

CITY OF RANCHO PALOS VERDES
CITY BUDGET
FY09-10 & FY10-11

CITY OFFICIALS

Larry Clark
Mayor

Steve Wolowicz
Mayor Pro Tem

Peter Gardiner
Council Member

Thomas D. Long
Council Member

Douglas W. Stern
Council Member

Carolyn Lehr	City Manager
Carolynn Petru	Deputy City Manager
Carol Lynch	City Attorney
Jim Bell	Director of Public Works
Dennis McLean	Director of Finance & Information Technology
Joel Rojas	Community Development Director
Ron Rosenfeld	Director of Recreation & Parks

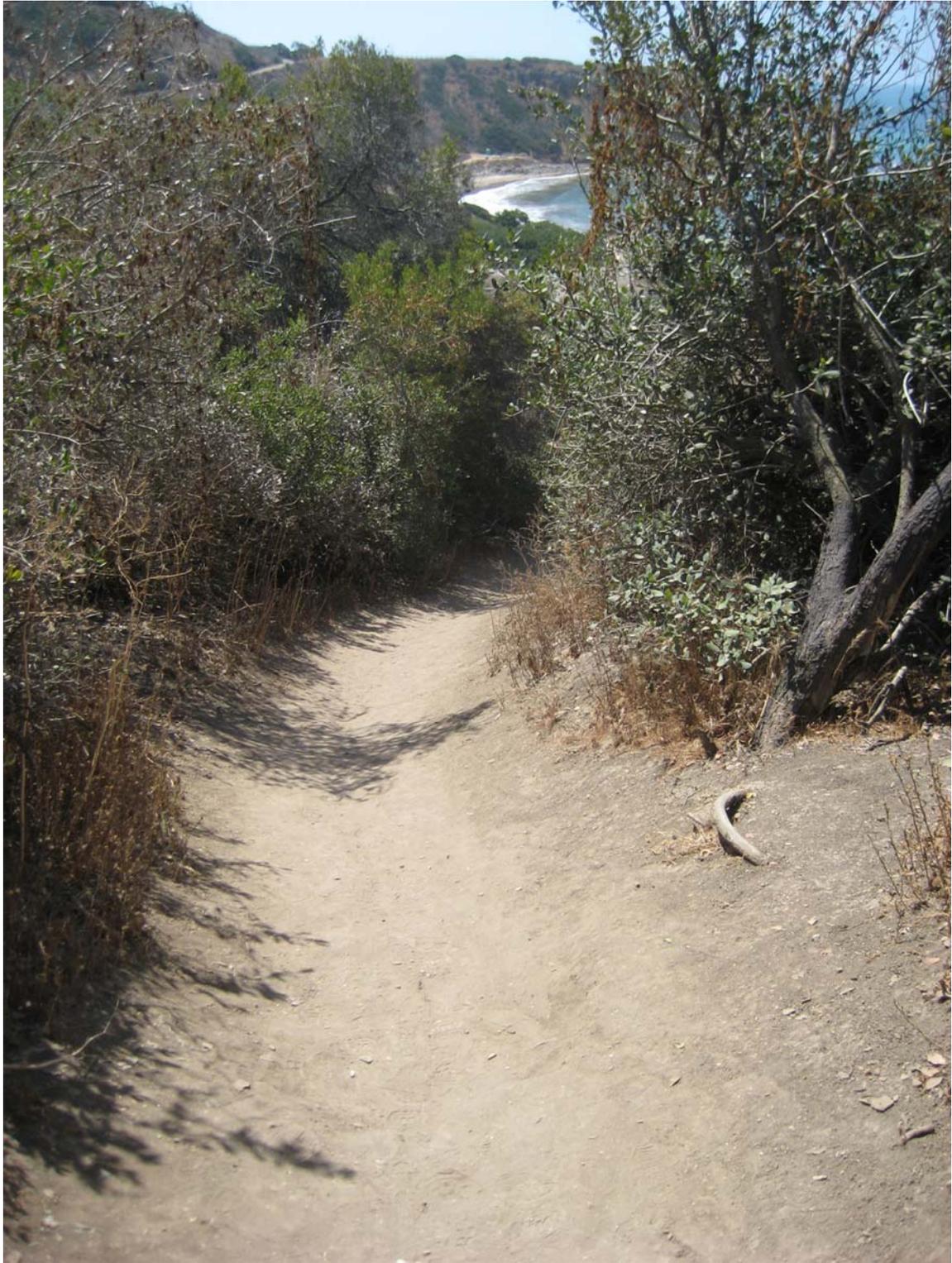


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MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS
FROM: CITY MANAGER
DATE: JULY 1, 2009
SUBJECT: BUDGET MESSAGE

The City Council has adopted a balanced FY09-10 General Fund budget of \$19.6 million, with a net surplus of about \$212,000. Rancho Palos Verdes was incorporated as a no-tax city in 1973, and runs on a lean annual revenue budget of \$457 per resident. As a comparison, information from the State Controller indicates that the average annual revenue for other cities in the South Bay is \$823 per resident.

General Fund Reserves are estimated to be \$9.4 million at June 30, 2010. With Reserves of more than 50% of annual General Fund expenditures and a balanced budget, the City Council and City Staff should be commended for sound fiscal policies and prudent management of the City's finances.

However, the State of California continues to have budget and cash flow problems that threaten the City's resources. The state has not yet balanced its FY09-10 budget, and may borrow or take City property tax, gas tax and other revenue sources. Once the impact of the state's decisions is known, Staff expects it will be necessary to re-balance the City's FY09-10 budget.

Notwithstanding the fiscal challenges ahead, the City Council is committed to the following goals for 2009 and beyond:

- Implement a Capital Improvement Plan to improve the City's infrastructure;
- Improve traffic safety and emergency preparedness;
- Bring the Eastview section of the City into the Palos Verdes Peninsula Unified School District;
- Create a new civic center;
- Complete the Palos Verdes Nature Preserve;
- Improve recreational and educational facilities at all City parks; and
- Complete the General Plan Update and the Coastal Specific Plan.

CITY MANAGER'S BUDGET MESSAGE

July 1, 2009

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To make progress on these goals, several new programs with a total cost of about \$200,000 were added to City services for FY09-10:

- Park Rangers to assist visitors in the City's open space preserve;
- An emergency preparedness newsletter;
- Oversized vehicle and neighborhood parking permit programs; and
- A program to reduce the size of the peafowl flocks in certain areas of the City.

Terranea Resort & Spa

The Terranea Resort & Spa opened on the City's coastline on June 12, 2009. The Resort will add a significant amount of revenue to the City's budget, including transient occupancy tax, sales tax and golf tax. The City Council is currently finalizing approval of a tax rebate arrangement to assist the Resort with cash flow difficulties during its initial stages of operation. The City would rebate 80% of transient occupancy tax collected over 34 months, up to \$8.2 million. The rebate is expected to be repaid to the City with interest. Excluding the rebated amount of tax, the Resort has the potential to generate as much as \$1 million of City revenue for FY09-10. This additional revenue will be added to the City's FY09-10 budget after initial results can be quantified and an analysis of the Resort's impact on City services and infrastructure can be performed.

Capital Improvement Plan

To improve planning for the future of the City's infrastructure and facilities, the City developed and adopted a formal Five-Year Capital Improvement Plan in 2009. The document includes project descriptions, criteria for inclusion, project categorizations, maps, photos, and cost estimates. The Plan identified \$25 million of projects that can be accomplished in the next five years with available resources. Funded projects include arterial and residential street improvements, median and pedestrian access improvements, the next phase of exhibits at PVIC, and various park site improvements.

An unfunded project list was also developed as a key element to plan and control future capital financing, and to highlight the City's needs beyond the five-year period. The unfunded list includes projects such as replacing City Hall, PVDS & PVDE roadway stabilization, bikeway improvements, and various park improvements. Projects identified on the unfunded list have a total cost estimate range of \$77 million to \$116 million.

General Fund Trends

Over the last 10 years, General Fund expenditures have increased by an average of 8% annually, while revenue has increased an average of 5% annually. About half of the City's General Fund revenue is from property tax, which has grown by an annual average of 7% over the same period. Due to the current state of the economy, the City's property tax is not expected to grow significantly during FY09-10. This presented a unique challenge to balance the City's FY09-10 budget, requiring a number of cost saving measures and use of all available resources.

CITY MANAGER'S BUDGET MESSAGE

July 1, 2009

Page 3 of 3

General Fund expenditure increases during the last 10 years have primarily resulted from:

- A marked increase in litigation activities against the City;
- The skyrocketing cost of general liability insurance;
- The preservation and maintenance of open space;
- The re-opening of the Point Vicente Interpretive Center;
- Additions to City services such as traffic enforcement, emergency preparedness activities, RPV TV, and additional special events; and
- Additions to staff to handle increased work loads and improve pro-active processes, especially in Public Works.

Even with the escalating cost of providing quality service to its residents, the City's General Fund will spend only about \$417 per resident during FY09-10, whereas the FY06-07 statewide average of annual per capita spending by cities was \$1,592. When making this comparison and reflecting on the quality of life in Rancho Palos Verdes, it is clear that the City's residents are receiving a good value for their tax dollars.

City Staff remains committed to providing the best service possible, while conservatively managing the City's resources. We look forward to providing new and improved services and meeting the City's challenges in the future.

GUIDE TO THE CITY OF RANCHO PALOS VERDES BUDGET FY09-10 & FY10-11

The City's budget is more than just a compilation of revenues and expenditures. It represents a financial and policy implementation plan. In addition, it is a communication medium for the City Council, staff and the public. It also encompasses the City's commitment to provide quality, customer-oriented services to the community.

The budget document is organized into the following sections:

- Budget Overview
- General Fund Overview
- Redevelopment Agency Overview
- Improvement Authority Overview
- City Council
- City Attorney
- City Administration
- Public Safety
- Finance & Information Technology
- Planning, Building & Code Enforcement
- Recreation & Parks
- Public Works
- Infrastructure Improvements
- Equipment Replacement

The Budget Overview section contains: the City Manager's budget message, this guide to the budget document, fund descriptions, combined summaries of funds, inter-fund transfer summaries, an inter-fund charge summary, revenue descriptions, an index of budget programs, and expenditure descriptions.

The General Fund Overview section is comprised of a summary of estimated General fund balance, as well as schedules of General fund revenues, expenditures and operating transfers.

The Redevelopment Agency and Improvement Authority (component units of the City) Overview sections contain descriptions of component unit activity, as well as component unit fund summaries.

The remainder of the budget document is organized by department or function, and provides detailed budget program information. Within each department or function section, a description of each budget program is included, as well as line item budget details and justifications for expenditures and transfers out.

Within each budget program, program revenues are presented with program expenditures to arrive at a net program cost to the City.

The following definitions of some of the frequently used words and phrases will help when reading this budget document:

- **Activity** - A specific and distinguishable service within a budgetary program to fulfill

a community need or a city government responsibility (e.g. the rabies clinic is an activity within the animal services program).

- **Appropriation** - City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes.
- **Department** - A designated organizational unit of the city government (e.g. Administration, Public Works, etc.).
- **Fiscal Year** - The twelve-month period of time to which the budget applies, covering July 1st through June 30th.
- **Fund** - A separate fiscal and accounting entity, which segregates specific financial activity for various purposes or functions.
- **Function** - A combination of programs and activities authorized by budget appropriations and designed to achieve a major purpose of the City (e.g. Public Safety).
- **Inter-fund Transfers** - Monies transferred from one fund to another in order to reimburse that fund for expenditures or to finance the activities of that fund. It should be noted that the City's budget consolidates many Infrastructure Improvement projects into the Capital Improvement Projects (CIP) fund, necessitating the transfer of monies from a number of different funds to the CIP fund to finance these projects.
- **Object Accounts** - Expenditure classifications according to the types of items purchased or services obtained (e.g. full time salaries, operating supplies, professional/technical services, etc.).
- **Program** - An activity or a group of similar or related activities designed to achieve a specific goal or objective of the city (e.g. Animal Services is a program within the Public Safety function).

To assist the reader in understanding the relationship between function, program, activities and object accounts, the Chart of Accounts – Expenditure Account Code Components is presented within this Budget Overview section of the budget document.

Capital Improvement Plan

The City's Five-Year Capital Improvement Plan has been incorporated into this budget document. Funded projects identified in the Plan can be found within the Infrastructure Improvements section of this document.

RANCHO PALOS VERDES FUND DESCRIPTIONS

Unrestricted Funds

GENERAL FUND

The General fund is used to account for all revenues and expenditures of the City that are not required to be accounted for in another fund. Revenues are not restricted and primarily consist of taxes, fees and permits, fines and forfeitures, use of money and property, charges for services, and vehicle license fees. Expenditures are primarily for the operation and administration of City services, including public safety, planning, building and safety, recreation programs, and maintenance of public facilities.

Funds Restricted by Council Action

BEAUTIFICATION FUND

The City receives a portion of revenues generated by the sale of recyclable materials picked up at curbside by local refuse haulers. Recycling revenues are used for neighborhood beautification grants and beautification projects in the City's right of way (e.g. medians).

RPV TV

This special revenue fund accounts for donations to and the operational cost of the City's public cable channel. The community outreach channel provides educational programming and other information useful to the residents of the City.

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

The CIP fund accounts for major improvement projects related to roadways, parks, buildings, rights-of-way, and the sewer system. A variety of funding sources support CIP expenditures including federal, state, and local grant monies, Proposition A & C funds, Measure A monies, Developer fees, Beautification monies, and General fund operating transfers.

UTILITY UNDERGROUNDING FUND

In 2001, the City Council directed staff to establish a separate Utility Undergrounding fund to accumulate monies for relocating utility poles and lines on City arterial roadways underground, as well as provide residents with assistance with utility undergrounding in residential areas of the City.

ROADWAY BEAUTIFICATION FUND

In 2001, the City Council directed staff to establish a separate Roadway Beautification fund to accumulate monies for landscape improvements along the City's roadways.

RANCHO PALOS VERDES FUND DESCRIPTIONS

EQUIPMENT REPLACEMENT FUND

This fund was established in 1990 to collect the costs of operating, maintaining and replacing City owned vehicles, computer equipment, and office equipment. The fund allows for a gradual accumulation of monies for equipment replacement, rather than a sudden expense in the year equipment is replaced. Revenues represent the combined total of each department's share of the costs of operation, maintenance, and depreciation of their respective equipment.

BUILDING REPLACEMENT FUND

The Building Replacement fund is designed to accumulate monies to finance major improvements (e.g. roofing), and partially provide for future replacement of City owned buildings.

EMPLOYEE BENEFITS FUND

This fund accounts for the costs of benefits provided to City employees, including retirement, workers compensation insurance, and health insurance. Revenues represent the combined total of each department's share of these costs.

Funds Restricted by Law or External Agencies

STREET MAINTENANCE FUND

Highway Users tax revenue is generated by a state imposed tax on each gallon of fuel sold in California. Each city in California receives an annual allocation based on vehicle registration, assessed valuation, and population. Highway Users tax revenue is restricted and can only be used for road maintenance. Maintenance activities include street sweeping, crack seal, patching, and curb and gutter repair.

In addition to street maintenance, this fund accounts for traffic signal maintenance, street landscape maintenance, and Palos Verdes Drive South (PVDS) road maintenance in the Portuguese Bend landslide area of the City. These maintenance costs are supplemented with funds transferred from the Waste Reduction fund, the Landscape and Street Lighting (1972 Act) fund, the Street Lighting (1911 Act) fund, and the General fund.

LANDSCAPE AND STREET LIGHTING (1972 ACT) FUND

The City Council established a landscape and lighting assessment district in 1992. Assessments partially fund street landscape activities accounted for within the Street Maintenance fund. The use of assessment revenues is restricted to expenditures for activities within the street right-of-way that provide a benefit to the entire City.

RANCHO PALOS VERDES FUND DESCRIPTIONS

EL PRADO FUND

In 1982, the El Prado Recreation and Parks District was reorganized as a subsidiary district of the City. The City provides regular maintenance and operation services for two ground level spotlights and two overhead lights at the entrance of the El Prado neighborhood. A property tax assessment is remitted to the City to fund these expenditures, as well as other projects to improve the common area at the entrance of the El Prado neighborhood.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

The City receives per capita allocations of CDBG funds from the County, which receives a CDBG allocation from the Federal government. CDBG funds are used for a variety of projects and activities, including grants and loans to low-income homeowners for home improvement projects, a recreation program for people with disabilities, and projects improving accessibility for disabled persons.

STREET LIGHTING (1911 ACT) FUND

In 1995, the City Council authorized the transfer of a street lighting maintenance district from Los Angeles County to the City. Revenues generated from the district originally established by the County are now remitted to the City to provide for street lighting maintenance costs. Expenditures within this fund are limited to maintenance and electricity service for City street lights and traffic signals, as well as related overhead costs.

WASTE REDUCTION FUND

The Waste Reduction program was created to provide for the implementation of the City's Source Reduction and Recycling Element (SRRE) of the City's General Plan. The City collects waste reduction fees from local refuse haulers. The use of these fees is restricted to implementation and promotion of solid waste reduction programs.

AIR QUALITY MANAGEMENT FUND (AQMD)

This program is funded by restricted motor vehicle registration fee assessments. These assessments are restricted to uses that contribute to the reduction of air pollution within the south coast air basin. The City currently uses these funds to supplement funding for the Palos Verdes Peninsula Transit Authority.

PROPOSITION C FUND

Proposition C funds are provided by the ½ cent sales tax distributed to cities on a per capita basis for the purpose of improving transportation conditions. The funds are restricted to uses such as transit services, bus stop improvements, and maintenance and street improvement projects on roads heavily traveled by public transit vehicles. The City uses its entire Proposition C allocation for arterial pavement overlay and slurry, as well as the annual update of the Pavement Management Program.

RANCHO PALOS VERDES FUND DESCRIPTIONS

PROPOSITION A FUND

Proposition A funds are provided by the ½ cent sales tax distributed to cities on a per capita basis. These funds are restricted and may only be used for transit services and bus stop maintenance and improvements. Currently, the City uses Proposition A funds for the City's contribution to Peninsula area transit systems (Palos Verdes Peninsula Transit Authority and Municipal Area Express), as well as improvements to bus shelters.

PUBLIC SAFETY GRANTS FUND

This fund accounts for the use of local law enforcement grants received from both Federal and State agencies. The grant funds are restricted and are currently used by the City to fund three special assignment officers. In the past, the City has received grant revenues from the State to be used for the purchase of high-technology law enforcement equipment.

HABITAT RESTORATION FUND

This fund accounts for payments received from developers for conservation easements granted by the City Council. These easements allow re-vegetation efforts as mitigation for impact to native habitat on project sites. The payments will be used for future habitat restoration efforts on City-owned property.

SUBREGION 1 MAINTENANCE FUND

As part of a development agreement, the developer of Subregion 1 (Capital Pacific Holdings) was required to pay the City \$750,000 for ongoing maintenance of 71 acres of land to be dedicated to the City. Maintenance activities include landscaping, trails, fencing, and street maintenance.

MEASURE A CAPITAL PROJECTS AND MAINTENANCE FUNDS

Measure A park funds are generated by County assessments on real property. Local agencies receive funding by submitting grant applications to the Los Angeles County Regional Park and Open Space District. The grant funds are used for open space acquisition and park improvements. In addition, the City receives annual Measure A funding allocations for the maintenance of acquired open space and park improvements funded with Measure A grants. The maintenance fund accounts for Measure A maintenance allocations and operating transfers to the General fund for maintenance activities.

ABALONE COVE SEWER DISTRICT FUND

The City collects assessments from property owners within the Abalone Cove Sewer District to partially pay for operation and maintenance of the Abalone Cove sewer system. Operation and maintenance expenditures are accounted for in this fund, and are supplemented by General fund operating transfers.

RANCHO PALOS VERDES FUND DESCRIPTIONS

GINSBURG CULTURAL ARTS BUILDING FUND

This fund was established in 2007 with a generous donation from Dr. Allen and Charlotte Ginsburg. The use of the donation is restricted to either the construction of a building at Upper Point Vicente to be used for dancing and other cultural activities, or for the purchase of open space within the City for habitat conservation and passive recreational purposes.

RECREATION IMPROVEMENTS DONATIONS FUND

This fund was established in 2008 for the purpose of collecting donations restricted to construction or acquisition of future recreation facilities in the City.

PARK DEVELOPMENT (QUIMBY) FUND

Quimby funds are paid to the City by residential developers as a condition of approval for final subdivision or parcel maps for park and recreation purposes. Fees are collected in lieu of property dedication based on a formula included in the City Municipal Code, and are to be used only for the purpose of developing new or rehabilitating existing park or recreational facilities.

AFFORDABLE HOUSING IN-LIEU FUND

In 1997, the City Council approved the establishment of an in-lieu affordable housing fee pursuant to the City's General Plan and Development Code. The fee is charged to developers of large commercial and residential projects, in-lieu of the developer constructing on-site affordable housing units, and facilitates the development of affordable housing within the City. The in-lieu fees are used to implement goals, policies, and programs outlined in the Housing Element of the City's General Plan.

DEVELOPMENT IMPACT MITIGATION (ENVIRONMENTAL EXCISE TAX) FUND

In 1974, the City imposed an environmental excise tax (EET) on the construction of new residential units and commercial and industrial buildings within the City, which impact the existing ecology and quality of life. EET funds collected are to be used for purchasing land, constructing buildings and improvements, and purchasing machinery, equipment and other capital facilities with which the City may develop, improve, and expand public parks, services, utilities, water, sewage treatments, and police and fire protection.

BIKEWAYS FUND

Bikeways funds are distributed by the State to local agencies annually, based on population. The funds are restricted to use in the design and construction of bicycle and pedestrian facilities on roadways, including disabled access ramps. Funds are transferred to the CIP fund in which eligible project expenditures occur.

RANCHO PALOS VERDES FUND DESCRIPTIONS

WATER QUALITY & FLOOD PROTECTION FUND

This enterprise fund was established in 2005 to account for storm drain user fees approved by property owners in August 2005, and the related expenses to repair and maintain the City's storm drain system as part of the City's proposed Water Quality & Flood Protection program.

RDA - HOUSING SET-ASIDE FUND

This fund accounts for the portion of the Redevelopment tax increment revenue to be set-aside (20%) for the development of low and moderate income housing within the City. The Agency board determines the use of these monies on an ongoing basis.

RDA - DEBT SERVICE FUND

The Debt Service fund accounts for the accumulation of resources for the payment of the Redevelopment Agency's debt. The Agency's gross property tax increment revenue (net of the 20% Housing Set-Aside amount) is recorded in this fund. Property tax increment is defined as the portion of property taxes attributable to the Agency project area that exceeds the fixed amount collected in the base-year, the year the Agency was formed.

RDA - CAPITAL PROJECTS - PORTUGUESE BEND AND ABALONE COVE FUNDS

These Agency funds were established with the primary purpose of providing mitigation measures to stabilize a landslide. Expenditures are funded with proceeds from City General fund loans, and currently consist of reconstruction of dewatering wells, drainage improvements, and Agency administration.

IMPROVEMENT AUTHORITY – PORTUGUESE BEND FUND

A separate Joint Powers Improvement Authority was created to oversee the on-going maintenance and operation associated with landslide mitigation improvements constructed by the Redevelopment Agency. This fund accounts for the maintenance and operation expenditures related to improvements within the Portuguese Bend area of the City. The funding source for these maintenance and operation expenditures is an annual operating transfer from the City's General fund.

IMPROVEMENT AUTHORITY – ABALONE COVE FUND

This fund accounts for the maintenance and operation expenditures related to landslide mitigation improvements constructed by the Agency, within the Abalone Cove area of the City. The funding source for these maintenance and operation expenditures is interest earned on \$1,000,000 set aside from the original County bond proceeds, in accordance with the Landslide Settlement Agreement between the City, Redevelopment Agency, and the County.

FY09-10 COMBINED SUMMARY OF FUNDS

Fund	Estimated Fund Balance 6/30/2009	Revenues	Transfers In	Expenditures	Transfers Out	Estimated Fund Balance 6/30/2010
Unrestricted						
GENERAL	9,174,874	19,635,046	292,648	17,941,846	1,773,500	9,387,222
Restricted by Council Action						
BEAUTIFICATION	860,507	162,900		96,530	756,000	170,877
RPV TV	10,443	1,160	75,000	84,750		1,853
CIP	4,309,950	922,920	4,848,320	6,806,760		3,274,430
UTILITY UNDERGROUNDING	276,041	4,100				280,141
ROADWAY BEAUTIFICATION	102,375	1,500				103,875
EQUIP REPLACEMENT	2,596,597	108,600		835,000		1,870,197
BLDG REPLACEMENT	1,056,344	15,800		128,100		944,044
EMPLOYEE BENEFITS	4,874	2,126,742		2,119,232		12,384
Subtotals	9,217,131	3,343,722	4,923,320	10,070,372	756,000	6,657,801
Restricted by Law or External Agencies						
STREET MAINTENANCE	215,098	1,185,888	811,000	1,867,674		344,312
1972 ACT	57,478	258,459		69,100	200,000	46,837
EL PRADO LIGHTING	10,702	2,030		11,000		1,732
CDBG	-	301,826		274,978	26,848	-
1911 ACT	1,444,901	504,800		493,400	84,000	1,372,301
WASTE REDUCTION	115,930	137,890		174,408	52,000	27,412
AIR QUALITY MANAGEMENT	53,507	50,600		50,000		54,107
PROPOSITION C	1,658,659	816,551			2,259,720	215,490
PROPOSITION A	64,697	699,923		670,900	2,800	90,920
PUBLIC SAFETY GRANTS	-	100,000			100,000	-
HABITAT RESTORATION	120,580	1,800	115,000	124,791		112,589
SUBREGION 1 MAINT	1,860	11,300	55,000	67,000		1,160
MEASURE A MAINT	305	151,000			151,000	305
AB COVE SEWER DISTRICT	37,823	46,220	10,700	62,038		32,705
GINSBURG CULTURAL ARTS BLDG	504,245	7,600				511,845
RECREATION IMPR DONATIONS	2,048	600,000			600,000	2,048
QUIMBY	64	1,300,000				1,300,064
AFFORD HOUSING IN-LIEU	1,107,841	16,600		1,111,500		12,941
EET	673,748	107,100		350,000	332,600	98,248
MEASURE A CAPITAL	-					-
BIKEWAYS	-	25,000			25,000	-
WATER QUALITY/FLOOD PROTECT	47,700	1,239,897		1,280,007		7,590
RDA - HOUSING SET ASIDE	707,360	215,800		919,500		3,660
RDA - DEBT SERVICE	517,549	1,581,300		1,597,700		501,149
RDA - PORTUGUESE BEND	483,859	7,300		31,075		460,084
RDA - ABALONE COVE	6,202	90				6,292
IMPROV AUTH - PORT BEND	187,925	2,820	110,000	138,700		162,045
IMPROV AUTH - AB COVE	297,405	19,500		108,176		208,729
Subtotals	8,317,486	9,391,294	1,101,700	9,401,947	3,833,968	5,574,565
General Fund Advance To RDA					(45,800)	
GRAND TOTALS	26,709,491	32,370,062	6,317,668	37,414,165	6,317,668	21,619,588

SUMMARY OF INTERFUND TRANSFERS FY09-10

TRANSFERS FROM:	TRANSFERS TO:								Totals
	General fund	Street Maintenance	Subregion 1	Abalone Cove Sewer District	RPV TV	Capital Improvement Program	Habitat Restoration	Improvement Authority Port Bend	
General fund			55,000	10,700	75,000	1,362,000	115,000	110,000	1,727,700
Beautification fund		210,000				546,000			756,000
Waste Reduction fund	12,000	40,000							52,000
Environmental Excise Tax (EET)						332,600			332,600
Recreation Improvements Donations						600,000			600,000
Bikeways (TDA Article 3)						25,000			25,000
CDBG fund	26,848								26,848
Landscape/St Lighting (1972 Act) fund		200,000							200,000
Street Lighting (1911 Act) fund		84,000							84,000
Proposition A fund	2,800								2,800
Proposition C fund		277,000				1,982,720			2,259,720
Measure A Maintenance fund	151,000								151,000
Public Safety Grants fund	100,000								100,000
TOTALS	292,648	811,000	55,000	10,700	75,000	4,848,320	115,000	110,000	6,317,668

FY10-11 COMBINED SUMMARY OF FUNDS

Fund	Estimated Fund Balance 6/30/2010	Revenues	Transfers In	Expenditures	Transfers Out	Estimated Fund Balance 6/30/2011
Unrestricted						
GENERAL	9,387,222	20,061,600	292,748	17,913,374	2,481,220	9,346,976
Restricted by Council Action						
BEAUTIFICATION	170,877	154,900		96,814	227,100	1,863
RPV TV	1,853	1,040	85,000	86,432		1,461
CIP	3,274,430	978,780	1,975,420	2,954,200		3,274,430
UTILITY UNDERGROUNDING	280,141	5,600				285,741
ROADWAY BEAUTIFICATION	103,875	2,100				105,975
EQUIP REPLACEMENT	1,870,197	96,500		255,300		1,711,397
BLDG REPLACEMENT	944,044	18,900		34,500		928,444
EMPLOYEE BENEFITS	12,384	2,037,613		2,015,560		34,437
Subtotals	6,657,801	3,295,433	2,060,420	5,442,806	227,100	6,343,748
Restricted by Law or External Agencies						
STREET MAINTENANCE	344,312	1,228,701	844,900	2,005,474		412,439
1972 ACT	46,837	259,747		70,300	204,000	32,284
EL PRADO LIGHTING	1,732	1,940		1,000		2,672
CDBG	-	194,747		167,899	26,848	-
1911 ACT	1,372,301	520,200		506,900	85,600	1,300,001
WASTE REDUCTION	27,412	175,550		163,939	12,000	27,023
AIR QUALITY MANAGEMENT	54,107	50,880		50,000		54,987
PROPOSITION C	215,490	951,967			380,300	787,157
PROPOSITION A	90,920	700,700		694,500	2,900	94,220
PUBLIC SAFETY GRANTS	-	100,000			100,000	-
HABITAT RESTORATION	112,589	2,300	115,000	126,411		103,478
SUBREGION 1 MAINT	1,160	15,000	55,000	69,000		2,160
MEASURE A MAINT	305	151,000			151,000	305
AB COVE SEWER DISTRICT	32,705	47,210	10,700	63,206		27,409
GINSBURG CULTURAL ARTS BLDG	511,845	10,200				522,045
RECREATION IMPR DONATIONS	2,048					2,048
QUIMBY	1,300,064	26,000				1,326,064
AFFORD HOUSING IN-LIEU	12,941	220,300		12,500		220,741
EET	98,248	2,000				100,248
MEASURE A CAPITAL	-					-
BIKEWAYS	-	25,000			25,000	-
WATER QUALITY/FLOOD PROTECT	7,590	1,251,789	160,000	1,418,618		761
RDA - HOUSING SET ASIDE	3,660	211,500		215,000		160
RDA - DEBT SERVICE	501,149	1,730,700		1,747,700		484,149
RDA - PORTUGUESE BEND	460,084	9,200		31,366		437,918
RDA - ABALONE COVE	6,292	130				6,422
IMPROV AUTH - PORT BEND	162,045	3,240	110,000	141,700		133,585
IMPROV AUTH - AB COVE	208,729	24,200		109,490		123,439
Subtotals	5,574,565	7,914,201	1,295,600	7,595,003	987,648	6,201,715
General Fund Advance To RDA					(47,200)	
GRAND TOTALS	21,619,588	31,271,234	3,648,768	30,951,183	3,648,768	21,892,439

SUMMARY OF INTERFUND TRANSFERS FY10-11

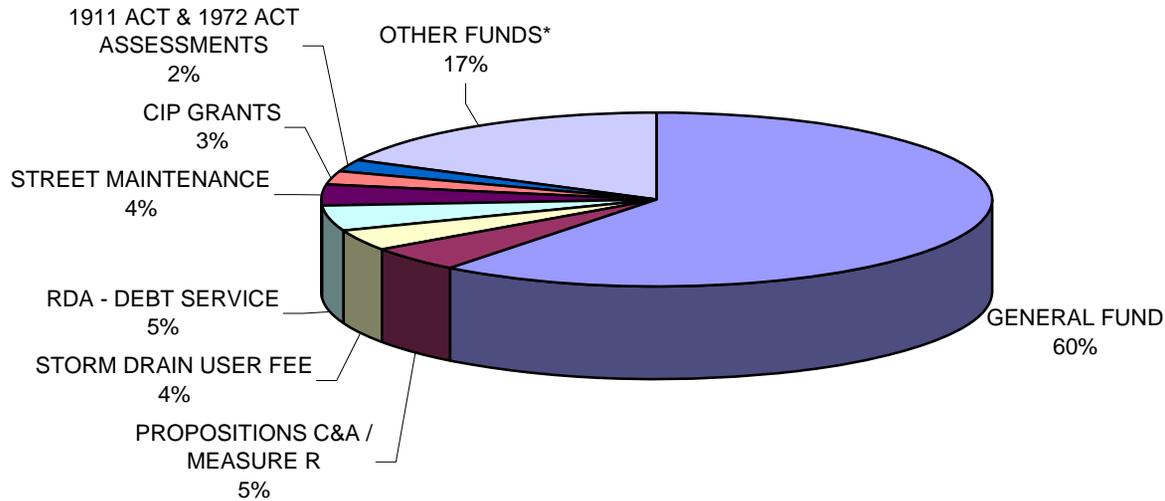
TRANSFERS FROM:	TRANSFERS TO:									Totals
	General fund	Street Maintenance	Subregion 1	Abalone Cove Sewer District	RPV TV	Capital Improvement Program	Habitat Restoration	Water Quality Flood Protect	Improvement Authority Port Bend	
General fund		175,000	55,000	10,700	85,000	1,723,320	115,000	160,000	110,000	2,434,020
Beautification fund						227,100				227,100
Waste Reduction	12,000									12,000
Bikeways (TDA Article 3)						25,000				25,000
CDBG fund	26,848									26,848
Landscape/St Lighting (1972 Act) fund		204,000								204,000
Street Lighting (1911 Act) fund		85,600								85,600
Proposition A fund	2,900									2,900
Proposition C fund		380,300								380,300
Measure A Maintenance fund	151,000									151,000
Public Safety Grants fund	100,000									100,000
TOTALS	292,748	844,900	55,000	10,700	85,000	1,975,420	115,000	160,000	110,000	3,648,768

SUMMARY OF INTERFUND CHARGES

TRANSFERS FROM:	FY09-10 INTERFUND CHARGES TO:			FY10-11 INTERFUND CHARGES TO:		
	Equipment Replacement fund	Employee Benefit fund	General fund Overhead Charges	Equipment Replacement fund	Employee Benefit fund	General fund Overhead Charges
General fund	68,700	2,061,058		58,300	1,974,938	
Beautification fund		5,060	4,300		4,814	4,400
Waste Reduction fund		13,968	7,600		13,289	7,800
Landscape/St Lighting (1972 Act) fund			59,900			61,100
Street Lighting (1911 Act) fund			73,400			74,900
Proposition A fund			3,000			3,000
Abalone Cove Sewer District		3,475			3,306	
RPV TV	1,000	3,397		800	3,232	
Water Quality Flood Protection		39,714			37,784	
TOTALS	69,700	2,126,672	148,200	59,100	2,037,363	151,200



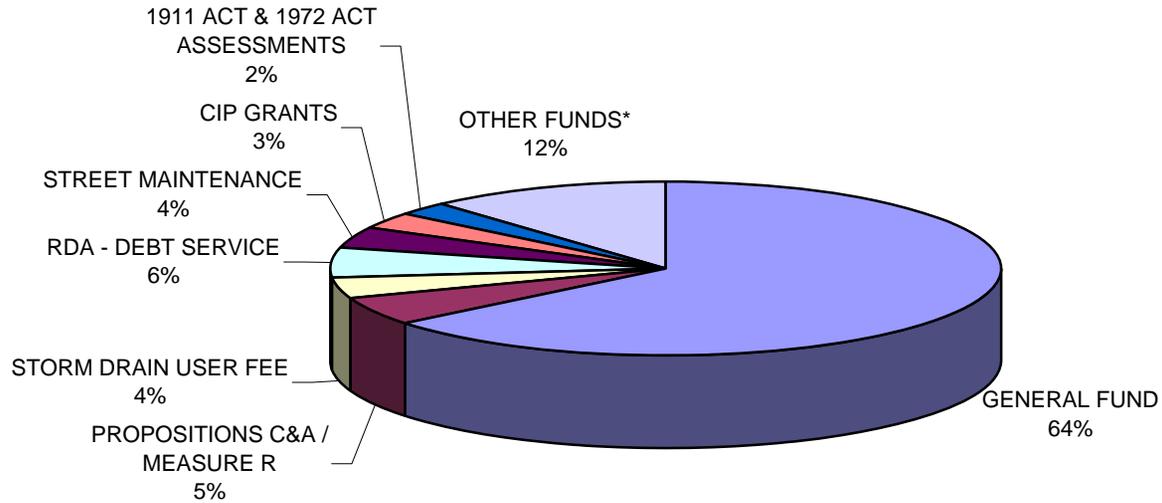
**SUMMARY OF REVENUES - ALL FUNDS
FY09-10 \$32,370,062**



GENERAL FUND	\$19,635,046
PROPOSITIONS C&A / MEASURE R	\$1,490,574
STORM DRAIN USER FEE	\$1,239,197
RDA - DEBT SERVICE	\$1,581,300
STREET MAINTENANCE	\$1,185,888
CIP GRANTS	\$858,320
1911 ACT & 1972 ACT ASSESSMENTS	\$740,659
OTHER FUNDS*	\$5,639,078

*OTHER FUNDS includes all funds of the City and its component units which are not individually identified in this chart (see the FY09-10 COMBINED SUMMARY OF FUNDS for further details).

SUMMARY OF REVENUES - ALL FUNDS FY10-11 \$31,271,234

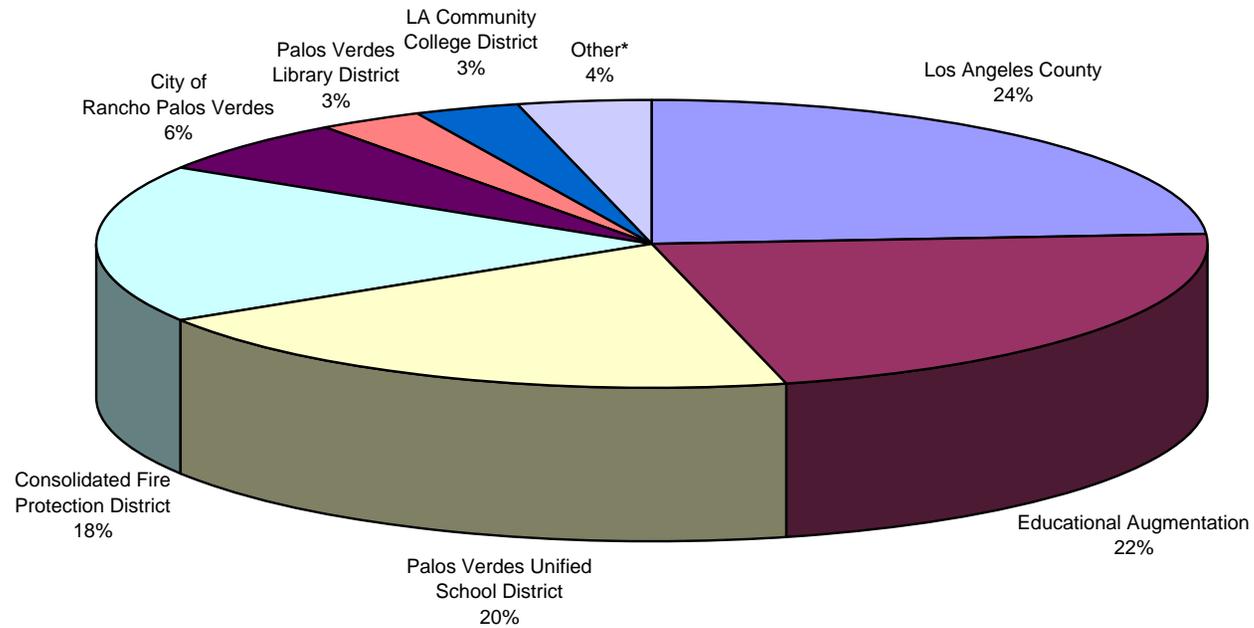


GENERAL FUND	\$20,061,600
PROPOSITIONS C&A / MEASURE R	\$1,646,567
STORM DRAIN USER FEE	\$1,251,589
RDA - DEBT SERVICE	\$1,728,400
STREET MAINTENANCE	\$1,228,701
CIP GRANTS	\$913,280
1911 ACT & 1972 ACT ASSESSMENTS	\$751,647
OTHER FUNDS*	\$3,689,450

*OTHER FUNDS includes all funds of the City and its component units which are not individually identified in this chart (see the FY10-11 COMBINED SUMMARY OF FUNDS for further details).

HOW YOUR PROPERTY TAX DOLLARS ARE ALLOCATED

Annual property taxes are based on 1% of the assessed value of your property. Therefore, a homeowner with an assessed property value of \$600,000 pays property tax of \$6,000 annually. Of this amount, the City of Rancho Palos Verdes receives \$360.



*Other property tax recipients include the Los Angeles County Flood Control Maintenance District, the South Bay Cities Sanitation District, and the Children's Institutional Tuition Fund.

SOURCES AND USES OF CITY REVENUES - ALL FUNDS

GENERAL FUND

The General fund accounts for a variety of different revenues that may be used for any expenditures of the City. Primarily, General fund revenue consists of general-purpose taxes. The most significant General fund revenue sources, approximately 97% of the total General fund revenues, are described below.

PROPERTY TAX: Property Taxes are the largest single source of revenue to the General Fund, accounting for approximately 31% of all General Fund revenue. The Los Angeles County Assessor determines property valuations for all real property within the City. The County levies the base property tax of one percent, equaling \$1 per each \$100 of assessed valuation (subject to growth limitations of 2% per year). Rancho Palos Verdes' share of the \$1 is about 6%. (Example: For a home with a \$600,000 assessed valuation, the base property tax billed by the County is \$6,000 per year, and the City's 6% share is about \$360 per year.) A number of other governmental agencies providing services within the City receive the remaining 94%, with the majority going to the County and the School Districts.

PROPERTY TAX IN-LIEU OF VEHICLE LICENSE FEES: Prior to 1999, State residents paid a Vehicle License Fee of 2% of the market value of their respective vehicles to the Department of Motor Vehicles. This Vehicle License Fee funding is passed through to cities and counties throughout California. The State legislature reduced the Vehicle License Fee tax rate from 2% to 0.65% over a period of three years ending in 2001. The same legislation also guaranteed cities and counties that the State would "backfill" or pay the difference between the two rates.

The Property Tax In-Lieu of Vehicle License Fee component of the State's Budget eliminated the backfill portion (1.35%) of the Vehicle License Fee payment and replaced it dollar for dollar with property tax taken from the Educational Revenue Augmentation Fund. The Property Tax In-Lieu of Vehicle License Fee is permanent and took effect on July 1, 2004. Property Tax In-Lieu of Vehicle License Fee revenue will increase each year with the City's change in assessed value of taxable property. Property Tax In-Lieu of Vehicle License Fee revenue accounts for approximately 18% of all General Fund revenue.

PROPERTY TAX IN-LIEU OF SALES TAX (TRIPLE FLIP): Proposition 57, the one time Economic Recovery Bond of \$15 billion, was approved by the voters of California on March 2, 2004. The \$15 billion will be used to finance the State's accumulated General Fund deficit.

The "Triple Flip" mechanism, used to secure the \$15 billion bond issue, redirects 0.25% of the sales and use tax going to cities and counties throughout the State. The State will then replace the lost revenue on a dollar-for-dollar basis with property tax taken from the Educational Revenue Augmentation Fund. The Triple Flip took effect on July 1, 2004. The Triple Flip will be discontinued when the Economic Recovery Bonds are retired. The Property Tax In-Lieu of Sales Tax increases each year in relation to the sales and use tax each jurisdiction would have otherwise received. Property Tax In-Lieu of Sales Tax revenue accounts for less than 2% of General Fund revenue.

SALES AND USE TAX: In accordance with the California Revenue and Taxation Code and the Bradley-Burns Uniform Local Sales and Use Tax Law of 1955, this tax is imposed at the rate of 9.25% on the sales price of any taxable transaction in Los Angeles County (County).

The State Board of Equalization administers sales and use tax. Prior to the issuance of the State's Economic Recovery Bond issue of \$15 billion, the City received 1% of the sales tax rate. However, as detailed in the Property Tax In-Lieu of Sales Tax section above, the City currently receives only

SOURCES AND USES OF CITY REVENUES - ALL FUNDS

0.75%. The State, County and Transportation District share the remaining sales tax collected. The City also receives 8.2% of sales tax received by the City of Rolling Hills Estates under an agreement with that City which expires in March 2010. Sales tax revenue accounts for less than 6% of all General Fund revenue.

UTILITY USERS TAX: In FY93-94, the voters of the City approved a tax of 3% on the consumers of natural gas, electricity, water, and telephone services. The tax is collected by each of these utilities as a part of its regular billing procedure and remitted to the City. The Utility Users Tax accounts for approximately 12% of General fund revenues.

FRANCHISE TAXES: Under several State statutes, the City imposes franchise tax on natural gas, electric, water, trash and cable television companies operating in the City for the privilege of using the City rights-of-way. The amounts paid are based on a percentage of gross receipts. Franchise taxes account for approximately 8% of total General Fund revenue.

BUSINESS LICENSE TAX: Title 5 of the Municipal Code requires all entities conducting business within the City to pay annual Business License tax, generally based on the gross receipts of the business. This tax accounts for less than 3% of General Fund revenue.

PROPERTY TRANSFER TAX: The County collects a Property Transfer Tax when real property changes ownership. The County collects \$1.10 for each \$1,000 of value transferred (sales price), which is split between the County and the City. Property Transfer Taxes account for less than 1% of General Fund revenue.

TRANSIENT OCCUPANCY TAX: The City's transient occupancy tax (TOT) is 10% of rent charged by an operator for the privilege of occupying a hotel. Although this revenue source is currently less than 1% of General Fund revenue, TOT is expected to be collected from the Terranea resort hotel beginning June 2009.

GOLF TAX: In 1993, the golf tax was established as 10% of golf fees charged by the golf course operator. Currently, there is only one golf course in the City that is subject to the tax (Trump National). Golf tax accounts for less than 2% of General Fund revenue.

PLANNING AND BUILDING PERMITS: The Planning and Building divisions issue permits for building/remodel construction activities involving residential and commercial structures to ensure compliance with the City's Development Code. Permit fees are charged to recover the cost of providing such services. Planning and Building Permit revenue account for approximately 9% of General Fund revenue.

FINES AND FORFEITURES: The City receives a portion of the revenue collected from traffic tickets issued within the City. The Superior Court administers the traffic ticket revenue and has asserted that the City receives an average of about 89% of the revenue from each ticket. This source accounts for about 1% of General fund revenue.

USE OF MONEY AND PROPERTY: This includes earnings from investment of City funds as well as revenue received from the Point Vicente Interpretive Center, rental of City facilities, parking lot fees, and other rentals. The Use of Money and Property revenue accounts for about 4% of General Fund revenue.

INTERFUND CHARGES FOR SERVICES (SPECIAL FUND ADMINISTRATION): Certain restricted City funds (1972 Act Assessment District, 1911 Act Assessment District, Proposition A, Beautification and Waste Reduction) are charged amounts to defray the costs of City administration

SOURCES AND USES OF CITY REVENUES - ALL FUNDS

of these activities. The charges are limited to those which are legally allowable, and account for less than 1% of General fund revenue.

MOTOR VEHICLE IN-LIEU FEES (VEHICLE LICENSE FEES): Prior to 1999, State residents paid a Vehicle License Fee of 2% of the market value of their respective vehicles to the Department of Motor Vehicles. This Vehicle License Fee funding is passed through to cities and counties throughout California. The State legislature reduced the Vehicle License Fee tax rate from 2% to 0.65% over a period of three years ending in 2001. The same legislation also guaranteed cities and counties that the State would “backfill” or pay the difference between the two rates.

As described above, the Property Tax In-Lieu of Vehicle License Fee component of the State’s Budget eliminated the backfill portion (1.35%) of the Vehicle License Fee payment and replaces it dollar for dollar with property tax taken from the Educational Revenue Augmentation Fund. The Vehicle License Fee revenue detailed in the City’s Budget is comprised of the “non-backfill” portion (.65%), which is distributed to cities and counties based on population, after the cost to administer the Department of Motor Vehicles (DMV) is deducted. Vehicle License Fee revenue accounts for less than 1% of General Fund revenue.

RESTRICTED REVENUES

The revenue sources listed below are restricted by law or administrative action for specific purposes.

TRANSPORTATION

STATE HIGHWAY USERS TAX: The City is allocated a share of revenues derived from the State Highway Users Tax based primarily on population. This tax is collected by gasoline retailers at the pump and is administered by the State Controller. Proposition 111 makes additional gas tax monies available to cities, although the city must meet a Maintenance of Effort (MOE) requirement. This MOE necessitates spending a certain amount of General fund monies for street maintenance.

The Highway Users Tax is restricted and can only be used for the construction, improvement, and maintenance of public rights-of-way. Activities financed by the Highway Users tax include, but are not limited to, street patching, slurry sealing, street reconstruction, curb/gutter/sidewalk repair, and street sweeping.

PROPOSITION 42: In 2003, the City began receiving Proposition 42 monies (an allocation of sales tax on the sale of motor vehicle fuel) restricted to public transit, transportation improvement projects, and street maintenance.

MEASURE R: Measure R is a voter-approved ½ cent sales tax to be used for transit and freeway improvement projects. This measure was approved in November 2008 and will go into effect July 1, 2009. It was enacted for a period of 30 years for Los Angeles County. This money will help fund projects such as pothole repairs, arterial street resurfacing, left-turn signals, bikeways, pedestrian improvements, streetscapes, traffic signal synchronization and local transit services. These funds will be allocated by Metro, the Los Angeles County Metropolitan Transportation Authority, according to an approved expenditure plan.

