



CITY OF RANCHO PALOS VERDES



BUDGET
FISCAL YEAR 2013-2014



CITY BUDGET FY13-14

CITY OFFICIALS

Susan Brooks
Mayor

Jerry Duhovic
Mayor Pro Tem

Brian Campbell
Councilman

Jim Knight
Councilman

Anthony M. Misetich
Councilman

CITY STAFF

Carolyn Lehr
City Manager

Carolynn Petru
Deputy City Manager

Carol Lynch
City Attorney

Les Jones
Interim Director of Public Works

Dennis McLean
Director of Finance & Information Technology

Joel Rojas
Director of Community Development

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Sunset Trail to Rancho Palos Verdes Beach

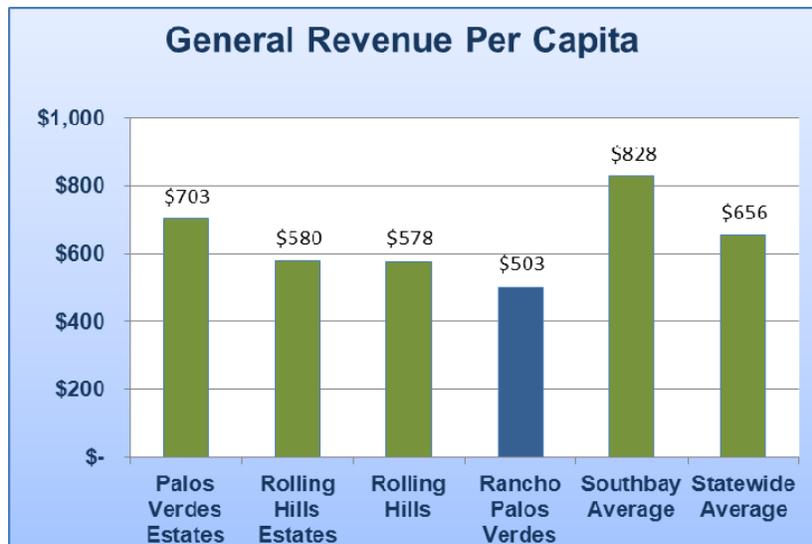
MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS
FROM: CAROLYN LEHR, CITY MANAGER
DATE: JULY 1, 2013
SUBJECT: FISCAL YEAR 2013-14 BUDGET TRANSMITTAL

The City of Rancho Palos Verdes celebrates its 40th anniversary during 2013! I am pleased to report that through the cooperative efforts of the City Council and Staff, Rancho Palos Verdes has a strong financial position with healthy reserves, no debt, and balanced budgets. The City is dedicated to maintaining a high level of service to its residents and looks forward to meeting the challenges of the future.

This budget document was adopted by the City Council on June 18, 2013 and serves as its policy implementation plan for FY13-14. The City Council's 2013 Goals & Priorities are presented within the City Council tab of the document, along with a list of FY13-14 appropriations that support those goals. The highest scoring goals included focus on crime prevention, San Ramon Canyon stabilization, increase citizen involvement in infrastructure goal-setting & planning, and infrastructure funding.

The City continues to operate on a lean budget. Using the most recent year of comparable data published by the California State Controller's Office (FY10-11), the City's general revenue per capita is presented along with neighboring cities, the average of cities in the South Bay area of Los Angeles County, and the average of cities statewide.



FISCAL YEAR 2013-14 BUDGET TRANSMITTAL

July 1, 2013

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The City Council adopted the FY13-14 Citywide budget including \$33.4 million of estimated revenue and a \$33.5 million spending plan, with \$9.6 million for infrastructure projects (roadways, storm drains, sewers, and park improvements). The FY13-14 budget includes a net use of about \$0.1 million of accumulated fund balances for one-time expenditures. The City Council's reserve policy thresholds are expected to be maintained, with the General Fund Reserve (rainy day fund) estimated to be \$9.8 million and the Capital Improvement Projects (CIP) Reserve estimated to be \$6.9 million at June 30, 2014.

Infrastructure

During FY12-13, the City appropriated \$19.3 million for the San Ramon Canyon Stabilization project with the help of a \$9.5 million State grant. The ground-breaking ceremony took place on April 16, 2013 and work is underway. This public works project is the largest construction effort in the City's history; and is designed to stabilize the San Ramon Canyon and preserve Palos Verdes Drive South, a major arterial into the City. The City Council authorized an appropriation from the CIP Reserve (General Fund money) during FY12-13 to provide cash flow for the portion of the project not covered by the grant. By adopting a resolution of intent on August 21, 2012, the City Council preserved its ability to sell tax-exempt bonds for the project through December 4, 2014 to reimburse the CIP Reserve.

During FY13-14, the City Council will likely determine whether debt should be sold for the San Ramon Canyon Stabilization project. As part of its decision-making process, the City Council will review the results of an infrastructure report card designed to identify the current condition of the City's infrastructure. The report card is expected to provide the City Council with information about other infrastructure needs that will compete for limited resources. This report card study is currently a work in progress and will become the basis for developing a plan for long-term infrastructure renewal and replacement.

Other infrastructure challenges for the future include mitigation and stabilization of the City's active landslide, aged public facilities, sunset of the dedicated storm drain user fee in 2016, new mandates for monitoring and preserving storm water quality, and limited funding from county, state and federal agencies.

Public Information

In order to further promote transparency for the public, Staff has developed a content rich website that contains information about the City's operations. Along with icons for popular items and drop down menus, any City topic can be researched by entering a word or phrase into the Google-enabled custom search function located on the City's Main Page. In accordance with state law, Staff spends numerous hours responding to Public Records Act (PRA) requests. With time, maintaining a high quality website and providing efficient responses to PRA requests should increase the confidence and satisfaction of our constituency regarding the City's operations and financial status.

New & Improved Document

The City Council took action to transition from a two-year budget document to the new

FISCAL YEAR 2013-14 BUDGET TRANSMITTAL

July 1, 2013

Page 3 of 3

annual version contained herein. Within the Budget Overview tab, readers will find a new Profile of Rancho Palos Verdes section, as well as a new Financial Analysis & Economic Outlook section. The City's Five-Year Capital Improvement Plan has been added as an Appendix to the document. Look for new and improved charts and graphics throughout, as well as the City's 40th anniversary logo! I hope you find this document informative and interesting. The public can find this budget in its entirety, an abbreviated version, and the budgets of past years on the City's website. As always, our City Staff is happy to answer questions and welcomes comments!



Current City Council Members, City Manager and Past City Council Members at the City's 40th Anniversary Gala



PROFILE OF RANCHO PALOS VERDES

The City of Rancho Palos Verdes is located on a coastal peninsula overlooking the Pacific Ocean in Los Angeles County, California.



The City has a land area of 13.6 square miles, and about 42,000 residents. With 7.5 miles of Pacific coastline, a 1400-acre nature preserve, and hundreds more acres of open space, the City has maintained a semi-rural environment. Residents and visitors enjoy expansive views of the Pacific Ocean and ample opportunities for recreation including golfing, hiking, beach access, and whale watching. Notable landmarks and points of interest include the Wayfarer's Chapel designed by Lloyd Wright, the Point Vicente Lighthouse, Point Vicente Interpretive Center, Terranea Resort, Palos Verdes Nature Preserve, and Trump National Golf Club.



City Governance

Rancho Palos Verdes is a California General Law city, and has operated under a council-manager form of government since incorporation in 1973. Policy-making and legislative authority are vested in the City Council; which consists of five members elected at large on a non-partisan basis, including the City Council designated Mayor and Mayor Pro-Tem. Council Members are elected to four-year staggered terms, with two or three Council Members elected every two years. The City Council is responsible for passing ordinances, adopting the budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, overseeing day-to-day operations, and appointing the heads of the City's departments.

Demographics

The median age of the City's 42,000 residents is 47.6, and personal income per capita was about \$61,000 in 2012. There are about 16,000 households, and the median price of a detached single-family home is about \$1 million. The unemployment rate is about 3.8% and public school enrollment is about 12,000. The largest employers include the Palos Verdes Peninsula Unified School District, Terranea Resort, Trump National Golf Club, and Marymount College.

Service Delivery

The City maintains a small staff of 57 full-time employees, and about 47 part-time employees working about 39,000 hours annually (about 22 full-time equivalents). Most services are provided by contracted outside agencies and vendors. Police and fire services are provided by Los Angeles County. Vendor contracts are awarded for public facility and right-of-way maintenance. The City Council contracts with an outside law firm for City Attorney services. The City issues franchise agreements to commercial providers for solid waste, electric, water, and gas. However, Community Development services such as planning, building & safety, and code enforcement are provided by in-house staff.



Reporting Entity

This budget document includes the funds of the City and its component unit, the Rancho Palos Verdes Joint Powers Improvement Authority.

In 1984, the Rancho Palos Verdes Redevelopment Agency was formed to finance long-term capital improvements designed to eliminate physical and economic blight in a project area through stabilization of hazardous active landslides. The Improvement Authority was formed in 1990, in accordance with a Reimbursement and Settlement Agreement between the City, Redevelopment Agency, and Los Angeles County in connection with the Horan Lawsuit concerning the landslides. In 2012, pursuant to newly adopted state law, the Redevelopment Agency was dissolved. The City serves as the Successor Agency to the former Redevelopment Agency, and is responsible for winding down the affairs of it. Successor Agency financial activity is accounted for in a private-purpose trust fund; which is not required to have an adopted budget, and is not presented in this document.

Financial Overview

The City's General Fund has annual revenue of about \$24.7 million. About \$10.8 million (or 44%) of General Fund revenue is property tax. For every dollar of the base property tax paid, the City receives about 6% as illustrated below.



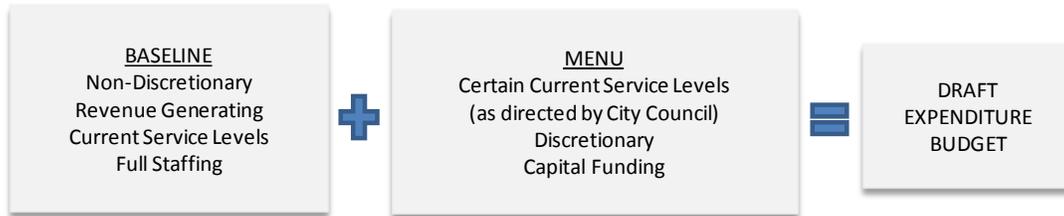
Property values in Rancho Palos Verdes are strong, as evidenced by the continued increase of property assessments throughout the recession that began in 2008. Another \$6.4 million (or 26%) of General Fund revenue is tax derived from commercial operations (i.e. transient occupancy tax, sales tax, business license tax, and golf tax). Although about \$3.7 million of this revenue is transient occupancy tax, it is not used for the operating budget. The City Council has a formal policy directing that General Fund money equivalent to transient occupancy tax revenue be used for infrastructure improvements. The City Council has a history of conservative fiscal practices, including balanced annual operating budgets.

The City Council adopts budgets for 27 other funds (5 restricted by the City Council and 22 legally restricted) that are expected to account for annual revenue of about \$11.5 million in FY13-14. The Improvement Authority Board adopts budgets for 2 legally restricted funds that are primarily funded with General Fund transfers and interest earnings, and are expected to expend about \$0.2 million in FY13-14.

At June 30, 2012, the City had total assets of \$205.1 million, including \$47.4 million of cash and \$127.8 million of capital assets; and debt of \$4.9 million. A more in-depth discussion of financial analysis and economic outlook is included in the Financial Analysis section of this document.

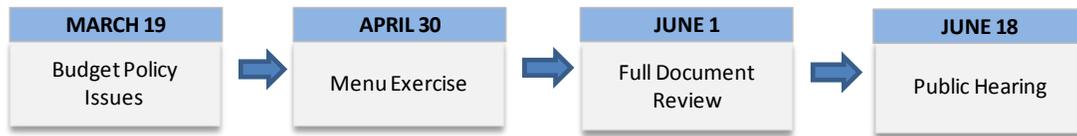
Budget Process

The adopted budget is the City Council’s policy implementation and spending plan for the fiscal year. The City Council utilizes a Hybrid Zero-Based Budget approach. This approach starts with a baseline budget that includes non-discretionary expenditures, revenue-generating expenditures, full staffing, and many current service levels. The City Council builds the remainder of the draft budget by selecting expenditures from a Menu of options.



On March 19, 2013, the City Council directed which expenditures should appear on the Menu (43 items totaling \$9.7 million). On April 30, 2013, the City Council began with a draft \$16 million Baseline budget, and conducted its Menu Exercise to build the remainder of the draft General Fund budget. On June 1, 2013, the City Council conducted a review of the entire draft budget document. On June

18, 2013, the City Council held a public hearing and adopted the budget for FY13-14.



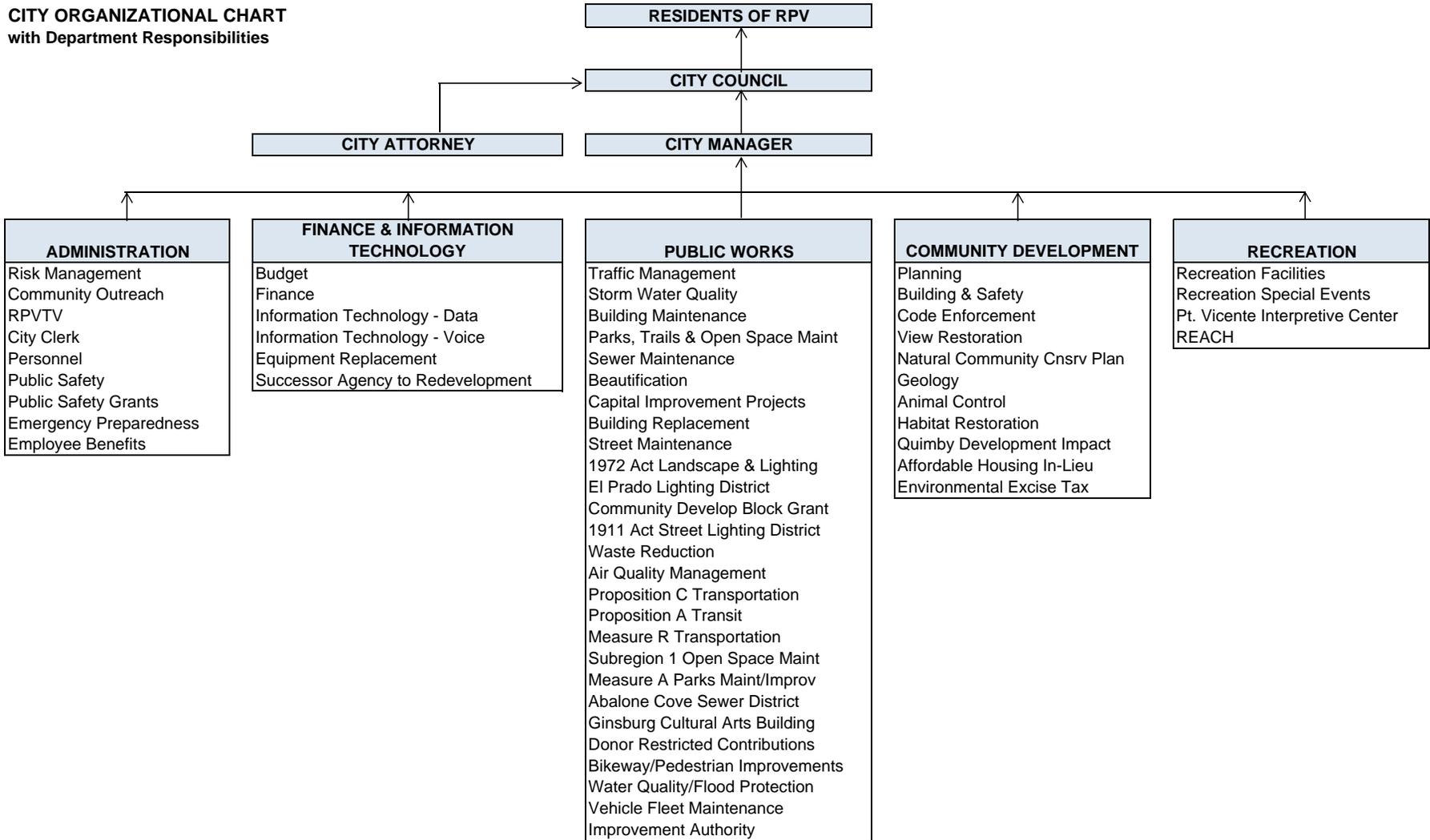
Legal Level of Budgetary Control

Per section 3.32.080 of the Municipal Code, all expenditures in excess of a fund and/or function budgeted allocations must be approved by supplemental appropriation of the City Council. The City Manager may approve transfers between any program's accounts, as long as the transfers are within the same budgetary function and the same fund. No full-time equivalent positions may be added to those specifically approved in the budget without authorization and supplemental appropriation of the City Council. All appropriations lapse at fiscal year-end; however, unspent appropriations may be carried forward to the next fiscal year by resolution of the City Council.

Organization of Budget Document

The Overview section of the document is intended to give the public an overview of the City and its adopted budget. While the remainder of the document is also for public consumption, it is a working document for City Staff to manage the budget throughout the fiscal year. Therefore, the document is arranged by department and includes detailed line item information. The 2013 Five-Year Capital Improvement Plan adopted by the City Council is included as an Appendix at the end of the document. To assist the public with navigation, the following exhibit is an overview of the programs and funds managed by each department.

CITY ORGANIZATIONAL CHART
with Department Responsibilities





GLOSSARY OF TERMS

The following is a glossary of terms used in the budget document, as well as other public documents regarding the City's finances.

Activity – a specific and distinguishable service within a budgetary program which is performed to accomplish a matter for which the City is responsible. Example: residential street rehabilitation is an Activity within the Street Improvements Program of the Capital Improvement Projects Fund.

Appropriation – City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes. Example: The City Council adopts a resolution to budget for expenditures. Those budgeted expenditures in a given fiscal year are referred to as Appropriations.

Budget – the City Council adopted policy implementation plan for the fiscal year that includes revenues, expenditures and operating transfers.

Business Activity – function of the City that is intended to recover all or a significant portion of its costs through user fees and charges. Example: The Water Quality Flood Protection Fund is a business activity of the City.

Department – a designated organizational unit of City government. Example: Community Development is a Department of the City with responsibilities that include land use issues and permitting new construction.

Encumbrance – a reservation of an appropriation for a specific expenditure with a specific vendor. An Encumbrance is executed with an approved Purchase Order. Example: A City employee Encumbers an appropriation by opening a Purchase Order in the maintenance expenditure account to pay for an elevator inspection provided by XYZ Company. The appropriation is reserved until the invoice is paid, thereby controlling the expenditure of money.

Expenditure – City resources spent for goods or services within a governmental activity fund (e.g. General Fund).

Expense – City resources spent for goods or services within a business activity fund (e.g. Water Quality Flood Protection Fund).

Fiscal Year – the twelve-month period of time to which the budget applies. The City's Fiscal Year runs from July 1st to June 30th.

Function – a combination of programs and activities authorized by budget appropriations and are designed to achieve a major purpose. Example: Administration is a City Function with programs that include risk management, personnel, the City Clerk, and community outreach.

Fund – a separate fiscal and accounting structure which segregates accounting records for various budgetary functions. Example: The Capital Improvement Projects Fund provides for centralized accounting of infrastructure improvements.

Governmental Activity – function of the City that is principally supported by taxes and intergovernmental revenues.

Object – an expenditure account classification for types of items or services purchased. Examples: professional services, advertising, and operating supplies are all Objects.

Operating Transfers – monies transferred from one fund to another to finance the activities. Operating Transfers are contributions, not loans. Example: The Street Maintenance Fund provides for centralized accounting of street and right-of-way maintenance activities. Some of these activities are funded with restricted monies that are legally required to be accounted for in a separate fund. Operating Transfers are processed to move the restricted money from the source fund (e.g. 1911 Act Street Lighting Fund) to the Street Maintenance Fund to finance activities such as traffic signal maintenance and street landscape maintenance.

Program – an activity or group of activities designed to achieve a specific goal or objective associated with a budget function of the City. Example: Storm Water Quality is a Program within the General Fund with the specific goal of compliance with the federal Clean Water Act and other laws designed to reduce water pollution.

Restricted – a funding source is restricted when outside agencies or legal obligation places restrictions on the use of the money. Example: Highway Users Tax is a restricted funding source administered by the state, and must only be used for street maintenance activities.

CITY OF RANCHO PALOS VERDES FY13-14 FUND SUMMARY

| Fund | Fund Balance 6/30/2013 | FY13-14 Estimated Sources | | FY13-14 Estimated Uses | | Fund Balance 6/30/2014 |
|---|---------------------------|---------------------------|------------------|------------------------|--------------------|---------------------------|
| | | Revenues | Transfers In | Expenditures | Transfers Out | |
| Unrestricted | | | | | | |
| GENERAL | 10,513,723 | 24,734,690 | 210,000 | (19,694,419) | (5,904,814) | 9,859,180 |
| Restricted by Council Action | | | | | | |
| BEAUTIFICATION FUND | 512,751 | 1,530 | - | - | (214,000) | 300,281 |
| CIP | 6,822,269 | 1,220,400 | 6,942,700 | (8,029,975) | - | 6,955,394 |
| EQUIPMENT REPLACEMENT | 1,770,290 | 736,600 | - | (693,900) | - | 1,812,990 |
| BUILDING REPLACEMENT | 941,627 | 2,800 | - | - | - | 944,427 |
| EMPLOYEE BENEFITS | 30,082 | 1,993,515 | - | (1,993,425) | - | 30,172 |
| Subtotal | 10,077,020 | 3,954,845 | 6,942,700 | (10,717,300) | (214,000) | 10,043,265 |
| Restricted by Law or External Agencies | | | | | | |
| STREET MAINTENANCE | 913,553 | 1,294,425 | 1,082,000 | (2,296,679) | - | 993,299 |
| 1972 ACT | 63,467 | 258,190 | - | (72,800) | (190,000) | 58,857 |
| EL PRADO LIGHTING | 17,755 | 1,950 | - | (1,000) | - | 18,705 |
| CDBG | (42,446) | 189,364 | - | (146,918) | - | 0 |
| 1911 ACT | 1,468,784 | 529,400 | - | (532,500) | (99,000) | 1,366,684 |
| WASTE REDUCTION | 241,652 | 191,125 | - | (169,100) | (62,000) | 201,677 |
| AIR QUALITY MANAGEMENT | 91,674 | 50,270 | - | (50,000) | - | 91,944 |
| PROPOSITION C | 33,893 | 591,617 | - | - | (592,000) | 33,510 |
| PROPOSITION A | 197,112 | 713,713 | - | (578,340) | - | 332,485 |
| PUBLIC SAFETY GRANTS | 586 | 100,000 | - | - | (100,000) | 586 |
| MEASURE R | 192,536 | 444,217 | - | - | - | 636,753 |
| HABITAT RESTORATION | 181,172 | 540 | 150,000 | (158,620) | - | 173,092 |
| SUBREGION 1 MAINTENANCE | 772,359 | 2,300 | 61,000 | (71,000) | - | 764,659 |
| MEASURE A | (65,516) | 170,516 | - | - | (105,000) | 0 |
| ABALONE COVE SEWER DISTRICT | 26,772 | 54,080 | 50,700 | (105,600) | - | 25,952 |
| GINSBURG CULTURAL ARTS BUILDING | 159,272 | 480 | - | - | - | 159,752 |
| DONOR RESTRICTED CONTRIBUTIONS | 408,849 | 1,220 | - | - | - | 410,069 |
| QUIMBY | 420 | 1,400,000 | - | - | (993,000) | 407,420 |
| AFFORDABLE HOUSING IN LIEU | 505,350 | 1,510 | - | (3,800) | - | 503,060 |
| ENVIRONMENTAL EXCISE TAX | 304,493 | 241,670 | - | - | (300,000) | 246,163 |
| BIKEWAYS | (0) | 26,586 | - | - | (26,586) | (0) |
| WATER QUALITY/FLOOD PROTECTION | 493,788 | 1,330,500 | - | (1,596,908) | - | 227,380 |
| IMPROV AUTH - PORTUGUESE BEND | 273,422 | 820 | 70,000 | (119,100) | - | 225,142 |
| IMPROV AUTH - ABALONE COVE | 98,813 | 3,300 | 20,000 | (53,300) | - | 68,813 |
| Subtotal | 6,337,761 | 7,597,793 | 1,433,700 | (5,955,665) | (2,467,586) | 6,946,003 |
| GRAND TOTAL | 26,928,504 | 36,287,328 | 8,586,400 | (36,367,384) | (8,586,400) | 26,848,448 |

INTERFUND TRANSACTION SUMMARY

| Interfund Transfers From | General Fund | CIP Fund | Street Maintenance | Improvement Authority | Abalone Cove Sewer | Habitat Restoration | Subregion 1 Maintenance | Totals |
|----------------------------------|----------------|------------------|--------------------|-----------------------|--------------------|---------------------|-------------------------|------------------|
| General Fund | | 5,553,114 | | 90,000 | 50,700 | 150,000 | 61,000 | 5,904,814 |
| Proposition C | | 70,000 | 522,000 | | | | | 592,000 |
| Bikeways | | 26,586 | | | | | | 26,586 |
| Quimby | | 993,000 | | | | | | 993,000 |
| Environmental Excise Tax (EET) | | 300,000 | | | | | | 300,000 |
| Measure A Maintenance | 105,000 | | | | | | | 105,000 |
| Public Safety Grants | 100,000 | | | | | | | 100,000 |
| Waste Reduction | 5,000 | | 57,000 | | | | | 62,000 |
| Landscape/St Lighting (1972 Act) | | | 190,000 | | | | | 190,000 |
| Street Lighting (1911 Act) | | | 99,000 | | | | | 99,000 |
| Beautification | | | 214,000 | | | | | 214,000 |
| Totals | 210,000 | 6,942,700 | 1,082,000 | 90,000 | 50,700 | 150,000 | 61,000 | 8,586,400 |

| Interfund Charges To | Equipment Replacement Fund | Employee Benefits Fund | General Fund Overhead Charges |
|----------------------------------|----------------------------|------------------------|-------------------------------|
| General Fund | 731,300 | 1,937,025 | |
| Waste Reduction | | 20,500 | 8,400 |
| Landscape/St Lighting (1972 Act) | | | 64,800 |
| Street Lighting (1911 Act) | | | 79,500 |
| Proposition A | | | 3,300 |
| Abalone Cove Sewer District | | 3,100 | |
| Water Quality Flood Protection | | 32,800 | |
| Totals | 731,300 | 1,993,425 | 156,000 |

RANCHO PALOS VERDES FUND DESCRIPTIONS

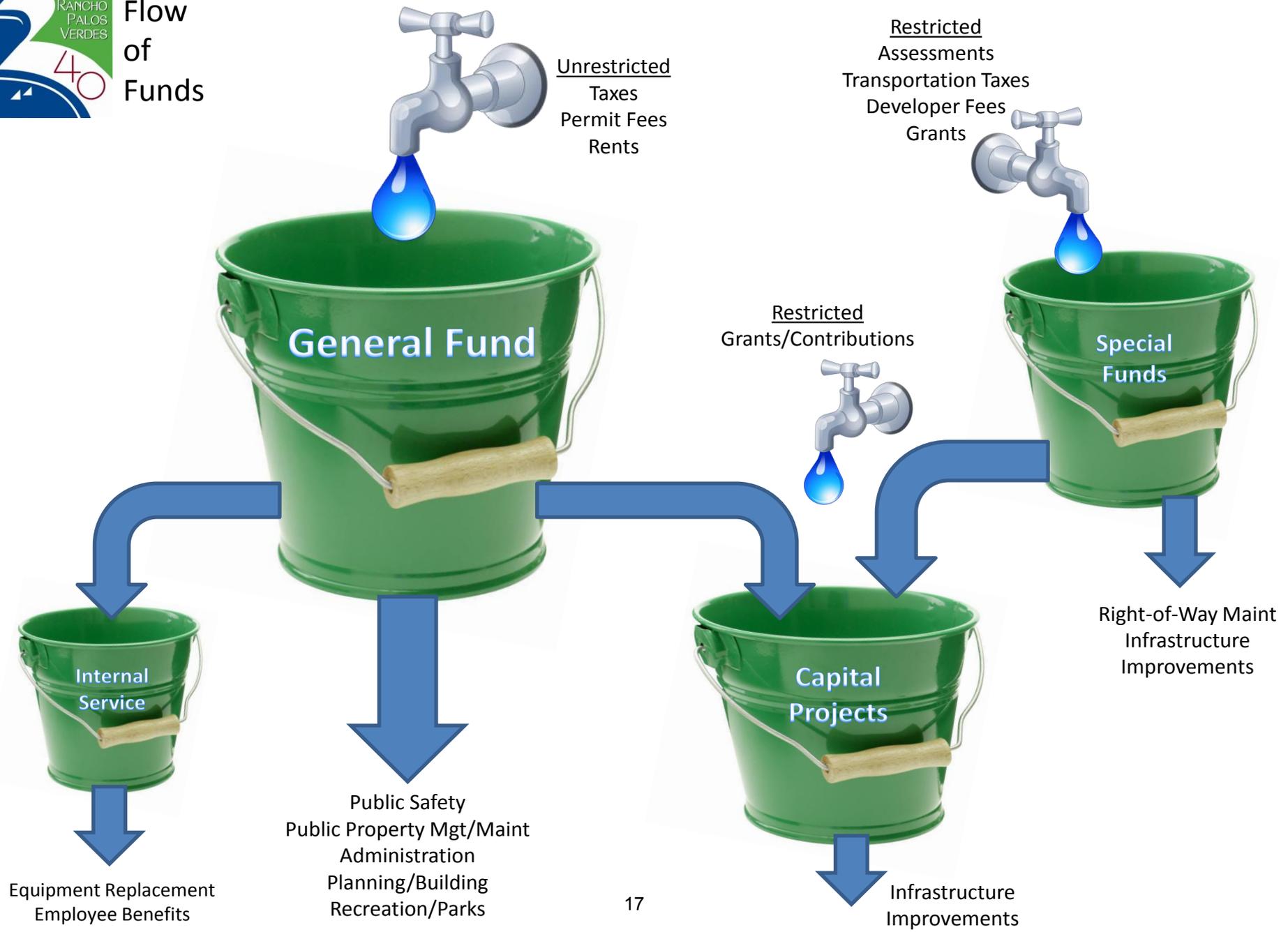
| | |
|--|--|
| <i>Unrestricted</i> | |
| GENERAL FUND | All City revenue and expenditures that are not required to be accounted for in another fund. Revenue includes property tax, transient occupancy tax, and other general taxes. Expenditures include police services, public facility maintenance, recreation, and administrative costs such as legal and risk management. The General Fund also accounts for both revenue and expenditures related to City permitting, as well as 97% of the City's employee salaries and benefits. |
| <i>Restricted by City Council Action</i> | |
| BEAUTIFICATION | The remaining fund balance of waste hauler fees previously received by the City will be used for median maintenance. Staff expects this fund will be closed in FY15-16. |
| CAPITAL IMPROVEMENT PROJECTS | Improvements to City-owned infrastructure, including streets, parks, sewers, and buildings. Funding comes from various sources; including transfers from the General Fund and restricted funds, and grants from other governmental agencies. |
| EQUIPMENT REPLACEMENT | Charges to the City's General Fund are used for the centralized accounting of maintenance and replacement of City-owned equipment. |
| BUILDING REPLACEMENT | General Fund money restricted by the City Council for the future replacement of City owned buildings. The funding source has been operating transfers from the General Fund in prior years. |
| EMPLOYEE BENEFITS | Charges to the City's General Fund are used for the centralized accounting of employee benefits, including pension and health insurance. |
| <i>Restricted by Law or External Agencies</i> | |
| STREET MAINTENANCE | The allocation of state tax on fuel is used to maintain the City's roadways. Right-of way maintenance is centralized in this fund, and restricted monies are transferred from other funds to supplement maintenance activities. |
| 1972 ACT LANDSCAPE & LIGHTING | Property assessments are used to maintain street landscaping and lighting. |
| EL PRADO LIGHTING DISTRICT | El Prado property assessments are used to maintain and improve the common area of the El Prado neighborhood. |
| COMMUNITY DEVELOPMENT BLOCK GRANT | Federal funding is used for programs to assist low & moderate income households with home improvements, as well as projects to improve the City's compliance with the American's with Disabilities Act. |
| 1911 ACT STREET LIGHTING DISTRICT | Property assessments are used to maintain street lights and traffic signals. |
| WASTE REDUCTION | Waste hauler fees and various grants are used for state-mandated waste reduction and recycling plans and programs. |
| AIR QUALITY MANAGEMENT | State shared revenue is used for programs that reduce air pollution from motor vehicles, including transit contributions and purchase of clean-air vehicles for the City's fleet. |
| PROPOSITION C TRANSPORTATION | The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets. |

RANCHO PALOS VERDES FUND DESCRIPTIONS

| | |
|---------------------------------|--|
| PROPOSITION A TRANSIT | The county-wide sales tax allocation is used to fund the City's contribution to local public transit. |
| PUBLIC SAFETY GRANTS | Grant income supplements local law enforcement services. |
| MEASURE R TRANSPORTATION | The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets. |
| HABITAT RESTORATION | Developer and other mitigation fees are used for habitat restoration on City-owned property. |
| SUBREGION 1 OPEN SPACE MAINT | Interest earned from a developer endowment is used to maintain open space and trails dedicated to the City upon development of the Subregion 1 tract, known as Oceanfront Estates. |
| MEASURE A PARKS MAINT/IMPROV | The allocation of county bond money is used for acquisition and maintenance of open space and park improvements. Staff expects that allocations for maintenance will continue to be available through FY18-19, with the fund being closed by FY19-20. |
| ABALONE COVE SEWER DISTRICT | Property assessments are used to maintain the Abalone Cove sewer system in the City's landslide area. |
| GINSBURG CULTURAL ARTS BUILDING | The private donation will be used for either a building to be constructed at Upper Point Vicente to be used for dancing and other cultural activities, or for the purchase of open space within the City for habitat conservation and passive recreation. |
| DONOR RESTRICTED CONTRIBUTIONS | Donations are used to construct or acquire recreational facilities, as directed by the donor. |
| QUIMBY DEVELOPMENT IMPACT | Developer fees are used for construction or acquisition of park and recreation facilities. |
| AFFORDABLE HOUSING IN-LIEU | Developer fees are used to provide for affordable housing within the City. |
| ENVIRONMENTAL EXCISE TAX | Taxes received in connection with new construction are used to pay for City facilities. |
| BIKEWAY/PEDESTRIAN IMPROVEMENTS | The state revenue allocation is used for construction of facilities to improve pedestrian and bicycle access. |
| WATER QUALITY/FLOOD PROTECTION | Storm drain user fees are used to maintain and improve City-owned storm drain facilities. The user fee sunsets in FY15-16. |
| IMPR AUTHORITY PORTUGUESE BEND | The General Fund transfers money to provide for maintenance of improvements in the Portuguese Bend section of the landslide area constructed with redevelopment tax increment prior to statewide redevelopment dissolution in 2012. |
| IMPR AUTHORITY ABALONE COVE | As part of a 1991 Reimbursement and Settlement Agreement resulting from a lawsuit related to the active landslide, the interest earned on a non-spendable \$1 million deposit is used to maintain Abalone Cove landslide abatement improvements. The maintenance activities in this fund are also subsidized with operating transfers from the General Fund. |



Flow of Funds





Rancho Caninos Dog Park at Point Vicente Park

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY13-14 RPV Budget | RPV Restricted? | Description | Authority |
|--|----------------------|-----------------------|--------------------|---|--|
| Property Tax | General | \$ 6,401,000 | No | Ad valorem tax imposed by the state on real property (1% of assessed value), administered by the County, and allocated to various agencies including the City. City share was set with allocation formula based on local agencies' average property tax revenue for 1975-1977. | California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97. |
| Property Tax in lieu of Vehicle License Fees | General | \$ 3,830,000 | No | Replacement of state-shared Vehicle License Fees with additional shares of property tax. | California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97. |
| Property Tax in lieu of Sales Tax | General | \$ 471,000 | No | Replacement of 1/4 of the 1% Bradley-Burns sales tax with additional shares of property tax. | California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97. |
| Sales & Use Tax | General | \$ 1,580,000 | No | Tax imposed on total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid. Tax is administered by the state. Prior to 2004, the City received the basic 1% Bradley-Burns rate. In 2004, the state reduced the City allocation by 1/4 and replaced it with additional shares of property tax. | California Constitution Article XIII §§25.5(a)(2), 29; Revenue and Tax Code §7200. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY13-14 RPV Budget | RPV Restricted? | Description | Authority |
|--------------------------|----------------------|-----------------------|--------------------|--|--|
| Business License Tax | General | \$ 715,000 | No | Locally levied tax imposed for the privilege of conducting business within the City. Rates vary by business type and include both flat tax amounts and tax amounts based upon business gross receipts. | Municipal Code Chapter 5.04 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Utility Users Tax | General | \$ 2,420,000 | No | Locally levied tax imposed on the consumption of utility services. The RPV tax is 3% of electricity, gas, water, and telephone charges. | Municipal Code Chapter 3.30 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Transient Occupancy Tax | General | \$ 3,679,700 | No | Locally levied tax imposed on occupants for privilege of occupying rooms in a hotel or similar for 30 days or less. The RPV tax is 10% of the room charge. | Municipal Code Chapter 3.16 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Documentary Transfer Tax | General | \$ 416,000 | No | Tax imposed on documents recorded in the transfer of ownership in real estate. Levied by the county at a rate of \$1.10 per \$1,000 of value transferred. City levy is 50% of the county rate, which is credited against the amount of the county tax due. | Authority to levy: Revenue and Tax Code §11911-11929. Municipal Code Chapter 3.12 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Golf Tax | General | \$ 404,000 | No | Tax imposed on the user of a golf course within the City. Tax is 10% of golf fee paid. Government owned golf courses are exempted (i.e. county owned Los Verdes Golf Course). | Municipal Code Chapter 3.40 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY13-14 RPV Budget | RPV Restricted? | Description | Authority |
|---------------------------------|-------------------------------|---------------------------|------------------------|---|---|
| Construction/Development Tax | EET | \$ 240,760 | Yes | Excise tax imposed on the privilege or activity of development and/or the availability or use of municipal services. Rate for 2013 is \$1,798 per bedroom with a maximum of \$3,596 for residential buildings, and \$1.09 per sq. ft. for commercial buildings. | Municipal Code Chapter 3.20 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Proposition C Sales Tax | Prop C | \$ 591,517 | Yes | Half-cent sales tax partially (20%) distributed to cities on a per-capita basis. | Los Angeles County voter approved measure of 1990. |
| Proposition A Sales Tax | Prop A | \$ 713,123 | Yes | Half-cent sales tax partially (25%) distributed to cities on a per-capita basis. | Los Angeles County voter approved measure of 1980. |
| Measure R Sales Tax | Measure R | \$ 443,637 | Yes | Half-cent sales tax partially (15%) distributed to cities. | Los Angeles County voter approved measure of 2008. |
| Benefit Assessments on Property | 1972 Act, 1911 Act & El Prado | \$ 784,900 | Yes | A charge levied on real property for a local public improvement or service that specifically benefits the property. FY12-13 1972 Act rates range from \$3.77 to \$41.33 per single family parcel, with the majority at \$15.92. | Varies based upon type of assessment. Typically majority mail ballot vote of property owners. In 1992, the City established a benefit assessment district for street landscaping and lighting using 1972 Act procedures (Resolution No. 92-85). In 1995, the City approved the transfer of street lighting assessments from the County (Resolution No. 95-9), which were originally imposed using 1911 Act procedures (ad valorem tax). |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY13-14 RPV Budget | RPV Restricted? | Description | Authority |
|--|------------------------------|---------------------------|------------------------|---|--|
| User and Enterprise Fees | General & Street Maintenance | \$ 119,700 | Both | Fee paid to a municipality by a person to receive a particular public service (e.g. utility services, photocopy fees, recreation events). The City's revenue includes the Abalone Cove Sewer District user fee. | User fees must be adopted by resolution of the governing board with majority vote. Utility fees must be adopted by ordinance of the governing board with 2/3 vote. Resolution No. 2010-77 for user fees and Municipal Code Chapter 13.06 (2001) for the Abalone Cove sewer user fee. |
| Property-Related Fees | WQFP | \$ 1,329,000 | Yes | A levy imposed on a parcel or upon a person as an incident of property ownership for property-related service. | Majority mail ballot vote of property owners, or by 2/3 vote of the registered voters. Municipal Code Chapter 3.44 (2005) for storm drain user fee. |
| Development Impact Fees, Dedications & Exactions | Quimby & Affordable Housing | \$ 1,400,000 | Yes | Dedications of property or fees to compensate for new demands on public resources resulting from development of land, and imposed as a condition of development approval. | Municipal Code Chapters 16.20 (1975) for the Quimby Parkland Dedication Fee and 17.11 (1997) for the Affordable Housing In-Lieu Fee. |
| Regulatory Fees | General | \$ 1,667,500 | No | Charge imposed on a regulated action to pay for public services necessary to regulate the activity or mitigate the impacts of the fee payer on the community. | Majority vote of governing body. Resolution No. 2010-77. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY13-14 RPV Budget | RPV Restricted? | Description | Authority |
|---------------------------------------|---------------------------|---------------------------|------------------------|---|---|
| Cable & Video Franchises | General | \$ 655,500 | No | Payment from a cable or video franchisee as "rent" or "toll" for the use of the municipality right of way. City's franchise agreement with Cox Cable expires October 2015. Upon expiration, City will continue to receive 3% franchise fee through the state franchise agreement. | Prior to 2008, majority vote of governing body. As of 2008, granted by state. City may request a 1% add-on fee to the cable user bill through the state franchise agreement. This fee can only be used for capital expenditures related to Public, Educational & Government Access (PEG). |
| Solid Waste Franchises | General & Waste Reduction | \$ 576,905 | Both | Payment from a solid waste management franchisee as "rent" or "toll" for the use of the municipality right of way. The City has also imposed recycling fees and AB939 fees on waste haulers. | Franchise fees are imposed by a majority vote of governing body. AB939 fees are authorized by the California Integrated Waste Management Act of 1989. |
| Electric, Gas, Water & Oil Franchises | General | \$ 713,000 | No | Payment from a franchisee as "rent" or "toll" for the use of the municipality right of way. | Majority vote of governing body. |
| Licenses & Permits | General | \$ 154,400 | No | Issued to regulate activities within a local jurisdiction. | Majority vote of governing body. Resolution No. 2010-77. |
| Fines, Forfeitures & Penalties | General | \$ 115,500 | No | Revenues received and/or bail monies forfeited upon conviction of a misdemeanor or municipal infraction. | Court fines are set by California Uniform Bail and Penalty Schedule. Majority vote of governing body for parking fines (Municipal Code Chapter 10.32) and false alarm fines (Municipal Code Chapter 9.04). |
| Rents, Royalties & Concessions | General | \$ 617,000 | No | Revenues from rental or use of city property and/or resources. | Majority vote of governing body. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY13-14 RPV Budget | RPV Restricted? | Description | Authority |
|---------------------------|---|-----------------------|--------------------|---|--|
| Investment Earnings | Various | \$ 106,200 | Both | Revenue earned from the investment of idle public funds. | Majority vote of governing body to approve annual investment policy, which must meet minimum requirements of Government Code §53601. |
| Gifts | General & Donor Restricted Contributions | \$ 17,100 | Both | Contributions to the City for a public purpose. | Government Code §37354. |
| Motor Vehicle License Fee | General | \$ - | No | State imposed tax for the privilege of operating a vehicle on public streets. Prior to 2004, this revenue was shared with the City. In 2004, the state replaced roughly 2/3 of the revenue to the City with additional shares of property tax. Since 2004, the City's remaining allocation has been eliminated, as the distribution formula provides a baseline of revenue to other agencies leaving nothing to be distributed to the City. Current revenue is limited to prior year adjustments. | California Constitution article XI §15 and Revenue and Tax Code §§10751 & 11005. |
| Air Quality Assessment | AQMD | \$ 50,000 | Yes | An assessment on the state Motor Vehicle Fee for air quality related activities distributed to cities on the basis of population. | California Health & Safety Code §44220-44247. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY13-14 RPV Budget | RPV Restricted? | Description | Authority |
|--|-------------------------|-----------------------|--------------------|---|---|
| Motor Vehicle Fuel Tax | Street Maintenance | \$ 1,267,695 | Yes | An 18-cent per gallon tax on fuel used to propel a motor vehicle. City receives state subvention for about 3 cents of this tax. | Tax authorized by California Constitution article XIX §1; Revenue & Tax Code §§7301-8404, 8601-9355; and Streets & Highways Code §§2104-2107.5. |
| Citizens Option for Public Safety (COPS) | Public Safety Grants | \$ 100,000 | Yes | Revenue granted from the state General Fund for supplemental public safety services. | Government Code §30061-30065. |
| Proposition 172 Public Safety Sales Tax | General | \$ 60,000 | No | State voter approved half-cent sales and use tax as partial mitigation for Educational Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties. Cities receive about 6% of the revenue. | California Constitution article XIII §35 and Government Code §30051. |
| Homeowners Property Tax Relief Reimbursement | General | \$ 49,000 | No | Revenue to offset city loss of property tax for state imposed homeowner exemption of \$7,000 per dwelling. | California Constitution article XIII §3(k), Revenue and Tax Code §218, and Government Code §§16120-16123, 29100.6. |
| State Mandate Reimbursement | General | \$ - | No | State reimbursement to cities and counties for the cost of programs and services mandated by the state. | California Constitution article XIIB §6 and Revenue and Tax Code §2201. |
| Federal Grants & Aid | CIP, CDBG & Various | \$ 1,637,466 | Yes | Various annual and one-time awards from federal, state and county agencies vary from year to year. | Various for the granting agency. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY13-14 RPV Budget | RPV Restricted? | Description | Authority |
|--|----------------------|-----------------------|--------------------|---|---|
| Cost Recovery | General | \$ 80,000 | No | In general, cost recovery applies to user fees (recovering the cost of providing a service), regulatory fees (e.g. building permits), and fines/penalties; which have been discussed above. The City's revenue presented here represents the administrative allowance received by the City to manage redevelopment dissolution. | California Health & Safety Code §34161. |
| Total Sources** | | \$ 33,406,603 | | | |
| <i>**Excludes interfund transactions</i> | | | | | |

Account
Structure FFF-PPPP-AAA-EO-EO
 FFF FUND
 PPPP PROGRAM
 AAA ACTIVITY
 EO-EO EXPENDITURE OBJECT



CHART OF ACCOUNTS

| FUND # | FUND NAME |
|--------|-----------|
|--------|-----------|

- | | |
|-----|--|
| 101 | GENERAL FUND |
| 202 | STREET MAINTENANCE |
| 203 | 1972 ACT LANDSCAPING & LIGHTING |
| 209 | EL PRADO LIGHTING DISTRICT |
| 211 | 1911 ACT STREET LIGHTING |
| 212 | BEAUTIFICATION |
| 213 | WASTE REDUCTION |
| 214 | AIR QUALITY MANAGEMENT |
| 215 | PROPOSITION C |
| 216 | PROPOSITION A |
| 217 | PUBLIC SAFETY GRANTS |
| 219 | AFFORDABLE HOUSING COMMUNITY DEVELOPMENT LAW |
| 220 | MEASURE R |
| 222 | HABITAT RESTORATION |
| 223 | SUBREGION ONE MAINTENANCE |
| 224 | MEASURE A MAINTENANCE |
| 225 | ABALONE COVE SEWER DISTRICT |
| 227 | GINSBURG CULTURAL ART BLD |
| 228 | DONOR RESTRICTED CONTRIBUTIONS |
| 285 | IA PORTUGUESE BEND MAINTENANCE |
| 310 | CDBG |
| 311 | CDBG-R |
| 330 | INFRASTRUCTURE IMPROVEMENTS |
| 334 | QUIMBY PARK DEVELOPMENT |
| 337 | AFFORDABLE HOUSING PROJECTS |
| 338 | DEVELOP IMPACT MITIGATION (EET) |
| 339 | MEASURE A CAPITAL |
| 340 | BICYCLE & PEDESTRIAN ACCESS |
| 501 | WATER QUALITY/FLOOD PROTECTION |
| 681 | EQUIPMENT REPLACEMENT |
| 685 | EMPLOYEE BENEFITS |
| 686 | BUILDING REPLACEMENT |
| 795 | IA ABALONE COVE MAINTENANCE |

PROGRAM # PROGRAM NAME

| | |
|--|--|
| 1001 City Council | 3027 Ginsburg Cultural Arts Building |
| 1002 City Manager | 3030 Infrastructure Improvements Administration |
| 1003 City Attorney | 3031 Street Improvements |
| 1004 Administrative Services | 3032 Storm Drain Improvements |
| 1005 Community Outreach | 3033 Parks/Trails/Open Space Improvements |
| 1006 RPV TV Channel 33 | 3034 Quimby Projects |
| 1010 Risk Management | 3035 Sewer Improvements |
| 1011 Personnel | 3036 Building Improvements |
| 1015 Employee Benefits | 3037 Storm Water Quality Improvements |
| 1021 Sheriff | 3038 EET Projects |
| 1023 Neighborhood Watch | 3039 Measure A Projects |
| 1024 Special Programs | 3040 Bicycle/Pedestrian Access |
| 1025 Animal Control | 3041 Utility Undergrounding |
| 1026 Emergency Preparedness | 3042 Roadway Beautification |
| 1027 Public Safety Grants | 3052 Water Quality/Flood Protection |
| 2011 Successor Agency | 3081 Vehicle Maintenance |
| 2020 Financial Services | 3086 Building Replacement/Improvements |
| 2030 Information Technology - Data | 3088 IA Portuguese Bend Maintenance |
| 2035 Information Technology - Voice | 3089 IA Abalone Cove Maintenance |
| 2082 Computer Equipment Replacement | 3091 CDBG Admin |
| 3001 Public Works Administration | 3092 CDBG Home Improvement |
| 3002 Street Pavement Maintenance | 3093 CDBG ADA Compliance |
| 3003 Street Landscape Maintenance | 3094 CDBG REACH |
| 3004 Traffic Signal Maintenance | 3095 CDBG Drainage |
| 3005 Portuguese Bend Road Maintenance | 3096 CDBG-R |
| 3006 Traffic Management | 3097 CDBG ADA Projects 2 |
| 3007 Storm Water Quality | 4001 Planning |
| 3008 Building Maintenance | 4002 Building & Safety |
| 3009 Parks/Trails/Open Space Maintenance | 4003 Code Enforcement |
| 3010 1972 Act Landscaping & Lighting | 4004 View Restoration |
| 3011 1911 Act Street Lighting | 4005 NCCP |
| 3012 Beautification | 4006 Geology |
| 3013 Waste Reduction | 4037 Affordable Housing Projects |
| 3014 Air Quality Management | 4039 Affordable Housing Projects Community Development Law |
| 3015 Proposition C | 5010 Recreation Administration |
| 3016 Proposition A | 5030 Recreational Facilities |
| 3019 El Prado Lighting | 5040 Special Events |
| 3022 Habitat Restoration | 5060 Point Vicente Interpretive Center (PVIC) |
| 3023 Subregion 1 Maintenance | 5070 REACH |
| 3024 Measure A Maintenance | 6000 Non-Departmental |
| 3025 Abalone Cove Sewer District Maintenance | 6083 Furniture and Equipment Replacement |
| 3026 Sewer Maintenance | |

ACTIVITY # ACTIVITY NAME

| | |
|---------------------------|------------------------|
| 411 City Administration | 461 Capital Outlay |
| 421 Public Safety | 471 Debt Service |
| 431 Public Works | 491 Interfund Activity |
| 441 Community Development | 499 Internal Services |
| 451 Recreation & Parks | |

EXP OBJECT # EXPENDITURE OBJECT NAME

| | |
|---|--|
| 11-00 SALARIES & WAGES - FULLTIME | 57-00 MEETINGS & CONFERENCES |
| 12-00 SALARIES & WAGES - PARTTIME | 59-10 EDUCATION - TRAINING |
| 13-00 SALARIES & WAGES - OVERTIME | 59-20 EDUCATION - MEMBERSHIPS & DUES |
| 21-00 HEALTH INSURANCE | 59-30 EDUCATION - PUBLICATIONS & JOURNALS |
| 22-00 FICA/MEDICARE | 61-00 OP SUPPLIES/MINOR EQUIP |
| 23-00 PERS RETIREMENT | 62-00 PURCHASES FOR RESALE |
| 24-00 TUITION REIMBURSEMENT | 69-00 MISCELLANEOUS EXPENSES |
| 25-00 DEFERRED COMP MATCHING CONTRIBUTION | 71-00 LAND |
| 27-00 EMPLOYEE BONUSES | 72-00 BUILDINGS |
| 28-00 RETIREMENT HEALTHCARE | 73-00 IMPROV OTHER THAN BLDGS |
| 29-00 EMPLOYEE BENEFITS ALLOCATION | 73-10 IMPROV OTHER THAN BLDGS - SPECIAL CDBG |
| 32-00 PROFESSIONAL SERVICES | 74-00 INFRASTRUCTURE |
| 33-00 LEGAL SERVICES | 75-10 EQUIPMENT - FURNITURE & OTHER EQUIPMENT |
| 41-10 UTILITY SERVICE - WATER | 75-20 EQUIPMENT - COMPUTERS |
| 41-20 UTILITY SERVICE - GAS | 76-00 VEHICLES |
| 41-30 UTILITY SERVICE - ELECTRIC | 79-00 DEPRECIATION |
| 41-40 UTILITY SERVICE - TELEPHONE | 81-00 PRINCIPAL |
| 43-00 MAINTENANCE SERVICES | 82-00 INTEREST |
| 44-10 RENTALS - BUILDING | 91-00 INTERFUND TRANSFERS OUT |
| 44-20 RENTALS - VEHICLES/EQUIPMENT | 92-00 PASS THRU TO OTHER AGENCIES |
| 52-00 INSURANCE | 93-00 GRANTS TO OTHER ENTITIES |
| 53-00 POSTAGE | 94-10 INTERFUND CHARGES - EQUIPMENT REPLACEMENT |
| 54-00 ADVERTISING | 94-20 INTERFUND CHARGES - PUBLIC WORKS OVERHEAD |
| 55-00 PRINTING & BINDING | 94-30 INTERFUND CHARGES - SUCCESSOR AGENCY ADMIN |
| 56-00 TRAVEL | |



Junior Ranger Program

FINANCIAL ANALYSIS & ECONOMIC OUTLOOK

Recognition of Revenues & Expenditures

Governmental Funds

The City recognizes revenue in governmental funds when the revenue is both measurable and available. Measurable means the amount can be determined. Available generally means received within 60 days of the fiscal year end of June 30th. Expenditures in governmental funds are recorded when the liability is incurred.

Enterprise Fund and Internal Service Funds

The City maintains 1 enterprise fund (Water Quality Flood Protection) and 3 internal service funds (Equipment Replacement, Employee Benefits, and Building Replacement). Revenues are recognized when they are earned (even if not available), and expenses are recorded when the liability is incurred.

Financial Policies

The City's financial policies are summarized below, and are available in full text on the City's website.

Reserve Policy

The requirements and status of City Council Policy No. 41 are summarized in the following chart:

| Fund | Reserve Policy | Policy Amount | Estimated June 30, 2014 | Excess/ (Deficiency) |
|-----------------------|--|----------------------|--------------------------------|-----------------------------|
| General Fund | 50% of budgeted annual expenditures. | 9,847,210 | 9,859,180 | 11,970 |
| Street Maintenance | One year of road maintenance in the landslide area of the City. | 522,000 | 993,299 | 471,299 |
| Habitat Restoration | Emergency projects of \$50,000 and future maintenance endowment of \$84,969; which grows each year by \$10,000 plus accrued interest, as required by the City's Natural Communities Conservation Plan. | 145,253 | 173,092 | 27,839 |
| Subregion 1 | Nonspendable developer endowment. | 750,000 | 764,659 | 14,659 |
| CIP | Emergency or future projects. Funded with General Fund money equivalent to annual transient occupancy tax and prior year favorable General Fund expenditure variance (if applicable). | 3,000,000 | 6,955,394 | 3,955,394 |
| Equipment Replacement | Estimated replacement cost of capitalized equipment held. | 1,970,266 | 1,812,990 | (157,276) |

Based on assumptions used in the City's 2013 Five-Year Financial Model, the Equipment Replacement Fund balance is expected to grow by about \$50,000 annually, which should restore the fund to reserve policy level by FY15-16.

Annual Investment Policy

California Government Code Section 53607 allows for the governing body of a local agency to delegate the authority to invest its funds for a one-year period to the treasurer of the local agency. The City Council and the Improvement Authority Board annually adopt investment policies that delegate investment authority to the treasurer of the City and Improvement Authority, and outline the types of investments the treasurer is authorized to make. The investment policy is in compliance with the local agency investment requirements set forth in California Government Code Section 53601.

Five-Year Financial Model

City Council Policy No. 18 requires analysis, update and review of a Five-Year Financial Model as part of the annual budget process. The Finance Advisory Committee (citizens committee appointed by the City Council) annually reviews the Model. The Model includes the funded projects from the Five-Year Capital Improvement Plan, and Year 1 of the Model is the proposed budget for the coming fiscal year.

Five-Year Capital Improvement Plan

Although not required by law or City Council policy, it is considered a best practice to produce a five-year capital improvement plan document as a guide for the efficient and effective provision of resources for improvement and maintaining public infrastructure and facilities. The Five-Year Capital Improvement Plan is updated annually during the budget process, and incorporated into the Five-Year Financial Model. The Plan document is included as an Appendix at the end of this budget document.

Purchasing Ordinance

The City's purchasing policy is documented in Municipal Code Chapter 2.44, referred to as the Purchasing Ordinance. A summary of the policy follows.

- Purchases of supplies and services of more than \$500 require a City issued purchase order.
- Purchase orders are not required for payments for utility service (e.g. electricity), leases, and credit card purchases and payments.
- Purchases of supplies and services of more than \$5,000 require informal bids.

- Purchases of supplies and services of more than \$25,000 require formal bids and a contract approved by the City Council.
- Licensed professionals such as attorneys, architects, engineers, and financial advisors are exempt from bid requirements.
- All work performed by vendors on private property, or work with increased liability requires a City contract for all amounts.
- The City Manager can approve contracts for amounts up to \$25,000.
- Purchases for Public Projects, as defined by California Code Section 22002, are subject to bid and contract requirements set forth in the California Uniform Public Construction Cost Accounting Act.

Travel and Meetings

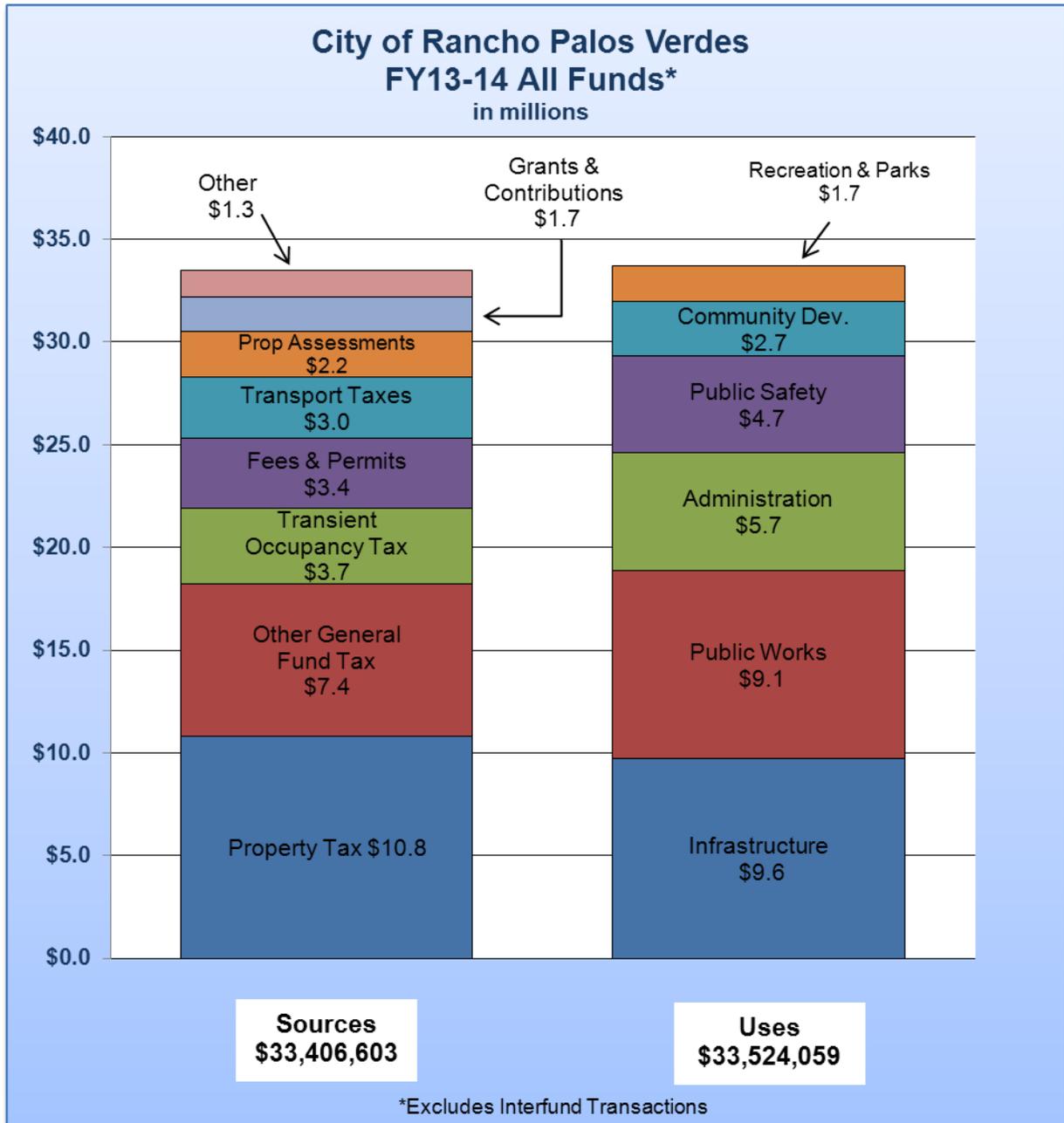
To assure the needs of the City are being met while limiting unnecessary expenditures, the City Council adopted Policy No. 16 outlining the procedures for travel and meeting expenses incurred by the City Council and its Committees/Commissions.

