

MEMORANDUM

TO: RANCHO PALOS VERDES CITY COUNCIL

FROM: DOUG WILLMORE, CITY MANAGER

DATE: NOVEMBER 6, 2019

SUBJECT: ADMINISTRATIVE REPORT NO. 19-45

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CITY MANAGER

Rain Barrel Distribution Event November 16: The West Basin Municipal Water District is holding a free rain barrel distribution event November 16 at its headquarters at 17140 S. Avalon Blvd. in Carson (see attachment). Residents of West Basin’s service area who RSVP can pick up a free barrel for rainwater collection from 8 a.m. to 11 a.m. For more information and to register, visit westbasin.org/rainbarrels

November 5, 2019, General Municipal Election Semi-Final Official Election Returns: Please see the attached Semi-Final Official Election Returns from the Los Angeles County Registrar-Recorder/County Clerk’s (LA Co RR/CC) website as of November 5, 2019, shortly before midnight. The official election canvass period begins November 7 and ends on November 15, 2019. During the official canvass period the County processes the following outstanding ballots: Vote-by-Mail ballots delivered to the polls or received by the County in the late afternoon/evening of Election Day; Provisional ballots; and Withheld Ballots (e.g. Write-Ins, Damaged ballots, etc.). Election results will be periodically updated on the City’s website which is directly linked to the Semi-Final Official Election Returns on the LA Co RR/CC website.

RANCHO PALOS VERDES CITY GENERAL MUNICIPAL ELECTION Member of the City Council		
Candidate(s)	Votes	Percent
DAVID BRADLEY (N)	3,932	22.78%
BARBARA FERRARO (N)	3,734	21.63%
KEN DYDA (N)	3,671	21.27%
DAVE EMENHISER (N)	3,169	18.36%
STEPHEN PERESTAM (N)	2,756	15.97%

7 of 7 precincts reporting (100.00%) | Vote for no more than three

RANCHO PALOS VERDES CITY MUNICIPAL ELECTION - MEASURE B		
Shall the measure, known as the HOSPITALITY WORKING CONDITIONS ORDINANCE, placed on the ballot by initiative petition, applicable to large hotels, golf courses and amusement parks, and which enacts a wage floor of \$15/hour (CPI adjustments), limits daily work hours, limits daily square footage of rooms cleaned, requires panic-buttons for employees, requires maintenance of detailed compliance records, prohibits employer retaliation against employees, requires employee notices, and imposes fines and attorneys' fees for violation, be adopted?		
Candidate(s)	Votes	Percent
NO	6,113	78.12%
YES	1,712	21.88%

7 of 7 precincts reporting (100.00%) | Majority of votes cast

Attachments:

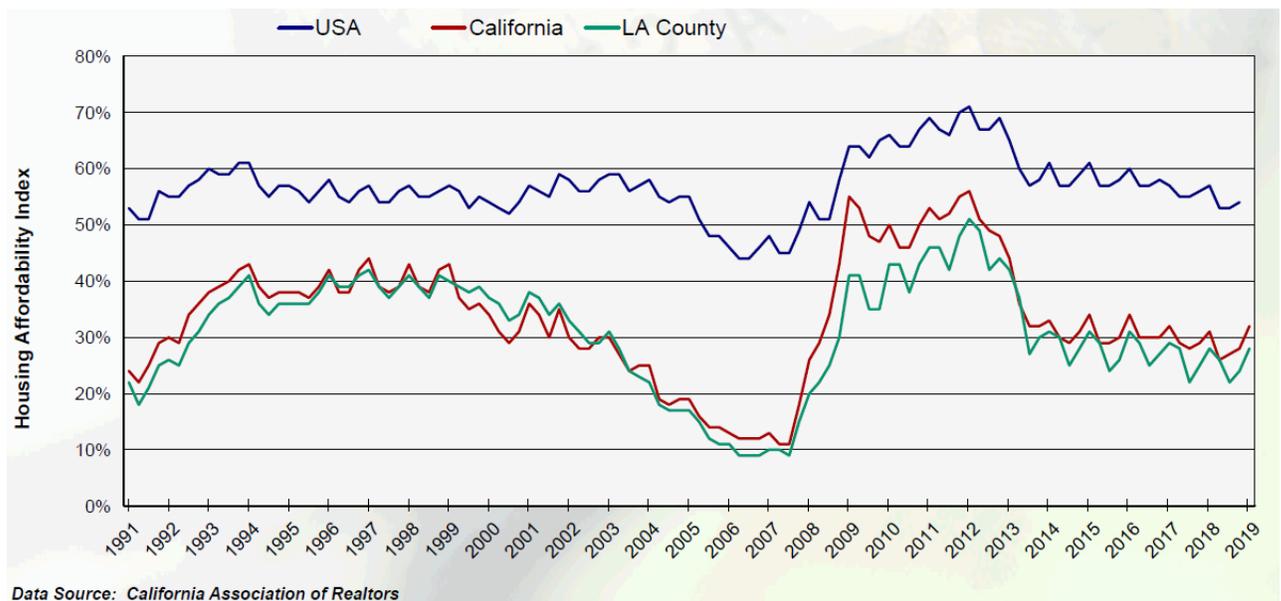
West Basin Rain Barrel Program flyer – Page 28

FINANCE

Upcoming Finance Advisory Committee (FAC) Meeting: The next FAC meeting will be held on Thursday, November 14th at 7:00 p.m. in the Community Room located at City Hall. Staff will be presenting the committee with the FY 2018-19 Year-End Unaudited Financial Report, broker contract update, and the latest Treasury / Investment updates. The final agenda and supporting materials will be available on the City’s website in the coming days.

Housing Affordability Remains a Challenge Throughout California: The percentage of home buyers who could afford to purchase a median-priced, existing single-family home in California in second-quarter 2019 dipped to 30 percent from 32 percent in the first quarter of 2019, but was up from 26 percent in the second quarter a year ago, according to the California Association of Realtors® (C.A.R.) Traditional Housing Affordability Index (HAI). California’s housing affordability index hit a peak of 56 percent in the second quarter of 2012. Housing affordability, however, varies widely in different areas of the State.

C.A.R.’s HAI measures the percentage of all households that can afford to purchase a median-priced, single-family home in California. As of the first quarter 2019, it took a minimum annual income of \$118,860 to qualify for the purchase of the statewide median-priced single-family home of \$545,820 including principal, interest, and taxes on a 30-year fixed-rate mortgage. C.A.R. also reports affordability indices for regions and select counties within the state. The index is considered the most fundamental measure of housing well-being for home buyers in the state.



Information provided by HdL

OpenGov Financial Reporting: Did you know that you can view the City’s monthly financial reports on OpenGov? OpenGov is an easy to use website that allows visitors to view monthly revenue and expenditure details using interactive charts and graphs. Information can be viewed by fund, program and expense type. Visit <http://www.rpvca.gov/895/OpenGov-Financial-Data> to learn more.

PUBLIC WORKS

Maintenance Activities: This week Public Works Department continues its regularly scheduled maintenance at the City parks and medians. Irrigation repairs were made this week at Eastview Park, PVIC, and Palos Verdes Drive West medians. Making these repairs will help reduce water waste and keep landscaping properly maintained. Median and right of way weed crews did several brush clearance jobs around the City. PW cleared weeds and tumbleweeds from Granvia Altamira, pine needles on Blackhorse Rd, and performed a major trail clean up on the Sunnyside Ridge trail. Crews also cleared weeds from the City Hall helipad to help Fire Department with emergency staging operations. In the landslide area, PW cleared ten survey points to help the City survey contractor get accurate data.

Emergency and urgent calls this week included two sewer related issues and a pair of dying trees. On Avenida Elegante, residents reported a sewer spill. PW responded and was on the scene immediately. PW identified the source of sewer spillage and contacted Los Angeles County Public Works sewer services to address the situation. Rancho Palos Verdes PW Department stayed on scene until sewer services arrived. In the Portuguese Bend area, a resident located on Clovetree Place reported an issue with their sewer grinder pump. PW responded the same day and made repairs before the end of the day. Sewer services to that resident were not interrupted. Lastly, PW worked on the Western and Toscanini median. Area residents requested PW to inspect a pair of trees which were declining in health. Upon inspection, PW quickly removed the large Pine trees that were posing a safety concern.

COMMUNITY DEVELOPMENT

The National Association of Telecommunications Officers and Advisors (NATOA) Opposes Proposed Changes to the Wireless Collocation Rules: On October 29th, NATOA filed [comments](#) opposing the [WIA Petition for Rulemaking](#) and Wireless Infrastructure Association ([WIA](#)) and Cellular Telecommunications and Internet Association ([CTIA](#)) Petitions for Declaratory Ruling requesting modifications to and clarifications of the [6409\(a\) rules](#) (WT Docket No. 19-250; RM-11849; WC Docket No. 17-84). This proceeding could lead to significant changes in the mandatory collocations and modifications of wireless telecommunications facilities permitted under the existing rules. The City joined many municipalities in filing comments in the docket (which you can find [here](#)), as did many in the wireless industry.

Marymount Neighborhood Advisory Committee Fall Meeting: Pursuant to Condition No. 138, a Neighborhood Advisory Committee (NAC) comprised of members from the surrounding five homeowners associations and two at-large representatives who live within 3,000' of the campus meet once during the fall term and once during the spring term to review any campus operational and neighborhood concerns. The Fall 2019 NAC meeting is scheduled for Tuesday, November 12th at 9:00 a.m. Attached is the agenda for next week's meeting (see attachment). Staff will provide the Council with a summary report in next week's Administrative Report.

Peafowl Problems in Florida: On October 29th, the Miami *Herald* newspaper published an article about the possibility of trapping peafowl in the Coconut Grove area of Miami, Florida. The City of Rancho Palos Verdes was cited in the article as providing a model for the humane management of peafowl. The article is available online at <https://www.miamiherald.com/news/local/community/miami-dade/coconut-grove/article236788583.html>.

Peafowl Trapping and Relocation Program: For this week, 12 birds were trapped, resulting in a total of 29 birds trapped to date. The City documents weekly trapping activity on the City's website at the following link: <https://www.rpvca.gov/1253/Peafowl-Activity-Report>.

