

Minutes to the December 7, 2017 Preserve Management Team Meeting

Attending: Administrative Analyst Katie Lozano, Recreation Supervisor David Pearce, Recreation Specialist Keith Hunter, Maintenance Intern Scherman Singh, PVPLC Executive Director Andrea Vona, Conservation Director Adrienne Mohan & PVPLC Stewardship Associate Josh Weinik

Preserve Maintenance

- Active Preserve Projects: Administrative Analyst Lozano announced that the Public Works projects for brush clearing in Ocean Trails Reserve and on the edge of San Ramon Reserve are awaiting a start date. View restoration in the Portuguese Bend Reserve along Burma Road as well as a utility company needing to upgrade their utility line in the same area are projects still awaiting a site inspection.
- Review of Habitat Projects, Trail Projects and Maintenance: Executive Director Vona announced that the Alta Vicente Reserve has 2 acres of planting being done with the Conservation Corps assisting this week. The PVPLC Trail Crew will be repairing the steps down into Alta Mira Canyon along Sea Dahlia Trail on Dec. 9th. There was a discussion about removing the Filiorum Reserve donation acknowledgement sign at the top of Burma Road due to a complaint of view interference. Director Vona said they will look into whether there was a date stipulated as to how long the sign must remain in place there.
- Preserve Signage Plan: Director Vona announced that the six-foot sign is in place in the Alta Vicente Reserve with some of the larger signs to be installed by Christmas. Monument signage at Abalone Cove is awaiting funding.
- Ford Trail Access from Portuguese Bend Community: Recreation Supervisor Pearce announced the discovery that there was no *Trail Ends – Private Property* sign at this location. There was general agreement that one of those signs needs to be installed there.
- Ocean Front Estates Car Damage: Maintenance Intern Singh announced that fence repair is underway, but the workers had been pulled to complete fuel modification. Conservation Director Mohan said that PVPLC has the 20 plants purchased by Public Works and just needs to know where to deliver them. Intern Singh said they would reply with the location.

Preserve Operations

- Review of Public Events in the Preserve: Director Vona announced upcoming PVPLC activities in December include a Portuguese Bend Reserve nature walk and a trail crew work day at Abalone Cove Reserve, both on Dec. 9th and a planting opportunity on Dec. 16th at Alta Vicente Reserve. Supervisor Pearce pointed out that on Dec. 8th, a docent-led hike will be happening at Abalone Cove Shoreline Park & Reserve.
- Review of Enforcement/Patrol/Education:
 - Sheriff's Report: Deputies were called away for wildfire assistance in Los Angeles County, so there is no report.
 - OSM Report: Supervisor Pearce reported on 3388 public contacts the Preserve Staff encountered in the Preserve in November. He distributed copies of the OSM Preserve Log while reporting the Preserve Staff accomplished 22 maintenance tasks in the Preserve in November.

Recreation Specialist Hunter suggested placing a booth near the tide pools area of Abalone Cove Reserve as a base for staff to better patrol the area and provide information to the public. This idea was well received. There was discussion about how best to coordinate spur trail closures especially at Abalone Cove.

Additional Items

- Noticing/Transparency Enhancements (upcoming projects/activities): Intern Singh said the Public Works Dept. will take the lead on notifying the public regarding the upcoming project work in the Preserve mentioned above.
- NCCP Update: The Section 9 items may be shuffled due to City Counsel input.
- Status of Grant Contracts/Agreements: Director Vona announced that the PVPLC is following up on deed restrictions for closing grants regarding Alta Vicente Reserve signage work.
- Upcoming Council Agenda Items: January 16th -- Options for Preserve Access, Options for Conqueror Trail Security, Public Drinking Ordinance, Preserve Permitted Uses, Special Event Enforcement Ordinance.
- Public Forum Meeting Dates 2018: Jan. 17th, April 18th, July 18th & Oct. 17th.
- VTW/City Monthly Coordination Meeting: January 24th.
- VTW Quarterly Meeting is scheduled for December 7th.

Next Meeting: January 4, 2017 @ 9:30 a.m.