

**AGENDA FOR THE SPECIAL MEETING OF THE
OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE
RANCHO PALOS VERDES REDEVELOPMENT AGENCY**

**CITY OF RANCHO PALOS VERDES
CITY HALL COMMUNITY ROOM
30940 HAWTHORNE BOULEVARD
RANCHO PALOS VERDES, CALIFORNIA, 90275**

WEDNESDAY, AUGUST 1, 2012 AT 1:00 P.M.

Members:

Larry Clark (Chair), Stefan Wolowicz (Vice-Chair), Lydia Cano, Ken Dyda, Kit Fox, Marvin Martinez, Michael Seth Schneider

AGENDA POSTED: July 27, 2012

WEBSITE: www.palosverdes.com/rpv/

CALL TO ORDER

1. Roll Call.
2. Approval of Agenda.

REGULAR BUSINESS

1. Chairman's Opening Remarks.
2. Consider Approval of minutes for June 20, 2012 meeting.
3. Receive update of pending legislation, Frequently Asked Questions, and other developments relevant to redevelopment agency dissolution. (Oral report)
4. Consider Adoption of Successor Agency Administrative Budget for the period January through June 2013.
5. Consider Adoption of Successor Agency Recognized Obligation Payment Schedule for the period January through June 2013.

MISCELLANEOUS

6. Public comment for items not on the agenda.
7. Member Suggested Agenda Items for Future Meetings.
8. Consider future meeting schedule.
9. Chairman's Closing Remarks.
10. Adjournment.

SUPPORTING DOCUMENTATION: Supporting documentation can be obtained at the following locations during normal business hours: Rancho Palos Verdes City Hall, Finance & Information Technology Department, 30940 Hawthorne Boulevard, Rancho Palos Verdes, CA 90275. You can also view the agenda and staff reports and related documents at the Successor Agency's website www.palosverdes.com/RPV.

AMERICAN WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's Office at (310) 544-5208 at least 48 hours prior to the meeting.

Written materials, including emails, submitted to the Oversight Board are public records and may be posted on the Successor Agency's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as it may become part of the public record regarding an agenda item.

Materials related to an item on this Agenda submitted to the Oversight Board after distribution of the agenda packet are available for public inspection at the front counter of the lobby of the City Hall Administration Building at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours.

**MINUTES FOR THE REGULAR MEETING OF THE
OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE
RANCHO PALOS VERDES REDEVELOPMENT AGENCY**

**CITY OF RANCHO PALOS VERDES
CITY HALL COMMUNITY ROOM
30940 HAWTHORNE BOULEVARD
RANCHO PALOS VERDES, CALIFORNIA, 90275**

WEDNESDAY, JUNE 20, 2012

CALL TO ORDER

Chair Clark called the meeting to order at approximately 1:03 p.m. in the Community Room at Rancho Palos Verdes City Hall for the purpose of conducting business pursuant to the Agenda.

1. ROLL CALL

Roll call was answered as follows:

PRESENT: Cano, Clark, Dyda, Fox, Martinez, Schneider, Wolowicz
ABSENT: None

Also present were Deputy Director of Finance and Information Technology Downs, Successor Agency Attorney Lynch, and Senior Administrative Analyst Mills.

2. APPROVAL OF AGENDA

Member Dyda moved to approve the agenda as presented, and Member Cano seconded. Hearing no objection, Chair Clark ordered approval of the agenda.

REGULAR BUSINESS

1. CHAIRMAN'S OPENING REMARKS

Member Martinez took his oath of office and introduced himself. Chair Clark welcomed Member Martinez to the Board.

Chair Clark requested that Staff provide Member Martinez with background information for the Rancho Palos Verdes Redevelopment Agency and the Board's activities to date, as well as the PowerPoint presentation from the May 1, 2012 meeting.

2. APPROVAL OF MINUTES FOR JUNE 6, 2012 MEETING

Vice-Chair Wolowicz requested an amendment to the draft minutes. Member Schneider motioned to approve the minutes from the June 6, 2012 meeting, as amended. The motion was seconded by Member Cano. Member Martinez abstained, as he was not yet a Board Member as of June 6, 2012. Hearing no objection, Chair Clark ordered approval of the motion noting the abstention of Member Martinez.

