



TWO YEAR BUDGET  
FY07-08 & FY08-09

**CITY OF RANCHO PALOS VERDES**  
**CITY BUDGET**  
**FY07-08 & FY08-09**

---

CITY OFFICIALS

Thomas D. Long  
Mayor

Douglas W. Stern  
Mayor Pro Tem

Larry Clark  
Council Member

Peter Gardiner  
Council Member

Steve Wolowicz  
Council Member

---

Carolyn Lehr	City Manager
Carolynn Petru	Deputy City Manager
Carol Lynch	City Attorney
Jim Bell	Director of Public Works
Dennis McLean	Director of Finance & Information Technology
Joel Rojas	Director of Planning, Building & Code Enforcement
Ron Rosenfeld	Director of Recreation & Parks

# TABLE OF CONTENTS

Page

## ***Budget Overview***

City Manager's Budget Introduction	1
Guide to Budget	5
Fund Descriptions	7
FY07-08 Combined Summary of Funds	13
FY07-08 Summary of Interfund Transfers	14
FY08-09 Combined Summary of Funds	15
FY08-09 Summary of Interfund Transfers	16
Summary of Interfund Charges	17
Summary of Revenues - All Funds	18
How Your Property Tax Dollars Are Allocated	20
Sources and Uses of City Revenues	21
Summary of Expenditures - All Funds	27
Chart of Accounts - Expenditure Account Code Components	29
Glossary of Expenditure Account Code Terms	30

## ***General Fund Overview***

Estimated General Fund Reserves	35
General Fund Sources - Revenues and Operating Transfers In	36
General Fund Revenues	38
General Fund Uses - Expenditures and Operating Transfers Out	41
General Fund Expenditure Summary by Program	43
General Fund Transfers	44

## ***Redevelopment Agency (RDA) Overview***

RDA Narrative	49
RDA Summary of Funds	50
Summary of RDA Loans from City	51

## ***Improvement Authority (IA) Overview***

IA Narrative	53
IA Summary of Funds	54

## **BUDGET PROGRAMS**

### ***City Council***

Program Description	55
Budget Program	
City Council	56

### ***City Attorney***

Program Description	59
Budget Program	
City Attorney	60

# TABLE OF CONTENTS

Page

## ***City Administration***

Program Descriptions and Performance Indicators	63
Personnel Schedule	70
Department Summary of Programs	71
Budget Programs	
City Manager	72
City Clerk	75
Community Outreach	78
RPV TV Channel 33	81
Personnel	83
Employee Benefits	86

## ***Public Safety***

Program Descriptions and Performance Indicators	89
Function Summary of Programs	93
Budget Programs	
Sheriff	94
Special Programs	96
Animal Control	98
Emergency Preparedness	100
Public Safety Grants	103

## ***Finance & Information Technology***

Program Descriptions and Performance Indicators	105
Personnel Schedule	110
Department Summary of Programs	111
Budget Programs	
Finance	112
Information Technology - Data	116
Information Technology - Voice	119
RDA - Debt Service	121

## ***Planning, Building & Code Enforcement***

Program Descriptions and Performance Indicators	123
Personnel Schedule	127
Department Summary of Programs	128
Budget Programs	
Planning	130
Building & Safety	134
Code Enforcement	137
View Restoration	139
NCCP	142
Geology	144
RDA - Housing Set-Aside	146
Affordable Housing Projects	148

# TABLE OF CONTENTS

Page

## **Recreation & Parks**

Program Descriptions and Performance Indicators	149
Personnel Schedule	155
Department Summary of Programs	156
Budget Programs	
Recreation Administration	157
Recreational Facilities	160
Special Events	163
Point Vicente Interpretive Center	165
REACH	168

## **Public Works**

Program Descriptions and Performance Indicators	171
Personnel Schedule	180
Department Summary of Programs	181
Budget Programs	
Public Works Administration	185
Traffic Management	189
Storm Water Quality	192
Building Maintenance	195
Parks, Trails & Open Space Maintenance	199
Street Maintenance - Pavement Management	205
Street Maintenance - Non Pavement	207
Sewer Maintenance	213
Special District Maintenance	215
Street Lighting - 1911 Act	217
Beautification - Recycling	219
Waste Reduction	221
Transit	226
Abalone Cove Sewer Maintenance	229
Community Development Block Grant	231
RDA - Portuguese Bend	233
Improvement Authority - Portuguese Bend	235
Improvement Authority - Abalone Cove	237

## **Infrastructure Improvements**

Program Descriptions	239
Function Summary of Programs	241
Budget Programs	
Infrastructure Improvements Administration	243
Street Improvements	245
Storm Drain Improvements	249
Parks, Trails & Open Space Improvements	250
Sewer Improvements	254
Building Replacement/Improvements	255
Water Quality/Flood Protection	257

# TABLE OF CONTENTS

Page

## ***Equipment Replacement***

Program Descriptions	259
Function Summary of Programs	260
Budget Programs	
Equipment Replacement - Computers	261
Equipment Replacement - Vehicles	263
Equipment Replacement - Furniture & Equipment	265

# MEMORANDUM



# RANCHO PALOS VERDES

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
**FROM:** CITY MANAGER  
**DATE:** JULY 1, 2007  
**SUBJECT:** BUDGET MESSAGE

The City Council has adopted a balanced General Fund budget of \$18.7 million for FY07-08 with a net surplus of about \$238,000. Rancho Palos Verdes was incorporated as a no-tax city in 1973, and runs very lean on a revenue budget of \$445 per resident. As a comparison, the State Controller reported that the average revenue for other South-Bay cities is \$842 per resident. The City Council and City Staff are to be commended for sound fiscal policies and prudent management of the City's resources.

Although the budget is balanced, the community has identified additional needs and goals for the future. The following is a partial list of projects that could not be accommodated in the current budget:

- Arterial roadways – Our arterial roads need more maintenance than the City can bear. The City will continue to actively pursue additional money that may become available for arterial streets from the State in the form of infrastructure bond money payments.
- Civic Center Improvements –The community has expressed a desire to see the Civic Center transformed into a town square with amenities for all to enjoy, yet we do not have funding for anything beyond the initial infrastructure and utility planning study that is included in the FY07-08 budget. Our City Hall is a converted federal barrack from World War II and is in need of modernization.
- City Hall staffing shortfall – We have too few employees to keep up with the needs of the community and the goals of the City Council.

Because the budget is balanced, we expect that General fund reserves will be maintained at the City Council's policy threshold of 50% of annual revenue, or about \$9 million. The policy threshold was prudently established as a reserve for emergencies and cash flow variations.

Over the last 6 years, General Fund revenues have grown by about 6% per year, primarily due to the City's strong property values. During the same time period, our expenditures have grown by about 12% per year. There are a number of reasons for the growth in spending, including:

- Additional traffic enforcement – Both dedicated and regional traffic enforcement deputy hours have been increased recently;
- Channel 33 – The City has initiated its own public access educational channel made more affordable by volunteer efforts;
- General Liability Insurance – The City's cost of insurance has increased by about 50% *per year* over the last 6 years;
- Litigation – The City's cost to defend itself has grown by more than 20% *per year* over the last 6 years; and
- Emergency Preparedness – This vital program has been enhanced over the last several years.

### ***City Council's Top Goals for 2007***

#### Water Quality and Flood Protection Program for Storm Drain Infrastructure

The FY07-08 budget includes a \$3 million transfer from General fund reserves to fund the McCarrell Canyon backbone drainage system. This vital system is necessary to protect life and property, as demonstrated during the winter storms of 2005.

Funding is included in the FY07-08 budget to begin a comprehensive update of the Master Plan of Drainage. The update is necessary to establish priorities and is expected to include value-added engineering analysis of the City's storm drain infrastructure.

In November 2007, the City's residents will have the opportunity to re-affirm the voters' decision in August 2005 to establish the Storm Drain User Fee. Although the City has been able to fund some improvements by using accumulated General fund reserves, the City's net General fund revenues are too slim to fund future storm drain projects without the Storm Drain User Fee.

#### Other Infrastructure Needs Included in the FY07-08 Budget

The City Council places priority on maintaining all types of infrastructure in the City. Other newly funded infrastructure projects include:

- Residential and arterial street overlay and slurry projects;
- Numerous minor improvements to City Hall;
- Replacement of the Ladera Linda storage sheds;
- Numerous refurbishments and enhancements to Point Vicente Interpretive Center (PVIC);
- Replacement of the Hesse Park Tot Lot play structure;
- Median improvements;
- Improvements to the Abalone Cove Sewer pump system and emergency response system; and
- Emergency generators at both Hesse Park and PVIC.

### Portuguese Bend Nature Preserve

The City is currently pursuing grant funding to acquire additional land for the Preserve. Maintenance of the Preserve is fully funded in FY07-08.

### Traffic Safety

The City shared the cost of a regional traffic enforcement deputy and added its own dedicated deputy with the adoption of the FY06-07 budget. The additional dedicated and regional traffic enforcement deputies are funded at the full cost for FY07-08. The Traffic Safety program budget has been increased by 15% from FY06-07, and the dedicated in-house Traffic Safety Engineer position has been upgraded. In addition, the City has secured a grant for the purchase and installation of additional radar feedback signs.

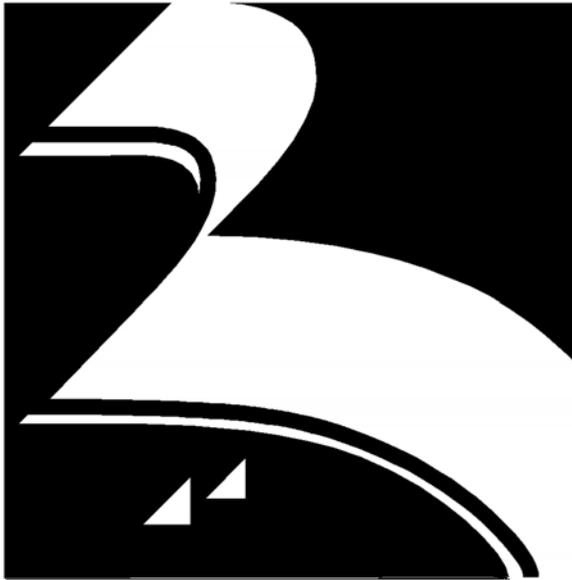
### Civic Center Master Plan and Active Recreation

The City is actively pursuing private donations and is responsive to cooperative projects for the Civic Center. The funding for a Civic Center infrastructure and utility planning study is provided for in the FY07-08 budget. Funding is also included for a Girls' Softball amenity such as bleachers and equipment, as well as a \$20,000 contribution to the Palos Verdes High School pool project.

I wish to thank the entire Finance Department for their work in preparing this budget document. I congratulate them on again receiving the "*Excellence in Financial Reporting*" award from the Government Finance Officers Association.

Respectfully submitted,

Carolyn Lehr  
City Manager



## **GUIDE TO THE CITY OF RANCHO PALOS VERDES BUDGET FY07-08 & FY08-09**

The City's budget is more than just a compilation of revenues and expenditures. It represents a financial and policy implementation plan. In addition, it is a communication medium for the City Council, staff and the public. It also encompasses the City's commitment to provide quality, customer-oriented services to the community.

The budget document is organized into the following sections:

- Budget Overview
- General Fund Overview
- Redevelopment Agency Overview
- Improvement Authority Overview
- City Council
- City Attorney
- City Administration
- Public Safety
- Finance & Information Technology
- Planning, Building & Code Enforcement
- Recreation & Parks
- Public Works
- Infrastructure Improvements
- Equipment Replacement

The Budget Overview section contains: the City Manager's budget message, this guide to the budget document, fund descriptions, combined summaries of funds, inter-fund transfer summaries, an inter-fund charge summary, revenue descriptions, an index of budget programs, and expenditure descriptions.

The General Fund Overview section is comprised of a summary of estimated General fund balance, as well as schedules of General fund revenues, expenditures and operating transfers.

The Redevelopment Agency and Improvement Authority (component units of the City) Overview sections contain descriptions of component unit activity, as well as component unit fund summaries.

The remainder of the budget document is organized by department or function, and provides detailed budget program information. Within each department or function section, a description of each budget program is included, as well as line item budget details and justifications for expenditures and transfers out.

Within each budget program, program revenues are presented with program expenditures to arrive at a net program cost to the City.

The following definitions of some of the frequently used words and phrases will help when reading this budget document:

- **Activity** - A specific and distinguishable service within a budgetary program to fulfill

a community need or a city government responsibility (e.g. the rabies clinic is an activity within the animal services program).

- **Appropriation** - City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes.
- **Department** - A designated organizational unit of the city government (e.g. Administration, Public Works, etc.).
- **Fiscal Year** - The twelve-month period of time to which the budget applies, covering July 1st through June 30th.
- **Fund** - A separate fiscal and accounting entity, which segregates specific financial activity for various purposes or functions.
- **Function** - A combination of programs and activities authorized by budget appropriations and designed to achieve a major purpose of the City (e.g. Public Safety).
- **Inter-fund Transfers** - Monies transferred from one fund to another in order to reimburse that fund for expenditures or to finance the activities of that fund. It should be noted that the City's budget consolidates many Infrastructure Improvement projects into the Capital Improvement Projects (CIP) fund, necessitating the transfer of monies from a number of different funds to the CIP fund to finance these projects.
- **Object Accounts** - Expenditure classifications according to the types of items purchased or services obtained (e.g. full time salaries, operating supplies, professional/technical services, etc.).
- **Program** - An activity or a group of similar or related activities designed to achieve a specific goal or objective of the city (e.g. Animal Services is a program within the Public Safety function).

To assist the reader in understanding the relationship between function, program, activities and object accounts, the Chart of Accounts – Expenditure Account Code Components is presented within this Budget Overview section of the budget document.

## **RANCHO PALOS VERDES FUND DESCRIPTIONS**

### ***Unrestricted Funds***

#### **GENERAL FUND**

The General fund is used to account for all revenues and expenditures of the City that are not required to be accounted for in another fund. Revenues are not restricted and primarily consist of taxes, fees and permits, fines and forfeitures, use of money and property, charges for services, and vehicle license fees. Expenditures are primarily for the operation and administration of City services, including public safety, planning, building and safety, recreation programs, and maintenance of public facilities.

### ***Funds Restricted by Council Action***

#### **BEAUTIFICATION FUND**

The City receives a portion of revenues generated by the sale of recyclable materials picked up at curbside by local refuse haulers. Recycling revenues are used for neighborhood beautification grants and median beautification projects.

#### **RPV TV CHANNEL 33**

This special revenue fund accounts for donations to and the operational cost of the City's public cable channel. The community outreach channel provides educational programming and other information useful to the residents of the City.

#### **CAPITAL IMPROVEMENT PROJECTS (CIP) FUND**

The CIP fund accounts for major improvement projects related to roadways, parks, buildings, rights-of-way, and the sewer system. A variety of funding sources support CIP expenditures including federal, state, and local grant monies, Proposition C funds, Measure A funds, Beautification monies, and General fund operating transfers.

#### **UTILITY UNDERGROUNDING FUND**

In 2001, the City Council directed staff to establish a separate Utility Undergrounding fund to accumulate monies for relocating utility poles and lines on City arterial roadways underground, as well as provide residents with assistance with utility undergrounding in residential areas of the City.

#### **ROADWAY BEAUTIFICATION FUND**

In 2001, the City Council directed staff to establish a separate Roadway Beautification fund to accumulate monies for landscape improvements along the City's roadways.

## RANCHO PALOS VERDES FUND DESCRIPTIONS

### EQUIPMENT REPLACEMENT FUND

This fund was established in 1990 to collect the costs of operating, maintaining and replacing City owned vehicles, computer equipment, and office equipment. The fund allows for a gradual accumulation of monies for equipment replacement, rather than a sudden expense in the year equipment is replaced. Revenues represent the combined total of each department's share of the costs of operation, maintenance, and depreciation of their respective equipment.

### BUILDING REPLACEMENT FUND

The Building Replacement fund is designed to accumulate monies to finance major improvements (e.g. roofing), and partially provide for future replacement of City owned buildings.

### EMPLOYEE BENEFITS FUND

This fund accounts for the costs of benefits provided to City employees, including retirement, workers compensation insurance, and health insurance. Revenues represent the combined total of each department's share of these costs.

### ***Funds Restricted by Law or External Agencies***

### STREET MAINTENANCE FUND

Highway Users tax revenue is generated by a state imposed tax on each gallon of fuel sold in California. Each city in California receives an annual allocation based on vehicle registration, assessed valuation, and population. Highway Users tax revenue is restricted and can only be used for road maintenance. Maintenance activities include street sweeping, crack seal, patching, and curb and gutter repair.

In addition to street maintenance, this fund accounts for traffic signal maintenance, street landscape maintenance, and Palos Verdes Drive South (PVDS) road maintenance in the Portuguese Bend landslide area of the City. These maintenance costs are supplemented with funds transferred from the Waste Reduction fund, the Landscape and Street Lighting (1972 Act) fund, the Street Lighting (1911 Act) fund, and the General fund.

### LANDSCAPE AND STREET LIGHTING (1972 ACT) FUND

The City Council established a landscape and lighting assessment district in 1992. Assessments partially fund street landscape activities accounted for within the Street Maintenance fund. The use of assessment revenues is restricted to expenditures for activities within the street right-of-way that provide a benefit to the entire City.

## **RANCHO PALOS VERDES FUND DESCRIPTIONS**

### **EL PRADO LIGHTING FUND**

In 1982, the El Prado Recreation and Parks District was reorganized as a subsidiary district of the City. The City provides maintenance and operation services for two ground level spotlights and two overhead lights at the entrance of the El Prado neighborhood. A portion of the 1% property tax assessment is remitted to the City to fund these expenditures.

### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

The City receives per capita allocations of CDBG funds from the County, which receives a CDBG allocation from the Federal government. CDBG funds are used for a variety of projects and activities, including grants and loans to low-income homeowners for home improvement projects, a recreation program for people with disabilities, and projects improving accessibility for disabled persons.

### **STREET LIGHTING (1911 ACT) FUND**

In 1995, the City Council authorized the transfer of a street lighting maintenance district from Los Angeles County to the City. Revenues generated from the district originally established by the County are now remitted to the City to provide for street lighting maintenance costs. Expenditures within this fund are limited to maintenance and electricity service for City street lights and traffic signals, as well as related overhead costs.

### **WASTE REDUCTION FUND**

The Waste Reduction program was created to provide for the implementation of the City's Source Reduction and Recycling Element (SRRE) of the City's General Plan. The City collects waste reduction fees from local refuse haulers. The use of these fees is restricted to implementation and promotion of solid waste reduction programs.

### **AIR QUALITY MANAGEMENT FUND (AQMD)**

This program is funded by restricted motor vehicle registration fee assessments. These assessments are restricted to uses that contribute to the reduction of air pollution within the south coast air basin. The City currently uses these funds to supplement funding for the Palos Verdes Peninsula Transit Authority.

### **PROPOSITION C FUND**

Proposition C funds are provided by the ½ cent sales tax distributed to cities on a per capita basis for the purpose of improving transportation conditions. The funds are restricted to uses such as transit services, bus stop improvements, and maintenance and street improvement projects on roads heavily traveled by public transit vehicles. The City uses its entire Proposition C allocation for arterial pavement overlay and slurry, as well as the annual update of the Pavement Management Program.

## **RANCHO PALOS VERDES FUND DESCRIPTIONS**

### **PROPOSITION A FUND**

Proposition A funds are provided by the ½ cent sales tax distributed to cities on a per capita basis. These funds are restricted and may only be used for transit services and bus stop maintenance and improvements. Currently, the City uses Proposition A funds for the City's contribution to Peninsula area transit systems (Palos Verdes Peninsula Transit Authority and Municipal Area Express), as well as improvements to bus shelters.

### **PUBLIC SAFETY GRANTS FUND**

This fund accounts for the use of local law enforcement grants received from both Federal and State agencies. The grant funds are restricted and are currently used by the City to fund three special assignment officers. In the past, the City has received grant revenues from the State to be used for the purchase of high-technology law enforcement equipment.

### **HABITAT RESTORATION FUND**

This fund accounts for payments received from developers for conservation easements granted by the City Council. These easements allow re-vegetation efforts as mitigation for impact to native habitat on project sites. The payments will be used for future habitat restoration efforts on City-owned property.

### **SUBREGION 1 MAINTENANCE FUND**

As part of a development agreement, the developer of Subregion 1 (Capital Pacific Holdings) was required to pay the City \$750,000 for ongoing maintenance of 71 acres of land to be dedicated to the City. Maintenance activities include landscaping, trails, fencing, and street maintenance.

### **MEASURE A CAPITAL PROJECTS AND MAINTENANCE FUNDS**

Measure A park funds are generated by County assessments on real property. Local agencies receive funding by submitting grant applications to the Los Angeles County Regional Park and Open Space District. The grant funds are used for open space acquisition and park improvements. In addition, the City receives annual Measure A funding allocations for the maintenance of acquired open space and park improvements funded with Measure A grants. The maintenance fund accounts for Measure A maintenance allocations and operating transfers to the General fund for maintenance activities.

### **ABALONE COVE SEWER DISTRICT FUND**

The City collects assessments from property owners within the Abalone Cove Sewer District to partially pay for operation and maintenance of the Abalone Cove sewer system. Operation and maintenance expenditures are accounted for in this fund, and are supplemented by General fund operating transfers.

## **RANCHO PALOS VERDES FUND DESCRIPTIONS**

### **PARK DEVELOPMENT (QUIMBY) FUND**

Quimby funds are paid to the City by residential developers as a condition of approval for final subdivision or parcel maps for park and recreation purposes. Fees are collected in lieu of property dedication based on a formula included in the City Municipal Code, and are to be used only for the purpose of developing new or rehabilitating existing park or recreational facilities.

### **AFFORDABLE HOUSING IN-LIEU FUND**

In 1997, the City Council approved the establishment of an in-lieu affordable housing fee pursuant to the City's General Plan and Development Code. The fee is charged to developers of large commercial and residential projects, in-lieu of the developer constructing on-site affordable housing units, and facilitates the development of affordable housing within the City. The in-lieu fees are used to implement goals, policies, and programs outlined in the Housing Element of the City's General Plan.

### **DEVELOPMENT IMPACT MITIGATION (ENVIRONMENTAL EXCISE TAX) FUND**

In 1974, the City imposed an environmental excise tax (EET) on the construction of new residential units and commercial and industrial buildings within the City, which impact the existing ecology and quality of life. EET funds collected are to be used for purchasing land, constructing buildings and improvements, and purchasing machinery, equipment and other capital facilities with which the City may develop, improve, and expand public parks, services, utilities, water, sewage treatments, and police and fire protection.

### **BIKEWAYS FUND**

Bikeways funds are distributed by the State to local agencies annually, based on population. The funds are restricted to use in the design and construction of bicycle and pedestrian facilities on roadways, including disabled access ramps. Funds are transferred to the CIP fund in which eligible project expenditures occur.

### **WATER QUALITY & FLOOD PROTECTION FUND**

This enterprise fund was established in 2005 to account for storm drain user fees approved by property owners in August 2005, and the related expenses to repair and maintain the City's storm drain system as part of the City's proposed Water Quality & Flood Protection program.

### **RDA - HOUSING SET-ASIDE FUND**

This fund accounts for the portion of the Redevelopment tax increment revenue to be set-aside (20%) for the development of low and moderate income housing within the City. The Agency board determines the use of these monies on an ongoing basis.

## **RANCHO PALOS VERDES FUND DESCRIPTIONS**

### **RDA - DEBT SERVICE FUND**

The Debt Service fund accounts for the accumulation of resources for the payment of the Redevelopment Agency's debt. The Agency's gross property tax increment revenue (net of the 20% Housing Set-Aside amount) is recorded in this fund. Property tax increment is defined as the portion of property taxes attributable to the Agency project area that exceeds the fixed amount collected in the base-year, the year the Agency was formed.

### **RDA - CAPITAL PROJECTS - PORTUGUESE BEND AND ABALONE COVE FUNDS**

These Agency funds were established with the primary purpose of providing mitigation measures to stabilize a landslide. Expenditures are funded with proceeds from City General fund loans, and currently consist of reconstruction of dewatering wells, drainage improvements, and Agency administration.

### **IMPROVEMENT AUTHORITY – PORTUGUESE BEND FUND**

A separate Joint Powers Improvement Authority was created to oversee the on-going maintenance and operation associated with landslide mitigation improvements constructed by the Redevelopment Agency. This fund accounts for the maintenance and operation expenditures related to improvements within the Portuguese Bend area of the City. The funding source for these maintenance and operation expenditures is an annual operating transfer from the City's General fund.

### **IMPROVEMENT AUTHORITY – ABALONE COVE FUND**

This fund accounts for the maintenance and operation expenditures related to landslide mitigation improvements constructed by the Agency, within the Abalone Cove area of the City. The funding source for these maintenance and operation expenditures is interest earned on \$1,000,000 set aside from the original County bond proceeds, in accordance with the Landslide Settlement Agreement between the City, Redevelopment Agency, and the County.

## FY07-08 COMBINED SUMMARY OF FUNDS

Fund	Estimated Fund Balance 6/30/2007	FY07-08 Revenues	FY07-08 Transfers In	FY07-08 Expenditures	FY07-08 Transfers Out	Estimated Fund Balance 6/30/2008
<b>Unrestricted</b>						
GENERAL	12,591,056	18,699,650	261,774	16,250,354	5,476,044	9,826,082
<b>Restricted by Council Action</b>						
BEAUTIFICATION	684,192	274,200		257,370	155,000	546,022
RPV TV CHANNEL 33	221	9,520	135,040	144,540		241
CIP	663,210	33,200	2,282,111	2,309,511		669,010
UTILITY UNDERGROUNDING	258,236	12,900				271,136
ROADWAY BEAUTIFICATION	91,943	4,600				96,543
EQUIP REPLACEMENT	2,696,209	393,500		694,300		2,395,409
BLDG REPLACEMENT	1,113,712	55,700	100,000	243,200		1,026,212
EMPLOYEE BENEFITS	470,580	1,780,230		1,780,230		470,580
Subtotals	5,978,303	2,563,850	2,517,151	5,429,151	155,000	5,475,153
<b>Restricted by Law or External Agencies</b>						
STREET MAINTENANCE	405,288	843,000	730,500	1,748,905		229,883
1972 ACT	17,980	249,130		66,200	180,000	20,910
EL PRADO LIGHTING	6,528	1,600		900		7,228
CDBG	5	229,827		201,253	28,574	5
1911 ACT	1,370,803	443,500		465,500	74,500	1,274,303
WASTE REDUCTION	219,147	101,000		169,570	45,000	105,577
AIR QUALITY MANAGEMENT	57,842	52,900		58,000		52,742
PROPOSITION C	519,454	605,700		5,290	625,000	494,864
PROPOSITION A	8,756	696,000		506,093	17,600	181,063
PUBLIC SAFETY GRANTS	23,118	101,200			100,000	24,318
HABITAT RESTORATION	159,387	8,000	115,000	134,800		147,587
SUBREGION 1 MAINT	750,000	37,500	30,000	64,400		753,100
MEASURE A MAINT	76,680	68,800			103,600	41,880
AB COVE SEWER DISTRICT	23,178	43,200	80,700	133,200		13,878
QUIMBY	31,241	13,600		25,000		19,841
AFFORD HOUSING IN-LIEU	138,283	6,900				145,183
EET	329,049	257,140		175,000	20,000	391,189
MEASURE A CAPITAL	7,440					7,440
BIKEWAYS	279	25,000			25,000	279
WATER QUALITY/FLOOD PROTECT	490,159	1,228,500	3,099,193	2,726,264		2,091,588
RDA - HOUSING SET ASIDE	212,944	204,000		25,000		391,944
RDA - DEBT SERVICE	384,306	1,982,200		1,979,800		386,706
RDA - PORTUGUESE BEND	374,374	18,700		26,000		367,074
RDA - ABALONE COVE	5,639	300				5,939
IMPROV AUTH - PORT BEND	208,128	10,400		131,200		87,328
IMPROV AUTH - AB COVE	261,313	63,100		116,021		208,392
Subtotals	6,081,321	7,291,197	4,055,393	8,758,396	1,219,274	7,450,241
General Fund Advance To RDA					(16,000)	
<b>GRAND TOTALS</b>	<b>24,650,680</b>	<b>28,554,697</b>	<b>6,834,318</b>	<b>30,437,901</b>	<b>6,834,318</b>	<b>22,751,476</b>

## SUMMARY OF INTERFUND TRANSFERS FY07-08

TRANSFERS FROM:	TRANSFERS TO:										Totals
	General fund	Street Maintenance	Subregion 1	Abalone Cove Sewer District	Channel 33	Capital Improvement Program	Habitat Restoration	Water Quality Flood Protect	Building Replacement	Improvement Authority Port Bend	
General fund		438,000	30,000	80,700	135,040	1,462,111	115,000	3,099,193	100,000		5,460,044
Beautification fund						155,000					155,000
Waste Reduction fund	7,000	38,000									45,000
Environmental Excise Tax (EET)	20,000										20,000
Bikeways (TDA Article 3)						25,000					25,000
CDBG fund	28,574										28,574
Landscape/St Lighting (1972 Act) fund		180,000									180,000
Street Lighting (1911 Act) fund		74,500									74,500
Proposition A fund	2,600					15,000					17,600
Proposition C fund						625,000					625,000
Measure A Maintenance fund	103,600										103,600
Public Safety Grants fund	100,000										100,000
<b>TOTALS</b>	<b>261,774</b>	<b>730,500</b>	<b>30,000</b>	<b>80,700</b>	<b>135,040</b>	<b>2,282,111</b>	<b>115,000</b>	<b>3,099,193</b>	<b>100,000</b>	<b>0</b>	<b>6,834,318</b>

## FY08-09 COMBINED SUMMARY OF FUNDS

Fund	Estimated Fund Balance 6/30/2008	FY08-09 Revenues	FY08-09 Transfers In	FY08-09 Expenditures	FY08-09 Transfers Out	Estimated Fund Balance 6/30/2009
<b>Unrestricted</b>						
GENERAL	9,826,082	19,286,720	245,774	16,814,013	3,195,392	9,349,171
<b>Restricted by Council Action</b>						
BEAUTIFICATION	546,022	268,700		265,940	155,200	393,582
RPV TV CHANNEL 33	241	9,520	139,590	149,090		261
CIP	669,010	35,100	2,238,775	2,267,105		675,780
UTILITY UNDERGROUNDING	271,136	14,200				285,336
ROADWAY BEAUTIFICATION	96,543	5,100				101,643
EQUIP REPLACEMENT	2,395,409	285,500		516,570		2,164,339
BLDG REPLACEMENT	1,026,212	53,900	100,000			1,180,112
EMPLOYEE BENEFITS	470,580	1,944,630		1,944,630		470,580
Subtotals	5,475,153	2,616,650	2,478,365	5,143,335	155,200	5,271,633
<b>Restricted by Law or External Agencies</b>						
STREET MAINTENANCE	229,883	823,900	914,980	1,804,845		163,918
1972 ACT	20,910	249,330		67,900	180,000	22,340
EL PRADO LIGHTING	7,228	1,800		900		8,128
CDBG	5	197,623		169,049	28,574	5
1911 ACT	1,274,303	441,900		480,000	76,800	1,159,403
WASTE REDUCTION	105,577	95,500		177,160	7,000	16,917
AIR QUALITY MANAGEMENT	52,742	52,800		58,000		47,542
PROPOSITION C	494,864	627,100		5,700	659,329	456,935
PROPOSITION A	181,063	730,800		522,505	18,200	371,158
PUBLIC SAFETY GRANTS	24,318	101,300			100,000	25,618
HABITAT RESTORATION	147,587	3,300	115,000	128,200		137,687
SUBREGION 1 MAINT	753,100	39,500	30,000	65,900		756,700
MEASURE A MAINT	41,880	67,200			107,500	1,580
AB COVE SEWER DISTRICT	13,878	42,700	10,700	65,800		1,478
QUIMBY	19,841	13,000				32,841
AFFORD HOUSING IN-LIEU	145,183	7,600				152,783
EET	391,189	239,740				630,929
MEASURE A CAPITAL	7,440					7,440
BIKEWAYS	279	25,000			25,000	279
WATER QUALITY/FLOOD PROTECT	2,091,588	1,337,528	650,176	3,503,295		575,997
RDA - HOUSING SET ASIDE	391,944	223,600		25,000		590,544
RDA - DEBT SERVICE	386,706	2,156,700		2,154,325		389,081
RDA - PORTUGUESE BEND	367,074	19,300		26,300		360,074
RDA - ABALONE COVE	5,939	300				6,239
IMPROV AUTH - PORT BEND	87,328	4,600	91,500	135,100		48,328
IMPROV AUTH - AB COVE	208,392	63,400		117,776		154,016
Subtotals	7,450,241	7,565,521	1,812,356	9,507,755	1,202,403	6,117,960
General Fund Advance To RDA					(16,500)	
<b>GRAND TOTALS</b>	<b>22,751,476</b>	<b>29,468,891</b>	<b>4,536,495</b>	<b>31,465,103</b>	<b>4,536,495</b>	<b>20,738,764</b>

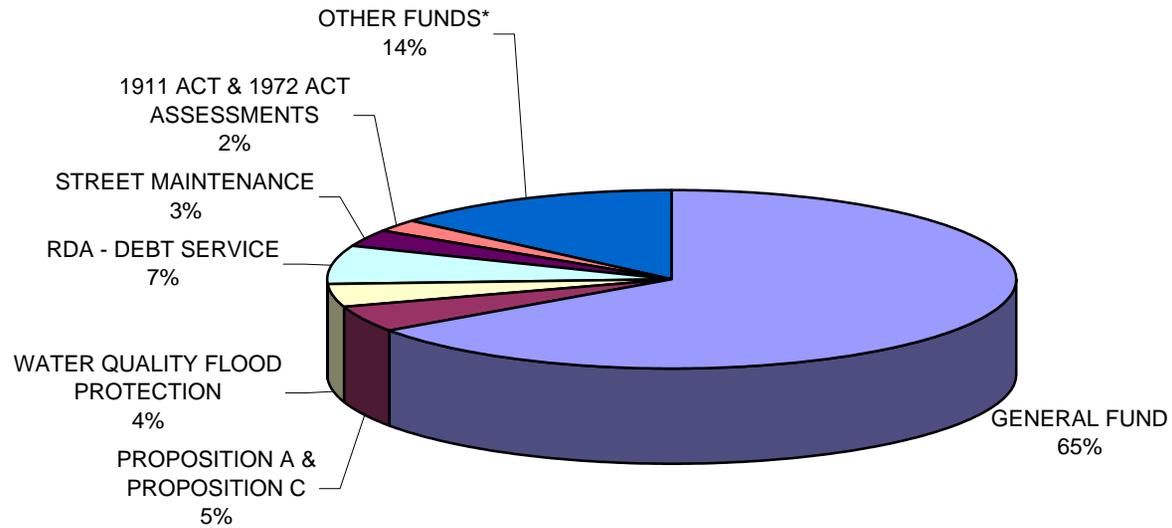
## SUMMARY OF INTERFUND TRANSFERS FY08-09

TRANSFERS FROM:	TRANSFERS TO:										Totals
	General fund	Street Maintenance	Subregion 1	Abalone Cove Sewer District	Channel 33	Capital Improvement Program	Habitat Restoration	Water Quality Flood Protect	Building Replacement	Improvement Authority Port Bend	
General fund		658,180	30,000	10,700	139,590	1,383,746	115,000	650,176	100,000	91,500	3,178,892
Beautification fund						155,200					155,200
Waste Reduction fund	7,000										7,000
Environmental Excise Tax (EET)											0
Bikeways (TDA Article 3)						25,000					25,000
CDBG fund	28,574										28,574
Landscape/St Lighting (1972 Act) fund		180,000									180,000
Street Lighting (1911 Act) fund		76,800									76,800
Proposition A fund	2,700					15,500					18,200
Proposition C fund						659,329					659,329
Measure A Maintenance fund	107,500										107,500
Public Safety Grants fund	100,000										100,000
<b>TOTALS</b>	<b>245,774</b>	<b>914,980</b>	<b>30,000</b>	<b>10,700</b>	<b>139,590</b>	<b>2,238,775</b>	<b>115,000</b>	<b>650,176</b>	<b>100,000</b>	<b>91,500</b>	<b>4,536,495</b>

## SUMMARY OF INTERFUND CHARGES

TRANSFERS FROM:	FY07-08 INTERFUND CHARGES TO:			FY08-09 INTERFUND CHARGES TO:		
	Equipment Replacement fund	Employee Benefit fund	General fund Overhead Charges	Equipment Replacement fund	Employee Benefit fund	General fund Overhead Charges
General fund	256,300	1,635,060		164,100	1,786,870	
Street Maintenance fund		23,010			25,180	
Beautification fund		5,520	4,100		6,030	4,200
Waste Reduction fund		12,840	7,300		14,040	7,500
Capital Improvement Projects fund		36,930			40,420	
Landscape/St Lighting (1972 Act) fund			57,000			58,700
Street Lighting (1911 Act) fund			70,000			72,000
Proposition A fund		1,650	2,800		1,810	2,900
Proposition C fund		1,650			1,810	
Abalone Cove Sewer District		4,700			5,140	
RPV TV Channel 33	2,200	2,140		1,500	2,290	
Water Quality Flood Protection		33,230			36,340	
<b>TOTALS</b>	<b>258,500</b>	<b>1,756,730</b>	<b>141,200</b>	<b>165,600</b>	<b>1,919,930</b>	<b>145,300</b>

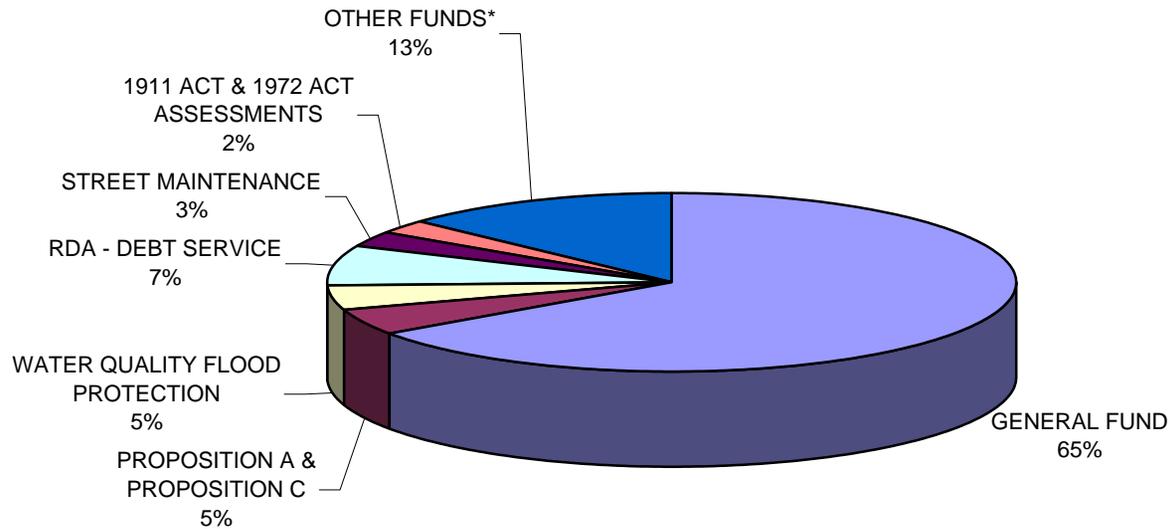
## SUMMARY OF REVENUES - ALL FUNDS FY07-08 \$28,613,697



GENERAL FUND	\$18,699,650
PROPOSITION A & PROPOSITION C	\$1,301,700
WATER QUALITY FLOOD PROTECTION	\$1,228,500
RDA - DEBT SERVICE	\$1,982,200
STREET MAINTENANCE	\$843,000
1911 ACT & 1972 ACT ASSESSMENTS	\$692,630
OTHER FUNDS*	\$3,866,017

\*OTHER FUNDS includes all funds of the City and its component units which are not individually identified in this chart (see the FY07-08 COMBINED SUMMARY OF FUNDS for further details).

## SUMMARY OF REVENUES - ALL FUNDS FY08-09 \$29,532,021

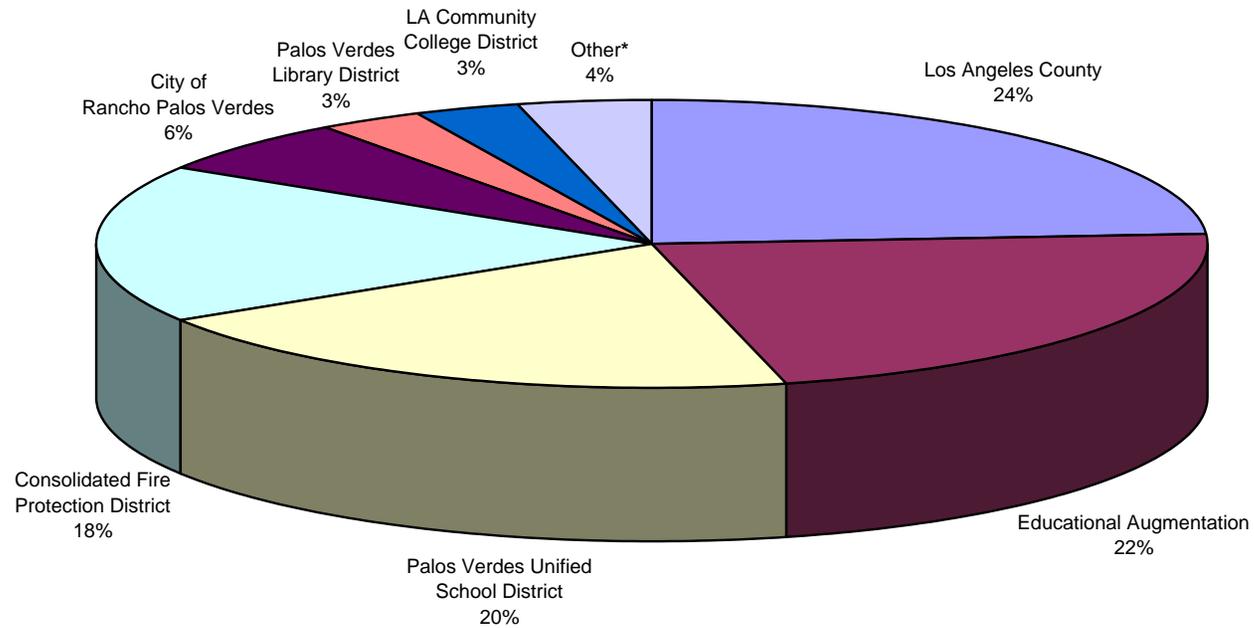


GENERAL FUND	\$19,286,720
PROPOSITION A & PROPOSITION C	\$1,357,900
WATER QUALITY FLOOD PROTECTION	\$1,337,528
RDA - DEBT SERVICE	\$2,156,700
STREET MAINTENANCE	\$823,900
1911 ACT & 1972 ACT ASSESSMENTS	\$691,230
OTHER FUNDS*	\$3,878,043

\*OTHER FUNDS includes all funds of the City and its component units which are not individually identified in this chart (see the FY08-09 COMBINED SUMMARY OF FUNDS for further details).

## HOW YOUR PROPERTY TAX DOLLARS ARE ALLOCATED

Annual property taxes are based on 1% of the assessed value of your property. Therefore, a homeowner with an assessed property value of \$600,000 pays property tax of \$6,000 annually. Of this amount, the City of Rancho Palos Verdes receives \$360.



\*Other property tax recipients include the Los Angeles County Flood Control Maintenance District, the South Bay Cities Sanitation District, and the Children's Institutional Tuition Fund.

## SOURCES AND USES OF CITY REVENUES - ALL FUNDS

### GENERAL FUND

The General fund accounts for a variety of different revenues that may be used for any expenditures of the City. Primarily, General fund revenue consists of general-purpose taxes. The most significant General fund revenue sources, approximately 98% of the total General fund revenues, are described below.

**PROPERTY TAX:** Property Taxes are the largest single source of revenue to the General Fund, accounting for approximately 30% of all General Fund revenue. The Los Angeles County Assessor determines property valuations for all publicly owned property within the City. The State Board of Equalization determines property valuations for all Public Utility property. The County levies the base property tax of one percent, equaling \$1 per each \$100 of assessed valuation (subject to growth limitations of 2% per year). Rancho Palos Verdes' share of the \$1 is 6%. (Example: For a home with a \$600,000 assessed valuation, the total property tax billed by the County is \$6,000 per year, and the City's 6% share is \$360 per year.) A number of other governmental agencies providing services within the City receive the remaining 94%, with the majority going to the County and the School Districts.

**PROPERTY TAX IN-LIEU OF VEHICLE LICENSE FEES:** Prior to 1999, State residents paid a Vehicle License Fee of 2% of the market value of their respective vehicles to the Department of Motor Vehicles. This Vehicle License Fee funding is passed through to cities and counties throughout California. The State legislature reduced the Vehicle License Fee tax rate from 2% to 0.65% over a period of three years ending in 2001. The same legislation also guaranteed cities and counties that the State would "backfill" or pay the difference between the two rates.

The Property Tax In-Lieu of Vehicle License Fee component of the State's Budget eliminated the backfill portion (1.35%) of the Vehicle License Fee payment and replaced it dollar for dollar with property tax taken from the Educational Revenue Augmentation Fund. The Property Tax In-Lieu of Vehicle License Fee is permanent and took effect on July 1, 2004. Property Tax In-Lieu of Vehicle License Fee revenue will increase each year with the City's change in assessed value of taxable property. Property Tax In-Lieu of Vehicle License Fee revenue accounts for approximately 17% of all General Fund revenue.

**PROPERTY TAX IN-LIEU OF SALES TAX (TRIPLE FLIP):** Proposition 57, the one time Economic Recovery Bond of \$15 billion, was approved by the voters of California on March 2, 2004. The \$15 billion will be used to finance the State's accumulated General Fund deficit.

The "Triple Flip", used to secure the \$15 billion bond issue, redirects 0.25% of the sales and use tax going to cities and counties throughout the State. The State will then replace the lost revenue on a dollar-for-dollar basis with property tax taken from the Educational Revenue Augmentation Fund. The Triple Flip took effect on July 1, 2004. The Triple Flip will be discontinued when the Economic Recovery Bonds are retired. The Property Tax In-Lieu of Sales Tax increases each year in relation to the sales and use tax each jurisdiction would have otherwise received. Property Tax In-Lieu of Sales Tax revenue accounts for approximately 1% of General Fund revenue.

**SALES AND USE TAX:** In accordance with the California Revenue and Taxation Code and the Bradley-Burns Uniform Local Sales and Use Tax Law of 1955, this tax is imposed at the rate of 8.25% on the sales price of any taxable transaction in Los Angeles County (County).

The State Board of Equalization administers sales and use tax. Prior to the issuance of the State's Economic Recovery Bond issue of \$15 billion, the City received 1% of the 8.25%. However, as detailed in the Property Tax In-Lieu of Sales Tax section above, the City currently receives only

## SOURCES AND USES OF CITY REVENUES - ALL FUNDS

.75% of the 8.25%. The State, County and Transportation District share the other 7.5%. The City also receives 8.2% of sales tax received by the City of Rolling Hills Estates under an agreement with that City which expires in 2010. Sales tax revenue accounts for about 6% of all General Fund revenue.

**UTILITY USERS TAX:** In FY93-94, the voters of the City approved a tax of 3% on the consumers of natural gas, electricity, water, and telephone services. The tax is collected by each of these utilities as a part of its regular billing procedure and remitted to the City. The Utility Users Tax accounts for approximately 12% of General fund revenues.

**FRANCHISE TAXES:** Under several State statutes, the City imposes fees on natural gas, electric, water, trash and cable television companies operating in the City for the privilege of using the City rights-of-way. The amounts paid are based on a percentage of gross receipts. Franchise taxes account for approximately 8% of total General Fund revenue.

**BUSINESS LICENSE TAX:** Title 5 of the Municipal Code requires all entities conducting business within the City to pay annual Business License tax. This tax accounts for approximately 2% of General Fund revenue.

**PROPERTY TRANSFER TAX:** The County collects a Property Transfer Tax when real property changes ownership. The County collects \$1.10 for each \$1,000 of value transferred (sales price), which is split between the County and the City. Property Transfer Taxes account for approximately 1% of General Fund revenue.

**GOLF TAX:** In 1993, the golf tax was established as 10% of golf fees charged by the golf course operator. Currently, there is only one golf course in the City that is subject to the tax (Trump National). Golf tax accounts for about 2% of General fund revenue.

**PLANNING AND BUILDING PERMITS:** The Planning and Building divisions issue permits for building/remodel construction activities involving residential and commercial structures to ensure compliance with the City's Development Code. Permit fees are charged to recover the cost of providing such services. Planning and Building Permit revenue account for approximately 8% of General Fund revenue.

**FINES AND FORFEITURES:** The City receives a portion of the revenue collected from traffic tickets issued within the City. The Superior Court administers the traffic ticket revenue and has asserted that the City receives an average of about 89% of the revenue from each ticket. This source accounts for about 1% of General fund revenue.

**USE OF MONEY AND PROPERTY:** This includes earnings from investment of City funds as well as revenue received from the Point Vicente Interpretive Center, rental of City facilities, parking lot fees, and other rentals. The Use of Money and Property revenue accounts for approximately 7% of General Fund revenue.

**INTERFUND CHARGES FOR SERVICES (SPECIAL FUND ADMINISTRATION):** Certain restricted City funds (1972 Act Assessment District, 1911 Act Assessment District, Proposition A, Beautification and Waste Reduction) are charged amounts to defray the costs of City administration of these activities. The charges are limited to those which are legally allowable, and account for less than 1% of General fund revenue.

**MOTOR VEHICLE IN-LIEU FEES (VEHICLE LICENSE FEES):** Prior to 1999, State residents paid a Vehicle License Fee of 2% of the market value of their respective vehicles to the Department of

## SOURCES AND USES OF CITY REVENUES - ALL FUNDS

Motor Vehicles. This Vehicle License Fee funding is passed through to cities and counties throughout California. The State legislature reduced the Vehicle License Fee tax rate from 2% to 0.65% over a period of three years ending in 2001. The same legislation also guaranteed cities and counties that the State would “backfill” or pay the difference between the two rates.

As described above, the Property Tax In-Lieu of Vehicle License Fee component of the State’s Budget eliminated the backfill portion (1.35%) of the Vehicle License Fee payment and replaces it dollar for dollar with property tax taken from the Educational Revenue Augmentation Fund. The Vehicle License Fee revenue detailed in the City’s Budget is comprised of the “non-backfill” portion (.65%), which is distributed to cities and counties based on population. Vehicle License Fee revenue accounts for approximately 2% of General Fund revenue.

### RESTRICTED REVENUES

The revenue sources listed below are restricted by law or administrative action for specific purposes.

#### TRANSPORTATION

**STATE HIGHWAY USERS TAX:** The City is allocated a share of revenues derived from the State Highway Users Tax based primarily on population. This tax is collected by gasoline retailers at the pump and is administered by the State Controller. Proposition 111 makes additional gas tax monies available to cities, although the city must meet a Maintenance of Effort (MOE) requirement. This MOE necessitates spending a certain amount of General fund monies for street maintenance.

The Highway Users Tax is restricted and can only be used for the construction, improvement, and maintenance of public rights-of-way. Activities financed by the Highway Users tax include, but are not limited to, street patching, slurry sealing, street reconstruction, curb/gutter/sidewalk repair, and street sweeping.

**PROPOSITION C:** Proposition C is a voter-approved measure enacted in 1990 which imposes a ½ cent sales tax in Los Angeles County for the purpose of improving transportation conditions. These monies are distributed on a per capita basis and must be used for transit services, bus stop improvements and maintenance, and street improvement projects for streets heavily used by transit. Proposition C monies must be spent within three years of allocation. Proposition C monies are used to support the arterial pavement management program (overlay and slurry seal).

**PROPOSITION A:** The City receives monies from Proposition A, which is a ½ cent sales tax approved by the voters of Los Angeles County in 1980. The revenues are received by cities on a per capita basis and may only be used for transit services and bus stop improvements and maintenance.

The City has historically used these monies to finance participation in the Palos Verdes Transit/Dial-a-Ride, Municipal Area Express (MAX) transit system, and for bus stop shelter maintenance and improvements.

**BIKEWAY/PEDESTRIAN (SB 821):** Bikeway/pedestrian funds are received annually based on population. These funds are authorized under the California Transportation Development Act (TDA), SB 821, Article 3. The funds may be used for the design and construction of bicycle and pedestrian facilities on roadways, which meet specific requirements.

## SOURCES AND USES OF CITY REVENUES - ALL FUNDS

### LANDSCAPE AND STREET LIGHTING

**1972 ACT ASSESSMENTS:** In 1992, the City Council approved the establishment of a Landscape and Lighting District as allowed in the Landscape and Lighting Act of 1972. These funds may be used for activities including the operation, servicing, and maintenance of City landscaping, park and recreation improvements, street lighting and traffic signals. The assessments under a 1972 Act district are calculated each year based on the benefit received by each parcel of property and are billed on the property tax bill. Some expenses of the district have been determined to be of citywide benefit while the remaining expenses are only assessed to local areas of benefit. These calculations are made and adopted annually as a part of the Assessment Engineer's report.

**EL PRADO LIGHTING ASSESSMENTS:** In 1982, the El Prado Recreation and Parks District was reorganized as a subsidiary district of the City. The City provides service for the maintenance and operation of two ground-level spotlights and two overhead lights at the entrance to the El Prado neighborhood. A portion of these homeowners' one percent property tax levy is remitted to the City to finance these expenditures.

**1911 ACT ASSESSMENTS:** In 1995, the City Council authorized the transfer of a street lighting maintenance district from Los Angeles County to the City. Funds generated from an existing 1911 Act District established by Los Angeles County are now remitted to the City for street lighting maintenance costs. The assessments for this district are calculated based on benefit and are only for property within the boundaries of the district.

### INFRASTRUCTURE MAINTENANCE

#### ABALONE COVE SEWER DISTRICT

In 2002, the Redevelopment Agency completed construction of a sanitary sewer system in the Abalone Cove area. Parcel owners in the Abalone Cove sewer project area pay semi-annual fees to the Abalone Cove Sewer (assessment) District to partially fund the operating cost of the sewer system. The amount of the fee is based upon costs to provide sewer services to that parcel, and varies with the type of sewer connection.

**WATER QUALITY FLOOD PROTECTION FUND:** In 2005, property owners approved the Storm Drain User Fee, which provides funding for the City's storm drain improvement and maintenance program. Property owners pay the user fee for parcels that use the City's storm drain system. In 2006, the fee is based on \$86 per Equivalent Residential Unit (ERU). The median residential parcel size in the City represents one ERU. The fee currently generates about \$1.1 million of restricted revenue for the City annually.

### PARK DEVELOPMENT

**QUIMBY:** The City collects Quimby Act fees using the provisions of the State Subdivision Map Act and the City Municipal Code. These fees are collected from residential developers in-lieu of dedicating land for park use. The fees are based on a formula specified in the Municipal Code. They are paid by residential developers as a condition of approval for final subdivision maps or parcel maps and are used for improving park and recreation facilities.

**MEASURE "A" / COUNTY PARK BOND ACT:** In 1992, and again 1996, the voters of Los Angeles County approved the Safe Neighborhood and Parks Act (a.k.a. Measure "A"-1992/1996) which

## SOURCES AND USES OF CITY REVENUES - ALL FUNDS

places an assessment on the property tax bill for each residential property within the County for the purpose of county-wide park improvements. The City is eligible for several funding components including specific projects contained in the Act, Discretionary Per Parcel funds, and countywide Competitive Grants. These funds are to be used for City parks and recreation capital improvements.

**MEASURE “A” MAINTENANCE:** As part of the Measure “A”/County Park Bond Act described above, the City receives annual funding allocations for maintenance. These funds can only be used for maintenance and servicing open space and park improvements acquired or built by the City with Measure “A” funds.

### DEVELOPMENT IMPACT MITIGATION

**HABITAT RESTORATION FEE:** In 1997, the City Council granted a conservation easement over the Palos Verdes Drive East Switchback property to the developer of the Ocean Trails golf course and residential project. The easement allows the developer to re-vegetate the property with coastal sage scrub habitat as mitigation for impacts to the native habitat on the Ocean Trails project site. A fee was charged for the conservation easement and the money will be used for future habitat restoration efforts on City owned property. It is anticipated that other developers may purchase conservation easements from the City or pay habitat mitigation fees, which will be added to this fund. The specific use of these funds will be determined on an on-going basis.

**SUBREGION 1 MAINTENANCE MONIES:** In 1992, the City Council approved Tentative Tract Map No. 46628 for 79 single family residential lots at the base of Hawthorne Boulevard, seaward of Palos Verdes Drive West. The project included dedication of over 70 acres of open space to the City. In February 1999, the developer entered into a development agreement with the City that required the payment of \$750,000 to the City to fund long-term maintenance of the dedicated open space. The specific use of the funds will be to maintain the landscaped areas, wetlands, bluff face, native habitat areas, trails, signage, scenic turn-outs, parking areas and miscellaneous drainage improvements on the dedicated property.

**AFFORDABLE HOUSING IN-LIEU FEE:** In June 1997, the City Council approved the establishment of an in-lieu affordable housing fee pursuant to the City's General Plan Housing Element and Development Code. The fee is charged to developers of large commercial and residential projects who do not provide affordable housing on-site as part of their development project, and will facilitate the development of affordable housing within the City. This includes providing affordable housing to low and moderate-income households through the construction or renovation of facilities or through rental subsidy programs. The specific use of the funds will be determined on an on-going basis.

**ENVIRONMENTAL EXCISE TAX:** In 1974, the City Council determined that development and construction of new residential and commercial structures in the City had impacts on the existing quality of life and ecology of the City, and that this new development increases the demand for public services. Therefore, the City Council imposed a special, nonrecurring Environmental Excise Tax. The funds are to be used for the purpose of purchasing land, constructing buildings and improvements, and purchasing machinery and equipment to develop, improve and expand City services and capital facilities.

### OTHER SOURCES OF REVENUE

**RECYCLING:** The City has conducted a single-family, curbside recycling program since 1989 and

## SOURCES AND USES OF CITY REVENUES - ALL FUNDS

a multi-family program since 1991. The City receives funds from the sale of recyclable materials picked up by the waste haulers and deposits those funds into the Beautification fund. These recycling funds are used for activities including beautification grants to enhance areas visible from the public rights-of-way and for the Recycler of the Month program.

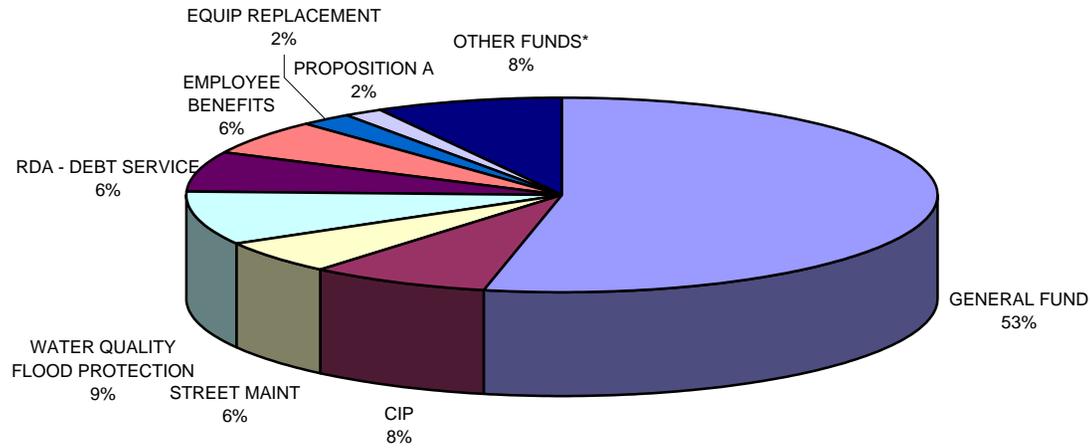
**COMMUNITY DEVELOPMENT BLOCK GRANT:** Block grant funds are made available through the federal Housing and Urban Development department and are administered by the L.A. County Community Development Commission (CDC). Each fiscal year, the City receives an allocation on a per capita basis. Typically, there is a requirement that a portion of the CDBG funds must be used for projects that benefit low and moderate-income residents. The REACH recreation program is an example of how the City meets this requirement. Since 1986, the City has used Community Development Block Grant (CDBG) funds for Portuguese Bend Landslide Mitigation projects. The CDC determines the exact amount of funding for each project.

