

# MEMORANDUM



# RANCHO PALOS VERDES

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: DOUG WILLMORE, CITY MANAGER** *DW (CB)*

**DATE: JULY 6, 2016**

**SUBJECT: ADMINISTRATIVE REPORT NO. 16-27**

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## ADMINISTRATIVE REPORT

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### **CITY MANAGER**

- 2015-2016 Civil Grand Jury Final Report: On June 30<sup>th</sup>, the Los Angeles County Civil Grand Jury (CGJ) released its Final report for the 2015-2016 session. As the City Council will recall, on March 15<sup>th</sup> the City submitted responses to the CGJ's December 2015 Interim Report regarding the adequacy of El Niño planning for the homeless. The Final Report (excerpt attached) includes a summary of the responses to this Interim Report.

The Final Report also includes an investigation of information regarding appointed commissions that is available on city websites in Los Angeles County, to which the City must respond by September 30<sup>th</sup>. Staff intends to present the City's responses to this investigation for the City Council's review and concurrence on August 2<sup>nd</sup>. The complete CGJ Final Report is available at the following link:

<http://www.grandjury.co.la.ca.us/pdf/LOSANGELESCOUNTY2015-2016CIVILGRANDJURYFINALREPORT.pdf>

- Partial Closure of DFSP San Pedro: As the City Council will recall, on March 9<sup>th</sup> Staff reported that the Navy announced that it had chosen partial (rather than complete) closure of Defense Fuel Support Point (DFSP) San Pedro as its preferred alternative for the disposition of the Navy fuel depot. This alternative involves placing the existing above-ground steel storage tanks back into service, and abandoning or demolishing some other site infrastructure, including a large number of underground storage tanks. On July 3<sup>rd</sup>, the *Daily Breeze* reported that the partial closure is scheduled to begin in August 2016 and be complete by March 2019.
- Peninsula Pointe Project in Rolling Hills Estates: On July 12<sup>th</sup>, the Rolling Hills Estates (RHE) City Council will conduct a public hearing to consider the June 6<sup>th</sup> recommendation of the RHE Planning Commission to approve the conversion of the *Peninsula Pointe* office building at 27520 Hawthorne Blvd. into a 102-bed residential care facility for the elderly (RCFE). The RHE City Council meets at 7:30 PM in the City Hall Council Chambers, located at 4045 Palos Verdes Dr. N., Rolling Hills Estates, CA 90274. Staff will follow-up on this project in the August 2<sup>nd</sup> Border Issues Status Report.

#### **Attachments:**

- 2015-2016 Civil Grand Jury Final Report (excerpts) – Page 27
- *Daily Breeze* Article Regarding DFSP San Pedro – Page 78

### **FINANCE**

- Removal of Storm Drain User Fee From Tax Roll: After the Storm Drain User Fee sunset at the end of June, Finance completed and submitted the required form to the LA County Auditor-Controller instructing them to remove the Storm Drain User Fee from the affected residents' property tax bill beginning in FY16-17.

## **PUBLIC WORKS**

- Maintenance: Staff and vendors completed installation of wood chips in the tree wells for the Hawthorne tree project. Staff and vendors completed preparations for the City's 4<sup>th</sup> of July event. Staff and vendors began installation of warning signs at the Portuguese Point tide pools.
- Wireless Telecommunications Facilities Permit: Letters of Incompletion were sent to the Applicant on Tuesday, July 5<sup>th</sup> for six proposed cell sites. These applications were submitted on June 2<sup>nd</sup>. The City Attorney's office is currently reviewing two new applications submitted on June 28, 2016.
- Traffic Safety: At the June TSC meeting, the TSC voted unanimously to explore drafting a bicycle safety plan which will serve as a tool to educate and promote cycling safety. The next TSC meeting is scheduled for Monday, July 25, 2016 at 7:00pm in the Community Room at City Hall.
- Infrastructure Management Advisory Committee: The next IMAC meeting is scheduled for 7:00pm on Thursday, July 14, 2016 at Hesse Community Park. The committee will continue its work on the Project Profile Data Sheet and Database and will receive a presentation on the Draft Overhead Utilities Conversion Plan.
- SCE Upgrade Project: SCE's Phase I project on the east side of the City is still underway. It has been necessary to close portions of streets to accommodate large cranes to perform the work in areas where there is limited or no access. We thank you for your patience and cooperation.
- Roadway Maintenance Contract: The Public Works Department is currently soliciting bid proposals for the Roadway Maintenance project. The project will include replacing/repairing items that are not part of future infrastructure improvements such as concrete curb and gutter, concrete sidewalks, ADA ramps, road patching, guard rail replacement among others.

## **COMMUNITY DEVELOPMENT**

- FAA CLEEN Program: The Continuous Lower Energy, Emissions and Noise (CLEEN) program is an effort by FAA to accelerate development and the commercial deployment of environmentally promising aircraft technologies, such as reduction in aircraft noise, emissions, and the use of alternative fuels. This program ran from 2010 to 2015 and the green technologies developed during this time have evolved and will begin full-scale ground and flight testing sometime this year. The application of these green technologies are expected to reduce U.S. fleet-wide fuel burn by 2% from 2025 to 2050 and carbon monoxide in the amount equivalent to taking 1.7 million cars off the road during this 25-year period. With the success of the initial CLEEN program, the FAA has now advanced to a second phase, CLEEN II, which is planned to run from 2015 to 2020 to continue developing green technologies. A detailed fact sheet can be found on the FAA's website at the following link:

[http://www.faa.gov/news/fact\\_sheets/news\\_story.cfm?newsId=20454](http://www.faa.gov/news/fact_sheets/news_story.cfm?newsId=20454).

- Trump National Golf Club: On February 6, 2015, the City granted approval, allowing the Trump organization to remove the three separate waterfalls on their golf course. The City's approval of said work did not eliminate the Trump Organization from obtaining approvals from the Coastal Commission (this is captured as a condition of approval in the City's decision). That said, the Trump organization demolished the waterfalls and conducted grading without obtaining approvals from the Coastal Commission. Soon after the work began, the Coastal Commission issued a notice of violation and the Trump Organization has been working with Coastal Staff to resolve the matter. Attached is the Coastal Commission's most recent correction letter regarding this matter to the Trump organization (see attachment).
- 30389 Palos Verdes Drive East - Mitigated Negative Declaration (MND): On June 30, 2016, a Mitigated Negative Declaration was released for Vesting Tentative Parcel Map No. 73817 (SUB215-00001) and Grading Permit (ZON2015-00187) to allow a lot split and two new houses with associated grading on a vacant lot at 30389 Palos Verdes Drive East (APN No. 7566-002-018). The project is scheduled to be heard before the Planning Commission at the July 26, 2016 meeting. The "Notice of Intent to Adopt a Mitigated Negative Declaration" which was sent to the applicable public agencies is attached (see attachment). A copy of the MND is available for review at the Community Development Department.
- 27581 Palos Verdes Drive East - Mitigated Negative Declaration (MND): On June 30, 2016, a MND was released for Vesting Tentative Parcel Map No. 72658 (SUB 2014-00003), Variance, Height Variation, and Grading Permit (ZON2014-00273 - Lot No. 1 & ZON2016-00120 - Lot No. 2) to allow a lot split and two new houses with associated grading on the property located at 27581 Palos Verdes Drive East. The project is scheduled to be heard before the Planning Commission at the August 9, 2016 meeting. The "Notice of Intent to Adopt a Mitigated Negative Declaration, which was sent to the applicable public agencies is attached (see attachment). A copy of the MND is available for review with the Community Development Department.
- Planning Division Monthly Activity: Attached is the Planning Division's Monthly Activity Report for June 2016. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the division received 49 new applications during the month and took action on submitted applications.
- View Restoration/Preservation Applications Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for June 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 16 new applications in the month of June 2016.

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- Right-of-Way Permit Monthly Activity: Attached is the Right of Way Permit Monthly Activity Report for June 2016. The Department issued 3 right of-way permits.
- Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for June 2016. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 77 field inspections and brought 34 cases to closure.
- Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for June 2016. The report provides information on: 1) The types and number of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 159 permits during the month of June 2016.
- Draft PC Agenda: Attached is the draft agenda for the Planning Commission meeting on July 12, 2016.
- Applications of Note: See attached table with a summary of the Applications of Note that were submitted to the department between Wednesday, June 29, 2016 and Tuesday, July 5, 2016.

### Attachments:

- Coastal Commission Correction Letter to Trump Organization – Page 80
- MND Notice of Intent – 30389 PVDE – Page 82
- MND Notice of Intent – 27581 PVDE – Page 83
- Planning Division Activity for June 2016 – Page 84
- View Activity Summary for June 2016 – Page 85
- Right-of-Way Activity Summary for June 2016 – Page 86
- Code Enforcement Activity Summary for June 2016 – Page 87
- Building & Safety Activity Summary for June 2016 – Page 88
- Building Activity Monthly Report for June 2016 – Page 89
- Draft PC Agenda – Page 90
- Applications of Note – Page 93

## **RECREATION & PARKS**

- July 4<sup>th</sup> Celebration Wrap-up: Over 2,500 Peninsula and South Bay visitors enjoyed the City's 41<sup>st</sup> annual Independence Day Celebration featuring family-friendly attractions. The community enjoyed live entertainment, including Jim Gamble's Marionettes, the Palos Verdes Symphony, and a country music band. Other highlights of the day were the very popular free children's crafts, artisans, food vendors, kiddie carnival rides,

midway games, family-friendly contests, pony rides and petting zoo! Over 15 local community organizations were also on site to share information. Fourteen volunteers donated a total of 47 hours. Cash donations totaling \$8,475 were received for this year's event, helping to offset the cost.



- Palos Verdes Nature Preserve June 2016 Activity Summary

Meetings:

- Monthly Preserve Management Meeting (June 9): PVPLC staff, MRCA, Recreation & Parks, Public Works, and Community Development staff met to discuss maintenance and operational management projects and priorities.
- Monthly Preserve Planning Meeting (June 22<sup>nd</sup>): Recreation and Parks and Community Development staff met with PVPLC staff to discuss Preserve Planning topics.
- Volunteer Trail Watch Coordination Meeting (June 22<sup>nd</sup>): PVPLC staff, Volunteer Trail Watch leaders and City staff met on a site visit in Portuguese Bend Reserve to discuss issues.
- Recreation and Parks Dept. staff met with the LA County Sheriff's Department on the enforcement transition that took place July 1st.

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- Recreation and Parks staff attended meetings with Community Development, PVPLC, and the Wildlife Agencies to discuss the draft NCCP document.
- Open Space Management staff attended a meet & greet on June 15<sup>th</sup> with PVPLC and LA County Sheriff's Deputies.

### Public Contacts/Use Issues:

- Total contacts: 1,443 (Mountain bikers: 90; dog walkers: 104; equestrians: 8)
- Public Use Issues (includes dogs off leash, people off trail, people using trails not designated for that use, yield failures or other rule violations): 48 (dogs off leash: 26; people off trail: 22)
- Public Information (includes sharing Preserve/interpretive facts or suggesting a route): 5
- Public Safety (includes patrons needing water, requesting directions or with health problems): 4

### Maintenance:

The Preserve/Open Space Staff installed mosquito vector bulletins at various trailheads and assisted the Abalone Cove Taskforce in closing portions of Abalone Cove beaches. Preserve activities in June have included --

- Filiorum Reserve – Picked up 13 large trash bags full of old litter and large pieces of lumber and metal from an area below McBride Trail, retrieved a discarded baby stroller from below Rattlesnake Trail and a beach umbrella from Zote's Cutacross Trail
- Forrestal Reserve – Retrieved a discarded trail marker and dispersed a makeshift rock wall on Exultant Trail, picked up lots of litter scattered below Cool Overlook and removed a large segment of unused PVC pipe from Quarry Trail
- Ocean Trails Reserve – Cleaned over a dozen instances of graffiti along the trail and picked up 6 large trash bags full of litter
- Portuguese Bend Reserve – Removed a discarded microwave appliance and a large metallic automobile panel from along Kubota Trail, cleaned graffiti from a sign along Ishibashi Trail and from a sign on Burma Rd.
- San Ramon Reserve – picked up 8 large trash bags of debris from the hillside below the overlook along PV Drive East

- Vicente Bluffs Reserve – Cleaned graffiti from the interior of the portable toilet.



Preserve/Open Space Management cooperates closely with the Public Works Department to discover, submit and complete work orders to repair problems and improve conditions in the Preserve. In June, Public Works responded to work orders to address holes in the northern chain link fence, a missing rail in the cliff fence and a broken door lock in the Pelican Cove restroom all in the Vicente Bluffs Reserve; a hole developing in Burma Rd. and a leaking PVC pipe adjacent to Vanderlip Trail in the Portuguese Bend Reserve; a downed plastic fence along East Boundary Trail in the Ocean Trails Reserve; and a buckling sidewalk near the main gate in the Forrester Reserve. The City's graffiti contractor responded to 2 incidents of graffiti reported by Open Space Management. Thank you Public Works and thank you to the Land Conservancy's Volunteer Trail Watch for being our eyes in the Preserve to help report maintenance issues. Also, thank you to Abalone Cove Shoreline Park staff for their efforts in responding to maintenance issues encountered in the Abalone Cove Reserve.

- Shakespeare by the Sea Performance: On Sunday, July 10<sup>th</sup>, Shakespeare by the Sea will perform the comedy *Cymbeline* from 7:00 pm to 9:00 pm on the upper field at Hesse Park. Visitors are welcome to bring a picnic, low-slung beach chairs and blankets and settle in for an evening of free fun and frivolity under the stars. Parking will be allowed curb-side along the southbound side of Hawthorne Blvd., and there will be a drop-off zone set up on Locklenna Lane just west of the southern exit from the park. Parking will not be permitted along the northbound side of Hawthorne Blvd. The Bard is back!
- Parks and Recreation Month: The Department is celebrating "July is Parks and Recreation Month", a chance for communities to recognize the value that parks and recreation programs add to the quality of people's lives and the community. Visit your local parks or attend one of the many outdoor special events this summer.
- Healthy RPV Program:
  - One free outdoor Yoga in the Park class was held this week on Tuesday morning at Ryan Park.
  - Registration is being accepted online for summer paddle tennis classes at Ladera Linda Park. Visit the City website at [www.rpvca.gov](http://www.rpvca.gov) for more information.

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- Beginning this Sunday, July 10<sup>th</sup>, the Peninsula High School Gym will be open 2:00 pm to 4:00 pm. On Tuesday, July 12<sup>th</sup>, the Miraleste Intermediate School Gym will be open from 7:00 pm to 9:00 pm.
- Hesse Park: The facilities are rented this week for eleven indoor recreation classes, two outdoor recreation classes, five non-profit meetings, two Peninsula Seniors activities, two youth sports camps, and one private rental.
- Ladera Linda Park: The facilities are rented this week for four indoor recreation classes. The YMCA Summer Camp continues this week, Monday through Friday.
- PVIC and Docents: Staff attended the Tuesday morning Los Serenos docent board meeting. Los Serenos docents led a tour of the museum on Tuesday morning. On Saturday evening, the Amphitheater and Sunset Room will be rented for a wedding ceremony and reception. The Sunset Room will be rented for a wedding reception on Sunday evening.
- Ryan Park: The facilities are rented this week for three youth sports classes and three youth sports league practices.
- REACH Therapeutic Recreation Program: On Wednesday night, REACH will stop for dinner at McDonalds, followed by bowling fun at PV Bowl. On Sunday evening, REACH will head to Hesse Park for the Shakespeare by the Sea production of Cymbeline.

# July 2016

| Sun                                                                                                         | Mon                                                                                                                                                                                                   | Tue                                                                                             | Wed                                                                                                                                                                           | Thu                                                                                                                                      | Fri                                                                                             | Sat                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                             |                                                                                                                                                                                                       |                                                                                                 |                                                                                                                                                                               |                                                                                                                                          | 1                                                                                               | 2                                                                                                                                                                      |
| 3                                                                                                           | <p>4</p> <p>9:30 am - CC Closed Session Meeting @ City Hall Community Development Conference Room</p> <p>11:00 am—5:00 pm</p> <p>4th of July Celebration @ Upper Point Vicente Park/ Civic Center</p> | <p>5</p> <p><del>7:00 pm—City Council→</del></p> <p>Meetings @ Hesse Park—</p> <p>CANCELLED</p> | 6                                                                                                                                                                             | 7                                                                                                                                        | 8                                                                                               | <p>9</p> <p>8:15 am—Hike With Your Councilman—</p> <p>Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location</p> |
| <p>10</p> <p>7:00 pm—9:00 pm—</p> <p>Shakespeare by the Sea</p> <p>“Cymbeline” - Hesse Park Upper Field</p> | 11                                                                                                                                                                                                    | <p>12</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park</p>                               | 13                                                                                                                                                                            | <p>14</p> <p>6:00 pm—IMAC Meeting @ Hesse Park</p> <p>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</p>            | <p>15</p> <p>6:00 pm—Drive In Movie “CARS” @ Pt. Vicente Park/Civic Center @ City Hall Site</p> | 16                                                                                                                                                                     |
| 17                                                                                                          | 18                                                                                                                                                                                                    | <p>19</p> <p>7:00 pm—City Council Meeting @ Hesse Park</p>                                      | <p>20</p> <p>12:00 pm—Mayor’s Lunch @ The Depot (Dyda)</p> <p>1:30 pm—Sanitation District Meeting (Dyda)</p> <p>6:00 pm—Preserve Public Forums @ City Hall Community Room</p> | <p>21</p> <p>6:00 pm—PV Transit Authority @ RHE (Duhovic)</p> <p>7:00 pm—Emergency Preparedness Committee @ City Hall Community Room</p> | 22                                                                                              | 23                                                                                                                                                                     |
| 24/31                                                                                                       | <p>25</p> <p>7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room</p>                                                                                                                  | <p>26</p> <p>7:00 pm—Planning Commission Meeting @ Hesse Park</p>                               | 27                                                                                                                                                                            | 29                                                                                                                                       | <p>29</p> <p>7:30 am—Mayor’s Breakfast @ Marie Callendars (Dyda/ Duhovic)</p>                   | 30                                                                                                                                                                     |

# August 2016

| Sun | Mon                                                                       | Tue                                                    | Wed                                                                                               | Thu                                                                                                               | Fri                                                                | Sat                                                                                                                                                  |
|-----|---------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | 1                                                                         | 2<br>7:00 pm—City Council Meeting @ Hesse Park         | 3                                                                                                 | 4                                                                                                                 | 5                                                                  | 6<br>6:00 pm—Mid-Summer Movie “Minions” @ Ladera Linda Park Lower Field                                                                              |
| 7   | 8                                                                         | 9<br>7:00 pm—Planning Commission Meeting @ Hesse Park  | 10                                                                                                | 11<br>8:00 am—Regional Law Committee Meeting @ RH City Hall (Brooks/Yap)<br><br>6:00 pm—IMAC Meeting @ Hesse Park | 12                                                                 | 13<br>8:15 am—Hike With Your Councilman—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location |
| 14  | 15                                                                        | 16<br>7:00 pm—City Council Meeting @ Hesse Park        | 17<br>12:00 pm—Mayor’s Lunch @ The Depot (Dyda)<br><br>1:30 pm—Sanitation District Meeting (Dyda) | 18<br>7:00 pm—Emergency Preparedness Committee Meeting—City Hall Community Room                                   | 19                                                                 | 20                                                                                                                                                   |
| 21  | 22<br>7:00 pm—Traffic Safety Committee Meeting @ City Hall Community Room | 23<br>7:00 pm—Planning Commission Meeting @ Hesse Park | 24                                                                                                | 25                                                                                                                | 26<br>7:30 am—Mayor’s Breakfast @ Marie Callendars (Dyda/Misetich) | 27<br>6:00 pm—End of Summer Movie “Zootopia” @ Eastview Park Upper Grass Area                                                                        |
| 28  | 29                                                                        | 30                                                     | 31                                                                                                |                                                                                                                   |                                                                    |                                                                                                                                                      |

# September 2016

| Sun | Mon                                                                                          | Tue                                                                     | Wed                                                                                                                | Thu                                                                                          | Fri                                                                        | Sat                                                                                                                                                                                |
|-----|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     |                                                                                              |                                                                         |                                                                                                                    | 1                                                                                            | 2                                                                          | 3                                                                                                                                                                                  |
| 4   | 5<br><i>Labor Day<br/>Holiday—City Hall<br/>Closed</i>                                       | 6<br><i>7:00 pm—City Council<br/>Meeting @ Hesse Park</i>               | 7                                                                                                                  | 8<br><i>6:00 pm—IMAC Meeting @<br/>Hesse Park</i>                                            | 9                                                                          | 10<br><i>8:15 am—Hike With<br/>Your Councilman—<br/>Families Welcome Con-<br/>tact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for<br/>each month starting<br/>location</i> |
| 11  | 12                                                                                           | 13<br><i>7:00 pm—Planning Com-<br/>mission Meeting @ Hesse<br/>Park</i> | 14<br><i>12:00 pm—Mayor's Lunch @<br/>The Depot (Dyda)<br/><br/>1:30 pm—Sanitation District<br/>Meeting (Dyda)</i> | 15<br><i>7:00 pm—Emergency Prepared-<br/>ness Committee @ City Hall Com-<br/>munity Room</i> | 16                                                                         | 17                                                                                                                                                                                 |
| 18  | 19                                                                                           | 20<br><i>7:00 pm—City Council<br/>Meeting @ Hesse Park</i>              | 21                                                                                                                 | 22                                                                                           | 23                                                                         | 24                                                                                                                                                                                 |
| 25  | 26<br><i>7:00 pm—Traffic Safety<br/>Committee Meeting @<br/>City Hall Community<br/>Room</i> | 27<br><i>7:00 pm—Planning Com-<br/>mission Meeting @ Hesse<br/>Park</i> | 28                                                                                                                 | 29                                                                                           | 30<br><i>7:30 am—Mayor's Break-<br/>fast @ Coco's (Dyda/<br/>Campbell)</i> |                                                                                                                                                                                    |

## **TENTATIVE AGENDAS\***

**\*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.**

**Note: Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).**

### **July 19, 2016 – (Time Est. – 4 hrs mins)**

**Closed Session:** Potential Litigation

**Ceremonial:** Recognition of Mountains Recreation and Conservation Authority Rangers

**Mayor's Announcements:** Parks and Recreation Month

**City Manager Report:** 4<sup>th</sup> of July Celebration Report

#### **Consent**

Consider Award Contract-Labor & Equip. of Landscaping, Gen. Main., Litter & Trash Servs.  
Consider Award of Contract for Public Works Inspection & Oversight Services -Sunbeam  
Consider Award of Prof Services Agmt for Design of Pavement Management System  
Consider Award of Contract for Cleaning Services  
Consider Award of Contract for Annual Landslide Road Maintenance Repairs  
Consider Award of Contract for Tree Trimming Services  
Consider Adoption of IMAC Annual Work Plan  
Consider Adoption of Ord. No. 583—Establishing a Proc. for Trimming/Removal of City Tree  
Consider Adoption of Ord. No. 582 – Rescinding OPEN Ordinance  
Consider Adoption of Ord. No. 584 – Administrative Citations  
Consider Award a Peafowl Trapping Professional Services Agreement  
Consider Claim Against the City  
Consider Change of Part-time Rec. Spec. to Full-time Rec Prog Superv.Positions  
Green Hills Memorial Park – Inspiration Slope Update