LAX/Community Noise Roundtable Meeting on November 13th: The next Roundtable meeting is scheduled on Wednesday, November 13th beginning at 6:30 PM at the Los Angeles International Airport's (LAX) Clifton A. Moore Administration Building, which is located at 1 World Way. While the meeting focus is addressing passenger jet noise concerns from communities such as Rancho Palos Verdes, residents may attend these meetings and voice their concerns directly to the FAA representatives in attendance. When the Los Angeles World Airports (LAWA) Staff releases their agenda, which is required 3 days before the meeting, a copy their agenda will be included in the Weekly Administrative Report. For more information from LAWA on the Roundtable, including meeting agendas and minutes, [click here](#).

Federal Aviation Administration (FAA) Low-Flying Fixed-Wing Aircraft Regulations: City Staff occasionally receives complaints about low-flying fixed-wing aircraft noise. The Federal Aviation Administration (FAA), which regulates the airspace above and adjacent to Rancho Palos Verdes, allows civilian aircraft pilots to fly using visual flight rules rather than requiring pilots follow a designated flight path. While pilots are allowed to fly over the ocean without a minimum altitude restriction, the FAA does prohibit pilots from operating aircraft below 1,000 feet over urbanized areas. Based on direction from the City Council, the City Attorney's Office previously sent letters to the Torrance and Hawthorne Municipal Airport Managers reporting Rancho Palos Verdes citizens' noise concerns generated from low-flying fixed-wing aircraft originating from their airports (attached). Recently, City Staff contacted the Torrance Noise Abatement Office concerning noise generated from an unidentified aircraft that has flown over Abalone Cove in the early morning and late afternoon. City Staff will be raising the citizen noise complaints caused by this aircraft and other clarify questions regarding general aviation to the FAA during "Member Discussion" at the next LAX/Community Noise Roundtable, which is scheduled on November 13th (see below).

As we have advised previously, when residents observe pilots flying below 1,000 feet above the city, they may contact the Long Beach Flight Standards District Office at (562) 377-5400. The FAA advises that when reporting an incident to the Flight Standards District Office, residents should provide information about aircraft identification markings, the time and place where the incident occurred, and provide a flight altitude estimation. This information can be obtained through the Los Angeles World Airports website, <https://webtrak.emsbk.com/lax4>. Also, see the FAA's "Guide to Low-Flying Aircraft" pamphlet (attached).

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No Construction on Veterans' Day: Monday, November 11th is a legal holiday (Veterans' Day). Please obtain a Special Construction Permit by this Friday, November 8th if you're planning to do construction work on this day. Click [here](#) below to download the Special Construction Permit application. Please note that minor repairs, maintenance and landscaping activities (i.e., work that does not otherwise require a building permit) are not prohibited on legal holidays. For additional information, please contact the Community Development Department at (310) 544-5228 or planning@rpvca.gov.

November Planning Commission Meetings Canceled: The regular Planning Commission meetings of November 12th and November 26th have been canceled due to a lack of agenda items. The next regularly-scheduled Planning Commission meeting is set for December 10th at 7:00 PM at Hesse Park, 29301 Hawthorne Blvd., Rancho Palos Verdes, CA 90275.

Planning Division Monthly Activity Report: Attached is the Planning Division's Monthly Activity Report for October 2019. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received and 2) Staff, Director, Planning Commission and City Council decisions rendered. As indicated in the report, the Division received 52 new applications and rendered decisions on 51 applications for the month of October 2019.

Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for October 2019 reporting on: 1) A summary of the new cases received broken down by application type; 2) The number of permits issued; 3) The amount of fees collected; 4) The number of inspections performed and; 5) The number of new plan checks submitted. As indicated in the report, the Division issued 211 permits and performed a total of 715 inspections for the month of October 2019.

View Restoration Division Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for October 2019 and year-to-date information on: 1) New view cases; 2) Pre-application meetings; and 3) Cases resolved by mediation. The Division received 9 new cases in the month of October 2019.

Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for October 2019 reporting on: 1) Violations by category 2) Number of closed cases by violation with median processing times; and 3) Illegal sign abatement. As indicated in the report, the Division conducted 46 field inspections and brought 18 cases to closure for the Month of October 2019.

Attachments:

Marymount Neighborhood Advisory Committee November 12th Meeting Agenda – Page 29

City Attorney Letters to Torrance and Hawthorne Airport Managers – Page 30

FAA Guide to Low-Flying Aircraft – Page 34

Planning Activity Summary for October 2019 – Page 36

Building and Safety Activity Summary for October 2019 – Page 37

Building and Safety Monthly Report for October 2019 – Page 38

View Restoration Activity Summary for October 2019 – Page 39

Code Enforcement Activity Summary for October 2019 – Page 40

RECREATION & PARKS

Hesse Park: The facilities are rented this week for eleven indoor recreation classes, eight non-profit group rentals, three Peninsula Seniors activities, two Scout rentals, two youth sports rentals, and two private rentals. Little Critters Afternoon Tales, co-hosted by the Palos Verdes Library District, will be held in McTaggart Hall on Wednesday, November 13th from 1:30pm- 2:30pm.

Ladera Linda Park: The facilities were rented this week for indoor recreation classes, and non-profit rentals.

Ryan Park: The facility is rented for six indoor recreation classes.

PVIC/Docents: The docent class in training met Wednesday afternoon. The Sunset room is rented this week for two nonprofit events and one private rental on Saturday.

This Saturday November 9th is Meet the Authors in the PVIC Sunset Room from 11am-1pm. Visitors will meet 15 local authors, purchase books, get their book signed and learn more about the Palos Verdes Peninsula and children's books. On November 2nd the Los Serenos de Point Vicente were awarded the Palos Verdes Peninsula Chamber of Commerce's Community Service Organization of the Year Award.

MEET THE AUTHORS
Point Vicente Interpretive Center
31501 Palos Verdes Drive West
Rancho Palos Verdes, CA 90275
Saturday, November 9, 2019
From 11:00am—1:00pm

Featured Authors:
Alexander Hofmeister - *Daily - PAVO Finding May*
Alince Usambola - *The Amazing Adventures of Medical Fire*
Barbara Hart - *The Adventures of Elizabeth*
Catherine Fox of The Zoo
Beth Schultz - *My Mom's Story*
Carolyn M. Gorman - *Health City Made*
Don Christy - *Up Against the Wind*
Jim Shiner - *Exploring the History of Point Vicente*
Joan Milani - *The Secret Society of the Palos Verdes*
Mary Jo Hazard - *The Palos Verdes*
Vicki Mack - *From A to Z*
Yvonne Williams & Ann Dalkey - *Palos Verdes*

Featured books will be available in our gift shop at a 10% discount during the event or bring your own copy to be signed by the author.

For more information...
Call: (949) 544-5075-01
Email: pvic@pvca.gov



Healthy RPV Open Gym: Open gym was held at Miraleste Intermediate last Wednesday evening and seven people attended. Five people attended this past Sunday at Miraleste, and thirteen attended at Peninsula High. This was the final Wednesday evening Miraleste Open Gym session of 2019. Sundays at Miraleste and Peninsula High School will continue through November 17th, Open Gym will resume in March 2020.

Volunteer: Please go to rpvca.gov/Recreation and Parks/volunteers for more information about future volunteer events for the City and to sign up.

PALOS VERDES NATURE PRESERVE OCTOBER 2019 ACTIVITY SUMMARY:

Meetings:

- Monthly Preserve Management Meeting (Oct. 3rd): PVPLC staff; Recreation & Parks, Community Development and Public Works Staffs met to discuss maintenance and operational management projects and priorities.
- Volunteer Trail Watch Coordination Meeting (Oct. 23rd): Volunteer Trail Watch leaders and City Staff met to discuss public use and maintenance observations as well as to coordinate efforts.
- Public Forum (Oct. 14th): PVPLC staff and City staff met with members of the public to brief them and answer questions on current projects, recent activities and future opportunities in the Preserve.

Preserve/Open Space Staff Activities:

Public Contacts: The Preserve & Abalone Cove Park Staffs encountered many people while conducting trail patrols in October –

- Public Contacts: **1,779** (hikers – 1,384; dog walkers -- 338; bike users – 48; equestrians - 9)
- Public Use Issues: **43** (dog issues including off leash -- 21; people off trail – 21; smoking – 1)
- Sharing Preserve/Interpretive Information: **27**
- Public Safety: **22** (patrons having health problems – 1; patrons given drinking water – 21).

Maintenance & Operations: The Preserve & Abalone Cove Park Staffs filled up many bags of litter picked up while hiking **118.6** miles of trail in October. Preserve Staff assisted by other Recreation & Parks Staff hosted an information booth on Seascapes Trail in Vicente Bluffs Reserve on Oct. 19th that attracted 298 visitors to the booth. Other activities included –

- Abalone Cove Park & Reserve – installed 4 bluff fencing signs, cleaned 1 graffiti spot at the Ruins, removed 1 graffiti spot on the *No Drone* sign at the 30-minute parking area, cleaned up an illegal camp on upper Smuggler's Tr., picked up trash from PV Dr. South by Sacred Cove, installed *Authorized Vehicles Only* signs at Olmsted & Beach School Trail gates, cleaned 2 graffiti spots along Beach School Tr., cleaned series of tagging observed being done by a group of kids, cut 2 metal dividers protruding out of the ground along Via de Campo Tr. while cleaning graffiti from an interpretive sign there and installed 2 temporary signs on Inspiration Pt. that had been vandalized
- Alta Vicente Reserve – installed a temporary sign at the edge of Prickly Pear Tr. to warn cat feeders to cease, installed a temporary *No Littering* sign by the helipad while picking up trash there, installed new trash & recycle cans and picked up lots of trash above North Spur & Alta Vicente Trails
- Aqua Armaga Reserve – installed new trash can

