

CITY MANAGER'S WEEKLY ADMINISTRATIVE REPORT

JANUARY 7, 2026 (REPORT NO. 26-01)

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CITY MANAGER'S OFFICE



**The City of Rancho Palos Verdes wishes you
a happy and healthy new year! ✨**

Remembering Fallen Firefighter Jonathan Flagler

On January 6, 2022, our community woke up to the devastating news that Los Angeles County Firefighter Jonathan Flagler, one of our local firefighters at Station No. 83 and a native of Eastview, died from injuries sustained while battling a house fire in Rancho Palos Verdes.



The City joins in remembering Firefighter Flagler's sacrifice on the four-year anniversary of his passing. We will never forget his bravery and commitment to public safety, especially in service to the Palos Verdes Peninsula.



RPV Goes to Annual Legislative Tour in Sacramento

Mayor Paul Seo, Mayor Pro Tem Stephen Perestam, Councilmembers Dave Bradley and George Lewis, and City Manager Ara Mihranian attended the California Contract Cities Association (CCCA) Sacramento Legislative Tour earlier this week. The annual tour

provides CCCA members the opportunity to directly engage with State legislators to discuss the challenges facing cities today and directly hear from legislative leadership regarding their priorities for the year ahead.

Mayor Seo, Mayor Pro Tem Perestam, Councilmembers Bradley and Lewis, and City Manager Mihranian met with Assemblymember Al Muratsuchi, Senator Ben Allen, the California Office of Emergency Services (Cal OES), and Governor Newsom's Office to discuss the City's priorities. The most critical discussion with legislators centered on securing assistance and funding to address the ongoing landslide emergency.



New Year, New Laws

Nearly 800 bills signed by Governor Newsom last year took effect on New Year's Day, along with several state laws passed in previous years that are now going into effect. To read about the most notable legislation across numerous policy areas-such as health, law enforcement and legal rights, consumer protections, housing, education, and technology- read the Los Angeles Time article at the following link:

<https://www.latimes.com/california/story/2026-01-01/california-rings-in-new-year-with-sweeping-new-laws>

RPVtv News Update – “Frozen Day”

In this RPVtv news update, host Liz Brown Swanson covers the recent "Frozen Day" celebration at the Ken Dyda Civic Center wrapping up the winter season in Rancho Palos Verdes. Watch on Cox 33/Frontier FiOS 38 or RPVtv's [YouTube channel](#).

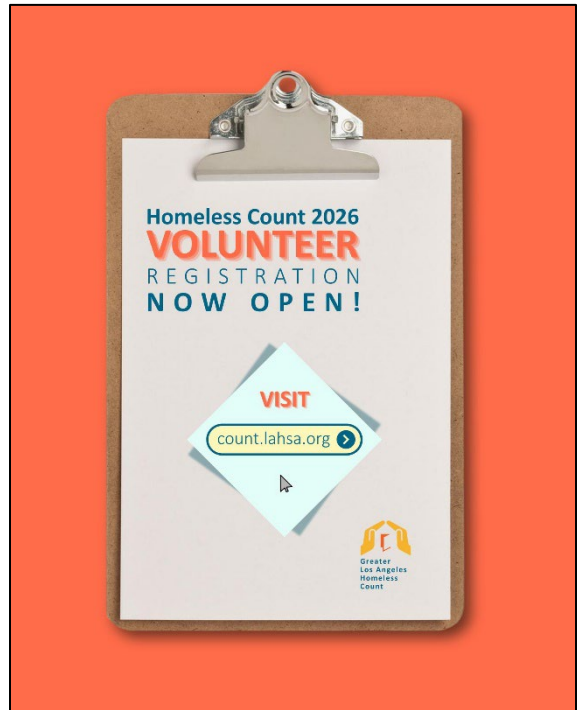


Volunteer for the Homeless Count 2026

The Greater Los Angeles Homeless Count for the Palos Verdes Peninsula will be held on January 22, 2026, starting at 8 p.m. in Rolling Hills Estates. The results will help the region understand where people are experiencing homelessness, in order to better deploy resources ranging from social services to housing assistance.

Traveling in groups of four, volunteers tally the number of unsheltered individuals, tents, vehicles, and makeshift shelters that they see in their assigned census tract.

Volunteer to participate in the Palos Verdes-area count at count.lahsa.org.



Peninsula Seniors Bohannon Lecture Series January 2026

Join Peninsula Seniors for the Bohannon Lecture Series on Wednesdays this month, from 10:30-11:30 a.m. at the Scriba Family Center at 602



Peninsula Seniors

Deep Valley Drive, Suite 310 in Rolling Hills Estates. A Coffee Social will be available to all attendees starting at 10:15 a.m. The series is open to the community. Space is limited.

January 14: “A Guide to Successful Parenting and Grandparenting.” Local psychotherapist Jan Simon reviews the developmental theories of Erikson, Freud, Mahler, Kolberg, and Winnicott, demonstrating how humans ultimately adult.

January 21: “The Growing Power of Artificial Intelligence.” Local Realtor® and AI advisor Tony Self returns to discuss the rapidly growing influence of AI on the world stage and its practical applications in everyday life.

January 28: “Primed for Paddy Hirsch.” Author and journalist Paddy Hirsch returns to preview his new contemporary thriller, *Primed*, about a trans-Atlantic hunt for revenge.

Call Renee Reymond, Program Coordinator, at 310-377-3003 for details.

Palos Verdes Peninsula Village Information Session on January 21

The Palos Verdes Peninsula Village is a dynamic organization of older adults who have joined together to help one another navigate the challenges and opportunities of aging. Hear from other village members and volunteers

about the social opportunities to engage and volunteer resources available for support **on January 21 at 11 a.m.** in the Purcell Room of the Peninsula Center Library. Please call 310-991-3324, email peninsulavillagepvp@gmail.com or visit peninsulavillage.net for more information.



Palos Verdes Peninsula Village is part of a national movement of 300 villages across the country. It is a grassroots community-based organization formed by local individuals to create a sense of community for older adults to continue independent living. Members and volunteers foster friendships and opportunities to engage while helping one another.



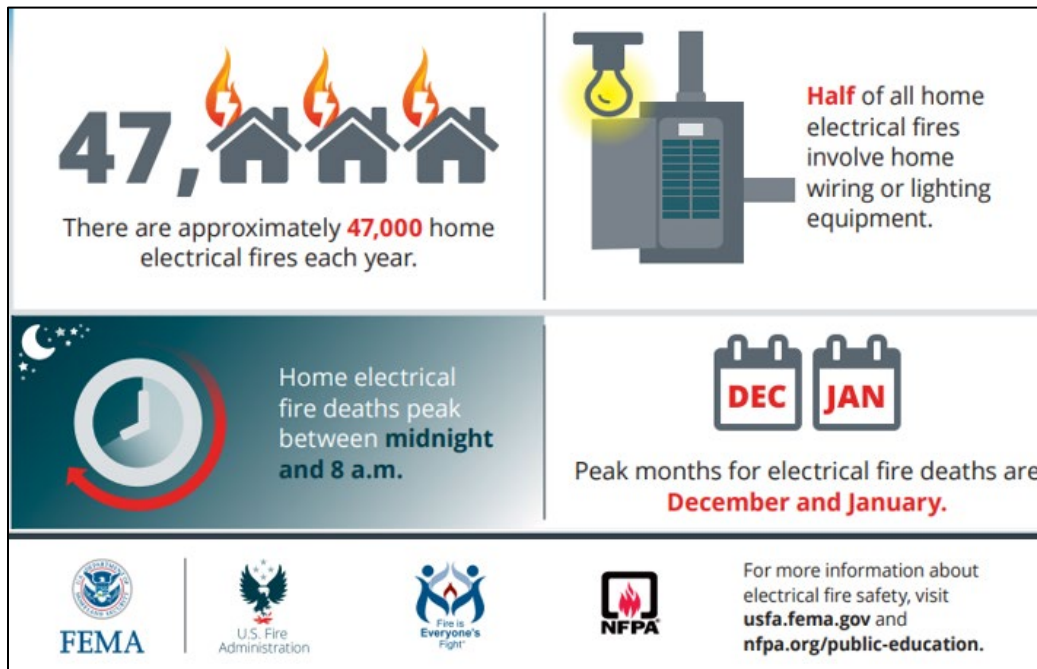
Wind Safety

Strong winds may impact RPV this week. Keep yourself and your property safe:

- ✓ Secure loose gutters and shutters.
- ✓ Trim tree branches near your house.
- ✓ Tie down or bring inside any loose outdoor items.
- ✓ Charge batteries of essential items, as strong winds can create power outages.
- ✓ If you are driving, use caution and:
 - Treat traffic lights that are non-operational as a 4 way stop sign.
 - Keep both hands on the wheel and watch for hazards.
 - Keep a distance from high profile (large or tall) vehicles.
- ✓ Never walk or drive over a downed power line.



10 Tips for Preventing Electrical Fires



1. Plug only 1 heat-producing appliance (ex. space heater, microwave) directly into a wall outlet at a time.
2. Do not use an appliance with a cracked, damaged or loose cord.
3. Do not overload outlets.
4. Use power strips that have internal overload protection.
5. Never use an extension cord with a heat-producing appliance or major appliances (stove, dryer, fridge).
6. Stop using your device right away if the battery smells weird, gets too hot, makes popping noises, or changes in shape or color.
7. Always use the original charging cable that came with the device, and follow all manufacturer directions.
8. Charge lithium-ion batteries on a hard, flat surface and avoid charging on beds or couches. For e-scooters, e-bikes, or power tools, the safest place to charge them is outside, away from doors and windows.
9. Keep anything that can burn away from lamps, light fixtures and light bulbs.
10. Use lightbulbs that match the recommended wattage on the lamp or fixture.



CHOA's New Website and Wildfire Home Hardening Resources

RPV Council of Homeowner's Associations (CHOA) has launched a new website with information from the September 2025 Wildfire Home Hardening Expo. This webpage includes information on the dozens of governmental agencies, nonprofits, and businesses who participated in the event, connecting residents to a wealth of wildfire home hardening resources to help reduce wildfire impacts and spread. For more information, visit <https://www.rpvchoa.org/>.



Last Chance: Take the Hazard Mitigation Plan Community Survey by January 15

The Palos Verdes Peninsula cities are developing a local Multi-Jurisdictional Hazard Mitigation Plan. The plan guides local governments in identifying and implementing hazard mitigation strategies, while also making them eligible for state and federal grant funding for emergency planning and mitigation.

We welcome and encourage community members to participate in the planning process! Upcoming meeting information and materials will be shared on the [PVPready.gov](https://www.pvpready.gov) website. If you live or work on the Palos Verdes Peninsula, please take a moment to [fill out this short survey](#). This survey aims to collect your thoughts on any hazards and risks we face locally. Results from the survey will help us better coordinate future mitigation activities to create more resilient communities!

Take the survey by January 15, 2026

Link: www.surveymonkey.com/r/PVP_HMP

Visit [PVPready.gov](https://www.pvpready.gov) to learn more



Apply for a Public Safety Reimbursement from the City

The City of Rancho Palos Verdes offers reimbursements for half the cost of a new doorbell or neighborhood camera system, up to \$2,500 for neighborhoods/HOAs, and up to \$100 for individuals. The City aims to encourage the use of cameras and other public safety tools to strengthen neighborhood vigilance and security.

Learn more about the application process at: ow.ly/Etum50SBFG4

The flyer for the Public Safety Reimbursement Program features a green and blue color scheme. At the top left is the RPV logo. The title "PUBLIC SAFETY REIMBURSEMENT PROGRAM" is prominently displayed in white text on a green background. Below this, a blue box contains the eligibility criteria: "Eligible for up to \$2,500 for a neighborhood/HOA or \$100 for an individual". To the right of the text is a collage of various security cameras. At the bottom left, a green envelope icon is next to the contact information: "CONTACT US" and "PublicSafety@rpvca.gov". The bottom right corner features the website "Find out more: rpvca.gov".

PUBLIC SAFETY REIMBURSEMENT PROGRAM

Eligible for up to \$2,500 for a neighborhood/HOA or \$100 for an individual

CONTACT US
PublicSafety@rpvca.gov

Find out more: rpvca.gov

FINANCE DEPARTMENT

Finance Advisory Committee Meeting

The next regular meeting of the Finance Advisory Committee (FAC) is scheduled for January 15th at 7:00 p.m. The agenda topics will include:

- FY 2026-27 Budget Development Calendar
- Treasury activities and investment reports



MEETING REMINDER!

The meeting agenda packet will be available on the City's website at least 72 hours before the meeting. Please direct inquiries or written public comments on the meeting's agenda topics to Rudy Carbajal at 310-544-5201 or at rcarbajal@rpvca.gov.

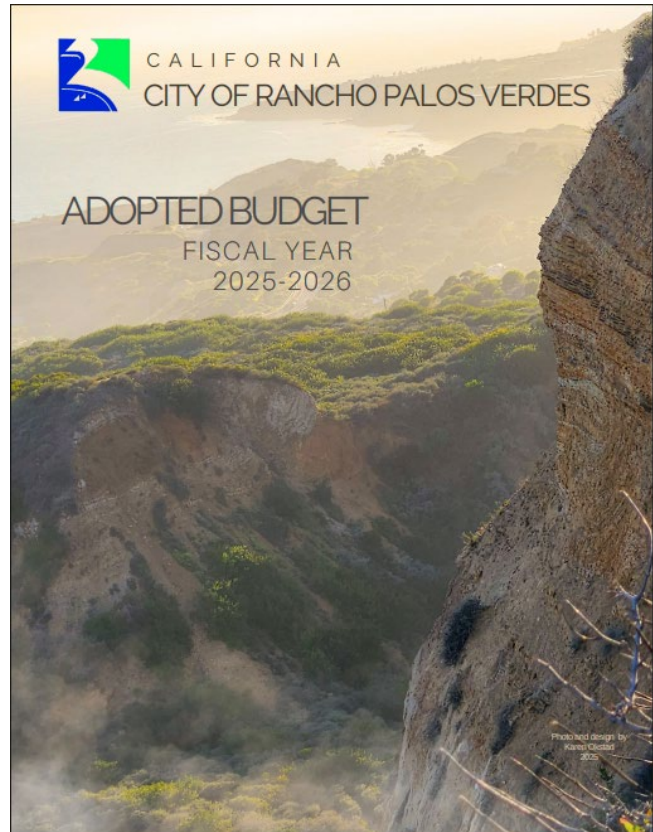
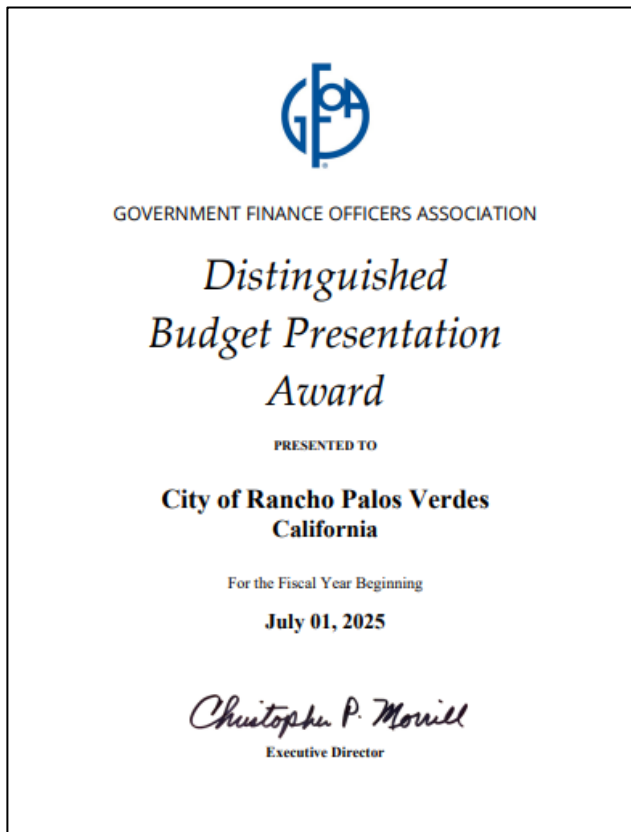
The Regular Meeting of the Finance Advisory Committee for January 15, 2026 will take place in accordance with the requirements of the Ralph M. Brown Act, Section 54950 et seq. of the Government Code. Remote participation by any Committee/ Commission member shall be in accordance with Subdivisions (b)(3) or (f) of Government Code Section 54953. This meeting will be held at Fred Hesse Community Park, Fireside Room, 29301 Hawthorne Boulevard and via teleconference for staff, consultants and participants using Zoom platform. For instructions on how to view and participate in the meeting, please fill out the form at rpvca.gov/participate.

GFOA Distinguished Budget Presentation Award

The City of Rancho Palos Verdes has been honored with the Distinguished Budget Presentation Award for Fiscal Year 2025-2026 by the Government Finance Officers Association (GFOA). This marks the third consecutive time that the City has received this prestigious award, highlighting its ongoing commitment to excellence in governmental budgeting.

