

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: SEPTEMBER 4, 2019

SUBJECT: ADMINISTRATIVE REPORT NO. 19-36

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ADMINISTRATIVE REPORT

September 4, 2019

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CITY MANAGER

Ready RPV Challenge: September is National Preparedness Month. Put your preparedness to the test with the Ready RPV Challenge! This new contest runs during the month of September and ends October 12 (the final day of Fire Prevention Week).

RPV residents who prepare or purchase an emergency kit, complete the Los Angeles County Fire Department's "Ready! Set! Go!" Personal Wildfire Action Plan and post a photo or video on social media showing each completed part of the challenge with the hashtag **#ReadyRPV** will be entered into a drawing to win a one-night stay in an Ocean View King Guest Room at Terranea Resort with either golf or spa day passes for two; plus breakfast for two at Catalina Kitchen. The winner will be announced at the end of the campaign (see attachments).

For tips on preparing an emergency kit, visit bit.ly/34bqxkd

To download the "Ready! Set! Go!" Personal Wildfire Action Plan, see bit.ly/2ZshUD5

For contest details, visit <http://www.rpvca.gov/1251/Ready-RPV-Challenge>

If you have questions, please contact Senior Administrative Analyst Megan Barnes at 310-544-5226 or mbarnes@rpvca.gov.

Alert LA County: National Preparedness Month is a good opportunity to remind residents to sign up for the county's emergency mass notification system, Alert LA County (see attachments). The Sheriff's Department uses Alert LA County to contact you if there is an emergency or disaster in your community. The system sends shelter-in-place instructions, evacuation, and other emergency messages, and has accessibility features for people with disabilities. Register your phone number or email address at alert.lacounty.gov.

Attachments: Ready RPV Challenge flier PAGE 32
 "Ready! Set! Go!" Personal Wildfire Action Plan PAGE 33
 Alert LA County brochure PAGE 34

FINANCE

Statewide Sales Tax Trends:

Autos/Transportation

FY18-19: Projected 1.9% increase ↓ from 3.1% in January 2019

FY19-20: Projected -0.6% increase ↓ from -0.3% in January 2019

A slight dip in auto sales is expected as the lending environment transitions from easy credit to the highest vehicle loan rates in a decade. Despite the solid economy, signs of strain are building as recent data indicates record number of Americans are 90-days or more behind on their car loans. An additional threat is possible enactment of automotive import tariffs as political rhetoric and trade brinkmanship escalate internationally. While the

purchase of more expensive, clean-fuel vehicles has boosted tax revenue in recent quarters, this recent trend is expected to temporarily wane and exacerbate the expected near-term slow down.

General Consumer Goods

FY18-19: Projected 0.0% increase ↓ from 0.8% in January 2019

FY19-20: Projected 0.0% increase ↓ from 0.3% in January 2019

changes within the retail industry influenced by consumer preferences, younger shoppers and increased technology has led to a shift in retailer's growth strategies. Sprawling floor plans are being shifted to smaller store concepts with more personalized merchandise offerings. Diminishing the physical and digital divide is integral to the customer experience as a focus on promoting in-store pickups gains momentum. Struggles of ingrained brands continue to overshadow many success stories like the expansion of off-price shopping and beauty concepts. A tightening of the global economy and public perceptions could curtail discretionary spending.

Source: HdL Consensus Forecast – April 2019

OpenGov Financial Reporting: Did you know that you can view the City's monthly financial reports on OpenGov? OpenGov is an easy to use website that allows visitors to view monthly revenue and expenditure details using interactive charts and graphs. Information can be viewed by fund, program and expense type.

Visit <http://www.rpvca.gov/895/OpenGov-Financial-Data> to learn more.

Taxpayers can follow these three steps to use new Tax Withholding Estimator:

All taxpayers can use the new [Tax Withholding Estimator](https://apps.irs.gov/app/tax-withholding-estimator) (<https://apps.irs.gov/app/tax-withholding-estimator>) to do a [Paycheck Checkup](#). This tool helps people make sure their employers are taking out the right amount of tax from the employee's paychecks. The money withheld from an employee's paychecks throughout the year should cover the amount of tax they owe.

Taxpayers who haven't yet checked their withholding can follow these simple steps for using the estimator. Results will include a recommendation of whether the taxpayer should consider submitting a new Form W-4, Employee's Withholding Allowance Certificate, to any of their employers.

Step 1: Gather documents.

Before beginning, taxpayers should have a copy of their most recent pay stub and tax return. Taxpayers should go to the main [Tax Withholding Estimator page](#) on IRS.gov. Once there, they should carefully read all information and click the blue Tax Withholding Estimator button.

Step 2: Answer the questions.

Users will answer a series of questions about their specific tax situation. When they complete each section, they click the blue "Next" button that takes them to the next section.

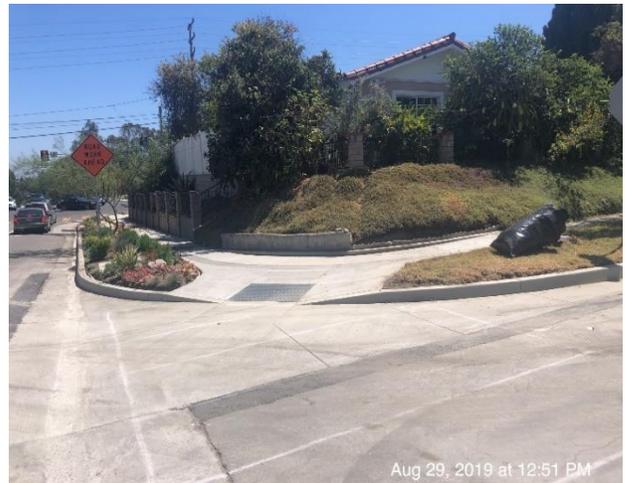
Step 3: Review the results.

Taxpayers use the estimator’s results to determine if they need to complete a new [Form W-4](#), which they submit to their employer, not to the IRS. The tool helps the user target a tax due amount close to zero or a refund amount.

OpenGov Financial Reporting: Did you know that you can view the City’s monthly financial reports on OpenGov? OpenGov is an easy to use website that allows visitors to view monthly revenue and expenditure details using interactive charts and graphs. Information can be viewed by fund, program and expense type. Visit <http://www.rpvca.gov/895/OpenGov-Financial-Data> to learn more.

PUBLIC WORKS

Access Improvements Area 9: Cement concrete work has been completed at Delasonde Drive and Pontevedra Drive to install ADA Accessible Curb Ramps. Asphalt work is expected to be completed this week. (See pictures below)



Labor Day Holiday Schedule: In observance of the Labor Day holiday, trash collection will be delayed by one day during this week. Press releases, listserver and Nextdoor announcements were sent to inform residents.

Next Document/Paper Shredding Day: Mark your calendars! The Fall Season document/paper shredding event is scheduled for Saturday, October 26th from 8 am to 11 am in the Civic Center overflow parking lot. Outreach regarding this popular event will begin shortly.

New Trash and Recycling Receptacles for the Nature Preserve: Over 75 new trash and recycling receptacles were placed last week in the Nature Preserve. The purchase of the new receptacles were approved by City Council on May 7th, and include lids. The lids not only address consistent complaints of trash scattered around previous containers (likely removed

and spread by birds, other animals and wind), but also meet a requirement of the Natural Community Conservation Plan / Habitat Conservation Plan (NCCP/HCP) which requires covered garbage cans for conservation reasons. In the near future, staff will be placing individually numbered labels on each receptacle and updating the City's GIS Database with the receptacle's location and other details. This information will be shared with the Los Angeles County Fire and Sheriff's Departments so that they can use those locations as points of reference in locating hikers and visitors that call 9-1-1 needing aid.

New Trash and Recycling Receptacles at Bus Stop at Hesse Park:

The blue trash can at the bus stop at the entrance to Hesse Park was also replaced with a new covered trash receptacle and recycling receptacle that match other new ones recently placed in the park.



New Bleachers at Hesse Park: New bleachers arrived at Hesse Park last week and assembly by Public Works Maintenance staff has begun, with assistance with one of the City's on-call vendors. The new five-row bleachers are bigger (each 21' long, compared to 15'), have seating capacity for 48 plus two ADA accessible areas, have a vertical isle with handrail, and comply with requirements for safety of the CJPIA (California Joint Powers Insurance Authority) by having riser boards to prevent small children from falling through under the seats.



Maintenance Activities: This week in Public Works, Maintenance continues its regularly scheduled activities in Parks and its emergency response through the holiday weekend. In Ryan Park, a large tree branch broke off. Public Works responded and removed it immediately.

On Palos Verdes Drive East, a vehicle accident pushed a tree into the roadway, Public Works removed and reopened the lane within two hours.

Prior to Labor Day Weekend, Public Works switched on traffic warning light boards along Palos Verdes Drive East advising motorists to drive safely along that busy roadway. Public Works also relocated the speed trailer to Palos Verdes Drive East and Headland Drive to help reduce speeding in that neighborhood. Lastly, Public Works trimmed the center median on Palos Verdes Drive South near the Trump property to help with driver visibility and enhance the City's aesthetics.

COMMUNITY DEVELOPMENT

Kit Fox Returns as Interim Deputy Community Development Director: I am pleased to announce that beginning Tuesday, September 3, Kit Fox, began employment with the City as the part-time interim Deputy Community Development Director while the City goes through the recruitment process to permanently fill this recently vacated position. Kit began his career with the City in the Planning Division of the Community Development Department in 1996 before transitioning to the City Manager's office in 2011. His valuable institutional knowledge and professionalism will benefit the organization, particularly the Department, and the customers he serves.

6th Cycle Regional Housing Needs Assessment (RHNA) – Next Steps: As reported last week, the California Department of Housing and Community Development (HCD) provided their Regional Housing Need determination for the SCAG region equating to [a total of 1,344,740 housing units that the six-county region must plan for in the October 2021 – October 2029 planning period \(6th cycle\).](#)

SCAG has 30 days following receipt of the HCD Regional Housing Need determination to either accept the number or file an objection, along with a basis consistent with state housing law. There will be a discussion item at SCAG's September 5 Community, Economic and Human Development Committee and Regional Council meetings. Live streams of these meetings will be provided via the SCAG website if unable to attend the meetings in downtown Los Angeles.

SCAG is in the process of determining how HCD's determination of approximately 1.3 million units will be allocated, or distributed, to local jurisdictions. A public comment period for the [Proposed RHNA Allocation Methodology](#) is currently underway and will close on September 13. The City issued a comment letter to SCAG on August 22 (see attachment) and may follow-up with a supplemental comment letter on how providing high density housing in Rancho Palos Verdes, where high quality transit is limited, is counterproductive to the State's objectives to reduce emissions and vehicle miles traveled (VMT). Following the conclusion of the public comment period, SCAG staff will present a Final Proposed RHNA Allocation Methodology for review and approval by the Regional Council at its November 7 meeting.

Butcher-Solana Project Update: The Butcher-Solana Residential Development Project is a 248-unit apartment building and parking garage development proposed at the southwest

corner of Hawthorne Boulevard and Via Valmonte in the City of Torrance. A grassroots organization named Save Our Neighborhood (SON) has been formed to oppose the development. Staff has attended two neighborhood meetings held by this organization, the most recent taking place at the Palos Verdes Library on Wednesday August 28. Josey Vanderpas, one of the founders of SON, ran the meeting, and there were approximately 50-60 attendees, consisting of residents from Torrance, as well as the Peninsula cities. The presentation consisted of several guest speakers discussing issues with the project's aesthetic, noise, traffic impacts, as well as potential toxicity of the site.

Staff Meets with the Developer for the Highpark Residential Project: On September 3, Staff from Community Development and Public Works attended a meeting with the Planning Deputy from Councilmember Buscaino's Office and the developer (Harridge Development Group) of the Highpark project (previously known as Ponte Vista) to discuss, among other things, streetscape improvements along Western Avenue. Based on the meeting, the City will be able to utilize payment from the developer in the amount of \$70,000 to fund desired improvements to the City-side of Western Avenue along the Highpark project frontage within a 3-year timeframe from the date the deposit is made. Most of this funding is intended to covers cost associated with landscape improvements. Staff will continue to engage in discussions with the City of Los Angeles and the developer to determine appropriate plant species and maintenance for landscaping, as well as corridor improvements related to traffic.

Peafowl Trapping and Relocation Program Commences: On June 4, the City Council authorized resuming the trapping of up to 150 peafowl as part of the 2019 Peafowl Trapping and Relocation Program within the following neighborhoods: Portuguese Bend, Crestridge, Sunnyside Ridge, Grandview, Vista Grande, Monaco, and Mira Vista. The City's Program is scheduled to begin September 6 by placing one trap on private property in these neighborhoods. The traps will be relocated within the same neighborhood every two weeks. In order to keep the public informed, the City intends to provide program updates on the City's website, as well as issue listserv messages.

Animal Care and Control Workshops: On August 26 & 28, the Code Enforcement staff attended two workshops conducted by the L.A. County Department of Animal Care and Control (DACC) to discuss their operational effectiveness (see attached presentation summary). The DACC is currently assessing the services it provides, evaluating alternative service models, leveraging technology where feasible, and identifying areas where operating costs can be reduced. In addition, improving their Customer Service & Communications, Operational Effectiveness. The Code Enforcement Officers is using this opportunity to express its concerns regarding the County's procedures related to barking dog complaints and the effectiveness of the recently amended procedures.

LAX/Community Noise Roundtable Meeting: The next Roundtable meeting will be on Wednesday, September 11, 2019, at 6:30 p.m. at Los Angeles International Airport (LAX) in the Clifton A. Moore Administration Building at 1 World Way. The Los Angeles World Airports (LAWA) staff will post their agenda three days before the meeting on their [website](#).

Cal Water's Reservoir Lawn Update: In accordance with the Planning Commission-adopted Conditions of Approval, Staff verified that the reservoir lawn at Cal Water's Crest Road facility

has been painted green while the buffalo grass remains dormant during the winter months. Cal Water is required to reapply the non-toxic green paint until the Buffalo Grass has substantially grown in. Additionally, cool season Ryegrass will be planted over the existing dormant buffalo grass in the fall to ensure a year-round green reservoir lawn without the need for painting. The success of this plan will be assessed at the next annual review, which is tentatively scheduled for February 2020.