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- Filiorum Reserve – cut off protruding bolts on a concrete foundation adjacent to Kelvin Canyon Tr. thereby removing a safety hazard, retrieved a vandalized *Walk Your Bike* sign found on Zotes' Cutacross Tr., picked up trash from the Kelvin Canyon Tr. overlook area, applied gel to cover tree carvings on the eastern end of Eucalyptus Tr. & at the overlook area of Kelvin Canyon Tr., picked up old caution tape at the Rattlesnake Trailhead while removing a sticker from the monument sign there, cut away a protruding, unused irrigation hose at the junction of Eucalyptus & Kelvin Canyon Trails and installed new trash & recycle cans
- Forrestal Reserve – repaired the Pirate Trail counter, removed a large bag holding a dead animal that was left on upper Dauntless Tr. and installed new trash cans
- Ocean Trails Reserve -- inspected several trails for the maintenance matrix verification and replaced a vandalized *No Animals on the Beach* sign at Sunset Trailhead
- Parks, Beaches & Open Space – hammered down protruding spikes in the Ladera Linda Community Center wooden steps, shoveled clear dirt blocking a cyclone gate from closing at the west end of Ladera Linda by the swale while attaching a new City lock, spray-painted over lots of graffiti on the bluff fence at Del Cerro Park, trimmed overhanging branches blocking hikers from getting through the path connecting Ishibashi Farm Trailhead with Peppertree Trailhead, repaired a down chain gate by PV Dr. South at the entry toward Ishibashi Farm Trailhead, inspected Sunnyside Ridge Trail, dispersed a fire pit stack of rocks at the base of Dudleya Tr. on the beach, unloaded the Special Events Trailer of its furniture, transported S.E.T. from Hesse to City Hall and back, transported wheelbarrows & tools to lower Hesse Park and moved the S.E.T. to the PW yard
- Portuguese Bend Reserve – cleaned graffiti from an irrigation pipe along Burma Rd., opened Ishibashi Farm Tr. (east) by removing the closure signs, removed exposed sandbags at the Toyon Trailhead along with closure signs no longer needed on Vanderlip & Sandbox Trails, inspected a water line leak along Burma Rd. at Panorama Tr. junction, finished installing the stake & rope fence along the Burma Rd. gate hedge, painted over graffiti on a water pipe along Burma Rd., removed trash from Eagle's Nest Tr., reset the downed rope on the stake & rope fence along Garden Tr., repaired the lower portion of Fire Station Tr. by filling in an erosion gully with rock & dirt, raked clear vegetative debris from the hedge near Burma Rd. gate and installed new trash cans at the Klondike Canyon & Burma Rd. Trailheads
- San Ramon Reserve – installed an *Area Closed* sign at the start of a spur trail from the middle scenic turnout along PV Dr. East, swept clean portions of the slope of trash below the upper scenic turnout on PV Dr. East including picking up 7 large bags of trash, picked up lots of reported trash at the scenic turnouts along PV Dr. East, picked up 2 large bags full of trash at the upper scenic turnout on PV Dr. East while also removing a sign sticker there, returned lost keys to Miraleste Estates that were found at a scenic turnout and painted over graffiti on a guardrail at the upper scenic turnout
- Three Sisters Reserve – installed new trash & recycle cans
- Vicente Bluffs Reserve -- cleaned 3 graffiti spots near the Pelican Cove parking lot
- Vista del Norte Reserve – installed new trash can.

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Open Space Management regularly checks on closures of the Preserve Trails resulting from storm damage. The lower portion of Rim Tr. is currently closed in the Portuguese Bend Reserve. In the Abalone Cove Reserve, the following trails are closed: Sea Dahlia, Cave and Sacred Cove View (west).

Preserve/Open Space Management cooperates closely with the Public Works Department to discover, submit and complete work orders to repair problems and improve conditions in the Preserve. In October, the City's graffiti contractor responded to **3** incidents of tagging that was reported by Open Space Management. Thank you Public Works and thank you to the Land Conservancy's Volunteer Trail Watch for being our eyes in the Preserve to help report maintenance issues.





November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 RPV General Municipal Election 	6 7:00 pm – City Council Meeting @ Hesse Park	7	8	9
10	11  City Hall Closed to Public	12 7:00 pm – Planning Commission Meeting @ Hesse Park CANCELLED	13 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	14 7:00 pm – FAC Meeting @ City Hall Community Room	15	16
17	18 6:00 pm – IMAC Meeting @ City Hall Community Room	19 7:00 pm – City Council Meeting @ Hesse Park	20 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	21 TENTATIVE: 6:00pm – Civic Center Advisory Committee @ City Hall Community Room 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	22 8:00 am – Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Duhovic/Cruikshank)	23
24	25 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 6:30 pm – TSC Meeting @ City Hall Community Room	26 7:00 pm – Planning Commission Meeting @ Hesse Park CANCELLED	27	28 6:00pm – CCAC Mtg @ City Hall Community Room CANCELLED  Thanksgiving Holiday – City Hall Closed	29	30



December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 7:00 pm – City Council Meeting @ Hesse Park	4	5 6:00pm – Civic Center Advisory Committee @ City Hall Community Room (Special Meeting)	6	7
8	9	10 7:00 pm – Planning Commission Meeting @ Hesse Park	11 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	12	13	14
15	16 6:00 pm – IMAC Meeting @ City Hall Community Room	17 7:00 pm – City Council Meeting @ Hesse Park	18 11:45 am – Mayor’s Lunch @ The Depot (Mayor Duhovic) 1:30 pm – Sanitation District Meeting (Councilwoman Brooks)	19 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	20 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Mayor of RPV/CC member) TENTATIVE	21
22	23 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center	24	25	26	27	28
<div style="background-color: #004a7c; color: white; padding: 5px; font-family: cursive;"> Happy Holidays Happy Holidays Happy Holidays Happy Holidays </div> <div style="background-color: #cccccc; text-align: center; padding: 5px; font-weight: bold;"> Winter Holiday Break – City Hall Closed </div>						
29	30	31				
<div style="background-color: #004a7c; color: white; padding: 5px; font-family: cursive;"> Happy Holidays Happy Holidays </div> <div style="background-color: #cccccc; text-align: center; padding: 5px; font-weight: bold;"> Winter Holiday Break – City Hall Closed </div>						

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
November 19, 2019 5:30 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION		
	STUDY SESSION	Study Session Discussion	
November 19, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 6:55			
ADMIN	MAYOR PRESENTATIONS	Presentation to outgoing City Manager	0:10
ADMIN	MAYOR PRESENTATIONS	Heroes Among Us presentations (2)	0:20
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Vigilant Solutions contract for Phase 2 of ALPR cameras	
ADMIN	CONSENT CALENDAR	License agreement amendment with T-Mobile Communications for an antenna at Ryan Park	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Award of Engineering Agreement for Crest Road Drainage	
PUBLIC WORKS	CONSENT CALENDAR	Consideration of grant request by PVPLC for additional acacia removal	
CDD	CONSENT CALENDAR	Interwest Service Agreement	
CITY ATTORNEY	CONSENT CALENDAR	Interim City Manager Contract	
CDD	PUBLIC HEARING	Rancho Palos Verdes Natural Communities Conservation Plan/Habitat Conservation Plan (NCCP/HCP)	
CDD	PUBLIC HEARING	Lien Abatement at 4405 Miraleste Drive	0:10
CDD	PUBLIC HEARING	Certification of Zone 2 EIR (final draft)	1:00
FINANCE/PUBLIC WORKS	REGULAR BUSINESS	Abalone Cove Sewer Financing Options	1:00
PUBLIC WORKS	REGULAR BUSINESS	PB Landslide engineering recommendations	1:30
December 3, 2019 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
December 3, 2019 7:00 PM CITY COUNCIL REGULAR MEETING 2:50			
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (IA)	Improvement Authority Meeting (IA)	0:05
ADMIN	ELECTION	Presentation to outgoing Council Members	0:20
ADMIN	ELECTION	Certification of November 5 election results	0:05
ADMIN	ELECTION	Swearing in and Seating of Newly Elected Council Members	0:10
ADMIN	ELECTION	Council Reorganization - Selection of Mayor and Mayor Pro Tem	0:05
ADMIN	ELECTION	Reception for outgoing and incoming Council Members	0:30
		continued on next page	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	CONSENT CALENDAR	Short Term Rental enforcement update	
PUBLIC WORKS	CONSENT CALENDAR	NOC for Conestoga Trail	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
CDD	REGULAR BUSINESS	Coyote Management Program update	0:15
December 17, 2019	6:00 PM	CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION	
	CLOSED SESSION		
	STUDY SESSION	Study Session Discussion	
December 17, 2019	7:00 PM	CITY COUNCIL REGULAR MEETING	3:40
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Border Issues Status Report	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	NOC for ADA Access Improvements for Area 9	
PUBLIC WORKS	CONSENT CALENDAR	NOC for ADA Access Improvements for Area 9/ CDBG (Avenida Aprenda) 2018-19	
PUBLIC WORKS	CONSENT CALENDAR	Authorization for CDBG Funding for 2020-21/ Public Notice	
PUBLIC WORKS	CONSENT CALENDAR	New Policy Regarding Streetlight Installation for Neighborhoods	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
FINANCE	REGULAR BUSINESS	Year End Report	0:20
CDD	REGULAR BUSINESS	Community Choice Aggregation options	0:45
CDD	REGULAR BUSINESS	Climate Adaptation Plan/Vulnerability Assessments	0:15
PUBLIC WORKS	REGULAR BUSINESS	PVDW at Berry Hill Dr. Pedestrian Crossing	0:20
PUBLIC WORKS	REGULAR BUSINESS	Traffic light at Via Rivera and Hawthorne Blvd intersection	0:30
PUBLIC WORKS	REGULAR BUSINESS	Award design contract for PVC Park Improvement Master Plan	0:15
January 7, 2020		CITY COUNCIL REGULAR MEETING - CANCELED	
THIS MEETING HAS BEEN CANCELED DUE TO THE HOLIDAY BREAK			