Midyear Budget Review

Per Municipal Code Section 3.32.130, the City Council is to be provided with a midyear status report on the budget and any Staff recommendations. The report is typically presented to City Council in February of each year.

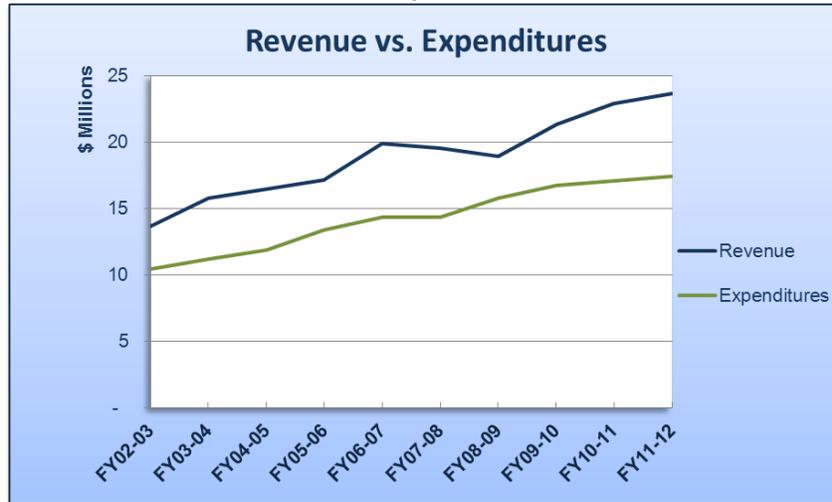
Overview of Sources & Uses

The Citywide budget includes all funds of the City and its component unit, the Improvement Authority. The Citywide budget assumes an approximate \$0.1 million use of accumulated fund balances.



The General Fund is the primary operating fund of the City and accounts for about three-quarters of the City-wide budget, with the remaining portion primarily accounting for restricted funding from outside sources. As such, the financial analysis presented herein will focus on the General Fund.

General Fund Revenue vs. Expenditures – A Ten-Year History



City Council and Staff have worked together to manage costs, balancing expenditures against revenue. Both General Fund revenue and expenditures have increased an average of 6% annually, enabling the City to fund infrastructure improvements with excess revenue.

In FY06-07, the City's average investment earnings rate increased from 3.85% to 5.12%, Pt. Vicente Interpretive Center opened generating new rental and gift shop revenue, and the City completed a one-time exchange of Proposition A monies for \$0.8 million of General Fund money. Interest earnings steadily decreased after FY06-07. However, in FY09-10 the Terranea Resort opened generating a significant amount of new tax revenue for the City.

For the discussion of individual revenues and expenditures below, 10-year historical data has been adjusted for inflation to provide a more accurate picture of growth or decline.

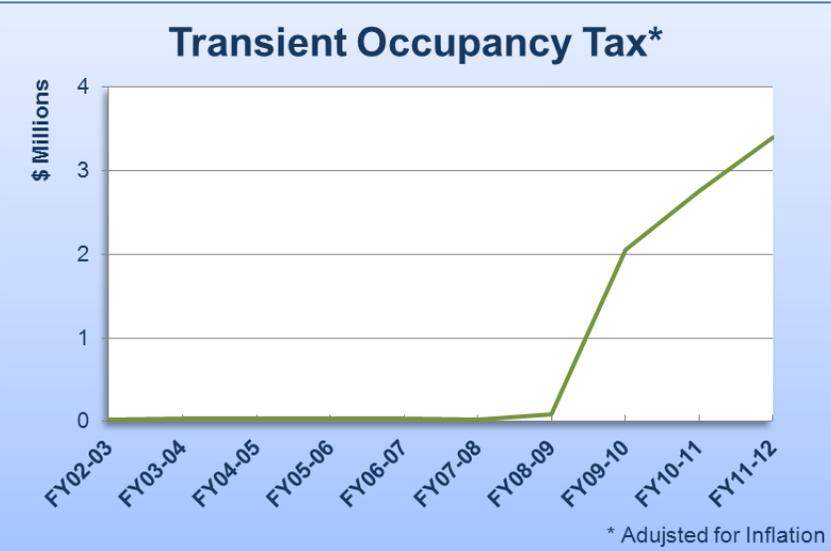
Primary General Fund Revenues

The revenue sources discussed herein are summarized below and account for 82% of total General Fund Revenue.

| | | FY13-14 |
|------------------------------------|-------------|----------------------|
| Property Tax | 43% | \$ 10,751,000 |
| Transient Occupancy Tax | 15% | 3,679,700 |
| Utility Users Tax | 10% | 2,420,000 |
| Franchise Tax | 7% | 1,779,000 |
| Sales Tax | 7% | 1,640,000 |
| Other Revenue | 18% | 4,464,990 |
| Total General Fund Revenues | 100% | \$ 24,734,690 |

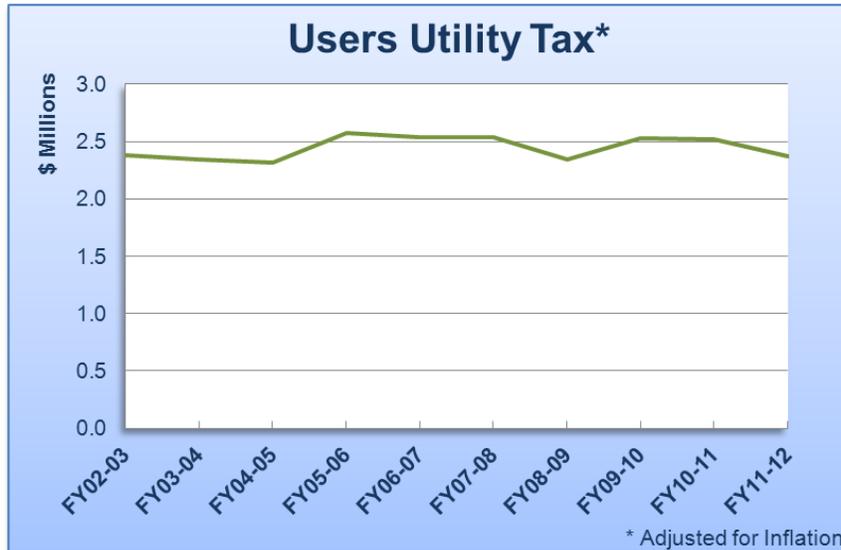


Property tax is the City’s largest source of revenue. The City receives an approximate 6% share of the 1% property assessment. That base property tax revenue has grown an average of 5% annually over the last 10 years. In 2004, the California legislature established accounting maneuvers to help solve state budgetary problems. The state action impacted the City by replacing a portion of sales tax and vehicle license fee revenue with additional shares of property tax beginning in FY04-05. On average, property assessments are much lower than property values in the City; and the City benefits greatly each time a property is sold and re-assessed. Property tax is expected to grow by another 3.67% for FY13-14.

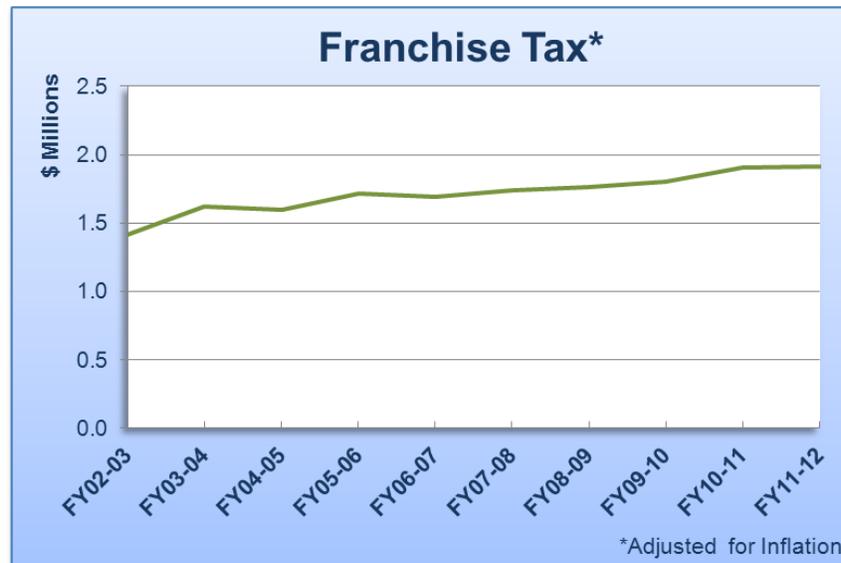


Terranea Resort, the primary source of Transient Occupancy Tax (TOT) revenue, opened in 2009. Instead of increasing the operating budget, the City Council directed that this General Fund revenue be used as a source of funding for repairs and improvements to the City’s infrastructure. Now that the Resort

has been open almost 4 years, Staff has conservatively forecasted that the growth rate of TOT will slow. For example, growth from FY11-12 to FY12-13 is tracking to be about 8%; yet prior year growth was about 27%. The FY13-14 budget includes a conservative assumption that TOT will increase by only 2%.

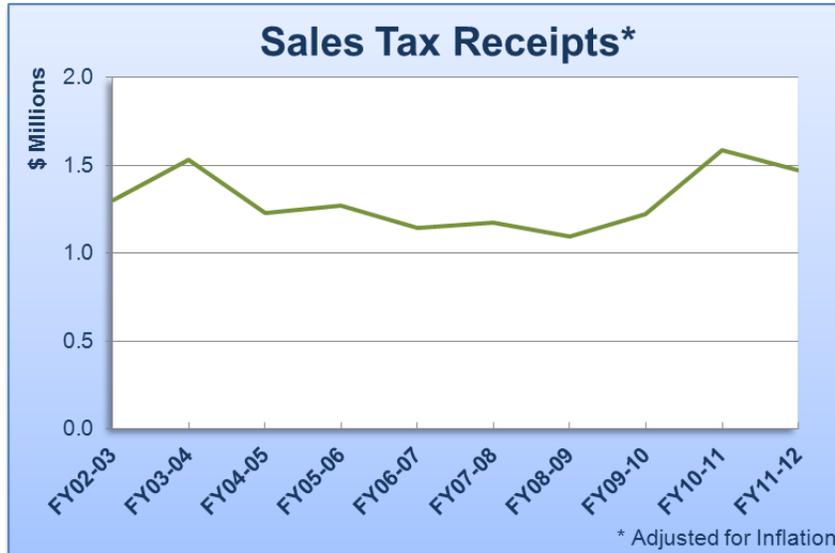


The 3% utility users' tax is levied on customers of water, electricity and gas utilities, as well as telephone services. Weather conditions cause minor revenue fluctuations; but this source of General Fund money has remained fairly consistent over the last ten years. Staff has included a 1.5% increase in the FY13-14 budget based on a recent water rate increase.



Franchise tax is levied on the providers of utility and cable services in exchange for use of the City's right-of-way. The City's revenue has steadily increased over

the last ten years due to increasing utility rates and the expansion of cable services. The FY13-14 budget does not include an assumption for any increase in this revenue source.

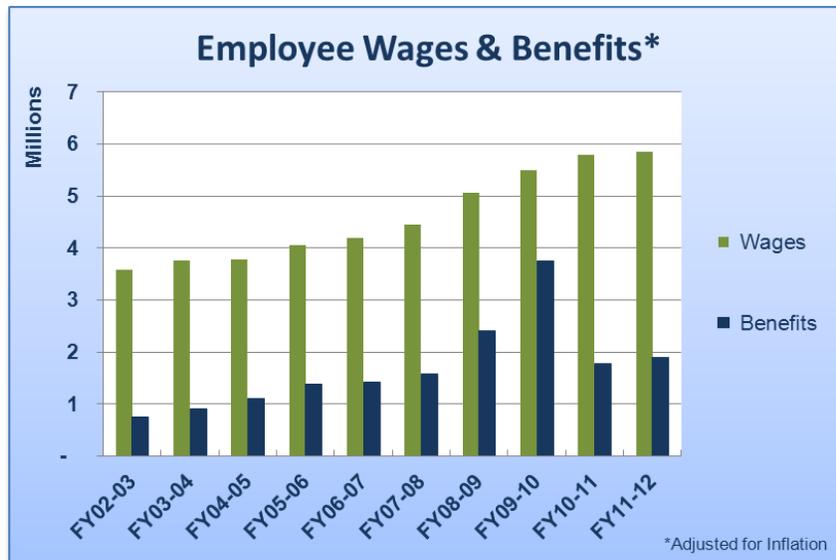


The City's primary sources of sales tax include restaurants, service stations and food markets. As part of the state action in 2004 mentioned previously, in FY04-05 the City began receiving an additional share of property tax in lieu of 25% of its sales tax revenue. Unlike other cities that heavily rely on sales tax from big-box stores and auto malls, the City's sales tax was only minimally impacted during the recession that began in 2008. With the opening of the Terranea Resort in 2009, the City's sales tax grew significantly. In FY11-12, there were substantial decreases in sales of wholesale building materials, business to business heavy supplies, and used auto sales. Although these sectors comprised a small portion of the City's sales tax revenue, the impact was substantial enough to cause an overall 5% decrease in total sales tax revenue. Based on information from the state, the FY13-14 budget includes an assumption that sales tax will grow by 5.6%.

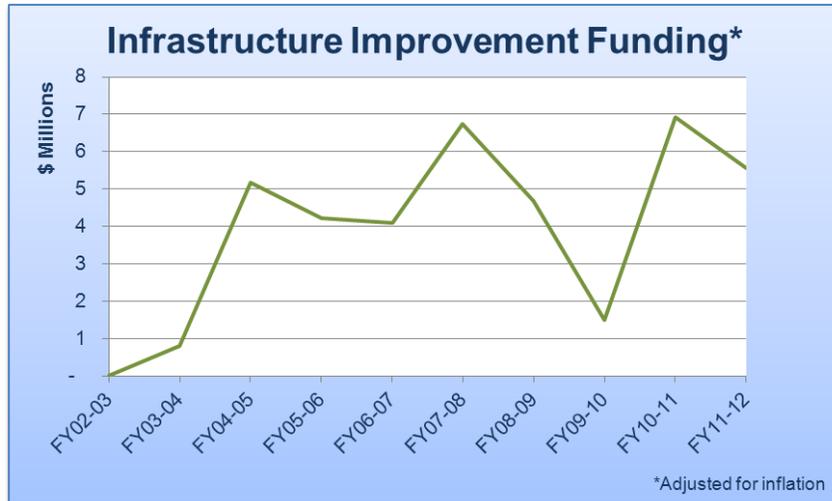
Primary General Fund Uses (Expenditures & Transfers Out)

The expenditures discussed herein are summarized below and account for 81% of total General Fund Uses.

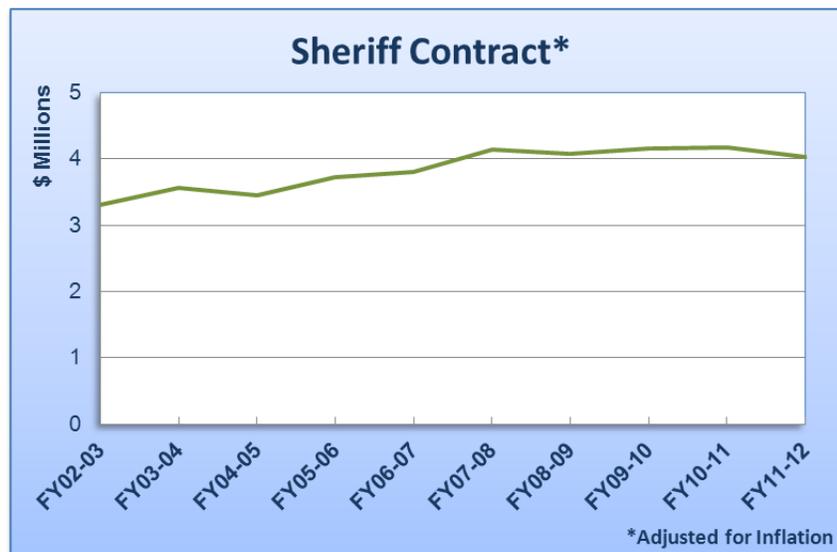
| FY13-14 | | |
|--------------------------------|-------------|----------------------|
| Wages & Benefits | 31% | \$ 7,843,665 |
| Infrastructure Improvements | 22% | 5,553,114 |
| Sheriff Contract | 17% | 4,254,200 |
| Park & Building Maintenance | 8% | 1,947,730 |
| Legal Services | 4% | 1,045,000 |
| Other Expenditures & Transfers | 19% | 4,955,524 |
| Total General Fund Uses | 100% | \$ 25,599,233 |



Between FY07-08 and FY08-09, the City Council authorized the addition of 9 full-time employees. Many of the additions were based on recommendations from an outside organizational assessment that concluded certain City functions were underserved. Other additions included providing building inspections in-house versus outside contracting. In FY08-09 and FY09-10, the City expended a total of about \$2.4 million to pay off the pension side-fund liability (the City's unfunded pension liability upon entering an employer risk pool in 2003).

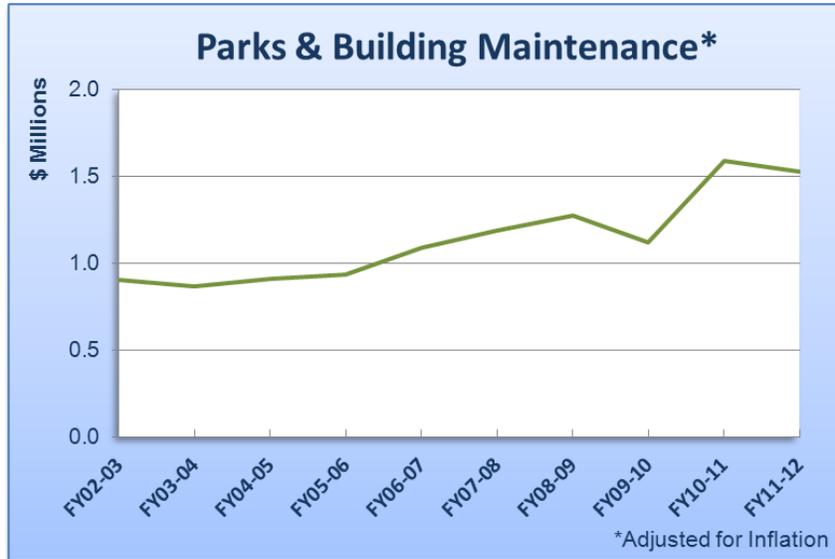


The General Fund has historically provided partial funding for infrastructure improvements; including storm drain projects, park projects, and residential street rehabilitation. Other infrastructure funding has come from grants, transportation taxes, and other restricted monies. Funding varies year to year based on the availability of General Fund money and project requirements. During the four years beginning with FY04-05, the General Fund transferred a total of \$10.3 million to the Water Quality Flood Protection Fund to begin a program of storm drain rehabilitation, and to fund the \$7.5 million McCarrell Canyon storm drain project. Since FY10-11, the General Fund has transferred all transient occupancy tax revenue (total of \$8 million) to the Capital Improvement Projects Reserve, which has since been appropriated to provide cash flow for the San Ramon Canyon stabilization project until a financing decision is made by the City Council.

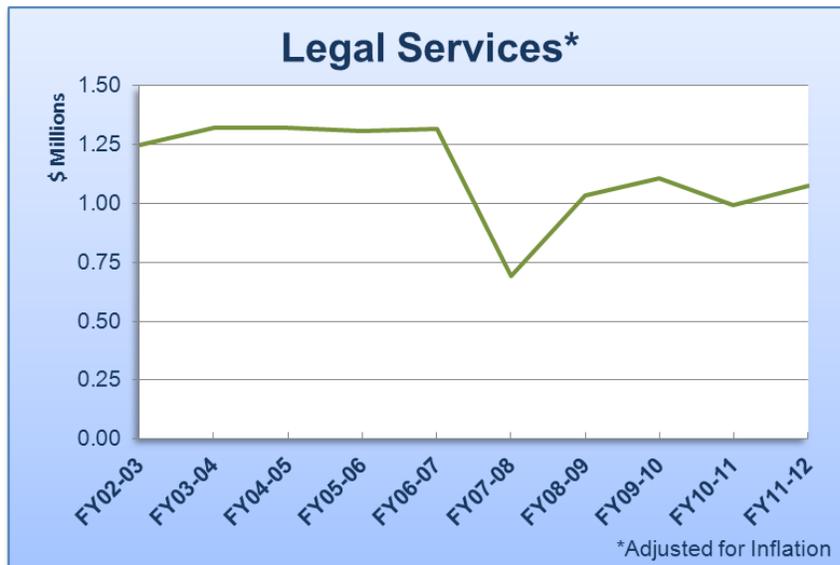


The City provides police services through its contract with the Los Angeles County Sheriff Department. The City has made minor changes to service levels

over the years. The FY13-14 budget does not include any service level increases, and assumes a 2.4% contract rate increase based upon information provided by the Sheriff.



The City contracts with outside vendors to provide parks and building maintenance, which includes the maintenance of open space. Expenditure increases in recent years are primarily attributable to the acquisition of additional open space, aging facilities, and increased efforts to reduce fire hazards. Expenditures are expected to increase by 2.3% in FY13-14.



A large portion of the cost of legal services is driven by litigation, which is unpredictable. The City has a history of vigorously defending itself. General

legal services (e.g. contract review, general advice, meeting attendance) have remained fairly steady for a number of years, typically around \$500,000 annually.

Financial Ratios

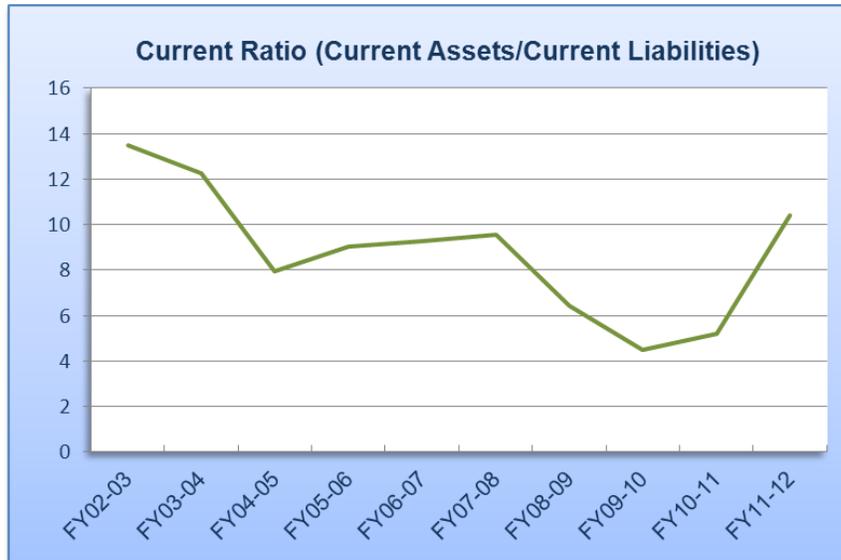
Net Operating Results per Capita

Net operating revenue and expense are calculated from the City’s full-accrual government-wide financial statements, and exclude amounts for capital related transactions.

| | FY10-11 | FY11-12 |
|---|---------------|---------------|
| Population | 41,766 | 41,897 |
| Net Operating Revenue | \$ 29,085,896 | \$ 29,231,403 |
| Net Operating Revenue per Capita | \$ 696 | \$ 698 |
| Net Operating Expense | \$ 21,602,284 | \$ 21,961,529 |
| Net Operating Expense per Capita | \$ 517 | \$ 524 |

Current Ratio

The current ratio is calculated by dividing current assets by current liabilities, and measures the City’s ability to pay short term obligations.



In FY08-09, the City used more than \$6 million of cash to construct the McCarrell Canyon storm drain improvement. Most recently the City has been building its cash reserves in anticipation of providing cash flow for the San Ramon Canyon stabilization project until a financing decision is made by the City Council.

Quick Ratio

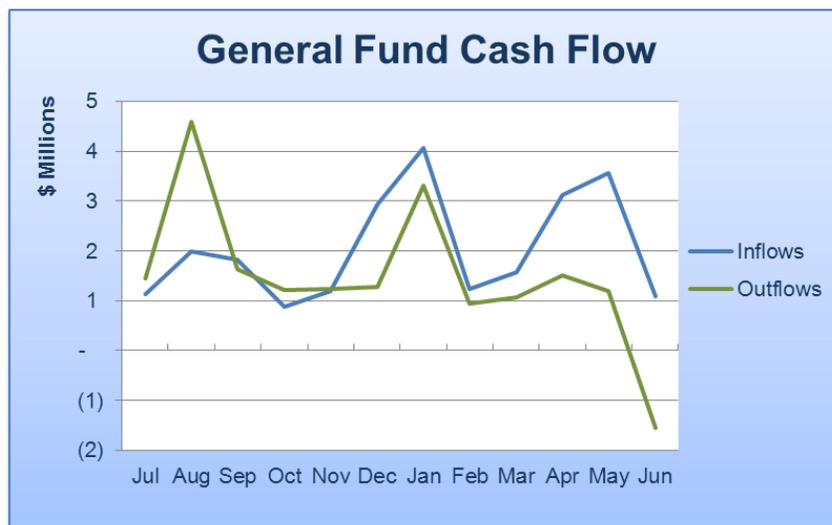
The quick ratio, or acid-test ratio, is calculated by dividing cash and investments by current liabilities, and is the most conservative measure of the City's liquidity.



The trend line for the quick ratio is very comparable to the trend line for the current ratio, as cash and investments typically accounts for about 95% of the City's current assets.

Cash Inflow/Outflow

The following graphic illustrates the General Fund cash inflow and outflow during the fiscal year. This example is based on FY11-12, and is representative of normal activity.



The City's largest revenue source, property tax, is primarily received in December and April each year. Peak outflows are unpredictable, usually based

upon infrastructure projects currently being constructed. The City's General Fund cash reserves are maintained at a minimum level equivalent to 50% of annual expenditures, due in part to the large biannual receipts of property tax.

Improvement Authority Summary

The Rancho Palos Verdes Improvement Authority maintains landslide mitigation facilities constructed by the former Rancho Palos Verdes Redevelopment Agency. Maintenance activities are segregated into 2 different geographical locations; and therefore, accounted for in 2 separate funds.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the former Redevelopment Agency, and Los Angeles County. The agreement required that \$1,000,000 of the original \$10,000,000 bond proceeds from the County be set aside as a non-spendable deposit from which investment earnings are to be used for the aforementioned maintenance. Investment earnings in recent years have not been sufficient to fund ongoing maintenance; and beginning in FY13-14, these activities are expected to require a General Fund subsidy of \$20,000 annually.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. Therefore, the General Fund provides for this maintenance. The expected General Fund contribution for FY13-14 is \$70,000.

Redevelopment Dissolution

Pursuant to state law, on January 31, 2012 all California redevelopment agencies were dissolved. The Rancho Palos Verdes Redevelopment Agency (RPVRDA) was originally formed in 1984 with the purpose to mitigate hazardous landslides. Property tax increment was primarily used to repay debt to Los Angeles County issued for the construction of landslide mitigation facilities. As required by redevelopment law, 20% of the tax increment revenue was set aside to provide housing for low and moderate income persons.

The former property tax revenue source is now distributed by the county twice annually from the Redevelopment Property Tax Trust Fund (RPTTF) to pay obligations of the RPVRDA, which include a \$5.5 million debt to the county and a \$19.3 million debt to the City at June 30, 2012. Recognized obligations must be approved by both an Oversight Board appointed to oversee dissolution activities, and the California Department of Finance.

The City serves as the Successor Agency to the RPVRDA, and its Staff administers dissolution activities. The Successor Agency recently received a "Finding of Completion" from the state indicating that the Successor Agency has

complied with redevelopment dissolution law. This Finding will allow the debt to the City to become a recognized obligation with future repayment from the RPTTF. However, the debt to the City must be restructured to terms required by the dissolution law. Staff expects that the restructuring will reduce the debt from \$19.3 million to about \$11.8 million as of June 30, 2012. Small repayments of this debt to the City's General Fund could begin as early as 2014. However, the timing and amounts are unknown; and no repayment amounts have been included in the FY13-14 budget.

The City Council also elected to transfer the former redevelopment housing assets and function to the City. The transfer of about \$6.7 million of long-term housing notes receivable has been completed. The City will be required to use the repayments from these receivables for affordable housing pursuant to community redevelopment law.

The RPVRDA owned various parcels of land within the landslide area of the City, including the Abalone Cove Shoreline Park and adjacent open space. During 2013, Staff expects to develop a long-range property management plan, as required by the dissolution law. This plan may include a recommendation to transfer the parcels to the City, which may result in settlement payments to other taxing entities entitled to a share of property tax in the landslide area. The timing and potential settlement amounts are unknown; and no such payments have been included in the FY13-14 budget.

Successor Agency activities are accounted for in a private-purpose trust fund, which is not required to have an adopted budget. Twice annually, the Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) for approval by the Oversight Board and California Department of Finance. Distributions from the RPTTF are made pursuant to approved ROPS.

Additional detailed information about dissolution of the RPVRDA may be found in the Notes to the Financial Statements within the City's June 30, 2012 Comprehensive Annual Financial Report (CAFR). The City's CAFR may be viewed on the City's website at the following address.

http://www.palosverdes.com/rpv/finance/CAFR_2012/CAFR_2012.pdf



City's Eggstravaganza Event

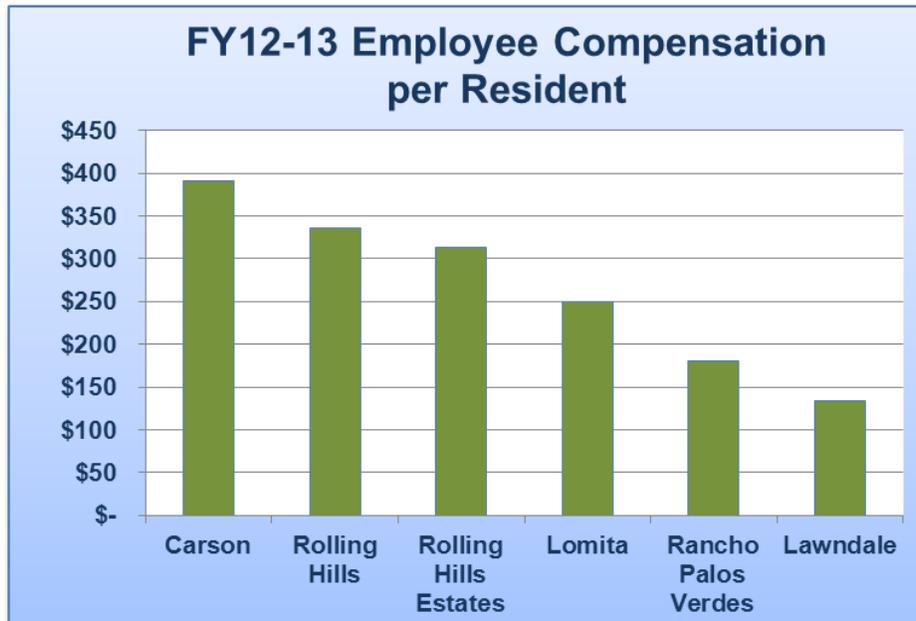
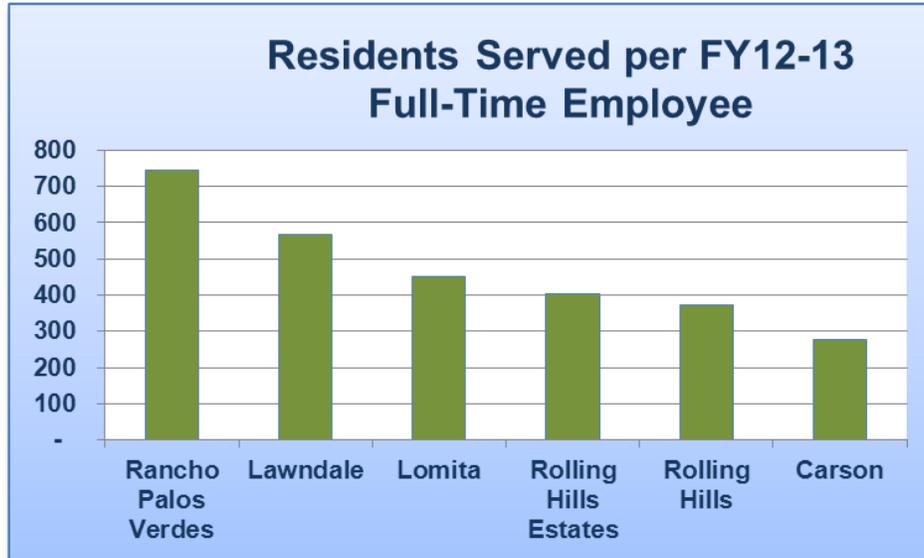
CITY PERSONNEL

The City of Rancho Palos Verdes is a contract city utilizing third party vendors for most of its major services, including public works, police and fire protection. The Community Development and Recreation departments provide the City's in-house operational services including building inspection, code enforcement, planning, and recreation programs. The City has a total staff of 59 authorized full-time employees (with 2 positions in abeyance) and about 47 part-time employees who work about 39,000 hours annually (about 22 full-time equivalents).



Many of the City's employees have professional and technical qualifications. About two-thirds of the full-time positions require a college degree; and there are only 5 full-time administrative support positions. Many of the non-degreed positions have technical qualifications and specific experience requirements.

As the City maintains a small staff, employees wear many different hats; which helps to develop a big-picture perspective. Combined with the institutional knowledge that comes with longevity (28 of the full-time employees have more than 10 years of service at RPV), the City is able to serve the community with relatively lean staffing levels. The following charts compare Rancho Palos Verdes employee compensation to other contract cities in the South Bay.



| | FY13-14 | Benefit Ratio |
|--|---------------------|---------------|
| Full-Time Wages | \$ 5,528,000 | |
| Full-Time Benefits | 1,839,225 | 33% |
| Subtotal Full-Time Compensation | \$ 7,367,225 | |
| | | |
| Part-Time Wages | \$ 546,240 | |
| Part-Time Benefits | 154,200 | 28% |
| Subtotal Part-Time Compensation | \$ 700,440 | |
| | | |
| Grand Total Employee Compensation | \$ 8,067,665 | |

| FULL-TIME EMPLOYEE POSITIONS | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 |
|---|----------------|----------------|----------------|----------------|----------------|
| ADMINISTRATION | | | | | |
| City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Human Resources Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 1.0 | 1.0 | 1.5 | 1.5 | 2.5 |
| Executive Staff Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Analyst II | - | 1.0 | 1.0 | 1.0 | 1.0 |
| Staff Assistant II | 1.0 | - | - | 1.0 | 1.0 |
| SUBTOTAL | 8.0 | 8.0 | 8.5 | 9.5 | 10.5 |
| FINANCE & INFORMATION TECHNOLOGY | | | | | |
| Director of Finance & IT | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Director of Finance & IT | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 1.0 | 1.0 | 1.5 | 1.5 | 1.5 |
| Information Technology Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Accountant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Accountant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Accounting Technician | - | - | 1.0 | 1.0 | 1.0 |
| Accounting Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Account Clerk | 1.0 | 1.0 | - | - | - |
| Staff Assistant II | 1.0 | 1.0 | 1.0 | - | - |
| SUBTOTAL | 9.0 | 9.0 | 9.5 | 8.5 | 8.5 |
| COMMUNITY DEVELOPMENT | | | | | |
| Community Development Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Community Development Director | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 |
| Principal Planner | 1.0 | 1.0 | - | - | - |
| Senior Planner | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Associate Planner | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Assistant Planner | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 |
| Planning Technician | 1.0 | 1.0 | 1.0 | - | - |
| Building Official | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Building Inspector II | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 |
| Permit Technician | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Code Enforcement Officer | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Staff Assistant II | - | - | - | 1.0 | 1.0 |
| Administrative Staff Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| SUBTOTAL | 19.0 | 19.0 | 19.0 | 17.0 | 17.0 |

| FULL-TIME EMPLOYEE POSITIONS | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 |
|--|----------------|----------------|----------------|----------------|----------------|
| RECREATION | | | | | |
| Director of Recreation & Parks | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Recreation Services Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 1.0 | 1.0 | - | - | - |
| Recreation Program Supervisor II | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Administrative Analyst II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Staff Assistant | 1.0 | 1.0 | 1.0 | 1.0 | - |
| SUBTOTAL | 7.0 | 7.0 | 6.0 | 6.0 | 5.0 |
| PUBLIC WORKS | | | | | |
| Director of Public Works | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Director of Public Works | - | - | - | - | 1.0 |
| Senior Engineer | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Associate Engineer | 4.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Assistant Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Administrative Staff Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Permit Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Superintendent | - | 1.0 | 1.0 | 1.0 | 1.0 |
| Lead Worker | - | - | 1.0 | 1.0 | 1.0 |
| Maintenance Worker II | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 |
| SUBTOTAL | 15.0 | 15.0 | 15.0 | 15.0 | 16.0 |
| TOTAL FULL-TIME EMPLOYEES | 58.0 | 58.0 | 58.0 | 56.0 | 57.0 |
| <i>Due to current levels of permitting activity in Community Development, a Planning Technician position and a Building Inspector II position have been in abeyance since FY12-13.</i> | | | | | |

GENERAL FUND SUMMARY

The General Fund is the primary operating fund of the City, and accounts for about three-quarters of the Citywide budget. Below is a summary of General Fund activity, and changes in the Reserve balance. The City Council's Reserve Policy requires the City to maintain a minimum General Fund balance of at least 50% of annual operating expenditures.

| | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Beginning Reserve | \$ 10,440,256 | \$ 10,744,126 | \$ 11,385,759 | \$ 12,464,439 | \$ 10,513,723 |
| Revenue | 21,303,228 | 22,921,818 | 23,670,857 | 24,184,124 | 24,734,690 |
| Expenditures | (16,718,366) | (17,081,270) | (17,460,898) | (19,623,472) | (19,694,419) |
| Transfers In | 168,107 | 651,019 | 540,000 | 212,000 | 210,000 |
| Transfers Out | (3,467,201) | (6,964,348) | (5,692,972) | (6,723,368) | (5,904,814) |
| Changes in Reserve, Restricted, Committed & Assigned Balances | (981,898) | 1,114,414 | 21,693 | - | - |
| Ending Reserve | \$ 10,744,126 | \$ 11,385,759 | \$ 12,464,439 | \$ 10,513,723 | \$ 9,859,180 |
| Policy Level (50% of Expenditures) | 8,359,183 | 8,540,635 | 8,730,449 | 9,811,736 | 9,847,210 |
| Excess Reserve | \$ 2,384,943 | \$ 2,845,124 | \$ 3,733,990 | \$ 701,987 | \$ 11,971 |

The Citywide budget is arranged by department, and various General Fund programs are managed by each department. The purpose of this section is to provide a centralized presentation of all General Fund activity.

GENERAL FUND REVENUES

| Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Taxes | | | | | | |
| 101-2020-316-10-00 | BUSINESS LICENSE TAX | 609,176 | 581,141 | 700,156 | 718,000 | 715,000 |
| 101-6000-311-10-00 | PROPERTY TAX | 5,153,524 | 5,979,684 | 6,072,358 | 6,254,800 | 6,450,000 |
| 101-6000-312-20-00 | PROP TAX IN LIEU OF SALES | 296,349 | 431,487 | 541,717 | 453,908 | 471,000 |
| 101-6000-312-30-00 | PROP TAX IN LIEU OF VLF | 3,433,202 | 3,511,629 | 3,605,510 | 3,694,230 | 3,830,000 |
| 101-6000-312-40-00 | REDEV PROP TAX TRUST | 0 | 0 | 3,265 | 0 | 0 |
| 101-6000-313-10-00 | SALES AND USE TAX | 1,044,224 | 1,458,491 | 1,383,341 | 1,494,800 | 1,580,000 |
| 101-6000-313-20-00 | RHE SALES AND USE TAX | 56,127 | 0 | 0 | 0 | 0 |
| 101-6000-313-30-00 | SALES TAX - PW (PSAF) | 57,444 | 59,800 | 65,167 | 57,400 | 60,000 |
| 101-6000-314-10-00 | TRANSIENT OCC TAX | 1,954,507 | 2,640,368 | 3,349,015 | 3,611,074 | 3,679,700 |
| 101-6000-315-XX-0 | UTILITY USERS TAX | 2,395,107 | 2,406,833 | 2,333,440 | 2,385,000 | 2,420,000 |
| 101-6000-317-XX-0 | FRANCHISE TAXES | 1,711,456 | 1,824,891 | 1,881,163 | 1,917,000 | 1,779,000 |
| 101-6000-318-10-00 | PROPERTY TRANSFER TAX | 238,303 | 229,816 | 272,802 | 285,000 | 416,000 |
| 101-6000-318-20-00 | GOLF TAX | 346,413 | 363,402 | 398,226 | 409,000 | 404,000 |
| Taxes | | 17,295,832 | 19,487,541 | 20,606,160 | 21,280,212 | 21,804,700 |

License/Permits

| | | | | | | |
|--------------------|----------------------|---------|---------|---------|---------|---------|
| 101-1002-325-10-00 | FILM PERMITS | 68,982 | 70,820 | 45,575 | 45,000 | 45,000 |
| 101-1025-326-10-00 | ANIMAL CONTROL FEES | 50,161 | 50,364 | 33,752 | 52,200 | 35,000 |
| 101-3001-324-10-00 | RIGHT OF WAY PERMITS | 57,967 | 75,045 | 60,058 | 65,000 | 70,000 |
| 101-3001-324-20-00 | DUMPSTER PERMITS | 0 | 2,548 | 2,744 | 1,200 | 1,000 |
| 101-3006-327-10-00 | PARKING PERMITS | 0 | 445 | 575 | 500 | 700 |
| 101-3006-327-20-00 | PARKING DECALS | 0 | 166 | 273 | 0 | 700 |
| 101-4001-322-10-00 | PLAN & ZONE PERMIT | 417,508 | 309,962 | 293,350 | 246,700 | 300,000 |
| 101-4001-322-20-00 | PLAN - INVESTIGATION | 14,889 | 12,682 | 25,402 | 16,500 | 0 |
| 101-4001-322-30-00 | PLAN - MISC FEES | 2,678 | 488 | 6,603 | 2,900 | 0 |
| 101-4001-322-40-00 | PLAN - DATA PROCESS | 6,734 | 7,403 | 7,141 | 7,600 | 7,000 |
| 101-4001-322-50-00 | PLAN - HIST DATA FEE | 7,685 | 9,360 | 8,299 | 8,600 | 8,000 |
| 101-4002-323-10-00 | B&S PLAN CHECK | 324,506 | 312,515 | 272,216 | 252,000 | 280,000 |
| 101-4002-323-20-00 | B&S PERMITS | 867,478 | 931,598 | 922,815 | 960,000 | 885,000 |
| 101-4002-323-30-00 | B&S INVESTIGATIONS | 0 | 172 | 0 | 0 | 0 |

GENERAL FUND REVENUES

| Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|------------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 101-4002-323-50-00 | B&S SMIP FEES | 1,262 | 1,510 | 1,200 | 1,400 | 1,700 |
| 101-4002-323-60-00 | B&S STATE BLDG STD | 0 | 43 | 108 | 200 | 800 |
| 101-4003-321-10-00 | MASSAGE PERMITS | 2,715 | 2,090 | 941 | 2,900 | 0 |
| 101-4004-322-60-00 | VIEW RESTORATION FEES | 13,015 | 7,564 | 13,990 | 14,700 | 2,000 |
| 101-4006-323-40-00 | B&S GEOLOGY FEES | 117,079 | 138,071 | 111,106 | 150,000 | 150,000 |
| License/Permits | | 1,952,659 | 1,932,844 | 1,806,147 | 1,827,400 | 1,786,900 |

Fine/Forfeitures

| | | | | | | |
|-------------------------|-------------------|----------------|----------------|----------------|---------------|----------------|
| 101-1021-351-10-00 | MISC COURT FINES | 172,994 | 196,190 | 147,684 | 77,000 | 105,000 |
| 101-1021-351-20-00 | FALSE ALARM FINES | 5,900 | 7,900 | 7,300 | 8,200 | 5,500 |
| 101-1021-351-30-00 | TOW FEES | 0 | 5,688 | 4,504 | 0 | 5,000 |
| Fine/Forfeitures | | 178,894 | 209,778 | 159,488 | 85,200 | 115,500 |

Rents

| | | | | | | |
|--------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|
| 101-3001-364-XX-1 | RENT - CITY HALL | 302 | 135 | 4,453 | 0 | 0 |
| 101-5030-347-70-00 | SHORELINE PKNG LOT FEES | 50,582 | 46,062 | 59,451 | 58,000 | 59,000 |
| 101-5030-347-90-00 | PROGRAM FEES | 1,523 | 6,463 | 8,424 | 0 | 8,700 |
| 101-5030-364-XX-X | RENT - REC & PARKS | 113,597 | 134,553 | 115,304 | 113,000 | 86,500 |
| 101-5060-364-10-30 | RENT - PVIC | 208,855 | 159,702 | 209,049 | 170,000 | 200,000 |
| 101-5060-369-20-10 | PVIC GIFT SHOP | 97,738 | 100,557 | 98,449 | 100,000 | 120,000 |
| 101-6000-363-XX-X | RENT - CITYWIDE | 228,815 | 235,556 | 151,837 | 137,000 | 151,500 |
| 101-6000-364-30-00 | RENTAL INCOME OTHER | 1,520 | 760 | 1,824 | 0 | 0 |
| Rents | | 702,932 | 683,787 | 648,790 | 578,000 | 625,700 |

Interest

| | | | | | | |
|--------------------|-------------------|---------------|---------------|---------------|---------------|---------------|
| 101-6000-361-10-00 | INTEREST EARNINGS | 73,144 | 60,077 | 46,421 | 60,000 | 53,790 |
| Interest | | 73,144 | 60,077 | 46,421 | 60,000 | 53,790 |

Charges for Services

| | | | | | | |
|--------------------|------------------------|---------|---------|---------|---------|---------|
| 101-3001-344-10-00 | ENGINEERING FEES | 5,125 | 4,071 | 60,239 | 40,000 | 35,000 |
| 101-3001-381-10-00 | SPECIAL FUND ADMIN | 148,200 | 151,200 | 154,300 | 157,400 | 156,000 |
| 101-3006-344-20-00 | SALE OF SIGNS/SERVICES | 7,308 | 6,921 | 5,901 | 7,700 | 8,000 |
| 101-5070-347-80-00 | REC FEES - REACH | 6,695 | 9,782 | 11,909 | 9,600 | 10,000 |

GENERAL FUND REVENUES

| Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|------------------------------------|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 101-6000-381-40-00 | SUCCESSOR AGY ADMIN | 0 | 0 | 38,000 | 80,000 | 80,000 |
| Charges for Services | | 167,328 | 171,974 | 270,349 | 294,700 | 289,000 |
| <i>From Other Agency</i> | | | | | | |
| 101-1026-331-10-00 | FEDERAL GRANT INCOME | 0 | 0 | 5,175 | 0 | 0 |
| 101-4005-331-10-00 | NCCP GRANT INCOME | 0 | 6,013 | 1,190 | 0 | 27,000 |
| 101-5010-331-10-00 | FEDERAL GRANT INCOME | 18,015 | 0 | 0 | 0 | 0 |
| 101-6000-335-10-00 | MOTOR VEHICLE IN-LIEU | 127,658 | 220,790 | 0 | 22,312 | 0 |
| From Other Agency | | 145,673 | 226,803 | 6,365 | 22,312 | 27,000 |
| <i>Other Revenue</i> | | | | | | |
| 101-1004-369-10-00 | MISC REVENUES | 0 | 71,015 | 0 | 0 | 0 |
| 101-1005-369-10-00 | MISC REVENUES | 0 | 0 | 800 | 0 | 0 |
| 101-1021-369-10-00 | MISC REVENUES | 3,984 | 0 | 0 | 0 | 0 |
| 101-1026-369-10-00 | MISC REVENUES | 0 | 4,115 | 1,214 | 0 | 0 |
| 101-5030-365-XX-0 | DONATIONS | 100 | 204 | 100 | 0 | 0 |
| 101-5040-365-40-00 | DONATIONS - JULY 4TH | 0 | 3,225 | 2,549 | 4,000 | 2,100 |
| 101-5040-365-70-00 | DONATIONS - SPEC EVENT | 0 | 0 | 0 | 0 | 0 |
| 101-5040-369-10-00 | MISC REVENUES | 0 | 0 | 0 | 0 | 0 |
| 101-5060-365-20-00 | DONATIONS - PVIC | 11,575 | 13,040 | 12,381 | 12,200 | 12,000 |
| 101-5070-365-30-00 | DONATIONS - REACH | 0 | 12,128 | 17,286 | 5,100 | 3,000 |
| 101-6000-365-10-00 | DONATIONS - GENERAL | 47 | 11 | 53 | 0 | 0 |
| 101-6000-369-10-00 | MISC REVENUES | 76,361 | 34,951 | 89,861 | 15,000 | 15,000 |
| 101-6000-369-20-00 | ST MANDATE COST REIMB | 25,003 | 9,079 | 2,893 | 0 | 0 |
| Other Revenue | | 117,070 | 147,769 | 127,136 | 36,300 | 32,100 |
| General Fund Revenue Totals | | 20,633,532 | 22,920,571 | 23,670,857 | 24,184,124 | 24,734,690 |

GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

| Program | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| 1001 City Council | 105,935 | 100,548 | 133,697 | 143,500 | 149,100 |
| 1002 City Manager | 950,907 | 931,552 | 995,276 | 1,151,605 | 940,800 |
| 1003 Legal Services | 1,048,721 | 948,605 | 1,057,103 | 1,045,000 | 1,045,000 |
| 1004 City Clerk | 379,289 | 468,323 | 503,876 | 404,750 | 611,250 |
| 1005 Community Outreach | 85,961 | 82,429 | 102,701 | 105,400 | 80,574 |
| 1006 RPV TV | 0 | 0 | 109,454 | 102,100 | 103,400 |
| 1010 Risk Management | 417,170 | 515,034 | 660,899 | 602,000 | 475,000 |
| 1011 Personnel | 206,212 | 270,852 | 294,298 | 277,005 | 259,050 |
| 2020 Finance | 1,269,290 | 1,245,015 | 1,341,971 | 1,290,000 | 1,442,700 |
| 2030 Information Technology - Data | 545,915 | 488,258 | 356,282 | 468,000 | 533,800 |
| 2035 Information Technology - Voice | 73,675 | 72,007 | 69,218 | 88,400 | 99,300 |
| 6000 General Non-Program Expenditures | 0 | 0 | 0 | 500,000 | 0 |
| <i>Subtotal for Administration</i> | 5,083,075 | 5,122,623 | 5,624,775 | 6,177,760 | 5,739,974 |
| 1021 Sheriff | 3,939,997 | 3,989,703 | 3,957,051 | 4,174,000 | 4,254,200 |
| 1024 Special Programs | 38,294 | 139,867 | 24,514 | 104,500 | 104,500 |
| 1025 Animal Control | 77,879 | 64,753 | 55,862 | 88,250 | 88,000 |
| 1026 Emergency Preparedness | 171,265 | 115,133 | 140,500 | 201,902 | 236,100 |
| <i>Subtotal for Public Safety</i> | 4,227,435 | 4,309,456 | 4,177,928 | 4,568,652 | 4,682,800 |
| 3001 Public Works Administration | 1,658,617 | 1,865,666 | 1,974,635 | 1,975,425 | 2,161,000 |
| 3006 Traffic Management | 209,778 | 167,316 | 139,713 | 260,300 | 296,000 |
| 3007 Storm Water Quality | 122,283 | 115,661 | 92,945 | 180,800 | 405,500 |
| 3008 Building Maintenance | 447,825 | 453,168 | 491,226 | 600,200 | 596,600 |
| 3009 Parks, Trails & Open Space Maintenance | 613,556 | 1,066,587 | 1,012,061 | 1,304,000 | 1,351,130 |
| 3026 Sewer Maintenance | 57,194 | 37,180 | 13,307 | 88,000 | 68,000 |
| <i>Subtotal for Public Works</i> | 3,109,253 | 3,705,579 | 3,723,887 | 4,408,725 | 4,878,230 |
| 4001 Planning | 1,320,867 | 1,409,575 | 1,302,439 | 1,385,287 | 1,315,840 |
| 4002 Building & Safety | 611,145 | 569,318 | 574,611 | 649,694 | 670,700 |
| 4003 Code Enforcement | 179,432 | 178,005 | 187,237 | 213,300 | 214,900 |
| 4004 View Restoration | 324,139 | 329,553 | 324,520 | 368,300 | 381,300 |
| 4005 NCCP | 10,550 | 1,476 | 2,380 | 99,593 | 0 |
| 4006 Geology | 108,453 | 120,360 | 88,708 | 150,000 | 150,000 |
| <i>Subtotal for Community Development</i> | 2,554,586 | 2,608,287 | 2,479,895 | 2,866,174 | 2,732,740 |
| 5010 Recreation Administration | 593,076 | 400,376 | 555,663 | 618,175 | 663,650 |
| 5030 Recreational Facilities | 419,807 | 449,066 | 448,980 | 445,550 | 464,700 |
| 5040 Special Events | 25,540 | 27,776 | 45,026 | 97,061 | 88,350 |
| 5060 Point Vicente Interpretive Center | 294,559 | 322,890 | 356,709 | 393,375 | 404,875 |
| 5070 REACH | 68,488 | 37,289 | 48,036 | 48,000 | 39,100 |
| <i>Subtotal for Recreation</i> | 1,401,470 | 1,237,396 | 1,454,415 | 1,602,161 | 1,660,675 |
| General fund Expenditure Totals | 16,375,819 | 16,983,341 | 17,460,899 | 19,623,472 | 19,694,419 |

GENERAL FUND TRANSFERS

| Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| TRANSFERS IN | | | | | |
| Fr CDBG | 26,847 | 0 | 0 | 0 | 0 |
| Fr Emp Benefits | 0 | 0 | 340,000 | 0 | 0 |
| Fr Measure A Maintenance | 38,460 | 160,641 | 100,000 | 100,000 | 105,000 |
| Fr Prop A | 2,800 | 0 | 0 | 0 | 0 |
| Fr PS Grants | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Fr Rdwy Beaut | 0 | 102,390 | 102 | 0 | 0 |
| Fr Utility Undergrd | 0 | 275,941 | 186 | 0 | 0 |
| Fr Waste Reduction - Park Maint | 0 | 12,000 | 0 | 12,000 | 5,000 |
| TRANSFERS IN | 168,107 | 650,972 | 540,288 | 212,000 | 210,000 |
| TRANSFERS OUT | | | | | |
| To Abalone Cove Sewer Maint | -14,700 | -32,700 | -10,700 | -10,700 | -50,700 |
| To Building Improvements | 0 | 0 | -15,000 | 0 | 0 |
| To CDBG | 0 | -36,970 | 0 | 0 | 0 |
| To Employee Ben | -1,575,501 | 0 | 0 | 0 | 0 |
| To Habitat Restoration | -169,000 | -109,900 | -90,000 | -65,000 | -150,000 |
| To Improv Authority Ab Cove | 0 | 0 | 0 | 0 | -20,000 |
| To Improv Authority Port Bend | -110,000 | -101,000 | -60,000 | -106,000 | -70,000 |
| To Infrastructure Improv Admin | 0 | -2,619,479 | -3,396,731 | -3,611,074 | -3,679,700 |
| To Parks Improv | 0 | -2,484,095 | -436,988 | 0 | 0 |
| To Parks Improvements | -54,000 | 0 | 0 | 0 | 0 |
| To RPV TV | -105,000 | -90,120 | -6,623 | 0 | 0 |
| To Sewer Maintenance | 0 | -211,000 | 0 | 0 | 0 |
| To Street Improvements | -1,362,000 | -1,299,204 | -1,623,553 | -1,652,697 | -1,873,414 |
| To Street Maint - Non Pavement | -22,000 | 0 | 0 | 0 | 0 |
| To Subregion 1 | -55,000 | -70,000 | -60,000 | -90,000 | -61,000 |
| TRANSFERS OUT | -3,467,201 | -7,054,468 | -5,699,595 | -5,535,471 | -5,904,814 |
| General Fund Net Transfer Totals | -3,299,094 | -6,403,495 | -5,159,307 | -5,323,471 | -5,694,814 |

Department: General Fund

Budget Program: General Non-Program Transfers

| Account # | Account Description | Budget FY13-14 |
|-----------|--|-------------------|
| | <i>To Abalone Cove Sewer Maint</i> | |
| | Transfer to the Abalone Cove Sewer District fund for the City's sewer system maintenance contribution. | 50,700 |
| | <i>To Habitat Restoration</i> | |
| | The General Fund subsidizes the Habitat Restoration fund for management of the NCCP open space preserve. | 150,000 |
| | <i>To Improv Authority Ab Cove</i> | |
| | The General Fund subsidizes the Abalone Cove fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA. | 20,000 |
| | <i>To Improv Authority Port Bend</i> | |
| | The General Fund subsidizes the Portuguese Bend fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA. | 70,000 |
| | <i>To Infrastructure Improv Admin</i> | |
| | Funding for the Reserve for future Capital Projects, equivalent to transient occupancy tax revenue. | 3,679,700 |
| | <i>To Street Improvements</i> | |
| | Primary funding for the annual residential street rehabilitation project. | 1,873,414 |
| | <i>To Subregion 1</i> | |
| | Interest earned on the Subregion 1 endowment is not adequate to fund maintenance activities. Therefore, the General fund must subsidize Subregion 1 landscape maintenance. | 61,000 |



Cutting the Rug at the Fourth of July Celebration

CITY COUNCIL

The City Council is the legislative body of the City and is comprised of five members elected at large to serve four-year terms, with a limit of two consecutive terms. City Council elections are conducted in November of odd numbered years. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager, as well as residents to serve on various volunteer boards, commissions, and committees. The City Council also negotiates employee compensation with the City's Employees Association; and takes actions on fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; and approves City contracts.



The City Council's budget includes a monthly part-time salary of \$400 per Council Member, health insurance benefits, a travel allowance for City business, and memberships in various local organizations.

The City Council's 2013 Goals and Priorities document is included herein, as well as a summary of FY13-14 appropriations that support them.

**RANCHO PALOS VERDES CITY COUNCIL
2013 GOALS & PRIORITIES
Revised and Re-Adopted January 15, 2013**

1) PUBLIC SAFETY AND TRAFFIC ISSUES

- Focus on Crime Prevention: Prioritization of "Crime Watch," notification of the public, Neighborhood Watch (Score = 14)
- Forge Closer City Relationship with Sheriff's Department: Improve communication with leadership at the Lomita Sheriff's station (Score = 9)
- Increase Sheriff's Presence on South and West Sides of the City: Consider creation of Sheriff's Department substation on City property (Score = 6)
- Review Sheriff's Department's Allocation of Assets: Promote better focus the Department's efforts in the City (Score = 5)
- Notification of Public Safety Issues: Formalize system to notify City Staff of public safety issues, review communications policy and guidelines (Score = 5)
- Create Joint Powers Agency for Emergency Management for the Peninsula: Pre-arrangements to share resources during natural disasters (i.e., wildfire, earthquake, tsunami, flooding, etc.) and for other hazards (Score = 4)
- Focus on Traffic Enforcement: Eliminate "speed traps" & replace with speed warning signs/units, target perceived erratic driving related to Marymount College (Score = 3)
- Palos Verdes Drive East Safety: Improve roadway safety (Score = 2)
- Bicycle Safety: Cyclist safety and awareness, sharing of roadways with motor vehicles (Score = 2)

2) SAN RAMON CANYON PROJECT

- San Ramon Canyon Stabilization: Solicit financial support from the City & County of Los Angeles and present financing alternatives (Score = 12)

3) CITIZEN INVOLVEMENT

- Increase Citizen Involvement in Infrastructure Goal-Setting & Planning: Review "lessons learned" from past projects, need more direct Staff outreach

to residents and businesses, identify instances and plans to deal with deferred maintenance of facilities (Score = 12)

- Evaluate City Recreation Programs: Review the current types of recreation programs offered to the public (Score = 2)
- Public Outreach Program: Develop and implement a comprehensive program for 2013 to familiarize residents about City services, resource information available, public participation opportunities, fiscal and management accountability, and frequently asked questions.

4) PUBLIC INFRASTRUCTURE

- Infrastructure Funding: Consider a full range of funding options (Score = 12)
- Portuguese Bend Landslide: Roadway maintenance, dewatering wells (Score = 6)
- Citywide Sewer Maintenance: Review maintenance program, schedule and projects (Score = 6)
- Citywide Storm Drain Maintenance: Review maintenance program, schedule and projects (Score = 5)
- Energy Audit of City Facilities: Provide update of grants and completed projects (Score = 3)
- County Sewer Pump Station at Western Avenue & Avenida Aprenda: Identify issues to be addressed, encourage LA County Sanitation Districts to complete work (Score = 1)
- CalWater Facilities within Portuguese Bend Community: Meet with CalWater to ensure the safety of water lines and other infrastructure in active landslide area (Score = 1)
- Cell Sites in Public Right-of-Way: Explore options to provide better visual screening (Score = 0)
- Citywide Street Maintenance: Review street maintenance program (Score = Unk)

5) GOVERNMENT EFFICIENCY, FISCAL CONTROL AND TRANSPARENCY

- Evaluate "Core" City Services: What services do citizens really want from the City? (Score = 11)

- Full Transparency of Financial Information: Improve public access to City financial information (Score = 10)
- Improve Organizational Efficiency: Run a "tight ship," conduct performance audit of City staffing & programs, analyze "needs" vs. "wants," consider increased use of volunteers (Score = 10)
- Conduct a Business Survey: Staff to prepare a survey, with the assistance of the Chamber of Commerce or other organizations with similar experience and expertise, to assess what the City can do for businesses and how can the City be a better partner with businesses. (Score = 4)
- Council Liaison to Advisory Boards: Consider whether each City advisory board should have a designated City Council liaison (Score = 4)
- Review of Existing Contracts/Consultants: Review all contracts and consider formal bid process, review City's use of consultants, ensure that consultant work product is actually used, review IT/PV on the Net (Score = 3)
- Evaluate Development Review Process: Review fees, expand lower-level decision making, streamlined review processes, etc. (Score = 3)
- Create a City Business Forum: Include City Council and Staff (Score = 1)
- Evaluate View Restoration Process: Re-evaluate ordinance and procedures (Score = 1)
- Evaluate Employee Compensation: Review salary, benefits & pension (Score = 0)
- RPV Chamber of Commerce: Focus on developing RPV businesses, possible "subset" of existing Peninsula Chamber of Commerce (Score = 0)
- Evaluate City Tree Review Process: Re-evaluate ordinance and procedures, try to preserve existing street trees (Score = 0)
- Analyze various methods of generating revenues for the City: Analyze various methods of generating revenues for the City, efficiency improvements and expenditure reductions
- Update the Committee's Memorandum to the City Council dated April 25, 2012 and titled "Calculation of the City's Unfunded Pension Liability": Receive the 2012 CalPERS Actuarial Valuation Report, update the Committee's Memorandum to the City Council dated April 25, 2012 and titled "Calculation

of the City's Unfunded Pension Liability", and consider any other pension related issues which City Council may direct;

- Conduct a competitive bid process for banking services.
- Implementation of the recommendations made by NexLevel regarding IT (including formalizing a Strategic Plan, installation of a help-desk incident tracking & metric system and conducting quarterly internal IT meetings with departments).
- Conducting the competitive process for all IT services.
- Implementation of the replacement accounting system (replacement was high-priority recommendation by Management Partners in 2008.

6) PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

- Shared Use of PVPUSD & City Facilities: Coordinate with the school district to share active recreation facilities (Score = 11)
- Eastview School District Issue: Consider whether to resume efforts to resolve disenfranchisement of *Eastview* residents regarding PVPUSD issues (Score = 2)

7) WESTERN AVENUE CORRIDOR ISSUES

- Western Avenue Commercial Corridor: Evaluate & integrate existing Western Avenue specific plans, SCAG grant proposal, City Municipal Code and other programs for future discussion and goal-setting; SCAG grant status tentatively agendaized for 1/17/12 meeting (Score = 10)
- Western Avenue Improvement: City "gateway," improve aesthetics (Score = 7)
- Ponte Vista Project in San Pedro: Monitor and evaluate development proposal for *Ponte Vista* site, focus on traffic impacts (Score = 5)

8) INTERGOVERNMENTAL ISSUES

- Monitor Actions by the State of California: Staff to inform the Council of actions by the State Legislature or State agencies that may adversely impact the City or our residents (examples: unfunded mandates, tax/revenue changes).

9) SOUTHERN CALIFORNIA EDISON ISSUES

- SCE Infrastructure Safety & Reliability: Confer with SCE to ensure the safety of electrical lines (Score = 9)

10) CITY TRAIL SYSTEM ENHANCEMENT

- Trail System Enhancement: (Score = 9)

COMPLETED GOALS or TASKS SINCE 2012:

City Dog Park – The temporary dog park was constructed at Point Vicente Park/Civic Center and officially opened on November 8, 2012. The City will continue to support a regional dog park location.

City Skate Park – Completed, due to the planned location of a Peninsula park in Rolling Hills Estates.

City Dog Beach – The trial period and Council policy action was completed.

Peninsula-Wide Park Support of City Parks – Staff outreach was part of the Dog Park and Skate Park discussions with Peninsula cities.

Overview of Current Business Environment – Staff (Rojas) presentation to Council March 6, 2012.

Review City Fees – Completed review of fees and staff (Rojas) covered in presentation to Council on March 6, 2012.

Evaluate Business Fees – Completed also on March 6, 2012.

Streamline Business Openings – Completed also on March 6, 2012.

Zero-Based Budgeting – Expanded menu of discretionary funding items for Council budget workshop June 19, 2012.

Support of Local Businesses – Completed with staff presentation March 6, 2012.

Enhance General Fund & CIP Reserves – Presented to Council June 19, 2012.

Prepare a Fiscal Health Statement – Presented FAC statement to Council on January 15, 2013.

The following goals were not included on the final adopted list because they are already under review or scheduled on the Tentative Agenda:

- Civic Center Master Plan: Staff to present all information about the Civic Center project prepared to date to the City Council and the public within 60 days; City Council may then refer to PC and/or FAC for recommendations.
- Sheriff's Department Community Outreach: Consider Deputies' attendance at HOA meetings
- Monitor Traffic Safety Commission Activity: Review & evaluate effectiveness of flashing lights at crosswalks
- Animal Control: Review contract with County Animal Control, trapping of wild/nuisance animals and road-kill disposal
- Review Fire Protection Services: Ensure weed abatement is sufficient on City's open space properties
- Rancho LPG Butane Tanks in San Pedro: Reconsider position on the removal of tanks
- Terranea Resort: Evaluate fees and process for use of City Hall for off-site Parking
- Current Park Improvement Initiatives: Provide City Council overview of status of current projects (i.e., Lower Hesse, Grandview, Abalone Cove grant, ADA upgrades, etc.)
- Status of Redevelopment Agency: Staff to brief City Council on status of RDA in light of recent State Supreme Court decision
- Beautification (Recycling) Grant Program: Reinstate the Beautification (Recycling) Grant Program, review City policy, consider disbursement on basis of best use/need, possibly focus on Hawthorne Boulevard or other major corridors.
- Temporary Non-Commercial Banner Program: Re-evaluate aesthetics of current banner sign "backdrops"
- Aircraft Noise Impacts: Monitor FAA airspace proposal for Long Beach airport, monitor helicopter flight paths from Torrance airport
- Re-Evaluate "No Solicitation" Ordinance: Review solicitation regulations and alternatives; tentatively agendized for 4/3/12 meeting

- Public Feedback via City Website: Revise City website to provide enhance opportunities for public feedback, opinion surveys, etc.
- Town Hall Meetings: Consider establishing a regular schedule of "town hall"-style meetings
- Regular City Council Meetings: Reduce duration of meetings, length of Staff reports

Funding for City Council 2013 Goals & Priorities

The following appropriations have been included in the FY13-14 budget to support City Council's 2013 Goals & Priorities.

Public Safety & Traffic Issues

- Palos Verdes Drive Safety Improvements (Bronco to Headland) \$41,700 design in FY13-14, with \$500,300 construction expected in FY15-16. Partially funded with \$487,600 Highway Safety grant.

San Ramon Canyon Project

- City Financial Advisor to present San Ramon financing alternatives and infrastructure funding options \$21,500.

Public Infrastructure

- Portuguese Bend Landslide
 - Two new dewatering wells \$170,000.
 - Rehabilitate one dewatering well \$70,000.
 - Palos Verdes Drive South roadway maintenance in the landslide area \$552,400.
 - Interim project to realign the east end of Palos Verdes Drive South in the landslide area \$500,000.
 - Design of full realignment and drainage improvements for Palos Verdes Drive South in the landslide area \$245,000, with \$3.5 million of construction expected in FY14-15.
- Citywide Sewer Maintenance
 - Maintenance program of \$68,000.
 - Improvements of \$1,852,275, including upsizing pipeline, modifications to 3 pump stations, and development of a sewer system management plan.
- Citywide Storm Drain Maintenance
 - Maintenance program of \$229,727.
 - Improvements of \$1,125,881.



Mayor Brooks and Mayor Pro-Tem Duhovic at the City's 40th Anniversary Gala

Department: City Council

Budget Program: City Council

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1001-411-12-00 | SALARY & WAGES - PT | -15,012 | -24,035 | -24,001 | -24,000 | -24,000 |
| | 101-1001-411-29-00 | EMPLOYEE BENEFITS | -40,478 | -39,035 | -69,000 | -76,000 | -79,600 |
| | 101-1001-411-57-00 | MEETINGS & CONFRNC | -18,645 | -13,345 | -13,000 | -20,000 | -20,000 |
| | 101-1001-411-59-20 | MEMBERSHIPS & DUES | -21,898 | -22,218 | -21,357 | -20,000 | -22,000 |
| | 101-1001-411-61-00 | OP SUPP/MINOR EQUIP | -4,352 | -1,915 | -6,339 | -3,500 | -3,500 |
| | 101-1001-411-69-00 | OTHER MISCELLANEOU | -5,550 | 0 | 0 | 0 | 0 |
| Expenditure Subtotals | | | -105,935 | -100,548 | -133,697 | -143,500 | -149,100 |
| Net (Uses)/Resources Program Totals | | | -105,935 | -100,548 | -133,697 | -143,500 | -149,100 |

Department: City Council

Budget Program: City Council

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| 101-1001-411-12-00 | SALARY & WAGES - PT The City Council Members are each paid a part-time salary of \$400 per month. | 24,000 |
| 101-1001-411-29-00 | EMPLOYEE BENEFITS The cost for the City Council's participation in the City's medical, dental, vision and life insurance programs. The City pays 100% of the health insurance premiums for City Council Members, and 50% of the premiums for their dependents. In addition, this appropriation provides for federal and state payroll taxes on the Council Members' part-time salaries as required by law. | 79,600 |
| 101-1001-411-57-00 | MEETINGS & CONFRNCS \$4,000 is allocated for each member of City Council for travel, training, and conference expenses. | 20,000 |
| 101-1001-411-59-20 | MEMBERSHIPS & DUES This account provides for City Council membership in the following organizations: <ol style="list-style-type: none">1. California Coastal Coalition (\$2,000)2. California Contract Cities Association (\$4,000)3. South Bay Cities Council of Governments (\$11,700)4. West Basin Municipal Water District (\$200)5. Southern California Association of Governments (\$4,100) | 22,000 |
| 101-1001-411-61-00 | OP SUPP/MINOR EQUIP Stationery items for City Council such as business cards, letterhead and binders. | 3,500 |

LEGAL SERVICES

The City contracts with Richards, Watson & Gershon (RWG) for general legal services, with Carol W. Lynch serving as the City Attorney. Since incorporation, the City has chosen to contract with a law firm due to the variety of legal expertise that a firm can typically provide in comparison with a singular attorney. RWG also represents the City in litigation. About 38% of RWG fees were spent for litigation in 2011, and about 29% in 2012. The City has also retained the services of Liebert, Cassidy & Whitmore for labor negotiations with the City's Employee Association. Periodically, the City retains the services of other legal firms when special expertise is required.

City Attorney

- Provides legal advice to City Officials and the City Manager.
- Attends all regular City Council meetings.
- Reviews ordinances, resolutions, contracts, and provides legal opinions.
- Represents the City in legal matters and court proceedings



Carol W. Lynch



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Department: Legal Services

Budget Program: Legal Services

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | 101-1003-411-32-00 | PROF/TECH SERVICE | -140,337 | -71,700 | -70,528 | -165,000 | -165,000 |
| | 101-1003-411-33-00 | LEGAL SERVICES | -908,384 | -876,905 | -986,574 | -880,000 | -880,000 |
| Expenditure Subtotals | | | -1,048,721 | -948,605 | -1,057,103 | -1,045,000 | -1,045,000 |
| Net (Uses)/Resources Program Totals | | | -1,048,721 | -948,605 | -1,057,103 | -1,045,000 | -1,045,000 |

Department: Legal Services

Budget Program: Legal Services

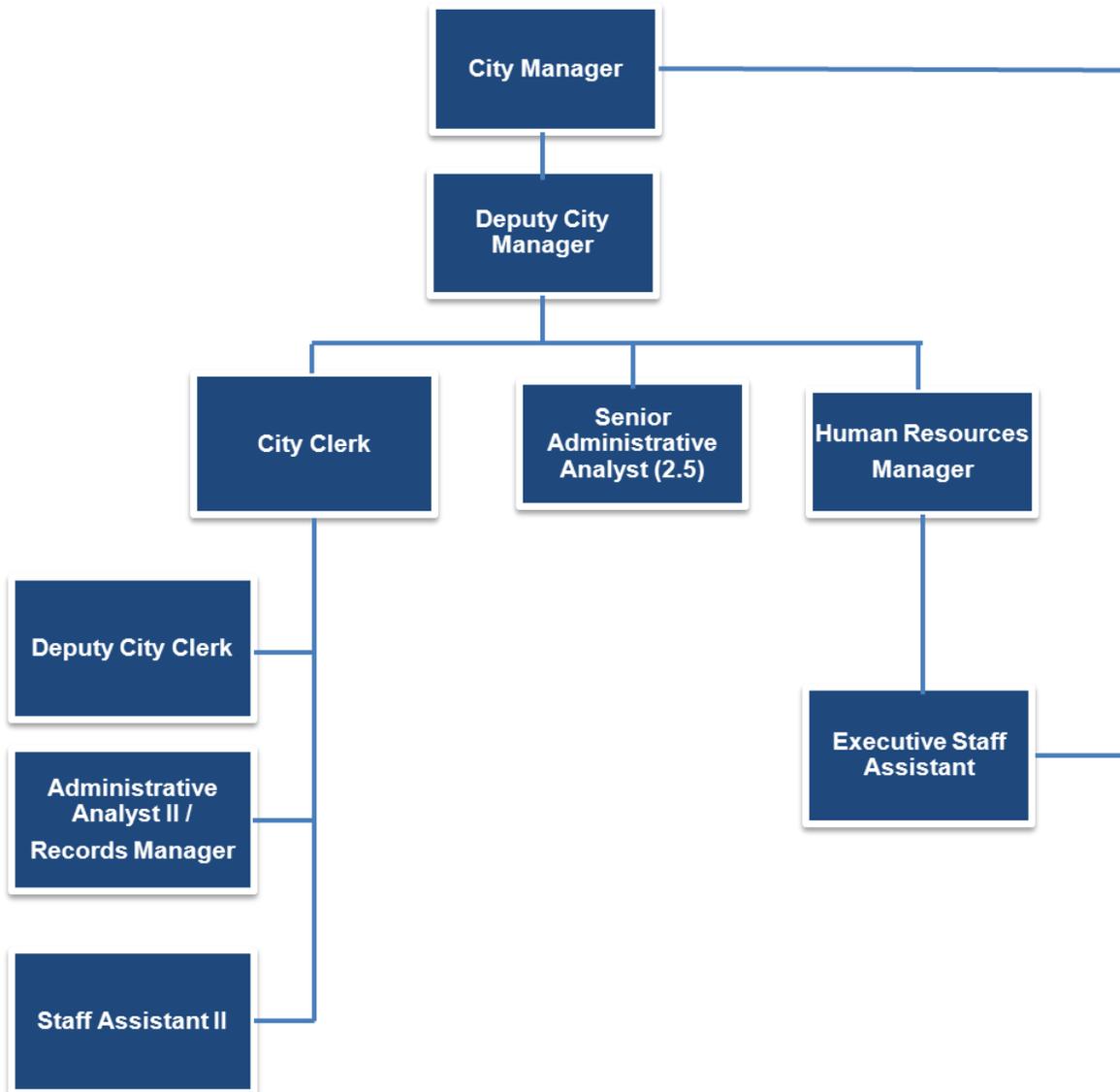
| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-1003-411-32-00 | PROF/TECH SERVICE Specialized contractual services, with third party legal advisors, associated with litigation, prosecution, and labor negotiations. Expenditures in this account are for the services of law firms other than Richards, Watson & Gershon. The amount expended in prior years has varied due to fluctuations in the levels of special litigation and routine code enforcement prosecution activity. Labor negotiation is a new category added in FY12-13. | 165,000 |
| 101-1003-411-33-00 | LEGAL SERVICES Legal services, including general services and litigation, are provided to the City by Richards, Watson & Gershon (RWG). | 880,000 |

CITY ADMINISTRATION

The City Manager, as the administrative head of the City, ensures that the policies of the City Council are carried out. Aside from the day-to-day direction of the City's departments, the City Manager's Office is also responsible for the following:

- Emergency preparedness
- Risk management
- Community outreach
- Personnel and Employee Benefits programs.
- The City's contract with the Los Angeles County Sheriff's Department.
- Intergovernmental matters
- Preparation of City Council meeting agendas
- Records management
- Elections

ORGANIZATIONAL CHART





EMPLOYEE POSITIONS

City Manager

- Maintain regular contact with City Council members.
- Coordinate City participation in various governmental organizations.
- Monitor the City activities to insure they are carrying out City Council policy.
- Prepare weekly status reports.

Deputy City Manager

- Oversee the preparation of the City Council agendas.
- Handle resident concerns and disputes, which are not resolved at the department level.
- Update the Administrative Instruction Manual and City Council Policy Manual.
- Manages City's franchise agreements and property acquisitions.
- Serves as liaison to the Los Angeles County Sheriff's Department and Fire Department.

Human Resources Manager

- Manage negotiations with Employee Association.
- Conduct personnel recruitment.
- Monitor performance reviews, promotions and disciplinary actions.
- Prepares and updates the Management and Competitive Service Personnel Rules, job descriptions, and Administrative Instruction Manual.
- Administer the General Liability, Workers Compensation, and Property insurance coverage programs.
- Monitor the City's risk prevention and safety program.

City Clerk

- Provide direction to assigned staff in the performance of all assigned duties of the City Clerk's Office.
- Oversee the City's records management program including archiving, storage, and compliance with records retention requirements. Maintain the City Municipal Code.
- Prepare agendas and ensure compliance with posting requirements for all Council meetings.
- Prepare all permanent records of the City Council and other proceedings.
- Assist departments in handling records retention compliance and responding to Public Records Act requests. City Elections Official Fair Political Practices Commission Filing Officer responsible for receipt of claims and other legal filings (i.e., subpoenas, summons, etc.).
- City Elections Official.

Senior Administrative Analysts

- Monitor state and federal legislation affecting municipalities.
- Grant administration.
- Manage film permits.
- Manage Border Issues for City.
- Provide for disaster planning and coordination of a comprehensive emergency action program in the event of a natural or human-made disaster.
- Update the City's Emergency Operations Plan (EOP) and trains emergency operations to personnel.
- Provide staff support for the City's Emergency Preparedness Committee (EPC).

Administrative Analyst II

- Responsible for the Citywide Electronic Document Management System.
- Assist with records management and retention.
- Assist with research of City records.

Executive Staff Assistant

- Manage City Manager's calendar.
- Administer benefits for City employees.
- Compile City Manager's Weekly Report.
- Provide administrative support for department.

Deputy City Clerk

- Serve as City Clerk in her absence.
- Oversee contract management for selected service areas.
- Responsible for processing resolutions and ordinances.
- Assist with Risk Management functions.
- Conduct bid openings for Public Works.

Staff Assistant II

- Assist with agenda preparation, copying, imaging, posting to website, etc.
- Assist with input and proofing of documents in LaserFiche system.
- Assist with a wide variety of other special projects (interdepartmental and citywide).

CITY ADMINISTRATION PERFORMANCE INDICATORS

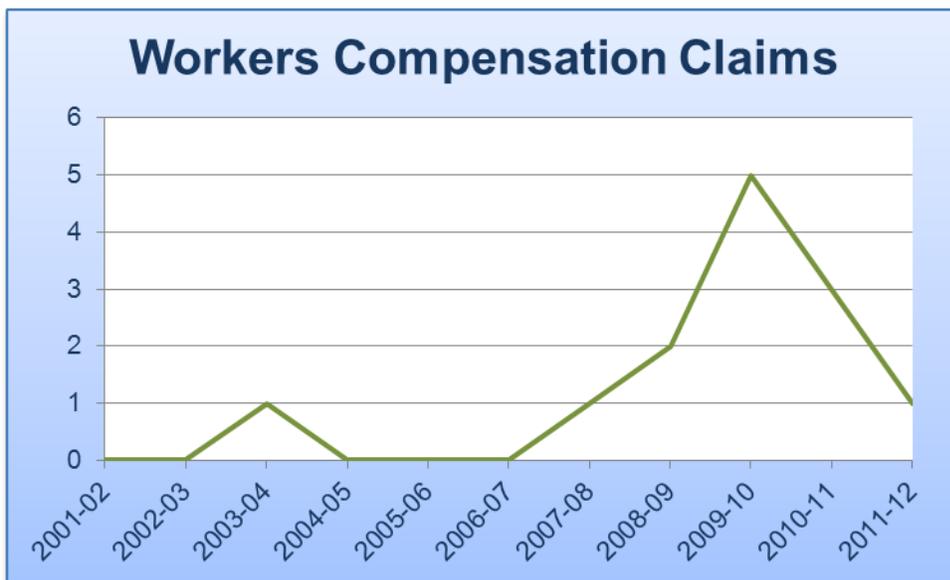
Personnel

Over the last 10 years, employee separations have averaged 4.1 per year, or about 7% of the City's full-time staff.



Risk Management

The number of Workers Compensation claims (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities of our size and risk. The recent increase in claims reflects a change in the industry standards of what constitutes a claim.



The majority of liability claims filed against the City tend to be related to City trees, traffic accidents and trip-and-fall incidents at City facilities. The City's liability claims tend to average fewer than fifteen claims annually. However, the number of claims increased substantially in 2005-2006 as a result of the 2004/2005 disaster rainstorms. Our claim experience compared with other cities of our size and risk is about average. Since that time, claims have averaged approximately 10 per year.



City Council Minutes

As reflected in the following graph, there has been a marked decrease in turnaround time for the production of the minutes, in spite of an increase in the number of meetings and other increasing work demands in the office. For purposes of comparison, in 2007, there were 32 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 98 days; and in 2008, there were 35 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 103 days. In June 2009, the Council authorized the City Clerk's Office to convert from preparing summary minutes to action minutes for televised City Council meetings, which resulted in a shorter turnaround time for minute preparation.

As a result, in 2009 there were 40 meetings with an average time between the meeting date and the date of approval of the minutes of approximately 43 days; and in 2010 there were 44 meetings with an average time between the meeting date and the date of approval of the minutes of approximately 28 days. As further illustrated in the graph, in 2011 there were 31 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 23 days; and in 2012 there were 38 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 31 days.

Average Days to Approve Council Minutes



Department: City Administration
Budget Program: City Manager

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-----------------|-----------------|-----------------|-------------------|-----------------|
| | 101-1002-411-11-00 | SALARY & WAGES - FT | -481,473 | -544,382 | -641,570 | -671,800 | -603,700 |
| | 101-1002-411-12-00 | SALARY & WAGES - PT | -29,433 | -20,817 | -201 | 0 | 0 |
| | 101-1002-411-29-00 | EMPLOYEE BENEFITS | -169,779 | -162,117 | -197,400 | -194,000 | -194,300 |
| | 101-1002-411-32-00 | PROF/TECH SERVICE | -70,262 | -152,018 | -95,259 | -197,905 | -65,000 |
| | 101-1002-411-53-00 | POSTAGE | -29 | 0 | 0 | -100 | -100 |
| | 101-1002-411-54-00 | LEGAL NOTICES AND AD | 0 | -6,850 | 0 | 0 | 0 |
| | 101-1002-411-55-00 | PRINTING & BINDING | -494 | -75 | -103 | -600 | -600 |
| | 101-1002-411-56-00 | MILEAGE REIMBURSE | -496 | -227 | -463 | -200 | -200 |
| | 101-1002-411-57-00 | MEETINGS & CONFRNC | -8,395 | -10,513 | -8,106 | -8,500 | -8,500 |
| | 101-1002-411-59-10 | TRAINING | -298 | 0 | 0 | 0 | 0 |
| | 101-1002-411-59-20 | MEMBERSHIPS & DUES | -21,253 | -21,437 | -21,905 | -22,000 | -25,000 |
| | 101-1002-411-59-30 | PUBLICATIONS | -197 | -266 | -280 | -200 | -300 |
| | 101-1002-411-61-00 | OP SUPP/MINOR EQUIP | -1,520 | -2,503 | -3,888 | -1,500 | -1,500 |
| | 101-1002-411-71-00 | LAND | -163,178 | -6,946 | -100 | -21,900 | 0 |
| | 101-1002-411-94-10 | EQUIP REPLACE CHARG | -4,100 | -3,400 | -26,000 | -32,900 | -41,600 |
| Expenditure Subtotals | | | -950,907 | -931,552 | -995,276 | -1,151,605 | -940,800 |
| License/Permit | 101-1002-325-10-00 | FILM PERMITS | 68,982 | 70,820 | 45,575 | 45,000 | 45,000 |
| Revenue Subtotals | | | 68,982 | 70,820 | 45,575 | 45,000 | 45,000 |
| Net (Uses)/Resources Program Totals | | | -881,925 | -860,732 | -949,702 | -1,106,605 | -895,800 |

Department: City Administration

Budget Program: City Manager

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-1002-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 603,700 |
| 101-1002-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 194,300 |
| 101-1002-411-32-00 | PROF/TECH SERVICE Funds professional contract services for a grant writing consultant (\$50,000) and aviation (aircraft noise) consultant (\$15,000). | 65,000 |
| 101-1002-411-53-00 | POSTAGE Charges for express mail, messenger and delivery services. | 100 |
| 101-1002-411-55-00 | PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents. | 600 |
| 101-1002-411-56-00 | MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business. | 200 |
| 101-1002-411-57-00 | MEETINGS & CONFRNCS Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the League of California Cities, South Bay Cities Council of Governments and California Contract Cities Association. Other travel may be included in this account, such as special lobbying trips to Sacramento and attendance at miscellaneous regional meetings. | 8,500 |
| 101-1002-411-59-20 | MEMBERSHIPS & DUES Funds membership in the following organizations: 1. Rotary Club of the Palos Verdes Peninsula (\$1,100) 2. League of California Cities (\$19,000) 3. International City Managers Association (ICMA) (\$3,000) 4. American Planning Association (APA) (\$1,100) 5. Local Agency Formation Commission (LAFCO) participation fee (\$800) | 25,000 |

Department: City Administration

Budget Program: City Manager

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| 101-1002-411-59-30 | PUBLICATIONS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties. | 300 |
| 101-1002-411-61-00 | OP SUPP/MINOR EQUIP This budget provides for miscellaneous office supplies. | 1,500 |
| 101-1002-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 41,600 |

Department: City Administration
Budget Program: City Clerk

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1004-411-11-00 | SALARY & WAGES - FT | -186,208 | -189,889 | -254,911 | -261,100 | -288,400 |
| | 101-1004-411-12-00 | SALARY & WAGES - PT | -17,163 | -38,104 | -2,166 | 0 | 0 |
| | 101-1004-411-29-00 | EMPLOYEE BENEFITS | -80,437 | -71,209 | -91,600 | -93,100 | -116,200 |
| | 101-1004-411-32-00 | PROF/TECH SERVICE | -85,970 | -154,568 | -123,250 | -10,500 | -158,500 |
| | 101-1004-411-53-00 | POSTAGE | -12 | 0 | 0 | 0 | 0 |
| | 101-1004-411-54-00 | LEGAL NOTICES AND AD | -3,023 | -4,002 | -959 | -2,500 | -3,000 |
| | 101-1004-411-55-00 | PRINTING & BINDING | -51 | -164 | -198 | 0 | 0 |
| | 101-1004-411-56-00 | MILEAGE REIMBURSE | -55 | -245 | -921 | -250 | -750 |
| | 101-1004-411-57-00 | MEETINGS & CONFRNC | -557 | -1,437 | -1,545 | -2,000 | -3,000 |
| | 101-1004-411-59-10 | TRAINING | -480 | -1,430 | -4,536 | -5,100 | -10,000 |
| | 101-1004-411-59-20 | MEMBERSHIPS & DUES | -457 | -527 | -828 | -1,200 | -1,200 |
| | 101-1004-411-59-30 | PUBLICATIONS | -71 | -279 | 0 | -100 | 0 |
| | 101-1004-411-61-00 | OP SUPP/MINOR EQUIP | -3,105 | -5,068 | -2,963 | -3,200 | -3,200 |
| | 101-1004-411-94-10 | EQUIP REPLACE CHARG | -1,700 | -1,400 | -20,000 | -25,700 | -27,000 |
| Expenditure Subtotals | | | -379,289 | -468,323 | -503,876 | -404,750 | -611,250 |
| Other Revenue | 101-1004-369-10-00 | MISC REVENUES | 0 | 71,015 | 0 | 0 | 0 |
| Revenue Subtotals | | | 0 | 71,015 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -379,289 | -397,308 | -503,876 | -404,750 | -611,250 |

Department: City Administration

Budget Program: City Clerk

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-1004-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 288,400 |
| 101-1004-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 116,200 |
| 101-1004-411-32-00 | PROF/TECH SERVICE 1. The cost of the November 2013 General Municipal Election. (\$150,000) 2. Miscellaneous election expenses include consulting, translation and election supplies from Martin & Chapman. (\$5,000) 3. Municipal Code, County Code, and Government Code updates and maintenance. (\$3,500) | 158,500 |
| 101-1004-411-54-00 | LEGAL NOTICES AND ADS Publication of legal notices and advertisement for advisory board recruitments, including election notices in FY13-14. | 3,000 |
| 101-1004-411-56-00 | MILEAGE REIMBURSE Reimbursement to staff for use of personal vehicles for attending meetings and conferences. | 750 |
| 101-1004-411-57-00 | MEETINGS & CONFRNCS Attendance at various City Clerks Association and Records Management Association meetings and conferences. | 3,000 |
| 101-1004-411-59-10 | TRAINING Training and continuing education focusing on City Clerk technical training, election laws, records management, and notary commission. | 10,000 |
| 101-1004-411-59-20 | MEMBERSHIPS & DUES Funds membership in the following organizations: 1. International Institute of Municipal Clerks 2. City Clerks Association of California 3. Association of Records Managers & Administrators (ARMA International) | 1,200 |

Department: City Administration

Budget Program: City Clerk

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| | 4. Association for Information and Image Management (AIIM) 5. National Notary Association | |
| 101-1004-411-61-00 | OP SUPP/MINOR EQUIP This budget provides for miscellaneous office supplies. | 3,200 |
| 101-1004-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 27,000 |

Department: City Administration
Budget Program: Community Outreach

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1005-411-32-00 | PROF/TECH SERVICE | 0 | 0 | -516 | 0 | 0 |
| | 101-1005-411-43-00 | MAINTENANCE SERVICE | 0 | -540 | -855 | -900 | -900 |
| | 101-1005-411-53-00 | POSTAGE | -3,200 | -2,865 | -6,354 | -7,500 | -7,500 |
| | 101-1005-411-55-00 | PRINTING & BINDING | -5,438 | -6,135 | -8,983 | -16,000 | -16,000 |
| | 101-1005-411-56-00 | MILEAGE REIMBURSE | -23 | 0 | -27 | -100 | -100 |
| | 101-1005-411-57-00 | MEETINGS & CONFRNC | -19,100 | -14,982 | -21,009 | -13,600 | -6,300 |
| | 101-1005-411-59-20 | MEMBERSHIPS & DUES | -3,180 | -720 | -1,595 | -3,300 | -1,500 |
| | 101-1005-411-61-00 | OP SUPP/MINOR EQUIP | -1,520 | -3,687 | -2,863 | -3,500 | -3,500 |
| | 101-1005-411-93-00 | CITY GRANTS | -53,500 | -53,500 | -60,500 | -60,500 | -44,774 |
| Expenditure Subtotals | | | -85,961 | -82,429 | -102,701 | -105,400 | -80,574 |
| Other Revenue | 101-1005-369-10-00 | MISC REVENUES | 0 | 0 | 800 | 0 | 0 |
| Revenue Subtotals | | | 0 | 0 | 800 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -85,961 | -82,429 | -101,901 | -105,400 | -80,574 |

Department: City Administration

Budget Program: Community Outreach

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-1005-411-43-00 | MAINTENANCE SERVICES The cost of the weekly cable television channel guide. | 900 |
| 101-1005-411-53-00 | POSTAGE Postage costs for mailing a quarterly City Newsletter and the cost of postage permits. The Waste Reduction fund pays 35% of this cost to promote recycling activities. | 7,500 |
| 101-1005-411-55-00 | PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents (\$2,000). This budget also reflects the cost of printing a quarterly City Newsletter (\$14,000). The Waste Reduction fund pays for 35% of this cost to promote recycling activities. | 16,000 |
| 101-1005-411-56-00 | MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when conducting business on behalf of the city. | 100 |
| 101-1005-411-57-00 | MEETINGS & CONFRNCS Expenses are included for the following events: 1. Annual Holiday Reception. (\$4,000) 2. Mayors Luncheons with the Mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. (\$300) 3. Mayor/Committee Chair breakfasts, City Council meetings and workshops, as well as agenda preparation meetings. (\$1,200) 4. Leadership Academy. (\$800) | 6,300 |
| 101-1005-411-59-20 | MEMBERSHIPS & DUES This item provides for City memberships in the following organizations: 1. Peninsula Chamber of Commerce 2. San Pedro Chamber of Commerce 3. Palos Verdes Peninsula Coordinating Council | 1,500 |
| 101-1005-411-61-00 | OP SUPP/MINOR EQUIP This item includes City tiles, lapel pins, engraving and proclamations. | 3,500 |

Department: City Administration

Budget Program: Community Outreach

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-1005-411-93-00 | CITY GRANTS This item provides specific grants to non-profit organizations serving the Peninsula and South Bay area. | 44,774 |

Department: City Administration
Budget Program: RPV TV

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1006-411-12-00 | SALARY & WAGES - PT | 0 | 0 | -1,648 | -26,800 | -6,400 |
| | 101-1006-411-29-00 | EMPLOYEE BENEFITS | 0 | 0 | -2,600 | -2,000 | -500 |
| | 101-1006-411-32-00 | PROF/TECH SERVICE | 0 | 0 | -96,726 | -53,000 | -61,000 |
| | 101-1006-411-59-20 | MEMBERSHIPS & DUES | 0 | 0 | 0 | -100 | -100 |
| | 101-1006-411-61-00 | OP SUPP/MINOR EQUIP | 0 | 0 | -3,380 | -14,000 | -14,000 |
| | 101-1006-411-94-10 | EQUIP REPLACE CHARG | 0 | 0 | -5,100 | -6,200 | -21,400 |
| | 226-1007-411-12-00 | SALARY & WAGES - PT | -20,150 | -1,400 | 0 | 0 | 0 |
| | 226-1007-411-29-00 | EMPLOYEE BENEFITS | 0 | -3,232 | 0 | 0 | 0 |
| | 226-1007-411-32-00 | PROF/TECH SERVICE | -69,260 | -84,580 | 0 | 0 | 0 |
| | 226-1007-411-43-00 | MAINTENANCE SERVICE | -3,000 | -3,000 | 0 | 0 | 0 |
| | 226-1007-411-59-20 | MEMBERSHIPS & DUES | -75 | -75 | 0 | 0 | 0 |
| | 226-1007-411-61-00 | OP SUPP/MINOR EQUIP | -2,240 | -4,842 | 0 | 0 | 0 |
| | 226-1007-411-94-10 | EQUIP REPLACE CHARG | -1,000 | -800 | 0 | 0 | 0 |
| Expenditure Subtotals | | | -95,725 | -97,929 | -109,454 | -102,100 | -103,400 |
| Interest | 226-1007-361-10-00 | INTEREST EARNINGS | -12 | 34 | 0 | 0 | 0 |
| Revenue Subtotals | | | -12 | 34 | 0 | 0 | 0 |
| Fr Gen'l fund | 226-1007-391-10-00 | TRANSFERS IN | 105,000 | 90,120 | 6,623 | 0 | 0 |
| Transfers In Subtotals | | | 105,000 | 90,120 | 6,623 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | 9,263 | -7,775 | -102,831 | -102,100 | -103,400 |

Department: City Administration

Budget Program: RPV TV

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| 101-1006-411-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 6,400 |
| 101-1006-411-29-00 | EMPLOYEE BENEFITS The cost of employee benefits allocated to this program via the employee benefits charge. | 500 |
| 101-1006-411-32-00 | PROF/TECH SERVICE Professional services for editing content and production labor, as well as the Station Manager's professional services. | 61,000 |
| 101-1006-411-59-20 | MEMBERSHIPS & DUES Funds membership in governmental cable access professional organizations. | 100 |
| 101-1006-411-61-00 | OP SUPP/MINOR EQUIP Miscellaneous operating supplies and minor equipment for production purposes, including camcorders, microphones, monitors and tripods. | 14,000 |
| 101-1006-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 21,400 |

Department: City Administration
Budget Program: Personnel

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1011-411-11-00 | SALARY & WAGES - FT | -125,060 | -133,978 | -141,390 | -150,955 | -130,500 |
| | 101-1011-411-29-00 | EMPLOYEE BENEFITS | -46,248 | -40,169 | -47,200 | -49,300 | -38,800 |
| | 101-1011-411-32-00 | PROF/TECH SERVICE | -27,722 | -61,833 | -60,464 | -32,250 | -12,250 |
| | 101-1011-411-54-00 | LEGAL NOTICES AND AD | -1,717 | -2,584 | 0 | -3,000 | -5,000 |
| | 101-1011-411-55-00 | PRINTING & BINDING | -833 | -319 | -85 | -2,000 | -3,000 |
| | 101-1011-411-56-00 | MILEAGE REIMBURSE | 0 | -131 | -202 | -200 | -200 |
| | 101-1011-411-57-00 | MEETINGS & CONFRNC | -2,576 | -1,038 | -2,532 | -800 | -2,500 |
| | 101-1011-411-59-10 | TRAINING | -411 | -542 | -190 | -2,000 | -2,000 |
| | 101-1011-411-59-20 | MEMBERSHIPS & DUES | -510 | -180 | -180 | -600 | -1,500 |
| | 101-1011-411-59-30 | PUBLICATIONS | -49 | -96 | -538 | -100 | -800 |
| | 101-1011-411-61-00 | OP SUPP/MINOR EQUIP | -386 | -970 | -6,698 | -500 | -19,000 |
| | 101-1011-411-69-00 | OTHER MISCELLANEOU | 0 | -28,412 | -30,619 | -30,000 | -30,000 |
| | 101-1011-411-94-10 | EQUIP REPLACE CHARG | -700 | -600 | -4,200 | -5,300 | -13,500 |
| Expenditure Subtotals | | | -206,212 | -270,852 | -294,298 | -277,005 | -259,050 |
| Net (Uses)/Resources Program Totals | | | -206,212 | -270,852 | -294,298 | -277,005 | -259,050 |

Department: City Administration

Budget Program: Personnel

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-1011-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 130,500 |
| 101-1011-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 38,800 |
| 101-1011-411-32-00 | PROF/TECH SERVICE This item provides funds for professional services related to special personnel and employee issues and employment services. 1. ADP (Human Resources/Benefits Management System) \$8,000 2. Pre-employment physical exams \$2,000 3. Background investigations with the California Department of Justice \$1,500 4. Fingerprinting service \$750 | 12,250 |
| 101-1011-411-54-00 | LEGAL NOTICES AND ADS Personnel recruitment advertisements in local newspapers, "Jobs Available" and other professional periodicals. | 5,000 |
| 101-1011-411-55-00 | PRINTING & BINDING Printing employment applications, handbooks and other personnel related materials. | 3,000 |
| 101-1011-411-56-00 | MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when conducting business on behalf of the city. | 200 |
| 101-1011-411-57-00 | MEETINGS & CONFRNCS Attendance at various human resource association meetings. | 2,500 |
| 101-1011-411-59-10 | TRAINING Training and continuing education focusing on personnel law, team building and benefits administration. | 2,000 |
| 101-1011-411-59-20 | MEMBERSHIPS & DUES Funds membership in human resources professional organizations. | 1,500 |

Department: City Administration

Budget Program: Personnel

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| 101-1011-411-59-30 | PUBLICATIONS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties. | 800 |
| 101-1011-411-61-00 | OP SUPP/MINOR EQUIP Miscellaneous office supplies (\$2,000) and first aid kit supplies for staffed City facilities (\$17,000). | 19,000 |
| 101-1011-411-69-00 | OTHER MISCELLANEOUS Unemployment claims. | 30,000 |
| 101-1011-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 13,500 |

Department: City Administration

Budget Program: Risk Management

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1010-411-52-00 | INSURANCE | -417,170 | -515,034 | -660,899 | -602,000 | -475,000 |
| Expenditure Subtotals | | | -417,170 | -515,034 | -660,899 | -602,000 | -475,000 |
| Net (Uses)/Resources Program Totals | | | -417,170 | -515,034 | -660,899 | -602,000 | -475,000 |

Department: City Administration

Budget Program: Risk Management

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-1010-411-52-00 | INSURANCE Cost for the City's general liability and property insurance coverage through the California Joint Powers Insurance Authority (CJPIA). | 475,000 |

Department: City Administration
Budget Program: Employee Benefits

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 685-1015-499-21-00 | INSURANCE-EMPLOYEE | -668,168 | -702,478 | -749,899 | -840,500 | -888,100 |
| | 685-1015-499-22-00 | FICA/MEDICARE | -84,619 | -90,917 | -87,733 | -92,100 | -90,625 |
| | 685-1015-499-23-00 | RETIREMENT (PERS) | -2,475,581 | -770,540 | -735,366 | -774,800 | -797,400 |
| | 685-1015-499-24-00 | TUITION REIMBURSE | -792 | -685 | -500 | -800 | -800 |
| | 685-1015-499-25-00 | DEFERRED COMP MATC | -4,395 | 0 | -15,000 | -15,000 | -15,000 |
| | 685-1015-499-27-00 | BONUS POOL | -77,450 | -48,678 | -121,707 | -60,900 | 0 |
| | 685-1015-499-28-00 | RETIREMENT HEALTHC | -174,091 | -73,465 | -75,567 | -78,100 | -80,600 |
| | 685-1015-499-52-00 | INSURANCE | -63,817 | -17,991 | -84,173 | -95,000 | -120,900 |
| Expenditure Subtotals | | | -3,548,913 | -1,704,755 | -1,869,945 | -1,957,200 | -1,993,425 |
| Chg for Svcs | 685-1015-381-30-00 | EMPLOYEE BENE CHAR | 2,126,672 | 1,795,347 | 1,821,500 | 1,896,300 | 1,993,425 |
| Interest | 685-1015-361-10-00 | INTEREST EARNINGS | 846 | 812 | 219 | 240 | 90 |
| Other Revenue | 685-1015-369-10-00 | MISC REVENUES | 0 | 0 | 28,618 | 0 | 0 |
| Revenue Subtotals | | | 2,127,518 | 1,796,159 | 1,850,337 | 1,896,540 | 1,993,515 |
| | 685-1015-491-91-00 | TRANSFERS OUT | 0 | 0 | -340,000 | 0 | 0 |
| Transfers Out Subtotals | | | 0 | 0 | -340,000 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -1,421,395 | 91,403 | -359,608 | -60,660 | 90 |

Department: City Administration

Budget Program: Employee Benefits

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 685-1015-499-21-00 | INSURANCE-EMPLOYEE The City's contribution for employee medical, dental, life, long-term disability and other insurance. | 888,100 |
| 685-1015-499-22-00 | FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986. In addition, the City also pays 6.2% Social Security for part-time employees that are not enrolled in the City's PERS pension plan. | 90,625 |
| 685-1015-499-23-00 | RETIREMENT (PERS) Based on the June 30, 2011 actuarial valuation, the City's FY13-14 employer contribution rate will be 14.660% for first-tier employees (employees hired prior to September 23, 2011), 8.049% for classic employees (those hired after January 1, 2013 who previously participated in a reciprocating pension plan), and 6.25% for new employees (those hired after January 1, 2013 who do not fit the "classic" definition). The City's first-tier employees will pay an 8.00% employee contribution, classic employees pay 7.00%, and new employees pay 6.25% into the pension plan. | 797,400 |
| 685-1015-499-24-00 | TUITION REIMBURSE Tuition reimbursement for employees in accordance with the City's educational incentive plan. | 800 |
| 685-1015-499-25-00 | DEFERRED COMP MATCH The City's matching contribution to the City Manager's deferred compensation account. | 15,000 |
| 685-1015-499-28-00 | RETIREMENT HEALTHCARE The budget amount represents contributions of \$54.81 per pay period, per full-time employee for FY13-14; which has been increased by the Consumer Price Index increase for the twelve months ended March 2013. | 80,600 |
| 685-1015-499-52-00 | INSURANCE This line item reflects the City's share of the annual deposit for Workers Compensation Insurance coverage. The City is a member of the California Joint Powers Insurance Authority (CJPIA) which determines all participating City's required deposits using a seven-year history of actual incurred losses and expenses. | 120,900 |

PUBLIC SAFETY

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners and visitors. Public safety programs, which are administered by the City Manager's Office, include Sheriff, Special Programs, and Emergency Preparedness. Fire protection beach lifeguard services and animal control services are provided by the Los Angeles County Fire Department through a Special Assessment District administered by the County.

SHERIFF

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Deputy City Manager serves as the liaison to the Regional Law Enforcement Committee. Sheriff services include: patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services.



SPECIAL PROGRAMS

Special law enforcement programs include school crossing guard and traffic control services, the parking citation-processing contract, and sobriety checkpoint and focused traffic safety enforcement programs.

PUBLIC SAFETY GRANTS

The City receives \$100,000 annually from the Citizens Option for Public Safety (COPS) program. This level of funding pays for close to half of the cost of a special policing team that focuses on juvenile crime and drug abuse prevention in the City.

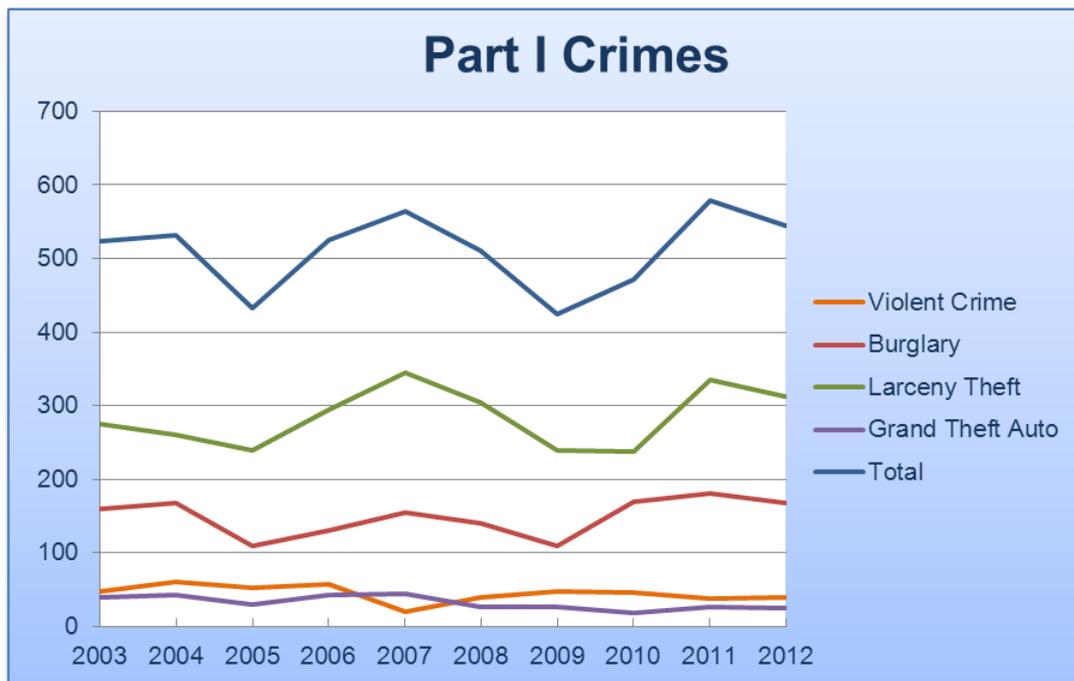
EMERGENCY PREPAREDNESS

Through the Emergency Preparedness program, the City provides for disaster planning and coordination of a comprehensive emergency action program in the event of a natural or man-made disaster. The City Manager's Office is responsible for maintaining the City's emergency supplies, training City staff, updating the City's Emergency Operations Plan, coordinating with the County and other local agencies, and providing staff support to the City's Emergency Preparedness Committee.

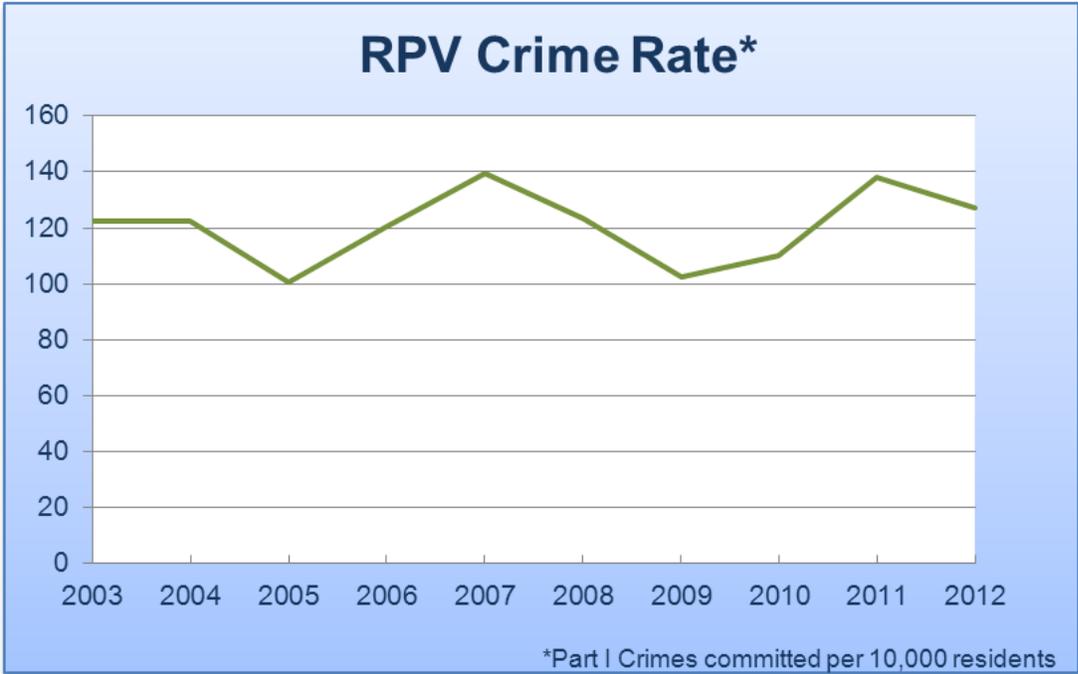
PUBLIC SAFETY PERFORMANCE INDICATORS

PART I CRIMES

Part I offenses are used by law enforcement agencies in the United States to reveal the extent of criminal activity and to identify trends. Part I crimes include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny theft, grand theft auto and arson. The majority of the reported rape cases involved victims who knew their assailant, often associated with domestic violence incidents. Therefore, there was no indication of a serial rapist in the community.



Cities often use a formula based on the number of Part I Crimes committed each year per 10,000 in population as a way of expressing the overall crime rate in the community. The graph below compares the crime rate in Rancho Palos Verdes using this formula since 2003:



In 2012, about 127 people out of every 10,000 in Rancho Palos Verdes were victims of a Part I Crime, compared to 246 for the entire area of Los Angeles County served by the Sheriff's Department.

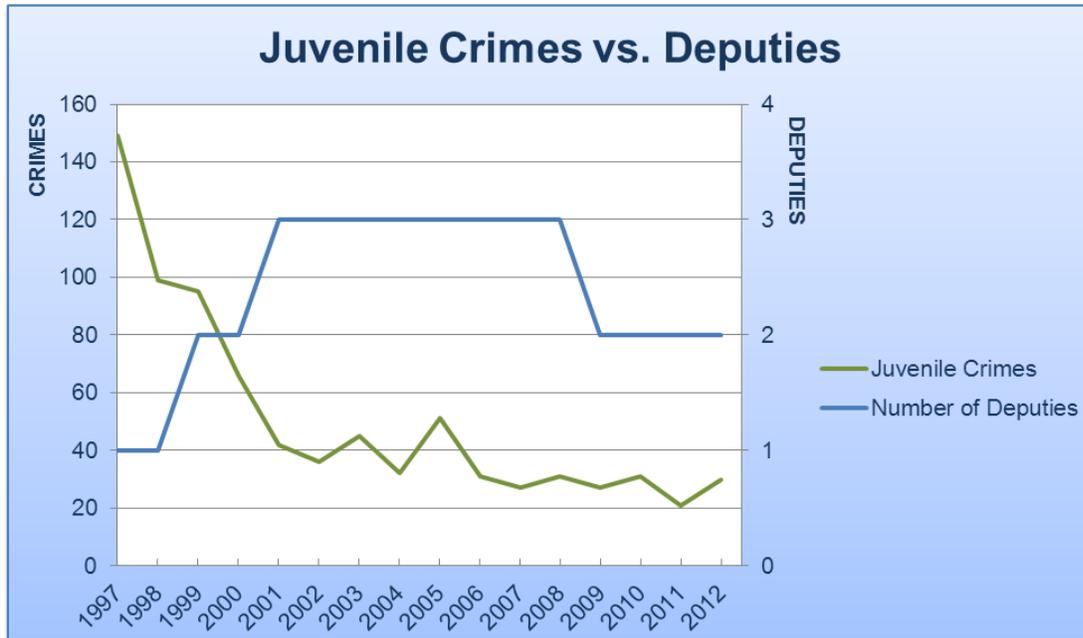
SHERIFF'S RESPONSE TIME

The Sheriff's goal is to respond to calls for assistance in a timely manner, especially with regard to immediate needs and emergency situations. The Lomita Sheriff Station's estimated average response times are as follows:

| Sheriff's Response Time Performance | | |
|-------------------------------------|-----------------------|-------------------------------|
| Type of Calls | Desired Response Time | Average |
| Routine | Within 60 minutes | Most often 25 minutes or less |
| Immediate | Within 20 minutes | Most often 10 minutes or less |
| Emergency | Within 10 minutes | Most often 6 minutes or less |

CORE DEPUTY TEAM

First established in FY96-97, the Community Resource (CORE) Team provides Sheriff Deputies assigned to address juvenile crime and delinquency issues, assist with emergency preparedness, coordinate with the City's volunteer Neighborhood Watch program, patrol open space areas, and resolve neighborhood disputes. One of the CORE Team's primary missions is to police the local high schools and intermediate schools and the adjacent shopping areas to detect and deter juvenile crime. Because of the variables involved in the reporting of data on juvenile crime, the exact effect the CORE team has had on juvenile crime in the City is uncertain. For the City of Rancho Palos Verdes, however, the Sheriff's Department has reported the following number of incidents involving youth, which indicates a declining trend during the first four years of the program and relative stability since that time, with only one discernible uptick in 2005:



According to the Sheriff's Department, the criteria consisted of all crime reports involving a subject between the ages of five and seventeen. This included both identified subjects and unidentified subjects with a description provided by a witness (based on information provided by the Los Angeles County Sheriff's Department, Lomita Station).

ANIMAL CONTROL

The City contracts with the County of Los Angeles, Department of Animal Care and Control (LAC DACC) for basic service. The County provides and charges for services tendered upon request or service call. The agency's target response times are identified below.

Animal Control Target Response Times by Priority

LAC DACC Policy: OPF 130

| | | |
|------------|------------------------|--|
| Priority 1 | One Hour | Bite/Attack in Progress Injured Animals Police Assist Other High Risk or Dangerous Call |
| Priority 2 | Four Hours | Animals Confined by the Reporting Party |
| Priority 3 | Twenty-Four (24) Hours | Dead Animals Patrol for Loose Dogs on Complaint |
| Priority 4 | Seven (7) Days | Dogs Running from a Known Address Barking Dog Complaint |

The LAC DACC's target response times fall in the high and medium level of *Response Time Standards* as outlined by the League of California Cities, *A "How To" Guide for Assessing Effective Service Levels in California Cities* (Sacramento: League of California Cities, 1994) pp 18-19 (see below).

**League of California Cities'
Response Time Standards**

| Incident | Agency Service Levels | | |
|--------------------------------|------------------------------|----------------|------------------|
| | High | Medium | Low |
| Endangering Human Life/ Safety | Immediate Action | | |
| Sick/Injured | Less than .25 hrs | .25 - 4 hrs | More than 4 hrs |
| Aggressive Animal | Less than .33 hrs | .33 - 1.33 hrs | More than 2 hrs |
| Neglect/Cruelty | Less than 1 hr | 1 - 24 hrs | More than 24 hrs |
| Confined/Trapped | Less than 1.5 hrs | 1.5 - 24 hrs | More than 24 hrs |
| Nuisance Animal | Less than 4 hrs | 4 - 72 hrs | More than 72 hrs |
| Dead Animal Pick-up | Less than 4 hrs | 4 - 36 hrs | More than 36 hrs |

Emergency Preparedness

| Goal | Status |
|--|--|
| Complete installation of San Pedro Hill Antenna and Repeater | The last of the equipment to finish the project is on order. Estimated project completion date - July 2013. |
| Complete Mandatory Multi-jurisdictional All Hazards Mitigation Plan | The Plan is currently under FEMA review. City and all pertinent stakeholders will review the Plan post FEMA assessment. Estimated project completion date - August 2013. |
| Complete Public Facility Evacuation Maps and Evacuation Plans for Park Facilities | The Project is underway (50% complete). Estimated project completion date - July 2013. |
| Produce Continuity of Operations Plans for City Departments | Funds allocated for consultant to produce plan. Estimated project completion date – June 2014. |
| Monitor Area G Disaster Management Area Coordinator (DMAC) Position and Annual Work Plan | Monthly meetings held by Area G City Manager Board to monitor the DMAC position and Annual Work Plan. All items on the Work Plan are currently on track for FY 2013-14. |

Department: Public Safety
Budget Program: Sheriff

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1021-421-32-00 | PROF/TECH SERVICE | -3,939,997 | -3,989,703 | -3,957,051 | -4,174,000 | -4,254,200 |
| Expenditure Subtotals | | | -3,939,997 | -3,989,703 | -3,957,051 | -4,174,000 | -4,254,200 |
| Fine/Forfeiture | 101-1021-351-10-00 | MISC COURT FINES | 172,994 | 196,190 | 147,684 | 77,000 | 105,000 |
| Fine/Forfeiture | 101-1021-351-20-00 | FALSE ALARM FINES | 5,900 | 7,900 | 7,300 | 8,200 | 5,500 |
| Fine/Forfeiture | 101-1021-351-30-00 | TOW FEES | 0 | 5,688 | 4,504 | 0 | 5,000 |
| Other Revenue | 101-1021-369-10-00 | MISC REVENUES | 3,984 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 182,878 | 209,778 | 159,488 | 85,200 | 115,500 |
| Fr PS Grants | 101-1021-391-10-00 | TRANSFERS IN | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Transfers In Subtotals | | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Net (Uses)/Resources Program Totals | | | -3,657,119 | -3,679,925 | -3,697,563 | -3,988,800 | -4,038,700 |

Department: Public Safety

Budget Program: Sheriff

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

101-1021-421-32-00 PROF/TECH SERVICE 4,254,200

The FY13-14 allocation reflects a 2.4% increase from actual FY12-13 costs.

