



CITY OF RANCHO PALOS VERDES



BUDGET
FISCAL YEAR 2014-2015



RANCHO PALOS VERDES

CITY BUDGET FY14-15

CITY OFFICIALS

Jerry Duhovic
Mayor

Jim Knight
Mayor Pro Tem

Susan Brooks
Councilwoman

Brian Campbell
Councilman

Anthony M. Misetich
Councilman

CITY STAFF

Carolynn Petru
Acting City Manager

Carol Lynch
City Attorney

Michael Throne
Director of Public Works

Dennis McLean
Director of Finance

Joel Rojas
Director of Community Development

Cory Linder
Director of Recreation & Parks



RANCHO PALOS VERDES

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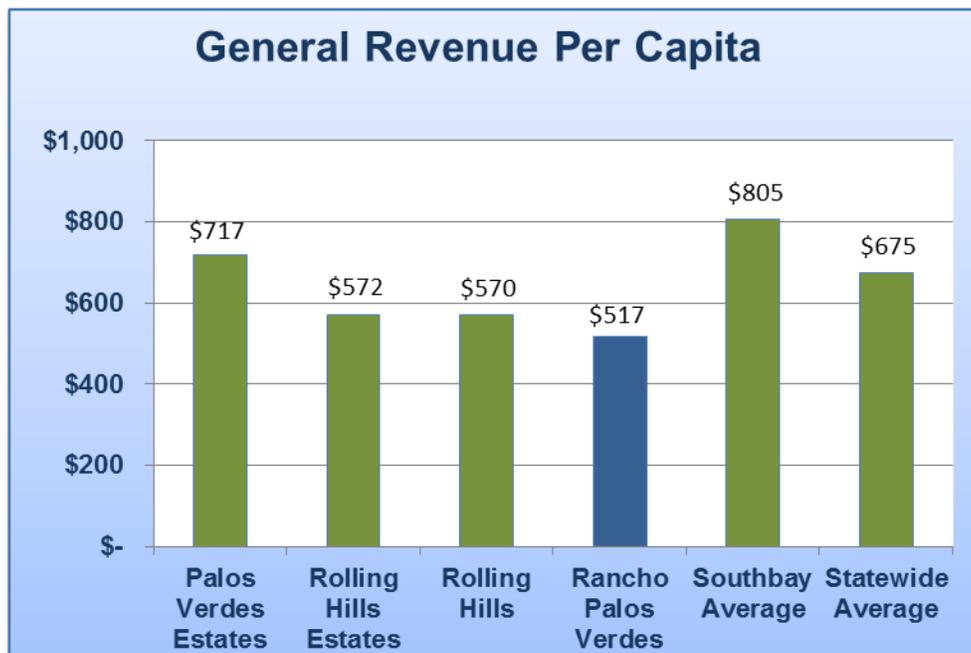


MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS
FROM: CAROLYNN PETRU, ACTING CITY MANAGER
DATE: JULY 1, 2014
SUBJECT: FISCAL YEAR 2014-15 BUDGET TRANSMITTAL

When the City of Rancho Palos Verdes was formed in 1973, its goals were clear. First and foremost was self-determination. Residents wanted the ability to choose their leadership from among their neighbors and to determine local land use, which meant lower densities and preservation of coastal resources, natural open spaces and views. The challenge was, and still remains today, how to provide the desired level of service in a primarily single-family residential and low-tax city. With the adoption of the Fiscal Year 2014-2015 Budget, I'm pleased to report that through the continued cooperative efforts of the City Council and Staff, Rancho Palos Verdes is in a strong financial position today with healthy reserves, no debt, and balanced budgets. This financial stability provides the foundation for the City to maintain the efficient delivery of quality services to its residents, and to meet future challenges.

The City continues to operate with a lean budget. Using the most recent year of comparable data published by the California State Controller's Office (FY11-12), the City's general revenue per capita is presented along with neighboring cities, the average of cities in the South Bay area of Los Angeles County, and the average of cities statewide.



FISCAL YEAR 2014-15 BUDGET TRANSMITTAL

July 1, 2014

Page 2 of 2

The budget contained within this document was adopted by the City Council on June 17, 2014 and serves as its policy implementation plan for FY14-15. The City Council's 2014 Goals & Priorities are presented within the City Council section of the document, along with a list of FY14-15 appropriations that support those goals.

The City Council adopted the FY14-15 Citywide budget of \$33.9 million of estimated revenue and a \$36.1 million spending plan (excluding internal transactions); with \$11.1 million for infrastructure projects, including roadways, storm drains, sewers, and park improvements. The FY14-15 budget includes a net use of about \$2.2 million of accumulated fund balances for infrastructure projects. The City Council's reserve policy thresholds are expected to be maintained, with the General Fund Reserve (rainy day fund) estimated to be \$10.5 million and the Capital Improvement Projects (CIP) Reserve estimated to be \$7.9 million at June 30, 2015.

During FY14-15, the City is expected to face a number of challenges that will have an impact on the City's budget and operations. The former City Manager elected not to renew her contract; which expired on June 30, 2014. The City Council has begun its search for a new City Manager, including a robust public outreach component to hear residents describe desirable attributes of the next City Manager. Once citizen input is received, a notice from the City formally seeking applicants will likely be distributed in August 2014. After interviewing the top candidates, the City Council is expected to make a final decision towards the end of 2014.

Recent employee turnover has been high, as 12 of the City's previously authorized 57 full-time positions have been vacated since January 1, 2013. Many of the positions have since been filled, and the City Council has funded 5 additional full-time positions for FY14-15. With the large ratio of new employees, some changes to the organization may become necessary over the next year to make the best use of employee talent. While the City addresses the impact of employee turnover, the City Council will be negotiating a contract with the Employee Association during FY14-15; which may include changes to employee compensation and benefits.

With completion of the San Ramon Canyon Stabilization project (the City's largest infrastructure project to date), Staff has set its sights on planning for long-term renewal of the City's infrastructure. In February 2014, Staff proposed the preparation of an Infrastructure Management Plan to address the City's long-term infrastructure needs, including funding options. On June 17, 2014, the City Council directed Staff to prepare a resolution for City Council consideration to establish an Infrastructure Management Advisory Committee. The purpose of the new Committee would be to include citizen input on long-term planning for the City's infrastructure.

The City's storm drain user fee, paid by about 80% of the City's property owners, will sunset in FY15-16. The ten-year program has been a big success, addressing many of the City's storm drain deficiencies with reconstruction and pipe-lining projects. Although much has been done since the property owners approved establishment of the user fee in 2005, at least \$9.4 million of quantified projects remain unfunded. With completion of the Storm Drain Master Plan Update during FY14-15, additional projects will likely be identified. In anticipation of the fee sunset, the City will study storm drain funding needs and offer proposals to the City Council during FY14-15.

I hope that you find this document informative and useful. The FY14-15 Budget is available, in its entirety, along with an abbreviated version and the budgets from past years, on the City's website. As always, the City Staff is happy to answer any questions about the City's budget and finances, and we welcome all comments on how we're doing and how we can better serve the public.



PROFILE OF RANCHO PALOS VERDES

The City of Rancho Palos Verdes is located on a coastal peninsula overlooking the Pacific Ocean in Los Angeles County, California.



The City has a land area of 13.6 square miles, and about 42,000 residents. With 7.5 miles of Pacific coastline, a 1400-acre nature preserve, and hundreds more acres of open space, the City has maintained a semi-rural environment. Residents and visitors enjoy expansive views of the Pacific Ocean and ample opportunities for recreation including golfing, hiking, beach access, and whale watching. Notable landmarks and points of interest include the Wayfarer's Chapel designed by Lloyd Wright, the Point Vicente Lighthouse, Point Vicente Interpretive Center, Terranea Resort, Palos Verdes Nature Preserve, and Trump National Golf Club.



City Governance

Rancho Palos Verdes is a California General Law city, and has operated under a council-manager form of government since incorporation in 1973. Policy-making and legislative authority are vested in the City Council; which consists of five members elected at-large on a non-partisan basis, including the City Council designated Mayor and Mayor Pro-Tem. Council Members are elected to four-year staggered terms, with two or three Council Members elected every two years. The City Council is responsible for passing ordinances, adopting the budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, overseeing day-to-day operations, and appointing the heads of the City's departments.

Demographics

Based on the US Census conducted in 2010, the median age of the City's 41,643 residents is 47.8, and annual personal income per capita is about \$58,627. There are about 16,000 households, and the median home value is about \$1,039,173. The unemployment rate is about 3.5% and public school enrollment is about 11,900. The largest employers include the Palos Verdes Peninsula Unified School District, Terranea Resort, Trump National Golf Club, and Marymount California University.

Service Delivery

The City maintains a small staff of 62 full-time employees, and about 50 part-time employees working about 45,000 hours annually (about 25 full-time equivalents). Most services are provided by contracted outside agencies and vendors. Police and fire services are provided by Los Angeles County. Vendor contracts are awarded for public facility and right-of-way maintenance. The City Council contracts with an outside law firm for City Attorney services. The City issues franchise agreements to commercial providers for solid waste, electric, water, and gas. However, Community Development services such as planning, building & safety, and code enforcement are provided by in-house staff.



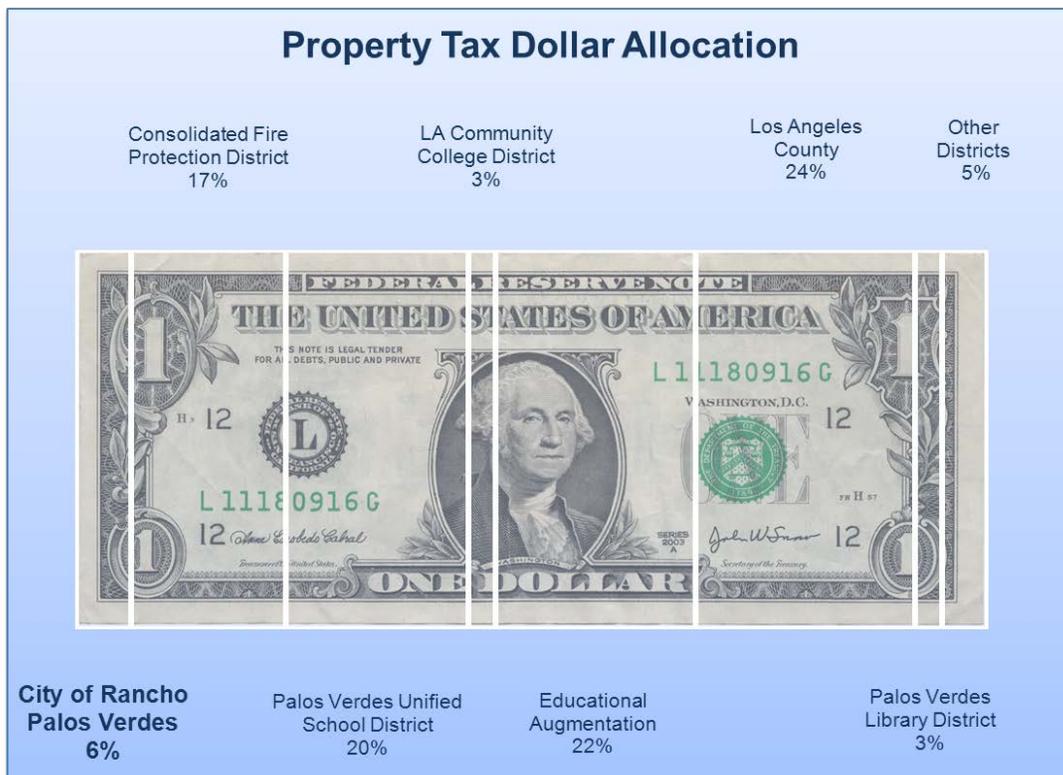
Reporting Entity

This budget document includes the funds of the City and its component unit, the Rancho Palos Verdes Joint Powers Improvement Authority.

In 1984, the Rancho Palos Verdes Redevelopment Agency was formed to finance long-term capital improvements designed to eliminate physical and economic blight in a project area through stabilization of hazardous active landslides. The Improvement Authority was formed in 1990, in accordance with a Reimbursement and Settlement Agreement between the City, Redevelopment Agency, and Los Angeles County in connection with the Horan Lawsuit concerning the landslides. In 2012, pursuant to newly adopted state law, the Redevelopment Agency was dissolved. The City serves as the Successor Agency to the former Redevelopment Agency, and is responsible for winding down the affairs of it. Successor Agency financial activity is accounted for in a private-purpose trust fund; which is not required to have an adopted budget, and is not presented in this document.

Financial Overview

The City's General Fund has annual revenue of about \$26.5 million. About \$11.4 million (or 43%) of General Fund revenue is property tax. For every dollar of the base property tax paid, the City receives about 6% as illustrated below.



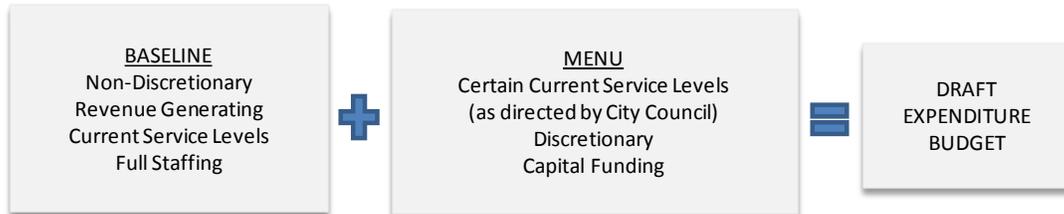
Property values in Rancho Palos Verdes are stable, as evidenced by the continued increase of property assessments throughout the recession that began in 2008. Another \$6.8 million (or 26%) of General Fund revenue is tax derived from commercial operations (i.e. transient occupancy tax, sales tax, business license tax, and golf tax). Although about \$4.0 million of this revenue is transient occupancy tax, it is not used for the operating budget. The City Council has a formal policy directing that General Fund money equivalent to transient occupancy tax revenue be used for infrastructure improvements. The City Council has a history of conservative fiscal practices, including balanced annual operating budgets.

The City Council adopts budgets for 28 other funds (5 restricted by the City Council and 23 legally restricted) that are expected to account for annual revenue of about \$7.5 million in FY14-15 (excluding inter-fund transactions). The Improvement Authority Board adopts budgets for 2 legally restricted funds that are primarily funded with General Fund transfers and interest earnings, and are expected to expend about \$0.2 million in FY14-15.

At June 30, 2013, the City had total assets of \$198.0 million, including \$53.7 million of cash and \$131.6 million of capital assets (net of depreciation). Total debt was \$8.1 million. A more in-depth discussion of financial analysis and economic outlook is included in the Financial Analysis section of this document.

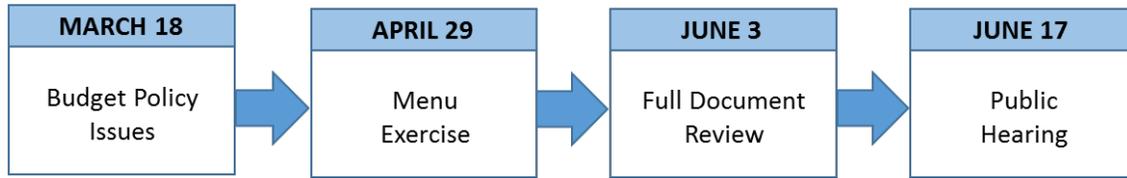
Budget Process

The adopted budget is the City Council’s policy implementation and spending plan for the fiscal year. The City Council utilizes a Hybrid Zero-Based Budget approach. This approach starts with a baseline budget that includes non-discretionary expenditures, revenue-generating expenditures, full staffing, and many current service levels. The City Council builds the remainder of the draft budget by selecting expenditures from a Menu of options.



On March 18, 2014, the City Council provided direction regarding preparation of the draft FY14-15 budget. On April 29, 2014, the City Council began with a draft \$17.8 million Baseline budget, and conducted its Menu Exercise to build the remainder of the draft General Fund budget. On June 3, 2014, the City Council conducted a review of the entire draft budget document and provided additional

direction. On June 17, 2014, the City Council held a public hearing and adopted the budget for FY14-15.



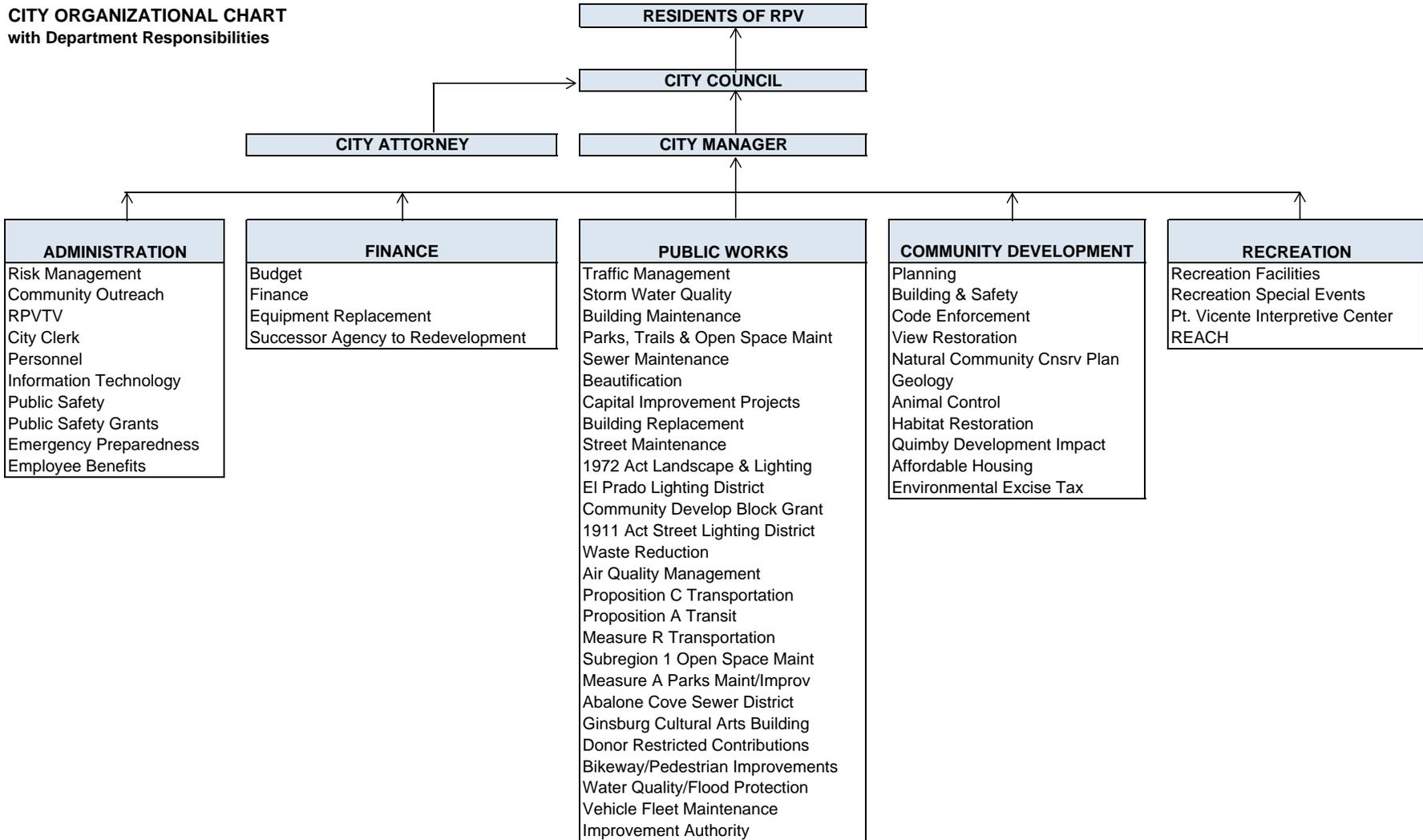
Legal Level of Budgetary Control

Per section 3.32.080 of the Municipal Code, all expenditures in excess of a fund and/or function budgeted allocations must be approved by supplemental appropriation of the City Council. The City Manager may approve transfers between any program's accounts, as long as the transfers are within the same budgetary function and the same fund. No full-time equivalent positions may be added to those specifically approved in the budget without authorization and supplemental appropriation of the City Council. All appropriations lapse at fiscal year-end; however, unspent appropriations may be carried forward to the next fiscal year by resolution of the City Council.

Organization of Budget Document

The Overview section of the document is intended to give the public an overview of the City and its adopted budget. While the remainder of the document is also for public consumption, it is a working document for City Staff to manage the budget throughout the fiscal year. Therefore, the document is arranged by department and includes detailed line item information. The 2014 Five-Year Capital Improvement Plan adopted by the City Council is included as an Appendix at the end of the document. To assist the public with navigation, the following exhibit is an overview of the programs and funds managed by each department.

CITY ORGANIZATIONAL CHART
with Department Responsibilities





GLOSSARY OF TERMS

The following is a glossary of terms used in the budget document, as well as other public documents regarding the City's finances.

Activity – a specific and distinguishable service within a budgetary program which is performed to accomplish a matter for which the City is responsible. Example: residential street rehabilitation is an Activity within the Street Improvements Program of the Capital Improvement Projects Fund.

Appropriation – City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes. Example: The City Council adopts a resolution to budget for expenditures. Those budgeted expenditures in a given fiscal year are referred to as Appropriations.

Budget – the City Council adopted policy implementation plan for the fiscal year that includes revenues, expenditures and operating transfers.

Business Activity – function of the City that is intended to recover all or a significant portion of its costs through user fees and charges. Example: The Water Quality Flood Protection Fund is a business activity of the City.

Department – a designated organizational unit of City government. Example: Community Development is a Department of the City with responsibilities that include land use issues and permitting new construction.

Encumbrance – a reservation of an appropriation for a specific expenditure with a specific vendor. An Encumbrance is executed with an approved Purchase Order. Example: A City employee Encumbers an appropriation by opening a Purchase Order in the maintenance expenditure account to pay for an elevator inspection provided by XYZ Company. The appropriation is reserved until the invoice is paid, thereby controlling the expenditure of money.

Expenditure – City resources spent for goods or services within a governmental activity fund (e.g. General Fund).

Expense – City resources spent for goods or services within a business activity fund (e.g. Water Quality Flood Protection Fund).

Fiscal Year – the twelve-month period of time to which the budget applies. The City's Fiscal Year runs from July 1st to June 30th.

Function – a combination of programs and activities authorized by budget appropriations and are designed to achieve a major purpose. Example: Administration is a City Function with programs that include risk management, personnel, the City Clerk, and community outreach.

Fund – a separate fiscal and accounting structure which segregates accounting records for various budgetary functions. Example: The Capital Improvement Projects Fund provides for centralized accounting of infrastructure improvements.

Governmental Activity – function of the City that is principally supported by taxes and intergovernmental revenues.

Object – an expenditure account classification for types of items or services purchased. Examples: professional services, advertising, and operating supplies are all Objects.

Operating Transfers – monies transferred from one fund to another to finance the activities. Operating Transfers are contributions, not loans. Example: The Street Maintenance Fund provides for centralized accounting of street and right-of-way maintenance activities. Some of these activities are funded with restricted monies that are legally required to be accounted for in a separate fund. Operating Transfers are processed to move the restricted money from the source fund (e.g. 1911 Act Street Lighting Fund) to the Street Maintenance Fund to finance activities such as traffic signal maintenance and street landscape maintenance.

Program – an activity or group of activities designed to achieve a specific goal or objective associated with a budget function of the City. Example: Storm Water Quality is a Program within the General Fund with the specific goal of compliance with the federal Clean Water Act and other laws designed to reduce water pollution.

Restricted – a funding source is restricted when outside agencies or legal obligation places restrictions on the use of the money. Example: Highway Users Tax is a restricted funding source administered by the state, and must only be used for street maintenance activities.

CITY OF RANCHO PALOS VERDES FY14-15 FUND SUMMARY

| Fund | Fund Balance 6/30/2014 | FY14-15 Estimated Sources | | FY14-15 Estimated Uses | | Fund Balance 6/30/2015 |
|---|---------------------------|---------------------------|-------------------|------------------------|---------------------|---------------------------|
| | | Revenues | Transfers In | Expenditures | Transfers Out | |
| Unrestricted | | | | | | |
| GENERAL | 11,776,774 | 26,548,561 | 208,000 | (20,487,439) | (7,584,506) | 10,461,390 |
| Restricted by Council Action | | | | | | |
| BEAUTIFICATION FUND | 316,971 | 690 | - | - | (224,000) | 93,661 |
| CIP | 7,635,281 | 557,883 | 9,403,806 | (8,835,000) | (820,000) | 7,941,970 |
| EQUIPMENT REPLACEMENT | 1,914,720 | 894,500 | - | (1,013,585) | - | 1,795,635 |
| BUILDING REPLACEMENT | 943,405 | 2,100 | - | - | - | 945,505 |
| EMPLOYEE BENEFITS | 111,461 | 2,151,690 | - | (2,151,450) | - | 111,701 |
| Subtotal | 10,921,838 | 3,606,863 | 9,403,806 | (12,000,035) | (1,044,000) | 10,888,472 |
| Restricted by Law or External Agencies | | | | | | |
| STREET MAINTENANCE | 734,989 | 1,125,262 | 1,096,000 | (2,466,079) | - | 490,172 |
| 1972 ACT | 65,452 | 258,140 | - | (78,300) | (200,000) | 45,292 |
| EL PRADO LIGHTING | 19,950 | 1,940 | - | (1,000) | - | 20,890 |
| CDBG | - | 197,687 | - | (197,687) | - | 0 |
| 1911 ACT | 1,607,506 | 528,500 | - | (449,100) | (99,000) | 1,587,906 |
| WASTE REDUCTION | 365,779 | 222,800 | - | (177,650) | (50,000) | 360,929 |
| AIR QUALITY MANAGEMENT | 97,658 | 50,210 | - | (50,000) | - | 97,868 |
| PROPOSITION C | 363,261 | 612,479 | - | - | (691,000) | 284,740 |
| PROPOSITION A | 864 | 737,443 | - | (596,823) | (48,000) | 93,484 |
| PUBLIC SAFETY GRANTS | 20,400 | 100,040 | - | - | (100,000) | 20,440 |
| MEASURE R | 685,866 | 460,273 | - | - | (1,000,000) | 146,139 |
| HABITAT RESTORATION | 2,143,233 | 4,690 | 157,000 | (159,689) | - | 2,145,234 |
| SUBREGION 1 MAINTENANCE | 784,001 | 1,700 | 46,000 | (67,500) | - | 764,201 |
| MEASURE A | 44,112 | 105,100 | - | - | (105,000) | 44,212 |
| ABALONE COVE SEWER DISTRICT | 35,086 | 55,160 | 50,700 | (105,700) | - | 35,246 |
| GINSBURG CULTURAL ARTS BUILDING | 119,370 | 260 | - | - | - | 119,630 |
| DONOR RESTRICTED CONTRIBUTIONS | 844,668 | 1,850 | - | - | - | 846,518 |
| QUIMBY | 7,781 | 827,924 | - | - | (835,000) | 705 |
| LOW-MOD INCOME HOUSING | 12,411 | - | - | - | - | 12,411 |
| AFFORDABLE HOUSING IN LIEU | 499,898 | 1,090 | - | - | - | 500,988 |
| ENVIRONMENTAL EXCISE TAX | 63,165 | 297,579 | - | - | (100,000) | 260,744 |
| BIKEWAYS | - | - | - | - | - | 0 |
| WATER QUALITY/FLOOD PROTECTION | 271,416 | 1,356,200 | 820,000 | (2,304,996) | - | 142,620 |
| IMPROV AUTH - PORTUGUESE BEND | 292,732 | 640 | 40,000 | (97,600) | - | 235,772 |
| IMPROV AUTH - ABALONE COVE | 59,908 | 2,300 | 35,000 | (70,300) | - | 26,908 |
| Subtotal | 9,139,506 | 6,949,267 | 2,244,700 | (6,822,424) | (3,228,000) | 8,283,049 |
| GRAND TOTAL | 31,838,118 | 37,104,691 | 11,856,506 | (39,309,898) | (11,856,506) | 29,632,911 |

INTERFUND TRANSACTION SUMMARY

| Interfund Transfers From | Abalone | | | | | | | Subregion 1 Maintenance | Totals |
|----------------------------------|-------------------|---------------------|-----------------------|-------------------|--------------------------|------------------|------------------------|----------------------------|----------------------|
| | General Fund | CIP Fund | Street Maintenance | WQFP Fund | Improvement Authority | Cove Sewer | Habitat Restoration | | |
| General Fund | | \$ 7,255,806 | | | \$ 75,000 | \$ 50,700 | \$ 157,000 | \$ 46,000 | \$ 7,584,506 |
| Proposition C | | 165,000 | \$ 526,000 | | | | | | 691,000 |
| Measure R | | 1,000,000 | | | | | | | 1,000,000 |
| Proposition A | | 48,000 | | | | | | | 48,000 |
| CIP | | | | \$ 820,000 | | | | | 820,000 |
| Quimby | | 835,000 | | | | | | | 835,000 |
| Environmental Excise Tax (EET) | | 100,000 | | | | | | | 100,000 |
| Measure A Maintenance | \$ 105,000 | | | | | | | | 105,000 |
| Public Safety Grants | 100,000 | | | | | | | | 100,000 |
| Waste Reduction | 3,000 | | 47,000 | | | | | | 50,000 |
| Landscape/St Lighting (1972 Act) | | | 200,000 | | | | | | 200,000 |
| Street Lighting (1911 Act) | | | 99,000 | | | | | | 99,000 |
| Beautification | | | 224,000 | | | | | | 224,000 |
| Totals | \$ 208,000 | \$ 9,403,806 | \$ 1,096,000 | \$ 820,000 | \$ 75,000 | \$ 50,700 | \$ 157,000 | \$ 46,000 | \$ 11,856,506 |

| Interfund Charges To | Equipment Replacement Fund | Employee Benefits Fund | General Fund Overhead Charges |
|----------------------------------|----------------------------------|------------------------------|-------------------------------------|
| General Fund | \$ 890,300 | \$ 2,093,050 | |
| Waste Reduction | | 21,800 | \$ 8,600 |
| Landscape/St Lighting (1972 Act) | | | 66,100 |
| Street Lighting (1911 Act) | | | 81,100 |
| Proposition A | | | |
| Abalone Cove Sewer District | | 3,100 | |
| Water Quality Flood Protection | | 33,500 | |
| Totals | \$ 890,300 | \$ 2,151,450 | \$ 155,800 |

RANCHO PALOS VERDES FUND DESCRIPTIONS

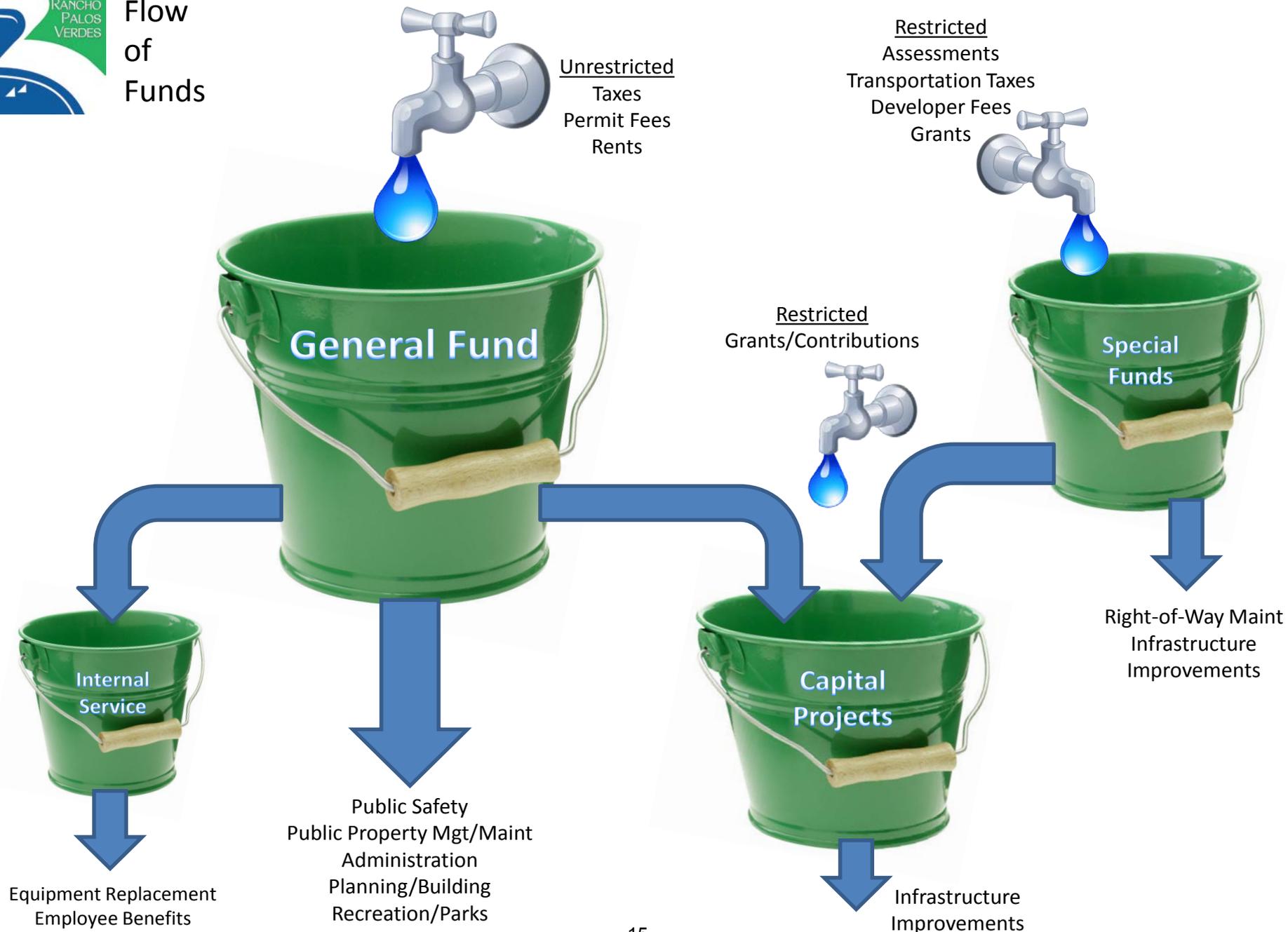
| | |
|--|--|
| <i>Unrestricted</i> | |
| GENERAL FUND | All City revenue and expenditures that are not required to be accounted for in another fund. Revenue includes property tax, transient occupancy tax, and other general taxes. Expenditures include police services, public facility maintenance, recreation, and administrative costs such as legal and risk management. The General Fund also accounts for both revenue and expenditures related to City permitting, as well as 97% of the City's employee salaries and benefits. |
| <i>Restricted by City Council Action</i> | |
| BEAUTIFICATION | The remaining fund balance of waste hauler fees previously received by the City will be used for median maintenance. Staff expects this fund will be closed in FY15-16. |
| CAPITAL IMPROVEMENT PROJECTS | Improvements to City-owned infrastructure, including streets, parks, sewers, and buildings. Funding comes from various sources; including transfers from the General Fund and restricted funds, and grants from other governmental agencies. |
| EQUIPMENT REPLACEMENT | Charges to the City's General Fund are used for the centralized accounting of maintenance and replacement of City-owned equipment. |
| BUILDING REPLACEMENT | General Fund money restricted by the City Council for the future replacement of City owned buildings. The funding source has been operating transfers from the General Fund in prior years. |
| EMPLOYEE BENEFITS | Charges to the City's General Fund are used for the centralized accounting of employee benefits, including pension and health insurance. |
| <i>Restricted by Law or External Agencies</i> | |
| STREET MAINTENANCE | The allocation of state tax on fuel is used to maintain the City's roadways. Right-of way maintenance is centralized in this fund, and restricted monies are transferred from other funds to supplement maintenance activities. |
| 1972 ACT LANDSCAPE & LIGHTING | Property assessments are used to maintain street landscaping and lighting. |
| EL PRADO LIGHTING DISTRICT | El Prado property assessments are used to maintain and improve the common area of the El Prado neighborhood. |
| COMMUNITY DEVELOPMENT BLOCK GRANT | Federal funding is used for programs to assist low & moderate income households with home improvements, as well as projects to improve the City's compliance with the American's with Disabilities Act. |
| 1911 ACT STREET LIGHTING DISTRICT | Property assessments are used to maintain street lights and traffic signals. |
| WASTE REDUCTION | Waste hauler fees and various grants are used for state-mandated waste reduction and recycling plans and programs. |
| AIR QUALITY MANAGEMENT | State shared revenue is used for programs that reduce air pollution from motor vehicles, including transit contributions and purchase of clean-air vehicles for the City's fleet. |
| PROPOSITION C TRANSPORTATION | The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets. |
| PROPOSITION A TRANSIT | The county-wide sales tax allocation is used to fund the City's contribution to local public transit. |
| PUBLIC SAFETY GRANTS | Grant income supplements local law enforcement services. |

RANCHO PALOS VERDES FUND DESCRIPTIONS

| | |
|---------------------------------|--|
| MEASURE R TRANSPORTATION | The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets. |
| HABITAT RESTORATION | Developer and other mitigation fees are used for habitat restoration on City-owned property. |
| SUBREGION 1 OPEN SPACE MAINT | Interest earned from a developer endowment is used to maintain open space and trails dedicated to the City upon development of the Subregion 1 tract, known as Oceanfront Estates. |
| MEASURE A PARKS MAINT/IMPROV | The allocation of county bond money is used for acquisition and maintenance of open space and park improvements. Staff expects that allocations for maintenance will continue to be available through FY18-19, with the fund being closed by FY19-20. |
| ABALONE COVE SEWER DISTRICT | Property assessments are used to maintain the Abalone Cove sewer system in the City's landslide area. |
| GINSBURG CULTURAL ARTS BUILDING | The private donation will be used for either a building to be constructed at Upper Point Vicente to be used for dancing and other cultural activities, or for the purchase of open space within the City for habitat conservation and passive recreation. |
| DONOR RESTRICTED CONTRIBUTIONS | Donations are use to construct or acquire recreational facilities, as directed by the donor. |
| QUIMBY DEVELOPMENT IMPACT | Developer fees are used for construction or acquisition of park and recreation facilities. |
| LOW-MOD INCOME HOUSING | As part of redevelopment agency dissolution, the City elected to accept the housing function and assets of the former redevelopment agency. The City is required to account for the long-term housing receivables held by the former redevelopment agency in a separate fund to help facilitate compliance with redevelopment housing law that is still effective after the dissolution of redevelopment agencies. In addition, per redevelopment dissolution law, 20% of any repayment of the City's loan to the former redevelopment agency must be deposited into this fund. The assets of this fund must be used to provide affordable housing for low and moderate income households within the City. |
| AFFORDABLE HOUSING IN-LIEU | Developer fees are used to provide for affordable housing within the City. |
| ENVIRONMENTAL EXCISE TAX | Taxes received in connection with new construction are used to pay for City facilities. |
| BIKEWAY/PEDESTRIAN IMPROVEMENTS | The state revenue allocation is used for construction of facilities to improve pedestrian and bicycle access. |
| WATER QUALITY/FLOOD PROTECTION | Storm drain user fees are used to maintain and improve City-owned storm drain facilities. The user fee sunsets in FY15-16. |
| IMPR AUTHORITY PORTUGUESE BEND | The General Fund transfers money to provide for maintenance of improvements in the Portuguese Bend section of the landslide area constructed with redevelopment tax increment prior to statewide redevelopment dissolution in 2012. |
| IMPR AUTHORITY ABALONE COVE | As part of a 1987 Reimbursement and Settlement Agreement resulting from a lawsuit related to the active landslide, the interest earned on a non-spendable \$1 million deposit is used to maintain Abalone Cove landslide abatement improvements. The maintenance activities in this fund are also subsidized with operating transfers from the General Fund. |



Flow of Funds



CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY14-15 RPV Budget | RPV Restricted? | Description | Authority |
|--|----------------------|-----------------------|--------------------|---|--|
| Property Tax | General | \$ 6,808,000 | No | Ad valorem tax imposed by the state on real property (1% of assessed value), administered by the County, and allocated to various agencies including the City. City share was set with allocation formula based on local agencies' average property tax revenue for 1975-1977. | California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97. |
| Property Tax in lieu of Vehicle License Fees | General | \$ 4,024,200 | No | Replacement of state-shared Vehicle License Fees with additional shares of property tax. | California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97. |
| Property Tax in lieu of Sales Tax | General | \$ 544,300 | No | Replacement of 1/4 of the 1% Bradley-Burns sales tax with additional shares of property tax. | California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97. |
| Sales & Use Tax | General | \$ 1,601,500 | No | Tax imposed on total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid. Tax is administered by the state. Prior to 2004, the City received the basic 1% Bradley-Burns rate. In 2004, the state reduced the City allocation by 1/4 and replaced it with additional shares of property tax. | California Constitution Article XIII §§25.5(a)(2), 29; Revenue and Tax Code §7200. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY14-15 RPV Budget | RPV Restricted? | Description | Authority |
|--------------------------|--------------------------|---------------------------|------------------------|--|--|
| Business License Tax | General | \$ 728,700 | No | Locally levied tax imposed for the privilege of conducting business within the City. Rates vary by business type and include both flat tax amounts and tax amounts based upon business gross receipts. | Municipal Code Chapter 5.04 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Utility Users Tax | General | \$ 2,660,100 | No | Locally levied tax imposed on the consumption of utility services. The RPV tax is 3% of electricity, gas, water, and telephone charges. | Municipal Code Chapter 3.30 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Transient Occupancy Tax | General | \$ 4,024,500 | No | Locally levied tax imposed on occupants for privilege of occupying rooms in a hotel or similar for 30 days or less. The RPV tax is 10% of the room charge. | Municipal Code Chapter 3.16 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Documentary Transfer Tax | General | \$ 416,900 | No | Tax imposed on documents recorded in the transfer of ownership in real estate. Levied by the county at a rate of \$1.10 per \$1,000 of value transferred. City levy is 50% of the county rate, which is credited against the amount of the county tax due. | Authority to levy: Revenue and Tax Code §11911-11929. Municipal Code Chapter 3.12 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Golf Tax | General | \$ 411,800 | No | Tax imposed on the user of a golf course within the City. Tax is 10% of golf fee paid. Government owned golf courses are exempted (i.e. county owned Los Verdes Golf Course). | Municipal Code Chapter 3.40 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY14-15 RPV Budget | RPV Restricted? | Description | Authority |
|---------------------------------|-------------------------------|---------------------------|------------------------|---|---|
| Construction/Development Tax | EET | \$ 297,439 | Yes | Excise tax imposed on the privilege or activity of development and/or the availability or use of municipal services. Rate for 2013 is \$1,798 per bedroom with a maximum of \$3,596 for residential buildings, and \$1.09 per sq. ft. for commercial buildings. | Municipal Code Chapter 3.20 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote. |
| Proposition C Sales Tax | Prop C | \$ 611,689 | Yes | Half-cent sales tax partially (20%) distributed to cities on a per-capita basis. | Los Angeles County voter approved measure of 1990. |
| Proposition A Sales Tax | Prop A | \$ 737,443 | Yes | Half-cent sales tax partially (25%) distributed to cities on a per-capita basis. | Los Angeles County voter approved measure of 1980. |
| Measure R Sales Tax | Measure R | \$ 458,773 | Yes | Half-cent sales tax partially (15%) distributed to cities. | Los Angeles County voter approved measure of 2008. |
| Benefit Assessments on Property | 1972 Act, 1911 Act & El Prado | \$ 784,900 | Yes | A charge levied on real property for a local public improvement or service that specifically benefits the property. FY12-13 1972 Act rates range from \$3.77 to \$41.33 per single family parcel, with the majority at \$15.92. | Varies based upon type of assessment. Typically majority mail ballot vote of property owners. In 1992, the City established a benefit assessment district for street landscaping and lighting using 1972 Act procedures (Resolution No. 92-85). In 1995, the City approved the transfer of street lighting assessments from the County (Resolution No. 95-9), which were originally imposed using 1911 Act procedures (ad valorem tax). |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY14-15 RPV Budget | RPV Restricted? | Description | Authority |
|---|------------------------------------|-----------------------|--------------------|---|--|
| User and Enterprise Fees | General & Street Maintenance | \$ 117,180 | Both | Fee paid to a municipality by a person to receive a particular public service (e.g. utility services, photocopy fees, recreation events). The City's revenue includes the Abalone Cove Sewer District user fee. | User fees must be adopted by resolution of the governing board with majority vote. Utility fees must be adopted by ordinance of the governing board with 2/3 vote. Resolution No. 2010-77 for user fees and Municipal Code Chapter 13.06 (2001) for the Abalone Cove sewer user fee. |
| Property-Related Fees | WQFP | \$ 1,355,600 | Yes | A levy imposed on a parcel or upon a person as an incident of property ownership for property-related service. | Majority mail ballot vote of property owners, or by 2/3 vote of the registered voters. Municipal Code Chapter 3.44 (2005) for storm drain user fee. |
| Development Impact Fees, Dedications & Exactions | Quimby & Affordable Housing | \$ 827,904 | Yes | Dedications of property or fees to compensate for new demands on public resources resulting from development of land, and imposed as a condition of development approval. | Municipal Code Chapters 16.20 (1975) for the Quimby Parkland Dedication Fee and 17.11 (1997) for the Affordable Housing In-Lieu Fee. |
| Regulatory Fees | General | \$ 1,750,000 | No | Charge imposed on a regulated action to pay for public services necessary to regulate the activity or mitigate the impacts of the fee payer on the community. | Majority vote of governing body. Resolution No. 2010-77. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY14-15 RPV Budget | RPV Restricted? | Description | Authority |
|---------------------------------------|---------------------------|---------------------------|------------------------|---|---|
| Cable & Video Franchises | General | \$ 680,000 | No | Payment from a cable or video franchisee as "rent" or "toll" for the use of the municipality right of way. City's franchise agreement with Cox Cable expires October 2015. Upon expiration, City will continue to receive 3% franchise fee through the state franchise agreement. | Prior to 2008, majority vote of governing body. As of 2008, granted by state. City may request a 1% add-on fee to the cable user bill through the state franchise agreement. This fee can only be used for capital expenditures related to Public, Educational & Government Access (PEG). |
| Solid Waste Franchises | General & Waste Reduction | \$ 567,200 | Both | Payment from a solid waste management franchisee as "rent" or "toll" for the use of the municipality right of way. The City has also imposed recycling fees and AB939 fees on waste haulers. | Franchise fees are imposed by a majority vote of governing body. AB939 fees are authorized by the California Integrated Waste Management Act of 1989. |
| Electric, Gas, Water & Oil Franchises | General | \$ 776,000 | No | Payment from a franchisee as "rent" or "toll" for the use of the municipality right of way. | Majority vote of governing body. |
| Licenses & Permits | General | \$ 147,400 | No | Issued to regulate activities within a local jurisdiction. | Majority vote of governing body. Resolution No. 2010-77. |
| Fines, Forfeitures & Penalties | General | \$ 117,600 | No | Revenues received and/or bail monies forfeited upon conviction of a misdemeanor or municipal infraction. | Court fines are set by California Uniform Bail and Penalty Schedule. Majority vote of governing body for parking fines (Municipal Code Chapter 10.32) and false alarm fines (Municipal Code Chapter 9.04). |
| Rents, Royalties & Concessions | General | \$ 730,000 | No | Revenues from rental or use of city property and/or resources. | Majority vote of governing body. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY14-15 RPV Budget | RPV Restricted? | Description | Authority |
|---------------------------|--|---------------------------|------------------------|---|--|
| Investment Earnings | Various | \$ 72,970 | Both | Revenue earned from the investment of idle public funds. | Majority vote of governing body to approve annual investment policy, which must meet minimum requirements of Government Code §53601. |
| Gifts | General & Donor Restricted Contributions | \$ 25,000 | Both | Contributions to the City for a public purpose. | Government Code §37354. |
| Motor Vehicle License Fee | General | \$ - | No | State imposed tax for the privilege of operating a vehicle on public streets. Prior to 2004, this revenue was shared with the City. In 2004, the state replaced roughly 2/3 of the revenue to the City with additional shares of property tax. Since 2004, the City's remaining allocation has been eliminated, as the distribution formula provides a baseline of revenue to other agencies leaving nothing to be distributed to the City. Current revenue is limited to prior year adjustments. | California Constitution article XI §15 and Revenue and Tax Code §§10751 & 11005. |
| Air Quality Assessment | AQMD | \$ 50,000 | Yes | An assessment on the state Motor Vehicle Fee for air quality related activities distributed to cities on the basis of population. | California Health & Safety Code §44220-44247. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY14-15 RPV Budget | RPV Restricted? | Description | Authority |
|--|-------------------------|-----------------------|--------------------|---|---|
| Motor Vehicle Fuel Tax | Street Maintenance | \$ 1,094,552 | Yes | An 18-cent per gallon tax on fuel used to propel a motor vehicle. City receives state subvention for about 3 cents of this tax. | Tax authorized by California Constitution article XIX §1; Revenue & Tax Code §§7301-8404, 8601-9355; and Streets & Highways Code §§2104-2107.5. |
| Citizens Option for Public Safety (COPS) | Public Safety Grants | \$ 100,000 | Yes | Revenue granted from the state General Fund for supplemental public safety services. | Government Code §30061-30065. |
| Proposition 172 Public Safety Sales Tax | General | \$ 70,000 | No | State voter approved half-cent sales and use tax as partial mitigation for Educational Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties. Cities receive about 6% of the revenue. | California Constitution article XIII §35 and Government Code §30051. |
| Homeowners Property Tax Relief Reimbursement | General | \$ 55,100 | No | Revenue to offset city loss of property tax for state imposed homeowner exemption of \$7,000 per dwelling. | California Constitution article XIII §3(k), Revenue and Tax Code §218, and Government Code §§16120-16123, 29100.6. |
| State Mandate Reimbursement | General | \$ - | No | State reimbursement to cities and counties for the cost of programs and services mandated by the state. | California Constitution article XIIB §6 and Revenue and Tax Code §2201. |
| Federal Grants & Aid | CIP, CDBG & Various | \$ 855,870 | Yes | Various annual and one-time awards from federal, state and county agencies vary from year to year. | Various for the granting agency. |

CALIFORNIA MUNICIPAL REVENUE SOURCES

| Revenue Source | Deposited to Fund | FY14-15 RPV Budget | RPV Restricted? | Description | Authority |
|--|----------------------|-----------------------|--------------------|---|---|
| Cost Recovery | General | \$ 404,521 | No | In general, cost recovery applies to user fees (recovering the cost of providing a service), regulatory fees (e.g. building permits), and fines/penalties; which have been discussed above. The City's revenue presented here represents the administrative allowance received by the City to manage redevelopment dissolution, as well as reimbursements from prior period activity. | California Health & Safety Code §34161. |
| Total Sources** | | \$ 33,907,141 | | | |
| <i>**Excludes interfund transactions</i> | | | | | |

Account
Structure FFF-PPPP-AAA-EO-EO
 FFF FUND
 PPPP PROGRAM
 AAA ACTIVITY
 EO-EO EXPENDITURE OBJECT



CHART OF ACCOUNTS

| FUND # | FUND NAME |
|--------|--|
| 101 | GENERAL FUND |
| 202 | STREET MAINTENANCE |
| 203 | 1972 ACT LANDSCAPING & LIGHTING |
| 209 | EL PRADO LIGHTING DISTRICT |
| 211 | 1911 ACT STREET LIGHTING |
| 212 | BEAUTIFICATION |
| 213 | WASTE REDUCTION |
| 214 | AIR QUALITY MANAGEMENT |
| 215 | PROPOSITION C |
| 216 | PROPOSITION A |
| 217 | PUBLIC SAFETY GRANTS |
| 219 | AFFORDABLE HOUSING COMMUNITY DEVELOPMENT LAW |
| 220 | MEASURE R |
| 222 | HABITAT RESTORATION |
| 223 | SUBREGION ONE MAINTENANCE |
| 224 | MEASURE A MAINTENANCE |
| 225 | ABALONE COVE SEWER DISTRICT |
| 227 | GINSBURG CULTURAL ART BLD |
| 228 | DONOR RESTRICTED CONTRIBUTIONS |
| 285 | IA PORTUGUESE BEND MAINTENANCE |
| 310 | CDBG |
| 311 | CDBG-R |
| 330 | INFRASTRUCTURE IMPROVEMENTS |
| 334 | QUIMBY PARK DEVELOPMENT |
| 337 | AFFORDABLE HOUSING PROJECTS |
| 338 | DEVELOP IMPACT MITIGATION (EET) |
| 339 | MEASURE A CAPITAL |
| 340 | BICYCLE & PEDESTRIAN ACCESS |
| 501 | WATER QUALITY/FLOOD PROTECTION |
| 681 | EQUIPMENT REPLACEMENT |
| 685 | EMPLOYEE BENEFITS |
| 686 | BUILDING REPLACEMENT |
| 795 | IA ABALONE COVE MAINTENANCE |

PROGRAM # PROGRAM NAME

| | |
|--|--|
| 1001 City Council | 3027 Ginsburg Cultural Arts Building |
| 1002 City Manager | 3030 Infrastructure Improvements Administration |
| 1003 City Attorney | 3031 Street Improvements |
| 1004 Administrative Services | 3032 Storm Drain Improvements |
| 1005 Community Outreach | 3033 Parks/Trails/Open Space Improvements |
| 1006 RPV TV Channel 33 | 3034 Quimby Projects |
| 1010 Risk Management | 3035 Sewer Improvements |
| 1011 Personnel | 3036 Building Improvements |
| 1015 Employee Benefits | 3037 Storm Water Quality Improvements |
| 1021 Sheriff | 3038 EET Projects |
| 1023 Neighborhood Watch | 3039 Measure A Projects |
| 1024 Special Programs | 3040 Bicycle/Pedestrian Access |
| 1025 Animal Control | 3041 Utility Undergrounding |
| 1026 Emergency Preparedness | 3042 Roadway Beautification |
| 1027 Public Safety Grants | 3052 Water Quality/Flood Protection |
| 2011 Successor Agency | 3081 Vehicle Maintenance |
| 2020 Financial Services | 3086 Building Replacement/Improvements |
| 2030 Information Technology - Data | 3088 IA Portuguese Bend Maintenance |
| 2035 Information Technology - Voice | 3089 IA Abalone Cove Maintenance |
| 2082 Computer Equipment Replacement | 3091 CDBG Admin |
| 3001 Public Works Administration | 3092 CDBG Home Improvement |
| 3002 Street Pavement Maintenance | 3093 CDBG ADA Compliance |
| 3003 Street Landscape Maintenance | 3094 CDBG REACH |
| 3004 Traffic Signal Maintenance | 3095 CDBG Drainage |
| 3005 Portuguese Bend Road Maintenance | 3096 CDBG-R |
| 3006 Traffic Management | 3097 CDBG ADA Projects 2 |
| 3007 Storm Water Quality | 4001 Planning |
| 3008 Building Maintenance | 4002 Building & Safety |
| 3009 Parks/Trails/Open Space Maintenance | 4003 Code Enforcement |
| 3010 1972 Act Landscaping & Lighting | 4004 View Restoration |
| 3011 1911 Act Street Lighting | 4005 NCCP |
| 3012 Beautification | 4006 Geology |
| 3013 Waste Reduction | 4037 Affordable Housing Projects |
| 3014 Air Quality Management | 4039 Affordable Housing Projects Community Development Law |
| 3015 Proposition C | 5010 Recreation Administration |
| 3016 Proposition A | 5030 Recreational Facilities |
| 3019 El Prado Lighting | 5040 Special Events |
| 3022 Habitat Restoration | 5060 Point Vicente Interpretive Center (PVIC) |
| 3023 Subregion 1 Maintenance | 5070 REACH |
| 3024 Measure A Maintenance | 5080 Support Services |
| 3025 Abalone Cove Sewer District Maintenance | 6000 Non-Departmental |
| 3026 Sewer Maintenance | 6083 Furniture and Equipment Replacement |

ACTIVITY # ACTIVITY NAME

| | |
|---------------------------|------------------------|
| 411 City Administration | 461 Capital Outlay |
| 421 Public Safety | 471 Debt Service |
| 431 Public Works | 491 Interfund Activity |
| 441 Community Development | 499 Internal Services |
| 451 Recreation & Parks | |

EXP OBJECT # EXPENDITURE OBJECT NAME

| | |
|---|--|
| 11-00 SALARIES & WAGES - FULLTIME | 57-00 MEETINGS & CONFERENCES |
| 12-00 SALARIES & WAGES - PARTTIME | 59-10 EDUCATION - TRAINING |
| 13-00 SALARIES & WAGES - OVERTIME | 59-20 EDUCATION - MEMBERSHIPS & DUES |
| 21-00 HEALTH INSURANCE | 59-30 EDUCATION - PUBLICATIONS & JOURNALS |
| 22-00 FICA/MEDICARE | 61-00 OP SUPPLIES/MINOR EQUIP |
| 23-00 PERS RETIREMENT | 62-00 PURCHASES FOR RESALE |
| 24-00 TUITION REIMBURSEMENT | 69-00 MISCELLANEOUS EXPENSES |
| 25-00 DEFERRED COMP MATCHING CONTRIBUTION | 71-00 LAND |
| 27-00 EMPLOYEE BONUSES | 72-00 BUILDINGS |
| 28-00 RETIREMENT HEALTHCARE | 73-00 IMPROV OTHER THAN BLDGS |
| 29-00 EMPLOYEE BENEFITS ALLOCATION | 73-10 IMPROV OTHER THAN BLDGS - SPECIAL CDBG |
| 32-00 PROFESSIONAL SERVICES | 74-00 INFRASTRUCTURE |
| 33-00 LEGAL SERVICES | 75-10 EQUIPMENT - FURNITURE & OTHER EQUIPMENT |
| 41-10 UTILITY SERVICE - WATER | 75-20 EQUIPMENT - COMPUTERS |
| 41-20 UTILITY SERVICE - GAS | 76-00 VEHICLES |
| 41-30 UTILITY SERVICE - ELECTRIC | 79-00 DEPRECIATION |
| 41-40 UTILITY SERVICE - TELEPHONE | 81-00 PRINCIPAL |
| 43-00 MAINTENANCE SERVICES | 82-00 INTEREST |
| 44-10 RENTALS - BUILDING | 91-00 INTERFUND TRANSFERS OUT |
| 44-20 RENTALS - VEHICLES/EQUIPMENT | 92-00 PASS THRU TO OTHER AGENCIES |
| 52-00 INSURANCE | 93-00 GRANTS TO OTHER ENTITIES |
| 53-00 POSTAGE | 94-10 INTERFUND CHARGES - EQUIPMENT REPLACEMENT |
| 54-00 ADVERTISING | 94-20 INTERFUND CHARGES - PUBLIC WORKS OVERHEAD |
| 55-00 PRINTING & BINDING | 94-30 INTERFUND CHARGES - SUCCESSOR AGENCY ADMIN |
| 56-00 TRAVEL | |

FINANCIAL ANALYSIS & ECONOMIC OUTLOOK

Recognition of Revenues & Expenditures

Governmental Funds

The City recognizes revenue in governmental funds when the revenue is both measurable and available. Measurable means the amount can be determined. Available generally means received within 60 days of the fiscal year end of June 30th. Expenditures in governmental funds are recorded when the liability is incurred.

Enterprise Fund and Internal Service Funds

The City maintains 1 enterprise fund (Water Quality Flood Protection) and 3 internal service funds (Equipment Replacement, Employee Benefits, and Building Replacement). Revenues are recognized when they are earned (even if not available), and expenses are recorded when the liability is incurred.

Financial Policies

The City's financial policies are summarized below, and are available in full text on the City's website.

Reserve Policy

The requirements and status of City Council Policy No. 41 are summarized in the following chart:

| Fund | Reserve Policy | Policy Amount | Estimated June 30, 2015 | Excess/ (Deficiency) |
|-----------------------|--|----------------------|--------------------------------|-----------------------------|
| General Fund | 50% of budgeted annual expenditures. | 10,243,720 | 10,461,390 | 217,670 |
| Street Maintenance | One year of road maintenance in the landslide area of the City. | 526,000 | 490,172 | (35,828) |
| Habitat Restoration | Emergency projects of \$50,000 and future maintenance endowment of \$84,969; which grows each year by \$10,000 plus accrued interest, as required by the City's Natural Communities Conservation Plan. | 155,436 | 2,145,234 | 1,989,798 |
| Subregion 1 | Nonspendable developer endowment. | 750,000 | 764,201 | 14,201 |
| CIP | Emergency or future projects. Funded with General Fund money equivalent to annual transient occupancy tax and prior year favorable General Fund expenditure variance (if applicable). | 3,000,000 | 7,941,970 | 4,941,970 |
| Equipment Replacement | Estimated replacement cost of capitalized equipment held. | 1,773,704 | 1,795,635 | 21,931 |

Balanced Operating Budget

City Council Policy No. 45 requires the City Council to adopt an annual operating budget where recurring expenditures do not exceed recurring revenues, and ongoing expenditures are not funded with one-time revenue sources. The operating budget is defined as the General Fund budget. To demonstrate compliance with this policy, a summary of the FY14-15 General Fund budget follows.

| FY14-15 General Fund Budget | Ongoing | One-Time | Total |
|--|-----------------|-------------------|-------------------|
| Revenue | \$ 26,317,255 | \$ 231,306 | \$ 26,548,561 |
| Transfers from Other Funds | 208,000 | - | 208,000 |
| Estimated Excess General Fund Reserve | | 1,922,779 | 1,922,779 |
| Expenditures | (18,937,233) | (1,550,206) | (20,487,439) |
| Transfers to Other Funds | (7,584,506) | | (7,584,506) |
| Increase of General Fund Reserve Threshold (50% of Increase to Expenditures) | | (389,724) | (389,724) |
| FY14-15 Net Activity | \$ 3,516 | \$ 214,155 | \$ 217,671 |

Annual Investment Policy

California Government Code Section 53607 allows for the governing body of a local agency to delegate the authority to invest its funds for a one-year period to the treasurer of the local agency. The City Council and the Improvement Authority Board annually adopt investment policies that delegate investment authority to the treasurer of the City and Improvement Authority, and outline the types of investments the treasurer is authorized to make. The investment policy is in compliance with the local agency investment requirements set forth in California Government Code Section 53601.

Five-Year Financial Model

City Council Policy No. 18 requires analysis, update and review of a Five-Year Financial Model as part of the annual budget process. The Finance Advisory Committee (citizens committee appointed by the City Council) annually reviews the Model. The Model includes the funded projects from the Five-Year Capital Improvement Plan, and Year 1 of the Model is the proposed budget for the coming fiscal year.