**WASTE REDUCTION:** Fees are collected from residents and businesses and remitted to the City by waste haulers to fund the Source Reduction and Recycling Element (SRRE) program as mandated by State law - the Integrated Waste Management Act of 1989 (AB 939). Grants are also received for activities within the SRRE program. According to AB 939, every city in the State must reduce their waste stream by 50% by the year 2000.

**AIR QUALITY:** Under Assembly Bill (AB) 2766, the State authorized an assessment on the Motor Vehicle Fee for transportation/air quality related activities of local governments. These funds are administered by the South Coast Air Quality Management District and are distributed to cities on a population basis. The funds are used for reduction of air pollution within the south coast basin.

**PUBLIC SAFETY GRANTS:** Beginning in FY97-98, the City began receiving annual grants from the State COPS grant fund provided by AB 3229 (Brulte). These funds are used to enhance youth-related law enforcement efforts.

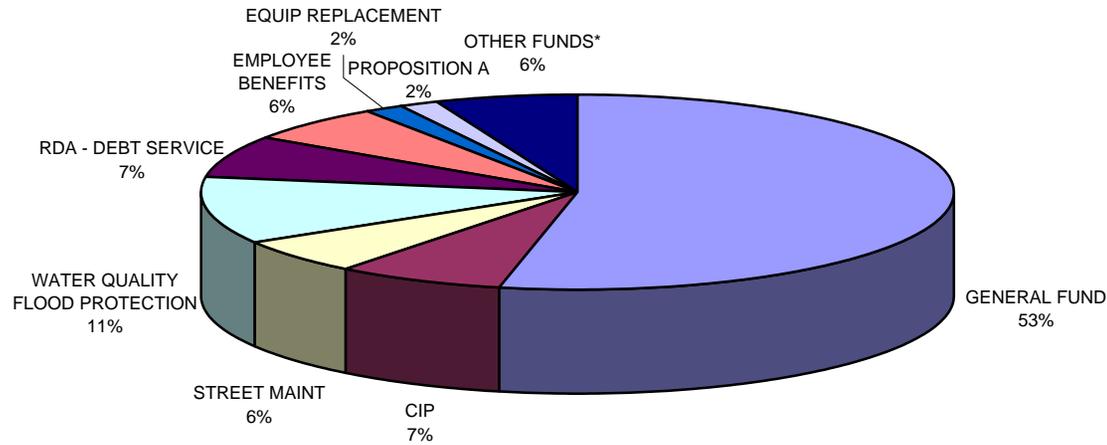
**SUMMARY OF EXPENDITURES - ALL FUNDS  
FY07-08 BUDGET: \$30,437,901**



GENERAL FUND	\$16,250,354
CIP	\$2,309,511
STREET MAINT	\$1,748,905
WTR QUAL/FLOOD PROT	\$2,726,264
RDA - DEBT SERVICE	\$1,979,800
EMPLOYEE BENEFITS	\$1,780,230
EQUIP REPLACEMENT	\$694,300
PROPOSITION A	\$506,093
OTHER FUNDS*	\$2,442,444

\*OTHER FUNDS includes all funds of the City and its component units which are not individually identified in this chart (see the FY07-08 COMBINED SUMMARY OF FUNDS for further details).

**SUMMARY OF EXPENDITURES - ALL FUNDS  
FY08-09 BUDGET: \$31,465,103**



GENERAL FUND	\$16,814,013
CIP	\$2,267,105
STREET MAINT	\$1,804,845
WTR QUAL/FLOOD PRO	\$3,503,295
RDA - DEBT SERVICE	\$2,154,325
EMPLOYEE BENEFITS	\$1,944,630
EQUIP REPLACEMENT	\$516,570
PROPOSITION A	\$522,505
OTHER FUNDS*	\$1,937,815

\*OTHER FUNDS includes all funds of the City and its component units which are not individually identified in this chart (see the FY08-09 COMBINED SUMMARY OF FUNDS for further details).

## CHART OF ACCOUNTS - EXPENDITURE ACCOUNT CODE COMPONENTS

**EXAMPLE OF AN ACCOUNT CODE:** "101-3008-431-43-00"

101 -	3008 -	431 -	43 - 00
<b>FUND</b>	<b>PROGRAM</b>	<b>FUNCTION</b>	<b>ACCOUNT</b>
General	Building Maintenance	Public Works	Maintenance

### FUNDS

<i>Unrestricted</i>	
101	General
<i>Restricted by Council Action</i>	
212	Beautification
330	Infrastructure Improvements
341	Utility Undergrounding
342	Roadway Beautification
681	Equipment Replacement
685	Employee Benefits
686	Building Improvements/Replacement
<i>Restricted by Law/External Agency</i>	
202	Street Maintenance
203	1972 Act Landscaping & Lighting
209	El Prado Lighting
211	1911 Act Street Lighting
213	Waste Reduction
214	Air Quality Management
215	Proposition C Street Improvements
216	Proposition A Transit
217	Public Safety Grants
222	Habitat Restoration
223	Subregion 1 Maintenance
224	Measure A Parks Maintenance
225	Abalone Cove Sewer District
226	RPV TV Channel 33
310	Community Development Block Grant
334	Quimby Park Development
337	Affordable Housing In-Lieu
338	Development Impact Mitigation (EET)
339	Measure A Parks Improvements
340	Bikeways/Pedestrian Improvements
501	Water Quality & Flood Protection
218	RDA Housing Set-Aside
410	RDA Debt Service
375	RDA Portuguese Bend
380	RDA Abalone Cove
285	Improvement Authority Portuguese Bend
795	Improvement Authority Abalone Cove

### PROGRAMS

1001	City Council	3030	Infrastructure Improvements Admin/Maint
1002	City Manager	3031	Street Improvements
1003	City Attorney	3032	Storm Drain Improvements
1004	Administrative Services	3033	Parks/Trails/Open Space Improvements
1005	Community Outreach	3034	Quimby Park Development
1007	RPV TV Channel 33	3035	Sewer Improvements
1011	Personnel	3038	Development Impact Mitigation (EET)
1015	Employee Benefits	3039	Measure A Parks Improvements
1021	Sheriff	3040	Bikeways/Pedestrian Improvements
1023	Neighborhood Watch	3041	Utility Undergrounding
1024	Special Programs	3042	Roadway Beautification
1025	Animal Control	3052	Water Quality & Flood Protection
1026	Emergency Preparedness	3060	RDA Abalone Cove Administration
1027	Public Safety Grants	3061	RDA Abalone Cove Engineering
2010	RDA Debt Service	3062	RDA Abalone Cove Attorney
2020	Financial Services	3065	RDA Abalone Cove Capital Projects
2030	Information Technology - Data	3068	RDA Abalone Cove Panel of Experts
2035	Information Technology - Voice	3070	RDA Portuguese Bend Administration
2082	Computer Maintenance/Replacement	3071	RDA Portuguese Bend Engineering
3001	Public Works Administration	3072	RDA Portuguese Bend Attorney
3002	Street Pavement Maintenance	3075	RDA Portuguese Bend Capital Projects
3003	Street Landscape Maintenance	3081	Vehicle Maintenance/Replacement
3004	Traffic Signal Maintenance	3086	Building Replacement/Improvements
3005	Portuguese Bend Road Maintenance	3088	Improvement Authority Portuguese Bend
3006	Traffic Management	3089	Improvement Authority Abalone Cove
3007	Storm Water Quality	3091	Community Development Block Grant
3008	Building Maintenance	4001	Planning
3009	Parks/Trails/Open Space Maintenance	4002	Building & Safety
3010	1972 Act Landscaping & Lighting	4003	Code Enforcement
3011	1911 Act Street Lighting	4004	View Restoration
3012	Beautification	4005	NCCP
3013	Waste Reduction	4006	Geology
3014	Air Quality Management	4018	RDA Housing Set-Aside
3015	Proposition C Street Improvements	4037	Affordable Housing In-Lieu
3016	Proposition A Transit	5010	Recreation & Parks Administration
3019	El Prado Lighting	5030	Recreational Facilities
3022	Habitat Restoration	5040	Special Events
3023	Subregion 1 Maintenance	5060	Point Vicente Interpretive Center
3024	Measure A Parks Maintenance	5070	REACH
3025	Abalone Cove Sewer District	6000	Non-Departmental
3026	Sewer Maintenance	6083	Furniture & Equipment Maintenance/Replacement

### ACCOUNTS

(see Glossary of Account Code Terms)

## GLOSSARY OF EXPENDITURE ACCOUNT TERMS

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>
<b>11-00</b>	<b>SALARIES &amp; WAGES - FULL TIME</b> Salaries and wages paid to full time City employees.
<b>12-00</b>	<b>SALARIES &amp; WAGES - PART TIME</b> Salaries and wages paid to part time City employees.
<b>13-00</b>	<b>SALARIES &amp; WAGES - OVERTIME</b> Salaries and wages paid for overtime worked by non-exempt City employees.
<b>21-00</b>	<b>HEALTH INSURANCE</b> The City's contribution to health, dental, long-term disability and life insurance for City employees and City Council members covered by such plans. The City pays the entire share of an employee's health, dental long-term disability and life insurance. The City pays one-half of the cost for all employees' dependents health and dental coverage elected. This object code also includes the unemployment insurance, on a reimbursement basis, for all eligible terminated employees filing for unemployment benefits.
<b>22-00</b>	<b>FICA/MEDICARE</b> The City is required to contribute 1.45% of an employee's salary to Medicare for all employees hired after April 1, 1986. Additionally, effective July 1, 1991, all employees not participating in PERS are required to participate in the Social Security system and pay both the 1.45% Medicare and 6.2% social security (retirement) tax. The City must match the employee's contribution.
<b>23-00</b>	<b>PRES RETIREMENT</b> City's payment to the California Public Employees Retirement System (PERS), including employer's percentage share and the employee's share paid by the City.
<b>24-00</b>	<b>TUITION REIMBURSEMENT</b> The cost for reimbursements paid to employees for education and related expenses eligible under the City's educational incentive program.
<b>27-00</b>	<b>EMPLOYEE BONUSES</b> The Employee Incentive Program provides awards in recognition for exemplary performance.
<b>28-00</b>	<b>RETIREMENT HEALTHCARE</b> The City contributes to retirement healthcare savings accounts for employees.
<b>29-00</b>	<b>EMPLOYEE BENEFITS ALLOCATION</b> This account is charged with employee insurance and other benefits costs allocated to the program.

## **GLOSSARY OF EXPENDITURE ACCOUNT TERMS**

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>
<b>32-00</b>	<b>PROFESSIONAL SERVICES</b> Charges for professional and technical services of a specialized nature, excluding skilled maintenance services.
<b>33-00</b>	<b>LEGAL SERVICES</b> Charges for City contracted legal services.
<b>41-10</b>	<b>UTILITY SERVICE – WATER</b> Charges for water usage in public buildings and by public facilities, including parks and landscaped roadway medians.
<b>41-20</b>	<b>UTILITY SERVICE – GAS</b> The cost of gas usage in public buildings is charged to this account.
<b>41-30</b>	<b>UTILITY SERVICE – ELECTRIC</b> The cost of electrical energy and power for City buildings, streetlights, traffic signals, and other City facilities is charged to this account.
<b>41-40</b>	<b>UTILITY SERVICE – TELEPHONE</b> Charges for basic telephone service, local and long-distance calls, cell phone services, phone installations, relocations and removals and other communications charges.
<b>43-00</b>	<b>MAINTENANCE SERVICES</b> Charges for services provided under contract with outside firms or other governmental agencies for maintenance and repair of City facilities.
<b>44-10</b>	<b>RENTALS – BUILDING</b> The cost of renting buildings or other structures is charged to this account.
<b>44-20</b>	<b>RENTALS – VEHICLES/EQUIPMENT</b> The cost of renting vehicles and equipment is charged to this account.
<b>52-00</b>	<b>INSURANCE</b> Premiums for general liability, workers' compensation, automobile and property insurance are paid from this account. Includes all types of insurance except employee health and unemployment benefits.
<b>53-00</b>	<b>POSTAGE</b> Charges for metered postage, express mail, and messenger and delivery services.
<b>54-00</b>	<b>ADVERTISING</b> The cost of publishing legal notices, other public notices, and job postings is charged to this account.
<b>55-00</b>	<b>PRINTING &amp; BINDING</b> Charges for outside printing and/or binding for letterhead, business cards,

## **GLOSSARY OF EXPENDITURE ACCOUNT TERMS**

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>
	various forms, brochures, and flyers as well as publication of special reports and other documents, such as the annual budget. Includes the costs for layout, typesetting, and services and materials provided in the cost for the outside vendor such as paper, cutting, and minor graphics. Excludes professional services used for production of documents, such as specialized writing and artist services.
<b>56-00</b>	<b>TRAVEL</b> This account includes reimbursement for use of private automobiles for City business. Charges for transportation such as airline tickets and taxicabs, as well as the cost of hotels and meals incurred when Employees or City Council Members travel on business for the City.
<b>57-00</b>	<b>MEETINGS &amp; CONFERENCES</b> Charges for registration fees incurred for authorized City meetings and conferences.
<b>59-10</b>	<b>EDUCATION – TRAINING</b> Charges for training provided by vendors outside the City.
<b>59-20</b>	<b>EDUCATION – MEMBERSHIPS &amp; DUES</b> Charges for memberships and dues in recognized professional organizations.
<b>59-30</b>	<b>EDUCATION – PUBLICATIONS &amp; JOURNALS</b> Includes subscriptions to periodicals, city directories and technical publications, which assist City officials in the performance of their duties.
<b>61-00</b>	<b>OPERATING SUPPLIES &amp; MINOR EQUIPMENT</b> Charges for materials, supplies and minor equipment items including office supplies consumed in the course of normal use; general operating supplies; specialized operating supplies such as recreation program supplies; and small equipment valued less than \$5,000 per individual item.
<b>62-00</b>	<b>PURCHASES FOR RESALE</b> Purchases made for the purpose of resale to the public at a later time. Items are for sale at City facilities open to the general public. Examples include tourist-related items for sale at the Point Vicente Interpretive Center.
<b>69-00</b>	<b>MISCELLANEOUS EXPENSES</b> Other miscellaneous charges not defined elsewhere in the Chart of Accounts.
<b>71-00</b>	<b>LAND</b> Land purchases.

## GLOSSARY OF EXPENDITURE ACCOUNT TERMS

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>
<b>72-00</b>	<b>BUILDINGS</b> Building purchases. Building construction.
<b>73-00</b>	<b>IMPROVEMENTS OTHER THAN BUILDINGS</b> Improvements to the City's facilities, including buildings, playground equipment, and other recreational facilities are charged to this account.
<b>74-00</b>	<b>INFRASTRUCTURE</b> Improvements to the City's infrastructure, including roadways, storm drains, park facilities, and sewers.
<b>75-10</b>	<b>EQUIPMENT – FURNITURE, OFFICE &amp; OTHER</b> Purchase of furniture, office equipment, and other equipment, which have a useful life of more than 5 years and a value in excess of \$5,000.
<b>75-20</b>	<b>EQUIPMENT – COMPUTERS</b> Purchases and installation of computer hardware, software, and ancillary equipment, which have a useful life of more than 3 years and a value in excess of \$5,000.
<b>76-00</b>	<b>VEHICLES</b> Purchase of automobiles and heavy equipment are charged to this account.
<b>79-00</b>	<b>DEPRECIATION</b> Annual depreciation expense for internal service fund assets.
<b>81-00</b>	<b>PRINCIPAL</b> Principal payments of debt are charged to this account.
<b>82-00</b>	<b>INTEREST</b> Interest payments of debt are charged to this account.
<b>91-00</b>	<b>INTERFUND TRANSFERS OUT</b> Operating transfers to other funds.
<b>92-00</b>	<b>PASS THROUGH TO OTHER AGENCIES</b> Amounts received, then paid directly to another governmental agency.
<b>93-00</b>	<b>GRANTS TO OTHER ENTITIES</b> Grants awarded by the City to outside agencies or organizations.
<b>94-10</b>	<b>INTERFUND CHARGES – EQUIPMENT REPLACEMENT ALLOCATION</b> Equipment replacement charges pay for new equipment items, as well as maintenance, depreciation and eventual replacement of existing equipment. Equipment is defined as vehicles, computers, furniture, and other office equipment. Purchases of replacement equipment occur on an

## GLOSSARY OF EXPENDITURE ACCOUNT TERMS

ACCOUNT  
CODE

DESCRIPTION

as-needed basis, and do not directly increase the amount of a budgetary program's equipment replacement allocation. The cost of purchasing new (non-replacement) equipment directly increases the equipment replacement allocation in the year the equipment is acquired.

**94-20**

**INTERFUND CHARGES – PUBLIC WORKS OVERHEAD**

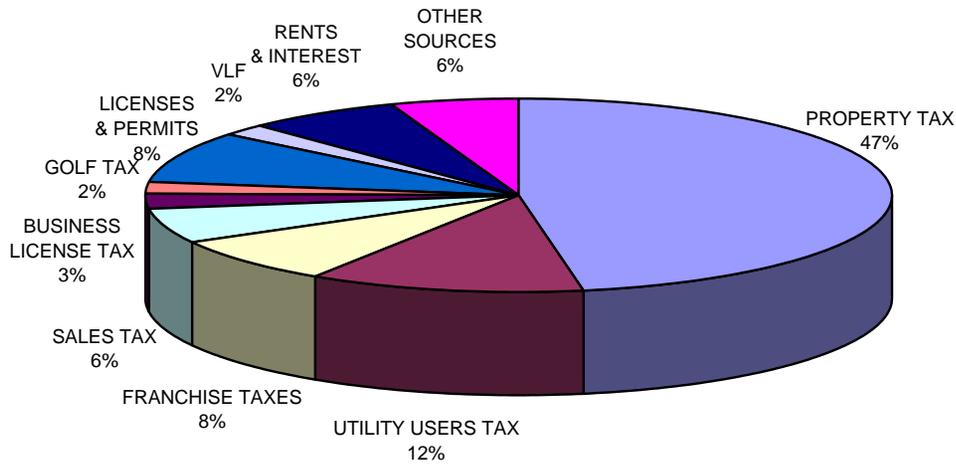
Services provided by the Public Works department to administer restricted funds.

## ESTIMATED GENERAL FUND RESERVES

FY04-05 through FY08-09

	FY04-05 Actual	FY05-06 Actual	FY06-07 Revised	FY07-08 Proposed	FY08-09 Proposed
Beginning Reserves	14,066,002	14,209,435	13,649,076	12,591,056	9,826,082
Revenues	16,444,223	17,179,138	18,688,600	18,699,650	19,286,720
Transfers In	168,951	190,158	201,600	261,774	245,774
Expenditures	11,891,895	13,400,511	15,298,357	16,250,354	16,814,013
Transfers Out	4,521,511	4,183,495	4,649,863	5,476,044	3,195,392
Change in Reserves	56,335	345,649			
Excess Sources/(Uses)	143,433	(560,359)	(1,058,020)	(2,764,974)	(476,911)
<b>Ending Reserves</b>	<b>14,209,435</b>	<b>13,649,076</b>	<b>12,591,056</b>	<b>9,826,082</b>	<b>9,349,171</b>

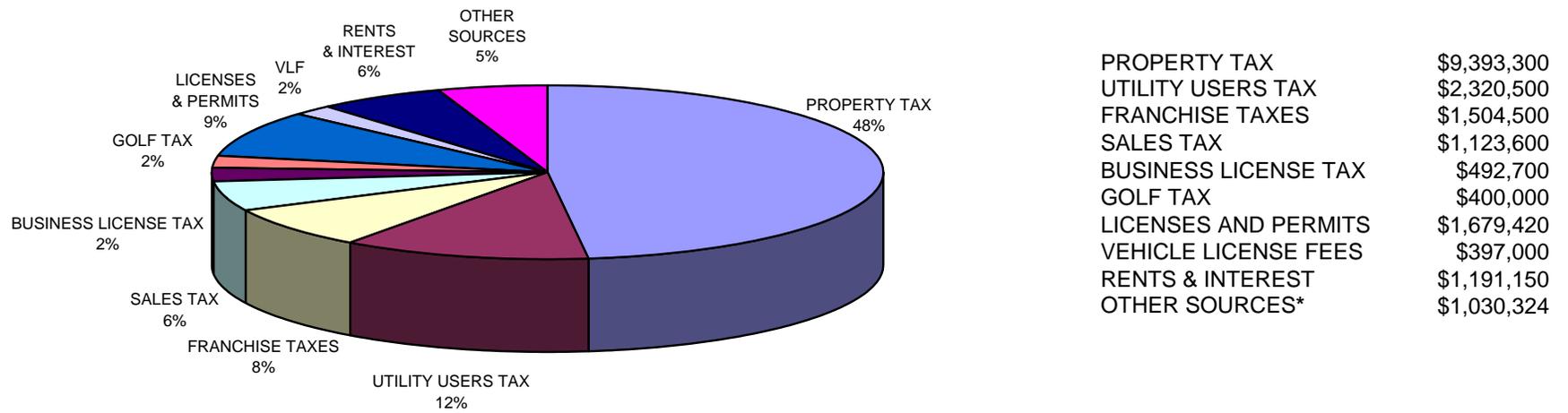
**GENERAL FUND SOURCES - REVENUES AND OPERATING TRANSFERS IN  
FY07-08 BUDGET: \$18,961,424**



PROPERTY TAX	\$8,953,400
UTILITY USERS TAX	\$2,275,000
FRANCHISE TAXES	\$1,475,000
SALES TAX	\$1,101,600
BUSINESS LICENSE TAX	\$483,000
GOLF TAX	\$380,000
LICENSES AND PERMITS	\$1,612,350
VEHICLE LICENSE FEES	\$389,200
RENTS & INTEREST	\$1,223,950
OTHER SOURCES*	\$1,067,924

\*OTHER SOURCES includes all other General fund revenues not identified in this chart and operating transfers in (see the GENERAL FUND OVERVIEW section of the budget for further details).

**GENERAL FUND SOURCES - REVENUES AND OPERATING TRANSFERS IN  
FY08-09 BUDGET: \$19,532,494**



\*OTHER SOURCES includes all other General fund revenues not identified in this chart and operating transfers in (see the GENERAL FUND OVERVIEW section of the budget for further details).

## GENERAL FUND REVENUES

Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<b>Taxes</b>							
101-2020-316-10	BUSINESS LICENSE TAX	405,600	457,707	416,200	416,200	459,000	468,200
101-2020-316-15	BUSINESS LIC APP FEE	0	0	22,500	22,500	23,000	23,500
101-2020-316-20	BUSINESS LIC PENALTY	520	15	1,000	1,000	1,000	1,000
101-6000-311-10	PROPERTY TAX	4,328,148	4,803,845	5,108,000	5,258,000	5,586,200	5,865,500
101-6000-312-20	PROP TAX IN LIEU OF SALE	243,031	242,936	254,000	254,000	259,100	264,300
101-6000-312-30	PROP TAX IN LIEU OF VLF	2,410,917	2,961,694	2,728,300	2,928,300	3,108,100	3,263,500
101-6000-313-10	SALES AND USE TAX	850,859	892,314	889,400	889,400	951,200	970,200
101-6000-313-20	RHE SALES AND USE TAX	93,297	117,425	98,700	98,700	105,600	107,700
101-6000-313-30	SALES TAX - PW (PSAF)	64,462	68,110	41,900	41,900	44,800	45,700
101-6000-314-10	TRANSIENT OCC TAX	27,595	31,463	28,000	28,000	34,200	34,900
101-6000-315-XX	UTILITY USERS TAX	1,901,383	2,190,514	1,935,900	2,200,000	2,275,000	2,320,500
101-6000-317-XX	FRANCHISE TAXES	1,306,758	1,454,356	1,314,300	1,389,300	1,475,000	1,504,500
101-6000-318-10	PROPERTY TRANSFER TAX	402,226	365,937	396,900	255,900	261,000	266,200
101-6000-318-20	GOLF TAX	26,118	167,034	300,000	360,000	380,000	400,000
<b>Subtotal for Taxes</b>		<b>12,060,914</b>	<b>13,753,350</b>	<b>13,535,100</b>	<b>14,143,200</b>	<b>14,963,200</b>	<b>15,535,700</b>

### **License/Permits**

101-1002-321-10	MASSAGE PERMITS	0	314	500	500	500	500
101-1002-325-10	FILM PERMITS	61,620	34,600	30,000	30,000	33,000	33,700
101-1025-326-10	ANIMAL CONTROL FEES	55,298	53,198	120,000	120,000	60,000	100,000
101-3001-324-10	RIGHT OF WAY PERMITS	20,323	33,106	25,000	25,000	27,500	28,000
101-4001-322-10	PLAN & ZONE PERMIT	195,179	326,026	207,068	297,068	326,800	333,350
101-4001-322-20	PLAN - INVESTIGATION	5,846	12,299	5,000	5,000	5,500	5,600
101-4001-322-30	PLAN - MISC FEES	6,546	5,668	3,000	3,000	3,300	3,370
101-4001-322-40	PLAN - DATA PROCESS	4,959	6,632	4,000	4,000	4,400	4,500
101-4001-322-50	PLAN - HIST DATA FEE	10,911	12,012	12,000	12,000	13,200	13,450
101-4002-323-10	BLDG & SAFETY PLAN CK	221,581	199,286	252,500	252,500	272,700	278,200
101-4002-323-20	BLDG & SAFETY PERMITS	521,785	527,305	573,460	573,460	630,800	643,400
101-4002-323-30	BLDG & SAFETY INVESTIG	0	0	3,000	3,000	3,300	3,400
101-4002-323-50	BLDG & SAFETY SMIP FEES	3,796	2,897	3,500	3,500	3,850	3,950

## GENERAL FUND REVENUES

Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
101-4004-322-60	VIEW RESTORATION FEES	10,916	7,015	25,000	25,000	27,500	28,000
101-4006-323-40	B&S GEOLOGY FEES	206,820	219,400	228,100	228,100	200,000	200,000
<b>Subtotal for License/Permits</b>		<b>1,325,580</b>	<b>1,439,758</b>	<b>1,492,128</b>	<b>1,582,128</b>	<b>1,612,350</b>	<b>1,679,420</b>

### ***Fine/Forfeitures***

101-1021-351-10	MISC COURT FINES	93,751	157,040	160,000	160,000	193,800	197,700
101-1021-351-20	FALSE ALARM FINES	14,200	13,600	10,000	10,000	10,200	10,400
<b>Subtotal for Fine/Forfeitures</b>		<b>107,951</b>	<b>170,640</b>	<b>170,000</b>	<b>170,000</b>	<b>204,000</b>	<b>208,100</b>

### ***Rents***

101-3001-364-XX	RENT - CITY HALL	10,149	1,150	0	0	0	0
101-5030-347-60	HIKE FEES	0	0	1,300	1,300	1,300	1,300
101-5030-347-70	SHORELINE PKNG LOT FEE	31,984	38,468	35,000	35,000	36,000	37,000
101-5030-364-XX	RENT - REC & PARKS	105,486	116,044	110,000	110,000	135,000	139,100
101-5060-347-XX	PVIC ADMISSIONS	0	0	10,700	10,700	0	0
101-5060-364-XX	RENT - PVIC	192	780	38,800	128,800	177,350	232,050
101-5060-369-20	PVIC GIFT SHOP	29	0	100,000	100,000	113,800	117,000
101-6000-363-XX	RENT - CITYWIDE	152,632	159,703	150,000	150,000	153,000	156,100
<b>Subtotal for Rents</b>		<b>300,472</b>	<b>316,145</b>	<b>445,800</b>	<b>535,800</b>	<b>616,450</b>	<b>682,550</b>

### ***Interest***

101-6000-361-10	INTEREST EARNINGS	380,776	601,387	527,000	750,000	607,500	508,600
<b>Subtotal for Interest</b>		<b>380,776</b>	<b>601,387</b>	<b>527,000</b>	<b>750,000</b>	<b>607,500</b>	<b>508,600</b>

### ***Charges for Services***

101-3001-381-10	SPECIAL FUND ADMIN	103,500	105,200	135,340	135,340	141,200	145,300
101-3006-344-20	SALE OF SIGNS/SERVICES	2,575	2,888	2,000	2,000	2,000	2,000
101-5070-347-80	REC FEES - REACH	8,703	6,753	8,500	8,500	8,700	8,900
<b>Subtotal for Charges for Services</b>		<b>114,778</b>	<b>114,841</b>	<b>145,840</b>	<b>145,840</b>	<b>151,900</b>	<b>156,200</b>

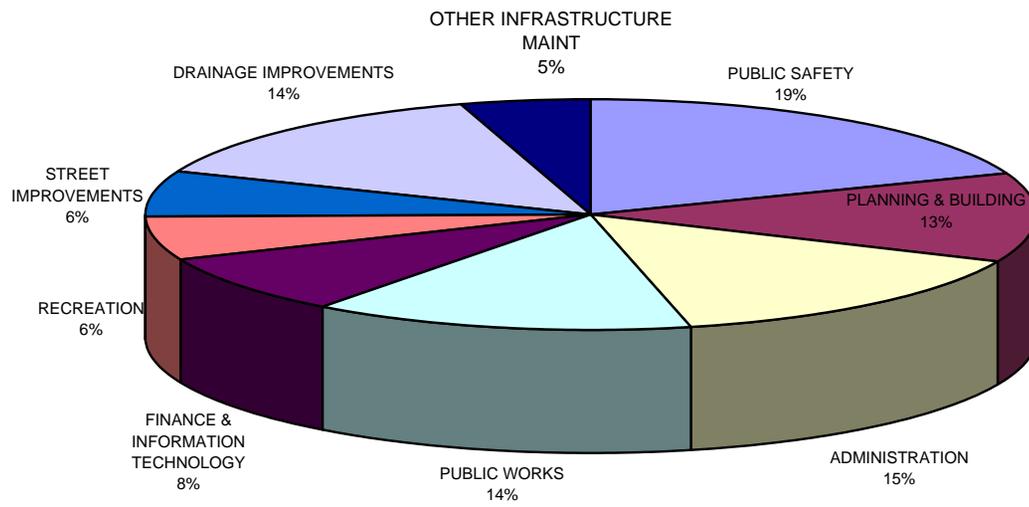
### ***From Other Agency***

101-1024-334-10	STATE GRANT INCOME	18,819	0	0	0	0	0
101-1026-331-10	FEDERAL GRANT INCOME	0	9,377	0	0	0	0
101-1026-334-10	STATE GRANT INCOME	1,950	8,231	0	0	0	0

## GENERAL FUND REVENUES

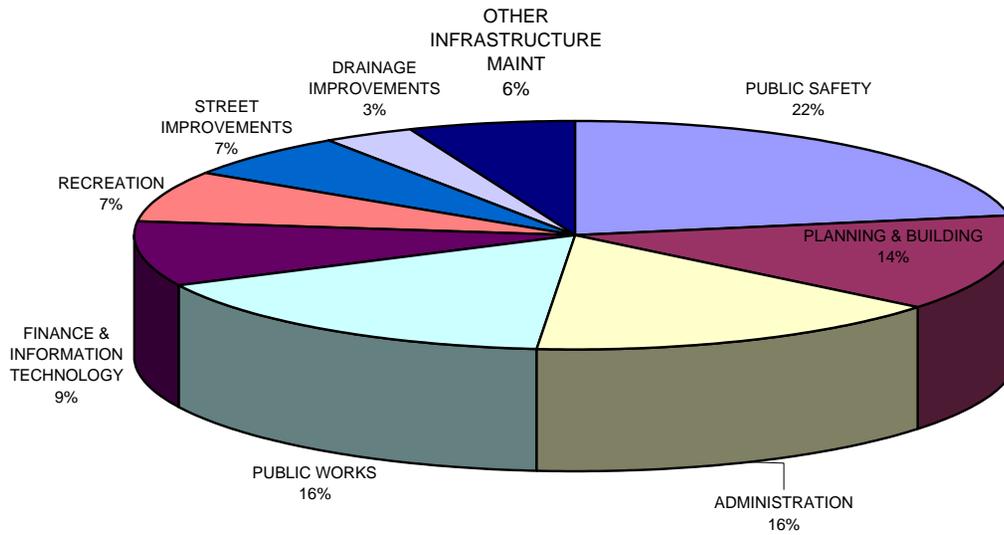
Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
101-3006-334-10	GRANT INCOME	0	0	0	0	57,700	20,000
101-3009-331-10	FEDERAL GRANT INCOME	0	1,871	0	0	0	0
101-4005-331-10	NCCP GRANT INCOME	16,068	8,306	25,000	25,000	0	0
101-6000-334-10	ST MANDATE REIMB	0	182,841	0	0	0	0
101-6000-335-10	MOTOR VEHICLE IN-LIEU	1,127,159	328,854	381,582	381,582	389,200	397,000
101-6000-335-20	OFF-HIGHWAY FEES	1,543	664	0	0	0	0
<b>Subtotal for From Other Agency</b>		<b>1,165,539</b>	<b>540,144</b>	<b>406,582</b>	<b>406,582</b>	<b>446,900</b>	<b>417,000</b>
 <b>Other Revenue</b>							
101-1021-369-10	MISC REVENUES	0	2,158	0	0	0	0
101-5030-365-50	DONATIONS - DISC RM - LL	0	0	250	250	250	250
101-5040-365-40	DONATIONS - JULY 4TH	0	0	2,500	2,500	5,000	5,000
101-5060-365-20	DONATIONS - PVIC	0	125,000	100	100	100	100
101-5070-365-30	DONATIONS - REACH	0	0	200	200	200	200
101-6000-365-10	DONATIONS - GENERAL	0	145	0	0	0	0
101-6000-369-10	MISC REVENUES	147,698	115,573	90,000	90,000	91,800	93,600
101-6000-369-10	SALE OF PROP A	0	0	595,000	862,000	0	0
101-6000-369-10	SALE OF LAND	840,520	0	0	0	0	0
<b>Subtotal for Other Revenue</b>		<b>988,218</b>	<b>242,876</b>	<b>688,050</b>	<b>955,050</b>	<b>97,350</b>	<b>99,150</b>
<b>General Fund Revenue Totals</b>		<b>16,444,228</b>	<b>17,179,141</b>	<b>17,410,500</b>	<b>18,688,600</b>	<b>18,699,650</b>	<b>19,286,720</b>

**GENERAL FUND USES - EXPENDITURES AND OPERATING TRANSFERS OUT  
FY07-08 BUDGET: \$21,726,398**



PUBLIC SAFETY	\$4,160,050
PLANNING & BUILDING	\$2,731,250
ADMINISTRATION	\$3,169,600
PUBLIC WORKS	\$3,040,574
FINANCE & INFORMATION TECH	\$1,811,590
RECREATION	\$1,337,290
STREET IMPROVEMENTS	\$1,360,301
DRAINAGE IMPROVEMENTS	\$3,099,193
OTHER INFRASTRUCTURE MAINT	\$1,016,550

**GENERAL FUND USES - EXPENDITURES AND OPERATING TRANSFERS OUT  
FY08-09 BUDGET: \$20,009,405**



PUBLIC SAFETY	\$4,444,540
PLANNING & BUILDING	\$2,746,620
ADMINISTRATION	\$3,095,790
PUBLIC WORKS	\$3,292,353
FINANCE & INFORMATION TECH	\$1,814,720
RECREATION	\$1,419,990
STREET IMPROVEMENTS	\$1,329,516
DRAINAGE IMPROVEMENTS	\$650,176
OTHER INFRASTRUCTURE MAINT	\$1,215,700

## GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

Program	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
1001 City Council	88,984	95,224	115,400	115,400	107,120	111,740
1002 City Manager	742,623	856,101	765,700	1,065,700	1,272,900	1,218,940
1003 City Attorney	1,083,444	1,112,521	1,031,200	1,331,200	1,168,200	1,206,200
1004 City Clerk	237,641	265,677	235,600	264,100	365,620	292,760
1005 Community Outreach	85,513	93,308	106,400	109,900	153,460	158,140
1006 RPV TV Channel 33	55,980	24,974	0	0	0	0
1011 Personnel	82,560	110,641	92,100	143,500	102,300	108,010
2020 Finance	990,457	823,217	850,700	926,367	1,036,810	1,013,960
2030 Information Technology - Data	410,022	577,978	575,800	636,300	680,040	705,010
2035 Information Technology - Voice	61,280	66,293	71,220	71,220	94,740	95,750
<i>Subtotal for Administration</i>	<b>3,838,504</b>	<b>4,025,934</b>	<b>3,844,120</b>	<b>4,663,687</b>	<b>4,981,190</b>	<b>4,910,510</b>
1021 Sheriff	2,830,088	3,168,246	3,483,396	3,483,396	3,842,700	4,034,800
1024 Special Programs	43,810	52,160	74,400	74,400	76,700	78,900
1025 Animal Control	110,867	109,861	196,800	196,800	148,350	237,130
1026 Emergency Preparedness	104,146	107,666	165,900	257,751	92,300	93,710
<i>Subtotal for Public Safety</i>	<b>3,088,911</b>	<b>3,437,933</b>	<b>3,920,496</b>	<b>4,012,347</b>	<b>4,160,050</b>	<b>4,444,540</b>
3001 Public Works Administration	491,557	592,566	590,600	675,567	821,150	950,680
3006 Traffic Management	181,394	370,100	315,900	335,400	383,660	364,450
3007 Storm Water Quality	144,614	77,624	170,900	226,112	231,260	222,770
3008 Building Maintenance	396,091	405,096	572,500	739,950	605,710	643,980
3009 Parks, Trails & Open Space Mainten	483,889	537,168	751,059	833,384	921,974	959,563
3026 Sewer Maintenance	0	0	0	0	76,820	150,910
<i>Subtotal for Public Works</i>	<b>1,697,545</b>	<b>1,982,554</b>	<b>2,400,959</b>	<b>2,810,413</b>	<b>3,040,574</b>	<b>3,292,353</b>
4001 Planning	1,006,527	1,041,626	1,161,700	1,383,716	1,304,920	1,388,120
4002 Building & Safety	608,212	628,108	857,000	907,000	744,410	652,660
4003 Code Enforcement	107,913	97,889	220,780	220,780	204,490	216,910
4004 View Restoration	264,246	286,135	341,600	341,600	252,680	262,310
4005 NCCP	100,324	62,449	133,072	186,960	24,750	26,620
4006 Geology	214,842	244,778	228,100	228,100	200,000	200,000
<i>Subtotal for Planning, Building &amp; Code Enforce</i>	<b>2,302,064</b>	<b>2,360,985</b>	<b>2,942,252</b>	<b>3,268,156</b>	<b>2,731,250</b>	<b>2,746,620</b>
5010 Recreation Administration	414,963	425,402	460,200	460,200	494,100	523,810
5030 Recreational Facilities	290,203	303,324	345,400	345,400	362,940	384,220
5040 Special Events	15,747	33,554	26,300	26,300	38,000	53,230
5060 Point Vicente Interpretive Center	146,050	737,007	323,100	480,659	344,070	352,550
5070 REACH	97,908	93,818	107,300	107,300	98,180	106,180
<i>Subtotal for Recreation</i>	<b>964,871</b>	<b>1,593,105</b>	<b>1,262,300</b>	<b>1,419,859</b>	<b>1,337,290</b>	<b>1,419,990</b>
<b>General fund Expenditure Totals</b>	<b>11,891,895</b>	<b>13,400,511</b>	<b>14,370,127</b>	<b>16,174,462</b>	<b>16,250,354</b>	<b>16,814,013</b>

## GENERAL FUND TRANSFERS

Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<b>TRANSFERS IN</b>						
Fr CDBG	33,534	31,763	28,600	28,600	28,574	28,574
Fr EET	0	0	0	0	20,000	0
Fr Improv Authority Port Bend	0	0	0	0	0	0
Fr Measure A Maintenance	16,037	55,500	43,500	43,500	103,600	107,500
Fr Prop A	2,500	2,895	2,500	17,500	2,600	2,700
Fr Public Safety Grants	100,000	100,000	100,000	100,000	100,000	100,000
Fr RDA Dbt Svc	14,880	0	0	0	0	0
Fr RDA Portuguese Bend	0	0	0	0	0	0
Fr TDA	0	0	0	0	0	0
Fr Waste Reduction - Park Maint	2,000	0	12,000	12,000	7,000	7,000
<b>Subtotal for TRANSFERS IN</b>	<b>168,951</b>	<b>190,158</b>	<b>186,600</b>	<b>201,600</b>	<b>261,774</b>	<b>245,774</b>
<b>TRANSFERS OUT</b>						
Advance to RDA	0	0	-15,500	-15,500	-16,000	-16,500
To Abalone Cove Sewer Maint	-12,761	-10,700	-10,700	-10,700	-80,700	-10,700
To Building Improv/Replacement	0	0	-100,000	-100,000	-100,000	-100,000
To Building Improvements	0	-100,000	0	0	0	0
To CDBG	0	-65,979	-20,000	-25,000	0	0
To Channel 33	0	0	-30,700	-84,725	-135,040	-139,590
To Drainage Improvements	-987,661	-773,158	0	-150,000	0	0
To Equipment Replacement	0	0	0	0	0	0
To Habitat Restoration	-76,752	-76,752	-76,752	-76,752	-115,000	-115,000
To Improv Authority Ab Cove	0	-10,500	0	0	0	0
To Improv Authority Port Bend	-91,500	-116,000	-91,500	-91,500	0	-91,500
To Infrastructure Improv Admin	-152,837	-220,073	-185,938	-185,938	0	0
To Parks Improv	0	0	0	0	-24,810	-26,730
To Parks Improvements	0	-170,815	0	-174,185	-77,000	-27,500
To Public Safety Grants	0	0	0	0	0	0
To Roadway Beautification	0	0	0	0	0	0
To Sewer Maintenance	0	0	-20,764	-20,764	0	0
To Storm Drain Maintenance	0	0	-44,456	-44,456	0	0
To Street Improvements	0	0	0	0	-104,170	-112,340
To Street Improvements	0	0	-13,700	-22,200	-1,256,131	-1,217,176
To Street Maint - Non Pavement	0	0	-47,000	-47,000	-232,000	-446,000

## GENERAL FUND TRANSFERS

Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
To Street Maint - Pavement Mgt	-1,200,000	-1,002,026	-1,990,415	-1,615,415	-206,000	-212,180
To Subregion 1	0	0	0	0	-30,000	-30,000
To Utility Undergrounding	0	0	0	0	0	0
To WQFP	-2,000,000	-1,637,492	-2,437,728	-1,985,728	-3,099,193	-650,176
<b>Subtotal for TRANSFERS OUT</b>	<b>-4,521,511</b>	<b>-4,183,495</b>	<b>-5,085,153</b>	<b>-4,649,863</b>	<b>-5,476,044</b>	<b>-3,195,392</b>
<b>General Fund Net Transfer Totals</b>	<b>-4,352,560</b>	<b>-3,993,337</b>	<b>-4,898,553</b>	<b>-4,448,263</b>	<b>-5,214,270</b>	<b>-2,949,618</b>

**Department:** General Fund

**Budget Program:** General Non-Program Transfers

Account #	Account Description	FY07-08	Proposed FY08-09
	<b><i>Advance to RDA</i></b>		
	The County charges a property tax increment administration fee to the RDA. The General fund must bear the cost of the fee, as all tax increment (excluding the 20% Housing Set-Aside) is impounded by the County for debt service.	16,000	16,500
	<b><i>To Abalone Cove Sewer Maint</i></b>		
	Transfer to the Abalone Cove Sewer District fund for the City's sewer system maintenance contribution. The FY07-08 budget includes \$70,000 for an emergency backup system and improvements to the pump system.	80,700	10,700
	<b><i>To Building Improv/Replacement</i></b>		
	This is an annual equity contribution to the Building Replacement Fund, which accumulates monies for long-term improvements to City buildings and building replacements.	100,000	100,000
	<b><i>To Channel 33</i></b>		
	This transfer provides funding for the annual Channel 33 operations budget.	135,040	139,590
	<b><i>To Habitat Restoration</i></b>		
	Transfer to the Habitat Restoration fund for NCCP preserve maintenance (\$100,000), and habitat maintenance in the Subregion 1 open space area (\$15,000).	115,000	115,000
	<b><i>To Improv Authority Port Bend</i></b>		
	Transfer to the Portuguese Bend fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA. There is no transfer necessary for FY07-08, as the Portuguese Bend fund has accumulated an adequate fund balance due to positive expenditure variances in prior years.	0	91,500
	<b><i>To Parks Improv</i></b>		
	This transfer provides funding for staff expenditures allocated to the Parks, Trails & Open Space Improvements program within the CIP fund.	24,810	26,730
	<b><i>To Parks Improvements</i></b>		
	This transfer provides funding for park improvements, including: PVIC circular path, PVIC rear entrance gate, Ladera Linda paddle tennis court, and the Hesse Park tot lot play structure.	77,000	27,500
	<b><i>To Street Improvements</i></b>		
	This transfer provides funding for staff expenditures allocated to the Street Improvements program within the CIP fund.	104,170	112,340

**Department:** General Fund

**Budget Program:** General Non-Program Transfers

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
	<b>To Street Improvements</b>		
	This transfer provides the primary funding for the annual Residential pavement rehabilitation project that includes overlay and slurry seal.	<b>1,256,131</b>	<b>1,217,176</b>
	<b>To Street Maint - Non Pavement</b>		
	The General fund must subsidize street maintenance activity such as right-of-way maintenance, as Gas Tax monies are not adequate.	<b>232,000</b>	<b>446,000</b>
	<b>To Street Maint - Pavement Mgt</b>		
	Beginning FY07-08, the General fund provides funding for maintenance of Palos Verdes Drive South (PVDS) in the Portuguese Bend landslide area. Prior to FY07-08, the General fund made operating transfers to the Street Maintenance fund for the annual residential pavement rehabilitation project. Beginning in FY07-08, the residential pavement project is accounted for in the Street Improvements program of the Capital Improvement Projects (CIP) fund.	<b>206,000</b>	<b>212,180</b>
	<b>To Subregion 1</b>		
	Interest earned on the Subregion 1 endowment is no longer adequate to fund maintenance activities. Therefore, beginning in FY07-08, the General fund must subsidize Subregion 1 landscape maintenance. The actual operating transfer for both FY07-08 and FY08-09 may be less than budgeted, as only the amount necessary to maintain the Subregion 1 fund balance at \$750,000 will be transferred.	<b>30,000</b>	<b>30,000</b>
	<b>To WQFP</b>		
	The General fund subsidizes the Water Quality Flood Protection storm drain improvements program by providing funding for miscellaneous repairs and additional storm drain lining. The additional FY07-08 funding transfer enables the expedited construction of the McCarrell Canyon storm drain backbone system.	<b>3,099,193</b>	<b>650,176</b>



## **RANCHO PALOS VERDES REDEVELOPMENT AGENCY**

The Rancho Palos Verdes Redevelopment Agency (RDA) was established in 1984 with the primary purpose of providing mitigation measures to stabilize landslides in the Abalone Cove and Portuguese Bend areas of the City.

RDA expenditures for landslide mitigation facilities are accounted for in two separate funds based on two factors: the geographical boundaries of the two landslide areas, and two different funding sources. Expenditures in the Portuguese Bend are funded with proceeds of loans advanced during previous fiscal years from the City's General fund.

Operating and maintenance expenditures for the landslide mitigation facilities constructed by the RDA are budgeted and accounted for within the Joint Powers Improvement Authority.

Program budgets and justifications are shown within the department, which has responsibility for administering those programs.

The City has entered into an agreement to provide the RDA operating funds in the form of advances from the City's General fund, as the RDA requires in carrying out its function. Advances are not required every fiscal year. Each fiscal year, interest accrues on these advances (at the rate of 3% plus the average Local Agency Investment Fund rate, or LAIF rate) and is added to the balance of the loan. A Summary of RDA Loans from the City is included in this budget section.

## REDEVELOPMENT AGENCY SUMMARY OF FUNDS

Fund	Estimated Fund Balance 6/30/2007	FY07-08 Revenues	FY07-08 Transfers In	FY07-08 Expenditures	FY07-08 Transfers Out	Estimated Fund Balance 6/30/2008
RDA - HOUSING SET-ASIDE	212,944	204,000		25,000		391,944
RDA - DEBT SERVICE	384,306	1,982,200		1,979,800		386,706
RDA - PORTUGUESE BEND	374,374	18,700		26,000		367,074
RDA - ABALONE COVE	5,639	300				5,939
<b>GRAND TOTALS</b>	<b>977,263</b>	<b>2,205,200</b>	-	<b>2,030,800</b>	-	<b>1,151,663</b>

Fund	Estimated Fund Balance 6/30/2008	FY08-09 Revenues	FY08-09 Transfers In	FY08-09 Expenditures	FY08-09 Transfers Out	Estimated Fund Balance 6/30/2009
RDA - HOUSING SET-ASIDE	391,944	223,600		25,000		590,544
RDA - DEBT SERVICE	386,706	2,156,700		2,154,325		389,081
RDA - PORTUGUESE BEND	367,074	19,300		26,300		360,074
RDA - ABALONE COVE	5,939	300				6,239
<b>GRAND TOTALS</b>	<b>1,151,663</b>	<b>2,399,900</b>	-	<b>2,205,625</b>	-	<b>1,345,938</b>

## Summary of RDA Loans from the City

	Actual FY04-05	Actual FY05-06	Revised FY06-07	FY07-08	Proposed FY08-09
<b><i>Portuguese Bend</i></b>					
Beginning loan balance	9,527,890	10,026,477	10,713,257	11,597,257	12,525,038
Advances from the City's General fund	-	-	-	-	-
Accrued Interest	498,587	686,780	884,000	927,781	1,033,316
Ending loan balance	10,026,477	10,713,257	11,597,257	12,525,038	13,558,354

<b><i>Abalone Cove</i></b>					
Beginning loan balance	2,496,234	2,690,954	2,975,223	3,236,723	3,511,661
Advances from the City's General fund <sup>(1)</sup>	60,907	93,540	15,500	16,000	16,500
Accrued Interest	133,813	190,729	246,000	258,938	288,392
Ending loan balance	2,690,954	2,975,223	3,236,723	3,511,661	3,816,553

<sup>(1)</sup> *Advances from the City's General fund are included with the General fund transfers section of the budget document. Additional advances are balance sheet transactions that are not recorded in an operating account, and have been included with General fund transfers to illustrate the reduction of General fund reserves.*



## **RANCHO PALOS VERDES JOINT POWERS IMPROVEMENT AUTHORITY**

Operating and maintenance expenditures for the landslide mitigation facilities constructed by the Rancho Palos Verdes Redevelopment Agency (RDA) are budgeted and accounted for within the Joint Powers Improvement Authority.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the RDA, and the County. The agreement required that \$1,000,000 of the original \$10,000,000 bond proceeds be set aside as a non-expendable deposit from which investment interest earnings are to be used for the cost of landslide mitigation facility maintenance within Abalone Cove.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. These costs are funded with annual operating transfers from the City's General fund, and are accounted for in a separate fund within the Improvement Authority in order to prevent commingling of funding sources. It should be noted that according to the Landslide Settlement Agreement, tax increment revenues of the RDA are not to be used to provide maintenance for either Abalone Cove or Portuguese Bend landslide mitigation facilities.

Program budgets and justifications are shown within the department, which has responsibility for administering those programs.

## IMPROVEMENT AUTHORITY SUMMARY OF FUNDS

Fund	Estimated Fund Balance 6/30/2007	FY07-08 Revenues	FY07-08 Transfers In	FY07-08 Expenditures	FY07-08 Transfers Out	Estimated Fund Balance 6/30/2008
IMPROV AUTH - PORT BEND	208,128	10,400		131,200		87,328
IMPROV AUTH - AB COVE	261,313	63,100		116,021		208,392
<b>GRAND TOTALS</b>	<b>469,441</b>	<b>73,500</b>	<b>-</b>	<b>247,221</b>	<b>-</b>	<b>295,720</b>

Fund	Estimated Fund Balance 6/30/2008	FY08-09 Revenues	FY08-09 Transfers In	FY08-09 Expenditures	FY08-09 Transfers Out	Estimated Fund Balance 6/30/2009
IMPROV AUTH - PORT BEND	87,328	4,600	91,500	135,100		48,328
IMPROV AUTH - AB COVE	208,392	63,400		117,776		154,016
<b>GRAND TOTALS</b>	<b>295,720</b>	<b>68,000</b>	<b>91,500</b>	<b>252,876</b>	<b>-</b>	<b>202,344</b>

## **CITY COUNCIL (101-1001)**

The City Council is the legislative body of the City and is comprised of five members elected to serve for a period of four years. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager and residents to serve on various volunteer boards, commissions, and committees. The City Council also fixes the compensation of its officers and staff; takes actions on license fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; approves City contracts; and purchases, leases, and disposes of City real property. City Council elections are conducted in November of odd numbered years.



**Department:** City Council  
**Budget Program:** City Council

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1001-411-12-00	SALARY & WAGES - PT	0	0	0	0	-8,050	-13,800
	101-1001-411-29-00	EMPLOYEE BENEFITS	-41,545	-58,200	-64,000	-64,000	-56,020	-60,340
	101-1001-411-54-00	LEGAL NOTICES AND AD	0	-450	0	0	0	0
	101-1001-411-55-00	PRINTING & BINDING	-2,105	0	0	0	0	0
	101-1001-411-56-00	MILEAGE REIMB	-12,800	0	0	0	0	0
	101-1001-411-57-00	MEETINGS & CONFRNC	-21,083	-10,447	-22,500	-22,500	-22,500	-22,500
	101-1001-411-59-20	MEMBERSHIPS & DUES	-8,347	-8,720	-9,300	-9,300	-9,600	-9,900
	101-1001-411-61-00	OP SUPP/MINOR EQUIP	-1,954	-2,677	-5,200	-5,200	-5,200	-5,200
	101-1001-411-69-00	OTHER MISCELLANEOU	-1,150	-14,730	-14,400	-14,400	-5,750	0
<b>Expenditure Subtotals</b>			<b>-88,984</b>	<b>-95,224</b>	<b>-115,400</b>	<b>-115,400</b>	<b>-107,120</b>	<b>-111,740</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-88,984</b>	<b>-95,224</b>	<b>-115,400</b>	<b>-115,400</b>	<b>-107,120</b>	<b>-111,740</b>

**Department:** City Council

**Budget Program:** City Council

Account #	Account Description	FY07-08	Proposed FY08-09
101-1001-411-12-00	<b>SALARY &amp; WAGES - PT</b> Beginning in December 2007, the City Council will convert the monthly expense allowance to a salary. The amount of \$350 per month for the Mayor and \$200 per month for each of the other Council Members will not change.	8,050	13,800
101-1001-411-29-00	<b>EMPLOYEE BENEFITS</b> The cost for the City Council's participation in the City's medical, dental and vision insurance programs. The City pays 100% of the health insurance premiums for City Council Members, and 50% of the premium for their dependents. Beginning December 2007, the City Council will be paid a salary to replace the monthly expense allowance. This budget includes the mandatory payroll taxes associated with that salary.	56,020	60,340
101-1001-411-57-00	<b>MEETINGS &amp; CONFRNCS</b> \$4,500 is allocated for each member of City Council for travel, training, and conference expenses.	22,500	22,500
101-1001-411-59-20	<b>MEMBERSHIPS &amp; DUES</b> This account provides for City Council membership in the following organizations:  California Coastal Coalition California Contract Cities Southern California Associations of Governments West Basin Municipal Water District Portuguese Bend Community Association	9,600	9,900
101-1001-411-61-00	<b>OP SUPP/MINOR EQUIP</b> Stationary items for City Council such as business cards and letterhead.	5,200	5,200
101-1001-411-69-00	<b>OTHER MISCELLANEOUS</b> This item provides a \$350 per month expense allowance for the Mayor and a \$200 per month expense allowance for each City Council member for local travel in accordance with the adopted City Council Travel Policy. Beginning in December 2007, the City Council will convert this monthly reimbursement to a part-time salary.	5,750	0



### **CITY ATTORNEY (101-1003)**

The City retains the firm of Richards, Watson & Gershon to serve as the City Attorney. The City Attorney provides legal advice to the City Council, City Manager and other City officials. As the legal advisor to the City Council, the City Attorney attends all regular City Council meetings and reviews City ordinances, resolutions, contracts, and opinions. In addition, the City Attorney represents the City in legal matters and court cases.

**Department:** City Attorney

**Budget Program:** City Attorney

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1003-411-32-00	PROF/TECH SERVICE	-290,181	-144,606	-154,700	-154,700	-160,000	-165,200
	101-1003-411-33-00	LEGAL SERVICES	-793,263	-967,915	-876,500	-1,176,500	-1,008,200	-1,041,000
<b>Expenditure Subtotals</b>			<b>-1,083,444</b>	<b>-1,112,521</b>	<b>-1,031,200</b>	<b>-1,331,200</b>	<b>-1,168,200</b>	<b>-1,206,200</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-1,083,444</b>	<b>-1,112,521</b>	<b>-1,031,200</b>	<b>-1,331,200</b>	<b>-1,168,200</b>	<b>-1,206,200</b>

**Department:** City Attorney

**Budget Program:** City Attorney

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-1003-411-32-00</b>	<b>PROF/TECH SERVICE</b> Specialized contractual services, with third party legal advisors, associated with litigation and prosecution. Expenditures in this account include law firms other than Richards, Watson & Gershon. The amount expended in prior years has varied due to fluctuations in the levels of special litigation and routine code enforcement prosecution activity.	<b>160,000</b>	<b>165,200</b>
<b>101-1003-411-33-00</b>	<b>LEGAL SERVICES</b> Legal services are provided to the City by Richards, Watson & Gershon. Basic legal costs account for about 40% of the RWG annual legal fees, while litigation costs represent about 60%.	<b>1,008,200</b>	<b>1,041,000</b>



## **CITY ADMINISTRATION**

The City Manager, as the administrative head of the City, ensures that the policies of the City Council are carried out. Aside from the day-to-day direction of the City's departments, the City Manager's Office is also responsible for overseeing the budget and risk management, managing the Community Outreach, Personnel and Employee Benefits programs, as well as overseeing the City's Emergency Preparedness Program. The Assistant City Manager/City Clerk's Office is responsible for



administrative duties including all of the mandated functions of the City Clerk's Office, records management and certain Community Outreach programs. The Assistant City Manager also oversees the City's contract with the Los Angeles County Sheriff's Department. Some of the specific activities within City Administration include:

### **CITY MANAGER (101-1002)**

- Maintain regular contact with City Council members to insure they are fully informed of all significant activities occurring in or around the City;
- Coordinate City participation in various governmental organizations such as the League of California Cities, California Contract Cities Association, South Bay Cities Council of Governments and Southern California Association of Governments, including attending regional meetings, participating in seminars, and other as needed support;
- Monitor the activities of City Departments to insure they are carrying out City Council policy;
- Prepare weekly status reports, which provide updates on various activities and outstanding issues to the City Council;
- Oversee the preparation of the City Council agendas;
- Supervise the development, preparation and implementation of the City budget;
- Monitor state and federal legislation affecting municipalities;
- Handle resident concerns and disputes, which are not resolved at the department level; and,
- Maintain daily contact with the City Attorney's Office regarding any pertinent City activities, citizen contacts or events that may require the City Attorney's early involvement.
- Administer the General Liability, Workers Compensation, and Property insurance coverage programs;
- Coordinate City participation in the California Joint Powers Insurance Authority (CJPIA), which is the pooling agency for 108 and governmental agencies cities;
- Process all liability claims filed against the City; and
- Monitor the City's risk prevention and safety program.