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
January 21, 2020 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
January 21, 2020 7:00 PM CITY COUNCIL REGULAR MEETING 3:45			
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Timeline for advisory body recruitment	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract Storm Drain Point Repair	
PUBLIC WORKS	CONSENT CALENDAR	Award for Design of 2018 CDBG Project, (Caddington) 2019-20	
CDD	PUBLIC HEARING	Green Hills Annual Review	1:00
CDD	REGULAR BUSINESS	Census 2020 presentation	0:15
REC & PARKS	REGULAR BUSINESS	"Bubbles"	0:20
REC & PARKS	REGULAR BUSINESS	Tongva Memorial	0:20
PUBLIC WORKS	REGULAR BUSINESS	Tree Master Plan Policy for Arterials & Policy for Tree Replacement	0:20
ADMIN	REGULAR BUSINESS	City Council Committee Assignments	0:15
February 4, 2020 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
February 4, 2020 7:00 PM CITY COUNCIL REGULAR MEETING 3:00			
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ALL	REGULAR BUSINESS	Advisory Body bi-annual reports per CC Policy No. 54	1:00
REC & PARKS	REGULAR BUSINESS	Forrestal security options	0:45
February 18, 2020 6:00 PM CITY COUNCIL REGULAR MEETING - CLOSED SESSION/STUDY SESSION			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
February 18, 2020			
7:00 PM			
CITY COUNCIL REGULAR MEETING			1:35
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
PUBLIC WORKS	REGULAR BUSINESS	PVDE Roadway Widening from Bronco to Headland	0:20
FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
8/6/2019	Dyda	Policy on recording/memorializing Council's requests/direction for future agenda items.	
9/17/2019	Duhovic	Study Session/Tentative Agendas methodology	
FUTURE AGENDA ITEMS TO BE AGENDIZED			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Scheduled Date:</u>
4/2/2019 & 9/3/19	Brooks	Tree Master Plan Policy for Arterials & Policy for tree replacement (using flame resistant trees)	1/21/2020
4/16/2019	Dyda	Review private property encroachment on City property	11/6/2019
6/18/2019	Duhovic	Consider Resolution amending City Council Protocols Rule 11.2	11/6/2019
7/16/2019	Dyda	Abalone Cove Sewer Financing Options	11/19/2019
7/16/2019	Cruikshank	Satellite locations for Council meetings	TBD
9/3/2019	Alegria	Eastview beautification plans/options	TBD
9/17/2019	Brooks	Bubbles	1/21/2020
9/17/2019	Dyda	Consideration of Tongva Memorial Plaque	1/21/2020
9/17/2019	Cruikshank	Resolution supporting balance and local control of energy solutions	11/6/2019
10/15/2019	Cruikshank	West Basin Water District report	TBD

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule - 11/10/2019 to 11/16/2019

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	November 10, 2019	November 11, 2019	November 12, 2019	November 13, 2019	November 14, 2019	November 15, 2019	November 16, 2019
6:00 AM - 6:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:30 AM - 7:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
7:00 AM - 7:30 AM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
7:30 AM - 8:00 AM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
8:00 AM - 8:30 AM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
9:30 AM - 10:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
10:00 AM -10:30AM	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 AM - 11 AM							
11:00 AM -11:30 AM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
11:30 AM -12:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
12:00 PM -12:30PM	SR-71 Pilot Jack Veth	SR-71 Pilot Jack Veth	SR-71 Pilot Jack Veth	B-17 Pilot Dennis Lord	B-17 Pilot Dennis Lord	B-17 Pilot Dennis Lord	B-17 Pilot Dennis Lord
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures
1:30 PM - 2:00PM							
2:00 PM - 2:30PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
2:30 PM - 3:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
3:00 PM - 3:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
3:30 PM - 4:00 PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition			
4:00 PM - 4:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
4:30 PM - 5:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
5:00 PM - 5:30PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition			
5:30 PM - 6:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:00 PM - 6:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
6:30 PM - 7:00PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition			
7:00 PM - 7:30PM	B-17 Pilot Dennis Lord	B-17 Pilot Dennis Lord	B-17 Pilot Dennis Lord	Space Shuttle Endeavour's Last Mission Atronaut Drew Feustel	Space Shuttle Endeavour's Last Mission Atronaut Drew Feustel	Space Shuttle Endeavour's Last Mission Atronaut Drew Feustel	Space Shuttle Endeavour's Last Mission Atronaut Drew Feustel
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
8:30 PM - 9:00PM	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition	Playing the Field- Local Edition			
9:00 PM - 9:30PM	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk	City Talk
9:30 PM - 10:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
10:00 PM -10:30PM	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 PM -11:00PM							
11:00 PM -11:30PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
11:30 PM -12:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
12:00 AM - 1:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
1:00 AM - 6:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	November 10, 2019	November 11, 2019	November 12, 2019	November 13, 2019	November 14, 2019	November 15, 2019	November 16, 2019
6:00 AM - 6:30 AM							
6:30 AM - 7:00 AM							
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019
7:30 AM - 8:00 AM							
8:00 AM - 8:30 AM							
8:30 AM - 9:00 AM							
09:00 AM - 9:30 AM							
9:30 AM - 10:00 AM							
10:00 AM -10:30AM							
10:30 AM -11:00AM							
11:00 AM -11:30 AM	The City of Rancho Palos Verdes Planning Commission Meeting, October 22, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, October 22, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, October 22, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, October 22, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, October 22, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, October 22, 2019	The City of Rancho Palos Verdes Planning Commission Meeting, October 22, 2019
11:30 AM -12:00PM							
12:00 PM -12:30PM							
12:30 PM - 1:00PM							
1:00 PM - 1:30PM							
1:30 PM - 2:00PM							
2:00 PM - 2:30PM							
2:30 PM - 3:00PM							
3:00 PM - 3:30PM							
3:30 PM - 4:00PM							
4:00 PM - 4:30PM							
4:30 PM - 5:00PM							
5:00 PM - 5:30PM							
5:30 PM - 6:00PM							
6:00 PM - 6:30PM							
6:30 PM - 7:00PM							
7:00 PM - 7:30PM		The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting					
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019		The City of Rancho Palos Verdes City Council Meeting, November 6, 2019	The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019	The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, November 6, 2019
8:30 PM - 9:00PM							
9:00 PM - 9:30PM							
9:30 PM - 10:00PM							
10:00 PM -10:30PM							
10:30 PM -11:00PM							
11:00 PM -11:30PM							
11:30 PM -12:00 AM							
12:00 AM - 1:00 AM							
1:00 AM - 6:00 AM							