September 10 Planning Commission Meeting Canceled: The September 10, 2019 Planning Commission Meeting has been canceled due to a lack of agenda items.

Attachments:

- City of Rancho Palos Verdes RHNA Methodology Comment Letter Dated August 20, 2019 PAGE 38
- DACC Contract Cities Workshop I & II Summary August 26 and 28 Presentation Summary PAGE 40

RECREATION & PARKS

Park Events:

Hesse Park: The facilities are rented this week for twelve indoor recreation classes, five non-profit group rentals, three Peninsula Seniors activities, one private rental, and one City meeting.

Ladera Linda Park: The facilities are rented this week for one indoor recreation class.

Ryan Park: The facility is rented this week for five indoor recreation classes and a birthday party.

PVIC/Docents: The Los Serenos open house for prospective docents on Wednesday August 28 was well attended. Prospective docents have until the first day of class to sign up. Classes meet Wednesday from 12:30-3:30pm starting September 11th.



The Sunset room is rented for a private event this Thursday evening. The Sunset Room and outdoor amphitheater are rented this weekend for wedding ceremonies and receptions.

Healthy RPV Open Gym: Open gym was held at Miraleste Intermediate last Wednesday, and four people attended. Fourteen people attended this past Sunday at Miraleste, and eleven attended at Peninsula High.

Volunteer: Our next event is a volunteer day cleaning up the Abalone Cove Park area on September 14. Please go to rpvca.gov/Recreation and Parks/volunteers for more information about future volunteer events for the City and to sign up

PALOS VERDES NATURE PRESERVE AUGUST 2019 ACTIVITY SUMMARY

Meetings:

- Monthly Preserve Management Meeting (August 1st): PVPLC staff; Recreation & Parks, Community Development and Public Works Staffs met to discuss maintenance and operational management projects and priorities.
- Volunteer Trail Watch Coordination Meeting (August 28th): Volunteer Trail Watch leaders and City Staff met to discuss public use and maintenance observations as well as to coordinate efforts.

Preserve/Open Space Staff Activities:

Public Contacts: The Preserve & Abalone Cove Park Staffs encountered many people while conducting trail patrols in August --

- Public Contacts: **1,672** (hikers – 1,489; dog walkers -- 141; bike users – 40; equestrians - 2)
- Public Use Issues: **83** (dog issues including off leash -- 22 ; people off trail – 58; smoking – 3)
- Sharing Preserve/interpretive Information: **89**.

Maintenance & Operations: The Preserve & Abalone Cove Park Staffs filled up many bags of litter picked up while hiking **191.1** miles of trail in August. Their other activities included –

- Abalone Cove Park & Reserve – replaced a missing lock from the Olmsted Trailhead gate, installed several *No Beach Access* signs along Via del Campo Tr., cleaned 2 spots of graffiti on Abalone Cove Tr., delineated the bottom of Cliffside Tr. using rock, cleaned graffiti on the utility box on Beach School Tr., cleaned 2 spots of graffiti on Chapel View Tr. and at Inspiration Pt., retrieved trash deep in the brush along Cliffside Tr., flattened mustard stalks at the bottom of Cliffside Tr. that blocked access, cleaned up Sacred Cove View Tr. (west) filling up several trash bags,

hauled out a discarded cooler from Sea Dahlia Tr. and installed a new lock on Beach School Tr. gate

- Filiorum Reserve – applied gel over the tree carvings along Eucalyptus Tr.
- Forrestal Reserve – cleaned 2 graffiti spots near the paddleball court steps at Ladera Linda Community Center, removed a sticker at the Pirate Trailhead, cleaned graffiti from a rock, a post, a stake and a sign along Pirate Tr., installed a new lock on the vandalized bollard at the Purple Sage Trailhead, cleaned up white fur-like material left at Fossil Trailhead, set safety cones & caution tape on Flying Mane Tr. where it is close to the cliff, cleaned graffiti from the Mariposa Tr. bridge and from a sign along Quarry Tr., dug up a protruding fence post footing in eastern Mariposa Tr., painted over graffiti on a sign post in the quarry adjacent to Quarry Tr. and wired a roll of cyclone fence over the vandalized gate from Ladera Linda to the soccer fields
- Ocean Trails Reserve -- installed 2 *Area Closed* signs at the spur trail to the beach from the west end of West Portal Tr., installed 2 *No Admittance* signs along a spur trail on the west border near residences, installed 2 *Area Closed* signs on the west border that replaced the recently installed signs that were vandalized and installed a directional trail sign at the west border & PV Dr. South
- Portuguese Bend Reserve – filled in the erosion gully on the lower end of Klondike Canyon Tr. with rock & dirt, replaced the vandalized trail closure sign/barricades at the upper Peppertree Tr. closure, picked up litter at the Lindquist monument area along Klondike Canyon Tr. as well as sand off graffiti from a tree there, applied gel to cover tree carvings on Kelvin Canyon Tr., painted over 2 spots of graffiti and removed one sticker from pipes along Burma Rd., filled in a trench across lower Barn Owl Tr., removed an old fence post at Burma & Fire Station Trails junction, re-attached the downed chain gate at the Water Tank Trailhead, picked up litter on Burma Rd. and painted over graffiti inside the portable toilet there, replaced the broken lock on the gate chain from PV Dr. South to the access to Klondike Canyon Trailhead, dug out a protruding irrigation tube in Toyon Tr. and cut away exposed pieces of sandbags left imbedded in Burma Rd. at the Landslide Scarp Tr. junction
- San Ramon Reserve – picked up old trash exposed from the recent goat grazing and removed trash from the upper scenic turnout on PV Dr. East.



Open Space Management regularly checks on closures of the Preserve Trails resulting from storm damage. The lower portion of Rim Tr. is currently closed in the Portuguese Bend Reserve as well as lower Peppertree Tr. and the eastern arm of Ishibashi Farm Tr. In the Abalone Cove Reserve, the following trails are closed: Sea Dahlia, Cave and Sacred Cove View (west).

Preserve/Open Space Management cooperates closely with the Public Works Department to discover, submit and complete work orders to repair problems and improve conditions in the Preserve. In August, Public Works received 4 service requests for the following: Repairing a downed section of wooden fence along Golden Cove Tr. in Vicente Bluffs Reserve, repairing a leaking hydrant adjacent to Burma Rd. near the water tank in Portuguese Bend Reserve, replacing a portion of the vandalized monument signage at the lower Lunada Canyon Trailhead in Aqua Armaga Reserve, and for repairing a leaking water pipe along Sea Dahlia Tr. in Abalone Cove Reserve.

The City's graffiti contractor responded to 3 incidents of tagging that was reported by Open Space Management. Thank you Public Works and thank you to the Land Conservancy's Volunteer Trail Watch for being our eyes in the Preserve to help report maintenance issues



September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2  City Hall Closed	3 7:00 pm – City Council Meeting @ Hesse Park	4	5	6	7
8	9	10 7:00 pm – Planning Commission Meeting @ Hesse Park CANCELLED	11 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	12	13	14
15	16 6:00 pm – IMAC Meeting @ City Hall Community Room CANCELLED	17 7:00 pm – City Council Meeting @ Hesse Park	18 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	19 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20	21
22	23 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 6:30 pm – TSC Meeting @ City Hall Community Room	24 7:00 pm – Planning Commission Meeting @ Hesse Park CANCELLED	25	26 6:00pm – Civic Center Advisory Committee @ City Hall Community Room 7:00 pm – FAC Meeting @ Hesse Park, Fireside Room	27 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Alegria)	28
29	30					



October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 7:00 pm – City Council Meeting @ Hesse Park	2	3	4	5
6	7	8 7:00 pm – Planning Commission Meeting @ Hesse Park	9 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	10	11	12
13	14	15 7:00 pm – City Council Meeting @ Hesse Park	16 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	17 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	18	19
20	21 6:00 pm – IMAC Special Meeting @ City Hall Community Room	22 7:00 pm – Planning Commission Meeting @ Hesse Park	23	24 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	25 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Brooks)	26
27	28 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	29	30	31		



November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 RPV General Municipal Election	6 7:00 pm – City Council Meeting @ Hesse Park	7	8	9
10	11 City Hall Closed to Public	12 7:00 pm – Planning Commission Meeting @ Hesse Park	13 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	14	15	16
17	18 6:00 pm – IMAC Meeting @ City Hall Community Room	19 7:00 pm – City Council Meeting @ Hesse Park	20 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	21 TENTATIVE: 6:00pm – Civic Center Advisory Committee @ City Hall Community Room 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	22 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Cruikshank)	23
24	25 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 6:30 pm – TSC Meeting @ City Hall Community Room	26 7:00 pm – Planning Commission Meeting @ Hesse Park	27	28 Thanksgiving Holiday – City Hall Closed	29 	30

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
September 17, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION		
	STUDY SESSION	Tongva Memorial at Abalone Cove	0:30
September 17, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:20			
	MAYOR ANNOUNCEMENTS	Admiral Risty Proclamation	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Vigilant Solutions contract for Phase 2 of ALPR cameras	
ADMIN	CONSENT CALENDAR	Fire Hazard Designation	
ADMIN	CONSENT CALENDAR	Claims against the City (Meek and Nikesfat)	
REC & PARK	CONSENT CALENDAR	Adoption of Special Events Permit Enforcement Ord	
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	Quarterly report on wireless ordinance	
PUBLIC WORKS	CONSENT CALENDAR	Notice of Completion for Storm Drain Deficiency Improvement Project	
CDD	PUBLIC HEARING	Zone 2 Draft EIR	1:00
PUBLIC WORKS	PUBLIC HEARING	Amend Fee Schedule for wireless facility permit fee	0:15
ADMIN	REGULAR BUSINESS	Revisions to Council policy regarding advisory board term date adjustments	0:10
ADMIN	REGULAR BUSINESS	2019 League Annual Conference Resolutions Packet	0:10
PUBLIC WORKS	REGULAR BUSINESS	Fuel Modification Action Plan	0:30

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
October 1, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION		
October 1, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:05			
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
	AGENCY MEETING (IA)	IA Treasurer Report	
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	License agreement amendment with T-Mobile Communications for an antenna at Ryan Park	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasurer Report	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract for Catch Basin Cleaning and Maintenance	
PUBLIC WORKS	CONSENT CALENDAR	Award of Construction Contract for Rehab Areas 3 & 4- Phase 2	
CDD	PUBLIC HEARING	Appeal - 5325 Bayridge Road Height Variation (ZON2016-00358)	0:30
CDD	PUBLIC HEARING	1st Reading/Into ordinance to amend the ADU code Chapter 17.10	0:10
CDD	PUBLIC HEARING	Compliance Review Sol y Mar	0:45
PUBLIC WORKS	REGULAR BUSINESS	Award design contract for PVC Park Improvement Master Plan	0:15
October 15, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
October 15, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:15			
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Move CC meeting to November 6 (Wednesday) due to election	
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	2nd Reading/Adopt ordinance to amend the ADU code Chapter 17.10	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	Presentation by Civic Center Advisory Committee	1:00
CITY ATTORNEY	REGULAR BUSINESS	Brown Act investigation final report	0:45
CITY ATTORNEY	REGULAR BUSINESS	Revisions to Council email policy and City ordinance based on Brown Act recommendations	0:15

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
October 29, 2019 7:00 PM CITY COUNCIL SPECIAL MEETING [TENTATIVE] 1:30			
CDD	PUBLIC HEARING	Consideration of NCCP/HCP Adoption	1:30
November 6, 2019 (Wednesday) 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
November 6, 2019 (Wednesday) 7:00 PM CITY COUNCIL REGULAR MEETING 2:40			
(Wednesday)	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Award of seven commercial hauler contract	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract Storm Drain Point Repair	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
FINANCE	REGULAR BUSINESS	Abalone Cove Sewer Financing Options	1:00
CDD	REGULAR BUSINESS	Climate Adaptation Plan/Vulnerability Assessments	0:15
November 19, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
November 19, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 3:00			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
PUBIC WORKS	REGULAR BUSINESS	Engineering recommendations re. PB Landslide	1:30
CDD	REGULAR BUSINESS	Review private property encroachment on City property	0:15

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
December 3, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
December 3, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 2:35			
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	ELECTION	Presentation to outgoing Council Members	0:20
ADMIN	ELECTION	Certification of November 5 election results	0:05
ADMIN	ELECTION	Swearing in and Seating of Newly Elected Council Members	0:10
ADMIN	ELECTION	Council Reorganization - Selection of Mayor and Mayor Pro Tem	0:05
ADMIN	ELECTION	Reception for outgoing and incoming Council Members	0:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN/HR	CONSENT CALENDAR	Minimum wage increase	
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
December 17, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
December 17, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 4:25			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
CDD	REGULAR BUSINESS	Community Choice Aggregation options	0:45
PUBLIC WORKS	REGULAR BUSINESS	Tree Master Plan policy for arterials	0:40
PUBLIC WORKS	REGULAR BUSINESS	PVDE Roadway Widening from Bronco to Headland	0:30
PUBLIC WORKS	REGULAR BUSINESS	Traffic light at Via Rivera and Hawthorne Blvd intersection	0:30
REC & PARKS	REGULAR BUSINESS	Forrestal security options	0:45

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
7/16/2019	Brooks	Mayor's Breakfast policy	
7/16/2019	Cruikshank	Satellite locations for Council meetings	
8/6/2019	Dyda	Policy on recording/memorizing Council's requests/direction for future agenda items.	
FUTURE AGENDA ITEMS AGENDIZED OR OTHERWISE BEING ADDRESSED			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Agendized Date:</u>
1/15/2019	Brooks	PV Transit extended services options	9/17/2019
2/19/2019	Brooks	Advisory Board term expiration date adjustments	9/17/2019
4/2/2019	Brooks	Tree Master Plan Policy for Arterials	11/6/2019
4/16/2019	Dyda	Review private property encroachment on City property	11/19/2019
4/16/2019	Cruikshank	Fire Hazard Designation (loss of residential home fire insurance)	9/17/2019
6/18/2019	Duhovic	Consider Resolution amending City Council Protocols Rule 11.2	9/17/2019
7/16/2019	Dyda	Abalone Cove Sewer Financing Options	11/19/2019
8/6/2019	Dyda	Tongva Memorial Plaque (for Study Session)	9/17/2019
9/3/2019	Brooks	Policy for tree replacement (using flame resistant trees)	TBD
9/3/2019	Alegria	Eastview beautification plans/options	TBD

