

**AGENDA FOR THE SPECIAL MEETING OF THE
OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE
RANCHO PALOS VERDES REDEVELOPMENT AGENCY**

**CITY OF RANCHO PALOS VERDES
CITY HALL COMMUNITY ROOM
30940 HAWTHORNE BOULEVARD
RANCHO PALOS VERDES, CALIFORNIA, 90275**

WEDNESDAY, FEBRUARY 27, 2013 AT 1:00 P.M.

Members:

Larry Clark (Chair), Stefan Wolowicz (Vice-Chair), Lydia Cano, Ken Dyda, Kit Fox, Marvin Martinez, Michael Seth Schneider

AGENDA POSTED: February 21, 2013

WEBSITE: www.palosverdes.com/rpv/

CALL TO ORDER

1. Roll Call.
2. Flag Salute.
3. Approval of Agenda.

REGULAR BUSINESS

1. Chairman's Opening Remarks.
2. Consider Approval of minutes for January 14, 2013 meeting.
3. Receive update of pending legislation, Frequently Asked Questions, and other developments relevant to redevelopment agency dissolution.
4. Consider Approval of Recognized Obligation Payment Schedule (ROPS) for July through December 2013 and Adoption of Resolutions.

MISCELLANEOUS

5. Public comment for items not on the agenda.

6. Member Suggested Agenda Items for Future Meetings.
7. Consider future meeting schedule and updated timeline.
8. Chairman's Closing Remarks.
9. Adjournment.

SUPPORTING DOCUMENTATION: Supporting documentation can be obtained at the following locations during normal business hours: Rancho Palos Verdes City Hall, Finance & Information Technology Department, 30940 Hawthorne Boulevard, Rancho Palos Verdes, CA 90275. You can also view the agenda and staff reports and related documents at the Successor Agency's website www.palosverdes.com/RPV.

AMERICAN WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's Office at (310) 544-5208 at least 48 hours prior to the meeting.

Written materials, including emails, submitted to the Oversight Board are public records and may be posted on the Successor Agency's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as it may become part of the public record regarding an agenda item.

Materials related to an item on this Agenda submitted to the Oversight Board after distribution of the agenda packet are available for public inspection at the front counter of the lobby of the City Hall Administration Building at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours.

**MINUTES FOR THE SPECIAL MEETING OF THE
OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE
RANCHO PALOS VERDES REDEVELOPMENT AGENCY**

**CITY OF RANCHO PALOS VERDES
CITY HALL COMMUNITY ROOM
30940 HAWTHORNE BOULEVARD
RANCHO PALOS VERDES, CALIFORNIA, 90275**

MONDAY, JANUARY 14, 2013

CALL TO ORDER

Chair Clark called the meeting to order at approximately 1:02 p.m. in the Community Room at Rancho Palos Verdes City Hall for the purpose of conducting business pursuant to the Agenda.

1. ROLL CALL

Roll call was answered as follows:

PRESENT: Dyda, Fox, Martinez, Schneider, Vice-Chair Wolowicz, and
Chair Clark

ABSENT: Cano

Also present were Deputy Director of Finance and Information Technology Downs, Senior Administrative Analyst Mills, and Successor Agency Legal Counsel Carol Lynch of Richards Watson Gershon.

2. APPROVAL OF AGENDA

Member Dyda motioned to approve the agenda as presented, and Member Martinez seconded.

The motion passed on the following roll call vote:

AYES: Dyda, Fox, Martinez, Schneider, Vice-Chair Wolowicz, and Chair
Clark

NOES: None

REGULAR BUSINESS

1. CHAIRMAN'S OPENING REMARKS

Chair Clark requested that the flag salute be added to the agenda going forward. At the request of Chair Clark, Vice-Chair Wolowicz led the Pledge of Allegiance.

2. APPROVAL OF MINUTES FOR JANUARY 3, 2013 MEETING

Staff distributed late correspondence for an amendment to the minutes proposed by Member Dyda. Member Schneider motioned to approve the January 3, 2013 minutes as amended, and Member Dyda seconded.

