

**MEMORANDUM**

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: ARA MIHRANIAN, CITY MANAGER** 

**DATE: MAY 20, 2020**

**SUBJECT: ADMINISTRATIVE REPORT NO. 20-20**

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## **CITY MANAGER**

**RPV City Hall Reopens:** On Monday, May 18, City Hall reopened to the public during regular business hours (7:30 a.m.-5:30 p.m. Monday-Thursday, and 7:30 a.m.-4:30 p.m. Friday).

To help prevent the spread of COVID-19, visitors are required to wear face coverings and adhere to physical distancing guidelines when at City Hall. If you need to visit City Hall, please schedule an appointment in advance by calling the appropriate department and follow all posted instructions during your visit (virtual appointments are encouraged as an alternative, if possible). We are asking that no more than one visitor and one employee be at each public counter at City Hall. For a list of department phone numbers, visit the [Staff Directory](#) on the City website.



The following safeguards have been implemented at City Hall to protect the health of the public and employees:

- Plexiglass partitions have been installed at public counters.
- Hand sanitizing stations have been installed at building entrances.
- Paper towels are available at building entrances for opening doors, and trash cans are available for paper towel disposal.
- Deep cleaning is performed throughout the day and public counters are sanitized between visits.
- Markings have been placed on the ground noting physical distancing requirements.

When you visit City Hall:

- Wear a face covering.
- Check the monitor outside of the Community Development building for instructions and real-time availability.
- Waiting in the lobby will not be permitted. If another visitor is ahead of you, do not form a line outside, but return to your car and call the department to add your name to the wait list. Remain in your car (or park grounds) until a staff member can assist you.
- If you do not have an appointment, please sign in by phone and wait in your car (or park grounds).
- Use hand sanitizing stations prior to entering buildings.
- Minimize surface contact.
- Maintain physical distancing of at least 6 feet.

Hybrid City Council Meetings: Due to the COVID-19 pandemic, the City Council held its first hybrid in-person/virtual format meeting on May 19. The hybrid City Council meetings will take place during their normal times in McTaggart Hall at Fred Hesse Jr. Community Park, with no more than three members of the City Council, invited staff, and limited members of the public, and via teleconference using the Zoom video conference platform.

The meetings will be live-streamed on the City website at [rpvca.gov/agendas](http://rpvca.gov/agendas) and televised on RPVtv Cox 33/Frontier FiOS 38. Visit [rpvca.gov/participate](http://rpvca.gov/participate) for information on how to participate in public comment virtually.

Members of the public who attend City Council meetings in person must observe physical distancing and wear a face covering of the nose and mouth at all times during the course of the meeting unless and until invited to speak. However, the City Council may limit the number of individuals in the meeting room at any one time pursuant to guidance from public health officials.

If you have any questions, please contact the City Clerk's office at 310-544-5217 or at: [CityClerk@rpvca.gov](mailto:CityClerk@rpvca.gov). If you require a disability-related modification or accommodation to participate in a meeting, please contact the City at least 48 hours prior to the meeting via email at: [adarequests@rpvca.gov](mailto:adarequests@rpvca.gov).

RPVtv's "City Talk": In the latest virtual edition of RPVtv's "City Talk" host Liz Brown Swanson interviews Lomita Sheriff's Station Capt. James Powers about the Safer at Home Order, public safety and the latest crime statistics in Rancho Palos Verdes and on the Peninsula. The interview will air daily on Cox 33/Frontier FiOS 38 and can be viewed on RPVtv's YouTube channel at [youtu.be/J29aUHz09rM](https://youtu.be/J29aUHz09rM).



Food Donations to Lomita Sheriff's Station and Trader Joes: On May 13, the City thanked our local sheriff's deputies and supported one of our restaurants by donating pasta dinner from Avenue Italy to the Lomita Sheriff's Station.



Mayor John Cruikshank, Councilman Dave Bradley and City Manager Ara Mihranian joined Capt. James Powers and our local deputies for the National Law Enforcement Officers Memorial Fund's 32<sup>nd</sup> annual candlelight vigil honoring those who have died in the line of duty.

We thank our first responders for keeping us safe and putting their lives at risk during the COVID-19 pandemic and every day, and we honor the memory of those who made the ultimate sacrifice.

On May 14, the City showed our gratitude to RPV's grocery workers and supported one of our restaurants by donating lunch to the staff of both Trader Joe's in Rancho Palos Verdes.



Mayor Pro Tem Eric Alegria and City Manager Ara Mihranian brought sandwiches from Yellow Vase at the Golden Cove Shopping Center to thank these frontline workers, who are playing a vital role in getting our community through this pandemic. Thank you to these hardworking personnel, who should always be treated with kindness.

The City encourages residents to support our first responders, health care workers, essential workers and local restaurants, especially during the COVID-19 pandemic. Find out how you can help at: [rpvca.gov/coronavirus](http://rpvca.gov/coronavirus).

### **COVID-19 Community Updates**

The City continues to monitor the spread of the novel coronavirus in Los Angeles County and provides the community with daily updates that are generally issued near the end of the business day. The Community Updates provide a range of information such as up-to-date case numbers for the City, and the neighboring Peninsula cities, along with information on resources and services available.

A graphic for COVID-19 updates. It features the City of Rancho Palos Verdes logo at the top right. Below it, the text "GET COVID-19 UPDATES" is written in large, bold, white letters. To the left of this text is a blue circular icon containing a white envelope symbol. Below the main text, it says "Subscribe to the Breaking News listserv at rpvca.gov/notify". The background is dark with a subtle pattern of red and white dots.

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For recent COVID-19 updates, visit the Community Updates archive at: <http://rpvca.gov/1304/Community-Updates>.

To receive daily COVID-19 Community Updates, subscribe to the Breaking News listserv at: [rpvca.gov/notify](http://rpvca.gov/notify).

Additionally, be sure to follow the City on [Nextdoor](#), [Facebook](#), [Twitter](#) and [Instagram](#).

Letter to Governor Newsom Seeking COVID-19 Funding: On May 19, the City Council authorized Mayor John Cruikshank to sign a letter to Governor Gavin Newsom seeking funding to address impacts to cities responding to the COVID-19 pandemic. The City has joined a coalition of local governments calling on the state to provide \$7 billion in direct and flexible funding to cities to support critical local services, as well as a portion of the state's Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to help cities address COVID-19 related expenditures.

Staff anticipates the COVID-19 pandemic could potentially cost the City \$2.6 million in revenue loss in Fiscal Year 2019-20 and nearly \$3.3 million in FY 2020-21, with the most significant impact being the projected loss of transient occupancy tax (TOT) revenue (about \$1.3 million for FY 19-20, and \$1.9 million in FY 20-21). Over 96% of the City's TOT revenue comes from Terranea Resort, which temporarily closed in late March. The City's TOT revenue largely funds Capital Improvement Program (CIP) projects and public safety rate increases.

The letter was sent to Governor Newsom's office today, May 20 (see attachments). Staff will continue to monitor this issue.

Letter Seeking CARES Act Funding for All L.A. County Cities: On May 19, a coalition of more than two dozen cities in Los Angeles County, including Rancho Palos Verdes, sent a letter to Board of Supervisors Chair Kathryn Barger and Los Angeles Mayor Eric Garcetti requesting the county and city of Los Angeles share funding they received from the federal CARES Act with all cities countywide (see attachments). The letter included signatures from Mayor Cruikshank and Councilman Ken Dyda. Staff will continue to monitor this issue.

Green Hills Memorial Park Cancels Memorial Day Observance: On May 19, Green Hills Memorial Park issued the following statement announcing the cancellation of its 35th annual Memorial Day Observance due to the COVID-19 pandemic:

*In light of the COVID-19 pandemic, we are saddened to say we will not be hosting our beloved Memorial Day observance this year. We will truly miss the opportunity to honor, alongside our community, those brave men and women who have given so much to our country. However, we look forward to sharing a few ways in the coming days, how we can all show our respect from home.*

Be Part of RPVtv's #RPVTogether PSA: The City invites residents to join us in thanking all of our frontline workers, as well as community members who have stepped up to help our neighbors in need during the COVID-19 pandemic.

Share your photo, video or message of gratitude on social media with the hashtag #RPVTogether to be included in a special community public service announcement that will air on RPVtv. Submissions may also be emailed to [mbarnes@rpvca.gov](mailto:mbarnes@rpvca.gov).