Five-Year Capital Improvement Plan

Although not required by law or City Council policy, it is considered a best practice to produce a five-year capital improvement plan document as a guide for the efficient and effective provision of resources for improvement and maintaining public infrastructure and facilities. The Five-Year Capital Improvement Plan is

public infrastructure and facilities. The Five-Year Capital Improvement Plan is updated annually during the budget process, and incorporated into the Five-Year Financial Model. The Plan document is included as an Appendix at the end of this budget document.

Audit Committee

City Council Policy No. 44 established a subcommittee of the City Council to serve as the City's Audit Committee. Two members of the City Council, annually appointed by the Mayor, serve as the Audit Committee. The City's independent financial statement auditor(s) report directly to the Audit Committee.

Purchasing Ordinance

The City's purchasing policy is documented in Municipal Code Chapter 2.44, referred to as the Purchasing Ordinance. A summary of the policy follows.

- Purchases of supplies and services of more than \$500 require a City issued purchase order.
- Purchase orders are not required for payments for utility service (e.g. electricity), leases, and credit card purchases and payments.
- Purchases of supplies and services of more than \$5,000 require informal bids.
- Purchases of supplies and services of more than \$25,000 require formal bids and a contract approved by the City Council.
- Licensed professionals such as attorneys, architects, engineers, and financial advisors are exempt from bid requirements.
- All work performed by vendors on private property, or work with increased liability requires a City contract for all amounts.
- The City Manager can approve contracts for amounts up to \$25,000.
- Purchases for Public Projects, as defined by California Code Section 22002, are subject to bid and contract requirements set forth in the California Uniform Public Construction Cost Accounting Act.

Travel and Meetings

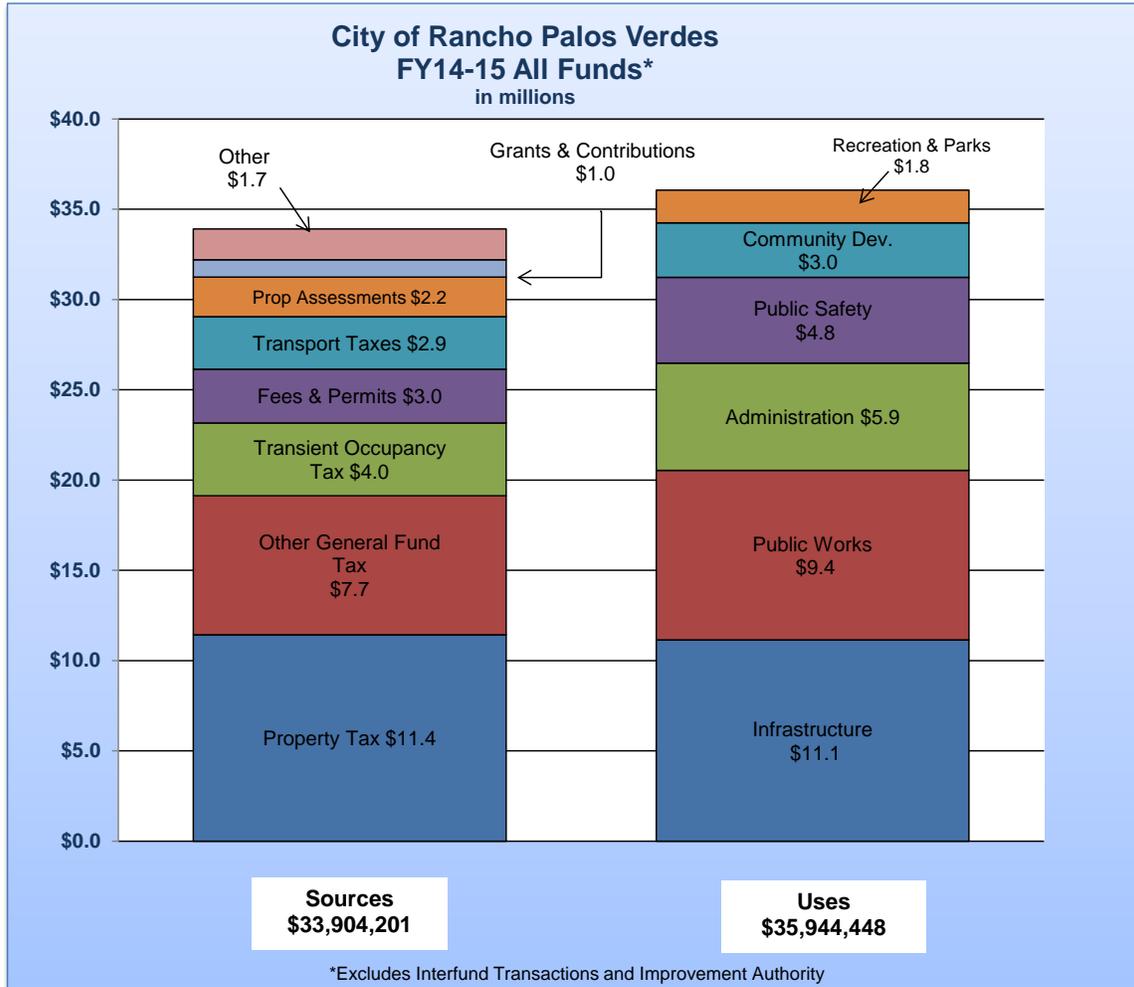
To assure the needs of the City are being met while limiting unnecessary expenditures, the City Council adopted Policy No. 16 outlining the procedures for travel and meeting expenses incurred by the City Council and its Committees/Commissions.

Midyear Budget Review

Per Municipal Code Section 3.32.130, the City Council is to be provided with a midyear status report on the budget and any Staff recommendations. The report is typically presented to City Council in February of each year.

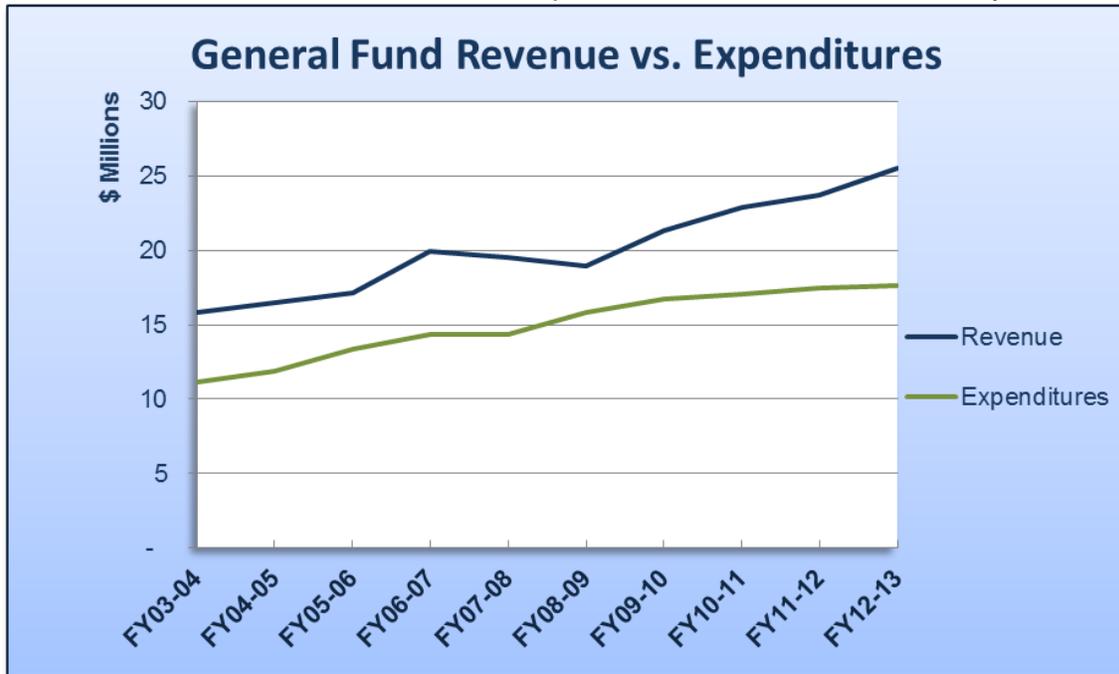
Overview of Sources & Uses

The Citywide budget includes all funds of the City and its component unit, the Improvement Authority. The Citywide budget assumes an approximate \$2.9 million planned use of accumulated fund balances, primarily due to construction of the San Ramon Canyon stabilization project (discussed later in this analysis).



The General Fund is the primary operating fund of the City and accounts for about three-quarters of the City-wide budget, with the remaining portion primarily accounting for restricted funding from outside sources. As such, the financial analysis presented herein will focus on the General Fund.

General Fund Revenue vs. Expenditures – A Ten-Year History



City Council and Staff have worked together to manage costs, balancing expenditures against revenue. Both General Fund revenue and expenditures have increased an average of 6% annually, enabling the City to fund infrastructure improvements with excess revenue.

In FY06-07, the City's average investment earnings rate increased from 3.85% to 5.12%, Pt. Vicente Interpretive Center opened generating new rental and gift shop revenue, and the City completed a one-time exchange of Proposition A monies for \$0.8 million of General Fund money. Interest earnings steadily decreased after FY06-07. However, in FY09-10 the Terranea Resort opened generating a significant amount of new tax revenue for the City.

For the discussion of individual revenues and expenditures below, 10-year historical data has been adjusted for inflation to provide a more accurate picture of growth or decline.

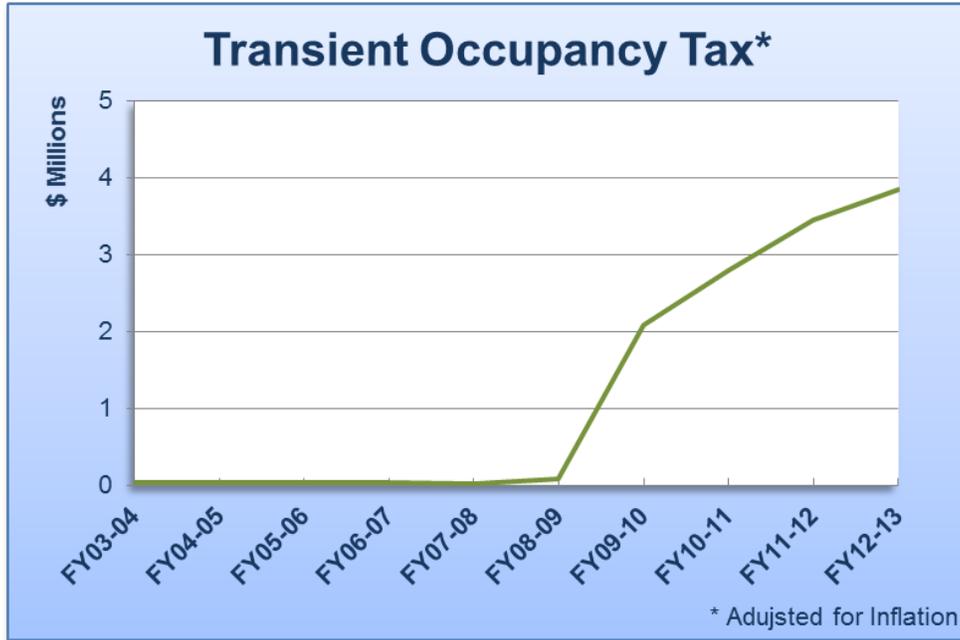
Primary General Fund Revenues

The revenue sources discussed herein are summarized below and account for 81% of total General Fund Revenue.

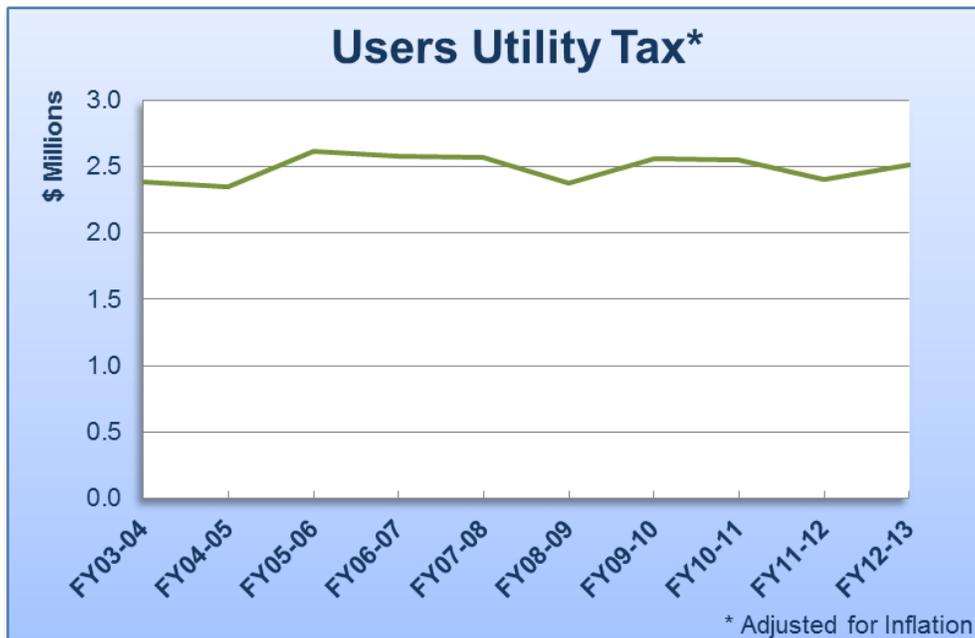
| FY14-15 | | |
|------------------------------------|-------------|----------------------|
| Property Tax | 43% | \$ 11,431,600 |
| Transient Occupancy Tax | 15% | 4,024,500 |
| Utility Users Tax | 10% | 2,660,100 |
| Franchise Tax | 7% | 1,813,200 |
| Sales Tax | 6% | 1,671,500 |
| Other Revenue | 19% | 4,947,661 |
| Total General Fund Revenues | 100% | \$ 26,548,561 |



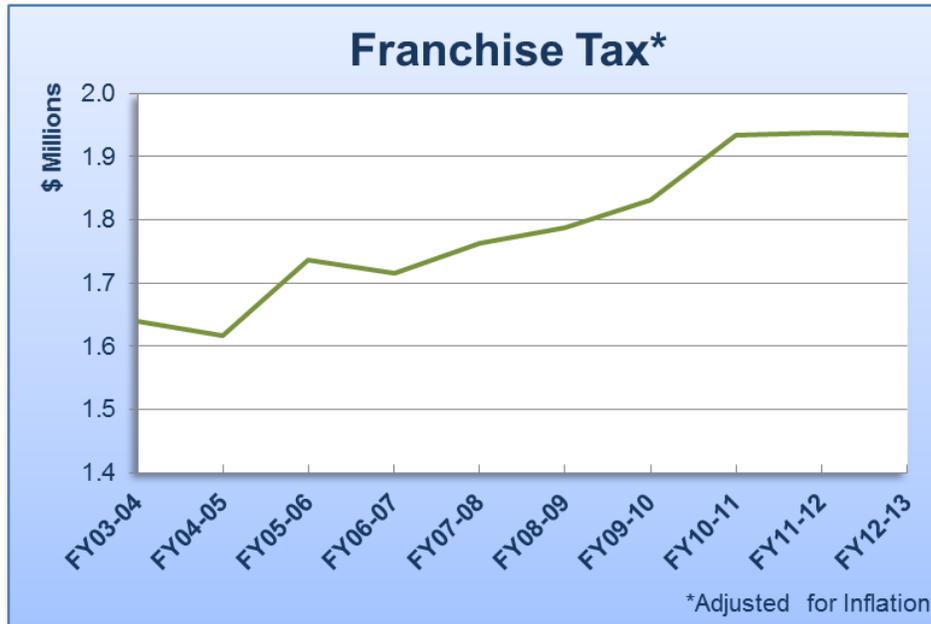
Property tax is the City's largest source of revenue. The City receives an approximate 6% share of the 1% property assessment. That base property tax revenue has grown an average of 4.9% annually over the last 10 years. In 2004, the California legislature established accounting maneuvers to help solve state budgetary problems. The state action impacted the City by replacing a portion of sales tax and vehicle license fee revenue with additional shares of property tax beginning in FY04-05. On average, property assessments are much lower than property values in the City; and the City benefits greatly each time a property is sold and re-assessed. Property tax is expected to grow by another 3.45% for FY14-15.



Terranea Resort, the primary source of Transient Occupancy Tax (TOT) revenue, opened in 2009. Instead of increasing the operating budget, the City Council directed that this General Fund revenue be used as a source of funding for repairs and improvements to the City's infrastructure. Now that the Resort has been open almost 5 years, Staff has conservatively forecasted that the growth rate of TOT will slow. For example, growth from FY11-12 to FY12-13 was 13.2%; yet prior year growth was about 27%. The FY14-15 budget includes a conservative assumption that TOT will increase by only 1.9%.



The 3% utility users' tax is levied on customers of water, electricity and gas utilities, as well as telephone services. Weather conditions cause minor revenue fluctuations; but this source of General Fund money has remained fairly consistent over the last ten years. A 1.9% increase has been included in the FY14-15 budget based on the assumed increase of the Consumer Price Index.



Franchise tax is levied on the providers of utility and cable services in exchange for use of the City's right-of-way. The City's revenue has steadily increased over the last ten years due to increasing utility rates and the expansion of cable services. A 1.9% increase has been included in the FY14-15 budget based on the assumed increase of the Consumer Price Index.

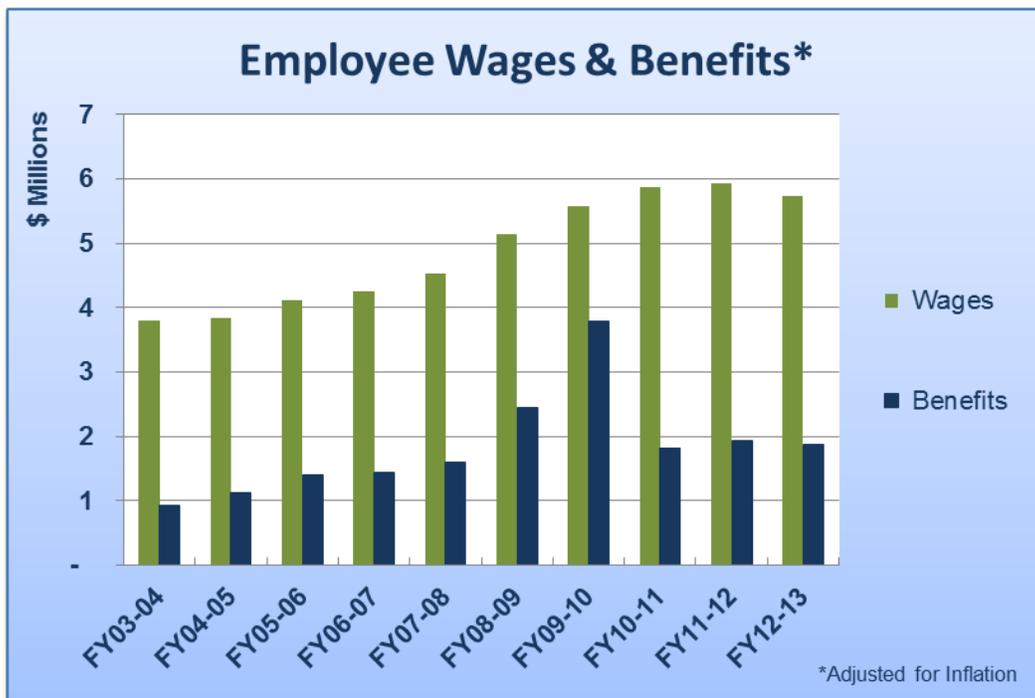


The City's primary sources of sales tax include restaurants, service stations and food markets. As part of the state action in 2004 mentioned previously, in FY04-05 the City began receiving an additional share of property tax in lieu of 25% of its sales tax revenue. Unlike other cities that heavily rely on sales tax from big-box stores and auto malls, the City's sales tax was only minimally impacted during the recession that began in 2008. With the opening of the Terranea Resort in 2009, the City's sales tax grew significantly. In FY11-12, there were substantial decreases in sales of wholesale building materials, business to business heavy supplies, and used auto sales. Although these sectors comprised a small portion of the City's sales tax revenue, the impact was substantial enough to cause an overall 5% decrease in total sales tax revenue. A 1.9% increase has been included in the FY14-15 budget based on the assumed increase of the Consumer Price Index.

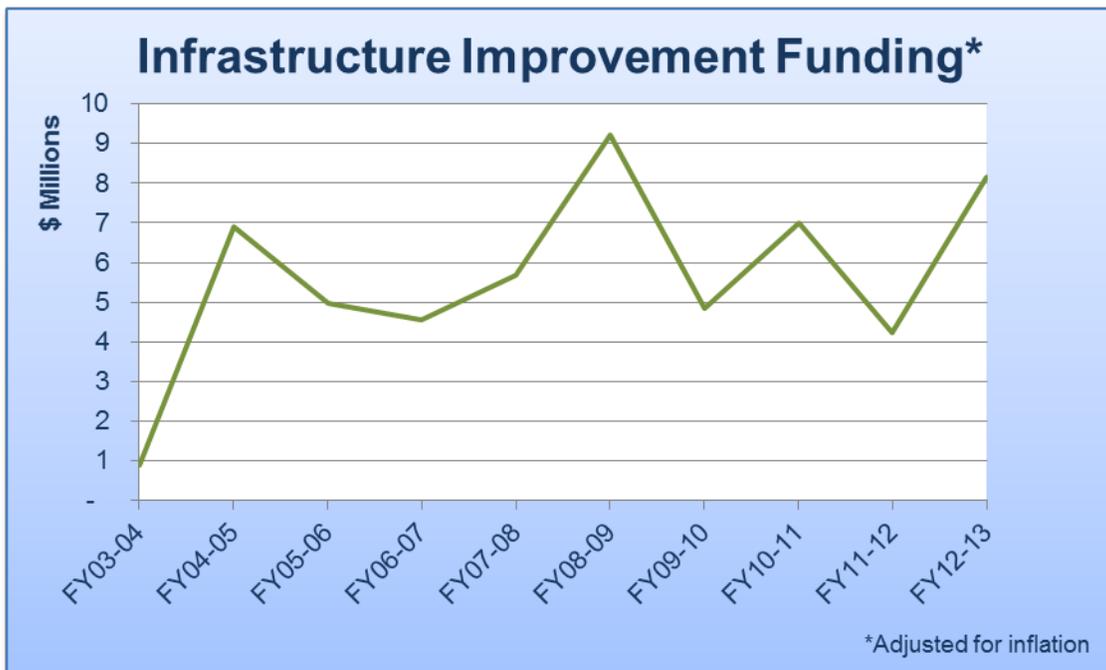
Primary General Fund Uses (Expenditures & Transfers Out)

The expenditures discussed herein are summarized below and account for 81% of total General Fund Uses.

| FY14-15 | | |
|--------------------------------|-------------|----------------------|
| Wages & Benefits | 30% | \$ 8,320,290 |
| Infrastructure Improvements | 26% | 7,255,806 |
| Sheriff Contract | 15% | 4,306,900 |
| Park & Building Maintenance | 7% | 1,943,400 |
| Legal Services | 4% | 990,000 |
| Other Expenditures & Transfers | 19% | 5,255,549 |
| Total General Fund Uses | 100% | \$ 28,071,945 |



Between FY07-08 and FY08-09, the City Council authorized the addition of 9 full-time employees. Many of the additions were based on recommendations from an outside organizational assessment that concluded certain City functions were underserved. Other additions included providing building inspections in-house versus outside contracting. In FY08-09 and FY09-10, the City expended a total of about \$2.4 million to pay off the pension side-fund liability (the City's unfunded pension liability upon entering an employer risk pool in 2003). For FY14-15, the City Council has authorized the funding of 5 additional positions. Two of these positions are within the Community Development Department in response to an upswing in permitting activity. One maintenance position was added in response to increased service requests. One Council Liaison position was added to the City Manager's Office to manage inquiries from both the City Council and the public. And finally, one administrative position was added to the Recreation & Parks Department to replace a series of part-time employees who were serving that function.



The General Fund has historically provided partial funding for infrastructure improvements; including storm drain projects, park projects, and residential street rehabilitation. Other infrastructure funding has come from grants, transportation taxes, and other restricted monies. Funding varies year to year based on the availability of General Fund money and project requirements. During the four years beginning with FY04-05, the General Fund transferred a total of \$10.3 million to the Water Quality Flood Protection Fund to begin a program of storm drain rehabilitation, and to fund the \$7.5 million McCarrell Canyon storm drain project. Since FY10-11, the General Fund has transferred all transient occupancy tax revenue (total of \$11.8 million) to the Capital Improvement Projects Reserve, which was appropriated to fund the San Ramon Canyon stabilization project.

In FY12-13, the City Council established a policy to transfer prior year expenditure savings from the General Fund to the CIP Reserve for project funding. The first such transfer occurred in FY12-13 for \$1.2 million.



The City provides police services through its contract with the Los Angeles County Sheriff Department. The City has made minor changes to service levels over the years. The FY14-15 budget does not include any service level increases; but assumes a 2.6% contract rate increase, and a 1% increase to the Sheriff's Liability Trust Fund on January 1, 2015, based upon information provided by the Sheriff.



The City contracts with outside vendors to provide parks and building maintenance, which includes the maintenance of open space. Expenditure increases in recent years are primarily attributable to the acquisition of additional open space, aging facilities, and increased efforts to reduce fire hazards. Expenditures are expected to decrease by 1.5% in FY14-15.



A large portion of the cost of legal services is driven by litigation, which is unpredictable. The City has a history of vigorously defending itself. General legal services (e.g. contract review, general advice, meeting attendance) have remained fairly steady for a number of years, typically between \$500,000 and \$600,000 annually.

Financial Ratios

Net Operating Results per Capita

Net operating revenue and expense are calculated from the City’s full-accrual government-wide financial statements, and exclude amounts for capital related transactions.

| | FY11-12 | FY12-13 |
|---|---------------|---------------|
| Population | 41,897 | 42,114 |
| Net Operating Revenue | \$ 29,231,403 | \$ 30,886,006 |
| Net Operating Revenue per Capita | \$ 698 | \$ 733 |
| Net Operating Expense | \$ 21,961,529 | \$ 22,089,297 |
| Net Operating Expense per Capita | \$ 524 | \$ 525 |

Current Ratio

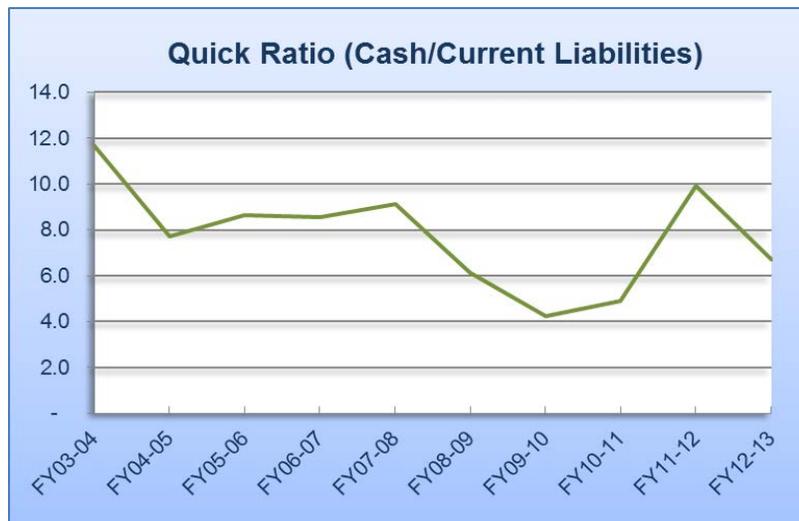
The current ratio is calculated by dividing current assets by current liabilities, and measures the City's ability to pay short term obligations.



In FY08-09, the City used more than \$6 million of cash to construct the McCarrell Canyon storm drain improvement. Most recently the City has been building its cash reserves in anticipation of providing cash flow for the San Ramon Canyon stabilization project. About \$4.1 million was spent to begin construction of that project in FY12-13. There will be additional large cash outflows during FY13-14; and Staff expects the project will be completed summer of 2014.

Quick Ratio

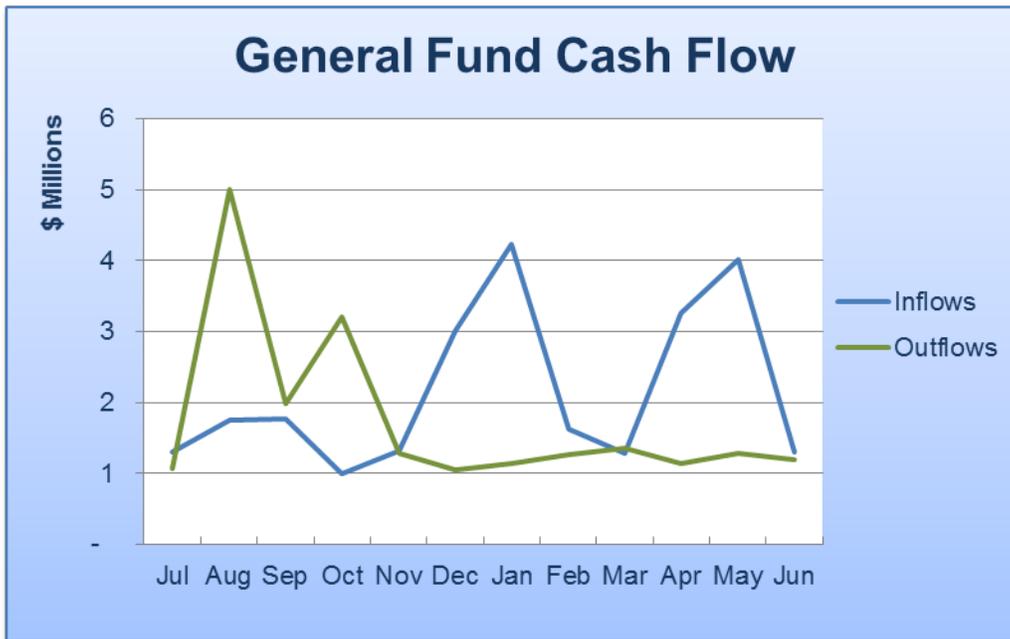
The quick ratio, or acid-test ratio, is calculated by dividing cash and investments by current liabilities, and is the most conservative measure of the City's liquidity.



The trend line for the quick ratio is very comparable to the trend line for the current ratio, as cash and investments typically accounts for about 95% of the City's current assets.

Cash Inflow/Outflow

The following graphic illustrates the General Fund cash inflow and outflow during the fiscal year. This example is based on FY12-13. The inflows line is representative of normal activity.



The City's largest revenue source, property tax, is primarily received in December and April each year. Peak outflows are unpredictable, usually based upon infrastructure projects currently being constructed. The City's General Fund cash reserves are maintained at a minimum level equivalent to 50% of annual expenditures, due in part to the large biannual receipts of property tax.

Improvement Authority Summary

The Rancho Palos Verdes Improvement Authority maintains landslide mitigation facilities constructed by the former Rancho Palos Verdes Redevelopment Agency. Maintenance activities are segregated into 2 different geographical locations; and therefore, accounted for in 2 separate funds.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the former Redevelopment Agency, and Los Angeles County. The agreement required that \$1,000,000 of the original \$10,000,000 bond proceeds from the County be set aside as a non-spendable deposit from which investment earnings are to be used for the aforementioned maintenance. Investment earnings in recent years have

not been sufficient to fund ongoing maintenance. The General Fund subsidy is expected to be \$35,000 for FY14-15.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. Therefore, the General Fund provides for this maintenance. The expected General Fund subsidy for FY14-15 is \$40,000.

Redevelopment Dissolution

Pursuant to state law, on January 31, 2012 all California redevelopment agencies were dissolved. The Rancho Palos Verdes Redevelopment Agency (RPVRDA) was originally formed in 1984 with the purpose to mitigate hazardous landslides. Property tax increment was primarily used to repay debt to Los Angeles County issued for the construction of landslide mitigation facilities. As required by redevelopment law, 20% of the tax increment revenue was set aside to provide housing for low and moderate income persons.

The former property tax revenue source is now distributed by the county twice annually from the Redevelopment Property Tax Trust Fund (RPTTF) to pay obligations of the RPVRDA, which include a \$4.9 million debt to the county and a \$12.1 million debt to the City at June 30, 2013. Recognized obligations must be approved by both an Oversight Board appointed to oversee dissolution activities, and the California Department of Finance.

The City serves as the Successor Agency to the RPVRDA, and its Staff administers dissolution activities. The Successor Agency recently received approval for the debt to the City, allowing it to be repaid from RPTTF. Repayments are expected to begin in FY14-15, subject to a formula outlined in dissolution law. The FY14-15 repayment is expected to be \$72,915.

The RPVRDA owned various parcels of land within the landslide area of the City, including the Abalone Cove Shoreline Park and adjacent open space. The Successor Agency has received approval for a long-range property management plan that was required to be prepared pursuant to dissolution law. During FY14-15, the Successor Agency will seek state approval for transfer of the land to the City at no cost.

Successor Agency activities are accounted for in a private-purpose trust fund, which is not required to have an adopted budget. Twice annually, the Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) for approval by the Oversight Board and California Department of Finance. Distributions from the RPTTF are made pursuant to approved ROPS.

Additional detailed information about dissolution of the RPVRDA may be found in the Notes to the Financial Statements within the City's June 30, 2013

Comprehensive Annual Financial Report (CAFR). The City's CAFR may be viewed on the City's website at the following address.
http://www.palosverdes.com/rpv/finance/CAFR_2013/

CITY PERSONNEL

The City of Rancho Palos Verdes is a contract city utilizing third party vendors for most of its major services, including public works, police and fire protection. The Community Development and Recreation departments provide the City's in-house operational services including building inspection, code enforcement, planning, and recreation programs. The City has a total staff of 62 authorized full-time employees and about 50 part-time employees who work about 45,000 hours annually (about 25 full-time equivalents), primarily in Recreation & Parks.



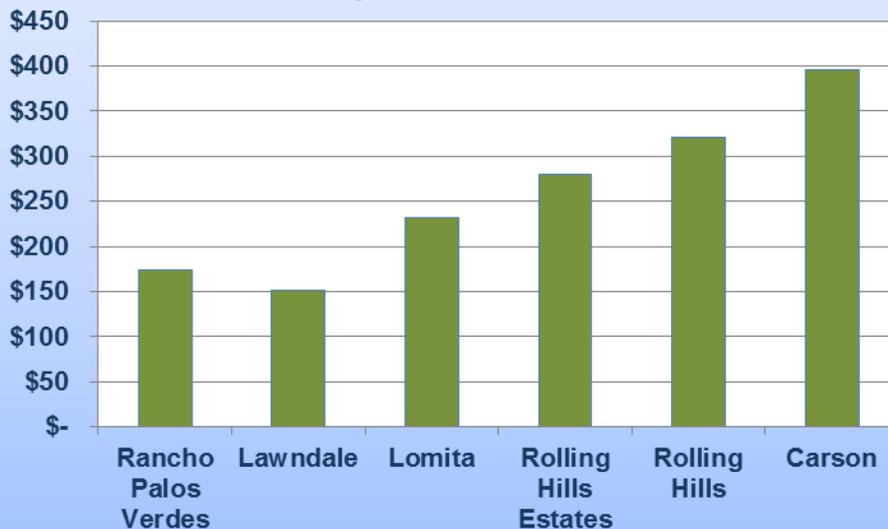
Many of the City's full-time employees have professional and technical qualifications. About two-thirds of the full-time positions require a college degree; and there are only 5 full-time administrative support positions. Many of the non-degreed positions have technical qualifications and specific experience requirements.

As the City maintains a small staff, employees wear many different hats; which helps to develop a big-picture perspective. Combined with the institutional knowledge that comes with longevity (25 of the full-time employees have more than 10 years of service at RPV), the City is able to serve the community with relatively lean staffing levels. The following charts compare Rancho Palos Verdes employee compensation to other contract cities in the South Bay.

Residents Served per FY13-14 Full-Time Employee



FY13-14 Employee Compensation per Resident



| | FY14-15 | Benefit Ratio |
|--|--------------------|---------------|
| Full-Time Wages | \$5,742,200 | |
| Full-Time Benefits | 1,980,700 | 34% |
| Subtotal Full-Time Compensation | \$7,722,900 | |
| Part-Time Wages | \$ 658,640 | |
| Part-Time Benefits | 170,750 | 26% |
| Subtotal Part-Time Compensation | \$ 829,390 | |
| Grand Total Employee Compensation | \$8,552,290 | |

| FULL-TIME EMPLOYEE POSITIONS | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|
| ADMINISTRATION | | | | | |
| City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Information Technology Manager | - | - | - | - | 1.0 |
| City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Human Resources Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 1.0 | 1.5 | 1.5 | 2.5 | 2.0 |
| Council Liaison | - | - | - | - | 1.0 |
| Executive Staff Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Analyst II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Staff Assistant II | - | - | 1.0 | 1.0 | 1.0 |
| SUBTOTAL | 8.0 | 8.5 | 9.5 | 10.5 | 12.0 |
| FINANCE | | | | | |
| Director of Finance | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Director of Finance | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 1.0 | 1.5 | 1.5 | 1.5 | 1.0 |
| Information Technology Manager | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Senior Accountant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Accountant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Accounting Technician | - | 1.0 | 1.0 | 1.0 | 1.0 |
| Accounting Technician | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Account Clerk | 1.0 | - | - | - | 1.0 |
| Staff Assistant II | 1.0 | 1.0 | - | - | - |
| SUBTOTAL | 9.0 | 9.5 | 8.5 | 8.5 | 7.0 |
| COMMUNITY DEVELOPMENT | | | | | |
| Community Development Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Community Development Director | 1.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Principal Planner | 1.0 | - | - | - | - |
| Senior Planner | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Associate Planner | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Assistant Planner | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 |
| Planning Technician | 1.0 | 1.0 | - | - | 1.0 |
| Building Official | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Building Inspector I | - | - | - | - | 2.0 |
| Building Inspector II | 2.0 | 2.0 | 1.0 | 1.0 | - |
| Permit Technician | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Code Enforcement Officer | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Staff Assistant II | - | - | 1.0 | 1.0 | 1.0 |
| Administrative Staff Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| SUBTOTAL | 19.0 | 19.0 | 17.0 | 17.0 | 19.0 |
| RECREATION | | | | | |
| Director of Recreation & Parks | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Recreation Services Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 1.0 | - | - | - | 1.0 |
| Recreation Program Supervisor II | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Administrative Analyst II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Staff Assistant | 1.0 | 1.0 | 1.0 | - | 1.0 |
| SUBTOTAL | 7.0 | 6.0 | 6.0 | 5.0 | 7.0 |

| FULL-TIME EMPLOYEE POSITIONS | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|-------------------------------------|----------------|----------------|----------------|----------------|----------------|
| PUBLIC WORKS | | | | | |
| Director of Public Works | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Director of Public Works | - | - | - | 1.0 | 1.0 |
| Principal Engineer | - | - | - | - | 1.0 |
| Senior Engineer | 3.0 | 3.0 | 3.0 | 3.0 | 2.0 |
| Associate Engineer | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Assistant Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Administrative Staff Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Permit Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Superintendent | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Lead Worker | - | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker II | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker I | - | - | - | - | 1.0 |
| SUBTOTAL | 15.0 | 15.0 | 15.0 | 16.0 | 17.0 |
| TOTAL FULL-TIME EMPLOYEES | 58.0 | 58.0 | 56.0 | 57.0 | 62.0 |

GENERAL FUND SUMMARY

The General Fund is the primary operating fund of the City, and accounts for about three-quarters of the Citywide budget. Below is a summary of General Fund activity, and changes in the Reserve balance. The City Council's Reserve Policy requires the City to maintain a minimum General Fund balance of at least 50% of annual operating expenditures.

| | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Beginning Reserve | \$ 10,744,126 | \$ 11,385,759 | \$ 12,464,439 | \$ 14,370,257 | \$ 11,776,774 |
| Revenue | 22,921,818 | 23,670,857 | 25,531,952 | 25,752,922 | 26,548,561 |
| Expenditures | (17,081,270) | (17,460,898) | (17,600,916) | (19,707,991) | (20,487,439) |
| Transfers In | 651,019 | 540,000 | 194,000 | 210,000 | 208,000 |
| Transfers Out | (6,964,348) | (5,692,972) | (6,831,258) | (8,446,425) | (7,584,506) |
| Changes in Reserve, Restricted, Committed & Assigned Balances | 1,114,414 | 21,693 | 612,040 | (401,989) | - |
| Ending Reserve | \$ 11,385,759 | \$ 12,464,439 | \$ 14,370,257 | \$ 11,776,774 | \$ 10,461,390 |
| Policy Level (50% of Expenditures) | 8,540,635 | 8,730,449 | 8,800,458 | 9,853,996 | 10,243,720 |
| Excess Reserve | \$ 2,845,124 | \$ 3,733,990 | \$ 5,569,799 | \$ 1,922,779 | \$ 217,671 |

The Citywide budget is arranged by department, and various General Fund programs are managed by each department. The purpose of this section is to provide a centralized presentation of all General Fund activity.

Note: The FY13-14 budget by program includes continued appropriations of \$401,989. This summary does not include the continued appropriations in the Expenditures line item, to facilitate year-to-year comparability.

GENERAL FUND REVENUES

| Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Taxes | | | | | | |
| 101-2020-316-10-00 | BUSINESS LICENSE TAX | 581,141 | 700,156 | 737,481 | 715,000 | 728,700 |
| 101-6000-311-10-00 | PROPERTY TAX | 5,979,684 | 6,072,358 | 6,300,110 | 6,630,000 | 6,858,700 |
| 101-6000-312-20-00 | PROP TAX IN LIEU OF SALES | 431,487 | 541,717 | 453,908 | 534,000 | 544,300 |
| 101-6000-312-30-00 | PROP TAX IN LIEU OF VLF | 3,511,629 | 3,605,510 | 3,694,229 | 3,890,000 | 4,024,200 |
| 101-6000-312-40-00 | REDEV PROP TAX TRUST | 0 | 3,265 | 23,689 | 0 | 4,400 |
| 101-6000-313-10-00 | SALES AND USE TAX | 1,458,491 | 1,383,341 | 1,496,029 | 1,580,000 | 1,601,500 |
| 101-6000-313-30-00 | SALES TAX - PW (PSAF) | 59,800 | 65,167 | 69,385 | 60,000 | 70,000 |
| 101-6000-314-10-00 | TRANSIENT OCC TAX | 2,640,368 | 3,349,015 | 3,790,359 | 3,948,700 | 4,024,500 |
| 101-6000-315-XX-0 | UTILITY USERS TAX | 2,406,833 | 2,333,440 | 2,480,966 | 2,610,000 | 2,660,100 |
| 101-6000-317-XX-0 | FRANCHISE TAXES | 1,824,891 | 1,881,163 | 1,906,613 | 1,779,000 | 1,813,200 |
| 101-6000-318-10-00 | PROPERTY TRANSFER TAX | 229,816 | 272,802 | 371,373 | 416,000 | 416,900 |
| 101-6000-318-20-00 | GOLF TAX | 363,402 | 398,226 | 383,015 | 404,000 | 411,800 |
| Taxes | | 19,487,541 | 20,606,160 | 21,707,158 | 22,566,700 | 23,158,300 |

License/Permits

| | | | | | | |
|--------------------|----------------------|---------|---------|-----------|---------|---------|
| 101-1002-325-10-00 | FILM PERMITS | 70,820 | 45,575 | 41,313 | 45,000 | 45,000 |
| 101-1025-326-10-00 | ANIMAL CONTROL FEES | 50,364 | 33,752 | 32,644 | 35,000 | 30,000 |
| 101-3001-324-10-00 | RIGHT OF WAY PERMITS | 75,045 | 60,058 | 78,192 | 70,000 | 70,000 |
| 101-3001-324-20-00 | DUMPSTER PERMITS | 2,548 | 2,744 | 980 | 1,000 | 1,000 |
| 101-3006-327-10-00 | PARKING PERMITS | 445 | 575 | 680 | 700 | 700 |
| 101-3006-327-20-00 | PARKING DECALS | 166 | 273 | 546 | 700 | 700 |
| 101-4001-322-10-00 | PLAN & ZONE PERMIT | 309,962 | 293,350 | 332,832 | 300,000 | 367,000 |
| 101-4001-322-20-00 | PLAN - INVESTIGATION | 12,682 | 25,402 | 1,340 | 0 | 4,100 |
| 101-4001-322-30-00 | PLAN - MISC FEES | 488 | 6,603 | 2,849 | 0 | 1,700 |
| 101-4001-322-40-00 | PLAN - DATA PROCESS | 7,403 | 7,141 | 7,311 | 7,000 | 7,500 |
| 101-4001-322-50-00 | PLAN - HIST DATA FEE | 9,360 | 8,299 | 7,614 | 8,000 | 7,200 |
| 101-4002-323-10-00 | B&S PLAN CHECK | 312,515 | 272,216 | 307,454 | 280,000 | 280,000 |
| 101-4002-323-20-00 | B&S PERMITS | 931,598 | 922,815 | 1,040,314 | 885,000 | 885,500 |
| 101-4002-323-30-00 | B&S INVESTIGATIONS | 172 | 0 | 0 | 0 | 0 |
| 101-4002-323-40-00 | GEOLOGY FEES | 0 | 0 | 5,254 | 0 | 0 |

GENERAL FUND REVENUES

| Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|------------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 101-4002-323-50-00 | B&S SMIP FEES | 1,510 | 1,200 | 1,922 | 1,700 | 1,500 |
| 101-4002-323-60-00 | B&S STATE BLDG STD | 43 | 108 | 715 | 800 | 500 |
| 101-4003-321-10-00 | MASSAGE PERMITS | 2,090 | 941 | 144 | 0 | 0 |
| 101-4004-322-60-00 | VIEW RESTORATION FEES | 7,564 | 13,990 | 2,064 | 2,000 | 10,000 |
| 101-4006-323-40-00 | B&S GEOLOGY FEES | 138,071 | 111,106 | 162,833 | 150,000 | 150,000 |
| License/Permits | | 1,932,844 | 1,806,147 | 2,026,999 | 1,786,900 | 1,862,400 |

Fine/Forfeitures

| | | | | | | |
|-------------------------|-------------------|----------------|----------------|----------------|----------------|----------------|
| 101-1021-351-10-00 | MISC COURT FINES | 196,190 | 147,684 | 105,186 | 105,000 | 107,000 |
| 101-1021-351-20-00 | FALSE ALARM FINES | 7,900 | 7,300 | 6,000 | 5,500 | 5,500 |
| 101-1021-351-30-00 | TOW FEES | 5,688 | 4,504 | 5,346 | 5,000 | 5,100 |
| Fine/Forfeitures | | 209,778 | 159,488 | 116,532 | 115,500 | 117,600 |

Rents

| | | | | | | |
|--------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|
| 101-3001-364-10-10 | RENT - CITY HALL | 135 | 4,453 | 12,170 | 0 | 11,500 |
| 101-5030-347-70-00 | SHORELINE PKNG LOT FEES | 46,062 | 59,451 | 67,259 | 98,000 | 98,000 |
| 101-5030-347-90-00 | PROGRAM FEES | 6,463 | 8,424 | 7,953 | 8,700 | 8,700 |
| 101-5030-364-XX-X | RENT - REC & PARKS | 134,553 | 115,304 | 95,744 | 86,500 | 92,500 |
| 101-5060-364-10-30 | RENT - PVIC | 159,702 | 209,049 | 194,406 | 223,000 | 227,300 |
| 101-5060-369-20-10 | PVIC GIFT SHOP | 100,557 | 98,449 | 100,806 | 134,000 | 136,600 |
| 101-6000-363-XX-X | RENT - CITYWIDE | 235,556 | 151,837 | 169,354 | 151,500 | 154,400 |
| 101-6000-364-30-00 | RENTAL INCOME OTHER | 760 | 1,824 | 830 | 0 | 1,000 |
| Rents | | 683,787 | 648,790 | 648,521 | 701,700 | 730,000 |

Interest

| | | | | | | |
|--------------------|-------------------|---------------|---------------|---------------|---------------|---------------|
| 101-6000-361-10-00 | INTEREST EARNINGS | 60,077 | 46,421 | 41,945 | 53,790 | 26,940 |
| Interest | | 60,077 | 46,421 | 41,945 | 53,790 | 26,940 |

Charges for Services

| | | | | | | |
|--------------------|------------------------|---------|---------|---------|---------|---------|
| 101-3001-344-10-00 | ENGINEERING FEES | 4,071 | 60,239 | 42,989 | 35,000 | 35,000 |
| 101-3001-381-10-00 | SPECIAL FUND ADMIN | 151,200 | 154,300 | 157,400 | 156,000 | 155,800 |
| 101-3006-344-20-00 | SALE OF SIGNS/SERVICES | 6,921 | 5,901 | 10,925 | 8,000 | 8,000 |
| 101-5070-347-80-00 | REC FEES - REACH | 9,782 | 11,909 | 10,301 | 10,000 | 10,000 |

GENERAL FUND REVENUES

| Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|------------------------------------|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 101-6000-381-40-00 | SUCCESSOR AGY ADMIN | 0 | 38,000 | 62,139 | 80,000 | 100,000 |
| Charges for Services | | 171,974 | 270,349 | 283,754 | 289,000 | 308,800 |
| <i>From Other Agency</i> | | | | | | |
| 101-1026-331-10-00 | FEDERAL GRANT INCOME | 0 | 5,175 | 0 | 0 | 0 |
| 101-3006-334-10-00 | GRANT INCOME | 0 | 0 | 21,485 | 0 | 0 |
| 101-4005-331-10-00 | NCCP GRANT INCOME | 6,013 | 1,190 | 640 | 27,000 | 0 |
| 101-6000-335-10-00 | MOTOR VEHICLE IN-LIEU | 220,790 | 0 | 22,312 | 0 | 0 |
| From Other Agency | | 226,803 | 6,365 | 44,437 | 27,000 | 0 |
| <i>Other Revenue</i> | | | | | | |
| 101-1004-369-10-00 | MISC REVENUES | 71,015 | 0 | 0 | 0 | 0 |
| 101-1005-369-10-00 | MISC REVENUES | 0 | 800 | 0 | 0 | 0 |
| 101-1026-369-10-00 | MISC REVENUES | 4,115 | 1,214 | 919 | 0 | 0 |
| 101-5030-365-XX-0 | DONATIONS | 204 | 100 | 158 | 0 | 0 |
| 101-5040-365-40-00 | DONATIONS - JULY 4TH | 3,225 | 2,549 | 3,050 | 2,100 | 3,000 |
| 101-5040-365-70-00 | DONATIONS - SPEC EVENT | 0 | 0 | 3,700 | 0 | 0 |
| 101-5040-369-10-00 | MISC REVENUES | 0 | 0 | 47,889 | 0 | 0 |
| 101-5060-365-20-00 | DONATIONS - PVIC | 13,040 | 12,381 | 11,916 | 12,000 | 12,000 |
| 101-5070-365-30-00 | DONATIONS - REACH | 12,128 | 17,286 | 3,737 | 3,000 | 10,000 |
| 101-6000-365-10-00 | DONATIONS - GENERAL | 11 | 53 | 108 | 0 | 0 |
| 101-6000-369-10-00 | MISC REVENUES | 34,951 | 89,861 | 586,508 | 195,232 | 246,606 |
| 101-6000-369-20-00 | ST MANDATE COST REIMB | 9,079 | 2,893 | 3,431 | 0 | 0 |
| 101-6000-369-50-00 | RDA LOAN REPAYMENT | 0 | 0 | 0 | 0 | 72,915 |
| Other Revenue | | 147,769 | 127,136 | 661,416 | 212,332 | 344,521 |
| General Fund Revenue Totals | | 22,920,571 | 23,670,857 | 25,530,761 | 25,752,922 | 26,548,561 |

GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

| Program | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| 1001 City Council | 100,548 | 133,697 | 137,801 | 149,100 | 129,800 |
| 1002 City Manager | 931,552 | 995,276 | 1,008,681 | 973,900 | 1,098,000 |
| 1003 Legal Services | 948,605 | 1,057,103 | 992,324 | 1,045,000 | 990,000 |
| 1004 City Clerk | 468,323 | 503,876 | 403,467 | 717,250 | 485,750 |
| 1005 Community Outreach | 82,429 | 102,701 | 93,586 | 80,574 | 128,099 |
| 1006 RPV TV | 97,929 | 109,454 | 119,478 | 143,400 | 168,600 |
| 1010 Risk Management | 515,034 | 660,899 | 685,845 | 475,000 | 400,000 |
| 1011 Personnel | 270,852 | 294,298 | 216,035 | 319,050 | 438,250 |
| 2020 Finance | 1,245,015 | 1,341,971 | 1,284,652 | 1,419,700 | 1,417,000 |
| 2030 Information Technology - Data | 488,258 | 356,282 | 377,980 | 548,800 | 594,800 |
| 2035 Information Technology - Voice | 72,007 | 69,218 | 80,834 | 99,300 | 96,000 |
| <i>Subtotal for Administration</i> | 5,220,552 | 5,624,775 | 5,400,684 | 5,971,074 | 5,946,299 |
| 1021 Sheriff | 3,989,703 | 3,957,051 | 4,154,039 | 4,254,200 | 4,306,900 |
| 1024 Special Programs | 139,867 | 24,514 | 54,610 | 104,500 | 96,700 |
| 1025 Animal Control | 64,753 | 55,862 | 49,204 | 88,000 | 80,000 |
| 1026 Emergency Preparedness | 115,133 | 140,500 | 89,920 | 236,100 | 269,900 |
| <i>Subtotal for Public Safety</i> | 4,309,456 | 4,177,928 | 4,347,773 | 4,682,800 | 4,753,500 |
| 3001 Public Works Administration | 1,865,666 | 1,974,635 | 1,940,468 | 2,091,000 | 2,232,250 |
| 3006 Traffic Management | 167,316 | 139,713 | 218,999 | 296,000 | 216,000 |
| 3007 Storm Water Quality | 115,661 | 92,945 | 110,200 | 405,500 | 496,000 |
| 3008 Building Maintenance | 453,168 | 491,226 | 439,752 | 596,600 | 612,300 |
| 3009 Parks, Trails & Open Space Maintenance | 1,066,587 | 1,012,061 | 1,005,288 | 1,371,130 | 1,331,100 |
| 3026 Sewer Maintenance | 37,180 | 13,307 | 13,246 | 68,000 | 68,000 |
| <i>Subtotal for Public Works</i> | 3,705,579 | 3,723,887 | 3,727,954 | 4,828,230 | 4,955,650 |
| 4001 Planning | 1,409,575 | 1,302,439 | 1,337,345 | 1,414,131 | 1,505,040 |
| 4002 Building & Safety | 569,318 | 574,611 | 540,934 | 738,857 | 749,100 |
| 4003 Code Enforcement | 178,005 | 187,237 | 198,363 | 214,900 | 218,700 |
| 4004 View Restoration | 329,553 | 324,520 | 366,350 | 381,300 | 388,700 |
| 4005 NCCP | 1,476 | 2,380 | 9,280 | 90,313 | 0 |
| 4006 Geology | 120,360 | 88,708 | 135,441 | 150,000 | 150,000 |
| <i>Subtotal for Community Development</i> | 2,608,287 | 2,479,895 | 2,587,712 | 2,989,501 | 3,011,540 |
| 5010 Recreation Administration | 400,376 | 555,663 | 529,154 | 663,650 | 665,650 |
| 5030 Recreational Facilities | 449,066 | 448,980 | 469,493 | 469,600 | 524,500 |
| 5040 Special Events | 27,776 | 45,026 | 109,675 | 112,150 | 93,250 |
| 5060 Point Vicente Interpretive Center | 322,890 | 356,709 | 385,059 | 353,875 | 445,350 |
| 5070 REACH | 37,289 | 48,036 | 43,410 | 39,100 | 42,200 |
| 5080 Support Services | 0 | 0 | 0 | 0 | 49,500 |
| <i>Subtotal for Recreation</i> | 1,237,396 | 1,454,415 | 1,536,790 | 1,638,375 | 1,820,450 |
| General fund Expenditure Totals | 17,081,270 | 17,460,899 | 17,600,914 | 20,109,980 | 20,487,439 |

GENERAL FUND TRANSFERS

| Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| <i>TRANSFERS IN</i> | | | | | |
| Fr Emp Benefits | 0 | 340,000 | 0 | 0 | 0 |
| Fr Measure A Maintenance | 160,641 | 100,000 | 82,000 | 105,000 | 105,000 |
| Fr PS Grants | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Fr Rdwy Beaut | 102,390 | 0 | 0 | 0 | 0 |
| Fr Utility Undergrd | 275,941 | 0 | 0 | 0 | 0 |
| Fr Waste Reduction - Park Maint | 12,000 | 0 | 12,000 | 5,000 | 3,000 |
| TRANSFERS IN | 650,972 | 540,000 | 194,000 | 210,000 | 208,000 |
| <i>TRANSFERS OUT</i> | | | | | |
| To Abalone Cove Sewer Maint | -32,700 | -10,700 | -10,700 | -50,700 | -50,700 |
| To Building Improvements | 0 | -15,000 | 0 | 0 | 0 |
| To CDBG | -36,970 | 0 | -9,302 | 0 | 0 |
| To Habitat Restoration | -109,900 | -90,000 | -65,000 | -150,000 | -157,000 |
| To Improv Authority Ab Cove | 0 | 0 | 0 | -20,000 | -35,000 |
| To Improv Authority Port Bend | -101,000 | -60,000 | -106,000 | -70,000 | -40,000 |
| To Infrastructure Improv Admin | -2,619,479 | -3,396,731 | -4,975,256 | -6,221,311 | -4,255,806 |
| To Parks Improv | -2,484,095 | -436,988 | 0 | 0 | 0 |
| To Sewer Maintenance | -211,000 | 0 | 0 | 0 | 0 |
| To Street Improvements | -1,299,204 | -1,623,553 | -1,575,000 | -1,873,414 | -3,000,000 |
| To Subregion 1 | -70,000 | -60,000 | -90,000 | -61,000 | -46,000 |
| TRANSFERS OUT | -6,964,348 | -5,692,972 | -6,831,258 | -8,446,425 | -7,584,506 |
| General Fund Net Transfer Totals | -6,313,376 | -5,152,972 | -6,637,258 | -8,236,425 | -7,376,506 |

Department: General Fund
Budget Program: General Non-Program Transfers

| Account # | Account Description | Budget FY14-15 |
|-----------|--|-------------------|
| | <i>To Abalone Cove Sewer Maint</i> | |
| | Transfer to the Abalone Cove Sewer District fund for the City's sewer system maintenance contribution. | 50,700 |
| | <i>To Habitat Restoration</i> | |
| | The General Fund subsidizes the Habitat Restoration fund for management of the NCCP open space preserve. | 157,000 |
| | <i>To Improv Authority Ab Cove</i> | |
| | The General Fund subsidizes the Abalone Cove fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA. | 35,000 |
| | <i>To Improv Authority Port Bend</i> | |
| | The General Fund subsidizes the Portuguese Bend fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA. | 40,000 |
| | <i>To Infrastructure Improv Admin</i> | |
| | Funding for the Reserve for future Capital Projects, equivalent to transient occupancy tax revenue. The FY14-15 transfer also includes a \$231,306 rebate from the California Joint Powers Insurance Authority. City Council authorized transfer of this rebate to the Capital Improvement Projects Reserve on April 29, 2014. | 4,255,806 |
| | <i>To Street Improvements</i> | |
| | Funding for the annual residential street rehabilitation project. | 3,000,000 |
| | <i>To Subregion 1</i> | |
| | Interest earned on the Subregion 1 endowment is not adequate to fund maintenance activities. Therefore, the General fund must subsidize Subregion 1 landscape maintenance. | 46,000 |



CITY COUNCIL

The City Council is the legislative body of the City and is comprised of five members elected at large to serve four-year terms, with a limit of two consecutive terms. City Council elections are conducted in November of odd numbered years. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager, as well as residents to serve on various volunteer boards, commissions, and committees. The City Council also negotiates employee compensation with the City's Employees Association; and takes actions on fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; and approves City contracts.



The City Council's budget includes a monthly part-time salary of \$400 per Council Member, health insurance benefits, a travel allowance for City business, and memberships in various local organizations.

The City Council's 2014 Goals and Priorities document is included herein, as well as a summary of FY14-15 appropriations that support them.