1. General Law Enforcement: Provides for basic law enforcement services by the Los Angeles County Sheriff's Department as part of the Peninsula Regional Law Enforcement Agreement. Operating from the Lomita Station, Sheriff provides law enforcement for the Cities of Rancho Palos Verdes, Rolling Hills and Rolling Hills Estates. Services include regular patrol units, traffic enforcement, and the Surveillance and Apprehension Team (SAT) undercover unit. (\$3,896,000)

2. Grant Deputy Program: Provides for the Community Resource (CORE) policing team that primarily focuses on juvenile crime and drug abuse prevention, neighborhood conflict resolution and other quality of life policing issues. The team also teaches Student & the Law classes at Peninsula High School and Rancho del Mar High School. First established in FY96-97 with one deputy, the Team was increased in size until it had three deputies beginning in FY99-00. Beginning in FY09-10, the regional contract CORE team was reduced to two deputies. (\$194,600)

The total cost of the Sheriff's services includes a 4% contribution to the Liability Trust Fund that is administered by the County of Los Angeles. Oversight of this fund is conducted by the Liability Trust Fund Oversight Committee, which was established by the California Contract Cities Association. (\$163,600)

Department: Public Safety
Budget Program: Special Programs

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1024-421-32-00 | PROF/TECH SERVICE | -28,640 | -139,273 | -24,289 | -97,500 | -97,500 |
| | 101-1024-421-55-00 | PRINTING & BINDING | -2,153 | 0 | -82 | -5,000 | -5,000 |
| | 101-1024-421-61-00 | OP SUPP/MINOR EQUIP | -7,501 | -594 | -142 | -2,000 | -2,000 |
| Expenditure Subtotals | | | -38,294 | -139,867 | -24,514 | -104,500 | -104,500 |
| Net (Uses)/Resources Program Totals | | | -38,294 | -139,867 | -24,514 | -104,500 | -104,500 |

Department: Public Safety

Budget Program: Special Programs

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|-------------------|
| 101-1024-421-32-00 | PROF/TECH SERVICE | 97,500 |
| | This line item provides for the following professional and technical services: | |
| | 1. Parking Citations: In cooperation with the other two regional cities, Rolling Hills and Rolling Hills Estates, the City contracts with an outside vendor for the processing and administration of parking citations. (\$3,000) | |
| | 2. Traffic Control at Rancho Vista Elementary School: This item pays for the City's share of a part time employee of the City of Rolling Hills Estates who conducts traffic control at Rancho Vista Elementary School. The three regional cities share the cost: RPV 60%, RHE 30% and RH 10%. (\$14,000) | |
| | 3. Explorer Scouts: This program allows Sheriff Explorer Scouts to provide traffic control at the City's annual Whale of a Day celebration and other special events. (\$900) | |
| | 4. School Crossing Guards: The City contracts with an outside vendor to provide school crossing guards at Silver Spur Elementary School and Miraleste Intermediate School. The City is fully reimbursed by the Palos Verdes Peninsula School District for the services at Miraleste Intermediate School. (\$10,000) | |
| | 5. Annual targeted enforcement and outreach programs recommended by the Sheriff. (\$69,600) | |
| 101-1024-421-55-00 | PRINTING & BINDING | 5,000 |
| | This item covers the cost of printing parking citation books for the Regional Law Enforcement Area. The cost is shared on a 60/30/10 basis with the other contract cities. | |
| 101-1024-421-61-00 | OP SUPP/MINOR EQUIP | 2,000 |
| | This item covers the costs associated with ongoing maintenance and miscellaneous supplies for the regions radar units. This cost is shared 60/30/10 among the Regional Cities. This program also funds maintenance of the City's speed trailer. | |

Department: Public Safety
Budget Program: Animal Control

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1025-421-32-00 | PROF/TECH SERVICE | -77,845 | -64,753 | -55,862 | -88,000 | -88,000 |
| | 101-1025-421-61-00 | OP SUPP/MINOR EQUIP | -34 | 0 | 0 | -250 | 0 |
| Expenditure Subtotals | | | -77,879 | -64,753 | -55,862 | -88,250 | -88,000 |
| License/Permit | 101-1025-326-10-00 | ANIMAL CONTROL FEES | 50,161 | 50,364 | 33,752 | 52,200 | 35,000 |
| Revenue Subtotals | | | 50,161 | 50,364 | 33,752 | 52,200 | 35,000 |
| Net (Uses)/Resources Program Totals | | | -27,718 | -14,390 | -22,110 | -36,050 | -53,000 |

Department: Public Safety

Budget Program: Animal Control

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-1025-421-32-00 | PROF/TECH SERVICE The City contracts with the Los Angeles County Department of Animal Care & Control for animal control services. Services include animal shelter care, dog license administration and field services. The budget for contract services is partially offset by revenue derived from dog license fees. | 88,000 |

Department: Public Safety
Budget Program: Emergency Preparedness

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1026-421-11-00 | SALARY & WAGES - FT | -18,453 | -1,773 | -27,000 | -20,800 | -71,700 |
| | 101-1026-421-12-00 | SALARY & WAGES - PT | 0 | -133 | 0 | 0 | 0 |
| | 101-1026-421-29-00 | EMPLOYEE BENEFITS | -8,229 | -7,045 | -8,000 | -8,200 | -28,100 |
| | 101-1026-421-32-00 | PROF/TECH SERVICE | -44,649 | -68,716 | -48,372 | -50,000 | -60,800 |
| | 101-1026-421-41-40 | TELEPHONE SERVICE | -2,978 | -1,570 | -2,564 | -3,000 | -3,000 |
| | 101-1026-421-53-00 | POSTAGE | -2,300 | 0 | 0 | 0 | 0 |
| | 101-1026-421-54-00 | LEGAL NOTICES AND AD | 0 | 0 | -400 | 0 | 0 |
| | 101-1026-421-55-00 | PRINTING & BINDING | -2,843 | -400 | -52 | -3,000 | -2,000 |
| | 101-1026-421-56-00 | MILEAGE REIMBURSE | -105 | -75 | -223 | -200 | -500 |
| | 101-1026-421-57-00 | MEETINGS & CONFRNC | -541 | -89 | -126 | -1,000 | -2,500 |
| | 101-1026-421-59-10 | TRAINING | 0 | -252 | 0 | 0 | -600 |
| | 101-1026-421-59-20 | MEMBERSHIPS & DUES | -9,675 | -10,030 | -10,015 | -11,000 | -11,400 |
| | 101-1026-421-61-00 | OP SUPP/MINOR EQUIP | -79,192 | -23,350 | -23,948 | -78,202 | -20,600 |
| | 101-1026-421-94-10 | EQUIP REPLACE CHARG | -2,300 | -1,700 | -19,800 | -26,500 | -34,900 |
| Expenditure Subtotals | | | -171,265 | -115,133 | -140,500 | -201,902 | -236,100 |
| From Other Ag | 101-1026-331-10-00 | FEDERAL GRANT INCOM | 0 | 0 | 5,175 | 0 | 0 |
| Other Revenue | 101-1026-369-10-00 | MISC REVENUES | 0 | 4,115 | 1,214 | 0 | 0 |
| Revenue Subtotals | | | 0 | 4,115 | 6,389 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -171,265 | -111,018 | -134,111 | -201,902 | -236,100 |

Department: Public Safety
Budget Program: Emergency Preparedness

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-1026-421-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 71,700 |
| 101-1026-421-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 28,100 |
| 101-1026-421-32-00 | PROF/TECH SERVICE This budget provides for items to support the Emergency Preparedness Committee meetings and recommendations, emergency preparedness plans, media training consultant, Federal Emergency Management Agency claims, communications antenna and repeater maintenance, and Emergency Operations Center (EOC) Incident Management System (IMS) upkeep. | 60,800 |
| 101-1026-421-41-40 | TELEPHONE SERVICE This item provides emergency cellular (Verizon cell phones in emergency caches), satellite telephone (in Public Works Dept.) service for the City, wireless priority service and Public Works emergency cell phone service. | 3,000 |
| 101-1026-421-55-00 | PRINTING & BINDING This item is used for public information items related to emergency preparedness, such as brochures, newsletter inserts, guidebooks and banners. | 2,000 |
| 101-1026-421-56-00 | MILEAGE REIMBURSE Reimbursement to staff for use of personal vehicles for attending regional meetings related to emergency preparedness. | 500 |
| 101-1026-421-57-00 | MEETINGS & CONFRNCS Expenses related to attendance by Administration employees at educational meetings and conferences sponsored by the California Emergency Services Association (CESA), International Association of Emergency Managers (IAEM), Emergency Management All Hazards Stakeholders Summit and Emergency Preparedness Committee (EPC) Members at seminars and/or workshops. | 2,500 |
| 101-1026-421-59-10 | TRAINING Provides funding for a California Emergency Manager (CEM) | 600 |

Department: Public Safety

Budget Program: Emergency Preparedness

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| | certification course. | |
| 101-1026-421-59-20 | MEMBERSHIPS & DUES This item is for membership dues in the Los Angeles County Area G Disaster Council, California Emergency Services Association (CESA), International Association of Emergency Managers (IAEM), California Fire Chiefs Association and California Emergency Manager (CEM) certification course. | 11,400 |
| 101-1026-421-61-00 | OP SUPP/MINOR EQUIP This item provides for emergency response supplies and equipment such as 3-Day Personal Preparedness Kits for all City Full Time Employees (FTE's), Emergency Operations Center (EOC) miscellaneous supplies and equipment, rain gear, and water. | 20,600 |
| 101-1026-421-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 34,900 |

Department: Public Safety
Budget Program: Public Safety Grants

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 217-1027-421-69-00 | OTHER MISCELLANEOU | 0 | -25,505 | 0 | -19,600 | 0 |
| Expenditure Subtotals | | | 0 | -25,505 | 0 | -19,600 | 0 |
| From Oth Agen | 217-1027-334-10-00 | CA BRULTE (COPS) | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Interest | 217-1027-361-10-00 | INTEREST EARNINGS | 378 | 316 | 256 | 0 | 0 |
| Other Revenue | 217-1027-369-10-00 | CA HI-TECH (CLEEP) | 0 | 10,202 | 0 | 0 | 0 |
| Revenue Subtotals | | | 100,378 | 110,517 | 100,256 | 100,000 | 100,000 |
| To Gen'l fund | 217-1027-491-91-00 | TRANSFERS OUT | -100,000 | -100,000 | -100,000 | -100,000 | -100,000 |
| Transfers Out Subtotals | | | -100,000 | -100,000 | -100,000 | -100,000 | -100,000 |
| Net (Uses)/Resources Program Totals | | | 378 | -14,987 | 256 | -19,600 | 0 |

Department: Public Safety

Budget Program: Public Safety Grants

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

To Gen'l fund

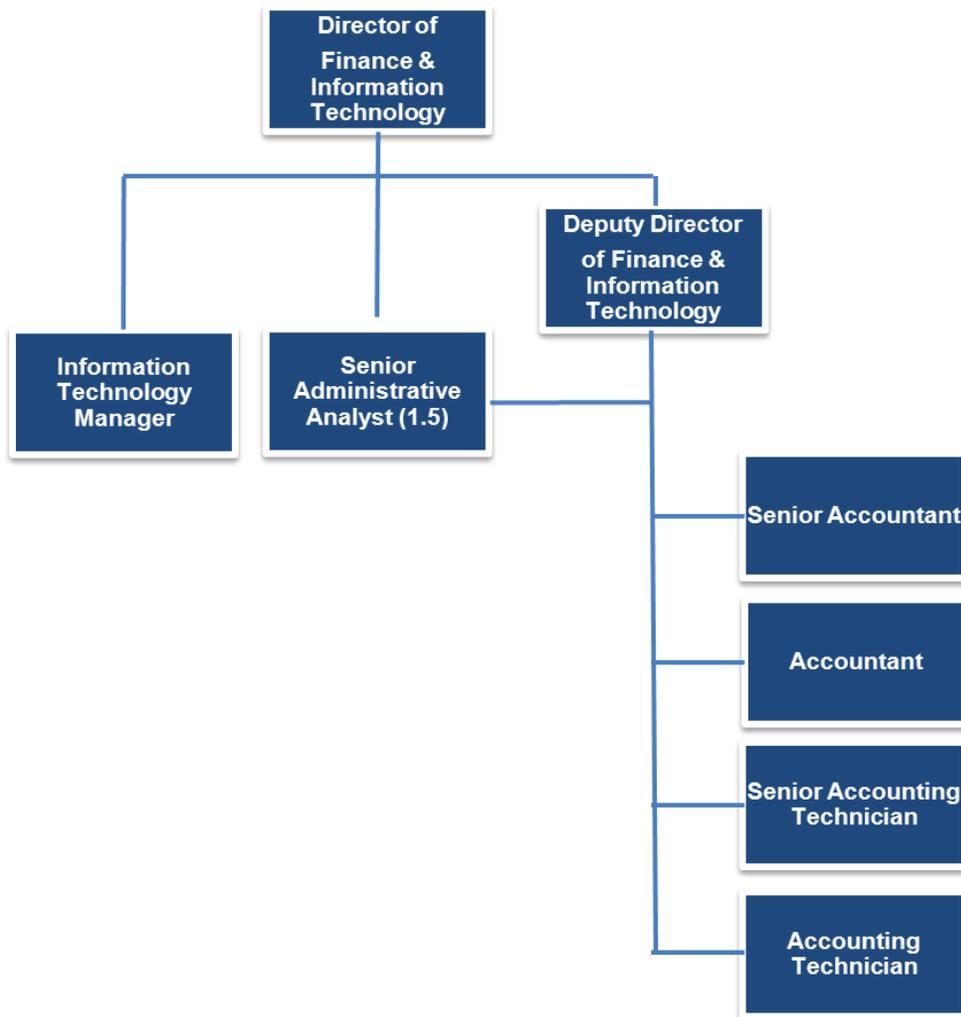
| | | |
|--------------------|---|----------------|
| 217-1027-491-91-00 | TRANSFERS OUT | 100,000 |
| | Transfer to the General fund to supplement the CORE deputy cost within the Sheriff program of the Public Safety department. | |

FINANCE & INFORMATION TECHNOLOGY

The City's Finance and Information Technology Department is responsible for managing all financial and information technology affairs of the City. Specific activities accounted for within the department's programs are listed below:

- Developing the City's Budget
- All City financial reporting
- Working with the outside auditors
- Managing the City's cash flow
- Managing the City's business processes
- Accounts Payable/Receivable function
- Managing the City's Investments
- Staffing the Finance Advisory Committee, Storm Drain Oversight Committee & Oversight Board for the Successor Agency
- Managing Payroll
- Managing the City's IT and Phone Infrastructure
- Managing the City's Help Desk needs
- Administering the City's IT Training needs

ORGANIZATIONAL CHART





EMPLOYEE DESCRIPTIONS

Director of Finance & Information Technology

- Oversees the administration of the department.
- Serves as the City Treasurer.
- Responsible for all City investing activities.
- Manages Information Technology.
- Staff liaison to Storm Drain Oversight Committee.

Deputy Director of Finance & Information Technology

- Budget officer.
- Manager of accounting function.
- Responsible for financial reporting, including the Five-Year Financial Model.
- Staff liaison to Finance Advisory Committee.
- Staff liaison to Oversight Board to the Successor Agency.

Senior Administrative Analysts

- Assists in budget preparation.
- Project manager for department Requests for Proposals.
- Project manager for Five-Year Capital Improvement Plan.
- Assists in financial analysis.
- Assists Director in implementation of IT Implementation Plan.
- Manages City's Air Space issues.
- Project manager for City Newsletter.
- Keeps inventory of City's fixed assets.

Senior Accountant

- Prepares the City's Comprehensive Annual Financial Report.
- Audits daily accounting activities.
- Reconciles the general ledger.
- Staff liaison with outside auditors.
- Facilitates audits of City revenue sources.

Accountant

- Reconciles bank accounts.
- Prepares cash balance reports.
- Monitor revenues and accounts receivable.
- Reconcile Community Development Block Grant grants and loans.
- Reconciles the general ledger.

Senior Accounting Technician

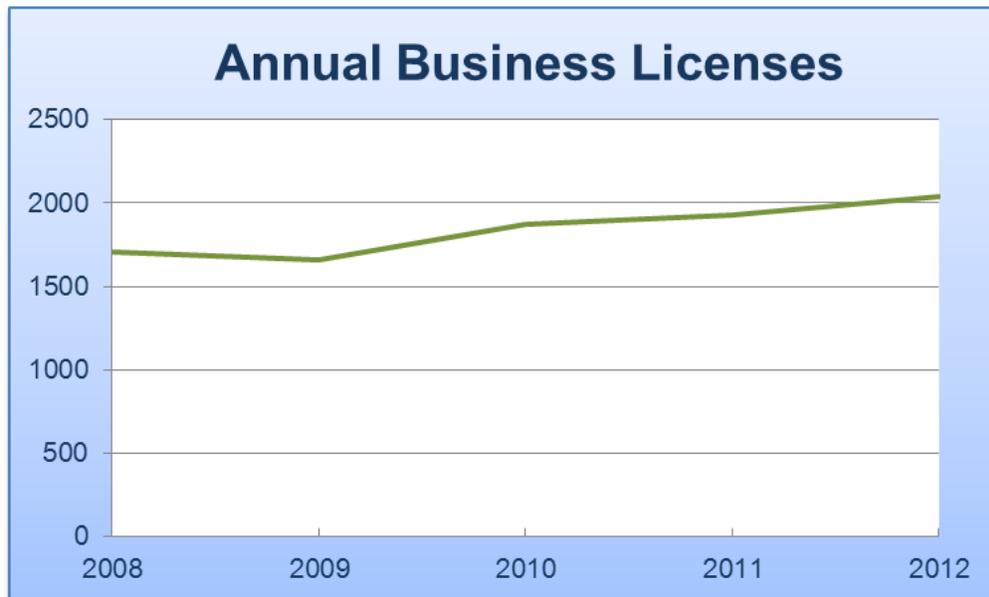
- Administers payroll.
- Processes accounts receivable, cash receipts and journal entries.
- General ledger reconciliation.

Accounting Technician

- Manages purchasing function.
- Processes Accounts Payable.
- General ledger reconciliation.

FINANCE & INFORMATION TECHNOLOGY PERFORMANCE INDICATORS

- The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 19 years, beginning with the June 30, 1993 report.
- The number of business licenses issued annually is presented below. The Senior Accountant hired towards the end of 2009 has been instrumental in collecting more business license tax, by using resources such as data from a State Board of Equalization canvassing program.



Department: Finance & Information Technology
Budget Program: Finance

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-2020-411-11-00 | SALARY & WAGES - FT | -662,702 | -676,279 | -734,613 | -723,000 | -776,600 |
| | 101-2020-411-12-00 | SALARY & WAGES - PT | -31,973 | -34,277 | -30,254 | -20,100 | -27,800 |
| | 101-2020-411-29-00 | EMPLOYEE BENEFITS | -277,515 | -245,580 | -242,000 | -215,600 | -271,400 |
| | 101-2020-411-32-00 | PROF/TECH SERVICE | -224,480 | -237,884 | -227,229 | -193,400 | -214,500 |
| | 101-2020-411-44-10 | BUILDING & LAND RENT | -4,008 | -4,008 | -3,340 | -4,200 | -2,500 |
| | 101-2020-411-54-00 | LEGAL NOTICES AND AD | -190 | -1,067 | -159 | -800 | -900 |
| | 101-2020-411-55-00 | PRINTING & BINDING | -7,027 | -1,695 | -4,189 | -6,500 | -7,000 |
| | 101-2020-411-56-00 | MILEAGE REIMBURSE | -1,024 | -199 | -272 | -1,000 | -500 |
| | 101-2020-411-57-00 | MEETINGS & CONFRNC | -1,700 | -2,435 | -3,282 | -4,200 | -5,500 |
| | 101-2020-411-59-10 | TRAINING | -3,739 | -1,297 | -2,539 | -4,000 | -3,000 |
| | 101-2020-411-59-20 | MEMBERSHIPS & DUES | -3,944 | -1,975 | -2,090 | -2,500 | -3,500 |
| | 101-2020-411-59-30 | PUBLICATIONS | -402 | -362 | -170 | -500 | -600 |
| | 101-2020-411-61-00 | OP SUPP/MINOR EQUIP | -7,640 | -2,876 | -4,899 | -4,500 | -6,000 |
| | 101-2020-411-69-00 | OTHER MISCELLANEOU | -35,646 | -29,180 | -30,136 | -37,000 | -32,000 |
| | 101-2020-411-94-10 | EQUIP REPLACE CHARG | -7,300 | -5,900 | -56,800 | -72,700 | -90,900 |
| Expenditure Subtotals | | | -1,269,290 | -1,245,015 | -1,341,971 | -1,290,000 | -1,442,700 |
| Taxes | 101-2020-316-10-00 | BUSINESS LICENSE TAX | 609,176 | 581,141 | 700,156 | 718,000 | 715,000 |
| Revenue Subtotals | | | 609,176 | 581,141 | 700,156 | 718,000 | 715,000 |
| Net (Uses)/Resources Program Totals | | | -660,114 | -663,874 | -641,815 | -572,000 | -727,700 |

Department: Finance & Information Technology

Budget Program: Finance

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|---------------------------|
| 101-2020-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 776,600 |
| 101-2020-411-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 27,800 |
| 101-2020-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 271,400 |
| 101-2020-411-32-00 | PROF/TECH SERVICE This budget provides for professional and technical services required to support Finance operations, and includes the following: <ol style="list-style-type: none">1. Property Tax administration fee paid to the County (\$93,000).2. Independent audit of the City's financial statements (\$39,000).3. Contracted services for payroll processing (\$26,000).4. City Financial Advisor – consulting services to assist the City with preparation of an infrastructure financing plan. This allocation is expected to decrease to \$15,000 for FY14-15 (\$36,500).5. Other professional services including sales tax review, third party audits of various revenue sources, statistical information for the Comprehensive Annual Financial Report, Dunn & Bradstreet reports, and state mandated cost reimbursement claims (\$20,000). | 214,500 |
| 101-2020-411-44-10 | BUILDING & LAND RENTAL The department uses a mobile storage unit for non-active record retention. | 2,500 |
| 101-2020-411-54-00 | LEGAL NOTICES AND ADS Per state law, the city must annually publish a summary of financial transactions in the local newspaper. The City also publishes notices for public hearings for the budget process. | 900 |
| 101-2020-411-55-00 | PRINTING & BINDING This budget item provides for financial document printing (i.e. checks, forms, annual financial reports and budget documents). | 7,000 |

Department: Finance & Information Technology

Budget Program: Finance

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|---------------------------|
| 101-2020-411-56-00 | MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when conducting business on behalf of the city. | 500 |
| 101-2020-411-57-00 | MEETINGS & CONFRNCS This budget enables the Department Director and Deputy Director to attend the annual California Society of Municipal Finance Officers (CSMFO) conference, and other local meetings of municipal finance organizations. This item also provides for refreshments for Finance Advisory Committee meetings. | 5,500 |
| 101-2020-411-59-10 | TRAINING The Department Director and Deputy Director are Certified Public Accountants. Maintenance of these professional licenses requires annual continuing education. In addition, outside training is offered to other department staff to maintain a current working knowledge of applicable financial laws and practices, and improve use of finance related software. | 3,000 |
| 101-2020-411-59-20 | MEMBERSHIPS & DUES Certain department employees are members of the Government Finance Officers Association (GFOA), the California Society of Municipal Finance Officers (CSMFO), the American Institute of Certified Public Accountants (AICPA), and/or the California Municipal Treasurers' Association (CMTA). | 3,500 |
| 101-2020-411-59-30 | PUBLICATIONS The department purchases annual financial publications (i.e. guides for Generally Accepted Accounting Principals, or GAAP, and municipal finance guides) for use within the department. | 600 |
| 101-2020-411-61-00 | OP SUPP/MINOR EQUIP This item provides for office supplies, minor equipment and miscellaneous items. | 6,000 |
| 101-2020-411-69-00 | OTHER MISCELLANEOUS This budget item provides for bank fees and merchant credit card processing fees. | 32,000 |
| 101-2020-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment | 90,900 |

Department: Finance & Information Technology

Budget Program: Finance

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

Department: Finance & Information Technology

Budget Program: Information Technology - Data

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|---------------------------|
| 101-2030-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 100,000 |
| 101-2030-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 25,900 |
| 101-2030-411-32-00 | PROF/TECH SERVICE Consulting services for administration of the City's data network system, cabling and website services. This allocation also includes daily "help-desk" support for users. | 361,000 |
| 101-2030-411-57-00 | MEETINGS & CONFRNCS Expenses related to attendance at meetings and conferences related to the City's Information Technology function. | 2,000 |
| 101-2030-411-59-10 | TRAINING This budget provides for employee training to support the Information Technology function. | 6,000 |
| 101-2030-411-59-20 | MEMBERSHIPS & DUES This item is for membership dues in various Information Technology associations. | 500 |
| 101-2030-411-59-30 | PUBLICATIONS Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology maintenance and management. | 900 |
| 101-2030-411-61-00 | OP SUPP/MINOR EQUIP Computer supplies, equipment, incidental software and repairs. | 24,000 |
| 101-2030-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment | 13,500 |

Department: Finance & Information Technology

Budget Program: Information Technology - Data

| Account # | Account Description | Budget FY13-14 |
|-----------|---|-------------------|
| | directly increases the Equipment Replacement charge in the year the equipment is acquired. | |

Department: Finance & Information Technology

Budget Program: Information Technology - Voice

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-2035-411-32-00 | PROF/TECH SERVICE | -5,142 | 0 | -10,650 | -8,400 | -12,000 |
| | 101-2035-411-41-40 | TELEPHONE SERVICE | -47,413 | -62,741 | -58,336 | -66,000 | -70,000 |
| | 101-2035-411-43-00 | MAINTENANCE SERVICE | -18,577 | -6,088 | -50 | -6,200 | -9,500 |
| | 101-2035-411-61-00 | OP SUPP/MINOR EQUIP | -2,543 | -3,178 | -182 | -7,800 | -7,800 |
| Expenditure Subtotals | | | -73,675 | -72,007 | -69,218 | -88,400 | -99,300 |
| Net (Uses)/Resources Program Totals | | | -73,675 | -72,007 | -69,218 | -88,400 | -99,300 |

Department: Finance & Information Technology

Budget Program: Information Technology - Voice

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|---------------------------|
| 101-2035-411-32-00 | PROF/TECH SERVICE Consulting services for the revisions and upgrades of the City's phone and voice messaging system. This appropriation is for services beyond the scope of the standard hardware and software maintenance and support contract between the City and its phone and voice messaging system vendor. | 12,000 |
| 101-2035-411-41-40 | TELEPHONE SERVICE Local and long distance telephone services, as well as data bandwidth. | 70,000 |
| 101-2035-411-43-00 | MAINTENANCE SERVICES Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system. | 9,500 |
| 101-2035-411-61-00 | OP SUPP/MINOR EQUIP Supplies, equipment, incidental software and minor repairs of the phone and voice messaging system. | 7,800 |

Department: Finance & Information Technology
Budget Program: Equipment Replacement - Computers

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 681-2082-499-43-00 | MAINTENANCE | 0 | 0 | -173,345 | -211,000 | -311,700 |
| | 681-2082-499-61-00 | OP SUPP/MINOR EQUIP | -41,067 | -71,474 | -49,553 | -128,100 | -97,200 |
| | 681-2082-499-75-20 | COMP/VOICE EQUIP - CA | -19,280 | -14,238 | -48,838 | -887,000 | -148,000 |
| Expenditure Subtotals | | | -60,347 | -85,712 | -271,735 | -1,226,100 | -556,900 |
| Chg for Svcs | 681-2082-381-20-00 | INTERFUND CHG CMPTR | 35,100 | 26,400 | 342,800 | 458,600 | 573,700 |
| Revenue Subtotals | | | 35,100 | 26,400 | 342,800 | 458,600 | 573,700 |
| Net (Uses)/Resources Program Totals | | | -25,247 | -59,312 | 71,065 | -767,500 | 16,800 |

Department: Finance & Information Technology

Budget Program: Equipment Replacement - Computers

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| 681-2082-499-43-00 | MAINTENANCE Costs associated with hardware and software maintenance and support for the City's data network, the Community Development permit tracking system, the Recreation and Parks enrollment software, Graphic Information System (GIS), document imaging, printer maintenance, the accounting system, and Microsoft Enterprise. | 311,700 |
| 681-2082-499-61-00 | OP SUPP/MINOR EQUIP This budget item provides for purchasing minor new & replacement computer equipment with a cost less than the \$5,000 capitalization threshold. Examples include workstations, laptops, printers, scanners, monitors, UPS devices, and software licenses. | 97,200 |
| 681-2082-499-75-20 | COMP/VOICE EQUIP - CAP FY13-14 Purchases Graphic Information System Layer Development \$20,000 Cabling Upgrade to 10GB \$75,000 Help Desk Work Order System \$15,000 Website Improvements \$5,000 Voice Mail Upgrade \$5,000 Network Switch Replacement \$8,000 Reserve for Contingencies \$20,000 | 148,000 |

Department: Finance & Information Technology
Budget Program: Equipment Replacement - Furn & Equip

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 681-6083-499-43-00 | MAINTENANCE SERVICE | -33,004 | -37,967 | -39,035 | -34,000 | -45,000 |
| | 681-6083-499-53-00 | POSTAGE | -26,960 | -30,300 | -24,532 | -33,000 | -30,000 |
| | 681-6083-499-61-00 | OP SUPP/MINOR EQUIP | -29,707 | -10,746 | -10,676 | -21,000 | -35,000 |
| | 681-6083-499-75-10 | FURNITURE AND EQUIP | -1,985 | -2,150 | 0 | -40,000 | 0 |
| Expenditure Subtotals | | | -91,656 | -81,163 | -74,244 | -128,000 | -110,000 |
| Chg for Svcs | 681-6083-381-20-00 | INTERFUND CHG EQUIP | 23,100 | 21,100 | 85,200 | 88,000 | 126,500 |
| Interest | 681-6000-361-10-00 | INTEREST EARNINGS | 14,864 | 11,404 | 8,244 | 8,700 | 5,300 |
| Revenue Subtotals | | | 37,964 | 32,504 | 93,444 | 96,700 | 131,800 |
| Net (Uses)/Resources Program Totals | | | -53,692 | -48,659 | 19,201 | -31,300 | 21,800 |

Department: Finance & Information Technology

Budget Program: Equipment Replacement - Furn & Equip

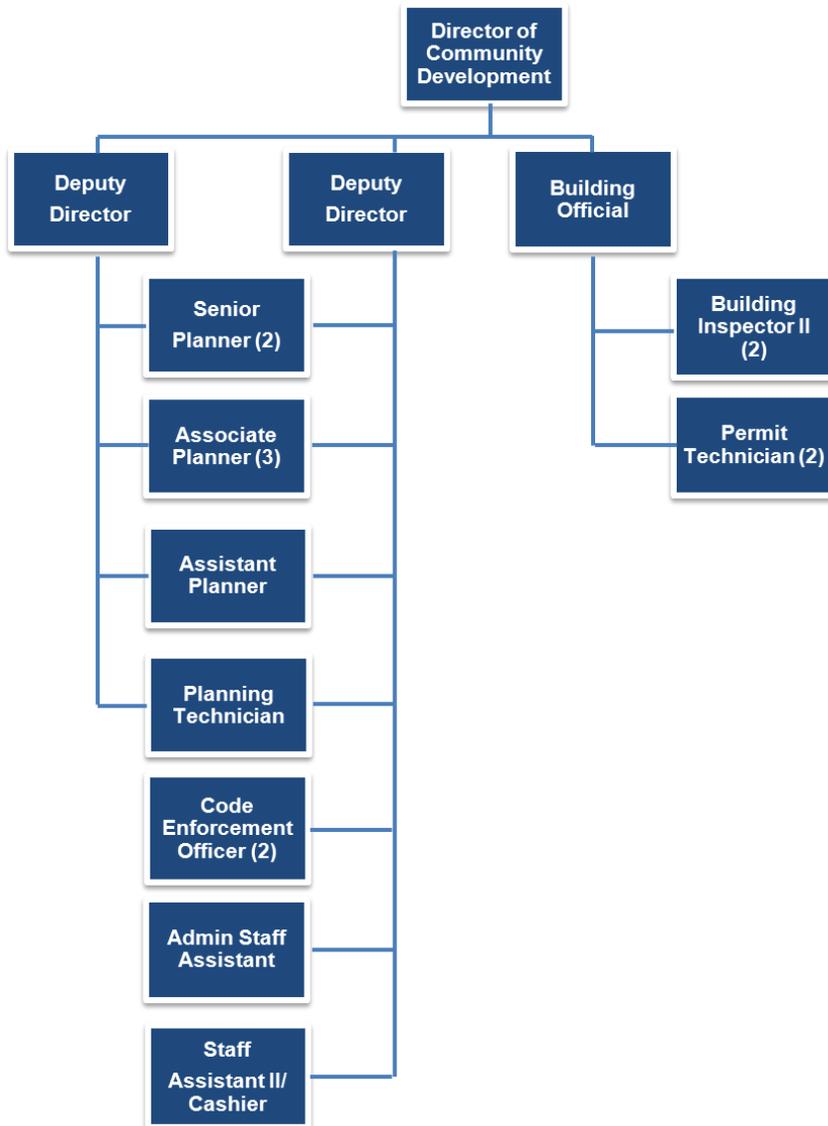
| Account # | Account Description | Budget FY13-14 |
|--------------------|--|---------------------------|
| 681-6083-499-43-00 | MAINTENANCE SERVICES This item provides for maintenance of office equipment (i.e. copiers, postage machine, etc.). | 45,000 |
| 681-6083-499-53-00 | POSTAGE Citywide postage needs. | 30,000 |
| 681-6083-499-61-00 | OP SUPP/MINOR EQUIP Supplies such as paper, toner, and ink cartridges are purchased with this account. | 35,000 |

COMMUNITY DEVELOPMENT

The Community Development Department is responsible for managing the City's developed and open space environments and creating a livable community that balances the needs of residents, businesses, property owners and visitors. There are four divisions in the Department that assist in creating and implementing the community vision: Planning, Building & Safety, Code Enforcement and View Restoration. The Community Development Department manages the following capacities:

- Land use approvals
- Building and Safety permits
- Code Enforcement cases
- View Restoration permits
- Land use studies and master plans
- The City's General Plan
- The City's Nature Preserve Management
- Equestrian Uses and Animal Control

ORGANIZATIONAL CHART





JOB DESCRIPTIONS

Community Development Director

- Responsible for executive oversight and administration of department
- Responsible for meeting goals and objectives of the City's programs
- Supervises and administers city codes related to planning, building codes, code compliance and view restoration.

Deputy Directors

- Supervise all department Staff and administration of department
- Direct department operations in the Director's absence.
- Responsible for managing complex projects
- Assist planners with their projects

Senior Planners

- Handle complex land use development applications
- Interpret, apply and explain complex City planning policies, ordinances and codes.
- Assist with General Plan update

Associate Planners

- Handle land use development applications
- Interpret, apply and explain City planning policies, ordinances and codes.
- Assist with General Plan update

Assistant Planner

- Handles basic land use development applications
- Interprets, applies and explains basic City planning policies, ordinances and codes.

- Assists with General Plan update

Code Enforcement Officers

- Perform office and field work related to enforcement of the City’s Municipal Code
- Provide information and assistance to residents for municipal code compliance
- Issue notice of violations and other actions to achieve compliance
- Maintain case files to support enforcement actions.
- Conduct public outreach and educational efforts.

Building Official

- Responsible for oversight and administration of the Division
- Ensures that all building permits issued are in accordance with adopted municipal codes and building codes.
- Oversees plan review and inspection work of staff.
- Resolves complex building code interpretation issues.

Building Inspector II

- Performs plan reviews for submitted building permit plans
- Conducts field inspections
- Participates, as required, in coordination of projects through development review process.
- Assists customers in understanding building codes and permit procedures

Permit Technicians

- Handle front counter activity for Division
- Responsible for processing of permits and plans
- Assist with routing and processing of plans.

PERFORMANCE INDICATORS

Noted below are performance indicators for the department. The indicators chosen give a general representation of the activity level of each division within the department. The purpose of the indicators is to demonstrate the department’s activity level over time and draw a correlation with the corresponding budget year.

PLANNING

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by counter Staff to ensure that the proposed improvements meet the City’s development standards, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve a finding of neighborhood compatibility. The City’s neighborhood compatibility review process can be lengthy and summarized as follows:



Decisions rendered by the Planning Commission take longer since they necessitate the scheduling of a public hearing before the Commission and often more than one public hearing is needed for the Planning Commission to render a decision. Decisions by the City Council typically occur as a result of an appeal. Processing time between application submittal and application completeness includes the time taken by applicants to respond to incomplete items, which can vary in duration and which City staff has no control over.

| Planning Decisions Rendered | FY06-07 | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12 | FY12-13¹ |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------------------|
| Decisions rendered over the counter (cases) | 448 | 492 | 431 | 342 | 308 | 337 | 294 |
| Decisions rendered by the Director (cases) | 96 | 81 | 84 | 95 | 48 | 52 | 38 |
| Median processing time (days) | 136 | 112 | 100 | 88 | 106 | 85 | 123 |
| Decisions rendered by Planning Commission and/or City Council (cases) | 92 | 51 | 57 | 57 | 43 | 31 | 14 |
| Median processing time (days) | 272 | 313 | 213 | 228 | 253 | 167 | 329 |

¹ The Planning permit numbers for FY2012-13 only reflect activity through March 31, 2013

BUILDING & SAFETY

Building permits issued over-the-counter typically involve minor improvements such as plumbing, electrical or mechanical work, re-roofs and any other non-structural projects. Building permits that are taken in for plan check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into plan check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to plan check corrections, which can vary in duration and which City staff has no control over.

| Building Permits Processed | FY06-07 | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12 | FY12-13¹ |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------------------|
| Permits issued over the counter (cases) | 1269 | 1305 | 1172 | 1108 | 1293 | 1247 | 884 |
| Plan checked permits (cases) | 177 | 383 | 245 | 142 | 154 | 155 | 189 |
| Median processing time (days) | 101 | 96 | 63 | 61 | 52 | 46 | 27 |

¹ The Building permit numbers for FY2012-13 only reflect activity through March 31, 2013

CODE ENFORCEMENT

Municipal Code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building Code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and multiple letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by code enforcement staff. Zoning Code enforcement cases typically involve building permit violations such as expired permits. These cases are

typically resolved with a letter to the offending party. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

| Code Enforcement Complaints | FY06-07 | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12 | FY12-13¹ |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------------------|
| Municipal Code violations closed (cases) | 177 | 110 | 145 | 145 | 194 | 172 | 116 |
| Median processing time (days) | 56 | 34 | 35 | 31 | 32 | 20 | 21 |
| Building Code violations closed (cases) | 16 | 10 | 16 | 8 | 7 | 12 | 6 |
| Median processing time (days) | 84 | 48 | 4 | 34 | 75 | 14 | 23 |
| Zoning Code violations closed (cases) | 116 | 91 | 159 | 135 | 107 | 109 | 61 |
| Median processing time (days) | 71 | 40 | 17 | 25 | 23 | 11 | 13 |

¹ The Code Enforcement numbers for FY2012-13 only reflect activity through March 31, 2013

VIEW RESTORATION

View Restoration Permits are requests for the restoration of a view that has been impaired by foliage and no documentation of the view since November 1989 exists. The processing of these permits typically involves a pre-application meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been impaired by foliage. The processing of these permits typically involves staff site visits, a staff analysis and a determination by the Director. City Tree Review Permits are requests for the restoration of a view that has been impaired by City trees. The processing of these permits typically involves a site visit, the preparation of a staff report, input from the City arborist, notice of the decision and the trimming or removal of the City tree(s) by City work crews.

| View Permits Processed | FY06-07 | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12 | FY12-13¹ |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------------------|
| View Restoration permits processed (cases) | 23 | 17 | 17 | 7 | 18 | 23 | 16 |
| View Preservation permits processed (cases) | 13 | 7 | 19 | 10 | 8 | 12 | 6 |
| City Tree Review permits processed (cases) | 14 | 9 | 20 | 4 | 10 | 8 | 2 |
| View Maintenance requests processed (cases) | N/A | N/A | N/A | 12 | 31 | 32 | 23 |

¹ The View permit numbers for FY2012-13 only reflect activity through March 31, 2013

Department: Community Development
Budget Program: Planning

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4001-441-11-00 | SALARY & WAGES - FT | -865,030 | -892,669 | -874,652 | -857,300 | -844,600 |
| | 101-4001-441-12-00 | SALARY & WAGES - PT | -6,555 | -6,870 | -7,410 | -23,040 | -21,840 |
| | 101-4001-441-29-00 | EMPLOYEE BENEFITS | -323,342 | -292,144 | -261,000 | -267,150 | -291,500 |
| | 101-4001-441-32-00 | PROF/TECH SERVICE | -53,296 | -139,666 | -33,616 | -90,597 | -12,000 |
| | 101-4001-441-41-40 | TELEPHONE SERVICE | -1,327 | -1,406 | -1,159 | -2,000 | 0 |
| | 101-4001-441-44-10 | BUILDING & LAND RENT | 0 | 0 | -2,726 | -2,800 | -2,800 |
| | 101-4001-441-54-00 | LEGAL NOTICES AND AD | -21,017 | -26,131 | -22,984 | -25,000 | -25,000 |
| | 101-4001-441-55-00 | PRINTING & BINDING | -5,256 | -2,617 | -6,198 | -21,000 | -6,000 |
| | 101-4001-441-56-00 | MILEAGE REIMBURSE | -636 | -10,321 | -2,843 | -800 | -800 |
| | 101-4001-441-57-00 | MEETINGS & CONFRNC | -11,014 | -7,582 | -10,718 | -7,800 | -7,800 |
| | 101-4001-441-59-10 | TRAINING | -3,458 | -5,767 | -1,614 | -5,000 | -5,000 |
| | 101-4001-441-59-20 | MEMBERSHIPS & DUES | -4,415 | -4,793 | -4,690 | -4,000 | -4,800 |
| | 101-4001-441-59-30 | PUBLICATIONS | -1,073 | -978 | -468 | -1,200 | -1,200 |
| | 101-4001-441-61-00 | OP SUPP/MINOR EQUIP | -10,048 | -9,931 | -4,487 | -6,200 | -6,200 |
| | 101-4001-441-69-00 | OTHER MISCELLANEOU | -4,200 | 0 | -5,875 | 0 | 0 |
| | 101-4001-441-94-10 | EQUIP REPLACE CHARG | -10,200 | -8,700 | -62,000 | -71,400 | -86,300 |
| Expenditure Subtotals | | | -1,320,867 | -1,409,575 | -1,302,439 | -1,385,287 | -1,315,840 |
| License/Permit | 101-4001-322-10-00 | PLAN & ZONE PERMIT | 417,508 | 309,962 | 293,350 | 246,700 | 300,000 |
| License/Permit | 101-4001-322-20-00 | PLAN - INVESTIGATION | 14,889 | 12,682 | 25,402 | 16,500 | 0 |
| License/Permit | 101-4001-322-30-00 | PLAN - MISC FEES | 2,678 | 488 | 6,603 | 2,900 | 0 |
| License/Permit | 101-4001-322-40-00 | PLAN - DATA PROCESS | 6,734 | 7,403 | 7,141 | 7,600 | 7,000 |
| License/Permit | 101-4001-322-50-00 | PLAN - HIST DATA FEE | 7,685 | 9,360 | 8,299 | 8,600 | 8,000 |
| Revenue Subtotals | | | 449,494 | 339,895 | 340,794 | 282,300 | 315,000 |
| Net (Uses)/Resources Program Totals | | | -871,373 | -1,069,680 | -961,645 | -1,102,987 | -1,000,840 |

Department: Community Development

Budget Program: Planning

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|---------------------------|
| 101-4001-441-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 844,600 |
| 101-4001-441-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. This is inclusive of one part-time employee (Staff Assistant I) averaging 10 hours per week that inputs historical data to the City's permit tracking system. This cost is partially offset by the Historical Data fee that is charged one-time per property upon issuing a permit. This account also includes the Planning Commissioner stipends of \$135 per month per Commissioner. | 21,840 |
| 101-4001-441-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 291,500 |
| 101-4001-441-32-00 | PROF/TECH SERVICE 1. Temporary personnel, on an as-needed contractual basis, for coverage of staff due to illness, vacations, or as otherwise required. \$2,000 2. Ongoing Graphic Information System (GIS) updates. \$10,000 | 12,000 |
| 101-4001-441-44-10 | BUILDING & LAND RENTAL Rental of a POD storage container for historical records. | 2,800 |
| 101-4001-441-54-00 | LEGAL NOTICES AND ADS This budget item covers the cost of publishing required legal notices for private development projects and City projects in the local newspaper. | 25,000 |
| 101-4001-441-55-00 | PRINTING & BINDING This budget item covers miscellaneous printing (informational brochures, reproduction of maps and various documents, business cards, public notice envelopes, etc.). | 6,000 |
| 101-4001-441-56-00 | MILEAGE REIMBURSE Reimbursement to Staff for use of personal vehicles. | 800 |

Department: Community Development

Budget Program: Planning

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-4001-441-57-00 | MEETINGS & CONFRNCS Funds for expenses incurred by the department staff and Planning Commission to attend meetings and conferences. The meetings and conferences include: <ol style="list-style-type: none">1. Annual California American Planning Association Chapter Conference and National APA Conference.2. League of California Cities Planners' Institute (attended by Staff, and 4 members of the Planning Commission).3. Annual State Association of Environmental Planners' Conference.4. Monthly Southwest Area Planning Council meetings.5. Miscellaneous regional and other professional meetings. | 7,800 |
| 101-4001-441-59-10 | TRAINING Professional and continuing education seminars that focus on specific aspects of California planning laws and policies, CEQA, the Subdivision Map Act, personnel management, customer service, and local planning issues. | 5,000 |
| 101-4001-441-59-20 | MEMBERSHIPS & DUES Funds membership in the Planner's Advisory Service (a subscription library data base), American Planning Association, Association of Environmental Planners, American Institute of Certified Planners, and other appropriate professional planning and public administration associations. | 4,800 |
| 101-4001-441-59-30 | PUBLICATIONS Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA compliance guidelines. Many of the reference materials require annual updating. | 1,200 |
| 101-4001-441-61-00 | OP SUPP/MINOR EQUIP This budget provides for miscellaneous office and operating supplies such as photo supplies, stationery, and office equipment (\$5,000), as well as kitchen supplies (\$1,200). | 6,200 |
| 101-4001-441-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of | 86,300 |

Department: Community Development

Budget Program: Planning

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

Department: Community Development
Budget Program: Building & Safety

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|------------------|------------------|------------------|------------------|------------------|
| | 101-4002-441-11-00 | SALARY & WAGES - FT | -342,899 | -354,739 | -334,366 | -321,700 | -348,400 |
| | 101-4002-441-12-00 | SALARY & WAGES - PT | 0 | -1,923 | -7,322 | 0 | -8,400 |
| | 101-4002-441-29-00 | EMPLOYEE BENEFITS | -156,273 | -138,409 | -117,000 | -113,800 | -135,600 |
| | 101-4002-441-32-00 | PROF/TECH SERVICE | -94,591 | -54,115 | -67,791 | -154,294 | -105,000 |
| | 101-4002-441-41-40 | TELEPHONE SERVICE | -2,263 | -2,844 | -3,019 | -2,000 | -3,000 |
| | 101-4002-441-44-10 | RENTALS - BUILDINGS | 0 | 0 | 0 | -2,400 | -2,400 |
| | 101-4002-441-55-00 | PRINTING & BINDING | -235 | 0 | -125 | -500 | -500 |
| | 101-4002-441-56-00 | MILEAGE REIMBURSE | -682 | -373 | -334 | -500 | -500 |
| | 101-4002-441-57-00 | MEETINGS & CONFRNC | 0 | -55 | -10 | 0 | 0 |
| | 101-4002-441-59-10 | TRAINING | -4,094 | -1,425 | -3,069 | -3,500 | -3,500 |
| | 101-4002-441-59-20 | MEMBERSHIPS & DUES | -644 | -801 | -530 | -700 | -700 |
| | 101-4002-441-59-30 | PUBLICATIONS | -864 | -6,478 | -56 | -1,500 | -1,500 |
| | 101-4002-441-61-00 | OP SUPP/MINOR EQUIP | -2,900 | -3,156 | -2,291 | -7,500 | -3,000 |
| | 101-4002-441-94-10 | EQUIP REPLACE CHARG | -5,700 | -5,000 | -38,700 | -41,300 | -58,200 |
| Expenditure Subtotals | | | -611,145 | -569,318 | -574,611 | -649,694 | -670,700 |
| License/Permit | 101-4002-323-10-00 | B&S PLAN CHECK | 324,506 | 312,515 | 272,216 | 252,000 | 280,000 |
| License/Permit | 101-4002-323-20-00 | B&S PERMITS | 867,478 | 931,598 | 922,815 | 960,000 | 885,000 |
| License/Permit | 101-4002-323-30-00 | B&S INVESTIGATIONS | 0 | 172 | 0 | 0 | 0 |
| License/Permit | 101-4002-323-50-00 | B&S SMIP FEES | 1,262 | 1,510 | 1,200 | 1,400 | 1,700 |
| License/Permit | 101-4002-323-60-00 | B&S STATE BLDG STD | 0 | 43 | 108 | 200 | 800 |
| Revenue Subtotals | | | 1,193,246 | 1,245,838 | 1,196,339 | 1,213,600 | 1,167,500 |
| Net (Uses)/Resources Program Totals | | | 582,101 | 676,519 | 621,728 | 563,906 | 496,800 |

Department: Community Development

Budget Program: Building & Safety

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-4002-441-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 348,400 |
| 101-4002-441-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 8,400 |
| 101-4002-441-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 135,600 |
| 101-4002-441-32-00 | PROF/TECH SERVICE This line item provides for the following professional and technical services: 1. Estimated contract cost for Building and Safety engineering plan check services (structural and drainage). The costs are offset by the plan check fees that are charged to the applicants (\$40,000). 2. Estimated contract cost for Building and Safety inspection services as needed. This contract is for an amount not to exceed (\$25,000). 3. Geo-technical and other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits and/or which may be initiated by the City. These may be projects in which the City desires an expert opinion, but may not be possible to recover these funds from a private party (\$15,000). 4. As required by law, the department must retain certain Building and Safety Division records, such as commercial, institutional and multiple family residential structures. This budget item is needed to cover the Division's costs related to storing these records in the City's Electronic Document Imaging System. Once completed, it will eliminate current costs associated with off-site storage of these records. Expenditures are expected to decrease to an annual maintenance level of \$2,000 beginning in FY14-15 (\$25,000). | 105,000 |
| 101-4002-441-41-40 | TELEPHONE SERVICE Funding for the costs of cellular phones for 4 staff members, in order to facilitate communication while out in the field. The increase from FY12-13 to FY13-14 is a result of moving the | 3,000 |

Department: Community Development

Budget Program: Building & Safety

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|-------------------|
| | Planning "Telephone Service" budget item to this budget item in the Building and Safety division - overall, there is a reduction in the Community Development Department's "Telephone Service" budget from FY12-13 to FY13-14 of \$1,000. | |
| 101-4002-441-44-10 | RENTALS - BUILDINGS As required by law, the department must retain certain Building and Safety Division records, such as commercial, institutional and multiple family residential structures. This budget item is needed to cover the Division's costs related to storing those records at a storage facility until these records can be stored in the City's Electronic Document Imaging System (EDIS). Once the existing documents have been scanned into the EDIS, then this budget item will no longer be necessary. | 2,400 |
| 101-4002-441-55-00 | PRINTING & BINDING Outside printing of various forms and publications related to the Building & Safety function. | 500 |
| 101-4002-441-56-00 | MILEAGE REIMBURSE Monthly reimbursement to the Building Division Staff for use of personal cars on site visits and off-site training classes. | 500 |
| 101-4002-441-59-10 | TRAINING Professional and continuing education seminars that focus on specific aspects of California building and development, together with improving customer service and Division operations. | 3,500 |
| 101-4002-441-59-20 | MEMBERSHIPS & DUES Funds membership in the International Congress of Building Officials (ICBO). Through this membership, documents, bulletins and training sponsored by this organization can be purchased at a substantial discount, including revisions to the Uniform Building Code and its various components. | 700 |
| 101-4002-441-59-30 | PUBLICATIONS Publications are purchased annually to assist the Building Inspectors in their duties; including California code books, monthly publications and other needed journals. | 1,500 |
| 101-4002-441-61-00 | OP SUPP/MINOR EQUIP Miscellaneous office supplies and operating equipment. | 3,000 |

Department: Community Development

Budget Program: Building & Safety

| Account # | Account Description | Budget FY13-14 |
|--------------------|-----------------------------|-------------------|
| 101-4002-441-94-10 | EQUIP REPLACE CHARGE | 58,200 |

Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

Department: Community Development
Budget Program: Code Enforcement

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4003-441-11-00 | SALARY & WAGES - FT | -117,095 | -122,117 | -132,724 | -141,000 | -137,400 |
| | 101-4003-441-29-00 | EMPLOYEE BENEFITS | -56,978 | -50,494 | -44,600 | -45,200 | -52,600 |
| | 101-4003-441-32-00 | PROF/TECH SERVICE | -2,098 | -2,725 | -1,429 | -15,000 | -10,000 |
| | 101-4003-441-41-40 | TELEPHONE SERVICE | 0 | -621 | 0 | 0 | 0 |
| | 101-4003-441-56-00 | TRAVEL | 0 | -123 | -9 | 0 | 0 |
| | 101-4003-441-57-00 | MEETINGS & CONFRNC | -1,656 | -25 | 0 | -1,000 | -1,000 |
| | 101-4003-441-59-10 | TRAINING | 0 | -500 | 0 | 0 | 0 |
| | 101-4003-441-59-20 | MEMBERSHIPS & DUES | -205 | -300 | -75 | -400 | -400 |
| | 101-4003-441-94-10 | EQUIP REPLACE CHARG | -1,400 | -1,100 | -8,400 | -10,700 | -13,500 |
| Expenditure Subtotals | | | -179,432 | -178,005 | -187,237 | -213,300 | -214,900 |
| License/Permit | 101-4003-321-10-00 | MASSAGE PERMITS | 2,715 | 2,090 | 941 | 2,900 | 0 |
| Revenue Subtotals | | | 2,715 | 2,090 | 941 | 2,900 | 0 |
| Net (Uses)/Resources Program Totals | | | -176,717 | -175,915 | -186,296 | -210,400 | -214,900 |

Department: Community Development

Budget Program: Code Enforcement

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-4003-441-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 137,400 |
| 101-4003-441-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 52,600 |
| 101-4003-441-32-00 | PROF/TECH SERVICE 1. Costs of miscellaneous use of technical consultants, including noise consultants, antenna reception technicians, and geological consultants for code enforcement purposes. (\$5,000) 2. Costs of code enforcement nuisance abatement activities, including those related to view restoration. These abatement costs will ultimately be recovered through placement of liens on real property subject to the abatement actions. (\$5,000) | 10,000 |
| 101-4003-441-57-00 | MEETINGS & CONFRNCS Funds for expenses incurred by department staff attendance at meetings and conferences. | 1,000 |
| 101-4003-441-59-20 | MEMBERSHIPS & DUES Funds membership in the Southern California Association of Code Enforcement Officers and any other appropriate professional association. | 400 |
| 101-4003-441-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 13,500 |

Department: Community Development

Budget Program: View Restoration

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4004-441-11-00 | SALARY & WAGES - FT | -171,700 | -178,699 | -187,774 | -195,600 | -193,100 |
| | 101-4004-441-29-00 | EMPLOYEE BENEFITS | -67,034 | -58,476 | -59,400 | -59,800 | -64,000 |
| | 101-4004-441-32-00 | PROF/TECH SERVICE | -41,947 | -47,678 | -34,788 | -42,000 | -44,000 |
| | 101-4004-441-43-00 | MAINTENANCE SERVICE | -40,060 | -43,600 | -34,158 | -60,200 | -60,000 |
| | 101-4004-441-61-00 | OP SUPP/MINOR EQUIP | -1,998 | 0 | 0 | 0 | 0 |
| | 101-4004-441-94-10 | EQUIP REPLACE CHARG | -1,400 | -1,100 | -8,400 | -10,700 | -20,200 |
| Expenditure Subtotals | | | -324,139 | -329,553 | -324,520 | -368,300 | -381,300 |
| License/Permit | 101-4004-322-60-00 | VIEW RESTORATION FE | 13,015 | 7,564 | 13,990 | 14,700 | 2,000 |
| Revenue Subtotals | | | 13,015 | 7,564 | 13,990 | 14,700 | 2,000 |
| Net (Uses)/Resources Program Totals | | | -311,124 | -321,989 | -310,530 | -353,600 | -379,300 |

Department: Community Development

Budget Program: View Restoration

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| 101-4004-441-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 193,100 |
| 101-4004-441-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 64,000 |
| 101-4004-441-32-00 | PROF/TECH SERVICE Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases (\$40,000), and for an Arborist (\$4,000). The view restoration fees associated with this program are collected when a case is not resolved through mediation. | 44,000 |
| 101-4004-441-43-00 | MAINTENANCE SERVICES The cost of performing the trimming and/or removal of City trees by contract work crews. The costs include the trimming and/or removal of City trees that result from City Tree Review Permit decisions, as well as the on-going annual maintenance of trimmed trees. | 60,000 |
| 101-4004-441-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 20,200 |

Department: Community Development
Budget Program: NCCP

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4005-441-32-00 | PROF/TECH SERVICE | -10,550 | -1,476 | -2,380 | -99,593 | 0 |
| Habitat Restor | 222-3022-431-32-00 | PROF/TECH SERVICE | -108,800 | -110,035 | -112,000 | -114,000 | -141,280 |
| Habitat Restor | 222-3022-431-43-00 | MAINTENANCE SERVICE | -15,991 | -15,991 | -20,585 | -17,000 | -17,340 |
| Habitat Restor | 222-3022-431-73-00 | IMPROVEMENTS | 0 | 0 | -23,867 | 0 | 0 |
| Expenditure Subtotals | | | -135,341 | -127,502 | -158,832 | -230,593 | -158,620 |
| From Oth Agen | 222-3022-334-10-00 | STATE GRANT INCOME | 0 | 0 | 23,683 | 0 | 0 |
| From Other Ag | 101-4005-331-10-00 | NCCP GRANT INCOME | 0 | 6,013 | 1,190 | 0 | 27,000 |
| Interest | 222-3022-361-10-00 | INTEREST EARNINGS | 869 | 1,007 | 753 | 1,130 | 540 |
| Other Revenue | 222-3022-369-10-00 | MISC REVENUES | 0 | 2,984 | 0 | 0 | 0 |
| Revenue Subtotals | | | 869 | 10,004 | 25,626 | 1,130 | 27,540 |
| Fr Gen'l fund | 222-3022-391-10-00 | TRANSFERS IN | 169,000 | 109,900 | 90,000 | 90,000 | 150,000 |
| Transfers In Subtotals | | | 169,000 | 109,900 | 90,000 | 90,000 | 150,000 |
| Net (Uses)/Resources Program Totals | | | 34,528 | -7,598 | -43,206 | -139,463 | 18,920 |

Department: Community Development

Budget Program: NCCP

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

Habitat Restore

| | | |
|---------------------------|--------------------------|----------------|
| 222-3022-431-32-00 | PROF/TECH SERVICE | 141,280 |
|---------------------------|--------------------------|----------------|

1. The City's NCCP includes a City funding commitment to the Palos Verdes Peninsula Land Conservancy (PVPLC) for management of the NCCP Preserve in accordance with the City's approved NCCP Subarea Plan. In December 2005, the City entered into an agreement with the PVPLC to begin managing the Preserve for a cost of \$100,000/year, adjusted annually for inflation. (\$116,280)

2. Miscellaneous habitat restoration activities such as for geological investigation for habitat irrigation/planting, habitat restoration due to fires, etc. (\$25,000)

| | | |
|---------------------------|-----------------------------|---------------|
| 222-3022-431-43-00 | MAINTENANCE SERVICES | 17,340 |
|---------------------------|-----------------------------|---------------|

In June 2007, an agreement was entered into between the City and the Palos Verdes Peninsula Land Conservancy to perform Habitat Maintenance activities at Subregion 1 - Oceanfront Estates for \$15,000/year adjusted annually for inflation.

Department: Community Development

Budget Program: Geology

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4006-441-32-00 | PROF/TECH SERVICE | -108,453 | -120,360 | -88,708 | -150,000 | -150,000 |
| Expenditure Subtotals | | | -108,453 | -120,360 | -88,708 | -150,000 | -150,000 |
| License/Permit | 101-4006-323-40-00 | B&S GEOLOGY FEES | 117,079 | 138,071 | 111,106 | 150,000 | 150,000 |
| Revenue Subtotals | | | 117,079 | 138,071 | 111,106 | 150,000 | 150,000 |
| Net (Uses)/Resources Program Totals | | | 8,626 | 17,711 | 22,398 | 0 | 0 |

Department: Community Development

Budget Program: Geology

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-4006-441-32-00 | PROF/TECH SERVICE Geo-technical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected. | 150,000 |

Department: Community Development
Budget Program: Affordable Housing Projects

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 337-4037-441-32-00 | PROF/TECH SERVICE | -3,531 | -2,889 | -962 | 0 | 0 |
| | 337-4037-441-43-00 | MAINTENANCE SERVICE | 0 | 0 | -2,697 | 0 | -3,800 |
| | 337-4037-441-73-00 | IMPROVEMENTS | -1,766,368 | 0 | 0 | 0 | 0 |
| Expenditure Subtotals | | | -1,769,899 | -2,889 | -3,659 | 0 | -3,800 |
| | 337-4037-395-10-00 | EQUITY TRANSFER IN | 0 | 0 | 1,723,632 | 0 | 0 |
| Interest | 337-4037-361-10-00 | INTEREST EARNINGS | 5,681 | 16 | 697 | 4,160 | 1,510 |
| Other Revenue | 337-4037-366-10-00 | AFFORD HSG DEV FEES | 932,910 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 938,591 | 16 | 1,724,329 | 4,160 | 1,510 |
| Net (Uses)/Resources Program Totals | | | -831,308 | -2,873 | 1,720,670 | 4,160 | -2,290 |

Department: Community Development

Budget Program: Affordable Housing Projects

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 337-4037-441-43-00 | MAINTENANCE SERVICES This budget item is to cover the association dues and electricity for the affordable unit purchased by the City through the City's In-lieu affordable housing funds. It is expected that this unit will be sold during FY13-14. | 3,800 |

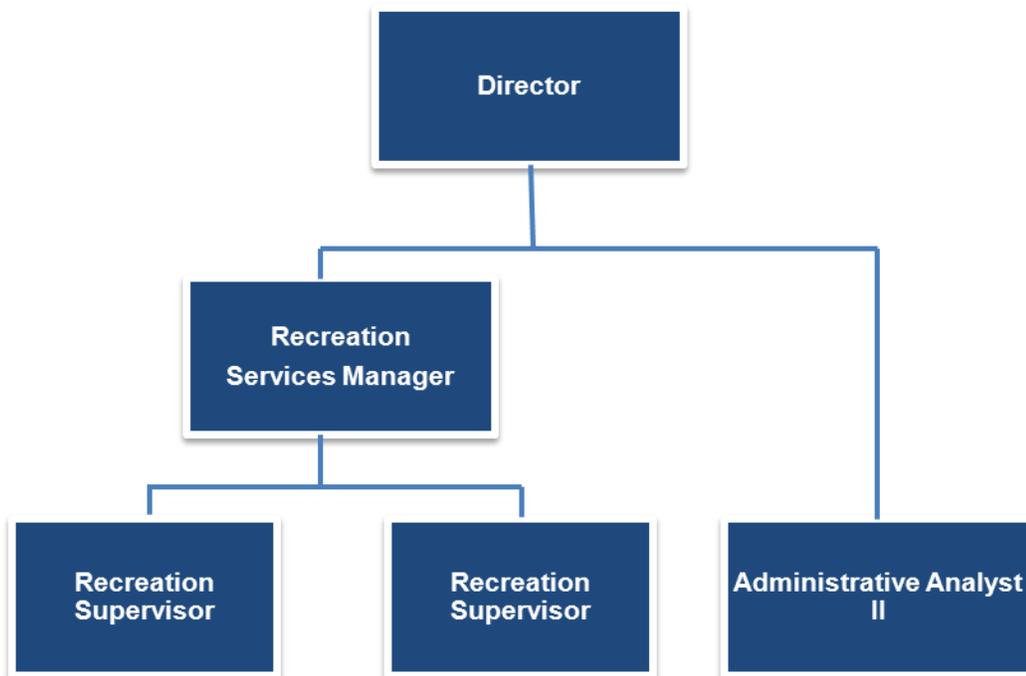
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RECREATION & PARKS DEPARTMENT

The Recreation and Parks Department is responsible for coordinating a comprehensive park system and numerous community activities. The Recreation and Parks Department manages the following programs:

- Departmental Administration
- Nature Ranger Contract
- Recreational Facilities (i.e. Hesse Park, Rancho Caninos Dog Park)
- Recreational Programs (i.e. Junior Rangers, REACH)
- Recreation Classes and Rentals
- Special Events (i.e. Whale of a Day, 4th of July Celebration)
- Point Vicente Interpretive Center (PVIC)

DEPARTMENT ORGANIZATIONAL CHART





EMPLOYEE RESPONSIBILITIES

Director

- General oversight and administration of the department.
- Responsible for development for both operating and capital budgets.
- Develops programs and manages departmental resources, such as staffing and funding levels.

Recreation Services Manager

- Responsible for operations at Point Vicente Interpretive Center.
- Assists Director with staffing and departmental policy matters.
- Administers various recreation programs.
- Oversees volunteer docents.

Recreation Program Supervisors

- Oversee operations, programs and classes at city parks.
- Responsible for various city programs, special events and facility rentals.
- Manages a large number of part-time employees.
- Coordinates safety inspections and facility maintenance with the Public Works Department.