The motion passed on the following roll call vote:

AYES: Dyda, Fox, Martinez, Schneider, Vice-Chair Wolowicz, and Chair Clark

NOES: None

3. RECEIVE UPDATE OF PENDING LEGISLATION, FREQUENTLY ASKED QUESTIONS, AND OTHER DEVELOPMENTS RELEVANT TO REDEVELOPMENT AGENCY DISSOLUTION

Staff provided a short report of a discussion with a county representative regarding land appraisal protocols. The County is currently in process of developing those protocols, and will disseminate information to successor agencies at a later date. Staff agreed to continue to monitor this matter.

4. CONSIDER ADOPTION OF RESOLUTION APPROVING THE DUE DILIGENCE REVIEW FOR ALL OTHER FUNDS OF THE FORMER REDEVELOPMENT AGENCY

Staff provided a brief oral report and answered Member questions.

Member Schneider motioned to adopt the Resolution approving the Due Diligence Review for all other funds of the former Redevelopment Agency. Member Martinez seconded the motion.

The motion passed on the following roll call vote:

AYES: Dyda, Fox, Martinez, Schneider, Vice-Chair Wolowicz, and Chair Clark

NOES: None

The Oversight Board adopted Resolution OB 2013-02, A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY APPROVING THE DUE DILIGENCE REVIEW FOR FUND AND ACCOUNT BALANCES OF THE FORMER RANCHO PALOS VERDES REDEVELOPMENT AGENCY CONDUCTED PURSUANT TO HEALTH AND SAFETY CODE SECTION 34179.5 AND TAKING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

MISCELLANEOUS

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None; however, Chair Clark acknowledged the first member of the public to attend an Oversight Board meeting, former Mayor Douglas Stern.

6. MEMBER SUGGESTED AGENDA ITEMS FOR FUTURE MEETINGS

Vice-Chair Wolowicz suggested that Staff continue to monitor county information for successor agencies, and share with the Oversight Board as appropriate.

Chair Clark suggested a joint meeting of the Successor Agency Board and the Oversight Board to hear the presentation of the long-term property management plan, once it is prepared. This proposed joint meeting would also be used to remind all Members of the roles and responsibilities of each Board.

7. CONSIDER FUTURE MEETING SCHEDULE

Staff recommended February 6, 2013 as the next meeting date to consider the ROPS for July through December 2013.

8. CHAIRMAN'S CLOSING REMARKS

None.

9. ADJOURNMENT

Member Clark adjourned the meeting at approximately 1:20 p.m.

ATTEST:

Larry Clark, Chair

Kathryn Downs, Recording Person

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MEMORANDUM

TO: HONORABLE CHAIR AND MEMBERS OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY

FROM: DENNIS McLEAN, FINANCE OFFICER OF THE SUCCESSOR AGENCY

DATE: FEBRUARY 27, 2013

SUBJECT: CONSIDER APPROVAL OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY THROUGH DECEMBER 2013 AND ADOPTION OF RESOLUTIONS

Staff Coordinator: Kathryn Downs, Deputy Director of Finance & Information Technology of the City of Rancho Palos Verdes

RECOMMENDATION

1. Adopt Resolution No. OB 2013- , approving the Recognized Obligation Payment Schedule for July 1, 2013 through December 31, 2013 (ROPS 13-14A).
2. Adopt Resolution No. OB 2013- , approving the Administrative Budget for July 1, 2013 through December 31, 2013.

BACKGROUND AND DISCUSSION

Pursuant to Health and Safety Code Section 34177, successor agencies are required to continue to make payments due for enforceable obligations of the former redevelopment agencies. The ROPS identifies these obligations, the anticipated timing and amount of funds required to meet these obligations over six-month periods, and the funding sources for each obligation.

The ROPS will be used by the County Auditor-Controller to allocate money from the Redevelopment Property Tax Trust Fund (RPTTF), in order for the Successor Agency to make payments on enforceable obligations. Ultimate approval of each ROPS is granted once it is approved by the Oversight Board and reviewed by the California Department of Finance (DOF).