2014 CITY COUNCIL GOALS

PUBLIC SAFETY AND TRAFFIC CONTROL

Priorities include:

- 1. Continue with focus on crime prevention**
Response by: Report to City Council on options to enhance crime prevention programs by April 15, 2014
Assigned to: City Manager's Office

- 2. Continue forging close City relationships with Sheriff's Department**
Response by: On-going throughout 2014
Assigned to: City Manager's Office

- 3. Create joint powers agency for emergency management for the Peninsula**
Response by: Report to City Council on process to form a JPA or alternative by May 31, 2014
Assigned to: City Manager's Office

- 4. Ambulance service on the south side of the City**
Response by: Report to City Council on options to establish an ambulance "station" on the south side of the Peninsula by August 31, 2014
Assigned to: City Manager's Office

INFRASTRUCTURE

Priorities include:

- 1. Infrastructure Management Plan funding and alternatives**
Response by: First infrastructure category by December 16, 2014
Assigned to: Public Works and Finance/IT Departments
- 2. Continue with programmed maintenance and dewatering wells for Portuguese Bend and Abalone Cove Landslide Areas**
Response by: Quarterly updates and Public Works Staff to recommend landslide mitigation measures, including but not limited to dewatering wells, in accordance with approved and budgeted capital improvement plan
Assigned to: Public Works Department

CITIZEN INVOLVEMENT AND PUBLIC OUTREACH

Priorities include:

- 1. Continue citizen involvement in infrastructure goal-setting process**
Response by: Present Infrastructure Management Plan to City Council by December 16, 2014
Assigned to: Public Works Department and City Manager's Office
- 2. Continue community workshops for issues such as safe school routes, cross-walks, Coast Vision Plan, park/preserve improvements, etc.**
Response by: On-going throughout 2014
Assigned to: All Departments (City Manager's Office to lead)
- 3. Expand public outreach program to familiarize residents and businesses about City services, etc. (citizen survey, town hall meetings, leadership academy, etc.)**
Response by: On-going throughout 2014
Assigned to: All Departments (City Manager's Office to lead)

GOVERNMENT EFFICIENCY, ACCOUNTABILITY, FISCAL CONTROL, TRANSPARENCY AND OVERSIGHT

Priorities include:

- 1. Determine timing, format, job description, etc. for new City Manager search**
Response by: Work with Subcommittee to present contract for executive search firm for City Council approval by April 1, 2014
Assigned to: City Manager's Office/Human Resources

- 2. Council to improve conduct and efficiencies (JPIA Guidelines, Matrix recommendations, etc.)**
Response by: Present Matrix Report update to City Council on March 18, 2014, and conduct follow-up session with JPIA on April 29, 2014
Assigned to: City Manager's Office/Human Resources

- 3. Request recommendations from Human Resources Director on avoiding another period of high turnover in City staff**
Response by: Report to City Council by May 31, 2014
Assigned to: City Manager's Office/Human Resources

- 4. Reinforce actions taken regarding full transparency of financial information (employee compensation/benefits, CAFR, etc.)**
Response by: On-going throughout 2014
Assigned to: Finance/IT Department

- 5. Improve Organizational Efficiency (from Matrix Report, previous City Council goals, etc.)**
 - Rebidding of contracts (large – City Attorney, IT, etc.)Response by: August through December 2014
Assigned to: City Manager's Office and Finance/IT Department
 - Public Works Actions
 - Transparency Enhancements
 - City Clerk
 - Human Resources
 - Community Development

PARKS AND RECREATION PROGRAMS

Priorities include:

1. City trail system enhancement

Response by: Complete Trails Network Plan Update by February 2015

Assigned to: Community Development and Recreation & Parks Departments

2. Implementation of on-line access to recreation programs and space rentals

Response by: Complete “go-live” for Active.Net by May 2014

Assigned to: Recreation & Parks Department

3. Continue with shared use of PVPUSD & City Facilities

Response by: City recreation programs to be available at Peninsula High pool and Miraleste Intermediate gym by May 2014

Assigned to: Recreation & Parks Department

4. Continue with evaluation of city recreation programs, sustainability of/demand for programs

Response by: Complete evaluation by August/September 2014

Assigned to: Recreation & Parks Department

INTERGOVERNMENTAL ISSUES

Priorities include:

1. State, County and Regional

Response by: On-going throughout 2014

Assigned to: City Manager’s Office

2. Revisit Council policy on upcoming legislation

Response by: Present Policy No. 29 to City Council for review by April 2014

Assigned to: City Manager’s Office

3. Aircraft Noise Impacts: Monitor FAA airspace proposal for Long Beach airport, monitor helicopter flight path revisions to/from Torrance airport & attend and participate in these workshops and the overall SoCal OAPM

process to emphasize the importance of avoiding any increase in Peninsula overflights or reduction in altitudes that would adversely impact City residents.

Response by: On-going throughout 2014

Assigned to: Finance/IT Department (transition to Community Development Department in March 2014)

(Adopted by Rancho Palos Verdes City Council on February 18, 2014)

| Goal | Priority | Budgeted Item | FY14-15 Amount |
|---|--|--|----------------|
| Public Safety & Traffic Control | Focus on Crime Prevention | Targeted enforcement from the Sheriff, not included in regional law contract | \$ 72,000 |
| Infrastructure | Continue with Programmed Maintenance and Dewatering Wells for Landslide Area | 4 new dewatering wells, and rehabilitation of 1 existing well | \$ 430,000 |
| Parks and Recreation Programs | City Trail System Enhancement | Gateway Park Trailhead & Parking Access improvements (\$200,000). Sunnyside Trail Segment improvements (\$465,000) | \$ 665,000 |
| Citizen Involvement & Public Outreach | Expand Public Outreach | Quarterly City newsletter | \$ 26,000 |
| Citizen Involvement & Public Outreach | Expand Public Outreach | Community outreach programs (breakfast & luncheon meetings, workshops, leadership academy, etc.) | \$ 15,325 |
| Citizen Involvement & Public Outreach | Community Workshops | Amend park design concept for lower Pt. Vicente Park in the Coast Vision Plan, based upon public input | \$ 16,400 |
| Government Efficiency, Accountability, Fiscal Control, Transparency and Oversight | Improve Organizational Efficiency | Competitive procurement process for legal services | \$ 50,000 |
| Government Efficiency, Accountability, Fiscal Control, Transparency and Oversight | Improve Organizational Efficiency | Competitive procurement process for information technology services | \$ 50,000 |
| Parks & Recreation Programs | Shared use of PVPUSD Facilities/Evaluation of City Recreation Programs | Increased part-time staffing for Recreation & Parks | \$ 80,000 |

Department: City Council

Budget Program: City Council

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1001-411-12-00 | SALARY & WAGES - PT | -24,035 | -24,001 | -24,001 | -24,000 | -24,000 |
| | 101-1001-411-29-00 | EMPLOYEE BENEFITS | -39,035 | -69,000 | -76,000 | -79,600 | -82,300 |
| | 101-1001-411-57-00 | MEETINGS & CONFRNC | -13,345 | -13,000 | -13,723 | -20,000 | -20,000 |
| | 101-1001-411-59-20 | MEMBERSHIPS & DUES | -22,218 | -21,357 | -21,422 | -22,000 | 0 |
| | 101-1001-411-61-00 | OP SUPP/MINOR EQUIP | -1,915 | -6,339 | -2,656 | -3,500 | -3,500 |
| Expenditure Subtotals | | | -100,548 | -133,697 | -137,801 | -149,100 | -129,800 |
| Net (Uses)/Resources Program Totals | | | -100,548 | -133,697 | -137,801 | -149,100 | -129,800 |

Department: City Council

Budget Program: City Council

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| 101-1001-411-12-00 | SALARY & WAGES - PT The City Council Members are each paid a part-time salary of \$400 per month. | 24,000 |
| 101-1001-411-29-00 | EMPLOYEE BENEFITS The cost for the City Council's participation in the City's medical, dental, vision and life insurance programs. The City pays 100% of the health insurance premiums for City Council Members, and 50% of the premiums for their dependents. In addition, this appropriation provides for federal and state payroll taxes on the Council Members' part-time salaries as required by law. | 82,300 |
| 101-1001-411-57-00 | MEETINGS & CONFRNCS \$4,000 is allocated for each member of City Council for travel, training, and conference expenses. | 20,000 |
| 101-1001-411-61-00 | OP SUPP/MINOR EQUIP Stationery items for City Council such as business cards, letterhead and binders. | 3,500 |



LEGAL SERVICES

The City contracts with Richards, Watson & Gershon (RWG) for general legal services, with Carol W. Lynch serving as the City Attorney. Since incorporation, the City has chosen to contract with a law firm due to the variety of legal expertise that a firm can typically provide in comparison with a singular attorney. RWG also represents the City in litigation. About 35% of RWG fees were spent for litigation in fiscal year 2012-13, and about 42% has been spent year-to-date in fiscal year 2013-14. The City has also retained the services of Liebert, Cassidy & Whitmore for labor negotiations with the City's Employee Association. Periodically, the City retains the services of other legal firms when special expertise is required.

City Attorney

- Provides legal advice to City Officials and the City Manager.
- Attends all regular City Council meetings.
- Reviews ordinances, resolutions, contracts, and provides legal opinions.
- Represents the City in legal matters and court proceedings



Carol W. Lynch



Department: Legal Services

Budget Program: Legal Services

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | 101-1003-411-32-00 | PROF/TECH SERVICE | -71,700 | -70,528 | -124,478 | -165,000 | -110,000 |
| | 101-1003-411-33-00 | LEGAL SERVICES | -876,905 | -986,574 | -867,846 | -880,000 | -880,000 |
| Expenditure Subtotals | | | -948,605 | -1,057,103 | -992,324 | -1,045,000 | -990,000 |
| Net (Uses)/Resources Program Totals | | | -948,605 | -1,057,103 | -992,324 | -1,045,000 | -990,000 |

Department: Legal Services

Budget Program: Legal Services

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-1003-411-32-00 | PROF/TECH SERVICE Specialized contractual services, with third party legal advisors, associated with litigation, prosecution, and labor negotiations. Expenditures in this account are for the services of law firms other than Richards, Watson & Gershon. The amount expended in prior years has varied due to fluctuations in the levels of special litigation and routine code enforcement prosecution activity. Labor negotiation is a new category added in FY12-13, and is provided to the City by the law firm Liebert Cassidy Whitmore. | 110,000 |
| 101-1003-411-33-00 | LEGAL SERVICES Legal services, including general services and litigation, are provided to the City by Richards, Watson & Gershon (RWG). | 880,000 |

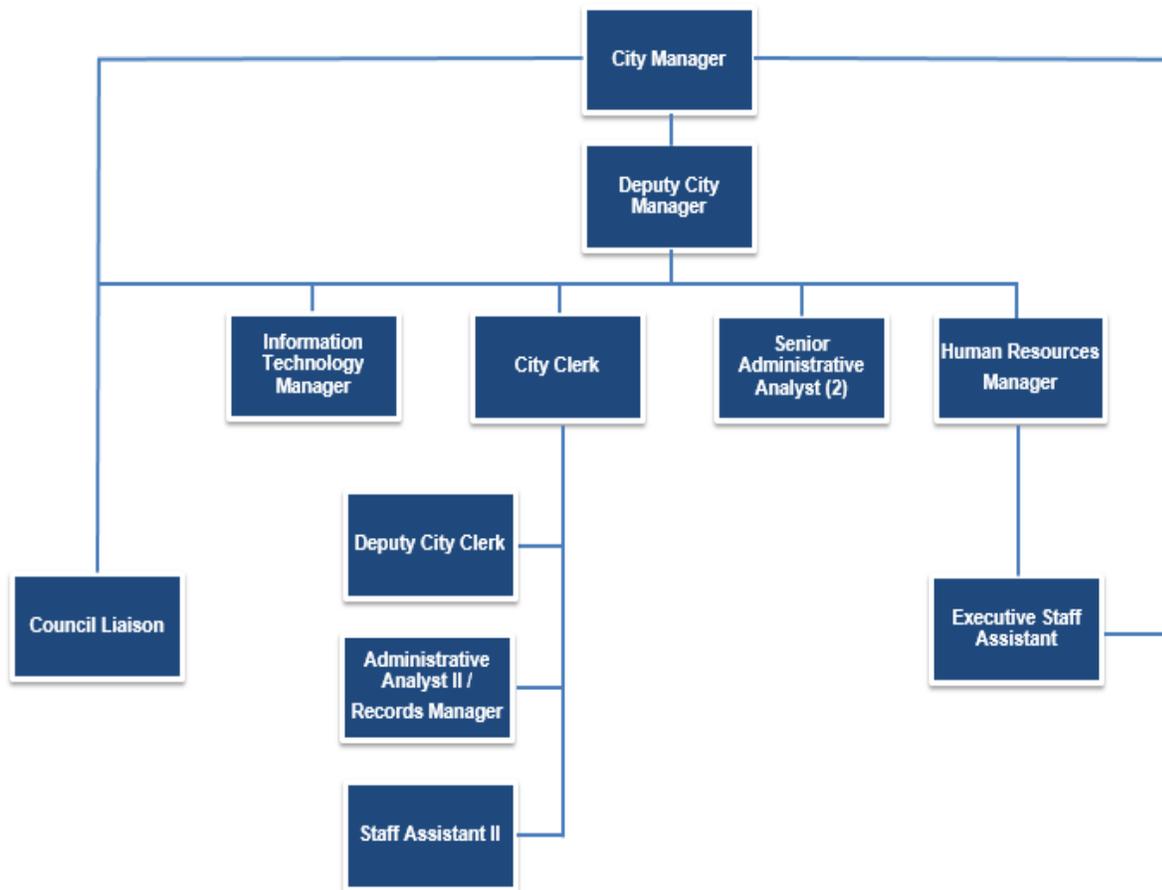


CITY ADMINISTRATION

The City Manager, as the administrative head of the City, ensures that the policies of the City Council are carried out. Aside from the day-to-day direction of the City's departments, the City Manager's Office is also responsible for the following:

- Emergency preparedness
- Risk management
- Community outreach
- Personnel and Employee Benefits programs.
- The City's contract with the Los Angeles County Sheriff's Department.
- Intergovernmental matters
- Preparation of City Council meeting agendas
- Records management
- Elections
- Managing the City's IT and Phone Infrastructure, Help Desk and Training needs

ORGANIZATIONAL CHART





EMPLOYEE POSITIONS

City Manager

- Maintain regular contact with City Council members.
- Coordinate City participation in various governmental organizations.
- Monitor the City activities to insure they are carrying out City Council policy.
- Prepare weekly status reports.

Deputy City Manager

- Oversee the preparation of the City Council agendas.
- Handle resident concerns and disputes, which are not resolved at the department level.
- Update the Administrative Instruction Manual and City Council Policy Manual.
- Manages City's franchise agreements and property acquisitions.
- Serves as liaison to the Los Angeles County Sheriff's Department and Fire Department.

Human Resources Manager

- Manage negotiations with Employee Association.
- Conduct personnel recruitment.
- Monitor performance reviews, promotions and disciplinary actions.
- Prepares and updates the Management and Competitive Service Personnel Rules, job descriptions, and Administrative Instruction Manual.
- Administer the General Liability, Workers Compensation, and Property insurance coverage programs.
- Monitor the City's risk prevention and safety program.

Information Technology Manager

- Manage Information Technology.
- Assist in implementation of IT Implementation Plan.
- Manage the City's IT and Phone Infrastructure.
- Manage the City's Help Desk needs.
- Administer the City's IT Training needs.

City Clerk

- Provide direction to assigned staff in the performance of all assigned duties of the City Clerk's Office.
- Oversee the City's records management program including archiving, storage, and compliance with records retention requirements. Maintain the City Municipal Code.
- Prepare agendas and ensure compliance with posting requirements for all Council meetings.
- Prepare all permanent records of the City Council and other proceedings.
- Assist departments in maintaining records retention compliance and responding to Public Records Act requests.
- City Elections Official.
- Fair Political Practices Commission Filing Officer for campaign statements and other mandatory filings by designated personnel, such as Statement of Economic Interests.
- Responsible for receipt of claims and other legal filings (i.e., subpoenas, summons, etc.).

Senior Administrative Analysts

- Monitor state and federal legislation affecting municipalities.
- Grant administration.
- Manage film permits.
- Manage Border Issues for City.
- Provide for disaster planning and coordination of a comprehensive emergency action program in the event of a natural or human-made disaster.
- Update the City's Emergency Operations Plan (EOP) and trains emergency operations to personnel.
- Provide staff support for the City's Emergency Preparedness Committee (EPC).

Administrative Analyst II

- Responsible for the management and development of the Citywide Electronic Document Management System.
- Assist with records management/ retention and other administrative office functions.
- Assist with research of City records.

Executive Staff Assistant

- Manage City Manager's calendar.
- Administer benefits for City employees.
- Compile City Manager's Weekly Report.
- Provide administrative support for department.

Deputy City Clerk

- Serve as City Clerk in her absence.
- Oversee contract management for selected service areas.
- Responsible for processing resolutions and ordinances.

- Manage Public Records Act requests.
- Assist with Risk Management functions.
- Conduct bid openings for Public Works.

Staff Assistant II

- Assist with agenda preparation, copying, imaging, posting to website, etc.
- Assist with input and proofing of documents in LaserFiche system.
- Proof City Municipal Code updates; prepare contract correspondence; maintain updates for multiple categories of files stored in Clerk’s Office and Archives. Assist with a wide variety of other special projects, in the Clerk’s Office and citywide.

CITY ADMINISTRATION PERFORMANCE INDICATORS

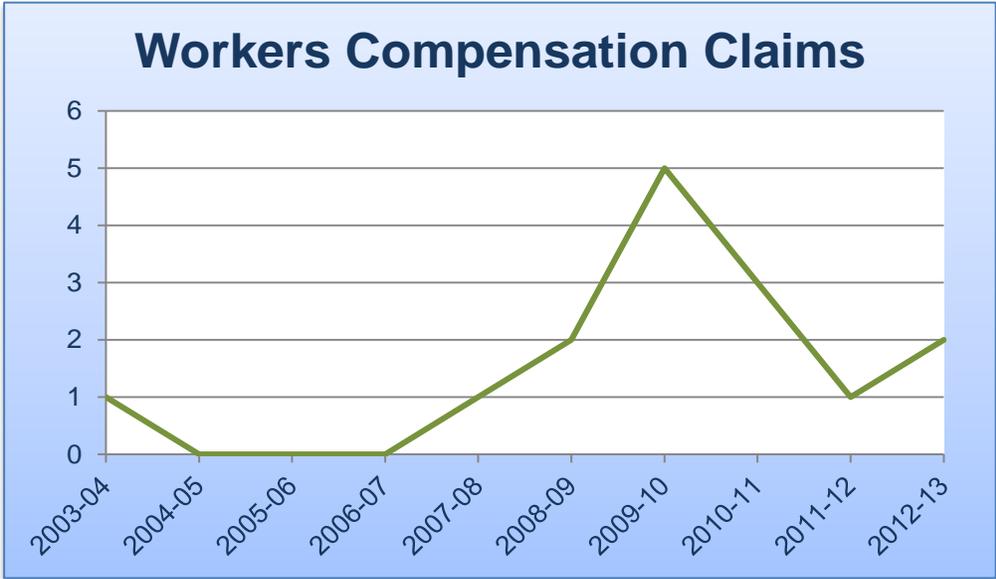
Personnel

Over the last 10 years, employee separations have averaged 4.5 per year, or about 8% of the City’s full-time staff.



Risk Management

The number of Workers Compensation claims (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities of our size and risk. The recent increase in claims reflects a change in the industry standards of what constitutes a claim.



The majority of liability claims filed against the City tend to be related to City trees, traffic accidents and trip-and-fall incidents at City facilities. The City's liability claims tend to average fewer than fifteen claims annually. However, the number of claims increased substantially in 2005-2006 as a result of the 2004/2005 disaster rainstorms. Our claim experience compared with other cities of our size and risk is about average. Since that time, claims have averaged approximately 10 per year.



City Council Minutes

As reflected in the following graph, there has been a marked decrease in turnaround time for the production of the minutes, in spite of an increase in the number of meetings and other increasing work demands in the office. For purposes of comparison, in 2007, there were 32 Council meetings with an average time between the meeting date and the date of approval of

the minutes of approximately 98 days; and in 2008, there were 35 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 103 days. In June 2009, the Council authorized the City Clerk's Office to convert from preparing summary minutes to action minutes for televised City Council meetings, which resulted in a shorter turnaround time for minute preparation.

As a result, in 2009 there were 40 meetings with an average time between the meeting date and the date of approval of the minutes of approximately 43 days; and in 2010 there were 44 meetings with an average time between the meeting date and the date of approval of the minutes of approximately 28 days. As further illustrated in the graph, in 2011 there were 31 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 23 days; in 2012 there were 38 Council meetings with an average time between the meeting date and the date of approval of the minutes of approximately 31 days; and in 2013 there were 29 meetings with an average time between the meeting date and the date of approval of the minutes of approximately 26 days.



Department: City Administration
Budget Program: City Manager

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1002-411-11-00 | SALARY & WAGES - FT | -544,382 | -641,570 | -664,738 | -610,700 | -643,300 |
| | 101-1002-411-12-00 | SALARY & WAGES - PT | -20,817 | -201 | -151 | 0 | 0 |
| | 101-1002-411-29-00 | EMPLOYEE BENEFITS | -162,117 | -197,400 | -197,600 | -194,300 | -190,600 |
| | 101-1002-411-32-00 | PROF/TECH SERVICE | -152,018 | -95,259 | -72,917 | -65,000 | -125,000 |
| | 101-1002-411-53-00 | POSTAGE | 0 | 0 | 0 | -100 | -100 |
| | 101-1002-411-54-00 | LEGAL NOTICES AND AD | -6,850 | 0 | -77 | 0 | 0 |
| | 101-1002-411-55-00 | PRINTING & BINDING | -75 | -103 | -636 | -600 | -600 |
| | 101-1002-411-56-00 | MILEAGE REIMBURSE | -227 | -463 | -145 | -200 | -200 |
| | 101-1002-411-57-00 | MEETINGS & CONFRNC | -10,513 | -8,106 | -5,899 | -8,500 | -8,500 |
| | 101-1002-411-59-20 | MEMBERSHIPS & DUES | -21,437 | -21,905 | -24,921 | -25,000 | -4,000 |
| | 101-1002-411-59-30 | PUBLICATIONS | -266 | -280 | -254 | -300 | -300 |
| | 101-1002-411-61-00 | OP SUPP/MINOR EQUIP | -2,503 | -3,888 | -969 | -1,500 | -1,500 |
| | 101-1002-411-71-00 | LAND | -6,946 | -100 | -7,474 | -26,100 | -55,000 |
| | 101-1002-411-94-10 | EQUIP REPLACE CHARG | -3,400 | -26,000 | -32,900 | -41,600 | -68,900 |
| Expenditure Subtotals | | | -931,552 | -995,276 | -1,008,681 | -973,900 | -1,098,000 |
| License/Permit | 101-1002-325-10-00 | FILM PERMITS | 70,820 | 45,575 | 41,313 | 45,000 | 45,000 |
| Revenue Subtotals | | | 70,820 | 45,575 | 41,313 | 45,000 | 45,000 |
| Net (Uses)/Resources Program Totals | | | -860,732 | -949,702 | -967,368 | -928,900 | -1,053,000 |

Department: City Administration

Budget Program: City Manager

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-1002-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 643,300 |
| 101-1002-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 190,600 |
| 101-1002-411-32-00 | PROF/TECH SERVICE Professional contract services for the following: 1. Grant Writing Consultant (\$50,000) 2. One-time procurement of City Attorney services (\$50,000) 3. One-time study of location/aesthetics of Civic Center Monopole (\$25,000) | 125,000 |
| 101-1002-411-53-00 | POSTAGE Charges for express mail, messenger and delivery services. | 100 |
| 101-1002-411-55-00 | PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents. | 600 |
| 101-1002-411-56-00 | MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business. | 200 |
| 101-1002-411-57-00 | MEETINGS & CONFRNCS Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the League of California Cities, South Bay Cities Council of Governments and California Contract Cities Association. Other travel may be included in this account, such as special lobbying trips to Sacramento and attendance at miscellaneous regional meetings. | 8,500 |
| 101-1002-411-59-20 | MEMBERSHIPS & DUES Funds membership in the following organizations: 1. International City Managers Association (ICMA) (\$3,000) 2. American Planning Association (APA) (\$1,000) | 4,000 |
| 101-1002-411-59-30 | PUBLICATIONS | 300 |

Department: City Administration

Budget Program: City Manager

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| | Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties. | |
| 101-1002-411-61-00 | OP SUPP/MINOR EQUIP This budget provides for miscellaneous office supplies. | 1,500 |
| 101-1002-411-71-00 | LAND The City expects to purchase tax-defaulted real property at 41 Cherry Hill during FY14-15. | 55,000 |
| 101-1002-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 68,900 |

Department: City Administration
Budget Program: City Clerk

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1004-411-11-00 | SALARY & WAGES - FT | -189,889 | -254,911 | -267,339 | -294,400 | -287,900 |
| | 101-1004-411-12-00 | SALARY & WAGES - PT | -38,104 | -2,166 | 0 | 0 | 0 |
| | 101-1004-411-29-00 | EMPLOYEE BENEFITS | -71,209 | -91,600 | -94,800 | -116,200 | -123,200 |
| | 101-1004-411-32-00 | PROF/TECH SERVICE | -154,568 | -123,250 | -6,094 | -258,500 | -8,500 |
| | 101-1004-411-54-00 | LEGAL NOTICES AND AD | -4,002 | -959 | -1,072 | -3,000 | -3,000 |
| | 101-1004-411-55-00 | PRINTING & BINDING | -164 | -198 | -778 | 0 | 0 |
| | 101-1004-411-56-00 | MILEAGE REIMBURSE | -245 | -921 | -175 | -750 | -750 |
| | 101-1004-411-57-00 | MEETINGS & CONFRNC | -1,437 | -1,545 | -909 | -3,000 | -3,000 |
| | 101-1004-411-59-10 | TRAINING | -1,430 | -4,536 | -4,050 | -10,000 | -10,000 |
| | 101-1004-411-59-20 | MEMBERSHIPS & DUES | -527 | -828 | -759 | -1,200 | -1,200 |
| | 101-1004-411-59-30 | PUBLICATIONS | -279 | 0 | -64 | 0 | 0 |
| | 101-1004-411-61-00 | OP SUPP/MINOR EQUIP | -5,068 | -2,963 | -1,728 | -3,200 | -3,200 |
| | 101-1004-411-94-10 | EQUIP REPLACE CHARG | -1,400 | -20,000 | -25,700 | -27,000 | -45,000 |
| Expenditure Subtotals | | | -468,323 | -503,876 | -403,467 | -717,250 | -485,750 |
| Other Revenue | 101-1004-369-10-00 | MISC REVENUES | 71,015 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 71,015 | 0 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -397,308 | -503,876 | -403,467 | -717,250 | -485,750 |

Department: City Administration

Budget Program: City Clerk

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-1004-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 287,900 |
| 101-1004-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 123,200 |
| 101-1004-411-32-00 | PROF/TECH SERVICE 1. Miscellaneous election expenses include consulting, translation and election supplies from Martin & Chapman. (\$5,000) 2. Municipal Code, County Code, and Government Code updates and maintenance. (\$3,500) | 8,500 |
| 101-1004-411-54-00 | LEGAL NOTICES AND ADS Publication of legal notices and advertisement for advisory board recruitments. | 3,000 |
| 101-1004-411-56-00 | MILEAGE REIMBURSE Reimbursement to staff for use of personal vehicles for attending meetings and conferences. | 750 |
| 101-1004-411-57-00 | MEETINGS & CONFRNCS Attendance at various City Clerks Association and Records Management Association meetings and conferences. | 3,000 |
| 101-1004-411-59-10 | TRAINING Training and continuing education focusing on City Clerk technical training, election laws, records management, and notary commission. | 10,000 |
| 101-1004-411-59-20 | MEMBERSHIPS & DUES Funds membership in the following organizations: 1. International Institute of Municipal Clerks 2. City Clerks Association of California 3. Association of Records Managers & Administrators (ARMA International) 4. Association for Information and Image Management (AIIM) 5. National Notary Association | 1,200 |

Department: City Administration

Budget Program: City Clerk

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-1004-411-61-00 | OP SUPP/MINOR EQUIP This budget provides for miscellaneous office supplies. | 3,200 |
| 101-1004-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 45,000 |

Department: City Administration
Budget Program: Community Outreach

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1005-411-32-00 | PROF/TECH SERVICE | 0 | -516 | 0 | 0 | 0 |
| | 101-1005-411-43-00 | MAINTENANCE SERVICE | -540 | -855 | -808 | -900 | -900 |
| | 101-1005-411-53-00 | POSTAGE | -2,865 | -6,354 | -6,668 | -7,500 | -12,000 |
| | 101-1005-411-55-00 | PRINTING & BINDING | -6,135 | -8,983 | -11,649 | -16,000 | -15,000 |
| | 101-1005-411-56-00 | MILEAGE REIMBURSE | 0 | -27 | -16 | -100 | -100 |
| | 101-1005-411-57-00 | MEETINGS & CONFRNC | -14,982 | -21,009 | -10,036 | -6,300 | -6,800 |
| | 101-1005-411-59-20 | MEMBERSHIPS & DUES | -720 | -1,595 | -1,390 | -1,500 | -43,525 |
| | 101-1005-411-61-00 | OP SUPP/MINOR EQUIP | -3,687 | -2,863 | -2,521 | -3,500 | -5,000 |
| | 101-1005-411-93-00 | CITY GRANTS | -53,500 | -60,500 | -60,500 | -44,774 | -44,774 |
| Expenditure Subtotals | | | -82,429 | -102,701 | -93,586 | -80,574 | -128,099 |
| Other Revenue | 101-1005-369-10-00 | MISC REVENUES | 0 | 800 | 0 | 0 | 0 |
| Revenue Subtotals | | | 0 | 800 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -82,429 | -101,901 | -93,586 | -80,574 | -128,099 |

Department: City Administration
Budget Program: Community Outreach

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|----------------|
| 101-1005-411-43-00 | MAINTENANCE SERVICES The cost of the weekly cable television channel guide. | 900 |
| 101-1005-411-53-00 | POSTAGE Postage costs for mailing a quarterly City Newsletter and the cost of postage permits. The Waste Reduction fund pays 35% of this cost to promote recycling activities. | 12,000 |
| 101-1005-411-55-00 | PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents (\$1,000). This budget also reflects the cost of printing a quarterly City Newsletter (\$14,000). The Waste Reduction fund pays for 35% of this cost to promote recycling activities. | 15,000 |
| 101-1005-411-56-00 | MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when conducting business on behalf of the city. | 100 |
| 101-1005-411-57-00 | MEETINGS & CONFRNCS Expenses are included for the following events: 1. Annual Holiday Reception. (\$4,000) 2. Mayors Luncheons with mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. (\$500) 3. Mayor/Committee Chair breakfasts, City Council meetings and workshops, as well as agenda preparation meetings. (\$1,500) 4. Leadership Academy. (\$800) | 6,800 |
| 101-1005-411-59-20 | MEMBERSHIPS & DUES This item provides for City memberships in the following organizations: 1. Peninsula Chamber of Commerce (\$700) 2. San Pedro Chamber of Commerce (\$800) 3. Palos Verdes Peninsula Coordinating Council (\$25) 4. California Coastal Coalition (\$2,000) 5. California Contract Cities Association (\$4,200) 6. South Bay Cities Council of Governments (\$11,700) 7. West Basin Municipal Water District (\$200) 8. Southern California Association of Governments (\$4,100) 9. League of California Cities (\$19,000) | 43,525 |

Department: City Administration

Budget Program: Community Outreach

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| | 10. Local Agency Formation Commission (LAFCO) participation fee (\$800) | |
| 101-1005-411-61-00 | OP SUPP/MINOR EQUIP This item includes City tiles, lapel pins, engraving and proclamations. | 5,000 |
| 101-1005-411-93-00 | CITY GRANTS This item provides specific grants to non-profit organizations serving the Peninsula and South Bay area. | 44,774 |

Department: City Administration
Budget Program: RPV TV

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1006-411-12-00 | SALARY & WAGES - PT | -1,400 | -1,648 | -18,450 | -11,400 | -26,000 |
| | 101-1006-411-29-00 | EMPLOYEE BENEFITS | -3,232 | -2,600 | -2,000 | -500 | -2,000 |
| | 101-1006-411-32-00 | PROF/TECH SERVICE | -87,580 | -96,726 | -86,079 | -96,000 | -103,000 |
| | 101-1006-411-59-20 | MEMBERSHIPS & DUES | -75 | 0 | -80 | -100 | -100 |
| | 101-1006-411-61-00 | OP SUPP/MINOR EQUIP | -4,842 | -3,380 | -6,669 | -14,000 | -14,000 |
| | 101-1006-411-94-10 | EQUIP REPLACE CHARG | -800 | -5,100 | -6,200 | -21,400 | -23,500 |
| | 226-1007-411-12-00 | SALARY & WAGES - PT | -1,400 | 0 | 0 | 0 | 0 |
| | 226-1007-411-29-00 | EMPLOYEE BENEFITS | -3,232 | 0 | 0 | 0 | 0 |
| | 226-1007-411-32-00 | PROF/TECH SERVICE | -84,580 | 0 | 0 | 0 | 0 |
| | 226-1007-411-43-00 | MAINTENANCE SERVICE | -3,000 | 0 | 0 | 0 | 0 |
| | 226-1007-411-59-20 | MEMBERSHIPS & DUES | -75 | 0 | 0 | 0 | 0 |
| | 226-1007-411-61-00 | OP SUPP/MINOR EQUIP | -4,842 | 0 | 0 | 0 | 0 |
| | 226-1007-411-94-10 | EQUIP REPLACE CHARG | -800 | 0 | 0 | 0 | 0 |
| Expenditure Subtotals | | | -195,858 | -109,454 | -119,478 | -143,400 | -168,600 |
| Interest | 226-1007-361-10-00 | INTEREST EARNINGS | 34 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 34 | 0 | 0 | 0 | 0 |
| Fr Gen'l fund | 226-1007-391-10-00 | TRANSFERS IN | 90,120 | 6,623 | 0 | 0 | 0 |
| Transfers In Subtotals | | | 90,120 | 6,623 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -105,704 | -102,831 | -119,478 | -143,400 | -168,600 |

Department: City Administration

Budget Program: RPV TV

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| 101-1006-411-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 26,000 |
| 101-1006-411-29-00 | EMPLOYEE BENEFITS The cost of employee benefits allocated to this program via the employee benefits charge. | 2,000 |
| 101-1006-411-32-00 | PROF/TECH SERVICE Professional services for Station Manager and Producers/Talent, as well as editing content and production labor. | 103,000 |
| 101-1006-411-59-20 | MEMBERSHIPS & DUES Funds membership in governmental cable access professional organizations. | 100 |
| 101-1006-411-61-00 | OP SUPP/MINOR EQUIP Miscellaneous operating supplies and minor equipment for production purposes, including camcorders, microphones, monitors and tripods. | 14,000 |
| 101-1006-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 23,500 |

Department: City Administration
Budget Program: Personnel

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1011-411-11-00 | SALARY & WAGES - FT | -133,978 | -141,390 | -83,156 | -130,500 | -152,900 |
| | 101-1011-411-12-00 | SALARY & WAGES - PT | 0 | 0 | -55,370 | 0 | -26,000 |
| | 101-1011-411-29-00 | EMPLOYEE BENEFITS | -40,169 | -47,200 | -50,200 | -38,800 | -47,300 |
| | 101-1011-411-32-00 | PROF/TECH SERVICE | -61,833 | -60,464 | -17,646 | -72,250 | -136,050 |
| | 101-1011-411-54-00 | LEGAL NOTICES AND AD | -2,584 | 0 | -439 | -5,000 | -5,000 |
| | 101-1011-411-55-00 | PRINTING & BINDING | -319 | -85 | -493 | -3,000 | -3,000 |
| | 101-1011-411-56-00 | MILEAGE REIMBURSE | -131 | -202 | 0 | -200 | -200 |
| | 101-1011-411-57-00 | MEETINGS & CONFRNC | -1,038 | -2,532 | -322 | -2,500 | -2,500 |
| | 101-1011-411-59-10 | TRAINING | -542 | -190 | 0 | -2,000 | -3,000 |
| | 101-1011-411-59-20 | MEMBERSHIPS & DUES | -180 | -180 | -1,144 | -1,500 | -1,000 |
| | 101-1011-411-59-30 | PUBLICATIONS | -96 | -538 | -729 | -800 | -1,000 |
| | 101-1011-411-61-00 | OP SUPP/MINOR EQUIP | -970 | -6,698 | -1,958 | -19,000 | -15,000 |
| | 101-1011-411-69-00 | OTHER MISCELLANEOU | -28,412 | -30,619 | 722 | -30,000 | -30,000 |
| | 101-1011-411-94-10 | EQUIP REPLACE CHARG | -600 | -4,200 | -5,300 | -13,500 | -15,300 |
| Expenditure Subtotals | | | -270,852 | -294,298 | -216,035 | -319,050 | -438,250 |
| Net (Uses)/Resources Program Totals | | | -270,852 | -294,298 | -216,035 | -319,050 | -438,250 |

Department: City Administration

Budget Program: Personnel

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-1011-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 152,900 |
| 101-1011-411-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 26,000 |
| 101-1011-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 47,300 |
| 101-1011-411-32-00 | PROF/TECH SERVICE This item provides funds for professional services related to special personnel and employee issues and employment services. 1. ADP (Human Resources/Benefits Management System) \$16,800 2. Pre-employment physical exams \$2,000 3. Background investigations with the California Department of Justice \$1,500 4. Fingerprinting service \$750 5. Labor negotiation \$20,000 6. One-Time Employee Classification/Compensation Study \$95,000 | 136,050 |
| 101-1011-411-54-00 | LEGAL NOTICES AND ADS Personnel recruitment advertisements in local newspapers, "Jobs Available" and other professional periodicals. | 5,000 |
| 101-1011-411-55-00 | PRINTING & BINDING Printing employment applications, handbooks and other personnel related materials. | 3,000 |
| 101-1011-411-56-00 | MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when conducting business on behalf of the city. | 200 |
| 101-1011-411-57-00 | MEETINGS & CONFRNCS Attendance at various human resource association meetings. | 2,500 |

Department: City Administration

Budget Program: Personnel

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-1011-411-59-10 | TRAINING Training and continuing education focusing on personnel law, team building and benefits administration. 1. Liebert, Cassidy, Whitmore Consortium (\$2,400) 2. Various webinars (\$600) | 3,000 |
| 101-1011-411-59-20 | MEMBERSHIPS & DUES Funds membership in human resources professional organizations. | 1,000 |
| 101-1011-411-59-30 | PUBLICATIONS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties. Publications include those related to employment law, as well as the Top Health newsletter. | 1,000 |
| 101-1011-411-61-00 | OP SUPP/MINOR EQUIP Miscellaneous office supplies (\$2,000), first aid kit supplies for staffed City facilities (\$9,000), and service pins (\$4,000). | 15,000 |
| 101-1011-411-69-00 | OTHER MISCELLANEOUS Unemployment claims. | 30,000 |
| 101-1011-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 15,300 |

Department: City Administration

Budget Program: Risk Management

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1010-411-52-00 | INSURANCE | -515,034 | -660,899 | -685,845 | -475,000 | -400,000 |
| Expenditure Subtotals | | | -515,034 | -660,899 | -685,845 | -475,000 | -400,000 |
| Net (Uses)/Resources Program Totals | | | -515,034 | -660,899 | -685,845 | -475,000 | -400,000 |

Department: City Administration

Budget Program: Risk Management

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-1010-411-52-00 | INSURANCE Cost for the City's general liability and property insurance coverage through the California Joint Powers Insurance Authority (CJPIA). | 400,000 |

Department: City Administration
Budget Program: Employee Benefits

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 685-1015-499-21-00 | INSURANCE-EMPLOYEE | -702,478 | -749,899 | -770,497 | -888,100 | -995,100 |
| | 685-1015-499-22-00 | FICA/MEDICARE | -90,917 | -87,733 | -71,785 | -90,625 | -99,650 |
| | 685-1015-499-23-00 | RETIREMENT (PERS) | -770,540 | -735,366 | -712,488 | -797,400 | -815,100 |
| | 685-1015-499-24-00 | TUITION REIMBURSE | -685 | -500 | -500 | -800 | -800 |
| | 685-1015-499-25-00 | DEFERRED COMP MATC | 0 | -15,000 | -15,000 | -15,000 | 0 |
| | 685-1015-499-27-00 | BONUS POOL | -48,678 | -121,707 | -87,550 | 0 | 0 |
| | 685-1015-499-28-00 | RETIREMENT HEALTHC | -73,465 | -75,567 | -73,083 | -80,600 | -88,300 |
| | 685-1015-499-52-00 | INSURANCE | -17,991 | -84,173 | -116,617 | -120,900 | -152,500 |
| Expenditure Subtotals | | | -1,704,755 | -1,869,945 | -1,847,521 | -1,993,425 | -2,151,450 |
| Chg for Svcs | 685-1015-381-30-00 | EMPLOYEE BENE CHAR | 1,795,347 | 1,821,500 | 1,867,575 | 1,993,425 | 2,151,450 |
| Interest | 685-1015-361-10-00 | INTEREST EARNINGS | 812 | 219 | 573 | 90 | 240 |
| Other Revenue | 685-1015-369-10-00 | MISC REVENUES | 0 | 28,618 | 0 | 0 | 0 |
| Revenue Subtotals | | | 1,796,159 | 1,850,337 | 1,868,148 | 1,993,515 | 2,151,690 |
| | 685-1015-491-91-00 | TRANSFERS OUT | 0 | -340,000 | 0 | 0 | 0 |
| Transfers Out Subtotals | | | 0 | -340,000 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | 91,403 | -359,608 | 20,627 | 90 | 240 |

Department: City Administration

Budget Program: Employee Benefits

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|----------------|
| 685-1015-499-21-00 | INSURANCE-EMPLOYEE The City's contribution for employee medical, dental, life, long-term disability and other insurance. | 995,100 |
| 685-1015-499-22-00 | FICA/MEDICARE The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986. In addition, the City also pays 6.2% to Social Security for part-time employees that are not enrolled in the City's PERS pension plan. | 99,650 |
| 685-1015-499-23-00 | RETIREMENT (PERS) Based on the June 30, 2011 actuarial valuation, the City's FY13-14 employer contribution rate will be 14.660% for first-tier employees (employees hired prior to September 23, 2011), 8.049% for classic employees (those hired after January 1, 2013 who previously participated in a reciprocating pension plan), and 6.25% for new employees (those hired after January 1, 2013 who do not fit the "classic" definition). The City's first-tier employees will pay an 8.00% employee contribution, classic employees pay 7.00%, and new employees pay 6.25% into the pension plan. | 815,100 |
| 685-1015-499-24-00 | TUITION REIMBURSE Tuition reimbursement for employees in accordance with the City's educational incentive plan. | 800 |
| 685-1015-499-28-00 | RETIREMENT HEALTHCARE The budget amount represents contributions of \$55.36 per pay period, per full-time employee for FY14-15; which has been increased by the Consumer Price Index increase for the twelve months ended March 2014 (1.0%). | 88,300 |
| 685-1015-499-52-00 | INSURANCE This line item reflects the City's share of the annual deposit for Workers Compensation Insurance coverage. The City is a member of the California Joint Powers Insurance Authority (CJPIA) which determines all participating agencies required deposits using a seven-year history of actual incurred losses and expenses. | 152,500 |

Department: City Administration
Budget Program: Information Technology - Data

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-2030-411-11-00 | SALARY & WAGES - FT | 0 | 0 | 0 | -30,000 | -105,000 |
| | 101-2030-411-29-00 | EMPLOYEE BENEFITS | 0 | 0 | -17,700 | -25,900 | -33,000 |
| | 101-2030-411-32-00 | PROF/TECH SERVICE | -365,886 | -326,832 | -324,032 | -428,000 | -381,000 |
| | 101-2030-411-43-00 | MAINTENANCE SERVICE | -95,131 | 0 | -55 | 0 | 0 |
| | 101-2030-411-57-00 | MEETINGS & CONFRNC | 0 | -93 | -116 | -2,000 | -3,000 |
| | 101-2030-411-59-10 | TRAINING | -765 | 0 | -10,176 | -6,000 | -10,000 |
| | 101-2030-411-59-20 | MEMBERSHIPS & DUES | -640 | -200 | -80 | -500 | -1,000 |
| | 101-2030-411-59-30 | PUBLICATIONS | 0 | 0 | 0 | -900 | -1,500 |
| | 101-2030-411-61-00 | OP SUPP/MINOR EQUIP | -24,936 | -20,756 | -15,121 | -42,000 | -45,000 |
| | 101-2030-411-94-10 | EQUIP REPLACE CHARG | -900 | -8,400 | -10,700 | -13,500 | -15,300 |
| Expenditure Subtotals | | | -488,258 | -356,282 | -377,980 | -548,800 | -594,800 |
| Net (Uses)/Resources Program Totals | | | -488,258 | -356,282 | -377,980 | -548,800 | -594,800 |

Department: City Administration

Budget Program: Information Technology - Data

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-2030-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 105,000 |
| 101-2030-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 33,000 |
| 101-2030-411-32-00 | PROF/TECH SERVICE Consulting services for administration of the City's data network system, cabling and website services. 1. Help Desk Services (\$138,000) 2. Server and other IT Infrastructure Services (\$33,600) 3. Website Maintenance (\$48,000) 4. Graphic Information System Maintenance (\$84,000) 5. IT Cabling Services (\$15,000) 6. Other Incidental Services (\$12,400) 7. One-Time Consulting Support – Competitive Bid Process (\$50,000) | 381,000 |
| 101-2030-411-57-00 | MEETINGS & CONFRNCS Expenses related to attendance at meetings and conferences related to the City's Information Technology function. | 3,000 |
| 101-2030-411-59-10 | TRAINING This budget provides for employee training to support the Information Technology function, as well as user training for various software systems used by the City. | 10,000 |
| 101-2030-411-59-20 | MEMBERSHIPS & DUES This item is for membership dues in various Information Technology associations. | 1,000 |
| 101-2030-411-59-30 | PUBLICATIONS Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology maintenance and management. | 1,500 |
| 101-2030-411-61-00 | OP SUPP/MINOR EQUIP Computer supplies, equipment, incidental software and repairs. | 45,000 |

Department: City Administration

Budget Program: Information Technology - Data

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-2030-411-94-10 | EQUIP REPLACE CHARGE <p>Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.</p> | 15,300 |

Department: City Administration
Budget Program: Information Technology - Voice

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-2035-411-32-00 | PROF/TECH SERVICE | 0 | -10,650 | -10,200 | -12,000 | -12,000 |
| | 101-2035-411-41-40 | TELEPHONE SERVICE | -62,741 | -58,336 | -70,551 | -70,000 | -62,000 |
| | 101-2035-411-43-00 | MAINTENANCE SERVICE | -6,088 | -50 | -50 | -9,500 | -12,000 |
| | 101-2035-411-61-00 | OP SUPP/MINOR EQUIP | -3,178 | -182 | -33 | -7,800 | -10,000 |
| Expenditure Subtotals | | | -72,007 | -69,218 | -80,834 | -99,300 | -96,000 |
| Net (Uses)/Resources Program Totals | | | -72,007 | -69,218 | -80,834 | -99,300 | -96,000 |

Department: City Administration

Budget Program: Information Technology - Voice

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-2035-411-32-00 | PROF/TECH SERVICE Consulting services for the revisions and upgrades of the City's phone and voice messaging system. This appropriation is for services beyond the scope of the standard hardware and software maintenance and support contract between the City and its phone and voice messaging system vendor. | 12,000 |
| 101-2035-411-41-40 | TELEPHONE SERVICE Local and long distance telephone services, as well as data bandwidth. | 62,000 |
| 101-2035-411-43-00 | MAINTENANCE SERVICES Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system. | 12,000 |
| 101-2035-411-61-00 | OP SUPP/MINOR EQUIP Supplies, equipment, incidental software and minor repairs of the phone and voice messaging system. | 10,000 |

Department: City Administration
Budget Program: Equipment Replacement - Computers

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 681-2082-499-43-00 | MAINTENANCE | 0 | -173,345 | -176,190 | -311,700 | -353,385 |
| | 681-2082-499-61-00 | OP SUPP/MINOR EQUIP | -71,474 | -49,553 | -38,439 | -97,200 | -209,500 |
| | 681-2082-499-75-20 | COMP/VOICE EQUIP - CA | -14,238 | -48,838 | -141,690 | -860,000 | -287,500 |
| Expenditure Subtotals | | | -85,712 | -271,735 | -356,319 | -1,268,900 | -850,385 |
| Chg for Svcs | 681-2082-381-20-00 | INTERFUND CHG CMPTR | 26,400 | 342,800 | 458,600 | 573,700 | 796,000 |
| Revenue Subtotals | | | 26,400 | 342,800 | 458,600 | 573,700 | 796,000 |
| Net (Uses)/Resources Program Totals | | | -59,312 | 71,065 | 102,281 | -695,200 | -54,385 |

Department: City Administration

Budget Program: Equipment Replacement - Computers

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 681-2082-499-43-00 | MAINTENANCE Costs associated with hardware and software maintenance and support for the City's data network, the Community Development permit tracking system, the Recreation and Parks enrollment software, Graphic Information System (GIS), document imaging, printer maintenance, the accounting system, and Microsoft Enterprise. | 353,385 |
| 681-2082-499-61-00 | OP SUPP/MINOR EQUIP This budget item provides for purchasing minor new & replacement computer equipment with a cost less than the \$5,000 capitalization threshold. Examples include workstations, laptops, printers, scanners, monitors, UPS devices, and software licenses. | 209,500 |
| 681-2082-499-75-20 | COMP/VOICE EQUIP - CAP FY14-15 Purchases Expansion of Storage Area Network \$90,000 Replacement of Disaster Recovery System \$100,000 Microsoft Lync Upgrade \$10,000 Microsoft Exchange Upgrade \$20,000 Active Software Implementation \$15,000 Laserfiche Software Implementation \$25,000 Adobe In-Design Upgrade \$15,000 Geocortex Software \$12,500 | 287,500 |



PUBLIC SAFETY

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners and visitors. Public safety programs, which are administered by the City Manager's Office, include Sheriff, Special Programs, and Emergency Preparedness. Fire protection beach lifeguard services and animal control services are provided by the Los Angeles County Fire Department through a Special Assessment District administered by the County.

SHERIFF

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Deputy City Manager serves as the liaison to the Regional Law Enforcement Committee. Sheriff services include: patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services.



SPECIAL PROGRAMS

Special law enforcement programs include school crossing guard and traffic control services, the parking citation-processing contract, and sobriety checkpoint and focused traffic safety enforcement programs.

PUBLIC SAFETY GRANTS

The City receives \$100,000 annually from the Citizens Option for Public Safety (COPS) program. This level of funding pays for close to half of the cost of a special policing team that focuses on juvenile crime and drug abuse prevention in the City.

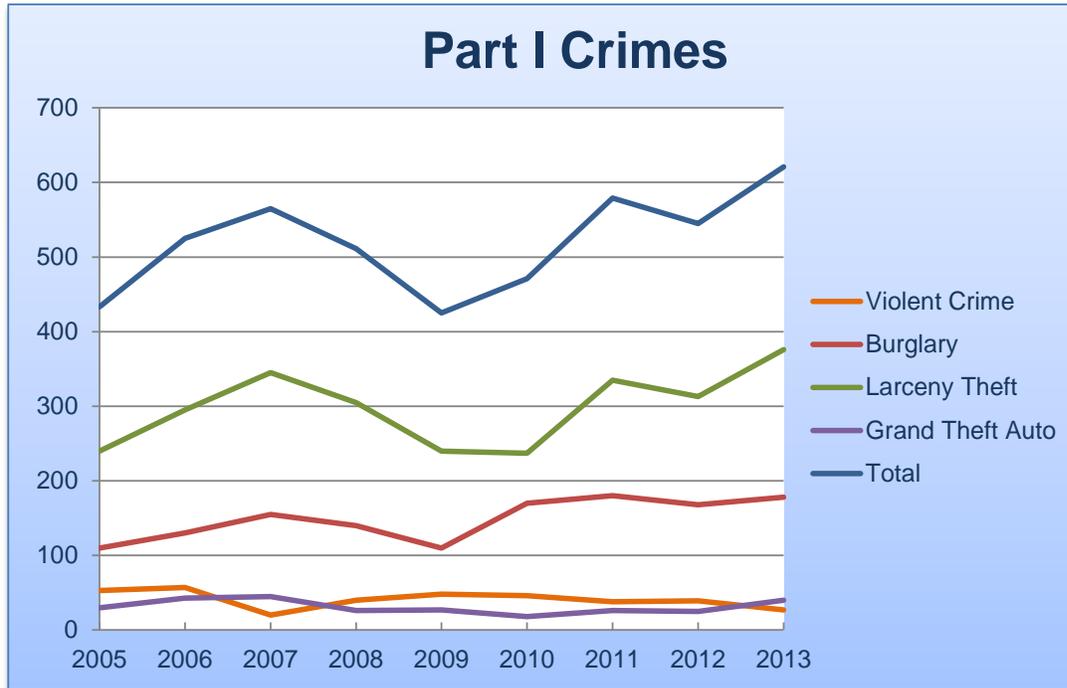
EMERGENCY PREPAREDNESS

Through the Emergency Preparedness program, the City provides for disaster planning and coordination of a comprehensive emergency action program in the event of a natural or man-made disaster. The City Manager's Office is responsible for maintaining the City's emergency supplies, training City staff, updating the City's Emergency Operations Plan, coordinating with the County and other local agencies, and providing staff support to the City's Emergency Preparedness Committee.

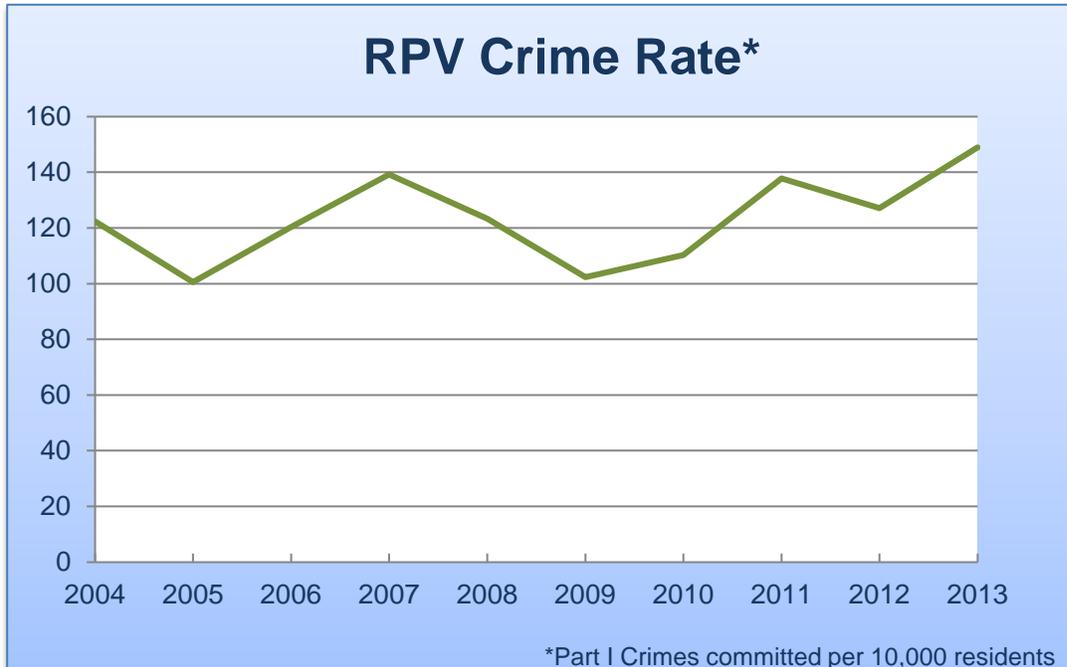
PUBLIC SAFETY PERFORMANCE INDICATORS

PART I CRIMES

Part I offenses are used by law enforcement agencies in the United States to reveal the extent of criminal activity and to identify trends. Part I crimes include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny theft, grand theft auto and arson. The majority of the reported rape cases involved victims who knew their assailant, often associated with domestic violence incidents. Therefore, there was no indication of a serial rapist in the community.



Cities often use a formula based on the number of Part I Crimes committed each year per 10,000 in population as a way of expressing the overall crime rate in the community. The graph below compares the crime rate in Rancho Palos Verdes using this formula since 2004:



In 2013, about 149 people out of every 10,000 in Rancho Palos Verdes were victims of a Part I Crime, compared to 276 for the unincorporated areas served by the Lomita Sheriff's Station.

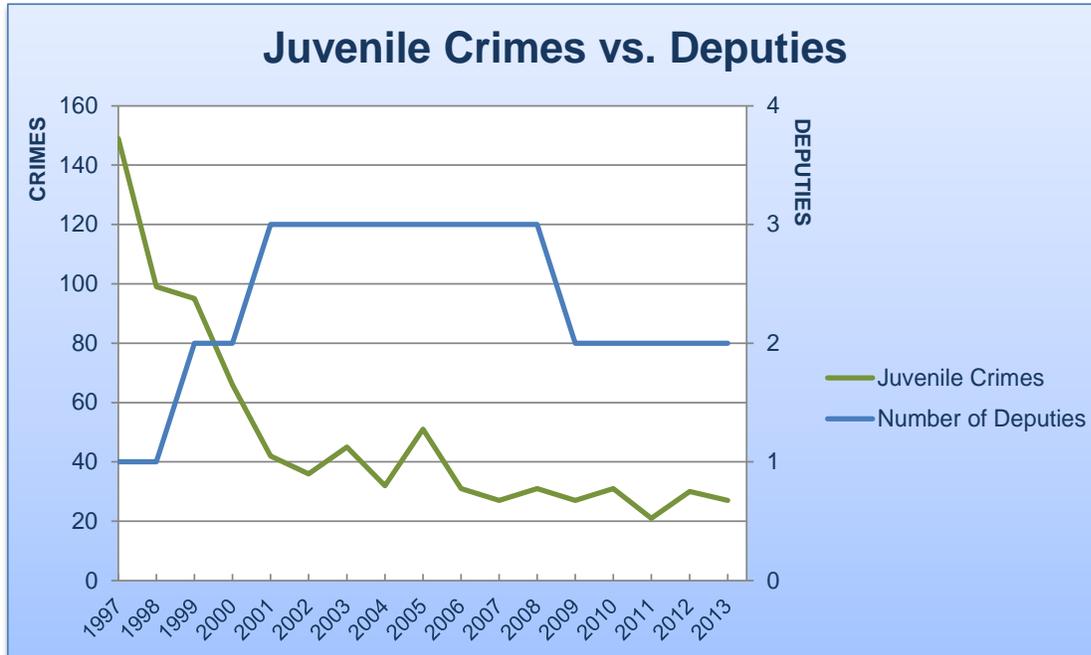
SHERIFF'S RESPONSE TIME

The Sheriff's goal is to respond to calls for assistance in a timely manner, especially with regard to immediate needs and emergency situations. The Lomita Sheriff Station's estimated average response times are as follows:

| Sheriff's Response Time Performance | | |
|-------------------------------------|-----------------------|-------------------------------|
| Type of Calls | Desired Response Time | Average |
| Routine | Within 60 minutes | Most often 25 minutes or less |
| Immediate | Within 20 minutes | Most often 10 minutes or less |
| Emergency | Within 10 minutes | Most often 6 minutes or less |

CORE DEPUTY TEAM

First established in FY96-97, the Community Resource (CORE) Team provides Sheriff Deputies assigned to address juvenile crime and delinquency issues, assist with emergency preparedness, coordinate with the City's volunteer Neighborhood Watch program, patrol open space areas, and resolve neighborhood disputes. One of the CORE Team's primary missions is to police the local high schools and intermediate schools and the adjacent shopping areas to detect and deter juvenile crime. Because of the variables involved in the reporting of data on juvenile crime, the exact effect the CORE team has had on juvenile crime in the City is uncertain. For the City of Rancho Palos Verdes, however, the Sheriff's Department has reported the following number of incidents involving youth, which indicates a declining trend during the first four years of the program and relative stability since that time, with only one discernible uptick in 2005:



According to the Sheriff's Department, the criteria consisted of all crime reports involving a subject between the ages of five and seventeen. This included both identified subjects and unidentified subjects with a description provided by a witness (based on information provided by the Los Angeles County Sheriff's Department, Lomita Station).

ANIMAL CONTROL

The City contracts with the County of Los Angeles, Department of Animal Care and Control (LAC DACC) for basic service. The County provides and charges for services tendered upon request or service call. The agency's target response times are identified below.

Animal Control Target Response Times by Priority

LAC DACC Policy: OPF 130

| | | |
|------------|------------------------|--|
| Priority 1 | One Hour | Bite/Attack in Progress Injured Animals Police Assist Other High Risk or Dangerous Call |
| Priority 2 | Four Hours | Animals Confined by the Reporting Party |
| Priority 3 | Twenty-Four (24) Hours | Dead Animals Patrol for Loose Dogs on Complaint |
| Priority 4 | Seven (7) Days | Dogs Running from a Known Address Barking Dog Complaint |

The LAC DACC's target response times fall in the high and medium level of *Response Time Standards* as outlined by the League of California Cities, A "How To" Guide for Assessing Effective Service Levels in California Cities (Sacramento: League of California Cities, 1994) pp 18-19 (see below).