PROPOSITION C: Proposition C is a voter-approved measure enacted in 1990 which imposes a ½ cent sales tax in Los Angeles County for the purpose of improving transportation conditions. These

SOURCES AND USES OF CITY REVENUES - ALL FUNDS

monies are distributed on a per capita basis and must be used for transit services, bus stop improvements and maintenance, and street improvement projects for streets heavily used by transit. Proposition C monies must be spent within three years of allocation. Proposition C monies are used to support the arterial pavement management program (overlay and slurry seal).

PROPOSITION A: The City receives monies from Proposition A, which is a ½ cent sales tax approved by the voters of Los Angeles County in 1980. The revenues are received by cities on a per capita basis and may only be used for transit services and bus stop improvements and maintenance.

The City has historically used these monies to finance participation in the Palos Verdes Transit/Dial-a-Ride, Municipal Area Express (MAX) transit system, and for bus stop shelter maintenance and improvements.

BIKEWAY/PEDESTRIAN (SB 821): Bikeway/pedestrian funds are received annually based on population. These funds are authorized under the California Transportation Development Act (TDA), SB 821, Article 3. The funds may be used for the design and construction of bicycle and pedestrian facilities on roadways, which meet specific requirements.

LANDSCAPE AND STREET LIGHTING

1972 ACT ASSESSMENTS: In 1992, the City Council approved the establishment of a Landscape and Lighting District as allowed in the Landscape and Lighting Act of 1972. These funds may be used for activities including the operation, servicing, and maintenance of City landscaping, park and recreation improvements, street lighting and traffic signals. The assessments under a 1972 Act district are calculated each year based on the benefit received by each parcel of property and are billed on the property tax bill. Some expenses of the district have been determined to be of citywide benefit while the remaining expenses are only assessed to local areas of benefit. These calculations are made and adopted annually as a part of the Assessment Engineer's report.

EL PRADO LIGHTING ASSESSMENTS: In 1982, the El Prado Recreation and Parks District was reorganized as a subsidiary district of the City. The City provides service for the maintenance and operation of two ground-level spotlights and two overhead lights at the entrance to the El Prado neighborhood. A property tax assessment is remitted to the City to finance these expenditures, as well as other projects to improve the common area at the entrance of the El Prado neighborhood.

1911 ACT ASSESSMENTS: In 1995, the City Council authorized the transfer of a street lighting maintenance district from Los Angeles County to the City. Funds generated from an existing 1911 Act District established by Los Angeles County are now remitted to the City for street lighting maintenance costs. The assessments for this district are calculated based on benefit and are only for property within the boundaries of the district.

INFRASTRUCTURE MAINTENANCE

ABALONE COVE SEWER DISTRICT: In 2002, the Redevelopment Agency completed construction of a sanitary sewer system in the Abalone Cove area. Parcel owners in the Abalone Cove sewer project area pay semi-annual fees to the Abalone Cove Sewer (assessment) District to partially fund the operating cost of the sewer system. The amount of the fee is based upon costs to provide sewer services to that parcel, and varies with the type of sewer connection.

WATER QUALITY FLOOD PROTECTION FUND: In 2005, property owners approved the Storm

SOURCES AND USES OF CITY REVENUES - ALL FUNDS

Drain User Fee, which provides funding for the City's storm drain improvement and maintenance program. Property owners pay the user fee for parcels that use the City's storm drain system. In 2006, the fee was based on \$86 per Equivalent Residential Unit (ERU); increasing by the Consumer Price Index each year (maximum 2%). The median residential parcel size in the City represents one ERU. The fee currently generates about \$1.2 million of restricted revenue for the City annually.

PARK DEVELOPMENT

QUIMBY: The City collects Quimby Act fees using the provisions of the State Subdivision Map Act and the City Municipal Code. These fees are collected from residential developers in-lieu of dedicating land for park use. The fees are based on a formula specified in the Municipal Code. They are paid by residential developers as a condition of approval for final subdivision maps or parcel maps and are used for improving park and recreation facilities.

MEASURE "A" / COUNTY PARK BOND ACT: In 1992, and again 1996, the voters of Los Angeles County approved the Safe Neighborhood and Parks Act (a.k.a. Measure "A"-1992/1996) which places an assessment on the property tax bill for each residential property within the County for the purpose of county-wide park improvements. The City is eligible for several funding components including specific projects contained in the Act, Discretionary per Parcel funds, and countywide Competitive Grants. These funds are to be used for City parks and recreation capital improvements.

MEASURE "A" MAINTENANCE: As part of the Measure "A"/County Park Bond Act described above, the City receives annual funding allocations for maintenance. These funds can only be used for maintenance and servicing open space and park improvements acquired or built by the City with Measure "A" funds.

DEVELOPMENT IMPACT MITIGATION

HABITAT RESTORATION FEE: In 1997, the City Council granted a conservation easement over the Palos Verdes Drive East Switchback property to the developer of the Ocean Trails golf course and residential project (now Trump National). The easement allows the developer to re-vegetate the property with coastal sage scrub habitat as mitigation for impacts to the native habitat on the Ocean Trails project site. A fee was charged for the conservation easement and the money will be used for future habitat restoration efforts on City owned property. It is anticipated that other developers may purchase conservation easements from the City or pay habitat mitigation fees, which will be added to this fund. The specific use of these funds will be determined on an on-going basis.

SUBREGION 1 MAINTENANCE MONIES: In 1992, the City Council approved Tentative Tract Map No. 46628 for 79 single family residential lots at the base of Hawthorne Boulevard, seaward of Palos Verdes Drive West. The project included dedication of over 70 acres of open space to the City. In February 1999, the developer entered into a development agreement with the City that required the payment of \$750,000 to the City to fund long-term maintenance of the dedicated open space. The endowment generates interest earnings to maintain the landscaped areas, wetlands, bluff face, native habitat areas, trails, signage, scenic turn-outs, parking areas and miscellaneous drainage improvements on the dedicated property.

AFFORDABLE HOUSING IN-LIEU FEE: In June 1997, the City Council approved the establishment of an in-lieu affordable housing fee pursuant to the City's General Plan Housing

SOURCES AND USES OF CITY REVENUES - ALL FUNDS

Element and Development Code. The fee is charged to developers of large commercial and residential projects who do not provide affordable housing on-site as part of their development project, and will facilitate the development of affordable housing within the City. This includes providing affordable housing to low and moderate-income households through the construction or renovation of facilities or through rental subsidy programs. The specific use of the funds will be determined on an on-going basis.

ENVIRONMENTAL EXCISE TAX: In 1974, the City Council determined that development and construction of new residential and commercial structures in the City had impacts on the existing quality of life and ecology of the City, and that this new development increases the demand for public services. Therefore, the City Council imposed a special, nonrecurring Environmental Excise Tax. The funds are to be used for the purpose of purchasing land, constructing buildings and improvements, and purchasing machinery and equipment to develop, improve and expand City services and capital facilities.

REDEVELOPMENT AGENCY

PROPERTY TAX INCREMENT: The City's Redevelopment Agency receives property tax increment in the project area (the landslide area of the City). This revenue is used to repay the Agency's debt to the County used to finance landslide abatement activities. After the debt to the County is repaid, the Redevelopment Agency may use tax increment to repay its debt to the City, also used to finance landslide abatement activities. The Agency began collecting tax increment in 1985, and will continue to collect tax increment through 2034.

20% SET-ASIDE: State law requires that the City's Redevelopment Agency set aside 20% of the property tax increment it receives for the purpose of acquiring, developing and providing affordable housing within the City.

OTHER SOURCES OF REVENUE

RECYCLING: The City has conducted a single-family, curbside recycling program since 1989 and a multi-family program since 1991. The City receives funds from the sale of recyclable materials picked up by the waste haulers and deposits those funds into the Beautification fund. These recycling funds are used for activities including beautification grants to enhance areas visible from the public rights-of-way and for the Recycler of the Month program.

COMMUNITY DEVELOPMENT BLOCK GRANT: Block grant funds are made available through the federal Housing and Urban Development department and are administered by the L.A. County Community Development Commission (CDC). Each fiscal year, the City receives an allocation on a per capita basis. Typically, there is a requirement that a portion of the CDBG funds must be used for projects that benefit low and moderate-income residents. The CDC determines the exact amount of funding for each project. The City currently uses this funding to extend grants and loans to low and moderate-income property owners for home improvements, certain projects to assist the City and its compliance with the Americans with Disability Act (ADA), and a recreation program for the developmentally disabled.

SOURCES AND USES OF CITY REVENUES - ALL FUNDS

WASTE REDUCTION: Fees are collected from residents and businesses and remitted to the City by waste haulers to fund the Source Reduction and Recycling Element (SRRE) program as mandated by State law - the Integrated Waste Management Act of 1989 (AB 939). Grants are also received for activities within the SRRE program.

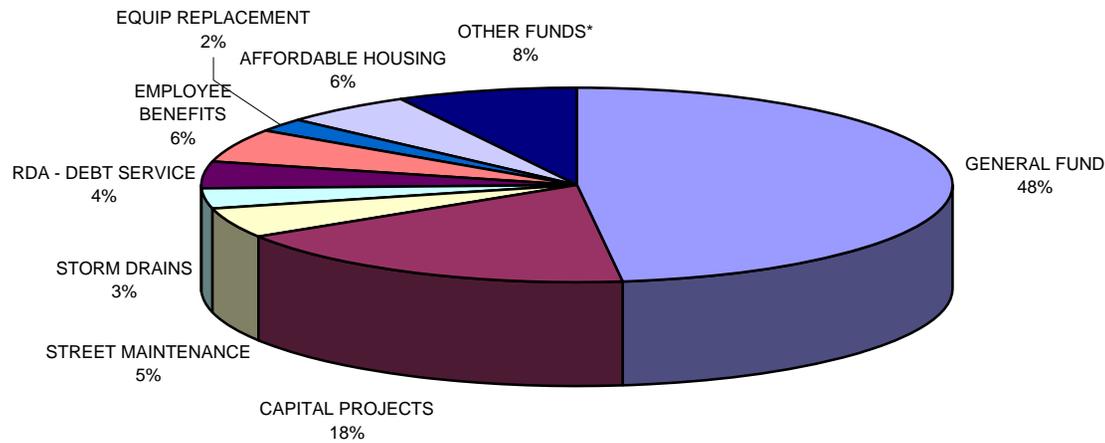
AIR QUALITY: Under Assembly Bill (AB) 2766, the State authorized an assessment on the Motor Vehicle Fee for transportation/air quality related activities of local governments. These funds are administered by the South Coast Air Quality Management District and are distributed to cities on a population basis. The funds are used for reduction of air pollution within the south coast basin. The City currently uses its allocation to help fund its participation in local transit operations.

PUBLIC SAFETY GRANTS: Beginning in FY97-98, the City began receiving annual grants from the State Citizens' Option for Public Safety program (COPS) provided by AB 3229 (Brulte). These funds are used to enhance youth-related law enforcement efforts.

AMERICAN RECOVERY & REINVESTMENT ACT: On February 17, 2009, the American Recovery and Reinvestment Act (ARRA) was signed into law in an effort to jumpstart the economy, create or save millions of jobs, and provide some funding for long-neglected challenges. As part of the ARRA stimulus package, \$150 billion is to be invested in new infrastructure. These funds are distributed through various federal and state agencies, and are restricted for specific uses. The total amount of money the City will receive from this Act has not yet been determined.



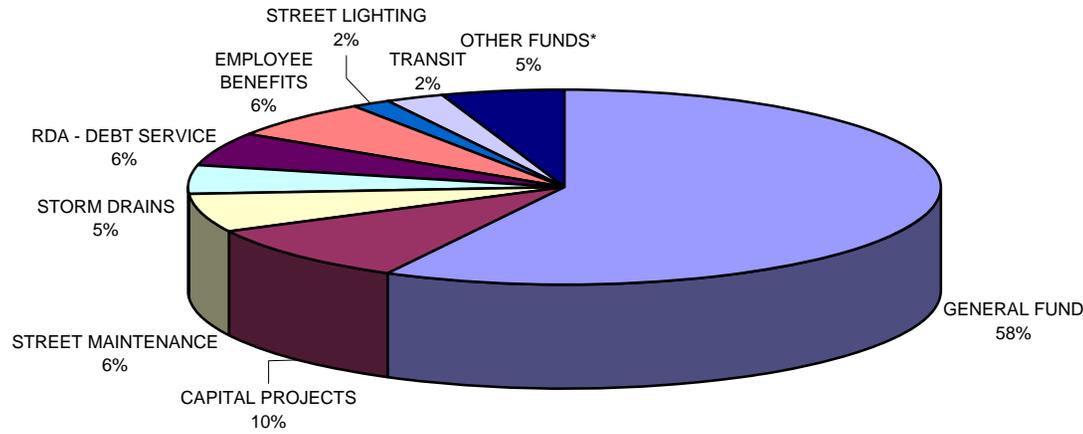
SUMMARY OF EXPENDITURES - ALL FUNDS FY09-10 BUDGET: \$37,414,165



GENERAL FUND	\$17,941,846
CAPITAL PROJECTS	\$6,806,760
STREET MAINTENANCE	\$1,867,674
STORM DRAINS	\$1,280,007
RDA - DEBT SERVICE	\$1,597,700
EMPLOYEE BENEFITS	\$2,119,232
EQUIP REPLACEMENT	\$835,000
AFFORDABLE HOUSING	\$2,031,000
OTHER FUNDS*	\$2,934,946

*OTHER FUNDS includes all funds of the City and its component units which are not individually identified in this chart (see the FY09-10 COMBINED SUMMARY OF FUNDS for further details).

SUMMARY OF EXPENDITURES - ALL FUNDS FY10-11 BUDGET: \$30,951,183



GENERAL FUND	\$17,913,374
CAPITAL PROJECTS	\$2,954,200
STREET MAINTENANCE	\$2,005,474
STORM DRAINS	\$1,418,618
RDA - DEBT SERVICE	\$1,747,700
EMPLOYEE BENEFITS	\$2,015,560
STREET LIGHTING	\$506,900
TRANSIT	\$744,500
OTHER FUNDS*	\$1,644,857

*OTHER FUNDS includes all funds of the City and its component units which are not individually identified in this chart (see the FY10-11 COMBINED SUMMARY OF FUNDS for further details).

CHART OF ACCOUNTS - EXPENDITURE ACCOUNT CODE COMPONENTS

EXAMPLE OF AN ACCOUNT CODE: "101-3008-431-43-00"			
101 -	3008 -	431 -	43 - 00
FUND	PROGRAM	FUNCTION	ACCOUNT
General	Building Maintenance	Public Works	Maintenance

FUNDS

<i>Unrestricted</i>	
101	General
<i>Restricted by Council Action</i>	
212	Beautification
330	Infrastructure Improvements
341	Utility Undergrounding
342	Roadway Beautification
681	Equipment Replacement
685	Employee Benefits
686	Building Improvements/Replacement
<i>Restricted by Law/External Agency</i>	
202	Street Maintenance
203	1972 Act Landscaping & Lighting
209	El Prado Lighting
211	1911 Act Street Lighting
213	Waste Reduction
214	Air Quality Management
215	Proposition C Street Improvements
216	Proposition A Transit
217	Public Safety Grants
222	Habitat Restoration
223	Subregion 1 Maintenance
224	Measure A Parks Maintenance
225	Abalone Cove Sewer District
226	RPV TV Channel 33
227	Ginsburg Cultural Arts Building
228	Recreation Improvements Donations
310	Community Development Block Grant
334	Quimby Park Development
337	Affordable Housing In-Lieu
338	Development Impact Mitigation (EET)
339	Measure A Parks Improvements
340	Bikeways/Pedestrian Improvements
501	Water Quality & Flood Protection
218	RDA Housing Set-Aside
410	RDA Debt Service
375	RDA Portuguese Bend
380	RDA Abalone Cove
285	Improvement Authority Portuguese Bend
795	Improvement Authority Abalone Cove

PROGRAMS

1001	City Council	3030	Infrastructure Improvements Admin/Maint
1002	City Manager	3031	Street Improvements
1003	City Attorney	3032	Storm Drain Improvements
1004	Administrative Services	3033	Parks/Trails/Open Space Improvements
1005	Community Outreach	3034	Quimby Park Development
1007	RPV TV Channel 33	3035	Sewer Improvements
1011	Personnel	3038	Development Impact Mitigation (EET)
1015	Employee Benefits	3039	Measure A Parks Improvements
1021	Sheriff	3040	Bikeways/Pedestrian Improvements
1023	Neighborhood Watch	3041	Utility Undergrounding
1024	Special Programs	3042	Roadway Beautification
1025	Animal Control	3052	Water Quality & Flood Protection
1026	Emergency Preparedness	3060	RDA Abalone Cove Administration
1027	Public Safety Grants	3061	RDA Abalone Cove Engineering
2010	RDA Debt Service	3062	RDA Abalone Cove Attorney
2020	Financial Services	3065	RDA Abalone Cove Capital Projects
2030	Information Technology - Data	3068	RDA Abalone Cove Panel of Experts
2035	Information Technology - Voice	3070	RDA Portuguese Bend Administration
2082	Computer Maintenance/Replacement	3071	RDA Portuguese Bend Engineering
3001	Public Works Administration	3072	RDA Portuguese Bend Attorney
3002	Street Pavement Maintenance	3075	RDA Portuguese Bend Capital Projects
3003	Street Landscape Maintenance	3081	Vehicle Maintenance/Replacement
3004	Traffic Signal Maintenance	3086	Building Replacement/Improvements
3005	Portuguese Bend Road Maintenance	3088	Improvement Authority Portuguese Bend
3006	Traffic Management	3089	Improvement Authority Abalone Cove
3007	Storm Water Quality	3091	Community Development Block Grant
3008	Building Maintenance	4001	Planning
3009	Parks/Trails/Open Space Maintenance	4002	Building & Safety
3010	1972 Act Landscaping & Lighting	4003	Code Enforcement
3011	1911 Act Street Lighting	4004	View Restoration
3012	Beautification	4005	NCCP
3013	Waste Reduction	4006	Geology
3014	Air Quality Management	4018	RDA Housing Set-Aside
3015	Proposition C Street Improvements	4037	Affordable Housing In-Lieu
3016	Proposition A Transit	5010	Recreation & Parks Administration
3019	El Prado Lighting	5028	Recreation Improvements Donations
3022	Habitat Restoration	5030	Recreational Facilities
3023	Subregion 1 Maintenance	5040	Special Events
3024	Measure A Parks Maintenance	5060	Point Vicente Interpretive Center
3025	Abalone Cove Sewer District	5070	REACH
3026	Sewer Maintenance	6000	Non-Departmental
3027	Ginsburg Cultural Arts Building	6083	Furniture & Equipment Maintenance/Replacement

ACCOUNTS

(see Glossary of Account Code Terms)

GLOSSARY OF EXPENDITURE ACCOUNT TERMS

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>
11-00	SALARIES & WAGES - FULL TIME Salaries and wages paid to full time City employees.
12-00	SALARIES & WAGES - PART TIME Salaries and wages paid to part time City employees.
13-00	SALARIES & WAGES - OVERTIME Salaries and wages paid for overtime worked by non-exempt City employees.
21-00	HEALTH INSURANCE The City's contribution to health, dental, long-term disability and life insurance for City employees and City Council members covered by such plans. The City pays the entire share of an employee's health, dental long-term disability and life insurance. The City pays one-half of the cost for all employees' dependents health and dental coverage elected. This object code also includes the unemployment insurance, on a reimbursement basis, for all eligible terminated employees filing for unemployment benefits.
22-00	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare for all employees hired after April 1, 1986. Additionally, effective July 1, 1991, all employees not participating in PERS are required to participate in the Social Security system and pay both the 1.45% Medicare and 6.2% social security (retirement) tax. The City must match the employee's contribution.
23-00	PRES RETIREMENT City's payment to the California Public Employees Retirement System (PERS), including employer's percentage share and the employee's share paid by the City.
24-00	TUITION REIMBURSEMENT The cost for reimbursements paid to employees for education and related expenses eligible under the City's educational incentive program.
27-00	EMPLOYEE BONUSES The Employee Incentive Program provides awards in recognition for exemplary performance.
28-00	RETIREMENT HEALTHCARE The City contributes to retirement healthcare savings accounts for employees.
29-00	EMPLOYEE BENEFITS ALLOCATION This account is charged with employee insurance and other benefits costs allocated to the program.

GLOSSARY OF EXPENDITURE ACCOUNT TERMS

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>
32-00	PROFESSIONAL SERVICES Charges for professional and technical services of a specialized nature, excluding skilled maintenance services.
33-00	LEGAL SERVICES Charges for City contracted legal services.
41-10	UTILITY SERVICE – WATER Charges for water usage in public buildings and by public facilities, including parks and landscaped roadway medians.
41-20	UTILITY SERVICE – GAS The cost of gas usage in public buildings is charged to this account.
41-30	UTILITY SERVICE – ELECTRIC The cost of electrical energy and power for City buildings, streetlights, traffic signals, and other City facilities is charged to this account.
41-40	UTILITY SERVICE – TELEPHONE Charges for basic telephone service, local and long-distance calls, cell phone services, phone installations, relocations and removals and other communications charges.
43-00	MAINTENANCE SERVICES Charges for services provided under contract with outside firms or other governmental agencies for maintenance and repair of City facilities.
44-10	RENTALS – BUILDING The cost of renting buildings or other structures is charged to this account.
44-20	RENTALS – VEHICLES/EQUIPMENT The cost of renting vehicles and equipment is charged to this account.
52-00	INSURANCE Premiums for general liability, workers' compensation, automobile and property insurance are paid from this account. Includes all types of insurance except employee health and unemployment benefits.
53-00	POSTAGE Charges for metered postage, express mail, and messenger and delivery services.
54-00	ADVERTISING The cost of publishing legal notices, other public notices, and job postings is charged to this account.
55-00	PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards,

GLOSSARY OF EXPENDITURE ACCOUNT TERMS

**ACCOUNT
CODE**

DESCRIPTION

various forms, brochures, and flyers as well as publication of special reports and other documents, such as the annual budget. Includes the costs for layout, typesetting, and services and materials provided in the cost for the outside vendor such as paper, cutting, and minor graphics. Excludes professional services used for production of documents, such as specialized writing and artist services.

56-00

TRAVEL

This account includes reimbursement for use of private automobiles for City business. Charges for transportation such as airline tickets and taxicabs, as well as the cost of hotels and meals incurred when Employees or City Council Members travel on business for the City.

57-00

MEETINGS & CONFERENCES

Charges for registration fees incurred for authorized City meetings and conferences.

59-10

EDUCATION – TRAINING

Charges for training provided by vendors outside the City.

59-20

EDUCATION – MEMBERSHIPS & DUES

Charges for memberships and dues in recognized professional organizations.

59-30

EDUCATION – PUBLICATIONS & JOURNALS

Includes subscriptions to periodicals, city directories and technical publications, which assist City officials in the performance of their duties.

61-00

OPERATING SUPPLIES & MINOR EQUIPMENT

Charges for materials, supplies and minor equipment items including office supplies consumed in the course of normal use; general operating supplies; specialized operating supplies such as recreation program supplies; and small equipment valued less than \$5,000 per individual item.

62-00

PURCHASES FOR RESALE

Purchases made for the purpose of resale to the public at a later time. Items are for sale at City facilities open to the general public. Examples include tourist-related items for sale at the Point Vicente Interpretive Center.

69-00

MISCELLANEOUS EXPENSES

Other miscellaneous charges not defined elsewhere in the Chart of Accounts.

71-00

LAND

Land purchases.

GLOSSARY OF EXPENDITURE ACCOUNT TERMS

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>
72-00	BUILDINGS Building purchases. Building construction.
73-00	IMPROVEMENTS OTHER THAN BUILDINGS Improvements to the City's facilities, including buildings, playground equipment, and other recreational facilities are charged to this account.
74-00	INFRASTRUCTURE Improvements to the City's infrastructure, including roadways, storm drains, park facilities, and sewers.
75-10	EQUIPMENT – FURNITURE, OFFICE & OTHER Purchase of furniture, office equipment, and other equipment, which have a useful life of more than 5 years and a value in excess of \$5,000.
75-20	EQUIPMENT – COMPUTERS Purchases and installation of computer hardware, software, and ancillary equipment, which have a useful life of more than 3 years and a value in excess of \$5,000.
76-00	VEHICLES Purchase of automobiles and heavy equipment are charged to this account.
79-00	DEPRECIATION Annual depreciation expense for internal service fund assets.
81-00	PRINCIPAL Principal payments of debt are charged to this account.
82-00	INTEREST Interest payments of debt are charged to this account.
91-00	INTERFUND TRANSFERS OUT Operating transfers to other funds.
92-00	PASS THROUGH TO OTHER AGENCIES Amounts received, then paid directly to another governmental agency.
93-00	GRANTS TO OTHER ENTITIES Grants awarded by the City to outside agencies or organizations.
94-10	INTERFUND CHARGES – EQUIPMENT REPLACEMENT ALLOCATION Equipment replacement charges pay for new equipment items, as well as maintenance, depreciation and eventual replacement of existing equipment. Equipment is defined as vehicles, computers, furniture, and other office equipment. Purchases of replacement equipment occur on an

GLOSSARY OF EXPENDITURE ACCOUNT TERMS

ACCOUNT
CODE

DESCRIPTION

as-needed basis, and do not directly increase the amount of a budgetary program's equipment replacement allocation. The cost of purchasing new (non-replacement) equipment directly increases the equipment replacement allocation in the year the equipment is acquired.

94-20

INTERFUND CHARGES – PUBLIC WORKS OVERHEAD

Services provided by the Public Works department to administer restricted funds.



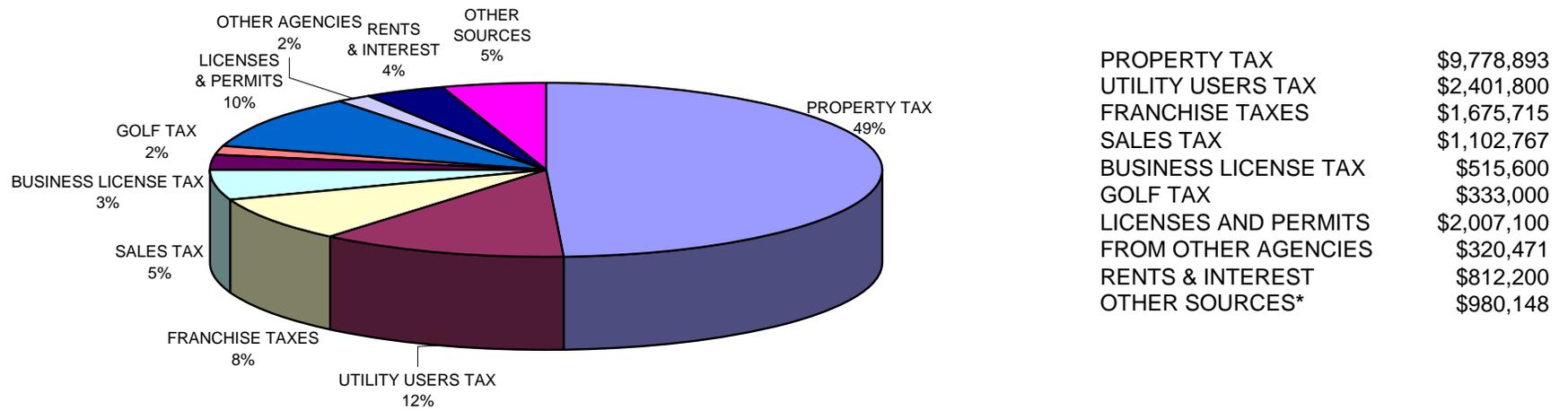
ESTIMATED GENERAL FUND RESERVES

FY06-07 through FY10-11

	FY06-07 Actual	FY07-08 Actual	FY08-09 Revised	FY09-10 Adopted	FY10-11 Proposed
Beginning Reserves	13,649,076	14,376,151	12,171,332	9,174,874	9,387,222
Revenues	19,914,643	19,547,938	19,030,563	19,635,046	20,061,600
Transfers In	150,471	231,773	226,246	292,648	292,748
Expenditures	14,383,996	14,358,934	16,827,494	17,941,846	17,913,374
Transfers Out	4,623,160	7,074,369	5,425,773	1,773,500	2,481,220
Change in Reserves	330,883	551,227			
Excess Sources/(Uses)	727,075	(2,204,819)	(2,996,458)	212,348	(40,246)
Ending Reserves	14,376,151	12,171,332	9,174,874	9,387,222	9,346,976

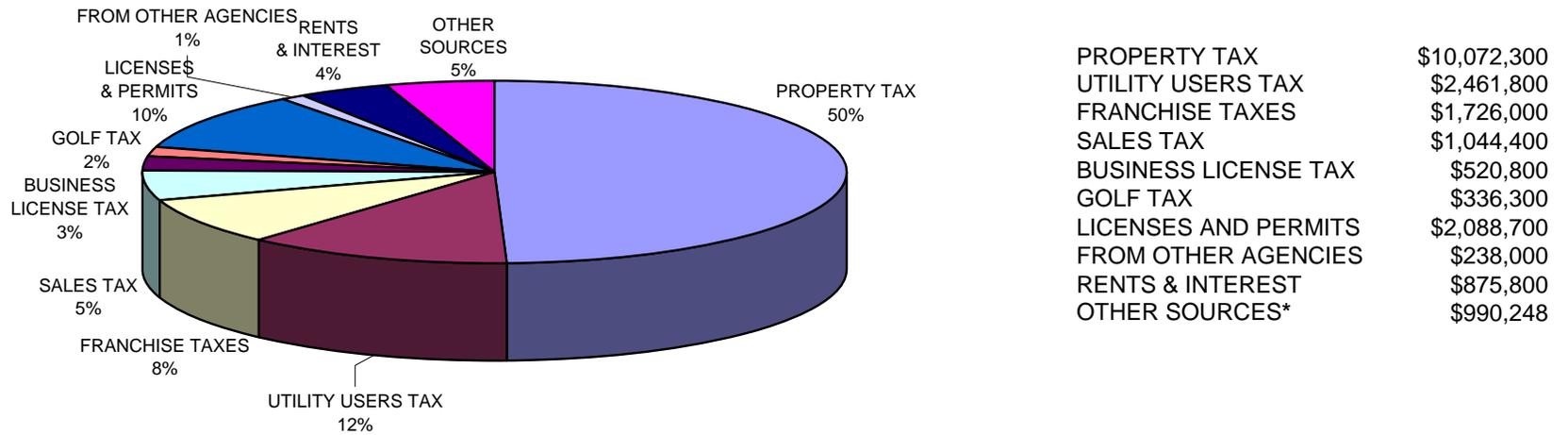


**GENERAL FUND SOURCES - REVENUES AND OPERATING TRANSFERS IN
FY09-10 BUDGET: \$19,927,694**



*OTHER SOURCES includes all other General fund revenues not identified in this chart and operating transfers in (see the GENERAL FUND OVERVIEW section of the budget for further details).

**GENERAL FUND SOURCES - REVENUES AND OPERATING TRANSFERS IN
FY10-11 BUDGET: \$20,354,348**



*OTHER SOURCES includes all other General fund revenues not identified in this chart and operating transfers in (see the GENERAL FUND OVERVIEW section of the budget for further details).

GENERAL FUND REVENUES

Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
Taxes							
101-2020-316-10	BUSINESS LICENSE TAX	487,296	499,014	497,300	497,300	515,600	520,800
101-2020-316-15	BUSINESS LIC APP FEE	0	0	23,500	23,500	0	0
101-2020-316-20	BUSINESS LIC PENALTY	15	0	1,000	1,000	0	0
101-6000-311-10	PROPERTY TAX	5,431,716	5,632,664	6,070,600	5,945,600	6,088,893	6,271,600
101-6000-312-20	PROP TAX IN LIEU OF SALE	258,094	320,839	288,400	288,400	301,500	310,500
101-6000-312-30	PROP TAX IN LIEU OF VLF	3,046,740	3,210,504	3,405,000	3,405,000	3,388,500	3,490,200
101-6000-313-10	SALES AND USE TAX	854,038	910,561	996,000	974,000	983,000	997,710
101-6000-313-20	RHE SALES AND USE TAX	97,802	98,356	107,700	107,700	73,767	0
101-6000-313-30	SALES TAX - PW (PSAF)	68,547	67,617	45,700	45,700	46,000	46,690
101-6000-314-10	TRANSIENT OCC TAX	31,803	26,076	32,100	32,100	26,100	26,100
101-6000-315-XX	UTILITY USERS TAX	2,271,627	2,329,281	2,425,700	2,354,700	2,401,800	2,461,800
101-6000-317-XX	FRANCHISE TAXES	1,511,394	1,598,645	1,667,200	1,603,200	1,675,715	1,726,000
101-6000-318-10	PROPERTY TRANSFER TAX	331,100	240,572	261,900	198,900	159,100	159,100
101-6000-318-20	GOLF TAX	414,686	356,963	423,000	333,000	333,000	336,300
Subtotal for Taxes		14,804,858	15,291,092	16,245,100	15,810,100	15,992,975	16,346,800

License/Permits

101-1002-321-10	MASSAGE PERMITS	-58	350	500	500	0	0
101-1002-325-10	FILM PERMITS	29,418	38,629	33,900	33,900	26,100	26,400
101-1025-326-10	ANIMAL CONTROL FEES	91,265	50,929	60,000	60,000	55,000	58,600
101-3001-324-10	RIGHT OF WAY PERMITS	43,129	51,478	49,800	49,800	98,800	103,200
101-3006-327-10	PARKING PERMITS	0	0	0	0	20,000	12,000
101-4001-322-10	PLAN & ZONE PERMIT	330,431	289,615	265,736	320,736	752,900	788,500
101-4001-322-20	PLAN - INVESTIGATION	17,306	5,305	5,600	5,600	6,000	6,000
101-4001-322-30	PLAN - MISC FEES	2,236	2,345	3,370	3,370	2,500	2,500
101-4001-322-40	PLAN - DATA PROCESS	7,031	10,147	4,500	4,500	10,000	10,000
101-4001-322-50	PLAN - HIST DATA FEE	10,796	9,944	13,450	13,450	10,000	10,000
101-4001-322-60	PLANNING PERMIT VIEW	-200	0	0	0	0	0
101-4002-323-10	BLDG & SAFETY PLAN CK	507,791	379,536	310,200	264,200	324,720	343,000
101-4002-323-20	BLDG & SAFETY PERMITS	535,486	885,973	618,400	713,400	487,080	514,500

GENERAL FUND REVENUES

Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
101-4002-323-30	BLDG & SAFETY INVESTIG	0	0	3,400	3,400	0	0
101-4002-323-40	BLDG & SAFETY GEOLOGY	-400	-200	0	0	0	0
101-4002-323-50	BLDG & SAFETY SMIP FEES	2,800	4,315	3,950	3,950	4,000	4,000
101-4004-322-60	VIEW RESTORATION FEES	10,595	8,040	29,107	15,107	10,000	10,000
101-4006-323-40	B&S GEOLOGY FEES	175,500	177,136	200,000	200,000	200,000	200,000
Subtotal for License/Permits		1,763,126	1,913,542	1,601,913	1,691,913	2,007,100	2,088,700

Fine/Forfeitures

101-1021-351-10	MISC COURT FINES	223,903	251,739	263,800	228,800	233,400	238,100
101-1021-351-20	FALSE ALARM FINES	12,800	7,900	12,800	12,800	13,100	13,400
Subtotal for Fine/Forfeitures		236,703	259,639	276,600	241,600	246,500	251,500

Rents

101-3001-364-XX	RENT - CITY HALL	389	100	0	0	0	0
101-5030-347-60	HIKE FEES	0	0	0	0	0	0
101-5030-347-70	SHORELINE PKNG LOT FEE	42,833	43,522	42,800	42,800	43,500	43,500
101-5030-364-XX	RENT - REC & PARKS	122,540	149,168	139,100	119,100	142,900	144,300
101-5060-347-XX	PVIC ADMISSIONS	0	0	0	0	0	0
101-5060-364-XX	RENT - PVIC	131,560	166,072	177,350	177,350	212,800	214,900
101-5060-369-20	PVIC GIFT SHOP	70,985	99,989	102,000	72,000	72,400	73,100
101-6000-363-XX	RENT - CITYWIDE	164,231	181,375	179,600	179,600	180,500	182,300
101-6000-364-30	RENTAL INCOME OTHER	1,820	1,190	0	0	0	0
Subtotal for Rents		534,358	641,416	640,850	590,850	652,100	658,100

Interest

101-6000-361-10	INTEREST EARNINGS	1,140,143	590,139	332,500	222,500	160,100	217,700
Subtotal for Interest		1,140,143	590,139	332,500	222,500	160,100	217,700

Charges for Services

101-3001-344-10	ENGINEERING FEES	575	0	0	0	0	0
101-3001-381-10	SPECIAL FUND ADMIN	135,340	141,200	145,300	145,300	148,200	151,200
101-3006-344-20	SALE OF SIGNS/SERVICES	5,894	7,746	6,500	6,500	6,500	6,600
101-5070-347-80	REC FEES - REACH	7,848	8,338	8,900	8,900	8,900	9,000

GENERAL FUND REVENUES

Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
Subtotal for Charges for Services		149,657	157,284	160,700	160,700	163,600	166,800

From Other Agency

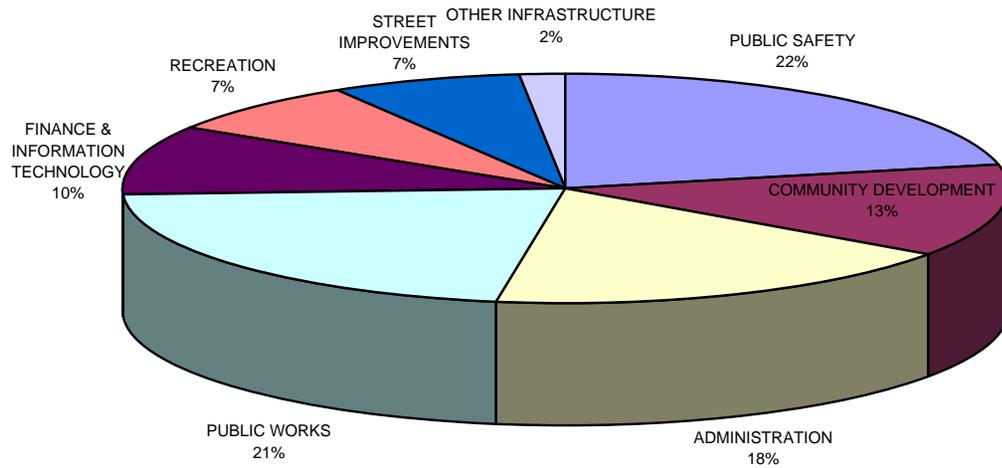
101-1021-334-10	STATE GRANT INCOME	27,758	0	0	0	0	0
101-1024-334-10	STATE GRANT INCOME	0	0	0	0	0	0
101-1026-331-10	FEDERAL GRANT INCOME	1,672	0	0	0	0	0
101-1026-334-10	STATE GRANT INCOME	1,308	0	0	0	0	0
101-3006-334-10	GRANT INCOME	0	0	50,000	50,000	139,499	75,000
101-3009-331-10	FEDERAL GRANT INCOME	0	0	0	0	0	0
101-4005-331-10	NCCP GRANT INCOME	2,528	1,074	0	0	0	0
101-5010-331-10	FEDERAL GRANT INCOME	0	0	0	0	17,972	0
101-5060-334-10	STATE GRANT INCOME	28,012	360,030	0	0	0	0
101-6000-334-10	ST MANDATE REIMB	30,045	0	0	0	0	0
101-6000-335-10	MOTOR VEHICLE IN-LIEU	255,562	195,987	282,500	172,500	163,000	163,000
101-6000-335-20	OFF-HIGHWAY FEES	0	0	0	0	0	0
Subtotal for From Other Agency		346,885	557,091	332,500	222,500	320,471	238,000

Other Revenue

101-1021-369-10	MISC REVENUES	8,051	5,810	0	0	0	0
101-5030-365-50	DONATIONS - DISC RM - LL	0	0	250	250	250	250
101-5030-365-60	DONATIONS - BRITTON	100	200	0	0	0	0
101-5040-365-40	DONATIONS - JULY 4TH	0	0	5,000	5,000	5,150	5,350
101-5040-365-70	DONATIONS - SPEC EVENT	50	0	0	0	0	0
101-5040-369-10	MISC REVENUES	0	0	10,000	10,000	0	0
101-5060-365-20	DONATIONS - PVIC	18,530	14,211	9,050	9,050	9,200	9,300
101-5070-365-30	DONATIONS - REACH	0	0	200	200	200	200
101-6000-365-10	DONATIONS - GENERAL	153	18	0	0	0	0
101-6000-369-10	SALE OF LAND	912,033	117,488	65,900	65,900	77,400	78,900
101-6000-369-10	SALE OF PROP A	0	0	0	0	0	0
101-6000-369-10	MISC REVENUES	0	0	0	0	0	0
Subtotal for Other Revenue		938,917	137,727	90,400	90,400	92,200	94,000

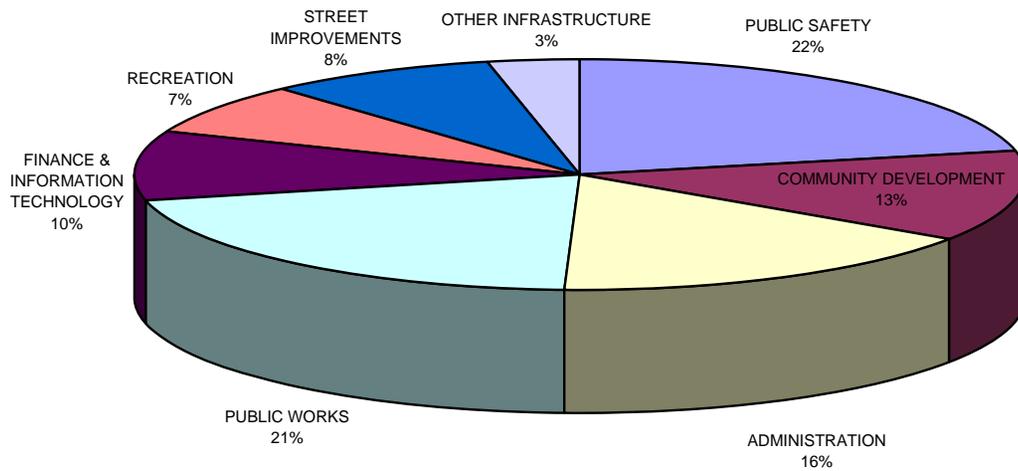
General Fund Revenue Totals		19,914,647	19,547,930	19,680,563	19,030,563	19,635,046	20,061,600
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**GENERAL FUND USES - EXPENDITURES AND OPERATING TRANSFERS OUT
FY09-10 BUDGET: \$19,715,346**



PUBLIC SAFETY	\$4,291,177
COMMUNITY DEVELOPMENT	\$2,559,241
ADMINISTRATION	\$3,509,930
PUBLIC WORKS	\$4,240,314
FINANCE & INFORMATION TECH	\$1,962,225
RECREATION	\$1,453,959
STREET IMPROVEMENTS	\$1,362,000
OTHER INFRASTRUCTURE	\$336,500

**GENERAL FUND USES - EXPENDITURES AND OPERATING TRANSFERS OUT
FY10-11 BUDGET: \$20,394,594**



PUBLIC SAFETY	\$4,403,840
COMMUNITY DEVELOPMENT	\$2,609,723
ADMINISTRATION	\$3,323,120
PUBLIC WORKS	\$4,201,459
FINANCE & INFORMATION TECH	\$1,985,407
RECREATION	\$1,474,825
STREET IMPROVEMENTS	\$1,723,320
OTHER INFRASTRUCTURE	\$672,900

GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

Program	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
1001 City Council	102,350	90,177	124,740	114,400	97,378	95,935
1002 City Manager	1,190,614	1,418,445	1,250,940	1,361,830	1,492,856	1,485,117
1003 City Attorney	1,176,608	636,260	1,165,200	1,065,200	1,165,000	1,065,000
1004 City Clerk	223,958	367,060	293,760	282,530	372,463	282,149
1005 Community Outreach	109,805	133,744	159,390	156,550	100,650	100,650
1011 Personnel	150,409	101,622	272,242	249,273	206,583	209,269
2020 Finance	898,242	901,287	1,145,605	1,108,042	1,242,180	1,261,670
2030 Information Technology - Data	618,891	559,447	709,010	776,310	638,340	630,767
2035 Information Technology - Voice	65,935	54,466	95,750	115,320	81,705	92,970
<i>Subtotal for Administration</i>	<i>4,536,812</i>	<i>4,262,508</i>	<i>5,216,637</i>	<i>5,229,455</i>	<i>5,397,155</i>	<i>5,223,527</i>
1021 Sheriff	3,398,116	3,809,634	4,000,150	4,000,251	3,995,750	4,115,600
1024 Special Programs	46,726	51,042	78,900	100,365	56,000	57,545
1025 Animal Control	178,347	103,239	128,130	169,677	125,250	130,250
1026 Emergency Preparedness	127,945	64,911	93,710	241,178	114,177	100,445
<i>Subtotal for Public Safety</i>	<i>3,751,134</i>	<i>4,028,826</i>	<i>4,300,890</i>	<i>4,511,471</i>	<i>4,291,177</i>	<i>4,403,840</i>
3001 Public Works Administration	581,711	645,576	1,113,384	1,232,096	1,886,021	1,921,410
3006 Traffic Management	275,198	244,247	459,150	457,063	407,000	278,400
3007 Storm Water Quality	112,869	133,112	222,770	220,700	173,900	177,100
3008 Building Maintenance	559,213	592,620	643,980	771,703	528,200	542,000
3009 Parks, Trails & Open Space Mainten	571,427	660,472	1,085,663	1,210,452	1,184,893	1,221,249
3026 Sewer Maintenance	0	35,786	150,910	147,480	60,300	61,300
<i>Subtotal for Public Works</i>	<i>2,100,418</i>	<i>2,311,813</i>	<i>3,675,857</i>	<i>4,039,494</i>	<i>4,240,314</i>	<i>4,201,459</i>
4001 Planning	1,118,484	1,209,395	1,388,120	1,438,870	1,245,118	1,285,144
4002 Building & Safety	852,952	694,990	658,160	645,140	591,177	596,409
4003 Code Enforcement	142,589	149,160	200,410	210,990	201,658	203,494
4004 View Restoration	325,787	198,434	262,310	255,980	321,288	324,676
4005 NCCP	54,769	45,538	26,620	122,450	0	0
4006 Geology	182,189	176,748	200,000	200,000	200,000	200,000
<i>Subtotal for Community Development</i>	<i>2,676,770</i>	<i>2,474,265</i>	<i>2,735,620</i>	<i>2,873,430</i>	<i>2,559,241</i>	<i>2,609,723</i>
5010 Recreation Administration	456,375	466,639	523,810	506,030	605,756	614,286
5030 Recreational Facilities	325,735	349,256	384,220	374,790	402,296	409,878
5040 Special Events	21,760	26,629	71,230	104,670	40,904	40,980
5060 Point Vicente Interpretive Center	417,521	346,861	355,550	360,070	330,331	334,291
5070 REACH	97,471	92,138	106,180	103,700	74,672	75,390
<i>Subtotal for Recreation</i>	<i>1,318,862</i>	<i>1,281,523</i>	<i>1,440,990</i>	<i>1,449,260</i>	<i>1,453,959</i>	<i>1,474,825</i>
General fund Expenditure Totals	14,383,996	14,358,935	17,369,994	18,103,110	17,941,846	17,913,374

GENERAL FUND TRANSFERS

Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
TRANSFERS IN						
Fr CDBG	28,600	28,574	20,646	20,646	26,848	26,848
Fr EET	0	0	0	20,000	0	0
Fr Improv Authority Port Bend	0	0	0	0	0	0
Fr Measure A Maintenance	19,371	100,599	106,900	82,900	151,000	151,000
Fr Prop A	2,500	2,600	2,700	2,700	2,800	2,900
Fr Public Safety Grants	100,000	100,000	100,000	100,000	100,000	100,000
Fr RDA Dbt Svc	0	0	0	0	0	0
Fr RDA Portuguese Bend	0	0	0	0	0	0
Fr TDA	0	0	0	0	0	0
Fr Waste Reduction - Park Maint	0	0	0	0	12,000	12,000
Subtotal for TRANSFERS IN	150,471	231,773	230,246	226,246	292,648	292,748
TRANSFERS OUT						
Advance to RDA	0	0		-112,387	-45,800	-47,200
To Abalone Cove Sewer Maint	-10,700	-80,700	-10,700	-10,700	-10,700	-10,700
To Building Improv/Replacement	-100,000	-46,725	0	0	0	0
To Building Improvements	0	0	0	0	0	0
To CDBG	-21,022	0	0	0	0	0
To Drainage Improvements	-119,213	0	0	0	0	0
To Equipment Replacement	0	0	0	0	0	0
To Habitat Restoration	-76,752	-115,000	-115,000	-115,000	-115,000	-115,000
To Improv Authority Ab Cove	0	-6,000	0	0	0	0
To Improv Authority Port Bend	-91,500	-14,000	-91,500	-91,500	-110,000	-110,000
To Infrastructure Improv Admin	-251,158	0	-10,000	-3,000,000	0	0
To Parks Improv	0	0	0	0	0	0
To Parks Improvements	-174,185	-116,810	-54,230	-16,570	0	0
To Public Safety Grants	0	0	0	0	0	0
To Roadway Beautification	0	0	0	0	0	0
To RPV TV	-84,725	-135,040	-119,590	-54,590	-75,000	-85,000
To Sewer Maintenance	0	0	0	0	0	0
To Storm Drain Maintenance	0	0	0	0	0	0
To Street Improvements	-1,202,615	-1,365,901	-1,627,341	-1,515,001	-1,362,000	-1,723,320
To Street Maint - Non Pavement	-282,000	-239,000	-172,845	-242,845	0	-175,000
To Street Maint - Pavement Mgt	-135,775	-206,000	-212,180	-212,180	0	0

GENERAL FUND TRANSFERS

Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
To Subregion 1	-57,000	-30,000	-40,000	-55,000	-55,000	-55,000
To Utility Undergrounding	0	0	0	0	0	0
To WQFP	-2,016,515	-4,719,193	0	0	0	-160,000
Subtotal for TRANSFERS OUT	-4,623,160	-7,074,369	-2,453,386	-5,425,773	-1,773,500	-2,481,220
General Fund Net Transfer Totals	-4,472,689	-6,842,596	-2,223,140	-5,199,527	-1,480,852	-2,188,472

Department: General Fund

Budget Program: General Non-Program Transfers

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	<i>Advance to RDA</i>		
	The County charges a property tax increment administration fee to the RDA. The General fund must bear the cost of the fee and the cost to administer the RDA, as all tax increment (excluding the 20% Housing Set-Aside) is impounded by the County for debt service.	45,800	47,200
	<i>To Abalone Cove Sewer Maint</i>		
	Transfer to the Abalone Cove Sewer District fund for the City's sewer system maintenance contribution.	10,700	10,700
	<i>To Habitat Restoration</i>		
	Transfer to the Habitat Restoration fund for NCCP preserve maintenance (\$100,000), and habitat maintenance in the Subregion 1 open space area (\$15,000).	115,000	115,000
	<i>To Improv Authority Port Bend</i>		
	Transfer to the Portuguese Bend fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA.	110,000	110,000
	<i>To RPV TV</i>		
	This transfer provides funding for the annual RPV TV operations budget.	75,000	85,000
	<i>To Street Improvements</i>		
	This transfer provides the primary funding for the annual Residential pavement rehabilitation project that includes overlay and slurry seal.	1,362,000	1,723,320
	<i>To Street Maint - Non Pavement</i>		
	The General fund must subsidize street maintenance activity such as right-of-way maintenance, as Gas Tax monies are not adequate.	0	175,000
	<i>To Subregion 1</i>		
	Interest earned on the Subregion 1 endowment is not adequate to fund maintenance activities. Therefore, the General fund must subsidize Subregion 1 landscape maintenance.	55,000	55,000
	<i>To WQFP</i>		
	The FY10-11 subsidy will contribute to the PVDE/PVDS Roadway Stabilization design and scoping effort.	0	160,000

RANCHO PALOS VERDES REDEVELOPMENT AGENCY

The Rancho Palos Verdes Redevelopment Agency (RDA) was established in 1984 with the primary purpose of providing mitigation measures to stabilize landslides in the Abalone Cove and Portuguese Bend areas of the City.