### **CITY CLERK (101-1004)**

- Coordinate activities relating to City Council, Redevelopment Agency and Improvement Authority meetings, including the preparation and distribution of the agenda; publication of the agenda on the City's website, and preparation of the minutes;
- Notification of interested parties through publication, the U. S. mail, the City's email listserve, and/or posting, as required;
- Administer all general and special municipal elections;
- Receive and process all campaign statements filed by elected officials and candidates under the Political Reform Act;
- Respond to inquiries about voter registration and polling places;
- Filing Officer for the City's Conflict of Interest Code;
- Conduct the recruitment for all citizen advisory boards;
- Accept service on all subpoenas, records requests, and summonses;
- Process notarized and certified City documents;
- Manage updating of the Municipal Code; and,
- Administer the City's records management program including the creation, processing, retrieval, storage, destruction and retention of City records.

### **COMMUNITY OUTREACH (101-1005)**

- Coordinate Town Hall meetings and workshops, Community Leaders Breakfasts, and the monthly Mayor's Breakfast meetings;
- Edit and publish four City Newsletters per year;
- Prepare approximately 100 proclamations, certificates of appreciation and letters of commendation per year;
- Ensure graphic continuity in the use of the City's logo in all City publications.
- Issue and oversee approximately 50 film permits per year;
- Administer the cable television franchise, including handling approximately 40 cable-related customer service complaints per year; and,
- Oversee the broadcast of City meetings and other programming shown on the local government cable access channel.

### **RPV TV CHANNEL 33 (226-1007)**

- Provide educational programming and useful information, which is of particular value to the residents of Rancho Palos Verdes, in programs that are produced or commissioned by the City.
- Provide educational opportunities for students to learn pre-production, production and post-production of programs that are to be broadcast on cable television.

### **PERSONNEL (101-1011)**

- Administer the City's salary ranges and merit pool;
- Conduct personnel recruitments;
- Monitor performance reviews, promotions and disciplinary actions;
- Conduct employee training sessions; and
- Prepare and update the Management and Competitive Service Personnel Rules, job descriptions and the Administrative Instruction Manual.

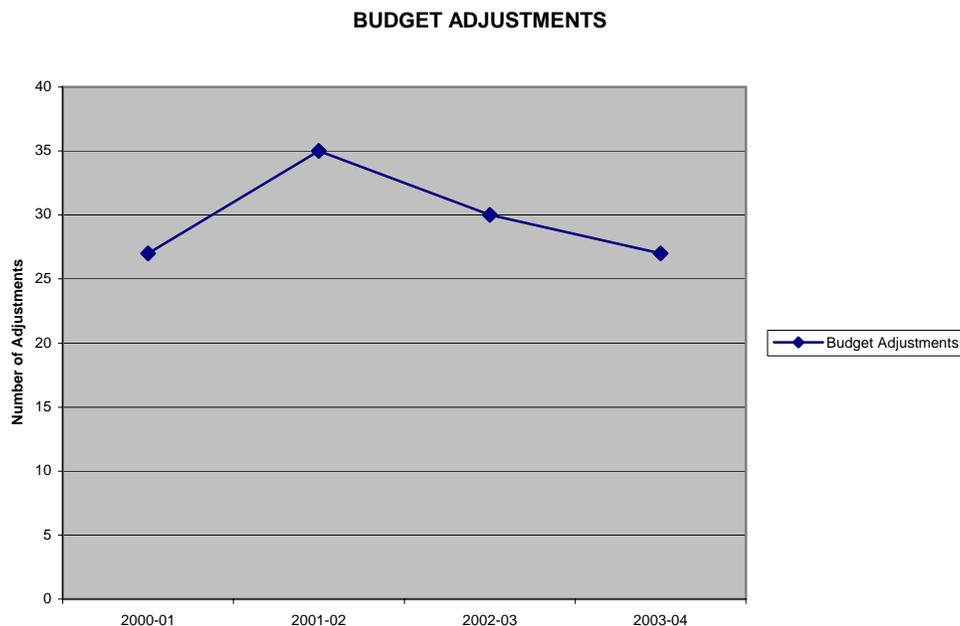
## EMPLOYEE BENEFITS (685-1015)

- Administer employee health care, disability, retirement, and other benefit programs; and,
- Manage the employee bonus and tuition reimbursement programs.

## CITY ADMINISTRATION PERFORMANCE INDICATORS

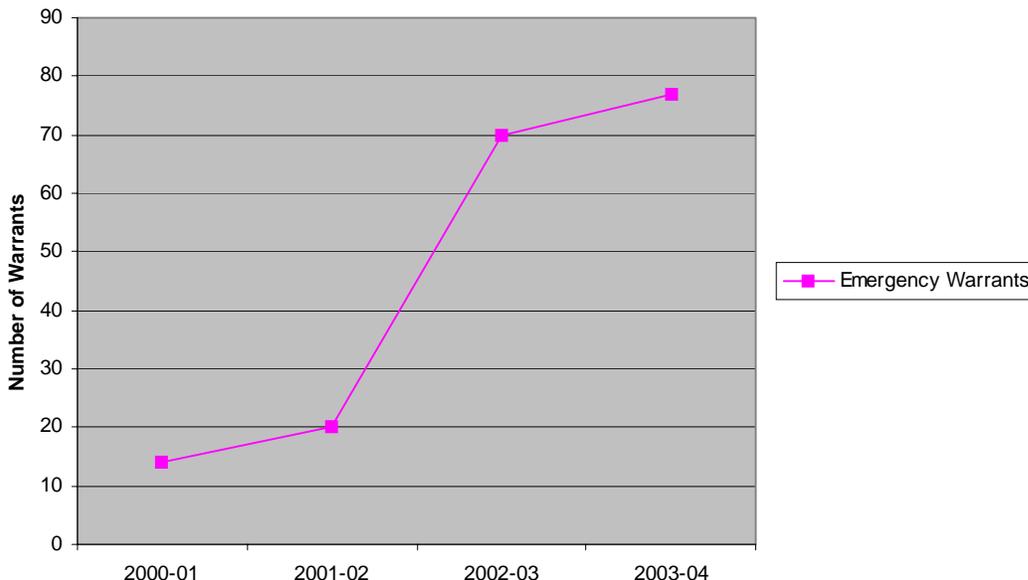
### FINANCIAL MANAGEMENT

The City Council must approve any additional funding for program that exceeds the budgeted amount. Examples of budget adjustments over the past few years include the need for additional funds for certain infrastructure projects such as storm drain improvements, funds for new programs such as a Cable Television Studio and funds for increased operating costs such as litigation expenses. The better staff is able to predict the City's financial needs during the budget process, the fewer budget adjustments will be required.



Emergency warrants are utilized when the normal purchasing procedure will not be completed quickly enough to facilitate a payment. All emergency warrants must be approved by the City Manager. An emergency warrant can be used when a vendor is not willing to wait 30 days for payment, or when an invoice has not been processed expeditiously and the vendor is due payment or when fast payment may result in a discount. However, a sharp rise in the number of emergency warrants issued is cause to examine purchasing procedures to insure the normal process is not being compromised. The significant increase in emergency warrants in FY 03 and FY 04 was partly due to numerous emergency warrants paid to the Bank of America to avoid late charges on credit card bills. These bills are not paid until receipts are submitted, and often reconciliation of credit card invoices can only be completed at the last minute.

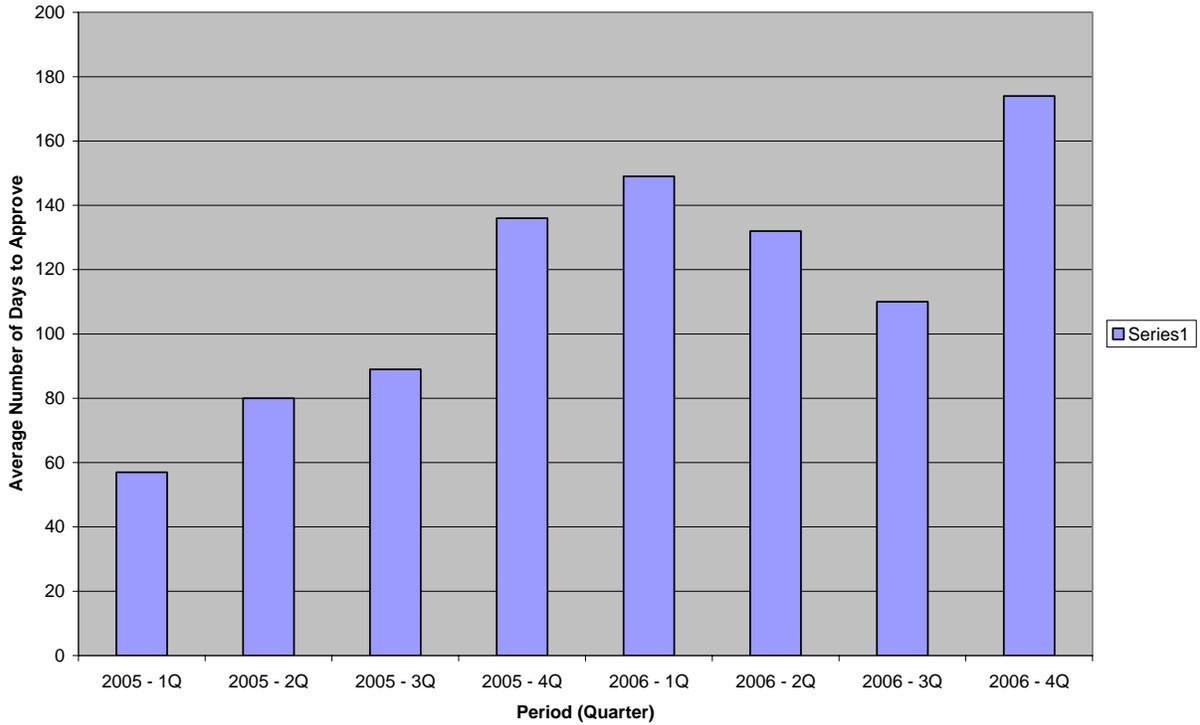
### EMERGENCY WARRANTS



### CITY COUNCIL MINUTES

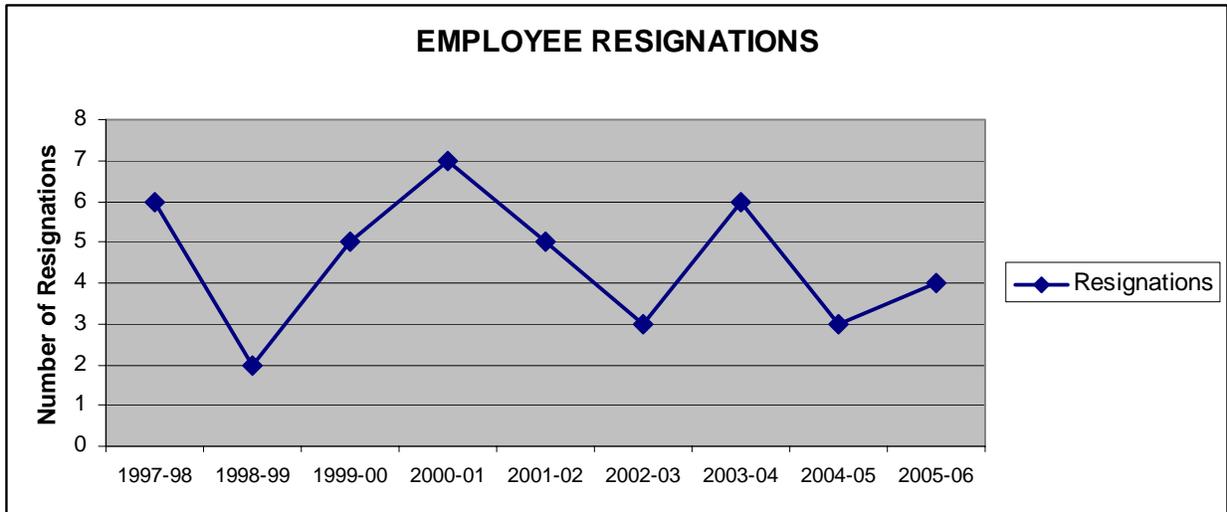
With the adoption of a policy in 2004 to provide more detail in City Council minutes, the City Clerk's Office hired two court reporters to capture and transcribe the elements on Council discussion. The goal is to have the draft minutes ready for adoption within thirty days of the meeting, including the time it takes for the City Clerk to edit the rough draft and to distribute it to staff and Council members for comments prior to placing in on an agenda for approval. Below is the approval interval for minutes over the last eight quarters. The average time between the meeting date and the date of approval of the minutes have been about 116 days during this period, as compared to 39 days during the previous two years. Delays are attributed to an increased number of adjourned meetings scheduled by Council and difficulty in attracting and retaining skilled court reporters to transcribe the minutes. In October 2006, Council modified its policy to allow the preparation of summary minutes which should greatly improve approval intervals for this point forward.

### Approval of Council Minutes



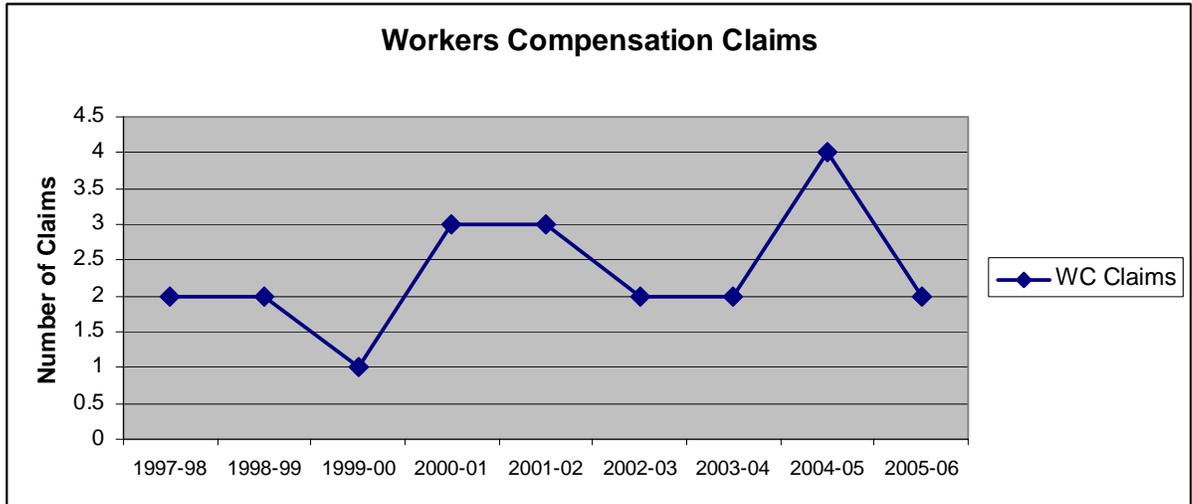
### PERSONNEL

The City loses an average of 4.5 employees per year, or about 9% of its workforce, to resignations. This rate of loss seems to be fairly consistent from year to year, with some improvement when the economy is weak and more losses when the economy is strong.

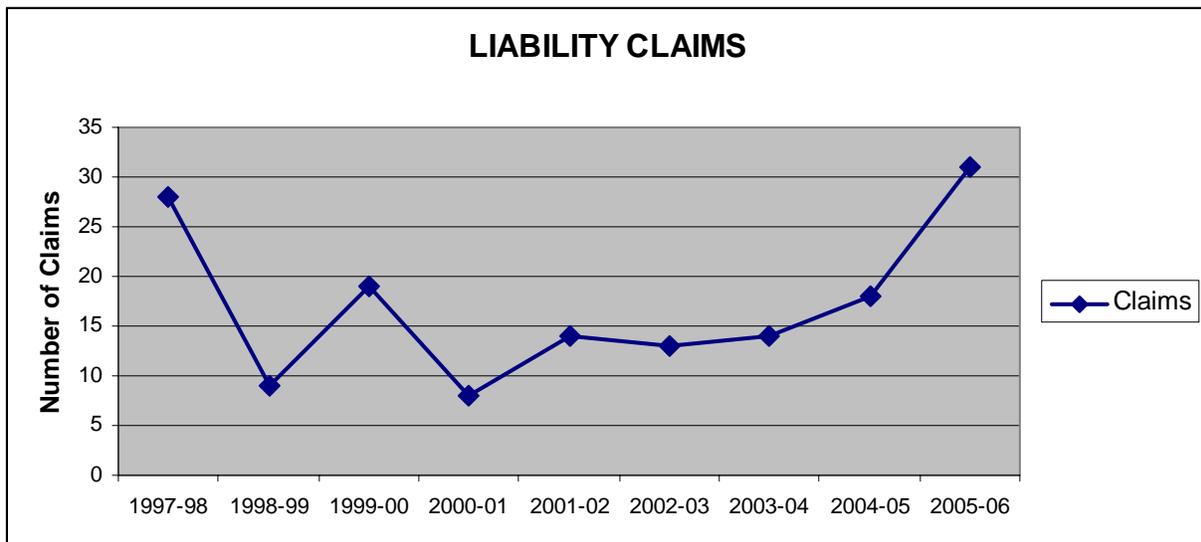


## RISK MANAGEMENT

The number of Workers Compensation claims filed by City staff (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities with a similar number of employees.



Claims against the City tend to be primarily related to traffic accidents. The increased number of claims in 2005-2006 is due to the 2004/2005 disaster rainstorm claims. Our claim experience compared with other cities of our size is about average.





<b>Department: City Administration</b>						
<b>Personnel Positions</b>	<b>Actual FY04-05</b>	<b>Actual FY05-06</b>	<b>Original FY06-07</b>	<b>Revised FY06-07</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Director of Administrative Services	1.0	0.0	0.0	0.0	0.0	0.0
City Clerk	0.0	0.0	0.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0	1.0
Staff Assistant II	1.0	1.0	1.0	1.0	1.0	1.0
<b>Total Full-Time Equivalent Units</b>	<b>7.0</b>	<b>6.0</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>

**Department: City Administration**

	<b>Actual FY04-05</b>	<b>Actual FY05-06</b>	<b>Original FY06-07</b>	<b>Revised FY06-07</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
--	---------------------------	---------------------------	-----------------------------	----------------------------	----------------	-----------------------------

*City Manager*

Expenditure Subtotals	-742,623	-856,101	-765,700	-1,065,700	-1,272,900	-1,218,940
Revenue Subtotals	61,620	34,914	30,500	30,500	33,500	34,200
<b>Program Net (Uses)/Resources Totals</b>	<b>-681,003</b>	<b>-821,187</b>	<b>-735,200</b>	<b>-1,035,200</b>	<b>-1,239,400</b>	<b>-1,184,740</b>

*City Clerk*

Expenditure Subtotals	-237,641	-265,677	-235,600	-264,100	-365,620	-292,760
<b>Program Net (Uses)/Resources Totals</b>	<b>-237,641</b>	<b>-265,677</b>	<b>-235,600</b>	<b>-264,100</b>	<b>-365,620</b>	<b>-292,760</b>

*Community Outreach*

Expenditure Subtotals	-85,513	-93,308	-106,400	-109,900	-153,460	-158,140
<b>Program Net (Uses)/Resources Totals</b>	<b>-85,513</b>	<b>-93,308</b>	<b>-106,400</b>	<b>-109,900</b>	<b>-153,460</b>	<b>-158,140</b>

*RPV TV Channel 33*

Expenditure Subtotals	-55,980	-27,999	-35,700	-92,100	-144,540	-149,090
Revenue Subtotals	0	5,478	5,145	5,145	9,520	9,520
Transfers In Subtotals	0	0	30,700	84,725	135,040	139,590
<b>Program Net (Uses)/Resources Totals</b>	<b>-55,980</b>	<b>-22,521</b>	<b>145</b>	<b>-2,230</b>	<b>20</b>	<b>20</b>

*Personnel*

Expenditure Subtotals	-82,560	-110,641	-92,100	-143,500	-102,300	-108,010
<b>Program Net (Uses)/Resources Totals</b>	<b>-82,560</b>	<b>-110,641</b>	<b>-92,100</b>	<b>-143,500</b>	<b>-102,300</b>	<b>-108,010</b>

*Employee Benefits*

Expenditure Subtotals	-906,267	-1,172,773	-1,488,800	-1,488,800	-1,780,230	-1,944,630
Revenue Subtotals	997,314	1,357,971	1,494,600	1,494,600	1,780,230	1,944,630
<b>Program Net (Uses)/Resources Totals</b>	<b>91,047</b>	<b>185,198</b>	<b>5,800</b>	<b>5,800</b>	<b>0</b>	<b>0</b>

<b>Totals City Administration</b>	<b>-1,051,650</b>	<b>-1,128,136</b>	<b>-1,163,355</b>	<b>-1,549,130</b>	<b>-1,860,760</b>	<b>-1,743,630</b>
-----------------------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

**Department:** City Administration  
**Budget Program:** City Manager

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1002-411-11-00	SALARY & WAGES - FT	-292,946	-284,724	-298,400	-298,400	-360,290	-385,520
	101-1002-411-12-00	SALARY & WAGES - PT	-69	-271	0	0	0	0
	101-1002-411-13-00	SALARY & WAGES - OT	-537	-764	-500	-500	-2,420	-2,590
	101-1002-411-29-00	EMPLOYEE BENEFITS	-88,454	-97,200	-105,900	-105,900	-125,260	-137,650
	101-1002-411-32-00	PROF/TECH SERVICE	-2,490	-1,350	-4,100	-4,100	-104,250	-4,400
	101-1002-411-52-00	INSURANCE	-274,615	-428,947	-310,000	-610,000	-630,000	-650,000
	101-1002-411-53-00	POSTAGE	-32	0	-100	-100	-100	-100
	101-1002-411-55-00	PRINTING & BINDING	-1,407	-573	-300	-300	-600	-620
	101-1002-411-56-00	MILEAGE REIMB	-242	-220	-200	-200	-200	-200
	101-1002-411-57-00	MEETINGS & CONFRNC	-7,082	-5,136	-6,800	-6,800	-7,000	-7,200
	101-1002-411-59-20	MEMBERSHIPS & DUES	-16,499	-16,427	-18,000	-18,000	-18,500	-19,000
	101-1002-411-59-30	PUBLICATIONS & JRNLS	-52	-52	-300	-300	-300	-300
	101-1002-411-61-00	OP SUPP/MINOR EQUIP	-1,525	-1,037	-2,700	-2,700	-11,780	-2,860
	101-1002-411-71-00	LAND	-30,500	0	0	0	0	0
	101-1002-411-94-10	EQUIP REPLACEMENT C	-26,173	-19,400	-18,400	-18,400	-12,200	-8,500
<b>Expenditure Subtotals</b>			<b>-742,623</b>	<b>-856,101</b>	<b>-765,700</b>	<b>-1,065,700</b>	<b>-1,272,900</b>	<b>-1,218,940</b>
License/Permit	101-1002-321-10-00	MASSAGE PERMITS	0	314	500	500	500	500
License/Permit	101-1002-325-10-00	FILM PERMITS	61,620	34,600	30,000	30,000	33,000	33,700
<b>Revenue Subtotals</b>			<b>61,620</b>	<b>34,914</b>	<b>30,500</b>	<b>30,500</b>	<b>33,500</b>	<b>34,200</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-681,003</b>	<b>-821,187</b>	<b>-735,200</b>	<b>-1,035,200</b>	<b>-1,239,400</b>	<b>-1,184,740</b>

**Department:** City Administration

**Budget Program:** City Manager

Account #	Account Description	FY07-08	Proposed FY08-09
101-1002-411-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program. In FY04-05, the Deputy City Manager assumed the duties of City Clerk, resulting in a shift in the allocation of staff time from the City Manager's Office to the City Clerk's Office. For FY07-08, the City Clerk position has been reinstated, and a portion of the Deputy City Manager's salary has been shifted back to the City Manager program.	360,290	385,520
101-1002-411-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	2,420	2,590
101-1002-411-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	125,260	137,650
101-1002-411-32-00	<b>PROF/TECH SERVICE</b> Funds miscellaneous contract services, such as temporary clerical assistance; as well as the annual Local Agency Formation Commission (LAFCO) participation fee.  The FY07-08 budget includes \$100,000 for a comprehensive management audit.	104,250	4,400
101-1002-411-52-00	<b>INSURANCE</b> Cost for the City's general liability and property insurance coverage through the California Joint Powers Insurance Authority (CJPIA). The annual fluctuations in insurance cost results from retrospective refunds or deposits. These adjustments are applied annually based on CJPIA's analysis of the City's actual claims history.	630,000	650,000
101-1002-411-53-00	<b>POSTAGE</b> Charges for express mail, messenger and delivery services.	100	100
101-1002-411-55-00	<b>PRINTING &amp; BINDING</b> Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents.	600	620
101-1002-411-56-00	<b>MILEAGE REIMB</b> Reimbursement for use of employees' private automobiles for City	200	200

**Department:** City Administration

**Budget Program:** City Manager

Account #	Account Description	FY07-08	Proposed FY08-09
	business.		
<b>101-1002-411-57-00</b>	<b>MEETINGS &amp; CONFRNCS</b> Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the League of California Cities, South Bay City Manager's Association and California Contract Cities. Other travel may be included in this account, such as special lobbying trips to Sacramento and attendance at miscellaneous regional meetings.	<b>7,000</b>	<b>7,200</b>
<b>101-1002-411-59-20</b>	<b>MEMBERSHIPS &amp; DUES</b> Funds membership in the following organizations:  League of California Cities International City Managers Association (ICMA) American Planning Association (APA) Municipal Management Assistants of Southern California (MMASC)	<b>18,500</b>	<b>19,000</b>
<b>101-1002-411-59-30</b>	<b>PUBLICATIONS &amp; JRNLS</b> Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	<b>300</b>	<b>300</b>
<b>101-1002-411-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This budget provides for miscellaneous office supplies. The FY07-08 budget includes \$9,000 for replacement furniture items in the City Manager's department. Each of the furniture purchases will fall below the City's capitalization threshold of \$5,000.	<b>11,780</b>	<b>2,860</b>
<b>101-1002-411-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	<b>12,200</b>	<b>8,500</b>

**Department:** City Administration  
**Budget Program:** City Clerk

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1004-411-11-00	SALARY & WAGES - FT	-135,685	-119,857	-124,100	-142,100	-148,640	-159,050
	101-1004-411-12-00	SALARY & WAGES - PT	-1,009	-653	-3,600	-3,600	-3,900	-4,200
	101-1004-411-13-00	SALARY & WAGES - OT	-1,195	-1,143	-1,200	-1,200	-1,860	-1,990
	101-1004-411-29-00	EMPLOYEE BENEFITS	-40,222	-39,700	-43,200	-51,200	-78,080	-85,340
	101-1004-411-32-00	PROF/TECH SERVICE	-22,886	-74,432	-25,000	-25,000	-107,500	-23,200
	101-1004-411-53-00	POSTAGE	-6,446	-4,391	-8,000	-8,000	0	0
	101-1004-411-54-00	LEGAL NOTICES AND AD	-2,272	-2,154	-2,100	-2,100	-2,200	-2,300
	101-1004-411-55-00	PRINTING & BINDING	-10,005	-7,403	-10,600	-10,600	0	0
	101-1004-411-56-00	MILEAGE REIMB	0	-164	-200	-200	-200	-200
	101-1004-411-57-00	MEETINGS & CONFRNC	-1,023	-1,443	-2,100	-4,600	-4,750	-4,900
	101-1004-411-59-10	TRAINING	-1,666	-1,792	-2,100	-2,100	-3,170	-3,240
	101-1004-411-59-20	MEMBERSHIPS & DUES	-586	-381	-500	-500	-520	-540
	101-1004-411-59-30	PUBLICATIONS & JRNLS	0	0	-200	-200	-200	-200
	101-1004-411-61-00	OP SUPP/MINOR EQUIP	-1,560	-1,464	-2,600	-2,600	-7,700	-2,800
	101-1004-411-94-10	EQUIP REPLACEMENT C	-13,086	-10,700	-10,100	-10,100	-6,900	-4,800
<b>Expenditure Subtotals</b>			<b>-237,641</b>	<b>-265,677</b>	<b>-235,600</b>	<b>-264,100</b>	<b>-365,620</b>	<b>-292,760</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-237,641</b>	<b>-265,677</b>	<b>-235,600</b>	<b>-264,100</b>	<b>-365,620</b>	<b>-292,760</b>

**Department:** City Administration

**Budget Program:** City Clerk

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-1004-411-11-00</b>	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program. In FY04-05, the Deputy City Manager assumed the duties of City Clerk, thereby eliminating one full-time position in this program and shifting the allocation of staff time from the City Manager's Office to the City Clerk's Office. For FY07-08, the City Clerk position has been reinstated.	<b>148,640</b>	<b>159,050</b>
<b>101-1004-411-12-00</b>	<b>SALARY &amp; WAGES - PT</b> Salaries and wages paid to part-time Recreation employees to assist with City Council agenda packet preparation.	<b>3,900</b>	<b>4,200</b>
<b>101-1004-411-13-00</b>	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	<b>1,860</b>	<b>1,990</b>
<b>101-1004-411-29-00</b>	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	<b>78,080</b>	<b>85,340</b>
<b>101-1004-411-32-00</b>	<b>PROF/TECH SERVICE</b> 1. The cost of the November 2007 General Municipal Election, which will include a City ballot measure. (FY07-08 only \$85,000)  2. Miscellaneous election expenses include consulting and election supplies from Martin & Chapman. (FY07-08 \$5,000 and FY08-09 \$5,200)  3. Municipal Code and County Code updates and maintenance. (FY07-08 \$3,000 and FY08-09 \$3,100)  4. City logo design consulting services. (FY07-08 \$2,500 and FY08-09 \$2,500)  5. Professional minute-taker services. (FY07-08 \$12,000 and FY08-09 \$12,400)	<b>107,500</b>	<b>23,200</b>
<b>101-1004-411-54-00</b>	<b>LEGAL NOTICES AND ADS</b> Publication of legal notices and advertisement for advisory board recruitment.	<b>2,200</b>	<b>2,300</b>
<b>101-1004-411-56-00</b>	<b>MILEAGE REIMB</b> Reimbursement to staff for use of personal vehicles for attending meetings.	<b>200</b>	<b>200</b>

**Department:** City Administration

**Budget Program:** City Clerk

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-1004-411-57-00</b>	<b>MEETINGS &amp; CONFRNCS</b> Attendance at various City Clerks Association meetings and conferences.	<b>4,750</b>	<b>4,900</b>
<b>101-1004-411-59-10</b>	<b>TRAINING</b> Training and continuing education focusing on election laws, records management and notary commission.	<b>3,170</b>	<b>3,240</b>
<b>101-1004-411-59-20</b>	<b>MEMBERSHIPS &amp; DUES</b> Membership dues for the International Institute of Municipal Clerks, California City Clerks Association of California, and the National Notary Association.	<b>520</b>	<b>540</b>
<b>101-1004-411-59-30</b>	<b>PUBLICATIONS &amp; JRNLS</b> Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	<b>200</b>	<b>200</b>
<b>101-1004-411-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This budget provides for miscellaneous office supplies. The FY07-08 budget includes \$5,000 for replacement furniture items to reconfigure the City Clerk's office workstations. Each of the furniture purchases will fall below the City's capitalization threshold of \$5,000.	<b>7,700</b>	<b>2,800</b>
<b>101-1004-411-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	<b>6,900</b>	<b>4,800</b>

**Department:** City Administration  
**Budget Program:** Community Outreach

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1005-411-11-00	SALARY & WAGES - FT	-23,124	-27,491	-28,600	-28,600	-34,910	-37,350
	101-1005-411-12-00	SALARY & WAGES - PT	-92	0	0	0	0	0
	101-1005-411-13-00	SALARY & WAGES - OT	0	-754	-200	-200	-650	-690
	101-1005-411-29-00	EMPLOYEE BENEFITS	-6,810	-9,900	-10,800	-10,800	-12,750	-13,950
	101-1005-411-44-20	VEHICLE & EQUIP RENT	0	0	-1,000	-1,000	0	0
	101-1005-411-53-00	POSTAGE	0	0	0	0	-8,500	-8,500
	101-1005-411-55-00	PRINTING & BINDING	-850	-198	-1,000	-1,000	-12,000	-12,300
	101-1005-411-56-00	MILEAGE REIMB	0	0	-100	-100	-100	-100
	101-1005-411-57-00	MEETINGS & CONFRNC	-8,877	-19,010	-19,100	-21,600	-22,300	-23,000
	101-1005-411-59-20	MEMBERSHIPS & DUES	-2,850	-2,650	-3,100	-3,100	-3,100	-3,100
	101-1005-411-61-00	OP SUPP/MINOR EQUIP	-7,910	-3,055	-8,200	-8,200	-8,500	-8,500
	101-1005-411-93-00	CITY GRANTS	-35,000	-30,250	-34,300	-35,300	-50,650	-50,650
<b>Expenditure Subtotals</b>			<b>-85,513</b>	<b>-93,308</b>	<b>-106,400</b>	<b>-109,900</b>	<b>-153,460</b>	<b>-158,140</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-85,513</b>	<b>-93,308</b>	<b>-106,400</b>	<b>-109,900</b>	<b>-153,460</b>	<b>-158,140</b>

**Department:** City Administration  
**Budget Program:** Community Outreach

Account #	Account Description	FY07-08	Proposed FY08-09
101-1005-411-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	34,910	37,350
101-1005-411-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	650	690
101-1005-411-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	12,750	13,950
101-1005-411-53-00	<b>POSTAGE</b> Postage costs for mailing the quarterly City Newsletter and the cost of postage permits. This item was previously accounted for in the City Clerk program.	8,500	8,500
101-1005-411-55-00	<b>PRINTING &amp; BINDING</b> Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents (\$1,000).  This budget also reflects 50% of the cost of printing the City's Newsletter (total cost of \$22,000 in FY07-08 and \$22,700 in FY08-09). The remainder of the cost is paid for out of the Waste Reduction fund (38.2%), and Prop A fund (11.8%).	12,000	12,300
101-1005-411-56-00	<b>MILEAGE REIMB</b> Reimbursement to staff for use of personal vehicles for attending meetings.	100	100
101-1005-411-57-00	<b>MEETINGS &amp; CONFRNCS</b> Expenses are included for the following events:  1. Two Community Leaders' Breakfast meetings. (FY07-08 \$2,000, FY08-09 \$2,100)  2. An annual Holiday Reception. (FY07-08 \$8,000, FY08-09 \$8,300)  3. Mayors Luncheons with the Mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. (FY07-08 \$1,000, FY08-09 \$1,050)	22,300	23,000

**Department:** City Administration  
**Budget Program:** Community Outreach

Account #	Account Description	FY07-08	Proposed FY08-09
	4. Mayor/Committee Chair breakfasts, closed session meetings and agenda preparation meetings. (FY07-08 \$11,300, FY08-09 \$11,550)		
<b>101-1005-411-59-20</b>	<b>MEMBERSHIPS &amp; DUES</b> This item provides for City memberships in the following organizations: 1. Peninsula Chamber of Commerce 2. San Pedro Chamber of Commerce 3. Palos Verdes Peninsula Coordinating Council	<b>3,100</b>	<b>3,100</b>
<b>101-1005-411-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This item includes City tiles, lapel pins, engraving and proclamations.	<b>8,500</b>	<b>8,500</b>
<b>101-1005-411-93-00</b>	<b>CITY GRANTS</b> This item provides specific grants to the following non-profit organizations serving the Peninsula and South Bay area:  Animal Lovers of South Bay \$1,000 Chamber Orchestra South Bay \$750 Dance Peninsula Ballet \$1,000 Harbor Community Clinic \$3,000 H.E.L.P. \$1,500 Helpline Youth Counseling \$2,000 Mothers Advocating Prevention \$2,000 Palos Verdes Symphonic Band \$1,200 Palos Verdes Library Annex \$10,000 Palos Verdes Symphony Assoc. \$1,000 Peninsula Seniors \$10,000 Pet Protector's League \$1,000 Shakespeare By The Sea \$1,200 So. Bay Chamber Music Society \$1,000 South Bay Family Healthcare \$5,000 South Bay Youth Project \$7,000 S.H.A.W.L. \$2,000	<b>50,650</b>	<b>50,650</b>

**Department:** City Administration  
**Budget Program:** RPV TV Channel 33

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1006-411-12-00	SALARY & WAGES - PT	0	-958	0	0	0	0
	101-1006-411-32-00	PROF/TECH SERVICE	-6,042	-6,306	0	0	0	0
	101-1006-411-59-20	MEMBERSHIPS & DUES	-1,353	-1,407	0	0	0	0
	101-1006-411-61-00	OP SUPP/MINOR EQUIP	-7,975	-16,303	0	0	0	0
	101-1006-411-94-10	EQUIP REPLACEMENT C	-40,610	0	0	0	0	0
	226-1007-411-12-00	SALARY & WAGES - PT	0	0	0	0	-23,400	-25,000
	226-1007-411-29-00	EMPLOYEE BENEFITS	0	0	0	0	-2,140	-2,290
	226-1007-411-32-00	PROF/TECH SERVICE	0	0	-16,100	-27,500	-85,500	-88,100
	226-1007-411-43-00	MAINTENANCE SERVICE	0	0	0	0	-7,800	-8,000
	226-1007-411-59-20	MEMBERSHIPS & DUES	0	0	-1,100	-1,100	-3,500	-3,600
	226-1007-411-61-00	OP SUPP/MINOR EQUIP	0	0	-13,500	-19,500	-20,000	-20,600
	226-1007-411-94-10	EQUIP REPLACEMENT C	0	-3,025	-5,000	-44,000	-2,200	-1,500
<b>Expenditure Subtotals</b>			<b>-55,980</b>	<b>-27,999</b>	<b>-35,700</b>	<b>-92,100</b>	<b>-144,540</b>	<b>-149,090</b>
	226-1007-361-10-00	INTEREST EARNINGS	0	78	145	145	20	20
	226-1007-365-10-00	DONATIONS	0	5,400	5,000	5,000	9,500	9,500
<b>Revenue Subtotals</b>			<b>0</b>	<b>5,478</b>	<b>5,145</b>	<b>5,145</b>	<b>9,520</b>	<b>9,520</b>
Fr Gen'l fund	226-1007-391-10-00	TRANSFERS IN	0	0	30,700	84,725	135,040	139,590
<b>Transfers In Subtotals</b>			<b>0</b>	<b>0</b>	<b>30,700</b>	<b>84,725</b>	<b>135,040</b>	<b>139,590</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-55,980</b>	<b>-22,521</b>	<b>145</b>	<b>-2,230</b>	<b>20</b>	<b>20</b>

**Department:** City Administration

**Budget Program:** RPV TV Channel 33

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
226-1007-411-12-00	<b>SALARY &amp; WAGES - PT</b> Salaries and wages paid to part-time City employees allocated to this program.	23,400	25,000
226-1007-411-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	2,140	2,290
226-1007-411-32-00	<b>PROF/TECH SERVICE</b> Professional services for editing content and production labor (FY07-08 \$40,500 and FY08-09 \$41,750). Station Manager's professional services (FY07-08 \$45,000 and FY08-09 \$46,350).	85,500	88,100
226-1007-411-43-00	<b>MAINTENANCE SERVICES</b> Maintenance of the Channel 33 facility (cleaning).	7,800	8,000
226-1007-411-59-20	<b>MEMBERSHIPS &amp; DUES</b> City membership in the National Association of Telecommunications Officers and Advisors (NATOA).	3,500	3,600
226-1007-411-61-00	<b>OP SUPP/MINOR EQUIP</b> Miscellaneous operating supplies and minor equipment for production purposes.	20,000	20,600
226-1007-411-94-10	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	2,200	1,500

**Department:** City Administration  
**Budget Program:** Personnel

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1011-411-11-00	SALARY & WAGES - FT	-48,216	-50,486	-52,700	-52,700	-58,390	-62,470
	101-1011-411-13-00	SALARY & WAGES - OT	0	-22	-300	-300	-1,340	-1,430
	101-1011-411-29-00	EMPLOYEE BENEFITS	-17,604	-20,800	-22,700	-22,700	-22,220	-24,310
	101-1011-411-32-00	PROF/TECH SERVICE	-553	-14,966	-4,500	-51,900	-4,650	-4,800
	101-1011-411-54-00	LEGAL NOTICES AND AD	-613	-699	0	-4,000	-10,000	-10,000
	101-1011-411-55-00	PRINTING & BINDING	-8,212	-18,124	-6,500	-6,500	-2,000	-2,000
	101-1011-411-57-00	MEETINGS & CONFRNC	-73	-554	-500	-500	-600	-600
	101-1011-411-59-10	TRAINING	-250	0	-500	-500	-500	-500
	101-1011-411-59-30	PUBLICATIONS & JRNLS	0	-309	0	0	0	0
	101-1011-411-61-00	OP SUPP/MINOR EQUIP	-496	-381	-200	-200	-400	-400
	101-1011-411-94-10	EQUIP REPLACEMENT C	-6,543	-4,300	-4,200	-4,200	-2,200	-1,500
<b>Expenditure Subtotals</b>			<b>-82,560</b>	<b>-110,641</b>	<b>-92,100</b>	<b>-143,500</b>	<b>-102,300</b>	<b>-108,010</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-82,560</b>	<b>-110,641</b>	<b>-92,100</b>	<b>-143,500</b>	<b>-102,300</b>	<b>-108,010</b>

**Department:** City Administration

**Budget Program:** Personnel

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
101-1011-411-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	58,390	62,470
101-1011-411-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	1,340	1,430
101-1011-411-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	22,220	24,310
101-1011-411-32-00	<b>PROF/TECH SERVICE</b> This item provides funds for professional services related to special personnel and employee issues, personnel hearings, etc.	4,650	4,800
101-1011-411-54-00	<b>LEGAL NOTICES AND ADS</b> Personnel recruitment advertisements in local newspapers, "Jobs Available" and other professional periodicals.	10,000	10,000
101-1011-411-55-00	<b>PRINTING &amp; BINDING</b> Printing employment applications and other personnel related materials.	2,000	2,000
101-1011-411-57-00	<b>MEETINGS &amp; CONFRNCS</b> Attendance at various Personnel Association Meetings.	600	600
101-1011-411-59-10	<b>TRAINING</b> Training and continuing education focusing on personnel law, team building and benefits administration.	500	500
101-1011-411-61-00	<b>OP SUPP/MINOR EQUIP</b> Miscellaneous office supplies.	400	400
101-1011-411-94-10	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office	2,200	1,500

**Department:** City Administration

**Budget Program:** Personnel

Account #	Account Description	FY07-08	Proposed FY08-09
-----------	---------------------	---------	---------------------

equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

**Department:** City Administration  
**Budget Program:** Employee Benefits

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
Emp Benefits	685-1015-499-21-00	INSURANCE-EMPLOYEE	-335,305	-388,402	-548,100	-548,100	-568,590	-609,420
Emp Benefits	685-1015-499-22-00	FICA/MEDICARE	-41,316	-54,501	-74,900	-74,900	-72,110	-77,550
Emp Benefits	685-1015-499-23-00	RETIREMENT (PERS)	-411,412	-590,591	-701,100	-701,100	-916,100	-980,230
Emp Benefits	685-1015-499-24-00	TUITION REIMB	-1,500	-1,000	0	0	-2,000	-2,140
Emp Benefits	685-1015-499-27-00	BONUS POOL	-27,744	-39,618	-52,900	-52,900	-70,280	-75,200
Emp Benefits	685-1015-499-28-00	RETIREMENT HEALTHC	0	0	0	0	-35,750	-76,610
Emp Benefits	685-1015-499-52-00	INSURANCE	-88,990	-98,661	-111,800	-111,800	-115,400	-123,480
<b>Expenditure Subtotals</b>			<b>-906,267</b>	<b>-1,172,773</b>	<b>-1,488,800</b>	<b>-1,488,800</b>	<b>-1,780,230</b>	<b>-1,944,630</b>
	685-1015-361-10-00	INTEREST EARNINGS	2,054	7,271	5,800	5,800	23,500	24,700
Chg for Svcs	685-1015-381-30-00	EMPLOYEE BENE CHAR	995,260	1,350,700	1,488,800	1,488,800	1,756,730	1,919,930
<b>Revenue Subtotals</b>			<b>997,314</b>	<b>1,357,971</b>	<b>1,494,600</b>	<b>1,494,600</b>	<b>1,780,230</b>	<b>1,944,630</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>91,047</b>	<b>185,198</b>	<b>5,800</b>	<b>5,800</b>	<b>0</b>	<b>0</b>

**Department:** City Administration

**Budget Program:** Employee Benefits

Account #	Account Description	FY07-08	Proposed FY08-09
<b>Emp Benefits</b>			
685-1015-499-21-00	<b>INSURANCE-EMPLOYEE</b> The City's contribution for employee medical, dental, life, long-term disability and other insurance is expected to increase about 5% during both FY07-08 and FY08-09. In addition 6 new full-time employees have been added since the two-year budget document was last prepared in 2005. The City pays 100% of the employees' health insurance coverage and 50% of dependents' coverage. This line item also includes the cost of unemployment insurance for all eligible, terminated employees and is paid on a reimbursement basis.	568,590	609,420
685-1015-499-22-00	<b>FICA/MEDICARE</b> The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986. In addition, the City also pays 6.2% Social Security for part-time employees that are not enrolled in the City's PERS pension plan.	72,110	77,550
685-1015-499-23-00	<b>RETIREMENT (PERS)</b> The City is expected to enhance the pension benefit formula from 2% @ 55 to 2.5% @ 55 during FY07-08. The FY07-08 budget includes the increased costs of the enhanced formula. Based on the most recent actuarial valuation of the City's retirement plan, the total contribution under PERS is expected to be 22.70% in FY07-08 and FY08-09. Of that amount, the City's share is expected to be 21.20% for full-time employees and 15.70% for part-time employees, with the employees paying the remainder of the contribution.	916,100	980,230
685-1015-499-24-00	<b>TUITION REIMB</b> Tuition reimbursement for employees in accordance with the City's educational incentive plan.	2,000	2,140
685-1015-499-27-00	<b>BONUS POOL</b> The Employee Incentive Program, initiated in FY94-95, allows for monetary awards in recognition of exemplary performance. The budgeted amounts are based on 1.5% of total budgeted employee salaries.	70,280	75,200
685-1015-499-28-00	<b>RETIREMENT HEALTHCARE</b> This expense represents a new benefit program for FY07-08. The City will make contributions to employees' Post-Retirement Health Care Savings Accounts at the rate of \$50 per pay period for 55 full-time employees. The program is expected to begin January 2008. The FY08-09 budget assumes the bi-weekly deposit will	35,750	76,610

**Department:** City Administration

**Budget Program:** Employee Benefits

Account #	Account Description	FY07-08	Proposed FY08-09
	increase to \$51.63 per pay period in January 2009, based on an estimated CPI increase of 3.25%.		
<b>685-1015-499-52-00</b>	<b>INSURANCE</b> This line item reflects the City's share of the annual deposit for Workers Compensation Insurance coverage. The City is a member of the California Joint Powers Insurance Authority (CJPIA) which determines all participating City's required deposits using a seven-year history of actual incurred losses and expenses.	<b>115,400</b>	<b>123,480</b>

## **PUBLIC SAFETY**

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners and visitors. Public safety programs, which are administered by the City Manager's Office, include Sheriff, Special Programs, Animal Control and Emergency Preparedness.

### **SHERIFF**

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Deputy City Manager serves as the liaison to the Regional Law Enforcement Committee. Sheriff services include: patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services.



### **SPECIAL PROGRAMS**

Special law enforcement programs include school crossing guard services, the parking citation-processing contract, sobriety checkpoint and seat belt enforcement programs and the "Student and the Law" classes taught at Palos Verdes Peninsula High School and Rancho Del Mar Continuation School by deputies from the Lomita Sheriff's Station.

### **ANIMAL CONTROL**

The City contracts with the County of Los Angeles for Animal Control Services. Services provided by the County include responding to approximately 1,500 requests for service per year, processing approximately 50 vicious, barking and other animal control cases per year, and conducting an annual dog rabies clinic in which approximately 300 dogs receive vaccinations.

## EMERGENCY PREPAREDNESS

Through the City's Emergency Preparedness program, the City provides for disaster planning and coordination of a comprehensive emergency action program in the event of a natural or man-made disaster. The City Manager's Office is responsible for maintaining the City's emergency supplies, training City staff, updating the City's Emergency Operations Plan, coordinating with the County and other local agencies, and providing staff support to the City's Emergency Preparedness Committee.

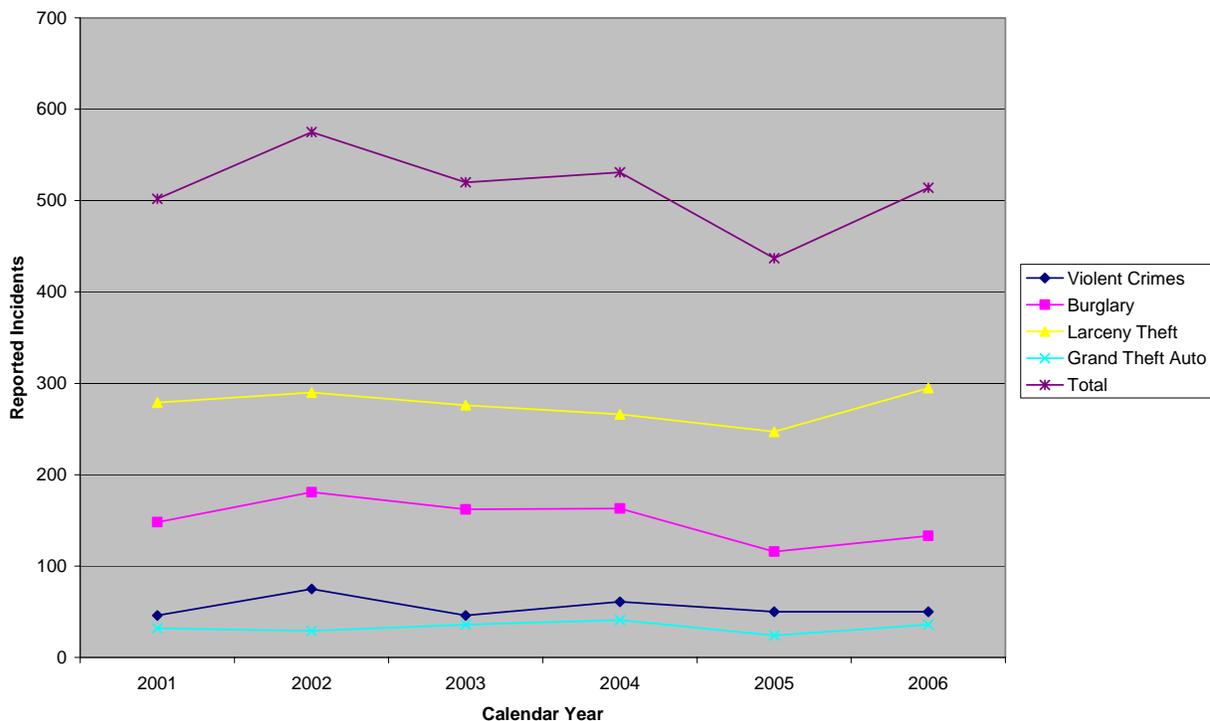
## PUBLIC SAFETY GRANTS

The Public Safety Grants program accounts for grants received by the City that are restricted to certain public safety expenditures. Currently, the City receives COPS (Brulte) funding from the State of California, which is used to partially offset the cost of the CORE Deputy Team. In addition, the City has received California Law Enforcement Equipment Program (CLEEP) funds from the state, which are used to purchase technology and equipment for law enforcement. These monies are recorded in a special revenue fund and transferred out to pay for eligible public safety costs expended within the General fund.

## PUBLIC SAFETY PERFORMANCE INDICATORS

### PART I CRIMES

Part I offenses are used by law enforcement agencies in the United States to reveal the extent and trend in criminal activity. Part I crimes include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny theft, grand theft auto and arson. There were no homicides in 2006, but there were 4 rapes, 10 robberies, 26 aggravated assaults and 5 incidents of arson for a total of 50 violent crimes. The chart below shows the trend in Part 1 crimes in the City over the last six years:



Cities often use a formula based on the number of Part I Crimes committed each year per 10,000 in population as a way of expressing the overall crime rate in the community. The chart below compares the crime rate in Rancho Palos Verdes using this formula over the last ten years:

<u>Year</u>	<u>Crimes Rate</u>
1997	173.65
1998	135.96
1999	99.5
2000	120.06
2001	123.06
2002	137.61
2003	122.42
2004	122.42
2005	100.57
2006	120.41

In 2006, about 120 people out of every 10,000 in Rancho Palos Verdes were victims of a Part 1 Crime, compared to 299 for the entire area of Los Angeles County served by the Sheriff's Department.

### **SHERIFF'S RESPONSE TIME**

The Sheriff's goal is to respond to calls for assistance in a timely manner, especially with regard to immediate needs and emergency situations. During calendar year 2006, the Lomita Sheriff Station reported average response times as follows:

<b>2006 Sheriff's Response Time Performance</b>		
<b>Type of Calls</b>	<b>Desired Response Time</b>	<b>Average</b>
Routine	Within 60 minutes	Most often 25 minutes or less
Immediate	Within 20 minutes	Most often 10 minutes or less
Emergency	Within 10 minutes	Most often 6 minutes or less

### **CORE DEPUTY TEAM**

First established in FY96-97, the Community Resource (CORE) program provides three Sheriff deputies assigned to address juvenile crime and delinquency issues, assist with emergency preparedness, coordinate with the City's volunteer Neighborhood Watch program, patrol open space areas and resolve neighborhood disputes. One of the CORE Team's primary missions is to police the local high schools and intermediate schools and the adjacent shopping areas in order to detect and deter juvenile crime. Because of the variables involved in the reporting of data on juvenile crime, we cannot be certain of the exact effect that the CORE team has had on juvenile crime in the City and in and around the schools. For the City of Rancho Palos Verdes, however, the Sheriff's Department has reported the following number of incidents involving youth, which indicates a declining trend during the first four years of the program and relative stability during the last four years:

<u>Year</u>	<u>Juvenile Crimes</u>	<u>Number of Deputies</u>
1997	149 reports	1
1998	99 reports	1
1999	95 reports	2
2000	66 reports	2
2001	42 reports	3
2002	36 reports	3
2003	45 reports	3
2004	32 reports	3
2005	51 reports	3
2006	31 reports	3

According to the Sheriff's Department, the criteria consisted of all crime reports involving a subject between the ages of five and seventeen. This included both identified subjects and unidentified subjects with a description provided by a witness (based on information provided by the Los Angeles County Sheriff's Department, Lomita Station).

### **ANIMAL CONTROL**

The City contracts with Los Angeles County Animal Control Department for its basic service level. The County provides and charges for services tendered upon request or service call. The agency's response time falls within the medium service level as identified below.

<b>Response Time Standards</b>			
	<b>Agency Service Levels</b>		
<b>Incident</b>	<b>High</b>	<b>Medium</b>	<b>Low</b>
Nuisance Animal	Less than 4 hrs	4 to 72 hrs	More than 3 days
Aggressive Animal	Less than 20 min	20 -120 min	More than 2 hrs
Neglect/Cruelty	Less than 1 hr	1-24 hrs	More than 24 hrs
Confined/Trapped	Less than 90 min	1.5 – 24 hrs	More than 24 hrs
Dead Animal Pick-up	Less than 4 hours	4 - 36 hrs	More than 36 hrs
Sick/Injured	Less than 15 min	15 min – 4 hrs	More than 4 hrs
Endangering Human Life/ Safety	Immediate action only acceptable performance		

Source: League of California Cities, A "How To" Guide for Assessing Effective Service Levels in California Cities (Sacramento: League of California Cities, 1994) pp 18-19.

<b>Animal Control Service Levels</b>								
	<b>FY 05-06</b>	<b>FY 04-05</b>	<b>FY 03-04</b>	<b>FY 02-03</b>	<b>FY 01-02</b>	<b>FY 00-01</b>	<b>FY 99-00</b>	<b>FY 98-99</b>
Total Service Requests	1489	1592	1592	1649	1628	1635	1587	1582
Cats & Dogs Impounded	189	176	202	183	211	190	222	210
Pets Returned to Owners	27 (14%)	24 (13%)	41 (20%)	28 (15%)	24 (11%)	52 (27%)	43 (19%)	57 (27%)
Animals Placed in New Homes	64 (34%)	31 (18%)	34 (17%)	34 (19%)	39 (18%)	33 (17%)	42 (19%)	22 (10%)
Animals Euthanized	98 (52%)	121 (69%)	127 (63%)	121 (66%)	148 (70%)	105 (55%)	137 (62%)	133 (62%)

**Department: Public Safety**

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Sheriff</i>						
Expenditure Subtotals	-2,830,088	-3,168,246	-3,483,396	-3,483,396	-3,842,700	-4,034,800
Revenue Subtotals	107,951	172,798	170,000	170,000	204,000	208,100
Transfers In Subtotals	100,000	100,000	100,000	100,000	100,000	100,000
<b>Program Net (Uses)/Resources Totals</b>	<b>-2,622,137</b>	<b>-2,895,448</b>	<b>-3,213,396</b>	<b>-3,213,396</b>	<b>-3,538,700</b>	<b>-3,726,700</b>

*Special Programs*

Expenditure Subtotals	-43,810	-52,160	-74,400	-74,400	-76,700	-78,900
Revenue Subtotals	18,819	0	0	0	0	0
<b>Program Net (Uses)/Resources Totals</b>	<b>-24,991</b>	<b>-52,160</b>	<b>-74,400</b>	<b>-74,400</b>	<b>-76,700</b>	<b>-78,900</b>

*Animal Control*

Expenditure Subtotals	-110,867	-109,861	-196,800	-196,800	-148,350	-237,130
Revenue Subtotals	55,298	53,198	120,000	120,000	60,000	100,000
<b>Program Net (Uses)/Resources Totals</b>	<b>-55,569</b>	<b>-56,663</b>	<b>-76,800</b>	<b>-76,800</b>	<b>-88,350</b>	<b>-137,130</b>

*Emergency Preparedness*

Expenditure Subtotals	-104,146	-107,666	-165,900	-257,751	-92,300	-93,710
Revenue Subtotals	1,950	17,608	0	0	0	0
<b>Program Net (Uses)/Resources Totals</b>	<b>-102,196</b>	<b>-90,058</b>	<b>-165,900</b>	<b>-257,751</b>	<b>-92,300</b>	<b>-93,710</b>

*Public Safety Grants*

Expenditure Subtotals	-2,884	0	0	-45,816	0	0
Revenue Subtotals	102,953	105,834	100,400	100,400	101,200	101,300
Transfers Out Subtotals	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
<b>Program Net (Uses)/Resources Totals</b>	<b>69</b>	<b>5,834</b>	<b>400</b>	<b>-45,416</b>	<b>1,200</b>	<b>1,300</b>

<b>Totals Public Safety</b>	<b>-2,804,824</b>	<b>-3,088,495</b>	<b>-3,530,096</b>	<b>-3,667,763</b>	<b>-3,794,850</b>	<b>-4,035,140</b>
-----------------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

**Department:** Public Safety  
**Budget Program:** Sheriff

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1021-421-32-00	PROF/TECH SERVICE	-2,830,088	-3,168,246	-3,483,396	-3,483,396	-3,842,700	-4,034,800
<b>Expenditure Subtotals</b>			<b>-2,830,088</b>	<b>-3,168,246</b>	<b>-3,483,396</b>	<b>-3,483,396</b>	<b>-3,842,700</b>	<b>-4,034,800</b>
Fine/Forfeiture	101-1021-351-10-00	MISC COURT FINES	93,751	157,040	160,000	160,000	193,800	197,700
Fine/Forfeiture	101-1021-351-20-00	FALSE ALARM FINES	14,200	13,600	10,000	10,000	10,200	10,400
Other Revenue	101-1021-369-10-00	MISC REVENUES	0	2,158	0	0	0	0
<b>Revenue Subtotals</b>			<b>107,951</b>	<b>172,798</b>	<b>170,000</b>	<b>170,000</b>	<b>204,000</b>	<b>208,100</b>
Fr Public Safet	101-1021-391-10-00	TRANSFERS IN	100,000	100,000	100,000	100,000	100,000	100,000
<b>Transfers In Subtotals</b>			<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-2,622,137</b>	<b>-2,895,448</b>	<b>-3,213,396</b>	<b>-3,213,396</b>	<b>-3,538,700</b>	<b>-3,726,700</b>

**Department:** Public Safety

**Budget Program:** Sheriff

Account #	Account Description	FY07-08	Proposed FY08-09
-----------	---------------------	---------	---------------------

<b>101-1021-421-32-00</b>	<b>PROF/TECH SERVICE</b>	<b>3,842,700</b>	<b>4,034,800</b>
---------------------------	--------------------------	------------------	------------------

The FY07-08 and FY08-09 amounts reflect a 7.5% and 3% increase, respectively, over the FY06-07 budget.