We are all in this together, RPV.

### COVID-19 Cases

As of May 19, there are 39,573 confirmed cases of COVID-19 across Los Angeles County, including the South Bay, so the public should not think one location is safer than another and everyone should be aware and practice physical distancing. The total includes 81 cases in Rancho Palos Verdes, 42 in Palos Verdes Estates, 13 in Rolling Hills Estates and two in Rolling Hills. Countywide, 1,913 people have died.

According to the Department of Public Health, 10 deaths have been reported in Rancho Palos Verdes. The City extends its deepest condolences to the families of these residents.

For a list of cases broken down by city, demographic characteristics, and settings, visit: <http://publichealth.lacounty.gov/media/Coronavirus/locations.htm>.

For an interactive dashboard with maps and graphs showing testing, cases and death data by community, poverty level, age, sex and race/ethnicity visit: [http://dashboard.publichealth.lacounty.gov/covid19\\_surveillance\\_dashboard/](http://dashboard.publichealth.lacounty.gov/covid19_surveillance_dashboard/).

An interactive dashboard of COVID-19 cases in the South Bay maintained by the City of Torrance is available at: [bit.ly/2XB1fv1](http://bit.ly/2XB1fv1). The dashboard reflects information sourced by the Los Angeles County Department of Public Health.

Census Response Rate Challenge: Have you completed your 2020 Census? Responses to the census shape decisions about how billions of dollars in federal funds flow into communities each year for the next 10 years for critical services, including health care, emergency response, schools and education programs, and roads and bridges. The COVID-19 pandemic underscores the importance of census data and census participation.

As of May 18, Rancho Palos Verdes has a 73.5% self-



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response rate, 12.7% higher than the state's average self-response rate and 13.9% higher than the national average. RPV has the second highest response rate of the Peninsula cities behind Palos Verdes Estates.

Help us become the first city in the state to reach a 100% self-response rate! See the response rate for yourself at: [tabsoft.co/3ajQCPR](http://tabsoft.co/3ajQCPR).

Complete your census today by mail, by phone at 844-330-2020 or online at: [2020census.gov](http://2020census.gov).

Palos Verdes Blue Butterfly Release: On May 15, the Daily Breeze covered the recent release of endangered Palos Verdes blue butterflies into their historic range in the Palos Verdes Nature Preserve (see attachments). Following approval by the U.S. Fish and Wildlife Service of a federal permit providing for the protections embodied in the City's Natural Community Conservation Plan/Habitat Conservation Plan (NCCP/HCP), there are now more areas where the endangered Palos Verdes blue butterflies may be released. Releasing the rare Palos Verdes blue butterfly (*Glaucopsyche lygdamus palosverdensis*) is part of a multi-year effort to reintroduce the species to the Palos Verdes Peninsula. The species was originally thought extinct until a sighting in March 1994. When the Palos Verdes blue butterfly was rediscovered, the Palos Verdes Peninsula Land Conservancy helped form a consortium for a captive rearing program to bring the butterfly back from near extinction with America's Teaching Zoo at Moorpark College, the U.S. Navy, U.S. Defense Logistics Agency, U.S. Fish and Wildlife Service, California Department of Fish and Wildlife and The Urban Wildlands Group.

### Attachments:

May 19 letter to Governor Newsom – Page 30

May 19 letter to Supervisor Barger and Mayor Garcetti – Page 32

May 8 Palos Verdes blue butterfly press release – Page 35

May 15 Daily Breeze article on Palos Verdes blue butterfly release – Page 37

## **FINANCE**

Small Business Financial Assistance Plan Update: On April 8, 2020 the City of Rancho Palos Verdes implemented the Small Business Financial Assistance Plan in an effort to provide relief and promote the general welfare of the City's small business community experiencing negative financial impacts stemming from the COVID-19 pandemic. The Small Business Financial Assistance Plan is comprised of two pieces: a one-time refund of the 2020 business license tax and a community development block grant (CDBG) stimulus.

Since the implementation on April 8:

- The City has received 16 requests for business license tax refunds.
- 9 of the 16 requests were not eligible for the program
- 5 refunds totaling \$1,988 have been issued to date
- 2 requests are currently pending approval

We encourage businesses in need of assistance to visit <http://www.rpvca.gov/1284/Financial-Assistance> for information on the program and to submit a request. Businesses that apply will receive a confirmation email from staff. If an application is approved a check will be mailed directly to the business at the address on file.

The CDBG stimulus approved by the City Council authorized the use of \$116,500 in Community Development Block Grant funds to provide loans and grants to low and moderate-income owners of businesses with five or fewer employees. These funds could be used for short-term working capital for operating expenses to retain jobs and support service delivery. In the coming weeks City staff will provide more details of the small business loan program and how to apply.

Three New Credits are Available to Many Businesses Hit by COVID-19: The Internal Revenue Service today reminds employers affected by COVID-19 about three important new credits available to them.

### **Employee Retention Credit**

The employee retention credit is designed to encourage businesses to keep employees on their payroll. The refundable tax credit is 50% of up to \$10,000 in wages paid by an eligible employer whose business has been financially impacted by COVID-19.

The credit is available to all employers regardless of size, including tax-exempt organizations. There are only two exceptions: State and local governments and their instrumentalities and small businesses who take small business loans.

Qualifying employers must fall into one of two categories:

1. The employer's business is fully or partially suspended by government order due to COVID-19 during the calendar quarter.

2. The employer's gross receipts are below 50% of the comparable quarter in 2019. Once the employer's gross receipts go above 80% of a comparable quarter in 2019, they no longer qualify after the end of that quarter.

Employers will calculate these measures each calendar quarter.

### **Paid Sick Leave Credit and Family Leave Credit**

The paid sick leave credit is designed to allow business to get a credit for an employee who is unable to work (including telework) because of Coronavirus quarantine or self-quarantine or has Coronavirus symptoms and is seeking a medical diagnosis. Those employees are entitled to paid sick leave for up to 10 days (up to 80 hours) at the employee's regular rate of pay up to \$511 per day and \$5,110 in total.

The employer can also receive the credit for employees who are unable to work due to caring for someone with Coronavirus or caring for a child because the child's school or place of care is closed, or the paid childcare provider is unavailable due to the Coronavirus. Those employees are entitled to paid sick leave for up to two weeks (up to 80 hours) at 2/3 the employee's regular rate of pay or, up to \$200 per day and \$2,000 in total.

Employees are also entitled to paid family and medical leave equal to 2/3 of the employee's regular pay, up to \$200 per day and \$10,000 in total. Up to 10 weeks of qualifying leave can be counted towards the family leave credit.

Employers can be immediately reimbursed for the credit by reducing their required deposits of payroll taxes that have been withheld from employees' wages by the amount of the credit.

Eligible employers are entitled to immediately receive a credit in the full amount of the required sick leave and family leave, plus related health plan expenses and the employer's share of Medicare tax on the leave, for the period of April 1, 2020, through Dec. 31, 2020. The refundable credit is applied against certain employment taxes on wages paid to all employees.

### **How will employers receive the credit?**

Employers can be immediately reimbursed for the credit by reducing their required deposits of payroll taxes that have been withheld from employees' wages by the amount of the credit.

Eligible employers will report their total qualified wages and the related health insurance costs for each quarter on their quarterly employment tax returns or Form 941 beginning with the second quarter. If the employer's employment tax deposits are not sufficient to cover the credit, the employer may receive an advance payment from the IRS by submitting [Form 7200](#), Advance Payment of Employer Credits Due to COVID-19.

Eligible employers can also request an advance of the Employee Retention Credit by submitting [Form 7200](#).

The IRS has also posted [Employee Retention Credit FAQs](#) and [Paid Family Leave and Sick Leave FAQs](#) that will help answer questions.

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Updates on the implementation of the [Employee Retention Credit](#) and other information can be found on the [Coronavirus](#) page of IRS.gov.

**Source:** *IRS*

**PUBLIC WORKS**

EDCO Brush Clearing Event Completed: EDCO completed the springtime weekly brush clearing event. A total of 41.21 tons of brush was collected from this Citywide activity. The quantity of excess brush collected, indicates that residents have performed yard work and property brush clearance during this time of COVID-19. The hope is this type of brush clearance will reduce the chances of summer brush fires in the area.

