Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:
    - Current system vendor
    - Current system product
    - System's purpose
    - A description of categories or types of data
    - The department that is the prime custodian of the data
    - The frequency that system data is collected
    - The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

City of Rancho Palos Verdes Enterprise Systems Updated August 11, 2025

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
Activenet	Activenet	Recreation and Parks Reservations	Recreation Software	Recreation and Parks	Monthly	Daily
ArcGIS	ESRI	GIS System	Geographic Information Systems	GIS	As Needed	Daily
Municipal Websites	CivicPlus	Website	Web Site	Information Technology	As Needed	Daily
Granicus	Granicus	Meeting agenda management and video streaming	Agenda Management	City Clerk	As Needed	Weekly
Laserfiche	Laserfiche	Document Storage	Data Storage	City Clerk	As Needed	As Needed
Munis	TylerTech	Finance	Financial System	Finance Department	Monthly	Daily
Trakit	Central Square	Permitting System	Permit System	Community Development	Monthly	Daily