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule - 09/08/2019 to 09/14/2019

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	September 8, 2019	September 9, 2019	September 10, 2019	September 11, 2019	September 12, 2019	September 13, 2019	September 14, 2019
6:00 AM - 6:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:30 AM - 7:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
7:00 AM - 7:30 AM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
7:30 AM - 8:00 AM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
8:00 AM - 8:30 AM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
9:30 AM - 10:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
10:00 AM - 10:30 AM	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 AM - 11 AM							
11:00 AM - 11:30 AM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
11:30 AM - 12:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
12:00 PM - 12:30PM	Bob Hoover & Tribute to North American Aviation	Bob Hoover & Tribute to North American Aviation	Bob Hoover & Tribute to North American Aviation	X-Planes: Mach Busters Mike Machat			
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures
1:30 PM - 2:00PM							
2:00 PM - 2:30PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
2:30 PM - 3:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
3:00 PM - 3:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
3:30 PM - 4:00 PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition
4:00 PM - 4:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
4:30 PM - 5:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
5:00 PM - 5:30PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition
5:30 PM - 6:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:00 PM - 6:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
6:30 PM - 7:00PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition
7:00 PM - 7:30PM	X-Planes: Mach Busters Mike Machat	X-Planes: Mach Busters Mike Machat	X-Planes: Mach Busters Mike Machat	Hughes Glomar Explorer John Evans			
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
8:30 PM - 9:00PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition
9:00 PM - 9:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
9:30 PM - 10:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
10:00 PM - 10:30PM	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 PM - 11:00PM							
11:00 PM - 11:30PM	LA Sheriff Town hall	LA Sheriff Town hall	LA Sheriff Town hall	LA Sheriff Town hall	LA Sheriff Town hall	LA Sheriff Town hall	LA Sheriff Town hall
11:30 PM - 12:00 AM							
12:00 AM - 1:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
1:00 AM - 6:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements

PVPtv Cox 35 / FIOS 39 Programming Schedule Guide Schedule - 09/08/19 - 09/14/19

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	September 8, 2019	September 9, 2019	September 10, 2019	September 11, 2019	September 12, 2019	September 13, 2019	September 14, 2019
6:00 AM - 6:30 AM							
6:30 AM - 7:00 AM							
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM							
09:00 AM - 9:30 AM							
9:30 AM - 10:00 AM							
10:00 AM -10:30AM							
10:30 AM -11:00AM							
11:00 AM -11:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, August 27, 2019
11:30 AM -12:00PM							
12:00 PM -12:30PM							
12:30 PM - 1:00PM							
1:00 PM - 1:30PM							
1:30 PM - 2:00PM							
2:00 PM - 2:30PM							
2:30 PM - 3:00PM							
3:00 PM - 3:30PM							
3:30 PM - 4:00PM							
4:00 PM - 4:30PM							
4:30 PM - 5:00PM							
5:00 PM - 5:30PM							
5:30 PM - 6:00PM							
6:00 PM - 6:30PM							
6:30 PM - 7:00PM							
7:00 PM - 7:30PM		The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting					
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019		The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019	The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, September 3, 2019
8:30 PM - 9:00PM							
9:00 PM - 9:30PM							
9:30 PM - 10:00PM							
10:00 PM -10:30PM							
10:30 PM -11:00PM							
11:00 PM -11:30PM							
11:30 PM -12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							

Comments or questions? Please email us at RPVtv@rpvca.gov



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION
REPORTED CRIMES & ARRESTS BETWEEN 08/18/19 - 08/24/19**



LOMITA:

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
PETTY THEFT	19-02988	1712	8/19/2019	1100	1800 LOMITA BLVD	N/A	US CURRENCY	SUSPECT MH OR W WRG A WHITE LONG SLEEVE SHIRT, JEAN SHORTS, HAT AND SUNGLASSES.
SHOPLIFTING	19-02995	1714	8/19/2019	2020	25000 BLK NARBONNE AVE	OPEN FOR BUSINESS	MEDICINE	S1 FH/25-30/505/140/BRN HAIR/BRN EYES. S2 FB/25-30/504/160/BLK HAIR/BRN EYES.
GRAND THEFT (AUTO)	19-03004	1713	8/19/2019-8/20/2019	2030-0930	1800 BLK 260TH ST	N/A	2016 BLK HARLEY DAVIDSON STREET LIGHT MOTORCYCLE	SUSPECT(S) UNKNOWN
SHOPLIFTING	19-03008	1714	8/20/2019	1705	2100 BLK PCH	OPEN FOR BUSINESS	GROCERIES	S1 MB/20/600/170 WRG A WHITE SHIRT AND BLUE JEANS. S2 MB/20/600/170 WRG A BLK SHIRT AND BLK SHORTS. S3 MB/20 WRG A BLK SHIRT AND BLK PANTS. S4 MB/20 WRG WHITE SHORTS AND A DARK COLORED JACKET.
BURGLARY (BUSINESS)	19-03042	1712	8/23/2019	0106	2100 BLK PCH	FRONT ENTRANCE DOOR SHATTERED	NO LOSS	S1 MALE WRG A BLK "NIKE" SWEATER WITH A "NIKE" LOGO. S2 MALE WRG DARK CLOTHING.
TOTAL ARRESTS: ASSAULT W/ A DEADLY WEAPON ON A PEACE OFFICER - 1, DOMESTIC VIOLENCE - 1, DRUGS - 2, PETTY THEFT - 1, POSSESSION OF BRASS KNUCKLES, VEHICLE VIOLATIONS - 4, WARRANTS - 7								

RANCHO PALOS VERDES:

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
BURGLARY (SCHOOL)	19-02985	1731	8/16/2019-8/19/2019	1500-0650	27000 BLK LONGHILL DR	NORTH FACING WINDOW SCREEN CUT OPEN	NO LOSS	SUSPECT(S) UNKNOWN
BURGLARY (RESIDENTIAL)	19-03029	1730	8/21/2019	1900-2200	6000 BLK MOSSBANK DR	GLASS KITCHEN DOOR SHATTERED	NO LOSS	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	19-03044	1741	8/21/2019	1830-1930	5900 BLK PALOS VERDES DR SOUTH	REAR DRIVER SIDE WINDOW SMASHED	LAPTOP	SUSPECT(S) UNKNOWN

BURGLARY (RESIDENTIAL)/ GRAND THEFT (AUTO)	19-03045	1743	8/22/2019-8/23/2019	1300-0800	3500 BLK COOL HEIGHTS DR	N/A	IPHONE, DESIGNER HANDBAGS, SILVER 2006 BMW 650I	SUSPECT(S) UNKNOWN. VEHICLE WAS RECOVERED.
PETTY THEFT (UNLOCKED VEHICLE)	19-03050	1742	8/22/2019-8/23/2019	1900-0700	4300 BLK DAUNTLESS DR	UNLOCKED VEHICLE	CHECKS, SUNGLASSES, ID CARD, KEY, BAGS, MISC SWIMMING GEAR	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	19-03051	1746	8/23/2019	1410-1435	28000 BLK WESTERN AVE	MISSING PADLOCK/LOCKER THEFT	PADLOCK, WALLET, MISC DEBIT AND CREDIT CARDS, HEALTH INSURANCE CARD, CDL, US CURRENCY	SUSPECT(S) UNKNOWN
BURGLARY (BUSINESS)	19-03052	1746	8/23/2019	1350-1445	28000 BLK WESTERN AVE	MISSING PADLOCK/LOCKER THEFT	PADLOCK, FANNY PACK, WALLET, CDL, MISC DEBIT AND CREDIT CARDS, MISC GIFT CARDS, KEYS, CELLPHONE	SUSPECT(S) UNKNOWN
GRAND THEFT	19-03069	1742	8/24/2019	1400-1500	TRUMP NATIONAL DR	N/A	BAG, WALLET, US CURRENCY, MISC DEBIT AND CREDIT CARDS, WATCH, MISC CLOTHING, VEHICLE KEYS, DRIVER'S LICENSE, SOCIAL SECURITY CARD	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	19-03075	1746	8/24/2019-8/25/2019	2358-0200	1900 BLK HOMEWORTH DR	N/A	RED 1994 2 DR HONDA CIVIC	SUSPECT(S) UNKNOWN
BURGLARY (VEHICLE)	19-03087	1743	8/24/2019-8/26/2019	1900-1200	3300 NARNIO DR	N/A	PURSE, WALLET, CDL, SOCIAL SECURITY CARD, CHECK BOOK, MISC DEBIT AND CREDIT CARDS	SUSPECT(S) UNKNOWN
TOTAL ARRESTS: DRUGS - 1, IDENTITY THEFT - 1, WARRANTS - 2								

ROLLING HILLS:

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

ROLLING HILLS ESTATES:

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
BURGLARY (VEHICLE)	19-03007	1724	8/20/2019	1530-1630	500 BLK DEEP VALLEY DR	REAR DRIVER'S SIDE WINDOW SMASHED	BACKPACK, LAPTOP, CAMERA, BOOK, MEMORY CARDS, CAMERA BATTERY, AUDIO RECORDER	SUSPECT(S) UNKNOWN
SHOPLIFTING	19-03023	1724	8/21/2019	1650	PENINSULA CTR	OPEN FOR BUSINESS	ALCOHOL	1 SUSPECT ARRESTED
TOTAL ARRESTS: ATTEMPTED DOMESTIC BATTERY - 1, DOMESTIC VIOLENCE - 1, FORGING OR POSSESSING A FRAUDULENT PUBLIC SEAL - 1, VEHICLE VIOLATIONS - 2								

SAN PEDRO:

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
ASSAULT	19-03066	1750	8/24/2019	1302	1ST ST/BANDINI ST	N/A	NO LOSS	1 SUSPECT ARRESTED
NO ARRESTS DURING THIS TIME								

PVP:

CRIME	FILE #	RD	DATE	TIME	LOCATION-PUBLIC	METHOD OF ENTRY	LOSS-PUBLIC	ADDITIONAL INFORMATION-PUBLIC
NO CRIMES DURING THIS TIME								
NO ARRESTS DURING THIS TIME								