SPRING	TONS	TONS	HISTORY					6 Yrs. Avg.
DATE	2020	2019	2018	2017	2016	2015	2014	
4/18	6.89	5.28	3.39	4.85	4.14	4.18	6.76	5.07
4/25	5.67	6.97	3.34	7.8	5.53	3.57	5.07	5.42
5/2	6.52	5.21	2.89	5.75	6.55	3.64	5.90	5.21
5/9	18.65	11.85	7.39	14.51	8.89	10.80	3.76	10.84
5/16	3.48	2.63	3.64	5.29	1.86	1.63	3.89	3.20
<b>Tons</b>	41.21	31.94	20.65	38.2	26.97	23.82	25.38	Tons

Memorial Day Holiday Trash Collection Schedule: In observance of the Memorial Day holiday, there will be no trash collection on Monday, May 25. As a result, residential trash collection will be delayed by one day throughout the week.

Maintenance Activities: This week Public Works continues its regularly scheduled maintenance in City parks, medians, and beaches, removing trash, debris, and tending to the landscape throughout the City. The landscape crew continued to work along Palos Verdes Drive East. Median crews also finished working along Silver Spur Road, Hawthorne Boulevard and Palos Verdes Drive South. A pre-emergent herbicide was applied on Silver Spur Road and Hawthorne Boulevard to prevent weed growth. Irrigation technician continued to make irrigation repairs and adjustments as needed at all park sites.

Public Works Department, in conjunction with Recreation, Parks and Open Spaces Department, focused on re-opening all City parks, Open Space and City Hall.

- Barriers were removed from public parking areas, trails and open spaces for the enjoyment of our residents and visitors.
- Sneeze Guards, social distancing signage and sanitation stations were installed at City Hall.
- Ultra violet lights, used in eradication of mold, bacteria and viruses, were installed in the air conditioning systems at Hesse Park and Point Vicente Interpretive Center.

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Public works Department continues to respond to emergency calls during regular business hours and after hours.

The following emergency service request was reported to the Public Works Department:

- On Saturday, May 16, a cement spill occurred near Narcissa Drive and Palos Verdes Drive South (PVDS). Los Angeles County Sheriff's Department closed PVDS, allowing for debris removal by Public Works Maintenance and Recreation, Parks and Open Space Staff. PVDS was reopened by 1:00 pm.



## **COMMUNITY DEVELOPMENT**

**Virtual Planning Counter Hours Now Available:** In light of the re-opening of City Hall on May 18, the City's Planning Division is serving the public either by virtual counter hours or walk-in appointments. The virtual counter hours provide an opportunity for residents, developers and the business community to obtain virtual assistance and answers to project-level questions in real-time. Virtual Planning Counter Hours are available Monday-Thursday, 7:30 a.m. to 5:30 p.m. and Friday 7:30 a.m. to 4:30 p.m. (closed noon to 1:00 p.m.).

To schedule an appointment with the Planner On-Duty, please send an email to: [virtualplanner@rpvca.gov](mailto:virtualplanner@rpvca.gov). Once an appointment request is received, a staff member will respond with virtual meeting instructions.

**Short-Term Rental Monitoring Update:** On April 3, 2020, Host Compliance began monitoring Short-Term Rentals in the City. Host Compliance is the City's third party host-property monitoring company. To date, the City has issued 20 Notice of Violation letters to non-compliant property owners as a result of the monitoring services. Staff will continue to provide monthly monitoring updates.

**Green Hills Memorial Park Cancels Memorial Day Events:** Planning Staff was informed that the Memorial Day observances at the Green Hills Memorial Park have been cancelled this year due to the COVID-19 pandemic. The cancellation includes the display of "the Moving Wall", a traveling half-size replica of the Vietnam Veterans Memorial, which was originally scheduled to be on display at Green Hills over Memorial Day Weekend.

**No Construction Allowed on Memorial Day (Monday, May 25, 2020):** Pursuant to Section 17.56.020(B) of the City's Zoning Code, it is unlawful to carry on construction, grading or landscaping activities, or to operate heavy equipment on legal holidays, unless a Special Construction Permit is approved by the Director of Community Development. Special Construction Permits must be requested at least 48 hours before any such work is to begin. The Special Construction Permit application is available by visiting the following link: <http://www.rpvca.gov/FormCenter/Community-Development-5/Special-Construction-Permit-48>.

Please note that minor repairs, maintenance and landscaping activities (i.e., work that does not otherwise require a building permit) are not prohibited on legal holidays).

**May 26 Planning Commission Meeting Canceled:** The May 26 Planning Commission meeting has been canceled. The next regularly scheduled Planning Commission meeting is Tuesday, June 9, 2020.

## **RECREATION & PARKS**

### **Parks, Trails, and Beaches Open For Business!:**

In accordance with guidance from the County of Los Angeles, the City of Rancho Palos Verdes re-opened beaches, parks and trails, including the Palos Verdes Nature Preserve, on May 13, with **physical distancing required**.

The City encourages residents to participate in recreational outdoor activity in their neighborhoods. If you visit these areas, please do so responsibly, be mindful of your interactions. **All visitors MUST practice physical distancing**, staying 6 feet away from others not in their household. Face coverings should be used at beaches when out of the water and around others. We ask that face coverings be used at trailheads, parking areas, and on any trails where there are other groups of people nearby. Children under age 2 and anyone who has trouble breathing should not wear face coverings.



City Staff, Park Rangers and law enforcement are monitoring these areas to ensure compliance with public health directives, and parking restrictions will be enforced.

**Please note that some trails are closed, and some trails have designated directions of travel to encourage physical distancing. Please check [trails.rpvca.gov](https://trails.rpvca.gov) for up-to-date information on temporary trail closures and trail circulation plans.** All park programming remains canceled until further notice. This includes all recreational activities, indoor and outdoor sports leagues, instructional courses, and group sessions/private events.

The Eastview Dog Park and the Rancho Caninos Dog Park are open. The tennis court at Upper Point Vicente Park and the paddle tennis courts at Ladera Linda Park are open. Both amenities have restrictions to comply with physical distancing and safety.

## **STILL CLOSED**

Playgrounds, basketball courts, baseball and soccer fields, park buildings (exterior park restrooms are open).

## **TRAILS DOS AND DON'TS**

### **DOs**

- Check the status of trails before you visit at: [trails.rpvca.gov](https://trails.rpvca.gov).
- Follow all Preserve rules, regulations and posted access restrictions.
- Stay at least six 6 feet from others who are not members of your household at all times.
- Wash hands often with soap and water for at least 20 seconds.

- Pack out all trash.

### DON'Ts

- Don't use trails that you know are crowded.
- Don't leave your home if you are sick with a fever or respiratory symptoms or are currently under isolation or quarantine.
- Don't gather in groups or linger at any one location except as needed for brief rests.
- Don't share food or water while out on the trails.

L.A. County Beaches are Open: On May 13, Los Angeles County officials opened L.A. County beaches with restrictions **(these restrictions apply to RPV beaches)**. The County has provided an overview of the Beach Rules" in Phase I:

1. Only individual or family exercises and activities will be allowed, such as walking, running, swimming or surfing.
2. Face coverings will be required out of the water and around others.
3. Six feet (or more) of physical distancing will be required between individuals outside of the same household.
4. NO: sunbathing, chairs, canopies, coolers, picnicking, sitting or lying on the sand.
5. NO biking: bike paths, piers and boardwalks remain closed.
6. NO: group sports (such as volleyball), gatherings or events.
7. If you or people you live with are sick, stay home!
8. Those violating beach rules may be fined or penalized.



To stay on top of all beach closures and reopening updates, visit: [beaches.lacounty.gov](https://beaches.lacounty.gov).

Helen Putnam Award Application Submitted: On May 7, Recreation and Parks staff applied to the League of California Cities on behalf of the City for the Helen Putnam Award for the City's involvement in the Palos Verdes Natural Communities Conservation Plan/Habitat Conservation Plan (NCCP/HCP). The Helen Putnam Award looks to recognize projects and efforts that improve the quality of life in local communities, implement efficiencies in service delivery and

operations, and provide services responsive to the local community. The City applied under the category of Planning and Environmental Quality, as the NCCP/HCP is a regional planning document that simplifies the environmental review process for private and public development projects within the City while preserving the 1,400-acre Nature Preserve in perpetuity. The NCCP/HCP's Public Use Master Plan also establishes 33 miles of trails for passive recreational use that are beloved by residents.