RDA expenditures for landslide mitigation facilities are accounted for in two separate funds based on two factors: the geographical boundaries of the two landslide areas, and two different funding sources. Expenditures in the Portuguese Bend are funded with proceeds of loans advanced during previous fiscal years from the City's General fund.

Operating and maintenance expenditures for the landslide mitigation facilities constructed by the RDA are budgeted and accounted for within the Joint Powers Improvement Authority. Program budgets and justifications are shown within the department, which has responsibility for administering those programs.

The City has entered into an agreement to provide the RDA operating funds in the form of advances from the City's General fund, as the RDA requires in carrying out its function. Each fiscal year, interest accrues on these advances (at the rate of 3% plus the average Local Agency Investment Fund rate, or LAIF rate) and is added to the balance of the loan. A Summary of RDA Loans from the City is included in this budget section.



REDEVELOPMENT AGENCY SUMMARY OF FUNDS

Fund	Estimated Fund Balance 6/30/2009	FY09-10 Revenues	FY09-10 Transfers In	FY09-10 Expenditures	FY09-10 Transfers Out	Estimated Fund Balance 6/30/2010
RDA - HOUSING SET-ASIDE	707,360	215,800		919,500		3,660
RDA - DEBT SERVICE	517,549	1,581,300		1,597,700		501,149
RDA - PORTUGUESE BEND	483,859	7,300		31,075		460,084
RDA - ABALONE COVE	6,202	90				6,292
GRAND TOTALS	1,714,970	1,804,490	-	2,548,275	-	971,185

Fund	Estimated Fund Balance 6/30/2010	FY10-11 Revenues	FY10-11 Transfers In	FY10-11 Expenditures	FY10-11 Transfers Out	Estimated Fund Balance 6/30/2011
RDA - HOUSING SET-ASIDE	3,660	211,500		215,000		160
RDA - DEBT SERVICE	501,149	1,730,700		1,747,700		484,149
RDA - PORTUGUESE BEND	460,084	9,200		31,366		437,918
RDA - ABALONE COVE	6,292	130				6,422
GRAND TOTALS	971,185	1,951,530	-	1,994,066	-	928,649

Summary of RDA Loans from the City

	Actual FY06-07	Actual FY07-08	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Portuguese Bend</i>					
Beginning loan balance	10,713,257	11,583,182	12,438,050	13,040,050	13,626,850
Advances from the City's General fund	-	-	-	-	-
Accrued Interest	869,925	854,868	602,000	586,800	681,400
Ending loan balance	11,583,182	12,438,050	13,040,050	13,626,850	14,308,250

Abalone Cove

Beginning loan balance	2,975,223	3,304,285	3,571,995	3,857,382	4,076,782
Advances from the City's General fund ⁽¹⁾	80,498	22,207	112,387	45,800	47,200
Accrued Interest	248,564	245,503	173,000	173,600	203,800
Ending loan balance	3,304,285	3,571,995	3,857,382	4,076,782	4,327,782

⁽¹⁾ *Advances from the City's General fund are included with the General fund transfers section of the budget document. Additional advances are balance sheet transactions that are not recorded in an operating account, and have been included with General fund transfers to illustrate the reduction of General fund reserves.*



RANCHO PALOS VERDES JOINT POWERS IMPROVEMENT AUTHORITY

Operating and maintenance expenditures for the landslide mitigation facilities constructed by the Rancho Palos Verdes Redevelopment Agency (RDA) are budgeted and accounted for within the Joint Powers Improvement Authority.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the RDA, and the County. The agreement required that \$1,000,000 of the original \$10,000,000 bond proceeds be set aside as a non-expendable deposit from which investment interest earnings are to be used for the cost of landslide mitigation facility maintenance within Abalone Cove.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. These costs are funded with annual operating transfers from the City's General fund, and are accounted for in a separate fund within the Improvement Authority in order to prevent commingling of funding sources. It should be noted that according to the Landslide Settlement Agreement, tax increment revenues of the RDA are not to be used to provide maintenance for either Abalone Cove or Portuguese Bend landslide mitigation facilities.

Program budgets and justifications are shown within the Public Works Department, which has responsibility for administering those programs.

IMPROVEMENT AUTHORITY SUMMARY OF FUNDS

Fund	Estimated Fund Balance 6/30/2009	FY09-10 Revenues	FY09-10 Transfers In	FY09-10 Expenditures	FY09-10 Transfers Out	Estimated Fund Balance 6/30/2010
IMPROV AUTH - PORT BEND	187,925	2,820	110,000	138,700		162,045
IMPROV AUTH - AB COVE	297,405	19,500		108,176		208,729
GRAND TOTALS	485,330	22,320	110,000	246,876	-	370,774

Fund	Estimated Fund Balance 6/30/2010	FY10-11 Revenues	FY10-11 Transfers In	FY10-11 Expenditures	FY10-11 Transfers Out	Estimated Fund Balance 6/30/2011
IMPROV AUTH - PORT BEND	162,045	3,240	110,000	141,700		133,585
IMPROV AUTH - AB COVE	208,729	24,200		109,490		123,439
GRAND TOTALS	370,774	27,440	110,000	251,190	-	257,024

CITY COUNCIL (101-1001)

The City Council is the legislative body of the City and is comprised of five members elected to serve for a term of four years, with a limit of two terms. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager and residents to serve on various volunteer boards, commissions, and committees. The City Council also fixes the compensation of its officers and staff; takes actions on fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; and approves City contracts. City Council elections are conducted in November of odd numbered years.



Department: City Council

Budget Program: City Council

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1001-411-12-00	SALARY & WAGES - PT	0	0	-13,800	0	-8,050	-13,800
	101-1001-411-29-00	EMPLOYEE BENEFITS	-64,000	-56,020	-60,340	-52,400	-40,478	-39,035
	101-1001-411-32-00	PROF/TECH SERVICE	-100	0	0	0	0	0
	101-1001-411-57-00	MEETINGS & CONFRNC	-14,032	-9,937	-22,500	-22,500	-20,000	-20,000
	101-1001-411-59-20	MEMBERSHIPS & DUES	-9,263	-10,734	-22,900	-22,900	-19,600	-19,600
	101-1001-411-61-00	OP SUPP/MINOR EQUIP	-2,204	-1,936	-5,200	-5,200	-3,500	-3,500
	101-1001-411-69-00	OTHER MISCELLANEOU	-12,751	-11,550	0	-11,400	-5,750	0
Expenditure Subtotals			-102,350	-90,177	-124,740	-114,400	-97,378	-95,935
Net (Uses)/Resources Program Totals			-102,350	-90,177	-124,740	-114,400	-97,378	-95,935

Department: City Council

Budget Program: City Council

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1001-411-12-00	SALARY & WAGES - PT Beginning in December 2009, the City Council will convert the monthly expense allowance to a salary. The amount of \$350 per month for the Mayor and \$200 per month for each of the other Council Members is not expected to change.	8,050	13,800
101-1001-411-29-00	EMPLOYEE BENEFITS The cost for the City Council's participation in the City's medical, dental, vision and life insurance programs. The City pays 100% of the health insurance premiums for City Council Members, and 50% of the premiums for their dependents. Beginning December 2009, the City Council will be paid a salary to replace the monthly expense allowance. The FY09-10 and FY10-11 amounts include the mandatory payroll taxes associated with that salary.	40,478	39,035
101-1001-411-57-00	MEETINGS & CONFRNCS \$4,000 is allocated for each member of City Council for travel, training, and conference expenses.	20,000	20,000
101-1001-411-59-20	MEMBERSHIPS & DUES This account provides for City Council membership in the following organizations: ICLEI (Local Governments for Sustainability) California Coastal Coalition California Contract Cities South Bay Cities Council of Governments West Basin Municipal Water District Portuguese Bend Community Association	19,600	19,600
101-1001-411-61-00	OP SUPP/MINOR EQUIP Stationary items for City Council such as business cards, letterhead and binders.	3,500	3,500
101-1001-411-69-00	OTHER MISCELLANEOUS This item provides a \$350 per month expense allowance for the Mayor and a \$200 per month expense allowance for each City Council member for local travel in accordance with the adopted City Council Travel Policy. Beginning in December 2009, the City Council will begin receiving wages in lieu of this allowance.	5,750	0



CITY ATTORNEY (101-1003)

The City retains the firm of Richards, Watson & Gershon to serve as the City Attorney. The City Attorney provides legal advice to the City Council, City Manager and other City officials. As the legal advisor to the City Council, the City Attorney attends all regular City Council meetings and reviews City ordinances, resolutions, contracts, and opinions. In addition, the City Attorney represents the City in legal matters and court cases.



Department: City Attorney

Budget Program: City Attorney

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1003-411-32-00	PROF/TECH SERVICE	-26,391	-15,402	-165,200	-65,200	-165,000	-65,000
	101-1003-411-33-00	LEGAL SERVICES	-1,150,217	-620,858	-1,000,000	-1,000,000	-1,000,000	-1,000,000
Expenditure Subtotals			-1,176,608	-636,260	-1,165,200	-1,065,200	-1,165,000	-1,065,000
Net (Uses)/Resources Program Totals			-1,176,608	-636,260	-1,165,200	-1,065,200	-1,165,000	-1,065,000

Department: City Attorney

Budget Program: City Attorney

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1003-411-32-00	PROF/TECH SERVICE Specialized contractual services, with third party legal advisors, associated with litigation and prosecution. Expenditures in this account are for the services of law firms other than Richards, Watson & Gershon. The amount expended in prior years has varied due to fluctuations in the levels of special litigation and routine code enforcement prosecution activity.	165,000	65,000
101-1003-411-33-00	LEGAL SERVICES Legal services are provided to the City by Richards, Watson & Gershon. Basic legal costs account for about 40% of the RWG annual legal fees, while litigation costs represent about 60%.	1,000,000	1,000,000



CITY ADMINISTRATION

The City Manager, as the administrative head of the City, ensures that the policies of the City Council are carried out. Aside from the day-to-day direction of the City's departments, the City Manager's Office is also responsible for overseeing the budget and risk management, managing the Community Outreach, Personnel and Employee Benefits programs, as well as overseeing the City's Emergency Preparedness Program. The City Clerk's Office is responsible for all of the mandated functions of the City Clerk's Office, including preparation of City Council meeting agendas, records management and elections. The Deputy City Manager also oversees the City's contract with the Los Angeles County Sheriff's Department. Some of the specific activities within City Administration include:

CITY MANAGER (101-1002)

- Maintain regular contact with City Council members to insure they are fully informed of all significant activities occurring in or around the City;
- Coordinate City participation in various governmental organizations such as the League of California Cities, California Contract Cities Association, South Bay Cities Council of Governments and Southern California Association of Governments, including attending regional meetings, participating in seminars, and other as needed support;
- Monitor the activities of City departments to insure they are carrying out City Council policy;
- Prepare weekly status reports, which provide updates on various activities and outstanding issues to the City Council;
- Oversee the preparation of the City Council agendas;
- Supervise the development, preparation and implementation of the City budget;
- Monitor state and federal legislation affecting municipalities;
- Handle resident concerns and disputes, which are not resolved at the department level; and,
- Maintain daily contact with the City Attorney's Office regarding any pertinent City activities, citizen contacts or events that may require the City Attorney's early involvement.
- Administer the General Liability, Workers Compensation, and Property insurance coverage programs;
- Coordinate City participation in the California Joint Powers Insurance Authority (CJPIA), which is the pooling agency for 108 and governmental agencies cities;
- Process all liability claims filed against the City; and
- Monitor the City's risk prevention and safety program.

CITY CLERK (101-1004)

- Coordinate activities relating to City Council, Redevelopment Agency and Improvement Authority meetings, including the preparation and distribution of the agenda; publication of the agenda on the City's website, and preparation of the minutes;
- Notification of interested parties through publication, the U. S. mail, the City's email listserve, and/or posting, as required;
- Administer all general and special municipal elections;
- Receive and process all campaign statements filed by elected officials and candidates under the Political Reform Act;
- Respond to inquiries about voter registration and polling places;
- Filing Officer for the City's Conflict of Interest Code;
- Conduct the recruitment for all citizen advisory boards;

- Accept service on all subpoenas, records requests, and summonses;
- Process notarized and certified City documents;
- Manage updating of the Municipal Code; and,
- Administer the City's records management program including the creation, processing, retrieval, storage, destruction and retention of City records.

COMMUNITY OUTREACH (101-1005)

- Coordinate Town Hall meetings and workshops, Community Leaders Breakfasts, and the monthly Mayor's Breakfast meetings;
- Edit and publish four City Newsletters per year;
- Prepare approximately 100 proclamations, certificates of appreciation and letters of commendation per year;
- Ensure graphic continuity in the use of the City's logo in all City publications;
- Issue and oversee approximately 50 film permits per year;
- Administer the cable television franchise, including handling cable-related customer service complaints; and,
- Oversee the broadcast of City meetings and other programming shown on the local government cable access channel.

RPV TV (226-1007)

- Provide educational programming and useful information, which is of particular value to the residents of Rancho Palos Verdes, in programs that are produced or commissioned by the City.
- Provide educational opportunities for students to learn pre-production, production and post-production of programs that are to be broadcast on cable television.

PERSONNEL (101-1011)

- Administer the City's salary ranges and merit pool;
- Conduct personnel recruitments;
- Monitor performance reviews, promotions and disciplinary actions;
- Conduct employee training sessions; and
- Prepare and update the Management and Competitive Service Personnel Rules, job descriptions and the Administrative Instruction Manual.

EMPLOYEE BENEFITS (685-1015)

- Administer employee health care, disability, retirement, and other benefit programs; and,
- Manage the employee bonus and tuition reimbursement programs.

CITY ADMINISTRATION PERFORMANCE INDICATORS

FINANCIAL MANAGEMENT

The City Council must approve any additional funding for program that exceeds the budgeted amount. Examples of budget adjustments over the past few years include the need for

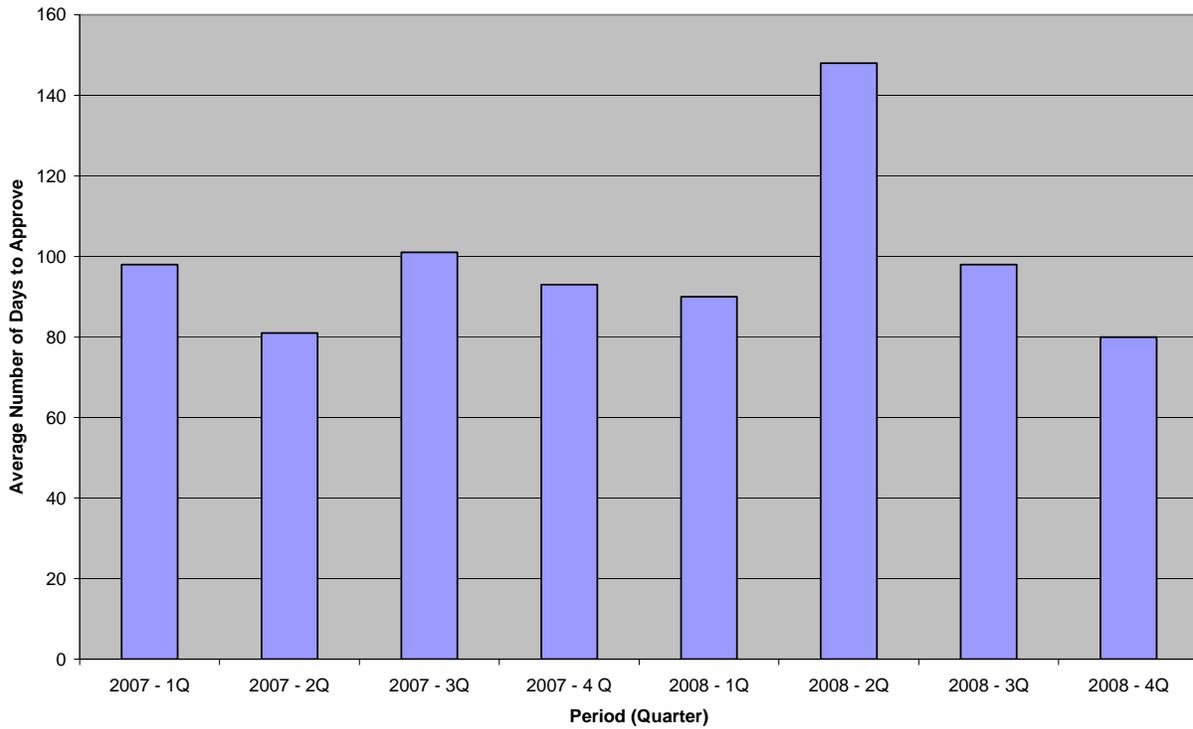
additional funds for certain infrastructure projects such as storm drain improvements, funds for special projects such as the City-wide Organization Assessment and funds for increased operating costs such as general liability insurance and litigation expenses. The better staff is able to predict the City's financial needs during the budget process, the fewer budget adjustments will be required.

Emergency warrants are utilized when the normal purchasing procedure will not be completed quickly enough to facilitate a payment. All emergency warrants must be approved by the City Manager. An emergency warrant can be used when a vendor is not willing to wait 30 days for payment, or when an invoice has not been processed expeditiously and the vendor is due payment or when fast payment may result in a discount. However, a sharp rise in the number of emergency warrants issued is cause to examine purchasing procedures to insure the normal process is not being compromised. The significant increase in emergency warrants in FY 03 and FY 04 was partly due to numerous emergency warrants paid to the Bank of America to avoid late charges on credit card bills. These bills are not paid until receipts are submitted, and often reconciliation of credit card invoices can only be completed at the last minute.

CITY COUNCIL MINUTES

In November 2006, the Council authorized the City Clerk's Office to prepare summary minutes for all televised City Council meetings and detailed minutes of all non-televised City Council meetings. The goal is to have the draft minutes ready for Council's adoption within thirty days of the meeting, including the time it takes for the City Clerk to edit the rough draft and circulate it to staff for comments prior to placing it on the agenda for approval. In 2007, there were 32 Council meetings with the average time between the meeting date and the date of approval of the minutes at approximately 98 days. In 2008, there were 35 Council meetings with the average time between the meeting date and the date of approval of the minutes at approximately 103 days. As a comparison, there were 29 meetings during 2006 with the average time between the meeting date and the date of approval of the minutes at approximately 167 days. Delays are attributed to an increased number of adjourned meetings scheduled by Council; changes in staff members in the City Clerk's Office in 2007, with a new City Clerk and new Deputy City Clerk and the associated learning curves; and an ever-increasing workload which included the General Municipal Election in November 2007 and multiple voluminous Public Record Act requests.

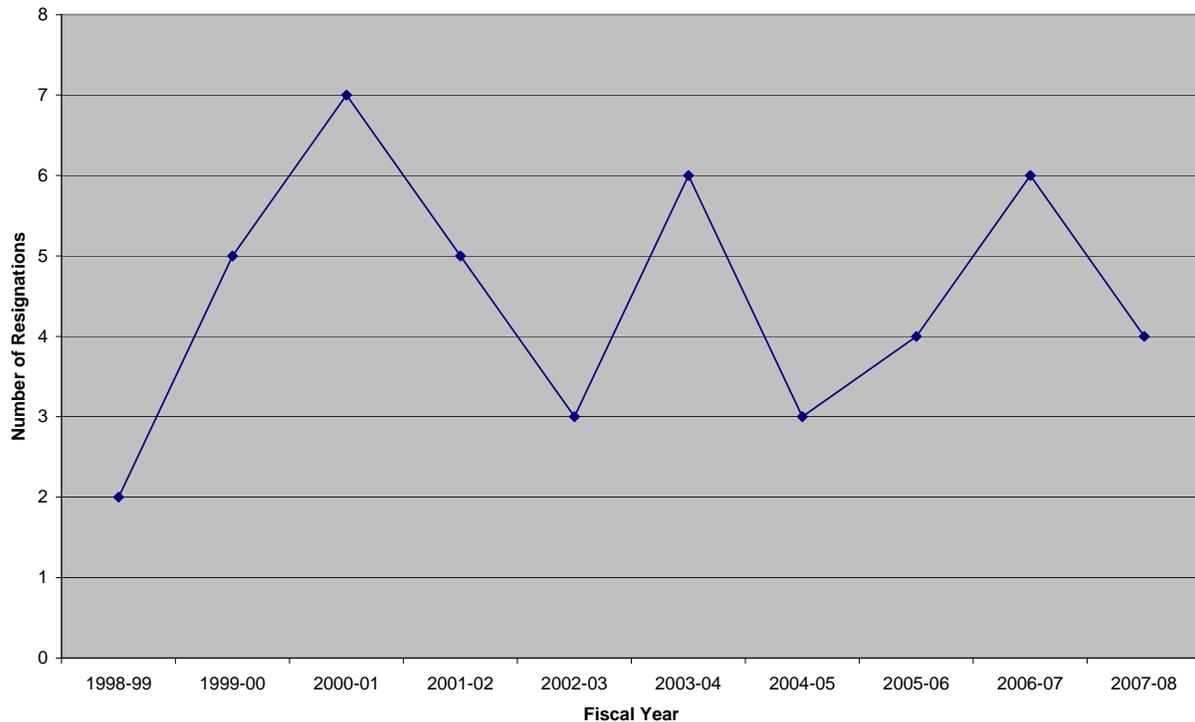
Approval of Council Minutes



PERSONNEL

The City loses an average of 4.5 employees per year, or about 9% of its workforce, to resignations. This rate of loss seems to be fairly consistent from year to year, with some improvement when the economy is weak and more losses when the economy is strong.

Employee Turn Over



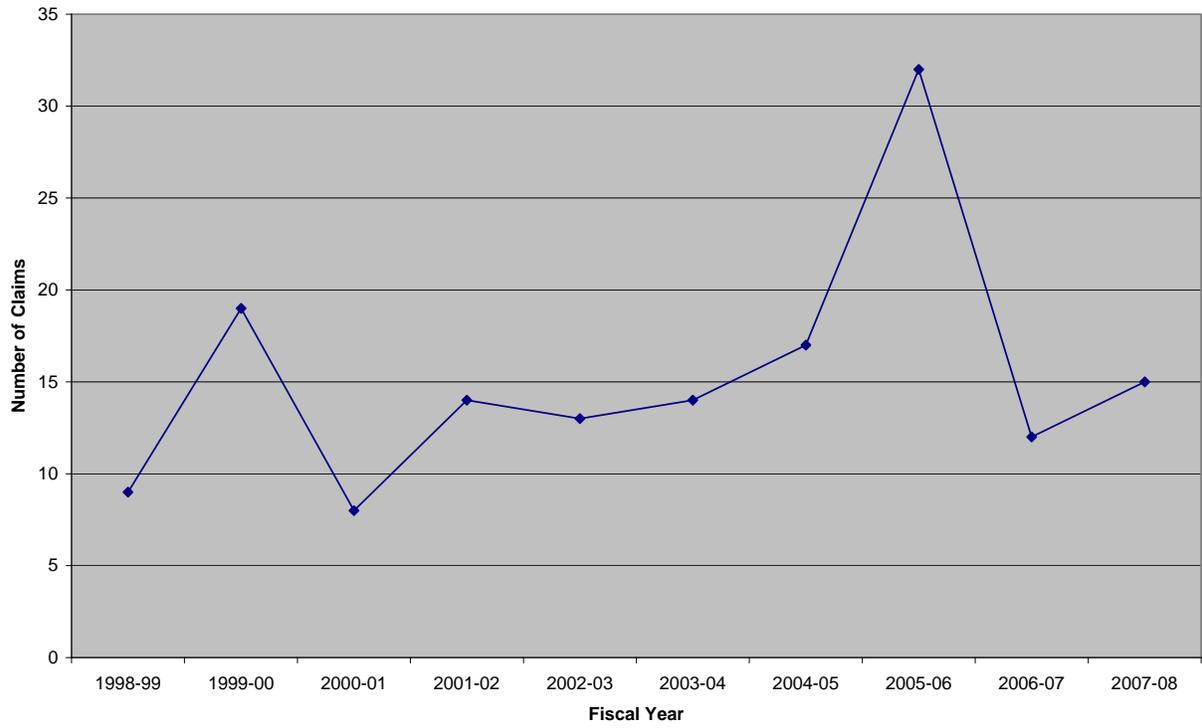
RISK MANAGEMENT

The number of Workers Compensation claims (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities of our size and risk.

Workers Compensation Claims	
Fiscal Year	Number
1999-00	0
2000-01	1
2001-02	0
2002-03	0
2003-04	1
2004-05	0
2005-06	0
2006-07	0
2007-08	1

The majority of Claims filed against the City tend to be related to City trees, traffic accidents and trip and falls at City facilities. The City's liability claims tend to average fewer than fifteen claims annually. However, the number of claims increased substantially in 2005-2006 as a result of the 2004/2005 disaster rainstorms. Our claim experience compared with other cities of our size and risk is about average.

Liability Claims



Department: City Administration

Personnel Positions	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
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Full Time

City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	0.0	0.0	0.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	1.0	1.0	0.0	0.0	0.0
Senior Administrative Analyst	0.0	0.0	0.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0	1.0

Part Time

Cable Intern	0.0	0.0	0.0	0.5	0.5	0.5
Administrative Intern	0.0	0.0	0.0	0.5	0.5	0.5

Total Full-Time Equivalent Units	7.0	7.0	7.0	9.0	9.0	9.0
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Department: City Administration

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
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City Manager

Expenditure Subtotals	-1,183,810	-1,412,083	-1,248,350	-1,359,240	-1,492,856	-1,485,117
Revenue Subtotals	29,360	38,979	34,400	34,400	26,100	26,400
Program Net (Uses)/Resources Totals	-1,154,450	-1,373,104	-1,213,950	-1,324,840	-1,466,756	-1,458,717

City Clerk

Expenditure Subtotals	-221,517	-364,442	-290,770	-279,540	-372,463	-282,149
Program Net (Uses)/Resources Totals	-221,517	-364,442	-290,770	-279,540	-372,463	-282,149

Community Outreach

Expenditure Subtotals	-69,447	-86,293	-107,400	-107,400	-100,650	-100,650
Program Net (Uses)/Resources Totals	-69,447	-86,293	-107,400	-107,400	-100,650	-100,650

RPV TV

Expenditure Subtotals	-56,810	-131,525	-124,090	-94,090	-84,750	-86,432
Revenue Subtotals	3,959	3,755	1,150	1,150	1,160	1,040
Transfers In Subtotals	84,725	135,040	119,590	54,590	75,000	85,000
Program Net (Uses)/Resources Totals	31,874	7,270	-3,350	-38,350	-8,590	-392

Personnel

Expenditure Subtotals	-150,326	-100,626	-270,812	-247,843	-206,583	-209,269
Program Net (Uses)/Resources Totals	-150,326	-100,626	-270,812	-247,843	-206,583	-209,269

Employee Benefits

Expenditure Subtotals	-1,269,937	-1,433,991	-1,956,006	-2,585,260	-2,119,232	-2,015,560
Revenue Subtotals	1,487,851	1,650,542	1,920,890	1,690,890	2,126,742	2,037,613
Program Net (Uses)/Resources Totals	217,914	216,551	-35,116	-894,370	7,510	22,053

Totals City Administration	-1,345,952	-1,700,644	-1,921,398	-2,892,343	-2,147,532	-2,029,124
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Department: City Administration
Budget Program: City Manager

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1002-411-11-00	SALARY & WAGES - FT	-279,304	-356,956	-385,520	-381,520	-458,827	-477,300
	101-1002-411-12-00	SALARY & WAGES - PT	-50,717	-8,044	0	-22,500	-26,000	-27,000
	101-1002-411-29-00	EMPLOYEE BENEFITS	-87,481	-125,260	-137,650	-119,540	-169,779	-161,767
	101-1002-411-32-00	PROF/TECH SERVICE	-11,155	-119,390	-28,400	-28,400	-40,000	-35,000
	101-1002-411-52-00	INSURANCE	-687,004	-755,273	-650,000	-650,000	-750,000	-750,000
	101-1002-411-53-00	POSTAGE	0	-16	-100	-100	-100	-100
	101-1002-411-55-00	PRINTING & BINDING	-579	-318	-620	-620	-600	-600
	101-1002-411-56-00	MILEAGE REIMBURSE	-23,579	4,223	-200	-200	-300	-300
	101-1002-411-57-00	MEETINGS & CONFRNC	-6,219	-8,571	-7,200	-7,200	-4,500	-4,500
	101-1002-411-59-20	MEMBERSHIPS & DUES	-18,231	-19,891	-19,000	-19,000	-22,000	-22,000
	101-1002-411-59-30	PUBLICATIONS & JRNLS	-52	-219	-300	-300	-250	-250
	101-1002-411-61-00	OP SUPP/MINOR EQUIP	-1,089	-4,160	-5,860	-5,860	-2,900	-2,900
	101-1002-411-71-00	LAND	0	-6,008	0	-110,500	-13,500	0
	101-1002-411-94-10	EQUIP REPLACEMENT C	-18,400	-12,200	-13,500	-13,500	-4,100	-3,400
Expenditure Subtotals			-1,183,810	-1,412,083	-1,248,350	-1,359,240	-1,492,856	-1,485,117
License/Permit	101-1002-321-10-00	MASSAGE PERMITS	-58	350	500	500	0	0
License/Permit	101-1002-325-10-00	FILM PERMITS	29,418	38,629	33,900	33,900	26,100	26,400
Revenue Subtotals			29,360	38,979	34,400	34,400	26,100	26,400
Net (Uses)/Resources Program Totals			-1,154,450	-1,373,104	-1,213,950	-1,324,840	-1,466,756	-1,458,717

Department: City Administration

Budget Program: City Manager

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1002-411-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	458,827	477,300
101-1002-411-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	26,000	27,000
101-1002-411-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	169,779	161,767
101-1002-411-32-00	PROF/TECH SERVICE Funds professional contract services for a grant writing consultant (\$35,000). The FY 09-10 Budget includes \$5,000 for a City land and building appraisal.	40,000	35,000
101-1002-411-52-00	INSURANCE Cost for the City's general liability and property insurance coverage through the California Joint Powers Insurance Authority (CJPIA). The annual fluctuations in insurance cost results from retrospective refunds or deposits. These adjustments are applied annually based on CJPIA's analysis of the City's actual claims history.	750,000	750,000
101-1002-411-53-00	POSTAGE Charges for express mail, messenger and delivery services.	100	100
101-1002-411-55-00	PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents.	600	600
101-1002-411-56-00	MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business.	300	300
101-1002-411-57-00	MEETINGS & CONFRNCS Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the League of California Cities, South Bay Council of Governments and California Contract Cities Association. Other travel may be	4,500	4,500

Department: City Administration

Budget Program: City Manager

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	included in this account, such as special lobbying trips to Sacramento and attendance at miscellaneous regional meetings.		
101-1002-411-59-20	MEMBERSHIPS & DUES Funds membership in the following organizations: Rotary Club of the Palos Verdes Peninsula League of California Cities International City Managers Association (ICMA) American Planning Association (APA) Local Agency Formation Commission (LAFCO) participation fee	22,000	22,000
101-1002-411-59-30	PUBLICATIONS & JRNL Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	250	250
101-1002-411-61-00	OP SUPP/MINOR EQUIP This budget provides for miscellaneous office supplies.	2,900	2,900
101-1002-411-71-00	LAND Funds to purchase tax-defaulted properties for public use from the Los Angeles County Tax Assessor	13,500	0
101-1002-411-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	4,100	3,400

Department: City Administration
Budget Program: City Clerk

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1004-411-11-00	SALARY & WAGES - FT	-117,581	-152,257	-159,050	-159,050	-175,386	-182,400
	101-1004-411-12-00	SALARY & WAGES - PT	-1,017	-946	-4,200	-4,200	-2,000	-2,000
	101-1004-411-29-00	EMPLOYEE BENEFITS	-51,200	-78,080	-85,340	-74,110	-80,437	-76,709
	101-1004-411-32-00	PROF/TECH SERVICE	-17,858	-113,791	-23,200	-23,200	-99,800	-8,300
	101-1004-411-53-00	POSTAGE	-4,683	0	0	0	0	0
	101-1004-411-54-00	LEGAL NOTICES AND AD	-1,533	-688	-2,300	-2,300	-4,300	-2,500
	101-1004-411-55-00	PRINTING & BINDING	-7,992	-319	0	0	0	0
	101-1004-411-56-00	MILEAGE REIMBURSE	-166	-250	-200	-200	-200	-200
	101-1004-411-57-00	MEETINGS & CONFRNC	-2,796	-2,389	-4,900	-4,900	-2,000	-2,000
	101-1004-411-59-10	TRAINING	-2,220	-1,220	-3,240	-3,240	-3,000	-3,000
	101-1004-411-59-20	MEMBERSHIPS & DUES	-775	-450	-540	-540	-540	-540
	101-1004-411-59-30	PUBLICATIONS & JRNLS	-214	0	-200	-200	-100	-100
	101-1004-411-61-00	OP SUPP/MINOR EQUIP	-3,382	-7,143	-2,800	-2,800	-3,000	-3,000
	101-1004-411-69-00	OTHER MISCELLANEOU	0	-9	0	0	0	0
	101-1004-411-94-10	EQUIP REPLACEMENT C	-10,100	-6,900	-4,800	-4,800	-1,700	-1,400
Expenditure Subtotals			-221,517	-364,442	-290,770	-279,540	-372,463	-282,149
Net (Uses)/Resources Program Totals			-221,517	-364,442	-290,770	-279,540	-372,463	-282,149

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1004-411-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	175,386	182,400
101-1004-411-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time Recreation employees to assist with City Council agenda packet preparation.	2,000	2,000
101-1004-411-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	80,437	76,709
101-1004-411-32-00	PROF/TECH SERVICE 1. The cost of the November 2009 General Municipal Election. (FY09-10 only \$90,000) 2. Miscellaneous election expenses include consulting, translation and election supplies from Martin & Chapman. (FY09-10 \$5,000 and FY10-11 \$5,000) 3. Municipal Code and County Code updates and maintenance. (FY09-10 \$3,200 and FY10-11 \$3,300)	99,800	8,300
101-1004-411-54-00	LEGAL NOTICES AND ADS Publication of legal notices and advertisement for advisory board recruitment, including election notices in FY 09-10.	4,300	2,500
101-1004-411-56-00	MILEAGE REIMBURSE Reimbursement to staff for use of personal vehicles for attending meetings.	200	200
101-1004-411-57-00	MEETINGS & CONFRNCS Attendance at various City Clerks Association meetings and conferences.	2,000	2,000
101-1004-411-59-10	TRAINING Training and continuing education focusing on election laws, records management and notary commission.	3,000	3,000
101-1004-411-59-20	MEMBERSHIPS & DUES Membership dues for the International Institute of Municipal	540	540

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	Clerks, California City Clerks Association of California, and the National Notary Association.		
101-1004-411-59-30	PUBLICATIONS & JRNLS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	100	100
101-1004-411-61-00	OP SUPP/MINOR EQUIP This budget provides for miscellaneous office supplies.	3,000	3,000
101-1004-411-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	1,700	1,400

Department: City Administration
Budget Program: Community Outreach

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1005-411-32-00	PROF/TECH SERVICE	0	-463	0	0	0	0
	101-1005-411-53-00	POSTAGE	0	-4,941	-8,500	-8,500	-5,000	-5,000
	101-1005-411-55-00	PRINTING & BINDING	-336	-8,457	-12,300	-12,300	-7,000	-7,000
	101-1005-411-56-00	MILEAGE REIMBURSE	-6	-49	-100	-100	-100	-100
	101-1005-411-57-00	MEETINGS & CONFRNC	-23,622	-17,676	-23,000	-23,000	-25,250	-25,250
	101-1005-411-59-20	MEMBERSHIPS & DUES	-3,875	-2,930	-3,100	-3,100	-3,300	-3,300
	101-1005-411-61-00	OP SUPP/MINOR EQUIP	-6,808	-1,127	-8,500	-8,500	-6,500	-6,500
	101-1005-411-93-00	CITY GRANTS	-34,800	-50,650	-51,900	-51,900	-53,500	-53,500
Expenditure Subtotals			-69,447	-86,293	-107,400	-107,400	-100,650	-100,650
Net (Uses)/Resources Program Totals			-69,447	-86,293	-107,400	-107,400	-100,650	-100,650

Department: City Administration

Budget Program: Community Outreach

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1005-411-53-00	POSTAGE Postage costs for mailing the semi-annual City Newsletter and the cost of postage permits.	5,000	5,000
101-1005-411-55-00	PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents (\$1,000). This budget also reflects 49.9% of the cost of printing the City's Newsletter. The remainder of the cost is paid for out of the Waste Reduction fund (38.6%), and Prop A fund (11.5%).	7,000	7,000
101-1005-411-56-00	MILEAGE REIMBURSE Reimbursement to staff for use of personal vehicles for attending meetings.	100	100
101-1005-411-57-00	MEETINGS & CONFRNCS Expenses are included for the following events: 1. Two Community Leaders' Breakfast meetings. (\$4,200) 2. Annual Holiday Reception. (\$8,300) 3. Mayors Luncheons with the Mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. (\$1,200) 4. Mayor/Committee Chair breakfasts, City Council meetings and workshops, as well as agenda preparation meetings. (\$11,550)	25,250	25,250
101-1005-411-59-20	MEMBERSHIPS & DUES This item provides for City memberships in the following organizations: 1. Peninsula Chamber of Commerce 2. San Pedro Chamber of Commerce 3. Palos Verdes Peninsula Coordinating Council	3,300	3,300
101-1005-411-61-00	OP SUPP/MINOR EQUIP This item includes City tiles, lapel pins, engraving and proclamations.	6,500	6,500
101-1005-411-93-00	CITY GRANTS	53,500	53,500

Department: City Administration

Budget Program: Community Outreach

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	This item provides specific grants to the following non-profit organizations serving the Peninsula and South Bay area:		
	Animal Lovers of South Bay \$1,000		
	Harbor Community Clinic \$5,000		
	H.E.L.P. \$1,500		
	Helpline Youth Counseling \$2,000		
	Palos Verdes Chamber of Commerce \$3,000		
	Palos Verdes Library Annex \$10,000		
	Peninsula Seniors \$10,000		
	Pet Protector's League \$3,000		
	South Bay Family Healthcare \$5,000		
	South Bay Children's Health Center \$10,000		
	S.H.A.W.L. \$3,000		

Department: City Administration
Budget Program: RPV TV

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	226-1007-411-12-00	SALARY & WAGES - PT	-998	-5,375	-12,000	-12,000	-26,853	-27,900
	226-1007-411-29-00	EMPLOYEE BENEFITS	0	0	-2,290	-2,290	-3,397	-3,232
	226-1007-411-32-00	PROF/TECH SERVICE	-12,013	-90,800	-84,100	-54,100	-50,000	-51,000
	226-1007-411-43-00	MAINTENANCE SERVICE	-6,488	-2,001	-8,000	-8,000	0	0
	226-1007-411-59-20	MEMBERSHIPS & DUES	-520	-100	-3,600	-3,600	-1,000	-1,000
	226-1007-411-61-00	OP SUPP/MINOR EQUIP	-16,533	-21,449	-12,600	-12,600	-2,500	-2,500
	226-1007-411-94-10	EQUIP REPLACEMENT C	-20,258	-11,800	-1,500	-1,500	-1,000	-800
Expenditure Subtotals			-56,810	-131,525	-124,090	-94,090	-84,750	-86,432
	226-1007-361-10-00	INTEREST EARNINGS	259	3,755	150	150	160	40
	226-1007-365-10-00	DONATIONS	3,700	0	1,000	1,000	1,000	1,000
Revenue Subtotals			3,959	3,755	1,150	1,150	1,160	1,040
Fr Gen'l fund	226-1007-391-10-00	TRANSFERS IN	84,725	135,040	119,590	54,590	75,000	85,000
Transfers In Subtotals			84,725	135,040	119,590	54,590	75,000	85,000
Net (Uses)/Resources Program Totals			31,874	7,270	-3,350	-38,350	-8,590	-392

Department: City Administration

Budget Program: RPV TV

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
226-1007-411-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	26,853	27,900
226-1007-411-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	3,397	3,232
226-1007-411-32-00	PROF/TECH SERVICE Professional services for editing content and production labor, as well as Station Manager's professional services.	50,000	51,000
226-1007-411-59-20	MEMBERSHIPS & DUES City membership in the National Association of Telecommunications Officers and Advisors (NATOA).	1,000	1,000
226-1007-411-61-00	OP SUPP/MINOR EQUIP Miscellaneous operating supplies and minor equipment for production purposes.	2,500	2,500
226-1007-411-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	1,000	800

Department: City Administration
Budget Program: Personnel

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1011-411-11-00	SALARY & WAGES - FT	-53,760	-56,882	-150,609	-105,609	-124,135	-129,100
	101-1011-411-29-00	EMPLOYEE BENEFITS	-22,700	-22,220	-57,803	-54,603	-46,248	-44,069
	101-1011-411-32-00	PROF/TECH SERVICE	-54,202	-4,419	-38,900	-64,131	-20,000	-20,000
	101-1011-411-54-00	LEGAL NOTICES AND AD	0	-10,080	-15,000	-15,000	-7,500	-7,500
	101-1011-411-55-00	PRINTING & BINDING	-13,468	-460	-4,000	-4,000	-4,000	-4,000
	101-1011-411-56-00	MILEAGE REIMBURSE	-618	-70	0	0	0	0
	101-1011-411-57-00	MEETINGS & CONFRNC	-104	-541	-600	-600	-600	-600
	101-1011-411-59-10	TRAINING	0	0	-2,000	-2,000	-2,000	-2,000
	101-1011-411-59-20	MEMBERSHIPS & DUES	0	-399	0	0	-1,000	-1,000
	101-1011-411-59-30	PUBLICATIONS & JRNLS	-369	-9	0	0	0	0
	101-1011-411-61-00	OP SUPP/MINOR EQUIP	-905	-3,346	-400	-400	-400	-400
	101-1011-411-94-10	EQUIP REPLACEMENT C	-4,200	-2,200	-1,500	-1,500	-700	-600
Expenditure Subtotals			-150,326	-100,626	-270,812	-247,843	-206,583	-209,269
Net (Uses)/Resources Program Totals			-150,326	-100,626	-270,812	-247,843	-206,583	-209,269

Department: City Administration

Budget Program: Personnel

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1011-411-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	124,135	129,100
101-1011-411-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	46,248	44,069
101-1011-411-32-00	PROF/TECH SERVICE This item provides funds for professional services related to special personnel and employee issues, personnel hearings, etc.	20,000	20,000
101-1011-411-54-00	LEGAL NOTICES AND ADS Personnel recruitment advertisements in local newspapers, "Jobs Available" and other professional periodicals.	7,500	7,500
101-1011-411-55-00	PRINTING & BINDING Printing employment applications, handbooks and other personnel related materials.	4,000	4,000
101-1011-411-57-00	MEETINGS & CONFRNCS Attendance at various human resource association meetings.	600	600
101-1011-411-59-10	TRAINING Training and continuing education focusing on personnel law, team building and benefits administration.	2,000	2,000
101-1011-411-59-20	MEMBERSHIPS & DUES Funds membership in human resources professional organizations.	1,000	1,000
101-1011-411-61-00	OP SUPP/MINOR EQUIP Miscellaneous office supplies.	400	400
101-1011-411-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of	700	600

Department: City Administration

Budget Program: Personnel

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
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replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

Department: City Administration
Budget Program: Employee Benefits

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
Emp Benefits	685-1015-499-21-00	INSURANCE-EMPLOYEE	-450,725	-522,576	-609,420	-609,420	-618,935	-649,900
Emp Benefits	685-1015-499-22-00	FICA/MEDICARE	-56,548	-55,351	-77,550	-77,550	-93,094	-97,260
Emp Benefits	685-1015-499-23-00	RETIREMENT (PERS)	-631,220	-747,183	-997,990	-1,689,490	-983,510	-1,023,500
Emp Benefits	685-1015-499-24-00	TUITION REIMB	0	-500	-2,140	-2,140	-2,250	-2,400
Emp Benefits	685-1015-499-27-00	BONUS POOL	-57,118	-39,692	-75,200	-102,954	-266,370	-83,100
Emp Benefits	685-1015-499-28-00	RETIREMENT HEALTHC	0	0	-70,226	-30,226	-77,873	-78,300
Emp Benefits	685-1015-499-52-00	INSURANCE	-74,326	-67,806	-123,480	-73,480	-77,200	-81,100
Emp Benefits	685-1015-499-54-00	LEGAL NOTICES AND AD	0	-883	0	0	0	0
Expenditure Subtotals			-1,269,937	-1,433,991	-1,956,006	-2,585,260	-2,119,232	-2,015,560
	685-1015-361-10-00	INTEREST EARNINGS	9,470	19,612	960	960	70	250
Chg for Svcs	685-1015-381-30-00	EMPLOYEE BENE CHAR	1,478,381	1,630,930	1,919,930	1,689,930	2,126,672	2,037,363
Revenue Subtotals			1,487,851	1,650,542	1,920,890	1,690,890	2,126,742	2,037,613
Net (Uses)/Resources Program Totals			217,914	216,551	-35,116	-894,370	7,510	22,053

Department: City Administration

Budget Program: Employee Benefits

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
Emp Benefits			
685-1015-499-21-00	INSURANCE-EMPLOYEE The City's contribution for employee medical, dental, life, long-term disability and other insurance.	618,935	649,900
685-1015-499-22-00	FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986. In addition, the City also pays 6.2% Social Security for part-time employees that are not enrolled in the City's PERS pension plan.	93,094	97,260
685-1015-499-23-00	RETIREMENT (PERS) Based on the October 2008 actuarial valuation, the City's FY09-10 employer contribution rate will be 13.547%. The City also pays 6.5% of the full-time employee contribution and 1.0% of the part-time employee contribution. These rates are not expected to change for FY10-11.	983,510	1,023,500
685-1015-499-24-00	TUITION REIMB Tuition reimbursement for employees in accordance with the City's educational incentive plan.	2,250	2,400
685-1015-499-27-00	BONUS POOL The Employee Incentive Program, initiated in FY94-95, allows for monetary awards in recognition of exemplary performance. The FY09-10 amount is based on 5.0% of budgeted employee salaries, in lieu of salary increases during the economic recession. The FY10-11 amount is based on 1.5% of budgeted employee salaries, which is the normal rate when salary increases are budgeted.	266,370	83,100
685-1015-499-28-00	RETIREMENT HEALTHCARE The City Council approved a new benefit program for FY07-08 to make contributions to employees' Post-Retirement Health Care Savings Accounts at the rate of \$50 per pay period for full-time employees. Program implementation has been delayed due to legal issues associated with plan administration. Program implementation is expected during 2009. The budget amounts represent per pay period contributions of \$51.64 and \$51.90 for FY09-10 and FY10-11, respectively increased by the Consumer Price Index since 2007.	77,873	78,300
685-1015-499-52-00	INSURANCE	77,200	81,100

Department: City Administration

Budget Program: Employee Benefits

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
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This line item reflects the City's share of the annual deposit for Workers Compensation Insurance coverage. The City is a member of the California Joint Powers Insurance Authority (CJPIA) which determines all participating City's required deposits using a seven-year history of actual incurred losses and expenses.



PUBLIC SAFETY

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners and visitors. Public safety programs, which are administered by the City Manager's Office, include Sheriff, Special Programs, Animal Control and Emergency Preparedness.

SHERIFF

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Deputy City Manager serves as the liaison to the Regional Law Enforcement Committee. Sheriff services include: patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services.



SPECIAL PROGRAMS

Special law enforcement programs include school crossing guard services, the parking citation-processing contract, sobriety checkpoint and seat belt enforcement programs and the "Student and the Law" classes taught at Palos Verdes Peninsula High School and Rancho Del Mar Continuation School by deputies from the Lomita Sheriff's Station.

ANIMAL CONTROL

The City contracts with the County of Los Angeles for Animal Control Services. Services provided by the County include responding to approximately 1,500 requests for service per year, processing over 3,000 dogs licenses, and conducting an annual clinic at City Hall in which approximately 300 dogs and cats receive vaccinations.

