



# Dumpster Permit

## City of Rancho Palos Verdes

The following Procedure will be used by the City for issuing an encroachment permit for a Dumpster Permit:

### **STEP 1 – Applicant must complete the Department of Public Works Public Property Encroachment Permit Application and Checklist for Encroachment Permits and submit them to the Planning Division**

These materials shall be fully completed and submitted by the applicant.

### **STEP 2 – Application and Site Plan showing the location of the proposed Dumpster must be verified by City Staff. The Planner will review the application by taking the following actions:**

- Check that the proposed Dumpster company is on the RPV Hauler List
- Print out an aerial photo and have the Applicant site the Dumpster in its proposed location. The aerial photo will be attached to the permit when issued.
- Check aerial photos (topography) to determine if street grade is 6% or less or greater than 6%. If Planner is unable to determine the street grade, then the Planner shall contact the Public Works Department (Becky Martin) via telephone for determination. If it is determined that street grade is 6% or less then Dumpster may have 4 wheels. If greater than 6%, Dumpster must have non skid plates on two wheels.
- Check to make sure Dumpster is placed on street adjacent to and in front of the subject construction project.
- Check to make sure that Dumpster is not placed on an arterial street.
- Check to make sure that Dumpster does not block any driveway approaches or fire hydrants and ensure that there is at least a 2' distance away from such items.
- Check to make sure that Dumpster permit is issued for a specified period of time, not to exceed 30 days.

### **STEP 3 – Payment of Fee and Creation of Case in Tidemark**

If all requirements in Steps 1-2 are met, staff will: 1) in the "Description of Work" section of the Encroachment Permit Application, check the "Dumpster" box and the box indicating "Skid Plate" or "Wheels" depending upon the determination of street slope in Step #2 above; 2) in the "Other" section under "Description of Work" on the Encroachment Permit Application, indicate the name of the authorized Dumpster Company that will be installing the Dumpster; 3) under the "Requirement" section of the Encroachment Permit Application, for emphasis, circle the statement "ALL APPLICANTS MUST COMPLY WITH GENERAL REQUIREMENTS AND DESCRIPTION OF WORK STATED ON THE BACK OF THIS PERMIT", and then write in below that "Must adhere to City Standards and the expiration date (no more than 30 days of date of issuance); 4) sign off on the verification statement on the Encroachment Permit Application and write in the \$98 permit fee – none of the "Items Verified" boxes on the Application need to be checked; 5) log the permit into Tidemark; and 6) insert the Tidemark Case Number (ROW2010-XXXXX) into the "Permit No." box in the upper right hand corner of the Encroachment Permit Application. Staff will then issue a receipt to the Applicant and the Applicant will then be routed to the cashier to pay the \$98 permit fee. Upon showing proof of payment, the permit is then issued.

### **STEP 4 – Inspections**

No inspection is made – if complaints regarding the Dumpster are submitted to the City, such complaints will be forwarded to the Public Works Department (Becky Martin) for site inspection and enforcement.

### **STEP 5 – Project Completion/Close-out**

All of the paperwork for the approved Dumpster Encroachment Permit is then stapled together, three hole punched, and placed in the Public Works 3-ring binder located at the front counter.



CITY OF RANCHO PALOS VERDES  
DEPARTMENT OF PUBLIC WORKS  
REVOCABLE ENCROACHMENT PERMIT

30940 Hawthorne Blvd., Rancho Palos Verdes 90275  
(310) 544-5252 (Ph) (310) 544-5292 (Fax)

Area

Permit No.



Work Location: \_\_\_\_\_

**APPLICANT TO FILL IN (PLEASE PRINT)**

Permittee/Owner \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

Same as Permittee/Owner  
Contractor \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

**DESCRIPTION OF WORK**

- |  |  |   |  |   |                                   |
|--|--|---|--|---|-----------------------------------|
| <input type="checkbox"/> Asphalt Work  | <input type="checkbox"/> Cell Site: <input type="checkbox"/> Mock Up <input type="checkbox"/> Construction | <input type="checkbox"/> Curb Core              | <input type="checkbox"/> Curb & Gutter       | <input type="checkbox"/> Driveway Approach  | <input type="checkbox"/> Dumpster |
| <input type="checkbox"/> Haul Route    | <input type="checkbox"/> Mailbox   | <input type="checkbox"/> Material/Eqmnt Staging | <input type="checkbox"/> Parkway Improvement | <input type="checkbox"/> Sewer line/lateral | <input type="checkbox"/> Sidewalk |
| <input type="checkbox"/> Special Event | <input type="checkbox"/> Trench/Excavation   | <input type="checkbox"/> Utility Work           | <input type="checkbox"/> Other _____         |   |                                   |

- **APPLICANTS MUST ADHERE TO ALL CITY STANDARDS INCLUDING BUT NOT LIMITED TO THOSE ON REVERSE SIDE**
- **MUST NOTIFY CITY INSPECTOR 48-HOUR PRIOR TO START OF ANY WORK**
- **MUST POST NO PARKING SIGNS 72-HOURS PRIOR TO START OF WORK (IF APPLICABLE)**

**(A HARD COPY OF PERMIT MUST BE KEPT ON THE JOB SITE AT ALL TIMES)**

I, the undersigned permittee hereby certify and agree to the following:

That I or the entity on whose behalf this certification is given, hold a currently valid California Contractor's License and a City of Rancho Palos Verdes Business License.