**League of California Cities'
Response Time Standards**

| Incident | Agency Service Levels | | |
|--------------------------------|------------------------------|----------------|------------------|
| | High | Medium | Low |
| Endangering Human Life/ Safety | Immediate Action | | |
| Sick/Injured | Less than .25 hrs | .25 - 4 hrs | More than 4 hrs |
| Aggressive Animal | Less than .33 hrs | .33 - 1.33 hrs | More than 2 hrs |
| Neglect/Cruelty | Less than 1 hr | 1 - 24 hrs | More than 24 hrs |
| Confined/Trapped | Less than 1.5 hrs | 1.5 - 24 hrs | More than 24 hrs |
| Nuisance Animal | Less than 4 hrs | 4 - 72 hrs | More than 72 hrs |
| Dead Animal Pick-up | Less than 4 hrs | 4 - 36 hrs | More than 36 hrs |

Emergency Preparedness

| Goal | Status |
|---|---|
| Complete Mandatory Multi-jurisdictional All Hazards Mitigation Plan | The Plan is back from FEMA review and currently under City staff and consultant review. After this round of revisions is made, the Plan will go back to FEMA for a hopeful final approval. Estimated project completion date - August 2014. |
| Complete Emergency Response Plans for Park Facilities | The Project is underway. Estimated project completion date - August 2015. |
| Complete purchasing handheld and possible mobile radio units for the City's EOC and Public Works crews operations. | This project is underway. Now collecting estimates for radio equipment and supplies. Estimated project completion date – September 2014. |
| Produce Continuity of Operations Plans for City Departments | Funds allocated for consultant to produce plan. Estimated project completion date – July 2015. |
| Hire a consultant to negotiate several Memorandum of Understanding (MOU) between the City and vendors (local and distant) for equipment and supplies necessary during a disaster. | Funds allocated for consultant to negotiate MOU's. Estimated project completion date – June 2015. |
| Monitor Area G Disaster Management Area Coordinator (DMAC) Position and Annual Work Plan | Monthly meetings held by Area G City Manager Board to monitor the DMAC position and Annual Work Plan. All items on the Work Plan are currently on track for FY 2014-15. |

Department: Public Safety
Budget Program: Sheriff

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1021-421-32-00 | PROF/TECH SERVICE | -3,989,703 | -3,957,051 | -4,154,039 | -4,254,200 | -4,306,900 |
| Expenditure Subtotals | | | -3,989,703 | -3,957,051 | -4,154,039 | -4,254,200 | -4,306,900 |
| Fine/Forfeiture | 101-1021-351-10-00 | MISC COURT FINES | 196,190 | 147,684 | 105,186 | 105,000 | 107,000 |
| Fine/Forfeiture | 101-1021-351-20-00 | FALSE ALARM FINES | 7,900 | 7,300 | 6,000 | 5,500 | 5,500 |
| Fine/Forfeiture | 101-1021-351-30-00 | TOW FEES | 5,688 | 4,504 | 5,346 | 5,000 | 5,100 |
| Revenue Subtotals | | | 209,778 | 159,488 | 116,532 | 115,500 | 117,600 |
| Fr PS Grants | 101-1021-391-10-00 | TRANSFERS IN | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Transfers In Subtotals | | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Net (Uses)/Resources Program Totals | | | -3,679,925 | -3,697,563 | -3,937,507 | -4,038,700 | -4,089,300 |

Department: Public Safety

Budget Program: Sheriff

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-1021-421-32-00 | <p data-bbox="399 386 649 407">PROF/TECH SERVICE</p> <p data-bbox="399 426 1185 485">The FY14-15 allocation reflects a 2.6% increase from actual FY13-14 costs.</p> <p data-bbox="399 518 1170 758">1. General Law Enforcement: Provides for basic law enforcement services by the Los Angeles County Sheriff's Department as part of the Peninsula Regional Law Enforcement Agreement. Operating from the Lomita Station, the Sheriff's Department provides law enforcement for the Cities of Rancho Palos Verdes, Rolling Hills and Rolling Hills Estates. Services include regular patrol units, traffic enforcement, and the Surveillance and Apprehension Team (SAT) undercover unit. (\$3,921,100)</p> <p data-bbox="399 791 1179 1064">2. Grant Deputy Program: Provides for the Community Resource (CORE) policing team that primarily focuses on juvenile crime and drug abuse prevention, neighborhood conflict resolution and other quality of life policing issues. The team also teaches Student & the Law classes at Peninsula High School and Rancho del Mar High School. First established in FY96-97 with one deputy, the Team was increased in size until it had three deputies beginning in FY99-00. Beginning in FY09-10, the regional contract CORE team was reduced to two deputies. (\$200,300)</p> <p data-bbox="399 1098 1175 1276">The total cost of the Sheriff's services includes a 4% contribution to the Liability Trust Fund that is administered by the County of Los Angeles. Oversight of this fund is conducted by the Liability Trust Fund Oversight Committee, which was established by the California Contract Cities Association. The contribution increases to 5% on January 1, 2015. (\$185,500)</p> | 4,306,900 |

Department: Public Safety
Budget Program: Special Programs

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1024-421-32-00 | PROF/TECH SERVICE | -139,273 | -24,289 | -54,351 | -97,500 | -92,700 |
| | 101-1024-421-55-00 | PRINTING & BINDING | 0 | -82 | 0 | -5,000 | -2,500 |
| | 101-1024-421-61-00 | OP SUPP/MINOR EQUIP | -594 | -142 | -259 | -2,000 | -1,500 |
| Expenditure Subtotals | | | -139,867 | -24,514 | -54,610 | -104,500 | -96,700 |
| Net (Uses)/Resources Program Totals | | | -139,867 | -24,514 | -54,610 | -104,500 | -96,700 |

Department: Public Safety

Budget Program: Special Programs

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| 101-1024-421-32-00 | PROF/TECH SERVICE | 92,700 |
| | This line item provides for the following professional and technical services: | |
| | 1. Parking Citations: In cooperation with the other two regional cities, Rolling Hills and Rolling Hills Estates, the City contracts with an outside vendor for the processing and administration of parking citations. (\$1,500) | |
| | 2. Traffic Control at Rancho Vista Elementary School: This item pays for the City's share of the Sheriff's traffic control at Rancho Vista Elementary School. The three regional cities share the cost: RPV 60%, RHE 30% and RH 10%. (\$14,000) | |
| | 3. Explorer Scouts: This program allows Sheriff Explorer Scouts to provide traffic control at the City's annual Whale of a Day celebration and other special events. (\$900) | |
| | 4. School Crossing Guards: The City contracts with an outside vendor to provide school crossing guards at Silver Spur Elementary School and Miraleste Intermediate School. The City is fully reimbursed by the Palos Verdes Peninsula School District for the services at Miraleste Intermediate School. | |
| | 5. Annual targeted enforcement and outreach programs recommended by the Sheriff. a. Coastal Area Patrol \$39,000 b. Western Avenue Patrol \$8,000 c. Summer Evening Patrol \$10,000 d. Supplemental Patrol \$15,000 | |
| | 6. Los Angeles Regional Interoperable Communications System (LA-RICS) administration fee. (\$4,300) | |
| 101-1024-421-55-00 | PRINTING & BINDING | 2,500 |
| | This item covers the cost of printing parking citation books for the Regional Law Enforcement Area. The cost is shared on a 60/30/10 basis with the other contract cities. | |
| 101-1024-421-61-00 | OP SUPP/MINOR EQUIP | 1,500 |
| | This item covers the costs associated with ongoing maintenance and miscellaneous supplies for the regions radar units. This cost is shared 60/30/10 among the Regional Cities. This program also funds maintenance of the City's speed trailer. | |

Department: Public Safety
Budget Program: Animal Control

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1025-421-32-00 | PROF/TECH SERVICE | -64,753 | -55,862 | -49,204 | -88,000 | -80,000 |
| Expenditure Subtotals | | | -64,753 | -55,862 | -49,204 | -88,000 | -80,000 |
| License/Permit | 101-1025-326-10-00 | ANIMAL CONTROL FEES | 50,364 | 33,752 | 32,644 | 35,000 | 30,000 |
| Revenue Subtotals | | | 50,364 | 33,752 | 32,644 | 35,000 | 30,000 |
| Net (Uses)/Resources Program Totals | | | -14,390 | -22,110 | -16,560 | -53,000 | -50,000 |

Department: Public Safety

Budget Program: Animal Control

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-1025-421-32-00 | PROF/TECH SERVICE The City contracts with the Los Angeles County Department of Animal Care & Control for animal control services. Services include animal shelter care, dog license administration and field services. This expenditure is partially offset with fees collected by the County and remitted to the City. | 80,000 |

Department: Public Safety
Budget Program: Emergency Preparedness

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-1026-421-11-00 | SALARY & WAGES - FT | -1,773 | -27,000 | -25,247 | -71,700 | -77,600 |
| | 101-1026-421-12-00 | SALARY & WAGES - PT | -133 | 0 | 0 | 0 | 0 |
| | 101-1026-421-29-00 | EMPLOYEE BENEFITS | -7,045 | -8,000 | -8,400 | -28,100 | -30,500 |
| | 101-1026-421-32-00 | PROF/TECH SERVICE | -68,716 | -48,372 | -10,419 | -60,800 | -62,500 |
| | 101-1026-421-41-40 | TELEPHONE SERVICE | -1,570 | -2,564 | -2,380 | -3,000 | -3,000 |
| | 101-1026-421-54-00 | LEGAL NOTICES AND AD | 0 | -400 | 0 | 0 | 0 |
| | 101-1026-421-55-00 | PRINTING & BINDING | -400 | -52 | 0 | -2,000 | -2,000 |
| | 101-1026-421-56-00 | MILEAGE REIMBURSE | -75 | -223 | -378 | -500 | -500 |
| | 101-1026-421-57-00 | MEETINGS & CONFRNC | -89 | -126 | -815 | -2,500 | -3,000 |
| | 101-1026-421-59-10 | TRAINING | -252 | 0 | 0 | -600 | -600 |
| | 101-1026-421-59-20 | MEMBERSHIPS & DUES | -10,030 | -10,015 | -809 | -11,400 | -11,400 |
| | 101-1026-421-61-00 | OP SUPP/MINOR EQUIP | -23,350 | -23,948 | -14,972 | -20,600 | -18,500 |
| | 101-1026-421-94-10 | EQUIP REPLACE CHARG | -1,700 | -19,800 | -26,500 | -34,900 | -60,300 |
| Expenditure Subtotals | | | -115,133 | -140,500 | -89,920 | -236,100 | -269,900 |
| From Other Ag | 101-1026-331-10-00 | FEDERAL GRANT INCOM | 0 | 5,175 | 0 | 0 | 0 |
| Other Revenue | 101-1026-369-10-00 | MISC REVENUES | 4,115 | 1,214 | 919 | 0 | 0 |
| Revenue Subtotals | | | 4,115 | 6,389 | 919 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -111,018 | -134,111 | -89,001 | -236,100 | -269,900 |

Department: Public Safety

Budget Program: Emergency Preparedness

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|---------------------------|
| 101-1026-421-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 77,600 |
| 101-1026-421-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 30,500 |
| 101-1026-421-32-00 | PROF/TECH SERVICE This budget provides for items to support the Emergency Preparedness Committee meetings, emergency preparedness plans, media training consultant, financial recovery consultant, communications antenna and repeater maintenance, and Emergency Operations Center (EOC) and Incident Management System (IMS) upkeep. | 62,500 |
| 101-1026-421-41-40 | TELEPHONE SERVICE This item provides emergency cellular (Verizon cell phones in emergency caches \$600), satellite telephone service for the City (located in Public Works Department \$1,200), wireless priority service and Public Works emergency cell phone service (\$1,200). | 3,000 |
| 101-1026-421-55-00 | PRINTING & BINDING This item is used for public information items related to emergency preparedness, such as brochures, newsletter inserts, event/presentation supplies, guidebooks and banners. | 2,000 |
| 101-1026-421-56-00 | MILEAGE REIMBURSE Reimbursement to staff for use of personal vehicles for attending regional meetings related to emergency preparedness. | 500 |
| 101-1026-421-57-00 | MEETINGS & CONFRNCS Expenses related to attendance by Administration employees at educational meetings and conferences sponsored by the California Emergency Services Association (CESA \$750), International Association of Emergency Managers (IAEM \$750), Emergency Management All Hazards Stakeholders Summit (\$300) and Emergency Preparedness Committee (EPC) Members at seminars and/or workshops (\$1,200). | 3,000 |
| 101-1026-421-59-10 | TRAINING Provides funding for a California Emergency Manager (CEM) | 600 |

Department: Public Safety
Budget Program: Emergency Preparedness

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| | certification course. | |
| 101-1026-421-59-20 | MEMBERSHIPS & DUES This item is for membership dues in the Los Angeles County Area G Disaster Council (\$11,000), California Emergency Services Association (CESA), International Association of Emergency Managers (IAEM \$200), and California Emergency Manager (CEM) certification course (\$200). | 11,400 |
| 101-1026-421-61-00 | OP SUPP/MINOR EQUIP This item provides for emergency response supplies and equipment such as 3-day personal preparedness kits for all City Full-Time Employees, supplies to support community outreach efforts, Emergency Operations Center (EOC) miscellaneous supplies, equipment, rain-gear, and water. | 18,500 |
| 101-1026-421-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 60,300 |

Department: Public Safety
Budget Program: Public Safety Grants

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 217-1027-421-69-00 | OTHER MISCELLANEOU | -25,505 | 0 | 0 | 0 | 0 |
| Expenditure Subtotals | | | -25,505 | 0 | 0 | 0 | 0 |
| From Oth Agen | 217-1027-334-10-00 | CA BRULTE (COPS) | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Interest | 217-1027-361-10-00 | INTEREST EARNINGS | 316 | 256 | 211 | 0 | 40 |
| Other Revenue | 217-1027-369-10-00 | CA HI-TECH (CLEEP) | 10,202 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 110,517 | 100,256 | 100,211 | 100,000 | 100,040 |
| To Gen'l fund | 217-1027-491-91-00 | TRANSFERS OUT | -100,000 | -100,000 | -100,000 | -100,000 | -100,000 |
| Transfers Out Subtotals | | | -100,000 | -100,000 | -100,000 | -100,000 | -100,000 |
| Net (Uses)/Resources Program Totals | | | -14,987 | 256 | 211 | 0 | 40 |

Department: Public Safety

Budget Program: Public Safety Grants

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

To Gen'l fund

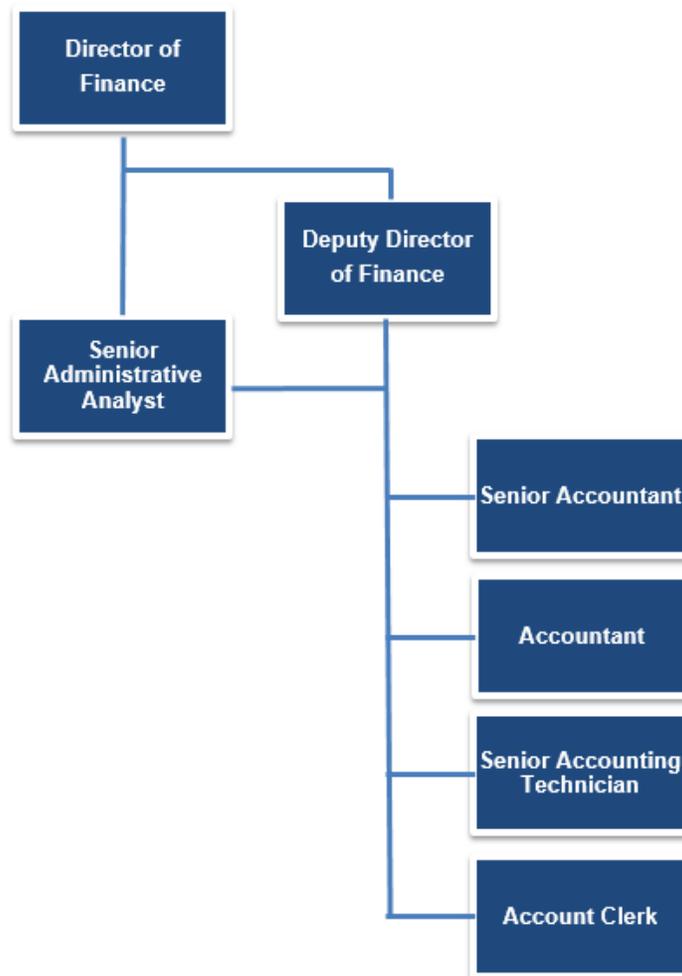
| | | |
|--------------------|---|----------------|
| 217-1027-491-91-00 | TRANSFERS OUT Transfer to the General fund to supplement the CORE deputy cost within the Sheriff program of the Public Safety department. | 100,000 |
|--------------------|---|----------------|

FINANCE

The City's Finance Department is responsible for managing all financial affairs of the City. Specific activities accounted for within the department's programs are listed below:

- Developing the City's Budget
- All City financial reporting
- Working with the outside auditors
- Managing the City's cash flow
- Managing the City's business processes
- Accounts Payable/Receivable function
- Managing the City's Investments
- Staffing the Finance Advisory Committee, Storm Drain Oversight Committee & Oversight Board for the Successor Agency
- Managing Payroll

ORGANIZATIONAL CHART





EMPLOYEE DESCRIPTIONS

Director of Finance

- Oversees the administration of the department.
- Serves as the City Treasurer.
- Responsible for all City investing activities.
- Staff liaison to Storm Drain Oversight Committee.
- Manages infrastructure financing initiatives.

Deputy Director of Finance

- Budget officer.
- Manager of accounting function.
- Responsible for financial reporting, including the Five-Year Financial Model.
- Staff liaison to Finance Advisory Committee.
- Staff liaison to Oversight Board to the Successor Agency.

Senior Administrative Analyst

- Assists in budget preparation.
- Project manager for department Requests for Proposals.
- Project manager for Five-Year Capital Improvement Plan.
- Assists in financial analysis.

Senior Accountant

- Prepares the City's Comprehensive Annual Financial Report.
- Audits daily accounting activities.
- Reconciles the general ledger.
- Staff liaison with outside auditors.
- Facilitates audits of City revenue sources.

Accountant

- Reconciles bank accounts and prepares cash balance reports.
- Monitor revenues and accounts receivable.
- Reconcile Community Development Block Grant grants and loans.
- Reconciles the general ledger.
- Keeps inventory of City's fixed assets.

Senior Accounting Technician

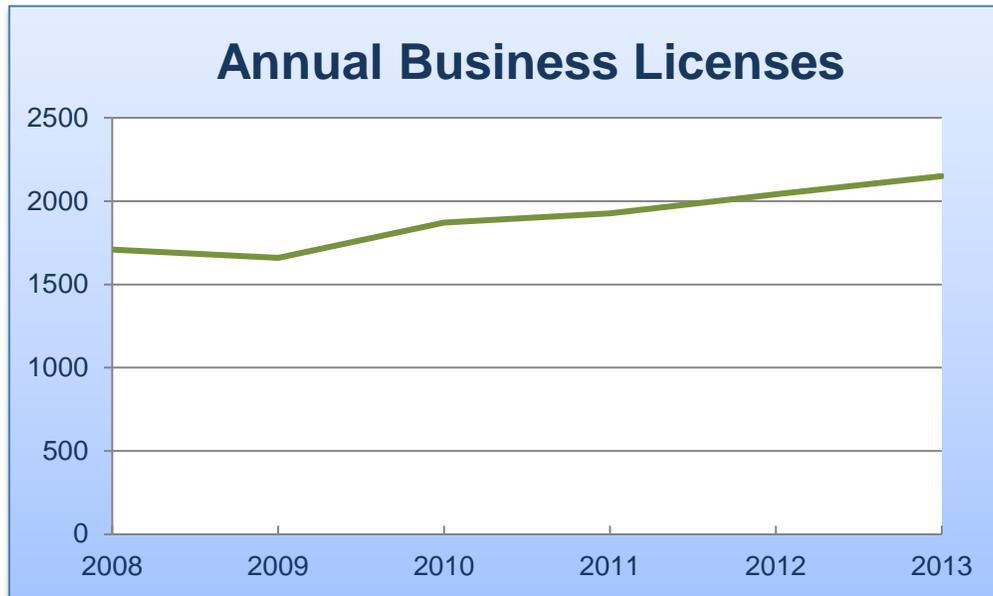
- Administers payroll.
- Processes accounts receivable, cash receipts and journal entries.
- General ledger reconciliation.

Account Clerk

- Manages purchasing function.
- Processes Accounts Payable.
- General ledger reconciliation.

FINANCE PERFORMANCE INDICATORS

- The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 20 years, beginning with the June 30, 1993 report.
- The number of business licenses issued annually is presented below. The Senior Accountant hired towards the end of 2009 has been instrumental in collecting more business license tax, by using resources such as data from a State Board of Equalization canvassing program.



FINANCE GOALS

| City Council Goal | Finance Goal | Completion |
|---|--|------------|
| Public Safety & Traffic Control | Update disaster recovery documents | FY14-15 |
| Infrastructure | Analysis of funding options for the San Ramon Canyon stabilization project | FY13-14 |
| Infrastructure | Assist with development of an Infrastructure Management Plan | FY14-15 |
| Citizen Involvement & Public Outreach | Public outreach regarding the City's finances | Ongoing |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Banking services transition | FY13-14 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Publication of Employee Compensation and Benefits Analysis for 2013, which was reviewed by the City's independent auditor | FY13-14 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Supported City Council adoption of policies for "Audit Committee" and "Balanced Operating Budget" | FY13-14 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Transition of information technology duties to the City's new Information Technology Manager | FY13-14 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Develop fraud hotline policy | FY14-15 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Initiate implementation of the City's replacement accounting system; and assist Community Development, Public Works and Recreation & Parks with implementation of their replacement systems as it relates to integration of accounting and finance | FY14-15 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Expand electronic payments to City vendors with implementation of new systems | FY14-15 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Expand online payment functionality with implementation of new systems | FY14-15 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Review departmental performance measures for the 2015 budget process | FY14-15 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Complete implementation of the City's replacement accounting and permitting systems. | FY15-16 |
| Governmental Efficiency, Accountability, Fiscal Control, Transparency & Oversight | Update the calculation of cost-based fees after the new systems are implemented, which will likely result in changes to existing business processes | FY15-16 |
| N/A - Mandated by Law | Redevelopment Dissolution - Obtain approval of Long-Range Property Management Plan | FY13-14 |
| N/A - Mandated by Law | Redevelopment Dissolution - Obtain approval of City's loan to former redevelopment agency | FY13-14 |
| N/A - Mandated by Law | Redevelopment Dissolution - Obtain approval of transfer of real property to City | FY14-15 |

Department: Finance

Budget Program: Finance

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-2020-411-11-00 | SALARY & WAGES - FT | -676,279 | -734,613 | -729,499 | -753,600 | -761,900 |
| | 101-2020-411-12-00 | SALARY & WAGES - PT | -34,277 | -30,254 | -27,907 | -27,800 | -30,200 |
| | 101-2020-411-29-00 | EMPLOYEE BENEFITS | -245,580 | -242,000 | -219,600 | -271,400 | -262,300 |
| | 101-2020-411-32-00 | PROF/TECH SERVICE | -237,884 | -227,229 | -183,600 | -214,500 | -201,000 |
| | 101-2020-411-44-10 | BUILDING & LAND RENT | -4,008 | -3,340 | -3,455 | -2,500 | -2,400 |
| | 101-2020-411-54-00 | LEGAL NOTICES AND AD | -1,067 | -159 | -725 | -900 | -500 |
| | 101-2020-411-55-00 | PRINTING & BINDING | -1,695 | -4,189 | -4,545 | -7,000 | -6,000 |
| | 101-2020-411-56-00 | MILEAGE REIMBURSE | -199 | -272 | -430 | -500 | -500 |
| | 101-2020-411-57-00 | MEETINGS & CONFRNC | -2,435 | -3,282 | -4,056 | -5,500 | -5,500 |
| | 101-2020-411-59-10 | TRAINING | -1,297 | -2,539 | -995 | -3,000 | -3,000 |
| | 101-2020-411-59-20 | MEMBERSHIPS & DUES | -1,975 | -2,090 | -3,316 | -3,500 | -3,500 |
| | 101-2020-411-59-30 | PUBLICATIONS | -362 | -170 | -442 | -600 | -600 |
| | 101-2020-411-61-00 | OP SUPP/MINOR EQUIP | -2,876 | -4,899 | -2,824 | -6,000 | -6,000 |
| | 101-2020-411-69-00 | OTHER MISCELLANEOU | -29,180 | -30,136 | -30,557 | -32,000 | -35,000 |
| | 101-2020-411-94-10 | EQUIP REPLACE CHARG | -5,900 | -56,800 | -72,700 | -90,900 | -98,600 |
| Expenditure Subtotals | | | -1,245,015 | -1,341,971 | -1,284,652 | -1,419,700 | -1,417,000 |
| Taxes | 101-2020-316-10-00 | BUSINESS LICENSE TAX | 581,141 | 700,156 | 737,481 | 715,000 | 728,700 |
| Revenue Subtotals | | | 581,141 | 700,156 | 737,481 | 715,000 | 728,700 |
| Net (Uses)/Resources Program Totals | | | -663,874 | -641,815 | -547,172 | -704,700 | -688,300 |

Department: Finance

Budget Program: Finance

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| 101-2020-411-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 761,900 |
| 101-2020-411-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 30,200 |
| 101-2020-411-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 262,300 |
| 101-2020-411-32-00 | PROF/TECH SERVICE This budget provides for professional and technical services required to support Finance operations, and includes the following: <ol style="list-style-type: none">1. Property Tax administration fee paid to the County (\$98,000).2. Independent audit of the City's financial statements, and other audit procedures (\$46,000).3. Contracted services for payroll processing (\$26,000).4. City Financial Advisor (\$15,000).5. Other professional services including sales tax review, third-party audits of various revenue sources, statistical information for the Comprehensive Annual Financial Report, Dunn & Bradstreet reports, and state mandated cost reimbursement claims (\$16,000). | 201,000 |
| 101-2020-411-44-10 | BUILDING & LAND RENTAL The department uses a mobile storage unit for non-active record retention. | 2,400 |
| 101-2020-411-54-00 | LEGAL NOTICES AND ADS Per state law, the City must annually publish a summary of financial transactions in the local newspaper. The City also publishes notices for public hearings for the budget process. | 500 |
| 101-2020-411-55-00 | PRINTING & BINDING This budget item provides for financial document printing; including annual budget, budget-in-brief, Comprehensive Annual Financial Report, and forms. | 6,000 |

Department: Finance

Budget Program: Finance

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|---------------------------|
| 101-2020-411-56-00 | MILEAGE REIMBURSE The city reimburses staff for use of personal vehicles when conducting business on behalf of the city. | 500 |
| 101-2020-411-57-00 | MEETINGS & CONFRNCS This budget enables the Department Director and Deputy Director to attend the annual California Society of Municipal Finance Officers (CSMFO) conference, and other local meetings of municipal finance organizations. This item also provides for refreshments for Finance Advisory Committee meetings. | 5,500 |
| 101-2020-411-59-10 | TRAINING The Department Director and Deputy Director are Certified Public Accountants. Maintenance of these professional licenses requires annual continuing education. In addition, outside training is offered to other department staff to maintain a current working knowledge of applicable financial laws and practices, and improve use of finance-related software. | 3,000 |
| 101-2020-411-59-20 | MEMBERSHIPS & DUES Certain department employees are members of the Government Finance Officers Association (GFOA), the California Society of Municipal Finance Officers (CSMFO), and the American Institute of Certified Public Accountants (AICPA). | 3,500 |
| 101-2020-411-59-30 | PUBLICATIONS The department purchases annual financial publications (e.g. guides for Generally Accepted Accounting Principles, and municipal finance guides) for use within the department. | 600 |
| 101-2020-411-61-00 | OP SUPP/MINOR EQUIP This item provides for office supplies, minor equipment and miscellaneous items. | 6,000 |
| 101-2020-411-69-00 | OTHER MISCELLANEOUS This budget item provides for bank fees and merchant credit card processing fees. | 35,000 |
| 101-2020-411-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other | 98,600 |

Department: Finance

Budget Program: Finance

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired.

Department: Finance

Budget Program: Equipment Replacement - Furn & Equip

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 681-6083-499-43-00 | MAINTENANCE SERVICE | -37,967 | -39,035 | -41,450 | -45,000 | -45,000 |
| | 681-6083-499-53-00 | POSTAGE | -30,300 | -24,532 | -24,449 | -30,000 | -26,000 |
| | 681-6083-499-61-00 | OP SUPP/MINOR EQUIP | -10,746 | -10,676 | -11,435 | -35,000 | -20,000 |
| | 681-6083-499-75-10 | FURNITURE AND EQUIP | -2,150 | 0 | -3,827 | 0 | 0 |
| Expenditure Subtotals | | | -81,163 | -74,244 | -81,160 | -110,000 | -91,000 |
| Chg for Svcs | 681-6083-381-20-00 | INTERFUND CHG EQUIP | 21,100 | 85,200 | 88,000 | 126,500 | 53,000 |
| Interest | 681-6000-361-10-00 | INTEREST EARNINGS | 11,404 | 8,244 | 7,773 | 5,300 | 4,200 |
| Revenue Subtotals | | | 32,504 | 93,444 | 95,773 | 131,800 | 57,200 |
| Net (Uses)/Resources Program Totals | | | -48,659 | 19,201 | 14,613 | 21,800 | -33,800 |

Department: Finance

Budget Program: Equipment Replacement - Furn & Equip

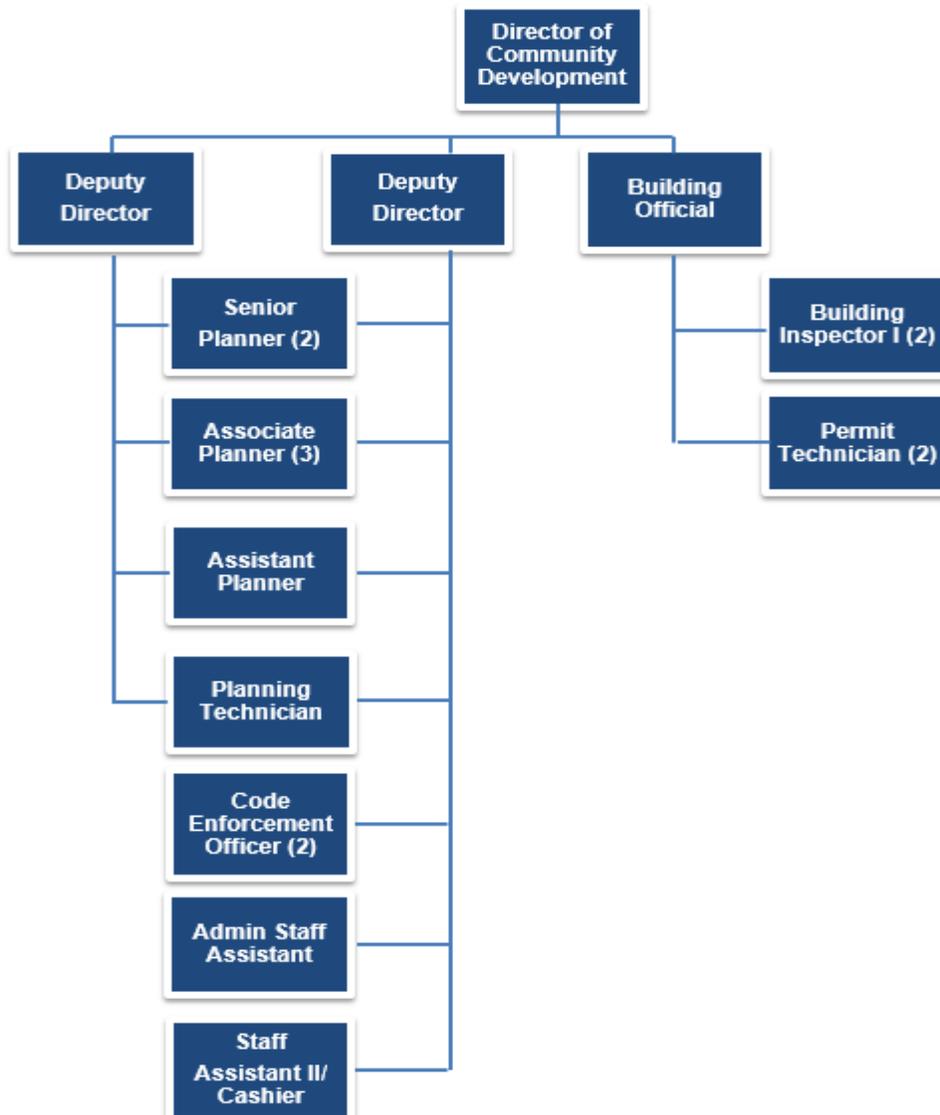
| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| 681-6083-499-43-00 | MAINTENANCE SERVICES This item provides for maintenance of office equipment (i.e. copiers, postage machine, etc.). | 45,000 |
| 681-6083-499-53-00 | POSTAGE Citywide postage needs. | 26,000 |
| 681-6083-499-61-00 | OP SUPP/MINOR EQUIP Supplies such as paper, toner, and ink cartridges are purchased with this account. | 20,000 |

COMMUNITY DEVELOPMENT

The Community Development Department is responsible for managing the City’s developed and open space environments and creating a livable community that balances the needs of residents, businesses, property owners and visitors. There are four divisions in the Department that assist in creating and implementing the community vision: Planning, Building & Safety, Code Enforcement and View Restoration. The Community Development Department manages the following capacities:

- Land use approvals
- Building and Safety permits
- Code Enforcement cases
- View Restoration permits
- Land use studies and master plans
- The City’s General Plan
- The City’s Nature Preserve Management
- Equestrian Uses and Animal Control

ORGANIZATIONAL CHART





JOB DESCRIPTIONS

Community Development Director

- Responsible for executive oversight and administration of department
- Responsible for meeting goals and objectives of the City's programs
- Supervises and administers city codes related to planning, building codes, code compliance and view restoration.

Deputy Directors

- Supervise all department Staff and administration of department
- Direct department operations in the Director's absence
- Responsible for managing complex projects
- Assist planners with their projects

Senior Planners

- Handle complex land use development applications
- Interpret, apply and explain complex City planning policies, ordinances and codes
- Assist with General Plan update

Associate Planners

- Handle land use development applications
- Interpret, apply and explain City planning policies, ordinances and codes
- Assist with General Plan update
- Manages City's Air Space issues

Assistant Planner

- Handles basic land use development applications

- Interprets, applies and explains basic City planning policies, ordinances and codes.
- Assists with General Plan update

Code Enforcement Officers

- Perform office and field work related to enforcement of the City's Municipal Code
- Provide information and assistance to residents for municipal code compliance
- Issue notice of violations and other actions to achieve compliance
- Maintain case files to support enforcement actions.
- Conduct public outreach and educational efforts.

Building Official

- Responsible for oversight and administration of the Division
- Ensures that all building permits issued are in accordance with adopted municipal codes and building codes.
- Oversees plan review and inspection work of staff.
- Resolves complex building code interpretation issues.

Building Inspectors

- Performs plan reviews for submitted building permit plans
- Conducts field inspections
- Participates, as required, in coordination of projects through development review process.
- Assists customers in understanding building codes and permit procedures

Permit Technicians

- Handle front counter activity for Division
- Responsible for processing of permits and plans
- Assist with routing and processing of plans.

PERFORMANCE INDICATORS

Noted below are performance indicators for the department. The indicators chosen give a general representation of the activity level of each division within the department. The purpose of the indicators is to demonstrate the department's activity level over time and draw a correlation with the corresponding budget year.

PLANNING

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by counter Staff to ensure that the proposed improvements meet the City's development standards, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve a finding of neighborhood compatibility. The City's neighborhood compatibility review process can be lengthy and summarized as follows:



Decisions rendered by the Planning Commission take longer since they necessitate the scheduling of a public hearing before the Commission and often more than one public hearing is needed for the Planning Commission to render a decision. Decisions by the City Council typically occur as a result of an appeal. Processing time between application submittal and application completeness includes the time taken by applicants to respond to incomplete items, which can vary in duration and which City staff has no control over.

| Planning Decisions Rendered | FY06-07 | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12 | FY12-13 |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Decisions rendered over the counter (cases) | 448 | 492 | 431 | 342 | 308 | 337 | 403 |
| Decisions rendered by the Director (cases) | 96 | 81 | 84 | 95 | 48 | 52 | 37 |
| Median processing time (days) | 136 | 112 | 100 | 88 | 106 | 85 | 113 |
| Decisions rendered by Planning Commission and/or City Council (cases) | 92 | 51 | 57 | 57 | 43 | 31 | 22 |
| Median processing time (days) | 272 | 313 | 213 | 228 | 253 | 167 | 143 |

BUILDING & SAFETY

Building permits issued over-the-counter typically involve minor improvements such as plumbing, electrical or mechanical work, re-roofs and any other non-structural projects. Building permits that are taken in for plan check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into plan check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to plan check corrections, which can vary in duration and which City staff has no control over.

| Building Permits Processed | FY06-07 | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12 | FY12-13 |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Permits issued over the counter (cases) | 1269 | 1305 | 1172 | 1108 | 1293 | 1247 | 1203 |
| Plan checked permits (cases) | 177 | 383 | 245 | 142 | 154 | 155 | 269 |
| Median processing time (days) | 101 | 96 | 63 | 61 | 52 | 46 | 26 |

CODE ENFORCEMENT

Municipal Code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building Code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and multiple letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by code enforcement staff. Zoning Code enforcement cases typically involve building permit violations such as expired permits. These cases are typically resolved with a letter to the offending party. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

| Code Enforcement Complaints | FY06-07 | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12 | FY12-13 |
|--|---------|---------|---------|---------|---------|---------|---------|
| Municipal Code violations closed (cases) | 177 | 110 | 145 | 145 | 194 | 172 | 200 |
| Median processing time (days) | 56 | 34 | 35 | 31 | 32 | 20 | 28 |
| Building Code violations closed (cases) | 16 | 10 | 16 | 8 | 7 | 12 | 6 |
| Median processing time (days) | 84 | 48 | 4 | 34 | 75 | 14 | 23 |
| Zoning Code violations closed (cases) | 116 | 91 | 159 | 135 | 107 | 109 | 103 |
| Median processing time (days) | 71 | 40 | 17 | 25 | 23 | 11 | 15 |

VIEW RESTORATION

View Restoration Permits are requests for the restoration of a view that has been impaired by foliage and no documentation of the view since November 1989 exists. The processing of these permits typically involves a pre-application meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been impaired by foliage. The processing of these permits typically involves staff site visits, a staff analysis and a determination by the Director. City Tree Review Permits are requests for the restoration of a view that has been impaired by City trees. The processing of these permits typically involves a site visit, the preparation of a staff report, input from the City arborist, notice of the decision and the trimming or removal of the City tree(s) by City work crews.

| View Permits Processed | FY06-07 | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12 | FY12-13 |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| View Restoration permits processed (cases) | 23 | 17 | 17 | 7 | 18 | 23 | 18 |
| View Preservation permits processed (cases) | 13 | 7 | 19 | 10 | 8 | 12 | 12 |
| City Tree Review permits processed (cases) | 14 | 9 | 20 | 4 | 10 | 8 | 4 |
| View Maintenance requests processed (cases) | N/A | N/A | N/A | 12 | 31 | 32 | 25 |

Department: Community Development
Budget Program: Planning

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4001-441-11-00 | SALARY & WAGES - FT | -892,669 | -874,652 | -829,010 | -844,600 | -895,700 |
| | 101-4001-441-12-00 | SALARY & WAGES - PT | -6,870 | -7,410 | -17,870 | -21,840 | -19,140 |
| | 101-4001-441-29-00 | EMPLOYEE BENEFITS | -292,144 | -261,000 | -283,900 | -291,500 | -337,900 |
| | 101-4001-441-32-00 | PROF/TECH SERVICE | -139,666 | -33,616 | -85,949 | -95,291 | -63,400 |
| | 101-4001-441-41-40 | TELEPHONE SERVICE | -1,406 | -1,159 | -2,197 | 0 | 0 |
| | 101-4001-441-44-10 | BUILDING & LAND RENT | 0 | -2,726 | -3,375 | -2,800 | -2,800 |
| | 101-4001-441-54-00 | LEGAL NOTICES AND AD | -26,131 | -22,984 | -17,652 | -25,000 | -25,000 |
| | 101-4001-441-55-00 | PRINTING & BINDING | -2,617 | -6,198 | -6,155 | -21,000 | -6,000 |
| | 101-4001-441-56-00 | MILEAGE REIMBURSE | -10,321 | -2,843 | -1,027 | -800 | -800 |
| | 101-4001-441-57-00 | MEETINGS & CONFRNC | -7,582 | -10,718 | -9,609 | -7,800 | -7,800 |
| | 101-4001-441-59-10 | TRAINING | -5,767 | -1,614 | -558 | -5,000 | -5,000 |
| | 101-4001-441-59-20 | MEMBERSHIPS & DUES | -4,793 | -4,690 | -4,285 | -4,800 | -4,800 |
| | 101-4001-441-59-30 | PUBLICATIONS | -978 | -468 | -635 | -1,200 | -1,200 |
| | 101-4001-441-61-00 | OP SUPP/MINOR EQUIP | -9,931 | -4,487 | -3,971 | -6,200 | -6,200 |
| | 101-4001-441-69-00 | OTHER MISCELLANEOU | 0 | -5,875 | 250 | 0 | 0 |
| | 101-4001-441-94-10 | EQUIP REPLACE CHARG | -8,700 | -62,000 | -71,400 | -86,300 | -129,300 |
| Expenditure Subtotals | | | -1,409,575 | -1,302,439 | -1,337,345 | -1,414,131 | -1,505,040 |
| License/Permit | 101-4001-322-10-00 | PLAN & ZONE PERMIT | 309,962 | 293,350 | 332,832 | 300,000 | 367,000 |
| License/Permit | 101-4001-322-20-00 | PLAN - INVESTIGATION | 12,682 | 25,402 | 1,340 | 0 | 4,100 |
| License/Permit | 101-4001-322-30-00 | PLAN - MISC FEES | 488 | 6,603 | 2,849 | 0 | 1,700 |
| License/Permit | 101-4001-322-40-00 | PLAN - DATA PROCESS | 7,403 | 7,141 | 7,311 | 7,000 | 7,500 |
| License/Permit | 101-4001-322-50-00 | PLAN - HIST DATA FEE | 9,360 | 8,299 | 7,614 | 8,000 | 7,200 |
| Revenue Subtotals | | | 339,895 | 340,794 | 351,946 | 315,000 | 387,500 |
| Net (Uses)/Resources Program Totals | | | -1,069,680 | -961,645 | -985,399 | -1,099,131 | -1,117,540 |

Department: Community Development

Budget Program: Planning

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|----------------|
| 101-4001-441-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 895,700 |
| 101-4001-441-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. This is inclusive of one part-time employee (Staff Assistant I) averaging 10 hours per week that inputs historical data to the City's permit tracking system. This cost is partially offset by the Historical Data fee that is charged one-time per property upon issuing a permit. This account also includes the Planning Commissioner stipend of \$135 per month per Commissioner. | 19,140 |
| 101-4001-441-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 337,900 |
| 101-4001-441-32-00 | PROF/TECH SERVICE 1. Temporary personnel, on an as-needed contractual basis, for coverage of front-line staff due to illness, vacations, or as otherwise required. \$2,000 2. Ongoing Graphic Information System (GIS) updates. \$10,000 3. Aviation (aircraft noise) consulting. \$15,000 4. One-time expenditure for Landscape Architectural professional services to amend the park design concept for Lower Point Vicente in the Rancho Palos Verdes Coast Vision Plan based on public input received at workshops to be held during summer 2014. \$16,400 5. One-time expenditure for Desktop Publishing/Graphics professional services to assist Staff in the completion, publication, and electronic formatting of the General Plan Update. This expenditure is consistent with a Matrix Study Report recommendation of March 21, 2013. \$20,000. | 63,400 |
| 101-4001-441-44-10 | BUILDING & LAND RENTAL Rental of a POD storage container for historical records. | 2,800 |
| 101-4001-441-54-00 | LEGAL NOTICES AND ADS This budget item covers the cost of publishing required legal | 25,000 |

Department: Community Development

Budget Program: Planning

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|-------------------|
| | notices for private development projects and City projects in the local newspaper. | |
| 101-4001-441-55-00 | PRINTING & BINDING This budget item covers miscellaneous printing (informational brochures, reproduction of maps and various documents, business cards, public notice envelopes, etc.). | 6,000 |
| 101-4001-441-56-00 | MILEAGE REIMBURSE Reimbursement to Staff for use of personal vehicles. | 800 |
| 101-4001-441-57-00 | MEETINGS & CONFRNCS Funds for expenses incurred by the department staff and Planning Commission to attend meetings and conferences. The meetings and conferences include: <ol style="list-style-type: none">1. Annual California American Planning Association Chapter Conference and National APA Conference.2. League of California Cities Planners' Institute (attended by Staff and 4 members of the Planning Commission).3. Annual State Association of Environmental Planners' Conference.4. Monthly Southwest Area Planning Council meetings.5. Miscellaneous regional and other professional meetings. | 7,800 |
| 101-4001-441-59-10 | TRAINING Professional and continuing education seminars that focus on specific aspects of California planning laws and policies, CEQA, the Subdivision Map Act, personnel management, customer service, and local planning issues. | 5,000 |
| 101-4001-441-59-20 | MEMBERSHIPS & DUES Funds membership in the Planner's Advisory Service (a subscription library data base), American Planning Association, Association of Environmental Planners, American Institute of Certified Planners, and other appropriate professional planning and public administration associations. | 4,800 |
| 101-4001-441-59-30 | PUBLICATIONS Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA compliance guidelines. Many of the reference materials require annual updating. | 1,200 |

Department: Community Development

Budget Program: Planning

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-4001-441-61-00 | OP SUPP/MINOR EQUIP This budget provides for miscellaneous office and operating supplies such as photo supplies, stationery, and office equipment (\$5,000), as well as kitchen supplies (\$1,200). | 6,200 |
| 101-4001-441-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 129,300 |

Department: Community Development
Budget Program: Building & Safety

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|------------------|------------------|------------------|------------------|------------------|
| | 101-4002-441-11-00 | SALARY & WAGES - FT | -354,739 | -334,366 | -318,950 | -348,400 | -397,700 |
| | 101-4002-441-12-00 | SALARY & WAGES - PT | -1,923 | -7,322 | -5,894 | -8,400 | 0 |
| | 101-4002-441-29-00 | EMPLOYEE BENEFITS | -138,409 | -117,000 | -115,900 | -135,600 | -171,400 |
| | 101-4002-441-32-00 | PROF/TECH SERVICE | -54,115 | -67,791 | -48,369 | -173,157 | -105,000 |
| | 101-4002-441-41-40 | TELEPHONE SERVICE | -2,844 | -3,019 | -1,563 | -3,000 | -3,000 |
| | 101-4002-441-44-10 | RENTALS - BUILDINGS | 0 | 0 | -1,050 | -2,400 | -2,400 |
| | 101-4002-441-55-00 | PRINTING & BINDING | 0 | -125 | -1,101 | -500 | -500 |
| | 101-4002-441-56-00 | MILEAGE REIMBURSE | -373 | -334 | -775 | -500 | -500 |
| | 101-4002-441-57-00 | MEETINGS & CONFRNC | -55 | -10 | -96 | 0 | 0 |
| | 101-4002-441-59-10 | TRAINING | -1,425 | -3,069 | -2,015 | -3,500 | -3,500 |
| | 101-4002-441-59-20 | MEMBERSHIPS & DUES | -801 | -530 | -460 | -700 | -700 |
| | 101-4002-441-59-30 | PUBLICATIONS | -6,478 | -56 | -629 | -1,500 | -1,500 |
| | 101-4002-441-61-00 | OP SUPP/MINOR EQUIP | -3,156 | -2,291 | -2,831 | -3,000 | -3,000 |
| | 101-4002-441-94-10 | EQUIP REPLACE CHARG | -5,000 | -38,700 | -41,300 | -58,200 | -59,900 |
| Expenditure Subtotals | | | -569,318 | -574,611 | -540,934 | -738,857 | -749,100 |
| License/Permit | 101-4002-323-10-00 | B&S PLAN CHECK | 312,515 | 272,216 | 307,454 | 280,000 | 280,000 |
| License/Permit | 101-4002-323-20-00 | B&S PERMITS | 931,598 | 922,815 | 1,040,314 | 885,000 | 885,500 |
| License/Permit | 101-4002-323-30-00 | B&S INVESTIGATIONS | 172 | 0 | 0 | 0 | 0 |
| License/Permit | 101-4002-323-40-00 | GEOLOGY FEES | 0 | 0 | 5,254 | 0 | 0 |
| License/Permit | 101-4002-323-50-00 | B&S SMIP FEES | 1,510 | 1,200 | 1,922 | 1,700 | 1,500 |
| License/Permit | 101-4002-323-60-00 | B&S STATE BLDG STD | 43 | 108 | 715 | 800 | 500 |
| Revenue Subtotals | | | 1,245,838 | 1,196,339 | 1,355,658 | 1,167,500 | 1,167,500 |
| Net (Uses)/Resources Program Totals | | | 676,519 | 621,728 | 814,724 | 428,643 | 418,400 |

Department: Community Development

Budget Program: Building & Safety

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-4002-441-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 397,700 |
| 101-4002-441-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 171,400 |
| 101-4002-441-32-00 | PROF/TECH SERVICE This line item provides for the following professional and technical services: 1. Estimated contract cost for Building and Safety engineering plan check services (structural and drainage). The costs are offset by the plan check fees that are charged to the applicants (\$40,000). 2. Estimated contract cost for Building and Safety inspection services as needed. This contract is for an amount not to exceed (\$25,000). 3. Geo-technical and other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits and/or which may be initiated by the City. These may be projects in which the City desires an expert opinion, but may not be possible to recover these funds from a private party (\$15,000). 4. As required by law, the department must retain certain Building and Safety Division records, such as commercial, institutional and multi-family residential structures. This budget item is needed to cover the Division's costs related to storing these records in the City's Electronic Document Imaging System. Once completed, it will eliminate current costs associated with off-site storage of these records. Expenditures are expected to decrease to an annual maintenance level of \$2,000 beginning in FY15-16 (\$25,000). | 105,000 |
| 101-4002-441-41-40 | TELEPHONE SERVICE Funding for the costs of cellular phones for 4 staff members, in order to facilitate communication while out in the field. | 3,000 |
| 101-4002-441-44-10 | RENTALS - BUILDINGS As required by law, the department must retain certain Building and Safety Division records, such as commercial, institutional and multi-family residential structures. This budget item is needed to | 2,400 |

Department: Community Development

Budget Program: Building & Safety

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| | cover the Division's costs related to storing those records at a storage facility until these records can be stored in the City's Electronic Document Imaging System (EDIS). Once the existing documents have been scanned into the EDIS, then this budget item will no longer be necessary. | |
| 101-4002-441-55-00 | PRINTING & BINDING Outside printing of various forms and publications related to the Building & Safety function. | 500 |
| 101-4002-441-56-00 | MILEAGE REIMBURSE Monthly reimbursement to the Building Division Staff for use of personal cars on site visits and off-site training classes. | 500 |
| 101-4002-441-59-10 | TRAINING Professional and continuing education seminars that focus on specific aspects of California building and development, together with improving customer service and Division operations. | 3,500 |
| 101-4002-441-59-20 | MEMBERSHIPS & DUES Funds membership in the International Congress of Building Officials (ICBO). Through this membership, documents, bulletins and training sponsored by this organization can be purchased at a substantial discount, including revisions to the Uniform Building Code and its various components. | 700 |
| 101-4002-441-59-30 | PUBLICATIONS Publications are purchased annually to assist the Building Inspectors in their duties; including California code books, monthly publications and other needed journals. | 1,500 |
| 101-4002-441-61-00 | OP SUPP/MINOR EQUIP Miscellaneous office supplies and operating equipment. | 3,000 |
| 101-4002-441-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 59,900 |

Department: Community Development
Budget Program: Code Enforcement

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4003-441-11-00 | SALARY & WAGES - FT | -122,117 | -132,724 | -135,439 | -137,400 | -136,200 |
| | 101-4003-441-29-00 | EMPLOYEE BENEFITS | -50,494 | -44,600 | -46,000 | -52,600 | -55,800 |
| | 101-4003-441-32-00 | PROF/TECH SERVICE | -2,725 | -1,429 | -4,887 | -10,000 | -10,000 |
| | 101-4003-441-41-40 | TELEPHONE SERVICE | -621 | 0 | 0 | 0 | 0 |
| | 101-4003-441-55-00 | PRINTING & BINDING | 0 | 0 | -199 | 0 | 0 |
| | 101-4003-441-56-00 | TRAVEL | -123 | -9 | -68 | 0 | 0 |
| | 101-4003-441-57-00 | MEETINGS & CONFRNC | -25 | 0 | -920 | -1,000 | -1,000 |
| | 101-4003-441-59-10 | TRAINING | -500 | 0 | 0 | 0 | 0 |
| | 101-4003-441-59-20 | MEMBERSHIPS & DUES | -300 | -75 | -150 | -400 | -400 |
| | 101-4003-441-94-10 | EQUIP REPLACE CHARG | -1,100 | -8,400 | -10,700 | -13,500 | -15,300 |
| Expenditure Subtotals | | | -178,005 | -187,237 | -198,363 | -214,900 | -218,700 |
| License/Permit | 101-4003-321-10-00 | MESSAGE PERMITS | 2,090 | 941 | 144 | 0 | 0 |
| Revenue Subtotals | | | 2,090 | 941 | 144 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -175,915 | -186,296 | -198,219 | -214,900 | -218,700 |

Department: Community Development

Budget Program: Code Enforcement

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-4003-441-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 136,200 |
| 101-4003-441-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 55,800 |
| 101-4003-441-32-00 | PROF/TECH SERVICE 1. Costs of miscellaneous use of technical consultants, including noise consultants, antenna reception technicians, and geological consultants for code enforcement purposes. (\$5,000) 2. Costs of code enforcement nuisance abatement activities, including those related to view restoration. These abatement costs will ultimately be recovered through placement of liens on real property subject to the abatement actions. (\$5,000) | 10,000 |
| 101-4003-441-57-00 | MEETINGS & CONFRNCS Funds for expenses incurred by department staff attendance at meetings and conferences. | 1,000 |
| 101-4003-441-59-20 | MEMBERSHIPS & DUES Funds membership in the Southern California Association of Code Enforcement Officers and any other appropriate professional association. | 400 |
| 101-4003-441-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 15,300 |

Department: Community Development

Budget Program: View Restoration

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4004-441-11-00 | SALARY & WAGES - FT | -178,699 | -187,774 | -193,022 | -193,100 | -193,400 |
| | 101-4004-441-29-00 | EMPLOYEE BENEFITS | -58,476 | -59,400 | -60,900 | -64,000 | -68,300 |
| | 101-4004-441-32-00 | PROF/TECH SERVICE | -47,678 | -34,788 | -40,218 | -44,000 | -44,000 |
| | 101-4004-441-43-00 | MAINTENANCE SERVICE | -43,600 | -34,158 | -61,312 | -60,000 | -60,000 |
| | 101-4004-441-61-00 | OP SUPP/MINOR EQUIP | 0 | 0 | -199 | 0 | 0 |
| | 101-4004-441-94-10 | EQUIP REPLACE CHARG | -1,100 | -8,400 | -10,700 | -20,200 | -23,000 |
| Expenditure Subtotals | | | -329,553 | -324,520 | -366,350 | -381,300 | -388,700 |
| License/Permit | 101-4004-322-60-00 | VIEW RESTORATION FE | 7,564 | 13,990 | 2,064 | 2,000 | 10,000 |
| Revenue Subtotals | | | 7,564 | 13,990 | 2,064 | 2,000 | 10,000 |
| Net (Uses)/Resources Program Totals | | | -321,989 | -310,530 | -364,286 | -379,300 | -378,700 |

Department: Community Development

Budget Program: View Restoration

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| 101-4004-441-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 193,400 |
| 101-4004-441-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 68,300 |
| 101-4004-441-32-00 | PROF/TECH SERVICE Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases (\$40,000), and for an Arborist (\$4,000). The view restoration fees associated with this program are collected when a case is not resolved through mediation. | 44,000 |
| 101-4004-441-43-00 | MAINTENANCE SERVICES The cost of performing the trimming and/or removal of City trees by contract work crews. The costs include the trimming and/or removal of City trees that result from City Tree Review Permit decisions, as well as the ongoing annual maintenance of trimmed trees. | 60,000 |
| 101-4004-441-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 23,000 |

Department: Community Development

Budget Program: NCCP

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-4005-441-32-00 | PROF/TECH SERVICE | -1,476 | -2,380 | -9,280 | -90,313 | 0 |
| Habitat Restor | 222-3022-431-32-00 | PROF/TECH SERVICE | -110,035 | -112,000 | -117,321 | -141,280 | -142,210 |
| Habitat Restor | 222-3022-431-43-00 | MAINTENANCE SERVICE | -15,991 | -20,585 | -17,000 | -17,340 | -17,479 |
| Habitat Restor | 222-3022-431-73-00 | IMPROVEMENTS | 0 | -23,867 | 0 | 0 | 0 |
| Expenditure Subtotals | | | -127,502 | -158,832 | -143,601 | -248,933 | -159,689 |
| From Oth Agen | 222-3022-334-10-00 | STATE GRANT INCOME | 0 | 23,683 | 184 | 0 | 0 |
| From Other Ag | 101-4005-331-10-00 | NCCP GRANT INCOME | 6,013 | 1,190 | 640 | 27,000 | 0 |
| Interest | 222-3022-361-10-00 | INTEREST EARNINGS | 1,007 | 753 | 658 | 540 | 4,690 |
| Other Revenue | 222-3022-369-10-00 | MISC REVENUES | 2,984 | 0 | 37,079 | 1,936,672 | 0 |
| Revenue Subtotals | | | 10,004 | 25,626 | 38,561 | 1,964,212 | 4,690 |
| Fr Gen'l fund | 222-3022-391-10-00 | TRANSFERS IN | 109,900 | 90,000 | 90,000 | 150,000 | 157,000 |
| Transfers In Subtotals | | | 109,900 | 90,000 | 90,000 | 150,000 | 157,000 |
| Net (Uses)/Resources Program Totals | | | -7,598 | -43,206 | -15,041 | 1,865,279 | 2,001 |

Department: Community Development

Budget Program: NCCP

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

Habitat Restore

| | | |
|---------------------------|--------------------------|----------------|
| 222-3022-431-32-00 | PROF/TECH SERVICE | 142,210 |
|---------------------------|--------------------------|----------------|

1. The City's NCCP includes a City funding commitment to the Palos Verdes Peninsula Land Conservancy (PVPLC) for management of the NCCP Preserve in accordance with the City's approved NCCP Subarea Plan. In December 2005, the City entered into an agreement with the PVPLC to begin managing the Preserve for a cost of \$100,000/year, adjusted annually for inflation. (\$117,210)

2. Miscellaneous habitat restoration activities such as for geological investigation for habitat irrigation/planting, habitat restoration due to fires, etc. (\$25,000)

| | | |
|---------------------------|-----------------------------|---------------|
| 222-3022-431-43-00 | MAINTENANCE SERVICES | 17,479 |
|---------------------------|-----------------------------|---------------|

In June 2007, an agreement was entered into between the City and the Palos Verdes Peninsula Land Conservancy to perform Habitat Maintenance activities at Subregion 1 - Oceanfront Estates for \$15,000/year adjusted annually for inflation.

Department: Community Development

Budget Program: Geology

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | 101-4006-441-32-00 | PROF/TECH SERVICE | -120,360 | -88,708 | -135,441 | -150,000 | -150,000 |
| Expenditure Subtotals | | | -120,360 | -88,708 | -135,441 | -150,000 | -150,000 |
| License/Permit | 101-4006-323-40-00 | B&S GEOLOGY FEES | 138,071 | 111,106 | 162,833 | 150,000 | 150,000 |
| Revenue Subtotals | | | 138,071 | 111,106 | 162,833 | 150,000 | 150,000 |
| Net (Uses)/Resources Program Totals | | | 17,711 | 22,398 | 27,392 | 0 | 0 |

Department: Community Development

Budget Program: Geology

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-4006-441-32-00 | PROF/TECH SERVICE Geotechnical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected. | 150,000 |

Department: Community Development
Budget Program: City Low-Mod Income Housing

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 336-4036-369-10-00 | MISCELLANEOUS REVE | 0 | 0 | 12,408 | 0 | 0 |
| Interest | 336-4036-361-10-00 | INTEREST EARNINGS | 0 | 0 | 3 | 0 | 0 |
| Revenue Subtotals | | | 0 | 0 | 12,411 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | 0 | 0 | 12,411 | 0 | 0 |

Department: Community Development
Budget Program: Affordable Housing Projects

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 337-4037-441-32-00 | PROF/TECH SERVICE | -2,889 | -962 | -71 | 0 | 0 |
| | 337-4037-441-43-00 | MAINTENANCE SERVICE | 0 | -2,697 | -3,439 | -3,800 | 0 |
| Expenditure Subtotals | | | -2,889 | -3,659 | -3,510 | -3,800 | 0 |
| Interest | 337-4037-361-10-00 | INTEREST EARNINGS | 16 | 697 | 1,407 | 1,510 | 1,090 |
| Other Revenue | 337-4037-369-10-00 | MISC REVENUES | 0 | 1,723,632 | 3,102 | 0 | 0 |
| Revenue Subtotals | | | 16 | 1,724,329 | 4,509 | 1,510 | 1,090 |
| Net (Uses)/Resources Program Totals | | | -2,873 | 1,720,670 | 999 | -2,290 | 1,090 |

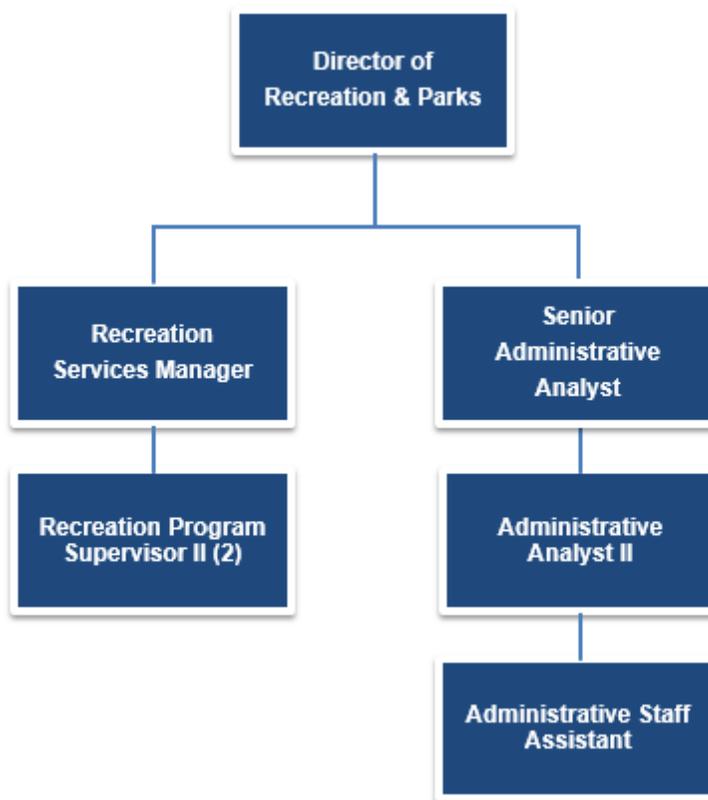


RECREATION & PARKS DEPARTMENT

The Recreation and Parks Department is responsible for coordinating a comprehensive park system and numerous community activities. The Recreation and Parks Department manages the following programs:

- Departmental Administration (includes Ranger services)
- Recreational Facilities, Programs, and Classes
- Special Events (i.e. Whale of a Day, 4th of July Celebration)
- Point Vicente Interpretive Center (PVIC)
- REACH Program for developmentally disabled community

DEPARTMENT ORGANIZATIONAL CHART





EMPLOYEE RESPONSIBILITIES

Director

- General oversight and administration of the department.
- Responsible for development for both operating and capital budgets.
- Develops programs and manages departmental resources, such as staffing and funding levels.

Recreation Services Manager

- Responsible for operations at Point Vicente Interpretive Center.
- Assists Director with staffing and departmental policy matters.
- Administers various recreation programs.
- Oversees volunteer docents.
- Manages full and part-time staff and volunteers and docents

Recreation Program Supervisors

- Oversee operations, programs and classes at city parks.
- Responsible for various city programs, special events and facility rentals.
- Manages a large number of part-time employees.
- Coordinates safety inspections and facility maintenance with the Public Works Department.