EMERGENCY PREPAREDNESS

Through the Emergency Preparedness program, the City provides for disaster planning and

coordination of a comprehensive emergency action program in the event of a natural or man-made disaster. The City Manager’s Office is responsible for maintaining the City’s emergency supplies, training City staff, updating the City’s Emergency Operations Plan, coordinating with the County and other local agencies, and providing staff support to the City’s Emergency Preparedness Committee.

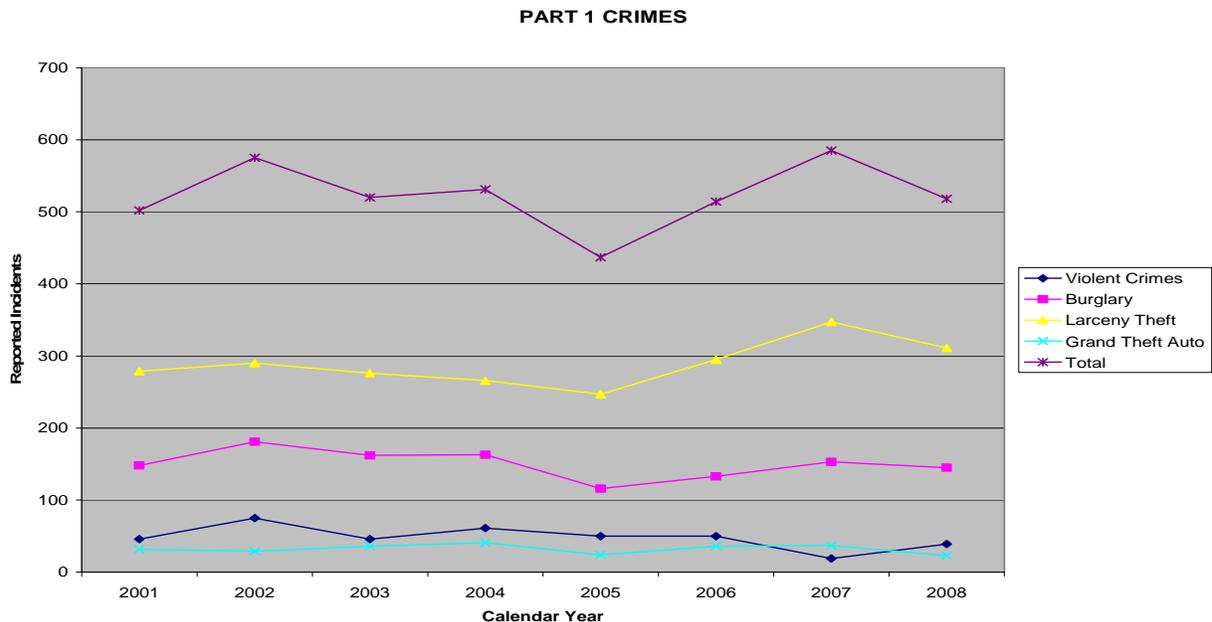
PUBLIC SAFETY GRANTS

The Public Safety Grants program accounts for grants received by the City that are restricted to certain public safety expenditures. Currently, the City receives COPS (Brulte) funding from the State of California, which is used to partially offset the cost of the CORE Deputy Team. In addition, the City has received California Law Enforcement Equipment Program (CLEEP) funds from the state, which are used to purchase technology and equipment for law enforcement. These monies are recorded in a special revenue fund and transferred out to pay for eligible public safety costs expended within the General fund. In 2008, CLEEP funds were used to purchase a patrol car equipped with an Automatic License Plate Recognition (ALPR) software system.

PUBLIC SAFETY PERFORMANCE INDICATORS

PART I CRIMES

Part I offenses are used by law enforcement agencies in the United States to reveal the extent and trend in criminal activity. Part I crimes include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny theft, grand theft auto and arson. There were no homicides or acts of arson in 2008, but there was 1 rape, 12 robberies, and 26 aggravated assaults for a total of 39 violent crimes. The chart below shows the trend in Part 1 crimes in the City over the last six years:



Cities often use a formula based on the number of Part I Crimes committed each year per 10,000 in population as a way of expressing the overall crime rate in the community. The chart below compares the crime rate in Rancho Palos Verdes using this formula since 2001:

<u>Year</u>	<u>Crimes Rate</u>
2001	123.06
2002	137.61
2003	122.42
2004	122.42
2005	100.57
2006	120.41
2007	139.28
2008	123.33

In 2008, about 123 people out of every 10,000 in Rancho Palos Verdes were victims of a Part 1 Crime, compared to 291 for the entire area of Los Angeles County served by the Sheriff's Department.

SHERIFF'S RESPONSE TIME

The Sheriff's goal is to respond to calls for assistance in a timely manner, especially with regard to immediate needs and emergency situations. During calendar year 2006, the Lomita Sheriff Station reported average response times as follows:

2006 Sheriff's Response Time Performance		
Type of Calls	Desired Response Time	Average
Routine	Within 60 minutes	Most often 25 minutes or less
Immediate	Within 20 minutes	Most often 10 minutes or less
Emergency	Within 10 minutes	Most often 6 minutes or less

CORE DEPUTY TEAM

First established in FY96-97, the Community Resource (CORE) Team provides Sheriff Deputies assigned to address juvenile crime and delinquency issues, assist with emergency preparedness, coordinate with the City's volunteer Neighborhood Watch program, patrol open space areas and resolve neighborhood disputes. One of the CORE Team's primary missions is to police the local high schools and intermediate schools and the adjacent shopping areas to detect and deter juvenile crime. Because of the variables involved in the reporting of data on juvenile crime, the exact effect the CORE team has had on juvenile crime in the City is uncertain. For the City of Rancho Palos Verdes, however, the Sheriff's Department has reported the following number of incidents involving youth, which indicates a declining trend during the first four years of the program and relative stability since that time, with only one discernable uptick in 2005:

<u>Year</u>	<u>Juvenile Crimes</u>	<u>Number of Deputies</u>
1997	149 reports	1
1998	99 reports	1
1999	95 reports	2
2000	66 reports	2
2001	42 reports	3
2002	36 reports	3
2003	45 reports	3
2004	32 reports	3
2005	51 reports	3
2006	31 reports	3

2007	27 reports	3
2008	31 reports	3

According to the Sheriff’s Department, the criteria consisted of all crime reports involving a subject between the ages of five and seventeen. This included both identified subjects and unidentified subjects with a description provided by a witness (based on information provided by the Los Angeles County Sheriff’s Department, Lomita Station).

ANIMAL CONTROL

The City contracts with the County of Los Angeles, Department of Animal Care and Control (LAC DACC) for basic service. The County provides and charges for services tendered upon request or service call. The agency’s target response times are identified below.

**Animal Control
Target Response Times by Priority**

LAC DACC Policy: OPF 130

Priority 1	One Hour	Bite/Attack in Progress Injured Animals Police Assist Other High Risk or Dangerous Call
Priority 2	Four Hours	Animals Confined by the Reporting Party
Priority 3	Twenty-Four (24) Hours	Dead Animals Patrol for Loose Dogs on Complaint
Priority 4	Seven (7) Days	Dogs Running from a Known Address Barking Dog Complaint

The LAC DACC’s target response times fall in the high and medium level of *Response Time Standards* as outlined by the League of California Cities, A “How To” Guide for Assessing Effective Service Levels in California Cities (Sacramento: League of California Cities, 1994) pp 18-19 (see below).

**League of California Cities’
Response Time Standards**

Incident	Agency Service Levels		
	High	Medium	Low
Endangering Human Life/ Safety	Immediate Action		
Sick/Injured	Less than .25 hrs	.25 - 4 hrs	More than 4 hrs
Aggressive Animal	Less than .33 hrs	.33 - 1.33 hrs	More than 2 hrs
Neglect/Cruelty	Less than 1 hr	1 - 24 hrs	More than 24 hrs
Confined/Trapped	Less than 1.5 hrs	1.5 - 24 hrs	More than 24 hrs
Nuisance Animal	Less than 4 hrs	4 - 72 hrs	More than 72 hrs
Dead Animal Pick-up	Less than 4 hrs	4 - 36 hrs	More than 36 hrs

City's Animal Control Service Level Indicators

	FY 07-08	FY 06-07	FY 05-06	FY 04-05	FY 03-04	FY 02-03	FY 01-02	FY 00-01	FY 99-00
Total Service Requests	1,572	1,489	1491	1,591	1,592	1,649	1,628	1,635	1,587
Field and Patrol Hours ⁽¹⁾	1,132	1,000	1,080						
Dogs Impounded	99	64	80	66	88	183	211	190	222
Cats Impounded	44	158	109	109	117				
Other ⁽²⁾ Animals Impounded	744	699	702 ⁽³⁾	697	717	n/a	n/a	n/a	Na/
Animals ⁽³⁾ Returned to Owners	43	28	27	24	38	28	24	52	43
Animals ⁽³⁾ Placed in New Homes	101	115	67	39	45	34	39	33	42
Licenses Collected ⁽¹⁾	3,311	4,680	3,411						
Penalties Collected ⁽¹⁾	167	912	135						
Canvassing and Clinic Hours ⁽¹⁾	5	1,297	0						

- (1) Information on this area of service was previously not provided
- (2) Other animals include birds, bunnies, rats, reptiles, livestock, etc.
- (3) Includes dogs, cats, birds and other
- (4) Estimate as exact number is not available



Department: Public Safety

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Sheriff</i>						
Expenditure Subtotals	-3,398,116	-3,809,634	-4,000,150	-4,000,251	-3,995,750	-4,115,600
Revenue Subtotals	272,512	265,449	276,600	241,600	246,500	251,500
Transfers In Subtotals	100,000	100,000	100,000	100,000	100,000	100,000
Program Net (Uses)/Resources Totals	-3,025,604	-3,444,185	-3,623,550	-3,658,651	-3,649,250	-3,764,100

Special Programs

Expenditure Subtotals	-46,726	-51,042	-78,900	-100,365	-56,000	-57,545
Program Net (Uses)/Resources Totals	-46,726	-51,042	-78,900	-100,365	-56,000	-57,545

Animal Control

Expenditure Subtotals	-150,858	-87,349	-110,200	-154,387	-125,250	-130,250
Revenue Subtotals	91,265	50,929	60,000	60,000	55,000	58,600
Program Net (Uses)/Resources Totals	-59,593	-36,420	-50,200	-94,387	-70,250	-71,650

Emergency Preparedness

Expenditure Subtotals	-127,845	-63,668	-92,270	-239,738	-114,177	-100,445
Revenue Subtotals	2,980	0	0	0	0	0
Program Net (Uses)/Resources Totals	-124,865	-63,668	-92,270	-239,738	-114,177	-100,445

Public Safety Grants

Expenditure Subtotals	0	-15,600	0	-65,920	0	0
Revenue Subtotals	104,920	107,348	100,720	100,720	100,000	100,000
Transfers Out Subtotals	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
Program Net (Uses)/Resources Totals	4,920	-8,252	720	-65,200	0	0

Totals Public Safety	-3,251,868	-3,603,567	-3,844,200	-4,158,341	-3,889,677	-3,993,740
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Department: Public Safety
Budget Program: Sheriff

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1021-421-32-00	PROF/TECH SERVICE	-3,398,116	-3,809,634	-4,000,150	-4,000,251	-3,995,750	-4,115,600
Expenditure Subtotals			-3,398,116	-3,809,634	-4,000,150	-4,000,251	-3,995,750	-4,115,600
Fine/Forfeiture	101-1021-351-10-00	MISC COURT FINES	223,903	251,739	263,800	228,800	233,400	238,100
Fine/Forfeiture	101-1021-351-20-00	FALSE ALARM FINES	12,800	7,900	12,800	12,800	13,100	13,400
From Other Ag	101-1021-334-10-00	STATE GRANT INCOME	27,758	0	0	0	0	0
Other Revenue	101-1021-369-10-00	MISC REVENUES	8,051	5,810	0	0	0	0
Revenue Subtotals			272,512	265,449	276,600	241,600	246,500	251,500
Fr Public Safet	101-1021-391-10-00	TRANSFERS IN	100,000	100,000	100,000	100,000	100,000	100,000
Transfers In Subtotals			100,000	100,000	100,000	100,000	100,000	100,000
Net (Uses)/Resources Program Totals			-3,025,604	-3,444,185	-3,623,550	-3,658,651	-3,649,250	-3,764,100

Department: Public Safety

Budget Program: Sheriff

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
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101-1021-421-32-00	PROF/TECH SERVICE	3,995,750	4,115,600
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The FY09-10 and FY10-11 amounts reflect a 2.9% and 3% increase, respectively, over the FY08-09 budget.

1. General Law Enforcement: Provides for basic law enforcement services by the Los Angeles County Sheriff's Department as part of the Peninsula Regional Law Enforcement Agreement. This amount reflects the "One Price Model" concept established by the Sheriff's Department in 1998. That concept was implemented to give cities greater flexibility in the use of their police force. For example, instead of purchasing units specifically for general law or traffic enforcement at different prices, this "cost model" approach enables the City to purchase units at "one price" and direct their use wherever necessary.

Also included in this amount is the 6% liability cost for the Liability Trust Fund that is administered by the County of Los Angeles. Oversight of this fund, however, is conducted by the Liability Trust Fund Oversight Committee, which was established by the Contract Cities Association. The City's cost for this Oversight Committee is based upon an approximate cost of 0.1515% of the City's contract with the Sheriff's Department.

2. Traffic Control at Miraleste Intermediate School: A Los Angeles County Sheriff's Community Service Officer (CSO) conducts traffic control at this location. The cost of a CSO is less than a Deputy Sheriff and the cost is shared among the three Regional Cities (Rancho Palos Verdes, Rolling Hills Estates and Rolling Hills) based upon the percentage of their student population: RPV 75%, RHE 22%, and RH 3%.

3. Grant Deputy Program: This budget is for the Community Resource (CORE) policing team that polices Peninsula High School, Rancho del Mar Continuation School, Miraleste Intermediate School, Dodson Junior High School, the Peninsula Shopping Center and the open space areas on the south side of the Peninsula. The team also teaches Student & the Law classes at Peninsula High School and Rancho del Mar Continuation School. First established in FY96-97 with one deputy, the Team was increased in size until it had three deputies beginning in FY99-00. Beginning in FY09-10, the regional contract CORE team has been reduced to two deputies. A portion of the funding for this program comes from a grant received from the State through the COPS (Brulte) legislation.

The budget allocation also includes 6% for liability insurance. The total cost for this program is shared on a 60/30/10 basis with the Cities of Rolling Hills Estates (30%) and Rolling Hills (10%), with Rancho Palos Verdes funding 60%.

Department: Public Safety

Budget Program: Special Programs

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1024-421-32-00	PROF/TECH SERVICE	-44,943	-50,535	-74,200	-95,665	-51,500	-53,045
	101-1024-421-55-00	PRINTING & BINDING	-345	0	0	0	-2,500	-2,500
	101-1024-421-61-00	OP SUPP/MINOR EQUIP	-1,438	-507	-4,700	-4,700	-2,000	-2,000
Expenditure Subtotals			-46,726	-51,042	-78,900	-100,365	-56,000	-57,545
Net (Uses)/Resources Program Totals			-46,726	-51,042	-78,900	-100,365	-56,000	-57,545

Department: Public Safety

Budget Program: Special Programs

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1024-421-32-00	PROF/TECH SERVICE This line item provides for the following professional and technical services: 1. Parking Citations: In cooperation with the other two regional cities, Rolling Hills and Rolling Hills Estates, the City contracts with an outside vendor for the processing and administration of parking citations. 2. Traffic Control at Rancho Vista Elementary School: This item pays for the City's share of a part time employee of the City of Rolling Hills Estates who conducts traffic control at Rancho Vista Elementary School. The three regional cities share the cost: RPV 60%, RHE 30% and RH 10%. 3. Explorer Scouts: This program allows Sheriff Explorer Scouts to provide traffic control at the City's annual Whale of a Day celebration. 4. School Crossing Guards: The City contracts with an outside vendor to provide school crossing guards at Silver Spur Elementary School and Miraleste Intermediate School. The City is fully reimbursed by the Palos Verdes Peninsula School District for the services at Miraleste Intermediate School.	51,500	53,045
101-1024-421-55-00	PRINTING & BINDING This item covers the cost of printing Parking Citation books for the Regional Law Enforcement Area. The cost is shared on a 60/30/10 basis with the other contract cities.	2,500	2,500
101-1024-421-61-00	OP SUPP/MINOR EQUIP This item covers the costs associated with ongoing maintenance and miscellaneous supplies for the regions radar units. This cost is shared 60/30/10 among the Regional Cities. This program also funds maintenance of the City's speed trailer.	2,000	2,000

Department: Public Safety
Budget Program: Animal Control

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1025-421-32-00	PROF/TECH SERVICE	-150,823	-87,313	-110,000	-154,187	-125,000	-130,000
	101-1025-421-61-00	OP SUPP/MINOR EQUIP	-35	-36	-200	-200	-250	-250
Expenditure Subtotals			-150,858	-87,349	-110,200	-154,387	-125,250	-130,250
License/Permit	101-1025-326-10-00	ANIMAL CONTROL FEES	91,265	50,929	60,000	60,000	55,000	58,600
Revenue Subtotals			91,265	50,929	60,000	60,000	55,000	58,600
Net (Uses)/Resources Program Totals			-59,593	-36,420	-50,200	-94,387	-70,250	-71,650

Department: Public Safety

Budget Program: Animal Control

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1025-421-32-00	PROF/TECH SERVICE The City contracts with the Los Angeles County Department of Animal Care & Control for animal control services. Services include animal shelter care, dog license administration and field services. The budget for contract services is partially offset by revenue derived from dog license fees. The budget also includes \$15,000 for peafowl flock reduction activities, including trapping.	125,000	130,000
101-1025-421-61-00	OP SUPP/MINOR EQUIP This item is used for minor supplies associated with the City's annual rabies clinic and the purchase of animal traps to loan to the City's residents.	250	250

Department: Public Safety
Budget Program: Emergency Preparedness

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-1026-421-11-00	SALARY & WAGES - FT	-13,542	-21,035	-24,970	-23,970	-23,898	-24,900
	101-1026-421-29-00	EMPLOYEE BENEFITS	-4,600	-8,410	-9,200	-7,990	-8,229	-7,845
	101-1026-421-32-00	PROF/TECH SERVICE	-61,494	-9,745	-18,000	-38,755	-35,000	-15,000
	101-1026-421-41-40	TELEPHONE SERVICE	-3,008	-2,425	-1,700	-1,700	-2,500	-2,750
	101-1026-421-53-00	POSTAGE	0	-3	0	0	-5,000	-5,000
	101-1026-421-54-00	LEGAL NOTICES AND AD	0	-500	0	0	0	0
	101-1026-421-55-00	PRINTING & BINDING	-1,076	0	-3,700	-3,700	-15,000	-20,000
	101-1026-421-56-00	MILEAGE REIMBURSE	-34	-11	-500	-500	-250	-250
	101-1026-421-57-00	MEETINGS & CONFRNC	-216	-156	-1,000	-1,000	-1,000	-1,000
	101-1026-421-59-10	TRAINING	0	0	-500	-500	-500	-500
	101-1026-421-59-20	MEMBERSHIPS & DUES	-6,464	-9,364	-6,900	-6,900	-10,500	-11,000
	101-1026-421-61-00	OP SUPP/MINOR EQUIP	-26,711	-4,319	-20,600	-149,523	-10,000	-10,500
	101-1026-421-94-10	EQUIP REPLACEMENT C	-10,700	-7,700	-5,200	-5,200	-2,300	-1,700
Expenditure Subtotals			-127,845	-63,668	-92,270	-239,738	-114,177	-100,445
From Other Ag	101-1026-331-10-00	FEDERAL GRANT INCOM	1,672	0	0	0	0	0
From Other Ag	101-1026-334-10-00	STATE GRANT INCOME	1,308	0	0	0	0	0
Revenue Subtotals			2,980	0	0	0	0	0
Net (Uses)/Resources Program Totals			-124,865	-63,668	-92,270	-239,738	-114,177	-100,445

Department: Public Safety
Budget Program: Emergency Preparedness

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-1026-421-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	23,898	24,900
101-1026-421-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	8,229	7,845
101-1026-421-32-00	PROF/TECH SERVICE Professional services for the completion of the City's Emergency Operations Plan and the update to the City's Joint Hazards Mitigation Plan (\$20,000 in FY09-10 only). This budget also provides for other items to support the Emergency Preparedness Committee meetings and recommendations.	35,000	15,000
101-1026-421-41-40	TELEPHONE SERVICE This item provides emergency cellular and satellite telephone service for the City.	2,500	2,750
101-1026-421-53-00	POSTAGE Charges for postage associated with the City's emergency preparedness newsletter.	5,000	5,000
101-1026-421-55-00	PRINTING & BINDING This item is used for public information items related to emergency preparedness, such as brochures, newsletter inserts, and guidebooks.	15,000	20,000
101-1026-421-56-00	MILEAGE REIMBURSE Reimbursement to staff for use of personal vehicles for attending regional meetings related to emergency preparedness.	250	250
101-1026-421-57-00	MEETINGS & CONFRNCS Expenses related to attendance by Administration employees at meetings and conferences sponsored by the California Emergency Services Association (CESA) and the Emergency Preparedness Commission (EPC).	1,000	1,000
101-1026-421-59-10	TRAINING Most of the emergency preparedness training for City staff is conducted by the City's Area G Disaster Management Coordinator	500	500

Department: Public Safety

Budget Program: Emergency Preparedness

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	and is provided at no cost to the City. It is expected that staff training will continue to be provided in this manner. This budget item provides for emergency management training courses for the City's Emergency Preparedness Coordinator. The courses are sponsored by such agencies as the County of Los Angeles and the California Specialized Training Institute.		
101-1026-421-59-20	MEMBERSHIPS & DUES This item is for membership dues in the Los Angeles County Area G Disaster Council and the Business and Industry Council for Emergency Planning and Preparedness (BICEPP).	10,500	11,000
101-1026-421-61-00	OP SUPP/MINOR EQUIP This item provides as-needed emergency response supplies, such as rain gear, sand bags and water.	10,000	10,500
101-1026-421-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	2,300	1,700

Department: Public Safety
Budget Program: Public Safety Grants

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	217-1027-421-69-00	OTHER MISCELLANEOU	0	-15,600	0	-65,920	0	0
Expenditure Subtotals			0	-15,600	0	-65,920	0	0
	217-1027-361-10-00	INTEREST EARNINGS	4,920	7,348	720	720	0	0
From Oth Agen	217-1027-334-10-00	CA BRULTE (COPS)	100,000	100,000	100,000	100,000	100,000	100,000
Revenue Subtotals			104,920	107,348	100,720	100,720	100,000	100,000
To Gen'l fund	217-1027-491-91-00	TRANSFERS OUT	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
Transfers Out Subtotals			-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
Net (Uses)/Resources Program Totals			4,920	-8,252	720	-65,200	0	0

Department: Public Safety

Budget Program: Public Safety Grants

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
To Gen'l fund			
217-1027-491-91-00	TRANSFERS OUT	100,000	100,000
	Transfer to the General fund to supplement the CORE deputy cost within the Sheriff program of the Public Safety department.		



FINANCE & INFORMATION TECHNOLOGY

The City's Finance and Information Technology Department is responsible for managing all financial and information technology affairs of the City. Specific activities accounted for within the department's programs are listed below.

FINANCE (101-2020)

Finance Administration

- Participate in the preparation of the City budget;
- Prepare the annual Five-Year Financial Model of the City, as well as necessary updates;
- Manage City cash balances and investments;
- Administer trust deposit accounts;
- Process annual business license applications;
- Manage regulatory peddling permits;
- Facilitate annual revenue audits;
- Maintain a capital asset inventory for the City;
- Prepare and manage City's Five-Year Capital Improvement Plan;
- Provide staff support to the Finance Advisory Committee and the Storm Drain Oversight Committee; and
- Provide staff to serve as the City receptionist, switchboard operator, and cashier.

Revenues and Expenditures

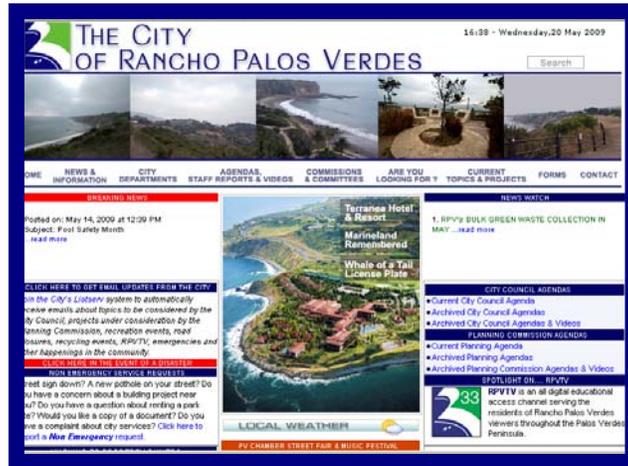
- Processes purchase orders and accounts payable invoices;
- Prepare semi-monthly register of demands for City Council authorization;
- Process revenue receipts and accounts receivable billings and collections;
- Monitor the City's revenues;
- Process false burglar alarm fee invoicing and collections; and
- Process lease and rental invoicing and collections.

Payroll

- Process payroll and employee insurance benefits reporting and payments; and
- Prepare federal and state payroll tax reports and payments.

Fiscal Reporting

- Coordinate the annual financial audit and preparation of the City's Comprehensive Annual Financial Report;
- Prepare various state and federal reporting documents including, but not limited to the annual State Controller's Report for the both the City and the Redevelopment Agency, the annual State Street Expenditures Report, the annual Statement of Indebtedness Report, and the annual Gann Limit Report; and
- Prepare internal monthly financial summaries and Cash Balance reports to the City Council.



INFORMATION TECHNOLOGY – DATA (101-2030)

- Maintain the website for the City; and
- Maintain the computer data network at City Hall and several park sites.

INFORMATION TECHNOLOGY – VOICE (101-2035)

- Maintain the computer phone and voice messaging system at City Hall and several park sites.

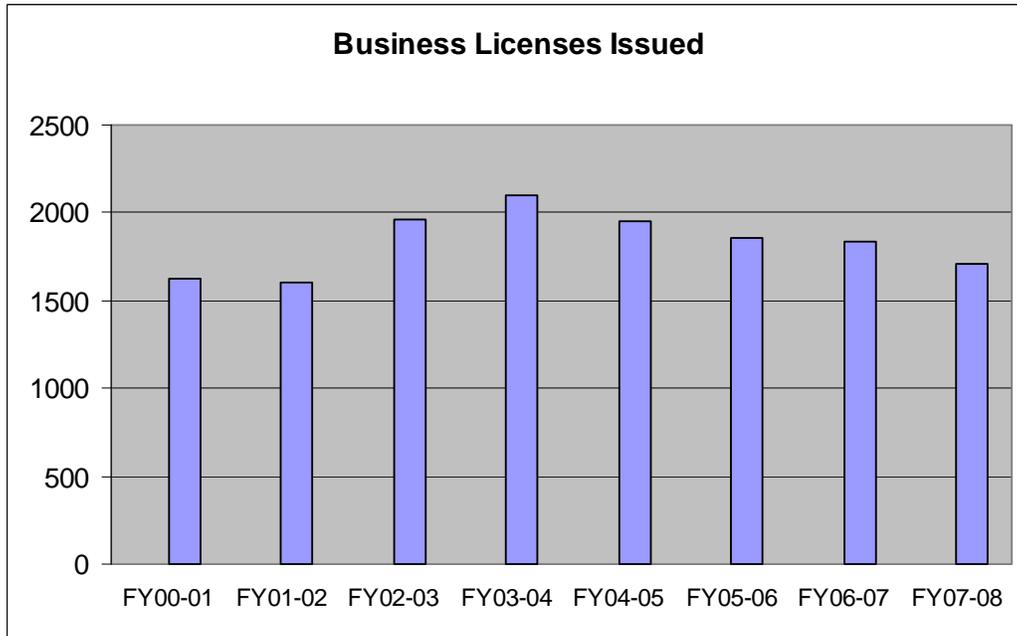
RDA DEBT SERVICE FUND (410-2010)

The RDA Debt Service Fund is used to account for the accumulation of resources for the payment of principal and interest on the Redevelopment Agency's debt. The Agency's gross property tax increment revenue (net of the 20% Housing Set-Aside amount) is recorded in this fund. Property tax increment is the portion of property taxes attributable to the Redevelopment Agency project area that exceed the fixed base-year amount. The base-year of FY84-85 is the year in which the Agency was formed.

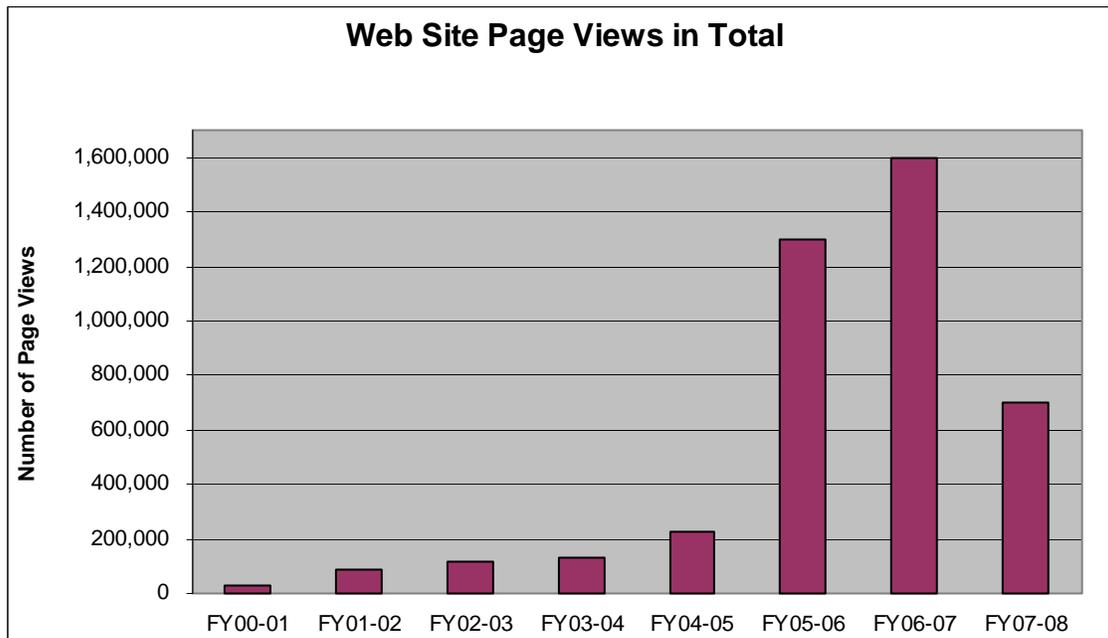
FINANCE & INFORMATION TECHNOLOGY PERFORMANCE INDICATORS

- The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 16 years, beginning with the June 30, 1993 report.

- The number of business licenses issued annually is presented below.



- Website statistics are presented as number of "hits" for each year.



Department:	Finance & Information Technology					
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Personnel Positions	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
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Full Time

Director of Finance & IT	1.0	1.0	1.0	1.0	1.0	1.0
Deputy Director of Finance & IT	1.0	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Senior Information Technician	0.0	1.0	1.0	1.0	1.0	1.0
Senior Accountant	0.0	0.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0	1.0
Accounting Technician	1.0	1.0	1.0	1.0	1.0	1.0
Account Clerk	2.0	1.0	1.0	1.0	1.0	1.0
Staff Assistant II	1.0	1.0	1.0	1.0	1.0	1.0

Part Time

Staff Assistant I	0.0	0.5	0.5	0.5	0.5	0.5
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Total Full-Time Equivalent Units	8.0	8.5	9.5	9.5	9.5	9.5
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Department: Finance & Information Technology

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Finance</i>						
Expenditure Subtotals	-889,756	-896,037	-1,134,745	-1,097,182	-1,242,180	-1,261,670
Revenue Subtotals	487,311	499,014	521,800	521,800	515,600	520,800
Program Net (Uses)/Resources Totals	-402,445	-397,023	-612,945	-575,382	-726,580	-740,870
<i>Information Technology - Data</i>						
Expenditure Subtotals	-617,882	-548,128	-695,010	-762,310	-638,340	-630,767
Program Net (Uses)/Resources Totals	-617,882	-548,128	-695,010	-762,310	-638,340	-630,767
<i>Information Technology - Voice</i>						
Expenditure Subtotals	-57,467	-43,679	-84,060	-104,060	-81,705	-92,970
Program Net (Uses)/Resources Totals	-57,467	-43,679	-84,060	-104,060	-81,705	-92,970
<i>RDA - Debt Service</i>						
Expenditure Subtotals	-1,802,384	-1,870,940	-1,725,659	-1,725,659	-1,597,700	-1,747,700
Revenue Subtotals	1,915,856	1,920,562	1,728,259	1,728,259	1,581,300	1,730,700
Program Net (Uses)/Resources Totals	113,472	49,622	2,600	2,600	-16,400	-17,000
Totals Finance & Information Technolog	-964,322	-939,208	-1,389,415	-1,439,152	-1,463,025	-1,481,607

Department: Finance & Information Technology
Budget Program: Finance

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-2020-411-11-00	SALARY & WAGES - FT	-427,306	-436,256	-560,101	-548,101	-671,877	-698,700
	101-2020-411-12-00	SALARY & WAGES - PT	-9,337	-17,109	-26,800	-26,800	-17,628	-18,300
	101-2020-411-29-00	EMPLOYEE BENEFITS	-185,200	-190,830	-237,044	-205,874	-277,515	-264,380
	101-2020-411-32-00	PROF/TECH SERVICE	-205,286	-181,036	-240,400	-246,007	-205,900	-211,900
	101-2020-411-44-10	BUILDING & LAND RENT	-3,036	-3,074	0	0	-4,150	-4,300
	101-2020-411-54-00	LEGAL NOTICES AND AD	-700	-569	-200	-200	-600	-600
	101-2020-411-55-00	PRINTING & BINDING	-9,409	-2,346	-9,900	-9,900	-6,500	-6,500
	101-2020-411-56-00	MILEAGE REIMBURSE	-97	-362	-300	-300	-500	-500
	101-2020-411-57-00	MEETINGS & CONFRNC	-2,655	-1,800	-5,100	-5,100	-4,500	-4,500
	101-2020-411-59-10	TRAINING	-3,566	-666	-3,100	-3,100	-4,000	-4,000
	101-2020-411-59-20	MEMBERSHIPS & DUES	-1,720	-2,525	-2,100	-2,100	-2,710	-2,790
	101-2020-411-59-30	PUBLICATIONS & JRNLS	-593	-305	-1,300	-1,300	-1,000	-1,000
	101-2020-411-61-00	OP SUPP/MINOR EQUIP	-5,520	-9,915	-6,700	-6,700	-8,000	-8,300
	101-2020-411-69-00	OTHER MISCELLANEOU	-4,431	-28,344	-22,000	-22,000	-30,000	-30,000
	101-2020-411-94-10	EQUIP REPLACEMENT C	-30,900	-20,900	-19,700	-19,700	-7,300	-5,900
Expenditure Subtotals			-889,756	-896,037	-1,134,745	-1,097,182	-1,242,180	-1,261,670
Taxes	101-2020-316-10-00	BUSINESS LICENSE TAX	487,296	499,014	497,300	497,300	515,600	520,800
Taxes	101-2020-316-15-00	BUSINESS LIC APP FEE	0	0	23,500	23,500	0	0
Taxes	101-2020-316-20-00	BUSINESS LIC PENALTY	15	0	1,000	1,000	0	0
Revenue Subtotals			487,311	499,014	521,800	521,800	515,600	520,800
Net (Uses)/Resources Program Totals			-402,445	-397,023	-612,945	-575,382	-726,580	-740,870

Department: Finance & Information Technology

Budget Program: Finance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-2020-411-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	671,877	698,700
101-2020-411-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	17,628	18,300
101-2020-411-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	277,515	264,380
101-2020-411-32-00	PROF/TECH SERVICE This budget provides for professional and technical services required to support the Finance department and include the following: 1. Property Tax administration fee paid to the County. (FY09-10 \$128,000) (FY10-11 \$132,000) 2. Independent audit of the City's financial statements. (FY09-10 \$32,200) (FY10-11 \$33,500) 3. Independent third-party audits of the City's major revenue sources including utility users' tax, transient occupancy tax, franchise tax and golf tax. (FY09-10 \$15,000) (FY10-11 \$15,000) 4. Contracted services for payroll processing. (FY09-10 \$18,600) (FY10-11 \$19,200) 5. Other professional services including sales tax review, investment advice, Dunn & Bradstreet reports, and state mandated cost reimbursement claims. (FY09-10 \$12,100) (FY10-11 \$12,200)	205,900	211,900
101-2020-411-44-10	BUILDING & LAND RENTAL The department uses offsite storage for non-active record retention.	4,150	4,300
101-2020-411-54-00	LEGAL NOTICES AND ADS Per state law, the city must annually publish a summary of financial transactions in the local newspaper.	600	600
101-2020-411-55-00	PRINTING & BINDING	6,500	6,500

Department: Finance & Information Technology

Budget Program: Finance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	This budget item provides for financial document printing (i.e. checks, purchase orders, annual financial reports and budget documents).		
101-2020-411-56-00	MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when attending meetings on behalf of the city.	500	500
101-2020-411-57-00	MEETINGS & CONFRNCS This budget enables the Department Director and Deputy Director to attend the annual California Society of Municipal Finance Officers (CSMFO) conference. This item also enables department management to attend local meetings of municipal finance organizations and other meetings related to management of the department.	4,500	4,500
101-2020-411-59-10	TRAINING The Department Director and Deputy Director are Certified Public Accountants. Maintenance of these professional licenses requires annual continuing education. In addition, outside training is offered to other department staff to maintain a current working knowledge of applicable financial laws and practices, and improve use of finance related software.	4,000	4,000
101-2020-411-59-20	MEMBERSHIPS & DUES Certain department employees are members of the Government Finance Officers Association (GFOA), the California Society of Municipal Finance Officers (CSMFO), the American Institute of Certified Public Accountants (AICPA), and/or the California Municipal Treasurers' Association (CMTA).	2,710	2,790
101-2020-411-59-30	PUBLICATIONS & JRNLS The department purchases annual financial publications (i.e. guides for Generally Accepted Accounting Principals, or GAAP, and municipal finance guides) for use within the department.	1,000	1,000
101-2020-411-61-00	OP SUPP/MINOR EQUIP This item provides for office supplies, minor equipment and miscellaneous items.	8,000	8,300
101-2020-411-69-00	OTHER MISCELLANEOUS This budget item provides for bank fees and merchant credit card processing fees.	30,000	30,000

Department: Finance & Information Technology

Budget Program: Finance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-2020-411-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	7,300	5,900

Department: Finance & Information Technology

Budget Program: Information Technology - Data

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-2030-411-11-00	SALARY & WAGES - FT	-110,105	-138,933	-148,710	-148,710	-85,739	-89,200
	101-2030-411-29-00	EMPLOYEE BENEFITS	-53,200	-53,500	-58,500	-50,800	-34,442	-32,820
	101-2030-411-32-00	PROF/TECH SERVICE	-311,033	-236,479	-358,650	-433,650	-380,101	-370,483
	101-2030-411-43-00	MAINTENANCE SERVICE	-66,359	-88,892	-101,550	-101,550	-108,658	-107,404
	101-2030-411-56-00	MILEAGE REIMBURSE	-40	-8	0	0	0	0
	101-2030-411-57-00	MEETINGS & CONFRNC	0	-78	0	0	0	0
	101-2030-411-59-10	TRAINING	-2,000	0	-1,500	-1,500	-2,000	-2,060
	101-2030-411-59-20	MEMBERSHIPS & DUES	-200	-195	0	0	0	0
	101-2030-411-59-30	PUBLICATIONS & JRNLS	0	0	-900	-900	-500	-900
	101-2030-411-61-00	OP SUPP/MINOR EQUIP	-20,990	-24,043	-21,000	-21,000	-25,800	-27,000
	101-2030-411-94-10	EQUIP REPLACEMENT C	-53,955	-6,000	-4,200	-4,200	-1,100	-900
Expenditure Subtotals			-617,882	-548,128	-695,010	-762,310	-638,340	-630,767
Net (Uses)/Resources Program Totals			-617,882	-548,128	-695,010	-762,310	-638,340	-630,767

Department: Finance & Information Technology

Budget Program: Information Technology - Data

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-2030-411-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	85,739	89,200
101-2030-411-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	34,442	32,820
101-2030-411-32-00	PROF/TECH SERVICE Consulting services for administration of the City's data network system, cabling and website services.	380,101	370,483
101-2030-411-43-00	MAINTENANCE SERVICES Costs associated with hardware and software maintenance and support for the City's data network, the Planning permit tracking solution, the Recreation and Parks enrollment software, GIS solution, document imaging, printer maintenance and the accounting system.	108,658	107,404
101-2030-411-59-10	TRAINING This budget provides for employee training to support the Information Technology function.	2,000	2,060
101-2030-411-59-30	PUBLICATIONS & JRNLs Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology maintenance and management.	500	900
101-2030-411-61-00	OP SUPP/MINOR EQUIP Computer supplies, equipment, incidental software and repairs.	25,800	27,000
101-2030-411-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	1,100	900

Department: Finance & Information Technology

Budget Program: Information Technology - Voice

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-2035-411-32-00	PROF/TECH SERVICE	-6,949	-4,500	-5,000	-25,000	-9,500	-9,785
	101-2035-411-41-40	TELEPHONE SERVICE	-36,008	-31,867	-58,750	-58,750	-58,455	-69,255
	101-2035-411-43-00	MAINTENANCE SERVICE	-10,202	-7,269	-17,510	-17,510	-6,000	-6,180
	101-2035-411-61-00	OP SUPP/MINOR EQUIP	-4,308	-43	-2,800	-2,800	-7,750	-7,750
Expenditure Subtotals			-57,467	-43,679	-84,060	-104,060	-81,705	-92,970
Net (Uses)/Resources Program Totals			-57,467	-43,679	-84,060	-104,060	-81,705	-92,970

Department: Finance & Information Technology

Budget Program: Information Technology - Voice

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-2035-411-32-00	PROF/TECH SERVICE Consulting services for the revisions and upgrades of the City's phone and voice messaging system. This appropriation is for services beyond the scope of the standard hardware and software maintenance and support contract between the City and its phone and voice messaging system vendor (e.g. installation of an enhancement such as a teleconferencing system).	9,500	9,785
101-2035-411-41-40	TELEPHONE SERVICE Local and long distance telephone services.	58,455	69,255
101-2035-411-43-00	MAINTENANCE SERVICES Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system.	6,000	6,180
101-2035-411-61-00	OP SUPP/MINOR EQUIP Supplies, equipment, incidental software and minor repairs of the phone and voice messaging system.	7,750	7,750

Department: Finance & Information Technology

Budget Program: RDA - Debt Service

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	410-2010-471-32-00	PROF/TECH SERVICE	-13,378	-16,492	-13,900	-13,900	-16,400	-17,000
	410-2010-471-81-00	PRINCIPAL	-247,882	-315,793	-382,975	-382,975	-381,375	-405,425
	410-2010-471-82-00	INTEREST	-1,389,614	-1,369,871	-1,153,084	-1,153,084	-1,025,525	-1,145,575
	410-2010-471-92-00	PASS THRU OTH AGENC	-151,510	-168,784	-175,700	-175,700	-174,400	-179,700
Expenditure Subtotals			-1,802,384	-1,870,940	-1,725,659	-1,725,659	-1,597,700	-1,747,700
	410-2010-361-10-00	INTEREST EARNINGS	0	83	0	0	0	0
LT Advance	410-2010-393-20-00	LT ADVS FR CITY TO RD	1,198,987	1,122,578	901,459	901,459	760,400	885,200
Taxes	410-2010-311-10-00	PROPERTY TAX	716,869	797,901	826,800	826,800	820,900	845,500
Revenue Subtotals			1,915,856	1,920,562	1,728,259	1,728,259	1,581,300	1,730,700
Net (Uses)/Resources Program Totals			113,472	49,622	2,600	2,600	-16,400	-17,000

Department: Finance & Information Technology

Budget Program: RDA - Debt Service

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
410-2010-471-32-00	PROF/TECH SERVICE This budget provides for a fee paid to the County for administering the property tax system.	16,400	17,000
410-2010-471-81-00	PRINCIPAL 1. 1997 County Bond - principal payment per the debt service schedule. (FY09-10 \$65,000) (FY10-11 \$85,000) 2. Deferred Interest Debt to the County - principal payment based on excess tax increment impounded by the County annually until the entire \$3,111,400 debt is repaid. (FY09-10 \$316,375) (FY10-11 \$320,425)	381,375	405,425
410-2010-471-82-00	INTEREST 1. 1997 County Bond - interest payment per the debt service schedule. (FY09-10 \$265,125) (FY10-11 \$260,375) 2. Long-Term Advance From The City - interest is accrued and calculated at 3% plus the annual Local Agency Investment Fund (LAIF) interest rate. (FY09-10 \$760,400) (FY10-11 \$885,200)	1,025,525	1,145,575
410-2010-471-92-00	PASS THRU OTH AGENCY The Los Angeles County Fire Protection District receives 17% of the total RDA tax increment. The County withholds the portion due to the Fire District and remits the "pass-through" amount directly to the District.	174,400	179,700



COMMUNITY DEVELOPMENT PERFORMANCE INDICATORS

Noted below are performance indicators for the department. The indicators chosen give a general representation of the activity level of each division within the department. The purpose of the indicators is to demonstrate the department's activity level over time and draw a correlation with the corresponding budget year.

PLANNING

PLANNING DECISIONS RENDERED	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09 ¹
Decisions rendered over the counter	502 cases	503 cases	484 cases	512 cases	448 cases	492 cases	338 cases
Decisions rendered by Director	64 cases	101 cases	99 cases	84 cases	96 cases	81 cases	72 cases
Median processing time	163 days	97 days	128 days	146 days	136 days	112 days	106 days
Decisions rendered by Planning Commission and/or City Council	54 cases	59 cases	67 cases	64 cases	92 cases	51 cases	36 cases
Median processing time	163 days	148 days	145 days	238 days	272 days	313 days	228 days

¹The Planning permit numbers for Fiscal Year 2009-2009 only reflect activity through the end of the first quarter of 2009 (March 31st).

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by counter Staff to ensure that the proposed improvements meet the City's development standards, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve a finding of neighborhood compatibility. The City's neighborhood compatibility review process can be lengthy since it typically involves the submission of detailed project plans, the construction of a project silhouette, the issuance of a public notice with comment period, numerous site visits by staff to address issues raised by the public and the preparation of a Staff Report that analyzes the proposal in the context of the closest 20 properties. Decisions rendered by the Planning Commission take longer since they necessitate the scheduling of a public hearing before the Commission and often more than one public hearing is needed for the Planning Commission to render a decision. Decisions by the City Council typically occur as a result of an appeal. The processing time noted is the median time between application submittal and application completeness and the median time between application completeness and application decision. Processing time between application submittal and application completeness includes the time taken by applicants to respond to incomplete items, which can vary in duration and which City staff has no control over.

BUILDING & SAFETY

BUILDING PERMITS PROCESSED	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09 ¹
Permits issued over the counter	1327 cases	1399 cases	1233 cases	1382 cases	1269 cases	1305 cases	959 cases
Plan Checks	150 cases	186 cases	208 cases	163 cases	177 cases	383 cases	163 cases
Median processing time	76 days	82 days	91 days	96 days	101 days	96 days	59 days

¹The Building permit numbers for Fiscal Year 2008-2009 only reflect activity through the end of the first quarter of 2009 (March 31st).

Building permits issued over-the-counter typically involve minor improvements such as plumbing, electrical or mechanical work, re-roofs and any other non-structural projects. Building permits that are taken in for plan check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into plan check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to plan check corrections, which can vary in duration and which City staff has no control over.

CODE ENFORCEMENT

CODE ENFORCEMENT COMPLAINTS	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09 ¹
Municipal Code Violations closed	203 cases	214 cases	180 cases	159 cases	177 cases	110 cases	84 cases
Median processing time	49 days	65 days	63 days	106 days	56 days	34 days	23 days
Building Code Violations closed	24 cases	14 cases	26 cases	8 cases	16 cases	10 cases	13 cases
Median processing time	76 days	50 days	37 days	54 days	84 days	48 days	7 days
Zoning Code Violations closed	116 cases	101 cases	107 cases	109 cases	116 cases	91 cases	88 cases
Median processing time	41 days	29 days	52 days	97 days	71 days	40 days	7 days

¹The Code Enforcement complaint numbers for Fiscal Year 2008-2009 only reflect activity through the end of the first quarter of 2009 (March 31st).

Municipal Code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building Code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and multiple letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by code enforcement staff. Zoning Code enforcement cases typically involve building permit violations such as expired permits. These cases are typically resolved with a letter to the offending party. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

VIEW RESTORATION

VIEW PERMITS PROCESSED	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 ¹
View Restoration Permits processed	26	16	14	12	23	17	13
View Preservation Permits processed	7	14	9	8	13	7	16
City Tree Review Permits processed	31	38	22	9	14	9	11

¹The View case numbers for Fiscal Year 2008-2009 only reflect activity through the end of the first quarter of 2009 (March 31st).

View Restoration Permits are requests for the restoration of a view that has been impaired by foliage and no documentation of the view since November 1989 exists. The processing of these permits typically involves a pre-application meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been impaired by foliage. The processing of these permits typically involves staff site visits, a staff analysis and a determination by the Director. City Tree Review Permits are requests for the restoration of a view that has been impaired by City trees. The processing of these permits typically involves a site visit, the preparation of a staff report, input from the City arborist, notice of the decision and the trimming or removal of the City tree(s) by City work crews. In previous fiscal years, the comparison of permit activity also included a comparison of processing costs based on the cost in consultant hours to process these permits from start to finish. However, since the City replaced the use of consultants with in-house staff in February 2005 for the processing of these permits, the consultant cost comparison is no longer included.