#### Weekend Preserve and Beach Activity Report (May 16 through May 17):

- OSM Public Contacts: 5,267 (rangers, preserve staff, abalone cove staff)
- Individuals wearing a mask (or who put a mask on when asked by staff): 3,665
- Individuals not wearing mask. Of these, 13 were verbally abusive/rude to staff: 1,297
- Notice to Appear Citations Issued: 5 (1 – Vicente Bluffs over railing; 2 at Abalone Cove in Gorge 1, 2 at Vicente Bluffs – over railing)
- Parking Citations Issued: 28 (majority were illegal parking to access Preserve)
- Warnings Issued for Being in Closed Area in Current Closed Trails: 36 (Rangers emphasized educating public on temporary partial closures; often closed signage had been vandalized)

#### **Weekend Observations**

- There was a very high level of use. Preserve parking lots/areas remained full.
- Many people expressed gratitude that the trails were open.
- Approximately 60% of individuals wore face coverings. Most individuals were polite and compliant when asked to use a face covering. Compliance was lower on RPV beaches.
- Trail loops are limited in Forrester and Portuguese Bend at this time. Generally, the public was polite and tried to follow recommended direction of travel. The City is actively working to maintain trails and open more loops within the coming two weeks.
- Staff is working with LA County Lifeguards to place LA County Health order-related signage on RPV Beaches.
- Staff installed a large sign to deter people from entering the closed Abalone Cove tidepool areas at Gorge 1.
- Several people went into closed trails. Staff coordinated with rangers to enforce the closures.
- A patron drove through the Abalone Cove exit arm gate (presumably to avoid paying). Staff repaired it.
- A possibly inebriated transient bothered patrons at Abalone Cove Park/Reserve. Lomita Sheriff Station responded.
- Two individuals suffered from heat exhaustion. Staff assisted. The individuals recovered on scene.

#### Park Counts:

Below is a summary of staff's observations for open staffed parks this past weekend: May 16 and May 17.

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**HESSE PARK – walking paths and grass area**

Total park attendance: 582

Total park number of people contacted: 69

Total not following guidelines: 73

**RYAN PARK - walking paths and grass area**

Total park attendance: 282

Total park number of people contacted: 32

Total not following guidelines: 0

**LADERA LINDA - walking paths and grass area**

Total Attendance: 123

Total Interactions with public: 22

Total not following guidelines: 26

**EASTVIEW PARK - walking paths and grass area**

Total Attendance: 346

Total Interactions with Public: 50

Total Observed not Following Guidelines: 25

**Point Vicente Interpretive Center Center-walking paths and grass area**

Total park attendance: 3,400

Total people contacted: 385

Total not following guidelines: 520

**Summary: for all five parks for this past weekend:**

**Total Weekend Attendance: 4,733**



# May 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2 8:00 am – 11:00 am – Document Shredding, E- Waste Collection, & Mulch Event @ City Hall Parking Lot <b>CANCELLED</b>
3	4	5 7:00 pm – City Council Meeting (Virtual Meeting)	6	7	8	9
10	11 6:00 pm – FAC Special Meeting (Virtual Meeting)	12 7:00 pm – Planning Commission Meeting (Virtual Meeting)	13 7:30 pm – ACLAD Board Meeting (Virtual Meeting)	14	15	16
17	18 6:00 pm – IMAC Meeting (Virtual Meeting)	19 7:00 pm – City Council Meeting (Hybrid In- Person/Virtual Meeting) @ Hesse Park	20 11:45 am – Mayor’s Lunch @ The Depot (Mayor Cruikshank)  1:30 pm – Sanitation District Meeting (Mayor Cruikshank)	21 7:00 pm – Emergency Preparedness Committee (Virtual Meeting)	22 8:00 am – Mayor’s Breakfast - Virtual Meeting (Mayor Cruikshank/ Councilmember Dyda)	23
24	25 5:00 pm – Klondike Canyon Meeting @ Ladera Linda Community Center  <b>Memorial Day – City Hall Closed</b>	26 6:00 pm – TSC Special Meeting (Virtual Meeting)  7:00 pm – Planning Commission Meeting (Virtual Meeting) <b>CANCELLED</b>	27	28 6:00 pm – Civic Center Advisory Committee (Virtual Meeting)	29	30 9:00 am – 3:00 pm – Household Hazardous Waste Roundup @ City Hall/City Yard <b>CANCELLED</b>
31						



# June 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 7:00 pm – City Council Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	3	4	5	6
7	8	9 7:00 pm – Planning Commission Meeting (Virtual Meeting)	10 7:30 pm – ACLAD Board Meeting (Virtual Meeting)	11	12	13
14	15 <del>6:00 pm – IMAC Meeting @ City Hall Community Room</del> <b>CANCELLED</b>	16 7:00 pm – City Council Meeting (Hybrid In-Person/Virtual Meeting) @ Hesse Park	17 11:45 am – Mayor’s Lunch @ The Depot (Mayor Cruikshank) 1:30 pm – Sanitation District Meeting (Mayor Cruikshank)	18 7:00 pm – Emergency Preparedness Committee (Virtual Meeting) <del>7:00 pm – FAC Meeting @ City Hall Community Room</del> <b>CANCELLED</b>	19	20 9:30 am–11:00 am – Composting Workshop @ Hesse Park <b>POSTPONED</b>
21	22 5:00 pm-Klondike Canyon Meeting @ Ladera Linda Community Center	23 7:00 pm – Planning Commission Meeting (Virtual Meeting)	24	25 6:00pm – Civic Center Advisory Committee (Virtual Meeting)	26 8:00 am—Mayor’s Breakfast - Virtual Meeting (Mayor Cruikshank/ Councilmember Bradley)	27
28	29	30				



# July 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4  <b>City Hall Closed</b>
5	6	7 7:00 pm – City Council Meeting @ Hesse Park	8 7:30 pm – ACLAD Board Meeting @ City Hall Community Room	9	10	11
12	13	14 7:00 pm – Planning Commission Meeting @ Hesse Park	15 11:45 am – Mayor’s Lunch @ The Depot (Mayor Cruikshank) 1:30 pm – Sanitation District Meeting (Mayor Cruikshank)	16 7:00 pm – Emergency Preparedness Committee @ City Hall Community Room	17	18
19	20 6:00 pm – IMAC Meeting @ City Hall Community Room	21 7:00 pm – City Council Meeting @ Hesse Park	22	23 6:00pm – Civic Center Advisory Committee @ City Hall Community Room	24 8:00 am—Mayor’s Breakfast @ Trump National Golf Club/Golfer’s Lounge (Mayor Cruikshank/ Councilmember Dyda)	25
26	27 5:00 pm-Klondike Canyon Meeting @Ladera Linda Community Center 6:30 pm – TSC Meeting @ City Hall Community Room	28 7:00 pm – Planning Commission Meeting @ Hesse Park	29	30	31	

## TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
<b>June 2, 2020</b>			
<b>CLOSED SESSION - 6:00 PM</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>REGULAR MEETING - 7:00 PM</b>			
			<b>3:45</b>
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING	Improvement Authority Meeting (IA)	0:05
ADMIN	CONSENT CALENDAR	Minutes	
ADMIN	CONSENT CALENDAR	Resolutions calling November 3, 2020 General Municipal Election	
ADMIN	CONSENT CALENDAR	Salary and Hourly Schedules	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasurer Report	
FINANCE	CONSENT CALENDAR	Annual Employee Compensation & Benefit Analysis for 2019	
PUBLIC WORKS	CONSENT CALENDAR	Amendment No. 1 to the PSA with Interwest re: Wireless Services	
PUBLIC WORKS	CONSENT CALENDAR	Amendment No. 1 to the PSA with Interwest for Project Management	
			1:00
FINANCE	PUBLIC HEARING	Fiscal Year 2020-21 Draft Budget and Capital Improvement Program	0:30
ADMIN	REGULAR BUSINESS	Community Choice Aggregation	0:30
FINANCE	REGULAR BUSINESS	2021 Five-Year Financial Model (2021 Model)	0:30
FINANCE	REGULAR BUSINESS	Report on the effectiveness of the City's Small Business Financial Assistance Plan	0:15
PUBLIC WORKS	REGULAR BUSINESS	PVPLC Acacia Removal Status Report	0:20
<b>June 16, 2020</b>			
<b>CLOSED SESSION/STUDY SESSION - 6:00 PM</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>REGULAR MEETING - 7:00 PM</b>			
ADMIN	CONSENT CALENDAR	Minutes	
ADMIN	CONSENT CALENDAR	Adopt Resolution for Local Agency Biennial Notice Filers (FPPC 700 Forms)	
ADMIN	CONSENT CALENDAR	Border Issues	
ADMIN	CONSENT CALENDAR	Renew MOU for PVPUSD Student Resource Officers	
ADMIN	CONSENT CALENDAR	Fiscal Year 2020-21 Law Enforcement Services Agreement	

# TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
ADMIN	CONSENT CALENDAR	Lease agmt extensions for wireless towers on City owned property	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	FY 2020-21 Investment Policy	
FINANCE	CONSENT CALENDAR	Appropriation Limit for Fiscal Year 2020-21 (GANN)	
FINANCE	CONSENT CALENDAR	Approval of PO's and Contracts over \$25,000	
PUBLIC WORKS	CONSENT CALENDAR	Award of Contract for Tree Trimming	
PUBLIC WORKS	CONSENT CALENDAR	Initiate proceedings for the Citywide Landscaping and Lighting Maintenance District (LLMD)	
CDD	CONSENT CALENDAR	Acceptance of Parkland Dedication Fee (29087 PVDE)	
FINANCE	PUBLIC HEARING	Adoption of Fiscal Year 2020-21 Budget and Capital Improvement Program	0:15
PUBLIC WORKS	PUBLIC HEARING	Abalone Cove Annual Engineer's Report	0:15
REC & PARKS	REGULAR BUSINESS	Trails Network Plan Update Status Report	0:20
ADMIN	REGULAR BUSINESS	Sakura City, Japan Sister City update	0:15
PUBLIC WORKS	REGULAR BUSINESS	Recycling Presentation by the LA Sanitation District	1:00
<b>July 7, 2020</b>			
<b>CLOSED SESSION - 6:00 PM</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>REGULAR MEETING - 7:00 PM</b>			
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING (SA)	Adopt FY 2020-21 Budget	
	AGENCY MEETING	Improvement Authority Meeting (IA)	0:05
	AGENCY MEETING (IA)	Adopt FY 2020-21 Budget	
ADMIN	CONSENT CALENDAR	Minutes	
PUBLIC WORKS	CONSENT CALENDAR	Award of Constuction of Traffic Signal @ PVDE and PVDS	
REC & PARKS	CONSENT CALENDAR	PVPLC comprehensive annual report	
FINANCE	CONSENT CALENDAR	Warrant Register	
FINANCE	CONSENT CALENDAR	Treasurer Report	
			1:00

# TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
ALL	REGULAR BUSINESS	Advisory Body Report & Work Plans (bi-annual)	1:00
ALL	REGULAR BUSINESS	2020 Goal Status Report	1:00
<b>July 21, 2020</b>			
<b>CLOSED SESSION/STUDY SESSION - 6:00 PM</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>REGULAR MEETING - 7:00 PM</b>			<b>3:45</b>
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
PUBLIC WORKS	CONSENT CALENDAR	Construction Contract for Sidewalk Repair	
REC & PARKS	CONSENT CALENDAR	Portuguese Bend Nursery School (PBNS) Lease Extension	
			1:00
PUBLIC WORKS	PUBLIC HEARING	Approve setting the annual levy and assessments of the existing Citywide Landscaping and Lighting Maintenance District for 2019-20 to zero	0:10
CDD	PUBLIC HEARING	1st Reading/Intro of ordinance to amend RPVMC §17.10.020 - Accessory dwelling units	1:00
REC & PARKS	REGULAR BUSINESS	Solar panel options at Ladera Linda	0:20
REC & PARKS	REGULAR BUSINESS	Forrestal security options	0:45
<b>August 4, 2020</b>			
<b>CLOSED SESSION - 6:00 PM</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>REGULAR MEETING - 7:00 PM</b>			<b>3:10</b>
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING	Improvement Authority Meeting (IA)	0:05
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	

# TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
FINANCE	CONSENT CALENDAR	Treasurer Report	1:00
CDD	CONSENT CALENDAR	2nd Reading/Adoption of Ord to amend RPVMC §17.10.020 - Accessory dwelling units	
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
ADMIN	REGULAR BUSINESS	Quarterly status report on Wildfire Mitigation action items	0:30
FINANCE/PUBLIC WORKS	REGULAR BUSINESS	Abalone Cove Sewer Financing Options	1:00
<b>August 18, 2020</b>			
<b>CLOSED SESSION/STUDY SESSION - 6:00 PM</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>REGULAR MEETING - 7:00 PM</b>			<b>2:15</b>
ADMIN	CONSENT CALENDAR	Minutes	1:00
FINANCE	CONSENT CALENDAR	Warrant Register	
CDD	PUBLIC HEARING	1st Reading/Intro of ordinance to amend RPVMC §17.76.020 - Non-Commercial Antenna	0:45
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
<b>September 1, 2020</b>			
<b>CLOSED SESSION - 6:00 PM</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
<b>REGULAR MEETING - 7:00 PM</b>			<b>1:40</b>
	AGENCY MEETING	Successor Agency Meeting (SA)	0:05
	AGENCY MEETING	Improvement Authority Meeting (IA)	0:05
ADMIN	CONSENT CALENDAR	Minutes	
CDD	CONSENT CALENDAR	2nd Reading/Adoption of Ord to amend RPVMC §17.76.020 - Non-Commercial Antenna	
FINANCE	CONSENT CALENDAR	Warrant Register	

## TENTATIVE AGENDAS

*Agenda items listed below will be presented to the City Council for their consideration*

DEPARTMENT	AGENDA SECTION	AGENDA TITLE	ESTIMATED TIME
			1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
<b>September 15, 2020</b>			
<b>CLOSED SESSION/STUDY SESSION - 6:00 PM</b>			
	CLOSED SESSION	NO ITEMS SCHEDULED AT THIS TIME	
	STUDY SESSION	Study Session Discussion	
<b>REGULAR MEETING - 7:00 PM</b>			<b>1:30</b>
ADMIN	CONSENT CALENDAR	Minutes	
FINANCE	CONSENT CALENDAR	Warrant Register	
			1:00
	PUBLIC HEARING	NO ITEMS SCHEDULED AT THIS TIME	
	REGULAR BUSINESS	NO ITEMS SCHEDULED AT THIS TIME	
<b>FUTURE AGENDA ITEMS - Identified at Council meetings and pending receipt of memo from Councilmember</b>			
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	
8/6/2019	Dyda	Policy on recording/memorializing Council's requests/direction for future agenda items.	
<b>FUTURE AGENDA ITEMS TO BE AGENDIZED</b>			<b>0:15</b>
<u>Request Date:</u>	<u>Requested By:</u>	<u>Item:</u>	<u>Scheduled Date:</u>
7/16/2019	Dyda	Abalone Cove Sewer Financing Options	8/4/2020
10/15/2019	Cruikshank	West Basin Water District report	TBD
4/21/2020	Alegria	Trails Network Plan Update Status Report	6/16/2020
5/5/2020	Cruikshank	Recycling Presentation by the LA Sanitation District	6/16/2020

RPVtv Cox 33 / FIOS 38 Programming Schedule Guide Schedule - 5/24/2020 to 5/30/2020