For the 2025 program year, approximately 1,900 agencies nationwide participated in the budget award program. Historically, only about 31% of 483 incorporated cities in California receive this recognition, placing Rancho Palos Verdes among a select group of award participants. This annual recognition underscores the City's ongoing efforts to

identify ways to elevate financial reporting through enhanced transparency and high standards. This award is in addition to the City's Annual Comprehensive Financial Report (ACFR) award, further demonstrating its commitment to accountability and effective financial management. Achieving this recognition signifies that the City's budget serves as a policy document, financial plan, operations guide, and communications tool. Congratulations to the City Council, City Departments, and the Finance Department for their hard work and collaboration in achieving this significant accolade.





**The Government Finance Officers Association
of the United States and Canada**

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

Finance Department
City of Rancho Palos Verdes, California



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director

Christopher P. Morrell

Date: 12/19/2025

Job Openings and Labor Turnover – November 2025

On January 7, 2025, the Bureau of Labor Statistics released November 2025 data from the Job Openings and Labor Turnover Survey (JOLTS). This monthly report includes estimates of the number and rate of job openings, hires, and separations and provides insights into the current labor market.

As reported, the number of job openings totaled 7.1 million for the month ending November 2025, with minimal changes from the previous month. At 3.2 percent or 5.1 million, the rate and number of hires were little changed from October 2025. The rate and number of total separations were little changed, at 3.2 percent or 5.1 million.

Charts 1 & 2. JOLTS – November 2025

Chart 1. Job openings rate, seasonally adjusted,
November 2023 - November 2025

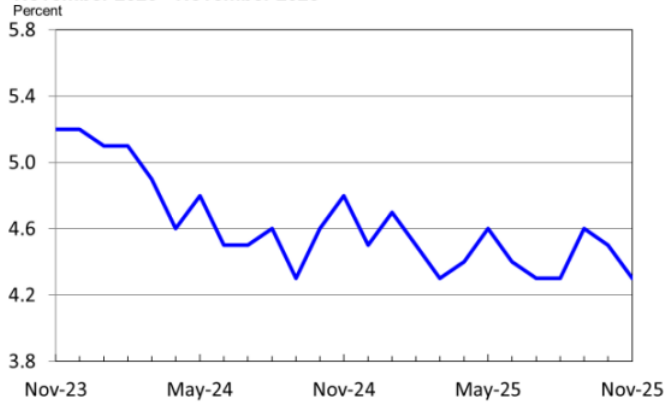
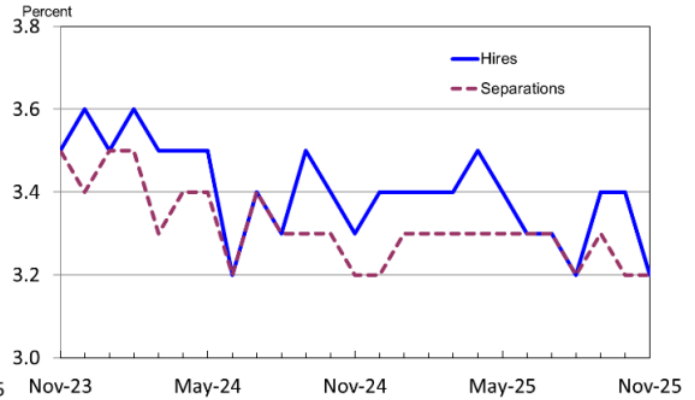


Chart 2. Hires and total separations rates, seasonally adjusted,
November 2023 - November 2025



Source: U.S. Bureau of Labor Statistics

PUBLIC WORKS DEPARTMENT



Landslide Emergency Stabilization

In response to unprecedented movement of the deep slide plane in the Greater Portuguese Bend-Ancient Altamira Landslide Complex (Landslide Complex), the City installed vertical deep de-watering wells (DDWs) to penetrate the deep slide plane and relieve water pressure. Additionally, the City introduced an emergency winterization program in the form of filling fissures/grabens, lining canyons, and improving drainage.

Status of the Deep Dewatering Wells Program

- The DDWs continue to be monitored and re-drilled or replaced as needed within the current approved budget.
- The total combined water extraction rate of the DDWs is currently at approximately **490 gallons per minute** or approximately **0.7 million gallons per day**.
- Since the start of the DDW program, approximately **423 million gallons** or **1,296 acre-feet** of water have been extracted from certain locations around the toe of the Landslide Complex. Weekly extraction rates are currently influenced by the following circumstances:
 - DDW-4 is currently offline due to pump failure. The City team is investigating the situation to determine root cause and appropriate remedy.
 - DDW-6 is currently offline due to pump failure. The City team is investigating the situation to determine the root cause and an appropriate remedy.
 - DDW-8 has sheared and is offline. The City's geologist team is reviewing the situation and preparing recommendations on how to proceed.

DDW Current Water Extraction Rates as of January 5, 2026

DDW No.	Date Operational	Current Approximate Water Extraction Rate (Gallons Per Minute)	Total Water Extraction to Date	
			Acre-Feet	Million Gallons
1	9/13/2024	100 (re-drilled 3/21/25 and 9/25/25)	160	52
2	9/17/2024	90 (re-drilled 5/29/25)	168	55
3	9/21/2024	85 (re-drilled 3/24/25)	153	50
4	9/21/2024	N/A, Decommissioned 3/27/25	113	37
4A	3/29/2025	N/A, Currently offline - under investigation		
5	9/25/2024	65 (re-drilled 3/26/25 and 9/18/2025)	148	48
6	9/28/2024	N/A, (re-drilled 12/29/24 and 5/23/25) Currently offline - under investigation	135	44
7	10/15/2024	N/A, Decommissioned 6/3/25	15	5
8	10/17/2024	N/A, (re-drilled 8/14/25) Currently offline - sheared	107	35
9	10/25/2024	N/A, Decommissioned 11/07/24	81	26
9A	11/16/2024	45 (re-drilled 12/29/24, 5/10/25, 8/22/25)		
10	10/24/2024	105 (re-drilled 5/11/25)	178	58
11	12/3/2024	N/A, Decommissioned 3/14/25	2	1
Totals		630	1,260	411

Status of Winterization:

Construction work for winterization measures was largely completed prior to the Christmas 2025 storms. Remaining winterization work in and around Altamira Canyon will be wrapped up over the next two weeks barring any adverse weather impacts.

Sinkhole on Hawthorne Boulevard at Indian Valley Road

On December 27, 2025, Public Works responded to reports of a sinkhole in a northbound travel lane on Hawthorne Boulevard at Indian Valley Road. With the assistance of the Los Angeles County Sheriff's Department, the road was temporarily closed to allow for an assessment of the sinkhole. Traffic-rated steel plates were installed on Hawthorne Boulevard in the vicinity of the sinkhole to allow traffic to safely resume travel while long-term repair plans are developed and implemented. Public Works is preparing repair plans with associated schedules for the City Council's consideration at a future City Council meeting. Information on road impacts will be provided to the public as soon repair plans and schedules are finalized.

Hawthorne Boulevard at Eddinghill/Seamount Left Turn Signal Construction Completed Ahead of Schedule

The left turn signal arrows for Hawthorne Boulevard at Eddinghill Drive/Seamount Drive have been completed.

The project included:

- Left-Turn Arrow for both northbound and southbound Hawthorne Boulevard left turns
- Traffic signal hardware and equipment updates including a new traffic cabinet and signal controller; upgraded traffic signal mast arms to accommodate the new left turn signal heads; upgraded intersection lighting, new illuminated street name signs; and upgraded intersection accessibility curb ramps

Construction of the intersection began on October 6, 2025 and was completed on December 18, 2025, which was eleven days ahead of schedule.

Staff are monitoring operations and may adjust signal timing if necessary.





Traffic Safety Committee (TSC)

A TSC meeting is scheduled for January 26 at 6:00 p.m. in the Community Room located at the Ken Dyda Civic Center. The public is welcome and encouraged to attend and provide input. The agenda includes the Bloomwood Road Traffic Study and follow-up discussion of the existing Traffic Request Framework. The agenda will be available on the City's website at rpvca.gov/agendas by January 23 at 4:30 p.m.

Infrastructure Management Advisory Committee (IMAC)

An IMAC special meeting is scheduled for January 21 at 6:00 p.m. in the Community Room located at the Ken Dyda Civic Center. The public is welcome and encouraged to attend and provide input. The agenda will be available on the City's website at rpvca.gov/agendas by January 16 at 4:30 p.m.



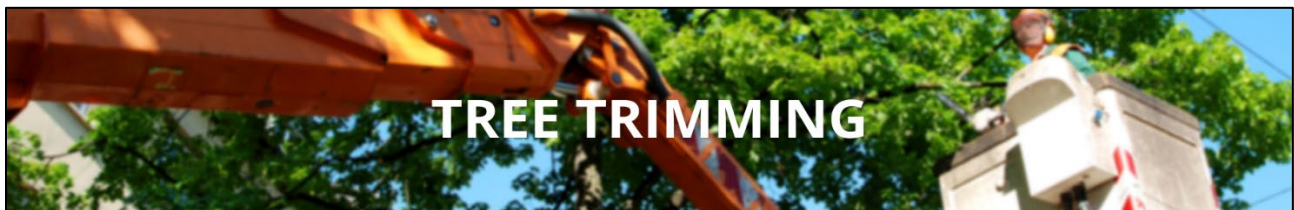
- This week, the following resident service requests were submitted to the City and addressed by staff and/or contractors:
 - **12** service requests were reported.
 - **7** service requests were completed and closed out.

You can report needed repairs in the public right-of-way using the City's app. Residents can help keep RPV looking great by downloading the "MY RPV" app via Apple Store or on Google Play.





- This week, ROW maintenance crews conducted landscape cleaning, weed abatement, trash removal and general landscape maintenance along medians and the public right-of-way throughout various City areas. Work locations included:
 - Palos Verdes Drive South center medians and right of way from La Rotonda to Forrestal Drive
 - Hawthorne Boulevard center medians and right of way near Palos Verdes Drive West
 - Palos Verdes Drive West center medians and right of way from Hawthorne Boulevard to the City border
 - Silver Spur Road center medians and right of way from Dry Bank Drive to Montemalaga Drive
 - Repaired and filled the Calle Entradero walking path with decomposed granite
- Irrigation maintenance included:
 - Replaced broken sprinkler head near Ryan Park's playground
 - Repaired several sprinkler heads and adjusted irrigation timing at Eastview Park
 - Use the link below to watch a virtual overview and tour of the City's landscape maintenance efforts this week:
<https://www.relive.com/view/v8qVz5QVK3q>



- In addition to routine tree trimming throughout the City, the Public Works Department regularly inspects trees for structural integrity and safety. Below is the list of trees inspected this week for potential City action, such as trimming or removal:

- Via Rivera
- Los Verdes Drive
- Loftygrove Drive
- Fond Du Lac Road
- Waupaca Road
- Gunter Road
- Stalwart Drive
- Via Cambron
- Covecrest Drive
- Shorewood Road



- The Public Works Department performed the following infrastructure repairs and replacements in the public right-of-way:
 - Replaced missing chevron sign in the switchback area of Palos Verdes Drive East
 - Installed a new red curb layout to help with traffic at Point Vicente Elementary School
 - Repaired sidewalk deviations at the following locations:
 - 7000 block of Hedgewood Drive
 - 28000 block Covecrest Drive
 - 7000 block of Larkvale Drive
 - 26000 block of Basswood Avenue

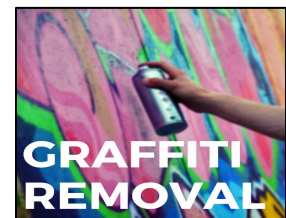




- Traffic signals and street lights were recently serviced at the following locations:
 - Hawthorne Boulevard/Crest Road
 - Hawthorne Boulevard/Dupre Drive
 - Hawthorne Boulevard at Eddinghill Drive / Seamount Drive
 - Palos Verdes Drive East/Crownview Drive

Graffiti Removal

- **26** graffiti incidents were reported and removed this week.
- Residents can help keep RPV looking great by reporting graffiti issues through the **MY RPV** app. Simply open the app, select **Start Request**, and submit the location and photos so our team can respond promptly.
- For questions or to report an issue, please contact the City of Rancho Palos Verdes Public Works Department at (310) 544-5252 or by email at publicworks@rpvca.gov.



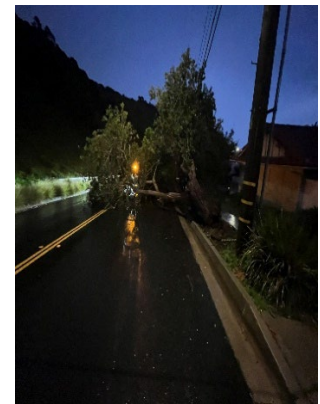
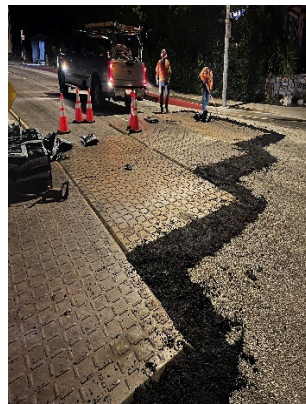


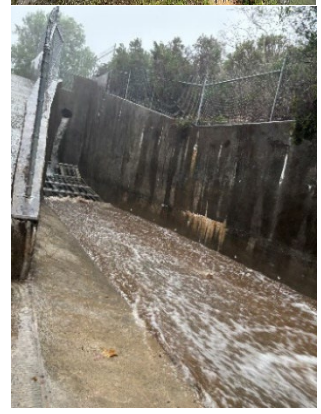
During the holiday closure from December 24, 2025 to January 2, 2026, the Maintenance team responded promptly to multiple service calls related to the Christmas 2025 storm that impacted the City. Public Works team members and City vendors addressed multiple downed trees, fallen branches, and mud and debris/rockfall encroaching onto sidewalks and roadways to ensure public safety. In addition, crews removed debris and sediment from catch basins to restore proper drainage and reduce the risk of localized flooding.

Public Works team members also implemented traffic control measures and removed ponding water on Palos Verdes Drive South near Wayfarers Chapel area as well as near Klondike Canyon.

The Public Works team also responded to a sinkhole implementing measures to open travel lanes as soon as safely possible.

These responses occurred outside of regular business hours, demonstrating Public Works' continued commitment to public safety and readiness to respond during emergencies, holidays, and adverse weather conditions.





COMMUNITY DEVELOPMENT DEPARTMENT

No Construction on Monday, January 19 (Martin Luther King Jr. Day)

Pursuant to Section 17.56.020(B) of the Rancho Palos Verdes Municipal Code, it is unlawful to carry on construction, grading, or landscaping activities, or to operate heavy equipment except between the hours of 7:00 A.M. and 6:00 P.M. Monday through Friday, and between the hours of 9:00 A.M. and 5:00 P.M. on Saturday. No such activity shall be permitted on Sundays, or the legal holidays, unless a Special Construction Permit is

approved by the Community Development Director. January 19, 2026, is considered a legal holiday for this application. Click [here](#) to download the Special Construction Permit application. For additional information, please contact the Community Development Department at (310) 544-5228 or planning@rpvca.gov.



Swale Maintenance

Swales tend to become filled with leaves, overgrown vegetation, and debris over the course of the year. As a reminder, it is a property owner's responsibility to maintain a drainage swale on their property so that it functions properly. Improperly maintained drainage swales interfere with proper drainage flows that can result in property damage caused by slope failure, erosion, or excess storm-water runoff. As we have approached the rainy season, now is the time to clean your swales.

As an additional reminder, the City's Municipal Code does not permit the construction of any structure within or above a drainage swale, or on a slope on or equal to 35% or greater. This includes decks, stairs, or structures of any kind. Please keep this in mind if you're planning a project near or on a slope.

Planning Division Monthly Activity Report

The Planning Division's Monthly Activity Report for December 2025 summarizes the Division's activities during this past month regarding new applications received and Staff, Planning Commission, and City Council decisions rendered. As indicated in the attached report, the division received 19 new applications and rendered decisions on 26 applications for December 2025.

Building and Safety Division Monthly Activity Report

The Building and Safety Division's Monthly Activity Report for December 2025 reports on 1) a summary of the new cases received delineated by application type; 2) the number of permits issued; 3) the amount of fees collected; 4) the number of inspections performed; and 5) the number of new plan checks submitted. As indicated in the attached report, the Division issued 144 permits and performed 603 inspections.

View Restoration Division Monthly Activity Report

The View Restoration Division's Monthly Activity Report for December 2025 and year-to-date information on 1) new view cases; 2) pre-application meetings; and 3) cases resolved by mediation. As indicated in the attached report, the Division received 3 new cases.

Code Enforcement Division Monthly Activity Report

The Code Enforcement Division's Monthly Activity Report for December 2025 reports on 1) violations by category; 2) the number of closed cases by violation with median processing times; and 3) illegal sign abatement. As indicated in the attached report, the Division conducted 21 field inspections and brought 7 cases to closure.