Administrative Analyst II

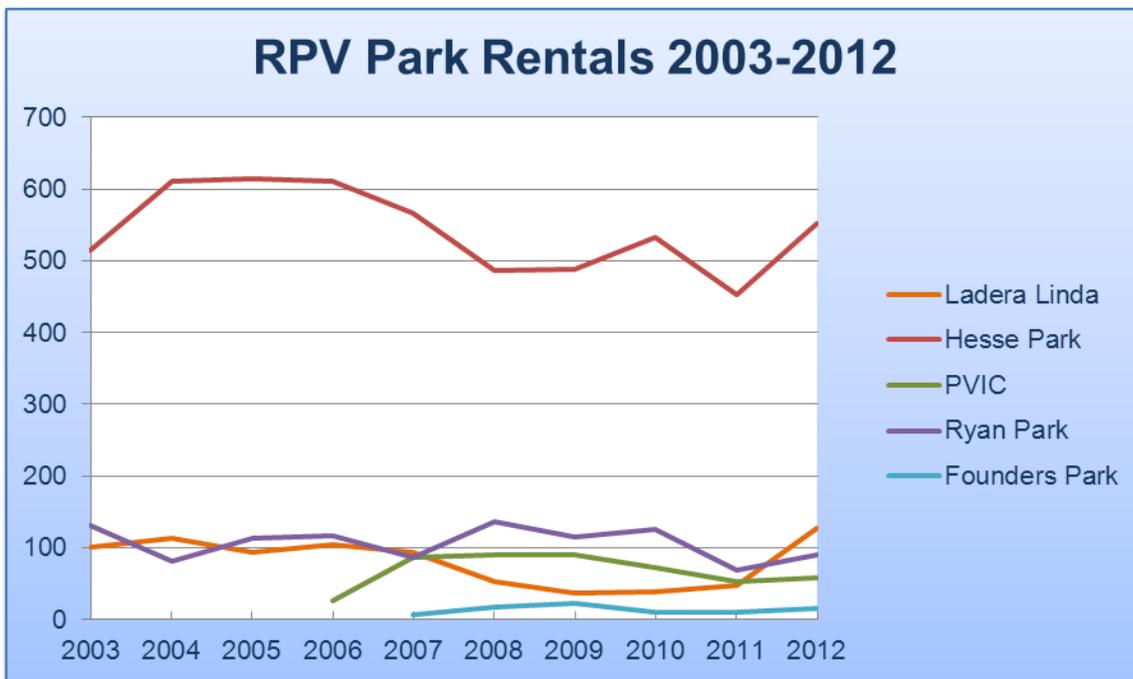
- Maintains department website and other community outreach programs.
- Oversees Nature Preserve Ranger program.
- Responsible for recreational programs and special events.
- Handles special projects for department.

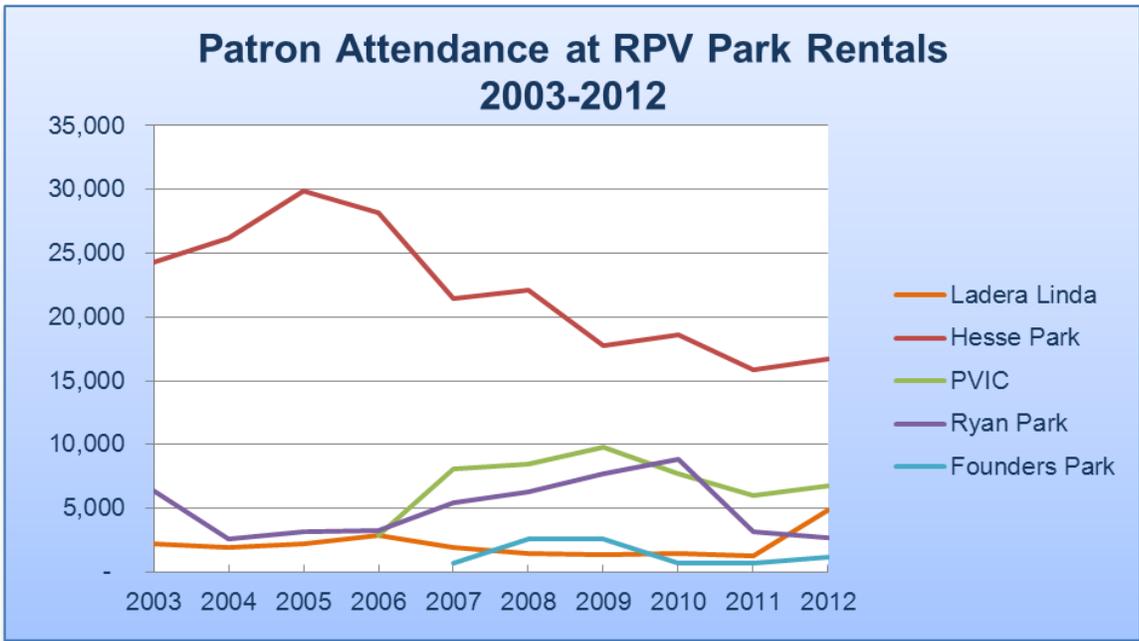
RECREATION & PARKS PERFORMANCE INDICATORS

The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest numbers of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use.

Park Rentals and Attendance

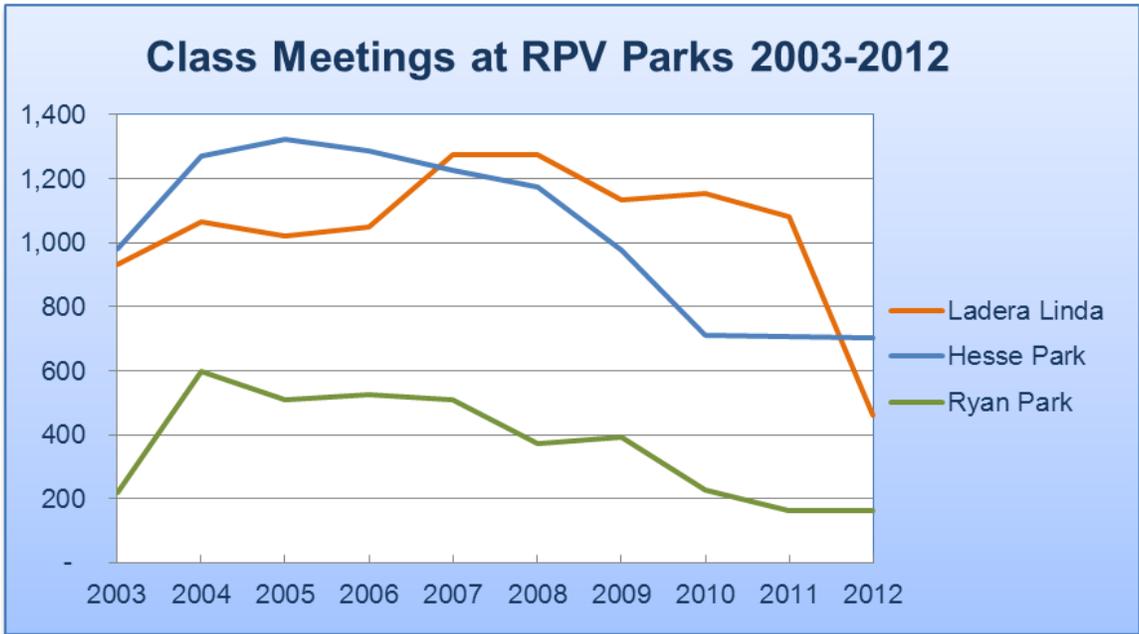
The following graphs show the total attendance and the number of events that took place at Rancho Palos Verdes parks from 2000-2012. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few.





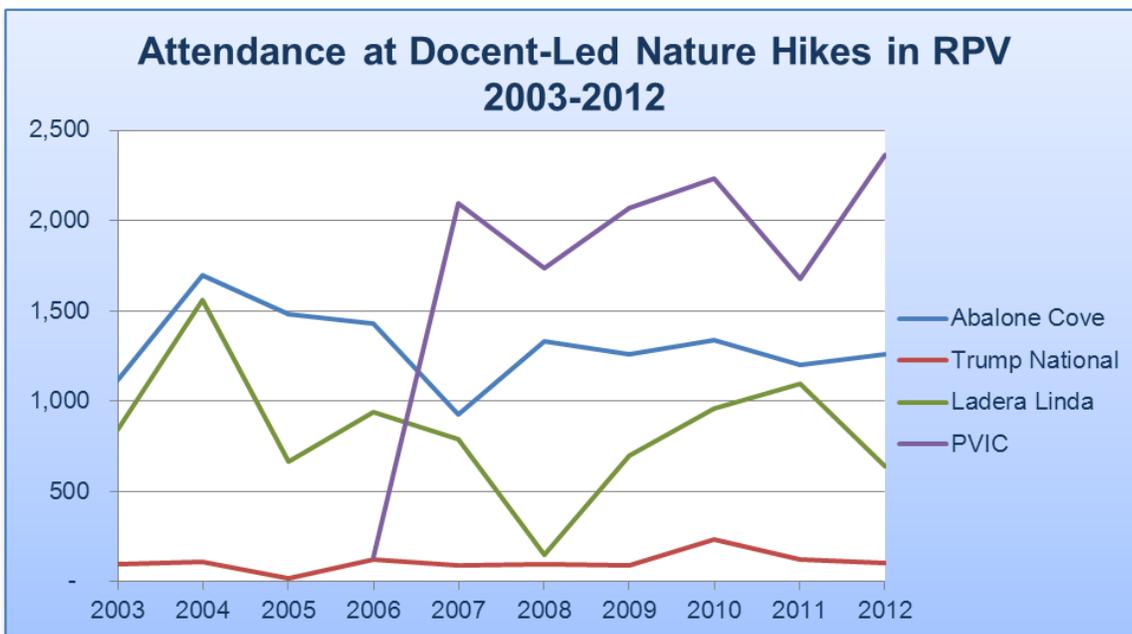
Privatized Recreation Classes

The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2001-2012. Classes include adult exercise and fitness, preschool and youth classes, duplicate bridge classes, summer sports camps, art and music classes, and amateur radio classes.



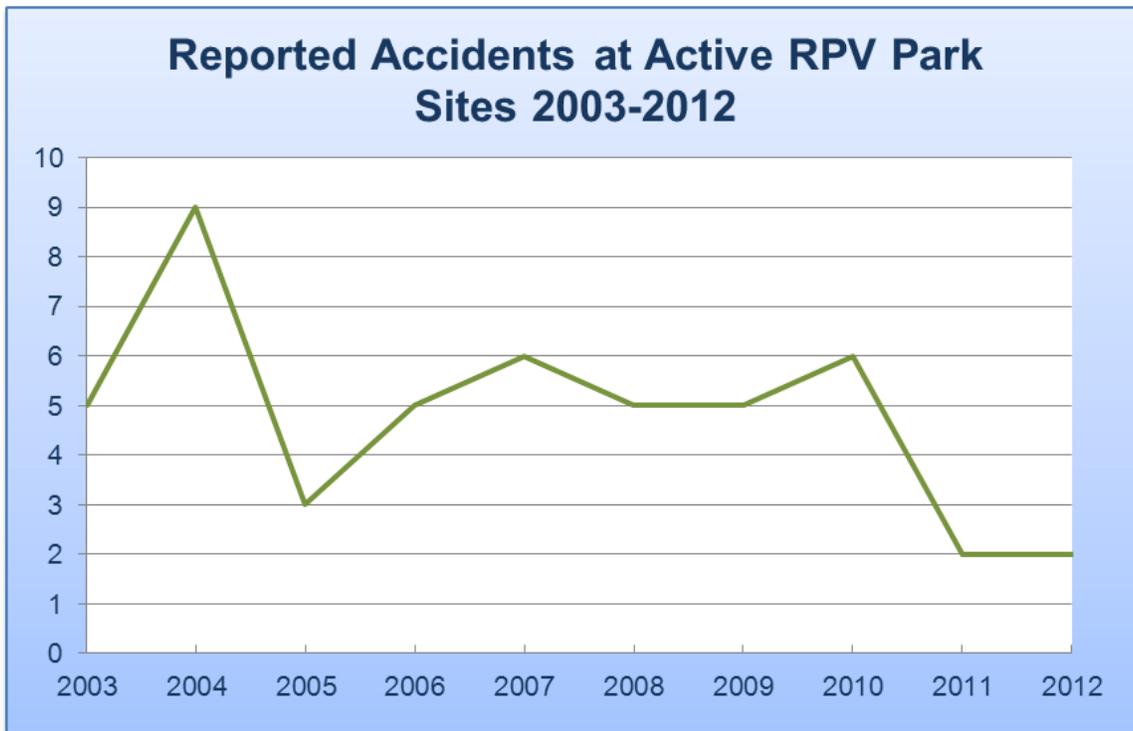
Docent-Led Educational Hikes and Tours

Another recreation option provided by the department is the docent-led educational hike and tour program offered at several RPV locations. These hikes and tours provide schools, scout groups, individuals, and organizations the opportunity to learn about local flora, fauna, and geology, as well as to the chance to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and tours and participant attendance at the tide pools at Abalone Cove, the public trails and beach at Trump National Golf Course, the Forrestal Nature Reserve, and the museum at the Point Vicente Interpretive Center from 2000-2012.



Reported Accidents at Active RPV Parks

The following chart presents the number of reported accidents that occurred in Rancho Palos Verdes parks: 2000-2012.



Department: Recreation & Parks
Budget Program: Recreation Administration

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5010-451-11-00 | SALARY & WAGES - FT | -356,456 | -257,990 | -178,695 | -180,200 | -254,000 |
| | 101-5010-451-12-00 | SALARY & WAGES - PT | -14,701 | -44,001 | -114,288 | -139,500 | -79,100 |
| | 101-5010-451-13-00 | SALARY & WAGES - OT | 0 | 0 | 0 | -500 | 0 |
| | 101-5010-451-29-00 | EMPLOYEE BENEFITS | -159,285 | -85,020 | -70,700 | -76,675 | -74,800 |
| | 101-5010-451-32-00 | PROF/TECH SERVICE | -47,084 | -305 | -151,566 | -169,000 | -182,250 |
| | 101-5010-451-54-00 | ADVERTISING | 0 | 0 | -878 | 0 | 0 |
| | 101-5010-451-55-00 | PRINTING & BINDING | 0 | 0 | -256 | 0 | -2,500 |
| | 101-5010-451-56-00 | MILEAGE REIMBURSE | -2,195 | -1,306 | -1,277 | -2,000 | -2,000 |
| | 101-5010-451-57-00 | MEETINGS & CONFRNC | -405 | -3,191 | -638 | -4,000 | -4,000 |
| | 101-5010-451-59-10 | TRAINING | -1,703 | -156 | -930 | -1,000 | -6,000 |
| | 101-5010-451-59-20 | MEMBERSHIPS & DUES | -930 | -1,217 | -1,110 | -1,400 | -1,400 |
| | 101-5010-451-59-30 | PUBLICATIONS | -45 | -288 | -416 | -500 | -400 |
| | 101-5010-451-61-00 | OP SUPP/MINOR EQUIP | -6,472 | -3,802 | -4,710 | -5,200 | -7,500 |
| | 101-5010-451-94-10 | EQUIP REPLACE CHARG | -3,800 | -3,100 | -30,200 | -38,200 | -49,700 |
| Expenditure Subtotals | | | -593,076 | -400,376 | -555,663 | -618,175 | -663,650 |
| From Other Ag | 101-5010-331-10-00 | FEDERAL GRANT INCOM | 18,015 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 18,015 | 0 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -575,061 | -400,376 | -555,663 | -618,175 | -663,650 |

Department: Recreation & Parks

Budget Program: Recreation Administration

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-5010-451-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees are allocated to this program. | 254,000 |
| 101-5010-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time employees are allocated to this program. | 79,100 |
| 101-5010-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 74,800 |
| 101-5010-451-32-00 | PROF/TECH SERVICE 1. Temporary assistance due to unforeseen employee absences, and the cost of maintaining a pool of Class B licensed drivers to operate the Department's passenger vehicles. (\$3,000) 2. Mountains Recreation and Conservation Authority Ranger services for the Palos Verdes Nature Preserve. (\$171,000) 3. Ranger Hotline Services for Palos Verdes Nature Preserve (\$1,200) 4. Music licensing services through ASCAP and BMI (\$650) 5. Web portal refinements for Volunteer Trail Watch program (\$6,400) | 182,250 |
| 101-5010-451-55-00 | PRINTING & BINDING This item reflects printing costs associated with the Mountains Recreation and Conservation Authority Rangers for public education efforts, as well as other public information handouts and trail maps related to Recreation. | 2,500 |
| 101-5010-451-56-00 | MILEAGE REIMBURSE Reimbursement for use of full-time and part-time employees' private automobiles for City business. | 2,000 |
| 101-5010-451-57-00 | MEETINGS & CONFRNCS This item reflects costs associated with meetings and conferences. Conferences attended annually by Recreation and Parks staff include National Recreation and Parks Association conferences, California Parks & Recreation Society conferences, California Joint Powers Insurance Authority conferences | 4,000 |

Department: Recreation & Parks

Budget Program: Recreation Administration

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|---------------------------|
| | pertaining to Recreation and Parks, and miscellaneous meetings and conferences that are beneficial to the department. | |
| 101-5010-451-59-10 | TRAINING Provides for CPR/First Aid classes and supplies and equipment for the department's annual staff training program (\$1,000), and provides training for the Palos Verdes Nature Preserve Volunteer Trail Patrol Program (\$5,000). | 6,000 |
| 101-5010-451-59-20 | MEMBERSHIPS & DUES Memberships in professional organizations including the National Recreation & Parks Association and California Parks and Recreation Society. | 1,400 |
| 101-5010-451-59-30 | PUBLICATIONS Provides for subscriptions to Daily Breeze and Peninsula News newspapers to assist City staff in the performance of their duties. | 400 |
| 101-5010-451-61-00 | OP SUPP/MINOR EQUIP This item provides for office supplies, minor equipment, and miscellaneous items. | 7,500 |
| 101-5010-451-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 49,700 |

Department: Recreation & Parks
Budget Program: Recreational Facilities

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5030-451-11-00 | SALARY & WAGES - FT | -129,283 | -208,610 | -176,813 | -164,200 | -124,800 |
| | 101-5030-451-12-00 | SALARY & WAGES - PT | -195,129 | -152,030 | -164,268 | -162,700 | -204,100 |
| | 101-5030-451-29-00 | EMPLOYEE BENEFITS | -86,096 | -77,454 | -73,800 | -70,300 | -80,000 |
| | 101-5030-451-44-10 | BUILDING & LAND RENT | -2,102 | -2,117 | -2,176 | -2,250 | -2,300 |
| | 101-5030-451-54-00 | LEGAL NOTICES AND AD | 0 | 0 | 0 | -2,000 | -2,000 |
| | 101-5030-451-55-00 | PRINTING & BINDING | 0 | -180 | -1,562 | -5,100 | -5,100 |
| | 101-5030-451-61-00 | OP SUPP/MINOR EQUIP | -4,697 | -6,475 | -8,561 | -11,500 | -11,500 |
| | 101-5030-451-94-10 | EQUIP REPLACE CHARG | -2,500 | -2,200 | -21,800 | -27,500 | -34,900 |
| Expenditure Subtotals | | | -419,807 | -449,066 | -448,980 | -445,550 | -464,700 |
| Other Revenue | 101-5030-365-XX-00 | DONATIONS | 100 | 204 | 100 | 0 | 0 |
| Rents | 101-5030-347-70-00 | SHORELINE PKNG LOT F | 50,582 | 46,062 | 59,451 | 58,000 | 59,000 |
| Rents | 101-5030-347-90-00 | PROGRAM FEES | 1,523 | 6,463 | 8,424 | 0 | 8,700 |
| Rents | 101-5030-364-XX-X | RENT - REC & PARKS | 113,597 | 134,553 | 115,304 | 113,000 | 86,500 |
| Revenue Subtotals | | | 165,802 | 187,282 | 183,279 | 171,000 | 154,200 |
| Net (Uses)/Resources Program Totals | | | -254,005 | -261,785 | -265,702 | -274,550 | -310,500 |

Department: Recreation & Parks
Budget Program: Recreational Facilities

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|----------------|
| 101-5030-451-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 124,800 |
| 101-5030-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees who staff the City's park sites. | 204,100 |
| 101-5030-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 80,000 |
| 101-5030-451-44-10 | BUILDING & LAND RENTAL This item is payment for land leased from the Los Angeles County Sanitation Districts for Eastview Park. | 2,300 |
| 101-5030-451-54-00 | LEGAL NOTICES AND ADS Advertising in local newspapers for recreation events and activities. | 2,000 |
| 101-5030-451-55-00 | PRINTING & BINDING This item reflects printing costs for event banners, brochures advertising the availability of City locations for weddings, receptions, hikes and private parties as well as tickets for Abalone Cove parking. | 5,100 |
| 101-5030-451-61-00 | OP SUPP/MINOR EQUIP This item reflects the cost of purchasing staff uniform shirts and the replacement of open recreation supplies such as sports equipment, games, books, and other park-related equipment. It also covers one-time miscellaneous park purchases. | 11,500 |
| 101-5030-451-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 34,900 |

Department: Recreation & Parks

Budget Program: Special Events

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5040-451-11-00 | SALARY & WAGES - FT | 0 | 0 | 0 | 0 | -24,900 |
| | 101-5040-451-12-00 | SALARY & WAGES - PT | -2,782 | -2,474 | -6,148 | -7,100 | -7,700 |
| | 101-5040-451-29-00 | EMPLOYEE BENEFITS | -504 | -480 | -1,000 | -1,100 | -11,500 |
| | 101-5040-451-32-00 | PROF/TECH SERVICE | -14,982 | -15,822 | -23,921 | -30,000 | -29,650 |
| | 101-5040-451-44-20 | VEHICLE & EQUIP RENT | 0 | 0 | -485 | -2,500 | -5,800 |
| | 101-5040-451-61-00 | OP SUPP/MINOR EQUIP | -7,272 | -9,000 | -13,471 | -56,361 | -8,800 |
| Expenditure Subtotals | | | -25,540 | -27,776 | -45,026 | -97,061 | -88,350 |
| Other Revenue | 101-5040-365-40-00 | DONATIONS - JULY 4TH | 0 | 3,225 | 2,549 | 4,000 | 2,100 |
| Revenue Subtotals | | | 0 | 3,225 | 2,549 | 4,000 | 2,100 |
| Net (Uses)/Resources Program Totals | | | -25,540 | -24,551 | -42,477 | -93,061 | -86,250 |

Department: Recreation & Parks

Budget Program: Special Events

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-5040-451-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 24,900 |
| 101-5040-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 7,700 |
| 101-5040-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 11,500 |
| 101-5040-451-32-00 | PROF/TECH SERVICE Professional/technical services for special events including: <ol style="list-style-type: none">1. City's annual Fourth of July Celebration. (\$25,000)2. Parking service for the annual Whale of a Day event. (\$1,850)3. Shakespeare by the Sea drama production. (\$1,200)4. Palos Verdes Symphonic Band performance. (\$800)5. Whale of a Day music performances. (\$800) | 29,650 |
| 101-5040-451-44-20 | VEHICLE & EQUIP RENTAL Rental of equipment for various special events, including: <ol style="list-style-type: none">1. Chemical toilets and hand washing stations for special events. (\$1,000)2. Stages, canopies, tables, and chairs for special events. (\$2,300)3. Radios for special events. (\$1,000)4. Professional sound equipment for various events. (\$1,500) | 5,800 |
| 101-5040-451-61-00 | OP SUPP/MINOR EQUIP This budget item allows for replacement of special event equipment and miscellaneous event expenses. The FY12-13 budget included a provision for the City's 40th Anniversary Celebration. | 8,800 |

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5060-451-11-00 | SALARY & WAGES - FT | -89,957 | -91,015 | -94,507 | -98,200 | -63,600 |
| | 101-5060-451-12-00 | SALARY & WAGES - PT | -112,575 | -102,317 | -96,544 | -104,500 | -124,800 |
| | 101-5060-451-29-00 | EMPLOYEE BENEFITS | -57,184 | -48,491 | -48,200 | -46,100 | -37,225 |
| | 101-5060-451-32-00 | PROF/TECH SERVICE | -1,486 | -2,236 | 0 | -5,100 | -5,100 |
| | 101-5060-451-44-20 | EQUIPMENT RENTAL | -763 | -3,321 | -743 | -500 | -500 |
| | 101-5060-451-54-00 | ADVERTISING | 0 | 0 | -1,678 | 0 | -2,500 |
| | 101-5060-451-55-00 | PRINTING & BINDING | 0 | 0 | 0 | 0 | -2,000 |
| | 101-5060-451-56-00 | MILEAGE REIMBURSE | -158 | -50 | -182 | -300 | -300 |
| | 101-5060-451-57-00 | MEETINGS & CONFRNC | 0 | 0 | -17 | -225 | -800 |
| | 101-5060-451-59-10 | TRAINING | 0 | -50 | -50 | -500 | -500 |
| | 101-5060-451-59-20 | MEMBERSHIPS & DUES | 0 | 0 | -101 | -300 | -300 |
| | 101-5060-451-59-30 | PUBLICATIONS | 0 | 0 | 0 | -150 | -150 |
| | 101-5060-451-61-00 | OP SUPP/MINOR EQUIP | -28,252 | -20,304 | -19,340 | -32,700 | -33,000 |
| | 101-5060-451-62-00 | PURCHASES FOR RESA | 916 | -50,906 | -56,847 | -56,000 | -60,000 |
| | 101-5060-451-94-10 | EQUIP REPLACE CHARG | -5,100 | -4,200 | -38,500 | -48,800 | -74,100 |
| Expenditure Subtotals | | | -294,559 | -322,890 | -356,709 | -393,375 | -404,875 |
| Other Revenue | 101-5060-365-20-00 | DONATIONS - PVIC | 11,575 | 13,040 | 12,381 | 12,200 | 12,000 |
| Rents | 101-5060-364-10-30 | RENT - PVIC | 208,855 | 159,702 | 209,049 | 170,000 | 200,000 |
| Rents | 101-5060-369-20-10 | PVIC GIFT SHOP | 97,738 | 100,557 | 98,449 | 100,000 | 120,000 |
| Revenue Subtotals | | | 318,168 | 273,298 | 319,878 | 282,200 | 332,000 |
| Net (Uses)/Resources Program Totals | | | 23,609 | -49,592 | -36,831 | -111,175 | -72,875 |

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|----------------|
| 101-5060-451-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 63,600 |
| 101-5060-451-12-00 | SALARY & WAGES - PT This item reflects part-time staffing expenses allocated to this program. | 124,800 |
| 101-5060-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 37,225 |
| 101-5060-451-32-00 | PROF/TECH SERVICE Professional services for outside consultant for cash register and museum curating program updates. | 5,100 |
| 101-5060-451-44-20 | EQUIPMENT RENTAL Miscellaneous equipment rental for various functions at the Point Vicente Interpretive Center. | 500 |
| 101-5060-451-54-00 | ADVERTISING Advertising for PVIC rentals, Gift Shop, and recreational opportunities. | 2,500 |
| 101-5060-451-55-00 | PRINTING & BINDING Printing needs for PVIC programs and events. | 2,000 |
| 101-5060-451-56-00 | MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business. | 300 |
| 101-5060-451-57-00 | MEETINGS & CONFRNCS Professional growth of staff and to stay current with museum trends. | 800 |
| 101-5060-451-59-10 | TRAINING Charges for training provided by vendors outside the City. | 500 |
| 101-5060-451-59-20 | MEMBERSHIPS & DUES | 300 |

Department: Recreation & Parks

Budget Program: Point Vicente Interpretive Center

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|-------------------|
| | Charges for memberships and dues in recognized professional organizations. | |
| 101-5060-451-59-30 | PUBLICATIONS | 150 |
| | Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties. | |
| 101-5060-451-61-00 | OP SUPP/MINOR EQUIP | 33,000 |
| | 1. Anticipated operating needs of the facility including tables and chairs used for rentals, miscellaneous equipment, and exhibits. (\$29,800) | |
| | 2. The annual Docent Appreciation Luncheon. (\$3,200) | |
| 101-5060-451-62-00 | PURCHASES FOR RESALE | 60,000 |
| | Purchases of items for resale at the Interpretive Center Gift Shop. | |
| 101-5060-451-94-10 | EQUIP REPLACE CHARGE | 74,100 |
| | Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | |

Department: Recreation & Parks
Budget Program: REACH

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5070-451-11-00 | SALARY & WAGES - FT | -25,566 | -2,309 | -4,445 | -5,900 | 0 |
| | 101-5070-451-12-00 | SALARY & WAGES - PT | -20,184 | -15,551 | -21,340 | -24,700 | -21,900 |
| | 101-5070-451-29-00 | EMPLOYEE BENEFITS | -14,987 | -12,289 | -5,700 | -5,200 | -3,300 |
| | 101-5070-451-56-00 | MILEAGE REIMBURSE | -55 | -27 | -143 | -300 | -300 |
| | 101-5070-451-57-00 | MEETINGS & CONFRNC | -34 | 0 | 0 | -300 | -600 |
| | 101-5070-451-59-10 | TRAINING | 0 | 0 | 0 | -600 | 0 |
| | 101-5070-451-59-20 | MEMBERSHIPS & DUES | 0 | 0 | 0 | 0 | -300 |
| | 101-5070-451-61-00 | OP SUPP/MINOR EQUIP | -5,362 | -4,913 | -6,908 | -7,000 | -10,000 |
| | 101-5070-451-94-10 | EQUIP REPLACE CHARG | -2,300 | -2,200 | -9,500 | -4,000 | -2,700 |
| Expenditure Subtotals | | | -68,488 | -37,289 | -48,036 | -48,000 | -39,100 |
| Charges for Se | 101-5070-347-80-00 | REC FEES - REACH | 6,695 | 9,782 | 11,909 | 9,600 | 10,000 |
| Other Revenue | 101-5070-365-30-00 | DONATIONS - REACH | 0 | 12,128 | 17,286 | 5,100 | 3,000 |
| Revenue Subtotals | | | 6,695 | 21,910 | 29,195 | 14,700 | 13,000 |
| Fr CDBG | 101-5070-391-10-00 | TRANSFERS IN | 26,847 | 0 | 0 | 0 | 0 |
| Transfers In Subtotals | | | 26,847 | 0 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -34,946 | -15,378 | -18,842 | -33,300 | -26,100 |

Department: Recreation & Parks

Budget Program: REACH

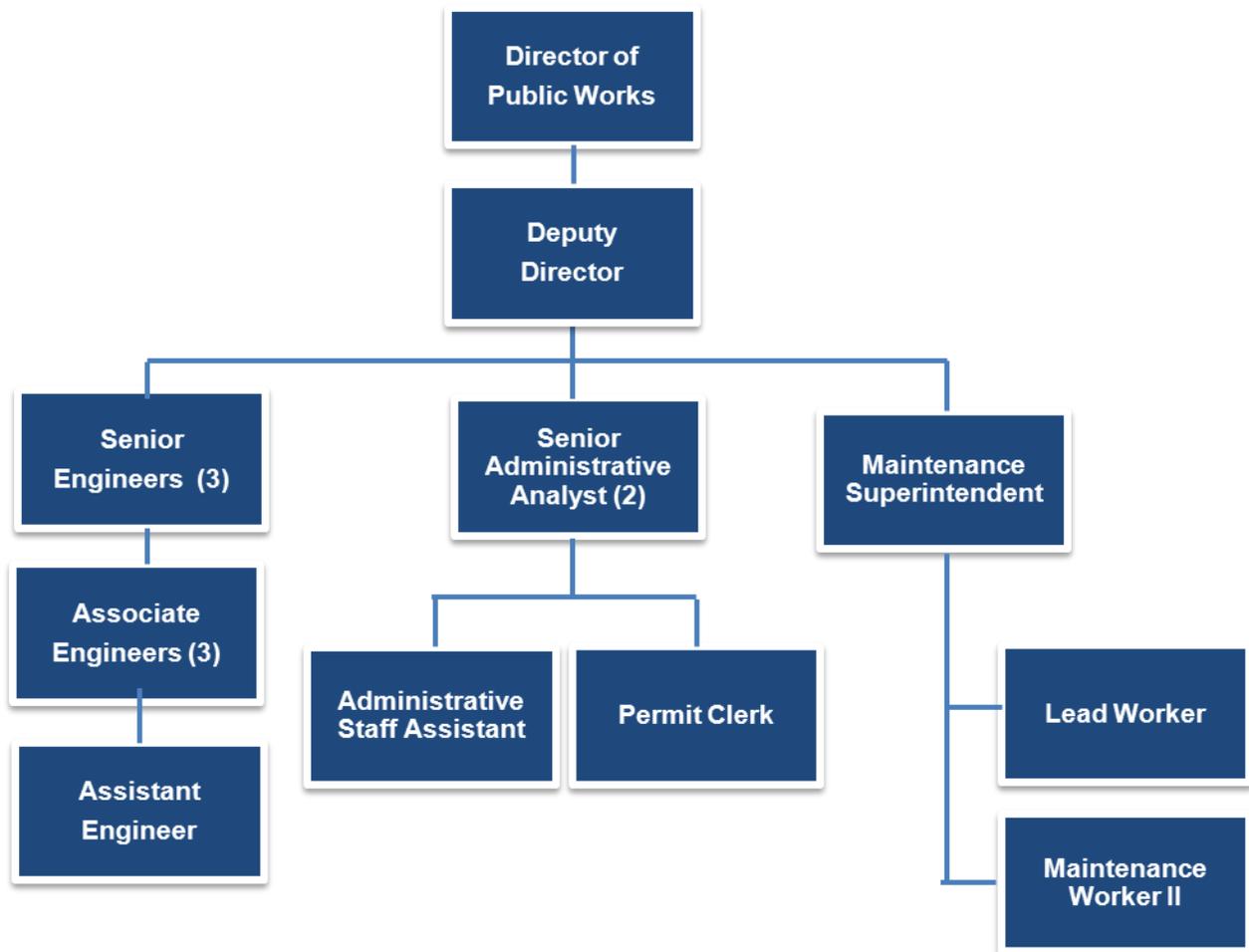
| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-5070-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 21,900 |
| 101-5070-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 3,300 |
| 101-5070-451-56-00 | MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business. | 300 |
| 101-5070-451-57-00 | MEETINGS & CONFRNCS This category increase will allow for professional growth of part-time personnel. | 600 |
| 101-5070-451-59-20 | MEMBERSHIPS & DUES Membership dues for REACH staff. | 300 |
| 101-5070-451-61-00 | OP SUPP/MINOR EQUIP Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program. | 10,000 |
| 101-5070-451-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 2,700 |

PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for engineering, maintenance and construction activities throughout the city. Most activities occur on City owned property and the public right-of-way. Specific activities of Public Works Department include:

- Grant administration
- Traffic Management
- Storm Water Quality Management
- Facility Maintenance
- Building Improvements, Alterations, Repairs
- Parks, Trails & Open Space Maintenance
- Infrastructure Maintenance (i.e. roadways, storm drains, sewers)
- Street Maintenance
- Street Lighting Maintenance
- Waste reduction & recycling programs
- Managing City's transit contributions
- Improvement Authority Administration
- Fleet Maintenance
- Infrastructure Maintenance
- Infrastructure Improvements

ORGANIZATIONAL CHART





EMPLOYEE DESCRIPTIONS

Public Works Director

- Oversees the administration of all aspects of the department
- Communicates with City leadership on departmental matters
- Oversees personnel and staff work
- Manages various special projects

Deputy Director of Public Works

- Currently vacant. To be determined.

Senior Engineers

- Responsible for one of the three main engineering functions in the City:
 - Water Quality
 - Right of Way/Traffic Safety
 - City Facilities/Parks
- Management of capital improvement projects

Associate Engineers

- Each Associate Engineer
 - Supports one Senior Engineer and that particular discipline
 - Manages capital improvement projects
 - Fulfills City's various permitting requirements

Senior Administrative Analysts

- Prepares Departmental budget
- Grant management

- Monitors purchase orders and adherence to City purchasing guidelines
- Administers solid waste and recycling programs
- General department administration

Administrative Staff Assistant & Permit Clerk

- Assists with processing service requests
- Assists with public inquiries, public counter and permit requests
- Assists with departmental, clerical, and administrative needs

Maintenance Superintendent

- Oversees contracts for facility, street, fleet, and ground maintenance activities
- Responsible for responding to service requests throughout the City’s facilities and grounds

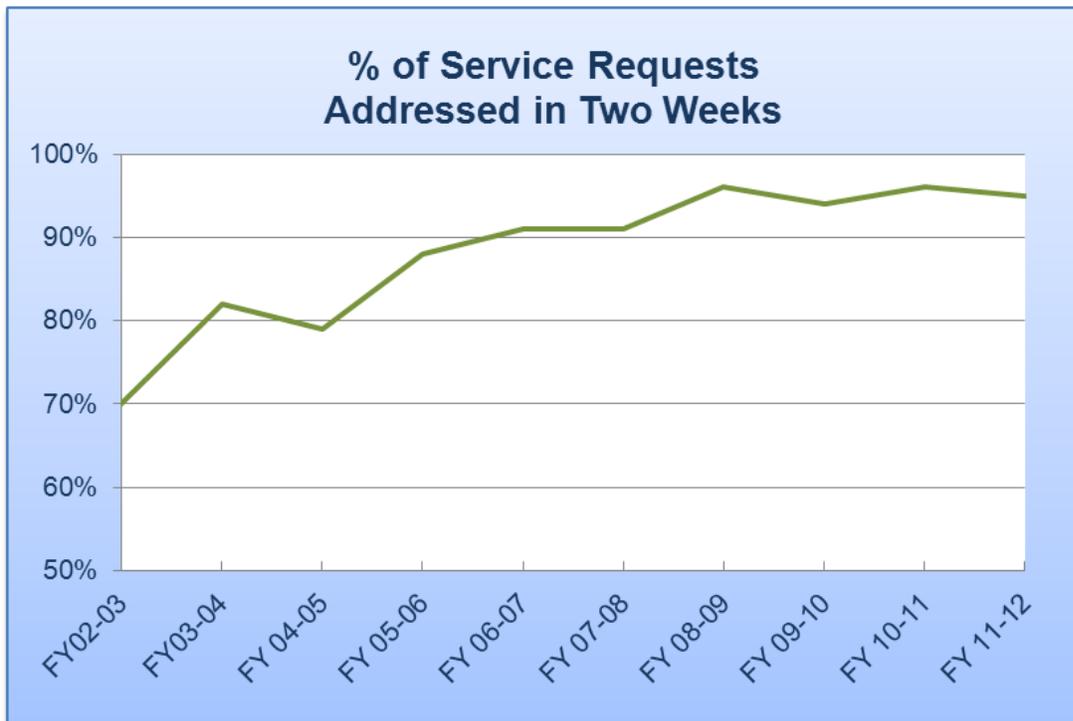
Maintenance Worker II & Lead Worker

- Assists with contract and services oversight
- Handles minor and routine repairs and maintenance of City’s facilities
- Responds to emergency situations

PUBLIC WORKS PERFORMANCE INDICATORS

Maintenance Program

A large part of the Public Works Department’s activity is focused on responding to service requests from residents. The department strives to resolve requests promptly and efficiently, with the goal of addressing 85% of all service requests within two weeks. Based on the data collected over the past ten years, the percentage of service requests that were addressed within two weeks follows:



Recycling Program

The City is mandated to reduce its waste stream in accordance with state law (AB 939). For close to two decades, cities throughout California were required to meet certain diversion goals at particular milestones. The City has met and exceeded those goals. For each reporting year, each jurisdiction must demonstrate that it is disposing 50 percent or less than the calculated per capita generation amount.

Rancho Palos Verdes has implemented a variety of programs to promote and increase recycling among residents and businesses in order to meet the State requirements. The City is a member of the Los Angeles Regional Agency (LARA) for AB 939 purposes. LARA's diversion rate includes all member cities' diversions, including RPV.

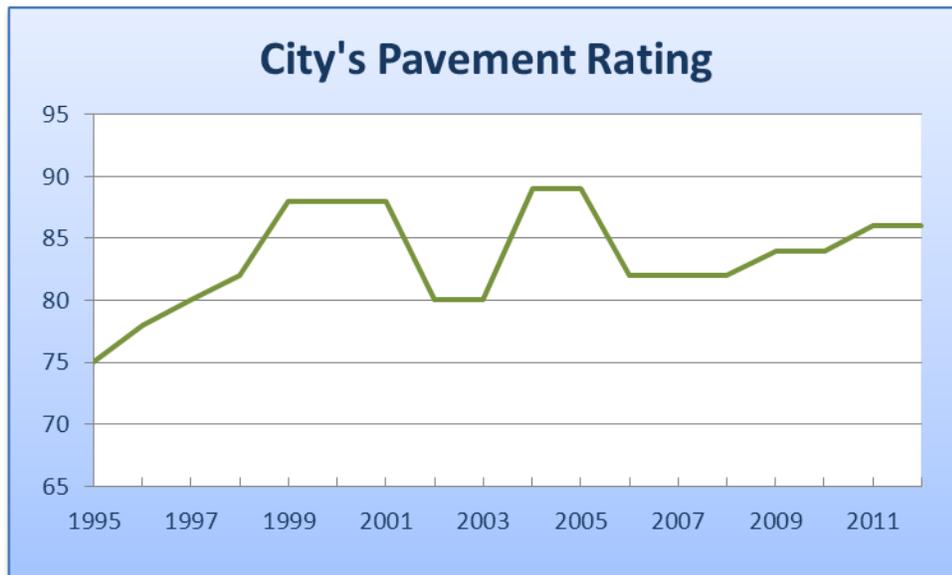
| Reporting Year | 2007 | 2008 | 2009 | 2010 | 2011 |
|--------------------|------|------|------|------|------|
| RPV's % Diversion* | 59% | 71% | 63% | 58% | 60% |
| LARA's % Diversion | 62% | 66% | 70% | 70% | 70% |

* The percentages are based on the City's per capita disposal equivalent target of 4.5 and per capita generation of 9.1, which translates to the State required 50% diversion rate.

Note – The diversion rates for 2012 will be submitted for approval in August 2013.

Roadway Maintenance Program

The City invests considerable resources to maintain the high quality of its roadways. A Pavement Management Report is updated every three years to determine the condition of the City's roadways by calculating a pavement rating. The pavement rating is a number between 0 and 100 that measures the quality of pavement. A new roadway has a pavement rating of 100. The average pavement rating for the City's roadways for the past eighteen years are shown in the graph below.



Street Sweeping Program

The City invests considerable resources on programs to reduce the amount of trash that enters the City's canyons, waterways, and the Pacific Ocean. The City's Street sweeping program is

one such program. The following table displays the average amount of trash picked up each month to reduce the amount entering our surface water systems.



Traffic Enforcement

The Public Works Department works closely with the Los Angeles County Sheriff's Department on traffic safety matters. The City monitors and reports the monthly average number of traffic collisions, determines how many of those were injury collisions, and compares the number of injury collisions to the number of hazardous citations issued by the Sheriff. The following table shows traffic collision data for the past seven years.

| Index | Monthly Average | | | | | | |
|-----------------------------------|-----------------|------|------|------|------|------|------|
| | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
| Total Collisions | 20 | 21 | 20 | 21 | 24 | 23 | 26 |
| Injury Collisions | 87 | 7 | 6 | 8 | 7 | 8 | 8 |
| Hazardous Citations Issued | 492 | 526 | 460 | 448 | 406 | 423 | 229 |
| Enforcement Index | 84 | 72 | 76 | 73 | 87 | 82 | 89 |

* Number of hazardous citations issued/number of injury collisions



Public Coastal Trail Hike

Department: Public Works
Budget Program: Public Works Administration

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3001-431-11-00 | SALARY & WAGES - FT | -891,710 | -1,131,013 | -1,196,925 | -1,231,475 | -1,398,700 |
| | 101-3001-431-12-00 | SALARY & WAGES - PT | -141,954 | -140,579 | -121,849 | -20,400 | -20,200 |
| | 101-3001-431-29-00 | EMPLOYEE BENEFITS | -482,247 | -419,510 | -423,500 | -394,950 | -431,700 |
| | 101-3001-431-32-00 | PROF/TECH SERVICE | -66,446 | -49,170 | -64,148 | -83,000 | -111,000 |
| | 101-3001-431-41-40 | TELEPHONE SERVICE | 0 | 0 | 0 | 0 | -6,000 |
| | 101-3001-431-44-10 | BUILDING & LAND RENT | 0 | 0 | 0 | -5,500 | -7,200 |
| | 101-3001-431-54-00 | LEGAL NOTICES AND AD | -19,766 | -14,408 | -18,295 | -12,000 | -17,000 |
| | 101-3001-431-55-00 | PRINTING & BINDING | -17,971 | -14,775 | -15,944 | -25,000 | -25,000 |
| | 101-3001-431-56-00 | MILEAGE REIMBURSE | -631 | -599 | -758 | -600 | -700 |
| | 101-3001-431-57-00 | MEETINGS & CONFRNC | -1,190 | -3,209 | -2,519 | -4,000 | -4,000 |
| | 101-3001-431-59-10 | TRAINING | -1,720 | -2,450 | -1,728 | -3,500 | -3,500 |
| | 101-3001-431-59-20 | MEMBERSHIPS & DUES | -1,215 | -1,346 | -1,456 | -1,200 | -1,200 |
| | 101-3001-431-59-30 | PUBLICATIONS | -271 | -765 | -1,899 | -500 | -500 |
| | 101-3001-431-61-00 | OP SUPP/MINOR EQUIP | -17,582 | -25,272 | -19,473 | -27,000 | -11,000 |
| | 101-3001-431-69-00 | OTHER MISCELLANEOU | -114 | -48,870 | -1,740 | -45,000 | 0 |
| | 101-3001-431-94-10 | EQUIP REPLACE CHARG | -15,800 | -13,700 | -104,400 | -121,300 | -123,300 |
| Expenditure Subtotals | | | -1,658,617 | -1,865,666 | -1,974,635 | -1,975,425 | -2,161,000 |
| Charges for Se | 101-3001-344-10-00 | ENGINEERING FEES | 5,125 | 4,071 | 60,239 | 40,000 | 35,000 |
| Charges for Se | 101-3001-381-10-00 | SPECIAL FUND ADMIN | 148,200 | 151,200 | 154,300 | 157,400 | 156,000 |
| License/Permit | 101-3001-324-10-00 | RIGHT OF WAY PERMITS | 57,967 | 75,045 | 60,058 | 65,000 | 70,000 |
| License/Permit | 101-3001-324-20-00 | DUMPSTER PERMITS | 0 | 2,548 | 2,744 | 1,200 | 1,000 |
| Rents | 101-3001-364-XX-10 | RENT - CITY HALL | 302 | 135 | 4,453 | 0 | 0 |
| Revenue Subtotals | | | 211,594 | 232,999 | 281,794 | 263,600 | 262,000 |
| Net (Uses)/Resources Program Totals | | | -1,447,023 | -1,632,667 | -1,692,840 | -1,711,825 | -1,899,000 |

Department: Public Works

Budget Program: Public Works Administration

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-3001-431-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 1,398,700 |
| 101-3001-431-12-00 | SALARY & WAGES - PT Part time salaries provide for interns who assist staff in routine permit and construction inspections, as well as special projects. | 20,200 |
| 101-3001-431-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 431,700 |
| 101-3001-431-32-00 | PROF/TECH SERVICE 1. City Engineering Activity: Contract engineering services to review land maps and development plans that are not reimbursable by developers. Additional services are required to review drainage plans for private development. This activity was previously monitored by the Community Development Department. (\$15,000) 2. Engineering Studies: Contract engineering services for engineering investigations. (\$12,000) 3. Inspection Services: Inspections for encroachment permits, traffic projects and right-of-way maintenance projects. Permit fees collected as General Fund revenue partially offset the cost of this program. (\$75,000) 4. Temporary Clerical Assistance: Temporary office assistance for staff vacations, illnesses or other absences and for courier service. (\$5,000) 5. Administration of CDBG Program: The City's Community Development Block Grant funding does not cover the entire cost of the consultant who administers the City's program. (\$4,000) | 111,000 |
| 101-3001-431-41-40 | TELEPHONE SERVICE Cell service for city-owned phones used by field personnel. This expenditure was previously accounted for in the supplies and minor equipment account. | 6,000 |
| 101-3001-431-44-10 | BUILDING & LAND RENTAL Storage Pod Rental - Annual rental fees for three on-site storage pods to house inactive files. | 7,200 |

Department: Public Works

Budget Program: Public Works Administration

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-3001-431-54-00 | LEGAL NOTICES AND ADS Legal notice advertising for Public Works projects. The number of projects and the cost to publish legal notices has increased from prior years. | 17,000 |
| 101-3001-431-55-00 | PRINTING & BINDING Printing of permits, service request forms, material for public meetings, bid documents and blueprints for Public Works projects. | 25,000 |
| 101-3001-431-56-00 | MILEAGE REIMBURSE Reimbursement of staff for use of personal vehicles to attend meetings. | 700 |
| 101-3001-431-57-00 | MEETINGS & CONFRNCS Charges for expenses incurred for authorized City meetings and conferences. Expenses include transportation, registration fees, lodging, meals and other expenses incurred. | 4,000 |
| 101-3001-431-59-10 | TRAINING This item provides for training and professional development of staff. | 3,500 |
| 101-3001-431-59-20 | MEMBERSHIPS & DUES Annual dues for professional organizations and licensing requirements to maintain professional status of department employees. | 1,200 |
| 101-3001-431-59-30 | PUBLICATIONS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties. | 500 |
| 101-3001-431-61-00 | OP SUPP/MINOR EQUIP Office supplies, minor equipment and miscellaneous items. | 11,000 |
| 101-3001-431-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not | 123,300 |

Department: Public Works

Budget Program: Public Works Administration

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

Department: Public Works
Budget Program: Traffic Management

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3006-431-32-00 | PROF/TECH SERVICE | -130,904 | -93,336 | -72,314 | -158,000 | -208,000 |
| | 101-3006-431-43-00 | MAINTENANCE SERVICE | -73,459 | -66,401 | -65,964 | -86,000 | -86,000 |
| | 101-3006-431-55-00 | PRINTING & BINDING | 0 | 0 | -1,219 | -2,000 | -2,000 |
| | 101-3006-431-61-00 | OP SUPP/MINOR EQUIP | -5,415 | -6,569 | -215 | 0 | 0 |
| | 101-3006-431-73-00 | IMPROVEMENTS | 0 | -1,010 | 0 | -14,300 | 0 |
| Traf Sig Maint | 202-3004-431-32-00 | PROF/TECH SERVICE | 0 | 0 | 0 | -3,000 | 0 |
| Traf Sig Maint | 202-3004-431-41-30 | LIGHT AND POWER | -22,737 | -23,033 | -21,266 | -24,000 | -24,000 |
| Traf Sig Maint | 202-3004-431-43-00 | MAINTENANCE SERVICE | -50,087 | -42,563 | -52,501 | -86,000 | -85,000 |
| Traf Sig Maint | 202-3004-431-73-00 | IMPROVEMENTS | 0 | 0 | 0 | -90,000 | 0 |
| Expenditure Subtotals | | | -282,602 | -232,912 | -213,480 | -463,300 | -405,000 |
| Charges for Se | 101-3006-344-20-00 | SALE OF SIGNS/SERVIC | 7,308 | 6,921 | 5,901 | 7,700 | 8,000 |
| License/Permit | 101-3006-327-10-00 | PARKING PERMITS | 0 | 445 | 575 | 500 | 700 |
| License/Permit | 101-3006-327-20-00 | PARKING DECALS | 0 | 166 | 273 | 0 | 700 |
| Revenue Subtotals | | | 7,308 | 7,532 | 6,749 | 8,200 | 9,400 |
| Fr 1911 Act | 202-3004-391-10-00 | TRANSFERS IN | 72,824 | 67,633 | 72,688 | 203,000 | 99,000 |
| Transfers In Subtotals | | | 72,824 | 67,633 | 72,688 | 203,000 | 99,000 |
| Net (Uses)/Resources Program Totals | | | -202,470 | -157,747 | -134,042 | -252,100 | -296,600 |

Department: Public Works

Budget Program: Traffic Management

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|-------------------|
| 101-3006-431-32-00 | PROF/TECH SERVICE | 208,000 |
| | <p>1. Traffic Engineering Services: Consulting support directed by staff to respond to residents' concerns and requests about traffic issues. Services may include improving traffic processes, designing traffic projects and pursuing traffic grants. Additional services are needed in FY13-14 to prepare and submit the Highway Performance Management System (HPMS) and Congestion Management Program (CMP) reports to the State. (\$70,000)</p> <p>2. Category A Traffic Engineering Services: This is the fourth year of a five-year Traffic Safety Program to implement the recommendations made by the Traffic Safety Commission in FY08-09. Services include providing traffic engineering information, investigations or small project designs to address various city-wide traffic issues or concerns of the City Council, residents, staff, emergency services and other public agencies. (\$38,000)</p> <p>3. Citywide Traffic Sign Compliance Survey: On January 21, 2010 Caltrans adopted the Federal Highway Administration's (FHWA) mandate for all local public agencies to maintain traffic signs to a minimum level of retro-reflectivity. Local agencies must have a program in place for maintaining sign retro-reflectivity. In order to comply with this FHWA mandate, specialized professional services are needed to collect sign inventory and sign retro-reflectivity information within the City of Rancho Palos Verdes. (\$100,000)</p> | |
| 101-3006-431-43-00 | MAINTENANCE SERVICES | 86,000 |
| | <p>1. Radar Trailer Program: Radar trailers are set up at various locations throughout the City to implement a traffic enforcement program. (\$6,000)</p> <p>2. Annual Pavement Striping Program: Contract services for pavement striping and marking. (\$80,000)</p> | |
| 101-3006-431-55-00 | PRINTING & BINDING | 2,000 |
| | The cost of printing parking program permits. | |
| Traf Sig Maint | | |
| 202-3004-431-41-30 | LIGHT AND POWER | 24,000 |
| | Power to traffic signals throughout the city. This expenditure is funded with Street Lighting (1911 Act) assessments. | |
| 202-3004-431-43-00 | MAINTENANCE SERVICES | 85,000 |
| | 1. Traffic Signal Maintenance: Funds for the regular maintenance | |

Department: Public Works

Budget Program: Traffic Management

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

of all traffic signals. Actual expenditures vary year to year depending on the number of major repairs needed. This expenditure is funded with Street Lighting (1911 Act) assessments. (\$75,000)

2. Traffic Signal Accident Repairs: The cost to repair damage to traffic signals caused by traffic accidents is reimbursable to the City by the parties involved. (\$10,000)

Department: Public Works
Budget Program: Storm Water Quality

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3007-431-32-00 | PROF/TECH SERVICE | -84,883 | -78,424 | -60,545 | -97,800 | -325,500 |
| | 101-3007-431-33-00 | LEGAL SERVICES | -7,037 | -4,773 | -226 | -10,000 | 0 |
| | 101-3007-431-43-00 | MAINTENANCE SERVICE | -30,363 | -32,464 | -32,174 | -73,000 | -75,000 |
| | 101-3007-431-61-00 | OP SUPP/MINOR EQUIP | 0 | 0 | 0 | 0 | -5,000 |
| Expenditure Subtotals | | | -122,283 | -115,661 | -92,945 | -180,800 | -405,500 |
| Fr Prop A | 101-3007-391-10-00 | TRANSFERS IN | 2,800 | 0 | 0 | 0 | 0 |
| Transfers In Subtotals | | | 2,800 | 0 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -119,483 | -115,661 | -92,945 | -180,800 | -405,500 |

Department: Public Works

Budget Program: Storm Water Quality

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|-------------------|
| 101-3007-431-32-00 | PROF/TECH SERVICE | 325,500 |
| | <p>1. National Pollutant Discharge Elimination System (NPDES) Program Administration: Contract services for the overall administration of the City's Storm Water Quality Program to comply with the offshore water quality monitoring requirements of the Storm Water Resources Control Board (SWRCB). Significant increases are anticipated over previous years with the adoption of a new permit requiring additional scope to the consultant's contract. (\$100,000)</p> <p>2. Jurisdiction 7 Offshore Water Quality Monitoring: In early 2003, the Storm Water Resources Control Board released new regulations regarding bacteria in the Santa Monica Bay. These new regulations require cities with area tributaries flowing into the bay to monitor offshore points on a weekly basis. This line item provides funding for contract services to fulfill the monitoring requirement. (\$8,500)</p> <p>3. State Water Resources Control Board (SWRCB) Fees: Annual fee for a waste discharge (\$2,000) and storm water permit (\$15,000). As part of the National Pollution Discharge Elimination System (NPDES)/Clean Water Act implementation, the State Water code requires these fees. (\$17,000)</p> <p>4. Municipal Separate Storm Sewer System (MS4) Implementation: The new storm water (MS4) permit requires a significant increase in storm water quality planning, field studies, preventative activity and treatment systems. The response includes development of planning documents, including monitoring and implementation plans, pollutant modeling studies, and Total Maximum Daily Load (TMDL) implementation for Machado Lake, Santa Monica Bay and the Los Angeles Harbor watersheds. (\$200,000)</p> | |
| 101-3007-431-43-00 | MAINTENANCE SERVICES | 75,000 |
| | <p>1. Catch Basin Cleaning and Storm Drain Maintenance: Contract services to clean catch basins, open channels and storm drain facilities in the City, including disposal costs and stenciling water quality messages on catch basins. (\$45,000)</p> <p>2. Sweeping in City Facility Parking Lots: Contract services to sweep City-owned parking lots to reduce the number of contaminants that may flow into the bay. (\$17,000)</p> <p>3. Bus Shelter Cleaning/Trash Pick-up: Contract services for cleaning and litter removal at the City's bus shelters. (\$6,000)</p> <p>4. Extra Street Sweep Before the Rainy Season: The National Pollution Discharge Elimination System (NPDES)/Clean Water Act requires that the City perform an extra sweep before the rainy</p> | |

Department: Public Works

Budget Program: Storm Water Quality

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|-------------------|
| | season to reduce the number of contaminants that may flow into the bay. (\$7,000) | |
| 101-3007-431-61-00 | OP SUPP/MINOR EQUIP Citywide Spill Cleanup: Spill kits and equipment are used by the City's right-of-way maintenance crews to contain sewer and other spills that could impact water quality. | 5,000 |

Department: Public Works
Budget Program: Building Maintenance

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3008-431-11-00 | SALARY & WAGES - FT | -154 | 0 | 0 | 0 | 0 |
| | 101-3008-431-32-00 | PROF/TECH SERVICE | -824 | -5,302 | 0 | -5,000 | -3,500 |
| | 101-3008-431-41-10 | WATER UTILITY SERVIC | -20,692 | -23,158 | -36,668 | -26,000 | -32,000 |
| | 101-3008-431-41-20 | GAS UTILITY SERVICE | -1,830 | -1,333 | -1,267 | -5,000 | -2,000 |
| | 101-3008-431-41-30 | LIGHT AND POWER | -105,439 | -101,241 | -92,105 | -120,000 | -105,000 |
| | 101-3008-431-43-00 | MAINTENANCE SERVICE | -274,784 | -267,193 | -301,935 | -350,500 | -340,500 |
| | 101-3008-431-61-00 | OP SUPP/MINOR EQUIP | -40,802 | -51,842 | -41,451 | -79,000 | -88,000 |
| | 101-3008-431-94-10 | EQUIP REPLACE CHARG | -3,300 | -3,100 | -17,800 | -14,700 | -25,600 |
| Expenditure Subtotals | | | -447,825 | -453,168 | -491,226 | -600,200 | -596,600 |
| Net (Uses)/Resources Program Totals | | | -447,825 | -453,168 | -491,226 | -600,200 | -596,600 |

Department: Public Works

Budget Program: Building Maintenance

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-3008-431-32-00 | PROF/TECH SERVICE 1. Information Technology costs associated with small projects. Costs are incurred for temporarily moving workstations and other computer equipment when maintenance projects are performed. (\$2,500) 2. Certified Access Specialists (CASp) Services: Effective January 1, 2013 a new State law requires the City to collect a \$1 fee from business license applicants to fund CASp programs. Local agencies are allowed to retain 70% of the fees, which must be used for CASp services that will facilitate compliance with construction-related accessibility requirements. (\$1,000) | 3,500 |
| 101-3008-431-41-10 | WATER UTILITY SERVICE Water utility service for all public buildings. | 32,000 |
| 101-3008-431-41-20 | GAS UTILITY SERVICE Gas utility service for all public buildings. | 2,000 |
| 101-3008-431-41-30 | LIGHT AND POWER Light and power for all public buildings. | 105,000 |
| 101-3008-431-43-00 | MAINTENANCE SERVICES These services provide for the ongoing maintenance of all City and park buildings. The budget allocation varies from year to year, depending on the number of maintenance projects planned each year. The following are on-going maintenance efforts: 1. Custodial Services: Contracted janitorial service for all public buildings. (\$92,000) 2. Graffiti Abatement: Removal of graffiti from public areas. (\$5,000) 3. General Building Maintenance: Includes monthly maintenance services, miscellaneous repairs and minor maintenance projects for all City facilities. (\$41,000) 4. Utility Repairs: Plumbing, lighting and electrical repairs. Also provides for any major utility failures that might occur. (\$42,000) 5. Building Security: Electronic building security at all park buildings and City Hall are provided by a contract security company. (\$25,000) | 340,500 |

Department: Public Works

Budget Program: Building Maintenance

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|-------------------|
| | 6. Pest Control: Monthly pest control in and around all City buildings. (\$5,000) | |
| | 7. Heating and Air Conditioning Maintenance: Servicing of HVAC systems at Hesse Park, Point Vicente Interpretive Center, Ladera Linda Community Center, RPV TV Studio, PV on the Net, Disaster Communications Center and the Civic Center. (\$16,000) | |
| | 8. Elevator Maintenance: The annual maintenance contract provides for inspection and license certification required by the State. (\$5,000) | |
| | 9. Fire Extinguisher Service: The Fire Code requires the City to annually inspect and certify the fire extinguishers at public facilities. (\$4,500) | |
| | 10. Building Fire Systems: Annual inspection and maintenance of sprinkler systems at all City facilities. (\$2,000) | |
| | 11. Emergency Generator Maintenance: Annual maintenance and servicing of the emergency generators at the Civic Center, the Point Vicente Interpretive Center, and Hesse Park. (\$8,000) | |
| | 12. Miscellaneous one-time projects. (\$10,000) | |
| | Annual Maintenance Projects: | |
| | 1. Painting Program (\$50,000) | |
| | 2. Flooring Replacement Program (\$20,000) | |
| | 3. Water and Backflow Valve Replacement Program (\$15,000) | |
| 101-3008-431-61-00 | OP SUPP/MINOR EQUIP | 88,000 |
| | 1. Building Supplies and Equipment: Includes building maintenance supplies, minor equipment, custodial and sanitary supplies, and kitchen supplies for City Council and Commission meetings, and City facilities. (\$55,000) | |
| | 2. Fuel for emergency generators located at City Hall, Point Vicente Interpretive Center and Hesse Park. (\$20,000) | |
| | 3. Replacement of Appliances at PVIC: This rental facility experiences high usage throughout the year and some of the commercial grade appliances in the facility kitchen will need to be replaced. (\$10,000) | |
| | 4. Replacement of Community Room chairs. (\$3,000) | |
| 101-3008-431-94-10 | EQUIP REPLACE CHARGE | 25,600 |

Department: Public Works

Budget Program: Building Maintenance

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

Department: Public Works
Budget Program: Parks, Trails & Open Space Maintenance

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3009-431-32-00 | PROF/TECH SERVICE | 0 | -15,153 | -15,000 | -15,000 | -25,000 |
| | 101-3009-431-41-10 | WATER UTILITY SERVIC | -114,117 | -117,761 | -186,655 | -132,000 | -174,000 |
| | 101-3009-431-41-30 | LIGHT AND POWER | -1,028 | -1,101 | -1,136 | -1,000 | -1,500 |
| | 101-3009-431-43-00 | MAINTENANCE SERVICE | -476,355 | -880,629 | -683,595 | -947,000 | -882,300 |
| | 101-3009-431-59-20 | MEMBERSHIPS & DUES | 0 | 0 | -80,838 | -80,000 | -84,030 |
| | 101-3009-431-61-00 | OP SUPP/MINOR EQUIP | -8,579 | -28,960 | -30,880 | -40,000 | -100,000 |
| | 101-3009-431-69-00 | OTHER MISCELLANEOU | -13,477 | -13,733 | -13,956 | -89,000 | -14,300 |
| | 101-3009-431-73-00 | IMPROVEMENTS | 0 | -9,250 | 0 | 0 | -70,000 |
| Expenditure Subtotals | | | -613,556 | -1,066,587 | -1,012,061 | -1,304,000 | -1,351,130 |
| From Oth Agen | 224-3024-337-10-00 | MEASURE A | 38,460 | 0 | 160,641 | 100,000 | 105,000 |
| Interest | 224-3024-361-10-00 | INTEREST EARNINGS | 233 | 83 | 70 | 170 | 0 |
| Revenue Subtotals | | | 38,693 | 83 | 160,711 | 100,170 | 105,000 |
| Fr Measure A | 101-3009-391-10-00 | TRANSFERS IN | 38,460 | 160,641 | 100,000 | 100,000 | 105,000 |
| Fr Waste Redu | 101-3009-391-10-00 | TRANSFERS IN | 0 | 12,000 | 0 | 12,000 | 5,000 |
| Transfers In Subtotals | | | 38,460 | 172,641 | 100,000 | 112,000 | 110,000 |
| To Gen'l Fund | 224-3024-491-91-00 | TRANSFERS OUT | -38,460 | -160,641 | -100,000 | -100,000 | -105,000 |
| Transfers Out Subtotals | | | -38,460 | -160,641 | -100,000 | -100,000 | -105,000 |
| Net (Uses)/Resources Program Totals | | | -574,863 | -1,054,504 | -851,350 | -1,191,830 | -1,241,130 |

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 101-3009-431-32-00 | PROF/TECH SERVICE 1. Ongoing Maintenance: Contract administration and inspection services for parks and trails. (\$15,000) 2. Security services at City Parks and Open Space Locations: Services include security inspections of remote City areas, securing park entrance gates, and opening and closing restroom facilities. (\$10,000) | 25,000 |
| 101-3009-431-41-10 | WATER UTILITY SERVICE Water to all park irrigation systems. | 174,000 |
| 101-3009-431-41-30 | LIGHT AND POWER Power for landscape irrigation control boxes at the parks. | 1,500 |
| 101-3009-431-43-00 | MAINTENANCE SERVICES Landscape maintenance services for parks, trails and open space facilities. The budget allocation varies from year to year depending on the number of maintenance projects planned for each year. 1. Landscape Maintenance at Parks and City facilities: Services include turf and ground cover care on a weekly basis, fertilization, playground maintenance, shrub and tree care, ball field maintenance, litter patrol on a seasonal and as-needed basis, maintenance of park furniture and other park amenities, and plant material replacement. Waste Reduction money covers \$2,000 of the cost of servicing recycling bins. (\$225,000) 2. Irrigation Repairs: Annual maintenance to repair irrigation systems at City facilities. (\$25,000) 3. Trails Maintenance: Provides for erosion control, vegetation clearance and weed abatement on trails with designations that include pedestrian access and use. The FY13-14 allocation has increased for the California Coastal Trail. (\$48,300) 4. Maintenance Repairs and Special Events: Includes miscellaneous minor repairs for facility parking lots, fences, signs, drainage, etc. that are not part of the regular maintenance effort. This budget item also includes site preparation for special events such as the 4th of July celebration and Whale of a Day. (\$53,000) 5. Fuel Modification/Weed Abatement - brush clearance for the following areas: a) Open Space Areas: The Los Angeles (LA) County Weed | 882,300 |

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

Account #

Account Description

**Budget
FY13-14**

Abatement Division of the LA County Agricultural Commission and the LA County Fire Department require the City to perform annual fuel modification on 36 City-owned parcels, as well as any additional locations identified by LA County. These costs will be partially funded with \$105,000 of Measure A maintenance monies. (\$281,000)

b) Parks and City-owned lots: Weed abatement activities at City park sites and semi-annual clearance of various fire roads and trails within City boundaries. (\$25,000)

c) Annual County Discing Areas: The Los Angeles County Department of Agriculture performs annual discing of Grand View Park, Sunnyside Ridge and west of Indian Peak Road. (\$10,000)

d) Palos Verdes Peninsula Land Conservancy (PVPLC) Trail Maintenance - PVPLC service requests for trail maintenance that are not covered by their service agreement with the City. (\$25,000)

6. Pest Control: Contractor services to control rodent infestation at City facilities. (\$25,000)

7. Annual Backflow Testing: The local water utility requires annual testing of backflow valves. (\$6,000)

8. Electrical Repairs: Repair of landscape lighting in all parks. (\$5,000)

9. Portable Toilets: Servicing of portable toilets located at Portuguese Bend Field, Abalone Cove Shoreline Park, Del Cerro, Subregion 1, a permanent handicapped accessible unit at Ryan Park, and at City-sponsored events. Due to the increase in parks and trail usage, service has been increased from one to two times per week. (\$20,000)

10. Miscellaneous One-time Maintenance Projects: Unanticipated maintenance projects. (\$10,000)

Annual Maintenance Programs:

1. City Hall Tennis Court: Minor maintenance to maintain a safe playing surface. (\$5,000)

2. Ladera Linda Paddle Tennis Courts: Maintenance of two paddle tennis courts to maintain safe playing surfaces. (\$4,000)

3. Annual Play Surface Maintenance Program: Play areas at the various park sites will be resurfaced as needed (\$23,000).