1. General Law Enforcement: Provides for basic law enforcement services by the Los Angeles County Sheriff's Department as part of the Peninsula Regional Law Enforcement Agreement. This amount reflects the "One Price Model" concept established by the Sheriff's Department in 1998. That concept was implemented to give cities greater flexibility in the use of their police force. For example, instead of purchasing units specifically for general law or traffic enforcement at different prices, this "cost model" approach enables the City to purchase units at "one price" and direct their use wherever necessary.

Also included in this amount is the 6% liability cost for the Liability Trust Fund that is administered by the County of Los Angeles. Oversight of this fund, however, is conducted by the Liability Trust Fund Oversight Committee, which was established by the Contract Cities Association. The City's cost for this Oversight Committee is based upon an approximate cost of 0.1515% of the City's contract with the Sheriff's Department.

2. Traffic Control at Miraleste Intermediate School: A Los Angeles County Sheriff's Community Service Officer (CSO) conducts traffic control at this location. The cost of a CSO is less than a Deputy Sheriff and the cost is shared among the three Regional Cities (Rancho Palos Verdes, Rolling Hills Estates and Rolling Hills) based upon the percentage of their student population: RPV 75%, RHE 22%, and RH 3%.

3. Grant Deputy Program: This budget is for the Community Resource (CORE) policing team that polices Peninsula High School, Rancho del Mar Continuation School, Miraleste Intermediate School, Dodson Junior High School, the Peninsula Shopping Center and the open space areas on the south side of the Peninsula. First established in FY96-97 with one deputy, the Team was increased in size until it had three deputies beginning in FY99-00. A portion of the funding for this program comes from a grant received from the State through the COPS (Brulte) legislation.

The budget allocation also includes 6% for liability insurance. The total cost for this program is shared on a 60/30/10 basis with the Cities of Rolling Hills Estates (30%) and Rolling Hills (10%), with Rancho Palos Verdes funding 60%.

**Department:** Public Safety

**Budget Program:** Special Programs

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1024-421-29-00	EMPLOYEE BENEFITS	-623	0	0	0	0	0
	101-1024-421-32-00	PROF/TECH SERVICE	-40,383	-47,945	-69,700	-69,700	-72,000	-74,200
	101-1024-421-55-00	PRINTING & BINDING	0	-1,667	0	0	0	0
	101-1024-421-61-00	OP SUPP/MINOR EQUIP	-2,804	-2,548	-4,700	-4,700	-4,700	-4,700
<b>Expenditure Subtotals</b>			<b>-43,810</b>	<b>-52,160</b>	<b>-74,400</b>	<b>-74,400</b>	<b>-76,700</b>	<b>-78,900</b>
From Other Ag	101-1024-334-10-00	STATE GRANT INCOME	18,819	0	0	0	0	0
<b>Revenue Subtotals</b>			<b>18,819</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-24,991</b>	<b>-52,160</b>	<b>-74,400</b>	<b>-74,400</b>	<b>-76,700</b>	<b>-78,900</b>

**Department:** Public Safety

**Budget Program:** Special Programs

Account #	Account Description	FY07-08	Proposed FY08-09
101-1024-421-32-00	<p data-bbox="399 386 649 407"><b>PROF/TECH SERVICE</b></p> <p data-bbox="399 428 1175 485">This line item provides for the following professional and technical services:</p> <ol data-bbox="399 520 1175 1310" style="list-style-type: none"><li data-bbox="399 520 1175 638">1. Parking Citations: In cooperation with the other two regional cities, Rolling Hills and Rolling Hills Estates, the City contracts with an outside vendor for the processing and administration of parking citations.</li><li data-bbox="399 674 1175 821">2. Traffic Control at Rancho Vista Elementary School: This item pays for the City's share of a part time employee of the City of Rolling Hills Estates who conducts traffic control at Rancho Vista Elementary School. The three regional cities share the cost: RPV 60%, RHE 30% and RH 10%.</li><li data-bbox="399 856 1175 974">3. Sobriety Check Point Program: This program consists of six (6) DUI Checkpoints conducted approximately every other month as a deterrent to impaired driving. This program is shared on a 60/30/10 basis among the Regional Cities.</li><li data-bbox="399 1010 1175 1127">4. Student and the Law Program: This program provides juvenile crime prevention classes at Peninsula High School and Rancho Del Mar Continuation School. The cost of this program is shared on a 30/30/10 basis among the Regional Cities.</li><li data-bbox="399 1163 1175 1310">5. School Crossing Guards: The City contracts with an outside vendor to provide school crossing guards at Silver Spur Elementary School and Miraleste Intermediate School. The City is fully reimbursed by the Palos Verdes Peninsula School District for the services at Miraleste Intermediate School.</li></ol>	72,000	74,200
101-1024-421-61-00	<p data-bbox="399 1373 672 1394"><b>OP SUPP/MINOR EQUIP</b></p> <p data-bbox="399 1415 1175 1530">This item covers the costs associated with ongoing maintenance and miscellaneous supplies for the regions radar units. This cost is shared 60/30/10 among the Regional Cities. This program also funds maintenance of the City's speed trailer.</p>	4,700	4,700

**Department:** Public Safety  
**Budget Program:** Animal Control

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1025-421-11-00	SALARY & WAGES - FT	-16,321	-18,141	-19,200	-19,200	-11,640	-12,450
	101-1025-421-13-00	SALARY & WAGES - OT	0	-22	-300	-300	-560	-600
	101-1025-421-29-00	EMPLOYEE BENEFITS	-5,515	-6,600	-7,200	-7,200	-4,450	-4,880
	101-1025-421-32-00	PROF/TECH SERVICE	-88,040	-84,896	-170,000	-170,000	-131,500	-219,000
	101-1025-421-61-00	OP SUPP/MINOR EQUIP	-991	-202	-100	-100	-200	-200
<b>Expenditure Subtotals</b>			<b>-110,867</b>	<b>-109,861</b>	<b>-196,800</b>	<b>-196,800</b>	<b>-148,350</b>	<b>-237,130</b>
License/Permit	101-1025-326-10-00	ANIMAL CONTROL FEES	55,298	53,198	120,000	120,000	60,000	100,000
<b>Revenue Subtotals</b>			<b>55,298</b>	<b>53,198</b>	<b>120,000</b>	<b>120,000</b>	<b>60,000</b>	<b>100,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-55,569</b>	<b>-56,663</b>	<b>-76,800</b>	<b>-76,800</b>	<b>-88,350</b>	<b>-137,130</b>

**Department:** Public Safety

**Budget Program:** Animal Control

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-1025-421-11-00</b>	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	<b>11,640</b>	<b>12,450</b>
<b>101-1025-421-13-00</b>	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	<b>560</b>	<b>600</b>
<b>101-1025-421-29-00</b>	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	<b>4,450</b>	<b>4,880</b>
<b>101-1025-421-32-00</b>	<b>PROF/TECH SERVICE</b> The City contracts with the Los Angeles County Department of Animal Care for animal control services. Services include animal shelter care, dog license administration and field services. The expected FY07-08 increase is about 8%. The budget for contract services is partially offset by revenue derived from dog license fees.  As part of its contract with the City, Los Angeles County conducts a door-to-door dog license campaign periodically (every 2 to 4 years). The additional cost of the door-to-door program, about \$83,500, is reflected in the FY08-09 proposed budget. The increase of expenditures is expected to be partially offset with additional licensing revenue.	<b>131,500</b>	<b>219,000</b>
<b>101-1025-421-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This item is used for minor supplies associated with the City's annual rabies clinic.	<b>200</b>	<b>200</b>

**Department:** Public Safety  
**Budget Program:** Emergency Preparedness

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-1026-421-11-00	SALARY & WAGES - FT	-16,627	-11,944	-12,800	-12,800	-23,340	-24,970
	101-1026-421-13-00	SALARY & WAGES - OT	0	-16	-1,500	-1,500	-1,350	-1,440
	101-1026-421-29-00	EMPLOYEE BENEFITS	-5,987	-4,300	-4,600	-4,600	-8,410	-9,200
	101-1026-421-32-00	PROF/TECH SERVICE	-20,902	-44,646	-17,000	-74,645	-17,500	-18,000
	101-1026-421-41-40	TELEPHONE SERVICE	-2,512	-2,479	-1,500	-1,500	-1,600	-1,700
	101-1026-421-55-00	PRINTING & BINDING	-1,606	-1,175	-3,700	-3,700	-3,700	-3,700
	101-1026-421-56-00	MILEAGE REIMB	-28	-113	-500	-500	-500	-500
	101-1026-421-57-00	MEETINGS & CONFRNC	0	-370	-1,000	-1,000	-1,000	-1,000
	101-1026-421-59-10	TRAINING	0	0	-500	-500	-500	-500
	101-1026-421-59-20	MEMBERSHIPS & DUES	-6,389	-6,258	-7,000	-7,000	-6,700	-6,900
	101-1026-421-61-00	OP SUPP/MINOR EQUIP	-17,379	-8,324	-105,100	-139,306	-20,000	-20,600
	101-1026-421-94-10	EQUIP REPLACEMENT C	-32,716	-28,041	-10,700	-10,700	-7,700	-5,200
<b>Expenditure Subtotals</b>			<b>-104,146</b>	<b>-107,666</b>	<b>-165,900</b>	<b>-257,751</b>	<b>-92,300</b>	<b>-93,710</b>
From Other Ag	101-1026-331-10-00	FEDERAL GRANT INCOM	0	9,377	0	0	0	0
From Other Ag	101-1026-334-10-00	STATE GRANT INCOME	1,950	8,231	0	0	0	0
<b>Revenue Subtotals</b>			<b>1,950</b>	<b>17,608</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-102,196</b>	<b>-90,058</b>	<b>-165,900</b>	<b>-257,751</b>	<b>-92,300</b>	<b>-93,710</b>

**Department:** Public Safety  
**Budget Program:** Emergency Preparedness

Account #	Account Description	FY07-08	Proposed FY08-09
101-1026-421-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	23,340	24,970
101-1026-421-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	1,350	1,440
101-1026-421-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	8,410	9,200
101-1026-421-32-00	<b>PROF/TECH SERVICE</b> Professional services to support the Emergency Preparedness Committee meetings and recommendations.	17,500	18,000
101-1026-421-41-40	<b>TELEPHONE SERVICE</b> This item provides emergency cellular and satellite telephone service for the City.	1,600	1,700
101-1026-421-55-00	<b>PRINTING &amp; BINDING</b> This item is used for public information items related to emergency preparedness, such as brochures, newsletter inserts, guidebooks, etc.	3,700	3,700
101-1026-421-56-00	<b>MILEAGE REIMB</b> Reimbursement to staff for use of personal vehicles for attending regional meetings related to emergency preparedness.	500	500
101-1026-421-57-00	<b>MEETINGS &amp; CONFRNCS</b> Expenses related to attendance by Administration employees at meetings and conferences sponsored by the California Emergency Services Association (CESA) and the Emergency Preparedness Commission (EPC).	1,000	1,000
101-1026-421-59-10	<b>TRAINING</b> Most of the emergency preparedness training for the City staff is conducted through the Area "G" Disaster Board and is provided at no cost to the City. It is expected that staff training will continue to be provided in this manner. This budget item provides for emergency management training courses for the City's	500	500

**Department:** Public Safety

**Budget Program:** Emergency Preparedness

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
	Emergency Preparedness Coordinator. The courses are sponsored by such agencies as the County of Los Angeles and the California Specialized Training Institute.		
<b>101-1026-421-59-20</b>	<b>MEMBERSHIPS &amp; DUES</b> This item is for membership dues in the Los Angeles County Area G Disaster Council and the Business and Industry Council for Emergency Planning and Preparedness (BICEPP).	<b>6,700</b>	<b>6,900</b>
<b>101-1026-421-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This item provides as-needed emergency response supplies, such as rain gear, sand bags and water. This item can also be used to provide supplies for the Palos Verdes Community Emergency Response Team (PV CERT) and Equine Rescue Team (ERT), which are coordinated by the Los Angeles County Sheriff.	<b>20,000</b>	<b>20,600</b>
<b>101-1026-421-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	<b>7,700</b>	<b>5,200</b>

**Department:** Public Safety  
**Budget Program:** Public Safety Grants

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	217-1027-421-69-00	OTHER MISCELLANEOU	-2,884	0	0	-45,816	0	0
<b>Expenditure Subtotals</b>			<b>-2,884</b>	<b>0</b>	<b>0</b>	<b>-45,816</b>	<b>0</b>	<b>0</b>
	217-1027-361-10-00	INTEREST EARNINGS	2,953	5,834	400	400	1,200	1,300
From Oth Agen	217-1027-334-10-00	CA BRULTE (COPS)	100,000	100,000	100,000	100,000	100,000	100,000
<b>Revenue Subtotals</b>			<b>102,953</b>	<b>105,834</b>	<b>100,400</b>	<b>100,400</b>	<b>101,200</b>	<b>101,300</b>
To Gen'l fund	217-1027-491-91-00	TRANSFERS OUT	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
<b>Transfers Out Subtotals</b>			<b>-100,000</b>	<b>-100,000</b>	<b>-100,000</b>	<b>-100,000</b>	<b>-100,000</b>	<b>-100,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>69</b>	<b>5,834</b>	<b>400</b>	<b>-45,416</b>	<b>1,200</b>	<b>1,300</b>

**Department:** Public Safety

**Budget Program:** Public Safety Grants

Account #	Account Description	FY07-08	Proposed FY08-09
<b>To Gen'l fund</b>			
217-1027-491-91-00	<b>TRANSFERS OUT</b>	<b>100,000</b>	<b>100,000</b>
	Transfer to the General fund to supplement the CORE deputy cost within the Sheriff program of the Public Safety department.		

## **FINANCE & INFORMATION TECHNOLOGY**

The City's Finance and Information Technology Department is responsible for managing all financial and the information technology affairs of the City. Specific activities accounted for within the department's programs include:



### **FINANCE (101-2020)**

#### Finance Administration

- Participate in the preparation of the City budget;
- Prepare the annual Five Year Financial Model of the City, as well as necessary updates;
- Manage City cash balances and investments;
- Administer approximately 250 trust deposit accounts;
- Process about 2,000 business license applications annually;
- Manage regulatory peddling permits;
- Facilitate annual revenue audits;
- Maintain a capital asset inventory for the City;
- Provide staff support to the Finance Advisory Committee and the Water Quality Flood Protection Oversight Committee; and
- Provide staff to serve as the City receptionist, switchboard operator, and cashier.

#### Revenues and Expenditures

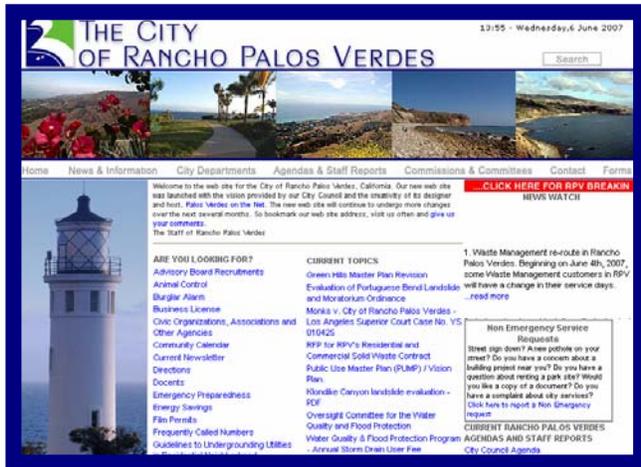
- Process approximately 600 purchase orders and 6,000 accounts payable invoices;
- Prepare semi-monthly register of demands for City Council authorization;
- Process revenue receipts and accounts receivable billings and collections;
- Coordinate Utility User Tax exemptions and monitor receipts from utility companies;
- Process false burglar alarm fee invoicing and collections; and
- Process lease and rental invoicing and collections.

#### Payroll

- Process payroll and employee insurance benefits reporting and payments; and
- Prepare federal and state payroll tax reports and payments.

#### Fiscal Reporting

- Coordinate the annual financial audit and preparation of the City's Comprehensive Annual Financial Report;
- Prepare various state and federal reporting documents including, but not limited to the annual State Controller's Report for the both the City and the Redevelopment Agency, the annual State Street Expenditures Report, the annual Statement of Indebtedness Report, and the annual Gann Limit Report; and
- Prepare monthly financial summaries and Treasurer's reports.



### INFORMATION TECHNOLOGY – DATA (101-2030)

- Maintain the website for the City; and
- Maintain the computer data network at City Hall and several park sites.

### INFORMATION TECHNOLOGY – VOICE (101-2035)

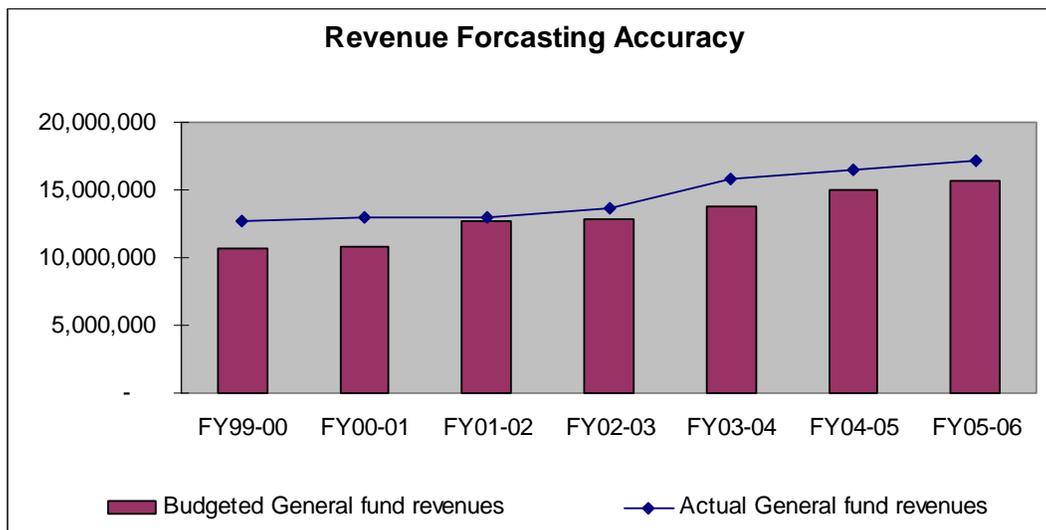
- Maintain the computer phone and voice messaging system at City Hall and several park sites.

### RDA DEBT SERVICE FUND (410-2010)

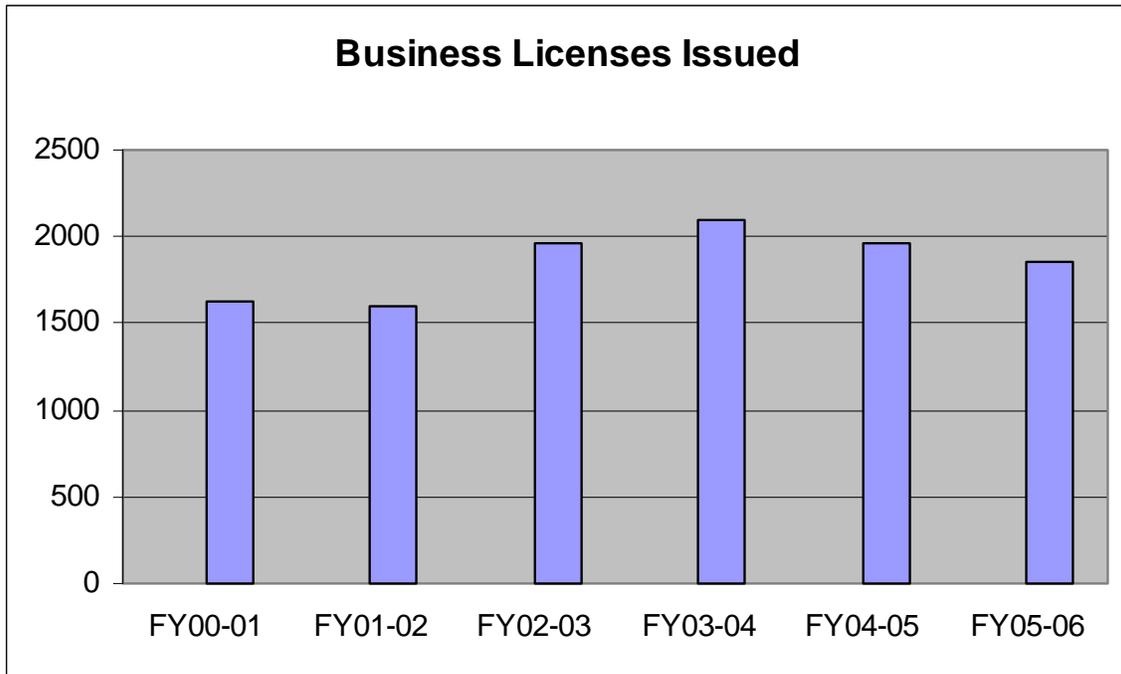
The RDA Debt Service Fund is used to account for the accumulation of resources for the payment of principal and interest on the Redevelopment Agency's debt. The Agency's gross property tax increment revenue (net of the 20% Housing Set-Aside amount) is recorded in this fund. Property tax increment is the portion of property taxes attributable to the Redevelopment Agency project area that exceed the fixed base-year amount. The base-year of FY84-85 is the year in which the Agency was formed.

### FINANCE & INFORMATION TECHNOLOGY PERFORMANCE INDICATORS

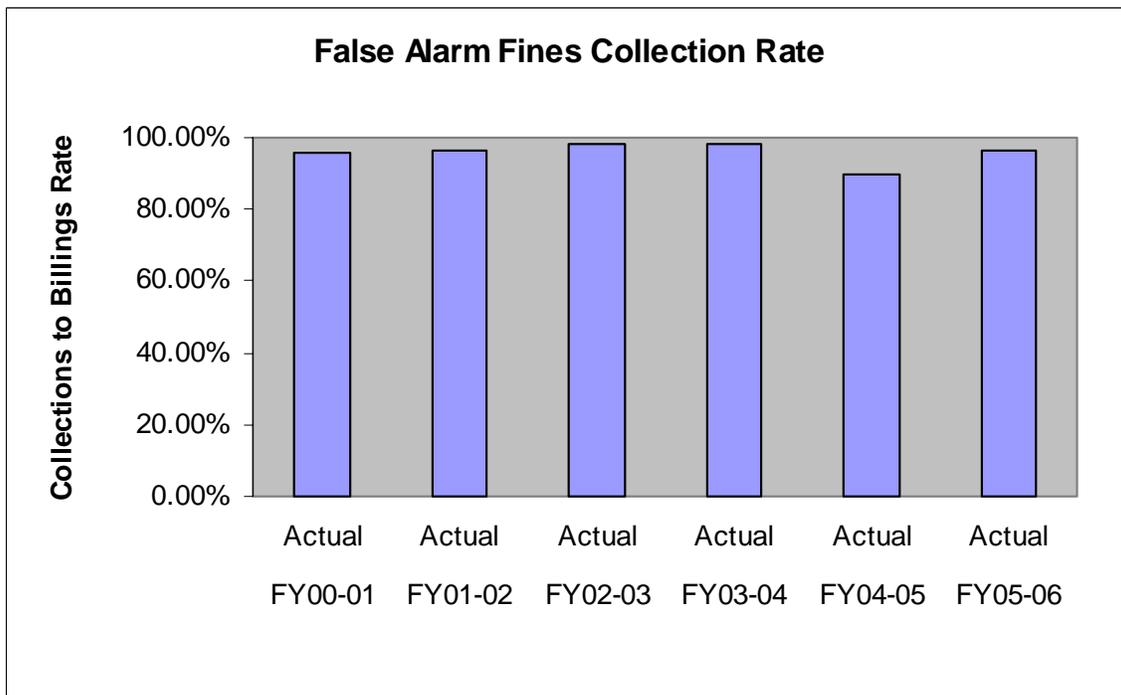
- The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 13 years, beginning with the June 30, 1993 report.
- Revenue forecasting accuracy is calculated as a ratio of actual General fund revenues to budgeted General fund revenues.



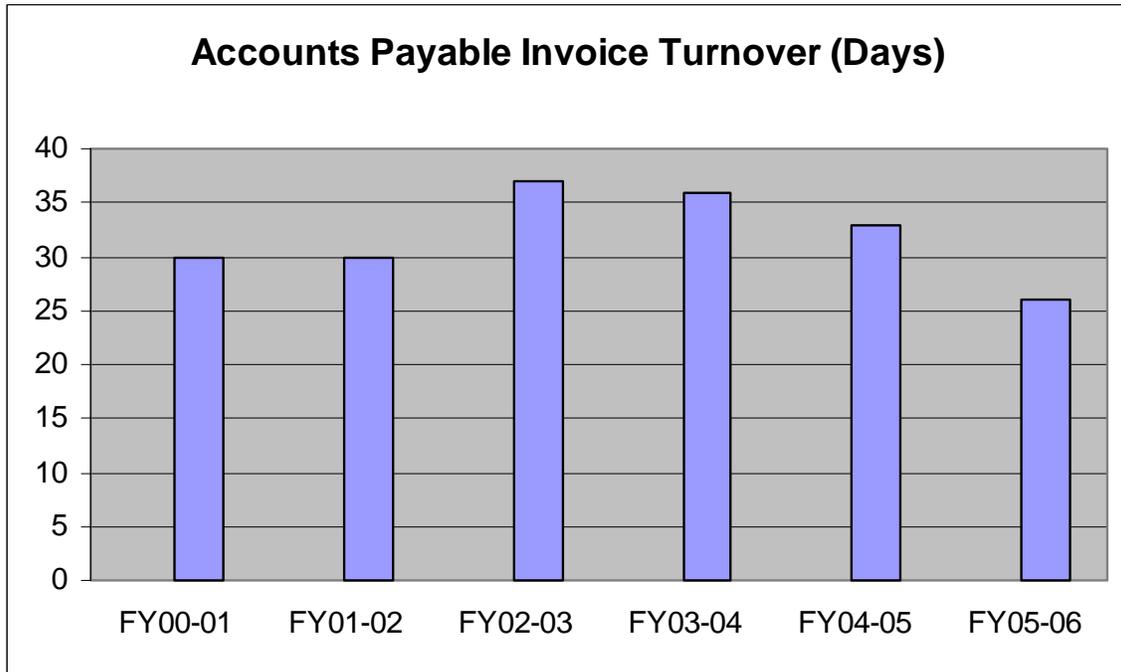
- The number of business licenses issued annually is presented below.



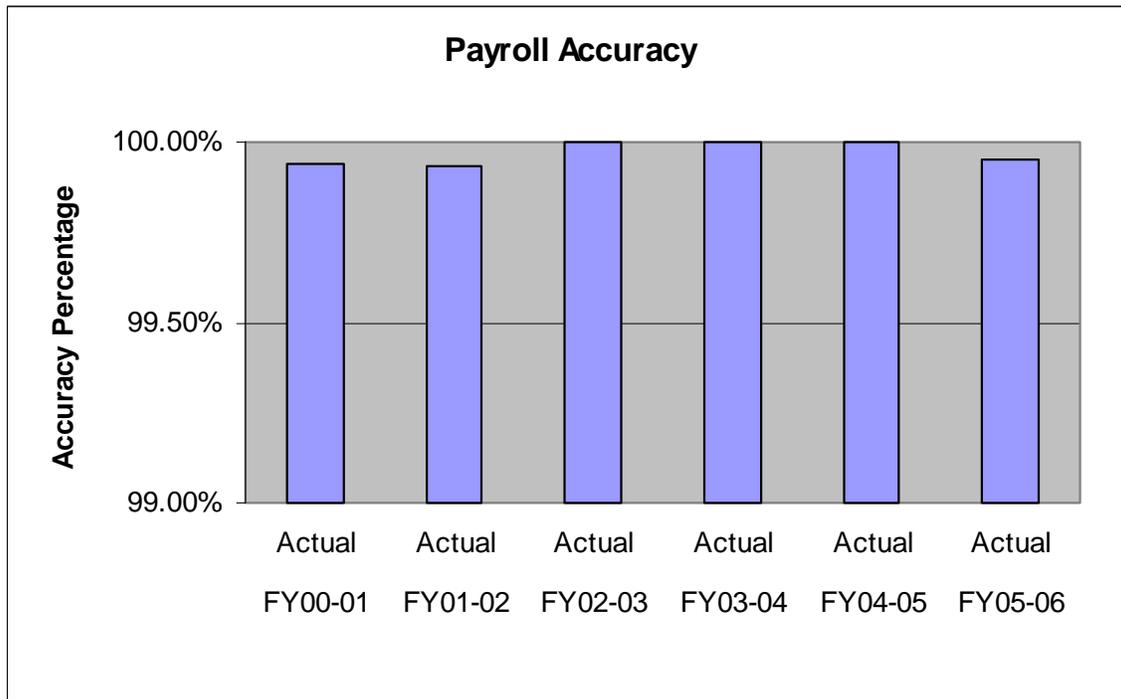
- False alarm fines collection rate is calculated as a ratio of total annual collections to total annual billings.



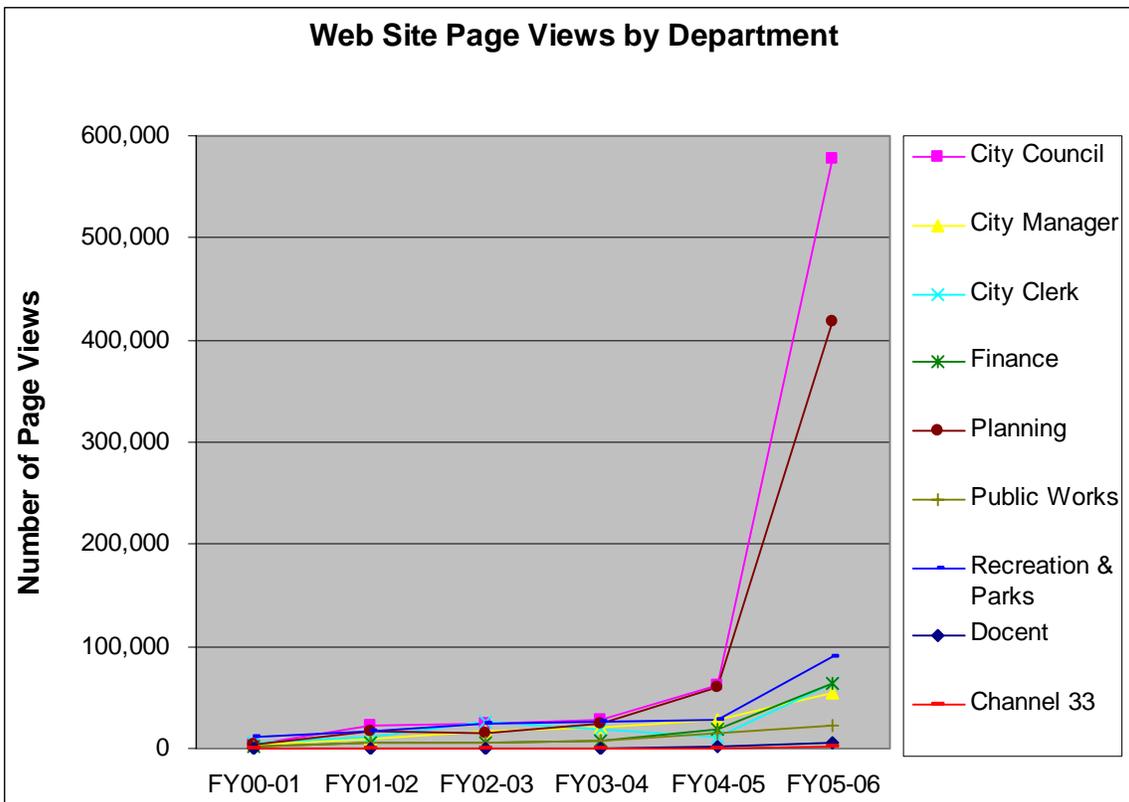
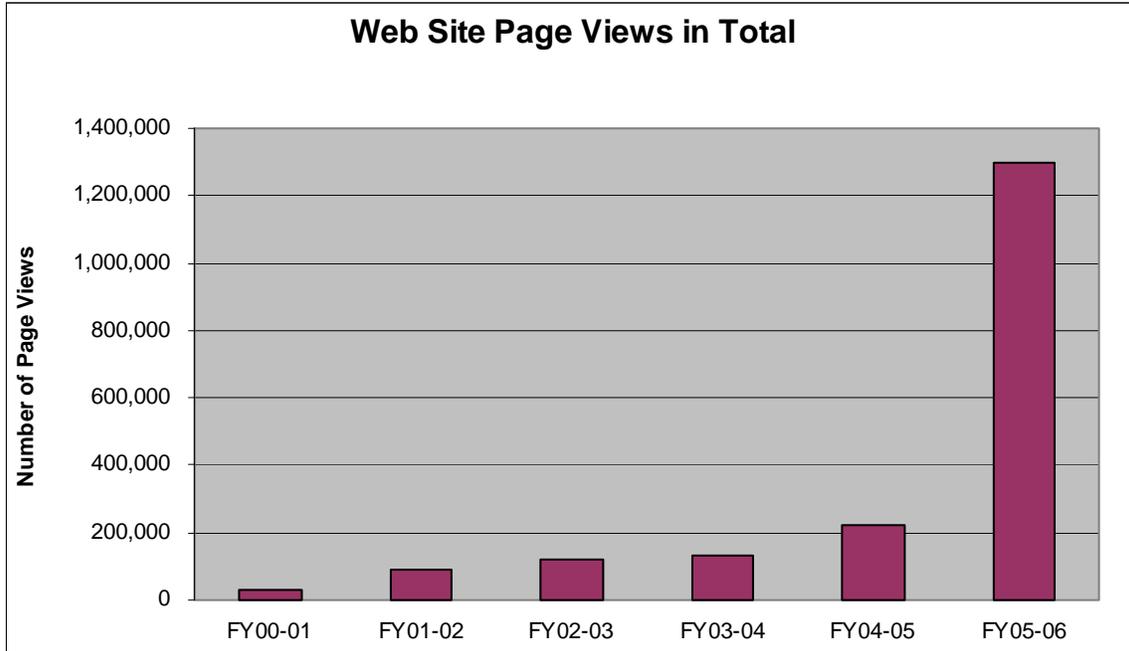
- Accounts payable invoice turnover is calculated as the number of days between the invoice date and the date the invoice was paid.



- Payroll accuracy is calculated as a ratio of error-free payroll checks to total payroll checks processed.



- Website statistics are presented as number of “hits” for one week of each month, by department. Statistics were available beginning with January 2001.



<b>Department:</b>		<b>Finance &amp; Information Technology</b>				
<b>Personnel Positions</b>	<b>Actual FY04-05</b>	<b>Actual FY05-06</b>	<b>Original FY06-07</b>	<b>Revised FY06-07</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>Full Time</b>						
Director of Finance & Information Tech	1.0	1.0	1.0	1.0	1.0	1.0
Deputy Director of Finance & Info Tech	1.0	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Senior Information Technician	0.0	0.0	0.0	0.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0	1.0
Accounting Technician	1.0	1.0	1.0	2.0	1.0	1.0
Account Clerk	2.0	2.0	2.0	1.0	1.0	1.0
Staff Assistant II	1.0	1.0	1.0	1.0	1.0	1.0
<b>Part Time</b>						
Staff Assistant I	0.0	0.0	0.0	0.0	0.5	0.5
<b>Total Full-Time Equivalent Units</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.5</b>	<b>8.5</b>

**Department:** Finance & Information Technology

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Finance</i>						
Expenditure Subtotals	-990,457	-823,217	-850,700	-926,367	-1,036,810	-1,013,960
Revenue Subtotals	406,120	457,722	439,700	439,700	483,000	492,700
<b>Program Net (Uses)/Resources Totals</b>	<b>-584,337</b>	<b>-365,495</b>	<b>-411,000</b>	<b>-486,667</b>	<b>-553,810</b>	<b>-521,260</b>
<i>Information Technology - Data</i>						
Expenditure Subtotals	-410,022	-577,978	-575,800	-636,300	-680,040	-705,010
<b>Program Net (Uses)/Resources Totals</b>	<b>-410,022</b>	<b>-577,978</b>	<b>-575,800</b>	<b>-636,300</b>	<b>-680,040</b>	<b>-705,010</b>
<i>Information Technology - Voice</i>						
Expenditure Subtotals	-61,280	-66,293	-71,220	-71,220	-94,740	-95,750
<b>Program Net (Uses)/Resources Totals</b>	<b>-61,280</b>	<b>-66,293</b>	<b>-71,220</b>	<b>-71,220</b>	<b>-94,740</b>	<b>-95,750</b>
<i>RDA - Debt Service</i>						
Expenditure Subtotals	-1,290,162	-1,561,283	-1,460,300	-1,836,500	-1,979,800	-2,154,325
Revenue Subtotals	1,288,907	1,640,453	1,559,300	1,902,300	1,982,200	2,156,700
Transfers Out Subtotals	-14,880	0	0	0	0	0
<b>Program Net (Uses)/Resources Totals</b>	<b>-16,135</b>	<b>79,170</b>	<b>99,000</b>	<b>65,800</b>	<b>2,400</b>	<b>2,375</b>
<b>Totals Finance &amp; Information Technolog</b>	<b>-1,071,774</b>	<b>-930,596</b>	<b>-959,020</b>	<b>-1,128,387</b>	<b>-1,326,190</b>	<b>-1,319,645</b>

**Department:** Finance & Information Technology  
**Budget Program:** Finance

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-2020-411-11-00	SALARY & WAGES - FT	-372,727	-396,605	-427,700	-427,700	-455,030	-486,880
	101-2020-411-12-00	SALARY & WAGES - PT	-6,919	-8,151	-7,500	-7,500	-25,000	-26,800
	101-2020-411-13-00	SALARY & WAGES - OT	-10,741	-3,945	-9,600	-9,600	-10,150	-10,860
	101-2020-411-29-00	EMPLOYEE BENEFITS	-144,421	-169,200	-185,200	-185,200	-190,830	-209,220
	101-2020-411-32-00	PROF/TECH SERVICE	-355,597	-189,195	-156,600	-232,267	-290,900	-222,300
	101-2020-411-53-00	POSTAGE	-10,217	0	0	0	0	0
	101-2020-411-54-00	LEGAL NOTICES AND AD	-325	-255	-200	-200	-200	-200
	101-2020-411-55-00	PRINTING & BINDING	-10,424	-7,045	-5,800	-5,800	-6,700	-9,900
	101-2020-411-56-00	MILEAGE REIMB	-194	-38	-300	-300	-300	-300
	101-2020-411-57-00	MEETINGS & CONFRNC	-3,621	-812	-3,900	-3,900	-5,000	-5,100
	101-2020-411-59-10	TRAINING	-575	-515	-2,500	-2,500	-8,000	-3,100
	101-2020-411-59-20	MEMBERSHIPS & DUES	-1,598	-1,960	-1,500	-1,500	-2,000	-2,100
	101-2020-411-59-30	PUBLICATIONS & JRNLS	-209	-367	-1,300	-1,300	-1,300	-1,300
	101-2020-411-61-00	OP SUPP/MINOR EQUIP	-4,170	-7,010	-4,300	-4,300	-6,500	-6,700
	101-2020-411-69-00	OTHER MISCELLANEOU	-9,831	-5,719	-13,400	-13,400	-14,000	-14,500
	101-2020-411-94-10	EQUIP REPLACEMENT C	-58,888	-32,400	-30,900	-30,900	-20,900	-14,700
<b>Expenditure Subtotals</b>			<b>-990,457</b>	<b>-823,217</b>	<b>-850,700</b>	<b>-926,367</b>	<b>-1,036,810</b>	<b>-1,013,960</b>
Taxes	101-2020-316-10-00	BUSINESS LICENSE TAX	405,600	457,707	416,200	416,200	459,000	468,200
Taxes	101-2020-316-15-00	BUSINESS LIC APP FEE	0	0	22,500	22,500	23,000	23,500
Taxes	101-2020-316-20-00	BUSINESS LIC PENALTY	520	15	1,000	1,000	1,000	1,000
<b>Revenue Subtotals</b>			<b>406,120</b>	<b>457,722</b>	<b>439,700</b>	<b>439,700</b>	<b>483,000</b>	<b>492,700</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-584,337</b>	<b>-365,495</b>	<b>-411,000</b>	<b>-486,667</b>	<b>-553,810</b>	<b>-521,260</b>

**Department:** Finance & Information Technology

**Budget Program:** Finance

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-2020-411-11-00</b>	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	<b>455,030</b>	<b>486,880</b>
<b>101-2020-411-12-00</b>	<b>SALARY &amp; WAGES - PT</b> Salaries and wages paid to part-time City employees allocated to this program. Since FY01-02, the department has used the services of a part-time Recreation employee to help staff the Reception function and provide other on-demand clerical tasks. Beginning with FY07-08, the department's manning table will reflect the additional 0.5 FTE. Instead of utilizing Recreation part-time staff, the Finance department now has a dedicated part-time employee.	<b>25,000</b>	<b>26,800</b>
<b>101-2020-411-13-00</b>	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	<b>10,150</b>	<b>10,860</b>
<b>101-2020-411-29-00</b>	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	<b>190,830</b>	<b>209,220</b>
<b>101-2020-411-32-00</b>	<b>PROF/TECH SERVICE</b> This budget provides for professional and technical services required to support the Finance department and include:  1. Property Tax administration fee paid to the County. (FY07-08 \$115,000) (FY08-09 \$121,000)  2. Independent audit of the City's financial statements. (FY07-08 \$32,000) (FY08-09 \$34,000)  3. Consultant fees to prepare the City's applications for reimbursement of State mandated costs. (FY07-08 \$1,900) (FY08-09 \$2,000)  4. Sales tax audit and review consulting services. These services are utilized to ensure the City receives all sales tax to which it is entitled. (FY07-08 \$2,100) (FY08-09 \$2,200)  5. Other miscellaneous on-demand professional services such as the cost of requesting audit confirmations, the cost of Dunn & Bradstreet reports, and application fees for the Comprehensive Annual Financial Report award. (FY07-08 \$2,900) (FY08-09 \$3,100)	<b>290,900</b>	<b>222,300</b>

**Department:** Finance & Information Technology

**Budget Program:** Finance

Account #	Account Description	FY07-08	Proposed FY08-09
	6. Consulting services to assist Staff and the Finance Advisory Committee (FAC) with special projects and assignments from the City Council. (FY07-08 \$32,000) (FY08-09 \$34,000)		
	7. Independent third-party audits of the City's major revenue sources including utility users' tax, franchise tax and property tax. (FY07-08 \$25,000) (FY08-09 \$26,000)		
	8. Consulting services related to a financial analysis of the Water Quality Flood Protection program. (FY07-08 only \$30,000)		
	9. Consulting services related to a full Cost Based Fee Study, which will include Building & Safety fees for services to be performed by in-house staff. (FY07-08 only \$50,000)		
<b>101-2020-411-54-00</b>	<b>LEGAL NOTICES AND ADS</b> Per state law, the city must annually publish a summary of financial transactions in the local newspaper.	<b>200</b>	<b>200</b>
<b>101-2020-411-55-00</b>	<b>PRINTING &amp; BINDING</b> This budget item provides for financial document printing (i.e. checks, purchase orders, annual financial reports and budget documents). The FY08-09 budget allocation includes \$3,000 for the cost of printing the bi-annual budget document.	<b>6,700</b>	<b>9,900</b>
<b>101-2020-411-56-00</b>	<b>MILEAGE REIMB</b> The city reimburses staff for use of personal vehicles when attending meetings on behalf of the city.	<b>300</b>	<b>300</b>
<b>101-2020-411-57-00</b>	<b>MEETINGS &amp; CONFRNCS</b> This budget enables the Department Director to attend the annual California Society of Municipal Finance Officers (CSMFO) conference. This item also enables department management to attend local meetings of municipal finance organizations and other meetings related to management of the department.	<b>5,000</b>	<b>5,100</b>
<b>101-2020-411-59-10</b>	<b>TRAINING</b> The Department Director and Deputy Director are Certified Public Accountants. Maintenance of these professional licenses requires annual continuing education. In addition, outside training is offered to other department staff to maintain a current working knowledge of applicable financial laws and practices, and improve use of financial software.  The FY07-08 budget includes a \$5,000 provision to conduct Document Imaging training within the department.	<b>8,000</b>	<b>3,100</b>

**Department:** Finance & Information Technology

**Budget Program:** Finance

Account #	Account Description	FY07-08	Proposed FY08-09
101-2020-411-59-20	<b>MEMBERSHIPS &amp; DUES</b> The Director and Deputy Director are members of the Government Finance Officers Association (GFOA), the California Society of Municipal Finance Officers (CSMFO), and the American Institute of Certified Public Accountants (AICPA).	2,000	2,100
101-2020-411-59-30	<b>PUBLICATIONS &amp; JRNLS</b> The department purchases annual financial publications (i.e. guides for Generally Accepted Accounting Principals, or GAAP, and municipal finance guides) for use within the department.	1,300	1,300
101-2020-411-61-00	<b>OP SUPP/MINOR EQUIP</b> This item provides for office supplies, minor equipment and miscellaneous items.	6,500	6,700
101-2020-411-69-00	<b>OTHER MISCELLANEOUS</b> This budget item provides for bank fees and merchant credit card processing fees.	14,000	14,500
101-2020-411-94-10	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	20,900	14,700

**Department:** Finance & Information Technology  
**Budget Program:** Information Technology - Data

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-2030-411-11-00	SALARY & WAGES - FT	-95,791	-101,166	-105,000	-105,000	-138,980	-148,710
	101-2030-411-13-00	SALARY & WAGES - OT	-658	-1,556	-700	-700	0	0
	101-2030-411-29-00	EMPLOYEE BENEFITS	-33,397	-48,500	-53,200	-53,200	-53,500	-58,500
	101-2030-411-32-00	PROF/TECH SERVICE	-184,084	-284,848	-306,000	-317,500	-338,850	-348,650
	101-2030-411-43-00	MAINTENANCE SERVICE	-61,812	-87,875	-83,600	-83,600	-120,310	-121,550
	101-2030-411-55-00	PRINTING & BINDING	-2,163	0	0	0	0	0
	101-2030-411-57-00	MEETINGS & CONFRNC	-117	0	0	0	0	0
	101-2030-411-59-10	TRAINING	-2,400	-141	-1,500	-1,500	-1,500	-1,500
	101-2030-411-59-30	PUBLICATIONS & JRNLS	-200	-300	-900	-900	-900	-900
	101-2030-411-61-00	OP SUPP/MINOR EQUIP	-19,257	-15,292	-19,000	-19,000	-20,000	-21,000
	101-2030-411-94-10	EQUIP REPLACEMENT C	-10,143	-38,300	-5,900	-54,900	-6,000	-4,200
<b>Expenditure Subtotals</b>			<b>-410,022</b>	<b>-577,978</b>	<b>-575,800</b>	<b>-636,300</b>	<b>-680,040</b>	<b>-705,010</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-410,022</b>	<b>-577,978</b>	<b>-575,800</b>	<b>-636,300</b>	<b>-680,040</b>	<b>-705,010</b>

**Department:** Finance & Information Technology

**Budget Program:** Information Technology - Data

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
101-2030-411-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	138,980	148,710
101-2030-411-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	53,500	58,500
101-2030-411-32-00	<b>PROF/TECH SERVICE</b> Consulting services for administration of the City's data network system and website services performed by Palos Verdes on the Net, IBM (for the SunGard HTE accounting system), and Belkin (network cabling).	338,850	348,650
101-2030-411-43-00	<b>MAINTENANCE SERVICES</b> Costs associated with hardware and software maintenance and support for the City's data network, the Planning permit tracking solution, the Recreation and Parks enrollment software, GIS solution, document imaging, printer maintenance and the SunGard HTE accounting system.	120,310	121,550
101-2030-411-59-10	<b>TRAINING</b> This budget provides for employee training to support the Information Technology function.	1,500	1,500
101-2030-411-59-30	<b>PUBLICATIONS &amp; JRNLs</b> Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology maintenance and management.	900	900
101-2030-411-61-00	<b>OP SUPP/MINOR EQUIP</b> Computer supplies, equipment, incidental software and repairs.	20,000	21,000
101-2030-411-94-10	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly	6,000	4,200

**Department:** Finance & Information Technology

**Budget Program:** Information Technology - Data

Account #	Account Description	FY07-08	Proposed FY08-09
	increases the Equipment Replacement charge in the year the equipment is acquired.		

**Department:** Finance & Information Technology

**Budget Program:** Information Technology - Voice

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-2035-411-11-00	SALARY & WAGES - FT	-4,144	-4,438	-4,800	-4,800	-7,880	-8,430
	101-2035-411-13-00	SALARY & WAGES - OT	-73	-173	-100	-100	0	0
	101-2035-411-29-00	EMPLOYEE BENEFITS	-2,136	-3,200	-3,500	-3,500	-2,980	-3,260
	101-2035-411-32-00	PROF/TECH SERVICE	-5,036	-5,500	-4,500	-4,500	-7,480	-5,000
	101-2035-411-41-40	TELEPHONE SERVICE	-38,496	-40,750	-41,100	-41,100	-56,600	-58,750
	101-2035-411-43-00	MAINTENANCE SERVICE	-10,040	-9,636	-14,420	-14,420	-17,000	-17,510
	101-2035-411-61-00	OP SUPP/MINOR EQUIP	-1,355	-2,596	-2,800	-2,800	-2,800	-2,800
<b>Expenditure Subtotals</b>			<b>-61,280</b>	<b>-66,293</b>	<b>-71,220</b>	<b>-71,220</b>	<b>-94,740</b>	<b>-95,750</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-61,280</b>	<b>-66,293</b>	<b>-71,220</b>	<b>-71,220</b>	<b>-94,740</b>	<b>-95,750</b>

**Department:** Finance & Information Technology

**Budget Program:** Information Technology - Voice

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
101-2035-411-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	7,880	8,430
101-2035-411-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	2,980	3,260
101-2035-411-32-00	<b>PROF/TECH SERVICE</b> Consulting services for the revisions and upgrades of the City's phone and voice messaging system. This appropriation is for services beyond the scope of the standard hardware and software maintenance and support contract between the City and its phone and voice messaging system vendor (e.g. installation of an enhancement like teleconferencing system).  The FY07-08 increase is due to the addition of seven BlackBerry devices. Professional support will be required to implement the new service.	7,480	5,000
101-2035-411-41-40	<b>TELEPHONE SERVICE</b> Local and long distance telephone services. The increase from FY06-07 is due to the addition of service for seven BlackBerry devices.	56,600	58,750
101-2035-411-43-00	<b>MAINTENANCE SERVICES</b> Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system.	17,000	17,510
101-2035-411-61-00	<b>OP SUPP/MINOR EQUIP</b> Supplies, equipment, incidental software and minor repairs of the phone and voice messaging system.	2,800	2,800

**Department:** Finance & Information Technology

**Budget Program:** RDA - Debt Service

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	410-2010-471-32-00	PROF/TECH SERVICE	-12,928	-12,125	-15,500	-15,500	-13,400	-13,900
	410-2010-471-81-00	PRINCIPAL	-183,850	-199,695	-220,000	-220,000	-344,200	-376,300
	410-2010-471-82-00	INTEREST	-905,025	-1,149,634	-1,090,000	-1,440,000	-1,456,300	-1,589,925
	410-2010-471-92-00	PASS THRU OTH AGENC	-188,359	-199,829	-134,800	-161,000	-165,900	-174,200
<b>Expenditure Subtotals</b>			<b>-1,290,162</b>	<b>-1,561,283</b>	<b>-1,460,300</b>	<b>-1,836,500</b>	<b>-1,979,800</b>	<b>-2,154,325</b>
LT Advance	410-2010-393-20-00	LT ADVS FR CITY TO RD	693,307	971,049	925,000	1,145,500	1,202,700	1,338,200
Taxes	410-2010-311-10-00	PROPERTY TAX	595,600	669,404	634,300	756,800	779,500	818,500
<b>Revenue Subtotals</b>			<b>1,288,907</b>	<b>1,640,453</b>	<b>1,559,300</b>	<b>1,902,300</b>	<b>1,982,200</b>	<b>2,156,700</b>
	410-2010-491-91-00	TRANSFERS OUT	-14,880	0	0	0	0	0
<b>Transfers Out Subtotals</b>			<b>-14,880</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-16,135</b>	<b>79,170</b>	<b>99,000</b>	<b>65,800</b>	<b>2,400</b>	<b>2,375</b>

**Department:** Finance & Information Technology

**Budget Program:** RDA - Debt Service

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>410-2010-471-32-00</b>	<b>PROF/TECH SERVICE</b> This budget provides for a fee paid to the County for administering the property tax system.	<b>13,400</b>	<b>13,900</b>
<b>410-2010-471-81-00</b>	<b>PRINCIPAL</b> 1. 1997 County Bond - principal payment per the debt service schedule. (FY07-08 \$40,000) (FY08-09 \$55,000)  2. Deferred Interest Debt to the County - principal payment based on excess tax increment impounded by the County annually until the entire \$3,111,400 debt is repaid. (FY07-08 \$304,200) (FY08-09 \$321,300)  The estimated remaining Deferred Interest Debt is \$1,757,129 at June 30, 2008 and \$1,435,829 at June 30, 2009.	<b>344,200</b>	<b>376,300</b>
<b>410-2010-471-82-00</b>	<b>INTEREST</b> 1. 1997 County Bond - interest payment per the debt service schedule. (FY07-08 \$269,500) (FY08-09 \$268,125)  2. Long-Term Advance From The City - interest is accrued and calculated at 3% plus the annual Local Agency Investment Fund (LAIF) interest rate. (FY07-08 \$1,186,800) (FY08-09 \$1,321,800)	<b>1,456,300</b>	<b>1,589,925</b>
<b>410-2010-471-92-00</b>	<b>PASS THRU OTH AGENCY</b> The Los Angeles County Fire Protection District receives 17% of the total RDA tax increment. The County withholds the portion due to the Fire District and remits the "pass-through" amount directly to the District.	<b>165,900</b>	<b>174,200</b>

## PLANNING, BUILDING & CODE ENFORCEMENT PERFORMANCE INDICATORS

Noted below are performance indicators for the department. The indicators chosen give a general representation of the activity level of each division within the department. The purpose of the indicators is to demonstrate the department's activity level over time and draw a correlation with the corresponding budget year.

### PLANNING

#### PLANNING DECISIONS

RENDERED	FY01-02 <sup>1</sup>	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY06-07 <sup>2</sup>
Decisions rendered over the counter	398 cases	502 cases	503 cases	484 cases	512 cases	450 cases
Decisions rendered by Director	34 cases	64 cases	101 cases	99 cases	84 cases	102 cases
Median processing time	79 days	163 days	97 days	128 days	146 days	136 days
Decisions rendered by Planning Commission and/or City Council	20 cases	54 cases	59 cases	67 cases	64 cases	80 cases
Median processing time	129 days	163 days	148 days	145 days	238 days	305 days

<sup>1</sup>The Planning Division's permit tracking system was implemented on August 1, 2001, so not all cases are reflected in the numbers for Fiscal Year 2001-2002.

<sup>2</sup>The Planning permit numbers for Fiscal Year 2006-2007 only reflect activity through the end of the first quarter of 2007 (March 31<sup>st</sup>).

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by counter Staff to ensure that the proposed improvements meet the City's development standards, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve a finding of neighborhood compatibility. The City's neighborhood compatibility review process can be lengthy since it typically involves the submission of detailed project plans, the construction of a project silhouette, the issuance of a public notice with comment period, numerous site visits by staff to address issues raised by the public and the preparation of a Staff Report that analyzes the proposal in the context of the closest 20 properties. Decisions rendered by the Planning Commission can take a little longer since they necessitate the scheduling of a public hearing before the Commission or involve an appeal of a Director decision. Decisions by the City Council typically occur as a result of an appeal. The processing time noted is the median time between application submittal and application completeness and the median time between application completeness and application decision. Processing time between application submittal and application completeness includes the time taken by applicants to respond to incomplete items, which can vary in duration and which City staff has no control over.

## BUILDING & SAFETY

### BUILDING PERMITS PROCESSED

	FY01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY06-07 <sup>1</sup>
Permits issued over the counter	1264 cases	1327 cases	1399 cases	1233 cases	1382 cases	1244 cases
Plan Checks	121 cases	150 cases	186 cases	208 cases	163 cases	164 cases
Median processing time	63 days	76 days	82 days	91 days	96 days	93 days

<sup>1</sup>The Building permit numbers for Fiscal Year 2006-2007 only reflect activity through the end of the first quarter of 2007 (March 31<sup>st</sup>).

Building permits issued over-the-counter typically involve minor improvements such as plumbing, electrical or mechanical work, re-roofs and any other non-structural projects. Building permits that are taken in for plan check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into plan check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to plan check corrections, which can vary in duration and which City staff has no control over.

## CODE ENFORCEMENT

### CODE ENFORCEMENT COMPLAINTS

	FY01-02	FY02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07 <sup>1</sup>
Municipal Code Violations closed	138 cases	203 cases	214 cases	180 cases	159 cases	162 cases
Median processing time	45 days	49 days	65 days	63 days	106 days	59 days
Building Code Violations closed	15 cases	24 cases	14 cases	26 cases	8 cases	8 cases
Median processing time	42 days	76 days	50 days	37 days	54 days	42 days
Zoning Code Violations closed	135 cases	116 cases	101 cases	107 cases	109 cases	83 cases
Median processing time	38 days	41 days	29 days	52 days	97 days	70 days

<sup>1</sup>The Code Enforcement complaint numbers for Fiscal Year 2006-2007 only reflect activity through the end of the first quarter of 2007 (March 31<sup>st</sup>).