Department:		Community Development					
Personnel Positions	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11	
Full Time							
Community Development Director	1.0	1.0	1.0	1.0	1.0	1.0	
Deputy Community Development Director	1.0	1.0	1.0	1.0	1.0	1.0	
Principal Planner	1.0	1.0	1.0	1.0	1.0	1.0	
Senior Planner	2.0	2.0	2.0	2.0	2.0	2.0	
Associate Planner	3.0	3.0	3.0	3.0	3.0	3.0	
Assistant Planner	2.0	2.0	2.0	2.0	2.0	2.0	
Open Space Trails Manager	0.0	1.0	1.0	1.0	0.0	0.0	
Planning Technician	1.0	1.0	1.0	1.0	1.0	1.0	
Building Official	1.0	1.0	1.0	1.0	1.0	1.0	
Building Inspector II	0.0	2.0	2.0	2.0	2.0	2.0	
Permit Technician	1.0	1.0	1.0	1.0	2.0	2.0	
Code Enforcement Officer	2.0	2.0	2.0	2.0	2.0	2.0	
Staff Assistant I	1.0	1.0	1.0	1.0	0.0	0.0	
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0	1.0	
Part Time							
Staff Assistant I	0.5	0.5	0.5	0.5	0.5	0.5	
Total Full-Time Equivalent Units	17.5	20.5	20.5	20.5	19.5	19.5	

Department: Community Development

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Planning</i>						
Expenditure Subtotals	-1,091,279	-1,178,117	-1,345,630	-1,396,380	-1,245,118	-1,285,144
Revenue Subtotals	367,600	317,356	292,656	347,656	781,400	817,000
Program Net (Uses)/Resources Totals	-723,679	-860,761	-1,052,974	-1,048,724	-463,718	-468,144
<i>Building & Safety</i>						
Expenditure Subtotals	-852,576	-694,254	-657,560	-644,540	-591,177	-596,409
Revenue Subtotals	1,045,677	1,269,624	935,950	984,950	815,800	861,500
Program Net (Uses)/Resources Totals	193,101	575,370	278,390	340,410	224,623	265,091
<i>Code Enforcement</i>						
Expenditure Subtotals	-138,876	-148,660	-193,980	-204,560	-201,658	-203,494
Program Net (Uses)/Resources Totals	-138,876	-148,660	-193,980	-204,560	-201,658	-203,494
<i>View Restoration</i>						
Expenditure Subtotals	-324,553	-195,741	-259,290	-252,960	-321,288	-324,676
Revenue Subtotals	10,595	8,040	29,107	15,107	10,000	10,000
Program Net (Uses)/Resources Totals	-313,958	-187,701	-230,183	-237,853	-311,288	-314,676
<i>NCCP</i>						
Expenditure Subtotals	-267,480	-151,072	-128,200	-328,777	-124,791	-126,411
Revenue Subtotals	93,923	13,700	4,400	4,400	1,800	2,300
Transfers In Subtotals	76,752	115,000	115,000	115,000	115,000	115,000
Program Net (Uses)/Resources Totals	-96,805	-22,372	-8,800	-209,377	-7,991	-9,111
<i>Geology</i>						
Expenditure Subtotals	-182,189	-176,748	-200,000	-200,000	-200,000	-200,000
Revenue Subtotals	175,500	177,136	200,000	200,000	200,000	200,000
Program Net (Uses)/Resources Totals	-6,689	388	0	0	0	0

Department: Community Development

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>RDA - Housing Set-Aside</i>						
Expenditure Subtotals	-4,175	-20,677	-25,000	-1,387,307	-919,500	-215,000
Revenue Subtotals	255,361	302,055	236,000	236,000	215,800	211,500
Program Net (Uses)/Resources Totals	251,186	281,378	211,000	-1,151,307	-703,700	-3,500
<i>Affordable Housing Projects</i>						
Expenditure Subtotals	0	-1,200	0	-998,800	-1,111,500	-12,500
Revenue Subtotals	32,912	46,136	19,500	19,500	16,600	220,300
Program Net (Uses)/Resources Totals	32,912	44,936	19,500	-979,300	-1,094,900	207,800
Totals Community Development	-802,808	-317,422	-977,047	-3,490,711	-2,558,632	-526,034

Department: Community Development
Budget Program: Planning

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-4001-441-11-00	SALARY & WAGES - FT	-675,318	-745,390	-884,150	-800,150	-818,881	-879,200
	101-4001-441-12-00	SALARY & WAGES - PT	-8,594	-7,967	-19,900	-19,900	-14,895	-15,300
	101-4001-441-29-00	EMPLOYEE BENEFITS	-275,781	-276,671	-335,130	-295,340	-323,342	-319,144
	101-4001-441-32-00	PROF/TECH SERVICE	-15,038	-54,859	-4,000	-173,540	-2,000	-2,000
	101-4001-441-41-40	TELEPHONE SERVICE	-1,645	-2,731	-2,000	-2,000	-2,000	-2,000
	101-4001-441-53-00	POSTAGE	-11	0	0	0	0	0
	101-4001-441-54-00	LEGAL NOTICES AND AD	-27,719	-23,441	-27,000	-27,000	-25,000	-25,000
	101-4001-441-55-00	PRINTING & BINDING	-4,592	-4,341	-16,500	-21,500	-21,000	-6,000
	101-4001-441-56-00	MILEAGE REIMBURSE	-4,608	-4,273	-2,550	-2,550	-800	-800
	101-4001-441-57-00	MEETINGS & CONFRNC	-11,979	-6,410	-7,800	-7,800	-7,800	-7,800
	101-4001-441-59-10	TRAINING	-1,111	-4,091	-5,000	-5,000	-5,000	-5,000
	101-4001-441-59-20	MEMBERSHIPS & DUES	-2,938	-3,360	-4,000	-4,000	-4,000	-4,000
	101-4001-441-59-30	PUBLICATIONS & JRNLS	-351	-1,352	-1,200	-1,200	-1,200	-1,200
	101-4001-441-61-00	OP SUPP/MINOR EQUIP	-7,194	-10,631	-10,000	-10,000	-9,000	-9,000
	101-4001-441-94-10	EQUIP REPLACEMENT C	-54,400	-32,600	-26,400	-26,400	-10,200	-8,700
Expenditure Subtotals			-1,091,279	-1,178,117	-1,345,630	-1,396,380	-1,245,118	-1,285,144
License/Permit	101-4001-322-10-00	PLAN & ZONE PERMIT	330,431	289,615	265,736	320,736	752,900	788,500
License/Permit	101-4001-322-20-00	PLAN - INVESTIGATION	17,306	5,305	5,600	5,600	6,000	6,000
License/Permit	101-4001-322-30-00	PLAN - MISC FEES	2,236	2,345	3,370	3,370	2,500	2,500
License/Permit	101-4001-322-40-00	PLAN - DATA PROCESS	7,031	10,147	4,500	4,500	10,000	10,000
License/Permit	101-4001-322-50-00	PLAN - HIST DATA FEE	10,796	9,944	13,450	13,450	10,000	10,000
License/Permit	101-4001-322-60-00	PLANNING PERMIT VIEW	-200	0	0	0	0	0
Revenue Subtotals			367,600	317,356	292,656	347,656	781,400	817,000
Net (Uses)/Resources Program Totals			-723,679	-860,761	-1,052,974	-1,048,724	-463,718	-468,144

Department: Community Development

Budget Program: Planning

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-4001-441-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	818,881	879,200
101-4001-441-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. This is inclusive of one part-time employee (Staff Assistant I) averaging 10 hours per week that inputs Historical Data to the City's Permit Tracking System. This cost is partially offset by the Historical Data fee that is charged one-time per property upon issuing a permit. Additionally, the Planning Commission is paid a salary of \$50 per month equivalent to a total of \$4,200 per year.	14,895	15,300
101-4001-441-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	323,342	319,144
101-4001-441-32-00	PROF/TECH SERVICE FY09-10 and FY10-11 each includes funding for temporary personnel, on an as-needed contractual basis, for coverage of staff due to illness, vacations, or as otherwise required.	2,000	2,000
101-4001-441-41-40	TELEPHONE SERVICE Cell phone service for 3 department shared cell phones.	2,000	2,000
101-4001-441-54-00	LEGAL NOTICES AND ADS This budget item covers the cost of publishing required legal notices for private development projects and City projects in the local newspaper.	25,000	25,000
101-4001-441-55-00	PRINTING & BINDING The following publications and documents will need to be printed in FY09-10 and FY10-11: 1. Miscellaneous printing (Informational Brochures, reproduction of maps and various documents, business cards, public notice envelopes, etc.) \$6,000 2. A comprehensive update to the City's planning applications to create a more streamline process will occur and a one-time \$5,000 expenditure in FY09-10 is necessary. 3. Due to the General Plan update which is expected to be	21,000	6,000

Department: Community Development

Budget Program: Planning

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	completed in FY09-10, new General Plans will need to be printed for distribution. As a result, a one time FY09-10 expenditure of \$5,000 is necessary. 4. Due to the Zoning Code update, a one-time expenditure of \$5,000 in FY09-10 to print copies of the updated Zoning Code is necessary.		
101-4001-441-56-00	MILEAGE REIMBURSE Reimbursement to Staff for use of personal vehicles.	800	800
101-4001-441-57-00	MEETINGS & CONFRNCS Funds for expenses incurred by the department staff and Planning Commission to attend meetings and conferences. The meetings and conferences include: 1. Annual California American Planning Association Chapter Conference and National APA Conference. 2. League of California Cities Planners' Institute (attended by Staff, and 4 members of the Planning Commission). 3. Annual State Association of Environmental Planners' Conference. 4. Monthly Southwest Area Planning Council meetings. 5. Miscellaneous regional and other professional meetings.	7,800	7,800
101-4001-441-59-10	TRAINING Professional and continuing education seminars that focus on specific aspects of California planning laws and policies, CEQA, the Subdivision Map Act, personnel management, customer service, and local planning issues.	5,000	5,000
101-4001-441-59-20	MEMBERSHIPS & DUES Funds membership in the Planner's Advisory Service (a subscription library data base), American Planning Association, Association of Environmental Planners, American Institute of Certified Planners, and other appropriate professional planning and public administration associations.	4,000	4,000
101-4001-441-59-30	PUBLICATIONS & JRNLS Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA Compliance Guidelines. Many of the reference materials require annual updating.	1,200	1,200
101-4001-441-61-00	OP SUPP/MINOR EQUIP	9,000	9,000

Department: Community Development

Budget Program: Planning

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	This budget provides for miscellaneous office and operating supplies such as photo supplies, stationary, and office equipment (\$5,000), kitchen supplies (\$1,200) and rental of POD storage containers (\$2,800).		
101-4001-441-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	10,200	8,700

Department: Community Development
Budget Program: Building & Safety

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-4002-441-11-00	SALARY & WAGES - FT	-140,007	-244,804	-329,360	-329,360	-333,104	-346,400
	101-4002-441-29-00	EMPLOYEE BENEFITS	-75,400	-118,710	-129,800	-112,730	-156,273	-148,909
	101-4002-441-32-00	PROF/TECH SERVICE	-611,207	-258,154	-173,000	-177,050	-83,000	-83,000
	101-4002-441-41-40	TELEPHONE SERVICE	0	0	-2,000	-2,000	-2,000	-2,000
	101-4002-441-55-00	PRINTING & BINDING	-1,248	-366	-2,000	-2,000	-2,000	-2,000
	101-4002-441-56-00	MILEAGE REIMBURSE	-169	-405	-500	-500	-500	-500
	101-4002-441-57-00	MEETINGS & CONFRNC	0	-993	0	0	0	0
	101-4002-441-59-10	TRAINING	-675	-878	-3,000	-3,000	-3,500	-3,500
	101-4002-441-59-20	MEMBERSHIPS & DUES	-315	-180	-600	-600	-600	-600
	101-4002-441-59-30	PUBLICATIONS & JRNLS	0	-2,612	-1,500	-1,500	-1,500	-1,500
	101-4002-441-61-00	OP SUPP/MINOR EQUIP	-955	-4,052	-3,000	-3,000	-3,000	-3,000
	101-4002-441-94-10	EQUIP REPLACEMENT C	-22,600	-63,100	-12,800	-12,800	-5,700	-5,000
Expenditure Subtotals			-852,576	-694,254	-657,560	-644,540	-591,177	-596,409
License/Permit	101-4002-323-10-00	BLDG & SAFETY PLAN C	507,791	379,536	310,200	264,200	324,720	343,000
License/Permit	101-4002-323-20-00	BLDG & SAFETY PERMIT	535,486	885,973	618,400	713,400	487,080	514,500
License/Permit	101-4002-323-30-00	BLDG & SAFETY INVESTI	0	0	3,400	3,400	0	0
License/Permit	101-4002-323-40-00	BLDG & SAFETY GEOLO	-400	-200	0	0	0	0
License/Permit	101-4002-323-50-00	BLDG & SAFETY SMIP F	2,800	4,315	3,950	3,950	4,000	4,000
Revenue Subtotals			1,045,677	1,269,624	935,950	984,950	815,800	861,500
Net (Uses)/Resources Program Totals			193,101	575,370	278,390	340,410	224,623	265,091

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-4002-441-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	333,104	346,400
101-4002-441-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	156,273	148,909
101-4002-441-32-00	PROF/TECH SERVICE This line item provides for the following professional and technical services: 1. Estimated contract cost for Building and Safety engineering plan check services (structural and drainage). The costs are offset by the plan check fees that are charged to the applicants (\$40,000 FY09-10 and \$40,000 FY10-11). 2. Estimated contract cost for Building and Safety inspection services as needed. This contract is for an amount not to exceed \$25,000. (\$25,000 FY09-10 and FY10-11). 3. Geo-technical and other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits and/or which may be initiated by the City. These may be projects in which the City desires an expert opinion, but may not be possible to recover these funds from a private party (\$15,000 in FY09-10 and FY10-11). 4. Funding for temporary personnel, on an as-needed contractual basis, for coverage of the Permit Technician positions due to illness, vacations, or as otherwise required (\$2,000 FY09-10 and FY10-11). 5. As required by law, the department must retain certain Building and Safety Division records, such as commercial, institutional and multiple family residential structures. This budget item is needed to cover the Division's costs related to imaging of records. (\$1,000 in FY09-10 and FY10-11).	83,000	83,000
101-4002-441-41-40	TELEPHONE SERVICE Funding for the costs of cellular phones/Nextel radio communication for 3 staff members, in order to facilitate communication while out in the field.	2,000	2,000
101-4002-441-55-00	PRINTING & BINDING	2,000	2,000

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	Printing of permit forms and other related materials for the Building and Safety program.		
101-4002-441-56-00	MILEAGE REIMBURSE Monthly reimbursement to the Building Division Staff for use of personal cars on site visits.	500	500
101-4002-441-59-10	TRAINING Professional and continuing education seminars that focus on specific aspects of California building and development, together with improving customer service and Division operations. This budget item has been increased to account for a second Permit Technician who must attend continuing education courses in order to maintain the required certifications for this position.	3,500	3,500
101-4002-441-59-20	MEMBERSHIPS & DUES Funds membership in the International Congress of Building Officials (ICBO). Through this membership, documents, bulletins and training sponsored by this organization can be purchased at a substantial discount, including revisions to the Uniform Building Code and its various components.	600	600
101-4002-441-59-30	PUBLICATIONS & JRNLS Publications are purchased annually to assist the Building Inspectors in their duties; including California code books, monthly publications and other needed journals.	1,500	1,500
101-4002-441-61-00	OP SUPP/MINOR EQUIP Miscellaneous office supplies and operating equipment.	3,000	3,000
101-4002-441-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	5,700	5,000

Department: Community Development
Budget Program: Code Enforcement

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-4003-441-11-00	SALARY & WAGES - FT	-84,467	-91,651	-129,550	-129,550	-120,380	-125,200
	101-4003-441-29-00	EMPLOYEE BENEFITS	-44,000	-51,610	-56,430	-49,010	-56,978	-54,294
	101-4003-441-32-00	PROF/TECH SERVICE	-1,569	-125	-2,000	-20,000	-20,000	-20,000
	101-4003-441-55-00	PRINTING & BINDING	0	-693	-1,000	-1,000	-1,000	-1,000
	101-4003-441-57-00	MEETINGS & CONFRNC	-65	-105	-1,000	-1,000	-1,000	-1,000
	101-4003-441-59-20	MEMBERSHIPS & DUES	-75	0	-400	-400	-400	-400
	101-4003-441-59-30	PUBLICATIONS & JRNLS	0	-76	-500	-500	-500	-500
	101-4003-441-94-10	EQUIP REPLACEMENT C	-8,700	-4,400	-3,100	-3,100	-1,400	-1,100
Expenditure Subtotals			-138,876	-148,660	-193,980	-204,560	-201,658	-203,494
Net (Uses)/Resources Program Totals			-138,876	-148,660	-193,980	-204,560	-201,658	-203,494

Department: Community Development

Budget Program: Code Enforcement

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-4003-441-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	120,380	125,200
101-4003-441-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	56,978	54,294
101-4003-441-32-00	PROF/TECH SERVICE Costs of miscellaneous use of technical consultants, including noise consultants, antenna reception technicians, and geological consultants for code enforcement purposes (\$10,000). Anticipated costs of code enforcement nuisance abatement activities. It is expected that abatement costs will be reimbursed through the placement of liens on the properties subject to the abatement actions. (\$10,000)	20,000	20,000
101-4003-441-55-00	PRINTING & BINDING Miscellaneous printing costs, including cost for printing of administrative citations.	1,000	1,000
101-4003-441-57-00	MEETINGS & CONFRNCS Funds for expenses incurred by department staff attendance at meetings and conferences.	1,000	1,000
101-4003-441-59-20	MEMBERSHIPS & DUES Funds membership in the Southern California Association of Code Enforcement Officers and any other appropriate professional association.	400	400
101-4003-441-59-30	PUBLICATIONS & JRNLS Publications are purchased annually to assist the code enforcement officers in their duties.	500	500
101-4003-441-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment	1,400	1,100

Department: Community Development

Budget Program: Code Enforcement

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.		

Department: Community Development

Budget Program: View Restoration

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-4004-441-11-00	SALARY & WAGES - FT	-154,071	-74,962	-127,050	-127,050	-171,854	-178,700
	101-4004-441-29-00	EMPLOYEE BENEFITS	-68,100	-44,020	-48,140	-41,810	-67,034	-63,876
	101-4004-441-32-00	PROF/TECH SERVICE	-45,757	-43,292	-42,000	-42,000	-42,000	-42,000
	101-4004-441-43-00	MAINTENANCE SERVICE	-40,425	-28,526	-39,000	-39,000	-39,000	-39,000
	101-4004-441-61-00	OP SUPP/MINOR EQUIP	0	-541	0	0	0	0
	101-4004-441-94-10	EQUIP REPLACEMENT C	-16,200	-4,400	-3,100	-3,100	-1,400	-1,100
Expenditure Subtotals			-324,553	-195,741	-259,290	-252,960	-321,288	-324,676
License/Permit	101-4004-322-60-00	VIEW RESTORATION FE	10,595	8,040	29,107	15,107	10,000	10,000
Revenue Subtotals			10,595	8,040	29,107	15,107	10,000	10,000
Net (Uses)/Resources Program Totals			-313,958	-187,701	-230,183	-237,853	-311,288	-314,676

Department: Community Development

Budget Program: View Restoration

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-4004-441-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	171,854	178,700
101-4004-441-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	67,034	63,876
101-4004-441-32-00	PROF/TECH SERVICE Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases (\$40,000), and for an Arborist (\$2,000). The view restoration fees associated with this program are collected when a case is not resolved through mediation. Mediation has been successful, and as a result, fee revenue has decreased. For mediation to continue to be successful, more time by the mediator has been necessary. As a result, this item has been increased to account for the additional mediator time.	42,000	42,000
101-4004-441-43-00	MAINTENANCE SERVICES The cost of performing the trimming and/or removal of City trees by contract work crews. The costs include the trimming and/or removal of City trees that result from City Tree Review Permit decisions, as well as the on-going annual maintenance of trimmed trees. This item has been adjusted to account for the decreased trimming need as a result of the amended rules for processing City tree review permits.	39,000	39,000
101-4004-441-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	1,400	1,100

Department: Community Development
Budget Program: NCCP

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-4005-441-32-00	PROF/TECH SERVICE	-37,524	-20,149	0	-96,700	0	0
Hab Restor	222-3022-431-32-00	PROF/TECH SERVICE	-780	-85,075	-108,200	-108,200	-108,800	-109,900
Hab Restor	222-3022-431-43-00	MAINTENANCE SERVICE	0	-16,881	-15,000	-15,000	-15,991	-16,511
Hab Restor	222-3022-431-73-00	IMPROV OTH THAN BLD	-229,176	-28,967	-5,000	-108,877	0	0
Expenditure Subtotals			-267,480	-151,072	-128,200	-328,777	-124,791	-126,411
	222-3022-334-10-00	STATE GRANT INCOME	83,162	0	0	0	0	0
	222-3022-361-10-00	INTEREST EARNINGS	8,233	12,626	4,400	4,400	1,800	2,300
From Other Ag	101-4005-331-10-00	NCCP GRANT INCOME	2,528	1,074	0	0	0	0
Revenue Subtotals			93,923	13,700	4,400	4,400	1,800	2,300
Fr Gen'l fund	222-3022-391-10-00	TRANSFERS IN	76,752	115,000	115,000	115,000	115,000	115,000
Transfers In Subtotals			76,752	115,000	115,000	115,000	115,000	115,000
Net (Uses)/Resources Program Totals			-96,805	-22,372	-8,800	-209,377	-7,991	-9,111

Department: Community Development

Budget Program: NCCP

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
Hab Restor			
222-3022-431-32-00	PROF/TECH SERVICE The City's NCCP includes a City funding commitment to the Palos Verdes Peninsula Land Conservancy (PVPLC) for management of the NCCP Preserve in accordance with the City's approved NCCP Subarea Plan. In December 2005, the City entered into an agreement with the PVPLC to begin managing the Preserve for a cost of \$100,000/year, adjusted annually for inflation.	108,800	109,900
222-3022-431-43-00	MAINTENANCE SERVICES In June 2007, an agreement was entered into between the City and the Palos Verdes Peninsula Land Conservancy to perform Habitat Maintenance activities at Subregion 1 - Oceanfront Estates for \$15,000/year adjusted annually for inflation.	15,991	16,511

Department: Community Development

Budget Program: Geology

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-4006-441-32-00	PROF/TECH SERVICE	-182,189	-176,748	-200,000	-200,000	-200,000	-200,000
Expenditure Subtotals			-182,189	-176,748	-200,000	-200,000	-200,000	-200,000
License/Permit	101-4006-323-40-00	B&S GEOLOGY FEES	175,500	177,136	200,000	200,000	200,000	200,000
Revenue Subtotals			175,500	177,136	200,000	200,000	200,000	200,000
Net (Uses)/Resources Program Totals			-6,689	388	0	0	0	0

Department: Community Development

Budget Program: Geology

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-4006-441-32-00	PROF/TECH SERVICE Geo-technical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected.	200,000	200,000

Department: Community Development

Budget Program: RDA - Housing Set-Aside

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	218-4018-441-32-00	PROF/TECH SERVICE	-4,175	-20,677	-25,000	-174,670	-12,500	-12,500
	218-4018-441-73-00	IMPROV OTH THAN BLD	0	0	0	-1,212,637	-907,000	-202,500
Expenditure Subtotals			-4,175	-20,677	-25,000	-1,387,307	-919,500	-215,000
	218-4018-361-10-00	INTEREST EARNINGS	73,631	102,410	31,400	31,400	10,600	100
Taxes	218-4018-311-10-00	PROPERTY TAX	181,730	199,645	204,600	204,600	205,200	211,400
Revenue Subtotals			255,361	302,055	236,000	236,000	215,800	211,500
Net (Uses)/Resources Program Totals			251,186	281,378	211,000	-1,151,307	-703,700	-3,500

Department: Community Development

Budget Program: RDA - Housing Set-Aside

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
218-4018-441-32-00	PROF/TECH SERVICE This budget item is for retaining the services of a consultant in FY09-10 and FY10-11 to assist in the sale/monitoring of the Agency's Affordable Housing Unit and the Agency's Crestridge Project.	12,500	12,500
218-4018-441-73-00	IMPROV OTH THAN BLDGS This budget item is to expend Agency funds on the proposed development of a 34-unit age restricted affordable housing complex on a parcel located at the northwest corner of Crestridge Road and Crenshaw Boulevard.	907,000	202,500

Department: Community Development
Budget Program: Affordable Housing Projects

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	337-4037-441-32-00	PROF/TECH SERVICE	0	-1,200	0	0	-12,500	-12,500
	337-4037-441-73-00	IMPROV OTH THAN BLD	0	0	0	-998,800	-1,099,000	0
Expenditure Subtotals			0	-1,200	0	-998,800	-1,111,500	-12,500
	337-4037-361-10-00	INTEREST EARNINGS	32,912	46,136	19,500	19,500	16,600	300
Other Revenue	337-4037-366-10-00	AFFORD HSG DEV FEES	0	0	0	0	0	220,000
Revenue Subtotals			32,912	46,136	19,500	19,500	16,600	220,300
Net (Uses)/Resources Program Totals			32,912	44,936	19,500	-979,300	-1,094,900	207,800

Department: Community Development

Budget Program: Affordable Housing Projects

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
337-4037-441-32-00	PROF/TECH SERVICE	12,500	12,500
337-4037-441-73-00	IMPROV OTH THAN BLDGS This budget item is to expend Agency funds on the proposed development of a 34-unit age restricted affordable housing complex on a parcel located at the northwest corner of Crestridge Road and Crenshaw Boulevard.	1,099,000	0

RECREATION & PARKS DEPARTMENT

The Recreation and Parks Department is responsible for coordinating a comprehensive park system and numerous community activities. The Recreation and Parks Department manages five programs: Administration, Recreational Facilities, Special Events, Point Vicente Interpretive Center (PVIC), and the REACH Program. Some specific responsibilities of the Recreation and Parks Department include:

RECREATION ADMINISTRATION (001-5010)

- Coordination with a variety of community groups to assure compliance with City requirements for approximately 20 community events (e.g. the Palos Verdes Marathon, the Palos Verdes Land Conservancy nature walks, Las Candelistas Walk on the Wild Side);
- Administration of the Gifts for Parks program, which formally recognizes donations from individuals and organizations for REACH, special events such as the Fourth of July Celebration, and the educational programs at Abalone Cove Shoreline Park, Ladera Linda Community Center and the Forrestal Property, and the Point Vicente Interpretive Center;
- Supervision of approximately 30 part-time employees that staff park facilities;
- Administration of the City's largest volunteer population, Los Serenos de Point Vicente, the docent organization providing hikes and tours at Abalone Cove Shoreline Park, the Forrestal Preserve, the trails at Trump National, and Point Vicente Interpretive Center. Approximately 3,316 people took part in 96 docent-led hikes in 2008; and
- Coordination with the Los Angeles County Fire Department (Lifeguard Division) for lifeguard services at Abalone Cove Beach. The County receives tax and assessment revenues to provide for these services; hence they are provided at no cost to the City.



Abalone Cove Shoreline Park

RECREATIONAL FACILITIES (001-5030)

- Coordination of the day-to-day activities at all City park facilities, including Fred Hesse Community Park, Robert E. Ryan Community Park, Ladera Linda Community Center, Abalone Cove Shoreline Park, and Point Vicente Interpretive Center;
- Coordination of privatized recreation classes. Recreation program instructors offered over 2,800 classes in 2008;
- Coordination of facility rentals for events such as weddings, private parties, special tours, non-profit organization events, City meetings and Peninsula Seniors events;
- Administration of long-term leases at Ladera Linda (Montessori School of Rancho Palos Verdes) and at Abalone Cove Shoreline Park (Portuguese Bend Nursery School); and,
- Coordination of the promotion of the park sites through community outreach events, fliers, the City's website, and media outlets.



Robert E. Ryan Park

SPECIAL EVENTS (001-5040)

- Coordination of City-wide community events such as the July 4th Celebration, Shakespeare by the Sea, Whale of a Day, and Breakfast with Santa.



2008 July 4th Celebration

POINT VICENTE INTERPRETIVE CENTER (PVIC) (001-5060)

The Point Vicente Interpretive Center re-opened July 15, 2006 after being closed since 1999. The expanded Center increased in size from 2,200 square feet to nearly 10,000 square feet. Among the many improvements are expanded exhibit areas, several meeting and work rooms, docent and museum curator offices, and a large banquet hall for rentals, weddings, and City or community meetings.

- Coordination of the day-to-day activities of a popular museum focused on the culture, geology, and natural history of the Palos Verdes Peninsula, with a special emphasis on the migration of the Pacific gray whale.
- Coordination of facility rentals for events such as weddings, private parties, non-profit organization events, and City meetings.



Entrance to the Point Vicente Interpretive Center

REACH (001-5070)

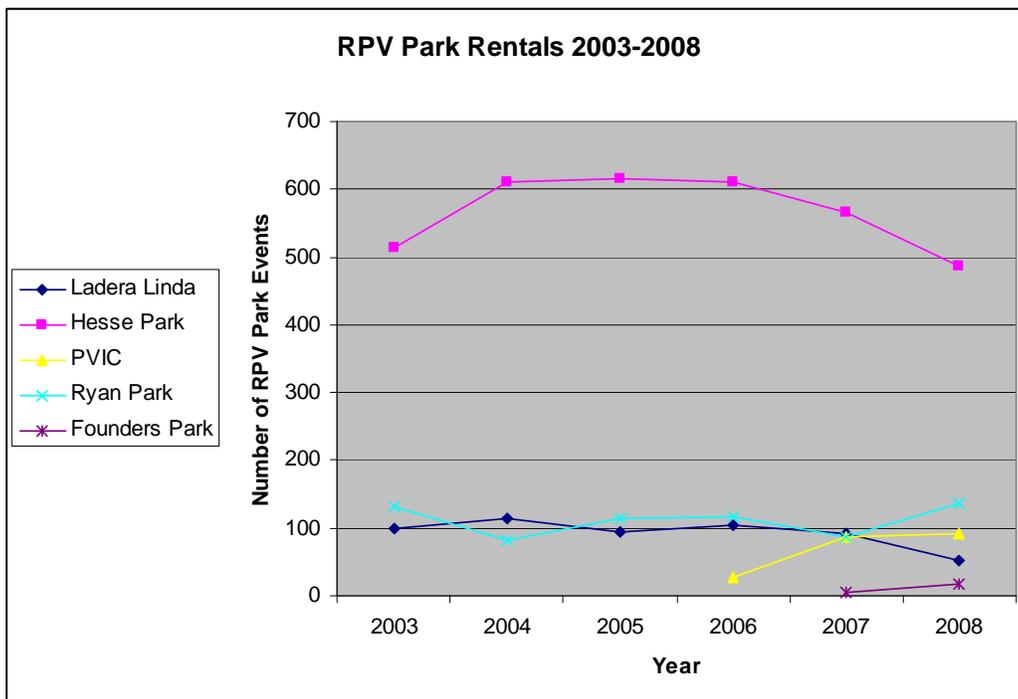
- Administration of the REACH program which includes coordination of programs and activities for participants with developmental disabilities; and,
- Creation of six bimonthly REACH newsletters listing the available activities and programs.

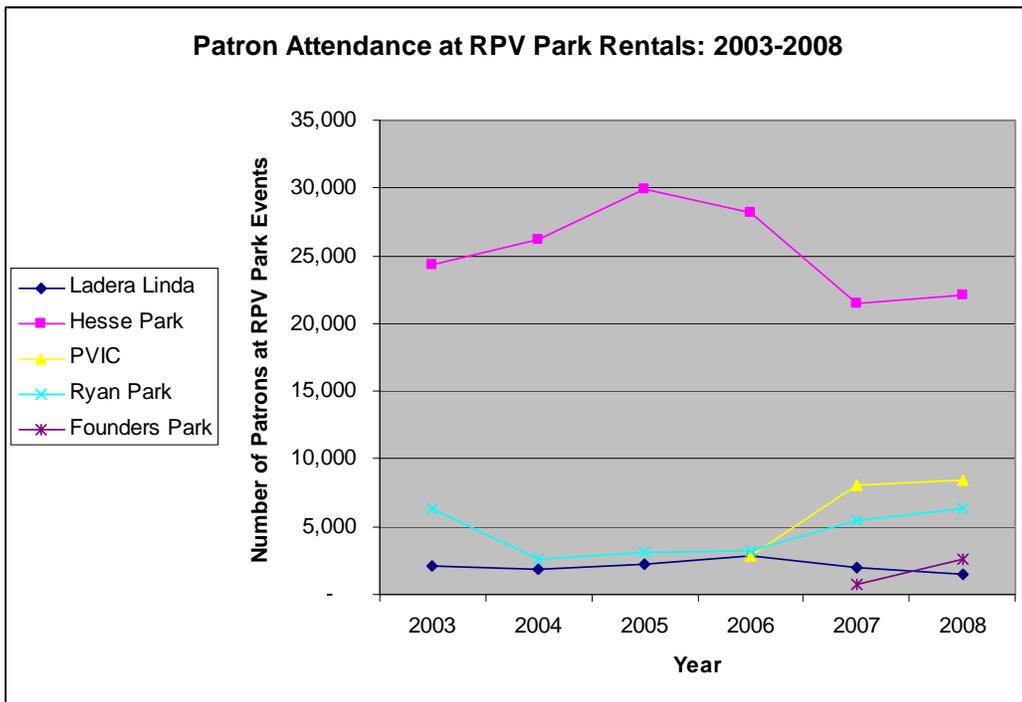
RECREATION & PARKS PERFORMANCE INDICATORS

The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the Department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest numbers of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use.

Park Rentals

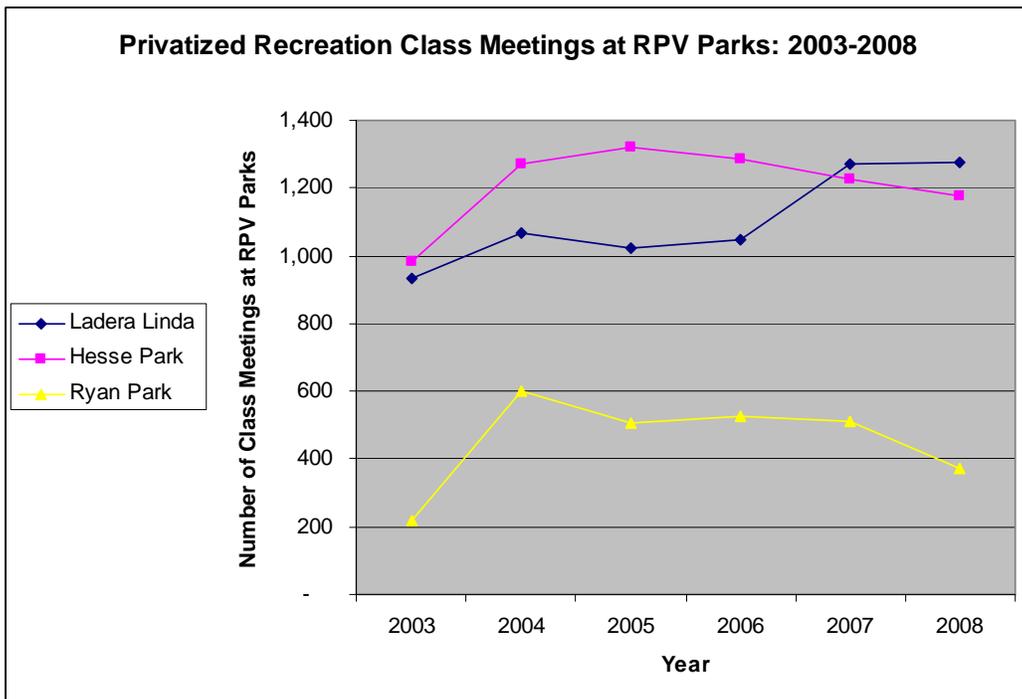
The following graphs show the total attendance and the number of events that took place at Rancho Palos Verdes parks from 2003-2008. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few. Founders Park rentals, which are managed by Trump National Golf Course, began in 2007. Most rentals are for wedding ceremonies.





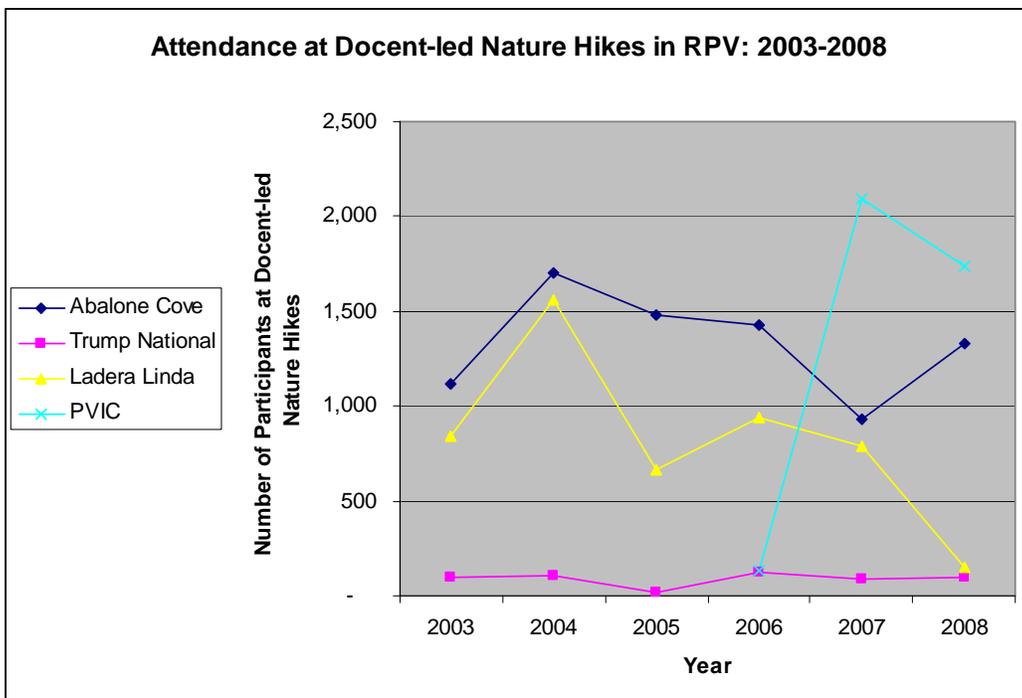
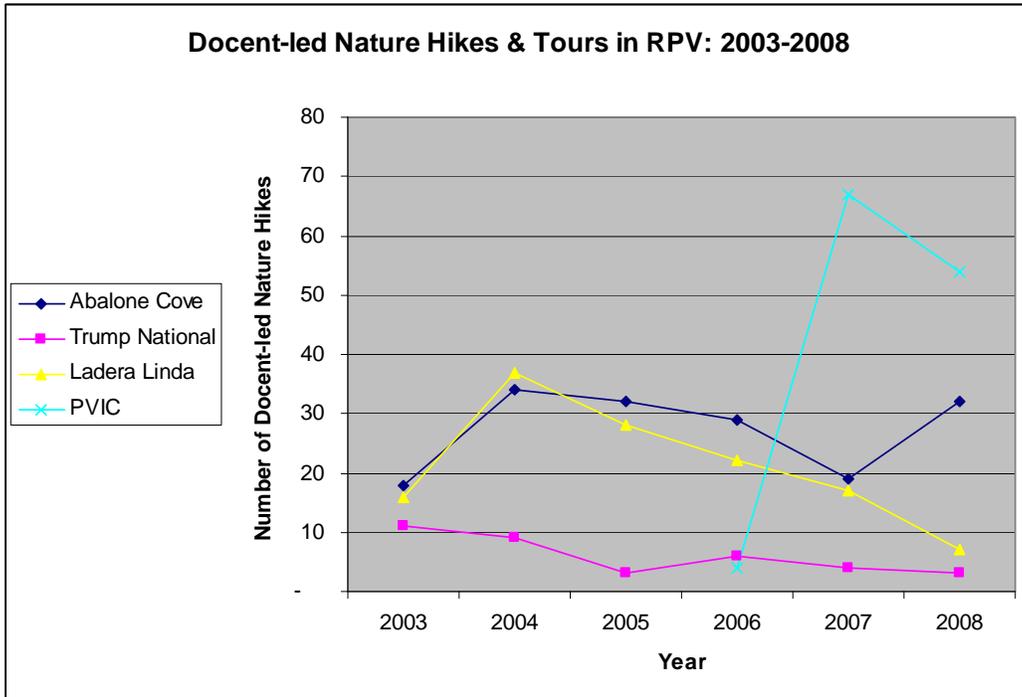
Privatized Recreation Classes

The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2003-2008. Classes include adult exercise and fitness, youth classes, duplicate bridge, youth sports camps, and amateur radio. Recreation classes do not meet at PVIC.



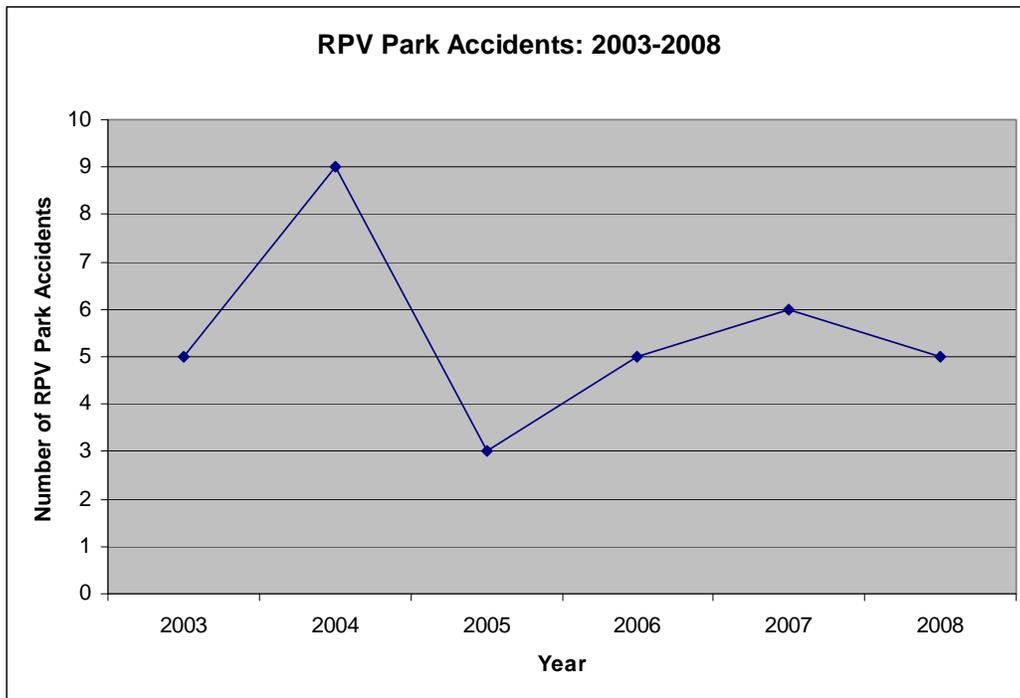
Docent-led Educational Hikes

Another recreation option provided by the Department is a docent-led, educational hike program offered at several locations. These hikes and tours provide schools, scout groups, individuals, and organizations the opportunity to learn about the local flora, fauna, and geology, as well as to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and hike attendance at Abalone Cove, the trails at Trump National, and the Forrestal Nature Preserve from 2003-2008. Point Vicente Interpretive Center tour data covers only 2006-2008 due to the Center's expansion and reopening in mid-2006.



RPV Park Accidents

The following graph tracks the total number of reported accidents that occurred in Rancho Palos Verdes' parks between 2003-2008.