An Oversight Board approved ROPS 13-14A must be submitted to the state and county by March 1, 2013.

CONSIDER APPROVAL OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY THROUGH DECEMBER 2013 AND ADOPTION OF RESOLUTIONS

February 27, 2013

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Notable features of ROPS 13-14A include the following.

1. Until a Finding of Completion is issued, items previously rejected by DOF are highlighted in red (lines 3 & 6). Per DOF instruction, Staff has indicated in the Notes section of ROPS 13-14A that we expect to receive a Finding of Completion for the City's consolidated loan to the former redevelopment agency (line 3). Although the AMCAL promissory note has been transferred to the City pursuant to its election to retain the housing assets and function, DOF has instructed that all original line items remain on the ROPS. Therefore, the former liability to the City for its contribution to the AMCAL loan still appears on line 6 with a zero amount due.
2. Staff does not have the exact amount of the FY13-14 parcel assessments, and has estimated a 2% increase to the FY12-13 amounts.
3. Consistent with prior direction from the Oversight Board, Staff has included a request for \$100,000 of administration allowance for the six-month period. If actual costs are less, future ROPS will be adjusted accordingly.
4. As the exact amount of property tax available to pay the Deferred Interest Debt to the County was unknown during preparation of the second ROPS, Staff included the entire balance of the debt as the estimate for the amount due during July through December 2012. Staff calculates that the actual amount of property tax applied to that debt in December 2012 was \$402,920, leaving a balance of \$31,984 to be paid in December 2013.
5. Although \$118,818 of property tax was received for July through December 2012 for the administrative allowance, actual costs were \$44,868, resulting in a \$73,950 adjustment to ROPS 13-14A reflected on the summary page.

Reconciliation of Certain Amounts on the ROPS 13-14A Summary Schedule

- Line B – Enforceable Obligations Funded with RPTTF includes the expected \$258,625 1997 Tax Increment Bond payment and the \$31,984 Deferred Interest Debt payment.
- Line F – Total Six-Month Anticipated RPTTF Funding is the rough estimate of property tax expected. The County is not expected to provide an estimate prior to March 1, 2013 when ROPS 13-14A is due.
- Line H – Estimated Obligations Funded by RPTTF for the period July 1, 2012 through December 31, 2012 is based on the lesser amount of the actual RPTTF distributed by the County, which was \$500,471 on June 1, 2012 (\$605,798 RPTTF, less \$102,986 directly passed through to the Fire District, less \$2,341 of fees retained by the County).
- Line I – Actual Obligations Paid with RPTTF included the \$246,625 1997 Tax Increment Bond payment and a \$135,028 Deferred Interest Debt payment. As noted above, Staff expects that a total of \$402,920 was applied to the Deferred Interest Debt (\$135,028 paid from RPTTF, and \$267,892 paid from property tax increment impounded by the County prior to dissolution on January 31, 2012).
- Line K – Adjustment to Redevelopment Obligation Retirement Fund represents the difference between the \$118,818 RPTTF received for the administrative allowance

**CONSIDER APPROVAL OF RECOGNIZED OBLIGATION PAYMENT
SCHEDULE FOR JULY THROUGH DECEMBER 2013 AND ADOPTION
OF RESOLUTIONS**

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for the period July 1, 2012 through December 31, 2012, and the actual amount spent of \$44,868.

FISCAL IMPACT

Adoption of the ROPS is in furtherance of allowing the Successor Agency to pay enforceable obligations of the former redevelopment agency.

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RESOLUTION NO. OB 2013-

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE SIX-MONTH FISCAL PERIOD COMMENCING JULY 1, 2013 AND ENDING DECEMBER 31, 2013 PURSUANT TO HEALTH AND SAFETY CODE SECTION 34180, AND TAKING CERTAIN ACTIONS IN CONNECTION THEREWITH

RECITALS:

A. Health and Safety Code Section 34177 provides that before each six-month fiscal period, successor agencies to former redevelopment agencies must prepare a Recognized Obligation Payment Schedule ("ROPS") for the enforceable obligations of the former redevelopment agency in accordance with the requirements of Section 34177.