Planning Commission Meeting Agenda

See attached draft Planning Commission meeting agenda scheduled for Tuesday, January 13, 2026.

Attachments:

- Planning Activity Summary for December 2025 – Page 65
- Building Activity Summary for December 2025 – Page 66

- View Restoration Activity Summary for December 2025 – Page 68
- Code Enforcement Activity Summary for December 2025 – Page 69
- Draft Planning Commission meeting agenda for January 13, 2026 – Page 70

RECREATION AND PARKS DEPARTMENT



New Miraleste Entry Signs

Working with the Miraleste Homeowners Association and the Miraleste Recreation and Parks District, the Recreation and Parks Department oversaw the installation of new signs in the public right of way at entrances to the Miraleste neighborhood on Palos Verdes Drive East at Via Subida and Picardie Road. The signs replaced aging signs at the same locations and introduce a new look and establish consistency between City entry, Park, and Preserve signs. The new signs are similar in design and materials to existing signs installed at entrances to the City, Parks, and the Palos Verdes Nature Preserve, but maintain a distinct look to differentiate the Miraleste neighborhood. Fabrication and installation of the new signs was performed by Wellington Signs and Graphics.



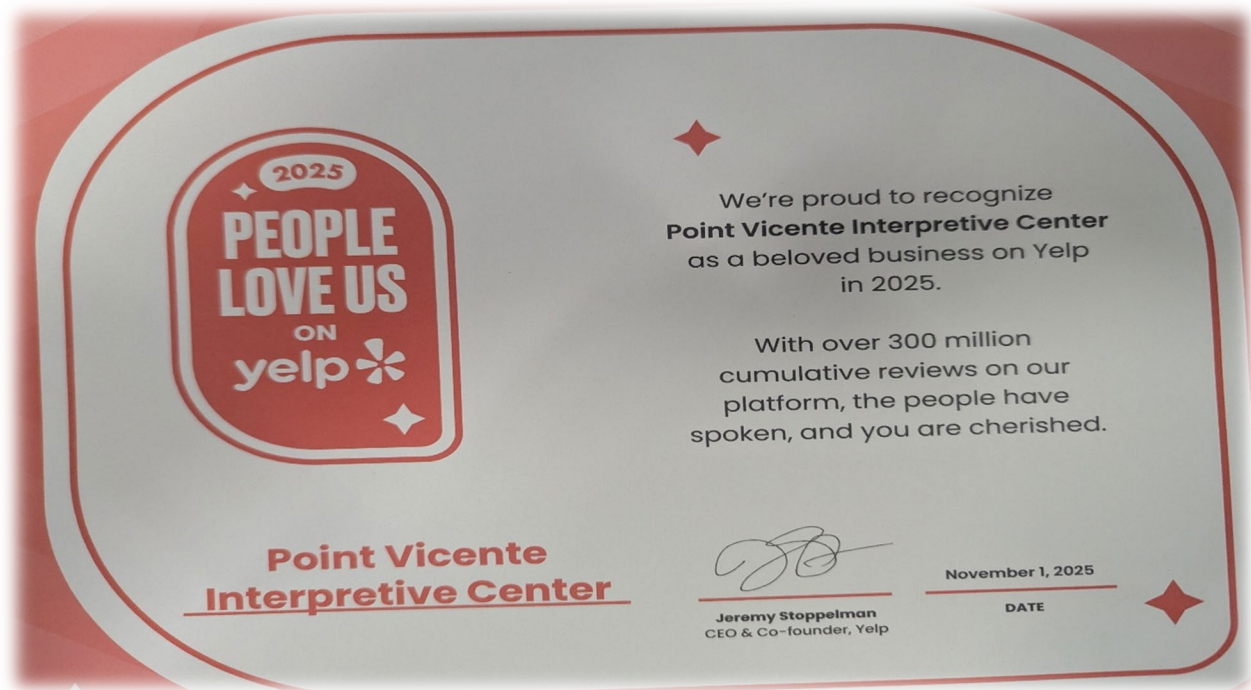
Winter Events

The final events of the Winter season were a success. Recreation Staff were able to continue making the Winter season memorable for RPV. Although there was no snow, patrons were able to enjoy hot cocoa, pictures with Santa and an Elf, decorating gingerbread houses, carolers, and a magical train ride on December 20th. On December 27, patrons were able to enjoy Frozen themed inflatables, cookie decorating, face painting and a special visit from Ana and Elsa. What a way to end the holiday and Winter season!



Point Vicente Interpretive Center (PVIC) Named a Yelp 2025 Beloved Business

Participating residents and visitors have identified PVIC as a 2025 Beloved Business on Yelp.com! Thank you to the entire PVIC staff for their hard work, dedication, and outstanding customer service – all of which make PVIC a very special place to visit. PVIC is truly a staple in our community, and we are grateful to Staff for providing positive and enjoyable experiences for all.



Pet Adoptions Purred Along Purrfectly at Eastview Park

Two lucky cats and potentially 2 dogs were adopted on Sunday, January 4 at the monthly Pedro Pals pet adoption event at Eastview Park! Looking for a pet to call your own? Mark your calendar. Pedro Pet Pals hosts adoption events on the first Sunday of each month.



Winter

ADOPTION EVENT UPDATE

What a year it's been at Eastview! Our first Sunday of the month adoption events, in partnership with Pedro Pet Pals, have truly warmed our hearts—8 cats and 16 dogs have found their forever homes!

Thank you to everyone who adopted, fostered, volunteered, or showed support. You've made a big difference (and a lot of tails wag)!

Below are upcoming adoption events. Join us on the first Sundays of the month and be prepared to fall for these these pawsome fur babies!

FIRST SUNDAYS OF THE MONTH
JAN 4, FEB 1, MAR 1 FROM 12-3PM
EASTVIEW PARK, 1700 WESTMONT DR
INFO@PEDROPETPALS.COM

The poster features a blue background with snowflakes, a yellow school bus, and photos of various adoptable pets including a dog, a cat, and a puppy.

Native Plant Garden Volunteer Event

Come join us on a beautiful Sunday morning and help us keep our garden clean, healthy and beautiful. Volunteers can also earn community service hours for school.

Date: Sunday, January 11, 2026

Location: 31501 Palos Verdes Drive West (Point Vicente Interpretive Center)

Time: 10:00AM-12:00PM

REACH Update

On January 7, The REACH Program has returned from a relaxing holiday break and will set sail on their next adventure! Participants will be soaring sky high at Sky Zone Trampoline Park! Dinner will follow at Mendocino Farms. Yum!



Native Plant Garden Volunteer Event

January 11, February 15 & March 22
10am to 12pm
Point Vicente Interpretive Center
Native Plant Garden
31501 PV Drive West

To sign up, email Megan and Cannon at: iwanttohelp@tidalinfluence.com

Come join us on a beautiful Sunday morning and help us keep our garden clean, healthy and beautiful. You will be rewarded with sweeping ocean views, the fresh sea breeze and gain some awesome gardening skills. Volunteers can also earn community service hours for school. Families and groups encouraged! Gloves and tools provided.

The poster includes a large yellow balloon with the event title, a photo of volunteers working in the garden, and a photo of a couple standing in front of the Point Vicente Interpretive Center. The logo for the Point Vicente Interpretive Center is also present.

The REACH program serves the social and recreational needs of youth and adults with developmental disabilities. To RSVP for REACH activities or if you have questions, please email reach@rpvca.gov.



Parks Weekend Attendance Report

Below is a summary report of estimated public usage for the past weekend.

- HESSE PARK - walking paths, playground, and grass area
Estimated total park attendance: 330
- RYAN PARK - walking paths, playground, basketball court, and grass area
Estimated total park attendance: 165
- EASTVIEW PARK - walking paths, playground, dog park, and grass area
Estimated total park attendance: 71
- LOWER POINT VICENTE PARK - walking paths and grass area
Estimated total park attendance: 1,000
- LADERA LINDA COMMUNITY PARK – walking paths, grass areas, playgrounds, basketball and paddle tennis courts.
Estimated total park attendance: 160

Total Weekend Attendance: 1,726



Palos Verdes Nature Preserve Temporarily Closed

The Palos Verdes Nature Preserve including Abalone Cove Park is temporarily closed as of December 31 due to significant rain. Open Space and Trails staff continue to monitor trail conditions throughout this time and have performed minor repairs to ensure trails are suitable for reopening. Trails remain temporarily closed as weather conditions improve and trails dry out.

For information on trail conditions and/or trail closures, visit rpvca.gov/trailalerts. Or please call our Park Rangers for Preserve-related information or to report an issue at the Preserve Information and Reporting Line: 310-491-5775.

Preserve and Beach Weekend

January 3-4

Public Contacts: 25

Violations observed: 3

Abalone Cove Reserve

Over the last several weeks, King Tides have been observed along the coast. These higher tides, along with rainfall events, can deposit debris and litter along beaches and coastlines. Staff conducted litter abatement along the closed sections of the beach to minimize additional waste buildup and properly dispose of the gathered materials and debris.

Alta Vicente Reserve

Staff continued to remove several fallen palm fronds on Alta Vicente Trail.



Portuguese Bend Reserve




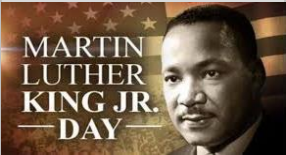
Staff inspected and made improvements to Peacock Flats Trail including tread work to repair rutting from recent rains.

San Ramon Reserve

Staff performed litter abatement along the trailheads within this Reserve.



January 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1  Winter Holiday Break – City Hall Closed	2	3
4	5	6 7:00 pm – City Council Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park CANCELLED	7 3:00 pm–4:30 pm - Landslide Complex Working Group (Virtual)	8 7:00 pm – Finance Advisory Committee (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room CANCELLED	9	10
11 4:15 pm – Youth Advisory Committee (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room 5:30 pm – ACLAD Board Meeting (Virtual Meeting)	12	13 7:00 pm – Planning Commission Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	14	15 6:00 pm – Emergency Preparedness Committee (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room	16	17
18	19 6:00 pm – IMAC Meeting (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room 	20 7:00 pm – City Council Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	21 1:30 pm – Sanitation District Meeting (Mayor Seo) 3:00 pm–4:30 pm - Landslide Complex Working Group (Virtual)	22 6:00pm – Civic Center Advisory Committee (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room	23	24
25	26 5:00 pm-Klondike Canyon Meeting (Virtual Meeting) 6:00 pm – TSC Meeting (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room	27 7:00 pm – Planning Commission Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	28	29	30	31



February 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 7:00 pm – City Council Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	4 3:00 pm–4:30 pm - Landslide Complex Working Group (Virtual)	5	6	7
8	9 4:15 pm – Youth Advisory Committee (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room 5:30 pm – ACLAD Board Meeting (Virtual Meeting)	10 7:00 pm – Planning Commission Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	11	12 7:00 pm – Finance Advisory Committee (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room	13	14
15	16 6:00 pm – IMAC Meeting (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room 	17 7:00 pm – City Council Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	18 1:30 pm – Sanitation District Meeting (Mayor Seo) 3:00 pm–4:30 pm - Landslide Complex Working Group (Virtual)	19 6:00 pm – Emergency Preparedness Committee (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room	20	21
22	23 5:00 pm-Klondike Canyon Meeting (Virtual Meeting) 6:00 pm – TSC Meeting (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room	24 7:00 pm – Planning Commission Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	25	26 6:00pm – Civic Center Advisory Committee (Hybrid In-Person/Virtual Meeting) @ City Hall Community Room	27	28

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
January 20, 2026			
CLOSED SESSION - 6:00 PM			
	CLOSED SESSION		
REGULAR MEETING - 7:00 PM			2:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Consider Approval of the 2026 Legislative Platform	
ADMIN	CONSENT CALENDAR	Consider Twice-Yearly Committees and Commission Updates	
ADMIN	CONSENT CALENDAR	Consider adding one full-time staff assistant position	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Consider FY 26/27 Budget Calendar	
PUBLIC WORKS	CONSENT CALENDAR	Affirm continued landslide emergency contracting	
PUBLIC WORKS	CONSENT CALENDAR	Ratify term extensions on Public Works contracts	
PUBLIC WORKS	CONSENT CALENDAR	Consider Amd. No. 2 to the Measure R Grant for Western Ave traffic flow project	
PUBLIC WORKS	CONSENT CALENDAR	Consider Amd. No. 1 with Stay Green for fuel modifications	
REC&PARKS	CONSENT CALENDAR	Gifts for Parks	
REC&PARKS	CONSENT CALENDAR	Consider Revised MOU for Run for Myles	
ADMIN	REGULAR BUSINESS	Consider an update on the RPV Community Foundation	0:15
PUBLIC WORKS	REGULAR BUSINESS	Continue discussion on EV charging stations fee structure	0:30
PUBLIC WORKS	REGULAR BUSINESS	Receive a report on the City's procurement process	0:15
February 3, 2026			
CLOSED SESSION - 6:00 PM			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
REGULAR MEETING - 7:00 PM			4:00
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Affirm continued landslide emergency contracting	
PUBLIC WORKS	CONSENT CALENDAR	Consider updating the LLMD Engineer's Report for red-tagged homes	
REC&PARKS	CONSENT CALENDAR	Award PSA for design services for Ryan Park playground improvements	
CDD	PUBLIC HEARING	Consider ATF CUP for Lot 36 (31917 Emerald View Drive)	0:15
CDD	PUBLIC HEARING	Consider Statement of Costs (4361 Exultant Drive)	0:15
ADMIN	REGULAR BUSINESS	Report on water meter fee structure and resizing program (CalWater program)	0:15
ADMIN	REGULAR BUSINESS	Consider report on forming a Peninsula-wide Landslide Insurance Pool Authority	0:15
PUBLIC WORKS	REGULAR BUSINESS	Consider extending the resolutions declaring the local state of emergency related to the landslide and receive a progress report on landslide projects.	1:00
CDD	REGULAR BUSINESS	Consider joining the South Bay Regional Housing Trust	0:30
February 17, 2026			
CLOSED SESSION - 6:00 PM			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
REGULAR MEETING - 7:00 PM			2:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Consider FY 24/25 Annual Comprehensive Financial Report	
FINANCE	CONSENT CALENDAR	Consider FY 25/26 Midyear Report	
PUBLIC WORKS	CONSENT CALENDAR	Affirm continued landslide emergency contracting	
REC&PARKS	REGULAR BUSINESS	2024 PVPLC Annual and 3-Year Comprehensive Report	0:15
CDD and PUBLIC WORKS	REGULAR BUSINESS	Consider amendments to the City's Wireless Ordinances (Section 12.18 and 17.73)	0:45
March 3, 2026			
CLOSED SESSION - 6:00 PM			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
REGULAR MEETING - 7:00 PM			3:00
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Affirm continued landslide emergency contracting	
PUBLIC WORKS	REGULAR BUSINESS	Consider Avenida Classica traffic circles	1:00
CDD	REGULAR BUSINESS	Consider annual reporting for General Plan	0:15
CDD	REGULAR BUSINESS	Consider annual reporting for Housing Element	0:15
March 17, 2026			
CLOSED SESSION - 6:00 PM			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
REGULAR MEETING - 7:00 PM			3:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
ADMIN	CONSENT CALENDAR	Consider installation of an Emergency AM Radio Station	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Affirm continued landslide emergency contracting	
REC&PARKS	CONSENT CALENDAR	Consider Amendment No. 2 to the City/PVPLC Management Agreement	
ADMIN	REGULAR BUSINESS	Consider adopting Peninsula-wide Hazard Mitigation Plan	0:30
CDD	REGULAR BUSINESS	Receive a report on Los Verdes Golf Course net project	0:30
PUBLIC WORKS	REGULAR BUSINESS	Consider extending the resolutions declaring the local state of emergency related to the landslide and receive a progress report on landslide projects.	1:00
April 7, 2026			
CLOSED SESSION - 6:00 PM			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
REGULAR MEETING - 7:00 PM			1:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Affirm continued landslide emergency contracting	

TENTATIVE AGENDAS

Agenda items listed below will be presented to the City Council for their consideration

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
April 21, 2026			
CLOSED SESSION - 6:00 PM			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
REGULAR MEETING - 7:00 PM			1:30
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Affirm continued landslide emergency contracting	
FUTURE AGENDA ITEMS TO BE			0:15
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Scheduled Date:</u>
4/19/2022	Alegria	Stormwater/Drainage Asset Management Update	TBD
7/18/2023	Cruikshank/Seo	Consider report on forming a Peninsula-wide Landslide Insurance Pool Authority	2/3/2026
9/19/2023	Alegria	Receive a report on Los Verdes Golf Course net project	3/17/2026
11/4/2025	Lewis	Receive a report on the City's procurement process	1/20/2026
11/18/2025	Perestam	Report on water meter fee structure and resizing program (CalWater program)	2/3/2026
CITY MANAGER REPORT			0:15