#### **Public Hearings**

Consider Intro Ord.-Fees for Appeals by Residents of Wireless Telecom Facility Apps. (30 mins)  
Consider Adoption of Special Events Permit Fee (15 mins)  
Consider Annual Fee for Existing Abalone Cove Sewer Maintenance District (20 mins)

#### **Regular Business**

Consider Arterial Walls and Fences Update (45 mins)  
Consider Coyote Status Update and Mitigation Program (15 mins)  
Consider Status Report on PVDE "Switchbacks" Zero Tolerance Plan (20 mins)  
Consider Helicopter Noise Issues (10 mins)  
Consider Initiation to Terminate Dedication Easement - Elkmont Canyon (10 mins)  
Consider the Extension of City Hall Monopole Leases (15 mins)

**Study Session: (15 mins)**

**August 2, 2016 – (Time Est. - 3 hrs 35 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Consideration and Possible Action to Review the Status of Border Issues  
Consider Marilyn Ryan Sunset Point Park Modifications  
Consider ESA Consultant Contract for General Plan Update  
Consider Award of Prof Services Agmt for Grant Management Services  
Consider Award of PSA for Traffic Sign Inventory, Assessments and Cost Est Program  
Consider Award of Prof Services Agmt to Realign Palos Verdes Drive South-East End  
Consider Award of Amendment for Catch Basin Cleaning  
Consider Award of Contract for Fuel Modification Services by Grazing  
Consider Award of Contract to LA Conservation Corps for At-Risk Youth  
Consider Award of Contract for CDBG Administrative Services  
Consider Prop A Fund Exchange  
Consider Award of Contract for Roadway Maintenance  
Consider Biennial Conflict of Interest Code

**Public Hearings**

**Regular Business**

Consider Representation on the PVPLC Board (20 mins)  
Consider Adoption of Employer Employee Resolutions (EER) (30 mins)  
Consider Adoption of RPV Overhead Utilities Conversion Plan (Rule 20A or 20B) (20 mins)  
Consider Code Amdmt Initiation Request for Minor Modification (15 mins)  
Consider Update of Personnel Policies (20 mins)  
Consider Update to Fraud, Waste and Abuse Hotline (20 mins)  
Consider Receiving and Filing Report on Corporation Yard Utilization Study (45 mins)

**August 16, 2016 – (Time Est. – 1 hr 45 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Consider Award of Construction Contract for Hawthorne Blvd. Pedestrian Linkage Project  
Consider Award of Contract for Traffic Signal Maintenance  
Consider Award of Construction Contract for PVDE Guard Rail Project

**Public Hearings**

Consider Rev. "EEE" – Time Extension to Tr. Map 50666/Gr Permit - Trump National (15 mins)  
Consider Conditional Use Permit Revision – Terranea Resort (10 mins)

**Regular Business**

Consider Portuguese Bend Landslide Mgmt. Strategic Planning Concept (30 mins)

**Study Session: (15 mins)**

**September 6, 2016 – (Time Est. - 1 hr 15 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Consider the Adoption of the Finance Advisory Workplan

**Public Hearings**

**Regular Business**

Consider Update on Del Cerro Parking Plan (30 mins)

**September 20, 2016 – (Time Est. – 2 hrs)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

**Public Hearings**

Consider Code Amendment to Prohibit Short-Term Rentals (30 mins)

Consider Residential Rate Adjustment Request for EDCO Disposal Corporation (10 mins)

**Regular Business**

Consider Update on Preserve Operations (20 mins)

**Study Session: (15 mins)**

**October 4, 2016 – (Time Est. - 45 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

**Public Hearings  
Regular Business**

**October 18, 2016 – (Time Est. – 1 hr)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent  
Public Hearings  
Regular Business**

**Study Session: (15 mins)**

**November 15, 2016 – (Time Est. – 1 hr 5 mins)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent  
Public Hearings  
Regular Business  
Consider Approval Deed Restrictions Measure A Funded City Open Space Acquisitions (5 mins)**

**Study Session: (15 mins)**

**Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)**

**October 20, 2015 -- Review Percentage of Allowable Hardscape at Residential Properties (Duhovic)**

**November 17, 2015 – Social Media Policy (Brooks)**

**January 5, 2016 & February 2, 2016 – Review of Travel Policies & Expense Reimbursement; Travel to Conferences on City Business with the City Manager to Report to Council after the Event (Campbell)**

**February 2, 2016 – Council Involvement in an Advise and Consent Role regarding the Hiring of Senior Management Staff (Campbell); Council's Use of the City Email Server (Brooks); Council's Use of Cell Phones Dedicated for City Business (Campbell)**

**February 16, 2016** - Future Agenda Items and Study Session Process (Dyda); Modification to the Study Session Procedure regarding Staff Driven Issues (Duhovic)

**March 15, 2016** – Renaming Shoreline Park (Duhovic)

**June 21, 2016** – Enforcement regarding Council Protocol No. 14 (Brooks); Use of Bubbles the Whale Statue (Brooks)

**Future Agenda Items Agendized or Otherwise Being Addressed**

**June 30, 2015** – Skate Park (Campbell) [Staff is working with Skatepark PV proponents on a long-term plan]

**July 21, 2015** – Expansion of resident parking at Abalone Cove after evaluation of Del Cerro Parking Plan (Campbell) [Agendized on September 6, 2016]

**February 16, 2016** - Helicopter Noise Issues (Brooks) [Agendized on July 19, 2016]; Standing Report regarding Green Hills Memorial Park Issues (Duhovic) [Agendized as Needed]

**May 3, 2016** - Coyote Status Update and Mitigation Program (Brooks) [Agendized on July 19, 2016]

| PVPtv Cox 35 / FIOS 39 Programming Schedule Guide<br>PVPtv Schedule - 07/10/16 - 07/16/16 |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
|-------------------------------------------------------------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------|
|                                                                                           | Sunday 07/10                                    | Monday 07/11                                                                           | Tuesday 07/12                                                                      | Wednesday 07/13                                 | Thursday 07/14                                                              | Friday 07/15                                                                | Saturday 07/16                                                              |
| 6:00 AM - 6:30 AM                                                                         | PVPtv Community Calendar & Public Announcements | PVPtv Community Calendar & Public Announcements                                        | PVPtv Community Calendar & Public Announcements                                    | PVPtv Community Calendar & Public Announcements |                                                                             |                                                                             |                                                                             |
| 6:30 AM - 7:00 AM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 7:00 AM - 7:30 AM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 7:30 AM - 8:00 AM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 8:00 AM - 8:30 AM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 | The City of Rancho Palos Verdes Planning Commission Meeting July 12th, 2016 | The City of Rancho Palos Verdes Planning Commission Meeting July 12th, 2016 | The City of Rancho Palos Verdes Planning Commission Meeting July 12th, 2016 |
| 8:30 AM - 9:00 AM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 9:00 AM - 9:30 AM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 9:30 AM - 10:00 AM                                                                        |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 10:00 AM - 10:30 AM                                                                       |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 10:30 AM - 11:00 AM                                                                       |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 11:00 AM - 11:30 AM                                                                       |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 11:30 AM - 12:00 PM                                                                       |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 12:00 PM - 12:30 PM                                                                       |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 12:30 PM - 1:00 PM                                                                        |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 1:00 PM - 1:30 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 1:30 PM - 2:00 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 2:00 PM - 2:30 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 2:30 PM - 3:00 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 3:00 PM - 3:30 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 3:30 PM - 4:00 PM                                                                         |                                                 | Palos Verdes Library Meeting                                                           |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 4:00 PM - 4:30 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 4:30 PM - 5:00 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 5:00 PM - 5:30 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 5:30 PM - 6:00 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 6:00 PM - 6:30 PM                                                                         |                                                 | PVP Coordinating Council                                                               |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 6:30 PM - 7:00 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 7:00 PM - 7:30 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 7:30 PM - 8:00 PM                                                                         |                                                 | The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting |                                                                                    | RHE City Council Meeting - 2nd and 4th week     | The City of Rancho Palos Verdes Planning Commission Meeting July 12th, 2016 | RHE City Council Meeting - 2nd and 4th week                                 | The City of Rancho Palos Verdes Planning Commission Meeting July 12th, 2016 |
| 8:00 PM - 8:30 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 8:30 PM - 9:00 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 9:00 PM - 9:30 PM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 9:30 PM - 10:00 PM                                                                        |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 10:00 PM - 10:30 PM                                                                       | PVPtv Community Calendar & Public Announcements | PVPtv Community Calendar & Public Announcements                                        | LIVE - The City of Rancho Palos Verdes Planning Commission Meeting July 12th, 2016 | PVPtv Community Calendar & Public Announcements | PVPtv Community Calendar & Public Announcements                             | PVPtv Community Calendar & Public Announcements                             | PVPtv Community Calendar & Public Announcements                             |
| 10:30 PM - 11:00 PM                                                                       |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 11:00 PM - 11:30 PM                                                                       |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 11:30 PM - 12:00 AM                                                                       |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 12:00 AM - 1:00 AM                                                                        |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |
| 1:00 AM - 6:00 AM                                                                         |                                                 |                                                                                        |                                                                                    |                                                 |                                                                             |                                                                             |                                                                             |

[illegible]

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR                                               | SUBJECT                                                                                                                                                                  | ACTION TAKEN                                                                                                                                    |
|-----------------|---------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| 5/24/2016       | 5/24/2016     | Kyung Lah CNN Correspondent                             | PRA for tax assessments for Trump National Golf Club                                                                                                                     | 5/25/16 response provided to requestor. Completed.                                                                                              |
| 5/27/2016       | 5/27/2016     | Ed Pilolla PVNews                                       | PRA for Brian Campbell's emails re: Capt. Beringer and soil at Ladera Linda Park                                                                                         | 6/6/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell.  |
| 5/31/2016       | 5/31/2016     | The Dodge Data & Analytics Bidding Team                 | PRA re: Annual Sidewalk Repair Project dated 4/27/16 - who it was awarded to as well as start and completion dates.                                                      | 5/31/16 DCC Takaoka responded. Completed.                                                                                                       |
| 5/26/2016       | 5/26/2016     | Sharon Loveys                                           | PRA for Lilley Planning Group report on Green Hills                                                                                                                      | 5/31/16 CC Morreale responded. Completed.                                                                                                       |
| 5/31/2016       | 5/31/2016     | Marisol B. Hernandez SOCALCCC                           | PRA for Hawthorne Blvd Signal Synchronization Project                                                                                                                    | 5/31/16 Assistant Engineer Carrasco responded. Completed.                                                                                       |
| 6/3/2016        | 6/3/2016      | Ed Pilolla PVNews                                       | PRA for Correspondence between Capt. Beringer and D. Willmore                                                                                                            | 6/13/16 14 day ext letter sent. 6/14/16 DCC Takaoka sent response. Completed production of City documents - pending response from MPT Campbell. |
| 6/5/2016        | 6/5/2016      | John Cotter -American Bridge                            | PRA Permits and Applications related to Trump National Golf Club                                                                                                         | 6/6/16 contacted requestor for clarification- as of now request is <b>on hold</b> til further notice.                                           |
| 6/7/2016        | 6/7/2016      | Nadine Weeden Smart Procure                             | PRA for Purchase orders; Vendor ID info etc                                                                                                                              | 6/10/16 DCC Takaoka responded. Completed. 6/24/16 Account Clerk Amundson provided addt'l info. Completed.                                       |
| 6/17/2016       | 6/17/2016     | Cassidy Davidson, Esq.<br>(Law Office of Seth Davidson) | PRA for repair and maintenance records for the portion of Crest Road (not the sidewalk, but the actual road) between Ganado and Avenida De Rosa, for the last five years | 6/29/16 14 day ext letter sent.                                                                                                                 |
| 6/20/2016       | 6/20/2016     | Marisol B. Hernandez SOCALCCC                           | PRA for Cable Building ADA & Building Improvements                                                                                                                       | 6/27/16 DCC Takaoka responded. Completed.                                                                                                       |
| 6/20/2016       | 6/20/2016     | Marisol B. Hernandez SOCALCCC                           | PRA for 2015 Storm Drain Lining                                                                                                                                          | 6/22/16 Engineer Eder responded. Completed.                                                                                                     |
| 6/15/2016       | 6/21/2016     | Law Office of Joseph K. Johnson PC                      | PRA Hawthorne Blvd Signal Synchronization Project                                                                                                                        | 6/28/16 DCC Takaoka responded. Completed.                                                                                                       |
| 6/23/2016       | 6/27/2016     | Irell & Manella LLP                                     | PRA for Taxicab documents                                                                                                                                                | 7/5/16 DCC Takaoka responded. Completed.                                                                                                        |
| 7/1/2016        | 7/1/2016      | Allison Etkin                                           | PRA for documents relating to 32039 Sea Ridge Circle                                                                                                                     |                                                                                                                                                 |
|                 |               |                                                         |                                                                                                                                                                          |                                                                                                                                                 |
|                 |               |                                                         |                                                                                                                                                                          |                                                                                                                                                 |
|                 |               |                                                         |                                                                                                                                                                          |                                                                                                                                                 |

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR                                                 | SUBJECT                                                                                                                                                                                                                                                                                                                                                                         | ACTION TAKEN                                                                                                                                                                                                 |
|-----------------|---------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5/4/2016        | 5/4/2016      | Darin C. Koblick                                          | PRA for Speed Zone Survey                                                                                                                                                                                                                                                                                                                                                       | 5/4/16 DD Jules responded. Completed.                                                                                                                                                                        |
| 5/9/2016        | 5/9/2016      | Jason Kandel                                              | PRA for documents relating to Lunada Bay Boys PVE Lawsuit                                                                                                                                                                                                                                                                                                                       | 5/9/16 CC Morreale responded request is for City of Palos Verdes Estates. Completed.                                                                                                                         |
| 5/15/2016       | 5/16/2016     | Jeff Calvagna                                             | PRA for New Wireless Facility application                                                                                                                                                                                                                                                                                                                                       | 5/16/16 Principal Engineer Eder responded. Completed.                                                                                                                                                        |
| 5/18/2016       | 5/18/2016     | Megan Gomez                                               | PRA for View Preservation Permit 2008-00005                                                                                                                                                                                                                                                                                                                                     | 5/19/16 DCC responded to requestor - (via email and phone msg) awaiting response. 5/20/16 Request was withdrawn. Completed.                                                                                  |
| 5/18/2016       | 5/18/2016     | Scott Craig for Gail Temianka                             | PRA for Building permits 5/1/05 - and newer for 6502 Via Baron                                                                                                                                                                                                                                                                                                                  | 5/18/16 DCC Takaoka responded. Completed.                                                                                                                                                                    |
| 5/18/2016       | 5/19/2016     | Ankur Mohindra                                            | PRA Any permitted home additions to 2141 Fairhill Dr                                                                                                                                                                                                                                                                                                                            | 5/19/16 DCC Takaoka responded to requestor. Completed.                                                                                                                                                       |
| 5/19/2016       | 5/19/2016     | Barry Yudess                                              | PRA for any and all emails from Brian Campbell to PVPUSD; Green Hills; and City Attorney (include all email addresses utilized by Mr. Campbell)                                                                                                                                                                                                                                 | 5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. 6/27/16 Revised determination letter sent: 1st production due 6/30, 2nd production due 7/19. ---- - pending response from MPT Campbell.   |
| 5/20/2016       | 5/20/2016     | Barry Hildebrand                                          | PRA for any and all emails and correspondence from/between Brian Campbell to: PVPUSD; City Attorney re: PVPUSD; AYSO; Dan Beringer; Doug Willmore and LA County Sheriff re: Ladera Linda Upper Field and/or re: Ed HUmmel (include all email addresses utilized by Mr. Campbell)                                                                                                | 5/31/16 14 day ext letter sent. 6/14/16 Determination letter sent. Completed production of City documents - pending response from MPT Campbell.                                                              |
| 5/20/2016       | 5/23/2016     | Ellen Berkowitz (Gresham Savage Nolan & Tilden)           | All communications from/to Brian Campbell re: Green Hills Memorial Park; All communications from/to David Tomblin RE: Green Hills Memorial Park                                                                                                                                                                                                                                 | 6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. 6/24/16 Requestor paid for and picked up documents produced by City. Requestor is aware that the City is awaiting MPT Campbell's response. |
| 5/20/2016       | 5/23/2016     | Cynthia Washicko Daily Breeze/Palos Verdes Peninsula News | PRA for emails and communications between staff or Council and any reps or employees of Green Hills Memorial Park. 5/23/16 Requestor narrowed scope to "Communication between the City Manager and Green Hills Memorial Park regarding Inspiration Slope, including the planning and building of that project, as well as the recent communication regarding Inspiration Slope" | 6/2/16 14 day ext letter sent. 6/16/16 Determination letter sent. Awaiting payment/response. 6/28/16 Requestor picked up and paid for disc. Completed.                                                       |

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR                                | SUBJECT                                                                                                    | ACTION TAKEN                                                                                                                                                                                                                                                                                                          |
|-----------------|---------------|------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3/24/2016       | 3/24/2016     | Nicole Adler c/o Bond Exchange           | PRA for Copies of Bid Bonds & Bid Results Portuguese Bend Landslide DeWatering Wells                       | 3/25/16 Staff member Zwiezig responded. Completed.                                                                                                                                                                                                                                                                    |
| 3/29/2016       | 3/29/2016     | Michelle Allen c/o Engle Martin & Assoc. | PRA for documents relating to accident 10/18/14 All American Asphalt                                       | 4/8/16 CC Morreale responded. Completed.                                                                                                                                                                                                                                                                              |
| 4/7/2016        | 4/7/2016      | Sharon Loveys                            | PRA for Green Hills investigation costs                                                                    | 4/14/16 CC Morreale responded. Completed.                                                                                                                                                                                                                                                                             |
| 4/8/2016        | 4/8/2016      | William Garrett                          | PRA for parking restriction information Seacrest and Oceanaire                                             | 4/14/16 DCC Takaoka provided response. Completed.                                                                                                                                                                                                                                                                     |
| 4/9/2016        | 4/9/2016      | Sharon Yarber                            | PRA for Green Hills agreement and D Cullen resume/CV                                                       | 4/11/16 CC Morreale responded re: agreement inquiry. 4/20/16 CC Morreale provided resume. Completed.                                                                                                                                                                                                                  |
| 4/15/2016       | 4/15/2016     | Hossein Shahbazian                       | PRA for all denied planning applications                                                                   | 4/18/16 Senior Planner Kim contacted requestor. Completed.                                                                                                                                                                                                                                                            |
| 4/19/2016       | 4/19/2016     | North American Procurement Council       | PRA for list of planholders (bidders) for the Annual Sidewalk Repair Program FY 16/17                      | 4/19/2016 Admin Asst Mitchell responded. Completed.                                                                                                                                                                                                                                                                   |
| 4/13/2016       | 4/13/2016     | Don Iwuchuku                             | PRA for address file; permit file; and email re: 30032 Avenida Classica-addt'l docs requested wih subpoena | 4/20/16 DCC Takaoka provided documents. Completed.                                                                                                                                                                                                                                                                    |
| 4/20/2016       | 4/20/2016     | Noel Weiss                               | PRA for Green Hills documents/agreement/ emails etc                                                        | 4/28/16 Mr. Weiss began review of documents. 4/28/16 CA Burrows sent correspondence, Mr. Weiss subsequently narrowed scope of email search. Staff will re-do the email search and make those documents available. 5/4/16 Senior Planner Kim notified requestor copies of documents initially requested are available. |
| 4/27/2016       | 4/27/2016     | Jeff Lewis                               | PRA for Loveys Summons/Petition                                                                            | 4/27/16 CC Morreale responded. Completed.                                                                                                                                                                                                                                                                             |
| 4/28/2016       | 4/28/2016     | North American Procurement Council       | PRA for bid tabulation Annual Sidewalk Rpr Pgm FY 16/17                                                    | 5/2/16 Amin Asst Mitchell responded. Completed.                                                                                                                                                                                                                                                                       |
| 4/30/2016       | 5/2/2016      | Noel Weiss                               | PRA for Building Plans; permits etc related to construction of Memorial Terrace Mausoleum                  | 5/2/16 Senior Planner Kim notified the requestor documents are available for his review. He will schedule an appt with her.                                                                                                                                                                                           |
| 5/2/2016        | 5/2/2016      | Daniel Honchariw Transparent California  | PRA for Employee Compensation Report                                                                       | 5/3/16 Acctg Supervisor Ramos responded to requestor. Completed.                                                                                                                                                                                                                                                      |
| 5/3/2016        | 5/3/2016      | Jeffrey Gottlieb                         | PRA for Settlement documents in lawsuit between Donald Trump; Trump National Golf Club and City of RPV     | 5/3/16 CC Morreale responded to requestor. Completed.                                                                                                                                                                                                                                                                 |

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR                                              | SUBJECT                                                                                                              | ACTION TAKEN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------|---------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2/29/2016       | 3/1/2016      | Nadine Weeden Smart Procure                            | PRA for POs; line item details etc                                                                                   | 3/3/16 DCC Takaoka responded. Completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 3/1/2016        | 3/1/2016      | Noel Weiss                                             | Pra during CC Mtg of 3/1/16 for Green Hills Certificate of Acceptance of Project Conditions of Approval              | 3/7/16 Senior Planner Kim responded. Completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3/2/2016        | 3/2/2016      | Indika Jayaratna c/o United Construction Landscape Inc | PRA for Hawthorne Blvd ROW Beautification Project Lowest Bidder's Proposal (STL Landscape)                           | 3/3/16 DCC Takaoka responded. Completed.<br>3/4/16 Mr. Jayaratna came in for additional documents, Staff Asst. Mitchell assisted him and DCC Takaoka provided contact information for Director Throne and Deputy Director Jules. Completed.                                                                                                                                                                                                                                                                   |
| 3/7/2016        | 3/7/2016      | Loren J. Bialik c/o Masel Equities National Associates | PRA for Unclaimed or outstanding checks and unclaimed municipal bonds                                                | 3/8/16 DCC responded. Completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3/22/2016       | 3/22/2016     | Jeff McNeil c/o AEI Consultants                        | PRA for building permits/ property deeds/ building code or zoning violations etc for 6507 and 6510 Ocean Crest Drive | 3/29/16 requestor visited CDD; reviewed and copied information he sought. Completed.                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 3/24/2016       | 3/24/2016     | Jacqueline Sessa c/o Onvica Exchange                   | PRA for Contract Award information for Federal Aid Highway Safety Improvement Program                                | 3/28/16 Deputy Director Jules responded. Completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3/24/2016       | 3/24/2016     | Mercedes Byrum (Zoning-Info)                           | PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Vista Catalina Apartments)                       | 3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/7/16 CC Morreale notified requestor of need for additional monies. 4/18/16 Additional monies received, requestor will send someone to pick up. 5/10/16 Sent email reminder and left voicemail to requestor that documents are still available but no one has repoded. 5/16/16 DCC Takaoka left voicemail asking requestor to pick up documents or arrange payment of postage. Awaiting response. |
| 3/24/2016       | 3/24/2016     | Mercedes Byrum (Zoning-Info)                           | PRA for variances/zoning cases etc for 6507-6510 Ocean Crest Drive (Ocean Crest Drive Parcels)                       | 3/25/16 City Clerk Morreale requested deposit - awaiting response and/or payment. 4/1/16 received deposit. 4/18/16 rec'd remaining balance. Documents are ready for pick up. See notation above.                                                                                                                                                                                                                                                                                                              |