B. Pursuant to Health and Safety Code Section 34180(g), establishment of a ROPS by the Successor Agency shall be approved by the Oversight Board.

C. Pursuant to Health and Safety Code Section 34177(m), a ROPS approved by the Oversight Board must be submitted to the California Department of Finance (DOF) by March 1, 2013 for the period July 1, 2013 through December 31, 2013 (ROPS 13-14A).

D. DOF may review an oversight board action taken pursuant to Health and Safety Code Sections 34177(m) and 34177(h). All oversight board actions shall not be effective for five business days after appropriate notice of the oversight board action is submitted to the DOF, pending a request for review by DOF. In the event that DOF requests review of a given oversight board action, DOF shall have forty-five days from the date of notification to the DOF to approve the oversight board action or return it to the oversight board for reconsideration and such oversight board action shall not be effective until approved by DOF. In the event that DOF returns the oversight board action to the oversight board for reconsideration, the oversight board shall resubmit the modified action for DOF approval and the modified oversight board action shall not become effective until approved by DOF.

NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY ("SUCCESSOR AGENCY"), HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. This Resolution is adopted pursuant to Health and Safety Code Section 34180(g).

Section 3. The Oversight Board hereby approves the ROPS 13-14A as presented in the attached Exhibit A; and hereby directs the staff of the Successor Agency to post the ROPS 13-14A on the Successor Agency's Internet website (being a page on the Internet website of the City of Rancho Palos Verdes); and submit the ROPS 13-14A to the County Auditor-Controller and State Controller's Office ("SCO") and to the DOF, together with a copy of this Resolution and the telephone number and email contact information for the Finance Officer of the Successor Agency, the official designated by the Oversight Board to whom DOF may make a request for review in connection with ROPS. Unless the County Auditor-Controller, the SCO, or DOF directs otherwise, such submittal may be by mail or electronic means, and a notification providing the Internet website location of the posted documents will suffice.

Section 4. The officers of the Oversight Board and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED AND ADOPTED this 27th day of February, 2013.

Chair

ATTEST:

Secretary

EXHIBIT A

**SUCCESSOR AGENCY TO THE
RANCHO PALOS VERDES REDEVELOPMENT AGENCY
RECOGNIZED OBLIGATION PAYMENT SCHEDULE
(July 1, 2013 through December 31, 2013)**

SUCCESSOR AGENCY CONTACT INFORMATION

Successor Agency

ID: **137**
County: **Los Angeles**
Successor Agency: **Rancho Palos Verdes**

Primary Contact

Honorific (Ms, Mr, Mrs)	
First Name	Dennis
Last Name	McLean
Title	Finance Officer
Address	30940 Hawthorne Blvd
City	Rancho Palos Verdes
State	CA
Zip	90275
Phone Number	310-544-5212
Email Address	dennism@rpv.com

Secondary Contact

Honorific (Ms, Mr, Mrs)	
First Name	Kathryn
Last Name	Downs
Title	Deputy Director of Finance & IT
Phone Number	310-544-5216
Email Address	kathrynd@rpv.com

SUMMARY OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Filed for the July 1, 2013 to December 31, 2013 Period

Name of Successor Agency: **RANCHO PALOS VERDES (LOS ANGELES)**

Outstanding Debt or Obligation	Total
Total Outstanding Debt or Obligation	\$4,976,984

Current Period Outstanding Debt or Obligation	Six-Month Total
A Available Revenues Other Than Anticipated RPTTF Funding	\$0
B Enforceable Obligations Funded with RPTTF	\$290,609
C Administrative Allowance Funded with RPTTF	\$100,000
D Total RPTTF Funded (B + C = D)	\$390,609
E Total Current Period Outstanding Debt or Obligation (A + B + C = E) <i>Should be same amount as ROPS form six-month total</i>	\$390,609
F Enter Total Six-Month Anticipated RPTTF Funding	\$600,000
G Variance (F - D = G) <i>Maximum RPTTF Allowable should not exceed Total Anticipated RPTTF Funding</i>	\$209,391