Municipal Code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building Code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and multiple letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by code enforcement staff. Zoning Code enforcement cases typically involve building permit violations such as expired permits. These cases are typically resolved with a letter to the offending party. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

## VIEW RESTORATION

VIEW PERMITS PROCESSED	FY01-02	FY02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07 <sup>1</sup>
View Restoration Permits processed	28	26	16	14	12	17
View Preservation Permits processed	11	7	14	9	8	10
City Tree Review Permits processed	36	31	38	22	9	9

<sup>1</sup>The View case numbers for Fiscal Year 2006-2007 only reflect activity through the end of the first quarter of 2007 (March 31<sup>st</sup>).

View Restoration Permits are requests for the restoration of a view that has been impaired by foliage and no documentation of the view since November 1989 exists. The processing of these permits typically involves a pre-application meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been impaired by foliage. The processing of these permits typically involves staff site visits, a staff analysis and a determination by the Director. City Tree Review Permits are requests for the restoration of a view that has been impaired by City trees. The processing of these permits typically involves a site visit, the preparation of a staff report, input from the City arborist, notice of the decision and the trimming or removal of the City tree(s) by City work crews. In previous fiscal years, the comparison of permit activity also included a comparison of processing costs based on the cost in consultant hours to process these permits from start to finish. However, since the City replaced the use of consultants with in-house staff in February 2005 for the processing of these permits, the consultant cost comparison is no longer included.



<b>Department: Planning, Building &amp; Code Enforcement</b>						
<b>Personnel Positions</b>	<b>Actual FY04-05</b>	<b>Actual FY05-06</b>	<b>Original FY06-07</b>	<b>Revised FY06-07</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
Director of Planning, Building & Code Enforcement	1.0	1.0	1.0	1.0	1.0	1.0
Deputy Director of Planning, Building & Code Enf	1.0	1.0	1.0	1.0	1.0	1.0
Principal Planner	0.0	0.0	1.0	1.0	1.0	1.0
Senior Planner	3.0	3.0	2.0	2.0	2.0	2.0
Associate Planner	3.0	3.0	3.0	3.0	3.0	3.0
Assistant Planner	2.0	2.0	2.0	2.0	2.0	2.0
Senior Administrative Analyst	0.0	0.0	0.0	0.0	1.0	1.0
Planning Technician	0.0	1.0	1.0	1.0	1.0	1.0
Building Official	1.0	1.0	1.0	1.0	1.0	1.0
Building Inspector I	0.0	0.0	0.0	0.0	1.0	1.0
Building Inspector II	0.0	0.0	0.0	0.0	1.0	1.0
Senior Code Enforcement Officer	1.0	1.0	1.0	0.0	0.0	0.0
Code Enforcement Officer	0.0	0.0	0.0	2.0	2.0	2.0
Staff Assistant I	2.5	2.5	2.5	1.5	1.5	1.5
Staff Assistant II	1.0	0.0	0.0	0.0	0.0	0.0
Permit Clerk	1.0	0.0	0.0	1.0	1.0	1.0
Administrative Staff Assistant	0.0	2.0	2.0	1.0	1.0	1.0
<b>Total Full-Time Equivalent Units</b>	<b>16.5</b>	<b>17.5</b>	<b>17.5</b>	<b>17.5</b>	<b>20.5</b>	<b>20.5</b>

**Department: Planning, Building & Code Enforcement**

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Planning</i>						
Expenditure Subtotals	-1,006,527	-1,041,626	-1,161,700	-1,383,716	-1,304,920	-1,388,120
Revenue Subtotals	223,441	362,637	231,068	321,068	353,200	360,270
Program Net (Uses)/Resources Totals	-783,086	-678,989	-930,632	-1,062,648	-951,720	-1,027,850
<i>Building &amp; Safety</i>						
Expenditure Subtotals	-608,212	-628,108	-857,000	-907,000	-744,410	-652,660
Revenue Subtotals	747,162	729,488	832,460	832,460	910,650	928,950
Program Net (Uses)/Resources Totals	138,950	101,380	-24,540	-74,540	166,240	276,290
<i>Code Enforcement</i>						
Expenditure Subtotals	-107,913	-97,889	-220,780	-220,780	-204,490	-216,910
Program Net (Uses)/Resources Totals	-107,913	-97,889	-220,780	-220,780	-204,490	-216,910
<i>View Restoration</i>						
Expenditure Subtotals	-264,246	-286,135	-341,600	-341,600	-252,680	-262,310
Revenue Subtotals	10,916	7,015	25,000	25,000	27,500	28,000
Program Net (Uses)/Resources Totals	-253,330	-279,120	-316,600	-316,600	-225,180	-234,310
<i>NCCP</i>						
Expenditure Subtotals	-150,521	-212,220	-234,572	-487,449	-159,550	-154,820
Revenue Subtotals	21,439	79,103	26,600	109,762	8,000	3,300
Transfers In Subtotals	76,752	76,752	76,752	76,752	115,000	115,000
Program Net (Uses)/Resources Totals	-52,330	-56,365	-131,220	-300,935	-36,550	-36,520
<i>Geology</i>						
Expenditure Subtotals	-214,842	-244,778	-228,100	-228,100	-200,000	-200,000
Revenue Subtotals	206,820	219,400	228,100	228,100	200,000	200,000
Program Net (Uses)/Resources Totals	-8,022	-25,378	0	0	0	0

**Department:** Planning, Building & Code Enforcement

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>RDA - Housing Set-Aside</i>						
Expenditure Subtotals	0	-479	-1,237,637	-1,337,158	-25,000	-25,000
Revenue Subtotals	169,130	213,613	193,500	224,000	204,000	223,600
<b>Program Net (Uses)/Resources Totals</b>	<b>169,130</b>	<b>213,134</b>	<b>-1,044,137</b>	<b>-1,113,158</b>	<b>179,000</b>	<b>198,600</b>

*Affordable Housing Projects*

Expenditure Subtotals	0	0	-1,000,000	-1,000,000	0	0
Revenue Subtotals	21,960	39,041	60,900	60,900	6,900	7,600
<b>Program Net (Uses)/Resources Totals</b>	<b>21,960</b>	<b>39,041</b>	<b>-939,100</b>	<b>-939,100</b>	<b>6,900</b>	<b>7,600</b>

<b>Totals Planning, Building &amp; Code Enforc</b>	<b>-874,641</b>	<b>-784,186</b>	<b>-3,607,009</b>	<b>-4,027,761</b>	<b>-1,065,800</b>	<b>-1,033,100</b>
--	-----------------	-----------------	-------------------	-------------------	-------------------	-------------------

**Department:** Planning, Building & Code Enforcement  
**Budget Program:** Planning

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-4001-441-11-00	SALARY & WAGES - FT	-641,066	-626,069	-716,300	-716,300	-826,310	-884,150
	101-4001-441-12-00	SALARY & WAGES - PT	-6,725	-9,216	-19,300	-19,300	-18,600	-19,900
	101-4001-441-13-00	SALARY & WAGES - OT	-23,681	-23,045	-26,100	-26,100	-39,710	-42,490
	101-4001-441-29-00	EMPLOYEE BENEFITS	-186,777	-253,100	-276,100	-276,100	-306,550	-335,130
	101-4001-441-32-00	PROF/TECH SERVICE	-6,425	-17,057	-4,000	-226,016	-4,000	-4,000
	101-4001-441-41-40	TELEPHONE SERVICE	0	-1,560	-2,000	-2,000	-2,000	-2,000
	101-4001-441-54-00	LEGAL NOTICES AND AD	-21,908	-21,092	-25,000	-25,000	-27,000	-27,000
	101-4001-441-55-00	PRINTING & BINDING	-5,623	-5,103	-6,500	-6,500	-11,500	-16,500
	101-4001-441-56-00	MILEAGE REIMB	-4,492	-4,981	-5,000	-5,000	-2,550	-2,550
	101-4001-441-57-00	MEETINGS & CONFRNC	-9,128	-7,581	-7,800	-7,800	-7,800	-7,800
	101-4001-441-59-10	TRAINING	-3,604	-3,119	-5,000	-5,000	-5,000	-5,000
	101-4001-441-59-20	MEMBERSHIPS & DUES	-2,461	-2,722	-3,000	-3,000	-4,000	-4,000
	101-4001-441-59-30	PUBLICATIONS & JRNLS	-935	-940	-1,200	-1,200	-1,200	-1,200
	101-4001-441-61-00	OP SUPP/MINOR EQUIP	-7,969	-5,741	-10,000	-10,000	-16,100	-10,000
	101-4001-441-94-10	EQUIP REPLACEMENT C	-85,733	-60,300	-54,400	-54,400	-32,600	-26,400
<b>Expenditure Subtotals</b>			<b>-1,006,527</b>	<b>-1,041,626</b>	<b>-1,161,700</b>	<b>-1,383,716</b>	<b>-1,304,920</b>	<b>-1,388,120</b>
License/Permit	101-4001-322-10-00	PLAN & ZONE PERMIT	195,179	326,026	207,068	297,068	326,800	333,350
License/Permit	101-4001-322-20-00	PLAN - INVESTIGATION	5,846	12,299	5,000	5,000	5,500	5,600
License/Permit	101-4001-322-30-00	PLAN - MISC FEES	6,546	5,668	3,000	3,000	3,300	3,370
License/Permit	101-4001-322-40-00	PLAN - DATA PROCESS	4,959	6,632	4,000	4,000	4,400	4,500
License/Permit	101-4001-322-50-00	PLAN - HIST DATA FEE	10,911	12,012	12,000	12,000	13,200	13,450
<b>Revenue Subtotals</b>			<b>223,441</b>	<b>362,637</b>	<b>231,068</b>	<b>321,068</b>	<b>353,200</b>	<b>360,270</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-783,086</b>	<b>-678,989</b>	<b>-930,632</b>	<b>-1,062,648</b>	<b>-951,720</b>	<b>-1,027,850</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Planning

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-4001-441-11-00</b>	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	<b>826,310</b>	<b>884,150</b>
<b>101-4001-441-12-00</b>	<b>SALARY &amp; WAGES - PT</b> Salaries and wages paid to part-time City employees allocated to this program. This is inclusive of one part-time employee (Staff Assistant I) averaging 18 hours per week that inputs Historical Data to the City's Permit Tracking System. This cost is partially offset by the Historical Data fee that is charged one-time per property upon issuing a permit.  Beginning December 2007, the Planning Commission will be paid a salary in lieu of the monthly expense allowance. The seven Commissioners are paid \$50 per month.	<b>18,600</b>	<b>19,900</b>
<b>101-4001-441-13-00</b>	<b>SALARY &amp; WAGES - OT</b> Planning Staff will continue to spend a significant amount of time attending Planning Commission and City Council meetings as a result of the planning project workload. Previously approved major planning projects that remain active, advanced planning projects and new major current planning projects are expected to continue during FY07-08 and FY08-09. The budgeted amount of overtime also includes staffing/minute-taking for the Planning Commission, Equestrian Committee, and PUMP Committee meetings, as well as staff attendance at meetings related to Border Issues.	<b>39,710</b>	<b>42,490</b>
<b>101-4001-441-29-00</b>	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	<b>306,550</b>	<b>335,130</b>
<b>101-4001-441-32-00</b>	<b>PROF/TECH SERVICE</b> FY07-08 and FY08-09 each includes funding for temporary personnel, on an as-needed contractual basis, for coverage of staff due to illness, vacations, or as otherwise required.	<b>4,000</b>	<b>4,000</b>
<b>101-4001-441-41-40</b>	<b>TELEPHONE SERVICE</b> Cell phone service for 2 department shared cell phones.	<b>2,000</b>	<b>2,000</b>
<b>101-4001-441-54-00</b>	<b>LEGAL NOTICES AND ADS</b> This budget item covers the cost of publishing required legal notices for private development projects and City projects in the	<b>27,000</b>	<b>27,000</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Planning

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
	<p>local newspaper. The budget has been increased slightly for FY07-08 and FY08-09 due to the expected increase in projects requiring public notice in the next few years.</p> <ol style="list-style-type: none"><li>1. Legal noticing for regular business items \$24,000</li><li>2. Special City projects' legal noticing \$3,000</li></ol>		
<b>101-4001-441-55-00</b>	<b>PRINTING &amp; BINDING</b> <p>The following publications and documents will need to be printed in FY07-08 and FY08-09:</p> <ol style="list-style-type: none"><li>1. Departmental information and applications \$1,000</li><li>2. Reproduction of Development Code documents \$500</li><li>3. Reproduction of the General Plan and Coastal Specific Plan Maps and documents \$1,000</li><li>4. Reproduction of other documents such as the Conceptual Trails Plan and Forrestral Nature Plan \$500</li><li>5. Miscellaneous printing \$3,500</li><li>6. A comprehensive update to the City's planning applications to create a more streamline process will occur and a one-time \$5,000 expenditure in FY07-08 is necessary.</li><li>7. Due to the General Plan update which is expected to be completed by end of FY07-08, new General Plans will need to be printed for distribution. As a result, a one time FY08-09 expenditure of \$5,000 is necessary.</li><li>8. Due to the Zoning Code update, a one-time expenditure of \$5,000 in FY08-09 to print copies of the updated Zoning Code is necessary.</li></ol>	<b>11,500</b>	<b>16,500</b>
<b>101-4001-441-56-00</b>	<b>MILEAGE REIMB</b> <p>Monthly reimbursement to the Department Staff (\$800) and the Planning Commission (7 Commissioners X \$50 X 5 months = \$1,750) for use of personal cars for site visits. The Commissioners will only be paid from this account through November 2007 when the expense allowance is converted to a salary.</p>	<b>2,550</b>	<b>2,550</b>
<b>101-4001-441-57-00</b>	<b>MEETINGS &amp; CONFRNCS</b> <p>Funds for expenses incurred by the department staff and Planning Commission to attend meetings and conferences. The meetings and conferences include:</p> <ol style="list-style-type: none"><li>1. Annual California American Planning Association Chapter Conference and National APA Conference.</li><li>2. League of California Cities Planners' Institute (attended by Staff, and 4 members of the Planning Commission).</li><li>3. Annual State Association of Environmental Planners' Conference.</li><li>4. Monthly Southwest Area Planning Council meetings.</li></ol>	<b>7,800</b>	<b>7,800</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Planning

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
	5. Miscellaneous regional and other professional meetings.		
<b>101-4001-441-59-10</b>	<b>TRAINING</b> Professional and continuing education seminars that focus on specific aspects of California planning laws and policies, CEQA, the Subdivision Map Act, personnel management, customer service, and local planning issues.	<b>5,000</b>	<b>5,000</b>
<b>101-4001-441-59-20</b>	<b>MEMBERSHIPS &amp; DUES</b> Funds membership in the Planner's Advisory Service (a subscription library data base), American Planning Association, Association of Environmental Planners, American Institute of Certified Planners, and other appropriate professional planning and public administration associations. This amount has been increased to cover the dues for additional planning staff.	<b>4,000</b>	<b>4,000</b>
<b>101-4001-441-59-30</b>	<b>PUBLICATIONS &amp; JRNLS</b> Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA Compliance Guidelines. Many of the reference materials require annual updating.	<b>1,200</b>	<b>1,200</b>
<b>101-4001-441-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This budget provides for miscellaneous office and operating supplies such as photo supplies, stationary, and office equipment (\$10,000). The FY07-08 budget includes amounts for a new printer (\$1,200), 3 digital cameras (\$3,000), 1 copier (\$400), and 1 chair (\$500).	<b>16,100</b>	<b>10,000</b>
<b>101-4001-441-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	<b>32,600</b>	<b>26,400</b>

**Department:** Planning, Building & Code Enforcement  
**Budget Program:** Building & Safety

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-4002-441-11-00	SALARY & WAGES - FT	-56,702	-147,317	-177,900	-177,900	-287,040	-329,360
	101-4002-441-12-00	SALARY & WAGES - PT	-217	0	0	0	0	0
	101-4002-441-13-00	SALARY & WAGES - OT	-799	-428	-3,500	-3,500	-560	-600
	101-4002-441-29-00	EMPLOYEE BENEFITS	-30,551	-69,100	-75,400	-75,400	-118,710	-129,800
	101-4002-441-32-00	PROF/TECH SERVICE	-478,494	-384,700	-572,000	-622,000	-268,000	-173,000
	101-4002-441-55-00	PRINTING & BINDING	-446	-534	-3,700	-3,700	-1,000	-1,000
	101-4002-441-56-00	MILEAGE REIMB	-80	-116	-100	-100	-500	-500
	101-4002-441-59-10	TRAINING	-300	-676	-600	-600	-1,500	-1,500
	101-4002-441-59-20	MEMBERSHIPS & DUES	-315	-100	-200	-200	-600	-600
	101-4002-441-59-30	PUBLICATIONS & JRNLS	-549	0	0	0	-1,000	-1,000
	101-4002-441-61-00	OP SUPP/MINOR EQUIP	-500	-1,437	-1,000	-1,000	-2,400	-2,500
	101-4002-441-94-10	EQUIP REPLACEMENT C	-39,259	-23,700	-22,600	-22,600	-63,100	-12,800
<b>Expenditure Subtotals</b>			<b>-608,212</b>	<b>-628,108</b>	<b>-857,000</b>	<b>-907,000</b>	<b>-744,410</b>	<b>-652,660</b>
License/Permit	101-4002-323-10-00	BLDG & SAFETY PLAN C	221,581	199,286	252,500	252,500	272,700	278,200
License/Permit	101-4002-323-20-00	BLDG & SAFETY PERMIT	521,785	527,305	573,460	573,460	630,800	643,400
License/Permit	101-4002-323-30-00	BLDG & SAFETY INVESTI	0	0	3,000	3,000	3,300	3,400
License/Permit	101-4002-323-50-00	BLDG & SAFETY SMIP F	3,796	2,897	3,500	3,500	3,850	3,950
<b>Revenue Subtotals</b>			<b>747,162</b>	<b>729,488</b>	<b>832,460</b>	<b>832,460</b>	<b>910,650</b>	<b>928,950</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>138,950</b>	<b>101,380</b>	<b>-24,540</b>	<b>-74,540</b>	<b>166,240</b>	<b>276,290</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Building & Safety

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
101-4002-441-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program. In FY07-08, two Building Inspectors will be added, as some Building & Safety services will be provided in-house instead of through a contractor.	287,040	329,360
101-4002-441-13-00	<b>SALARY &amp; WAGES - OT</b>	560	600
101-4002-441-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	118,710	129,800
101-4002-441-32-00	<b>PROF/TECH SERVICE</b> This line item provides for the following professional and technical services:  1. Estimated contract cost for Building and Safety engineering plan check services (structural and drainage). The costs are offset by the plan check fees that are charged to the applicants (\$150,000 FY07-08 and \$153,000 FY08-09).  2. Geo-technical and other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits and/or which may be initiated by the City. These may be projects in which the City desires an expert opinion, but may not be possible to recover these funds from a private party (\$15,000 in FY07-08 and FY08-09).  3. Funding for temporary personnel, on an as-needed contractual basis, for coverage of the Staff Assistant I and Permit Technician positions due to illness, vacations, or as otherwise required (\$4,000 FY07-08 and FY08-09).  4. As required by law, the department micro-films vital Building and Safety Division records, such as commercial, institutional and multiple family residential structures. This budget item is being increased since the number of records has substantially increased (\$1,000 in FY07-08 and FY08-09).  5. Building & Safety services with an outside provider for only July and August 2007, until the new in-house Building Inspector positions can be filled (\$98,000 FY07-08 only).	268,000	173,000
101-4002-441-55-00	<b>PRINTING &amp; BINDING</b>	1,000	1,000

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Building & Safety

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
	Printing of permit forms and other related materials for the Building and Safety program.		
<b>101-4002-441-56-00</b>	<b>MILEAGE REIMB</b> Monthly reimbursement to the Building Division Staff for use of personal cars on site visits	<b>500</b>	<b>500</b>
<b>101-4002-441-59-10</b>	<b>TRAINING</b> Professional and continuing education seminars that focus on specific aspects of California building and development, together with improving customer service and Division operations. This budget has been increased to account for additional in-house employees to staff this program.	<b>1,500</b>	<b>1,500</b>
<b>101-4002-441-59-20</b>	<b>MEMBERSHIPS &amp; DUES</b> Funds membership in the International Congress of Building Officials (ICBO). Through this membership, documents, bulletins and training sponsored by this organization can be purchased at a substantial discount, including revisions to the Uniform Building Code and its various components.	<b>600</b>	<b>600</b>
<b>101-4002-441-59-30</b>	<b>PUBLICATIONS &amp; JRNL</b> Publications will need to be purchased annually to assist the Building Inspectors in their duties; including California code books, monthly publications and other needed journals.	<b>1,000</b>	<b>1,000</b>
<b>101-4002-441-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> Miscellaneous office supplies and operating equipment including chairs, bookshelves and filing systems.	<b>2,400</b>	<b>2,500</b>
<b>101-4002-441-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.  The FY07-08 budget includes the one-time charge to acquire two new vehicles for the new in-house building inspectors.	<b>63,100</b>	<b>12,800</b>

**Department:** Planning, Building & Code Enforcement  
**Budget Program:** Code Enforcement

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-4003-441-11-00	SALARY & WAGES - FT	-71,125	-61,331	-139,000	-139,000	-121,070	-129,550
	101-4003-441-12-00	SALARY & WAGES - PT	0	-1,040	0	0	0	0
	101-4003-441-13-00	SALARY & WAGES - OT	-2,821	-881	-13,000	-13,000	-6,010	-6,430
	101-4003-441-29-00	EMPLOYEE BENEFITS	-23,896	-26,900	-44,000	-44,000	-51,610	-56,430
	101-4003-441-32-00	PROF/TECH SERVICE	-3,478	-3,437	-15,000	-15,000	-20,000	-20,000
	101-4003-441-57-00	MEETINGS & CONFRNC	0	0	-880	-880	-1,000	-1,000
	101-4003-441-59-20	MEMBERSHIPS & DUES	-50	0	-200	-200	-400	-400
	101-4003-441-94-10	EQUIP REPLACEMENT C	-6,543	-4,300	-8,700	-8,700	-4,400	-3,100
<b>Expenditure Subtotals</b>			<b>-107,913</b>	<b>-97,889</b>	<b>-220,780</b>	<b>-220,780</b>	<b>-204,490</b>	<b>-216,910</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-107,913</b>	<b>-97,889</b>	<b>-220,780</b>	<b>-220,780</b>	<b>-204,490</b>	<b>-216,910</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Code Enforcement

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
101-4003-441-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	121,070	129,550
101-4003-441-13-00	<b>SALARY &amp; WAGES - OT</b> Staff overtime spent preparing the Planning Commission Minutes, which is the duty of one of the City's Code Enforcement Officers.	6,010	6,430
101-4003-441-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	51,610	56,430
101-4003-441-32-00	<b>PROF/TECH SERVICE</b> Costs of miscellaneous use of technical consultants, including noise consultants, antenna reception technicians, and geological consultants for code enforcement purposes (\$10,000).  Anticipated costs of code enforcement nuisance abatement activities. It is expected that abatement costs will be reimbursed through the placement of liens on the properties subject to the abatement actions. (\$10,000)	20,000	20,000
101-4003-441-57-00	<b>MEETINGS &amp; CONFRNCS</b> Funds for expenses incurred by department staff attendance at meetings and conferences. This item has been increased to account for a second code enforcement officer being added to the division.	1,000	1,000
101-4003-441-59-20	<b>MEMBERSHIPS &amp; DUES</b> Funds membership in the Southern California Association of Code Enforcement Officers and any other appropriate professional association.	400	400
101-4003-441-94-10	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	4,400	3,100

**Department:** Planning, Building & Code Enforcement

**Budget Program:** View Restoration

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-4004-441-11-00	SALARY & WAGES - FT	-5,938	-131,372	-164,700	-164,700	-118,730	-127,050
	101-4004-441-13-00	SALARY & WAGES - OT	0	0	-4,600	-4,600	-2,830	-3,020
	101-4004-441-29-00	EMPLOYEE BENEFITS	-778	-62,400	-68,100	-68,100	-44,020	-48,140
	101-4004-441-32-00	PROF/TECH SERVICE	-217,064	-38,039	-26,000	-26,000	-42,000	-42,000
	101-4004-441-43-00	MAINTENANCE SERVICE	-16,996	-35,095	-62,000	-62,000	-39,000	-39,000
	101-4004-441-61-00	OP SUPP/MINOR EQUIP	0	-1,229	0	0	-1,700	0
	101-4004-441-94-10	EQUIP REPLACEMENT C	-23,470	-18,000	-16,200	-16,200	-4,400	-3,100
<b>Expenditure Subtotals</b>			<b>-264,246</b>	<b>-286,135</b>	<b>-341,600</b>	<b>-341,600</b>	<b>-252,680</b>	<b>-262,310</b>
License/Permit	101-4004-322-60-00	VIEW RESTORATION FE	10,916	7,015	25,000	25,000	27,500	28,000
<b>Revenue Subtotals</b>			<b>10,916</b>	<b>7,015</b>	<b>25,000</b>	<b>25,000</b>	<b>27,500</b>	<b>28,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-253,330</b>	<b>-279,120</b>	<b>-316,600</b>	<b>-316,600</b>	<b>-225,180</b>	<b>-234,310</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** View Restoration

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-4004-441-11-00</b>	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	<b>118,730</b>	<b>127,050</b>
<b>101-4004-441-13-00</b>	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	<b>2,830</b>	<b>3,020</b>
<b>101-4004-441-29-00</b>	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	<b>44,020</b>	<b>48,140</b>
<b>101-4004-441-32-00</b>	<b>PROF/TECH SERVICE</b> Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases (\$40,000), and for an Arborist (\$2,000). The view restoration fees associated with this program are collected when a case is not resolved through mediation. Mediation has been successful, and as a result, fee revenue has decreased. For mediation to continue to be successful, more time by the mediator has been necessary. As a result, this item has been increased to account for the additional mediator time.	<b>42,000</b>	<b>42,000</b>
<b>101-4004-441-43-00</b>	<b>MAINTENANCE SERVICES</b> The cost of performing the trimming and/or removal of City trees by contract work crews. The costs include the trimming and/or removal of City trees that result from City Tree Review Permit decisions, as well as the on-going annual maintenance of trimmed trees. This item has been adjusted to account for the decreased trimming need as a result of the amended rules for processing City tree review permits.	<b>39,000</b>	<b>39,000</b>
<b>101-4004-441-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> A one-time expenditure in FY07-08 for the purchase of Historical Aerial Maps from UCLA (\$1,200) to assist in the analysis of View Preservation/Restoration cases. The FY07-08 budget also includes a new printer (\$500).	<b>1,700</b>	<b>0</b>
<b>101-4004-441-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-	<b>4,400</b>	<b>3,100</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** View Restoration

Account #	Account Description	FY07-08	Proposed FY08-09
-----------	---------------------	---------	---------------------

needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

**Department:** Planning, Building & Code Enforcement  
**Budget Program:** NCCP

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-4005-441-11-00	SALARY & WAGES - FT	-5,612	-11,637	-12,500	-12,500	-18,730	-20,040
	101-4005-441-29-00	EMPLOYEE BENEFITS	-1,296	-3,700	-4,000	-4,000	-6,020	-6,580
	101-4005-441-32-00	PROF/TECH SERVICE	-93,416	-47,112	-116,572	-170,460	0	0
Hab Restor	222-3022-431-32-00	PROF/TECH SERVICE	0	0	0	0	-104,800	-108,200
Hab Restor	222-3022-431-43-00	MAINTENANCE SERVICE	0	0	0	0	-15,000	-15,000
Hab Restor	222-3022-431-73-00	IMPROV OTH THAN BLD	-50,197	-149,771	-101,500	-300,489	-15,000	-5,000
<b>Expenditure Subtotals</b>			<b>-150,521</b>	<b>-212,220</b>	<b>-234,572</b>	<b>-487,449</b>	<b>-159,550</b>	<b>-154,820</b>
	222-3022-334-10-00	STATE GRANT INCOME	0	58,102	0	83,162	0	0
	222-3022-361-10-00	INTEREST EARNINGS	5,371	12,695	1,600	1,600	8,000	3,300
From Other Ag	101-4005-331-10-00	NCCP GRANT INCOME	16,068	8,306	25,000	25,000	0	0
<b>Revenue Subtotals</b>			<b>21,439</b>	<b>79,103</b>	<b>26,600</b>	<b>109,762</b>	<b>8,000</b>	<b>3,300</b>
Fr Gen'l fund	222-3022-391-10-00	TRANSFERS IN	76,752	76,752	76,752	76,752	115,000	115,000
<b>Transfers In Subtotals</b>			<b>76,752</b>	<b>76,752</b>	<b>76,752</b>	<b>76,752</b>	<b>115,000</b>	<b>115,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-52,330</b>	<b>-56,365</b>	<b>-131,220</b>	<b>-300,935</b>	<b>-36,550</b>	<b>-36,520</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** NCCP

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-4005-441-11-00</b>	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	<b>18,730</b>	<b>20,040</b>
<b>101-4005-441-29-00</b>	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	<b>6,020</b>	<b>6,580</b>
<b>Hab Restor</b>			
<b>222-3022-431-32-00</b>	<b>PROF/TECH SERVICE</b> The City's NCCP includes a City funding commitment for habitat restoration activities, as well as open space reserve maintenance and monitoring. This expenditure was previously accounted for in the "Improvements" account.	<b>104,800</b>	<b>108,200</b>
<b>222-3022-431-43-00</b>	<b>MAINTENANCE SERVICES</b> This budget provides for Habitat Maintenance activities at Subregion 1 - Oceanfront Estates (\$15,000).	<b>15,000</b>	<b>15,000</b>
<b>222-3022-431-73-00</b>	<b>IMPROV OTH THAN BLDGS</b> The budget is a provision for habitat re-vegetation and monitoring related to the San Ramon mitigation in both the San Ramon Canyon and the Chandler Preserve. As reported to City Council on October 7, 2003, the maintenance will continue for a minimum of five years. FY07-08 is the fifth year. It is expected that maintenance will continue to be required in FY08-09.	<b>15,000</b>	<b>5,000</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Geology

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-4006-441-32-00	PROF/TECH SERVICE	-214,842	-244,778	-228,100	-228,100	-200,000	-200,000
<b>Expenditure Subtotals</b>			<b>-214,842</b>	<b>-244,778</b>	<b>-228,100</b>	<b>-228,100</b>	<b>-200,000</b>	<b>-200,000</b>
License/Permit	101-4006-323-40-00	B&S GEOLOGY FEES	206,820	219,400	228,100	228,100	200,000	200,000
<b>Revenue Subtotals</b>			<b>206,820</b>	<b>219,400</b>	<b>228,100</b>	<b>228,100</b>	<b>200,000</b>	<b>200,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-8,022</b>	<b>-25,378</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Geology

Account #	Account Description	FY07-08	Proposed FY08-09
101-4006-441-32-00	<b>PROF/TECH SERVICE</b> Geo-technical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected.	200,000	200,000

**Department:** Planning, Building & Code Enforcement

**Budget Program:** RDA - Housing Set-Aside

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	218-4018-441-32-00	PROF/TECH SERVICE	0	-479	-25,000	-124,521	-25,000	-25,000
	218-4018-441-73-00	IMPROV OTH THAN BLD	0	0	-1,212,637	-1,212,637	0	0
<b>Expenditure Subtotals</b>			<b>0</b>	<b>-479</b>	<b>-1,237,637</b>	<b>-1,337,158</b>	<b>-25,000</b>	<b>-25,000</b>
	218-4018-361-10-00	INTEREST EARNINGS	23,130	45,707	35,000	35,000	9,100	19,000
Taxes	218-4018-311-10-00	PROPERTY TAX	146,000	167,906	158,500	189,000	194,900	204,600
<b>Revenue Subtotals</b>			<b>169,130</b>	<b>213,613</b>	<b>193,500</b>	<b>224,000</b>	<b>204,000</b>	<b>223,600</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>169,130</b>	<b>213,134</b>	<b>-1,044,137</b>	<b>-1,113,158</b>	<b>179,000</b>	<b>198,600</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** RDA - Housing Set-Aside

Account #	Account Description	FY07-08	Proposed FY08-09
218-4018-441-32-00	<b>PROF/TECH SERVICE</b> This budget item is for retaining the services of a consultant in FY07-08 and FY08-09 to assist in the development of a rental subsidy program.	<b>25,000</b>	<b>25,000</b>

**Department:** Planning, Building & Code Enforcement

**Budget Program:** Affordable Housing Projects

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	337-4037-441-73-00	IMPROV OTH THAN BLD	0	0	-1,000,000	-1,000,000	0	0
<b>Expenditure Subtotals</b>			<b>0</b>	<b>0</b>	<b>-1,000,000</b>	<b>-1,000,000</b>	<b>0</b>	<b>0</b>
	337-4037-361-10-00	INTEREST EARNINGS	21,960	39,041	60,900	60,900	6,900	7,600
<b>Revenue Subtotals</b>			<b>21,960</b>	<b>39,041</b>	<b>60,900</b>	<b>60,900</b>	<b>6,900</b>	<b>7,600</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>21,960</b>	<b>39,041</b>	<b>-939,100</b>	<b>-939,100</b>	<b>6,900</b>	<b>7,600</b>

## RECREATION & PARKS DEPARTMENT

The Recreation and Parks Department is responsible for coordinating a comprehensive park system and numerous community activities. The Recreation and Parks Department manages five programs: Administration, Recreational Facilities, Special Events, Point Vicente Interpretive Center (PVIC), and the REACH Program. Some specific responsibilities of the Recreation and Parks Department include:

### RECREATION ADMINISTRATION (001-5010)

- Coordination with a variety of community groups to assure compliance with City requirements for approximately 25 community events (e.g. the Palos Verdes Marathon, the Palos Verdes Land Conservancy nature walks, Las Candalistas Walk on the Wild Side);
- Administration of the Gifts for Parks program, which formally recognizes donations from individuals and organizations for REACH, special events such as the Fourth of July Celebration, and the educational programs at Abalone Cove Shoreline Park, Ladera Linda Community Center and the Forrestral Property, and the Point Vicente Interpretive Center;
- Supervision of approximately 25 part-time employees that staff park facilities;
- Administration of the City's largest volunteer population, Los Serenos de Point Vicente, the docent organization providing hikes and tours at Abalone Cove Shoreline Park, the Forrestral Preserve, the trails at Trump National, and Point Vicente Interpretive Center. Approximately 2,600 people took part in 61 docent-led hikes in 2006; and
- Coordination with the Los Angeles County Fire Department (Lifeguard Division) for lifeguard services at Abalone Cove Beach. The County receives tax and assessment revenues to provide for these services; hence they are provided at no cost to the City.



**Frank A. Vanderlip, Sr. Park**

### **RECREATIONAL FACILITIES (001-5030)**

- Coordination of the day-to-day activities at all City park facilities, including Fred Hesse Community Park, Robert E. Ryan Community Park, Ladera Linda Community Center, Abalone Cove Shoreline Park, and Point Vicente Interpretive Center;
- Coordination of privatized recreation classes. Recreation program instructors offered over 2,800 classes in 2006;
- Coordination of facility rentals for events such as weddings, private parties, special tours, non-profit organization events, City meetings and Peninsula Seniors events;
- Administration of long-term leases at Ladera Linda (Montessori School of Rancho Palos Verdes) and at Abalone Cove Shoreline Park (Portuguese Bend Nursery School); and,
- Coordination of the promotion of the park sites through community outreach events, fliers, the City's website, and media outlets.

### **SPECIAL EVENTS (001-5040)**

- Coordination of City-wide community events such as the July 4th Celebration, Shakespeare by the Sea, Whale of a Day, and Breakfast with Santa.

### **POINT VICENTE INTERPRETIVE CENTER (PVIC) (001-5060)**

The Point Vicente Interpretive Center re-opened July 15, 2006 after being closed since 1999. The expanded Center increased in size from 2,200 square feet to nearly 10,000 square feet. Among the many improvements are expanded exhibit areas, several meeting and work rooms, docent and museum curator offices, and a large banquet hall for rentals, weddings, and City or community meetings.

- Coordination of the day-to-day activities of a popular museum focused on the culture, geology, and natural history of the Palos Verdes Peninsula, with a special emphasis on the migration of the Pacific gray whale.
- Coordination of facility rentals for events such as weddings, private parties, non-profit organization events, and City meetings.



**Entrance to the Point Vicente Interpretive Center**

**REACH (001-5070)**

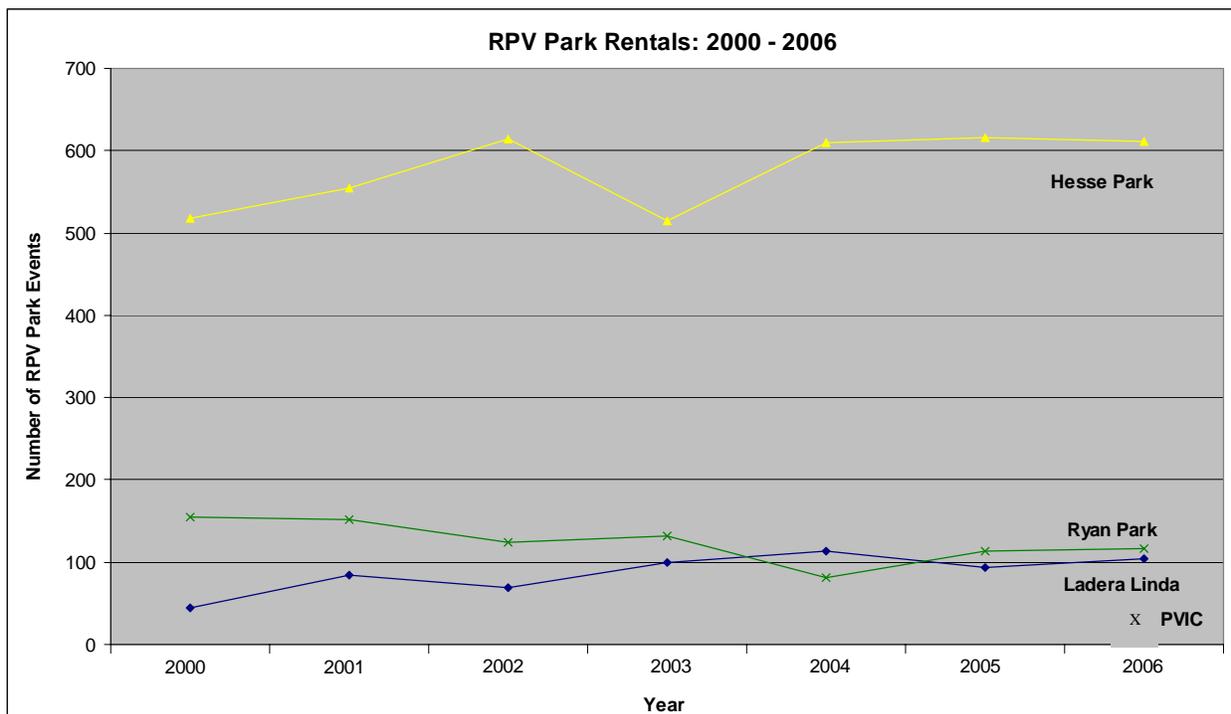
- Administration of the REACH program which includes coordination of 100 programs and activities for approximately 45 participants with developmental disabilities; and,
- Creation of six bimonthly REACH newsletters listing the available activities and programs;

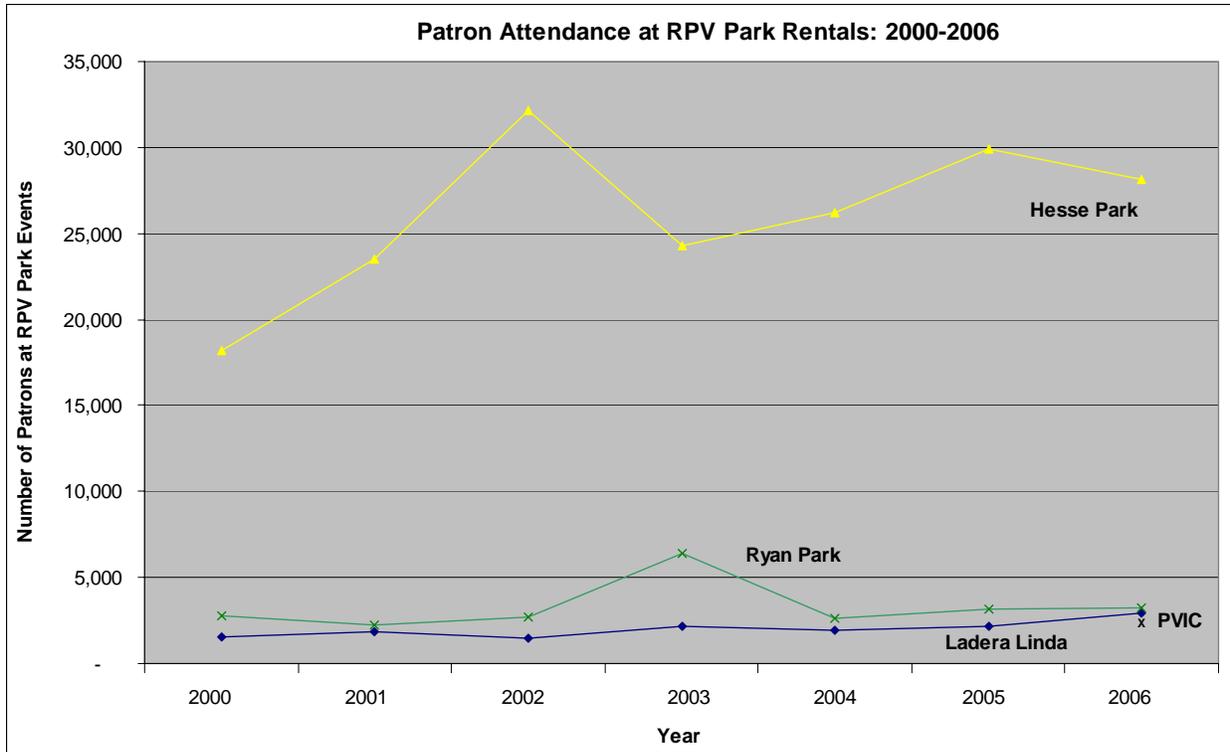
## RECREATION & PARKS PERFORMANCE INDICATORS

The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the Department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest number of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use.

### Park Rentals

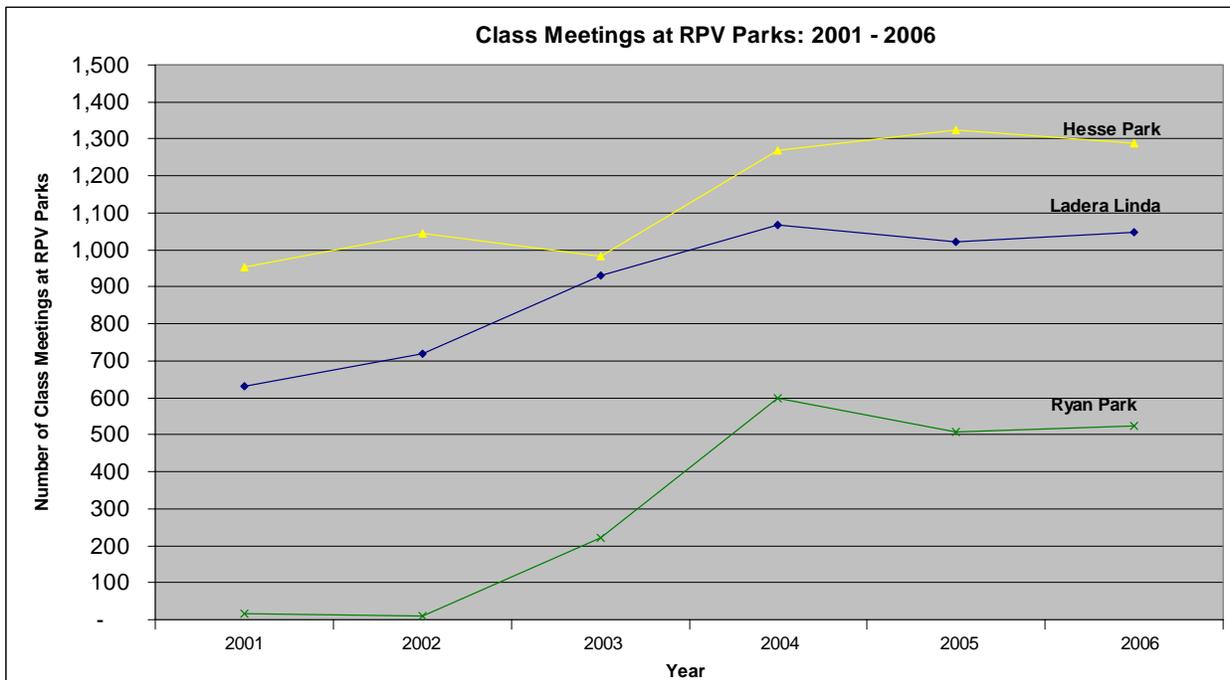
The following graphs show the total attendance and the number of events that took place at Rancho Palos Verdes parks between 2000 and 2006. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few.





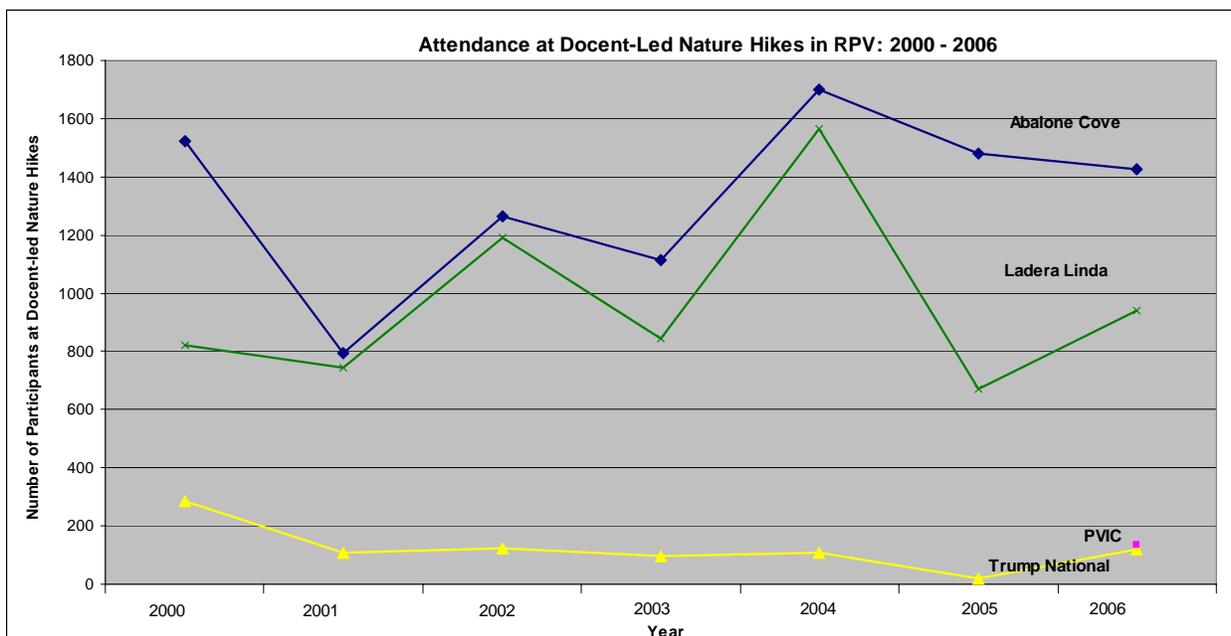
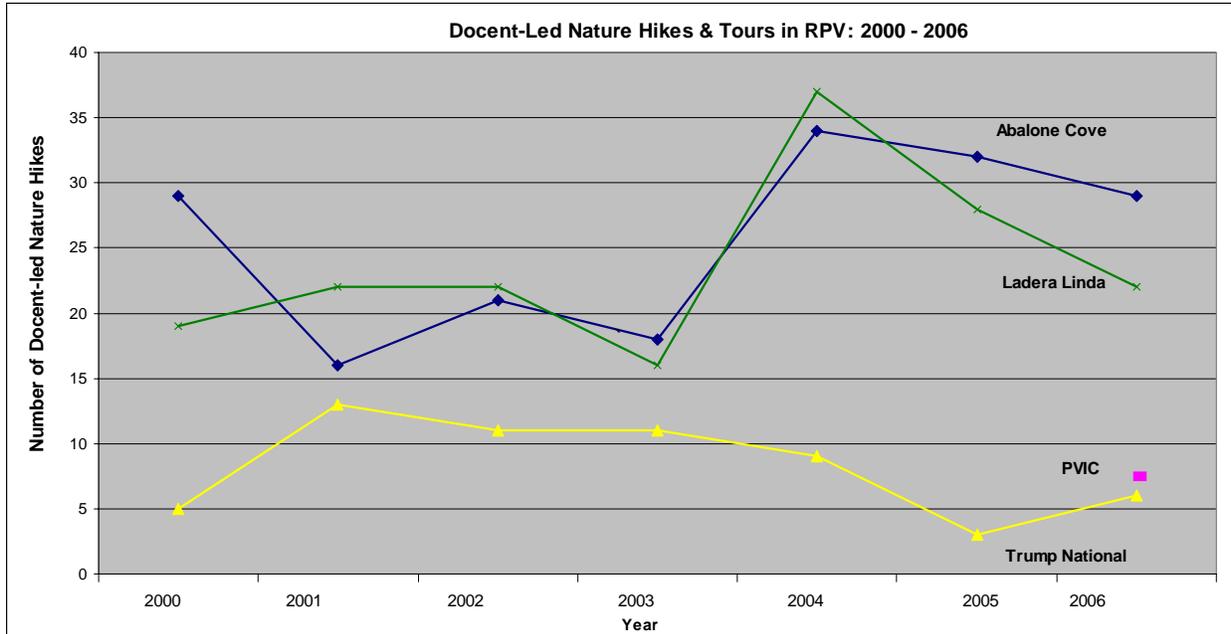
## Recreation Classes

The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2001-2006. Classes include adult exercise and fitness, youth classes, duplicate bridge, youth sports camps, and amateur radio.



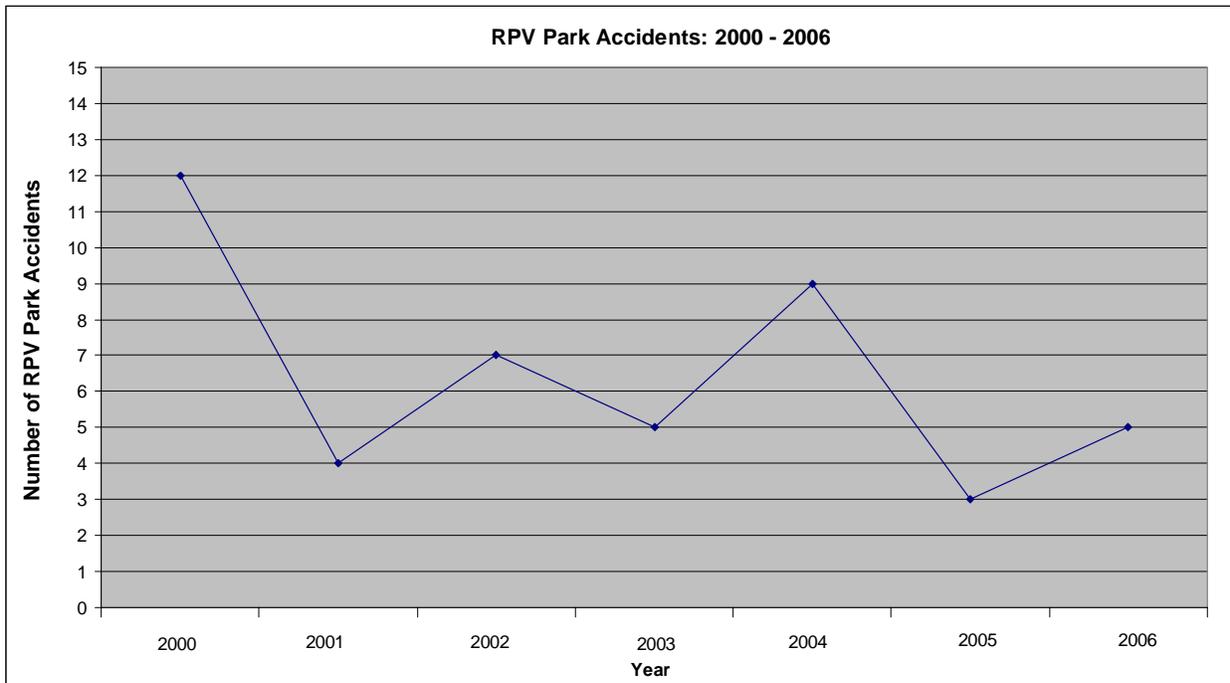
## Docent-led Educational Hikes

Another important recreation option provided by the Department is a docent-led, educational hike program offered at several locations. These hikes provide schools, scout groups, individuals, and organizations the opportunity to learn about the local flora and fauna, as well as to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and hike attendance at Abalone Cove, the trails at Trump National, and the Forrestal Nature Preserve from 2000 through 2006. Point Vicente Interpretive Center data covers only 2006 due to the Center's closure.



## RPV Park Accidents

The following graph tracks the total number of reported accidents that occurred in Rancho Palos Verdes' parks between 2000 and 2006.



Educational tide pool walk at Abalone Cove



Line dancing at City's July 4<sup>th</sup> Celebration

<b>Department:</b>		<b>Recreation &amp; Parks</b>				
<b>Personnel Positions</b>	<b>Actual FY04-05</b>	<b>Actual FY05-06</b>	<b>Original FY06-07</b>	<b>Revised FY06-07</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b><i>Full Time</i></b>						
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Services Manager	1.0	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0	2.0
Administrative Analyst II	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0	1.0
<b><i>Part Time</i></b>						
Recreation Leader (Full-Time Equivalent)	10.0	10.0	10.0	10.0	10.0	10.0
<b>Total Full-Time Equivalent Units</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>

**Department: Recreation & Parks**

	<b>Actual FY04-05</b>	<b>Actual FY05-06</b>	<b>Original FY06-07</b>	<b>Revised FY06-07</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<i>Recreation Administration</i>						
Expenditure Subtotals	-414,963	-425,402	-460,200	-460,200	-494,100	-523,810
Program Net (Uses)/Resources Totals	-414,963	-425,402	-460,200	-460,200	-494,100	-523,810
<i>Recreational Facilities</i>						
Expenditure Subtotals	-290,203	-303,324	-345,400	-345,400	-362,940	-384,220
Revenue Subtotals	137,470	154,512	146,550	146,550	172,550	177,650
Program Net (Uses)/Resources Totals	-152,733	-148,812	-198,850	-198,850	-190,390	-206,570
<i>Special Events</i>						
Expenditure Subtotals	-15,747	-33,554	-26,300	-26,300	-38,000	-53,230
Revenue Subtotals	0	0	2,500	2,500	5,000	5,000
Program Net (Uses)/Resources Totals	-15,747	-33,554	-23,800	-23,800	-33,000	-48,230
<i>Point Vicente Interpretive Center</i>						
Expenditure Subtotals	-146,050	-737,007	-323,100	-480,659	-344,070	-352,550
Revenue Subtotals	221	125,780	149,600	239,600	291,250	349,150
Program Net (Uses)/Resources Totals	-145,829	-611,227	-173,500	-241,059	-52,820	-3,400
<i>REACH</i>						
Expenditure Subtotals	-97,908	-93,818	-107,300	-107,300	-98,180	-106,180
Revenue Subtotals	8,703	6,753	8,700	8,700	8,900	9,100
Transfers In Subtotals	33,534	31,763	28,600	28,600	28,574	28,574
Program Net (Uses)/Resources Totals	-55,671	-55,302	-70,000	-70,000	-60,706	-68,506
<b>Totals Recreation &amp; Parks</b>	<b>-784,943</b>	<b>-1,274,297</b>	<b>-926,350</b>	<b>-993,909</b>	<b>-831,016</b>	<b>-850,516</b>

**Department:** Recreation & Parks  
**Budget Program:** Recreation Administration

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-5010-451-11-00	SALARY & WAGES - FT	-258,615	-276,819	-291,100	-291,100	-319,210	-341,560
	101-5010-451-12-00	SALARY & WAGES - PT	-5,070	-9,686	-5,400	-5,400	-10,400	-10,400
	101-5010-451-13-00	SALARY & WAGES - OT	-3,227	-4,092	-4,600	-4,600	-5,010	-5,370
	101-5010-451-29-00	EMPLOYEE BENEFITS	-86,528	-104,100	-113,600	-113,600	-123,680	-135,180
	101-5010-451-32-00	PROF/TECH SERVICE	-29,262	-2,596	-15,000	-15,000	-10,000	-10,000
	101-5010-451-56-00	MILEAGE REIMB	-349	-645	-1,100	-1,100	-1,100	-1,100
	101-5010-451-57-00	MEETINGS & CONFRNC	-77	-20	-2,000	-2,000	-2,500	-2,500
	101-5010-451-59-10	TRAINING	-500	-142	-500	-500	-500	-500
	101-5010-451-59-20	MEMBERSHIPS & DUES	-1,115	-1,120	-1,400	-1,400	-1,400	-1,400
	101-5010-451-59-30	PUBLICATIONS & JRNLS	-151	-270	-500	-500	-500	-500
	101-5010-451-61-00	OP SUPP/MINOR EQUIP	-3,896	-4,212	-4,200	-4,200	-5,000	-5,000
	101-5010-451-94-10	EQUIP REPLACEMENT C	-26,173	-21,700	-20,800	-20,800	-14,800	-10,300
<b>Expenditure Subtotals</b>			<b>-414,963</b>	<b>-425,402</b>	<b>-460,200</b>	<b>-460,200</b>	<b>-494,100</b>	<b>-523,810</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-414,963</b>	<b>-425,402</b>	<b>-460,200</b>	<b>-460,200</b>	<b>-494,100</b>	<b>-523,810</b>

**Department:** Recreation & Parks  
**Budget Program:** Recreation Administration

Account #	Account Description	FY07-08	Proposed FY08-09
101-5010-451-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	319,210	341,560
101-5010-451-12-00	<b>SALARY &amp; WAGES - PT</b> The increase in this item is due to utilization of part-time staff to assist with special projects and unforeseen staff absences instead of hiring temporary office help. The professional technical services budget has been decreased by \$5,000 to offset this increase.	10,400	10,400
101-5010-451-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	5,010	5,370
101-5010-451-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	123,680	135,180
101-5010-451-32-00	<b>PROF/TECH SERVICE</b> The decrease in this item reflects the Department's utilization of existing part-time staff, instead of contract temporary services, to assist with special projects and events, as well as provide temporary assistance due to unforeseen employee absences or special circumstances. (\$7,500)  Additionally, this items includes the cost of maintaining a pool of Class B licensed drivers to operate the Department's passenger vans. (\$2,500)	10,000	10,000
101-5010-451-56-00	<b>MILEAGE REIMB</b> Reimbursement for use of employees' private automobiles for City business.	1,100	1,100
101-5010-451-57-00	<b>MEETINGS &amp; CONFRNCS</b> This increase in this item reflects the rising costs associated with meetings and conferences.	2,500	2,500
101-5010-451-59-10	<b>TRAINING</b> Provides for CPR/First Aid classes and supplies and equipment for the department's annual staff training program.	500	500

**Department:** Recreation & Parks  
**Budget Program:** Recreation Administration

Account #	Account Description	FY07-08	Proposed FY08-09
101-5010-451-59-20	<b>MEMBERSHIPS &amp; DUES</b> Memberships in professional organizations including the National Parks and Recreation Association and California Parks and Recreation Society.	1,400	1,400
101-5010-451-59-30	<b>PUBLICATIONS &amp; JRNLS</b> Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	500	500
101-5010-451-61-00	<b>OP SUPP/MINOR EQUIP</b> This item provides for office supplies, minor equipment and miscellaneous items.	5,000	5,000
101-5010-451-94-10	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	14,800	10,300

**Department:** Recreation & Parks  
**Budget Program:** Recreational Facilities

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-5030-451-11-00	SALARY & WAGES - FT	-80,459	-83,868	-95,500	-95,500	-89,490	-95,760
	101-5030-451-12-00	SALARY & WAGES - PT	-140,315	-143,531	-165,900	-165,900	-177,500	-189,900
	101-5030-451-13-00	SALARY & WAGES - OT	112	-333	-3,600	-3,600	-3,830	-4,100
	101-5030-451-29-00	EMPLOYEE BENEFITS	-35,306	-41,300	-44,600	-44,600	-66,220	-71,660
	101-5030-451-44-10	BUILDING & LAND RENT	-2,401	-1,923	-2,100	-2,100	-2,100	-2,200
	101-5030-451-55-00	PRINTING & BINDING	-254	-1,071	-1,100	-1,100	-1,100	-1,100
	101-5030-451-61-00	OP SUPP/MINOR EQUIP	-5,407	-9,598	-11,800	-11,800	-11,800	-11,800
	101-5030-451-94-10	EQUIP REPLACEMENT C	-26,173	-21,700	-20,800	-20,800	-10,900	-7,700
<b>Expenditure Subtotals</b>			<b>-290,203</b>	<b>-303,324</b>	<b>-345,400</b>	<b>-345,400</b>	<b>-362,940</b>	<b>-384,220</b>
Other Revenue	101-5030-365-50-00	DONATIONS - DISC RM -	0	0	250	250	250	250
Rents	101-5030-347-60-00	HIKE FEES	0	0	1,300	1,300	1,300	1,300
Rents	101-5030-347-70-00	SHORELINE PKNG LOT F	31,984	38,468	35,000	35,000	36,000	37,000
Rents	101-5030-364-XX-X	RENT - REC & PARKS	105,486	116,044	110,000	110,000	135,000	139,100
<b>Revenue Subtotals</b>			<b>137,470</b>	<b>154,512</b>	<b>146,550</b>	<b>146,550</b>	<b>172,550</b>	<b>177,650</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-152,733</b>	<b>-148,812</b>	<b>-198,850</b>	<b>-198,850</b>	<b>-190,390</b>	<b>-206,570</b>

**Department:** Recreation & Parks  
**Budget Program:** Recreational Facilities

Account #	Account Description	FY07-08	Proposed FY08-09
101-5030-451-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	89,490	95,760
101-5030-451-12-00	<b>SALARY &amp; WAGES - PT</b> Salaries and wages paid to part-time City employees allocated to this program.	177,500	189,900
101-5030-451-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	3,830	4,100
101-5030-451-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	66,220	71,660
101-5030-451-44-10	<b>BUILDING &amp; LAND RENTAL</b> This item is payment for land leased from the Los Angeles County Sanitation Districts for Eastview Park.	2,100	2,200
101-5030-451-55-00	<b>PRINTING &amp; BINDING</b> This item reflects printing costs for brochures advertising the availability of City locations for weddings, receptions, hikes and private parties as well as tickets for Abalone Cove parking.	1,100	1,100
101-5030-451-61-00	<b>OP SUPP/MINOR EQUIP</b> This item reflects the cost of purchasing staff uniform shirts and the replacement of open recreation supplies such as sports equipment, games, books, and other park-related equipment. It also covers one-time park purchases including, but not limited to: lightweight tables, chairs, coffee makers and vacuum cleaners.	11,800	11,800
101-5030-451-94-10	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the	10,900	7,700

**Department:** Recreation & Parks

**Budget Program:** Recreational Facilities

Account #	Account Description	FY07-08	Proposed FY08-09
	equipment is acquired.		