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR                                        | SUBJECT                                                                                                                           | ACTION TAKEN                                                                                                                                                                                                            |
|-----------------|---------------|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2/5/2016        | 2/5/2016      | Megan Barnes                                     | PRA for copies of recently filed Green Hills Claims                                                                               | 2/12/16 DCC Takaoka responded. Completed.                                                                                                                                                                               |
| 2/6/2016        | 2/8/2016      | Sharon Yarber                                    | PRA for revenue income from telecommunications companies                                                                          | 2/12/16 DD Jules responded. Completed.                                                                                                                                                                                  |
| 2/8/2016        | 2/9/2016      | Jeff Calvagna                                    | PRA for Applications from Crown Castle, NG West, ATT for wireless telecommunication facility                                      | 2/110/16 DCC Takaoka responded. Completed.                                                                                                                                                                              |
| 2/9/2016        | 2/9/2016      | Ariane Nelson Open Records Data Retrieval        | PRA for residential and commercial building and sub/trade permits from 1990 to present or as far back as electronically available | 2/18/16 DCC Takaoka left message and emailed response to requestor. Awaiting deposit. 2/19/16 DCC send additional response. 2/23/16 DCC Takaoka sent response. 2/24/16 DCC Takaoka send additional response. Completed. |
| 2/9/2016        | 2/9/2016      | Marisol B. Hernandez SOCALCCC                    | PRA for Grayslake Road Drainage Improvements                                                                                      | 2/10/16 Asst Engineer Flannigan responded. Completed.                                                                                                                                                                   |
| 2/9/2016        | 2/9/2016      | Marisol B. Hernandez SOCALCCC                    | PRA for PVDW ADA Access Sidewalk Improvements                                                                                     | 2/10/16 Asst Engineer Flannigan responded. Completed.                                                                                                                                                                   |
| 2/10/2016       | 2/10/2016     | Marisol B. Hernandez SOCALCCC                    | PRA for 2015 Storm Drain Lining Project                                                                                           | 2/11/16 Senior Engineer Winje responded. Completed.                                                                                                                                                                     |
| 2/12/2016       | 2/12/2016     | Aaron Pearl Organizer AFSCME District Council 36 | PRA for Employee Relations Ordinance                                                                                              | 2/12/16 CC Morreale responded. Completed.                                                                                                                                                                               |
| 2/12/2016       | 2/12/2016     | Sharon Yarber                                    | PRA for Indemnity Agreement between City and Green Hills and copy of Interim CDD Rodrigue resume                                  | 2/12/16 CC Morreale responded. Completed.                                                                                                                                                                               |
| 2/15/2016       | 2/15/2016     | D. Woolley & Associates                          | PRA for Anderson Penna Partners Inc / Kelsurveys FY 13-14 Residential Streets Rehab Project Area 9                                | 2/19/16 DCC responded. Completed.                                                                                                                                                                                       |
| 2/19/2016       | 2/19/2016     | Jarel Wheaton                                    | PRA for Input to Countywide Parks Needs Assessment                                                                                | 2/25/16 Sr. Admin Analyst Waters sent response. Completed.                                                                                                                                                              |
| 2/22/2016       | 2/22/2016     | Ashley Hulett                                    | PRA for 27023 Shorewood and surrounding properties documents                                                                      | 2/29/16 Ms. Hulett came in to review documents today. She will return at a later time to continue her review. 3/1/16 Ms. Hulett left a message for CDD staff and she is satisfied with what she reviewed. Completed.    |
| 2/25/2016       | 2/25/2016     | Marisol B. Hernandez SOCALCCC                    | PRA for Hawthorne Blvd ROW Beautification                                                                                         | 2/26/16 Asst Engineer Flannigan responded. Completed.                                                                                                                                                                   |
| 2/26/2016       | 2/29/2016     | Brad Austin                                      | PRA for unrefunded/uncashed checks                                                                                                | 3/3/16 DCC Takaoka responded. Completed.                                                                                                                                                                                |

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

| DATE OF REQUEST | DATE RECEIVED | REQUESTOR                                         | SUBJECT                                                                                                    | ACTION TAKEN                                                                                                                                                                               |
|-----------------|---------------|---------------------------------------------------|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/28/2015      | 1/4/2016      | Dan Dave Mantiza                                  | PRA for 2015 Storm Drain Lining Project                                                                    | 1/5/16 PW Staff responded. Completed.                                                                                                                                                      |
| 12/31/2015      | 1/4/2016      | Holly Autry Blackstone Consulting LLC             | PRA for 6600 Beachview Drive                                                                               | 1/6/16 CDDD Mihranian responded. Completed.                                                                                                                                                |
| 12/22/2015      | 1/4/2016      | Murphy Austin                                     | PRA for 28220 Highridge Road                                                                               | 1/7/16 Requestor and Senior Planner Mikhail clarified request. 2/2/16 received payment from requestor. Documents shipped out. Completed.                                                   |
| 1/7/2016        | 1/7/2016      | Nicole Hachett TNN Top Notch Networking           | PRA for IT Vendor contract and addendums.                                                                  | 1/7/15 DCC Takaoka responded. Completed.                                                                                                                                                   |
| 1/13/2016       | 1/13/2016     | Greg Royston                                      | PRA for mail/house service for Storm Drain User fee mailer.                                                | 1/15/16 Senior Admin Analyst Kaufman responded to requestor that he is awaiting invoice from vendor and will provide a copy as soon as available. 2/2/16 SAA Kaufman responded. Completed. |
| 1/14/2016       | 1/14/2016     | Bruno Dieseldorff                                 | PRA for Notices of Parking Violations on Del Cerro Jan 1 2016                                              | 1/14/16 DCC Takaoka responded. Completed.                                                                                                                                                  |
| 1/14/2016       | 1/14/2016     | Nicole Adler The Bond Exchange & Insurance Agency | PRA for Performance and Pymt Bonds Sunnyside Ridge Trail Improvement Project                               | 1/14/16 Senior Engineer Winje responded. Completed.                                                                                                                                        |
| 1/17/2016       | 1/17/2016     | Jeff Calvagna                                     | PRA for Encroachment permits various months.                                                               | 1/17/16 PW staff compiled docs- sent on to requestor. Completed.                                                                                                                           |
| 1/20/2016       | 1/20/2016     | Terry Henry Insituform -Aegion Comp               | PRA for Bid docs 2015 Storm Drain Lining Project                                                           | 2/1/16 DCC Takaoka responded. Awaiting payment. 2/4/16 received payment. Completed.                                                                                                        |
| 1/20/2016       | 1/20/2016     | Marisol B. Hernandez SOCALCCC                     | PRA for docs re: Hawthorne Blvd ROW Beautification Phase I                                                 | 1/25/16 Assistant Engineer Flannigan responded. Completed.                                                                                                                                 |
| 1/28/2016       | 1/28/2016     | Priscella Vega c/o Daily Breeze                   | PRA for copies of recently filed Green Hills Claims                                                        | 2/1/16 DCC Takaoka responded. Completed.                                                                                                                                                   |
| 1/27/2016       | 1/28/2016     | Diane Smith                                       | PRA for list of sign in attendees at LACountywide Parks Needs Assessment                                   | 1/28/16 SAA Waters responded. 2/16/16 requestor came in to review documents and receive copies. Completed.                                                                                 |
| 2/2/2016        | 2/2/2016      | Southwest Pipeline & Trenchless Corp c/ Ro        | PRA for Bid docs 2015 Storm Drain Lining Project                                                           | 2/3/16 DCC Takaoka responded. 2/4/16 Requestor paid for and picked up documents. Completed.                                                                                                |
| 2/4/2016        | 2/4/2016      | Sharon Yarber                                     | PRA for all electronic communications between the city and LA County re: Countywide Parks Needs Assessment | 2/15/16 CC Morreale sent determination letter. 2/17/16 DCC Takaoka responded. Completed.                                                                                                   |



**2015-2016  
LOS ANGELES COUNTY  
CIVIL GRAND JURY**

**FINAL REPORT**



## **2015-2016 LOS ANGELES COUNTY CIVIL GRAND JURY FINAL REPORT**

|                           |                                 |
|---------------------------|---------------------------------|
| <b>Bart Benjamins</b>     | <b>Foreperson</b>               |
| <b>Molly Milligan</b>     | <b>Foreperson pro-tem</b>       |
| <b>Patricia Turner</b>    | <b>Secretary</b>                |
| <b>Debra Cohen</b>        | <b>Secretary pro-tem</b>        |
| <b>Lorraine Stark</b>     | <b>Sergeant-at-arms</b>         |
| <b>Cynthia Vance</b>      | <b>Sergeant-at-arms pro-tem</b> |
| <b>John Anthony</b>       | <b>Edna McDonald</b>            |
| <b>Bruce A. Berke</b>     | <b>Sandy Orton</b>              |
| <b>Rene Childress</b>     | <b>Heather Preimesberger</b>    |
| <b>Francine DeChellis</b> | <b>Stephen Press</b>            |
| <b>Judy Goossen Davis</b> | <b>Arun Sharan</b>              |
| <b>Rita Hall</b>          | <b>Bob Villacarlos</b>          |
| <b>Marina LaGarde</b>     | <b>George Zekan</b>             |
| <b>Victor Lesley</b>      |                                 |



## County of Los Angeles Civil Grand Jury

Clara Shortridge Foltz Criminal Justice Center  
210 West Temple Street 11<sup>th</sup> Floor, Room 11-506 Los Angeles CA 90012  
Telephone (213) 628-7914 FAX (213) 229-2595  
<http://www.grandjury.co.la.ca.us>

To the Citizens of Los Angeles County:

On behalf of the 2015-2016 Los Angeles County Civil Grand Jury (CGJ), it is my privilege and responsibility to present its Final Report in compliance with California Penal Code Section 933(a).

Per California Penal Code Sections 914 and 916, the CGJ is charged with investigating and reporting on the operations of Los Angeles County, its 88 cities, 493 special districts, 80 school districts, and 13 community college districts.

Our Final Report contains 15 Investigative Reports in areas of governance, health and safety, education, and transportation, plus nine Standing Committee Reports. In addition, the CGJ issued two reports early during its term, which are included in this Final Report:

- *"Inadequate El Niño Planning for County Homeless Population"*, issued on December 31, 2015, the responses to which are included at the back of that report, and
- *"Who Cares For the Dead When The Dead Don't Vote?"* issued on April 21, 2016.

During 2015-2016, the CGJ:

- heard from 41 invited speakers on 35 occasions, and toured 13 governmental facilities,
- visited many other facilities throughout Los Angeles County and spoke with a great number of officials from the county, cities and special districts,
- completed detailed inspections on the condition and management of all 138 detention facilities within the county,
- received and considered 112 complaints submitted by Los Angeles County citizens,
- reviewed and followed up on the responses to recommendations made by Civil Grand Juries for the past five years, and
- obtained the professional services of four audit firms to assist the CGJ by providing studies on *"Park and Ride: A Los Angeles Illusion"*, *"Capital Appreciation Bonds and Other School Bond Debt: Consequences of Poor Financial Practices"*, *"LAUSD: Follow the Money"*, and *"Trying to Keep Mom and Pop Afloat."*

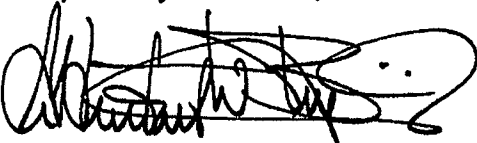
In the process, the CGJ gained the greatest experience in civics any Los Angeles County resident can obtain.

The CGJ wishes to express its sincere gratitude to those who made it possible to complete the Final Report:

- Supervising Judge James R. Brandlin,
- the CGJ staff - Mark Hoffman, Cora Artizada, and Natalie Rascon,
- legal advisor Principal Deputy County Counsel Jonathan McCaverty,
- all those individuals from the various County departments, cities and agencies, current and retired, who freely gave of their time to meet with us and provide requested information and documentation to assist in our investigations, and
- the Los Angeles County Sheriff's Department, who provided transportation to all our site tours.

On a personal note, I wish to extend my heartfelt thanks, admiration and appreciation to my peers who took up the CGJ charge with passion, determination, persistence, a certain feistiness, and a sense of humor. It's not easy working in a long, narrow, windowless room for a whole year – but you did it and in the process produced a work of which we can be proud.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Huibart W. Benjamins', with a large, stylized flourish at the end.

Huibart (Bart) W. Benjamins, Foreperson  
2015-16 Los Angeles County Civil Grand Jury

## **INTRODUCTION: THE LOS ANGELES COUNTY CIVIL GRAND JURY**

### **I. HISTORY**

Grand juries have been used throughout United States history to protect the people from governmental abuse. Our grand jury system has its roots in England where the intent was to protect citizens from the arbitrary power of the Crown.

California Penal Code § 888, and following sections, permit the Superior Court to impanel two grand juries: one to hear criminal cases and one to perform the civil function of local government oversight. Los Angeles County, the most populous in the nation, impanels two grand juries: a criminal grand jury, which is impaneled each month, and a civil grand jury, which is sworn in each July 1<sup>st</sup> and serves until the subsequent June 30<sup>th</sup>. Most people are aware that criminal grand juries hear cases from government prosecutors and return indictments if convinced by the government's presentation of the facts. Scholars and other observers have noted, however, that the "more expansive function of the grand jury is its power to investigate into county matters of civil concern."<sup>1</sup> Indeed, the civil function of California grand juries can be dated back to the very first days of the state.

### **II. AUTHORITY AND FUNCTION**

The California Penal Code provides the grand jury with authority to investigate county prisons; to investigate ownership, transfer or sale of real property; to investigate county officers, departments or functions; and to investigate cities or joint powers agencies.<sup>2</sup> The findings and recommendations of civil grand jury investigations are communicated publicly only in the form of a final report.<sup>3</sup> Prior to its issuance, all matters discussed and all aspects of a grand jury's investigation are confidential.

The jurisdiction of the Civil Grand Jury (CGJ) is subject to several statutory limitations:

- it may only consider issues that occur within Los Angeles County,
- it has no jurisdiction to investigate state or federal agencies or the courts,
- jurors have no privilege to speak or write with immunity from civil or criminal action,
- the jury can act only as a body; individual jurors have no authority except when they act as members of the jury, and,

---

<sup>1</sup>"Final Recommendation, Reform of California Grand Jury Statutes," Capital Center for Government Law & Policy, University of the Pacific McGeorge School of Law, Professor J. Clark Kelso & Professor Michael Vitiello (January 24, 2003), p. 1. [http://www.mcgeorge.edu/Documents/Publications/ccglp\\_pubs\\_grand\\_jury\\_final%20recommendation.pdf](http://www.mcgeorge.edu/Documents/Publications/ccglp_pubs_grand_jury_final%20recommendation.pdf)

<sup>2</sup> Cal. Pen. Code §§ 919, 920, 924, 925, 925(a).

<sup>3</sup> Cal. Pen. Code § 929.

- the powers of the CGJ are exercised only at its regular and lawful meetings.

### **III. THE LOS ANGELES COUNTY CIVIL GRAND JURY**

The Los Angeles County Civil Grand Jury pool consists of enough volunteers, some of whom are nominated directly by Superior Court judges, to fill 23 openings and a designated number of alternate slots. The 23 members of the CGJ are selected from the pool randomly by computer after a background check by the Los Angeles Sheriff's Department. Each July these citizens are sworn in as grand jurors for a 12-month period ending June 30th of the following year.

Service is a full-time commitment, and all investigations and audits, except those pertaining to citizens' complaints, undertaken by the CGJ must be conducted and completed during its term. Jurors receive a stipend of \$60 per each day worked plus mileage or reimbursement for the cost of public transportation.<sup>4</sup>

Additional information is available at:

Los Angeles Superior Court  
Civil Grand Jury  
Clara Shortridge Foltz Criminal Justice Center  
210 West Temple Street, Room 11-506  
Los Angeles, California 90012-3210  
(213) 628-7914  
[www.grandjury.co.la.ca.us](http://www.grandjury.co.la.ca.us)

---

<sup>4</sup> Jurors receive a 1099 tax statement as they are independent contractors rather than county employees.



**2015-2016 LOS ANGELES COUNTY CIVIL GRAND JURY MEMBERS**

**Back row L to R:** Molly Milligan, ArunSharan, Victor Lesley, Francine DeChellis, Marina LaGarde, Rita Hall, Debra Cohen, Sandy A. Orton, Judy Goossen Davis, Rene Childress, Cynthia T. Vance, **Front row L to R:** George Zekan, Bob Villacarlos, Bruce A. Berke, Bart Benjamins, Edna McDonald, Heather Preimesberger, John Anthony, Stephen Press, Patricia R. Turner, Lorraine Stark



THE FOLLOWING CITIES ARE REPRESENTED BY THE  
2015-2016 LOS ANGELES COUNTY CIVIL GRAND JURY

|                      |               |
|----------------------|---------------|
| Agoura Hills         | Rosemead      |
| Burbank              | Shadow Hills  |
| La Cañada-Flintridge | Sherman Oaks  |
| Long Beach           | Temple City   |
| Los Angeles          | Torrance      |
| Pacific Palisades    | Tujunga       |
| Playa del Rey        | Santa Clarita |
| Redondo Beach        | Van Nuys      |

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## **INVESTIGATIVE COMMITTEE REPORTS**



**INADEQUATE EL NIÑO PLANNING  
FOR COUNTY HOMELESS  
POPULATION**

**INADEQUATE EL NIÑO PLANNING  
FOR COUNTY HOMELESS POPULATION:  
An Interim Report (IR) by the  
2015-2016 Los Angeles County Civil Grand Jury**

**I. EXECUTIVE SUMMARY**

The enormous and growing number of people without homes in Los Angeles County is tragic.<sup>1</sup> Our county must better address the reality that more than seventy (70) percent of them, about 29,000 people, will be unsheltered during what is expected to be a historic rainy season. The members of the 2015-2016 Los Angeles County Civil Grand Jury (CGJ) are alarmed by this fact. We have learned, as a result of recent inquiries to the 22 largest cities in the county,<sup>2</sup> that not enough is being accomplished to alleviate the suffering that is certain to increase among those who lack reliable shelter as a massive El Niño weather pattern approaches.<sup>3</sup>

We urge at a minimum that funds be expended for the immediate stockpiling of supplies and equipment sufficient to provide at least minimal sheltering for homeless people who cannot be accommodated in shelters so that they might survive the rainstorms to come. A plan to efficiently distribute these supplies must be put in place.

The CGJ is pleased that there is an effort to clear riverbanks and dry washes of human encampments as the winter approaches,<sup>4</sup> but we are very concerned that the 2,772 shelter and surge capacity beds<sup>5</sup> planned by the Los Angeles Homeless Services Authority (LAHSA) is just a fraction of the number necessary to shelter homeless people in severe weather. Moreover, the information we received also indicates that current planning by individual cities will not adequately supplement the LAHSA shelters.<sup>6</sup>

The CGJ believes this situation is unconscionable and grossly inadequate.

---

<sup>1</sup> The Los Angeles Homeless Services Authority reported 44,359 homeless people in Los Angeles County in its January 2015 count. [http://www.lahsa.org/homelesscount\\_results](http://www.lahsa.org/homelesscount_results)

<sup>2</sup> See Appendix: Los Angeles County Civil Grand Jury Homeless Survey

<sup>3</sup> This El Niño is predicted to be perhaps the strongest on record. <http://www.latimes.com/local/weather/la-me-ln-el-nino-coming-20151113-story.html> The sea-surface water temperature in the Eastern Pacific Ocean reached its highest average point at this time of year since 1950. <http://www.wunderground.com/news/strong-el-nino-december-2015> Above-average precipitation is forecast during the 90-day period beginning in January 2016. [http://www.cpc.ncep.noaa.gov/products/predictions/long\\_range/lead01/off01\\_prpc.gif](http://www.cpc.ncep.noaa.gov/products/predictions/long_range/lead01/off01_prpc.gif)

<sup>4</sup> <http://www.latimes.com/local/countygovernment/la-me-tujung-a-cleanup-20151115-story.html>

<sup>5</sup> [http://documents.lahsa.org/Programs/funding/2015/2015\\_WSP\\_RFP\\_Funding\\_Recommendations.pdf](http://documents.lahsa.org/Programs/funding/2015/2015_WSP_RFP_Funding_Recommendations.pdf)  
[http://file.lacounty.gov/bc/q4\\_2015/cms1\\_235457.pdf](http://file.lacounty.gov/bc/q4_2015/cms1_235457.pdf)

<sup>6</sup> See Exhibit B, infra.

## II. RECOMMENDATIONS

The Los Angeles County Civil Grand Jury therefore makes the following recommendations.

IR1.1. The County of Los Angeles and each of its 88 cities should immediately locate buildings that could be used to shelter the approximately 29,000 homeless people who will not be accommodated by the plans known to the CGJ from the expected torrential rains.

IR1.2. The County of Los Angeles and each of its 88 cities should determine what additional supplies and equipment need to be relocated to the buildings identified above to provide for the basic human needs of the people housed in those buildings during the El Niño event. These buildings should be identified and located according to need across the County. Shelters additionally should provide space for personal items and be staffed and controlled by Department of Health employees and patrolled by police.

IR1.3. The County and its 88 cities should immediately take steps to reasonably modify ordinances and regulations that would impede the sheltering of people in public structures and facilities during the El Niño event, by relaxing restrictions in health, fire, and other safety standards applicable to non-catastrophic times.

IR1.4. The County and its 88 cities should immediately take steps to waive ordinances and regulations that for whatever reason similarly block private entities from providing temporary shelter to people without homes.

IR1.5. The County of Los Angeles and each of its 88 cities at a minimum should purchase and provide tents, tarps, and ponchos to people who cannot be accommodated in shelters because they have pets or for whom there is no room in existing emergency shelters. Every step should be taken to assure that unsheltered people remain dry and avoid hypothermia.

IR1.6. The County and its 88 cities should make plans or they should partner with non-governmental entities to distribute these supplies.

IR1.7. Public Service Announcements should be made throughout Los Angeles County about the location of public-building shelters available to unsheltered people, including public transportation when needed.

### III. BACKGROUND

The CGJ is aware that approximately 44,000 people are homeless in our county and that on any given night seventy (70) percent of them are not sheltered.<sup>7</sup> Thus every day more than 29,000 people sleep on our streets and in parks. The County and its largest cities have developed plans for the coming winter that include providing emergency shelter for just a fraction of that number.<sup>8</sup>

### IV. METHODS AND PROCEDURES

The CGJ gathered information from cities within the county with populations exceeding 85,000. The questionnaire sent to city managers and to the Los Angeles Homeless Services Authority (LAHSA)<sup>9</sup> asked recipients to provide a current estimate of homeless people in their jurisdictions and to detail plans to shelter those individuals in extreme weather. The questionnaire is attached in the Appendix.