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/22/2018	1/2/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/2/19 AA Zweizig responded. Completed.
12/27/2018	1/2/2019	Jameel A. Pickens	Property information regarding several properties on Beachview Drive, Nantasket Drive, and Seacove Drive.	1/2/19 AA Zweizig forwarded request to staff. 1/14/19 14 day determination ltr sent. 1/15/19 Request was withdrawn.
1/3/2019	1/3/2019	David Fahrenthold (Washington Post)	Trump National Golf Club & Terranea Resort golf tax fees for Oct., Nov., and Dec. 2018	1/3/19 AA Zweizig forwarded request to Finance staff. 1/15/19 AA Zweizig responded. Completed.
1/4/2019	1/4/2019	Jared Maciej (The Claims Center on behalf of SCE)	Request for Certificate of Insurance for Buchholz Construction	1/4/19 AA Zweizig forwarded request to PW staff. 1/15/19 AA Zweizig responded. Completed.
1/7/2019	1/10/2019	Oluchi Iwuoha, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the ADA Access Improvements Fred Hesse Park Project with the contractor Abny General Engineering, Inc	1/10/19 AA Zweizig forwarded request to PW staff. 1/15/19 AA Zweizig left voicemail with requestor notifying them that the documents are ready. 1/21/19 AA Zweizig mailed responsive documents. Completed.
1/7/2019	1/14/2019	Municipal Auditing Services LLC	Business license information	1/21/19 DCC Takaoka responded. Completed.
1/15/2019	1/15/2019	Joanna Jones Reed	Green Hills request for communications beginning 10/1/17	1/16/19 DCC Takaoka called to clarify request. 1/25/19 DCC Takaoka left message. Awaiting payment/response. Completed.
1/22/2019	1/22/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/23/19 AA Zweizig responded. Completed.
1/25/2019	1/25/2019	Jeffrey Falbo	Uncashed checks	1/29/18 DCC Takaoka responded. Completed.
1/25/2019	1/25/2019	Marisol B Hernandez CCC	Ladera Linda Residential Rehab project	2/4/19 DCC Takaoka responded. Completed.
1/31/2019	1/13/2019	Zach Kopowski	Sewer documentation c. 1972-73.	2/6/19 DCC responded. Completed.
2/1/2019	2/1/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees for Nov-Dec. 2018 and January 2019	2/1/19 AA Zweizig forwarded request to Finance staff. 2/11/19 14-Day extension request sent. 2/12/19 AA Zweizig responded. Completed.
2/13/2019	2/12/2019	Smart Procure	Purchase order info	2/21/19 DCC Takaoka responded. Completed.
2/15/2019	2/15/2019	Open Mapping Karen Ellenberger	GIS mapping info	2/21/19 DCC Takaoka responded. Completed.
2/17/2019	2/18/2019	Sunshine	Design Program - trail design PVDE Roadway Safety Master Plan	2/21/19 DCC Takaoka responded. Completed.
2/20/2019	2/19/2019	Lori Brown	Green Hills Inspiration View and Morning Light Valley	2/22/19 DD Kim responded. Completed.
2/20/2019	2/20/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees for Dec. 2018 and January 2019	2/20/19 AA Zweizig forwarded request to Finance staff. 3/4/19 AA Zweizig responded. Completed.
2/21/2019	2/21/2019	Larry Maizlish	Copies of warrant or traffic studies re: intersection of Hawthorne Blvd and Via Rivera (2014-2019)	2/25/19 DCC Takaoka responded. Completed.
2/22/2019	2/22/2019	Noel Weiss /Lori Brown	Green Hills Inspiration View and Morning Light Valley communications	3/4/19 DCC Takaoka responded. Completed.
2/25/2019	2/25/2019	Yuan Shao	address file 2032 Van Karajan Drive	2/25/19 DCC Takaoka responded. Completed.
2/28/2019	2/28/2019	Center for Contract Compliance (Marisol Hernandez)	ADA Access Improvements - Crosswalks in Area 1 information	2/28/19 AA Momoli forwarded request to PW staff. 3/4/19 AA Momoli responded. Completed.
3/8/2019	3/8/2019	Washington Post	Trump National Lot information	3/8/19 DD Kim responded. Completed.
3/11/2018	3/11/2019	Kasia Craig	Deed info Ocean Crest	3/12/2019 DCC Takaoka responded. Completed.
3/8/2019	3/8/2019	Chris Collins	Completed/final residential solar (photovoltaic – PV) permits from 2016-2018 or all permits	3/12/19 AA Momoli forwarded request to CDD staff. 3/14/19 AA Momoli responded. Completed
3/12/2019	3/12/2019	Victoria Tice (Kasa Construction)	Request for all proposals from Trail Connection for Deadman's Curve Segment bid opening.	3/14/19 EA O'Neill and CC Colborn are working on request. Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/14/2019	3/14/2019	Larry Maizlish	Business License information including all businesses licensed by RPV, contact details including addresses, type of business (trade), license fee, and if their license fee is currently paid.	3/14/19 AA Momoli responded. Completed.
3/14/2019	3/14/2019	Jean Eaglesham (Wall Street Journal)	All financial records, including greens fees from Trump National Golf Club from 2015 to present	3/14/19 AA Zweizig forwarded request to staff. 3/25/19 AA Zweizig responded. Completed.
3/14/2019	3/14/2019	Chris Collins	Completed/final residential solar (photovoltaic – PV) permits from 2010-2019	3/18/19 AA Momoli responded. Completed
3/18/2019	3/18/2019	Nick Santos	the Palos Verdes Drive West median beautification project with Contractor United GLI Inc.	3/18/19 AA Momoli responded. Completed
3/14/2019	3/14/2019	Victoria Yee, (Wage Justice Center)	Certified copy Zachary Genduso PRA 11/22/17	3/14/19 DCC Takaoka responded, awaiting payment. 3/21/19 received payment, completed.
3/27/2019	3/27/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees February 2019	3/27/19 AA Zweizig forwarded request to staff. 3/27/19 AA Zweizig responded. Completed.
3/28/2019	3/28/2019	Nick Santos	the Palos Verdes Drive West median beautification project with Contractor United GLI Inc, requesting unredacted CPR's which include workers names and addresses.	3/28/19 AA Momoli responded. Completed.
3/28/2019	3/28/2019	Roxana Aslan (Unite Here 11)	Terranea Resort Golf Tax Remittances for 2017	3/28/19 AA Zweizig forwarded request to staff. 3/28/19 AA Zweizig responded. Completed.
4/1/2019	4/1/2019	Center for Contract Compliance (Marisol Hernandez)	Bid information regarding the signage improvements at various locations project	4/1/19 AA Zweizig forwarded request to staff. 4/2/19 AA Zweizig responded. Completed.
4/6/2019	4/6/2019	Craig Magnusen	construction, grading permits for 19 Saddle Road, Rancho Palos Verdes, CA 90275	4/8/19 AA Momoli forwarded request to staff. Completed
4/10/2019	4/10/2019	Center for Contract Compliance (Nick Santos)	information regarding the PVDW Median Beautification project.	4/10/19 AA Zweizig forwarded request to staff. 4/10/19 AA Zweizig responded. Completed.
4/15/2019	4/15/2019	Matt Stiles	electronic listing of parkway (or street) trees in your city	4/15/19 AA Momoli forwarded request to staff. Completed
4/17/2019	4/17/2019	April Sandell	Information regarding case settlement for Eric Mark and Anoja Wickramarachchi	4/17/19 AA Momoli forward request to staff. 4/24/19 AA Momoli responded. Awaiting payment. 4/25/19 received payment, Complete
4/18/2019	4/18/2019	Noel Weiss	Correspondence between CH Staff and CC and Green Hills	4/29/19 Determination letter sent. Mr. Weiss picked up and paid for disc at 5/4 CC meeting. Completed.
4/19/2019	4/19/2019	Lianne LaReine	RPVTV information	4/23/19 DCC Takaoka clarified request and sent 14- day ext letter. 5/14/19 DCC Takaoka responded. Completed.
4/22/2019	4/22/2019	Claudia Romero	Geotechnical Soils Report for the property at 3432 Palo Vista Drive	4/22/19 AA Zweizig forwarded request to staff. 5/2/19 AA Zweizig responded. Awaiting payment. 5/15/19 AA Zweizig called and left a message and emailed to follow up on request. 6/12/19 Check received and documents were mailed out. Completed.
4/24/2019	4/24/2019	Tim Schepman	Agreement for Neopost	4/25/19 AA Momoli forwarded request to staff. 4/29/19 Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/25/2019	4/25/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees March 2019	4/25/19 AA Zweizig forwarded request to staff. 4/30/19 AA Zweizig responded. Completed.
4/27/2019	4/27/2019	Mickey Rodich	CalPERS contracts and Amendments	4/27/19 and 5/20/19 Staff responded and Director Cullen offered to discuss information.
4/29/2019	4/29/2019	Downapha Britton	Requesting for original house floor plan as a buyer	4/29/19 AA Momoli forwarded request to staff.4/30/19 Complete
5/1/2019	5/1/2019	Marisol B Hernandez CCC	Deadman's Curve Trail listing of name and license number of the awarded general/multi- prime contractor, copy of sub contractors with license numbers of the awarded general/multi prime contractor submitted at time of bid, and copy of original bid advertisement with proof of publication.	5/1/19 AA Momoli forwarded request to staff.5/2/19 Complete
5/2/2019	5/2/2019	Craig Ziegler	Information on soils, geologic engineering, original tract grading reports that may exist for the incorporated tract, maps, cross sections, and oversized documents that may be associated with the subject site or tract for the address of 3340 Palos Verdes Drive East	5/2/19 AA Momoli forwarded request to staff. 5/10/19 complete. Awaiting payment. Non responsive, closed
5/6/2019	5/6/2019	Adam Bouman	Requesting information in regards to project start date, bid date, and TR201701 for Deadmans curve trail.	5/6/19 AA Momoli forwarded request to staff.5/6/19 Complete
5/12/2019	5/12/2019	Phil Deng	Requesting documents for 28068 Braidwood Drive, Rancho Palos Verdes, reports, permits or other history documents of this property	5/13/19 AA Momoli forwarded request to staff.5/13/19 Complete
5/22/2019	5/22/2019	Clay Wilkinson (Bradley & Gmelich LLP)	26708 Indian Peak Road	5/22/19 DCC working with Staff and CA on responses. 6/26/19 DCC sent email- 1st batch of docs available. 8/13/19 AA Zweizig notified requestor of cost for final batch of documents.
5/28/2019	5/28/2019	Chris Warner	Claimant reported a tree branch fell in front of his vehicle as he was driving on the roadway, he drove over it causing damage to the undercarriage of the vehicle. Mr. Warner is requesting the arborists data and schedule info for the trees in question on Monte Malaga. Mr. Warner's claim was denied and deemed an "act of god".	5/28/19 Ecolborn forwarded request to Staff.
5/26/2019	5/26/2019	Samantha Lemessy	Information for all purchasing records from 2019-02-20 (yyyy-mm-dd) to current. The specific information that is requested is the purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, Purchase date, Line item details (Detailed description of the purchase), Line item quantity , Line item price, and Vendor ID number, name, address, contact person and their email address.	5/29/19 AA Momoli forwarded request to staff.5/29/19 Complete
5/28/2019	5/28/2019	Dodge Data & Analytics	Requesting bid information for Western Avenue Corridor Alpr Project Phase 1 , on June 4.	5/29/19 DCC Takaoka forwarded request to staff. 5/29/19 Complete
5/30/2019	5/30/2019	Edward Nosrati	Requesting a list of new commerical building permits with date, address, value, type, contractor name, and cell number from 01/01/2019 to current.	5/30/19 AA Momoli forwarded request to staff.5/31/19Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/3/2019	6/3/2019	Rachel Du Mont-Greenlee	Information in regards to as-built drawings or construction documents pertaining to the Villa Capri Townhomes HOA located at Via Capri, Via Veneta, and Via San Remo in Rancho Palos Verdes, CA 90275	6/3/19 AA Momoli forwarded request to staff. Awaiting additional information from requestor in order to proceed with request. Nonresponsive,Closed
6/6/2019	6/7/2019	Albert Peacock	Copy of the last Engineering and Traffic Survey for PVDS between Seacove Dr. & Narcissa Dr. and between Narcissa Dr. & Peppertree Dr. in Rancho Palos Verdes	6/7/19 AA Zwezig forwarded request to staff. 6/13/19 AA Zwezig responded. Completed.
6/10/2019	6/10/2019	David Fahrenthold (Washington Post)	Requesting golf tax fees from Trump National for the months of April and May 2019 and any applications for filming permits at Trump National made since 7/1/18	6/10/19 AA Momoli forwarded request to staff.6/20/19 complete
6/11/2019	6/11/2019	Mathew Strange	Certified copies of All Building Permits for 29029 Sprucegrove Drive, Rancho Palos Verdes, CA 90275	6/11/19 AA Momoli forwarded request to staff.6/17/19 complete, 6/20/19 paid
6/11/2019	6/11/2019	Allen Thomas (Thomas Law Firm)	29844 Knoll View Drive	6/18/19 DCC Takaoka responded. Completed.
6/13/2019	6/13/2019	Workers' Comp	Request for personnel info	Completed by Vonetta.
6/15/2019	6/17/2019	Herbert Stark	Requesting records for the use of the facility at Hesse Park for the month of June 2019, which includes city mtgs, private parties, classes, lectures, and nonprofit organizations.	6/17/19 AA Momoli forwarded request to staff.6/19/19 complete
6/17/2019	6/17/2019	Jacob Kuenz	List of properties eligible for an ADU	6/17/19 DCC Takaoka responded. Completed.
6/18/2019	6/18/2019	recordsrequest@zwusainc.com	invoices for dog waste bags for the past two years	6/18/2019 AA Momoli forwarded request to staff.6/19/19 Complete
6/19/2019	6/19/2019	Rachel Du Mont-Greenlee	Requesting duplication of building plans for 6-68 Via Capri, 1-29 Via San Remo, and 1-11 Via Veneta Rancho Palos Verdes addresses	6/19/19 AA Momoli forwarded request to staff.7/1/19 sent 14 day extension letter ,7/15/19 two week extension ,8/6/19 complete
6/20/2019	6/20/2019	Marisol B Hernandez CCC	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication.	6/20/19 AA Momoli forwarded request to staff.6/27/19 complete
7/3/2019	7/3/2019	Chelsea Dongelewic	Certificates of Insurance for United GLI Inc for October 2018	7/3/19 AA Zwezig responded. Completed.
7/8/2019	7/8/2019	Jon Siepmann	Requesting electronic copies of all building permit activity within the city from 1/1/17- 1/1/19. A document that outlined the address, type of permit, type of parcel (i.e. residential or commercial) and sub-type (addition, demolition, etc).	7/8/19 AA Momoli forwarded request to staff.7/10/19 complete
7/8/2019	7/8/2019	Edward Nosrati	Requesting a list of commercial building and residential permits with date, address, value, type, contractor name and Cell number for month June	7/8/19 AA Momoli forwarded request to staff.7/12/19 complete
7/10/2019	7/10/2019	Jessica Kitchen	Requesting documents for 5850 Ocean Terrace Dr. Providing copies of any active code, property maintenance, or nuisance violations, payoffs for violations with monies due, copies of any active/expired building permits, building code, and any copies of unpaid special assessments.	7/10/19 AA Momoli forwarded request to staff. 7/22/19 AA Zwezig responded. Completed.
7/12/2019	7/12/2019	Natalee Coloman	Requesting a copy of all current contracts for Multi-Function Devices (e.g. Konica Minolta, Xerox), printers, copiers including equipment costs, applicable lease agreements, maintenance agreements and cost for the City of Rancho Palos Verdes.	7/12/19 AA Momoli forwarded request to staff. Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/18/2019	7/19/2019	Mike Vaswani	Request for roofing permit and information for 26819 Westvale Road	7/19/19 AA Zweizig forwarded request to staff. 7/22/19 PT Molina responded. Property is not within the City. Completed.
7/22/2019	7/24/2019	Keith Beauvais	Employee compensation	7/24 DCC Takaoka responded. Completed.
7/23/2019	7/23/2019	David Fahrenthold (Washington Post)	Request for Trump National golf tax for May and June 2019; and copies of any plans or proposals submitted to City from Trump National in the last 6 months related to development plans on the west side of the golf course.	7/23/19 AA Zweizig forwarded request to staff. 8/2/19 AA Zweizig responded. Completed. 8/7/19 AA Zweizig provided information to requestor.
7/30/2019	7/30/2019	Dale A. Spiegel Jr	Active/Inactive Encroachment permits etc Crown Castle	8/6/19 DCC Takaoka responded - requestor will meet with PW staff on 8/14 at 9am to review docs. 8/14/19 Requestor reviewed documents and copies were made. Completed.
8/2/2019	8/2/2019	Amanda Pasley (Asset Management Consultants)	Request for Crown Castle USA Inc. account detail/activity from July 2017 to Augut 2019 for trust accounts.	8/2/19 AA Zweizig forwarded request to staff. 8/12/19 AA Zweizig responded. Completed.
8/4/2019	8/5/2019	Chris Pisano	Container on Trump National property	8/5/19 DCC Kim responded with partial docs. 8/13/19 AA Zweizig responded with remaining documents. Completed.
8/6/2019	8/6/2019	Sabrina Mason	Request for Turbo Data Agreement	8/6/19 AA Zweizig responded. Completed.
7/24/2019		Oluchi Iwuoha, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the PVDW Median Beautification Project with the contractor United Irrigation, Inc	8/5/19 Request forwarded to City Clerks office from PW. 8/7/19 AA Zweizig mailed responsive documents via disc. Completed.
8/6/2019	8/6/2019	Bryan Tung	Requesting information in regards to What Finance/ERP Software does the city currently use? When did the city acquire it?, What Land Management/Permitting Software does the city currently use? When did the city acquire it?, What Asset Management Software does the city currently use? When did the city acquire it?, What Public Records Request Software does the city currently use? When did the city acquire it?, and Please attach all contracts/staff reports associated to each software.	8/6/19 AA Momoli forwarded request to staff. 8/8/19 Complete
8/8/2019	8/8/2019	Jessica Vlaco	Number weddings and receptions (including dates and times) that were held at PVIC in 2017, 2018 and 2019.	8/8/19 AA Momoli forwarded request to staff. 8/13/19 Complete
8/9/2019	8/9/2019	David Fahrenthold (Washington Post)	Request for (1) Correspondence between Trump National Golf Club and the City regarding golf tax from 1/1/17 to present; and (2) Copies of golf tax checks submitted by Trump National Golf Club from 1/1/17 to present	8/9/19 DCC Takaoka forwarded request to staff. 8/19/19 AA Zweizig sent 14-Day extension request. 8/28/19 AA Zweizig responded. Completed.
8/12/2019	8/12/2019	Caroline Haskins	Requesting records related to the Ring Promotional Discount Agreement	8/12/19 AA Momoli forwarded request to staff.
8/15/2019	8/15/2019	Jack Beegan	Requesting information on Engineering Analysis, Evaluation, and Design for Portuguese Bend Landslide Drainage and Dewatering RFP due November 12, 2018, Design for Bubbles Monument Sign RFP due November 8, 2018, and Ladera Linda Community Park Architectural & Engineering Design Services RFP due August 28, 2018	8/15/19 AA Momoli forwarded request to staff. 8/21/19 complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/15/2019	8/15/2019	Stephen Josphe O'Farrell	Requesting documents for tract 40640	8/15/19 AA Momoli forwarded request to staff.8/26/19 AA Zweizig sent 14-Day extension request.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	Request for utility use of right-of-way from 3807-3867 Crest Rd. Request for any records for granting SCE or other communication utilities the use of ROW for any purpose.	8/21/19 AA Momoli forwarded request to staff. 8/30/19 AA Zweizig sent 14-Day extension request.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	3867 Crest encroachment request. Correspondence between property owner at 3867 Crest Road, City, SCE, Crown Castle or othe utilities. All records related for last 5 years including communications with CPUC involving fire, police or other safety officials.	8/21/19 AA Momoli forwarded request to staff. 8/30/19 AA Zweizig sent 14-Day extension request.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	Any communications and analyses addressing whether notice and inspection provisions applied in the issuing of encroachment permit ENC2019-00098.	8/21/19 AA Momoli forwarded request to staff. 8/30/19 AA Zweizig sent 14-Day extension request.
8/22/2019	8/22/2019	Walter & Elizabeth Norwood	Request for copy of complaint of violations filed against their property	8/30/19 AA Zweizig forwarded request to staff.
8/25/2019	8/26/2019	Jordan Buchwald	Request for election expenditures for 2015-2017	8/26/19 DCC Takaoka responded. Completed.
8/26/2019	8/26/2019	Bizhan Khaleeli	5729 Whitecliff documents	
8/28/2019	8/28/2019	Smart Procure	Purchase order info	
8/30/2019	8/30/2019	Jessica Kitchen	Requesting documents for 5850 Ocean Terrace Dr. Providing copies of any active code, property maintenance, or nuisance violations, payoffs for violations with monies due, copies of any active/expired building permits, building code, and any copies of unpaid special assessments. (Anything new from July 10, 2019 to present)	8/30/19 AA Zweizig forwarded request to staff.
8/30/2019	8/30/2019	Thierry Montoya	Requesting documents for Altamira Creek	8/30/19 AA Momoli forwarded request to staff.
9/3/2019	9/3/2019	Marisol Hernandez	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication	9/3/19 AA Momoli forwarded request to staff.