Comments or questions? Please email us at RPVtv@rpvca.gov

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/22/2018	1/2/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/2/19 AA Zweizig responded. Completed.
12/27/2018	1/2/2019	Jameel A. Pickens	Property information regarding several properties on Beachview Drive, Nantasket Drive, and Seacove Drive.	1/2/19 AA Zweizig forwarded request to staff. 1/14/19 14 day determination ltr sent. 1/15/19 Request was withdrawn.
1/3/2019	1/3/2019	David Fahrenthold (Washington Post)	Trump National Golf Club & Terranea Resort golf tax fees for Oct., Nov., and Dec. 2018	1/3/19 AA Zweizig forwarded request to Finance staff. 1/15/19 AA Zweizig responded. Completed.
1/4/2019	1/4/2019	Jared Maciej (The Claims Center on behalf of SCE)	Request for Certificate of Insurance for Buchholz Construction	1/4/19 AA Zweizig forwarded request to PW staff. 1/15/19 AA Zweizig responded. Completed.
1/7/2019	1/10/2019	Oluchi Iwuoha, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the ADA Access Improvements Fred Hesse Park Project with the contractor Abny General Engineering, Inc	1/10/19 AA Zweizig forwarded request to PW staff. 1/15/19 AA Zweizig left voicemail with requestor notifying them that the documents are ready. 1/21/19 AA Zweizig mailed responsive documents. Completed.
1/7/2019	1/14/2019	Municipal Auditing Services LLC	Business license information	1/21/19 DCC Takaoka responded. Completed.
1/15/2019	1/15/2019	Joanna Jones Reed	Green Hills request for communications beginning 10/1/17	1/16/19 DCC Takaoka called to clarify request. 1/25/19 DCC Takaoka left message. Awaiting payment/response. Completed.
1/22/2019	1/22/2019	Five Brothers Management	Inquiry on vacant /distressed properties	1/23/19 AA Zweizig responded. Completed.
1/25/2019	1/25/2019	Jeffrey Falbo	Uncashed checks	1/29/18 DCC Takaoka responded. Completed.
1/25/2019	1/25/2019	Marisol B Hernandez CCC	Ladera Linda Residential Rehab project	2/4/19 DCC Takaoka responded. Completed.
1/31/2019	1/13/2019	Zach Kopowski	Sewer documentation c. 1972-73.	2/6/19 DCC responded. Completed.
2/1/2019	2/1/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees for Nov-Dec. 2018 and January 2019	2/1/19 AA Zweizig forwarded request to Finance staff. 2/11/19 14-Day extension request sent. 2/12/19 AA Zweizig responded. Completed.
2/13/2019	2/12/2019	Smart Procure	Purchase order info	2/21/19 DCC Takaoka responded. Completed.
2/15/2019	2/15/2019	Open Mapping Karen Ellenberger	GIS mapping info	2/21/19 DCC Takaoka responded. Completed.
2/17/2019	2/18/2019	Sunshine	Design Program - trail design PVDE Roadway Safety Master Plan	2/21/19 DCC Takaoka responded. Completed.
2/20/2019	2/19/2019	Lori Brown	Green Hills Inspiration View and Morning Light Valley	2/22/19 DD Kim responded. Completed.
2/20/2019	2/20/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees for Dec. 2018 and January 2019	2/20/19 AA Zweizig forwarded request to Finance staff. 3/4/19 AA Zweizig responded. Completed.
2/21/2019	2/21/2019	Larry Maizlish	Copies of warrant or traffic studies re: intersection of Hawthorne Blvd and Via Rivera (2014-2019)	2/25/19 DCC Takaoka responded. Completed.
2/22/2019	2/22/2019	Noel Weiss /Lori Brown	Green Hills Inspiration View and Morning Light Valley communications	3/4/19 DCC Takaoka responded. Completed.
2/25/2019	2/25/2019	Yuan Shao	address file 2032 Van Karajan Drive	2/25/19 DCC Takaoka responded. Completed.
2/28/2019	2/28/2019	Center for Contract Compliance (Marisol Hernandez)	ADA Access Improvements - Crosswalks in Area 1 information	2/28/19 AA Momoli forwarded request to PW staff. 3/4/19 AA Momoli responded. Completed.
3/8/2019	3/8/2019	Washington Post	Trump National Lot information	3/8/19 DD Kim responded. Completed.
3/11/2018	3/11/2019	Kasia Craig	Deed info Ocean Crest	3/12/2019 DCC Takaoka responded. Completed.
3/8/2019	3/8/2019	Chris Collins	Completed/final residential solar (photovoltaic – PV) permits from 2016-2018 or all permits	3/12/19 AA Momoli forwarded request to CDD staff. 3/14/19 AA Momoli responded. Completed
3/12/2019	3/12/2019	Victoria Tice (Kasa Construction)	Request for all proposals from Trail Connection for Deadman's Curve Segment bid opening.	3/14/19 EA O'Neill and CC Colborn are working on request. Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/14/2019	3/14/2019	Larry Maizlish	Business License information including all businesses licensed by RPV, contact details including addresses, type of business (trade), license fee, and if their license fee is currently paid.	3/14/19 AA Momoli responded. Completed.
3/14/2019	3/14/2019	Jean Eaglesham (Wall Street Journal)	All financial records, including greens fees from Trump National Golf Club from 2015 to present	3/14/19 AA Zweizig forwarded request to staff. 3/25/19 AA Zweizig responded. Completed.
3/14/2019	3/14/2019	Chris Collins	Completed/final residential solar (photovoltaic – PV) permits from 2010-2019	3/18/19 AA Momoli responded. Completed
3/18/2019	3/18/2019	Nick Santos	the Palos Verdes Drive West median beautification project with Contractor United GLI Inc.	3/18/19 AA Momoli responded. Completed
3/14/2019	3/14/2019	Victoria Yee, (Wage Justice Center)	Certified copy Zachary Genduso PRA 11/22/17	3/14/19 DCC Takaoka responded, awaiting payment. 3/21/19 received payment, completed.
3/27/2019	3/27/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees February 2019	3/27/19 AA Zweizig forwarded request to staff. 3/27/19 AA Zweizig responded. Completed.
3/28/2019	3/28/2019	Center for Contract Compliance (Nick Santos)	the Palos Verdes Drive West median beautification project with Contractor United GLI Inc, requesting unredacted CPR's which include workers names and addresses.	3/28/19 AA Momoli responded. Completed.
3/28/2019	3/28/2019	Roxana Aslan (Unite Here 11)	Terranea Resort Golf Tax Remittances for 2017	3/28/19 AA Zweizig forwarded request to staff. 3/28/19 AA Zweizig responded. Completed.
4/1/2019	4/1/2019	Center for Contract Compliance (Marisol Hernandez)	Bid information regarding the signage improvements at various locations project	4/1/19 AA Zweizig forwarded request to staff. 4/2/19 AA Zweizig responded. Completed.
4/6/2019	4/6/2019	Craig Magnusen	construction, grading permits for 19 Saddle Road, Rancho Palos Verdes, CA 90275	4/8/19 AA Momoli forwarded request to staff. Completed
4/10/2019	4/10/2019	Center for Contract Compliance (Nick Santos)	information regarding the PVDW Median Beautification project.	4/10/19 AA Zweizig forwarded request to staff. 4/10/19 AA Zweizig responded. Completed.
4/15/2019	4/15/2019	Matt Stiles	electronic listing of parkway (or street) trees in your city	4/15/19 AA Momoli forwarded request to staff. Completed
4/17/2019	4/17/2019	April Sandell	Information regarding case settlement for Eric Mark and Anoja Wickramarachchi	4/17/19 AA Momoli forward request to staff. 4/24/19 AA Momoli responded. Awaiting payment. 4/25/19 received payment, Complete
4/18/2019	4/18/2019	Noel Weiss	Correspondence between CH Staff and CC and Green Hills	4/29/19 Determination letter sent. Mr. Weiss picked up and paid for disc at 5/4 CC meeting. Completed.
4/19/2019	4/19/2019	Lianne LaReine	RPVTV information	4/23/19 DCC Takaoka clarified request and sent 14- day ext letter. 5/14/19 DCC Takaoka responded. Completed.
4/22/2019	4/22/2019	Claudia Romero	Geotechnical Soils Report for the property at 3432 Palo Vista Drive	4/22/19 AA Zweizig forwarded request to staff. 5/2/19 AA Zweizig responded. Awaiting payment. 5/15/19 AA Zweizig called and left a message and emailed to follow up on request. 6/12/19 Check received and documents were mailed out. Completed.
4/24/2019	4/24/2019	Tim Schepman	Agreement for Neopost	4/25/19 AA Momoli forwarded request to staff. 4/29/19 Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
4/25/2019	4/25/2019	David Fahrenthold (Washington Post)	Trump National Golf Club golf tax fees March 2019	4/25/19 AA Zweizig forwarded request to staff. 4/30/19 AA Zweizig responded. Completed.
4/27/2019	4/27/2019	Mickey Rodich	CalPERS contracts and Amendments	4/27/19 and 5/20/19 Staff responded and Director Cullen offered to discuss information.
4/29/2019	4/29/2019	Downapha Britton	Requesting for original house floor plan as a buyer	4/29/19 AA Momoli forwarded request to staff.4/30/19 Complete
5/1/2019	5/1/2019	Center for Contract Compliance (Marisol Hernandez)	Deadman's Curve Trail listing of name and license number of the awarded general/multi- prime contractor, copy of sub contractors with license numbers of the awarded general/multi prime contractor submitted at time of bid, and copy of original bid advertisement with proof of publication.	5/1/19 AA Momoli forwarded request to staff.5/2/19 Complete
5/2/2019	5/2/2019	Craig Ziegler	Information on soils, geologic engineering, original tract grading reports that may exist for the incorporated tract, maps, cross sections, and oversized documents that may be associated with the subject site or tract for the address of 3340 Palos Verdes Drive East	5/2/19 AA Momoli forwarded request to staff. 5/10/19 complete. Awaiting payment. Non responsive, closed
5/6/2019	5/6/2019	Adam Bouman	Requesting information in regards to project start date, bid date, and TR201701 for Deadmans curve trail.	5/6/19 AA Momoli forwarded request to staff.5/6/19 Complete
5/12/2019	5/12/2019	Phil Deng	Requesting documents for 28068 Braidwood Drive, Rancho Palos Verdes, reports, permits or other history documents of this property	5/13/19 AA Momoli forwarded request to staff.5/13/19 Complete
5/22/2019	5/22/2019	Clay Wilkinson (Bradley & Gmelich LLP)	26708 Indian Peak Road	5/22/19 DCC working with Staff and CA on responses. 6/26/19 DCC sent email- 1st batch of docs available. 8/13/19 AA Zweizig notified requestor of cost for final batch of documents.
5/28/2019	5/28/2019	Chris Warner	Claimant reported a tree branch fell in front of his vehicle as he was driving on the roadway, he drove over it causing damage to the undercarriage of the vehicle. Mr. Warner is requesting the arborists data and schedule info for the trees in question on Monte Malaga. Mr. Warner's claim was denied and deemed an "act of god".	5/28/19 Ecolborn forwarded request to Staff.
5/26/2019	5/26/2019	Samantha Lemessy	Information for all purchasing records from 2019-02-20 (yyyy-mm-dd) to current. The specific information that is requested is the purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, Purchase date, Line item details (Detailed description of the purchase), Line item quantity , Line item price, and Vendor ID number, name, address, contact person and their email address.	5/29/19 AA Momoli forwarded request to staff.5/29/19 Complete
5/28/2019	5/28/2019	Dodge Data & Analytics	Requesting bid information for Western Avenue Corridor Alpr Project Phase 1 , on June 4.	5/29/19 DCC Takaoka forwarded request to staff. 5/29/19 Complete
5/30/2019	5/30/2019	Edward Nosrati	Requesting a list of new commerical building permits with date, address, value, type, contractor name, and cell number from 01/01/2019 to current.	5/30/19 AA Momoli forwarded request to staff.5/31/19Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/3/2019	6/3/2019	Rachel Du Mont-Greenlee	Information in regards to as-built drawings or construction documents pertaining to the Villa Capri Townhomes HOA located at Via Capri, Via Veneta, and Via San Remo in Rancho Palos Verdes, CA 90275	6/3/19 AA Momoli forwarded request to staff. Awaiting additional information from requestor in order to proceed with request. Nonresponsive,Closed
6/6/2019	6/7/2019	Albert Peacock	Copy of the last Engineering and Traffic Survey for PVDS between Seacove Dr. & Narcissa Dr. and between Narcissa Dr. & Peppertree Dr. in Rancho Palos Verdes	6/7/19 AA Zwezig forwarded request to staff. 6/13/19 AA Zwezig responded. Completed.
6/10/2019	6/10/2019	David Fahrenthold (Washington Post)	Requesting golf tax fees from Trump National for the months of April and May 2019 and any applications for filming permits at Trump National made since 7/1/18	6/10/19 AA Momoli forwarded request to staff.6/20/19 complete
6/11/2019	6/11/2019	Mathew Strange	Certified copies of All Building Permits for 29029 Sprucegrove Drive, Rancho Palos Verdes, CA 90275	6/11/19 AA Momoli forwarded request to staff.6/17/19 complete, 6/20/19 paid
6/11/2019	6/11/2019	Allen Thomas (Thomas Law Firm)	29844 Knoll View Drive	6/18/19 DCC Takaoka responded. Completed.
6/13/2019	6/13/2019	Workers' Comp	Request for personnel info	Completed by Vonetta.
6/15/2019	6/17/2019	Herbert Stark	Requesting records for the use of the facility at Hesse Park for the month of June 2019, which includes city mtgs, private parties, classes, lectures, and nonprofit organizations.	6/17/19 AA Momoli forwarded request to staff.6/19/19 complete
6/17/2019	6/17/2019	Jacob Kuenz	List of properties eligible for an ADU	6/17/19 DCC Takaoka responded. Completed.
6/18/2019	6/18/2019	recordsrequest@zwusainc.com	invoices for dog waste bags for the past two years	6/18/2019 AA Momoli forwarded request to staff.6/19/19 Complete
6/19/2019	6/19/2019	Rachel Du Mont-Greenlee	Requesting duplication of building plans for 6-68 Via Capri, 1-29 Via San Remo, and 1-11 Via Veneta Rancho Palos Verdes addresses	6/19/19 AA Momoli forwarded request to staff.7/1/19 sent 14 day extension letter ,7/15/19 two week extension ,8/6/19 complete
6/20/2019	6/20/2019	Center for Contract Compliance (Marisol Hernandez)	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication.	6/20/19 AA Momoli forwarded request to staff.6/27/19 complete
7/3/2019	7/3/2019	Chelsea Dongelewic	Certificates of Insurance for United GLI Inc for October 2018	7/3/19 AA Zwezig responded. Completed.
7/8/2019	7/8/2019	Jon Siepmann	Requesting electronic copies of all building permit activity within the city from 1/1/17- 1/1/19. A document that outlined the address, type of permit, type of parcel (i.e. residential or commercial) and sub-type (addition, demolition, etc).	7/8/19 AA Momoli forwarded request to staff.7/10/19 complete
7/8/2019	7/8/2019	Edward Nosrati	Requesting a list of commercial building and residential permits with date, address, value, type, contractor name and Cell number for month June	7/8/19 AA Momoli forwarded request to staff.7/12/19 complete
7/10/2019	7/10/2019	Jessica Kitchen	Requesting documents for 5850 Ocean Terrace Dr. Providing copies of any active code, property maintenance, or nuisance violations, payoffs for violations with monies due, copies of any active/expired building permits, building code, and any copies of unpaid special assessments.	7/10/19 AA Momoli forwarded request to staff. 7/22/19 AA Zwezig responded. Completed.
7/12/2019	7/12/2019	Natalee Coloman	Requesting a copy of all current contracts for Multi-Function Devices (e.g. Konica Minolta, Xerox), printers, copiers including equipment costs, applicable lease agreements, maintenance agreements and cost for the City of Rancho Palos Verdes.	7/12/19 AA Momoli forwarded request to staff. Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/18/2019	7/19/2019	Mike Vaswani	Request for roofing permit and information for 26819 Westvale Road	7/19/19 AA Zweizig forwarded request to staff. 7/22/19 PT Molina responded. Property is not within the City. Completed.
7/22/2019	7/24/2019	Keith Beauvais	Employee compensation	7/24 DCC Takaoka responded. Completed.
7/23/2019	7/23/2019	David Fahrenthold (Washington Post)	Request for Trump National golf tax for May and June 2019; and copies of any plans or proposals submitted to City from Trump National in the last 6 months related to development plans on the west side of the golf course.	7/23/19 AA Zweizig forwarded request to staff. 8/2/19 AA Zweizig responded. Completed. 8/7/19 AA Zweizig provided information to requestor.
7/30/2019	7/30/2019	Dale A. Spiegel Jr	Active/Inactive Encroachment permits etc Crown Castle	8/6/19 DCC Takaoka responded - requestor will meet with PW staff on 8/14 at 9am to review docs. 8/14/19 Requestor reviewed documents and copies were made. Completed.
8/2/2019	8/2/2019	Amanda Pasley (Asset Management Consultants)	Request for Crown Castle USA Inc. account detail/activity from July 2017 to Augsut 2019 for trust accounts.	8/2/19 AA Zweizig forwarded request to staff. 8/12/19 AA Zweizig responded. Completed.
8/4/2019	8/5/2019	Chris Pisano	Container on Trump National property	8/5/19 DCC Kim responded with partial docs. 8/13/19 AA Zweizig responded with remaining documents. Completed.
8/6/2019	8/6/2019	Sabrina Mason	Request for Turbo Data Agreement	8/6/19 AA Zweizig responded. Completed.
7/24/2019		Oluchi Iwuoha, State Labor Commissioner, Department of Industrial Relations, Division of Labor Standards Enforcement	Request for Information for the PVDW Median Beautification Project with the contractor United Irrigation, Inc	8/5/19 Request forwarded to City Clerks office from PW. 8/7/19 AA Zweizig mailed responsive documents via disc. Completed.
8/6/2019	8/6/2019	Bryan Tung	Requesting information in regards to What Finance/ERP Software does the city currently use? When did the city acquire it?, What Land Management/Permitting Software does the city currently use? When did the city acquire it?, What Asset Management Software does the city currently use? When did the city acquire it?, What Public Records Request Software does the city currently use? When did the city acquire it?, and Please attach all contracts/staff reports associated to each software.	8/6/19 AA Momoli forwarded request to staff. 8/8/19 Complete
8/8/2019	8/8/2019	Jessica Vlaco	Number weddings and receptions (including dates and times) that were held at PVIC in 2017, 2018 and 2019.	8/8/19 AA Momoli forwarded request to staff. 8/13/19 Complete
8/9/2019	8/9/2019	David Fahrenthold (Washington Post)	Request for (1) Correspondence between Trump National Golf Club and the City regarding golf tax from 1/1/17 to present; and (2) Copies of golf tax checks submitted by Trump National Golf Club from 1/1/17 to present	8/9/19 DCC Takaoka forwarded request to staff. 8/19/19 AA Zweizig sent 14-Day extension request. 8/28/19 AA Zweizig responded. Completed.
8/12/2019	8/12/2019	Caroline Haskins	Requesting records related to the Ring Promotional Discount Agreement	8/12/19 AA Momoli forwarded request to staff. 9/9/19 complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/15/2019	8/15/2019	Jack Beegan	Requesting information on Engineering Analysis, Evaluation, and Design for Portuguese Bend Landslide Drainage and Dewatering RFP due November 12, 2018, Design for Bubbles Monument Sign RFP due November 8, 2018, and Ladera Linda Community Park Architectural & Engineering Design Services RFP due August 28, 2018	8/15/19 AA Momoli forwarded request to staff.8/21/19 complete
8/15/2019	8/15/2019	Stephen Joseph O'Farrell	Requesting documents for tract 40640	8/15/19 AA Momoli forwarded request to staff.8/26/19 AA Zweizig sent 14-Day extension request. 9/9/19 DCC left info for requestor. Awaiting call back/payment. /9/13/19 requestor pick up and paid for docs. Completed.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	Request for utility use of right-of-way from 3807-3867 Crest Rd. Request for any records for granting SCE or other communication utilities the use of ROW for any purpose.	8/21/19 AA Momoli forwarded request to staff. 8/30/19 AA Zweizig sent 14-Day extension request. 9/13/19 AA Zweizig sent determination letter. 8/20/19 AA Zweizig responded, awaiting payment.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	3867 Crest encroachment request. Correspondence between property owner at 3867 Crest Road, City, SCE, Crown Castle or othe utilities. All records related for last 5 years including communications with CPUC involving fire, police or other safety officials.	8/21/19 AA Momoli forwarded request to staff. 8/30/19 AA Zweizig sent 14-Day extension request. 9/13/19 AA Zweizig sent determination letter. 8/20/19 AA Zweizig responded, awaiting payment.
8/20/2019	8/20/2019	Dale A. Spiegel Jr	Any communications and analyses addressing whether notice and inspection provisions applied in the issuing of encroachment permit ENC2019-00098.	8/21/19 AA Momoli forwarded request to staff. 8/30/19 AA Zweizig sent 14-Day extension request. 9/13/19 AA Zweizig sent determination letter. 8/20/19 AA Zweizig responded, awaiting payment.
8/22/2019	8/22/2019	Walter & Elizabeth Norwood	Request for copy of complaint of violations filed against their property	8/30/19 AA Zweizig forwarded request to staff. 9/3/19 AA Momoli sent 14-Day extension request. 9/16/19 AA Zweizig responded. Completed.
8/25/2019	8/26/2019	Jordan Buchwald	Request for election expenditures for 2015-2017	8/26/19 DCC Takaoka responded. Completed.
8/26/2019	8/26/2019	Bizhan Khaleeli	5729 Whitecliff documents	8/26/19 DCC Takaoka forwarded request to staff. 9/6/19 completed
8/28/2019	8/28/2019	Smart Procure	Purchase order info	9/9/19 DCC Takaoka responded. Completed.
8/30/2019	8/30/2019	Jessica Kitchen	Requesting documents for 5850 Ocean Terrace Dr. Providing copies of any active code, property maintenance, or nuisance violations, payoffs for violations with monies due, copies of any active/expired building permits, building code, and any copies of unpaid special assessments. (Anything new from July 10, 2019 to present)	8/30/19 AA Zweizig forwarded request to staff. 9/3/19 AA Momoli responded. Completed.
8/30/2019	8/30/2019	Thierry Montoya	Requesting documents for Altamira Creek	8/30/19 AA Momoli forwarded request to staff. 9/10/19 DCC Takaoka sent 14-Day extension request. 9/19/19 Requestor has withdrawn the PRA.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/3/2019	9/3/2019	Marisol Hernandez	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication	9/3/19 AA Momoli forwarded request to staff. 9/10/19 DCC Takaoka responded. Completed.
9/3/2019	9/16/2019	Frank Dupreez	Golf Tax (tax rate, muni code, form)	9/16/19 CC Colborn responded. Completed.
9/5/2019	9/5/2019	Joshua Magpoc	Phone bills/ VOIP/ Internet data	9/12/19 DCC Takaoka sent response for deposit. 9/16/19 DCC Takaoka left v/m requesting same. To date no response.
9/12/2019	9/12/2019	Patrick Arias	Cannabis related businesses RPV	9/13/19 AA Zweizig responded. Completed.
9/24/2019	9/24/2019	Center for Contract Compliance (Marisol Hernandez)	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication	9/24/19 AA Momoli forwarded request to staff.10/2/19 Complete
9/24/2019	9/24/2019	Dave Fahrenthold	Requesting for Trump National golf tax for June 2019; Applications made by Trump National seeking to develop home plots, electronic copies of any permits.	9/24/19 AA Momoli forwarded request to staff. 10/4/19 Complete
9/25/2019	9/25/2019	Ande Carr	Requesting numerous financial documents pertaining bonds	10/10/2019
10/10/2019	10/10/2019	Jeff Lewis (Ebbens)	Elkmont Canyon documents	10/21/19 DCC sent 14 day letter. 11/4/19 DCC Takaoka sent determination letter files available 11/8.
10/12/2019	10/14/2019	Mickey Rodich	Correspondence regarding Candidates Forum Sep 18- decision	10/22/19 DCC sent determination letter. Completed.
10/14/2019	10/14/2019	Center for Contract Compliance (Marisol Hernandez)	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication for Street Rehabilitation Phase 2, area 3& 4	10/14/19 AA Momoli forwarded request to staff.10/16/19 Complete
10/14/2019	10/14/2019	Center for Contract Compliance (Marisol Hernandez)	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication for PV drive south landslide road maintenance	10/14/19 AA Momoli forwarded request to staff.10/16/19 Complete
10/15/2019	10/15/2019	Center for Contract Compliance (Marisol Hernandez)	Requesting name and license number of awarded general/multi- prime contractor, a copy of the subcontractors list with license numbers of the awarded/multi prime contractor submitted at time of bid, and copy of the original bid advertisement with proof of publication for Acess improvements area 9	10/15/19 AA Momoli forwarded request to staff.10/16/19 Complete
10/16/2019	10/16/2019	Louisa Lawless	Requesting list of all licensed cosmetologist and estheticians in the city.	10/16/19 AA Momoli responded. Completed
10/17/2019	10/17/2019	Jessica Kitchen	Requesting documents for 30014 VIA VICTORIA Provide copies of any active code, property maintenance, or nuisance violations, payoffs for violations with monies due. Please provide copies of any active/expired building permits and building code. Please provide any copies of unpaid special assessments	10/17/19 AA Momoli forwarded request to staff.10/22/19 complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2019