	Sunday May 24, 2020	Monday May 25, 2020	Tuesday May 26, 2020	Wednesday May 27, 2020	Thursday May 28, 2020	Friday May 29, 2020	Saturday May 30, 2020
6:00 AM - 6:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:30 AM - 7:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
7:00 AM - 7:30 AM	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020
7:30 AM - 8:00 AM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
8:00 AM - 8:30 AM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures
8:30 AM - 9:00 AM							
9:00 AM - 9:30 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
9:30 AM - 10:00 AM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
10:00 AM - 10:30AM	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne
10:30 AM - 11 AM							
11:00 AM -11:30 AM	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020
11:30 AM -12:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
12:00 PM -12:30PM	Flying Moving is Born Part 1	Flying Moving is Born Part 1	Flying Moving is Born Part 1	Flying Moving is Born Part 2			
12:30 PM - 1:00PM							
1:00 PM - 1:30PM	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures	Peninsula Seniors Lectures
1:30 PM - 2:00PM							
2:00 PM - 2:30PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
2:30 PM - 3:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
3:00 PM - 3:30PM	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020
3:30 PM - 4:00 PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
4:00 PM - 4:30PM	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020
4:30 PM - 5:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
5:00 PM - 5:30PM	Playing the Field- Local	Playing the Field- Local	Playing the Field- Local Edition	Playing the Field- Local			
5:30 PM - 6:00PM	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming	Fitness Programming
6:00 PM - 6:30PM	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020
6:30 PM - 7:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
7:00 PM - 7:30PM	Flying Moving is Born Part 2	Flying Moving is Born Part 2	Flying Moving is Born Part 2	Air War in China (flying Tigers) Hal Javitt			
7:30 PM - 8:00PM							
8:00 PM - 8:30PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
8:30 PM - 9:00PM	Playing the Field- Local	Playing the Field- Local	Playing the Field- Local Edition	Playing the Field- Local			
9:00 PM - 9:30PM	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020	City Talk 2020
9:30 PM - 10:00PM	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula	Around the Peninsula
10:00 PM -10:30PM	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne	Lectures with Lianne		Lectures with Lianne
10:30 PM -11:00PM							
11:00 PM -11:30PM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
11:30 PM -12:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
12:00 AM - 1:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements
1:00 AM - 6:00 AM	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements	Community Announcements

	Sunday May 24, 2020	Monday May 25, 2020	Tuesday May 26, 2020	Wednesday May 27, 2020	Thursday May 28, 2020	Friday May 29, 2020	Saturday May 30, 2020				
6:00 AM - 6:30 AM											
6:30 AM - 7:00 AM											
7:00 AM - 7:30 AM	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020				
7:30 AM - 8:00 AM											
8:00 AM - 8:30 AM											
8:30 AM - 9:00 AM											
09:00 AM - 9:30 AM											
9:30 AM - 10:00 AM											
10:00 AM -10:30AM											
10:30 AM -11:00AM	The City of Rancho Palos Verdes Planning Commission Meeting, May 12, 2020	The City of Rancho Palos Verdes Planning Commission Meeting, May 12, 2020	The City of Rancho Palos Verdes Planning Commission Meeting, May 12, 2020	The City of Rancho Palos Verdes Planning Commission Meeting, May 12, 2020	The City of Rancho Palos Verdes Planning Commission Meeting, May 12, 2020	The City of Rancho Palos Verdes Planning Commission Meeting, May 12, 2020	The City of Rancho Palos Verdes Planning Commission Meeting, May 12, 2020				
11:00 AM -11:30 AM											
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6:00 PM - 6:30PM											
6:30 PM - 7:00PM											
7:00 PM - 7:30PM		The Palos Verdes Peninsula Unified School District (PVPUSD) Board of Education Meeting									
7:30 PM - 8:00PM											
8:00 PM - 8:30PM	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020		The City of Rancho Palos Verdes City Council Meeting, May 19, 2020	The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020	The City of Rolling Hills Estates City Council Meeting	The City of Rancho Palos Verdes City Council Meeting, May 19, 2020				
8:30 PM - 9:00PM											
9:00 PM - 9:30PM											
9:30 PM - 10:00PM											
10:00 PM -10:30PM											
10:30 PM -11:00PM											
11:00 PM -11:30PM											
11:30 PM -12:00 AM											
12:00 AM - 1:00 AM											
1:00 AM - 6:00 AM											

Comments or questions? Please

PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2020

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/24/2020	3/24/2020	Lynn P. Whitlock	Request regarding the design and construction of the Fred Hesse Jr. Community Park playground	3/25/20 DCC Takaoka forwarded request to staff. 4/2/20 AA Momoli sent 14-day extension. 4/16/20 AA Zwezig sent first production determination letter. Awaiting payment.
5/8/2020	5/8/2020	Cythina Elvira	Requesting information on Tree Trimming / Maintenance Service Agreement	5/11/20 AA Momoli forwarded request to staff. 5/15/20 DCC Takaoka sent 14-day extension.
5/15/2020	5/15/2020	Alex Lusardi	Request for as-builts for sewer lines, storm water and underground utility lines for the intersection of Palo Verdes Drive East & Via Canada.	5/15/20 AA Zwezig forwarded request to staff.
5/15/2020	5/15/2020	Alex Lusardi	Request for as-builts for sewer lines, storm water and underground utility lines for the intersection of Grayslake Rd and Finecrest Dr	5/15/20 AA Zwezig forwarded request to staff.

JOHN CRUIKSHANK, MAYOR  
ERIC ALEGRIA, MAYOR PRO TEM  
DAVID L. BRADLEY, COUNCILMEMBER  
KEN DYDA, COUNCILMEMBER  
BARBARA FERRARO, COUNCILMEMBER

May 19, 2020

Via Email

The Honorable Gavin Newsom  
Governor, State of California  
State Capitol  
Sacramento, CA 95814

**SUBJECT: Request for Funding to Address COVID-19 Impacts to Cities**

Dear Governor Newsom:

The City of Rancho Palos Verdes thanks you for your leadership and efforts to protect and support Californians during this unprecedented public health crisis. Cities remain on the front-line helping residents stay safe and in their homes, delivering emergency services, and supporting local businesses and community organizations. However, as emergency costs continue to grow, city revenues to fund local services are plummeting. COVID-19 is having devastating impacts on city budgets and services statewide.

Based on the League of California Cities analysis, California cities are projecting a nearly **\$7 billion general revenue shortfall** over the next two fiscal years. This shortfall will grow by billions of dollars if stay-at-home orders to protect public health extend into the summer months and beyond. Rancho Palos Verdes' infrastructure capital projects, public safety, and core city services for residents, as well as the employees have already been impacted.

Since the beginning of the COVID-19 crisis, the City of Rancho Palos Verdes has stepped up to protect and serve our community, purchasing equipment and supplies to keep residents and employees safe, and performing robust community outreach regarding resources and services. The necessary measures our city has taken are costly. To continue to be a full partner with the state in saving lives, protecting our communities, and ultimately recovering from this crisis, **we need your help.**

The City of Rancho Palos Verdes has joined the Support Local Recovery coalition and we are calling on you to immediately provide **\$7 billion in direct and flexible state funding** to support critical local services and allocate CARES Act funding for all cities for COVID-19-related expenditures.

**Governor Gavin Newsom**  
**May 19, 2020**  
**Page 2**

The City of Rancho Palos Verdes appreciates your consideration of our requests and look forward to further discussing in the coming days how together we can continue to best protect Californians and reopen our economy. Thank you again for your leadership and partnership during these uncertain times.

Sincerely,



**John Cruikshank**  
Mayor

cc: Ted Lieu, U.S. Representative, 33<sup>rd</sup> Congressional District  
Dianne Feinstein, U.S. Senator, California  
Kamala Harris, U.S. Senator, California  
Ben Allen, Senator, 26<sup>th</sup> State Senate District  
Al Muratsuchi, Assembly Member, 66<sup>th</sup> Assembly District  
Janice Hahn, L.A. County Supervisor, 4<sup>th</sup> District  
Bismarck Obando, League of California Cities  
Jeff Kiernan, League of California Cities  
Meg Desmond, League of California Cities  
Marcel Rodarte, California Contract Cities Association  
Rancho Palos Verdes City Council  
Ara Mihranian, City Manager

# Coalition of LA County Cities

Avalon ♦ Azusa ♦ Bell ♦ Carson ♦ Cerritos ♦ Commerce ♦ Compton ♦ Cudahy ♦ Culver City  
Diamond Bar ♦ Hawthorne ♦ Irwindale ♦ La Habra Heights ♦ Lakewood ♦ Lancaster ♦ Lawndale  
Lomita ♦ Lynwood ♦ Malibu ♦ Manhattan Beach ♦ Montebello ♦ Norwalk ♦ Palos Verdes Estates  
Pico Rivera ♦ Rancho Palos Verdes ♦ San Gabriel ♦ Signal Hill ♦ West Hollywood

May 19, 2020

Chair Kathryn Barger  
Los Angeles County Board of Supervisors  
Kenneth Hahn Hall of Administration  
500 West Temple Street #383  
Los Angeles, CA 90012  
Kathryn@bos.lacounty.gov

Mayor Eric Garcetti  
City of Los Angeles  
200 North Spring Street  
Los Angeles, CA 90012  
Mayor.garcetti@lacity.org

Dear Chair Barger and Mayor Garcetti,

First of all, we want to thank you for all your efforts during this difficult period of unprecedented crisis due to the COVID-19 (coronavirus) pandemic. You made the necessary tough decisions that have saved lives, e.g., shutting down non-essential businesses *county-wide*, closing public places *county-wide*, mandating nose-and-mouth coverings *county-wide*, etc. These actions saved lives *county-wide*, i.e., throughout *The-87-Other-Cities* in Los Angeles County.

