

Minutes to the April 5, 2018 Preserve Management Team Meeting

Attending: Administrative Analyst/Open Space Manager Katie Lozano, Maintenance Intern Scherman Singh, Recreation Supervisor David Pearce, Recreation Specialist Keith Hunter, PVPLC Conservation Director Adrienne Mohan and Los Angeles County Sheriff Deputies Pablo Jimenez and Kevin Kuwata.

Preserve Maintenance

- **Active Preserve Projects:** Maintenance Intern Singh announced that in the next fiscal year, Public Works is looking into the budget to add a third portable toilet to the current Burma Road site near the junction with Peacock Flats Trail. Intern Singh also mentioned that the road repair for Beach School Trail in Abalone Cove has been approved and will go forward. Also, the goats are now in the City and are on schedule for grazing in the designated areas. He mentioned that red striping has been approved for the Del Cerro Park parking lot and will begin in a couple of months.
- **Review of Habitat Projects:** Conservation Director Mohan reported that PVPLC is continuing weed abatement in Alta Vicente and Portuguese Bend Reserve in the Peacock Flats area.
- **Trail Projects/Maintenance:**
 - **Sandbox Trail Repair:** Director Mohan announced that the PVPLC Volunteer Trail Crew installed 21 check dams, and Kurt Loheit will continue to monitor the trail. Recreation Supervisor Pearce announced the trail is now open to the public.
 - **Sacred Cove & Sea Dahlia Trails Status:** Analyst Lozano reported both trails are currently closed, awaiting decisions on repair.
 - **Marymount Trail Re-route:** Director Mohan indicated that PVPLC Staff finished establishing a new path around the bottom of the swale on March 31st. There was some discussion about possibly sweeping the swale clear of accumulated mud and reinforcing the trail below it with rocks to allow draining water to cross the trail without damaging it.
 - **Other:** Supervisor Pearce brought up the need to handle a bee hive near Seascape Trail in order to remove an old, unsightly pipe. After discussion, it was agreed that a bee consultant expert will be contacted.
- **Preserve Signage Plan:** Director Mohan reported that three Reserves have now had all of their designated monument signage installed.
- **Encroachment Updates:** Analyst Lozano announced that Code Enforcement is following up with homeowners regarding their encroachments into the Preserve.

Preserve Operations

- **Review of Public Events in Preserve:** Supervisor Pearce announced the Los Serenos docents will lead a tour on McBride Trail on April 21st. He mentioned that the City will host a Volunteer Day on April 7th to clean up trash below the scenic overlook along PV Drive East in San Ramon. Director Mohan reported that PVPLC will host a nature walk with Senator Allen in Alta Vicente Reserve on July 7th. She also mentioned there will be a PVPLC Outdoor Volunteer Day on April 7th in the Alta Vicente Reserve and a nature walk in the Forrestal Reserve on April

14th.

- Review of Enforcement/Patrol/Education:
 - Sheriff's Report: Deputies Jimenez & Kuwata gave a summary of their recent activity in the Preserve.
 - OSM Report: Supervisor Pearce reported on 1,142 public contacts the Preserve Staff encountered in the Preserve in March. He distributed copies of the OSM Preserve Log while reporting the Preserve Staff accomplished 18 maintenance tasks in the Preserve in March, while submitting 7 service requests to Public Works and reporting 2 instances of tagging to the City's graffiti contractor. The Preserve Staff also managed several rain closures.
 - VTW monthly coordination meeting held on April 4th discussed issues reported by volunteers to support maintenance & enforcement operations.

Additional Items

- Noticing/Transparency Enhancements (upcoming projects/activities): PVPLC will be sending letters to neighbors of Lunada Canyon regarding the goat grazing activities there in May. PW/RP will send notifications regarding the fuel modification schedule in the Preserve.
- Status of Grant Contracts/Agreements: Analyst Lozano announced the City was not awarded the \$400K California state signage grant award for the Preserve monument signage, but she will be looking into ways to strengthen future applications.
- Upcoming Council Agenda Items: June 5th (regular) – Considerations of Revisions of Special Event Permit Process Ordinance, (regular) – Public Drinking & Smoking Ordinance; June 15th (regular) Measure A Open Space Properties.
- Public Forum Meeting Dates 2018: April 18th, July 18th & Oct. 17th.
- Preserve Ad-Hoc Committee Date: April 19th
- PVPLC Board Meeting: May 23rd
- VTW/City Monthly Coordination Meeting: April 25th.

Next Meeting: May 3, 2018 @ 9:30 a.m.