle	8/6/19 DCC Takaoka responded - requestor will meet with PW staff on 8/14 at 9am to review docs. 8/14/19 Requestor reviewed documents and copies were made. Completed.
8/2/2019	8/2/2019	Amanda Pasley (Asset Management Consultants)	Request for Crown Castle USA Inc. account detail/activity from July 2017 to Augsut 2019 for trust accounts.	8/2/19 AA Zweizig forwarded request to staff. 8/12/19 AA Zweizig responded. Completed.
8/4/2019	8/5/2019	Chris Pisano	Container on Trump National property	8/5/19 DCC Kim responded with partial docs. 8/13/19 AA Zweizig responded with remaining documents. Completed.
8/6/2019	8/6/2019	Sabrina Mason	Request for Turbo Data Agreement	8/6/19 AA Zweizig responded. Completed.
7/24/2019		Oluchi Iwuoha, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the PVDW Median Beautification Project with the contractor United Irrigation, Inc	8/5/19 Request forwarded to City Clerks office from PW. 8/7/19 AA Zweizig mailed responsive documents via disc. Completed.
8/6/2019	8/6/2019	Bryan Tung	Requesting information in regards to What Finance/ERP Software does the city currently use? When did the city acquire it?, What Land Management/Permitting Software does the city currently use? When did the city acquire it?, What Asset Management Software does the city currently use? When did the city acquire it?, What Public Records Request Software does the city currently use? When did the city acquire it?, and Please attach all contracts/staff reports associated to each software.	8/6/19 AA Momoli forwarded request to staff. 8/8/19 Complete
8/8/2019	8/8/2019	Jessica Vlaco	Number weddings and receptions (including dates and times) that were held at PVIC in 2017, 2018 and 2019.	8/8/19 AA Momoli forwarded request to staff. 8/13/19 Complete
8/9/2019	8/9/2019	David Fahrenthold (Washington Post)	Request for (1) Correspondence between Trump National Golf Club and the City regarding golf tax from 1/1/17 to present; and (2) Copies of golf tax checks submitted by Trump National Golf Club from 1/1/17 to present	8/9/19 DCC Takaoka forwarded request to staff. 8/19/19 AA Zweizig sent 14-Day extension request. 8/28/19 AA Zweizig responded. Completed.
8/12/2019	8/12/2019	Caroline Haskins	Requesting records related to the Ring Promotional Discount Agreement	8/12/19 AA Momoli forwarded request to staff.
8/15/2019	8/15/2019	Jack Beegan	Requesting information on Engineering Analysis, Evaluation, and Design for Portuguese Bend Landslide Drainage and Dewatering RFP due November 12, 2018, Design for Bubbles Monument Sign RFP due November 8, 2018, and Ladera Linda Community Park Architectural & Engineering Design Services RFP due August 28, 2018	8/15/19 AA Momoli forwarded request to staff. 8/21/19 complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/15/2019	8/15/2019	Stephen Jospeh O'Farrell	Requesting documents for tract 40640	8/15/19 AA Momoli forwarded request to staff.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	Request for utility use of right-of-way from 3807-3867 Crest Rd. Request for any records for granting SCE or other communication utilities the use of ROW for any purpose.	8/21/19 AA Momoli forwarded request to staff.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	3867 Crest encroachment request. Correspondence between property owner at 3867 Crest Road, City, SCE, Crown Castle or othe utilities. All records related for last 5 years including communications with CPUC involving fire, police or other safety officials.	8/21/19 AA Momoli forwarded request to staff.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	Any communications and analyses addressing whether notice and inspection provisions applied in the issuing of encroachment permit ENC2019-00098.	8/21/19 AA Momoli forwarded request to staff.
8/25/2019	8/26/2019	Jordan Buchwald	Request for election expenditures for 2015-2017	8/26/19 DCC Takaoka responded. Completed.
8/26/2019	8/26/2019	Bizhan Khaleeli	5729 Whiecliff documents	
8/28/2019	8/28/2019	Smart Procure	Purchase order info	

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500
Sacramento, CA 95833
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov



August 22, 2019

Kome Ajise, Executive Director
Southern California Association of Governments
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017

Dear Executive Director Ajise:

RE: Regional Housing Need Determination

This letter provides the Southern California Association of Governments (SCAG) its determination of the Regional Housing Need Determination. Pursuant to Government Code (Gov. Code) section 65584.01, the Department of Housing and Community Development (HCD) is required to provide the determination of SCAG's existing and projected housing need.