**While your leadership should be extolled, we respectfully request in the spirit of partnership that LA County and the City of Los Angeles share the \$1.8 BILLION in financial assistance received via the CARES ACT Coronavirus Relief Fund (CARES ACT).** To be more precise, LA County received \$1,049,000,000 and the City of Los Angeles \$706,500,000. Because the CARES ACT only provides financial assistance to counties and cities with populations exceeding 500,000, only Los Angeles County and the City of Los Angeles were qualified to receive the funding. **We request that you expeditiously re-distribute a significant portion of the funds to *The-87-Other-Cities*.**

**If we are all in this together as you have stated, and the pandemic impact and costs are shared, then the financial assistance received must likewise be shared.** Although the Congress and the Trump Administration failed to acknowledge the uniqueness of the interwoven fabric that is the Los Angeles area, it does not mean that Los Angeles County and the City of Los Angeles should as well. *The-87-Other-Cities* and our respective residents are deserving of the same compassion and care; moreover, many of *The-87-Other-Cities* have infection rates much higher than the City of Los Angeles.

An example of an organization doing the right thing is the LA Lakers who received millions of dollars via the CARES ACT. When the LA Lakers realized they were taking money intended to save small businesses, the money was returned so that it could be re-distributed more deservingly. By correcting this wrong, the LA Lakers endeared themselves even more to fans and set a good example to be followed.

So, we implore Los Angeles County and the City of Los Angeles to also do the right thing and demonstrate to all residents by action, not words, that irrespective of what city or unincorporated area you may reside in, we truly are all in this together. Furthermore, by doing so, LA County and the City of Los Angeles will exponentially increase our regional power in the fight against coronavirus.

All of the Mayors/Councilmembers from the *The-87-Other-Cities* who have put their names to this letter are asking as one voice for LA County and the City of Los Angeles to follow the example of the LA Lakers and re-distribute the CARES ACT funds fairly to *The-87-Other-Cities*. **After all, these funds are generated from our tax money too. Let's truly work together as partners for the benefit of ALL residents, because we are in this together.**

Sincerely,

x Mayor Anni Marshall  
City of Avalon

x Councilmember Andrew Mendez  
City of Azusa

x Mayor Ali Saleh  
x Councilmember Ana Maria Quintana  
City of Bell

x Mayor Albert Robles  
City of Carson

x Mayor Maresh Salanki  
City of Cerritos

x Mayor Juan Altamirano  
City of Commerce

x Mayor Aja Brown  
City of Compton

x Councilmember Chris Garcia  
City of Cudahy

x Mayor Meghan Sahli-Wells  
Culver City

x Mayor Steve Tye  
City of Diamond Bar

x Mayor Alex Vargas  
City of Hawthorne

x Mayor Albert F. Ambriz  
City of Irwindale

x Mayor Brian Bergman  
x Mayor Pro Tempore Dennis Laherty  
x Councilmember Carey Klingfus  
x Councilmember Jane L. Williams  
x Councilmember Morm Zegula  
City of La Habra Heights

x Mayor Todd Rogers  
City of Lakewood

x Mayor R. Rex Parris  
City of Lancaster

x Mayor Pro Tem Mark Waronek  
City of Lomita

x Mayor Robert Pullen-Miles  
x Mayor Pro Tem Bernadette Suarez  
x Councilmember James H. Osborne  
x Councilmember Pat Kearney  
x Councilmember Daniel Reid  
City of Lawndale

x Mayor Pro Tem Jorge Casanova  
x Councilmember Salvador Alatorre  
City of Lynwood

x Mayor Karen Farrer  
City of Malibu

x Mayor Richard Montgomery  
x Mayor Pro Tem Suzanne Hadley  
x Councilmember Hildy Stern  
x Councilmember Steve Napolitano  
x Councilmember Nancy Hersman  
City of Manhattan Beach

x Mayor Salvador Melendez  
City of Montebello

x Councilmember Margarita L. Ries  
City of Norwalk

x Mayor David McGowan  
x Mayor Pro Tem Michael Kemps  
x Councilmember Sanford S. Davidson  
x Councilmember Kenneth J. Kao  
x Councilmember Victoria A. Loggi  
City of Palos Verdes Estates

x Mayor Gustavo Camacho  
City of Pico Rivera

x Mayor John Cruikshank  
x Councilmember Ken Dyda  
City of Rancho Palos Verdes

x Councilmember John Harrington  
City of San Gabriel

x Mayor Robert D. Capeland  
City of Signal Hill

x Mayor John D'Amico  
City of West Hollywood

Cc:

Supervisor Hilda Solis, First District, [firstdistrict@bos.lacounty.gov](mailto:firstdistrict@bos.lacounty.gov)  
Supervisor Mark Ridley-Thomas, Second District, [markridleythomas@bos.lacounty.gov](mailto:markridleythomas@bos.lacounty.gov)  
Supervisor Sheila Kuehl, Third District, [Sheila@bos.lacounty.gov](mailto:Sheila@bos.lacounty.gov)  
Supervisor Janice Hahn, Fourth District, [fourthdistrict@bos.lacounty.gov](mailto:fourthdistrict@bos.lacounty.gov)  
Councilmember Gilbert Cedillo, District 1, [councilmember.cedillo@lacity.org](mailto:councilmember.cedillo@lacity.org)  
Councilmember Paul Krekorian, District 2, [councilmember.krekorian@lacity.org](mailto:councilmember.krekorian@lacity.org)  
Councilmember Bob Blumenfield, District 3, [councilmember.blumenfield@lacity.org](mailto:councilmember.blumenfield@lacity.org)  
Councilmember David Ryu, District 4, [david.ryu@lacity.org](mailto:david.ryu@lacity.org)  
Councilmember Paul Koretz, District 5, [paul.koretz@lacity.org](mailto:paul.koretz@lacity.org)  
Councilmember Nury Martinez, District 6, [councilmember.martinez@lacity.org](mailto:councilmember.martinez@lacity.org)  
Councilmember Monica Rodriguez, District 7, [councilmember.rodriguez@lacity.org](mailto:councilmember.rodriguez@lacity.org)  
Councilmember Marqueece Harris-Dawson, District 8, [Councilmember.harris-dawson@lacity.org](mailto:Councilmember.harris-dawson@lacity.org)  
Councilmember Curren D. Price, Jr., District 9, [councilmember.price@lacity.org](mailto:councilmember.price@lacity.org)  
Councilmember Herb J. Wesson, Jr., District 10, [councilmember.wesson@lacity.org](mailto:councilmember.wesson@lacity.org)  
Councilmember Mike Bonin, District 11, [councilmember.bonin@lacity.org](mailto:councilmember.bonin@lacity.org)  
Councilmember John Lee, District 12, [councilmember.lee@lacity.org](mailto:councilmember.lee@lacity.org)  
Councilmember Mitch O'Farrell, District 13, [councilmember.ofarrell@lacity.org](mailto:councilmember.ofarrell@lacity.org)  
Councilmember Jose Huizar, District 14, [councilmember.huizar@lacity.org](mailto:councilmember.huizar@lacity.org)  
Councilmember Joe Buscaino, District 15, [councildistrict15@lacity.org](mailto:councildistrict15@lacity.org)



For Immediate Release

Contact:

Louise Olfarnes, Communications Manager  
Palos Verdes Peninsula Land Conservancy  
Cell: (310) 626-7863

Megan Barnes, Senior Administrative Analyst  
City of Rancho Palos Verdes  
Cell: (424) 327-0018

## Historic Release of Palos Verdes Blue Butterfly in Palos Verdes Nature Preserve

PALOS VERDES PENINSULA – May 8, 2020 - The City of Rancho Palos Verdes and the Palos Verdes Peninsula Land Conservancy are pleased to announce the first release of captive reared Palos Verdes blue butterflies into historic breeding grounds in the Palos Verdes Nature Preserve in Rancho Palos Verdes.