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/17/2019	10/17/2019	Dale Spiegel	Requesting documents for files relating to the 10 most recent Encroachment Permits issued by RPV Public Works to Southern California Edison (SCE), or to other parties requesting under the authority of SCE.	AA Momoli forwarded request to staff. 10/28/19 sent extension letter. Requestor came in and reviewed docs 11/4/19 Completed.
10/17/2019	10/17/2019	Dale Spiegel	Requesting documents for (1) the amount of consideration received by RPV for the transfer, (2) valuation reports and other documentation supporting that payment amount, (3) staff reports, hearing minutes and other City records reviewing the merits of the proposed transfer and concluding in its favor, (4) communications with any affected utility (e.g. Cal Water, So Cal Edison, Crown Castle, etc) relating to advisability of such vacation and mitigating steps (e.g. recommended retained easements or other commitments by receiving owner(s)), (5) communications relating to advisability and consequences with any other municipal, regional or state authorities (e.g. California Public Utilities Commission, LA Fire, etc), and (6) any other records bearing on the decision to vacate that portion of the Right of Way. As background and for clarification, RPV claims a 100 ft wide right of way, being 50 feet on each side of the center line of Crest Road East.	AA Momoli forwarded request to staff. 10/28/19 complete. Requestor came in and reviewed docs 11/4/19 Completed.
10/20/2019	10/20/2019	Chris Pisano	Requesting all records for latest request by Trump National to allow shipping container on site and any records concerning the pop up tents they are using.	AA Momoli forwarded request to staff. 10/28/19 sent extension letter.
10/20/2019	10/20/2019	Jeff Lewis	List of email address from RPV Endorsements	10/21/19 Clerk send ack receipt of inquiry; 10/31/19 Clerk emailed determination letter. Completed.
10/22/2019	10/22/2019	Maliha Qureshi	EDCO contract	10/22/19 AA Zweizig responded. Completed.
10/22/2019	10/22/2019	Lisa N. Porter WSHB Law Firm	Building Inspections for Terranea Resort and Spa	10/31/19 AA Zweizig responded. Completed.
10/23/2019	10/23/2019	Kathy Campbell	Crest Road Utility Relocation	11/4/19 Director Sassoon responded to requestor. Completed.
10/24/2019	10/24/2019	Center for Contract Compliance (Marisol Hernandez)	Information regarding the Residential Street Rehabilitation Phase I Areas 3 & 4 project	10/24/19 AA Zweizig responded. Completed.
10/25/2019	10/25/2019	Jeff Lewis (Ebbens)	Rutan & Tucker investigation	10/25/19 Clerk sent Ack receipt of inquiry
11/1/2019	11/1/2019	Sunshine	Requesting any written agreement between Kurt Loheit and City	
11/4/2019	11/4/2019	Adam Bouman (Dodge Data & Analytics)	Information regarding the Residential Street Rehabilitation Phase 2 Area 3 & 4 project	11/4/19 AA Zweizig forwarded request to staff. 11/6/19 AA Zweizig responded. Completed.