4. Parking Lot Resurfacing Program: Parking lots at the park sites will be resurfaced, as needed. (\$11,000)

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|-------------------|
| | <p>5. Water Efficient Sprinkler Head Replacement Program: Systematic replacement of existing sprinkler heads with water efficient models. The upgrade effort began in FY11-12 and is expected to be completed by 2015. (\$10,000)</p> <p>6. View Impairing Non-native Vegetation Maintenance: Over the years, a number of non-native shrubs have grown up on City right-of-way and City-owned property that have degraded the ocean views from the public roadway and public trails along the Palos Verdes Drive West and Palos Verdes Drive South vehicular view corridors. In order to restore and protect these public views as called out for in the City's General Plan, Coastal Specific Plan and Coast Vision Plan, annual maintenance will be performed to remove non-native foliage from these areas. Funds will be budgeted in the Street Maintenance/Non-Pavement program for City right-of-way areas, and in the Parks, Trails and Open Space Maintenance program for City-owned property. (\$16,000)</p> <p>One-time Maintenance Projects:</p> <p>1. Community Development Department (CDD) Sewer Repair: One of the main underground sewer lines has deteriorated and a new lining will be installed. (\$15,000)</p> <p>2. Fence Repairs/Replacements at City Facilities: The deteriorated condition of fences at various City facilities has created security issues and needs to be repaired/and or replaced. (\$40,000)</p> | |
| 101-3009-431-59-20 | MEMBERSHIPS & DUES | 84,030 |
| | <p>1. Klondike Canyon Landslide Abatement District assessments for City owned parcels. (\$39,650)</p> <p>2. Abalone Cove Landslide Abatement District (ACLAD) assessments for City owned parcels. (\$44,380)</p> | |
| 101-3009-431-61-00 | OP SUPP/MINOR EQUIP | 100,000 |
| | <p>1. Supplies and Equipment: Materials and equipment to maintain and repair City parks, trails and open space areas. The annual allocation for Playground Safety Audit Repairs (\$5,000) has been moved from the Maintenance to the Supply/Equipment budget as the allocation is generally used for replacing playground equipment that is installed by the City's maintenance staff. (\$30,000)</p> <p>2. Trash/Recycling Receptacles: Replacement of receptacles as needed. The recycling bins are funded with \$3,000 of Waste Reduction money. (\$5,000)</p> <p>3. Trail and Park Signage: Park Rangers have requested improved signage that is consistent, informative and directional.</p> | |

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|-------------------|
| | (\$10,000) | |
| | 4. Recreation and Park Rules Sign Replacement: This is a two-year program that will update the Park Rules signs at City facilities. (\$15,000) | |
| | 5. Security Cameras - Eight security cameras will be installed at the following locations: City Hall campus (3), Eastview Park (2), Founders Park (1), the Forrestal Open Space gate (1), and the Gateway parking lot (1). The cameras will be used to deter vandalism and illegal dumping that has occurred during the past year. This appropriation is a one-time initial cost to install the cameras. The City would contract with a security company that would own, maintain and monitor the cameras. The expected ongoing cost to monitor the cameras is expected to be about \$1,200 per camera per year (or \$9,600 for 8 cameras). (\$40,000) | |
| 101-3009-431-69-00 | OTHER MISCELLANEOUS Storm Drain User Fee and Abalone Cove Sewer User Fee for City-owned parcels. | 14,300 |
| 101-3009-431-73-00 | IMPROVEMENTS Landslide Dewatering Well Reconstruction: As part of the Landslide Mitigation measures that were adopted by the City Council in December 2012, one existing dewatering well in the landslide area will be rehabilitated each year, over the next 19 years. (\$70,000) | 70,000 |
| To Gen'l Fund | | |
| 224-3024-491-91-00 | TRANSFERS OUT Transfer from the Measure A Maintenance fund to Parks, Trails & Open Space Maintenance within the General fund for the fuel modification of Open Space areas. | 105,000 |

Department: Public Works
Budget Program: Street Maintenance - Pavement

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PB Rd Maint | 202-3005-431-32-00 | PROF/TECH SERVICE | 0 | -6,373 | -8,508 | -16,400 | -17,400 |
| PB Rd Maint | 202-3005-431-43-00 | MAINTENANCE SERVICE | -554,768 | -512,241 | -517,217 | -510,000 | -535,000 |
| Expenditure Subtotals | | | -554,768 | -518,614 | -525,725 | -526,400 | -552,400 |
| Fr Prop C | 202-3005-391-10-00 | TRANSFERS IN | 556,088 | 500,300 | 516,400 | 490,000 | 522,000 |
| Transfers In Subtotals | | | 556,088 | 500,300 | 516,400 | 490,000 | 522,000 |
| Net (Uses)/Resources Program Totals | | | 1,320 | -18,314 | -9,325 | -36,400 | -30,400 |

Department: Public Works

Budget Program: Street Maintenance - Pavement

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

PB Rd Maint

202-3005-431-32-00 PROF/TECH SERVICE 17,400

1. Portuguese Bend Road Maintenance: Inspection services for the Palos Verdes Drive South road repairs. These services are paid for with Proposition C funds. (\$12,000)

2. Annual update of aerial surveys of the road in the landslide area. (\$5,400)

202-3005-431-43-00 MAINTENANCE SERVICES 535,000

1. Portuguese Bend Road Maintenance: Street maintenance costs for ongoing repairs to Palos Verdes Drive South through the landslide area. These maintenance costs are paid for with Proposition C funds. (\$510,000)

2. Drainage System Maintenance: The drainage system south of PVDS within the landslide requires frequent realignment so that it remains functional. The system drains the roadway and requires realignment several times throughout the rainy season, and is specifically due to the frequent landslide movement in the area. (\$25,000)

Department: Public Works
Budget Program: Street Maintenance - Non Pavement

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|------------------------------|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 1972 Act | 203-3010-431-32-00 | PROF/TECH SERVICE | -11,073 | -9,122 | -13,042 | -7,500 | -7,500 |
| 1972 Act | 203-3010-431-33-00 | LEGAL SERVICES | 0 | 0 | 0 | -1,500 | 0 |
| 1972 Act | 203-3010-431-54-00 | LEGAL NOTICES AND AD | 0 | -338 | 0 | -500 | -500 |
| 1972 Act | 203-3010-431-94-20 | OVERHEAD CHARGES | -59,900 | -4,400 | -62,300 | -63,500 | -64,800 |
| Medians | 202-3003-431-32-00 | PROF/TECH SERVICE | 0 | -9,501 | -14,990 | -16,000 | -16,000 |
| Medians | 202-3003-431-41-10 | WATER UTILITY SERVIC | -70,386 | -62,173 | -70,402 | -83,000 | -83,000 |
| Medians | 202-3003-431-41-30 | LIGHT AND POWER | -5,649 | -6,081 | -7,163 | -6,000 | -7,000 |
| Medians | 202-3003-431-43-00 | MAINTENANCE SERVICE | -136,313 | -168,952 | -155,674 | -235,279 | -232,279 |
| Roadside | 202-3003-431-43-00 | MAINTENANCE SERVICE | -235,847 | -177,858 | -234,678 | -248,000 | -254,000 |
| Roadways | 202-3003-431-32-00 | PROF/TECH SERVICE | -6,350 | 0 | 0 | 0 | 0 |
| Roadways | 202-3003-431-43-00 | MAINTENANCE SERVICE | -411,648 | -485,075 | -331,857 | -476,000 | -471,000 |
| Sidewalk/Ramp | 202-3003-431-32-00 | PROF/TECH SERVICE | -4,800 | -26,560 | -6,625 | -10,000 | -5,000 |
| Sidewalk/Ramp | 202-3003-431-43-00 | MAINTENANCE SERVICE | -7,246 | -76,487 | -161,189 | -132,640 | -140,000 |
| Street Signs | 202-3003-431-61-00 | OP SUPP/MINOR EQUIP | -22,496 | -20,798 | -45,916 | -50,000 | -77,000 |
| Street Sweep | 202-3003-431-43-00 | MAINTENANCE SERVICE | -120,260 | -117,275 | -123,877 | -140,000 | -140,000 |
| Tree Trim | 202-3003-431-43-00 | MAINTENANCE SERVICE | -207,625 | -219,962 | -224,201 | -210,000 | -210,000 |
| Expenditure Subtotals | | | -1,299,593 | -1,384,583 | -1,451,913 | -1,679,919 | -1,708,079 |
| Chg for Svcs | 202-3003-344-30-00 | SIDEWALK REPAIR | 7,960 | 0 | 2,500 | 14,000 | 4,000 |
| Chg for Svcs | 202-3003-344-50-00 | TREE TRIMMING FEES | 460 | 0 | 400 | 0 | 0 |
| From Oth Agen | 202-3003-334-10-00 | PROPOSITION 42 | 387,278 | 0 | 0 | 0 | 0 |
| From Oth Agen | 202-3003-335-30-30 | STATE GAS TAX 2103 | 0 | 412,088 | 585,289 | 472,400 | 616,055 |
| From Oth Agen | 202-3003-335-30-50 | STATE GAS TAX 2105 | 234,380 | 243,989 | 198,039 | 210,500 | 203,328 |
| From Oth Agen | 202-3003-335-30-60 | STATE GAS TAX 2106 | 141,890 | 147,690 | 133,043 | 145,500 | 139,590 |
| From Oth Agen | 202-3003-335-30-70 | STATE GAS TAX 2107 | 311,910 | 326,121 | 284,254 | 302,000 | 302,722 |
| From Oth Agen | 202-3003-335-30-75 | STATE GAS TAX 2107.5 | 6,000 | 12,000 | 6,000 | 6,000 | 6,000 |
| Interest | 202-3003-361-10-00 | INTEREST EARNINGS | 1,319 | 1,347 | 2,402 | 3,160 | 2,730 |
| Interest | 203-3010-361-10-00 | INTEREST EARNINGS | 641 | 698 | 570 | 390 | 190 |
| Other Revenue | 202-3003-369-10-00 | ST MAINT MISC REVENU | 15,640 | 18,109 | 13,460 | 14,000 | 20,000 |

Department: Public Works
Budget Program: Street Maintenance - Non Pavement

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Taxes | 203-3010-311-10-00 | ASSESSMENTS | 254,139 | 260,453 | 258,813 | 258,000 | 258,000 |
| Revenue Subtotals | | | 1,361,617 | 1,422,496 | 1,484,769 | 1,425,950 | 1,552,615 |
| Fr 1972 Act | 202-3003-391-10-00 | TRANSFERS IN | 200,000 | 204,000 | 200,000 | 200,000 | 190,000 |
| Fr Beautificatio | 202-3003-391-10-00 | TRANSFERS IN | 212,000 | 165,200 | 116,000 | 193,000 | 214,000 |
| Fr Gen'l fund | 202-3003-391-10-00 | TRANSFERS IN | 22,000 | 0 | 0 | 0 | 0 |
| Fr Waste Red | 202-3003-391-10-00 | TRANSFERS IN | 40,000 | 0 | 40,000 | 40,000 | 57,000 |
| Transfers In Subtotals | | | 474,000 | 369,200 | 356,000 | 433,000 | 461,000 |
| To Street Impr | 202-3003-491-91-00 | TRANSFERS OUT | 0 | -4,419 | -52,661 | 0 | 0 |
| To Street Maint | 203-3010-491-91-00 | TRANSFERS OUT | -200,000 | -204,000 | -200,000 | -200,000 | -190,000 |
| Transfers Out Subtotals | | | -200,000 | -208,419 | -252,661 | -200,000 | -190,000 |
| Net (Uses)/Resources Program Totals | | | 336,024 | 198,694 | 136,195 | -20,969 | 115,536 |

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 1972 Act | | |
| 203-3010-431-32-00 | PROF/TECH SERVICE Provides for preparation of the annual Engineer's report. | 7,500 |
| 203-3010-431-54-00 | LEGAL NOTICES AND ADS Notices for Public Hearings. | 500 |
| 203-3010-431-94-20 | OVERHEAD CHARGES The 1972 Act allows for the reimbursement of Public Works administration overhead costs associated with establishing and administering the district. | 64,800 |
| Medians | | |
| 202-3003-431-32-00 | PROF/TECH SERVICE This line item provides for assistance in contract administration, and to monitor and inspect contract maintenance activity on a regular basis. | 16,000 |
| 202-3003-431-41-10 | WATER UTILITY SERVICE Water service to all irrigated medians. | 83,000 |
| 202-3003-431-41-30 | LIGHT AND POWER Electrical power for medians which have electronic irrigation controllers and/or landscape lighting. This budget item includes power to Ocean Terrace, which is a special benefit median partially funded with \$1,040 of Landscape and Lighting (1972 Act) assessments. | 7,000 |
| 202-3003-431-43-00 | MAINTENANCE SERVICES <ol style="list-style-type: none">Median Maintenance: Maintenance of landscaped center medians and street right-of-ways. The work includes turf areas, ground cover areas, irrigation systems, streets, shrubs, hardscapes, litter patrol and weed abatement. Litter abatement activities are funded with \$10,000 of Cal Recycle monies received in the Waste Reduction Program. Additional maintenance costs include the new median on Palos Verdes Drive West that will be completed in 2013. (\$224,000)Backflow Inspections: To meet the requirements of California Water Service and the Los Angeles County Health Department, all backflow prevention devices are certified annually by a private contractor. (\$6,000)Special Benefit Median Maintenance is partially funded with \$2,279 of Landscape and Lighting Maintenance Assessments | 232,279 |

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

| Account # | Account Description | Budget FY13-14 |
|----------------------|--|-------------------|
| | (1972 Act) and includes: a. Rue Beaupre (\$535) b. Alta Vista (\$865) c. Ocean Terrace (\$879) | |
| Roadside | | |
| 202-3003-431-43-00 | MAINTENANCE SERVICES | 254,000 |
| | 1. Roadside Maintenance: Contract services for Roadside Maintenance include litter pick-up, sign repair and installation, clean-up of illegal dumping, vegetation removal, weed abatement, and fence and guardrail repair/replacement. (\$200,000) | |
| | 2. Roadside Irrigation Maintenance. (\$20,000) | |
| | 3. Roadway Repairs Due to Accidents: Repairs that are not included in regular roadway or roadside maintenance. The City attempts to recover repair costs associated with accidents from the parties that cause the damage. (\$30,000) | |
| | 4. View Impairing Non-native Vegetation Maintenance: Over the years, a number of non-native shrubs have grown up on City right-of-way and City-owned property that have degraded the ocean views from the public roadway and public trails along the Palos Verdes Drive West and Palos Verdes Drive South vehicular view corridors. In order to restore and protect these public views as called out for in the City's General Plan, Coastal Specific Plan and Coast Vision Plan, annual maintenance will be performed to remove non-native foliage from these areas. Funds will be budgeted in the Street Maintenance-Nonpavement program for City right-of-way areas, and in the Parks, Trails and Open Space Maintenance program for City-owned property. (\$4,000) | |
| Roadways | | |
| 202-3003-431-43-00 | MAINTENANCE SERVICES | 471,000 |
| | Contract services for roadway maintenance includes temporary pavement patching and temporary sidewalk repairs. (\$430,000) | |
| | 25th Street Annual Maintenance: Annual maintenance costs for debris cleanup are shared with the Los Angeles County Public Works Department. This effort will be required until the landslide stabilization project is completed in San Ramon Canyon. (\$41,000) | |
| Sidewalk/Ramp | | |
| 202-3003-431-32-00 | PROF/TECH SERVICE | 5,000 |
| | Annual Sidewalk Graphic Information System (GIS) Theme Layer - The GIS sidewalk data is updated each time a sidewalk project is completed. | |
| 202-3003-431-43-00 | MAINTENANCE SERVICES | 140,000 |
| | Sidewalk Repair Program: Sidewalks are repaired and replaced | |

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

throughout the City on a five-year cycle. In addition to repairing and replacing sidewalks, the City performs sidewalk grinding, which provides a more efficient and less expensive alternative to repairing sidewalks that do not need to be replaced. Adjacent property owners reimburse the City for a portion of the expense to repair and replace sidewalks. The cost to repair sidewalks has increased due to a higher number of tree roots that are damaging the public infrastructure.

Street Signs

| | | |
|--------------------|----------------------------|---------------|
| 202-3003-431-61-00 | OP SUPP/MINOR EQUIP | 77,000 |
|--------------------|----------------------------|---------------|

1. Street Signs: This is a multi-year program to replace the aging blue street signs that are rusting and difficult to read. In addition to replace aging signs, non-compliant signs must also be replaced. (\$15,000)

2. Roadway Supplies/Equipment: Traffic safety devices and materials required to perform street maintenance activities including signs, sign posts, guardrails, guardrail posts, paint, sandbags, concrete, and asphalt. (\$40,000)

3. Roadway Reflective Markers: Reflective markers will be installed as an alternative to the mile-post replacement program. These markers serve as reference points on major arterials that do not have street addresses. Includes areas on Palos Verdes Drive West, Palos Verdes Drive South, and Palos Verdes Drive East. (\$5,000)

4. Cluster Bins for Trash/Recycling - Bus Shelters: Replacement of trash/recycling receptacles at bus shelters throughout the City. The cost of the bins is funded with \$17,000 of Waste Reduction monies. (\$17,000)

Street Sweep

| | | |
|--------------------|-----------------------------|----------------|
| 202-3003-431-43-00 | MAINTENANCE SERVICES | 140,000 |
|--------------------|-----------------------------|----------------|

Street Sweeping: Contract services for the mechanical sweeping of streets Citywide. Approximately \$8,000 of this cost is reimbursed by Caltrans for sweeping Western Avenue twice per month. The sweeping schedule is as follows:

Western Avenue: Weekly
Hawthorne Boulevard: Twice Monthly
All remaining streets: Monthly
Additional Citywide sweep: Autumn
Various Areas: As Needed

To Street Maint

| | | |
|--------------------|----------------------|----------------|
| 203-3010-491-91-00 | TRANSFERS OUT | 190,000 |
|--------------------|----------------------|----------------|

Transfer from the 1972 Act fund to the Street Maintenance fund for Street Landscape Maintenance activities. Street Landscape Maintenance has been established in the Street Maintenance fund and contains expenditures that are fully eligible for funding under

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

the 1972 Act.

Tree Trim

| | | |
|---------------------------|---|----------------|
| 202-3003-431-43-00 | MAINTENANCE SERVICES Street Tree Trimming: Includes costs for removing tree limbs to provide a 16-foot clearance over sidewalks and streets and for the removal of fallen tree limbs and trees. Mulching costs of \$30,000 are included in the budget and are funded with Waste Reduction monies. | 210,000 |
|---------------------------|---|----------------|

Department: Public Works
Budget Program: Sewer Maintenance

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3026-431-32-00 | PROF/TECH SERVICE | -57,194 | -37,180 | -10,807 | -78,000 | -58,000 |
| | 101-3026-431-43-00 | MAINTENANCE SERVICE | 0 | 0 | -2,500 | -10,000 | -10,000 |
| Expenditure Subtotals | | | -57,194 | -37,180 | -13,307 | -88,000 | -68,000 |
| Net (Uses)/Resources Program Totals | | | -57,194 | -37,180 | -13,307 | -88,000 | -68,000 |

Department: Public Works

Budget Program: Sewer Maintenance

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 101-3026-431-32-00 | <p>PROF/TECH SERVICE</p> <p>1. Industrial Waste Monitoring: Throughout the year, the Los Angeles County Department of Public Works charges the City fees for sewer testing of hazardous materials and emergency response. (\$13,000)</p> <p>2. Sewer Pipe Filming & Investigation: Annual Closed Circuit Television (CCTV) inspections of sewer pipes are part of a cleaning and pipe replacement program. (\$30,000)</p> <p>3. Sewer System GIS Theme Layer - Add sewer data to GIS system. (\$15,000)</p> | 58,000 |
| 101-3026-431-43-00 | <p>MAINTENANCE SERVICES</p> <p>This budget allows for the repair of small cracks in pipes identified in CCTV inspections. The County will repair major cracks in pipes on an emergency basis.</p> | 10,000 |

Department: Public Works
Budget Program: Special District Maintenance

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| El Prado | 209-3019-431-32-00 | PROF/TECH SERVICE | -27 | -30 | -29 | 0 | 0 |
| El Prado | 209-3019-431-41-30 | LIGHT AND POWER | -207 | 0 | 0 | -300 | -300 |
| El Prado | 209-3019-431-43-00 | MAINTENANCE SERVICE | 0 | 0 | 0 | -700 | -700 |
| Subregion 1 | 223-3023-431-41-10 | WATER UTILITY SERVIC | -9,916 | -10,938 | -23,496 | -15,000 | -20,000 |
| Subregion 1 | 223-3023-431-41-30 | LIGHT AND POWER | -497 | -560 | -571 | -1,000 | -1,000 |
| Subregion 1 | 223-3023-431-43-00 | MAINTENANCE SERVICE | -41,797 | -59,612 | -40,819 | -54,000 | -50,000 |
| Expenditure Subtotals | | | -52,444 | -71,140 | -64,915 | -71,000 | -72,000 |
| Interest | 209-3019-361-10-00 | INTEREST EARNINGS | 59 | 56 | 49 | 80 | 50 |
| Interest | 223-3023-361-10-00 | INTEREST EARNINGS | 3,795 | 3,197 | 2,438 | 3,800 | 2,300 |
| Taxes | 209-3019-311-10-00 | ASSESSMENTS | 1,685 | 1,906 | 1,974 | 1,900 | 1,900 |
| Revenue Subtotals | | | 5,539 | 5,160 | 4,461 | 5,780 | 4,250 |
| Fr General Fun | 223-3023-391-10-00 | TRANSFERS IN | 55,000 | 70,000 | 60,000 | 65,000 | 61,000 |
| Transfers In Subtotals | | | 55,000 | 70,000 | 60,000 | 65,000 | 61,000 |
| Net (Uses)/Resources Program Totals | | | 8,095 | 4,020 | -454 | -220 | -6,750 |

Department: Public Works
Budget Program: Special District Maintenance

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|-------------------|
| <i>El Prado</i> | | |
| 209-3019-431-41-30 | LIGHT AND POWER The line item provides for utility expenses. | 300 |
| 209-3019-431-43-00 | MAINTENANCE SERVICES This line item provides for miscellaneous repairs as needed. | 700 |
| <i>Subregion 1</i> | | |
| 223-3023-431-41-10 | WATER UTILITY SERVICE Water service to the Subregion 1 area. | 20,000 |
| 223-3023-431-41-30 | LIGHT AND POWER Electrical power to the Subregion 1 area. | 1,000 |
| 223-3023-431-43-00 | MAINTENANCE SERVICES In accordance with the development agreement for Subregion I, the City maintains certain improvements constructed by the developer. The cost of this maintenance service is partially funded by the interest earnings from a special fund established by the developer. The interest revenue from this fund is not sufficient to cover maintenance costs and must be subsidized with an annual General Fund transfer. | 50,000 |

Department: Public Works
Budget Program: Street Lighting - 1911 Act

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 211-3011-431-32-00 | PROF/TECH SERVICE | -7,165 | -7,891 | -7,503 | -8,000 | -93,000 |
| | 211-3011-431-41-30 | LIGHT AND POWER | -341,147 | -340,904 | -336,081 | -360,000 | -360,000 |
| | 211-3011-431-94-20 | OVERHEAD CHARGES | -73,400 | -74,900 | -76,400 | -77,900 | -79,500 |
| Expenditure Subtotals | | | -421,712 | -423,695 | -419,984 | -445,900 | -532,500 |
| Interest | 211-3011-361-10-00 | INTEREST EARNINGS | 8,441 | 7,114 | 5,419 | 7,300 | 4,400 |
| Taxes | 211-3011-311-10-00 | ASSESSMENTS | 438,856 | 497,744 | 504,991 | 440,000 | 525,000 |
| Revenue Subtotals | | | 447,297 | 504,857 | 510,410 | 447,300 | 529,400 |
| To Traff Sig Mn | 211-3011-491-91-00 | TRANSFERS OUT | -72,824 | -67,633 | -72,688 | -203,000 | -99,000 |
| Transfers Out Subtotals | | | -72,824 | -67,633 | -72,688 | -203,000 | -99,000 |
| Net (Uses)/Resources Program Totals | | | -47,239 | 13,529 | 17,738 | -201,600 | -102,100 |

Department: Public Works

Budget Program: Street Lighting - 1911 Act

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|---------------------------|
| 211-3011-431-32-00 | PROF/TECH SERVICE | 93,000 |
| | 1. Administrative fee paid to Los Angeles County to collect the street lighting assessment on the property tax bill. (\$8,000) | |
| | 2. Citywide Street Lighting Audit: Paid for by the Street Lighting-1911 Act fund, this audit will confirm the City's existing facilities, create a comprehensive lighting inventory, associate GPS tracking on all street lights and integrate with the City's GIS system. The results of the audit may include recommendations for a retrofit and replacement program. It is anticipated that the results of the audit will generate a reduction in electrical costs to the City. (\$85,000) | |
| 211-3011-431-41-30 | LIGHT AND POWER | 360,000 |
| | Electrical service for street lighting citywide. This does not include traffic signals, which are budgeted in the Traffic Management program. | |
| 211-3011-431-94-20 | OVERHEAD CHARGES | 79,500 |
| | The 1911 Act allows for the reimbursement of Public Works administration overhead costs associated with establishing and administering the district. | |
| To Traff Sig Mnt | | |
| 211-3011-491-91-00 | TRANSFERS OUT | 99,000 |
| | Funding transfer for traffic signal maintenance accounted for in the Street Maintenance fund. | |

Department: Public Works
Budget Program: Beautification - Recycling

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 212-3012-431-11-00 | SALARY & WAGES - FT | -9,610 | -10,462 | -11,223 | -11,400 | 0 |
| | 212-3012-431-12-00 | SALARY & WAGES - PT | 0 | -4,814 | 0 | 0 | 0 |
| | 212-3012-431-29-00 | EMPLOYEE BENEFITS | -5,060 | 0 | -4,500 | -4,100 | 0 |
| | 212-3012-431-93-00 | CITY GRANTS | -6,833 | 0 | 0 | 0 | 0 |
| | 212-3012-431-94-20 | OVERHEAD CHARGES | -4,300 | -61,100 | -4,500 | -4,600 | 0 |
| Expenditure Subtotals | | | -25,803 | -76,376 | -20,223 | -20,100 | 0 |
| Interest | 212-3012-361-10-00 | INTEREST EARNINGS | 7,188 | 4,254 | 3,347 | 2,060 | 1,530 |
| Other Revenue | 212-3012-367-10-00 | HAULER RECYCLE FEE | 200,220 | 296,000 | 308,387 | 132,000 | 0 |
| Revenue Subtotals | | | 207,408 | 300,254 | 311,734 | 134,060 | 1,530 |
| To Street Impr | 212-3012-491-91-00 | TRANSFERS OUT | -480,754 | 0 | -26,810 | -723,690 | 0 |
| To Street Maint | 212-3012-491-91-00 | TRANSFERS OUT | -210,000 | -165,200 | -116,000 | -193,000 | -214,000 |
| Transfers Out Subtotals | | | -690,754 | -165,200 | -142,810 | -916,690 | -214,000 |
| Net (Uses)/Resources Program Totals | | | -509,149 | 58,678 | 148,701 | -802,730 | -212,470 |

Department: Public Works

Budget Program: Beautification - Recycling

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

To Street Maint

| | | |
|--------------------|----------------------|----------------|
| 212-3012-491-91-00 | TRANSFERS OUT | 214,000 |
|--------------------|----------------------|----------------|

Transfer to Street Maintenance for median maintenance costs.
The accumulated balance of this fund is expected to be about \$300,000 on June 30, 2014, which is sufficient to provide for one additional year of median maintenance in FY14-15.

Department: Public Works
Budget Program: Waste Reduction

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--------------------------------|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 213-3013-431-11-00 | SALARY & WAGES - FT | -17,305 | -48,537 | -48,810 | -49,300 | -49,800 |
| | 213-3013-431-29-00 | EMPLOYEE BENEFITS | -13,968 | -13,289 | -19,500 | -19,700 | -20,500 |
| | 213-3013-431-32-00 | PROF/TECH SERVICE | -137,849 | -47,630 | -49,054 | -51,000 | -45,000 |
| | 213-3013-431-33-00 | LEGAL SERVICES | -19,400 | -8,146 | -4,099 | -10,000 | 0 |
| | 213-3013-431-43-00 | MAINTENANCE SERVICE | 0 | -669 | -1,728 | -1,500 | -3,000 |
| | 213-3013-431-53-00 | POSTAGE | -1,585 | -1,320 | -759 | -3,900 | -4,000 |
| | 213-3013-431-54-00 | LEGAL NOTICES AND AD | 0 | 0 | 0 | -1,000 | -1,000 |
| | 213-3013-431-55-00 | PRINTING & BINDING | -7,417 | -5,709 | -13,796 | -14,600 | -13,000 |
| | 213-3013-431-56-00 | MILEAGE REIMBURSE | -56 | -241 | -281 | -300 | -300 |
| | 213-3013-431-57-00 | MEETINGS & CONFRNC | -218 | -35 | -72 | -300 | -300 |
| | 213-3013-431-59-20 | MEMBERSHIPS & DUES | -100 | -100 | 0 | -100 | -100 |
| | 213-3013-431-59-30 | PUBLICATIONS | 0 | 0 | 0 | -250 | 0 |
| | 213-3013-431-61-00 | OP SUPP/MINOR EQUIP | -330 | -14,279 | -743 | -8,000 | -8,500 |
| | 213-3013-431-93-00 | CITY GRANTS | -12,822 | -11,843 | -14,239 | -14,900 | -15,200 |
| | 213-3013-431-94-20 | OVERHEAD CHARGES | -7,600 | -7,800 | -8,000 | -8,200 | -8,400 |
| Expenditure Subtotals | | | -218,650 | -159,599 | -161,081 | -183,050 | -169,100 |
| Chg for Svcs | 213-3013-368-10-00 | AB 939 FEES | 70,418 | 210,870 | 207,034 | 158,800 | 206,000 |
| From Oth Agen | 213-3013-334-10-00 | USED OIL PAYMENT PG | 24,743 | 38,304 | 13,161 | 25,000 | 12,000 |
| From Oth Agen | 213-3013-334-10-00 | DOC CASHBACKS | 25,376 | 0 | 0 | 0 | 0 |
| From Oth Agen | 213-3013-334-10-00 | STATE GRANTS | 41,000 | 31,301 | 10,372 | 22,500 | 12,000 |
| Interest | 213-3013-361-10-00 | INTEREST EARNINGS | 1,003 | 990 | 1,042 | 1,040 | 720 |
| Other Revenue | 213-3013-369-10-00 | MISC REVENUES | 152,500 | 9,072 | 0 | 0 | 0 |
| Revenue Subtotals | | | 315,040 | 290,538 | 231,609 | 207,340 | 230,720 |
| To Parks Maint | 213-3013-491-91-00 | TRANSFERS OUT | 0 | -12,000 | 0 | -12,000 | -5,000 |
| To Street Impr | 213-3013-491-91-00 | TRANSFERS OUT | 0 | -41,000 | -70,000 | 0 | 0 |
| To Street Maint | 213-3013-491-91-00 | TRANSFERS OUT | -40,000 | 0 | -40,000 | -40,000 | -57,000 |
| Transfers Out Subtotals | | | -40,000 | -53,000 | -110,000 | -52,000 | -62,000 |

Department: Public Works

Budget Program: Waste Reduction

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|-----------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Net (Uses)/Resources Program Totals | | | 56,390 | 77,939 | -39,472 | -27,710 | -380 |

Department: Public Works

Budget Program: Waste Reduction

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 213-3013-431-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 49,800 |
| 213-3013-431-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 20,500 |
| 213-3013-431-32-00 | PROF/TECH SERVICE Consultant services will assist in implementing the following items: 1. Source Reduction and Recycling Element (SRRE) program. (\$30,000) 2. Used Oil Program. (\$3,000) 3. Los Angeles Regional Agency (LARA): City's annual contribution for representation to the State Board and CalRecycle, as well as annual reporting on recycling and combined outreach efforts. (\$6,000) 4. Public Outreach activities for the City's Used Oil Recycling program, combined with National Pollution Discharge Elimination System (NPDES) storm water pollution prevention activities, including school assemblies. (\$6,000) | 45,000 |
| 213-3013-431-43-00 | MAINTENANCE SERVICES Contract services for site preparation of City-sponsored events, including household hazardous waste roundups, e-waste pickup service, and document shredding. | 3,000 |
| 213-3013-431-53-00 | POSTAGE 1. Postage contribution for the City Newsletter (\$3,000) 2. Postage for public education materials. (\$1,000) | 4,000 |
| 213-3013-431-54-00 | LEGAL NOTICES AND ADS Legal notice advertising for projects funded with Waste Reduction monies, as well as various waste reduction and NPDES programs and events. | 1,000 |
| 213-3013-431-55-00 | PRINTING & BINDING The budget provides for the printing of materials related to the following activities: | 13,000 |

Department: Public Works

Budget Program: Waste Reduction

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|-------------------|
| | 1. Printing cost contribution for the City Newsletter for advertising City recycling programs. (\$8,000) | |
| | 2. Public outreach material for recycling education, the used oil and NPDES programs. (\$3,000) | |
| | 3. Recycler of the Month cards (\$2,000) | |
| 213-3013-431-56-00 | MILEAGE REIMBURSE | 300 |
| | The city reimburses staff for use of personal vehicles when conducting business on behalf of the city. | |
| 213-3013-431-57-00 | MEETINGS & CONFRNCS | 300 |
| | Charges for expenses incurred for authorized City meetings and conferences. Expenses include registration fees and other expenses incurred. | |
| 213-3013-431-59-20 | MEMBERSHIPS & DUES | 100 |
| | Dues for the City's membership in various solid waste organizations. | |
| 213-3013-431-61-00 | OP SUPP/MINOR EQUIP | 8,500 |
| | Funds to be used for the purchase of the following supplies: | |
| | 1. Promotional items for used oil and filter recycling, such as containers, funnels and oil changing floor mats, using Used Oil Payment Program funds. (\$6,000) | |
| | 2. Recycling bins for multi-family complex use at pool sites and community rooms. (\$1,000) | |
| | 3. Miscellaneous recycling items such as signs, labels, etc. (\$1,500) | |
| 213-3013-431-93-00 | CITY GRANTS | 15,200 |
| | Waste Reduction revenues fund the following grants and incentive programs for residents: | |
| | 1. Composting bins (\$1,000) | |
| | 2. School Recycling Drive (\$1,200) | |
| | 3. Recycler of the Month (\$13,000) | |
| 213-3013-431-94-20 | OVERHEAD CHARGES | 8,400 |

Department: Public Works

Budget Program: Waste Reduction

| Account # | Account Description | Budget FY13-14 |
|------------------------|--|-------------------|
| | The Waste Reduction program is charged with a share of the Public Works department overhead. This overhead charge reflects the program's use of City facilities and supervising personnel to manage the program. | |
| To Parks Maint | | |
| 213-3013-491-91-00 | TRANSFERS OUT | 5,000 |
| | Transfer to Parks Maintenance for the maintenance and replacement of recycling bins. | |
| To Street Maint | | |
| 213-3013-491-91-00 | TRANSFERS OUT | 57,000 |
| | Transfer to Street Maintenance for the following: | |
| | 1. Mulching tree trimming material and utilizing the recycled material at trails, medians and parks throughout the City. (\$30,000) | |
| | 2. Funds for a portion of litter abatement activities at City right-of-way areas using Department of Conservation block grant funds. (\$10,000) | |
| | 3. Replacement of trash/recycling receptacles at bus shelters throughout the City. (\$17,000) | |

Department: Public Works
Budget Program: Transit

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| AQMD | 214-3014-431-43-00 | MAINTENANCE SERVICE | -100,000 | -50,000 | 0 | 0 | -50,000 |
| Prop A | 216-3016-431-43-00 | MAINTENANCE SERVICE | -625,320 | -611,444 | -577,069 | -590,000 | -553,040 |
| Prop A | 216-3016-431-55-00 | PRINTING & BINDING | -1,207 | -1,217 | -2,048 | -2,000 | -2,000 |
| Prop A | 216-3016-431-73-00 | IMPROVEMENTS | -12,180 | -3,200 | 0 | -24,800 | -20,000 |
| Prop A | 216-3016-431-94-20 | OVERHEAD CHARGES | -3,000 | -3,000 | -3,100 | -3,200 | -3,300 |
| Expenditure Subtotals | | | -741,707 | -668,860 | -582,217 | -620,000 | -628,340 |
| From Oth Agen | 214-3014-338-30-00 | AB 2766 REVENUES | 48,461 | 47,067 | 52,388 | 50,000 | 50,000 |
| From Oth Agen | 216-3016-338-20-00 | PROP A SALES TAX | 546,618 | 578,859 | 626,794 | 586,200 | 713,123 |
| Interest | 214-3014-361-10-00 | INTEREST EARNINGS | 170 | 131 | 191 | 490 | 270 |
| Interest | 216-3016-361-10-00 | INTEREST EARNINGS | 459 | 340 | 242 | 490 | 590 |
| Other Revenue | 216-3016-369-10-00 | MISC REVENUES | 0 | 65,000 | 0 | 60,000 | 0 |
| Revenue Subtotals | | | 595,708 | 691,397 | 679,614 | 697,180 | 763,983 |
| To Prop A | 214-3014-491-91-00 | TRANSFERS OUT | 0 | 0 | 0 | -60,000 | 0 |
| To Street Maint | 216-3016-491-91-00 | TRANSFERS OUT | -2,800 | 0 | 0 | 0 | 0 |
| Transfers Out Subtotals | | | -2,800 | 0 | 0 | -60,000 | 0 |
| Net (Uses)/Resources Program Totals | | | -148,799 | 22,537 | 97,397 | 17,180 | 135,643 |

Department: Public Works

Budget Program: Transit

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| AQMD | | |
| 214-3014-431-43-00 | MAINTENANCE SERVICES The City's annual contribution to the Palos Verdes Peninsula Transit Authority/Dial-A-Ride-Lift programs will be \$598,040 for FY 13-14. A combination of \$548,040 of Proposition A funds and \$50,000 of AQMD funds will be used to fund this transit program. (\$50,000) | 50,000 |
| Prop A | | |
| 216-3016-431-43-00 | MAINTENANCE SERVICES 1. The City's annual contribution to the Palos Verdes Peninsula Transit Authority/Dial-A-Ride-Lift programs will be \$598,040 for FY 13-14. A combination of \$548,040 of Proposition A funds and \$50,000 of AQMD funds will be used to fund this transit program. (\$548,040) 2. Proposition A funds are used to maintain the City's bus shelters. (\$5,000). | 553,040 |
| 216-3016-431-55-00 | PRINTING & BINDING Proposition A funds are used to subsidize a portion of City Newsletter printing costs for advertising City transit programs. | 2,000 |
| 216-3016-431-73-00 | IMPROVEMENTS Bus Stop Shelter Improvements are funded with Proposition A funds. | 20,000 |
| 216-3016-431-94-20 | OVERHEAD CHARGES The Proposition A guidelines allow for the reimbursement of Public Works administration overhead costs associated with administering the program. | 3,300 |

Department: Public Works
Budget Program: Abalone Cove Sewer Maintenance

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 225-3025-431-11-00 | SALARY & WAGES - FT | -8,155 | -8,842 | -10,089 | -9,200 | -10,300 |
| | 225-3025-431-29-00 | EMPLOYEE BENEFITS | -3,475 | -3,306 | -3,000 | -2,900 | -3,100 |
| | 225-3025-431-32-00 | PROF/TECH SERVICE | -5,311 | -3,400 | -6,993 | -5,300 | -5,700 |
| | 225-3025-431-41-30 | LIGHT AND POWER | -3,443 | -3,386 | -3,182 | -4,000 | -4,000 |
| | 225-3025-431-43-00 | MAINTENANCE SERVICE | -77,399 | -26,305 | -99,296 | -42,000 | -82,000 |
| | 225-3025-431-54-00 | LEGAL NOTICES AND AD | 0 | 0 | 0 | -500 | -500 |
| | 225-3025-431-73-00 | IMPROVEMENTS | 0 | 0 | 0 | -6,000 | 0 |
| Expenditure Subtotals | | | -97,783 | -45,240 | -122,561 | -69,900 | -105,600 |
| Charges for Se | 225-3025-344-60-00 | SEWER USER FEE | 0 | 1,181 | 1,217 | 0 | 0 |
| Interest | 225-3025-361-10-00 | INTEREST EARNINGS | 425 | 262 | 289 | 100 | 80 |
| Taxes | 225-3025-311-10-00 | ASSESSMENTS | 44,455 | 49,432 | 52,948 | 46,600 | 54,000 |
| Revenue Subtotals | | | 44,880 | 50,875 | 54,454 | 46,700 | 54,080 |
| Fr Gen'l Fund | 225-3025-391-10-00 | TRANSFERS IN | 14,700 | 32,700 | 10,700 | 10,700 | 50,700 |
| Transfers In Subtotals | | | 14,700 | 32,700 | 10,700 | 10,700 | 50,700 |
| Net (Uses)/Resources Program Totals | | | -38,203 | 38,335 | -57,407 | -12,500 | -820 |

Department: Public Works

Budget Program: Abalone Cove Sewer Maintenance

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|---------------------------|
| 225-3025-431-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 10,300 |
| 225-3025-431-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 3,100 |
| 225-3025-431-32-00 | PROF/TECH SERVICE 1. Consultant services to prepare the annual Engineer's report (\$4,500) 2. 24-hour answering service for maintenance calls (\$1,200) | 5,700 |
| 225-3025-431-41-30 | LIGHT AND POWER Electricity cost for the pump station communication system. | 4,000 |
| 225-3025-431-43-00 | MAINTENANCE SERVICES On-going operation and maintenance of the sewer facilities. | 82,000 |
| 225-3025-431-54-00 | LEGAL NOTICES AND ADS Legal notice publication for public hearing. | 500 |

Department: Public Works
Budget Program: Ginsburg Cultural Arts Building

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 227-3027-431-69-00 | OTHER MISCELLANEOU | 0 | -20,000 | -25,000 | 0 | 0 |
| Expenditure Subtotals | | | 0 | -20,000 | -25,000 | 0 | 0 |
| Interest | 227-3027-361-10-00 | INTEREST EARNINGS | 1,653 | 792 | 534 | 790 | 480 |
| Revenue Subtotals | | | 1,653 | 792 | 534 | 790 | 480 |
| Net (Uses)/Resources Program Totals | | | 1,653 | -19,208 | -24,466 | 790 | 480 |

Department: Public Works
Budget Program: Donor Restricted Contributions

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Interest | 228-5028-361-10-00 | INTEREST EARNINGS | 1,935 | 1,682 | 1,290 | 2,040 | 1,220 |
| Other Revenue | 228-5028-365-90-00 | DONATIONS - RESTRICT | 399,820 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 401,755 | 1,682 | 1,290 | 2,040 | 1,220 |
| Net (Uses)/Resources Program Totals | | | 401,755 | 1,682 | 1,290 | 2,040 | 1,220 |

Department: Public Works
Budget Program: Community Development Block Grant

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ADA 1 | 310-3093-461-73-00 | IMPROVEMENTS | -74,521 | -52,655 | -49,337 | -64,785 | 0 |
| ADA 2 | 310-3097-461-73-00 | IMPROVEMENTS | 0 | 0 | -26,847 | 0 | -91,918 |
| Admin | 310-3091-461-32-00 | PROF/TECH SERVICE | -17,655 | -15,340 | -11,865 | 0 | 0 |
| Drainage | 310-3095-461-73-00 | IMPROVEMENTS | 0 | 0 | 0 | -84,000 | 0 |
| HIP | 310-3092-461-32-00 | PROF/TECH SERVICE | -128,051 | -103,489 | -127,490 | -154,098 | -55,000 |
| Expenditure Subtotals | | | -220,227 | -171,483 | -215,539 | -302,883 | -146,918 |
| ADA 1 | 310-3093-331-10-00 | GRANT INCOME | 74,522 | 15,685 | 6,891 | 64,785 | 0 |
| ADA 2 | 310-3097-331-10-00 | GRANT INCOME | 0 | 0 | 26,847 | 0 | 91,918 |
| Admin | 310-3091-331-10-00 | GRANT INCOME | 17,657 | 15,340 | 11,865 | 0 | 0 |
| HIP | 310-3092-331-10-00 | GRANT INCOME | 128,053 | 103,489 | 127,491 | 154,098 | 55,000 |
| Other | 310-3095-331-10-00 | GRANT INCOME | 0 | 0 | 0 | 84,000 | 0 |
| REACH | 310-3094-331-10-00 | GRANT INCOME | 26,847 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 247,079 | 134,514 | 173,094 | 302,883 | 146,918 |
| Fr Gen'l Fund | 310-3093-391-10-00 | TRANSFERS IN | 0 | 36,970 | 0 | 0 | 0 |
| Transfers In Subtotals | | | 0 | 36,970 | 0 | 0 | 0 |
| To Gen'l Fund | 310-3094-491-91-00 | TRANSFERS OUT | -26,847 | 0 | 0 | 0 | 0 |
| Transfers Out Subtotals | | | -26,847 | 0 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | 5 | 1 | -42,445 | 0 | 0 |

Department: Public Works

Budget Program: Community Development Block Grant

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

ADA 2

| | | |
|---------------------------|---------------------|---------------|
| 310-3097-461-73-00 | IMPROVEMENTS | 91,918 |
|---------------------------|---------------------|---------------|

FY 13-14 Americans with Disabilities Act (ADA) Improvement Project.

The total project budget is \$400,000, with \$325,000 spent in the CIP Fund (Building Improvements) and \$75,000 spent in the CDBG Fund.

The remaining portion of this appropriation will be used for contract management services to administer the project and the Community Development Block Grant Program. Any administrative costs that are not covered by CDBG funding will be charged to the Public Works Administration budget program in the General Fund.

HIP

| | | |
|---------------------------|--------------------------|---------------|
| 310-3092-461-32-00 | PROF/TECH SERVICE | 55,000 |
|---------------------------|--------------------------|---------------|

The Home Improvement Program (HIP) provides grants and/or deferred loans to eligible low and moderate income homeowners for necessary minor home repairs, as well as repairs to correct building and safety code deficiencies. A portion of the contract management and inspection services for the HIP that are ineligible for CDBG funding will be funded with \$4,000 of General Fund money (charged to the Public Works Administration budget). As directed by the City Council on December 18, 2012, this is the final year of the HIP.

Department: Public Works
Budget Program: Equipment Replacement - Vehicles

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 681-3081-499-43-00 | MAINTENANCE SERVICE | -17,316 | -17,650 | -21,130 | -22,000 | -22,000 |
| | 681-3081-499-76-00 | VEHICLES | 0 | -1,259 | -3,438 | -75,000 | -5,000 |
| Expenditure Subtotals | | | -17,316 | -18,909 | -24,567 | -97,000 | -27,000 |
| | 681-3081-392-10-00 | PROCEED OF ASSET DI | 0 | 10,100 | 0 | 0 | 0 |
| Chg for Svcs | 681-3081-381-20-00 | INTERFUND CHG VEHIC | 11,500 | 11,600 | 52,000 | 22,000 | 31,100 |
| Revenue Subtotals | | | 11,500 | 21,700 | 52,000 | 22,000 | 31,100 |
| From AQMD | 681-3081-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 60,000 | 0 |
| Transfers In Subtotals | | | 0 | 0 | 0 | 60,000 | 0 |
| Net (Uses)/Resources Program Totals | | | -5,816 | 2,791 | 27,433 | -15,000 | 4,100 |

Department: Public Works

Budget Program: Equipment Replacement - Vehicles

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 681-3081-499-43-00 | MAINTENANCE SERVICES This line item represents the cost of vehicle repairs and fuel for all City vehicles. | 22,000 |
| 681-3081-499-76-00 | VEHICLES FY13-14 Purchases: Speed Radar Trailer \$5,000 | 5,000 |

Department: Public Works
Budget Program: Improv Authority - Portuguese Bend

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 285-3088-431-32-00 | PROF/TECH SERVICE | -1,188 | -36,235 | -27,806 | -40,400 | -41,800 |
| | 285-3088-431-41-30 | LIGHT AND POWER | -5,408 | -5,421 | -5,561 | -6,000 | -6,000 |
| | 285-3088-431-43-00 | MAINTENANCE SERVICE | -52,738 | -40,808 | -19,239 | -97,000 | -71,300 |
| Expenditure Subtotals | | | -59,334 | -82,464 | -52,606 | -143,400 | -119,100 |
| Interest | 285-3088-361-10-00 | INTEREST EARNINGS | 1,041 | 472 | 0 | 1,100 | 820 |
| Revenue Subtotals | | | 1,041 | 472 | 0 | 1,100 | 820 |
| Fr Gen'l Fund | 285-3088-391-10-00 | TRANSFERS IN | 110,000 | 101,000 | 60,000 | 106,000 | 70,000 |
| Transfers In Subtotals | | | 110,000 | 101,000 | 60,000 | 106,000 | 70,000 |
| Net (Uses)/Resources Program Totals | | | 51,707 | 19,008 | 7,394 | -36,300 | -48,280 |

Department: Public Works

Budget Program: Improv Authority - Portuguese Bend

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|-------------------|
| 285-3088-431-32-00 | PROF/TECH SERVICE | 41,800 |
| | 1. Annual independent auditing services. (\$2,800) | |
| | 2. Contract services for GPS monitoring and surveying. (\$39,000) | |
| 285-3088-431-41-30 | LIGHT AND POWER | 6,000 |
| | This budget allocation provides electric power for dewatering wells in the Portuguese Bend Landslide area. | |
| 285-3088-431-43-00 | MAINTENANCE SERVICES | 71,300 |
| | 1. Contract services to regularly monitor dewatering wells in the Portuguese Bend Landslide area. (\$3,300) | |
| | 2. Contract services for dewatering well maintenance and/or repair. (\$20,000) | |
| | 3. Contract services for storm and well water drainage facility maintenance, erosion control, and debris/retention basin cleaning and maintenance activities. (\$23,000) | |
| | 4. Burma Road Annual Maintenance: Grading and repairs to damaged sections of the roadway will be done to maintain safety access to this area for the County Fire Department and utility companies. (\$25,000) | |

Department: Public Works
Budget Program: Improv Authority - Abalone Cove

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 795-3089-431-32-00 | PROF/TECH SERVICE | -1,188 | -16,235 | -12,043 | -18,400 | -19,800 |
| | 795-3089-431-41-30 | LIGHT AND POWER | -14,559 | -16,812 | -16,481 | -15,000 | -17,000 |
| | 795-3089-431-43-00 | MAINTENANCE SERVICE | -17,553 | -7,130 | -58,555 | -13,500 | -13,500 |
| | 795-3089-431-69-00 | OTHER MISCELLANEOU | -2,794 | -2,847 | -2,890 | -3,000 | -3,000 |
| Expenditure Subtotals | | | -36,094 | -43,024 | -89,968 | -49,900 | -53,300 |
| Interest | 795-3089-361-10-00 | INTEREST EARNINGS | 7,085 | 2,578 | 5 | 5,900 | 3,300 |
| Revenue Subtotals | | | 7,085 | 2,578 | 5 | 5,900 | 3,300 |
| | 795-3089-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 0 | 20,000 |
| Transfers In Subtotals | | | 0 | 0 | 0 | 0 | 20,000 |
| Net (Uses)/Resources Program Totals | | | -29,009 | -40,446 | -89,963 | -44,000 | -30,000 |

Department: Public Works

Budget Program: Improv Authority - Abalone Cove

| Account # | Account Description | Budget FY13-14 |
|---------------------------|---|---------------------------|
| 795-3089-431-32-00 | PROF/TECH SERVICE 1. Annual independent auditing services. (\$2,800) 2. Contract services for GPS monitoring and surveying. (\$17,000) | 19,800 |
| 795-3089-431-41-30 | LIGHT AND POWER This line item provides electric power for dewatering wells. | 17,000 |
| 795-3089-431-43-00 | MAINTENANCE SERVICES As the dewatering wells age, repairs to the equipment will likely increase. This budget allocation provides for the following services: 1. Contract services to regularly monitor dewatering wells in the Abalone Cove Landslide area. (\$2,500) 2. Repair existing dewatering well drainage lines. (\$11,000) | 13,500 |
| 795-3089-431-69-00 | OTHER MISCELLANEOUS Storm Drain User Fee for RDA owned parcel at Abalone Cove Shoreline Park. | 3,000 |

INFRASTRUCTURE IMPROVEMENTS

Infrastructure is defined as the City's roadways, sewer systems, storm drain systems, parks, buildings, and other City facilities. The Public Works Department manages the maintenance and improvement of the City's infrastructure.

On the City's books, infrastructure is carried at its historical cost of \$157.5 million, less \$73.2 million of depreciation as of June 30, 2012. About one-quarter of the infrastructure cost was estimated at 1973 value, when the City was incorporated and assets were transferred from the county. Most of the infrastructure has estimated useful life ranging from 30 to 50 years. We can roughly estimate the hypothetical replacement cost of this infrastructure with a simple calculation. If the increase of the Consumer Price Index (CPI) is applied to the historical cost of the assets (average of 3.35% since 1973), then today's estimated replacement cost is about \$331 million. If this estimated replacement cost in nominal dollars is evenly distributed over a 50 year period, the rate of infrastructure replacement spending would be about \$6.6 million per year (or about 180% of the City's annual transit occupancy tax revenue). The actual replacement cost of the City's infrastructure assets may be greater than this hypothetical estimate. In addition, this hypothetical estimate does not provide for any enhancements of infrastructure, only the replacement of existing infrastructure.

The City uses its restricted funding sources first, before unrestricted sources such as the General Fund. The following is a summary of restricted funding typically available for the City's infrastructure.

- Grants and contributions – includes Community Development Block Grant (CDBG), highway safety grants, transportation improvement grants, coastal development grants, and restricted donations. The City uses its annual CDBG allocation primarily for projects to improve compliance with the Americans with Disabilities Act (ADA). Other grants are competitive, and may not be received each year. Grants typically come with very restrictive requirements and are awarded for a specific project. The City has been awarded grants for just about all types of infrastructure, but routinely wins grants for roadway safety improvements.
- Transportation sales tax – includes Proposition C and Measure R. These revenue sources total about \$1 million annually and may be used for improvement to the City's arterial streets. However, more than \$0.5 million each year is dedicated to maintenance of Palos Verdes Drive South in the landslide area of the City.
- Developer fees – includes Quimby and Environmental Excise Tax (EET). These fees are collected to mitigate the impact of development, when various building projects are permitted in the City. The revenue is unpredictable, and can range from small amounts annually (less than \$100,000) to millions of dollars occasionally collected from a single large project. Quimby money must be used for park development, which can

- include acquisition of parkland or construction of park buildings and facilities. EET money can be used for any type of City facility.
- User fees – includes the Water Quality Flood Protection storm drain user fee. The City receives about \$1.3 million annually for the maintenance and improvement of its storm drain systems. The user fee sunsets in 2016.

If restricted funding is not available, then infrastructure projects must compete for General Fund money. Based upon the City Council's Reserve Policy, each year the General Fund transfers amounts equivalent to Transient Occupancy Tax (TOT) revenue and prior year favorable expenditure variances into the Capital Improvement Projects Fund. The City's TOT revenue is expected to be about \$3.7 million for FY13-14.