3. RECEIVE UPDATE OF PENDING LEGISLATION, FREQUENTLY ASKED QUESTIONS, AND OTHER DEVELOPMENTS RELEVANT TO REDEVELOPMENT AGENCY DISSOLUTION

Analyst Mills explained that Staff has contacts at the County and the League of California Cities; and that he checks with them regularly and watches the websites of the State Controller's Office, Department of Finance, and Auditor-Controller regularly. Analyst Mills noted there have been no changes in pending legislation or frequently asked questions since the last report on June 6th.

4. CONSIDER ADOPTION OF CONFLICT OF INTEREST CODE

Deputy Director Downs provided a brief oral presentation indicating that the staff report had been modified to include answers to Board Member questions from June 6th.

Member Dyda motioned to adopt the Conflict of Interest Code. Vice-Chair Wolowicz seconded the motion. Hearing no objection, Chair Clark ordered the adoption of Resolution No. 2012-03, A RESOLUTION OF THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY ADOPTING A CONFLICT OF INTEREST CODE CONTAINING DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES.

After adoption of the Conflict of Interest Code, Board Members must file a Form 700 by July 19th.

5. CONSIDER ADOPTION OF REVISION TO RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD JULY THROUGH DECEMBER 2012

Deputy Director Downs provided a brief oral presentation, and answered Board Member questions. Deputy Director Downs also provided late correspondence, which was a reconciliation of the May 1st estimate and the actual June 1st property tax disbursement from the County.

Chair Clark requested that Staff make inquiries to find out what other Successor Agencies saw with their June 1st property tax disbursements.

Member Dyda motioned to adopt the revision to the ROPS for July through December 2012. Member Martinez seconded the motion. The motion to adopt Resolution No. OB 2012-04, A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY APPROVING A REVISION TO THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE SIX-MONTH FISCAL PERIOD COMMENCING JULY 1, 2012 AND ENDING DECEMBER 31, 2012 PURSUANT TO HEALTH AND SAFETY CODE SECTION 34180, AND TAKING CERTAIN ACTIONS IN CONNECTION THEREWITH, was approved unanimously by roll call vote.

MISCELLANEOUS

6. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There was no public comment.

7. MEMBER SUGGESTED AGENDA ITEMS FOR FUTURE MEETINGS

No future agenda items were suggested.

8. CONSIDER FUTURE MEETING SCHEDULE

Deputy Director Downs presented the draft timeline of milestones for the Oversight Board and answered Member questions.

Chair Clark motioned to schedule the next regular meeting of the Board for September 19, 2012.

After hearing comments from Board Members, Chair Clark amended his motion to: 1) the next regular meeting is scheduled for September 19, 2012 at 1:00pm; 2) during the interim period Staff will continue to notify the Board by email of any significant events or changes in legislation, and that if there are no such changes, Staff will notify the Board by email by the 1st of each month; and 3) if there is a need to conduct a meeting prior to September 19th, Staff will contact the Chair to consider calling a special meeting.

Member Dyda seconded the motion. The motion passed unanimously by roll call vote.

Vice-Chair Wolowicz motioned to tentatively schedule October 3, 2012 at 1:00pm as a placeholder for the next regular meeting to follow September 19th. Member Dyda seconded the motion. The motion passed unanimously by roll call vote.

9. CHAIRMAN'S CLOSING REMARKS

Chair Clark thanked Staff for their service, and once again welcomed Member Martinez to the Board.

10. ADJOURNMENT

Hearing no objection, at 1:56pm Chair Clark adjourned the meeting to September 19, 2012.

Larry Clark, Chair of the Oversight Board

ATTEST

Kathryn Downs, Recording Person



MEMORANDUM

TO: HONORABLE CHAIR AND MEMBERS OF THE OVERSIGHT BOARD
OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES
REDEVELOPMENT AGENCY

FROM: DENNIS McLEAN, FINANCE OFFICER OF THE SUCCESSOR AGENCY

DATE: AUGUST 1, 2012

SUBJECT: APPROVAL OF SUCCESSOR AGENCY ADMINISTRATIVE BUDGET

REVIEWED: CAROLYN LEHR, EXECUTIVE DIRECTOR OF THE SUCCESSOR
AGENCY

Staff Coordinator: Kathryn Downs, Deputy Director of Finance & Information
Technology of the City of Rancho Palos Verdes

RECOMMENDATION

Adopt a Resolution approving the Administrative Budget for the six-month fiscal period commencing January 1, 2013 and ending June 30, 2013.