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
6/30/2025	6/30/2025	Matthew Dragich	Request for past permits for a septic inspection at 16 Martingale Dr.	6/30/25 IAA Alcantara forwarded to staff. 6/30/25 IAA Alcantara responded. Complete.
6/30/2025	6/30/2025	Matthew Dragich	Request for past permits for a septic inspection at the property address 2860 Colt Rd.	6/30/25 IAA Alcantara forwarded to staff. 6/30/25 IAA Alcantara responded. Complete.
7/1/2025	7/1/2025	Chris Collins	Request for following data for the date range (6/1/2025 to 6/30/2025): - Issued Residential and Commercial Solar (photovoltaic - PV) permits - Issued Residential and Commercial Energy Storage System permits The following are the important data points: <ul style="list-style-type: none"> • Permit number • Permit status • Permit address • Contractor • Issue date • Application date • Final / Completion date • Permit type • Sub-type • Valuation • Work description • Storage/Battery Manufacturer Name. If you do not have separate categories for solar or storage, please provide all building and electrical permits.	7/1/25 ADCC Zweizig forwarded request to staff. 7/1/25 ADCC Zweizig responded. Complete.
7/2/2025	7/2/2025	Ashley Vancil	Request for certificate of liability insurance for: Soo Hipp Plumbing and Drains/The Drain Guys Plumbing and Drain Cleaning CA LIC 965637 Covering the date 5/1/2023 For reference I found Rancho Palos Verdes permits PLM2024-00237, PLM2025-00001	7/2/25 ADCC Zweizig forwarded request to staff. 7/2/25 ADCC Zweizig responded. Complete.
7/2/2025	7/2/2025	Lowell Wedemeyer	Request for: 1. Records of any storm drain and /or culvert beneath Palos Verdes Drive South leading to the existing open water course adjacent to west side of Fire Station 53. See aerial photo of water course from 1952. 2. Records of current condition/ functionality of storm drain/culvert described in item 1 above. 3. Records showing storm drain pathway to ocean from streetside inlet adjacent to 6162 Arrowroot Lane,	7/2/25 ADCC Zweizig forwarded request to staff. 7/11/25 ADCC Zweizig responded. Complete. 7/11/25 Requestor had follow up questions.
7/3/2025	7/3/2025	Lisa Chatar (SmartProcure)	Purchasing records form 4/8/25 thorough present	7/3/25 CC Takaoka forwarded request to staff. 7/14/25 ADCC Zweizig responded. Complete.
7/2/2025	7/3/2025	Juan Ordorica	As-built plans for all utilities: Sewer main with location(s) of Sewer laterals/ Water/ Gas/ Electrical for 68 Laurel Dr. Street plans (As-Built) for Marguerite and Laurel. pdf plans emailed if possible.	7/3/25 CC Takaoka forwarded request to staff. 7/10/25 CC Takaoka sent inquiry to requestor for clarification to date no response. 7/17/25 ADCC Zweizig responded. Complete.
7/3/2025	7/7/2025	Sharon Rosenberg	Request for New Business License Listings June 2025 (Bus. name, phone number, owner's name, & any home based, where possible)	7/7/25 ADCC Zweizig forwarded request to staff. 7/7/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/6/2025	7/7/2025	Kiril Sakovsky	Request for information related to 28730 Cedarbluff Drive	7/7/25 ADCC Zweizig forwarded request to staff. 7/7/25 ADCC Zweizig responded. Complete.
7/6/2025	7/7/2025	Sean Parker	Request for as-built information in map and letter provided.	7/7/25 ADCC Zweizig forwarded request to staff. 7/7/25 ADCC Zweizig responded. Complete.
7/7/2025	7/7/2025	Tia Moreno	Request for original building permit, certificate of occupancy, additions, alterations, reroof, sewer, solar, retaining wall, pool, spa electric, mechanical, plumbing, microfiche, all newer permits for the property 6602 Monero Drive (built 1962)	7/7/25 ADCC Zweizig forwarded request to staff. 7/7/25 ADCC Zweizig responded. Complete.
7/7/2025	7/8/2025	Nassim Moradi	Request for responses non compliance at 6001 PVDS and Outstanding City Obligations	7/8/25 CC Takaoka forwarded request to staff. 7/15/25 CC Takaoka responded. Completed.
7/8/2025	7/8/2025	Michelle Beauregard	Request for all proposals, scoring sheets, pricing, and award notification for the Qualified FEMA Project and Grant Manager RFP	7/8/25 ADCC Zweizig forwarded request to staff. 7/17/25 ADCC Zweizig responded. Complete.
7/10/2025	7/10/2025	Tia Moreno	Request for original building permit, certificate of occupancy, additions, alterations, reroof, sewer, solar, retaining wall, pool, spa electric, mechanical, plumbing, microfiche, all newer permits for the property 29805 Knoll View Drive (built 1974)	7/10/25 ADCC Zweizig forwarded request to staff. 7/10/25 ADCC Zweizig responded. Complete.
7/10/2025	7/10/2025	Kristen Hoffman/Stella Baddoo (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 6/24/25 to 7/9/25	7/10/25 ADCC Zweizig forwarded request to staff. 7/10/25 ADCC Zweizig responded. Complete.
7/10/2025	7/10/2025	Shilpa Bodiwala	Request for a copy of final completed roofing permit #RERF2025-00011.	7/10/25 ADCC Zweizig forwarded request to staff. 7/10/25 ADCC Zweizig responded. Complete.
7/10/2025	7/10/2025	Lola Tinsley	Request for records of any new development from January 2025 to present relating to single family residential, ADU's, and commercial.	7/10/25 ADCC Zweizig forwarded request to staff. 7/16/25 ADCC Zweizig responded. Complete.
7/11/2025	7/11/2025	Alex Demera	Request for all fire sprinkler and fire alarm plans for 31917 Emerald View Dr	7/11/25 ADCC Zweizig forwarded request to staff. 7/14/25 ADCC Zweizig responded. Complete.
7/11/2025	7/11/2025	Alex Demera	Request for all building and planning documents pertaining to 31917 Emerald View Dr	7/11/25 ADCC Zweizig forwarded request to staff. 7/14/25 ADCC Zweizig responded. Complete.
7/11/2025	7/11/2025	Alex Demera	Request for all fire sprinkler and fire alarm plans for 32030 Cape Point Dr	7/11/25 ADCC Zweizig forwarded request to staff. 7/14/25 ADCC Zweizig responded. Complete.
7/11/2025	7/11/2025	Alex Demera	Request for all building and planning documents pertaining to 32030 Cape Point Dr	7/11/25 ADCC Zweizig forwarded request to staff. 7/14/25 ADCC Zweizig responded. Complete.
7/14/2025	7/14/2025	Alex Demera	Request for all planning commission and city council documents pertaining to 31917 Emerald View Dr	7/14/25 ADCC Zweizig forwarded request to staff. 7/25/25 ADCC Zweizig sent 14-day extension letter. 8/6/25 ADCC Zweizig responded. Complete.
7/14/2025	7/14/2025	Alex Demera	Request for all planning commission and city council documents pertaining to 32030 Cape Point Dr	7/14/25 ADCC Zweizig forwarded request to staff. 7/25/25 ADCC Zweizig sent 14-day extension letter. 8/6/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/15/2025	7/15/2025	Tia Maria Moreno	Request for original building permit, certificate of occupancy, additions, alterations, reroof, sewer, solar, retaining wall, pool, spa electric, mechanical, plumbing, microfiche, and all newer permits for 28600 Mount Rose.	7/15/25 IAA Alcantara forwarded to staff. 7/16/25 IAA Alcantara responded. Complete.
7/15/2025	7/15/2025	John Jacob	Request for information on the purchase date and price of the bus stop in front of 29421 S. Western Ave RPV CA 90275 and to obtain the maintenance and inspection log conducted at that bus stop prior to it's collapse this year.	7/15/25 ADCC Zweizig forwarded request to staff. 7/22/25 ADCC Zweizig responded. Complete. 8/13/25 Requestor had follow up questions. 8/13/25 ADCC Zweizig responded. Complete.
7/16/2025	7/16/2025	Justin Thomas	Request for all permits for the property 4764 Browndeer Lane.	7/16/25 ADCC Zweizig forwarded request to staff. 7/16/25 ADCC Zweizig responded. Complete.
7/16/2025	7/16/2025	Kevin Apor	Request for the status of red or yellow tagged properties due to the land movement. Can you share a list of the addresses for those properties that have already been red or yellow tagged, and a list of any additional properties that are due to be inspected?	7/16/25 CDD Staff provided City Clerk staff with request and responsive documents. 7/21/25 ADCC Zweizig responded. Complete.
7/21/2025	7/21/2025	Steven Rood	Request for any and all documents related to 27990 Beechgate Dr. for planning, building and safety and code enforcement. In addition, any Geo/Soil reports, etc.	7/21/25 ADCC Zweizig forwarded request to staff. 7/22/25 ADCC Zweizig responded. Complete.
7/21/2025	7/21/2025	Julia Saul	Request for insurance certificates for JD Rod Construction	7/21/25 ADCC Zweizig forwarded request to staff. 7/21/25 ADCC Zweizig responded. Complete.
7/21/2025	7/21/2025	Stacey Munro	Request for all building records pertaining to the condominium unit APN: 7550-009-160, 28521 Vista Madera / Rancho PV 90275 Original 1975 permit for entire building and all common area permits (parking, sewer, etc) and all electrical, plumbing, mechanical, improvements for the unit itself.	7/21/25 ADCC Zweizig forwarded request to staff. 7/21/25 ADCC Zweizig responded. Complete.
7/22/2025	7/22/2025	Daniel Busacay	Request for copies of any available building permits, inspection records, or related documentation for the property located at:26622 Honeycreek Rd Rancho Palos Verdes.	7/22/25 IAA Alcantara forwarded request to staff. 7/23/25 IAA Alcantara responded. Complete.
7/23/2025	7/23/2025	Kristen Hoffman	Requesting a report or copies of all Commercial & Residential Building permits issued between 7/10/2025 to 7/21/2025.	7/23/25 IAA Alcantara forwarded to staff. 7/23/25 IAA Alcantara responded. Complete.
7/24/2025	7/24/2025	Wendy Calhoun	Request for any building permits for the 30414 Ganado Dr. address.	7/24/25 IAA Alcantara forwarded to staff. 7/24/25 IAA Alcantara responded. Complete.
7/24/2025	7/24/2025	Yusra Farzan	Request for the City's grant application to FEMA for the HMGP for the Voluntary Property Buyout Program.	7/25/2025 ADCC Zweizig forwarded request to staff. 8/4/25 ADCC Zweizig responded. Complete.
7/25/2025	7/25/2025	Danielle Pace	Request for property records and all permit history for 5527 Elmbank Road.	7/25/2025 ADCC Zweizig forwarded request to staff. 7/28/25 ADCC Zweizig responded. Complete.
7/28/2025	7/28/2025	Yasser Khan	Request for permits for the property 27850 Pontevedra Drive.	7/28/25 ADCC Zweizig forwarded to staff. 7/28/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/30/2025	7/30/2025	Daniel Busacay	Request for copies of any available building permits, inspection records, or related documentation for the property located at 1520 Paseo La Cresta Rancho Palos Verdes.	7/30/25 IAA Alcantara forwarded request to staff. 7/30/25 IAA Alcantara responded. Complete.
7/31/2025	7/31/2025	Julia Saul	Request for a copy of the Certificate of Liability Insurance for the company Big League Plumbing & Rooter Inc. that covers the date 1.23.23. License 1059478	7/31/25 ADCC Zweizig forwarded to staff. 8/5/25 ADCC Zweizig responded. Complete.
7/31/2025	7/31/2025	Daniel Busacay	Request for any available building permits, inspection records, or related documentation for the property located at:28503 Rothrock, Rancho Palos Verdes. If possible, please include permits related to construction, remodels, additions, or other structural work.	7/31/25 ADCC Zweizig forwarded to staff. 7/31/25 ADCC Zweizig responded. Complete.
7/31/2025	7/31/2025	Chris Collins	Request for the following permit data points for the specified Date Range 06/21/2025 - till now. · Permit Number · Issued Date · Contractor Business Name · Work Location · Valuations · Detailed Description of the Project · Application Date · Final Date · Permit Type & Subtype · Property Owner Business Name Please note that we need Residential and Commercial "Building, Electrical, Mechanical, Addition/Alterations, HVAC, Electric Vehicle Charging Stations, Service Upgrade/Panel upgrade /Repair/Replace, Solar/PV permits" issued in that time frame. Ideally, it would be best if you could send all available permit types without filtering for the specific ones mentioned earlier. This allows us to handle the filtering on our end, reducing the effort needed from your staff to send this data.	7/31/25 ADCC Zweizig forwarded to staff. 7/31/25 ADCC Zweizig responded. Complete.
7/31/2025	7/31/2025	Matthew Dragich	Request for any past permits regarding 43 Rockinghorse Rd	7/31/25 ADCC Zweizig forwarded to staff. 7/31/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/1/2025	8/1/2025	Chris Collins	<p>Request for access to the following data for the date range (7/1/2025 to 7/31/2025):</p> <ul style="list-style-type: none"> - Issued Residential and Commercial Solar (photovoltaic - PV) permits - Issued Residential and Commercial Energy Storage System permits <p>The following are the important data points:</p> <ul style="list-style-type: none"> • Permit number • Permit status • Permit address • Contractor • Issue date • Application date • Final / Completion date • Permit type • Sub-type • Valuation • Work description • Storage/Battery Manufacturer Name. 	<p>8/1/25 IAA Alcantara forwarded to staff.</p> <p>8/1/25 IAA Alcantara responded. Complete.</p>
8/1/2025	8/1/2025	Julie-Ann Forney	Request for residential building report for 27659 Flaming Arrow Drive.	<p>8/1/25 IAA Alcantara forwarded to staff.</p> <p>8/4/25 ADCC Zweizig responded. Complete.</p>
8/1/2025	8/4/2025	Ramin Naderi	Request for Blueprints, original plans, permits pulled, permits submitted/rejected, tract maps, surveys, or any other documents related to the property 26827 Hyte Road	<p>8/4/25 ADCC Zweizig forwarded request to staff.</p> <p>8/6/25 ADCC Zweizig responded. Complete.</p>
8/2/2025	8/4/2025	Sharon Rosenberg	Request for New Business License Listings July 2025 (Bus. name, phone number, owner's name, & any home based, where possible)	<p>8/4/25 ADCC Zweizig forwarded request to staff.</p> <p>8/4/25 ADCC Zweizig responded. Complete.</p>
8/2/2025	8/4/2025	Anonymous (anonymous20250802@gmail.com)	<p>Request for All available records.</p> <p>All building, planning, and code enforcement records for 5547 Bayridge Rd, Rancho Palos Verdes, CA 90275, including but not limited to:</p> <ul style="list-style-type: none"> • All issued permits, permit applications, and inspection records (finaled or expired) • All site plan review records • Any code enforcement reports or violation notices • Any planning or zoning approvals or denials on file 	<p>8/4/25 ADCC Zweizig forwarded request to staff.</p> <p>8/5/25 ADCC Zweizig responded. Complete.</p>
8/4/2025	8/4/2025	Allen Lee	Request regarding the city of Rancho Palos Verdes' total number of EV Charging Stations. As part of LA County's Zero-Emission Plan, we are in search of the number of Public, and number of Private/Commercial Chargers, across the city.	<p>8/5/25 ADCC Zweizig forwarded to staff. 8/13/25 ADCC Zweizig responded. Complete.</p>
8/5/2025	8/5/2025	Rowland Driskell	Request for building permits, engineer & structural plans for 52 Via Capri.	<p>8/5/25 IAA Alcantara forwarded request to staff.</p> <p>8/11/25 ADCC Zweizig responded. Complete.</p>
8/6/2025	8/6/2025	Kristen Hoffman/Stella Baddoo (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 7/22/25 to 8/5/25	<p>8/6/25 ADCC Zweizig forwarded request to staff.</p> <p>8/6/25 ADCC Zweizig responded. Complete.</p>
8/7/2025	8/7/2025	Ariana Mardani	Request for Current Valid Engineering Speed Zone Survey Report for Palos Verdes Drive East at the switch backs near Palos Verdes Drive South.	<p>8/7/25 ADCC Zweizig forwarded request to staff.</p> <p>8/8/25 ADCC Zweizig responded. Complete.</p>