In assessing SCAG's regional housing need, HCD and SCAG staff completed an extensive consultation process starting in March 2017 through August 2019 covering the methodology, data sources, and timeline. HCD also consulted with Walter Schwarm of the California Department of Finance (DOF) Demographic Research Unit.

Attachment 1 displays the minimum regional housing need determination of **1,344,740** total units among four income categories for SCAG to distribute among its local governments. Attachment 2 explains the methodology applied pursuant to Gov. Code section 65584.01.

As you know, SCAG is responsible for adopting a RHNA allocation methodology for the *projection* period beginning June 30, 2021 and ending October 15, 2029. Pursuant to Gov. Code section 65584(d), SCAG's RHNA allocation methodology must further the following objectives:

- (1) Increasing the housing supply and the mix of housing types, tenure, and affordability in all cities and counties within the region in an equitable manner, which shall result in each jurisdiction receiving an allocation of units for low- and very low income households.
- (2) Promoting infill development and socioeconomic equity, the protection of environmental and agricultural resources, the encouragement of efficient development patterns, and the achievement of the region's greenhouse gas reductions targets provided by the State Air Resources Board pursuant to Section 65080.
- (3) Promoting an improved intraregional relationship between jobs and housing, including an improved balance between the number of low-wage jobs and the number of housing units affordable to low-wage workers in each jurisdiction.

- (4) Allocating a lower proportion of housing need to an income category when a jurisdiction already has a disproportionately high share of households in that income category, as compared to the countywide distribution of households in that category from the most recent American Community Survey.
- (5) Affirmatively furthering fair housing.

Pursuant to Gov. Code section 65584.04(e), to the extent data is available, SCAG shall include the factors listed in Gov. Code section 65584.04(e)(1-12) to develop its RHNA allocation methodology, and pursuant to Gov. Code section 65584.04(f), SCAG must explain in writing how each of these factors was incorporated into the RHNA allocation methodology and how the methodology furthers the statutory objectives described above. Pursuant to Government Code section 65584.04(h), SCAG must consult with HCD and submit its draft allocation methodology to HCD for review.

HCD appreciates the active role of SCAG staff in providing data and input throughout the consultation period. Pursuant to Government Code section 65584.01(c)(1), HCD may accept or reject the information provided by the council of governments or modify its own assumptions based on this information.

The Department especially thanks Ping Chang, Ma'Ayn Johnson, Kevin Kane, and Sarah Jepson. The Department looks forward to its continued partnership with SCAG and its member jurisdictions and assisting SCAG in its planning efforts to accommodate the region's share of housing need.

If HCD can provide any additional assistance, or if you, or your staff, have any questions, please contact Megan Kirkeby, Assistant Deputy Director for Fair Housing, at megan.kirkeby@hcd.ca.gov.

Sincerely,



Megan Kirkeby
Assistant Deputy Director for Fair Housing

ATTACHMENT 1

HCD REGIONAL HOUSING NEED DETERMINATION

SCAG: June 30, 2021 – October 15, 2029 (8.3 years)

<u>Income Category</u>	<u>Percent</u>	<u>Housing Unit Need</u>
Very-Low*	26.1%	350,998
Low	15.3%	206,338
Moderate	16.7%	225,152
Above-Moderate	41.8%	562,252
Total	100.0%	1,344,740
* Extremely-Low	14.5%	Included in Very-Low Category

Notes:

Income Distribution:

Income categories are prescribed by California Health and Safety Code (Section 50093, et.seq.). Percents are derived based on ACS reported household income brackets and regional median income, then adjusted based on the percent of cost-burdened households in the region compared with the percent of cost burdened households nationally.

