

## **Minutes to the June 1, 2017 Preserve Management Meeting**

**Attending: Director Cory Linder, Deputy Director Dan Trautner, Maintenance Supervisor Sean Larvenz, Senior Administrative Analyst Matt Waters, Administrative Analyst/Open Space Manager Katie Lozano, Recreation Supervisor David Pearce, PVPLC Executive Director Andrea Vona and PVPLC Conservation Director Adrienne Mohan.**

### **Preserve Maintenance**

- Active Preserve Projects: There is some discussion about the landslide survey person needing access to established survey points, but often encountering a spur trail blockage preventing their access.
- Review of Habitat Projects, Trail Projects and Maintenance: Conservation Director Mohan reported that the PVPLC irrigation and weeding work is underway in the Alta Vicente Reserve. Irrigation installation of adjacent areas will begin in July and there was discussion regarding neighborhood notification.
- Preserve Signage Plan: Conservation Director Mohan stated that the monument signage final design is being submitted for installation bids. Grants have been secured for the Portuguese Bend and Alta Vicente Reserves for primary and secondary signage.
- Responding to Storm Damage on the Trails: Recreation Supervisor Pearce announced that erosion repair work on Fire Station and Water Tank Trails is complete and both trails are open. Conservation Director Mohan announced that the Trail Crew will be working on the 2<sup>nd</sup> Saturday on Vanderlip Trail. There is some discussion involving the status of Sea Dahlia Trail.

### **Preserve Operations**

- Review of Public Events in the Preserve: Conservation Director Mohan distributed information on upcoming PVPLC events including a June 10<sup>th</sup> Alta Vicente Reserve Nature Walk. Recreation Supervisor Pearce announced a Los Serenos hike on June 17<sup>th</sup> at the Ocean Trails Reserve. He also mentioned a Volunteer Day on June 17<sup>th</sup> for Pelican Cove Beach Clean-up sponsored by the Recreation & Parks Department.
- Status of Encroachments: Administrative Analyst/Open Space Manager Lozano is preparing a response to reported encroachments in Alta Vicente Reserve.
- Review of Enforcement/Patrol/Education:
  - Sheriff's Report: No report.
  - OSM Report: Recreation Supervisor Pearce reported on 3,064 public contacts the Preserve Staff encountered in the Preserve in May. The Preserve Staff manned information booths in Forrestal Reserve on May 6<sup>th</sup>, at the Kids-In-The-Park Day on May 20<sup>th</sup> and on Memorial Day in the Portuguese Bend Reserve. He distributed copies of the OSM Preserve Log while reporting the Preserve Staff accomplished over ten maintenance tasks in the Preserve in May. He also announced that after the departure of two employees, the Preserve Staff is currently half-staffed.
  - VTW Report: Conservation Director Mohan distributed a log of VTW reports for May including accounts of violations and education. There seems to be an uptick of graffiti and in evidence of patrons smoking in the Preserve.

- Ocean Front Estates Vehicle Damage: Director Linder remarked that the recent vehicle accident involving a large truck rolling over into the habitat near the intersection of Via Vicente and Calle Entradero streets is under investigation and awaiting assessments of damage. Repair of damaged fencing, trails, signs and etc. and restoration of habitat is awaiting these determinations.
- Fire Department Request: Administrative Analyst/Open Space Manager Lozano announced that Captain Schroeder with the Los Angeles County Fire Department contacted the City to request a meeting to discuss Burma Road as a fire access road. The meeting is in the planning stage and there is some discussion on this topic.

**Additional Items**

- Noticing/Transparency Enhancements (upcoming projects/activities): There are no new, impending significant project/s requiring public noticing.
- Status of Grant Contracts/Agreements: The City has applied to the state of California for \$400,000 funding from the Outdoor Environmental Education Facilities Grant Program for Preserve monument signage with the results expected in March of 2018.
- City Items for Annual Report: Administrative Analyst/Open Space Manager Lozano is preparing information on “Take”. There is discussion about this topic.
- Upcoming Council Agenda Items: August 1<sup>st</sup> – Public Drinking Ordinance, Preserve Permitted Uses; September 5<sup>th</sup> -- Options for Conqueror Trail Security, Special Event Enforcement Ordinance, Options for Preserve Access.
- Public Forum Meeting 2017 Dates: June 28<sup>th</sup> and November 15<sup>th</sup>.
- NCCP Update: Director Linder stated he will be attending the June 6<sup>th</sup> meeting.
- VTW/City Monthly Coordination Meeting: June 28<sup>th</sup>.

**Next Meeting: July 6, 2017 @ 9:30 a.m.**