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/7/2025	8/7/2025	Vanessa Shealy	Request for any available public records for the property located at 2930 Vista del Mar.	8/7/25 ADCC Zweizig forwarded request to staff. 8/11/25 ADCC Zweizig responded. Complete.
8/8/2025	8/8/2025	Daniel Busacay	Request for copies of any available building permits, inspection records, or related documentation for the property located at 6717 Alta Vista Dr, Rancho Palos Verdes.	8/8/25 IAA Alcantara forwarded to staff. 8/8/25 IAA Alcantara responded. Complete.
8/8/2005	8/8/2025	Zemiah Puerto	Request for information related to financial records for private-sector residential and commercial construction projects.	8/8/25 ADCC Zweizig forwarded request to staff. 8/18/25 ADCC Zweizig sent 14-day extension letter. 9/2/25 ADCC Zweizig notified requestor additional time is needed. 9/15/25 ADCC Zweizig notified requestor additional time is needed. 9/29/25 ADCC Zweizig responded. Complete.
8/8/2025	8/8/2025	Dane Mott	Request for traffic circle information	8/18/25 Principal Engineer Frawley responded. Complete.
8/10/2025	8/11/2025	Nassim Moradi	Request for Abalone Cove Landslide Abatement District By-Laws	8/11/25 ADCC Zweizig forwarded request to staff. 8/12/25 ADCC Zweizig responded. Complete.
8/11/2025	8/11/2025	Tia Moreno	Request for original building permit, certificate of occupancy, additions, alterations, reroof, sewer, solar, retaining wall, pool, spa electric, mechanical, plumbing, microfiche, all newer permits for the property 6883 Crest Rd (Parcel 7588-003-019 built 1968)	8/11/25 ADCC Zweizig forwarded request to staff. 8/11/25 ADCC Zweizig responded. Complete.
8/12/2025	8/12/2025	Kelly Sheldon	Request for geotechnical, engineering geology, soils, and grading documents for the property 1842 Avenida Estudiante, Rancho Palos Verdes, CA 90275 (Tract 21379 Lot 48).	8/12/25 ADCC Zweizig forwarded request to staff. 8/12/25 ADCC Zweizig responded. Complete.
8/12/2025	8/13/2025	Steve Hsieh	Request for permits and inspection of the home for the home remodel and additions permits for the preoperty 3226 Corinna Dr.	8/13/25 ADCC Zweizig forwarded request to staff. 8/13/25 ADCC Zweizig responded by letter via mail. Awaiting response from requestor.
8/13/2025	8/13/2025	Nariseti Ooha Kavva	Request for the following: 1. A copy of any records related to uncashed /stale-dated checks showing the (i) payee or vendor names, (ii) check issue dates, (iii) check number and (iv) dollar amounts equal to or greater than one thousand dollars (\$1,000.00). 2. Accounting records of property tax overpayments or claimed/unredeemed tax lien certificates which have been refundable, showing the (i) payee names (ii) check issue dates, (iii) check numbers, (iv) dollar amounts over \$1,000.00. 3. For the above two requests please include all the necessary claim forms, affidavits or instructions required for the reissuance of the deposits/outstanding/stale dated checks or refunds. 4. At what frequency are these records updated? Monthly, quarterly, semiannually, annually or upon request? Please confirm, if uncashed checks are remitted to state unclaimed property bureau. If so, after what aging period?	8/13/25 ADCC Zweizig forwarded request to staff. 8/13/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/13/2025	8/13/2025	Daniel Busacay	Request for copies of any available building permits, inspection records, or related documentation for the property located at: 31423 Marne Dr, Rancho Palos Verdes, 90275. If possible, please include permits related to construction, remodels, additions, or other structural work.	8/13/25 ADCC Zweizig forwarded request to staff. 8/18/25 ADCC Zweizig responded. Complete.
8/14/2025	8/14/2025	Brad Austin	Request for the following: 1. An accounting of all uncashed checks/warrants which have been refundable for more than (6)months from the date of this letter showing the (i) payee names (ii) check issue dates, (iii) check identification numbers, and (iv) dollar amounts. 2. An accounting of tax overpayments which have been refundable for more than (6) months from the date of this letter showing the (i) payee names (ii) check issue dates, (iii) check identification numbers, and (iv) dollar amounts. 3. An accounting of all unclaimed funds which have been refundable for more than (6) months from the date of this letter showing the (i) payee names (ii) check issue dates, (iii) check identification numbers, and (iv) dollar amounts.	8/14/25 IAA Alcantara forwarded to staff. 8/26/25 IAA Alcantara responded. Complete.
8/18/2025	8/18/2025	Judith Miscik	Request for plumbing permit(s) from 2017-2018 for the 7372 Via Lorado address.	8/18/25 IAA Alcantara forwarded to staff. 8/18/25 IAA Alcantara responded. Complete.
8/18/2025	8/18/2025	Barbara Navarro	Request for the name and contract term for graffiti services in the City.	8/19/25 CC Takaoka forwarded request to staff. 8/19/25 ADCC Zweizig responded. Complete.
8/19/2025	8/19/2025	Woo	Request for purchasing records	8/19/25 CC Takaoka forwarded request to staff. 8/27/25 CC Takaoka responded. Complete.
8/20/2025	8/21/2025	Marianne Mansour	Request for planning permit application and approval for 1808 Velez Dr.	8/21/25 IAA Alcantara forwarded request to staff. 9/2/25 IAA Alcantara responded. Complete.
8/20/2025	8/20/2025	Kristen Hoffman/Belinda Ewusie (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 8/6/25 to 8/18/25	8/20/25 ADCC Zweizig forwarded request to staff. 8/20/25 ADCC Zweizig responded. Complete.
8/20/2025	8/20/2025	Jacob Raden	Request for documents related to the property 28402 Cayuse Lane/33 Cayuse Road	8/20/25 ADCC Zweizig forwarded request to staff. 8/20/25 ADCC Zweizig responded. Complete.
8/20/2025	8/20/2025	Joshua Ramirez	Request for Soils and Geology Reports for 4331 Dauntless Drive	8/20/25 ADCC Zweizig forwarded request to staff. 8/20/25 ADCC Zweizig responded. Complete.
8/21/2025	8/21/2025	Matthew Dragich	Request for permits regarding septic/plumbing for the property address 4329 Via Frascati.	8/21/25 IAA Alcantara forwarded request to staff. 8/21/25 IAA Alcantara responded. Complete.
8/22/2025	8/22/2025	Cary Rapoport	Request for for 1964 drawings for the property Pacific Unitarian Church located at 5621 Montemalaga Drive	8/22/25 ADCC Zweizig forwarded request to staff. 8/25/25 ADCC Zweizig responded. Complete.
8/25/2025	8/25/2025	Kevin Ou	Request for building plans for the property located at 6820 Abbottswood Drive	8/25/25 ADCC Zweizig forwarded request to staff. 8/26/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
8/25/2025	8/25/2025	Eric Sowell	Request for copy of the Certificate of Liability Insurance, or information therein, for the company Buscemi Construction that covers the date 4/17/2024	8/26/25 ADCC Zweizig forwarded request to staff. 8/26/25 ADCC Zweizig responded. Complete.
8/26/2025	8/26/2025	Steven Hutchins	Request for all permits for the property 1319 Mount Rainier Road	8/26/25 ADCC Zweizig forwarded request to staff. 8/26/25 ADCC Zweizig responded. Complete.
8/26/2025	8/26/2025	Christenson Theodoro	Request for a copy of all current contracts for Multi-Function Device printers and copiers, including equipment costs, applicable lease agreements, maintenance agreements, and costs. Including any managed IT service contracts such as staff augmentation or help desk support.	8/26/25 ADCC Zweizig forwarded request to staff. 9/4/25 ADCC Zweizig responded. Complete.
8/26/2025	8/26/2025	Ginger Jensen	Request for the monthly or quarterly transient occupancy tax (TOT) revenue accrued during the 2024-2025 fiscal year, as well as the TOT rate imposed during that time. Include all TOT revenue accrued during this period, even if the payments are not yet collected. If possible and applicable, provide a breakdown of the TOT revenue accrued by short-term vacation rentals (Airbnb, Vrbo, etc.) and/or campgrounds.	8/26/25 ADCC Zweizig forwarded request to staff. 8/28/25 ADCC Zweizig responded. Complete.
8/27/2025	8/27/2025	Sana Khalid	Request for information regarding any known land movement or landslide activity affecting the property located at 8 Clipper Rd, Rancho Palos Verdes, CA 90275. Could you please confirm whether this parcel falls within any active or dormant landslide complexes (e.g., Portuguese Bend, Abalone Cove, Klondike, etc.)? If available, I would also appreciate any recent monitoring data, movement rates, or relevant reports specific to this location.	8/28/25 ADCC Zweizig responded. Complete.
8/28/2025	8/28/2025	Yasser Khan	Request for permits for the property 27850 Pontevedra Drive	8/28/25 ADCC Zweizig forwarded request to staff. 8/28/25 ADCC Zweizig responded. Complete.
8/29/2025	8/29/2025	Matthew Dragich	Request for past permits regarding the septic system/plumbing for the property address 5 Cayuse Lane.	8/29/25 IAA Alcantara forwarded request to staff. 9/2/25 IAA Alcantara responded. Complete.
8/31/2025	9/2/2025	Sharon Rosenberg	Request for New Business License Listings August 2025 (Bus. name, phone number, owner's name, & any home based, where possible)	9/2/25 ADCC Zweizig forwarded request to staff. 9/3/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/1/2025	9/2/2025	Chris Collins	<p>Request for following data for the date range (8/1/2025 to 8/31/2025):</p> <ul style="list-style-type: none"> - Issued Residential and Commercial Solar (photovoltaic - PV) permits - Issued Residential and Commercial Energy Storage System permits <p>The following are the important data points:</p> <ul style="list-style-type: none"> • Permit number • Permit status • Permit address • Contractor • Issue date • Application date • Final / Completion date • Permit type • Sub-type • Valuation • Work description • Storage/Battery Manufacturer Name. <p>If you do not have separate categories for solar or storage, please provide all building and electrical permits</p>	<p>9/2/25 ADCC Zweizig forwarded request to staff.</p> <p>9/2/25 ADCC Zweizig responded. Complete.</p>
9/1/2025	9/2/2025	John David	<p>Request for any open code violations, open/expired building permits, demolition orders, unrecorded special assessments/liens (tall grass, junk/debris, or lot mowing, etc.) & outstanding water/sewer balance for the property good through until 09/30/2025:</p> <p>Address: 2055 Avenida Aprenda, Rancho Palos Verdes, CA 90275 Parcel: 7552014008 Ref#: 1313990</p>	<p>9/2/25 ADCC Zweizig forwarded request to staff.</p> <p>9/2/25 ADCC Zweizig responded. Complete.</p>
9/2/2025	9/2/2025	Enrique Cruz Danganan	Request for building permits for 28708 Mount Sawtooth Drive.	<p>9/2/25 IAA Alcantara forwarded to staff.</p> <p>9/2/25 IAA Alcantara responded. Complete.</p>
9/2/2025	9/2/2025	Mar Robbart	Request for contact information, (human) name, company name, address and phone and email of the entity that is entitling Tract 50666 for development. Additionally, I would like to know what items are outstanding that the applicant has not completed yet.	<p>9/2/25 ADCC Zweizig forwarded request to staff.</p> <p>9/9/25 ADCC Zweizig responded with B&S response.</p> <p>9/10/25 ADCC Zweizig responded with Planning response. Complete.</p>
9/2/2025	9/3/2025	Mark Zurada	Request for the final and compiled bid tabulation (bid tally), including all quantities and unit pricing for each bidder, for 'Western Avenue Corridor ALPR Project Phase 1' that was submitted on 06/04/2019. If a line-item bid summary or tally was not prepared, please provide the individual bid submissions from each general contractor so I can analyze the line items directly.	<p>9/3/25 ADCC Zweizig forwarded request to staff.</p> <p>9/3/25 ADCC Zweizig responded. 9/4/25 Requestor had follow-up questions. 9/4/25 ADCC Zweizig responded. Complete.</p>
9/4/2025	9/4/2025	Kristen Hoffman/Paul Ohene Tabi (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 8/19/25 to 9/2/25	<p>9/4/25 ADCC Zweizig forwarded request to staff.</p> <p>9/4/25 ADCC Zweizig responded. Complete.</p>
9/5/2025	9/5/2025	Herb Stark	Request for acopy of that portion of the city's contract with the LA County sheriff's office that defines the services contracted for.	<p>9/5/25 ADCC Zweizig forwarded request to staff.</p> <p>9/10/25 ADCC Zweizig responded. Complete.</p>