Administrative Analyst II

- Maintains department website and other community outreach programs.
- Oversees Nature Preserve Ranger services.
- Responsible for recreational programs and special events.
- Handles special projects for department.
- Manages Volunteer Program

Administrative Staff Assistant

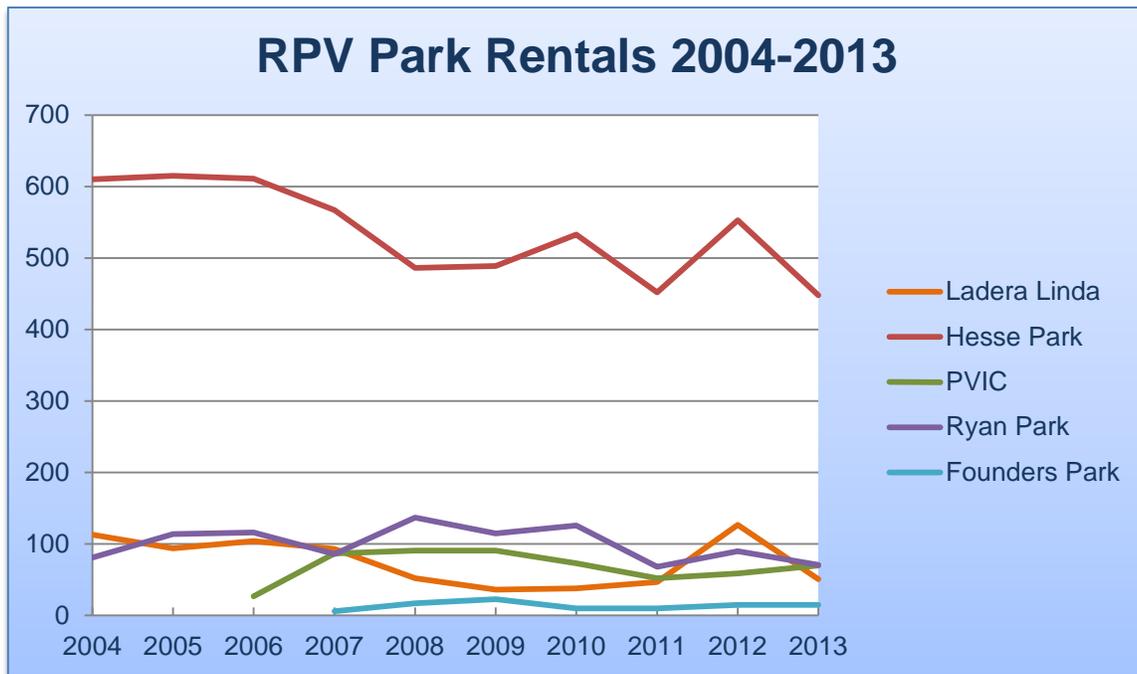
- Provides administrative support to the Department
- Responds to requests from the public
- Assists with the Department's public outreach

RECREATION & PARKS PERFORMANCE INDICATORS

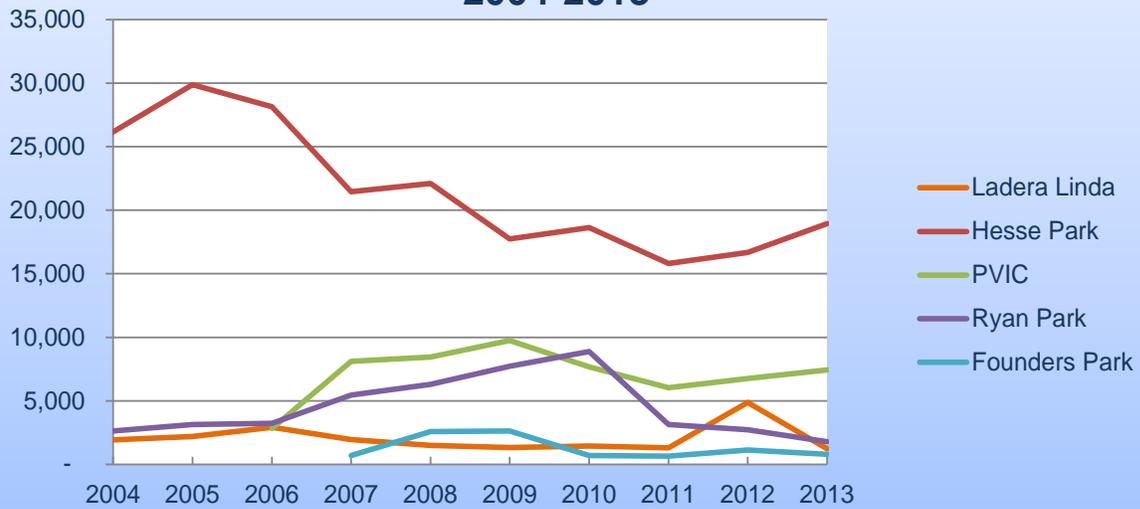
The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest numbers of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use.

Park Rentals and Attendance

The following graphs show the total attendance and the number of events that took place at Rancho Palos Verdes parks from 2004-2013. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few.



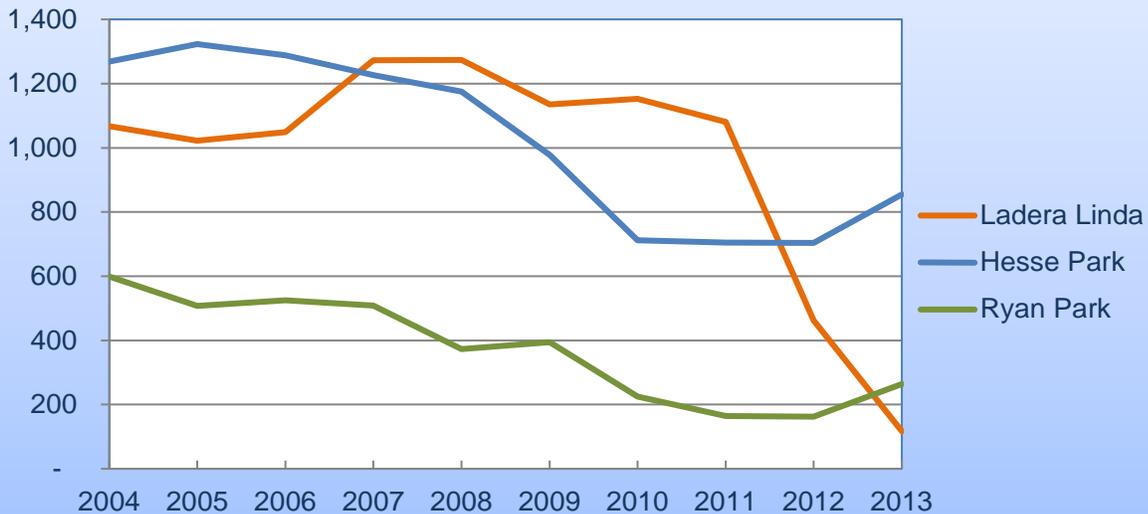
Patron Attendance at RPV Park Rentals 2004-2013



Privatized Recreation Classes

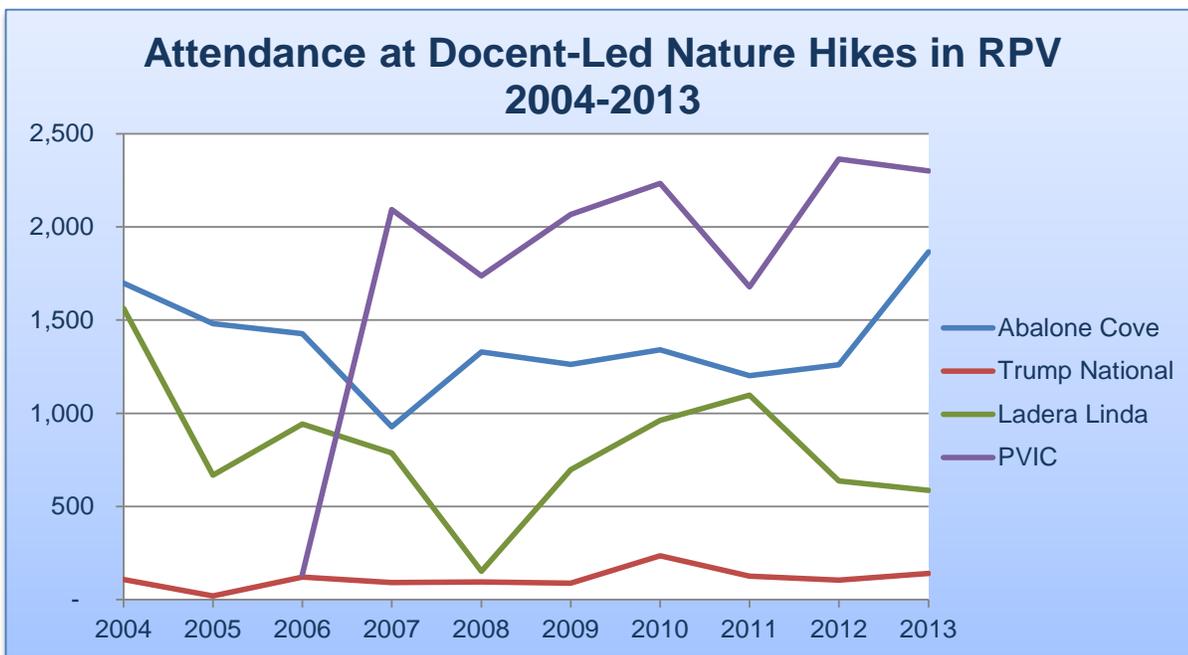
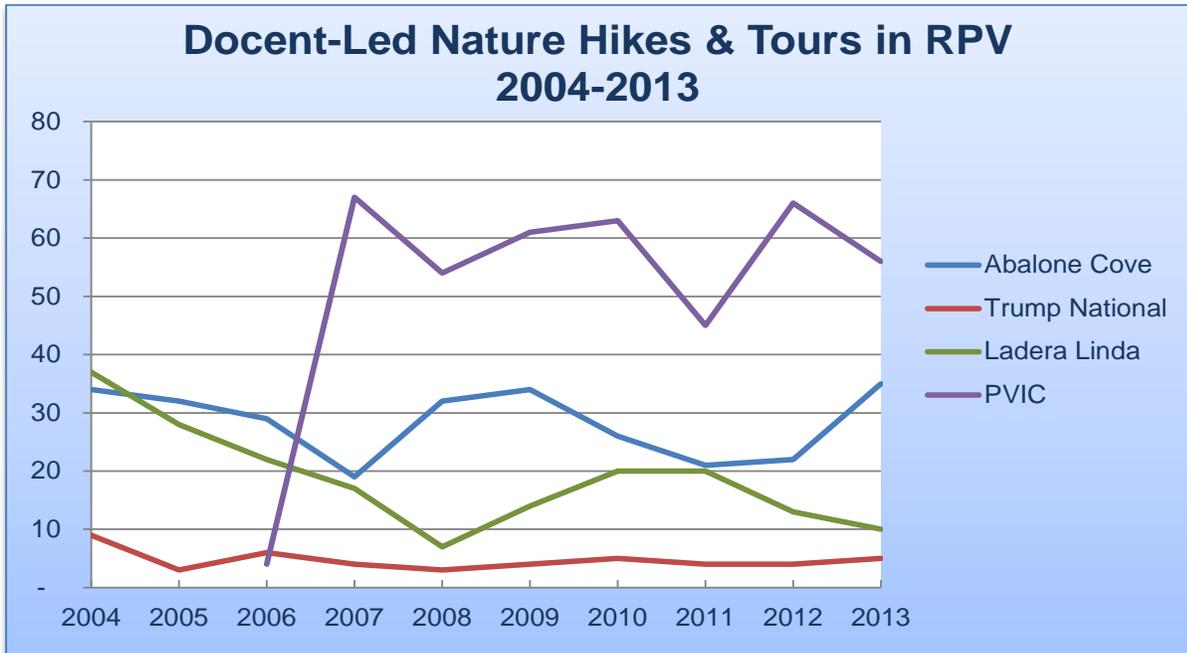
The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2004-2013. Classes include adult exercise and fitness, preschool and youth classes, duplicate bridge classes, summer sports camps, art and music classes, and amateur radio classes.

Class Meetings at RPV Parks 2004-2013



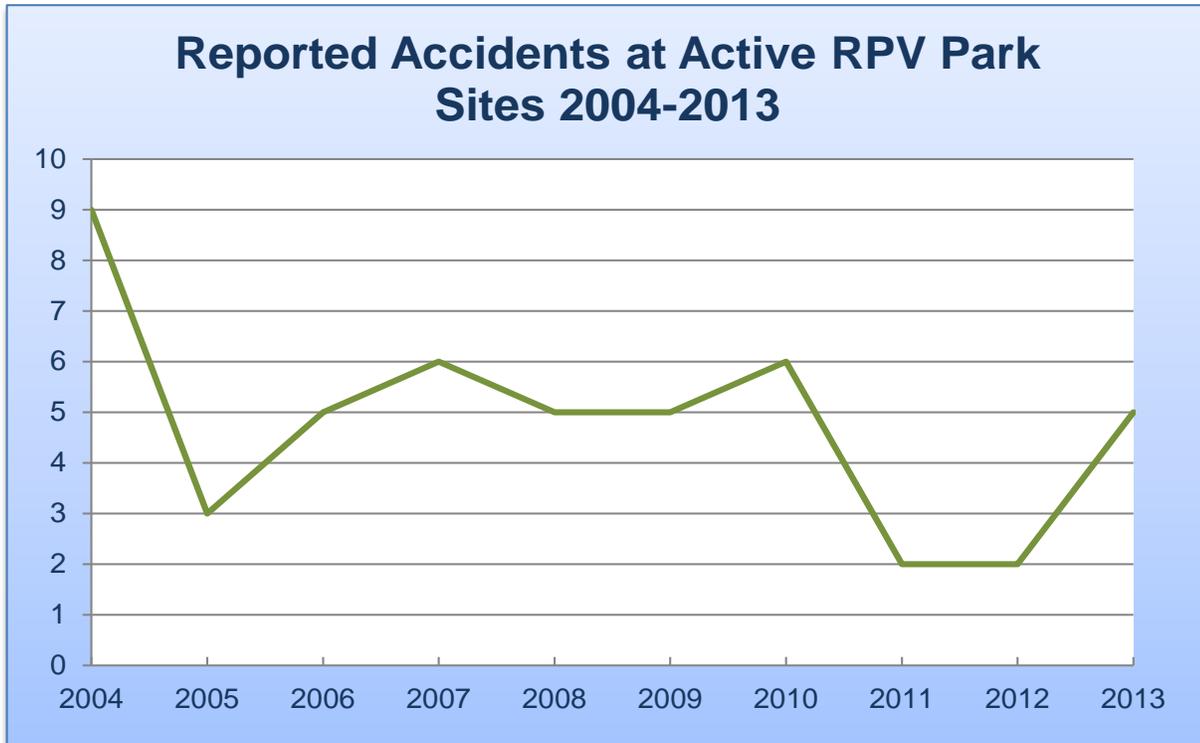
Docent-Led Educational Hikes and Tours

Another recreation option provided by the department is the docent-led educational hike and tour program offered at several RPV locations. These hikes and tours provide schools, scout groups, individuals, and organizations the opportunity to learn about local flora, fauna, and geology, as well as to the chance to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and tours and participant attendance at the tide pools at Abalone Cove, the public trails and beach at Trump National Golf Course, the Forrestal Nature Reserve, and the museum at the Point Vicente Interpretive Center from 2004-2013.



Reported Accidents at Active RPV Parks

The following chart presents the number of reported accidents that occurred in Rancho Palos Verdes parks: 2004-2013.



Department: Recreation & Parks
Budget Program: Recreation Administration

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | 101-5010-451-11-00 | SALARY & WAGES - FT | -257,990 | -178,695 | -146,637 | -254,000 | -268,900 |
| | 101-5010-451-12-00 | SALARY & WAGES - PT | -44,001 | -114,288 | -80,747 | -79,100 | -35,600 |
| | 101-5010-451-29-00 | EMPLOYEE BENEFITS | -85,020 | -70,700 | -96,925 | -74,800 | -82,200 |
| | 101-5010-451-32-00 | PROF/TECH SERVICE | -305 | -151,566 | -157,513 | -182,250 | -197,850 |
| | 101-5010-451-54-00 | ADVERTISING | 0 | -878 | 0 | 0 | 0 |
| | 101-5010-451-55-00 | PRINTING & BINDING | 0 | -256 | 0 | -2,500 | -2,500 |
| | 101-5010-451-56-00 | MILEAGE REIMBURSE | -1,306 | -1,277 | -1,724 | -2,000 | -2,000 |
| | 101-5010-451-57-00 | MEETINGS & CONFRNC | -3,191 | -638 | -1,830 | -4,000 | -4,000 |
| | 101-5010-451-59-10 | TRAINING | -156 | -930 | 0 | -6,000 | -6,000 |
| | 101-5010-451-59-20 | MEMBERSHIPS & DUES | -1,217 | -1,110 | -845 | -1,400 | -1,400 |
| | 101-5010-451-59-30 | PUBLICATIONS | -288 | -416 | 0 | -400 | -400 |
| | 101-5010-451-61-00 | OP SUPP/MINOR EQUIP | -3,802 | -4,710 | -4,734 | -7,500 | -7,500 |
| | 101-5010-451-94-10 | EQUIP REPLACE CHARG | -3,100 | -30,200 | -38,200 | -49,700 | -57,300 |
| Expenditure Subtotals | | | -400,376 | -555,663 | -529,154 | -663,650 | -665,650 |
| Net (Uses)/Resources Program Totals | | | -400,376 | -555,663 | -529,154 | -663,650 | -665,650 |

Department: Recreation & Parks

Budget Program: Recreation Administration

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-5010-451-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees are allocated to this program. | 268,900 |
| 101-5010-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time employees are allocated to this program. | 35,600 |
| 101-5010-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 82,200 |
| 101-5010-451-32-00 | PROF/TECH SERVICE 1. Temporary assistance due to unforeseen employee absences, and the cost of maintaining a pool of Class B licensed drivers to operate the Department's passenger vehicles. (\$3,000) 2. Mountains Recreation and Conservation Authority Ranger services for the Palos Verdes Nature Preserve. (\$189,000) 3. Ranger Hotline Services for Palos Verdes Nature Preserve (\$1,200) 4. Music licensing services through ASCAP and BMI (\$650) 5. Staff scheduling software (\$1,000) 6. Professional services required for department projects/programs as needed. (\$3,000) | 197,850 |
| 101-5010-451-55-00 | PRINTING & BINDING This item reflects printing costs associated with the Mountains Recreation and Conservation Authority Rangers for public education efforts, as well as other Recreation public information handouts and trail maps. | 2,500 |
| 101-5010-451-56-00 | MILEAGE REIMBURSE Reimbursement for use of full-time and part-time employees' private automobiles for City business. | 2,000 |
| 101-5010-451-57-00 | MEETINGS & CONFRNCS Conferences attended annually by Recreation and Parks staff include National Recreation and Parks Association conferences, California Parks & Recreation Society conferences, California | 4,000 |

Department: Recreation & Parks

Budget Program: Recreation Administration

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| | Joint Powers Insurance Authority conferences and additional conferences pertaining to recreation, parks, open space, and staff development. | |
| 101-5010-451-59-10 | TRAINING Provides for CPR/First Aid/AED classes, and supplies and equipment for the department's annual staff training program (\$1,000), and provides training for department volunteer programs. | 6,000 |
| 101-5010-451-59-20 | MEMBERSHIPS & DUES Memberships in professional organizations including the National Recreation & Parks Association and California Parks and Recreation Society. | 1,400 |
| 101-5010-451-59-30 | PUBLICATIONS Provides for subscriptions to Daily Breeze and Peninsula News newspapers to assist City staff in the performance of their duties. | 400 |
| 101-5010-451-61-00 | OP SUPP/MINOR EQUIP This item provides for office supplies, minor equipment, and miscellaneous items. | 7,500 |
| 101-5010-451-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 57,300 |

Department: Recreation & Parks
Budget Program: Recreational Facilities

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5030-451-11-00 | SALARY & WAGES - FT | -208,610 | -176,813 | -164,891 | -124,800 | -126,900 |
| | 101-5030-451-12-00 | SALARY & WAGES - PT | -152,030 | -164,268 | -192,664 | -204,100 | -263,300 |
| | 101-5030-451-29-00 | EMPLOYEE BENEFITS | -77,454 | -73,800 | -71,100 | -80,000 | -82,000 |
| | 101-5030-451-44-10 | BUILDING & LAND RENT | -2,117 | -2,176 | -2,241 | -2,300 | -2,400 |
| | 101-5030-451-54-00 | LEGAL NOTICES AND AD | 0 | 0 | 0 | -2,000 | -2,000 |
| | 101-5030-451-55-00 | PRINTING & BINDING | -180 | -1,562 | -4,508 | -5,100 | -5,500 |
| | 101-5030-451-61-00 | OP SUPP/MINOR EQUIP | -6,475 | -8,561 | -6,588 | -16,400 | -19,400 |
| | 101-5030-451-94-10 | EQUIP REPLACE CHARG | -2,200 | -21,800 | -27,500 | -34,900 | -23,000 |
| Expenditure Subtotals | | | -449,066 | -448,980 | -469,493 | -469,600 | -524,500 |
| Other Revenue | 101-5030-365-XX-00 | DONATIONS | 204 | 100 | 158 | 0 | 0 |
| Rents | 101-5030-347-70-00 | SHORELINE PKNG LOT F | 46,062 | 59,451 | 67,259 | 98,000 | 98,000 |
| Rents | 101-5030-347-90-00 | PROGRAM FEES | 6,463 | 8,424 | 7,953 | 8,700 | 8,700 |
| Rents | 101-5030-364-XX-X | RENT - REC & PARKS | 134,553 | 115,304 | 95,744 | 86,500 | 92,500 |
| Revenue Subtotals | | | 187,282 | 183,279 | 171,114 | 193,200 | 199,200 |
| Net (Uses)/Resources Program Totals | | | -261,785 | -265,702 | -298,379 | -276,400 | -325,300 |

Department: Recreation & Parks
Budget Program: Recreational Facilities

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|----------------|
| 101-5030-451-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 126,900 |
| 101-5030-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees who staff the City's park sites. | 263,300 |
| 101-5030-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 82,000 |
| 101-5030-451-44-10 | BUILDING & LAND RENTAL This item is payment for land leased from the Los Angeles County Sanitation Districts for Eastview Park. | 2,400 |
| 101-5030-451-54-00 | LEGAL NOTICES AND ADS Advertising in local newspapers for recreation events and activities. | 2,000 |
| 101-5030-451-55-00 | PRINTING & BINDING This item reflects printing costs for event banners, brochures advertising the availability of programs at the school district's pool/gym, City locations for weddings, receptions, hikes and private parties, as well as tickets for Abalone Cove parking. | 5,500 |
| 101-5030-451-61-00 | OP SUPP/MINOR EQUIP This item reflects the cost of Junior Ranger Program supplies, office supplies for parks, staff uniforms and badges, replacement of open recreation supplies such as sports equipment, games, books, and other park-related equipment. It also covers one-time miscellaneous park purchases. | 19,400 |
| 101-5030-451-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year | 23,000 |

Department: Recreation & Parks

Budget Program: Recreational Facilities

Account #

Account Description

**Budget
FY14-15**

the equipment is acquired.

Department: Recreation & Parks
Budget Program: Special Events

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5040-451-11-00 | SALARY & WAGES - FT | 0 | 0 | 0 | -24,900 | -25,300 |
| | 101-5040-451-12-00 | SALARY & WAGES - PT | -2,474 | -6,148 | -6,937 | -7,700 | -7,700 |
| | 101-5040-451-29-00 | EMPLOYEE BENEFITS | -480 | -1,000 | -1,100 | -11,500 | -10,200 |
| | 101-5040-451-32-00 | PROF/TECH SERVICE | -15,822 | -23,921 | -35,730 | -53,450 | -36,950 |
| | 101-5040-451-44-20 | VEHICLE & EQUIP RENT | 0 | -485 | -392 | -5,800 | -4,300 |
| | 101-5040-451-61-00 | OP SUPP/MINOR EQUIP | -9,000 | -13,471 | -65,516 | -8,800 | -8,800 |
| Expenditure Subtotals | | | -27,776 | -45,026 | -109,675 | -112,150 | -93,250 |
| Other Revenue | 101-5040-365-40-00 | DONATIONS - JULY 4TH | 3,225 | 2,549 | 3,050 | 2,100 | 3,000 |
| Other Revenue | 101-5040-365-70-00 | DONATIONS - SPEC EVE | 0 | 0 | 3,700 | 0 | 0 |
| Other Revenue | 101-5040-369-10-00 | MISC REVENUES | 0 | 0 | 47,889 | 0 | 0 |
| Revenue Subtotals | | | 3,225 | 2,549 | 54,639 | 2,100 | 3,000 |
| Net (Uses)/Resources Program Totals | | | -24,551 | -42,477 | -55,036 | -110,050 | -90,250 |

Department: Recreation & Parks

Budget Program: Special Events

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-5040-451-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 25,300 |
| 101-5040-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 7,700 |
| 101-5040-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 10,200 |
| 101-5040-451-32-00 | PROF/TECH SERVICE Professional/technical services for special events including: City's annual Fourth of July Celebration contract - Bell Event Services (\$25,000) July 4th - music performances (\$900) Whale of a Day - parking services (\$2,000) Whale of a Day - overnight security services (\$300) Whale of a Day - Health Dept Fees (\$350) Whale of a Day - music performances (\$1,000) Whale of a Day - sound services (\$700) Whale of a Day - ATM services (\$100) Shakespeare by the Sea event - Drama production (\$1,200) Shakespeare by the Sea event - sound/lighting services (\$400) Coed Adult Softball League - Umpire Fees (\$700) Breakfast with Santa - Entertainment (\$350) Breakfast with Santa - Health Dept. Fees (\$350) Breakfast with Santa - Catered Hot Food (due to LAC Health Dept. requirements) (\$500) Outdoor Movie and other events (\$2,500) Professional sound/lighting services for other various events (\$600) | 36,950 |
| 101-5040-451-44-20 | VEHICLE & EQUIP RENTAL Rental of equipment for various special events, including: 1. Chemical toilets and hand washing stations for special events. (\$1,000) 2. Stages, canopies, tables, and chairs for special events. (\$2,300) 3. Radios for special events. (\$1,000) | 4,300 |

Department: Recreation & Parks

Budget Program: Special Events

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-5040-451-61-00 | OP SUPP/MINOR EQUIP This budget item allows for replacement of special event equipment and miscellaneous event expenses. | 8,800 |

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5060-451-11-00 | SALARY & WAGES - FT | -91,015 | -94,507 | -96,065 | -4,600 | -89,000 |
| | 101-5060-451-12-00 | SALARY & WAGES - PT | -102,317 | -96,544 | -124,713 | -124,800 | -138,800 |
| | 101-5060-451-29-00 | EMPLOYEE BENEFITS | -48,491 | -48,200 | -46,700 | -37,225 | -46,200 |
| | 101-5060-451-32-00 | PROF/TECH SERVICE | -2,236 | 0 | -150 | -5,100 | -5,100 |
| | 101-5060-451-44-20 | EQUIPMENT RENTAL | -3,321 | -743 | 0 | -500 | -500 |
| | 101-5060-451-54-00 | ADVERTISING | 0 | -1,678 | 0 | -2,500 | -2,500 |
| | 101-5060-451-55-00 | PRINTING & BINDING | 0 | 0 | -1,134 | -2,000 | -2,000 |
| | 101-5060-451-56-00 | MILEAGE REIMBURSE | -50 | -182 | -224 | -300 | -300 |
| | 101-5060-451-57-00 | MEETINGS & CONFRNC | 0 | -17 | -24 | -800 | -800 |
| | 101-5060-451-59-10 | TRAINING | -50 | -50 | -50 | -500 | -500 |
| | 101-5060-451-59-20 | MEMBERSHIPS & DUES | 0 | -101 | 0 | -300 | -300 |
| | 101-5060-451-59-30 | PUBLICATIONS | 0 | 0 | -34 | -150 | -150 |
| | 101-5060-451-61-00 | OP SUPP/MINOR EQUIP | -20,304 | -19,340 | -15,271 | -41,000 | -38,000 |
| | 101-5060-451-62-00 | PURCHASES FOR RESA | -50,906 | -56,847 | -51,893 | -60,000 | -60,000 |
| | 101-5060-451-94-10 | EQUIP REPLACE CHARG | -4,200 | -38,500 | -48,800 | -74,100 | -61,200 |
| Expenditure Subtotals | | | -322,890 | -356,709 | -385,059 | -353,875 | -445,350 |
| Other Revenue | 101-5060-365-20-00 | DONATIONS - PVIC | 13,040 | 12,381 | 11,916 | 12,000 | 12,000 |
| Rents | 101-5060-364-10-30 | RENT - PVIC | 159,702 | 209,049 | 194,406 | 223,000 | 227,300 |
| Rents | 101-5060-369-20-10 | PVIC GIFT SHOP | 100,557 | 98,449 | 100,806 | 134,000 | 136,600 |
| Revenue Subtotals | | | 273,298 | 319,878 | 307,128 | 369,000 | 375,900 |
| Net (Uses)/Resources Program Totals | | | -49,592 | -36,831 | -77,931 | 15,125 | -69,450 |

Department: Recreation & Parks

Budget Program: Point Vicente Interpretive Center

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|---------------------------|
| 101-5060-451-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 89,000 |
| 101-5060-451-12-00 | SALARY & WAGES - PT This item reflects part-time staffing expenses allocated to this program. | 138,800 |
| 101-5060-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 46,200 |
| 101-5060-451-32-00 | PROF/TECH SERVICE Professional services for outside consultant for cash register and museum curating program updates. | 5,100 |
| 101-5060-451-44-20 | EQUIPMENT RENTAL Miscellaneous equipment rental for various functions at the Point Vicente Interpretive Center. | 500 |
| 101-5060-451-54-00 | ADVERTISING Advertising for PVIC rentals, gift shop, and recreational opportunities. | 2,500 |
| 101-5060-451-55-00 | PRINTING & BINDING Printing needs for PVIC programs and events. | 2,000 |
| 101-5060-451-56-00 | MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business. | 300 |
| 101-5060-451-57-00 | MEETINGS & CONFRNCS Professional growth of staff and to stay current with museum trends. | 800 |
| 101-5060-451-59-10 | TRAINING Charges for training provided by vendors outside the City. | 500 |
| 101-5060-451-59-20 | MEMBERSHIPS & DUES | 300 |

Department: Recreation & Parks

Budget Program: Point Vicente Interpretive Center

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| | Charges for memberships and dues in recognized professional organizations. | |
| 101-5060-451-59-30 | PUBLICATIONS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties. | 150 |
| 101-5060-451-61-00 | OP SUPP/MINOR EQUIP 1. Anticipated operating needs of the facility including tables and chairs used for rentals, recreation programs and docent activities, miscellaneous equipment, office supplies and exhibits. (\$34,800) 2. The annual Docent Appreciation Luncheon. (\$3,200) | 38,000 |
| 101-5060-451-62-00 | PURCHASES FOR RESALE Purchases of items for resale at the Interpretive Center gift shop. | 60,000 |
| 101-5060-451-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 61,200 |

Department: Recreation & Parks
Budget Program: REACH

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5070-451-11-00 | SALARY & WAGES - FT | -2,309 | -4,445 | -7,294 | 0 | 0 |
| | 101-5070-451-12-00 | SALARY & WAGES - PT | -15,551 | -21,340 | -20,248 | -21,900 | -24,400 |
| | 101-5070-451-29-00 | EMPLOYEE BENEFITS | -12,289 | -5,700 | -5,200 | -3,300 | -3,400 |
| | 101-5070-451-56-00 | MILEAGE REIMBURSE | -27 | -143 | -175 | -300 | -300 |
| | 101-5070-451-57-00 | MEETINGS & CONFRNC | 0 | 0 | 0 | -600 | -900 |
| | 101-5070-451-59-20 | MEMBERSHIPS & DUES | 0 | 0 | 0 | -300 | 0 |
| | 101-5070-451-61-00 | OP SUPP/MINOR EQUIP | -4,913 | -6,908 | -6,492 | -10,000 | -10,000 |
| | 101-5070-451-94-10 | EQUIP REPLACE CHARG | -2,200 | -9,500 | -4,000 | -2,700 | -3,200 |
| Expenditure Subtotals | | | -37,289 | -48,036 | -43,410 | -39,100 | -42,200 |
| Charges for Se | 101-5070-347-80-00 | REC FEES - REACH | 9,782 | 11,909 | 10,301 | 10,000 | 10,000 |
| Other Revenue | 101-5070-365-30-00 | DONATIONS - REACH | 12,128 | 17,286 | 3,737 | 3,000 | 10,000 |
| Revenue Subtotals | | | 21,910 | 29,195 | 14,038 | 13,000 | 20,000 |
| Net (Uses)/Resources Program Totals | | | -15,378 | -18,842 | -29,372 | -26,100 | -22,200 |

Department: Recreation & Parks

Budget Program: REACH

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| 101-5070-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program. | 24,400 |
| 101-5070-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 3,400 |
| 101-5070-451-56-00 | MILEAGE REIMBURSE Reimbursement for use of employees' private automobiles for City business. | 300 |
| 101-5070-451-57-00 | MEETINGS & CONFRNCS This category increase will allow for professional growth of part-time personnel. | 900 |
| 101-5070-451-61-00 | OP SUPP/MINOR EQUIP Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program. | 10,000 |
| 101-5070-451-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 3,200 |

Department: Recreation & Parks

Budget Program: Support Services

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-5080-451-12-00 | SALARY & WAGES - PT | 0 | 0 | 0 | 0 | -43,500 |
| | 101-5080-451-29-00 | EMPLOYEE BENEFITS | 0 | 0 | 0 | 0 | -6,000 |
| Expenditure Subtotals | | | 0 | 0 | 0 | 0 | -49,500 |
| Net (Uses)/Resources Program Totals | | | 0 | 0 | 0 | 0 | -49,500 |

Department: Recreation & Parks

Budget Program: Support Services

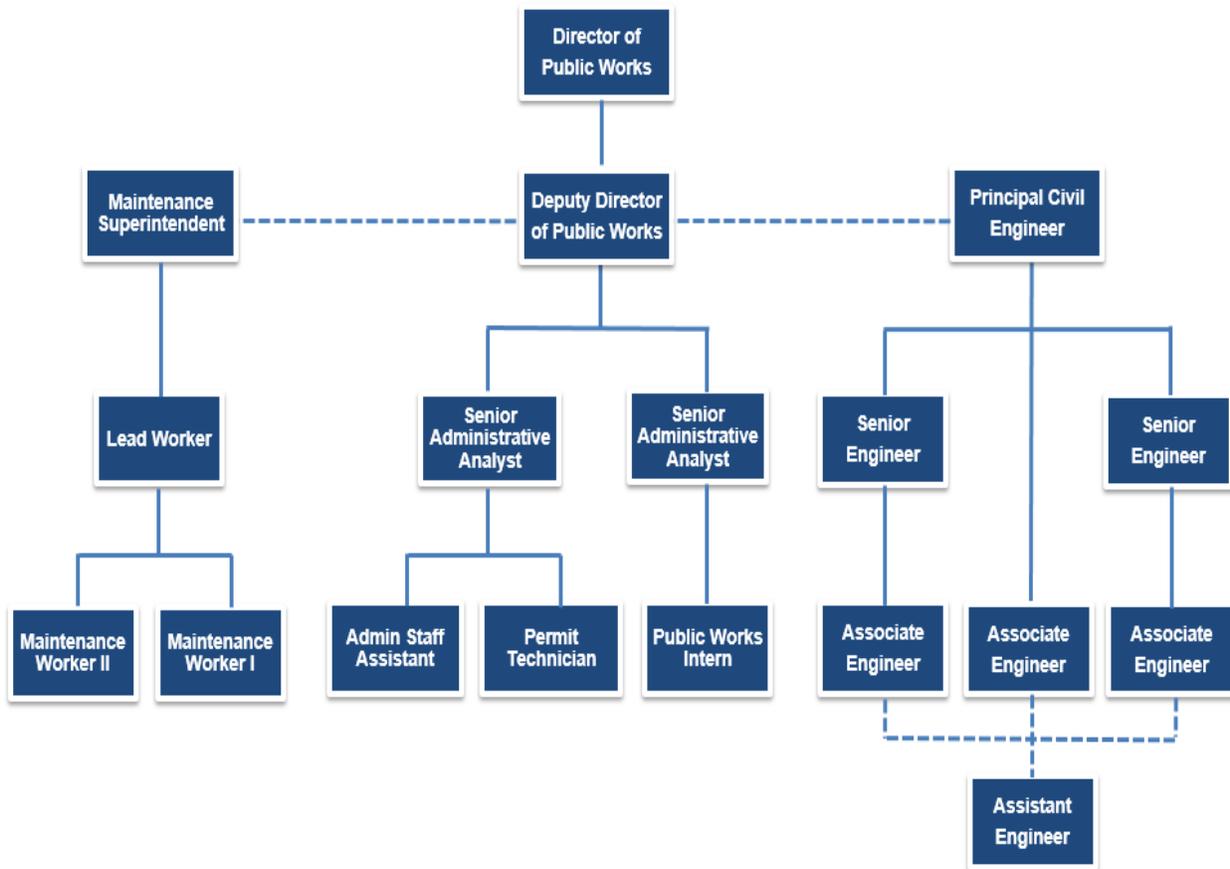
| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 101-5080-451-12-00 | SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to Support Services, such as staffing the City Hall reception desk and film shoots on City property (cost is partially recovered through film permit fees). | 43,500 |
| 101-5080-451-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 6,000 |

PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for engineering, maintenance and construction activities throughout the city. Most activities occur on City owned property and the public right-of-way. Specific activities of Public Works Department include:

- Grant administration
- Traffic Management
- Storm Water Quality Management
- Facility Maintenance
- Building Improvements, Alterations, Repairs
- Parks, Trails & Open Space Maintenance
- Infrastructure Maintenance (i.e. roadways, storm drains, sewers)
- Street Maintenance
- Street Lighting Maintenance
- Waste reduction & recycling programs
- Managing City's transit contributions
- Improvement Authority Administration
- Fleet Maintenance
- Infrastructure Maintenance
- Infrastructure Improvements

ORGANIZATIONAL CHART





EMPLOYEE DESCRIPTIONS

Public Works Director

- Oversees the administration of all aspects of the department
- Communicates with City leadership on departmental matters
- Oversees personnel and staff work
- Manages various special projects

Deputy Director of Public Works

- Responsible for the administration of training programs and civic engagement events, management of public counter staff and supervision of senior administrative analysis
- Assists with implementation of city council goals and emergency preparedness activities
- Manages various special projects

Principal Civil Engineer

- Responsible for development and implementation of the capital improvement program, review of drainage and traffic components of private development projects and use of engineering standards and practices
- Supervises and manages all engineering staff, contract inspectors and engineering consultants
- Manages various Portuguese Bend landslide projects and others as assigned

Senior Engineers

- Responsible for one of the three main engineering functions in the City:

- Water Quality
- Right of Way/Traffic Safety
- City Facilities/Parks
- Management of capital improvement projects

Associate Engineers

- Each Associate Engineer
 - Supports one Senior Engineer and that particular discipline
 - Manages capital improvement projects
 - Fulfills City's various permitting requirements

Senior Administrative Analysts

- Prepares Departmental budget
- Grant management
- Monitors purchase orders and adherence to City purchasing guidelines
- Administers solid waste and recycling programs
- General department administration

Administrative Staff Assistant & Permit Clerk

- Assists with processing service requests
- Assists with public inquiries, public counter and permit requests
- Assists with departmental, clerical, and administrative needs

Maintenance Superintendent

- Oversees contracts for facility, street, fleet, and ground maintenance activities
- Responsible for responding to service requests throughout the City's facilities and grounds

Lead Worker

- Assists with contract and services oversight
- Handles minor and routine repairs and maintenance of City's facilities
- Responds to emergency situations

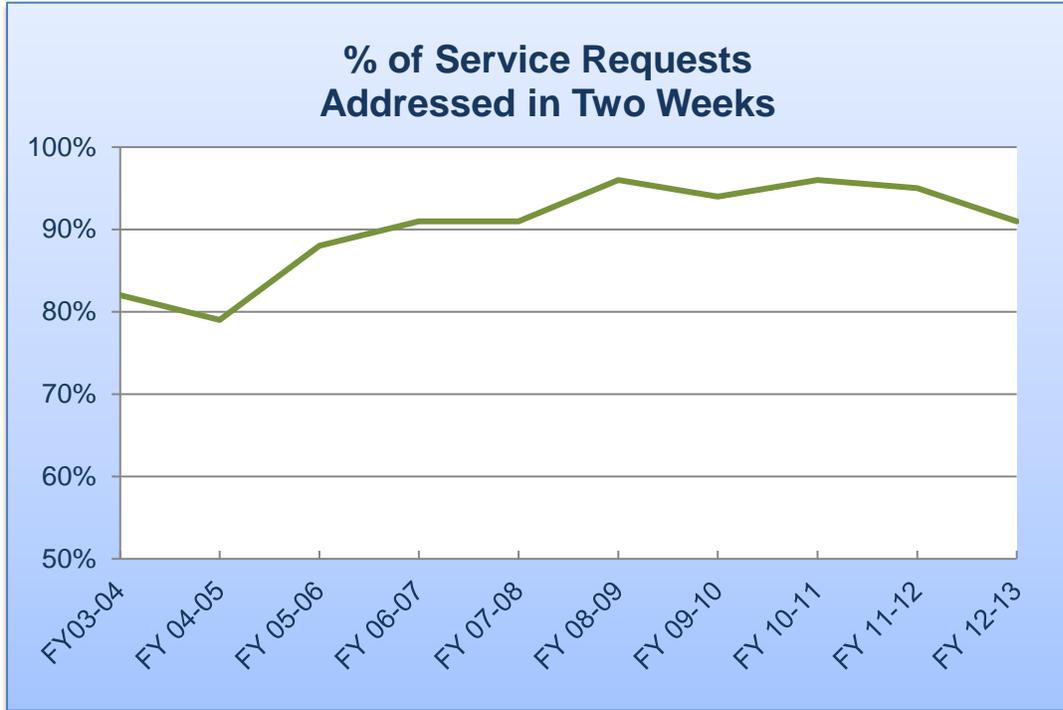
Maintenance Workers

- Handles minor and routine repairs and maintenance of City's facilities
- Responds to emergency situations

PUBLIC WORKS PERFORMANCE INDICATORS

Maintenance Program

A large part of the Public Works Department's activity is focused on responding to service requests from residents. The department strives to resolve requests promptly and efficiently, with the goal of addressing 85% of all service requests within two weeks. Based on the data collected over the past ten years, the percentage of service requests that were addressed within two weeks follows:



Recycling Program

California State law (AB 939) requires all cities in the State to divert from landfills a minimum of 50 percent of waste generated. In 2012, AB 341 was signed into law, which mandates all commercial businesses generating four cubic yards of waste or more, as well as multi-family complexes with five or more units, to implement a recycling program. Additionally, AB 341 established a State-wide diversion goal of 75 percent by the year 2020.

Rancho Palos Verdes has implemented an increasing number of programs over the past several years to promote recycling among residents and businesses in order to meet and surpass State requirements. Since 2007, the City has exceeded the 50 percent diversion mandate, with 2012 resulting in the City's highest diversion rate to-date (77 percent).

For AB 939 reporting purposes, the City is a member of the Los Angeles Regional Agency (LARA), which includes 17 cities throughout Los Angeles County. LARA's diversion rate includes all member cities' diversions, including RPV.

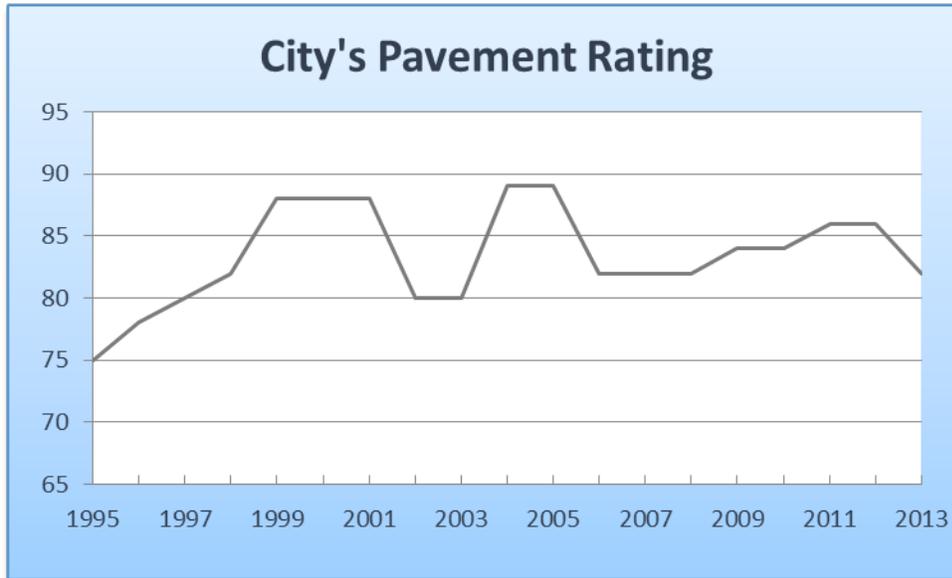
| Reporting Year | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|--------------------|------|------|------|------|------|------|
| RPV's % Diversion* | 59% | 71% | 63% | 58% | 60% | 77% |
| LARA's % Diversion | 62% | 66% | 70% | 70% | 70% | TBD |

* The percentages are based on the City's per capita disposal equivalent target of 4.5 and per capita generation of 9.1, which translates to the State required 50% diversion rate.

Note - The diversion rates for 2013 will be submitted for approval in August 2014.

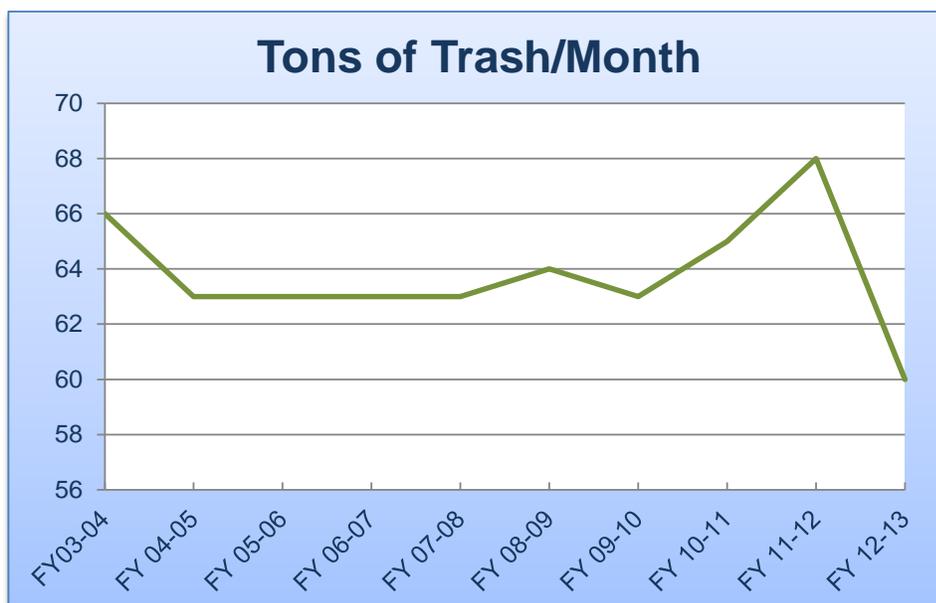
Roadway Maintenance Program

The City invests considerable resources to maintain the high quality of its roadways. A Pavement Management Report is updated every three years to determine the condition of the City's roadways by calculating a pavement rating. The pavement rating is a number between 0 and 100 that measures the quality of pavement. A new roadway has a pavement rating of 100. The average pavement rating for the City's roadways for the past eighteen years are shown in the graph below.



Street Sweeping Program

The City invests considerable resources on programs to reduce the amount of trash that enters the City's canyons, waterways, and the Pacific Ocean. The City's Street sweeping program is one such program. The following table displays the average amount of trash picked up each month to reduce the amount entering our surface water systems.



Traffic Enforcement

The Public Works Department works closely with the Los Angeles County Sheriff's Department on traffic safety matters. The City monitors and reports the monthly average number of traffic collisions, determines how many of those were injury collisions, and compares the number of injury collisions to the number of hazardous citations issued by the Sheriff. The following table shows traffic collision data for the past eight years.

| | Monthly Average | | | | | | | |
|-----------------------------------|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Index | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
| Total Collisions | 20 | 21 | 20 | 21 | 24 | 23 | 26 | 17 |
| Injury Collisions | 87 | 7 | 6 | 8 | 7 | 8 | 8 | 5 |
| Hazardous Citations Issued | 492 | 526 | 460 | 448 | 406 | 423 | 229 | 205 |
| Enforcement Index* | 84 | 72 | 76 | 73 | 87 | 82 | 89 | 54 |

* Number of hazardous citations issued + DUI Arrests/number of injury collisions and fatal collisions

Department: Public Works
Budget Program: Public Works Administration

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3001-431-11-00 | SALARY & WAGES - FT | -1,131,013 | -1,196,925 | -1,158,969 | -1,313,700 | -1,406,900 |
| | 101-3001-431-12-00 | SALARY & WAGES - PT | -140,579 | -121,849 | -61,836 | -20,200 | -20,000 |
| | 101-3001-431-29-00 | EMPLOYEE BENEFITS | -419,510 | -423,500 | -413,750 | -431,700 | -458,450 |
| | 101-3001-431-32-00 | PROF/TECH SERVICE | -49,170 | -64,148 | -84,908 | -126,000 | -111,000 |
| | 101-3001-431-41-40 | TELEPHONE SERVICE | 0 | 0 | 0 | -6,000 | -6,000 |
| | 101-3001-431-44-10 | BUILDING & LAND RENT | 0 | 0 | -5,778 | -7,200 | -7,300 |
| | 101-3001-431-54-00 | LEGAL NOTICES AND AD | -14,408 | -18,295 | -18,859 | -17,000 | -17,000 |
| | 101-3001-431-55-00 | PRINTING & BINDING | -14,775 | -15,944 | -14,794 | -25,000 | -25,000 |
| | 101-3001-431-56-00 | MILEAGE REIMBURSE | -599 | -758 | -512 | -700 | -700 |
| | 101-3001-431-57-00 | MEETINGS & CONFRNC | -3,209 | -2,519 | -400 | -4,000 | -4,000 |
| | 101-3001-431-59-10 | TRAINING | -2,450 | -1,728 | -37 | -3,500 | -3,500 |
| | 101-3001-431-59-20 | MEMBERSHIPS & DUES | -1,346 | -1,456 | -2,468 | -1,200 | -1,200 |
| | 101-3001-431-59-30 | PUBLICATIONS | -765 | -1,899 | -1,201 | -500 | -500 |
| | 101-3001-431-61-00 | OP SUPP/MINOR EQUIP | -25,272 | -19,473 | -10,614 | -11,000 | -12,000 |
| | 101-3001-431-69-00 | OTHER MISCELLANEOU | -48,870 | -1,740 | -45,044 | 0 | 0 |
| | 101-3001-431-94-10 | EQUIP REPLACE CHARG | -13,700 | -104,400 | -121,300 | -123,300 | -158,700 |
| Expenditure Subtotals | | | -1,865,666 | -1,974,635 | -1,940,468 | -2,091,000 | -2,232,250 |
| Charges for Se | 101-3001-344-10-00 | ENGINEERING FEES | 4,071 | 60,239 | 42,989 | 35,000 | 35,000 |
| Charges for Se | 101-3001-381-10-00 | SPECIAL FUND ADMIN | 151,200 | 154,300 | 157,400 | 156,000 | 155,800 |
| License/Permit | 101-3001-324-10-00 | RIGHT OF WAY PERMITS | 75,045 | 60,058 | 78,192 | 70,000 | 70,000 |
| License/Permit | 101-3001-324-20-00 | DUMPSTER PERMITS | 2,548 | 2,744 | 980 | 1,000 | 1,000 |
| Rents | 101-3001-364-10-10 | RENT - CITY HALL | 135 | 4,453 | 12,170 | 0 | 11,500 |
| Revenue Subtotals | | | 232,999 | 281,794 | 291,731 | 262,000 | 273,300 |
| Net (Uses)/Resources Program Totals | | | -1,632,667 | -1,692,840 | -1,648,737 | -1,829,000 | -1,958,950 |

Department: Public Works

Budget Program: Public Works Administration

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-3001-431-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 1,406,900 |
| 101-3001-431-12-00 | SALARY & WAGES - PT Part time salaries provide for interns who assist staff in routine permit and construction inspections, as well as special projects. | 20,000 |
| 101-3001-431-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 458,450 |
| 101-3001-431-32-00 | PROF/TECH SERVICE 1. City Engineering Activity: Contract engineering services to review land maps and development plans that are not reimbursable by developers. Additional services are required to review drainage plans for private development. (\$15,000) 2. Engineering Studies: Contract engineering services for engineering investigations. (\$12,000) 3. Inspection Services: Inspections for encroachment permits, traffic projects, and Right-Of-Way (ROW) maintenance projects. Permit fees collected as General Fund revenue partially offset the cost of this program. (\$75,000) 4. Temporary Clerical Assistance: Temporary office assistance for front-line staff vacations, illnesses, or other absences, and for courier services. (\$5,000) 5. Administration of Community Development Block Grant (CDBG) Program: The City's CDBG funding does not cover the entire cost of the consultant who administers the City's CDBG program; and therefore, a portion of that cost is charged to this budget program. (\$4,000) | 111,000 |
| 101-3001-431-41-40 | TELEPHONE SERVICE Cell service for City-owned phones used by field personnel. | 6,000 |
| 101-3001-431-44-10 | BUILDING & LAND RENTAL Storage Pod Rental - Annual rental fees for three on-site storage pods to house inactive Public Works plans and files. | 7,300 |
| 101-3001-431-54-00 | LEGAL NOTICES AND ADS | 17,000 |

Department: Public Works

Budget Program: Public Works Administration

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| | Legal notice advertising for Public Works projects. | |
| 101-3001-431-55-00 | PRINTING & BINDING Printing of permits, service request forms, material for public meetings, bid documents, and blueprints for Public Works projects. | 25,000 |
| 101-3001-431-56-00 | MILEAGE REIMBURSE Reimbursement of staff for use of personal vehicles to attend meetings. | 700 |
| 101-3001-431-57-00 | MEETINGS & CONFRNCS Charges for expenses incurred for authorized City meetings and conferences. Expenses include transportation, registration fees, lodging, meals, and other miscellaneous expenses. | 4,000 |
| 101-3001-431-59-10 | TRAINING This item provides for training and professional development for staff. | 3,500 |
| 101-3001-431-59-20 | MEMBERSHIPS & DUES Annual dues for professional organizations and licensing requirements to maintain professional status of department employees. | 1,200 |
| 101-3001-431-59-30 | PUBLICATIONS Provides for subscriptions to periodicals, City directories, and technical publications which assist City staff in the performance of their duties. | 500 |
| 101-3001-431-61-00 | OP SUPP/MINOR EQUIP Office supplies, minor equipment, and miscellaneous items. | 12,000 |
| 101-3001-431-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 158,700 |

Department: Public Works
Budget Program: Traffic Management

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | 101-3006-431-32-00 | PROF/TECH SERVICE | -93,336 | -72,314 | -91,731 | -208,000 | -108,000 |
| | 101-3006-431-43-00 | MAINTENANCE SERVICE | -66,401 | -65,964 | -80,549 | -86,000 | -106,000 |
| | 101-3006-431-55-00 | PRINTING & BINDING | 0 | -1,219 | -1,100 | -2,000 | -2,000 |
| | 101-3006-431-61-00 | OP SUPP/MINOR EQUIP | -6,569 | -215 | -496 | 0 | 0 |
| | 101-3006-431-73-00 | IMPROVEMENTS | -1,010 | 0 | -45,124 | 0 | 0 |
| Traf Sig Maint | 202-3004-431-41-30 | LIGHT AND POWER | -23,033 | -21,266 | -22,088 | -24,000 | -24,000 |
| Traf Sig Maint | 202-3004-431-43-00 | MAINTENANCE SERVICE | -42,563 | -52,501 | -57,766 | -85,000 | -85,000 |
| Traf Sig Maint | 202-3004-431-73-00 | IMPROVEMENTS | 0 | 0 | 0 | -90,000 | 0 |
| Expenditure Subtotals | | | -232,912 | -213,480 | -298,853 | -495,000 | -325,000 |
| | 202-3004-369-10-00 | MISCELLANEOUS REVE | 0 | 0 | 10,149 | 0 | 0 |
| Charges for Se | 101-3006-344-20-00 | SALE OF SIGNS/SERVIC | 6,921 | 5,901 | 10,925 | 8,000 | 8,000 |
| From Other Ag | 101-3006-334-10-00 | GRANT INCOME | 0 | 0 | 21,485 | 0 | 0 |
| License/Permit | 101-3006-327-10-00 | PARKING PERMITS | 445 | 575 | 680 | 700 | 700 |
| License/Permit | 101-3006-327-20-00 | PARKING DECALS | 166 | 273 | 546 | 700 | 700 |
| Revenue Subtotals | | | 7,532 | 6,749 | 43,785 | 9,400 | 9,400 |
| Fr 1911 Act | 202-3004-391-10-00 | TRANSFERS IN | 67,633 | 72,688 | 69,705 | 99,000 | 99,000 |
| Transfers In Subtotals | | | 67,633 | 72,688 | 69,705 | 99,000 | 99,000 |
| Net (Uses)/Resources Program Totals | | | -157,747 | -134,042 | -185,364 | -386,600 | -216,600 |

Department: Public Works

Budget Program: Traffic Management

| Account # | Account Description | Budget FY14-15 |
|------------------------------|---|-------------------|
| 101-3006-431-32-00 | PROF/TECH SERVICE | 108,000 |
| | 1. Traffic Engineering Services: Consulting support to respond to residents' concerns and requests about traffic issues. Services may include improving traffic processes, designing traffic projects, and pursuing traffic grants. (\$70,000) | |
| | 2. Category A Traffic Engineering Services: This is the fifth year of a five-year Traffic Safety Program to implement the recommendations made by the Traffic Safety Committee in FY 08-09. Services include providing traffic engineering information, investigations, or small project designs to address various Citywide traffic issues or concerns of the City Council, residents, City staff, emergency services staff, and other public agencies. (\$38,000) | |
| 101-3006-431-43-00 | MAINTENANCE SERVICES | 106,000 |
| | 1. Radar Trailer Program: Radar trailers are set up at various locations throughout the City by a contractor in order to implement a traffic enforcement program. (\$6,000) | |
| | 2. Annual Pavement Striping Program: Contracted services for pavement striping and marking. More recent estimates have resulted in an annual cost increase of about \$20,000 for a new five-year contract. (\$100,000) | |
| 101-3006-431-55-00 | PRINTING & BINDING | 2,000 |
| | The cost of printing parking program permits. | |
| <i>Traf Sig Maint</i> | | |
| 202-3004-431-41-30 | LIGHT AND POWER | 24,000 |
| | Power to traffic signals throughout the city. This expenditure is funded with Street Lighting (1911 Act) assessments. | |
| 202-3004-431-43-00 | MAINTENANCE SERVICES | 85,000 |
| | 1. Traffic Signal Maintenance: Funds for the regular maintenance of all traffic signals. Actual expenditures vary from year to year depending on the number of major repairs needed. This expenditure is funded with Street Lighting (1911 Act) assessments. (\$75,000) | |
| | 2. Traffic Signal Accident Repairs: The cost to repair damage to traffic signals caused by traffic accidents is reimbursable to the City by the parties involved. (\$10,000) | |

Department: Public Works
Budget Program: Storm Water Quality

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3007-431-32-00 | PROF/TECH SERVICE | -78,424 | -60,545 | -65,645 | -325,500 | -392,000 |
| | 101-3007-431-33-00 | LEGAL SERVICES | -4,773 | -226 | -5,672 | 0 | 0 |
| | 101-3007-431-43-00 | MAINTENANCE SERVICE | -32,464 | -32,174 | -38,784 | -75,000 | -99,000 |
| | 101-3007-431-57-00 | MEETINGS & CONFRNC | 0 | 0 | -100 | 0 | 0 |
| | 101-3007-431-61-00 | OP SUPP/MINOR EQUIP | 0 | 0 | 0 | -5,000 | -5,000 |
| Expenditure Subtotals | | | -115,661 | -92,945 | -110,200 | -405,500 | -496,000 |
| Net (Uses)/Resources Program Totals | | | -115,661 | -92,945 | -110,200 | -405,500 | -496,000 |

Department: Public Works

Budget Program: Storm Water Quality

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| 101-3007-431-32-00 | PROF/TECH SERVICE | 392,000 |
| | <p>1. National Pollutant Discharge Elimination System (NPDES) Program Administration: Contract services for the overall administration of the City's Storm Water Quality Program to comply with the offshore water quality monitoring requirements of the Storm Water Resources Control Board (SWRCB). (\$70,000)</p> <p>2. State Water Resources Control Board (SWRCB) Fees: Annual fees of \$2,500 for waste discharge and \$19,500 for a storm water permit. As part of the National Pollution Discharge Elimination System (NPDES)/Clean Water Act implementation, the State Water code requires these fees. Fees are anticipated to increase by 30% in FY14-15. (\$22,000)</p> <p>3. Municipal Separate Storm Sewer System (MS4) Implementation: The new storm water (MS4) permit requires a significant increase in storm water quality planning, field studies, preventative activity, and treatment systems. The response includes development of planning documents, including monitoring and implementation plans, pollutant modeling studies, and the Total Maximum Daily Load (TMDL) implementation for Machado Lake, Santa Monica Bay, and the Los Angeles Harbor watersheds. This budget allocation has increased by \$100,000 from FY13-14. (\$300,000)</p> | |
| 101-3007-431-43-00 | MAINTENANCE SERVICES | 99,000 |
| | <p>1. Catch Basin Cleaning and Storm Drain Maintenance: Contract services to clean catch basins, open channels, and storm drain facilities in the City, including disposal costs and stenciling water quality messages on catch basins. (\$69,000)</p> <p>2. Sweeping in City Facility Parking Lots: Contract services to sweep City-owned parking lots to reduce the number of contaminants that may flow into the ocean. (\$17,000)</p> <p>3. Bus Shelter Cleaning/Trash Pick-up: Contract services for cleaning and litter removal at the City's bus shelters. (\$6,000)</p> <p>4. Extra Street Sweep before the Rainy Season: The National Pollution Discharge Elimination System (NPDES)/Clean Water Act requires that the City perform an extra sweep before the rainy season to reduce the number of contaminants that may flow into the ocean. (\$7,000)</p> | |
| 101-3007-431-61-00 | OP SUPP/MINOR EQUIP | 5,000 |
| | <p>Citywide Spill Cleanup: Spill kits and equipment are used by the City's Right-Of-Way (ROW) maintenance crews to contain sewer and other spills that could impact water quality.</p> | |