Public Works and Finance Staff work together each year to update the City's Five-Year Capital Improvement Plan. Funding and priorities are identified, and projects are proposed. The Plan document, which only includes projects with cost estimates of \$100,000 or more, is included as an Appendix to this section of the budget document.

The programs listed within this section of the budget document are components of the Capital Improvement Projects Fund and the Water Quality Flood Protection Fund, and are organized by type of infrastructure. A summary of total infrastructure project expenditures by fund follows.

| Infrastructure Projects Summary | FY13-14 |
|--|---------------------|
| Future Arterial Street Rehab Projects | \$ 70,000 |
| FY12-13 Residential Street Rehab (Eastview/Peninsula Verde Area) | 1,900,000 |
| PVDE - Headland Safety Improvements | 41,700 |
| PVDS - Realign East End of Landslide | 500,000 |
| PVDS - Landslide Roadway Realignment and Drainage | 245,000 |
| Ryan Park Parking Lot Expansion | 400,000 |
| Abalone Cove Shoreline Park - Parking Lot | 332,000 |
| Abalone Cove Shoreline Park - Staff Building, Restrooms & Driveway | 108,000 |
| Salvation Army Trail | 103,000 |
| Bronco, Martingale & Grayslake Trails - Plan & Design | 50,000 |
| Misc Park Project Design | 10,000 |
| ADA Transition Plan Projects | 325,000 |
| Hesse Park/Ryan Park Fiber Optic Cabling | 60,000 |
| Hesse Park Multi-Purpose Room Audio/Visual Upgrade | 175,000 |
| RPVTV Studio Restroom | 38,000 |
| Basswood Avenue Sewer | 114,000 |
| West General Street Sewer | 122,000 |
| Abalone Cove Sewer | 567,000 |
| Ironwood Street Sewer | 247,275 |
| PVDS at Schooner Drive Sewer | 603,000 |
| PVDS at Sea Cove Drive Sewer | 199,000 |
| Crenshaw Utility Undergrounding | 1,200,000 |
| Drainage Area Monitoring System | 200,000 |
| Storm Water Quality Regional Project | 200,000 |
| New Landslide Dewatering Wells (2) | 170,000 |
| Engineering and Grant Administration | 50,000 |
| Total Capital Improvement Projects Fund | \$ 8,029,975 |
| Storm Drain Lining | \$ 329,881 |
| PVDS (East of Barkentine) | 446,000 |
| Paintbrush Canyon Drainage Study | 60,000 |
| Marguerite Open Channel | 350,000 |
| Drainage Master Plan Program | 30,000 |
| Storm Drain & Filtration Maintenance & Repair | 229,727 |
| Administration (contract/staff engineer) | 151,300 |
| Total Water Quality Flood Protection Fund | \$ 1,596,908 |
| Grand Total Capital Spending | \$ 9,626,883 |
| <i>Note: The Five-Year Capital Improvement Plan includes only projects with cost estimates of \$100,000 or more.</i> | |



Groundbreaking Ceremony for San Ramon Canyon Stabilization

Department: Infrastructure Improvements
Budget Program: Infrastructure Improvements Administration

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3030-461-32-00 | PROF/TECH SERVICE | -1,985 | -7,326 | -25,437 | -69,500 | -50,000 |
| | 330-3030-461-69-00 | OTHER MISCELLANEOU | 0 | -59,221 | 0 | -3,541 | 0 |
| Other | 330-3030-461-73-00 | IMPROVEMENTS | 0 | 0 | 0 | 0 | -1,370,000 |
| Expenditure Subtotals | | | -1,985 | -66,547 | -25,437 | -73,041 | -1,420,000 |
| Interest | 330-3030-361-10-00 | INTEREST EARNINGS | 30,224 | 32,485 | 36,780 | 42,300 | 20,400 |
| Other Revenue | 330-3030-369-10-00 | MISC REVENUES | 0 | 0 | 0 | 0 | 1,200,000 |
| Revenue Subtotals | | | 30,224 | 32,485 | 36,780 | 42,300 | 1,220,400 |
| Fr Gen'l fund | 330-3030-391-10-00 | TRANSFERS IN | 0 | 0 | 50,000 | 0 | 0 |
| Fr Gen'l fund | 330-3030-391-10-00 | TRANSFERS IN | 0 | 2,619,479 | 3,346,731 | 3,611,074 | 3,679,700 |
| Transfers In Subtotals | | | 0 | 2,619,479 | 3,396,731 | 3,611,074 | 3,679,700 |
| | 330-3030-491-91-00 | TRANSFERS OUT | 0 | 0 | 0 | -8,293,009 | 0 |
| Transfers Out Subtotals | | | 0 | 0 | 0 | -8,293,009 | 0 |
| Net (Uses)/Resources Program Totals | | | 28,239 | 2,585,417 | 3,408,074 | -4,712,676 | 3,480,100 |

Department: Infrastructure Improvements

Budget Program: Infrastructure Improvements Administration

| Account # | Account Description | Budget FY13-14 |
|---------------------------|--|-------------------|
| 330-3030-461-32-00 | PROF/TECH SERVICE | 50,000 |
| | Both of the following administrative expenditures are funded with interest earnings from the Capital Improvement Projects fund. | |
| | 1. Engineering Services for small-scale improvement projects. (\$10,000) | |
| | 2. Grant Administration for Improvement Projects. The number of federal/state funded projects that will require grant administration services will increase from one to four projects in FY13-14. (\$40,000) | |
| Other | | |
| 330-3030-461-73-00 | IMPROVEMENTS | 1,370,000 |
| | 1. Landslide Dewatering Well Improvement: As part of the Landslide Mitigation measures that were adopted by the City Council in December 2012, two new dewatering wells will be constructed to remove groundwater in the Landslide area. This project will be funded with the CIP Reserve. (\$170,000) | |
| | 2. Crenshaw Utility Undergrounding: The project will underground the overhead utility lines along Crenshaw Blvd south of Crest Road. This project is funded with Rule 20A money. (\$1,200,000) | |

Department: Infrastructure Improvements
Budget Program: Street Improvements

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|------------------------------|--------------------|----------------------|-------------------|-------------------|-------------------|--------------------|-------------------|
| Arterial Rehabil | 330-3031-461-32-00 | PROF/TECH SERVICE | -112,260 | -125,323 | -262,674 | 0 | 0 |
| Arterial Rehabil | 330-3031-461-73-00 | IMPROVEMENTS | -2,000,096 | -68,288 | -1,939,662 | -2,380,000 | -70,000 |
| Other Projects | 330-3031-461-32-00 | PROF/TECH SERVICE | 0 | -18,060 | 0 | 0 | 0 |
| Other Projects | 330-3031-461-73-00 | IMPROVEMENTS | -506,405 | -11,919 | -322,273 | -3,852,977 | -786,700 |
| Pavement Mgt | 330-3031-461-32-00 | PROF/TECH SERVICE | 0 | 0 | 0 | -120,000 | 0 |
| Residential Re | 330-3031-461-32-00 | PROF/TECH SERVICE | -80,314 | -127,245 | 0 | 0 | 0 |
| Residential Re | 330-3031-461-73-00 | IMPROVEMENTS | -1,014,753 | -1,318,448 | -7,308 | -4,801,403 | -1,900,000 |
| Expenditure Subtotals | | | -3,713,828 | -1,669,283 | -2,531,918 | -11,154,380 | -2,756,700 |
| Bikeways | 340-3040-337-10-00 | PENIN BKWY GRANT INC | 18,540 | 17,223 | 0 | 51,204 | 26,586 |
| Bikeways | 340-3040-369-10-00 | MISC REVENUES | 0 | 9,750 | 0 | 9,750 | 0 |
| From Oth Agen | 330-3031-331-10-00 | FEDERAL GRANTS | 1,278,874 | 5,675 | 139,339 | 1,320,979 | 0 |
| From Oth Agen | 330-3031-334-10-00 | STATE GRANT INCOME | 0 | 0 | 0 | 1,771,600 | 0 |
| Interest | 215-3015-361-10-00 | INTEREST EARNINGS | 14,083 | 8,871 | 6,050 | 10 | 100 |
| Interest | 220-3020-361-10-00 | INTEREST EARNINGS | 0 | 1,886 | 2,597 | 10 | 580 |
| Interest | 340-3040-361-10-00 | INTEREST EARNINGS | 48 | 51 | 10 | 0 | 0 |
| Interest | 341-3041-361-10-00 | INTEREST EARNINGS | 1,389 | 968 | 0 | 0 | 0 |
| Interest | 342-3042-361-10-00 | INTEREST EARNINGS | 515 | 424 | 0 | 0 | 0 |
| Measure R | 220-3020-338-40-00 | MEASURE R | 0 | 358,897 | 387,409 | 364,500 | 443,637 |
| Measure R | 220-3020-369-10-00 | MISC REVENUES | 0 | 6,000 | 0 | 0 | 0 |
| Other Revenue | 215-3015-369-10-00 | MISC REVENUES | 0 | 18,000 | 0 | 0 | 0 |
| Prop C | 215-3015-338-10-10 | PROP C SALES TAX | 453,443 | 481,539 | 521,486 | 489,000 | 591,517 |
| Revenue Subtotals | | | 1,766,892 | 909,285 | 1,056,891 | 4,007,053 | 1,062,420 |
| Fr Beautificatio | 330-3031-391-10-00 | TRANSFERS IN | 480,754 | 0 | 26,810 | 723,690 | 0 |
| Fr Bikeways | 330-3031-391-10-00 | TRANSFERS IN | 18,588 | 26,973 | 0 | 61,015 | 26,586 |
| Fr General Fnd | 330-3031-391-10-00 | TRANSFERS IN | 1,362,000 | 0 | 1,623,553 | 1,652,697 | 1,873,414 |
| Fr General Fun | 330-3031-391-10-00 | TRANSFERS IN | 0 | 1,299,204 | 0 | 0 | 0 |
| Fr Measure R | 330-3031-391-10-00 | TRANSFERS IN | 0 | 9,868 | 628,212 | 564,000 | 0 |
| Fr Prop C | 330-3031-391-10-00 | TRANSFERS IN | 780,880 | 132,993 | 240,000 | 1,306,927 | 70,000 |

Department: Infrastructure Improvements
Budget Program: Street Improvements

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Fr St Maint | 330-3031-391-10-00 | TRANSFERS IN | 0 | 4,419 | 52,661 | 0 | 0 |
| Fr Waste Redu | 330-3031-391-10-00 | TRANSFERS IN | 0 | 41,000 | 70,000 | 0 | 0 |
| Transfers In Subtotals | | | 2,642,222 | 1,514,457 | 2,641,236 | 4,308,329 | 1,970,000 |
| Rdwy Beaut | 342-3042-491-91-00 | TRANSFERS OUT | 0 | -102,390 | -102 | 0 | 0 |
| To CIP | 215-3015-491-91-00 | TRANSFERS OUT | -1,336,968 | -132,993 | -240,000 | -1,306,927 | -70,000 |
| To CIP | 220-3020-491-91-00 | TRANSFERS OUT | 0 | -9,868 | -628,212 | -564,000 | 0 |
| To CIP | 340-3040-491-91-00 | TRANSFERS OUT | -18,588 | -26,973 | 0 | -61,015 | -26,586 |
| To Gen'l Fund | 341-3041-491-91-00 | TRANSFERS OUT | 0 | -275,941 | -186 | 0 | 0 |
| To PB Rd Main | 215-3015-491-91-00 | TRANSFERS OUT | 0 | -500,300 | -516,400 | -490,000 | -522,000 |
| Transfers Out Subtotals | | | -1,355,556 | -1,048,466 | -1,384,900 | -2,421,942 | -618,586 |
| Net (Uses)/Resources Program Totals | | | -660,270 | -294,007 | -218,690 | -5,260,940 | -342,866 |

Department: Infrastructure Improvements

Budget Program: Street Improvements

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

Arterial Rehabilitation

330-3031-461-73-00 IMPROVEMENTS 70,000

Miraleste Arterial Rehabilitation Project: The FY13-14 appropriation is to design the project to be constructed in FY14-15. Miraleste Drive from Palos Verdes Drive East to the City limits with City of Los Angeles will be rehabilitated. The design effort will be funded with Proposition C money. (\$70,000)

Other Projects

330-3031-461-73-00 IMPROVEMENTS 786,700

1. Palos Verdes Drive East (PVDE) - Bronco to Headland Safety Improvement Project: This project includes a concrete median barrier, dynamic speed warning signs, curve advance warning signs and flashing beacons, new guard rails, improved equestrian trails, and improved visibility by vegetation removal. This Federally funded project has a total project budget of \$542,000. The City was awarded a \$487,600 Highway Safety Improvement Program grant, which requires a local match of 10% or \$54,400. For FY 13-14, the cost for preliminary engineering is budgeted in the amount of \$41,700 to be funded from the CIP Reserve. In FY 15-16 the grant of \$487,600 will be available for the estimated \$500,300 cost of construction. (\$41,700)

2. Palos Verdes Drive South Roadway Realignment – East End of Landslide: This project will realign the east end of the landslide road along PVDS to correct for the land movement that has taken place over the past several years. The project will also include addition of a Gateway parking area at the east end of the landslide roadway. This project is the highest priority portion of the greater realignment project discussed below, and will address an immediate safety concern. The project will be funded from the CIP Reserve. (\$500,000)

3. Palos Verdes Drive South Roadway Realignment and Drainage: This project will realign the length of PVDS within the landslide area to correct for land movement. The left and right turning deflections will be removed and the roadway will be moved back into the right-of-way. In addition, the project will address the passive drainage of runoff that is now trapped due to ground movement. A steel pipe will be installed under the west end of the landslide roadway to correct the elevation difference that currently prohibits drainage flowing from the north side of the road to the ocean. The corrugated metal pipe (CMP) located adjacent to the roadway will also need to be adjusted to facilitate flow from nearby runoff collection points. Ongoing maintenance will be required to adjust the under-road and CMP pipe connections from time to time in order to re-establish drainage as the ground continues to move. The FY13-14 allocation is the design portion of the project, and will be funded from the CIP Reserve. The construction portion of the project is estimated to be \$3.5 million; and will likely be funded in FY14-15 with CIP Reserves. (\$245,000)

Department: Infrastructure Improvements

Budget Program: Street Improvements

| Account # | Account Description | Budget FY13-14 |
|-----------------------------------|--|-------------------|
| Residential Rehabilitation | | |
| 330-3031-461-73-00 | IMPROVEMENTS Engineering and construction costs for the annual Residential Rehabilitation program are primarily funded by the General Fund, with a supplement from Transportation Development Act (TDA) funds for pedestrian and bicycle access. Other safety and Americans with Disability Act (ADA) improvements will be constructed, including disabled access ramps. As part of the residential street rehabilitation (pavement and striping), other infrastructure in the public right-of-way is rehabilitated at the same time to minimize the impact to the neighborhood. Other ROW improvements include sidewalk repair, tree root pruning, and upgraded signs. The easternmost part of the City, or Zone 9, will be rehabilitated for the FY13-14 program. The area includes streets bordering Western Avenue including neighborhoods such as Eastview, South Eastview, Peninsula Verde and Rolling Hills Riviera. | 1,900,000 |
| To CIP | | |
| 215-3015-491-91-00 | TRANSFERS OUT Transfer to the CIP fund for arterial pavement projects. | 70,000 |
| 340-3040-491-91-00 | TRANSFERS OUT Transfer to the CIP fund to pay for disabled access ramps as part of the annual Residential Pavement Program. | 26,586 |
| To PB Rd Maint | | |
| 215-3015-491-91-00 | TRANSFERS OUT Transfer to the Street Maintenance fund for Palos Verdes Drive South maintenance in the Portuguese Bend section of the landslide area. | 522,000 |

Department: Infrastructure Improvements
Budget Program: Parks, Trails & Open Space Improvements

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|------------------|-----------------|-------------------|-------------------|
| | 330-3033-461-32-00 | PROF/TECH SERVICE | -11,378 | -62,168 | -120,131 | -119,647 | -10,000 |
| | 330-3033-461-71-00 | LAND ACQUISITION | -6,506,367 | 0 | 0 | 0 | 0 |
| | 330-3033-461-73-00 | IMPROVEMENTS | -209,570 | -490,759 | -109,416 | -2,255,320 | -993,000 |
| EET | 338-3038-461-32-00 | PROF/TECH SERVICE | 0 | -250 | 0 | 0 | 0 |
| EET | 338-3038-461-61-00 | OP SUPP/MINOR EQUIP | 0 | 0 | 0 | -10,800 | 0 |
| EET | 338-3038-461-73-00 | IMPROVEMENTS | -21,142 | -212,432 | -38,245 | -51,000 | 0 |
| Quimby | 334-3034-461-73-00 | IMPROVEMENTS | 0 | 0 | 0 | -29,000 | 0 |
| Expenditure Subtotals | | | -6,748,457 | -765,609 | -267,792 | -2,465,767 | -1,003,000 |
| From Oth Agen | 330-3033-331-10-00 | FEDERAL GRANT INCOM | 0 | 0 | 0 | 332,588 | 0 |
| From Oth Agen | 330-3033-334-10-00 | GRANT INCOME | 220,000 | 0 | 0 | 660,000 | 0 |
| From Oth Agen | 339-3039-337-10-00 | MEASURE A GRANT INC | 10,913 | 0 | 0 | 150,000 | 0 |
| Interest | 334-3034-361-10-00 | INTEREST EARNINGS | 137 | 123 | 92 | 0 | 0 |
| Interest | 338-3038-361-10-00 | INTEREST EARNINGS | 4,386 | 2,744 | 1,417 | 1,770 | 910 |
| Other Revenue | 334-3034-366-10-00 | QUIMBY DEVELOPER FE | 3,898 | 0 | 0 | 0 | 1,400,000 |
| Other Revenue | 338-3038-366-10-00 | EET DEVELOPER FEES | 79,624 | 27,384 | 35,954 | 0 | 240,760 |
| Revenue Subtotals | | | 318,958 | 30,251 | 37,464 | 1,144,358 | 1,641,670 |
| Fr EET | 330-3033-391-10-00 | TRANSFERS IN | 186,300 | 86,300 | 0 | 0 | 0 |
| Fr General Fun | 330-3033-391-10-00 | TRANSFERS IN | 54,000 | 2,484,095 | 436,988 | 0 | 0 |
| Fr Meas A Cap | 330-3033-391-10-00 | TRANSFERS IN | 10,913 | 0 | 0 | 150,000 | 0 |
| Fr Other | 330-3033-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 0 | 993,000 |
| Transfers In Subtotals | | | 251,213 | 2,570,395 | 436,988 | 150,000 | 993,000 |
| To CIP | 338-3038-491-91-00 | TRANSFERS OUT | -186,300 | -86,300 | 0 | -50,000 | -300,000 |
| To CIP | 339-3039-491-91-00 | TRANSFERS OUT | -10,913 | 0 | 0 | -150,000 | 0 |
| To Pks Improv | 334-3034-491-91-00 | TRANSFERS OUT | 0 | 0 | 0 | 0 | -993,000 |
| Transfers Out Subtotals | | | -197,213 | -86,300 | 0 | -200,000 | -1,293,000 |
| Net (Uses)/Resources Program Totals | | | -6,375,499 | 1,748,737 | 206,660 | -1,371,409 | 338,670 |

Department: Infrastructure Improvements

Budget Program: Parks, Trails & Open Space Improvements

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 330-3033-461-32-00 | PROF/TECH SERVICE Design and inspection costs for Parks, Trails & Open Space improvement projects are funded with CIP Fund interest earnings. (\$10,000) | 10,000 |
| 330-3033-461-73-00 | IMPROVEMENTS <ol style="list-style-type: none">1. Abalone Cove Shoreline Park Staff Building, Restroom, and Driveway Improvements: With the expected 2014 completion of the Abalone Cove Shoreline Park project, usage of this park will increase significantly. The FY12-13 project is 50% funded by a Land and Water Conservation Fund grant, with a 50% City matching requirement. Costs to improve the staff building, restrooms and driveways, which are in poor condition, are not eligible for grant funding. These additional improvements will enhance the overall condition of this facility and also improve the City's ADA compliance. This project will be funded from Quimby money. (\$108,000)2. Abalone Cove Shoreline Park Parking Lot Improvements: This project will address paving the 60,500 sq. ft. parking lot, installation of wheel stops and striping, fencing, landscaping, and an automated entrance/exit system. The project will be funded from Quimby money. (\$332,000)3. Bronco, Martingale & Grayslake Trails-Preliminary Planning & Design: The route of the subject trails is based on the City's Conceptual Trails Plan. These desired trail connections are considered high priority for public benefit. A preliminary planning and design effort is necessary to identify and survey the exact routes and explore the need for easements and/or property acquisition. Funding will need to be identified for future construction. The FY13-14 appropriation will be funded from Quimby money. (\$50,000)4. Salvation Army Trail Improvement Project: The route of the Salvation Army Trail is based on the City's Conceptual Trails Plan and the Council adopted Vision Plan, which is considered high priority for public benefit. The total project budget is \$193,000, of which \$90,000 was funded in FY12-13. The FY13-14 appropriation will complete the project, and will be funded from Quimby money. (\$103,000)5. Ryan Park Parking Lot: This project will include widening the upper parking lot to provide additional parking and space for bus drop-off, as well as connection of the upper parking lot to the lower parking lot. The project will be funded with Quimby money. (\$400,000) | 993,000 |
| <i>To CIP</i> | | |
| 338-3038-491-91-00 | TRANSFERS OUT | 300,000 |

Department: Infrastructure Improvements

Budget Program: Parks, Trails & Open Space Improvements

| Account # | Account Description | Budget FY13-14 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

Funding for ADA Compliance projects.

To Pks Improv

| | | |
|---------------------------|----------------------|----------------|
| 334-3034-491-91-00 | TRANSFERS OUT | 993,000 |
|---------------------------|----------------------|----------------|

Funding for the following FY13-14 park improvement projects:

Ryan Park parking lot expansion \$400,000

Abalone Cove Shoreline Park improvements \$440,000

Salvation Army Trail improvements \$103,000

Bronco, Martingale & Grayslake Trails planning/design \$50,000

Department: Infrastructure Improvements

Budget Program: Sewer Improvements

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3035-461-32-00 | PROF/TECH SERVICE | -4,989 | 0 | 0 | 0 | 0 |
| | 330-3035-461-73-00 | IMPROVEMENTS | 0 | -96,550 | -113,982 | 0 | -1,852,275 |
| Expenditure Subtotals | | | -4,989 | -96,550 | -113,982 | 0 | -1,852,275 |
| | 330-3035-391-10-00 | TRANSFERS IN | 0 | 211,000 | 0 | 0 | 0 |
| Transfers In Subtotals | | | 0 | 211,000 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -4,989 | 114,450 | -113,982 | 0 | -1,852,275 |

Department: Infrastructure Improvements

Budget Program: Sewer Improvements

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 330-3035-461-73-00 | <p data-bbox="397 388 592 409">IMPROVEMENTS</p> <p data-bbox="397 430 1177 514">The county sewer district makes repairs to pipelines, but does not replace under-capacity pipeline. These projects will be funded from the CIP Reserve.</p> <ol data-bbox="397 546 1177 1766" style="list-style-type: none"><li data-bbox="397 546 1177 672">1. West General Street Sewer Replacement – the sewer line between Bernice Drive and West Crestwood is under capacity. A section of about 560 feet of 8-inch pipe will be replaced with 12-inch vitrified clay pipeline. (\$122,000)<li data-bbox="397 703 1177 829">2. Basswood Avenue Sewer Replacement – the sewer line between Mossbank and Shorewood is under capacity. A section of about 564 feet of 8-inch pipe will be replaced with 12-inch vitrified clay pipeline. (\$114,000)<li data-bbox="397 861 1177 987">3. Ironwood Street Sewer Replacement – the sewer line that runs through the easement along Silver Spur Road is under capacity. A section of about 930 feet of 8-inch pipe will be replaced with 15-inch vitrified clay pipeline. (\$247,275)<li data-bbox="397 1018 1177 1155">4. Palos Verdes Drive South (PVDS) at Schooner Sewer Replacement – the sewer line that runs between Conqueror Drive and Schooner Drive along PVDS is under capacity. A section of about 2,377 feet of 8-inch and 10-inch pipe will be replaced with 18-inch vitrified clay pipeline. (\$603,000)<li data-bbox="397 1186 1177 1344">5. Palos Verdes Drive South (PVDS) at Sea Cove Sewer Replacement – the sewer line that runs between Sea Cove Drive and Abalone Cove Shoreline Park along PVDS is under capacity. A section of about 748 feet of 8-inch pipe will be replaced with 15-inch vitrified clay pipeline. (\$199,000)<li data-bbox="397 1375 1177 1766">6. Abalone Cove Sewer System Projects – a number of projects are necessary to maintain the Abalone Cove Sewer System. These projects will be funded from the CIP Reserve. (\$567,000)<ol data-bbox="397 1491 1177 1766" style="list-style-type: none"><li data-bbox="397 1491 1177 1554">a. Sewer System Management Plan required by the Water Board \$80,000<li data-bbox="397 1564 1177 1585">b. Planning and design for construction projects \$82,000<li data-bbox="397 1596 1177 1648">c. Modify 3 pump stations to allow for more reliable pumps \$195,000<li data-bbox="397 1659 1177 1711">d. Replace 300 feet of braided, stainless steel, low pressure pipe \$30,000<li data-bbox="397 1722 1177 1743">e. Clean and line 40 manholes \$80,000<li data-bbox="397 1753 1177 1766">f. Replace 50 low pressure grinder pumps (\$2,000 each) \$100,000 | 1,852,275 |

Department: Infrastructure Improvements

Budget Program: Building Improvements

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3036-461-32-00 | PROF/TECH SERVICE | 0 | 0 | 0 | -5,000 | -60,000 |
| | 330-3036-461-73-00 | IMPROVEMENTS | 0 | 0 | -38,548 | -50,000 | -538,000 |
| Expenditure Subtotals | | | 0 | 0 | -38,548 | -55,000 | -598,000 |
| Fr Bldg Replac | 330-3036-391-10-00 | TRANSFERS IN | 0 | 0 | 30,517 | 0 | 0 |
| Fr EET | 330-3036-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 50,000 | 300,000 |
| Fr Gen'l fund | 330-3036-391-10-00 | TRANSFERS IN | 0 | 0 | 15,000 | 0 | 0 |
| Transfers In Subtotals | | | 0 | 0 | 45,517 | 50,000 | 300,000 |
| Net (Uses)/Resources Program Totals | | | 0 | 0 | 6,969 | -5,000 | -298,000 |

Department: Infrastructure Improvements

Budget Program: Building Improvements

| Account # | Account Description | Budget FY13-14 |
|--------------------|--|-------------------|
| 330-3036-461-32-00 | PROF/TECH SERVICE Hesse Park & Ryan Park Fiber Optic Cabling: The FY13-14 appropriation is to design a project that will include installation of fiber optic cabling for the City's phone and information network between City facilities within the public right-of-way. This project can be done in conjunction with improvements along Hawthorne Blvd to improve efficiency and economy by refraining from modifying the infrastructure twice. The construction of this project is estimated to cost \$260,000 in FY14-15, and will be funded from the CIP Reserve. (\$60,000) | 60,000 |
| 330-3036-461-73-00 | IMPROVEMENTS 1. Americans with Disabilities Act (ADA) Transition Plan: Based on a self-evaluation report for all City facilities with respect to accessibility, a Transition Plan was prepared to implement corrective work for ADA compliance. Improvements will be constructed in phases to address the highest priority needs as determined by Department of Justice guidelines. Initial projects will address access to City facilities starting with the removal of barriers categorized as severe or potential safety hazards. The total project budget is \$400,000, with \$325,000 being spent in the CIP Fund and \$75,000 being spent in the CDBG Fund. The \$325,000 budget in the CIP Fund will be funded with \$300,000 of EET money and \$25,000 from the CIP Reserve. (\$325,000) 2. RPV TV Building Restroom Improvement: The restroom at the RPV TV Building is deteriorating and is not in compliance with the requirements of the American's with Disabilities Act (ADA). The project will be funded with the CIP Reserve. (\$38,000) 3. John McTaggart Memorial Hall and Council Chambers Audio Visual Upgrade: The facility is used for City Council meetings, Planning Commission meetings, and numerous other meetings that are broadcast on public television. The audio visual upgrade to improve the quality of broadcasts would include a new backdrop, high definition cameras, and lighting. The project will be funded from the CIP Reserve. (\$175,000) | 538,000 |

Department: Infrastructure Improvements

Budget Program: Building Replacement

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 686-3086-461-32-00 | PROF/TECH SERVICE | -17,554 | -63,313 | 0 | 0 | 0 |
| | 686-3086-461-73-00 | IMPROVEMENTS | -279,440 | -148,001 | -20,755 | -5,479 | 0 |
| Expenditure Subtotals | | | -296,994 | -211,315 | -20,755 | -5,479 | 0 |
| From Other Ag | 686-3086-331-10-00 | FEDERAL GRANT INCOM | 6,806 | 156,094 | 0 | 0 | 0 |
| Interest | 686-3086-361-10-00 | INTEREST EARNINGS | 6,456 | 4,226 | 2,956 | 4,100 | 2,800 |
| Revenue Subtotals | | | 13,262 | 160,320 | 2,956 | 4,100 | 2,800 |
| | 686-3086-491-91-00 | TRANSFERS OUT | 0 | 0 | -30,517 | 0 | 0 |
| Transfers Out Subtotals | | | 0 | 0 | -30,517 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -283,732 | -50,995 | -48,316 | -1,379 | 2,800 |

Department: Infrastructure Improvements
Budget Program: Storm Water Quality Improvements

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3037-461-73-00 | IMPROVEMENTS | 0 | 0 | 0 | 0 | -400,000 |
| Expenditure Subtotals | | | 0 | 0 | 0 | 0 | -400,000 |
| Net (Uses)/Resources Program Totals | | | 0 | 0 | 0 | 0 | -400,000 |

Department: Infrastructure Improvements

Budget Program: Storm Water Quality Improvements

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 330-3037-461-73-00 | <p>IMPROVEMENTS</p> <p>1. Drainage Area Monitoring System - In response to a new MS4 permit requirement, the City will need to monitor water quality in storm drain outfalls in both dry and wet weather. To meet data standards, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City. Staff estimates that the total project cost is about \$500,000 with \$200,000 to be spent in FY13-14 and \$300,000 to be spent in FY14-15. This project will be funded from the CIP Reserve. (\$200,000)</p> <p>2. Storm Water Quality Improvement Project - In order to comply with the new MS4 Permit requirements, the Peninsula cities will work together to address storm water quality issues by developing an Enhanced Watershed Management Plan, including the development of a structural treatment project. Although this regional effort is in the early stages of planning, Staff is recommending a placeholder contribution of \$500,000 to the project, with \$200,000 to be spent in FY13-14 and \$300,000 to be spent in FY14-15. The regional project must be completed within 30 months of receipt of the water quality monitoring results. The FY13-14 appropriation will be funded from the CIP Reserve. (\$200,000)</p> | 400,000 |

Department: Infrastructure Improvements
Budget Program: Water Quality/Flood Protection

| Sub-Program | Account # | Account Description | Actual FY09-10 | Actual FY10-11 | Actual FY11-12 | Budget FY12-13 | Budget FY13-14 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|--------------------|-------------------|
| | 501-3052-431-11-00 | SALARY & WAGES - FT | -92,326 | -101,773 | -109,520 | -99,500 | -107,500 |
| | 501-3052-431-29-00 | EMPLOYEE BENEFITS | -39,714 | -37,784 | -31,800 | -31,900 | -32,800 |
| | 501-3052-431-32-00 | PROF/TECH SERVICE | -15,380 | -25,864 | -11,874 | -986,874 | -101,000 |
| | 501-3052-431-43-00 | MAINTENANCE SERVICE | -112,008 | -41,468 | -86,359 | -545,448 | -229,727 |
| | 501-3052-431-54-00 | LEGAL NOTICES AND AD | -360 | -589 | -106 | 0 | 0 |
| | 501-3052-431-73-00 | IMPROVEMENTS | -84,525 | -46,512 | -86,472 | -20,437,341 | -1,125,881 |
| Expenditure Subtotals | | | -344,313 | -253,989 | -326,131 | -22,101,063 | -1,596,908 |
| Charges for Se | 501-3052-344-50-00 | STORM DRAIN USER FE | 1,264,401 | 1,312,230 | 1,319,109 | 1,303,000 | 1,329,000 |
| From Oth Agen | 501-3052-334-10-00 | STATE GRANT INCOME | 0 | 0 | 0 | 9,464,727 | 0 |
| Interest | 501-3052-361-10-00 | INTEREST EARNINGS | 13,995 | 12,561 | 10,965 | 2,500 | 1,500 |
| Other Revenue | 501-3052-365-80-00 | DONATIONS | 180 | 93 | 0 | 0 | 0 |
| Revenue Subtotals | | | 1,278,576 | 1,324,883 | 1,330,074 | 10,770,227 | 1,330,500 |
| Fr Gen'l fund | 501-3052-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 8,293,009 | 0 |
| Transfers In Subtotals | | | 0 | 0 | 0 | 8,293,009 | 0 |
| Net (Uses)/Resources Program Totals | | | 934,263 | 1,070,894 | 1,003,943 | -3,037,827 | -266,408 |

Department: Infrastructure Improvements

Budget Program: Water Quality/Flood Protection

| Account # | Account Description | Budget FY13-14 |
|--------------------|---|-------------------|
| 501-3052-431-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 107,500 |
| 501-3052-431-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 32,800 |
| 501-3052-431-32-00 | PROF/TECH SERVICE 1. Contract Engineer: Contract services to perform an annual rate analysis. (\$11,000) 2. Storm Drain Master Plan: Annual update of the Storm Drain Master Plan (\$30,000) 3. Paintbrush Canyon Drainage System: Preliminary study of a drainage system project that would capture runoff at the head of the Portuguese Bend landslide in three locations. The runoff will be transferred via surface mounted high density polyethylene pipe under Palos Verdes Drive South, through an existing steel pipe, and continue along the existing storm drain pipe alignment to the ocean. (\$60,000) | 101,000 |
| 501-3052-431-43-00 | MAINTENANCE SERVICES Storm drain/filtration maintenance, including cleaning and video inspection. (\$229,727) | 229,727 |
| 501-3052-431-73-00 | IMPROVEMENTS 1. Storm Drain Lining (\$329,881) 2. Palos Verdes Drive South-East of Barkentine: This project area includes several storm drain systems that cross Palos Verdes Drive South at various locations. Drainage capacity will be increased with improvements to inlets and outlet structures. (\$446,000) 3. Marguerite Channel Erosion Control - This project will address the annual erosion of the channel walls caused by storm water runoff. Currently, runoff from the neighborhoods upslope is collected and concentrated in a storm drain that discharges through an outlet at the top of the channel. Because the channel walls are unlined and unprotected, erosive forces have, over time, scoured the native material of the channel sides and washed it downstream. The flow in the channel is collected in an inlet structure that often becomes clogged with debris washed down from above. In addition to the clogging issue, reduction to erosion | 1,125,881 |

Department: Infrastructure Improvements

Budget Program: Water Quality/Flood Protection

| Account # | Account Description | Budget FY13-14 |
|-----------|--|-------------------|
| | rates will better protect residences that lie to the north of the channel and the sewer lift station lying to the south. (\$350,000) | |

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2013 Five-Year Capital Improvement Plan

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INTRODUCTION

A Capital Improvement Plan (CIP) is a guide toward the efficient and effective provision of public infrastructure and facilities. Programming capital facilities and improvements over time can promote better use of the City's limited financial resources, reduce costs and assist in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating and taking advantage of joint planning and development of facilities and infrastructure where possible. Careful management of these assets keeps the City poised for flexible and responsive strategic planning that allows the City to proactively prepare the groundwork for capital projects so when funding opportunities arise, a plan is ready to be implemented. By looking beyond year-to-year budgeting and projecting what, where, when and how capital investments should be made, capital planning enables public organizations to maintain an effective level of service for the present and future population.

THE CAPITAL IMPROVEMENT PLAN (CIP)

The result of this continuing planning process is the CIP, which is the City's five-year plan for infrastructure projects. The CIP addresses the City's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and infrastructure. The CIP serves as a planning instrument in conjunction with the City's General Plan and the City Council's Goals to identify needed capital projects and coordinate the financing and timing of improvements in a way that maximizes the return to the public. It provides a planned systematic approach to utilizing the City's limited financial resources in the most responsive and efficient manner to meet its service and infrastructure needs. It serves as the "blueprint" for the future of the community and is a management and planning tool, rather than a binding document.

The underlying strategy of the CIP is to plan for necessary land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with City policies and objectives adopted in the City's General Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing needs and community growth. While the program serves as a long range plan, it is reviewed and revised annually in conjunction with the budget. Priorities may be changed due to funding opportunities or circumstances that propel a project to a higher importance. Along the way, projects may be revised for significant costing variances.

The CIP is primarily a document that assists in addressing the City's long-term needs. As such, the projects and their scopes are subject to change from year to year as the needs of the community become more defined and projects move closer to final implementation. The adoption of the CIP is neither a commitment to a particular project nor a limitation to a particular cost. As a basic tool for scheduling anticipated capital projects, it is also a key element in controlling future capital financing. For this reason, the CIP includes some "unfunded" projects in which needs have been qualified, but specific solutions and funding sources have not been determined.

When adopted, the CIP provides the framework for the City's management team and the City Council with respect to investment planning, project planning and the managing of any debt. This document is independent of the City Council's goals and is intended to serve as a mid-term planning document.

THE CIP PROCESS

The capital improvement plan and budget is the result of an ongoing infrastructure planning process. Infrastructure planning decisions must be made with regard to both existing and new facilities and equipment. For existing facilities, the planning process addresses appropriate capital renewal strategies and repair-versus-replacement of facilities. New service demands are also considered since they often affect capital facility requirements. Planning for the five-year CIP period and subsequent years, includes linking the General Plan to the capital plan requirements, conducting needs assessments and allowing for flexibility to take advantage of

opportunities for capital investment. The FY13-14 through FY17-18 CIP is developed through input from professional staff, citizens of Rancho Palos Verdes, and elected or appointed City officials.

CIP REVIEW TEAM

A CIP Review team is responsible for annually reviewing capital project requests and providing recommendations to the City Manager. This team is comprised of staff from the Office of the City Manager, Finance and Information Technology, Public Works, Community Development, and Recreation and Parks departments, and the City Attorney. This team conducts an in-depth analysis of the impact of the CIP on present and future cash flows and financial obligations, as well as the City's ability to finance, process, design, and ultimately maintain projects. The team will also analyze the fiscal impact for each individual project; including future maintenance and replacement costs, associated monetary benefits (e.g. future maintenance savings), as well as any applicable future revenue opportunities. The team meets periodically throughout the year to evaluate the progress of projects, and examine future needs of the City.

The overall goal of the CIP Review Team is to develop CIP recommendations that:

- Preserve the past by investing in the continued upgrade of City assets and infrastructure;
- Protect the present with improvements to City facilities and infrastructure;
- Plan for the future.

Projects are identified by staff, professional consultants, residents and/or elected officials. There are typically more proposals than can be funded in the five-year CIP period, so the team conducts an internal project ranking process. The criteria used in this internal ranking includes, but is not limited to, safety, support of essential City services, support of City Council's goals, economy and efficiency, outside funding committed (or eligible for), and community quality/sustainability. Projects are prioritized based on the criteria outlined in this plan in the following section. If a project receives a lower ranking, it just means that other projects in that period of time are more critical for the City to address. While ratings are important in determining recommended projects, the realities of the City's financial situation are critical to all decisions.

CIP CRITERIA

Safety: Enhance or improve the overall safety of the City and delivery of services. Protect the health and welfare of residents.

Supports Essential City Services: Maintenance and development of existing or new facilities and infrastructure which allows the City to deliver essential services to residents of Rancho Palos Verdes.

Supports City Council Goals: Supports the goals annually established by the City Council in the CITY COUNCIL. Meets citywide long-term goals and is in compliance with the City's General Plan.

Economy and Efficiency: Maintain and enhance the economy and efficiency of providing services in Rancho Palos Verdes. This criterion would include projects which improve business processes and overall efficiency while also evaluating environmental impacts.

Outside Funding Committed or Eligible: Support a project which outside funding has been committed to or may be obtained through restricted revenue sources.

Community Quality/Sustainability: Maintain and enhance the infrastructure and services which supports our residential and business community. This criterion would include projects which preserve and enhance the overall quality of life in Rancho Palos Verdes and projects which ensure economic viability to support a the community.

THE CIP CALENDAR

| | |
|-------------------|--|
| August-October | Departments prepare CIP requests |
| November- January | CIP Team reviews requests |
| February-May | Recommendations developed to be included in the Five-Year Model and Draft Budget |
| May-June | Planning Commission Review |
| May-June | Recommendations presented to the City Council for approval |

Additional forms and methods of public outreach will be conducted as directed by the City Council.

PROJECT LISTS

The CIP includes a comprehensive listing of all projects contained in the Five-Year Plan and also projects beyond the five-year period. Detailed project sheets are contained in the plan for all projects included in the CIP. Another list of unfunded projects is also contained in the plan to highlight quantified projects beyond the five-year period. Projects which are included in the CIP were evaluated based on the criteria approved by the City Council and are in compliance with the goals set forth in the City's General Plan. Application of these criteria ensures that each project recommended for Council consideration does indeed support the policy objectives of the City's long-term planning documents and identifies a basis for scheduling and allocation of resources. Cost estimates have been developed for each project based on preliminary project descriptions, and include all estimated costs for land acquisition, permits and inspections, project management and project engineering, consultant design, construction, utilities, information technology infrastructure and other associated project fees. Estimates are in today's dollars.

CAPITAL IMPROVEMENT POLICIES

Time Period

The Finance and Information Technology Department, in cooperation with all other City Departments and the City Attorney, shall produce a working document designed to identify capital needs annually in conjunction with the budget process. This Five-Year Capital Improvement Plan (CIP) is submitted to the City Council to utilize in reviewing and prioritizing capital projects. After adoption by Council during the budget process, the CIP becomes the City's plan for capital improvements for the next five years, adjusted annually.

Type of Project

Definitions

Capital asset: An asset with a cost in excess of \$5,000 and an expected useful life of more than one year, such as automobiles, equipment, and furniture. These items will continue to be included in the operating budget. Items such as automobiles, minor equipment, and furniture will continue to be accounted for and funded using the Equipment Replacement Fund and are not included in the capital improvement plan.

Capital project: A project expected to have a useful life greater than ten years and an estimated cost of \$100,000 or more. Capital projects include the construction, acquisition, or major renovation of buildings, roadways, utility systems, or other structures, purchase of land, and major landscaping projects.

Projects meeting the above definition will be included in the CIP document in addition to the City's budget document. The information will be tied to the capital budget and totals for each project in the CIP will be included in the capital budget.

Selecting the Projects for the CIP

The comprehensive capital project planning process has the following essential components:

- The General Plan (Long-term Plan- 10 Years)
- The Capital Improvement Plan (Mid-term Plan- 5 Years)
- The Capital Budget (Short-term Plan- 1 Year)
- City Council Goals (Long-term and Short-term evaluated each year)

All projects selected for the CIP should be consistent with the goals identified by the City Council or as outlined in the City's General Plan. The project selection process strives to achieve a balanced plan for the community to include all necessary and high priority projects, while also enhancing City services and facilities.

Operating Budget Impact Identified in the CIP

The operating impact of proposed capital projects, including personnel, operating expenditures, capital outlay, and debt service, as applicable, will be identified in the CIP document and considered in preparing the annual operating budget and Five-Year Financial Model.

Moving Projects from the CIP to the Capital Budget

All projects approved in the annual capital budget are appropriated at the estimated cost to complete the project. At the end of each fiscal year, the remaining appropriation for uncompleted portions of the project will be carried forward to subsequent fiscal years.

Staff will identify the estimated costs, potential funding sources, operating impact, and project schedule for each capital project proposal before it is submitted to the City Council.

Staff will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services needed to implement the CIP will be included in the capital budget as part of the budget document for the years the CIP is to be implemented.

Cost tracking for components of the capital improvement program will be updated semi-annually to ensure project completion against budget and established time lines.

Funding of the CIP Reserve Fund through Transient Occupancy Tax (TOT)

On April 19, 2011, the City Council adopted Policy No. 41 regarding the City's Reserve Policies. Within Policy No. 41, Council approved of a minimum \$3 million reserve level, as well as the transfer of the total annual TOT revenue into the CIP fund, which currently is approximately \$3.6 million.

Definition of Capital Budget Year

A capital budget year runs concurrent to the operating budget fiscal year beginning July 1st and ending June 30th.

Types of Financing

The nature and cost of the project generally determines the financing options as do projected revenue resources. The following financing instruments could be used in the following preferred order:

- Outside funding that does not require repayment, including grants, federal, state and county restricted funding (i.e. transportation funding), and donations;

- Developer Fees;
- City restricted revenue imposed by voters (i.e. environmental excise tax, storm drain user fee);
- Accumulated Fund Balances in Restricted Funds;
- General Fund;
- Debt secured by a Restricted Revenue Source; and
- General Obligation Debt.

Remaining Balances

It is the City's policy to apply restricted funding sources after a project is completed and final cost is identified, or at the close of each fiscal year, whichever occurs first.

Evaluation of Capital Projects

Capital project and program reviews are to monitor existing project performance and to update the Five-Year CIP. Each project must be actively managed and semi-annual reports on the physical and fiscal status of each project should be made available to the City Council in conjunction with the budget adoption and Mid-Year Financial Review.

Green Building Standards

The City of Rancho Palos Verdes requires the incorporation of green building principles and practices into the design, construction, and operation of all City facilities, and to evaluate all land purchases for future development on the basis of reducing environmental impacts whenever feasible.

Standards for Maintenance

It is important to have standards in place for the various infrastructure systems throughout the City to maintain this investment and be positioned to provide adequate services for the residents of Rancho Palos Verdes. Staff will develop maintenance standards and schedules as appropriate.

Contingency Policy

The need for contingencies will be evaluated with each project and be included in the CIP on a case-by-case basis.

Project Change Orders

Project change orders will be made in accordance with the policy stated in Section 02.44 of the Municipal Code. .

GENERAL PLAN GOALS

The goals stated below are included in the City's General Plan which serves as the City's long-term strategic planning tool. All CIP projects should contribute to fulfilling one or more of the goals listed below.

Natural Environment Element

- It is the goal of the City of Rancho Palos Verdes to conserve, protect, and enhance its natural resources, beauty, and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environmental and be accomplished in such a manner as to maximize the protection of it.

Socio/Cultural Element

- The City shall strive to protect and preserve all significant archaeological, paleontological and historical resources within the City.

Cultural Resources

- The City shall strive to protect and preserve all significant archaeological, paleontological and historical resources within the City.

Current Social, Service, and Cultural Organizations

- Work toward a coordinated program to aid in matching the facility needs of the many and diverse groups in the community with existing and future facility resources throughout the City.

Social Services

- Encourage programs for community involvement, participation, and action to minimize the sense of isolation and powerlessness felt by many individuals in the community.
- Encourage programs for recreation, social services, and cultural and educational achievement.
- Encourage a framework for interaction among the four cities of the peninsula and between the peninsula and its surrounding communities to solve common problems.

Urban Environment Element

- It is the goal of the City to carefully control and direct future growth towards making a positive contribution to all elements of the community. Growth in Rancho Palos Verdes should be a cautious, evolutionary process that follows a well-conceived set of general guidelines which respond to both holding capacity limitations for the region and environmental factors on the peninsula.

Activity Areas

- It is the goal of the City of Rancho Palos Verdes to preserve and enhance the community's quality living environment; to enhance the visual character and physical quality of existing neighborhoods; and to encourage the development of housing in a manner which adequately serves the needs of all present and future residents of the community.
- The City shall discourage industrial and major commercial activities due to the terrain and environmental characteristics of the City. Commercial development shall be carefully and strictly controlled, and limited to consideration of convenience or neighborhood service facilities.
- The City shall encourage the development of institutional facilities to serve the political, social, and cultural needs of its citizens.
- The City shall endeavor to provide, develop, and maintain recreational facilities and programs of various types to provide a variety of activities for persons of all age groups and in all areas of the community.
- Agricultural uses within the City shall be encouraged, since they are desirable for resource management and open space.

Infrastructure

- It shall be a goal of the City to ensure adequate public utilities and communications services to all residents, while maintaining the quality of the environment.
- It shall be a goal of the City to provide residents with a safe and efficient system of roads, trails and paths.
- It shall be a goal of the City to encourage the increased mobility of residents through the development of an adequate public transportation system.

Safety

- It shall be a goal of the City to provide for the protection of life and property from both natural and man-made hazards within the community.
- It shall be a goal of the City to provide for the protection of the public through effective law enforcement and fire protection programs.
- It shall be a goal of the City to develop and enforce health and sanitation, emergency communications, and disaster preparedness programs to ensure the overall health and safety of all residents.
- It shall be a goal of the City to protect life and property and reduce adverse economic, environmental, and social impacts resulting from any geologic activity.

Sensory Environment

- It shall be the goal of the City of Rancho Palos Verdes through proper land use planning and regulations, to provide for a quiet and serene residential community with a minimum of restriction on citizen activity.
- Palos Verdes peninsula is graced with views and vistas of the surrounding Los Angeles basin and coastal region. Because of its unique geographic form and coastal resources, these views and vistas are a significant resource to residents and too many visitors, as they provide a rare means of experiencing the beauty of the peninsula and the Los Angeles region. It is the responsibility of the City to preserve these views and vistas for the public benefit and, where appropriate, the City should strive to enhance and restore these resources, the visual character of the City, and provide and maintain access for the benefit and enjoyment of the public.

Land Use Plan

- It is the goal of the City of Rancho Palos Verdes to provide for land uses which will be sensitive to and enhance the natural environment and character of the community, supply appropriate facilities to serve residents and visitors, promote a range of housing types, promote fiscal balance, and protect the general health, safety, and welfare of the community.

Fiscal Element

- It shall be a goal of the City to hold the property tax to a minimum and to continually explore and analyze the advantages and disadvantages of alternate or new sources of revenue.
- It shall be a goal of the City to explore cooperative financing strategies that might be undertaken in association with other jurisdictions.
- It shall be a goal of the City to take maximum advantage of regulatory legislation to obtain contributions, dedications and reservations (i.e., easements).
- It shall be a goal of the City to ascertain that all revenues generated by growth are sufficient to cover costs related to growth.
- It shall be a goal of the City to thoroughly evaluate capital acquisition and operating expenditures and their impacts before implementation of programs.

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FUNDED PROJECTS

The following projects are those which have been identified as capital needs through various planning processes along with a proposed funding source. Because the City Council approves CIP projects for the upcoming year, proposed future funding sources could change in subsequent years.

| Project | Page | Safety Goal | Council Priority | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | Identified Funding Source |
|--|------|-------------|------------------|---------------------|----------------------|---------------------|---------------------|----------------------|--|
| Rancho Palos Verdes Five Year Capital Improvement Plan - Funded | | | | | | | | | |
| Buildings and Other Facility Improvements | 13 | | | | | | | | |
| Citywide ADA Transition Plan Implementation | | X | | \$ 400,000 | \$ 400,000 | \$ 200,000 | \$ 150,000 | \$ 150,000 | EET/CIP Reserves, CDBG funds |
| Fiber Optic Cabling: Hesse Park/Ryan Park | | | | \$ 60,000 | \$ 260,000 | | | | CIP Reserve |
| Fiber Optic - Ab Cove Sewer Lift Stations/Shoreline Park/Ladera Linda | | | | \$ 175,000 | | | | \$ 1,600,000 | CIP Reserve |
| John McTaggart Memorial Hall and Council Chambers Improvements | | X | | | | | | \$ 4,000,000 | CIP Reserve |
| Ladera Linda Community Center Improvements | | | | | | | | | CIP Reserve |
| Intangible Capital Outlay | 20 | | | | | | | | |
| Pavement Management Program Update | | X | X | | | \$ 120,000 | | | CIP accumulated balance |
| Roadway Infrastructure | 22 | | | | | | | | |
| Residential Street Rehabilitation Zone 9 | | X | X | \$ 1,900,000 | | | | | General Fund, TDA Article 3 funds |
| Residential Street Rehabilitation Zone 2 & 6 | | X | X | | \$ 2,100,000 | | | | General Fund, TDA Article 3 funds |
| Residential Street Rehabilitation Zone 7 | | X | X | | | \$ 1,800,000 | | | General Fund, TDA Article 3 funds |
| Residential Street Rehabilitation Zone 8 | | X | X | | | | \$ 1,800,000 | | General Fund, TDA Article 3 funds |
| Residential Street Rehabilitation Zone 3 & 4 | | X | X | | | | | \$ 2,100,000 | General Fund, TDA Article 3 funds |
| Arterial Rehabilitation - Miraleste Drive | | X | X | \$ 70,000 | \$ 2,630,000 | | | | Measure R, Prop A, Prop C, CIP Reserve |
| Arterial Rehabilitation - Crenshaw Boulevard | | X | X | | | \$ 70,000 | \$ 2,730,000 | | Measure R, Prop A, Prop C, CIP Reserve |
| Arterial Rehabilitation - Indian Peak Road | | X | X | | | | | \$ 1,500,000 | Measure R, Prop C, CIP Reserve |
| PVDS - East End of Landslide | | X | X | \$ 500,000 | | | | | CIP Reserve |
| PVDE Bronco - Headland Safety Improvements | | X | X | \$ 41,700 | | \$ 500,300 | | | HSIP, General Fund (90/10) |
| PVDS Road Way Realignment and Drainage Project | | X | X | \$ 245,000 | \$ 3,510,000 | | | | CIP Reserve |
| PVDE Multi Modal Improvements | | X | X | | | \$ 3,200,000 | | | Grant 80/20 match, CIP Reserve |
| Western Avenue Traffic Improvements | | X | X | | | | | \$ 3,200,000 | 50-50 cost share, CIP Reserve |
| Utility Undergrounding | 36 | | | | | | | | |
| Crenshaw Boulevard Undergrounding | | | | \$ 1,200,000 | | | | | Rule 20A funds |
| Storm Drain System | 38 | | | | | | | | |
| Storm Drain Lining | | X | X | \$ 329,881 | \$ 335,278 | \$ 340,836 | \$ 347,653 | \$ 350,000 | WQFP User Fees |
| PVDS (East of Barkentine) | | X | X | \$ 446,000 | | | | | WQFP User Fees |
| South Hawthorne/Via Frascati | | X | X | | \$ 440,000 | | | | WQFP User Fees |
| Marguerite Open Channel | | X | X | \$ 350,000 | | | | | WQFP User Fees |
| Landslide Mitigation Projects | 43 | | | | | | | | |
| New Landslide Dewatering Wells (2) | | X | X | \$ 170,000 | \$ 170,000 | | | | CIP Reserve |
| Storm Water Quality Projects | 45 | | | | | | | | |
| Drainage Area Monitoring System | | | | \$ 200,000 | \$ 300,000 | | | | CIP Reserve |
| Storm Water Quality Regional Improvement Project | | | | \$ 200,000 | \$ 300,000 | | | | CIP Reserve |
| Sewer Projects | 48 | | | | | | | | |
| Basswood Avenue | | X | X | \$ 114,000 | | | | | CIP Reserve |
| West General Street | | X | X | \$ 122,000 | | | | | CIP Reserve |
| Abalone Cove | | X | X | \$ 567,000 | | | | | CIP Reserve |
| Ironwood Street | | X | X | \$ 247,275 | | | | | CIP Reserve |
| PVDS at Schooner Drive | | X | X | \$ 603,000 | | | | | CIP Reserve |
| PVDS at Sea Cove Drive | | X | X | \$ 199,000 | | \$ 203,000 | | | CIP Reserve |
| Ginger Root Lane | | X | X | | | \$ 407,000 | | | CIP Reserve |
| Malaga Canyon | | X | X | | | | \$ 465,000 | | CIP Reserve |
| Miscellaneous Projects | | X | X | | | | | | |
| Recreation, Parks, and Open Space | 58 | | | | | | | | |
| Abalone Cove Shoreline Park Parking Lot Improvement | | | | \$ 332,000 | | | | | CIP Reserves, Quimby Funds |
| Abalone Cove Shoreline Park Staff Building, Restrooms and Driveway Improvements | | X | | \$ 108,000 | | | | | CIP Reserves, Quimby Funds |
| Hesse Park Parking Lot Resurfacing | | | | | \$ 190,000 | | | | CIP Reserves, Quimby Funds |
| Point Vicente Interpretive Center (PVIC) Building Identification Sign/Screening Wall | | | | | \$ 110,000 | | | | CIP Reserves, Quimby Funds |
| Ryan Park Parking Lot Expansion | | X | | \$ 400,000 | | | | | CIP Reserves, Quimby Funds |
| Salvation Army Trail | | | X | \$ 103,000 | | | | | CIP Reserves, Quimby Funds |
| Totals | | | | \$ 9,082,856 | \$ 10,745,278 | \$ 6,841,136 | \$ 5,492,653 | \$ 12,900,000 | |

BUILDINGS AND OTHER FACILITY IMPROVEMENTS

Buildings and other facility improvements may include any proposed new City facility or renovation or improvement of any existing City facilities. The City owns and maintains twelve public buildings, including:

- City Hall Administration Building at Upper Point Vicente Park
- City Hall Community Development Building at Upper Point Vicente Park
- City Hall trailer leased by Palos Verdes on the Net at Upper Point Vicente Park
- City Hall Emergency Communications Center trailer at Upper Point Vicente Park
- Fred Hesse Jr. Community Center Building
- Pointe Vicente Interpretive Center (PVIC) at Lower Point Vicente Park
- Robert Ryan Park Building
- Ladera Linda Community Center Buildings (5)
- Cable Television Building Studio

Except for PVIC, these buildings are 25 years old or older and showing the signs of daily use. Many of the facilities were purchased from the school district or transferred to the City from the federal government, and little to no improvements have been made since their acquisition. It is important to perform adequate maintenance to extend the life of these facilities. It will be necessary to renovate these buildings as they age to meet the needs of the community and ensure that all building and safety guidelines are satisfied. PVIC, the most recently remodeled City facility, was built in 1984 and expanded in 2005. The City Hall buildings and Ladera Linda Community Center buildings are the best examples of buildings that are in great need of renovation to meet organizational needs, comply with safety and code requirements, and comply with all Americans with Disabilities Act (ADA) guidelines. The projects listed on the following pages have been developed based on individual staff assessments, input from the community and professional consultants' assessments and studies.

In November 2010, the City's consultants completed a Civic Center Facilities Assessment, which offered alternatives and general cost estimates for building improvements to serve municipal functions, as well as optional public amenities with a view to the long-term needs of the City. The alternatives identified range widely from a "no-frills" structural, HVAC and ADA retrofit to the existing administration facility--to newly-constructed civic facilities which could incorporate community-serving amenities (public meeting rooms, community center, etc.). In light of competing CIP demands, the City Council has directed Staff to focus on cost-effective renovation of existing City Hall buildings. Therefore, the full-expansion, new construction alternative is not included in the Unfunded List. The City Council ad-hoc subcommittee for the Upper Point Vicente/Civic Center Master Plan is working with Staff on a critical needs assessment, including the seismic retrofit of City Hall buildings, improvements to address ADA compliance

throughout the campus, as well as heating, ventilation, and air conditioning. Once those projects are fully considered by the Council, the project description and associated costs will be incorporated in accordance with Council's direction into the CIP schedule.

| | | | | | |
|--|--|------------------------------------|----------------|----------------|----------------|
| PROJECT: | CITYWIDE ADA TRANSITION PLAN IMPLEMENTATION | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Various | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | <p>The Citywide ADA Transition Plan identifies projects with total cost estimates of \$11.8 million. This estimate includes \$2.6 million of roadway curb ramps and bus stops to be addressed with future roadway projects; \$1.7 million of access improvements at Ladera Linda to be addressed with any future rehabilitation of the Ladera Linda Community Center; and \$1.3 million of access improvements at the Civic Center to be addressed with any future rehabilitation of the City Hall campus.</p> <p>The remaining \$6.2 million of identified projects are to improve ADA compliance at various other City-owned properties. The projects totaling \$1.3 million scheduled for the next five years are from this list, and address issues categorized as “potential hazard” and “severe”. The remaining \$4.9 million of this list, as well as the amounts noted above for roadways, Ladera Linda, and the Civic Center remain unfunded.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$35,000 | \$35,000 | \$17,500 | \$10,000 | \$10,000 |
| CONSTRUCTION | \$365,000 | \$365,000 | \$282,500 | \$140,000 | \$140,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$400,000 | \$400,000 | 200,000 | 150,000 | 150,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Source: The CIP Reserve funded with General Fund Money, EET and CDBG grants. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | FIBER OPTIC CABLING: HESSE/RYAN PARK | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Hesse Park/Ryan Park | | | | |
| DEPARTMENT: | Finance and Information Technology | | | | |
| DESCRIPTION: | <p>This project includes the installation of fiber optic cabling for the City's phone and information network between City facilities within the public right-of-way which will run adjacent to Ryan Park and directly on to Hesse Park.</p> <p>To reduce costs, this project will be strategically aligned with the Hawthorne Traffic Signal Synchronization Project that will begin in 2013 to take advantage of the asphalt being dug up from the other project. Vaults will be placed adjacent to the roadway within the public right-of-way.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$60,000 | | | | |
| CONSTRUCTION | | \$260,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$60,000 | \$260,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|--------------------|
| PROJECT: | FIBER OPTIC CABLING: ABALONE COVE SEWER LIFT STATIONS/ SHORELINE PARK/LADERA LINDA | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Ladera Linda/Abalone Cove Shoreline Park | | | | |
| DEPARTMENT: | Finance and Information Technology | | | | |
| DESCRIPTION: | <p>This project includes the installation of fiber optic cabling for unified communications and data transmission between remote City park and infrastructure facilities and the Civic Center administration facility. It is essential to establish communications to Abalone Cove Shore Line Park, the Abalone Cove Sewer Lift Stations and Ladera Linda Park. Improved connectivity with Ladera Linda is essential to provide full communication services to the eastside community park in conjunction with its rehabilitation. The entire fiber optic run could occur by a combination of aerial and underground line placement.</p> <p>The project includes running a single line of fiber optic cabling on its own network from City Hall to Abalone Cove Shoreline Park, Abalone Cove Sewer lift stations and on to Ladera Linda Park, with the cost of approximately \$1.6M. The work would entail installing 24-48 strand fiber in 3" conduit within the public right of way along Palos Verdes Drive South by either open cut or boring construction methods.</p> <p>Due to challenges with running fiber through the landslide area, the option of leasing fiber from an Internet Service Provider between the Civic Center and Ladera Linda will be included in the scope of the project. Cox Communications currently has fiber that connects to users along the road adjacent to Ladera Linda.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | \$1,600,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$1,600,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | JOHN MCTAGGART MEMORIAL HALL AND COUNCIL CHAMBERS IMPROVEMENTS | | | | |
| TYPE: | Maintenance/Upgrade | | | | |
| LOCATION: | Hesse Park | | | | |
| DEPARTMENT: | RPVTV | | | | |
| DESCRIPTION: | McTaggart Hall is used for City Council meetings, Planning Commission meetings as well as numerous other uses that are broadcast on public television. The lighting, the background, and the cameras need to be replaced to make these public meetings more visually appealing. The new cameras would be High Definition (HD) and would require full HD integration of the directors booth or production control (the black room). This would require an upgrade including, but not limited to, an audio mixer, HD remote camera cables, digital video switcher, live video feed distribution computer, on air graphics computer, digital back up system and DVD burners. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$250,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$250,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|--|---|------------------------------------|---------------|---------------|--------------------|
| PROJECT: | LADERA LINDA PARK & COMMUNITY CENTER BUILDINGS REPLACEMENT | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Ladera Linda Park | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>The initial stage of this project, for which a budget is appropriated, is to create a master plan which will lay the groundwork for the site's long-term redevelopment and phased implementation. This stage involves a study of community needs through public outreach along with contemplating the City's needs for public service facilities. This work will be followed by programming, quantifying the needs, planning and preparing a feasibility report to create a master plan which can be phased for design and construction.</p> <p>The cost calculation for Ladera Linda Buildings Replacement project is based on an estimated need for 12,000 square-feet of buildings to replace the existing 18,000 square-feet. The anticipated square footage can cover park restrooms, a staff building, multipurpose room, activity rooms, discovery room and a Park Ranger/Deputy Sheriff drop-in office. Other improvements include park grounds landscaping & irrigation, picnic tables, benches and an emergency generator. The project can be divided in three phases. The first phase will include Hazmat abatement, removal of all buildings, installation of all utility infrastructures, the construction of 6,000 SF of new building, park grounds, landscaping & improvements. The second and third phase will include 3,000 SF of new buildings each.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | \$4,000,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$4,000,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| Phase I - \$4 Million in CIP Reserves | | | | | |
| Total Cost: \$7.2 Million | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
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INTANGIBLE CAPITAL OUTLAY

Intangible Capital Outlay improvements may not have significant physical substance, but they have more than minimal value and help the City in improving operations or planning for the future. Projects that could be classified as intangible capital outlay include the update or development of major planning processes and documents, significant software purchases that may improve the efficiency of business processes or large technology purchases that may improve or enhance service delivery to citizens. This category includes an update to the Pavement Management Program.