ATTACHMENT 2

HCD REGIONAL HOUSING NEED DETERMINATION SCAG: June 30, 2021 – October 15, 2029 (8.3 years)

Methodology

SCAG: June 30, 2021-October 15, 2029 (8.3 Years) HCD Determined Population, Households, & Housing Need				
1.	Population: DOF 6/30/2029 projection adjusted +3.5 months to 10/15/2029			20,455,355
2.	- Group Quarters Population: DOF 6/30/2029 projection adjusted +3.5 months to 10/15/2029			-363,635
3.	Household (HH) Population: October 15, 2029			20,079,930
	Household Formation Groups	HCD Adjusted DOF Projected HH Population	DOF HH Formation Rates	HCD Adjusted DOF Projected Households
		20,079,930		6,801,760
	under 15 years	3,292,955	n/a	n/a
	15 – 24 years	2,735,490	6.45%	176,500
	25 – 34 years	2,526,620	32.54%	822,045
	35 – 44 years	2,460,805	44.23%	1,088,305
	45 – 54 years	2,502,190	47.16%	1,180,075
	55 – 64 years	2,399,180	50.82%	1,219,180
	65 – 74 years	2,238,605	52.54%	1,176,130
	75 – 84 years	1,379,335	57.96%	799,455
	85+	544,750	62.43%	340,070
4.	Projected Households (Occupied Unit Stock)			6,801,760
5.	+ Vacancy Adjustment (2.63%)			178,896
6.	+ Overcrowding Adjustment (6.76%)			459,917
7.	+ Replacement Adjustment (.50%)			34,010
8.	- Occupied Units (HHs) estimated (June 30, 2021)			-6,250,261
9.	+ Cost Burden Adjustment (Lower Income: 10.63%, Moderate and Above Moderate Income: 9.28%)			120,418
6th Cycle Regional Housing Need Assessment (RHNA)				1,344,740

Explanation and Data Sources

- 1-4. Population, Group Quarters, Household Population, & Projected Households: Pursuant to Government Code Section 65584.01, projections were extrapolated from Department of Finance (DOF) projections. Population reflects total persons. Group Quarter Population reflects persons in a dormitory, group home, institution, military, etc. that do not require residential housing. Household Population reflects persons requiring residential housing. Projected Households reflect the propensity of persons, by age-groups, to form households at different rates based on Census trends.
5. Vacancy Adjustment: HCD applies a vacancy adjustment based on the difference between a standard 5% vacancy rate and the region's current "for rent and sale" vacancy percentage to provide healthy market vacancies to facilitate housing availability and resident mobility. The adjustment is the difference between standard 5% and region's current vacancy rate (2.37%) based on the 2013-2017 5-year American Community Survey (ACS) data. For SCAG that difference is 2.63%.
6. Overcrowding Adjustment: In region's where overcrowding is greater than the U.S overcrowding rate of 3.35%, HCD applies an adjustment based on the amount the region's overcrowding rate (10.11%) exceeds the U.S. overcrowding rate (3.35%) based on the 2013-2017 5-year ACS data. For SCAG that difference is 6.76%.