READY RPV

September is National Preparedness Month
Will you be ready when disaster strikes? (Really ready?)

Put your preparedness to the test with the Ready RPV Challenge! The contest runs during the month of September and ends October 12 (the final day of Fire Prevention Week).

RPV residents who prepare or purchase an emergency kit, complete the Los Angeles County Fire Department's "Ready! Set! Go!" Personal Wildfire Action Plan and post a photo or video on social media showing each completed part of the challenge with the hashtag **#ReadyRPV** will be entered into a drawing to win a one-night stay in an Ocean View King Guest Room at Terranea Resort with either golf or spa day passes for two; plus breakfast for two at Catalina Kitchen. The winner will be announced at the end of the campaign.

To download the "Ready! Set! Go!" Personal Wildfire Action Plan — which includes a guide to what to include in your emergency kit — visit bit.ly/2ZshUD5

For contest details, visit bit.ly/2zuDnfm

If you have questions, please contact mbarnes@rpvca.gov.



SET!

Create Your Own Wildfire Action Plan

Now that you have done everything you can to protect your home, it's time to prepare your family. **Your Wildfire Action Plan must be prepared with all members of your household well in advance of a wildfire.** Each family's plan will be different, depending on their situation. Once you finish your plan, practice it regularly with your family, and post in a safe and accessible place for quick implementation.



1 Important Phone Numbers

- A family communication plan that designates an out-of-area friend or relative as a point-of-contact to act as a single source of communication among family members in case of separation.
- Maintain a list of emergency contact numbers posted near your phone and in your Emergency Supply Kit.

2 What to Take

- Assemble an Emergency Supply Kit (see page 10 in this guide).
- Keep an extra Emergency Supply Kit in your car in case you can't get to your home because of fire.
- Have a portable radio or scanner, so that you can stay updated on the fire.

3 Prepare to Evacuate

- Designate an emergency meeting location, outside the fire or hazard area. It is critical to determine who has safely evacuated from the affected area.
- Several different escape routes from your home and community. Practice these often so everyone in your family is familiar in case of emergency.
- Necessities and boarding options for your pets and large animals, such as horse and other livestock.





Your Personal WILDFIRE ACTION PLAN



During High Fire Danger days in your area, monitor your local media for information on wildfires and be ready to implement your plan. Hot, dry, and windy conditions create the perfect environment for a wildfire.

1 IMPORTANT PHONE NUMBERS

EMERGENCY CONTACTS

Name

()
Phone

Name

()
Phone

SCHOOLS

Name

()
Phone

Name

()
Phone

FAMILY & FRIENDS

Name

()
Phone

Name

()
Phone

2 WHAT TO TAKE

 Insurance Papers

 Photos

 Emergency Supply Kit

 Prescriptions

 Important Documents

3 EVACUATION

WHEN TO GO

WHERE TO GO

HOW TO GET THERE

DESTINATION

WHO TO TELL (BEFORE AND AFTER)

ANIMAL SHELTER

Name
()
Phone



LOS ANGELES COUNTY FIRE DEPARTMENT
IF YOU HAVE AN EMERGENCY, CALL 9-1-1

Public Information Office: (323) 881-2411
fire.lacounty.gov

SET!

Assemble Your Emergency Supply Kit

Put together your emergency supply kit long before a wildfire or other disaster occurs, and keep it easily accessible, so you can take it with you when you have to evacuate. Plan to be away from your home for an extended period of time. Each person should have a readily accessible emergency supply kit.

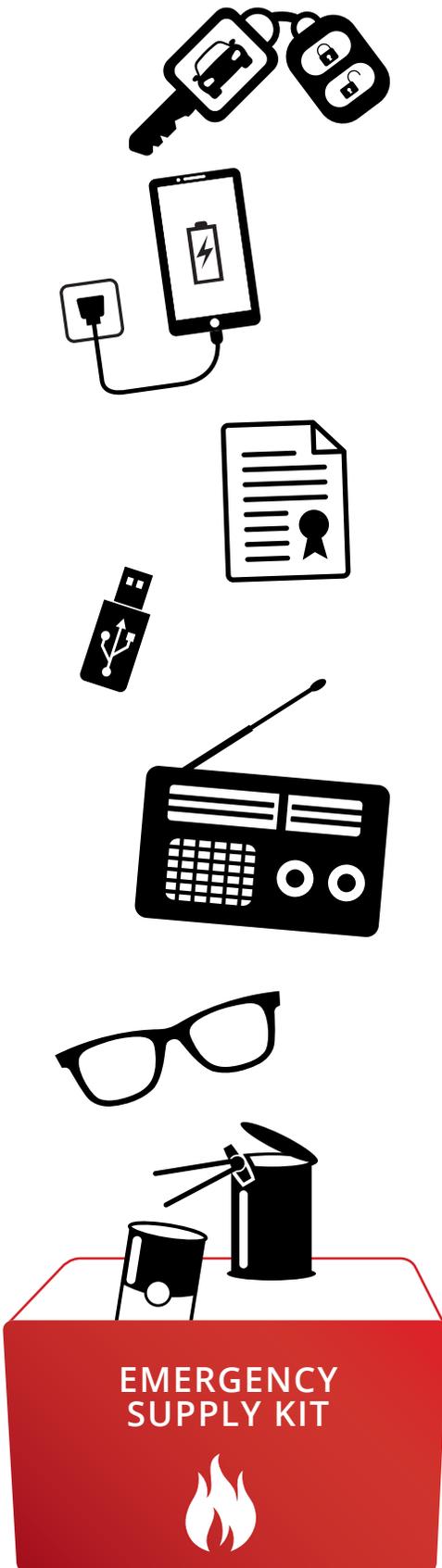
Backpacks work great for storing these items (except for food and water) and are easy to grab. Storing food and water in a tub or chest on wheels will make it easier to transport. Keep it light to be able to easily lift it into your car.

Essential Supplies

- Three-day supply of non-perishable food and three gallons of water per person.
- Map marked with at least two evacuation routes
- Prescriptions or special medications
- Change of clothing
- Closed-toe shoes
- Extra eyeglasses or contact lenses
- An extra set of car keys, credit cards, cash, or travelers checks
- First aid kit
- Flashlight
- Battery-powered radio and extra batteries
- Sanitation supplies
- Copies of important documents (e.g., birth certificates, passports, etc.)
- Don't forget pet food and water!

If Time Allows

- Easy-to-carry valuables
- Family photos and other irreplaceable items
- Personal computer information on hard drives and flash drives
- Chargers for cell phones, laptops, etc.



LOS ANGELES COUNTY'S EMERGENCY NOTIFICATION SYSTEM

What is Alert LA County?

Alert LA County is a FREE* mass notification system for Los Angeles County's residents and businesses. The system will contact you when an emergency happens.

**Services like calls, SMS messages, and data can imply a cost from your service provider.*

Why should I sign up for Alert LA County? I already receive other notifications from other services.

Alert LA County provides information from local County authorities and is target specific. If the area where you live or have your business is impacted by an emergency or disaster, you will receive a recorded notification with specific directions on what to do. If your area is not threatened, you will not receive a notification. Also, find out if the city where you live or have your business has its own emergency notification system so that you can sign up for it, as well.



LIVE IN LA COUNTY?

- Sign up
- Get notified
- Stay safe

If you need help signing up for Alert LA County, please dial 2-1-1 from any telephone for assistance.

Want to be notified when **your community** is impacted by an emergency or disaster?

SIGN UP TODAY!

ALERT.LACOUNTY.GOV

Are **YOU**
registered yet?

ALERT.LACOUNTY.GOV

LOS ANGELES COUNTY'S
EMERGENCY
NOTIFICATION SYSTEM

How does the Alert LA County system contact you?

If there is an emergency or a disaster in your area, Alert LA County can contact you by sending you a:

-  • Recorded telephone message at your home or business (TTY/TDD is also available)
-  • Text message (SMS)
-  • Email

When you register, you can choose which option(s) you prefer.

Who should sign-up for Alert LA County?

All residents and businesses in Los Angeles County should sign-up to receive Alert LA County emergency notifications. The system has TTY/TDD capability.

Register online at alert.lacounty.gov.



What kind of emergency information does Alert LA County send?

Alert LA County may send you any one of the following three notifications. Here are some tips on what to do:



Evacuation Warning [Get ready]

- Prepare to leave your home, business or the affected area.
- Gather your family, pets, emergency kits, medications, and important documents.
- Listen and follow the instructions from emergency responders.
- If you have horses or large animals, begin to leave the area with them.



Evacuation Order [Leave now]

- Leave your home or business immediately.
- Do not return to the area. Wait until authorities say it is safe to return.
- Be sure to follow instructions from authorities. Failure to do so may cause personal injuries or death, and may endanger other people's lives.



Shelter-in-place [Stay covered where you are]

- Stay inside wherever you are.
- Turn off air-conditioner and fan units, if needed.
- Use duct tape or similar material to seal gaps around vents, windows, and doors if needed.
- Do not leave wherever you are until authorities say it is safe to leave.
- Listen to radio/television and the Emergency Alert System to stay informed.

For more information:

Visit alert.lacounty.gov



SUBMITTED ELECTRONICALLY

August 20, 2019

Honorable Peggy Huang, Chair
Regional Housing Needs Assessment Subcommittee
Southern California Association of Governments
900 Wilshire Blvd, Suite No. 1700
Los Angeles, CA 90017

SUBJECT: DRAFT REGIONAL HOUSING NEEDS ASSESSMENT (RHNA) PROPOSED METHODOLOGY

Dear Chair Huang,

The City of Rancho Palos Verdes appreciates the opportunity to provide the following comments on the proposed RHNA methodology for your consideration. Since the 2013 adoption of the Housing Element, the City has actively engaged in implementing the goals and policies of the Housing Element including the creation of housing units to meet designated RHNA allocations. More specifically, the City has provided for housing units in various income levels and anticipates that remaining units will be provided as identified in the City's Housing Element.

The City joins other jurisdictions in expressing concerns as to the feasibility of meeting new RHNA allocations under the methodology options proposed by the Southern California Association of Governments (SCAG). While the City supports the development of housing units that improve the availability of affordable and safe housing throughout the region, the City also promotes housing that reflects the City's character and recognizes development constraints and hazards.

The City requests that SCAG consider the following challenges that face the City, as it considers proposed methodology options for the upcoming 6th RHNA cycle:

1) Very High Fire Severity Zone

Approximately 97% of the City of Rancho Palos Verdes is located within the Very High Fire Severity Zone, as classified through the California Department of Forestry and Fire Protection. Senate Bill 35 recognizes the hazards associated with such classifications by exempting mandatory density provisions for very high fire severity zone communities. The City requests that this designation weigh heavily on the methodology option selected for Rancho Palos Verdes.

2) Geologic Hazards

The Portuguese Bend Landslide Complex (PBLC), which is the largest fastest moving landslide in North America, is located along the south central section of the Palos Verdes Peninsula entirely within the City of Rancho Palos Verdes. The terminus of the active landslide complex, and generally the southwest boundary of the PBLC is the Pacific Ocean. The PBLC is divided into two parts with the main landslide having an area of about 190 acres and the other segment having an

area of about 70 acres. The PBLC moves at various rates and over the last several decades has resulted in significant infrastructure damage to homes, utilities, and roadways. The City has expended nearly 50 million dollars over the years repairing and maintaining the damage and addressing the overall technical and administrative issues associated with managing such a complex problem. As a result of geologic and geotechnical studies, the City prohibits the construction on vacant lots within the entire PBLC through with the establishment of a landslide moratorium area that has been codified since 1978.