Department:		Recreation & Parks				
Personnel Positions	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Full Time</i>						
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Services Manager	1.0	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0	2.0
Administrative Analyst II	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0	1.0
<i>Part Time</i>						
Recreation Leader (Full-Time Equivalent)	14.0	14.0	14.0	14.0	14.0	14.0
Park Ranger	0.0	0.0	0.0	0.0	1.5	1.5
Total Full-Time Equivalent Units	21.0	21.0	21.0	21.0	22.5	22.5

Department: Recreation & Parks

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
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Recreation Administration

Expenditure Subtotals	-452,417	-464,104	-518,440	-500,660	-605,756	-614,286
Revenue Subtotals	0	0	0	0	17,972	0
Program Net (Uses)/Resources Totals	-452,417	-464,104	-518,440	-500,660	-587,784	-614,286

Recreational Facilities

Expenditure Subtotals	-324,364	-348,355	-380,120	-370,690	-402,296	-409,878
Revenue Subtotals	165,473	192,890	182,150	162,150	186,650	188,050
Program Net (Uses)/Resources Totals	-158,891	-155,465	-197,970	-208,540	-215,646	-221,828

Special Events

Expenditure Subtotals	-21,760	-26,595	-70,830	-104,270	-40,904	-40,980
Revenue Subtotals	50	0	15,000	15,000	5,150	5,350
Program Net (Uses)/Resources Totals	-21,710	-26,595	-55,830	-89,270	-35,754	-35,630

Point Vicente Interpretive Center

Expenditure Subtotals	-412,442	-346,157	-353,730	-358,250	-330,331	-334,291
Revenue Subtotals	249,087	640,302	288,400	258,400	294,400	297,300
Program Net (Uses)/Resources Totals	-163,355	294,145	-65,330	-99,850	-35,931	-36,991

REACH

Expenditure Subtotals	-97,451	-92,138	-104,230	-101,750	-74,672	-75,390
Revenue Subtotals	7,848	8,338	9,100	9,100	9,100	9,200
Transfers In Subtotals	28,600	28,574	20,646	20,646	26,848	26,848
Program Net (Uses)/Resources Totals	-61,003	-55,226	-74,484	-72,004	-38,724	-39,342

Totals Recreation & Parks	-857,376	-407,245	-912,054	-970,324	-913,839	-948,077
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Department: Recreation & Parks
Budget Program: Recreation Administration

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-5010-451-11-00	SALARY & WAGES - FT	-302,498	-303,605	-341,560	-341,560	-345,871	-359,800
	101-5010-451-12-00	SALARY & WAGES - PT	-6,346	-14,584	-10,400	-10,400	-72,800	-75,700
	101-5010-451-29-00	EMPLOYEE BENEFITS	-113,600	-123,680	-135,180	-117,400	-159,285	-151,686
	101-5010-451-32-00	PROF/TECH SERVICE	-100	-184	-10,000	-10,000	-3,000	-3,000
	101-5010-451-56-00	MILEAGE REIMBURSE	-1,538	-452	-1,100	-1,100	-1,100	-1,100
	101-5010-451-57-00	MEETINGS & CONFRNC	-1,924	-628	-2,500	-2,500	-2,500	-2,500
	101-5010-451-59-10	TRAINING	0	-110	-500	-500	-1,000	-1,000
	101-5010-451-59-20	MEMBERSHIPS & DUES	-1,220	-880	-1,400	-1,400	-1,400	-1,400
	101-5010-451-59-30	PUBLICATIONS & JRNLS	-289	-161	-500	-500	-500	-500
	101-5010-451-61-00	OP SUPP/MINOR EQUIP	-4,102	-5,020	-5,000	-5,000	-14,500	-14,500
	101-5010-451-94-10	EQUIP REPLACEMENT C	-20,800	-14,800	-10,300	-10,300	-3,800	-3,100
Expenditure Subtotals			-452,417	-464,104	-518,440	-500,660	-605,756	-614,286
From Other Ag	101-5010-331-10-00	FEDERAL GRANT INCOM	0	0	0	0	17,972	0
Revenue Subtotals			0	0	0	0	17,972	0
Net (Uses)/Resources Program Totals			-452,417	-464,104	-518,440	-500,660	-587,784	-614,286

Department: Recreation & Parks

Budget Program: Recreation Administration

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-5010-451-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	345,871	359,800
101-5010-451-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. The part-time allocation increased in FY09-10 due to the addition of 1.5 FTE's as Open Space Park Rangers.	72,800	75,700
101-5010-451-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	159,285	151,686
101-5010-451-32-00	PROF/TECH SERVICE The item provides for temporary assistance due to unforeseen employee absences or special circumstances as well as the cost of maintaining a pool of Class B licensed drivers to operate the Department's passenger vans.	3,000	3,000
101-5010-451-56-00	MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business.	1,100	1,100
101-5010-451-57-00	MEETINGS & CONFRNCS This item reflects costs associated with meetings and conferences.	2,500	2,500
101-5010-451-59-10	TRAINING Provides for CPR/First Aid classes and supplies and equipment for the department's annual staff training program. This budget item also pays for law enforcement/citation authority training for the Open Space Park Rangers.	1,000	1,000
101-5010-451-59-20	MEMBERSHIPS & DUES Memberships in professional organizations including the National Parks and Recreation Association and California Parks and Recreation Society.	1,400	1,400
101-5010-451-59-30	PUBLICATIONS & JRNLS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	500	500

Department: Recreation & Parks

Budget Program: Recreation Administration

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-5010-451-61-00	OP SUPP/MINOR EQUIP This item provides for office supplies, minor equipment and miscellaneous items, including equipment for Open Space Park Rangers.	14,500	14,500
101-5010-451-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	3,800	3,100

Department: Recreation & Parks
Budget Program: Recreational Facilities

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-5030-451-11-00	SALARY & WAGES - FT	-85,885	-93,134	-95,760	-95,760	-115,656	-120,200
	101-5030-451-12-00	SALARY & WAGES - PT	-158,184	-165,908	-189,900	-189,900	-184,300	-191,700
	101-5030-451-29-00	EMPLOYEE BENEFITS	-44,600	-66,220	-71,660	-62,230	-86,096	-82,034
	101-5030-451-44-10	BUILDING & LAND RENT	-1,965	-2,033	-2,200	-2,200	-2,400	-2,400
	101-5030-451-55-00	PRINTING & BINDING	0	0	-1,100	-1,100	-1,100	-1,100
	101-5030-451-61-00	OP SUPP/MINOR EQUIP	-12,930	-10,160	-11,800	-11,800	-10,244	-10,244
	101-5030-451-94-10	EQUIP REPLACEMENT C	-20,800	-10,900	-7,700	-7,700	-2,500	-2,200
Expenditure Subtotals			-324,364	-348,355	-380,120	-370,690	-402,296	-409,878
Other Revenue	101-5030-365-50-00	DONATIONS - DISC RM -	0	0	250	250	250	250
Other Revenue	101-5030-365-60-00	DONATIONS - BRITTON	100	200	0	0	0	0
Rents	101-5030-347-70-00	SHORELINE PKNG LOT F	42,833	43,522	42,800	42,800	43,500	43,500
Rents	101-5030-364-XX-X	RENT - REC & PARKS	122,540	149,168	139,100	119,100	142,900	144,300
Revenue Subtotals			165,473	192,890	182,150	162,150	186,650	188,050
Net (Uses)/Resources Program Totals			-158,891	-155,465	-197,970	-208,540	-215,646	-221,828

Department: Recreation & Parks
Budget Program: Recreational Facilities

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-5030-451-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	115,656	120,200
101-5030-451-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	184,300	191,700
101-5030-451-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	86,096	82,034
101-5030-451-44-10	BUILDING & LAND RENTAL This item is payment for land leased from the Los Angeles County Sanitation Districts for Eastview Park.	2,400	2,400
101-5030-451-55-00	PRINTING & BINDING This item reflects printing costs for brochures advertising the availability of City locations for weddings, receptions, hikes and private parties as well as tickets for Abalone Cove parking.	1,100	1,100
101-5030-451-61-00	OP SUPP/MINOR EQUIP This item reflects the cost of purchasing staff uniform shirts and the replacement of open recreation supplies such as sports equipment, games, books, and other park-related equipment. It also covers one-time miscellaneous park purchases.	10,244	10,244
101-5030-451-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	2,500	2,200

Department: Recreation & Parks
Budget Program: Special Events

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-5040-451-12-00	SALARY & WAGES - PT	-2,473	-748	-2,400	-2,400	-2,400	-2,500
	101-5040-451-29-00	EMPLOYEE BENEFITS	-200	-400	-430	-370	-504	-480
	101-5040-451-32-00	PROF/TECH SERVICE	-12,987	-13,889	-58,000	-88,500	-25,000	-25,000
	101-5040-451-61-00	OP SUPP/MINOR EQUIP	-6,100	-11,558	-10,000	-13,000	-13,000	-13,000
Expenditure Subtotals			-21,760	-26,595	-70,830	-104,270	-40,904	-40,980
Other Revenue	101-5040-365-40-00	DONATIONS - JULY 4TH	0	0	5,000	5,000	5,150	5,350
Other Revenue	101-5040-365-70-00	DONATIONS - SPEC EVE	50	0	0	0	0	0
Other Revenue	101-5040-369-10-00	MISC REVENUES	0	0	10,000	10,000	0	0
Revenue Subtotals			50	0	15,000	15,000	5,150	5,350
Net (Uses)/Resources Program Totals			-21,710	-26,595	-55,830	-89,270	-35,754	-35,630

Department: Recreation & Parks

Budget Program: Special Events

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-5040-451-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	2,400	2,500
101-5040-451-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	504	480
101-5040-451-32-00	PROF/TECH SERVICE This item covers the maximum \$25,000 cost of the City's annual Fourth of July Celebration.	25,000	25,000
101-5040-451-61-00	OP SUPP/MINOR EQUIP This item reflects the rising costs of purchasing and replacing special event equipment and miscellaneous event expenses.	13,000	13,000

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-5060-451-11-00	SALARY & WAGES - FT	-75,547	-82,571	-84,250	-114,250	-88,547	-92,100
	101-5060-451-12-00	SALARY & WAGES - PT	-75,522	-90,621	-102,500	-102,500	-100,500	-104,500
	101-5060-451-29-00	EMPLOYEE BENEFITS	-26,900	-38,430	-41,680	-36,200	-57,184	-54,491
	101-5060-451-32-00	PROF/TECH SERVICE	-750	-302	-5,000	-5,000	0	0
	101-5060-451-44-20	EQUIPMENT RENTAL	-3,221	-1,852	-5,000	-5,000	-2,500	-2,500
	101-5060-451-56-00	MILEAGE REIMBURSE	-95	-216	-300	-300	-300	-300
	101-5060-451-57-00	MEETINGS & CONFRNC	-139	112	0	0	0	0
	101-5060-451-59-10	TRAINING	-402	0	-700	-700	-700	-700
	101-5060-451-59-20	MEMBERSHIPS & DUES	0	-150	-300	-300	-300	-300
	101-5060-451-59-30	PUBLICATIONS & JRNLS	-34	-25	-200	-200	-200	-200
	101-5060-451-61-00	OP SUPP/MINOR EQUIP	-143,377	-53,824	-35,000	-35,000	-30,000	-30,000
	101-5060-451-62-00	PURCHASES FOR RESA	-49,055	-58,578	-65,000	-45,000	-45,000	-45,000
	101-5060-451-94-10	EQUIP REPLACEMENT C	-37,400	-19,700	-13,800	-13,800	-5,100	-4,200
Expenditure Subtotals			-412,442	-346,157	-353,730	-358,250	-330,331	-334,291
From Other Ag	101-5060-334-10-00	STATE GRANT INCOME	28,012	360,030	0	0	0	0
Other Revenue	101-5060-365-20-00	DONATIONS - PVIC	18,530	14,211	9,050	9,050	9,200	9,300
Rents	101-5060-364-XX-30	RENT - PVIC	131,560	166,072	177,350	177,350	212,800	214,900
Rents	101-5060-369-20-XX	PVIC GIFT SHOP	70,985	99,989	102,000	72,000	72,400	73,100
Revenue Subtotals			249,087	640,302	288,400	258,400	294,400	297,300
Net (Uses)/Resources Program Totals			-163,355	294,145	-65,330	-99,850	-35,931	-36,991

Department: Recreation & Parks

Budget Program: Point Vicente Interpretive Center

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-5060-451-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	88,547	92,100
101-5060-451-12-00	SALARY & WAGES - PT This item reflects part-time staffing expenses allocated to this program.	100,500	104,500
101-5060-451-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	57,184	54,491
101-5060-451-44-20	EQUIPMENT RENTAL This item reflects costs related to special events at Point Vicente Interpretive Center including rental of chemical toilets, and hand-washing stations.	2,500	2,500
101-5060-451-56-00	MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business.	300	300
101-5060-451-59-10	TRAINING Charges for training provided by vendors outside the City.	700	700
101-5060-451-59-20	MEMBERSHIPS & DUES Charges for memberships and dues in recognized professional organizations.	300	300
101-5060-451-59-30	PUBLICATIONS & JRNLS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	200	200
101-5060-451-61-00	OP SUPP/MINOR EQUIP The item covers the anticipated operating needs of the facility including furniture, misc. equipment, and exhibits, as well as expenses related to the annual Docent Appreciation Luncheon.	30,000	30,000
101-5060-451-62-00	PURCHASES FOR RESALE	45,000	45,000

Department: Recreation & Parks

Budget Program: Point Vicente Interpretive Center

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	Purchases of items for resale at the Interpretive Center gift shop.		
101-5060-451-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	5,100	4,200

Department: Recreation & Parks
Budget Program: REACH

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-5070-451-11-00	SALARY & WAGES - FT	-39,493	-40,745	-45,060	-45,060	-28,784	-29,900
	101-5070-451-12-00	SALARY & WAGES - PT	-16,106	-20,124	-22,900	-22,900	-20,900	-21,700
	101-5070-451-29-00	EMPLOYEE BENEFITS	-15,100	-17,350	-18,870	-16,390	-14,987	-13,889
	101-5070-451-44-20	VEHICLE & EQUIP RENT	-263	0	-800	-800	0	0
	101-5070-451-56-00	MILEAGE REIMBURSE	-159	-206	-300	-300	-300	-300
	101-5070-451-57-00	MEETINGS & CONFRNC	-139	0	0	0	0	0
	101-5070-451-59-10	TRAINING	0	0	-600	-600	-600	-600
	101-5070-451-61-00	OP SUPP/MINOR EQUIP	-7,291	-8,113	-8,200	-8,200	-6,801	-6,801
	101-5070-451-94-10	EQUIP REPLACEMENT C	-18,900	-5,600	-7,500	-7,500	-2,300	-2,200
Expenditure Subtotals			-97,451	-92,138	-104,230	-101,750	-74,672	-75,390
Charges for Se	101-5070-347-80-00	REC FEES - REACH	7,848	8,338	8,900	8,900	8,900	9,000
Other Revenue	101-5070-365-30-00	DONATIONS - REACH	0	0	200	200	200	200
Revenue Subtotals			7,848	8,338	9,100	9,100	9,100	9,200
Fr CDBG	101-5070-391-10-00	TRANSFERS IN	28,600	28,574	20,646	20,646	26,848	26,848
Transfers In Subtotals			28,600	28,574	20,646	20,646	26,848	26,848
Net (Uses)/Resources Program Totals			-61,003	-55,226	-74,484	-72,004	-38,724	-39,342

Department: Recreation & Parks

Budget Program: REACH

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-5070-451-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	28,784	29,900
101-5070-451-12-00	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	20,900	21,700
101-5070-451-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	14,987	13,889
101-5070-451-56-00	MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business.	300	300
101-5070-451-59-10	TRAINING Resources for ongoing training of full-time and part-time staff in the management of programs and activities for the developmentally disabled.	600	600
101-5070-451-61-00	OP SUPP/MINOR EQUIP Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program.	6,801	6,801
101-5070-451-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	2,300	2,200



PUBLIC WORKS DEPARTMENT

PUBLIC WORKS ADMINISTRATION (101-3001)

The Public Works Administration program accounts for the following administrative activities: City engineering, administering the refuse franchise and recycling activity, grant administration, undergrounding districts, and administering transit coordination. The Public Works Department is also responsible for managing maintenance, engineering and construction activity in the Redevelopment Agency area. Some specific activities of Public Works Administration include:

- Administer grant programs including:
 - Federal Surface Transportation Program (STP)
 - Transportation Enhancement Activities (TEA)
 - Los Angeles County Regional Park and Open Space District Grant (Measure A)
 - Community Development Block Grant (CDBG)
 - Metropolitan Transit Authority (MTA) funding which includes Transportation Improvement Program (TIP) Call for Projects, Proposition A, and Proposition C
 - TDA Article 3 Bikeway/Pedestrian Funds
 - South Coast Air Quality Management District (AQMD) AB 2766 Subvention Funds
 - Used Oil and Filter Block Grant funds
 - Various traffic, road maintenance and American Recovery and Reinvestment Act (ARRA) competitive grants
- Monitor regional issues such as traffic congestion management, and National Pollution Discharge Elimination System (NPDES) mandates;
- Provide transit coordination for the City's participation in the Municipal Area Express (MAX) Policy Steering Committee, Palos Verdes Peninsula Transit and Los Angeles County Metropolitan Transportation Authority;
- Participate in the South Bay Steering and Technical Advisory Committee;
- Participate in the Santa Monica Bay/Ballona Creek Watershed Permittee Committee and the NPDES Public Education Committee;
- Determine scope and develop estimates for the five-year Capital Improvement Program;
- Prepare and process approximately 10 Requests for Proposals for various departmental projects and services;
- Issue and inspect approximately 280 right-of-way permits to utility companies working within the City's streets, and issue and inspect approximately 120 residential right-of-way permits for driveway approaches, street trees, sewer lines, dumpsters, and curb drains;
- Review tentative tract maps, tract and parcel maps, lot line adjustments, monument inspections, soil and geology reports, grading plans, street name and address changes, and monitor associated trust and bond deposits.

TRAFFIC MANAGEMENT (101-3006 and 202-3004)

The Traffic Management program accounts for management, maintenance and improvements of the City's traffic engineering facilities, staff support to the City's Traffic Safety Commission, Radar Trailer Program for traffic education and enforcement, Pavement Striping and Marking Program, Safe Routes to School program, oversized vehicle and neighborhood parking permit programs, and traffic signal maintenance, repair and upgrade activities.

STORM WATER QUALITY (101-3007)

In 1972, Congress passed the Clean Water Act (CWA) to reduce water pollution from end-of-pipe sources. Through the CWA, a National Pollutant Discharge Elimination System (NPDES) was established, which is administered by Regional Water Quality Control Boards in individual states. In 1987, the CWA was revised to include the reduction of pollutants in storm-water runoff as well.

In 1990, the California Regional Water Quality Control Board, Los Angeles Region, issued its first NPDES Permit for control of storm-water and urban runoff from municipalities within Los Angeles County. The goals of the permit are the protection of the beneficial uses of water bodies within Los Angeles County and the reduction of pollutants in storm-water and urban runoff to the maximum extent practicable. As a result of the NPDES Permit, the City is required to investigate illicit discharges, develop a program to reduce pollutants from public agency activities, implement a public outreach program to educate the public, review plans for storm-water concerns as they are submitted to the City, inspect construction sites for proper sediment control and inspect selected businesses for potential storm-water related problems.

These NPDES Permits have five-year life spans and subsequent NPDES Permits were issued in 1996 and 2001. With each permit the number of requirements and complexity for compliance have increased. The 2001 permit included provisions for the implementation of "Total Maximum Daily Loads" (TMDLs), which establish numerical limits on the amount of selected pollutants that can be discharged in storm-water and urban runoff. Several additional TMDLs are anticipated in the near future and the cost of compliance is expected to rise accordingly. A new permit is being developed for Los Angeles County and is anticipated to be approved in early 2010. The Storm Water Quality program funds the City's activities with respect to these regulations.

BUILDING MAINTENANCE (001-3008)

The Building Maintenance program centralizes maintenance expenditures all City owned buildings, including those at the Civic Center and various park sites. Building Maintenance includes routine activities such as custodial services, general repairs, security, utility service and generator maintenance; as well as non-routine or preventive activities such as flooring replacement and painting.

PARKS, TRAILS & OPEN SPACE MAINTENANCE (101-3009 and 224-3024)

The Parks, Trails & Open Space Maintenance program centralizes maintenance expenditures for all City park sites and open space areas. Specific activities accounted for in this program include weed abatement, maintenance of grounds, play equipment and picnic areas, irrigation systems, and trails.

STREET MAINTENANCE - PORTUGUESE BEND ROAD MAINTENANCE – PAVEMENT MANAGEMENT (202-3002 and 202-3005)

The Portuguese Bend Road Maintenance – Pavement Management program accounts for the roadway maintenance of Palos Verdes Drive South in the landslide area of the City. Roadway maintenance includes periodic resurfacing, crack-sealing, restriping and curb repairs. (Nicole)

STREET MAINTENANCE - NON PAVEMENT (202-3003 and 203-3010)

The Street Maintenance – Non Pavement program accounts for activities related to maintenance of the City’s roadsides, City rights of way, roadways, medians, trees, sidewalks, street sweeping, street signs, as well as electrical and water utility service for these facilities. Specific maintenance activities include the coordination of:

- Contract services for roadside maintenance activities, including litter removal, sign repair and installation, clean up of illegal dumping, vegetation removal, and fence and guardrail repair;
- Contract services for roadway maintenance activities, including temporary pavement patching of street surfaces and temporary sidewalk repairs;
- Ten (10) miles of median and parkway maintenance;
- The annual Citywide Street Tree Maintenance program for 8,000 trees;
- The annual Sidewalk Repair Program to repair sidewalks on a five-year cycle, which includes the installation of disabled access ramps;
- The street sweeping contract with sweeping activity on 270 curb miles;
- The Street Sign Program to replace aging street signs.

Street Maintenance – Non Pavement activities are partially funded with 1972 Act assessments. In 1992, the City Council approved the establishment of a Landscaping and Lighting District as allowed in the Landscape and Lighting Act of 1972. Assessments to individual property owners remain constant each year. Assessment revenue to the City fluctuates depending upon delinquency rates and new construction within the district.

SEWER MAINTENANCE (101-3026)

The City owns the sewer system within the City’s boundaries; however, Los Angeles County provides maintenance and emergency repairs. This General fund program was newly established for FY07-08, as a result of the City’s desire to contribute to a more proactive approach to maintenance of the City’s sewer system. The program accounts for the cost of updating the Sewer System Master Plan, industrial waste monitoring, filming and investigating sewer pipes to enable the City to propose capital improvement projects to the County, and perform small crack repair discovered during pipe filming.

SPECIAL DISTRICT MAINTENANCE

El Prado Lighting fund (209-3019)

In 1982, the El Prado Recreation and Parks District was reorganized as a subsidiary district of the City. The City provides services for the maintenance and operation of two ground-level spotlights and two overhead lights at the entrance to the El Prado neighborhood. A portion of the homeowners’ 1% property tax assessment (approximately \$700) is remitted to the City to fund these expenditures.

Subregion 1 Maintenance fund (223-3023)

As part of the development agreement with Capital Pacific Holdings (CPH) regarding the development of Subregion 1 (Ocean Front Estates), the developer was required to pay \$750,000 to the City for the ongoing maintenance of the 71 acres of parkland to be dedicated to

the City. This maintenance fund was established in FY01-02 and provides for landscape, trails, fencing, hardscape, street maintenance, and maintenance of the slant drain pipe.

STREET LIGHTING (211-3011)

In February 1995, the City Council authorized the transfer of a citywide street lighting maintenance district from Los Angeles County to the City. Funds generated from an existing 1911 Act District established by Los Angeles County now accrue to the City for street lighting maintenance costs. The 1911 Act funds are restricted and may only be used for activities related to the lighting district.

As in past years, the City will annually receive a portion of revenue from the County that is generated by the 1% base property tax. The FY 09-10 and FY 10-11 revenue estimates are \$483,100 and \$492,800, respectively. The assessment for each property is calculated based on benefit received.

BEAUTIFICATION (212-3012)

The City has conducted a single-family curbside recycling program since 1989, and a multi-family program since 1991. In February 1996, the City expanded its curbside recycling program to add mixed paper, corrugated cardboard and used motor oil, in addition to the existing newspaper and commingled container recycling. The City also expects to continue receiving 100% of the California Redemption Value (CRV) of beverage containers picked up at curbside. This Beautification account was created to administer the use of these funds.

The use of recycling funds includes the beautification grants and median improvements. The beautification grant program makes funds available to homeowners associations and community groups for activities that beautify areas visible from public right-of-ways. Recycling funds are also used for citywide median beautification projects, which are budgeted under the Street Improvements Fund.

WASTE REDUCTION (213-3013)

This program provides for the implementation of the City's Source Reduction and Recycling Element (SRRE) of the City's General Plan. The SRRE was approved in 1990 in response to legislation known as Assembly Bill (AB) 939, the Integrated Waste Management Act of 1989. AB 939 requires every California City to reduce its waste stream 25% by 1995 and 50% by the year 2000. As of 2005, the City's waste stream has been reduced by 56%.

The City receives AB 939 fees from its commercial and residential waste haulers AB 939 fees to fund the Source Reduction and Recycling Element program implementation activities. In addition, the City receives Used Oil Block Grants, Department of Conservation (DOC) Beverage Container Recycling Block Grants, and cash-back incentives for its curbside beverage-container recycling program

The City's various reuse, reduce and recycling programs include, but are not limited to:

- Residential green waste (including Christmas trees) and commingled recycling, backyard composting programs and recycling used motor oil and filters;

- Re-using of inert material such as concrete and asphalt as base material for road reconstruction projects, and/or using rubberized asphalt concrete (recycled tire material) for arterial rehabilitation projects;
- Purchasing park play equipment, park benches and picnic tables, office furniture and paper made from recycled content material;
- Hosting annual electronics recycling and household hazardous waste roundups;
- Recycling and reusing tree trimmings as mulch on medians, trails and City parks;
- Encouraging school recycling by offering financial incentives to participating schools and promoting recycling assemblies;
- Encouraging commercial recycling by offering commercial haulers a financial incentive for recycling (reduced AB 939 fees);
- Recycler of the Month program where two cards are drawn at every City Council meeting and \$250 cash awards are presented to each resident that participates in the curbside recycling program;
- Used motor oil and filter collection at curbside;
- Servicing recycling containers at City parks; and
- Public outreach programs, including print advertisements, billing inserts, press releases, City website, City list server, and public service announcements (PSA).

TRANSIT

Air Quality Management District (AQMD) (214-3014)

This program is funded by restricted funds authorized under Assembly Bill (AB) 2766, which provided for a motor vehicle registration fee assessment for transportation/air quality related activities of local government and air pollution control districts. The funds are part of the annual local return program administered by the South Coast Air Quality Management District and are distributed to cities on a population pro rata basis. These funds are restricted to uses that contribute to the reduction of air pollution within the south coast air basin. Beginning in FY95-96, these funds have been used to supplement funding for the Palos Verdes Peninsula Transit Authority, augmenting Proposition A funds that are also used to support this program. This funding will continue through FY10-11.

Transit (Proposition A) (216-3016)

Proposition A funds come from a 1/2 cent sales tax and are distributed annually to cities on a per capita basis. These funds are restricted and may only be used for transit services, bus stop improvements, bus pullouts and pads, as well as bus stop maintenance. The allocation varies each year based on the actual amount of sales tax received in Los Angeles County. Rancho Palos Verdes has historically used these funds to participate in the Palos Verdes Peninsula Transit Authority/Dial-a-Ride programs, the Municipal Area Express (MAX) transit system, install bus stop pads, and for bus stop shelter maintenance and improvements.

The Palos Verdes Peninsula Transit Authority (PVPTA) operates a fixed route shuttle service on five routes on the Palos Verdes Peninsula. Service operates between residential neighborhoods, schools, and commercial areas. In addition to funding from local jurisdictions, PVPTA has received a subsidy from the County of Los Angeles for the past ten years.

MAX is a commuter transportation system, which serves South Bay residents who travel to the El Segundo employment area. Service was inaugurated in April 1990 and is jointly operated and funded by the cities of Rancho Palos Verdes, Torrance, El Segundo, Lawndale, Lomita, Los Angeles and the County of Los Angeles. The system is administered by the City of Torrance, who in turn contracts with a private operator for daily operation. MAX is funded through a combination of fares, contributions from the member jurisdictions and from Metropolitan Transit Authority (MTA) special fund sources. Participant shares are calculated by the number of riders originating in each city and the number of route miles passing through each city.

ABALONE COVE SEWER MAINTENANCE (225-3025)

The Abalone Cove sewer system is one of several landslide mitigation projects recommended by the Panel of Experts who served the Redevelopment Agency (RDA) of the City until 1996. Funding for the sewer project was derived from the proceeds received from the \$10 Million of bonds issued to the RDA. The bonds were issued by the County as required by the 1987 Reimbursement Settlement Agreement (Horan Agreement) entered into by the City, the RDA, certain residents of the RDA project area and the County. The Abalone Cove Sewer System was completed in 2002. This agreement expressly prohibits the use of RDA and Improvement Authority funds to maintain the sewer system.

To provide funding for the operation and maintenance of the system, during FY01-02 the City Council established the Abalone Cove Sewer Maintenance Fee for users of the system. The City Council annually conducts a public hearing at which time current and projected year's costs are reviewed and rates are set for the ensuing fiscal year. Fees paid by users of the system depend upon the amount of sewer discharge generated by the user, as well as what elements of the system serve the user.

When the Abalone Cove Sewer Service Maintenance Fee was established, the City Council agreed to subsidize sewer operations in an effort to reduce fees to property owners and to help bring uniformity of fees. The City currently subsidizes district maintenance with a \$10,700 General fund transfer each year, however, Council has asked staff to reduce the subsidy to zero in the near future.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (310-309X)

Since 1986, the City of Rancho Palos Verdes has been receiving funds annually from the Los Angeles Urban County's Community Development Block Grant (CDBG) Program, which receives its allocation from the U.S. Department of Housing and Urban Development (HUD). Participating cities receive funding based upon the total number of cities participating in the County's program, and a city's commitment to provide housing, economic and community development opportunities which principally benefit persons of low and moderate income levels and/or aid in the prevention of blighted conditions. The funds are allocated to the City on a per capita basis. These funds are used for a variety of projects and activities, including a home improvement program for low and moderate-income homeowners, a recreation program for people with disabilities (REACH), and Americans with Disabilities Act (ADA) accessibility projects.

RDA - PORTUGUESE BEND (375-307X)

The Redevelopment Agency was established in 1984, as a separate governmental entity with the responsibility to install and construct mitigation measures to stabilize landslides in the Abalone Cove and Portuguese Bend areas of the City. RDA – Portuguese Bend program expenditures within the current budget are limited to administrative activities.

IMPROVEMENT AUTHORITY - PORTUGUESE BEND (285-3088)

A separate Joint Powers Improvement Authority was created in 1990 to maintain landslide abatement improvements installed and constructed by the RDA. Separate funds have been established to record the maintenance activities associated with the Abalone Cove and Portuguese Bend areas of the RDA. Funding for maintenance expenditures associated with the Portuguese Bend landslide area is provided via an annual operating transfer from the City's General fund.

IMPROVEMENT AUTHORITY - ABALONE COVE (795-3089)

A separate Joint Powers Improvement Authority was created in 1990 to maintain landslide abatement improvements installed and constructed by the RDA. Separate funds have been established to record the maintenance activities associated with the Abalone Cove and Portuguese Bend areas of the RDA. Funding for maintenance expenditures associated with the Abalone Cove landslide area is provided via investment interest earnings on a non-expendable \$1 million deposit received as part of a 1991 settlement agreement with the County of Los Angeles.

INFRASTRUCTURE IMPROVEMENTS

The Public Works department is also responsible for administering Infrastructure Improvements programs, formerly referred to as Capital Improvements. Program narratives, budget details, and justifications are included within the "Infrastructure Improvements" tab immediately following the "Public Works" tab in this budget document.

PUBLIC WORKS PERFORMANCE INDICATORS

Maintenance Program

A large part of the Public Works department's activity is focused on responding to requests for service from residents. The department strives to resolve requests promptly and efficiently, with the goal of addressing 80% of all service requests within two weeks. Based on the data collected using this software during the last three fiscal years, the percentage of service requests that were addressed within two weeks are as follows:

FY01-02	60%
FY02-03	70%
FY03-04	82%
FY 04-05	79%
FY 05-06	88%
FY 06-07	91%
FY 07-08	91%

Recycling Program

The City is mandated to reduce its waste stream in accordance with state law (AB939). Cities throughout California are required to achieve a diversion rate of 50% by the year 2000. Rancho Palos Verdes has used a variety of programs to promote and increase recycling among residents in order to meet this requirement. The City joined the Los Angeles Regional Agency (LARA) for AB934 purposes in 2002. LARA's diversion rate includes all member cities' diversions, including RPV. Therefore, the success of the City's recycling programs is reflected in the City's approved solid waste diversion rates over the past several years:

1995	28 %
1996	20 %
1997	38 %
1998	44 %
1999	31%
2000	47%
2001	46%
2002	51%
2003	57%
2004	61%
2005	59%*
2006	55%*
2007	TBD**

* LARA's diversions

**This diversion rate has been submitted, but has yet to be verified.

Roadway Maintenance Program

The City invests considerable resources to maintain the high quality of its roadways. A Pavement Management Report is updated every two years to determine the condition of the City's roadways by calculating a pavement rating. The pavement rating is a number between 0 and 100 that measures the quality of pavement. A new roadway has a pavement rating of 100. The average pavement rating for the City's roadways for the past thirteen years are:

1995	75
1996	78
1997	80
1998	82
1999	88
2000	88
2001	88
2002	80
2003	80
2004	89
2005	89
2006	82
2007	82

Street Sweeping Program

The City invests considerable resources on programs to reduce the amount of trash that enters the City's canyons, waterways, and the Pacific Ocean. The City's Street sweeping program is one such program. In FY01-02, the City began monitoring the amount of trash being picked up

by the street sweeping program as a performance measurement for reducing the amount of trash that enters our surface water systems:

FY01-02	25 tons/month
FY02-03	21 tons/month
FY03-04	66 tons/month
FY 04-05	63 tons/month
FY 05-06	63 tons/month
FY 06-07	63 tons/month
FY 07-08	63 tons/month

Traffic Enforcement

The Public Works Department works closely with the Los Angeles County Sheriff's Department on traffic safety matters. Beginning in 2002, the City began monitoring and reporting the monthly average number of traffic collisions, how many of those were injury collisions, and comparing the number of injury collisions to the number of hazardous citations issued by the Sheriff. Through the regional law enforcement contract, Rancho Palos Verdes has been served by two traffic enforcement deputies (one patrol car and one motorcycle). In order to address increased concern about speeding and unsafe driving practices, the City hired a dedicated traffic enforcement deputy in December 2005 to work primarily during the evening hours and on weekends. Further, a third regional traffic deputy was added to the contract in September 2006

	Monthly Average						
Index	2002	2003	2004	2005	2006	2007	2008
Total Collisions	22	21	24	20	20	21	20
Injury Collisions	9	7	8	6	7	7	6
Hazardous Citations Issued	208	195	223	282	492	526	460
Enforcement Index	28	28	29	54	84	72	76

* Number of hazardous citations issued/number of injury collisions

Department: Public Works						
Personnel Positions	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Full Time</i>						
Director of Public Works	1.0	1.0	1.0	1.0	1.0	1.0
Deputy Director of Public Works	0.0	1.0	1.0	1.0	0.0	0.0
Senior Engineer	2.0	2.0	3.0	3.0	3.0	3.0
Associate Engineer	0.0	1.0	1.0	1.0	4.0	4.0
Assistant Engineer	1.0	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	0.0	0.0	0.0	0.0	0.0
Senior Administrative Analyst	1.0	2.0	2.0	2.0	2.0	2.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Permit Clerk	1.0	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	0.0	0.0
Maintenance Worker II	2.0	2.0	2.0	2.0	2.0	2.0
<i>Part Time</i>						
Deputy Director of Public Works	0.0	0.0	0.0	0.0	0.5	0.5
Public Works Intern	0.5	0.5	0.5	0.5	0.5	0.5
Total Full-Time Equivalent Units	11.5	13.5	14.5	14.5	16.0	16.0

Department: Public Works

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Public Works Administration</i>						
Expenditure Subtotals	-560,645	-620,710	-1,087,094	-1,205,806	-1,886,021	-1,921,410
Revenue Subtotals	179,433	192,778	195,100	195,100	247,000	254,400
Program Net (Uses)/Resources Totals	-381,212	-427,932	-891,994	-1,010,706	-1,639,021	-1,667,010

Traffic Management

Expenditure Subtotals	-217,567	-236,736	-334,800	-392,023	-491,000	-364,000
Revenue Subtotals	5,894	7,746	56,500	56,500	165,999	93,600
Transfers In Subtotals	62,439	66,931	76,800	76,800	84,000	85,600
Program Net (Uses)/Resources Totals	-149,234	-162,059	-201,500	-258,723	-241,001	-184,800

Storm Water Quality

Expenditure Subtotals	-102,628	-107,565	-191,400	-190,400	-173,900	-177,100
Transfers In Subtotals	2,500	2,600	2,700	2,700	2,800	2,900
Program Net (Uses)/Resources Totals	-100,128	-104,965	-188,700	-187,700	-171,100	-174,200

Building Maintenance

Expenditure Subtotals	-478,496	-505,451	-545,000	-676,603	-528,200	-542,000
Program Net (Uses)/Resources Totals	-478,496	-505,451	-545,000	-676,603	-528,200	-542,000

Parks, Trails & Open Space Maintenance

Expenditure Subtotals	-490,981	-587,242	-1,002,093	-1,130,162	-1,184,893	-1,221,249
Revenue Subtotals	434,237	42,049	66,800	66,800	151,000	151,000
Transfers In Subtotals	19,371	100,599	106,900	102,900	163,000	163,000
Transfers Out Subtotals	-432,494	-100,599	-99,900	-75,900	-151,000	-151,000
Program Net (Uses)/Resources Totals	-469,867	-545,193	-928,293	-1,036,362	-1,021,893	-1,058,249

Street Maintenance - Pavement Management

Expenditure Subtotals	-441,547	-316,251	-362,180	-362,180	-277,000	-380,300
Transfers In Subtotals	466,257	206,000	212,180	212,180	277,000	380,300
Program Net (Uses)/Resources Totals	24,710	-110,251	-150,000	-150,000	0	0

Department: Public Works

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Street Maintenance - Non Pavement</i>						
Expenditure Subtotals	-1,266,658	-1,317,619	-1,499,655	-1,833,955	-1,575,774	-1,609,874
Revenue Subtotals	1,409,611	1,077,501	1,481,902	1,481,902	1,444,347	1,488,448
Transfers In Subtotals	660,576	457,000	352,845	422,845	450,000	379,000
Transfers Out Subtotals	-802,196	-180,000	-180,000	-180,000	-200,000	-204,000
Program Net (Uses)/Resources Totals	1,333	36,882	155,092	-109,208	118,573	53,574

Sewer Maintenance

Expenditure Subtotals	0	-5,084	-114,700	-112,700	-60,300	-61,300
Program Net (Uses)/Resources Totals	0	-5,084	-114,700	-112,700	-60,300	-61,300

Special District Maintenance

Expenditure Subtotals	-51,612	-63,270	-66,800	-66,800	-78,000	-70,000
Revenue Subtotals	23,627	31,281	20,930	14,030	13,330	16,940
Transfers In Subtotals	57,000	30,000	40,000	55,000	55,000	55,000
Program Net (Uses)/Resources Totals	29,015	-1,989	-5,870	2,230	-9,670	1,940

Street Lighting - 1911 Act

Expenditure Subtotals	-348,708	-375,687	-480,000	-480,000	-493,400	-506,900
Revenue Subtotals	496,798	539,726	410,000	410,000	504,800	520,200
Transfers Out Subtotals	-113,194	-66,931	-76,800	-76,800	-84,000	-85,600
Program Net (Uses)/Resources Totals	34,896	97,108	-146,800	-146,800	-72,600	-72,300

Beautification - Recycling

Expenditure Subtotals	-192,837	-174,419	-265,940	-478,784	-96,530	-96,814
Revenue Subtotals	340,923	338,911	217,300	217,300	162,900	154,900
Transfers Out Subtotals	-12,000	0	-155,200	-160,200	-756,000	-227,100
Program Net (Uses)/Resources Totals	136,086	164,492	-203,840	-421,684	-689,630	-169,014

Department: Public Works

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Waste Reduction</i>						
Expenditure Subtotals	-178,785	-114,978	-337,160	-374,660	-174,408	-163,939
Revenue Subtotals	107,250	137,516	140,540	178,040	137,890	175,550
Transfers Out Subtotals	-40,308	-38,000	-7,000	-7,000	-52,000	-12,000
Program Net (Uses)/Resources Totals	-111,843	-15,462	-203,620	-203,620	-88,518	-389

Transit

Expenditure Subtotals	-1,633,595	-551,561	-689,193	-689,193	-720,900	-744,500
Revenue Subtotals	784,193	739,679	778,210	778,210	750,523	751,580
Transfers Out Subtotals	-16,860	-17,600	-18,200	-205,200	-2,800	-2,900
Program Net (Uses)/Resources Totals	-866,262	170,518	70,817	-116,183	26,823	4,180

Abalone Cove Sewer Maintenance

Expenditure Subtotals	-50,091	-65,479	-64,900	-135,800	-62,038	-63,206
Revenue Subtotals	44,293	48,297	45,210	45,210	46,220	47,210
Transfers In Subtotals	10,700	80,700	10,700	10,700	10,700	10,700
Program Net (Uses)/Resources Totals	4,902	63,518	-8,990	-79,890	-5,118	-5,296

Ginsburg Cultural Arts Building

Expenditure Subtotals	0	-18,606	0	0	0	0
Revenue Subtotals	0	510,651	12,200	12,200	7,600	10,200
Program Net (Uses)/Resources Totals	0	492,045	12,200	12,200	7,600	10,200

Recreation Improvement Donations

Revenue Subtotals	0	2,048	0	0	600,000	0
Transfers Out Subtotals	0	0	0	0	-600,000	0
Program Net (Uses)/Resources Totals	0	2,048	0	0	0	0

Department: Public Works

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Community Development Block Grant</i>						
Expenditure Subtotals	-235,237	-216,329	-168,262	-168,262	-274,978	-167,899
Revenue Subtotals	245,366	244,904	188,908	188,908	301,826	194,747
Transfers In Subtotals	21,022	0	0	0	0	0
Transfers Out Subtotals	-28,600	-28,574	-20,646	-20,646	-26,848	-26,848
Program Net (Uses)/Resources Totals	2,551	1	0	0	0	0

RDA - Portuguese Bend

Expenditure Subtotals	-18,895	-21,858	-26,300	-26,300	-31,075	-31,366
Revenue Subtotals	21,099	27,732	10,900	10,900	7,300	9,200
Program Net (Uses)/Resources Totals	2,204	5,874	-15,400	-15,400	-23,775	-22,166

RDA - Abalone Cove

Revenue Subtotals	286	357	150	150	90	130
Program Net (Uses)/Resources Totals	286	357	150	150	90	130

Improv Authority - Portuguese Bend

Expenditure Subtotals	-81,202	-83,330	-135,100	-135,100	-138,700	-141,700
Revenue Subtotals	15,070	15,779	3,880	3,880	2,820	3,240
Transfers In Subtotals	91,500	14,000	91,500	91,500	110,000	110,000
Program Net (Uses)/Resources Totals	25,368	-53,551	-39,720	-39,720	-25,880	-28,460

Improv Authority - Abalone Cove

Expenditure Subtotals	-85,713	-110,431	-106,776	-106,776	-108,176	-109,490
Revenue Subtotals	71,570	85,905	32,900	32,900	19,500	24,200
Transfers In Subtotals	0	6,000	0	0	0	0
Program Net (Uses)/Resources Totals	-14,143	-18,526	-73,876	-73,876	-88,676	-85,290

Totals Public Works	-2,309,834	-917,620	-3,480,044	-4,624,595	-4,512,296	-4,000,450
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Department: Public Works
Budget Program: Public Works Administration

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-3001-431-11-00	SALARY & WAGES - FT	-243,978	-352,600	-585,109	-540,109	-1,119,522	-1,164,400
	101-3001-431-12-00	SALARY & WAGES - PT	-34,348	-2,923	-16,400	-16,400	-146,952	-152,800
	101-3001-431-29-00	EMPLOYEE BENEFITS	-103,400	-156,870	-239,285	-212,435	-482,247	-459,510
	101-3001-431-32-00	PROF/TECH SERVICE	-76,282	-28,567	-127,600	-318,162	-42,900	-44,800
	101-3001-431-53-00	POSTAGE	-10	-44	0	0	0	0
	101-3001-431-54-00	LEGAL NOTICES AND AD	0	-4,778	-12,800	-12,800	-10,000	-10,300
	101-3001-431-55-00	PRINTING & BINDING	-10,624	-14,315	-31,200	-31,200	-25,000	-25,800
	101-3001-431-56-00	MILEAGE REIMBURSE	-2,293	-102	-600	-600	-600	-600
	101-3001-431-57-00	MEETINGS & CONFRNC	-604	-2,074	-3,600	-3,600	-4,000	-4,000
	101-3001-431-59-10	TRAINING	-1,014	-374	-3,200	-3,200	-10,000	-3,500
	101-3001-431-59-20	MEMBERSHIPS & DUES	-898	-1,192	-900	-900	-1,200	-1,200
	101-3001-431-59-30	PUBLICATIONS & JRNLS	-931	-770	-500	-500	-800	-800
	101-3001-431-61-00	OP SUPP/MINOR EQUIP	-11,751	-10,660	-16,500	-16,500	-22,000	-35,000
	101-3001-431-69-00	OTHER MISCELLANEOU	-10,412	-6,641	-10,000	-10,000	-5,000	-5,000
	101-3001-431-94-10	EQUIP REPLACEMENT C	-64,100	-38,800	-39,400	-39,400	-15,800	-13,700
Expenditure Subtotals			-560,645	-620,710	-1,087,094	-1,205,806	-1,886,021	-1,921,410
Charges for Se	101-3001-344-10-00	ENGINEERING FEES	575	0	0	0	0	0
Charges for Se	101-3001-381-10-00	SPECIAL FUND ADMIN	135,340	141,200	145,300	145,300	148,200	151,200
License/Permit	101-3001-324-10-00	RIGHT OF WAY PERMITS	43,129	51,478	49,800	49,800	98,800	103,200
Rents	101-3001-364-XX-10	RENT - CITY HALL	389	100	0	0	0	0
Revenue Subtotals			179,433	192,778	195,100	195,100	247,000	254,400
Net (Uses)/Resources Program Totals			-381,212	-427,932	-891,994	-1,010,706	-1,639,021	-1,667,010

Department: Public Works

Budget Program: Public Works Administration

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-3001-431-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	1,119,522	1,164,400
101-3001-431-12-00	SALARY & WAGES - PT Part time salaries provide for interns who assist staff in routine permit and construction inspections, as well as special projects.	146,952	152,800
101-3001-431-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	482,247	459,510
101-3001-431-32-00	PROF/TECH SERVICE 1. City Engineering Activity: Contract engineering services to review land maps and development plans that are not reimbursable by developers. (FY 09-10 \$10,000) (FY 10-11 \$10,500) 2. Engineering Studies: Contract engineering services for engineering investigations. (FY 09-10 \$11,000) (FY 10-11 \$11,500) 3. Encroachment Permit Processing: Encroachment Permits are required for anyone working in the City right-of-way, including utility companies, contractors and residents. Permit fees collected as General fund revenue offset the cost of this program. (FY 09-10 \$11,000) (FY 10-11 \$11,500) 4. Temporary Clerical Assistance: Temporary office assistance for staff vacations, illnesses or other absences and for courier service. (FY 09-10 \$6,000)(FY 10-11 \$6,200) 5. Offsite Storage Rental - Annual rental fee for an offsite storage facility to house inactive files. (FY 09-10 \$2,300) (FY 10-11 \$2,400) 6. Storage Pod Rental - Annual rental fee for an onsite storage pod to house inactive files. (FY 09-10 \$2,600) (FY 10-11 (\$2,700)	42,900	44,800
101-3001-431-54-00	LEGAL NOTICES AND ADS Legal notice advertising for Public Works projects.	10,000	10,300
101-3001-431-55-00	PRINTING & BINDING Printing of permits, service request forms, material for public meetings, bid documents and blueprints for Public Works projects.	25,000	25,800

Department: Public Works

Budget Program: Public Works Administration

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-3001-431-56-00	MILEAGE REIMBURSE Reimbursement of staff for use of personal vehicles to attend meetings.	600	600
101-3001-431-57-00	MEETINGS & CONFRNCS Charges for expenses incurred for authorized City meetings and conferences. Expenses include transportation, registration fees, lodging, meals and other expenses incurred. 1. Seminars for clerical and professional staff. (\$1,800) 2. League of California Cities annual Public Works Officers Institute. (\$1,300) 3. South Bay Public Works Directors and City Engineer's meetings. (\$300) 4. Municipal Management Association of Southern California (MMASC) conference and regional meetings. (\$200) 5. Professional landscape and street maintenance seminars. (\$200) 6. American Public Works Association Meetings (\$200)	4,000	4,000
101-3001-431-59-10	TRAINING This item provides for training and professional development of staff. The FY09-10 amount includes \$6,500 for one-time software training.	10,000	3,500
101-3001-431-59-20	MEMBERSHIPS & DUES Annual dues for the following professional organizations and licensing requirements to maintain professional status: 1. Municipal Management Association of Southern California (MMASC) (\$100) 2. Maintenance Superintendents Association (MSA) (\$100) 3. American Public Works Association (\$800) 4. Institute of Traffic Engineers (\$200)	1,200	1,200
101-3001-431-59-30	PUBLICATIONS & JRNLS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	800	800
101-3001-431-61-00	OP SUPP/MINOR EQUIP This item provides for office supplies, minor equipment and miscellaneous items. The FY09-10 amount includes \$5,000 for 2 new workstations, and the FY10-11 amount includes \$18,000 for 6 new workstations.	22,000	35,000

Department: Public Works

Budget Program: Public Works Administration

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-3001-431-69-00	OTHER MISCELLANEOUS Funding for Storm Drain User Fee Assistance Program rebates.	5,000	5,000
101-3001-431-94-10	EQUIP REPLACEMENT CHGS Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.	15,800	13,700

Department: Public Works
Budget Program: Traffic Management

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
Traf Sig Maint	202-3004-431-32-00	PROF/TECH SERVICE	0	0	-2,400	-2,400	-2,500	-2,600
Traf Sig Maint	202-3004-431-41-30	LIGHT AND POWER	-21,609	-20,451	-16,000	-16,000	-16,500	-17,000
Traf Sig Maint	202-3004-431-43-00	MAINTENANCE SERVICE	-40,180	-48,123	-63,400	-63,400	-65,000	-66,000
Traffic Safety	101-3006-431-32-00	PROF/TECH SERVICE	-74,611	-96,359	-181,300	-223,141	-157,200	-141,600
Traffic Safety	101-3006-431-43-00	MAINTENANCE SERVICE	-81,167	-51,657	-71,700	-87,082	-72,400	-73,600
Traffic Safety	101-3006-431-55-00	PRINTING & BINDING	0	0	0	0	-2,000	-2,000
Traffic Safety	101-3006-431-61-00	OP SUPP/MINOR EQUIP	0	0	0	0	-32,000	-1,200
Traffic Safety	101-3006-431-73-00	IMPROV OTH THAN BLD	0	-20,146	0	0	-143,400	-60,000
Expenditure Subtotals			-217,567	-236,736	-334,800	-392,023	-491,000	-364,000
Charges for Se	101-3006-344-20-00	SALE OF SIGNS/SERVIC	5,894	7,746	6,500	6,500	6,500	6,600
From Other Ag	101-3006-334-10-00	GRANT INCOME	0	0	50,000	50,000	139,499	75,000
License/Permit	101-3006-327-10-00	PARKING PERMITS	0	0	0	0	20,000	12,000
Revenue Subtotals			5,894	7,746	56,500	56,500	165,999	93,600
Fr 1911 Act	202-3004-391-10-00	TRANSFERS IN	62,439	66,931	76,800	76,800	84,000	85,600
Transfers In Subtotals			62,439	66,931	76,800	76,800	84,000	85,600
Net (Uses)/Resources Program Totals			-149,234	-162,059	-201,500	-258,723	-241,001	-184,800

Department: Public Works

Budget Program: Traffic Management

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
Traf Sig Maint			
202-3004-431-32-00	PROF/TECH SERVICE Provides for inspection services. This expenditure is funded with Street Lighting (1911 Act) assessments.	2,500	2,600
202-3004-431-41-30	LIGHT AND POWER Power to traffic signals throughout the city. This expenditure is funded with Street Lighting (1911 Act) assessments.	16,500	17,000
202-3004-431-43-00	MAINTENANCE SERVICES Funds for the regular maintenance of all traffic signals. Actual expenditures vary year to year depending on the number of major repairs needed. The cost to repair damage caused by traffic accidents is reimbursable to the City by the parties involved. This expenditure is funded with Street Lighting (1911 Act) assessments.	65,000	66,000
Traffic Safety			
101-3006-431-32-00	PROF/TECH SERVICE 1. Traffic Engineering Services: The Traffic Engineer responds to residents' concerns and requests about traffic issues as requested by staff. Services may include improving traffic processes, designing traffic projects and pursuing traffic grants. (FY09-10 \$55,000) (FY10-11 \$56,700) 2. Category A Traffic Engineering Services - Services may include providing traffic engineering information, investigations or small project designs to address various citywide traffic issues or concerns of the City Council, residents, staff, emergency services and other public agencies. (FY 09-10 \$31,200) (FY 10-11 \$32,700) 3. Traffic Committee Minutes: Contract services to take minutes at Traffic Committee meetings. (FY09-10 \$14,000) (FY10-11 \$14,000) 4. Striping Program: Contract services for striping inventory administration and inspections. (FY09-10 \$6,000) (FY10-11 \$6,200) 5. Oversized vehicle and neighborhood parking permit programs. This allocation includes public information, permit processing, field review and administration. The FY09-10 allocation includes implementation costs of the program. (FY09-10 \$51,000) (FY10-11 \$32,000)	157,200	141,600
101-3006-431-43-00	MAINTENANCE SERVICES 1. Radar Trailer Program: A radar trailer is set up at various locations throughout the City to implement a traffic enforcement	72,400	73,600

Department: Public Works

Budget Program: Traffic Management

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	program. (FY09-10 \$5,400) (FY10-11 \$5,600)		
	2. Annual Pavement Striping Program: Contract services for pavement striping and marking. (FY09-10 \$67,000) (FY10-11 \$68,000)		
101-3006-431-55-00	PRINTING & BINDING The cost of printing parking program permits.	2,000	2,000
101-3006-431-61-00	OP SUPP/MINOR EQUIP Signage associated with the oversized vehicle and neighborhood parking permit programs. FY09-10 costs reflect the year of implementation.	32,000	1,200
101-3006-431-73-00	IMPROV OTH THAN BLDGS Safe Route to School Outreach Program - This program is designed to provide safe routes to schools for students. Street improvements may include access ramps, signage, sidewalk repairs, striping, and public education. A federal grant will fund 100% of these costs. (FY 09-10 \$30,000) Citywide Stop Sign Replacement Project - All stop signs within the City limits will be replaced with high reflectivity signs. This project will be funded by a \$94,499 Highway Safety Improvement Program (HSIP) grant, with a 20% match of \$18,900 from the City. (FY 09-10 \$113,400) Friendship Park Safety Improvements - Guardrail improvements, enhancements to the operation of the street intersection, and the installation of high visibility signs will be provided by a Metro 2009 Transportation Improvement Program (TIP) grant. (FY 10-11 \$60,000)	143,400	60,000

Department: Public Works
Budget Program: Storm Water Quality

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-3007-431-32-00	PROF/TECH SERVICE	-31,118	-59,679	-98,800	-112,800	-94,000	-95,500
	101-3007-431-33-00	LEGAL SERVICES	-21,845	-10,572	-10,000	-10,000	-10,000	-10,000
	101-3007-431-43-00	MAINTENANCE SERVICE	-49,665	-36,987	-82,600	-67,600	-69,900	-71,600
	101-3007-431-54-00	LEGAL NOTICES AND AD	0	-50	0	0	0	0
	101-3007-431-57-00	MEETINGS & CONFRNC	0	-150	0	0	0	0
	101-3007-431-59-30	PUBLICATIONS & JRNLS	0	-114	0	0	0	0
	101-3007-431-61-00	OP SUPP/MINOR EQUIP	0	-13	0	0	0	0
Expenditure Subtotals			-102,628	-107,565	-191,400	-190,400	-173,900	-177,100
Fr Prop A	101-3007-391-10-00	TRANSFERS IN	2,500	2,600	2,700	2,700	2,800	2,900
Transfers In Subtotals			2,500	2,600	2,700	2,700	2,800	2,900
Net (Uses)/Resources Program Totals			-100,128	-104,965	-188,700	-187,700	-171,100	-174,200