Following approval by the U.S. Fish and Wildlife Service of a federal permit providing for the protections embodied in the City's Natural Community Conservation Plan/Habitat Conservation Plan (NCCP/HCP), there are now more areas where the endangered Palos Verdes blue butterflies may be released. The NCCP/HCP was formally approved by the Rancho Palos Verdes City Council in November 2019, designating the Palos Verdes Nature Preserve for regional species and habitat protection. Under the permit, the Palos Verdes Peninsula Land Conservancy is established as the Preserve Habitat Manager and conservation easement holder, responsible for the conservation of multiple at-risk species—and their associated habitats—for protection, including the coastal California gnatcatcher (Federally Threatened), cactus wren (CA Species of Concern), Palos Verdes (Federally Endangered) and El Segundo blue butterflies (Federally Endangered), and coastal sage scrub, cactus scrub, and grassland vegetation communities. The City is the owner of most of the land, responsible for managing public use, maintenance and public safety.

Releasing the rare Palos Verdes blue butterfly (*Glaucopsyche lygdamus palosverdensis*), is part of a multi-year effort to reintroduce the species to the Palos Verdes Peninsula. The species was originally thought extinct until a sighting in March 1994. When the Palos Verdes blue butterfly was rediscovered, the Conservancy helped form a consortium for a captive rearing program to bring the butterfly back from near extinction with America's Teaching Zoo at Moorpark College, the U.S. Navy, U.S. Defense Logistics Agency, U.S. Fish and Wildlife Service, California Department of Fish and Wildlife and The Urban Wildlands Group.

The release was conducted in mid-April by Dr. Jana Johnson and her student team from Moorpark College. Butterflies are released during flight season, which extends from the end of January to early May. The captive reared butterflies were released at various life stages in four different locations simultaneously in Conservancy-restored native habitat. The locations are undisclosed to the public to protect the species, and so they may peacefully enjoy restored habitat planted with the species only two host plants: Deerweed (*Acmispon glaber*) and Milkvetch (*Astragalus trichopodus lonchus*). These release sites are located within the historic range of the species, which have been absent of any PV blue butterfly sightings since they were considered extinct in the early 1980s.

"The exciting news is that both mating and ovipositing (laying of eggs) by the Palos Verdes blue butterflies were observed two days after release at the release sites on the reserves."

according to Conservancy biologist Austin Parker, *“and we saw both males and females active.”*

In order to restore the land with the necessary native plants, the Conservancy collects seeds, nurtures seedlings at the Native Plant nursery until ready for planting, removes invasive weeds, installs the host plants, waters, protects and monitors the vegetation in restored areas for the butterflies to be reintroduced. Dedicated volunteers and supporters work with the Conservancy to make all of this possible.

Executive Director Adrienne Mohan said, *“Today, we are delighted with the announcement of the release of the butterflies in the Palos Verdes Nature Preserve. With our continued efforts throughout the Peninsula, we are excited to provide opportunities for the return of the PV blue butterfly on the Palos Verdes Peninsula.”*

*“The release of these butterflies to their remarkable range is not only an exciting milestone for our City and the Palos Verdes Peninsula, but a testament to years of dedicated collaboration,”* said Rancho Palos Verdes Mayor John Cruikshank.

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*The Palos Verdes Peninsula Land Conservancy is a 501(c)(3) nonprofit community-based organization dedicated to preserving land and restoring habitat for the education and enjoyment of all. The Conservancy owns Linden H. Chandler Reserve in Rolling Hills Estates and Lunada Canyon in Rancho Palos Verdes. The Conservancy also manages the habitat restoration in the Palos Verdes Nature Preserve, the Linden H. Chandler and George F Canyon Preserves within the City of Rolling Hills Estates, the White Point Nature Preserve, a facility of the LA City Department of Recreation and Parks, and habitat restoration on the Defense Fuel Support Point in San Pedro.*

NEWS • News

## How the endangered Palos Verdes blue butterfly is making a comeback



More than 1,000 of the endangered Palos Verdes Blue Butterflies have been released into locations around the Palos Verdes Peninsula. Exact release locations are being kept secret to protect the species. (Photo courtesy Palos Verdes Land Conservancy)

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By **CONTRIBUTING WRITER** | |

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by Deborah Paul, contributing writer

The endangered Palos Verdes blue butterfly, a thumbnail-sized creature that lives for less than a week, is making a comeback — with a lot of help from conservationists.

The blue butterfly, native to the Palos Verdes Peninsula, is considered by experts to be one of the rarest butterflies in the world. And now, thanks to a collaboration between the City of Rancho Palos Verdes, the Palos Verdes Peninsula Land Conservancy and other agencies, the butterfly is slowly regaining ground.

Recently, about 1,000 of the cute, fuzzy butterflies, adults were released to four secret locations on the Palos Verdes Peninsula. There, the butterflies, in a few days, can flutter in their natural habitat, and — hopefully — start to reproduce on their own.

The road back from the brink of extinction for the blue butterfly is a carefully planned one.

First, Dr. Jana Johnson and her student team from America's Teaching Zoo breed the little critters in captivity at Moorpark College in Ventura County.

The zoology students set up a mock butterfly habitat that is climate controlled. But the blue butterfly is picky. It only lays eggs and feeds on two types of plants: locoweed and deerweed. So the land conservancy provides them in containers and plants them in various locations around the Palos Verdes Pensinsula.

The butterfly's pupa (think pre-caterpillar) live underground, said Adrienne Mohan, executive director for the land conservancy, and — with the proper conditions — stay there sometimes for more than a year.

Then, when the butterfly reaches the caterpillar stage, zoologists let their butterfly captives loose into the wild. The butterflies are released during flight season, which extends from the end of January to early May.

And, after this year's release, there was good news. Just two days after a mid-April release, according to PVPLC's biologist Austin Parker, the blue butterflies were observed mating and laying eggs.

That, according to Mohan, is one giant step toward establishing a wild blue butterfly population.

"Because the blue's lifespan is so short," said Mohan, "they have only about week or so to find a mate, lay eggs and complete their life cycle."

Mohan said this isn't the first time the butterflies have been released back into the wild, but it is the first time they've been released back to their historic range within the Palos Verdes Nature Preserve in the city of Rancho Palos Verdes.

"Their sustainability in the wild is dependent on the land conservancy's work to restore and manage land with butterfly host plants and to curate conditions suitable for their populations to thrive," Mohan said. "It's also dependent on the close coordination and collaboration with recovery partners who rear the butterflies in captivity."

The cute, fuzzy creature has a wingspan of only about 0.98 to 1.18 inches. The male has bright silvery-blue top wings, outlined in a narrow line of black, while the female's dorsal wing is a more brownish-gray color. Both males and females have gray underside wings, with dark spots surrounded by white rings. They also have black pearly eyes and black and white striped antennae.

Between October 2019 and January 2020, volunteers with the conservancy's Adopt-a-Plot program organized numerous work days devoted to creating butterfly habitat. Together, they planted 1,400 deer weed and rattle pod plants at the Linden Chandler Preserve in Rolling Hills Estates.



Volunteers from the Moorpark Colleges's America's Teaching Zoo release a delicate Palos Verdes Blue Butterfly into reserves around the Palos Verdes Peninsula. (Photo courtesy Palos Verdes Land Conservancy)

The work to refresh the butterfly's habitat was also aided by the U.S. Navy, U.S. Defense Logistics Agency, U.S. Fish and Wildlife Service, California Department of Fish and Game and The Urban Wildlands Group.

Katie Lozano, open space manager for the City of Rancho Palos Verdes said participation in the Palos Verdes Natural Communities Conservation Plan/Habitat Conservation Plan program afforded the city access to \$35 million in federal, state and local funding.

That funding allowed Rancho Palos Verdes to purchase approximately 945 acres of biologically important lands for inclusion in the 1,400-acre Nature Preserve, Lozano said.

“The collaboration began in the mid-’90s,” Lozano said. “Seeing the reintroduction of the federally endangered PV blue butterfly to the Palos Verdes Nature Preserve last month, reinforces and invigorates the staff’s dedication to this popular and incredible natural resource.”

Next spring, biologists will return to the four secret locations on the peninsula and hope to find the Palos Verdes blue butterfly surviving and reproducing on its own. Until then, the captive rearing program continues, Mohan said, and the land conservancy is still actively pursuing grants to continue its work.

“This,” she said, “really is a hallmark moment for us.”

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## Contributing Writer