That I have received, read and understand and I agree to perform all work in accordance with the permit (backside included), the document titled "Instructions for Encroachment Permit," American Public Works Association (A.P.W.A.) Standard Specifications for Public Works Construction, applicable Standards Plans, current California MUTCD manual and the City Municipal Code.

That in consideration of the granting of this permit, the City of Rancho Palos Verdes, City wherein the permit work is to be performed and any of their officers or employees thereof shall be saved harmless by the applicant from any liability or responsibility for any accident, loss or damage to persons or property, happening or occurring as the proximate result of any of the work undertaken under the terms of this application and the permit or permits which may be granted in response thereto, and that all of said liabilities are hereby assumed by the applicant. It is further agreed that if any part of this installation interferes with the future use of the Right of Way by the general public, it must be removed or relocated, as designated by the Director of Public Works at the expense of the permittee/owner or his successor in interest.

DUMPSTER PERMITS ARE VALID FOR 30 DAYS ONLY - Expiration Date: \_\_\_\_\_

**THIS PERMIT IS VALID FOR A PERIOD OF 90 CALENDAR DAYS AFTER THE APPROVAL DATE SHOWN ON THIS PERMIT**

By: \_\_\_\_\_  
Permittee/Contractor Signature Date

**ITEMS TO VERIFY and PERMIT FEES:**

(Office Use Only)

- |  |                             |                 |
|--|-----------------------------|-----------------|
| <input type="checkbox"/> City Business Lic. No. _____  | Base Permit Fee             | \$ _____ (RW)   |
| <input type="checkbox"/> Contractor Lic. No. _____<br>(Attach CA State online verification)                        | Traffic Engineer Plan Check | \$ _____ T4/TD# |
| <input type="checkbox"/> Certificate of Insurance with Additional Insured Endorsement<br>(Copy of Policy Required) | Improvement Plan Check Fee  | \$ _____ T4/TD# |
| <input type="checkbox"/> Worker's Comp. Insurance<br>(Copy of Policy Required)                                     | Inspection Fee              | \$ _____ T4/TD# |
| <input type="checkbox"/> Signed N.P.D.E.S. Compliance Certification  | Special Event Fee           | \$ _____ T4/TD# |
| <input type="checkbox"/> Signed Hold Harmless  | County Sewer Saddle Fee     | \$ _____ (RW)   |
| <input type="checkbox"/> NPDES & BMP Guidelines given to Permittee   | <b>TOTAL FEE</b>            | <b>\$ _____</b> |

Utility Invoice No. 101-0000-115-40. \_\_\_\_\_

Approved: \_\_\_\_\_  
(Not valid unless approved by Department) Date

Permit Completed: \_\_\_\_\_  
Inspector Date

WHITE – Office

GREEN – Inspector

PINK – Permittee

HARD COPY – Job Site

## GENERAL REQUIREMENTS

Encroachment Permits may require a minimum of **10 working days** for review of first submittal of Excavation, Haul Route and/or Traffic Control Plans.

**Call “DIG ALERT” at 1-800-227-2600 at least 72 hours prior to any construction.**

- All work, unless otherwise specified, shall be done in accordance with the current edition of the **STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION**.
- Any staging of materials in the City Rights of Way requires prior approval.
- Haul Routes must be approved **48 Hours** prior to coming into the City.
- The Permittee/Contractor must follow the latest National Pollutant Discharge Elimination System (NPDES) & Best Management Practices (BMP's) guidelines.
- Before work on any sewer line begins, a permit must be issued by the City of Rancho Palos Verdes Building and Safety Division in addition to this permit. For information on sewer permits call (310) 544-5244 and ask for Building and Safety.
- When permittee tunnels under existing curbs, gutters and sidewalks, the excavated trench shall be back-filled with cement grout as described in the Standard Specifications.
- A.C. Pavement shall be saw-cut beyond edge of trench as specified by APWA Standards.
- Asphalt shall be placed in one-inch lifts or as directed by Department of Public Works Staff.
- When compaction or material tests are required, all costs are to be borne by the permittee.
- A two-sack sand slurry mixture may be required for compaction where excavation interferes with traffic flow or where work is within the roadway portion of an intersection.
- All excavations must be back-filled or plated at the end of the workday. The City reserves the right to require the permittee to plate open trenches in lieu of back filling.
- Permanent pavement repairs shall be made within 25 calendar days after excavation work is completed. Inspector's approval is required before permanent repairs are made.
- Tree trunks shall be cut to within 4” of curb height. All tree trunks and roots shall be ground to a depth of 18” below grade by a mechanical stump grinder to the satisfaction of the Department of Public Work staff. All wood chips shall be removed, hole filled and compacted with topsoil.