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|--|---|------------------------------------|------------------|---------------|---------------|
| PROJECT: | PAVEMENT MANAGEMENT PROGRAM UPDATE | | | | |
| TYPE: | Intangible Capital Outlay | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The Pavement Management System (PMS) is updated every three years to evaluate the condition of the City's roadway system and to identify Citywide Arterial Rehabilitation and Residential Rehabilitation projects. The Metropolitan Transit Authority (Metro) requires the PMS update in order for the City to continue receiving Proposition C monies. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | \$120,000 | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | \$120,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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ROADWAY INFRASTRUCTURE

Roadway infrastructure is one of the most widely used major capital investments of a municipality. Without a well-maintained street system, the transportation needs of the public, business, industry and government cannot be met. The roads are also part of a critical public safety need, as they contribute to the general health and welfare of the community. Maintaining quality roadway infrastructure is also important for maintaining property values. It has been shown that property values tend to suffer from adjacent poorly maintained streets. Roadway infrastructure includes residential streets, arterial streets and traffic safety improvements. In the City of Rancho Palos Verdes, there are 33.68 miles of arterial streets, 6.46 miles of collector streets and 103.31 miles of residential streets. The total for all streets and alleys mileage is 143.44 centerline miles.

To manage the City's residential and arterial streets, the City hires a consultant that completes a full-detailed assessment of all streets every three years. This report, known as the Pavement Management System, helps to identify any serious issues and provides the City with a rating for each street. The report includes the overall Pavement Condition Index (PCI). The City of Rancho Palos Verdes maintains a minimum standard for PCI for a municipal street system at 80. The City's current PCI is 84.2 based upon the PMS report prepared by Willdan & Associates in 2009. Since 1997, the City has maintained a pavement rating between 80 and 90. The report also helps in defining a schedule to complete the work. The City has been divided into nine zones for residential streets, but in the case of some areas, zones may be completed together in one year for added efficiency.

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| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zone 9 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's Pavement Management System (PMS), Zone 9 of the residential rehabilitation program is scheduled for implementation during the FY13-14 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zone 9. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$1,900,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$1,900,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 for \$26,586 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY13-14. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher. | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | Zone 9: Composed of streets on the eastern side of the City including neighborhoods such as Eastview, South Eastview, Peninsula Verde and Rolling Hills Riviera. | | |

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|--|--|------------------------------------|---|---------------|---------------|
| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zone 2 & 6 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's Pavement Management System (PMS), Zone 2 & 6 of the residential rehabilitation program are scheduled for implementation during the FY14-15 budget cycle. This project will include slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zones 2 & 6. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | \$2,100,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$2,100,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY14-15. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher. | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | <p>Zone 2: Residential streets in the northwestern part of the City between Crest Road and Grayslake Road, east and west of Hawthorne Blvd.</p> <p>Zone 6: Residential streets in the southern part of the City encompassing all neighborhoods to the east of Point Vicente Park and west of Trump National including Crestmont, Tramonto, Seaview, Barkentine, Seacove, Wayfarer's Chapel, the Landslide Zone and Portuguese Bend neighborhoods.</p> | | |

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|--|---|------------------------------------|---|---------------|---------------|
| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zone 7 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's Pavement Management System (PMS), Zone 7 of the residential rehabilitation program is scheduled for implementation during the FY15-16 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zone 7. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | \$1,800,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | \$1,800,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY15-16. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher. | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | Zone 7: The Ladera Linda community, Ganado Area, streets near Mira Catalina School, San Ramon and Calle Aventura. | | |

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|--|---|------------------------------------|---|--------------------|---------------|
| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zone 8 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's Pavement Management System (PMS), Zone 8 of the residential rehabilitation program is scheduled for implementation during the FY16-17 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zone 8. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | \$1,800,000 | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | \$1,800,000 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY16-17. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher. | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | Zone 8: Residential neighborhoods off of Palos Verdes Drive East in the northern and eastern parts of the City. . | | |

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|--|---|------------------------------------|--|---------------|--------------------|
| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zone 3 & 4 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's Pavement Management System (PMS), Zones 3 & 4 of the residential rehabilitation program is scheduled for implementation during the FY17-18 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zones 3 & 4. This infrastructure enhancement will also include updating traffic signs, striping, curb painting and house numbering. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | \$2,100,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$2,100,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY17-18. This project is funded by General Fund monies and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher. | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | <p>Zone 3: Residential streets north of Silverspur Rd and east of Hawthorne Blvd, including the Blackhorse community, Silver Arrow, Longhill and Beechgate</p> <p>Zone 4: Residential streets bordering Crenshaw Blvd and Crest Road, including the Sea Crest, Sea Breeze, Island View, and Ridgecrest communities</p> | | |

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| PROJECT: | ARTERIAL REHABILITATION – MIRALESTE DRIVE | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Miraleste Drive | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's Pavement Management System (PMS), Miraleste Drive arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$70,000 | \$2,630,000 | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$70,000 | \$2,630,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Proposition C, Proposition A, Measure R and CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project and ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher | | | | | |

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|--|--|------------------------------------|-----------------|--------------------|---------------|
| PROJECT: | ARTERIAL REHABILITATION – CRENSHAW BLVD | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Crenshaw Blvd. | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's Pavement Management System (PMS), Crenshaw Blvd. arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | \$70,000 | \$2,730,000 | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | \$70,000 | \$2,730,000 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Proposition C, Measure R and CIP Reserves. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher | | | | | |

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|--|--|------------------------------------|---------------|---------------|--------------------|
| PROJECT: | ARTERIAL REHABILITATION – INDIAN PEAK ROAD | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Indian Peak Road | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's Pavement Management System (PMS), Indian Peak Road arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | \$1,500,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$1,500,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve and Measure R funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project ensures a pavement condition of 85 or higher, which is considered "Very Good Condition" or higher | | | | | |

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|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PVDS - EAST END OF LANDSLIDE | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project will realign the east end of the landslide road along PVDS to correct for the land movement that has taken place over the past several years. The left and right turning deflections within the traveled way will be removed and the roadway will be moved back into the right-of-way along the eastern 800 feet of the landslide road. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$50,000 | | | | |
| CONSTRUCTION | \$450,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$500,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project will correct the unsafe condition that has developed at the east end of the landslide road. The roadway in this area has migrated onto the Palos Verdes Bay Club property; the realignment will correct this problem as well. | | | | | |
| Construction estimate is approximately \$450,000 due to the addition of the Gateway parking lot and mitigation required for a fissure in the project area. | | | | | |

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|--|--|------------------------------------|------------------|---------------|---------------|
| PROJECT: | TRAFFIC SAFETY IMPROVEMENTS PALOS VERDES DRIVE EAST AT BRONCO DRIVE | | | | |
| TYPE: | Traffic Improvements | | | | |
| LOCATION: | PVDE @ Bronco Drive | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Improve portions of PVDE to provide wider travel lanes in each direction, a shared use equestrian and pedestrian path located behind the existing guardrail, a high visibility equestrian crossing at Bronco Drive complete with flashing beacons, augmented crossing signage and advanced crossing signage with flashing beacons, installation of safety barriers and railing to reduce vehicle collisions and cross-over accidents | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$41,700 | | | | |
| CONSTRUCTION | | | \$500,300 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$41,700 | | \$500,300 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Staff attained an HSIP grant that entails a 10% local match from CIP Reserve. The total project cost is \$542,000 with a local match of \$487,800. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |
| LOCATION PHOTO | | | MAP | | |
|  | | | | | |

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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PVDS ROAD WAY REALIGNMENT AND DRAINAGE PROJECT | | | | |
| TYPE: | Landslide Project | | | | |
| LOCATION: | PVDS | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>The PVDS Roadway Realignment project and the Ski Jump Drainage project would be designed through this project. The project would aid in the passive drainage of runoff that is now trapped due to ground movement and re-align approximately 1.6 miles of Palos Verdes Drive South which is located within and traverses the Abalone Cove, Portuguese Bend, and Klondike Canyon Landslides. The location of the roadway is constantly moving as the sub-soils within the landslide move. Extensive grading is needed to re-establish (relocate) the roadway within the right-of-way. The preliminary estimated design cost for these projects are \$245,000, with construction costs of \$3,510,000.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$245,000 | | | | |
| CONSTRUCTION | | \$3,510,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$245,000 | \$3,510,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Design for the PVDS re-alignment and drainage project is required in FY 13-14 to accommodate the needed roadway alignment and drainage project in FY 14-15. | | | | | |

| | |
|---------------------|--|
| PROJECT: | PVDE MULTI-MODAL IMPROVEMENTS |
| TYPE: | Roadway Infrastructure |
| LOCATION: | PVDE (Various Locations) |
| DEPARTMENT: | Public Works |
| DESCRIPTION: | As part of the Palos Verdes Drive East Preliminary Study, the report concluded that implementation of four (4) priority projects will help achieve a multi-modal status. |

| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
|-----------------------------------|--------|--------|--------------------|--------|--------|
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | \$3,200,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | \$3,200,000 | | |

IMPACT ON OPERATING BUDGET

Staff attained an 80/20 grant. The City's local match of \$640,000 will be funded through the CIP Reserve

| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | |
|---|---|------------------------------------|---|
| SAFETY | X | ECONOMY AND EFFICIENCY | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | X |

OTHER PROJECT INFORMATION:

| Report Findings | | |
|-----------------|---|--|
| PRIORITY | SECTION OF PVDE | PROPOSED ACTION |
| 1 | Headland Drive to Bronco Drive | Widen PVDE to upgrade/provide equestrian/pedestrian path and bike lanes |
| 2 | Bronco Drive to Miraleste Drive | Study the intersection of PVDE and Miraleste to determine appropriate improvements Widen PVDE to provide sidewalks, equestrians paths, and bike lanes, and high-visibility crosswalks at Via Cañada |
| 3 | Deadman's Curve | Widen PVDE to provide/upgrade equestrian/pedestrian paths and bike lanes |
| 4 | Intersection at Bronco Drive | Install a high visibility equestrian crossing when funding is received |
| 5 | Marymount College/Ganado Dr. | Conduct a study to determine the most appropriate improvements along the 4-lane segment and at Ganado Drive. |
| 6 | Via Subida/La Vista Verde Dr. & Via Frascati to Diamonte Ln. | Widen to provide sidewalks and bike lanes Study the intersections at Via Subida & La Vista Verde Dr. to improve visibility and access |
| 7 | Switchbacks | Narrow the travel lanes/widen the roadway to provide bike lanes |
| 8 | The bend west of Horseshoe Ln to Headland Dr. & Miraleste Dr. to south of Miraleste Dr. | To provide continuity, widen to provide sidewalks and bike lanes |
| 9 | South of Miraleste Dr. to Via Frascati | Consider installing bicycle shared lane markings (sharrows). |

| | | | | | |
|---|---|------------------------------------|---------------|---------------|------------------|
| PROJECT: | WESTERN AVENUE TRAFFIC IMPROVEMENTS (2007 WESTERN AVE. CORRIDOR IMPROVEMENT PLAN) | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Western Avenue | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>The Western Avenue Task Force group was formed consisting of RPV, City LA, and Caltrans. Since its inception, the working group completed a Western Avenue Corridor Study which is a strategic action plan that:</p> <ul style="list-style-type: none"> • Identified the current and future deficiencies in the multi-modal transportation system within the corridor • Recommended consensus-based solutions (including required strategies) to address the deficiencies. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | 3,200,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | 3,200,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| 50-50 sharing agreement with City contribution coming from CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |
|  <p>WESTERN CORRIDOR IMPROVEMENT PROJECT Intersection Geometric Improvements On Western Avenue (SR-213) from 25th Street (PM 0.0) to Palos Verdes Dr. North (PM 004.314)</p> <p>PROPOSED BY: JOINT REGIONAL WESTERN AVENUE TASK FORCE</p> <p>City of Los Angeles City of Palmdale City of Lancaster City of Burbank City of San Fernando City of North Hollywood City of Van Nuys City of Encino City of Toluca Lake City of Reseda City of Van Buren City of North Van Nuys City of North Hollywood City of San Fernando City of Burbank City of Lancaster City of Palmdale</p> | | | | | |

UTILITY UNDERGROUNDING

Pursuant to a formula set out in Tariff Rule 20A by the California Public Utilities Commission (CPUC), Southern California Edison is required to set aside an annual amount for the purpose of undergrounding electrical utilities within each city. To qualify, cities must determine that

- Undergrounding will avoid or eliminate an unusually heavy concentration of overhead electric facilities
- The street or road or right-of-way is extensively used by the general public and carries a high volume of pedestrian or vehicle traffic.
- The street, road or right-of-way adjoins or passes through a civic area or public recreation area or an area of unusual scenic interest to the general public.
- The street or road or right-of-way is considered an arterial street or major collector as defined in the Governor's Office of Planning and Research General Plan Guidelines.

Under the tariff, allocations not committed to a qualifying project in one year are carried over to the next year. Annually, the City receives approximately \$80,000 in Rule 20A funds. As of May 2012, the City's Rule 20A fund balance was \$839,749. In 2009, the CPUC amended the code to allow for governments to "mortgage" their current year's allocation up to an additional five years in order to able to undertake a qualifying Rule 20A project sooner than otherwise possible.

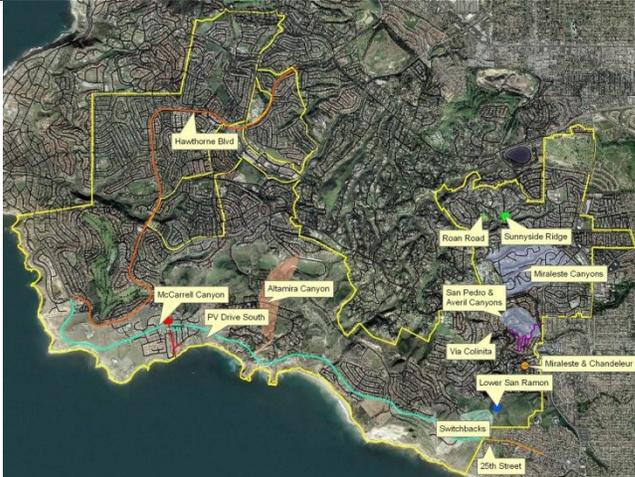
The following project(s) has been identified that meet the criterion for the usage of Rule 20A funds and would benefit the City as whole.

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | CRENSHAW BLVD UTILITY UNDERGROUNDING PROJECT | | | | |
| TYPE: | Public Utilities | | | | |
| LOCATION: | Crenshaw Blvd at Crest Road | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The project will underground overhead utility lines along Crenshaw Blvd south of Crest Road. This project qualifies for Rule 20A funding. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$120,000 | | | | |
| CONSTRUCTION | \$1,080,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$1,200,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. This project is entirely funded by Rule 20A funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
|  | | | | | |

STORM DRAIN SYSTEM

In June 2004, the City's consulting engineers prepared an Update to the Storm Drain Master Plan. The updated plan identified serious storm drain deficiencies that required significant repair. The update identified 38 high-priority projects, which were the basis for establishing a "user fee." Since then, some projects have been completed, and others have been reassessed to meet changing priorities and needs. The 38 projects have been reevaluated resulting in grouping the projects into 12 project areas. These are based on identifiable drainage areas/systems, most of which are tied to natural canyon drainage systems. Each project has been grouped into a project area. The areas are as follows:

- Area 1: Sunnyside Ridge
- Area 2: McCarrell Canyon Storm Drain System
- Area 3: Lower San Ramon Canyon/Tarapaca Canyon
- Area 4: Altamira Canyon
- Area 5: Palos Verdes Drive East/Miraleste Canyon
- Area 6: San Pedro and Averill Canyons
- Area 7: Via Colinita Vickery Canyon
- Area 8: Miraleste and Chandeleur
- Area 9: Palos Verdes Drive East Switchbacks
- Area 10: Hawthorne Boulevard
- Area 11: Palos Verdes Drive South
- Area 12: Citywide Storm Drain Programs

| | | | | | |
|---|---|------------------------------------|--|------------------|---------------|
| PROJECT: | STORM DRAIN LINING | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 12 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | All CMP storm drain lines within the City have reached their design life expectancy and need to be lined to extend their life another 30+ years. CMP dating back to the 1940s have been discovered and require maintenance along with those most recently installed in the 1970s. A large number of drainage problems citywide can be overcome by relining deteriorated pipes and improving inlets and outlet structures. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$329,881 | \$335,278 | \$340,836 | \$347,653 | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$329,881 | \$335,278 | \$340,836 | \$347,653 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: WQFP user fees. Ongoing maintenance costs should decrease, as pipes which have been lined generally require less maintenance resulting in a cost savings. Because the Storm Drain User Fee sunsets in FY15-16, funding sources will have to be identified to fund further storm drain lining projects | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |
| LOCATION PHOTO | | | MAP | | |
|  | | |  | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PALOS VERDES DRIVE SOUTH (EAST OF BARKENTINE) | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 11 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project area includes several storm drain systems that cross Palos Verdes Drive South at various locations. Drainage capacity will be increased with improvement to inlets and outlet structures. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$446,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$446,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: WQFP user fees | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SOUTH HAWTHORNE/VIA FRASCATI | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 10 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project will improve drainage across Hawthorne Boulevard by replacing two existing 18" pipes with one 24" and one 30" RCP pipes. Additionally, a second location on South Hawthorne will be evaluated after episodes of flooding in recent years. A curb and gutter project on Via Frascati will serve to direct drainage into the street and existing catch basins, which drain into the San Pedro Canyon. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | 440,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | 440,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: WQFP user fees | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | MARGUERITE OPEN CHANNEL | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Between PVDW and the Bluff | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | Staff has become aware of excessive erosion in a portion of open natural drainage channel, which connects two piped systems between PVDW and the bluff. Studies of the issue are scheduled for FY 12-13 with implementation of any recommendations for improvement tentatively scheduled the following year. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$350,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$350,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: WQFP user fees | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

LANDSLIDE MITIGATION PROJECTS

The City's Landslide Mitigation Projects refers to projects that lessen the effect of erosion on the Portuguese Bend Landslide, which is continuously active landslide in the United States.

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | INSTALLATION OF LANDSLIDE DEWATERING WELLS (2) | | | | |
| TYPE: | Landslide Project | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>Dewatering Wells are a high priority and are considered to be the next most effective method of minimizing runoff from entering the landslide, which helps slow land movement within the landslide. All runoff that percolates into the ground eventually becomes part of the groundwater and will cause an increase in the depth of the groundwater table. Removing groundwater through dewatering wells helps to lower the groundwater table, relieving soil pressures at depth and minimizing the negative effects groundwater has on the landslide. Three new upslope wells in Portuguese Bend and two new wells in Abalone Cove are initially planned during this phase of the system's expansion. These new wells should improve the system's effectiveness by increasing the system's water removal capacity and by removing water more rapidly. Two new dewatering well projects should be scheduled annually until the five have been installed. The cost to install each well is estimated to be \$85,000.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$170,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$170,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

STORM WATER QUALITY

In order to comply with the new MS4 Permit requirements, the Peninsula cities are working together to address storm water quality issues by developing an Enhanced Watershed Management Plan, including the development of a structural treatment project and to monitor water quality in storm drain outfalls in both dry and wet weather. To meet data standards, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City.

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | DRAINAGE AREA MONITORING SYSTEM | | | | |
| TYPE: | Stormwater Quality Project | | | | |
| LOCATION: | City wide, at storm drain outfalls | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | In response to a new MS4 permit requirement, the City will need to monitor water quality in storm drain outfalls in both dry and wet weather. To meet data standards, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | 50,000 | 50,000 | | | |
| CONSTRUCTION | 150,000 | 200,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | 50,000 | | | |
| LEGAL | | | | | |
| TOTAL | \$200,000 | \$300,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is required as part of the MS4 Permit | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | STORM WATER QUALITY IMPROVEMENT PROJECT | | | | |
| TYPE: | Stormwater Quality Project | | | | |
| LOCATION: | TBD | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | In order to comply with the new MS4 Permit requirements, the Peninsula cities will work together to address storm water quality issues by developing an Enhanced Watershed Management Plan, including the development of a structural treatment project. This is an estimate of the City's share of the cost to build a Storm Water Quality improvement project. The project must be built within 30 months of receipt of the water quality monitoring results. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | 50,000 | | | | |
| ENGINEERING/DESIGN | 50,000 | 50,000 | | | |
| CONSTRUCTION | 100,000 | 200,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | 50,000 | | | |
| LEGAL | | | | | |
| TOTAL | \$200,000 | \$300,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Required as part of MS4 Permit Enhanced Watershed Management Plan. Location to be determined once pollutant monitoring studies are underway. | | | | | |

SEWER PROJECTS

The City's sanitary sewer system is essential for City operations, yet it has not required significant expenditures in past years due to an inter-local agreement with Los Angeles County for maintenance activities. The City owns the system, but the County has the primary responsibility for ongoing maintenance. The County collects a sewer fee from the City's property owners that Staff believes is inadequate to maintain the system. Although the County maintains the City's sewer system, the City retains responsibility for its operation, public safety and welfare. The City, not the County, maintains legal and regulatory responsibility (i.e. any state or federal fines resulting from spillage).

In preparation for this change, the City conducted a survey of the system, and in 2004 the Sanitary Sewer Master Plan was created to help in the management of this asset. The study examined sample areas throughout the City and assessed the overall system as "fair." The inspection revealed root intrusion in the pipes and cracking in the pipes, in addition to accumulated fats and grease clogging certain areas. It appeared that the County had not been performing adequate maintenance over the years. Without regular maintenance, overflows due to root and grease blockages will occur. To minimize the potential for overflow and to restore and maintain the system in "good" condition, a significant investment in pipeline inspection, repair and maintenance is required. The projects identified herein were included in the City's Wastewater Master Plan Update which was completed in 2009. The City's desire to contribute to a more proactive approach to maintenance of the City's sewer system was originally funded in FY07-08. The program account for the cost of updating the Sewer System Master Plan, industrial waste monitoring, filming, and investigating, cleaning sewer pipes, and addressing capacity issues throughout the City. Not only does this work enable the City to propose capital improvement projects to the County and perform small crack repair discovered during pipe filming, any roots or obstructions discovered during the video inspections are removed which minimizes the opportunity for overflows

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SEWER REPLACEMENT PROJECT- BASSWOOD AVENUE | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system has been determined to be under capacity. This project will replace 564 feet of 8 inch sewer pipe. The pipe will be replaced with a 12 inch vitrified clay pipeline. The pipeline runs along Basswood Avenue between Mossbank Drive and Shorewood Road. This section of pipeline is over capacity when analyzed considering the factor of safety and PCAP rating. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$10,000 | | | | |
| CONSTRUCTION | \$99,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | \$5,000 | | | | |
| LEGAL | | | | | |
| TOTAL | \$114,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SEWER REPLACEMENT PROJECT- WEST GENERAL STREET | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system has been determined to be under capacity. This project will replace 560 feet of 8 inch sewer pipe. The pipe will be replaced with a 12 inch vitrified clay pipeline. The pipeline runs on West General Street between Bernice Drive and West Crestwood Street. This section of pipeline is over capacity when analyzed considering the factor of safety flow run. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$17,000 | | | | |
| CONSTRUCTION | \$98,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | \$7,000 | | | | |
| LEGAL | | | | | |
| TOTAL | \$122,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | ABALONE COVE SEWER SYSTEM PROJECTS | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>Water Board requirements mandate the City prepare a Sewer System Management Plan for the Abalone Cove Sewer System – estimated cost is \$80,000. Three Pump Stations in the Abalone Cove area need to be modified to allow the use of more reliable pumps estimated cost is \$65,000 each. Approximately 300 feet of braided stainless steel low pressure line needs to be repaired/replaced at an approximate cost of \$30,000. Forty manholes throughout the system need cleaning and to be lined using a mastic treatment at a cost of approximately \$80,000. Approximately fifty low pressure grinder pumps are used throughout the system to aid in overcoming grade differences. These grinder pumps are nearing (or are at) the end of their useful lives. Replacing each pump is estimated to cost \$2,000 – the total grinder pump budget need is \$100,000. The project will also require \$60,000 in design and \$22,000 for project management.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$60,000 | | | | |
| CONSTRUCTION | \$485,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | \$22,000 | | | | |
| LEGAL | | | | | |
| TOTAL | \$567,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Project Costs are based on similar projects performed within the Abalone Cove System. | | | | | |
| Estimated Cost: \$567,000 | | | | | |

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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SEWER REPLACEMENT PROJECT- IRONWOOD STREET | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system has been determined to be under capacity. This project will replace 930 feet of 8 inch sewer pipe which does not have the hydraulic capacity to accommodate existing flows. The pipe will be replaced with a 15 inch vitrified clay pipe. The pipeline runs partly along Ironwood Street and runs through the easement along Silver Spur Road. This reach of pipeline is given a high priority ranking due the assigned PACP rating of 5 and it is over capacity for existing, future and factor of safety flow conditions. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$35,000 | | | | |
| CONSTRUCTION | \$202,275 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | \$10,000 | | | | |
| LEGAL | | | | | |
| TOTAL | \$247,275 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 1 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SEWER REPLACEMENT PROJECT- PVDS at SCHOONER | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system has been determined to be under capacity. This project will replace 2,377 feet of 8 AND 10 inch sewer pipes which do not have the hydraulic capacity to accommodate existing flows. The pipes will be replaced with an 18 inch vitrified clay pipeline. The pipeline runs along Palos Verdes Drive South between Conqueror Drive and Schooner Drive. 25% of this pipeline is over capacity for existing flow conditions and 50 % of the pipeline is over capacity for future flow conditions. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$65,000 | | | | |
| CONSTRUCTION | \$517,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | \$21,000 | | | | |
| LEGAL | | | | | |
| TOTAL | \$603,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 2 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

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|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SEWER REPLACEMENT PROJECT- PVDS at SEA COVE | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system has been determined to be under capacity. This project will replace 748 feet of 8 inch sewer pipe which does not have the hydraulic capacity to accommodate existing flows. The pipe will be replaced with a 15 inch vitrified clay pipeline. The pipeline runs along Palos Verdes Drive South between Sea Cove Drive and Abalone Cove Shoreline Park. This section of pipeline is over capacity for existing flow conditions. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$29,000 | | | | |
| CONSTRUCTION | \$163,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | \$7,000 | | | | |
| LEGAL | | | | | |
| TOTAL | \$199,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 3 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

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|---|--|------------------------------------|------------------|---------------|---------------|
| PROJECT: | SEWER REPLACEMENT PROJECT- GINGER ROOT LANE | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system has been determined to be under capacity. This project will replace 952 feet of 8 inch sewer pipe. The pipe will be replaced with a 15 inch vitrified clay pipeline. The pipeline runs along Ginger Root Lane between Narcissa Drive and Cinnamon Lane. This section of pipeline is over capacity when analyzed considering the factor of safety flow run. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | \$29,000 | | |
| CONSTRUCTION | | | \$166,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | \$8,000 | | |
| LEGAL | | | | | |
| TOTAL | | | \$203,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 7 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

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|---|---|------------------------------------|------------------|---------------|---------------|
| PROJECT: | SEWER REPLACEMENT PROJECT- MALAGA CANYON | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system has been determined to be under capacity. This project will replace 1,850 feet of 10 inch sewer pipe. The pipe will be replaced with a 15 inch vitrified clay pipeline. The pipeline runs behind properties in Malaga Canyon parallel to Basswood Avenue between Mossbank Drive and Mazur Drive. This section of pipeline is over capacity when analyzed considering the factor of safety flow run. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | \$59,000 | | |
| CONSTRUCTION | | | \$335,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | \$13,000 | | |
| LEGAL | | | | | |
| TOTAL | | | \$407,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 5 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

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|---|--|------------------------------------|---------------|------------------|---------------|
| PROJECT: | SEWER REPLACEMENT PROJECT- MISCELLANEOUS PROJECTS | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Several smaller locations throughout the City require repairs. These sections of the City's sewer system have been determined to be under capacity. These projects will replace 1,951 feet of 8 inch sewer pipe. The pipes will be replaced with 12 inch vitrified clay pipelines. The pipelines are located in several locations throughout the City. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | \$75,000 | |
| CONSTRUCTION | | | | \$340,000 | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | \$50,000 | |
| LEGAL | | | | | |
| TOTAL | | | | \$465,000 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 8 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

RECREATION, PARKS & OPEN SPACE

The development and maintenance of community parks, recreational areas and open space has been established as a top priority for the City as stated in the General Plan and various other planning documents. The General Plan states,

“It is the goal of the City of Rancho Palos Verdes to conserve, protect and enhance its natural resources, beauty and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it.”

Many park sites and open space areas have been acquired throughout the City, and some have been developed for use by the general public. Some sites remain vacant or underutilized. The City Council approved the Vision Plan in September 2008 which outlines various trail and park projects which have been included in this plan. The Public Use Master Plan has also outlined a strategy for the development of trails which has also been incorporated into the CIP list. These recreational projects add to the vibrancy of the community and they are designed to contribute to all residents' quality of life. Parks and other open spaces have been carefully planned to take advantage of the beautiful coastline and natural landscape of the peninsula.

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|---|---|---------------|------------------------------------|---------------|---------------|
| PROJECT: | ABALONE COVE SHORELINE PARK PARKING LOT IMPROVEMENTS | | | | |
| TYPE: | Recreation, Parks & Open Space | | | | |
| LOCATION: | Abalone Cove Shoreline Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | <p>With the expected completion of the Land and Water Conservation Fund grant funded improvement project at Abalone Cove Shoreline Park in 2014, public usage of this park is anticipated to increase significantly. The grant funded improvements do not include the existing parking lot. Thus, this will necessitate improving the existing parking lot to accommodate the anticipated public demand.</p> <p>The scope of this project's work includes paving (with crushed aggregate base/binder) of the 60,500 square-feet of the frontage lot; installation of wheel stops and striping; creating spaces for bus drop off, turnaround and parking; asphalt concrete ADA parking spaces; removal and replacement of existing wood pylons with boulders; fencing, landscaping & irrigation around the power generator and propane tank; landscaping & Irrigation along Palos Verdes Drive South; removal of light bollards at Annie's Stand and opening up the area; vegetation removal; and installation of an automated entrance and exit system.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | 30,000 | | | | |
| CONSTRUCTION | 302,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$332,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Quimby Funding. | | | | | |
| JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET | | | | | |
| SAFETY | | | ECONOMY AND EFFICIENCY | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | |
| SUPPORTS CITY COUNCIL GOALS | | | COMMUNITY QUALITY/SUSTAINABILITY | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | ABALONE COVE SHORELINE PARK STAFF BUILDING, RESTROOMS AND DRIVEWAY IMPROVEMENTS | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Abalone Cove Shoreline Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | With the expected completion (2014) of the grant funded improvement project at Abalone Cove Shoreline Park, usage of this park will increase significantly. The staff building and restrooms are in poor condition; however the grant fund excludes improvements to this building. The improvements will enhance the condition of this facility and also make it ADA compliant. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | 18,000 | | | | |
| CONSTRUCTION | 90,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | 108,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Quimby Funding. | | | | | |
| JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | HESSE PARK PARKING LOT RESURFACING | | | | |
| TYPE: | Recreation, Parks and Open Space | | | | |
| LOCATION: | Hesse Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | Hesse Park parking lot is one of the frequently used City facilities. The AC pavement at this parking lot is deteriorating and needs resurfacing. Delaying this improvement will add to the cost of work due to extension of cracks into the depth of the existing pavement caused by motorists' usage. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | \$10,000 | | | |
| CONSTRUCTION | | \$180,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$190,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Quimby Funding. | | | | | |
| JUSTIFICATION FOR INCLUSION IN FY 14-15 BUDGET | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | POINT VICENTE INTERPRETIVE CENTER (PVIC) BUILDING IDENTIFICATION SIGN / SCREENING WALL | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | PVIC | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | In order to provide a building identification sign that will also screen the existing above ground power generator, gas tank, electrical panels/ transformers, a 100-foot long concrete serpentine shaped wall is proposed to be installed in the lawn area adjacent to the pedestrian walkway. This decorative screening wall will include the following building identification: Point Vicente Interpretive Center | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | \$15,000 | | | |
| CONSTRUCTION | | \$95,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$110,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Quimby Funding. | | | | | |
| JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | RYAN PARK UPPER PARKING LOT EXPANSION | | | | |
| TYPE: | Recreation, Parks and Open Space | | | | |
| LOCATION: | Ryan Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | <p>The capacity of the existing upper parking lot at Ryan Park is limited to 38 vehicles. With events scheduled at this park on weekends, the parking lot becomes full and up to 25 vehicles of the overflow need to park on Hawthorne Blvd. Parking on this sharply curved and steep segment of the Hawthorne Blvd creates a potentially unsafe situation for park users who drop off their youth to use the athletic fields. Additionally, drivers who use the southern driveway entrance face a potentially unsafe condition due insufficient sight clearance. The southern driveway of Ryan Park is budgeted for realignment to improve ingress and egress. However, with a row of vehicles parked along the western side of Hawthorne Boulevard, the existing unsafe condition not be completely addressed. Widening of the upper parking lot will create another 30 parking spaces with a space for bus drop-off and turn-around. Additionally, the upper driveway will be connected to the lower driveway. This will make it possible for vehicles in the parking lot to move to the lower entrance if the drivers intend to be on southbound Hawthorne Boulevard. Increasing the capacity of the parking lot combined with restricting parking on this segment of Hawthorne Boulevard will enhance safety and convenience for drivers, bicycle riders and park users</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$400,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$400,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Quimby Funding. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SALVATION ARMY TRAIL IMPROVEMENT PROJECT | | | | |
| TYPE: | Recreation, Parks and Open Space | | | | |
| LOCATION: | Between Palos Verdes Drive West & the Southerly Boundary of Salvation Army property. | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The route of the Salvation Army Trail is based on the City's Conceptual Trails Plan and the Council adopted Vision Plan which is considered high priority for public benefit. This 2,200 feet Trail will connect Tramonto trail to Prickly Bear and other trails in Alta Vicente Reserve. The existing FY12-13 fund earmarked for trails improvement in the Recreation, Parks, & Open Space program is \$90,000. The cost estimated for construction and design work is \$193,000. In order to complete this project, it is necessary to appropriate the balance of \$103,000. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| SURVEYING/ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$103,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL* | \$103,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Existing Budget \$90,000 FY 13-14 Budget Request: \$103,000 | | | | | |
| JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

UNFUNDED PROJECTS

The following projects are those which have been identified as capital needs through various planning processes, but currently there are not resources to complete the projects. As funding becomes available and the City Council prioritizes and approves projects, they may be moved into the funded Five-Year CIP schedule.

| RPV Capital Improvement Plan - Unfunded Projects | | | | | | | |
|---|-----------|-------------------|-------------|-----------------------|---------------------|---------------------|---|
| Project | Page | Potential Funding | Safety Goal | City Council Priority | Cost Range | | Identified Funding Sources |
| | | | | | Minimum | Maximum | |
| Buildings and Other Facility Improvements | 67 | | | | | | |
| Citywide ADA Transition Plan Implementation | | x | x | | \$4,900,000 | \$4,900,000 | Limited CDBG funds |
| Point Vicente Park Community Center Storage Yard Relocation | | | | | \$3,000,000 | \$8,000,000 | \$160,000 Ginsburg Donation for "Performing Arts" building. |
| Solar Park Systems for Hesse Park Building | | x | | | \$350,000 | \$350,000 | Potential grant funding |
| Solar Park System for Point Vicente Interpretive Center (PVIC) | | x | | | \$410,000 | \$410,000 | Potential grant funding |
| Intangible Capital Outlay | 73 | | | | | | |
| No Projects Currently Identified | | | | | | | |
| Roadway Infrastructure | 74 | | | | | | |
| Arterial Rehabilitation - Silver Spur Road (Hawthorne Blvd. to Drybank Dr.) | | | x | x | \$500,000 | \$500,000 | |
| Hawthorne Blvd. Median Improvements (Via Rivera to City Hall) | | | | | \$250,000 | \$250,000 | |
| Lower Point Vicente Park Access Modification Project (PVDW at PVIC) | | x | x | x | \$250,000 | \$300,000 | Potential grant funding |
| Operational Improvements at Crenshaw & Crest | | x | x | x | \$470,000 | \$520,000 | Potential grant funding |
| Crenshaw Blvd Extension Parking Improvements | | | x | | \$125,000 | \$150,000 | |
| Hawthorne Blvd. Right of Way Beautification | | x | x | x | \$2,200,000 | \$2,600,000 | |
| Hawthorne Blvd. Bike Lane Gap Closure | | x | x | | \$1,200,000 | \$1,500,000 | |
| Traffic Safety Improvements - PVDE at Miraleste Drive | | x | x | x | \$200,000 | \$300,000 | Potential grant funding |
| Utility Undergrounding | 83 | | | | | | |
| Utility Undergrounding at 25th Street | | | | | \$1,000,000 | \$1,100,000 | Potential Rule 20A funding |
| Utility Undergrounding at Entrance to PVIC | | | | | \$150,000 | \$200,000 | Potential Rule 20A funding |
| Utility Undergrounding at PVDS and Terranea Way | | | | | \$150,000 | \$200,000 | Potential Rule 20A funding |
| Storm Drain System | 87 | | | | | | |
| Altamira Canyon | | | x | | \$1,250,000 | \$5,000,000 | |
| Interim Altamira Canyon | | | x | x | \$356,000 | \$356,000 | |
| Paintbrush Canyon Drainage | | | x | x | \$2,568,000 | \$2,568,000 | |
| PVDE - Miraleste Canyon | | | x | x | \$2,500,000 | \$3,200,000 | |
| San Pedro & Averill Canyons | | | x | x | \$2,700,000 | \$3,300,000 | |
| Landslide Mitigation Projects | 93 | | | | | | |
| Installation of New Dewatering Wells | | | x | x | \$255,000 | \$255,000 | |
| Rehabilitation of Dewatering Wells | | | x | x | \$1,634,000 | \$1,704,000 | |
| Instrument Wells | | | | | \$121,000 | \$121,000 | |
| Recreation, Parks & Open Space | 97 | | | | | | |
| Restroom at Del Cerro Park | | | | | \$250,000 | \$300,000 | |
| Gateway Park Development Project | | | | | \$450,000 | \$475,000 | Potential grant opportunity |
| Grandview Park Improvements (Phase 1) | | | | | \$635,000 | \$635,000 | |
| Lower Hesse Park Improvements (Phase 1) | | | | | \$660,000 | \$720,000 | |
| Preserve Trail Plan - New Trail Implementation | | x | | x | \$150,000 | \$150,000 | Potential grant opportunity |
| Lower Point Vicente Park Improvement Project | | x | | x | \$2,400,000 | \$2,400,000 | Potential grant opportunity |
| Sunnyside Trail Segment Project | | | | | \$400,000 | \$450,000 | |
| Coast Vision Plan - Trailhead/Overlook/Vista Point Development | | x | | | \$100,000 | \$130,000 | Potential grant opportunity |
| Totals (Min. and Max.) | | | | | \$31,884,000 | \$44,044,000 | |

**BUILDINGS AND OTHER FACILITY IMPROVEMENTS
UNFUNDED PROJECTS**

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | CITYWIDE ADA TRANSITION PLAN IMPLEMENTATION | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Various | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | <p>The Citywide ADA Transition Plan identifies projects with total cost estimates of \$11.8 million. This estimate includes \$2.6 million of roadway curb ramps and bus stops to be addressed with future roadway projects; \$1.7 million of access improvements at Ladera Linda to be addressed with any future rehabilitation of the Ladera Linda Community Center; and \$1.3 million of access improvements at the Civic Center to be addressed with any future rehabilitation of the City Hall campus.</p> <p>The remaining \$6.2 million of identified projects are to improve ADA compliance at various other City-owned properties. The funded section of this document includes \$1.3 million of projects scheduled for the next five years from this list, and address issues categorized as “potential hazard” and “severe”. The remaining \$4.9 million of this list, as well as the amounts noted above for roadways, Ladera Linda, and the Civic Center remain unfunded.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Possible future CDBG funding available. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$4.9 million | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | POINT VICENTE PARK COMMUNITY CENTER | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Upper Point Vicente/Civic Center | | | | |
| DEPARTMENT: | City Manager/Public Works | | | | |
| DESCRIPTION: | Originally studied by the Open Space Planning, Recreation and Parks Task Force in 2004, the concept for this facility was later refined during the redevelopment of the Coast Vision Plan. Adopted by the City Council in 2008, the latest concept calls for a 20,000 square-foot community center that could accommodate meeting space for community groups, recreational facilities, classroom space and full-sized recreational pool. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Impact will need to be assessed. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$3,000,000 - \$8,000,000 | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | STORAGE YARD RELOCATION | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Various Locations throughout the City | | | | |
| DEPARTMENT: | City Manager/Public Works | | | | |
| DESCRIPTION: | <p>It has been proposed that City maintenance services be spread citywide in strategic locations with a central office in City Hall. The existing storage yard is located on the Upper Point Vicente Park site which had been identified for various other community uses due to its prime location.</p> <p>Staff is proposing the creation of a central location for the storage yard with satellite locations throughout the City, serving the storage and other construction needs of the Public Works Department. The central location of the storage yard will be situated at or near City Hall for administrative purposes. This central location will control all satellite locations through the use of maintenance personnel and through the efficient use of the City's network.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>The satellite locations will fulfill the following roles: there will be an office trailer at each location; a construction yard for contractors located throughout the City (possibly generating rental income for the City); possible satellite EOC centers for access throughout the City; and storage space for various equipment.</p> <p>Estimated Cost: \$300,000 - \$1,000,000</p> | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SOLAR POWER SYSTEM FOR HESSE PARK BUILDING | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Various | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | Installation of lightweight and advanced solar energy generating systems over the roof of Hesse Park to reduce power consumption with occasional opportunities to sell power to the grid. This project will help the City with its energy savings goal and will reduce considerable amounts of emissions. Typically the energy savings can cover the cost of projects of this scale in an estimated period of 15 to 20 years. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$350,000 | | | | | |

| | | | | | |
|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SOLAR POWER SYSTEM FOR POINT VICENTE INTERPRETIVE CENTER (PVIC) | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Various | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | Installation of lightweight and advanced solar energy generating systems over the roof of PVIC to reduce power consumption with occasional opportunities to sell power to the grid. This project will help the City with its energy savings goal and will reduce considerable amounts of emissions. Typically the energy savings can cover the cost of projects of this scale in an estimated period of 15 to 20 years. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Estimated cost is \$200,000 - \$400,000 for each facility (\$600,000 - \$1,200,000 total) Funding: Will seek Federal/State Energy Savings Grants | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$410,000 | | | | | |

**INTANGIBLE CAPITAL OUTLAY
UNFUNDED PROJECTS**

NO PROJECTS CURRENTLY IDENTIFIED

**ROADWAY INFRASTRUCTURE
UNFUNDED PROJECTS**

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | ARTERIAL REHABILITATION- SILVER SPUR ROAD (HAWTHORNE BLVD. TO DRYBANK DRIVE) | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Silver Spur Road (Hawthorne Blvd. to Drybank Drive) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | After the street right of way was transferred back to the City, Silver Spur Road will be resurfaced to mitigate roadway distress and degradation that has occurred over the years. This project will require milling and overlay, root removal, asphalt patching, curb and gutter repair, sidewalk repair, ADA ramps and re-striping. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$500,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | HAWTHORNE BLVD. MEDIAN IMPROVEMENTS (VIA RIVERA TO CITY HALL) | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Hawthorne Blvd. (Via Rivera to City Hall) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The development of this median would include installing draught tolerant landscaping which will require minimal maintenance.. Development will also include the installation of irrigation systems and controllers, hardscape, and decorative stone. This would be the second segment of median improvements. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$250,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | LOWER POINT VICENTE PARK ACCESS MODIFICATION PROJECT | | | | |
| TYPE: | Traffic Improvements | | | | |
| LOCATION: | PVDW/PVDS at Lower Point Vicente Park entrance | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Improve access into and out of the Lower Point Vicente park area by restricting turn movements to right turn only out of the site at the southern entrance/exit to minimize vehicle conflicts while negotiating turn movements. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$250,000 - \$300,000 | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | OPERATIONAL IMPROVEMENTS- CRENSHAW BLVD. AND CREST DRIVE | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Crenshaw Blvd. and Crest Drive | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Currently this intersection is a four-way stop controlled intersection. During the AM and PM peak hours, the westbound left-turn lanes back up for several hundreds of feet creating extensive delay and long vehicle queues. An operational improvement to the intersection is required to improve traffic flow. A study is being conducted to determine the best solution. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$470,000 - \$520,000 | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | CRENSHAW BOULEVARD EXTENSION PARKING IMPROVEMENTS | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Crenshaw Blvd (Valley View Rd to Burma Rd) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | In an effort to improve safety, parking and access to the Nature Preserve entrance near Del Cerro Park, parking improvements and restrictions are needed to accommodate the growing user demand and need for emergency vehicle access. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$125,000 - \$150,000 | | | | | |
|  | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | HAWTHORNE BLVD RIGHT OF WAY BEAUTIFICATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Hawthorne Blvd (City Hall to Northerly City Limits) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The City's Right of Way along Hawthorne Blvd will be beautified by landscaping and masking blight conditions created by failed fences, walls and other private improvements. The medians in this area will be improved by landscape and/or hardscape enhancements. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$2,200,00 - \$2,600,000 | | | | | |
|  | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | HAWTHORNE BLVD BIKE LANE GAP CLOSURE | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Hawthorne Blvd (Vallon Drive to Dupre Road) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project will improve roadway safety and complete a bike lane gap closure that exists due to on-street parking demand, roadway configuration and existing median barriers. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$1,200,000-\$1,500,000 | | | | | |
|  <p>A Google Earth Street View image of Hawthorne Boulevard. The view shows a multi-lane road with a yellow-painted bike lane in the center. There is a gap in the bike lane where it is not fully painted or separated. A white car is visible in the left lane. The road is lined with palm trees and some buildings in the background. The text 'Hawthorne Boulevard' is overlaid on the image. At the bottom, there is a copyright notice: '© 2020 Google', '© 2020 Google', and '© 2020 Google'. The Google Earth logo is also visible at the bottom right.</p> | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | TRAFFIC SAFETY IMPROVEMENTS – PALOS VERDES DRIVE EAST AT MIRALESTE DRIVE | | | | |
| TYPE: | Traffic Improvements | | | | |
| LOCATION: | PVDE at Miraleste Drive | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Improve intersection operations to create improved traffic flow, vehicle and pedestrian safety. Operational improvements could include traffic signal controls or a roundabout as warranted. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
| Have applied and will continue to apply for external funding for traffic safety. | | | | | |
| Estimated Cost: \$200,000 - \$300,000 | | | | | |

**UTILITY UNDERGROUNDING
UNFUNDED PROJECTS**

| | | | | | |
|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | UTILITY UNDERGROUNDING AT 25TH STREET | | | | |
| TYPE: | Public Utilities | | | | |
| LOCATION: | 25 th Street | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| This project could be funded through Southern California Edison's Rule 20A Funding. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$1,000,000 - \$1,100,000 | | | | | |

| | | | | | |
|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | UTILITY UNDERGROUNDING AT ENTRANCE TO PVIC | | | | |
| TYPE: | Public Utilities | | | | |
| LOCATION: | Palos Verdes Drive South (at PVIC) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| This project could be funded through Southern California Edison's Rule 20A Funding. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$150,000 - \$200,000 | | | | | |

| | | | | | |
|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | UTILITY UNDERGROUNDING AT PVDS AND TERRANEA WAY | | | | |
| TYPE: | Public Utilities | | | | |
| LOCATION: | PVDS and Terranea Way | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| This project could be funded through Southern California Edison's Rule 20A Funding. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$150,000 - \$200,000 | | | | | |

**STORM DRAIN SYSTEM
UNFUNDED PROJECTS**

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | ALTAMIRA CANYON | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 4 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project includes the installation of protective measures to minimize further erosion in the Altamira Canyon. This project could range from stabilization at bends in stream beds, with limited velocity controls, to channeled stabilization. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This estimate does not include right of way costs. A previously designed and funded project was abandoned due to right of way issues and owners lack of support. | | | | | |
| Estimated Cost: \$1,250,000 - \$5,000,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | INTERIM ALTAMIRA CANYON PROJECT | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | A project within lower Altamira Canyon to aid in slowing the damage being caused by storm water runoff through the entire reach of the Canyon is needed. The installation of Gabion type erosion control structures within lower Altamira Canyon are needed to help control runoff velocities and minimize erosion within the canyon. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Note: An Altamira Canyon project is included in the 2012 CIP as an unfunded project ranging between \$1.25 Million and \$5 Million. The Altamira Canyon project has been studied and analyzed over the past decades; however the need to minimize runoff from entering the ground in Altamira Canyon still remains. This interim project will provide a temporary solution within the lower reaches of the canyon until the full project can be programmed.</p> <p>Estimated Cost: \$356,000</p> | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PAINTBRUSH CANYON DRAINAGE | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The Paintbrush Canyon Drainage System project will capture runoff at the head of the Portuguese Bend landslide in three locations, transfer that runoff via surface mounted High Density Polyethylene (HDPE) pipe under Palos Verdes Drive South, (through an existing steel tunnel) and continue along the existing storm drain pipe alignment to the ocean. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Preventing runoff water from entering the landslide has been shown to directly affect land movement in landslide areas. This project is expected to help slow movement within the Portuguese Bend landslide, eventually affecting the land movement at Palos Verdes Drive South. | | | | | |
| Estimated Cost: \$2,568,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PVDE- MIRALESTE CANYON | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 5 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Work within this project area includes storm drainage systems along Palos Verdes Drive East at the Northern end of PVDE, South Coach, Rocking Horse, Clevis, North Colt, South Colt, Via Canada, and at South Via Canada. This project includes the installation of a number of pipelines and re-setting surface drainage systems to drain into Miraleste Canyon. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$2,500,000 - \$3,200,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SAN PEDRO & AVERILL CANYONS | | | | |
| TYPE: | Storm Drain Systems | | | | |
| LOCATION: | Project Area 6 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Work within this project area would include storm drainage systems at Miraleste, South Miraleste, North Corsine, Via Colinita, La Vista, Vista Mesa, and a curb and gutter project on Via Frascati. This project would include the installation of a number of pipelines and regarding of roads and surface drainage systems to drain into the San Pedro and Averill Canyons. A project at Miraleste Plaza is currently under design. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$2,700,000 - \$3,300,000 | | | | | |

**LANDSLIDE MITIGATION PROJECTS
UNFUNDED**

| | | | | | |
|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | INSTALLATION OF NEW DEWATERING WELLS | | | | |
| TYPE: | Landslide Project | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>Dewatering Wells are a high priority and are considered to be the next most effective method of minimizing runoff from entering the landslide, which helps slow land movement within the landslide. All runoff that percolates into the ground eventually becomes part of the groundwater and will cause an increase in the depth of the groundwater table. Removing groundwater through dewatering wells helps to lower the groundwater table, relieving soil pressures at depth and minimizing the negative effects groundwater has on the landslide. Three new upslope wells in Portuguese Bend and two new wells in Abalone Cove are initially planned during this phase of the system's expansion. These new wells should improve the system's effectiveness by increasing the system's water removal capacity and by removing water more rapidly. Two new dewatering well projects should be scheduled annually until the five have been installed. The cost to install each well is estimated to be \$85,000.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Removing groundwater at depth from the landslide has been shown to directly affect land movement in landslide areas. This project will expand the existing system and is expected to help slow movement within the Portuguese Bend landslide, eventually affecting the land movement along Palos Verdes Drive South.</p> <p>Estimated Cost: \$255,000</p> | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | REHABILITATION OF DEWATERING WELLS | | | | |
| TYPE: | Landslide Project | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>Dewatering Wells are a high priority and are considered to be the next most effective method of minimizing runoff from entering the landslide, which helps slow land movement within the landslide. Up to sixteen existing wells in Abalone Cove and three wells in Portuguese Bend require routine maintenance and will likely need to be rehabilitated over the next fifteen years, as will the five new wells that are planned. Rehabilitation of dewatering wells will ensure the system's continued effectiveness by maintaining the system's water removal capacity. Well rehabilitation projects should be scheduled one or two per year as needed following the installation of the five new dewatering wells. The cost to rehabilitate one well is \$70,000.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Removing groundwater at depth from the landslide has been shown to directly affect land movement in landslide areas. This project will help maintain the existing system which has shown to help slow movement within the Abalone Cove landslide. It is expected that the rehabilitation of wells will eventually affect the land movement along Palos Verdes Drive South.</p> | | | | | |
| Estimated Cost: \$1,634,000 - \$1,704,000 | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | INSTRUMENT WELLS | | | | |
| TYPE: | Landslide Project | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>Instrument Wells are needed to monitor groundwater levels and landslide movement. These wells will provide information that can be valuable to engineers and scientists when a project to minimize land movement is designed or when analyzing movement to help determine where potential projects will be most useful. Collecting the data would require a person to visit the equipment once monthly to download the information, transport the information to a host computer where it would be saved and analyzed. The cost to install a piezometer and/or inclinometer in a well at depth is currently estimated to be \$100,000, costs associated with the ongoing data collection and analysis could be an additional \$25,000 per year.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 (FY) | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>The cost of ongoing data collection and analysis required to facilitate this capital expenditure would need to be programmed annually when the Automatic GPS Monitoring Station is funded.</p> <p>Estimated Cost: \$121,000</p> | | | | | |

**RECREATION, PARKS AND OPEN SPACE
UNFUNDED PROJECTS**

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | RESTROOM AT DEL CERRO PARK | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Del Cerro Park | | | | |
| DEPARTMENT: | Recreation and Parks/Community Development | | | | |
| DESCRIPTION: | This project would include the construction of a restroom at Del Cerro park to serve the park visitors and the users of the trails in the Portuguese Bend Open Space. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$250,000 - \$300,000 | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | GATEWAY PARK DEVELOPMENT PROJECT | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | PVDS in the Portuguese Landslide Area | | | | |
| DEPARTMENT: | Public Works/Community Development | | | | |
| DESCRIPTION: | <p>The Vision Plan includes a proposed Gateway Park, a 23-acre site within the City's Landslide Moratorium area just north of PVDS between the Portuguese Bend residential community and Klondike Canyon. Under the Vision Plan, the site has been approved for a combination of uses such as a "gateway park" for users of the Nature Preserve's trail system, an outdoor education/nature appreciation center for school and community groups and an equestrian center. The following components of the approved concept plan are being developed as part of the California Coastal Trail Project and PVDS Landslide East End Road Realignment Project: Trail head, signage, fencing, and public parking area.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$450,000 - \$475,000 | | | | | |
|  | | | | | |

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|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | GRANDVIEW PARK IMPROVEMENTS (PHASE 1) | | | | |
| TYPE: | Recreation, Parks & Open Space | | | | |
| LOCATION: | Grandview Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | The scope of work of the proposed 'phase one' of Grandview park includes construction of a natural parking lot, restrooms/office, play area, picnic area and some landscaping. These basic items are chosen from the concept plan option "Sycamore" which was selected by the City Council. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$635,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | LOWER HESSE PARK IMPROVEMENTS (PHASE 1) | | | | |
| TYPE: | Recreation, Parks & Open Space | | | | |
| LOCATION: | Lower Hesse Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | The scope of work of the proposed 'phase one' of Lower Hesse Park includes construction of a natural parking lot, restrooms, basketball court, play area, picnic area and some landscaping. These basic items are chosen from the concept plan option "Pacific" which was selected by the City Council. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$660,000- \$720,000 | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PRESERVE TRAILS PLAN - NEW TRAIL IMPLEMENTATION | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Palos Verdes Nature Preserve | | | | |
| DEPARTMENT: | Community Development/Public Works | | | | |
| DESCRIPTION: | <p>In October 2012, the City Council adopted an updated Preserve Trails Plan (PTP) for the NCCP's Palos Verdes Nature Preserve which identifies trail routes and trail uses within the Preserve. Pursuant to the approved management agreement between the City and PVPLC, the PVPLC is responsible for maintenance and repair of existing unimproved trails in the Preserve while the City is responsible for the construction of new trails identified in the PTP.</p> <p>According to the PTP, there are 3 approved trail routes that currently do not exist and need to be constructed at some point by the City. Since projects are moving forward on two of the three new trails needed (the Smugglers Trail in the Abalone Cove Reserve and the Switchback Trail in the San Ramon Reserve, construction of the Crystal Trail (.12 mile) in the Forrestal Reserve remains as the only new trail that needs construction. In addition, the Rim Trail will need to be relocated since the current route passes over private property in Rolling Hills.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$150,000 | | | | | |

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|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | LOWER POINT VICENTE PARK IMPROVEMENT PROJECT | | | | |
| TYPE: | Recreation Parks & Trails Improvements | | | | |
| LOCATION: | Lower Point Vicente | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The park improvement plan for Lower Point Vicente derives from an extensive public outreach process associated with the City Council adopted Vision Plan. The scope of work consists of constructing new decomposed granite trails, overlooks, reconfigured and new parking spaces (including new upper terrace parking lot), drainage facilities (including a bioswale), landscaping, fencing, way finding signs and minor site grading to accommodate the improvements (excavation cannot occur in areas capped for the lead remediation.) | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$2,400,000 | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SUNNYSIDE TRAIL SEGMENT PROJECT | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Sunnyside Ridge Road (Intersection of Sunnyside Ridge Trail and the Sol Vista Segment Trail) | | | | |
| DEPARTMENT: | Community Development/Public Works | | | | |
| DESCRIPTION: | <p>The Sunnyside Segment Trail is a point-to-point trail segment that begins on Sunnyside Ridge Road at the intersection of the Sunnyside Ridge Trail and the currently unused Sol Vista Segment Trail on the old Narbonne Right-of-Way, as indicated in the City's Conceptual Trail Plan. The proposal is to provide a usable trail linkage for pedestrians and equestrians within a recorded trail segment that traverses a privately owned lot that is currently developed with a single-family residence that was formally part of an old City right-of-way. The trail connection would involve the provision of a 5-foot wide decomposed granite surface trail.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$400,000 - \$450,000 | | | | | |

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|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | COAST VISION PLAN TRAILHEAD/OVERLOOK/VISTA POINT DEVELOPMENT | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Various Locations | | | | |
| DEPARTMENT: | Public Works/Community Development | | | | |
| DESCRIPTION: | <p>The Vision Plan identifies the construction of trailheads at key entrances to the existing City trail system along with overlooks and vista points within the Vision Plan project area. The trailheads would consist of a permeable surface pad, a bench, a plastic bag kiosk for dog owners, trash and recycling receptacles, signage, a freestanding kiosk for trail notices, small native trees for shade and pockets of native shrubs, where appropriate. The overlooks/vista points would be placed on decomposed granite or other permeable material with flush stone edging and could include a semicircle bench, a stone pilaster displaying pertinent information, a stone clad wall less than 3 feet in height and pockets of native shrubs.</p> <p>Phase 1 would involve a trail head at Shoreline Park/25th and overlooks/vista points at Inspiration Point and Eagles Nest. Phase 2 would involve trail heads and overlooks/vistas at the cul-de-sac next to St. Paul's Church, Del Cerro Park, and the end of Ocean Terrace. Phase 3 would involve a trail head at the Switchbacks/PVDE Turnout and overlooks/vista points at the Switchbacks/PVDE Turnout, Paintbrush Canyon/Burma Road, and Burma Road above Gateway Park.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$100,000 - \$130,000 | | | | | |

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