Prior Period (July 1, 2012 through December 31, 2012) Estimated vs. Actual Payments (as required in HSC section 34186 (a))	
H Enter Estimated Obligations Funded by RPTTF <i>(lesser of Finance's approved RPTTF amount including admin allowance or the actual amount distributed)</i>	\$500,471
I Enter Actual Obligations Paid with RPTTF	\$381,653
J Enter Actual Administrative Expenses Paid with RPTTF	\$44,868
K Adjustment to Redevelopment Obligation Retirement Fund (H - (I + J) = K)	\$73,950
L Adjustment to RPTTF (D - K = L)	\$316,659

Certification of Oversight Board Chairman:	Larry C. Clark	Chair of Oversight Board
Pursuant to Section 34177(m) of the Health and Safety code,	Name	Title
I hereby certify that the above is a true and accurate Recognized		
Obligation Payment Schedule for the above named agency.	/s/	
	Signature	Date

RESOLUTION NO. OB 2013-

**A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR
AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT
AGENCY APPROVING AN ADMINISTRATIVE BUDGET FOR THE SIX-
MONTH FISCAL PERIOD COMMENCING JULY 1, 2013 AND ENDING
DECEMBER 31, 2013, AND TAKING CERTAIN ACTIONS IN
CONNECTION THEREWITH**

RECITALS:

A. Health and Safety Code Section 34177(j) provides that a successor agency to a former redevelopment agency must prepare an administrative budget in accordance with the requirements of the Section 34177(j), with each administrative budget to include estimated amounts for successor agency administrative costs for the upcoming six-month fiscal period; proposed sources of payment for the administrative costs; and proposals for arrangements for administrative and operations services provided by the city or another entity.

B. The Successor Agency to the Rancho Palos Verdes Redevelopment Agency (Successor Agency) has submitted to the Oversight Board of the Successor Agency to the Rancho Palos Verdes Redevelopment Agency (Oversight Board) an administrative budget for the six-month fiscal period that commences on July 1, 2013 and ends on December 31, 2013, attached hereto as Exhibit A and incorporated herein by reference ("Administrative Budget 13-14A").

C. Pursuant to Health and Safety Code Section 34177(k), the Successor Agency is required to provide administrative cost estimates, from its approved administrative budget that are to be paid from property tax revenues deposited in the Redevelopment Property Tax Trust Fund, to the County Auditor-Controller for each applicable six-month fiscal period.

D. The California Department of Finance (DOF) may review an oversight board action taken pursuant to AB X1 26. All oversight board actions shall not be effective for five business days, pending a request for review by DOF. In the event that DOF requests review of a given oversight board action, DOF shall have forty-five days from the date the oversight board action was transmitted to the DOF to approve the oversight board action or return it to the oversight board for reconsideration and such oversight board action shall not be effective until approved by DOF. In the event that DOF returns that oversight board action to the oversight board for reconsideration, the oversight board shall resubmit the modified action for DOF approval and the modified oversight board action shall not become effective until approved by DOF.

NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO PALOS VERDES REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. This Resolution is adopted pursuant to Health and Safety Code Section 34177(j).

Section 3. The Board hereby approves Administrative Budget 13-14A and hereby directs the staff of the Successor Agency to post the foregoing document on the Successor Agency's Internet website (being a page on the City's Internet website) and to submit the foregoing document to DOF. Unless DOF directs otherwise, such submittal may be by mail or electronic means, and a notification providing the Internet website location of the posted documents will suffice.

Section 4. The officers of the Oversight Board and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED AND ADOPTED this 27th day of February, 2013.

Chair

ATTEST:

Secretary

EXHIBIT A

**SUCCESSOR AGENCY TO THE
RANCHO PALOS VERDES REDEVELOPMENT AGENCY
ADMINISTRATIVE BUDGET
(July 1, 2013 through December 31, 2013)**

Staffing Costs	\$ 38,000
Legal Costs	\$ 45,000
Insurance	\$ 15,000
Printing & Other Direct Charges	\$ 2,000
Total	\$ 100,000

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