### TRAFFIC CONTROL STANDARD REQUIREMENTS

- Traffic controls throughout permit construction shall conform to the current State of California **MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) FOR USE IN PERFORMANCE OF WORK UPON HIGHWAYS**. Permittee shall provide and maintain all such signs, lights, and devices. All barricades in use after sunset must have portable flashers.
- Traffic may be restricted only between the hours of 9:00 a.m. and 3:00 p.m. and subject to review of the Traffic Engineer.
- One lane of traffic in each direction shall be maintained at all times on all major and secondary highways.
- Pedestrian walkways must be maintained with safety fencing or barrier separation for adjacent excavation.
- The cost of any damage to traffic signal control devices shall be the permittee's responsibility and it shall be brought to the immediate attention of the inspector. The Permittee/Contractor shall be responsible for the replacement cost of any inductive loops in the ground (wire sensors for traffic signals) that are in conflict with or damaged by construction.

### DUMPSTER REQUIREMENTS – (MUST OBTAIN CONTAINER FROM LIST OF CURRENT APPROVED VENDORS)

- Keep the street clean from debris at all times.
- Do not block/obstruct traffic motorists line of sight in any direction.
- Dumpster shall not infringe on any driveway approach, Fire Hydrant, Emergency facility, or utility cabinet.
- **Dumpsters must have cones, delineators, reflectors and reflectorized tape at corners.**

### CURB AND GUTTER, DRIVEWAY APPROACH, SIDEWALK and CURB CORE REQUIREMENTS

- City's trench standards shall be used.
- Remove any/all markings following construction.
- Remove and Replace curb and gutter at the edge of the asphalt and haul materials to a recycling center. Provide Load Ticket to the Inspector. (Do not cut Asphalt in the street unless directed to do so by the Department of Public Works staff).
- Install monolithic section of curb and gutter.
- Must remove and replace Concrete Score line to Score line or as directed by the City staff.
- Install a minimum of 6 inch thick 3,250-PSI Concrete on drivable surfaces and a minimum of 4 inch thick in other places.
- Follow American Public Works Association (APWA) standards for Curb Core (Standards available at the City of Rancho Palos Verdes/Department of Public Works).

**Contact the City of Rancho Palos Verdes – Department of Public Works for questions**

310-544-5252 (ph) 310-544-5292 (fx) Mon – Thurs 7:30 AM – 5:30PM and Fri 7:30AM – 4:30PM [www.palosverdes.com/rpv](http://www.palosverdes.com/rpv)

# RPV's LIST OF AUTHORIZED COMMERCIAL HAULERS



## ROLL-OFFS, DUMPSTERS & BINS Total of 7 Companies 2017

The list below is in alphabetic order. You may contact any hauler from this list. Select the best price and service that suits your needs and deadlines.

CAL MET SERVICES	CA WASTE SERVICES (CWS)	CONSOLIDATED DISPOSAL (aka Republic/ Allied Waste)
P.O. Box 2137 Paramount, CA 90723 (562) 259-1239 Fax (562) 529-7688 <a href="http://www.calmetervices.com">www.calmetervices.com</a> <b>Roll-off &amp; Small Dumpsters/Bins</b>	621 W. 152nd Street Gardena, CA 90247 (310) 538-5998, or 800-839-5550 Fax (310) 538-9040 <a href="http://www.californiawasteservices.com">www.californiawasteservices.com</a> <b>Roll-off &amp; Small Dumpsters/Bins</b>	12949 Telegraph Rd Santa Fe Springs, CA 90670 (800) 299-4898 Fax (562) 906-0251 <a href="http://www.republicservices.com">www.republicservices.com</a> <b>Roll-off &amp; Small Dumpsters/Bins</b>
EDCO CORPORATION	UNIVERSAL WASTE SYSTEMS (UWS)	WASTE MANAGEMENT- L.A. (WM)
950 E. 27th Street Signal Hill, CA 90755 (310) 540-2977 Fax (562) 423-1971 <a href="http://www.edcodisposal.com">www.edcodisposal.com</a> <b>Roll-off &amp; Small Dumpsters/Bins</b>	P.O. Box 3038 Whittier, CA 90605 (800) 631-7016 Fax (562) 941-4915 <a href="http://www.uwscompany.com">www.uwscompany.com</a> <b>Roll-off Only</b>	1970 E. 213th Street Long Beach, CA 90810 (800) 774-0222 Fax (310) 522-6570 <a href="http://www.wm.com">www.wm.com</a> <b>Roll-off &amp; Small Dumpsters/Bins</b>
WEST COAST ROLLOFF		
3100 Puente Street Fullerton, CA 92835 (310) 532-6732 Fax (714) 255-0154 <a href="http://www.westcoastwaste.com">www.westcoastwaste.com</a> <b>Roll-off only</b>		



### RECYCLING SERVICES:

Recycling is offered at a lower/discounted rate. If you have separate recycling bins, ask for a discount. Recycle and Save Money!

**NOTE:** An Encroachment Permit is required for any dumpster or bin placed at the curb or on the public right-of-way. Call the Dept. of Public Works at 310-544-5252 to obtain information and a Permit.

Dumpsters/bins placed on private property (on the driveway and/or yard) do not need an Encroachment Permit.