### V. DATA

The Grand Jury examined the data it collected and *focused on the information pertaining to cities of 100,000 or more in population.* These sixteen (16) cities, listed in Exhibit B, are located in all areas of Los Angeles County. The data present a clear picture of what preparations have been made to provide shelter to the County's homeless population during severe winter storms.

The data clearly shows that the number of beds planned will benefit just a fraction of the homeless population. Approximately 25,000 unsheltered homeless people in large cities across the County will be left unsheltered. Preventable outcomes, such as great suffering and possible loss of life in an already unhealthy segment of our population, will likely occur.

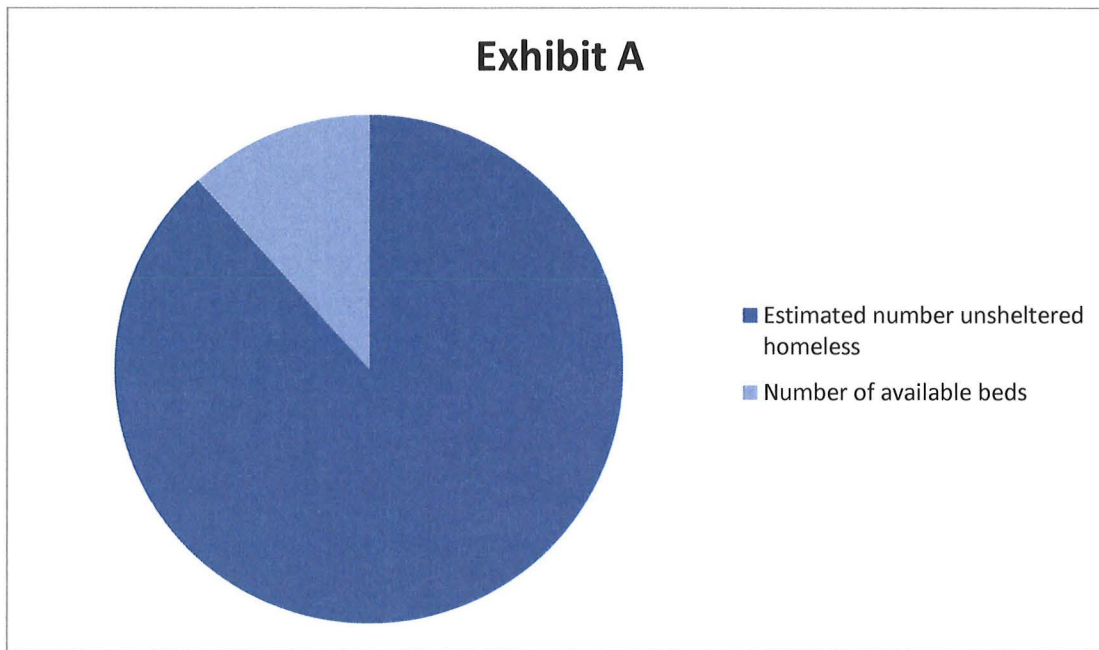
Exhibit A, which follows, is a chart showing the relationship between the total estimated numbers of unsheltered homeless people in those cities compared to the projected number of winter storm shelter beds provided by Los Angeles County and those sixteen (16) cities.

---

<sup>7</sup> [http://lahsa.org/homelesscount\\_results](http://lahsa.org/homelesscount_results)

<sup>8</sup> See data in Exhibit B. This report specifically does not address shelter beds that are not funded directly by Los Angeles County or its 88 cities.

<sup>9</sup> LAHSA covers all of Los Angeles County and assists county departments and independent cities coordinate the local response to the ever-increasing number of individuals without homes in the county.



*This pie chart shows that only 13.2% of the unsheltered homeless people in LA County's 16 largest cities will have shelter beds provided by LA County or the cities themselves.*

Exhibit B lists the County's sixteen (16) largest cities and shows the number of homeless people, including those unsheltered, indicated by those cities. It also lists the number of winter shelter beds planned to be available.

## EXHIBIT B

| COUNTY CITIES<br>WITH POPULATION<br>>100,000 | ESTIMATED<br>NUMBER<br>HOMELESS | ESTIMATED<br>NUMBER<br>UNSHELTERED<br>HOMELESS | NUMBER OF<br>AVAILABLE<br>BEDS |
|----------------------------------------------|---------------------------------|------------------------------------------------|--------------------------------|
| BURBANK                                      | 168                             | 168                                            | 0                              |
| DOWNEY                                       | 180                             | 165                                            | 0                              |
| EL MONTE                                     | 238                             | 122                                            | 136                            |
| GLENDALE                                     | 208                             | 128                                            | 80                             |
| INGLEWOOD*                                   | 150                             | 50                                             | 100                            |
| LANCASTER*                                   | 2,818                           | 2,612                                          | 104                            |
| LOS ANGELES                                  | 25,686                          | 17,687                                         | 2,239                          |
| LONG BEACH*                                  | 2,345                           | 1,513                                          | 144                            |
| NORWALK                                      | 235                             | 118                                            | 117                            |
| PALMDALE                                     | 416                             | 416                                            | 0                              |
| PASADENA                                     | 632                             | 488                                            | 144                            |
| POMONA*                                      | 912                             | 588                                            | 125                            |
| SANTA CLARITA*                               | 298                             | 238                                            | 60                             |
| SOUTH GATE                                   | 189                             | 189                                            | 0                              |
| TORRANCE                                     | 28                              | 28                                             | 0                              |
| WEST COVINA                                  | 72                              | 72                                             | 0                              |
| <b>TOTAL</b>                                 | <b>34,575</b>                   | <b>24,582</b>                                  | <b>3,249</b>                   |

*This chart lists the 16 largest cities in Los Angeles County and the estimated number of homeless people and unsheltered homeless people in each (provided by the cities themselves). It lists the number of winter shelter beds planned for each jurisdiction. Every effort was made by the CGJ to obtain accurate information for this chart.*

\*The available bed number listed is included in LAHSA Winter Shelter grants for 2015-2016.

## VI. FINDINGS

There are more than 44,000 homeless people in Los Angeles County.

There is a severe lack of shelter beds and/or emergency beds available in Los Angeles County.

There is very little substantive planning, at least as reported to the CGJ, that has the purpose of keeping large numbers of people dry during severe rainstorms.

There are coordinated sweeps of river banks and dry washes, and, presumably, other areas known to present risk of flooding.

There is little or no effort to suspend ordinances and regulations to provide additional shelter by government or private entities.

Some private entities would provide emergency shelter if permitted to do so.

## **VII. REQUEST FOR RESPONSE**

California Penal Code Sections 933(c) and 933.05 require a written response to all recommendations contained in this report. Such recommendations shall be made no later than ninety (90) days after the Civil Grand Jury publishes its report (files it with the Clerk of the Court).

All responses to these interim recommendations of the 2015-2016 Civil Grand Jury must be submitted within ninety (90) days following the release of the report to the public, to:

Presiding Judge  
Los Angeles County Superior Court  
Clara Shortridge Foltz Criminal Justice Center  
210 West Temple Street  
Eleventh Floor-Room 11-506  
Los Angeles, CA 90012

Responses are required from:

Los Angeles County Board of Supervisors: IR1.1, IR1.2, IR1.3, IR1.4, IR1.5, IR1.6, and IR1.7.

The 88 cities of Los Angeles County: IR1.1, IR1.2, IR1.3, IR1.4, IR1.5, IR1.6, and IR1.7.

|              |                 |
|--------------|-----------------|
| Agoura Hills | Lancaster       |
| Alhambra     | Lawndale        |
| Arcadia      | Lomita          |
| Artesia      | Long Beach      |
| Avalon       | Los Angeles     |
| Azusa        | Lynwood         |
| Baldwin Park | Malibu          |
| Bell         | Manhattan Beach |

|                      |                       |
|----------------------|-----------------------|
| Bell Gardens         | Maywood               |
| Bellflower           | Monrovia              |
| Beverly Hills        | Montebello            |
| Bradbury             | Monterey Park         |
| Burbank              | Norwalk               |
| Calabasas            | Palmdale              |
| Carson               | Palos Verdes Estates  |
| Cerritos             | Paramount             |
| Claremont            | Pasadena              |
| Commerce             | Pico Rivera           |
| Compton              | Pomona                |
| Covina               | Rancho Palos Verdes   |
| Cudahy               | Redondo Beach         |
| Culver City          | Rolling Hills         |
| Diamond Bar          | Rolling Hills Estates |
| Downey               | Rosemead              |
| Duarte               | San Dimas             |
| El Monte             | San Fernando          |
| El Segundo           | San Gabriel           |
| Gardena              | San Marino            |
| Glendale             | Santa Clarita         |
| Glendora             | Santa Fe Springs      |
| Hawaiian Gardens     | Santa Monica          |
| Hawthorne            | Sierra Madre          |
| Hermosa Beach        | Signal Hill           |
| Hidden Hills         | South El Monte        |
| Huntington Park      | South Gate            |
| Industry             | South Pasadena        |
| Inglewood            | Temple City           |
| Irwindale            | Torrance              |
| La Cañada Flintridge | Vernon                |
| La Habra Heights     | Walnut                |
| La Mirada            | West Covina           |
| La Puente            | West Hollywood        |
| La Verne             | Westlake Village      |
| Lakewood             | Whittier              |

## **VIII. ACRONYMS**

**CGJ** Civil Grand Jury

**IR** Interim Report

**LAHSA** Los Angeles Homeless Services Authority

## **IX. COMMITTEE MEMBERS**

Heather H. Preimesberger, Co-Chairperson  
Cynthia T. Vance, Co-Chairperson  
Edna E. McDonald                      Stephen Press  
Molly Milligan                         Patricia T. Turner  
Sandy A. Orton                         Bob P. Villacarlos

## APPENDIX

### Los Angeles County Civil Grand Jury Homeless Survey

#### TOPIC: Shelters for Extreme Weather Events and/or Heavy Rain Events

As you may be aware, the function of the Civil Grand Jury is to investigate selected aspects of the operations of county and city government. We therefore ask a few questions related to your city's policy and plans concerning caring for the homeless during periods of extreme weather events such as unusually cold weather and heavy rain, which is often accompanied by flooding, mudflows, and landslides. We ask these questions now because of the impending likelihood of heavy rainstorms during the strong El Niño weather season forecast to soon impact Southern California.

Please provide the name, phone number and email contact of person with primary responsibility for dealing with the homeless people in your city and please provide by November 18, 2015 the following questions.

1. How significant, using numbers, is the homeless problem in your city?
2. Has the number of homeless people in your city increased or decreased during the last 5 years? Is there a consistency in the homeless population in your city, or have you observed a change in the makeup of the homeless population in terms of the number of single adults, couples, and children in families?
3. Does the city have an Emergency Preparedness Plan that includes providing services to homeless people during extreme temperature events (very low or high temperatures), and/or severe rainstorms? If so, could you provide us with a copy of this plan?
4. Does the city currently provide shelters for the homeless during times of extreme temperature events and rainstorms? If so, how many shelters does the city provide, where are they located, and during what hours are they open? Are cots or other sleeping facilities provided? Is food provided, and if so by whom? Are toilet and washing facilities, including showers, provided at the shelters?
5. After the need for short-term shelters has passed, does the city provide any service, either directly or indirectly, to aid the homeless as they leave the shelter to find transitional or permanent housing?
6. Is there anything else you'd like to tell us to better understand your city's preparation and response to the need for homeless people to have shelter during extreme temperature events and rainstorms?

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**RESPONSES RECEIVED TO  
INADEQUATE EL NIÑO PLANNING  
FOR COUNTY HOMELESS POPULATION:  
An Interim Report (IR) by the  
2015-2016 Los Angeles County Civil Grand Jury**

**Civil Grand Jury Recommendations:**

IR1.1. The County of Los Angeles and each of its 88 cities should immediately locate buildings that could be used to shelter the approximately 29,000 homeless people who will not be accommodated by the plans known to the CGJ from the expected torrential rains.

IR1.2. The County of Los Angeles and each of its 88 cities should determine what additional supplies and equipment need to be relocated to the buildings identified above to provide for the basic human needs of the people housed in those buildings during the El Niño event. These buildings should be identified and located according to need across the County. Shelters additionally should provide space for personal items and be staffed and controlled by Department of Health employees and patrolled by police.

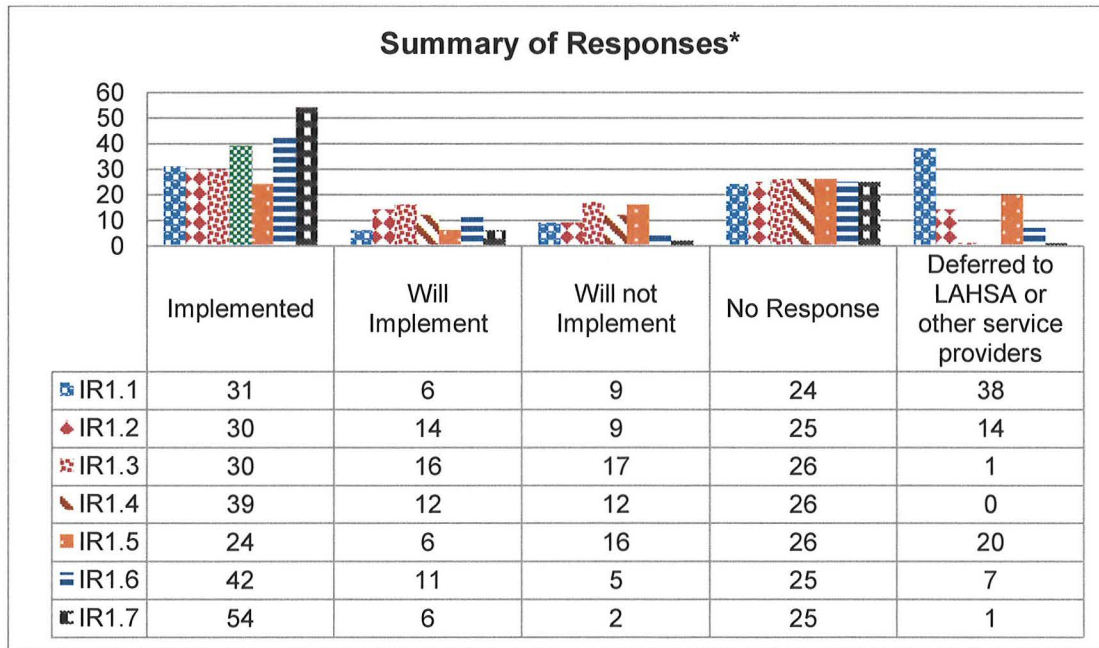
IR1.3. The County and its 88 cities should immediately take steps to reasonably modify ordinances and regulations that would impede the sheltering of people in public structures and facilities during the El Niño event, by relaxing restrictions in health, fire, and other safety standards applicable to non-catastrophic times.

IR1.4. The County and its 88 cities should immediately take steps to waive ordinances and regulations that for whatever reason similarly block private entities from providing temporary shelter to people without homes.

IR1.5. The County of Los Angeles and each of its 88 cities at a minimum should purchase and provide tents, tarps, and ponchos to people who cannot be accommodated in shelters because they have pets or for whom there is no room in existing emergency shelters. Every step should be taken to assure that unsheltered people remain dry and avoid hypothermia.

IR1.6. The County and its 88 cities should make plans or they should partner with non-governmental entities to distribute these supplies.

IR1.7. Public Service Announcements should be made throughout Los Angeles County about the location of public-building shelters available to unsheltered people, including public transportation when needed.



\*Some of the cities responded with more than one answer with each recommendation.

| City         | Recommendations | Implemented | Will Implement | Will not Implement | No Response | Deferred to LAHSA or other service providers |
|--------------|-----------------|-------------|----------------|--------------------|-------------|----------------------------------------------|
| Agoura Hills | IR1.1           | x           |                |                    |             |                                              |
|              | IR1.2           |             |                | x                  |             |                                              |
|              | IR1.3           | x           |                |                    |             |                                              |
|              | IR1.4           | x           |                |                    |             |                                              |
|              | IR1.5           | x           |                |                    |             |                                              |
|              | IR1.6           | x           |                |                    |             |                                              |
|              | IR1.7           | x           |                |                    |             |                                              |
| Alhambra     | IR1.1           | x           |                |                    |             |                                              |
|              | IR1.2           | x           |                |                    |             |                                              |
|              | IR1.3           |             |                | x                  |             |                                              |
|              | IR1.4           |             |                | x                  |             |                                              |
|              | IR1.5           |             |                | x                  |             |                                              |
|              | IR1.6           | x           |                |                    |             |                                              |
|              | IR1.7           | x           |                |                    |             |                                              |
| Arcadia      | IR1.1           | x           |                |                    |             |                                              |
|              | IR1.2           |             | x              |                    |             |                                              |
|              | IR1.3           | x           |                |                    |             |                                              |
|              | IR1.4           | x           |                |                    |             |                                              |
|              | IR1.5           |             |                | x                  |             |                                              |
|              | IR1.6           |             | x              |                    |             |                                              |
|              | IR1.7           | x           |                |                    |             |                                              |
| Artesia      | IR1.1           |             |                |                    | x           |                                              |
|              | IR1.2           |             |                |                    | x           |                                              |
|              | IR1.3           |             |                |                    | x           |                                              |
|              | IR1.4           |             |                |                    | x           |                                              |
|              | IR1.5           |             |                |                    | x           |                                              |
|              | IR1.6           |             |                |                    | x           |                                              |
|              | IR1.7           |             |                |                    | x           |                                              |
| Avalon       | IR1.1           | x           |                |                    |             |                                              |
|              | IR1.2           | x           |                |                    |             |                                              |
|              | IR1.3           |             |                | x                  |             |                                              |
|              | IR1.4           | x           |                |                    |             |                                              |
|              | IR1.5           | x           |                |                    |             |                                              |
|              | IR1.6           | x           |                |                    |             |                                              |
|              | IR1.7           | x           |                |                    |             |                                              |
| Azusa        | IR1.1           | x           |                |                    |             |                                              |
|              | IR1.2           | x           |                |                    |             |                                              |
|              | IR1.3           | x           |                |                    |             |                                              |
|              | IR1.4           | x           |                |                    |             |                                              |
|              | IR1.5           | x           |                |                    |             |                                              |
|              | IR1.6           | x           |                |                    |             |                                              |
|              | IR1.7           | x           |                |                    |             |                                              |

| City          | Recommendations | Implemented | Will Implement | Will not Implement | No Response | Deferred to LAHSA or other service providers |
|---------------|-----------------|-------------|----------------|--------------------|-------------|----------------------------------------------|
| Baldwin Park* | IR1.1           | x           |                |                    |             | x                                            |
|               | IR1.2           |             | x              |                    |             |                                              |
|               | IR1.3           | x           |                |                    |             |                                              |
|               | IR1.4           | x           |                |                    |             |                                              |
|               | IR1.5           |             | x              |                    |             |                                              |
|               | IR1.6           | x           |                |                    |             |                                              |
|               | IR1.7           | x           |                |                    |             |                                              |
| Bell          | IR1.1           |             |                |                    | x           |                                              |
|               | IR1.2           |             |                |                    | x           |                                              |
|               | IR1.3           |             |                |                    | x           |                                              |
|               | IR1.4           |             |                |                    | x           |                                              |
|               | IR1.5           |             |                |                    | x           |                                              |
|               | IR1.6           |             |                |                    | x           |                                              |
|               | IR1.7           |             |                |                    | x           |                                              |
| Bell Gardens  | IR1.1           |             |                |                    | x           |                                              |
|               | IR1.2           |             |                |                    | x           |                                              |
|               | IR1.3           |             |                |                    | x           |                                              |
|               | IR1.4           |             |                |                    | x           |                                              |
|               | IR1.5           |             |                |                    | x           |                                              |
|               | IR1.6           |             |                |                    | x           |                                              |
|               | IR1.7           |             |                |                    | x           |                                              |
| Bellflower    | IR1.1           |             | x              |                    |             |                                              |
|               | IR1.2           |             |                | x                  |             |                                              |
|               | IR1.3           |             | x              |                    |             |                                              |
|               | IR1.4           |             | x              |                    |             |                                              |
|               | IR1.5           |             | x              |                    |             |                                              |
|               | IR1.6           | x           |                |                    |             |                                              |
|               | IR1.7           | x           |                |                    |             |                                              |
| Beverly Hills | IR1.1           | x           |                |                    |             |                                              |
|               | IR1.2           | x           |                |                    |             |                                              |
|               | IR1.3           |             | x              |                    |             |                                              |
|               | IR1.4           |             |                | x                  |             |                                              |
|               | IR1.5           | x           |                |                    |             |                                              |
|               | IR1.6           | x           |                |                    |             |                                              |
|               | IR1.7           | x           |                |                    |             |                                              |
| Bradbury      | IR1.1           |             |                | x                  |             |                                              |
|               | IR1.2           |             | x              |                    |             |                                              |
|               | IR1.3           |             |                | x                  |             |                                              |
|               | IR1.4           |             | x              |                    |             |                                              |
|               | IR1.5           | x           |                |                    |             |                                              |
|               | IR1.6           | x           |                |                    |             |                                              |
|               | IR1.7           | x           |                |                    |             |                                              |

| City       | Recommendations | Implemented | Will Implement | Will not Implement | No Response | Deferred to LAHSA or other service providers |
|------------|-----------------|-------------|----------------|--------------------|-------------|----------------------------------------------|
| Burbank*   | IR1.1           | x           |                |                    |             | x                                            |
|            | IR1.2           | x           |                |                    |             |                                              |
|            | IR1.3           |             |                | x                  |             |                                              |
|            | IR1.4           |             |                | x                  |             |                                              |
|            | IR1.5           | x           |                |                    |             |                                              |
|            | IR1.6           |             | x              |                    |             |                                              |
|            | IR1.7           | x           |                |                    |             |                                              |
| Calabassas | IR1.1           |             |                | x                  |             |                                              |
|            | IR1.2           |             |                | x                  |             |                                              |
|            | IR1.3           |             |                | x                  |             |                                              |
|            | IR1.4           | x           |                |                    |             |                                              |
|            | IR1.5           |             |                |                    |             | x                                            |
|            | IR1.6           |             |                | x                  |             |                                              |
|            | IR1.7           | x           |                |                    |             |                                              |
| Carson     | IR1.1           |             |                |                    | x           |                                              |
|            | IR1.2           |             |                |                    | x           |                                              |
|            | IR1.3           |             |                |                    | x           |                                              |
|            | IR1.4           |             |                |                    | x           |                                              |
|            | IR1.5           |             |                |                    | x           |                                              |
|            | IR1.6           |             |                |                    | x           |                                              |
|            | IR1.7           |             |                |                    | x           |                                              |
| Cerritos   | IR1.1           |             |                |                    |             | x                                            |
|            | IR1.2           |             | x              |                    |             |                                              |
|            | IR1.3           |             | x              |                    |             |                                              |
|            | IR1.4           | x           |                |                    |             |                                              |
|            | IR1.5           |             |                |                    |             | x                                            |
|            | IR1.6           |             | x              |                    |             |                                              |
|            | IR1.7           | x           |                |                    |             |                                              |
| Claremont* | IR1.1           |             |                |                    |             | x                                            |
|            | IR1.2           |             | x              |                    |             | x                                            |
|            | IR1.3           |             |                | x                  |             |                                              |
|            | IR1.4           |             |                | x                  |             |                                              |
|            | IR1.5           |             |                | x                  |             |                                              |
|            | IR1.6           |             |                |                    |             | x                                            |
|            | IR1.7           |             | x              |                    |             |                                              |
| Commerce   | IR1.1           |             | x              |                    |             |                                              |
|            | IR1.2           |             | x              |                    |             |                                              |
|            | IR1.3           |             | x              |                    |             |                                              |
|            | IR1.4           |             | x              |                    |             |                                              |
|            | IR1.5           |             |                | x                  |             |                                              |
|            | IR1.6           |             | x              |                    |             |                                              |
|            | IR1.7           |             | x              |                    |             |                                              |