3) Wildlife and Habitat Preservation

The City of Rancho Palos Verdes includes area of lands that are protected from development as a result of Federal and State programs. More specifically, the City has adopted a Natural Community Preservation Plan and Habitat Conservation Plan (NCCP/HCP or Plan). The Plan was prepared to maximize the benefits to wildlife and vegetation communities while accommodating appropriate economic development within the City. The City's primary conservation strategy is to dedicate 1,402.4 acres of habitat protection for the NCCP/HCP Preserve assembly. The dedication includes Existing Public Lands that are currently owned by the City (1,123.0 acres) and the Palos Verdes Peninsula Land Conservancy (PVPLC) (20.7 acres). The remainder of the Preserve is comprised of 258.7 acres of City owned land or land that will eventually be owned by the City which has been previously dedicated for conservation as mitigation for certain private projects and will be added to the Preserve. The City also includes the Abalone Cove, which contains a State-designated Ecological Preserve with important natural marine resources at the bottom of the Portuguese Bend landslide area.

The City's NCCP/HCP is unique to Los Angeles County, as it is the only such Plan in the County. It benefits the natural environment and protection of species, including listed endangered species, as well as passive recreational opportunities to the general public. The approximate 1,400 acres of undeveloped vacant open space that make up the Palos Verdes Nature Preserve is encumbered with conservation easements and deed restrictions that prohibit development in perpetuity which should be factored in the RHNA methodology applied to the City.

In addition to the large areas of the City dedicated to wildlife and vegetation communities, the City also is home to three federal facilities. These include the Point Vicente Lighthouse and Coast Guard Station (29 acres), the United States Air Force and Federal Aviation Administration Radar Station (11 acres) on San Pedro Hill, and a World War II bunker and Coast Guard antenna site (4 acres) at Point Vicente Park/Civic Center.

The City would like to thank the Chair and Committee in advance for considering the unique challenges and physical constraints that face Rancho Palos Verdes, and asks that such factors weigh heavily in considering the methodology for the upcoming 6th RHNA cycle.

If you should have any questions, or would like further assistance, please feel free to contact me at (310) 544-5227 or by email at aram@rpvca.gov.

Sincerely,



Ara Mihranian, ACIP
Director of Community Development

c: *Jerry Duhovic, Mayor, Rancho Palos Verdes*
Rancho Palos Verdes City Council
Doug Wilmore, City Manager
Octavio Silva, Senior Planner



Los Angeles County - Animal Care and Control Operational Effectiveness Assessment

Contract Cities Workshop I (Customer Service & Communications)

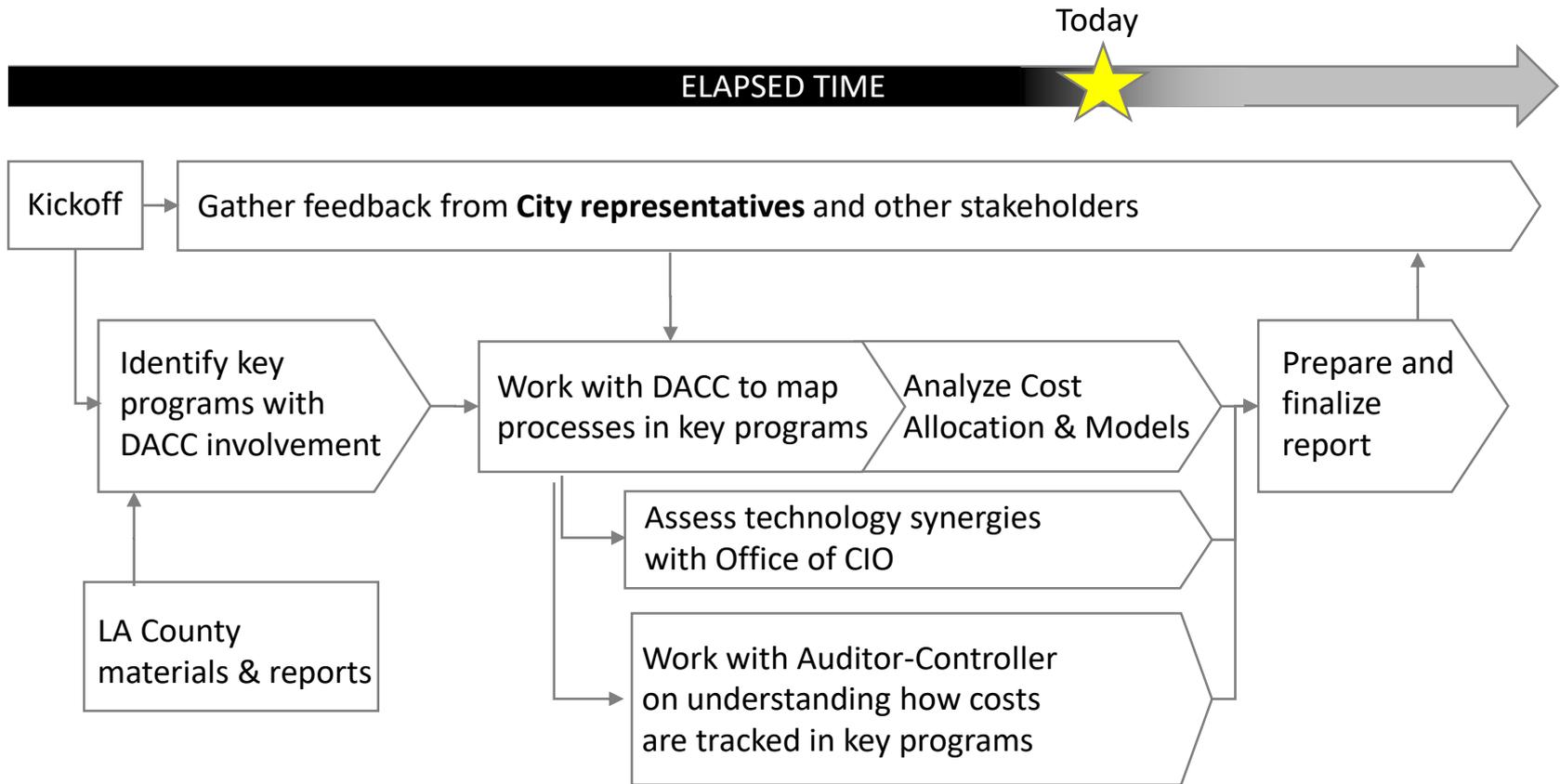
August 26, 2019

Today's agenda

- 8:00 – 8:15 am – Introductions (Status)
- 8:15 – 9:00 am – Today's Scope: Customer Service & Communication
- 9:00 – 10:00 am – Confirm Concerns, Discuss Potential Causes
- 10:00 – 10:15 am – Break
- 10:15 – 11:15 am – Discussion of Possible Solution Options
- 11:15 – 11:30 am – Next Steps

Assessment approach

Together with consultant support, we are moving quickly to address what has been directed.



Current Timeline of Activities

An aggressive schedule has been set, in order to meet the directed expectations.

Time	Summary of Critical Activities
June	Kickoff effort, meet with stakeholders, complete initial data requests, and calendar site visits or interviews
July	Start analysis of received data, begin process analysis, begin fiscal analysis, and complete majority of interviews or site visits
August	Continue analysis of received data, process analysis, and fiscal analysis; Begin cost analysis and complete site visits + workshops.
September	Complete all interviews and follow-up discussions. Complete analysis of received data, complete process analysis, complete fiscal analysis, complete cost analysis, and prepare draft report
October	Refine draft report, brief Contract Cites in first week of November (intended), and submit final report



When we met last, feedback was provided

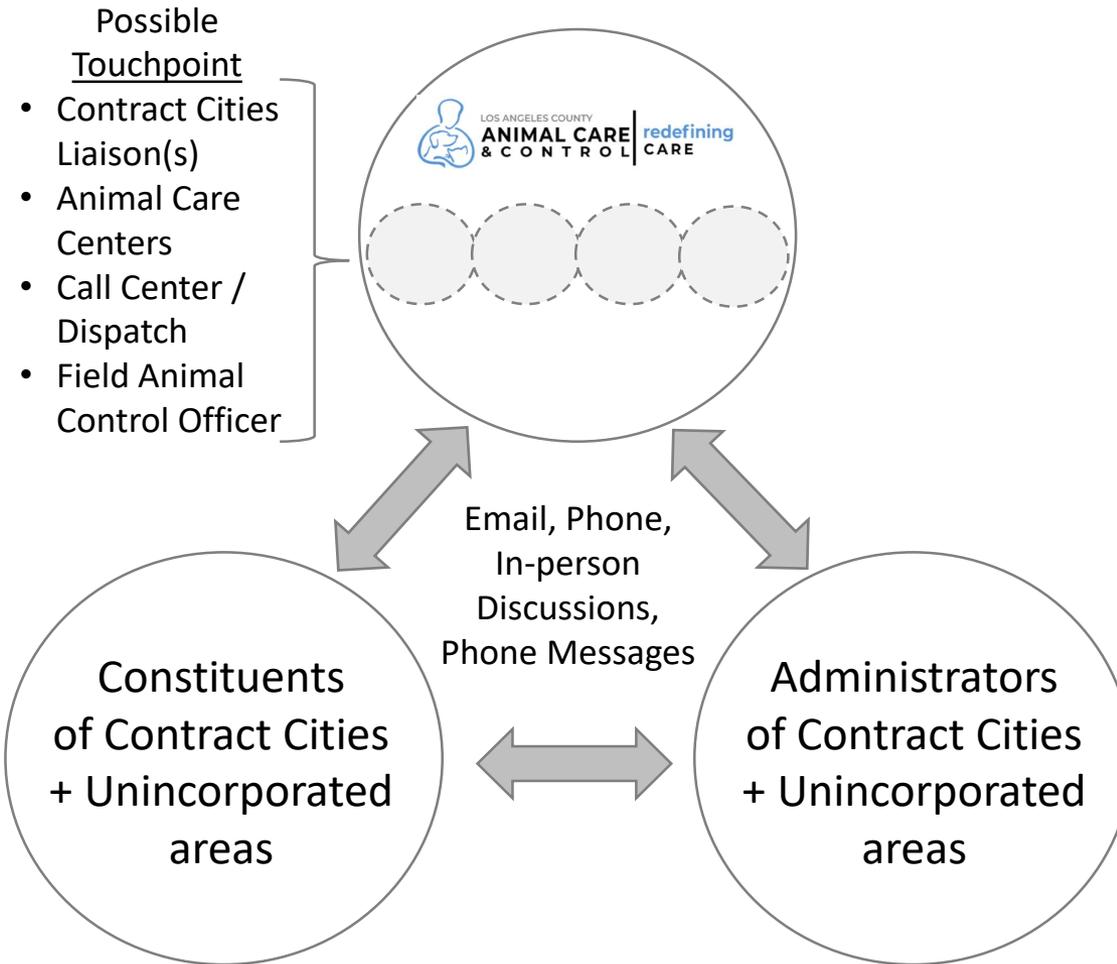
Our team captured both feedback provided in-person and also via email to the Office of the CEO:

- Better online reporting request + follow up on what happened.
- Lack of follow-up with City Staff on issues brought up by City to ACC.
- No ACC phone answering service.
- No one point of contact for the contract administrator.
- We have no rapport with the shelter.
- Would like DACC visits to each Contract City to learn their needs.
- County ACO's will handle calls afterhours that could be handled using Contract City staff for less cost.
- DACC response to aggressive coyote calls or bites upon domestic animals.
- Residents will occasionally contact the County offices directly, bypassing established protocols, and request services from County ACO's, for which the City is then billed.
- Could County possibly partner with local organizations to be able to provide more convenient services?
- Want annual/quarterly meetings to hear stakeholders.
- Send all letters + billing both mail and electronic or allow electronic only.

Two themes appeared to our team

1. Contract Cities generally believe that the DACC doesn't understand all of the needs of Contract Cities or unincorporated areas.
 - Rapport with the assigned ACC can be inconsistent
 - Email follow-up on requests by Contract Cities appears inconsistent
 - Calls to the ACC are reported to be unanswered by Contract Cities
 - Current level of DACC interaction is inadequate according to Contract Cities
2. Contract Cities may not understand all of the capabilities and cost-efficiencies that DACC provides to the Contract Cities
 - Contract Cities are unclear whether "Request for Service" reports include Web site requests, but they do
 - There are areas that where the DACC does not provide reporting for the Contract Cities (discussed later).