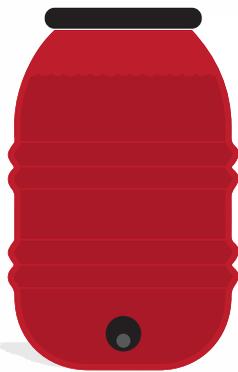
West Basin Municipal Water District

Rain Barrel Program

Help Conserve Water with a **FREE Rain Barrel**

Register today to receive your **FREE eco-friendly recycled rain barrel*** from West Basin at one of six distribution events for District residents.

By using rainwater in your garden, you can be water efficient and help reduce the amount of water that flows into storm drains.



Register

www.westbasin.org/rainbarrels
(310) 371-4633

Advance registration is required. Quantities are limited and available on a first come, first served basis. Rules and restrictions apply.

- Must install rain barrels within 30 days
 - Must allow for rain barrel installation inspection or you may be charged for the cost of the rain barrel
 - West Basin residents are eligible to attend any event
- * Repurposed food-grade storage container

Distribution Events

Division IV **Saturday, November 2, 2019**
8AM - 11AM
City Of Malibu, City Hall
23825 Stuart Ranch Rd.
Malibu, CA 90265

Division I **Saturday, November 16, 2019**
8AM - 11AM
West Basin Municipal Water District
17140 S. Avalon Blvd.
Carson, CA 90746

Division IV **Saturday, January 18, 2020**
8AM - 11AM
Edward C. Little
Water Recycling Facility
1935 S. Hughes Way
El Segundo, CA 90245

Division III **Saturday, February 15, 2020**
8AM - 11AM
Hermosa Beach Community Center
710 Pier A
Hermosa Beach, CA 90254

Division V **Details Coming Soon!**
8AM - 11AM
Gardena, CA

Division II **Details Coming Soon!**
8AM - 11AM
Inglewood, CA

Board of Directors

Harold C. Williams
Division I

Gloria D. Gray
Division II

Carol W. Kwan
Division III

Scott Houston
Division IV

Donald L. Dear
Division V

**MARYMOUNT CALIFORNIA UNIVERSITY
NEIGHBORHOOD ADVISORY COMMITTEE MEETING
30800 PALOS VERDES DRIVE EAST
VIEW ROOM
TUESDAY, NOVEMBER 12, 2019
9:00 A.M.**

- 1. Opening Statements**
- 2. Update of the State of Marymount California University**
 - a. RPV Campus**
 - b. PVDN Campus**
- 3. Enrollment Report**
 - a. 2018 Student Enrollment**
 - b. Fall 2019**
- 4. Annual Reports**
 - a. Parking Management Strategies**
 - b. Athletic Associations**
- 5. Future NAC meeting scheduling**
- 6. Closing Remarks**



June 14, 2018

VIA FEDEX & FIRST CLASS MAIL

Rafael Herrera
Torrance Municipal Airport
General Manager
3301 Airport Dr.
Torrance, CA 90505

Shant Megerdichian
Torrance Municipal Airport
Facilities Operations Manager
3301 Airport Dr.
Torrance, CA 90505

LeRoy J. Jackson
City Manager
City of Torrance, City Hall
3031 Torrance Blvd.
Torrance, CA 90503

Re: Excessive Noise Concerns from Low Flying Aircraft Departing Torrance Municipal Airport

Messrs. Herrera, Megerdichian & Jackson:

We are the City Attorney for the City of Rancho Palos Verdes. We have been directed by the City Council to inform you about reported excessive aircraft noise over this community caused by low flying aircraft, including helicopters, departing Torrance Municipal Airport.

We understand that the Palos Verdes coastline and its adjacent ocean are a destination for pilot flight training, scenic tour operations, aerial advertising, and light sport aircraft enthusiasts. However, residents have complained about excessive noise disturbances caused by small aircraft flying too closely to or just above residential areas in Rancho Palos Verdes.

On behalf of the City of Rancho Palos Verdes and our residents, we strongly urge the managers of Torrance Municipal Airport to convey to the small aircraft operators, organizations and pilots who use the airport to follow the Federal Aviation Association regulations for minimum altitudes for low flying aircraft when flying over or near the City of Rancho Palos Verdes.

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Rafael Herrera
Shant Megerdichian
LeRoy J. Jackson
June 14, 2018
Page 2

Please contact Robert Nemeth, Associate Planner with the City, at (310) 544-5285 or contact me at (310) 527-6667 to discuss how we can amicably address this public disturbance matter.

Very truly yours,



William W. Wynder
of ALESHIRE & WYNDER, LLP

WWW:db

cc: Honorable Mayor & Councilmembers,
City of Rancho Palos Verdes
Mr. Doug Willmore,
City Manager
Mr. Ara Mihranian,
Community Development Director
Mr. Robert Nemeth,
Associate Planner



June 14, 2018

VIA FEDEX AND FIRST CLASS MAIL

Arnold Shadbehr, Interim City Manager
City of Hawthorne, City Hall
4455 W. 126th St.
Hawthorne, CA 90250

Hawthorne Municipal Airport
Guido Fernandez, Airport Administrator
12101 S. Crenshaw Blvd, Suite #3
Hawthorne, CA 90250

Hawthorne Airport LLC
Donnie Sandusky, General Manager
12101 S. Crenshaw Blvd.
Hawthorne, CA 90250

Re: Excessive Noise Concerns from Low Flying Aircraft Departing Hawthorne
Municipal Airport

Messers. Shadbehr, Fernandez & Sandusky:

We are the City Attorney for the City of Rancho Palos Verdes. We have been directed by the City Council to inform you about reported excessive aircraft noise over this community caused by low flying aircraft, including helicopters, departing Hawthorne Municipal Airport.

We understand that the Palos Verdes coastline and its adjacent ocean are a destination for pilot flight training, scenic tour operations, aerial advertising, and light sport aircraft enthusiasts. However, residents have complained about excessive noise disturbances caused by small aircraft flying too closely to or just above residential areas in Rancho Palos Verdes.

On behalf of the City of Rancho Palos Verdes and our residents, we strongly urge the managers of Hawthorne Municipal Airport to convey to the small aircraft operators, organizations and pilots who use the airport to follow the Federal Aviation Association regulations for minimum altitudes for low flying aircraft when flying over or near the City of Rancho Palos Verdes.

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Arnold Shadbehr, Interim City Manager
Hawthorne Municipal Airport
Hawthorne Airport LLC
June 14, 2018
Page 2

Please contact Robert Nemeth, Associate Planner with the City, at (310) 544-5285 or contact me at (310) 527-6667 to discuss how we can amicably address this public disturbance matter.

Very truly yours,



William W. Wynder
of ALESHIRE & WYNDER, LLP

WWW:db

cc: Honorable Mayor & Councilmembers,
City of Rancho Palos Verdes
Mr. Doug Willmore,
City Manager
Mr. Ara Mihranian,
Community Development Director
Mr. Robert Nemeth,
Associate Planner

FAA Guide to Low-Flying Aircraft

The Federal Aviation Administration (FAA) is the government agency responsible for aviation safety. We welcome information from citizens that will enable us to take corrective measures including legal enforcement action against individuals violating Federal Aviation Regulations (CFR). It is FAA policy to investigate citizen complaints of low-flying aircraft operated in violation of the CFR that might endanger persons or property.