Department: Public Works

Budget Program: Storm Water Quality

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-3007-431-32-00	PROF/TECH SERVICE	94,000	95,500
	<p>1. National Pollutant Discharge Elimination System (NPDES) Program Administration: Contract services for the overall administration of the City's Storm Water Quality Program to comply with the offshore water quality monitoring requirements of the Storm Water Resources Control Board (SWRCB). (FY 09-10 \$42,000) (FY 10-11 \$43,000)</p> <p>2. Jurisdiction 7 Offshore Water Quality Monitoring: In early 2003 the Storm Water Resources Control Board released new regulations regarding bacteria in the Santa Monica Bay. These new regulations required cities with area tributaries flowing into the bay to monitor offshore points on a weekly basis. This line item provides funding for contract services to fulfill the monitoring requirement. (FY09-10 \$16,500) (FY10-11 \$17,000)</p> <p>3. Los Angeles Storm Water Quality Partnership (LASWQP) - Annual membership fee for a coalition of 8 cities that seek to improve relationships with the Los Angeles Regional Water Quality Control Board to develop sensible and effective regulations for stormwater mitigation. (FY 09-10, FY 10-11 \$27,500)</p> <p>4. State Water Resources Control Board (SWRCB) Fee: Annual fee for a waste discharge and storm water permit. As part of the National Pollutant Discharge Elimination System (NPDES)/Clean Water Act implementation, the State Water code requires these fees. (FY09-10, FY 10-11 \$8,000)</p>		
101-3007-431-33-00	LEGAL SERVICES	10,000	10,000
	<p>Legal fees to review new regulations adopted by the Storm Water Resources Control Board, to process the City's suit against the Regional Water Quality Control Board, and to provide general legal representation.</p>		
101-3007-431-43-00	MAINTENANCE SERVICES	69,900	71,600
	<p>1. Catch Basin Cleaning in Parking Lots: Contract services to clean catch basins in City-owned parking lots that do not have inserts, prior to the storm season. This program also stencils a water quality message on each inlet. (FY09-10 \$7,000) (FY10-11 \$7,100)</p> <p>2. Catch Basin Insert Maintenance in Parking Lots: Contract services to clean and maintain catch basin inserts in City-owned parking lots. (FY09-10 \$4,000) (FY10-11 \$4,000)</p> <p>3. Catch Basin Cleaning in Streets: Contract services to clean catch basins in City streets that do not have inserts, prior to the storm season. This program also stencils a water quality</p>		

Department: Public Works

Budget Program: Storm Water Quality

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	message on each inlet. (FY09-10 \$15,000) (FY10-11 \$15,200)		
	4. Catch Basin Insert Maintenance in Streets: Contract services to clean and maintain catch basin inserts in the City Streets. (FY09-10 \$6,000) (FY10-11 \$6,100)		
	5. Citywide Spill Cleanup: Contract services to respond to sewer and other spills that could impact water quality. (FY09-10 \$13,000) (FY10-11 \$13,500)		
	6. Sweeping in Parking Lots: Contract services to sweep City-owned parking lots. (FY09-10 \$15,500) (FY10-11 \$16,000)		
	7. Trash Pickup at Bus Shelters: Contract services for litter removal at the City's bus shelters. (Funded with Prop A funds) (FY09-10 \$2,800) (FY10-11 \$2,900)		
	8. Extra Sweep Before the Rainy Season: The National Pollution Discharge Elimination System (NPDES)/Clean Water Act requires that the City perform an extra sweep prior to the rainy season to reduce the number of contaminants that may flow into the bay. (FY09-10 \$6,600) (FY10-11 \$6,800)		

Department: Public Works
Budget Program: Building Maintenance

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-3008-431-32-00	PROF/TECH SERVICE	-390	0	-9,700	-9,700	-12,500	-12,500
	101-3008-431-41-10	WATER UTILITY SERVIC	-17,607	-21,627	-28,000	-28,000	-25,000	-26,000
	101-3008-431-41-20	GAS UTILITY SERVICE	-4,474	-5,523	-4,000	-4,000	-6,000	-6,200
	101-3008-431-41-30	LIGHT AND POWER	-102,035	-102,710	-124,000	-124,000	-120,000	-124,000
	101-3008-431-43-00	MAINTENANCE SERVICE	-286,110	-325,415	-321,700	-453,303	-309,400	-317,200
	101-3008-431-44-20	VEHICLE & EQUIP RENT	-929	0	0	0	0	0
	101-3008-431-61-00	OP SUPP/MINOR EQUIP	-42,638	-39,075	-51,500	-51,500	-52,000	-53,000
	101-3008-431-69-00	OTHER MISCELLANEOU	-1,213	-5,001	0	0	0	0
	101-3008-431-94-10	EQUIP REPLACEMENT C	-23,100	-6,100	-6,100	-6,100	-3,300	-3,100
Expenditure Subtotals			-478,496	-505,451	-545,000	-676,603	-528,200	-542,000
Net (Uses)/Resources Program Totals			-478,496	-505,451	-545,000	-676,603	-528,200	-542,000

Department: Public Works
Budget Program: Building Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-3008-431-32-00	<p>PROF/TECH SERVICE</p> <p>1. On-going Maintenance: Contract administration on an as-needed basis, and to monitor and inspect all maintenance contract activity on a regular basis. (\$2,500)</p> <p>2. Information Technology costs associated with small projects. Costs are incurred for temporarily moving workstations and other computer equipment when projects are performed. (\$10,000)</p>	12,500	12,500
101-3008-431-41-10	<p>WATER UTILITY SERVICE</p> <p>Water utility service for all public buildings.</p>	25,000	26,000
101-3008-431-41-20	<p>GAS UTILITY SERVICE</p> <p>Gas utility service for all public buildings.</p>	6,000	6,200
101-3008-431-41-30	<p>LIGHT AND POWER</p> <p>Light and power for all public buildings.</p>	120,000	124,000
101-3008-431-43-00	<p>MAINTENANCE SERVICES</p> <p>These services provide for the on-going maintenance of all City and park buildings. The budget allocation varies from year to year, depending on the number of maintenance projects planned each year.</p> <p>The following projects are on-going maintenance efforts:</p> <ol style="list-style-type: none"> 1. Custodial Services: Contracted janitorial service for all public buildings. (FY09-10 \$95,000) (FY10-11 \$97,000) 2. Graffiti Abatement: Removal of graffiti from public areas. (FY09-10 \$12,000) (FY10-11 \$12,400) 3. Building Maintenance: Maintenance activities include miscellaneous repairs to windows, locks, appliances, security doors and screens, minor vandalism, etc. (FY09-10 \$37,000) (FY10-11 \$38,000) 4. Utility Repairs: Plumbing, lighting and electrical repairs. Also provides for any major utility failures that might occur. (FY09-10 \$28,000) (FY10-11 \$29,000) 5. Building Security: Electronic building security at all park buildings and City Hall are provided by a contract security company. (FY09-10 \$17,500) (FY10-11 \$18,000) 6. Pest Control: Monthly pest control in and around all City 	309,400	317,200

Department: Public Works

Budget Program: Building Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	buildings. (FY09-10 \$4,200) (FY10-11 \$4,300)		
	7. Heating and Air Conditioning Maintenance: Servicing of HVAC systems at Hesse Park, Point Vicente Interpretive Center, Ladera Linda Community Center, Channel 33 Studio, PV on the Net, Disaster Communications Center, and the Civic Center. (FY09-10 \$17,000) (FY10-11 \$17,500)		
	8. Sewer Lift Station Maintenance: The sewer lift station at Point Vicente Interpretive Center is serviced and maintained bi-monthly by a private contractor. (FY09-10 \$4,000) (FY10-11 \$4,100)		
	9. Elevator Maintenance: The annual maintenance contract provides for inspection and license certification required by the State. (FY09-10 \$5,600) (FY10-11 \$5,800)		
	10. Fire Extinguisher Service: The Fire Code requires the City to annually inspect and certify the fire extinguishers at public facilities. (FY09-10 \$3,100) (FY10-11 \$3,200)		
	11. Emergency Generator Maintenance: Annual maintenance for the emergency generators at the Civic Center, the Point Vicente Interpretive Center, and Hesse Park. (FY09-10 \$3,500) (FY10-11 \$3,600)		
	12. Miscellaneous Building Maintenance: Provides for unanticipated minor building maintenance projects. (FY09-10 \$11,000) (FY10-11 \$11,300)		
	Annual Maintenance Projects:		
	1. Painting Program (FY09-10 \$55,000) (FY10-11 \$56,000)		
	2. Flooring Replacement Program: Ladera Linda office , Hesse Park activity room, and Ryan Park back office (FY09-10 \$16,500) (FY10-11 \$17,000)		
101-3008-431-61-00	OP SUPP/MINOR EQUIP	52,000	53,000
	Includes building maintenance supplies and minor equipment, as well as the purchase of custodial, sanitary, and kitchen supplies.		
101-3008-431-94-10	EQUIP REPLACEMENT CHGS	3,300	3,100
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.		

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-3009-431-32-00	PROF/TECH SERVICE	-8,623	-3,200	-25,200	-45,200	-25,400	-25,600
	101-3009-431-41-10	WATER UTILITY SERVIC	-100,658	-104,011	-159,000	-159,000	-125,000	-129,000
	101-3009-431-41-30	LIGHT AND POWER	-601	-583	-1,000	-1,000	-1,000	-1,000
	101-3009-431-43-00	MAINTENANCE SERVICE	-359,531	-463,941	-794,400	-898,969	-1,010,700	-1,042,400
	101-3009-431-61-00	OP SUPP/MINOR EQUIP	-9,742	-3,444	-11,300	-14,800	-11,600	-12,000
	101-3009-431-69-00	OTHER MISCELLANEOU	-11,826	-12,063	-11,193	-11,193	-11,193	-11,249
Expenditure Subtotals			-490,981	-587,242	-1,002,093	-1,130,162	-1,184,893	-1,221,249
	224-3024-361-10-00	INTEREST EARNINGS	1,743	6,873	800	800	0	0
From Oth Agen	224-3024-337-10-00	MEASURE A GRANT INC	432,494	35,176	66,000	66,000	151,000	151,000
Revenue Subtotals			434,237	42,049	66,800	66,800	151,000	151,000
Fr EET	101-3009-391-10-00	TRANSFERS IN	0	0	0	20,000	0	0
Fr Measure A	101-3009-391-10-00	TRANSFERS IN	19,371	100,599	106,900	82,900	151,000	151,000
Fr Waste Redu	101-3009-391-10-00	TRANSFERS IN	0	0	0	0	12,000	12,000
Transfers In Subtotals			19,371	100,599	106,900	102,900	163,000	163,000
Meas A Maint	224-3024-491-91-00	TRANSFERS OUT	-432,494	-100,599	-99,900	-75,900	-151,000	-151,000
Transfers Out Subtotals			-432,494	-100,599	-99,900	-75,900	-151,000	-151,000
Net (Uses)/Resources Program Totals			-469,867	-545,193	-928,293	-1,036,362	-1,021,893	-1,058,249

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-3009-431-32-00	PROF/TECH SERVICE 1. On-going Maintenance - Contract administration on an as-needed basis, along with regular park and trail inspections. (FY09-10 \$15,000) (FY10-11 \$15,000) 2. Playground Safety Audit - Quarterly playground inspections will be performed by a certified Playground Safety Inspector (FY09-10 \$5,400) (FY10-11 \$5,600) 3. One-time Maintenance Projects. Design and inspection services for parks, trails and open space maintenance projects (FY09-10 \$5,000) (FY10-11 \$5,000)	25,400	25,600
101-3009-431-41-10	WATER UTILITY SERVICE Water to all park irrigation systems.	125,000	129,000
101-3009-431-41-30	LIGHT AND POWER Power for landscape irrigation control boxes at the parks.	1,000	1,000
101-3009-431-43-00	MAINTENANCE SERVICES Landscape maintenance services for parks, trails and open space facilities. Measure A monies will fund approximately \$150,000 of these maintenance costs for the Palos Verdes Peninsula Land Conservancy (PVPLC), Forrestal Open Space, Barkentine Open Space and the Portuguese Bend Open Space Preserve. The budget allocation varies from year to year depending on the number of maintenance projects planned for each year. Projects 1 through 16 are on-going maintenance efforts: 1. Repairs and Extraordinary Maintenance: Repairs at facility parking lots, fences, signs, drainage, etc. that are not part of the regular maintenance service. This budget item also includes site preparation for special events such as the Civic Center 4th of July celebration and Whale of a Day. (FY09-10 \$65,000) (FY10-11 \$66,000) 2. Landscape Maintenance at Parks and City facilities: The scope of services is described fully in the contract specifications. Services include turf and ground cover care on a weekly basis, fertilization, playground maintenance, shrub and tree care, ball field maintenance, litter patrol on a seasonal and as-needed basis, maintenance of park furniture and other park amenities, and plant material replacement. (FY09-10 \$233,000) (FY10-11 \$240,000) 3. Irrigation Repairs: Annual, on-going repair of irrigation systems, including the replacement of damaged landscape at park and city facilities. (FY09-10 \$32,700) (FY10-11 \$33,800)	1,010,700	1,042,400

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	4. Landscape Lighting and Electrical Repairs: Repair of landscape lighting in all parks. (FY09-10 \$11,000) (FY10-11 \$11,300)		
	5. Portable Toilets: Weekly/bi-weekly servicing of portable toilets located at Portuguese Bend Field, Abalone Cove Shoreline Park, Del Cerro, Subregion I, a permanent handicapped accessible unit at Ryan Park, and at City-sponsored events. (FY09-10 \$12,900) (FY10-11 \$13,300)		
	6. Weed Abatement: Work crews perform regular weed abatement activities at City park sites, and semi-annually clear the fire roads and trails in the Portuguese Bend Reserve. (FY09-10 \$62,300) (FY10-11 \$64,500)		
	7. Weed Abatement: Annual discing of Grand View Park, Sunnyside Ridge and west of Indian Peak Road performed by the Los Angeles County Department of Agriculture. (FY09-10 \$10,000) (FY10-11 \$10,000)		
	8. Trails Maintenance: Provides for weed abatement, erosion control, and vegetation clearance for pedestrian use at the following dedicated trails. (FY09-10 \$21,000) (FY10-11 \$22,000)		
	a) Crooked Patch Trail - Ocean Terrace-Crest Rd		
	b) Gaucho Trail - Gaucho Drive		
	c) McBride Trail - Ocean Terrace-Vanderlip Canyon		
	d) Martingale Trail - Martingale-Willow Springs Trail		
	e) Pt. Vicente School - Calle De Suenos-Rue de la Pierre		
	f) S & S Trail - Crest Rd-Falcon segment		
	g) Seascape Trail - PVDW-Lunada Point		
	h) Vanderlip Trail - Long Point-Seacove Drive		
	i) Kajima Trail - Adjacent to Crest Road		
	j) Annie's Flower Stand Trail - Palos Verdes Drive South		
	k) Crest Road Trail - Along Crest Road street right-of-way		
	l) Forrestal Trail - Forrestal Open Space (Measure A eligible)		
	m) Seabreeze Trail - Crest Road to Ocean Terrace Drive		
	n) Tramonto Trail - McCarrell Canyon to western City limits		
	o) Barkentine Trail - Tramonto to McBride (Measure A eligible)		
	p) Conestoga Trail - Conestoga Drive to Palos Verdes Drive East		
	9. Exterior Trash Receptacle Replacement: Replacement of Trash receptacles at park locations as needed. (FY09-10 \$1,200) (FY10-11 \$1,200)		
	10. Recycling Bins: Recycling bins will be placed alongside trash receptacles at park locations. Waste Reduction monies will fund these costs for FY09-10 only. (FY09-10 \$10,000) (FY10-11 \$10,000)		
	11. Servicing of Recycling Bins: Recycling funds will be used to maintain and replace recycling bins at park sites. Waste		

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	Reduction monies will fund these costs for FY09-10 only. (FY09-10 \$2,000) (FY10-11 \$2,000)		
	12. Forrestal Open Space: Eligible Measure A costs for landscape maintenance and repairs. The Flying Mane fence will be removed in FY 09-10 and the Crystal Trailed repaired in FY 10-11. (FY 09-10 \$12,000) (FY 10-11 \$7,000)		
	13. Barkentine Open Space: Costs for landscape maintenance and repairs. The Sunshine Trail will be repaired in FY 09-10. (FY09-10 \$16,000) (FY10-11 \$6,400)		
	14. Portuguese Bend Reserve: Costs for landscape maintenance and repairs. The Pine Grove and North Sandbox trails will be repaired in FY 09-10. The Ishibashi Trail will be maintained in FY 10-11. (FY 09-10 \$21,000) (FY 10-11 \$41,000)		
	15. Open Space Fuel Modification: There are 36 City-owned parcels identified in the NCCP preserve that require fuel modification (brush clearance) by the L.A. County Weed Abatement Division of the LA County Agricultural Commission and the LA County Fire Department. These costs will be partially funded with about \$100,000 of Measure A maintenance monies. (FY 09-10 \$350,000) (FY 10-11 \$360,000)		
	16. Additional costs of open space maintenance as determined by a Palos Verdes Peninsula Land Conservancy analysis. (FY09-10 \$28,000) (FY10-11 \$29,000)		
	17. Abalone Cove Landslide Abatement District (ACLAD) and Klondike Canyon Landslide Abatement District assessments for City owned parcels in the Portuguese Bend Open Space. (FY09-10 \$58,000) (FY10-11 \$58,000)		
	Annual Maintenance Programs:		
	1. City Hall Tennis Court: The court is resurfaced every year to maintain a safe playing surface. (FY09-10 \$5,000) (FY10-11 \$5,100)		
	2. Ladera Linda Paddle Tennis Court: The two paddle tennis courts are resurfaced every year to maintain safe playing surfaces. (FY09-10 \$3,600) (FY10-11 \$3,700)		
	3. Annual Play Surface Maintenance Program - Play areas at the various park sites will be resurfaced as needed (FY09-10 \$21,000) (FY 10-11 \$22,000).		
	4. Parking Lot Resurfacing Program - Parking lots at the park sites will be resurfaced, as needed. (FY 09-10 \$11,000) (FY 10-11 \$11,300)		
	5. Playground Safety Audit Repairs - Repairs on play equipment		

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	to comply with the annual playground safety audit report. (FY 09-10 \$5,000) (FY 10-11 \$5,100)		
	One-time Maintenance Projects:		
	1. Miscellaneous One-time Maintenance Projects - Unanticipated maintenance projects. (FY 09-10 \$11,000) (FY 10-11 \$11,300)		
	2. Point Vicente Interpretive Center Outdoor Paths: seal cracks in the walkway paths. (FY 09-10 \$8,000)		
	3. Heavy-duty Trash Containers: Concrete/stone trash containers will be installed at the upper fields of Hesse Park (4) and the front grass area at Ladera Linda (2). (FY 10-11 \$5,400)		
	4. Ladera Linda Benches and Picnic Tables: Two benches and one picnic table will be installed adjacent to the play equipment located at the paddle tennis level. (FY 10-11 \$3,000)		
101-3009-431-61-00	OP SUPP/MINOR EQUIP	11,600	12,000
	Provides for replacement parts used to repair play equipment, picnic tables and barbecues, as well as supplies, paint, and additional materials for back-stops, signs, and minor fence repairs. The budget for Tot Lot Maintenance has been transferred to the Supply budget so that the City can purchase the sand and have City crews maintain the play areas.		
101-3009-431-69-00	OTHER MISCELLANEOUS	11,193	11,249
	Storm Drain User Fee for City owned parcels		
Meas A Maint			
224-3024-491-91-00	TRANSFERS OUT	151,000	151,000
	Transfer from the Measure A Maintenance fund to Parks, Trails & Open Space Maintenance within the General fund for the Palos Verdes Peninsula Land Conservancy activities and maintenance of Forrestal Open Space, Barkentine Open Space, and Portuguese Bend Reserve.		

Department: Public Works

Budget Program: Street Maintenance - Pavement Management

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	202-3002-431-54-00	LEGAL NOTICES AND AD	-3,151	0	0	0	0	0
	202-3002-431-55-00	PRINTING & BINDING	-218	0	0	0	0	0
Arterial Slurry	202-3002-431-43-00	MAINTENANCE SERVICE	-121,520	0	0	0	0	0
PB Rd Maint	202-3005-431-32-00	PROF/TECH SERVICE	0	-2,300	-10,080	-10,080	-10,000	-10,300
PB Rd Maint	202-3005-431-43-00	MAINTENANCE SERVICE	-305,773	-313,951	-352,100	-352,100	-267,000	-370,000
Slurry Resident	202-3002-431-32-00	PROF/TECH SERVICE	-10,885	0	0	0	0	0
Expenditure Subtotals			-441,547	-316,251	-362,180	-362,180	-277,000	-380,300
Fr General Fun	202-3005-391-10-00	TRANSFERS IN	0	0	212,180	212,180	0	25,000
Fr Prop C	202-3002-391-10-00	TRANSFERS IN	185,775	206,000	0	0	0	0
Fr Prop C	202-3005-391-10-00	TRANSFERS IN	280,482	0	0	0	277,000	355,300
Transfers In Subtotals			466,257	206,000	212,180	212,180	277,000	380,300
Net (Uses)/Resources Program Totals			24,710	-110,251	-150,000	-150,000	0	0

Department: Public Works

Budget Program: Street Maintenance - Pavement Management

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
<i>PB Rd Maint</i>			
202-3005-431-32-00	PROF/TECH SERVICE Portuguese Bend Road Maintenance: Inspection services for the Palos Verdes Drive South road repairs.	10,000	10,300
202-3005-431-43-00	MAINTENANCE SERVICES Portuguese Bend Road Maintenance: Street maintenance costs for ongoing repairs to Palos Verdes Drive South through the landslide area.	267,000	370,000

Department: Public Works
Budget Program: Street Maintenance - Non Pavement

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	202-3003-431-69-00	OTHER MISCELLANEOU	-383	0	0	0	0	0
1972 Act	203-3010-431-32-00	PROF/TECH SERVICE	-10,259	-8,789	-7,200	-7,200	-7,200	-7,200
1972 Act	203-3010-431-33-00	LEGAL SERVICES	0	0	-1,500	-1,500	-1,500	-1,500
1972 Act	203-3010-431-54-00	LEGAL NOTICES AND AD	-377	0	-500	-500	-500	-500
1972 Act	203-3010-431-94-20	OVERHEAD CHARGES	-55,300	-57,000	-58,700	-58,700	-59,900	-61,100
Medians	202-3003-431-32-00	PROF/TECH SERVICE	-5,000	-1,890	-16,000	-16,000	-16,000	-16,000
Medians	202-3003-431-41-10	WATER UTILITY SERVIC	-59,396	-76,889	-75,000	-75,000	-76,000	-77,000
Medians	202-3003-431-41-30	LIGHT AND POWER	-4,606	-5,195	-5,700	-5,700	-5,900	-6,000
Medians	202-3003-431-43-00	MAINTENANCE SERVICE	-114,689	-134,351	-137,255	-137,255	-172,274	-177,474
Roadside	202-3003-431-32-00	PROF/TECH SERVICE	0	0	-15,000	-15,000	-15,000	-15,000
Roadside	202-3003-431-43-00	MAINTENANCE SERVICE	-235,150	-200,584	-223,000	-223,000	-228,000	-232,000
Roadways	202-3003-431-43-00	MAINTENANCE SERVICE	-343,157	-414,368	-380,000	-380,000	-425,000	-432,000
Sidewalk/Ramp	202-3003-431-32-00	PROF/TECH SERVICE	0	0	-5,400	-5,400	-10,500	-10,600
Sidewalk/Ramp	202-3003-431-43-00	MAINTENANCE SERVICE	-64,598	-39,968	-111,000	-445,300	-108,000	-110,000
Street Signs	202-3003-431-61-00	OP SUPP/MINOR EQUIP	-54,504	-50,430	-58,400	-58,400	-59,000	-60,500
Street Sweep	202-3003-431-43-00	MAINTENANCE SERVICE	-109,534	-111,361	-133,000	-133,000	-137,000	-141,000
Tree Trim	202-3003-431-43-00	MAINTENANCE SERVICE	-199,367	-198,124	-237,000	-237,000	-218,000	-225,000
Weed Abate	202-3003-431-43-00	MAINTENANCE SERVICE	-10,338	-18,670	-35,000	-35,000	-36,000	-37,000
Expenditure Subtotals			-1,266,658	-1,317,619	-1,499,655	-1,833,955	-1,575,774	-1,609,874
	202-3003-344-50-00	TREE TRIMMING FEES	168	237	0	0	0	0
	202-3003-361-10-00	INTEREST EARNINGS	0	0	0	0	3,200	6,900
	202-6000-361-10-00	INTEREST EARNINGS	25,630	24,985	3,800	3,800	0	0
	203-3010-361-10-00	INTEREST EARNINGS	7,047	8,787	800	800	900	900
Chg for Svcs	202-3003-344-30-00	SIDEWALK REPAIR	3,500	349	4,000	4,000	4,100	4,200
From Oth Agen	202-3003-334-10-00	ST MAINT GRANT INCOM	318,308	0	414,829	414,829	406,388	445,301
From Oth Agen	202-3003-335-30-50	STATE GAS TAX 2105	264,169	259,302	270,000	270,000	260,000	260,000
From Oth Agen	202-3003-335-30-60	STATE GAS TAX 2106	188,561	154,003	160,000	160,000	154,000	154,000
From Oth Agen	202-3003-335-30-70	STATE GAS TAX 2107	323,622	347,614	360,000	360,000	346,900	346,900

Department: Public Works
Budget Program: Street Maintenance - Non Pavement

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
From Oth Agen	202-3003-335-30-75	STATE GAS TAX 2107.5	6,000	6,000	6,000	6,000	6,000	6,000
Other Revenue	202-3003-369-10-00	ST MAINT MISC REVENU	18,277	21,041	5,200	5,200	5,300	5,400
Taxes	203-3010-311-10-00	PROPERTY TAX	254,329	255,183	257,273	257,273	257,559	258,847
Revenue Subtotals			1,409,611	1,077,501	1,481,902	1,481,902	1,444,347	1,488,448
Fr 1911 Act	203-3010-391-10-00	TRANSFERS IN	50,755	0	0	0	0	0
Fr 1972 Act	202-3003-391-10-00	TRANSFERS IN	289,821	180,000	180,000	180,000	200,000	204,000
Fr Gen'l fund	202-3003-391-10-00	TRANSFERS IN	282,000	239,000	172,845	242,845	0	175,000
Fr Other	202-3003-391-10-00	TRANSFERS IN	0	0	0	0	210,000	0
Fr Waste Red	202-3003-391-10-00	TRANSFERS IN	38,000	38,000	0	0	40,000	0
Transfers In Subtotals			660,576	457,000	352,845	422,845	450,000	379,000
1972 Act	203-3010-491-91-00	TRANSFERS OUT	-289,821	-180,000	-180,000	-180,000	-200,000	-204,000
To Street Maint	202-3003-491-91-00	TRANSFERS OUT	-512,375	0	0	0	0	0
Transfers Out Subtotals			-802,196	-180,000	-180,000	-180,000	-200,000	-204,000
Net (Uses)/Resources Program Totals			1,333	36,882	155,092	-109,208	118,573	53,574

Department: Public Works
Budget Program: Street Maintenance - Non Pavement

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
1972 Act			
203-3010-431-32-00	PROF/TECH SERVICE Provides for preparation of the annual Engineer's report.	7,200	7,200
203-3010-431-33-00	LEGAL SERVICES Provides for assessment district related legal services.	1,500	1,500
203-3010-431-54-00	LEGAL NOTICES AND ADS Notices for Public Hearings.	500	500
203-3010-431-94-20	OVERHEAD CHARGES The 1972 Act allows for the reimbursement of Public Works administration overhead costs associated with establishing and administering the district.	59,900	61,100
203-3010-491-91-00	TRANSFERS OUT Transfer from the 1972 Act fund to the Street Maintenance fund for Street Landscape Maintenance activities. Street Landscape Maintenance has been established in the Street Maintenance fund and contains expenditures that are fully eligible for funding under the 1972 Act.	200,000	204,000
Medians			
202-3003-431-32-00	PROF/TECH SERVICE This line item provides for contract administration assistance in developing requests for proposals and contract documents, maintenance contract administration, and to monitor and inspect contract maintenance activity on a regular basis.	16,000	16,000
202-3003-431-41-10	WATER UTILITY SERVICE Water service to all irrigated medians.	76,000	77,000
202-3003-431-41-30	LIGHT AND POWER Electrical power for medians which have electronic irrigation controllers and/or landscape lighting. This budget item includes \$1,040 for power to Ocean Terrace, which is a special benefit median funded with Landscape and Lighting (1972 Act) assessments.	5,900	6,000
202-3003-431-43-00	MAINTENANCE SERVICES 1. Median Maintenance: Maintenance of landscaped center medians and street right-of-ways. The work includes turf areas,	172,274	177,474

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	ground cover areas, irrigation systems, streets, shrubs, hardscapes, litter patrol, and weed abatement. Litter abatement activities are funded with \$10,000 of Department of Conservation monies received in the Waste Reduction Program. Additional maintenance costs include the new medians on Palos Verdes Drive West and Hawthorne Boulevard and the Trump medians on Palos Verdes Drive South. (FY09-10 \$164,000) (FY10-11 \$169,000)		
	2. Backflow Inspections: To meet the requirements of California Water Service and the Los Angeles County Health Department, all backflow prevention devices are certified annually by a private contractor. (FY09-10 \$6,000) (FY10-11 \$6,200)		
	3. Special Benefit Median Maintenance is funded with Landscape and Lighting Maintenance Assessments (1972 Act) and includes: a. Rue Beaupre (FY09-10 \$530) (FY10-11 \$530) b. Alta Vista (FY09-10 \$865) (FY10-11 \$865) c. Ocean Terrace (FY09-10 \$879) (FY10-11 \$879)		
Roadside			
202-3003-431-32-00	PROF/TECH SERVICE This line item provides for contract administration assistance in developing requests for proposals and contract documents, maintenance contract administration, and to monitor and inspect contract right-of-way maintenance activity.	15,000	15,000
202-3003-431-43-00	MAINTENANCE SERVICES 1. Roadside Maintenance: Litter Contract services for Roadside Maintenance include litter pick-up, sign repair and installation, clean-up of illegal dumping, vegetation removal, and fence and guardrail repair and replacement. Additional maintenance costs for the Palos Verdes Drive South/Palos Verdes Drive East ROW area that was landscaped in FY07-08 are included. (FY 09-10 \$195,000) (FY10-11 \$198,000) 2. Roadway Repairs Due to Accidents: Repairs that are not included in regular roadway or roadside maintenance. The City attempts to recover repair costs associated with accidents from the parties that cause the damage. (FY09-10 \$33,000) (FY10-11 \$34,000)	228,000	232,000
Roadways			
202-3003-431-43-00	MAINTENANCE SERVICES Contract services for roadway maintenance includes temporary pavement patching and temporary sidewalk repair. (FY 09-10 \$410,000) (FY 10-11 \$417,000) Mile Post System - A system of road markers will be installed as reference points on major arterials that do not have street addresses to assist road crews and grant (FEMA) evaluators in	425,000	432,000

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	identifying work locations. The major arterials include areas on Palos Verdes Drive West, Palos Verdes Drive South, and Palos Verdes Drive East. One arterial will be completed each fiscal year. (FY 09-10 \$15,000) (FY 10-11 \$15,000)		
Sidewalk/Ramp			
202-3003-431-32-00	PROF/TECH SERVICE Sidewalk Repair Program inventory, administration and inspection services. (FY 09-10 \$5,500) (FY 10-11 \$5,600) Annual Sidewalk GIS Theme Layer - The GIS sidewalk data is updated each time a sidewalk project is completed. (FY 09-10 \$5,000) (FY 10-11 \$5,000)	10,500	10,600
202-3003-431-43-00	MAINTENANCE SERVICES Sidewalk Repair Program: Sidewalks are repaired and replaced throughout the City on a five-year cycle. In addition to repairing and replacing sidewalks, the City performs sidewalk grinding, which provides a more efficient and less expensive alternative to repairing sidewalks that do not need to be replaced. Adjacent property owners reimburse the City for a portion of the expense to repair and replace sidewalks.	108,000	110,000
Street Signs			
202-3003-431-61-00	OP SUPP/MINOR EQUIP 1. Street Signs: This is a multi-year program to replace the aging blue street signs that are rusting and difficult to read. (FY09-10 \$14,000) (FY10-11\$14,500) 2. Operating Supplies: Traffic safety devices and materials required to perform street maintenance activities including signs, sign posts, guardrail, guardrail posts, paint, sandbags, concrete, and asphalt. (FY09-10 \$45,000) (FY10-11 \$46,000)	59,000	60,500
Street Sweep			
202-3003-431-43-00	MAINTENANCE SERVICES Street Sweeping: Contract services for the mechanical sweeping of streets citywide. Approximately \$8,000 of this cost is reimbursed by Caltrans for sweeping Western Avenue twice per month. The sweeping schedule is as follows: Western Avenue: Weekly Hawthorne Boulevard: Twice Monthly All remaining streets: Monthly Additional Citywide sweep: Autumn Various Areas: As Needed	137,000	141,000
Tree Trim			
202-3003-431-43-00	MAINTENANCE SERVICES Street Tree Trimming: Includes costs for removing tree limbs to provide a 16-foot clearance over sidewalks and streets and for the	218,000	225,000

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	removal of fallen tree limbs and trees. Mulching costs of \$30,000 are included in the budget and are funded with Waste Reduction monies.		
Weed Abate			
202-3003-431-43-00	MAINTENANCE SERVICES	36,000	37,000
	Weed Abatement: Contract service for chemical and mechanical control of weeds on undeveloped rights-of-way throughout the City. Weed control is conducted in areas designated by Fire Department requirements.		

Department: Public Works
Budget Program: Sewer Maintenance

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	101-3026-431-32-00	PROF/TECH SERVICE	0	-5,084	-104,400	-102,400	-50,300	-51,300
	101-3026-431-43-00	MAINTENANCE SERVICE	0	0	-10,300	-10,300	-10,000	-10,000
Expenditure Subtotals			0	-5,084	-114,700	-112,700	-60,300	-61,300
Net (Uses)/Resources Program Totals			0	-5,084	-114,700	-112,700	-60,300	-61,300

Department: Public Works

Budget Program: Sewer Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
101-3026-431-32-00	PROF/TECH SERVICE	50,300	51,300
	1. Industrial Waste Monitoring - Provides for a Los Angeles County Department of Public Works program for sewer testing of hazardous materials and emergency response. (FY09-10 \$7,500) (FY10-11 \$7,700)		
	2. Sewer Pipe Filming & Investigation - Annual Closed Circuit Television (CCTV) inspections of sewer pipes are necessary each year for a cleaning and pipe replacement program. (FY09-10 \$27,800) (FY10-11 \$28,600)		
	3. Sewer System GIS Theme Layer - Add sewer data to GIS system. (FY 09-10 \$15,000) (FY 10-11 \$15,000)		
101-3026-431-43-00	MAINTENANCE SERVICES	10,000	10,000
	This budget allows for repair of small cracks in pipes identified in CCTV inspections. County will repair major cracks in pipes on an emergency basis.		

Department: Public Works
Budget Program: Special District Maintenance

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
El Prado	209-3019-431-32-00	PROF/TECH SERVICE	-22	-24	0	0	0	0
El Prado	209-3019-431-41-30	LIGHT AND POWER	-305	-290	-200	-200	-300	-300
El Prado	209-3019-431-43-00	MAINTENANCE SERVICE	0	0	-700	-700	-10,700	-700
Subregion 1	223-3023-431-41-10	WATER UTILITY SERVIC	-15,952	-18,372	-15,000	-15,000	-15,500	-16,000
Subregion 1	223-3023-431-41-30	LIGHT AND POWER	-256	-355	0	0	0	0
Subregion 1	223-3023-431-43-00	MAINTENANCE SERVICE	-35,077	-44,229	-50,900	-50,900	-51,500	-53,000
Expenditure Subtotals			-51,612	-63,270	-66,800	-66,800	-78,000	-70,000
	209-3019-361-10-00	INTEREST EARNINGS	201	341	210	210	160	30
	223-3023-361-10-00	INTEREST EARNINGS	21,675	29,147	18,900	12,000	11,300	15,000
Taxes	209-3019-311-10-00	PROPERTY TAX	1,751	1,793	1,820	1,820	1,870	1,910
Revenue Subtotals			23,627	31,281	20,930	14,030	13,330	16,940
Fr General Fun	223-3023-391-10-00	TRANSFERS IN	57,000	30,000	40,000	55,000	55,000	55,000
Transfers In Subtotals			57,000	30,000	40,000	55,000	55,000	55,000
Net (Uses)/Resources Program Totals			29,015	-1,989	-5,870	2,230	-9,670	1,940

Department: Public Works
Budget Program: Special District Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
<i>El Prado</i>			
209-3019-431-41-30	LIGHT AND POWER The line item provides for utility expenses.	300	300
209-3019-431-43-00	MAINTENANCE SERVICES This line item provides for miscellaneous repairs as needed. It is expected that the El Prado HOA will request a \$10,000 distribution for a qualified project during FY09-10.	10,700	700
<i>Subregion 1</i>			
223-3023-431-41-10	WATER UTILITY SERVICE Water service to the Subregion 1 area.	15,500	16,000
223-3023-431-43-00	MAINTENANCE SERVICES In accordance with the development agreement for Subregion I, the City maintains certain improvements constructed by the developer. The cost of this maintenance service is partially funded by a special fund established by the developer. The interest revenue from this fund is not sufficient to cover maintenance costs and must be subsidized with an annual General Fund transfer.	51,500	53,000

Department: Public Works
Budget Program: Street Lighting - 1911 Act

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	211-3011-431-32-00	PROF/TECH SERVICE	-5,682	-6,334	-8,000	-8,000	-8,000	-8,000
	211-3011-431-43-00	MAINTENANCE SERVICE	-276,786	-299,353	-400,000	-400,000	-412,000	-424,000
	211-3011-431-94-20	OVERHEAD CHARGES	-66,240	-70,000	-72,000	-72,000	-73,400	-74,900
Expenditure Subtotals			-348,708	-375,687	-480,000	-480,000	-493,400	-506,900
	211-3011-361-10-00	INTEREST EARNINGS	46,159	66,093	35,000	35,000	21,700	27,400
Taxes	211-3011-311-10-00	PROPERTY TAX	450,639	473,633	375,000	375,000	483,100	492,800
Revenue Subtotals			496,798	539,726	410,000	410,000	504,800	520,200
To Traff Sig Mn	211-3011-491-91-00	TRANSFERS OUT	-113,194	-66,931	-76,800	-76,800	-84,000	-85,600
Transfers Out Subtotals			-113,194	-66,931	-76,800	-76,800	-84,000	-85,600
Net (Uses)/Resources Program Totals			34,896	97,108	-146,800	-146,800	-72,600	-72,300

Department: Public Works
Budget Program: Street Lighting - 1911 Act

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
211-3011-431-32-00	PROF/TECH SERVICE Administrative fee paid to Los Angeles County to collect the street lighting assessment on the property tax bill.	8,000	8,000
211-3011-431-43-00	MAINTENANCE SERVICES Contract maintenance costs and electrical service for street lighting citywide. This does not include traffic signals, which are budgeted in the Traffic Management program.	412,000	424,000
211-3011-431-94-20	OVERHEAD CHARGES The 1911 Act allows for the reimbursement of Public Works administration overhead costs associated with establishing and administering the district.	73,400	74,900
To Traff Sig Mnt			
211-3011-491-91-00	TRANSFERS OUT Funding transfer for traffic signal maintenance accounted for in the Street Maintenance fund.	84,000	85,600

Department: Public Works
Budget Program: Beautification - Recycling

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	212-3012-431-11-00	SALARY & WAGES - FT	-311	-11,435	-14,710	-14,710	-10,170	-10,600
	212-3012-431-29-00	EMPLOYEE BENEFITS	0	-5,520	-6,030	-6,030	-5,060	-4,814
	212-3012-431-32-00	PROF/TECH SERVICE	0	0	-2,000	-2,000	-2,000	-2,000
	212-3012-431-93-00	CITY GRANTS	-188,526	-153,364	-239,000	-451,844	-75,000	-75,000
	212-3012-431-94-20	OVERHEAD CHARGES	-4,000	-4,100	-4,200	-4,200	-4,300	-4,400
Expenditure Subtotals			-192,837	-174,419	-265,940	-478,784	-96,530	-96,814
	212-3012-361-10-00	INTEREST EARNINGS	31,793	49,720	22,300	22,300	12,900	3,400
Other Revenue	212-3012-367-10-00	HAULER RECYCLE FEE	309,130	289,191	195,000	195,000	150,000	151,500
Revenue Subtotals			340,923	338,911	217,300	217,300	162,900	154,900
To Other	212-3012-491-91-00	TRANSFERS OUT	0	0	0	0	-210,000	0
To Street Impr	212-3012-491-91-00	TRANSFERS OUT	-12,000	0	-155,200	-160,200	-546,000	-227,100
Transfers Out Subtotals			-12,000	0	-155,200	-160,200	-756,000	-227,100
Net (Uses)/Resources Program Totals			136,086	164,492	-203,840	-421,684	-689,630	-169,014

Department: Public Works
Budget Program: Beautification - Recycling

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
212-3012-431-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	10,170	10,600
212-3012-431-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	5,060	4,814
212-3012-431-32-00	PROF/TECH SERVICE Provides for inspection services of the beautification grant projects.	2,000	2,000
212-3012-431-93-00	CITY GRANTS Annual Neighborhood Beautification Recycling Grant Program.	75,000	75,000
212-3012-431-94-20	OVERHEAD CHARGES Reimbursement of overhead costs associated with administering the Recycling Beautification grant program.	4,300	4,400
To Other			
212-3012-491-91-00	TRANSFERS OUT One-time transfer to the Street Maintenance fund for right of way maintenance, including medians. This one-time transfer constitutes a use of accumulated reserves in the Beautification fund.	210,000	0
To Street Improvements			
212-3012-491-91-00	TRANSFERS OUT Transfer to the Street Improvements program in the CIP fund for median projects	546,000	227,100

Department: Public Works
Budget Program: Waste Reduction

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	213-3013-431-11-00	SALARY & WAGES - FT	-31,982	-32,527	-50,220	-50,220	-40,990	-42,600
	213-3013-431-29-00	EMPLOYEE BENEFITS	-8,900	-12,840	-14,040	-14,040	-13,968	-13,289
	213-3013-431-32-00	PROF/TECH SERVICE	-87,182	-26,663	-200,300	-215,300	-42,500	-44,700
	213-3013-431-33-00	LEGAL SERVICES	-10,390	-5,971	-16,000	-16,000	-30,000	-16,000
	213-3013-431-43-00	MAINTENANCE SERVICE	-521	0	-10,000	-10,000	-1,500	-1,500
	213-3013-431-53-00	POSTAGE	-2,228	-2,434	-4,200	-4,200	-2,800	-3,000
	213-3013-431-54-00	LEGAL NOTICES AND AD	-440	0	-2,300	-2,300	-2,500	-2,500
	213-3013-431-55-00	PRINTING & BINDING	-12,831	-9,343	-13,100	-13,100	-11,200	-11,200
	213-3013-431-56-00	MILEAGE REIMBURSE	-167	-240	-100	-100	-300	-300
	213-3013-431-57-00	MEETINGS & CONFRNC	-105	0	-300	-300	-300	-300
	213-3013-431-59-20	MEMBERSHIPS & DUES	-195	0	-200	-200	-100	-100
	213-3013-431-59-30	PUBLICATIONS & JRNLS	-99	0	-100	-100	-250	-250
	213-3013-431-61-00	OP SUPP/MINOR EQUIP	-3,372	-2,891	-3,700	-26,200	-5,500	-5,500
	213-3013-431-93-00	CITY GRANTS	-13,273	-14,769	-15,100	-15,100	-14,900	-14,900
	213-3013-431-94-20	OVERHEAD CHARGES	-7,100	-7,300	-7,500	-7,500	-7,600	-7,800
Expenditure Subtotals			-178,785	-114,978	-337,160	-374,660	-174,408	-163,939
	213-3013-361-10-00	INTEREST EARNINGS	12,873	14,202	5,540	5,540	1,740	550
	213-3013-367-30-00	RECYCLING FEES	0	0	45,000	45,000	46,150	150,000
	213-3013-369-10-00	MISC REVENUES	2,000	0	0	0	0	0
Chg for Svcs	213-3013-368-10-00	AB 939 FEES	29,222	51,042	25,000	25,000	25,000	0
From Oth Agen	213-3013-334-10-00	USED OIL BLOCK GRAN	63,155	72,272	65,000	102,500	65,000	25,000
Revenue Subtotals			107,250	137,516	140,540	178,040	137,890	175,550
To Parks Maint	213-3013-491-91-00	TRANSFERS OUT	0	0	0	0	-12,000	-12,000
To Parks Maint	213-3013-491-91-00	TRANSFERS OUT	-40,308	-38,000	-7,000	-7,000	0	0
To Street Maint	213-3013-491-91-00	TRANSFERS OUT	0	0	0	0	-40,000	0
Transfers Out Subtotals			-40,308	-38,000	-7,000	-7,000	-52,000	-12,000
Net (Uses)/Resources Program Totals			-111,843	-15,462	-203,620	-203,620	-88,518	-389

Department: Public Works

Budget Program: Waste Reduction

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
213-3013-431-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	40,990	42,600
213-3013-431-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	13,968	13,289
213-3013-431-32-00	PROF/TECH SERVICE Consultant services will assist in implementing the following items: 1. Source Reduction and Recycling Element (SRRE) program. (FY09-10 \$25,000) (FY10-11 \$27,000) 2. Used Oil Program. (FY09-10 \$3,000) (FY10-11 \$3,000) 3. Los Angeles Regional Agency (LARA): City's annual contribution. (FY09-10 \$8,500) (FY10-11 \$8,700) 4. Public Outreach activities for the City's Used Oil Recycling program, combined with National Pollution Discharge Elimination System (NPDES) storm water pollution prevention activities, including school assemblies. (FY09-10 \$ 6,000) (FY10-11 \$6,000)	42,500	44,700
213-3013-431-33-00	LEGAL SERVICES Provides for services related to AB939/Source Reduction and the Recycling Element as needed. Additional legal services will be needed in FY 09-10 for the award of the new commercial waste hauler's contract.	30,000	16,000
213-3013-431-43-00	MAINTENANCE SERVICES Contract services for door to door hazardous and e-waste pickup service.	1,500	1,500
213-3013-431-53-00	POSTAGE 1. Postage contribution for the City Newsletter (FY09-10 \$1,800) (FY10-11 \$2,000). 2. Postage for public education material. (FY09-10 \$1,000) (FY10-11 \$1,000)	2,800	3,000
213-3013-431-54-00	LEGAL NOTICES AND ADS Legal notice advertising for projects funded with Waste Reduction monies, as well as various waste reduction and NPDES programs	2,500	2,500

Department: Public Works

Budget Program: Waste Reduction

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	and events.		
213-3013-431-55-00	PRINTING & BINDING The budget provides for the printing of materials related to the following activities: 1. Printing cost contribution for the City Newsletter for advertising City recycling programs. (FY09-10 \$4,700) (FY10-11 \$4,700) 2. Public outreach material for recycling education, the used oil and NPDES programs. (FY09-10 \$5,000) (FY10-11 \$5,000) 3. Recycler of the Month cards (FY09-10 \$1,500) (FY10-11 \$1,500)	11,200	11,200
213-3013-431-56-00	MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when attending meetings on behalf of the city.	300	300
213-3013-431-57-00	MEETINGS & CONFRNCS Charges for expenses incurred for authorized City meetings and conferences. Expenses include registration fees and other expenses incurred.	300	300
213-3013-431-59-20	MEMBERSHIPS & DUES Dues for the City's membership in various solid waste organizations.	100	100
213-3013-431-59-30	PUBLICATIONS & JRNLS Purchase of solid waste and recycling journals and magazines.	250	250
213-3013-431-61-00	OP SUPP/MINOR EQUIP Funds to be used for the purchase of the following supplies: 1. Promotional items for used oil and filter recycling, such as containers, funnels and oil changing floor mats, using Used Oil block grant funds. (FY09-10 \$4,000) (FY10-11 \$4,000) 2. Recycling bins for multi-family complex use at pool sites and community rooms. (FY09-10 \$500) (FY10-11 \$500) 3. Miscellaneous recycling items such as signs, labels, etc. (FY09-10 \$1,000) (FY10-11 \$1,000)	5,500	5,500

Department: Public Works

Budget Program: Waste Reduction

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
213-3013-431-93-00	CITY GRANTS Waste Reduction revenues fund the following grants and incentive programs: 1. Composting bins (FY09-10 \$700) (FY10-11 \$700) 2. School Recycling Drive (FY09-10 \$1,200) (FY10-11 \$1,200) 3. Recycler of the Month - The budget has been increased because there are now two awards instead of one at each Council meeting. (FY09-10 \$13,000) (FY10-11 \$13,000)	14,900	14,900
213-3013-431-94-20	OVERHEAD CHARGES The Waste Reduction program is charged with a share of the Public Works department overhead. This overhead charge reflects the program's use of City facilities and supervising personnel to manage the program.	7,600	7,800
To Parks Maint			
213-3013-491-91-00	TRANSFERS OUT Transfer from the Waste Reduction fund to Parks, Trails & Open Space Maintenance within the General fund for recycling bins and servicing of the recycling bins at City park sites.	12,000	12,000
To Street Maint			
213-3013-491-91-00	TRANSFERS OUT Transfer to Street Maintenance for the following: 1. Mulching tree trimming material and utilizing the recycled material at trails, medians and parks throughout the City. (\$30,000) 2. Funds for a portion of litter abatement activities at City right-of-way areas using Department of Conservation block grant funds. (\$10,000)	40,000	0