**Department:** Recreation & Parks

**Budget Program:** Special Events

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-5040-451-12-00	SALARY & WAGES - PT	-509	-595	-2,200	-2,200	-2,200	-2,400
	101-5040-451-13-00	SALARY & WAGES - OT	0	0	-400	-400	-400	-400
	101-5040-451-29-00	EMPLOYEE BENEFITS	-96	-200	-200	-200	-400	-430
	101-5040-451-32-00	PROF/TECH SERVICE	-11,396	-9,786	-13,500	-13,500	-25,000	-40,000
	101-5040-451-61-00	OP SUPP/MINOR EQUIP	-3,746	-22,973	-10,000	-10,000	-10,000	-10,000
<b>Expenditure Subtotals</b>			<b>-15,747</b>	<b>-33,554</b>	<b>-26,300</b>	<b>-26,300</b>	<b>-38,000</b>	<b>-53,230</b>
Other Revenue	101-5040-365-40-00	DONATIONS - JULY 4TH	0	0	2,500	2,500	5,000	5,000
<b>Revenue Subtotals</b>			<b>0</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>5,000</b>	<b>5,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-15,747</b>	<b>-33,554</b>	<b>-23,800</b>	<b>-23,800</b>	<b>-33,000</b>	<b>-48,230</b>

**Department:** Recreation & Parks

**Budget Program:** Special Events

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-5040-451-12-00</b>	<b>SALARY &amp; WAGES - PT</b> Salaries and wages paid to part-time City employees allocated to this program.	<b>2,200</b>	<b>2,400</b>
<b>101-5040-451-13-00</b>	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	<b>400</b>	<b>400</b>
<b>101-5040-451-29-00</b>	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	<b>400</b>	<b>430</b>
<b>101-5040-451-32-00</b>	<b>PROF/TECH SERVICE</b> 1. The City's annual Fourth of July Celebration. The City plans to receive approximately \$5,000 in donations, which would effectively decrease the net cost of the Fourth of July Celebration to \$15,000. The full cost of the event is \$20,000.  2. City's 35th Anniversary Celebration. The 35th Anniversary will be in 2008. Supplies will need to be purchase at the end of FY07-08 at the cost of about \$5,000. Catering, entertainment, and facility use totaling about \$20,000 will be expended in FY08-09 for the actual Celebration events.	<b>25,000</b>	<b>40,000</b>
<b>101-5040-451-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This item reflects expenses for both planned and unanticipated special events as well as ongoing replacement of special event equipment.	<b>10,000</b>	<b>10,000</b>

**Department:** Recreation & Parks  
**Budget Program:** Point Vicente Interpretive Center

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-5060-451-11-00	SALARY & WAGES - FT	-65,046	-74,709	-72,000	-72,000	-78,740	-84,250
	101-5060-451-12-00	SALARY & WAGES - PT	-36,660	-45,249	-58,900	-73,900	-79,000	-84,500
	101-5060-451-13-00	SALARY & WAGES - OT	-1,228	-6,449	-1,400	-1,400	-1,700	-1,820
	101-5060-451-29-00	EMPLOYEE BENEFITS	-20,090	-24,800	-26,900	-26,900	-38,430	-41,680
	101-5060-451-32-00	PROF/TECH SERVICE	0	0	0	-5,000	-5,000	-5,000
	101-5060-451-44-20	EQUIPMENT RENTAL	-8,707	-8,709	-5,000	-5,000	-5,000	-5,000
	101-5060-451-56-00	MILEAGE REIMB	-163	-158	-300	-300	-300	-300
	101-5060-451-59-10	TRAINING	-100	0	-700	-700	-700	-700
	101-5060-451-59-20	MEMBERSHIPS & DUES	-175	-150	-300	-300	-300	-300
	101-5060-451-59-30	PUBLICATIONS & JRNLS	0	0	-200	-200	-200	-200
	101-5060-451-61-00	OP SUPP/MINOR EQUIP	-7,338	-537,588	-35,000	-177,559	-35,000	-35,000
	101-5060-451-62-00	PURCHASES FOR RESA	0	-95	-85,000	-80,000	-80,000	-80,000
	101-5060-451-94-10	EQUIP REPLACEMENT C	-6,543	-39,100	-37,400	-37,400	-19,700	-13,800
<b>Expenditure Subtotals</b>			<b>-146,050</b>	<b>-737,007</b>	<b>-323,100</b>	<b>-480,659</b>	<b>-344,070</b>	<b>-352,550</b>
Other Revenue	101-5060-365-20-00	DONATIONS - PVIC	0	125,000	100	100	100	100
Rents	101-5060-347-XX-00	PVIC ADMISSIONS	0	0	10,700	10,700	0	0
Rents	101-5060-364-XX-30	RENT - PVIC	192	780	38,800	128,800	177,350	232,050
Rents	101-5060-369-20-XX	PVIC GIFT SHOP	29	0	100,000	100,000	113,800	117,000
<b>Revenue Subtotals</b>			<b>221</b>	<b>125,780</b>	<b>149,600</b>	<b>239,600</b>	<b>291,250</b>	<b>349,150</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-145,829</b>	<b>-611,227</b>	<b>-173,500</b>	<b>-241,059</b>	<b>-52,820</b>	<b>-3,400</b>

**Department:** Recreation & Parks  
**Budget Program:** Point Vicente Interpretive Center

Account #	Account Description	FY07-08	Proposed FY08-09
101-5060-451-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	78,740	84,250
101-5060-451-12-00	<b>SALARY &amp; WAGES - PT</b> This item reflects part-time staffing expenses allocated to this program.	79,000	84,500
101-5060-451-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	1,700	1,820
101-5060-451-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	38,430	41,680
101-5060-451-32-00	<b>PROF/TECH SERVICE</b> This item reflects the anticipated cost of professional service contracts related to facility rental and gift shop software.	5,000	5,000
101-5060-451-44-20	<b>EQUIPMENT RENTAL</b> This item reflects costs related to special events at Point Vicente Interpretive Center including rental of chemical toilets, and hand-washing stations.	5,000	5,000
101-5060-451-56-00	<b>MILEAGE REIMB</b> Reimbursement for use of employees' private automobiles for City business.	300	300
101-5060-451-59-10	<b>TRAINING</b> Charges for training provided by vendors outside the City.	700	700
101-5060-451-59-20	<b>MEMBERSHIPS &amp; DUES</b> Charges for memberships and dues in recognized professional organizations.	300	300
101-5060-451-59-30	<b>PUBLICATIONS &amp; JRNL</b> Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	200	200

**Department:** Recreation & Parks

**Budget Program:** Point Vicente Interpretive Center

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-5060-451-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> The item covers the anticipated operating needs of the new facility including furniture, misc. equipment, and exhibits, as well as expenses related to the annual Docent Appreciation Luncheon.	<b>35,000</b>	<b>35,000</b>
<b>101-5060-451-62-00</b>	<b>PURCHASES FOR RESALE</b> Purchases of items for resale at the Interpretive Center gift shop.	<b>80,000</b>	<b>80,000</b>
<b>101-5060-451-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	<b>19,700</b>	<b>13,800</b>

**Department:** Recreation & Parks  
**Budget Program:** REACH

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-5070-451-11-00	SALARY & WAGES - FT	-33,549	-34,131	-40,300	-40,300	-42,110	-45,060
	101-5070-451-12-00	SALARY & WAGES - PT	-15,898	-14,165	-21,400	-21,400	-21,400	-22,900
	101-5070-451-13-00	SALARY & WAGES - OT	0	0	-1,700	-1,700	-1,820	-1,950
	101-5070-451-29-00	EMPLOYEE BENEFITS	-13,052	-13,900	-15,100	-15,100	-17,350	-18,870
	101-5070-451-44-20	VEHICLE & EQUIP RENT	0	0	-800	-800	-800	-800
	101-5070-451-56-00	MILEAGE REIMB	0	-122	-300	-300	-300	-300
	101-5070-451-59-10	TRAINING	0	-209	-600	-600	-600	-600
	101-5070-451-61-00	OP SUPP/MINOR EQUIP	-7,116	-7,091	-8,200	-8,200	-8,200	-8,200
	101-5070-451-94-10	EQUIP REPLACEMENT C	-28,293	-24,200	-18,900	-18,900	-5,600	-7,500
<b>Expenditure Subtotals</b>			<b>-97,908</b>	<b>-93,818</b>	<b>-107,300</b>	<b>-107,300</b>	<b>-98,180</b>	<b>-106,180</b>
Charges for Se	101-5070-347-80-00	REC FEES - REACH	8,703	6,753	8,500	8,500	8,700	8,900
Other Revenue	101-5070-365-30-00	DONATIONS - REACH	0	0	200	200	200	200
<b>Revenue Subtotals</b>			<b>8,703</b>	<b>6,753</b>	<b>8,700</b>	<b>8,700</b>	<b>8,900</b>	<b>9,100</b>
Fr CDBG	101-5070-391-10-00	TRANSFERS IN	33,534	31,763	28,600	28,600	28,574	28,574
<b>Transfers In Subtotals</b>			<b>33,534</b>	<b>31,763</b>	<b>28,600</b>	<b>28,600</b>	<b>28,574</b>	<b>28,574</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-55,671</b>	<b>-55,302</b>	<b>-70,000</b>	<b>-70,000</b>	<b>-60,706</b>	<b>-68,506</b>

**Department:** Recreation & Parks

**Budget Program:** REACH

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
101-5070-451-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	42,110	45,060
101-5070-451-12-00	<b>SALARY &amp; WAGES - PT</b> Salaries and wages paid to part-time City employees allocated to this program.	21,400	22,900
101-5070-451-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	1,820	1,950
101-5070-451-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	17,350	18,870
101-5070-451-44-20	<b>VEHICLE &amp; EQUIP RENTAL</b> Rentals in the event of equipment failure or high enrollment.	800	800
101-5070-451-56-00	<b>MILEAGE REIMB</b> Reimbursement for use of employees' private automobiles for City business.	300	300
101-5070-451-59-10	<b>TRAINING</b> Resources for ongoing training of full-time and part-time staff in the management of programs and activities for the developmentally disabled.	600	600
101-5070-451-61-00	<b>OP SUPP/MINOR EQUIP</b> Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program.	8,200	8,200
101-5070-451-94-10	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly	5,600	7,500

**Department:** Recreation & Parks

**Budget Program:** REACH

Account #	Account Description	FY07-08	Proposed FY08-09
	increases the Equipment Replacement charge in the year the equipment is acquired.		

## **PUBLIC WORKS DEPARTMENT**

### **PUBLIC WORKS ADMINISTRATION (101-3001)**

The Public Works Administration program accounts for the following administrative activities: City engineering, administering the refuse franchise and recycling activity, grant administration, undergrounding districts, and administering transit coordination. The Public Works Department is also responsible for managing maintenance, engineering and construction activity in the Redevelopment Agency area. Some specific activities of Public Works Administration include:

- Administer grant programs including federal Surface Transportation Program (STP), Transportation Enhancement Activities (TEA), Los Angeles County Regional Park and Open Space District Grant (Measure A), Community Development Block Grant (CDBG), Proposition A, Proposition C, Federal Emergency Management Agency (FEMA)/ State Office of Emergency Management, TDA Article 3 Bikeway/Pedestrian Funds, Air Quality AB 2766 Subvention Funds, and Used Oil funds;
- Monitor regional issues such as traffic congestion management, and National Pollution Discharge Elimination System (NPDES) mandates;
- Provide transit coordination for the City's participation in the Municipal Area Express (MAX) Policy Steering Committee, Palos Verdes Peninsula Transit and Los Angeles County Metropolitan Transportation Authority;
- Participate in the South Bay Steering and Technical Advisory Committee;
- Participate in the Santa Monica Bay/Ballona Creek Watershed Permittee Committee and the NPDES Public Education Committee;
- Develop, oversee and monitor the five-year Capital Improvement Program;
- Prepare and process approximately 10 Requests for Proposals for various departmental projects and services;
- Issue and inspect approximately 150 right-of-way permits to utility companies working within the City's streets, and issue and inspect approximately 50 residential right-of-way permits for driveway approaches, street trees, sewer lines, dumpsters, and curb drains;
- Review tentative tract maps, tract and parcel maps, lot line adjustments, monument inspections, soil and geology reports, grading plans, street name and address changes, and monitor associated trust and bond deposits.

### **TRAFFIC MANAGEMENT (101-3006 and 202-3004)**

The Traffic Management program accounts for the City's traffic engineering services, staff support of the City's Traffic Committee, Radar Trailer Program for traffic enforcement, Pavement Striping and Marking Program, and traffic signal maintenance and repair activities.

### **STORM WATER QUALITY (101-3007)**

In 1972, Congress passed the Clean Water Act (CWA) to reduce water pollution from end-of-pipe sources. Through the CWA, a National Pollutant Discharge Elimination System (NPDES) was established, which is administered by Regional Water Quality Control Boards in individual states. In 1987, the CWA was revised to include the reduction of pollutants in storm-water runoff as well.

In 1990, the California Regional Water Quality Control Board, Los Angeles Region, issued its first NPDES Permit for control of storm-water and urban runoff from municipalities within Los

Angeles County. The goals of the permit are the protection of the beneficial uses of water bodies within Los Angeles County and the reduction of pollutants in storm-water and urban runoff to the maximum extent practicable. As a result of the NPDES Permit, the City is required to investigate illicit discharges, develop a program to reduce pollutants from public agency activities, implement a public outreach program to educate the public, review plans for storm-water concerns as they are submitted to the City, inspect construction sites for proper sediment control and inspect selected businesses for potential storm-water related problems.

These NPDES Permits have five-year life spans and subsequent NPDES Permits were issued in 1996 and 2001. With each permit the number of requirements and complexity for compliance have increased. The 2001 permit included provisions for the implementation of "Total Maximum Daily Loads" (TMDLs), which establish numerical limits on the amount of selected pollutants that can be discharged in storm-water and urban runoff. Several additional TMDLs are anticipated in the near future and the cost of compliance is expected to rise accordingly. The Storm Water Quality program funds the City's activities with respect to these regulations.

### **BUILDING MAINTENANCE (001-3008)**

The Building Maintenance program centralizes maintenance expenditures all City owned buildings, including those at the Civic Center and various park sites. Building Maintenance includes routine activities such as custodial services, general repairs, security, utility service and generator maintenance; as well as non-routine activities such as flooring replacement and painting.

### **PARKS, TRAILS & OPEN SPACE MAINTENANCE (101-3009 and 224-3024)**

The Parks, Trails & Open Space Maintenance program centralizes maintenance expenditures for all City park sites and open space areas. Specific activities accounted for in this program include grounds maintenance, weed abatement, play equipment maintenance, irrigation system maintenance, and trail maintenance.

### **STREET MAINTENANCE - PAVEMENT MANAGEMENT (202-3002 and 202-3005)**

The Street Maintenance – Pavement Management program previously accounted for all pavement maintenance activities. However, beginning with FY07-08, the Residential and Arterial overlay and slurry seal programs have been moved to the Infrastructure Improvements section of the budget. This program now accounts only for maintenance of Palos Verdes Drive South in the landslide area of the City.

### **STREET MAINTENANCE - NON PAVEMENT (202-3003 and 203-3010)**

The Street Maintenance – Non Pavement program accounts for activities related to maintenance of the City's roadsides, City rights of way, roadways, medians, trees, sidewalks, street sweeping, street signs, as well as electrical and water utility service for these facilities. Specific maintenance activities include the coordination of:

- Contract services for roadside maintenance activities, including litter removal, sign repair and installation, clean up of illegal dumping, vegetation removal, and fence and guardrail repair;

- Contract services for roadway maintenance activities, including temporary pavement patching of street surfaces and temporary sidewalk repairs;
- Ten (10) miles of median and parkway maintenance;
- The annual Citywide Street Tree Maintenance program for 8,000 trees;
- The annual Sidewalk Repair Program to repair sidewalks on a five-year cycle, which includes the installation of disabled access ramps;
- The street sweeping contract with sweeping activity on 270 curb miles;
- The Street Sign Program to replace aging street signs.

Street Maintenance – Non Pavement activities are partially funded with 1972 Act assessments. In 1992, the City Council approved the establishment of a Landscaping and Lighting District as allowed in the Landscape and Lighting Act of 1972. Assessments to individual property owners remain constant each year. Assessment revenue to the City fluctuates depending upon delinquency rates and new construction within the district.

### **SEWER MAINTENANCE (101-3026)**

The City owns the sewer system within the City's boundaries; however, Los Angeles County provides maintenance and emergency repairs. This General fund program was newly established for FY07-08, as a result of the City's desire to contribute to a more proactive approach to maintenance of the City's sewer system. The program accounts for the cost of updating the Sewer System Master Plan, industrial waste monitoring, filming and investigating sewer pipes to enable the City to propose capital improvement projects to the County, and small crack repair discovered during pipe filming.

### **SPECIAL DISTRICT MAINTENANCE**

El Prado Lighting fund (209-3019)

In 1982, the El Prado Recreation and Parks District was reorganized as a subsidiary district of the City. The City provides services for the maintenance and operation of two ground-level spotlights and two overhead lights at the entrance to the El Prado neighborhood. A portion of the homeowners' 1% property tax assessment (approximately \$700) is remitted to the City to fund these expenditures.

Subregion 1 Maintenance fund (223-3023)

As part of the development agreement with Capital Pacific Holdings (CPH) regarding the development of Subregion 1 (Ocean Front Estates), the developer was required to pay \$750,000 to the City for the ongoing maintenance of the 71 acres of parkland to be dedicated to the City. This maintenance fund was established in FY01-02 and provides for landscape, trails, fencing, hardscape, street maintenance, and maintenance of the slant drain pipe.

### **STREET LIGHTING (211-3011)**

In February 1995, the City Council authorized the transfer of a citywide street lighting maintenance district from Los Angeles County to the City. Funds generated from an existing 1911 Act District established by Los Angeles County now accrue to the City for street lighting maintenance costs. The 1911 Act funds are restricted and may only be used for activities related to the lighting district.

As in past years, the City will annually receive a portion of revenue from the County that is generated by the 1% base property tax. The FY07-08 and FY08-09 revenue estimates are \$375,000 and \$375,000, respectively. The assessment for each property is calculated based on benefit received.

### **BEAUTIFICATION (212-3012)**

The City has conducted a single-family curbside recycling program since 1989, and a multi-family program since 1991. In February 1996, the City expanded its curbside recycling program to add mixed paper, corrugated cardboard and used motor oil, in addition to the existing newspaper and commingled container recycling. The City receives approximately \$40,000 annually from its residential waste haulers. The City also expects to continue receiving 100% of the California Redemption Value (CRV) of beverage containers picked up at curbside. This Beautification account was created to administer the use of these funds.

The use of recycling funds includes the beautification grants and median improvements. The beautification grant program makes funds available to homeowners associations and community groups for activities that beautify areas visible from public right-of-ways. Recycling funds are also used for citywide median beautification projects, which are budgeted under the Street Improvements Fund.

### **WASTE REDUCTION (213-3013)**

This program provides for the implementation of the City's Source Reduction and Recycling Element (SRRE) of the City's General Plan. The SRRE was approved in 1990 in response to legislation known as Assembly Bill (AB) 939, the Integrated Waste Management Act of 1989. AB 939 requires every California City to reduce its waste stream 25% by 1995 and 50% by the year 2000. As of 2005, the City's waste stream has been reduced by 59%. The California Integrated Waste Management Board (CIWMB) approved the City's year 2000 diversion based on the City's continued Good Faith Effort in implementing various source-reduction and recycling programs.

The City receives approximately \$25,000 from its commercial and residential waste haulers in AB 939 fees to fund the Source Reduction and Recycling Element program implementation activities. In addition, the City receives approximately \$13,000 in Used Oil Block Grants, \$12,000 in Beverage Container Recycling Block Grants, and approximately \$40,000 in cash-back incentives for its curbside beverage-container recycling program. The combined total of \$90,000 in revenues covers the costs of implementing the AB 939 program.

Source Reduction and Recycling Element implementation activities have been underway since adoption of the program and will continue into FY07-08 and FY08-09. The use of Department of Conservation grant funds in the Waste Reduction program includes the "Recycler of the Month Award" and right-of-way maintenance. For the "Recycler of the Month" program, at every City Council meeting two \$250 cash awards are presented to residents whose cards were drawn at a City Council meeting and who are found to be participating in the curbside recycling program. Finally, funds from the Department of Conservation's Beverage Container Recycling and Litter Reduction Act help to pay for litter pick-up and the servicing and maintenance of recycling bins at bus stops as part of the City's right-of-way maintenance activities.

The City's various reuse, reduce and recycling programs include, but are not limited to:

- Residential green waste (including Christmas trees) and commingled recycling, backyard composting programs and recycling used motor oil and filters;
- Re-using of inert material such as concrete and asphalt as base material for road reconstruction projects, and/or using rubberized asphalt concrete (recycled tire material) for arterial rehabilitation projects;
- Purchasing park play equipment, park benches and picnic tables, office furniture and paper made from recycled content material;
- Hosting annual electronics recycling and household hazardous waste roundups;
- Recycling and reusing tree trimmings as mulch on medians, trails and City parks;
- Encouraging school recycling by offering financial incentives to participating schools and promoting recycling assemblies; and
- Encouraging commercial recycling by offering commercial haulers a financial incentive for recycling (reduced AB 939 fees).

## **TRANSIT**

### **Air Quality Management District (AQMD) (214-3014)**

This program is funded by restricted funds authorized under Assembly Bill (AB) 2766, which provided for a motor vehicle registration fee assessment for transportation/air quality related activities of local government and air pollution control districts. The funds are part of the annual local return program administered by the South Coast Air Quality Management District and are distributed to cities on a population pro rata basis. These funds are restricted to uses that contribute to the reduction of air pollution within the south coast air basin. Beginning in FY95-96, these funds have been used to supplement funding for the Palos Verdes Peninsula Transit Authority, augmenting Proposition A funds that are also used to support this program. This funding will continue through FY08-09. Funds will also be used in FY07-08 and FY08-09 for the South Bay Cities Council of Government dues.

### **Transit (Proposition A) (216-3016)**

Proposition A funds come from a 1/2 cent sales tax and are distributed annually to cities on a per capita basis. These funds are restricted and may only be used for transit services, bus stop improvements, bus pullouts and pads, as well as bus stop maintenance. The allocation varies each year based on the actual amount of sales tax received in Los Angeles County. Rancho Palos Verdes has historically used these funds to participate in the Palos Verdes Peninsula Transit Authority/Dial-a-Ride programs, the Municipal Area Express (MAX) transit system, and for bus stop shelter maintenance and improvements.

The Palos Verdes Peninsula Transit Authority (PVPTA) operates a fixed route shuttle service on five routes on the Palos Verdes Peninsula. Service operates between residential neighborhoods, schools, and commercial areas. In addition to funding from local jurisdictions, PVPTA has received a subsidy from the County of Los Angeles for the past ten years.

MAX is a commuter transportation system, which serves South Bay residents who travel to the El Segundo employment area. Service was inaugurated in April 1990 and is jointly operated and funded by the cities of Rancho Palos Verdes, Torrance, El Segundo, Lawndale, Lomita, Los Angeles and the County of Los Angeles. The system is administered by the City of Torrance, who in turn contracts with a private operator for daily operation. MAX is funded through a combination of fares, contributions from the member jurisdictions and from Metropolitan Transit

Authority (MTA) special fund sources. Participant shares are calculated by the number of riders originating in each city and the number of route miles passing through each city.

### **ABALONE COVE SEWER MAINTENANCE (225-3025)**

The Abalone Cove sewer system is one of several landslide mitigation projects recommended by the Panel of Experts who served the Redevelopment Agency (RDA) of the City until 1996. Funding for the sewer project was derived from the proceeds received from the \$10 Million of bonds issued to the RDA. The bonds were issued by the County as required by the 1987 Reimbursement Settlement Agreement (Horan Agreement) entered into by the City, the RDA, certain residents of the RDA project area and the County. The Abalone Cove Sewer System was completed in 2002. This agreement expressly prohibits the use of RDA and Improvement Authority funds to maintain the sewer system.

To provide funding for the operation and maintenance of the system, during FY01-02 the City Council established the Abalone Cove Sewer Maintenance Fee for users of the system. The City Council annually conducts a public hearing at which time current and projected year's costs are reviewed and rates are set for the ensuing fiscal year. Fees paid by users of the system depend upon the amount of sewer discharge generated by the user, as well as what elements of the system serve the user.

When the Abalone Cove Sewer Service Maintenance Fee was established, the City Council agreed to subsidize sewer operations in an effort to reduce fees to property owners and to help bring uniformity of fees. The City currently subsidizes district maintenance with a \$10,700 General fund transfer each year.

### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (310-309X)**

Since 1986, the City of Rancho Palos Verdes has been receiving funds annually from the Los Angeles Urban County's Community Development Block Grant (CDBG) Program, which receives its allocation from the U.S. Department of Housing and Urban Development (HUD). Participating cities receive funding based upon the total number of cities participating in the County's program, and a city's commitment to provide housing, economic and community development opportunities which principally benefit persons of low and moderate income levels and/or aid in the prevention of blighted conditions. The funds are allocated to the City on a per capita basis. These funds are used for a variety of projects and activities, including a home improvement program for low and moderate-income homeowners, a recreation program for people with disabilities (REACH), and Americans with Disabilities Act (ADA) accessibility projects.

There is a requirement that a majority of the Block Grant funds must be used for projects that benefit low and moderate-income residents. The CDC has waived this requirement for the City in prior years. Since 1993, the City has been required to show an increased effort to meet this low/moderate income requirement. The Home Improvement, REACH and ADA programs listed on the attached tables have been implemented to meet this requirement.

### **RDA - PORTUGUESE BEND (375-307X)**

The Redevelopment Agency was established in 1984, as a separate governmental entity with the responsibility to install and construct mitigation measures to stabilize landslides in the

Abalone Cove and Portuguese Bend areas of the City. RDA – Portuguese Bend program expenditures within the current budget are limited to administrative activities.

### **IMPROVEMENT AUTHORITY - PORTUGUESE BEND (285-3088)**

A separate Joint Powers Improvement Authority was created in 1990 to maintain landslide abatement improvements installed and constructed by the RDA. Separate funds have been established to record the maintenance activities associated with the Abalone Cove and Portuguese Bend areas of the RDA. Funding for maintenance expenditures associated with the Portuguese Bend landslide area is provided via an annual operating transfer from the City's General fund.

### **IMPROVEMENT AUTHORITY - ABALONE COVE (795-3089)**

A separate Joint Powers Improvement Authority was created in 1990 to maintain landslide abatement improvements installed and constructed by the RDA. Separate funds have been established to record the maintenance activities associated with the Abalone Cove and Portuguese Bend areas of the RDA. Funding for maintenance expenditures associated with the Abalone Cove landslide area is provided via investment interest earnings on a non-expendable \$1 million deposit received as part of a 1991 settlement agreement with the County of Los Angeles.

### **INFRASTRUCTURE IMPROVEMENTS**

The Public Works department is also responsible for administering Infrastructure Improvements programs, formerly referred to as Capital Improvements. Program narratives, budget details, and justifications are included within the "Infrastructure Improvements" tab immediately following the "Public Works" tab in this budget document.

### **PUBLIC WORKS PERFORMANCE INDICATORS**

#### Maintenance Program

A large part of the Public Works department's activity is focused on responding to requests for service from residents. The department strives to resolve requests promptly and efficiently, with the goal of addressing 80% of all service requests within two weeks. Based on the data collected using this software during the last three fiscal years, the percentage of service requests that were addressed within two weeks are as follows:

FY01-02	60%
FY02-03	70%
FY03-04	82%
FY 04-05	79%
FY 05-06	88%

#### Recycling Program

The City has a duty to reduce its waste stream in accordance with state law (AB939). Cities throughout California are required to achieve a diversion rate of 50% by the year 2000. Rancho Palos Verdes has used a variety of programs to promote and increase recycling among residents in order to meet this requirement. Therefore, the success of the City's recycling

programs is reflected in the City's approved solid waste diversion rates over the past several years:

1995	28 %
1996	20 %
1997	38 %
1998	44 %
1999	31%
2000	47%
2001	46%
2002	51%
2003	57%
2004	61%*
2005	59%*

\* These diversion rates have been submitted, but have yet to be verified.

#### Roadway Maintenance Program

The City invests considerable resources to maintain the high quality of its roadways. Each year a Pavement Management Report is prepared that determines the condition of the City's roadways. Pavement rating is a number between 0 and 100 that measures the quality of pavement. A new roadway has a pavement rating of 100. The average pavement rating for the City's roadways for the past twelve years are:

1995	75
1996	78
1997	80
1998	82
1999	88
2000	88
2001	88
2002	80
2003	80
2004	89
2005	89
2006	82

#### Street Sweeping Program

The City invests considerable resources on programs to reduce the amount of trash that enters the City's canyons, waterways, and the Pacific Ocean. The City's Street sweeping program is one such program. In FY01-02, the City began monitoring the amount of trash being picked up by the street sweeping program as a performance measurement for reducing the amount of trash that enters our surface water systems:

FY01-02	25 tons/month
FY02-03	21 tons/month
FY03-04	66 tons/month
FY 04-05	63 tons/month
FY 05-06	63 tons/month

#### Traffic Enforcement

The Public Works Department works closely with the Los Angeles County Sheriff's Department on traffic safety matters. Beginning in 2002, the City began monitoring and reporting the monthly average number of traffic collisions, how many of those were injury collisions, and comparing the number of injury collisions to the number of hazardous citations issued by the Sheriff. Through the regional law enforcement contract, Rancho Palos Verdes has been served by two traffic enforcement deputies (one patrol car and one motorcycle). In order to address increased concern about speeding and unsafe driving practices, the City hired a dedicated traffic enforcement deputy in December 2005 to work primarily during the evening hours and on weekends. Further, a third regional traffic deputy was added to the contract in September 2006

Index	Monthly Average				
	2002	2003	2004	2005	2006
<b>Total Collisions</b>	22	21	24	20	20
<b>Injury Collisions</b>	9	7	8	6	7
<b>Hazardous Citations Issued</b>	208	195	223	282	492
<b>Enforcement Index</b>	28	28	29	54	84

\* Number of hazardous citations issued/number of injury collisions

<b>Department: Public Works</b>						
<b>Personnel Positions</b>	<b>Actual FY04-05</b>	<b>Actual FY05-06</b>	<b>Original FY06-07</b>	<b>Revised FY06-07</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b><i>Full Time</i></b>						
Director of Public Works	1.0	1.0	1.0	1.0	1.0	1.0
Deputy Director of Public Works	0.0	0.0	0.0	0.0	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0	2.0
Assistant Engineer	0.0	1.0	1.0	1.0	1.0	1.0
Associate Engineer	0.0	0.0	0.0	0.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	0.0	0.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	2.0	2.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Permit Clerk	1.0	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Maintenance Worker II	2.0	2.0	2.0	2.0	2.0	2.0
<b><i>Part Time</i></b>						
Public Works Intern	0.5	0.5	0.5	0.5	0.5	0.5
<b>Total Full-Time Equivalent Units</b>	<b>10.5</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>	<b>13.5</b>	<b>13.5</b>

**Department: Public Works**

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Public Works Administration</i>						
Expenditure Subtotals	-491,557	-592,566	-590,600	-675,567	-821,150	-950,680
Revenue Subtotals	133,972	139,456	160,340	160,340	168,700	173,300
Program Net (Uses)/Resources Totals	-357,585	-453,110	-430,260	-515,227	-652,450	-777,380

*Traffic Management*

Expenditure Subtotals	-256,077	-420,855	-388,100	-407,600	-458,160	-441,250
Revenue Subtotals	2,575	2,888	2,000	2,000	59,700	22,000
Transfers In Subtotals	55,000	50,755	72,200	72,200	74,500	76,800
Program Net (Uses)/Resources Totals	-198,502	-367,212	-313,900	-333,400	-323,960	-342,450

*Storm Water Quality*

Expenditure Subtotals	-144,614	-77,624	-170,900	-226,112	-231,260	-222,770
Transfers In Subtotals	2,500	2,895	2,500	17,500	2,600	2,700
Program Net (Uses)/Resources Totals	-142,114	-74,729	-168,400	-208,612	-228,660	-220,070

*Building Maintenance*

Expenditure Subtotals	-396,091	-405,096	-572,500	-739,950	-605,710	-643,980
Program Net (Uses)/Resources Totals	-396,091	-405,096	-572,500	-739,950	-605,710	-643,980

*Parks, Trails & Open Space Maintenance*

Expenditure Subtotals	-483,889	-537,168	-751,059	-833,384	-921,974	-959,563
Revenue Subtotals	29,254	79,590	66,400	494,409	68,800	67,200
Transfers In Subtotals	18,037	55,500	55,500	55,500	130,600	114,500
Transfers Out Subtotals	-40,713	-67,498	-43,500	-476,502	-103,600	-107,500
Program Net (Uses)/Resources Totals	-477,311	-469,576	-672,659	-759,977	-826,174	-885,363

*Street Maintenance - Pavement Management*

Expenditure Subtotals	-705,168	-414,686	-449,600	-480,082	-206,000	-212,180
Transfers In Subtotals	349,460	415,068	685,000	765,482	206,000	212,180
Program Net (Uses)/Resources Totals	-355,708	382	235,400	285,400	0	0

**Department: Public Works**

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Street Maintenance - Non Pavement</i>						
Expenditure Subtotals	-1,100,640	-1,208,974	-1,509,200	-1,567,774	-1,534,605	-1,583,765
Revenue Subtotals	1,170,130	1,335,977	1,069,731	1,388,056	1,092,130	1,073,230
Transfers In Subtotals	278,000	263,050	376,256	427,011	450,000	626,000
Transfers Out Subtotals	-285,000	-275,805	-291,256	-803,631	-180,000	-180,000
<b>Program Net (Uses)/Resources Totals</b>	<b>62,490</b>	<b>114,248</b>	<b>-354,469</b>	<b>-556,338</b>	<b>-172,475</b>	<b>-64,535</b>

*Sewer Maintenance*

Expenditure Subtotals	0	0	0	0	-76,820	-150,910
<b>Program Net (Uses)/Resources Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-76,820</b>	<b>-150,910</b>

*Special District Maintenance*

Expenditure Subtotals	-43,011	-100,215	-50,900	-50,900	-65,300	-66,800
Revenue Subtotals	18,912	30,371	24,700	30,300	39,100	41,300
Transfers In Subtotals	0	0	0	49,421	30,000	30,000
<b>Program Net (Uses)/Resources Totals</b>	<b>-24,099</b>	<b>-69,844</b>	<b>-26,200</b>	<b>28,821</b>	<b>3,800</b>	<b>4,500</b>

*Street Lighting - 1911 Act*

Expenditure Subtotals	-321,047	-282,411	-393,240	-393,240	-465,500	-480,000
Revenue Subtotals	427,427	482,619	427,300	427,300	443,500	441,900
Transfers Out Subtotals	0	0	-72,200	-122,955	-74,500	-76,800
<b>Program Net (Uses)/Resources Totals</b>	<b>106,380</b>	<b>200,208</b>	<b>-38,140</b>	<b>-88,895</b>	<b>-96,500</b>	<b>-114,900</b>

*Beautification - Recycling*

Expenditure Subtotals	-174,415	-131,779	-231,300	-328,921	-257,370	-265,940
Revenue Subtotals	271,901	305,834	256,500	256,500	274,200	268,700
Transfers Out Subtotals	0	0	-270,000	-270,000	-155,000	-155,200
<b>Program Net (Uses)/Resources Totals</b>	<b>97,486</b>	<b>174,055</b>	<b>-244,800</b>	<b>-342,421</b>	<b>-138,170</b>	<b>-152,440</b>

**Department: Public Works**

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Waste Reduction</i>						
Expenditure Subtotals	-67,855	-153,669	-192,800	-263,052	-169,570	-177,160
Revenue Subtotals	88,891	119,657	100,200	100,200	101,000	95,500
Transfers Out Subtotals	-50,000	-38,000	-50,000	-65,000	-45,000	-7,000
Program Net (Uses)/Resources Totals	-28,964	-72,012	-142,600	-227,852	-113,570	-88,660

*Transit*

Expenditure Subtotals	-486,626	-509,766	-1,393,904	-1,646,804	-564,093	-580,505
Revenue Subtotals	674,072	785,545	748,600	748,600	748,900	783,600
Transfers Out Subtotals	-11,680	-64,213	-15,500	-15,500	-17,600	-18,200
Program Net (Uses)/Resources Totals	175,766	211,566	-660,804	-913,704	167,207	184,895

*Abalone Cove Sewer Maintenance*

Expenditure Subtotals	-39,943	-51,817	-49,900	-76,741	-133,200	-65,800
Revenue Subtotals	43,512	43,493	40,400	40,400	43,200	42,700
Transfers In Subtotals	12,761	10,700	10,700	10,700	80,700	10,700
Program Net (Uses)/Resources Totals	16,330	2,376	1,200	-25,641	-9,300	-12,400

*Community Development Block Grant*

Expenditure Subtotals	-634,037	-135,274	-298,838	-303,838	-201,253	-169,049
Revenue Subtotals	601,055	167,041	307,438	307,438	229,827	197,623
Transfers In Subtotals	0	65,979	20,000	25,000	0	0
Transfers Out Subtotals	-33,534	-31,763	-28,600	-28,600	-28,574	-28,574
Program Net (Uses)/Resources Totals	-66,516	65,983	0	0	0	0

*RDA - Portuguese Bend*

Expenditure Subtotals	-29,629	-17,671	-25,300	-25,300	-26,000	-26,300
Revenue Subtotals	7,391	13,728	8,500	8,500	18,700	19,300
Program Net (Uses)/Resources Totals	-22,238	-3,943	-16,800	-16,800	-7,300	-7,000

**Department: Public Works**

	<b>Actual FY04-05</b>	<b>Actual FY05-06</b>	<b>Original FY06-07</b>	<b>Revised FY06-07</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<i>Improv Authority - Portuguese Bend</i>						
Expenditure Subtotals	-67,717	-133,405	-93,300	-146,500	-131,200	-135,100
Revenue Subtotals	5,118	11,991	7,300	7,300	10,400	4,600
Transfers In Subtotals	91,500	116,000	91,500	91,500	0	91,500
<b>Program Net (Uses)/Resources Totals</b>	<b>28,901</b>	<b>-5,414</b>	<b>5,500</b>	<b>-47,700</b>	<b>-120,800</b>	<b>-39,000</b>

*Improv Authority - Abalone Cove*

Expenditure Subtotals	-24,317	-86,151	-111,768	-180,737	-116,021	-117,776
Revenue Subtotals	32,333	53,314	38,100	38,100	63,100	63,400
Transfers In Subtotals	0	10,500	0	0	0	0
<b>Program Net (Uses)/Resources Totals</b>	<b>8,016</b>	<b>-22,337</b>	<b>-73,668</b>	<b>-142,637</b>	<b>-52,921</b>	<b>-54,376</b>

<b>Totals Public Works</b>	<b>-1,573,759</b>	<b>-1,174,455</b>	<b>-3,473,100</b>	<b>-4,604,933</b>	<b>-3,253,803</b>	<b>-3,364,069</b>
----------------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

**Department:** Public Works  
**Budget Program:** Public Works Administration

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-3001-431-11-00	SALARY & WAGES - FT	-246,981	-163,589	-256,800	-256,800	-460,360	-492,570
	101-3001-431-12-00	SALARY & WAGES - PT	-914	-119,499	-10,700	-10,700	-15,300	-16,400
	101-3001-431-13-00	SALARY & WAGES - OT	-19,025	-13,945	-2,300	-2,300	-1,200	-1,290
	101-3001-431-29-00	EMPLOYEE BENEFITS	-77,516	-94,700	-103,400	-103,400	-186,690	-204,120
	101-3001-431-32-00	PROF/TECH SERVICE	-53,904	-97,781	-45,000	-129,967	-41,300	-122,600
	101-3001-431-54-00	LEGAL NOTICES AND AD	-1,250	0	0	0	-12,500	-12,800
	101-3001-431-55-00	PRINTING & BINDING	-5,576	-4,386	-10,000	-10,000	-30,300	-31,200
	101-3001-431-56-00	MILEAGE REIMB	-839	-11,840	-500	-500	-600	-600
	101-3001-431-57-00	MEETINGS & CONFRNC	-1,268	-822	-3,500	-3,500	-3,600	-3,600
	101-3001-431-59-10	TRAINING	-64	0	-3,000	-3,000	-3,100	-3,200
	101-3001-431-59-20	MEMBERSHIPS & DUES	-813	-835	-800	-800	-900	-900
	101-3001-431-59-30	PUBLICATIONS & JRNLS	-565	-185	-500	-500	-500	-500
	101-3001-431-61-00	OP SUPP/MINOR EQUIP	-12,558	-13,362	-15,000	-15,000	-16,000	-16,500
	101-3001-431-69-00	OTHER MISCELLANEOU	-1,939	-22	-75,000	-75,000	-10,000	-10,000
	101-3001-431-94-10	EQUIP REPLACEMENT C	-68,345	-71,600	-64,100	-64,100	-38,800	-34,400
<b>Expenditure Subtotals</b>			<b>-491,557</b>	<b>-592,566</b>	<b>-590,600</b>	<b>-675,567</b>	<b>-821,150</b>	<b>-950,680</b>
Charges for Se	101-3001-381-10-00	SPECIAL FUND ADMIN	103,500	105,200	135,340	135,340	141,200	145,300
License/Permit	101-3001-324-10-00	RIGHT OF WAY PERMITS	20,323	33,106	25,000	25,000	27,500	28,000
Rents	101-3001-364-XX-10	RENT - CITY HALL	10,149	1,150	0	0	0	0
<b>Revenue Subtotals</b>			<b>133,972</b>	<b>139,456</b>	<b>160,340</b>	<b>160,340</b>	<b>168,700</b>	<b>173,300</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-357,585</b>	<b>-453,110</b>	<b>-430,260</b>	<b>-515,227</b>	<b>-652,450</b>	<b>-777,380</b>

**Department:** Public Works

**Budget Program:** Public Works Administration

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
101-3001-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	460,360	492,570
101-3001-431-12-00	<b>SALARY &amp; WAGES - PT</b> Part time salaries provide for interns who assist staff in routine permit and construction inspections, as well as special projects.	15,300	16,400
101-3001-431-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	1,200	1,290
101-3001-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	186,690	204,120
101-3001-431-32-00	<b>PROF/TECH SERVICE</b> 1. City Engineering Activity: Contract engineering services to review land maps and development plans that are not reimbursable by developers. (FY 07-08 \$15,500) (FY 08-09 \$16,000)  2. Engineering Studies: Contract engineering services for engineering investigations. (FY 07-08 \$10,300) (FY 08-09 \$10,600)  3. Encroachment Permit Processing: Encroachment Permits are required for anyone working in the City right-of-way, including utility companies, contractors and residents. Permit fees collected as General fund revenue offset the cost of this program. (FY 07-08 \$10,300) (FY 08-09 \$10,600)  4. Temporary Clerical Assistance: Temporary office assistance for staff vacations, illnesses or other absences and for courier service. (FY 07-08 \$5,200)(FY 08-09 \$5,400)  5. Consultant services to prepare Requests for Proposals (RFP's) and to evaluate commercial hauler proposals to change from unlimited/nonexclusive commercial hauling agreements to limited/exclusive agreements. (FY07-08 \$0) (FY08-09 \$80,000)	41,300	122,600
101-3001-431-54-00	<b>LEGAL NOTICES AND ADS</b> Legal notice advertising for Public Works projects. Previously the advertising budget for the department was spread over several programs. Beginning with FY 07-08 all Public Works advertising	12,500	12,800

**Department:** Public Works

**Budget Program:** Public Works Administration

Account #	Account Description	FY07-08	Proposed FY08-09
	will be accounted for in this single account. The budget has also been increased to comply with the newly adopted Uniform Cost Accounting Act.		
<b>101-3001-431-55-00</b>	<b>PRINTING &amp; BINDING</b> Printing of permits, service request forms and other material for public meetings. The budget has been increased to include the printing of bid documents and blueprints for all Public Works projects. Previously the printing budget for projects was spread over several programs. Beginning with FY 07-08 all Public Works printing for projects will be accounted for in this single account.	<b>30,300</b>	<b>31,200</b>
<b>101-3001-431-56-00</b>	<b>MILEAGE REIMB</b> Reimbursement of staff for use of personal vehicles to attend meetings.	<b>600</b>	<b>600</b>
<b>101-3001-431-57-00</b>	<b>MEETINGS &amp; CONFRNCS</b> Charges for expenses incurred for authorized City meetings and conferences. Expenses include transportation, registration fees, lodging, meals and other expenses incurred.  <ol style="list-style-type: none"><li>1. Seminars for clerical and professional staff. (\$1,500)</li><li>2. League of California Cities annual Public Works Officers Institute. (\$1,200)</li><li>3. South Bay Public Works Directors and City Engineer's meetings. (\$300)</li><li>4. Municipal Management Association of Southern California (MMASC) conference and regional meetings. (\$200)</li><li>5. Professional landscape and street maintenance seminars. (\$200)</li><li>6. American Public Works Association Meetings (\$200)</li></ol>	<b>3,600</b>	<b>3,600</b>
<b>101-3001-431-59-10</b>	<b>TRAINING</b> This item provides for training and professional development of staff.	<b>3,100</b>	<b>3,200</b>
<b>101-3001-431-59-20</b>	<b>MEMBERSHIPS &amp; DUES</b> Annual dues for the following professional organizations and licensing requirements to maintain professional status:  <ol style="list-style-type: none"><li>1. Municipal Management Association of Southern California (MMASC) (\$100)</li><li>2. Maintenance Superintendents Association (MSA) (\$100)</li><li>3. American Public Works Association (\$500)</li><li>4. Institute of Traffic Engineers (\$200)</li></ol>	<b>900</b>	<b>900</b>

**Department:** Public Works

**Budget Program:** Public Works Administration

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>101-3001-431-59-30</b>	<b>PUBLICATIONS &amp; JRNLS</b> Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	<b>500</b>	<b>500</b>
<b>101-3001-431-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This item provides for office supplies, minor equipment and miscellaneous items.	<b>16,000</b>	<b>16,500</b>
<b>101-3001-431-69-00</b>	<b>OTHER MISCELLANEOUS</b> Funding for Storm Drain User Fee Assistance Program rebates. The budget has been decreased because of the low number of rebate requests.	<b>10,000</b>	<b>10,000</b>
<b>101-3001-431-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	<b>38,800</b>	<b>34,400</b>

**Department:** Public Works  
**Budget Program:** Traffic Management

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
Traf Sig Maint	202-3004-431-29-00	EMPLOYEE BENEFITS	-4,412	0	0	0	0	0
Traf Sig Maint	202-3004-431-32-00	PROF/TECH SERVICE	-2,166	-1,239	-2,200	-2,200	-2,300	-2,400
Traf Sig Maint	202-3004-431-41-30	LIGHT AND POWER	-18,514	-17,779	-15,000	-15,000	-15,500	-16,000
Traf Sig Maint	202-3004-431-43-00	MAINTENANCE SERVICE	-49,591	-31,737	-55,000	-55,000	-56,700	-58,400
Traffic Safety	101-3006-431-11-00	SALARY & WAGES - FT	-19,483	-71,648	-102,400	-102,400	-137,610	-147,250
Traffic Safety	101-3006-431-12-00	SALARY & WAGES - PT	-56	-148	0	0	0	0
Traffic Safety	101-3006-431-13-00	SALARY & WAGES - OT	0	0	-2,500	-2,500	-60	-60
Traffic Safety	101-3006-431-29-00	EMPLOYEE BENEFITS	-8,918	-41,200	-45,000	-45,000	-53,790	-58,840
Traffic Safety	101-3006-431-32-00	PROF/TECH SERVICE	-116,706	-133,368	-98,000	-98,000	-65,000	-66,600
Traffic Safety	101-3006-431-43-00	MAINTENANCE SERVICE	-7,655	-64,193	-68,000	-68,000	-69,500	-71,700
Traffic Safety	101-3006-431-54-00	LEGAL NOTICES AND AD	-818	0	0	0	0	0
Traffic Safety	101-3006-431-61-00	OP SUPP/MINOR EQUIP	-27,758	0	0	0	0	0
Traffic Safety	101-3006-431-73-00	IMPROV OTH THAN BLD	0	-59,543	0	-19,500	-57,700	-20,000
<b>Expenditure Subtotals</b>			<b>-256,077</b>	<b>-420,855</b>	<b>-388,100</b>	<b>-407,600</b>	<b>-458,160</b>	<b>-441,250</b>
Charges for Se	101-3006-344-20-00	SALE OF SIGNS/SERVIC	2,575	2,888	2,000	2,000	2,000	2,000
From Other Ag	101-3006-334-10-00	GRANT INCOME	0	0	0	0	57,700	20,000
<b>Revenue Subtotals</b>			<b>2,575</b>	<b>2,888</b>	<b>2,000</b>	<b>2,000</b>	<b>59,700</b>	<b>22,000</b>
Fr 1911 Act	202-3004-391-10-00	TRANSFERS IN	55,000	50,755	72,200	72,200	74,500	76,800
<b>Transfers In Subtotals</b>			<b>55,000</b>	<b>50,755</b>	<b>72,200</b>	<b>72,200</b>	<b>74,500</b>	<b>76,800</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-198,502</b>	<b>-367,212</b>	<b>-313,900</b>	<b>-333,400</b>	<b>-323,960</b>	<b>-342,450</b>

**Department:** Public Works

**Budget Program:** Traffic Management

Account #	Account Description	FY07-08	Proposed FY08-09
<b>Traf Sig Maint</b>			
202-3004-431-32-00	<b>PROF/TECH SERVICE</b> Provides for inspection services. This expenditure is funded with Street Lighting (1911 Act) assessments.	2,300	2,400
202-3004-431-41-30	<b>LIGHT AND POWER</b> Power to traffic signals throughout the city. This expenditure is funded with Street Lighting (1911 Act) assessments.	15,500	16,000
202-3004-431-43-00	<b>MAINTENANCE SERVICES</b> Funds for the regular maintenance of all traffic signals. Actual expenditures vary year to year depending on the number of major repairs needed. The cost to repair damage caused by traffic accidents is reimbursable to the City by the parties involved. However, some reimbursements are not received until the subsequent fiscal year. This expenditure is funded with Street Lighting (1911 Act) assessments.	56,700	58,400
<b>Traffic Safety</b>			
101-3006-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	137,610	147,250
101-3006-431-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	60	60
101-3006-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	53,790	58,840
101-3006-431-32-00	<b>PROF/TECH SERVICE</b> 1. Traffic Engineering Services: The Traffic Engineer responds to residents' concerns and requests about traffic issues through the Traffic Safety Commission. The budget has been increased to reflect recent actual activity. In the last two years, additional services have been required to establish traffic programs and improve processes, design traffic projects and pursue traffic grants. (FY07-08 \$46,900) (FY08-09 \$48,400)  2. Traffic Committee Minutes: Contract services to take minutes at Traffic Committee meetings are needed. (FY07-08 \$14,000) (FY08-09 \$14,000)  .  2. Striping Program: Contract services for striping inventory administration and inspections. (FY07-08 \$4,100) (FY08-09	65,000	66,600

**Department:** Public Works

**Budget Program:** Traffic Management

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
	\$4,200)		
<b>101-3006-431-43-00</b>	<b>MAINTENANCE SERVICES</b>	<b>69,500</b>	<b>71,700</b>
	1. Radar Trailer Program: A radar trailer is set up at various locations throughout the City to implement a traffic enforcement program. The budget has been reduced because the radar trailer setup cost is absorbed by the City's maintenance crews. The savings has been re-programmed to the Annual Striping Program. (FY07-08 \$5,000) (FY08-09 \$5,200)		
	2. Annual Pavement Striping Program: Contract services for pavement striping and marking. (FY07-08 \$64,500) (FY08-09 \$66,500)		
<b>101-3006-431-73-00</b>	<b>IMPROV OTH THAN BLDGS</b>	<b>57,700</b>	<b>20,000</b>
	Speed Reduction Program - An Office of Traffic Safety (OTS) grant will be used to purchase four additional radar feedback signs and provide additional traffic enforcement.		

