

Minutes to the November 2, 2017 Preserve Management Team Meeting

Attending: Administrative Analyst Katie Lozano, Recreation Supervisor David Pearce, PVPLC Executive Director Andrea Vona, PVPLC Stewardship Associate Josh Weinik, Los Angeles County Sheriff Deputies Kevin Kuwata and Pablo Jimenez.

Preserve Maintenance

- Active Preserve Projects: Executive Director Vona announced that the arborist contracted to remove the dead pine trees at Smugglers' Trail is currently working and needs to cut down and remove 22 trees. PVPLC will handle temporary trail closures. Administrative Analyst Lozano announced that there are a couple of Preserve project forms in circulation from Public Works for brush clearing in Ocean Trails Reserve. View restoration in the Portuguese Bend Reserve along Burma Road represents another project form in circulation. One utility company also has a form circulating for marking their utility poles in the Portuguese Bend Reserve. Site visits for these projects are pending.
- Review of Habitat Projects, Trail Projects and Maintenance: Director Vona announced that the Alta Vicente Reserve irrigation system installation is almost completed and planting will start next week. She also announced that the PVPLC Field Operations Specialist position has been filled.
- Preserve Signage Plan: Director Vona announced footings will be installed today in the Alta Vicente Reserve and at the Portuguese Bend Reserve on Nov. 6th. It will take 3 to 4 weeks for the panels to be installed. She also announced that PVPLC will install the 6.5 foot sign at the Alta Vicente Trailhead rather than the taller sign to reduce impact to the ocean views.
- Responding to Storm Damage on the Trails: Director Vona announced that the PVPLC volunteer trail crew will be working on repairing storm damage to Ford Trail on November 18th in conjunction with a scout project.

Preserve Operations

- Review of Public Events in the Preserve: Director Vona announced upcoming PVPLC activities in November include a staff volunteer day on Nov. 11th and a Volunteer Day at Alta Vicente Reserve on November 18th. Recreation Supervisor Pearce mentioned that the Los Serenos are sponsoring a nature hike to the tide pools at Abalone Cove Shoreline Park on November 5th.
- Review of Enforcement/Patrol/Education:
 - Sheriff's Report: Deputies Kuwata and Jimenez reported on their activities throughout the Preserve during October. They had escorted landslide monitors on October 12th and fire department personnel on October 21st via Polaris around Portuguese Bend Reserve to assist in their research and orientation. The deputies encountered graduate students on the trail doing a research project but not having any permit or paperwork to show they had permission to be there. Stewardship Associate Weinik said they were legitimate and will make sure they have identification going forward.
 - OSM Report: Supervisor Pearce reported on 2,190 public contacts the Preserve Staff encountered in the Preserve in October. He distributed copies of the OSM Preserve Log while reporting the Preserve Staff accomplished 20 maintenance tasks in the Preserve in October.

- VTW Report: Director Vona suggested that this report may be redundant since it is regularly distributed at the VTW Coordination Meeting. It was agreed to discontinue submitting a report at this Preserve Management Meeting.
- Ocean Front Estates Vehicle Damage: Director Vona stated that PVPLC needs to know where to deliver the plants. She also wants to know if Public Works will update the H.O.A. there.

Additional Items

- Noticing/Transparency Enhancements (upcoming projects/activities): Nothing to report.
- NCCP Update: The Section 9 edits are finished.
- Status of Grant Contracts/Agreements: Analyst Lozano announced that the \$400,000 grant for monument signage that the City applied for will have a determination by March of 2018.
- Upcoming Council Agenda Items: January 16th -- Options for Preserve Access, Options for Conqueror Trail Security, Public Drinking Ordinance, Preserve Permitted Uses, Special Event Enforcement Ordinance.
- Public Forum Meeting 2017 Dates: November 15th at PVIC. Director Vona asked if the landslide feasibility study could be included in the City's presentation and Analyst Lozano said she would see what information was available by then.
- VTW/City Monthly Coordination Meeting: November 22nd.
- VTW Quarterly Meeting was rescheduled for December 7th.

Next Meeting: December 7, 2017 @ 9:30 a.m.