Department: Public Works
Budget Program: Transit

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
AQMD	214-3014-431-43-00	MAINTENANCE SERVICE	-34,000	-50,000	-50,000	-50,000	-50,000	-50,000
AQMD	214-3014-431-59-20	MEMBERSHIPS & DUES	-7,818	-7,818	0	0	0	0
Prop A	216-3016-431-43-00	MAINTENANCE SERVICE	-487,273	-488,980	-630,093	-630,093	-645,700	-668,800
Prop A	216-3016-431-55-00	PRINTING & BINDING	-1,804	-1,963	-2,700	-2,700	-2,700	-2,700
Prop A	216-3016-431-61-00	OP SUPP/MINOR EQUIP	0	0	-3,500	-3,500	-3,500	-3,500
Prop A	216-3016-431-69-00	MISC EXPENSES	-1,100,000	0	0	0	0	0
Prop A	216-3016-431-73-00	IMPROV OTH THAN BLD	0	0	0	0	-16,000	-16,500
Prop A	216-3016-431-94-20	OVERHEAD CHARGES	-2,700	-2,800	-2,900	-2,900	-3,000	-3,000
Expenditure Subtotals			-1,633,595	-551,561	-689,193	-689,193	-720,900	-744,500
	214-3014-361-10-00	INTEREST EARNINGS	1,275	1,228	1,310	1,310	800	1,080
Prop A	216-3016-338-20-00	PROP A SALES TAX	704,171	686,698	721,300	721,300	698,923	698,900
Prop A	216-3016-361-10-00	INTEREST EARNINGS	27,026	285	5,600	5,600	1,000	1,800
Taxes	214-3014-338-30-00	AB 2766 REVENUES	51,721	51,468	50,000	50,000	49,800	49,800
Revenue Subtotals			784,193	739,679	778,210	778,210	750,523	751,580
Prop A	216-3016-491-91-00	TRANSFERS OUT	0	0	0	-187,000	0	0
Prop A	216-3016-491-91-00	TRANSFERS OUT	-16,860	-17,600	-18,200	-18,200	-2,800	-2,900
Transfers Out Subtotals			-16,860	-17,600	-18,200	-205,200	-2,800	-2,900
Net (Uses)/Resources Program Totals			-866,262	170,518	70,817	-116,183	26,823	4,180

Department: Public Works

Budget Program: Transit

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
AQMD			
214-3014-431-43-00	MAINTENANCE SERVICES Maintenance Services: Provides funds for a portion of the City's cost to participate in the Palos Verdes Peninsula Transit Authority. The remaining share of the transit contribution is funded with Proposition A funds.	50,000	50,000
Prop A			
216-3016-431-43-00	MAINTENANCE SERVICES The City contributes a share of its Prop A funds for the operation and maintenance of the following transit programs: 1. Palos Verdes Transit/Dial-A-Ride-Lift - The budget has been increased to reflect the percentage increase of Prop A revenues that the City receives. The City's total contribution to this program is: > FY 09-10 \$587,000: AQMD \$50,000 & Prop A \$537,000. > FY 10-11 \$603,000: AQMD \$50,000 & Prop A \$553,000. 2. Municipal Area Express (MAX) (FY09-10 \$106,000) (FY10-11 \$113,000) 3. Bus Stop Maintenance (FY09-10 \$2,700) (FY10-11 \$2,800)	645,700	668,800
216-3016-431-55-00	PRINTING & BINDING Subsidizes a portion of City Newsletter printing costs for advertising City transit programs.	2,700	2,700
216-3016-431-61-00	OP SUPP/MINOR EQUIP This line item provides for the replacement of trash receptacles at bus stops and the purchase of supplies to remove graffiti from the existing receptacles.	3,500	3,500
216-3016-431-73-00	IMPROV OTH THAN BLDGS Bus Stop Shelter Improvements	16,000	16,500
216-3016-431-94-20	OVERHEAD CHARGES The Proposition A guidelines allow for the reimbursement of Public Works administration overhead costs associated with administering the program.	3,000	3,000
216-3016-491-91-00	TRANSFERS OUT Transfer to Storm Water Quality for trash pick-up at the City's bus shelters.	2,800	2,900

Department: Public Works
Budget Program: Abalone Cove Sewer Maintenance

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	225-3025-431-11-00	SALARY & WAGES - FT	-2,819	-2,027	-11,660	-11,660	-7,763	-8,100
	225-3025-431-29-00	EMPLOYEE BENEFITS	-1,400	-940	-5,140	-5,140	-3,475	-3,306
	225-3025-431-32-00	PROF/TECH SERVICE	-5,199	-5,131	-5,600	-5,600	-5,300	-5,300
	225-3025-431-41-30	LIGHT AND POWER	-8,392	-3,870	-3,100	-3,100	-4,000	-4,000
	225-3025-431-43-00	MAINTENANCE SERVICE	-31,966	-53,181	-38,900	-39,800	-41,000	-42,000
	225-3025-431-54-00	LEGAL NOTICES AND AD	-315	-330	-500	-500	-500	-500
	225-3025-431-73-00	IMPROV OTH THAN BLD	0	0	0	-70,000	0	0
Expenditure Subtotals			-50,091	-65,479	-64,900	-135,800	-62,038	-63,206
	225-3025-361-10-00	INTEREST EARNINGS	1,758	5,206	460	460	570	650
Taxes	225-3025-311-10-00	PROPERTY TAX	42,535	43,091	44,750	44,750	45,650	46,560
Revenue Subtotals			44,293	48,297	45,210	45,210	46,220	47,210
Fr Gen'l Fund	225-3025-391-10-00	TRANSFERS IN	10,700	80,700	10,700	10,700	10,700	10,700
Transfers In Subtotals			10,700	80,700	10,700	10,700	10,700	10,700
Net (Uses)/Resources Program Totals			4,902	63,518	-8,990	-79,890	-5,118	-5,296

Department: Public Works

Budget Program: Abalone Cove Sewer Maintenance

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
225-3025-431-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	7,763	8,100
225-3025-431-29-00	EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge.	3,475	3,306
225-3025-431-32-00	PROF/TECH SERVICE 1. Consultant services to prepare the annual Engineer's report (\$4,500) 2. 24-hour answering service for maintenance calls (\$800)	5,300	5,300
225-3025-431-41-30	LIGHT AND POWER Electricity cost for the pump station communication system.	4,000	4,000
225-3025-431-43-00	MAINTENANCE SERVICES On-going operation and maintenance of the sewer facilities.	41,000	42,000
225-3025-431-54-00	LEGAL NOTICES AND ADS Legal notice publication for public hearing.	500	500

Department: Public Works
Budget Program: Ginsburg Cultural Arts Building

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	227-3027-431-73-00	IMPROV OTH THAN BLD	0	-18,606	0	0	0	0
Expenditure Subtotals			0	-18,606	0	0	0	0
	227-3027-365-90-00	DONATIONS - RESTRICT	0	500,000	0	0	0	0
Interest	227-3027-361-10-00	INTEREST EARNINGS	0	10,651	12,200	12,200	7,600	10,200
Revenue Subtotals			0	510,651	12,200	12,200	7,600	10,200
Net (Uses)/Resources Program Totals			0	492,045	12,200	12,200	7,600	10,200

Department: Public Works
Budget Program: Recreation Improvement Donations

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	228-5028-337-10-00	LOCAL GRANT INCOME	0	0	0	0	300,000	0
	228-5028-361-10-00	INTEREST EARNINGS	0	34	0	0	0	0
	228-5028-365-90-00	DONATIONS - RESTRICT	0	2,014	0	0	300,000	0
Revenue Subtotals			0	2,048	0	0	600,000	0
	228-5028-491-91-00	TRANSFERS OUT	0	0	0	0	-600,000	0
Transfers Out Subtotals			0	0	0	0	-600,000	0
Net (Uses)/Resources Program Totals			0	2,048	0	0	0	0

Department: Public Works

Budget Program: Recreation Improvement Donations

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
228-5028-491-91-00	TRANSFERS OUT Transfer to the CIP fund for the PVIC Exhibits Phase II project.	600,000	0

Department: Public Works
Budget Program: Community Development Block Grant

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
ADA Improve	310-3093-461-73-00	IMPROV OTH THAN BLD	-71,064	-69,787	0	0	-107,079	0
Admin	310-3091-461-32-00	PROF/TECH SERVICE	-17,122	-14,848	-18,262	-18,262	-17,899	-17,899
HIP	310-3092-461-32-00	PROF/TECH SERVICE	-147,051	-131,694	-150,000	-150,000	-150,000	-150,000
Expenditure Subtotals			-235,237	-216,329	-168,262	-168,262	-274,978	-167,899
ADA Improve	310-3093-331-10-00	GRANT INCOME	50,042	69,786	0	0	107,079	0
Admin	310-3091-331-10-00	GRANT INCOME	19,015	14,849	18,262	18,262	17,899	17,899
HIP	310-3092-331-10-00	GRANT INCOME	147,735	131,695	150,000	150,000	150,000	150,000
REACH	310-3094-331-10-00	GRANT INCOME	28,574	28,574	20,646	20,646	26,848	26,848
Revenue Subtotals			245,366	244,904	188,908	188,908	301,826	194,747
ADA Improve	310-3093-391-10-00	TRANSFERS IN	21,022	0	0	0	0	0
Transfers In Subtotals			21,022	0	0	0	0	0
REACH	310-3094-491-91-00	TRANSFERS OUT	-28,600	-28,574	-20,646	-20,646	-26,848	-26,848
Transfers Out Subtotals			-28,600	-28,574	-20,646	-20,646	-26,848	-26,848
Net (Uses)/Resources Program Totals			2,551	1	0	0	0	0

Department: Public Works

Budget Program: Community Development Block Grant

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
ADA Improve			
310-3093-461-73-00	IMPROV OTH THAN BLDGS Americans with Disabilities (ADA) Compliance Project - ADA doors will be installed to access the City Hall reception area, the Planning building, the Hesse Park community building, Point Vicente Interpretive Center, and the Ryan Park community building. There will be two actuators, or push buttons, to open the double doors from the inside and outside of the building. FY09-10 only	107,079	0
Admin			
310-3091-461-32-00	PROF/TECH SERVICE Contract management services are used to administer the Community Development Block Grant Program, prepare requests for proposals, and implement projects.	17,899	17,899
HIP			
310-3092-461-32-00	PROF/TECH SERVICE Contract management and inspection services for the Home Improvement Program (HIP). The HIP provides grants and/or deferred loans to eligible low and moderate income homeowners for necessary minor home repairs, as well as repairs to correct building and safety code deficiencies.	150,000	150,000
REACH			
310-3094-491-91-00	TRANSFERS OUT REACH is a recreation program for people with disabilities. The REACH program is administered through City's Recreation Department. The remaining funds necessary for the REACH program will come from registration fees and the General fund operating budget.	26,848	26,848

Department: Public Works
Budget Program: RDA - Portuguese Bend

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
Admin	375-3070-431-32-00	PROF/TECH SERVICE	-1,100	-4,000	-7,800	-7,800	-12,575	-12,866
Admin	375-3070-431-59-20	MEMBERSHIPS & DUES	-16,108	-15,424	-14,500	-14,500	-14,500	-14,500
Admin	375-3070-431-61-00	OP SUPP/MINOR EQUIP	0	-137	-1,600	-1,600	-1,600	-1,600
Attorney	375-3072-431-33-00	LEGAL SERVICES	-1,687	-2,297	-2,400	-2,400	-2,400	-2,400
Expenditure Subtotals			-18,895	-21,858	-26,300	-26,300	-31,075	-31,366
	375-6000-361-10-00	INTEREST EARNINGS	21,099	27,732	10,900	10,900	7,300	9,200
Revenue Subtotals			21,099	27,732	10,900	10,900	7,300	9,200
Net (Uses)/Resources Program Totals			2,204	5,874	-15,400	-15,400	-23,775	-22,166

Department: Public Works

Budget Program: RDA - Portuguese Bend

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
Admin			
375-3070-431-32-00	PROF/TECH SERVICE Annual auditing services (FY09-10 \$7,275, FY10-11 \$7,566) and contracted geo-technical consultants to assist in project reviews initiated by the City or RDA, which are not funded by developers via trust deposits (FY 09-10 \$5,300) (FY 10-11 \$5,300).	12,575	12,866
375-3070-431-59-20	MEMBERSHIPS & DUES This line item provides for the following annual assessments or membership dues: Abalone Cove Landslide Abatement District \$6,000 Klondike Canyon Landslide Abatement District \$6,500 California Redevelopment Association \$1,700 Portuguese Bend Community Association \$300	14,500	14,500
375-3070-431-61-00	OP SUPP/MINOR EQUIP Blueprint services for various projects within the Portuguese Bend area.	1,600	1,600
Attorney			
375-3072-431-33-00	LEGAL SERVICES This line item provides for legal services for the RDA. Actual expenditures will vary depending on project activity.	2,400	2,400

Department: Public Works
Budget Program: RDA - Abalone Cove

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
Interest	380-6000-361-10-00	INTEREST EARNINGS	286	357	150	150	90	130
Revenue Subtotals			286	357	150	150	90	130
Net (Uses)/Resources Program Totals			286	357	150	150	90	130

Department: Public Works
Budget Program: Improv Authority - Portuguese Bend

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	285-3088-431-32-00	PROF/TECH SERVICE	-250	-1,233	-27,100	-27,100	-27,000	-27,000
	285-3088-431-41-30	LIGHT AND POWER	-4,993	-5,654	-5,700	-5,700	-5,000	-5,000
	285-3088-431-43-00	MAINTENANCE SERVICE	-75,959	-76,443	-102,300	-102,300	-106,700	-109,700
Expenditure Subtotals			-81,202	-83,330	-135,100	-135,100	-138,700	-141,700
	285-3088-361-10-00	INTEREST EARNINGS	15,070	15,779	3,880	3,880	2,820	3,240
Revenue Subtotals			15,070	15,779	3,880	3,880	2,820	3,240
Fr Gen'l Fund	285-3088-391-10-00	TRANSFERS IN	91,500	14,000	91,500	91,500	110,000	110,000
Transfers In Subtotals			91,500	14,000	91,500	91,500	110,000	110,000
Net (Uses)/Resources Program Totals			25,368	-53,551	-39,720	-39,720	-25,880	-28,460

Department: Public Works

Budget Program: Improv Authority - Portuguese Bend

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
285-3088-431-32-00	PROF/TECH SERVICE This budget allocation provides for supervision and inspection of the general operation and maintenance of de-watering wells and drainage facilities, as well as annual auditing services.	27,000	27,000
285-3088-431-41-30	LIGHT AND POWER This budget allocation provides for power to de-watering wells in the Portuguese Bend Landslide area.	5,000	5,000
285-3088-431-43-00	MAINTENANCE SERVICES 1. Contract services to regularly monitor de-watering wells in the Portuguese Bend Landslide area (FY 09-10 \$2,700) (FY 10-11 \$2,700). 2. Contract services for de-watering well maintenance and/or repair (FY 09-10 \$45,000) (FY 10-11 \$46,000). 3. Contract services for storm and well water drainage facility maintenance, erosion control, and debris/retention basin cleaning and maintenance activities (FY 09-10 \$22,000) (FY 10-11 \$23,000). 4. Contract services for GPS monitoring and surveying (FY09-10 \$37,000) (FY 10-11 \$38,000)	106,700	109,700

Department: Public Works
Budget Program: Improv Authority - Abalone Cove

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	795-3089-431-32-00	PROF/TECH SERVICE	-250	-1,225	-1,700	-1,700	-1,700	-1,700
	795-3089-431-41-30	LIGHT AND POWER	-15,654	-12,925	-13,500	-13,500	-14,000	-14,500
	795-3089-431-43-00	MAINTENANCE SERVICE	-67,141	-93,559	-88,800	-88,800	-89,700	-90,500
	795-3089-431-69-00	OTHER MISCELLANEOU	-2,668	-2,722	-2,776	-2,776	-2,776	-2,790
Expenditure Subtotals			-85,713	-110,431	-106,776	-106,776	-108,176	-109,490
	795-3089-361-10-00	INTEREST EARNINGS	71,570	85,905	32,900	32,900	19,500	24,200
Revenue Subtotals			71,570	85,905	32,900	32,900	19,500	24,200
	795-3089-391-10-00	TRANSFERS IN	0	6,000	0	0	0	0
Transfers In Subtotals			0	6,000	0	0	0	0
Net (Uses)/Resources Program Totals			-14,143	-18,526	-73,876	-73,876	-88,676	-85,290

Department: Public Works

Budget Program: Improv Authority - Abalone Cove

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
795-3089-431-32-00	PROF/TECH SERVICE This budget allocation provides for maintenance administration, geologic assistance, and annual auditing services.	1,700	1,700
795-3089-431-41-30	LIGHT AND POWER This line item provides for electric power for seven agency de-watering wells.	14,000	14,500
795-3089-431-43-00	MAINTENANCE SERVICES As the de-watering wells age, repairs to the equipment will likely increase. This budget allocation provides for the following services: 1. Contract services to regularly monitor de-watering wells in the Abalone Cove Landslide area (FY 09-10 \$2,700) (FY 10-11 \$2,700). 2. Contract services for GPS monitoring and surveying. (FY 09-10 \$16,000) (FY 10-11 \$16,500). 3. Repair existing de-watering well drainage lines (FY 09-10 \$11,000) (FY 10-11 \$11,300). 4. The RDA funds a portion of the Abalone Cove Landslide Abatement District (ACLAD) (FY 09-10 and FY 10-11 \$60,000).	89,700	90,500
795-3089-431-69-00	OTHER MISCELLANEOUS Storm Drain User Fee for RDA owned parcel at Abalone Cove Shoreline Park.	2,776	2,790

INFRASTRUCTURE IMPROVEMENTS

The Public Works Department manages improvements to the City's infrastructure. The costs of infrastructure improvements are expended in the following enterprise, internal service and capital projects funds: the Water Quality and Flood Protection fund, the Building Replacement fund, the Environmental Excise Tax (EET) fund, the Quimby fund, the Proposition C fund, and the Capital Improvement Projects (CIP) fund.

Water Quality and Flood Protection Fund

The City's Storm Drains require improvements to maintain adequate operations and avoid the pitfalls associated with aging infrastructure. Properly operating Storm Drains help prevent erosion, flooding, landslides, mudslides and polluted waters. Established in FY04-05, the Water Quality and Flood Protection Program collects voter approved storm drain user fees to repair and replace storm drains and improve water quality throughout the City.



Building Replacement Fund

Expenditures in this fund are limited to improvement projects that extend the life or substantially improve City owned buildings.

Environmental Excise Tax Fund

This fund will provide for Civic Center planning studies and Hesse Park improvements.

Quimby Fund

Currently, there are no planned uses for this fund.

Proposition C Fund

The Proposition C fund contributes funding to annual Arterial pavement rehabilitation projects. The majority of Proposition C funding is transferred to the CIP fund for Street Improvements.



Capital Improvement Projects (CIP) Fund

Activities within this fund include:

- Infrastructure Improvements Administration (330-3030) ;
- Street Improvements (330-3031);
- Storm Drain Improvements (330-3032);
- Parks, Trails & Open Space Improvements (330-3033); and
- Sewer Improvements (330-3035).

Maintenance activities are not included within this function and are presented in other budgetary programs within the Public Works section of this budget document. A variety of funding sources support capital improvement projects and include federal, state, and local grant monies, Proposition C and Proposition A funds, Recycling monies, developer fees, and General fund contributions.

Department: Infrastructure Improvements

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Infrastructure Improvements Administration</i>						
Expenditure Subtotals	-15,568	-4,631	-37,000	-79,944	-17,200	-17,600
Revenue Subtotals	34,252	120,262	21,200	21,200	64,600	65,500
Transfers In Subtotals	2,050,308	80,000	174,070	3,014,070	0	0
Program Net (Uses)/Resources Totals	2,068,992	195,631	158,270	2,955,326	47,400	47,900

Street Improvements

Expenditure Subtotals	-1,984,386	-2,566,431	-2,666,372	-6,951,452	-5,832,960	-2,936,600
Revenue Subtotals	708,638	2,097,184	902,700	2,807,122	1,705,471	1,897,947
Transfers In Subtotals	48,560	1,618,428	2,431,712	3,056,372	3,915,720	1,975,420
Transfers Out Subtotals	-436,842	-317,527	-633,671	-2,440,671	-2,284,720	-405,300
Program Net (Uses)/Resources Totals	-1,664,030	831,654	34,369	-3,528,629	-2,496,489	531,467

Storm Drain Improvements

Expenditure Subtotals	-119,213	0	0	0	0	0
Revenue Subtotals	25,496	0	0	0	0	0
Transfers In Subtotals	119,213	0	0	0	0	0
Program Net (Uses)/Resources Totals	25,496	0	0	0	0	0

Parks, Trails & Open Space Improvements

Expenditure Subtotals	-576,797	-152,409	-90,000	-329,591	-1,306,600	0
Revenue Subtotals	379,265	687,060	106,150	206,150	1,407,100	28,000
Transfers In Subtotals	589,616	116,810	56,500	156,500	932,600	0
Transfers Out Subtotals	0	0	-29,000	-149,000	-332,600	0
Program Net (Uses)/Resources Totals	392,084	651,461	43,650	-115,941	700,500	28,000

Sewer Improvements

Expenditure Subtotals	0	0	-75,000	-75,000	0	0
Program Net (Uses)/Resources Totals	0	0	-75,000	-75,000	0	0

Department: Infrastructure Improvements

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Building Replacement/Improvements</i>						
Expenditure Subtotals	-335,677	-52,300	-228,000	-477,586	-128,100	-34,500
Revenue Subtotals	107,850	61,394	26,200	26,200	15,800	18,900
Transfers In Subtotals	100,000	46,725	0	0	0	0
Program Net (Uses)/Resources Totals	-127,827	55,819	-201,800	-451,386	-112,300	-15,600
<i>Water Quality/Flood Protection</i>						
Expenditure Subtotals	-270,582	-300,782	-1,478,295	-9,291,605	-1,280,007	-1,418,618
Revenue Subtotals	1,559,986	1,504,496	1,270,828	1,269,297	1,239,897	1,251,789
Transfers In Subtotals	2,016,515	4,719,193	0	0	0	160,000
Program Net (Uses)/Resources Totals	3,305,919	5,922,907	-207,467	-8,022,308	-40,110	-6,829
Totals Infrastructure Improvements	4,000,634	7,657,472	-247,978	-9,237,938	-1,900,999	584,938

Department: Infrastructure Improvements
Budget Program: Infrastructure Improvements Administration

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	330-3030-461-32-00	PROF/TECH SERVICE	-8,842	-4,631	-37,000	-79,944	-17,200	-17,600
	330-3030-461-54-00	LEGAL NOTICES AND AD	-5,014	0	0	0	0	0
	330-3030-461-55-00	PRINTING & BINDING	-1,712	0	0	0	0	0
Expenditure Subtotals			-15,568	-4,631	-37,000	-79,944	-17,200	-17,600
	330-3030-361-10-00	INTEREST EARNINGS	34,252	120,262	21,200	21,200	64,600	65,500
Revenue Subtotals			34,252	120,262	21,200	21,200	64,600	65,500
Fr Gen'l fund	330-3030-391-10-00	TRANSFERS IN	2,050,308	80,000	174,070	3,014,070	0	0
Transfers In Subtotals			2,050,308	80,000	174,070	3,014,070	0	0
Net (Uses)/Resources Program Totals			2,068,992	195,631	158,270	2,955,326	47,400	47,900

Department: Infrastructure Improvements

Budget Program: Infrastructure Improvements Administration

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
330-3030-461-32-00	PROF/TECH SERVICE Engineering Services for small-scale improvement projects. (FY 09-10 \$7,200 and FY 10-11 \$7,600) Grant Administration for Improvement Projects. (FY 09-10 and FY 10-11 \$10,000)	17,200	17,600

Department: Infrastructure Improvements
Budget Program: Street Improvements

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	330-3031-461-32-00	PROF/TECH SERVICE	0	0	-5,200	-42,985	0	0
	330-3031-461-73-00	IMPROV OTH THAN BLD	-34,490	-105,551	-565,500	-971,500	-1,554,400	-1,391,600
Arterial Pavem	330-3031-461-32-00	PROF/TECH SERVICE	-34,600	-73,920	-126,829	-126,829	0	0
Arterial Pavem	330-3031-461-73-00	IMPROV OTH THAN BLD	0	-836,607	-456,842	-3,066,776	-2,543,560	0
Pavement Mgt	330-3031-461-32-00	PROF/TECH SERVICE	-21,206	0	-25,000	-25,000	-25,000	-25,000
Residential Pav	330-3031-461-32-00	PROF/TECH SERVICE	-96,585	-115,461	-62,000	-62,000	-5,000	-5,000
Residential Pav	330-3031-461-73-00	IMPROV OTH THAN BLD	-1,797,505	-1,434,892	-1,425,001	-2,656,362	-1,705,000	-1,515,000
Expenditure Subtotals			-1,984,386	-2,566,431	-2,666,372	-6,951,452	-5,832,960	-2,936,600
	215-3015-338-40-00	MEASURE R	0	0	0	0	221,267	377,267
	330-3031-331-10-00	FEDERAL GRANTS	0	673,000	0	1,262,000	0	0
	330-3031-365-10-00	DONATIONS	2,000	0	0	0	0	0
Bikeways	340-3040-337-10-00	PENIN BKWY GRANT INC	69,201	36,825	25,000	26,802	25,000	25,000
Bikeways	340-3040-361-10-00	INTEREST EARNINGS	1,123	2,770	0	0	0	0
From Oth Agen	330-3031-334-10-00	STATE GRANT INCOME	0	715,373	252,000	892,620	858,320	913,280
Prop C	215-3015-338-10-10	PROP C SALES TAX	571,699	572,874	601,100	601,100	570,384	570,400
Prop C	215-3015-361-10-00	INTEREST EARNINGS	50,708	81,611	15,300	15,300	24,900	4,300
Rdwy Beaut	342-3042-361-10-00	INTEREST EARNINGS	6,246	3,987	2,500	2,500	1,500	2,100
Utility Under	341-3041-361-10-00	INTEREST EARNINGS	7,661	10,744	6,800	6,800	4,100	5,600
Revenue Subtotals			708,638	2,097,184	902,700	2,807,122	1,705,471	1,897,947
Fr Beautificatio	330-3031-391-10-00	TRANSFERS IN	12,000	0	155,200	160,200	546,000	227,100
Fr General Fnd	330-3031-391-10-00	TRANSFERS IN	22,200	1,365,901	1,627,341	1,515,001	1,362,000	1,723,320
Fr Prop A	330-3031-391-10-00	TRANSFERS IN	14,360	15,000	15,500	202,500	0	0
Fr Prop C	330-3031-391-10-00	TRANSFERS IN	0	237,527	608,671	1,146,671	1,982,720	0
Fr St Improv	330-3031-391-10-00	TRANSFERS IN	0	0	25,000	32,000	25,000	25,000
Transfers In Subtotals			48,560	1,618,428	2,431,712	3,056,372	3,915,720	1,975,420
Bikeways	340-3040-491-91-00	TRANSFERS OUT	-50,554	-80,000	-25,000	-32,000	-25,000	-25,000
Prop C	215-3015-491-91-00	TRANSFERS OUT	0	0	0	0	-277,000	-380,300

Department: Infrastructure Improvements

Budget Program: Street Improvements

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
Prop C	215-3015-491-91-00	TRANSFERS OUT	-386,288	-237,527	-608,671	-2,408,671	-1,982,720	0
Transfers Out Subtotals			-436,842	-317,527	-633,671	-2,440,671	-2,284,720	-405,300
Net (Uses)/Resources Program Totals			-1,664,030	831,654	34,369	-3,528,629	-2,496,489	531,467

Department: Infrastructure Improvements

Budget Program: Street Improvements

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
330-3031-461-73-00	IMPROV OTH THAN BLDGS	1,554,400	1,391,600
	1. Median Improvements - Funded with Recycling funds:		
	Hawthorne Boulevard - The median improvements include the City Hall entrance and City Hall grounds, from Via Rivera to Crestmont Lane. (FY 09-10 \$295,500)		
	Palos Verdes Drive West - Phase I - This will be the first segment of median improvements for the Palos Verdes Drive West entrance to the City of Rancho Palos Verdes, from the Palos Verdes Estates city limit to Via Lorado. (FY 09-10 \$250,500)		
	Palos Verdes Drive West - Phase II - This will be the second segment of median improvements for the Palos Verdes Drive West entrance to the City of Rancho Palos Verdes, from Via Lorado to de Entradero. It will complete the PVDW medians from the Palos Verdes Estates city limit to Hawthorne Boulevard. (FY 10-11 \$250,000)		
	2. Traffic Improvements:		
	Palos Verdes Drive South Bikeway Safety Project - Bike lanes will be constructed on each side of the public right-of-way between Narcissa and Schooner. This project will be funded by a \$630,000 Metro 2007 Transportation Improvement Program (TIP) grant, with a 20% match of \$158,000 from the City (\$65,000 planned Continued Appropriation from FY08-09 and \$93,000 of Prop C). (FY 09-10 \$723,000, total project cost of \$788,000 with continued appropriation)		
	Pedestrian Improvements on Hawthorne – Funded 80% with a grant and 20% with General fund match. (FY09-10 \$285,400 and FY10-11 \$1,141,600)		
Arterial Pavement			
330-3031-461-73-00	IMPROV OTH THAN BLDGS	2,543,560	0
	Engineering and construction costs for the annual Arterial Pavement program, primarily funded with Proposition C monies. Palos Verdes Drive East, from Miraleste Drive to the City limit will be rehabilitated in FY 09-10. The next arterial project is currently scheduled for FY11-12.		
Bikeways			
340-3040-491-91-00	TRANSFERS OUT	25,000	25,000
	Transfer to the CIP fund to pay for disabled access ramps as part of the annual Residential Pavement program.		
Pavement Mgt			
330-3031-461-32-00	PROF/TECH SERVICE	25,000	25,000
	Pavement Management Program: Contract services to provide an		

Department: Infrastructure Improvements

Budget Program: Street Improvements

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
	update of the program, which is required by the Metropolitan Transit Authority (Metro) to continue receiving Proposition C monies.		
Prop C			
215-3015-491-91-00	TRANSFERS OUT Transfer to the CIP fund for Arterial Pavement projects and the Pavement Management Program update.	1,982,720	0
215-3015-491-91-00	TRANSFERS OUT Transfer to the Street Maintenance fund for Palos Verdes Drive South maintenance in the Portuguese Bend section of the landslide area.	277,000	380,300
Residential Pavement			
330-3031-461-32-00	PROF/TECH SERVICE Inspection services for the Residential Pavement project.	5,000	5,000
330-3031-461-73-00	IMPROV OTH THAN BLDGS Engineering and construction costs for the annual Residential Pavement program funded with General fund monies. Zones 8 & 9 will be rehabilitated in FY09-10 and Zones 3 (partial) and 4 will be rehabilitated in FY10-11, according to the Pavement Management Program. Disabled Access Ramps are installed at intersections covered by the annual overlay and sidewalk repair programs where the grade of the adjacent roadway is less than 6%. Disabled Access expenditures are reimbursed by Bikeways funds received under the California Transportation Development Act (TDA), expected to be \$25,000 annually.	1,705,000	1,515,000

Department: Infrastructure Improvements

Budget Program: Storm Drain Improvements

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	330-3032-461-32-00	PROF/TECH SERVICE	-5,738	0	0	0	0	0
	330-3032-461-73-00	IMPROV OTH THAN BLD	-113,475	0	0	0	0	0
Expenditure Subtotals			-119,213	0	0	0	0	0
	330-3032-331-10-00	FEDERAL GRANT INCOM	25,496	0	0	0	0	0
Revenue Subtotals			25,496	0	0	0	0	0
Fr Gen'l fund	330-3032-391-10-00	TRANSFERS IN	119,213	0	0	0	0	0
Transfers In Subtotals			119,213	0	0	0	0	0
Net (Uses)/Resources Program Totals			25,496	0	0	0	0	0

Department: Infrastructure Improvements
Budget Program: Parks, Trails & Open Space Improvements

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	330-3033-461-32-00	PROF/TECH SERVICE	-13,300	0	-2,500	-2,500	-2,500	0
	330-3033-461-73-00	IMPROV OTH THAN BLD	-563,497	-107,704	-87,500	-171,796	-954,100	0
EET	338-3038-461-73-00	IMPROV OTH THAN BLD	0	-44,705	0	-130,295	-350,000	0
Quimby	334-3034-461-73-00	IMPROV OTH THAN BLD	0	0	0	-25,000	0	0
Expenditure Subtotals			-576,797	-152,409	-90,000	-329,591	-1,306,600	0
	330-3033-331-10-00	FEDERAL GRANT INCOM	0	83,822	0	0	0	0
	330-3033-365-10-00	DONATIONS	10,000	0	0	0	0	0
	334-3034-361-10-00	INTEREST EARNINGS	5,925	988	310	310	0	26,000
	338-3038-361-10-00	INTEREST EARNINGS	13,591	21,296	19,600	19,600	10,100	2,000
From Oth Agen	339-3039-337-10-00	MEASURE A GRANT INC	321,851	0	0	100,000	0	0
Other Revenue	334-3034-366-10-00	QUIMBY DEVELOPER FE	0	0	12,000	12,000	1,300,000	0
Other Revenue	338-3038-366-10-00	EET DEVELOPER FEES	27,898	580,954	74,240	74,240	97,000	0
Revenue Subtotals			379,265	687,060	106,150	206,150	1,407,100	28,000
Fr Other	330-3033-391-10-00	TRANSFERS IN	0	0	0	0	600,000	0
Fr Pks Improv	330-3033-391-10-00	TRANSFERS IN	589,616	116,810	56,500	156,500	332,600	0
Transfers In Subtotals			589,616	116,810	56,500	156,500	932,600	0
EET	338-3038-491-91-00	TRANSFERS OUT	0	0	-29,000	-49,000	-332,600	0
To Pks Maint	339-3039-491-91-00	TRANSFERS OUT	0	0	0	-100,000	0	0
Transfers Out Subtotals			0	0	-29,000	-149,000	-332,600	0
Net (Uses)/Resources Program Totals			392,084	651,461	43,650	-115,941	700,500	28,000

Department: Infrastructure Improvements

Budget Program: Parks, Trails & Open Space Improvements

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
330-3033-461-32-00	PROF/TECH SERVICE To pay for engineering and inspection costs associated with Parks, Trails & Open Space improvements charged to this program.	2,500	0
330-3033-461-73-00	IMPROV OTH THAN BLDGS Point Vicente Interpretive Center Exhibits – Phase II (FY09-10 \$600,000) Hesse Park lower picnic playground (FY09-10 \$185,000) Hesse Park field upgrade phase I (FY09-10 \$145,100) Community Banners - Permanent poles will be installed at three locations to hang community banners: Palos Verdes Drive South at Palos Verdes Drive East, Hawthorne at Locklenna Lane near Hesse Park, and Silver Spur Road at Deep Valley Drive. (FY 09-10 \$4,000) Forrestal Open Space Gate - The existing guardrail will be replaced with a new gate at the entrance of the trail path at the northeast side of Forrestal Drive. The gate will improve access for storm drain and swale maintenance, and provide a safety barrier for trail walkers. (FY 09- 10 \$12,000) Abalone Cove Parking Lot Gate and Railing - The entrance gate of the parking lot breaks down frequently and needs to be replaced. In addition, a new wooden railing will be built along the south side of the scenic turnout to prevent vehicles from entering the parking lot illegally. The wooden railing will also provide a safety barrier for trail walkers. (FY 09-10 \$3,000) Point Vicente Interpretive Center Curb Lighting - Lighting will be installed to illuminate the front curb entrance of the Interpretive Center. (FY 09-10 \$5,000)	954,100	0
EET			
338-3038-461-73-00	IMPROV OTH THAN BLDGS Civic Center Planning Studies – Including an American Land Title Association (ALTA) survey, title report, and conceptual architectural drawings must be completed to produce a Recorded Map of the Civic Center.	350,000	0
338-3038-491-91-00	TRANSFERS OUT Transfer to CIP for Hesse Park Lower Picnic Playground and Hesse Park Field Upgrade Phase I.	332,600	0

Department: Infrastructure Improvements

Budget Program: Sewer Improvements

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	330-3035-461-32-00	PROF/TECH SERVICE	0	0	-75,000	-75,000	0	0
Expenditure Subtotals			0	0	-75,000	-75,000	0	0
Net (Uses)/Resources Program Totals			0	0	-75,000	-75,000	0	0

Department: Infrastructure Improvements
Budget Program: Building Replacement/Improvements

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
Improvements	686-3086-461-32-00	PROF/TECH SERVICE	-2,760	-5,178	0	0	-97,500	-7,500
Improvements	686-3086-461-73-00	IMPROV OTH THAN BLD	-332,917	-47,122	-228,000	-477,586	-30,600	-27,000
Expenditure Subtotals			-335,677	-52,300	-228,000	-477,586	-128,100	-34,500
	686-3086-331-10-00	FEDERAL GRANT INCOM	59,265	0	0	0	0	0
	686-3086-361-10-00	INTEREST EARNINGS	48,585	61,394	26,200	26,200	15,800	18,900
Revenue Subtotals			107,850	61,394	26,200	26,200	15,800	18,900
Fr Gen'l fund	686-3086-391-10-00	TRANSFERS IN	100,000	46,725	0	0	0	0
Transfers In Subtotals			100,000	46,725	0	0	0	0
Net (Uses)/Resources Program Totals			-127,827	55,819	-201,800	-451,386	-112,300	-15,600

Department: Infrastructure Improvements

Budget Program: Building Replacement/Improvements

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
Improvements			
686-3086-461-32-00	PROF/TECH SERVICE 1. ADA Master Plan - Municipalities are mandated by law to provide access to public facilities. Phase one of this effort involves facilities self-evaluation, prioritizing and sorting, preparing cost estimates, scheduling and budgeting to develop a Master Plan. Phase two involves design and construction, as necessary. (FY 09-10 \$90,000) 2. Design and inspection services for building projects. (\$7,500)	97,500	7,500
686-3086-461-73-00	IMPROV OTH THAN BLDGS 1. Point Vicente Interpretive Center Security Roll-up Shutters - Shutters on the front door and two windows in the reception area will be repaired. (FY 09-10 \$15,000). Shutters on three windows in the Service Manager's office will be repaired. (FY 10-11 \$15,000) 2. Ladera Linda Doors - Replace doors for Room J (1) and Room K (2) (FY 09-10 \$3,600) 3. Cabinet/Countertop Repairs - The laminate surface of the countertops in the kitchen/bar and office areas will be repaired at Hesse Park. The cabinets under the windows in the activity room at Ryan Park will be removed and the exposed floor repaired. (FY 09-10 \$12,000) 4. Cabinet/Countertop Repairs - The sinks, countertops and drinking fountains in the MPR, Room G and Room J at Ladera Linda will be replaced. The wall cabinet and countertop will be replaced at Abalone Cove Shoreline Park. (FY 10-11 \$12,000)	30,600	27,000

Department: Infrastructure Improvements
Budget Program: Water Quality/Flood Protection

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	501-3052-431-11-00	SALARY & WAGES - FT	0	-7,757	-99,100	-99,100	-88,719	-92,300
	501-3052-431-29-00	EMPLOYEE BENEFITS	0	-3,760	-36,340	-36,340	-39,714	-37,784
	501-3052-431-32-00	PROF/TECH SERVICE	-89,659	-147,848	-240,298	-848,520	-375,757	-366,230
	501-3052-431-43-00	MAINTENANCE SERVICE	-108,476	-42,320	-177,214	-177,214	-214,495	-237,687
	501-3052-431-54-00	LEGAL NOTICES AND AD	0	-1,463	0	0	0	0
	501-3052-431-55-00	PRINTING & BINDING	-480	0	0	0	0	0
	501-3052-431-73-00	IMPROV OTH THAN BLD	-28,117	-39,737	-595,343	-7,800,431	-561,322	-684,617
	501-3052-431-79-00	DEPRECIATION	-43,850	-57,897	-330,000	-330,000	0	0
Expenditure Subtotals			-270,582	-300,782	-1,478,295	-9,291,605	-1,280,007	-1,418,618
	501-3052-334-10-00	STATE GRANT INCOME	320,000	0	0	0	0	0
	501-3052-344-50-00	STORM DRAIN USER FE	1,188,439	1,221,825	1,240,728	1,239,197	1,239,197	1,251,589
	501-3052-361-10-00	INTEREST EARNINGS	51,294	282,671	30,100	30,100	700	200
	501-3052-365-80-00	DONATIONS	113	0	0	0	0	0
	501-3052-369-10-00	MISC REVENUES	140	0	0	0	0	0
Revenue Subtotals			1,559,986	1,504,496	1,270,828	1,269,297	1,239,897	1,251,789
Fr Gen'l fund	501-3052-391-10-00	TRANSFERS IN	2,016,515	4,719,193	0	0	0	160,000
Transfers In Subtotals			2,016,515	4,719,193	0	0	0	160,000
Net (Uses)/Resources Program Totals			3,305,919	5,922,907	-207,467	-8,022,308	-40,110	-6,829

Department: Infrastructure Improvements

Budget Program: Water Quality/Flood Protection

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
501-3052-431-11-00	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	88,719	92,300
501-3052-431-29-00	EMPLOYEE BENEFITS	39,714	37,784
501-3052-431-32-00	PROF/TECH SERVICE 1. Contract Engineer - Contract services to perform an annual rate analysis. (FY 09-10 \$15,757) (FY 10-11 \$16,230) 2. PVDE/PVDS Roadway Stabilization Design - Contract services to do a preliminary design, investigate the geological conditions, install monitoring devices and environmental mitigation requirements, and evaluate the risk potential within the lower San Ramon Canyon that contributes to stabilization of PVDE and PVDS. (FY 09-10 \$360,000) (FY 10-11 \$350,000)	375,757	366,230
501-3052-431-43-00	MAINTENANCE SERVICES 1. Storm drain maintenance, including cleaning and video. (FY 09-10 \$146,316) (FY 10-11 \$150,706) 2. Maintenance of filtration devices (FY 09-10 \$68,179) (FY 10-11 \$86,981)	214,495	237,687
501-3052-431-73-00	IMPROV OTH THAN BLDGS 1. Storm Drain Lining (FY 09-10 \$309,822) (FY 10-11 \$314,617) 2. Via Colinita Vickery Canyon - Rehabilitation of several pipelines that drain into Vickery Canyon (FY 09-10 \$251,500) 3. Hawthorne Bouelvard - Rehabilitation of storm drain system. (FY 10-11 \$370,000)	561,322	684,617

EQUIPMENT REPLACEMENT

The City's Equipment Replacement Fund was established in 1990 and is designed to collect the costs of operating, maintaining and replacing vehicles, computer equipment, office furniture and equipment, photocopiers and telecommunications equipment throughout the City. The fund allows for the gradual accumulation of monies for equipment replacement, rather than a sudden expense in the year equipment is replaced.

EQUIPMENT REPLACEMENT – COMPUTER EQUIPMENT (681-2082)

The Computer Equipment program accounts for the cost of maintaining, purchasing, and amortizing the City's computer equipment, including desktop computers, network server, printers, and software. Revenues within this program represent the combined total of each department's share of these costs.

EQUIPMENT REPLACEMENT – VEHICLES (681-3081)

The Vehicles program accounts for the cost of maintaining, purchasing, and amortizing the City's fleet of vehicles. Revenues within this program represent the combined total of each department's share of these costs.



EQUIPMENT REPLACEMENT – FURNITURE & EQUIPMENT (681-6083)

The Furniture and Equipment program accounts for the cost of maintaining, purchasing, and amortizing the City's furniture and equipment, including photocopiers, other office equipment, and the City's generator. Revenues within this program represent the combined total of each department's share of these costs.

Department: Equipment Replacement

	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
<i>Equipment Replacement - Computers</i>						
Expenditure Subtotals	-136,090	-150,667	-281,970	-491,720	-754,200	-178,300
Revenue Subtotals	211,814	121,600	112,654	112,654	35,100	26,400
Program Net (Uses)/Resources Totals	75,724	-29,067	-169,316	-379,066	-719,100	-151,900
<i>Equipment Replacement - Vehicles</i>						
Expenditure Subtotals	-39,537	-52,464	-101,500	-101,500	-95,900	-96,000
Revenue Subtotals	59,100	69,100	45,712	45,712	11,500	11,600
Program Net (Uses)/Resources Totals	19,563	16,636	-55,788	-55,788	-84,400	-84,400
<i>Equipment Replacement - Furn & Equip</i>						
Expenditure Subtotals	-167,364	-158,267	-136,100	-222,100	-155,200	-149,900
Revenue Subtotals	252,280	199,617	72,134	72,134	62,000	58,500
Program Net (Uses)/Resources Totals	84,916	41,350	-63,966	-149,966	-93,200	-91,400
Totals Equipment Replacement	180,203	28,919	-289,070	-584,820	-896,700	-327,700

Department: Equipment Replacement
Budget Program: Equipment Replacement - Computers

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	681-2082-499-61-00	OP SUPP/MINOR EQUIP	-15,097	-49,969	-113,770	-113,770	-106,700	-95,800
	681-2082-499-75-20	COMP/VOICE EQUIP - C	-9,540	-9,282	-90,000	-299,750	-560,800	0
	681-2082-499-79-00	DEPRECIATION	-111,453	-91,416	-78,200	-78,200	-86,700	-82,500
Expenditure Subtotals			-136,090	-150,667	-281,970	-491,720	-754,200	-178,300
	681-2082-361-10-00	INTEREST EARNINGS	0	0	29,554	29,554	0	0
Chg for Svcs	681-2082-381-20-00	INTERFUND CHG CMPTR	211,814	121,600	83,100	83,100	35,100	26,400
Revenue Subtotals			211,814	121,600	112,654	112,654	35,100	26,400
Net (Uses)/Resources Program Totals			75,724	-29,067	-169,316	-379,066	-719,100	-151,900

Department: Equipment Replacement

Budget Program: Equipment Replacement - Computers

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
681-2082-499-61-00	OP SUPP/MINOR EQUIP This budget item provides for purchasing minor new & replacement computer equipment with a cost less than the \$5,000 capitalization threshold. Examples include workstations, laptops, printers, scanners, monitors, UPS devices, and software licenses.	106,700	95,800
681-2082-499-75-20	COMP/VOICE EQUIP - CAP FY09-10 Purchases: Replace Accounting System \$500,000 Replace Primary Document Imaging Server \$10,000 Website Upgrade \$40,000 Adobe Acrobat Upgrade \$10,800	560,800	0
681-2082-499-79-00	DEPRECIATION Depreciation of computer equipment and software.	86,700	82,500

Department: Equipment Replacement
Budget Program: Equipment Replacement - Vehicles

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	681-3081-499-43-00	MAINTENANCE SERVICE	-17,861	-18,134	-31,000	-31,000	-20,000	-20,000
	681-3081-499-76-00	VEHICLES	0	0	-22,000	-22,000	-25,000	-25,000
	681-3081-499-79-00	DEPRECIATION	-21,676	-34,330	-48,500	-48,500	-50,900	-51,000
Expenditure Subtotals			-39,537	-52,464	-101,500	-101,500	-95,900	-96,000
	681-3081-361-10-00	INTEREST EARNINGS	0	0	12,612	12,612	0	0
Chg for Svcs	681-3081-381-20-00	INTERFUND CHG VEHIC	59,100	69,100	33,100	33,100	11,500	11,600
Revenue Subtotals			59,100	69,100	45,712	45,712	11,500	11,600
Net (Uses)/Resources Program Totals			19,563	16,636	-55,788	-55,788	-84,400	-84,400

Department: Equipment Replacement

Budget Program: Equipment Replacement - Vehicles

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
681-3081-499-43-00	MAINTENANCE SERVICES This line item represents the cost of vehicle repairs and fuel for all City vehicles.	20,000	20,000
681-3081-499-76-00	VEHICLES The City owns two fully depreciated 2002 Ford Ranger trucks. One will be replaced each year.	25,000	25,000
681-3081-499-79-00	DEPRECIATION This line item represents the annual depreciation of City vehicles.	50,900	51,000

Department: Equipment Replacement
Budget Program: Equipment Replacement - Furn & Equip

Sub-Program	Account #	Account Description	Actual FY06-07	Actual FY07-08	Original FY08-09	Revised FY08-09	Adopted FY09-10	Proposed FY10-11
	681-6083-499-43-00	MAINTENANCE SERVICE	-29,871	-29,359	-29,000	-29,000	-32,000	-33,000
	681-6083-499-53-00	POSTAGE	-33,140	-29,833	-40,000	-40,000	-31,500	-31,500
	681-6083-499-61-00	OP SUPP/MINOR EQUIP	-18,280	-47,032	-33,000	-33,000	-39,000	-40,000
	681-6083-499-75-10	FURNITURE AND EQUIP	-29,626	-185	-3,000	-89,000	-20,000	-10,000
	681-6083-499-79-00	DEPRECIATION	-56,447	-51,858	-31,100	-31,100	-32,700	-35,400
Expenditure Subtotals			-167,364	-158,267	-136,100	-222,100	-155,200	-149,900
	681-6000-361-10-00	INTEREST EARNINGS	87,680	122,217	22,734	22,734	38,900	37,400
Chg for Svcs	681-6083-381-20-00	INTERFUND CHG EQUIP	164,600	77,400	49,400	49,400	23,100	21,100
Revenue Subtotals			252,280	199,617	72,134	72,134	62,000	58,500
Net (Uses)/Resources Program Totals			84,916	41,350	-63,966	-149,966	-93,200	-91,400

Department: Equipment Replacement

Budget Program: Equipment Replacement - Furn & Equip

Account #	Account Description	Adopted FY09-10	Proposed FY10-11
681-6083-499-43-00	MAINTENANCE SERVICES This item provides for maintenance of office equipment (i.e. copiers, postage machine, etc.).	32,000	33,000
681-6083-499-53-00	POSTAGE The proposed budget provides for an increase from 42 cents to 44 cents for first-class letter postage during 2009.	31,500	31,500
681-6083-499-61-00	OP SUPP/MINOR EQUIP Supplies such as paper, toner, and ink cartridges are purchased with this account.	39,000	40,000
681-6083-499-75-10	FURNITURE AND EQUIP FY09-10 Purchase: Replace Public Works Public Counter \$20,000 FY10-11 Purchase: Replace Administration Copier \$10,000	20,000	10,000
681-6083-499-79-00	DEPRECIATION This line item represents the annual depreciation expense of office furniture and equipment.	32,700	35,400