Department: Public Works
Budget Program: Building Maintenance

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3008-431-32-00 | PROF/TECH SERVICE | -5,302 | 0 | 0 | -3,500 | -4,000 |
| | 101-3008-431-41-10 | WATER UTILITY SERVIC | -23,158 | -36,668 | -34,517 | -32,000 | -39,500 |
| | 101-3008-431-41-20 | GAS UTILITY SERVICE | -1,333 | -1,267 | -1,355 | -2,000 | -2,000 |
| | 101-3008-431-41-30 | LIGHT AND POWER | -101,241 | -92,105 | -100,719 | -105,000 | -105,800 |
| | 101-3008-431-43-00 | MAINTENANCE SERVICE | -267,193 | -301,935 | -237,791 | -340,500 | -340,500 |
| | 101-3008-431-61-00 | OP SUPP/MINOR EQUIP | -51,842 | -41,451 | -50,670 | -88,000 | -88,000 |
| | 101-3008-431-94-10 | EQUIP REPLACE CHARG | -3,100 | -17,800 | -14,700 | -25,600 | -32,500 |
| Expenditure Subtotals | | | -453,168 | -491,226 | -439,752 | -596,600 | -612,300 |
| | 101-3008-369-40-00 | CASP FEES | 0 | 0 | 1,363 | 0 | 0 |
| Revenue Subtotals | | | 0 | 0 | 1,363 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -453,168 | -491,226 | -438,389 | -596,600 | -612,300 |

Department: Public Works
Budget Program: Building Maintenance

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|----------------|
| 101-3008-431-32-00 | PROF/TECH SERVICE 1. Information Technology costs associated with small projects. Costs are incurred for temporarily moving work stations and other computer equipment when maintenance projects are performed, or for office re-configurations when new staff is hired. (\$2,500) 2. Certified Access Specialists (CAsp) Services: Effective January 1, 2013, state law required the City to collect a \$1 fee from business license applicants to fund CAsp programs. Local agencies are allowed to retain 70% of the fees, which must be used for CAsp services that will facilitate compliance with construction-related accessibility requirements. (\$1,500) | 4,000 |
| 101-3008-431-41-10 | WATER UTILITY SERVICE Water utility service for all public buildings. | 39,500 |
| 101-3008-431-41-20 | GAS UTILITY SERVICE Gas utility service for all public buildings. | 2,000 |
| 101-3008-431-41-30 | LIGHT AND POWER Light and power service for all public buildings. | 105,800 |
| 101-3008-431-43-00 | MAINTENANCE SERVICES These services provide for the ongoing maintenance of all City and park buildings. The budget allocation varies from year to year, depending on the number of maintenance projects planned each year. The following are on-going maintenance efforts: 1. Custodial Services: Contracted custodial service for all public buildings. (\$92,000) 2. Graffiti Abatement: Removal of graffiti from public areas. (\$5,000) 3. General Building Maintenance: Includes monthly maintenance services, miscellaneous repairs, and minor maintenance projects for all City facilities. (\$41,000) 4. Utility Repairs: Plumbing, lighting and electrical repairs. Also provides for any major utility failures that might occur. (\$42,000) 5. Building Security: Electronic building security at all park buildings and at the Civic Center complex is provided by a contract security company. (\$25,000) | 340,500 |

Department: Public Works

Budget Program: Building Maintenance

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|----------------|
|-----------|---------------------|----------------|

6. Pest Control: Monthly pest control in and around all City buildings. (\$5,000)

7. Heating and Air Conditioning Maintenance: Servicing of HVAC systems at Hesse Park, Point Vicente Interpretive Center (PVIC), Ladera Linda Community Center, RPV TV Studio, Palos Verdes (PV) on the Net, the Emergency Operations/Communications Center, and the Civic Center complex. (\$16,000)

8. Elevator Maintenance: The annual maintenance contract provides for inspection and license certification required by the State. (\$5,000)

9. Fire Extinguisher Service: The Fire Code requires the City to annually inspect and certify the fire extinguishers at all public facilities. (\$4,500)

10. Building Fire Systems: Annual inspection and maintenance of sprinkler systems at all City facilities. (\$2,000)

11. Emergency Generator Maintenance: Annual maintenance and servicing of the emergency generators at the Civic Center complex, the Point Vicente Interpretive Center (PVIC), and Hesse Park. (\$8,000)

12. Miscellaneous one-time projects. (\$10,000)

Annual Maintenance Projects:

1. Painting Program. (\$50,000)

2. Flooring Replacement Program. (\$20,000)

3. Water and Backflow Valve Replacement Program. (\$15,000)

101-3008-431-61-00 OP SUPP/MINOR EQUIP

88,000

1. Building Supplies and Equipment: Includes building maintenance supplies, minor equipment, custodial and sanitary supplies, and kitchen supplies for City Council and Commission/Committee meetings, and City facilities. (\$55,000)

2. Fuel for emergency generators located at the Civic Center complex, Point Vicente Interpretive Center (PVIC), and Hesse Park. (\$20,000)

3. Replacement of Appliances at PVIC: This rental facility experiences high usage throughout the year and some of the commercial grade appliances in the facility kitchen will need to be replaced. (\$10,000)

4. Replacement of Community Room chairs. (\$3,000)

Department: Public Works

Budget Program: Building Maintenance

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 101-3008-431-94-10 | EQUIP REPLACE CHARGE Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$5,000 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the year the equipment is acquired. | 32,500 |

Department: Public Works
Budget Program: Parks, Trails & Open Space Maintenance

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3009-431-32-00 | PROF/TECH SERVICE | -15,153 | -15,000 | -21,335 | -25,000 | -25,000 |
| | 101-3009-431-41-10 | WATER UTILITY SERVIC | -117,761 | -186,655 | -158,541 | -174,000 | -196,000 |
| | 101-3009-431-41-30 | LIGHT AND POWER | -1,101 | -1,136 | -1,158 | -1,500 | -1,500 |
| | 101-3009-431-43-00 | MAINTENANCE SERVICE | -880,629 | -683,595 | -662,334 | -902,300 | -877,300 |
| | 101-3009-431-59-20 | MEMBERSHIPS & DUES | 0 | -80,838 | -83,636 | -84,030 | -87,100 |
| | 101-3009-431-61-00 | OP SUPP/MINOR EQUIP | -28,960 | -30,880 | -64,303 | -100,000 | -59,600 |
| | 101-3009-431-69-00 | OTHER MISCELLANEOU | -13,733 | -13,956 | -13,980 | -14,300 | -14,600 |
| | 101-3009-431-73-00 | IMPROVEMENTS | -9,250 | 0 | 0 | -70,000 | -70,000 |
| Expenditure Subtotals | | | -1,066,587 | -1,012,061 | -1,005,288 | -1,371,130 | -1,331,100 |
| From Oth Agen | 224-3024-337-10-00 | MEASURE A | 0 | 160,641 | 100,000 | 105,000 | 105,000 |
| Interest | 224-3024-361-10-00 | INTEREST EARNINGS | 83 | 70 | 47 | 0 | 100 |
| Revenue Subtotals | | | 83 | 160,711 | 100,047 | 105,000 | 105,100 |
| Fr Measure A | 101-3009-391-10-00 | TRANSFERS IN | 160,641 | 100,000 | 82,000 | 105,000 | 105,000 |
| Fr Waste Redu | 101-3009-391-10-00 | TRANSFERS IN | 12,000 | 0 | 12,000 | 5,000 | 3,000 |
| Transfers In Subtotals | | | 172,641 | 100,000 | 94,000 | 110,000 | 108,000 |
| To Gen'l Fund | 224-3024-491-91-00 | TRANSFERS OUT | -160,641 | -100,000 | -82,000 | -105,000 | -105,000 |
| Transfers Out Subtotals | | | -160,641 | -100,000 | -82,000 | -105,000 | -105,000 |
| Net (Uses)/Resources Program Totals | | | -1,054,504 | -851,350 | -893,241 | -1,261,130 | -1,223,000 |

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| 101-3009-431-32-00 | PROF/TECH SERVICE | 25,000 |
| | 1. Ongoing Maintenance: Contract administration and inspection services for parks and trails. (\$15,000) | |
| | 2. Security services at City Parks and Open Space Locations: Services include security inspections of remote City areas, securing park entrance gates, and opening and closing restroom facilities. (\$10,000) | |
| 101-3009-431-41-10 | WATER UTILITY SERVICE | 196,000 |
| | Water to all park irrigation systems. | |
| 101-3009-431-41-30 | LIGHT AND POWER | 1,500 |
| | Power for landscape irrigation control boxes at the parks. | |
| 101-3009-431-43-00 | MAINTENANCE SERVICES | 877,300 |
| | Landscape maintenance services for parks, trails, and open space facilities. The budget allocation varies from year to year depending on the number of maintenance projects planned for each year. | |
| | 1. Landscape Maintenance at Parks and City facilities: Services include turf and ground cover care on a weekly basis, fertilization, playground maintenance, shrub and tree care, ball field maintenance, litter patrol on a seasonal and as-needed basis, maintenance of park furniture and other park amenities, and plant material replacement. (\$225,000) | |
| | 2. Irrigation Repairs: Annual maintenance to repair irrigation systems at City facilities. (\$25,000) | |
| | 3. Trails Maintenance: Provides for erosion control, vegetation clearance, and weed abatement on trails with designations that include pedestrian access and use. (\$48,300) | |
| | 4. Maintenance Repairs and Special Events: Includes miscellaneous minor repairs for facility parking lots, fences, signs, drainage, etc. that are not part of the regular maintenance effort. This budget item also includes site preparation for special events such as the 4th of July and Whale of a Day. (\$53,000) | |
| | 5. Fuel Modification/Weed Abatement - Brush clearance for the following areas: | |
| | a) Open Space Areas: The Los Angeles (LA) County Weed Abatement Division of the LA County Agricultural Commission and the LA County Fire Department require the City to perform annual | |

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

fuel modification on 36 City-owned parcels, as well as any additional locations identified by LA County. These costs will be partially funded with \$105,000 of Measure A maintenance monies. (\$251,000)

b) Parks and City-owned lots: Weed abatement activities at City park sites and semi-annual clearance of various fire roads and trails within the City boundaries. (\$25,000)

c) Annual County Discing Areas: The Los Angeles County Department of Agriculture performs annual discing of Grand View Park, Sunnyside Ridge, and west of Indian Peak Road. (\$10,000)

d) Palos Verdes Peninsula Land Conservancy (PVPLC) Trail Maintenance - PVPLC service requests for trail maintenance that are not covered by its service agreement with the City. (\$25,000)

6. Pest Control: Contract services to control infestation at City facilities. (\$25,000)

7. Annual Backflow Testing: California Water Service Company requires annual testing of backflow valves. (\$6,000)

8. Electrical Repairs: Repair of landscape lighting in all parks. (\$5,000)

9. Portable Toilets: Servicing of portable toilets located at Portuguese Bend Field, Abalone Cove Shoreline Park, Del Cerro Park, Subregion 1, the permanent handicapped accessible unit at Ryan Park, and at City-sponsored events. (\$20,000)

10. Miscellaneous One-time Maintenance Projects: Unanticipated one-time maintenance projects. (\$10,000)

Annual Maintenance Programs:

1. City Hall Tennis Court: Minor maintenance to maintain a safe playing surface. (\$5,000)

2. Ladera Linda Paddle Tennis Courts: Maintenance of two paddle tennis courts to maintain safe playing surfaces. (\$4,000)

3. Annual Play Surface Maintenance Program: Play areas at the various park sites will be resurfaced as needed. (\$23,000).

4. Parking Lot Resurfacing Program: Parking lots at the park sites will be resurfaced, as needed. (\$11,000)

5. Water Efficient Sprinkler Head Replacement Program: Systematic replacement of existing sprinkler heads with water efficient models. The upgrade effort began in FY 11-12 and is expected to be completed by FY14-15. (\$10,000)

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|-------------------|
| | <p>6. View Impairing Non-Native Vegetation Maintenance: Over the years, a number of non-native shrubs have grown up on City Right-Of-Way (ROW) locations and City-owned property that have degraded the ocean views from the public roadway and public trails along the Palos Verdes Drive West and Palos Verdes Drive South vehicular view corridors. In order to restore and protect these public views as called for in the City's General Plan, Coastal Specific Plan, and Coast Vision Plan, annual maintenance will be performed to remove non-native foliage from these areas. Funds will be budgeted in the Street Maintenance/Non-Pavement Program for City ROW areas, and in the Parks, Trails and Open Space Maintenance program for City-owned property. (\$16,000)</p> | |
| | <p>One-Time Small Projects:</p> | |
| | <p>1. Abalone Cove Beach Building improvements. (\$50,000)</p> | |
| | <p>2. Abalone Cove Shoreline Park Northwest Corner – landscape improvements and fence repair to the northwest corner of Abalone Cove Shoreline Park, at PVDS and Sea Cove Drive. (\$30,000)</p> | |
| 101-3009-431-59-20 | MEMBERSHIPS & DUES | 87,100 |
| | <p>1. Klondike Canyon Landslide Abatement District assessments for City-owned parcels. (\$40,500)</p> | |
| | <p>2. Abalone Cove Landslide Abatement District (ACLAD) assessments for City-owned parcels. The FY14-15 assessment reflects a 5% increase from FY13-14. (\$46,600)</p> | |
| 101-3009-431-61-00 | OP SUPP/MINOR EQUIP | 59,600 |
| | <p>1. Supplies and Equipment: Materials and equipment to maintain and repair City parks, trails, and open space areas. The annual allocation for Playground Safety Audit Repairs (\$5,000) has been moved from the Maintenance to the Supply/Equipment budget. This appropriation is also used for replacing playground equipment that is installed by the City's maintenance staff. (\$30,000)</p> | |
| | <p>2. Trash/Recycling Receptacles: Replacement of receptacles as needed. The recycling bins are funded with \$3,000 of Waste Reduction money. (\$5,000)</p> | |
| | <p>3. Recreation and Park Rules Sign Replacement: This is the second of a two-year program that will update the Park Rules signs at City facilities. (\$15,000)</p> | |
| | <p>4. Security Cameras - Eight security cameras were installed at the following locations: Civic Center complex (3), Eastview Park (2), Founders Park (1), the Forrestal Open Space gate (1), and the Gateway parking lot (1). The cameras are used to deter vandalism and illegal dumping. The City has contracted with a</p> | |

Department: Public Works

Budget Program: Parks, Trails & Open Space Maintenance

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| | security company that owns, maintains, and monitors the cameras. (\$9,600) | |
| 101-3009-431-69-00 | OTHER MISCELLANEOUS Storm Drain User Fee and Abalone Cove Sewer User Fee for City-owned parcels. | 14,600 |
| 101-3009-431-73-00 | IMPROVEMENTS Landslide Dewatering Well Reconstruction: As part of the Landslide Mitigation Measures that were adopted by the City Council in December 2012, one existing dewatering well in the landslide area will be rehabilitated each year over the next 19 years. | 70,000 |
| To Gen'l Fund | | |
| 224-3024-491-91-00 | TRANSFERS OUT Transfer from the Measure A Maintenance fund to Parks, Trails & Open Space Maintenance within the General Fund for fuel modification in the Open Space areas. | 105,000 |

Department: Public Works
Budget Program: Street Maintenance - Pavement

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PB Rd Maint | 202-3005-431-32-00 | PROF/TECH SERVICE | -6,373 | -8,508 | -10,010 | -17,400 | -24,500 |
| PB Rd Maint | 202-3005-431-43-00 | MAINTENANCE SERVICE | -512,241 | -517,217 | -448,373 | -550,000 | -550,000 |
| Expenditure Subtotals | | | -518,614 | -525,725 | -458,383 | -567,400 | -574,500 |
| Fr Prop C | 202-3005-391-10-00 | TRANSFERS IN | 500,300 | 516,400 | 227,658 | 522,000 | 526,000 |
| Transfers In Subtotals | | | 500,300 | 516,400 | 227,658 | 522,000 | 526,000 |
| Net (Uses)/Resources Program Totals | | | -18,314 | -9,325 | -230,725 | -45,400 | -48,500 |

Department: Public Works

Budget Program: Street Maintenance - Pavement

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|-------------------|
| <i>PB Rd Maint</i> | | |
| 202-3005-431-32-00 | PROF/TECH SERVICE | 24,500 |
| | 1. Portuguese Bend Road Maintenance: Increased inspection services for the Palos Verdes Drive South road repairs. These services are paid for with Proposition C funds. (\$16,000) | |
| | 2. Annual update of aerial surveys of roadways in the landslide area. Flight costs are \$5,400 and ground filming is \$3,100. (\$8,500) | |
| 202-3005-431-43-00 | MAINTENANCE SERVICES | 550,000 |
| | 1. Portuguese Bend Road Maintenance: Street maintenance costs for ongoing repairs to Palos Verdes Drive South (PVDS) through the landslide area. These maintenance costs are paid for with Proposition C funds. (\$510,000) | |
| | 2. Drainage System Maintenance: The drainage system south of PVDS within the landslide area requires frequent realignment so that it remains functional. The system drains the roadway and requires realignment several times throughout the rainy season, and is specifically due to the frequent landslide movement in the area. (\$40,000) | |

Department: Public Works
Budget Program: Street Maintenance - Non Pavement

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|------------------------------|--------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 1972 Act | 203-3010-431-32-00 | PROF/TECH SERVICE | -9,122 | -13,042 | -6,182 | -7,500 | -11,700 |
| 1972 Act | 203-3010-431-54-00 | LEGAL NOTICES AND AD | -338 | 0 | 0 | -500 | -500 |
| 1972 Act | 203-3010-431-94-20 | OVERHEAD CHARGES | -4,400 | -62,300 | -63,500 | -64,800 | -66,100 |
| Medians | 202-3003-431-32-00 | PROF/TECH SERVICE | -9,501 | -14,990 | -12,210 | -16,000 | -16,000 |
| Medians | 202-3003-431-41-10 | WATER UTILITY SERVICE | -62,173 | -70,402 | -85,727 | -83,000 | -113,000 |
| Medians | 202-3003-431-41-30 | LIGHT AND POWER | -6,081 | -7,163 | -7,022 | -7,000 | -7,000 |
| Medians | 202-3003-431-43-00 | MAINTENANCE SERVICE | -168,952 | -155,674 | -183,853 | -232,279 | -192,279 |
| Roadside | 202-3003-431-43-00 | MAINTENANCE SERVICE | -177,858 | -234,678 | -194,095 | -254,000 | -239,000 |
| Roadways | 202-3003-431-43-00 | MAINTENANCE SERVICE | -485,075 | -331,857 | -421,445 | -471,000 | -430,000 |
| Sidewalk/Ramp | 202-3003-431-32-00 | PROF/TECH SERVICE | -26,560 | -6,625 | -9,020 | -5,000 | -5,000 |
| Sidewalk/Ramp | 202-3003-431-43-00 | MAINTENANCE SERVICE | -76,487 | -161,189 | -17,849 | -255,000 | -255,000 |
| Street Signs | 202-3003-431-61-00 | OP SUPP/MINOR EQUIP | -20,798 | -45,916 | -46,496 | -77,000 | -77,000 |
| Street Sweep | 202-3003-431-43-00 | MAINTENANCE SERVICE | -117,275 | -123,877 | -127,152 | -140,000 | -140,000 |
| Tree Trim | 202-3003-431-43-00 | MAINTENANCE SERVICE | -219,962 | -224,201 | -223,264 | -210,000 | -230,000 |
| Expenditure Subtotals | | | -1,384,583 | -1,451,913 | -1,397,815 | -1,823,079 | -1,782,579 |
| Chg for Svcs | 202-3003-344-30-00 | SIDEWALK REPAIR | 0 | 2,500 | 2,000 | 4,000 | 4,100 |
| Chg for Svcs | 202-3003-344-50-00 | TREE TRIMMING FEES | 0 | 400 | 0 | 0 | 0 |
| From Oth Agen | 202-3003-335-30-30 | STATE GAS TAX 2103 | 412,088 | 585,289 | 341,944 | 616,055 | 454,998 |
| From Oth Agen | 202-3003-335-30-50 | STATE GAS TAX 2105 | 243,989 | 198,039 | 188,321 | 203,328 | 209,099 |
| From Oth Agen | 202-3003-335-30-60 | STATE GAS TAX 2106 | 147,690 | 133,043 | 135,560 | 139,590 | 167,528 |
| From Oth Agen | 202-3003-335-30-70 | STATE GAS TAX 2107 | 326,121 | 284,254 | 308,590 | 302,722 | 256,927 |
| From Oth Agen | 202-3003-335-30-75 | STATE GAS TAX 2107.5 | 12,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| Interest | 202-3003-361-10-00 | INTEREST EARNINGS | 1,347 | 2,402 | 2,471 | 2,730 | 1,610 |
| Interest | 203-3010-361-10-00 | INTEREST EARNINGS | 698 | 570 | 414 | 190 | 140 |
| Other Revenue | 202-3003-369-10-00 | ST MAINT MISC REVENU | 18,109 | 13,460 | 22,575 | 20,000 | 25,000 |
| Taxes | 203-3010-311-10-00 | ASSESSMENTS | 260,453 | 258,813 | 260,329 | 258,000 | 258,000 |
| Revenue Subtotals | | | 1,422,496 | 1,484,769 | 1,268,204 | 1,552,615 | 1,383,402 |
| Fr 1972 Act | 202-3003-391-10-00 | TRANSFERS IN | 204,000 | 200,000 | 199,077 | 190,000 | 200,000 |

Department: Public Works
Budget Program: Street Maintenance - Non Pavement

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Fr Beautificatio | 202-3003-391-10-00 | TRANSFERS IN | 165,200 | 116,000 | 193,000 | 214,000 | 224,000 |
| Fr Waste Red | 202-3003-391-10-00 | TRANSFERS IN | 0 | 40,000 | 10,000 | 57,000 | 47,000 |
| Transfers In Subtotals | | | 369,200 | 356,000 | 402,077 | 461,000 | 471,000 |
| To Street Impr | 202-3003-491-91-00 | TRANSFERS OUT | -4,419 | -52,661 | 0 | 0 | 0 |
| To Street Maint | 203-3010-491-91-00 | TRANSFERS OUT | -204,000 | -200,000 | -199,077 | -190,000 | -200,000 |
| Transfers Out Subtotals | | | -208,419 | -252,661 | -199,077 | -190,000 | -200,000 |
| Net (Uses)/Resources Program Totals | | | 198,694 | 136,195 | 73,389 | 536 | -128,177 |

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 1972 Act | | |
| 203-3010-431-32-00 | PROF/TECH SERVICE Provides for preparation of the annual Engineer's Report by the consulting engineer for the Citywide Landscape & Lighting Maintenance District (LLMD) -1972 Act – assessments (\$7,500), and the Los Angeles County administration fee for collecting and remitting assessments to the City (\$4,200). | 11,700 |
| 203-3010-431-54-00 | LEGAL NOTICES AND ADS Notices for public hearings for the Citywide Landscape & Lighting Maintenance District (LLMD) 1972 Act collection of assessments. | 500 |
| 203-3010-431-94-20 | OVERHEAD CHARGES The 1972 Act allows for the reimbursement of Public Works administrative overhead costs associated with establishing and administering the Citywide Landscape & Lighting Maintenance District (LLMD). | 66,100 |
| Medians | | |
| 202-3003-431-32-00 | PROF/TECH SERVICE This line item provides for assistance in contract administration, and to monitor and inspect contract maintenance activity on a regular basis. | 16,000 |
| 202-3003-431-41-10 | WATER UTILITY SERVICE Water service to all irrigated medians. | 113,000 |
| 202-3003-431-41-30 | LIGHT AND POWER Electrical power for medians which have electronic irrigation controllers and/or landscape lighting. This budget item includes power to Ocean Terrace, which is a special benefit median partially funded with \$1,040 of Landscape and Lighting Maintenance District (LLMD) assessments (1972 Act). | 7,000 |
| 202-3003-431-43-00 | MAINTENANCE SERVICES 1. Median Maintenance: Maintenance of landscaped center medians and street Right-Of-Ways (ROW's). The work includes turf areas, ground cover areas, irrigation systems, streets, shrubs, hardscapes, litter patrol, and weed abatement. (\$184,000) 2. Backflow Inspections: To meet the requirements of the California Water Service Company and the Los Angeles County Health Department, all backflow prevention devices are certified annually by a private contractor. (\$6,000) | 192,279 |

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|-------------------|
| | <p>3. Special Benefit Median Maintenance is partially funded with \$2,279 of the 1972 Act Landscape and Lighting Maintenance District (LLMD) assessments and includes:</p> <ul style="list-style-type: none">a. Rue Beaupre (\$535)b. Alta Vista (\$865)c. Ocean Terrace (\$879) | |
| Roadside | | |
| 202-3003-431-43-00 | MAINTENANCE SERVICES | 239,000 |
| | <p>1. Roadside Maintenance: Contract services for Roadside Maintenance include litter pick-up, sign repair and installation, clean-up of illegal dumping, vegetation removal, weed abatement, and fence and guardrail repair/replacement. (\$185,000)</p> <p>2. Roadside Irrigation Maintenance. (\$20,000)</p> <p>3. Roadway Repairs Due to Accidents: Repairs that are not included in regular roadway or roadside maintenance. The City attempts to recover repair costs associated with accidents from the parties that cause the damage. (\$30,000)</p> <p>4. View-Impairing Non-Native Vegetation Maintenance: Over the years, a number of non-native shrubs have grown up on the City Right-Of-Way (ROW) and City-owned property that have degraded the ocean views from the public roadway and public trails along the Palos Verdes Drive West and Palos Verdes Drive South vehicular view corridors. In order to restore and protect these public views as called out for in the City's General Plan, Coastal Specific Plan, and Coast Vision Plan, annual maintenance will be performed to remove non-native foliage from these areas. Funds will be budgeted in the Street Maintenance-Non-Pavement Program for City ROW areas, and in the Parks, Trails and Open Space Maintenance Program for City-owned property. (\$4,000)</p> | |
| Roadways | | |
| 202-3003-431-43-00 | MAINTENANCE SERVICES | 430,000 |
| | <p>1. Contract services for roadway maintenance and repairs, including roadway patching, crack-filling, pot-hole repairs, sidewalk grinding and patching, and root removal. (\$245,000)</p> <p>2. Contract services for the two-man Right-Of-Way (ROW) maintenance crew (twice a week) for various roadside maintenance and repairs throughout the City. (\$185,000)</p> | |
| Sidewalk/Ramp | | |
| 202-3003-431-32-00 | PROF/TECH SERVICE | 5,000 |
| | <p>Annual Sidewalk Geographic Information System (GIS) Theme Layer: The GIS sidewalk data is updated each time a sidewalk project is completed.</p> | |
| 202-3003-431-43-00 | MAINTENANCE SERVICES | 255,000 |

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|----------------|
|-----------|---------------------|----------------|

Sidewalk Repair Program: Sidewalks are repaired and replaced throughout the City on a five-year cycle. In addition to repairing and replacing sidewalks, the City performs sidewalk grinding, which provides a more efficient and less expensive alternative to repairing sidewalks that do not need to be replaced. Adjacent property owners reimburse the City for a portion of the expense to repair and replace sidewalks. The cost to repair sidewalks has increased due to a higher number of tree roots that are damaging the public infrastructure.

Street Signs

| | | |
|--------------------|----------------------------|---------------|
| 202-3003-431-61-00 | OP SUPP/MINOR EQUIP | 77,000 |
|--------------------|----------------------------|---------------|

1. Street Signs: This is a multi-year program to replace the aging blue street signs that are rusting and difficult to read. In addition to replacing aging street signs, non-compliant signs must also be replaced. (\$15,000)

2. Roadway Supplies/Equipment: Traffic safety devices and materials required to perform street maintenance activities including signs, sign posts, guardrails, guardrail posts, paint, sandbags, concrete, and asphalt. (\$40,000)

3. Roadway Reflective Markers: Reflective markers will be installed as an alternative to the mile-post replacement program. These markers serve as reference points on major arterials that do not have street addresses. Includes areas on Palos Verdes Drive West, Palos Verdes Drive South, and Palos Verdes Drive East. (\$5,000)

4. Cluster Bins for Trash/Recycling - Bus Shelters: Replacement of trash/recycling receptacles at bus shelters throughout the City. The cost of the bins is funded with Waste Reduction monies. (\$17,000)

Street Sweep

| | | |
|--------------------|-----------------------------|----------------|
| 202-3003-431-43-00 | MAINTENANCE SERVICES | 140,000 |
|--------------------|-----------------------------|----------------|

Street Sweeping: Contract services for the mechanical sweeping of streets Citywide. Approximately \$10,000 of this cost is reimbursed by Caltrans for sweeping Western Avenue twice per month. The sweeping schedule is as follows:

Western Avenue: Weekly
Hawthorne Boulevard: Twice Monthly
All Remaining Streets: Monthly
Additional Citywide Sweep: In The Fall
Various Areas: As Needed

To Street Maint

| | | |
|--------------------|----------------------|----------------|
| 203-3010-491-91-00 | TRANSFERS OUT | 200,000 |
|--------------------|----------------------|----------------|

Transfer from the 1972 Act Landscape & Lighting Maintenance District (LLMD) Fund to the Street Maintenance Fund for Street Landscape Maintenance activities. Street Landscape

Department: Public Works

Budget Program: Street Maintenance - Non Pavement

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|-------------------|
| | Maintenance has been established in the Street Maintenance Fund and contains expenditures that are fully eligible for funding under the 1972 Act. | |
| <i>Tree Trim</i> | | |
| 202-3003-431-43-00 | MAINTENANCE SERVICES Street Tree Trimming: Includes costs for removing tree limbs to provide a 16-foot clearance over sidewalks and streets and for the removal of fallen trees and tree limbs. Mulching costs of \$30,000 are included in the budget and are funded with Waste Reduction monies. | 230,000 |

Department: Public Works
Budget Program: Sewer Maintenance

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 101-3026-431-32-00 | PROF/TECH SERVICE | -37,180 | -10,807 | -13,246 | -58,000 | -58,000 |
| | 101-3026-431-43-00 | MAINTENANCE SERVICE | 0 | -2,500 | 0 | -10,000 | -10,000 |
| Expenditure Subtotals | | | -37,180 | -13,307 | -13,246 | -68,000 | -68,000 |
| Net (Uses)/Resources Program Totals | | | -37,180 | -13,307 | -13,246 | -68,000 | -68,000 |

Department: Public Works

Budget Program: Sewer Maintenance

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| 101-3026-431-32-00 | PROF/TECH SERVICE | 58,000 |
| | 1. Industrial Waste Monitoring: Throughout the year, the Los Angeles County Department of Public Works charges the City fees for sewer testing for hazardous materials and emergency response. (\$13,000) | |
| | 2. Sewer Pipe Filming & Investigation: Annual Closed Circuit Television (CCTV) inspections and monitoring of sewer pipes in the overflow area are part of a cleaning and pipe replacement program that supplements efforts by Los Angeles County. (\$30,000) | |
| | 3. Sewer System GIS Theme Layer: Add sewer data to GIS system. (\$15,000) | |
| 101-3026-431-43-00 | MAINTENANCE SERVICES | 10,000 |
| | This budget allows for the repair of small cracks in pipes identified in CCTV inspections, as a supplement to the services provided by Los Angeles County. The county repairs major cracks in pipes on an emergency basis. | |

Department: Public Works
Budget Program: Special District Maintenance

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| El Prado | 209-3019-431-32-00 | PROF/TECH SERVICE | -30 | -29 | -30 | 0 | 0 |
| El Prado | 209-3019-431-41-30 | LIGHT AND POWER | 0 | 0 | 0 | -300 | -300 |
| El Prado | 209-3019-431-43-00 | MAINTENANCE SERVICE | 0 | 0 | 0 | -700 | -700 |
| Subregion 1 | 223-3023-431-41-10 | WATER UTILITY SERVIC | -10,938 | -23,496 | -15,572 | -20,000 | -16,500 |
| Subregion 1 | 223-3023-431-41-30 | LIGHT AND POWER | -560 | -571 | -639 | -1,000 | -1,000 |
| Subregion 1 | 223-3023-431-43-00 | MAINTENANCE SERVICE | -59,612 | -40,819 | -32,908 | -50,000 | -50,000 |
| Expenditure Subtotals | | | -71,140 | -64,915 | -49,148 | -72,000 | -68,500 |
| Interest | 209-3019-361-10-00 | INTEREST EARNINGS | 56 | 49 | 49 | 50 | 40 |
| Interest | 223-3023-361-10-00 | INTEREST EARNINGS | 3,197 | 2,438 | 2,260 | 2,300 | 1,700 |
| Taxes | 209-3019-311-10-00 | ASSESSMENTS | 1,906 | 1,974 | 2,206 | 1,900 | 1,900 |
| Revenue Subtotals | | | 5,160 | 4,461 | 4,515 | 4,250 | 3,640 |
| Fr General Fun | 223-3023-391-10-00 | TRANSFERS IN | 70,000 | 60,000 | 65,000 | 61,000 | 46,000 |
| Transfers In Subtotals | | | 70,000 | 60,000 | 65,000 | 61,000 | 46,000 |
| Net (Uses)/Resources Program Totals | | | 4,020 | -454 | 20,367 | -6,750 | -18,860 |

Department: Public Works
Budget Program: Special District Maintenance

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| <i>El Prado</i> | | |
| 209-3019-431-41-30 | LIGHT AND POWER The line item provides for utility expenses in the El Prado area. | 300 |
| 209-3019-431-43-00 | MAINTENANCE SERVICES This line item provides for miscellaneous repairs as needed in the El Prado area. | 700 |
| <i>Subregion 1</i> | | |
| 223-3023-431-41-10 | WATER UTILITY SERVICE Water service to the Subregion 1 area. | 16,500 |
| 223-3023-431-41-30 | LIGHT AND POWER Electrical power to the Subregion 1 area. | 1,000 |
| 223-3023-431-43-00 | MAINTENANCE SERVICES In accordance with the development agreement for Subregion I, the City maintains certain improvements constructed by the developer. The cost of this maintenance service is partially funded by the interest earnings from a special Fund established by the developer. The interest revenue from this Fund is not sufficient to cover maintenance costs and must be subsidized with an annual General Fund transfer. | 50,000 |

Department: Public Works
Budget Program: Street Lighting - 1911 Act

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 211-3011-431-32-00 | PROF/TECH SERVICE | -7,891 | -7,503 | -11,068 | -93,000 | -8,000 |
| | 211-3011-431-41-30 | LIGHT AND POWER | -340,904 | -336,081 | -331,548 | -360,000 | -360,000 |
| | 211-3011-431-94-20 | OVERHEAD CHARGES | -74,900 | -76,400 | -77,900 | -79,500 | -81,100 |
| Expenditure Subtotals | | | -423,695 | -419,984 | -420,517 | -532,500 | -449,100 |
| Interest | 211-3011-361-10-00 | INTEREST EARNINGS | 7,114 | 5,419 | 4,774 | 4,400 | 3,500 |
| Taxes | 211-3011-311-10-00 | ASSESSMENTS | 497,744 | 504,991 | 524,670 | 525,000 | 525,000 |
| Revenue Subtotals | | | 504,857 | 510,410 | 529,444 | 529,400 | 528,500 |
| To Traff Sig Mn | 211-3011-491-91-00 | TRANSFERS OUT | -67,633 | -72,688 | -69,705 | -99,000 | -99,000 |
| Transfers Out Subtotals | | | -67,633 | -72,688 | -69,705 | -99,000 | -99,000 |
| Net (Uses)/Resources Program Totals | | | 13,529 | 17,738 | 39,222 | -102,100 | -19,600 |

Department: Public Works
Budget Program: Street Lighting - 1911 Act

| Account # | Account Description | Budget FY14-15 |
|-------------------------|--|-------------------|
| 211-3011-431-32-00 | PROF/TECH SERVICE Administrative fee paid to Los Angeles County to collect the street lighting assessment on the property tax bill. (\$8,000) | 8,000 |
| 211-3011-431-41-30 | LIGHT AND POWER Electrical service for street lighting Citywide. This does not include traffic signals, which are budgeted in the Traffic Management Program. | 360,000 |
| 211-3011-431-94-20 | OVERHEAD CHARGES The 1911 Act allows for the reimbursement of Public Works administrative overhead costs associated with establishing and administering the lighting district. | 81,100 |
| To Traff Sig Mnt | | |
| 211-3011-491-91-00 | TRANSFERS OUT Funding transfer for traffic signal maintenance accounted for in the Street Maintenance Fund. | 99,000 |

Department: Public Works
Budget Program: Beautification - Recycling

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 212-3012-431-11-00 | SALARY & WAGES - FT | -10,462 | -11,223 | -11,414 | 0 | 0 |
| | 212-3012-431-12-00 | SALARY & WAGES - PT | -4,814 | 0 | 0 | 0 | 0 |
| | 212-3012-431-29-00 | EMPLOYEE BENEFITS | 0 | -4,500 | -4,600 | 0 | 0 |
| | 212-3012-431-94-20 | OVERHEAD CHARGES | -61,100 | -4,500 | -4,600 | 0 | 0 |
| Expenditure Subtotals | | | -76,376 | -20,223 | -20,614 | 0 | 0 |
| Interest | 212-3012-361-10-00 | INTEREST EARNINGS | 4,254 | 3,347 | 3,263 | 1,530 | 690 |
| Other Revenue | 212-3012-367-10-00 | HAULER RECYCLE FEE | 296,000 | 308,387 | 148,000 | 0 | 0 |
| Revenue Subtotals | | | 300,254 | 311,734 | 151,263 | 1,530 | 690 |
| To Street Impr | 212-3012-491-91-00 | TRANSFERS OUT | 0 | -26,810 | 0 | -473,690 | 0 |
| To Street Maint | 212-3012-491-91-00 | TRANSFERS OUT | -165,200 | -116,000 | -193,000 | -214,000 | -224,000 |
| Transfers Out Subtotals | | | -165,200 | -142,810 | -193,000 | -687,690 | -224,000 |
| Net (Uses)/Resources Program Totals | | | 58,678 | 148,701 | -62,351 | -686,160 | -223,310 |

Department: Public Works

Budget Program: Beautification - Recycling

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

To Street Maint

| | | |
|--------------------|----------------------|----------------|
| 212-3012-491-91-00 | TRANSFERS OUT | 224,000 |
|--------------------|----------------------|----------------|

Transfer to Street Maintenance for median maintenance costs. The accumulated balance of this fund is expected to be about \$300,000 on June 30, 2014, which is sufficient to provide for one additional year of median maintenance in FY14-15.

Department: Public Works
Budget Program: Waste Reduction

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | 213-3013-431-11-00 | SALARY & WAGES - FT | -48,537 | -48,810 | -52,155 | -49,800 | -52,900 |
| | 213-3013-431-29-00 | EMPLOYEE BENEFITS | -13,289 | -19,500 | -19,700 | -20,500 | -21,800 |
| | 213-3013-431-32-00 | PROF/TECH SERVICE | -47,630 | -49,054 | -47,791 | -45,000 | -45,000 |
| | 213-3013-431-33-00 | LEGAL SERVICES | -8,146 | -4,099 | -1,403 | 0 | -1,000 |
| | 213-3013-431-43-00 | MAINTENANCE SERVICE | -669 | -1,728 | -375 | -3,000 | -3,500 |
| | 213-3013-431-53-00 | POSTAGE | -1,320 | -759 | -3,193 | -4,000 | -5,500 |
| | 213-3013-431-54-00 | LEGAL NOTICES AND AD | 0 | 0 | -1,034 | -1,000 | -1,200 |
| | 213-3013-431-55-00 | PRINTING & BINDING | -5,709 | -13,796 | -9,442 | -13,000 | -13,900 |
| | 213-3013-431-56-00 | MILEAGE REIMBURSE | -241 | -281 | -317 | -300 | -350 |
| | 213-3013-431-57-00 | MEETINGS & CONFRNC | -35 | -72 | 0 | -300 | -400 |
| | 213-3013-431-59-20 | MEMBERSHIPS & DUES | -100 | 0 | -100 | -100 | -300 |
| | 213-3013-431-61-00 | OP SUPP/MINOR EQUIP | -14,279 | -743 | -202 | -8,500 | -8,500 |
| | 213-3013-431-93-00 | CITY GRANTS | -11,843 | -14,239 | -13,202 | -15,200 | -14,700 |
| | 213-3013-431-94-20 | OVERHEAD CHARGES | -7,800 | -8,000 | -8,200 | -8,400 | -8,600 |
| Expenditure Subtotals | | | -159,599 | -161,081 | -157,113 | -169,100 | -177,650 |
| Chg for Svcs | 213-3013-368-10-00 | AB 939 FEES | 210,870 | 207,034 | 216,581 | 206,000 | 210,000 |
| From Oth Agen | 213-3013-334-10-00 | STATE GRANTS | 31,301 | 10,372 | 36,276 | 12,000 | 0 |
| From Oth Agen | 213-3013-334-10-00 | USED OIL PAYMENT PG | 38,304 | 13,161 | 22,552 | 12,000 | 12,000 |
| Interest | 213-3013-361-10-00 | INTEREST EARNINGS | 990 | 1,042 | 902 | 720 | 800 |
| Other Revenue | 213-3013-369-10-00 | MISC REVENUES | 9,072 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 290,538 | 231,609 | 276,311 | 230,720 | 222,800 |
| To Parks Maint | 213-3013-491-91-00 | TRANSFERS OUT | -12,000 | 0 | -12,000 | -5,000 | -3,000 |
| To Street Impr | 213-3013-491-91-00 | TRANSFERS OUT | -41,000 | -70,000 | 0 | 0 | 0 |
| To Street Maint | 213-3013-491-91-00 | TRANSFERS OUT | 0 | -40,000 | -10,000 | -57,000 | -47,000 |
| Transfers Out Subtotals | | | -53,000 | -110,000 | -22,000 | -62,000 | -50,000 |
| Net (Uses)/Resources Program Totals | | | 77,939 | -39,472 | 97,198 | -380 | -4,850 |

Department: Public Works

Budget Program: Waste Reduction

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 213-3013-431-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 52,900 |
| 213-3013-431-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 21,800 |
| 213-3013-431-32-00 | PROF/TECH SERVICE Consultant services will assist in implementing the following items: 1. Source Reduction and Recycling Element (SRRE) program, including implementation of new State-mandated programs. (\$30,000) 2. Used Oil Program. (\$3,000) 3. Los Angeles Regional Agency (LARA): City's annual contribution for representation to the State Board and CalRecycle, as well as annual reporting on recycling and combined outreach efforts. (\$6,000) 4. Public Outreach activities for the City's Used Oil Recycling program, combined with National Pollution Discharge Elimination System (NPDES) storm water pollution prevention activities. (\$6,000) | 45,000 |
| 213-3013-431-33-00 | LEGAL SERVICES Legal review of notices and agreements related to public hearing on the Solid Waste rate adjustments. | 1,000 |
| 213-3013-431-43-00 | MAINTENANCE SERVICES Contracted maintenance services for site preparation for City-sponsored events and traffic control plan implementation, including household hazardous waste roundups, e-waste pickup service, and document shredding. | 3,500 |
| 213-3013-431-53-00 | POSTAGE 1. Postage contribution for the City Newsletter. (\$4,000) 2. Postage for public education materials. (\$1,500) | 5,500 |
| 213-3013-431-54-00 | LEGAL NOTICES AND ADS | 1,200 |

Department: Public Works

Budget Program: Waste Reduction

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|-------------------|
| | Legal notice advertising for projects funded with Waste Reduction monies, as well as various waste reduction and NPDES programs and events. | |
| 213-3013-431-55-00 | PRINTING & BINDING The budget provides for the printing of materials related to the following activities: 1. Printing cost contribution for the City Newsletter for advertising City recycling programs. (\$8,500) 2. Public outreach material for recycling education, as well as the used oil and NPDES programs. (\$3,200) 3. Recycler of the Month cards. (\$2,200) | 13,900 |
| 213-3013-431-56-00 | MILEAGE REIMBURSE The City reimburses staff for use of personal vehicles when conducting business on behalf of the city. | 350 |
| 213-3013-431-57-00 | MEETINGS & CONFRNCS Charges for expenses incurred for authorized City meetings and conferences. Expenses include registration fees and other miscellaneous expenses. | 400 |
| 213-3013-431-59-20 | MEMBERSHIPS & DUES Dues for the City's membership in various solid waste organizations. | 300 |
| 213-3013-431-61-00 | OP SUPP/MINOR EQUIP Funds to be used for the purchase of the following supplies: 1. Promotional items for used oil and filter recycling, such as containers, funnels and oil changing floor mats, using Used Oil Payment Program funds. (\$6,000) 2. Miscellaneous recycling items such as bins, signs, labels, etc. (\$2,500) | 8,500 |
| 213-3013-431-93-00 | CITY GRANTS Waste Reduction revenues fund the following grants and incentive programs for residents: 1. Composting Bins (\$1,200) | 14,700 |

Department: Public Works

Budget Program: Waste Reduction

| Account # | Account Description | Budget FY14-15 |
|---------------------------|--|---------------------------|
| | 2. School Recycling Drive (\$500) | |
| | 3. Recycler of the Month (\$13,000) | |
| 213-3013-431-94-20 | OVERHEAD CHARGES | 8,600 |
| | The Waste Reduction program is charged with a share of the Public Works Department overhead. This overhead charge reflects the program's use of City facilities and supervising personnel to manage the program. | |
| To Parks Maint | | |
| 213-3013-491-91-00 | TRANSFERS OUT | 3,000 |
| | Transfer to Parks Maintenance for replacement of recycling bins. | |
| To Street Maint | | |
| 213-3013-491-91-00 | TRANSFERS OUT | 47,000 |
| | Transfer to Street Maintenance for the following: | |
| | 1. Mulching tree trimming material and utilizing the recycled material at trails, medians and parks throughout the City. (\$30,000) | |
| | 3. Replacement of trash/recycling receptacles at bus shelters throughout the City. (\$17,000) | |

Department: Public Works
Budget Program: Transit

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| AQMD | 214-3014-431-43-00 | MAINTENANCE SERVICE | -50,000 | 0 | 0 | -50,000 | -50,000 |
| Prop A | 216-3016-431-43-00 | MAINTENANCE SERVICE | -611,444 | -577,069 | -575,417 | -553,040 | -574,823 |
| Prop A | 216-3016-431-55-00 | PRINTING & BINDING | -1,217 | -2,048 | -2,027 | -2,000 | -2,000 |
| Prop A | 216-3016-431-73-00 | IMPROVEMENTS | -3,200 | 0 | -2,500 | -56,800 | -20,000 |
| Prop A | 216-3016-431-94-20 | OVERHEAD CHARGES | -3,000 | -3,100 | -3,200 | -3,300 | 0 |
| Expenditure Subtotals | | | -668,860 | -582,217 | -583,144 | -665,140 | -646,823 |
| From Oth Agen | 214-3014-338-30-00 | AB 2766 REVENUES | 47,067 | 52,388 | 50,807 | 50,000 | 50,000 |
| From Oth Agen | 216-3016-338-20-00 | PROP A SALES TAX | 578,859 | 626,794 | 662,802 | 713,123 | 737,443 |
| Interest | 214-3014-361-10-00 | INTEREST EARNINGS | 131 | 191 | 305 | 270 | 210 |
| Interest | 216-3016-361-10-00 | INTEREST EARNINGS | 340 | 242 | 912 | 590 | 0 |
| Other Revenue | 216-3016-369-10-00 | MISC REVENUES | 65,000 | 0 | 60,000 | 0 | 0 |
| Revenue Subtotals | | | 691,397 | 679,614 | 774,826 | 763,983 | 787,653 |
| To CIP | 216-3016-491-91-00 | TRANSFERS OUT | 0 | 0 | 0 | -412,000 | -48,000 |
| To Prop A | 214-3014-491-91-00 | TRANSFERS OUT | 0 | 0 | 0 | -54,910 | 0 |
| Transfers Out Subtotals | | | 0 | 0 | 0 | -466,910 | -48,000 |
| Net (Uses)/Resources Program Totals | | | 22,537 | 97,397 | 191,682 | -368,067 | 92,830 |

Department: Public Works

Budget Program: Transit

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| AQMD | | |
| 214-3014-431-43-00 | MAINTENANCE SERVICES The City's annual contribution to the Palos Verdes Peninsula Transit Authority/Dial-A-Ride-Lift programs will be \$619,823 for FY14-15. A combination of \$569,823 of Proposition A funds and \$50,000 of AQMD funds will be used to fund this transit program. (\$50,000) | 50,000 |
| Prop A | | |
| 216-3016-431-43-00 | MAINTENANCE SERVICES 1. The City's annual contribution to the Palos Verdes Peninsula Transit Authority/Dial-A-Ride-Lift programs will be \$619,823 for FY14-15. A combination of \$569,823 of Proposition A funds and \$50,000 of AQMD funds will be used to fund this transit program. (\$757,143) 2. Proposition A funds are used to maintain the City's bus shelters. (\$5,000). | 574,823 |
| 216-3016-431-55-00 | PRINTING & BINDING Proposition A funds are used to subsidize a portion of City Newsletter printing costs for advertising City transit programs. | 2,000 |
| 216-3016-431-73-00 | IMPROVEMENTS Bus Stop Shelter Improvements are funded with Proposition A funds. | 20,000 |
| To CIP | | |
| 216-3016-491-91-00 | TRANSFERS OUT | 48,000 |

Department: Public Works
Budget Program: Abalone Cove Sewer Maintenance

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 225-3025-431-11-00 | SALARY & WAGES - FT | -8,842 | -10,089 | -10,570 | -10,300 | -10,300 |
| | 225-3025-431-29-00 | EMPLOYEE BENEFITS | -3,306 | -3,000 | -3,000 | -3,100 | -3,100 |
| | 225-3025-431-32-00 | PROF/TECH SERVICE | -3,400 | -6,993 | -6,162 | -5,700 | -5,800 |
| | 225-3025-431-41-30 | LIGHT AND POWER | -3,386 | -3,182 | -2,664 | -4,000 | -4,000 |
| | 225-3025-431-43-00 | MAINTENANCE SERVICE | -26,305 | -99,296 | -41,447 | -82,000 | -82,000 |
| | 225-3025-431-54-00 | LEGAL NOTICES AND AD | 0 | 0 | 0 | -500 | -500 |
| Expenditure Subtotals | | | -45,240 | -122,561 | -63,842 | -105,600 | -105,700 |
| Charges for Se | 225-3025-344-60-00 | SEWER USER FEE | 1,181 | 1,217 | 1,241 | 0 | 0 |
| Interest | 225-3025-361-10-00 | INTEREST EARNINGS | 262 | 289 | 121 | 80 | 80 |
| Taxes | 225-3025-311-10-00 | ASSESSMENTS | 49,432 | 52,948 | 48,415 | 54,000 | 55,080 |
| Revenue Subtotals | | | 50,875 | 54,454 | 49,777 | 54,080 | 55,160 |
| Fr Gen'l Fund | 225-3025-391-10-00 | TRANSFERS IN | 32,700 | 10,700 | 10,700 | 50,700 | 50,700 |
| Transfers In Subtotals | | | 32,700 | 10,700 | 10,700 | 50,700 | 50,700 |
| Net (Uses)/Resources Program Totals | | | 38,335 | -57,407 | -3,365 | -820 | 160 |

Department: Public Works

Budget Program: Abalone Cove Sewer Maintenance

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|---------------------------|
| 225-3025-431-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 10,300 |
| 225-3025-431-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 3,100 |
| 225-3025-431-32-00 | PROF/TECH SERVICE 1. Consultant services to prepare the Annual Engineer's Report for the Abalone Cove Sewer Maintenance District Fee. (\$4,500) 2. 24-hour answering service for maintenance calls. (\$1,200) 3. County administrative fee for collecting and remitting property assessments. (\$100) | 5,800 |
| 225-3025-431-41-30 | LIGHT AND POWER Electricity cost for the pump station communication system. | 4,000 |
| 225-3025-431-43-00 | MAINTENANCE SERVICES On-going operation and maintenance of the sewer facilities. | 82,000 |
| 225-3025-431-54-00 | LEGAL NOTICES AND ADS Legal notice/publication for public hearing on the Abalone Cove Sewer Maintenance Assessment District. | 500 |

Department: Public Works
Budget Program: Ginsburg Cultural Arts Building

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 227-3027-431-69-00 | OTHER MISCELLANEOU | -20,000 | -25,000 | -20,000 | -20,000 | 0 |
| Expenditure Subtotals | | | -20,000 | -25,000 | -20,000 | -20,000 | 0 |
| Interest | 227-3027-361-10-00 | INTEREST EARNINGS | 792 | 534 | 410 | 480 | 260 |
| Revenue Subtotals | | | 792 | 534 | 410 | 480 | 260 |
| Net (Uses)/Resources Program Totals | | | -19,208 | -24,466 | -19,590 | -19,520 | 260 |

Department: Public Works
Budget Program: Donor Restricted Contributions

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 228-5028-451-32-00 | PROF/TECH SERVICE | 0 | 0 | -6,444 | 0 | 0 |
| | 228-5028-451-61-00 | OP SUPP/MINOR EQUIP | 0 | 0 | -3,529 | 0 | 0 |
| Expenditure Subtotals | | | 0 | 0 | -9,973 | 0 | 0 |
| Interest | 228-5028-361-10-00 | INTEREST EARNINGS | 1,682 | 1,290 | 1,144 | 1,220 | 1,850 |
| Other Revenue | 228-5028-365-90-00 | DONATIONS - RESTRICT | 0 | 0 | 445,468 | 0 | 0 |
| Revenue Subtotals | | | 1,682 | 1,290 | 446,612 | 1,220 | 1,850 |
| Net (Uses)/Resources Program Totals | | | 1,682 | 1,290 | 436,639 | 1,220 | 1,850 |

Department: Public Works
Budget Program: Community Development Block Grant

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ADA 1 | 310-3093-461-73-00 | IMPROVEMENTS | -52,655 | -49,337 | 0 | -64,785 | 0 |
| ADA 2 | 310-3097-461-73-00 | IMPROVEMENTS | 0 | -26,847 | 0 | -91,918 | -197,687 |
| Admin | 310-3091-461-32-00 | PROF/TECH SERVICE | -15,340 | -11,865 | 0 | 0 | 0 |
| Drainage | 310-3095-461-73-00 | IMPROVEMENTS | 0 | 0 | -66,006 | 0 | 0 |
| HIP | 310-3092-461-32-00 | PROF/TECH SERVICE | -103,489 | -127,490 | -143,002 | -55,000 | 0 |
| Expenditure Subtotals | | | -171,483 | -215,539 | -209,008 | -211,703 | -197,687 |
| ADA 1 | 310-3093-331-10-00 | GRANT INCOME | 15,685 | 6,891 | 33,145 | 0 | 0 |
| ADA 2 | 310-3097-331-10-00 | GRANT INCOME | 0 | 26,847 | 0 | 91,918 | 197,687 |
| Admin | 310-3091-331-10-00 | GRANT INCOME | 15,340 | 11,865 | 0 | 0 | 0 |
| HIP | 310-3092-331-10-00 | GRANT INCOME | 103,489 | 127,491 | 143,002 | 55,000 | 0 |
| Other | 310-3095-331-10-00 | GRANT INCOME | 0 | 0 | 66,006 | 0 | 0 |
| Revenue Subtotals | | | 134,514 | 173,094 | 242,153 | 146,918 | 197,687 |
| Fr Gen'l Fund | 310-3093-391-10-00 | TRANSFERS IN | 36,970 | 0 | 9,302 | 0 | 0 |
| Transfers In Subtotals | | | 36,970 | 0 | 9,302 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | 1 | -42,445 | 42,447 | -64,785 | 0 |

Department: Public Works

Budget Program: Community Development Block Grant

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

ADA 2

| | | |
|---------------------------|---------------------|----------------|
| 310-3097-461-73-00 | IMPROVEMENTS | 197,687 |
|---------------------------|---------------------|----------------|

FY14-15 Americans with Disabilities Act (ADA) Improvement Project: ADA access improvements along Palos Verdes Drive West (PVDW) between Hawthorne Blvd. and Rue Beaupre, including 800 feet of new sidewalks, three upgraded access ramps, and an ADA accessible bus stop and shelter.

The total project budget is \$483,800, with \$325,000 spent in the CIP Fund (Building Improvements) and \$158,800 spent in the Community Development Block Grant (CDBG) Fund.

The remaining portion of this appropriation (\$38,887) will be used for contract management services to administer the project and the CDBG Program. Any administrative costs that are not covered by CDBG funding will be charged to the Public Works Administration budget program in the General Fund.

Department: Public Works
Budget Program: Equipment Replacement - Vehicles

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 681-3081-499-43-00 | MAINTENANCE SERVICE | -17,650 | -21,130 | -16,433 | -22,000 | -22,200 |
| | 681-3081-499-76-00 | VEHICLES | -1,259 | -3,438 | 0 | -59,910 | -50,000 |
| Expenditure Subtotals | | | -18,909 | -24,567 | -16,433 | -81,910 | -72,200 |
| | 681-3081-392-10-00 | PROCEED OF ASSET DI | 10,100 | 0 | 0 | 0 | 0 |
| Chg for Svcs | 681-3081-381-20-00 | INTERFUND CHG VEHIC | 11,600 | 52,000 | 22,000 | 31,100 | 41,300 |
| Revenue Subtotals | | | 21,700 | 52,000 | 22,000 | 31,100 | 41,300 |
| From AQMD | 681-3081-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 54,910 | 0 |
| Transfers In Subtotals | | | 0 | 0 | 0 | 54,910 | 0 |
| Net (Uses)/Resources Program Totals | | | 2,791 | 27,433 | 5,567 | 4,100 | -30,900 |

Department: Public Works

Budget Program: Equipment Replacement - Vehicles

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 681-3081-499-43-00 | MAINTENANCE SERVICES This line item represents the cost of vehicle repairs and fuel for all City vehicles. | 22,200 |
| 681-3081-499-76-00 | VEHICLES FY14-15 Purchases: Cargo Trailer \$10,000 Maintenance Pick-Up Truck \$40,000 | 50,000 |

Department: Public Works
Budget Program: Improv Authority - Portuguese Bend

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 285-3088-431-32-00 | PROF/TECH SERVICE | -36,235 | -27,806 | -27,272 | -41,800 | -32,800 |
| | 285-3088-431-41-30 | LIGHT AND POWER | -5,421 | -5,561 | -5,594 | -6,000 | -6,500 |
| | 285-3088-431-43-00 | MAINTENANCE SERVICE | -40,808 | -19,239 | -16,847 | -71,300 | -58,300 |
| Expenditure Subtotals | | | -82,464 | -52,606 | -49,712 | -119,100 | -97,600 |
| Interest | 285-3088-361-10-00 | INTEREST EARNINGS | 472 | 0 | 0 | 820 | 640 |
| Revenue Subtotals | | | 472 | 0 | 0 | 820 | 640 |
| Fr Gen'l Fund | 285-3088-391-10-00 | TRANSFERS IN | 101,000 | 60,000 | 106,000 | 70,000 | 40,000 |
| Transfers In Subtotals | | | 101,000 | 60,000 | 106,000 | 70,000 | 40,000 |
| Net (Uses)/Resources Program Totals | | | 19,008 | 7,394 | 56,288 | -48,280 | -56,960 |

Department: Public Works

Budget Program: Improv Authority - Portuguese Bend

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|---------------------------|
| 285-3088-431-32-00 | PROF/TECH SERVICE | 32,800 |
| | 1. Annual independent auditing services. (\$2,800) | |
| | 2. Contract services for GPS monitoring and surveying. (\$30,000) | |
| 285-3088-431-41-30 | LIGHT AND POWER | 6,500 |
| | The FY14-15 budget allocation provides for an 8% increase in the cost of electric power for the dewatering wells in the Portuguese Bend Landslide Area. | |
| 285-3088-431-43-00 | MAINTENANCE SERVICES | 58,300 |
| | 1. Contract services to regularly monitor the dewatering wells in the Portuguese Bend Landslide Area. (\$3,300) | |
| | 2. Contract services for storm and well water drainage facility maintenance, erosion control, and debris/retention basin cleaning and maintenance activities. (\$30,000) | |
| | 4. Burma Road Annual Maintenance: Grading and repairs to damaged sections of the roadway will be done to maintain safe access to this area for the County Fire Department and the utility companies. (\$25,000) | |

Department: Public Works
Budget Program: Improv Authority - Abalone Cove

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 795-3089-431-32-00 | PROF/TECH SERVICE | -16,235 | -12,043 | -12,452 | -19,800 | -17,800 |
| | 795-3089-431-41-30 | LIGHT AND POWER | -16,812 | -16,481 | -15,855 | -17,000 | -17,000 |
| | 795-3089-431-43-00 | MAINTENANCE SERVICE | -7,130 | -58,555 | -63,081 | -13,500 | -32,500 |
| | 795-3089-431-69-00 | OTHER MISCELLANEOU | -2,847 | -2,890 | -2,890 | -3,000 | -3,000 |
| Expenditure Subtotals | | | -43,024 | -89,968 | -94,277 | -53,300 | -70,300 |
| Interest | 795-3089-361-10-00 | INTEREST EARNINGS | 2,578 | 5 | 6 | 3,300 | 2,300 |
| Revenue Subtotals | | | 2,578 | 5 | 6 | 3,300 | 2,300 |
| | 795-3089-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 20,000 | 35,000 |
| Transfers In Subtotals | | | 0 | 0 | 0 | 20,000 | 35,000 |
| Net (Uses)/Resources Program Totals | | | -40,446 | -89,963 | -94,271 | -30,000 | -33,000 |

Department: Public Works

Budget Program: Improv Authority - Abalone Cove

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|---------------------------|
| 795-3089-431-32-00 | PROF/TECH SERVICE | 17,800 |
| | 1. Annual independent auditing services. (\$2,800) | |
| | 2. Contract services for GPS monitoring and surveying. (\$15,000) | |
| 795-3089-431-41-30 | LIGHT AND POWER | 17,000 |
| | This line item provides electric power for dewatering wells. | |
| 795-3089-431-43-00 | MAINTENANCE SERVICES | 32,500 |
| | As the dewatering wells age, repairs to the equipment will likely increase. This budget allocation provides for the following services: | |
| | 1. Contract services to regularly monitor dewatering wells in the Abalone Cove Landslide Area. (\$2,500) | |
| | 2. Repair existing dewatering well drainage lines. (\$30,000) | |
| 795-3089-431-69-00 | OTHER MISCELLANEOUS | 3,000 |
| | Storm Drain User Fee for RDA-owned parcel at Abalone Cove Shoreline Park. | |

INFRASTRUCTURE IMPROVEMENTS

Infrastructure is defined as the City's roadways, sewer systems, storm drain systems, parks, buildings, and other City facilities. The Public Works Department manages the maintenance and improvement of the City's infrastructure.