Continued on next page

7. Replacement Adjustment: HCD applies a replacement adjustment between .5% & 5% to total housing stock based on the current 10-year average of demolitions in the region's local government annual reports to Department of Finance (DOF). For SCAG, the 10-year average is .14%, and SCAG's consultation package provided additional data on this input indicating it may be closer to .41%; in either data source the estimate is below the minimum replacement adjustment so the minimum adjustment factor of .5% is applied.
8. Occupied Units: Reflects DOF's estimate of occupied units at the start of the projection period (June 30, 2021).
9. Cost Burden Adjustment: HCD applies an adjustment to the projected need by comparing the difference in cost-burden by income group for the region to the cost-burden by income group for the nation. The very-low and low income RHNA is increased by the percent difference ($70.83\% - 60.20\% = 10.63\%$) between the region and the national average cost burden rate for households earning 80% of area median income and below, then this difference is applied to very low- and low-income RHNA proportionate to the share of the population these groups currently represent. The moderate and above-moderate income RHNA is increased by the percent difference ($20.48\% - 11.20\% = 9.28\%$) between the region and the national average cost burden rate for households earning above 80% Area Median Income, then this difference is applied to moderate and above moderate income RHNA proportionate to the share of the population these groups currently represent. Data is from 2011-2015 Comprehensive Housing Affordability Strategy (CHAS).

Summit on Wireless Telecommunication Facilities within Palos Verdes Estates

September 11th, 2019

6:30 p.m. - 8:30 p.m.

Palos Verdes Golf Club

3301 Vía Campesina, Palos Verdes Estates, CA 90274

- ❖ Discussion & education among stakeholders involved in the wireless implementation process including wireless carriers, residents, elected officials, City staff, the PVHA/Art Jury, & more
- ❖ Communication between stakeholders to discuss issues such as view obstruction, aesthetics, property values, health, FCC compliance, & more
- ❖ Public participation opportunity to express your concerns as the City navigates inevitable future wireless applications



Questions? Contact:
Brianna Rindge, AICP
Planning Manager
brindge@pvestates.org

FOLLOW-UP AGENDA

RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, AUGUST 27, 2019
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD
REGULAR MEETING
7:00 P.M.

SCHEDULING NOTES

REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.

PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.

NEXT P.C. RESOLUTION NO. 2019-23

CALL TO ORDER: 7:05 P.M.

PLEDGE OF ALLEGIANCE: LED BY DIRECTOR MIHRANIAN

ROLL CALL: COMMISSIONER SADAATNEJADI ABSENT

APPROVAL OF AGENDA: APPROVED AS PRESENTED

COMMUNICATIONS:

City Council Items: DIRECTOR MIHRANIAN REPORTED THAT AT THE AUGUST 20TH MEETING, THE CITY COUNCIL APPROVED LANDSCAPE PLANS TO IMPROVE THE MEDIAN ALONG HAWTHORNE BLVD. GENERALLY BETWEEN CREST ROAD AND CITY HALL, AND AT ITS UPCOMING SEPTEMBER 3RD MEETING THE CITY COUNCIL WILL RECEIVE A QUARTERLY STATUS REPORT ON THE IMPLEMENTATION OF THE COYOTE MANAGEMENT PLAN.

Staff: DIRECTOR MIHRANIAN REPORTED THAT 1) LAST WEEK HE SPOKE AT THE

COUNCIL OF HOMEOWNER'S ASSOCIATION MEETING REGARDING HOUSING INCLUDING ACCESSORY DWELLING UNITS AND THE UPCOMING 6th RHNA CYCLE AND THAT HIS PRESENTATION AND RELEVANT DOCUMENTS ARE POSTED ON THE CITY'S WEBSITE; 2) THE CITY WILL CONDUCT A PUBLIC MEETING AT HESSE PARK ON WEDNESDAY, AUGUST 28TH AT 6PM ON THE PORTUGUESE BEND LANDSLIDE REMEDIATION PROJECT; 3) THE CITY ATTORNEY WILL BE HOSTING A TRAINING ON THE BROWN ACT AT HESSE PARK ON THURSDAY, AUGUST 29TH AT 6:30 P.M.; 4) THE CITY RELEASED THE DRAFT ENVIRONMENTAL IMPACT REPORT ON THE PROPOSED CODE AMENDMENT TO ALLOW THE REMAINING 31 VACANT LOTS IN ZONE 2 OF THE LANDSLIDE MORATORIUM AREA TO BE DEVELOPED; 5) THE CITY OF PALOS VERDES ESTATES WILL HOST A WIRELESS SUMMIT ON WEDNESDAY, SEPTEMBER 11, 2019 AT 6:30 P.M. AND STAFF INTENDS TO ATTEND; AND 6) LATE CORRESPONDENCE HAS BEEN HANDED OUT FOR AGENDA ITEM NO. 3.