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/5/2025	9/8/2025	Miguel Larios	Request for electronic copies of any City documents related to the sale of Marymount California University to UCLA.	9/8/25 ADCC Zweizig forwarded request to staff. 9/8/25 ADCC Zweizig responded. Complete.
9/6/2025	9/8/2025	Sherry Lear	Request for documents, in any format, that relate, mention and/or refer to any Code Enforcement complaints, activities or investigations to and/or by the City of Rancho Palos Verdes Building for the property located at 6 Bronco Drive, Rancho Palos Verdes, CA 90275 and/or activities of Eglantina Rosetti Maron made from January 1, 2016 to the present including but not limited to: complaints, inspections, reports, photographs, reports, logs, notices, correspondence, emails, texts, summaries, notes, field notes, stop notices, orders to comply and videos	9/8/25 ADCC Zweizig forwarded request to staff. 9/18/25 ADCC Zweizig sent 14-day extension letter. 9/24/25 ADCC Zweizig responded. 9/25/25 ADCC Zweizig provided additional documents from Otten PRA. Complete.
9/7/2025	9/8/2025	Rita Macdonald	Request for the following: Digitized records of single-family residential plans that were approved for code compliance of Structural, Mechanical, Electrical, Plumbing, and Architectural documents in 2024 and/or 2025. If possible, please provide up to one hundred (100) records; if fewer than 100 such records exist, please provide all available records for that period. Digitized records of single-family residential plans that were rejected or not approved for code compliance of Structural, Mechanical, Electrical, Plumbing, and Architectural documents in 2024 and/or 2025. If possible, please provide up to one hundred (100) records; if fewer than 100 such records exist, please provide all available records for that period.	9/8/25 ADCC Zweizig forwarded request to staff. 9/9/25 ADCC Zweizig responded. 9/9/25 Requestor had followup email. 9/10/25 ADCC Zweizig forwarded email to City Attorney's office to assist with response. 9/19/25 ADCC Zweizig notified requestor additional time is needed. 10/3/25 ADCC Zweizig responded
9/9/2025	9/9/2025	Mark Steinhauer	Request for permit history on 30243 Avenida Selecta	9/9/25 ADCC Zweizig forwarded request to staff. 9/9/25 ADCC Zweizig responded. Complete.
9/9/2025	9/9/2025	Laura Heras	Request for all copies of any permit records under the property 29702 Grandpoint Ln.	9/9/25 ADCC Zweizig forwarded request to staff. 9/9/25 ADCC Zweizig responded. Complete.
9/9/2025	9/9/2025	Melissa Williams Baird	Request for permit information for the 7 Bronco Dr address.	9/9/25 IAA Alcantara forwarded request to staff. 9/9/25 IAA Alcantara responded. Complete.
9/9/2025	9/9/2025	Daniel Busacay	Request for copies of any available building permits, inspection records, or related documentation for the property located at: 28220 Highridge Rd, Unit 208	9/9/25 ADCC Zweizig forwarded request to staff. 9/10/25 ADCC Zweizig responded. Complete.
9/10/2025	9/11/2025	Rolan Hernandez	Request for city acquisition records and appraisal documents or city resolutions for the 6359 Taragon Rd property.	9/11/25 IAA Alcantara forwarded request to staff. 9/19/25 ADCC Zweizig responded. Complete.
9/11/2025	9/11/2025	Darren George	Request for an electronic file that includes a roster or listing of every current employee for your entity as of today's (9/11) date. Date range—(07/01/2024 - 09/10/2025).	9/11/25 IAA Alcantara forwarded request to staff. 9/22/25 IAA Alcantara responded. Complete.
9/11/2025	9/11/2025	Jenn Orio	Request for building permit records for the 28405 Golden Meadow Dr property.	9/11/25 IAA Alcantara forwarded request to staff. 9/11/25 IAA Alcantara responded. Complete.
9/15/2025	9/15/2025	Bryan Sanders	Request to view the expenses incurred by the City Attorney's office with regard to issues concerning the 'clipper lot', provide an itemized list from January 2022 to the present day.	9/15/25 ADCC Zweizig forwarded request to staff. 9/25/25 ADCC Zweizig emailed requestor notify them additional time is needed. 9/30/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/15/2025	9/15/2025	Marsha Treadwell	Request for Business Licenses for PV Victoria Apts	9/15/25 ADCC Zweizig forwarded request to staff. 9/16/25 CC Takaoka sent electronic docs to requestor. Closed pending if requestor would like to pick up hard copies.
9/16/2025	9/16/2025	Tia Maria Moreno	Request for building permits, certificate of occupancy, additions, alterations, reroof, sewer, solar, retaining wall, pool, spa electric, mechanical, plumbing, microfiche, all newer permits for 2165 W General St.	9/16/25 IAA Alcantara forwarded to staff. 9/16/25 IAA Alcantara responded. Complete.
9/17/2025	9/17/2025	Narine Vartanian	Request for all records regarding permitting history and code violations for 27102 Springcreek Rd.	9/17/25 IAA Alcantara forwarded request to staff. 9/22/25 IAA Alcantara responded. Complete.
9/18/2025	9/18/2025	Kristen Hoffman/Belinda Ewusie (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 9/3/25 to 9/17/25	9/18/25 ADCC Zweizig forwarded request to staff. 9/18/25 ADCC Zweizig responded. Complete.
9/18/2025	9/18/2025	Joe Buck	Request for permit records related to 3300 Crownview Drive	9/18/25 ADCC Zweizig emailed requestor for clarification. 9/19/25 ADCC Zweizig forwarded request to staff. 9/19/25 ADCC Zweizig responded. Complete.
9/24/2025	9/24/2025	Eric Luevano	Request for copies of records regarding businesses that have applied for and/or been issued a business license in the City of Rancho Palos Verdes within the past seven (7) years. Specifically, I am requesting the following information for each business: Business name; Type of business (industry classification if available); Business address; Contact name (owner, manager, or license applicant); Contact phone number I am particularly interested in businesses in the following industries, as they are typically impacted by credit card processing fees: Restaurants, cafés, bakeries, bars, and nightclubs; Convenience stores, liquor stores, smoke/vape shops, and small retail stores; Gas stations, auto repair shops, tire shops, car washes, and used car dealerships; Hair salons, nail salons, barbershops, spas, gyms, and fitness centers; Medical and dental offices, chiropractors, and wellness clinics; Hotels, motels, travel agencies, and event venues; E-commerce and subscription-based businesses	9/24/25 ADCC Zweizig forwarded request to staff. 9/25/25 ADCC Zweizig responded. Complete.
9/25/2025	9/26/2025	Marisol Hernandez	Request for Name and license number of the awarded general/multi-prime contractor, copy of the subcontractors list with license numbers of the awarded general/multi-prime contractor submitted at time of bid, even if left blank by the contractor, copy of the original bid advertisement with proof of publication, and DIR Project ID number for the Wildlife Corridor Encroachment Removal project.	9/26/25 IAA Alcantara forwarded request to staff. 10/6/25 IAA Alcantara responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/29/2025	9/29/2025	Marisol Hernandez	Request for the following information related to the Peacock Ridge Road Storm Drain Improvements project: 1. Name and license number of the awarded general/multi-prime contractor. 2. Copy of the subcontractors list with license numbers of the awarded general/multi-prime contractor submitted at time of bid, even if left blank by the contractor.	9/29/25 ADCC Zweizig forwarded request to staff. 9/30/25 ADCC Zweizig responded. Complete.
9/29/2025	9/30/2025	Maxwell Allen	Request for geo file and permits r 7236 Berry Hill Dr address.	9/30/25 IAA Alcantara forwarded request to staff. 9/30/25 IAA Alcantara responded. Complete.
10/1/2025	10/1/2025	Kristen Hoffman/Stella Baddoo (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 9/18/25 to 9/30/25	10/1/25 ADCC Zweizig forwarded request to staff. 10/2/25 ADCC Zweizig responded. Complete.
10/1/2025	10/1/2025	Lisa Chatar (SmartProcure)	Request for any and all purchasing records from 7/14/2025 to current including the following: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address	10/1/25 ADCC Zweizig forwarded request to staff. 10/9/25 ADCC Zweizig responded. Complete.
10/1/2025	10/1/2025	Janet C. Gagliano	Request for checks or warrants issued for payments on obligations incurred by any agency, department, office, or other authorized authority that have remained outstanding; and amounts on deposit that are held in trust for recipients whose whereabouts are unknown, including instances in which payment was never attempted, payment was never requested, and/or instances when payments were returned as undeliverable.	10/1/25 IAA Alcantara forwarded to staff 10/14/25 IAA Alcantara responded. Complete.
10/2/2025	10/2/2025	Chris Collins	Request for the following data for the date range (9/1/2025 to 9/30/2025): - Issued Residential and Commercial Solar (photovoltaic - PV) permits - Issued Residential and Commercial Energy Storage System permits The following are the important data points: • Permit number • Permit status • Permit address • Contractor • Issue date • Application date • Final / Completion date • Permit type • Sub-type • Valuation • Work description • Storage/Battery Manufacturer Name.	10/2/25 ADCC Zweizig forwarded request to staff. 10/2/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/24/2025	10/2/2025	Steve Kenny	Request for for the following Residential Building Permit information: 1- ALL New SFD's issued permits 2- from June 1 2025, through August 31 2025 Information Desired: Jobsite Address Job Value Description of Project Sqft of Living Space Date Permit Issued Owner info Builder info Architect info	10/2/25 ADCC Zweizig forwarded request to staff. 10/2/25 ADCC Zweizig notified requestor he will receive a response by 10/17. 10/9/25 ADCC Zweizig responded. Complete.
9/20/2025	10/3/2025	Eric Hafner	Request for media contact lists from August 1, 2025 to present	10/3/25 ADCC Zweizig forwarded request to staff. 10/14/25 ADCC Zweizig responded. Complete.
10/4/2025	10/6/2025	Herb Stark	Request for the following information related to the LA County Sheriff's contract: The city's contract with the Los Angeles County Sheriff states that if monthly service compliance falls below ninety- eight percent (98%) for each service unit type, then the Sheriff's Department Station Captain shall meet with the City to discuss compliance and identify a plan for resolution. How many times did this happen during 2025? Please provide an email copy of the plan. It also states that The Sheriff's Department will work with the City to provide an appropriate tool and/ or reports to demonstrate adequate service level compliance under this Agreement. If this happened please provide an email copy of the report or reports	10/6/25 ADCC Zweizig forwarded request to staff. 10/7/25 ADCC Zweizig responded. Complete.
10/6/2025	10/6/2025	Jiwon Yang	Request for deed and/or all relevant documents for the property 5658 Ravenspur Drive, #203	10/6/25 ADCC Zweizig forwarded request to staff. 10/6/25 ADCC Zweizig responded. Complete.
10/6/2025	10/6/2025	Tia Maria Moreno	Request for the original building permit for structure, all permits, certificate of occupancies, additions, alterations, reroof, sewer, solar, retaining wall, pool, spa electric, mechanical, plumbing, microfiche, all newer permits for the property 2046 Chandeleur	10/6/25 ADCC Zweizig forwarded request to staff. 10/6/25 ADCC Zweizig responded. Complete.
10/6/2025	10/6/2025	Marsha Treadwell	Request for the following information: All building permits, inspection reports, and approvals issued for 6724 Los Verdes Drive, Rancho Palos Verdes, CA from January 1, 2024 to present; All code enforcement complaints, notices of violation, correction orders, or related records for the same property and timeframe; Any associated correspondence or reports regarding construction, repairs, or habitability issues at this address.	10/6/25 ADCC Zweizig forwarded request to staff. 10/7/25 ADCC Zweizig responded. Complete.
10/7/2025	10/7/2025	Tia Maria Moreno	Request for all the permit history original building permit, certificate of occupancy, any additions, alterations, reroof, sewer, solar, retaining wall, pool, spa, mechanical, plumbing, electric, all microfiche and newer permits.	10/7/25 IAA Alcantara forwarded request to staff. 10/7/25 IAA Alcantara responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/7/2025	10/7/2025	Marsha Treadwell	Request for the following regarding systemic licensing violations by PV Victoria Apartments, LLC and Unlicensed Business Operations (Jan 1, 2025 – July 23, 2025): 1. Open a Code Enforcement case and provide an assigned case number.; 2. Issue a written violation determination confirming the licensing lapse (1/1/25 – 7/23/25) and any unlawful rent-collection activity during that period.; 3. Retain the determination in the City's permanent file for accountability and transparency.; and 4. Evaluate penalties/corrective measures appropriate to systemic violations that risked tenant displacement	10/7/25 CC Takaoka forwarded request to staff and City Attorney. 10/9/25 ADCC Zweizig responded. Complete.
10/8/2025	10/9/2025	David Ting	Request for copies of all inspections and plans (architectural, etc.) available for my property located at 26634 Hawkhurst Drive	10/9/25 ADCC Zweizig forwarded request to staff. 10/9/25 ADCC Zweizig responded. Complete.
10/8/2025	10/8/2025	Carly Hayes	Request for construction permit information for the property 3750 Vigilance Drive	10/9/25 ADCC Zweizig forwarded request to staff. 10/9/25 ADCC Zweizig responded. Complete.
10/9/2025	10/9/2025	Marsha Treadwell	Request for clarification on the following points: 1. Certificate Timeline: o The 2024 Business Tax Registration Certificate (No. BLRR-1291) was issued February 1, 2024 and expired December 31, 2024. o The 2025 certificate (No. BLRR-1291) was not issued until July 24, 2025, with an expiration date of December 31, 2025 Bus Tax Reg Cert.; 2. This leaves a documented period from January 1, 2025 through July 23, 2025 where no certificate was issued.; 3. City Email Records (July 16, 2025): In an internal email exchange, City staff informed the landlord that their "renewal application and check was never received" and invited them to resubmit or renew online noreply@pvld.org_20251001_143131. The landlord's manager also confirmed in writing on that same date that they had not received their current business license at that time 4. City's Official Statement to Me: In your October 2025 correspondence, you stated: "There is no lapse in licensure for this business." This conclusion appears to conflict with the attached documents.	10/9/25 CC Takaoka forwarded request to staff and City Attorney. 10/9/25 ADCC Zweizig responded. Complete.
10/9/2025	10/9/2025	Amy Hunt	Request for a copy of the certificate of liability insurance required for encroachment permitting, ENC2021-00046	10/9/25 ADCC Zweizig forwarded request to staff. 10/9/25 ADCC Zweizig responded. Complete.
10/12/2025	10/14/2025	Debbie Toon	Request for any code enforcement records related to the property 30435 Via Victoria (APN: 7582-021-069) for the time period of January 2023 - present.	10/14/25 ADCC Zweizig forwarded request to staff. 10/14/25 ADCC Zweizig responded. Complete.
10/12/2025	10/14/2025	Sharon Rosenberg	Request for New Business License Listings September 2025 (Bus. name, phone number, owner's name, & any home based, where possible)	10/14/25 ADCC Zweizig forwarded request to staff. 10/14/25 ADCC Zweizig responded. Complete.
10/15/2025	10/15/2025	Kristen Hoffman/Portia Asare (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 10/1/25 to 10/13/25	10/15/25 ADCC Zweizig forwarded request to staff. 10/15/25 ADCC Zweizig responded. Complete.
10/15/2025	10/15/2025	Tia Maria Moreno	Request for all the permit history including original building permit, certificate of occupancy, any additions, alterations, reroof, sewer, solar, retaining wall, pool, spa, mechanical, plumbing, electric, all microfiche and newer permits for the property 30520 Santa Luna	10/15/25 ADCC Zweizig forwarded request to staff. 10/15/25 ADCC Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/16/2025	10/16/2025	Reginald Itchon	Request for information regarding the intersection of Hawthorne Blvd. and Eddinghill Dr./Seamount Dr. in the City of Rancho Palos Verdes. We request design plans for this intersection and records regarding signal timing in this intersection, with particular interest in records relating to the date of June 30, 2025. We also request all complaints, requests, or calls regarding this intersection. We request records regarding any accidents or injuries at this intersection.	10/16/25 IAA Alcantara forwarded request to staff. 10/21/25 AA Zweizig requested clarification for timeframe from requestor. 10/22/25 Requestor provided narrowed timeframe. 10/28/25 AA Zweizig sent 14-day extension letter. 11/10/25 DCC Sisson sent first production. 11/18/25 AA Zweizig sent final determination letter and final production. Complete.
10/16/2025	10/16/2025	Angelica Melendez/Eunice Hahn	Request for all signal timing records and design plans for the intersection of Hawthorne Blvd. and Seamount Drive.	10/17/25 ADCC Zweizig forwarded request to staff. Reginald Itchon notified Clerk's Staff that request was duplicated. Withdrawn.
10/17/2025	10/17/2025	Tooba Malikyar	Request for all copies of any permit records under the property 29702 Grandpoint Ln.	10/17/25 ADCC Zweizig responded. Complete.
10/19/2025	10/20/2025	Madison Stonefield	Request for information regarding PV Victoria Apartments LLC business license for January-July 2025.	10/20/25 AA Zweizig responded. Complete. 10/22/25 Requestor had follow-up questions. 10/28/25 AA Zweizig responded. Complete.
10/20/2025	10/20/2025	Daniel Busacay	Request for copies of any available building permits, inspection records, or related documentation for the property located at 28424 Golden Meadow Drive.	10/20/25 AA Zweizig forwarded request to staff. 10/20/25 AA Zweizig responded. Complete.
10/21/2025	10/21/2025	Nariseti Ooha Kavva	Request for the following: 1. A copy of any records related to uncashed /stale-dated checks showing the (i) payee or vendor names, (ii) check issue dates, (iii) check number and (iv) dollar amounts that have aged more than six months from the date of this letter in an amount equal to or greater than one thousand dollars (\$1,000.00). 2. Accounting records of property tax overpayments or claimed/unredeemed tax lien certificates which have been refundable for more than six months from the date of this letter showing the (i) payee names (ii) check issue dates, (iii) check numbers, (iv) dollar amounts over \$1,000.00. 3. For the above two requests please include all the necessary claim forms, affidavits or instructions required for the reissuance of the deposits/outstanding/stale dated checks or refunds. 4. At what frequency are these records updated? Monthly, quarterly, semiannually, annually or upon request? Please confirm, if uncashed checks are remitted to state unclaimed property bureau. If so, after what aging period?	10/21/25 AA Zweizig forwarded request to staff. 10/21/25 AA Zweizig responded. Complete.
10/21/2025	10/22/2025	Nicole Sugihara Brinser	Request for permit records associated with the address: 6264 Ocean Terrace Drive	10/22/25 AA Zweizig forwarded request to staff. 10/22/25 AA Zweizig responded. Complete.
10/23/2025	10/23/2025	Sylvette Mascioni	Any permits related to 6 Toprail Lane, RPV	10/23/25 DCC Sisson forwarded request to staff. 10/24/25 Complete
10/23/2025	10/23/2025	Chawin Chu	Request for any permits related to the property 6935 verde ridge Rd.	10/23/25 AA Zweizig forwarded request to staff. 10/23/25 PT Kastelan responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/27/2025	10/27/2025	Dio Briggs	<p>Requesting . Records concerning credits, overages, or refunds that are due and owing by the city</p> <ol style="list-style-type: none"> a. Typically these may be tax related in nature 2. Called, matured, and/or currently redeemable bonds issued by the city which may include but is not limited to refunds due back to the depositor pertaining to sheriff bonds, construction bonds, or public works related bonds 3. Any financial spreadsheet, ledger, or other record of the active cash and cash-convertible sureties and escrow accounts maintained by the City for financial instruments posted or deposited with the City by companies to ensure completion of private-sector residential or commercial construction projects. a. Please note that I am only requesting records that have not been refunded to the payee. Do not include any items that would not be able to be recovered or paid out. 4. Amounts on deposit with the City that are held in trust for recipients whose whereabouts are unknown including instances where payments were attempted but undeliverable. These amounts may pertain to eminent domain, matured government bonds, tax refunds, tax overpayments, real estate foreclosures, restitution payments, proceeds from public sales of lost property, unsuccessful electronic funds transfers, funds held in escrow, or any other securities 5. Outstanding and refundable credit balances. 6. Unclaimed, uncashed, undeliverable, staled-dated, voided, overdue and/or outstanding payments or checks/warrants issued by the city 7. Any responsive documentation from requests submitted by Asset Management Consultants of Virginia, Inc. (AMC). 	10/27/25 DCC Sisson forwarded request to staff. 11/6/25 14-day extension letter sent. 11/10/25 Complete
10/17/2025	10/27/2025	Pamela Hayes	<p>Requesting floor plan for a client of mine and I was told your office may have them?</p> <p>30717 PV DRIVE EAST</p>	10/27/25 DCC Sisson forwarded request to staff.10/28/25 Complete
10/28/2025	10/28/2025	Jake Romoff	<p>Request for access to public records containing the following information for multi-family properties located within the City of Rancho Palos Verdes.</p> <ul style="list-style-type: none"> - Owner name - Owner mailing address - Property address - Contact phone number (if maintained in City records) - Contact email (if maintained in City records) <p>Specifically, I am requesting this information for all multi-family residential properties (including duplexes, triplexes, and larger apartment buildings) within the City of Rancho Palos Verdes.</p>	10/28/25 AA Zweizig forwarded request to staff. 11/6/25 AA Zweizig sent 14-day extension letter. 11/18/25 AA Zweizig responded. Complete.
10/28/2025	10/28/2025	Alex Su	Request for the latest waste and recycling collection rates, total number of customers, and total number of routes	10/28/25 AA Zweizig forwarded request to staff. 10/29/25 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/29/2025	10/29/2025	Marisol Hernandez	Request for copies of the certified payroll records from the beginning of project through present (Final) and fringe benefit for Ramco General Engineering Contractors Inc for the Wildlife Corridor Encroachment Removal project.	10/29/25 AA Zweizig forwarded request to staff. 11/12/25 AA Zweizig responded. Complete.
10/29/2025	10/29/2025	Kristen Hoffman/Patrick Okudzeto (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 10/14/25 to 10/27/25	10/29/25 AA Zweizig forwarded request to staff. 10/30/25 AA Zweizig responded. Complete.
10/29/2025	10/30/2025	Chris Barley	Request for all Public Works work orders pertaining to 30857 and 30851 Casilina Dr, RPV 90275 (Ex. curb painting and any other related work) from May 2016 to current and for all code enforcement reports/calls for 30857 and 30851 Casilina Dr, RPV 90275 from May 2015 to current. Request also include email correspondence related to both properties.	10/30/25 AA Zweizig forwarded request to staff. 11/6/25 AA Zweizig responded with first batch of documents and requested clarification regarding email correspondence. 11/7/25 Received clarification from requestor. Email correspondence under review with City Attorney's office. 12/19/25 2nd batch of documents provided
10/30/2025	10/30/2025	Darren Simms	Request for a copy of permit records and floorplans for the property 1990 Avenida Feliciano.	10/30/25 AA Zweizig forwarded request to staff. 10/30/25 AA Zweizig responded. Complete.
10/30/2025	10/30/2025	Hilda Irias	Requesting X Copy of the original bid advertisement with proof of publication 2.) X Copy of the signed contract between the general contractor and the Awarding Agency 3.) X Copy of the payment and performance bond submitted by the general or prime contractor at time of bid and The certified payroll records may be provided in a format of your choice but must have all the information required under the DLSE Form A-1-131. As a Joint Labor-Management Committee, the worker names and addresses shall not be omitted pursuant to Labor Code § 1776(e). These records are not available through the Department of Industrial Relation's (DIR) E-CPR payroll system because the system omits this required information. Please note, the E-CPR system has not replaced obtaining these records through the awarding body under Labor Code § 1776(b)(3). Crest Road Retaining Wall Crest Road Rancho Palos Verdes 90275 DIR Project ID: 498278	10/30/25 DCC Sisson forwarded request to staff. Complete
10/30/2025	10/31/2025	Ariana Bucur	Request for all written, digital, and recorded materials related to the complaint filed against the property address (28068 Santona Drive); including the original complaint submission with any attachments or statements submitted, inspection notes, staff reports, photographs, internal communications, and any subsequent documents or determinations referencing the above address.	10/31/25 AA Zweizig forwarded request to staff. 11/6/25 AA Zweizig responded. Complete. 11/6/25 Requestor had follow up questions regarding request. 11/14/25 AA Zweizig responded. 11/14/25 Requestor had additional follow up questions regarding request. 11/18/25 AA Zweizig responded to clarified request and reopened request. 11/24/25 AA Zweizig responded and provided additional documents. 12/16/25 AA Zweizig responded and provided additional documents. Complete.
11/3/2025	11/3/2025	Hal Allyn	Requesting Copies of building permits for 1836 Jaybrook Drive, Rancho Palos Verdes.	11/3/25 DCC Sisson forwarded request to staff. Complete