On the City's books, infrastructure is carried at its historical cost of \$159.7 million, less \$78.0 million of depreciation as of June 30, 2013. About one-quarter of the infrastructure cost was estimated at 1973 value, when the City was incorporated and assets were transferred from the county. Most of the infrastructure has estimated useful life ranging from 30 to 50 years. We can roughly estimate the hypothetical replacement cost of this infrastructure with a simple calculation. If the increase of the Consumer Price Index (CPI) is applied to the historical cost of the assets (average of 3.28% since 1973), then today's estimated replacement cost is more than \$300 million. The actual replacement cost of the City's infrastructure assets may be greater than this hypothetical estimate. In addition, this hypothetical estimate does not provide for any enhancements of infrastructure, only the replacement of existing infrastructure.

The City uses its restricted funding sources first, before unrestricted sources such as the General Fund. The following is a summary of restricted funding typically available for the City's infrastructure.

- Grants and contributions – includes Community Development Block Grant (CDBG), highway safety grants, transportation improvement grants, coastal development grants, and restricted donations. The City uses its annual CDBG allocation primarily for projects to improve compliance with the Americans with Disabilities Act (ADA). Other grants are competitive, and may not be received each year. Grants typically come with very restrictive requirements and are awarded for a specific project. The City has been awarded grants for just about all types of infrastructure, but routinely wins grants for roadway safety improvements.
- Transportation sales tax – includes Proposition C and Measure R. These revenue sources total about \$1 million annually and may be used for improvements to the City's arterial streets. However, more than \$0.5 million each year is dedicated to maintenance of Palos Verdes Drive South in the landslide area of the City.
- Developer fees – includes Quimby and Environmental Excise Tax (EET). These fees are collected to mitigate the impact of development, when various building projects are permitted in the City. The revenue is unpredictable, and can range from small amounts annually (less than \$100,000) to millions of dollars occasionally collected from a single large project. Quimby money must be used for park development, which can include acquisition of parkland or construction of park buildings and facilities. EET money can be used for any type of City facility.

- User fees – includes the Water Quality Flood Protection storm drain user fee. The City receives about \$1.3 million annually for the maintenance and improvement of its storm drain systems. The user fee sunsets in 2016.

If restricted funding is not available, then infrastructure projects must compete for General Fund money. Based upon the City Council's Reserve Policy, each year the General Fund transfers amounts equivalent to Transient Occupancy Tax (TOT) revenue and prior year favorable expenditure variances into the Capital Improvement Projects Fund. The City's TOT revenue is expected to be about \$4.0 million for FY14-15.

Public Works and Finance Staff work together each year to update the City's Five-Year Capital Improvement Plan. Funding and priorities are identified, and projects are proposed. The Plan document, which only includes projects with cost estimates of \$100,000 or more, is included as an Appendix to this section of the budget document.

The programs listed within this section of the budget document are components of the Capital Improvement Projects Fund and the Water Quality Flood Protection Fund, and are organized by type of infrastructure. A summary of total infrastructure project expenditures by fund follows.

| Projects | FY14-15 |
|--|----------------------|
| ADA Transition Plan Projects | \$ 400,000 |
| RPV TV Building Improvements | 110,000 |
| Hesse Park/Ryan Park Fiber Optic Cabling | 260,000 |
| Civic Center Air Conditioning | 120,000 |
| New Landslide Dewatering Wells | 360,000 |
| Eastview Dog Park | 50,000 |
| Gateway Park Development | 200,000 |
| Hesse Park Parking Lot | 210,000 |
| Lower Hesse Park Improvements | 500,000 |
| PVIC Screening Wall | 110,000 |
| Sunnyside Segment Trail | 465,000 |
| Arterial Street Rehabilitation | 2,500,000 |
| Residential Street Rehabilitation | 3,000,000 |
| Drainage Area Monitoring System | 300,000 |
| Storm Water Quality Regional Project | 100,000 |
| Engineering and Grant Administration | 150,000 |
| Subtotal Capital Improvement Projects Fund | \$ 8,835,000 |
| Projects | FY14-15 |
| Altamira Canyon Drainage Project Study Report | \$ 500,000 |
| South Hawthorne/Via Frascati Drainage Improvements | 440,000 |
| Sacred Cove/PVDS Drainage Improvement | 450,000 |
| Storm Drain Lining Program | 335,278 |
| Storm Drain Line Point Repair Projects | 150,000 |
| Drainage Master Plan Program | 30,000 |
| Storm Drain & Filtration Maintenance & Repair | 237,518 |
| Administration (contract/staff engineer) | 162,200 |
| Subtotal Water Quality Flood Protection Fund | \$ 2,304,996 |
| Total Capital Spending | \$ 11,139,996 |
| <i>Note: The Five-Year Capital Improvement Plan includes only projects with cost estimates of \$100,000 or more.</i> | |
| Summary of Resources Used for Funding Capital Spending | FY14-15 |
| Use of CIP & General fund resources | \$ 6,965,817 |
| Use of restricted funds and revenue | 4,174,179 |
| Total Resources Used to Fund Capital Spending | \$ 11,139,996 |

Department: Infrastructure Improvements
Budget Program: Infrastructure Improvements Administration

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3030-461-32-00 | PROF/TECH SERVICE | -7,326 | -25,437 | -12,989 | -104,500 | -150,000 |
| | 330-3030-461-69-00 | OTHER MISCELLANEOU | -59,221 | 0 | -3,541 | 0 | 0 |
| Other | 330-3030-461-73-00 | IMPROVEMENTS | 0 | 0 | 0 | -1,370,000 | 0 |
| Expenditure Subtotals | | | -66,547 | -25,437 | -16,530 | -1,474,500 | -150,000 |
| Interest | 330-3030-361-10-00 | INTEREST EARNINGS | 32,485 | 36,780 | 43,646 | 20,400 | 16,700 |
| Other Revenue | 330-3030-369-10-00 | MISC REVENUES | 0 | 0 | 7 | 1,200,000 | 0 |
| Revenue Subtotals | | | 32,485 | 36,780 | 43,653 | 1,220,400 | 16,700 |
| Fr Gen'l fund | 330-3030-391-10-00 | TRANSFERS IN | 2,619,479 | 3,346,731 | 3,790,359 | 6,221,311 | 4,255,806 |
| Fr Gen'l fund | 330-3030-391-10-00 | TRANSFERS IN | 0 | 50,000 | 0 | 0 | 0 |
| Fr Gen'l fund | 330-3030-391-10-00 | TRANSFERS IN | 0 | 0 | 1,184,897 | 0 | 0 |
| Transfers In Subtotals | | | 2,619,479 | 3,396,731 | 4,975,256 | 6,221,311 | 4,255,806 |
| Net (Uses)/Resources Program Totals | | | 2,585,417 | 3,408,074 | 5,002,379 | 5,967,211 | 4,122,506 |

Department: Infrastructure Improvements

Budget Program: Infrastructure Improvements Administration

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 330-3030-461-32-00 | <p data-bbox="373 380 1380 411">PROF/TECH SERVICE</p> <p data-bbox="373 422 1380 485">The following administrative expenditures are funded from the Capital Improvement Projects (CIP) Fund.</p> <ol data-bbox="373 516 1380 823" style="list-style-type: none"><li data-bbox="373 516 1380 579">1. Plan engineering reviews, labor compliance and engineering services for small-scale improvement projects. (\$50,000)<li data-bbox="373 600 1380 663">2. One-time Civic Center study (Maintenance Yard and Space Utilization). (\$30,000)<li data-bbox="373 684 1380 823">3. Grant Administration for Improvement Projects. The number of federal/State-funded projects that will require grant administrative services will increase from four to seven projects in FY14-15. (\$70,000) | 150,000 |

Department: Infrastructure Improvements
Budget Program: Street Improvements

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|------------------------------|--------------------|----------------------|-------------------|-------------------|-------------------|--------------------|-------------------|
| Arterial Rehabil | 330-3031-461-32-00 | PROF/TECH SERVICE | -125,323 | -262,674 | -1,635 | -27,485 | 0 |
| Arterial Rehabil | 330-3031-461-73-00 | IMPROVEMENTS | -68,288 | -1,939,662 | -159,595 | -3,267,810 | -2,500,000 |
| Other Projects | 330-3031-461-32-00 | PROF/TECH SERVICE | -18,060 | 0 | -18,940 | 0 | 0 |
| Other Projects | 330-3031-461-73-00 | IMPROVEMENTS | -11,919 | -322,273 | -42,669 | -4,343,124 | 0 |
| Pavement Mgt | 330-3031-461-32-00 | PROF/TECH SERVICE | 0 | 0 | -38,863 | -81,137 | 0 |
| Residential Re | 330-3031-461-32-00 | PROF/TECH SERVICE | -127,245 | 0 | 0 | 0 | 0 |
| Residential Re | 330-3031-461-73-00 | IMPROVEMENTS | -1,318,448 | -7,308 | -1,571,692 | -5,180,369 | -3,000,000 |
| Expenditure Subtotals | | | -1,669,283 | -2,531,918 | -1,833,394 | -12,899,925 | -5,500,000 |
| Bikeways | 340-3040-337-10-00 | PENIN BKWY GRANT INC | 17,223 | 0 | 52,740 | 26,586 | 0 |
| Bikeways | 340-3040-369-10-00 | MISC REVENUES | 9,750 | 0 | 9,750 | 0 | 0 |
| From Oth Agen | 330-3031-331-10-00 | FEDERAL GRANTS | 5,675 | 139,339 | 138,676 | 954,479 | 241,183 |
| From Oth Agen | 330-3031-334-10-00 | STATE GRANT INCOME | 0 | 0 | 0 | 1,638,424 | 0 |
| Interest | 215-3015-361-10-00 | INTEREST EARNINGS | 8,871 | 6,050 | 4,795 | 100 | 790 |
| Interest | 220-3020-361-10-00 | INTEREST EARNINGS | 1,886 | 2,597 | 1,885 | 580 | 1,500 |
| Interest | 340-3040-361-10-00 | INTEREST EARNINGS | 51 | 10 | 39 | 0 | 0 |
| Interest | 341-3041-361-10-00 | INTEREST EARNINGS | 968 | 0 | 0 | 0 | 0 |
| Interest | 342-3042-361-10-00 | INTEREST EARNINGS | 424 | 0 | 0 | 0 | 0 |
| Measure R | 220-3020-338-40-00 | MEASURE R | 358,897 | 387,409 | 411,838 | 443,637 | 458,773 |
| Measure R | 220-3020-369-10-00 | MISC REVENUES | 6,000 | 0 | 0 | 0 | 0 |
| Other Revenue | 215-3015-369-10-00 | MISC REVENUES | 18,000 | 0 | 0 | 0 | 0 |
| Other Revenue | 330-3031-369-10-00 | TRAF SIG MISC REVENU | 0 | 0 | 1,025 | 0 | 0 |
| Prop C | 215-3015-338-10-10 | PROP C SALES TAX | 481,539 | 521,486 | 551,623 | 591,517 | 611,689 |
| Revenue Subtotals | | | 909,285 | 1,056,891 | 1,172,372 | 3,655,323 | 1,313,935 |
| Fr Beautificatio | 330-3031-391-10-00 | TRANSFERS IN | 0 | 26,810 | 0 | 473,690 | 0 |
| Fr Bikeways | 330-3031-391-10-00 | TRANSFERS IN | 26,973 | 0 | 1,536 | 95,257 | 0 |
| Fr General Fnd | 330-3031-391-10-00 | TRANSFERS IN | 0 | 1,623,553 | 1,575,000 | 1,873,414 | 3,000,000 |
| Fr General Fun | 330-3031-391-10-00 | TRANSFERS IN | 1,299,204 | 0 | 0 | 0 | 0 |
| Fr Measure R | 330-3031-391-10-00 | TRANSFERS IN | 9,868 | 628,212 | 0 | 564,000 | 1,000,000 |

Department: Infrastructure Improvements
Budget Program: Street Improvements

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Fr Prop A | 330-3031-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 412,000 | 48,000 |
| Fr Prop C | 330-3031-391-10-00 | TRANSFERS IN | 132,993 | 240,000 | 78,208 | 1,298,719 | 165,000 |
| Fr St Maint | 330-3031-391-10-00 | TRANSFERS IN | 4,419 | 52,661 | 0 | 0 | 0 |
| Fr Waste Redu | 330-3031-391-10-00 | TRANSFERS IN | 41,000 | 70,000 | 0 | 0 | 0 |
| Fr WQFP | 330-3031-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 362,360 | 0 |
| Transfers In Subtotals | | | 1,514,457 | 2,641,236 | 1,654,744 | 5,079,440 | 4,213,000 |
| Bikeways | 340-3040-491-91-00 | TRANSFERS OUT | -26,973 | 0 | -1,536 | -95,257 | 0 |
| Measure R | 220-3020-491-91-00 | TRANSFERS OUT | -9,868 | -628,212 | 0 | -564,000 | -1,000,000 |
| Prop C | 215-3015-491-91-00 | TRANSFERS OUT | -500,300 | -516,400 | -227,658 | -522,000 | -526,000 |
| Prop C | 215-3015-491-91-00 | TRANSFERS OUT | -132,993 | -240,000 | -78,208 | -1,298,719 | -165,000 |
| Rdwy Beaut | 342-3042-491-91-00 | TRANSFERS OUT | -102,390 | -102 | 0 | 0 | 0 |
| To Gen'l Fund | 341-3041-491-91-00 | TRANSFERS OUT | -275,941 | -186 | 0 | 0 | 0 |
| Transfers Out Subtotals | | | -1,048,466 | -1,384,900 | -307,402 | -2,479,976 | -1,691,000 |
| Net (Uses)/Resources Program Totals | | | -294,007 | -218,690 | 686,320 | -6,645,138 | -1,664,065 |

Department: Infrastructure Improvements

Budget Program: Street Improvements

| Account # | Account Description | Budget FY14-15 |
|-----------------------------------|--|-------------------|
| Arterial Rehabilitation | | |
| 330-3031-461-73-00 | IMPROVEMENTS Arterial Rehabilitation Miraleste Drive: The pavement resurfacing project will include curb & gutter repair, sidewalk repair and upgrades to improve compliance with the Americans with Disabilities Act (ADA). Funding will be a combination of Measure R, Proposition A, Proposition C, federal STPL money, and the CIP Reserve. | 2,500,000 |
| Measure R | | |
| 220-3020-491-91-00 | TRANSFERS OUT Transfer to the CIP Fund for arterial street rehabilitation projects. | 1,000,000 |
| Prop C | | |
| 215-3015-491-91-00 | TRANSFERS OUT Transfer to the Street Maintenance Fund for Palos Verdes Drive South maintenance in the Portuguese Bend section of the landslide area. | 526,000 |
| 215-3015-491-91-00 | TRANSFERS OUT Transfer to the CIP Fund for arterial street rehabilitation projects. | 165,000 |
| Residential Rehabilitation | | |
| 330-3031-461-73-00 | IMPROVEMENTS Residential Rehabilitation Program (Zones 2 and 6): As part of the City's Pavement Management System (PMS), Zone 2 and Zone 6 of the Residential Rehabilitation Program are scheduled for implementation in FY14-15. This project will include slurry seal, overlay, curb repair, root removals, and upgrades of streets and sidewalks to improve compliance with the Americans with Disabilities Act (ADA). This infrastructure enhancement will also include updating traffic signs, striping, curb painting, and house numbering. As part of the 2013 Five-Year Capital Improvement Plan, this project was originally estimated to cost \$2,100,000. However, based on recent bids received for other similar roadway projects, including the Palos Verdes Drive East Arterial Road Rehabilitation Project, it is necessary to increase the cost estimate for this project to \$3,000,000, to reflect current construction (labor and material) costs. Residential Street Rehabilitation projects are funded primarily with General Fund money. Staff recommends that the \$900,000 increase for FY14-15 be funded from the excess General Fund Reserve estimated to be \$1.8 million at June 30, 2014. | 3,000,000 |

Department: Infrastructure Improvements

Budget Program: Storm Drain Improvements

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| To WQFP | 330-3032-491-91-00 | TRANSFERS OUT | 0 | 0 | -8,293,009 | 0 | -820,000 |
| Transfers Out Subtotals | | | 0 | 0 | -8,293,009 | 0 | -820,000 |
| Net (Uses)/Resources Program Totals | | | 0 | 0 | -8,293,009 | 0 | -820,000 |

Department: Infrastructure Improvements

Budget Program: Storm Drain Improvements

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|-------------------|
|-----------|---------------------|-------------------|

To WQFP

| | | |
|--------------------|---|----------------|
| 330-3032-491-91-00 | TRANSFERS OUT The CIP Reserve will contribute to the Water Quality Flood Protection Fund, as user fees are not sufficient to fund the Altamira Canyon Drainage Project Study Report and Sacred Cove/PVDS Drainage Improvements. | 820,000 |
|--------------------|---|----------------|

Department: Infrastructure Improvements
Budget Program: Parks, Trails & Open Space Improvements

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|------------------|-----------------|-----------------|-------------------|-------------------|
| | 330-3033-461-32-00 | PROF/TECH SERVICE | -62,168 | -120,131 | -39,681 | -10,000 | 0 |
| | 330-3033-461-73-00 | IMPROVEMENTS | -490,759 | -109,416 | -597,634 | -2,870,697 | -1,535,000 |
| EET | 338-3038-461-32-00 | PROF/TECH SERVICE | -250 | 0 | 0 | 0 | 0 |
| EET | 338-3038-461-73-00 | IMPROVEMENTS | -212,432 | -38,245 | 0 | -51,000 | 0 |
| Quimby | 334-3034-461-73-00 | IMPROVEMENTS | 0 | 0 | 0 | -29,000 | 0 |
| Expenditure Subtotals | | | -765,609 | -267,792 | -637,315 | -2,960,697 | -1,535,000 |
| From Oth Agen | 330-3033-331-10-00 | FEDERAL GRANT INCOM | 0 | 0 | 0 | 332,588 | 0 |
| From Oth Agen | 330-3033-334-10-00 | GRANT INCOME | 0 | 0 | 0 | 461,636 | 0 |
| From Oth Agen | 330-3033-337-10-00 | LOCAL GRANT INCOME | 0 | 0 | 0 | 0 | 300,000 |
| Interest | 334-3034-361-10-00 | INTEREST EARNINGS | 123 | 92 | 84 | 0 | 20 |
| Interest | 338-3038-361-10-00 | INTEREST EARNINGS | 2,744 | 1,417 | 1,221 | 910 | 140 |
| Other Revenue | 334-3034-366-10-00 | QUIMBY DEVELOPER FE | 0 | 0 | 0 | 1,400,000 | 827,904 |
| Other Revenue | 338-3038-366-10-00 | EET DEVELOPER FEES | 27,384 | 35,954 | 33,105 | 240,760 | 297,439 |
| Revenue Subtotals | | | 30,251 | 37,464 | 34,410 | 2,435,894 | 1,425,503 |
| Fr EET | 330-3033-391-10-00 | TRANSFERS IN | 86,300 | 0 | 0 | 0 | 0 |
| Fr General Fun | 330-3033-391-10-00 | TRANSFERS IN | 2,484,095 | 436,988 | 0 | 0 | 0 |
| Fr Meas A Cap | 330-3033-391-10-00 | TRANSFERS IN | 0 | 0 | 150,000 | 0 | 0 |
| Fr Other | 330-3033-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 993,000 | 835,000 |
| Transfers In Subtotals | | | 2,570,395 | 436,988 | 150,000 | 993,000 | 835,000 |
| EET | 338-3038-491-91-00 | TRANSFERS OUT | -86,300 | 0 | 0 | -300,000 | -100,000 |
| Quimby | 334-3034-491-91-00 | TRANSFERS OUT | 0 | 0 | 0 | -993,000 | -835,000 |
| To CIP | 339-3039-491-91-00 | TRANSFERS OUT | 0 | 0 | -150,000 | -50,000 | 0 |
| Transfers Out Subtotals | | | -86,300 | 0 | -150,000 | -1,343,000 | -935,000 |
| Net (Uses)/Resources Program Totals | | | 1,748,737 | 206,660 | -602,904 | -874,803 | -209,497 |

Department: Infrastructure Improvements

Budget Program: Parks, Trails & Open Space Improvements

| Account # | Account Description | Budget FY14-15 |
|---------------------------|---|------------------|
| 330-3033-461-73-00 | IMPROVEMENTS | 1,535,000 |
| | 1. Hesse Park Parking Lot Improvements: The Hesse Park parking lot is one of the most frequently used City parking lots. The asphalt/concrete pavement at this parking lot is deteriorating and needs to be resurfaced. The cost for this resurfacing would be \$20,000 for engineering and design work and \$190,000 for construction. Delaying this improvement will add to the cost of this project due to the continued extension of cracks into the depth of the existing pavement caused by motorists' usage. This project will be funded from the CIP Reserve. (\$210,000) | |
| | 2. Lower Hesse Park Improvements: The scope of work in the proposed Phase 1 of the Lower Hesse Park Improvements Project includes construction of improvements were selected from the "Pacific" option in the Concept Plan. This project will be funded from the CIP Reserve. (\$500,000) | |
| | 3. PVIC Building Identification & Screening Wall: The project would provide a 100-ft wall to serve as a building identification sign and screen the power generator, gas tank and electrical panels & transformers. This project will be funded from the CIP Reserve. (\$110,000) | |
| | 4. Eastview Dog Park: The project would include installation of a passive dog park located at Eastview Park, including fencing and other necessary amenities. (\$50,000) | |
| | 5. Gateway Park: The project would include trailhead and parking access improvements. (\$200,000) | |
| | 6. Sunnyside Trail Segment: The project will provide a 5-foot wide decomposed granite trail linkage for both pedestrians and equestrians, from the Sunnyside Ridge Trail to the Sol Vista Segment Trail. The project is partially funded with a \$300,000 grant from the Los Angeles County Regional Park and Open Space District. (\$465,000) | |
| EET | | |
| 338-3038-491-91-00 | TRANSFERS OUT | 100,000 |
| | Transfer to the CIP Fund for improvements to comply with the Americans with Disabilities Act (ADA). | |
| Quimby | | |
| 334-3034-491-91-00 | TRANSFERS OUT | 835,000 |
| | Transfer to the CIP Fund for park projects appropriated in FY13-14 that are expected to be carried forward to FY14-15; including parking lot improvements for both Abalone Cove Shoreline Park and Ryan Park, as well as Salvation Army Trail improvements. | |

Department: Infrastructure Improvements

Budget Program: Sewer Improvements

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3035-461-73-00 | IMPROVEMENTS | -96,550 | -113,982 | 0 | -1,852,275 | 0 |
| Expenditure Subtotals | | | -96,550 | -113,982 | 0 | -1,852,275 | 0 |
| | 330-3035-391-10-00 | TRANSFERS IN | 211,000 | 0 | 0 | 0 | 0 |
| Transfers In Subtotals | | | 211,000 | 0 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | 114,450 | -113,982 | 0 | -1,852,275 | 0 |

Department: Infrastructure Improvements

Budget Program: Building Improvements

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3036-461-32-00 | PROF/TECH SERVICE | 0 | 0 | 0 | -60,000 | -260,000 |
| | 330-3036-461-73-00 | IMPROVEMENTS | 0 | -38,548 | -24,432 | -628,000 | -630,000 |
| Expenditure Subtotals | | | 0 | -38,548 | -24,432 | -688,000 | -890,000 |
| Fr Bldg Replac | 330-3036-391-10-00 | TRANSFERS IN | 0 | 30,517 | 0 | 0 | 0 |
| Fr EET | 330-3036-391-10-00 | TRANSFERS IN | 0 | 0 | 0 | 350,000 | 100,000 |
| Fr Gen'l fund | 330-3036-391-10-00 | TRANSFERS IN | 0 | 15,000 | 0 | 0 | 0 |
| Transfers In Subtotals | | | 0 | 45,517 | 0 | 350,000 | 100,000 |
| Net (Uses)/Resources Program Totals | | | 0 | 6,969 | -24,432 | -338,000 | -790,000 |

Department: Infrastructure Improvements

Budget Program: Building Improvements

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 330-3036-461-32-00 | PROF/TECH SERVICE Hesse Park & Ryan Park Fiber Optic Cabling: The FY13-14 appropriation of \$60,000 was to design a project that will include installation of fiber optic cabling for the City's phone and information network between City facilities within the public Right-Of-Way (ROW). This project can be done in conjunction with improvements along Hawthorne Blvd. to improve efficiency and economy by avoiding having to modify the infrastructure twice. The construction of this project will be funded from the CIP Reserve in FY14-15. (\$260,000) | 260,000 |
| 330-3036-461-73-00 | IMPROVEMENTS 1. Various Building and Facility Americans with Disabilities (ADA) Improvements: The Citywide ADA Transition Plan, which was approved by the City Council on June 4, 2013, has a total preliminary cost estimate of \$6,675,000 for full implementation, excluding the Civic Center site, Ladera Linda Park, and any sidewalk and curb ramp improvements. Any ADA upgrades at the Civic Center and Ladera Linda Park will be completed as part of any future improvements that take place at these sites and any sidewalk and curb ramp ADA improvements will be completed as part of the Roadway Resurfacing Program. The cost to remove barriers categorized as "potential" and "severe" hazards was estimated at \$800,000. Phase 1 of the ADA Transition Plan (TP) implementation for these categories was budgeted at \$400,000 for FY13-14. The Phase 2 allocation of \$400,000 will provide for implementation of the TP for these same categories in FY14-15. Of this amount, \$40,000 is for engineering and design work and \$360,000 is for construction. The project will be funded from \$100,000 of EET money, and the remainder from the CIP Reserve. (\$400,000) 2. Cable TV Building Improvements. This project includes a replacement heating & air-conditioning system, relocation of the cable/server system, and conversion of the existing storage room into a waiting room for visitors (\$110,000). 3. Civic Center Air Conditioning. This project would provide for air conditioning in City Hall buildings (\$120,000). | 630,000 |

Department: Infrastructure Improvements

Budget Program: Building Replacement

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 686-3086-461-32-00 | PROF/TECH SERVICE | -63,313 | 0 | 0 | 0 | 0 |
| | 686-3086-461-73-00 | IMPROVEMENTS | -148,001 | -20,755 | -5,011 | 0 | 0 |
| Expenditure Subtotals | | | -211,315 | -20,755 | -5,011 | 0 | 0 |
| From Other Ag | 686-3086-331-10-00 | FEDERAL GRANT INCOM | 156,094 | 0 | 0 | 0 | 0 |
| Interest | 686-3086-361-10-00 | INTEREST EARNINGS | 4,226 | 2,956 | 2,609 | 2,800 | 2,100 |
| Revenue Subtotals | | | 160,320 | 2,956 | 2,609 | 2,800 | 2,100 |
| | 686-3086-491-91-00 | TRANSFERS OUT | 0 | -30,517 | 0 | 0 | 0 |
| Transfers Out Subtotals | | | 0 | -30,517 | 0 | 0 | 0 |
| Net (Uses)/Resources Program Totals | | | -50,995 | -48,316 | -2,402 | 2,800 | 2,100 |

Department: Infrastructure Improvements
Budget Program: Storm Water Quality Improvements

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3037-461-73-00 | IMPROVEMENTS | 0 | 0 | 0 | -400,000 | -400,000 |
| Expenditure Subtotals | | | 0 | 0 | 0 | -400,000 | -400,000 |
| Net (Uses)/Resources Program Totals | | | 0 | 0 | 0 | -400,000 | -400,000 |

Department: Infrastructure Improvements

Budget Program: Storm Water Quality Improvements

| Account # | Account Description | Budget FY14-15 |
|-----------|---------------------|----------------|
|-----------|---------------------|----------------|

330-3037-461-73-00 IMPROVEMENTS 400,000

1. Drainage Area Monitoring System - In response to a new MS4 permit requirement, the City will need to monitor water quality in storm drain outfalls in both dry and wet weather. To meet data standards, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City. Staff estimates that the total project cost is about \$500,000, with \$200,000 planned to be expended in FY13-14 and \$300,000 to be spent in FY14-15. The location and details of the installation are currently being planned and are subject to regulatory review. This level of review may delay this phase of the project to FY14-15. This project will be funded from the CIP Reserve. (\$300,000)

2. Storm Water Quality Improvement Project - In order to comply with the new MS4 permit requirements, the Peninsula cities will work together to address storm water quality issues by developing an Enhanced Watershed Management Plan, including the development of a structural treatment project. Although this regional effort is in the early stages of planning, a placeholder contribution of \$500,000 was established for this project in FY13-14, with \$200,000 budgeted in FY13-14 and \$300,000 planned for FY14-15. The regional budget in FY13-14 is no longer needed due to a favorable rating from the State Regional Water Quality Control Board within 30 months of receipt of the water quality monitoring results. The FY13-14 appropriation will be carried forward to FY14-15, and only an additional \$100,000 will need to be funded for FY14-15 from the CIP Reserve. (\$100,000)

Department: Infrastructure Improvements

Budget Program: Landslide Improvements

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 330-3043-461-73-00 | IMPROVEMENTS | 0 | 0 | 0 | 0 | -360,000 |
| Expenditure Subtotals | | | 0 | 0 | 0 | 0 | -360,000 |
| Net (Uses)/Resources Program Totals | | | 0 | 0 | 0 | 0 | -360,000 |

Department: Infrastructure Improvements

Budget Program: Landslide Improvements

| Account # | Account Description | Budget FY14-15 |
|--------------------|---|-------------------|
| 330-3043-461-73-00 | IMPROVEMENTS Landslide Dewatering Well Improvement: As part of the Landslide Mitigation Measures that were adopted by the City Council in December 2012, four new dewatering wells will be constructed to remove groundwater in the Landslide area. This project will be funded with the CIP Reserve. | 360,000 |

Department: Infrastructure Improvements
Budget Program: Water Quality/Flood Protection

| Sub-Program | Account # | Account Description | Actual FY10-11 | Actual FY11-12 | Actual FY12-13 | Budget FY13-14 | Budget FY14-15 |
|--|--------------------|----------------------|-------------------|-------------------|-------------------|--------------------|-------------------|
| | 501-3052-431-11-00 | SALARY & WAGES - FT | -101,773 | -109,520 | -114,731 | -107,500 | -110,400 |
| | 501-3052-431-29-00 | EMPLOYEE BENEFITS | -37,784 | -31,800 | -32,500 | -32,800 | -33,500 |
| | 501-3052-431-32-00 | PROF/TECH SERVICE | -25,864 | -11,874 | -48,479 | -878,789 | -698,300 |
| | 501-3052-431-43-00 | MAINTENANCE SERVICE | -41,468 | -86,359 | -48,290 | -610,161 | -237,518 |
| | 501-3052-431-54-00 | LEGAL NOTICES AND AD | -589 | -106 | -110 | 0 | 0 |
| | 501-3052-431-61-00 | OP SUPP/MINOR EQUIP | 0 | 0 | -1,076 | 0 | 0 |
| | 501-3052-431-71-00 | LAND | 0 | 0 | 0 | -19,750 | 0 |
| | 501-3052-431-73-00 | IMPROVEMENTS | -46,512 | -86,472 | -101,912 | -16,162,922 | -1,225,278 |
| Expenditure Subtotals | | | -253,989 | -326,131 | -347,097 | -17,811,922 | -2,304,996 |
| Charges for Se | 501-3052-344-50-00 | STORM DRAIN USER FE | 1,312,230 | 1,319,109 | 1,312,989 | 1,329,000 | 1,355,600 |
| From Oth Agen | 501-3052-334-10-00 | STATE GRANT INCOME | 0 | 0 | 2,136,775 | 0 | 0 |
| Interest | 501-3052-361-10-00 | INTEREST EARNINGS | 12,561 | 10,965 | 9,762 | 1,500 | 600 |
| Other Revenue | 501-3052-365-80-00 | DONATIONS | 93 | 0 | 0 | 0 | 0 |
| Revenue Subtotals | | | 1,324,883 | 1,330,074 | 3,459,526 | 1,330,500 | 1,356,200 |
| | 501-3052-391-10-00 | TRANSFERS IN | 0 | 0 | 8,293,009 | 0 | 820,000 |
| Transfers In Subtotals | | | 0 | 0 | 8,293,009 | 0 | 820,000 |
| To CIP | 501-3052-491-91-00 | TRANSFERS OUT | 0 | 0 | 0 | -362,360 | 0 |
| Transfers Out Subtotals | | | 0 | 0 | 0 | -362,360 | 0 |
| Net (Uses)/Resources Program Totals | | | 1,070,894 | 1,003,943 | 11,405,438 | -16,843,782 | -128,796 |

Department: Infrastructure Improvements

Budget Program: Water Quality/Flood Protection

| Account # | Account Description | Budget FY14-15 |
|--------------------|--|-------------------|
| 501-3052-431-11-00 | SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program. | 110,400 |
| 501-3052-431-29-00 | EMPLOYEE BENEFITS The costs of all employee insurance and other benefits are allocated to this program via the employee benefits charge. | 33,500 |
| 501-3052-431-32-00 | PROF/TECH SERVICE This budget allocation provides for the following contract engineer services: 1. Annual rate analysis. (\$18,300) 2. Update of the Storm Drain Master Plan. (\$30,000) 3. Altamira Canyon Drainage Project Study Report. (\$500,000) 5. Design of multiple point-repair projects identified while lining storm drains. (\$150,000) | 698,300 |
| 501-3052-431-43-00 | MAINTENANCE SERVICES Storm drain/filtration maintenance, including cleaning and video inspection. (\$237,518) | 237,518 |
| 501-3052-431-73-00 | IMPROVEMENTS 1. Storm Drain Lining (\$335,278) 2. South Hawthorne/Via Frascati: This project will replace two exiting 18" pipes with one 24" and one 30" reinforced concrete pipe. The project includes evaluation of a second location on South Hawthorne due to flooding in recent years. A curb and gutter project on Via Frascati will serve to direct drainage ultimately into San Pedro Canyon. (\$440,000) 3. Sacred Cove at PVDS Drainage: This project will improve drainage associated with the PVDS roadway near Sacred Cove. (\$450,000) | 1,225,278 |



2014 Five-Year Capital Improvement Plan

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INTRODUCTION

A Capital Improvement Plan (CIP) is a guide toward the efficient and effective provision of public infrastructure and facilities. Programming capital facilities and improvements over time can promote better use of the City's limited financial resources, reduce costs and assist in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating and taking advantage of joint planning and development of facilities and infrastructure where possible. Careful management of these assets keeps the City poised for flexible and responsive strategic planning that allows the City to proactively prepare the groundwork for capital projects so when funding opportunities arise, a plan is ready to be implemented. By looking beyond year-to-year budgeting and projecting what, where, when and how capital investments should be made, capital planning enables public organizations to maintain an effective level of service for the present and future population.

THE CAPITAL IMPROVEMENT PLAN (CIP)

The result of this continuing planning process is the CIP, which is the City's five-year plan for infrastructure projects. The CIP addresses the City's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and infrastructure. The CIP serves as a planning instrument in conjunction with the City's General Plan and the City Council's Goals to identify needed capital projects and coordinate the financing and timing of improvements in a way that maximizes the return to the public. It provides a planned systematic approach to utilizing the City's limited financial resources in the most responsive and efficient manner to meet its service and infrastructure needs. It serves as the "blueprint" for the future of the community and is a management and planning tool, rather than a binding document.

The underlying strategy of the CIP is to plan for necessary land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with City policies and objectives adopted in the City's General Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing needs and community growth. While the program serves as a long range plan, it is reviewed and revised annually in conjunction with the budget. Priorities may be changed due to funding opportunities or circumstances that propel a project to a higher importance. Along the way, projects may be revised for significant costing variances.

The CIP is primarily a document that assists in addressing the City's long-term needs. As such, the projects and their scopes are subject to change from year to year as the needs of the community become more defined and projects move closer to final implementation. The adoption of the CIP is neither a commitment to a particular project nor a limitation to a particular cost. As a basic tool for scheduling anticipated capital projects, it is also a key element in controlling future capital financing. For this reason, the CIP includes some "unfunded" projects in which needs have been qualified, but specific solutions and funding sources have not been determined.

When adopted, the CIP provides the framework for the City's management team and the City Council with respect to investment planning, project planning and the managing of any debt. This document is independent of the City Council's goals and is intended to serve as a mid-term planning document.

THE CIP PROCESS

The capital improvement plan and budget is the result of an ongoing infrastructure planning process. Infrastructure planning decisions must be made with regard to both existing and new facilities and equipment. For existing facilities, the planning process addresses appropriate capital renewal strategies and repair-versus-replacement of facilities. New service demands are also considered since they often affect capital facility requirements. Planning for the five-year CIP period and subsequent years, includes linking the General Plan to the capital plan requirements, conducting needs assessments and allowing for flexibility to take advantage of opportunities for

capital investment. The FY14-15 through FY18-19 CIP is developed through input from professional staff, citizens of Rancho Palos Verdes, and elected or appointed City officials.

CIP REVIEW TEAM

A CIP Review team is responsible for annually reviewing capital project requests and providing recommendations to the City Manager. This team is comprised of staff from the Office of the City Manager, Finance, Public Works, Community Development, and Recreation and Parks departments, and the City Attorney. This team conducts an in-depth analysis of the impact of the CIP on present and future cash flows and financial obligations, as well as the City's ability to finance, process, design, and ultimately maintain projects. The team will also analyze the fiscal impact for each individual project; including future maintenance and replacement costs, associated monetary benefits (e.g. future maintenance savings), as well as any applicable future revenue opportunities. The team meets periodically throughout the year to evaluate the progress of projects, and examine future needs of the City.

The overall goal of the CIP Review Team is to develop CIP recommendations that:

- Preserve the past by investing in the continued upgrade of City assets and infrastructure;
- Protect the present with improvements to City facilities and infrastructure;
- Plan for the future.

Projects are identified by staff, professional consultants, residents and/or elected officials. There are typically more proposals than can be funded in the five-year CIP period, so the team conducts an internal project ranking process. The criteria used in this internal ranking includes, but is not limited to, safety, support of essential City services, support of City Council's goals, economy and efficiency, outside funding committed (or eligible for), and community quality/sustainability. Projects are prioritized based on the criteria outlined in this plan in the following section. If a project receives a lower ranking, it just means that other projects in that period of time are more critical for the City to address. While ratings are important in determining recommended projects, the realities of the City's financial situation are critical to all decisions.

CIP CRITERIA

Safety: Enhance or improve the overall safety of the City and delivery of services. Protect the health and welfare of residents.

Supports Essential City Services: Maintenance and development of existing or new facilities and infrastructure which allows the City to deliver essential services to residents of Rancho Palos Verdes.

Supports City Council Goals: Supports the goals annually established by the City Council in the CITY COUNCIL. Meets citywide long-term goals and is in compliance with the City's General Plan.

Economy and Efficiency: Maintain and enhance the economy and efficiency of providing services in Rancho Palos Verdes. This criterion would include projects which improve business processes and overall efficiency while also evaluating environmental impacts.

Outside Funding Committed or Eligible: Support a project which outside funding has been committed to or may be obtained through restricted revenue sources.

Community Quality/Sustainability: Maintain and enhance the infrastructure and services which supports our residential and business community. This criterion would include projects which preserve and enhance the overall quality of life in Rancho Palos Verdes and projects which ensure economic viability to support a the community.

THE CIP CALENDAR

| | |
|-------------------|--|
| August-October | Departments prepare CIP requests |
| November- January | CIP Team reviews requests |
| February-May | Recommendations developed to be included in the Five-Year Model and Draft Budget |
| May-June | Planning Commission Review |
| May-June | Recommendations presented to the City Council for approval |

Additional forms and methods of public outreach will be conducted as directed by the City Council.

PROJECT LISTS

The CIP includes a comprehensive listing of all projects contained in the Five-Year Plan and also projects beyond the five-year period. Detailed project sheets are contained in the plan for all projects included in the CIP. Another list of unfunded projects is also contained in the plan to highlight quantified projects beyond the five-year period. Projects which are included in the CIP were evaluated based on the criteria approved by the City Council and are in compliance with the goals set forth in the City's General Plan. Application of these criteria ensures that each project recommended for Council consideration does indeed support the policy objectives of the City's long-term planning documents and identifies a basis for scheduling and allocation of resources. Cost estimates have been developed for each project based on preliminary project descriptions, and include all estimated costs for land acquisition, permits and inspections, project management and project engineering, consultant design, construction, utilities, information technology infrastructure and other associated project fees. Estimates are in today's dollars.

CAPITAL IMPROVEMENT POLICIES

Time Period

The Finance Department, in cooperation with all other City Departments and the City Attorney, shall produce a working document designed to identify capital needs annually in conjunction with the budget process. This Five-Year Capital Improvement Plan (CIP) is submitted to the City Council to utilize in reviewing and prioritizing capital projects. After adoption by Council during the budget process, the CIP becomes the City's plan for capital improvements for the next five years, adjusted annually.

Type of Project

Definitions

Capital asset: An asset with a cost in excess of \$5,000 and an expected useful life of more than one year, such as automobiles, equipment, and furniture. These items will continue to be included in the operating budget. Items such as automobiles, minor equipment, and furniture will continue to be accounted for and funded using the Equipment Replacement Fund and are not included in the capital improvement plan.

Capital project: A project expected to have a useful life greater than ten years and an estimated cost of \$100,000 or more. Capital projects include the construction, acquisition, or major renovation of buildings, roadways, utility systems, or other structures, purchase of land, and major landscaping projects.

Projects meeting the above definition will be included in the CIP document in addition to the City's budget document. The information will be tied to the capital budget and totals for each project in the CIP will be included in the capital budget.

Selecting the Projects for the CIP

The comprehensive capital project planning process has the following essential components:

- The General Plan (Long-term Plan - 10 Years)
- The Capital Improvement Plan (Mid-term Plan - 5 Years)
- The Capital Budget (Short-term Plan - 1 Year)
- City Council Goals (Long-term and Short-term evaluated each year)

All projects selected for the CIP should be consistent with the goals identified by the City Council or as outlined in the City's General Plan. The project selection process strives to achieve a balanced plan for the community to include all necessary and high priority projects, while also enhancing City services and facilities.

Operating Budget Impact Identified in the CIP

The operating impact of proposed capital projects, including personnel, operating expenditures, capital outlay, and debt service, as applicable, will be identified in the CIP document and considered in preparing the annual operating budget and Five-Year Financial Model.

Moving Projects from the CIP to the Capital Budget

All projects approved in the annual capital budget are appropriated at the estimated cost to complete the project. At the end of each fiscal year, the remaining appropriation for uncompleted portions of the project will be carried forward to subsequent fiscal years.

Staff will identify the estimated costs, potential funding sources, operating impact, and project schedule for each capital project proposal before it is submitted to the City Council.

Staff will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services needed to implement the CIP will be included in the capital budget as part of the budget document for the years the CIP is to be implemented.

Cost tracking for components of the capital improvement program will be updated semi-annually to ensure project completion against budget and established time lines.

Funding of the CIP Reserve Fund

City Council Policy No. 41 regarding the City's Reserves provides for a minimum CIP Reserve level of \$3,000,000 for emergency projects, the transfer of the total annual Transient Occupancy Tax (TOT) revenue into the CIP Reserve, and the transfer of any prior year General Fund favorable expenditure variance to the CIP Reserve. The TOT revenue for FY14-15 is estimated to be about \$4 million.

Definition of Capital Budget Year

A capital budget year runs concurrent to the operating budget fiscal year beginning July 1st and ending June 30th.

Types of Financing

The nature and cost of the project generally determines the financing options as do projected revenue resources. The following financing instruments could be used in the following preferred order:

- Outside funding that does not require repayment, including grants, federal, state and county restricted funding (i.e. transportation funding), and donations;

- Developer Fees;
- City restricted revenue imposed by voters (i.e. environmental excise tax, storm drain user fee);
- Accumulated Fund Balances in Restricted Funds;
- General Fund;
- Debt secured by a Restricted Revenue Source; and
- General Obligation Debt.

Remaining Balances

It is the City's policy to apply restricted funding sources after a project is completed and final cost is identified, or at the close of each fiscal year, whichever occurs first.

Evaluation of Capital Projects

Capital project and program reviews are to monitor existing project performance and to update the Five-Year CIP. Each project must be actively managed and semi-annual reports on the physical and fiscal status of each project should be made available to the City Council in conjunction with the budget adoption and Mid-Year Financial Review.

Green Building Standards

The City of Rancho Palos Verdes requires the incorporation of green building principles and practices into the design, construction, and operation of all City facilities, and to evaluate all land purchases for future development on the basis of reducing environmental impacts whenever feasible.

Standards for Maintenance

It is important to have standards in place for the various infrastructure systems throughout the City to maintain this investment and be positioned to provide adequate services for the residents of Rancho Palos Verdes. Staff will develop maintenance standards and schedules as appropriate.

Contingency Policy

The need for contingencies will be evaluated with each project and be included in the CIP on a case-by-case basis.

Project Change Orders

Project change orders will be made in accordance with the policy stated in Section 02.44 of the Municipal Code.

GENERAL PLAN GOALS

The goals stated below are included in the City's General Plan which serves as the City's long-term strategic planning tool. All CIP projects should contribute to fulfilling one or more of the goals listed below.

Natural Environment Element

- It is the goal of the City of Rancho Palos Verdes to conserve, protect, and enhance its natural resources, beauty, and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environmental and be accomplished in such a manner as to maximize the protection of it.

Socio/Cultural Element

- The City shall strive to protect and preserve all significant archaeological, paleontological and historical resources within the City.

Cultural Resources

- The City shall strive to protect and preserve all significant archaeological, paleontological and historical resources within the City.

Current Social, Service, and Cultural Organizations

- Work toward a coordinated program to aid in matching the facility needs of the many and diverse groups in the community with existing and future facility resources throughout the City.

Social Services

- Encourage programs for community involvement, participation, and action to minimize the sense of isolation and powerlessness felt by many individuals in the community.
- Encourage programs for recreation, social services, and cultural and educational achievement.
- Encourage a framework for interaction among the four cities of the peninsula and between the peninsula and its surrounding communities to solve common problems.

Urban Environment Element

- It is the goal of the City to carefully control and direct future growth towards making a positive contribution to all elements of the community. Growth in Rancho Palos Verdes should be a cautious, evolutionary process that follows a well-conceived set of general guidelines which respond to both holding capacity limitations for the region and environmental factors on the peninsula.

Activity Areas

- It is the goal of the City of Rancho Palos Verdes to preserve and enhance the community's quality living environment; to enhance the visual character and physical quality of existing neighborhoods; and to encourage the development of housing in a manner which adequately serves the needs of all present and future residents of the community.
- The City shall discourage industrial and major commercial activities due to the terrain and environmental characteristics of the City. Commercial development shall be carefully and strictly controlled, and limited to consideration of convenience or neighborhood service facilities.
- The City shall encourage the development of institutional facilities to serve the political, social, and cultural needs of its citizens.
- The City shall endeavor to provide, develop, and maintain recreational facilities and programs of various types to provide a variety of activities for persons of all age groups and in all areas of the community.
- Agricultural uses within the City shall be encouraged, since they are desirable for resource management and open space.

Infrastructure

- It shall be a goal of the City to ensure adequate public utilities and communications services to all residents, while maintaining the quality of the environment.
- It shall be a goal of the City to provide residents with a safe and efficient system of roads, trails and paths.
- It shall be a goal of the City to encourage the increased mobility of residents through the development of an adequate public transportation system.

Safety

- It shall be a goal of the City to provide for the protection of life and property from both natural and man-made hazards within the community.
- It shall be a goal of the City to provide for the protection of the public through effective law enforcement and fire protection programs.
- It shall be a goal of the City to develop and enforce health and sanitation, emergency communications, and disaster preparedness programs to ensure the overall health and safety of all residents.
- It shall be a goal of the City to protect life and property and reduce adverse economic, environmental, and social impacts resulting from any geologic activity.

Sensory Environment

- It shall be the goal of the City of Rancho Palos Verdes through proper land use planning and regulations, to provide for a quiet and serene residential community with a minimum of restriction on citizen activity.
- Palos Verdes peninsula is graced with views and vistas of the surrounding Los Angeles basin and coastal region. Because of its unique geographic form and coastal resources, these views and vistas are a significant resource to residents and many visitors, as they provide a rare means of experiencing the beauty of the peninsula and the Los Angeles region. It is the responsibility of the City to preserve these views and vistas for the public benefit and, where appropriate, the City should strive to enhance and restore these resources, the visual character of the City, and provide and maintain access for the benefit and enjoyment of the public.

Land Use Plan

- It is the goal of the City of Rancho Palos Verdes to provide for land uses which will be sensitive to and enhance the natural environment and character of the community, supply appropriate facilities to serve residents and visitors, promote a range of housing types, promote fiscal balance, and protect the general health, safety, and welfare of the community.

Fiscal Element

- It shall be a goal of the City to hold the property tax to a minimum and to continually explore and analyze the advantages and disadvantages of alternate or new sources of revenue.
- It shall be a goal of the City to explore cooperative financing strategies that might be undertaken in association with other jurisdictions.
- It shall be a goal of the City to take maximum advantage of regulatory legislation to obtain contributions, dedications and reservations (i.e., easements).
- It shall be a goal of the City to ascertain that all revenues generated by growth are sufficient to cover costs related to growth.
- It shall be a goal of the City to thoroughly evaluate capital acquisition and operating expenditures and their impacts before implementation of programs.

FUNDED PROJECTS

The following projects are those which have been identified as capital needs through various planning processes along with a proposed funding source. Because the City Council approves CIP projects for the upcoming year, proposed future funding sources could change in subsequent years.

| Rancho Palos Verdes Five Year Capital Improvement Plan - Funded Projects | Page | Safety Goal | Council Priority | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | Identified Funding Source |
|--|------|-------------|------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---|
| Buildings and Other Facility Improvements | | | | | | | | | |
| Citywide ADA Transition Plan Implementation | 14 | X | | \$ 400,000 | \$ 200,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | EET/CIP Reserve |
| RPV TV Building Improvements | 15 | X | | \$ 110,000 | | | | | CIP Reserve |
| Fiber Optic Cabling - Hesse Park/Ryan Park | 16 | | | \$ 260,000 | | | | | CIP Reserve |
| Fiber Optic Cabling - Abalone Cove Sewer Lift Stations/Shoreline Park/Ladera Linda | 17 | X | | | | | \$ 1,600,000 | | CIP Reserve |
| Ladera Linda Community Center Improvements | 18 | X | | | | | | \$ 4,000,000 | CIP Reserve |
| Solar Power System Hesse Park | 19 | | | | \$ 385,000 | | | | Energy Savings Grant |
| Solar Power System PVIC | 20 | | | | | \$ 410,000 | | | Energy Savings Grant |
| Civic Center Air Conditioning | 21 | | X | \$ 120,000 | | | | | CIP Reserve |
| Intangible Capital Outlay | | | | | | | | | |
| Pavement Management Program Update | 23 | X | X | | \$ 120,000 | | | | CIP Reserve |
| Roadway Infrastructure | | | | | | | | | |
| Residential Street Rehabilitation Zone 2 & 6 | 25 | X | X | \$ 3,000,000 | | | | | General Fund |
| Residential Street Rehabilitation Zone 7 | 26 | X | X | | \$ 2,000,000 | | | | General Fund, TDA Article 3 funds |
| Residential Street Rehabilitation Zone 8 | 27 | X | X | | | \$ 2,000,000 | | | General Fund, TDA Article 3 funds |
| Residential Street Rehabilitation Zone 3 & 4 | 28 | X | X | | | | \$ 2,100,000 | | General Fund, TDA Article 3 funds |
| Residential Street Rehabilitation Zone 5 | 29 | X | X | | | | | \$ 2,100,000 | General Fund, TDA Article 3 funds |
| Arterial Rehabilitation - Miraleste Drive | 30 | X | X | \$ 2,500,000 | | | | | STPL, Measure R, Prop A/C, CIP Reserve |
| Arterial Rehabilitation - Crenshaw Boulevard | 31 | X | X | | \$ 200,000 | \$ 2,600,000 | | | Measure R, Prop C, CIP Reserve |
| Arterial Rehabilitation - Indian Peak Road | 32 | X | X | | | | \$ 1,800,000 | | Measure R, Prop C, CIP Reserve |
| Arterial Rehabilitation - Silver Spur Road | 33 | X | X | | | | | \$ 1,800,000 | Measure R, Prop C, CIP Reserve |
| Traffic Safety Improvements - PVDE at Bronco | 34 | X | X | | \$ 500,300 | | | | HSIP 90%, CIP Reserve 10% |
| PVDS Roadway Realignment and Drainage Project | 35 | X | X | | | | | \$ 3,060,000 | CIP Reserve |
| Western Avenue Traffic Improvements | 36 | X | X | | | | \$ 3,200,000 | | 50/50 Inter-Agency Cost-Share/CIP Reserve |
| Hawthorne Blvd Corridor Beautification Study | 37 | | X | | | | \$ 150,000 | | CIP Reserve |
| Utility Undergrounding | | | | | | | | | |
| Crenshaw Boulevard Undergrounding | 39 | | | | | | | \$ 1,200,000 | Rule 20A funds |
| Storm Drain System | | | | | | | | | |
| Storm Drain Lining | 41 | X | X | \$ 335,278 | \$ 340,836 | \$ 347,653 | \$ 350,000 | \$ 350,000 | WQFP User Fees/CIP Reserve |
| South Hawthorne/Via Frascati | 42 | X | X | \$ 440,000 | | | | | WQFP User Fees |
| Altamira Canyon Drainage Project Study Report | 43 | X | X | \$ 500,000 | | | | | CIP Reserve |
| Paintbrush Canyon Drainage Project Study Report | 44 | X | X | | | \$ 120,000 | | | WQFP User Fees |
| PVDS Roadway Drainage Project at Sacred Cove | 45 | X | X | \$ 450,000 | | | | | WQFP User Fees/CIP Reserve |
| Storm Drain Line Point Repair Projects | 46 | X | X | \$ 150,000 | \$ 900,000 | | | | WQFP User Fees/CIP Reserve |
| Landslide Mitigation Projects | | | | | | | | | |
| Landslide Dewatering Well Program | 48 | X | X | \$ 360,000 | \$ 450,000 | \$ 450,000 | \$ 180,000 | \$ 180,000 | CIP Reserve |
| Storm Water Quality Projects | | | | | | | | | |
| Drainage Area Monitoring System | 50 | | | \$ 300,000 | | | | | CIP Reserve |
| Storm Water Quality Improvement Program | 51 | | | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | CIP Reserve |
| Sewer Projects | | | | | | | | | |
| Capacity Project - Ginger Root Lane | 53 | X | X | | \$ 203,000 | | | | CIP Reserve |
| Capacity Project - Malaga Canyon | 54 | X | X | | \$ 407,000 | | | | CIP Reserve |
| Capacity Projects - Other Locations | 55 | X | X | | | \$ 465,000 | | | CIP Reserve |
| Abalone Cove Sewer District Rehabilitation | 56 | X | X | | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | CIP Reserve |
| Recreation, Parks, and Open Space | | | | | | | | | |
| Lower Hesse Park Improvements (Phase 1) | 58 | | X | \$ 500,000 | | | | | CIP Reserve |
| Hesse Park Parking Lot Resurfacing | 59 | X | | \$ 210,000 | | | | | CIP Reserve |
| Point Vicente Interpretive Center (PVIC) Screening Wall | 60 | | | \$ 110,000 | | | | | CIP Reserve |
| Sunnyside Trail Segment | 61 | | X | \$ 465,000 | | | | | Grant/CIP Reserve |
| PVIC Exhibits | 62 | | | | \$ 400,000 | | | | Donations |
| PVIC Landscaping Improvements | 63 | | | | \$ 400,000 | | | | Donations |
| Gateway Park Trailhead & Parking Access Improvements | 64 | | X | \$ 200,000 | | | | | CIP Reserve |
| Abalone Cove Beach Access Road | 65 | X | | | | \$ 100,000 | | | CIP Reserve |
| Grandview Park Improvements (Phase 1) | 66 | | X | | | | | \$ 635,000 | CIP Reserve |
| Totals | | | | \$10,510,278 | \$7,106,136 | \$7,242,653 | \$10,130,000 | \$14,075,000 | |

BUILDINGS AND OTHER FACILITY IMPROVEMENTS

Buildings and other facility improvements may include any proposed new City facility or renovation or improvement of any existing City facilities. The City owns and maintains the following public buildings:

- City Hall Administration Building at Point Vicente Park
- City Hall Community Development Building at Point Vicente Park
- City Hall trailer leased by Palos Verdes on the Net at Point Vicente Park
- City Hall Emergency Communications Center trailer at Point Vicente Park
- Fred Hesse Jr. Community Center Building
- Pointe Vicente Interpretive Center (PVIC) at Lower Point Vicente Park
- Robert Ryan Park Building
- Ladera Linda Community Center Buildings (5)
- RPV TV Studio Building
- Buildings at Abalone Cove Shoreline Park, currently used for staffing, public restrooms, and a nursery school on the beach.
- Pelican Cove Restroom Building

Except for PVIC, these buildings are 25 years old or older and showing the signs of daily use. Many of the facilities were purchased from the school district or transferred to the City from the federal government, and little to no improvements have been made since their acquisition. It is important to perform adequate maintenance to extend the life of these facilities. It will be necessary to renovate these buildings as they age to meet the needs of the community and ensure that all building and safety guidelines are satisfied. PVIC, the most recently remodeled City facility, was built in 1984 and expanded in 2005. The City Hall buildings and Ladera Linda Community Center buildings are the best examples of buildings that are in great need of renovation to meet organizational needs, comply with safety and code requirements, and comply with all Americans with Disabilities Act (ADA) guidelines. The projects listed on the following pages have been developed based on individual staff assessments, input from the community and professional consultants' assessments and studies.

In November 2010, the City's consultants completed a Civic Center Facilities Assessment, which offered alternatives and general cost estimates for building improvements to serve municipal functions, as well as optional public amenities with a view to the long-term needs of the City. The alternatives identified range widely from a "no-frills" structural, HVAC and ADA retrofit to the existing administration facility--to newly-constructed civic facilities which could incorporate community-serving amenities (public meeting rooms, community center, etc.). In light of competing CIP demands, the City Council has directed Staff to focus on cost-effective renovation of existing City Hall buildings. Therefore, the full-expansion, new construction alternative is not included in the Unfunded project list within this document. The City Council ad-hoc subcommittee for the Point Vicente/Civic Center Master Plan is working with Staff on a critical needs

assessment, including the seismic retrofit of City Hall buildings, improvements to address ADA compliance throughout the campus, as well as heating, ventilation, and air conditioning. Once those projects are fully considered by the Council, the project description and associated costs will be incorporated in accordance with Council's direction into the CIP schedule.

| | | | | | |
|--|--|------------------------------------|------------------|------------------|------------------|
| PROJECT: | CITYWIDE ADA TRANSITION PLAN IMPLEMENTATION | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Various | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | <p>The Citywide ADA Transition Plan, adopted by the City Council on June 4, 2013, identified total costs of \$11.85 million for implementation. The cost estimate included improvements to ADA compliance at the Civic Center (buildings and grounds) totaling \$1.36 million, and those at Ladera Linda Park totaling \$1.72 million. Any future improvements at those sites are expected to bring the facilities into ADA compliance. Additionally, the total cost of \$11.85 million includes right-of-way improvements totaling \$2.64 million, including curb ramps and bus stops. Those improvements will be addressed as part of each roadway rehabilitation project. The remaining identified costs of \$6.12 million will be addressed through this annual implementation allocation.</p> <p>Total project costs to remove barriers categorized as “potential hazard” and “severe” was estimated to be about \$800,000. Phase 1 of ADA Transition Plan (TP) implementation for those categories was appropriated in FY13-14 for \$400,000. The FY14-15 appropriation is for Phase 2 of TP implementation for the same categories. The allocations in Years 2 through 5 are for other improvements included in the \$6.12 million cost estimate noted above.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$40,000 | \$17,500 | \$10,000 | \$10,000 | \$10,000 |
| CONSTRUCTION | \$360,000 | \$182,500 | \$140,000 | \$140,000 | \$140,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$400,000 | \$200,000 | \$150,000 | \$150,000 | \$150,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Source: EET and CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | RPV TV BUILDING IMPROVEMENTS | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Civic Center at Upper Point Vicente | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The HVAC system at the RPV TV Building is deteriorating and is beyond repair. This system which is required for daily activities and the cable television systems, is affixed to the ceiling of the storage room. The new HVAC system will be relocated to the back of the building (utility area), allowing the storage room to be converted to a much needed waiting area for visitors. The new HVAC system will have sufficient capacity to keep the server system at the required temperature. The cable/server system which currently occupies an office, will also be relocated to the utility area in the back of the building allowing the office to be utilized for its original purpose. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$25,000 | | | | |
| CONSTRUCTION | \$85,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$110,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve | | | | | |
| JUSTIFICATION FOR INCLUSION IN FY 14-15 BUDGET | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | FIBER OPTIC CABLING: HESSE/RYAN PARK | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Hesse Park/Ryan Park | | | | |
| DEPARTMENT: | Administration and Public Works | | | | |
| DESCRIPTION: | <p>This project includes the installation of fiber optic cabling for the City's phone and information network between City facilities within the public right-of-way which will run adjacent to Ryan Park and directly on to Hesse Park.</p> <p>To reduce costs, this project will be strategically aligned with the Hawthorne Traffic Signal Synchronization Project to take advantage of the asphalt removed for the other project. Vaults will be placed adjacent to the roadway within the public right-of-way.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$260,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$260,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
| The project design of \$60,000 was appropriated in FY13-14. | | | | | |

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|--|--|------------------------------------|---------------|--------------------|---------------|
| PROJECT: | FIBER OPTIC CABLING: ABALONE COVE SEWER LIFT STATIONS/ SHORELINE PARK/LADERA LINDA | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Ladera Linda/Abalone Cove Shoreline Park | | | | |
| DEPARTMENT: | Administration and Public Works | | | | |
| DESCRIPTION: | <p>This project includes the installation of fiber optic cabling for unified communications and data transmission between remote City park and infrastructure facilities and the Civic Center administration facility. It is essential to establish communications to Abalone Cove Shore Line Park, the Abalone Cove Sewer Lift Stations and Ladera Linda Park. Improved connectivity with Ladera Linda is essential to provide full communication services to the eastside community park in conjunction with its rehabilitation. The entire fiber optic run could occur by a combination of aerial and underground line placement.</p> <p>The project includes running a single line of fiber optic cabling on its own network from City Hall to Abalone Cove Shoreline Park, Abalone Cove Sewer lift stations and on to Ladera Linda Park, with the cost of approximately \$1.6M. The work would entail installing 24-48 strand fiber in 3" conduit within the public right of way along Palos Verdes Drive South by either open cut or boring construction methods.</p> <p>Due to challenges with running fiber through the landslide area, the option of leasing fiber from an Internet Service Provider between the Civic Center and Ladera Linda will be included in the scope of the project. Cox Communications currently has fiber that connects to users along the road adjacent to Ladera Linda.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | \$1,600,000 | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | \$1,600,000 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

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|--|---|------------------------------------|---------------|---------------|--------------------|
| PROJECT: | LADERA LINDA PARK & COMMUNITY CENTER BUILDINGS REPLACEMENT | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Ladera Linda Park | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>The initial stage of this project, for which a budget has been appropriated, is to create a master plan which will lay the groundwork for the site's long-term redevelopment and phased implementation. This stage involves a study of community needs through public outreach along with contemplating the City's needs for public service facilities. This work will be followed by programming, quantifying the needs, planning and preparing a feasibility report to create a master plan which can be phased for design and construction.</p> <p>The cost calculation for Ladera Linda Buildings Replacement project is based on an estimated need for 12,000 square-feet of buildings to replace the existing 18,000 square-feet. The anticipated square footage could include park restrooms, a staff building, multipurpose room, activity rooms, discovery room and a Park Ranger/Deputy Sheriff drop-in office. Other improvements include park grounds landscaping & irrigation, picnic tables, benches and an emergency generator. The project can be divided in three phases. The first phase will include Hazmat abatement, removal of all buildings, installation of all utility infrastructures, the construction of 6,000 SF of new building, park grounds, landscaping & improvements. The second and third phase will include 3,000 SF of new buildings each.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | \$4,000,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$4,000,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| <p>Funding and/or Grant Information: CIP Reserve funds. Phase I - \$4 million in CIP Reserves Phase II - \$1.6 million in CIP Reserves Phase III - \$1.6 million in CIP Reserves Total Cost: \$7.2 million</p> | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SOLAR POWER SYSTEM FOR HESSE PARK BUILDING | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Hesse Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | Installation of lightweight and advanced solar energy generating systems over the roof of Hesse Park to reduce power consumption with occasional opportunities to sell power to the grid. This project will help the City with its energy savings goal and will reduce considerable amounts of emissions. Typically the energy savings can cover the cost of projects of this scale in an estimated period of 15 to 20 years. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | \$35,000 | | | |
| CONSTRUCTION | | \$350,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$385,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: Fully funded with an Energy Savings grant (federal/state) | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Potential electricity savings is about \$18,000 annually. The life of the system is expected to be 20-25 years. Solar system components are generally under warranty for 10-12 years. | | | | | |

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|---|---|------------------------------------|------------------|---------------|---------------|
| PROJECT: | SOLAR POWER SYSTEM FOR POINT VICENTE INTERPRETIVE CENTER (PVIC) | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | PVIC | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | Installation of lightweight and advanced solar energy generating systems over the roof of PVIC to reduce power consumption with occasional opportunities to sell power to the grid. This project will help the City with its energy savings goal and will reduce considerable amounts of emissions. Typically the energy savings can cover the cost of projects of this scale in an estimated period of 15 to 20 years. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | \$35,000 | | |
| CONSTRUCTION | | | \$375,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | \$410,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding: Fully funded with an Energy Savings grant (federal/state) | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Potential electricity savings is about \$20,000 annually. The life of the system is expected to be 20-25 years. Solar system components are generally under warranty for 10-12 years. | | | | | |

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| PROJECT: | CIVIC CENTER AIR CONDITIONING | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Civic Center | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | <p>The project would include an assessment of various alternatives to install air conditioning in Civic Center buildings. Building temperatures during warm summer days contribute to reduced staff productivity. Alternatives could include individual wall-mounted units for each office, a split-area cooling system, or a central system that would also address heating. Due to the aged electrical system and the anticipated high power demand, the project may also include electrical modifications to accommodate air conditioning. The estimated project cost of \$120,000 serves as a placeholder appropriation, and does not include design costs. After alternatives are vetted, estimated project costs may increase.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$120,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$120,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding: CIP Reserve | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
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INTANGIBLE CAPITAL OUTLAY

Intangible Capital Outlay improvements may not have significant physical substance, but they have more than minimal value and help the City in improving operations or planning for the future. Projects that could be classified as intangible capital outlay include the update or development of major planning processes and documents, significant software purchases that may improve the efficiency of business processes or large technology purchases that may improve or enhance service delivery to citizens.

