

Marymount California University  
Notice of decision Memorandum – Case No. ZON2016-00173 (SUP) July 13, 2016  
2017 Marymount California University Commencement Ceremony  
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April 28, 2017

Mr. Ara Mihranian  
Director, Planning, Building & Code Enforcement  
City of Rancho Palos Verdes  
30940 Hawthorne Bl.  
Rancho Palos Verdes, CA 90275

Dear Mr. Mihranian,

In response to the Special Use Permit Application required conditions outlined in paragraph 12 on page 12 of the memorandum referenced as Case No: Zon2016-00173 (SUP) dated July 13, 2016, the University submits the following:

### **Traffic Control Plan for Marymount California University's Commencement Ceremony May 6, 2017**

Marymount California University has taken the steps necessary to help mitigate traffic on Saturday May 6, 2017.

We anticipate approximately 400 to 450 vehicles to attend the ceremony.

- The university has 355 dedicated parking spaces for these vehicles on the Oceanview Campus.
- The university has partnered with Mira Catalina middle school to use their lot for an additional 30 spaces.
- The university has also partnered with Miraleste Early Learning Academy for another 30 parking spaces.
- We anticipate approximately 40 to 50 vehicles required to park on the PV Drive East and Crest where it is legal to park
- We will have a Security Officer on San Ramon to turn away any MCU guest and direct them to the main campus or one of the offsite lots as required. Residents may be asked if they are MCU guest and will not be harassed or asked not to go to their residence.

In addition to this we have mailed out notices to the graduating families and graduates that limit the number of vehicles each family may bring to the commencement to two vehicles per family. This includes the graduate's vehicle. Two parking passes were also sent out to the graduates and will be enforced by Campus Safety and Security on the day of the commencement.

**Oceanview Campus**

30800 Palos Verdes Drive East  
Rancho Palos Verdes, CA 90275  
310-377-5501

**Lakeside Campus**

3700 Country Club Drive  
Lucerne, CA 95458  
888-991-5253

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The University will be running Shuttles/buses to the offsite parking lots to shuttle guest to the main campus throughout the ceremony.

Parking on the main campus is limited to graduates and family vehicles only. Staff of MCU are encouraged to park at the residence halls and take the MCU shuttle to campus or park at Mira Catalina.

The University will provide three reader boards to be placed along PV Drive east starting on Monday May 1, 2017 located in the following locations:

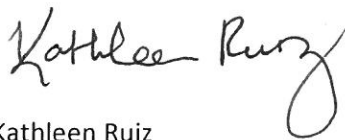
- At the intersection of Miraleste and PV Drive East
- At the intersection of Crest and PV Drive East
- And the intersection of Ganado and PV Drive East

The Reader boards will carry the following message(s):

- Marymount California University Commencement Ceremony is on 5-6-17 Expect some traffic delays from 9am to 12am

The university will obtain a permit through the Publics Works Department for the reader boards approving of the message and the locations for placement of the reader boards.

Respectfully Submitted,



Kathleen Ruiz  
Chief Financial Officer