We defined interaction types and mapped them



Service Environment Observations:

- Significant differences between the serviced areas and Cities, meaning:
 - Contracts are customizable
 - Field delivery is not one-sized fits all and is not handled that way
- Services are complex
 - Distance to ACCs can be considerable
 - High variability whether in Field or ACCs
 - Heavy dependency on volunteers at ACCs
- Tough balance between public safety, service delivery, and vocal opinions

Confirm Concerns + Discuss Potential Causes

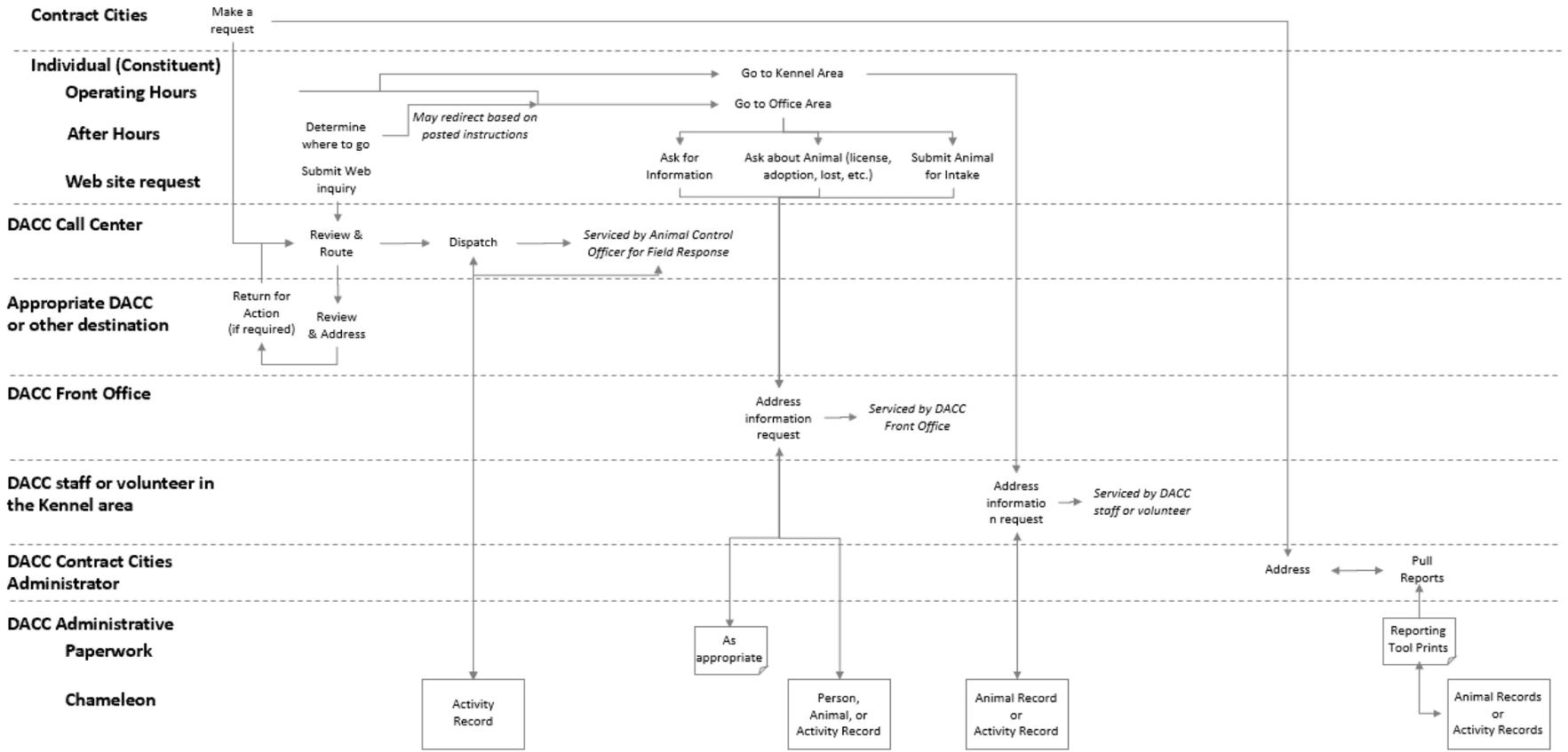
We looked at how DACC initiates service

Our mapping technique joins Constituents and Contract City views:

Actor View

WORKING DRAFT FOR DISCUSSION PURPOSES

Member of the Public



Initial implications from process analysis

Statements	Findings
<p>DACC should respond to aggressive coyote calls or bites upon domestic animals.</p>	<p>Aggressive coyotes / attacks on people are 911 calls, per LA County Agricultural Commissioner / Weights and Measures literature.</p>
<p>No ACC phone answering service.</p>	<p>All DACC calls are intended to be handled by a live person via main line and ACC main numbers are routed to the DACC call center. Contract City administrators have special PINs available for queue escalation.</p>
<p>County ACO’s handle calls afterhours that could be handled using Contract City staff for less cost.</p>	<p>DACC call center does have city-specific call response and dispatch postings within the call center.</p>
<p>Could County possibly partner with local organizations?</p>	<p>Every ACC location does partner with a number of adoption organizations, in order to achieve their current live outcome rate.</p>



Solutions can have unintended outcomes (1 of 2)

Contract Cities have come out strongly to suggest that DACC does not understand their needs. Therefore, it is important to have clarity to prevent unintended outcomes:

Possible Change	Current Flow of Activity
<p>Improve the identification of animal origin for service</p>	<ul style="list-style-type: none"> • Call center -> Field response: Callers self-identify and animal is located based on dispatch or actual location • ACC animal drop-off: Ask for ID to link strays to a Constituent and Constituent self-declares where animal was found. • <i>How would asking for more than one form of ID impact this process?</i>
<p>Get notified of local outreach</p>	<ul style="list-style-type: none"> • ACCs report that most (if not all) local outreach occurs at the request of Contract City departments or in conjunction with adoption partners. • <i>What communication protocols are desired?</i>

Solutions can have unintended outcomes (2 of 2)

Possible Change	Current Flow of Activity
Receive all reports electronically	<ul style="list-style-type: none"> Based on the Contact City billing reviewed, the average Contract City could have multiple large PDFs as part of a monthly update. <i>Do Contract Cities have large file exchanges available for use?</i>
Have a DACC single point of contact	<ul style="list-style-type: none"> The Contract Cities administration team is intended to be a single point of contact for billing and relationships. <i>While there could be improvements to the level and quantity of data delivered to this team, what do the Contract Cities wish to achieve with this change?</i>
Hold an animal owner financially accountable	<ul style="list-style-type: none"> Service level or responsibility changes would likely require a rise in the level of Owner education <i>What do Contract Cities deliver for Animal Owner education today?</i>

Ideas to increase relationship transparency

- Idea: Open House for Contract Cities / Local ACC with Adoption Partners
 - Why? Address Contract Cities rapport and understanding of services
 - What? Showcase the local ACC (staff + volunteers) with Contract Cities staff + adoption partners working with ACC
 - How? Could be programmed as a preview event prior to an existing event
- Idea: DACC / Contract Cities Forums
 - Why? Enable regular (perhaps quarterly) group touchpoints and provide a venue for continuing education
 - What? Aggregate Contract Cities communication and improve the ability of DACC staff to address Cities in a group
 - How? Could be a similar format to these consulting workshops

Ideas to achieving reporting transparency

To deliver service, DACC collects a significant amount of data that could be (with effort) transformed into additional reports

Delivered Today:

- Animal Activity (Intakes + Outcomes)
- Dead Animal Pickup
- Dispatched Request for Service
- Private Vet Services
- License fees
- Administrative fees
- Donations collected
- Return to Owner fees

Potential Other Avenues:

- Number of calls fielded
- Business licenses on file
- License revenue forecast
- Cases of animal abuse and/or dangerous dogs
- Local ACC statistics

Open forum for Contract Cities

This discussion is the second in a series for this project and we welcome your continued participation:

- Session Two (Today): Share observations and findings, based on the concerns of the Contract Cities around the topics of Customer Service and Communications
- Next sessions:
 - Wednesday, August 28 to discuss Billing & Operational Effectiveness
 - First week of November (tentative) to brief on the final report



THANK YOU, EVERYONE, FOR
YOUR TIME AND PARTICIPATION





Los Angeles County - Animal Care and Control Operational Effectiveness Assessment

Contract Cities Workshop II (Billing & Operational Effectiveness)

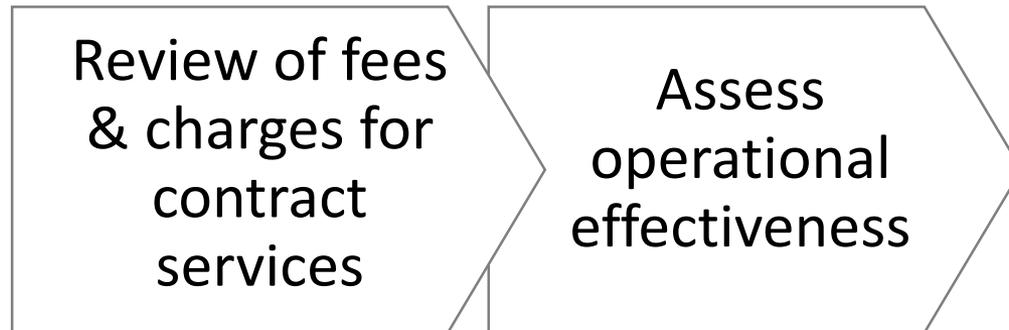
August 28, 2019

Today's agenda

- 8:00 – 8:15 am – Introductions (Status)
- 8:15 – 9:00 am – Today's Scope: Billing & Operational Effectiveness
- 9:00 – 10:00 am – Confirm Concerns, Discuss Potential Causes
- 10:00 – 10:15 am – Break
- 10:15 – 11:15 am – Discussion of Possible Solution Options
- 11:15 – 11:30 am – Next Steps

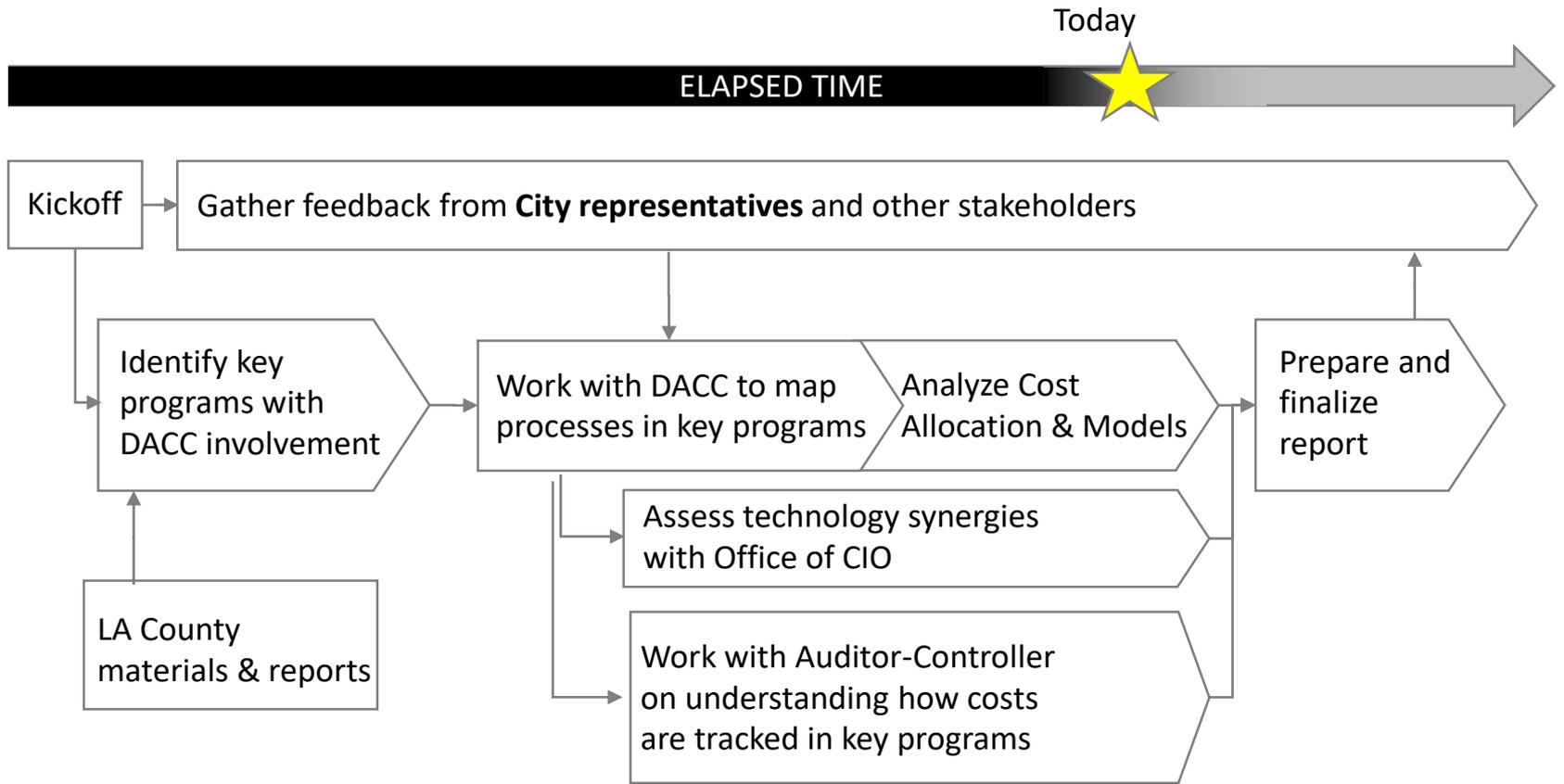
Why we are here vs. what has been done

The primary purpose of this review is to determine if the Department of Animal Care and Control can realize significant efficiencies or cost saving measures.



Assessment approach

Together with consultant support, we are moving quickly to address what has been directed.



Current Timeline of Activities

An aggressive schedule has been set, in order to meet the directed expectations.

Time	Summary of Critical Activities
June	Kickoff effort, meet with stakeholders, complete initial data requests, and calendar site visits or interviews
July	Start analysis of received data, begin process analysis, begin fiscal analysis, and complete majority of interviews or site visits
August	Continue analysis of received data, process analysis, and fiscal analysis; Begin cost analysis and complete site visits + workshops.
September	Complete all interviews and follow-up discussions. Complete analysis of received data, complete process analysis, complete fiscal analysis, complete cost analysis, and prepare draft report
October	Refine draft report, brief Contract Cites in first week of November (intended), and submit final report



When we met last, feedback was provided

Our team looked at billing feedback provided in-person and also via email to the Office of the CEO:

- Unsustainable rate increases in last six years. No longer a cost-neutral service.
- Daily housing rates instead of 10 minimum days billed.
- Improve origin tracking of animals to correctly bill City.
 - Ask for 2 forms of ID
 - Follow a specific question protocol
- Animal housing fees (CATS !!!).
- Cost recovered from owner vs. Cost charged to City. Owner should be responsible for all costs. (RTO).
- Bill based on negotiated rate (similar to Sheriff contract) based on contract minutes provided
- Incorrect Billing – each month my staff must go over the bill that we receive to confirm that no errors are occurring
- If you have limited service (City has own field personnel) DACC should provide information on who authorized a county field response.
- We have not been given any copies of citations from the ACOs for violations observed in the field



We reviewed all feedback in detail

Our team looked at operational effectiveness feedback provided in-person and also via email to the Office of the CEO:

- Poor record keeping (i.e., database of licenses, record of billing hours, etc.)
- There is a very low rate of license compliance resulting in missed opportunity for revenue.
- The cost of canvassing is too high.
- There is no accountability of the canvassing programs
- Returning animals to owners immediately should become the very top priority. Avoiding first day charges. This also need to be tracked on the efforts taken.
- Placing strays especially cats with 3rd parties must become a priority within a limited time period 30 day.
- Field service time for road kill or dead animal pick up is too long.
- We don't understand how DACC handles funds
- Additional information provided to cities (time/name/address) for every animal dropped off as a walk in
- How are animals left at DACC facility when no staff are present assigned to a City.