| City        | Recommendations | Implemented | Will Implement | Will not Implement | No Response | Deferred to LAHSA or other service provider |
|-------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Compton     | IR1.1           |             |                |                    | x           |                                             |
|             | IR1.2           |             |                |                    | x           |                                             |
|             | IR1.3           |             |                |                    | x           |                                             |
|             | IR1.4           |             |                |                    | x           |                                             |
|             | IR1.5           |             |                |                    | x           |                                             |
|             | IR1.6           |             |                |                    | x           |                                             |
|             | IR1.7           |             |                |                    | x           |                                             |
| Covina      | IR1.1           |             |                | x                  |             |                                             |
|             | IR1.2           |             |                | x                  |             |                                             |
|             | IR1.3           |             |                | x                  |             |                                             |
|             | IR1.4           |             |                | x                  |             |                                             |
|             | IR1.5           |             |                | x                  |             |                                             |
|             | IR1.6           |             |                | x                  |             |                                             |
|             | IR1.7           |             | x              |                    |             |                                             |
| Cudahy      | IR1.1           |             |                |                    | x           |                                             |
|             | IR1.2           |             |                |                    | x           |                                             |
|             | IR1.3           |             |                |                    | x           |                                             |
|             | IR1.4           |             |                |                    | x           |                                             |
|             | IR1.5           |             |                |                    | x           |                                             |
|             | IR1.6           |             |                |                    | x           |                                             |
|             | IR1.7           |             |                |                    | x           |                                             |
| Culver City | IR1.1           | x           |                |                    |             |                                             |
|             | IR1.2           | x           |                |                    |             |                                             |
|             | IR1.3           |             |                | x                  |             |                                             |
|             | IR1.4           |             |                | x                  |             |                                             |
|             | IR1.5           |             |                | x                  |             |                                             |
|             | IR1.6           |             |                | x                  |             |                                             |
|             | IR1.7           | x           |                |                    |             |                                             |
| Diamond Bar | IR1.1           |             |                |                    |             | x                                           |
|             | IR1.2           |             |                |                    |             | x                                           |
|             | IR1.3           |             |                | x                  |             |                                             |
|             | IR1.4           |             | x              |                    |             |                                             |
|             | IR1.5           |             |                |                    |             | x                                           |
|             | IR1.6           |             | x              |                    |             |                                             |
|             | IR1.7           | x           |                |                    |             |                                             |
| Downey      | IR1.1           |             |                |                    |             | x                                           |
|             | IR1.2           | x           |                |                    |             |                                             |
|             | IR1.3           | x           |                |                    |             |                                             |
|             | IR1.4           | x           |                |                    |             |                                             |
|             | IR1.5           |             |                |                    |             | x                                           |
|             | IR1.6           | x           |                |                    |             |                                             |
|             | IR1.7           | x           |                |                    |             |                                             |

| City       | Recommendations | Implemented | Will Implement | Will not Implement | No Response | Deferred to LAHSA or other service provider |
|------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Duarte     | IR1.1           |             |                |                    |             | x                                           |
|            | IR1.2           |             |                |                    |             | x                                           |
|            | IR1.3           | x           |                |                    |             |                                             |
|            | IR1.4           | x           |                |                    |             |                                             |
|            | IR1.5           | x           |                |                    |             |                                             |
|            | IR1.6           | x           |                |                    |             |                                             |
|            | IR1.7           | x           |                |                    |             |                                             |
| El Monte   | IR1.1           |             |                |                    | x           |                                             |
|            | IR1.2           |             |                |                    | x           |                                             |
|            | IR1.3           |             |                |                    | x           |                                             |
|            | IR1.4           |             |                |                    | x           |                                             |
|            | IR1.5           |             |                |                    | x           |                                             |
|            | IR1.6           |             |                |                    | x           |                                             |
|            | IR1.7           |             |                |                    | x           |                                             |
| El Segundo | IR1.1           |             |                |                    | x           |                                             |
|            | IR1.2           |             |                |                    | x           |                                             |
|            | IR1.3           |             |                |                    | x           |                                             |
|            | IR1.4           |             |                |                    | x           |                                             |
|            | IR1.5           |             |                |                    | x           |                                             |
|            | IR1.6           |             |                |                    | x           |                                             |
|            | IR1.7           |             |                |                    | x           |                                             |
| Gardena    | IR1.1           |             |                |                    |             | x                                           |
|            | IR1.2           | x           |                |                    |             |                                             |
|            | IR1.3           | x           |                |                    |             |                                             |
|            | IR1.4           | x           |                |                    |             |                                             |
|            | IR1.5           | x           |                |                    |             |                                             |
|            | IR1.6           | x           |                |                    |             |                                             |
|            | IR1.7           | x           |                |                    |             |                                             |
| Glendale   | IR1.1           | x           |                |                    |             |                                             |
|            | IR1.2           | x           |                |                    |             |                                             |
|            | IR1.3           | x           |                |                    |             |                                             |
|            | IR1.4           | x           |                |                    |             |                                             |
|            | IR1.5           | x           |                |                    |             |                                             |
|            | IR1.6           | x           |                |                    |             |                                             |
|            | IR1.7           | x           |                |                    |             |                                             |
| Glendora   | IR1.1           | x           |                |                    |             |                                             |
|            | IR1.2           | x           |                |                    |             |                                             |
|            | IR1.3           |             |                | x                  |             |                                             |
|            | IR1.4           |             |                | x                  |             |                                             |
|            | IR1.5           | x           |                |                    |             |                                             |
|            | IR1.6           | x           |                |                    |             |                                             |
|            | IR1.7           | x           |                |                    |             |                                             |

| City             | Recommendations | Implemented | Will Implement | Will not Implement | No Response | Deferred to LAHSA or other service provider |
|------------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Hawaiian Gardens | IR1.1           |             |                |                    |             | x                                           |
|                  | IR1.2           |             |                | x                  |             |                                             |
|                  | IR1.3           | x           |                |                    |             |                                             |
|                  | IR1.4           | x           |                |                    |             |                                             |
|                  | IR1.5           |             |                | x                  |             |                                             |
|                  | IR1.6           |             |                | x                  |             |                                             |
|                  | IR1.7           |             | x              |                    |             |                                             |
| Hawthorne        | IR1.1           |             |                |                    | x           |                                             |
|                  | IR1.2           |             |                |                    | x           |                                             |
|                  | IR1.3           |             |                |                    | x           |                                             |
|                  | IR1.4           |             |                |                    | x           |                                             |
|                  | IR1.5           |             |                |                    | x           |                                             |
|                  | IR1.6           |             |                |                    | x           |                                             |
|                  | IR1.7           |             |                |                    | x           |                                             |
| Hermosa Beach    | IR1.1           |             |                |                    |             | x                                           |
|                  | IR1.2           |             | x              |                    |             |                                             |
|                  | IR1.3           |             | x              |                    |             |                                             |
|                  | IR1.4           | x           |                |                    |             |                                             |
|                  | IR1.5           | x           |                |                    |             |                                             |
|                  | IR1.6           | x           |                |                    |             |                                             |
|                  | IR1.7           | x           |                |                    |             |                                             |
| Hidden Hills     | IR1.1           | x           |                |                    |             |                                             |
|                  | IR1.2           |             |                | x                  |             |                                             |
|                  | IR1.3           |             |                | x                  |             |                                             |
|                  | IR1.4           |             |                | x                  |             |                                             |
|                  | IR1.5           |             |                | x                  |             |                                             |
|                  | IR1.6           |             |                | x                  |             |                                             |
|                  | IR1.7           |             |                | x                  |             |                                             |
| Huntington Park  | IR1.1           |             |                |                    | x           |                                             |
|                  | IR1.2           |             |                |                    | x           |                                             |
|                  | IR1.3           |             |                |                    | x           |                                             |
|                  | IR1.4           |             |                |                    | x           |                                             |
|                  | IR1.5           |             |                |                    | x           |                                             |
|                  | IR.6            |             |                |                    | x           |                                             |
|                  | IR1.7           |             |                |                    | x           |                                             |
| Industry*        | IR1.1           | x           |                |                    |             | x                                           |
|                  | IR1.2           | x           |                |                    |             |                                             |
|                  | IR1.3           | x           |                |                    |             |                                             |
|                  | IR1.4           | x           |                |                    |             |                                             |
|                  | IR1.5           |             |                | x                  |             |                                             |
|                  | IR1.6           |             |                | x                  |             |                                             |
|                  | IR1.7           |             |                | x                  |             |                                             |

| City                 | Recommendations | Implemented | Will Implement | Will not Implement | No Response | Deferred to LAHSA or other service provider |
|----------------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Inglewood            | IR1.1           |             |                |                    |             | x                                           |
|                      | IR1.2           |             | x              |                    |             |                                             |
|                      | IR1.3           | x           |                |                    |             |                                             |
|                      | IR1.4           | x           |                |                    |             |                                             |
|                      | IR1.5           |             |                |                    |             | x                                           |
|                      | IR1.6           | x           |                |                    |             |                                             |
|                      | IR1.7           | x           |                |                    |             |                                             |
| Irwindale            | IR1.1           |             |                |                    | x           |                                             |
|                      | IR1.2           |             |                |                    | x           |                                             |
|                      | IR1.3           |             |                |                    | x           |                                             |
|                      | IR1.4           |             |                |                    | x           |                                             |
|                      | IR1.5           |             |                |                    | x           |                                             |
|                      | IR1.6           |             |                |                    | x           |                                             |
|                      | IR1.7           |             |                |                    | x           |                                             |
| La Cañada Flintridge | IR1.1           | x           |                |                    |             |                                             |
|                      | IR1.2           | x           |                |                    |             |                                             |
|                      | IR1.3           |             | x              |                    |             |                                             |
|                      | IR1.4           | x           |                |                    |             |                                             |
|                      | IR1.5           |             |                |                    |             | x                                           |
|                      | IR1.6           |             |                |                    |             | x                                           |
|                      | IR1.7           | x           |                |                    |             |                                             |
| La Habra Heights     | IR1.1           |             |                | x                  |             |                                             |
|                      | IR1.2           | x           |                |                    |             |                                             |
|                      | IR1.3           |             |                | x                  |             |                                             |
|                      | IR1.4           |             |                | x                  |             |                                             |
|                      | IR1.5           |             |                |                    |             | x                                           |
|                      | IR1.6           |             |                |                    |             | x                                           |
|                      | IR1.7           | x           |                |                    |             |                                             |
| La Mirada            | IR1.1           |             |                |                    |             | x                                           |
|                      | IR1.2           |             |                |                    |             | x                                           |
|                      | IR1.3           | x           |                |                    |             |                                             |
|                      | IR1.4           | x           |                |                    |             |                                             |
|                      | IR1.5           |             |                | x                  |             |                                             |
|                      | IR1.6           |             | x              |                    |             |                                             |
|                      | IR1.7           | x           |                |                    |             |                                             |
| La Puente            | IR1.1           |             |                |                    |             | x                                           |
|                      | IR1.2           |             |                |                    |             | x                                           |
|                      | IR1.3           |             |                | x                  |             |                                             |
|                      | IR1.4           | x           |                |                    |             |                                             |
|                      | IR1.5           |             |                | x                  |             |                                             |
|                      | IR1.6           | x           |                |                    |             |                                             |
|                      | IR1.7           | x           |                |                    |             |                                             |

| City        | Recommendations | Implemented | Will Implement | Will not Implement | No Response | Deferred to LAHSA or other service provider |
|-------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| La Verne    | IR1.1           |             |                |                    | x           |                                             |
|             | IR1.2           |             |                |                    | x           |                                             |
|             | IR1.3           |             |                |                    | x           |                                             |
|             | IR1.4           |             |                |                    | x           |                                             |
|             | IR1.5           |             |                |                    | x           |                                             |
|             | IR1.6           |             |                |                    | x           |                                             |
|             | IR1.7           |             |                |                    | x           |                                             |
| Lakewood    | IR1.1           |             |                |                    |             | x                                           |
|             | IR1.2           |             | x              |                    |             |                                             |
|             | IR1.3           |             |                | x                  |             |                                             |
|             | IR1.4           | x           |                |                    |             |                                             |
|             | IR1.5           |             |                | x                  |             |                                             |
|             | IR1.6           |             |                |                    |             | x                                           |
|             | IR1.7           | x           |                |                    |             |                                             |
| Lancaster*  | IR1.1           | x           |                |                    |             | x                                           |
|             | IR1.2           | x           |                |                    |             |                                             |
|             | IR1.3           | x           |                |                    |             |                                             |
|             | IR1.4           | x           |                |                    |             |                                             |
|             | IR1.5           | x           |                |                    |             |                                             |
|             | IR1.6           | x           |                |                    |             |                                             |
|             | IR1.7           | x           |                |                    |             |                                             |
| Lawndale*   | IR1.1           | x           |                |                    |             | x                                           |
|             | IR1.2           | x           |                |                    |             |                                             |
|             | IR1.3           | x           |                |                    |             |                                             |
|             | IR1.4           | x           |                |                    |             |                                             |
|             | IR1.5           |             | x              |                    |             |                                             |
|             | IR1.6           | x           |                |                    |             |                                             |
|             | IR1.7           | x           |                |                    |             |                                             |
| Lomita*     | IR1.1           | x           |                |                    |             | x                                           |
|             | IR1.2           | x           |                |                    |             |                                             |
|             | IR1.3           |             | x              |                    |             |                                             |
|             | IR1.4           | x           |                |                    |             |                                             |
|             | IR1.5           |             |                |                    |             | x                                           |
|             | IR1.6           | x           |                |                    |             |                                             |
|             | IR1.7           | x           |                |                    |             |                                             |
| Long Beach* | IR1.1           | x           |                |                    |             | x                                           |
|             | IR1.2           | x           |                |                    |             |                                             |
|             | IR1.3           | x           |                |                    |             |                                             |
|             | IR1.4           | x           |                |                    |             |                                             |
|             | IR1.5           | x           |                |                    |             |                                             |
|             | IR1.6           | x           |                |                    |             |                                             |
|             | IR1.7           | x           |                |                    |             |                                             |

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|-----------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Los Angeles*    | IR1.1           | x           |                |                    |             | x                                           |
|                 | IR1.2           | x           |                |                    |             |                                             |
|                 | IR1.3           | x           |                |                    |             |                                             |
|                 | IR1.4           | x           |                |                    |             |                                             |
|                 | IR1.5           | x           |                |                    |             |                                             |
|                 | IR1.6           | x           |                |                    |             |                                             |
|                 | IR1.7           | x           |                |                    |             |                                             |
| Lynwood*        | IR1.1           |             |                | x                  |             | x                                           |
|                 | IR1.2           | x           |                |                    |             | x                                           |
|                 | IR1.3           |             | x              |                    |             | x                                           |
|                 | IR1.4           |             | x              |                    |             |                                             |
|                 | IR1.5           |             |                | x                  |             | x                                           |
|                 | IR1.6           | x           |                |                    |             | x                                           |
|                 | IR1.7           | x           |                |                    |             |                                             |
| Malibu          | IR1.1           | x           |                |                    |             |                                             |
|                 | IR1.2           |             | x              |                    |             |                                             |
|                 | IR1.3           |             | x              |                    |             |                                             |
|                 | IR1.4           |             | x              |                    |             |                                             |
|                 | IR1.5           | x           |                |                    |             |                                             |
|                 | IR1.6           | x           |                |                    |             |                                             |
|                 | IR1.7           | x           |                |                    |             |                                             |
| Manhattan Beach | IR1.1           |             |                |                    | x           |                                             |
|                 | IR1.2           |             |                |                    | x           |                                             |
|                 | IR1.3           |             |                |                    | x           |                                             |
|                 | IR1.4           |             |                |                    | x           |                                             |
|                 | IR1.5           |             |                |                    | x           |                                             |
|                 | IR1.6           |             |                |                    | x           |                                             |
|                 | IR1.7           |             |                |                    | x           |                                             |
| Maywood*        | IR1.1           | x           |                |                    |             | x                                           |
|                 | IR1.2           |             | x              |                    |             |                                             |
|                 | IR1.3           |             | x              |                    |             |                                             |
|                 | IR1.4           |             | x              |                    |             |                                             |
|                 | IR1.5           |             |                |                    |             | x                                           |
|                 | IR1.6           |             | x              |                    |             |                                             |
|                 | IR1.7           | x           |                |                    |             |                                             |
| Monrovia*       | IR1.1           | x           |                |                    |             | x                                           |
|                 | IR1.2           | x           |                |                    |             |                                             |
|                 | IR1.3           | x           |                |                    |             |                                             |
|                 | IR1.4           | x           |                |                    |             |                                             |
|                 | IR1.5           | x           |                |                    |             |                                             |
|                 | IR1.6           |             | x              |                    |             |                                             |
|                 | IR1.7           | x           |                |                    |             |                                             |

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|----------------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Montebello           | IR1.1           |             |                |                    |             | x                                           |
|                      | IR1.2           |             |                |                    |             | x                                           |
|                      | IR1.3           |             |                |                    | x           |                                             |
|                      | IR1.4           |             |                |                    | x           |                                             |
|                      | IR1.5           |             |                |                    | x           |                                             |
|                      | IR1.6           | x           |                |                    |             |                                             |
|                      | IR1.7           | x           |                |                    |             |                                             |
| Monterey Park        | IR1.1           | x           |                |                    |             |                                             |
|                      | IR1.2           | x           |                |                    |             |                                             |
|                      | IR1.3           |             |                | x                  |             |                                             |
|                      | IR1.4           |             |                | x                  |             |                                             |
|                      | IR1.5           |             | x              |                    |             |                                             |
|                      | IR1.6           | x           |                |                    |             |                                             |
|                      | IR1.7           | x           |                |                    |             |                                             |
| Norwalk              | IR1.1           |             |                |                    |             | x                                           |
|                      | IR1.2           | x           |                |                    |             |                                             |
|                      | IR1.3           | x           |                |                    |             |                                             |
|                      | IR1.4           | x           |                |                    |             |                                             |
|                      | IR1.5           |             |                | x                  |             |                                             |
|                      | IR1.6           | x           |                |                    |             |                                             |
|                      | IR1.7           | x           |                |                    |             |                                             |
| Palmdale             | IR1.1           |             | x              |                    |             |                                             |
|                      | IR1.2           |             | x              |                    |             |                                             |
|                      | IR1.3           |             | x              |                    |             |                                             |
|                      | IR1.4           |             | x              |                    |             |                                             |
|                      | IR1.5           | x           |                |                    |             |                                             |
|                      | IR1.6           | x           |                |                    |             |                                             |
|                      | IR1.7           | x           |                |                    |             |                                             |
| Palos Verdes Estates | IR1.1           |             | x              |                    |             |                                             |
|                      | IR1.2           | x           |                |                    |             |                                             |
|                      | IR1.3           |             |                | x                  |             |                                             |
|                      | IR1.4           | x           |                |                    |             |                                             |
|                      | IR1.5           | x           |                |                    |             |                                             |
|                      | IR1.6           | x           |                |                    |             |                                             |
|                      | IR1.7           | x           |                |                    |             |                                             |
| Paramount            | IR1.1           |             |                |                    |             | x                                           |
|                      | IR1.2           |             |                |                    |             | x                                           |
|                      | IR1.3           |             | x              |                    |             |                                             |
|                      | IR1.4           | x           |                |                    |             |                                             |
|                      | IR1.5           |             |                |                    |             | x                                           |
|                      | IR1.6           |             |                |                    |             | x                                           |
|                      | IR1.7           | x           |                |                    |             |                                             |

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|---------------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Pasadena            | IR1.1           |             |                |                    | x           |                                             |
|                     | IR1.2           |             |                |                    | x           |                                             |
|                     | IR1.3           |             |                |                    | x           |                                             |
|                     | IR1.4           |             |                |                    | x           |                                             |
|                     | IR1.5           |             |                |                    | x           |                                             |
|                     | IR1.6           |             |                |                    | x           |                                             |
|                     | IR1.7           |             |                |                    | x           |                                             |
| Pico Rivera         | IR1.1           |             |                |                    |             | x                                           |
|                     | IR1.2           |             |                |                    |             | x                                           |
|                     | IR1.3           | x           |                |                    |             |                                             |
|                     | IR1.4           |             |                | x                  |             |                                             |
|                     | IR1.5           |             |                |                    |             | x                                           |
|                     | IR1.6           | x           |                |                    |             |                                             |
|                     | IR1.7           | x           |                |                    |             |                                             |
| Pomona              | IR1.1           |             |                |                    | x           |                                             |
|                     | IR1.2           |             |                |                    | x           |                                             |
|                     | IR1.3           |             |                |                    | x           |                                             |
|                     | IR1.4           |             |                |                    | x           |                                             |
|                     | IR1.5           |             |                |                    | x           |                                             |
|                     | IR1.6           |             |                |                    | x           |                                             |
|                     | IR1.7           |             |                |                    | x           |                                             |
| Rancho Palos Verdes | IR1.1           | x           |                |                    |             | x                                           |
|                     | IR1.2           | x           |                |                    |             |                                             |
|                     | IR1.3           | x           |                |                    |             |                                             |
|                     | IR1.4           | x           |                |                    |             |                                             |
|                     | IR1.5           |             |                |                    |             | x                                           |
|                     | IR1.6           | x           |                |                    |             |                                             |
|                     | IR1.7           | x           |                |                    |             |                                             |
| Redondo Beach       | IR1.1           |             |                | x                  |             | x                                           |
|                     | IR1.2           |             |                |                    |             | x                                           |
|                     | IR1.3           |             | x              |                    |             |                                             |
|                     | IR1.4           | x           |                |                    |             |                                             |
|                     | IR1.5           |             |                |                    |             | x                                           |
|                     | IR1.6           | x           |                |                    |             |                                             |
|                     | IR1.7           | x           |                |                    |             |                                             |
| Rolling Hills*      | IR1.1           |             |                | x                  |             | x                                           |
|                     | IR1.2           |             |                | x                  |             |                                             |
|                     | IR1.3           | x           |                |                    |             |                                             |
|                     | IR1.4           | x           |                |                    |             |                                             |
|                     | IR1.5           |             |                | x                  |             | x                                           |
|                     | IR1.6           |             | x              |                    |             |                                             |
|                     | IR1.7           |             |                |                    |             | x                                           |