**Department:** Public Works  
**Budget Program:** Storm Water Quality

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-3007-431-11-00	SALARY & WAGES - FT	-12,126	-8,330	-13,600	-13,600	-21,620	-23,140
	101-3007-431-13-00	SALARY & WAGES - OT	0	0	0	0	-120	-130
	101-3007-431-29-00	EMPLOYEE BENEFITS	-3,270	-4,600	-5,000	-5,000	-7,420	-8,100
	101-3007-431-32-00	PROF/TECH SERVICE	-47,421	-32,955	-67,700	-82,200	-111,000	-98,800
	101-3007-431-33-00	LEGAL SERVICES	-34,247	-9,434	-5,000	-5,000	-10,000	-10,000
	101-3007-431-43-00	MAINTENANCE SERVICE	-47,550	-22,305	-79,600	-120,312	-81,100	-82,600
<b>Expenditure Subtotals</b>			<b>-144,614</b>	<b>-77,624</b>	<b>-170,900</b>	<b>-226,112</b>	<b>-231,260</b>	<b>-222,770</b>
Fr Prop A	101-3007-391-10-00	TRANSFERS IN	2,500	2,895	2,500	17,500	2,600	2,700
<b>Transfers In Subtotals</b>			<b>2,500</b>	<b>2,895</b>	<b>2,500</b>	<b>17,500</b>	<b>2,600</b>	<b>2,700</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-142,114</b>	<b>-74,729</b>	<b>-168,400</b>	<b>-208,612</b>	<b>-228,660</b>	<b>-220,070</b>

**Department:** Public Works

**Budget Program:** Storm Water Quality

Account #	Account Description	FY07-08	Proposed FY08-09
101-3007-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	21,620	23,140
101-3007-431-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	120	130
101-3007-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	7,420	8,100
101-3007-431-32-00	<b>PROF/TECH SERVICE</b> 1. Program Administration: Contract services for the overall administration of the City's Storm Water Quality Program. Due to a reduction in offshore water quality monitoring requirements by the Storm Water Resources Control Board (SWRCB), administration costs have been decreased. (FY 07-08 \$41,200) (FY 08-09 \$42,400) 2. Inspections: Contract services to investigate storm water quality related issues. (FY07-08 \$4,300) (FY08-09 \$4,400) 3. Offshore Water Quality Monitoring: In early 2003 the Storm Water Resources Control Board released new regulations regarding bacteria in the Santa Monica Bay. These new regulations required cities with area tributaries flowing into the bay to monitor offshore points on a weekly basis. This line item provides funding for contract services to fulfill the monitoring requirement. (FY07-08 \$16,000) (FY08-09 \$16,500) 4. Los Angeles Storm Water Quality Association (LASWQA) - Annual membership fee for LASWQA, which is a consortium of 12 cities that deals with storm water quality issues. (FY 07-08, FY 08-09 \$27,500) 5. State Water Resources Control Board (SWRCB) Fee: Annual fee for a waste discharge and storm water permit. As part of the National Pollution Discharge Elimination System (NPDES)/Clean Water Act implementation, the State Water code requires these fees. (FY07-08, FY 08-09 \$8,000) 6. LA County Septic System List - Pending the adoption of a septic system fee schedule and guidelines, the LA County Health Department is requiring cities to submit a list of septic tank locations in the City. (FY 07-08 \$4,000)	111,000	98,800

**Department:** Public Works

**Budget Program:** Storm Water Quality

Account #	Account Description	FY07-08	Proposed FY08-09
	7. Rockinghorse Grey Water Storm Drain - An investigative study will be done to determine whether the storm drain needs to be rehabilitated in order to redirect grey-water systems. (FY 07-08 \$10,000)		
<b>101-3007-431-33-00</b>	<b>LEGAL SERVICES</b> Legal fees to review new regulations adopted by the Storm Water Resources Control Board, to process the City's suit against the Regional Water Quality Control Board, and to provide general legal representation.	<b>10,000</b>	<b>10,000</b>
<b>101-3007-431-43-00</b>	<b>MAINTENANCE SERVICES</b> 1. Catch Basin Cleaning in Parking Lots: Contract services to clean catch basins in City-owned parking lots that do not have inserts, prior to the storm season. This program also stencils a water quality message on each inlet. (FY07-08 \$14,000) (FY08-09 \$14,000) 2. Catch Basin Insert Maintenance in Parking Lots: Contract services to clean and maintain catch basin inserts in City-owned parking lots. (FY07-08 \$7,500) (FY08-09 \$7,700) 3. Catch Basin Cleaning in Streets: Contract services to clean catch basins in City streets that do not have inserts, prior to the storm season. This program also stencils a water quality message on each inlet. (FY07-08 \$17,000) (FY08-09 \$17,000) 4. Catch Basin Insert Maintenance in Streets: Contract services to clean and maintain catch basin inserts in the City Streets. (FY07-08 \$7,000) (FY08-09 \$7,200) 5. Citywide Spill Cleanup: Contract services to respond to sewer and other spills that could impact water quality. (FY07-08 \$12,400) (FY08-09 \$12,800) 6. Sweeping in Parking Lots: Contract services to sweep City-owned parking lots. (FY07-08 \$14,400) (FY08-09 \$14,800) 7. Trash Pickup at Bus Shelters: Contract services for litter removal at the City's bus shelters. (Funded with Prop A funds) (FY07-08 \$2,600) (FY08-09 \$2,700) 8. Extra Sweep Before the Rainy Season: The National Pollution Discharge Elimination System (NPDES)/Clean Water Act requires that the City perform an extra sweep prior to the rainy season to reduce the number of contaminants that may flow into the bay. (FY07-08 \$6,200) (FY08-09 \$6,400)	<b>81,100</b>	<b>82,600</b>

**Department:** Public Works  
**Budget Program:** Building Maintenance

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-3008-431-11-00	SALARY & WAGES - FT	-46,634	-50,558	-57,900	-57,900	-60,880	-65,140
	101-3008-431-13-00	SALARY & WAGES - OT	-351	-52	-6,100	-6,100	-4,090	-4,380
	101-3008-431-29-00	EMPLOYEE BENEFITS	-20,444	-23,900	-26,100	-26,100	-26,940	-29,460
	101-3008-431-32-00	PROF/TECH SERVICE	59	-2,030	-7,000	-7,000	-9,600	-9,700
	101-3008-431-41-10	WATER UTILITY SERVIC	-12,420	-17,136	-25,000	-25,000	-26,500	-28,000
	101-3008-431-41-20	GAS UTILITY SERVICE	-3,014	-4,112	-3,800	-3,800	-3,900	-4,000
	101-3008-431-41-30	LIGHT AND POWER	-83,558	-91,954	-110,000	-110,000	-121,000	-124,000
	101-3008-431-43-00	MAINTENANCE SERVICE	-162,403	-137,661	-269,500	-436,950	-296,700	-321,700
	101-3008-431-61-00	OP SUPP/MINOR EQUIP	-49,335	-49,193	-44,000	-44,000	-50,000	-51,500
	101-3008-431-94-10	EQUIP REPLACEMENT C	-17,991	-28,500	-23,100	-23,100	-6,100	-6,100
<b>Expenditure Subtotals</b>			<b>-396,091</b>	<b>-405,096</b>	<b>-572,500</b>	<b>-739,950</b>	<b>-605,710</b>	<b>-643,980</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-396,091</b>	<b>-405,096</b>	<b>-572,500</b>	<b>-739,950</b>	<b>-605,710</b>	<b>-643,980</b>

**Department:** Public Works  
**Budget Program:** Building Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
101-3008-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	60,880	65,140
101-3008-431-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	4,090	4,380
101-3008-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	26,940	29,460
101-3008-431-32-00	<b>PROF/TECH SERVICE</b> 1. On-going Maintenance: Contract administration on an as-needed basis, and to monitor and inspect all maintenance contract activity on a regular basis. (FY 07-08 \$2,100) (FY 08-09 \$2,200)  2. One-time Maintenance: Design and inspection services for building maintenance projects. (FY 07-08 \$7,500) (FY 08-09 \$7,500)	9,600	9,700
101-3008-431-41-10	<b>WATER UTILITY SERVICE</b> Water services to all public buildings, including City Hall and park buildings. The budget has been increased to cover operating costs for the Channel 33 cable TV studio and the modular building that was installed for PV on the Net and the City Disaster Communications Center.	26,500	28,000
101-3008-431-41-20	<b>GAS UTILITY SERVICE</b> Gas utility service for public buildings.	3,900	4,000
101-3008-431-41-30	<b>LIGHT AND POWER</b> Lighting for all public buildings, including City Hall and park buildings. The budget has been increased to cover operating costs for the Channel 33 cable TV studio and the modular building that was installed for PV on the Net and the City Disaster Communications Center.	121,000	124,000
101-3008-431-43-00	<b>MAINTENANCE SERVICES</b> These services provide for the on-going maintenance of all City and park buildings. The budget allocation varies from year to year,	296,700	321,700

**Department:** Public Works

**Budget Program:** Building Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
	<p>depending on the number of maintenance projects planned each year. Maintenance costs have been increased to cover operating costs for the Channel 33 cable TV studio and the modular building that was installed for PV on the Net and the City Disaster Communications Center.</p> <p>The following projects are on-going maintenance efforts:</p> <ol style="list-style-type: none"><li>1. Custodial Services: Contracted janitorial service for all public buildings. (FY07-08 \$89,900) (FY08-09 \$92,600)</li><li>2. Graffiti Abatement: Removal of graffiti from public areas. (FY07-08 \$11,300) (FY08-09 \$11,600)</li><li>3. Building Maintenance: Maintenance of all park facilities and Civic Center offices. Maintenance activities include miscellaneous repairs to windows, locks, appliances, security doors and screens, etc. In addition to general repair, the funds will provide for repairs resulting from minor vandalism. (FY07-08 \$35,500) (FY08-09 \$36,500)</li><li>4. Utility Repairs: Plumbing, lighting and electrical repairs. Also provides for any major utility failures that might occur. (FY07-08 \$26,800) (FY08-09 \$27,600)</li><li>5. Building Security: Electronic building security at all park buildings and City Hall are provided by a contract security company. (FY07-08 \$16,500) (FY08-09 \$17,000)</li><li>6. Pest Control: Monthly pest control in and around all City buildings. (FY07-08 \$4,000) (FY08-09 \$4,100)</li><li>7. Heating and Air Conditioning Maintenance: Servicing of HVAC systems at Hesse Park, Point Vicente Interpretive Center, Ladera Linda Community Center, Channel 33 Studio, PV on the Net, Disaster Communications Center and the Civic Center. (FY07-08 \$11,500) (FY08-09 \$11,800)</li><li>8. Sewer Lift Station Maintenance: The sewer lift station at Point Vicente Interpretive Center is serviced and maintained bi-monthly by a private contractor. (FY07-08 \$3,700) (FY08-09 \$3,800)</li><li>9. Elevator Maintenance: The annual maintenance contract provides for inspection and license certification required by the State. (FY07-08 \$5,200) (FY08-09 \$5,400)</li><li>10. Fire Extinguisher Service: The Fire Code requires the City to annually inspect and certify the fire extinguishers at public facilities. (FY07-08 \$2,500) (FY08-09 \$2,600)</li><li>11. Emergency Generator Maintenance: Annual maintenance contract for the Civic Center emergency generator. (FY07-08 \$2,000) (FY08-09 \$2,100)</li></ol>		

**Department:** Public Works

**Budget Program:** Building Maintenance

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
	<p>12. Miscellaneous Building Maintenance: Provides for unanticipated minor building projects. (FY07-08 \$10,300) (FY08-09 \$10,600)</p> <p>Annual Maintenance Projects:</p> <p>1. Painting Program: Ladera Linda - interior/exterior (FY07-08 \$52,000) Ryan Park and Hesse Park - interior/exterior (FY08-09 \$54,000)</p> <p>2. Flooring Replacement Program: Ladera Linda multi-purpose room (FY07-08 \$15,500) Ladera Linda rooms G-K (FY08-09 \$16,000)</p> <p>One-time Maintenance Projects:</p> <p>1. Point Vicente Interpretive Center - FY 07-08 projects Panic Buttons for security system (\$5,000) Window Coverings (\$5,000)</p> <p>2. Point Vicente Interpretive Center - FY 08-09 projects Lighting - women's restroom (\$5,000) Lighting - gift shop (\$6,000) Pull-down ladder/false floor (\$10,000)</p> <p>3. Hesse Park Exterior Lights - two large square lights (FY08-09 \$5,000)</p>		
<b>101-3008-431-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> Includes building maintenance supplies and minor equipment, as well as the purchase of custodial, sanitary, and kitchen supplies. The cost of supplies has been increased due to the number of meetings and rentals at the Point Vicente Interpretive Center.	<b>50,000</b>	<b>51,500</b>
<b>101-3008-431-94-10</b>	<b>EQUIP REPLACEMENT CHGS</b> Equipment Replacement charges pay for new equipment items, as well as for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, phone equipment, furniture, and other office equipment. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new (non-replacement) equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	<b>6,100</b>	<b>6,100</b>

**Department:** Public Works

**Budget Program:** Parks, Trails & Open Space Maintenance

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-3009-431-11-00	SALARY & WAGES - FT	-46,634	-50,558	-57,900	-57,900	-50,710	-54,260
	101-3009-431-13-00	SALARY & WAGES - OT	-214	0	-6,100	-6,100	-4,090	-4,380
	101-3009-431-29-00	EMPLOYEE BENEFITS	-20,444	-23,900	-26,100	-26,100	-22,800	-24,930
	101-3009-431-32-00	PROF/TECH SERVICE	0	0	-22,000	-22,000	-42,000	-25,200
	101-3009-431-41-10	WATER UTILITY SERVIC	-85,824	-85,315	-151,000	-151,000	-155,000	-159,000
	101-3009-431-41-30	LIGHT AND POWER	-981	-470	-1,000	-1,000	-1,000	-1,000
	101-3009-431-43-00	MAINTENANCE SERVICE	-327,269	-374,587	-468,200	-550,525	-624,400	-668,300
	101-3009-431-61-00	OP SUPP/MINOR EQUIP	-2,523	-2,338	-8,000	-8,000	-11,000	-11,300
	101-3009-431-69-00	OTHER MISCELLANEOU	0	0	-10,759	-10,759	-10,974	-11,193
<b>Expenditure Subtotals</b>			<b>-483,889</b>	<b>-537,168</b>	<b>-751,059</b>	<b>-833,384</b>	<b>-921,974</b>	<b>-959,563</b>
	224-3024-361-10-00	INTEREST EARNINGS	1,315	2,093	1,400	1,400	3,800	2,200
From Oth Agen	224-3024-337-10-00	MEASURE A GRANT INC	27,939	75,626	65,000	493,009	65,000	65,000
From Other Ag	101-3009-331-10-00	FEDERAL GRANT INCOM	0	1,871	0	0	0	0
<b>Revenue Subtotals</b>			<b>29,254</b>	<b>79,590</b>	<b>66,400</b>	<b>494,409</b>	<b>68,800</b>	<b>67,200</b>
Fr EET	101-3009-391-10-00	TRANSFERS IN	0	0	0	0	20,000	0
Fr Measure A	101-3009-391-10-00	TRANSFERS IN	16,037	55,500	43,500	43,500	103,600	107,500
Fr Waste Redu	101-3009-391-10-00	TRANSFERS IN	2,000	0	12,000	12,000	7,000	7,000
<b>Transfers In Subtotals</b>			<b>18,037</b>	<b>55,500</b>	<b>55,500</b>	<b>55,500</b>	<b>130,600</b>	<b>114,500</b>
Meas A Maint	224-3024-491-91-00	TRANSFERS OUT	-16,037	-55,500	-43,500	-43,500	-103,600	-107,500
To Pks Improv	224-3024-491-91-00	TRANSFERS OUT	-24,676	-11,998	0	-433,002	0	0
<b>Transfers Out Subtotals</b>			<b>-40,713</b>	<b>-67,498</b>	<b>-43,500</b>	<b>-476,502</b>	<b>-103,600</b>	<b>-107,500</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-477,311</b>	<b>-469,576</b>	<b>-672,659</b>	<b>-759,977</b>	<b>-826,174</b>	<b>-885,363</b>

**Department:** Public Works

**Budget Program:** Parks, Trails & Open Space Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
101-3009-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	50,710	54,260
101-3009-431-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	4,090	4,380
101-3009-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	22,800	24,930
101-3009-431-32-00	<b>PROF/TECH SERVICE</b> 1. On-going Maintenance - Contract administration on an as-needed basis, along with regular park and trail inspections. (FY07-08 \$15,000) (FY08-09 \$15,000)  2. Playground Safety Audit - Quarterly playground inspections will be performed by a certified Playground Safety Inspector (FY07-08 \$5,000) (FY08-09 \$5,200)  3. One-time Maintenance Projects. Design and inspection services for parks, trails and open space maintenance projects (FY07-08 \$2,000) (FY08-09 \$5,000)  4. Baseline Utilities Study - A survey at the Upper Point Vicente/Civic Center site will be done to determine the location of utility connections and key underground infrastructure. EET monies will fund the study. (FY 07-08 \$20,000)	42,000	25,200
101-3009-431-41-10	<b>WATER UTILITY SERVICE</b> Water to all park irrigation systems.	155,000	159,000
101-3009-431-41-30	<b>LIGHT AND POWER</b> Power for landscape irrigation control boxes at the parks.	1,000	1,000
101-3009-431-43-00	<b>MAINTENANCE SERVICES</b> Landscape maintenance services for parks, trails and open space facilities. Measure A monies will fund more than \$100,000 of the maintenance costs for Lower Hesse Park, Forrestal Open Space, Barkentine Open Space and the Portuguese Bend Open Space Preserve. The budget allocation varies from year to year depending on the number of maintenance projects planned for	624,400	668,300

**Department:** Public Works

**Budget Program:** Parks, Trails & Open Space Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
-----------	---------------------	---------	---------------------

each year. Projects 1 through 16 are on-going maintenance efforts:

1. Repairs and Extraordinary Maintenance: Repairs at facility parking lots, fences, signs, drainage, etc. that are not part of the regular maintenance service. This budget item also includes site preparation for special events such as the City Center 4th of July celebration and Whale Of A Day. (FY07-08 \$63,000) (FY08-09 \$65,000)

2. Landscape Maintenance at Parks and City facilities: The scope of services is described fully in the contract specifications. Services include turf and ground cover care on a weekly basis, fertilization, playground maintenance, shrub and tree care, ball field maintenance, litter patrol on a seasonal and as-needed basis, maintenance of park furniture and other park amenities, and plant material replacement. This item is partially subsidized (\$10,300 & \$10,600) by Measure A monies for Lower Hesse Park (FY07-08 \$235,500) (FY08-09 \$242,500)

3. Irrigation Repairs: Annual, on-going repair of irrigation systems, including the replacement of damaged landscape at park and city facilities. This item is partially subsidized (\$2,500 & \$2,600) by Measure A monies for Lower Hesse Park. (FY07-08 \$30,500) (FY08-09 \$31,700)

4. Landscape Lighting and Electrical Repairs: Repair of landscape lighting in all parks. (FY07-08 \$10,300) (FY08-09 \$10,600)

5. Portable Toilets: Weekly/bi-weekly servicing of portable toilets located at Portuguese Bend Field, Civic Center, Abalone Cove Shoreline Park, Del Cerro and Subregion I. The budget has been increased for a permanent handicapped accessible unit at Ryan Park. (FY07-08 \$12,000) (FY08-09 \$12,500)

6. Weed Abatement: Annual weed abatement and fire clearance maintenance required by the LA County Fire Department. The budget has been increased for newly acquired lots that require hand-weeding, including Narcissa and Pirate. This item is partially subsidized (\$54,000 & \$56,100) by Measure A monies for Lower Hesse Park and the Open Space Preserve areas. (FY07-08 \$80,000) (FY08-09 \$82,000)

7. Trails Maintenance: Provides for weed abatement, erosion control, and vegetation clearance for pedestrian use at the following dedicated trails. The Conestoga Trail was recently completed and added to the list. (FY07-08 \$24,000) (FY08-09 \$25,000)

- a) Crooked Patch Trail - Ocean Terrace-Crest Rd
- b) Gaucho Trail - Gaucho Drive
- c) McBride Trail - Ocean Terrace-Vanderlip Canyon

**Department:** Public Works

**Budget Program:** Parks, Trails & Open Space Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
	d) Martingale Trail - Martingale-Willow Springs Trail		
	e) Pt. Vicente School - Calle De Suenos-Rue de la Pierre		
	f) S & S Trail - Crest Rd-Falcon segment		
	g) Seascape Trail - PVDW-Lunada Point		
	h) Vanderlip Trail - Long Point-Seacove Drive		
	i) Kajima Trail - Adjacent to Crest Road		
	j) Annie's Flower Stand Trail - Palos Verdes Drive South		
	k) Crest Road Trail - Along Crest Road street right-of-way		
	l) Forrestal Trail - Forrestal Open Space (Measure A eligible)		
	m) Seabreeze Trail - Crest Road to Ocean Terrace Drive		
	n) Tramonto Trail - McCarrell Canyon to western City limits		
	o) Barkentine Trail - Tramonto to McBride (Measure A eligible)		
	p) Conestoga Trail - Conestoga Drive to Palos Verdes Drive East		
	8. Exterior Trash Receptacle Replacement: Replacement of Trash receptacles at park locations as needed. (FY07-08 \$1,200) (FY08-09 \$1,200)		
	9. Recycling Bins: Recycling bins will be placed alongside trash receptacles at park locations. Waste Reduction monies will fund these costs. (FY07-08 \$5,000) (FY08-09 \$5,000)		
	10. Servicing of Recycling Bins: Recycling funds will be used to maintain and replace recycling bins at park sites. Waste Reduction monies will fund these costs. (FY07-08 \$2,000) (FY08-09 \$2,000)		
	11. Forrestal Open Space: Eligible Measure A costs for landscape maintenance and repairs. (FY07-08 \$10,600) (FY08-09 \$11,200)		
	12. Barkentine Open Space: Eligible Measure A costs for landscape maintenance and repairs. (FY07-08 \$6,200) (FY08-09 \$6,400)		
	13. Portuguese Bend Reserve: Eligible Measure A costs for landscape maintenance and repairs (FY 07-08 \$5,000) (FY 08-09 \$5,200)		
	14. Miscellaneous maintenance projects: Provides for unanticipated parks, trails & open space projects. (FY 07-08 \$10,300) (FY 08-09 \$10,600)		
	15. Additional costs of open space maintenance as determined by a Palos Verdes Peninsula Land Conservancy PAR analysis. This item is partially subsidized (\$15,000 & \$15,400) by Measure A monies for eligible weed abatement activities. (FY07-08 \$27,900) (FY08-09 \$28,600)		
	16. Abalone Cove Landslide Abatement District (ACLAD) and Klondike Canyon Landslide Abatement District assessments for City owned parcels in the Portuguese Bend Open Space. (FY07-08 \$55,900) (FY08-09 \$57,600)		

**Department:** Public Works

**Budget Program:** Parks, Trails & Open Space Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
	Annual Maintenance Programs:		
	1. City Hall Tennis Court: Every year the court is resurfaced to improve safety and to prolong its life. (FY07-08 \$6,200) (FY08-09 \$6,400)		
	2. Ladera Linda Paddle Tennis Court: Due to a high level of usage, the two courts will be resurfaced every year instead of every two years to improve safety and to prolong their lives. (FY07-08 \$3,500) (FY08-09 \$3,600)		
	3. Other Play Surface Maintenance Program - Play areas at the following park sites will be resurfaced: Ladera Linda basketball court (FY07-08 \$20,000), and Ryan Park basketball court (FY 08-09 \$20,600).		
	4. Parking Lot Resurfacing Program - Parking lots at the park sites will be resurfaced, as needed. (FY 07-08 \$10,300) (FY 08-09 \$10,600)		
	One-time Maintenance Projects:		
	1. Portuguese Bend Nursery Main Line - Half of the pipe was repaired in FY 06-07 and the other half will be repaired in FY 07-08. (FY 07-08 \$5,000)		
	2. Ladera Linda Play Area - For safety reasons, the play area near the paddle tennis courts needs to be enclosed with a low fence and landscaped. (FY 08-09 \$10,000)		
	3. Point Vicente Interpretive Center Chain Link Fence - A new fence will be installed on the right side of the driveway leading to the interpretive center. (FY 08-09 \$15,000)		
	4. Point Vicente Interpretive Center Lighting - Exterior lighting will be installed by the whale walkway. (FY 08-09 \$5,000)		
101-3009-431-61-00	<b>OP SUPP/MINOR EQUIP</b> Provides for replacement parts used to repair play equipment, picnic tables and barbecues, as well as supplies, paint, and additional materials for back-stops, signs, and minor fence repairs. The budget for Tot Lot Maintenance has been transferred to the Supply budget so that the City can purchase the sand and have City crews maintain the play areas.	11,000	11,300
101-3009-431-69-00	<b>OTHER MISCELLANEOUS</b> Storm Drain User Fee for City owned parcels	10,974	11,193
<b>Meas A Maint</b>			
224-3024-491-91-00	<b>TRANSFERS OUT</b>	103,600	107,500

**Department:** Public Works

**Budget Program:** Parks, Trails & Open Space Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
-----------	---------------------	---------	---------------------

Transfer from the Measure A Maintenance fund to Parks, Trails & Open Space Maintenance within the General fund for maintenance of Lower Hesse Park, Forrestal Open Space, Barkentine Open Space, and Portuguese Bend Reserve.

**Department:** Public Works  
**Budget Program:** Street Maintenance - Pavement Management

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	202-3002-431-11-00	SALARY & WAGES - FT	-24,598	-22,370	-30,600	-30,600	0	0
	202-3002-431-13-00	SALARY & WAGES - OT	-30	0	-400	-400	0	0
	202-3002-431-29-00	EMPLOYEE BENEFITS	-7,854	-11,500	-12,600	-12,600	0	0
	202-3002-431-54-00	LEGAL NOTICES AND AD	-376	-2,033	-1,500	-1,500	0	0
	202-3002-431-55-00	PRINTING & BINDING	-279	-581	-4,500	-4,500	0	0
	202-3002-431-61-00	OP SUPP/MINOR EQUIP	-1,000	0	0	0	0	0
Arterial Slurry	202-3002-431-32-00	PROF/TECH SERVICE	-63,325	-10,198	-40,000	-40,000	0	0
Arterial Slurry	202-3002-431-43-00	MAINTENANCE SERVICE	-450,755	-177,986	-160,000	-160,000	0	0
PB Rd Maint	202-3005-431-32-00	PROF/TECH SERVICE	-5,362	0	-9,500	-9,500	-9,800	-10,080
PB Rd Maint	202-3005-431-43-00	MAINTENANCE SERVICE	-151,589	-190,018	-190,500	-220,982	-196,200	-202,100
<b>Expenditure Subtotals</b>			<b>-705,168</b>	<b>-414,686</b>	<b>-449,600</b>	<b>-480,082</b>	<b>-206,000</b>	<b>-212,180</b>
Fr General Fun	202-3005-391-10-00	TRANSFERS IN	0	0	0	50,000	206,000	212,180
Fr Gen'l fund	202-3002-391-10-00	TRANSFERS IN	100,000	225,050	485,000	485,000	0	0
Fr Prop C	202-3002-391-10-00	TRANSFERS IN	93,160	0	0	0	0	0
Fr Prop C	202-3005-391-10-00	TRANSFERS IN	156,300	190,018	200,000	230,482	0	0
<b>Transfers In Subtotals</b>			<b>349,460</b>	<b>415,068</b>	<b>685,000</b>	<b>765,482</b>	<b>206,000</b>	<b>212,180</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-355,708</b>	<b>382</b>	<b>235,400</b>	<b>285,400</b>	<b>0</b>	<b>0</b>

**Department:** Public Works

**Budget Program:** Street Maintenance - Pavement Management

Account #	Account Description	FY07-08	Proposed FY08-09
<b><i>PB Rd Maint</i></b>			
202-3005-431-32-00	<b>PROF/TECH SERVICE</b> Portuguese Bend Road Maintenance: Inspection services for the Palos Verdes Drive South road repairs. (General Funds)	9,800	10,080
202-3005-431-43-00	<b>MAINTENANCE SERVICES</b> Portuguese Bend Road Maintenance: Street maintenance costs for ongoing repairs to Palos Verdes Drive South through the landslide area. (General Funds)	196,200	202,100

**Department:** Public Works  
**Budget Program:** Street Maintenance - Non Pavement

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	202-3003-431-11-00	SALARY & WAGES - FT	-49,575	-47,732	-59,300	-59,300	-59,240	-63,390
	202-3003-431-12-00	SALARY & WAGES - PT	-56	-5,868	-10,700	-10,700	0	0
	202-3003-431-13-00	SALARY & WAGES - OT	0	-39	-800	-800	-500	-540
	202-3003-431-29-00	EMPLOYEE BENEFITS	-17,816	-21,600	-23,500	-23,500	-23,010	-25,180
	202-3003-431-54-00	LEGAL NOTICES AND AD	-555	0	-3,000	-3,000	0	0
	202-3003-431-55-00	PRINTING & BINDING	0	0	-2,000	-2,000	0	0
1972 Act	203-3010-431-32-00	PROF/TECH SERVICE	-7,000	-7,000	-7,200	-7,200	-7,200	-7,200
1972 Act	203-3010-431-33-00	LEGAL SERVICES	-212	-665	-1,500	-1,500	-1,500	-1,500
1972 Act	203-3010-431-54-00	LEGAL NOTICES AND AD	0	0	-500	-500	-500	-500
1972 Act	203-3010-431-94-20	OVERHEAD CHARGES	-48,200	-49,000	-55,300	-55,300	-57,000	-58,700
Medians	202-3003-431-32-00	PROF/TECH SERVICE	0	0	-15,000	-15,000	-15,500	-16,000
Medians	202-3003-431-41-10	WATER UTILITY SERVIC	-35,539	-51,548	-71,000	-71,000	-73,000	-75,000
Medians	202-3003-431-41-30	LIGHT AND POWER	-4,235	-6,568	-5,300	-5,300	-5,500	-5,700
Medians	202-3003-431-43-00	MAINTENANCE SERVICE	0	0	-129,100	-129,100	-133,255	-137,255
Roadside	202-3003-431-32-00	PROF/TECH SERVICE	-10,158	-4,130	-14,000	-14,000	-14,500	-15,000
Roadside	202-3003-431-43-00	MAINTENANCE SERVICE	-890,405	-985,194	-211,000	-211,000	-217,000	-223,000
Roadways	202-3003-431-43-00	MAINTENANCE SERVICE	0	0	-382,000	-382,000	-393,000	-405,000
Sidewalk/Ramp	202-3003-431-32-00	PROF/TECH SERVICE	0	0	-5,000	-5,000	-5,200	-5,400
Sidewalk/Ramp	202-3003-431-43-00	MAINTENANCE SERVICE	0	0	-100,000	-158,574	-103,000	-106,000
Street Signs	202-3003-431-61-00	OP SUPP/MINOR EQUIP	-36,889	-29,630	-55,000	-55,000	-56,700	-58,400
Street Sweep	202-3003-431-43-00	MAINTENANCE SERVICE	0	0	-125,000	-125,000	-129,000	-133,000
Tree Trim	202-3003-431-43-00	MAINTENANCE SERVICE	0	0	-200,000	-200,000	-206,000	-212,000
Weed Abate	202-3003-431-43-00	MAINTENANCE SERVICE	0	0	-33,000	-33,000	-34,000	-35,000
<b>Expenditure Subtotals</b>			<b>-1,100,640</b>	<b>-1,208,974</b>	<b>-1,509,200</b>	<b>-1,567,774</b>	<b>-1,534,605</b>	<b>-1,583,765</b>
	202-3003-331-10-00	FEMA GRANT INCOME	0	66,906	0	0	0	0
	202-3003-344-50-00	TREE TRIMMING FEES	2,145	322	0	0	0	0
	202-3003-361-10-00	INTEREST EARNINGS	11,064	9,883	3,500	3,500	26,600	18,700
	203-3010-361-10-00	INTEREST EARNINGS	5,989	10,044	3,600	3,600	900	1,100

**Department:** Public Works  
**Budget Program:** Street Maintenance - Non Pavement

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
Chg for Svcs	202-3003-344-30-00	SIDEWALK REPAIR	3,000	958	15,000	15,000	15,300	4,000
From Oth Agen	202-3003-334-10-00	ST MAINT GRANT INCOM	0	194,050	0	318,325	0	0
From Oth Agen	202-3003-335-30-50	STATE GAS TAX 2105	269,416	265,320	270,000	270,000	270,000	270,000
From Oth Agen	202-3003-335-30-60	STATE GAS TAX 2106	162,924	159,516	160,000	160,000	160,000	160,000
From Oth Agen	202-3003-335-30-70	STATE GAS TAX 2107	357,944	353,477	360,000	360,000	360,000	360,000
From Oth Agen	202-3003-335-30-75	STATE GAS TAX 2107.5	6,000	6,000	6,000	6,000	6,000	6,000
Other Revenue	202-3003-369-10-00	ST MAINT MISC REVENU	26,911	15,550	5,000	5,000	5,100	5,200
Taxes	203-3010-311-10-00	PROPERTY TAX	324,737	253,951	246,631	246,631	248,230	248,230
<b>Revenue Subtotals</b>			<b>1,170,130</b>	<b>1,335,977</b>	<b>1,069,731</b>	<b>1,388,056</b>	<b>1,092,130</b>	<b>1,073,230</b>
Fr 1911 Act	203-3010-391-10-00	TRANSFERS IN	0	0	0	50,755	0	0
Fr 1972 Act	202-3003-391-10-00	TRANSFERS IN	230,000	225,050	291,256	291,256	180,000	180,000
Fr Gen'l fund	202-3003-391-10-00	TRANSFERS IN	0	0	47,000	47,000	232,000	446,000
Fr Waste Red	202-3003-391-10-00	TRANSFERS IN	48,000	38,000	38,000	38,000	38,000	0
<b>Transfers In Subtotals</b>			<b>278,000</b>	<b>263,050</b>	<b>376,256</b>	<b>427,011</b>	<b>450,000</b>	<b>626,000</b>
1972 Act	203-3010-491-91-00	TRANSFERS OUT	-230,000	-225,050	-291,256	-291,256	-180,000	-180,000
To Street Maint	202-3003-491-91-00	TRANSFERS OUT	0	0	0	-512,375	0	0
To Street Maint	203-3010-491-91-00	TRANSFERS OUT	-55,000	-50,755	0	0	0	0
<b>Transfers Out Subtotals</b>			<b>-285,000</b>	<b>-275,805</b>	<b>-291,256</b>	<b>-803,631</b>	<b>-180,000</b>	<b>-180,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>62,490</b>	<b>114,248</b>	<b>-354,469</b>	<b>-556,338</b>	<b>-172,475</b>	<b>-64,535</b>

**Department:** Public Works

**Budget Program:** Street Maintenance - Non Pavement

Account #	Account Description	FY07-08	Proposed FY08-09
202-3003-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	59,240	63,390
202-3003-431-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid for overtime worked by non-exempt City employees allocated to this program.	500	540
202-3003-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	23,010	25,180
<b>1972 Act</b>			
203-3010-431-32-00	<b>PROF/TECH SERVICE</b> Provides for preparation of the annual Engineer's report.	7,200	7,200
203-3010-431-33-00	<b>LEGAL SERVICES</b> Provides for assessment district related legal services.	1,500	1,500
203-3010-431-54-00	<b>LEGAL NOTICES AND ADS</b> Notices for Public Hearings.	500	500
203-3010-431-94-20	<b>OVERHEAD CHARGES</b> The 1972 Act allows for the reimbursement of Public Works administration overhead costs associated with establishing and administering the district.	57,000	58,700
203-3010-491-91-00	<b>TRANSFERS OUT</b> Transfer from the 1972 Act fund to the Street Maintenance fund for Street Landscape Maintenance activities. Street Landscape Maintenance has been established in the Street Maintenance fund and contains expenditures that are fully eligible for funding under the 1972 Act.	180,000	180,000
<b>Medians</b>			
202-3003-431-32-00	<b>PROF/TECH SERVICE</b> This line item provides for contract administration assistance in developing requests for proposals and contract documents, maintenance contract administration, and to monitor and inspect contract maintenance activity on a regular basis.	15,500	16,000
202-3003-431-41-10	<b>WATER UTILITY SERVICE</b>	73,000	75,000

**Department:** Public Works

**Budget Program:** Street Maintenance - Non Pavement

Account #	Account Description	FY07-08	Proposed FY08-09
	Water service to all irrigated medians.		
<b>202-3003-431-41-30</b>	<b>LIGHT AND POWER</b> Electrical power for medians which have electronic irrigation controllers and/or landscape lighting.  This budget item includes \$1,040 for power to Ocean Terrace, which is a special benefit median funded with Landscape and Lighting (1972 Act) assessments.	<b>5,500</b>	<b>5,700</b>
<b>202-3003-431-43-00</b>	<b>MAINTENANCE SERVICES</b> 1. Median Maintenance: Maintenance of landscaped center medians and street right-of-ways. The work includes turf areas, ground cover areas, irrigation systems, streets, shrubs, hardscapes, litter patrol, and weed abatement. (FY07-08 \$126,000) (FY08-09 \$130,000)  2. Backflow Inspections: To meet the requirements of California Water Service and the Los Angeles County Health Department, all backflow prevention devices are certified annually by a private contractor. (FY07-08 \$5,000) (FY08-09 \$5,000)  3. Special Benefit Median Maintenance is funded with Landscape and Lighting Maintenance Assessments (1972 Act) and includes: a. Rue Beaupre (FY07-08 \$530) (FY08-09 \$530) b. Alta Vista (FY07-08 \$865) (FY08-09 \$865) c. Ocean Terrace (FY07-08 \$860) (FY08-09 \$860)	<b>133,255</b>	<b>137,255</b>
<b>Roadside</b>			
<b>202-3003-431-32-00</b>	<b>PROF/TECH SERVICE</b> This line item provides for contract administration assistance in developing requests for proposals and contract documents, maintenance contract administration, and to monitor and inspect contract right-of-way maintenance activity.	<b>14,500</b>	<b>15,000</b>
<b>202-3003-431-43-00</b>	<b>MAINTENANCE SERVICES</b> Contract services for Roadside Maintenance include litter pick-up, sign repair and installation, clean-up of illegal dumping, vegetation removal, and fence and guardrail repair and replacement. Litter abatement activities for FY07-08 are funded with \$10,000 of Department of Conservation monies received in the Waste Reduction program. (FY07-08 \$186,000) (FY08-09 \$191,000)  Roadway Repairs Due to Accidents: Repairs that are not included in regular roadway or roadside maintenance. The City attempts to recover repair costs associated with accidents from the parties that cause the damage. (FY07-08 \$31,000) (FY08-09 \$32,000)	<b>217,000</b>	<b>223,000</b>

**Roadways**

**Department:** Public Works

**Budget Program:** Street Maintenance - Non Pavement

Account #	Account Description	FY07-08	Proposed FY08-09
202-3003-431-43-00	<b>MAINTENANCE SERVICES</b> Contract services for roadway maintenance includes temporary pavement patching and temporary sidewalk repair.	393,000	405,000
<b>Sidewalk/Ramp</b>			
202-3003-431-32-00	<b>PROF/TECH SERVICE</b> Sidewalk Repair Program inventory, administration and inspection services.	5,200	5,400
202-3003-431-43-00	<b>MAINTENANCE SERVICES</b> Sidewalk Repair Program: Sidewalks are repaired and replaced throughout the City on a five-year cycle. In addition to repairing and replacing sidewalks, the City performs sidewalk grinding, which provides a more efficient and less expensive alternative to repairing sidewalks that do not need to be replaced. Adjacent property owners reimburse the City for a portion of the expense to repair and replace sidewalks. Disabled Access Ramps are installed at intersections covered by the annual overlay and sidewalk repair programs where the grade of the adjacent roadway is less than 6%. Disabled Access expenditures may be reimbursed by Bikeway funds received under the California Transportation Development Act (TDA).	103,000	106,000
<b>Street Signs</b>			
202-3003-431-61-00	<b>OP SUPP/MINOR EQUIP</b> 1. Street Signs: This is a multi-year program to replace the aging blue street signs that are rusting and difficult to read. (FY07-08 \$13,400) (FY08-09\$13,800)  2. Operating Supplies: Traffic safety devices and materials required to perform street maintenance activities including signs, sign posts, guardrail, guardrail posts, paint, sandbags, concrete, and asphalt. (FY07-08 \$43,300) (FY08-09 \$44,600)	56,700	58,400
<b>Street Sweep</b>			
202-3003-431-43-00	<b>MAINTENANCE SERVICES</b> Street Sweeping: Contract services for the mechanical sweeping of streets citywide. Approximately \$8,000 of this cost is reimbursed by Caltrans for sweeping Western Avenue twice per month. The sweeping schedule is as follows:  Western Avenue: Weekly Hawthorne Boulevard: Twice Monthly All remaining streets: Monthly Additional Citywide sweep: Autumn Various Areas: As Needed	129,000	133,000
<b>Tree Trim</b>			
202-3003-431-43-00	<b>MAINTENANCE SERVICES</b> Street Tree Trimming: Includes costs for removing tree limbs to	206,000	212,000

**Department:** Public Works

**Budget Program:** Street Maintenance - Non Pavement

Account #	Account Description	FY07-08	Proposed FY08-09
	provide a 16-foot clearance over sidewalks and streets and for the removal of fallen tree limbs and trees. The budget has been increased to establish a seven-year cycle for the tree grid trimming program. Mulching costs are included in the budget; and in FY07-08, are funded with \$28,000 of Waste Reduction monies.		
<b>Weed Abate</b>			
<b>202-3003-431-43-00</b>	<b>MAINTENANCE SERVICES</b> Weed Abatement: Contract service for chemical and mechanical control of weeds on undeveloped rights-of-way throughout the City. Weed control is conducted in areas designated by Fire Department requirements.	<b>34,000</b>	<b>35,000</b>

**Department:** Public Works  
**Budget Program:** Sewer Maintenance

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	101-3026-431-11-00	SALARY & WAGES - FT	0	0	0	0	-23,630	-25,280
	101-3026-431-13-00	SALARY & WAGES - OT	0	0	0	0	-60	-60
	101-3026-431-29-00	EMPLOYEE BENEFITS	0	0	0	0	-9,930	-10,870
	101-3026-431-32-00	PROF/TECH SERVICE	0	0	0	0	-33,200	-104,400
	101-3026-431-43-00	MAINTENANCE SERVICE	0	0	0	0	-10,000	-10,300
<b>Expenditure Subtotals</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-76,820</b>	<b>-150,910</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-76,820</b>	<b>-150,910</b>

**Department:** Public Works

**Budget Program:** Sewer Maintenance

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
101-3026-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	23,630	25,280
101-3026-431-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid to full-time City employees allocated to this program.	60	60
101-3026-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	9,930	10,870
101-3026-431-32-00	<b>PROF/TECH SERVICE</b> 1. Sewer System Master Plan - A GIS system update will be necessary in FY08-09 only (\$70,000).  2. Industrial Waste Monitoring - Provides for a Los Angeles County Department of Public Works program for sewer testing of hazardous materials and emergency response. (FY07-08 \$7,200) (FY08-09 \$7,400)  3. Sewer Pipe Filming & Investigation - Annual Closed Circuit Television (CCTV) inspections of sewer pipes are necessary each year for a cleaning and pipe replacement program. (FY07-08 \$26,000) (FY08-09 \$27,000)	33,200	104,400
101-3026-431-43-00	<b>MAINTENANCE SERVICES</b> This budget allows for repair of small cracks in pipes identified in CCTV inspections. County will repair major cracks in pipes on an emergency basis.	10,000	10,300

**Department:** Public Works  
**Budget Program:** Special District Maintenance

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
El Prado	209-3019-431-41-30	LIGHT AND POWER	-214	-268	-200	-200	-200	-200
El Prado	209-3019-431-43-00	MAINTENANCE SERVICE	-9,167	0	-700	-700	-700	-700
Subregion 1	223-3023-431-41-10	WATER UTILITY SERVIC	0	-11,949	-15,000	-15,000	-15,000	-15,000
Subregion 1	223-3023-431-43-00	MAINTENANCE SERVICE	-33,630	-87,998	-35,000	-35,000	-49,400	-50,900
<b>Expenditure Subtotals</b>			<b>-43,011</b>	<b>-100,215</b>	<b>-50,900</b>	<b>-50,900</b>	<b>-65,300</b>	<b>-66,800</b>
	209-3019-361-10-00	INTEREST EARNINGS	224	191	100	100	300	400
	223-3023-361-10-00	INTEREST EARNINGS	17,216	28,521	23,400	29,000	37,500	39,500
Taxes	209-3019-311-10-00	PROPERTY TAX	1,472	1,659	1,200	1,200	1,300	1,400
<b>Revenue Subtotals</b>			<b>18,912</b>	<b>30,371</b>	<b>24,700</b>	<b>30,300</b>	<b>39,100</b>	<b>41,300</b>
	223-3023-391-10-00	TRANSFERS IN	0	0	0	49,421	30,000	30,000
<b>Transfers In Subtotals</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>49,421</b>	<b>30,000</b>	<b>30,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-24,099</b>	<b>-69,844</b>	<b>-26,200</b>	<b>28,821</b>	<b>3,800</b>	<b>4,500</b>

**Department:** Public Works  
**Budget Program:** Special District Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
<b><i>El Prado</i></b>			
209-3019-431-41-30	<b>LIGHT AND POWER</b> The line item provides for utility expenses.	200	200
209-3019-431-43-00	<b>MAINTENANCE SERVICES</b> This line item provides for miscellaneous repairs as needed.	700	700
<b><i>Subregion 1</i></b>			
223-3023-431-41-10	<b>WATER UTILITY SERVICE</b> Water service to the Subregion 1 area.	15,000	15,000
223-3023-431-43-00	<b>MAINTENANCE SERVICES</b> In accordance with the development agreement for Subregion I, the City maintains certain improvements constructed by the developer. The full cost of this maintenance service is provided by a special fund established by the developer. The interest revenue from this fund is not sufficient to cover maintenance costs and will be subsidized with a \$30,000 transfer from the General fund. Maintenance costs have increased due to the acquisition of two new lots in FY06-07.	49,400	50,900

**Department:** Public Works  
**Budget Program:** Street Lighting - 1911 Act

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	211-3011-431-32-00	PROF/TECH SERVICE	0	0	-7,000	-7,000	-7,500	-8,000
	211-3011-431-43-00	MAINTENANCE SERVICE	-279,447	-240,011	-320,000	-320,000	-388,000	-400,000
	211-3011-431-94-20	OVERHEAD CHARGES	-41,600	-42,400	-66,240	-66,240	-70,000	-72,000
<b>Expenditure Subtotals</b>			<b>-321,047</b>	<b>-282,411</b>	<b>-393,240</b>	<b>-393,240</b>	<b>-465,500</b>	<b>-480,000</b>
	211-3011-361-10-00	INTEREST EARNINGS	25,849	49,807	52,300	52,300	68,500	66,900
Taxes	211-3011-311-10-00	PROPERTY TAX	401,578	432,812	375,000	375,000	375,000	375,000
<b>Revenue Subtotals</b>			<b>427,427</b>	<b>482,619</b>	<b>427,300</b>	<b>427,300</b>	<b>443,500</b>	<b>441,900</b>
To Traff Sig Mn	211-3011-491-91-00	TRANSFERS OUT	0	0	-72,200	-122,955	-74,500	-76,800
<b>Transfers Out Subtotals</b>			<b>0</b>	<b>0</b>	<b>-72,200</b>	<b>-122,955</b>	<b>-74,500</b>	<b>-76,800</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>106,380</b>	<b>200,208</b>	<b>-38,140</b>	<b>-88,895</b>	<b>-96,500</b>	<b>-114,900</b>

**Department:** Public Works  
**Budget Program:** Street Lighting - 1911 Act

Account #	Account Description	FY07-08	Proposed FY08-09
211-3011-431-32-00	<b>PROF/TECH SERVICE</b> Administrative fee paid to Los Angeles County to collect the street lighting assessment on the property tax bill.	7,500	8,000
211-3011-431-43-00	<b>MAINTENANCE SERVICES</b> Contract maintenance costs and electrical service for street lighting citywide. This does not include traffic signals, which are budgeted in the Traffic Management program.	388,000	400,000
211-3011-431-94-20	<b>OVERHEAD CHARGES</b> The 1911 Act allows for the reimbursement of Public Works administration overhead costs associated with establishing and administering the district.	70,000	72,000
<b>To Traff Sig Mnt</b>			
211-3011-491-91-00	<b>TRANSFERS OUT</b> Funding transfer for traffic signal maintenance accounted for in the Street Maintenance fund.	74,500	76,800

**Department:** Public Works  
**Budget Program:** Beautification - Recycling

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	212-3012-431-11-00	SALARY & WAGES - FT	-512	-611	0	0	-13,750	-14,710
	212-3012-431-29-00	EMPLOYEE BENEFITS	-4,321	0	0	0	-5,520	-6,030
	212-3012-431-32-00	PROF/TECH SERVICE	0	0	-2,300	-2,300	-2,000	-2,000
	212-3012-431-93-00	CITY GRANTS	-165,682	-127,168	-225,000	-322,621	-232,000	-239,000
	212-3012-431-94-20	OVERHEAD CHARGES	-3,900	-4,000	-4,000	-4,000	-4,100	-4,200
<b>Expenditure Subtotals</b>			<b>-174,415</b>	<b>-131,779</b>	<b>-231,300</b>	<b>-328,921</b>	<b>-257,370</b>	<b>-265,940</b>
	212-3012-361-10-00	INTEREST EARNINGS	17,064	33,318	15,500	15,500	34,200	28,700
Other Revenue	212-3012-367-10-00	HAULER RECYCLE FEE	254,837	272,516	41,000	41,000	40,000	40,000
Other Revenue	212-3012-367-10-00	CRV REVENUE	0	0	200,000	200,000	200,000	200,000
<b>Revenue Subtotals</b>			<b>271,901</b>	<b>305,834</b>	<b>256,500</b>	<b>256,500</b>	<b>274,200</b>	<b>268,700</b>
To Street Impr	212-3012-491-91-00	TRANSFERS OUT	0	0	-270,000	-270,000	-155,000	-155,200
<b>Transfers Out Subtotals</b>			<b>0</b>	<b>0</b>	<b>-270,000</b>	<b>-270,000</b>	<b>-155,000</b>	<b>-155,200</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>97,486</b>	<b>174,055</b>	<b>-244,800</b>	<b>-342,421</b>	<b>-138,170</b>	<b>-152,440</b>

**Department:** Public Works  
**Budget Program:** Beautification - Recycling

Account #	Account Description	FY07-08	Proposed FY08-09
212-3012-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	13,750	14,710
212-3012-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	5,520	6,030
212-3012-431-32-00	<b>PROF/TECH SERVICE</b> Provides for inspection services of the beautification grant projects.	2,000	2,000
212-3012-431-93-00	<b>CITY GRANTS</b> Annual Neighborhood Beautification Recycling Grant Program.	232,000	239,000
212-3012-431-94-20	<b>OVERHEAD CHARGES</b> Reimbursement of overhead costs associated with administering the Recycling Beautification grant program.	4,100	4,200
<b><i>To Street Improvements</i></b>			
212-3012-491-91-00	<b>TRANSFERS OUT</b> Transfer to the Street Improvements program in the CIP fund for median projects	155,000	155,200

**Department:** Public Works  
**Budget Program:** Waste Reduction

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	213-3013-431-11-00	SALARY & WAGES - FT	-980	-24,122	-23,100	-23,100	-46,930	-50,220
	213-3013-431-29-00	EMPLOYEE BENEFITS	-4,745	-8,200	-8,900	-8,900	-12,840	-14,040
	213-3013-431-32-00	PROF/TECH SERVICE	-24,169	-84,431	-98,000	-168,252	-38,900	-40,300
	213-3013-431-33-00	LEGAL SERVICES	-1,292	-2,486	-15,000	-15,000	-15,500	-16,000
	213-3013-431-43-00	MAINTENANCE SERVICE	-862	0	-10,000	-10,000	-10,000	-10,000
	213-3013-431-53-00	POSTAGE	-5,039	-1,893	-4,000	-4,000	-4,100	-4,200
	213-3013-431-54-00	LEGAL NOTICES AND AD	-166	-83	0	0	-2,200	-2,300
	213-3013-431-55-00	PRINTING & BINDING	-10,563	-7,870	-14,200	-14,200	-12,600	-13,100
	213-3013-431-56-00	MILEAGE REIMB	0	0	0	0	-100	-100
	213-3013-431-57-00	MEETINGS & CONFRNC	0	-230	0	0	-300	-300
	213-3013-431-59-20	MEMBERSHIPS & DUES	-244	-206	-200	-200	-200	-200
	213-3013-431-59-30	PUBLICATIONS & JRNL	0	0	-100	-100	-100	-100
	213-3013-431-61-00	OP SUPP/MINOR EQUIP	-151	-3,743	-3,500	-3,500	-3,600	-3,700
	213-3013-431-93-00	CITY GRANTS	-12,544	-13,305	-8,700	-8,700	-14,900	-15,100
	213-3013-431-94-20	OVERHEAD CHARGES	-7,100	-7,100	-7,100	-7,100	-7,300	-7,500
<b>Expenditure Subtotals</b>			<b>-67,855</b>	<b>-153,669</b>	<b>-192,800</b>	<b>-263,052</b>	<b>-169,570</b>	<b>-177,160</b>
	213-3013-361-10-00	INTEREST EARNINGS	11,550	19,540	10,200	10,200	11,000	5,500
Chg for Svcs	213-3013-368-10-00	AB 939 FEES	21,474	31,549	25,000	25,000	25,000	25,000
From Oth Agen	213-3013-334-10-00	D.O.C. BLOCK GRANT	11,880	11,800	12,000	12,000	12,000	12,000
From Oth Agen	213-3013-334-10-00	USED OIL BLOCK GRAN	6,344	7,562	13,000	13,000	13,000	13,000
From Oth Agen	213-3013-334-10-00	DOC CASHBACKS	37,643	49,206	40,000	40,000	40,000	40,000
<b>Revenue Subtotals</b>			<b>88,891</b>	<b>119,657</b>	<b>100,200</b>	<b>100,200</b>	<b>101,000</b>	<b>95,500</b>
To Parks Maint	213-3013-491-91-00	TRANSFERS OUT	-2,000	0	-12,000	-12,000	0	0
To Parks Maint	213-3013-491-91-00	TRANSFERS OUT	0	0	0	-15,000	-7,000	-7,000
To Street Maint	213-3013-491-91-00	TRANSFERS OUT	-10,000	-10,000	0	0	0	0
To Street Maint	213-3013-491-91-00	TRANSFERS OUT	-38,000	-28,000	-38,000	-38,000	-38,000	0
<b>Transfers Out Subtotals</b>			<b>-50,000</b>	<b>-38,000</b>	<b>-50,000</b>	<b>-65,000</b>	<b>-45,000</b>	<b>-7,000</b>

**Department:** Public Works

**Budget Program:** Waste Reduction

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<b>Net (Uses)/Resources Program Totals</b>			-28,964	-72,012	-142,600	-227,852	-113,570	-88,660

**Department:** Public Works

**Budget Program:** Waste Reduction

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
213-3013-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	46,930	50,220
213-3013-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	12,840	14,040
213-3013-431-32-00	<b>PROF/TECH SERVICE</b> Consultant services will assist in implementing the following items:  1. Source Reduction and Recycling Element (SRRE) program. (FY07-08 \$25,500) (FY08-09 \$26,500)  2. Used Oil Program. (FY07-08 \$2,100) (FY08-09 \$2,200)  3. Los Angeles Regional Agency (LARA): City's annual contribution. (FY07-08 \$8,200) (FY08-09 \$8,400)  4. Public Outreach activities for the City's Used Oil Recycling program, combined with National Pollution Discharge Elimination System (NPDES) storm water pollution prevention activities, including school assemblies. (FY07-08 \$ 3,100) (FY08-09 \$3,200)	38,900	40,300
213-3013-431-33-00	<b>LEGAL SERVICES</b> Provides for services related to AB939/Source Reduction and the Recycling Element as needed.	15,500	16,000
213-3013-431-43-00	<b>MAINTENANCE SERVICES</b> Contract services for door to door hazardous and e-waste pickup service.	10,000	10,000
213-3013-431-53-00	<b>POSTAGE</b> 1. Postage contribution for the City Newsletter (FY07-08 \$3,100) (FY08-09 \$3,200).  2. Postage for public education material. (FY07-08 \$1,000) (FY08-09 \$1,000)	4,100	4,200
213-3013-431-54-00	<b>LEGAL NOTICES AND ADS</b> Legal notice advertising for projects funded with Waste Reduction monies, as well as various waste reduction and NPDES programs and events.	2,200	2,300

**Department:** Public Works

**Budget Program:** Waste Reduction

Account #	Account Description	FY07-08	Proposed FY08-09
213-3013-431-55-00	<b>PRINTING &amp; BINDING</b> The budget provides for the printing of materials related to the following activities:  1. Printing cost 38.2% contribution for the City Newsletter. (FY07-08 \$8,400) (FY08-09 \$8,700)  2. Public outreach material for recycling education, the used oil and NPDES programs. (FY07-08 \$3,100) (FY08-09 \$3,200)  3. Recycler of the Month cards (FY07-08 \$1,100) (FY08-09 \$1,200)	12,600	13,100
213-3013-431-56-00	<b>MILEAGE REIMB</b> The city reimburses staff for use of personal vehicles when attending meetings on behalf of the city.	100	100
213-3013-431-57-00	<b>MEETINGS &amp; CONFRNCS</b> Charges for expenses incurred for authorized City meetings and conferences. Expenses include transportation, registration fees, lodging, meals and other expenses incurred.	300	300
213-3013-431-59-20	<b>MEMBERSHIPS &amp; DUES</b> Dues for the City's membership in various solid waste organizations.	200	200
213-3013-431-59-30	<b>PUBLICATIONS &amp; JRNLS</b> Purchase of solid waste and recycling journals and magazines.	100	100
213-3013-431-61-00	<b>OP SUPP/MINOR EQUIP</b> Funds to be used for the purchase of the following supplies:  1. Promotional items for used oil and filter recycling, such as containers, funnels and oil changing floor mats, using Used Oil block grant funds. (FY07-08 \$2,100) (FY08-09 \$2,200)  2. Recycling bins for multi-family complex use at pool sites and community rooms. (FY07-08 \$500) (FY08-09 \$500)  3. Miscellaneous recycling items such as signs, labels, etc. (FY07-08 \$1,000) (FY08-09 \$1,000)	3,600	3,700
213-3013-431-93-00	<b>CITY GRANTS</b> The following grants and incentive programs are subsidized with	14,900	15,100

**Department:** Public Works  
**Budget Program:** Waste Reduction

Account #	Account Description	FY07-08	Proposed FY08-09
	AB939 funds:		
	1. Composting bins (FY07-08 \$600) (FY08-09 \$700)		
	2. School Recycling Drive (FY07-08 \$2,300) (FY08-09 \$2,400)		
	3. Recycler of the Month - The budget has been increased because there are now two awards instead of one at each Council meeting. (FY07-08 \$12,000) (FY08-09 \$12,000)		
<b>213-3013-431-94-20</b>	<b>OVERHEAD CHARGES</b>	<b>7,300</b>	<b>7,500</b>
	The Waste Reduction program is charged with a share of the Public Works department overhead. This overhead charge reflects the program's use of City facilities and supervising personnel to manage the program.		
<b>To Parks Maint</b>			
<b>213-3013-491-91-00</b>	<b>TRANSFERS OUT</b>	<b>7,000</b>	<b>7,000</b>
	Transfer from the Waste Reduction fund to Parks, Trails & Open Space Maintenance within the General fund for recycling bins and servicing of the recycling bins at City park sites.		
<b>To Street Maint</b>			
<b>213-3013-491-91-00</b>	<b>TRANSFERS OUT</b>	<b>38,000</b>	<b>0</b>
	Transfer to Street Maintenance for the following:		
	1. Mulching tree trimming material and utilizing the recycled material at trails, medians and parks throughout the City. (FY07-08 \$28,000)		
	2. Funds for a portion of litter abatement activities at City right-of-way areas using Department of Conservation block grant funds. (FY07-08 \$10,000)		

**Department:** Public Works  
**Budget Program:** Transit

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
AQMD	214-3014-431-43-00	MAINTENANCE SERVICE	-42,000	0	-34,000	-34,000	-50,000	-50,000
AQMD	214-3014-431-59-20	MEMBERSHIPS & DUES	-7,818	-7,818	-8,000	-8,000	-8,000	-8,000
Prop A	216-3016-431-11-00	SALARY & WAGES - FT	-710	-2,117	-1,900	-1,900	-3,640	-3,890
Prop A	216-3016-431-29-00	EMPLOYEE BENEFITS	-647	-1,200	-1,300	-1,300	-1,650	-1,810
Prop A	216-3016-431-43-00	MAINTENANCE SERVICE	-430,326	-494,225	-490,204	-493,104	-492,003	-507,705
Prop A	216-3016-431-55-00	PRINTING & BINDING	-2,425	-1,706	-2,500	-2,500	-2,600	-2,700
Prop A	216-3016-431-61-00	OP SUPP/MINOR EQUIP	0	0	-3,300	-3,300	-3,400	-3,500
Prop A	216-3016-431-69-00	MISC EXPENSES	0	0	-850,000	-1,100,000	0	0
Prop A	216-3016-431-94-20	OVERHEAD CHARGES	-2,700	-2,700	-2,700	-2,700	-2,800	-2,900
<b>Expenditure Subtotals</b>			<b>-486,626</b>	<b>-509,766</b>	<b>-1,393,904</b>	<b>-1,646,804</b>	<b>-564,093</b>	<b>-580,505</b>
	214-3014-361-10-00	INTEREST EARNINGS	386	2,001	1,700	1,700	2,900	2,800
	216-3016-361-10-00	INTEREST EARNINGS	11,910	28,223	21,900	21,900	400	9,500
Taxes	214-3014-338-30-00	AB 2766 REVENUES	38,094	66,123	52,000	52,000	50,000	50,000
Taxes	216-3016-338-20-00	PROP A SALES TAX	623,682	689,198	673,000	673,000	695,600	721,300
<b>Revenue Subtotals</b>			<b>674,072</b>	<b>785,545</b>	<b>748,600</b>	<b>748,600</b>	<b>748,900</b>	<b>783,600</b>
Prop A	216-3016-491-91-00	TRANSFERS OUT	-2,500	-2,895	-2,500	-2,500	-2,600	-2,700
Prop A	216-3016-491-91-00	TRANSFERS OUT	-9,180	-12,803	-13,000	-13,000	-15,000	-15,500
To Vehicles	214-3014-491-91-00	TRANSFERS OUT	0	-48,515	0	0	0	0
<b>Transfers Out Subtotals</b>			<b>-11,680</b>	<b>-64,213</b>	<b>-15,500</b>	<b>-15,500</b>	<b>-17,600</b>	<b>-18,200</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>175,766</b>	<b>211,566</b>	<b>-660,804</b>	<b>-913,704</b>	<b>167,207</b>	<b>184,895</b>