Remember that the FAA is a safety organization with legal enforcement responsibilities. We will need facts before we conduct an investigation. To save time, please have this information ready if you witness another low-flying aircraft. Please keep your notes: we may request a written statement. Here is the type of information we need:

- Identification – Can you identify the aircraft? Was it military or civil? Was it a high or low wing aircraft? What was the color? Did you record the registration number which appears on the fuselage or tail? (On U.S. registered aircraft, that number will be preceded with a capital "N".)
- Time and Place – Exactly when did the incident(s) occur? Where did this happen? What direction was the aircraft flying?
- Altitude – How high or low was the aircraft flying? On what do you base your estimate? Was the aircraft level with or below the elevation of a prominent object such as a tower or building?

Once we have the appropriate facts, personnel from the Flight Standards District Office (FSDO) will attempt to identify the offending aircraft operator. We can do this in several ways. For example, we can check aircraft flight records with our air traffic control information and/or sightings from other observers, such as local law enforcement officers. We may need to trace and contact the registered aircraft owner, since the owner and operator may be two different people.

Following is Title 14 of the Code of Federal Regulations, Section 91.119 of the General Operating and Flight Rules, which specifically prohibits low flying aircraft.

91.119 Minimum safe altitudes; general

Except when necessary for takeoff or landing, no person may operate an aircraft below the following altitudes:

- (a) Anywhere – An altitude allowing, if a power unit fails, an emergency landing without undue hazard to persons or property on the surface.
- (b) Over congested areas – Over any congested area of a city, town, or settlement, or over any open-air assembly of persons, an altitude of 1,000 feet above the highest obstacle within a horizontal radius of 2,000 feet of the aircraft.

- (c) Over other than congested areas – An altitude of 500 feet above the surface except over open water or sparsely populated areas. In that case, the aircraft may not be operated closer than 500 feet to any person, vessel, vehicle, or structure.
- (d) Helicopters – Helicopters may be operated at less than the minimums prescribed in paragraph (b) or (c) of this section if the operation is conducted without hazard to persons or property on the surface. In addition, each person operating a helicopter shall comply with routes or altitudes specifically prescribed for helicopters by the Administrator.

Helicopter operations may be conducted below the minimum altitudes set for fixed-wing aircraft. The reason: they have unique operating characteristics, the most important of which is their ability to execute pinpoint emergency landings during power-out emergencies. Furthermore, the helicopter's increased use by law enforcement and emergency medical service agencies requires added flexibility.

For more information, or to report a low-flying aircraft, please contact your local FSDO. For a list of FSDO's pertaining to your area, click [here](#).

Thank you for your interest in aviation safety.



City of Rancho Palos Verdes

Monthly Planning Activity Summary

For the Date Range 10/1/2019 and 10/31/2019

New Cases Received	Staff Approvals	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials
52	46	3	0	4	0	1	0

New ZON* Applications by Type	
Application Type	No.
SITE PLAN REVIEW	37
SIGN PERMIT	3
GRADING PERMIT	2
CONDITIONAL USE PERMIT	1
INTERPRETATION PROCEDURE	1
LANDSLIDE MORATORIUM EXCEPTION	1
SPECIAL USE PERMIT	1
Number of New ZON Cases:	46

Case Summary
Staff Decisions Number of Cases: 44 Average Processing Time: 1 days
Director Decisions Number of Cases: 3 Average Processing Time: 0 days
Planning Commission Cases Number of Cases: 3 Average Processing Time: 6 days
City Council Cases Number of Cases: 1 Average Processing Time: 8 days
Total Number of Decisions Number of Cases: 51

* ZON = Zoning



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Date Range 10/1/2019 and 10/31/2019

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
258	211	100,775	30,687	4	469,984	19	3	715	Infinity

New BLD** Applications by Type	
Application Type	No.
COMMERCIAL	12
ELECTRICAL PANEL UPGRADE	10
ELECTRICAL PERMIT	7
GEOLOGY/SOILS REPORT	8
MECHANICAL PERMIT	15
PLUMBING PERMIT	16
REROOF	31
RESIDENTIAL - ALTERATION	26
RESIDENTIAL - DECK - PATIO - GAZEBO	1
RESIDENTIAL - NEW SINGLE FAMILY	1
RESIDENTIAL - REMODEL	31
RESIDENTIAL - REMODEL AND ADDITION	3
SOLAR	21
SWIMMING POOLS/SPA	4
WATER HEATER	5
New BLD Cases:	191

New ELE** Applications by Type	
Application Type	No.
ELECTRIC VEHICLE CHARGER	1
MISCELLANEOUS ELECTRICAL	2
TEMPORARY POWER POLE	4
New ELE Cases:	17

New MEC** Applications by Type	
Application Type	No.
CHANGE OUT	1
NEW	14
New MEC Cases:	15

New PLM** Applications by Type	
Application Type	No.
BUILDING SEWER - NEW OR REPAIR	3
FIRE SPRINKLERS	2
REPIPE OR REPAIR	11
New PLM Cases:	21

Issued Permit Summary
Over-the-Counter Permits
No. of Permits Issued: 140
Plan Checked Permits
No. of Permits Issued: 30
Median Processing Time: 1 days

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

Building Activity Report for Rancho Palos Verdes October 2019

Fiscal Year 2018-2019	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year 2018-2019
July	183	\$ 58,714.00	\$ 71,780.00	\$ 206,270.00	34	\$ 12,542.00	0	549	26	July
August	232	\$ 152,890.00	\$ 200,877.00	\$ 578,342.00	25	\$ 47,219.00	2	705	31	August
September	207	\$ 128,926.00	\$ 168,231.00	\$ 325,650.00	26	\$ 38,785.00	4	637	32	September
October	201	\$ 129,480.00	\$ 181,733.00	\$ 248,424.00	31	\$ 51,877.00	1	695	30	October
November	165	\$ 83,764.00	\$ 105,703.00	\$ 357,316.00	22	\$ 21,871.00	3	658	30	November
December	130	\$ 56,099.00	\$ 70,776.00	\$ 191,340.00	16	\$ 14,506.00	1	513	30	December
January 2019	173	\$ 69,756.00	\$ 87,183.00	\$ 268,638.00	24	\$ 17,228.00	1	544	25	January
February	150	\$ 71,066.00	\$ 95,881.00	\$ 324,001.00	14	\$ 24,787.00	1	381	19	February
March	157	\$ 64,995.00	\$ 84,387.00	\$ 314,758.00	17	\$ 19,380.00	1	480	23	March
April	217	\$ 73,571.00	\$ 96,713.00	\$ 172,870.00	24	\$ 23,126.00	0	605	27	April
May	215	\$ 165,558.00	\$ 218,256.00	\$ 818,724.00	20	\$ 52,674.00	5	588	27	May
June	168	\$ 54,235.00	\$ 64,062.00	\$ 186,204.00	14	\$ 9,827.00	1	591	30	June
YTD	2198	\$ 1,109,054.00	\$ 1,445,582.00	\$ 3,992,537.00	267	\$ 333,822.00	20	6946	330	YTD

Fiscal Year 2019-2020	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year 2019-2020
July	194	\$ 129,184.00	\$ 170,224.00	\$ 282,687.00	26	\$ 41,032.00	1	587	27	July
August	207	\$ 67,741.00	\$ 88,464.00	\$ 242,593.00	21	\$ 20,719.00	0	672	31	August
September	175	\$ 69,683.00	\$ 86,004.00	\$ 307,332.00	25	\$ 16,317.00	1	712	36	September
October	211	\$ 100,775.00	\$ 131,466.00	\$ 469,984.00	19	\$ 30,687.00	3	715	31	October
November										November
December										December
January 2020										January
February										February
March										March
April										April
May										May
June										June
YTD	787	\$ 367,383.00	\$ 476,158.00	\$ 1,302,596.00	91	\$ 108,755.00	5	2686	125	YTD

Previous YR	823	\$ 470,010.00	\$ 622,621.00	\$ 1,358,686.00	116	\$ 150,423.00	7	2586	119	Previous YR
% Change/YTD	-4%	-22%	-24%	-4%	-22%	-28%	-29%	4%	5%	% Change YTD



City of Rancho Palos Verdes

Monthly View Activity Summary

For the Date Range 10/1/2019 and 10/31/2019

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
9	0	0	1	0	0	0	0

New View Cases (MTD)	
Application Type	Number
CITY TREE REVIEW PERMIT	4
VIEW ENFORCEMENT	3
VIEW PRESERVATION	2
Number of New Cases:	9

Pre-Application Meetings (MTD)	
Application Type	Number
VIEW RESTORATION	1
Number of Pre-Application Meetings:	1

Resolved by Mediation (MTD)	
Application Type	Number
Number of Cases:	0

New View Cases (YTD)	
Application Type	Number
CITY TREE REVIEW PERMIT	33
VIEW ENFORCEMENT	19
VIEW RESTORATION	12
VIEW PRESERVATION	6
Number of New Cases:	70

Pre-Application Meetings (YTD)	
Application Type	Number
VIEW RESTORATION	5
Number of Pre-Application Meetings:	5

Resolved by Mediation (YTD)	
Application Type	Number
Number of Cases:	5



City of Rancho Palos Verdes

Monthly Code Activity Summary

For the Date Range 10/1/2019 and 10/31/2019

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
41	46	14	2	0	0	0	0	18	2

New Complaints by Violation Category	
Construction Site Maint	1
Construction without a permit	1
Debris on Property	3
furniture	1
Hedge height	1
Inadequately maintained landscaping	6
Leaf Blowers	1
Swale Maintenance	1
Trash container stored where visible from PROW	3
Total:	18

Closed Case Summary
<p>Construction Site Maint Violations Number of Cases Closed: 1 Median Processing Time: 0 days</p>
<p>Construction without a permit Violations Number of Cases Closed: 3 Median Processing Time: 0 days</p>
<p>Debris on Property Violations Number of Cases Closed: 3 Median Processing Time: 0 days</p>
<p>Deteriorated buildings, fences, driveways Violations Number of Cases Closed: 1 Median Processing Time: 0 days</p>
<p>Encroachments into the PROW Violations Number of Cases Closed: 1 Median Processing Time: 0 days</p>
<p>furniture Violations Number of Cases Closed: 1 Median Processing Time: 0 days</p>
<p>Inadequately maintained landscaping Violations Number of Cases Closed: 2 Median Processing Time: 0 days</p>
<p>Swale Maintenance Violations Number of Cases Closed: 1 Median Processing Time: 0 days</p>

Illegal Sign Abatement Summary	
Street Name	Signs Removed
Total Signs Removed:	0

Time of placement Violations
Number of Cases Closed: **3**
Median Processing Time: **0 days**

Trash container stored where visible from PROW Violations
Number of Cases Closed: **2**
Median Processing Time: **0 days**