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|-----------------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Rolling Hills Estates | IR1.1           |             |                |                    |             | x                                           |
|                       | IR1.2           |             |                |                    |             | x                                           |
|                       | IR1.3           | x           |                |                    |             |                                             |
|                       | IR1.4           | x           |                |                    |             |                                             |
|                       | IR1.5           |             |                |                    |             | x                                           |
|                       | IR1.6           | x           |                |                    |             |                                             |
|                       | IR1.7           | x           |                |                    |             |                                             |
| Rosemead              | IR1.1           |             |                |                    | x           |                                             |
|                       | IR1.2           |             |                |                    | x           |                                             |
|                       | IR1.3           |             |                |                    | x           |                                             |
|                       | IR1.4           |             |                |                    | x           |                                             |
|                       | IR1.5           |             |                |                    | x           |                                             |
|                       | IR1.6           |             |                |                    | x           |                                             |
|                       | IR1.7           |             |                |                    | x           |                                             |
| San Dimas             | IR1.1           |             |                |                    |             | x                                           |
|                       | IR1.2           |             |                |                    |             | x                                           |
|                       | IR1.3           | x           |                |                    |             |                                             |
|                       | IR1.4           | x           |                |                    |             |                                             |
|                       | IR1.5           |             |                |                    |             | x                                           |
|                       | IR1.6           | x           |                |                    |             |                                             |
|                       | IR1.7           | x           |                |                    |             |                                             |
| San Fernando*         | IR1.1           | x           |                |                    |             | x                                           |
|                       | IR1.2           |             |                |                    |             | x                                           |
|                       | IR1.3           | x           |                |                    |             |                                             |
|                       | IR1.4           | x           |                |                    |             |                                             |
|                       | IR1.5           |             |                |                    |             | x                                           |
|                       | IR1.6           | x           |                |                    |             |                                             |
|                       | IR1.7           | x           |                |                    |             |                                             |
| San Gabriel           | IR1.1           | x           |                |                    |             |                                             |
|                       | IR1.2           | x           |                |                    |             |                                             |
|                       | IR1.3           | x           |                |                    |             |                                             |
|                       | IR1.4           | x           |                |                    |             |                                             |
|                       | IR1.5           |             | x              |                    |             |                                             |
|                       | IR1.6           | x           |                |                    |             |                                             |
|                       | IR1.7           | x           |                |                    |             |                                             |
| San Marino*           | IR1.1           |             | x              |                    |             | x                                           |
|                       | IR1.2           |             | x              |                    |             |                                             |
|                       | IR1.3           |             | x              |                    |             |                                             |
|                       | IR1.4           | x           |                |                    |             |                                             |
|                       | IR1.5           | x           |                |                    |             |                                             |
|                       | IR1.6           |             | x              |                    |             | x                                           |
|                       | IR1.7           | x           |                |                    |             |                                             |

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|------------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| Santa Clarita    | IR1.1           | x           |                |                    |             |                                             |
|                  | IR1.2           | x           |                |                    |             |                                             |
|                  | IR1.3           | x           |                |                    |             |                                             |
|                  | IR1.4           | x           |                |                    |             |                                             |
|                  | IR1.5           | x           |                |                    |             |                                             |
|                  | IR1.6           | x           |                |                    |             |                                             |
|                  | IR1.7           | x           |                |                    |             |                                             |
| Santa Fe Springs | IR1.1           |             |                |                    | x           |                                             |
|                  | IR1.2           |             |                |                    | x           |                                             |
|                  | IR1.3           |             |                |                    | x           |                                             |
|                  | IR1.4           |             |                |                    | x           |                                             |
|                  | IR1.5           |             |                |                    | x           |                                             |
|                  | IR1.6           |             |                |                    | x           |                                             |
|                  | IR1.7           |             |                |                    | x           |                                             |
| Santa Monica     | IR1.1           | x           |                |                    |             |                                             |
|                  | IR1.2           | x           |                |                    |             |                                             |
|                  | IR1.3           | x           |                |                    |             |                                             |
|                  | IR1.4           | x           |                |                    |             |                                             |
|                  | IR1.5           | x           |                |                    |             |                                             |
|                  | IR1.6           | x           |                |                    |             |                                             |
|                  | IR1.7           | x           |                |                    |             |                                             |
| Sierra Madre     | IR1.1           |             |                |                    | x           |                                             |
|                  | IR1.2           |             |                |                    | x           |                                             |
|                  | IR1.3           |             |                |                    | x           |                                             |
|                  | IR1.4           |             |                |                    | x           |                                             |
|                  | IR1.5           |             |                |                    | x           |                                             |
|                  | IR1.6           |             |                |                    | x           |                                             |
|                  | IR1.7           |             |                |                    | x           |                                             |
| Signal Hill*     | IR1.1           | x           |                |                    |             | x                                           |
|                  | IR1.2           | x           |                |                    |             |                                             |
|                  | IR1.3           |             |                | x                  |             |                                             |
|                  | IR1.4           |             |                | x                  |             |                                             |
|                  | IR1.5           | x           |                |                    |             |                                             |
|                  | IR1.6           | x           |                |                    |             |                                             |
|                  | IR1.7           | x           |                |                    |             |                                             |
| South El Monte   | IR1.1           |             |                |                    | x           |                                             |
|                  | IR1.2           |             |                |                    | x           |                                             |
|                  | IR1.3           |             |                |                    | x           |                                             |
|                  | IR1.4           |             |                |                    | x           |                                             |
|                  | IR1.5           |             |                |                    | x           |                                             |
|                  | IR1.6           |             |                |                    | x           |                                             |
|                  | IR1.7           |             |                |                    | x           |                                             |

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|----------------|-----------------|-------------|----------------|--------------------|-------------|---------------------------------------------|
| South Gate*    | IR1.1           | x           |                |                    |             | x                                           |
|                | IR1.2           | x           |                |                    |             |                                             |
|                | IR1.3           | x           |                |                    |             |                                             |
|                | IR1.4           |             | x              |                    |             |                                             |
|                | IR1.5           | x           |                |                    |             |                                             |
|                | IR1.6           | x           |                |                    |             |                                             |
|                | IR1.7           | x           |                |                    |             |                                             |
| South Pasadena | IR1.1           |             |                |                    | x           |                                             |
|                | IR1.2           |             |                |                    | x           |                                             |
|                | IR1.3           |             |                |                    | x           |                                             |
|                | IR1.4           |             |                |                    | x           |                                             |
|                | IR1.5           |             |                |                    | x           |                                             |
|                | IR1.6           |             |                |                    | x           |                                             |
|                | IR1.7           |             |                |                    | x           |                                             |
| Temple City    | IR1.1           | x           |                |                    |             |                                             |
|                | IR1.2           | x           |                |                    |             |                                             |
|                | IR1.3           | x           |                |                    |             |                                             |
|                | IR1.4           |             | x              |                    |             |                                             |
|                | IR1.5           |             | x              |                    |             |                                             |
|                | IR1.6           | x           |                |                    |             |                                             |
|                | IR1.7           |             | x              |                    |             |                                             |
| Torrance*      | IR1.1           |             |                | x                  |             | x                                           |
|                | IR1.2           |             |                | x                  |             | x                                           |
|                | IR1.3           |             | x              |                    |             |                                             |
|                | IR1.4           |             | x              |                    |             |                                             |
|                | IR1.5           |             |                | x                  |             | x                                           |
|                | IR1.6           |             | x              |                    |             |                                             |
|                | IR1.7           |             | x              |                    |             |                                             |
| Vernon         | IR1.1           |             |                |                    | x           |                                             |
|                | IR1.2           |             |                |                    | x           |                                             |
|                | IR1.3           |             |                |                    | x           |                                             |
|                | IR1.4           |             |                |                    | x           |                                             |
|                | IR1.5           |             |                |                    | x           |                                             |
|                | IR1.6           |             |                |                    | x           |                                             |
|                | IR1.7           |             |                |                    | x           |                                             |
| Walnut         | IR1.1           |             |                |                    | x           |                                             |
|                | IR1.2           |             |                |                    | x           |                                             |
|                | IR1.3           |             |                |                    | x           |                                             |
|                | IR1.4           |             |                |                    | x           |                                             |
|                | IR1.5           |             |                |                    | x           |                                             |
|                | IR1.6           |             |                |                    | x           |                                             |
|                | IR1.7           |             |                |                    | x           |                                             |

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|------------------|-----------------|-------------|----------------|--------------------|-------------|----------------------------------------------|
| West Covina      | IR1.1           |             |                |                    | x           |                                              |
|                  | IR1.2           |             |                |                    | x           |                                              |
|                  | IR1.3           |             |                |                    | x           |                                              |
|                  | IR1.4           |             |                |                    | x           |                                              |
|                  | IR1.5           |             |                |                    | x           |                                              |
|                  | IR1.6           |             |                |                    | x           |                                              |
|                  | IR1.7           |             |                |                    | x           |                                              |
| West Hollywood   | IR1.1           |             |                | x                  |             |                                              |
|                  | IR1.2           |             |                | x                  |             |                                              |
|                  | IR1.3           |             | x              |                    |             |                                              |
|                  | IR1.4           |             | x              |                    |             |                                              |
|                  | IR1.5           | x           |                |                    |             |                                              |
|                  | IR1.6           | x           |                |                    |             |                                              |
|                  | IR1.7           | x           |                |                    |             |                                              |
| Westlake Village | IR1.1           |             |                |                    | x           |                                              |
|                  | IR1.2           |             |                |                    | x           |                                              |
|                  | IR1.3           |             |                |                    | x           |                                              |
|                  | IR1.4           |             |                |                    | x           |                                              |
|                  | IR1.5           |             |                |                    | x           |                                              |
|                  | IR1.6           |             |                |                    | x           |                                              |
|                  | IR1.7           |             |                |                    | x           |                                              |
| Whittier*        | IR1.1           |             | x              |                    |             | x                                            |
|                  | IR1.2           |             | x              |                    |             |                                              |
|                  | IR1.3           | x           |                |                    |             |                                              |
|                  | IR1.4           | x           |                |                    |             |                                              |
|                  | IR1.5           |             |                |                    |             | x                                            |
|                  | IR1.6           | x           |                |                    |             |                                              |
|                  | IR1.7           | x           |                |                    |             |                                              |

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**APPOINTED COMMISSIONS:  
TRANSPARENCY WILL MAINTAIN  
THE PUBLIC TRUST**

## **APPOINTED COMMISSIONS: TRANSPARENCY WILL MAINTAIN THE PUBLIC TRUST**

### **I. EXECUTIVE SUMMARY**

The primary purpose of this investigation was to examine the degree of transparency provided by Los Angeles County and city governments for the commissions they have authorized in their jurisdictions. The 2015-2016 Los Angeles County Civil Grand Jury (CGJ) studied the county and 88 city websites for information provided to the public regarding each commission's:

- membership,
- mission statement,
- term, and
- compensation or lack thereof.

Each website should additionally inform the public:

- whether elected officials are allowed to serve,
- whether citizens are allowed to serve on more than one commission, and
- whether agendas and minutes of each meeting are published.

The website should be generally easy to use.

The CGJ review shows that many local government websites in this example yield less transparency than citizens expect. The CGJ believes that providing this, and other, information in an accurate and accessible manner is a legitimate public interest and is an important aspect of maintaining the public trust.

Recommendations are made for individual entities to improve the public information about commissions on their websites.

### **II. BACKGROUND**

This investigation was prompted by the scandals in Bell<sup>1</sup> and Compton.<sup>2</sup> City council members and other officials there were appointed to commissions and then compensation for commission members was raised to unrealistic amounts. Subsequently, multiple meetings were held in which little or no work was done. This

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<sup>1</sup> Gottlieb, Jeff, Winton, Richard, and Vives, Ruben, "Bell Council was Paid for Boards that Seldom Met," *Los Angeles Times*, August 25, 2010. <http://pqasb.pqarchiver.com/latimes/doc/746642334.html?FMT=ABS&FMTS=ABS:FT&t>.

<sup>2</sup> Jennings, Angel, "City Officials Take Extra Pay," *Los Angeles Times*, August 21, 2015. <http://pqasb.pqarchiver.com/latimes/doc/1705694136.html?FMT=ABS&FMTS=ABS:FT>.

scheme allowed the perpetrators to amass thousands and in some cases tens of thousands of dollars in unearned income.

If information was readily available to citizens about these cities' commissions, it is likely that concerned citizens would have noticed, and these scandals could have been shortened or avoided entirely. Websites that do not include information, such as compensation (if any), whether elected officials are allowed to serve, whether service on more than one commission at the same time is permissible, and do not publish agendas and minutes, are not serving the public interest. Although a person determined to defraud will find a way, an informed public can be a formidable barrier.

#### **A. Accessibility to Relevant Information about Commissions**

Records pertaining to the creation and operation of the commissions are a matter of public record and explanatory information about each commission, along with pertinent records, such as relevant ordinances, agendas, and minutes of public meetings, should be available in an easily accessible form. Websites must be easy for users to navigate as well. A website publishing all facts and minutes with 100% transparency is worthless if citizens cannot find the information.

A commission may be authorized by a county or city government to investigate and/or handle an issue in a timely manner and, further, to advise the appointing authority. Commissions provide a valuable service and many citizens serve without compensation. Others receive a small monthly stipend, capped at \$150 by state law unless superseded by a statute specifying a different amount. Some commissions, like South Pasadena's "Fourth of July/Festival of Balloons," promote civic pride and community spirit and others, like Planning Commissions, are created to provide a valuable service and ease the workload that could otherwise burden elected officials.

Regardless, an interested citizen should be able to find the published information on commissions in one or two clicks on a website. The Los Angeles County website was one of the better that the CGJ examined. It was easy to navigate, but even it omitted relevant facts in some cases.

Many of the city websites examined by the CGJ were comparable to the Los Angeles County site but some were difficult, and a few were impossible, to navigate. Most websites omitted information that ought to be readily available to the public. A common omission, for example, was the failure to mention whether compensation was paid, in any amount, for membership on a commission. If no compensation is provided the "Commission Facts" should state this explicitly.

Easy navigation will present a website user with a selection for "Commissions," either on the main page or under a heading such as "Services" or "Government." Clicking on this choice should contain an up-to-date list of all of the existing commissions, and also have choices or links under each for "Commission Facts" and "Agenda/Minutes." Commissions that are inactive and likely to remain so should be deleted.

## **B. Statutory Basis for Commissions**

- (1) Government Code Section 37112 provides authority for the establishment of commissions by cities. It states that “. . . a legislative body may perform all acts necessary and proper to carry out the provisions of this title.”<sup>3</sup>
- (2) Government Code Section 65100 states that “the legislative body shall by ordinance assign functions of a planning agency to a planning department, one or more planning commissions” or some combination of appropriate and necessary entities. In the absence of this assignment, the legislative body shall carryout the functions of the planning agency. Sections 65001 through 65007 define the rules for creating a planning commission.
- (3) The Ralph M. Brown Act, Government Code Section 54950 and following, requires that commission meetings, agendas, and minutes shall be open and available to the public and, further, establishes strict rules for closed meetings. Closed meetings generally are necessary when discussing personnel evaluation, compensation issues, employee discipline, and pending litigation, among other topics.
- (4) Government Code Section 36516 authorizes the maximum compensation for serving on a commission as \$150 per month unless another statute specifies a different amount. Unfortunately, a few officials have used this procedure to enrich themselves at the expense of the general public.
- (5) Government Code Section 54952.3 requires that a commission meeting being held simultaneously or in serial order with that of any other legislative body meeting must announce the compensation amount or stipend that each member of the commission is to receive.
- (6) The Maddy Act, Government Code Sections 54970 and 54972, requires public posting in December of all commission vacancies that will be occurring in the next calendar year. This “Local Appointments List” also shall include the qualifications required for each position.

## **III. METHODS AND PROCEDURES**

The CGJ examined county and city websites for information, finding it usually under the heading “Commission Facts.” It looked specifically for information about the commissions in each jurisdiction, including the date created, the purpose of the commission, the membership requirements, length of term, compensation facts, how often each was scheduled to meet, attendance requirements, agendas and minutes of each meeting, and whether the website contained up-to-date information.

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<sup>3</sup> Title 4: Government of Cities, Section 3400 et seq., California Government Code.

Much website information was incomplete so the CGJ sent an email with the appropriate questions to each of the 88 cities in Los Angeles County.<sup>4</sup> A second email was sent to non-responders of the first one, followed by telephone requests to any city that had still not complied. Interestingly, many of the failures to reply were caused by invalid or out of date email addresses that the CGJ took directly from the July 2015 Los Angeles County Roster of City Officials. The email responses provided the missing information and after analysis allowed the CGJ to make its recommendations.

The CGJ then compiled and analyzed the information. A decision was made to grade the websites for clarity and ease of use. A website was graded as satisfactory if facts about the commission were accessible from the home page.

A second analysis was done for content, concentrating on matters of compensation, membership requirements, and whether minutes were published.

#### **IV. FINDINGS**

1. CGJ queries to the 88 cities in the county elicited 86 responses with only Compton, and Monterey Park failing to respond.
2. Two cities, Bell and Westlake Village, have no commissions.
3. The Los Angeles County website lists 174 commissions and compensation amounts that range from \$0 to \$300, with the higher amounts paid for serving on commissions requiring special expertise. "Commission Facts" provided on the county website document the history for each of its commissions, including the establishing ordinance, purpose, membership, duties, compensation, and minutes of all meetings. The data appears to be updated in a timely manner and can be displayed to any interested party.
4. Some cities publish agendas for commission meetings but not the minutes.
5. In lieu of publishing minutes, many cities post video recordings of commission meetings on their web site. This is acceptable and after the initial cost of the video equipment is absorbed, the process is relatively free.
6. Many cities are not current in publishing minutes of commission meetings. Some are many months behind.
7. The websites of the 88 cities in Los Angeles County most commonly omitted information pertaining to compensation. Other common omissions were whether elected officials are allowed to serve and whether a commissioner can serve on

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<sup>4</sup> The questionnaire is attached. See Appendix.

multiple commissions simultaneously. This information was provided in responses to our e-mail queries.

8. Of all the cities reporting compensation for service on a commission, only two currently report this on their websites in "Commission Facts."
9. Stipends are not always provided for commission service. While the CGJ applauds the 34 cities whose commissioners serve without pay, it notes that stipends provided to commissioners in 50 cities, which ranged from \$10 to \$250, is not a major concern.
10. Higher stipends were generally reserved for service on Planning Commissions, whose members are usually required to have more specialized knowledge and experience.
11. Only the City of Industry exceeded the \$250 upper threshold and pays members on two of its commissions \$680 per meeting. Attendance is not mandatory for compensation.
12. Many cities' "Commission Facts" mentioned the Brown Act and/or the Maddy Act and appeared to follow the rules outlined in them, but Government Code section 36516, which authorizes a maximum compensation of \$150, was conspicuous by its absence.
13. It was impossible to reach the Lomita website, even as we tried many variations of the web address.

## **V. RECOMMENDATIONS**

The CGJ recommends that local government websites be improved in the five following ways:

- 5.1. Los Angeles County and each listed city in Section VI should add to the "Commission Facts" for each existing commission whether compensation is paid and in what amount, including whether attendance is mandatory for payment. If there is no compensation, state that none is provided.
- 5.2. Los Angeles County and each listed city should add to "Commission Facts" for each existing commission whether or not elected officials may serve on it.
- 5.3. Los Angeles County and each listed city should add to "Commission Facts" for each existing commission whether or not commissioners are allowed to serve on more than one commission at the same time."

- 5.4. Each listed city should publish or provide a link to the current agenda and timely meeting minutes for each meeting of each existing commission on the website.
- 5.5. Each listed city should add a conspicuous link to "Commissions" on the home page or as a menu option under "Departments," "Government," or "Services."

## VI. REQUEST FOR RESPONSE

California Penal Code Sections 933(c) and 933.05 require a written response to all recommendations contained in this report. Such responses shall be made no later than ninety (90) days after the Civil Grand Jury publishes its report (files it with the Clerk of the Court). Responses shall be made in accord with Penal Code Sections 933.05 (a) and (b).