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
11/3/2025	11/3/2025	Amartya Singh	Request for all purchase orders issued by the city from 1st January 2021 to the present and valued at \$5,000 or greater: Purchase order number (or similar identifier); Purchase date; End date of the purchase order (where available); Detailed description of the purchase made (including descriptions for each line item if applicable); Line-item quantity; Line-item price; Vendor name	11/3/25 AA Zwezig forwarded request to staff. 11/12/25 AA Zwezig responded. Complete.
11/3/2025	11/3/2025	Kelly Mills	Requesting unclaimed/uncashed checks: <ul style="list-style-type: none"> · Date issued (please include all dates over six months eligible for reissuance) If you would like a specific range 7/2020 – 5/2025. · Check/warrant number · Amount · Payee and additional payee · Address where original check was mailed 	11/3/25 DCC Sisson forwarded request to staff. Complete
11/3/2025	11/3/2025	Chris Wilson	Request for the builders remedy for the Ironwood Project	11/3/25 AA Zwezig forwarded request to staff. 11/5/25 AA Zwezig responded. Complete.
11/3/2025	11/3/2025	Chris Collins	Request for the following data for the date range (10/1/2025 to 10/31/2025): <ul style="list-style-type: none"> - Issued Residential and Commercial Solar (photovoltaic - PV) permits - Issued Residential and Commercial Energy Storage System permits The following are the important data points: <ul style="list-style-type: none"> • Permit number • Permit status • Permit address • Contractor • Issue date • Application date • Final / Completion date • Permit type • Sub-type • Valuation • Work description • Storage/Battery Manufacturer Name. 	11/3/25 AA Zwezig forwarded request to staff. 11/3/25 AA Zwezig responded. Complete.
11/3/2025	11/4/2025	Dane Mott	Request for a copy of the video that Dan Meyers used in his presentation and identifying the requestor as being identified as the car making an illegal maneuver around the Avenida Celestial traffic circle.	11/5/25 AA Zwezig responded. Complete.
11/3/2025	11/3/2025	Emad Makar	Request for geotechnical report and grading reports pdf copies for Tract No. 27611	11/3/25 AA Zwezig forwarded request to staff. 11/5/25 AA Zwezig responded. Complete.
11/5/2025	11/5/2025	Steve Kenny	Request for the following Residential Building Permit info for: 1- ALL New SFD's issued permits or permit applications 2- from OCT 1 2025, through OCT 31 2025 Information Desired: Jobsite Address; Job Value; Description of Project; Sqft of Living Space; Date Permit Issued; Owner info; Builder info; Architect info	11/5/25 AA Zwezig forwarded request to staff. 11/6/25 AA Zwezig responded. Complete.
11/5/2025	11/5/2025	Matthew Dragich	Request for any past permits regarding septic/plumbing for 3423 Newridge Dr	11/5/25 AA Zwezig forwarded request to staff. 11/6/25 AA Zwezig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
11/5/2025	11/5/2025	Juan De Leon	<p>Requesting records related to Rancho Palos Verdes ("City") Mayor Pro Tem Paul Seo, which I understand to be held by your office:</p> <ul style="list-style-type: none"> • A listing or description of Mr. Seo's salary or stipends from the City from 2022 to the present. • A listing or description of the value of Mr. Seo's benefits package (including employer contributions to health insurance, life insurance, and pension) from the City from 2022 to the present. • Travel reports, expenses claims (including office expenses), travel expense reimbursement claims, per diem statements, or other records related to official (City-paid) travel or claims for reimbursement [including supporting documentation/receipts] filed by Mr. Seo from 2022 to the present. • Records describing any City-provided benefits related to a vehicle issued to or used by Mr. Seo (or an auto allowance benefit related to Mr. Seo's use of a personal vehicle). • Records describing any other City-provided benefits related to a mobile phone, laptop computer, or other equivalent City-issued allowances for technology or mobile devices used or claimed for reimbursement by Mr. Seo. • Records describing any other City-provided benefits or perks not described above (e.g., childcare reimbursements, education/tuition payments, health club memberships, etc.) provided to Mr. 	<p>11/5/25 DCC Sisson forwarded request to staff.</p> <p>11/17/25 14-day extension letter sent. 12/1/25 Complete</p>
11/5/2025	11/5/2025	Dalal Karama	Request for building permits for the property 30211 Via Rivera	11/5/25 AA Zweizig forwarded request to staff. 11/5/25 AA Zweizig responded. Complete.
11/5/2025	11/5/2025	Choung Sherwood	Request for all records: Building & Safety and planning records for property at 5567 Mistridge dr.	11/5/25 AA Zweizig forwarded request to staff. 11/6/25 AA Zweizig responded. Complete.
11/6/2025	11/6/2025	Chris Peterson	Request for permit documents related to the property 2331 Sunnyside Ridge Road	11/6/25 AA Zweizig forwarded request to staff. 11/13/25 AA Zweizig responded. Complete.
11/7/2025	11/7/2025	Jack Rousseaux	<p>Requesting request a list of all properties where water service was shut off or disconnected between 9/1/2025 and 9/25/2025.</p> <p>Please include, if available: the property address, date of shutoff, reason for disconnection, and date of restoration. A digital format such as CSV, Excel, or PDF is preferred. If any portion of the records is exempt, please redact only what is necessary and provide the rest.</p>	11/5/25 DCC Sisson forwarded request to staff. Complete
11/11/2025	11/12/2025	Matthew Dragich	Request for past permits regarding the property address 30323 Palos Verdes Dr East	11/12/25 AA Zweizig forwarded request to staff. 11/12/25 AA Zweizig responded. Complete.
11/11/2025	11/12/2025	Sharon Rosenberg	Request for New Business License Listings October 2025 (Bus. name, phone number, owner's name, & any home based, where possible)	11/12/25 AA Zweizig forwarded request to staff. 11/12/25 AA Zweizig responded. Complete.
11/12/2025	11/12/2025	Choung Sherwood	Request for Building & Safety and Planning records for property at 2704 Vista Mesa Drive	11/12/25 AA Zweizig forwarded request to staff. 11/12/25 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
11/13/2025	11/13/2025	Reiko Michlig	Requesting building permit records for 30212 Calle De Suenos	11/13/25 DCC Sisson forwarded request to staff. Complete
11/13/2025	11/13/2025	Daniel Busacay	Requesting building permits, inspection records, or related documentation for the property located at: 28745 Enrose Ave Rancho Palos Verdes, CA 90275 ; APN - 7550015009	11/13/25 DCC Sisson forwarded request to staff. Complete
11/13/2025	11/13/2025	Kristen Hoffman/Paul Ohene Tabi (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 10/14/25 to 10/27/25	11/13/25 AA Zweizig forwarded request to staff. 11/13/25 AA Zweizig responded. Complete.
11/14/2025	11/14/2025	Jessica Abrahams	Request for the following: 1) Current labor agreements/MOUs. Please either confirm the expired contracts that are posted on your website are the most current or provide updated MOUs. 2) 2026 benefits information (if available), including employer contributions toward monthly family premiums for your health, dental, and vision plans.	11/17/25 AA Zweizig forwarded request to staff. 11/24/25 AA Zweizig responded. Complete.
11/15/2025	11/17/2025	Shaun Fowler	Request for permit or inspection for the home most recent roof replacement for the property 2902 Crownview Drive	11/17/25 AA Zweizig forwarded request to staff. 11/17/25 AA Zweizig responded. Complete.
11/17/2025	11/17/2025	Christopher Hanson	Request for any and all data collected from pedestrian and traffic stops by your law enforcement agency pursuant to the Racial and Identity Profiling Act of 2015 (hereinafter "RIPA") and any related data, whether or not reported, beginning with the 2021 calendar year up to and including the 2025 calendar year to date. This request includes the original raw data collected for and related to RIPA. Please produce all requested RIPA data and data related to RIPA in an electronic, machine-readable format such as a spreadsheet or database	11/17/25 AA Zweizig forwarded request to staff. 11/19/25 AA Zweizig responded. Complete.
11/17/2025	11/17/2025	Mitchell E. Jones	I understand that the city has expended approximately \$400 million dollars on landslide related expenses-I also understand that the city budget is approximately \$339 million dollars per year-my inquiry is how is this sustainable and how does this impact city services going forward as it seems we expense more on the landslide than all city related expenses.	11/17/25 AA Zweizig forwarded request to staff. 11/18/25 AA Zweizig responded. Complete.
11/17/2025	11/18/2025	Weston Bragg	Request for a complete and up to date map and/or a list of coordinates of all Automated License Plate Recognition (ALPR) camera installations.	11/18/25 AA Zweizig forwarded request to staff. 12/1/25 AA Zweizig responded. Complete.
11/19/2025	11/19/2025	Ted Z	Request for tract grading, soil and geology reports, compaction reports, oversized maps, TR=46628	11/19/25 AA Zweizig forwarded request to staff. 11/19/25 AA Zweizig responded. Complete.
11/24/2025	11/24/2025	Tia Moreno	Request for all permits for this property including original building permit, certificate of occupancy, additions, alterations, reroof, sewer, solar, retaining wall, pool, spa mechanical, plumbing, electric, and all microfiche for the property 28511 Quailhill Drive.	11/24/25 AA Zweizig forwarded request to staff. 11/24/25 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
11/25/2025	11/25/2025	Andrew McGinnis	Request for the following regarding the property 3536 Coolheights Dr : 1. Building & Safety Records - All building permits (issued, expired, withdrawn, or finalized); Permit cards, inspection logs, correction notices, and final inspection records; Any outstanding permits or permits currently in process; Records of unpermitted work or notices regarding lack of permits 2. Code Enforcement Records - All code enforcement complaints, case files, violation notices, courtesy notices, administrative citations, warning letters, and related correspondence; Documentation indicating which cases were resolved/closed and which, if any, remain open; Records of reinspections, compliance agreements, or enforcement actions 3. Planning/Zoning Records - Variances, conditional use permits, site plan approvals, zoning violations, or other planning-related actions; Any notices of required corrections related to zoning compliance 4. Public Works / Engineering Records (if applicable) - Grading permits, drainage reports, and any slope-stability related documentation; Any geotechnical or geological reports submitted to or reviewed by the City; Notices of noncompliance or required corrective work 5. Other City-Held Property Files - Any complaints, citations, or notices from Fire, NPDES, housing, or other City departments related to the property; Any correspondence between the City and prior owners related to violations, compliance, enforcement, or required repairs	11/25/25 AA Zweizig forwarded request to staff. 12/5/25 AA Zweizig sent 14-day extension letter.12/19/25 first production produced
11/26/2025	11/26/2025	Kristen Hoffman/Patrick Okudzeto (Construction Monitor)	Request for copies of all commercial and residential building permits issued between 11/13/25 to 11/24/25	11/26/25 AA Zweizig forwarded request to staff. 11/26/25 AA Zweizig responded. Complete.
11/28/2025	12/1/2025	Sharon Rosenberg	Request for New Business License Listings November 2025 (Bus. name, phone number, owner's name, & any home based, where possible)	12/1/25 AA Zweizig forwarded request to staff. 12/1/25 AA Zweizig responded. Complete.
11/29/2025	12/1/2025	Steve Kenny	Request for Residential Building Permit info for: 1- ALL New SFD's issued permits or permit applications 2- ALL REMODELS with permit values over \$500,000 3- from NOV 1 2025, through NOV 30 2025 Information Desired: Jobsite Address Job Value Description of Project Sqft of Living Space Date Permit Issued Owner info Builder info Architect info	12/1/25 AA Zweizig forwarded request to staff. 12/1/25 AA Zweizig responded. Complete.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/1/2025	12/1/2025	Chris Collins	<p>Request for the following data for the date range (11/1/2025 to 11/30/2025):</p> <ul style="list-style-type: none"> - Issued Residential and Commercial Solar (photovoltaic - PV) permits - Issued Residential and Commercial Energy Storage System permits <p>The following are the important data points:</p> <ul style="list-style-type: none"> • Permit number • Permit status • Permit address • Contractor • Issue date • Application date • Final / Completion date • Permit type • Sub-type • Valuation • Work description • Storage/Battery Manufacturer Name. <p>If you do not have separate categories for solar or storage, please provide all building and electrical permits.</p>	12/1/25 AA Zweizig forwarded request to staff. 12/1/25 AA Zweizig responded. Complete.
12/1/2025	12/1/2025	Matthew Topic	Request for all police reports referencing the Trump National golf course or facilities, dated Jan 1, 2024 to present.	12/1/25 AA Zweizig forwarded request to staff. 12/1/25 AA Zweizig responded. Complete.
12/1/2025	12/1/2025	Gary Terzyan	Request for records related to the property 5752 Wildbriar Drive	12/1/25 AA Zweizig forwarded request to staff. 12/1/25 AA Zweizig responded with documents related to B&S Division. 12/11/25 AA Zweizig responded with documents related to Planning Division. Complete.
12/4/2025	12/4/2025	Riley Eastman	Request for all building and permit records for the property 6608 Via Siena.	12/4/25 AA Zweizig forwarded request to staff. 12/4/25 AA Zweizig responded. Complete.
12/4/2025	12/5/2025	Marniraj Patha	Requesting copies of all Request for Proposals (RFPs), all their respective proposals submitted in response to those RFPs, the NOIA (notice of intent to award), the evaluation score sheet, and any bid protest documents that may exist, by City of Rancho Palos Verdes, California for a period of 2023 - 2025 (Jan 1st, 2023 – Nov 1st, 2025).	12/4/25 DCC Sisson forwarded request to staff. 12/16/25 provided first production.
12/9/2025	12/9/2025	Ana Petro	<p>Requesting any permits for the location of 74 Via del Cielo in Rancho Palos Verdes and a copy of the certificate of liability insurance if required for these permits. Please search between the dates of 9/27/2022 – 9/27/2023.</p> <p>(our reference # 2MN309525)</p> <p>Permit #RES2021-00124</p>	12/9/25 DCC Sisson forwarded request to staff. 12/16/25 Complete
12/9/2025	12/9/2025	Richard George	Requesting for records pertaining to Tract 37818 in RPV	12/9/25 DCC Sisson forwarded request to staff 12/10/25 Completed