BACKGROUND AND DISCUSSION

The Rancho Palos Verdes Redevelopment Agency was dissolved on February 1, 2012 pursuant to AB X1 26. On September 6, 2011, the City of Rancho Palos Verdes City Council adopted Resolution No. 2011-66 electing to serve as the Successor Agency to the Rancho Palos Verdes Redevelopment Agency. As the Successor Agency, the City has incurred and will continue to incur administrative and operational costs related to the wind down process as set forth in AB X1 26.

Pursuant to Health and Safety Code Section 34177(j), the Successor Agency shall prepare an administrative budget every six months, covering all costs associated with meeting the duties of the Successor Agency, and submit it to the Oversight Board for its approval. The proposed administrative budget includes costs from January 1, 2013 through June 30, 2013.

The administrative budget covers staff salaries and benefits, attorney and consultant costs, supplies, insurance and other administrative costs. Health and Safety Code Section 34171(b) allows the greater of \$250,000 or 3% of the property taxes allocated to the Successor Agency's Redevelopment Property Tax Trust Fund.

APPROVAL OF SUCCESSOR AGENCY ADMINISTRATIVE BUDGET

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AB1484, which became effective June 27, 2012, enables the Oversight Board to reduce the amount of the proposed administrative budget. Based on actual costs incurred to date, Staff is proposing an administrative budget of \$83,000 for the six-month period; which is less than the allowance guaranteed by statute.

Approval of the proposed administrative budgets by the Oversight Board allows the County Auditor-Controller to distribute property tax revenues to the Successor Agency for the administrative costs associated with winding down the dissolved Rancho Palos Verdes Redevelopment Agency. Reimbursement will be made from property tax revenues, not to exceed the maximum amounts allowed per AB X1 26.

FISCAL IMPACT

The costs included in the proposed Administrative Budgets would otherwise have had to be absorbed by City funds.

RESOLUTION NO. OB 2012-

**A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR
AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT
AGENCY APPROVING AN ADMINISTRATIVE BUDGET FOR THE SIX-
MONTH FISCAL PERIOD COMMENCING JANUARY 1, 2013 AND
ENDING JUNE 30, 2013, AND TAKING CERTAIN ACTIONS IN
CONNECTION THEREWITH**

RECITALS:

A. Health and Safety Code Section 34177(j) provides that a successor agency to a former redevelopment agency must prepare an administrative budget in accordance with the requirements of the Section 34177(j), with each administrative budget to include estimated amounts for successor agency administrative costs for the upcoming six-month fiscal period; proposed sources of payment for the administrative costs; and proposals for arrangements for administrative and operations services provided by the city or another entity.

B. The Successor Agency to the Rancho Palos Verdes Redevelopment Agency (Successor Agency) has submitted to the Oversight Board of the Successor Agency to the Rancho Palos Verdes Redevelopment Agency (Oversight Board) an administrative budget for the six-month fiscal period that commences on January 1, 2013 and ends on June 30, 2013, attached hereto as Exhibit A and incorporated herein by reference ("Third Administrative Budget").

C. Pursuant to Health and Safety Code Section 34177(k), the Successor Agency is required to provide administrative cost estimates, from its approved administrative budget that are to be paid from property tax revenues deposited in the Redevelopment Property Tax Trust Fund, to the County Auditor-Controller for each applicable six-month fiscal period.

D. The California Department of Finance (DOF) may review an oversight board action taken pursuant to AB X1 26. All oversight board actions shall not be effective for five business days, pending a request for review by DOF. In the event that DOF requests review of a given oversight board action, DOF shall have forty-five days from the date the oversight board action was transmitted to the DOF to approve the oversight board action or return it to the oversight board for reconsideration and such oversight board action shall not be effective until approved by DOF. In the event that DOF returns that oversight board action to the oversight board for reconsideration, the oversight board shall resubmit the modified action for DOF approval and the modified oversight board action shall not become effective until approved by DOF.

NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. This Resolution is adopted pursuant to Health and Safety Code Section 34177(j).

Section 3. The Board hereby approves the Third Administrative Budget and hereby directs the staff of the Successor Agency to post the foregoing document on the Successor Agency's Internet website (being a page on the City's Internet website) and to submit the foregoing document to DOF. Unless DOF directs otherwise, such submittal may be by mail or electronic means, and a notification providing the Internet website location of the posted documents will suffice.

Section 4. The officers of the Oversight Board and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED AND ADOPTED this 1st day of August, 2012.