All responses to the recommendations of the 2015-2016 Civil Grand Jury must be submitted on or before September 30, 2016, to:

Presiding Judge  
 Los Angeles County Superior Court  
 Clara Shortridge Foltz Criminal Justice Center  
 210 West Temple Street  
 Eleventh Floor-Room 11-506  
 Los Angeles, CA 90012

Responses are required from:

|                                                          |
|----------------------------------------------------------|
| THESE WEBSITES WERE JUDGED SATISFACTORY FOR EASE OF USE. |
|----------------------------------------------------------|

| Location         | Web Address                                                              | Recommendation |     |     |     |
|------------------|--------------------------------------------------------------------------|----------------|-----|-----|-----|
| Agoura Hills     | <a href="http://www.ci.agoura-hills.ca.us">www.ci.agoura-hills.ca.us</a> | 5.1            | 5.2 | 5.3 |     |
| Artesia          | <a href="http://www.cityofartesia.us">www.cityofartesia.us</a>           | 5.1            | 5.2 | 5.3 |     |
| Avalon           | <a href="http://www.cityofavalon.com">www.cityofavalon.com</a>           | 5.1            | 5.2 | 5.3 |     |
| Bellflower       | <a href="http://www.bellflower.org">www.bellflower.org</a>               | 5.1            | 5.2 | 5.3 |     |
| Beverly Hills    | <a href="http://www.beverlyhills.org">www.beverlyhills.org</a>           | 5.1            | 5.2 | 5.3 |     |
| Burbank          | <a href="http://www.burbankca.gov">www.burbankca.gov</a>                 |                | 5.2 |     | 5.4 |
| Carson           | <a href="http://www.ci.carson.ca.us">www.ci.carson.ca.us</a>             | 5.1            | 5.2 | 5.3 | 5.4 |
| Cerritos         | <a href="http://www.cerritos.us">www.cerritos.us</a>                     | 5.1            | 5.2 | 5.3 |     |
| Claremont        | <a href="http://www.ci.claremont.ca.us">www.ci.claremont.ca.us</a>       | 5.1            | 5.2 | 5.3 |     |
| Commerce         | <a href="http://www.ci.commerce.ca.us">www.ci.commerce.ca.us</a>         | 5.1            | 5.2 | 5.3 | 5.4 |
| Cudahy           | <a href="http://www.cityofcudahy.com">www.cityofcudahy.com</a>           | 5.1            | 5.2 | 5.3 | 5.4 |
| Gardena          | <a href="http://www.ci.gardena.ca.us">www.ci.gardena.ca.us</a>           | 5.1            | 5.2 | 5.3 | 5.4 |
| Glendale         | <a href="http://www.ci.glendale.ca.us">www.ci.glendale.ca.us</a>         | 5.1            | 5.2 | 5.3 |     |
| Hawaiian Gardens | <a href="http://www.hgcity.org">www.hgcity.org</a>                       | 5.1            | 5.2 | 5.3 |     |
| Hermosa Beach    | <a href="http://www.hermosabch.org">www.hermosabch.org</a>               | 5.1            | 5.2 | 5.3 |     |

|                       |                                                                                            |     |     |     |     |
|-----------------------|--------------------------------------------------------------------------------------------|-----|-----|-----|-----|
| Hidden Hills          | <a href="http://www.hiddenhillscity.org">www.hiddenhillscity.org</a>                       | 5.1 | 5.2 | 5.3 |     |
| Huntington Park       | <a href="http://www.hpca.gov">www.hpca.gov</a>                                             | 5.1 | 5.2 | 5.3 |     |
| City of Industry      | <a href="http://www.cityofindustry.org">www.cityofindustry.org</a>                         | 5.1 | 5.2 | 5.3 |     |
| Inglewood             | <a href="http://www.cityofinglewood.org">www.cityofinglewood.org</a>                       | 5.1 | 5.2 | 5.3 | 5.4 |
| Irwindale             | <a href="http://www.ci.irwindale.ca.us">www.ci.irwindale.ca.us</a>                         | 5.1 | 5.2 | 5.3 | 5.4 |
| La Canada Flintridge  | <a href="http://www.lcf.ca.gov">www.lcf.ca.gov</a>                                         | 5.1 | 5.2 | 5.3 | 5.4 |
| Lakewood              | <a href="http://www.lakewoodcity.org">www.lakewoodcity.org</a>                             | 5.1 | 5.2 | 5.3 | 5.4 |
| La Mirada             | <a href="http://www.cityoflamirada.org">www.cityoflamirada.org</a>                         | 5.1 | 5.2 | 5.3 | 5.4 |
| La Puente             | <a href="http://www.lapuate.org">www.lapuate.org</a>                                       | 5.1 | 5.2 | 5.3 | 5.4 |
| Lawndale              | <a href="http://www.lawndalecity.org">www.lawndalecity.org</a>                             | 5.1 | 5.2 | 5.3 |     |
| Malibu                | <a href="http://www.ci.malibu.ca.us">www.ci.malibu.ca.us</a>                               | 5.1 | 5.2 | 5.3 |     |
| Manhattan Beach       | <a href="http://www.ci.manhattan-beach.ca.us">www.ci.manhattan-beach.ca.us</a>             | 5.1 | 5.2 | 5.3 | 5.4 |
| Maywood               | <a href="http://www.cityofmaywood.com">www.cityofmaywood.com</a>                           | 5.1 | 5.2 | 5.3 |     |
| Monterey Park         | <a href="http://www.ci.monterey-park.ca.us">www.ci.monterey-park.ca.us</a>                 | 5.1 | 5.2 | 5.3 |     |
| Palos Verdes Estates  | <a href="http://www.pvestates.org">www.pvestates.org</a>                                   | 5.1 | 5.2 | 5.3 |     |
| Paramount             | <a href="http://www.paramountcity.com">www.paramountcity.com</a>                           | 5.1 | 5.2 | 5.3 | 5.4 |
| Pasadena              | <a href="http://www.cityofpasadena.net">www.cityofpasadena.net</a>                         | 5.1 | 5.2 | 5.3 | 5.4 |
| Pico Rivera           | <a href="http://www.pico-rivera.org">www.pico-rivera.org</a>                               | 5.1 | 5.2 | 5.3 | 5.4 |
| Pomona                | <a href="http://www.ci.pomona.ca.us">www.ci.pomona.ca.us</a>                               | 5.1 |     | 5.3 |     |
| Redondo Beach         | <a href="http://www.redondo.org">www.redondo.org</a>                                       | 5.1 | 5.2 |     |     |
| Rolling Hills Estates | <a href="http://www.ci.rolling-hills-estates.ca.us">www.ci.rolling-hills-estates.ca.us</a> | 5.1 | 5.2 | 5.3 | 5.4 |
| San Dimas             | <a href="http://www.cityofsandimas.com">www.cityofsandimas.com</a>                         | 5.1 | 5.2 | 5.3 |     |
| San Gabriel           | <a href="http://www.sangabrielcity.com">www.sangabrielcity.com</a>                         | 5.1 | 5.2 | 5.3 |     |
| Santa Clarita         | <a href="http://www.santa-clarita.com">www.santa-clarita.com</a>                           | 5.1 | 5.2 | 5.3 | 5.4 |
| Santa Monica          | <a href="http://www.smgov.net">www.smgov.net</a>                                           | 5.1 |     | 5.3 |     |
| Sierra Madre          | <a href="http://www.cityofsierramadre.com">www.cityofsierramadre.com</a>                   | 5.1 | 5.2 | 5.3 | 5.4 |
| Signal Hill           | <a href="http://www.cityofsignalhill.org">www.cityofsignalhill.org</a>                     | 5.1 | 5.2 | 5.3 |     |
| South Gate            | <a href="http://www.cityofsouthgate.org">www.cityofsouthgate.org</a>                       | 5.1 | 5.2 | 5.3 |     |
| South Pasadena        | <a href="http://www.ci.south-pasadena.ca.us">www.ci.south-pasadena.ca.us</a>               | 5.1 | 5.2 | 5.3 | 5.4 |
| Torrance              | <a href="http://www.torranceca.org">www.torranceca.org</a>                                 |     | 5.2 | 5.3 |     |
| Vernon                | <a href="http://www.cityofvernon.org">www.cityofvernon.org</a>                             | 5.1 | 5.2 | 5.3 | 5.4 |
| West Covina           | <a href="http://www.westcovina.org">www.westcovina.org</a>                                 | 5.1 | 5.2 | 5.3 | 5.4 |
| West Hollywood        | <a href="http://www.weho.org">www.weho.org</a>                                             | 5.1 |     | 5.3 |     |
| Los Angeles County    | <a href="http://www.bos.co.la.ca.us">www.bos.co.la.ca.us</a>                               | 5.1 | 5.2 | 5.3 |     |

THESE WEBSITES WERE JUDGED UNSATISFACTORY FOR EASE OF USE.

| Location     | Web Address                                                        | Recommendations |     |     |     |     |
|--------------|--------------------------------------------------------------------|-----------------|-----|-----|-----|-----|
| Alhambra     | <a href="http://www.cityofalhambra.org">www.cityofalhambra.org</a> | 5.1             | 5.2 | 5.3 | 5.4 | 5.5 |
| Arcadia      | <a href="http://www.ci.arcadia.ca.us">www.ci.arcadia.ca.us</a>     | 5.1             | 5.2 | 5.3 | 5.4 | 5.5 |
| Azusa        | <a href="http://www.ci.azusa.ca.us">www.ci.azusa.ca.us</a>         | 5.1             | 5.2 | 5.3 | 5.4 | 5.5 |
| Baldwin Park | <a href="http://www.baldwinpark.com">www.baldwinpark.com</a>       | 5.1             | 5.2 | 5.3 | 5.4 | 5.5 |
| Bell Gardens | <a href="http://www.bellgardens.org">www.bellgardens.org</a>       | 5.1             | 5.2 | 5.3 | 5.4 | 5.5 |

|                     |                                                                            |     |     |     |     |     |
|---------------------|----------------------------------------------------------------------------|-----|-----|-----|-----|-----|
| Bradbury            | <a href="http://www.cityofbradbury.org">www.cityofbradbury.org</a>         | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Calabasas           | <a href="http://www.cityofcalabasas.com">www.cityofcalabasas.com</a>       | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Compton             | <a href="http://www.comptontcity.org">www.comptontcity.org</a>             | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Covina              | <a href="http://www.covinaca.gov">www.covinaca.gov</a>                     | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Culver City         | <a href="http://www.culvercity.org">www.culvercity.org</a>                 | 5.1 |     |     | 5.4 | 5.5 |
| Diamond Bar         | <a href="http://www.ci.diamond-bar.ca.us">www.ci.diamond-bar.ca.us</a>     | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Downey              | <a href="http://www.downeyca.org">www.downeyca.org</a>                     | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Duarte              | <a href="http://www.accessduarte.com">www.accessduarte.com</a>             | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| El Monte            | <a href="http://www.ci.el-monte.ca.us">www.ci.el-monte.ca.us</a>           | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| El Segundo          | <a href="http://www.elsegundo.org">www.elsegundo.org</a>                   | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Glendora            | <a href="http://www.ci.glendora.ca.us">www.ci.glendora.ca.us</a>           | 5.1 | 5.2 | 5.3 |     | 5.5 |
| Hawthorne           | <a href="http://www.cityofhawthorne.org">www.cityofhawthorne.org</a>       | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| La Habra Heights    | <a href="http://www.la-habra-heights.org">www.la-habra-heights.org</a>     | 5.1 | 5.2 | 5.3 |     | 5.5 |
| Lancaster           | <a href="http://www.cityoflanasterca.org">www.cityoflanasterca.org</a>     | 5.1 | 5.2 | 5.3 |     | 5.5 |
| La Verne            | <a href="http://www.ci.la-verne.ca.us">www.ci.la-verne.ca.us</a>           | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Lomita              | <a href="http://www.lomita.com/cityhall">www.lomita.com/cityhall</a>       | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Long Beach          | <a href="http://www.longbeach.gov">www.longbeach.gov</a>                   | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Los Angeles         | <a href="http://www.lacity.org">www.lacity.org</a>                         | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Lynwood             | <a href="http://www.lynwood.ca.us">www.lynwood.ca.us</a>                   | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Monrovia            | <a href="http://www.cityofmonrovia.org">www.cityofmonrovia.org</a>         | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Montebello          | <a href="http://www.cityofmontebello.com">www.cityofmontebello.com</a>     | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Norwalk             | <a href="http://www.ci.norwalk.ca.us">www.ci.norwalk.ca.us</a>             | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Palmdale            | <a href="http://www.cityofpalmdale.org">www.cityofpalmdale.org</a>         | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Rancho Palos Verdes | <a href="http://www.rpvca.gov">www.rpvca.gov</a>                           | 5.1 | 5.2 | 5.3 |     | 5.5 |
| Rolling Hills       | <a href="http://www.rolling-hills.org">www.rolling-hills.org</a>           | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Rosemead            | <a href="http://www.cityofrosemead.org">www.cityofrosemead.org</a>         | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| San Fernando        | <a href="http://www.ci.san-fernando.ca.us">www.ci.san-fernando.ca.us</a>   | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| San Marino          | <a href="http://www.ci.san-marino.ca.us">www.ci.san-marino.ca.us</a>       | 5.1 | 5.2 | 5.3 |     | 5.5 |
| Santa Fe Springs    | <a href="http://www.santafesprings.org">www.santafesprings.org</a>         | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| South El Monte      | <a href="http://www.ci.south-el-onte.ca.us">www.ci.south-el-onte.ca.us</a> | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Temple City         | <a href="http://www.ci.temple-city.ca.us">www.ci.temple-city.ca.us</a>     | 5.1 | 5.2 | 5.3 |     | 5.5 |
| Walnut              | <a href="http://www.ci.walnut.ca.us">www.ci.walnut.ca.us</a>               | 5.1 | 5.2 | 5.3 | 5.4 | 5.5 |
| Whittier            | <a href="http://www.cityofwhittier.org">www.cityofwhittier.org</a>         |     | 5.2 | 5.3 | 5.4 | 5.5 |

## VII. ACRONYMS

**BOS** Board of Supervisors  
**CGJ** Civil Grand Jury

## **VIII. COMMITTEE MEMBERS**

|                |           |
|----------------|-----------|
| George Zekan   | Chair     |
| Lorraine Stark | Secretary |
| Edna McDonald  |           |
| Molly Milligan |           |

## APPENDIX

Dear City Manager,

The 2015-2016 Los Angeles County Civil Grand Jury is gathering information on city-appointed commissions. We have examined many official city web sites and found some information useful to citizens but many sites lack essential facts and others are incomplete.

Please respond to us no later than December 21, 2015. If your city has committees, agencies, and/or boards that function in the same capacity as commissions we ask that you treat them as such when answering the following questions.

1. How many commissions exist in your city?
2. Are commission members compensated in any way?
  - a. If so, what is the compensation amount?
  - b. Is attendance at commission meetings mandatory to receive compensation?
  - c. Is there a maximum amount of compensation a member may receive?
  - d. Does your city have term limits on a commissioner's service?
3. Are elected officials in your city allowed to serve on commissions?
4. Are commission members permitted to simultaneously serve on more than one commission?
5. Are the agendas and minutes of all commissions published on your city's web site?
6. Do the above answers apply to all of your city's commissions?

Thank you very much.

2015-2016 Los Angeles County Civil Grand Jury

[civilgrandjury@lacourt.org](mailto:civilgrandjury@lacourt.org) (213) 628-7914

The Daily Breeze (<http://www.dailybreeze.com>)

## Underground tanks to be shut down on San Pedro military property

*By Donna Littlejohn, Daily Breeze*

Saturday, July 2, 2016



The slow-motion process to partially close down San Pedro's rambling, mostly underground military tank farm is inching forward with the award of a \$14.6 million contract to a Louisiana company now tasked with shutting down all of the property's underground tanks.

Three above-ground tanks on the northwest portion of the land will remain in use at the World War II-era tank farm formally known as the Defense Fuel Support facility.

The work by CB&I Federal Services LLC of Baton Rouge — expected to begin this August and take nearly three years — will close 20 large concrete underground storage tanks, six large steel underground storage tanks and one small steel underground tank. They will be filled with a “foamcrete,” or foamed concrete mixture. Pipelines also will be permanently disconnected.

CB&I was chosen from among four proposals received by the Naval Facilities Engineering Command, Southwest, in San Diego.

[A year-and-a-half ago, the U.S. Navy announced plans for either a full or partial closure of the 1943 facility at 3171 N. Gaffey St.,](#) putting the 331 acres on the map of community groups that will be monitoring its possible future availability.

Because the process is expected to take several years, many decisions — such as whether the property will ever be available for new uses or for development — are placed on a back burner for now.

The community has eyed the large expanse as land that could provide valuable public amenities some day, including park space or a west-east connector roadway between Western Avenue and Gaffey Street, San Pedro's two main arteries leading in and out of town.

The underground tanks made building a road across the property too dangerous when it was discussed in recent years as one way to relieve the anticipated added congestion from the housing development formerly known as Ponte Vista now being constructed on Western.

The property could be declared surplus at some point, which would allow other government entities to get first crack at their reuse. But the Navy also could decide to retain it and lease it out, pending possible future military needs.

Those decisions, Navy Public Affairs Officer Gregg Smith said, could come sometime in 2017.

“The Navy feels the property still has some value, especially the above-ground storage tanks that are fairly new and much more environmentally friendly than the underground tanks,” Smith said of the decision to keep some of the property operational.

In the meantime, the Lomita Little League fields — on the Western Avenue perimeter of the property — and the San Pedro softball fields — on the Gaffey Street perimeter — will remain operational and available for those public uses under long-standing leases.

A Palos Verdes blue butterfly habitat on the property remains cared for by the Navy and local conservation groups, Smith said.

The underground tank closure work is expected to be completed in March 2019.

The Defense Fuel Support Point depot was built during World War II to receive, store and distribute diesel and jet fuels for military use in California, Arizona and Nevada. In 1980, control of the site was shifted from the Navy to the Defense Logistics Agency. It's still commonly referred to in San Pedro as the Navy Fuel Depot.

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URL: <http://www.dailybreeze.com/government-and-politics/20160702/underground-tanks-to-be-shut-down-on-san-pedro-military-property>

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**CALIFORNIA COASTAL COMMISSION**

South Coast Area Office  
200 Oceangate, Suite 1000  
Long Beach, CA 90802-4302  
(562) 590-5071



Sent Via Email and Regular U.S. Mail

June 17, 2016

VH Property Corp.  
c/o Jill A. Martin  
1 Ocean Trails Drive  
Rancho Palos Verdes, CA 90275

Violation File Number: V-5-15-0063

Property Location: 1 Ocean Trails Drive, Rancho Palos Verdes (Los Angeles Assessor Parcel Nos. ("APN") 7564-021-024, 7564-027-002, 7564-027-003).

Permit Violation and  
Unpermitted Development: (1) Grading in and/or adjacent to Environmentally Sensitive Habitat Areas ("ESHA"), (2) removal of major vegetation, and (3) demolition of 3 water features.

Dear Ms. Martin:

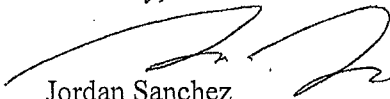
Thank you for continuing to work amicably with Commission staff and for your submission of the report describing the activities discussed in our previous letter to you dated January 7<sup>th</sup>, 2016. We continue to be optimistic that the above referenced violation will be resolved administratively through obtaining a Coastal Development Permit ("CDP") to authorize the preparation and implementation of adequate restoration and mitigation measures to address the unpermitted development activities at issue, and ensuring that future grading activities are properly permitted, do not adversely impact habitat of the coastal California gnatcatcher, and are consistent with the resource protection policies of the Coastal Act. To that end, and to ensure we are on the same page, we have several concerns with your proposal to address the unpermitted vegetation removal and grading activities at issue that we'd like to convey to you via this letter.

The plan that you submitted on May 12<sup>th</sup>, 2016, proposes a combined restoration and mitigation ratio of 3:1, totaling 54,700 sq. ft. of coastal sage scrub to be planted on-site. According to your plan, the original disturbed area totals 16,680 sq. ft. To clarify, in order to resolve this matter of unpermitted development, which constitutes a violation of the Coastal Act, as described in detail in our previous correspondence, we are requiring a mitigation ratio of 3:1 to be calculated separately from the restoration square footage. Your current proposal of 54,700 sq. ft. for a combined restoration and mitigation only accounts for slightly more than a 2:1 ratio, and falls short of the 3:1 required ratio that totals 66,720 sq. ft. of coastal sage scrub. Therefore, an additional 12,020 sq. ft. must be added to your current proposal. In previous communications, you have expressed your concerns regarding the limited space on the property itself to carry out the restoration and mitigation plan; we are happy to discuss areas both on-site and off-site on

adjacent properties to accommodate the required additional square footage of coastal sage scrub. For example, the additional square footage of coastal sage scrub could be planted on lands owned by the Palos Verdes Peninsula Land Conservancy ("Conservancy") or the City of Rancho Palos Verdes located adjacent to the Trump International Golf Course. In the past, the Conservancy in particular has indicated a willingness to work with Commission staff on coastal sage scrub restoration projects, and we can facilitate that dialogue to assist you in locating a restoration site with adequate square footage to meet the requirements of the resolution. To that end, please submit a revised restoration plan to include the additional 12, 020 sq. ft. of coastal sage scrub to the Commission's South Coast District Office by **July 1<sup>st</sup>, 2016**.

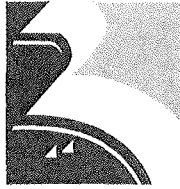
We are also happy to conduct a site visit and meet with you and your staff to discuss the content of this letter in greater detail. Thank you for your attention to this matter. If you have any questions I can be reached at (562) 590-5071.

Sincerely,



Jordan Sanchez  
Enforcement Officer

cc: Ara Mihranian, Community Development Director, City of Rancho Palos Verdes  
Lisa Haage, Chief of Enforcement, CCC  
Andrew Willis, Enforcement Supervisor, CCC  
Teresa Henry, South Coast District Manager, CCC  
Al Padilla, Permit Supervisor, CCC  
Zach Rehm, Coastal Program Analyst, CCC



CITY OF

RANCHO PALOS VERDES

**NOTICE OF INTENT TO ADOPT A  
MITIGATED NEGATIVE DECLARATION**

COMMUNITY DEVELOPMENT DEPARTMENT

To: Los Angeles County Clerk  
Environmental Findings  
12400 E. Imperial Hwy., Rm. 1101  
Norwalk, CA 90650

From: City of Rancho Palos Verdes  
30940 Hawthorne Blvd.  
Rancho Palos Verdes, CA 90275

**Subject:** Filing of Notice of Intent to Adopt a Mitigated Negative Declaration in compliance with Sections 21083, 21092, 21152 and 21153 of the Public Resources Code.

**Date of Public Hearing:** July 26, 2016

**Project Title:** Vesting Tentative Parcel Map No. 73817, Grading Permit, and Environmental Assessment/Mitigated Negative Declaration (Planning Case Nos. SUB2013-00001, ZON2015-00187)

**State Clearinghouse Number (If Submitted to Clearinghouse):** N/A

**Lead Agency:** City of Rancho Palos Verdes

**City Contact Person:** Amy Seeraty, Associate Planner **Telephone No.:** (310) 544-5231 **Email:** amys@rpvca.gov

**Project Location:** 30389 Palos Verdes Drive East, APN 7566-002-018, City of Rancho Palos Verdes, County of Los Angeles

**Project Description:** The proposed project involves a request to subdivide an existing vacant 43,610ft<sup>2</sup> lot at 30389 Palos Verdes Drive East (PVDE) (APN: 7566-002-018) into two separate parcels for the development of one single-family dwelling unit on each lot. As proposed, Parcel No. 1 will be 21,675ft<sup>2</sup> in area and will be improved with a 5,390ft<sup>2</sup> two-story residence with 1,719 cubic yards of grading consisting of 1,348yd<sup>3</sup> cut and 371yd<sup>3</sup> cubic yards of fill. Parcel No. 2 will be 21,925ft<sup>2</sup> in area and will be improved with a 7,616ft<sup>2</sup> three-story residence with 1,817yd<sup>3</sup> of grading consisting of 1,270yd<sup>3</sup> of cut and 547yd<sup>3</sup> of fill. The proposed project does not qualify for a Class 15 Exemption (15315. Minor Land Divisions) as the parcel has an average slope greater than 20%, thus an Initial Study is required.

This is to certify that the Mitigated Negative Declaration is available to the General Public at:

The City of Rancho Palos Verdes, Community Development Department, 30940 Hawthorne Boulevard, Rancho Palos Verdes, California 90275.

**Review Period for Comments:** June 30, 2016 through July 20, 2016

This is to advise that the City of Rancho Palos Verdes (Lead Agency) has completed a Mitigated Negative Declaration and has made the following determination regarding the above described project:

1. The project        will   X   will not have a significant effect on the environment.
2.        An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA, and was reviewed and considered by the decision-making body prior to its decision on the project.
3.   X   A Mitigated Negative Declaration was prepared for this project pursuant to the provision of CEQA, and was reviewed and considered by the decision-making body prior to its decision on the project. There is no substantial evidence, in light of the whole record before the public agency, that the project (with revisions, if applicable), as approved, may have a significant effect on the environment.
3. Mitigation measures   X   were        were not a condition of approval of the project.
4. A Statement of Overriding Considerations        was   X   was not adopted for this project.
5. Findings   X   were        were not made pursuant to the provisions of CEQA.

Signature

Date

Community Development Director

Title

This document is being filed in duplicate. Please acknowledge the filing date and return acknowledged copy in the enclosed, stamped, self-addressed envelope. Date Received for Filing: \_\_\_\_\_

30940 HAWTHORNE BLVD. / RANCHO PALOS VERDES, CA 90275-5391  
PLANNING & CODE ENFORCEMENT DIVISION (310) 544-5228 / BUILDING & SAFETY DIVISION (310) 265-7800 / DEPT. FAX (310) 544-5293  
E-MAIL: PLANNING@RPVCA.GOV / WWW.RPVCA.GOV

**NOTICE OF INTENT TO ADOPT  
A MITIGATED NEGATIVE DECLARATION**

To: Los Angeles County Clerk  
Environmental Findings  
12400 E. Imperial Hwy., Rm. 1101  
Norwalk, CA 90650

From: City of Rancho Palos Verdes  
30940 Hawthorne Blvd.  
Rancho Palos Verdes, CA 90275

**Subject:** Filing of Notice of Intent to adopt a Mitigated Negative Declaration in compliance with Sections 21083, 21092, 21152 and 21153 of the Public Resources Code.