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|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PAVEMENT MANAGEMENT PROGRAM (PMP) UPDATE | | | | |
| TYPE: | Intangible Capital Outlay | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The PMP is updated every three years to evaluate the condition of the City's roadway system and to identify Citywide Arterial and Residential Street Rehabilitation projects. The Metropolitan Transit Authority (Metro) requires the PMP update in order for the City to continue receiving Proposition C monies. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | \$120,000 | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$120,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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ROADWAY INFRASTRUCTURE

Roadway infrastructure is one of the most widely used major capital investments of a municipality. Without a well-maintained street system, the transportation needs of the public, business, industry and government cannot be met. The roads are also part of a critical public safety need, as they contribute to the general health and welfare of the community. Maintaining quality roadway infrastructure is also important for maintaining property values. It has been shown that property values tend to suffer from adjacent poorly maintained streets. Roadway infrastructure includes residential streets, arterial streets and traffic safety improvements. In the City of Rancho Palos Verdes, there are 44.3 miles of arterial streets and 104.2 miles of residential streets. The total for all streets and alleys mileage is 148.5 centerline miles.

To manage the City's residential and arterial streets, the City hires a consultant that completes a full-detailed assessment of all streets every three years. This report, known as the Pavement Management Program (PMP), helps to identify any serious issues and provides the City with a rating for each street. The report includes the overall Pavement Condition Index (PCI). The City of Rancho Palos Verdes maintains a minimum standard for PCI for a municipal street system at 80. The City's current PCI is 81.8 based upon the PMP report prepared by Bucknam Infrastructure Group, Inc. in 2013. Since 1997 the City has maintained a pavement rating between 80 and 90. The report also helps in defining a schedule to complete the work. The City has been divided into nine zones for residential streets, but in the case of some areas, zones may be completed together in one year for added efficiency.

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| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zones 2 & 6 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's PMP, Zones 2 & 6 of the residential rehabilitation program are scheduled for implementation during the FY14-15 budget cycle. This project will include slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zones 2 & 6. This infrastructure enhancement will also include updating traffic signs, striping, curb painting, house numbering and monument surveying. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$3,000,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$3,000,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY14-15. This project is funded by the General Fund, and has a goal to achieve a pavement condition of 86 or higher, which is considered "Very Good Condition". | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | <p>Zone 2: Residential streets in the northwestern part of the City between Crest Road and Grayslake Road, east and west of Hawthorne Blvd.</p> <p>Zone 6: Residential streets in the southern part of the City encompassing all neighborhoods to the east of Point Vicente Park and west of Trump National including Crestmont, Tramonto, Seaview, Barkentine, and Seacove.</p> | | |

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| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zone 7 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's PMP, Zone 7 of the residential rehabilitation program is scheduled for implementation during the FY15-16 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zone 7. This infrastructure enhancement will also include updating traffic signs, striping, curb painting, house numbering, and monument surveying. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | \$2,000,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$2,000,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY15-16. This project is funded by the General Fund, and has a goal to achieve a pavement condition of 86 or higher, which is considered "Very Good Condition". | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | Zone 7: The Ladera Linda community, Ganado Area, streets near Mira Catalina School, San Ramon and Calle Aventura. | | |

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|--|---|------------------------------------|---|---------------|---------------|
| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zone 8 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's PMP, Zone 8 of the residential rehabilitation program is scheduled for implementation during the FY16-17 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zone 8. This infrastructure enhancement will also include updating traffic signs, striping, curb painting, house numbering, and monument surveying. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | \$2,000,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | \$2,000,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY16-17. This project is funded by the General Fund, and has a goal to achieve a pavement condition of 86 or higher, which is considered "Very Good Condition". | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | Zone 8: Residential neighborhoods off of Palos Verdes Drive East in the northern and eastern parts of the City. | | |

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|--|---|------------------------------------|---|--------------------|---------------|
| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zones 3 & 4 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's PMP, Zones 3 & 4 of the residential rehabilitation program is scheduled for implementation during the FY17-18 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zones 3 & 4. This infrastructure enhancement will also include updating traffic signs, striping, curb painting, house numbering, and monument surveying. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | \$2,100,000 | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | \$2,100,000 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY17-18. This project is funded by the General Fund, and has a goal to achieve a pavement condition of 86 or higher, which is considered "Very Good Condition". | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | <p>Zone 3: Residential streets north of Silver Spur Rd and east of Hawthorne Blvd, including the Blackhorse community, Silver Arrow, Longhill and Beechgate</p> <p>Zone 4: Residential streets bordering Crenshaw Blvd and Crest Road, including the Sea Crest, Sea Breeze, Island View, and Ridgecrest communities</p> | | |

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| PROJECT: | RESIDENTIAL REHABILITATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Zone 5 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's PMP, Zones 5 of the residential rehabilitation program is scheduled for implementation during the FY18-19 budget cycle. This project will include micro-surfacing, slurry seal, overlay, curb repair, root removals and ADA compliance updates of the streets and sidewalks in Zones 5. This infrastructure enhancement will also include updating traffic signs, striping, curb painting, house numbering, and monument surveying. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | \$2,100,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$2,100,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: General Fund and TDA Article 3 of approximately \$25,000 | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is part of the annual residential street overlay and slurry seal program and is scheduled for completion in FY18-19. This project is funded by the General Fund, and has a goal to achieve a pavement condition of 86 or higher, which is considered "Very Good Condition". | | | | | |
| LOCATION PHOTO | | | LOCATION DESCRIPTION | | |
|  | | | Zone 5: Residential streets in the most western part of the City, off Hawthorne and between Crest and PVDW. | | |

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| PROJECT: | ARTERIAL REHABILITATION – MIRALESTE DRIVE |
| TYPE: | Roadway Infrastructure |
| LOCATION: | Miraleste Drive |
| DEPARTMENT: | Public Works |
| DESCRIPTION: | As part of the City's PMP, Miraleste Drive arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades. |

| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
|-----------------------------------|--------------------|--------|--------|--------|--------|
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$2,500,000 | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$2,500,000 | | | | |

IMPACT ON OPERATING BUDGET
 Funding and/or Grant Information: STPL funding, Proposition C, Proposition A, Measure R and CIP Reserve funds.

| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | |
|---|---|------------------------------------|---|
| SAFETY | X | ECONOMY AND EFFICIENCY | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | X |

OTHER PROJECT INFORMATION:
 The project goal would result in a pavement condition of 86 or higher, which is considered "Very Good Condition". The project design of \$70,000 was appropriated in FY13-14.



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|---|---|------------------------------------|--------------------|---------------|---------------|
| PROJECT: | ARTERIAL REHABILITATION – CRENSHAW BLVD | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Crenshaw Blvd. | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's PMP, Crenshaw Blvd. arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | \$200,000 | \$2,600,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$200,000 | \$2,600,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Proposition C, Measure R and CIP Reserves. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| The project goal would result in a pavement condition of 86 or higher, which is considered "Very Good Condition". | | | | | |
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|--|---|------------------------------------|---------------|--------------------|---------------|
| PROJECT: | ARTERIAL REHABILITATION – INDIAN PEAK ROAD | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Indian Peak Road | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As part of the City's PMP, Indian Peak Road arterial will be resurfaced. The project will include milling and overlay, roadway patching, crack filling, curb and gutter repair, sidewalk repair and ADA upgrades. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | \$100,000 | |
| CONSTRUCTION | | | | \$1,700,000 | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | \$1,800,000 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Proposition C, CIP Reserve and Measure R funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| The project goal would result in a pavement condition of 86 or higher, which is considered "Very Good Condition" | | | | | |
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|--|--|------------------------------------|---------------|---------------|--------------------|
| PROJECT: | ARTERIAL REHABILITATION – SILVER SPUR ROAD (HAWTHORNE BLVD TO DRYBANK RD) | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Silver Spur Road (Hawthorne Blvd to Drybank Rd) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Silver Spur Road will be resurfaced to mitigate roadway distress and degradation that has occurred over the years. The project will require milling and overlay, root removal, asphalt patching, curb and gutter repair, sidewalk repair, ADA ramps and re-striping. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | \$100,000 |
| CONSTRUCTION | | | | | \$1,700,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$1,800,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: Federal STPL, Proposition C, Measure R, and CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| The project goal would result in a pavement condition of 86 or higher, which is considered “Very Good Condition” | | | | | |

| | |
|---------------------|--|
| PROJECT: | TRAFFIC SAFETY IMPROVEMENTS PALOS VERDES DRIVE EAST AT BRONCO DRIVE |
| TYPE: | Traffic Improvements |
| LOCATION: | PVDE at Bronco Drive |
| DEPARTMENT: | Public Works |
| DESCRIPTION: | Improve portions of PVDE to provide wider travel lanes in each direction, a shared use equestrian and pedestrian path located behind the existing guardrail, a high visibility equestrian crossing at Bronco Drive complete with flashing beacons, augmented crossing signage and advanced crossing signage with flashing beacons, installation of safety barriers and railing to reduce vehicle collisions and cross-over accidents |

| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
|--|---------------|------------------|---------------|---------------|---------------|
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | \$500,300 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$500,300 | | | |

IMPACT ON OPERATING BUDGET
 Staff attained an HSIP grant that requires a 10% local match from CIP Reserve. The total project cost is \$542,000, including \$41,700 that was appropriated in FY13-14 for design. The total grant of \$487,800 will be applied to the construction planned for FY15-16.

| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | |
|--|---|------------------------------------|---|
| SAFETY | X | ECONOMY AND EFFICIENCY | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | X |

OTHER PROJECT INFORMATION:

| LOCATION PHOTO | MAP |
|-----------------------|------------|
|-----------------------|------------|



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|--|--|------------------------------------|---------------|---------------|--------------------|
| PROJECT: | PVDS ROADWAY REALIGNMENT | | | | |
| TYPE: | Roadway Project | | | | |
| LOCATION: | PVDS | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The project would re-align approximately 1.6 miles of Palos Verdes Drive South which is located within and traverses the Abalone Cove, Portuguese Bend, and Klondike Canyon Landslides. The location of the roadway is constantly moving as the sub-soils within the landslide move. Extensive grading is needed to re-establish (relocate) the roadway within the right-of-way. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | \$3,060,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$3,060,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Project design of \$245,000 was appropriated in FY13-14. | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|--------------------|---------------|
| PROJECT: | WESTERN AVENUE TRAFFIC IMPROVEMENTS | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Western Avenue | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>The Western Avenue Task Force group was formed consisting of RPV, City LA, and Caltrans. Since its inception, the working group completed a Western Avenue Corridor Study in 2007, which is a strategic action plan that:</p> <ul style="list-style-type: none"> • Identified the current and future deficiencies in the multi-modal transportation system within the corridor; and • Recommended consensus-based solutions (including required strategies) to address the deficiencies. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | \$3,200,000 | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | \$3,200,000 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| 50-50 sharing agreement with a \$1.6 million City contribution coming from CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
|  <p>WESTERN CORRIDOR IMPROVEMENT PROJECT Intersection Geometric Improvements On Western Avenue (SR-213) from 25th Street (PM 0.0) to Palos Verdes Dr. North (PM 004.314)</p> <p>PROPOSED BY: JOINT REGIONAL WESTERN AVENUE TASK FORCE</p> <p>City of Los Angeles City of Rancho Palos Verdes Caltrans</p> | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|------------------|---------------|
| PROJECT: | HAWTHORNE BLVD RIGHT OF WAY BEAUTIFICATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Hawthorne Blvd (City Hall to Northerly City Limits) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Beautification improvements to the City's right-of-way along Hawthorne Blvd would include landscaping and masking blight conditions created by failed fences, walls and other private improvements. The medians in this area will be improved by landscape and/or hardscape enhancements. This allocation would fund a design and plan for those improvements that have a preliminary cost estimate of \$2.2 to \$2.6 million. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | \$150,000 | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | \$150,000 | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: CIP Reserve | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
|  | | | | | |

UTILITY UNDERGROUNDING

Pursuant to a formula set out in Tariff Rule 20A by the California Public Utilities Commission (CPUC), Southern California Edison is required to set aside an annual amount of work credits for the purpose of undergrounding electrical utilities within each city. Work credits are not funds available to the City to expend; they are utility company funds budgeted to perform engineering and construction work. To qualify, cities must determine that

- Undergrounding will avoid or eliminate an unusually heavy concentration of overhead electric facilities
- The street or road or right-of-way is extensively used by the general public and carries a high volume of pedestrian or vehicle traffic.
- The street, road or right-of-way adjoins or passes through a civic area or public recreation area or an area of unusual scenic interest to the general public.
- The street or road or right-of-way is considered an arterial street or major collector as defined in the Governor's Office of Planning and Research General Plan Guidelines.

Under the tariff, work credits not committed to a qualifying project in one year are carried over to the next year. Annually, the City receives approximately \$80,000 in Rule 20A funds. As of May 2012, the City's Rule 20A fund balance was \$839,749. In 2009, the CPUC amended the code to allow for governments to "mortgage" their current year's work credits up to an additional five years in order to be able to undertake a qualifying Rule 20A project sooner than otherwise possible.

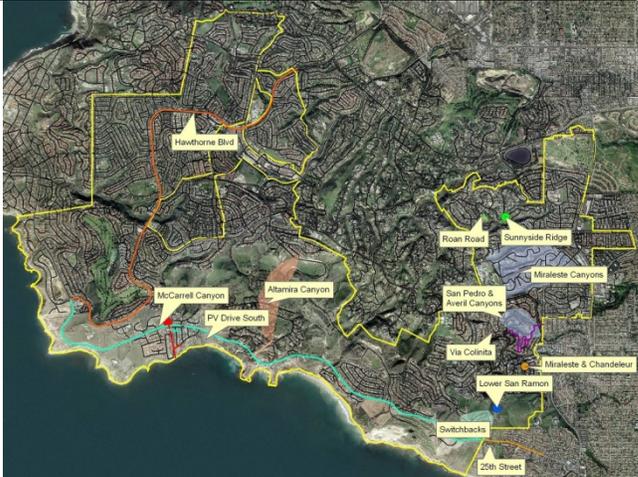
The following project(s) has been identified that meet the criterion for the usage of Rule 20A work credits and would benefit the City as whole.

| | | | | | |
|---|---|------------------------------------|---------------|---------------|--------------------|
| PROJECT: | CRENSHAW BLVD UTILITY UNDERGROUNDING PROJECT | | | | |
| TYPE: | Public Utilities | | | | |
| LOCATION: | Crenshaw Blvd at Crest Road | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The project will underground overhead utility lines along Crenshaw Blvd south of Crest Road. This project qualifies for Rule 20A funding. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | \$120,000 |
| CONSTRUCTION | | | | | \$1,080,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$1,200,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. This project is entirely funded by Rule 20A work credits. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
|  | | | | | |

STORM DRAIN SYSTEM

In June 2004, the City's consulting engineers prepared an Update to the Storm Drain Master Plan. The updated plan identified serious storm drain deficiencies that required significant repair. The update identified 38 high-priority projects, which were the basis for establishing a "user fee." Since then, some projects have been completed, and others have been reassessed to meet changing priorities and needs. A new Master Plan of Drainage is underway and expected to be completed in FY14-15. It is expected that new projects and priorities will be identified as the City seeks to eliminate deficiencies in the storm drain system infrastructure and add the structural improvements required for both water quality and flood protection. The 38 projects identified in the 2004 Master Plan have been grouped into 12 project areas, as listed below; however, these groupings may become obsolete with the new Master Plan.

- Area 1: Sunnyside Ridge
- Area 2: McCarrell Canyon Storm Drain System
- Area 3: Lower San Ramon Canyon/Tarapaca Canyon
- Area 4: Altamira Canyon
- Area 5: Palos Verdes Drive East/Miraleste Canyon
- Area 6: San Pedro and Averill Canyons
- Area 7: Via Colinita Vickery Canyon
- Area 8: Miraleste and Chandeleur
- Area 9: Palos Verdes Drive East Switchbacks
- Area 10: Hawthorne Boulevard
- Area 11: Palos Verdes Drive South
- Area 12: Citywide Storm Drain Programs

| | | | | | |
|--|--|------------------------------------|--|------------------|------------------|
| PROJECT: | STORM DRAIN LINING | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 12 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | All CMP storm drain lines within the City have reached their design life expectancy and need to be lined to extend their life another 30+ years. CMP dating back to the 1940s have been discovered and require rehabilitation along with those most recently installed in the 1970s. A large number of drainage problems citywide can be overcome by relining deteriorated pipes and improving inlets and outlet structures. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$335,278 | \$340,836 | \$347,653 | \$350,000 | \$350,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$335,278 | \$340,836 | \$347,653 | \$350,000 | \$350,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: WQFP user fees through Year 3 (FY16-17) and the CIP Reserve thereafter. Ongoing maintenance costs should decrease, as pipes which have been lined generally require less maintenance resulting in a cost savings. Because the Storm Drain User Fee sunsets in FY15-16, lining projects will compete with other infrastructure rehabilitation projects for funding the CIP Reserve in the future. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | X | |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |
| LOCATION PHOTO | | | MAP | | |
|  | | |  | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SOUTH HAWTHORNE/VIA FRASCATI | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 10 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project will improve drainage across Hawthorne Boulevard by replacing two existing 18" pipes with one 24" and one 30" RCP pipes. Additionally, a second location on South Hawthorne will be evaluated after episodes of flooding in recent years. A curb and gutter project on Via Frascati will serve to direct drainage into the street and existing catch basins, which drain into the San Pedro Canyon. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$440,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$440,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: WQFP user fees | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As this project makes improvements to two different locations, the project may be split into two discreet projects once the scoping is completed. | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | ALTAMIRA CANYON DRAINAGE PROJECT STUDY REPORT | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 4 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The Project Study Report is expected to include: 1) a study of the drainage area; 2) a study of the drainage needs; 3) multiple design alternatives; 4) identification of environmental requirements; 5) identification of right-of-way needs; and 6) a recommended scope for development of an engineering design leading to construction of drainage improvements. Any improvements to drainage in Altamira Canyon will be complex due to right-of-way and landslide issues. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$500,000 | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$500,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Preventing runoff water from entering the landslide has been shown to directly affect land movement in landslide areas. This project is expected to help slow movement within the Abalone Cove landslide, eventually affecting the land movement at Palos Verdes Drive South. | | | | | |

| | | | | | |
|--|--|------------------------------------|------------------|---------------|---------------|
| PROJECT: | PAINTBRUSH CANYON DRAINAGE PROJECT STUDY REPORT | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 11 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The Project Study Report is expected to include: 1) a study of the drainage area; 2) a study of the drainage needs; 3) multiple design alternatives; 4) identification of environmental requirements; 5) identification of right-of-way needs; and 6) a recommended scope for development of an engineering design leading to construction of drainage improvements. Any improvements to drainage in Altamira Canyon will be complex due to right-of-way and landslide issues. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | \$120,000 | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | \$120,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: CIP Reserve | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Preventing runoff water from entering the landslide has been shown to directly affect land movement in landslide areas. This project is expected to help slow movement within the Portuguese Bend landslide, eventually affecting the land movement at Palos Verdes Drive South. | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PVDS ROADWAY DRAINAGE PROJECT AT SACRED COVE | | | | |
| TYPE: | Drainage Project | | | | |
| LOCATION: | PVDS | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project would construct improvements along a section of PVDS located in the Sacred Cove area. The project would aid in the passive drainage of runoff that is now trapped due to ground movement. The location of the roadway is constantly moving as the sub-soils within the landslide move. Grading is needed to re-establish (relocate) the drainage system inlet within the right-of-way. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$450,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$450,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | STORM DRAIN POINT-REPAIR PROJECTS | | | | |
| TYPE: | Drainage Project | | | | |
| LOCATION: | Project Area 12 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | As the City lines the storm drains to extend useful life, sections of pipeline are found to be in need of repair. This project would address point-repairs at 4 to 6 locations with costs ranging from \$50,000 to \$250,000 for each location. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$150,000 | \$900,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$150,000 | \$900,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

LANDSLIDE MITIGATION PROJECTS

The City's Landslide Mitigation Projects refers to projects that lessen the effect of erosion on the Portuguese Bend Landslide, which is the only continuously active landslide in the United States. These projects are intended to address landslide movement and public safety risks by using proven methods such as runoff diversion, dewatering and geospatial monitoring.

| | | | | | |
|--|---|------------------------------------|------------------|------------------|------------------|
| PROJECT: | INSTALLATION OF LANDSLIDE DEWATERING WELLS | | | | |
| TYPE: | Landslide Project | | | | |
| LOCATION: | Portuguese Bend and Abalone Cove | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Dewatering Wells are a high priority and are considered to be the most effective method of minimizing runoff from entering the landslide, which helps slow land movement within the landslide. All runoff that percolates into the ground eventually becomes part of the groundwater and will cause an increase in the depth of the groundwater table. Removing groundwater through dewatering wells helps to lower the groundwater table, relieving soil pressures at depth and minimizing the negative effects groundwater has on the landslide. These new wells should improve the system's effectiveness by increasing the system's water removal capacity and by removing water more rapidly. The cost to install each well is estimated to be \$90,000. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$360,000 | \$450,000 | \$450,000 | \$180,000 | \$180,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$360,000 | \$450,000 | \$450,000 | \$180,000 | \$180,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

STORM WATER QUALITY

In order to comply with the new Municipal Separate Storm Sewer System (MS4) Permit requirements in California, the Peninsula cities are working together to address storm water quality issues by developing an Enhanced Watershed Management Plan (EWMP). The plan may require capital improvements as well as operational changes. Capital improvements will likely include treatment projects, as well as water quality monitoring stations in storm drain outfalls to be used in wet or dry weather. To meet requirements of the Regional Water Quality Board, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City.

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | DRAINAGE AREA MONITORING SYSTEM | | | | |
| TYPE: | Stormwater Quality Project | | | | |
| LOCATION: | City wide, at storm drain outfalls | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | In response to a new MS4 permit requirement, the City will need to monitor water quality in storm drain outfalls in both dry and wet weather. To meet data standards, it is anticipated that automated data collection systems will need to be designed and installed in several locations in the various watersheds of the City. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$50,000 | | | | |
| CONSTRUCTION | \$200,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | \$50,000 | | | | |
| LEGAL | | | | | |
| TOTAL | \$300,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| This project is required as part of the MS4 Permit | | | | | |

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|--|---|------------------------------------|------------------|------------------|------------------|
| PROJECT: | STORM WATER QUALITY REGIONAL IMPROVEMENT PROJECT | | | | |
| TYPE: | Stormwater Quality Project | | | | |
| LOCATION: | TBD | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | In order to comply with the new MS4 Permit requirements, the Peninsula cities will work together to address storm water quality issues by developing an Enhanced Watershed Management Plan (EWMP), including the development of structural treatment projects. This is an estimate of the City's share of the cost to build these Storm Water Quality improvement projects. The first phase projects must be built within 30 months of when the MS4 Permit is received. Scope and timing of future phases will be determined upon approval of the EWMP by the Regional Storm Water Quality Board. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Required as part of MS4 Permit Enhanced Watershed Management Plan. Locations to be determined once pollutant monitoring studies are analyzed. The FY14-15 first phase project cost is \$300,000; however, \$200,000 was appropriated in FY13-14 and is expected to be carried forward to FY14-15. The City will have an ongoing commitment to additional projects in the future. In the absence of more defined information, a placeholder of \$100,000 annually has been included as the City's contribution to other storm water quality projects. | | | | | |

SEWER PROJECTS

The City's sanitary sewer system is essential for City operations, yet it has not required significant expenditures in past years due to an inter-local agreement with Los Angeles County for maintenance activities. The City owns the system, but the County has the primary responsibility for ongoing maintenance. The County collects a sewer fee from the City's property owners that may be inadequate to maintain the system. Although the County maintains the City's sewer system, the City retains responsibility for its operation, public safety and welfare. The City, not the County, maintains legal and regulatory responsibility (i.e. any state or federal fines resulting from spillage).

The City conducted a survey of the system, and in 2004 the Sanitary Sewer Master Plan was created to help in the management of this asset. The study examined sample areas throughout the City and assessed the overall system as "fair." The inspection revealed root intrusion in the pipes and cracking in the pipes, in addition to accumulated fats and grease clogging certain areas. It appeared that the County had not been performing preventative maintenance in prior years. Without regular maintenance, overflows due to root and grease blockages will occur. To minimize the potential for overflow and to restore and maintain the system in "good" condition, a significant investment in pipeline inspection, repair and maintenance is required. The County is nearing completion of a full inspection and cleaning of all RPV sewer mains.

The projects identified herein were included in the City's Wastewater Master Plan Update which was completed in 2009 to address potential locations of under-capacity (the ability of the existing pipe to convey sewage flows without overflowing into the street). The County maintenance and repair program does not provide for replacement of pipeline due to capacity issues.

The Abalone Cove Sewer District is a unique system serving 110 developed parcels in an active landslide area, and is maintained by the City. Sewer user fees are collected from property owners, but are not sufficient to provide for maintenance and rehabilitation of the system. The Abalone Cove Sewer District is heavily subsidized by the City.

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|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SEWER CAPACITY PROJECT- GINGER ROOT LANE | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system was identified in the 2009 Sanitary Sewer Master Plan Update to be under capacity. This project will evaluate that determination using specific flow testing; and, if required, replace 952 feet of 8 inch sewer pipe. The pipe will be replaced with a 15 inch vitrified clay pipeline. The pipeline runs along Ginger Root Lane between Narcissa Drive and Cinnamon Lane. This section of pipeline is over capacity when analyzed considering the factor of safety flow run. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | \$29,000 | | | |
| CONSTRUCTION | | \$166,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | \$8,000 | | | |
| LEGAL | | | | | |
| TOTAL | | \$203,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 7 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SEWER CAPACITY PROJECT- MALAGA CANYON | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This section of the City's sewer system was identified in the 2009 Sanitary Sewer Master Plan update to be under capacity. This project will evaluate that determination using specific flow testing; and, if required, replace 1,850 feet of 10 inch sewer pipe. The pipe will be replaced with a 15 inch vitrified clay pipeline. The pipeline runs behind properties in Malaga Canyon parallel to Basswood Avenue between Mossbank Drive and Mazur Drive. This section of pipeline is over capacity when analyzed considering the factor of safety flow run. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | \$59,000 | | | |
| CONSTRUCTION | | \$335,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | \$13,000 | | | |
| LEGAL | | | | | |
| TOTAL | | \$407,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 5 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

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|---|---|------------------------------------|------------------|---------------|---------------|
| PROJECT: | SEWER CAPACITY PROJECT- OTHER LOCATIONS | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | Various | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Several smaller locations throughout the City may require repairs. The 2009 Sanitary Sewer Master Plan indicated that unidentified sections of the City's sewer system may be under capacity. The Plan indicates that these projects could replace 1,951 feet of 8 inch sewer pipe with 12 inch vitrified clay pipelines. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | \$75,000 | | |
| CONSTRUCTION | | | \$340,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | \$50,000 | | |
| LEGAL | | | | | |
| TOTAL | | | \$465,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| As funding becomes available, projects should be performed in the order they are ranked in the Wastewater Master Plan Update. This project is ranked number 8 of the 8 identified Capital Improvement Projects in the plan. | | | | | |

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|--|---|------------------------------------|------------------|------------------|------------------|
| PROJECT: | ABALONE COVE SEWER DISTRICT REHABILITATION | | | | |
| TYPE: | Sewer System | | | | |
| LOCATION: | Abalone Cove Sewer District | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Construction of the Abalone Cove Sewer system was completed in 2001 to replace property owner's septic tanks in the active landslide area of the City. Minimal maintenance has been performed since that time. Due to the active landslide, the system is now in need of more substantive rehabilitation and upgrades to comply with current engineering, operations and maintenance standards in Los Angeles County. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | \$500,000 | \$500,000 | \$500,000 | \$500,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$500,000 | \$500,000 | \$500,000 | \$500,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve funds. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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RECREATION, PARKS & OPEN SPACE

The development and maintenance of community parks, recreational areas and open space has been established as a top priority for the City as stated in the General Plan and various other planning documents. The General Plan states,

“It is the goal of the City of Rancho Palos Verdes to conserve, protect and enhance its natural resources, beauty and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it.”

Many park sites and open space areas have been acquired throughout the City, and some have been developed for use by the general public. Some sites remain vacant or underutilized. The City Council approved the Vision Plan in September 2008 which outlines various trail and park projects which have been included in this plan. The Public Use Master Plan has also outlined a strategy for the development of trails. These recreational projects add to the vibrancy of the community and they are designed to contribute to all residents' quality of life. Parks and other open spaces have been carefully planned to take advantage of the beautiful coastline and natural landscape of the peninsula.

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|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | LOWER HESSE PARK IMPROVEMENTS (PHASE 1) | | | | |
| TYPE: | Recreation, Parks & Open Space | | | | |
| LOCATION: | Lower Hesse Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | The scope of work of the proposed 'phase one' of Lower Hesse Park includes construction of a natural parking lot, restrooms, tennis court, play area, picnic area and some landscaping. These basic items are chosen from the concept plan option "Pacific" which was selected by the City Council. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$50,000 | | | | |
| CONSTRUCTION | \$450,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$500,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Landscape maintenance is estimated to be about \$12,000 annually, with annual water irrigation cost of about \$1,500. | | | | | |

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|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | HESSE PARK PARKING LOT RESURFACING | | | | |
| TYPE: | Recreation, Parks and Open Space | | | | |
| LOCATION: | Hesse Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | Hesse Park parking lot is one of the frequently used City facilities. The pavement at this parking lot is deteriorating and needs resurfacing. Delaying this improvement will add to the cost of work due to extension of cracks into the depth of the existing pavement caused by motorists' usage. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$10,000 | | | | |
| CONSTRUCTION | \$200,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$210,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION IN FY 14-15 BUDGET | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| The parking lot will have a 5 year useful life once the project is completed. At that time, a slurry-seal will be needed to extend the useful life. | | | | | |

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|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | POINT VICENTE INTERPRETIVE CENTER (PVIC) SCREENING WALL | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | PVIC | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | In order to provide a building identification sign that will also screen the existing above ground power generator, gas tank, electrical panels/ transformers, a 100-foot long concrete serpentine shaped wall is proposed to be installed in the lawn area adjacent to the pedestrian walkway. This decorative screening wall will include building identification. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$15,000 | | | | |
| CONSTRUCTION | \$95,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$110,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding and/or Grant Information: CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION IN FY 13-14 BUDGET | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SUNNYSIDE TRAIL SEGMENT PROJECT | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Sunnyside Ridge Road (Intersection of Sunnyside Ridge Trail and the Sol Vista Segment Trail) | | | | |
| DEPARTMENT: | Community Development/Public Works | | | | |
| DESCRIPTION: | <p>The Sunnyside Segment Trail is a point-to-point trail segment that begins on Sunnyside Ridge Road at the intersection of the Sunnyside Ridge Trail and the currently unused Sol Vista Segment Trail on the old Narbonne Right-of-Way, as indicated in the City's Conceptual Trail Plan. The proposal is to provide a usable trail linkage for pedestrians and equestrians within a recorded trail segment that traverses a privately owned lot that is currently developed with a single-family residence that was formally part of an old City right-of-way. The trail connection would involve the provision of a 5-foot wide decomposed granite surface trail.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$70,000 | | | | |
| CONSTRUCTION | \$395,000 | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$465,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: \$300,000 Grant from Regional Park and Open Space District, \$165,000 from CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | POINT VICENTE INTERPRETIVE CENTER EXHIBITS | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Point Vicente Interpretive Center | | | | |
| DEPARTMENT: | Recreation & Parks/Public Works | | | | |
| DESCRIPTION: | Private restricted donations have been collected for enhancements to the PVIC museum exhibits. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | \$400,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$400,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: Private Restricted Donations. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | POINT VICENTE INTERPRETIVE CENTER LANDSCAPING | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Point Vicente Interpretive Center | | | | |
| DEPARTMENT: | Recreation & Parks/Public Works | | | | |
| DESCRIPTION: | Private restricted donations have been collected for improvements to outdoor landscaping at PVIC. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | \$400,000 | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | \$400,000 | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: Private Restricted Donations. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | GATEWAY PARK DEVELOPMENT PROJECT | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | PVDS in the Portuguese Landslide Area | | | | |
| DEPARTMENT: | Public Works/Community Development | | | | |
| DESCRIPTION: | <p>The Vision Plan includes a proposed Gateway Park, a 23-acre site within the City's Landslide Moratorium area just north of PVDS between the Portuguese Bend residential community and Klondike Canyon. Under the Vision Plan, the site has been approved for a combination of uses such as a "gateway park" for users of the Nature Preserve's trail system, an outdoor education/nature appreciation center for school and community groups and an equestrian center. The following components of the approved concept plan are being developed as part of the California Coastal Trail Project and PVDS Landslide East End Road Realignment Project: Trail head, signage, fencing, and public parking area.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | \$200,000 | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | \$200,000 | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|--|---|------------------------------------|------------------|---------------|---------------|
| PROJECT: | ABALONE COVE BEACH ACCESS ROAD | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Abalone Cove | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The Abalone Cove Beach access road from PVDS to the beachfront must be re-graded and re-paved to improve accessibility for emergency response and maintenance vehicles. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | \$100,000 | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | \$100,000 | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: CIP Reserve. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
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|--|---|------------------------------------|---------------|---------------|------------------|
| PROJECT: | GRANDVIEW PARK IMPROVEMENTS (PHASE 1) | | | | |
| TYPE: | Recreation, Parks & Open Space | | | | |
| LOCATION: | Grandview Park | | | | |
| DEPARTMENT: | Public works | | | | |
| DESCRIPTION: | The scope of work of the proposed 'phase one' of Grandview park includes construction of a natural parking lot, restrooms/office, play area, picnic area and some landscaping. These basic items are chosen from the concept plan option "Sycamore" which was selected by the City Council. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | \$75,000 |
| CONSTRUCTION | | | | | \$560,000 |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | \$635,000 |
| IMPACT ON OPERATING BUDGET | | | | | |
| Funding Information: CIP Reserve | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| | | | | | |

UNFUNDED PROJECTS

The following projects are those which have been identified as capital needs through various planning processes, but currently there are not resources to complete the projects. As funding becomes available and the City Council prioritizes and approves projects, they may be moved into the funded Five-Year CIP schedule.

| RPV Capital Improvement Plan - Unfunded Projects | | | | | | |
|---|------|-----------|--------|--------------|---------------------|----------------------|
| Project | Page | Potential | Safety | City Council | Cost Range | |
| | | Funding | Goal | Priority | Minimum | Maximum |
| Buildings and Other Facility Improvements | | | | | | |
| Citywide ADA Transition Plan Implementation | 70 | x | x | | \$ 4,670,000 | \$ 4,670,000 |
| Point Vicente Park Community Center | 71 | x | | | 3,000,000 | 8,000,000 |
| Corporation Storage Yard Relocation | 72 | | | | 300,000 | 1,000,000 |
| Intangible Capital Outlay | | | | | | |
| Infrastructure Management Plan | 74 | | x | x | 125,000 | 175,000 |
| Roadway Infrastructure | | | | | | |
| Hawthorne Blvd. Median Improvements (Via Rivera to City Hall) | 76 | | | | 250,000 | 250,000 |
| Lower Point Vicente Park Access Modification Project (PVDW at PVIC) | 77 | x | x | x | 250,000 | 300,000 |
| Operational Improvements at Crenshaw & Crest | 78 | x | x | x | 470,000 | 520,000 |
| Crenshaw Blvd Extension Parking Improvements | 79 | | x | | 125,000 | 150,000 |
| Hawthorne Blvd. Right of Way Beautification | 80 | | | x | 2,200,000 | 2,600,000 |
| Hawthorne Blvd. Bike Lane Gap Closure | 81 | x | x | | 1,200,000 | 1,500,000 |
| Traffic Safety Improvements - PVDE at Miraleste Drive | 82 | x | x | x | 200,000 | 300,000 |
| Utility Undergrounding | | | | | | |
| Utility Undergrounding at 25th Street | 84 | x | x | | 1,000,000 | 1,100,000 |
| Utility Undergrounding at Entrance to PVIC | 85 | x | x | | 150,000 | 200,000 |
| Utility Undergrounding at PVDS and Terranea Way | 86 | x | x | | 150,000 | 200,000 |
| Storm Drain System | | | | | | |
| Altamira Canyon | 88 | | x | x | 1,600,000 | 5,350,000 |
| Paintbrush Canyon Drainage | 89 | | x | x | 2,568,000 | 2,568,000 |
| PVDE - Miraleste Canyon | 90 | | x | x | 2,500,000 | 3,200,000 |
| San Pedro & Averill Canyons | 91 | | x | x | 2,700,000 | 3,300,000 |
| Landslide Mitigation Projects | | | | | | |
| Landslide Early Warning System | 93 | | | | 300,000 | 300,000 |
| Recreation, Parks & Open Space | | | | | | |
| Restroom at Del Cerro Park | 95 | | | | 250,000 | 300,000 |
| Preserve Trail Plan - New Trail Implementation | 96 | x | | x | 150,000 | 150,000 |
| Lower Point Vicente Park Improvement Project | 97 | | | x | 2,400,000 | 2,400,000 |
| Civic Center Skate Plaza | 98 | x | | | 650,000 | 750,000 |
| California Coastal Trail Improvements | 99 | | | x | 223,000 | 223,000 |
| Coast Vision Plan - Trailhead/Overlook/Vista Point Development | 100 | | | x | 800,000 | 1,040,000 |
| Totals (Min. and Max.) | | | | | \$28,231,000 | \$ 40,546,000 |

**BUILDINGS AND OTHER FACILITY IMPROVEMENTS
UNFUNDED PROJECTS**

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | CITYWIDE ADA TRANSITION PLAN IMPLEMENTATION | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Various | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>The Citywide ADA Transition Plan, adopted by the City Council on June 4, 2013, identified total costs of \$11.85 million for implementation. The cost estimate included improvements to ADA compliance at the Civic Center (buildings and grounds) totaling \$1.36 million, and those at Ladera Linda Park totaling \$1.72 million. Any future improvements at those sites are expected to bring the facilities into ADA compliance. Additionally, the total cost of \$11.85 million includes right-of-way improvements totaling \$2.64 million, including curb ramps and bus stops. Those improvements will be addressed as part of each roadway rehabilitation project. The remaining identified costs of \$6.12 million will be addressed through an annual implementation allocation that began in FY13-14. Project costs "funded" through FY18-19 total \$1.45 million. The remaining portion of the \$6.12 million, which has not been moved to the "funded" list is included here.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Estimated Cost: \$4.67 million EET funding may become available.</p> | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | POINT VICENTE PARK COMMUNITY CENTER | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Point Vicente/Civic Center | | | | |
| DEPARTMENT: | City Manager/Public Works | | | | |
| DESCRIPTION: | Originally studied by the Open Space Planning, Recreation and Parks Task Force in 2004, the concept for this facility was later refined during the redevelopment of the Coast Vision Plan. Adopted by the City Council in 2008, the latest concept calls for a 20,000 square-foot community center that could accommodate meeting space for community groups, recreational facilities, classroom space and a full-sized recreational pool. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Impact will need to be assessed, as projects are considered. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Estimated Cost: \$3,000,000 - \$8,000,000 A private donation of \$120,000 has been made, and additional donations and/or other outside funding may become available based upon the scope of the project.</p> | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | CORPORATION STORAGE YARD RELOCATION | | | | |
| TYPE: | Buildings and Other Facility Improvements | | | | |
| LOCATION: | Various Locations throughout the City | | | | |
| DEPARTMENT: | City Manager/Public Works | | | | |
| DESCRIPTION: | <p>It has been proposed that City maintenance services be spread citywide in strategic locations with a central office in City Hall. The existing corporations/storage yard is located on the Point Vicente Park site which had been identified for various other community uses due to its prime location.</p> <p>It may be feasible to create a central location for the storage yard with satellite locations throughout the City, serving the storage and other construction needs of the Public Works Department. The central location of the storage yard will be situated at or near City Hall for administrative purposes. This central location will control all satellite locations through the use of maintenance personnel and through the efficient use of the City's network.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| To be assessed. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>The satellite locations will fulfill the following roles: there will be an office trailer at each location; a construction yard for contractors located throughout the City (possibly generating rental income for the City); possible satellite EOC centers for access throughout the City; and storage space for various equipment.</p> <p>Estimated Cost: \$300,000 - \$1,000,000</p> | | | | | |

**INTANGIBLE CAPITAL OUTLAY
UNFUNDED PROJECTS**

| | | | | | |
|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | INFRASTRUCTURE MANAGEMENT PLAN | | | | |
| TYPE: | Intangible Capital Outlay | | | | |
| LOCATION: | N/A | | | | |
| DEPARTMENT: | Public Works & Finance | | | | |
| DESCRIPTION: | <p>The RPV Infrastructure Management Plan (IMP) will be the tool to chart an operations and financial course for the actions and funding required to maintain and preserve community public property, which will improve the condition of each infrastructure category. The IMP will provide a comprehensive basis to create a reality-based capital improvement program by allowing the City Council and the community to determine the impact of different funding strategies/scenarios and prioritize project delivery over the course of multiple planning decades. The IMP will also estimate technical and funding requirements and make recommendations of policies to assist the City Council with program implementation, goal-setting, and prioritization.</p> <p>The IMP will include:</p> <ul style="list-style-type: none"> • Integration with the City's geographic information system (GIS) and the future use of an asset/maintenance management system • A civic engagement process to invite, assess, evaluate, and include citizen-initiated capital improvement projects (CIP) • Identification of best management practices and key performance indicators for each infrastructure category to help guide policy formulation and decision-making • A web-based tool for "what-if" scenarios based on priorities and economic and community factors | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Approximately \$5,000 annually to maintain the web-based planning tool. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$125,000 to \$175,000 | | | | | |

**ROADWAY INFRASTRUCTURE
UNFUNDED PROJECTS**

| | | | | | |
|---|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | HAWTHORNE BLVD. MEDIAN IMPROVEMENTS (VIA RIVERA TO CITY HALL) | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Hawthorne Blvd. (Via Rivera to City Hall) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The development of this median would include installing draught tolerant landscaping which will require minimal maintenance. Development will also include the installation of irrigation systems and controllers, hardscape, and decorative stone. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| To be assessed. However, a rough estimate of annual maintenance is about 10% of total project cost. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$250,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | LOWER POINT VICENTE PARK ACCESS MODIFICATION PROJECT | | | | |
| TYPE: | Traffic Improvements | | | | |
| LOCATION: | PVDW/PVDS at Lower Point Vicente Park entrance | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Improve access into and out of the Lower Point Vicente park area by restricting turn movements to right turn only out of the site at the southern entrance/exit to minimize vehicle conflicts while negotiating turn movements. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| To be assessed. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Estimated Cost: \$250,000 - \$300,000 Highway Safety grant money may become available.</p> | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | OPERATIONAL IMPROVEMENTS- CRENSHAW BLVD. AND CREST DRIVE | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Crenshaw Blvd. and Crest Drive | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Currently this intersection is a four-way stop controlled intersection. During the AM and PM peak hours, the westbound left-turn lanes back up for several hundreds of feet creating extensive delay and long vehicle queues. An operational improvement to the intersection is required to improve traffic flow. A study has been conducted to determine the best solution, and a roundabout is being considered. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Estimated Cost: \$470,000 - \$520,000 Highway Safety grant money may become available.</p> | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | CRENSHAW BOULEVARD EXTENSION PARKING IMPROVEMENTS | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Crenshaw Blvd (Valley View Rd to Burma Rd) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | In an effort to improve safety, parking and access to the Nature Preserve entrance near Del Cerro Park, parking improvements and restrictions are needed to accommodate the growing user demand and need for emergency vehicle access. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$125,000 - \$150,000 | | | | | |
|  | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | HAWTHORNE BLVD RIGHT OF WAY BEAUTIFICATION | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Hawthorne Blvd (City Hall to Northerly City Limits) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The City's Right of Way along Hawthorne Blvd will be beautified by landscaping and masking blight conditions created by failed fences, walls and other private improvements. The medians in this area will be improved by landscape and/or hardscape enhancements. A study has been funded for FY14-15 to identify options and cost estimates. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$2,200,00 - \$2,600,000 | | | | | |
|  | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | HAWTHORNE BLVD BIKE LANE GAP CLOSURE | | | | |
| TYPE: | Roadway Infrastructure | | | | |
| LOCATION: | Hawthorne Blvd (Vallon Drive to Dupre Road) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project will improve roadway safety and complete a bike lane gap closure that exists due to on-street parking demand, roadway configuration and existing median barriers. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| There is no impact on the operating budget. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Estimated Cost: \$1,200,000-\$1,500,000 Highway Safety grant money may become available.</p> | | | | | |
|  | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | TRAFFIC SAFETY IMPROVEMENTS – PALOS VERDES DRIVE EAST AT MIRALESTE DRIVE | | | | |
| TYPE: | Traffic Improvements | | | | |
| LOCATION: | PVDE at Miraleste Drive | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Improve intersection operations to create improved traffic flow, vehicle and pedestrian safety. Operational improvements could include a roundabout. If a traffic signal were considered, the cost estimate would increase; and Marymount College would likely fund a small share of project cost. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| If a traffic signal is contemplated, annual maintenance cost could be about \$7,000. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$200,000 - \$300,000 Highway Safety grant money could become available. | | | | | |

**UTILITY UNDERGROUNDING
UNFUNDED PROJECTS**

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | UTILITY UNDERGROUNDING AT 25TH STREET | | | | |
| TYPE: | Public Utilities | | | | |
| LOCATION: | 25 th Street | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| This project could be funded through Southern California Edison's Rule 20A Funding, which accumulates at a rate of about \$80,000 per year. The balance of this funding has been preliminarily committed to a project on Crenshaw Blvd in FY18-19. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$1,000,000 - \$1,100,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | UTILITY UNDERGROUNDING AT ENTRANCE TO PVIC | | | | |
| TYPE: | Public Utilities | | | | |
| LOCATION: | Palos Verdes Drive South (at PVIC) | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| This project could be funded through Southern California Edison's Rule 20A Funding, which accumulates at a rate of about \$80,000 per year. The balance of this funding has been preliminarily committed to a project on Crenshaw Blvd in FY18-19. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$150,000 - \$200,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | UTILITY UNDERGROUNDING AT PVDS AND TERRANEA WAY | | | | |
| TYPE: | Public Utilities | | | | |
| LOCATION: | PVDS and Terranea Way | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | This project includes the removal of overhead wires and coordination of undergrounding all utilities at this location. The City will coordinate with the associated utility companies (electrical, communications, etc.) to locate all wires underground. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| This project could be funded through Southern California Edison's Rule 20A Funding, which accumulates at a rate of about \$80,000 per year. The balance of this funding has been preliminarily committed to a project on Crenshaw Blvd in FY18-19. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$150,000 - \$200,000 | | | | | |

**STORM DRAIN SYSTEM
UNFUNDED PROJECTS**

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | ALTAMIRA CANYON | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 4 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>A project within lower Altamira Canyon to aid in slowing the damage being caused by storm water runoff through the entire reach of the Canyon is needed. The installation of Gabion type erosion control structures within lower Altamira Canyon are needed to help control runoff velocities and minimize erosion within the canyon.</p> <p>This project includes the installation of protective measures to minimize further erosion in the Altamira Canyon. This project could range from stabilization at bends in stream beds, with limited velocity controls, to channeled stabilization.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| To be assessed. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Note: The Altamira Canyon project has been studied and analyzed over the past decades; however the need to minimize runoff from entering the ground in Altamira Canyon still remains. A project study report has been funded for FY14-15.</p> <p>This estimate does not include right of way costs. A previously designed and funded project was abandoned due to right of way issues and owners lack of support.</p> <p>Estimated Cost: \$1,600,000 - \$5,350,000</p> | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PAINTBRUSH CANYON DRAINAGE | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Portuguese Bend | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The Paintbrush Canyon Drainage System project will capture runoff at the head of the Portuguese Bend landslide in three locations, transfer that runoff via surface mounted High Density Polyethylene (HDPE) pipe under Palos Verdes Drive South, (through an existing steel tunnel) and continue along the existing storm drain pipe alignment to the ocean. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Preventing runoff water from entering the landslide has been shown to directly affect land movement in landslide areas. This project is expected to help slow movement within the Portuguese Bend landslide, eventually affecting the land movement at Palos Verdes Drive South. A project study report has been proposed for FY16-17. | | | | | |
| Estimated Cost: \$2,568,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PVDE- MIRALESTE CANYON | | | | |
| TYPE: | Storm Drain System | | | | |
| LOCATION: | Project Area 5 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Work within this project area includes storm drainage systems along Palos Verdes Drive East at the Northern end of PVDE, South Coach, Rocking Horse, Clevis, North Colt, South Colt, Via Canada, and at South Via Canada. This project includes the installation of a number of pipelines and re-setting surface drainage systems to drain into Miraleste Canyon. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$2,500,000 - \$3,200,000 | | | | | |

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | SAN PEDRO & AVERILL CANYONS | | | | |
| TYPE: | Storm Drain Systems | | | | |
| LOCATION: | Project Area 6 | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | Work within this project area would include storm drainage systems at Miraleste, South Miraleste, North Corsini, Via Colinita, La Vista, Vista Mesa, and a curb and gutter project on Via Frascati. This project would include the installation of a number of pipelines and regarding of roads and surface drainage systems to drain into the San Pedro and Averill Canyons. A project at Miraleste Plaza is currently under design. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$2,700,000 - \$3,300,000 | | | | | |

**LANDSLIDE MITIGATION
UNFUNDED PROJECTS**

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | LANDSLIDE EARLY WARNING SYSTEM (LEWS) | | | | |
| TYPE: | Landslide Project | | | | |
| LOCATION: | Palos Verdes Drive South in the Portuguese Bend Landslide Area | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | <p>The main sewer trunk line owned and operated by the Sanitation Districts of Los Angeles County, and which serves a significant portion of the residential properties in RPV, parallels the PVDS roadway aboveground in the landslide area. Both facilities require constant maintenance due to landslide movement, which poses a significant operational hazard should the landslide experience rapid land movement. Closure of these facilities would be highly disruptive to the city's economic vitality, transportation, public health and safety and use of public open space and trails. Sewer overflows from the trunk line could potentially threaten the ecosystems of the nearby Pacific Ocean coastline. A landslide early warning system (LEWS) would provide critical advanced knowledge of changed landslide conditions by alerting public safety and public works first responders, who would be able to respond sooner and more proactively with public safety information and preventative measures.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| It is estimated that LEWS annual operations and maintenance cost may be approximately \$30,000 per year, which would include scheduled on-site equipment inspection and fees for wireless or satellite communication | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | X | ECONOMY AND EFFICIENCY | | | X |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Sensors placed in the area would transmit data through a wireless or satellite-based system to a web-hosted application designed to send alerts to public safety and public works first responders when specified land movement criteria is reached. Many of the existing dewatering wells may be suitable for sensor deployment. The first responders would then be afforded more time to notify users of the public open space and trails in the area, mobilize equipment, establish roadway detours and alternative sewer conveyance, all of which is intended to protect the public and the environment. There are partnership possibilities with the Sanitation Districts of LA County and the LA County Sheriff's and Fire Departments.</p> | | | | | |
| | | | | | |

**RECREATION, PARKS AND OPEN SPACE
UNFUNDED PROJECTS**

| | | | | | |
|--|---|------------------------------------|---------------|---------------|---------------|
| PROJECT: | RESTROOM AT DEL CERRO PARK | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Del Cerro Park | | | | |
| DEPARTMENT: | Recreation and Parks/Community Development | | | | |
| DESCRIPTION: | This project would include the construction of a restroom at Del Cerro park to serve the park visitors and the users of the trails in the Portuguese Bend Open Space. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| To be assessed. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$250,000 - \$300,000 | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | PRESERVE TRAILS PLAN - NEW TRAIL IMPLEMENTATION | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Palos Verdes Nature Preserve | | | | |
| DEPARTMENT: | Community Development/Public Works | | | | |
| DESCRIPTION: | <p>In October 2012, the City Council adopted an updated Preserve Trails Plan (PTP) for the NCCP's Palos Verdes Nature Preserve which identifies trail routes and trail uses within the Preserve. Pursuant to the approved management agreement between the City and PVPLC, the PVPLC is responsible for maintenance and repair of existing unimproved trails in the Preserve while the City is responsible for the construction of new trails identified in the PTP.</p> <p>According to the PTP, there are 3 approved trail routes that currently do not exist and need to be constructed at some point by the City. Since projects are moving forward on two of the three new trails needed (the Smugglers Trail in the Abalone Cove Reserve and the Switchback Trail in the San Ramon Reserve, construction of the Crystal Trail (.12 mile) in the Forrestal Reserve remains as the only new trail that needs construction. In addition, the Rim Trail will need to be relocated since the current route passes over private property in Rolling Hills.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| To be assessed. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Estimated Cost: \$150,000 If a trail improvement is considered to be a critical link, outside grant funding may become available. If the trail improvement is in the right-of-way, then potential funding may become available through the Active Transportation Program.</p> | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | LOWER POINT VICENTE PARK IMPROVEMENT PROJECT | | | | |
| TYPE: | Recreation Parks & Trails Improvements | | | | |
| LOCATION: | Lower Point Vicente | | | | |
| DEPARTMENT: | Public Works | | | | |
| DESCRIPTION: | The park improvement plan for Lower Point Vicente derives from an extensive public outreach process associated with the City Council adopted Vision Plan. The scope of work consists of constructing new decomposed granite trails, overlooks, reconfigured and new parking spaces (including new upper terrace parking lot), drainage facilities (including a bioswale), landscaping, fencing, way finding signs and minor site grading to accommodate the improvements (excavation cannot occur in areas capped for the lead remediation.) | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$2,400,000 | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | CIVIC CENTER SKATE PLAZA | | | | |
| TYPE: | Recreation Parks & Trails Improvements | | | | |
| LOCATION: | Point Vicente Park | | | | |
| DEPARTMENT: | Public Works & Recreation | | | | |
| DESCRIPTION: | <p>This project could include construction of: 1) a 15,000 square foot skate plaza; 2) a restroom; 3) appropriate parking and benches; and 4) landscaping. If a skate plaza is determined to be a feasible use through the Program of Utilization that controls the site, Staff will continue to work with the City Council and local skate advocate groups.</p> <p>The plaza/skate area would be constructed of concrete with complimenting walkways, stage, handrails, planters, landscaping, restroom building and parking.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| Annual facility maintenance is currently estimated to be \$13,000. Additional Staffing and security may be necessary to operate the facility. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | X |
| SUPPORTS CITY COUNCIL GOALS | | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| <p>Estimated Cost: \$650,000-\$750,000. Private funding may become available for project construction and ongoing maintenance.</p> | | | | | |

| | | | | | |
|--|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | CALIFORNIA COASTAL TRAIL IMPROVEMENTS | | | | |
| TYPE: | Recreation Parks & Trails Improvements | | | | |
| LOCATION: | PVDW – Marguerite Drive to Calle Entradero & PVIC Blufftop | | | | |
| DEPARTMENT: | Public Works & Recreation | | | | |
| DESCRIPTION: | Two sections of the California Coastal Trail near Point Vicente Interpretive Center (PVIC) and Oceanfront Estates are paved with asphalt that has deteriorated. This project would replace the asphalt with decomposed granite, enhancing the aesthetic value of the California Coastal Trail within the City. | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| To be assessed. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | X | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$223,000 | | | | | |

| | | | | | |
|---|--|------------------------------------|---------------|---------------|---------------|
| PROJECT: | COAST VISION PLAN TRAILHEAD/OVERLOOK/VISTA POINT DEVELOPMENT | | | | |
| TYPE: | Recreation, Parks, & Open Space | | | | |
| LOCATION: | Various Locations | | | | |
| DEPARTMENT: | Public Works/Community Development | | | | |
| DESCRIPTION: | <p>The Vision Plan identifies the construction of trailheads at key entrances to the existing City trail system along with overlooks and vista points within the Vision Plan project area. The trailheads would consist of a permeable surface pad, a bench, a plastic bag kiosk for dog owners, trash and recycling receptacles, signage, a freestanding kiosk for trail notices, small native trees for shade and pockets of native shrubs, where appropriate. The overlooks/vista points would be placed on decomposed granite or other permeable material with flush stone edging and could include a semicircle bench, a stone pilaster displaying pertinent information, a stone clad wall less than 3 feet in height and pockets of native shrubs.</p> <p>Phase 1 would involve a trail head at Shoreline Park/25th and overlooks/vista points at Inspiration Point and Eagles Nest. Phase 2 would involve trail heads and overlooks/vistas at the cul-de-sac next to St. Paul's Church, Del Cerro Park, and the end of Ocean Terrace. Phase 3 would involve a trail head at the Switchbacks/PVDE Turnout and overlooks/vista points at the Switchbacks/PVDE Turnout, Paintbrush Canyon/Burma Road, and Burma Road above Gateway Park.</p> | | | | |
| PROJECT COST ESTIMATES (IF KNOWN) | | | | | |
| CATEGORY | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| ACQUISITION | | | | | |
| ENGINEERING/DESIGN | | | | | |
| CONSTRUCTION | | | | | |
| PROJECT MANAGEMENT/OVERSIGHT | | | | | |
| LEGAL | | | | | |
| TOTAL | | | | | |
| IMPACT ON OPERATING BUDGET | | | | | |
| To be assessed. | | | | | |
| JUSTIFICATION FOR INCLUSION ON 5 YEAR CIP | | | | | |
| SAFETY | | ECONOMY AND EFFICIENCY | | | |
| SUPPORTS ESSENTIAL CITY SERVICES | | OUTSIDE FUNDING COMMITTED/ELIGIBLE | | | |
| SUPPORTS CITY COUNCIL GOALS | X | COMMUNITY QUALITY/SUSTAINABILITY | | | X |
| OTHER PROJECT INFORMATION: | | | | | |
| Estimated Cost: \$100,000 to \$130,000 per site X 8 sites = Range of \$800,000 to \$1,040,000 | | | | | |