Chair

ATTEST:

Secretary

EXHIBIT A

**SUCCESSOR AGENCY TO THE
RANCHO PALOS VERDES REDEVELOPMENT AGENCY
ADMINISTRATIVE BUDGET
(January 1, 2013 through June 30, 2013)**

Staffing Costs	\$ 30,000
Legal Costs	\$ 36,000
Insurance	\$ 15,000
Printing & Other Direct Charges	\$ 2,000
Total	\$ 83,000



MEMORANDUM

TO: HONORABLE CHAIR AND MEMBERS OF THE OVERSIGHT BOARD
OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES
REDEVELOPMENT AGENCY

FROM: DENNIS McLEAN, FINANCE OFFICER OF THE SUCCESSOR AGENCY

DATE: AUGUST 1, 2012

SUBJECT: ADOPTION OF SUCCESSOR AGENCY RECOGNIZED OBLIGATION
PAYMENT SCHEDULE

REVIEWED: CAROLYN LEHR, EXECUTIVE DIRECTOR OF THE SUCCESSOR
AGENCY

Staff Coordinator: Kathryn Downs, Deputy Director of Finance & Information
Technology of the City of Rancho Palos Verdes

RECOMMENDATION

Adopt a resolution approving the Successor Agency to the Rancho Palos Verdes Redevelopment Agency's Recognized Obligation Payment Schedule for the periods January 1, 2013 through June 30, 2013 (ROPS3).

BACKGROUND AND DISCUSSION

Upon dissolution of the Rancho Palos Verdes Redevelopment Agency on February 1, 2012 pursuant to AB X1 26, the Successor Agency to the Rancho Palos Verdes Redevelopment Agency was constituted and is governed by a board of directors consisting of the members of the City Council of the City of Rancho Palos Verdes.

Pursuant to Health and Safety Code Section 34177, successor agencies are required to continue to make payments due for enforceable obligations of the former redevelopment agencies. The ROPS identifies these obligations, the anticipated timing and amount of funds required to meet these obligations over six-month periods, and the funding sources for each obligation.

The ROPS will be used by the County Auditor-Controller to allocate money from the Redevelopment Property Tax Trust Fund (RPTTF, formerly redevelopment tax increment), in order for the Successor Agency to make payments on enforceable obligations. Ultimate approval of each ROPS is granted once it is approved by the Oversight Board and

ADOPTION OF SUCCESSOR AGENCY RECOGNIZED OBLIGATION PAYMENT SCHEDULE

August 1, 2012

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reviewed by the California Department of Finance (DOF).

AB1484, which became effective on June 27, 2012, requires that an Oversight Board approved ROPS3 be submitted to the state and county by September 1, 2012.

FISCAL IMPACT

Adoption of the ROPS is in furtherance of allowing the Successor Agency to pay enforceable obligations of the former redevelopment agency.

The RPTTF disbursement on January 2, 2012 for January through June 2013 is expected to be about \$600,000. As ROPS3 identifies obligations totaling \$267,175, Staff expects that the remaining approximate \$333,000 will be deemed as Surplus tax increment and distributed to the taxing entities.

RESOLUTION NO. OB 2012-

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE SIX-MONTH FISCAL PERIOD COMMENCING JANUARY 1, 2013 AND ENDING JUNE 30, 2013 PURSUANT TO HEALTH AND SAFETY CODE SECTION 34180, AND TAKING CERTAIN ACTIONS IN CONNECTION THEREWITH

RECITALS:

A. Health and Safety Code Section 34177 provides that before each six-month fiscal period, successor agencies to former redevelopment agencies must prepare a Recognized Obligation Payment Schedule ("ROPS") for the enforceable obligations of the former redevelopment agency in accordance with the requirements of Section 34177.

B. Pursuant to Health and Safety Code Section 34180(g), establishment of a ROPS by the Successor Agency shall be approved by the Oversight Board.

C. Pursuant to Health and Safety Code Section 34177(m), a ROPS approved by the Oversight Board must be submitted to the California Department of Finance (DOF) by September 1, 2012 for the period January 1, 2013 through June 30, 2013 (third ROPS).

D. DOF may review an oversight board action taken pursuant to Health and Safety Code Sections 34177(m) and 34177(h). All oversight board actions shall not be effective for five business days after appropriate notice of the oversight board action is submitted to the DOF, pending a request for review by DOF. In the event that DOF requests review of a given oversight board action, DOF shall have forty-five days from the date of notification to the DOF to approve the oversight board action or return it to the oversight board for reconsideration and such oversight board action shall not be effective until approved by DOF. In the event that DOF returns the oversight board action to the oversight board for reconsideration, the oversight board shall resubmit the modified action for DOF approval and the modified oversight board action shall not become effective until approved by DOF.

NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY ("SUCCESSOR AGENCY"), HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. This Resolution is adopted pursuant to Health and Safety Code Section 34180(g).

Section 3. The Oversight Board hereby approves the third ROPS as presented in the attached Exhibit A, and hereby directs the staff of the Successor Agency to post the third ROPS on the Successor Agency's Internet website (being a page on the Internet website of the City of Rancho Palos Verdes) and submit the third ROPS to the County Auditor-Controller and State Controller's Office ("SCO") and to the DOF, together with a copy of this Resolution and the telephone number and email contact information for the Finance Officer of the Successor Agency, the official designated by the Oversight Board to whom DOF may make a request for review in connection with ROPS. Unless the County Auditor-Controller, the SCO, or DOF directs otherwise, such submittal may be by mail or electronic means, and a notification providing the Internet website location of the posted documents will suffice.

Section 4. The officers of the Oversight Board and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED AND ADOPTED this 1st day of August, 2012.

Chair

ATTEST:

Secretary

EXHIBIT A

**SUCCESSOR AGENCY TO THE
RANCHO PALOS VERDES REDEVELOPMENT AGENCY
RECOGNIZED OBLIGATION PAYMENT SCHEDULE
(January 1, 2013 through June 30, 2013)**

Name of Agency: Rancho Palos Verdes Redevelopment Agency
 Project Area(s): Project Area No. 1

Exhibit A

RECOGNIZED OBLIGATION PAYMENT SCHEDULE
 Per AB 26 - Section 34177

	Project Name / Debt Obligation	Payee	Description	Funding Source	Total Outstanding Debt or Obligation as of December 31, 2012	Total Due During Six-Month Period							Total
							Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	
1)	1997 Tax Increment Bond	County of Los Angeles	Restructured debt to abate active landslides within the Project Area	Redevelopment Property Tax Trust Fund	4,964,590.85	123,625.00	0.00	0.00	0.00	0.00	0.00	123,625.00	\$ 123,625.00
2)	1997 Deferred Interest Debt	County of Los Angeles	Accrued interest on original debt to abate active landslides in the Project Area	Redevelopment Property Tax Trust Fund	299,875.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
3)	Consolidated Loan from City	City of Rancho Palos Verdes	Loan from City to abate active landslides in the Project Area	Redevelopment Property Tax Trust Fund	19,612,923.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
4)	Abalone Cove Property Assessment	Abalone Cove Landslide Abatement District	Property assessment for parcels owned by Agency	Redevelopment Property Tax Trust Fund, or cash on hand	0.00	7,363.15	0.00	0.00	0.00	0.00	0.00	7,363.15	\$ 7,363.15
5)	Klondike Canyon Property Assessment	Klondike Canyon Landslide Abatement District	Property assessment for parcels owned by Agency	Redevelopment Property Tax Trust Fund, or cash on hand	0.00	11,187.07	0.00	0.00	0.00	0.00	0.00	11,187.07	\$ 11,187.07
6)	AMCAL Affordable Housing	City of Rancho Palos Verdes Affordable Housing Fund	Loan to RDA Housing Fund that was then loaned to AMCAL to fund project construction costs	Repayments from AMCAL	1,388,267.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
7)	Administration	Various	Administrative costs related to dissolution activities (staffing, legal, insurance, supplies, building & equipment, etc.)	Redevelopment Property Tax Trust Fund - Administrative Cost Allowance, or cash on hand	N/A	83,000.00	13,833.33	13,833.33	13,833.33	13,833.33	13,833.34	13,833.34	\$ 83,000.00
8)	County Deferral of Tax Increment	County of Los Angeles	County deferral of tax increment it would otherwise receive pursuant to a Settlement Agreement	Redevelopment Property Tax Trust Fund	Unknown	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
9)													\$ -
10)													\$ -
11)													\$ -
12)													\$ -
13)													\$ -
14)													\$ -
15)													\$ -
Totals					\$ 26,265,656.43	\$ 225,175.22	\$ 13,833.33	\$ 13,833.33	\$ 13,833.33	\$ 13,833.33	\$ 13,833.34	\$ 156,008.56	\$ 225,175.22