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/9/2025	12/9/2025	Oshea Smith	<p>Requesting an accounts payable summary, check summary, check register, or vendor analysis report. Any spreadsheet or report that lists vendor names, brief descriptions of purchases, and total amounts would be fully responsive to this request.</p> <p>If available, please include:</p> <p>Vendor name Description of purchase or payment Total price or amount paid</p>	12/9/25 DCC Sisson forwarded request to staff. 12/19/25 Complete
12/9/2025	12/9/2025	Tia Moreno	Requesting 2205 Via La Brea need original building permit and certificate of occupancy for the entire building and any alterations, additions, reroof, sewer, solar retaining wall pool, spa, mechanical, plumbing, electric. all microfiche	12/9/25 DCC Sisson forwarded request to staff. 12/10/25 Complete
12/9/2025	12/9/2025	Kelly Miller	Requesting BLD2008-00988 - and all permits for this property. Looking for Decking along with the Remodel probably.	12/9/25 DCC Sisson forwarded request to staff.12/17/25 Complete
12/9/2025	12/9/2025	Sha Tahmasebi	<p>A. Terms: a. Klondike Canyon Landslide Abatement District ("KCLAD"), also referred to as "District" in this request. b. City of Rancho Palos Verdes ("City") c. "land" and "property" are used here interchangeably. B. The following reference included in this request: map of KCLAD published on City's website, titled "Klondike Canyon Landslide Abatement District (KCLAD) City Owned Properties" indicating the boundary of the District with a red line. https://www.rpvca.gov/DocumentCenter/View/22139/Abatement-District-City-Parcels-KCLAD-PDF C. Scope: For all applicable questions, provide answers related to KCLAD Fiscal Years: 2023-2024; 2024-2025, and 2025-2026.</p> <p>Request: 1. Does City pay assessments to KCLAD for any Streets? If so, are there any City-owned streets within the boundary of KCLAD for which City does NOT pay assessments? 2. How much total assessments does City pay KCLAD for any and all streets per year? Provide the answers for Fiscal Years 2023-2024, 2024-2025, and 2025-2026. 3. If there are City-owned streets within KCLAD for which City does NOT pay assessments for, list any and all such streets, and what exact portions of each such street City does not pay assessments for. 4. Does City pay assessments to KCLAD for any portions of Dauntless Drive? Does City pay assessments to KCLAD for any portions of Exultant Drive? If so, how much in dollar amounts does City pay KCLAD per each 12-months fiscal year period (for the fiscal years requested) for any portions of Dauntless Drive? Same for Exultant Drive? 5. Does City pay assessments for Public Highways to KCLAD? Are City-owned Streets included in the category of Public Highways? 6. Within boundary of KCLAD, are there any City-owned land or properties for which City does NOT pay KCLAD assessments? If so, which exact land(s) or properties within KCLAD, does City not pay the District assessments? Identify the address or indicate on a map the specific City-owned properties within KCLAD boundary for which City does not pay assessments to the District.</p>	12/10/25 AA Zweig forwarded request to staff.12/19/25 14-day extension letter.

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2025

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/9/2025	12/10/2025	Avilane Jane	Request for all open cases of property-related code enforcement and building violation records for all properties from the past 30 days. For each case, please include: property address (and parcel ID if available), case/file number, type of violation (unsafe/uninhabitable structure, abandoned/lected property, illegal dumping, building code violation, zoning, litter), date, current status (open or recently closed). Document types requested: case logs, inspection summaries (no photos), Notices of Violation (summary only), enforcement disposition summaries, and any tracking spreadsheets or CSVs. Please exclude personal identifying information.	12/10/25 AA Zweizig forwarded request to staff.
12/11/2025	12/11/2025	Riley Eastman	Request for building records for the property 16 Sea Cove	12/11/25 AA Zweizig forwarded request to staff. 12/11/25 AA Zweizig responded. Complete.
12/18/2025	12/18/2025	David Leeper	Requesting all documents for #3 and #1 Tangerine Road, #68 Narcissa Dr, #3 E. Pomegrante Road, # 3 Clovetree Pl, #8 Roseapple Road, Vanderlip Drive, #1 Roseapple Rd.	12/18/25 DCC Sisson forwarded request to staff.
12/19/2025	12/19/2025	Mark Zurada	Requesting all quantities and unit pricing for each bidder, for 'Playground Equipment Surface Replacement' that was submitted on 03/30/2021. We specifically request the line-item bid tabulation showing each material, quantity, unit, and unit price for every bidder. If no such line-item tally was created, please provide the full bid submissions from each contractor. A grand total sheet alone is not sufficient to satisfy this request unless it was a lump sum bid.	12/19/25 DCC Sisson forwarded request to staff.



City of Rancho Palos Verdes

Monthly Planning Activity Summary

For the Date Range 12/1/2025 and 12/31/2025

New Cases Received	Staff Approvals	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials
19	22	3	0	1	0	0	0

New ZON* Applications by Type	
Application Type	No.
SITE PLAN REVIEW	14
CONDITIONAL USE PERMIT	1
PLANNING CERTIFICATION LETTER	1
HEIGHT VARIATION	1
Number of New ZON Cases:	17

Case Summary
Staff Decisions Number of Cases: 1 Average Processing Time: 0 days
Director Decisions Number of Cases: 3 Average Processing Time: 0 days
Planning Commission Cases Number of Cases: 1 Average Processing Time: 0 days
City Council Cases Number of Cases: 0 Average Processing Time: NaN days
Total Number of Decisions Number of Cases: 5

* ZON = Zoning



City of Rancho Palos Verdes

Monthly Building & Safety Activity Summary

For the Date Range 12/1/2025 and 12/31/2025

New Cases Received	Permits Issued	Permit Fees (\$)	Plan Check Fees (\$)	Other Fees* (\$)	Total Valuation	New Plan Checks	New SFRs	Total Inspections	Average Daily Inspections
173	144	194,042	43,924	0	1,106,495	34	3	603	∞

New BLD** Applications by Type	
Application Type	No.
COMMERCIAL	2
DEMOLITION	3
ELECTRICAL PANEL UPGRADE	18
ELECTRICAL PERMIT	7
GEOLOGY/SOILS REPORT	4
MECHANICAL PERMIT	7
NPDES/LID	1
PLUMBING PERMIT	15
REROOF	20
RESIDENTIAL - ADU	1
RESIDENTIAL - ALTERATION	1
RESIDENTIAL - DECK - PATIO - GAZEBO	1
RESIDENTIAL - FOUNDATION SEISMIC RETROFIT	1
RESIDENTIAL - NEW SINGLE FAMILY	2
RESIDENTIAL - REMODEL	20

New ELE** Applications by Type	
Application Type	No.
200 AMPS OR LESS PANEL UPGRADE	18
BATTERY BACK UP/ BATTERY STORAGE	4
ELECTRIC VEHICLE CHARGER	1
REWIRE	1
TEMPORARY POWER POLE	1
New ELE Cases:	25

New MEC** Applications by Type	
Application Type	No.
CHANGE OUT	4
NEW	2
NEW WITH OUTDOOR UNIT : REQUIRES PLANNING APPROVAL	1
New MEC Cases:	7

New PLM** Applications by Type	
Application Type	No.
BUILDING SEWER - NEW OR REPAIR	5
GAS SYSTEM OUTLETS	1
MISCELLANEOUS PLUMBING	3
REPIPE OR REPAIR	5
TANKLESS WATER HEATER/ INSIDE GARAGE	2
WATER HEATER/ INSIDE HOME	2
WHOLE SYSTEM REPIPE RESIDENTIAL	1
New PLM Cases:	19

Issued Permit Summary
Over-the-Counter Permits
No. of Permits Issued: 50
Plan Checked Permits
No. of Permits Issued: 75
Median Processing Time: 8 days

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing

RESIDENTIAL - REMODEL AND ADDITION	9
RESIDENTIAL - RETAINING WALL	1
SOLAR	21
SWIMMING POOLS/SPA	6
WATER HEATER	4
New BLD Cases:	144

* Other fees include SMIP, data processing, historic data input and geology review fees

** BLD = Building, ELE = Electrical, MEC = Mechanical, PLM = Plumbing



City of Rancho Palos Verdes

Monthly View Activity Summary

For the Date Range 12/1/2025 and 12/31/2025

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
3	0	0	0	0	0	0	0

New View Cases (MTD)	
Application Type	Number
VIEW RESTORATION	1
VIEW PRESERVATION	0
VIEW ENFORCEMENT	1
CITY TREE REVIEW PERMIT	0
FOLIAGE ANALYSES	1
Number of New Cases:	3

Pre-Application Meetings (MTD)	
Application Type	Number
VIEW RESTORATION	
Number of Pre-Application Meetings:	1

Resolved by Mediation (MTD)	
Application Type	Number
Number of Cases:	1

New View Cases (YTD)	
Application Type	Number
VIEW RESTORATION	17
VIEW PRESERVATION	6
VIEW ENFORCEMENT	15
CITY TREE REVIEW PERMIT	12
FOLIAGE ANALYSES	83
Number of New Cases:	133

Pre-Application Meetings (YTD)	
Application Type	Number
VIEW RESTORATION	
Number of Pre-Application Meetings:	16

Resolved by Mediation (YTD)	
Application Type	Number
Number of Cases:	7



City of Rancho Palos Verdes

Monthly Code Activity Summary

For the Date Range 12/1/2025 and 12/31/2025

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
15	21	3	0	1	0	0	0	7	1

New Complaints by Violation Category	
CONSTRUCTION ON EXTREME SLOPE	1
CONSTRUCTION WITHOUT A PERMIT	3
FENCE OR WALL PERMIT	1
GRADING OR RETAINING WALL WITHOUT A PERMIT	2
ILLEGAL SIGNAGE	1
NON-PERMITTED USE AND DEVELOPMENT	1
SIGNS ON PUBLIC PROPERTY	1
Total:	10

Closed Case Summary
Construction Site Maint Violations Number of Cases Closed: 1 Median Processing Time: 233 days
Construction without a permit Violations Number of Cases Closed: 2 Median Processing Time: 274 days
Debris on Property Violations Number of Cases Closed: 1 Median Processing Time: 259 days
Expired Permit Violations Number of Cases Closed: 1 Median Processing Time: 148 days
Planning Department approval required Violations Number of Cases Closed: 2 Median Processing Time: 175 days
TRASH CONTAINER STORED WHERE VISIBLE FROM PROW Violations Number of Cases Closed: 2 Median Processing Time: 130 days

Illegal Sign Abatement Summary	
Street Name	Signs Removed
Total Signs Removed:	0



**DRAFT AGENDA
RANCHO PALOS VERDES PLANNING COMMISSION
TUESDAY, JANUARY 13, 2026
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD
REGULAR MEETING
7:00 P.M.**

***HYBRID PLANNING COMMISSION MEETING**

The Regular Meeting of January 13, 2026 will take place in accordance with the requirements of the Ralph M. Brown Act, Section 54950 et seq. of the Government Code. Remote participation by any Committee/Commission member shall be in accordance with Subdivisions (b)(3) or (f) of Government Code Section 54953. The meetings are held at Hesse Park, McTaggart Hall, 29301 Hawthorne Boulevard and/or via teleconference for staff/consultants/participants using the Zoom platform and broadcast live on the City's website at rpvca.gov/agendas and on PVptv channels Cox 35 and Frontier FiberOptic 39. Public participation will be in person and using the virtual platform.

NEXT P.C. RESOLUTION 2026-01

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

COMMUNICATION:

City Council Items:

Staff:

Commission:

COMMENTS FROM THE AUDIENCE (regarding non-agenda items):

CONSENT CALENDAR:

1. APPROVAL OF DECEMBER 9, 2025 P.C. MINUTES (LG)

CONTINUED PUBLIC HEARINGS:

NONE

NEW PUBLIC HEARINGS:

2. HEIGHT VARIATION PERMIT AND SITE PLAN REVIEW: (CASE NO. PLHV2025-0006) – 2027 Velez Drive (AS)

Request: Construct a 552 ft² second-floor addition and an 82 ft² first-floor addition to an existing 2,536 ft² one-story residence for a new total structure size of 3,170 ft² (garage included) along with ancillary site improvements.

Recommendation: Adopt P.C Resolution No. 2026-___; Approving, with conditions, a Height Variation Permit and Site Plan Review to construct a 552 ft² second-floor addition and an 82ft² first-floor addition to an existing 2,536 ft² one-story residence for a new total structure size of 3,170 ft² (garage included) along with ancillary site improvements at 2027 Velez Drive (Case PLHV2025-0006).

Action Deadline: January 19, 2026

CEQA: Categorically Exempt § 15301(e) Existing Facilities

CONTINUED BUSINESS:

3. APPOINTMENT OF PLANNING COMMISSIONERS TO SERVE ON THE PLANNING COMMISSION'S VARIOUS COMMITTEES AND SUB-COMMITTEES.

Request & Recommendation: Appoint Planning Commissioners to serve on the Planning Commission's Subcommittees.

Action Deadline: N/A

CEQA: N/A

NEW BUSINESS:

NONE

ITEMS TO BE PLACED ON FUTURE AGENDAS:

4. PRE-AGENDA FOR THE MEETING ON JANUARY 27, 2026.

5. PRE-AGENDA FOR THE MEETING ON FEBURARY10, 2026.

ADJOURNMENT:

Planning Commission Agendas and Staff Reports:

The agenda and staff reports are available on the City's website at www.rpvca.gov/agendas no later than 72 hours before the meeting.

Materials related to an item on an agenda submitted after distribution of the agenda packet are available on the City's website at www.rpvca.gov/agendas by clicking the link titled "Late Correspondence" at the top of the agenda.

Ordinances:

Government Code 36934 provides, except when, after reading the title, further reading is waived by regular motion adopted by majority vote all ordinances shall be read in full either at the time of introduction or passage; provided, however, that a reading of the title or ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance is made available to the public online and in print at the meeting prior to the introduction or passage.

Public Correspondence:

We highly encourage written materials regarding Planning Commission Agenda items be submitted no later than 4:00 P.M. the Monday prior to a Planning Commission meeting to allow the Commission Members ample time to review and consider the issues raised prior to making decisions at them meeting. Please keep in mind that it is difficult for Commission Members to carefully review materials submitted after that deadline or at the meeting. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. Accordingly, you may wish to omit personal information from your written materials or oral presentation as it may become part of the public record regarding an agenda item. In addition, City meetings may be televised and may be accessed through the City's website at www.rpvca.gov/agendas.

Public Participation:

Participants must speak from the podium using the lectern microphone; comments are to be directed to the Planning Commission and not to the staff or the public; repetition should be avoided; and reading a submission that has been copied or contained in the agenda will be discouraged. Virtual participation is also offered please visit www.rpvca.gov/participate.

Public Comments:

The Planning Commission may limit the public input on any item based on the number of people requesting to speak, the length of the agenda, or the business of the Commission.

Conduct at the Planning Commission Meeting:

Pursuant to GC 54957.95: (a)(1) In addition to authority exercised pursuant to Sections 54954.3 and 54957.9, the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting. (2) Prior to

removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b)(1) means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following: (A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law. (B) Engaging in behavior that constitutes use of force or a true threat of force.(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

Time Estimates:

The time noted next to an agenda item is only an estimate of the amount of time that will be spent during the meeting on that particular item. Accordingly, these estimates should not be relied on in determining when a matter will be heard, especially since agenda items are often re-ordered during a meeting and may be discussed at any time.

Continuation of Meeting:

The Planning Commission will adjourn its meetings on or before 11:00 p.m. and will not consider new business items after 10:15 p.m., unless a majority of the Commission members who are present affirmatively vote either to extend the meeting after 11:00 p.m. or to consider new business after 10:15 p.m. If the meeting ends before all items listed on the agenda are completed, any unfinished business will be continued to the next succeeding day that is not a holiday, at a location to be determined.

Closed Session:

Please be advised that, pursuant to the Ralph M. Brown Act, "a person may not disclose confidential information that has been acquired by being present in a Closed Session . . . to a person not entitled to receive it, unless the legislative body authorizes disclosure of that confidential information." (Gov. Code § 54963(a).) "[C]onfidential information" means a communication made in a Closed Session that is specifically related to the basis for the legislative body of a local agency to meet[] lawfully in Closed Session" (Gov. Code § 54963(a).) Please be further advised that any "[v]iolation of [Government Code § 54963] may be addressed by the use of such remedies as are currently available by law, including, but not limited to: (1) injunctive relief to prevent the disclosure of confidential information prohibited by this section; (2) disciplinary action against an [public or city official] who has willfully disclosed confidential information in violation of this section; (3) referral of a member of a legislative body who has willfully disclosed confidential information in violation of this section to a grand jury." (Gov. Code § 54963(c).)

Americans with Disabilities Act:

In compliance with the Americans with Disabilities Act, if you require an accommodation to participate in this meeting, please contact the City Clerk's Office prior to the meeting at: cityclerk@rpvca.gov; by phone at 310-544-5217; or mail 30940 Hawthorne Blvd., Rancho Palos Verdes, CA 90275. The City's reasonable accommodation policy is available for review on the City's website ([see City Council Policy 58](#)). Please note that for accommodations that are not

readily available, you should make your request as soon as you can prior to the time of the meeting.

CEQA Compliance (Changes as of 11/7/22):

Unless stated otherwise on the agenda, every item on the agenda is exempt from CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

DRAFT