Commission: COMMISSIONER NELSON REPORTED THAT HE ATTENDED THE CHOA MEETING AND IS REVIEWING THE ZONE 2 DRAFT ENVIRONMENTAL IMPACT REPORT; AND CHAIRMAN BRADLEY REPORTED THAT HE ATTENDED THE MAYOR'S BREAKFAST ON AUGUST 23RD WHERE, AMONG OTHER THINGS, THE CITY'S ALPR CAMERAS AND THE CITY'S PEAFOWL MANAGEMENT PLAN WERE DISCUSSED.

COMMENTS FROM THE AUDIENCE (regarding non-agenda items): **NONE**

CONSENT CALENDAR:

1. APPROVAL OF THE AUGUST 13, 2019 P.C. MINUTES

ACTION: APPROVED AS PRESENTED, ON A VOTE OF 6-0

CONTINUED PUBLIC HEARINGS:

NONE

CONTINUED BUSINESS:

2. FIFTH GENERATION (5G) SMALL WIRELESS FACILITIES MASTER DEPLOYMENT PLAN: Citywide (AM/CML)

Request: Review Chairman Bradley's Memorandum to the City Council regarding the development of a Peninsula-wide 5G Small Wireless Facilities Master Deployment Plan.

ACTION: RECEIVED AND FILED THE REPORT FROM CHAIRMAN BRADLEY ON HIS DISCUSSION WITH CITY COUNCIL LIAISON DYDA REGARDING THE DEVELOPMENT OF A CITY-WIDE 5G SMALL WIRELESS FACILITIES MASTER DEPLOYMENT PLAN WITH ATTEMPTED COORDINATION BETWEEN THE OTHER

PENINSULA CITIES, AND FINALIZE INPUT FOR THE CITY COUNCIL'S CONSIDERATION IF PLACED ON A FUTURE AGENDA, ON A VOTE OF 6-0.

NEW PUBLIC HEARINGS:

3. APPEAL THE DIRECTOR-APPROVED SITE PLAN REVIEW TO TRIM AND MAINTAIN EXISTING HEDGES/FOLIAGE WITHIN THE INTERSECTION VISIBILITY TRIANGLE AND FRONT AND STREET SIDE SETBACK AREAS (CASE NO. PLSR2019-0115): 29624 Grandpoint Lane / Masood Youssofi (IA)

Request: Overturn the Director's approval of a Site Plan Review in order to allow the hedges/foliage to remain at a height of 6' within the front and street side setback areas and within the Intersection Visibility Triangle.

ACTION: DIRECTED STAFF TO REASSESS THE INTERSECTION VISIBILITY TRIANGLE BASED ON ITS UNIQUE CONFIGURATION AND THE NEIGHBORING DRIVEWAY TO DETERMINE IF MODIFIED TRIMMING COULD BE REQUIRED WITHOUT COMPRIMISING LINE-OF-SIGHT SAFETY CONCERNS, AND CONTINUED THE PUBLIC HEARING TO OCTOBER 8, 2019, ON A VOTE OF 6-0.

NEW BUSINESS:

NONE

ITEMS TO BE PLACED ON FUTURE AGENDAS:

4. PRE-AGENDA FOR THE MEETING ON SEPTEMBER 10, 2019

ACTION: UNANIMOUSLY CANCELED THE MEETING

5. PRE-AGENDA FOR THE MEETING ON SEPTEMBER 24, 2019

ACTION: UNANIMOUSLY CANCELED THE MEETING

ADJOURNMENT: 8:38 P.M.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

Notes:

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet

are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.

3. You can also view the agenda and staff reports at the City's website www.rpvca.gov.

4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.