Three themes became evident

1. The most important priority declared by the Contract Cities is public safety / protection from dangerous animals (according to the survey).
2. Contract Cities do not believe that DACC processes accurately capture data that leads to billing.
 - Majority of Contract Cities believe that errors occur every month.
 - Many Contract Cities believe that inaccurate animal origin occurs.
3. Contract Cities would like DACC to provide more data transparency, so that there can be a deeper and shared understanding of activity volume.
 - Current reports are not formatted in a way that allows Contract Cities to easily leverage DACC data in neighborhood safety.
 - DACC has had past challenges where transparency has been used to undermine operational effectiveness.



All billing data is driven from a central system

DACC uses a software program to store identity (owners and animals), activities (Field, Animal Care & Control (Intakes, Treatments, and Outcomes) and dispatch records.

Use Cases:

- Call center -> Field response: Callers self-identify and animal is located based on dispatch or actual animal location
- ACC animal drop-off: DACC ask for ID to link animals to a Constituent and Constituent self-declares where animal was located.

We investigated at location accuracy used for billing. Exact addresses are grouped into blocks and also into Cities grouped by zip codes or partial zip codes.

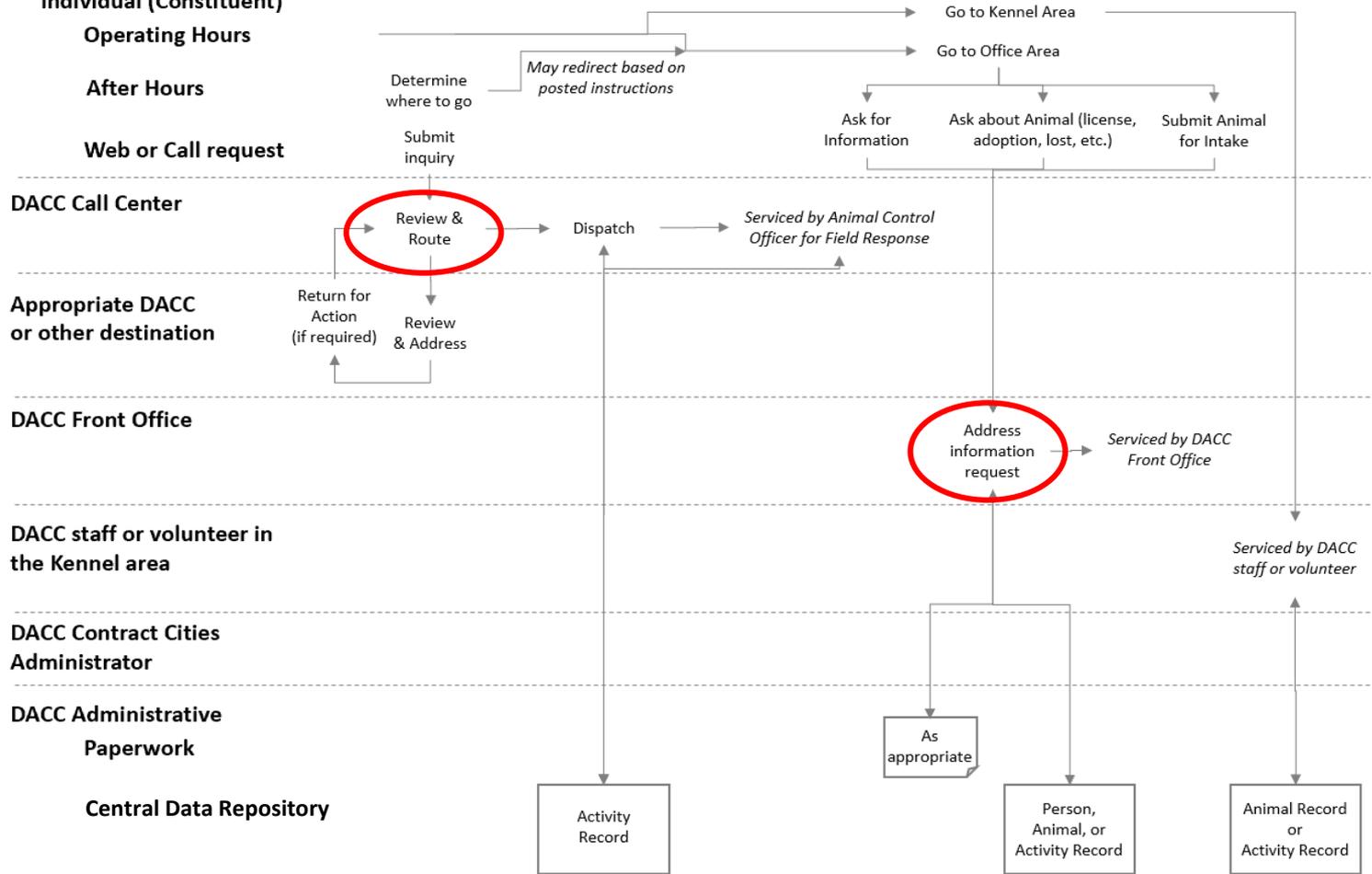
Confirm Concerns + Discuss Potential Causes

Address checks occur prior to any service

Actor View

- Individual (Constituent)
- Operating Hours
- After Hours
- Web or Call request

WORKING DRAFT FOR DISCUSSION PURPOSES



Initial implications from feedback (1 of 3)

Group Statements	Our Investigation Focus
<p>Incorrect Billing – each month my staff must go over the bill that we receive to confirm that no errors are occurring</p>	<p>Service is delivered and billed according to the addresses provided by constituents</p> <p><i>If the DACC staff is using verified addresses either viewed in-person (Field) or provided by constituents, what elements of the bill require additional vetting?</i></p>
<p>Unsustainable rate increases in last six years. No longer a cost-neutral service.</p>	<p>It is the consulting team’s understand that a fee study has been initiated by DACC resources.</p> <p><i>Have any Contract Cities completed fee studies around how much time is required by their staff to work with DACC to support an increase?</i></p>

Initial implications from feedback (2 of 3)

Group Statements	Our Investigation Focus
<p>There is no accountability of the canvassing programs</p>	<p>A canvasser’s report contains detailed notes about individually addressed buildings.</p> <p><i>What kind of accountability would Contract Cities want around canvassing?</i></p>
<p>Poor record keeping (i.e., database of licenses, record of billing hours, etc.)</p>	<p>Detailed records are electronically kept within the DACC case management system.</p> <p><i>Are Contract Cities aware that DACC employs a very detailed record keeping system around the management of animal care?</i></p>
<p>We don’t understand how DACC handles funds</p>	<p>Trust accounting is used to handle Contract City funds.</p> <p><i>What kind of accountability would Contract Cities want around funds handling?</i></p>

Initial implications from feedback (3 of 3)

Group Statements	Our Investigation Focus
<p>Are officers using hand held devices?</p>	<p>ACOs often have Toughbooks and ACOs report that these devices do help with tracking the work load and conducting Field follow-up. County phones are also issued in more limited quantities.</p> <p><i>Are there specific hand-held devices that the Contract Cities believe would be useful to DACC?</i></p>
<p>Do DACC employees drive personal vehicles?</p>	<p>It is the consulting team’s understanding that the Field calls are made using County trucks.</p> <p><i>Can clarification be brought to this question?</i></p>
<p>Are County trucks tracked via GPS?</p>	<p>Each individual County truck has a GPS locator for audit purposes.</p> <p><i>Can clarification be brought to this question?</i></p>

Solutions can have unintended outcomes (1 of 3)

Contract Cities have come out strongly to suggest that DACC does not understand their needs. Therefore, it is important to have clarity to prevent unintended outcomes:

Possible Change	Current Flow of Activity
<p>Improve the reporting around dangerous dogs and people involved with alleged animal abuse</p>	<ul style="list-style-type: none"> • These activities are handled by Critical Case Processing and Major Case Unit ACOs currently residing in the Administrative cost area. • <i>Would the effort of detail reporting help the Contract Cities fulfill their stated priority?</i>
<p>Reorganize and standardize the messages of each ACC front office</p>	<ul style="list-style-type: none"> • Each front office layout and displayed signage is handled according to the needs of the local ACC. • <i>Would improved signage and line management tech help Contract Cities' constituents?</i>

Solutions can have unintended outcomes (2 of 3)

Possible Change	Current Flow of Activity
<p>Enable all veterinarian services to be conducted “in house” for injured animals</p>	<ul style="list-style-type: none"> • The DACC medical team limits procedure types to be cost-effective in the drugs and other supplies kept. Thereby, only “after hours” and/or other specialized services are delivered by private Vets on negotiated fee schedules. • <i>Do Contract Cities believe that DACC should move to a full-service model?</i>
<p>Use technology to increase efficiency within the kennels</p>	<ul style="list-style-type: none"> • Laptops could be utilized within the ACCs in kennel operations to greatly reduce the transfer of manual notes into the DACC system. • <i>Do Contract Cities believe that DACC should make one-time or limited investments to increase effectiveness?</i>

Solutions can have unintended outcomes (3 of 3)

Possible Change	Current Flow of Activity
<p>Investigate whether there are alternatives to cost increases being put on the Cities</p>	<ul style="list-style-type: none"> The current engagement is looking closely at how DACC could deliver services in a more effective manner <p><i>Do Contract Cities feel that the level of owner fees and license compliance is appropriate or is that a possible avenue of investigation?</i></p>
<p>Develop a method for a payment plan for those who cannot afford up front fees and thus surrender their animal.</p>	<ul style="list-style-type: none"> Payment plans do not currently exist and there does not appear to be an agreed-upon framework across Contract Cities on this topic. <p><i>How do Contract Cities feel about payment plans and the overhead with the management of such a program?</i></p>

Ideas to increase process effectiveness

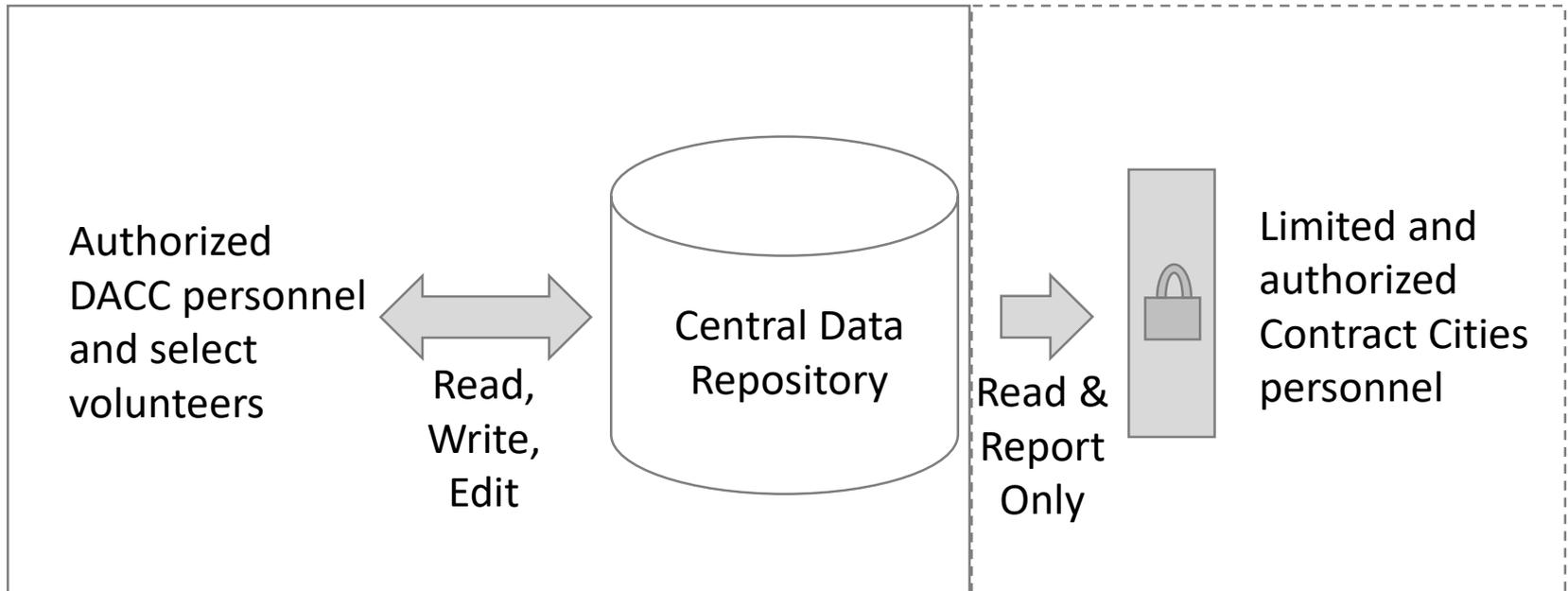
- Idea: Standard FAQ for Contract Cities representatives.
 - Why? Address Contract Cities understanding of services and how to optimize interactions with DACC.
 - What? A living document to be developed by DACC to ensure consistent information is provided to the designated Contract City representatives.
 - How? Could be an extension of what is used by current Contract City liaison team.
- Idea: DACC to partner with each individual Contract City to create a profile using social, economic, and other characteristics to enable custom delivery of information.
 - Why? Address Contract Cities understanding of services and how to optimize interactions with DACC
 - What? A living datasheet to be developed by DACC
 - How? Could be an extension of what is used by current Contract City liaison team.

Ideas to achieving data transparency

To deliver service, DACC collects a significant amount of data that could be (with effort) transformed into additional reports

WORKING DRAFT FOR DISCUSSION PURPOSES

Current System Use Conceptual Data Portal



Open forum for Contract Cities

This discussion is the second in a series for this project and we welcome your continued participation:

- Session Three (Today): Share observations and findings, based on the concerns of the Contract Cities around the topics of Customer Service and Communications
- Next sessions:
 - First week of November (tentative) to brief on the final report



Note: A summary of what has been discussed in Session Two and Session Three will be distributed by the Office of the CEO.

THANK YOU, EVERYONE, FOR
YOUR TIME AND PARTICIPATION