**Department:** Public Works

**Budget Program:** Transit

Account #	Account Description	FY07-08	Proposed FY08-09
<b>AQMD</b>			
214-3014-431-43-00	<b>MAINTENANCE SERVICES</b> Maintenance Services: Provides funds for a portion of the City's cost to participate in the Palos Verdes Peninsula Transit Authority. The remaining share of the transit contribution is funded with Proposition A funds.	50,000	50,000
214-3014-431-59-20	<b>MEMBERSHIPS &amp; DUES</b> South Bay Cities Council of Government dues.	8,000	8,000
<b>Prop A</b>			
216-3016-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	3,640	3,890
216-3016-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	1,650	1,810
216-3016-431-43-00	<b>MAINTENANCE SERVICES</b> The City contributes a share of its Prop A funds for the operation and maintenance of the following transit programs:  1. Palos Verdes Transit/Dial-A-Ride-Lift - The budget has been increased to reflect the percentage increase of Prop A revenues that the City receives. The City's total contribution to this program is: > FY 07-08 \$477,403: AQMD \$50,000 & Prop A \$427,403. > FY 08-09 \$491,105: AQMD \$50,000 & Prop A \$441,105.  2. Municipal Area Express (MAX) (FY07-08 \$62,000) (FY08-09 \$64,000)  3. Bus Stop Maintenance (FY07-08 \$2,600) (FY08-09 \$2,600)	492,003	507,705
216-3016-431-55-00	<b>PRINTING &amp; BINDING</b> Subsidizes 11.8% of City Newsletter printing costs for advertising City transit programs.	2,600	2,700
216-3016-431-61-00	<b>OP SUPP/MINOR EQUIP</b> This line item provides for the replacement of trash receptacles at bus stops and the purchase of supplies to remove graffiti from the existing receptacles.	3,400	3,500
216-3016-431-94-20	<b>OVERHEAD CHARGES</b>	2,800	2,900

**Department:** Public Works

**Budget Program:** Transit

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
	The Proposition A guidelines allow for the reimbursement of Public Works administration overhead costs associated with administering the program.		
<b>216-3016-491-91-00</b>	<b>TRANSFERS OUT</b> Transfer to Storm Water Quality for trash pick-up at the City's bus shelters.	<b>2,600</b>	<b>2,700</b>
<b>216-3016-491-91-00</b>	<b>TRANSFERS OUT</b> Transfer to Street Improvements for construction of bus shelters.	<b>15,000</b>	<b>15,500</b>

**Department:** Public Works  
**Budget Program:** Abalone Cove Sewer Maintenance

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	225-3025-431-11-00	SALARY & WAGES - FT	-2,496	-2,616	-2,900	-2,900	-10,900	-11,660
	225-3025-431-13-00	SALARY & WAGES - OT	0	0	-100	-100	0	0
	225-3025-431-29-00	EMPLOYEE BENEFITS	-1,157	-1,300	-1,400	-1,400	-4,700	-5,140
	225-3025-431-32-00	PROF/TECH SERVICE	-5,052	-5,002	-5,400	-5,400	-5,500	-5,600
	225-3025-431-41-30	LIGHT AND POWER	-2,779	-3,090	-2,400	-2,400	-3,000	-3,100
	225-3025-431-43-00	MAINTENANCE SERVICE	-27,467	-9,654	-37,500	-64,341	-38,600	-39,800
	225-3025-431-54-00	LEGAL NOTICES AND AD	0	0	-200	-200	-500	-500
	225-3025-431-73-00	IMPROV OTH THAN BLD	-992	-30,155	0	0	-70,000	0
<b>Expenditure Subtotals</b>			<b>-39,943</b>	<b>-51,817</b>	<b>-49,900</b>	<b>-76,741</b>	<b>-133,200</b>	<b>-65,800</b>
	225-3025-361-10-00	INTEREST EARNINGS	745	1,885	400	400	1,200	700
Taxes	225-3025-311-10-00	PROPERTY TAX	42,767	41,608	40,000	40,000	42,000	42,000
<b>Revenue Subtotals</b>			<b>43,512</b>	<b>43,493</b>	<b>40,400</b>	<b>40,400</b>	<b>43,200</b>	<b>42,700</b>
Fr Gen'l Fund	225-3025-391-10-00	TRANSFERS IN	12,761	10,700	10,700	10,700	80,700	10,700
<b>Transfers In Subtotals</b>			<b>12,761</b>	<b>10,700</b>	<b>10,700</b>	<b>10,700</b>	<b>80,700</b>	<b>10,700</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>16,330</b>	<b>2,376</b>	<b>1,200</b>	<b>-25,641</b>	<b>-9,300</b>	<b>-12,400</b>

**Department:** Public Works

**Budget Program:** Abalone Cove Sewer Maintenance

Account #	Account Description	FY07-08	Proposed FY08-09
225-3025-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	10,900	11,660
225-3025-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	4,700	5,140
225-3025-431-32-00	<b>PROF/TECH SERVICE</b> 1. Consultant services to prepare the annual Engineer's report (FY 07-08 \$4,800) (FY 08-09 \$4,900)  2. 24-hour answering service for maintenance calls (\$700)	5,500	5,600
225-3025-431-41-30	<b>LIGHT AND POWER</b> Electricity cost for the pump station communication system.	3,000	3,100
225-3025-431-43-00	<b>MAINTENANCE SERVICES</b> On-going operation and maintenance of the sewer facilities.	38,600	39,800
225-3025-431-54-00	<b>LEGAL NOTICES AND ADS</b> Legal notice publication for public hearing.	500	500
225-3025-431-73-00	<b>IMPROV OTH THAN BLDGS</b> 1. Power Motors - This capital maintenance project will upgrade the lift station pumps from single-phase lift stations to three-phase lift stations to increase the overall system reliability. Funded with General fund monies. (FY 07-08 \$30,000)  2. SCADA Emergency Backup System - The installation of a Supervisory Control And Data Acquisition (SCADA) system will allow remote monitoring and evaluation of the lift stations. This system will improve staff's ability to respond to problems in a timely manner and minimize the potential of fines, clean up costs and staff resources associated with sewer overflows. Funded with General fund monies. (FY 07-08 \$40,000)	70,000	0

**Department:** Public Works  
**Budget Program:** Community Development Block Grant

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
ADA Improve	310-3093-461-73-00	IMPROV OTH THAN BLD	0	0	-129,838	-134,838	-32,204	0
Admin	310-3091-461-11-00	SALARY & WAGES - FT	-3,444	-2,107	-1,500	-1,500	0	0
Admin	310-3091-461-32-00	PROF/TECH SERVICE	-125,502	-12,110	-17,500	-17,500	-19,049	-19,049
Admin	310-3091-461-54-00	LEGAL NOTICES AND AD	-405	-174	0	0	0	0
Admin	310-3091-461-73-00	IMPROV OTH THAN BLD	-504,686	0	0	0	0	0
HIP	310-3092-461-11-00	SALARY & WAGES - FT	0	-1,241	-1,500	-1,500	0	0
HIP	310-3092-461-32-00	PROF/TECH SERVICE	0	-119,642	-148,000	-148,000	-150,000	-150,000
HIP	310-3092-461-61-00	OP SUPP/MINOR EQUIP	0	0	-500	-500	0	0
<b>Expenditure Subtotals</b>			<b>-634,037</b>	<b>-135,274</b>	<b>-298,838</b>	<b>-303,838</b>	<b>-201,253</b>	<b>-169,049</b>
ADA Improve	310-3093-331-10-00	GRANT INCOME	458,908	0	109,838	109,838	32,204	0
Admin	310-3091-331-10-00	GRANT INCOME	19,784	14,391	19,000	19,000	19,049	19,049
HIP	310-3092-331-10-00	GRANT INCOME	71,153	120,887	150,000	150,000	150,000	150,000
Other	310-3095-331-10-00	GRANT INCOME	17,676	0	0	0	0	0
REACH	310-3094-331-10-00	GRANT INCOME	33,534	31,763	28,600	28,600	28,574	28,574
<b>Revenue Subtotals</b>			<b>601,055</b>	<b>167,041</b>	<b>307,438</b>	<b>307,438</b>	<b>229,827</b>	<b>197,623</b>
ADA Improve	310-3093-391-10-00	TRANSFERS IN	0	65,979	20,000	25,000	0	0
<b>Transfers In Subtotals</b>			<b>0</b>	<b>65,979</b>	<b>20,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>
REACH	310-3094-491-91-00	TRANSFERS OUT	-33,534	-31,763	-28,600	-28,600	-28,574	-28,574
<b>Transfers Out Subtotals</b>			<b>-33,534</b>	<b>-31,763</b>	<b>-28,600</b>	<b>-28,600</b>	<b>-28,574</b>	<b>-28,574</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-66,516</b>	<b>65,983</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Department:** Public Works

**Budget Program:** Community Development Block Grant

Account #	Account Description	FY07-08	Proposed FY08-09
<b>ADA Improve</b>			
310-3093-461-73-00	<b>IMPROV OTH THAN BLDGS</b> This line item provides for construction costs for the FY07-08 Americans with Disabilities Act (ADA) Compliance project at City Hall. There are no improvement projects planned for FY08-09.	32,204	0
<b>Admin</b>			
310-3091-461-32-00	<b>PROF/TECH SERVICE</b> Contract management services are used to administer the Community Development Block Grant Program, prepare requests for proposals, and implement projects.	19,049	19,049
<b>HIP</b>			
310-3092-461-32-00	<b>PROF/TECH SERVICE</b> Contract management and inspection services for the Home Improvement Program (HIP). The HIP provides grants and/or deferred loans to eligible low and moderate income homeowners for necessary minor home repairs, as well as repairs to correct building and safety code deficiencies.	150,000	150,000
<b>REACH</b>			
310-3094-491-91-00	<b>TRANSFERS OUT</b> REACH is a recreation program for people with disabilities. The REACH program is administered through City's Recreation Department. The remaining funds necessary for the REACH program will come from registration fees and the General fund operating budget.	28,574	28,574

**Department:** Public Works  
**Budget Program:** RDA - Portuguese Bend

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
Admin	375-3070-431-32-00	PROF/TECH SERVICE	-13,638	0	-7,400	-7,400	-7,600	-7,800
Admin	375-3070-431-59-20	MEMBERSHIPS & DUES	-15,567	-15,571	-14,100	-14,100	-14,500	-14,500
Admin	375-3070-431-61-00	OP SUPP/MINOR EQUIP	0	0	-1,600	-1,600	-1,600	-1,600
Attorney	375-3072-431-33-00	LEGAL SERVICES	-424	-2,100	-2,200	-2,200	-2,300	-2,400
<b>Expenditure Subtotals</b>			<b>-29,629</b>	<b>-17,671</b>	<b>-25,300</b>	<b>-25,300</b>	<b>-26,000</b>	<b>-26,300</b>
	375-6000-361-10-00	INTEREST EARNINGS	7,391	13,728	8,500	8,500	18,700	19,300
<b>Revenue Subtotals</b>			<b>7,391</b>	<b>13,728</b>	<b>8,500</b>	<b>8,500</b>	<b>18,700</b>	<b>19,300</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-22,238</b>	<b>-3,943</b>	<b>-16,800</b>	<b>-16,800</b>	<b>-7,300</b>	<b>-7,000</b>

**Department:** Public Works

**Budget Program:** RDA - Portuguese Bend

Account #	Account Description	FY07-08	Proposed FY08-09
<b>Admin</b>			
375-3070-431-32-00	<b>PROF/TECH SERVICE</b> Annual auditing services (FY07-08 \$2,400, FY08-09 \$2,400) and contracted geo-technical consultants to assist in project reviews initiated by the City or RDA, which are not funded by developers via trust deposits (FY 07-08 \$5,200) (FY 08-09 \$5,400).	7,600	7,800
375-3070-431-59-20	<b>MEMBERSHIPS &amp; DUES</b> This line item provides for the following annual assessments or membership dues:  Abalone Cove Landslide Abatement District \$6,000 Klondike Canyon Landslide Abatement District \$6,500 California Redevelopment Association \$1,700 Portuguese Bend Community Association \$300	14,500	14,500
375-3070-431-61-00	<b>OP SUPP/MINOR EQUIP</b> Blueprint services for various projects within the Portuguese Bend area.	1,600	1,600
<b>Attorney</b>			
375-3072-431-33-00	<b>LEGAL SERVICES</b> This line item provides for legal services for the RDA. Actual expenditures will vary depending on project activity.	2,300	2,400

**Department:** Public Works  
**Budget Program:** Improv Authority - Portuguese Bend

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	285-3088-431-32-00	PROF/TECH SERVICE	-1,075	0	-25,500	-25,500	-26,300	-27,100
	285-3088-431-41-30	LIGHT AND POWER	-3,598	-2,718	-5,300	-5,300	-5,500	-5,700
	285-3088-431-43-00	MAINTENANCE SERVICE	-63,044	-130,687	-62,500	-115,700	-99,400	-102,300
<b>Expenditure Subtotals</b>			<b>-67,717</b>	<b>-133,405</b>	<b>-93,300</b>	<b>-146,500</b>	<b>-131,200</b>	<b>-135,100</b>
	285-3088-361-10-00	INTEREST EARNINGS	5,118	11,991	7,300	7,300	10,400	4,600
<b>Revenue Subtotals</b>			<b>5,118</b>	<b>11,991</b>	<b>7,300</b>	<b>7,300</b>	<b>10,400</b>	<b>4,600</b>
Fr Gen'l Fund	285-3088-391-10-00	TRANSFERS IN	91,500	116,000	91,500	91,500	0	91,500
<b>Transfers In Subtotals</b>			<b>91,500</b>	<b>116,000</b>	<b>91,500</b>	<b>91,500</b>	<b>0</b>	<b>91,500</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>28,901</b>	<b>-5,414</b>	<b>5,500</b>	<b>-47,700</b>	<b>-120,800</b>	<b>-39,000</b>

**Department:** Public Works

**Budget Program:** Improv Authority - Portuguese Bend

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>285-3088-431-32-00</b>	<b>PROF/TECH SERVICE</b> This budget allocation provides for supervision and inspection of the general operation and maintenance of de-watering wells and drainage facilities, as well as annual auditing services.	<b>26,300</b>	<b>27,100</b>
<b>285-3088-431-41-30</b>	<b>LIGHT AND POWER</b> This budget allocation provides for power to de-watering wells in the Portuguese Bend Landslide area.	<b>5,500</b>	<b>5,700</b>
<b>285-3088-431-43-00</b>	<b>MAINTENANCE SERVICES</b> 1. Contract services to regularly monitor de-watering wells in the Portuguese Bend Landslide area (FY 07-08 \$2,600) (FY 08-09 \$2,700). 2. Contract services for de-watering well maintenance and/or repair (FY 07-08 \$41,200) (FY 08-09 \$42,400). 3. Contract services for storm and well water drainage facility maintenance, erosion control, and debris/retention basin cleaning and maintenance activities (FY 07-08 \$20,600) (FY 08-09 \$21,200). 4. Contract services for GPS monitoring and surveying (FY07-08 \$35,000) (FY 08-09 \$36,000)	<b>99,400</b>	<b>102,300</b>

**Department:** Public Works  
**Budget Program:** Improv Authority - Abalone Cove

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	795-3089-431-32-00	PROF/TECH SERVICE	-9,454	0	-11,900	-11,900	-12,300	-12,700
	795-3089-431-41-30	LIGHT AND POWER	-12,402	-13,458	-12,700	-12,700	-13,100	-13,500
	795-3089-431-43-00	MAINTENANCE SERVICE	-2,461	-72,693	-84,500	-153,469	-87,900	-88,800
	795-3089-431-69-00	OTHER MISCELLANEOU	0	0	-2,668	-2,668	-2,721	-2,776
<b>Expenditure Subtotals</b>			<b>-24,317</b>	<b>-86,151</b>	<b>-111,768</b>	<b>-180,737</b>	<b>-116,021</b>	<b>-117,776</b>
	795-3089-361-10-00	INTEREST EARNINGS	32,333	53,314	38,100	38,100	63,100	63,400
<b>Revenue Subtotals</b>			<b>32,333</b>	<b>53,314</b>	<b>38,100</b>	<b>38,100</b>	<b>63,100</b>	<b>63,400</b>
	795-3089-391-10-00	TRANSFERS IN	0	10,500	0	0	0	0
<b>Transfers In Subtotals</b>			<b>0</b>	<b>10,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>8,016</b>	<b>-22,337</b>	<b>-73,668</b>	<b>-142,637</b>	<b>-52,921</b>	<b>-54,376</b>

**Department:** Public Works

**Budget Program:** Improv Authority - Abalone Cove

Account #	Account Description	FY07-08	Proposed FY08-09
795-3089-431-32-00	<b>PROF/TECH SERVICE</b> This budget allocation provides for maintenance administration, geologic assistance, and annual auditing services.	12,300	12,700
795-3089-431-41-30	<b>LIGHT AND POWER</b> This line item provides for electric power for seven agency de-watering wells.	13,100	13,500
795-3089-431-43-00	<b>MAINTENANCE SERVICES</b> As the de-watering wells age, repairs to the equipment will likely increase. This budget allocation provides for the following services:  1. Contract services to regularly monitor de-watering wells in the Abalone Cove Landslide area (FY 07-08 \$2,600) (FY 08-09 \$2,700).  2. Contract services for GPS monitoring and surveying. (FY 07-08 \$15,000) (FY 08-09 \$15,500).  3. Repair existing de-watering well drainage lines (FY 07-08 \$10,300) (FY 08-09 \$10,600).  4. The RDA funds a portion of the Abalone Cove Landslide Abatement District (ACLAD) (FY 07-08 and FY 08-09 \$60,000).	87,900	88,800
795-3089-431-69-00	<b>OTHER MISCELLANEOUS</b> Storm Drain User Fee for RDA owned parcel at Abalone Cove Shoreline Park.	2,721	2,776

## **INFRASTRUCTURE IMPROVEMENTS**

The Public Works Department manages improvements to the City's infrastructure. The costs of infrastructure improvements are expended in the following enterprise, internal service and capital projects funds: the Water Quality and Flood Protection fund, the Building Replacement fund, the Environmental Excise Tax (EET) fund, the Quimby fund, the Proposition C fund, and the Capital Improvement Projects (CIP) fund.

### **Water Quality and Flood Protection Fund**

The City's Storm Drains require improvements to maintain adequate operations and avoid the pitfalls associated with aging infrastructure. Properly operating Storm Drains help prevent erosion, flooding, landslides, mudslides and polluted waters. Established in FY04-05, the Water Quality and Flood Protection Program collects voter approved storm drain user fees to repair and replace storm drains and improve water quality throughout the City.



### **Building Replacement Fund**

Expenditures in this fund are limited to improvement projects that extend the life or substantially improve City owned buildings.

### **Environmental Excise Tax Fund**

For FY07-08, this fund will provide for a Civic Center planning study, utility study, and emergency generators.

### **Quimby Fund**

For FY07-08, this fund will provide for a Girls' Softball snack shack.

## **Proposition C Fund**

The Proposition C fund pays for annual updates of the City's Pavement Management Program, as well as annual Arterial pavement rehabilitation projects. The majority of Proposition C funding is transferred to the CIP fund for Street Improvements.

## **Capital Improvement Projects (CIP) Fund**

Activities within this fund include:

- Infrastructure Improvements Administration (330-3030) ;
- Street Improvements (330-3031);
- Storm Drain Improvements (330-3032);
- Parks, Trails & Open Space Improvements (330-3033); and
- Sewer Improvements (330-3035).

Maintenance activities are not included within this function and are presented in other budgetary programs within the Public Works section of this budget document. A variety of funding sources support capital improvement projects and include federal, state, and local grant monies, Proposition C and Proposition A funds, Recycling monies, developer fees, and General fund contributions.

**Department: Infrastructure Improvements**

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Infrastructure Improvements Administration</i>						
Expenditure Subtotals	-600,915	-263,343	-297,500	-979,843	-26,000	-27,000
Revenue Subtotals	545,222	153,014	684,331	708,531	33,200	35,100
Transfers In Subtotals	152,837	220,073	251,158	251,158	0	0
Program Net (Uses)/Resources Totals	97,144	109,744	637,989	-20,154	7,200	8,100

*Street Improvements*

Expenditure Subtotals	-1,021,172	-16,176	-2,953,846	-5,071,082	-2,186,921	-2,191,505
Revenue Subtotals	589,786	679,876	610,500	610,500	648,200	671,400
Transfers In Subtotals	1,248,887	818,363	2,277,115	3,102,093	2,180,301	2,184,545
Transfers Out Subtotals	-389,167	-565,830	-675,000	-1,434,585	-650,000	-684,329
Program Net (Uses)/Resources Totals	428,334	916,233	-741,231	-2,793,074	-8,420	-19,889

*Storm Drain Improvements*

Expenditure Subtotals	-882,076	-611,427	0	-173,140	0	0
Revenue Subtotals	634,194	41,596	0	0	0	0
Transfers In Subtotals	987,661	773,158	0	150,000	0	0
Transfers Out Subtotals	0	-472,000	0	0	0	0
Program Net (Uses)/Resources Totals	739,779	-268,673	0	-23,140	0	0

*Parks, Trails & Open Space Improvements*

Expenditure Subtotals	-3,143,419	-19,179,510	0	-616,887	-301,880	-54,300
Revenue Subtotals	2,821,363	17,049,445	117,260	78,860	270,740	252,740
Transfers In Subtotals	2,757,898	1,978,567	0	607,187	101,810	54,230
Transfers Out Subtotals	-2,733,222	-1,448,526	0	0	-20,000	0
Program Net (Uses)/Resources Totals	-297,380	-1,600,024	117,260	69,160	50,670	252,670

*Sewer Improvements*

Expenditure Subtotals	0	0	0	-18,000	0	0
Program Net (Uses)/Resources Totals	0	0	0	-18,000	0	0

**Department: Infrastructure Improvements**

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Building Replacement/Improvements</i>						
Expenditure Subtotals	-101,250	-56,885	-465,000	-669,325	-243,200	0
Revenue Subtotals	33,388	59,173	103,300	103,300	55,700	53,900
Transfers In Subtotals	0	100,000	100,000	100,000	100,000	100,000
<b>Program Net (Uses)/Resources Totals</b>	<b>-67,862</b>	<b>102,288</b>	<b>-261,700</b>	<b>-466,025</b>	<b>-87,500</b>	<b>153,900</b>

*Water Quality/Flood Protection*

Expenditure Subtotals	0	-46,625	-3,432,659	-4,835,632	-2,726,264	-3,503,295
Revenue Subtotals	86	47,255	1,193,249	1,193,249	1,228,500	1,337,528
Transfers In Subtotals	2,000,000	2,109,492	2,437,728	1,985,728	3,099,193	650,176
<b>Program Net (Uses)/Resources Totals</b>	<b>2,000,086</b>	<b>2,110,122</b>	<b>198,318</b>	<b>-1,656,655</b>	<b>1,601,429</b>	<b>-1,515,591</b>

<b>Totals Infrastructure Improvements</b>	<b>2,900,101</b>	<b>1,369,690</b>	<b>-49,364</b>	<b>-4,907,888</b>	<b>1,563,379</b>	<b>-1,120,810</b>
---	------------------	------------------	----------------	-------------------	------------------	-------------------

**Department:** Infrastructure Improvements  
**Budget Program:** Infrastructure Improvements Administration

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	330-3030-461-11-00	SALARY & WAGES - FT	-142,007	-114,187	-154,400	-154,400	0	0
	330-3030-461-12-00	SALARY & WAGES - PT	-168	-445	0	0	0	0
	330-3030-461-13-00	SALARY & WAGES - OT	-300	-156	-1,700	-1,700	0	0
	330-3030-461-29-00	EMPLOYEE BENEFITS	-38,632	-60,300	-65,900	-65,900	0	0
	330-3030-461-32-00	PROF/TECH SERVICE	-145,270	-79,511	-25,000	-25,000	-26,000	-27,000
	330-3030-461-54-00	LEGAL NOTICES AND AD	-2,106	-7,574	-2,500	-2,500	0	0
	330-3030-461-55-00	PRINTING & BINDING	-1,356	-1,026	-5,000	-5,000	0	0
	330-3030-461-61-00	OP SUPP/MINOR EQUIP	-5,539	-144	0	0	0	0
Art Overlay	330-3030-461-43-00	MAINTENANCE SERVICE	-265,537	0	0	-682,343	0	0
Sewer Maint	330-3030-461-32-00	PROF/TECH SERVICE	0	0	-32,000	-32,000	0	0
Storm Drain M	330-3030-461-32-00	PROF/TECH SERVICE	0	0	-11,000	-11,000	0	0
<b>Expenditure Subtotals</b>			<b>-600,915</b>	<b>-263,343</b>	<b>-297,500</b>	<b>-979,843</b>	<b>-26,000</b>	<b>-27,000</b>
	330-3030-361-10-00	INTEREST EARNINGS	15,622	65,478	10,800	35,000	33,200	35,100
	330-3030-369-10-00	MISC REVENUES	0	6,426	0	0	0	0
Art Overlay	330-3030-331-10-00	FEDERAL GRANT INCOM	529,600	0	673,531	673,531	0	0
Storm Clean U	330-3030-331-10-00	FEDERAL GRANT INCOM	0	81,110	0	0	0	0
<b>Revenue Subtotals</b>			<b>545,222</b>	<b>153,014</b>	<b>684,331</b>	<b>708,531</b>	<b>33,200</b>	<b>35,100</b>
Fr Gen'l fund	330-3030-391-10-00	TRANSFERS IN	0	20,136	45,764	45,764	0	0
Fr Gen'l fund	330-3030-391-10-00	TRANSFERS IN	152,837	156,826	160,938	160,938	0	0
Fr Gen'l fund	330-3030-391-10-00	TRANSFERS IN	0	43,111	44,456	44,456	0	0
<b>Transfers In Subtotals</b>			<b>152,837</b>	<b>220,073</b>	<b>251,158</b>	<b>251,158</b>	<b>0</b>	<b>0</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>97,144</b>	<b>109,744</b>	<b>637,989</b>	<b>-20,154</b>	<b>7,200</b>	<b>8,100</b>

**Department:** Infrastructure Improvements

**Budget Program:** Infrastructure Improvements Administration

Account #	Account Description	FY07-08	Proposed FY08-09
330-3030-461-32-00	<b>PROF/TECH SERVICE</b> Engineering services for small-scale projects or projects where services are urgently needed ("on-call" services).	26,000	27,000

**Department:** Infrastructure Improvements  
**Budget Program:** Street Improvements

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	330-3031-461-11-00	SALARY & WAGES - FT	0	0	0	0	-75,760	-81,060
	330-3031-461-13-00	SALARY & WAGES - OT	0	0	0	0	-250	-260
	330-3031-461-29-00	EMPLOYEE BENEFITS	0	0	0	0	-29,490	-32,280
	330-3031-461-32-00	PROF/TECH SERVICE	0	0	0	-2,500	-5,000	-5,200
	330-3031-461-73-00	IMPROV OTH THAN BLD	-9,180	-12,803	-296,700	-302,700	-165,000	-165,500
Art Overlay	330-3030-461-32-00	PROF/TECH SERVICE	0	0	-65,000	-65,000	0	0
Art Overlay	330-3030-461-73-00	IMPROV OTH THAN BLD	0	0	-933,531	-933,531	0	0
Arterial Pavem	330-3031-461-32-00	PROF/TECH SERVICE	0	0	0	0	-120,000	-126,829
Arterial Pavem	330-3031-461-73-00	IMPROV OTH THAN BLD	0	0	0	0	-480,000	-507,500
Bikeways	340-3040-461-69-00	OTHER MISCELLANEOU	0	-373	0	0	0	0
Pavement Mgt	330-3031-461-32-00	PROF/TECH SERVICE	0	0	-25,000	-46,206	-25,000	-25,000
Prop C	215-3015-431-11-00	SALARY & WAGES - FT	0	-1,744	-1,900	-1,900	-3,640	-3,890
Prop C	215-3015-431-29-00	EMPLOYEE BENEFITS	0	-1,200	-1,300	-1,300	-1,650	-1,810
Residential Pav	330-3031-461-32-00	PROF/TECH SERVICE	0	0	0	0	-64,000	-62,000
Residential Pav	330-3031-461-73-00	IMPROV OTH THAN BLD	-1,011,992	-56	-1,630,415	-3,717,945	-1,217,131	-1,180,176
<b>Expenditure Subtotals</b>			<b>-1,021,172</b>	<b>-16,176</b>	<b>-2,953,846</b>	<b>-5,071,082</b>	<b>-2,186,921</b>	<b>-2,191,505</b>
	215-3015-361-10-00	INTEREST EARNINGS	22,652	47,548	16,800	16,800	26,000	26,000
Bikeways	340-3040-337-10-00	PENIN BKWY GRANT INC	24,887	0	25,000	25,000	25,000	25,000
Bikeways	340-3040-361-10-00	INTEREST EARNINGS	373	946	0	0	0	0
Other Revenue	330-3031-369-10-00	TRAF SIG MISC REVENU	10,402	0	0	0	0	0
Rdwy Beaut	342-3042-361-10-00	INTEREST EARNINGS	8,904	15,831	2,300	2,300	4,600	5,100
Taxes	215-3015-338-10-10	PROP C SALES TAX	517,456	606,462	559,000	559,000	579,700	601,100
Utility Under	341-3041-361-10-00	INTEREST EARNINGS	5,112	9,089	7,400	7,400	12,900	14,200
<b>Revenue Subtotals</b>			<b>589,786</b>	<b>679,876</b>	<b>610,500</b>	<b>610,500</b>	<b>648,200</b>	<b>671,400</b>
Fr Beautificatio	330-3031-391-10-00	TRANSFERS IN	0	0	270,000	270,000	155,000	155,200
Fr Bikeways	330-3030-391-10-00	TRANSFERS IN	0	0	0	50,554	25,000	25,000
Fr General Fnd	330-3031-391-10-00	TRANSFERS IN	0	0	13,700	22,200	1,256,131	1,217,176
Fr General Fun	330-3031-391-10-00	TRANSFERS IN	0	0	0	0	104,170	112,340

**Department:** Infrastructure Improvements  
**Budget Program:** Street Improvements

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
Fr Gen'l fund	330-3030-391-10-00	TRANSFERS IN	1,100,000	776,976	1,530,415	1,592,790	0	0
Fr Prop A	330-3031-391-10-00	TRANSFERS IN	9,180	12,803	13,000	13,000	15,000	15,500
Fr Prop C	330-3030-391-10-00	TRANSFERS IN	139,707	28,584	450,000	1,153,549	0	0
Fr Prop C	330-3031-391-10-00	TRANSFERS IN	0	0	0	0	625,000	659,329
<b>Transfers In Subtotals</b>			<b>1,248,887</b>	<b>818,363</b>	<b>2,277,115</b>	<b>3,102,093</b>	<b>2,180,301</b>	<b>2,184,545</b>
Bikeways	340-3040-491-91-00	TRANSFERS OUT	0	0	-25,000	-50,554	-25,000	-25,000
Prop C	215-3015-491-91-00	TRANSFERS OUT	-232,867	-28,584	-450,000	-1,153,549	-625,000	-659,329
Rdwy Beaut	342-3042-491-91-00	TRANSFERS OUT	0	-347,228	0	0	0	0
To Street Maint	215-3015-491-91-00	TRANSFERS OUT	-156,300	-190,018	-200,000	-230,482	0	0
<b>Transfers Out Subtotals</b>			<b>-389,167</b>	<b>-565,830</b>	<b>-675,000</b>	<b>-1,434,585</b>	<b>-650,000</b>	<b>-684,329</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>428,334</b>	<b>916,233</b>	<b>-741,231</b>	<b>-2,793,074</b>	<b>-8,420</b>	<b>-19,889</b>

**Department:** Infrastructure Improvements

**Budget Program:** Street Improvements

Account #	Account Description	FY07-08	Proposed FY08-09
330-3031-461-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	75,760	81,060
330-3031-461-13-00	<b>SALARY &amp; WAGES - OT</b> Salaries and wages paid to full-time City employees allocated to this program.	250	260
330-3031-461-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	29,490	32,280
330-3031-461-32-00	<b>PROF/TECH SERVICE</b> Inspection services for street improvement projects.	5,000	5,200
330-3031-461-73-00	<b>IMPROV OTH THAN BLDGS</b> 1. Bus Stop Shelter Improvements - Funded with Prop A funds (FY 07-08 \$15,000) (FY 08-09 \$15,500)  2. Median Improvements - Funded with Recycling funds (FY 07-08 \$150,000) (FY 08-09 \$150,000)	165,000	165,500
<b>Arterial Pavement</b>			
330-3031-461-32-00	<b>PROF/TECH SERVICE</b> Design and inspection costs for the annual Arterial overlay/slurry program. Funded with Proposition C monies.	120,000	126,829
330-3031-461-73-00	<b>IMPROV OTH THAN BLDGS</b> Construction costs for the annual Arterial overlay/slurry program. Funded with Proposition C monies.	480,000	507,500
<b>Bikeways</b>			
340-3040-491-91-00	<b>TRANSFERS OUT</b> Transfer to the CIP fund to pay for disabled access ramps as part of the annual Residential Pavement program.	25,000	25,000
<b>Pavement Mgt</b>			
330-3031-461-32-00	<b>PROF/TECH SERVICE</b> Pavement Management Program: Contract services to provide an update of the program, which is required by the Metropolitan Transit Authority (MTA) to continue receiving Proposition C monies. Funded with Proposition C monies.	25,000	25,000

**Prop C**

**Department:** Infrastructure Improvements

**Budget Program:** Street Improvements

Account #	Account Description	FY07-08	Proposed FY08-09
215-3015-431-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	3,640	3,890
215-3015-431-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	1,650	1,810
215-3015-491-91-00	<b>TRANSFERS OUT</b> Transfer to the CIP fund for Arterial Pavement projects and the Pavement Management Program update.	625,000	659,329
<b>Residential Pavement</b>			
330-3031-461-32-00	<b>PROF/TECH SERVICE</b> Design and inspection costs for the annual Residential overlay/slurry program. Funded with General fund monies.	64,000	62,000
330-3031-461-73-00	<b>IMPROV OTH THAN BLDGS</b> Construction costs for the annual Residential Overlay/Slurry seal program. Zones 1 & 2 will be rehabilitated in FY07-08 & FY08-09, respectively, according to the 2007 Pavement Management Program. Disabled Access Ramps are installed at intersections covered by the annual overlay and sidewalk repair programs where the grade of the adjacent roadway is less than 6%. Disabled Access expenditures are reimbursed by Bikeways funds received under the California Transportation Development Act (TDA), expected to be \$25,000 annually.	1,217,131	1,180,176

**Department:** Infrastructure Improvements  
**Budget Program:** Storm Drain Improvements

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	330-3032-461-32-00	PROF/TECH SERVICE	-258,117	-113,817	0	-23,140	0	0
	330-3032-461-73-00	IMPROV OTH THAN BLD	-623,959	-497,610	0	-150,000	0	0
<b>Expenditure Subtotals</b>			<b>-882,076</b>	<b>-611,427</b>	<b>0</b>	<b>-173,140</b>	<b>0</b>	<b>0</b>
	330-3032-331-10-00	FEDERAL GRANT INCOM	634,194	41,596	0	0	0	0
<b>Revenue Subtotals</b>			<b>634,194</b>	<b>41,596</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Fr Gen'l fund	330-3032-391-10-00	TRANSFERS IN	987,661	773,158	0	150,000	0	0
<b>Transfers In Subtotals</b>			<b>987,661</b>	<b>773,158</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>
To WQFP	330-3032-491-91-00	TRANSFERS OUT	0	-472,000	0	0	0	0
<b>Transfers Out Subtotals</b>			<b>0</b>	<b>-472,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>739,779</b>	<b>-268,673</b>	<b>0</b>	<b>-23,140</b>	<b>0</b>	<b>0</b>

**Department:** Infrastructure Improvements  
**Budget Program:** Parks, Trails & Open Space Improvements

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	330-3033-461-11-00	SALARY & WAGES - FT	0	0	0	0	-17,440	-18,660
	330-3033-461-29-00	EMPLOYEE BENEFITS	0	0	0	0	-7,440	-8,140
	330-3033-461-32-00	PROF/TECH SERVICE	-372,920	-195,689	0	0	-7,000	-2,500
	330-3033-461-73-00	IMPROV OTH THAN BLD	-2,713,289	-1,909,764	0	-616,887	-70,000	-25,000
EET	338-3038-461-73-00	IMPROV OTH THAN BLD	-57,210	0	0	0	-175,000	0
Open Space	330-3033-461-71-00	LAND ACQUISITION	0	-17,074,057	0	0	0	0
Quimby	334-3034-461-73-00	IMPROV OTH THAN BLD	0	0	0	0	-25,000	0
<b>Expenditure Subtotals</b>			<b>-3,143,419</b>	<b>-19,179,510</b>	<b>0</b>	<b>-616,887</b>	<b>-301,880</b>	<b>-54,300</b>
	330-3033-331-10-00	FEDERAL GRANT INCOM	0	3,905	0	0	0	0
	330-3033-365-10-00	DONATIONS	0	4,894,801	0	0	0	0
	334-3034-361-10-00	INTEREST EARNINGS	10,909	19,835	1,400	1,400	1,600	1,000
	338-3038-361-10-00	INTEREST EARNINGS	15,656	29,503	11,700	11,700	16,500	24,700
	338-3038-369-10-00	MISC REVENUES	0	50,000	0	0	0	0
From Oth Agen	330-3033-334-10-00	GRANT INCOME	0	12,039,256	0	0	0	0
From Oth Agen	339-3039-337-10-00	MEASURE A GRANT INC	2,733,222	-30,288	0	0	0	0
Other Revenue	334-3034-366-10-00	QUIMBY DEVELOPER FE	10,368	9,147	12,000	12,000	12,000	12,000
Other Revenue	338-3038-366-10-00	EET DEVELOPER FEES	51,208	33,286	92,160	53,760	240,640	215,040
<b>Revenue Subtotals</b>			<b>2,821,363</b>	<b>17,049,445</b>	<b>117,260</b>	<b>78,860</b>	<b>270,740</b>	<b>252,740</b>
Fr General Fun	330-3033-391-10-00	TRANSFERS IN	0	0	0	0	24,810	26,730
Fr Gen'l Fund	330-3033-391-10-00	TRANSFERS IN	0	0	0	0	77,000	27,500
Fr Meas A Cap	330-3033-391-10-00	TRANSFERS IN	2,733,222	291,563	0	0	0	0
Fr Other	330-3033-391-10-00	TRANSFERS IN	24,676	1,687,004	0	607,187	0	0
<b>Transfers In Subtotals</b>			<b>2,757,898</b>	<b>1,978,567</b>	<b>0</b>	<b>607,187</b>	<b>101,810</b>	<b>54,230</b>
EET	338-3038-491-91-00	TRANSFERS OUT	0	-624,452	0	0	-20,000	0
To Pks Improv	334-3034-491-91-00	TRANSFERS OUT	0	-532,511	0	0	0	0
To Pks Improv	339-3039-491-91-00	TRANSFERS OUT	-2,733,222	-291,563	0	0	0	0

**Department:** Infrastructure Improvements

**Budget Program:** Parks, Trails & Open Space Improvements

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
Transfers Out Subtotals			-2,733,222	-1,448,526	0	0	-20,000	0
<b>Net (Uses)/Resources Program Totals</b>			<b>-297,380</b>	<b>-1,600,024</b>	<b>117,260</b>	<b>69,160</b>	<b>50,670</b>	<b>252,670</b>

**Department:** Infrastructure Improvements

**Budget Program:** Parks, Trails & Open Space Improvements

Account #	Account Description	FY07-08	Proposed FY08-09
330-3033-461-11-00	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	17,440	18,660
330-3033-461-29-00	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	7,440	8,140
330-3033-461-32-00	<b>PROF/TECH SERVICE</b> To pay for engineering and inspection costs associated with Parks, Trails & Open Space improvements charged to this program.	7,000	2,500
330-3033-461-73-00	<b>IMPROV OTH THAN BLDGS</b> Hesse Park Tot Lot Play Structure - The existing structure needs to be replaced because parts of it are worn out or damaged by vandalism and cannot be repaired. Funded with General fund monies. (FY 07-08 \$50,000)  Point Vicente Interpretive Center Circular Path -This new walking path will divert visitors around the amphitheater to help minimize disruptions during ceremonies or events taking place in the amphitheater. Funded with General fund monies. (FY 07-08 \$15,000)  Point Vicente Interpretive Center Rear Entrance Gate - The new gate will close off the back door of the kitchen area and re-direct visitors to the front entrance of the center. Funded with General fund monies. (FY 07-08 \$5,000)  Ladera Linda Paddle Tennis Court - Residents have requested that a third court be added to meet the high demand for paddle tennis court time. Funded with General fund monies. (FY 08-09 \$25,000)	70,000	25,000
<b>EET</b>			
338-3038-461-73-00	<b>IMPROV OTH THAN BLDGS</b> The FY07-08 budget provides for emergency generators at PVIC and Hesse Park (\$75,000), a contribution to the Palos Verdes High School pool project (\$20,000), and a Civic Center planning study (\$80,000).	175,000	0
338-3038-491-91-00	<b>TRANSFERS OUT</b> In FY07-08, the EET fund will provide for a Baseline Utilities Study at the Civic Center and Upper Point Vicente Park. The Study expenditure will be recorded in the Parks Maintenance program.	20,000	0

**Department:** Infrastructure Improvements

**Budget Program:** Parks, Trails & Open Space Improvements

Account #	Account Description	FY07-08	Proposed FY08-09
<i>Quimby</i>			
334-3034-461-73-00	IMPROV OTH THAN BLDGS The FY07-08 budget provides for a Girls' Softball Snack Shack.	25,000	0

**Department:** Infrastructure Improvements

**Budget Program:** Sewer Improvements

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	330-3035-461-32-00	PROF/TECH SERVICE	0	0	0	-18,000	0	0
Expenditure Subtotals			0	0	0	-18,000	0	0
<b>Net (Uses)/Resources Program Totals</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>-18,000</b>	<b>0</b>	<b>0</b>

**Department:** Infrastructure Improvements  
**Budget Program:** Building Replacement/Improvements

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
Improvements	686-3086-461-32-00	PROF/TECH SERVICE	-1,800	0	-6,000	-6,000	-2,000	0
Improvements	686-3086-461-72-00	BUILDINGS	-99,450	0	0	0	0	0
Improvements	686-3086-461-73-00	IMPROV OTH THAN BLD	0	-56,885	-459,000	-663,325	-241,200	0
<b>Expenditure Subtotals</b>			<b>-101,250</b>	<b>-56,885</b>	<b>-465,000</b>	<b>-669,325</b>	<b>-243,200</b>	<b>0</b>
	686-3086-331-10-00	FEDERAL GRANT INCOM	0	0	59,000	59,000	0	0
	686-3086-361-10-00	INTEREST EARNINGS	33,388	59,173	44,300	44,300	55,700	53,900
<b>Revenue Subtotals</b>			<b>33,388</b>	<b>59,173</b>	<b>103,300</b>	<b>103,300</b>	<b>55,700</b>	<b>53,900</b>
Fr Gen'l fund	686-3086-391-10-00	TRANSFERS IN	0	100,000	100,000	100,000	100,000	100,000
<b>Transfers In Subtotals</b>			<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>-67,862</b>	<b>102,288</b>	<b>-261,700</b>	<b>-466,025</b>	<b>-87,500</b>	<b>153,900</b>

**Department:** Infrastructure Improvements

**Budget Program:** Building Replacement/Improvements

Account #	Account Description	FY07-08	Proposed FY08-09
<b>Improvements</b>			
686-3086-461-32-00	<b>PROF/TECH SERVICE</b> To pay for engineering and inspection costs associated with building improvements charged to this program.	2,000	0
686-3086-461-73-00	<b>IMPROV OTH THAN BLDGS</b> This budget provides for the following one-time projects:  1. Ladera Linda Storage Sheds - The sheds are in poor condition and need to be torn down and replaced. (FY 07-08 \$20,000)  2. Enhancements to the Multi-Purpose Room at Hesse Park to facilitate filming and multi-media presentations. (FY07-08 \$10,000)  3. Planning conference room expansion. (FY07-08 \$36,000)  4. Planning kitchen remodel. (FY07-08 \$21,600)  5. Planning bathroom remodel. (FY07-08 \$42,000)  6. Planning lobby remodel. (FY07-08 \$21,600)  7. City Hall modifications for additional work areas. (FY07-08 \$90,000)	241,200	0

**Department:** Infrastructure Improvements  
**Budget Program:** Water Quality/Flood Protection

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	501-3052-431-11-00	SALARY & WAGES - FT	0	0	-76,730	-76,730	-92,620	-99,100
	501-3052-431-29-00	EMPLOYEE BENEFITS	0	0	-36,570	-36,570	-33,230	-36,340
	501-3052-431-32-00	PROF/TECH SERVICE	0	-56,986	-206,580	-754,580	-704,853	-365,298
	501-3052-431-43-00	MAINTENANCE SERVICE	0	0	-226,631	-226,631	-162,363	-177,214
	501-3052-431-61-00	OP SUPP/MINOR EQUIP	0	0	-10,000	-10,000	0	0
	501-3052-431-71-00	LAND	0	0	-1,200,000	-500,000	0	0
	501-3052-431-73-00	IMPROV OTH THAN BLD	0	36,951	-1,676,148	-3,231,121	-1,488,198	-2,495,343
	501-3052-431-79-00	DEPRECIATION	0	-26,590	0	0	-245,000	-330,000
<b>Expenditure Subtotals</b>			<b>0</b>	<b>-46,625</b>	<b>-3,432,659</b>	<b>-4,835,632</b>	<b>-2,726,264</b>	<b>-3,503,295</b>
	501-3052-344-50-00	STORM DRAIN USER FE	0	0	1,192,549	1,192,549	1,216,400	1,240,728
	501-3052-361-10-00	INTEREST EARNINGS	0	47,255	700	700	12,100	96,800
	501-3052-365-80-00	DONATIONS	86	0	0	0	0	0
<b>Revenue Subtotals</b>			<b>86</b>	<b>47,255</b>	<b>1,193,249</b>	<b>1,193,249</b>	<b>1,228,500</b>	<b>1,337,528</b>
Fr Gen'l fund	501-3052-391-10-00	TRANSFERS IN	2,000,000	2,109,492	2,437,728	1,985,728	3,099,193	650,176
<b>Transfers In Subtotals</b>			<b>2,000,000</b>	<b>2,109,492</b>	<b>2,437,728</b>	<b>1,985,728</b>	<b>3,099,193</b>	<b>650,176</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>2,000,086</b>	<b>2,110,122</b>	<b>198,318</b>	<b>-1,656,655</b>	<b>1,601,429</b>	<b>-1,515,591</b>

**Department:** Infrastructure Improvements

**Budget Program:** Water Quality/Flood Protection

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>501-3052-431-11-00</b>	<b>SALARY &amp; WAGES - FT</b> Salaries and wages paid to full-time City employees allocated to this program.	<b>92,620</b>	<b>99,100</b>
<b>501-3052-431-29-00</b>	<b>EMPLOYEE BENEFITS</b> The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	<b>33,230</b>	<b>36,340</b>
<b>501-3052-431-32-00</b>	<b>PROF/TECH SERVICE</b> 1. Contract Engineer - Contract services to perform a rate analysis. (FY 07-08 \$14,853) (FY 08-09 \$15,298) 2. McCarrell Canyon design - Contract services to design the ultimate improvements. (FY 07-08 \$240,000) 3. Via Colinita & Miraleste design - Contract services to design improvements. (FY 07-08 \$50,000) 4. Master Plan Update - includes value added engineering. (FY07-08 \$400,000) (FY08-09 \$350,000)	<b>704,853</b>	<b>365,298</b>
<b>501-3052-431-43-00</b>	<b>MAINTENANCE SERVICES</b> 1. Storm drain maintenance projects (FY 07-08 \$128,766) (FY 08-09 \$126,815) 2. Maintenance of filtration devices (FY 07-08 \$33,597) (FY 08-09 \$50,399)	<b>162,363</b>	<b>177,214</b>
<b>501-3052-431-73-00</b>	<b>IMPROV OTH THAN BLDGS</b> 1. Storm Drain Lining (FY 07-08 \$300,648) (FY 08-09 \$305,167) 2. Installation of Filtration Devices (FY 07-08 \$87,550) (FY 08-09 \$90,176) 3. McCarrell Canyon/Bay Club Slant Drain (FY 07-08 \$1,000,000) (FY 08-09 \$2,000,000) 5. Miscellaneous Drainage Repairs (FY 07-08 \$100,000) (FY 08-09 \$100,000)	<b>1,488,198</b>	<b>2,495,343</b>
<b>501-3052-431-79-00</b>	<b>DEPRECIATION</b> Provides for depreciation of Storm Drain Improvements made through this program.	<b>245,000</b>	<b>330,000</b>

## **EQUIPMENT REPLACEMENT**

The City's Equipment Replacement Fund was established in 1990 and is designed to collect the costs of operating, maintaining and replacing vehicles, computer equipment, office furniture and equipment, photocopiers and telecommunications equipment throughout the City. The fund allows for the gradual accumulation of monies for equipment replacement, rather than a sudden expense in the year equipment is replaced.

### **EQUIPMENT REPLACEMENT – COMPUTER EQUIPMENT (681-2082)**

The Computer Equipment program accounts for the cost of maintaining, purchasing, and amortizing the City's computer equipment, including desktop computers, network server, printers, and software. Revenues within this program represent the combined total of each department's share of these costs.

### **EQUIPMENT REPLACEMENT – VEHICLES (681-3081)**

The Vehicles program accounts for the cost of maintaining, purchasing, and amortizing the City's fleet of vehicles. Revenues within this program represent the combined total of each department's share of these costs.

### **EQUIPMENT REPLACEMENT – FURNITURE & EQUIPMENT (681-6083)**

The Furniture and Equipment program accounts for the cost of maintaining, purchasing, and amortizing the City's furniture and equipment, including photocopiers, other office equipment, and the City's generator. Revenues within this program represent the combined total of each department's share of these costs.

**Department: Equipment Replacement**

	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
<i>Equipment Replacement - Computers</i>						
Expenditure Subtotals	-140,982	-225,404	-146,600	-250,391	-329,300	-281,970
Revenue Subtotals	251,450	242,782	169,100	223,100	183,100	137,700
<b>Program Net (Uses)/Resources Totals</b>	<b>110,468</b>	<b>17,378</b>	<b>22,500</b>	<b>-27,291</b>	<b>-146,200</b>	<b>-144,270</b>

*Equipment Replacement - Vehicles*

Expenditure Subtotals	-31,589	-31,737	-59,100	-134,100	-173,500	-101,500
Revenue Subtotals	70,870	99,507	73,900	73,900	95,300	56,400
Transfers In Subtotals	0	48,515	0	0	0	0
<b>Program Net (Uses)/Resources Totals</b>	<b>39,281</b>	<b>116,285</b>	<b>14,800</b>	<b>-60,200</b>	<b>-78,200</b>	<b>-45,100</b>

*Equipment Replacement - Furn & Equip*

Expenditure Subtotals	-127,737	-210,007	-191,600	-248,533	-191,500	-133,100
Revenue Subtotals	207,846	210,620	187,000	187,000	115,100	91,400
<b>Program Net (Uses)/Resources Totals</b>	<b>80,109</b>	<b>613</b>	<b>-4,600</b>	<b>-61,533</b>	<b>-76,400</b>	<b>-41,700</b>

<b>Totals Equipment Replacement</b>	<b>229,858</b>	<b>134,276</b>	<b>32,700</b>	<b>-149,024</b>	<b>-300,800</b>	<b>-231,070</b>
-------------------------------------	----------------	----------------	---------------	-----------------	-----------------	-----------------

**Department:** Equipment Replacement  
**Budget Program:** Equipment Replacement - Computers

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	681-2082-499-61-00	OP SUPP/MINOR EQUIP	-6,762	-21,607	-48,100	-48,100	-142,900	-113,770
	681-2082-499-75-20	COMP/VOICE EQUIP - C	-46,953	-95,551	-7,000	-110,791	-98,800	-90,000
	681-2082-499-79-00	DEPRECIATION	-87,267	-108,246	-91,500	-91,500	-87,600	-78,200
<b>Expenditure Subtotals</b>			<b>-140,982</b>	<b>-225,404</b>	<b>-146,600</b>	<b>-250,391</b>	<b>-329,300</b>	<b>-281,970</b>
	681-2082-361-10-00	INTEREST EARNINGS	22,124	47,157	24,600	24,600	61,500	54,600
Chg for Svcs	681-2082-381-20-00	INTERFUND CHG CMPTR	229,326	195,625	144,500	198,500	121,600	83,100
<b>Revenue Subtotals</b>			<b>251,450</b>	<b>242,782</b>	<b>169,100</b>	<b>223,100</b>	<b>183,100</b>	<b>137,700</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>110,468</b>	<b>17,378</b>	<b>22,500</b>	<b>-27,291</b>	<b>-146,200</b>	<b>-144,270</b>

**Department:** Equipment Replacement

**Budget Program:** Equipment Replacement - Computers

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
<b>681-2082-499-61-00</b>	<b>OP SUPP/MINOR EQUIP</b> This budget item provides for purchasing minor new & replacement computer equipment with a cost less than the \$5,000 capitalization threshold. Examples include workstations, laptops, printers, scanners, monitors, UPS devices, and software licenses.  The increase form FY06-07 is primarily due to the following: > Laptops for the City Council (\$12,500) > 7 BlackBerry devices (\$5,600) > 4 large scanners for plans and maps (\$10,650) > Three additional workstations (\$3,600) > Upgrade portable drives to enable offsite storage (\$12,000) > Upgrade the network switches (\$4,400) > Upgrade MS Windows & Office on all workstations (\$10,000) > Additional software requested by various departments (\$5,000) > Establish a reserve for contingencies (\$15,000)	<b>142,900</b>	<b>113,770</b>
<b>681-2082-499-75-20</b>	<b>COMP/VOICE EQUIP - CAP</b> All items being replaced have been fully depreciated. No new equipment purchases are planned for either FY07-08 or FY08-09.  FY07-08 Replacements: 1. AS400 used for accounting system (\$30,000) 2. Primary data backup server for the RPV network (\$6,000) 3. Primary document imaging server (\$6,000) 4. Call Manager server (\$36,800) 5. Primary firewall - Sonicwall (\$20,000)  FY08-09 Replacements: 1. Graphic Information System (GIS) aerial photos (\$90,000)	<b>98,800</b>	<b>90,000</b>
<b>681-2082-499-79-00</b>	<b>DEPRECIATION</b> Depreciation of computer equipment and software.	<b>87,600</b>	<b>78,200</b>

**Department:** Equipment Replacement  
**Budget Program:** Equipment Replacement - Vehicles

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	681-3081-499-43-00	MAINTENANCE SERVICE	-18,335	-15,783	-28,800	-28,800	-30,000	-31,000
	681-3081-499-76-00	VEHICLES	0	0	0	-75,000	-108,000	-22,000
	681-3081-499-79-00	DEPRECIATION	-13,254	-15,954	-30,300	-30,300	-35,500	-48,500
<b>Expenditure Subtotals</b>			<b>-31,589</b>	<b>-31,737</b>	<b>-59,100</b>	<b>-134,100</b>	<b>-173,500</b>	<b>-101,500</b>
	681-3081-361-10-00	INTEREST EARNINGS	10,116	20,107	14,800	14,800	26,200	23,300
Chg for Svcs	681-3081-381-20-00	INTERFUND CHG VEHIC	60,754	79,400	59,100	59,100	69,100	33,100
<b>Revenue Subtotals</b>			<b>70,870</b>	<b>99,507</b>	<b>73,900</b>	<b>73,900</b>	<b>95,300</b>	<b>56,400</b>
From AQMD	681-3081-391-10-00	TRANSFERS IN	0	48,515	0	0	0	0
<b>Transfers In Subtotals</b>			<b>0</b>	<b>48,515</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>39,281</b>	<b>116,285</b>	<b>14,800</b>	<b>-60,200</b>	<b>-78,200</b>	<b>-45,100</b>

**Department:** Equipment Replacement

**Budget Program:** Equipment Replacement - Vehicles

Account #	Account Description	FY07-08	Proposed FY08-09
681-3081-499-43-00	<b>MAINTENANCE SERVICES</b> This line item represents the cost of vehicle repairs and fuel for all City vehicles.	30,000	31,000
681-3081-499-76-00	<b>VEHICLES</b> All items being replaced have been fully depreciated. The Building & Safety program will be charged the full amount of the new vehicles purchased in FY07-08, and will be charged for only the depreciation in subsequent years.  FY07-08: 1. New vehicles for two staff building inspectors (\$50,000) 2. Replace the fully depreciated 1995 Ford Taurus for Public Works (\$28,000) 3. Replace the fully depreciated 2001 Jeep for Planning & Code Enforcement (\$30,000)  FY08-09: 1. Replace the 1994 Ford Ranger for Public Works (\$22,000)	108,000	22,000
681-3081-499-79-00	<b>DEPRECIATION</b> This line item represents the annual depreciation of City vehicles.	35,500	48,500

**Department:** Equipment Replacement  
**Budget Program:** Equipment Replacement - Furn & Equip

Sub-Program	Account #	Account Description	Actual FY04-05	Actual FY05-06	Original FY06-07	Revised FY06-07	FY07-08	Proposed FY08-09
	681-6083-499-43-00	MAINTENANCE SERVICE	-28,045	-25,883	-27,100	-27,100	-28,000	-29,000
	681-6083-499-53-00	POSTAGE	-26,003	-27,392	-37,900	-37,900	-40,000	-40,000
	681-6083-499-61-00	OP SUPP/MINOR EQUIP	-17,072	-17,173	-30,700	-43,327	-32,000	-33,000
	681-6083-499-75-10	FURNITURE AND EQUIP	-10,913	-57,863	-32,500	-76,806	-40,000	0
	681-6083-499-79-00	DEPRECIATION	-45,704	-81,696	-63,400	-63,400	-51,500	-31,100
<b>Expenditure Subtotals</b>			<b>-127,737</b>	<b>-210,007</b>	<b>-191,600</b>	<b>-248,533</b>	<b>-191,500</b>	<b>-133,100</b>
	681-6083-361-10-00	INTEREST EARNINGS	21,854	36,379	22,400	22,400	47,300	42,000
Chg for Svcs	681-6083-381-20-00	INTERFUND CHG EQUIP	185,992	174,241	164,600	164,600	67,800	49,400
<b>Revenue Subtotals</b>			<b>207,846</b>	<b>210,620</b>	<b>187,000</b>	<b>187,000</b>	<b>115,100</b>	<b>91,400</b>
<b>Net (Uses)/Resources Program Totals</b>			<b>80,109</b>	<b>613</b>	<b>-4,600</b>	<b>-61,533</b>	<b>-76,400</b>	<b>-41,700</b>

**Department:** Equipment Replacement

**Budget Program:** Equipment Replacement - Furn & Equip

<b>Account #</b>	<b>Account Description</b>	<b>FY07-08</b>	<b>Proposed FY08-09</b>
681-6083-499-43-00	<b>MAINTENANCE SERVICES</b> This item provides for maintenance of office equipment (i.e. copiers, postage machine, etc.).	28,000	29,000
681-6083-499-53-00	<b>POSTAGE</b> The proposed budget provides for an increase from 39 cents to 41 cents for first-class letter postage.	40,000	40,000
681-6083-499-61-00	<b>OP SUPP/MINOR EQUIP</b> Supplies such as paper, toner, and ink cartridges are purchased with this account.	32,000	33,000
681-6083-499-75-10	<b>FURNITURE AND EQUIP</b> All items being replaced have been fully depreciated. No new equipment purchases are planned for either FY07-08 or FY08-09.  FY07-08 Replacements: 1. Postage machine (\$15,000) 2. Planning copier (\$25,000)	40,000	0
681-6083-499-79-00	<b>DEPRECIATION</b> This line item represents the annual depreciation expense of office furniture and equipment.	51,500	31,100