

Rentals at Ladera Linda Community Center

32201 Forrestal Drive, Rancho Palos Verdes (310) 541-7073



Interested in Reserving a Room? Call Ladera Linda at 310-541-7073

Ladera Linda provides an informal park setting for your occasion. You can customize your event to match your personal style and budget. You may bring in your own caterer; DJ, musicians, or entertainers; dishes and linens; event planner, decorators, and florist.

What are the renter's responsibilities?

You are responsible for all event setup and cleanup within the time you have rented, including tables, chairs, floors and countertops. Audio/video equipment is not available for use. Please note that open flames, confetti, rice or bird seed are not allowed at this site. Non-profit groups may contact the Park Supervisor at 310-544-5266 for relevant fees.

What indoor facilities are available to rent and what are the fees?

Multipurpose Room:

- Maximum of 125 people; room has linoleum floors and mirrored walls
- Non-Resident: \$59 per hour, **RPV Resident: \$25 per hour**
- Rentals include use of banquet tables (8 ft. by 30 inches) and chairs

Classrooms:

- Use of adult tables/chairs (some tot tables & chairs may be available)
- Maximum of 40 people; rooms have a mix of carpet or linoleum floors
- Non-Resident: \$47 per hour, **RPV Resident: \$22 per hour**

Are kitchen facilities available for use?

- Limited kitchen facilities are available and include, microwave, stove, and refrigerator.

Are there other fees that apply?

An additional fee of **\$18 per hour** will be charged for room rentals scheduled outside the parks normal hours of operation: See Below:

Monday-Friday: Noon-5:00 p.m.
Saturday-Sunday: 10:00 a.m. - 5:00 p.m.

Deposit: A **\$175 security deposit** is required for all rentals. The deposit will be fully refunded if renter adheres to the hours on the contract, and rental area is cleaned with no damage to the facilities. Refunds check will be mailed approximately six weeks after the event. If renter cancels the event, or changes the rental date once the deposit had been paid, written notice must be received at least 30 days before event date. **All cancellations are subject to a \$50 cancellation fee.** If less than 30 days written notice is received, the entire deposit may be forfeited.

Insurance: Insurance varies with the type of event, whether or not liquor is served and attendance.

Insurance fees are as follows:

- 100 people or less: \$81. If you will be serving liquor, the total premium is \$141.
- 101 people or more: \$113. If you will be serving liquor, the total premium is \$173.

Certain types of events where liquor is being served are considered high risk by the Insurance Company, these events include celebrations, reunions, dances, corporate events, and political rallies. Serving of liquor at these events must be pre-approved by insurance company and rates are higher.

Is amplified music allowed during rentals? May I use any AV equipment?

Amplified music (inside only) may begin at 10:00 am and must end by 10:00 pm, since the park is located in a residential area in close proximity to homes. No amplified sound is allowed outside the building on the patios or park grounds. We do not have audio visual equipment to borrow.

What do I need to do to reserve a room at the facility?

Call the park for availability at 310-541-7073. You will want to schedule your party to end by 10:30 pm or 11:00 pm, so you will be ready to vacate the premises by midnight. Remember to include your set-up and clean-up time.

What payment options do you offer?

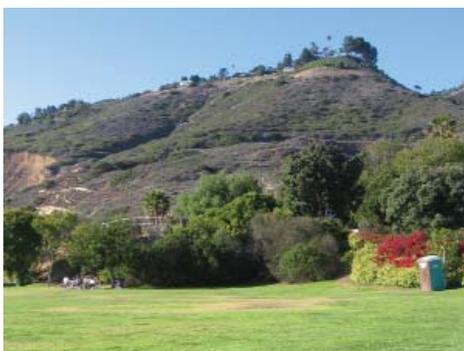
Payment may be made by personal check, cashier's check or money order if renter is paying more than 30 days prior to rental date. Credit card payments can be made at Rancho Palos Verdes City Hall. **If payment is made less than 30 days before rental date, only money orders, credit card or cashier's checks will be accepted.** Please make all checks payable to: **City of Rancho Palos Verdes.**

Ladera Linda Community Center

32201 Forrestal Drive, RPV

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Ladera Linda Community Center is a former elementary school. Amenities include, a parking lot, restrooms, paddle tennis courts, tot lot, playground and basketball courts. Ladera Linda is also the home of the Discovery Room which features static exhibits of local flora and fauna. Staff and volunteers provide educational programs on-site for a large variety of school, youth and other groups as well as conduct docent-led hikes in the surrounding hills and Forrestal property. This property has excellent views of the cliff face, hillsides, coastline and ocean.



Great Views!

Casual Park Setting!

Room Rentals!

**Outdoor Basketball
Courts!**

**Paddle Tennis
Courts!**