**Date of Public Hearing:** August 9, 2016

**Project Title:** Vesting Tentative Parcel Map No. 72658 (SUB 2014-00003), Environmental Assessment/Mitigated Negative Declaration, Variance, Height Variation, and Grading Permit (ZON2014-00273 - Lot No. 1 & ZON2016-00120 - Lot No. 2)

**State Clearinghouse Number (If Submitted to Clearinghouse):** N/A

**Lead Agency:** City of Rancho Palos Verdes

**City Contact Person:** Octavio Silva, Associate Planner      **Telephone No.:** (310) 544-5234      **Email:** octavios@rpvca.gov

**Project Location:** 27581 Palos Verdes Drive East (APN: 7568-029-012), Rancho Palos Verdes, Los Angeles County, CA 90275

**Project Description:** The proposed project involves a request to subdivide an existing, developed, 43,677 square foot lot at 27581 Palos Verdes Drive East (APN: 7568-029-012) into two separate parcels for the development of one single-family dwelling unit on each proposed lot. As proposed, Parcel No. 1 will be 23,361 square feet in area and will be improved with a 7,471 square foot, two-story, residence with associated grading. The proposed 911 cubic yards of grading within Parcel No. 1 consists of 891 cubic yards of cut and 20 cubic yards of fill. Parcel No. 2 will be 20,316 square feet in area and will be improved with a 7,313 square foot, two-story, residence with associated grading. On Parcel No. 2, the applicant proposes 828 cubic yards of grading consisting of 731 cubic yards of cut and 97 cubic yards of fill. As part of the proposed project, the applicant is proposing to grade 430 cubic yards of dirt within the public right-of-way of the City of Rolling Hills Estates, which provides access to the subject property from Palos Verdes Drive East. Lastly, the applicant is proposing to demolish an existing two-story residence located on the subject property.

This is to certify that the Mitigated Negative Declaration is available to the General Public at:

The City of Rancho Palos Verdes, Community Development Department, 30940 Hawthorne Boulevard, Rancho Palos Verdes, California 90275.

**Review Period for Comments:** June 30, 2016 through July 29, 2016

This is to advise that the City of Rancho Palos Verdes (Lead Agency) has completed a Mitigated Negative Declaration and has made the following determination regarding the above described project:

1. The project      will   X   will not have a significant effect on the environment.
2.      An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA, and was reviewed and considered by the decision-making body prior to its decision on the project.  
  X   A Mitigated Negative Declaration was prepared for this project pursuant to the provision of CEQA, and was reviewed and considered by the decision-making body prior to its decision on the project. There is no substantial evidence, in light of the whole record before the public agency, that the project (with revisions, if applicable), as approved, may have a significant effect on the environment.
3.      Mitigation measures   X   were      were not a condition of approval of the project.
4.      A Statement of Overriding Considerations      was   X   was not adopted for this project.
5.      Findings   X   were      were not made pursuant to the provisions of CEQA.

 6.30.16 Community Development Director  
Signature Date Title

This document is being filed in duplicate. Please acknowledge the filing date and return acknowledged copy in the enclosed, stamped, self-addressed envelope. **Date Received for Filing:**

30940 HAWTHORNE BLVD. / RANCHO PALOS VERDES, CA 90275-5391  
PLANNING & CODE ENFORCEMENT DIVISION (310) 544-5228 / BUILDING & SAFETY DIVISION (310) 265-7800 / DEPT. FAX (310) 544-5293  
E-MAIL: PLANNING@RPVCA.GOV / WWW.RPVCA.GOV



# City of Rancho Palos Verdes

## Monthly Planning Activity Summary

For the Month of June 2016

| New Cases Received | Staff Approvals | Staff Denials | Director Approvals | Director Denials | Planning Commission Approvals | Planning Commission Denials | City Council Approvals | City Council Denials | Appeals Heard |
|--------------------|-----------------|---------------|--------------------|------------------|-------------------------------|-----------------------------|------------------------|----------------------|---------------|
| 49                 | 43              | 0             | 3                  | 0                | 0                             | 0                           | 0                      | 0                    | 0             |

### New ZON\* Applications by Type

| Application Type                      | Number    |
|---------------------------------------|-----------|
| Site Plan Review                      | 38        |
| Foliage Analysis                      | 12        |
| Neighborhood Compatibility Analysis   | 3         |
| Grading Approval                      | 3         |
| Sign Permit                           | 5         |
| Conditional Use Permit                | 3         |
| Coastal Permit                        | 1         |
| Environmental Assessment              | 1         |
| Special Use Permit                    | 1         |
| Permit Revision/Amendment             | 2         |
| <b>Number of Unique Applications:</b> | <b>69</b> |
| <b>Number of New ZON Cases:</b>       | <b>48</b> |

### New SUB\* Applications by Type

| Application Type                      | Number   |
|---------------------------------------|----------|
| Amendment/Correction of Map           | 1        |
| <b>Number of Unique Applications:</b> | <b>1</b> |
| <b>Number of New SUB Cases:</b>       | <b>1</b> |

### Closed Case Summary

#### Staff Decisions

Number of Cases Closed: **42**  
Median Processing Time: **0 days**

#### Director Decisions

Number of Cases Closed: **3**  
Median Processing Time: **148 days**

#### All Planning Cases

Number of Cases Closed: **51**  
Median Processing Time: **284 days**

Number of Cases Closed: **4**  
Median Processing Time: **1,731 days**

\* ZON = Zoning, SUB = Subdivision



# City of Rancho Palos Verdes

## Monthly View Activity Summary

For the Month of June 2016

| New Cases Received | Director Approvals | Director Denials | Planning Commission Approvals | Planning Commission Denials | City Council Approvals | City Council Denials | Appeals Heard |
|--------------------|--------------------|------------------|-------------------------------|-----------------------------|------------------------|----------------------|---------------|
| 16                 | 0                  | 0                | 0                             | 0                           | 0                      | 0                    | 0             |

### New View Cases (MTD)

| Application Type        | Number |
|-------------------------|--------|
| View Restoration Permit | 2      |
| City Tree Review Permit | 9      |
| View Maintenance        | 5      |
| Number of New Cases:    | 16     |

### Pre-Application Meetings (MTD)

| Application Type                    | Number |
|-------------------------------------|--------|
| View Restoration Permit             | 2      |
| Number of Pre-Application Meetings: | 2      |

### Resolved By Mediation (MTD)

| Application Type        | Number |
|-------------------------|--------|
| View Restoration Permit | 2      |
| Number of Cases:        | 2      |

### New View Cases (YTD)

| Application Type         | Number |
|--------------------------|--------|
| View Restoration Permit  | 12     |
| View Preservation Permit | 4      |
| City Tree Review Permit  | 22     |
| View Maintenance         | 8      |
| Number of New Cases:     | 46     |

### Pre-Application Meetings (YTD)

| Application Type                    | Number |
|-------------------------------------|--------|
| View Restoration Permit             | 5      |
| Number of Pre-Application Meetings: | 5      |

### Resolved By Mediation (YTD)

| Application Type        | Number |
|-------------------------|--------|
| View Restoration Permit | 2      |
| Number of Cases:        | 2      |



# Rancho Palos Verdes Monthly Right-of-Way Permits

## Issued During June 2016 by Community Development Department

| Case #               | Issued  | Fee     | Street Address         | Owner                    | Type              | Permittee             | Expires |
|----------------------|---------|---------|------------------------|--------------------------|-------------------|-----------------------|---------|
| <b>Case Type ROW</b> |         |         |                        |                          |                   |                       |         |
| ROW2016-00012        | 6/15/16 | \$98.00 | 29126 WARNICK RD       | MICHAEL FRIEDMAN         | Dumpster/Roll-off | Consolidated Disposal | 7/15/16 |
| ROW2016-00013        | 6/23/16 | \$98.00 | 5555 MISTRIDGE DR      | COBABE, I JOHN & CAROLA  | Dumpster/Roll-off | EDCO Corporation      |         |
| ROW2016-00014        | 6/27/16 | \$98.00 | 30263 AVENIDA DE CALMA | YAZDI, FARROKH & MAHVASH | Dumpster/Roll-off | CA Waste Services     | 7/27/16 |

Number of **ROW** cases issued: 3

T:\Right-of-Way Monthly Reports\Right-of-Way Activity Summary.rpt



# City of Rancho Palos Verdes

## Monthly Code Enforcement Activity Summary

For the Month of June 2016

| Complaints Received | Field Inspections | First Notices Issued | Second Notices Issued | Final Notices Issued | Administrative Hearings Conducted | Referral to City Attorney | Other Referrals | Case Closed | Complaint Unfounded |
|---------------------|-------------------|----------------------|-----------------------|----------------------|-----------------------------------|---------------------------|-----------------|-------------|---------------------|
| 42                  | 77                | 34                   | 5                     | 2                    | 0                                 | 0                         | 2               | 30          | 3                   |

### New Complaints by Violation Category

|                               |           |
|-------------------------------|-----------|
| Construction Site Maintenance | 2         |
| Non-Permitted Construction    | 8         |
| Other Violation               | 1         |
| Property Maintenance          | 26        |
| Trash Cans                    | 6         |
| <b>Total:</b>                 | <b>43</b> |

### Closed Case Summary

#### Building Code Violations

Number of Cases Closed: **2**  
Median Processing Time: **3 days**

#### Municipal Code Violations

Number of Cases Closed: **23**  
Median Processing Time: **12 days**

#### Zoning Code Violations

Number of Cases Closed: **5**  
Median Processing Time: **12 days**

### Illegal Sign Abatement Summary

| Street Name                 | Signs Removed |
|-----------------------------|---------------|
| CREST RD                    | 1             |
| PALOS VERDES DR E           | 2             |
| <b>Total Signs Removed:</b> | <b>3</b>      |



# City of Rancho Palos Verdes

## Monthly Building & Safety Activity Summary

For the Month of June 2016

| New Cases Received | Permits Issued | Permit Fees (\$) | Plan Check Fees (\$) | Other Fees* (\$) | Total Valuation (\$) | New Plan Checks | New SFRs | Total Inspections | Average Daily Inspections |
|--------------------|----------------|------------------|----------------------|------------------|----------------------|-----------------|----------|-------------------|---------------------------|
| 154                | 159            | 147,563          | 30,263               | 13,643           | 830,100              | 22              | 2        | 783               | 36                        |

| New BLD** Applications by Type |     | New ELE** Applications by Type |     | New MEC** Applications by Type |     | New PLM** Applications by Type |     | Issued Permit Summary           |  |
|--------------------------------|-----|--------------------------------|-----|--------------------------------|-----|--------------------------------|-----|---------------------------------|--|
| Application Type               | No. | Application Type               | No. | Application Type               | No. | Application Type               | No. | Over-the-Counter Permits        |  |
| Alteration                     | 19  | New Construction               | 1   | Alteration                     | 1   | Changeout                      | 5   | No. of Permits Issued: 120      |  |
| Addition & Remodel             | 11  | Service Upgrade                | 6   | Changeout                      | 3   | New Construction               | 6   | Median Processing Time: 0 days  |  |
| Demolition                     | 1   | New ELE Cases: 7               |     | New Construction               | 9   | Repair                         | 5   | Plan Checked Permits            |  |
| Site Investigation             | 1   |                                |     | New MEC Cases: 13              |     | Remodel                        | 1   | No. of Permits Issued: 39       |  |
| New Construction               | 4   |                                |     |                                |     | Repipe                         | 7   | Median Processing Time: 27 days |  |
| Repair                         | 13  |                                |     |                                |     | Other                          | 1   |                                 |  |
| Reroof                         | 15  |                                |     |                                |     | New PLM Cases: 25              |     |                                 |  |
| Remodel                        | 23  |                                |     |                                |     |                                |     |                                 |  |
| Solar Panels                   | 14  |                                |     |                                |     |                                |     |                                 |  |
| Pool/Spa                       | 6   |                                |     |                                |     |                                |     |                                 |  |
| Tenant Improvement             | 1   |                                |     |                                |     |                                |     |                                 |  |
| Unknown                        | 1   |                                |     |                                |     |                                |     |                                 |  |
| New BLD Cases: 109             |     |                                |     |                                |     |                                |     |                                 |  |

\* Other fees include SMIP, data processing, historic data input and geology review fees

\*\* BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

T:\Building & Safety Monthly Reports\Building Activity Summary.rpt

### Building Activity Report for Rancho Palos Verdes May 2016

| Fiscal Year<br><b>2014-2015</b> | Total # of<br>Permits | Total Permit<br>Fees   | Total<br>Fees          | Total Valuation<br>for Permits | Total # of<br>New Plan<br>Checks | Total Plan<br>Check Fees | # of<br>SFRs | Total # of<br>Inspections | Average # of<br>Inspections<br>per Day | Fiscal Year<br><b>2014-2015</b> |
|---------------------------------|-----------------------|------------------------|------------------------|--------------------------------|----------------------------------|--------------------------|--------------|---------------------------|----------------------------------------|---------------------------------|
| July                            | 148                   | \$ 115,809.00          | \$ 129,615.00          | \$ 718,800.00                  | 21                               | \$ 45,640.00             | 0            | 751                       | 34                                     | July                            |
| August                          | 117                   | \$ 76,981.00           | \$ 91,310.00           | \$ 484,500.00                  | 19                               | \$ 13,600.00             | 0            | 737                       | 34                                     | August                          |
| September                       | 142                   | \$ 139,076.00          | \$ 162,724.00          | \$ 714,900.00                  | 15                               | \$ 25,455.00             | 0            | 746                       | 36                                     | September                       |
| October                         | 141                   | \$ 99,869.00           | \$ 120,204.00          | \$ 1,102,100.00                | 14                               | \$ 31,575.00             | 3            | 765                       | 33                                     | October                         |
| November                        | 123                   | \$ 62,457.00           | \$ 76,616.00           | \$ 524,700.00                  | 17                               | \$ 28,848.00             | 1            | 608                       | 34                                     | November                        |
| December                        | 92                    | \$ 45,794.00           | \$ 70,172.00           | \$ 281,400.00                  | 29                               | \$ 31,318.00             | 1            | 628                       | 33                                     | December                        |
| January 2015                    | 152                   | \$ 164,694.00          | \$ 181,679.00          | \$ 825,700.00                  | 19                               | \$ 26,306.00             | 0            | 759                       | 36                                     | January                         |
| February                        | 105                   | \$ 105,986.00          | \$ 120,291.00          | \$ 693,300.00                  | 22                               | \$ 25,530.00             | 1            | 647                       | 32                                     | February                        |
| March                           | 117                   | \$ 83,938.00           | \$ 106,519.00          | \$ 1,369,900.00                | 25                               | \$ 38,552.00             | 1            | 690                       | 30                                     | March                           |
| April                           | 138                   | \$ 73,726.00           | \$ 94,317.00           | \$ 1,174,200.00                | 26                               | \$ 33,954.00             | 1            | 638                       | 29                                     | April                           |
| May                             | 148                   | \$ 318,920.00          | \$ 337,059.00          | \$ 2,683,200.00                | 24                               | \$ 27,277.00             | 19           | 613                       | 29                                     | May                             |
| June                            | 146                   | \$ 133,489.00          | \$ 151,427.00          | \$ 349,200.00                  | 22                               | \$ 21,843.00             | 1            | 733                       | 33                                     | June                            |
| <b>YTD</b>                      | <b>1569</b>           | <b>\$ 1,420,739.00</b> | <b>\$ 1,641,933.00</b> | <b>\$ 10,921,900.00</b>        | <b>253</b>                       | <b>\$ 349,898.00</b>     | <b>28</b>    | <b>8,315</b>              | <b>393</b>                             | <b>YTD</b>                      |

| Fiscal Year<br><b>2015-2016</b> | Total # of<br>Permits | Total Permit<br>Fees   | Total<br>Fees          | Total Valuation<br>for Permits | Total # of<br>New Plan<br>Checks | Total Plan<br>Check Fees | # of<br>SFRs | Total # of<br>Inspections | Inspections<br>per Day | Fiscal Year<br><b>2015-2016</b> |
|---------------------------------|-----------------------|------------------------|------------------------|--------------------------------|----------------------------------|--------------------------|--------------|---------------------------|------------------------|---------------------------------|
| July                            | 146                   | \$ 154,309.00          | \$ 173,305.00          | \$ 828,000.00                  | 20                               | \$ 31,596.00             | 3            | 644                       | 27                     | July                            |
| August                          | 188                   | \$ 91,215.00           | \$ 102,835.00          | \$ 521,200.00                  | 23                               | \$ 25,816.00             | 0            | 705                       | 32                     | August                          |
| September                       | 133                   | \$ 158,367.00          | \$ 181,249.00          | \$ 951,500.00                  | 22                               | \$ 25,160.00             | 1            | 668                       | 32                     | September                       |
| October                         | 163                   | \$ 117,427.00          | \$ 136,047.00          | \$ 795,400.00                  | 25                               | \$ 32,047.00             | 2            | 739                       | 34                     | October                         |
| November                        | 163                   | \$ 61,187.00           | \$ 74,625.00           | \$ 587,300.00                  | 34                               | \$ 18,404.00             | 0            | 576                       | 29                     | November                        |
| December                        | 115                   | \$ 93,361.00           | \$ 108,327.00          | \$ 844,800.00                  | 20                               | \$ 23,082.00             | 0            | 625                       | 31                     | December                        |
| January 2016                    | 123                   | \$ 89,928.00           | \$ 103,884.00          | \$ 871,100.00                  | 28                               | \$ 32,078.00             | 2            | 623                       | 31                     | January                         |
| February                        | 139                   | \$ 71,546.00           | \$ 86,831.00           | \$ 477,700.00                  | 26                               | \$ 54,988.00             | 0            | 717                       | 34                     | February                        |
| March                           | 140                   | \$ 92,931.00           | \$ 121,706.00          | \$ 719,800.00                  | 26                               | \$ 29,191.00             | 0            | 836                       | 35                     | March                           |
| April                           | 140                   | \$ 139,027.00          | \$ 156,456.00          | \$ 1,083,700.00                | 16                               | \$ 19,714.00             | 2            | 714                       | 32                     | April                           |
| May                             | 149                   | \$ 82,953.00           | \$ 140,714.00          | \$ 1,017,700.00                | 27                               | \$ 39,064.00             | 0            | 667                       | 32                     | May                             |
| June                            | 159                   | \$ 147,563.00          | \$ 161,206.00          | \$ 830,100.00                  | 22                               | \$ 30,263.00             | 2            | 783                       | 36                     | June                            |
| <b>YTD</b>                      | <b>1758</b>           | <b>\$ 1,299,814.00</b> | <b>\$ 1,547,185.00</b> | <b>\$ 9,528,300.00</b>         | <b>289</b>                       | <b>\$ 361,403.00</b>     | <b>12</b>    | <b>8297</b>               | <b>385</b>             | <b>YTD</b>                      |

|              |      |                |                |                 |     |              |      |      |     |              |
|--------------|------|----------------|----------------|-----------------|-----|--------------|------|------|-----|--------------|
| Previous YR  | 1569 | \$1,420,739.00 | \$1,641,933.00 | \$10,921,900.00 | 253 | \$349,898.00 | 28   | 8315 | 393 | Previous YR  |
| % Change/YTD | 12%  | -9%            | -6%            | -13%            | 14% | 3%           | -57% | 0%   | -2% | % Change YTD |



## DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, JULY 12, 2016  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
REGULAR MEETING  
7:00 P.M.**

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### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

**NEXT P.C. RESOLUTION NO. 2016-09**

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**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

**CONSENT CALENDAR:**

1. APPROVAL OF JUNE 14, 2016 MINUTES

**CONTINUED PUBLIC HEARINGS:**

NONE

**CONTINUED BUSINESS:**

NONE

**NEW PUBLIC HEARINGS:**

2. SHORT TERM VACATION RENTALS- (CASE NO. ZON2016-00188): (OS)

Request: City initiated Code Amendment to prohibit short-term rentals and the advertisement of short-term rentals in all Single-Family Residential zoning districts (Case No. ZON2016-00188).

Action Deadline: None

Recommendation: Adopt P.C. Resolution No. 2016-\_\_\_, thereby recommending to the City Council that the Council adopt an Ordinance amending Chapter 17.02 (Single-Family Residential Districts), Chapter 17.76 (Miscellaneous Permits and Standards), and Chapter 17.96 (Definitions) of Title 17 of the City's Development Code to prohibit short-term rentals and the advertisement of short-term rentals in all of the City's single-family residential zoning districts.

**NEW BUSINESS:**

NONE

**ITEMS TO BE PLACED ON FUTURE AGENDAS:**

3. PRE-AGENDA FOR THE MEETING ON JULY 26, 2016

**ADJOURNMENT:**

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**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

**Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred

*Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.*

*2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.*

*3. You can also view the agenda and staff reports at the City's website [www.rpvca.gov](http://www.rpvca.gov).*

*4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.*



## Applications of Note as of July 6, 2016

| Case No.                                                                                         | Owner                           | Street Address     | Project Description                                                                                                                           | Submitted |
|--------------------------------------------------------------------------------------------------|---------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| VRP2016-00048                                                                                    | R E BREWSTER FAMILY LTD PRTNRSH | 28221 LOMO DR      | View Restoration Permit regarding foliage located at 6520 Certa Drive (Kanada).                                                               | 6/30/2016 |
| <i>View Restoration Permit</i>                                                                   |                                 |                    |                                                                                                                                               |           |
| ZON2016-00278                                                                                    | HUANG, LOUIS C & NAN-LAN K      | 4849 BROWNDDEER LN | Repair/replace (E) 190 SF 2nd story deck in rear yard of residence. No expansion of 2nd story deck proposed.                                  | 6/30/2016 |
| <i>Site Plan Review</i><br><i>Foliage Analysis</i>                                               |                                 |                    |                                                                                                                                               |           |
| ZON2016-00280                                                                                    | BORDOKAS FAMILY TRUST           | 7372 VIA LORADO    | Reconfigure and raise roof pitch to a maximum height of 15 feet and 5-9/16 inches, with 196 SF of addition to an (E) single family residence. | 6/30/2016 |
| <i>Site Plan Review</i><br><i>Foliage Analysis</i>                                               |                                 |                    |                                                                                                                                               |           |
| ZON2016-00281                                                                                    | BRENT BARNES                    | 6457 VIA DE ANZAR  | Proposed (N) 400 SF living room addition; 40 SF entry porch addition; 386 SF deck addition.                                                   | 6/30/2016 |
| <i>Site Plan Review</i><br><i>Neighborhood Compatibility Analysis</i><br><i>Foliage Analysis</i> |                                 |                    |                                                                                                                                               |           |

| Case No.                                           | Owner      | Street Address   | Project Description | Submitted |
|----------------------------------------------------|------------|------------------|---------------------|-----------|
| ZON2016-00282                                      | PETER KUHA | 27605 ALVESTA PL |                     | 7/1/2016  |
| <i>Site Plan Review</i><br><i>Foliage Analysis</i> |            |                  |                     |           |

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